

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**March 24, 2025**

**7:00 PM**

**AGENDA**

**I. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE  
PERIOD OF PUBLIC EXPRESSION**

**II. APPROVAL OF MINUTES**

**III. SCHEDULE OF CLAIMS**

**1. OPERATING FUND**

**IV. FINANCIAL REPORTS**

**V. DIRECTOR'S REPORT**

**VI. ASSISTANT DIRECTOR'S REPORT**

**VII. BUSINESS MANAGER'S REPORT**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. C R S
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CONTRACTS / RENEWALS

D. NYS ANNUAL REPORT FOR PUBLIC & ASSOCIATION LIBRARIES

E. CONTINUING EDUCATION

F. COMMUNITY EVENT

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**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

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The next meeting of the Board of Trustees is scheduled for:

**APRIL 08, 2025 @ 7:00PM**

## **MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

### **MINUTES OF FEBRUARY 25, 2025 BOARD MEETING**

Trustee Maiorana called the meeting to order at 7:01 pm.

#### **CALL TO ORDER**

Present were Trustees Maiorana, Gross, Ricciardi and Kimmerling, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak and Secretary Stirber. Trustee Furnari arrived late. Al Coster of Baldessari & Coster, LLP and Mark Grossman attended as guests.

#### **PRESENT**

#### **PERIOD OF PUBLIC EXPRESSION**

Motion by Gross, second by Kimmerling, to accept the minutes of the January 17, 2025 regular meeting of the Board of Trustees. Carried 4-0.

#### **APPROVAL OF MINUTES**

Motion by Ricciardi, second by Gross, to accept the minutes of the February 7, 2025 special meeting of the Board of Trustees. Carried 4-0.

Motion by Kimmerling, second by Gross, to accept the minutes of the February 10, 2025 special meeting of the Board of Trustees. Carried 4-0.

Motion by Gross, second by Kimmerling, to approve the following Operating Fund Schedule of Claims dated February 25, 2025. Carried 4-0.

#### **SCHEDULE OF CLAIMS**

Motion by Kimmerling, second by Ricciardi, to approve the Operating Financial Report for January 2025. Carried 4-0.

#### **FINANCIAL REPORTS**

Motion by Ricciardi, second by Gross, to approve the Capital Fund Financial Report for January 2025. Carried 4-0.

Ms. Rosalia reported that we are continuing to evaluate the issues occurring at the Mastic Beach Branch. The Director reported that we have decided to rearrange the furniture in the branch so that the patrons can easily be seen. We have placed a podium in the adult area so that security can keep an eye on the department. Ms. Rosalia continued with her report informing the Board that presented in tonight's packet is an updated Computer Use Policy for the Library. This update includes limiting patrons to signing up for one session at a time. Staff can override and extend the time individually, if necessary. Also included in the policy is language to tighten up procedures to use computer equipment. The policy will specifically require that in order to use the computers you must be over 18 years of age and you must have picture identification. In addition, on the outside of the building the modified fencing has been installed. This will keep people off the Library name sign but unfortunately now people are leaning against it. We would like to request that the public policy include no hoods inside the building. This update is common in schools and will help us to identify a person when an incident does occur. The Director also suggested that signage and hand outs highlighting these new requirements be made available. Ms. Rosalia reported that the Café is slated to open March 1<sup>st</sup>. Beverages and snacks are stocked and the vendor's staff are being trained. Details regarding technology, garbage disposal and staff breaks are being worked through. The Director informed the Board that the second set of sliding doors were installed in meeting room B. She informed the Board that candidates are being interviewed for the Head Custodian position. Lastly, Ms. Rosalia invited the Board to attend the Manor Park Civic meeting on March 19<sup>th</sup> at the Mastic Fire Department to discuss this year's budget.

**DIRECTOR**

The Assistant Director informed the Board that she has been working on preparing for the budget vote and finalizing the legal notices. The next important date is April 8<sup>th</sup> which is the budget hearing. Ms. D'Amato informed the Board that she has been working on updating the 2025 dates for the budget and trustee vote on the library webpage and in the newsletter. The Assistant Director reported that other libraries are directing patrons to go directly to their web page for the vote information. Ms. D'Amato reported that March 17<sup>th</sup> is the print date for the April Newsletter. The Assistant Director reported that the Chamber of Commerce has received a cultural arts grant and they will be funding the summer concert series. She is hoping this collaboration will bring more community connection. Lastly, she reported that all new staff will attending security training in the upcoming month.

**ASSISTANT  
DIRECTOR**

Mr. Nowak introduced Al Coster from Baldessari & Coster, LLP. Mr. Coster then gave a summary of the FYE June 30, 2024, audit report. He stated as in the past years, the library has achieved the highest ranking, an unqualified audit opinion. Internal financial controls are up to standards and rules are being followed.

**BUSINESS  
MANAGER**

Motion by Furnari, second by Ricciardi, to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

**PERSONNEL  
CHANGES**

Motion by Gross, second by Furnari, to approve the agreement with Dynaire Service Corporation from March 2025 through February 2026 at an annual cost of \$15,840.00. Carried 5-0.

**CONTRACTS/  
RENEWALS**

Motion by Gross, second by Kimmerling, to approve the proposed FY 2023-2024 audited financial statements as prepared by Baldessari & Coster, LLP. Carried 5-0.

**FYE JUNE 30, 2024  
AUDIT REPORT**

Motion by Kimmerling, second by Ricciardi, to approve the amended *Computer Use* policy as presented by Director Rosalia. Carried 5-0.

**POLICY**

Motion by Furnari, second by Gross, to approve the following core election officials (subject to availability/substitution) for the 2025 budget vote at the remuneration rate of \$16.50 per hour:

**LIBRARY BUDGET  
VOTE & ELECTION  
WORKERS**

Registrar(s) April 15, 2025 9am – 9pm

Ceil Prevete (Coordinator)

Election Inspectors April 22, 2025 9am – 9pm

Ceil Prevete (Coordinator)

Carmen Murphy

Noreen Bautista

Lina Tjondro

Michael Donohue

Tracy Passaro

Maris Raineri

Diane Colorio

Motion by Furnari, second by Kimmerling, to move into Executive Session at 7:28 pm to discuss a contractual issue. Carried 5-0.

**EXECUTIVE  
SESSION**

Motion by Kimmerling, second by Gross, to leave Executive Session at 8:10 pm. Carried 5-0.

Motion by Gross, second by Ricciardi, to adjourn the meeting at 8:10 pm. Carried 5-0.

**ADJOURNMENT**

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary

**DRAFT**

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
MINUTES OF MARCH 10, 2025 SPECIAL BOARD MEETING**

Trustee Maiorana called the meeting to order at 8:00 am.

**CALL TO ORDER**

Present were Trustees Maiorana, Gross, Furnari, Ricciardi, and Kimmerling and Director Rosalia.

**PRESENT**

Motion by Furnari, second by Ricciardi, to move into Executive Session at 8:01am to discuss a personnel matter. Carried 5-0.

**EXECUTIVE SESSION**

Motion by Kimmerling, second by Gross, to leave Executive Session at 8:10am. Carried 5-0.

Motion by Gross, second by Ricciardi, to approve the Amendment to Employment Agreement dated March 11, 2025, between the Board of Trustees, Mastics Moriches Shirley Community Library and Kerri Rosalia. Carried 5-0.

**CONTRACTS**

Motion by Furnari, second by Kimmerling, to approve the Employment Contract dated March 12, 2025, between the Board of Trustees, Mastics Moriches Shirley Community Library and Lonna Theiling. Carried 5-0.

Motion by Furnari, second by Gross, to adjourn the meeting at 8:15am. Carried 5-0.

**ADJOURNMENT**

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary

**DRAFT**

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**MINUTES OF MARCH 11, 2025 SPECIAL BOARD MEETING**

Trustee Maiorana called the meeting to order at 8:08 am.

**CALL TO ORDER**

Present were Trustees Maiorana, Gross, Furnari, and Kimmerling and Director Rosalia, Director Theiling, Assistant Director D'Amato and Business Manager Nowak.

**PRESENT**

Motion by Furnari, second by Gross, to move into Executive Session at 8:09 am to discuss a personnel matter. Carried 4-0.

**EXECUTIVE SESSION**

Motion by Furnari, second by Kimmerling, to leave Executive Session at 8:29 am. Carried 4-0.

Motion by Kimmerling, second by Furnari, to adjourn the meeting at 8:29 am. Carried 4-0.

**ADJOURNMENT**

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary



**DRAFT**

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**MINUTES OF MARCH 18, 2025 SPECIAL BOARD MEETING**

Trustee Maiorana called the meeting to order at 5:07 pm.

**CALL TO ORDER**

Present were Trustees Maiorana, Gross, Furnari, Ricciardi, and Kimmerling and Director Rosalia and Director Theiling, Assistant Director D'Amato and Business Manager Nowak.

**PRESENT**

Motion by Kimmerling, second by Furnari, to move into Executive Session at 5:07 pm to discuss a personnel matter. Carried 5-0.

**EXECUTIVE SESSION**

Motion by Kimmerling, second by Furnari, to leave Executive Session at 5:09 pm. Carried 5-0.

Motion by Furnari, second by Gross, to approve the Library's annual operating budget of \$12,765,000 for the 2025-2026 fiscal year and that the requisite portion thereof be raised by levy of the taxable property of the William Floyd Union Free School District.

Motion by Ricciardi, second by Gross, to adjourn the meeting at 5:09 pm. Carried 5-0.

**ADJOURNMENT**

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***OPERATING FUNDS FINANCIAL REPORTS***

**(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)**

**FEBRUARY 2025**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
Operating Funds Monthly Report  
February 2025

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 4,661,423.13	\$ 886,161.70	\$ 630,521.54	\$ 16,446.93	\$ 4,933,510.22
CREDIT CARD M.M.	\$ 28,882.44	\$ 3,357.61	\$ 477.89	\$ 2.33	\$ 31,764.49
OPERATING	\$ 1,032,233.46	\$ 27,938.62	\$ 926,106.74	\$ 18.32	\$ 134,083.66
PAYROLL	\$ 139,943.01	\$ 602,582.92	\$ 703,075.99	\$ -	\$ 39,449.94
					<u>\$ 5,138,808.31</u>

TOTAL CASH \$ 5,138,808.31

BOT Meeting:  
March 24, 2025

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2024 through February 2025

										TOTAL	
										Budget	\$ Over Budget
Ordinary Income/Expense											
Income											
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	5,576,453.90	875,960.62	6,452,414.52	11,806,500.00	-5,354,085.48
2082 · FINES AND FEES	120.01	275.24	443.79	128.91	301.21	140.15	156.19	259.19	1,824.69	2,500.00	-675.31
2360 · CONTRACTS WITH OTHER LIBR.	161,193.93	0.00	0.00	0.00	0.00	0.00	0.00	0.00	161,193.93	150,000.00	11,193.93
2401 · INTEREST	21,305.94	24,302.69	8,762.00	3,838.77	11,845.49	5,046.46	11,037.13	16,467.58	102,606.06	225,000.00	-122,393.94
2650 · SALES OF EXCESS MATERIAL	2.50	17.30	0.00	46.40	2.50	0.00	9.50	7.50	85.70		
2671 · FEDERAL & STATE GRANTS	0.00	0.00	0.00	0.00	471,847.00	0.00	0.00	0.00	471,847.00		
2680 · INSURANCE RECOVERIES	0.00	0.00	0.00	0.00	0.00	128.07	0.00	0.00	128.07		
2690 · OTHER COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,298.39	2,298.39		
2701 · REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,500.00	-9,500.00
2705 · GIFTS AND DONATIONS	10.10	5.00	0.00	50.00	9.80	200.80	2.00	0.00	277.70		
2760 · SYSTEM & STATE AID	13,966.00	0.00	0.00	0.00	0.00	1,552.00	0.00	0.00	15,518.00	15,000.00	518.00
2770 · UNCLASSIFIED REVENUE	9.90	10.49	8.63	9.95	6.43	102.38	93.26	218.40	459.44		
2771 · COPIER REVENUE - CONTRACT (R)	909.88	1,275.10	958.30	597.78	737.69	736.30	884.40	863.89	6,963.34	8,000.00	-1,036.66
2771A · COPIER REVENUE - INHOUSE (N)	120.00	275.00	165.00	170.00	180.00	60.00	130.00	787.21	1,887.21		
2772 · READER-PRINTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
2772A · ADULT-ADULT PRINTER	160.00	415.00	296.00	360.00	298.00	190.00	80.00	947.82	2,746.82		
2800 · PROGRAM RECEIPTS											
2805 · Program Receipts - Adult	621.00	140.00	694.00	1,271.00	505.83	672.88	600.00	770.00	5,274.71		
2820 · Venue Resales	6,517.50	-7,664.00	1,404.00	-9,271.50	918.00	702.00	1,944.00	2,268.00	-3,182.00		
2800 · PROGRAM RECEIPTS - Other	0.00	27.00	0.00	0.00	0.00	8.00	351.00	81.00	467.00	5,000.00	-4,533.00
Total 2800 · PROGRAM RECEIPTS	7,138.50	-7,497.00	2,098.00	-8,000.50	1,423.83	1,382.88	2,895.00	3,119.00	2,559.71	5,000.00	-2,440.29
2999 · Lost Books	0.00	0.00	0.00	30.71	0.00	14.99	16.99	0.00	62.69		
Total Income	204,936.76	19,078.82	12,731.72	-2,767.98	486,651.95	9,554.03	5,591,758.37	900,929.60	7,222,873.27	12,226,500.00	-5,003,626.73
Gross Profit	204,936.76	19,078.82	12,731.72	-2,767.98	486,651.95	9,554.03	5,591,758.37	900,929.60	7,222,873.27	12,226,500.00	-5,003,626.73
Expense											
6000 · SALARIES AND WAGES											

	TOTAL										
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget
6141 · PROFESSIONAL SALARIES											
6141A · PROFESSIONAL (ADULT)	47,070.22	84,825.50	42,054.62	41,345.34	39,679.07	36,875.71	48,617.11	30,450.07	370,917.64	725,832.00	-354,914.36
6141C · PROFESSIONAL (C&P)	27,646.88	42,090.41	28,580.58	28,977.29	28,987.50	31,156.93	42,784.91	29,190.88	259,415.38	476,912.00	-217,496.62
6141D · PROFESSIONAL (DIGITAL)	20,342.54	32,529.02	22,042.47	20,863.61	21,395.32	21,350.02	22,465.36	14,761.79	175,750.13	373,477.00	-197,726.87
6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6141N · PROFESSIONAL (TEEN)	24,281.19	42,572.61	28,462.68	28,381.74	28,159.16	29,096.72	41,925.09	27,990.53	250,869.72	506,474.00	-255,604.28
6141S · COMM SERV LIBR (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6141T · PROFESSIONAL (TECH)	9,372.70	13,485.51	8,990.34	8,990.34	8,990.34	8,990.34	13,485.51	8,990.34	81,295.42	162,909.00	-81,613.58
Total 6141 · PROFESSIONAL SALARIES	128,713.53	215,503.05	130,130.69	128,558.32	127,211.39	127,469.72	169,277.98	111,383.61	1,138,248.29	2,245,604.00	-1,107,355.71
6142 · CLERICAL SALARIES											
6142A · CLERICAL (ADULT)	10,714.72	16,501.08	11,126.68	17,191.99	24,882.01	31,762.50	44,468.91	30,123.40	186,771.29	177,307.00	9,464.29
6142C · CLERICAL (C&P)	11,507.23	23,937.00	17,760.95	19,038.07	21,092.44	23,205.98	31,957.32	19,068.35	167,567.34	174,052.00	-6,484.66
6142D · CLERICAL (DIGITAL)	6,568.96	9,681.44	7,045.01	7,816.41	7,067.91	8,204.59	11,038.41	7,416.14	64,838.87	60,034.00	4,804.87
6142G · CLERICAL (GEN)	15,370.60	22,328.92	14,819.28	14,619.28	14,819.28	15,034.92	22,152.38	14,834.92	133,979.58	181,718.00	-47,738.42
6142L · CLERICAL (LIT)	21,059.38	30,840.35	22,080.60	19,204.80	23,917.05	21,897.77	31,745.91	22,699.94	193,445.80	340,796.00	-147,350.20
6142N · CLERICAL (TEEN)	7,030.73	8,160.28	5,527.82	6,318.47	7,842.64	14,559.70	19,705.55	13,510.20	82,655.39	202,841.00	-120,185.61
6142R · CLERICAL (CIRC)	18,295.22	25,963.67	19,764.16	22,952.54	25,607.52	29,934.01	48,978.70	39,342.13	230,837.95	459,049.00	-228,211.05
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6142T · CLERICAL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6142X · CLERICAL (WIRES)	557.70	589.69	839.50	736.00	678.50	1,249.08	862.50	1,132.75	6,645.72	17,925.00	-11,279.28
Total 6142 · CLERICAL SALARIES	91,104.54	138,002.43	98,964.00	107,877.56	125,907.35	145,848.55	210,909.68	148,127.83	1,066,741.94	1,613,722.00	-546,980.06
6143 · PAGE SALARIES											
6143A · PAGE (ADULT)	8,525.39	13,398.85	11,476.31	11,199.47	12,844.42	14,394.76	20,326.83	16,248.40	108,414.43	196,830.00	-88,415.57
6143C · PAGE (C&P)	7,994.95	12,661.76	7,966.43	8,034.40	8,326.57	8,830.16	15,655.10	14,404.53	83,873.90	190,475.00	-106,601.10
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6143L · PAGE (LIT)	1,462.82	2,207.22	1,183.46	1,377.89	1,384.12	1,947.39	1,369.74	1,097.27	12,029.91	21,145.00	-9,115.09
6143N · PAGE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	62,562.00	-62,562.00
6143R · PAGE (CIRC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6143T · PAGE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total 6143 · PAGE SALARIES	17,983.16	28,267.83	20,626.20	20,611.76	22,555.11	25,172.31	37,351.67	31,750.20	204,318.24	471,012.00	-266,693.76
6144 · CUSTODIAL											

										TOTAL	
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget
6144G · CUSTODIAL	20,547.19	32,730.40	22,402.51	23,935.09	27,485.60	33,869.16	51,493.73	37,677.94	250,141.62	595,190.00	-345,048.38
Total 6144 · CUSTODIAL	20,547.19	32,730.40	22,402.51	23,935.09	27,485.60	33,869.16	51,493.73	37,677.94	250,141.62	595,190.00	-345,048.38
6145 · SECURITY											
6145G · SECURITY	29,764.23	47,394.48	32,280.61	35,963.54	35,413.00	49,917.27	61,260.11	41,618.03	333,611.27	470,232.00	-136,620.73
Total 6145 · SECURITY	29,764.23	47,394.48	32,280.61	35,963.54	35,413.00	49,917.27	61,260.11	41,618.03	333,611.27	470,232.00	-136,620.73
6146 · TECHNICIAN											
6146W · TECHNICAL (WIRES)	10,642.58	19,107.44	10,003.52	10,351.92	10,312.92	10,487.11	15,204.86	10,120.52	96,230.87	194,729.00	-98,498.13
Total 6146 · TECHNICIAN	10,642.58	19,107.44	10,003.52	10,351.92	10,312.92	10,487.11	15,204.86	10,120.52	96,230.87	194,729.00	-98,498.13
6147 · ADMINISTRATIVE											
Total 6147 · ADMINISTRATIVE	43,320.46	53,919.57	35,946.38	35,946.38	35,946.38	35,946.38	71,473.45	53,638.70	366,137.70	468,267.00	-102,129.30
Total 6000 · SALARIES AND WAGES	342,075.69	534,925.20	350,353.91	363,244.57	384,831.75	428,710.50	616,971.48	434,316.83	3,455,429.93	6,058,756.00	-2,603,326.07
6200 · EMPLOYEE BENEFITS											
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	0.00	543,079.00	0.00	543,079.00	498,198.00	44,881.00
9030 · SOCIAL SECURITY	25,299.58	39,664.00	25,984.84	26,697.19	27,612.32	30,962.04	45,848.83	32,327.38	254,396.18	403,325.00	-148,928.82
9040 · WORKERS' COMPENSATION	0.00	0.00	-6,225.00	0.00	0.00	0.00	0.00	0.00	-6,225.00	65,000.00	-71,225.00
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00
9055 · DISABILTY INSURANCE	1,658.55	1,683.76	1,605.48	1,673.69	1,748.48	1,725.24	1,810.53	1,822.53	13,728.26	18,780.00	-5,051.74
9060 · MEDICAL INSURANCE	104,991.25	101,185.39	103,307.75	103,307.75	109,090.39	110,953.63	107,111.10	111,036.76	850,984.02	1,224,208.00	-373,223.98
Total 6200 · EMPLOYEE BENEFITS	131,949.38	142,533.15	124,673.07	131,678.63	138,451.19	143,640.91	697,849.46	145,186.67	1,655,962.46	2,212,011.00	-556,048.54
6410A · BOOKS (ADULT)	2,842.54	4,546.10	4,834.68	6,401.73	4,133.80	3,716.10	4,058.77	61,867.76	92,401.48	150,000.00	-57,598.52
6410C · BOOKS (C&P)	1,823.71	2,309.71	2,415.96	8,700.48	4,589.91	2,021.65	10,163.43	9,621.64	41,646.49	70,000.00	-28,353.51
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	566.92	0.00	0.00	0.00	566.92	500.00	66.92
6410N · BOOKS (TEEN)	458.73	249.27	505.27	3,360.17	15,486.87	9,741.47	3,263.21	4,382.20	37,447.19	22,000.00	15,447.19
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6411A · MICRO/REF CD (ADULT)	7,448.91	677.35	13,671.10	2,015.94	4,765.19	606.33	2,434.50	6,878.61	38,497.93	45,000.00	-6,502.07
6411C · MICRO/REF CD (C&P)	559.13	541.87	14,877.33	556.75	1,167.95	606.34	1,280.77	3,578.96	23,169.10	15,000.00	8,169.10
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6411N · MICRO/REF CD (TEEN)	139.78	135.47	12,258.33	139.19	163.24	606.33	1,153.71	2,622.38	17,218.43	15,000.00	2,218.43
6412A · RECORDINGS (ADULT)	701.99	838.76	76.42	0.00	875.45	1,348.00	44.23	48,176.52	52,061.37	40,000.00	12,061.37
6412C · RECORDINGS (C&P)	488.40	44.40	44.40	0.00	0.00	0.00	252.25	6,009.66	6,839.11	10,000.00	-3,160.89
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00

	TOTAL										
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,957.54	6,957.54	10,000.00	-3,042.46
6413A · PERIODICALS (ADULT)	3,461.48	8,511.14	616.08	321.11	4,672.70	624.22	1,357.74	895.01	20,459.48	33,000.00	-12,540.52
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00
6417A · VIDEOS (ADULT)	703.86	966.52	1,493.37	2,746.13	1,644.94	713.72	527.46	767.33	9,563.33	90,000.00	-80,436.67
6417C · VIDEOS (C&P)	5.00	126.28	406.79	1,714.18	9,226.82	1,677.18	341.50	332.33	13,830.08	15,000.00	-1,169.92
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00
6417N · VIDEOS (TEEN)	0.00	0.00	0.00	1,170.69	1,876.54	1,160.10	1,398.41	259.33	5,865.07	6,000.00	-134.93
6419G · SOFTWARE (GEN)	6,232.78	8,581.41	1,060.71	8,686.58	1,451.08	5,295.56	7,850.35	1,257.51	40,415.98	45,000.00	-4,584.02
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00
6419T · SOFTWARE (TECH)	9,396.03	0.00	0.00	0.00	0.00	555.66	2,908.52	0.00	12,860.21	1,500.00	11,360.21
6419W · SOFTWARE (WIRES)	0.00	12,741.87	0.00	0.00	359.13	0.00	0.00	0.00	13,101.00	10,000.00	3,101.00
6428D · MISCELLANEOUS	0.00	0.00	480.00	0.00	0.00	258.75	-250.00	0.00	488.75	1,000.00	-511.25
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	-650.00
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6430G · OFFICE AND LIBRARY SUPPLIES	6,781.59	4,858.20	7,017.15	8,603.45	13,988.74	15,161.24	13,551.35	15,651.29	85,613.01	85,000.00	613.01
6431D · TELECOMMUNICATIONS	42,727.37	827.58	827.37	827.37	827.37	-15,795.72	827.37	296.60	31,365.31	78,830.00	-47,464.69
6432G · CARTAGE	470.00	470.00	470.00	470.00	470.00	470.00	1,040.00	755.00	4,615.00	7,050.00	-2,435.00
6433G · POSTAGE	3,764.47	3,473.72	3,777.09	4,047.43	3,520.49	3,616.31	3,931.16	3,437.76	29,568.43	50,000.00	-20,431.57
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625.00	625.00	500.00	125.00
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	1,500.00	-1,300.00
6434G · PRINTING (GEN)	11,628.00	11,628.00	11,628.00	11,628.00	11,628.00	11,628.00	11,628.00	11,828.00	93,224.00	145,000.00	-51,776.00
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	0.00	200.00
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	200.00	500.00	-300.00
6434R · PRINTING (CIRC)	0.00	0.00	0.00	2,053.76	0.00	0.00	0.00	200.00	2,253.76	1,500.00	753.76
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	1,200.00	0.00	600.00	800.00	2,600.00	1,500.00	1,100.00

	TOTAL										
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget
6435A · CED, CONF & TRAVEL (ADULT)	228.28	0.00	477.00	664.58	199.25	45.00	29.26	0.00	1,643.37	3,000.00	-1,356.63
6435C · CED, CONF & TRAVEL (C&P)	1,463.26	389.65	352.00	664.50	175.00	321.63	0.00	0.00	3,366.04	3,000.00	366.04
6435D · CED, CONF & TRAVEL (ADM)	2,745.65	386.40	1,752.15	1,223.50	526.62	87.00	26.07	4,408.60	11,155.99	15,000.00	-3,844.01
6435Dig · CED, CONF & TRAVEL (DIGITAL)	370.30	264.28	0.00	0.00	175.00	0.00	28.91	0.00	838.49	3,000.00	-2,161.51
6435G · CED, CONF & TRAVEL (GEN)	-74.00	199.25	352.00	1,088.50	257.54	0.00	0.00	0.00	1,823.29	1,000.00	823.29
6435L · CED, CONF & TRAVEL (LIT)	175.00	316.98	352.00	728.79	175.00	0.00	276.48	32.16	2,056.41	3,000.00	-943.59
6435N · CED, CONF & TRAVEL (TEEN)	175.00	0.00	352.00	728.60	239.10	45.00	0.00	399.00	1,938.70	3,000.00	-1,061.30
6435R · CED, CONF & TRAVEL (CIRC)	175.00	128.79	352.00	664.50	175.00	0.00	0.00	399.00	1,894.29	3,000.00	-1,105.71
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	352.00	664.50	0.00	0.00	0.00	0.00	1,016.50	0.00	1,016.50
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	352.00	664.50	0.00	0.00	0.00	0.00	1,016.50	0.00	1,016.50
6435W · CED, CONF & TRAVEL (WIRES)	175.00	0.00	352.00	664.50	175.00	0.00	0.00	0.00	1,366.50	1,000.00	366.50
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,750.00	-78,750.00
6437A · PROGRAMS (ADULT)	8,644.89	3,674.48	4,365.73	5,108.34	6,365.81	5,058.22	4,295.32	6,384.28	43,897.07	60,000.00	-16,102.93
6437C · PROGRAMS (C&P)	4,321.30	1,744.40	2,426.28	11,039.50	4,770.96	6,056.90	2,531.51	8,412.30	41,303.15	65,000.00	-23,696.85
6437D · PROGRAMS (DIGITAL)	897.66	1,265.74	785.06	604.20	2,039.48	188.58	3,841.13	1,334.37	10,956.22	25,000.00	-14,043.78
6437L · PROGRAMS (LIT)	2,571.75	6,472.75	30.45	0.00	13,092.50	0.00	12,301.50	14,173.00	48,641.95	100,000.00	-51,358.05
6437N · PROGRAMS (TEEN)	2,889.77	2,622.32	1,437.99	2,542.86	3,379.71	3,346.20	2,218.17	3,245.22	21,682.24	22,000.00	-317.76
6437P · PROFESSIONAL FEES											
643760 · PLANTINGS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
643765 · PROMOTION AND PUBLICITY	8,027.00	4,244.33	4,288.51	4,726.16	8,410.46	8,478.45	8,585.46	8,483.45	55,243.82	130,000.00	-74,756.18
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00
6437P01 · ACCOUNTANT/AUDITOR	1,275.00	0.00	0.00	0.00	365.00	0.00	23,061.25	0.00	24,701.25	26,000.00	-1,298.75
6437P02 · AUDITOR	0.00	1,000.00	0.00	0.00	0.00	0.00	0.00	1,000.00	2,000.00	6,000.00	-4,000.00
6437P10 · ELECTION	4.50	0.00	0.00	0.00	0.00	0.00	0.00	301.35	305.85	7,000.00	-6,694.15
6437P11 · FSA ADMINISTRATION	132.50	132.50	132.50	132.50	132.50	132.50	132.50	132.50	1,060.00	1,620.00	-560.00
6437P12 · PAYROLL SERVICES	223.45	4,078.41	1,742.68	1,987.59	1,899.17	1,956.53	4,865.29	2,225.50	18,978.62	22,000.00	-3,021.38
6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	115.18	0.00	235.76	0.00	0.00	0.00	0.00	350.94	500.00	-149.06
6437P16 · STAFF BACKGROUND SCREEN	0.00	460.32	0.00	159.45	2,074.77	1,397.21	315.00	0.00	4,406.75	3,300.00	1,106.75
6437P17 · TRANSLATION SERVICES	8.75	17.00	6.50	6.50	6.50	53.00	14.00	91.25	203.50	150.00	53.50



	TOTAL										
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Jul '24 - Feb 25	Budget	\$ Over Budget
6437P3 · APPRAISAL SERVICES	240.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	240.00	500.00	-260.00
6437P4 · ATTORNEY	11,041.67	3,214.17	2,041.67	2,460.42	2,209.17	3,716.67	11,460.42	4,392.92	40,537.11	85,000.00	-44,462.89
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00	-225.00
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	0.00	0.00	330.00	0.00	0.00	0.00	330.00	400.00	-70.00
6437P9 · EAP	0.00	4,732.00	0.00	0.00	0.00	0.00	0.00	0.00	4,732.00	5,000.00	-268.00
Total 6437P · PROFESSIONAL FEES	20,952.87	17,993.91	8,211.86	9,708.38	15,427.57	15,734.36	48,433.92	16,626.97	153,089.84	289,195.00	-136,105.16
6438 · DUES	0.00	0.00	0.00	0.00	155.00	770.55	470.00	1,140.00	2,535.55	2,500.00	35.55
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00
6439G · EQUIPMENT R & M (GEN)	3,313.79	3,872.31	3,314.40	5,634.57	8,342.14	3,999.82	5,153.70	13,858.19	47,488.92	65,000.00	-17,511.08
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00
6439R · EQUIPMENT R & M (CIRC)	11,923.49	2,050.00	0.00	11,923.49	0.00	0.00	12,352.62	0.00	38,249.60	45,000.00	-6,750.40
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
6439W · EQUIPMENT R & M (WIRES)	0.00	0.00	0.00	20,245.00	0.00	1,629.16	0.00	20,208.52	42,082.68	20,000.00	22,082.68
6450E · ELECTRICITY	7,813.52	9,533.77	9,900.77	6,819.91	6,256.77	7,528.72	9,156.48	8,823.42	65,833.36	100,000.00	-34,166.64
6450F · FUEL/GAS	1,168.32	443.38	408.13	597.35	1,353.86	2,187.29	3,623.30	2,809.68	12,591.31	12,000.00	591.31
6450W · WATER	0.00	0.00	0.00	1,507.77	415.47	0.00	312.38	532.71	2,768.33	5,000.00	-2,231.67
6451G · CUSTODIAL SUPPLIES	1,588.16	2,009.23	690.58	5,458.77	1,974.99	1,050.97	1,895.87	1,674.82	16,343.39	20,000.00	-3,656.61
6452G · BLDG ALTERATION AND MAINT	4,010.47	18,686.14	6,064.27	6,710.13	20,000.47	5,111.78	13,565.25	23,493.97	97,642.48	65,000.00	32,642.48
6454 · INSURANCE	0.00	49,186.04	0.00	5,535.00	0.00	0.00	0.00	0.00	54,721.04	90,000.00	-35,278.96
6485G · Bank Fees	644.17	611.76	372.10	607.78	316.21	606.94	495.77	36.04	3,690.77		
6601 · BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	815,000.00	-815,000.00
6701 · BOND INTEREST	0.00	0.00	0.00	0.00	333,584.38	0.00	0.00	0.00	333,584.38	667,168.00	-333,583.62
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7203 · EQUIPMENT - Capital Purchases											
7203A · EQUIPMENT ADULT	0.00	2,332.31	0.00	0.00	1,407.01	4,000.00	8,621.30	14,392.00	30,752.62	60,000.00	-29,247.38
7203C · EQUIPMENT C & P	0.00	2,332.31	0.00	0.00	1,407.00	25,000.00	8,621.29	0.00	37,360.60	30,000.00	7,360.60
7203D · EQUIPMENT ADMIN	6,406.09	-870.75	11,645.00	0.00	9,600.00	7,967.79	0.00	9,296.25	44,044.38	30,000.00	14,044.38
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	24,704.08	24,704.08	27,500.00	-2,795.92

										TOTAL	
										Budget	\$ Over Budget
	Jul 24	Aug 24	Sep 24	Oct 24	Nov 24	Dec 24	Jan 25	Feb 25	Jul '24 - Feb 25		
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
7203N · EQUIPMENT TEEN	0.00	2,332.31	0.00	0.00	1,407.01	933.00	8,634.18	0.00	13,306.50	30,000.00	-16,693.50
7203R · EQUIPMENT CIRC	7,241.50	4,037.30	555.62	13,394.43	192.60	0.00	0.00	0.00	25,421.45	100,000.00	-74,578.55
7203T · EQUIPMENT TECH	7,241.50	1,705.00	0.00	0.00	0.00	0.00	0.00	0.00	8,946.50	0.00	8,946.50
7203W · EQUIPMENT WIRE	2,989.44	10,430.92	1,565.92	2,179.74	128,849.85	11,219.56	1,135.16	34,977.13	193,347.72	134,640.00	58,707.72
7203 · EQUIPMENT - Capital Purchases - Other	0.00	0.00	0.00	4,113.39	0.00	0.00	0.00	0.00	4,113.39		
Total 7203 · EQUIPMENT - Capital Purchases	23,878.53	22,299.40	13,766.54	19,687.56	142,863.47	49,120.35	27,011.93	83,369.46	381,997.24	412,140.00	-30,142.76
Total Expense	673,711.02	883,136.98	608,306.34	679,853.24	1,168,334.38	719,251.12	1,531,203.24	978,665.64	7,242,461.96	12,226,500.00	-4,984,038.04
Net Ordinary Income	-468,774.26	-864,058.16	-595,574.62	-682,621.22	-681,682.43	-709,697.09	4,060,555.13	-77,736.04	-19,588.69	0.00	-19,588.69
Other Income/Expense											
Other Expense											
7500 · BUILDING IMPROVEMENTS	741,961.96	946,513.66	679,911.77	629,877.37	866,279.66	240,542.55	150,386.39	59,143.77	4,314,617.13		
7900 · TRANSFER TO/(FROM) CAPITAL FUND	0.00	0.00	0.00	-4,000,000.00	0.00	0.00	0.00	0.00	-4,000,000.00		
Total Other Expense	741,961.96	946,513.66	679,911.77	-3,370,122.63	866,279.66	240,542.55	150,386.39	59,143.77	314,617.13		
Net Other Income	-741,961.96	-946,513.66	-679,911.77	3,370,122.63	-866,279.66	-240,542.55	-150,386.39	-59,143.77	-314,617.13	0.00	-314,617.13
Net Income	-1,210,736.22	-1,810,571.82	-1,275,486.39	2,687,501.41	-1,547,962.09	-950,239.64	3,910,168.74	-136,879.81	-334,205.82	0.00	-334,205.82

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2024 through February 2025

	% of Budget
Ordinary Income/Expense	
Income	
2000 · PROPERTY TAX REVENUES	54.65%
2082 · FINES AND FEES	72.99%
2360 · CONTRACTS WITH OTHER LIBR.	107.46%
2401 · INTEREST	45.6%
2650 · SALES OF EXCESS MATERIAL	
2671 · FEDERAL & STATE GRANTS	
2680 · INSURANCE RECOVERIES	
2690 · OTHER COMPENSATION	
2701 · REFUNDS	0.0%
2705 · GIFTS AND DONATIONS	
2760 · SYSTEM & STATE AID	103.45%
2770 · UNCLASSIFIED REVENUE	
2771 · COPIER REVENUE - CONTRACT (R)	87.04%
2771A · COPIER REVENUE - INHOUSE (N)	
2772 · READER-PRINTER REVENUE	0.0%
2772A · ADULT-ADULT PRINTER	
2800 · PROGRAM RECEIPTS	
2805 · Program Receipts - Adult	
2820 · Venue Resales	
2800 · PROGRAM RECEIPTS - Other	9.34%
Total 2800 · PROGRAM RECEIPTS	51.19%
2999 · Lost Books	
Total Income	59.08%
Gross Profit	59.08%
Expense	
6000 · SALARIES AND WAGES	

	<b>% of Budget</b>
<b>6141 · PROFESSIONAL SALARIES</b>	
6141A · PROFESSIONAL (ADULT)	51.1%
6141C · PROFESSIONAL (C&P)	54.4%
6141D · PROFESSIONAL (DIGITAL)	47.06%
6141G · PROFESSIONAL (GEN)	0.0%
6141N · PROFESSIONAL (TEEN)	49.53%
6141S · COMM SERV LIBR (SVC)	0.0%
6141T · PROFESSIONAL (TECH)	49.9%
<b>Total 6141 · PROFESSIONAL SALARIES</b>	<b>50.69%</b>
<b>6142 · CLERICAL SALARIES</b>	
6142A · CLERICAL (ADULT)	105.34%
6142C · CLERICAL (C&P)	96.27%
6142D · CLERICAL (DIGITAL)	108.0%
6142G · CLERICAL (GEN)	73.73%
6142L · CLERICAL (LIT)	56.76%
6142N · CLERICAL (TEEN)	40.75%
6142R · CLERICAL (CIRC)	50.29%
6142S · CLERICAL (SVC)	0.0%
6142T · CLERICAL (TECH)	0.0%
6142X · CLERICAL (WIRES)	37.08%
<b>Total 6142 · CLERICAL SALARIES</b>	<b>66.1%</b>
<b>6143 · PAGE SALARIES</b>	
6143A · PAGE (ADULT)	55.08%
6143C · PAGE (C&P)	44.03%
6143G · PAGE (GEN)	0.0%
6143L · PAGE (LIT)	56.89%
6143N · PAGE (TEEN)	0.0%
6143R · PAGE (CIRC)	0.0%
6143T · PAGE (TECH)	0.0%
<b>Total 6143 · PAGE SALARIES</b>	<b>43.38%</b>
<b>6144 · CUSTODIAL</b>	

	<b>% of Budget</b>
6144G · CUSTODIAL	42.03%
Total 6144 · CUSTODIAL	42.03%
6145 · SECURITY	
6145G · SECURITY	70.95%
Total 6145 · SECURITY	70.95%
6146 · TECHNICIAN	
6146W · TECHNICAL (WIRES)	49.42%
Total 6146 · TECHNICIAN	49.42%
6147 · ADMINISTRATIVE	
Total 6147 · ADMINISTRATIVE	78.19%
Total 6000 · SALARIES AND WAGES	57.03%
6200 · EMPLOYEE BENEFITS	
9010 · RETIREMENT	109.01%
9030 · SOCIAL SECURITY	63.08%
9040 · WORKERS' COMPENSATION	-9.58%
9050 · UNEMPLOYMENT INSURANCE	0.0%
9055 · DISABILTY INSURANCE	73.1%
9060 · MEDICAL INSURANCE	69.51%
Total 6200 · EMPLOYEE BENEFITS	74.86%
6410A · BOOKS (ADULT)	61.6%
6410C · BOOKS (C&P)	59.5%
6410L · BOOKS (LIT)	113.38%
6410N · BOOKS (TEEN)	170.22%
6410T · BOOKS (TECH)	0.0%
6411A · MICRO/REF CD (ADULT)	85.55%
6411C · MICRO/REF CD (C&P)	154.46%
6411L · MICRO/REF CD (LIT)	0.0%
6411N · MICRO/REF CD (TEEN)	114.79%
6412A · RECORDINGS (ADULT)	130.15%
6412C · RECORDINGS (C&P)	68.39%
6412L · RECORDINGS (LIT)	0.0%

	<b>% of Budget</b>
6412N · RECORDINGS (TEEN)	69.58%
6413A · PERIODICALS (ADULT)	62.0%
6413C · PERIODICALS (C&P)	0.0%
6413D · PERIODICALS (ADM)	0.0%
6413G · PERIODICALS (GEN)	0.0%
6413L · PERIODICALS (LIT)	0.0%
6413N · PERIODICALS (TEEN)	0.0%
6413T · PERIODICALS (TECH)	0.0%
6413W · PERIODICALS (WIRES)	0.0%
6417A · VIDEOS (ADULT)	10.63%
6417C · VIDEOS (C&P)	92.2%
6417L · VIDEOS (LIT)	0.0%
6417N · VIDEOS (TEEN)	97.75%
6419G · SOFTWARE (GEN)	89.81%
6419N · SOFTWARE (TEEN)	0.0%
6419T · SOFTWARE (TECH)	857.35%
6419W · SOFTWARE (WIRES)	131.01%
6428D · MISCELLANEOUS	48.88%
6429C · REALIA (C&P)	0.0%
6429L · REALIA (LIT)	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	100.72%
6431D · TELECOMMUNICATIONS	39.79%
6432G · CARTAGE	65.46%
6433G · POSTAGE	59.14%
6434A · PRINTING (ADULT)	125.0%
6434C · PRINTING (C&P)	13.33%
6434G · PRINTING (GEN)	64.29%
6434L · PRINTING (LIT)	100.0%
6434N · PRINTING (TEEN)	40.0%
6434R · PRINTING (CIRC)	150.25%
6434S · PRINTING (COMM SRV)	173.33%

	<b>% of Budget</b>
6435A · CED, CONF & TRAVEL (ADULT)	54.78%
6435C · CED, CONF & TRAVEL (C&P)	112.2%
6435D · CED, CONF & TRAVEL (ADM)	74.37%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	27.95%
6435G · CED, CONF & TRAVEL (GEN)	182.33%
6435L · CED, CONF & TRAVEL (LIT)	68.55%
6435N · CED, CONF & TRAVEL (TEEN)	64.62%
6435R · CED, CONF & TRAVEL (CIRC)	63.14%
6435S · CED, CONF & TRAV (COMM SRV)	100.0%
6435T · CED, CONF & TRAVEL (TECH)	100.0%
6435W · CED, CONF & TRAVEL (WIRES)	136.65%
6436 · CONTRACTS	0.0%
6437A · PROGRAMS (ADULT)	73.16%
6437C · PROGRAMS (C&P)	63.54%
6437D · PROGRAMS (DIGITAL)	43.83%
6437L · PROGRAMS (LIT)	48.64%
6437N · PROGRAMS (TEEN)	98.56%
6437P · PROFESSIONAL FEES	
643760 · PLANTINGS	0.0%
643765 · PROMOTION AND PUBLICITY	42.5%
643770 · CONTINGENCY	0.0%
6437P01 · ACCOUNTANT/AUDITOR	95.01%
6437P02 · AUDITOR	33.33%
6437P10 · ELECTION	4.37%
6437P11 · FSA ADMINISTRATION	65.43%
6437P12 · PAYROLL SERVICES	86.27%
6437P13 · ARMORED CAR SERVICE	0.0%
6437P14 · PIANO TUNING	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	70.19%
6437P16 · STAFF BACKGROUND SCREEN	133.54%
6437P17 · TRANSLATION SERVICES	135.67%

	<b>% of Budget</b>
6437P3 · APPRAISAL SERVICES	48.0%
6437P4 · ATTORNEY	47.69%
6437P5 · BACKFLOW INSPECTION	0.0%
6437P6 · BOARD SECRETARY	0.0%
6437P7 · COLLECTION AGENCY	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	82.5%
6437P9 · EAP	94.64%
<b>Total 6437P · PROFESSIONAL FEES</b>	<b>52.94%</b>
6438 · DUES	101.42%
6439A · EQUIPMENT R & M (ADULT)	0.0%
6439C · EQUIPMENT R & M (C&P)	0.0%
6439G · EQUIPMENT R & M (GEN)	73.06%
6439N · EQUIPMENT R & M (TEEN)	0.0%
6439R · EQUIPMENT R & M (CIRC)	85.0%
6439T · EQUIPMENT R & M (TECH)	0.0%
6439W · EQUIPMENT R & M (WIRES)	210.41%
6450E · ELECTRICITY	65.83%
6450F · FUEL/GAS	104.93%
6450W · WATER	55.37%
6451G · CUSTODIAL SUPPLIES	81.72%
6452G · BLDG ALTERATION AND MAINT	150.22%
6454 · INSURANCE	60.8%
6485G · Bank Fees	
6601 · BOND PRINCIPAL	0.0%
6701 · BOND INTEREST	50.0%
69800 · Uncategorized Expenses	0.0%
<b>7203 · EQUIPMENT - Capital Purchases</b>	
7203A · EQUIPMENT ADULT	51.25%
7203C · EQUIPMENT C & P	124.54%
7203D · EQUIPMENT ADMIN	146.82%
7203G · EQUIPMENT BUS OFF	89.83%



	<b>% of Budget</b>
7203L · EQUIPMENT LITERACY	0.0%
7203N · EQUIPMENT TEEN	44.36%
7203R · EQUIPMENT CIRC	25.42%
7203T · EQUIPMENT TECH	100.0%
7203W · EQUIPMENT WIRE	143.6%
7203 · EQUIPMENT - Capital Purchases - Other	
Total 7203 · EQUIPMENT - Capital Purchases	92.69%
Total Expense	59.24%
Net Ordinary Income	100.0%
Other Income/Expense	
Other Expense	
7500 · BUILDING IMPROVEMENTS	
7900 · TRANSFER TO/(FROM) CAPITAL FUND	
Total Other Expense	
Net Other Income	100.0%
Net Income	<b>100.0%</b>

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***CAPITAL FUND FINANCIAL REPORT***

**FEBRUARY 2025**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Flushing Bank</u>	XXXXXX082				
July-24		\$ 6,363,527.99	\$ 27,004.66	\$ -	\$ 6,390,532.65
August-24		\$ 6,390,532.65	\$ 27,119.26	\$ -	\$ 6,417,651.91
September-24		\$ 6,417,651.91	\$ 26,354.02	\$ -	\$ 6,444,005.93
October-24		\$ 6,444,005.93	\$ 23,130.93	\$ 4,000,000.00	\$ 2,467,136.86
November-24		\$ 2,467,136.86	\$ 8,828.84	\$ -	\$ 2,475,965.70
December-24		\$ 2,475,965.70	\$ 8,911.37	\$ -	\$ 2,484,877.07
January-25		\$ 2,484,877.07	\$ 8,879.18	\$ -	\$ 2,493,756.25
February-25		\$ 2,493,756.25	\$ 8,047.17	\$ -	\$ 2,501,803.42
				Grand Total :	\$ 2,501,803.42

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**SCHEDULE OF CLAIMS**

**PRESENTED MARCH 24, 2025**

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PREPAY PAYABLES WARRANT #1		\$	43,561.37
PAYABLES WARRANT #2		\$	275,965.97
PAYROLL WARRANT W.E.	2/25/2025	\$	210,615.77
PAYROLL BENEFITS WARRANT		\$	18,786.19
PAYROLL WARRANT W.E.	3/11/2025	\$	217,551.24
PAYROLL BENEFITS WARRANT		\$	133,001.51
		<b>\$</b>	<b>899,482.05</b>

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

\_\_\_\_\_  
Secretary

**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**PREPAY WARRANT**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68589	02/26/2025	American Express	L0225 · FLUSHING BANK - OPERATING	
Bill	021125	02/11/2025		6410A · BOOKS (ADULT)	-568.05
				6413A · PERIODICALS (ADULT)	-444.94
				6413A · PERIODICALS (ADULT)	-335.82
				6413A · PERIODICALS (ADULT)	-128.34
				6419G · SOFTWARE (GEN)	-1,082.81
				6430G · OFFICE AND LIBRARY SUPPLIES	-1,511.02
				6431D · TELECOMMUNICATIONS	-295.59
				6433G · POSTAGE	-42.14
				6435D · CED, CONF & TRAVEL (ADM)	-281.23
				643765 · PROMOTION AND PUBLICITY	-316.91
				6437D · PROGRAMS (DIGITAL)	-4.47
				6437N · PROGRAMS (TEEN)	-18.93
TOTAL					-5,030.25
Bill Pmt -Check	68590	02/26/2025	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
Bill	021725	02/17/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-33.96
				6437C · PROGRAMS (C&P)	-949.99
				6451G · CUSTODIAL SUPPLIES	-305.14
TOTAL					-1,289.09
Bill Pmt -Check	68591	02/26/2025	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
Bill	011625-021425 at3561	02/14/2025		6450E · ELECTRICITY	-1,373.38
TOTAL					-1,373.38

**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**PREPAY WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68592	02/26/2025	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL032025	02/26/2025		6433G · POSTAGE	-3,145.48
TOTAL						-3,145.48
	Bill Pmt -Check	68593	02/27/2025	National Grid	L0225 · FLUSHING BANK - OPERATING	
	Bill	01825 Moriches	02/18/2025		6450F · FUEL/GAS	-926.13
TOTAL						-926.13
	Check	68594	03/03/2025	Comptroller, State of New York	L0225 · FLUSHING BANK - OPERATING	
					L0601.1 · Unclaimed Remit to NYS-VCP	-60.32
TOTAL						-60.32
	Bill Pmt -Check	68595	03/03/2025	Paychex of New York LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	2025022700	02/27/2025		6437P12 · PAYROLL SERVICES	-1,905.52
TOTAL						-1,905.52
	Bill Pmt -Check	68596	03/03/2025	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	022325	02/23/2025		6437D · PROGRAMS (DIGITAL)	-849.74
TOTAL						-849.74
	Bill Pmt -Check	68597	03/03/2025	Wex Bank	L0225 · FLUSHING BANK - OPERATING	
	Bill	103212811	02/28/2025		6450F · FUEL/GAS	-196.99
					6450F · FUEL/GAS	-133.25
TOTAL						-330.24

**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**PREPAY WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68598	03/04/2025	NYS Dept. of Environmental Conservation	L0225 · FLUSHING BANK - OPERATING	
	Bill	9990000672912	01/16/2025		6452G · BLDG ALTERATION AND MAINT	-110.00
TOTAL						-110.00
	Bill Pmt -Check	68599	03/05/2025	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	0116-012325 at3541	03/05/2025		6450E · ELECTRICITY	-53.01
TOTAL						-53.01
	Bill Pmt -Check	68600	03/11/2025	Paychex	L0225 · FLUSHING BANK - OPERATING	
TOTAL						0.00
	Bill Pmt -Check	68601	03/11/2025	Paychex	L0225 · FLUSHING BANK - OPERATING	
	Bill	Stmnt 30583997	03/15/2025		6437P12 · PAYROLL SERVICES	-323.22
TOTAL						-323.22
	Bill Pmt -Check	68602	03/12/2025	National Grid	L0225 · FLUSHING BANK - OPERATING	
	Bill	0130--022825 ML70019	02/28/2025		6450F · FUEL/GAS	-1,553.31
TOTAL						-1,553.31
	Bill Pmt -Check	68603	03/14/2025	VOID - print error	L0225 · FLUSHING BANK - OPERATING	
TOTAL						0.00

**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**PREPAY WARRANT**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68604	03/14/2025	Amazon Business	L0225 · FLUSHING BANK - OPERATING	
Bill	1D7N-113G-THTN	02/15/2025		6410A · BOOKS (ADULT)	-74.89
				6435D · CED, CONF & TRAVEL (ADM)	-205.87
				6430G · OFFICE AND LIBRARY SUPPLIES	-342.01
				6437A · PROGRAMS (ADULT)	-332.67
				6437C · PROGRAMS (C&P)	-403.30
				6437D · PROGRAMS (DIGITAL)	-197.85
				6437N · PROGRAMS (TEEN)	-814.22
				6451G · CUSTODIAL SUPPLIES	-27.57
				6437N · PROGRAMS (TEEN)	-22.61
TOTAL					-2,420.99
Bill Pmt -Check	68605	03/14/2025	Sam's Club	L0225 · FLUSHING BANK - OPERATING	
Bill	030825	03/08/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-21.68
				6435D · CED, CONF & TRAVEL (ADM)	-98.28
				6437C · PROGRAMS (C&P)	-292.83
				6437L · PROGRAMS (LIT)	-72.74
				6437N · PROGRAMS (TEEN)	-1,215.35
TOTAL					-1,700.88
Bill Pmt -Check	68606	03/17/2025	Marlin Leasing Corp -- PEAC Solutions	L0225 · FLUSHING BANK - OPERATING	
Bill	40281086	03/10/2025		6439G · EQUIPMENT R & M (GEN)	-3,062.00
TOTAL					-3,062.00



**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**PREPAY WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68607	03/17/2025	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
	Bill	031625	03/16/2025		6433G · POSTAGE	-750.00
TOTAL						-750.00
	Bill Pmt -Check	68608	03/17/2025	VOID - print error	L0225 · FLUSHING BANK - OPERATING	
TOTAL						0.00
	Check	68609	03/17/2025	VOID - print error	L0225 · FLUSHING BANK - OPERATING	
TOTAL						0.00
	Check	68610	03/17/2025	VOID - print error	L0225 · FLUSHING BANK - OPERATING	
TOTAL						0.00
	Bill Pmt -Check	68611	03/18/2025	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL042025	03/18/2025		6433G · POSTAGE	-3,146.98
TOTAL						-3,146.98
	Bill Pmt -Check	68612	03/18/2025	PSEGLI	L0225 · FLUSHING BANK - OPERATING	
	Bill	0206--030625 act7561	03/06/2025		6450E · ELECTRICITY	-5,385.24
TOTAL						-5,385.24

**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**PREPAY WARRANT**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68613	03/19/2025	American Express	L0225 · FLUSHING BANK - OPERATING	
Bill	031425	03/14/2025		6413A · PERIODICALS (ADULT)	-249.69
				6413A · PERIODICALS (ADULT)	-122.92
				6413A · PERIODICALS (ADULT)	-154.62
				6419G · SOFTWARE (GEN)	-5,554.57
				6430G · OFFICE AND LIBRARY SUPPLIES	-1,127.64
				6431D · TELECOMMUNICATIONS	-254.38
				6433G · POSTAGE	-28.44
				643765 · PROMOTION AND PUBLICITY	-213.72
				6437N · PROGRAMS (TEEN)	-16.57
				6439G · EQUIPMENT R & M (GEN)	-678.24
				6438 · DUES	-130.84
				6450F · FUEL/GAS	-966.28
				6485G · Bank Fees	-647.68
TOTAL					-10,145.59

I hereby certify that at a meeting on March 24, 2025  
the above vouchers were approved and authorized.

Signed:\_\_\_\_\_

**-43,561.37**

**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68614	03/24/2025	4imprint	L0225 - FLUSHING BANK - OPERATING	
	Bill	13578146	03/06/2025		6437N - PROGRAMS (TEEN)	-314.07
TOTAL						-314.07
	Bill Pmt -Check	68615	03/24/2025	A+ Technology Security Solutions, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	IN143426	02/28/2025		6439G - EQUIPMENT R & M (GEN)	-1,768.80
TOTAL						-1,768.80
	Bill Pmt -Check	68616	03/24/2025	American Button Machines	L0225 - FLUSHING BANK - OPERATING	
	Bill	265582	01/27/2025		6437D - PROGRAMS (DIGITAL)	-62.01
TOTAL						-62.01
	Bill Pmt -Check	68617	03/24/2025	Archampong, Chevonne A.	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-140.00
TOTAL						-140.00
	Bill Pmt -Check	68618	03/24/2025	Argueta De Fuentes, Rosa E. (prevFuentes)	L0225 - FLUSHING BANK - OPERATING	
	Bill	030525	03/05/2025		6437L - PROGRAMS (LIT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	68733	03/24/2025	Arrow Steel Window Corp	L0225 - FLUSHING BANK - OPERATING	
	Bill	App 13 MainLibrary	03/11/2025		7500 - BUILDING IMPROVEMENTS	-28,108.33
TOTAL						-28,108.33

**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68619	03/24/2025	Ashton, Ruth	L0225 - FLUSHING BANK - OPERATING	
	Bill	030525	03/05/2025		6437L - PROGRAMS (LIT)	-396.00
TOTAL						-396.00
	Bill Pmt -Check	68620	03/24/2025	Baker & Taylor	L0225 - FLUSHING BANK - OPERATING	
	Bill	5019259832	01/06/2025		6410N - BOOKS (TEEN)	-1,177.46
	Bill	5019266067	01/06/2025		6410C - BOOKS (C&P)	-67.23
	Bill	5019274985	01/16/2025		6410C - BOOKS (C&P)	-54.68
	Bill	5019303785	01/31/2025		6410C - BOOKS (C&P)	-494.03
	Bill	5019315548	02/06/2025		6410A - BOOKS (ADULT)	-948.25
	Bill	5019317839	02/10/2025		6410C - BOOKS (C&P)	-673.49
	Bill	5019323761	02/11/2025		6410A - BOOKS (ADULT)	-626.23
	Bill	5019332727	02/12/2025		6410A - BOOKS (ADULT)	-1,278.64
	Bill	5019363005	02/17/2025		6410A - BOOKS (ADULT)	-140.51
	Bill	5019365445	02/17/2025		6410C - BOOKS (C&P)	-255.29
	Bill	5019342785	02/18/2025		6410A - BOOKS (ADULT)	-459.80
	Bill	5019341597	02/19/2025		6410N - BOOKS (TEEN)	-188.34
	Bill	5019380179	02/25/2025		6410C - BOOKS (C&P)	-10.74
	Bill	5019354110	03/03/2025		6410A - BOOKS (ADULT)	-883.46
	Bill	5019359794	03/05/2025		6410A - BOOKS (ADULT)	-674.44
	Bill	5019356811	03/06/2025		6410C - BOOKS (C&P)	-805.27
	Bill	5019397705	03/06/2025		6410A - BOOKS (ADULT)	-324.46
	Bill	5019403442	03/11/2025		6410C - BOOKS (C&P)	-53.94
	Bill	5019372221	03/12/2025		6410A - BOOKS (ADULT)	-1,437.51
	Bill	5019382050	03/13/2025		6410A - BOOKS (ADULT)	-856.69
TOTAL						-11,410.46

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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68621</b>	<b>03/24/2025</b>	<b>Beach Oak Designs</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	011525 Morich	01/15/2025		6437A · PROGRAMS (ADULT)	-150.00
Bill	031125 Morich	03/11/2025		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					<u>-300.00</u>
<b>Bill Pmt -Check</b>	<b>68622</b>	<b>03/24/2025</b>	<b>Bleidner, Gloria</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	031225	03/12/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					<u>-100.00</u>
<b>Bill Pmt -Check</b>	<b>68623</b>	<b>03/24/2025</b>	<b>Blick Art Materials</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	4951312	02/25/2025		6437N · PROGRAMS (TEEN)	-35.05
Bill	4958648	02/26/2025		6437C · PROGRAMS (C&P)	-48.81
Bill	5041328	03/11/2025		6437D · PROGRAMS (DIGITAL)	-134.38
				6437N · PROGRAMS (TEEN)	-18.15
TOTAL					<u>-236.39</u>
<b>Bill Pmt -Check</b>	<b>68624</b>	<b>03/24/2025</b>	<b>Book Page</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	S84674 2/25-01/26	01/25/2025		6413A · PERIODICALS (ADULT)	-756.00
TOTAL					<u>-756.00</u>
<b>Bill Pmt -Check</b>	<b>68625</b>	<b>03/24/2025</b>	<b>Burns, Melissa A.</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	021025 teens	02/10/2025		6437N · PROGRAMS (TEEN)	-240.19
TOTAL					<u>-240.19</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68626	03/24/2025	Calle Campuzano. Daniela A.	L0225 - FLUSHING BANK - OPERATING	
	Bill	030525	03/05/2025		6437L - PROGRAMS (LIT)	-350.00
TOTAL						-350.00
	Bill Pmt -Check	68627	03/24/2025	Cassone Leasing, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	1271607 BusOfc MBch	02/01/2025		6452G - BLDG ALTERATION AND MAINT	-873.00
	Bill	R-1902946 MB-Lit	02/27/2025		6439G - EQUIPMENT R & M (GEN)	-532.42
	Bill	1271131 MB-Lit	03/13/2025		6439G - EQUIPMENT R & M (GEN)	-485.00
TOTAL						-1,890.42
	Bill Pmt -Check	68628	03/24/2025	CDW Government, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	AC4T37I	01/22/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-247.92
	Bill	AC47S8F	01/25/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-1,983.36
	Bill	AC5TA3Q	01/29/2025		7203W - EQUIPMENT WIRE	-10.16
	Bill	AC7FR4Y	02/10/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-91.84
					7203W - EQUIPMENT WIRE	-1,353.90
	Bill	AC7YC4B	02/13/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-5,091.35
	Bill	AC88H4N	02/24/2025		7203W - EQUIPMENT WIRE	-49.63
	Bill	AC9HT9K	02/24/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-242.98
	Bill	AC9LI5V	02/26/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-1,541.79
TOTAL						-10,612.93
	Bill Pmt -Check	68629	03/24/2025	Chicago Distribution Center - ALA Store	L0225 - FLUSHING BANK - OPERATING	
	Bill	12626696	02/12/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-389.47
TOTAL						-389.47

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68630	03/24/2025	Connection	L0225 - FLUSHING BANK - OPERATING	
	Bill	76215626	02/28/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-435.75
TOTAL						-435.75
	Bill Pmt -Check	68631	03/24/2025	Cornell Cooperative Ext of Suffolk County	L0225 - FLUSHING BANK - OPERATING	
	Bill	031125	03/11/2025		6437C - PROGRAMS (C&P)	-175.00
TOTAL						-175.00
	Bill Pmt -Check	68632	03/24/2025	Currao-McAleavey, Carmella	L0225 - FLUSHING BANK - OPERATING	
	Bill	022725 adults	02/27/2025		6437A - PROGRAMS (ADULT)	-125.00
	Bill	031325 adults	03/13/2025		6437A - PROGRAMS (ADULT)	-125.00
TOTAL						-250.00
	Bill Pmt -Check	68633	03/24/2025	D'Amato, Tara - Asst Library Director	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-10.94
					6435S - CED, CONF & TRAV (COMM SRV)	-108.31
TOTAL						-119.25
	Bill Pmt -Check	68634	03/24/2025	Dell Marketing L.P.	L0225 - FLUSHING BANK - OPERATING	
	Bill	10800842611	02/21/2025		7203W - EQUIPMENT WIRE	-33,573.60
TOTAL						-33,573.60

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68635	03/24/2025	Demco	L0225 · FLUSHING BANK - OPERATING	
	Bill	7608589	02/24/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-200.89
TOTAL						-200.89
	Bill Pmt -Check	68636	03/24/2025	Discount School Supply	L0225 · FLUSHING BANK - OPERATING	
	Bill	W17572750101	02/21/2025		6437C · PROGRAMS (C&P)	-209.46
TOTAL						-209.46
	Bill Pmt -Check	68637	03/24/2025	Dynaire LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	8933	02/27/2025		6452G · BLDG ALTERATION AND MAINT	-7,920.00
TOTAL						-7,920.00
	Bill Pmt -Check	68638	03/24/2025	East End Sign Design	L0225 · FLUSHING BANK - OPERATING	
	Bill	37967	01/15/2025		6434S · PRINTING (COMM SRV)	-450.00
	Bill	38375	03/03/2025		6434G · PRINTING (GEN)	-1,275.00
	Bill	38471	03/10/2025		6437P10 · ELECTION	-520.00
TOTAL						-2,245.00
	Bill Pmt -Check	68639	03/24/2025	Farra, Ashley N.	L0225 · FLUSHING BANK - OPERATING	
	Bill	030425	03/04/2025		6437L · PROGRAMS (LIT)	-70.00
TOTAL						-70.00



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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68640	03/24/2025	Firematic	L0225 - FLUSHING BANK - OPERATING	
	Bill	INFEL10805	02/27/2025		6452G - BLDG ALTERATION AND MAINT	-195.00
TOTAL						-195.00
	Bill Pmt -Check	68641	03/24/2025	Fish Guy Photos	L0225 - FLUSHING BANK - OPERATING	
	Bill	021825	02/18/2025		6437A - PROGRAMS (ADULT)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	68642	03/24/2025	Franco Moran, Alejandra	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-140.00
TOTAL						-140.00
	Bill Pmt -Check	68643	03/24/2025	Franco, Corinne	L0225 - FLUSHING BANK - OPERATING	
	Bill	012225	03/14/2025		6437A - PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	68644	03/24/2025	Fratellis Restaurant and Pizzeria	L0225 - FLUSHING BANK - OPERATING	
	Bill	Clover 35QWCQ2Y5M86	02/26/2025		6437N - PROGRAMS (TEEN)	-22.70
TOTAL						-22.70

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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68645</b>	<b>03/24/2025</b>	<b>Gaetano's Pizza Inc. -- Nino's Pizza</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	022725 adults	02/27/2025		6437A - PROGRAMS (ADULT)	-72.00
Bill	030725 Lit	03/07/2025		6435L - CED, CONF & TRAVEL (LIT)	-59.00
Bill	031225 teens	03/12/2025		6437N - PROGRAMS (TEEN)	-36.00
TOTAL					<u>-167.00</u>
<b>Bill Pmt -Check</b>	<b>68646</b>	<b>03/24/2025</b>	<b>Galvez Moreno, Viodelda S.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	030525	03/05/2025		6437L - PROGRAMS (LIT)	-420.00
TOTAL					<u>-420.00</u>
<b>Bill Pmt -Check</b>	<b>68647</b>	<b>03/24/2025</b>	<b>George, Ivette</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-420.00
TOTAL					<u>-420.00</u>
<b>Bill Pmt -Check</b>	<b>68648</b>	<b>03/24/2025</b>	<b>Gorden, Catherine - staff</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	012525	01/25/2025		6435A - CED, CONF & TRAVEL (ADULT)	-29.26
TOTAL					<u>-29.26</u>
<b>Bill Pmt -Check</b>	<b>68649</b>	<b>03/24/2025</b>	<b>Grainger</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	9395460935	02/04/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-221.04
Bill	9433237709	03/10/2025		6451G - CUSTODIAL SUPPLIES	-431.60
TOTAL					<u>-652.64</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68650	03/24/2025	Grama, Gabriella	L0225 - FLUSHING BANK - OPERATING	
	Bill	021825	02/18/2025		6437A - PROGRAMS (ADULT)	-485.00
TOTAL						-485.00
	Bill Pmt -Check	68651	03/24/2025	Great South Bay Dance LLC	L0225 - FLUSHING BANK - OPERATING	
	Bill	031825	03/18/2025		6437C - PROGRAMS (C&P)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	68734	03/24/2025	H2M architects + engineers	L0225 - FLUSHING BANK - OPERATING	
	Bill	275376	02/25/2025		7500 - BUILDING IMPROVEMENTS	-18,231.00
TOTAL						-18,231.00
	Bill Pmt -Check	68652	03/24/2025	Hartcorn Plmbg & Heating Inc	L0225 - FLUSHING BANK - OPERATING	
	Bill	92926 Moriches	02/14/2025		6452G - BLDG ALTERATION AND MAINT	-556.97
TOTAL						-556.97
	Bill Pmt -Check	68653	03/24/2025	Henn, JoAnn	L0225 - FLUSHING BANK - OPERATING	
	Bill	030425	03/04/2025		6437A - PROGRAMS (ADULT)	-100.00
	Bill	030625	03/06/2025		6437A - PROGRAMS (ADULT)	-100.00
	Bill	031125	03/11/2025		6437A - PROGRAMS (ADULT)	-100.00
	Bill	031325	03/13/2025		6437A - PROGRAMS (ADULT)	-100.00
TOTAL						-400.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68654	03/24/2025	Hernandez, Loreta Z.	L0225 - FLUSHING BANK - OPERATING	
	Bill	030725	03/07/2025		6437L - PROGRAMS (LIT)	-700.00
TOTAL						-700.00
	Bill Pmt -Check	68655	03/24/2025	Janowitz, Laurie	L0225 - FLUSHING BANK - OPERATING	
	Bill	031225	03/12/2025		6437A - PROGRAMS (ADULT)	-480.00
TOTAL						-480.00
	Bill Pmt -Check	68656	03/24/2025	Jimenez, Alba A.	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-855.00
TOTAL						-855.00
	Bill Pmt -Check	68657	03/24/2025	Jodlowski, Stephanie Ann (prevLoviglio)	L0225 - FLUSHING BANK - OPERATING	
	Bill	030125	03/01/2025		6437A - PROGRAMS (ADULT)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	68658	03/24/2025	Joseph A. Schiano, CPA, P.C.	L0225 - FLUSHING BANK - OPERATING	
	Bill	2025-02	03/19/2025		6437P02 - AUDITOR	-2,000.00
TOTAL						-2,000.00
	Bill Pmt -Check	68659	03/24/2025	Joyful Day Ceremonies LLC	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437A - PROGRAMS (ADULT)	-250.00
TOTAL						-250.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68660	03/24/2025	Kanopy Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	440739-PPU	02/28/2025		6417A - VIDEOS (ADULT)	-293.00
				6417C - VIDEOS (C&P)	-5.00
TOTAL					-298.00
Bill Pmt -Check	68661	03/24/2025	Kelly-Edmunds, Anne M.	L0225 - FLUSHING BANK - OPERATING	
Bill	031325	03/13/2025		6437A - PROGRAMS (ADULT)	-150.00
TOTAL					-150.00
Bill Pmt -Check	68662	03/24/2025	Kevin A. Seaman, Esq.	L0225 - FLUSHING BANK - OPERATING	
Bill	030125	03/03/2025		6437P4 - ATTORNEY	-1,072.50
TOTAL					-1,072.50
Bill Pmt -Check	68663	03/24/2025	King Kullen	L0225 - FLUSHING BANK - OPERATING	
Bill	35250381430	02/07/2025		6435D - CED, CONF & TRAVEL (ADM)	-111.90
Bill	35250391201	02/08/2025		6437C - PROGRAMS (C&P)	-28.98
Bill	35250441632	02/13/2025		6437N - PROGRAMS (TEEN)	-74.88
Bill	35250440914	02/13/2025		6437C - PROGRAMS (C&P)	-11.97
Bill	35250491444	02/18/2025		6437N - PROGRAMS (TEEN)	-20.00
Bill	35250511445	02/20/2025		6435D - CED, CONF & TRAVEL (ADM)	-16.35
Bill	35250561336	02/25/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-8.09
Bill	35250571310	02/26/2025		6437D - PROGRAMS (DIGITAL)	-9.56
TOTAL					-281.73

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68664	03/24/2025	Krueger International, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	14711293	02/28/2025		7203G · EQUIPMENT BUS OFF	-14,199.53
TOTAL						-14,199.53
	Bill Pmt -Check	68665	03/24/2025	Kyle, Stephanie -- staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	031225	03/12/2025		6437A · PROGRAMS (ADULT)	-30.00
TOTAL						-30.00
	Bill Pmt -Check	68666	03/24/2025	Lakeshore Learning Materials	L0225 · FLUSHING BANK - OPERATING	
	Bill	90394559	03/06/2025		6437N · PROGRAMS (TEEN)	-27.74
TOTAL						-27.74
	Bill Pmt -Check	68667	03/24/2025	Language Line Services Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	11548098	02/28/2025		6437P17 · TRANSLATION SERVICES	-91.25
					6437P10 · ELECTION	-260.14
TOTAL						-351.39
	Bill Pmt -Check	68668	03/24/2025	Lopez Reynoso, Fausto D.	L0225 · FLUSHING BANK - OPERATING	
	Bill	030525	03/05/2025		6437L · PROGRAMS (LIT)	-210.00
TOTAL						-210.00
	Bill Pmt -Check	68669	03/24/2025	Mama Lisa Restaurant	L0225 · FLUSHING BANK - OPERATING	
	Bill	022025	02/20/2025		6435D · CED, CONF & TRAVEL (ADM)	-343.00
TOTAL						-343.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68670	03/24/2025	Mark Grossman Public Relations	L0225 - FLUSHING BANK - OPERATING	
	Bill	0325-MMS	03/19/2025		643765 - PROMOTION AND PUBLICITY	-4,000.00
TOTAL						-4,000.00
	Bill Pmt -Check	68671	03/24/2025	Marreros, Deyben Miriam	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-540.00
TOTAL						-540.00
	Bill Pmt -Check	68672	03/24/2025	Mata Castillo, Julia	L0225 - FLUSHING BANK - OPERATING	
	Bill	030725	03/07/2025		6437L - PROGRAMS (LIT)	-535.50
TOTAL						-535.50
	Bill Pmt -Check	68673	03/24/2025	Matos Marreros, Maria F.	L0225 - FLUSHING BANK - OPERATING	
	Bill	030325	03/03/2025		6437L - PROGRAMS (LIT)	-70.00
TOTAL						-70.00
	Bill Pmt -Check	68674	03/24/2025	McMaster, Tyler	L0225 - FLUSHING BANK - OPERATING	
	Bill	031425	03/14/2025		6437A - PROGRAMS (ADULT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	68675	03/24/2025	Mederos, Merlin Yaneth	L0225 - FLUSHING BANK - OPERATING	
	Bill	030725	03/07/2025		6437L - PROGRAMS (LIT)	-841.50
TOTAL						-841.50

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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68676</b>	<b>03/24/2025</b>	<b>Midwest Tape, LLC</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	506269212	02/18/2025		6417A · VIDEOS (ADULT)	-331.85
Bill	506269210	02/18/2025		6417A · VIDEOS (ADULT)	-75.36
Bill	506756276	02/18/2025		6417C · VIDEOS (C&P)	-12.97
Bill	506811240	02/26/2025		6417A · VIDEOS (ADULT)	-17.87
Bill	506822325	02/28/2025	hoopla	6411A · MICRO/REF CD (ADULT)	-795.28
				6411C · MICRO/REF CD (C&P)	-636.22
				6411N · MICRO/REF CD (TEEN)	-159.05
Bill	506844600	03/05/2025		6412A · RECORDINGS (ADULT)	-136.46
Bill	506844601	03/05/2025		6412A · RECORDINGS (ADULT)	-50.23
Bill	506844603	03/05/2025		6417A · VIDEOS (ADULT)	-73.42
TOTAL					<u>-2,288.71</u>
<b>Bill Pmt -Check</b>	<b>68677</b>	<b>03/24/2025</b>	<b>Migoya-Schlie, Catherine Victoria</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	030525	03/05/2025		6437L · PROGRAMS (LIT)	-560.00
TOTAL					<u>-560.00</u>
<b>Bill Pmt -Check</b>	<b>68678</b>	<b>03/24/2025</b>	<b>Miranda, Sara Elizabeth</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	030625	03/06/2025		6437L · PROGRAMS (LIT)	-330.00
TOTAL					<u>-330.00</u>
<b>Bill Pmt -Check</b>	<b>68679</b>	<b>03/24/2025</b>	<b>Molina Argueta, Merari S</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	030725	03/07/2025		6437L · PROGRAMS (LIT)	-895.50
TOTAL					<u>-895.50</u>



**Mastics Moriches Shirley Community Library**  
**MARCH 24, 2025**  
**WARRANT**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68680	03/24/2025	Montalvo, Michael T.	L0225 - FLUSHING BANK - OPERATING	
	Bill	030525	03/05/2025		6437L - PROGRAMS (LIT)	-210.00
TOTAL						-210.00
	Bill Pmt -Check	68681	03/24/2025	Murphy, Carmen	L0225 - FLUSHING BANK - OPERATING	
	Bill	030525	03/05/2025		6437L - PROGRAMS (LIT)	-490.00
TOTAL						-490.00
	Bill Pmt -Check	68682	03/24/2025	My Classy Baby	L0225 - FLUSHING BANK - OPERATING	
	Bill	021125	02/11/2025		6437C - PROGRAMS (C&P)	-100.00
	Bill	021825	02/18/2025		6437C - PROGRAMS (C&P)	-100.00
TOTAL						-200.00
	Bill Pmt -Check	68683	03/24/2025	Newman, Robert L.	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-140.00
TOTAL						-140.00
	Bill Pmt -Check	68684	03/24/2025	Oriental Trading Company, Inc	L0225 - FLUSHING BANK - OPERATING	
	Bill	73609706101	02/20/2025		6437C - PROGRAMS (C&P)	-349.13
TOTAL						-349.13
	Bill Pmt -Check	68685	03/24/2025	Patchogue Advance, The	L0225 - FLUSHING BANK - OPERATING	
	Bill	20251002	03/06/2025		643765 - PROMOTION AND PUBLICITY	-1,490.06
TOTAL						-1,490.06

**Mastics Moriches Shirley Community Library**  
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68686	03/24/2025	Pesantez-Medina, Diana Michell	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-225.00
TOTAL						-225.00
	Bill Pmt -Check	68687	03/24/2025	Petty Cash	L0225 - FLUSHING BANK - OPERATING	
	Bill	020725 bus ofc	02/07/2025		6435D - CED, CONF & TRAVEL (ADM)	-3.75
	Bill	031125 cpsd	03/11/2025		6437C - PROGRAMS (C&P)	-11.25
TOTAL						-15.00
	Bill Pmt -Check	68688	03/24/2025	Piguave, Rosa Maria	L0225 - FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L - PROGRAMS (LIT)	-420.00
TOTAL						-420.00
	Bill Pmt -Check	68689	03/24/2025	Quesada Hidalgo, Silvia	L0225 - FLUSHING BANK - OPERATING	
	Bill	021325	02/13/2025		6437L - PROGRAMS (LIT)	-210.00
TOTAL						-210.00
	Bill Pmt -Check	68690	03/24/2025	Quill	L0225 - FLUSHING BANK - OPERATING	
	Bill	42925274	02/19/2025		6430G - OFFICE AND LIBRARY SUPPLIES	-28.89
	Bill	43071755	02/28/2025		6451G - CUSTODIAL SUPPLIES	-38.24
	Bill	43219433	03/11/2025		6437D - PROGRAMS (DIGITAL)	-28.89
TOTAL						-96.02

**Mastics Moriches Shirley Community Library**  
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68691	03/24/2025	Quintanilla, Jocelyn Tatiana	L0225 - FLUSHING BANK - OPERATING	
	Bill	030425	03/04/2025		6437L - PROGRAMS (LIT)	-210.00
TOTAL						-210.00
	Bill Pmt -Check	68692	03/24/2025	Quogue Wildlife Refuge	L0225 - FLUSHING BANK - OPERATING	
	Bill	03/08/25	03/08/2025		6437C - PROGRAMS (C&P)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	68693	03/24/2025	Ray-Block Stationery Co. Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	IN149432	03/13/2025		6439G - EQUIPMENT R & M (GEN)	-135.84
TOTAL						-135.84
	Bill Pmt -Check	68694	03/24/2025	Residential Fences Corp.	L0225 - FLUSHING BANK - OPERATING	
	Bill	0053212-IN	02/28/2025		7203A - EQUIPMENT ADULT	-2,452.00
TOTAL						-2,452.00
	Bill Pmt -Check	68695	03/24/2025	Residential Fences Corp.	L0225 - FLUSHING BANK - OPERATING	
	Bill	0053210-IN	02/28/2025		7203A - EQUIPMENT ADULT	-11,940.00
TOTAL						-11,940.00
	Bill Pmt -Check	68696	03/24/2025	Roeder, Kathy M.	L0225 - FLUSHING BANK - OPERATING	
	Bill	021025	02/10/2025		6437C - PROGRAMS (C&P)	-120.00
	Bill	031025	03/10/2025		6437C - PROGRAMS (C&P)	-120.00
TOTAL						-240.00

**Mastics Moriches Shirley Community Library**  
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68697	03/24/2025	Rondon, Miriam	L0225 · FLUSHING BANK - OPERATING	
	Bill	030325	03/03/2025		6437L · PROGRAMS (LIT)	-210.00
TOTAL						-210.00
	Bill Pmt -Check	68698	03/24/2025	S&S Worldwide Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN101550943	02/24/2025		6437C · PROGRAMS (C&P)	-358.00
	Bill	IN101556955	03/06/2025		6437C · PROGRAMS (C&P)	-59.71
	Bill	IN101563622	03/18/2025		6437C · PROGRAMS (C&P)	-153.85
TOTAL						-571.56
	Bill Pmt -Check	68699	03/24/2025	Sandpebble Preconstruction Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	MMSCLMB-2025.001	03/04/2025		6439G · EQUIPMENT R & M (GEN)	-4,264.20
	Bill	MMSCLMA-2025.001	03/04/2025		6439G · EQUIPMENT R & M (GEN)	-554.40
	Bill	MMSCLLRSH-2025.001	03/04/2025		6439G · EQUIPMENT R & M (GEN)	-3,382.20
TOTAL						-8,200.80
	Bill Pmt -Check	68735	03/24/2025	Sandpebble Preconstruction Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	PostRef ProjReq 59	03/04/2025		7500 · BUILDING IMPROVEMENTS	-26,673.62
TOTAL						-26,673.62
	Bill Pmt -Check	68700	03/24/2025	Sapio, Miranda B.	L0225 · FLUSHING BANK - OPERATING	
	Bill	030325	03/03/2025		6437L · PROGRAMS (LIT)	-420.00
TOTAL						-420.00

**Mastics Moriches Shirley Community Library**  
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68701	03/24/2025	Sarmiento, Shayla Xiomara	L0225 · FLUSHING BANK - OPERATING	
	Bill	030625	03/06/2025		6437L · PROGRAMS (LIT)	-718.00
TOTAL						-718.00
	Bill Pmt -Check	68702	03/24/2025	School Specialty	L0225 · FLUSHING BANK - OPERATING	
	Bill	208135219741	03/10/2025		6437D · PROGRAMS (DIGITAL)	-164.95
TOTAL						-164.95
	Bill Pmt -Check	68703	03/24/2025	SCLA	L0225 · FLUSHING BANK - OPERATING	
	Bill	01935 TAcerno	03/03/2025		6438 · DUES	-45.00
	Bill	01889 KJorgensen	03/03/2025		6438 · DUES	-55.00
TOTAL						-100.00
	Bill Pmt -Check	68704	03/24/2025	Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	24324	02/24/2025		6434G · PRINTING (GEN)	-11,628.00
TOTAL						-11,628.00
	Bill Pmt -Check	68705	03/24/2025	Seed Savers Exchange Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	INVC96940	02/12/2025		6437A · PROGRAMS (ADULT)	-286.31
TOTAL						-286.31
	Bill Pmt -Check	68706	03/24/2025	Serrano Siron, Carmen M. - staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	July-Aug 2024	02/20/2025		6435L · CED, CONF & TRAVEL (LIT)	-32.16
TOTAL						-32.16

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68707	03/24/2025	Shore To Shore Land Management Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	2181	02/13/2025		6452G · BLDG ALTERATION AND MAINT	-1,825.00
				6452G · BLDG ALTERATION AND MAINT	-1,643.00
				6452G · BLDG ALTERATION AND MAINT	-1,879.00
TOTAL					-5,347.00
Bill Pmt -Check	68708	03/24/2025	Sievers, Sandra D.	L0225 - FLUSHING BANK - OPERATING	
Bill	031225	03/12/2025		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
Bill Pmt -Check	68709	03/24/2025	South Shore Autoworks, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	13402	03/04/2025		6439G · EQUIPMENT R & M (GEN)	-113.67
TOTAL					-113.67
Bill Pmt -Check	68710	03/24/2025	South Shore Press, LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	14262	03/01/2025		643765 · PROMOTION AND PUBLICITY	-4,165.46
TOTAL					-4,165.46
Bill Pmt -Check	68711	03/24/2025	South Shore Press, LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	14264 Legal	03/05/2025		643765 · PROMOTION AND PUBLICITY	-1,810.76
Bill	14265 Legal	03/05/2025		643765 · PROMOTION AND PUBLICITY	-1,918.25
TOTAL					-3,729.01

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	68712	03/24/2025	Staples	L0225 · FLUSHING BANK - OPERATING	
Bill	7004474869 BOS	03/12/2025		6451G · CUSTODIAL SUPPLIES	-491.90
TOTAL					-491.90
Bill Pmt -Check	68713	03/24/2025	Staples	L0225 · FLUSHING BANK - OPERATING	
Bill	7004120310	02/14/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-199.16
				6451G · CUSTODIAL SUPPLIES	-46.02
				6430G · OFFICE AND LIBRARY SUPPLIES	-9.89
Bill	7004195310	02/21/2025		6451G · CUSTODIAL SUPPLIES	-96.30
				6437A · PROGRAMS (ADULT)	-47.97
				6451G · CUSTODIAL SUPPLIES	-29.10
				6430G · OFFICE AND LIBRARY SUPPLIES	-31.44
				6437P10 · ELECTION	-5.64
				6437N · PROGRAMS (TEEN)	-7.98
				6430G · OFFICE AND LIBRARY SUPPLIES	-75.22
Bill	7004311523	02/28/2025		6451G · CUSTODIAL SUPPLIES	-5.38
				6430G · OFFICE AND LIBRARY SUPPLIES	-128.52
				6451G · CUSTODIAL SUPPLIES	-151.42
				6451G · CUSTODIAL SUPPLIES	-96.30
				6451G · CUSTODIAL SUPPLIES	-45.64
				6430G · OFFICE AND LIBRARY SUPPLIES	-49.88
Bill	7004413724	03/07/2025		6437N · PROGRAMS (TEEN)	-18.75
				6430G · OFFICE AND LIBRARY SUPPLIES	-56.68
				6430G · OFFICE AND LIBRARY SUPPLIES	-114.37
				6430G · OFFICE AND LIBRARY SUPPLIES	-4.51
TOTAL					-1,220.17

**Mastics Moriches Shirley Community Library**  
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	68714	03/24/2025	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
	Bill	94118 AllData Repair	02/20/2025		6411A - MICRO/REF CD (ADULT)	-3,620.00
TOTAL						-3,620.00
	Bill Pmt -Check	68715	03/24/2025	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
	Bill	94267 MPLC Movie Lic	03/05/2025		6437A - PROGRAMS (ADULT)	-97.99
					6437C - PROGRAMS (C&P)	-97.99
					6437N - PROGRAMS (TEEN)	-97.99
TOTAL						-293.97
	Bill Pmt -Check	68716	03/24/2025	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
	Bill	94316 Acquarium Tkts	03/06/2025		2820 - Venue Resales	-16,200.00
TOTAL						-16,200.00
	Bill Pmt -Check	68717	03/24/2025	Summers-Sparling, Nicole (prevSparling	L0225 - FLUSHING BANK - OPERATING	
	Bill	021825	02/18/2025		6437C - PROGRAMS (C&P)	-325.00
TOTAL						-325.00
	Bill Pmt -Check	68718	03/24/2025	Sunsets at Senix	L0225 - FLUSHING BANK - OPERATING	
	Bill	Order 29342	01/16/2025		6437A - PROGRAMS (ADULT)	-200.00
TOTAL						-200.00



**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68719</b>	<b>03/24/2025</b>	<b>Sunsets at Senix</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	101	02/24/2025		6437A · PROGRAMS (ADULT)	-200.00
Bill	101	03/18/2025		6437A · PROGRAMS (ADULT)	-240.00
TOTAL					<u>-440.00</u>
<b>Bill Pmt -Check</b>	<b>68720</b>	<b>03/24/2025</b>	<b>Thomas Klise / Crimson Multimedia</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	019342	02/24/2025		6417C · VIDEOS (C&P)	-265.11
Bill	019343	02/24/2025		6417C · VIDEOS (C&P)	-49.25
Bill	019344	02/24/2025		6417N · VIDEOS (TEEN)	-259.33
Bill	019345	02/24/2025		6417A · VIDEOS (ADULT)	-49.25
Bill	019554	03/05/2025		6417N · VIDEOS (TEEN)	-221.22
Bill	019555	03/05/2025		6417A · VIDEOS (ADULT)	-157.59
Bill	019675	03/11/2025		6417N · VIDEOS (TEEN)	-94.12
Bill	019676	03/11/2025		6417C · VIDEOS (C&P)	-39.25
Bill	019677	03/11/2025		6417A · VIDEOS (ADULT)	-88.52
TOTAL					<u>-1,223.64</u>
<b>Bill Pmt -Check</b>	<b>68721</b>	<b>03/24/2025</b>	<b>Thompson, Lydell - Security Staff</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	022525 security rntl	03/18/2025		6435G · CED, CONF & TRAVEL (GEN)	-25.00
TOTAL					<u>-25.00</u>
<b>Bill Pmt -Check</b>	<b>68722</b>	<b>03/24/2025</b>	<b>Toranzo, Lindsey</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	030625	03/06/2025		6437L · PROGRAMS (LIT)	-420.00
TOTAL					<u>-420.00</u>

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68723</b>	<b>03/24/2025</b>	<b>Townline Security Systems</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	5733 MB	03/12/2025		6452G · BLDG ALTERATION AND MAINT	-209.94
Bill	5734 Mor	03/12/2025		6452G · BLDG ALTERATION AND MAINT	-209.94
Bill	5735	03/12/2025		6452G · BLDG ALTERATION AND MAINT	-209.94
TOTAL					<u>-629.82</u>
<b>Bill Pmt -Check</b>	<b>68724</b>	<b>03/24/2025</b>	<b>Trashcans Unlimited, LLC</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	014852	02/27/2025		6451G · CUSTODIAL SUPPLIES	-535.90
TOTAL					<u>-535.90</u>
<b>Bill Pmt -Check</b>	<b>68725</b>	<b>03/24/2025</b>	<b>ULINE</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	189071566	02/11/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-844.86
Bill	189314628	02/18/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-208.50
TOTAL					<u>-1,053.36</u>
<b>Bill Pmt -Check</b>	<b>68726</b>	<b>03/24/2025</b>	<b>Unitech Services Group, Inc.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	25-4853	02/19/2025		6439G · EQUIPMENT R & M (GEN)	-7,954.24
TOTAL					<u>-7,954.24</u>
<b>Bill Pmt -Check</b>	<b>68727</b>	<b>03/24/2025</b>	<b>Vergara, Josmary A.</b>	<b>L0225 - FLUSHING BANK - OPERATING</b>	
Bill	022425	02/24/2025		6437L · PROGRAMS (LIT)	-140.00
TOTAL					<u>-140.00</u>

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>68728</b>	<b>03/24/2025</b>	<b>Vicale-Smith, Michelle</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	022525	02/25/2025		6437A · PROGRAMS (ADULT)	-200.00
Bill	030425	03/04/2025		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-400.00</u>
<b>Bill Pmt -Check</b>	<b>68729</b>	<b>03/24/2025</b>	<b>W. B. Mason Co., Inc.</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	252344710	02/13/2025		6437P10 · ELECTION	-35.57
				6430G · OFFICE AND LIBRARY SUPPLIES	-24.98
Bill	250463260	03/07/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-37.96
Bill	250580285	03/07/2025	W. B. Mason Co., Inc.	L0600 · ACCOUNTS PAYABLE	0.00
Bill	252894373	03/11/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-37.98
Bill	253003915	03/17/2025		6430G · OFFICE AND LIBRARY SUPPLIES	-46.18
TOTAL					<u>-182.67</u>
<b>Bill Pmt -Check</b>	<b>68730</b>	<b>03/24/2025</b>	<b>Williamson Law Book Co.</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	205708	03/10/2025		6437P10 · ELECTION	-401.80
TOTAL					<u>-401.80</u>
<b>Bill Pmt -Check</b>	<b>68731</b>	<b>03/24/2025</b>	<b>Wilson, Alexander B.</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	021925 adults	02/19/2025		6437A · PROGRAMS (ADULT)	-125.00
Bill	022625 adults	02/26/2025		6437A · PROGRAMS (ADULT)	-125.00
Bill	022625 teens	02/26/2025		6437N · PROGRAMS (TEEN)	-62.50
Bill	022625 Teens LetTalk	02/26/2025		6437N · PROGRAMS (TEEN)	-62.50
Bill	030525 adults	03/05/2025		6437A · PROGRAMS (ADULT)	-125.00
Bill	030525 teens	03/05/2025		6437N · PROGRAMS (TEEN)	-62.50
Bill	030525 Teens LetTalk	03/05/2025		6437N · PROGRAMS (TEEN)	-62.50

**Mastics Moriches Shirley Community Library**  
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Type	Num	Date	Name	Account	Paid Amount
Bill	031225 teens	03/12/2025		6437N · PROGRAMS (TEEN)	-62.50
Bill	031225 Teens LetTalk	03/12/2025		6437N · PROGRAMS (TEEN)	-62.50
Bill	031225 adults	03/12/2025		6437A · PROGRAMS (ADULT)	-125.00
TOTAL					<u>-875.00</u>
<b>Bill Pmt -Check</b>	<b>68732</b>	<b>03/24/2025</b>	<b>Winters Bros. Hauling of LI, LLC</b>	<b>L0225 · FLUSHING BANK - OPERATING</b>	
Bill	4436610 ML	02/28/2025		6432G · CARTAGE	-285.00
Bill	004444938 MBch	02/28/2025		6432G · CARTAGE	-235.00
Bill	004445773 Moriches	02/28/2025		6432G · CARTAGE	-235.00
Bill	4287602 ML	03/03/2025		6432G · CARTAGE	-341.22
TOTAL					<u>-1,096.22</u>

**I hereby certify that at a meeting on March 24, 2025  
the above vouchers were approved and authorized.**

**Signed: \_\_\_\_\_ -275,965.97**

**Mastics Moriches Shirley Community Library**

**February 25, 2025**

**Payroll Benefits Warrant**

	Type	Num	Date	Name	Account	Paid Amount
	<b>Bill Pmt -Check</b>	<b>EFT</b>	<b>02/28/2025</b>	<b>1094 The NYS Deferred Compensation Plan</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	02282025	02/28/2025		L0173 · 457B NYS DEFERRED COMP	\$ (4,276.58)
						<u>\$ (4,276.58)</u>
	<b>Bill Pmt -Check</b>	<b>EFT</b>	<b>02/28/2025</b>	<b>1099 NYS Employees' Retirement System</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
	Bill	02282025	02/28/2025		L0163 · RC ERS CONTRIBUTIONS	\$ (6,388.67)
					L0161 · RL - ERS LOAN	\$ (1,978.00)
					L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ (220.00)
TOTAL						<u>\$ (8,586.67)</u>
	<b>Bill Pmt -Check</b>	<b>8078</b>	<b>02/28/2025</b>	<b>1095 Met Life</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	02282025	02/28/2025		L0171 · 403B MET LIFE	\$ (1,325.00)
						<u>\$ (1,325.00)</u>
	<b>Bill Pmt -Check</b>	<b>8079</b>	<b>02/28/2025</b>	<b>1115 AFLAC</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
	Bill	579409	02/28/2025		L0625 · AFLAC PRE-TAX	\$ (1,082.92)
					L0626 · AFLAC POST-TAX	\$ (80.61)
TOTAL						<u>\$ (1,163.53)</u>
	<b>Bill Pmt -Check</b>	<b>8080</b>	<b>02/28/2025</b>	<b>1116 AFLAC</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	20250219018	02/28/2025		L0625 · AFLAC PRE-TAX	\$ (1,623.82)
						<u>\$ (1,623.82)</u>
	<b>Bill Pmt -Check</b>	<b>8081</b>	<b>02/28/2025</b>	<b>CSEA Employee Benefit Fund</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	02282025	02/28/2025		L0510 · CSEA POST TAX DENTAL	\$ (50.66)
						<u>\$ (50.66)</u>
	<b>Bill Pmt -Check</b>	<b>8082</b>	<b>02/28/2025</b>	<b>CSEA, Inc.</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	02282025	02/28/2025		L0500 · CSEA UNION DUES	\$ (1,759.93)
						<u>\$ (1,759.93)</u>
					<b>TOTAL</b>	<b>\$ (18,786.19)</b>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

**Mastics Moriches Shirley Community Library**

**March 11, 2025**

**Payroll Benefits Warrant**

	Type	Num	Date	Name	Account	Paid Amount
	<b>Bill Pmt -Check</b>	<b>EFT</b>	<b>03/14/2025</b>	<b>1094 The NYS Deferred Compensation Plan</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	03142025	03/14/2025		L0173 · 457B NYS DEFERRED COMP	\$ (4,272.33)
						<u>\$ (4,272.33)</u>
	<b>Bill Pmt -Check</b>	<b>8083</b>	<b>03/14/2025</b>	<b>1095 Met Life</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	03142025	03/14/2025		L0171 · 403B MET LIFE	\$ (1,325.00)
						<u>\$ (1,325.00)</u>
	<b>Bill Pmt -Check</b>	<b>8084</b>	<b>03/14/2025</b>	<b>1098 State Of NY Department of Civil Serv</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	616	03/14/2025		9060 · MEDICAL INSURANCE	\$ (116,356.16)
						<u>\$ (116,356.16)</u>
	<b>Bill Pmt -Check</b>	<b>8085-8103</b>	<b>03/14/2025</b>	<b>Medicare Reimbursements</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	03142025	03/14/2025		9060 · MEDICAL INSURANCE	\$ (5,940.82)
						<u>\$ (5,940.82)</u>
	<b>Bill Pmt -Check</b>	<b>8104</b>	<b>03/14/2025</b>	<b>1114 Hartford Insurance Company</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	414286136192	03/14/2025		L0196 · LONG TER	\$ (184.00)
					9055 · DISABILTY INSURANCE	\$ (1,798.27)
						<u>\$ (1,982.27)</u>
	<b>Bill Pmt -Check</b>	<b>8105</b>	<b>03/14/2025</b>	<b>CSEA, Inc.</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	03142025	03/14/2025		L0500 · CSEA UNION DUES	\$ (1,759.93)
						<u>\$ (1,759.93)</u>
	<b>Bill Pmt -Check</b>	<b>8106</b>	<b>03/14/2025</b>	<b>Equitable</b>	<b>L0226 · FLUSHING BANK - PAYROLL</b>	
TOTAL	Bill	03142025	03/14/2025		L0180 · 403(b) - EQUITABLE	\$ (615.00)
					L0181 · 403(b) ROTH - EQUITABLE	\$ (750.00)
						<u>\$ (1,365.00)</u>
					<b>TOTAL</b>	<b>\$ (133,001.51)</b>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

## **Director's Report**

**Community Engagement:** Over the past week, I have been actively connecting with various community organizations. I have a scheduled meeting with the Superintendent's office at the William Floyd School District later this month. Additionally, I plan to attend the upcoming local civic group meeting and attended the Mastics and Shirley Chamber of Commerce meeting on Thursday, March 20. These efforts are aimed at strengthening our library's presence and fostering further community partnerships.

**Staffing:** Kerrilynn and I have been conducting interviews for the RASD Department Head position. We received 18 applications, with nine candidates completing first-round interviews last week. This week, we will be conducting second interviews, which will include presentations from five selected candidates. The interviews for the RASD Librarian II position have concluded successfully.

**Cafe Operations:** There has been ongoing feedback from both patrons and staff regarding the need for transparent pricing in the cafe. Kathi Bertos has reached out to request that prices be posted publicly. Currently, the general response has been that patrons can inquire about the prices, but there is a growing consensus that clear and visible pricing is necessary for a variety of reasons. I believe that if the Board of Trustees could issue a letter on the Library's behalf, it may encourage the cafe management to take this important step.

# ASSISTANT DIRECTOR'S BOARD REPORT

Summary of activities for March 2025

## BUDGET VOTE

Preparation for the library budget vote was the priority this month. Work included proofing legal notices, newsletter and website copy about the voting requirements, dates, applications, ballot information and voting day signage. All voting information is current on the library website. Legal notices are running. The April newsletter will be mailed to homes on March 28th. Poll workers are in place. Thanks to Kathi Bertos for her detailed assistance on all aspects of the vote preparations.

This year we will be holding the vote in the Adult section of the Main library towards the Roberts Rd end of the room. This provides plenty of room for the privacy booths, election workers, and registration table plus good visibility for the vote for people walking in that day.

## ADMINISTRATIVE

Hiring for entry level positions continues, at a slower pace, for CRS and CPSD departments. I am involved in approving notice of positions, and the interviews for all new hires. Kerrilynn Jorgensen will be taking on some of these duties as well in the future. Also this month, I was involved in the prep. of promoting custodian Dave Prevete to manager.

Employee HR counseling for work performance issues is handled through my office with the help of dept. managers. This month there were 3 counseling sessions, and one termination of a PT page. Disciplinary actions are always taken in consultation with our labor specialist attorneys.

## COMMUNITY RELATIONS

### 1. Chamber of Commerce

The Chamber of the Mastics and Shirley secured a grant through Jim Mazarrella's office to promote local cultural activities this summer season. This funding will pay for the entire Summer Lawn Concert Series at Moriches Branch library. This past month I have secured contracts with 5 bands/performers and scheduled the concerts with the approval of the Chamber. A preliminary schedule is attached to this report. This grant will allow us to spend Friends funds on expanding our portable outdoor stage with adding more sections.

### 2. 7th Precinct Community Relations

As liaison to the precinct, I am in regular contact with the COPE officers. This month's precinct meeting highlighted speeding and traffic issues on WF Parkway. Officers will be returning to weekly foot patrol on Neighborhood Rd. after Memorial Day. We are planning now for National Night Out in August. Operation Medicine Cabinet (drug take back) will be at the library in April and also Coffee with a Cop in our new cafe. Officer Frank spoke graciously about the library at a recent civic meeting, assuring residents that the library was a safe place.



## AT A GLANCE

### COMPLETED

- April Newsletter
- Budget Information for website
- Summer Lawn concert schedule

### UPCOMING

- Staff safety training/drills/cpr
- Post budget wrap up
- Contract District marketing



## TARA D'AMATO

Assistant Library Director, since 2010

William Floyd Graduate  
Southampton College Valedictorian  
MA English Literature, MLS Library Science  
Distinguished Alumni Wm Floyd 2014  
Executive Director, Friends of the Arts, Inc.



## **Moriches Library Board Report – March 2025**

**Submitted by: Kerrilynn Jorgensen, Branch Manager**

Throughout March, the Moriches Branch has continued its efforts to enhance collaboration with local schools and foster a deeper connection between the library and the community. A notable highlight this month was a special visit from Ms. Ranieri's fifth-grade STEM class from Moriches Elementary. This event demonstrated the ongoing engagement between the library and educational institutions in the area. The students visited the Moriches Branch as part of a project they had been working on that merged technology, science, and design with community appreciation. The students had recently completed a unit in their STEM class that focused on using the engineering design process to create meaningful, functional projects. As a way to express their gratitude for the library, they designed and 3D printed tokens of appreciation.

The students used a 3D printer to create custom bookends, which were donated to the library and are now proudly displayed at all three library locations. These bookends not only serve as a functional addition to our space but also as a symbol of the students' creativity and appreciation for the library. In addition to the bookends, the students took time to express their thanks through speeches, in which they verbally acknowledged the library staff for their hard work and dedication to the community. The students also provided personal letters explaining how grateful they were for the library's impact on their lives. Two of these heartfelt letters are attached to this report for your review.

This initiative is an excellent example of the positive relationships we are building with local schools and the broader community. The students' involvement highlights the importance of the library as a central resource for education and community connection. We look forward to continuing and expanding such partnerships with local educational institutions in the future.

The Branch also experienced a few issues on the buildings and grounds that I would like to bring to your attention.

- After numerous alarms being triggered overnight, we discovered that decorations hanging in the children's department were tripping the motion sensors. Department Heads have been informed to let their staff know decorations should only be on walls, doors, windows and stationary objects going forward.
- A hit and run during the early morning hours on March 13<sup>th</sup> caused damage to our fence, guard rail and Do Not Block Roadway sign at the Northeast corner of the sump. A non-emergency call to 911 was placed and officers responded and document the incident. A subsequent call to RFC was placed to schedule a quote for repairs.

Dear Librarians,

My name is Bailey and I'm a student from Moriches Elementary School. The purpose of this letter is to thank community librarians for all they do. You deserve appreciation from all around the world.

Librarians have a lot of responsibilities like planning events and programs, some of the programs could be: reading to therapy dog, art, chess, cooking and baking, toddler/baby program, lego, and anime program. Thank you for planning all these fun things!

Another responsibility for librarians are organizing materials such as, putting library books where they belong, so we can easily locate what we need, and keeping books clean and tidy. The library would be a mess without you!

Last but not least, you are always willing to help guests. Librarians can help guests by giving or scanning library cards to get in the library and to borrow books. Also, thank you for allowing us to borrow and return books.

Thank you for all you've done! Such as: organizing materials, helping patrons, and planning all these fun programs!

From,  
Bailey

Dear Librarians,

My name is Brianna and I'm a student from Moriches Elementary. The purpose of this letter is to thank our local community librarians for all that they do. They deserve some love because they work hard!

Librarians have a lot of work to do. They make sure that it's easy to find books and other materials. The bookshelves are always neat and organized. They also make sure that books are put back where they belong. Once they helped me look for the book Diary of a Wimpy Kid. Librarians are so kind!

Every time a person enters the library, the librarians always help. When someone wants a specific kind of book, they show them where it is. They offer a kind of book that might catch the reader's attention. They also offer to help when at the computers. I love how kind these librarians are!

Librarians plan programs and events which are awesome! The library has events that are FREE! For example, some of these events are Art Club, Gaming Club, Sign Language, Therapy, Chess Club, and even a baking event! How cool is this?!

Thank you for organizing materials for the library, helping patrons, and planning programs. We are so thankful!

Sincerely,  
Brianna

# MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

## DIGITAL SERVICES DEPARTMENT

March 2025

Compiled by: Stephen Burg

On February 8th, I attended the William Floyd's robotics meet, where I hosted a table showcasing the library and its fantastic services, including the innovative tools and resources available in our Makerspace.

On February 27th, our department completed training on the new Boss laser engraver. Since then, staff have been honing their skills and creating impressive projects. We are excited to announce that the laser engraver is now fully available for public use!

Throughout the month, the Digital Services Department conducted six technology classes, attended by 46 patrons. These classes covered a range of topics, including Heart Slate Frames, Heart Bracelets, Small Business Marketing, and Cricut Painted Boards. In addition to the scheduled classes, patrons actively engaged with the Makerspace, producing 81 unique creations.

Additionally, our department facilitated 39 one-on-one tech appointments, assisting patrons with a variety of digital needs. We also continue to curate and manage all of the library's social media content, ensuring our community stays informed and engaged with our latest offerings.



Digital Equipment Circulation FY 24-25	February Checkouts	February Renewals
HOTSPOT icode1 168	25	5
IPADS icode1 182	0	0
Video2Digital and GOPRO icode1 703	0	0

# Digital Services

## February Stats

Column1	February
<b>Facebook</b>	
page views	71164
post reach	21,395
<b>Instagram</b>	
reach	2,099
Impressions	1,025
Followers	1,603
<b>YouTube</b>	
views	977
subscriber	718
<b>Chat/Text Ref</b>	
text/email	82
<b>overdrive</b>	
ebooks	3,842
audio books	2,720
total	6562
<b>flipster</b>	
online views	106
<b>Freegal</b>	
downloads	161
streamed	501
both:	662
<b>Hoopla</b>	
new patrons	7
check outs	736
<b>Kanopy</b>	
downloads	195
<b>HOOPLA + KANOPY:</b>	931
<b>Makerspace</b>	
Items created	81

# MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

## MASTIC BEACH BRANCH

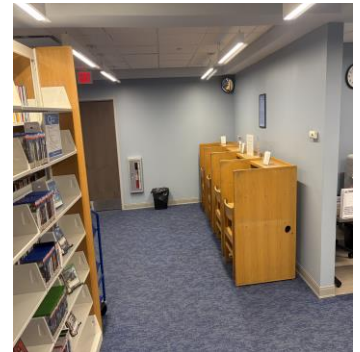
March 2025

Compiled by: Stephen Burg

### Building Changes and Upgrades:

Over the past month, improvements have been made to the facilities. The installation of the gate in the fence on Neighborhood Road marks the completion of the fencing project. Additionally, the trailers that previously housed our business office and literacy staff have been removed. Custodial staff has thoroughly cleaned the area, clearing away any remaining debris from the parking spaces once occupied by the trailers. As a result, all parking spots in the lot are now fully available for use.

Inside the building, enhancements have also been made. In the adult department, computers and select furniture have been relocated to optimize space utilization. These adjustments have improved the department's layout, allowing for better traffic flow, increased visibility, and enhanced safety for staff and visitors.



### Meetings:

On March 3rd, I attended the Pattersquash Creek Civic Association's monthly meeting. The guests included Suffolk Police Commissioner Kevin Catalina, District Attorney Ray Tierney and 7th Precinct Commanding Officer Donald Raber. All guests were introduced by County Legislator Jim Mazzarella. They talked about many law enforcement issues and programs going on in the county. They also explained how they work together to better serve the community. At the meeting Chris Ricciardi and I presented commissioner Kevin Catalina and District Attorney Ray Tierney with a mug with Pattersquash Creek Civic Association's logo on it. The mug was made right here in our Makerspace. I also attended the Technology Information Forum meeting this month that covered the following topics: 3D Printing Programming, A.I. for Staff, Sublimation/Sticker Printing Charge, and The Digital Divide and Makerspaces.



REPORT OF PERSONNEL CHANGES				DATE PREPARED:			
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE				03/24/25			
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #
APT	Galante, Arianna		Librarian Trainee (Children's Serv)	\$22.25/HR	Up to 17.5 Hours	03/06/25	01-617
APT	Maddia, Jake		Librarian Trainee (Children's Serv)	\$22.25/HR	Up to 17.5 Hours	03/06/25	01-618
APT	Romano, Damien		Guard	\$22.02/HR	Up to 17.5 Hours	02/10/25	02-01653

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? <input type="checkbox"/>		The above changes are hereby certified as being in accordance with Civil Service requirements.
2. Request and canvas an eligible list for all competitive positions? <input type="checkbox"/>		
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application <input type="checkbox"/>		
4. Submit a personnel change on the previous incumbent shown above? <input type="checkbox"/>		
<b>APPROVED</b> <input type="checkbox"/>		
<b>APPROVED AS NOTED</b> <input type="checkbox"/>		Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES						DATE PREPARED:	
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						03/24/25	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #
APT	Berkeley, Shyla Lakeis		Library Clerk	\$23.00/HR	Up to 17.5 Hours	03/24/25	
APT	Hoerter, Susan		Library Clerk	\$23.00/HR	Up to 17.5 Hours	03/24/25	
APT	Coster, Trevor		Guard	\$21.50/HR	Up to 17.5 Hours	3/24/2025	
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.			
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?							
2. Request and canvas an eligible list for all competitive positions?							
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application							
4. Submit a personnel change on the previous incumbent shown above?							
APPROVED				DISAPPROVED			
APPROVED AS NOTED				Signature of Appointing Authority			



REPORT OF PERSONNEL CHANGES			DATE PREPARED:				
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE			03/24/25				
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	POSITION CONTROL #
A	Prevete, David		Head Custodian	\$ 70,000.00		03/12/25	01-340
TRS	MacDowell, Sarah		Page	\$16.50/HR	Up to 17.5 Hours	03/04/25	
AT	Theiling, Lonna		Director	\$ 130,000.00		3/12/2025	01-002
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.			
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?				APPROVED DISAPPROVED			
APPROVED AS NOTED				Signature of Appointing Authority			

# Mastics-Moriches-Shirley Community Lib

## Annual Report For Public And Association Libraries - 2024

### 1. GENERAL LIBRARY INFORMATION

#### Library / Director Information

#### [Outline of Major Changes](#)

Please be advised of two improvements that have been implemented:

- The report now saves automatically after every new entry or change.
- Multiple users can now view and edit reports at the same time. When logging in, you will receive a pop-up message notifying you if someone else is also using the report to enable coordination.

Report all information in Part 1 as of December 31, 2024, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	8000586075
1.2	Library Name	MASTICS-MORICHES-SHIRLEY COMMUNITY LIB
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Shirley
1.6	Beginning Fiscal Reporting Year	07/01/2023
1.7	Ending Fiscal Reporting Year	06/30/2024
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	07/01/2023
1.12	Ending <u>Local</u> Fiscal Year	06/30/2024

1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	407 WILLIAM FLOYD PARKWAY
1.15	City	SHIRLEY
1.16	Zip Code	11967
1.17	Mailing Address	407 WILLIAM FLOYD PARKWAY
1.18	City	SHIRLEY
1.19	Zip Code	11967
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	(631) 399-1511
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter M (Missing) if no telephone number)	N/A
1.22	E-Mail Address (enter M (Missing) if no E-Mail)	contact@communitylibrary.org
1.23	Library Home Page URL (Enter M (Missing) if no home page URL)	www.communitylibrary.org
1.24	Population Chartered to Serve (per 2020 Census)	50,285
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	03/22/1979
1.30	Date the library was last registered	12/13/1974

1.31	Federal Employer Identification Number	112343981
1.32	County	SUFFOLK
1.33	School District	William Floyd
1.34	Town/City	Brookhaven
1.35	Library System	Suffolk Cooperative Library System

**THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.**

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

1.37	First Name of Library Director/Manager	Kerri
1.38	Last Name of Library Director/Manager	Rosalia
1.39	NYS Public Librarian Certification Number	16282
1.40	What is the highest education level of the library manager/director?	Master's Degree
1.41	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.42	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.43	E-mail Address of the Director/Manager	director@communitylibrary.org
1.44	Fax Number of the Director/Manager	N/A
1.45	Does the library charge fees for library cards to people residing outside the system's service area?	N

## Public Votes / Contracts

1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2024? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47. Y

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of municipality or district holding the public vote William Floyd School District

2. Indicate the type of municipality or district holding the public vote School District

3. Date the vote was held (mm/dd/2024) 04/02/2024

4. Was the vote successful? Y/N Y

5. What type of public vote was it? budget vote (school district public library only)

6a. Most recent prior year approved appropriation from a public vote: \$11,270,437

6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: \$536,354

6c. Total proposed appropriation (manually sum of 6a and 6b): \$11,806,791

**This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**

1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2024) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48.

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of municipality or district N/A  
holding the public vote
2. Indicate the type of municipality N/A  
or district holding the public vote
3. Date the last successful vote was N/A  
held (mm/dd/yyyy)
4. What type of public vote was it? N/A
5. What was the total dollar N/A  
amount of the appropriation from tax  
dollars resulting from the last successful  
vote?

#### Unusual Circumstances

1.48 Does the reporting library have Y  
a contractual agreement with a  
municipality or district to provide  
library services to residents of an area  
not served by a chartered library? Enter  
Y for Yes, N for No. If yes, please  
complete one record for *each* contract.  
If no, go to question 1.49.

**Please Note: last year's answers for repeating groups cannot be displayed.**

1. Name of contracting Eastport South Manor School District  
municipality or district
2. Is this a written contractual Y  
agreement?
3. Population of the geographic 18,241  
area served by this contract
4. Dollar amount of contract \$161,194
5. Enter the appropriate code for Full  
range of services provided (select one):

1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection.

## 2. LIBRARY COLLECTION

### Physical Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please [read](#) general information instructions below before completing this section.

This section of the survey (2.1-2.16) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange.

### PRINT MATERIALS

#### Cataloged Books

2.1	Adult Fiction Books	21,753
2.2	Adult Non-fiction Books	15,526
2.3	Total Adult Books (Total questions 2.1 & 2.2)	37,279
2.4	Children's Fiction Books	26,662
2.5	Children's Non-fiction Books	13,091
2.6	Total Children's Books (Total questions 2.4 & 2.5)	39,753
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	77,032

#### Other Print Materials

2.8	Total Uncataloged Books	4
-----	-------------------------	---

2.9	Total Print Serials	1,701
2.10	All Other Print Materials	0
2.11	<b>Total Other Print Materials</b> (Total questions 2.8 through 2.10)	1,705
2.12	<b>Total Print Materials (Total</b> questions 2.7 and 2.11)	78,737

### ALL OTHER MATERIALS

2.13	Audio - Physical Units	4,027
2.14	Video - Physical Units	15,339
2.15	Other Circulating Physical Items	1,866
2.16	<b>Total Other Physical Materials</b> (Total questions 2.13 through 2.15)	21,232

### Grand Total / Additions to Holdings

2.17	<b>GRAND TOTAL HOLDINGS</b> (Total questions 2.12 and 2.16)	99,969
------	--	--------

### ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.18	Cataloged Books	6,131
2.19	All Other Print Materials	624
2.20	All Other Materials	577
2.21	<b>Total Additions (Total questions</b> 2.18 through 2.20)	7,332

## 3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

### Visits / Borrowers / Policies / Accessibility

Report all information on questions 3.1 through 3.3 and 3.17a through 3.34e as of the last day of the fiscal year stated in 1.6. and 1.7 in Part 1; report information on questions 3.4 through 3.16 and 3.35 through 3.77b based on the 2024 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

### LIBRARY USE



3.1	Library visits (total annual attendance)	154,572
3.1a	Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
3.2	Registered resident borrowers	24,544
3.3	Registered non-resident borrowers	655

Please report information on WRITTEN POLICIES as of 12/31/24.

### **WRITTEN POLICIES (Answer Y for Yes, N for No)**

Answers are prefilled with the prior year's answers. If a change is made please add a note of explanation.

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	N
3.9	Does the library have a board-approved whistle blower policy?	N
3.10	Does the library have a board-approved sexual harassment prevention policy?	Y

Please report information on ACCESSIBILITY as of 12/31/24.

### **ACCESSIBILITY (Answer Y for Yes, N for No)**

3.11	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.12	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	Y

3.13 Does the library have large print books? Y

3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have? If no, go to next question

screen reader, such as JAWS, Windoweyes or NVDA Yes

refreshable Braille commonly referred to as a refreshable Braille display

screen magnification software, such as Zoomtext Yes

electronic scanning and reading software, such as OpenBook

3.16 Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)? Y

#### **Library Sponsored Programs**

## LIVE PROGRAM SESSIONS and ATTENDANCE

Report information on Library Program Sessions and Attendance based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

### Live Program Sessions

- A live program session is any planned event which introduces the group attending to library services or which provides information to participants.
- Program sessions may cover use of the library, library services, or library tours. Program sessions may also provide cultural, recreational, or educational information.
- Examples of these types of program sessions include, but are not limited to, film showings, lectures, story hours, literacy programs, citizenship classes, and book discussions.
- For specific examples of live and prerecorded programs (previously called synchronous and asynchronous), please refer to the chart in Instructions.

IMPORTANT: If no programs within a category were offered/attended, enter 0. If they were offered/attended but that data is not available, enter M (Missing). N/A should not be entered for any programs.

NOTE: Summer Reading, Early Literacy, Adult Literacy, ESOL, and Digital Literacy programs are subsets of Live and Prerecorded programs and should be entered in those sections as well as in the appropriate subsequent section.

3.17a Number of Sessions Targeted at 204  
Children Ages 0-5

3.17b [Attendance at Sessions Targeted](#) 3,068  
[at Children Ages 0-5](#)

3.18a Number of Sessions Targeted at 374  
Children Ages 6-11

3.18b [Attendance at Sessions Targeted](#) 2,021  
[at Children Ages 6-11](#)

3.19a Number of Sessions Targeted at 613  
Young Adults Ages 12-18

3.19b [Attendance at Sessions Targeted](#) 1,813  
[at Young Adults Ages 12-18](#)

3.20a Number of Sessions Targeted at 391  
Adults Age 19 or Older

3.20b [Attendance at Sessions Targeted](#) 10,509  
[at Adults Age 19 or Older](#)

3.21a Number of General Interest 151  
Program Sessions

3.21b [Attendance at General Interest](#) 8,853  
[Program Sessions](#)

3.22 Total Sessions of Live Programs 1,733  
Categorized by Age (sum of 3.17a,  
3.18a, 3.19a, 3.20a, 3.21a)

3.23 Total Attendance at Live 26,264  
Programs Categorized by Age (sum of  
3.17b, 3.18b, 3.19b, 3.20b, 3.21b)

Live Programs Categorized by Venue

3.24a Total Live Onsite Program 1,530  
Sessions

3.24b Total Live Onsite Program 23,626  
Attendance

3.25a Total Live Offsite Program 173  
Sessions

3.25b Total Live Offsite Program 2,418  
Attendance

3.26a Total Live Virtual Program 30  
Sessions

3.26b Total Live Virtual Program 220  
Attendance

3.27 Total Sessions of Live Programs 1,733  
Categorized by Venue (sum of 3.24a,  
3.25a, 3.26a)

3.28 Total Attendance at Live 26,264  
Programs Categorized by Venue (sum of  
3.24b, 3.25b, 3.26b)

Prerecorded and One-on-One Programs

3.29 Total Number of Prerecorded 0  
Program Presentations

3.30 Total Views of Prerecorded 0  
Program Presentations within 30 Days

3.31 One-on-One Program Sessions 6,920

3.32 Attendance at One-on-One 6,920  
Program Sessions

- 3.33 Did your library offer teen-led activities during the 2024 calendar year? N
- 3.34a Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library? Yes
- 3.34b Does your library use Facebook for promotion? Yes
- 3.34c Does your library use Instagram for promotion? Yes
- 3.34d Does your library use Twitter/X for promotion? No
- 3.34e Does your library use TikTok for promotion? No

Please report information on SUMMER READING PROGRAMS for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### **SUMMER READING PROGRAM**

- 3.35 Did the library offer a summer reading program in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y
- 3.36 Library outlets offering the summer reading program 2
- 3.37 Children registered for the library's summer reading program 582
- 3.38 Young adults registered for the library's summer reading program 90
- 3.39 Adults registered for the library's summer reading program 188
- 3.40 **Total number registered for the library's summer reading program (total 3.37 + 3.38 + 3.39)** 860
- 3.41a Children's program sessions - Summer 2024 130

3.41b Children's program attendance - 2,746  
Summer 2024

3.42a Young adult program sessions - 89  
Summer 2024

3.42b Young adult program attendance 203  
- Summer 2024

3.43a Adult program sessions - 71  
Summer 2024

3.43b Adult program attendance - 1,310  
Summer 2024

3.44 Total program sessions - 290  
Summer 2024 (total 3.41a + 3.42a +  
3.43a)

3.45 Total program attendance - 4,259  
Summer 2024 (total 3.41b + 3.42b +  
3.43b)

3.46 Did the library use the Summer N  
Reading at New York Libraries name  
and/or logo?

3.47 Did the library use the N  
Collaborative Summer Library Program  
(CSLP) Manual, provided through the  
New York State Library?

## **COLLABORATORS**

3.48 Public school district(s) and/or 2  
BOCES

3.49 Non-public school(s) 2

3.50 Childcare center(s) 1

3.51 Summer camp(s) 0

3.52 Municipality/Municipalities 0

3.53 Literacy provider(s) 0

3.54 Other (describe using the State 0  
note)

3.55 Total Collaborators (total 3.48 5  
through 3.54)

Please report information on EARLY LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

## EARLY LITERACY PROGRAMS

3.56 Did the library offer early literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.57a Focus on birth - school entry (kindergarten) sessions 18

3.57b Focus on birth - school entry (kindergarten) attendance 284

3.58a Focus on parents & caregivers sessions 7

3.58b Focus on parents & caregivers attendance 12

3.59a Combined audience sessions 183

3.59b Combined audience attendance 2,823

3.60 Total Sessions 208

3.61 Total Attendance 3,119

3.62 - Collaborators (check all that apply):

a. Childcare center(s) Yes

b. Public School District(s) and/or BOCES Yes

c. Non-Public School(s)

d. Health care providers/agencies

e. Other (describe using the State note) Yes

## Adult Literacy

Please report information on ADULT LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

## ADULT LITERACY

3.63 Did the library offer adult literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.64a Total group program sessions 74

3.64b Total group program attendance 780

3.65a Total one-on-one program sessions 36

3.65b Total one-on-one program attendance 36

3.66 - Collaborators (check all that apply)

a. Literacy NY (Literacy Volunteers of America)

b. Public School District(s) and/or BOCES

c. Non-Public Schools

d. Other (see instructions and describe using Note)

## ESOL / Digital Literacy

Please report information on ESOL, for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

## ENGLISH FOR SPEAKERS OF OTHER LANGUAGES (ESOL) PROGRAMS

3.67 Did the library offer English for Speakers of Other Languages (ESOL) programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y



3.68a	Children's program sessions	446
3.68b	Children's program attendance	2,380
3.69a	Young adult program sessions	0
3.69b	Young adult program attendance	0
3.70a	Adult program sessions	629
3.70b	Adult program attendance	7,333
3.71	Total program sessions (total 3.68a + 3.69a + 3.70a)	1,075
3.72	Total program attendance (total 3.68b + 3.69b + 3.70b)	9,713
3.73a	One-on-one program sessions	0
3.73b	One-on-one program attendance	0

3.74 - Collaborators (check all that apply):

- a. Literacy NY (Literacy Volunteers of America)
- b. Public School District(s) and/or BOCES
- c. Non-Public School(s)
- d. Other (describe using the Note)

Please report information on DIGITAL LITERACY for the 2024 calendar year. These are a subset of Library Sponsored Programs and should *also* be entered there.

### **DIGITAL LITERACY**

3.75 Did the library offer digital literacy programs in 2024? (Enter Y for Yes, N for No) If entering no, proceed to the next section. Y

3.76a	Total group program sessions	42
3.76b	Total group program attendance	235
3.77a	Total one-on-one program sessions	378
3.77b	Total one-on-one program attendance	378

## 4. LIBRARY TRANSACTIONS

### Circulation / Reference Transactions

Report all transactions as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

### CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	30,833
4.2	Adult Non-fiction Books	10,337
4.3	Total Adult Books (Total questions 4.1 & 4.2)	41,170
4.4	Children's Fiction Books	49,112
4.5	Children's Non-fiction Books	7,979
4.6	Total Children's Books (Total questions 4.4 & 4.5)	57,091
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	98,261

### CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	31,550
4.9	Circulation of Children's Other Materials	8,296
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	39,846
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	138,107
4.12	As of the end of the reporting period, does the library charge overdue fines to any users when they fail to return physical print materials by the date due?	No
4.13	Did your library offer automatic renewal for any physical materials during the reporting period? NOTE: Patrons do not have to take any action for automatic renewals. The Integrated Library System [ILS] rules determine how/when automatic renewals occur.	Yes

## REFERENCE TRANSACTIONS

- |       |   |                   |
|-------|---|-------------------|
| 4.14  | Total Reference Transactions  | 5,936             |
| 4.14a | Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks? | CT - Annual Count |
| 4.15  | Does the library offer virtual reference?   | Y                 |

### Interlibrary Loan / E-Rate

## INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

- |      |                          |        |
|------|--------------------------|--------|
| 4.16 | TOTAL MATERIALS RECEIVED | 10,592 |
|------|--------------------------|--------|

## INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

- |      |                          |       |
|------|--------------------------|-------|
| 4.17 | TOTAL MATERIALS PROVIDED | 2,951 |
|------|--------------------------|-------|

### E-RATE

- |      |  |     |
|------|--|-----|
| 4.18 | Does the library file for E-rate benefits?               | N   |
| 4.19 | Is the library part of a consortium for E-rate benefits? | N   |
| 4.20 | If yes, in which consortium are you participating?       | N/A |

## 5. ELECTRONIC USE

### Electronic Holdings

These are new questions added by IMLS that will be required to be answered for the 2025 report, and are voluntary for this year. All questions are simply reformulated methods of gathering data that has been previously required; no new data gathering should be needed by libraries to answer these questions.

For all questions: Answer *Missing* if the answer is unknown

Report information for Electronic Use based on the fiscal reporting year entered for Questions 1.6 and 1.7 in Section 1 General Library Information.

### **Electronic Books**

E-books are the digital equivalent of printed books that may be accessed online from an electronic device. E-books also include e-comics. Do not consider resources available for free in the public domain when answering the following questions.

5.1 Did the library provide access to Yes  
e-books purchased solely by the library?

5.2 Did the library provide access to Yes  
e-books purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.3 Did the library provide access to No  
e-books provided by the New York State  
Library at no or minimal cost to the  
library?

### **Electronic Serials**

E-serials are periodic digital publications equivalent to printed newspapers, magazines, and similar media that are viewed as entire issues rather than as single articles returned from a research query. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.4 Did the library provide access to Yes  
e-serials purchased solely by the  
library?

5.5 Did the library provide access to Yes  
e-serials purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.6 Did the library provide access to No  
e-serials provided by the New York  
State Library at no or minimal cost to  
the library?

### **Electronic Audio**

E-audio are digital files of sound only (e.g., audiobooks, music) that may be accessed online from an electronic device. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.7 Did the library provide access to Yes  
e-audio purchased solely by the library?

5.8 Did the library provide access to Yes  
e-audio purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level?

5.9 Did the library provide access to No  
e-audio provided by the New York State  
Library at no or minimal cost to the  
library?

## **Electronic Video**

E-videos are digital files of moving visual images with or without sound (e.g., movies, television shows) that may be accessed online from an electronic device. Examples include Hoopla, Kanopy, and cloudlibrary. Do not consider resources available for free in the public domain when answering the following questions. Answer Yes/No/Missing (Unknown)

5.10 Did the library provide access to Yes  
e-videos purchased solely by the  
library?

5.11 Did the library provide access to Yes  
e-videos purchased via a consortium,  
cooperative, or other similar group at  
the local, regional, or state level? (Do  
not include New York State Library-  
provided content here; that should be  
entered in 5.12.)

5.12 Did the library provide access to No  
e-videos provided by the New York  
State Library at no or minimal cost to  
the library?

## **Databases / Online Learning / E-Material Circulation**

### **Research Databases**

Research databases are organized collections of electronic data or records (e.g., facts, abstracts, articles, bibliographic data, texts, photographs) that can be searched to retrieve information. Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.13 Did the library provide access to Yes  
research databases purchased solely by  
the library?

5.14 Did the library provide access to Yes  
research databases purchased via a  
consortium, cooperative, or other  
similar group at the local, regional, or  
state level?

5.15 Did the library provide access to Yes  
research databases provided by the New  
York State Library at no or minimal cost  
to the library (e.g., NOVELny)?

### **Online Learning**

Online learning platforms primarily provide instruction, tools, and resources to enhance education, lifelong learning, and skill building. Platforms may offer homework assistance, language learning, test preparation, professional development, resume assistance, hobby instruction, etc. Answer Yes if library provided access to a platform even if the platform itself is not owned by the library (e.g., paying for access to Ryan Dowd's Homeless Library). Do not consider resources available for free when answering the following questions. Answer Yes/No/Missing (Unknown)

5.16 Did the library provide access to Yes  
online learning platforms purchased  
solely by the library?

5.17 Did the library provide access to Yes  
online learning platforms purchased via  
a consortium, cooperative, or other  
similar group at the local, regional, or  
state level?

5.18 Did the library provide access to No  
online learning platforms provided by  
the New York State Library at no or  
minimal cost to the library?

### **E-Material Circulation**

Electronic (digital) materials can be accessed online from an electronic device. Types of electronic materials include e-books, e-serials, e-audio, and e-video. Only count items that require user authentication and have a limited period of use. Count all checkouts, including renewals.

5.19 The total circulation of e-books 44,005  
during the reporting period

5.20 The total circulation of e-serials 1,964  
during the reporting period.

5.21 The total circulation of e-audio 28,572  
during the reporting period

5.22 The total circulation of e-videos 10,370  
during the reporting period.

## **6. STAFF INFORMATION**

All staff questions refer to PAID staff.

Note: Report figures as of the last day of the fiscal year reported in Questions 1.6 and 1.7 in Part 1.

Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

### **FTE (FULL-TIME EQUIVALENT CALCULATION)**

6.1 The number of hours per 35  
workweek used to compute FTE for all  
paid library personnel in this section.

### **BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS**

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Library Manager (not certified)	0
6.5	Vacant Library Manager (not certified)	0
6.6	Librarian	23.53
6.7	Vacant Librarian	0
6.8	Library Specialist/Paraprofessional	0
6.9	Vacant Library Specialist/Paraprofessional	0
6.10	Other Staff	48.07
6.11	Vacant Other Staff	0
6.12	<b>TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 &amp; 6.10)</b>	<b>72.60</b>
6.13	<b>VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 &amp; 6.11)</b>	<b>0.00</b>

### **SALARY INFORMATION**

6.14	FTE - Library Director (certified)	1
6.15	Salary - Library Director (certified)	\$193,687

6.16	FTE - Library Manager (not certified)	0
6.17	Salary - Library Manager (not certified)	\$0
6.18	FTE - Librarian	1
6.19	Salary - Librarian	\$51,961

## 7. MINIMUM PUBLIC LIBRARY STANDARDS

All public, free association and Indian libraries in New York State are required to meet the minimum standards listed below. Please indicate which of these standards your library meets as of **December 31, 2024**. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y
2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y
3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y
4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y
5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y
6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. Y



7. Is open the minimum standard number of public service hours for population served. (see instructions) Y

8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:

8a. space Y

8b. lighting Y

8c. shelving Y

8d. seating Y

8e. power infrastructure Y

8f. data infrastructure Y

8g. public restroom Y

9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y

10. Provides

10a. a circulation system that facilitates access to the local library collection and other library catalogs Y

10b. equipment, technology, and internet connectivity to address community needs and facilitate access to information. Y

11. Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. Y

12. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. Y

13. Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. Y

14. Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. Y

## 8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 8.1-8.4 are pre-filled with prior year answers but not locked to allow updating.

**PUBLIC SERVICE OUTLETS** - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	2
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	<b>TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)</b>	3

**PUBLIC SERVICE HOURS** - Report hours to two decimal places.

8.6 Minimum Weekly Total Hours - 65.00  
Main Library

8.7 Minimum Weekly Total Hours - 130.00  
Branch Libraries

8.8 Minimum Weekly Total Hours - 0.00  
Bookmobiles

8.9 **Minimum Weekly Total Hours - 195.00**  
**Total Hours Open (Total questions 8.6 - 8.8)**

8.10 Annual Total Hours - Main Library 0.00

8.11 Annual Total Hours - Branch Libraries 6,760.00

8.12 Annual Total Hours - Bookmobiles 0.00

8.13 Annual Hours Open - Total 6,760.00  
Hours Open (Total questions 8.10  
through 8.12)

## 9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible.

Report all information as of the end of the fiscal year reported in Questions 1.6 and 1.7 in Part 1. Please click [here](#) to read general instructions before completing this section. Questions 1–14, 20–25, and 34–36 are pre-filled with prior year answers but not locked to allow updating.

**NOTE:** Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for each main library, branch or bookmobile.

**NEW OUTLETS:** If a new outlet was open in the reporting year for any amount of time, it must be entered here. For locked fields, use the note to input information; enter *New* in the note for Question 40.

**CLOSED OUTLETS:** Even if an outlet was closed for the entire year it still must be reported and not simply left out of reporting. In these cases, enter either *Closed*, *will reopen* or *Closed permanently* in the note for Question 40. Permanently closed outlets will be removed and not appear in subsequent reports.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you will enter the data into the spreadsheet form available in the survey by clicking [a link](#) to an Excel sheet listing prior year outlets is located in section 9. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com) and your data will be uploaded into CollectConnect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

Outlet fields 5–6, 11–14, and 20–23 should be locked.

- |     |                                   |                          |
|-----|-----------------------------------|--------------------------|
| 1.  | Outlet Name                       | MASTIC BEACH BRANCH      |
| 2.  | Outlet Name Status                | 00 (for no change)       |
| 3.  | Street Address                    | 369 NEIGHBORHOOD ROAD    |
| 4.  | Outlet Street Address Status      | 00 (for no change)       |
| 5.  | City                              | MASTIC BEACH             |
| 6.  | Zip Code                          | 11951                    |
| 7.  | Phone (enter 10 digits only)      | (631) 399-1511           |
| 8.  | Fax Number (enter 10 digits only) |                          |
| 9.  | E-mail Address                    | crs@communitylibrary.org |
| 10. | Outlet URL                        | www.communitylibrary.org |
| 11. | County                            | SUFFOLK                  |

12.	School District	William Floyd School District
13.	Library System	Suffolk Cooperative Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	3,380
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	618
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	School District
22.	Who owns the land on which this outlet is built?	School District
23.	Indicate the year this outlet was initially constructed	2022
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2022
25.	Square footage of the outlet	7,000
26.	Number of Internet Computers Used by General Public	16
27.	Number of uses (sessions) of public Internet computers per year	11,923
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Covad Communications
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	1,100
33a	Reporting Method for Wireless Sessions	ES - Annual Estimate Based on Typical Week(s)
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	8000586075
38.	<i>FSCSID</i>	
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	02 (New Library)
1.	Outlet Name	MASTIC RECREATION CENTER
2.	Outlet Name Status	00 (for no change)
3.	Street Address	15 HERKIMER STREET
4.	Outlet Street Address Status	00 (for no change)
5.	City	MASTIC
6.	Zip Code	11950
7.	Phone (enter 10 digits only)	(631) 399-1511
8.	Fax Number (enter 10 digits only)	
9.	E-mail Address	crs@communitylibrary.org
10.	Outlet URL	www.communitylibrary.org

11.	County	SUFFOLK
12.	School District	William Floyd School District
13.	Library System	Suffolk Cooperative Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	3,380
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	742
20.	Enter the appropriate outlet code (select one):	LRF
21.	Who owns this outlet building?	Town
22.	Who owns the land on which this outlet is built?	Town
23.	Indicate the year this outlet was initially constructed	
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	
25.	Square footage of the outlet	7,000
26.	Number of Internet Computers Used by General Public	17
27.	Number of uses (sessions) of public Internet computers per year	5,205
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	410
33a	Reporting Method for Wireless Sessions	ES - Annual Estimate Based on Typical Week(s)
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	8000586075
38.	<i>FSCSID</i>	
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	02 (New Library)
1.	Outlet Name	MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
2.	Outlet Name Status	00 (for no change)
3.	Street Address	407 WILLIAM FLOYD PARKWAY
4.	Outlet Street Address Status	00 (for no change)
5.	City	SHIRLEY
6.	Zip Code	11967
7.	Phone (enter 10 digits only)	(631) 399-1511
8.	Fax Number (enter 10 digits only)	(631) 281-4442
9.	E-mail Address	contact@communitylibrary.org
10.	Outlet URL	www.communitylibrary.org

- |     |  |                                    |
|-----|--|------------------------------------|
| 11. | County   | SUFFOLK                            |
| 12. | School District  | William Floyd School District      |
| 13. | Library System   | Suffolk Cooperative Library System |
| 14. | Outlet Type Code (select one):   | CE                                 |
| 15. | Public Service Hours Per Year for This Outlet  | 0                                  |
| 16. | Number of Weeks This Outlet is Open  | 0                                  |
| 17. | Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)? | N                                  |
| 18. | Is the meeting space available for public use even when the outlet is closed?  | N                                  |
| 19. | Total number of non-library sponsored programs, meetings and/or events at this outlet                                  | 0                                  |
| 20. | Enter the appropriate outlet code (select one):  | LO                                 |
| 21. | Who owns this outlet building?   | School District                    |
| 22. | Who owns the land on which this outlet is built?   | Library Board                      |
| 23. | Indicate the year this outlet was initially constructed  | 1982                               |
| 24. | Indicate the year this outlet underwent a major renovation costing \$25,000 or more                                    | 2022                               |
| 25. | Square footage of the outlet   | 44,000                             |
| 26. | Number of Internet Computers Used by General Public  | 0                                  |
| 27. | Number of uses (sessions) of public Internet computers per year  | 0                                  |
| 27a | Reporting Method for Number of Uses of Public Internet Computers Per Year  |                                    |
| 28. | Type of connection on the outlet's public Internet computers   |                                    |



29. Maximum download speed of connection on the outlet's public Internet computers
30. Maximum upload speed of connection on the outlet's public Internet computers
31. Internet Provider
32. WiFi Access
33. Wireless Sessions
- 33a Reporting Method for Wireless Sessions
34. Does the outlet have a building entrance that is physically accessible to a person in a wheelchair? N
35. Is every public part of the outlet accessible to a person in a wheelchair? N
36. Does your **outlet** have a Makerspace? N
37. *LIBID* 8000586075
38. *FSCSID* NY0687
39. *Number of Bookmobiles in the Bookmobile Outlet Record* 0
40. *Outlet Structure Status* 03 (closed during Current year)
1. Outlet Name MORICHES BRANCH
2. Outlet Name Status 00 (for no change)
3. Street Address 201 MONTAUK HIGHWAY
4. Outlet Street Address Status 00 (for no change)
5. City MORICHES
6. Zip Code 11955
7. Phone (enter 10 digits only) (631) 399-1511
8. Fax Number (enter 10 digits only)
9. E-mail Address crs@communitylibrary.org
10. Outlet URL www.communitylibrary.org

11.	County	SUFFOLK
12.	School District	William Floyd School District
13.	Library System	Suffolk Cooperative Library System
14.	Outlet Type Code (select one):	BR
15.	Public Service Hours Per Year for This Outlet	3,380
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	442
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	Library Board
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	2022
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	2022
25.	Square footage of the outlet	7,000
26.	Number of Internet Computers Used by General Public	16
27.	Number of uses (sessions) of public Internet computers per year	4,889
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber

29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
31.	Internet Provider	Crown Castle Fiber
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	620
33a	Reporting Method for Wireless Sessions	ES - Annual Estimate Based on Typical Week(s)
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your <b>outlet</b> have a Makerspace?	N
37.	<i>LIBID</i>	8000586075
38.	<i>FSCSID</i>	
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	02 (New Library)

## 10. OFFICERS AND TRUSTEES

### Trustees and Terms / Trustee Names

Report information about trustee meetings as of December 31, 2024. All public and association libraries are required by Education Law to hold at least four meetings a year.

### BOARD MEETINGS

10.1 Total number of board meetings held during calendar year (January 1, 2024 to December 31, 2024) 14

### NUMBER OF TRUSTEES AND TERMS

10.2 If the library's charter documents (incorporation) state a range of trustees, what is it? If a range is not stated, enter N/A. N/A

10.3 If your library has a range, how many voting positions are stated in the library's current by-laws? If a range is not stated, enter N/A. N/A

10.4 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? If library does have a range, enter N/A here. 5

10.5 What is the **trustee term length, as stated in your library's charter documents (incorporation)**? If a term length is not stated, please explain in a Note. 5 years


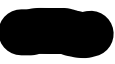

10.6 I attest that all trustees participated in trustee education in the last calendar year (2024). If entering No, provide explanation in a Note. Y




## BOARD MEMBER SELECTION

10.7 Enter Board Member Selection Code (select one): EP - board members are elected in a public election

List Officers and Board Members as of February 1 of the CURRENT year.

Trustee information has been pre-filled with prior year answers but not locked; please make sure to delete former trustees, add new ones, and update position titles, dates and make any other needed changes. You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#) . Please Note: It is customized and contains previously entered data in need of updating. Complete this form and email it to [collectconnect@baker-taylor.com](mailto:collectconnect@baker-taylor.com).

1.	Status	Filled
2.	First Name of Board Member	Nancy
3.	Last Name of Board Member	Kimmerling
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	nkimmerling@communitylibrary.org

8.	Office Held or Trustee	Other (Add State Note)
9.	Term Begins - Month	October
10.	Term Begins - Year (year)	2024
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	
14.	The date the Oath of Office (mm/dd/yyyy) was taken	10/28/2024
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	10/31/2024
16.	Is this a brand new trustee?	Y
1.	Status	Filled
2.	First Name of Board Member	Joseph
3.	Last Name of Board Member	Furnari
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	jfurnari@communitylibrary.org
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2023
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2028

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 07/24/2023

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/26/2023

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Joseph

3. Last Name of Board Member Maiorana

4. Mailing Address [REDACTED]

5. City [REDACTED]

6. Zip Code (5 digits only) [REDACTED]

7. E-mail address [REDACTED]

8. Office Held or Trustee President

9. Term Begins - Month July

10. Term Begins - Year (year) 2024

11. Term Expires June

12. Term Expires - Year (yyyy) 2025

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. No

14. The date the Oath of Office (mm/dd/yyyy) was taken 07/22/2024

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/25/2024

16. Is this a brand new trustee? N

1. Status Filled

2. First Name of Board Member Chris

3. Last Name of Board Member Ricciardi

4. Mailing Address [REDACTED]

5. City [REDACTED]

6. Zip Code (5 digits only) [REDACTED]

7. E-mail address cricciardi@communitylibrary.org

8. Office Held or Trustee Trustee

9. Term Begins - Month July

10. Term Begins - Year (year) 2024

11. Term Expires June

12. Term Expires - Year (yyyy) 2029

13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken 07/22/2024

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/25/2024

16. Is this a brand new trustee? Y

1. Status Filled

2. First Name of Board Member Wendy

- |     |   |                |
|-----|---|----------------|
| 3.  | Last Name of Board Member   | Gross          |
| 4.  | Mailing Address   | [REDACTED]     |
| 5.  | City  | [REDACTED]     |
| 6.  | Zip Code (5 digits only)  | [REDACTED]     |
| 7.  | E-mail address  | [REDACTED]     |
| 8.  | Office Held or Trustee  | Vice President |
| 9.  | Term Begins - Month   | July           |
| 10. | Term Begins - Year (year)   | 2022           |
| 11. | Term Expires  | June           |
| 12. | Term Expires - Year (yyyy)  | 2027           |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes            |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken  | 07/25/2022     |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)  | 07/28/2022     |
| 16. | Is this a brand new trustee?  | N              |

## 11. OPERATING FUNDS RECEIPTS

**Local Public Funds / System Cash**  
**Grants / Other State**

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.



11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

Please Note: last year's answers for repeating groups cannot be displayed.

1. Source of Funds School District

2. Name of funding County, Municipality or School District William Floyd

3. Amount \$11,270,437

4. Subject to public vote held in reporting year or in a previous reporting year(s). Y

5. Written Contractual Agreement N

1. Source of Funds School District

2. Name of funding County, Municipality or School District Eastport South Manor

3. Amount \$127,281

4. Subject to public vote held in reporting year or in a previous reporting year(s). Y

5. Written Contractual Agreement Y

11.2 **TOTAL LOCAL PUBLIC FUNDS** \$11,397,718

#### SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA) \$14,932

11.4 Record all Central Library Services Aid monies received from system headquarters \$0

11.5 Additional State Aid received from the System \$20,000

11.6 Federal Aid received from the System \$0

11.7 Other Cash Grants \$0

11.8	<b>TOTAL SYSTEM CASH GRANTS</b> (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$34,932
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**OTHER STATE AID**

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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**Federal Aid / Other Receipts**

**FEDERAL AID FOR LIBRARY OPERATION**

11.10	LSTA	\$0
-------	------	-----

11.11	Other Federal Aid	\$0
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11.12	<b>TOTAL FEDERAL AID</b> (Add Questions 11.10 and 11.11)	\$0
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11.13	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$0
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**OTHER RECEIPTS**

11.14	Gifts and Endowments	\$939
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11.15	Fund Raising	\$0
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11.16	Income from Investments	\$199,662
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11.17	Library Charges	\$34,498
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11.18	Other	\$4,451
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11.19	<b>TOTAL OTHER RECEIPTS</b> (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$239,550
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11.20	<b>TOTAL OPERATING FUND RECEIPTS</b> (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$11,672,200
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11.21	<b>BUDGET LOANS</b>	\$0
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**Transfers / Grand Total**

## TRANSFERS

11.22	From Capital Fund (Same as Question 14.8)	\$380,000
11.23	From Other Funds	\$0
11.24	<b>TOTAL TRANSFERS</b> (Add Questions 11.22 and 11.23)	\$380,000
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 12.39 of previous year if fiscal year has not changed)	\$7,528,805
11.26	<b>GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE</b> (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.40)	\$19,581,005

## 12. OPERATING FUND DISBURSEMENTS

Staff / Collection / Capital  
Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. (Q1.6 and Q1.7, or Q1.9 and Q1.10 if the fiscal reporting year has changed since the previous annual report). **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

### STAFF EXPENDITURES

#### Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$1,658,026
12.2	Other Staff	\$2,634,337
12.3	<b>Total Salaries &amp; Wages Expenditures</b> (Add Questions 12.1 and 12.2)	\$4,292,363
12.4	<b>Employee Benefits Expenditures</b>	\$1,899,264
12.5	<b>Total Staff Expenditures</b> (Add Questions 12.3 and 12.4)	\$6,191,627

### COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$278,597
12.7	Electronic Materials Expenditures	\$153,685
12.8	Other Materials Expenditures	\$18,997
12.9	<b>Total Collection Expenditures</b> (Add Questions 12.6, 12.7 and 12.8)	\$451,279

## **CAPITAL EXPENDITURES FROM OPERATING FUNDS**

12.10	From Local Public Funds (71PF)	\$4,366,526
12.11	From Other Funds (71OF)	\$0
12.12	<b>Total Capital Expenditures</b> (Add Questions 12.10 and 12.11)	\$4,366,526

## **OPERATION AND MAINTENANCE OF BUILDINGS**

### **Repairs to Building & Building Equipment**

12.13	From Local Public Funds (72PF)	\$90,766
12.14	From Other Funds (72OF)	\$0
12.15	<b>Total Repairs</b> (Add Questions 12.13 and 12.14)	\$90,766
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$203,303
12.17	<b>Total Operation &amp; Maintenance of Buildings</b> (Add Questions 12.15 and 12.16)	\$294,069

## **MISCELLANEOUS EXPENSES**

12.18	Office and Library Supplies	\$75,446
12.19	Telecommunications	\$15,653
12.21	Professional & Consultant Fees	\$145,321
12.22	Equipment	\$79,460
12.23	Other Miscellaneous	\$638,844
12.24	<b>Total Miscellaneous Expenses</b> (Add Questions 12.18, 12.19, 12.21, 12.22 and 12.23)	\$954,724

**Contracts / Debt Service / Transfers / Grand Total**

12.25	<b>CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE</b>	\$85,263
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## **DEBT SERVICE**

### **Capital Purposes Loans (Principal and Interest)**

12.26	From Local Public Funds (73PF)	\$1,483,195
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12.27	From Other Funds (73OF)	\$0
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12.28	<b>Total (Add Questions 12.26 and 12.27)</b>	\$1,483,195
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### **Other Loans**

12.29	Budget Loans (Principal and Interest)	\$0
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12.30	Short-Term Loans	\$0
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12.31	<b>Total Debt Service (Add Questions 12.28, 12.29 and 12.30)</b>	\$1,483,195
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12.32	<b>TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)</b>	\$13,826,683
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## **TRANSFERS**

### **Transfers to Capital Fund**

12.33	From Local Public Funds (76PF)	\$0
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12.34	From Other Funds (76OF)	\$0
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12.35	<b>Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)</b>	\$0
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12.36	<b>Transfer to Other Funds</b>	\$0
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12.37	<b>TOTAL TRANSFERS (Add Questions 12.35 and 12.36)</b>	\$0
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12.38	<b>TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)</b>	\$13,826,683
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12.39 BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2024 \$5,754,322

12.40 **GRAND TOTAL** \$19,581,005  
**DISBURSEMENTS, TRANSFERS & BALANCE** (Add Questions 12.38 and 12.39; same as Question 11.26)

## ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy). 03/24/2025

## FISCAL AUDIT

12.42 Last audit performed (mm/dd/yyyy) 01/17/2025

12.43 Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy) 07/01/2023 - 06/30/2024

12.44 Indicate type of audit (select one): Private Accounting Firm

## CAPITAL FUND

12.45 Does the library have a separate Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

## 13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Questions 1.6 and 1.7 in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

### REVENUES FROM LOCAL SOURCES

13.1 Revenues from Local Government Sources \$0

13.2 All Other Revenues from Local Sources \$308,163

13.3 **Total Revenues from Local Sources** (Add Questions 13.1 and 13.2) \$308,163

## STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$380,250
13.5	Other State Aid	\$0
13.6	<b>Total State Aid</b> (Add Questions 13.4 and 13.5)	\$380,250

## FEDERAL AID FOR CAPITAL PROJECTS

13.7	<b>TOTAL FEDERAL AID</b>	\$0
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## INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$0
13.9	<b>TOTAL REVENUES</b> (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$688,413
13.10	<b>NON-REVENUE RECEIPTS</b>	\$0
13.11	<b>TOTAL CASH RECEIPTS</b> (Add Questions 13.9 and 13.10)	\$688,413
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2024 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$12,957,237
13.13	<b>TOTAL CASH RECEIPTS AND BALANCE</b> (Add Questions 13.11 and 13.12; same as Question 14.12)	\$13,645,650

## 14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

### PROJECT EXPENDITURES

14.1	Construction	\$6,901,994
14.2	Incidental Construction	\$0
<b>Other Disbursements</b>		
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0

14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	<b>TOTAL PROJECT EXPENDITURES</b> (Add Questions 14.1, 14.2 and 14.6)	\$6,901,994
14.8	<b>TRANSFER TO OPERATING FUND</b> (Same as Question 11.22)	\$380,000
14.9	<b>NON-PROJECT EXPENDITURES</b>	\$0
14.10	<b>TOTAL CASH DISBURSEMENTS AND TRANSFERS</b> (Add Questions 14.7, 14.8 and 14.9)	\$7,281,994
14.11	<b>BALANCE IN CAPITAL FUND</b> - Ending Balance for the Fiscal Year Ending 2024	\$6,363,656
14.12	<b>TOTAL CASH DISBURSEMENTS AND BALANCE</b> (Add Questions 14.10 and 14.11; same as Question 13.13)	\$13,645,650

## 15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

## 16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

*Note:* See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	21.46
16.2	Total Librarians	21.46
16.3	All Other Paid Staff	42.06
16.4	Total Paid Employees	63.52
16.5	State Government Revenue	\$34,932
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$239,550



16.8	Total Operating Revenue	\$11,672,200
16.9	Other Operating Expenditures	\$1,334,056
16.10	Total Operating Expenditures	\$7,976,962
16.11	Total Capital Expenditures	\$11,648,520
16.12	Print Materials	78,737
16.12a	Total Physical Items in Collection	99,969
16.13	Circulation of Children's Physical Material	65,387
16.14	Total Registered Borrowers	25,199
16.15	Other Capital Revenue and Receipts	\$308,163
16.16	Number of Internet Computers Used by General Public	49
16.17	Total Uses (sessions) of Public Internet Computers Per Year	22,017
16.18	Wireless Sessions	2,130
16.19	Total Capital Revenue	\$688,413

## 17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	LIB ID	8000586075
17.2	Interlibrary Relationship Code	ME
17.3	Legal Basis Code	LD
17.4	Administrative Structure Code	MO
17.5	FSCS Public Library Definition	Y
17.6	Geographic Code	SU1
17.7	FSCS ID	NY0687
17.8	SED CODE	580232700015
17.9	INSTITUTION ID	800000037466

## SUGGESTED IMPROVEMENTS

Library Name: MASTICS-MORICHES-SHIRLEY COMMUNITY LIB

Library System:

Suffolk Cooperative Library System

Name of Person Completing

Lorraine Squires

Form:

Phone Number:

(631) 399-1511

I am satisfied that this resource  
(Collect) is meeting library needs:

Neither Agree nor Disagree

Applying this resource (Collect)  
will help improve library services to the  
public:

Neither Agree nor Disagree

Please share with us your  
suggestions for improving the *Annual  
Report*. When providing feedback, if  
applicable please indicate the question  
number each comment/suggestion refers  
to. Thank you!

CHAMBER OF COMMERCE OF MASTICS AND SHIRLEY



# CASINO

## DEATH & Murder Mystery

Elvis will  
be in the  
building!

**MAR 29,  
2025  
7:00 pm**

**Murder  
at The  
Casino**

**CASINO  
PRIZES**

**\$100 PP IN ADVANCE \$125 AT THE DOOR  
BUFFET DINNER AND DESSERT BYOB**

Camp Pa Qua Tuck  
2 Chet Swezey Rd, Center Moriches  
mschamber11950@gmail.com  
631-906-1966 - Frank

**Chamber of Commerce of the Mastics and Shirley**  
**Summer Lawn Concert Series at the Moriches Branch of the Community Library**

**201 Montauk Highway, Moriches**

***Location Sponsored by the Community Library Friends of the Arts, Inc.***

**Concerts Paid for by a Generous Grant from Suffolk County Legislator Jim Mazarella**

Thursday June 12, 7 pm	The Sitting Ducks Band – Easy listening, yacht rock
Thursday June 26, 7 pm	Southbound LI – Classic and New Country music
Thursday July 10, 7 pm	The John Fogarty Project – Blues Rock and Creedance Clearwater classics
Thursday , July 17, 7 pm	The Day Trippers – Beatles tribute band with trivia
Thursday, July 31, 7 pm	Chain Reaction Band – Pop Favorites from 70s to today

**ALL CONCERTS WILL BE HELD OUTDOORS, BRING YOUR OWN CHAIRS**

**RAIN LOCATION WILL BE MAIN LIBRARY, 407 WILLIAM FLOYD PARKWAY**

**IN CASE OF INCLEMENT WEATHER**