

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

November 24, 2025

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES - PRESENTATION
 - 4. C R S
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
- C. CONTINUING EDUCATION
- D. COMMITTED FUNDS RECLASSIFICATION
- E. SCLS BUDGET – 2026

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees is:

December 15, 2025 @ 7:00PM

DRAFT

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF OCTOBER 27, 2025 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:00 pm.

**CALL TO
ORDER**

Present were Trustees Maiorana, Gross and Kimmerling, Director Castro, Assistant Director D’Amato, Business Manager Nowak, and Secretary Stirber. Mark Grossman attended as a guest.

PRESENT

(PERIOD OF PUBLIC EXPRESSION)

Robert Prevete, a representative from the Lions Club of the Mastics and Shirley spoke about the recent fundraiser held at La Buena Vida for the restoration of the Little Red Schoolhouse. He reported that 80 people attended, including local community members and politicians. He presented a check to the Board as a donation to assist with this project.

Motion by Kimmerling, second by Gross, to accept the minutes of the September 29, 2025 Regular Meeting of the Board of Trustees. Carried 3-0.

**APPROVAL OF
MINUTES**

Motion by Gross, second by Kimmerling, to approve the following Operating Fund Schedule of Claims dated October 27, 2025. Carried 3-0.

**SCHEDULE OF
CLAIMS**

Motion by Kimmerling, second by Gross, to approve the Operating Financial Reports for September 2025. Carried 3-0.

**FINANCIAL
REPORTS**

Motion by Gross, second by Kimmerling, to approve the Capital Fund Financial Reports for September 2025. Carried 3-0.

Ms. Castro reported that she recently toured the Middle Country Library and was impressed by their sensory space and would love to add that to our space as well. The Director then reported she met with Superintendent Kevin Coster. In addition, she attended the LILRC conference. She was able to attend a presentation on the “2035 Library” and how it will combine physical books and digital materials to become a comprehensive

DIRECTOR

community center. Also, she was able to learn on how to make the most of work space and how to engage patrons, as well as how to stay prepared for library repair issues. Ms. Castro informed the board that Gary Loeser has been hired as the full-time guard to help to streamline security operations for the three (3) buildings. He will be involved in scheduling and administrative matters, as well as reporting monthly to the Board on security issues. Finally, the Director informed the Board that she continues to work with other community organizations on the “250th Celebration” and to work on the details for the 1776 fundraising dinner and other events that will be held throughout the year.

The Assistant Director reported that she organized mental health training for staff. She worked with staff members across the board in various departments to attend the training and receive certifications. This training will help us identify patrons that are having a mental health crisis and how we can help. Ms. D’Amato reported that the branch managers recently completed the NARCAN training and our kits will be updated soon. Ms. D’Amato reported that this month we’ve held interviews for a full-time security guard, as well as interviewed and hired three (3) part time guards. Ms. D’Amato reported she is working with the Director researching options for the café.

ASSISTANT DIRECTOR REPORT

The Business Manager reported that we have received a letter from the Suffolk County Board of Elections informing us that they will no longer be providing machines for electronic voting for non-county elections. Mr. Nowak informed the Board we have used paper ballots the last two elections and that the Board of Elections may still provide us with privacy booths. The Business Manager informed the Board that he has been working with the landlord to restore two lights in the parking lot at the main building. Mr. Nowak reported that tomorrow the appraisal company will begin working on an updated appraisal for the library which will include the buildings, property and physical assets for all of the branches. The Business Manager then reported that Steve Burg and Dave Prevete are working on resolving a ground cover issue at the Mastic Beach branch. There is a small portion that can’t support grass so we will be moving to do stone in that area. Mr. Nowak reported that we have recently updated our Taylor Law Report for the CSEA. Also, next Thursday and Friday the auditors will be here to complete the audit fieldwork. Lastly, Mr. Nowak reported that November 1st will begin the open enrollment period for health insurance for full-time staff.

BUSINESS MANAGER

Motion by Gross, second by Kimmerling, to approve the CS-150 report with the Director's recommended personnel changes. Carried 3-0.

PERSONNEL CHANGES

Motion by Gross, second by Kimmerling, to approve the agreement with ABC Mouse through a coordinated order with the Suffolk Cooperative Library System at an annual cost not to exceed \$1,559.30. Carried 3-0.

CONTRACTS/ RENEWALS

Motion by Gross, second by Kimmerling, to approve our agreements with Shore to Shore Land Management for snow removal and ice management services for all three library locations for the upcoming season as follows (reserving the right to engage additional services as dictated by weather conditions):

a. Moriches Branch; \$1,050 for 1st 3", plus salt application @ \$425, plus ice melt @ \$168

b. Mastic Beach Branch; \$1,250 for 1st 3", plus salt application @ \$325, plus ice melt @ \$250

c. Shirley; \$1,304 for 1st 3", plus salt application @ \$325, plus ice melt @ \$250

Carried 3-0.

Motion by Kimmerling, second by Gross, to amend the recently updated code of conduct policy with the addition of the following paragraph as it relates to telephone usage at the Library:

POLICY

Telephone Use:

Telephones at MMSCL are reserved for staff use on Library business. Telephone lines need to remain open for Library staff to assist patrons. Library patrons may not use Library telephones. If there is a true emergency Library staff will place a call for police or emergency assistance on behalf of the patron.

Patrons may not use cell phones on speaker. Unattended cell phones, including those charging, will be placed in the lost and found.

Carried 3-0.

Motion by Kimmerling, second by Gross, to move into Executive Session at 7:22 pm to discuss a personnel issue related to one particular individual, as well as a contractual issue. Carried 3-0.

EXECUTIVE SESSION

Motion by Gross, second by Kimmerling, to leave Executive Session at 8:01 pm. Carried 3-0.

Motion by Gross, second by Kimmerling, to terminate library page Olivia Cizan as per Civil Service Rule 20-4. Carried 3-0.

Motion by Kimmerling, second by Gross, to adjourn the meeting at 8:01 pm. Carried 3-0. **ADJOURNMENT**

Respectfully submitted by,

Madeline Stirber
Madeline Stirber

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

OCTOBER 2025

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
October 2025

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 2,984,630.27	\$ 6,338.29	\$ 610,159.04	\$ 8,404.32	\$ 2,389,213.84
CREDIT CARD M.M.	\$ 13,795.05	\$ 3,352.51	\$ 15,825.12	\$ 0.99	\$ 1,323.43
OPERATING	\$ 20,869.00	\$ 140,319.09	\$ 157,177.51	\$ 3.93	\$ 4,014.51
PAYROLL	\$ 136,918.90	\$ 485,261.95	\$ 613,708.66	\$ -	\$ 8,472.19
					<u>\$ 2,403,023.97</u>

TOTAL CASH \$ 2,403,023.97

BOT Meeting:
November 24, 2025

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through October 2025

						TOTAL							
						Jul 25	Aug 25	Sep 25	Oct 25	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense													
Income													
2000 · PROPERTY TAX REVENUES						0.00	0.00	0.00	14.99	14.99	12,385,000.00	-12,384,985.01	0.0%
2082 · FINES AND FEES						454.12	341.87	183.84	463.58	1,443.41	2,500.00	-1,056.59	57.74%
2360 · CONTRACTS WITH OTHER LIBR.						109,698.00	0.00	0.00	0.00	109,698.00	175,000.00	-65,302.00	62.69%
2401 · INTEREST						16,338.46	21,433.94	11,227.70	0.00	49,000.10	160,000.00	-110,999.90	30.63%
2650 · SALES OF EXCESS MATERIAL						9.00	18.50	12.00	11.40	50.90	0.00	50.90	100.0%
2670 · SALES OF BOOKS						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2690 · OTHER COMPENSATION						100.00	200.00	24.75	100.00	424.75			
2701 · REFUNDS						0.00	0.00	6,693.07	0.00	6,693.07	9,500.00	-2,806.93	70.45%
2705 · GIFTS AND DONATIONS						0.10	17.20	27.35	500.00	544.65	0.00	544.65	100.0%
2760 · SYSTEM & STATE AID						0.00	14,298.30	0.00	0.00	14,298.30	15,000.00	-701.70	95.32%
2770 · UNCLASSIFIED REVENUE						41.23	290.47	139.35	328.22	799.27	0.00	799.27	100.0%
2771 · COPIER REVENUE - CONTRACT (R)						1,145.35	990.55	1,413.80	1,252.72	4,802.42	8,000.00	-3,197.58	60.03%
2771A · COPIER REVENUE - INHOUSE (N)						0.00	140.00	40.00	860.00	1,040.00			
2772 · READER-PRINTER REVENUE						0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
2772A · ADULT-ADULT PRINTER						245.00	150.00	515.00	765.00	1,675.00			
2800 · PROGRAM RECEIPTS													
2805 · Program Receipts - Adult						668.00	517.00	824.00	0.00	2,009.00			
2810 · Program Receipts - Teen						134.00	0.00	0.00	0.00	134.00			
2820 · Venue Resales						12,647.50	5,704.00	770.00	1,378.00	20,499.50			
2800 · PROGRAM RECEIPTS - Other						31.50	67.00	78.00	0.00	176.50	5,000.00	-4,823.50	3.53%
Total 2800 · PROGRAM RECEIPTS						13,481.00	6,288.00	1,672.00	1,378.00	22,819.00	5,000.00	17,819.00	456.38%
2999 · Lost Books						0.00	46.00	0.00	0.00	46.00			
Total Income						141,512.26	44,214.83	21,948.86	5,673.91	213,349.86	12,765,000.00	-12,551,650.14	1.67%
Gross Profit						141,512.26	44,214.83	21,948.86	5,673.91	213,349.86	12,765,000.00	-12,551,650.14	1.67%
Expense													

						TOTAL							
						Jul 25	Aug 25	Sep 25	Oct 25	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
6000 · SALARIES AND WAGES													
6141 · PROFESSIONAL SALARIES													
6141A · PROFESSIONAL (ADULT)						39,352.40	65,373.92	43,605.78	44,967.71	193,299.81	667,323.00	-474,023.19	28.97%
6141C · PROFESSIONAL (C&P)						28,319.67	43,764.46	28,773.03	29,804.86	130,662.02	569,265.00	-438,602.98	22.95%
6141CRS · PROFESSIONAL (CIRC)						9,494.21	14,520.09	9,599.30	10,001.79	43,615.39	152,927.00	-109,311.61	28.52%
6141D · PROFESSIONAL (DIGITAL)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141G · PROFESSIONAL (GEN)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141N · PROFESSIONAL (TEEN)						32,250.39	51,553.09	34,382.97	34,456.89	152,643.34	518,869.00	-366,225.66	29.42%
6141S · COMM SERV LIBR (SVC)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6141 · PROFESSIONAL SALARIES						109,416.67	175,211.56	116,361.08	119,231.25	520,220.56	1,908,384.00	-1,388,163.44	27.26%
6142 · CLERICAL SALARIES													
6142A · CLERICAL (ADULT)						29,338.05	47,081.89	33,186.42	34,272.76	143,879.12	516,417.00	-372,537.88	27.86%
6142C · CLERICAL (C&P)						21,793.93	34,280.36	22,222.44	24,010.57	102,307.30	226,800.00	-124,492.70	45.11%
6142D · CLERICAL (DIGITAL)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142G · CLERICAL (GEN)						15,009.32	22,893.01	14,983.72	15,183.72	68,069.77	195,010.00	-126,940.23	34.91%
6142L · CLERICAL (LIT)						23,552.77	36,303.38	23,132.31	23,447.70	106,436.16	348,496.00	-242,059.84	30.54%
6142N · CLERICAL (TEEN)						13,347.10	20,420.06	12,920.49	14,158.94	60,846.59	234,892.00	-174,045.41	25.9%
6142R · CLERICAL (CIRC)						42,358.10	65,720.84	43,860.90	45,431.94	197,371.78	571,319.00	-373,947.22	34.55%
6142S · CLERICAL (SVC)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142X · CLERICAL (WIRES)						1,557.29	2,358.01	1,373.54	1,677.14	6,965.98	9,002.00	-2,036.02	77.38%
Total 6142 · CLERICAL SALARIES						146,956.56	229,057.55	151,679.82	158,182.77	685,876.70	2,101,936.00	-1,416,059.30	32.63%
6143 · PAGE SALARIES													
6143A · PAGE (ADULT)						15,522.32	22,684.80	13,919.08	12,149.88	64,276.08	220,236.00	-155,959.92	29.19%
6143C · PAGE (C&P)						14,263.60	22,837.54	16,105.48	16,298.45	69,505.07	238,890.00	-169,384.93	29.1%
6143G · PAGE (GEN)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)						1,537.48	2,481.55	1,623.37	2,481.56	8,123.96	21,827.00	-13,703.04	37.22%
6143N · PAGE (TEEN)						4,531.40	6,307.45	2,993.08	4,088.01	17,919.94	76,893.00	-58,973.06	23.31%
6143R · PAGE (CIRC)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143T · PAGE (TECH)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

	TOTAL							
	Jul 25	Aug 25	Sep 25	Oct 25	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
Total 6143 · PAGE SALARIES	35,854.80	54,311.34	34,641.01	35,017.90	159,825.05	557,846.00	-398,020.95	28.65%
6144 · CUSTODIAL								
6144G · CUSTODIAL	36,397.90	55,358.25	38,253.74	39,732.10	169,741.99	619,576.00	-449,834.01	27.4%
Total 6144 · CUSTODIAL	36,397.90	55,358.25	38,253.74	39,732.10	169,741.99	619,576.00	-449,834.01	27.4%
6145 · SECURITY								
6145G · SECURITY	38,779.36	56,651.82	39,321.21	44,316.39	179,068.78	604,046.00	-424,977.22	29.65%
Total 6145 · SECURITY	38,779.36	56,651.82	39,321.21	44,316.39	179,068.78	604,046.00	-424,977.22	29.65%
6146 · TECHNICIAN								
6146W · TECHNICAL (WIRES)	11,453.56	20,814.54	11,310.33	12,030.75	55,609.18	163,363.00	-107,753.82	34.04%
Total 6146 · TECHNICIAN	11,453.56	20,814.54	11,310.33	12,030.75	55,609.18	163,363.00	-107,753.82	34.04%
6147 · ADMINISTRATIVE								
Total 6147 · ADMINISTRATIVE	49,700.43	79,208.78	49,194.58	49,194.58	227,298.37	639,530.00	-412,231.63	35.54%
Total 6000 · SALARIES AND WAGES	428,559.28	670,613.84	440,761.77	457,705.74	1,997,640.63	6,594,681.00	-4,597,040.37	30.29%
6200 · EMPLOYEE BENEFITS								
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	609,547.00	-609,547.00	0.0%
9030 · SOCIAL SECURITY	31,977.12	50,033.54	32,872.47	34,127.55	149,010.68	407,000.00	-257,989.32	36.61%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	2,650.00	-2,650.00	0.0%
9055 · DISABILTY INSURANCE	1,713.04	1,742.25	1,910.10	1,938.31	7,303.70	24,000.00	-16,696.30	30.43%
9060 · MEDICAL INSURANCE	109,611.27	114,946.81	112,454.55	112,139.84	449,152.47	1,321,822.00	-872,669.53	33.98%
Total 6200 · EMPLOYEE BENEFITS	143,301.43	166,722.60	147,237.12	148,205.70	605,466.85	2,395,019.00	-1,789,552.15	25.28%
6410A · BOOKS (ADULT)	7,310.23	2,700.20	2,640.99	5,478.31	18,129.73	160,000.00	-141,870.27	11.33%
6410C · BOOKS (C&P)	5,481.91	2,552.13	2,445.43	4,523.86	15,003.33	85,000.00	-69,996.67	17.65%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)	959.88	1,107.11	1,055.39	491.19	3,613.57	57,000.00	-53,386.43	6.34%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411A · MICRO/REF CD (ADULT)	890.59	1,847.60	977.38	996.54	4,712.11	45,000.00	-40,287.89	10.47%
6411C · MICRO/REF CD (C&P)	712.47	806.23	781.90	797.23	3,097.83	20,000.00	-16,902.17	15.49%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	178.11	201.55	195.48	199.30	774.44	20,000.00	-19,225.56	3.87%

	TOTAL							
	Jul 25	Aug 25	Sep 25	Oct 25	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
6412A · RECORDINGS (ADULT)	1,458.29	350.61	791.02	1,131.57	3,731.49	50,000.00	-46,268.51	7.46%
6412C · RECORDINGS (C&P)	65.99	0.00	0.00	0.00	65.99	5,000.00	-4,934.01	1.32%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413A · PERIODICALS (ADULT)	1,130.24	821.26	1,480.78	16,876.64	20,308.92	33,000.00	-12,691.08	61.54%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	1,511.99	840.53	2,687.25	2,372.90	7,412.67	20,000.00	-12,587.33	37.06%
6417C · VIDEOS (C&P)	1,031.94	884.14	371.42	1,379.41	3,666.91	15,000.00	-11,333.09	24.45%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6417N · VIDEOS (TEEN)	355.85	0.00	0.00	1,288.21	1,644.06	6,000.00	-4,355.94	27.4%
6419G · SOFTWARE (GEN)	3,269.18	5,005.94	903.90	9,771.15	18,950.17	60,000.00	-41,049.83	31.58%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6419T · SOFTWARE (TECH)	1,750.32	0.00	0.00	0.00	1,750.32	12,000.00	-10,249.68	14.59%
6419W · SOFTWARE (WIRES)	0.00	1,645.50	0.00	4,910.00	6,555.50	10,000.00	-3,444.50	65.56%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	0.00	650.00	-650.00	0.0%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	13,575.10	16,288.42	3,041.40	5,455.01	38,359.93	75,000.00	-36,640.07	51.15%
6431D · TELECOMMUNICATIONS	6,677.37	5,733.36	36.09	5,575.44	18,022.26	68,930.00	-50,907.74	26.15%
6432G · CARTAGE	0.00	0.00	1,510.00	755.00	2,265.00	9,060.00	-6,795.00	25.0%
6433G · POSTAGE	3,900.42	3,945.66	4,050.83	3,838.48	15,735.39	45,000.00	-29,264.61	34.97%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6434C · PRINTING (C&P)	-1.00	0.00	0.00	0.00	-1.00	0.00	-1.00	100.0%
6434G · PRINTING (GEN)	11,628.00	13,317.00	11,678.00	12,154.49	48,777.49	145,000.00	-96,222.51	33.64%

	TOTAL							
	Jul 25	Aug 25	Sep 25	Oct 25	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6434R · PRINTING (CIRC)	2,061.39	0.00	0.00	0.00	2,061.39	1,500.00	561.39	137.43%
6434S · PRINTING (COMM SRV)	1,060.00	0.00	0.00	0.00	1,060.00	1,500.00	-440.00	70.67%
6435A · CED, CONF & TRAVEL (ADULT)	41.58	193.83	335.00	351.12	921.53	2,000.00	-1,078.47	46.08%
6435C · CED, CONF & TRAVEL (C&P)	41.58	270.00	1,847.68	63.50	2,222.76	2,000.00	222.76	111.14%
6435D · CED, CONF & TRAVEL (ADM)	3,112.94	2,073.37	1,900.83	603.96	7,691.10	15,000.00	-7,308.90	51.27%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	175.00	175.00	0.00	350.00	1,000.00	-650.00	35.0%
6435G · CED, CONF & TRAVEL (GEN)	42.70	175.00	175.00	37.52	430.22	1,800.00	-1,369.78	23.9%
6435L · CED, CONF & TRAVEL (LIT)	142.33	202.72	175.00	63.50	583.55	2,800.00	-2,216.45	20.84%
6435N · CED, CONF & TRAVEL (TEEN)	41.57	475.00	175.00	60.00	751.57	2,000.00	-1,248.43	37.58%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	175.00	175.00	0.00	350.00	2,000.00	-1,650.00	17.5%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	100.00	175.00	175.00	0.00	450.00	1,000.00	-550.00	45.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	78,333.00	-78,333.00	0.0%
6437A · PROGRAMS (ADULT)	10,024.22	6,905.62	9,062.16	13,427.13	39,419.13	60,000.00	-20,580.87	65.7%
6437C · PROGRAMS (C&P)	5,007.94	1,996.13	3,692.11	9,864.84	20,561.02	65,000.00	-44,438.98	31.63%
6437D · PROGRAMS (DIGITAL)	1,430.48	3,547.03	2,315.33	1,474.26	8,767.10	25,000.00	-16,232.90	35.07%
6437L · PROGRAMS (LIT)	543.00	7,223.37	416.08	1,031.50	9,213.95	100,350.00	-91,136.05	9.18%
6437N · PROGRAMS (TEEN)	2,031.96	1,654.22	1,905.63	4,698.98	10,290.79	22,000.00	-11,709.21	46.78%
6437P · PROFESSIONAL FEES								
643765 · PROMOTION AND PUBLICITY	6,940.46	7,595.46	13,946.09	7,408.46	35,890.47	90,000.00	-54,109.53	39.88%
643770 · CONTINGENCY	0.00	0.00	5,000.00	0.00	5,000.00	1,500.00	3,500.00	333.33%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	365.00	365.00	26,000.00	-25,635.00	1.4%
6437P02 · AUDITOR	0.00	1,000.00	500.00	0.00	1,500.00	6,000.00	-4,500.00	25.0%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6437P11 · FSA ADMINISTRATION	130.00	130.00	130.00	130.00	520.00	1,485.00	-965.00	35.02%
6437P12 · PAYROLL SERVICES	356.57	5,442.11	5,133.71	3,706.51	14,638.90	25,000.00	-10,361.10	58.56%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	0.00	383.10	383.10	800.00	-416.90	47.89%

	TOTAL							
	Jul 25	Aug 25	Sep 25	Oct 25	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	668.90	475.05	1,143.95	3,065.00	-1,921.05	37.32%
6437P17 · TRANSLATION SERVICES	16.25	6.50	51.50	10.25	84.50	150.00	-65.50	56.33%
6437P4 · ATTORNEY	2,376.67	1,731.25	3,291.67	3,291.67	10,691.26	70,000.00	-59,308.74	15.27%
6437P9 · EAP	0.00	0.00	0.00	4,872.00	4,872.00	5,000.00	-128.00	97.44%
Total 6437P · PROFESSIONAL FEES	9,819.95	15,905.32	28,721.87	20,642.04	75,089.18	235,000.00	-159,910.82	31.95%
6438 · DUES	0.00	0.00	175.00	0.00	175.00	2,500.00	-2,325.00	7.0%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	4,845.04	3,899.21	4,080.94	3,801.13	16,626.32	65,000.00	-48,373.68	25.58%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	0.00	0.00	15,108.56	15,108.56	45,000.00	-29,891.44	33.58%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	7,252.00	0.00	0.00	7,252.00	20,000.00	-12,748.00	36.26%
6450E · ELECTRICITY	11,046.14	10,687.52	14,941.42	10,695.31	47,370.39	120,000.00	-72,629.61	39.48%
6450F · FUEL/GAS	436.77	450.14	395.48	522.28	1,804.67	17,000.00	-15,195.33	10.62%
6450W · WATER	0.00	0.00	1,022.82	0.00	1,022.82	5,000.00	-3,977.18	20.46%
6451G · CUSTODIAL SUPPLIES	2,289.24	1,270.56	678.41	1,022.91	5,261.12	21,000.00	-15,738.88	25.05%
6452G · BLDG ALTERATION AND MAINT	3,886.75	12,480.88	10,482.51	10,714.07	37,564.21	82,869.00	-45,304.79	45.33%
6454 · INSURANCE	0.00	20,976.00	669.44	11,538.00	33,183.44	70,000.00	-36,816.56	47.41%
6485G · Bank Fees	1,451.64	-7.81	49.16	1,289.62	2,782.61			
6601 · BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	845,000.00	-845,000.00	0.0%
6701 · BOND INTEREST	0.00	0.00	0.00	0.00	0.00	641,418.00	-641,418.00	0.0%
7203 · EQUIPMENT - Capital Purchases								
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
7203C · EQUIPMENT C & P	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
7203D · EQUIPMENT ADMIN	38,212.57	5,468.32	0.00	0.00	43,680.89	15,000.00	28,680.89	291.21%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	50,000.00	-50,000.00	0.0%

						TOTAL							
						Jul 25	Aug 25	Sep 25	Oct 25	Jul - Oct 25	Budget	\$ Over Budget	% of Budget
7203T · EQUIPMENT TECH						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203W · EQUIPMENT WIRE						715.16	849.98	11,389.37	11,801.51	24,756.02	134,290.00	-109,533.98	18.44%
Total 7203 · EQUIPMENT - Capital Purchases						38,927.73	6,318.30	11,389.37	11,801.51	68,436.91	264,290.00	-195,853.09	25.9%
Total Expense						732,132.54	999,857.09	717,777.39	802,717.91	3,252,484.93	12,765,000.00	-9,512,515.07	25.48%
Net Ordinary Income						-590,620.28	-955,642.26	-695,828.53	-797,044.00	-3,039,135.07	0.00	-3,039,135.07	100.0%
Other Income/Expense													
Other Expense													
7500 · BUILDING IMPROVEMENTS						37,183.42	79,319.12	0.00	0.00	116,502.54	0.00	116,502.54	100.0%
7900 · TRANSFER TO/(FROM) CAPITAL FUND						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total Other Expense						37,183.42	79,319.12	0.00	0.00	116,502.54	0.00	116,502.54	100.0%
Net Other Income						-37,183.42	-79,319.12	0.00	0.00	-116,502.54	0.00	-116,502.54	100.0%
Net Income						-627,803.70	-1,034,961.38	-695,828.53	-797,044.00	-3,155,637.61	0.00	-3,155,637.61	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

OCTOBER 2025

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month		Account #	Balance Forward		Deposits		Withdrawals		Balance
Flushing Bank		XXXXXX082							
July-25			\$ 2,536,645.57		\$ 8,739.90		\$ -		\$ 2,545,385.47
August-25			\$ 2,545,385.47		\$ 8,770.02		\$ -		\$ 2,554,155.49
September-25			\$ 2,554,155.49		\$ 8,480.78		\$ -		\$ 2,562,636.27
October-25			\$ 2,562,636.27		\$ 8,283.57		\$ -		\$ 2,570,919.84
							Grand Total :		\$ 2,570,919.84

SCHEDULE OF CLAIMS

PRESENTED NOVEMBER 24, 2025

PREPAY PAYABLES WARRANT #1		\$	18,866.76
PAYABLES WARRANT #2		\$	452,603.75
PAYROLL WARRANT W.E.	11/4/2025	\$	227,238.03
PAYROLL BENEFITS WARRANT		\$	16,557.47
PAYROLL WARRANT W.E.	11/18/2025	\$	237,268.26
PAYROLL BENEFITS WARRANT		\$	145,965.48
		\$	1,098,499.75

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

12:23 PM
11/20/25

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	69533	10/28/2025	Amazon Business	L0225 · FLUSHING BANK - OPERATING	
Bill	1YGW-9QR4-XN7V	09/15/2025		6410A · BOOKS (ADULT)	-802.50
				6430G · OFFICE AND LIBRARY SUPPLIES	-235.29
				6437A · PROGRAMS (ADULT)	-197.54
				6437C · PROGRAMS (C&P)	-243.36
				6437D · PROGRAMS (DIGITAL)	-271.07
				6437N · PROGRAMS (TEEN)	-468.25
				7203W · EQUIPMENT WIRE	-59.50
				6410A · BOOKS (ADULT)	-7.93
TOTAL					-2,285.44
Bill Pmt -Check	69534	10/28/2025	Amazon Business	L0225 · FLUSHING BANK - OPERATING	
Bill	1NC6-FW3J-3K9P	10/15/2025		6410A · BOOKS (ADULT)	-1,717.62
				6410C · BOOKS (C&P)	-30.12
				6410N · BOOKS (TEEN)	-152.85
				6430G · OFFICE AND LIBRARY SUPPLIES	-28.56
				6437A · PROGRAMS (ADULT)	-929.27
				6437C · PROGRAMS (C&P)	-371.95
				6437D · PROGRAMS (DIGITAL)	-590.02
				6437N · PROGRAMS (TEEN)	-138.52
				6437N · PROGRAMS (TEEN)	-855.23
				6437A · PROGRAMS (ADULT)	-4.98
TOTAL					-4,819.12
Bill Pmt -Check	69535	10/28/2025	National Grid	L0225 · FLUSHING BANK - OPERATING	
Bill	101525 Moriches	10/15/2025		6450F · FUEL/GAS	-97.29
TOTAL					-97.29

12:23 PM
11/20/25

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69536	10/28/2025	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	0916--101625 at3561	10/16/2025		6450E · ELECTRICITY	-1,655.46
TOTAL						-1,655.46
	Bill Pmt -Check	69537	10/28/2025	PSEGLI -- Moriches	L0225 · FLUSHING BANK - OPERATING	
	Bill	0915--101425 At5041	10/14/2025		6450E · ELECTRICITY	-1,185.17
TOTAL						-1,185.17
	Bill Pmt -Check	69538	10/31/2025	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	102325	10/31/2025		6437D · PROGRAMS (DIGITAL)	-757.70
TOTAL						-757.70
	Bill Pmt -Check	69539	11/04/2025	Wex Bank	L0225 · FLUSHING BANK - OPERATING	
	Bill	108328985	11/04/2025		6450F · FUEL/GAS	-241.93
					6450F · FUEL/GAS	-223.62
TOTAL						-465.55
	Bill Pmt -Check	69540	11/07/2025	Void print error	L0225 · FLUSHING BANK - OPERATING	
TOTAL						0.00
	Bill Pmt -Check	69541	11/07/2025	National Grid	L0225 · FLUSHING BANK - OPERATING	
	Bill	10/01-29/25 ML70019	10/30/2025		6450F · FUEL/GAS	-374.22
TOTAL						-374.22

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69542	11/17/2025	PEAC Solutions - Marlin Leasing Corp	L0225 · FLUSHING BANK - OPERATING	
	Bill	41154829	11/09/2025		6439G · EQUIPMENT R & M (GEN)	-3,120.02
TOTAL						-3,120.02
	Bill Pmt -Check	69543	11/17/2025	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL122025	11/17/2025		6433G · POSTAGE	-3,588.48
TOTAL						-3,588.48
	Bill Pmt -Check	69544	11/17/2025	Quadient Leasing USA, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	Q2098099	11/07/2025		6439G · EQUIPMENT R & M (GEN)	-518.31
TOTAL						-518.31
	I hereby certify that at a meeting on November 24, 2025 the above vouchers were approved and authorized.				Signed:_____	-18,866.76

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69545	11/24/2025	4imprint	L0225 · FLUSHING BANK - OPERATING	
	Bill	14405464	10/15/2025		6437C · PROGRAMS (C&P)	-344.59
TOTAL						-344.59
	Bill Pmt -Check	69546	11/24/2025	American Button Machines	L0225 · FLUSHING BANK - OPERATING	
	Bill	280346	11/04/2025		6437D · PROGRAMS (DIGITAL)	-150.83
TOTAL						-150.83
	Bill Pmt -Check	69547	11/24/2025	Argueta De Fuentes, Rosa E. (prevFuentes)	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6437L · PROGRAMS (LIT)	-350.00
TOTAL						-350.00
	Bill Pmt -Check	69548	11/24/2025	Ashton, Ruth	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6437L · PROGRAMS (LIT)	-451.00
TOTAL						-451.00
	Bill Pmt -Check	69549	11/24/2025	AVAYA LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	Stmnt 2735010659	11/18/2025		6431D · TELECOMMUNICATIONS	-121.50
TOTAL						-121.50
	Bill Pmt -Check	69550	11/24/2025	B&H Photo	L0225 · FLUSHING BANK - OPERATING	
	Bill	238689958	11/06/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-156.30
	Bill	238976733	11/17/2025		6437D · PROGRAMS (DIGITAL)	-197.76
TOTAL						-354.06

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69551	11/24/2025	Baker & Taylor	L0225 · FLUSHING BANK - OPERATING	
	Bill	5019669011	10/29/2025		6410A · BOOKS (ADULT)	-99.47
	Bill	5019672307	10/29/2025		6410N · BOOKS (TEEN)	-86.52
TOTAL						<u>-185.99</u>
	Bill Pmt -Check	69552	11/24/2025	Barbecho, Ana C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110725	11/07/2025		6437L · PROGRAMS (LIT)	-943.25
TOTAL						<u>-943.25</u>
	Bill Pmt -Check	69553	11/24/2025	Barron Pest Control	L0225 · FLUSHING BANK - OPERATING	
	Bill	393252	11/06/2025		6452G · BLDG ALTERATION AND MAINT	-75.00
TOTAL						<u>-75.00</u>
	Bill Pmt -Check	69554	11/24/2025	Bay Shore–Brightwaters Public Library	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6410A · BOOKS (ADULT)	-16.99
TOTAL						<u>-16.99</u>
	Bill Pmt -Check	69555	11/24/2025	Beach Oak Designs	L0225 · FLUSHING BANK - OPERATING	
	Bill	101425 Morich	10/14/2025		6437A · PROGRAMS (ADULT)	-150.00
	Bill	061025 Morich	11/01/2025		6437A · PROGRAMS (ADULT)	-150.00
	Bill	111125 Morich	11/11/2025		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						<u>-450.00</u>
	Bill Pmt -Check	69556	11/24/2025	Belmonte, David -- staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	111225	11/12/2025		6435W · CED, CONF & TRAVEL (WIRES)	-41.00
TOTAL						<u>-41.00</u>

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69557	11/24/2025	Bertos, Kathleen - Staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	Oct 2025	11/19/2025		6435G · CED, CONF & TRAVEL (GEN)	-50.40
TOTAL						-50.40
	Bill Pmt -Check	69558	11/24/2025	Blackstone Publishing	L0225 · FLUSHING BANK - OPERATING	
	Bill	2205523	11/06/2025		6412A · RECORDINGS (ADULT)	-68.82
TOTAL						-68.82
	Bill Pmt -Check	69559	11/24/2025	Bleidner, Gloria	L0225 · FLUSHING BANK - OPERATING	
	Bill	111225	11/12/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	69560	11/24/2025	Blick Art Materials	L0225 · FLUSHING BANK - OPERATING	
	Bill	6533388	10/22/2025		6437N · PROGRAMS (TEEN)	-49.33
TOTAL						-49.33
	Bill Pmt -Check	69561	11/24/2025	Brunone, Christine	L0225 · FLUSHING BANK - OPERATING	
	Bill	110425	11/04/2025		6437A · PROGRAMS (ADULT)	-85.00
	Bill	110625	11/06/2025		6437A · PROGRAMS (ADULT)	-85.00
	Bill	111325	11/13/2025		6437A · PROGRAMS (ADULT)	-85.00
TOTAL						-255.00
	Bill Pmt -Check	69562	11/24/2025	Burns, Melissa A.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110425a adults	11/04/2025		6437A · PROGRAMS (ADULT)	-400.00
	Bill	110425b adults	11/04/2025		6437A · PROGRAMS (ADULT)	-400.00
TOTAL						-800.00

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69563	11/24/2025	Carco Group, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	958903	10/31/2025		6437P16 · STAFF BACKGROUND SCREEN	-475.05
TOTAL						-475.05
	Bill Pmt -Check	69564	11/24/2025	Castro, Lonna -- Library Director	L0225 · FLUSHING BANK - OPERATING	
	Bill	102725	10/27/2025		6435A · CED, CONF & TRAVEL (ADULT)	-267.12
	Bill	110925	11/09/2025		6435A · CED, CONF & TRAVEL (ADULT)	-971.28
TOTAL						-1,238.40
	Bill Pmt -Check	69565	11/24/2025	Cayea, Michele	L0225 · FLUSHING BANK - OPERATING	
	Bill	110325	11/03/2025		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	69566	11/24/2025	CDW Government, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	AF9HZ8Y	09/11/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-215.05
	Bill	AG41751	10/10/2025		6419W · SOFTWARE (WIRES)	-4,910.00
	Bill	AG5EV6Z	10/16/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-2,107.32
	Bill	AG6TB7C	10/28/2025		7203W · EQUIPMENT WIRE	-17.35
	Bill	AG7KB7S	11/03/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-3,176.10
TOTAL						-10,425.82
	Bill Pmt -Check	69567	11/24/2025	Children's Museum of Manhattan	L0225 · FLUSHING BANK - OPERATING	
	Bill	2025-2026 Membership	09/23/2025		6437A · PROGRAMS (ADULT)	-134.00
					6437N · PROGRAMS (TEEN)	-133.00
					6437C · PROGRAMS (C&P)	-133.00
TOTAL						-400.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	69568	11/24/2025	Cold Spring Harbor Fish Hatchery & Acquar	L0225 · FLUSHING BANK - OPERATING	
Bill	membership2025-2026	10/31/2025		6437A · PROGRAMS (ADULT)	-234.00
				6437C · PROGRAMS (C&P)	-233.00
				6437N · PROGRAMS (TEEN)	-233.00
TOTAL					<u>-700.00</u>
Bill Pmt -Check	69569	11/24/2025	Commander Power Systems	L0225 · FLUSHING BANK - OPERATING	
Bill	0000040995 MBch	11/14/2025		6452G · BLDG ALTERATION AND MAINT	-934.87
Bill	0000040996 Mor	11/14/2025		6452G · BLDG ALTERATION AND MAINT	-1,016.96
TOTAL					<u>-1,951.83</u>
Bill Pmt -Check	69570	11/24/2025	Conger, William	L0225 · FLUSHING BANK - OPERATING	
Bill	092725	09/27/2025		6437A · PROGRAMS (ADULT)	-85.00
Bill	100425	10/04/2025		6437A · PROGRAMS (ADULT)	-85.00
Bill	101125	10/11/2025		6437A · PROGRAMS (ADULT)	-85.00
TOTAL					<u>-255.00</u>
Bill Pmt -Check	69571	11/24/2025	Cornell Cooperative Ext of Suffolk County	L0225 · FLUSHING BANK - OPERATING	
Bill	102825	10/28/2025		6437C · PROGRAMS (C&P)	-175.00
TOTAL					<u>-175.00</u>
Bill Pmt -Check	69572	11/24/2025	Cradle of Aviation Museum	L0225 · FLUSHING BANK - OPERATING	
Bill	renew Jan-Dec2026	10/31/2025		6437A · PROGRAMS (ADULT)	-400.00
				6437C · PROGRAMS (C&P)	-400.00
				6437N · PROGRAMS (TEEN)	-400.00
TOTAL					<u>-1,200.00</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69573	11/24/2025	Curiously Creative Candles	L0225 · FLUSHING BANK - OPERATING	
	Bill	102925	10/29/2025		6437A · PROGRAMS (ADULT)	-290.00
TOTAL						-290.00
	Bill Pmt -Check	69574	11/24/2025	Currao-McAleavey, Carmella	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625 adults	11/06/2025		6437A · PROGRAMS (ADULT)	-125.00
	Bill	110625 teens	11/06/2025		6437N · PROGRAMS (TEEN)	-125.00
TOTAL						-250.00
	Bill Pmt -Check	69575	11/24/2025	D'Amato, Tara - Asst Library Director	L0225 · FLUSHING BANK - OPERATING	
	Bill	103125	10/31/2025		6435D · CED, CONF & TRAVEL (ADM)	-119.32
TOTAL						-119.32
	Bill Pmt -Check	69576	11/24/2025	Dell Marketing L.P.	L0225 · FLUSHING BANK - OPERATING	
	Bill	10837061794	10/19/2025		7203W · EQUIPMENT WIRE	-6,538.92
	Bill	10835515730	10/19/2025		7203W · EQUIPMENT WIRE	-4,397.25
TOTAL						-10,936.17
	Bill Pmt -Check	69577	11/24/2025	Demco	L0225 · FLUSHING BANK - OPERATING	
	Bill	7715574	10/21/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-206.43
	Bill	7718390	10/28/2025		6410C · BOOKS (C&P)	-283.25
	Bill	7720065	10/30/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-209.67
TOTAL						-699.35

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69578	11/24/2025	Easler, Eric	L0225 · FLUSHING BANK - OPERATING	
	Bill	102525	10/25/2025		6437A · PROGRAMS (ADULT)	-60.00
	Bill	110525	11/05/2025		6437A · PROGRAMS (ADULT)	-60.00
TOTAL						<u>-120.00</u>
	Bill Pmt -Check	69579	11/24/2025	East End Screen Printing & Embroidery	L0225 · FLUSHING BANK - OPERATING	
	Bill	64011	10/02/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-983.00
TOTAL						<u>-983.00</u>
	Bill Pmt -Check	69580	11/24/2025	Eastern Suffolk Boces	L0225 · FLUSHING BANK - OPERATING	
	Bill	702-26A	10/27/2025		6437P9 · EAP	-4,872.00
TOTAL						<u>-4,872.00</u>
	Bill Pmt -Check	69581	11/24/2025	Elegant Woodcrafts LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	100425	10/04/2025		6437A · PROGRAMS (ADULT)	-200.00
TOTAL						<u>-200.00</u>
	Bill Pmt -Check	69582	11/24/2025	Farra, Ashley N.	L0225 · FLUSHING BANK - OPERATING	
	Bill	102825	10/28/2025		6437L · PROGRAMS (LIT)	-227.50
TOTAL						<u>-227.50</u>
	Bill Pmt -Check	69583	11/24/2025	Fastenal Company	L0225 · FLUSHING BANK - OPERATING	
	Bill	NYBEP71727	11/05/2025		6451G · CUSTODIAL SUPPLIES	-54.12
	Bill	NYBEP71772	11/05/2025		6451G · CUSTODIAL SUPPLIES	-167.63
TOTAL						<u>-221.75</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69584	11/24/2025	Feltkamp, Barbara C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110925	11/09/2025		6437A · PROGRAMS (ADULT)	-500.00
TOTAL						-500.00
	Bill Pmt -Check	69585	11/24/2025	Franco Moran, Alejandra	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6437L · PROGRAMS (LIT)	-227.50
TOTAL						-227.50
	Bill Pmt -Check	69586	11/24/2025	Franco, Corinne	L0225 · FLUSHING BANK - OPERATING	
	Bill	101525	10/15/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	110525	11/05/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-200.00
	Bill Pmt -Check	69587	11/24/2025	Frascogna, Jennifer	L0225 · FLUSHING BANK - OPERATING	
	Bill	101625	10/16/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	102325	10/23/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	103025	10/30/2025		6437A · PROGRAMS (ADULT)	-80.00
TOTAL						-240.00
	Bill Pmt -Check	69588	11/24/2025	Furnari, Joseph	L0225 · FLUSHING BANK - OPERATING	
	Bill	NYLA2025eimb	11/08/2025		6435D · CED, CONF & TRAVEL (ADM)	-576.68
TOTAL						-576.68

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	69589	11/24/2025	Gaetano's Pizza Inc. -- Nino's Pizza	L0225 · FLUSHING BANK - OPERATING	
Bill	100125 Teens	10/01/2025		6437N · PROGRAMS (TEEN)	-44.00
Bill	102225 Teens	10/22/2025		6437N · PROGRAMS (TEEN)	-44.00
Bill	102425 TAC	10/24/2025		6437N · PROGRAMS (TEEN)	-62.00
				6437A · PROGRAMS (ADULT)	-60.00
				6437C · PROGRAMS (C&P)	-60.00
Bill	103025 Teens	10/30/2025		6437N · PROGRAMS (TEEN)	-54.00
Bill	090725 Teens	11/17/2025		6437N · PROGRAMS (TEEN)	-36.00
TOTAL					<u>-360.00</u>
Bill Pmt -Check	69590	11/24/2025	Galarza Pinto, Johanna N	L0225 · FLUSHING BANK - OPERATING	
Bill	102025	10/20/2025		6437L · PROGRAMS (LIT)	-57.00
TOTAL					<u>-57.00</u>
Bill Pmt -Check	69591	11/24/2025	Galvez Moreno, Viodelda S.	L0225 · FLUSHING BANK - OPERATING	
Bill	110525	11/05/2025		6437L · PROGRAMS (LIT)	-507.50
TOTAL					<u>-507.50</u>
Bill Pmt -Check	69592	11/24/2025	George, Ivette	L0225 · FLUSHING BANK - OPERATING	
Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-647.50
TOTAL					<u>-647.50</u>
Bill Pmt -Check	69593	11/24/2025	Global Industrial	L0225 · FLUSHING BANK - OPERATING	
Bill	123736177	10/15/2025		7203W · EQUIPMENT WIRE	-847.99
TOTAL					<u>-847.99</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69594	11/24/2025	Glover Farms	L0225 · FLUSHING BANK - OPERATING	
	Bill	101825 cpsd-teen	10/18/2025		6437C · PROGRAMS (C&P)	-2,780.00
					6437N · PROGRAMS (TEEN)	-870.00
	Bill	102325 cpsd-teen	10/23/2025		6437C · PROGRAMS (C&P)	-1,280.00
					6437N · PROGRAMS (TEEN)	-440.00
TOTAL						<u>-5,370.00</u>
	Bill Pmt -Check	69595	11/24/2025	HABA USA/Bella Luna Toys	L0225 · FLUSHING BANK - OPERATING	
	Bill	INV527536	10/10/2025		6437C · PROGRAMS (C&P)	-175.47
TOTAL						<u>-175.47</u>
	Bill Pmt -Check	69596	11/24/2025	Heavey, Anne M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	111025	11/10/2025		6437A · PROGRAMS (ADULT)	-368.00
TOTAL						<u>-368.00</u>
	Bill Pmt -Check	69597	11/24/2025	Heilbrun, Harvey	L0225 · FLUSHING BANK - OPERATING	
	Bill	100925	10/09/2025		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						<u>-150.00</u>
	Bill Pmt -Check	69598	11/24/2025	Henn, JoAnn	L0225 · FLUSHING BANK - OPERATING	
	Bill	101625	10/16/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	102325	10/23/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	102825	10/28/2025		6437A · PROGRAMS (ADULT)	-100.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill	103025	10/30/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	110425	11/04/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	110625	11/06/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	111325	11/13/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-700.00
	Bill Pmt -Check	69599	11/24/2025	Hernandez, Loreta Z.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6437L · PROGRAMS (LIT)	-857.50
TOTAL						-857.50
	Bill Pmt -Check	69600	11/24/2025	Hutzler, Anne L.	L0225 · FLUSHING BANK - OPERATING	
	Bill	100225	10/02/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	100825	10/08/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	100925	10/09/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	101525	10/15/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	101625	10/16/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	102225	10/22/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	102325	10/23/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	102925	10/29/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	103025	10/30/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	110525	11/05/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	110625	11/06/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	111225	11/12/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	111325	11/13/2025		6437A · PROGRAMS (ADULT)	-140.00
TOTAL						-1,820.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	69601	11/24/2025	Ingram Library Services	L0225 · FLUSHING BANK - OPERATING	
Bill	91179525	10/13/2025		6410C · BOOKS (C&P)	-94.96
Bill	91179526	10/13/2025		6410C · BOOKS (C&P)	-187.92
Bill	91179527	10/13/2025		6410A · BOOKS (ADULT)	-582.36
Bill	91179528	10/13/2025		6410A · BOOKS (ADULT)	-97.64
Bill	91281341	10/16/2025		6437C · PROGRAMS (C&P)	-179.00
Bill	91343638	10/20/2025		6410C · BOOKS (C&P)	-43.96
Bill	91343639	10/20/2025		6410A · BOOKS (ADULT)	-331.86
Bill	91343641	10/20/2025		6410A · BOOKS (ADULT)	-10.80
Bill	91343642	10/20/2025		6410C · BOOKS (C&P)	-81.20
Bill	91419894	10/22/2025		6410A · BOOKS (ADULT)	-34.16
Bill	91419895	10/22/2025		6410C · BOOKS (C&P)	-934.80
Bill	91480684	10/24/2025		6410C · BOOKS (C&P)	-8.39
Bill	91480685	10/24/2025		6410C · BOOKS (C&P)	-12.86
Bill	91480686	10/24/2025		6410C · BOOKS (C&P)	-61.52
Bill	91480687	10/24/2025		6410C · BOOKS (C&P)	-22.19
Bill	91480688	10/24/2025		6410C · BOOKS (C&P)	-102.92
Bill	91480689	10/24/2025		6410C · BOOKS (C&P)	-16.79
Bill	91531746	10/27/2025		6410C · BOOKS (C&P)	-31.89
Bill	91531747	10/27/2025		6410A · BOOKS (ADULT)	-83.31
Bill	91531748	10/27/2025		6410A · BOOKS (ADULT)	-33.01
Bill	91531749	10/27/2025		6410A · BOOKS (ADULT)	-123.95
Bill	91665874	11/02/2025		6410N · BOOKS (TEEN)	-10.63
Bill	91665875	11/02/2025		6410C · BOOKS (C&P)	-36.92
Bill	91665876	11/02/2025		6410A · BOOKS (ADULT)	-99.00
Bill	91665877	11/02/2025		6410A · BOOKS (ADULT)	-105.27
Bill	91665878	11/02/2025		6410C · BOOKS (C&P)	-11.19
Bill	91665879	11/02/2025		6410C · BOOKS (C&P)	-769.81
Bill	91665880	11/02/2025		6410A · BOOKS (ADULT)	-520.60
Bill	91665881	11/02/2025		6410C · BOOKS (C&P)	-60.17
Bill	91665882	11/02/2025		6410A · BOOKS (ADULT)	-11.20

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Type	Num	Date	Name	Account	Paid Amount
Bill	91665883	11/02/2025		6410A · BOOKS (ADULT)	-15.68
Bill	91665884	11/02/2025		6410C · BOOKS (C&P)	-191.78
Bill	91755527	11/05/2025		6410C · BOOKS (C&P)	-8.39
Bill	91755528	11/05/2025		6410A · BOOKS (ADULT)	-36.39
Bill	91755529	11/05/2025		6410A · BOOKS (ADULT)	-103.60
Bill	91755530	11/05/2025		6410C · BOOKS (C&P)	-10.63
Bill	91760832	11/05/2025		6410C · BOOKS (C&P)	-169.77
TOTAL					-5,236.52
Bill Pmt -Check	69602	11/24/2025	Intrepid Sea, Air & Space Museum	L0225 · FLUSHING BANK - OPERATING	
Bill	renewJan-Dec2026	10/31/2025		6437A · PROGRAMS (ADULT)	-168.00
				6437C · PROGRAMS (C&P)	-166.00
				6437N · PROGRAMS (TEEN)	-166.00
TOTAL					-500.00
Bill Pmt -Check	69603	11/24/2025	Janowitz, Laurie	L0225 · FLUSHING BANK - OPERATING	
Bill	102025	10/20/2025		6437A · PROGRAMS (ADULT)	-380.00
TOTAL					-380.00
Bill Pmt -Check	69604	11/24/2025	Jimenez, Alba A.	L0225 · FLUSHING BANK - OPERATING	
Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-731.50
TOTAL					-731.50
Bill Pmt -Check	69605	11/24/2025	Jorgensen, Kerrilynn - staff	L0225 · FLUSHING BANK - OPERATING	
Bill	110825	11/08/2025		6435D · CED, CONF & TRAVEL (ADM)	-650.31
TOTAL					-650.31

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69606	11/24/2025	Joyful Day Ceremonies LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	69607	11/24/2025	Kanopy Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	475147-PPU	10/31/2025		6417A · VIDEOS (ADULT)	-289.00
					6417C · VIDEOS (C&P)	-12.00
TOTAL						-301.00
	Bill Pmt -Check	69608	11/24/2025	Karant, Roberta	L0225 · FLUSHING BANK - OPERATING	
	Bill	102825	10/28/2025		6437C · PROGRAMS (C&P)	-690.00
TOTAL						-690.00
	Bill Pmt -Check	69609	11/24/2025	Keane & Beane, P.C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	127129	10/28/2025		6437P4 · ATTORNEY	-1,250.00
	Bill	127130	10/28/2025		6437P4 · ATTORNEY	-2,041.67
TOTAL						-3,291.67
	Bill Pmt -Check	69610	11/24/2025	Kelly-Edmunds, Anne M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	111325	11/13/2025		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	69611	11/24/2025	King Kullen	L0225 · FLUSHING BANK - OPERATING	
Bill	35252761236	10/03/2025		6437N · PROGRAMS (TEEN)	-52.41
Bill	35252821409	10/09/2025		6437A · PROGRAMS (ADULT)	-61.00
				6437N · PROGRAMS (TEEN)	-61.07
Bill	35252871558	10/14/2025		6437N · PROGRAMS (TEEN)	-26.57
Bill	35252901134	10/17/2025		6437N · PROGRAMS (TEEN)	-8.99
Bill	35252910932	10/18/2025		6437N · PROGRAMS (TEEN)	-79.96
Bill	35252941542	10/21/2025		6437N · PROGRAMS (TEEN)	-77.33
Bill	35252971312	10/24/2025		6437N · PROGRAMS (TEEN)	-61.79
Bill	35253011734	10/28/2025		6437C · PROGRAMS (C&P)	-21.76
Bill	35253011215	10/28/2025		6437C · PROGRAMS (C&P)	-53.72
Bill	35253021437	10/29/2025		6437N · PROGRAMS (TEEN)	-33.96
Bill	35253021033	10/29/2025		6437N · PROGRAMS (TEEN)	-21.63
Bill	35253031625	10/30/2025		6437N · PROGRAMS (TEEN)	-15.19
TOTAL					-575.38
Bill Pmt -Check	69612	11/24/2025	Lakeshore Learning Materials	L0225 · FLUSHING BANK - OPERATING	
Bill	92302994	10/22/2025		6437C · PROGRAMS (C&P)	-791.66
Bill	92377540	11/03/2025		6437C · PROGRAMS (C&P)	-92.48
				6429C · REALIA (C&P)	-332.94
TOTAL					-1,217.08
Bill Pmt -Check	69613	11/24/2025	Language Line Services Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	11756687	10/31/2025		6437P17 · TRANSLATION SERVICES	-10.25
TOTAL					-10.25

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69614	11/24/2025	Lapinski Joann M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	102425	10/24/2025		6437A · PROGRAMS (ADULT)	-180.00
TOTAL						-180.00
	Bill Pmt -Check	69615	11/24/2025	Lopez Reynoso, Fausto D.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6437L · PROGRAMS (LIT)	-367.50
TOTAL						-367.50
	Bill Pmt -Check	69616	11/24/2025	Maccarone Plumbing Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	209347	10/24/2025		6452G · BLDG ALTERATION AND MAINT	-391.72
TOTAL						-391.72
	Bill Pmt -Check	69617	11/24/2025	Mark Grossman Public Relations	L0225 · FLUSHING BANK - OPERATING	
	Bill	1125-MMS	11/20/2025		643765 · PROMOTION AND PUBLICITY	-2,500.00
TOTAL						-2,500.00
	Bill Pmt -Check	69618	11/24/2025	Mata Castillo, Julia	L0225 · FLUSHING BANK - OPERATING	
	Bill	110725	11/07/2025		6437L · PROGRAMS (LIT)	-1,292.00
TOTAL						-1,292.00
	Bill Pmt -Check	69619	11/24/2025	Matterhackers, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	MH249577	09/11/2025		6437D · PROGRAMS (DIGITAL)	-389.55
TOTAL						-389.55

Mastics Moriches Shirley Community Library

NOVEMBER 24, 2025

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69620	11/24/2025	Mederos, Merlin Yaneth	L0225 · FLUSHING BANK - OPERATING	
	Bill	110725	11/07/2025		6437L · PROGRAMS (LIT)	-1,258.75
TOTAL						-1,258.75
	Bill Pmt -Check	69621	11/24/2025	Michel, John	L0225 · FLUSHING BANK - OPERATING	
	Bill	111325	11/13/2025		6437A · PROGRAMS (ADULT)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	69622	11/24/2025	Midwest Tape, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	507885828	10/15/2025		6417A · VIDEOS (ADULT)	-130.65
	Bill	507885829	10/15/2025		6412A · RECORDINGS (ADULT)	-450.18
	Bill	507886210	10/15/2025		6412A · RECORDINGS (ADULT)	-182.92
	Bill	507886212	10/15/2025		6417A · VIDEOS (ADULT)	-35.74
	Bill	507922600	10/22/2025		6417A · VIDEOS (ADULT)	-95.82
	Bill	507922601	10/22/2025		6412A · RECORDINGS (ADULT)	-126.06
	Bill	507922602	10/22/2025		6417C · VIDEOS (C&P)	-138.72
	Bill	507922603	10/22/2025		6417C · VIDEOS (C&P)	-190.08
	Bill	507932409	10/30/2025		6412A · RECORDINGS (ADULT)	-77.03
	Bill	507956720	10/30/2025		6412A · RECORDINGS (ADULT)	-93.46
	Bill	507956722	10/30/2025		6417A · VIDEOS (ADULT)	-71.65
	Bill	507967184 hoopla	10/31/2025		6411A · MICRO/REF CD (ADULT)	-996.54
					6411C · MICRO/REF CD (C&P)	-797.23
					6411N · MICRO/REF CD (TEEN)	-199.30
	Bill	507990769	11/05/2025		6417A · VIDEOS (ADULT)	-132.92
	Bill	507991150	11/05/2025		6412A · RECORDINGS (ADULT)	-49.03
	Bill	507991151	11/05/2025		6412A · RECORDINGS (ADULT)	-37.23
	Bill	507991153	11/05/2025		6417C · VIDEOS (C&P)	-116.28
	Bill	507991154	11/05/2025		6417C · VIDEOS (C&P)	-118.86
TOTAL						-4,039.70

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69623	11/24/2025	Mill Brook Fire Protection Corp	L0225 · FLUSHING BANK - OPERATING	
	Bill	3480	11/18/2025		6452G · BLDG ALTERATION AND MAINT	-550.00
TOTAL						-550.00
	Bill Pmt -Check	69624	11/24/2025	Miranda, Sara Elizabeth	L0225 · FLUSHING BANK - OPERATING	
	Bill	102325	10/23/2025		6437L · PROGRAMS (LIT)	-187.00
TOTAL						-187.00
	Bill Pmt -Check	69625	11/24/2025	Molina Argueta, Merari S	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-427.50
TOTAL						-427.50
	Bill Pmt -Check	69626	11/24/2025	Montalvo, Michael T.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-297.50
TOTAL						-297.50
	Bill Pmt -Check	69627	11/24/2025	Murphy, Carmen	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6437L · PROGRAMS (LIT)	-507.50
TOTAL						-507.50
	Bill Pmt -Check	69628	11/24/2025	My Classy Baby	L0225 · FLUSHING BANK - OPERATING	
	Bill	110425	11/04/2025		6437C · PROGRAMS (C&P)	-100.00
	Bill	111125	11/11/2025		6437C · PROGRAMS (C&P)	-100.00
TOTAL						-200.00

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69629	11/24/2025	Nassau County Library Association	L0225 · FLUSHING BANK - OPERATING	
	Bill	2025-28	10/25/2025		6410A · BOOKS (ADULT)	-208.35
TOTAL						-208.35
	Bill Pmt -Check	69630	11/24/2025	National Learning Corporation	L0225 · FLUSHING BANK - OPERATING	
	Bill	M-10212025-1	10/21/2025		6410A · BOOKS (ADULT)	-307.64
TOTAL						-307.64
	Bill Pmt -Check	69631	11/24/2025	New-York Historical Society	L0225 · FLUSHING BANK - OPERATING	
	Bill	Membership2025-2026	09/24/2025		6437A · PROGRAMS (ADULT)	-54.00
					6437N · PROGRAMS (TEEN)	-53.00
					6437C · PROGRAMS (C&P)	-53.00
TOTAL						-160.00
	Bill Pmt -Check	69632	11/24/2025	Nolan, Ellis L.	L0225 · FLUSHING BANK - OPERATING	
	Bill	101725	11/24/2025		6437A · PROGRAMS (ADULT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	69633	11/24/2025	NYSPSP	L0225 · FLUSHING BANK - OPERATING	
	Bill	2309930	10/30/2025		6451G · CUSTODIAL SUPPLIES	-50.89
TOTAL						-50.89
	Bill Pmt -Check	69634	11/24/2025	Ochoa, Angela	L0225 · FLUSHING BANK - OPERATING	
	Bill	102925	10/29/2025		6437L · PROGRAMS (LIT)	-455.00
TOTAL						-455.00

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69635	11/24/2025	Oriental Trading Company, Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	73926730202	10/17/2025		6437C · PROGRAMS (C&P)	-37.20
TOTAL						-37.20
	Bill Pmt -Check	69636	11/24/2025	PBC Guru LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	INV-505467	10/02/2025		6437A · PROGRAMS (ADULT)	-3,500.00
TOTAL						-3,500.00
	Bill Pmt -Check	69637	11/24/2025	Peconic Solutions	L0225 · FLUSHING BANK - OPERATING	
	Bill	9-24-2025-1	09/24/2025		643770 · CONTINGENCY	-5,000.00
TOTAL						-5,000.00
	Bill Pmt -Check	69638	11/24/2025	Pesantez-Medina, Diana Michell	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-380.00
TOTAL						-380.00
	Bill Pmt -Check	69639	11/24/2025	Petty Cash	L0225 · FLUSHING BANK - OPERATING	
	Bill	102725 cpsd	10/27/2025		6437C · PROGRAMS (C&P)	-72.00
TOTAL						-72.00
	Bill Pmt -Check	69640	11/24/2025	Piguave, Rosa Maria	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-507.50
TOTAL						-507.50

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69641	11/24/2025	PSEGLI	L0225 · FLUSHING BANK - OPERATING	
	Bill	1006--110625 act7561	11/06/2025		6450E · ELECTRICITY	-5,648.62
TOTAL						-5,648.62
	Bill Pmt -Check	69642	11/24/2025	PSEGLI -- Moriches	L0225 · FLUSHING BANK - OPERATING	
	Bill	1014--111425 At5041	11/14/2025		6450E · ELECTRICITY	-1,179.07
TOTAL						-1,179.07
	Bill Pmt -Check	69643	11/24/2025	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
	Bill	111425	11/14/2025		6433G · POSTAGE	-250.00
TOTAL						-250.00
	Bill Pmt -Check	69644	11/24/2025	Quintanilla, Jocelyn Tatiana	L0225 · FLUSHING BANK - OPERATING	
	Bill	110425	11/04/2025		6437L · PROGRAMS (LIT)	-297.50
TOTAL						-297.50
	Bill Pmt -Check	69645	11/24/2025	Quogue Wildlife Refuge	L0225 · FLUSHING BANK - OPERATING	
	Bill	111325	11/13/2025		6437C · PROGRAMS (C&P)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	69646	11/24/2025	Ravines Clarke, Claudia H	L0225 · FLUSHING BANK - OPERATING	
	Bill	102925	10/29/2025		6437L · PROGRAMS (LIT)	-105.00
TOTAL						-105.00

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69647	11/24/2025	Ray-Block Stationery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN166066	11/07/2025		6439G · EQUIPMENT R & M (GEN)	-668.84
TOTAL						-668.84
	Bill Pmt -Check	69648	11/24/2025	Roeder, Kathy M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	102725	10/27/2025		6437C · PROGRAMS (C&P)	-120.00
	Bill	111025	11/10/2025		6437C · PROGRAMS (C&P)	-120.00
TOTAL						-240.00
	Bill Pmt -Check	69649	11/24/2025	Romard, Susan J	L0225 · FLUSHING BANK - OPERATING	
	Bill	101625	10/16/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	102325	10/23/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	103025	10/30/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	110625	11/06/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	111325	11/13/2025		6437A · PROGRAMS (ADULT)	-80.00
TOTAL						-400.00
	Bill Pmt -Check	69650	11/24/2025	Rondon, Miriam	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-297.50
TOTAL						-297.50
	Bill Pmt -Check	69651	11/24/2025	Salt Of The Earth Yoga	L0225 · FLUSHING BANK - OPERATING	
	Bill	102025	10/20/2025		6437A · PROGRAMS (ADULT)	-150.00
	Bill	110525	11/05/2025		6437A · PROGRAMS (ADULT)	-150.00
	Bill	111225	11/12/2025		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-450.00

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69652	11/24/2025	Sam's Club	L0225 · FLUSHING BANK - OPERATING	
	Bill	110825	11/08/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-135.82
					6437A · PROGRAMS (ADULT)	-97.01
					6437C · PROGRAMS (C&P)	-838.80
					6437N · PROGRAMS (TEEN)	-56.94
TOTAL						<u>-1,128.57</u>
	Bill Pmt -Check	69653	11/24/2025	Sapio, Miranda B.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-437.50
TOTAL						<u>-437.50</u>
	Bill Pmt -Check	69654	11/24/2025	Sarmiento, Shayla Xiomara	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-522.50
TOTAL						<u>-522.50</u>
	Bill Pmt -Check	69655	11/24/2025	School Specialty	L0225 · FLUSHING BANK - OPERATING	
	Bill	208136505307	10/22/2025		6437C · PROGRAMS (C&P)	-17.87
	Bill	208136554928	11/11/2025		6437A · PROGRAMS (ADULT)	-72.54
TOTAL						<u>-90.41</u>
	Bill Pmt -Check	69656	11/24/2025	Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	25527	10/21/2025		6434G · PRINTING (GEN)	-11,628.00
TOTAL						<u>-11,628.00</u>

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69657	11/24/2025	Shattes, Krista	L0225 · FLUSHING BANK - OPERATING	
	Bill	110425	11/04/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	111125	11/11/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						<u>-200.00</u>
	Bill Pmt -Check	69658	11/24/2025	Sievers, Sandra D.	L0225 · FLUSHING BANK - OPERATING	
	Bill	111225	11/12/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						<u>-100.00</u>
	Bill Pmt -Check	69659	11/24/2025	Smile Farms	L0225 · FLUSHING BANK - OPERATING	
	Bill	001130	10/23/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-289.81
TOTAL						<u>-289.81</u>
	Bill Pmt -Check	69660	11/24/2025	Smithtown Library - Commack	L0225 · FLUSHING BANK - OPERATING	
	Bill	110525	11/05/2025		6410A · BOOKS (ADULT)	-24.95
TOTAL						<u>-24.95</u>
	Bill Pmt -Check	69661	11/24/2025	South Shore Press, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	14474	11/01/2025		643765 · PROMOTION AND PUBLICITY	-4,165.46
TOTAL						<u>-4,165.46</u>
	Bill Pmt -Check	69662	11/24/2025	Staples	L0225 · FLUSHING BANK - OPERATING	
	Bill	7007287029	10/17/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-38.53
					6451G · CUSTODIAL SUPPLIES	-284.70
					6451G · CUSTODIAL SUPPLIES	-81.84
					6451G · CUSTODIAL SUPPLIES	-143.86

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

Type	Num	Date	Name	Account	Paid Amount
				6451G · CUSTODIAL SUPPLIES	-30.72
Bill	7007364923	10/24/2025		6437N · PROGRAMS (TEEN)	-9.33
				6451G · CUSTODIAL SUPPLIES	-239.60
Bill	7007486996	10/31/2025		6437N · PROGRAMS (TEEN)	-15.25
				6451G · CUSTODIAL SUPPLIES	-143.72
				6430G · OFFICE AND LIBRARY SUPPLIES	-9.04
Bill	7007579440	11/07/2025		6451G · CUSTODIAL SUPPLIES	-55.94
				6437A · PROGRAMS (ADULT)	-7.57
				6437N · PROGRAMS (TEEN)	-2.54
				6451G · CUSTODIAL SUPPLIES	-222.24
TOTAL					-1,284.88
Bill Pmt -Check	69663	11/24/2025	Suburban Turf & Scapes Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	7014	11/05/2025		6452G · BLDG ALTERATION AND MAINT	-150.00
Bill	7015 Moriches	11/05/2025		6452G · BLDG ALTERATION AND MAINT	-100.00
TOTAL					-250.00
Bill Pmt -Check	69664	11/24/2025	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
Bill	95715 NatlGeoKids	11/03/2025		6411C · MICRO/REF CD (C&P)	-530.00
TOTAL					-530.00
Bill Pmt -Check	69665	11/24/2025	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
Bill	95728 ConRpt (Ebsco)	11/04/2025		6411A · MICRO/REF CD (ADULT)	-2,773.75
TOTAL					-2,773.75
Bill Pmt -Check	69666	11/24/2025	Szwed, Abigail - staff	L0225 · FLUSHING BANK - OPERATING	
Bill	101725	10/17/2025		6435A · CED, CONF & TRAVEL (ADULT)	-48.72
TOTAL					-48.72

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69667	11/24/2025	Thomas Klise / Crimson Multimedia	L0225 · FLUSHING BANK - OPERATING	
	Bill	024568	10/08/2025		6417C · VIDEOS (C&P)	-633.83
	Bill	025100	10/28/2025		6417N · VIDEOS (TEEN)	-145.75
	Bill	025101	10/28/2025		6417N · VIDEOS (TEEN)	-267.88
	Bill	025102	10/28/2025		6417A · VIDEOS (ADULT)	-751.23
	Bill	025103	10/28/2025		6417N · VIDEOS (TEEN)	-373.25
	Bill	025104	10/28/2025		6417N · VIDEOS (TEEN)	-501.33
TOTAL						<u>-2,673.27</u>
	Bill Pmt -Check	69668	11/24/2025	Toranzo, Lindsey	L0225 · FLUSHING BANK - OPERATING	
	Bill	110625	11/06/2025		6437L · PROGRAMS (LIT)	-577.50
TOTAL						<u>-577.50</u>
	Bill Pmt -Check	69669	11/24/2025	Vergara, Josmary A.	L0225 · FLUSHING BANK - OPERATING	
	Bill	110325	11/03/2025		6437L · PROGRAMS (LIT)	-297.50
TOTAL						<u>-297.50</u>
	Bill Pmt -Check	69670	11/24/2025	Vicale-Smith, Michelle	L0225 · FLUSHING BANK - OPERATING	
	Bill	101425	10/14/2025		6437A · PROGRAMS (ADULT)	-200.00
	Bill	102125	10/21/2025		6437A · PROGRAMS (ADULT)	-200.00
	Bill	102825	10/28/2025		6437A · PROGRAMS (ADULT)	-200.00
	Bill	110825	11/08/2025		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						<u>-850.00</u>
	Bill Pmt -Check	69671	11/24/2025	Vivas, Chris	L0225 · FLUSHING BANK - OPERATING	
	Bill	103025 cpsd	10/30/2025		6437C · PROGRAMS (C&P)	-275.00
TOTAL						<u>-275.00</u>

Mastics Moriches Shirley Community Library
NOVEMBER 24, 2025
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	69672	11/24/2025	W. B. Mason Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	257366687	10/07/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-783.00
Bill	258034315	11/06/2025		6451G · CUSTODIAL SUPPLIES	-367.92
TOTAL					<u>-1,150.92</u>
Bill Pmt -Check	69673	11/24/2025	William Floyd Union Free School District	L0225 · FLUSHING BANK - OPERATING	
Bill	Bond Int 2021 & 2023	11/11/2025		6701 · BOND INTEREST	-97,259.38
				6701 · BOND INTEREST	-223,450.00
TOTAL					<u>-320,709.38</u>
Bill Pmt -Check	69674	11/24/2025	Winter Bros. Hauling of Long Island, LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	0007007-4600-1 ML	11/03/2025		6432G · CARTAGE	-285.00
Bill	0007006-4600-3 MBch	11/03/2025		6432G · CARTAGE	-235.00
Bill	0007140-4600-0	11/03/2025		6432G · CARTAGE	-235.00
TOTAL					<u>-755.00</u>

**I hereby certify that at a meeting on November 24, 2025
the above vouchers were approved and authorized.**

Signed: _____ -452,603.75

Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
November 4, 2025

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	11/07/2025	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11072025	11/07/2025		L0173 · 457B NYS DEFERRED COMP	\$ (3,823.97)
TOTAL						<u>\$ (3,823.97)</u>
	Bill Pmt -Check	8330	11/07/2025	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11072025	11/07/2025		L0171 · 403B MET LIFE	\$ (1,140.25)
TOTAL						<u>\$ (1,140.25)</u>
	Bill Pmt -Check	8331	11/07/2025	1095.01 Equitable	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11072025	11/07/2025		L0180 · 403(b) - EQUITABLE	\$ (895.00)
					L0181 · 403(b) ROTH - EQUITABLE	\$ (800.00)
TOTAL						<u>\$ (1,695.00)</u>
	Bill Pmt -Check	8332-8350	11/07/2025	Medicare Reimbursements	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11072025	11/07/2025		9060 · MEDICAL INSURANCE	\$ (5,940.82)
TOTAL						<u>\$ (5,940.82)</u>
	Bill Pmt -Check	8351	11/07/2025	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
	Bill	414285739007	11/07/2025		L0196 · LONG TER	\$ (188.00)
					9055 · DISABILTY INSURANCE	\$ (1,938.31)
TOTAL						<u>\$ (2,126.31)</u>
	Bill Pmt -Check	8352	11/07/2025	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11072025	11/07/2025		L0500 · CSEA UNION DUES	\$ (1,831.12)
TOTAL						<u>\$ (1,831.12)</u>
					TOTAL	\$ (16,557.47)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
November 18, 2025

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	11/21/2025	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11212025	11/21/2025		L0163 · RC ERS CONTRIBUTIONS	\$ (7,631.02)
					L0161 · RL - ERS LOAN	\$ (2,173.00)
					L0160 · RA - ERS ARREARS (VOLUNTARY	\$ (137.70)
TOTAL						\$ (9,941.72)
	Bill Pmt -Check	EFT	11/21/2025	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	112120225	11/21/2025		L0173 · 457B NYS DEFERRED COMP	\$ (3,892.52)
TOTAL						\$ (3,892.52)
	Bill Pmt -Check	8353	11/21/2025	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11212025	11/21/2025		L0171 · 403B MET LIFE	\$ (1,140.25)
TOTAL						\$ (1,140.25)
	Bill Pmt -Check	8354	11/21/2025	1095.01 Equitable	L0226 · FLUSHING BANK - PAYROLL	
	Bill	11212025	11/21/2025		L0180 · 403(b) - EQUITABLE	\$ (895.00)
					L0181 · 403(b) ROTH - EQUITABLE	\$ (800.00)
TOTAL						\$ (1,695.00)
	Bill Pmt -Check	8355	11/21/2025	1098 State Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL	
	Bill	624	11/21/2025		9060 · MEDICAL INSURANCE	\$ (124,980.03)
TOTAL						\$ (124,980.03)
	Bill Pmt -Check	8356	11/21/2025	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	736567	11/21/2025		L0625 · AFLAC PRE-TAX	\$ (1,160.98)
					L0626 · AFLAC POST-TAX	\$ (80.64)
TOTAL						\$ (1,241.62)
	Bill Pmt -Check	8357	11/21/2025	1116 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	20251117004000	11/21/2025		L0625 · AFLAC PRE-TAX	\$ (905.24)
TOTAL						\$ (905.24)
	Bill Pmt -Check	8358	11/21/2025	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	

**Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
November 18, 2025**

	Bill	11212025	11/21/2025	L0510 · CSEA POST TAX DENTAL	\$ (266.08)
TOTAL					<u>\$ (266.08)</u>
	Bill Pmt -Check	8359	11/21/2025	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL
	Bill	11212025	11/21/2025	L0500 · CSEA UNION DUES	\$ (1,903.02)
TOTAL					<u>\$ (1,903.02)</u>
				TOTAL	\$ (145,965.48)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Director Report

11-24-2025

1. Meetings and Outreach
 - ClearGov Strategic Plan
 - Zone Meeting
 - PLDA
 - Program Coordinating Committee
2. Professional Development
 - NYLA Conference
 - SCLS
3. Library Operations
 - RFP and meetings with vendors for the café
 - 2026-2027 Budget
 - Analyzing Study Room Usage
 - Strategic Plan Outline
 - Newsletter and Program Review

Respectfully Submitted,

Lonna Castro

ASSISTANT DIRECTOR'S BOARD REPORT

Summary of activities for November 2025

PUBLIC RELATIONS

Lonna and I have taken a **critical look at the library newsletter and decided it is in need of a revamp**. Costs have grown over the years and it is a large expense to print it every month, plus the staff time it takes to edit and compile all the listings. We researched other libraries nationwide and found that: 1) Many are only doing a newsletter online and no longer print. 2) Those that print do a quarterly or at most, 2 month editions that list programs with minimal description.

With this in mind, we met with library programming staff and decided together to **switch the library newsletter to every 2 months starting in January 2026**. It will contain event listings and minimal description, redirecting people to the website for more information.

ADMINISTRATIVE

Interviews were conducted for PT teen, PT adult and PT children's pages and 8 candidates were hired and completed paperwork. I continue to conduct routine employee counseling sessions and advise the business office and Department heads on developing HR issues.

Researching options for the library cafe continued into early Nov. We visited the Northport Library and discussed their 20 year history and the ups and downs of their cafe. I visited Longwood and viewed their kiosk/cstore section to see another option. We revised and sent of the RFP for vendors and were contacted for tours by a few interested parties. It looks like we will have several submissions based on the interest we have seen this week.

Strategic Planning for 2026-27 is underway with reviews of each department's short term plans leading up to budget planning for 2026. We are asking departments to **look critically at program attendance** to try and maximize value. Some programs that repeat monthly may be turned into "clubs" where no programmer is paid but patrons gather to do an activity together. Other changes include instituting a single start date for program registration for each age cohort (Adult, Children, Teens) and limiting the # of programs patrons can register for on the first day. This would be to encourage access to more programs for people who get shut out of popular sessions.

We also discussing **how to use library IQ capabilities** to better target our patrons interests. It has valuable insights into collection use and active cardholders. Of interest is how we can target patrons to engage more with the library, such as, getting someone who regularly reads biographies to come to a program about a famous person. Increasing engagement among young families is also a priority, and we are discussing ways to do so more effectively.



Northport Library's cafe, visited Oct 27, 2025

AT A GLANCE

COMPLETED

- Cafe RFP and alternative options research
- Newsletter/programming cycle change
- AED pad/battery update synch

UPCOMING

- Jan/Feb Newsletter & SS Press ads
- Chamber Christmas Parade
- Jan. staff development night planning
- Strategic planning with Cleargov software implementation
- 2026 Budget calendar of deadlines

TARA D'AMATO

Assistant Library Director, since 2010

William Floyd Graduate
Southampton College Valedictorian
MA English Literature, MLS Library Science
Distinguished Alumni Wm Floyd 2014
Executive Director, Friends of the Arts, Inc.



November 24, 2025

Sylvia Maurer

Children's and Parents' Services Department – November Highlights

This month, the Children's and Parents' Services Department offered two animal-focused engagement programs for our youngest patrons. Participants had the opportunity to meet nocturnal animals during our Quogue Wildlife presentation, and educators from the Cornell Cooperative Extension of Suffolk County introduced children to a variety of marine species during the Seashore Safari program. Attendees expressed appreciation for these unique learning experiences.

Chelsea Kuil has continued her extensive collaboration with elementary teachers throughout the district to increase the number of class visits to the library. This month, we welcomed our first group of classes from William Floyd Elementary School. Each student was given the opportunity to register for a library card if they did not already possess one, and for many, this visit marked the issuance of their very first card. Chelsea works closely with Liz Horbal from CRS to ensure an efficient process for creating library cards and managing checkouts during these visits. Together, they have established a streamlined procedure that enables staff to facilitate class visits with ease.

Patricia Mininni recently launched a Community Connections Table at the main building. She actively seeks organizations that provide valuable resources and information for parents, children, and families. Each month, at least one organization is invited to speak with patrons about the services they offer. This month, our department welcomed representatives from Operation Safe Child through the Suffolk County Sheriff's Office, as well as staff from Help Me Grow LI.

Additionally, we hosted administrators from the William Floyd School District who delivered an informative presentation to parents on developmental milestones, available school programs, and parents' rights to be involved in their child's education. This collaboration proved especially beneficial, as it provided parents with a meaningful learning opportunity while their children participated in one of our programs.

Professional Development

- **New Librarian Round Table @ SCLS – November 20 – Chelsea Kuil**
- **Youth Services Basics Overview Course by New York State Library & Ready to Read at New York Libraries (online) – on demand – Sylvia Maurer, Patricia Mininni**

Community Engagement

- **WFE 4th Grade Class Visits – November 12, 17, 19, 20 and 25 – CPSD desk staff**
- **WFE 1st-3rd Grade Special Ed Class Visit – November 13 – Chelsea Kuil**
- **WFSD Child Find Presentations - November 18 – Sylvia Maurer**



Moriches Branch November Board Report

Submitted by Kerrilynn Jorgensen

NYLA

This month, I had the opportunity to attend the New York Library Association (NYLA) Conference in Saratoga Springs alongside several of my colleagues. The conference offered valuable professional development, networking opportunities, and insight into current trends shaping library service across the state.

I attended the **NYLA Networking Breakfast and Membership Meeting**, which provided updates on statewide initiatives and offered a chance to connect with library professionals from a variety of systems. Throughout the conference, I also met with several vendors at the **exhibit and trade show** to explore new products, services, and technologies that may benefit our library and our patrons.

In addition, I participated in the following conference programs:

Not Business As Usual

This session focused on strategies for positioning libraries as essential partners within the business community. The presenters highlighted ways to strengthen relationships with local businesses and create services that support workforce and economic development.

All Abilities Programming

Presented by Christine Alexander of the Smithtown Library, this workshop examined adaptive program design and ways to make library spaces more accessible for patrons with disabilities. Topics included program ideas, environmental adjustments, and partnering with local organizations to ensure inclusive services.

Navigating the Future: Embracing Emerging Technologies

This program explored practical ways to bring emerging technology into libraries through workshops, makerspaces, and digital literacy initiatives. Ideas for hands-on programming and community education were shared.

Let's Talk Intelligence, Artificially

An informal, discussion-based session where attendees met in small groups to talk about artificial intelligence in library contexts. Conversation centered on current use cases, staff concerns, and how libraries can thoughtfully integrate AI as a service tool.

The information and connections gained from the NYLA Conference will help inform future programming, strategic planning, and service development at our branch and within our larger community.

Additional Meetings and Responsibilities

Beyond conference participation, I have also been working on several ongoing projects. This includes investigating statistics for the Moriches Branch to evaluate usage patterns and door counts during holiday hours and on Sundays. This data will help inform operational decisions and ensure we are aligning staffing and service offerings with community needs.

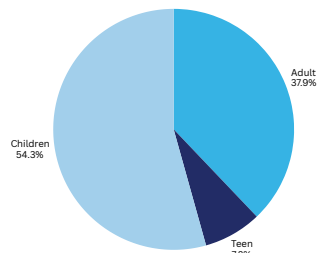
In addition, the **All Abilities Awareness Fair Committee** has been working diligently to bring together local resources, organizations, and support services for a one-day community event. The fair is scheduled for **Saturday, February 28th, from 1:00–3:00 PM**. We anticipate having all participating groups and exhibits confirmed by the start of the new year. I will include the promotional flyers for this event in my December Board Report. I look forward to your support and hope to see you at the fair.

Moriches Statistics: October

3,525

Patron Visits

Foot Traffic



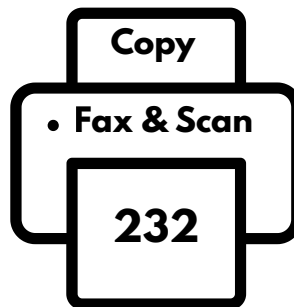
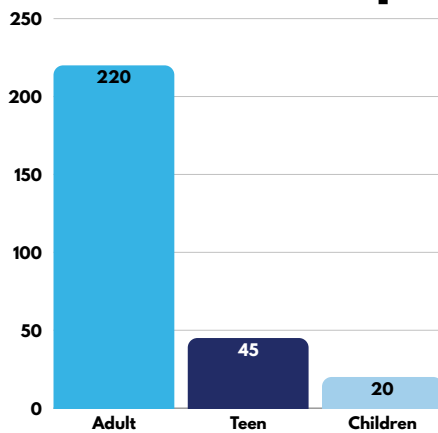
Total: 784

New Library Cards

New District Cardholders: 25
New/Renewed Contract Patrons: 14

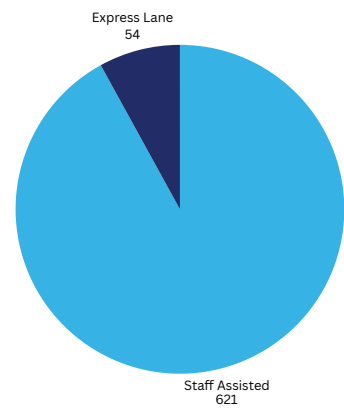
Total: 39

Computer Use



Total: 517

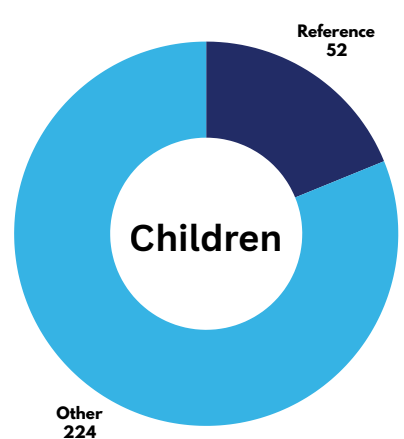
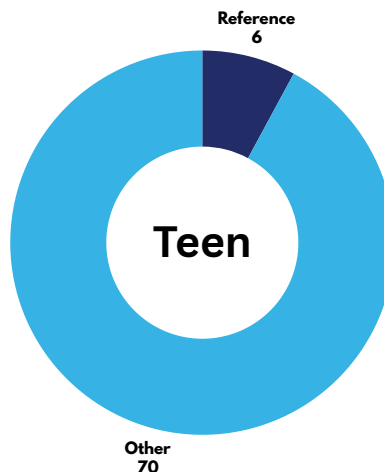
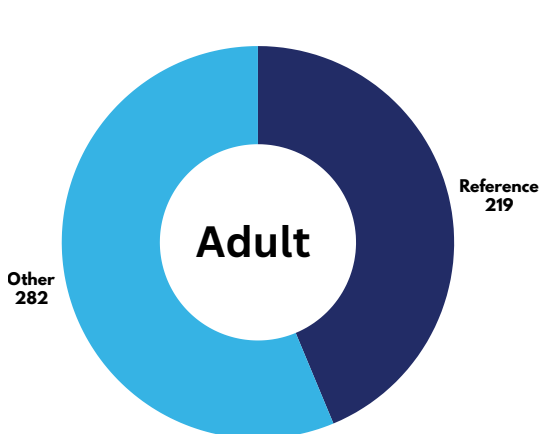
Circulation



Total: 675

Questions

Reference total: 277
Other total: 576



Total sessions: 77
Total attendance: 582

Programs

Adult

Sessions: 24
Attendance: 164

Teen

Sessions: 7
Attendance: 33

Children

Sessions: 12
Attendance: 203

MASTICS MORICHES SHIRLEY

COMMUNITY LIBRARY

MASTIC BEACH BRANCH

November 2025

Compiled by: Stephen Burg

Branch Highlights:

On October 24th, I participated in the Haunted Library program. The event was a tremendous success, drawing 451 patrons from the community. Over the past month, we also installed a new secure device charging station for public use. This station allows patrons to safely lock their phones or tablets in an individual compartment while they charge. Patrons can create their own four-digit code and choose from multiple charging connectors, ensuring both convenience and security for their devices. In addition, I partnered with St. Jude's Church to support its Parish Outreach Center. The toiletries and essential items collected during our recent donation drive were delivered to the outreach team this month. These donations will help serve individuals and families in need throughout the Mastic Beach community.



Meetings Summary:

- October 28-30, I attended Internet Librarian Virtual Conference (see attached report)
- November 3rd, I attended The PCCA meeting.
- November 5th, Meeting with Cloud Library
- November 12th, CATS Meeting and tour of Middle Country Library's Maker Space
- November 12th, Meeting with Midwest Tape

November 2025

Compiled by: Stephen Burg

Internet Librarian Connect 2025

From October 28–30, I attended the Internet Librarian Connect Virtual Conference. During the event, I participated in a wide range of sessions, including:

- Motivation Matters: Energizing Teams for Impact
- Strategic Agility: Leading Through Change & Complexity
- Creating an AI-Literate Library
- Libraries Solving Affordable Housing
- Inventive Thinking: Unlocking Creative Problem Solving
- Developing Skills for Effective Library Management
- Pivoting With Community Partnerships & Programs
- Activate Next-Level Tech Skills to Build Your Community
- Building Smart Libraries With AI, IoT & Real-Time Data
- Collaborating With Community Partners: Building Research Support Networks

Major Themes:

A key theme throughout the conference was the growing role of artificial intelligence in libraries. Presenters discussed how AI can be used to enhance library services, develop responsible and transparent AI policies, and support patrons in building AI literacy. Another central focus was the importance of community partnerships. Many sessions highlighted how libraries can collaborate with local organizations to address critical community needs.

Session Highlights:

One of the most compelling sessions was "Libraries Solving Affordable Housing" presented by Amanda Sweet. She described how libraries can bring people together to develop innovative responses to longstanding problems. Sweet shared an example of a project where the library used AI and GIS tools to identify aging housing stock and collaborated with multiple agencies to explore solutions for affordable housing.

Management and leadership strategies were also a prominent feature.. In "Motivation Matters: Energizing Teams for Impact," presenters examined popular team development models and shared practical approaches for inspiring staff and fostering a positive workplace culture.

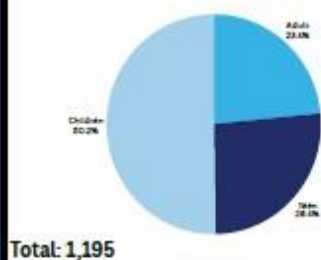
In the panel "Strategic Agility: Leading Through Change & Complexity," speakers demonstrated how leaders can build organizational agility. Using real-world case studies, they discussed ways to anticipate change, pivot effectively, and integrate flexibility into strategic planning processes.

Mastic Beach Branch Statistics: October

5,477

Patron Visits

Foot Traffic

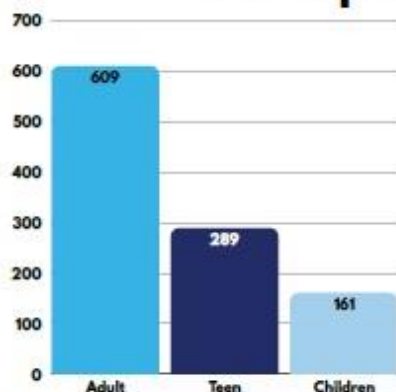


New Library Cards

New District Cardholders: 55
New/Renewed Contract Patrons: 1

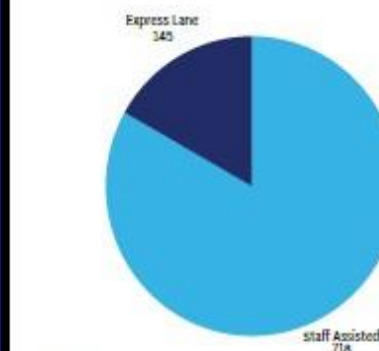
Total: 56

Computer Use



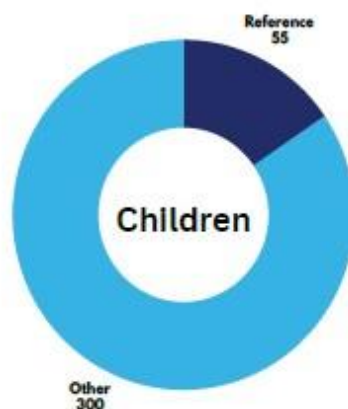
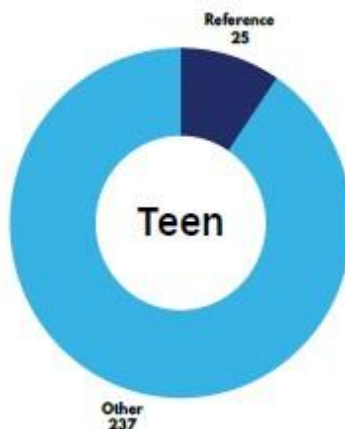
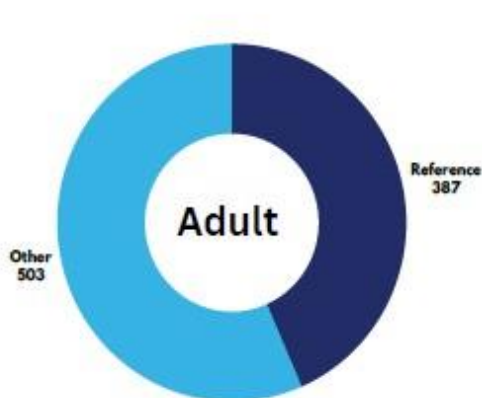
Total: 1059

Circulation



Questions

Reference total: 467
Other total: 1,040



Total sessions: 109
Total attendance: 533

Programs

Adult

Sessions: 30
Attendance: 101

Teen

Sessions: 14
Attendance: 258

Children

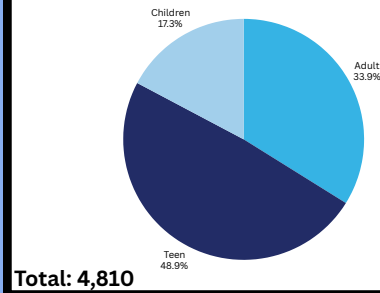
Sessions: 7
Attendance: 17

Main Branch Statistics: October

20,632

Patron Visits

Foot Traffic

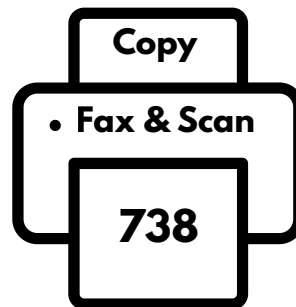
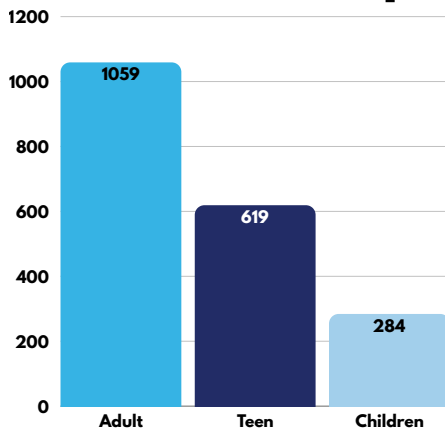


New Library Cards

New District Cardholders: 299
New/Renewed Contract Patrons: 14

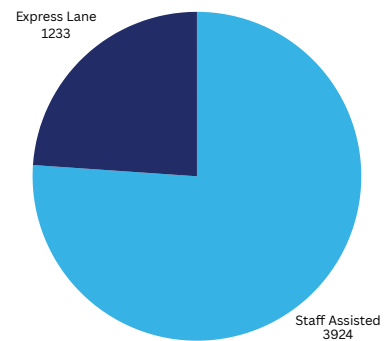
Total: 313

Computer Use



Total: 2,700

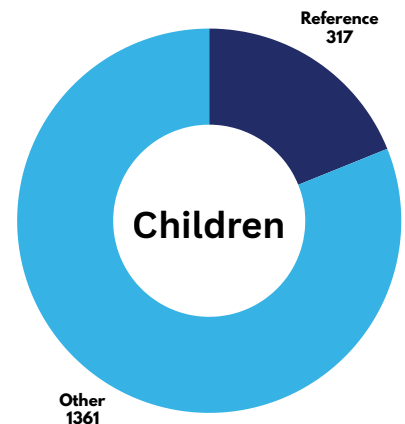
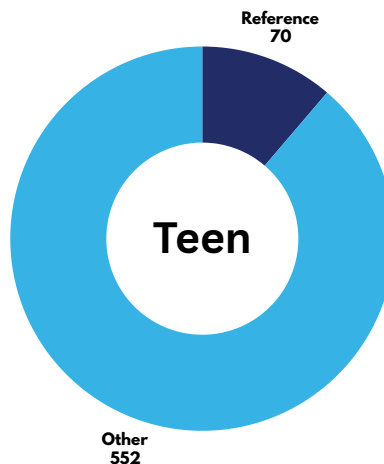
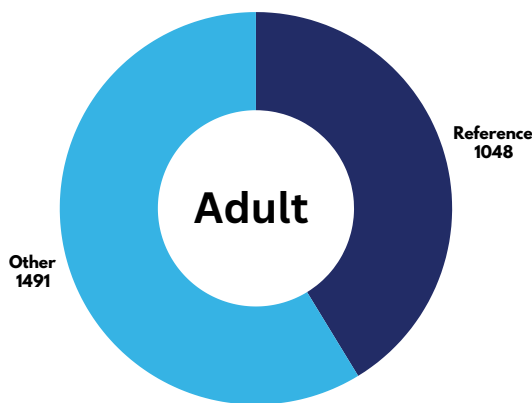
Circulation



Total: 5,157

Questions

Reference total: 1,435
Other total: 3,404



Total sessions: 328
Total attendance: 2,636

Programs

Adult

Sessions: 73
Attendance: 504

Teen

Sessions: 34
Attendance: 365

Children

Sessions: 45
Attendance: 1,119

November 2025 Board Report

Reference & Adult Services

Compiled By: Rita Alfano

Haunted Library Team



Needle Felted Turkey Crafting Program:
Class reached capacity with 20 people registered.

Fall Decor Seasonal Signs:

Two sessions of this popular crafting art class were available to patrons to design an autumn inspired decorative wall hanging. **Total Registered: 30**

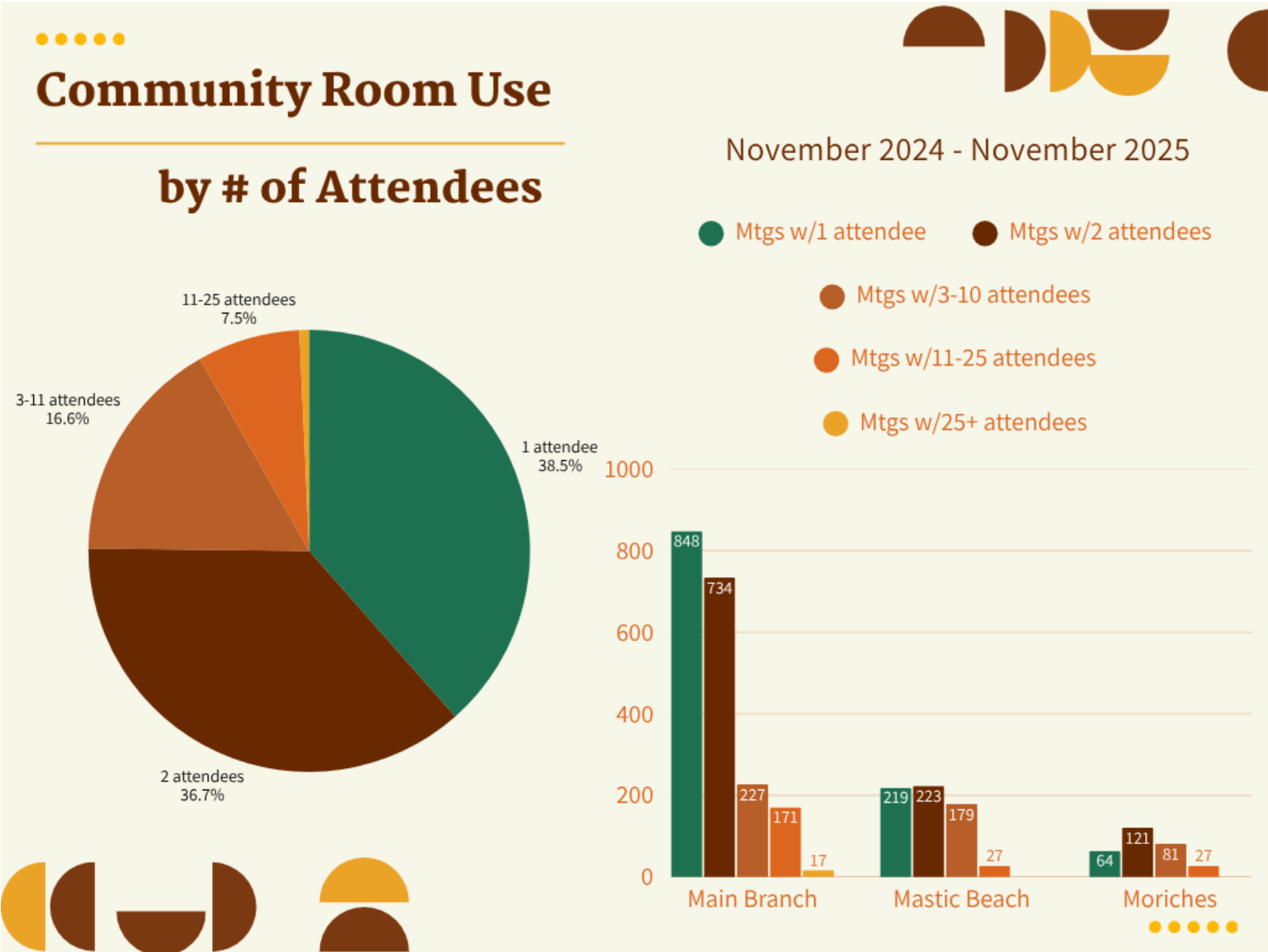


Metal Detecting the Revolution

As part of the 250th celebration and festivities, Dan Rudek and Ray Langet shared their experience discovering various artifacts from this significant time period and how these items provide significant insights into the way our ancestors survived and thrived through challenging times. Attendees were able to see and handle the artifacts which made for a very memorable, educational and enriching experience.



Customer Resource Services Department: November 2025



Customer Resource Services Department: November 2025

October 2025 Library Card Numbers	
TOTAL NEW RESIDENT CARDHOLDERS	
NEW CARDHOLDERS MAIN	299
NEW CARDHOLDERS MB	55
NEW CARDHOLDERS MOCH	25
Other Library Card Stats	
New Contract Library Cards	18
New Library Cards by email application	23
Replacement Library Cards	122



CLASS VISITS

Report prepared by Liz Horbal,
Principal Library Clerk

This month, MMSCL hosted class visits from **William Floyd Elementary**. Chelsea Kuil of CPSD provided the teachers with library card applications for their students, so that we could process new and replacement cards before the visits. Before leaving the library to head back to school, students were able to check out a book and choose a fun bookmark. We hope to see those young readers return and become library power users!

Class Visit Stats October 2025
◆ 6 classes
◆ 146 total students
◆ 37 new cards
◆ 20 replacement cards
◆ 6 card renewals

Customer Resource Services Department: November 2025

MOST POPULAR ITEMS, OCTOBER 2025

Rank	# of Checkouts	Title	Category
1	12	Bike Lock	Library of Things
2	11	Dog Man : Twenty thousand fleas under the sea	Children's Book
	11	Mission: impossible. The final reckoning	DVD
3	9	Maker kit	Children's Kit
	9	Trolls band together	DVD
4	8	I know what you did last summer	DVD
5	7	M3gan 2.0	DVD
	7	Up	DVD
	7	The night before Halloween	Children's Book
	7	Dog Man (first book of series)	Children's Book
	7	Dog Man : Lord of the fleas	Children's Book
	7	Ballerina	DVD
6	6	Henry and Mudge under the yellow moon : the fourth book of their adventures	Children's Book
	6	Final destination : bloodlines	DVD
	6	Goosebumps. The ghost next door	DVD
	6	Mario & Sonic at the Olympic Games Tokyo 2020 [Nintendo Switch].	Video Game
	6	Mario Kart World [Nintendo Switch 2].	Video Game
	6	Sesame Street. A magical Halloween adventure	DVD
	6	Wicked	DVD
	6	Numb3rs. The fourth season	DVD

PROFESSIONAL DEVELOPMENT

On October 21st, I attended SCLA panel **Judged by the Covers: Meet the Challenge – Organize, Advocate, and Overcome**. They discussed the increasing threat of legislation that is hindering libraries from buying books before a challenge is issued. They also provided resources for developing policies to handle a challenge, and recommended recovery steps if such a challenge arises. - Calista MacDowell, Library Clerk



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

BALLOT

2026 SCLS Budget

The Board of Trustees of the _____ Library

☐

Approved

☐

Disapproved

The Proposed 2026 Budget of the Suffolk Cooperative Library System,
approved by the SCLS Board of Trustees on November 4, 2025.

Signed: _____ Date: _____

Please return to SCLS. Attention Director's Office no later than
Wednesday, December 31, 2025

REPORT OF PERSONNEL CHANGES							DATE PREPARED:	
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE							11/24/25	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY								
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #	
APT	Carey, Emma		Page	\$16.50/HR	Up to 17.5 Hours	11/19/25		
APT	Ceresko, Caitlyn		Page	\$16.50/HR	Up to 17.5 Hours	11/19/25		
APT	Paige, Ian		Page	\$16.50/HR	Up to 17.5 Hours	11/14/25		
APT	Linsalata, Giana		Page	\$16.50/HR	Up to 17.5 Hours	11/14/25		
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?		The above changes are hereby certified as being in accordance with Civil Service requirements.		
				2. Request and canvas an eligible list for all competitive positions?				
				3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application				
				4. Submit a personnel change on the previous incumbent shown above?				
☐ APPROVED				☐ DISAPPROVED				
☐ APPROVED AS NOTED						Signature of Appointing Authority		

REPORT OF PERSONNEL CHANGES				DATE PREPARED:			
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE				11/24/25			
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #
LA	Fitzgerald, Edward		Guard	\$24.11/HR		10/27/25-11/30/25	
TM	Cizan, Olivia		Page			10/27/25	
A	Urresta Pineda, Manuela		Library Clerk Spanish Speak	\$41,860.00		11/05/25	
	PROVISIONAL						
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.			
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?				☐ APPROVED ☐ DISAPPROVED			
☐ APPROVED AS NOTED				☐ Signature of Appointing Authority			