

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

**ANNUAL ORGANIZATIONAL MEETING
OF THE
BOARD OF TRUSTEES**

JULY 27, 2026

7:00 PM

AGENDA

- 1. AGENDA**
CALL TO ORDER
- 2. APPOINTMENT OF OFFICERS**
 - A. APPOINTMENT OF PRESIDENT
 - B. APPOINTMENT OF VICE PRESIDENT
 - C. APPOINTMENT OF CLERK
- 3. OTHER APPOINTMENTS**
 - A. TREASURER & ASSISTANT TREASURER
 - B. ATTORNEY
 - C. ACCOUNTANT
 - D. INSURANCE AGENT
 - E. RECORDS MANAGEMENT
 - F. CUSTODIAN OF PUBLIC RECORDS (FREEDOM OF INFORMATION OFFICER)

- G. AFFIRMATIVE ACTION OFFICER

4. ANNUAL OFFICIAL ACTIONS

- A. DEPOSITORIES

- 1. BANK ACCOUNTS
 - 2. LIBRARY INVESTMENTS

- B. OFFICIAL NEWSPAPERS

- C. ANNUAL BUDGET VOTE AND TRUSTEE ELECTION

- D. PETTY CASH FUNDS

- E. FRIENDS OF THE ARTS

- 1. EXECUTIVE DIRECTOR
 - 2. STEERING COMMITTEE

- F. FAMILY LITERACY PROJECT

- 1. EXECUTIVE DIRECTOR
 - 2. STEERING COMMITTEE

- G. UNEMPLOYMENT INSURANCE ACCOUNT

- H. VACATION AND SICK PAY ACCOUNT

5. ADJOURNMENT