## Absentee Ballot Application Instructions - Mastics Moriches Shirley Library

Voters who will be outside of the district on the day of the vote may apply for an absentee ballot. You may print the application from the library website and

- 1. Drop it off at the Reference desk or Circulation desk of the Mastic Beach satellite branch located at 369 Neighborhood Road, Mastic Beach, NY 11951. The absentee ballot application is a *legal document that must be signed* and it references the Library Business office as the receiver of applications due to legal requirements. However, patrons may submit ballot applications to the library staff at the 369 Neighborhood Rd. address in person, and they will be brought to the Library business office. If you are dropping off an application in person, as of March 21, 2023 you can receive the actual ballot that day.
- 2. OR you may also mail your completed absentee ballot application directly to the library. Our official mailing address during construction is still:

Library Business Office c/o
Mastics Moriches Shirley Community Library
407 William Floyd Parkway, Shirley NY 11967

Please note that if you are homebound and permanently disabled, an absentee ballot will automatically be mailed to you based on lists provided by the Board of Elections. Requests for ballots to be mailed to the voter MUST be received by March 27<sup>th</sup> in order to allow for enough time to mail out the ballot package.

The absentee ballot application is received by the library clerk of the vote and an official ballot package is either mailed or given to the applicant. The application itself is NOT the ballot.