

DRAFT

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF JULY 27, 2026 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:09 pm.

**CALL TO
ORDER**

Present were Trustees Maiorana, Furnari, Kimmerling and Ricciardi, Director Castro, Assistant Director D'Amato and Business Manager Nowak and Secretary Stirber. Mark Grossman attended as a guest.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Furnari, second by Kimmerling, to accept the minutes of the June 22, 2026 regular meeting of the Board of Trustees. Carried 4-0.

**APPROVAL OF
MINUTES**

Motion by Kimmerling, second by Furnari, to approve the following Operating Fund Schedule of Claims dated 07/27/2026. Carried 4-0.

**SCHEDULE OF
CLAIMS**

A. Please review the Operating Financial Report for June 2026

**FINANCIAL
REPORTS**

NO MOTION NEEDED; Accountant will provide the FY 25-26 audited financial statements once completed.

B. Please review the Capital Fund Report for June 2026

NO MOTION NEEDED; Accountant will provide the FY 25-26 audited financial statements once completed.

The Director began her report informing the Board that we concluded the 250th Birthday Celebration with an event at the Moriches branch where we closed and buried the library time capsule. The event was attended by winners of the essay contest and was well publicized by the South Shore Press. The director then reported that she attended a community health group meeting with Bill Doyle. This group is working with food pantries and different members of the community to come together and provide resources for those in need on days when the neighborhood food pantries are closed. To help close the gap, Ms. Castro informed the Board that the Library is working with Dan Panico to provide a senior citizen farmers market in the Fall. The Director continued with her report that she is

**DIRECTOR
REPORT**

working with the Suffolk 250 committee to participate in upcoming events, including historical reenactments to commemorate the 250th anniversary of the signing of the Declaration of Independence. Ms. Castro then reported that she recently met with Jamie from the Suffolk Sports Hall of Fame to discuss housing exhibits at the library in the future to honor outstanding individuals who have made substantial contributions to professional and amateur sports in Suffolk County. The Hall has multiple exhibits throughout Suffolk County. The Director then informed the Board that safety drills will be held over the weekend while administration is not on site and staff will need to follow the standard procedures. Finally, the Director informed the Board she is working closely with Steve Burg to go over his responsibilities and organize a smooth transition upon his departure.

The Assistant Director informed that Board that she recently presented a class to local residents at the library to explain to them how to become a programmer. This is a way to encourage patrons to share their hobbies and expertise. They will submit proposals and there will be a database with programmers and we will try to use local patrons first. Ms. D'Amato then reported that another exciting programming series will be coming up. Cameras are being installed at the café to stream a live cooking show. The Assistant Director then took a moment to recognize all the departments for the work and success of the Summer Reading Club. This year's event encouraged reading at all levels and staff made it extremely fun. Children's did a great job promoting the program and rewarding those that participated. Ms. D'Amato then reported that the talented library staff band will be performing in the Summer Concert Series next Monday as a warm up band.

ASSISTANT DIRECTOR REPORT

The Business Manager reported that we compiled and uploaded the documents for the Worker's Compensation Audit and we are waiting to hear feedback. Mr. Nowak informed the Board that it is the end of the fiscal year and there are no financial reports this month to accept by board motion, but once complete the auditors will present in final form. We now have received 100% of the property tax receipts from the school district, concluding this month in the approximate amount of \$4,000,000. This month we had a few facilities management issues, including a rash of electronic issues. There was an issue with the hot water heater, outside of the warranty period. There was a leak in the air conditioning above circulation and the air curtain for the front door at the main building is not working. We anticipate that being repaired later this week. The roof at Mastic Beach was buckling and needed to be reattached. Also, at Mastic

BUSINESS MANAGER REPORT

Beach, the front door is not working again. Mr. Nowak reported that we have the latest CSEA MOA, that will extend the latest contract one more year and approve the salary increase for full time Librarian I's.

Motion by Furnari, second by Kimmerling, to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

PERSONNEL CHANGES

Motion by Kimmerling, second by Furnari, to adopt the Library Board Meeting Calendar for FY 2026-2027 as presented (or amended). Carried 4-0.

LIBRARY CALENDARS

Motion by Furnari, second by Kimmerling, to adopt the Library Holiday Calendar for CY 2027 as presented (or amended). Carried 4-0.

Motion by Ricciardi, second by Kimmerling, to approve the agreement with Niche Academy LLC for a one-year subscription to their online learning platform at a cost of \$2,076.48. carried 4-0.

CONTRACTS

Motion by Furnari, second by Ricciardi, to approve the agreement with ClearGov Inc for a one-year subscription to their online strategic planning product at a cost of \$6,250.00. Carried 4-0.

Motion by Furnari, second by Kimmerling, to approve the attendance of the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the New York Library Association Annual Conference & Trade Show, to be held November 4th — November 7, 2026 in Saratoga Springs, NY at a cost not to exceed \$2,500.00 per person. Carried 4-0.

CONTINUING EDUCATION

WHEREAS, the Mastics-Moriches-Shirley Community Library ("the Library") owns a 2008 Ford E-250 van that was used for Library operations; and

DISPOSAL OF ASSET

WHEREAS, the Library's administration has determined that the vehicle requires repairs that exceed its fair market value, and is no longer suitable or cost-effective for continued Library use; and

WHEREAS, the Library Board of Trustees desires to dispose of said vehicle in accordance with New York State municipal and public library governance requirements, ensuring transparency and proper handling of surplus property;

NOW, THEREFORE, BE IT RESOLVED, that the Library Board of Trustees hereby declares the 2008 Ford E-250 van, identified as 1FTNE24L98DA53551, to be **surplus property**; and

BE IT FURTHER RESOLVED, that the surplus vehicle shall be disposed of by **public auction** through an approved municipal auction platform such as **GovDeals**, **Municibid**, or **Public Surplus**, and sold strictly **as-is**, with no warranties expressed or implied; and

BE IT FURTHER RESOLVED, that the Library Director, or their designee, is authorized to take all necessary steps to facilitate the listing, sale, and transfer of the surplus vehicle, including execution of any required documents; and

BE IT FURTHER RESOLVED, that all proceeds from the sale shall be deposited into the Library's general operating fund.

Motion by Kimmerling, second by Furnari. Carried 4-0.

Motion by Furnari, second by Kimmerling, to move into Executive Session at 7:28 pm to discuss a CSEA contractual matter. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Furnari, second by Kimmerling, to leave Executive Session at 7:58 pm. Carried 4-0.

Motion by Furnari, second by Ricciardi, to adjourn the meeting at 7:58 pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted,

Madeline Stirber

Madeline Stirber, Secretary