

DRAFT

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
MINUTES OF JULY 27, 2026 ORGANIZATIONAL MEETING**

Trustee Maiorana called the organizational meeting to order at 7:02 pm. **CALL TO ORDER**

Present were Trustees Maiorana, Furnari, Kimmerling and Ricciardi, **PRESENT**
Director Castro, Assistant Director D'Amato and Business Manager
Nowak and Secretary Stirber. Mark Grossman attended as a guest.

Motion Kimmerling, second Furnari, to accept the agenda as presented. **AGENDA**

Motion by Kimmerling, second by Furnari, to appoint Joseph **APPOINTMENT**
Maiorana as President. Carried 4-0. **OF OFFICERS**

Motion by Furnari, second by Kimmerling, to appoint Wendy
Gross as Vice President. Carried 4-0.

Motion by Ricciardi, second by Kimmerling, to
appoint Joseph Furnari as Clerk. Carried 4-0.

Motion by Kimmerling, second by Ricciardi, **APPOINTMENTS**
to appoint Lorraine Squires as Treasurer. Carried 4-0.

Motion by Furnari, second by Kimmerling, to
appoint Kerrilynn Jorgensen as Assistant Treasurer. Carried
4-0.

Motion by Furnari, second by Kimmerling, to appoint Keane & Beane as the general legal counsel for the Mastics-Moriches-Shirley Community Library, at an annual retainer of \$15,000.00. Carried 4-0.

ATTORNEYS

Motion by Kimmerling, second by Furnari, to appoint Keane & Beane as labor legal counsel for the Mastics-Moriches-Shirley Community Library, at a monthly retainer of approximately \$2,042.00. Carried 4-0.

Motion by Furnari, second by Kimmerling, to appoint Baldessari & Coster LLP as the accounting firm for the Mastics-Moriches-Shirley Community Library at an annual fee of approximately \$25,000.00. In the course of this appointment the accounting firm shall review monthly accounting and financial reports, review internal accounting work performed, prepare the Library's annual state reports, provide accounting advice, and conduct the annual certified audit. The cost of any other extra work shall be negotiated by the Library Director and reported to the Board of Trustees. Carried 4-0.

ACCOUNTANT

Motion by Kimmerling, second by Ricciardi, to appoint Epic Brokers Cook Maran Agency as the Mastics-Moriches-Shirley Community Library's Insurance Agent. Carried 4-0.

**INSURANCE
AGENT**

Motion by Ricciardi, second by Furnari, to appoint Chris Nowak as Records Management Officer. Carried 4-0.

**RECORDS
MANAGEMENT**

Motion by Kimmerling, second by Furnari, to appoint Lonna Castro as the Custodian of Public Records and Freedom of Information Officer. Carried 4-0.

**CUSTODIAN OF
PUBLIC
RECORDS**

Motion by Ricciardi, second by Kimmerling, to appoint Chris Nowak as the Affirmative Action Officer. Carried 4-0.

**AFFIRMATIVE
ACTION OFFICER**

Motion by Kimmerling, second by Ricciardi, to designate Flushing Bank as legal depository of monies belonging to the Mastics-Moriches-Shirley Community Library of the Township of Brookhaven, County of Suffolk, State of New York, and that monies belonging to said Library shall be deposited in accordance with Library policy and General Municipal Law. Carried 4-0.

DEPOSITORIES

Motion by Kimmerling, second by Furnari, to authorize Lonna Castro and Chris Nowak, Director, and Business Manager of the Mastics-Moriches-Shirley Community Library respectively, to negotiate jointly the purchase of investment vehicles for Library funds. Such investments shall be executed in accordance with Library policy and General Municipal Law. The Board of Trustees hereby designates as depositories of Library investments any financial institution which meets the criteria of the Library's investment policy and General Municipal Law for such investments. Preference however shall be given to institutions housed within the boundaries of the Library District. Carried 4-0.

LIBRARY INVESTMENTS

Motion by Furnari, second by Kimmerling, to designate the *Long Island Advance* and *The South Shore Press*, as the newspapers which will carry required legal notices of the Mastics-Moriches-Shirley Community Library. Carried 4-0.

OFFICIAL NEWSPAPERS

Motion by Furnari, second by Kimmerling, that the annual budget vote and trustee election will be held on Tuesday April 13, 2027. Carried 4-0.

ANNUAL BUDGET VOTE AND TRUSTEE ELECTION

Motion by Ricciardi, second by Kimmerling, that petty cash funds be established as follows for FY 2026-2027:

**PETTY CASH
FUNDS**

DEPARTMENT CUSTODIAN AMOUNT

Reference and Adult	Rita Alfano	\$100.00
Children & Parents'	Sylvia Maurer	\$100.00
Literacy Department	Lindsay Davis	\$100.00
Business Office	Chris Nowak	\$450.00
Teen	Erika Irish	\$100.00

Carried 4-0.

Motion by Furnari, second by Kimmerling, to reappoint Tara D'Amato as the Executive Director of the Community Library Friends of the Arts, Inc. of the Mastics-Moriches-Shirley Community Library at no fee. Carried 4-0.

**FRIENDS OF THE
ARTS
EXECUTIVE
DIRECTOR**

Motion by Ricciardi, second by Furnari, to reappoint the following as members of the Steering Committee of the Mastics-Moriches-Shirley Community Library Friends of the Arts, Inc. for FY 2026-2027: Michael Cordaro and Cynthia Sciacca. Carried 4-0.

**FRIENDS OF THE
ARTS STEERING
COMMITTEE**

Motion by Kimmerling, second by Furnari, to appoint Lindsay Davis as the Executive Director of the Community Family Literacy Project. Inc., at no fee. Carried 4-0.

**FAMILY
LITERACY
PROJECT
EXECUTIVE
DIRECTOR**

Motion by Kimmerling, second by Ricciardi, to appoint the following as members of the Steering Committee of the Community Family Literacy Project for FY 2026 - 2027: Diana Davies, Michele DelMonte, Kerrilynn Jorgensen, Luz Gonzalez, Karen Dunne Kesnig and James Mazzarella. Carried 4-0.

**FAMILY
LITERACY
PROJECT
STEERING
COMMITTEE**

Motion by Furnari, second by Kimmerling, to maintain a reserve fund of approximately \$5,000.00 for the Mastics-Moriches-Shirley Community Library to pay current claims for unemployment as presented. Carried 4-0.

**UNEMPLOYMENT
INSURANCE
ACCOUNT**

Motion by Kimmerling, second by Furnari, to maintain a reserve fund in the amount of \$565,000.00 for the Mastics-Moriches-Shirley Community Library to pay vacation and sick pay to resignees/retirees, if necessary. Carried 4-0.

**VACATION AND
SICK PAY
ACCOUNT**

Motion by Ricciardi, second by Furnari, to adjourn the organizational meeting at 7:09 pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary