

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**MINUTES OF APRIL 27, 2026 BOARD MEETING**

Trustee Maiorana called the meeting to order at 7:00 pm.

**CALL TO ORDER**

Present were Trustees Maiorana, Gross, Furnari, Kimmerling and Ricciardi, Director Castro, Assistant Director D'Amato and Business Manager Nowak. Mark Grossman and Al Coster attended as guests.

**PRESENT**

**PERIOD OF PUBLIC EXPRESSION**

Motion by Furnari, second by Kimmerling, to accept the minutes of the March 31, 2026 meeting of the Board of Trustees. Carried 5-0.

**APPROVAL OF MINUTES**

Motion by Gross, second by Ricciardi, to approve the following Operating Fund Schedule of Claims dated April 27, 2026. Carried 5-0.

**SCHEDULE OF CLAIMS**

Motion by Furnari, second by Gross, to approve the Operating Financial Report for March 2026. Carried 5-0.

**FINANCIAL REPORTS**

Motion by Kimmerling, second by Furnari, to approve the Capital Fund Financial Report for February 2026. Carried 5-0.

The Library Director began her report advising the Board that a motion is being presented in tonight's meeting to close the Mastic Beach Branch on May 16<sup>th</sup> to have the carpets cleaned. In addition to cleaning the carpets, furniture will be moved and shelving will be switched to the lower rolling shelves to open up the areas and make it more visible. Ms. Castro took a moment to thank Roberto for doing an amazing job to improve the branch. The Library Director then explained that SCLS is changing the process of how contract patrons choose which library they want to use. At the end of June, a mailing will go out to those patrons and they will choose from the list and return. SCLS is trying to make the process to renew contracts easier. The Director then reported she is trying to streamline training days for staff and working on organizing a staff development day. The library will close on June 5<sup>th</sup> and staff will sign up for training sessions on emergency procedures including fire drills and Code Adam. Food will be provided. Ms. Castro informed the board that she currently is scheduling meetings with department heads to discuss plans for next year and to go

**DIRECTOR**

over the survey results. She will present the results at next month's meeting. Lastly, the Director reported that she attended a community resource meeting with Kerrilynn Jorgensen. The meeting had representatives from our schools, the local hospital and community places of worship. The information that was obtained on various services will be added to our website and available to the public.

The Assistant Director began her report thanking Kathi and Chris for all of their work on the budget and trustee vote. Their attention to detail with both the procedural work in the weeks before the vote and the technical work that day insured that everything went smoothly. Ms. D'Amato then briefly spoke about ways to increase voter participation among staff and the community. The Assistant Director reported that she has been involved and focused on the interview process for the Head Custodian position and a strong candidate was chosen. He has over 16 years of experience and has the knowledge and skills needed to run the department. The schedules for the custodians have changed and that seems to be working out well. No longer is there driving between buildings. Each full-time custodian is assigned to one building and held accountable for issues that may come up. A part timer comes in at the end of the day to take over. This seems to be working much better. Ms. D'Amato then thanked Mark Grossman for the positive attention the library has been getting in Newsday and other papers on many of the library programs.

**ASSISTANT  
DIRECTOR  
REPORT**

Mr. Nowak introduced Al Coster from Baldessari & Coster, LLP. Mr. Coster then gave a summary of the FYE June 30, 2025, audit report. He stated as in the past years, the library has achieved the highest ranking, an unqualified audit opinion. Internal financial controls are up to standards and rules are being followed.

**BUSINESS  
MANAGER**

Motion by Gross, second by Kimmerling, to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

**PERSONNEL  
CHANGES**

Motion by Ricciardi, second by Gross, to approve the renewal of the agreement with *LinkedIn Learning* at a coordinated order cost of \$11,812.50 for a one-year subscription. Carried 5-0.

**CONTRACTS**

Motion by Furnari, second by Kimmerling, to approve the agreement with *Suburban Turf & Scapes* for seasonal landscaping services at the Mastic Beach branch at a cost of \$95.00 per week with the option to select additional services as needed. Carried 5-0.

Motion by Gross, second by Furnari, to approve the agreement with *Suburban Turf & Scapes* for seasonal landscaping services at the

Moriches branch at a cost of \$330.00 per week with the option to select additional services as needed. Carried 5-0.

Motion by Gross, second by Kimmerling, to approve the agreement with *Suburban Turf & Scapes* for seasonal landscaping services at the Main Library at a cost of \$95.00 per week with the option to select additional services as needed. Carried 5-0.

Motion by Gross, second by Kimmerling, to approve the agreement with Mark Grossman Public Relations from April 2026 through March 2027 at a cost of \$2,500.00 per month. Carried 5-0.

Motion by Furnari, second by Gross, to approve the attendance of the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the ALA Annual Conference, to be held June 25 – June 29, 2026 in Chicago, Illinois, at a cost not to exceed \$3,750.00 per person. Carried 5-0.

**CONTINUING  
EDUCATION**

Motion by Gross, second by Furnari, to approve the attendance of the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff at this year's 2026 High School Enlistee Recognition Ceremony being held at Sunset Harbour on May 13, 2026 at a cost of \$60.00 per attendee. Carried 5-0.

**COMMUNITY  
EVENT**

Motion by Kimmerling, second by Furnari, to approve the proposed FY 24-25 audited financial statements as prepared by Baldessari & Coster, LLP. Carried 5-0.

**FYE JUNE 30,  
2025 AUDIT  
REPORT**

Motion by Furnari, second by Gross, to accept the 2025 New York State Annual Report for Public and Association Libraries as presented by the Library Director. Carried 5-0.

**NYS ANNUAL  
REPORT FOR  
PUBLIC &  
ASSOCIATION  
LIBRARIES  
– 2025**

Motion by Kimmerling, second by Furnari, to close all three Library locations on Friday, June 05, 2026 to allow for staff training. Carried 5-0.

**TEMPORARY  
CHANGE TO  
LIBRARY  
OPERATING  
HOURS**

Motion by Gross, second by Kimmerling, to close the Mastic Beach branch on Saturday, May 16, 2026 to allow for furniture moving, carpet cleaning and drying. Carried 5-0.

Motion by Kimmerling, second by Ricciardi, to move into Executive Session at 7:30pm to discuss multiple personnel issues. Carried 5-0.

**EXECUTIVE  
SESSION**

Motion by Furnari, second by Ricciardi, to leave Executive Session at 7:55pm. Carried 5-0.

Motion by Furnari, second by Gross, to adjourn the meeting at 7:55pm. **ADJOURNMENT**  
Carried 5-0.

Respectfully submitted,

Madeline Stirber

Madeline Stirber, Secretary