### **MEETING OF THE BOARD OF TRUSTEES**

#### OF THE

### MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

August 22, 2022

7:00 PM

### <u>AGENDA</u>

- I. CALL TO ORDER

  PLEDGE OF ALLEGIANCE

  PERIOD OF PUBLIC EXPRESSION
- II. APPROVAL OF MINUTES
- III. SCHEDULE OF CLAIMS
  - 1. OPERATING FUND
- IV. FINANCIAL REPORTS
- V. DIRECTOR'S REPORT
- VI. ASSISTANT DIRECTOR'S REPORT
- VII. BUSINESS MANAGER'S REPORT
- VIII. UNFINISHED BUSINESS

#### IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
  - 1. ADULT SERVICES
  - 2. CHILDREN'S & PARENTS SERVICES
  - 3. TEEN SERVICES
  - 4. CRS
  - 5. LITERACY SERVICES
  - 6. DIGITAL SERVICES
  - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
  - 1. RECOMMENDED CHANGES
- C. CONTINUING EDUCATION
- D. AWARDING OF BIDS

#### X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for:

September 26, 2022 @ 7:00PM

### **DRAFT**

#### MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

### MINUTES OF JULY 12, 2022, SPECIAL BOARD MEETING

Trustee Gross called the meeting to order at 8:09 am.

**CALL TO ORDER** 

Present were Trustees Gross, Dubois, Furnari and Marks and Director Rosalia, Business Manager Nowak, and Secretary Stirber. Chris Barletta from Sandpebble attended as a guest. Wendy Gross had to leave at 8:17 am.

**PRESENT** 

Motion by Dubois, second by Marks, to award Contract 01-1.008 Moving and Storage for the Main Library Renovation Project to National Library Relocations, Inc. in the amount not to exceed \$130,347.00 (Base Bid + Options 1A, 1B and 3), and reserving the right to accept any additional alternates at a later date. Carried 3-0.

**CONTRACTS** 

Motion by Marks, second by Dubois, to award Contract 12-12.125 Wall Shelving for the Moriches Annex Project to W.B. Mason using New York State Contract #PC68401 in the amount not to exceed \$34,500 (final price to be determined). Carried 3-0.

Motion by Marks, second by Dubois, to award Contract 12-12.125 Wall Shelving for the Mastic Beach Annex Project to W.B. Mason using New York State Contract #PC68401 in the amount not to exceed \$34,500 (final price to be determined). Carried 3-0.

Motion by Marks, second by Dubois, to award Contract 02-2.200 Paving for the Moriches Annex Project to Aventura Construction, Corp. in the amount of \$109,200.00 (Base bid - \$99,200.00+#2-\$10,000.00) and reserving the right to accept any additional alternates at a later date. Carried 3-0.

Motion by Marks, second by Dubois, to move into Executive Session at 8:42 am to discuss a contractual issue. Carried 3-0.

EXECUTIVE SESSION

### <mark>DRAFT</mark>

Motion by Dubois, second by Marks, to leave Executive Session at 8:42 am. Carried 3-0.

Motion by Dubois, second by Marks, to adjourn the meeting at 8:43 am. ADJOURNMENT Carried 3-0.

Respectfully submitted by,

Madeline Stirber, Secretary

#### MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

### MINUTES OF JULY 25, 2022, BOARD MEETING

Trustee Maiorana called the meeting to order at 7:11 pm.

CALL TO ORDER

#### PERIOD OF PUBLIC EXPRESSION

At 7:18 pm organizational meeting began.

At 7:27 pm the regular meeting resumed.

Present were Trustees Maiorana, Gross, Dubois, Furnari and Marks, PRESENT Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber. Chris Barletta from Sandpebble and Fred Towle attended as guests.

Motion by Furnari, second by Dubois, to accept the minutes of the July 18, 2022 special meeting of the Board of Trustees. Carried 5-0. APPROVAL OF MINUTES

Motion by Marks, second by Furnari, to accept the minutes of the June 27, 2022 regular meeting of the Board of Trustees. Carried 5-0.

Motion by Gross, second by Dubois, to approve the following Operating SCHEDULE OF Fund Schedule of Claims dated July 25, 2022. Carried 5-0.

**CLAIMS** 

The Director informed the Board that she recently spoke with Lynda **DIRECTOR'S** Zach and the Board at Colonial Youth has expressed interest to be involved in the fundraising for the renovation of the "Little Red Schoolhouse." Ms. Rosalia asked the Board to think about whether this should be part of the next board meeting on August 22 at Herkimer or held as a separate meeting. She also reported that the library collections have been moved out of the main building or are ready to go. The Director informed the Board there will be a spreadsheet outlining where the materials are located or where they are going to end up. Ms. Rosalia then continued that this was a huge undertaking by staff. Over 80,000 items were scanned, labeled, and tagged so they could be stored properly and in the right location. She reported that Mastic Beach is coming along quickly with the arrival of shelving and flooring and the collections that will be housed there will arrive this Friday or Monday.

**REPORT** 

The parking lot is still rough, but the inside is beautiful. Inside the building there is still minor construction and electrical work so not able to open yet. In Moriches, the drywall is up and soon the raised access flooring and windows will be in. The Main Building is in the final stages of being emptied, including storing furniture and computers. August 5<sup>th</sup> is the last day that the building will have electric, and there will be no access to the building as of the 8<sup>th</sup>. Staff have been invited to move one box out and see the library one last time. The digitization project is in final phase, and she is working on reviewing the materials left in the final set of boxes. The phone system is live and operational, and all staff will soon have access to phones. Ms. Rosalia reported that we are thinking of going back to a weekly eNewsletter and email blast. Attendance at our programs has been lackluster. She continued reporting that staff is working at various locations throughout the community and in addition at SCLS. Lastly she wanted to thank the staff and managers. These last weeks have required a tremendous amount of work, and everyone has been volunteering to do new and different work to get the job done.

Ms. D'Amato reported that she has been working with the various library departments to recreate all programs offsite. This requires a tremendous amount of work for everyone. Developing an extensive calendar at multiple locations has been a challenge but the process is moving forward. She reported that they are looking into doing more family programs where all members of the family can attend. This requires collaboration by all departments. The Newsletter will be delivered next week and there will be an added section of all offsite programs. In some cases, departments are running in person and virtual programs. National Night Out is August 2<sup>nd</sup> and is well into the planning. The Assistant Director reported she anticipates over six hundred people and more than thirty community groups to attend. If the board is available please stop by behind Woodhull Elementary.

**ASSISTANT DIRECTOR'S** REPORT

In addition to a written report, the Business Manger reported that the office is involved in the financial and workers compensation audits. He reported that July 1<sup>st</sup> is a new year and there are new rates of pay and retro payments being calculated and incorporated into the payroll system. The office space is working out in the trailer and David Prevete has been extremely helpful in getting everything set up.

**BUSINESS MANAGER'S** REPORT

Motion by Gross, second by Dubois, to approve the CS-150 report with **PERSONNEL** the Director's recommended personnel changes. Carried 5-0.

**CHANGES** 

Motion by Gross, second by Dubois, to adopt the Library Board Meeting Calendar for Fiscal Year 2022-2023 as presented (or amended). Carried 5-0.

**LIBRARY CALENDARS** 

Motion by Furnari, second by Gross, to adopt the Library Holiday Calendar for Calendar Year 2023 as presented (or amended). Carried 5-0.

#### **Moriches Annex:**

AWARDING OF CONTRACTS

Motion by Marks, second by Dubois, to award Contract #09-9.400 for flooring at Moriches to Milburn Flooring as per NYS OGS contract #PC 69412 for a not to exceed amount of \$32,205.00. Carried 5-0.

Motion by Gross, second by Marks, to award Contract #09-9.200 for painting at Moriches to New York Painters Contracting Group for a not to exceed amount of \$34,500.00. Carried 5-0.

#### **Main Library:**

Motion by Dubois, second by Furnari, to award Contract #01-1.023 for temporary sanitary facilities at the Main Library to Call-a-Head for a not to exceed amount of \$12,500.00. Carried 5-0.

Motion by Furnari, second by Dubois, to approve the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the William Floyd Scholarship Golf Tournament on August 15, 2022 at the Bellport Country Club at a dinner only cost of \$100.00 per person and to take a Breakfast Sponsorship in the amount of \$250.00. Carried 5-0.

**COMMUITY EVENTS** 

Motion by Gross, second by Furnari, to approve the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the Colonial Youth & Family Services Golf Outing on August 29, 2022 at the Swan Lake Country Club at a dinner only cost of \$100.00 per person and to take a full-page journal ad in the amount of \$250.00. Carried 4-0. (1 Abstain)

Motion by Gross, second by Furnari, to approve the attendance of the **CONTINUING** trustees, director, assistant director, department heads, and/or designated staff at attend the Internet Librarian Conference from

**EDUCATION** 

October 17th-20 <sup>th</sup> in Monterey, California at a cost not to exceed \$4,000 per person. Carried 5-0.	1
Motion by Furnari, second by Marks, to adjourn the meeting at 8:28 pm. Carried 5-0.	. ADJOURNMENT
Respectfully submitted by,	
Madeline Stirber, Secretary	

## MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY MINUTES OF JULY 25, 2022 ORGANIZATIONAL MEETING

Trustee Maiorana called the organizational meeting to order at 7:18 pm. CALL TO ORDER

Present were Trustees Maiorana, Gross, Dubois, Furnari and Marks, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber. Chris Barletta of Sandpebble and Fred Towle attended as guests.

Motion by Gross, second by Dubois, to accept the Agenda as **AGENDA** presented. Carried 5-0.

Motion by Gross, second by Dubois, to appoint Joseph Maiorana as President. Carried 5-0.

APPOINTMENT OF OFFICERS

Motion by Dubois, second by Maiorana, to appoint Wendy Gross as Vice President. Carried 5-0.

Motion by Gross, second by Marks, to appoint Michael Dubois as Clerk. Carried 5-0.

Motion by Gross, second by Dubois, to appoint Lorraine Squires as Treasurer. Carried 5-0.

**APPOINTMENTS** 

Motion by Furnari, second by Marks, to appoint Kerrilynn Jorgensen as Assistant Treasurer. Carried 5-0.

Motion by Dubois, second by Gross, to appoint Joseph Schiano as CLAIM'S Claims Auditor of the Mastics-Moriches-Shirley Community Library at a fee of \$6,000.00 per annum. Carried 5-0.

Motion by Furnari, second by Marks, to appoint Kevin Seaman as ATTORNEY'S counsel for the Mastics-Moriches-Shirley the general legal Community Library, at a semiannual retainer of \$8,750.00. Carried 5-

Motion by Furnari, second by Dubois, that Lamb & Barnosky LLP as labor legal counsel for the Mastics-Moriches-Shirley Community Library, at a monthly retainer of approximately \$2,200.00. Carried 5-0.

Motion by Gross, second by Furnari, to appoint Baldessari & ACCOUNTANT Coster LLP as the accounting firm for the Mastics-Moriches-Shirley Community Library at an annual fee of approximately \$18,000.00. In the course of this appointment the accounting firm shall review monthly accounting and financial reports, review internal accounting work performed, prepare the Library's annual reports, provide accounting advice, and conduct the annual certified audit. The cost of any other extra work shall be negotiated by the Library Director and reported to the Board of Trustees. Carried 5-0.

Motion by Gross, second by Furnari, to appoint Joseph P. Price Cook INSURANCE Maran Agency as the Mastics-Moriches-Shirley Community Library's AGENT Insurance Agent. Carried 5-0.

Motion by Furnari, second by Gross, to appoint Chris Nowak as **RECORDS** Records Management Officer. Carried 5-0.

MANAGEMENT

Motion by Dubois, second by Gross, to appoint Kerri Rosalia as the CUSTODIAN OF Custodian of Public Records and Freedom of Information Officer. PUBLIC Carried 5-0.

RECORDS

Motion by Dubois, second by Marks, to appoint Chris Nowak as the **AFFIRMATIVE** Affirmative Action Officer. Carried 4-0.

**ACTION OFFICER** 

Motion by Marks, second by Dubois, to designate Flushing Bank as **DEPOSITORIES** legal depository of monies belonging to the Mastics-Moriches-Shirley Community Library of the Township of Brookhaven, County of Suffolk, State of New York, and that monies belonging to said Library shall be deposited in accordance with Library policy and General Municipal Law. Carried 5-0.

Motion by Gross, second by Dubois, to authorize Kerri LIBRARY Rosalia and Chris Nowak, Director, and Business Manager of the Mastics-Moriches-Shirley Community Library respectively, to negotiate jointly the purchase of investment vehicles for Library funds. Such investments shall be executed in accordance with Library policy and General Municipal Law. The Board of Trustees hereby designates as depositories of Library investments any financial institution which meets the criteria of the Library's investment policy and General Municipal Law for such investments. Preference however shall be given to institutions housed within the boundaries of the Library District. Carried 5-0.

**INVESTMENTS** 

Motion by Furnari, second by Marks, to designate the Long OFFICIAL Island Advance and The South Shore Press as the newspapers which **NEWSPAPERS** will carry required legal notices of the Mastics-Moriches-Shirley Community Library. Carried 5-0.

Motion by Furnari, second by Marks, that the annual budget vote and trustee election will be held on Tuesday April 4, 2023. Carried 5-0.

ANNUAL BUDGET VOTE AND TRUSTEE **ELECTION** 

Motion by Dubois, second by Furnari, that petty cash funds be established as follows for FY 2022-2023:

**PETTY CASH FUNDS** 

#### DEPARTMENT CUSTODIAN AMOUNT

Reference and Adult	Kerrilynn Jorgensen	\$100.00
Children & Parents'	Sylvia Maurer	\$100.00
Literacy Department	Lindsay Davis	\$100.00
CRS Department	Lorraine Squires	\$200.00
<b>Business Office</b>	Chris Nowak	\$150.00
Teen	Erika Irish	\$100.00
Information Technolo	ogy D. Belmonte	\$ 50.00

Carried 5-0.

Motion by Gross, second by Dubois, to reappoint Tara D'Amato as the FRIENDS OF THE Executive Director of the Community Library Friends of the Arts, Inc. of the Mastics-Moriches-Shirley Community Library at no fee. Carried **EXECUTIVE** 5-0.

**ARTS DIRECTOR** 

Motion by Dubois, second by Furnari, to reappoint the following as FRIENDS OF THE members of the Steering Committee of the Mastics-Moriches-Shirley Community Library Friends of the Arts, Inc. for FY 22-23: Michael COMMITTEE Cordaro and Cynthia Sciacca. Carried 5-0.

ARTS STEERING

Motion by Furnari, second by Dubois, to appoint Lindsay Davis as the Executive Director of the Community Family Literacy Project. Inc., at LITERACY no fee. Carried 5-0.

**FAMILY PROJECT EXECUTIVE** DIRECTOR

Motion by Furnari, second by Gross, to appoint the following as members of the Steering Committee of the Community Family Literacy LITERACY Project for FY 2022 - 2023: Diana Davies, Michele DelMonte, Anne **PROJECT** Marie Hofmann, Luz Gonzalez, Assemblyman Fred Thiele. Jr, and James Mazzarella. Carried 5-0.

**FAMILY STEERING** COMITTEE

Motion by Dubois, second by Furnari, to maintain a reserve fund of approximately \$5,000.00 for the Mastics-Moriches-Shirley Community Library to pay current claims for unemployment as presented. Carried 5-0.

Motion by Gross, second by Marks, to maintain a reserve fund in the amount of \$475,000.00 for the Mastics-Moriches-Shirley Community Library to pay vacation and sick pay to resignees/retirees, if necessary. ACCOUNT Carried 5-0.

Motion by Gross, second by Dubois, to adjourn the organizational meeting at 7:26 pm. Carried 5-0.

Respectfully submitted by,

Madeline Stirber, Secretary

## MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

### OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

**JULY 2022** 

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK BUSINESS MANAGER

## MMSCL Operating Funds Monthly Report <u>July 2022</u>

PURPOSE		BALANCE FORWARD	1	DEPOSITS	DIS	BURSEMENTS	IN	ITEREST		ENDING BALANCE
MONEY MARKET CREDIT CARD M.M. OPERATING PAYROLL BOND REFERENDUM	\$ \$ \$ \$	6,047,129.06 8,323.27 408,739.66 37,968.15 6,852,253.03	\$ \$ \$ \$	5,535.36 89.18 246,419.67 363,064.72	\$ \$ \$ \$	609,484.39 144.38 338,610.78 298,267.81 1,280,138.98	\$ \$ \$ \$ \$ \$	3,931.97 0.70 23.60 - 4,043.79	\$ \$ \$ \$ \$ \$	5,447,112.00 8,268.77 316,572.15 102,765.06 5,576,157.84 11,450,875.82
PURPOSE	M	ATURITY DATE		TERM		RATE				BALANCE
Denitrification System		Sept. 2022		12 Months		0.005%			\$	14,350.00
						ТОТА	L INVES	STMENTS:	\$	14,350.00
						TOTAL CASH	& INVES	STMENTS:	\$	11,465,225.82

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY Profit & Loss Budget Overview July 2022

		Jul 22	Budget	\$ Over Budget	% of Budget
Ordinary Incom	ne/Expense	·			
Incom	ne				
2	000 - PROPERTY TAX REVENUES	0.00	10,303,000.00	-10,303,000.00	0.0%
2	082 · FINES AND FEES	90.07	2,500.00	-2,409.93	3.6%
2	360 · CONTRACTS WITH OTHER LIBR.	0.00	260,000.00	-260,000.00	0.0%
2	401 · INTEREST	0.00	13,000.00	-13,000.00	0.09
2	650 · SALES OF EXCESS MATERIAL	1.00			
2	760 · SYSTEM & STATE AID	0.00	15,000.00	-15,000.00	0.0%
2	771 · COPIER REVENUE · CONTRACT (R)	436.40	8,000.00	-7,563.60	5.46%
2	771A · COPIER REVENUE - INHOUSE (N)	130.00			
2	772 · READER-PRINTER REVENUE	0.00	8,000.00	-8,000.00	0.09
2	772A · ADULT-ADULT PRINTER	255.00			
2	800 · PROGRAM RECEIPTS				
	2820 · Venue Resales	1,679.00			
	2800 · PROGRAM RECEIPTS - Other	0.00	3,500.00	-3,500.00	0.09
Т	otal 2800 · PROGRAM RECEIPTS	1,679.00	3,500.00	-1,821.00	47.979
Total	Income	2,591.47	10,613,000.00	-10,610,408.53	0.029
Gross Pro	fit	2,591.47	10,613,000.00	-10,610,408.53	0.029
Exper	ise				
6	000 · SALARIES AND WAGES				
	6141 · PROFESSIONAL SALARIES				
	6141A · PROFESSIONAL (ADULT)	39,127.05	553,461.00	-514,333.95	7.079
	6141C · PROFESSIONAL (C&P)	20,057.49	267,704.00	-247,646.51	7.499
	6141D · PROFESSIONAL (DIGITAL)	13,176.33	215,653.00	-202,476.67	6.119
	6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.0
	6141N · PROFESSIONAL (TEEN)	22,681.00	302,136.00	-279,455.00	7.519
	6141S · COMM SERV LIBR (SVC)	9,085.86	119,093.00	-110,007.14	7.639
	6141T · PROFESSIONAL (TECH)	10,191.09	128,370.00	-118,178.91	7.949
	Total 6141 · PROFESSIONAL SALARIES	114,318.82	1,586,417.00	-1,472,098.18	7.219
T Meeting:	6142 · CLERICAL SALARIES				

BOT Meeting: August 22, 2022

	Jul 22	Budget	\$ Over Budget	% of Budget
6142A · CLERICAL (ADULT)	6,350.62	91,583.00	-85,232.38	6.93%
6142C · CLERICAL (C&P)	9,582.59	139,123.00	-129,540.41	6.89%
6142D · CLERICAL (DIGITAL)	6,824.93	57,253.00	-50,428.07	11.92%
6142G · CLERICAL (GEN)	10,111.56	124,923.00	-114,811.44	8.09%
6142L · CLERICAL (LIT)	16,046.52	224,143.00	-208,096.48	7.16%
6142N · CLERICAL (TEEN)	2,445.40	39,660.00	-37,214.60	6.17%
6142R · CLERICAL (CIRC)	12,663.61	161,144.00	-148,480.39	7.86%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	0.00	0.00	0.00	0.0%
6142X · CLERICAL (WIRES)	642.03	25,744.00	-25,101.97	2.49%
Total 6142 · CLERICAL SALARIES	64,667.26	863,573.00	-798,905.74	7.49%
6143 · PAGE SALARIES				
6143A · PAGE (ADULT)	7,907.99	153,364.00	-145,456.01	5.16%
6143C · PAGE (C&P)	9,137.76	108,839.00	-99,701.24	8.4%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	686.52	9,577.00	-8,890.48	7.17%
6143N · PAGE (TEEN)	895.02	8,219.00	-7,323.98	10.89%
6143R · PAGE (CIRC)	0.00	0.00	0.00	0.0%
6143T ⋅ PAGE (TECH)	0.00	0.00	0.00	0.0%
Total 6143 · PAGE SALARIES	18,627.29	279,999.00	-261,371.71	6.65%
6144 · CUSTODIAL				
6144G · CUSTODIAL	16,618.60	234,594.00	-217,975.40	7.08%
Total 6144 · CUSTODIAL	16,618.60	234,594.00	-217,975.40	7.08%
6145 - SECURITY				
6145G · SECURITY	16,029.13	211,955.00	-195,925.87	7.56%
Total 6145 · SECURITY	16,029.13	211,955.00	-195,925.87	7.56%
6146 · TECHNICIAN				
6146W · TECHNICAL (WIRES)	8,119.00	104,397.00	-96,278.00	7.78%
Total 6146 · TECHNICIAN	8,119.00	104,397.00	-96,278.00	7.78%
6147 · ADMINISTRATIVE				
Total 6147 · ADMINISTRATIVE	31,848.26	418,806.00	-386,957.74	7.61%
Total 6000 · SALARIES AND WAGES	270,228.36	3,699,741.00	-3,429,512.64	7.3%

-	Jul 22	Budget	\$ Over Budget	% of Budget
9010 · RETIREMENT	0.00	402,521.00	-402,521.00	0.0%
9030 · SOCIAL SECURITY	19,957.51	280,000.00	-260,042.49	7.13%
9040 · WORKERS' COMPENSATION	0.00	62,000.00	-62,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	0.00	2,000.00	-2,000.00	0.0%
9055 · DISABILTY INSURANCE	1,303.28	15,000.00	-13,696.72	8.69%
9060 · MEDICAL INSURANCE	70,732.88	884,154.00	-813,421.12	8.0%
Total 6200 · EMPLOYEE BENEFITS	91,993.67	1,645,675.00	-1,553,681.33	5.59%
6410A · BOOKS (ADULT)	1,863.36	150,000.00	-148,136.64	1.24%
6410C · BOOKS (C&P)	0.00	70,000.00	-70,000.00	0.0%
6410L · BOOKS (LIT)	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)	60.82	22,000.00	-21,939.18	0.28%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.0%
6411A · MICRO/REF CD (ADULT)	5,574.00	45,000.00	-39,426.00	12.39%
6411C · MICRO/REF CD (C&P)	0.00	15,000.00	-15,000.00	0.0%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	15,000.00	-15,000.00	0.0%
6412A · RECORDINGS (ADULT)	0.00	40,000.00	-40,000.00	0.0%
6412C · RECORDINGS (C&P)	0.00	10,000.00	-10,000.00	0.0%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	10,000.00	-10,000.00	0.0%
6413A · PERIODICALS (ADULT)	0.00	33,000.00	-33,000.00	0.0%
6413C · PERIODICALS (C&P)	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	509.41	90,000.00	-89,490.59	0.57%
6417C · VIDEOS (C&P)	75.00	15,000.00	-14,925.00	0.5%
6417L · VIDEOS (LIT)	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	0.00	6,000.00	-6,000.00	0.0%
6419G · SOFTWARE (GEN)	4,765.92	45,000.00	-40,234.08	10.59%

	Jul 22	Budget	\$ Over Budget	% of Budget
6419N · SOFTWARE (TEEN)	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	0.00	1,500.00	-1,500.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	10,000.00	-10,000.00	0.0%
6428D · MISCELLANEOUS	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	650.00	-650.00	0.0%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,607.69	61,362.00	-56,754.31	7.51%
6431D · TELECOMMUNICATIONS	10,941.83	65,000.00	-54,058.17	16.83%
6432G · CARTAGE	0.00	3,420.00	-3,420.00	0.0%
6433G · POSTAGE	7,679.87	32,000.00	-24,320.13	24.0%
6434A · PRINTING (ADULT)	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	5,000.00	-5,000.00	0.0%
6434G · PRINTING (GEN)	11,489.00	90,000.00	-78,511.00	12.77%
6434L · PRINTING (LIT)	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	1,091.00	-1,091.00	0.0%
6434R · PRINTING (CIRC)	0.00	3,000.00	-3,000.00	0.0%
6434S · PRINTING (COMM SRV)	420.00	1,000.00	-580.00	42.0%
6435A · CED, CONF & TRAVEL (ADULT)	34.00	4,000.00	-3,966.00	0.85%
6435C · CED, CONF & TRAVEL (C&P)	0.00	4,000.00	-4,000.00	0.0%
6435D · CED, CONF & TRAVEL (ADM)	107.79	15,000.00	-14,892.21	0.72%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	5,000.00	-5,000.00	0.0%
6435G · CED, CONF & TRAVEL (GEN)	60.00	1,000.00	-940.00	6.0%
6435L · CED, CONF & TRAVEL (LIT)	173.33	4,000.00	-3,826.67	4.33%
6435N · CED, CONF & TRAVEL (TEEN)	61.91	4,000.00	-3,938.09	1.55%
6435R · CED, CONF & TRAVEL (CIRC)	107.16	5,000.00	-4,892.84	2.14%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	3,000.00	-3,000.00	0.0%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	1,000.00	-1,000.00	0.0%
6436 · CONTRACTS	0.00	89,348.00	-89,348.00	0.0%
6437A · PROGRAMS (ADULT)	2,425.00	55,000.00	-52,575.00	4.41%
6437C · PROGRAMS (C&P)	6,576.22	55,000.00	-48,423.78	11.96%
6437D · PROGRAMS (DIGITAL)	0.00	15,000.00	-15,000.00	0.0%
6437L · PROGRAMS (LIT)	67.49	65,000.00	-64,932.51	0.1%

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	Jul 22	Budget	\$ Over Budget	% of Budget
6437N · PROGRAMS (TEEN)	993.23	20,000.00	-19,006.77	4.97%
6437P · PROFESSIONAL FEES				
643760 · PLANTINGS	0.00	1,800.00	-1,800.00	0.0%
643765 · PROMOTION AND PUBLICITY	18,048.73	152,000.00	-133,951.27	11.87%
643770 · CONTINGENCY	0.00	1,500.00	-1,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	17,500.00	-17,500.00	0.0%
6437P02 · AUDITOR	0.00	6,000.00	-6,000.00	0.0%
6437P10 · ELECTION	0.00	7,000.00	-7,000.00	0.0%
6437P11 · FSA ADMINISTRATION	135.00	1,620.00	-1,485.00	8.33%
6437P12 · PAYROLL SERVICES	1,193.09	22,000.00	-20,806.91	5.42%
6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.0%
6437P14 · PIANO TUNING	0.00	2,000.00	-2,000.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	220.35	500.00	-279.65	44.07%
6437P16 · STAFF BACKGROUND SCREEN	0.00	500.00	-500.00	0.0%
6437P17 · TRANSLATION SERVICES	6.50	150.00	-143.50	4.33%
6437P3 · APPRAISAL SERVICES	230.00	500.00	-270.00	46.0%
6437P4 · ATTORNEY	13,000.82	75,000.00	-61,999.18	17.33%
6437P5 · BACKFLOW INSPECTION	0.00	225.00	-225.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	400.00	-400.00	0.0%
6437P9 · EAP	0.00	7,650.00	-7,650.00	0.0%
Total 6437P · PROFESSIONAL FEES	32,834.49	296,345.00	-263,510.51	11.08%
6438 · DUES	150.00	2,500.00	-2,350.00	6.0%
6439A · EQUIPMENT R & M (ADULT)	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	2,750.73	65,000.00	-62,249.27	4.23%
6439N · EQUIPMENT R & M (TEEN)	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	10,856.74	45,000.00	-34,143.26	24.13%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	20,000.00	-20,000.00	0.0%
6450E · ELECTRICITY	14,053.04	150,000.00	-135,946.96	9.37%
6450F · FUEL/GAS	379.14	18,000.00	-17,620.86	2.11%

	Jul 22	Budget	\$ Over Budget	% of Budget
6450W · WATER	359.73	5,000.00	-4,640.27	7.2%
6451G · CUSTODIAL SUPPLIES	1,005.28	20,000.00	-18,994.72	5.03%
6452G · BLDG ALTERATION AND MAINT	485.00	105,000.00	-104,515.00	0.46%
6454 · INSURANCE	83,708.73	85,000.00	-1,291.27	98.48%
6601 - BOND PRINCIPAL	0.00	480,000.00	-480,000.00	0.0%
6701 · BOND INTEREST	0.00	223,918.00	-223,918.00	0.0%
69800 · Uncategorized Expenses				
6990 · BRANCH Operations	21,878.70	999,500.00	-977,621.30	2.19%
Total 69800 · Uncategorized Expenses	21,878.70	999,500.00	-977,621.30	2.19%
7203 · EQUIPMENT - Capital Purchases				
7203A · EQUIPMENT ADULT	0.00	400,000.00	-400,000.00	0.0%
7203C · EQUIPMENT C & P	0.00	105,000.00	-105,000.00	0.0%
7203D · EQUIPMENT ADMIN	0.00	78,000.00	-78,000.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	7,500.00	-7,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	255,000.00	-255,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	333,000.00	-333,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	0.0%
7203W · EQUIPMENT WIRE	0.00	375,000.00	-375,000.00	0.0%
Total 7203 · EQUIPMENT - Capital Purchases	0.00	1,553,500.00	-1,553,500.00	0.0%
Total Expense	589,276.64	10,613,000.00	-10,023,723.36	5.55%
Net Ordinary Income	-586,685.17	0.00	-586,685.17	100.0%
Other Income/Expense				
Other Expense				
7500 · BUILDING IMPROVEMENTS	1,289,689.92			
Total Other Expense	1,289,689.92			
Net Other Income	-1,289,689.92	0.00	-1,289,689.92	100.0%
et Income	-1,876,375.09	0.00	-1,876,375.09	100.0%

Net Income

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

### CAPITAL FUND FINANCIAL REPORT

**JULY 2022** 

**PREPARED & SUBMITTED BY:** 

CHRISTOPHER NOWAK BUSINESS MANAGER

## MMSCL CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Flushing Bank	XXXXXX082				
July-22		\$ 6,012,355.99	\$ 4,086.45	\$ -	\$ 6,016,442.44
				Grand Total:	\$ 6,016,442.44

### SCHEDULE OF CLAIMS PRESENTED AUGUST 22, 2022

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	Total	\$ 1,212,889.32
PAYROLL BENEFITS WARRANT		\$ 86,726.07
PAYROLL WARRANT W.E.	8/16/2022	\$ 127,908.88
PAYROLL BENEFITS WARRANT		\$ 11,153.16
PAYROLL WARRANT W.E.	8/2/2022	\$ 130,611.34
PAYABLES WARRANT #2		\$ 827,910.68
PREPAY PAYABLES WARRANT #1		\$ 28,579.19

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64643	07/26/2022 Postmaster Masti	cBeach	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	NL082022	07/26/2022		6433G · POSTAGE	-2,423.92 -2,423.92
	Bill Pmt -Check	64644	07/27/2022 Optimum / Cablev	vision	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	07/2308/22/22 Herk	07/27/2022		6431D · TELECOMMUNICATIONS	-247.08 -247.08
	Bill Pmt -Check	64645	07/27/2022 Xerox Financial S	Gervices	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	3369267	07/27/2022		6439G · EQUIPMENT R & M (GEN)	-2,636.62 -2,636.62
	Bill Pmt -Check	64646	07/28/2022 National Grid		L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	06/2907/19/22	07/28/2022		6450F · FUEL/GAS	-28.24 -28.24
	Bill Pmt -Check	64647	07/29/2022 Home Depot Cred	lit Services	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	072022	07/20/2022		6430G · OFFICE AND LIBRARY SUPPLIES 6451G · CUSTODIAL SUPPLIES 6990 · BRANCH Operations	-24.35 -603.15 -11.41 -638.91

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64648	08/01/2022 Paychex of New Yo	ork LLC	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	2022072800	07/28/2022		6437P12 · PAYROLL SERVICES	-1,075.71 -1,075.71
	Bill Pmt -Check	64649	08/04/2022 PSEGLI Neighbor	rhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	0615071822 act3531	08/04/2022		6450E · ELECTRICITY	-197.41 -197.41
	Bill Pmt -Check	64650	08/04/2022 PSEGLI Neighbor	rhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	0615071822 act3541	08/04/2022		6450E · ELECTRICITY	-472.10 -472.10
	Bill Pmt -Check	64651	08/04/2022 Bates Bros. Moving	g and Trucking, Inc.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	PianoMove	08/04/2022		6990 · BRANCH Operations	-1,230.00 -1,230.00
	Bill Pmt -Check	64652	08/04/2022 PSEGLI Moriches	3	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	0610-71522 Acct5041	08/04/2022		6450E · ELECTRICITY	-93.61 -93.61
	Bill Pmt -Check	64653	08/09/2022 Town of Brookhave	en (Permit)	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	Planning AppFee Mor	08/09/2022		7500 · BUILDING IMPROVEMENTS	-1,499.88 -1,499.88

	Туре	Num	Date Name	Account	Paid Amount
	Bill Pmt -Check	64654	08/09/2022 Town of Brookhaven (Permit)	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	EAF Fee Moriches	08/09/2022	7500 · BUILDING IMPROVEMENTS	-230.75 -230.75
	Bill Pmt -Check	64655	08/10/2022 PSEGLI NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	0613071822 act3511	07/18/2022	6450E · ELECTRICITY	-271.52 -271.52
	Bill Pmt -Check	64656	08/10/2022 Suffolk County Water Authority	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	072822	07/28/2022	6450W · WATER	-359.73 -359.73
	Bill Pmt -Check	64657	08/15/2022 Suffolk County Water Authority - Moriches	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	08/05/22 Moriches	08/05/2022	6450W · WATER	-55.69 -55.69
	Bill Pmt -Check	64658	08/15/2022 Suffolk County Water Authority - Neighbor	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	080222 act4406	08/02/2022	6450W · WATER	-112.97 -112.97
	Bill Pmt -Check	64659	08/15/2022 Suffolk County Water Authority - Neighbor	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080222 FireLine	08/02/2022	6450W · WATER	-61.57 -61.57

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64660	08/15/2022 Suffolk County V	Vater Authority - Neighbor	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	0802/22 act8180	08/02/2022		6450W · WATER	-31.54 -31.54
	Bill Pmt -Check	64661	08/16/2022 Postmaster Mast	icBeach	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	NL092022	08/16/2022		6433G · POSTAGE	-2,423.92 -2,423.92
	Bill Pmt -Check	64662	08/16/2022 PSEGLI		L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	07/0708/04/22	08/04/2022		6450E · ELECTRICITY	-13,969.71 -13,969.71
	Bill Pmt -Check	64663	08/16/2022 Quadient Leasing	g USA, Inc.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	N9531472	08/08/2022		6439G · EQUIPMENT R & M (GEN)	-518.31 -518.31
	I hereby certify that at a meeting on August 22, 2022 the above vouchers were approved and authorized.				Signed:	-28,579.19

	Туре	Num	Date	Name		Account	Paid Amount
	Bill Pmt -Check	64664	08/22/2022 American Airp	power Museum	L0225 · FLUS	SHING BANK - OPERATING	
	Bill	renew 20222023	08/15/2022		6437A · PRO	GRAMS (ADULT)	-168.00
					6437C · PRO	GRAMS (C&P)	-166.00
					6437N · PRO	GRAMS (TEEN)	-166.00
TOTAL							-500.00
	Bill Pmt -Check	64665	08/22/2022 Ashton, Ruth		L0225 · FLUS	SHING BANK - OPERATING	
	Bill	080522	08/05/2022		6437L · PRO	GRAMS (LIT)	-340.00
TOTAL							-340.00
	Bill Pmt -Check	64666	08/22/2022 Baker & Taylo	r	L0225 · FLUS	SHING BANK - OPERATING	
	Bill	5017812663	07/01/2022		6410A · BOO	KS (ADULT)	-376.16
	Bill	5017833136	07/11/2022		6410A · BOO	KS (ADULT)	-920.24
	Bill	5017831442	07/12/2022		6410N · BOO	KS (TEEN)	-60.82
	Bill	5017848678	07/15/2022		6410A · BOO	KS (ADULT)	-549.97
TOTAL							-1,907.19
	Bill Pmt -Check	64667	08/22/2022 Bendjy, Scott	- staff	L0225 · FLUS	SHING BANK - OPERATING	
	Bill	081222	08/12/2022		6437C · PRO	GRAMS (C&P)	-16.56
TOTAL							-16.56
	Bill Pmt -Check	64668	08/22/2022 Bleidner, Glor	ia	L0225 · FLUS	SHING BANK - OPERATING	
	Bill	081022	08/10/2022		6437A · PRO	GRAMS (ADULT)	-100.00
TOTAL							-100.00

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64669	08/22/2022 Blum, Lauren A.		L0225 · FLUSHING BANK - OPERATING	
	Bill	073022	07/30/2022		6437C · PROGRAMS (C&P)	-330.00
TOTAL						-330.00
	Bill Pmt -Check	64670	08/22/2022 CALLAHEAD		L0225 · FLUSHING BANK - OPERATING	
	Bill	A-1669293 MB BusOfc	07/01/2022		6990 · BRANCH Operations	-16.00
	Bill	A-1679003 MB BusOfc	07/22/2022		6990 · BRANCH Operations	-415.00
TOTAL						-431.00
	Bill Pmt -Check	64671	08/22/2022 CALLAHEAD		L0225 · FLUSHING BANK - OPERATING	
	Bill	A-1646168 Mastic	07/05/2022		7500 · BUILDING IMPROVEMENTS	-474.00
	Bill	A-1670162 Mastic	07/05/2022		7500 · BUILDING IMPROVEMENTS	-474.00
	Bill	A-1681703 Mastic	07/29/2022		7500 · BUILDING IMPROVEMENTS	-474.00
TOTAL						-1,422.00
	Bill Pmt -Check	64672	08/22/2022 CALLAHEAD		L0225 · FLUSHING BANK - OPERATING	
	Bill	A-1646247 Moriches	07/05/2022		7500 · BUILDING IMPROVEMENTS	-581.00
	Bill	A-1670243 Moriches	07/05/2022		7500 · BUILDING IMPROVEMENTS	-581.00
	Bill	A-1681716 Moriches	07/29/2022		7500 · BUILDING IMPROVEMENTS	-581.00
TOTAL						-1,743.00
	Bill Pmt -Check	1140	08/22/2022 CALLAHEAD		L0229 · FLUSHING BANK - BOND Referendur	n
	Bill	A-1683120 Main Lib	08/02/2022		7500 · BUILDING IMPROVEMENTS	-399.00
	Bill	A-1685940 Main Lib	08/02/2022		7500 · BUILDING IMPROVEMENTS	-132.28
TOTAL						-531.28

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64673	08/22/2022 Carter, Kathleen M.		L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	072822	07/28/2022		6437A · PROGRAMS (ADULT)	-150.00 -150.00
	Bill Pmt -Check	64674	08/22/2022 Casper, Thomas - s	staff	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	072722	07/27/2022		6435N · CED, CONF & TRAVEL (TEEN)	-47.47 -47.47
	Bill Pmt -Check	64675	08/22/2022 Cassone Leasing, l	Inc.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	1017620 MasticBeach	08/01/2022		6990 · BRANCH Operations	-485.00 -485.00
	Bill Pmt -Check	64676	08/22/2022 Cassone Leasing, l	Inc.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	1017992 Moriches	08/01/2022		7500 · BUILDING IMPROVEMENTS	-450.00 -450.00
	Bill Pmt -Check	1141	08/22/2022 Cassone Leasing, l	Inc.	L0229 · FLUSHING BANK - BOND Referendun	n
TOTAL	Bill	1018561 MainLib	08/01/2022		7500 · BUILDING IMPROVEMENTS	-646.00 -646.00
	Bill Pmt -Check	64677	08/22/2022 Cayea, Michele		L0225 · FLUSHING BANK - OPERATING	
	Bill Bill	072622 080222	07/26/2022 08/02/2022		6437A · PROGRAMS (ADULT) 6437A · PROGRAMS (ADULT)	-150.00 -150.00
TOTAL					,	-300.00

	Туре	Num	Date Name	Account	Paid Amount
	Bill Pmt -Check	1142	08/22/2022 CMM Sitework, Inc.	L0229 · FLUSHING BANK - BOND Referendum	n
TOTAL	Bill	EarthDrain App 008	07/19/2022	7500 · BUILDING IMPROVEMENTS	-15,523.00 -15,523.00
	Bill Pmt -Check	64678	08/22/2022 Colonial Youth & Family Services Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill Bill Bill	071922 080222 081622	07/19/2022 08/02/2022 08/16/2022	6437A · PROGRAMS (ADULT) 6437A · PROGRAMS (ADULT) 6437A · PROGRAMS (ADULT)	-60.00 -60.00 -60.00
TOTAL	DIII	001022	00/10/2022	0437A · I NOONAWO (ADOLI)	-180.00
	Bill Pmt -Check	64679	08/22/2022 Colonial Youth & Family Services Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	2022 Golf Dinner	08/02/2022	6435D · CED, CONF & TRAVEL (ADM)	-300.00
TOTAL				643765 · PROMOTION AND PUBLICITY	-250.00 -550.00
	Bill Pmt -Check	64680	08/22/2022 Community Family Literacy Project, Inc.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	Jan-June 22 bagReimb	08/02/2022	2650 · SALES OF EXCESS MATERIAL	-5.00 -5.00
	Bill Pmt -Check	64681	08/22/2022 Cueva, Daniel S.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080422	08/04/2022	6437L · PROGRAMS (LIT)	-240.00 -240.00

	Туре	Num	Date N	lame	Account	Paid Amount
	Bill Pmt -Check	64682	08/22/2022 Currao-McAleavey, C	armella	L0225 · FLUSHING BANK - OPERATING	
	Bill	072822 teens	07/28/2022		6437N · PROGRAMS (TEEN)	-100.00
	Bill	080422 teens	08/04/2022		6437N · PROGRAMS (TEEN)	-100.00
	Bill	081122 teens	08/11/2022		6437N · PROGRAMS (TEEN)	-100.00
TOTAL						-300.00
	Bill Pmt -Check	64683	08/22/2022 Davis, Lindsay - staff		L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	070122	07/01/2022		6435L · CED, CONF & TRAVEL (LIT)	-81.08 -81.08
	Bill Pmt -Check	64684	08/22/2022 Del Rio, Donika		L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080422	08/04/2022		6437L · PROGRAMS (LIT)	-180.00 -180.00
	Bill Pmt -Check	64685	08/22/2022 Discount School Sup	pply	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	W86809400101	07/20/2022		6437L · PROGRAMS (LIT)	-18.83 -18.83
	Bill Pmt -Check	1143	08/22/2022 Dynaire LLC		L0229 · FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	Application No 008	07/22/2022		7500 · BUILDING IMPROVEMENTS	-13,071.05 -13,071.05

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1144	08/22/2022 Dynaire LLC		L0229 · FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	App No 6 Moriches	07/22/2022		7500 · BUILDING IMPROVEMENTS	-12,635.00 -12,635.00
	Bill Pmt -Check	64686	08/22/2022 East End Sign D	esign	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	27850	07/15/2022		6434S · PRINTING (COMM SRV)	-420.00 -420.00
	Bill Pmt -Check	64687	08/22/2022 Eastern Suffolk	Boces	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	608-23A	08/05/2022		6437P9 · EAP	-4,760.00 -4,760.00
	Bill Pmt -Check	64688	08/22/2022 ECM Consulting	and Marketing	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	1224	07/29/2022		643765 · PROMOTION AND PUBLICITY	-3,500.00 -3,500.00
	Bill Pmt -Check	1145	08/22/2022 Erector Specialis	sts, Inc.	L0229 - FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	App No 1 Moriches	07/31/2022		7500 · BUILDING IMPROVEMENTS	-108,775.00 -108,775.00
	Bill Pmt -Check	64689	08/22/2022 Fattizzo, Daria A	nne	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080522	08/05/2022		6437L · PROGRAMS (LIT)	-786.00 -786.00

	Туре	Num	Date Name	Account	Paid Amount
	Bill Pmt -Check	64690	08/22/2022 Fattizzo, Vincent Staff	L0225 · FLUSHING BANK · OPERATING	
	Bill	062722	07/01/2022	6435L · CED, CONF & TRAVEL (LIT)	-18.37
	Bill	073022	07/30/2022	6435L · CED, CONF & TRAVEL (LIT)	-55.63
TOTAL					-74.00
	Bill Pmt -Check	64691	08/22/2022 Gaetano's Pizza Inc Nino's F	izza L0225 - FLUSHING BANK - OPERATING	
	Bill	June 2022	08/03/2022	6437C · PROGRAMS (C&P)	-80.00
				6435L · CED, CONF & TRAVEL (LIT)	-32.00
	Bill	July 2022	08/03/2022	6435D · CED, CONF & TRAVEL (ADM)	-70.50
				6437N · PROGRAMS (TEEN)	-112.00
TOTAL					-294.50
	Bill Pmt -Check	64692	08/22/2022 Galvez Moreno, Viodelda S.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080322	08/03/2022	6437L · PROGRAMS (LIT)	-480.00 -480.00
	Bill Pmt -Check	64693	08/22/2022 George, Ivette	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080522	08/05/2022	6437L · PROGRAMS (LIT)	-480.00 -480.00
	Bill Pmt -Check	64694	08/22/2022 George, Ivette (staff)	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	072622	07/26/2022	6435L · CED, CONF & TRAVEL (LIT)	-18.25 -18.25

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64695	08/22/2022 GR8SKATES LL	С	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	081122	08/11/2022		6437C · PROGRAMS (C&P)	-1,730.00 -1,730.00
	Bill Pmt -Check	64696	08/22/2022 Graham, Jessica	a staff	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	070122	07/01/2022		6435A · CED, CONF & TRAVEL (ADULT)	-17.00 -17.00
	Bill Pmt -Check	64697	08/22/2022 Grama, Gabriella	a	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080922	08/09/2022		6437A · PROGRAMS (ADULT)	-290.00 -290.00
	Bill Pmt -Check	64698	08/22/2022 Griffiths, Albert	- security staff	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	072122 SecurityLicen	07/21/2022		6435G · CED, CONF & TRAVEL (GEN)	-60.00 -60.00
	Bill Pmt -Check	64699	08/22/2022 Harborfields Pub	blic Library	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	072022	07/20/2022		6410A · BOOKS (ADULT)	-16.99 -16.99
	Bill Pmt -Check	1146	08/22/2022 Hartcorn Plmbg	& Heating Inc	L0229 · FLUSHING BANK - BOND Referendum	n
TOTAL	Bill	Application 5	08/12/2022		7500 · BUILDING IMPROVEMENTS	-4,009.04 -4,009.04

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1147	08/22/2022 Hartcorn Plmbg	& Heating Inc	L0229 · FLUSHING BANK - BOND Referendun	n
TOTAL	Bill	App 3 Moriches	07/31/2022		7500 · BUILDING IMPROVEMENTS	-11,685.00 -11,685.00
	Bill Pmt -Check	64700	08/22/2022 Hernandez Sosa	ı, Irma Areli	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080522	08/05/2022		6437L · PROGRAMS (LIT)	-255.00 -255.00
	Bill Pmt -Check	64701	08/22/2022 Horbal, Elizabeti	h - staff	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080822	08/08/2022		6435R · CED, CONF & TRAVEL (CIRC)	-83.13 -83.13
	Bill Pmt -Check	64702	08/22/2022 Imperatore, Kyle	- staff	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080422	08/04/2022		6435R · CED, CONF & TRAVEL (CIRC)	-96.07 -96.07
	Bill Pmt -Check	64703	08/22/2022 Industrial Appra	isal Company	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	4699425 07/29/22	07/29/2022		6437P3 · APPRAISAL SERVICES	-230.00 -230.00
	Bill Pmt -Check	64704	08/22/2022 Irish, Kathleen	- staff	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	072822	07/28/2022		6435R · CED, CONF & TRAVEL (CIRC)	-107.16 -107.16

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64705	08/22/2022 Kanopy Inc	L022	25 - FLUSHING BANK - OPERATING	
	Bill	306151-PPU	07/31/2022	6417.	'A · VIDEOS (ADULT)	-308.00
				6417	C · VIDEOS (C&P)	-75.00
TOTAL						-383.00
	Bill Pmt -Check	64706	08/22/2022 Karant, Roberta	L022	25 - FLUSHING BANK - OPERATING	
	Bill	061422	07/01/2022	6437	C · PROGRAMS (C&P)	-690.00
	Bill	072622	07/26/2022	6437	C · PROGRAMS (C&P)	-690.00
TOTAL						-1,380.00
	Bill Pmt -Check	64707	08/22/2022 Kelly-Edmunds, A	nne M. L022	25 - FLUSHING BANK - OPERATING	
	Bill	081122	08/11/2022	6437.	'A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	64708	08/22/2022 King Kullen	L022	25 - FLUSHING BANK - OPERATING	
	Bill	221861390881	07/05/2022	6437	N · PROGRAMS (TEEN)	-51.62
	Bill	221921304091	07/11/2022	6430	G · OFFICE AND LIBRARY SUPPLIES	-13.27
	Bill	221931305451	07/12/2022	6437	N · PROGRAMS (TEEN)	-11.99
	Bill	221930658251	07/12/2022	6437	C · PROGRAMS (C&P)	-29.71
	Bill	221951308411	07/14/2022	6437	N · PROGRAMS (TEEN)	-6.87
	Bill	221991316701	07/18/2022	6430	G · OFFICE AND LIBRARY SUPPLIES	-5.39
	Bill	222001319331	07/19/2022	6430	G · OFFICE AND LIBRARY SUPPLIES	-9.99
	Bill	222000677461	07/19/2022	6437	C · PROGRAMS (C&P)	-68.03
	Bill	222060224981	07/25/2022	6430	G · OFFICE AND LIBRARY SUPPLIES	-5.53
	Bill	222071274191	07/26/2022	6437	N · PROGRAMS (TEEN)	-7.76
TOTAL						-210.16

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64709	08/22/2022 Kuil, Linda -	staff	L0225 · FLUSHING BANK · OPERA	TING
	Bill	June 2022	08/10/2022		6435A · CED, CONF & TRAVEL (AD	ULT) -9.65
	Bill	071222	08/12/2022		6435A $\cdot$ CED, CONF & TRAVEL (AD	ULT) -17.00
TOTAL						-26.65
	Bill Pmt -Check	64710	08/22/2022 Kyle, Stepha	nie staff	L0225 · FLUSHING BANK - OPERA	TING
	Bill	072622	07/26/2022		6435N · CED, CONF & TRAVEL (TE	EN) -14.44
TOTAL						-14.44
	Bill Pmt -Check	64711	08/22/2022 Lamb & Barr	nosky, LLP	L0225 - FLUSHING BANK - OPERA	TING
	Bill	141271 origdt 063022	07/01/2022		6437P4 · ATTORNEY	-2,041.66
	Bill	141169	07/22/2022		6437P4 · ATTORNEY	-167.50
	Bill	140629 origdt 04/30	08/11/2022		6437P4 · ATTORNEY	-2,041.66
	Bill	140532	08/11/2022		6437P4 · ATTORNEY	-167.50
TOTAL						-4,418.32
	Bill Pmt -Check	64752	08/22/2022 Lamb & Barr	nosky, LLP	L0225 · FLUSHING BANK - OPERA	TING
	Bill	141577	07/31/2022		6437P4 · ATTORNEY	-2,041.66
	Bill	141494	08/18/2022		6437P4 · ATTORNEY	-167.50
TOTAL						-2,209.16
	Bill Pmt -Check	64712	08/22/2022 Language Li	ne Services Inc	L0225 · FLUSHING BANK - OPERA	TING
	Bill	10605457	07/31/2022		6437P17 · TRANSLATION SERVICE	ES6.50
TOTAL						-6.50

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64713	08/22/2022 Liberty G	as	L0225 · FLUSHING BANK - OPERATING	
	Bill	EventDt 07/26/22a	08/01/2022		6990 · BRANCH Operations	-71.98
	Bill	EventDt 07/26/22b	08/01/2022		6990 · BRANCH Operations	-5.52
	Bill	EventDt 07/26/22c	08/01/2022		6990 · BRANCH Operations	-2,714.73
TOTAL						-2,792.23
	Bill Pmt -Check	1148	08/22/2022 Liberty G	as	L0229 · FLUSHING BANK - BOND Referendur	n
	Bill	000082498	07/27/2022		7500 · BUILDING IMPROVEMENTS	-4,500.00
	Bill	000082512	07/28/2022		7500 · BUILDING IMPROVEMENTS	-450.00
	Bill	000082514	07/29/2022		7500 · BUILDING IMPROVEMENTS	-3,500.50
TOTAL						-8,450.50
	Bill Pmt -Check	64714	08/22/2022 Linthwait	te, Dara	L0225 · FLUSHING BANK - OPERATING	
	Bill	071622	07/16/2022		6437C · PROGRAMS (C&P)	-200.00
	Bill	080622a	08/06/2022		6437C · PROGRAMS (C&P)	-150.00
	Bill	080622b	08/06/2022		6437C · PROGRAMS (C&P)	-200.00
TOTAL						-550.00
	Bill Pmt -Check	1149	08/22/2022 Lizardos	Engineering Associates PC	L0229 · FLUSHING BANK - BOND Referendur	n
	Bill	10296.00-44722	07/21/2022		7500 · BUILDING IMPROVEMENTS	-401.51
TOTAL						-401.51
	Bill Pmt -Check	1150	08/22/2022 Lizardos	Engineering Associates PC	L0229 · FLUSHING BANK - BOND Referendur	m
	Bill	10295.00-44721 Mor	07/21/2022		7500 · BUILDING IMPROVEMENTS	-375.00
TOTAL						-375.00

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64715	08/22/2022 Loviglio, Stephar	ie Ann	L0225 · FLUSHING BANK - OPERATING	
	Bill Bill	072322 080622	07/23/2022 08/06/2022		6437A · PROGRAMS (ADULT)	-250.00
TOTAL		060622	06/06/2022		6437A · PROGRAMS (ADULT)	-250.00 -500.00
	Bill Pmt -Check	64716	08/22/2022 Lugo, Aricsides		L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	072522	07/25/2022		6451G · CUSTODIAL SUPPLIES	-20.40 -20.40
	Bill Pmt -Check	64717	08/22/2022 Maximum Securit	ty	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	22447	07/31/2022		6990 · BRANCH Operations	-14,949.50 -14,949.50
	Bill Pmt -Check	64718	08/22/2022 Midwest Tape		L0225 - FLUSHING BANK - OPERATING	
	Bill Bill Bill	502356880 502387180 502387181	07/06/2022 07/13/2022 07/13/2022		6417A · VIDEOS (ADULT) 6417A · VIDEOS (ADULT) 6417A · VIDEOS (ADULT)	-25.14 -102.28 -73.99
TOTAL	Bill Pmt -Check	64719	08/22/2022 Migoya-Schlie, Ca	atherine Victoria	L0225 · FLUSHING BANK - OPERATING	-201.41
TOTAL	Bill	080522	08/05/2022		6437L · PROGRAMS (LIT)	-660.00 -660.00

	Туре	Num	Date Name	Account	Paid Amount
	Bill Pmt -Check	1151	08/22/2022 Milburn Flooring Mills	L0229 · FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	App 1	07/25/2022	7500 · BUILDING IMPROVEMENTS	-62,840.55 -62,840.55
	Bill Pmt -Check	64720	08/22/2022 Museum of the City of New York	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	renewal2022-2023	08/15/2022	6437A · PROGRAMS (ADULT) 6437C · PROGRAMS (C&P) 6437N · PROGRAMS (TEEN)	-84.00 -83.00 -83.00 -250.00
	Bill Pmt -Check	64721	08/22/2022 Nagel, Lauren	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	072222	07/22/2022	6437C · PROGRAMS (C&P)	-260.00 -260.00
	Bill Pmt -Check	1152	08/22/2022 National Library Relocations, Inc.	L0229 · FLUSHING BANK - BOND Referendum	1
TOTAL	Bill Bill	0018861 0018865	07/26/2022 08/01/2022	7500 · BUILDING IMPROVEMENTS 7500 · BUILDING IMPROVEMENTS	-55,458.00 -2,900.00 -58,358.00
	Bill Pmt -Check	64722	08/22/2022 New York State Unemployment Insurance	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	070122 2Q22-BR	08/15/2022	9050 · UNEMPLOYMENT INSURANCE	-1,496.04 -1,496.04

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64723	08/22/2022 Northport-East No	rthport Public Library	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	080122	08/01/2022		6410A · BOOKS (ADULT)	-15.00 -15.00
	Bill Pmt -Check	64724	08/22/2022 NYSID		L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	968728	07/25/2022		6437P15 · DOCUMENT MANAGEMENT/DESTF	-220.35 -220.35
	Bill Pmt -Check	64725	08/22/2022 O'Roarke, Anne		L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	072722	07/27/2022		6437C · PROGRAMS (C&P)	-125.00 -125.00
	Bill Pmt -Check	64726	08/22/2022 O'Sullivan, John	staff	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	072922	07/29/2022		6990 ⋅ BRANCH Operations	-53.06 -53.06
	Bill Pmt -Check	1153	08/22/2022 Palace Electrical C	Contractors, Inc.	L0229 - FLUSHING BANK - BOND Referendum	
TOTAL	Bill	App 4	07/19/2022		7500 · BUILDING IMPROVEMENTS	-145,867.75 -145,867.75
	Check	64751	08/22/2022 Palmeri, Laura		L0225 · FLUSHING BANK - OPERATING	
TOTAL					L0601 · ACCOUNTS PAYABLE -AUDITOR	-330.00 -330.00

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64727	08/22/2022 Patchogue Advan	ce, The	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	10678	07/21/2022		643765 · PROMOTION AND PUBLICITY	-157.80 -157.80
	Bill Pmt -Check	64728	08/22/2022 Paychex		L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	Stmnt 25710625	08/05/2022		6437P12 · PAYROLL SERVICES	-116.99 -116.99
	Bill Pmt -Check	64729	08/22/2022 Petty Cash		L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	Jan-May 2022	08/11/2022		6435L · CED, CONF & TRAVEL (LIT) 6437L · PROGRAMS (LIT) 6430G · OFFICE AND LIBRARY SUPPLIES	-19.65 -59.21 -2.73 -81.59
	Bill Pmt -Check	1154	08/22/2022 Preferred Constru	action, Inc.	L0229 · FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	App 8 Drywall	07/26/2022		7500 · BUILDING IMPROVEMENTS	-5,985.00 -5,985.00
	Bill Pmt -Check	1155	08/22/2022 Preferred Constru	action, Inc.	L0229 - FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	App 5 ExtFinCarp Mor	07/26/2022		7500 · BUILDING IMPROVEMENTS	-13,062.50 -13,062.50

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1156	08/22/2022 Preferred Cons	struction, Inc.	L0229 · FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	App 5 Drywall Morich	07/26/2022		7500 · BUILDING IMPROVEMENTS	-67,725.50 -67,725.50
	Bill Pmt -Check	1157	08/22/2022 Preferred Exter	rior Industries Inc.	L0229 · FLUSHING BANK - BOND Referendum	1
TOTAL	Bill	App 2	07/31/2022		7500 · BUILDING IMPROVEMENTS	-15,675.00 -15,675.00
	Bill Pmt -Check	64730	08/22/2022 Quintanilla, Joo	celyn Tatiana	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	080222	08/02/2022		6437L · PROGRAMS (LIT)	-240.00 -240.00
	Bill Pmt -Check	64731	08/22/2022 Quogue Wildlif	e Refuge	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	081222	08/12/2022		6437C · PROGRAMS (C&P)	-175.00 -175.00
	Bill Pmt -Check	64732	08/22/2022 Ray-Block Stat	ionery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	IN83821	08/11/2022		6439G · EQUIPMENT R & M (GEN)	-362.78 -362.78
	Bill Pmt -Check	64733	08/22/2022 Rotary Club of	Shirley & the Mastics	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	July-Dec2022 dues	07/01/2022		6438 · DUES	-150.00 -150.00

	Туре	Num	Date Name	Account	Paid Amount
	Bill Pmt -Check	1158	08/22/2022 Sandpebble Preconstruction Inc.	L0229 · FLUSHING BANK - BOND Referendum	1
	Bill	PostRef ProjReq 28	08/08/2022	7500 · BUILDING IMPROVEMENTS	-47,672.82
				7500 · BUILDING IMPROVEMENTS	-73,884.46
				7500 · BUILDING IMPROVEMENTS	-66,847.76
TOTAL					-188,405.04
	Bill Pmt -Check	64734	08/22/2022 Scott, Robert	L0225 · FLUSHING BANK - OPERATING	
	Bill	050722	07/01/2022	6437C · PROGRAMS (C&P)	-430.00
TOTAL				•	-430.00
	Bill Pmt -Check	64735	08/22/2022 Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	20724	07/21/2022	6434G · PRINTING (GEN)	-11,489.00
TOTAL					-11,489.00
	Bill Pmt -Check	64736	08/22/2022 Shattes, Krista	L0225 · FLUSHING BANK - OPERATING	
	Bill	080222	08/02/2022	6437A · PROGRAMS (ADULT)	-100.00
	Bill	080922	08/09/2022	6437A · PROGRAMS (ADULT)	-100.00
	Bill	081622	08/16/2022	6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-300.00
	Bill Pmt -Check	64737	08/22/2022 Sievers, Sandra D.	L0225 · FLUSHING BANK - OPERATING	
	Bill	081022	08/10/2022	6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64738	08/22/2022 South Shore	Press, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	74495	07/17/2022		643765 - PROMOTION AND PUBLICITY	-3,875.00
	Bill	L14183	07/20/2022		643765 · PROMOTION AND PUBLICITY	-231.25
TOTAL						-4,106.25
	Bill Pmt -Check	64739	08/22/2022 Stacchiola, Sc	ofia Marina	L0225 · FLUSHING BANK - OPERATING	
	Bill	080322	08/02/2022		6437L · PROGRAMS (LIT)	-480.00
TOTAL						-480.00
	Bill Pmt -Check	64740	08/22/2022 Staples Adva	ntage	L0225 · FLUSHING BANK - OPERATING	
	Bill	8066884325	07/15/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-295.40
					6430G · OFFICE AND LIBRARY SUPPLIES	-86.76
					6451G · CUSTODIAL SUPPLIES	-159.00
	Bill	8066958854	07/22/2022		6437L · PROGRAMS (LIT)	-50.19
					6430G · OFFICE AND LIBRARY SUPPLIES	-51.78
	Bill	8067032640	07/29/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-20.45
TOTAL						-663.58
	Bill Pmt -Check	64741	08/22/2022 Suffolk Coope	erative Library System	L0225 · FLUSHING BANK - OPERATING	
	Bill	87905 DataAxle renew	07/26/2022		6411A · MICRO/REF CD (ADULT)	-5,574.00
	Bill	87963 EBSCO CR&Roset	08/03/2022		6411A · MICRO/REF CD (ADULT)	-3,036.92
					6411C · MICRO/REF CD (C&P)	-3,036.00
					6411N · MICRO/REF CD (TEEN)	-3,036.00
	Bill	88059 Ancestry	08/15/2022		6411A · MICRO/REF CD (ADULT)	-745.92
TOTAL						-15,428.84

	Туре	Num	Date Name	Account	Paid Amount
	Bill Pmt -Check	64742	08/22/2022 Suffolk County Locksmith, Inc.	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	119152	08/11/2022	6430G · OFFICE AND LIBRARY SUPPLIES	-10.20 -10.20
	Bill Pmt -Check	64743	08/22/2022 Suffolk County Police Dept Explorer	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	NattionalNightOut	08/02/2022	6435S · CED, CONF & TRAV (COMM SRV)	-500.00 -500.00
	Bill Pmt -Check	64744	08/22/2022 Superior Waste Services of NY Inc	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill Bill	117902 118253	07/18/2022 07/28/2022	7500 · BUILDING IMPROVEMENTS 7500 · BUILDING IMPROVEMENTS	-580.00 -580.00 -1,160.00
	Bill Pmt -Check	64745	08/22/2022 Superior Waste Services of NY Inc	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill	117629 Moriches	07/08/2022	7500 · BUILDING IMPROVEMENTS	-580.00 -580.00
	Bill Pmt -Check	64746	08/22/2022 Urban, Ehris	L0225 · FLUSHING BANK - OPERATING	
TOTAL	Bill Bill	072122 081622	07/21/2022 08/16/2022	6437A · PROGRAMS (ADULT) 6437A · PROGRAMS (ADULT)	-175.00 -175.00 -350.00

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64747	08/22/2022 Vergara, Josma	iry A.	L0225 - FLUSHING BANK - OPERATING	
TOTAL	Bill	080422	08/04/2022		6437L · PROGRAMS (LIT)	-360.00 -360.00
	Bill Pmt -Check	64748	08/22/2022 William Floyd S	cholarship Fund	L0225 · FLUSHING BANK - OPERATING	
	Bill	2022 C21-Golf Event	08/16/2022		6435D · CED, CONF & TRAVEL (ADM)	-300.00
					6435A · CED, CONF & TRAVEL (ADULT)	-100.00
					6434N · PRINTING (TEEN)	-100.00
					643765 · PROMOTION AND PUBLICITY	-250.00
TOTAL						-750.00
	Bill Pmt -Check	64749	08/22/2022 William Floyd U	Inion Free SD - Bus Service	L0225 · FLUSHING BANK - OPERATING	
	Bill	11812057-May FirstSt	07/18/2022		6437C · PROGRAMS (C&P)	-760.48
TOTAL						-760.48

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64750	08/22/2022 Wilson	, Alexander B.	L0225 · FLUSHING BANK - OPERATING	
	Bill	072022 adults	07/20/2022		6437A · PROGRAMS (ADULT)	-80.00
	Bill	072722 teens	07/27/2022		6437N · PROGRAMS (TEEN)	-40.00
	Bill	072722 adults	07/27/2022		6437A · PROGRAMS (ADULT)	-80.00
	Bill	080322 adults	08/03/2022		6437A · PROGRAMS (ADULT)	-80.00
	Bill	080322 teens	08/03/2022		6437N · PROGRAMS (TEEN)	-40.00
	Bill	081022 adults	08/10/2022		6437A · PROGRAMS (ADULT)	-80.00
	Bill	081022 teens	08/10/2022		6437N · PROGRAMS (TEEN)	-40.00
TOTAL						-440.00
		•	at at a meeting on Au rs were approved and	•	Signed:	-827,910.68

### Mastics Moriches Shirley Community Library August 2, 2022 Payroll Benefits Warrant

	Туре	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	08/05/2022 1094 The N	YS Deferred Compensation Plan	L0226 - FLUSHING BANK - PAYROLL	
TOTAL	Bill	08052022	08/05/2022		L0173 · 457B NYS DEFERRED COMP	\$ (1,903.93) \$ (1,903.93)
	Bill Pmt -Check	7184	08/05/2022 1095 Met Li	fe	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	08052022	08/05/2022		L0171 · 403B MET LIFE	\$ (1,775.00) \$ (1,775.00)
	Bill Pmt -Check	7185	08/05/2022 1096 Prude	ntial	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	08052022	08/05/2022		L0172 · 403B PRUDENTIAL	\$ (100.00) \$ (100.00)
	Bill Pmt -Check	7186-7204	08/05/2022 Medicare Ro	eimbursement Payments	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	08052022	08/05/2022		9060 · MEDICAL INSURANCE	\$ (5,874.63) \$ (5,874.63)
	Bill Pmt -Check	7205	08/05/2022 CSEA, Inc.		L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	08052022	08/05/2022		L0500 · CSEA UNION DUES	\$ (1,499.60) \$ (1,499.60)
					TOTAL	\$ (11,153.16)
-	certify that at a mee e vouchers were ap	-		Signed:		

### Mastics Moriches Shirley Community Library August 16, 2022 Payroll Benefits Warrant

	Туре	Num	Date	Name	Account	Pa	id Amount
	Bill Pmt -Check	EFT	08/19/2022 1094 The NY	S Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL		
TOTAL	Bill	0819.2022	08/19/2022		L0173 · 457B NYS DEFERRED COMP	<u>\$</u> \$	(1,939.06)
	Bill Pmt -Check	EFT	08/19/2022 1099 NYS Ei	mployees' Retirement System	L0226 · FLUSHING BANK - PAYROLL		,
TOTAL	Bill	08192022	08/19/2022		L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0164 · RD ERS CONTRIBUTIONS ADDIT	\$ \$ \$	(2,103.66) (1,624.00) (38.72) (3,766.38)
	Bill Pmt -Check	7206	08/19/2022 1095 Met Lif	e	L0226 · FLUSHING BANK - PAYROLL		
TOTAL	Bill	08192022	08/19/2022		L0171 · 403B MET LIFE	\$ \$	(1,775.00) (1,775.00)
	Bill Pmt -Check	7207	08/19/2022 1096 Pruder	ntial	L0226 · FLUSHING BANK - PAYROLL		
TOTAL	Bill	08192022	08/19/2022		L0172 · 403B PRUDENTIAL	\$ \$	(100.00)
	Bill Pmt -Check	7208	08/19/2022 1098 State C	Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL		
TOTAL	Bill	580	08/19/2022		9060 · MEDICAL INSURANCE	<u>\$</u>	(74,515.70) (74,515.70)
	Bill Pmt -Check	7209	08/19/2022 1114 Hartfor	d Insurance Company	L0226 · FLUSHING BANK - PAYROLL		
TOTAL	Bill	414286629745	08/19/2022		L0196 · LONG TER 9055 · DISABILTY INSURANCE	\$ \$ \$	(120.00) (1,303.28) (1,423.28)
	Bill Pmt -Check	7210	08/19/2022 1115 AFLAC	;	L0226 · FLUSHING BANK - PAYROLL		,
TOTAL	Bill	08192022	08/19/2022		L0625 · AFLAC PRE-TAX L0626 · AFLAC POST-TAX	\$ \$ \$	(1,571.25) (189.84) (1,761.09)

### Mastics Moriches Shirley Community Library August 16, 2022 Payroll Benefits Warrant

	Bill Pmt -Check	7211	08/19/2022 CSEA, Inc.		L0226 · FLUSHING BANK - PAYROLL	
	Bill	08192022	08/19/2022		L0500 · CSEA UNION DUES	\$ (1,445.56)
TOTAL						\$ (1,445.56)
					TOTAL	\$ (86,726.07)
I hereby	certify that at a mee	eting of the board o	on	Signed:		
	ve vouchers were ap			Title: Secretary		

August 2022

### **Building Project**

We are in the final stages of construction for Mastic Beach and look forward to opening this branch at the end of September. Interior painting is complete, flooring is complete, collections have been relocated to the facility and site work is being finalized. The building will be complete when we receive the delayed electrical panels and HVAC units, and purchase/install technology. We are waiting for Crown Castle to run Internet service to be run to the facility. Tara and I met with Mark Grossman to begin preparing invitations and media alerts/press releases for the grand opening. Moriches is coming along quickly. The raised access flooring is complete and interior painting is underway.

The main library moving project took up most of our time and attention for June and July. This herculean task could not have been completed without the help of Sandpebble. Ryan worked alongside our staff and hired help to oversee the job, but also was part of the moving team when needed. Steve Burg took an active part in overseeing and participating with our custodial staff. Harry Lugo and David Prevete were tireless in their efforts to help us meet our deadlines, as were our other custodial staff. We are indebted to them for their amazing work to help us with the task of emptying a 45,000 sq. ft. Building.

By utilizing the LRS for storage we achieved tremendous cost savings. Furniture and shelving that could withstand the environmental conditions at the LRS was relocated there. In addition, there are four PODS on the Moriches site full of items for Moriches and for items returning to our main library. The grand piano was relocated to SCLS. We are thankful to SCLS for the free space for our staff, our piano, our local history collection, and our high demand items. National Library relocators took the main library collection and moved it to an environmentally controlled warehouse space in MA.

Employees continue to work at the Mastic Recreation Center and on-the-road delivering services and programs.

Dave Belmonte completed the transition to our new Avaya Cloud-Based phone system. Administrators and digital services staff completed training on the system. We are now able to accept calls and messages across all mobile, desktop devices, and work locations. This is a huge improvement from the antiquated system we were utilizing.

Asbestos abatement was completed at the main library in early August. Exterior demolition has begun. We are capturing as much of this as we can in photos and videos for our own archives and to share with the community. We are uploading files into a cloud-based file sharing site to share with our public relations team for updates to our building project website. A drone camera operated by Tom Casper is giving us a great perspective on the changing face of our main library.

### Other:

Staffing: I am working with public service department heads to begin a staffing plan that includes our needs at Mastic Recreation Center as well as Mastic Beach and Moriches.

Grants: The NYS Construction Grant application is due in mid-September. We need a building permit for our main library in order to apply this year for any portion of the project not funded by the bond for the main library. I have let H2M and Sandpebble know of the pressing timeline. We also need actual bids for any work that we apply for, which cannot be awarded without a building permit.

Meetings: I attended two Rotary meetings this past month. We are planning our fundraisers for the year and looking to expand membership. I also attended the William Floyd Scholarship Golf outing dinner with Trustees Dubois and Maiorana, as well as Department Head Erika Irish and Kerrilyn Jorgensen.

Attached to my report you will find the recently released Regents Advisory Council for Libraries Vision 2022 document for your review.

Vacation: I will be off 8/23-9/2.

## VISION 2022



### Regents Advisory Council on Libraries

Meg Backus (2025), Vice Chair

Greg Benoit (2023)

Tatiana Bryant (2023)

Greta Byrum (2026)

AnnaLee Dragon (2025)

Sandra Michele Echols (2026)

Chancey Fleet (2024)

Susan Kowalski (2022)

Miranda Mims (2025)

Beth Patin (2026)

Susan Polos (2022)

Grace Riario (2023), Chair

Juan Rivera (2022)

Jamie D. Smith (2024)

Alicia Thompson (2024)

### New York State Library Staff

Lauren Moore

Carol Desch

Liza Duncan

Natalie McDonough

Amy Heebner

**Amy Peker** 

Sarah McFadden

Larissa Brenner

Ashley Gauvin-Manning

Jessica Golden

The Vision 2022 was funded through the Federal Library Services and Technology Act, with funds awarded to the New York State Library by the Federal Institute of Museum and Library Services. The New York State Library is a program of the Office of Cultural Education in the New York State Education Department.

# U C

When the pandemic halted many in-person services, we were inspired to see how libraries across the state demonstrated their ingenuity and dedication by shifting to virtual services and making difficult decisions about how to best protect the safety of staff and patrons in the face of unprecedented challenges and change.

As the pandemic continues to disrupt daily life, we've seen how the disruption in library services disproportionately affects traditionally marginalized communities, compounding the impact of reduced services in other sectors, including schools and public transportation, which exacerbates existing inequities.

The way out of this crisis is to seize the opportunity to reaffirm the vital role libraries play in community restoration and building. We firmly believe that the future of libraries and equity depends on what we do now as a profession. Libraries are experiencing a paradigm shift, from a focus on sharing materials to prioritizing building relationships and collaborating with stakeholders to work toward shared outcomes. We can maximize this critical moment to rebuild connections, center the community, and embody the public's imagination.

The following document provides a road map for the future of New York libraries, reflecting our shared value and vision of the future. Let the journey begin!

**Regents Advisory Council on Libraries** 

# Our Values

As part of the Regents Advisory Council on Libraries Vision 2022 process, multiple interviews were held with stakeholders, focus groups, and surveys collecting data from hundreds of libraries around the state.

Academic, public, school, and special libraries took part in the process, revealing the shared values of New York's library community, which inform our vision of the future. These values are the basis for the strategic priorities in our Vision framework, guiding both internal and external decision-making.

### Our shared values include:

- Universal Access
- · Equity for All
- Resilient Communities
- Passionate Advocates
- Innovation Engines

### **Universal Access**

All New Yorkers have a right to excellent library service. Libraries play an essential role in ensuring all New Yorkers have the information they need to participate in public life fully. New York libraries believe the public's right to freely access a wide range of resources and services is essential for informed decision-making, lifelong learning, and self-actualization. To support universal access, we champion intellectual freedom and the right for people of all ages to read freely. Information literacy requires critical thinking skills, honed by reading and interacting with multiple viewpoints, evaluating and identifying authoritative sources, and encouraging lively debate and conversation.

The 21st century requires navigating the digital terrain, and digital equity is critical for an informed populace. New York libraries play an active role in ensuring people can connect to the Internet, are comfortable using technology in their everyday lives, and understand how to evaluate and contribute content. Many people affected by the digital divide face other structural obstacles, limiting their ability to participate in civic life, enjoy remote work and learning, or access content. The library is the sole point of connection for some communities -- allowing people to work remotely, develop content representing diverse views, take classes, be active citizens, and communicate with loved ones.

### **Equity for All**

New York benefits from having one of the most diverse populations in the country. Multiple languages and ethnicities contribute to a vibrant, dynamic population that requires flexible, innovative libraries able to meet the needs of patrons from around the globe. Our libraries champion equity, diversity, and inclusion and model how to incorporate it by having collections, staffing, programming, and leadership reflect our communities. We foster brave environments where community members may convene authentic conversations around racial and social justice and advocate for the needs of our communities.

Libraries serve their communities in many ways. Students are connected to resources to ensure their success, and first-generation college students benefit from personalized reference services. People experiencing unemployment or underemployment or returning to the workforce benefit from workforce development services, including assistance in finding, preparing for, and securing jobs or embarking on a new career. Adult learners can become better readers and obtain high-school equivalency certification through adult literacy classes, enabling them to apply for more competitive jobs. Recent arrivals attend English Language Learning classes to acclimate to their new home, make friends, build new networks, and navigate daily life. Incarcerated patrons benefit from library services at their facilities. For those returning from incarceration, libraries may be the first step to connecting with resources to facilitate the transition to life outside of an institution.

### **Resilient Communities**

The success of libraries is inextricably bound to the success and growth of our communities. Libraries are part of a sustainable ecosystem, requiring active participation in and with their communities. Libraries embrace respectful, collaborative partnerships. We work with other stakeholders and community members to maximize our impact and leverage economies of scale to benefit the public good. We understand the link between community health, social wellbeing, and resilient communities and strive to create spaces for people of all walks of life to converge, exchange ideas, and become informed. Our libraries' mission, vision, and strategic directions align with our communities' goals and aspirations.

### Passionate Advocates

As trusted institutions, libraries advocate for the public good through intellectual freedom, transparency, net neutrality, digital justice and inclusion, and creating equitable, inclusive organizations that welcome all experiences, talents, and perspectives. Our profession emphasizes data-informed decision making. Library workers use their expertise in aggregating and analyzing data to benefit our patrons, organizations, communities, and stakeholders. We hold ourselves accountable by operating with transparency. We appreciate the investment and value the trust communities place in libraries.

### **Innovation Engines**

Libraries spark curiosity, excite learners, and cross-pollinate innovation across sectors and industries. By strategically collaborating with stakeholders, libraries continuously evolve -- learning, growing, and recalibrating services to support their communities

We're courageous. We take risks and learn from our mistakes. We leverage our expertise to help people compete in a global marketplace by providing space, tools, and resources to help them innovate and succeed, ensuring our communities have a vibrant economic base.

# Our Vision

How can libraries help communities navigate a landscape where the social, environmental, and political tectonic plates are constantly shifting?

That's the conundrum the Regents
Advisory Council on Libraries has been
exploring. To help chart a way forward, the
RAC gathered information from hundreds
of stakeholders.

After distilling multiple conversations, surveys, and written feedback, we created the following framework.

# Libraries Advance the Public Good

New York's libraries are part of the state's critical infrastructure. They ensure every New Yorker has reliable, equitable access to crucial information, services, and lifelong learning and connection opportunities. As disinvestment in critical social infrastructure has weakened faith in institutions and government, libraries have stepped up to meet the needs of New Yorkers.

The stress of responding to these needs without additional funding for services places libraries in a precarious environment. It creates a substantial obstacle to successfully and effectively serving and supporting communities.

In response to this challenge, the Regents Advisory Council on Libraries has established the following framework identifying strategic priorities and collaborative action to help libraries devote necessary resources to ensure community resilience during an uncertain and tumultuous time.

### Strategic Priorities

- Libraries Ensure All New Yorkers Have Access to Information & the Internet
- Libraries Advance Diversity, Equity, Inclusion & Belonging
- Libraries Are Essential to the Social Wellbeing of Communities

### Strategic Priority 1: Libraries Ensure All New Yorkers Have Access to Information & the Internet

New York libraries are dedicated to universal access, based on the idea that society benefits when everyone has an equal opportunity to leverage the power of the Internet. By focusing on solutions and working in intentional partnership with our communities, libraries can help New York achieve its vision of digital equity. Closing digital equity gaps in New York will require the coordination, cooperation, and intentional capacity-building of the many organizations working to support digital inclusion.

To support statewide digital equity efforts, libraries may employ the following strategies:

- Promoting information fluency for all New Yorkers by providing services that address information literacy challenges.
- Protecting the privacy and digital security of library users and community
  members, by providing secure networks and devices for public use within library
  spaces and by educating the public about digital security threats and ways to
  protect individual privacy online, both in the library and at home or work.
- Ensuring digital tools are fully accessible and usable for all users, and that vendor contracts ensure and protect the privacy of library users.
- Identifying and developing solutions to digital inequity at a societal level to ensure ubiquitous, high-speed, wired, and wireless internet access for all New Yorkers.
- Building, maintaining, and supporting digital equity ecosystems across community sectors.
- Developing and employing digital inclusion strategies that address the intersectional conditions contributing to digital inequity.

### Strategic Priority 2: Libraries Advance Diversity, Equity, Inclusion & Belonging

Libraries work toward equity for all by making a material difference in the lives of people who have been denied power and opportunity based on race, gender, sexuality, national origin, spoken language, or disability. We advance and model socioeconomic and racial equity policies and practices.

New York libraries may advance diversity, equity, inclusion, and belonging using the following strategies:

- Advancing the State Education Department's Diversity, Equity, and Inclusion Framework.
- Promoting intellectual freedom by curating diverse library collections and public programs and preserving access to extensive community repositories.
- Recognizing, acknowledging, and eliminating systemic barriers to library services, including those within the library profession and governance structure.
- Centering justice by identifying, sharing, and promoting resources and opportunities that restore dignity, acknowledge past harm, and celebrate diversity.
- Resisting surveillance technologies and corporate control of core library services to protect the interests of the public.
- Prioritizing diversity in the library profession, ensuring that library staff, administration, trustees, Friends, and volunteers reflect their communities.
- Investing in scholarships to attract diverse students to the profession.
- Eliminating systemic barriers to hiring and retaining talented staff with a variety of lived experiences.
- Working with vendors committed to upholding diversity, equity, and inclusion principles.

### Strategic Priority 3: Libraries Are Essential to the Social Wellbeing of Communities

As community anchors, libraries strengthen civic relationships and build social cohesion by creating a shared space, convening and hosting critical conversations, and providing resources and programs to inform, create, entertain, and weave broad social networks. We will continue to build collaborative relationships to develop thriving, resilient, and responsive communities.

To achieve this vision, libraries may use the following strategies:

- Incorporating historically marginalized perspectives into planning, processes, narratives, and decision-making about what is best for a community.
- Building community relationships and taking deliberate action to achieve shared or co-created objectives.
- Mapping the connections of knowledge, talents, resources, and aspirations among residents or groups by utilizing Asset Based Community Development.
- Securing sustainable funding for libraries to adapt and grow with their communities.
- Advocating for all New Yorkers to have access to certified librarians in their communities and schools.
- Providing library trustees with education and resources to help them best serve
  the interests of their institutions and communities, now and into the future.
- Planning for and responding to disasters and crises, including climate change, mass incarceration, public health emergencies, and widespread disinformation, and ensuring the continuity of library services when communities most need them.
- Preserving library materials and the cultural history of communities.
- Constructing, renovating, and maintaining sustainable, accessible library buildings that welcome the entire community.

# New York's Libraries

When it comes to libraries, New York is a treasure trove. More than 7,000 libraries provide New Yorkers with educational, informational, and recreational resources. There are three types of library systems that coordinate to meet the needs of New Yorkers: public library systems, reference and research library resources systems, and school library systems. Each system serves specific types of libraries, as outlined below:

Public Library Systems support the 757 public libraries, with 1,070 outlets throughout the state. Each of the 23 public library systems serves a specific geographic region, coordinating interlibrary loan, professional development, and outreach services –including support for libraries in correctional facilities throughout the state. Each system has a central (or co-central) library to provide reference and information services to patrons throughout the state.

The nine regional Reference and Research Library Resources Systems include libraries in public and private colleges and universities, special libraries, public libraries, public library systems, and school library systems. These systems support 286 degree-granting higher education institutions. They provide a range of professional development and serve as a bridge between the different types of libraries in New York.

New York has 40 School Library Systems that work with 4,236 school libraries in 731 school districts and 1,656 nonpublic schools to provide professional development, share resources, and provide exemplary services to students throughout the state. As liaisons to the State Education Department, school library systems support school librarians as co-educational partners with teachers to ensure that all students develop the information literacy skills needed to be active, informed citizens and lead successful lives.

Each system supports different types of libraries throughout the state:

- Academic Libraries support the instructional and research needs of students, faculty, and administration at colleges and universities. While access to these libraries requires attendance at the attached institution, the collections include government documents that the public may access. Academic libraries often have archives, which collect, preserve, organize, describe, and share original material and special collections for research. Archives conserve history while providing transparency and accessibility to significant collections.
- Public Libraries provide programs, services, and resources for the public. Designated "the people's university" in 1938 by Alvin Johnson, public libraries are usually funded by and support the communities they serve through taxes, grants, and donations. Residents can obtain a library card at no additional cost, gaining access to a wide range of materials, programs, meeting space, professional reference and research services, workforce development support, and bridging the digital divide through the internet and computers.
- School Libraries provide access to resources for public or private school students, teachers, school administrators, and parents. These resources include materials supporting the educational curriculum, computers, and access to the internet to support digital equity, train students in information and digital literacy, spark curiosity, develop a love of lifelong learning, and prepare students for college and careers.

Special Libraries curate collections and materials
to support specific interests or fields of study
and may support institutions such as hospitals,
museums, the military, law practices, professional
associations, and historical sites. These libraries
provide materials and resources to support a
specific focus of the organization. Special libraries
may have archives, which include a wide range of
material, including but not limited to governmental
records, maps, audio recordings, electronic
documents, art, films, and photographs.

### Moving Forward

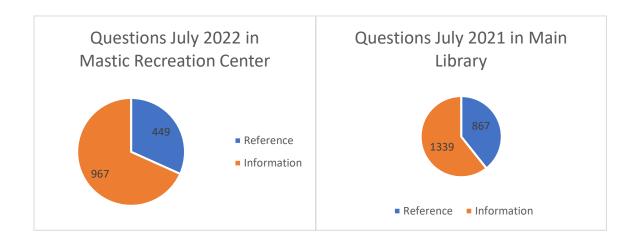
The Regents Advisory Council shares this framework as a springboard for the future. We hope everyone in the library community sees themselves in this document and uses their creativity and imagination to act on the strategic priorities which resonate with their communities. We look forward to watching New York's libraries breathe life into the Vision 2022 plan.

### RASD Board Report August 2022 Submitted by Kerrilynn Jorgensen

July Statistics At-A-Glance

Programs In-pe	rson: On Site	Programs In-person: Off Site		
# of Sessions	# Attended	# of Sessions	# Attended	
27	146	9	47	

Programs Virtual Live				
# of Sessions	# Attended			
3	32			



Summer 2022 in our new temporary location at the Mastic Recreation Center has taught our staff how to be innovative and creative, not only with the programs we are offering, but where we offer the programs due to meeting room constraints. If you saw the July newsletter, you would see the Reference and Adult Department stressing the importance of health and fitness on our nature walks at Smith Point Beach and Wertheim National Wildlife Refuge with librarians Carole Lingg and Debbi Gallucci. For those looking for a deeper look into the past historical significance of members of our towns, they were able to join Local History Librarian Brad Shupe for a guided tour at numerous cemeteries throughout our communities. We brought together generations old and young in our

multigenerational drum circle programs and our Stitch and Chat crochet and knit groups thanks to librarian Tara Moran and Debbi Gallucci. Even our page staff joined in on the fun this summer! Page Jessica Graham took her love of Geocaching and met our patrons on treasure hunts at Southaven Park and Sans Souci Park under the supervision of librarian Catherine Gorden. Our monthly mosaic art classes have been a hit thanks to librarian Alexandra Kaloudis finding artist Gabriella Grama to teach these classes to our patrons. You might even catch an employee or two fighting to get into her limited classes because they are just that beautiful!

While our programs have continued to be well attended, as you can see, in person reference and information statistics are down, especially when comparing them to July 2022. However, I believe many people were just either unaware that they could still access a librarian at our temporary location or chose other means of service. For example, this year during the month of July, we had 81 chat reference questions through our Text-A-Librarian service. Last July 2021, we only had 40 chat reference questions. That's 102.5% increase in our digital reference service! Many of those texts were answered by librarian staff working remotely from home. Those same librarians were also using our new cloud-based phone system, Avaya, and assisting staff working in the computer lab who needed extended reference help.



## **Lindsay Davis**

# WFHS Senior Scholarship Night

Congratulations to the three William Floyd High School seniors who earned our CFLP 5K Run scholarship, thanks to their essays about three ways the world can work together to solve global problems. Alyssa will study elementary education at Iona University, Madison will study nursing at Molloy College, and Claudia will study nursing at Suffolk County Community College. Congratulations and good luck!

Watch the scholarship presentation of the CFLP award starting at 29 minutes 14 seconds. Thank you, Ellen, for presenting our awards.



# Thank you MMSCL

Literacy student, Ana, is studying English but also pursuing a degree in nursing. She is pictured with instructor, Ms. Doris, and a nursing certificate she recently earned. She is grateful to the library for helping her pursue her dreams.

Ana writes this: "My dream is to be a certified nurse. I know it's not easy, but with discipline and consistency, I will make my dream come true. I enjoy talking about certified nursing with my friends, my husband, and my kids. My goal is to have my license. When I



have my license, I will be able to work in the hospital and I will be making a lot more money!"

# **Endings and Beginnings**

The Literacy Department has been busy packing, moving, organizing, and settling into our new space, all while wrapping up the end of a busy session of classes and programs. So far, so good!









### Kudos

Congratulations to those students who earned certificates of excellent attendance during our spring session of classes. After a short break, students were back in class for the summer session and the fall session is right around the corner. Keep up the good work!

















# **Monthly Statistics for July**

Virtual Attendance: 266 Virtual Sessions: 45

## continued

In-Person Attendance (off site): 62 adults In-Person Attendance (off site): 57 toddlers In-Person Attendance (off site): 49 school age

Off Site Sessions: 30



Saturday, September 10, 2022

# 9:00 a.m. Rain or Shine Online Registration: **5Kbridgerun.communitylibrary.org**

- Pre-registration is \$25 (in-person and virtual run)
   Race Day registration is \$30 (cash)
- Get your name on your bib by 8/19/22
- Mailed registrations must be received by 5 p.m. on Thursday, September 8<sup>th</sup>, 2022
- Entry fees are non-refundable
- Sanctioned by USATF Timing by elitefeats
- Free performance T-shirts for first 300 registrants
- Awards will be presented to top 3 male and female overall and top 3 male and female in each age group
- Call **(631) 399-1511 x215** for more information

to benefit the Community Family Literacy Project, Inc., a 501c3 registered charity

- Parking fee in effect after 8:30 a.m.
- Long Island Expressway to Exit 68 South. Stay on William Floyd Pkwy for approx.7.5 miles. Parkway ends at Smith Point Park.

(Please Print)	
Name:	Address:
City, State, Zip:	Phone:
Email:	Age on Race Day:
Adult T-Shirt SizeSMMEDLRGXLRG	Male Female

#### **WAIVER**

I know that running a road race is potentially a hazardous activity. I should not enter unless I am medically able and properly trained. I assume all risks associated with this event including, but not limited to falls, contact with other participants, the effects of weather, including heat/humidity, dehydration, traffic &road conditions, all such risks being known & appreciated by me. Having read this waiver & knowing these facts & in consideration of your accepting my entry, I, for myself & anyone entitled to act on my behalf, waive and release the County of Suffolk, Town of Brookhaven, Mastics-Moriches-Shirley Community Library, Community Family Literacy Project Inc., all trustees, all sponsors, Race Directors, their agents, volunteers, their representatives and successors from all claims or liabilities of any kind arising out of my participation in this event. I grant permission to use any photographs, motion pictures, recordings, & any other record of this event for any legitimate purpose. Participants under 18 must be accompanied by an adult.

Signature:\_\_\_\_\_\_ Date:\_\_\_\_\_

(if under 18, signature of parent or legal guardian)

Please make checks payable to: Community Family Literacy Project, Inc.

Please mail completed application along with payment to:

Community Family Literacy Project, Inc. 407 William Floyd Parkway, Shirley, NY 11967

## DIGITAL SERVICES DEPARTMENT

August 2022

Compiled by: Stephen Burg

Over the past month,

The Digital Services Department conducted two technology classes covering the following topics: Virtual Library and Summer Fun Tech. We also conducted 10 one-on-one tech appointments covering various topics. The department also continues to curate the library's social media platforms. Over the past month, most of my energy was focused on moving the main library. Thanks to the efforts of the custodial staff, Gary Loeser, and Ryan from Sand Pebble we were able to move all the furniture to the branches and storage locations to get the building ready for demolition by 8/6.

Digital Equipment Circulation FY 22-23	July Checkouts	July Renews
Unique Item 3 (Item C) Hotspots and Chromecasts	11	0
Unique Item 4 (Item C) Go Pro and iPads	1	4

# Digital services July Stats

Facebook	July
page views	724
postreach	6528
Instagram	
reach	2202
Impressions	234
Followers	1083
YouTube	
views	
subscriber	
Chat/Text Ref	
text/email	81
overdrive	
ebooks	3826
a udio books	1848
flipster	
online views	124
Freegal	
downloads	211
streamed	842
both:	1053
Hoopla	
new patrons	3
check outs	590
Kanopy	
downloads	257
HOOPLA + KANOPY:	847

	REPORT OF I		DA	TE PREPARED:			
	SUFFOLK COUNTY DEP	ARTMENT OF	CIVIL SERVICE				08/22/22
JURISD	ICTION: MASTICS-M	ORICHES-S	HIRLEY COMMUNITY LIBRA	ARY	_		PAGE 1 OF 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
SI	Khair, Tashina		Page	\$15.36/HR	Up to 17.5 Hours	07/01/22	
TRS	Khair, Tashina		Page	\$15.36/HR	Up to 17.5 Hours	07/03/22	
LA	De La Bej, Monique		Page	\$15.36/HR	Up to 17.5 Hours	07/20/22-08/13/22	
LA	Donnadio, Amanda		Library Clerk	\$15.36/HR	Up to 17.5 Hours	07/13/22-09/20/22	
SI	Donayre, Claudia		Library Clerk Spanish Speaking	\$15.36/HR	Up to 17.5 Hours	07/01/22	
RE Donayre, Claudia Library Clerk Spanish Speaking \$15.36/HR DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is						08/18/22 are hereby certified a with Civil Service	s
	APPROVED AS NOTED				Signature of A	Appointing Authorit	у

	REPORT OF	PERSONNEL	CHANGES			DA	TE PREPARED:
	SUFFOLK COUNTY DEP	ARTMENT OF	F CIVIL SERVICE				08/22/22
JURISD	DICTION: MASTICS-M	ORICHES-S	HIRLEY COMMUNITY LI	BRARY			PAGE 2 of 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Kern, Edward		Guard	\$19.75/HR	Up to 17.5 Hours	07/27/22	
SI SI	Imperatore, Kyle Imperatore, Kyle		Library Clerk Library Clerk	\$16.38/HR \$30,755.14		07/01/22 8/3/2022	
DID YOU:		for all new positi	ons or when refilling those for which	ch DS is		are hereby certified a	S
	over five years old?  2. Request and canvas an eligi  3. Submit Application for Emploappointments? Fill in jurisdic  4. Submit a personnel change  APPROVED	oyment (CS-205 ction and appoint	) on all provisional, temp & non-co tment date at bottom of applicatior	mpetitive า	being in accordance requirements.	with Civil Service	
	APPROVED AS NOTED				Signature of	Appointing Authorit	У

	REPORT OF	PERSONNEL	CHANGES			DA	TE PREPARED:
	SUFFOLK COUNTY DEP						08/22/22
JURISD	ICTION: MASTICS-M	ORICHES-S	HIRLEY COMMUNITY LIBR	RARY			PAGE 3 OF 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
			SEE ATTACHE	D FOR SAL	ARY INCREAS	ES	
DID YOU:  1. Submit a Duties Statement for all new positions or when refilling those for which DS over five years old?  2. Request and canvas an eligible list for all competitive positions?  3. Submit Application for Employment (CS-205) on all provisional, temp & non-competition appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?  APPROVED  DISAPPROVED					The above changes being in accordance requirements.	are hereby certified a e with Civil Service	IS
	APPROVED AS NOTED				Signature of	Appointing Authorit	У

	LAST NAME	FIRST NAME	LAST 4 SOCIAL SECURITY	CIVIL SERVICE TITLE	SAL	ARY / HOURLY RATE	EFFECTIVE DATE
SI	ACEVEDO	JARED		CUSTODIAL WORKER I	\$	15.36	07/01/22
SI	AGUIRRE	MARK		CUSTODIAL WORKER II	\$	42,458.26	07/01/22
SI	ALFANO	RITA		LIBRARIAN I	\$	30.94	07/01/22
SI	AMATO	ROBIN		LIBRARY CLERK	\$	15.36	07/01/22
SI	BARTOLOMEO	MICHAEL		LIBRARIAN I	\$	25.92	07/01/22
SI	BELMONTE	DAVID		NETWORK & SYSTEMS TECHNICIAN	\$	93,368.86	07/01/22
SI	BENDJY	SCOTT		LIBRARIAN I - CHILDREN'S SERVICES	\$	58,330.74	07/01/22
SI	BENITEZ	CESY NOEMY		PAGE	\$	15.36	07/01/22
SI	BERGENDORFF	CHRISTOPHER		LIBRARIAN I - CHILDREN'S SERVICES	\$	29.15	07/01/22
SI	BERTOS	KATHLEEN		ACCOUNT CLERK TYPIST	\$	19.93	07/01/22
SI	BILLOWS	DARLENE		SENIOR LIBRARY CLERK	\$	50,636.82	07/01/22
SI	BOGIN	MICHAEL		LIBRARIAN I	\$	57.25	07/01/22
SI	BRAY	ELLEN		LIBRARY CLERK	\$	16.75	07/01/22
SI	BUCK	VINCENT		PAGE	\$	15.36	07/01/22
SI	BURG	STEPHEN		LIBRARIAN III	\$	89,180.52	07/01/22
SI	CABRERA	JENNI		LIBRARY CLERK	\$	15.36	07/01/22
SI	CABRERA	MAYRA		PAGE	\$	15.36	07/01/22
SI	CAMPBELL	ELLEN		SENIOR LIBRARY CLERK	\$	38,738.18	07/01/22
SI	CARROZZA	DIANE		ACCOUNT CLERK TYPIST	\$	46,081.62	07/01/22
SI	CASPER	THOMAS		LIBRARIAN II	\$	81,956.94	07/01/22
SI	CATALANO	JOSEPH		LIBRARY CLERK	\$	15.36	07/01/22
SI	CHANDLER	ERICA		LIBRARIAN I	\$	25.92	07/01/22

	LAST NAME	s	LAST 4 SOCIAL SECURITY	CIVIL SERVICE TITLE	SA	LARY / HOURLY RATE	EFFECTIVE DATE
SI	CINAR	KRISTEN		LIBRARIAN I	\$	53,206.92	07/01/22
SI	CISCO	LANCE		GUARD	\$	21.66	07/01/22
SI	COSTA	DANIEL		WEBSITE MANAGER	\$	47.49	07/01/22
SI	CURTIN	CAROLINE		LIBRARIAN I	\$	30.94	07/01/22
SI	D'ANGELO	NICHOLE		PAGE	\$	15.36	07/01/22
SI	DAVILA	GABRIELLA		LIBRARY CLERK	\$	15.36	07/01/22
SI	D'AMATO	TARA		ASSISTANT DIRECTOR	\$	119,093.00	07/01/22
SI	DAVIS	LINDSAY		Literacy Volunteer Program Coordinator	\$	84,195.02	07/01/22
SI	de la BEIJ	MONIQUE		PAGE	\$	15.36	07/01/22
SI	DEL RIO	DONIKA		COMMUNITY SERV AIDE	\$	16.52	07/01/22
SI	DELLA ROCCA	CALLAN		PAGE	\$	15.36	07/01/22
SI	DIAMOND	LAWRENCE		GUARD	\$	21.66	07/01/22
SI	DONNADIO	AMANDA		LIBRARY CLERK	\$	15.36	07/01/22
SI	EVANS	DONNA		LIBRARY CLERK	\$	17.08	07/01/22
SI	FATTIZZO	DARIA		PAGE	\$	15.36	07/01/22
SI	FATTIZZO	VINCENT		LIBRARY CLERK	\$	15.36	07/01/22
SI	FERACA	ALEC		CUSTODIAL WORKER I	\$	15.36	07/01/22
SI	GALLUCCI	DEBORAH		LIBRARIAN II	\$	100,661.86	07/01/22
SI	GALLUZZO	VERONICA		LIBRARY CLERK	\$	16.12	07/01/22
SI	GEORGE	IVETTE		LIBRARY CLERK SPANISH SPEAKING	\$	37,809.20	07/01/22
SI	GILMORE	JANE		LIBRARY CLERK	\$	23.12	07/01/22
SI	GOODWIN	DYLAN		PAGE	\$	15.36	07/01/22

	LAST NAME	So	AST 4 OCIAL ECURITY	CIVIL SERVICE TITLE	SAL	ARY / HOURLY RATE	EFFECTIVE DATE
SI	GOODWIN	KAYLEIGH		LIBRARY CLERK	\$	15.36	07/01/22
SI	GORDEN	CATHERINE		LIBRARIAN I	\$	57,186.74	07/01/22
SI	GRAHAM	JESSICA		PAGE	\$	15.36	07/01/22
SI	GRIFFIFTHS	ALBERT		GUARD	\$	21.66	07/01/22
SI	HERBST	KATHLEEN		LIBRARIAN TRAINEE	\$	22.78	07/01/22
SI	HOGAN	GARY		GUARD	\$	24.63	07/01/22
SI	HOGAN	SEAN		GUARD	\$	24.63	07/01/22
SI	HOPKINS	CLAIRE		COMPUTER TECHNICIAN	\$	19.83	07/01/22
SI	HORBAL	ELIZABETH		PRINCIPAL LIBRARY CLERK	\$	61,439.82	07/01/22
SI	IRISH	ERIKA		LIBRARIAN III	\$	85,878.78	07/01/22
SI	IRISH	KATHLEEN		LIBRARIAN I	\$	36.69	07/01/22
SI	IVANS	RYAN		PAGE	\$	15.36	07/01/22
SI	JIMENEZ	ALICIA		LIBRARY CLERK SPANISH SPEAKING	\$	15.36	07/01/22
SI	JORGENSEN	KERRILYNN		LIBRARIAN III	\$	91,247.52	07/01/22
SI	KALOUDIS	ALEXANDRA		LIBRARIAN II	\$	79,150.76	07/01/22
SI	KASSNER	KAREN		ACCOUNT CLERK TYPIST	\$	37.74	07/01/22
SI	KUIL	CHARLES		LIBRARY CLERK	\$	15.36	07/01/22
SI	KUIL	CHELSEA		LIBRARY CLERK	\$	15.36	07/01/22
SI	KUIL	LINDA		PAGE	\$	15.36	07/01/22
SI	KYLE	STEPHANIE		LIBRARIAN I	\$	70,974.28	07/01/22
SI	LEDERMANN	ALLISON		PAGE	\$	15.36	07/01/22
SI	LEFORT	CARL		GUARD	\$	22.76	07/01/22

	LAST NAME		LAST 4 SOCIAL SECURITY	CIVIL SERVICE TITLE	SALA	RY/HOURLY RATE	EFFECTIVE DATE
SI	LINGG	CAROLE		LIBRARIAN I	\$	29.15	07/01/22
SI	LOESER	GARY		GUARD	\$	23.21	07/01/22
SI	LOSPINUSO, JR	JAMES		CUSTODIAL WORKER I	\$	17.96	07/01/22
SI	LUGO	ARICSIDES		CUSTODIAL WORKER III	\$	62,968.10	07/01/22
SI	LUTZ	FARRON		CUSTODIAL WORKER I	\$	15.36	07/01/22
SI	MACDOWELL	CALISTA		LIBRARY CLERK	\$	15.36	07/01/22
SI	MALDONADO	HILLARY		LIBRARY ASSISTANT	\$	45,434.48	07/01/22
SI	MASTANDO	PETER		GUARD	\$	19.75	07/01/22
SI	MAURER	SYLVIA		LIBRARIAN III	\$	80,530.58	07/01/22
SI	MEINHOLD	CATHERINE		LIBRARY ASSISTANT	\$	19.99	07/01/22
SI	MININNI	PATRICIA		LIBRARIAN II	\$	73,606.26	07/01/22
SI	MORAN	TARA		LIBRARIAN I	\$	40,222.00	07/01/22
SI	MOSBY	JAMES		GUARD	\$	24.63	07/01/22
SI	MULVEY	KATHLEEN		LIBRARY CLERK	\$	15.36	07/01/22
SI	NOWAK	CHRISTOPHER		BUSINESS MANAGER II	\$	126,378.98	07/01/22
SI	O'SULLIVAN	JOHN		GUARD	\$	24.63	07/01/22
SI	PAULUCCI	CHRISTOPHER		GUARD	\$	22.09	07/01/22
SI	PINNER	DAVID		CUSTODIAL WORKER I	\$	15.36	07/01/21
SI	PODLESNY	ARLENE		PAGE	\$	15.36	07/01/22
SI	PREVETE	DAVID		CUSTODIAL WORKER II	\$	41,853.24	07/01/22
SI	QUINN	SAMANTHA		LIBRARIAN I	\$	5,746.90	07/01/22
SI	RATNER	MARY		PAGE	\$	15.36	07/01/22

	LAST NAME	s	AST 4 SOCIAL SECURITY	CIVIL SERVICE TITLE	SAL	ARY / HOURLY RATE	EFFECTIVE DATE
SI	ROMERO	ANNA		LIBRARY CLERK	\$	15.36	07/01/22
SI	ROMERO	MICHELLE		PAGE	\$	15.36	07/01/22
SI	ROSALIA	KERRI		LIBRARY DIRECTOR	\$	189,147.40	07/01/22
SI	ROYE	SARA		PUBLIC RELATIONS SPECIALIST	\$	57,252.52	07/01/22
SI	RUIZ	MARIA		LIBRARY CLERK SPANISH SPEAKING	\$	16.44	07/01/22
SI	SERRANO	CARMEN		LIBRARY CLERK SPANISH SPEAKING	\$	15.36	07/01/22
SI	SHAW	EMILY		LIBRARIAN I - CHILDREN'S SERVICES	\$	25.31	07/01/22
SI	SHUPE	BRAD		LIBRARIAN II	\$	79,150.76	07/01/22
SI	SNIZEK	MICHELLE		LIBRARIAN I - CHILDREN'S SERVICES	\$	37.93	07/01/22
SI	SQUIRES	LORRAINE		LIBRARIAN III	\$	108,700.02	07/01/22
SI	STIRBER	MADELINE		SR ACCOUNT CLERK TYPIST	\$	62,977.72	07/01/22
SI	TADDEO	STEVEN		GUARD	\$	24.63	07/01/22
	TARRACENA	NOHEMY		PAGE	\$	15.36	07/01/22
SI	THACKER	NOLA		LIBRARY ASSISTANT	\$	26.13	07/01/22
SI	THOMPSON	LYDELL		GUARD	\$	24.63	07/01/22
SI	VALERO DELGADO	ELVIS		GUARD	\$	21.23	07/01/22
SI	VASQUEZ	HECTOR		PAGE	\$	15.36	07/01/22
SI	VOLKA	AMBERLEI		PAGE	\$	15.36	07/01/22
SI	WISCHHUSEN	WILLIAM		CUSTODIAL WORKER I	\$	25.92	07/01/22