

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
(MASTIC RECREATION CENTER)**

**MINUTES OF SEPTEMBER 26, 2023 BOARD MEETING**

Trustee Maiorana called the meeting to order at 7:01 pm.

**CALL TO ORDER**

Present were Trustees Maiorana, Gross, Dubois, Marks and Furnari, Assistant Director D’Amato, Business Manager Nowak and Secretary Stirber.

**PRESENT**

There was a presentation by Maggie Hua, a student at William Floyd High School and a Suffolk County Girl Scout.

**PERIOD OF PUBLIC  
EXPRESSION**

Motion by Dubois, second by Marks, to accept the minutes of the August 28, 2023 regular meeting of the Board of Trustees. Carried 4-0.

**APPROVAL OF  
MINUTES**

Motion by Marks, second by Dubois, to accept the minutes of the September 14, 2023 special meeting of the Board of Trustees. Carried 4-0.

Motion by Gross, second by Dubois, to approve the following Operating Fund Schedule of Claims dated September 26, 2023. Carried 4-0.

**SCHEDULE OF  
CLAIMS**

Motion by Dubois, second by Gross, to approve the Operating Financial Report for August 2023. Carried 4-0.

**FINANCIAL  
REPORTS**

Motion by Gross, second by Dubois, to approve the Capital Fund Financial Report for August 2023. Carried 4-0.

The Assistant Director reported that she has been working closely with the Director on strategic plans to get ready to move into the main building. They are coordinating efforts with the departments to ensure that we have a sufficient number of items in our collection and an array of programs to keep us going in this next phase of operating three buildings. Ms. D'Amato reported to the Board that recently the administrators and department heads were able to attend a trip to 407 to see the progress that is being made. The advancements that have been made were amazing to see, with sheetrock, steel frames clearly outlining rooms and departments. The visit was the first walk around since the building closed and it was exciting to see what is ahead. The Assistant Director reported that we are partnering with other organizations to support the Mastic Beach Mini Indie Film Festival again this year. On October 14<sup>th</sup> the film festival will be held at Linsa Torr's and first-rate poetry, short film and feature films will be presented and discussed. The festival will be held on one day this year. Coinciding with the festival, the library will hold a children's event which will explore character development. To support this important event, she reported that Friends of the Arts is sponsoring the financing for a computer program used to upload the films. Ms. D'Amato reported that the departments are working hard to get the children and parents of the community engaged at family events. Some of the upcoming family friendly events are a Haunted Library, Scarecrow Extravaganza and Pumpkin Picking at Glover Farms.

**ASSISTANT  
DIRECTOR**

Mr. Nowak reported that last Friday the executed Negative Environmental Declaration, for our Shirley location which the Board adopted at a special meeting, was delivered to SCLS. SCLS will now compile a list of the payouts granted to the libraries included in the New York State Aid for Library Construction Program. The Business Manager reported that the remediation work for the parking lot water run-off at the Moriches Branch is complete and with all the rain we have had this week it will be put to the test. Mr. Nowak reported that we have had restroom problems at both branches and the plumber has been there working on resolving the issues. It has been discussed that in the public restrooms we should remove the seat covers and paper towels and install a hand dryer. The glass partitions will hopefully be installed shortly at Moriches and then Mastic Beach. Mr. Nowak then reported that the application that was submitted to Suffolk County Water Authority for the water and back flow plans at the main building has been approved. Lastly, he reported that we now have an audit date set for next month. The auditors are expected to be onsite at the Mastic Beach branch for about a week.

**BUSINESS  
MANAGER**

Motion by Gross, second by Marks, to table the approval of the CS-150 report with the Director's recommended personnel changes until executive session. Carried 5-0.

**PERSONNEL  
CHANGES**

Motion by Dubois, second by Furnari, to approve the Board, Director, Assistant Director, Department Heads and/or designated staff to attend the William Floyd Alumni Association Annual Outstanding Educators Award dinner at Rock Hill Country Club on October 12, 2023 at a cost of \$60.00 per person and to expend \$140.00 for a journal advertisement. Carried 5-0.

**COMMUNITY  
EVENTS**

Motion by Furnari, second by Dubois, to approve the Board, Director, Assistant Director, Department Heads and/or designated staff to attend the Suffolk County Library Association Annual Dinner at West Sayville Country Club on October 26, 2023 at a cost not to exceed \$75.00 per person. Carried 5-0.

**CONTINUING  
EDUCATION**

Motion by Marks, second by Gross, to approve our contract with Pressreader to provide their online service for access to digital magazines and newspapers at an annual cost of \$8,090.00. Carried 5-0.

**CONTRACTS/  
RENEWALS**

Motion by Dubois, second by Marks, to adjourn the meeting at 7:37 pm. Carried 5-0.

**ADJOURNMENT**

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary