

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF OCTOBER 24, 2022 BOARD MEETING
MASTIC RECREATION CENTER

Trustee Maiorana called the meeting to order at 7:01 pm.

CALL TO ORDER

PERIOD OF PUBLIC EXPRESSION

Present were Trustees Maiorana, Gross, Dubois and Marks, Director Rosalia, Assistant Director D'Amato, and Secretary Stirber. Giovanni Leone from H2M, Chris Barletta from Sandpebble and Mark Grossman attended as guests. Business Manager Nowak and Trustee Furnari arrived late.

PRESENT

Motion by Marks, second by Gross, to accept the minutes of the September 26, 2022 meeting of the Board of Trustees. Carried 4-0.

**APPROVAL OF
MINUTES**

Motion by Dubois, second by Marks, to accept the minutes of the October 12, 2022 special meeting of the Board of Trustees. Carried 4-0.

Motion by Gross, second by Marks, to approve the following Operating Fund Schedule of Claims dated October 24, 2022. Carried 4-0.

**SCHEDULE OF
CLAIMS**

Motion by Dubois, second by Marks, to approve the Operating Financial Report for September 2022. Carried 4-0.

**FINANCIAL
REPORTS**

Motion by Gross, second by Dubois, to approve the Capital Fund Financial Report for September 2022. Carried 4-0.

PROCLAMATION PRESENTED TO ZARIEL MACCHIA

PROCLAMATION

The Director reported that the Suffolk County Legislature approved our request for funding toward our I/A sanitary system for the main building at 407. She informed the Board that we anticipate receiving over \$160,000 toward this project. This work is currently going out for a re-bid in an effort to achieve a lower bid. Ms. Rosalia then reported that SCLS has recommended awards for the NYS Library Construction Grant. Based on our application, our library was recommended for \$380,250 in funding for the main library project as part of the 2022/2023 grant cycle. The applications are now forwarded to the New York State Education Department (NYSED) for further review. It can take a year to review the application and award the funding. The Director also reported that we received an update from the NYSED concerning our Library Construction Grant Applications for the branches that were part of the 2021/2022 grant year. We were awarded \$451,000 and NYSED plans to close out the grant and release the funds. That amounts to about \$800,000 in grant funding that will be helpful with the construction. Ms. Rosalia informed the Board that the blue building across from 369 was recently leveled and demolished. Currently discussions are taking place to decide what to do with the property before a specific plan is developed. For now, we could contact the landscaper for 369 to put up a fence at the back of the property for privacy and to put down seed. Ms. Rosalia reported that we are in the process of reviewing all of our library policies to be sure they reflect current practice and meet current regulations. She anticipates we will present them to the Board beginning next month. The Director reported that she attended the Empire State Libraries Dinner and the William Floyd Alumni Association Dinner and both events were well attended. In addition, she was excited to report that The Rotary Club had a pancake breakfast fundraiser that raised over \$3,000 towards scholarships and the local food pantries. Lastly she reported providing updates about the branches. Moriches is moving quickly with the floor in, and the parking lot and landscaping completed. She anticipates it will be very soon that the collection items and furniture will be moved in. Mastic Beach is still waiting for the electrical panel, and she is excited to report the grand opening will be very soon and believes it will be an uplifting project for the community.

DIRECTOR'S REPORT

The Assistant Director reported that she is currently working with the Director and Mark Grossman on the grand opening event information for the branches as well as the latest information concerning the issues at the main branch. Ms. D'Amato reported she is working on job postings and has been involved with new hirings. Also, Ms. D'Amato reported that she is working on programming at each of the specific branches. Currently there are programs all over the community with

ASSISTANT DIRECTOR'S REPORT

pumpkins, festivals and trunk and treats. She continued with her report and informed the Board that the Adult and Teen departments have agreed to work together on representing the library at the annual Christmas Parade. Lastly, the Assistant Director reported that the Literacy Department has been granted access to use the Mastic Beach Ambulance Department and Wertheim National Refuge for their programs.

Motion by Dubois, second by Gross, to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

**PERSONNEL
CHANGES**

Motion by Gross, second by Marks, to approve the amended resource sharing code as presented/recommended by the Suffolk Cooperative Library System. Carried 4-0.

**SCLS –
RESOURCE
SHARING CODE
AMENDMENTS**

Motion by Gross, second by Dubois,

WHEREAS, by Notice to Bidders dated September 1, 2022 the Library Board of Trustees solicited bids for Contract 02-2.300 IA System Waste Treat System and

**IA SANITARY
WASTE
TREATMENT
SYSTEM FOR
MAIN LIBRARY**

WHEREAS, on September 15, 2022 only one bid from Clear River Environmental Service Corp. was received opened and reviewed, and

WHEREAS, the Library Board of Trustees have determined to reject all bids with respect to Contract 02-2.300 IA System Waste Treat System in the best interests of the Library and School District taxpayers and rebid that phase of the project;

NOW THEREFORE, be it resolved that the aforesaid bids are rejected, and the Project Construction Manager is directed to solicit new bids for such work.

Carried 4-0.

Motion by Dubois, second by Gross, to move into Executive Session at 7:55 pm to discuss a matter related to one particular employee. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Furnari, second by Dubois, to leave Executive Session at 9:05 pm. Carried 5-0.

Motion by Dubois, second by Gross, to adjourn the meeting at 9:05 pm. **ADJOURNMENT**
Carried 5-0.

Respectfully submitted by,

Madeline Stirber

Madeline Stirber, Secretary