

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

October 27, 2025

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
PERIOD OF PUBLIC EXPRESSION
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES
 - 4. C R S
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
- C. CONTRACTS / RENEWALS
- D. POLICY

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees is:

November 24, 2025 @ 7:00PM

DRAFT

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF SEPTEMBER 29, 2025 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:00 pm.

CALL TO ORDER

Present were Trustees Maiorana, Gross, Kimmerling and Ricciardi, Director Castro, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber. Mark Grossman attended as a guest. Joseph Furnari arrived late.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Kimmerling, second by Gross, to accept the minutes of the August 25, 2025 Regular Meeting of the Board of Trustees. Carried 4-0.

APPROVAL OF MINUTES

Motion by Gross, second by Kimmerling, to approve the following Operating Fund Schedule of Claims dated September 29, 2025. Carried 4-0.

SCHEDULE OF CLAIMS

Motion by Ricciardi, second by Kimmerling, to approve the Operating Financial Reports for August 2025. Carried 4-0

FINANCIAL REPORTS

Motion by Kimmerling, second by Gross, to approve the Capital Fund Financial Reports for August 2025. Carried 4-0

The Director reported that this month she has been involved in several planning sessions for the William Floyd Alumni Association Author Event. Ms. Castro informed the board that the event was very successful and about twenty (20) authors participated reading portions of their work. This program is helping to build a connection with our local talent. In addition, Ms. Castro met with Nancy Kimmerling to discuss a partnership with William Floyd School District to expand inclusive programming across all areas of the library. The Director continued with her report informing the board that she attended the SCLS's Directors' Meeting held at the Floyd

DIRECTOR

Memorial Library in Greenport. At this event information was shared on updates to digital uploads, as well as the upcoming budget vote in November. Ms. Castro reported the most recent Legislative Breakfast was held here at our library and was well attended by our local community leaders. The Director continued with her report informing the board that the department heads met at the Moriches Branch for their monthly meeting discussing strategic planning and effectively sharing information among all departments. Ms. Castro then reported that we are moving forward with hiring a full-time security person to act in a supervisory role. In addition, administration is working closely with the COPE officers to reinforce the Code of Conduct Policy here at the library. After reviewing the food pantry that was at the Mastic Beach Branch it has been decided that we will instead hold monthly food drives and donate to local pantries on Neighborhood Road. Lastly Ms. Castro reported that to begin the 250th Celebration Event the plans for the 1776 style dinner have been finalized. The dinner will be held at Sunsets at Senix on January 22, 2026. Tickets will be \$150, with the proceeds benefiting Friends of the Arts.

The Assistant Director reported that it has been a very busy month. The Inaugural Community Family Literacy Golf Outing was very successful and they had a great turnout. In addition, the *Library Showcase* for the Town of Brookhaven was held. A special thank you to Steve Burg for showcasing all of the services that the library has to offer. The Town of Brookhaven was happy with the turnout by the Suffolk County libraries. The Friends of the Arts sponsored a staff event on September 7th. It was a casual day for staff to connect. Ms. D'Amato reported that the mental health meetings have been attended by staff across the board. The Assistant Director was happy to report that the Friends of the Arts has secured a new piano for the library. Lastly the Assistant Director reported that safety issues have been discussed. In particular staff safety once a report has been filed. The name of the individual that has been assaulted must be on the report but they can file for and obtain an order of protection.

ASSISTANT DIRECTOR REPORT

The Business Manager began his report presenting the signage for the IA System for final approval by the Board. As a condition to receiving the grant we agreed to post the signage as a permanent fixture. The signage will be secured to a fence this week. Mr. Nowak reported that the hedges around the parking lot at the main building which had become a safety hazard, have been trimmed. We have received the energy efficient rebates from PSEG. These rebates were better on a branch level than at the main building as the financial

BUSINESS MANAGER

support for these programs scales back. The open enrollment for AFLAC has begun, as well as enrollment for the 2026 Flexible Spending Plan. Lastly, the Business Manager reported that we have received a FOIL request for records representing everything that has been purchased in the last two years. We have been advised to answer this request and have also learned that this request has been sent to other libraries in the county as well.

Motion by Furnari, second by Gross, to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0

**PERSONNEL
CHANGES**

Motion by Gross, second by Kimmerling, to approve the Board, Director, Assistant Director, Department Heads and/or designated staff to attend the William Floyd Alumni Association Annual Outstanding Educators Award dinner at Rock Hill Country Club on October 17, 2025 at a cost of \$63.50 per person. Carried 5-0.

**COMMUNITY
EVENT**

Motion by Furnari, second by Gross, to approve the Board, Director, Assistant Director, Department Heads and/or designated staff to attend the BookCon conference on April 18-19, 2026 at the Javits Center at a cost not to exceed \$150.00 per person. Carried 5-0.

**CONTINUING
EDUCATION**

Motion by Kimmerling, second by Furnari to approve the Board, Director, Assistant Director, Department Heads and/or designated staff to attend the LILRC Conference on October 17, 2025 being held at the Heritage Club at Bethpage in Farmingdale, NY at a cost not to exceed \$145.00 per person (exclusive of mileage). Carried 5-0.

Motion by Furnari, second by Gross, to approve the agreements with Townline Security for the semi-annual maintenance, inspection and testing of the building's fire alarm systems for a total annual cost of \$11,000.00;

**CONTRACTS/
RENEWALS**

a. Mastic Beach @ \$1,500 per service visit

b. Moriches @ \$1,500 per service visit

c. Shirley @ \$2,500 per service visit

Carried 5-0.

Motion by Kimmerling, second by Furnari, to approve the Library Code of Conduct policy as amended and presented by Director Castro. Carried 5-0.

POLICY

Motion by Gross, second by Kimmerling, to approve the Library Art Exhibit policy as amended and presented by Director Castro. Carried 5-0.

WHEREAS, the Mastics-Moriches-Shirley Community Library Board of Trustees recognizes the historic and cultural significance of the Little Red School House in Moriches, a 100-year-old structure that has long stood as a symbol of education and community pride; and

LITTLE RED SCHOOLHOUSE

WHEREAS, the Board believes it is of vital importance to preserve this landmark for present and future generations, ensuring that its character and history are not lost to time; and

WHEREAS, it is the long-term intent of the Board to restore the Little Red School House and safeguard its place within the community; and

WHEREAS, the Board wishes to collaborate closely with the Town of Brookhaven Historian to ensure that the exterior of the building is restored to its full, historic glory, consistent with its architectural heritage; and

WHEREAS, the Board further hopes that the interior restoration will provide meaningful, flexible community space, including:

- Dedicated areas to showcase the Library's and region's local history collection,
- A large meeting and performance space available for cultural, educational, and civic gatherings, and
- Dividable community rooms designed for smaller group meetings, programs, and other public uses;

NOW, THEREFORE, BE IT RESOLVED, that the Board of Trustees of the Mastics-Moriches-Shirley Community Library formally declares its long-term intent to restore the Little Red School House and to work in partnership with the Town of Brookhaven Historian to ensure its preservation as a treasured local landmark; and

BE IT FURTHER RESOLVED, that this restoration project is envisioned as both a commitment to historic preservation and an investment in the cultural and civic life of the community, creating a new chapter in the history of the Little Red School House while honoring its century-old legacy.

Motion by Furnari, second by Ricciardi, to adopt the above resolutions and approve the intentions described therein. Carried 5-0.

Motion by Gross, second by Furnari, to move into Executive Session at 7:31 pm to discuss a contractual issue. Carried 5-0.

**EXECUTIVE
SESSION**

Motion by Furnari, second by Kimmerling, to leave Executive Session at 8:07 pm. Carried 5-0.

Motion by Furnari, second by Ricciardi, to approve a two-year extension agreement for print advertising with the South Shore Press at a cost of \$60,008 per year. Carried 5-0.

Motion by Gross, second by Kimmerling, to adjourn the meeting at 8:08 pm. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Madeline Stirber
Madeline Stirber

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

SEPTEMBER 2025

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
September 2025

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 3,586,234.73	\$ 25,094.98	\$ 637,922.03	\$ 11,222.59	\$ 2,984,630.27
CREDIT CARD M.M.	\$ 69,102.96	\$ 2,905.13	\$ 58,214.33	\$ 1.29	\$ 13,795.05
OPERATING	\$ 165,692.59	\$ 91,818.93	\$ 236,646.34	\$ 3.82	\$ 20,869.00
PAYROLL	\$ 136,456.21	\$ 603,430.93	\$ 602,968.24	\$ -	\$ 136,918.90
					<u>\$ 3,156,213.22</u>

TOTAL CASH \$ 3,156,213.22

BOT Meeting:
October 27, 2025

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2025

					TOTAL						
					Jul 25	Aug 25	Sep 25	Jul - Sep 25	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense											
Income											
2000 · PROPERTY TAX REVENUES					0.00	0.00	0.00	0.00	12,385,000.00	-12,385,000.00	0.0%
2082 · FINES AND FEES					454.12	341.87	183.84	979.83	2,500.00	-1,520.17	39.19%
2360 · CONTRACTS WITH OTHER LIBR.					109,698.00	0.00	0.00	109,698.00	175,000.00	-65,302.00	62.69%
2401 · INTEREST					16,338.46	21,433.94	11,227.70	49,000.10	160,000.00	-110,999.90	30.63%
2650 · SALES OF EXCESS MATERIAL					9.00	18.50	12.00	39.50	0.00	39.50	100.0%
2670 · SALES OF BOOKS					0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2690 · OTHER COMPENSATION					100.00	200.00	24.75	324.75			
2701 · REFUNDS					0.00	0.00	6,693.07	6,693.07	9,500.00	-2,806.93	70.45%
2705 · GIFTS AND DONATIONS					0.10	17.20	27.35	44.65	0.00	44.65	100.0%
2760 · SYSTEM & STATE AID					0.00	14,298.30	0.00	14,298.30	15,000.00	-701.70	95.32%
2770 · UNCLASSIFIED REVENUE					41.23	290.47	139.35	471.05	0.00	471.05	100.0%
2771 · COPIER REVENUE - CONTRACT (R)					1,145.35	990.55	1,413.80	3,549.70	8,000.00	-4,450.30	44.37%
2771A · COPIER REVENUE - INHOUSE (N)					0.00	140.00	40.00	180.00			
2772 · READER-PRINTER REVENUE					0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
2772A · ADULT-ADULT PRINTER					245.00	150.00	515.00	910.00			
2800 · PROGRAM RECEIPTS											
2805 · Program Receipts - Adult					668.00	517.00	824.00	2,009.00			
2810 · Program Receipts - Teen					134.00	0.00	0.00	134.00			
2820 · Venue Resales					12,647.50	5,704.00	770.00	19,121.50			
2800 · PROGRAM RECEIPTS - Other					31.50	67.00	78.00	176.50	5,000.00	-4,823.50	3.53%
Total 2800 · PROGRAM RECEIPTS					13,481.00	6,288.00	1,672.00	21,441.00	5,000.00	16,441.00	428.82%
2999 · Lost Books					0.00	46.00	0.00	46.00			
Total Income					141,512.26	44,214.83	21,948.86	207,675.95	12,765,000.00	-12,557,324.05	1.63%
Gross Profit					141,512.26	44,214.83	21,948.86	207,675.95	12,765,000.00	-12,557,324.05	1.63%

Expense	TOTAL						
	Jul 25	Aug 25	Sep 25	Jul - Sep 25	Budget	\$ Over Budget	% of Budget
6000 · SALARIES AND WAGES							
6141 · PROFESSIONAL SALARIES							
6141A · PROFESSIONAL (ADULT)	39,352.40	65,373.92	43,605.78	148,332.10	667,323.00	-518,990.90	22.23%
6141C · PROFESSIONAL (C&P)	28,319.67	43,764.46	28,773.03	100,857.16	569,265.00	-468,407.84	17.72%
6141CRS · PROFESSIONAL (CIRC)	9,494.21	14,520.09	9,599.30	33,613.60	152,927.00	-119,313.40	21.98%
6141D · PROFESSIONAL (DIGITAL)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141N · PROFESSIONAL (TEEN)	32,250.39	51,553.09	34,382.97	118,186.45	518,869.00	-400,682.55	22.78%
6141S · COMM SERV LIBR (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6141 · PROFESSIONAL SALARIES	109,416.67	175,211.56	116,361.08	400,989.31	1,908,384.00	-1,507,394.69	21.01%
6142 · CLERICAL SALARIES							
6142A · CLERICAL (ADULT)	29,338.05	47,081.89	33,186.42	109,606.36	516,417.00	-406,810.64	21.22%
6142C · CLERICAL (C&P)	21,793.93	34,280.36	22,222.44	78,296.73	226,800.00	-148,503.27	34.52%
6142D · CLERICAL (DIGITAL)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142G · CLERICAL (GEN)	15,009.32	22,893.01	14,983.72	52,886.05	195,010.00	-142,123.95	27.12%
6142L · CLERICAL (LIT)	23,552.77	36,303.38	23,132.31	82,988.46	348,496.00	-265,507.54	23.81%
6142N · CLERICAL (TEEN)	13,347.10	20,420.06	12,920.49	46,687.65	234,892.00	-188,204.35	19.88%
6142R · CLERICAL (CIRC)	42,358.10	65,720.84	43,860.90	151,939.84	571,319.00	-419,379.16	26.6%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142X · CLERICAL (WIRES)	1,557.29	2,358.01	1,373.54	5,288.84	9,002.00	-3,713.16	58.75%
Total 6142 · CLERICAL SALARIES	146,956.56	229,057.55	151,679.82	527,693.93	2,101,936.00	-1,574,242.07	25.11%
6143 · PAGE SALARIES							
6143A · PAGE (ADULT)	15,522.32	22,684.80	13,919.08	52,126.20	220,236.00	-168,109.80	23.67%
6143C · PAGE (C&P)	14,263.60	22,837.54	16,105.48	53,206.62	238,890.00	-185,683.38	22.27%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	1,537.48	2,481.55	1,623.37	5,642.40	21,827.00	-16,184.60	25.85%
6143N · PAGE (TEEN)	4,531.40	6,307.45	2,993.08	13,831.93	76,893.00	-63,061.07	17.99%

	TOTAL						
	Jul 25	Aug 25	Sep 25	Jul - Sep 25	Budget	\$ Over Budget	% of Budget
6143R · PAGE (CIRC)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143T · PAGE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6143 · PAGE SALARIES	35,854.80	54,311.34	34,641.01	124,807.15	557,846.00	-433,038.85	22.37%
6144 · CUSTODIAL							
6144G · CUSTODIAL	36,397.90	55,358.25	38,253.74	130,009.89	619,576.00	-489,566.11	20.98%
Total 6144 · CUSTODIAL	36,397.90	55,358.25	38,253.74	130,009.89	619,576.00	-489,566.11	20.98%
6145 · SECURITY							
6145G · SECURITY	38,779.36	56,651.82	39,321.21	134,752.39	604,046.00	-469,293.61	22.31%
Total 6145 · SECURITY	38,779.36	56,651.82	39,321.21	134,752.39	604,046.00	-469,293.61	22.31%
6146 · TECHNICIAN							
6146W · TECHNICAL (WIRES)	11,453.56	20,814.54	11,310.33	43,578.43	163,363.00	-119,784.57	26.68%
Total 6146 · TECHNICIAN	11,453.56	20,814.54	11,310.33	43,578.43	163,363.00	-119,784.57	26.68%
6147 · ADMINISTRATIVE							
Total 6147 · ADMINISTRATIVE	49,700.43	79,208.78	49,194.58	178,103.79	639,530.00	-461,426.21	27.85%
Total 6000 · SALARIES AND WAGES	428,559.28	670,613.84	440,761.77	1,539,934.89	6,594,681.00	-5,054,746.11	23.35%
6200 · EMPLOYEE BENEFITS							
9010 · RETIREMENT	0.00	0.00	0.00	0.00	609,547.00	-609,547.00	0.0%
9030 · SOCIAL SECURITY	31,977.12	50,033.54	32,872.47	114,883.13	407,000.00	-292,116.87	28.23%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	2,650.00	-2,650.00	0.0%
9055 · DISABILITY INSURANCE	1,713.04	1,742.25	1,910.10	5,365.39	24,000.00	-18,634.61	22.36%
9060 · MEDICAL INSURANCE	109,611.27	114,946.81	112,454.55	337,012.63	1,321,822.00	-984,809.37	25.5%
Total 6200 · EMPLOYEE BENEFITS	143,301.43	166,722.60	147,237.12	457,261.15	2,395,019.00	-1,937,757.85	19.09%
6410A · BOOKS (ADULT)	7,310.23	2,700.20	2,640.99	12,651.42	160,000.00	-147,348.58	7.91%
6410C · BOOKS (C&P)	5,481.91	2,552.13	2,445.43	10,479.47	85,000.00	-74,520.53	12.33%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)	959.88	1,107.11	1,055.39	3,122.38	57,000.00	-53,877.62	5.48%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411A · MICRO/REF CD (ADULT)	890.59	1,847.60	977.38	3,715.57	45,000.00	-41,284.43	8.26%

	TOTAL						
	Jul 25	Aug 25	Sep 25	Jul - Sep 25	Budget	\$ Over Budget	% of Budget
6411C · MICRO/REF CD (C&P)	712.47	806.23	781.90	2,300.60	20,000.00	-17,699.40	11.5%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	178.11	201.55	195.48	575.14	20,000.00	-19,424.86	2.88%
6412A · RECORDINGS (ADULT)	1,458.29	350.61	791.02	2,599.92	50,000.00	-47,400.08	5.2%
6412C · RECORDINGS (C&P)	65.99	0.00	0.00	65.99	5,000.00	-4,934.01	1.32%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413A · PERIODICALS (ADULT)	1,130.24	821.26	1,480.78	3,432.28	33,000.00	-29,567.72	10.4%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	1,511.99	840.53	2,687.25	5,039.77	20,000.00	-14,960.23	25.2%
6417C · VIDEOS (C&P)	1,031.94	884.14	371.42	2,287.50	15,000.00	-12,712.50	15.25%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6417N · VIDEOS (TEEN)	355.85	0.00	0.00	355.85	6,000.00	-5,644.15	5.93%
6419G · SOFTWARE (GEN)	3,269.18	5,005.94	903.90	9,179.02	60,000.00	-50,820.98	15.3%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6419T · SOFTWARE (TECH)	1,750.32	0.00	0.00	1,750.32	12,000.00	-10,249.68	14.59%
6419W · SOFTWARE (WIRES)	0.00	1,645.50	0.00	1,645.50	10,000.00	-8,354.50	16.46%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	650.00	-650.00	0.0%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	13,575.10	16,288.42	2,826.35	32,689.87	75,000.00	-42,310.13	43.59%
6431D · TELECOMMUNICATIONS	6,677.37	5,733.36	36.09	12,446.82	68,930.00	-56,483.18	18.06%
6432G · CARTAGE	0.00	0.00	1,510.00	1,510.00	9,060.00	-7,550.00	16.67%

	TOTAL						
	Jul 25	Aug 25	Sep 25	Jul - Sep 25	Budget	\$ Over Budget	% of Budget
6433G · POSTAGE	3,900.42	3,945.66	4,050.83	11,896.91	45,000.00	-33,103.09	26.44%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6434C · PRINTING (C&P)	-1.00	0.00	0.00	-1.00	0.00	-1.00	100.0%
6434G · PRINTING (GEN)	11,628.00	13,317.00	11,678.00	36,623.00	145,000.00	-108,377.00	25.26%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6434R · PRINTING (CIRC)	2,061.39	0.00	0.00	2,061.39	1,500.00	561.39	137.43%
6434S · PRINTING (COMM SRV)	1,060.00	0.00	0.00	1,060.00	1,500.00	-440.00	70.67%
6435A · CED, CONF & TRAVEL (ADULT)	41.58	193.83	335.00	570.41	2,000.00	-1,429.59	28.52%
6435C · CED, CONF & TRAVEL (C&P)	41.58	270.00	1,847.68	2,159.26	2,000.00	159.26	107.96%
6435D · CED, CONF & TRAVEL (ADM)	3,112.94	2,073.37	1,900.83	7,087.14	15,000.00	-7,912.86	47.25%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	175.00	175.00	350.00	1,000.00	-650.00	35.0%
6435G · CED, CONF & TRAVEL (GEN)	42.70	175.00	175.00	392.70	1,800.00	-1,407.30	21.82%
6435L · CED, CONF & TRAVEL (LIT)	142.33	202.72	175.00	520.05	2,800.00	-2,279.95	18.57%
6435N · CED, CONF & TRAVEL (TEEN)	41.57	475.00	175.00	691.57	2,000.00	-1,308.43	34.58%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	175.00	175.00	350.00	2,000.00	-1,650.00	17.5%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	100.00	175.00	175.00	450.00	1,000.00	-550.00	45.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	78,333.00	-78,333.00	0.0%
6437A · PROGRAMS (ADULT)	10,024.22	6,905.62	8,789.16	25,719.00	60,000.00	-34,281.00	42.87%
6437C · PROGRAMS (C&P)	5,007.94	1,996.13	3,506.11	10,510.18	65,000.00	-54,489.82	16.17%
6437D · PROGRAMS (DIGITAL)	1,430.48	3,547.03	1,925.78	6,903.29	25,000.00	-18,096.71	27.61%
6437L · PROGRAMS (LIT)	543.00	7,223.37	416.08	8,182.45	100,350.00	-92,167.55	8.15%
6437N · PROGRAMS (TEEN)	2,031.96	1,654.22	1,719.63	5,405.81	22,000.00	-16,594.19	24.57%
6437P · PROFESSIONAL FEES							
643765 · PROMOTION AND PUBLICITY	6,940.46	7,595.46	13,946.09	28,482.01	90,000.00	-61,517.99	31.65%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	26,000.00	-26,000.00	0.0%

					TOTAL		
					Jul 25	Aug 25	Sep 25
					Jul - Sep 25	Budget	\$ Over Budget
							% of Budget
6437P02 · AUDITOR	0.00	1,000.00	500.00	1,500.00	6,000.00	-4,500.00	25.0%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6437P11 · FSA ADMINISTRATION	130.00	130.00	130.00	390.00	1,485.00	-1,095.00	26.26%
6437P12 · PAYROLL SERVICES	356.57	5,442.11	5,133.71	10,932.39	25,000.00	-14,067.61	43.73%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	0.00	0.00	800.00	-800.00	0.0%
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	668.90	668.90	3,065.00	-2,396.10	21.82%
6437P17 · TRANSLATION SERVICES	16.25	6.50	51.50	74.25	150.00	-75.75	49.5%
6437P4 · ATTORNEY	2,376.67	1,731.25	3,291.67	7,399.59	70,000.00	-62,600.41	10.57%
6437P9 · EAP	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Total 6437P · PROFESSIONAL FEES	9,819.95	15,905.32	23,721.87	49,447.14	235,000.00	-185,552.86	21.04%
6438 · DUES	0.00	0.00	175.00	175.00	2,500.00	-2,325.00	7.0%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	4,845.04	3,899.21	4,080.94	12,825.19	65,000.00	-52,174.81	19.73%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	0.00	0.00	0.00	45,000.00	-45,000.00	0.0%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	7,252.00	0.00	7,252.00	20,000.00	-12,748.00	36.26%
6450E · ELECTRICITY	11,046.14	10,687.52	14,941.42	36,675.08	120,000.00	-83,324.92	30.56%
6450F · FUEL/GAS	436.77	450.14	395.48	1,282.39	17,000.00	-15,717.61	7.54%
6450W · WATER	0.00	0.00	1,022.82	1,022.82	5,000.00	-3,977.18	20.46%
6451G · CUSTODIAL SUPPLIES	2,289.24	1,270.56	678.41	4,238.21	21,000.00	-16,761.79	20.18%
6452G · BLDG ALTERATION AND MAINT	3,886.75	12,480.88	10,482.51	26,850.14	82,869.00	-56,018.86	32.4%
6454 · INSURANCE	0.00	20,976.00	669.44	21,645.44	70,000.00	-48,354.56	30.92%
6485G · Bank Fees	1,451.64	-7.81	49.16	1,492.99			
6601 · BOND PRINCIPAL	0.00	0.00	0.00	0.00	845,000.00	-845,000.00	0.0%
6701 · BOND INTEREST	0.00	0.00	0.00	0.00	641,418.00	-641,418.00	0.0%
7203 · EQUIPMENT - Capital Purchases							
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%

					TOTAL		
					Jul 25	Aug 25	Sep 25
					Jul - Sep 25	Budget	\$ Over Budget
							% of Budget
7203C · EQUIPMENT C & P					0.00	0.00	0.00
7203D · EQUIPMENT ADMIN					38,212.57	5,468.32	0.00
7203G · EQUIPMENT BUS OFF					0.00	0.00	0.00
7203L · EQUIPMENT LITERACY					0.00	0.00	0.00
7203N · EQUIPMENT TEEN					0.00	0.00	0.00
7203R · EQUIPMENT CIRC					0.00	0.00	0.00
7203T · EQUIPMENT TECH					0.00	0.00	0.00
7203W · EQUIPMENT WIRE					715.16	849.98	11,389.37
Total 7203 · EQUIPMENT - Capital Purchases					38,927.73	6,318.30	11,389.37
Total Expense					732,132.54	999,857.09	711,527.79
Net Ordinary Income					-590,620.28	-955,642.26	-689,578.93
Other Income/Expense					-2,235,841.47	0.00	-2,235,841.47
Other Expense							
7500 · BUILDING IMPROVEMENTS					37,183.42	79,319.12	0.00
7900 · TRANSFER TO/(FROM) CAPITAL FUND					0.00	0.00	0.00
Total Other Expense					37,183.42	79,319.12	0.00
Net Other Income					-37,183.42	-79,319.12	0.00
Net Income					-627,803.70	-1,034,961.38	-689,578.93
					-2,352,344.01	0.00	-2,352,344.01

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

SEPTEMBER 2025

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month		Account #	Balance Forward		Deposits		Withdrawals		Balance
<u>Flushing Bank</u>		XXXXXX082							
July-25			\$ 2,536,645.57		\$ 8,739.90		\$ -		\$ 2,545,385.47
August-25			\$ 2,545,385.47		\$ 8,770.02		\$ -		\$ 2,554,155.49
September-25			\$ 2,554,155.49		\$ 8,480.78		\$ -		\$ 2,562,636.27
							Grand Total :		\$ 2,562,636.27

SCHEDULE OF CLAIMS

PRESENTED OCTOBER 27, 2025

PREPAY PAYABLES WARRANT #1		\$	16,878.02
PAYABLES WARRANT #2		\$	127,399.11
PAYROLL WARRANT W.E.	10/7/2025	\$	223,168.98
PAYROLL BENEFITS WARRANT		\$	16,544.80
PAYROLL WARRANT W.E.	10/21/2025	\$	230,126.17
PAYROLL BENEFITS WARRANT		\$	138,292.00
		\$	752,409.08

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
OCTOBER 27, 2025
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69450	09/30/2025	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	091925	09/19/2025		6437A · PROGRAMS (ADULT)	-379.61
					6437D · PROGRAMS (DIGITAL)	-27.12
					6451G · CUSTODIAL SUPPLIES	-103.89
TOTAL						-510.62
	Bill Pmt -Check	69451	09/30/2025	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	092325	09/23/2025		6437D · PROGRAMS (DIGITAL)	-766.50
TOTAL						-766.50
	Bill Pmt -Check	69452	10/02/2025	Wex Bank	L0225 · FLUSHING BANK - OPERATING	
	Bill	107688398	09/30/2025		6450F · FUEL/GAS	-180.20
					6450F · FUEL/GAS	-151.37
TOTAL						-331.57
	Bill Pmt -Check	69453	10/07/2025	National Grid	L0225 · FLUSHING BANK - OPERATING	
	Bill	0828--100125 ML70019	10/01/2025		6450F · FUEL/GAS	-50.77
TOTAL						-50.77
	Bill Pmt -Check	69454	10/15/2025	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL112025	10/15/2025		6433G · POSTAGE	-3,588.48
TOTAL						-3,588.48
	Bill Pmt -Check	69455	10/16/2025	PEAC Solutions - Marlin Leasing Corp	L0225 · FLUSHING BANK - OPERATING	
	Bill	41015078	10/10/2025		6439G · EQUIPMENT R & M (GEN)	-3,062.00
TOTAL						-3,062.00

Mastics Moriches Shirley Community Library
OCTOBER 27, 2025
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69456	10/16/2025	PSEGLI	L0225 · FLUSHING BANK - OPERATING	
	Bill	0905--100625 act7561	10/06/2025		6450E · ELECTRICITY	-7,854.68
TOTAL						-7,854.68
	Bill Pmt -Check	69457	10/16/2025	Sam's Club	L0225 · FLUSHING BANK - OPERATING	
	Bill	100825	10/08/2025		6437A · PROGRAMS (ADULT)	-120.22
					6437C · PROGRAMS (C&P)	-160.34
					6435D · CED, CONF & TRAVEL (ADM)	-61.34
TOTAL						-341.90
	Bill Pmt -Check	69458	10/20/2025	AVAYA LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	Stmnt 2735000250	10/18/2025		6431D · TELECOMMUNICATIONS	-121.50
TOTAL						-121.50
	Bill Pmt -Check	69459	10/20/2025	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
	Bill	101525	10/15/2025		6433G · POSTAGE	-250.00
TOTAL						-250.00
	I hereby certify that at a meeting on October 27, 2025 the above vouchers were approved and authorized.				Signed: _____	-16,878.02

Mastics Moriches Shirley Community Library
OCTOBER 27, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69460	10/27/2025	4imprint	L0225 · FLUSHING BANK - OPERATING	
	Bill	14331312	09/25/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-369.57
TOTAL						-369.57
	Bill Pmt -Check	69461	10/27/2025	A+ Technology Security Solutions, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN150423	09/29/2025		7203W · EQUIPMENT WIRE	-5,528.88
TOTAL						-5,528.88
	Bill Pmt -Check	69462	10/27/2025	American Airpower Museum	L0225 · FLUSHING BANK - OPERATING	
	Bill	renew 2025-2026	10/01/2025		6437A · PROGRAMS (ADULT)	-225.00
					6437C · PROGRAMS (C&P)	-225.00
					6437N · PROGRAMS (TEEN)	-225.00
TOTAL						-675.00
	Bill Pmt -Check	69463	10/27/2025	American Button Machines	L0225 · FLUSHING BANK - OPERATING	
	Bill	278084	09/22/2025		6437D · PROGRAMS (DIGITAL)	-326.48
TOTAL						-326.48
	Bill Pmt -Check	69464	10/27/2025	American Express	L0225 · FLUSHING BANK - OPERATING	
	Bill	101425	10/14/2025		6413A · PERIODICALS (ADULT)	-210.20
					6413A · PERIODICALS (ADULT)	-1,359.22
					6413A · PERIODICALS (ADULT)	-8,602.59
					6419G · SOFTWARE (GEN)	-10,343.96
					6430G · OFFICE AND LIBRARY SUPPLIE	-124.70
					6431D · TELECOMMUNICATIONS	-5,366.15
					6434G · PRINTING (GEN)	-518.01
					6435D · CED, CONF & TRAVEL (ADM)	-356.29

Mastics Moriches Shirley Community Library

OCTOBER 27, 2025

WARRANT

Type	Num	Date	Name	Account	Paid Amount
				6435C · CED, CONF & TRAVEL (C&P)	-62.48
				6435L · CED, CONF & TRAVEL (LIT)	-62.48
				643765 · PROMOTION AND PUBLICITY	-731.04
				6437A · PROGRAMS (ADULT)	-387.58
				6437C · PROGRAMS (C&P)	-14.84
				6437D · PROGRAMS (DIGITAL)	-57.08
				6437N · PROGRAMS (TEEN)	-18.69
				6452G · BLDG ALTERATION AND MAINT	-1,967.80
				6432G · CARTAGE	-742.85
				6454 · INSURANCE	-11,352.26
				6437P12 · PAYROLL SERVICES	-3,646.85
TOTAL					-45,925.07
Bill Pmt -Check	69465	10/27/2025	B&H Photo	L0225 · FLUSHING BANK - OPERATING	
Bill	237654929	09/25/2025		6437D · PROGRAMS (DIGITAL)	-25.86
Bill	238073406	10/16/2025		6437D · PROGRAMS (DIGITAL)	-78.15
TOTAL					-104.01
Bill Pmt -Check	69466	10/27/2025	Baker & Taylor	L0225 · FLUSHING BANK - OPERATING	
Bill	5019652615	09/23/2025		6410N · BOOKS (TEEN)	-224.26
Bill	5019652299	09/24/2025		6410C · BOOKS (C&P)	-124.44
Bill	5019662303	10/01/2025		6410A · BOOKS (ADULT)	-401.56
Bill	5019662374	10/01/2025		6410C · BOOKS (C&P)	-39.10
Bill	5019662850	10/06/2025		6410N · BOOKS (TEEN)	-161.15
Bill	5019666058	10/06/2025		6410A · BOOKS (ADULT)	-286.37
Bill	5019662362	10/13/2025		6410N · BOOKS (TEEN)	-100.45
TOTAL					-1,337.33

Mastics Moriches Shirley Community Library
OCTOBER 27, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69467	10/27/2025	Bertos, Kathleen - Staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	Sept 2025	10/21/2025		6435G · CED, CONF & TRAVEL (GEN)	-37.52
TOTAL						-37.52
	Bill Pmt -Check	69468	10/27/2025	Bleidner, Gloria	L0225 · FLUSHING BANK - OPERATING	
	Bill	100825	10/08/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	69469	10/27/2025	Blick Art Materials	L0225 · FLUSHING BANK - OPERATING	
	Bill	5985795	08/13/2025	Blick Art Materials	L0600 · ACCOUNTS PAYABLE	0.00
	Bill	6326446	09/24/2025		6437N · PROGRAMS (TEEN)	-64.02
TOTAL						-64.02
	Bill Pmt -Check	69470	10/27/2025	Breakout EDU	L0225 · FLUSHING BANK - OPERATING	
	Bill	61058	10/17/2025		6437C · PROGRAMS (C&P)	-119.00
TOTAL						-119.00
	Bill Pmt -Check	69471	10/27/2025	Brewport Coffee House	L0225 · FLUSHING BANK - OPERATING	
	Bill	1025	09/23/2025		6435D · CED, CONF & TRAVEL (ADM)	-120.00
TOTAL						-120.00
	Bill Pmt -Check	69472	10/27/2025	Brookhaven Free Library	L0225 · FLUSHING BANK - OPERATING	
	Bill	101525	10/15/2025		6413A · PERIODICALS (ADULT)	-2.00
TOTAL						-2.00

Mastics Moriches Shirley Community Library

OCTOBER 27, 2025

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69473	10/27/2025	Burns, Melissa A.	L0225 · FLUSHING BANK - OPERATING	
	Bill	091525 teens	09/15/2025		6437N · PROGRAMS (TEEN)	-213.66
	Bill	100625 teens	10/06/2025		6437N · PROGRAMS (TEEN)	-226.95
	Bill	081125 teens	10/06/2025		6437N · PROGRAMS (TEEN)	-250.44
TOTAL						<u>-691.05</u>
	Bill Pmt -Check	69474	10/27/2025	Carco Group, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	956884	09/30/2025		6437P16 · STAFF BACKGROUND SCREE	-668.90
TOTAL						<u>-668.90</u>
	Bill Pmt -Check	69475	10/27/2025	CDW Government, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	AF85B6X	09/09/2025		7203W · EQUIPMENT WIRE	-919.60
	Bill	AG1UA3F	09/22/2025		7203W · EQUIPMENT WIRE	-919.60
	Bill	AG1WR5A	09/22/2025		7203W · EQUIPMENT WIRE	-2,873.18
TOTAL						<u>-4,712.38</u>
	Bill Pmt -Check	69476	10/27/2025	Currao-McAleavey, Carmella	L0225 · FLUSHING BANK - OPERATING	
	Bill	100925 adults	10/09/2025		6437A · PROGRAMS (ADULT)	-125.00
	Bill	100925 teens	10/09/2025		6437N · PROGRAMS (TEEN)	-125.00
TOTAL						<u>-250.00</u>
	Bill Pmt -Check	69477	10/27/2025	Dell Marketing L.P.	L0225 · FLUSHING BANK - OPERATING	
	Bill	10836617737	09/17/2025		7203W · EQUIPMENT WIRE	-1,088.16
TOTAL						<u>-1,088.16</u>

Mastics Moriches Shirley Community Library
OCTOBER 27, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69478	10/27/2025	Demco	L0225 · FLUSHING BANK - OPERATING	
	Bill	7712630	10/22/2025		6437C · PROGRAMS (C&P)	-93.89
					6437N · PROGRAMS (TEEN)	-28.76
TOTAL						<u>-122.65</u>
	Bill Pmt -Check	69479	10/27/2025	Dynaire LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	11726A	09/30/2025		6439G · EQUIPMENT R & M (GEN)	-613.11
	Bill	10274	10/01/2025		6452G · BLDG ALTERATION AND MAINT	-7,920.00
TOTAL						<u>-8,533.11</u>
	Bill Pmt -Check	69480	10/27/2025	Easler, Eric	L0225 · FLUSHING BANK - OPERATING	
	Bill	092025	09/20/2025		6437A · PROGRAMS (ADULT)	-60.00
TOTAL						<u>-60.00</u>
	Bill Pmt -Check	69481	10/27/2025	East End Sign Design	L0225 · FLUSHING BANK - OPERATING	
	Bill	41138	09/23/2025		6434G · PRINTING (GEN)	-50.00
	Bill	41210	09/29/2025		6437A · PROGRAMS (ADULT)	-93.34
					6437C · PROGRAMS (C&P)	-93.33
					6437N · PROGRAMS (TEEN)	-93.33
TOTAL						<u>-330.00</u>
	Bill Pmt -Check	69482	10/27/2025	EBSCO A	L0225 · FLUSHING BANK - OPERATING	
	Bill	9272424	10/01/2025		6413A · PERIODICALS (ADULT)	-6,536.18
TOTAL						<u>-6,536.18</u>

Mastics Moriches Shirley Community Library
OCTOBER 27, 2025
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69483	10/27/2025	Elegant Woodcrafts LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	100425	10/04/2025		6437A · PROGRAMS (ADULT)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	69484	10/27/2025	Franco, Corinne	L0225 · FLUSHING BANK - OPERATING	
	Bill	100125	10/01/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	69485	10/27/2025	Frascogna, Jennifer	L0225 · FLUSHING BANK - OPERATING	
	Bill	100225	10/02/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	100925	10/09/2025		6437A · PROGRAMS (ADULT)	-80.00
TOTAL						-160.00
	Bill Pmt -Check	69486	10/27/2025	Gaetano's Pizza Inc. -- Nino's Pizza	L0225 · FLUSHING BANK - OPERATING	
	Bill	091025 Teens	09/10/2025		6437N · PROGRAMS (TEEN)	-40.00
TOTAL						-40.00
	Bill Pmt -Check	69487	10/27/2025	Grainger	L0225 · FLUSHING BANK - OPERATING	
	Bill	9649669018	09/22/2025		6437D · PROGRAMS (DIGITAL)	-4.68
	Bill	9654457795	09/23/2025		6437D · PROGRAMS (DIGITAL)	-231.72
	Bill	9670288415	10/09/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-48.46
TOTAL						-284.86
	Bill Pmt -Check	69488	10/27/2025	Great South Bay Dance LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	101425	10/14/2025		6437C · PROGRAMS (C&P)	-200.00
TOTAL						-200.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69489	10/27/2025	Heavey, Anne M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	100625	10/06/2025		6437A · PROGRAMS (ADULT)	-376.00
TOTAL						-376.00
	Bill Pmt -Check	69490	10/27/2025	Henn, JoAnn	L0225 · FLUSHING BANK - OPERATING	
	Bill	100725	10/07/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	100925	10/09/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-200.00
	Bill Pmt -Check	69491	10/27/2025	Hutzler, Anne L.	L0225 · FLUSHING BANK - OPERATING	
	Bill	092425	09/24/2025		6437A · PROGRAMS (ADULT)	-140.00
	Bill	092525	09/25/2025		6437A · PROGRAMS (ADULT)	-140.00
TOTAL						-280.00
	Bill Pmt -Check	69492	10/27/2025	Ingram Library Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	90845093	09/29/2025		6410C · BOOKS (C&P)	-49.96
	Bill	90845094	09/29/2025		6410N · BOOKS (TEEN)	-577.66
	Bill	90845095	09/29/2025		6410C · BOOKS (C&P)	-19.76
	Bill	90845096	09/29/2025		6410C · BOOKS (C&P)	-164.46
	Bill	90967188	10/03/2025		6410A · BOOKS (ADULT)	-47.58
	Bill	91008483	10/06/2025		6410C · BOOKS (C&P)	-5.01
	Bill	91008484	10/06/2025		6410C · BOOKS (C&P)	-5.59
	Bill	91008485	10/06/2025		6410C · BOOKS (C&P)	-8.39
	Bill	91008486	10/06/2025		6410C · BOOKS (C&P)	-415.18
	Bill	91008487	10/06/2025		6410C · BOOKS (C&P)	-1,917.90
	Bill	91008488	10/06/2025		6410A · BOOKS (ADULT)	-500.06
	Bill	91133317	10/10/2025		6410C · BOOKS (C&P)	-57.06
	Bill	91133318	10/10/2025		6410A · BOOKS (ADULT)	-424.16

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	Type	Num	Date	Name	Account	Paid Amount
	Bill	91179524	10/13/2025		6410C · BOOKS (C&P)	-18.99
	Bill	91207336	10/14/2025		6410C · BOOKS (C&P)	-8.39
	Bill	91207337	10/14/2025		6410C · BOOKS (C&P)	-82.38
	Bill	91207338	10/14/2025		6410A · BOOKS (ADULT)	-162.08
	Bill	91207339	10/14/2025		6410C · BOOKS (C&P)	-52.96
TOTAL						<u>-4,517.57</u>
	Bill Pmt -Check	69493	10/27/2025	Janowitz, Laurie	L0225 · FLUSHING BANK - OPERATING	
	Bill	081225	09/22/2025		6437A · PROGRAMS (ADULT)	-380.00
	Bill	092325	09/23/2025		6437A · PROGRAMS (ADULT)	-380.00
TOTAL						<u>-760.00</u>
	Bill Pmt -Check	69494	10/27/2025	Jodlowski, Stephanie Ann (prevLoviglio)	L0225 · FLUSHING BANK - OPERATING	
	Bill	100425	10/04/2025		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						<u>-250.00</u>
	Bill Pmt -Check	69495	10/27/2025	Jorgensen, Kerrilynn - staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	100925	10/09/2025		6435D · CED, CONF & TRAVEL (ADM)	-61.18
TOTAL						<u>-61.18</u>
	Bill Pmt -Check	69496	10/27/2025	Joyful Day Ceremonies LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	100225	10/02/2025		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						<u>-250.00</u>

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OCTOBER 27, 2025
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69497	10/27/2025	Kanopy Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	470401-PPU	09/30/2025		6417A · VIDEOS (ADULT)	-353.00
					6417C · VIDEOS (C&P)	-10.00
TOTAL						-363.00
	Bill Pmt -Check	69498	10/27/2025	Keane & Beane, P.C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	125717	09/30/2025		6437P4 · ATTORNEY	-1,250.00
	Bill	125718	09/30/2025		6437P4 · ATTORNEY	-2,041.67
TOTAL						-3,291.67
	Bill Pmt -Check	69499	10/27/2025	King Kullen	L0225 · FLUSHING BANK - OPERATING	
	Bill	35252481142	09/05/2025		6435D · CED, CONF & TRAVEL (ADM)	-65.97
	Bill	35252481050	09/05/2025		6435D · CED, CONF & TRAVEL (ADM)	-147.71
	Bill	35252501146	09/07/2025		6435D · CED, CONF & TRAVEL (ADM)	-134.21
	Bill	35252541429	09/11/2025		6437A · PROGRAMS (ADULT)	-6.18
	Bill	35252610856	09/18/2025		6437C · PROGRAMS (C&P)	-16.99
	Bill	35252651128	09/22/2025		6435D · CED, CONF & TRAVEL (ADM)	-3.99
	Bill	35252650940	09/22/2025		6437N · PROGRAMS (TEEN)	-55.32
	Bill	35252661345	09/23/2025		6437C · PROGRAMS (C&P)	-41.57
	Bill	35252661343	09/23/2025		6437N · PROGRAMS (TEEN)	-17.97
	Bill	35252681227	09/25/2025		6437C · PROGRAMS (C&P)	-25.17
	Bill	35252681258	09/25/2025		6437C · PROGRAMS (C&P)	-5.19
	Bill	35252681348	09/25/2025		6437A · PROGRAMS (ADULT)	-12.98
	Bill	35252691315	09/26/2025		6437A · PROGRAMS (ADULT)	-35.98
					6437C · PROGRAMS (C&P)	-35.98
	Bill	35252700839	09/27/2025		6437A · PROGRAMS (ADULT)	-5.00
					6437C · PROGRAMS (C&P)	-4.99
	Bill	35252730820	09/30/2025		6435D · CED, CONF & TRAVEL (ADM)	-28.95
TOTAL						-644.15

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69500	10/27/2025	Language Line Services Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	11724076	09/30/2025		6437P17 · TRANSLATION SERVICES	-51.50
TOTAL						-51.50
	Bill Pmt -Check	69501	10/27/2025	Lapinski Joann M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	093025	09/30/2025		6437A · PROGRAMS (ADULT)	-350.00
TOTAL						-350.00
	Bill Pmt -Check	69502	10/27/2025	Little Miss Workbench Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	100825	10/08/2025		6437A · PROGRAMS (ADULT)	-380.00
TOTAL						-380.00
	Bill Pmt -Check	69503	10/27/2025	Llobell Barbara A.	L0225 · FLUSHING BANK - OPERATING	
	Bill	092825	09/28/2025		6437A · PROGRAMS (ADULT)	-500.00
TOTAL						-500.00
	Bill Pmt -Check	69504	10/27/2025	Malley, Nicole -- staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	100125	10/01/2025		6435A · CED, CONF & TRAVEL (ADULT)	-35.28
TOTAL						-35.28
	Bill Pmt -Check	69505	10/27/2025	Mark Grossman Public Relations	L0225 · FLUSHING BANK - OPERATING	
	Bill	1025-MMS	10/13/2025		643765 · PROMOTION AND PUBLICITY	-2,500.00
TOTAL						-2,500.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69506	10/27/2025	McAlonan, Frank	L0225 · FLUSHING BANK - OPERATING	
	Bill	092025	09/20/2025		6437A · PROGRAMS (ADULT)	-285.00
TOTAL						-285.00
	Bill Pmt -Check	69507	10/27/2025	Midwest Tape, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	507435477	09/24/2025		6417A · VIDEOS (ADULT)	-29.71
	Bill	507789976	09/24/2025		6412A · RECORDINGS (ADULT)	-121.46
	Bill	507789978	09/24/2025		6417A · VIDEOS (ADULT)	-103.52
	Bill	507789979	09/24/2025		6417A · VIDEOS (ADULT)	-26.74
	Bill	507820381 hoopla	09/30/2025		6411A · MICRO/REF CD (ADULT)	-977.38
					6411C · MICRO/REF CD (C&P)	-781.90
					6411N · MICRO/REF CD (TEEN)	-195.48
	Bill	507818034	10/01/2025		6417A · VIDEOS (ADULT)	-347.65
	Bill	507818035	10/01/2025		6417A · VIDEOS (ADULT)	-42.51
	Bill	507818036	10/01/2025		6417C · VIDEOS (C&P)	-76.71
	Bill	507818037	10/01/2025		6417C · VIDEOS (C&P)	-100.47
	Bill	507857195	10/08/2025		6412A · RECORDINGS (ADULT)	-201.92
	Bill	507857197	10/08/2025		6417A · VIDEOS (ADULT)	-25.57
	Bill	507857198	10/08/2025		6417C · VIDEOS (C&P)	-76.71
TOTAL						-3,107.73
	Bill Pmt -Check	69508	10/27/2025	New York Hall of Science	L0225 · FLUSHING BANK - OPERATING	
	Bill	2025LibraryMembershi	09/03/2025		6437A · PROGRAMS (ADULT)	-250.00
					6437N · PROGRAMS (TEEN)	-250.00
					6437C · PROGRAMS (C&P)	-250.00
TOTAL						-750.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69509	10/27/2025	NYSID	L0225 · FLUSHING BANK - OPERATING	
	Bill	15019	10/07/2025		6437P15 · DOCUMENT MANAGEMENT/D	-383.10
TOTAL						-383.10
	Bill Pmt -Check	69510	10/27/2025	Oriental Trading Company, Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	73923951001	10/15/2025		6437A · PROGRAMS (ADULT)	-208.72
TOTAL						-208.72
	Bill Pmt -Check	69511	10/27/2025	Patchogue-Medford Library	L0225 · FLUSHING BANK - OPERATING	
	Bill	101725	10/17/2025		6410A · BOOKS (ADULT)	-18.95
TOTAL						-18.95
	Bill Pmt -Check	69512	10/27/2025	Quill	L0225 · FLUSHING BANK - OPERATING	
	Bill	46010450	10/02/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-149.79
TOTAL						-149.79
	Bill Pmt -Check	69513	10/27/2025	Ray-Block Stationery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN163992	10/08/2025		6439G · EQUIPMENT R & M (GEN)	-739.13
TOTAL						-739.13
	Bill Pmt -Check	69514	10/27/2025	Roeder, Kathy M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	092225	09/22/2025		6437C · PROGRAMS (C&P)	-120.00
	Bill	100625	10/06/2025		6437C · PROGRAMS (C&P)	-120.00
TOTAL						-240.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69515	10/27/2025	Romard, Susan J	L0225 · FLUSHING BANK - OPERATING	
	Bill	100225	10/02/2025		6437A · PROGRAMS (ADULT)	-80.00
	Bill	100925	10/09/2025		6437A · PROGRAMS (ADULT)	-80.00
TOTAL						-160.00
	Bill Pmt -Check	69516	10/27/2025	Salt Of The Earth Yoga	L0225 · FLUSHING BANK - OPERATING	
	Bill	100625	10/06/2025		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	69517	10/27/2025	Shattes, Krista	L0225 · FLUSHING BANK - OPERATING	
	Bill	092325	09/23/2025		6437A · PROGRAMS (ADULT)	-100.00
	Bill	093025	09/30/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-200.00
	Bill Pmt -Check	69518	10/27/2025	Sievers, Sandra D.	L0225 · FLUSHING BANK - OPERATING	
	Bill	100825	10/08/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	69519	10/27/2025	Smile Farms	L0225 · FLUSHING BANK - OPERATING	
	Bill	001113	10/05/2025		6452G · BLDG ALTERATION AND MAINT	-75.90
	Bill	001055	10/10/2025		6452G · BLDG ALTERATION AND MAINT	-166.45
					6452G · BLDG ALTERATION AND MAINT	-80.00
					6452G · BLDG ALTERATION AND MAINT	-80.00
TOTAL						-402.35

Mastics Moriches Shirley Community Library

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69520	10/27/2025	South Shore Press, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	14437	10/01/2025		643765 · PROMOTION AND PUBLICITY	-4,165.46
TOTAL						-4,165.46
	Bill Pmt -Check	69521	10/27/2025	Staples	L0225 · FLUSHING BANK - OPERATING	
	Bill	7006172014	09/19/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-16.48
					6437A · PROGRAMS (ADULT)	-75.16
					6437N · PROGRAMS (TEEN)	-84.67
					6451G · CUSTODIAL SUPPLIES	-270.90
					6430G · OFFICE AND LIBRARY SUPPLIE	-61.18
	Bill	7006918017	09/19/2025		6437A · PROGRAMS (ADULT)	-2.88
					6437C · PROGRAMS (C&P)	-2.88
					6437A · PROGRAMS (ADULT)	-1.84
					6437C · PROGRAMS (C&P)	-1.84
					6430G · OFFICE AND LIBRARY SUPPLIE	-71.89
					6437A · PROGRAMS (ADULT)	-53.27
					6430G · OFFICE AND LIBRARY SUPPLIE	-81.98
					6451G · CUSTODIAL SUPPLIES	-111.12
	Bill	7007018259	09/26/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-59.70
					6430G · OFFICE AND LIBRARY SUPPLIE	-73.73
					6451G · CUSTODIAL SUPPLIES	-7.20
					6451G · CUSTODIAL SUPPLIES	-38.70
					6437D · PROGRAMS (DIGITAL)	-49.91
	Bill	7007129308	10/03/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-365.67
					6430G · OFFICE AND LIBRARY SUPPLIE	-30.61
					6430G · OFFICE AND LIBRARY SUPPLIE	-28.39
					6451G · CUSTODIAL SUPPLIES	-28.84
					6430G · OFFICE AND LIBRARY SUPPLIE	-50.29
					6451G · CUSTODIAL SUPPLIES	-18.31
TOTAL						-1,587.44

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	69522	10/27/2025	Studenroth, Zach	L0225 · FLUSHING BANK - OPERATING	
	Bill	092525	09/25/2025		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	69523	10/27/2025	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
	Bill	95603 GASB-75	10/15/2025		6437P01 · ACCOUNTANT/AUDITOR	-365.00
TOTAL						-365.00
	Bill Pmt -Check	69524	10/27/2025	Suffolk Cooperative Library System - PALS	L0225 · FLUSHING BANK - OPERATING	
	Bill	82152	10/07/2025		6439R · EQUIPMENT R & M (CIRC)	-12,352.62
	Bill	82262	10/14/2025		6439R · EQUIPMENT R & M (CIRC)	-2,755.94
TOTAL						-15,108.56
	Bill Pmt -Check	69525	10/27/2025	Summers-Sparling, Nicole (prevSparling	L0225 · FLUSHING BANK - OPERATING	
	Bill	100925	10/09/2025		6437C · PROGRAMS (C&P)	-325.00
TOTAL						-325.00
	Bill Pmt -Check	69526	10/27/2025	The Griffin Group Global	L0225 · FLUSHING BANK - OPERATING	
	Bill	69-2025	09/30/2025		6435A · CED, CONF & TRAVEL (ADULT)	-175.00
					6435C · CED, CONF & TRAVEL (C&P)	-175.00
					6435D · CED, CONF & TRAVEL (ADM)	-175.00
					6435Dig · CED, CONF & TRAVEL (DIGITA	-175.00
					6435G · CED, CONF & TRAVEL (GEN)	-175.00

Mastics Moriches Shirley Community Library

OCTOBER 27, 2025

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Type	Num	Date	Name	Account	Paid Amount
				6435L · CED, CONF & TRAVEL (LIT)	-175.00
				6435N · CED, CONF & TRAVEL (TEEN)	-175.00
				6435R · CED, CONF & TRAVEL (CIRC)	-175.00
				6435W · CED, CONF & TRAVEL (WIRES)	-175.00
TOTAL					-1,575.00
Bill Pmt -Check	69527	10/27/2025	Thomas Klise / Crimson Multimedia	L0225 · FLUSHING BANK - OPERATING	
Bill	024567	10/08/2025		6417C · VIDEOS (C&P)	-150.89
Bill	024569	10/08/2025		6417A · VIDEOS (ADULT)	-583.08
TOTAL					-733.97
Bill Pmt -Check	69528	10/27/2025	Vail, Amy	L0225 · FLUSHING BANK - OPERATING	
Bill	092425	09/24/2025		6437C · PROGRAMS (C&P)	-225.00
Bill	101525	10/15/2025		6437C · PROGRAMS (C&P)	-225.00
TOTAL					-450.00
Bill Pmt -Check	69529	10/27/2025	Vicale-Smith, Michelle	L0225 · FLUSHING BANK - OPERATING	
Bill	100725	10/07/2025		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					-200.00
Bill Pmt -Check	69530	10/27/2025	W. B. Mason Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	255433815 Dt07/10/25	08/22/2025		6437C · PROGRAMS (C&P)	-35.97
				6437A · PROGRAMS (ADULT)	-8.98
Bill	255702742 Dt07/23/25	08/22/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-783.00
Bill	256376915	08/22/2025		6451G · CUSTODIAL SUPPLIES	-367.92
Bill	256497723	08/28/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-34.48
Bill	256519553	08/29/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-52.49
Bill	256592765	09/03/2025		6437L · PROGRAMS (LIT)	-64.99

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	Type	Num	Date	Name	Account	Paid Amount
	Bill	256923365	09/17/2025		6430G · OFFICE AND LIBRARY SUPPLIE	-27.59
	Bill	257059592	09/23/2025		6437D · PROGRAMS (DIGITAL)	-56.97
TOTAL						-1,432.39
	Bill Pmt -Check	69531	10/27/2025	William Floyd Alumni Association	L0225 · FLUSHING BANK - OPERATING	
	Bill	2025 EducatAwardsDin	10/10/2025		6435N · CED, CONF & TRAVEL (TEEN)	-60.00
TOTAL						-60.00
	Bill Pmt -Check	69532	10/27/2025	Winters Bros. Hauling of LI, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	004824014 ML	09/30/2025		6432G · CARTAGE	-285.00
	Bill	004832185 MBch	09/30/2025		6432G · CARTAGE	-235.00
	Bill	004833013 Moriches	09/30/2025		6432G · CARTAGE	-235.00
TOTAL						-755.00

**I hereby certify that at a meeting on October 27, 2025
the above vouchers were approved and authorized.**

Signed:_____ -127,399.11

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

OCTOBER 7, 2025

PAYROLL BENEFITS WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	10/10/2025	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	10102025	10/10/2025		L0173 · 457B NYS DEFERRED COMP	\$ (3,798.01)
						<u>\$ (3,798.01)</u>
	Bill Pmt -Check	8300	10/10/2025	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	10102025	10/10/2025		L0171 · 403B MET LIFE	\$ (1,140.25)
						<u>\$ (1,140.25)</u>
	Bill Pmt -Check	8301	10/10/2025	1095.01 Equitable	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	10102025	10/10/2025		L0180 · 403(b) - EQUITABLE	\$ (895.00)
					L0181 · 403(b) ROTH - EQUITABLE	\$ (800.00)
						<u>\$ (1,695.00)</u>
	Bill Pmt -Check	8302-8320	10/10/2025	Medicare Reimbursement	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	10102025	10/10/2025		9060 · MEDICAL INSURANCE	\$ (5,940.82)
						<u>\$ (5,940.82)</u>
	Bill Pmt -Check	8321	10/10/2025	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	414284022505	10/10/2025		L0196 · LONG TER	\$ (188.00)
					9055 · DISABILTY INSURANCE	\$ (1,938.31)
						<u>\$ (2,126.31)</u>
	Bill Pmt -Check	8322	10/10/2025	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	10102025	10/10/2025		L0500 · CSEA UNION DUES	\$ (1,844.41)
						<u>\$ (1,844.41)</u>
					TOTAL	\$ (16,544.80)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Mastics Moriches Shirley Community Library

October 7, 2025

Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	10/24/2025	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
	Bill	10242025	10/24/2025		L0163 · RC ERS CONTRIBUTIONS	\$ (7,272.25)
					L0161 · RL - ERS LOAN	\$ (2,248.00)
					L0160 · RA - ERS ARREARS (VOLUNTARY	\$ (137.70)
						<u>\$ (9,657.95)</u>
	Bill Pmt -Check	EFT	10/24/2025	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	10242025	10/24/2025		L0173 · 457B NYS DEFERRED COMP	\$ (3,845.27)
TOTAL						<u>\$ (3,845.27)</u>
	Bill Pmt -Check	8323	10/24/2025	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	10242025	10/24/2025		L0171 · 403B MET LIFE	\$ (1,140.25)
TOTAL						<u>\$ (1,140.25)</u>
	Bill Pmt -Check	8324	10/24/2025	1095.01 Equitable	L0226 · FLUSHING BANK - PAYROLL	
	Bill	10242025	10/24/2025		L0180 · 403(b) - EQUITABLE	\$ (895.00)
					L0181 · 403(b) ROTH - EQUITABLE	\$ (800.00)
TOTAL						<u>\$ (1,695.00)</u>
	Bill Pmt -Check	8325	10/24/2025	1098 State Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL	
	Bill	623	10/24/2025		9060 · MEDICAL INSURANCE	\$ (117,426.95)
TOTAL						<u>\$ (117,426.95)</u>
	Bill Pmt -Check	8326	10/24/2025	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	719066	10/24/2025		L0625 · AFLAC PRE-TAX	\$ (1,160.98)
					L0626 · AFLAC POST-TAX	\$ (80.64)
TOTAL						<u>\$ (1,241.62)</u>
	Bill Pmt -Check	8327	10/24/2025	1116 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	20251015013182	10/24/2025		L0625 · AFLAC PRE-TAX	\$ (1,211.58)
TOTAL						<u>\$ (1,211.58)</u>

Mastics Moriches Shirley Community Library
October 7, 2025
Payroll Benefits Warrant

Bill Pmt -Check 8328		10/24/2025 CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	10242025	10/24/2025	L0510 · CSEA POST TAX DENTAL
				\$ (266.08)
				<u>\$ (266.08)</u>
Bill Pmt -Check 8329		10/24/2025 CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	10242025	10/24/2025	L0500 · CSEA UNION DUES
				\$ (1,807.30)
				<u>\$ (1,807.30)</u>
TOTAL				\$ (138,292.00)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Director Report

10-27-2025

1. Meetings and Outreach
 - Middle Country Library tour
 - WFSD Superintendent
2. Professional Development
 - LILRC Conference
 - SAMPO Purchasing Conference
3. Library Operations
 - Appointed a full-time security guard
 - Meeting with Branch Managers to discuss branch statistics
4. Update for the 250th Celebration
 - Planning an event early next year with the Tri Hamlet 250 Committee to honor William Floyd.
 - Finalizing details of the MMSCL and Sunsets at Senix 1776 Dinner in January 2026

Respectfully Submitted,

Lonna Castro

[illegible]

[illegible]

[illegible]

[illegible]

[illegible]

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
1	Summary	July	August	September	October	November	December	January	February	March	April	May	June		YTD Total
2		Patron Visits Totals:	30,402	30,202	27,691	-	-	-	-	-	-	-	-	-	88,295
3															
4		Website Visits	18,224	21,328	18,373	-	-	-	-	-	-	-	-	-	57,925
5															
6	New Library Cards	523	351	424	-	-	-	-	-	-	-	-	-	-	1,298
7	New District Cardholders	407	305	392	-	-	-	-	-	-	-	-	-	-	1,104
8	New/Renewed Contract Patrons	116	46	32	-	-	-	-	-	-	-	-	-	-	194
9															
10	Circulation all branches	17,217	13,136	15,275	-	-	-	-	-	-	-	-	-	-	45,628
11	Digital Circulation	8,772	9,102	8,712	-	-	-	-	-	-	-	-	-	-	26,586
12	Express Lane Checkouts & renewals	2,226	1,649	1,325	-	-	-	-	-	-	-	-	-	-	5,200
13	Museum Passes	136	166	75	-	-	-	-	-	-	-	-	-	-	377
14															
15	Circulation by Item Type	15,892	6,997	5,935	-	-	-	-	-	-	-	-	-	-	28,824
16	Print Items	11,669	5,299	4,317	-	-	-	-	-	-	-	-	-	-	21,285
17	Adult	3,610	1,898	1,586	-	-	-	-	-	-	-	-	-	-	7,094
18	Teen	826	222	188	-	-	-	-	-	-	-	-	-	-	1,236
19	Childrens	7,233	3,179	2,543	-	-	-	-	-	-	-	-	-	-	12,955
20	Audio Items	202	158	161	-	-	-	-	-	-	-	-	-	-	521
21	Adult	157	139	143	-	-	-	-	-	-	-	-	-	-	439
22	Childrens	45	19	18	-	-	-	-	-	-	-	-	-	-	82
23	Video/Videogames Items	4,021	1,540	1,457	-	-	-	-	-	-	-	-	-	-	7,018
24	Adult	2,431	1,168	1,148	-	-	-	-	-	-	-	-	-	-	4,747
25	Teen	213	51	38	-	-	-	-	-	-	-	-	-	-	302
26	Childrens	1,377	321	271	-	-	-	-	-	-	-	-	-	-	1,969
27															
28	Computer Usage	3,735	3,771	3,706	-	-	-	-	-	-	-	-	-	-	11,212
29	Adult	1,710	1,726	1,847	-	-	-	-	-	-	-	-	-	-	5,283
30	Children's	618	740	379	-	-	-	-	-	-	-	-	-	-	1,737
31	Teen	644	624	789	-	-	-	-	-	-	-	-	-	-	2,057
32	Public Wireless	-	-	-	-	-	-	-	-	-	-	-	-	-	-
33	Fax/Copy/email service	1,705	1,647	1,556	-	-	-	-	-	-	-	-	-	-	4,908
34															
35	Reference Questions	2,186	2,007	1,938	-	-	-	-	-	-	-	-	-	-	6,131
36	Adult	1,686	1,541	1,540	-	-	-	-	-	-	-	-	-	-	4,767
37	Children's	346	398	255	-	-	-	-	-	-	-	-	-	-	999
38	Teen	154	68	143	-	-	-	-	-	-	-	-	-	-	365
39															
40	Other Questions	5,683	5,831	4,201	-	-	-	-	-	-	-	-	-	-	15,715
41	Adult	2,311	2,393	2,021	-	-	-	-	-	-	-	-	-	-	6,725
42	Children's	2,789	2,616	1,353	-	-	-	-	-	-	-	-	-	-	6,758
43	Teen	583	822	827	-	-	-	-	-	-	-	-	-	-	2,232
44															
45	Programs, Total In-House Attendance	4,372	3,776	2,652	-	-	-	-	-	-	-	-	-	-	10,800
46	Programs, Total In-House Sessions	483	461	464	-	-	-	-	-	-	-	-	-	-	1,408
47	Total Adult Attendance	893	783	807	-	-	-	-	-	-	-	-	-	-	2,483
48	Total Adult # of Sessions	87	88	129	-	-	-	-	-	-	-	-	-	-	304
49	Total Children's Attendance	1,742	1,632	849	-	-	-	-	-	-	-	-	-	-	4,223
50	Total Children's # of Sessions	58	55	56	-	-	-	-	-	-	-	-	-	-	169
51	Total Teen Attendance	825	270	149	-	-	-	-	-	-	-	-	-	-	1,244
52	Total Teen # of Sessions	40	39	40	-	-	-	-	-	-	-	-	-	-	119
53	Total Community Services Attendance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
54	Total Community Services # of Sessions	-	-	-	-	-	-	-	-	-	-	-	-	-	-
55	Total Outside Organizations Attendance	912	1,091	847	-	-	-	-	-	-	-	-	-	-	2,850
56	Total Outside Organizations # of Sessions	298	279	239	-	-	-	-	-	-	-	-	-	-	816
57															
58	Foot Traffic (all branches)	7,275	6,889	4,998	-	-	-	-	-	-	-	-	-	-	19,162
59	Adult	2,817	2,363	1,888	-	-	-	-	-	-	-	-	-	-	7,068
60	Children's	4,458	4,526	3,110	-	-	-	-	-	-	-	-	-	-	12,094
61	Teen	-	-	-	-	-	-	-	-	-	-	-	-	-	-
62															
63	All Departments, Large Scale Events	-	-	-	-	-	-	-	-	-	-	-	-	-	-

Moriches Branch October Board Report

Submitted by Kerrilynn Jorgensen

-  **Door Count:** 4,072
-  **Total Program Sessions:** 39
-  **Total Program Attendance:** 377
-  **Computer Sessions:** 325
-  **Copy/Fax/Email Services:** 324
-  **Reference Desk & CPSD Foot Traffic:** 908
-  **Circulation:** 843 total
- 746 staff-assisted checkouts/renewals
- 97 express lane checkouts/renewals
-  **New District Cardholders:** 28
-  **New/Renewed Contract Patrons:** 13

This month, I attended the Local History Performers Showcase at SCLS, where I saw a range of engaging and relevant presenters. I shared several great program ideas with Rita Alfano for her staff to consider for upcoming adult programs at the library.

Our branch now features its own mounted art display as well as physical displays in the showcase pedestals. Thanks to our RASD clerk, Maggie Kurth, we have a beautiful art exhibit that patrons can enjoy while relaxing in the reading area.

I also spent time giving the branch a seasonal refresh for fall. After a full day of weeding, the garden beds are neat and tidy. I added mums, hay bales, and scarecrows at the library entrance, creating a warm and inviting welcome for visitors.

This month, I also attended the Women's Expo at Middle Country Library for the first time. It was an inspiring event, showcasing a wide variety of women entrepreneurs. I spoke with Assistant Director Ryan Gessner to express how impressive the event was and how well-executed such a large community showcase can be.

I also attended a virtual training session offered by the New York State Office of Addiction Services and Supports on *Responding to an Overdose and Naloxone Administration*. This two-hour refresher course provided updated information on recognizing and responding to opioid overdoses and qualifies us to receive Naloxone directly from the state. We will now be able to keep Naloxone on-site at the Moriches Branch in case of an emergency situation.

I am collaborating with department heads to plan a library-wide event in February—the **Ability Awareness Fair**. The fair will feature motivational speakers and representatives from organizations such as IRIE Therapeutic Horseback Riding and Canine Companions, among others. More details will be shared as we get closer to the event.

Finally, I nominated Alice Chen for the 2025 BEST (Bringing Excellence in Service by Teens) Award, sponsored by the Young Adult Services Division of the Nassau and Suffolk County Library Associations. I nominated Alice for her outstanding commitment to our community, specifically for offering her remaining grant funds to develop a rain garden at the Moriches Branch. Alice’s dedication to this project—from meeting with other teen volunteers to plan the design to overseeing the physical work—has been truly inspiring and does not go unnoticed. While she did not win this year’s award, I received a lovely letter and certificate of appreciation, which are attached to my report. Way to go, Alice!

Suffolk County Library Association, Young Adult Services Division
900 Jerusalem Avenue, Uniondale, NY 11553, 516-292-8920

October 14, 2025

Alice Green
97 Bunker
N. Massena, NY 13691

Dear Alice,

You have been nominated for the B.E.S.T. (Bringing Excellence in Service by Teens) Award sponsored by the Young Adult Services Division (YASD) of Nassau and Suffolk County Library Associations. The award recognized significant contributions by a teenager in library services in each county.

Although you were not selected as the winner for Suffolk County, you should feel proud to have been nominated by Kerrilynn Jorgensen of the Mastic-Moriches-Shirley Community Library. We commend you for your outstanding service to your library and your community.

In appreciation for all your hard work and commitment to library service, the B.E.S.T. Award committee recognizes your accomplishment with a Certificate of Achievement.

Congratulations on your nomination and best wishes for the future.

Sincerely,



Amanda Hayman
Chairperson
B.E.S.T. Award Committee
Suffolk County Library Association

Suffolk County Library Association
Young Adult Services Division

Awards This

Certificate of Achievement

To

Alice Chen

For your recommendation by your Library
for the B.E.S.T. Award-
Bringing Excellence in Service by Teens



[Signature]
Vice President

10 | 14 | 2025
Date

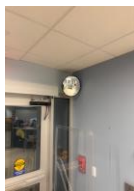
MASTIC BEACH BRANCH

October 2025

Compiled by: Stephen Burg

Branch Highlights:

Over the past month, we completed several safety and maintenance improvements. A convex mirror was installed above the north entrance door to give security staff an enhanced view of the Neighborhood Road entrance from the security podium. Locking outlet covers were also added in the vestibule to discourage loitering and ensure clear access for patrons entering the building. Additionally, I've been working closely with our new full-time Security Manager, Gary Loeser, to train him on the incident tracking software and customize it to better meet the library's operational needs. A minor repair to the river rock area was also completed.



Training:

- On September 30th I attended the final part of the Mental Health First Aid program. Staff were trained on how to better help individuals experiencing a mental health crisis.
- On October 14th, I attended Training on Library IQ. Library IQ is a software that compiles the library's statistical data all in one place
- On October 17th, I attended a webinar on Naloxone Rescue Training.

Meetings Summary:

- October 2nd, I attended Brookhaven Town Libraries expo committee wrap up meeting.
- October 6th, I attended The PCCA meeting.
- October 17th, I attended the William Floyd Alumni Association's 14th Annual Outstanding Educator's Awards dinner
- October 22nd, I attended the Suffolk County Library Association Dinner

September 2025

Compiled by: Stephen Burg

September Mastic Beach Branch Statistics

Mastic Beach	September
Patron Visits	5,652
count	5,652
New Library Cards	75
New District Cardholders	75
New/Renewed Contract Patrons	0
Circulation	815
Staff assisted checkouts & renewals	709
Express Lane Checkouts & renewals	106
Computer Usage	1,018
Adult	588
Children's	136
Teen	294
Public Wireless	
Fax/Copy/email service	541
Reference Questions	42
Adult	
Children's	26
Teen	16
Other Questions	562
Adult	
Children's	251
Teen	311
Programs, Attendance	333
Programs, Sessions	80
Children's	186
Children's # of Sessions	13
Teen	33
Teen # of Sessions	10
Outside Organizations	114
Outside Organizations # of Sessions	57
Foot Traffic	855
Adult	311
Children's	544

October 27, 2025

Sylvia Maurer

Children's and Parents' Services Department – October Highlights

This October we made sure to have lots of fall fun with our patrons. Kavita Parmasar hosted a beautiful fall afternoon making scarecrows together with families on October 11 at our *Scarecrow Extravaganza* at the Moriches Branch. This year Sam Quinn made some adjustments to our *Pumpkin Picking* program at Glover Farms so more children were able to pick pumpkins. We also worked with the teen department to make sure that teens through 12th grade were included in the program this year. Across all 4 sessions, we had brought in a total of 1,014 people with 406 children and 131 teens getting free pumpkins and all 1,014 people receiving free admission to the farm. This was a great success as we had 207 more youth picking pumpkins than last year. Scott Bendjy partnered with officers from the SCPD 7th Precinct to teach children and their caregivers about internet safety in the *Stay Safe Online! A Chat with Suffolk Police* program. We were very happy to see many families attend this program and they were very thankful to the officers and the library for this educational opportunity. Scott is continuing to work with the officers to offer a variety of classes in the future.

Professional Development

- **Collection Development Meeting @ SCLS** - October 7 - Sam Quinn
- **School Library Journal Day of Dialog (online)** – October 9 – Sylvia Maurer, Sam Quinn, Dina Davies, Sari Goldhaber
- **Refocusing Our Lens: An Alternate Perspective on How to Support Our Children in the Modern Society @ SCLS** – October 15 – Sylvia Maurer
- **Fall 2025 Family Place Training Institute @ MCPL** – October 20-24 – Chelsea Kuil
- **SCLA Annual Meeting and Dinner** – October 22 – Sylvia Maurer
- **Inclusive Services Roundtable (online)** – October 23 – Sylvia Maurer
- **Science of Reading Roundtable @ SCLS** – October 30 – Sam Quinn and Chelsea Kuil

Community Engagement

- **John S Hobart PTO Family Fun Day Carnival** – October 4 – Chelsea Kuil
- **William Floyd Alumni Association Outstanding Educators Award Dinner** – October 17 – Sylvia Maurer
- **ESM ENL Parent Orientation** – October 21- Dina Davies and Cesy Benitez
- **Trunk or Treat @ Moriches Elementary** - October 24 - Chelsea Kuil and Sam Quinn
- **Storytime Visit to Harmony Preschool (3 classes)** - October 28 - Chelsea Kuil and Sylvia Maurer
- **Storytime Visit to Harmony Preschool (2 classes)** - October 29 - Chelsea Kuil



ASSISTANT DIRECTOR'S BOARD REPORT

Summary of activities for October 2025

PUBLIC RELATIONS

This past month, I worked with Mark Grossman to get information about the **William Floyd Alumni Author Fair** out. I researched and compiled bios on each author and the alumni assoc. provided contact info. He connected us with Newsday and they came to do a feature story on it.

Lonna and I met with the **Long Island Sports Hall of Fame** representative. They are closing their building in Patchogue interested in installing photo displays in public libraries showcasing local athletes. We identified two possible areas for the display and are waiting for markups of what this would look like.

ADMINISTRATIVE

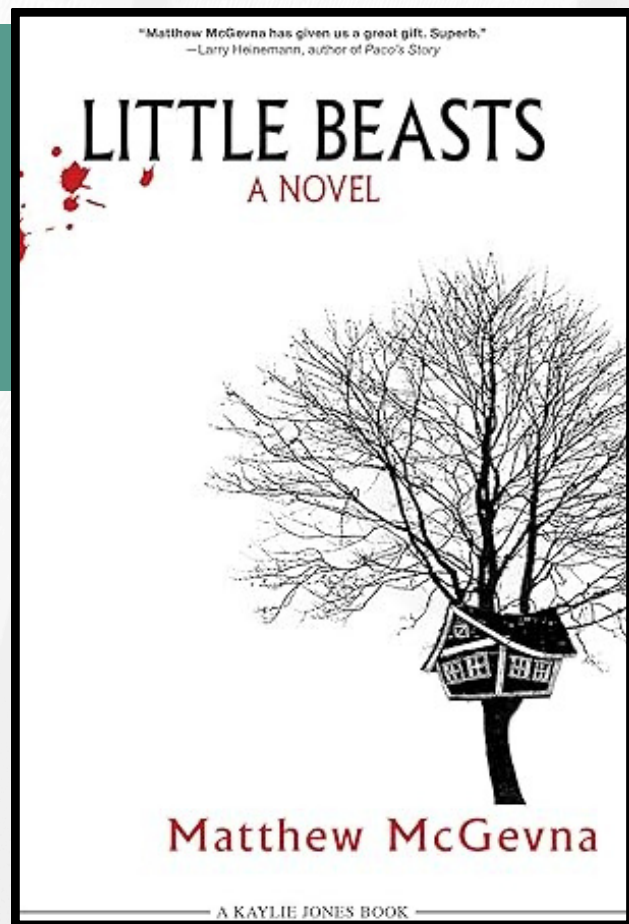
I organized **Mental Health First Aid Certification** for 23 staff members. Two trainers from the Suffolk County Department of Health came for 2 days to present the course to our staff over 8 hours. Staff learned about how to identify people in a mental health crisis and what possible actions they can do to assist.

Library **branch managers completed NARCAN training** and our overdose kits will be updated soon.

Interviews were conducted for FT Guard Supervisor and guard Gary Loeser was the most qualified candidate. He began his new position the second week in October. Soon afterward, we also **hired 3 additional part time guards** to fully cover the schedule.

Lonna and I spent time **researching options for the library cafe**. We visited MCPL which runs their own cafe, Tend Coffee, and Native Coffee roasters which is a Native American organic coffee supplier based on the reservation in Mastic. Upcoming meeting the week of Oct 27th include a visit to Northport library, and a meeting with Island roasters, a former bidder on the cafe.

We also are continuing our planning for the America 250th Celebration for programming plans going throughout the year. Our fundraiser - a **Historic 18th Century Dinner at Senix Restaurant on January 27th featuring NY Times bestselling author Eric Dolan speaking about Pirates and Privateers in the American revolution** - is in the final planning stages.



One of the 22 local alumni authors, a district teacher

AT A GLANCE

COMPLETED

- October Newsletter & SS Press ads
- Mental Health First Aid for Staff
- Alumni Author Fair

UPCOMING

- November Newsletter & SS Press ads
- Planning & marketing 18th Century Dinner Fundraiser for 250th Anniversary
- Strategic planning with Cleargov software

TARA D'AMATO

Assistant Library Director, since 2010

William Floyd Graduate
Southampton College Valedictorian
MA English Literature, MLS Library Science
Distinguished Alumni Wm Floyd 2014
Executive Director, Friends of the Arts, Inc.

Teen Services
October 2025
Erika Irish

September by the Numbers:

Reference Questions: 143

Other Questions: 827

Programs: 40 programs/ 149 attendees.

Highlights:

Pumpkin Picking:

This is the first year that teens will be able to participate in Pumpkin Picking. Saturday 87 teens attended the program and both the teens and their families were very appreciative.



Class Visits:

The Special Education classes have begun coming in again. They do some work, usually stickering book marks which is very helpful and reduces staff time doing them. We have welcomed the ESM classes this year.

Sensory Bins:

Orders have been placed for items for sensory bins to have in the teen department for when special needs patrons come in and need something for them to do in their age appropriate area of the building.

Continuing Education:

Tom Casper

Discussions centered around how libraries are adapting with the rapid advances in technology, specifically AI. Also, how libraries are now being looked at as community centers, engaging the public in social activities. The geo political climate of the country and banning of books was also discussed.

Teresa Acierno

I did a Collection Development webinar with the Metropolitan New York Library Council this morning. It covered the core tenants of collection development and focused on community-centered collection development. It also focused on analyzing collections for "turnover" rather than looking at circulation numbers alone. It stressed to build a collection based on what patrons ask for at the desk, so I'm going to start a document where I can add common holds I get asked for and we can hopefully incorporate them into the collection.

Kyle Imperatore and Erika Irish

MHFA training covers topics such as: Identifying common mental health conditions, Recognizing warning signs and risk factors, How to listen and provide support, When and how to encourage professional help, and Crisis intervention strategies.

Erika Irish

Librarians Supporting Each Other to Confront Book Bans

With support and training through two American Library Association (ALA) programs, Law for Librarians, and Library Helplines, librarians around the country are supporting, training, and networking with colleagues to push back against censorship attempts. Join ALA members and staff from the ALA Office for Intellectual Freedom for a conversation about these new avenues for challenge support, the impact they've had in many communities, and resources you can tap into for support.

Educator Café: Unseen and Unsupported: ADHD in Women and Girls

Girls and women with ADHD are too often overlooked, misunderstood, and left to navigate life without the resources, support and diagnosis they need. This presentation advocates for those whose ADHD has gone undetected due to gender bias, Masking behaviors and lack of awareness in educational and educational settings.

Customer Resource Services Department: October 2025

2025 Library Card Sign-Up Month Wrap-Up Prepared by Liz Horbal



CRS celebrated library card sign-up month in style, with a raffle for a one-of-a-kind library swag bag! Patrons who signed up, renewed, or replaced their MMSCL card or found our Ricardo standee in one of our three facilities had an opportunity to enter to win! The exclusive swag bag included a custom Ricardo tote bag and tumbler-made in our Maker Space, kindle fire to access online library resources, and other bookish goods!

Many thanks to our dedicated CRS frontline staff who have the unique opportunity to interact and assist all patrons and provide them with excellent customer service, as well as a shiny brand new library card!



Congratulations to our happy raffle winners!

340 total raffle entries

Children, ages 0-10: **78** (49 Main, 22 Mastic Beach, 7 Moriches)

Teens, ages 11-17: **46** (30 Main, 14 Mastic Beach, 2 Moriches)

Adults, 18+: **216** (171 Main, 22 Mastic Beach, 23 Moriches)



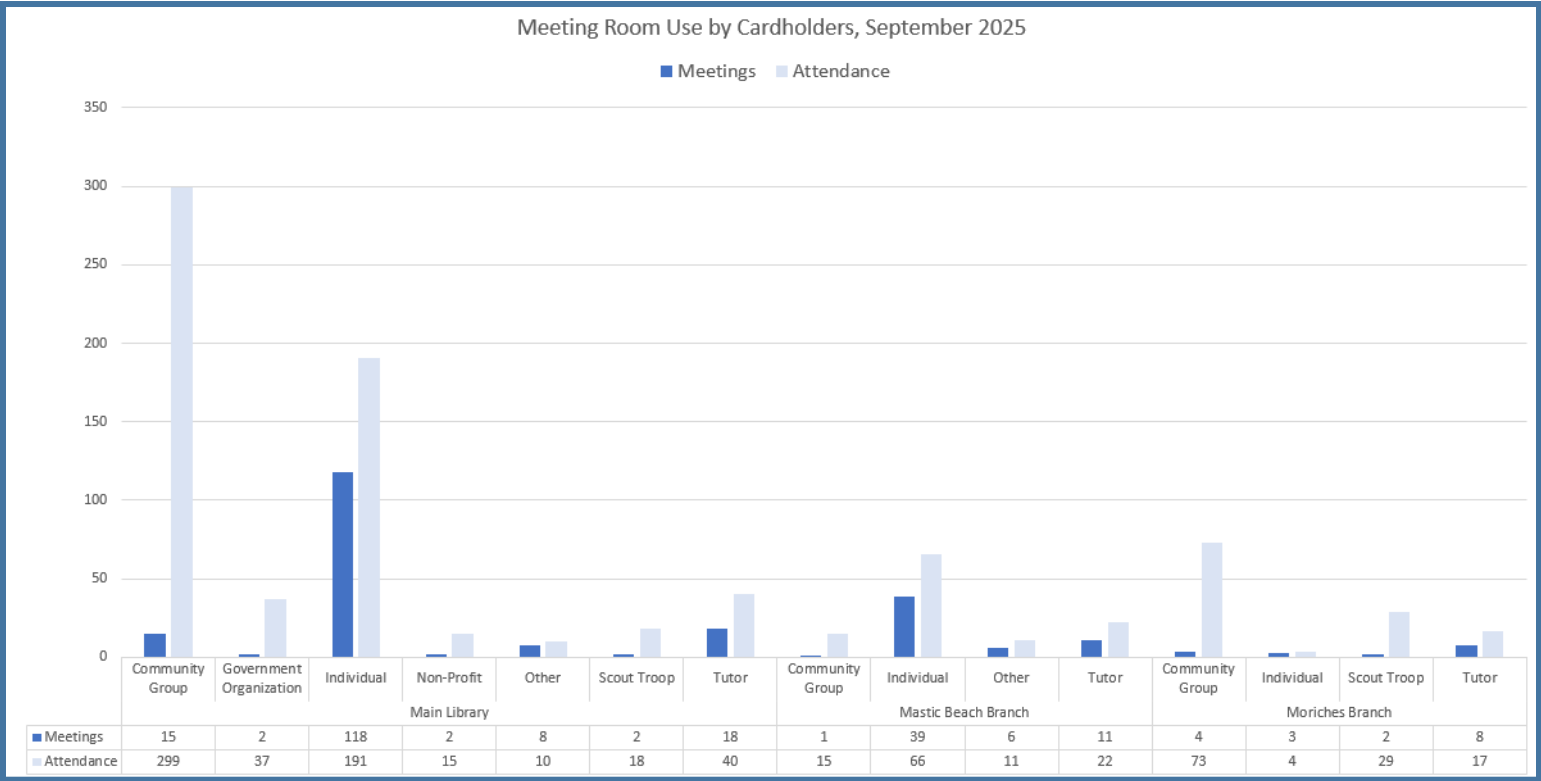
Customer Resource Services Department: October 2025

Most popular library items, September 2025

Rank	# of Checkouts	Title	Category
1	36	Wifi Hotspot	Library of Things
2	16	Dog man : the scarlet shedder	Children's Book
3	14	Us weekly	Magazine
	14	Pete the Cat's cool new ride	Children's Book
4	13	Dog Man: twenty thousand fleas under the sea	Children's Book
5	12	Lilo & Stitch	DVD
6	11	People.	Magazine
7	10	Dog Man : Lord of the fleas	Children's Book
8	9	All recipes.	Magazine
	9	Dog man : Big Jim begins	Children's Book
	9	Elio	DVD
9	8	Ballerina	DVD
	8	Captain America. Brave new world	DVD
	8	Dog Man : Grime and punishment	Children's Book
10	7	Men's health.	Magazine
	7	Sonic the Hedgehog 3	DVD
	7	The story of Peppa Pig.	Children's Book
	7	Dog man and cat kid	Children's Book
	7	Thunderbolts* : *the new Avengers	DVD
	7	Final destination : bloodlines	DVD
	7	Guts	Children's Book
	7	Jurassic World. Rebirth	DVD
	7	Sovereign	DVD
	7	Karate kid : legends	DVD
	7	Dog Man: Big Jim begins	Children's Book

Customer Resource Services Department: October 2025

September 2025 Library Card Numbers	
TOTAL NEW RESIDENT CARDHOLDERS	
NEW CARDHOLDERS MAIN	289
NEW CARDHOLDERS MB	75
NEW CARDHOLDERS MOCH	28
Other Library Card Stats	
New Contract Library Cards	15
New Library Cards by email application	22
Replacement Library Cards	139



Customer Resource Services Department: October 2025

BREAKING NEWS

Baker & Taylor has been our primary book vendor for years, and over the last decade we have worked with them to receive approximately 90% of our new books completely shelf-ready. This allowed staff to focus on customer service and other outward-facing tasks.

Unfortunately, after several years of upheaval, B+T has begun laying off their workforce and announced that the company will be dissolved by January 2026.

For MMSCL, this will mean pivoting to other vendors, and transferring our shelf-ready procedures to them. During the transition, all new books will have to be cataloged and processed in-house by library staff. This represents a major shift in the workflow of the CRS Department. We are very lucky to have **Library Assistant Hillary Maldonado** able to pivot and start training additional staff in processing procedures, but the space, materials, and time needed to get books shelf-ready is overwhelming and is definitely an adjustment for all of us, in addition to changing the roles of the collection development staff in the other departments.

CRS staff and collection development staff are attending a series of online informational meetings about other vendors. We already have an account with Ingram and hope to sign on with either Brodart or another book distributor so that we always have options regardless of an individual company's situation.

As always, CRS's first priority is customer service, and our staff has been working hard to meet our patrons' requests in a timely and efficient manner. **Senior Clerk Kayleigh Goodwin** and **Library Clerk Calista MacDowell** have been amazing during this transition.

Continuing Education:



The two-day training on Adult Mental Health First Aid was held at the Main Library on September 23 & 30. **Senior Clerk Ellen Campbell** reports: "It was very informative on how to notice and approach someone if they are struggling with anxiety, depression, drugs or possible suicide. As a First Aider we can talk to the person but not diagnosis."

In addition to Ellen, Library Assistant **Hillary Maldonado**, **Library Clerk Calista MacDowell**, and **PT Clerks Chris Abbene** and **Madelin Medina-Maldonado** attended. Hillary renewed her certification, and the rest are newly Certified Mental Health First Aiders.

CRS staff attended informational meetings on Innovative's updates of Sierra (our countywide catalog software) and Vega (the online catalog used by our patrons). Vega is an extremely rich search environment with a lot of room for customization on the part of libraries and is generally more user-friendly than our old Online Public Access Catalog. Part of processing is ensuring that our items show up correctly in Vega so that our patrons can easily find them.

Customer Resource Services Department: October 2025

Outreach:

Library Clerk Calista MacDowell and **Principal Clerk Liz Horbal**, along with **PT CRS Clerks Chris Abbene, Danielle DiFrancesco,** and **Emily Franzino**, were on hand for the library's annual *Haunted Library* program Friday October 24. Liz took her usual spot at the check-in table, keeping everyone organized. Calista took the lead in planning and decorating one of the haunted library sections. Can't wait to see the pictures!



John S. Hobart Elementary hosted their annual Hispanic Heritage Month Celebration on Wednesday 10/15. **Principal Clerk Liz Horbal** attended along with the Literacy Department. It was a festive occasion for the students and their families, with some attendees sporting traditional wear whilst sharing regional food. There was also a live dance performance by students that was enjoyed by all. The event was successful in fostering community bonding while celebrating diversity and cultural transmission.

New library cards signed up: 2 adults & 2 children

On Tuesday 10/21, the Library attended ENL (English as a New Language) Parent Orientation Night at Eastport-South Manor Junior/Senior High School. **Dept Head Lorraine Squires** came along as the CRS representative to assist any families interested in Contract Library Cards. The event was well attended and celebrated ESM students who have reached mastery in ENL. We gave out information to several families about how to get library cards and what MMSCL offers.

*CRS Department Report
for October 27, 2025*

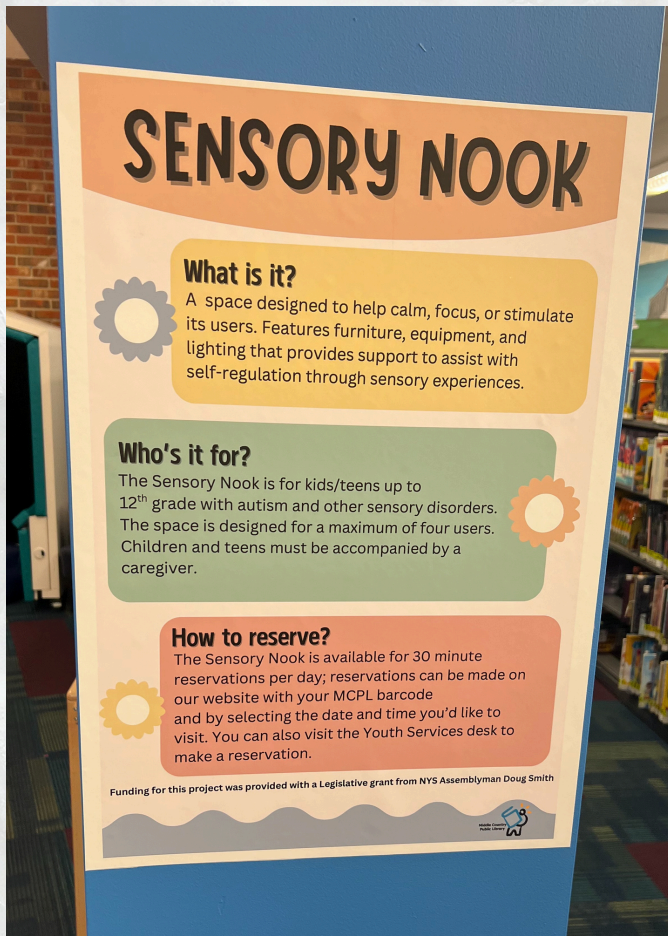
*Prepared by Lorraine Squires,
Customer Resource Services Department Head*

REFERENCE & ADULT SERVICES

OCTOBER 2025 BOARD REPORT



COMPILED BY: RITA ALFANO



SENSORY NOOK & WOMEN'S EXPO INITIATIVES: In our commitment to inclusivity, we recently visited the Middle Country Public Library (MCPL), which recently launched a Sensory Nook aimed at supporting community members with sensory, cognitive, or neurological disorders. This visit provided valuable insights into what we envision for our own Sensory Nook at MMSCL, and highlighted opportunities for improvement in our design.

Following the visit, Joseph Maiorana and I attended a fundraiser for Jim Mazarella, where we shared our plans for launching our own Sensory Nook and sought funding assistance. Although his office could not provide direct funding, they connected us with potential contacts for grants to support our initiative.

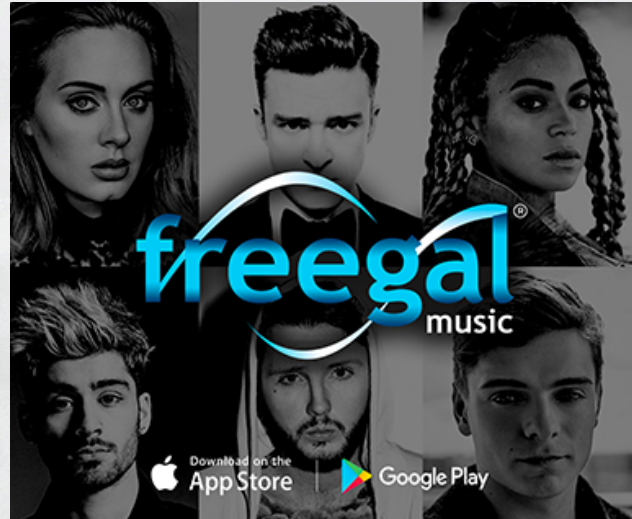
On the tour of MCPL, we also explored the outdoor Nature Explorium, which features a variety of interactive installations. Several of these concepts align with ideas I proposed for the outdoor area at our Moriches Branch during my interview. I plan to collaborate with Kerrilynn in the near future to explore incorporating innovative elements into MMSCL.

Additionally, MCPL hosted its annual Women's Expo, showcasing 75 vendors from local women-owned businesses. This large-scale event sparked numerous ideas for programs we could develop, as well as the possibility of organizing a similar expo to serve as a fundraiser for MMSCL.



REFERENCE & ADULT SERVICES

OCTOBER 2025 BOARD REPORT CONTINUED



SCLA ANNUAL DINNER: The event this year was hosted at Captain Bill's, providing an excellent opportunity for networking with colleagues from libraries across Suffolk County. The Suffolk County Library Association also presented updates from its various divisions. Overall, the evening was both successful and enjoyable for all attendees.

LIBRARIES FOR ALL: Our new full-time librarian, Abby Szwed, has proactively engaged in our mission to enhance inclusivity through programs specifically designed for adult patrons with sensory, cognitive, and neurological disabilities. This month marked the second installment of our Libraries for All program, which saw an attendance of six participants. We anticipate growing interest in this initiative as more community members become aware of its availability.

FREEGAL & HOOPLA: Steve Burg and I recently held virtual meetings with representatives from Freegal and Hoopla to gather updates and insights about their services. In the upcoming year, Freegal will introduce podcasts to their offerings at no extra cost to us. Furthermore, they will provide custom pre-made social media posts to assist in promoting the service and highlighting new music releases each week. We plan to reconnect in December to arrange staff training on the new podcasting services being launched.

MASTIC / MASTIC BEACH / SHIRLEY

CRADLE *of* STORYTELLERS

Library honors writers who call peninsula home

BY CARL MACGOWAN

carl.macgowan@newsday.com

There's something about the Mastic peninsula that inspires its residents to write.

Short stories, memoirs, children's books, screenplays, novels — dozens of books, essays and articles have emerged from the word processors and typewriters of authors who hail from Mastic, Shirley and Mastic Beach.

More than a dozen writers — all of them graduates or former teachers from William Floyd High School in Mastic Beach — will gather Saturday at Mastics-Moriches-Shirley Community Library's main branch in Shirley to meet fans, sign books and discuss their work. The event, "Stories That Started Here: Honoring the Storytellers of Our Community," runs from 10 a.m. to 4 p.m. and is free.

Some of the event's featured speakers said their hometowns played a crucial role in their decisions to pursue a career in letters.

"It's such a special place and a strange place," memoirist and freelance writer Kelly McMasters, a 1994 William Floyd graduate, said Tuesday in a phone interview. The Shirley native, who teaches writing at Hofstra University, said she was inspired by the hamlet's "natural beauty."

"We're sort of perched on the edge of the Island," said McMasters, 49, of Port Washington, whose books include "The Leaving Season," a 2023 collection of essays. "That really created for me an observer status where it sort of felt like we were of the Island, but we were far from New York City and far from the Hamptons."

McMasters is among 19 published writers — including children's book author Brian Heinz, a former William Floyd teacher;



Library director Lonna Castro said William Floyd graduates come from "a very talented community."

and Ethan DeAbreu, who writes about personal development — scheduled to take part in panel discussions and read from their books, library director Lonna Castro said.

Castro, one of the organizers of the event, said the writers come from "a very talented community," adding, "There's also probably not a shortage of experiences to write about."

The school district has produced so many writers in spite of student test scores that often rank among the lowest on Long Island. William Floyd was one of 13 Long Island districts flagged by state education officials for subpar performance in the 2022-23 school year.

The area also is less affluent than its neighbors. Mastic Beach, for example, has a median household income of about \$109,000, compared with

about \$127,000 for Suffolk County as a whole, according to the U.S. Census Bureau.

DeAbreu, 30, of Coram, whose books include "The Ink of My Soul and the Fire in My Bones," said the tough upbringing "forced me to focus on my studies."

"It was a challenging school to grow up in," he said. "For the most part, I was really fortunate to have some great teachers in the area."

Another of the event's organizers, Jon J. Geraci Jr., a 1977 William Floyd graduate and president of the school's alumni association, said he had suspected the district had produced an unusually high number of successful writers. He found them by searching for "William Floyd authors" on Facebook.

"I think it's the educators that we have in the school,"

Geraci said, mentioning Heinz, who taught science and language arts in the district for about 25 years.

Heinz, whose children's books include "A Coming of Winter in the Adirondacks" and "Nanuk: Lord of the Ice," said Saturday's gathering features three of his former students: McMasters, poet Michael Tyrell, and poet/novelist Matthew McGevna.

Heinz, 78, of Wading River, said he nurtured his students' creativity with trips along the Peconic River and encouraged them to write about what they experienced.

"Some of these kids, once you get them away from their handheld devices, they were seeing great blue herons and muskrats," Heinz said. "They saw Long Island the way it was 200 years ago, and it made an impression."

Author, author

Writers scheduled to appear Saturday at "Stories That Started Here: Honoring the Storytellers of Our Community," at Mastics-Moriches-Shirley Community Library's main branch in Shirley.

- Diane Herbert Bogdan
- Eileen McDermott Bropson
- Ethan DeAbreu
- Tina Lechner Gibbons
- Tony Guma
- Gary Hall
- Brian Heinz
- Christine Korth
- Lauren Leary
- Matthew McGevna
- Kelly McMasters
- Gretchen Napolitano
- Tina Marie Realmuto
- Jodi Repperger
- Rudy Stankowitz
- Michael Tyrell
- John VanDervoort
- Patricia Villano
- Elizabeth Hughes Zayicek

REPORT OF PERSONNEL CHANGES						DATE PREPARED:	
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						10/27/25	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #
APT	Braun, Adam		Librarian I	\$26.72/HR	Up to 17.5 Hours	10/08/25	
APT	Sam, Devon		Guard	\$21.50/HR	Up to 17.5 Hours	10/22/25	
APT	Pentecoste, Nicholas		Guard	\$21.50/HR	Up to 17.5 Hours	10/22/25	
APT	DeSimone, Christopher		Guard	\$21.50/HR	Up to 17.5 Hours	10/22/25	
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.			
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?							
2. Request and canvas an eligible list for all competitive positions?							
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application							
4. Submit a personnel change on the previous incumbent shown above?							
APPROVED				DISAPPROVED			
APPROVED AS NOTED				Signature of Appointing Authority			

REPORT OF PERSONNEL CHANGES			SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE		DATE PREPARED:		
					10/27/25		
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #
APT	Miranda, Sara E.		Library Clerk	\$23.00/HR	Up to 17.5 Hours	10/22/25	
RL	Loeser, Gary		Guard	\$25.95/HR	Up to 17.5 Hours	10/07/25	
A	Loeser, Gary		Senior Guard	\$55,000		10/08/25	
TRS	Bulger, Mya		Page	\$16.91/HR	Up to 17.5 Hours	09/25/25	
TRS	Vogelle, Renee		Page	\$16.91/HR	Up to 17.5 Hours	10/05/25	
DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? ☐				The above changes are hereby certified as being in accordance with Civil Service requirements.			
2. Request and canvas an eligible list for all competitive positions? ☐							
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application ☐							
4. Submit a personnel change on the previous incumbent shown above? ☐							
☐ APPROVED				☐ DISAPPROVED			
☐ APPROVED AS NOTED				☐ Signature of Appointing Authority			

REPORT OF PERSONNEL CHANGES						DATE PREPARED:	
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						10/27/25	
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NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #
RL	Sutherland, Tyler		Librarian Trainee	\$25.08/HR	Up to 17.5 Hours	10/07/25	
APT	Sutherland, Tyler		Librarian I	\$25.72/HR	Up to 17.5 Hours	10/08/25	
RL	Maddia, Jake		Librarian Trainee Children's Services	\$23.81/HR	Up to 17.5 Hours	10/21/25	
APT	Maddia, Jake		Librarian I Children's Services	\$24.72/HR	Up to 17.5 Hours	10/22/25	
RL	Parmasar, Kavita N		Librarian Trainee	\$23.81/HR	Up to 17.5 Hours	10/21/25	
APT	Parmasar, Kavita N		Librarian Trainee Children's Services	\$23.81/HR	Up to 17.5 Hours	10/22/25	
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APPROVED		DISAPPROVED					
APPROVED AS NOTED				Signature of Appointing Authority			

REPORT OF PERSONNEL CHANGES							DATE PREPARED:	
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE							10/27/25	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY								PAGE 4 of 4
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #	
RL	Kuil, Chelsea		Librarian Trainee Children's Services	\$50,172.09		09/23/25		
A	Kuil, Chelsea		Librarian I Children's Services	\$51,960.57		09/24/25		
RL	Davies, Dina		Librarian I	\$27.57/HR	Up to 17.5 Hours	10/21/2025		
APT	Davies, Dina		Librarian I Children's Services	\$27.57/HR	Up to 17.5 Hours	10/22/2025		
RL	Montero, Shaina		Librarian Trainee	\$25.08/HR	Up to 17.5 Hours	10/21/25		
APT	Montero, Shaina		Librarian Trainee Children's Services	\$25.08/HR	Up to 17.5 Hours	10/22/25		
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.				
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APPROVED				DISAPPROVED				
APPROVED AS NOTED				Signature of Appointing Authority				