

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
(Mastic Recreation Center)

December 19, 2022

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
PERIOD OF PUBLIC EXPRESSION
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES
 - 4. C R S
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
- C. AWARDING OF BIDS AND / OR RFP's
- D. POLICY
- E. CONTRACTS / RENEWALS
- F. COMMUNITY EVENT
- G. SCLS BUDGET - 2023

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next regularly scheduled meeting of the Board of Trustees is:
January 23, 2023 @ 7:00PM

DRAFT

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF NOVEMBER 28, 2022 BOARD MEETING MASTIC RECREATION CENTER

Trustee Maiorana called the meeting to order at 7:00 pm.

CALL TO ORDER

PERIOD OF PUBLIC EXPRESSION

Present were Trustees Maiorana, Gross, Dubois, Marks and Furnari, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber. Al Coster from Baldessari & Coster LLP, Chris Barletta from Sandpebble, Fred Towle and Mark Grossman attended as guests.

PRESENT

Motion by Marks, second by Dubois, to accept the minutes of the October 24, 2022 meeting of the Board of Trustees. Carried 5-0.

APPROVAL OF MINUTES

Motion by Furnari, second by Marks, to accept the minutes of the November 7, 2022 special meeting of the Board of Trustees. Carried 5-0.

Motion by Dubois, second by Gross, to approve the following Operating Fund Schedule of Claims dated November 28, 2022. Carried 5-0.

SCHEDULE OF CLAIMS

Motion by Gross, second by Marks, to approve the Operating Financial Report for October 2022. Carried 5-0.

FINANCIAL REPORTS

Motion by Dubois, second by Gross, to approve the Capital Fund Financial Report for October 2022. Carried 5-0.

DRAFT

The Director began her report informing the Board that she is spending most of her time coordinating the opening the two branches. She stated that we are waiting for sprinkler heads so there will not be an opening in December. There is a possibility that the building can be open for staff. Ms. Rosalia explained that we are posting for jobs but having little to no response. Our starting salaries are not attracting applicants. She is working with CSEA on new starting salaries. There is a Friends of the Library Meeting scheduled tomorrow and the focus is to gather all the corporate documents necessary to open the bank account. Ms. Rosalia is hoping to include Friends of the Library in the grand opening events to attract more help and to get the word out. She reported that the digitalization project is delayed at this time. Lastly she informed the Board the agreement with Herkimer has been extended one more year to accommodate the temporary services.

DIRECTOR'S REPORT

The Assistant Director reported that she has been working with Department Heads on job postings and new hire interviews. She has also been working on the information in the Newsletter and is using it as a primary source of information on library building projects and process.

ASSISTANT DIRECTOR'S REPORT

The Business Manager reported that he has been working directly with Al Coster of Baldessari & Coster LLP on completing the annual audit. The warrant claims are higher than usual this month due to our annual NYSLRS contribution as well as a scheduled debt service payment.

BUSINESS MANAGER'S REPORT

Motion by Gross, second by Dubois, to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

PERSONNEL CHANGES

Motion by Marks, second by Gross, to approve the agreement with ABC Mouse through a coordinated order with the Suffolk Cooperative Library System at an annual cost not to exceed \$1,980.07. Carried 5-0.

CONTRACTS / RENEWALS

Motion by Furnari, second by Marks, to approve the agreement with Townline Security Systems for fire alarm system monitoring at the Mastic Beach Branch at a cost of \$39.99 per month. Carried 5-0.

Motion by Furnari, second by Marks, to approve the agreement with Townline Security Systems for fire alarm system monitoring at the Moriches Branch at a cost of \$39.99 per month. Carried 5-0.

DRAFT

Motion by Dubois, second by Gross, to award the concrete contract 03-100-0 to A.M. Marca, Inc. in the total amount of \$253,000.00. Carried 5-0.

AWARDING OF BIDS

Motion by Gross, second by Furnari, to award the I/A sanitary waste treatment system & removals contract 33-300-5 to CMM Sitework, Inc. in the total amount of \$256,620.00. Carried 5-0.

Motion by Gross, second by Dubois, to award the Operable Folding Glass Partitions contracts for the Moriches Branch and the Mastic Beach Annex to TG Elliot Group Inc. in the total amount of \$203,900 and \$151,235, respectively. Carried 3-2.

Motion by Dubois, second by Furnari, to approve the proposed FY 21-22 audited financial statements as prepared by Baldessari & Coster, LLP. Carried 5-0.

FYE JUNE 30, 2022 AUDIT REPORT

Motion by Gross, second by Dubois, to approve the petty cash policy of the Mastics-Moriches-Shirley Community Library as presented. Carried 5-0.

POLICIES

Motion by Dubois, second by Furnari, to move into Executive Session at 7:45 pm to discuss a matter related to one particular employee. Carried 5-0.

EXECUTIVE SESSION

Motion by _____, second by _____, to leave Executive Session at _____ pm. Carried 5-0.

Motion by _____, second by _____, to adjourn the meeting at _____ pm. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

NOVEMBER 2022

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
November 2022

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 4,187,783.91	\$ 2,275.00	\$ 988,989.26	\$ 5,083.52	\$ 3,206,153.17
CREDIT CARD M.M.	\$ 8,915.07	\$ 581.31	\$ 175.36	\$ 0.76	\$ 9,321.78
OPERATING	\$ 262,854.86	\$ 614,568.31	\$ 85,379.37	\$ 20.33	\$ 792,064.13
PAYROLL	\$ 111,021.94	\$ 374,420.95	\$ 379,686.78	\$ -	\$ 105,756.11
BOND REFERENDUM	\$ 2,787,992.54	\$ -	\$ 969,585.67	\$ 2,522.42	\$ 1,820,929.29
					\$ 5,934,224.48

PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Denitrification System	Sept. 2023	12 Months	2.500%	\$ 14,350.00
TOTAL INVESTMENTS:				\$ 14,350.00
TOTAL CASH & INVESTMENTS:				<u>\$ 5,948,574.48</u>

BOT Meeting:
December 19, 2022

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through November 2022

							TOTAL		
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense									
Income									
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	10,303,000.00	-10,303,000.00	0.0%
2082 · FINES AND FEES	90.07	49.99	51.73	116.08	17.49	325.36	2,500.00	-2,174.64	13.01%
2360 · CONTRACTS WITH OTHER LIBR.	0.00	263,074.00	0.00	0.00	0.00	263,074.00	260,000.00	3,074.00	101.18%
2401 · INTEREST	8,000.06	7,352.79	6,200.10	9,813.08	7,627.03	38,993.06	13,000.00	25,993.06	299.95%
2650 · SALES OF EXCESS MATERIAL	2.00	1.00	2.00	1.00	0.00	6.00			
2670 · SALES OF BOOKS	0.00	294.72	0.00	0.00	177.54	472.26			
2705 · GIFTS AND DONATIONS	1.00	0.00	0.00	0.00	0.00	1.00			
2760 · SYSTEM & STATE AID	0.00	13,409.00	0.00	0.00	0.00	13,409.00	15,000.00	-1,591.00	89.39%
2770 · UNCLASSIFIED REVENUE	0.00	0.00	1.40	0.00	0.00	1.40			
2771 · COPIER REVENUE - CONTRACT (R)	582.20	495.65	506.72	504.25	229.40	2,318.22	8,000.00	-5,681.78	28.98%
2771A · COPIER REVENUE - INHOUSE (N)	130.00	200.00	0.00	194.00	198.00	722.00			
2772 · READER-PRINTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	-8,000.00	0.0%
2772A · ADULT-ADULT PRINTER	255.00	280.00	0.00	141.90	230.00	906.90			
2800 · PROGRAM RECEIPTS									
2805 · Program Receipts - Adult	130.00	180.00	458.00	446.00	611.00	1,825.00			
2820 · Venue Resales	1,886.00	1,334.00	483.00	0.00	0.00	3,703.00			
2800 · PROGRAM RECEIPTS - Other	46.00	0.00	0.00	0.00	0.00	46.00	3,500.00	-3,454.00	1.31%
Total 2800 · PROGRAM RECEIPTS	2,062.00	1,514.00	941.00	446.00	611.00	5,574.00	3,500.00	2,074.00	159.26%
2999 · Lost Books	0.00	38.95	12.95	0.00	0.00	51.90			
Total Income	11,122.33	286,710.10	7,715.90	11,216.31	9,090.46	325,855.10	10,613,000.00	-10,287,144.90	3.07%
Gross Profit	11,122.33	286,710.10	7,715.90	11,216.31	9,090.46	325,855.10	10,613,000.00	-10,287,144.90	3.07%
Expense									
6000 · SALARIES AND WAGES									
6141 · PROFESSIONAL SALARIES									
6141A · PROFESSIONAL (ADULT)	39,127.05	36,987.00	56,029.18	39,323.89	39,048.00	210,515.12	553,461.00	-342,945.88	38.04%
6141C · PROFESSIONAL (C&P)	20,057.49	20,952.22	30,395.54	20,739.00	21,044.90	113,189.15	267,704.00	-154,514.85	42.28%

	TOTAL								
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
6141D · PROFESSIONAL (DIGITAL)	13,176.33	14,222.56	21,465.91	14,430.12	15,451.75	78,746.67	215,653.00	-136,906.33	36.52%
6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141N · PROFESSIONAL (TEEN)	22,681.00	22,690.52	34,231.39	22,998.85	23,967.01	126,568.77	302,136.00	-175,567.23	41.89%
6141S · COMM SERV LIBR (SVC)	9,085.86	9,161.00	13,741.50	9,277.30	10,242.59	51,508.25	119,093.00	-67,584.75	43.25%
6141T · PROFESSIONAL (TECH)	10,191.09	9,535.64	14,385.99	9,834.39	10,403.36	54,350.47	128,370.00	-74,019.53	42.34%
Total 6141 · PROFESSIONAL SALARIES	114,318.82	113,548.94	170,249.51	116,603.55	120,157.61	634,878.43	1,586,417.00	-951,538.57	40.02%
6142 · CLERICAL SALARIES									
6142A · CLERICAL (ADULT)	6,350.62	6,400.40	9,574.36	6,972.75	6,548.88	35,847.01	91,583.00	-55,735.99	39.14%
6142C · CLERICAL (C&P)	9,582.59	9,849.15	13,756.45	8,220.85	8,664.46	50,073.50	139,123.00	-89,049.50	35.99%
6142D · CLERICAL (DIGITAL)	6,824.93	6,933.76	9,942.77	6,853.94	6,225.95	36,781.35	57,253.00	-20,471.65	64.24%
6142G · CLERICAL (GEN)	10,111.56	9,779.30	14,842.24	10,104.56	9,984.28	54,821.94	124,923.00	-70,101.06	43.89%
6142L · CLERICAL (LIT)	16,046.52	16,163.17	25,006.80	17,436.24	18,047.67	92,700.40	224,143.00	-131,442.60	41.36%
6142N · CLERICAL (TEEN)	2,445.40	2,771.06	3,444.51	2,858.09	2,735.65	14,254.71	39,660.00	-25,405.29	35.94%
6142R · CLERICAL (CIRC)	12,663.61	12,955.52	19,674.29	13,228.90	13,647.21	72,169.53	161,144.00	-88,974.47	44.79%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142X · CLERICAL (WIRES)	642.03	541.44	1,159.68	587.52	787.20	3,717.87	25,744.00	-22,026.13	14.44%
Total 6142 · CLERICAL SALARIES	64,667.26	65,393.80	97,401.10	66,262.85	66,641.30	360,366.31	863,573.00	-503,206.69	41.73%
6143 · PAGE SALARIES									
6143A · PAGE (ADULT)	7,907.99	7,162.06	9,633.36	6,787.92	6,418.12	37,909.45	153,364.00	-115,454.55	24.72%
6143C · PAGE (C&P)	9,137.76	9,342.72	13,420.80	8,213.76	7,950.72	48,065.76	108,839.00	-60,773.24	44.16%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	686.52	783.36	1,094.40	814.08	768.00	4,146.36	9,577.00	-5,430.64	43.3%
6143N · PAGE (TEEN)	895.02	752.64	1,328.64	921.60	1,128.96	5,026.86	8,219.00	-3,192.14	61.16%
6143R · PAGE (CIRC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143T · PAGE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6143 · PAGE SALARIES	18,627.29	18,040.78	25,477.20	16,737.36	16,265.80	95,148.43	279,999.00	-184,850.57	33.98%
6144 · CUSTODIAL									
6144G · CUSTODIAL	16,618.60	17,757.98	26,003.18	18,422.66	18,998.82	97,801.24	234,594.00	-136,792.76	41.69%
Total 6144 · CUSTODIAL	16,618.60	17,757.98	26,003.18	18,422.66	18,998.82	97,801.24	234,594.00	-136,792.76	41.69%
6145 · SECURITY									

	TOTAL								
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
6145G · SECURITY	16,029.13	15,689.53	24,609.41	19,159.21	21,684.55	97,171.83	211,955.00	-114,783.17	45.85%
Total 6145 · SECURITY	16,029.13	15,689.53	24,609.41	19,159.21	21,684.55	97,171.83	211,955.00	-114,783.17	45.85%
6146 · TECHNICIAN									
6146W · TECHNICAL (WIRES)	8,119.00	8,143.98	12,329.99	8,711.08	10,316.96	47,621.01	104,397.00	-56,775.99	45.62%
Total 6146 · TECHNICIAN	8,119.00	8,143.98	12,329.99	8,711.08	10,316.96	47,621.01	104,397.00	-56,775.99	45.62%
6147 · ADMINISTRATIVE									
Total 6147 · ADMINISTRATIVE	31,848.26	24,271.26	36,406.89	24,394.68	25,419.28	142,340.37	418,806.00	-276,465.63	33.99%
Total 6000 · SALARIES AND WAGES	270,228.36	262,846.27	392,477.28	270,291.39	279,484.32	1,475,327.62	3,699,741.00	-2,224,413.38	39.88%
6200 · EMPLOYEE BENEFITS									
9010 · RETIREMENT	0.00	0.00	0.00	0.00	338,344.00	338,344.00	402,521.00	-64,177.00	84.06%
9030 · SOCIAL SECURITY	19,957.51	19,396.84	28,862.56	19,085.64	19,790.87	107,093.42	280,000.00	-172,906.58	38.25%
9040 · WORKERS' COMPENSATION	0.00	0.00	-15,169.00	0.00	0.00	-15,169.00	62,000.00	-77,169.00	-24.47%
9050 · UNEMPLOYMENT INSURANCE	0.00	1,496.04	0.00	587.37	0.00	2,083.41	2,000.00	83.41	104.17%
9055 · DISABILTY INSURANCE	1,303.28	1,303.28	1,303.51	1,303.51	1,303.51	6,517.09	15,000.00	-8,482.91	43.45%
9060 · MEDICAL INSURANCE	70,732.88	71,487.12	70,985.28	73,059.24	72,683.24	358,947.76	884,154.00	-525,206.24	40.6%
6200 · EMPLOYEE BENEFITS - Other	0.00	510.30	170.10	170.10	170.10	1,020.60			
Total 6200 · EMPLOYEE BENEFITS	91,993.67	94,193.58	86,152.45	94,205.86	432,291.72	798,837.28	1,645,675.00	-846,837.72	48.54%
6410A · BOOKS (ADULT)	1,947.14	585.45	2,073.50	2,683.02	142.21	7,431.32	150,000.00	-142,568.68	4.95%
6410C · BOOKS (C&P)	24.95	243.91	1,882.02	342.96	653.28	3,147.12	70,000.00	-66,852.88	4.5%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)	60.82	0.00	125.39	59.71	0.00	245.92	22,000.00	-21,754.08	1.12%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411A · MICRO/REF CD (ADULT)	6,142.25	9,973.83	435.27	2,501.80	3,589.00	22,642.15	45,000.00	-22,357.85	50.32%
6411C · MICRO/REF CD (C&P)	454.60	9,058.79	348.22	0.00	485.00	10,346.61	15,000.00	-4,653.39	68.98%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	113.65	8,704.20	87.05	0.00	0.00	8,904.90	15,000.00	-6,095.10	59.37%
6412A · RECORDINGS (ADULT)	0.00	0.00	0.00	573.47	513.16	1,086.63	40,000.00	-38,913.37	2.72%
6412C · RECORDINGS (C&P)	0.00	0.00	0.00	445.18	382.56	827.74	10,000.00	-9,172.26	8.28%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	111.30	95.64	206.94	10,000.00	-9,793.06	2.07%
6413A · PERIODICALS (ADULT)	0.00	-110.97	4,351.98	11,284.88	0.00	15,525.89	33,000.00	-17,474.11	47.05%

	TOTAL						Budget	\$ Over Budget	% of Budget
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Jul - Nov 22			
6413C · PERIODICALS (C&P)	-25.95	744.38	0.00	0.00	0.00	718.43	5,000.00	-4,281.57	14.37%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	136.99	0.00	136.99	1,500.00	-1,363.01	9.13%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	679.32	1,350.21	1,193.50	1,006.87	1,030.22	5,260.12	90,000.00	-84,739.88	5.85%
6417C · VIDEOS (C&P)	75.00	271.48	2,044.16	289.50	100.00	2,780.14	15,000.00	-12,219.86	18.53%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	109.98	452.33	464.49	104.74	106.51	1,238.05	6,000.00	-4,761.95	20.63%
6419G · SOFTWARE (GEN)	4,765.92	6,698.48	707.90	4,738.19	7,200.95	24,111.44	45,000.00	-20,888.56	53.58%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	650.00	-650.00	0.0%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	1,171.46	4,851.93	5,970.58	7,236.07	6,726.51	25,956.55	61,362.00	-35,405.45	42.3%
6431D · TELECOMMUNICATIONS	10,941.83	0.00	-96.58	0.00	14,850.00	25,695.25	65,000.00	-39,304.75	39.53%
6432G · CARTAGE	0.00	0.00	0.00	0.00	0.00	0.00	3,420.00	-3,420.00	0.0%
6433G · POSTAGE	7,679.87	2,691.82	2,432.15	2,432.15	3,487.64	18,723.63	32,000.00	-13,276.37	58.51%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6434G · PRINTING (GEN)	11,489.00	11,489.00	7,893.00	7,893.00	7,893.00	46,657.00	90,000.00	-43,343.00	51.84%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	100.00	0.00	0.00	0.00	100.00	1,091.00	-991.00	9.17%
6434R · PRINTING (CIRC)	0.00	0.00	1,514.36	0.00	0.00	1,514.36	3,000.00	-1,485.64	50.48%
6434S · PRINTING (COMM SRV)	420.00	0.00	0.00	0.00	0.00	420.00	1,000.00	-580.00	42.0%
6435A · CED, CONF & TRAVEL (ADULT)	34.00	164.15	37.50	30.00	37.50	303.15	4,000.00	-3,696.85	7.58%
6435C · CED, CONF & TRAVEL (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%

	TOTAL						Budget	\$ Over Budget	% of Budget
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Jul - Nov 22			
6435D · CED, CONF & TRAVEL (ADM)	107.79	749.48	902.75	2,157.11	3,035.80	6,952.93	15,000.00	-8,047.07	46.35%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	0.00	22.99	0.00	0.00	22.99	5,000.00	-4,977.01	0.46%
6435G · CED, CONF & TRAVEL (GEN)	60.00	0.00	0.00	90.38	0.00	150.38	1,000.00	-849.62	15.04%
6435L · CED, CONF & TRAVEL (LIT)	173.33	51.65	240.65	28.06	128.08	621.77	4,000.00	-3,378.23	15.54%
6435N · CED, CONF & TRAVEL (TEEN)	61.91	25.69	0.00	0.00	0.00	87.60	4,000.00	-3,912.40	2.19%
6435R · CED, CONF & TRAVEL (CIRC)	107.16	219.08	163.44	155.13	118.63	763.44	5,000.00	-4,236.56	15.27%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	500.00	0.00	0.00	0.00	500.00	3,000.00	-2,500.00	16.67%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	89,348.00	-89,348.00	0.0%
6437A · PROGRAMS (ADULT)	2,437.82	4,343.11	2,041.12	4,239.95	5,502.00	18,564.00	55,000.00	-36,436.00	33.75%
6437C · PROGRAMS (C&P)	6,801.22	4,578.06	2,427.10	12,397.05	2,397.10	28,600.53	55,000.00	-26,399.47	52.0%
6437D · PROGRAMS (DIGITAL)	0.00	0.00	473.10	1,090.60	1,318.17	2,881.87	15,000.00	-12,118.13	19.21%
6437L · PROGRAMS (LIT)	79.34	7,100.14	716.04	6,212.60	15,814.75	29,922.87	65,000.00	-35,077.13	46.04%
6437N · PROGRAMS (TEEN)	1,038.49	2,229.14	1,174.91	2,012.90	1,062.09	7,517.53	20,000.00	-12,482.47	37.59%
6437P · PROFESSIONAL FEES									
643760 · PLANTINGS	0.00	0.00	0.00	0.00	0.00	0.00	1,800.00	-1,800.00	0.0%
643765 · PROMOTION AND PUBLICITY	18,048.73	5,530.80	22,626.00	8,987.00	10,795.00	65,987.53	152,000.00	-86,012.47	43.41%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	2,200.00	0.00	0.00	23,685.50	25,885.50	17,500.00	8,385.50	147.92%
6437P02 · AUDITOR	0.00	1,500.00	0.00	0.00	1,000.00	2,500.00	6,000.00	-3,500.00	41.67%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	-7,000.00	0.0%
6437P11 · FSA ADMINISTRATION	135.00	135.00	135.00	135.00	135.00	675.00	1,620.00	-945.00	41.67%
6437P12 · PAYROLL SERVICES	1,193.09	116.99	2,604.27	1,314.68	116.99	5,346.02	22,000.00	-16,653.98	24.3%
6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	220.35	0.00	0.00	0.00	88.14	308.49	500.00	-191.51	61.7%
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	798.75	0.00	0.00	798.75	500.00	298.75	159.75%
6437P17 · TRANSLATION SERVICES	6.50	6.50	6.50	53.75	6.50	79.75	150.00	-70.25	53.17%
6437P3 · APPRAISAL SERVICES	230.00	0.00	0.00	0.00	0.00	230.00	500.00	-270.00	46.0%
6437P4 · ATTORNEY	13,000.82	4,418.32	2,292.91	412.50	0.00	20,124.55	75,000.00	-54,875.45	26.83%

	TOTAL								
	Jul 22	Aug 22	Sep 22	Oct 22	Nov 22	Jul - Nov 22	Budget	\$ Over Budget	% of Budget
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	150.00	150.00	225.00	-75.00	66.67%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	0.00	330.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	0.00	4,760.00	0.00	0.00	0.00	4,760.00	7,650.00	-2,890.00	62.22%
Total 6437P · PROFESSIONAL FEES	32,834.49	18,667.61	28,463.43	11,232.93	35,977.13	127,175.59	296,345.00	-169,169.41	42.92%
6438 · DUES	150.00	0.00	175.00	835.00	0.00	1,160.00	2,500.00	-1,340.00	46.4%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	2,750.73	3,517.71	3,102.33	218.49	6,573.80	16,163.06	65,000.00	-48,836.94	24.87%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	10,856.74	0.00	0.00	10,856.74	0.00	21,713.48	45,000.00	-23,286.52	48.25%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	2,050.00	0.00	2,050.00	0.00	2,050.00	100.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	0.00	1,253.80	0.00	0.00	1,253.80	20,000.00	-18,746.20	6.27%
6450E · ELECTRICITY	14,053.04	18,182.56	1,511.87	1,367.60	1,692.47	36,807.54	150,000.00	-113,192.46	24.54%
6450F · FUEL/GAS	379.14	509.36	156.06	126.39	289.02	1,459.97	18,000.00	-16,540.03	8.11%
6450W · WATER	359.73	261.77	0.00	0.00	1,560.49	2,181.99	5,000.00	-2,818.01	43.64%
6451G · CUSTODIAL SUPPLIES	1,077.28	2,659.39	104.14	928.17	1,884.79	6,653.77	20,000.00	-13,346.23	33.27%
6452G · BLDG ALTERATION AND MAINT	485.00	6,605.00	417.50	2,735.00	301.54	10,544.04	105,000.00	-94,455.96	10.04%
6454 · INSURANCE	83,708.73	0.00	-8,578.65	0.00	0.00	75,130.08	85,000.00	-9,869.92	88.39%
6485G · Bank Fees	320.16	152.85	167.83	193.18	38.95	872.97			
6601 · BOND PRINCIPAL	0.00	0.00	0.00	0.00	0.00	0.00	480,000.00	-480,000.00	0.0%
6701 · BOND INTEREST	0.00	0.00	0.00	0.00	111,959.38	111,959.38	223,918.00	-111,958.62	50.0%
69800 · Uncategorized Expenses									
6990 · BRANCH Operations	21,878.70	20,613.69	16,533.79	16,526.22	18,883.21	94,435.61	999,500.00	-905,064.39	9.45%
Total 69800 · Uncategorized Expenses	21,878.70	20,613.69	16,533.79	16,526.22	18,883.21	94,435.61	999,500.00	-905,064.39	9.45%
7203 · EQUIPMENT - Capital Purchases									
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	0.00	0.00	400,000.00	-400,000.00	0.0%
7203C · EQUIPMENT C & P	0.00	0.00	0.00	0.00	0.00	0.00	105,000.00	-105,000.00	0.0%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	78,000.00	-78,000.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%

							TOTAL		
							Budget	\$ Over Budget	% of Budget
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	0.00	0.00	0.00	255,000.00	-255,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	0.00	6,660.25	1,237.50	0.00	7,897.75	333,000.00	-325,102.25	2.37%
7203T · EQUIPMENT TECH	0.00	0.00	6,660.25	1,237.50	0.00	7,897.75	0.00	7,897.75	100.0%
7203W · EQUIPMENT WIRE	8.29	3,306.45	0.00	118.79	692.20	4,125.73	375,000.00	-370,874.27	1.1%
7203 · EQUIPMENT - Capital Purchases - Other	0.00	0.00	0.00	0.00	0.00	0.00			
Total 7203 · EQUIPMENT - Capital Purchases	8.29	3,306.45	13,320.50	2,593.79	692.20	19,921.23	1,553,500.00	-1,533,578.77	1.28%
Total Expense	588,034.96	508,581.58	574,883.92	484,414.37	968,298.82	3,124,213.65	10,613,000.00	-7,488,786.35	29.44%
Net Ordinary Income	-576,912.63	-221,871.48	-567,168.02	-473,198.06	-959,208.36	-2,798,358.55	0.00	-2,798,358.55	100.0%
Other Income/Expense									
Other Expense									
7500 · BUILDING IMPROVEMENTS	1,374,788.58	305,470.16	1,516,487.61	1,427,802.12	697,580.60	5,322,129.07			
Total Other Expense	1,374,788.58	305,470.16	1,516,487.61	1,427,802.12	697,580.60	5,322,129.07			
Net Other Income	-1,374,788.58	-305,470.16	-1,516,487.61	-1,427,802.12	-697,580.60	-5,322,129.07	0.00	-5,322,129.07	100.0%
Net Income	-1,951,701.21	-527,341.64	-2,083,655.63	-1,901,000.18	-1,656,788.96	-8,120,487.62	0.00	-8,120,487.62	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

NOVEMBER 2022

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Flushing Bank</u>	XXXXXX082				
July-22		\$ 6,012,355.99	\$ 4,086.45	\$ -	\$ 6,016,442.44
August-22		\$ 6,016,442.44	\$ 4,089.23	\$ -	\$ 6,020,531.67
September-22		\$ 6,020,531.67	\$ 3,959.96	\$ -	\$ 6,024,491.63
October-22		\$ 6,024,491.63	\$ 7,564.09	\$ -	\$ 6,032,055.72
November-22		\$ 6,032,055.72	\$ 7,689.41	\$ -	\$ 6,039,745.13
				Grand Total :	\$ 6,039,745.13

SCHEDULE OF CLAIMS
PRESENTED DECEMBER 19, 2022

PREPAY PAYABLES WARRANT #1		\$	26,565.58
PAYABLES WARRANT #2		\$	846,707.35
PAYROLL WARRANT W.E.	12/6/2022	\$	153,519.87
PAYROLL BENEFITS WARRANT		\$	12,165.65
	Total	\$	1,038,958.45

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65098	11/29/2022	American Express	L0225 · FLUSHING BANK - OPERATING	
Bill	111322	11/13/2022		6419G · SOFTWARE (GEN)	-7,404.46
				6430G · OFFICE AND LIBRARY SUPPLIES	-2,525.59
				6433G · POSTAGE	-9.62
				6435D · CED, CONF & TRAVEL (ADM)	-2,949.37
				643765 · PROMOTION AND PUBLICITY	-189.45
				6437N · PROGRAMS (TEEN)	-14.56
				6439G · EQUIPMENT R & M (GEN)	-318.66
				7500 · BUILDING IMPROVEMENTS	-694.50
				6990 · BRANCH Operations	-242.83
TOTAL					-14,349.04
Bill Pmt -Check	65099	11/29/2022	Paychex	L0225 · FLUSHING BANK - OPERATING	
Bill	Strmnt 26160394	11/14/2022		6437P12 · PAYROLL SERVICES	-116.99
TOTAL					-116.99
Bill Pmt -Check	65100	11/29/2022	Town of Brookhaven, Div Fire Prevention	L0225 · FLUSHING BANK - OPERATING	
Bill	PermitKnoxBox MBeach	11/29/2022		6452G · BLDG ALTERATION AND MAINT	-55.77
TOTAL					-55.77
Bill Pmt -Check	65101	11/29/2022	Town of Brookhaven, Div Fire Prevention	L0225 · FLUSHING BANK - OPERATING	
Bill	PermitKnoxBox Morich	11/29/2022		6452G · BLDG ALTERATION AND MAINT	-55.77
TOTAL					-55.77

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65102	11/30/2022	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
Bill	111822	11/18/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-35.81
				6430G · OFFICE AND LIBRARY SUPPLIES	-1,923.98
				6437N · PROGRAMS (TEEN)	-44.80
				6451G · CUSTODIAL SUPPLIES	-102.55
				6451G · CUSTODIAL SUPPLIES	-785.53
				6451G · CUSTODIAL SUPPLIES	-15.20
TOTAL					-2,907.87
Bill Pmt -Check	65103	11/30/2022	PSEGLI -- Moriches	L0225 · FLUSHING BANK - OPERATING	
Bill	1014-111422 Acct5041	11/14/2022		6450E · ELECTRICITY	-582.43
TOTAL					-582.43
Bill Pmt -Check	65104	11/30/2022	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
Bill	1017--111522 act3541	11/15/2022		6450E · ELECTRICITY	-420.37
TOTAL					-420.37
Bill Pmt -Check	65105	11/30/2022	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
Bill	1017--111522 act3511	11/15/2022		6450E · ELECTRICITY	-191.83
TOTAL					-191.83
Bill Pmt -Check	65106	11/30/2022	PSEGLI -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
Bill	1017--111522 act3561	11/15/2022		6990 · BRANCH Operations	-596.17
TOTAL					-596.17

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65107	11/30/2022	Suffolk County Water Authority	L0225 · FLUSHING BANK - OPERATING	
	Bill	0729--102722	11/22/2022		6450W · WATER	-117.46
TOTAL						-117.46
	Bill Pmt -Check	65108	12/05/2022	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	112322	11/23/2022		6437D · PROGRAMS (DIGITAL)	-1,318.17
TOTAL						-1,318.17
	Bill Pmt -Check	65109	12/05/2022	Wex Bank	L0225 · FLUSHING BANK - OPERATING	
	Bill	85552924	11/30/2022		6450F · FUEL/GAS	-289.02
TOTAL						-289.02
	Bill Pmt -Check	65110	12/12/2022	Xerox Financial Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	3659830	12/12/2022		6439G · EQUIPMENT R & M (GEN)	-2,741.07
TOTAL						-2,741.07
	Bill Pmt -Check	65111	12/13/2022	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL012023	12/13/2022		6433G · POSTAGE	-2,427.92
TOTAL						-2,427.92

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65112	12/14/2022	Verizon	L0225 · FLUSHING BANK - OPERATING	
Bill	120722--010623 MBch	12/06/2022		6431D · TELECOMMUNICATIONS	-395.70
TOTAL					-395.70

I hereby certify that at a meeting on December 19, 2022
the above vouchers were approved and authorized.

Signed: _____ -26,565.58

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65113	12/19/2022	Ashton, Ruth	L0225 · FLUSHING BANK - OPERATING	
	Bill	113022	11/30/2022		6437L · PROGRAMS (LIT)	-420.00
TOTAL						-420.00
	Bill Pmt -Check	1228	12/19/2022	Aventura Construction Corp	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	RtnSecurity - MBch	11/30/2022		7500 · BUILDING IMPROVEMENTS	-4,431.55
TOTAL						-4,431.55
	Bill Pmt -Check	65114	12/19/2022	Baldessari & Coster, LLP	L0225 · FLUSHING BANK - OPERATING	
	Bill	Audit 063022	11/30/2022		6437P01 · ACCOUNTANT/AUDITOR	-23,685.50
TOTAL						-23,685.50
	Bill Pmt -Check	65115	12/19/2022	Barbecho, Ana C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	112122	11/21/2022		6437L · PROGRAMS (LIT)	-270.00
TOTAL						-270.00
	Bill Pmt -Check	1229	12/19/2022	Barrett Bonacci & VanWeele, PC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	77351 Mastic Beach	12/02/2022		7500 · BUILDING IMPROVEMENTS	-4,200.00
TOTAL						-4,200.00
	Bill Pmt -Check	65116	12/19/2022	Bautista, Carla	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-448.00
TOTAL						-448.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65117	12/19/2022	Bayport-Blue Point Library	L0225 · FLUSHING BANK - OPERATING	
	Bill	121022	12/10/2022		6410C · BOOKS (C&P)	-14.00
TOTAL						-14.00
	Bill Pmt -Check	65118	12/19/2022	Beach Oak Designs	L0225 · FLUSHING BANK - OPERATING	
	Bill	112222	11/22/2022		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	65119	12/19/2022	Bug Free Exterminating Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	2377857-MT	11/01/2022		6452G · BLDG ALTERATION AND MAINT	-95.00
	Bill	2377994	11/02/2022		6452G · BLDG ALTERATION AND MAINT	-95.00
TOTAL						-190.00
	Bill Pmt -Check	65120	12/19/2022	CALLAHEAD	L0225 · FLUSHING BANK - OPERATING	
	Bill	A-1735824 MB BusOfc	12/09/2022		6990 · BRANCH Operations	-415.00
TOTAL						-415.00
	Bill Pmt -Check	65121	12/19/2022	CALLAHEAD	L0225 · FLUSHING BANK - OPERATING	
	Bill	A-1726992 MB Lit	11/21/2022		6990 · BRANCH Operations	-399.00
TOTAL						-399.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1230	12/19/2022	CALLAHEAD	L0229 · FLUSHING BANK - BOND Referendum	
Bill	A-1714331 Main Lib	10/20/2022		7500 · BUILDING IMPROVEMENTS	-549.00
Bill	A-1726558 Main Lib	11/18/2022		7500 · BUILDING IMPROVEMENTS	-549.00
Bill	A-1716256 Main Lib	11/18/2022		7500 · BUILDING IMPROVEMENTS	-20.00
TOTAL					<u>-1,118.00</u>
Bill Pmt -Check	65122	12/19/2022	Cassone Leasing, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	1036946 MasticB--Lit	12/01/2022		6990 · BRANCH Operations	-485.00
TOTAL					<u>-485.00</u>
Bill Pmt -Check	65123	12/19/2022	Cassone Leasing, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	W49097 Moriches	11/30/2022		6990 · BRANCH Operations	-1,618.00
Bill	1037284 Moriches	12/01/2022		6990 · BRANCH Operations	-450.00
TOTAL					<u>-2,068.00</u>
Bill Pmt -Check	65124	12/19/2022	Cassone Leasing, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	1037747 BusOfc MBch	12/01/2022		6990 · BRANCH Operations	-873.00
TOTAL					<u>-873.00</u>
Bill Pmt -Check	1231	12/19/2022	Cassone Leasing, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
Bill	1037805 MainLib	12/01/2022		7500 · BUILDING IMPROVEMENTS	-646.00
TOTAL					<u>-646.00</u>

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65125	12/19/2022	CDW Government, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	FC17128	11/14/2022		7203W · EQUIPMENT WIRE	-197.50
Bill	FF74051	11/21/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-476.01
Bill	FJ44154	11/29/2022		7203W · EQUIPMENT WIRE	-225.00
TOTAL					-898.51
Bill Pmt -Check	1232	12/19/2022	CMM Sitework, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
Bill	EarthDrain App 11	11/30/2022		7500 · BUILDING IMPROVEMENTS	-13,353.61
TOTAL					-13,353.61
Bill Pmt -Check	1233	12/19/2022	CMM Sitework, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
Bill	ErthDrn Morch App 09	11/30/2022		7500 · BUILDING IMPROVEMENTS	-6,906.50
TOTAL					-6,906.50
Bill Pmt -Check	65126	12/19/2022	Cold Spring Harbor Fire House Museum	L0225 · FLUSHING BANK - OPERATING	
Bill	renew Jan-Dec2023	11/28/2022		6437A · PROGRAMS (ADULT)	-13.40
				6437C · PROGRAMS (C&P)	-13.30
				6437N · PROGRAMS (TEEN)	-13.30
TOTAL					-40.00
Bill Pmt -Check	65127	12/19/2022	Colonial Youth & Family Services Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	112922	11/29/2022		6437A · PROGRAMS (ADULT)	-60.00
Bill	120622	12/06/2022		6437A · PROGRAMS (ADULT)	-60.00
TOTAL					-120.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65128	12/19/2022	Colson, Doris J.	L0225 · FLUSHING BANK - OPERATING	
	Bill	113022	11/30/2022		6437L · PROGRAMS (LIT)	-325.00
TOTAL						-325.00
	Bill Pmt -Check	65129	12/19/2022	Corrigan, Jacqueline Ann	L0225 · FLUSHING BANK - OPERATING	
	Bill	112922	11/29/2022		6437L · PROGRAMS (LIT)	-195.00
TOTAL						-195.00
	Bill Pmt -Check	65130	12/19/2022	Cradle of Aviation Museum	L0225 · FLUSHING BANK - OPERATING	
	Bill	renew Jan-Dec2023	11/19/2022		6437A · PROGRAMS (ADULT)	-250.00
					6437C · PROGRAMS (C&P)	-250.00
					6437N · PROGRAMS (TEEN)	-250.00
TOTAL						-750.00
	Bill Pmt -Check	65131	12/19/2022	Cueva, Daniel S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-130.00
TOTAL						-130.00
	Bill Pmt -Check	65132	12/19/2022	Davis, Lindsay - staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	093022	09/30/2022		6435L · CED, CONF & TRAVEL (LIT)	-169.93
TOTAL						-169.93

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65133	12/19/2022	Del Rio, Donika	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-195.00
TOTAL						-195.00
	Bill Pmt -Check	65134	12/19/2022	Dolma, Dekyi	L0225 · FLUSHING BANK - OPERATING	
	Bill	113022	11/30/2022		6437L · PROGRAMS (LIT)	-280.00
TOTAL						-280.00
	Bill Pmt -Check	1234	12/19/2022	Dynaire LLC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	Application No 009	11/30/2022		7500 · BUILDING IMPROVEMENTS	-22,800.00
TOTAL						-22,800.00
	Bill Pmt -Check	1235	12/19/2022	Dynaire LLC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	App No 9 Moriches	11/30/2022		7500 · BUILDING IMPROVEMENTS	-2,375.00
TOTAL						-2,375.00
	Bill Pmt -Check	65135	12/19/2022	ECM Consulting and Marketing	L0225 · FLUSHING BANK - OPERATING	
	Bill	1269	11/26/2022		643765 · PROMOTION AND PUBLICITY	-3,500.00
TOTAL						-3,500.00
	Bill Pmt -Check	65136	12/19/2022	EnvisionWare Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	INV-US-62499 LPT-MPS	12/01/2022		6439W · EQUIPMENT R & M (WIRES)	-725.00
TOTAL						-725.00

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65137	12/19/2022	Farra, Ashley N.	L0225 · FLUSHING BANK - OPERATING	
	Bill	112922	11/29/2022		6437L · PROGRAMS (LIT)	-455.00
TOTAL						-455.00
	Bill Pmt -Check	65138	12/19/2022	Fattizzo, Vincent - vendor	L0225 · FLUSHING BANK - OPERATING	
	Bill	111022	11/10/2022		6437L · PROGRAMS (LIT)	-65.00
TOTAL						-65.00
	Bill Pmt -Check	65139	12/19/2022	Franco Moran, Alejandra	L0225 · FLUSHING BANK - OPERATING	
	Bill	113022	11/30/2022		6437L · PROGRAMS (LIT)	-195.00
TOTAL						-195.00
	Bill Pmt -Check	65140	12/19/2022	Franco, Corinne	L0225 · FLUSHING BANK - OPERATING	
	Bill	113022	11/30/2022		6437A · PROGRAMS (ADULT)	-100.00
	Bill	120722	12/07/2022		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-200.00
	Bill Pmt -Check	65141	12/19/2022	Fuentes, Rosa E.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-361.00
TOTAL						-361.00

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65142	12/19/2022	Gaetano's Pizza Inc. -- Nino's Pizza	L0225 · FLUSHING BANK - OPERATING	
Bill	November 2022	12/12/2022		6437A · PROGRAMS (ADULT)	-80.00
				6435L · CED, CONF & TRAVEL (LIT)	-56.95
				6437N · PROGRAMS (TEEN)	-144.00
TOTAL					-280.95
Bill Pmt -Check	65143	12/19/2022	Galvez Moreno, Viodelda S.	L0225 · FLUSHING BANK - OPERATING	
Bill	113022	11/30/2022		6437L · PROGRAMS (LIT)	-455.00
TOTAL					-455.00
Bill Pmt -Check	65144	12/19/2022	George, Ivette	L0225 · FLUSHING BANK - OPERATING	
Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-585.00
TOTAL					-585.00
Bill Pmt -Check	65145	12/19/2022	Grama, Gabriella	L0225 · FLUSHING BANK - OPERATING	
Bill	101122	10/11/2022		6437A · PROGRAMS (ADULT)	-270.00
TOTAL					-270.00
Bill Pmt -Check	65146	12/19/2022	Guzman Herrera, Jacqueline E.	L0225 · FLUSHING BANK - OPERATING	
Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-160.00
TOTAL					-160.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65147	12/19/2022	Hernandez Sosa, Irma Areli	L0225 · FLUSHING BANK - OPERATING	
	Bill	120222	12/02/2022		6437L · PROGRAMS (LIT)	-1,310.00
TOTAL						-1,310.00
	Bill Pmt -Check	65148	12/19/2022	Horbal, Elizabeth - staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6435R · CED, CONF & TRAVEL (CIRC)	-104.82
TOTAL						-104.82
	Bill Pmt -Check	65149	12/19/2022	Imperatore, Kyle - staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	112922	11/29/2022		6435R · CED, CONF & TRAVEL (CIRC)	-73.00
TOTAL						-73.00
	Bill Pmt -Check	65150	12/19/2022	Ingram Library Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	67550074	12/08/2022		6410C · BOOKS (C&P)	-9.96
TOTAL						-9.96
	Bill Pmt -Check	65151	12/19/2022	Intrepid Sea, Air & Space Museum	L0225 · FLUSHING BANK - OPERATING	
	Bill	renew102422-102323	10/06/2022		6437A · PROGRAMS (ADULT)	-168.00
					6437C · PROGRAMS (C&P)	-166.00
					6437N · PROGRAMS (TEEN)	-166.00
TOTAL						-500.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65152	12/19/2022	Irish, Kathleen A. -- staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	112922	11/29/2022		6435R · CED, CONF & TRAVEL (CIRC)	-45.63
TOTAL						-45.63
	Bill Pmt -Check	1236	12/19/2022	Island Diversified Inc	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	Application 1 MLib	11/30/2022		7500 · BUILDING IMPROVEMENTS	-85,164.22
TOTAL						-85,164.22
	Bill Pmt -Check	65153	12/19/2022	Janowitz, Laurie	L0225 · FLUSHING BANK - OPERATING	
	Bill	120522	12/05/2022		6437A · PROGRAMS (ADULT)	-320.00
TOTAL						-320.00
	Bill Pmt -Check	65154	12/19/2022	Jimenez, Alicia	L0225 · FLUSHING BANK - OPERATING	
	Bill	112822	11/28/2022		6437L · PROGRAMS (LIT)	-325.00
TOTAL						-325.00
	Bill Pmt -Check	65155	12/19/2022	Jodlowski, Stephanie Ann (prevLoviglio)	L0225 · FLUSHING BANK - OPERATING	
	Bill	121022	12/10/2022		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	65156	12/19/2022	Joseph A. Schiano, CPA, P.C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	2022-200	11/30/2022		6437P02 · AUDITOR	-1,000.00
TOTAL						-1,000.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1237	12/19/2022	JP Daly & Sons, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	Req 9	11/23/2022		7500 · BUILDING IMPROVEMENTS	-43,320.00
TOTAL						-43,320.00
	Bill Pmt -Check	65157	12/19/2022	Kanopy Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	324758-PPU	11/30/2022		6417A · VIDEOS (ADULT)	-378.00
					6417C · VIDEOS (C&P)	-100.00
TOTAL						-478.00
	Bill Pmt -Check	65158	12/19/2022	Karant, Roberta	L0225 · FLUSHING BANK - OPERATING	
	Bill	112922	11/29/2022		6437C · PROGRAMS (C&P)	-690.00
TOTAL						-690.00
	Bill Pmt -Check	65159	12/19/2022	Kelly-Edmunds, Anne M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120822	12/08/2022		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	65160	12/19/2022	Kevin A. Seaman, Esq.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437P4 · ATTORNEY	-1,155.00
TOTAL						-1,155.00

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65161	12/19/2022	KL Home Inspection Services LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	111922	11/19/2022		6437A · PROGRAMS (ADULT)	-175.00
Bill	121022	12/10/2022		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					-375.00
Bill Pmt -Check	65162	12/19/2022	Kuil, Linda - staff	L0225 · FLUSHING BANK - OPERATING	
Bill	112922	11/29/2022		6435A · CED, CONF & TRAVEL (ADULT)	-37.50
TOTAL					-37.50
Bill Pmt -Check	65163	12/19/2022	Language Line Services Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	10699492	11/30/2022		6437P17 · TRANSLATION SERVICES	-6.50
TOTAL					-6.50
Bill Pmt -Check	1238	12/19/2022	Laser Industries Inc	L0229 · FLUSHING BANK - BOND Referendum	
Bill	App 4 Moriches	11/16/2022		7500 · BUILDING IMPROVEMENTS	-20,662.50
TOTAL					-20,662.50
Bill Pmt -Check	1239	12/19/2022	Laser Industries Inc	L0229 · FLUSHING BANK - BOND Referendum	
Bill	0015412-IN	10/01/2022		7500 · BUILDING IMPROVEMENTS	-13,500.00
TOTAL					-13,500.00
Bill Pmt -Check	1240	12/19/2022	Laser Industries Inc	L0229 · FLUSHING BANK - BOND Referendum	
Bill	App 1 OutdoorMorich	11/16/2022		7500 · BUILDING IMPROVEMENTS	-73,824.50
TOTAL					-73,824.50

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65164	12/19/2022	Lebron, Adrienne	L0225 · FLUSHING BANK - OPERATING	
	Bill	111922	11/19/2022		6437C · PROGRAMS (C&P)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	65165	12/19/2022	Little Miss Workbench Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	120322	12/03/2022		6437A · PROGRAMS (ADULT)	-350.00
TOTAL						-350.00
	Bill Pmt -Check	1241	12/19/2022	Lizardos Engineering Associates PC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	10296.00-45261	10/20/2022		7500 · BUILDING IMPROVEMENTS	-628.75
TOTAL						-628.75
	Bill Pmt -Check	1242	12/19/2022	Lizardos Engineering Associates PC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	10295.00-45260 Mor	10/20/2022		7500 · BUILDING IMPROVEMENTS	-689.38
TOTAL						-689.38
	Bill Pmt -Check	65166	12/19/2022	Long Island Museum	L0225 · FLUSHING BANK - OPERATING	
	Bill	renewal Jan-Dec2023	11/28/2022		6437A · PROGRAMS (ADULT)	-100.00
					6437C · PROGRAMS (C&P)	-100.00
					6437N · PROGRAMS (TEEN)	-100.00
TOTAL						-300.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65167	12/19/2022	Lopez Reynoso, Fausto D.	L0225 · FLUSHING BANK - OPERATING	
	Bill	113022	11/30/2022		6437L · PROGRAMS (LIT)	-195.00
TOTAL						-195.00
	Bill Pmt -Check	65168	12/19/2022	Main Street Screen Printing Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	2172	12/01/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-516.00
TOTAL						-516.00
	Bill Pmt -Check	65169	12/19/2022	Mark Grossman Public Relations	L0225 · FLUSHING BANK - OPERATING	
	Bill	1222-MMS	12/12/2022		643765 · PROMOTION AND PUBLICITY	-4,000.00
TOTAL						-4,000.00
	Bill Pmt -Check	65170	12/19/2022	Maurer, Sylvia - staff	L0225 · FLUSHING BANK - OPERATING	
	Bill	120722	12/07/2022		6437C · PROGRAMS (C&P)	-137.10
TOTAL						-137.10
	Bill Pmt -Check	65171	12/19/2022	Maximum Security	L0225 · FLUSHING BANK - OPERATING	
	Bill	22996	11/30/2022		6990 · BRANCH Operations	-14,282.50
					7500 · BUILDING IMPROVEMENTS	-14,166.50
TOTAL						-28,449.00
	Bill Pmt -Check	65172	12/19/2022	McKula, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	4170	12/01/2022		6419G · SOFTWARE (GEN)	-1,200.00
TOTAL						-1,200.00

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65173	12/19/2022	Medina Paredes, Jhanneth Del Rocio	L0225 · FLUSHING BANK - OPERATING	
	Bill	112822	11/28/2022		6437L · PROGRAMS (LIT)	-260.00
TOTAL						-260.00
	Bill Pmt -Check	1243	12/19/2022	Metropolitan Door Industries Corp	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	22-21372	11/28/2022		7500 · BUILDING IMPROVEMENTS	-864.00
TOTAL						-864.00
	Bill Pmt -Check	65174	12/19/2022	Midwest Tape	L0225 · FLUSHING BANK - OPERATING	
	Bill	502968129	11/15/2022		6417A · VIDEOS (ADULT)	-66.05
	Bill	502996748	11/22/2022		6417A · VIDEOS (ADULT)	-38.54
	Bill	503037825 hoopla	11/30/2022		6412A · RECORDINGS (ADULT)	-478.21
					6412C · RECORDINGS (C&P)	-382.56
					6412N · RECORDINGS (TEEN)	-95.64
	Bill	502321239 orig062822	11/30/2022		6417A · VIDEOS (ADULT)	-33.49
	Bill	502478076 orig080222	11/30/2022		6417A · VIDEOS (ADULT)	-78.46
	Bill	502478078 orig080222	11/30/2022		6417A · VIDEOS (ADULT)	-44.84
	Bill	502478079 orig080222	11/30/2022		6417A · VIDEOS (ADULT)	-33.49
	Bill	503031670	11/30/2022		6417A · VIDEOS (ADULT)	-25.41
	Bill	503064132	12/06/2022		6417A · VIDEOS (ADULT)	-261.14
	Bill	503064133	12/06/2022		6417A · VIDEOS (ADULT)	-100.86
	Bill	503064134	12/06/2022		6417C · VIDEOS (C&P)	-102.28
	Bill	503064135	12/06/2022		6417C · VIDEOS (C&P)	-73.24
TOTAL						-1,814.21

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	65175	12/19/2022	Migoya-Schlie, Catherine Victoria	L0225 · FLUSHING BANK - OPERATING	
	Bill	120222	12/02/2022		6437L · PROGRAMS (LIT)	-585.00
TOTAL						-585.00
	Bill Pmt -Check	1244	12/19/2022	Milburn Flooring Mills	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	CG200375	10/21/2022		7500 · BUILDING IMPROVEMENTS	-8,625.00
TOTAL						-8,625.00
	Bill Pmt -Check	65176	12/19/2022	Murphy, Carmen	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-325.00
TOTAL						-325.00
	Bill Pmt -Check	65177	12/19/2022	Newman, Robert L.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437L · PROGRAMS (LIT)	-195.00
TOTAL						-195.00
	Bill Pmt -Check	65178	12/19/2022	O'Connell, Linda	L0225 · FLUSHING BANK - OPERATING	
	Bill	120822	12/08/2022		6437A · PROGRAMS (ADULT)	-245.00
TOTAL						-245.00

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65179	12/19/2022	Old Bethpage Village Restoration	L0225 · FLUSHING BANK - OPERATING	
Bill	Apr-Nov 2023 MBeach	11/30/2022		6437C · PROGRAMS (C&P)	-134.00
				6437A · PROGRAMS (ADULT)	-133.00
				6437N · PROGRAMS (TEEN)	-133.00
Bill	Apr-Nov 2023 Morich	11/30/2022		6437C · PROGRAMS (C&P)	-134.00
				6437A · PROGRAMS (ADULT)	-133.00
				6437N · PROGRAMS (TEEN)	-133.00
TOTAL					<u>-800.00</u>
Bill Pmt -Check	65180	12/19/2022	Patchogue Advance, The	L0225 · FLUSHING BANK - OPERATING	
Bill	11040	12/05/2022		643765 · PROMOTION AND PUBLICITY	-109.80
Bill	11041	12/08/2022		643765 · PROMOTION AND PUBLICITY	-109.80
TOTAL					<u>-219.60</u>
Bill Pmt -Check	65181	12/19/2022	Paychex	L0225 · FLUSHING BANK - OPERATING	
Bill	Stmnt 26178376	12/05/2022		6437P12 · PAYROLL SERVICES	-119.35
TOTAL					<u>-119.35</u>
Bill Pmt -Check	65182	12/19/2022	Paychex of New York LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	2022120100	12/01/2022		6437P12 · PAYROLL SERVICES	-1,056.90
TOTAL					<u>-1,056.90</u>
Bill Pmt -Check	1245	12/19/2022	Pirraglia Sons Inc	L0229 · FLUSHING BANK - BOND Referendum	
Bill	App 005	10/31/2022		7500 · BUILDING IMPROVEMENTS	-950.00
TOTAL					<u>-950.00</u>

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1246	12/19/2022	Pirraglia Sons Inc	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	App FINAL	10/31/2022		7500 · BUILDING IMPROVEMENTS	-5,030.20
TOTAL						-5,030.20
	Bill Pmt -Check	65183	12/19/2022	Quintanilla, Jocelyn Tatiana	L0225 · FLUSHING BANK - OPERATING	
	Bill	112922	11/29/2022		6437L · PROGRAMS (LIT)	-260.00
TOTAL						-260.00
	Bill Pmt -Check	65184	12/19/2022	Quogue Wildlife Refuge	L0225 · FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437C · PROGRAMS (C&P)	-275.00
TOTAL						-275.00
	Check	65185	12/19/2022	Quogue Wildlife Refuge	L0225 · FLUSHING BANK - OPERATING	
					L0601 · ACCOUNTS PAYABLE -AUDITOR	-175.00
TOTAL						-175.00
	Bill Pmt -Check	65186	12/19/2022	R. Essay Plumbing & Heating Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	34268650- Backflow	11/30/2022		6437P5 · BACKFLOW INSPECTION	-150.00
	Bill	34266984 DCVtests	12/01/2022		6452G · BLDG ALTERATION AND MAINT	-200.00
TOTAL						-350.00
	Bill Pmt -Check	65187	12/19/2022	Ray-Block Stationery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN91905	12/09/2022		6439G · EQUIPMENT R & M (GEN)	-80.38
TOTAL						-80.38

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1247	12/19/2022	Residential Fences Corp.	L0229 - FLUSHING BANK - BOND Referendum	
	Bill	0050536-IN MasticBch	11/22/2022		7500 - BUILDING IMPROVEMENTS	-34,349.75
TOTAL						-34,349.75
	Bill Pmt -Check	1248	12/19/2022	Residential Fences Corp.	L0229 - FLUSHING BANK - BOND Referendum	
	Bill	0050538-IN Moriches	11/22/2022		7500 - BUILDING IMPROVEMENTS	-26,110.00
TOTAL						-26,110.00
	Bill Pmt -Check	65188	12/19/2022	Rondon, Miriam	L0225 - FLUSHING BANK - OPERATING	
	Bill	112822	11/28/2022		6437L - PROGRAMS (LIT)	-260.00
TOTAL						-260.00
	Bill Pmt -Check	65189	12/19/2022	Ruiz, Maria J. - staff	L0225 - FLUSHING BANK - OPERATING	
	Bill	111822	11/18/2022		6435L - CED, CONF & TRAVEL (LIT)	-87.13
TOTAL						-87.13
	Bill Pmt -Check	65190	12/19/2022	Sampieri, Theodore	L0225 - FLUSHING BANK - OPERATING	
	Bill	120122	12/01/2022		6437L - PROGRAMS (LIT)	-65.00
TOTAL						-65.00

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1249	12/19/2022	Sandpebble Preconstruction Inc.	L0229 · FLUSHING BANK - BOND Referendum	
Bill	PostRef ProjReq 32	12/12/2022		7500 · BUILDING IMPROVEMENTS	-47,993.95
				7500 · BUILDING IMPROVEMENTS	-57,075.56
				7500 · BUILDING IMPROVEMENTS	-110,884.50
TOTAL					-215,954.01
Bill Pmt -Check	65191	12/19/2022	Sevilla, Lorgia Ana	L0225 · FLUSHING BANK - OPERATING	
Bill	120222	12/02/2022		6437L · PROGRAMS (LIT)	-1,012.00
TOTAL					-1,012.00
Bill Pmt -Check	65192	12/19/2022	South Shore Press, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	74570	11/28/2022		643765 · PROMOTION AND PUBLICITY	-3,100.00
Bill	L14538	12/07/2022		643765 · PROMOTION AND PUBLICITY	-234.00
Bill	L14539	12/07/2022		643765 · PROMOTION AND PUBLICITY	-234.00
TOTAL					-3,568.00
Bill Pmt -Check	65193	12/19/2022	Staples Advantage	L0225 · FLUSHING BANK - OPERATING	
Bill	8068373507	11/25/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-135.86
Bill	8068452131	12/02/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-4.76
				6430G · OFFICE AND LIBRARY SUPPLIES	-16.64
				6451G · CUSTODIAL SUPPLIES	-128.88
TOTAL					-286.14

Mastics Moriches Shirley Community Library

DECEMBER 19, 2022

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65194	12/19/2022	Suazo Giron, Ashley J	L0225 · FLUSHING BANK - OPERATING	
Bill	112922	11/29/2022		6437L · PROGRAMS (LIT)	-376.00
TOTAL					-376.00
Bill Pmt -Check	65195	12/19/2022	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
Bill	88625 NatlGeoKids	11/21/2022		6411C · MICRO/REF CD (C&P)	-485.00
Bill	88705 LearningExpres	12/02/2022		6411C · MICRO/REF CD (C&P)	-1,124.00
				6411A · MICRO/REF CD (ADULT)	-1,123.00
				6411N · MICRO/REF CD (TEEN)	-1,123.00
Bill	88738 WorldBkOnline	12/09/2022		6411C · MICRO/REF CD (C&P)	-720.00
				6411A · MICRO/REF CD (ADULT)	-514.00
				6411N · MICRO/REF CD (TEEN)	-514.00
Bill	88759 AllData Repair	12/12/2022		6411A · MICRO/REF CD (ADULT)	-1,320.00
TOTAL					-6,923.00
Bill Pmt -Check	65196	12/19/2022	Suffolk Cooperative Library System - TELE	L0225 · FLUSHING BANK - OPERATING	
Bill	73867 CwnCst MBeach	11/21/2022		6431D · TELECOMMUNICATIONS	-7,425.00
Bill	73866 CwnCst Morich	11/21/2022		6431D · TELECOMMUNICATIONS	-7,425.00
TOTAL					-14,850.00
Bill Pmt -Check	65197	12/19/2022	Superior Waste Services of NY Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	121529	11/09/2022		7500 · BUILDING IMPROVEMENTS	-380.00
Bill	121928	11/21/2022		7500 · BUILDING IMPROVEMENTS	-380.00
TOTAL					-760.00

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1250	12/19/2022	Unitech Services Group, Inc.	L0229 - FLUSHING BANK - BOND Referendum	
	Bill	RtnSecurity - MnLib	12/13/2022		7500 - BUILDING IMPROVEMENTS	-113,600.00
TOTAL						-113,600.00
	Bill Pmt -Check	65198	12/19/2022	Vergara, Josmary A.	L0225 - FLUSHING BANK - OPERATING	
	Bill	113022	11/30/2022		6437L - PROGRAMS (LIT)	-650.00
TOTAL						-650.00
	Bill Pmt -Check	1251	12/19/2022	W. B. Mason Co., Inc.	L0229 - FLUSHING BANK - BOND Referendum	
	Bill	234396012	11/22/2022		7500 - BUILDING IMPROVEMENTS	-245.05
TOTAL						-245.05
	Bill Pmt -Check	1252	12/19/2022	W. B. Mason Co., Inc.	L0229 - FLUSHING BANK - BOND Referendum	
	Bill	234358462	11/21/2022		7500 - BUILDING IMPROVEMENTS	-9,137.20
TOTAL						-9,137.20
	Bill Pmt -Check	1253	12/19/2022	WHM Plumbing & Heating Contractors, Inc	L0229 - FLUSHING BANK - BOND Referendum	
	Bill	App No 5	11/21/2022		7500 - BUILDING IMPROVEMENTS	-20,284.02
TOTAL						-20,284.02

Mastics Moriches Shirley Community Library
DECEMBER 19, 2022
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	65199	12/19/2022	Wilson, Alexander B.	L0225 · FLUSHING BANK - OPERATING	
Bill	112322 adults	11/23/2022		6437A · PROGRAMS (ADULT)	-80.00
Bill	113022 adults	11/30/2022		6437A · PROGRAMS (ADULT)	-80.00
Bill	120722 adults	12/07/2022		6437A · PROGRAMS (ADULT)	-80.00
TOTAL					-240.00
Bill Pmt -Check	65200	12/19/2022	Wolf Conservation Center, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	120622	12/06/2022		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00

I hereby certify that at a meeting on December 19, 2022
the above vouchers were approved and authorized.

Signed: _____

-846,707.35

Mastics Moriches Shirley Community Library
December 6, 2022
Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	12/09/2022	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12092022	12/09/2022		L0173 · 457B NYS DEFERRED COMP	\$ (1,915.97)
TOTAL						\$ (1,915.97)
	Bill Pmt -Check	7304	12/09/2022	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12092022	12/09/2022		L0171 · 403B MET LIFE	\$ (1,745.00)
TOTAL						\$ (1,745.00)
	Bill Pmt -Check	7305	12/09/2022	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12092022	12/09/2022		L0172 · 403B PRUDENTIAL	\$ (100.00)
TOTAL						\$ (100.00)
	Bill Pmt -Check	7306-7324	12/09/2022	Medicare Reimbursement Payments	L0226 · FLUSHING BANK - PAYROLL	\$ (5,534.43)
						\$ (5,534.43)
	Bill Pmt -Check	7325	12/09/2022	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
	Bill	4142800275	12/09/2022		L0196 · LONG TER	\$ (120.00)
					9055 · DISABILTY INSURANCE	\$ (1,303.51)
TOTAL						\$ (1,423.51)
	Bill Pmt -Check	7326	12/09/2022	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12092022	12/09/2022		L0500 · CSEA UNION DUES	\$ (1,446.74)
TOTAL						\$ (1,446.74)
					TOTAL	\$ (12,165.65)

Mastics Moriches Shirley Community Library
December 6, 2022
Payroll Benefits Warrant

I hereby certify that at a meeting of the board on ____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Community Library Friends of the Arts – report by Tara D’Amato, December 2022

This month, an online Teams meeting was organized to speak with possible new steering committee members. Invited were: Delaney Haffener, James Evans, Kelly Furnari, Kyle Imperatore and Nick Balzano. With a Maybe rsvp by Delaney, no rsvp from Furnari or Balzano and Imperatore declining, I met with James Evans via videoconference on Weds. Dec 7th at 7 p.m. for an hour.

James is a local film maker who also has run the Mastic Beach Indie Film Festival for 4 years. The festival was run entirely online in 2020 from the Community Library when our hours were limited due to the pandemic. Our high speed T1 internet connection enabled the festival to run live director talks, panel discussions and music performances online to a worldwide audience. He is making a new feature film and continuing to run the Film Festival which will run in late spring 2023. James is interested in working with the Friends of the Arts to bring film programming to the community and to work with children and teens on film making programs at the library.

I will host an in-person meeting in January advertised online and in print, to generate more interest for potential steering committee members and volunteers.

Programming

I am currently interviewing performers to run a Sunday afternoon concert series from February – April this year. Concerts will be held in the Mastic Rec center large room or possibly one of the new Moriches meeting rooms. A signature children’s performance is being planned for early April.

RASD Board Report December 2022
Submitted by Kerrilynn Jorgensen

November Statistics At-A-Glance

Programs In-person: On Site		Programs In-person: Off Site	
# of Sessions	# Attended	# of Sessions	# Attended
32	153	1	28

Programs Virtual Live	
# of Sessions	# Attended
1	8

The staff at the Mastics-Moriches-Shirley Community Library adopted a local family again this year from the Colonial Youth and Family Service League. Samantha Soccorso of CYFS said there were so many families this year that needed assistance, so much so that 30 extra families applied this year that were not adopted. Fortunately, our staff went above and beyond buying items off of the wish list for our family. This year, Erika Irish and I were in charge of organizing the efforts. We also collected a few hundred dollars that we were then able to go shopping and buy some extra special items for this family in need. Much thanks to Harry Lugo for helping us load the library van and make the delivery on time!



December 19, 2022

Sylvia Maurer

Some of the programs the Children's and Parents' Services Department offered for November included a session each of *Babies Boogie*, *Toddlers Tango*, *Stretch and Sketch* and a *Snowy Owl Painting* with Art Teacher Amy. We also partnered with the Adult Department to offer *All About Bats* at The William Floyd Estate where families were able to learn about bats and build their own bat house. As an extension, bat activities were also available in the playspace. Parents and children enjoyed our Thanksgiving Playdough drop-ins offered by Cathy Meinhold. Each month she creates new homemade scented playdough based on scents of the season and the children get to explore all of their senses while experimenting with the dough.

An exciting event we attended was the Moriches Elementary School PTO Touch-a-Truck. This event took place on Saturday, November 5, at the William Floyd High School south parking lot. Hillary Maldonado greeted community members at the Community Library table and provided them with library information, crafts and goodies to take home.



December 2022

Compiled by: Stephen Burg

Over the past month, The Digital Services Department conducted two computer classes: Make an App and Pinterest. We also conducted 10 one-on-one tech appointments covering various topics. The department continues to curate the library's social media platforms. I have been overseeing the custodial staff prepping the Mastic Beach branch for the opening of the branch. The custodial staff has also begun to prep Moriches to begin setting up shelving and moving in furniture.

Digital Equipment Circulation FY 22-23	November Checkouts	November Renewals
Unique Item 3 (Item C) Hotspots and Chromecasts	5	0
Unique Item 4 (Item C) Go Pro and iPads	0	1

Digital services December Stats

Facebook	November
page views	574
post reach	11909
Instagram	
reach	2623
Impressions	209
Followers	1156
YouTube	
views	1049
subscriber	554
Chat/Text Ref	
text/email	41
overdrive	
ebooks	3513
audio books	1874
flipster	
online views	151
Freegal	
downloads	170
streamed	621
both:	791
Hoopla	
new patrons	10
check outs	508
Kanopy	
downloads	244
HOOPLA + KANOPY:	752

REPORT OF PERSONNEL CHANGES					DATE PREPARED:		
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					12/19/22		
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 of 2	
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Squicciarini, Patrick		Custodial Worker I	\$15.00/HR	Up to 17.5 Hours	11/29/22	
APT	Cruz, Yvette		Library Clerk Spanish Speaking	\$15.00/HR	Up to 17.5 Hours	12/09/22	
APT	Vann, Colleen		Library Assistant	\$18.16/HR	Up to 17.5 Hours	11/29/22	
APT	Papo, Kerri		Library Assistant	\$22.99/HR	Up to 17.5 Hours	11/29/22	
DID YOU: t for all new positions or when refilling those for which DS is over five years old? <input type="checkbox"/> request and canvas an eligible list for all competitive positions? tion for Employment (CS-205) on all provisional, temp & non-competitive nts? Fill in jurisdiction and appointment date at bottom of application it a personnel change on the previous incumbent shown above?					The above changes are hereby certified as being in accordance with Civil Service requirements.		
<input type="checkbox"/> APPROVED		<input type="checkbox"/> DISAPPROVED					
<input type="checkbox"/> APPROVED AS NOTED				Signature of Appointing Authority			

REPORT OF PERSONNEL CHANGES					DATE PREPARED:		
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					12/19/22		
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 2 of 2	
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Theiling, Lonna		Librarian I	\$29.00/HR	Up to 17.5 Hours	12/12/22	
APT	Klement, Janet		Library Assistant	\$22.99/HR	Up to 17.5 Hours	12/12/22	
SI	Mastando, Peter		Guard	\$21.50/HR	Up to 17.5 Hours	11/23/22	
A	Chandler, Erica		Librarian I	\$33,696.00		12/07/22	
LA	Davila, Gabriella		Library Clerk	\$15.36/HR	Up to 17.5 Hours	12/09/22-/1/07/23	
DID YOU: t for all new positions or when refilling those for which DS is over five years old? <input type="checkbox"/> request and canvas an eligible list for all competitive positions? tion for Employment (CS-205) on all provisional, temp & non-competitive nts? Fill in jurisdiction and appointment date at bottom of application it a personnel change on the previous incumbent shown above?					The above changes are hereby certified as being in accordance with Civil Service requirements.		
<input type="checkbox"/> APPROVED		<input type="checkbox"/> DISAPPROVED					
<input type="checkbox"/> APPROVED AS NOTED				Signature of Appointing Authority			

PREPAYMENT OF INVOICES

The Library Board of Trustees shall approve all invoices prior to payment being made from Library funds except in cases where it is deemed necessary or advantageous by the Library Director or Business Manager to pay such invoices prior to approval; for example time sensitive invoices whereby the delay of payment would be detrimental or disadvantageous to the Library.

The Library Director and Business Manager shall be authorized to expend funds prior to Board approval for the following invoice types:

- Utilities
- Credit Cards
- Freight, shipping, and mailing charges
- Library Patron Refunds
- **[Emergency Repairs]**
- **[Employee Benefits]**
- **[Insurance]**

The Library Director and Business Manager shall further be authorized to expend funds prior to Board approval for invoice types other than those listed above only in cases where it is deemed necessary or advantageous and where the invoice does not exceed ~~one~~**[ten]** thousand dollars (**\$10,000**). Invoices, other than those types listed above, which exceed ~~one~~ **[ten]** thousand dollars (**\$10,000**) shall require approval of the majority of the Board of Trustees prior to payment.

The Board of Trustees shall be informed of all invoices paid prior to Board approval at the regularly scheduled Board of Trustees meeting immediately following such payment.

Latest Revision: November 19, 2007
Originally Adopted: October 25, 2000



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

November 1, 2022

To: Member Library Directors;
Boards of Trustees
From: Kevin Verbesey
Re: **SCLS Proposed FY 2023 Budget**

Enclosed with this memo is the **Proposed SCLS FY 2023 Operating Budget** for your review and consideration.

At its meeting on October 31, 2022 the SCLS Board of Trustees approved the enclosed SCLS FY 2023 Operating Budget and authorized its submission for member library approval. In order for this proposal to take effect more than 2/3 of member libraries must vote to approve the proposed budget before December 31, 2022.

Attached to this memo are the final proposed SCLS FY 2023 Budget, a final proposed Member Support Chart, and your budget ballot. **Please print the ballot out and use it to record your library vote.**

To gain a full understanding of this proposed budget, and its impact on the member libraries, we ask that you review both this packet and the previously distributed "draft" budget packet that was dated October 5, 2022.

There have been some changes made from the "draft" budget that was distributed in October. The changes are based upon additional information and feedback that we have received subsequent to the "draft" budget being developed. The reasons behind each change are listed below.

Income

- 1) *Member Library Support* has been adjusted down to an overall 1% increase (from the 1.5% that was initially proposed) based on current projections and budgetary expectations.
- 2) *PALS Administrative Fee* has been increased to reflect the finalized PALS budget that was passed by consortium members in the last month.

- 3) *Sustainable Libraries Initiative* income of \$20,000 was added in order to reflect expected contributions from the SLI as the program grows and brings in new members.

Expenditures

- 1) *Salaries* overall increase from the first draft. This is due primarily to staffing additions to support the SLI, Lending Library, and Social Media team. SCLS and our staff union are currently negotiating terms of a new contract which will impact these lines as well.
- 2) *Health Insurance* and *Social Security* have been adjusted from the previous estimates based on new estimates and the updated adjustments in the salary lines.
- 3) *Professional Fees* have been adjusted up \$1,200 from the first draft based upon an increase in cost for our internal auditors.
- 4) *Books* have been increased by \$4,500 from the first draft so that SCLS can make a greater investment in the “pool collections” of books that libraries use for discussions and programming.
- 5) *Downloadable Media* have been increased by \$5,000 from the first draft so that SCLS can make a greater investment into the downloads collection of eBooks and eAudio that is purchased from Overdrive.
- 6) *Electricity* costs have been revised down \$2,000 from the first estimate based on current cost projections.
- 7) *Homework Help* which includes VetNow and JobsNow has been decreased by \$60,000 in the first draft based upon a newly negotiated contract for the services.
- 8) *Publicity and Printing* and been increased by \$20,000 from the first draft to reflect the need to better promote some of our shared online services which can be done using the expertise of our Social Media team.
- 9) *Vehicle Maintenance* costs have been raised \$2,500 from the first estimate based on current cost projections.
- 10) *Security Services* has been increased \$358 from the first draft to reflect current cost estimates.
- 11) *Programs* has been increased \$1,300 from the first draft (which is still a decrease of almost 14% from the current FY) to reflect current cost estimates.
- 12) *Gas* and *Electricity* have both been increased from the first draft to reflect current cost estimates.

13) *Equipment-Vehicles* has been increased by \$5,000 from the first draft (to \$65,000.) These are funds for the purchase of a new delivery vehicle.

14) *Facility Renovations* have been reduced by \$70,000 from the first draft as one of the projects initially included has been completed.

The bottom line after these changes have been made is that **the overall SCLS 2023 Budget is projected to increase by 6.13% (\$894,619.)** The operations side will increase by 1.73% (\$117,871) and the Direct Offset side will increase by 8.35% (\$646,748.) Most of the increase is due to the additional spending on Downloadable Media and a projected increase in coordinated orders.

Member Support, overall, will increase 1% (\$23,283) in 2023.

We are often asked why every library does not have the same percentage change in member support. Member library financial participation is determined by a formula that includes the library's service population (which has changed this year due to the release of the 2020 Census) and the library's expenditures for the prior year (2021.) If your library's disbursements (less capital expenditures and debt service – as defined in your New York State Annual Report) or population increased more than the County average then your contribution change will be greater than the average. The version that is enclosed with this memo is the final member support chart for 2023.

If possible, please address this issue at your next Board meeting and return the enclosed ballot to SCLS before December 31, 2022. Should you have any questions, please feel free to contact me.

Thank you for your continued support of our collaborative efforts.

2023 BUDGET REVENUE

	2021	2022	2023	2022 to 2023	2022 to 2023
SOURCE	Rev. Budget	Budget	Proposed	\$ Change	% Change
N. Y. State	3,187,691	2,656,409	2,883,774	227,365	8.56%
Local Services Support Aid (LSS)	306,749	306,749	330,753	24,004	7.83%
Outreach	262,238	218,531	235,160	16,629	7.61%
SCLS: CLA	174,391	145,326	156,407	11,081	7.62%
Misc. Grants	0	242,000	0	(242,000)	0.00%
Interest	10,000	5,000	5,000	0	0.00%
Rental	56,180	57,500	58,100	600	1.04%
Delivery Service	500	500	1,500	1,000	200.00%
Mailing Overdues	15,000	15,000	15,000	0	0.00%
Miscellaneous	10,000	10,000	10,000	0	0.00%
Contributions	100	100	100	0	0.00%
Programs/Rooms	5,000	5,000	6,000	1,000	20.00%
Library Contract Service	165,000	162,000	162,000	0	0.00%
Member Library Support	2,328,334	2,328,334	2,351,617	23,283	1.00%
PALS Admin. Fee	627,434	644,422	679,331	34,909	5.42%
Sustainable Libraries Initiative	0	0	20,000	20,000	100.00%
RFID Support	0	0	0	0	0.00%
Sub-Total (Operational)	7,148,617	6,796,871	6,914,742	117,871	1.73%
<i>Central Library support</i>					
Non-fiction (Overdrive)	12,000	12,000	12,000	0	0.00%
Homework Help	55,000	55,000	55,000	0	0.00%
ILL Delivery Support	0	0	0	0	0.00%
Sub-Total (Central Library)	67,000	67,000	67,000	0	0.00%
<i>DIRECT OFFSET</i>					
LLSA Member Libraries	520,748	433,957	467,287	33,330	7.68%
CLA CBA Central Library	414,551	345,458	371,799	26,341	7.62%
Suffolk E-Resources	722,400	744,000	770,040	26,040	3.50%
Coordinated Orders	700,000	1,000,000	1,200,000	200,000	20.00%
Downloadable Media	4,946,362	5,193,680	5,531,127	337,447	6.50%
SCLS: CBA	18,581	15,484	16,500	1,016	6.56%
Dedicated Library Aid (Grants)	10,712	8,926	31,500	22,574	252.90%
Misc. Grants	0			0	0.00%
Sub-Total (Direct Offset)	7,333,354	7,741,505	8,388,253	646,748	8.35%
Transfer from Unappropriated Fund Balance	0	0	130,000	130,000	0.00%
Sub-Total (Non-Operational)	-	-	130,000	130,000	0.00%
TOTAL REVENUE	14,548,971	14,605,376	15,499,995	894,619	6.13%

2023 Budget Expenditures

ACCOUNT TITLE	2021	2022	2023	2022 to 2023	2022 to 2023
	Rev. Budget	Budget	Proposed	\$ Change	% Change
<u>SALARIES</u>					
LIBRARIANS	1,268,847	1,305,985	1,492,060	186,075	14.25%
CLERICAL	948,526	1,029,845	1,069,789	39,944	3.88%
Shipping & Maint.	304,647	376,835	365,357	(11,478)	-3.05%
SUBSTITUTES & HOURLY	151,068	175,813	167,266	(8,547)	-4.86%
SUB-TOTAL (Salaries)	2,673,088	2,888,478	3,094,472	205,994	7.13%
<u>FIXED CHARGES & FRINGE BENEFITS</u>					
RETIREMENT	420,000	400,000	400,000	0	0.00%
SOCIAL SECURITY	203,175	220,768	232,312	11,544	5.23%
WORKER'S COMP.	41,500	41,500	37,500	(4,000)	-9.64%
UNEMPLOYMENT	50,000	1,000	1,000	0	0.00%
DISABILITY	6,000	5,000	5,000	0	0.00%
HEALTH INSURANCE	500,000	445,000	460,000	15,000	3.37%
MEDICAL INS. RETIREES	550,000	500,000	520,000	20,000	4.00%
DENTAL	40,000	42,000	38,000	(4,000)	-9.52%
OPTICAL	3,500	4,500	4,500	0	0.00%
FLEX PLAN	500	500	500	0	0.00%
SICK & VAC. PAYOUTS	85,000	85,000	95,000	10,000	11.76%
LONG TERM CARE INS.	2,500	2,500	2,000	(500)	-20.00%
INSURANCE INCENTIVE	23,000	26,000	42,000	16,000	61.54%
Empl. Assist. Program	2,000	2,000	1,800	(200)	-10.00%
SUB-TOTAL (Fixed & Fringe)	1,927,175	1,775,768	1,839,612	63,844	3.60%
<u>PROFESSIONAL FEES</u>	60,850	62,350	57,050	(5,300)	-8.50%
SUB-TOTAL (Professional Fees)	60,850	62,350	57,050	(5,300)	-8.50%
<u>LIBRARY MATERIALS</u>					
BOOKS	3,500	2,500	10,000	7,500	300.00%
DOWNLOADABLE MEDIA	100,000	100,000	105,000	5,000	5.00%
HOMEWORK HELP	366,000	366,000	306,000	(60,000)	-16.39%
SUB-TOTAL	469,500	468,500	421,000	(47,500)	-10.14%
<u>DIRECT OFFSET</u>					
LLSA MEMBER LIBRARIES	520,748	433,957	467,287	33,330	7.68%
CLA CBA CNTRL LIBRARY	414,551	345,458	371,799	26,341	7.62%
CBA MATERIALS	18,581	15,484	16,500	1,016	6.56%
SUFFOLK E-RESOURCES	722,400	744,000	770,040	26,040	3.50%
DOWNLOADABLE MEDIA	4,946,362	5,193,680	5,531,127	337,447	6.50%
COORDINATED ORDERS	700,000	1,000,000	1,200,000	200,000	20.00%
Dedicated Library Aid	10,712	8,926	31,500	22,574	252.90%
Misc. Grants	-	-	0	0	0.00%
SUB-TOTAL	7,333,354	7,741,505	8,388,253	1,054,899	14.38%

2023 Budget Expenditures

ACCOUNT TITLE	2021	2022	2023	2022 to 2023	2022 to 2023
	Rev. Budget	Budget	Proposed	\$ Change	% Change
<i>OPERATIONS</i>					
OFFICE & LIB. SUPPLIES	30,000	44,500	40,500	(4,000)	-8.99%
TELEPHONE VOICE	22,000	26,000	23,000	(3,000)	-11.54%
ISP SERVICE	60,000	60,000	35,000	(25,000)	-41.67%
Line of Credit INTEREST	100	100	100	0	0.00%
POSTAGE & FRGHT SCLS	10,000	12,500	15,000	2,500	20.00%
POSTAGE OVERDUES	12,000	12,000	9,000	(3,000)	-25.00%
PUBLICITY & PRINTING	30,000	30,000	50,000	20,000	66.67%
TRAVEL	10,000	20,500	23,500	3,000	14.63%
LOST IN TRANSIT	13,500	13,500	10,000	(3,500)	-25.93%
OVERDUE SUPPLIES	3,500	3,500	3,500	0	0.00%
MEMBERSHIP DUES	25,000	25,000	25,000	0	0.00%
MAINT. - OFFICE EQUIP.	23,800	18,050	16,000	(2,050)	-11.36%
COMPUTER SERVICES	260,000	260,500	261,500	1,000	0.38%
VEHICLE OPERATION	38,300	40,700	35,000	(5,700)	-14.00%
VEHICLE MAINTENANCE	12,000	12,000	17,500	5,500	45.83%
SECURITY SERVICES	21,500	21,500	21,858	358	1.67%
TRUSTEE EXPENSE	2,500	2,500	2,000	(500)	-20.00%
PROGRAMS	50,000	59,500	51,300	(8,200)	-13.78%
PROF. DEVELOPMENT	15,000	35,500	37,000	1,500	4.23%
Misc	604,054	-	0	0	0.00%
SUB-TOTAL	1,243,254	697,850	676,758	(21,092)	-3.02%
<i>BUILDING OPERATIONS</i>					
GAS	21,000	21,000	31,000	10,000	47.62%
ELECTRICITY	38,000	36,000	47,000	11,000	30.56%
WATER	1,500	1,500	1,200	(300)	-20.00%
SUPPLIES-JANITORIAL	2,500	2,500	2,000	(500)	-20.00%
CONTRACT SERVICES	307,062	307,125	358,800	51,675	16.83%
REPAIR - BLDG. & EQUIP.	35,000	40,000	40,000	0	0.00%
SUB-TOTAL	405,062	408,125	480,000	71,875	17.61%
<i>INSURANCE</i>	71,688	77,800	77,850	50	0.06%
<i>EQUIPMENT - LENDING LIBRARY</i>	5,000	5,000	5,000	0	0.00%
<i>EQUIPMENT - SYSTEM</i>	35,000	55,000	45,000	(10,000)	-18.18%
<i>EQUIPMENT - VEHICLES</i>	-	275,000	65,000	(210,000)	100.00%
<i>FACILITY RENOVATIONS</i>	325,000	150,000	350,000	200,000	133.33%
SUB-TOTAL	436,688	562,800	542,850	(19,950)	-3.54%
TOTAL EXPENDITURES	14,548,971	14,605,376	15,499,995	894,619	6.13%

**Proposed 2023 MEMBER LIBRARY SUPPORT @ 1.00% (OVERALL INCREASE)
BASED ON ANNUAL REPORT FINANCIALS: 2021**

	ACT 2022 ML SUPP	PROP 2023 ML SUPP	\$ Change PROP 2023 FROM 2022 ACT	% Change PROP 2023 FROM 2022 ACT
AMAGANSETT	11,057	11,168	111	1.00%
AMITYVILLE	33,060	33,869	809	2.45%
BABYLON	19,121	19,119	(2)	-0.01%
BAYPORT-BLUE POINT	23,736	23,517	(219)	-0.92%
BAY SHORE-BRIGHTWATERS	42,645	43,846	1,201	2.82%
BRENTWOOD	107,019	108,934	1,915	1.79%
BROOKHAVEN	11,057	11,444	387	3.50%
CENTER MORICHES	37,385	40,667	3,282	8.78%
CENTRAL ISLIP	46,327	50,211	3,884	8.38%
COLD SPRING HARBOR	18,699	19,082	383	2.05%
COMMACK	31,701	31,696	(5)	-0.02%
COMSEWOGUE	63,978	64,172	194	0.30%
CONNETQUOT	63,660	61,929	(1,731)	-2.72%
COPIAGUE	42,458	43,666	1,208	2.85%
CUTCHOGUE-NEW SUFFOLK	11,057	11,456	399	3.61%
DEER PARK	36,138	36,142	4	0.01%
EAST HAMPTON	26,626	31,350	4,724	17.74%
EAST ISLIP	38,956	38,024	(932)	-2.39%
ELWOOD	18,725	19,068	343	1.83%
EMMA S CLARK	64,331	66,706	2,375	3.69%
FLOYD MEMORIAL	11,057	11,168	111	1.00%
HALF HOLLOW HILLS	71,603	73,215	1,612	2.25%
HAMPTON BAYS	23,405	24,902	1,497	6.40%
HAMPTON	11,057	11,168	111	1.00%
HARBORFIELDS	37,332	37,215	(117)	-0.31%
HAUPPAUGE	23,717	23,655	(62)	-0.26%
HUNTINGTON	71,252	69,643	(1,609)	-2.26%
ISLIP	33,768	32,230	(1,538)	-4.55%
JOHN JERMAIN	11,057	16,710	5,653	51.13%
LINDENHURST	54,141	52,854	(1,287)	-2.38%
LONGWOOD	84,485	85,659	1,174	1.39%
MASTICS-MORICHES-SHIRLEY	89,348	85,263	(4,085)	-4.57%
MATTITUCK	11,057	11,168	111	1.00%
MIDDLE COUNTRY	122,961	122,483	(478)	-0.39%
MONTAUK	11,057	11,168	111	1.00%
NORTH BABYLON	39,218	38,518	(700)	-1.78%
NORTH SHORE	43,589	42,107	(1,482)	-3.40%
NORTHPORT-EAST NORTHPORT	76,978	77,539	561	0.73%
PATCHOGUE-MEDFORD	88,255	86,365	(1,890)	-2.14%
PORT JEFFERSON	32,582	33,539	957	2.94%
QUOGUE	11,057	11,168	111	1.00%
RIVERHEAD	51,451	51,587	136	0.26%
ROGERS MEMORIAL	32,003	36,329	4,326	13.52%
SACHEM	117,362	116,145	(1,217)	-1.04%
SAYVILLE	30,584	30,786	202	0.66%
SHELTER ISLAND	11,057	11,168	111	1.00%
SMITHTOWN	160,973	160,026	(947)	-0.59%
SOUTH COUNTRY	30,623	29,733	(890)	-2.91%
SOUTH HUNTINGTON	57,956	58,259	303	0.52%
SOUTHOLD	11,057	11,168	111	1.00%
WEST BABYLON	38,560	38,464	(96)	-0.25%
WEST ISLIP	40,283	40,455	172	0.43%
WESTHAMPTON	21,799	25,265	3,466	15.90%
WYANDANCH	17,914	18,429	515	2.87%
TOTALS:	2,328,334	2,351,617	23,283	1.00%



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

BALLOT

2023 SCLS Budget

The Board of Trustees of the _____ Library

☐

Approved

☐

Disapproved

The Proposed 2023 Budget of the Suffolk Cooperative Library System,
approved by the SCLS Board of Trustees on October 31, 2022.

Signed: _____ Date: _____

Please return to SCLS. Attention Director's Office no later than
December 31, 2022

COLONIAL

YOUTH AND FAMILY SERVICES

Join us in Honoring Nancy Marks

for her Generous Contributions to the
Mastics Shirley Moriches Communities

Celebrates Their

50 ANNIVERSARY
YEARS



NANCY MARKS

MMS Library Trustee;
VP Colonial Youth & Family Services

**PLEASE JOIN US FOR
DINNER AND COCKTAILS**

WHEN

JANUARY 27 , 2023

7:00 PM - 11:00 PM

WHERE

SUNSET HARBOUR

90 COLONIAL DRIVE

EAST PATCHOGUE, NY 11772

631-289-2852

TICKETS ARE \$100.00 PER PERSON

COCKTAIL HOUR, DINNER, OPEN BAR, CHINESE AUCTION & SILENT AUCTION



SPONSORSHIP FORM

THIS YEAR THE FOLLOWING SPONSORSHIPS ARE AVAILABLE FOR YOUR CONSIDERATION:

_____ **Platinum Sponsorship \$4,000**

Includes: Full Page Journal Ad, Signage at Event,
5 Tickets to Cocktail Party-Dinner

_____ **Gold Sponsorship \$3,000**

Includes: Full Page Journal Ad, Signage at Event,
2 Tickets to Cocktail Party-Dinner

_____ **Silver Sponsorship \$2,000**

Includes: Half Page Journal Ad, Signage at Event,

_____ **Bronze Sponsorship \$1,000**

Includes: Signage at Event,

I would like to reserve _____ tickets at \$100 each

I am unable to attend but would like to
contribute \$ _____

TOTAL \$ _____

☐ VISA ☐ MASTERCARD

Card Number: _____

Expiration Date: _____ Security Code: _____

Name on Card: _____

Address of Cardholder: _____

Zip Code on Card: _____

Signature Authorization: _____

Jan 13, 2023
Ad Copy Due

Colonial Journal

_____ **YES, I would like to take a color ad
in the Dinner Journal**

_____ **BACK PAGE (1) \$1,500**
8" w x 10" h

_____ **CENTERFOLD (1) \$1,000**
8" w x 10" h (x2)

_____ **INSIDE COVER (2) \$500**
8" w x 10" h

_____ **FULL PAGE \$300**
8" w x 10" h

_____ **HALF PAGE \$200**
4" w x 5" h

AD COPY: _____

Please attach ad copy or email as placement and camera
ready art work to **sspress2000@aol.com**

Should you have any questions, please feel free to
contact us at **631-281-4461**.

Name: _____ Company: _____

Address: _____

Business Phone: _____ Home Phone: _____

Email: _____ Cell Phone: _____