

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF MARCH 2, 2026 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:00 pm.

CALL TO ORDER

Present were Trustees Maiorana, Gross, Ricciardi, Kimmerling and Furnari, Director Castro, Assistant Director D’Amato, Business Manager Nowak, and Secretary Stirber. Mark Grossman attended as a guest.

PRESENT

Motion by Kimmerling, second by Furnari to move into Executive Session at 7:00pm to discuss multiple personnel matters. Carried 5-0.

EXECUTIVE SESSION

Motion by Kimmerling, second by Furnari, to leave Executive Session at 7:41pm. Carried 5-0.

Motion by Kimmerling, second by Furnari to move into the Regular Meeting at 7:42. Carried 5-0

PERIOD OF PUBLIC EXPRESSION

Motion by Gross, second by Furnari to accept the minutes of the February 2, 2026 meeting of the Board of Trustees. Carried 5-0.

APPROVAL OF MINUTES

Motion by Kimmerling, second by Gross, to approve the following Operating Fund Schedule of Claims dated February 23, 2026. Carried 5-0.

SCHEDULE OF CLAIMS

Motion by Gross, second by Kimmerling, to approve the Operating Financial Report for January 2026. Carried 5-0.

FINANCIAL REPORTS

Motion by Furnari, second by Kimmerling, to approve the Capital Fund Financial Report for January 2026. Carried 5-0.

The Director reported that the community survey is underway. The results from the staff survey are complete and contain good content. We will begin to look at how to incorporate the ideas and comments from staff moving forward. Ideas on space layout and how to improve communication with three buildings were mentioned in the surveys and

DIRECTOR

how to resolve the problems are being discussed. The program sign-up process is getting better and patrons seem to be adjusting to the new procedures. In addition, as we mentioned in the last meeting we are working on adding more programming. Ms. Castro is confident we are doing all we can to keep improving. In addition, she informed the Board that we are hoping that through the survey we can get community members to engage in the strategic planning. The Director continued with her report thanking Mark Grossman for the excellent coverage being released throughout social media and various publications, especially most recently for the All Abilities Awareness Fair held at the Library. Ms. Castro reported the café will have its grand opening on Saturday at 2:00pm. Dutton Brewhouse has done an amazing job taking on the library theme. They have developed a menu with literary coffee names and menu items using book titles. The Director reported she has been working with Chris Nowak on the budget and feels that it is just about finalized. There will be meetings throughout the community to get the information out to the patrons. Lastly, Ms. Castro reported that the custodial department has a new schedule. These shift changes will mean that staff will be more accountable to their specific location. Each building has a custodian on site and there will be no more driving from building to building which will hopefully save money in the long run.

The Assistant Director reported that she has been working with the Director on various personnel issues. Ms. D’Amato reported that the Engagement Committee did an excellent job on Staff Day. We had great participation and everyone seemed to enjoy. She thanked Kerrilynn Jorgensen, Erika Irish, April Franzino and Gary Loeser for putting it all together. Ms. D’Amato reported she is working on the budget vote. The Trustee Petitions will come in March 16th and at that point we will know who is on the ballot. Following that the absentee and early voting process begins. We will be having the Budget Hearing on March 31st. Ms. D’Amato reported that she worked closely with Mark Grossman for publicity for the All Abilities Awareness Fair held at the Library. Lastly, the Assistant Director informed the Board that on March 20th there will be a program “Women of the American Revolution” where speakers will present information on the role women played during that time period.

**ASSISTANT
DIRECTOR
REPORT**

The Business Manager reported that he has been occupied with banking and budgets. He reported that he is working with the bank to set-up fraud controls on our accounts. Supplying vendor lists and new systems with check and ACH amounts took some extra time but it will be helpful. Mr. Nowak reported he has been working on the budget for the next fiscal year. He has been meeting with department heads to discuss their staffing needs. Lastly, the Business Manager informed the Board that there is a motion in tonight’s meeting approving reimbursement to a patron that attended a program.

**BUSINESS
MANAGER**

Motion by Gross, second by Furnari, to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

**PERSONNEL
CHANGES**

Motion by Furnari, second by Kimmerling, to ratify the memorandum of agreement with the CSEA dated February 11, 2026. Carried 5-0.

**CONTRACTS/
RENEWALS**

Motion by Gross, second by Kimmerling, to ratify the memorandum of agreement with the CSEA dated January 23, 2026. Carried 5-0.

Motion by Furnari, second by Kimmerling, to ratify the agreement with Dutton Brew House for the operation of the Library's café from February 2026 through January 31, 2027 as presented by Director Castro. Carried 5-0.

Motion by Gross, second by Kimmerling, to ratify the hold harmless agreement with Jennifer Ursum and reimbursement amount of \$1,085.57. Carried 5-0.

**PATRON RE-
IMBURSEMENT**

Motion by Gross, second by Furnari, to approve the following core election officials (subject to availability / substitution) for the 2026 budget vote at the hourly cost of \$17.00 per hour for each official:

**2026 LIBRARY
BUDGET VOTE
& ELECTION
WORKERS**

Registrar(s) April 7, 2026 9 AM–9 PM

Ms. Ceil Prevete

Election Inspectors April 14, 2026 9 AM–9 PM

Ms. Ceil Prevete
Carmen Murphy
Noreen Bautista
Lina Tjondro
Michael Donohue
Tracy Passaro
Maris Raineri
Pricilla Horan
Ligia Morocho

Carried 5-0.

Motion by Kimmerling, second by Gross, to move into Executive Session at 8:15pm to discuss multiple personnel issues. Carried 5-0.

**EXECUTIVE
SESSION**

Motion by Furnari, second by Gross, to leave Executive Session at 9:21pm. Carried 5-0.

Motion by Furnari, second by Ricciardi, to adjourn the meeting at 9:22pm. Carried 5-0.

ADJOURNMENT

Respectfully submitted,

Madeline Stirber

Madeline Stirber, Secretary