

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

February 28, 2022

7:00 PM

AGENDA

I. CALL TO ORDER

**PLEDGE OF ALLEGIANCE
PERIOD OF PUBLIC EXPRESSION**

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. C R S
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. COMMUNITY EVENT

D. 2022 LIBRARY BUDGET VOTE & ELECTION

E. NYS ANNUAL REPORT FOR PUBLIC LIBRARIES – 2021

F. AWARDING OF BID

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for:

March 28, 2022 @ 7:00PM

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF JANUARY 24, 2022, BOARD MEETING

Trustee Gross called the meeting to order at 7:13 pm.

CALL TO ORDER

Present were Trustees Gross, Dubois, Marks and Furnari (arrived at 7:25 p.m.), Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber. Fred Towle attended as a guest. Chris Barletta of Sandpebble, and Victor Canseco of Sandpebble attended via video call.

PRESENT

Motion by Marks, second by Dubois, to accept the minutes of the December 20, 2021, meeting of the Board of Trustees. Carried 3-0.

APPROVAL OF MINUTES

Motion by Dubois, second by Marks, to accept the minutes of the January 6, 2022, special meeting of the Board of Trustees. Carried 3-0.

Motion by Dubois, second by Marks, to approve the following Operating Fund Schedule of Claims dated January 24, 2022. Carried 3-0.

SCHEDULE OF CLAIMS

Motion by Marks, second by Dubois, to approve the Operating Financial Report for December 2021. Carried 3-0.

FINANCIAL REPORTS

Motion by Marks, second by Dubois, to approve the Capital Fund Financial Report for December 2021. Carried 3-0.

In addition to the information described in her Director's Report attached, Ms. Rosalia reported that we have been without heat for about a week on the main floor. There was a leak in the system, but contractors were able to do a quick fix, but it is not fixed permanently. In addition, she reported that it has been difficult to find a common time for the residents interested in joining Friends of the Library to meet. Ms. Rosalia continued with her report informing the board that the COVID notifications have increased and staffing in all departments is very difficult. She reported that all departments are in crisis, but we are doing what we can to remain in full operation. This new uptick is affecting not just our facility, but all libraries. Libraries have had to close their entire building or departments within their building. Ms. Rosalia reported that

DIRECTOR'S REPORT

DRAFT - UNAPPROVED

Assemblymember Thiele's office recently received 1000 COVID tests and masks that will be delivered to libraries to give out to local community members. She continued with her report informing the board that we are currently experiencing the negative effect of the increase in minimum wage. We are having a hard time attracting staff and keeping guards, custodians, and clerks. She will be working on a staff analysis and a long-term strategy to resolve this. Lastly, Ms. Rosalia reported the New York State Tax Cap has officially been set at 2% for fiscal year 2022-2023 and she will be working on the draft budget and will present at the meeting in February.

The Assistant Director reported that the budget vote preparation has started. The calendar and timing for registration to vote, ballot information, notices and publication have all been set and the processes have started. The Trustee Petitions will be available February 8th and they need to be returned March 7th.

ASSISTANT DIRECTOR'S REPORT

The Business Manager reported that W-2 Statements have been delivered and the 1099's have gone out in the mail. The 1095's regarding health insurance will be delivered next. Mr. Nowak reported that Kathi Bertos has been working with Steve Burg on a replacement van. There are supply chain issues, and they haven't had luck with finding anything using the New York State Contract. They were able to find a van at Riverhead Dodge due in later this month. The van is critical to the Literacy Department with the programs beginning back at the high school in the next few weeks. The Business Manager then reported that our contribution to the retirement system is being paid in this month's warrant. Although the expense is high at \$567,794 it is about 11% lower than the estimate that we were provided which was approximately \$638,000. Mr. Nowak reported that time spent on COVID activity has increased this month, but the department heads have been very helpful with communicating staff issues to us. Hopefully it will begin to slow down.

BUSINESS MANAGER'S REPORT

Sylvia Maurer spoke briefly reporting that class visits have begun again and are going well. They are having one class visit at a time and the students are happier because the librarians can provide more one on one time. Also, they have been able to get a class roster ahead of time and are updating information where needed or getting new information so that Liz Horbal can ensure all students have library cards when they leave. Ms. Maurer reported that more students are returning to the library after the visit.

DEPARTMENT REPORTS

DRAFT - UNAPPROVED

Motion by Dubois, second by Marks, to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

PERSONNEL CHANGES

Motion by Furnari, second by Dubois, to approve the renewal agreement with Library Ideas, LLC for an annual subscription to their Freegal Music service running from February 2022 through February 2023 at a cost of \$11,638.00. Carried 4-0.

CONTRACTS/ RENEWALS

Motion by Dubois, second by Marks, to approve the renewal agreement with the South Shore Press for an annual advertising run of fifty-two issues at a cost of \$775.00 per week. Carried 4-0.

Motion by Furnari, second by Dubois, to approve the purchase contract with Riverhead Chrysler Dodge Jeep Ram for a 2022 Dodge Promaster 2500 high roof cargo van at a cost not to exceed \$57,891.00 plus dealer and New York State imposed fees for title and registration, etc.. Carried 4-0.

Motion by Dubois, second by Marks, to move into Executive Session at 7:37 pm to discuss a contractual issue. Carried 4-0.

EXECUTIVE SESSION

Motion by Dubois, second by Marks, to leave Executive Session at 9:03 pm. Carried 4-0.

Motion by Dubois, second by Furnari, to adjourn the meeting at 9:03 pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Madeline Stirber, Secretary

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF FEBRUARY 7, 2022

SPECIAL BOARD MEETING

Trustee Maiorana called the meeting to order at 7:06 pm.

CALL TO ORDER

Present were Trustees Maiorana, Dubois, Gross and Marks, Director Rosalia, Assistant Director D'Amato and Business Manager Nowak. Al Coster of Baldessari & Coster, LLP, Rick Wiedersum and Megan Fensterer of H2M Architects and Chris Barletta of Sandpebble attended as guests. Victor Canseco of Sandpebble attended via video call. Trustee Furnari arrived at 7:10 pm.

PRESENT

1. Al Coster from Baldessari & Coster, LLP gave a presentation on the FYE June 30, 2021, audit report. He stated as in the past years, the library has achieved the highest ranking, an unqualified audit opinion. Internal financial controls are up to top standards and rules are being followed.
2. Chris Barletta then spoke about the importance of timing and choosing the flooring for the Mastic Beach Branch. He explained that the construction is moving forward, and supplies are taking longer to receive. He then spoke about how crucial it is that the Board look at and choose the flooring so that there are no delays. H2M Architects then did a presentation on the various flooring choices for the Mastic Beach Branch and the Moriches Branch. The Board reviewed the samples presented and chose the type and colors.

PRESENTATIONS

Motion by Gross, second by Dubois, to approve the agreement with Maximum Security to provide security guard services at the Mastic Beach Branch during construction at a cost of \$29.00 per hour and time and a half at \$43.50 per hour for hours logged on holidays. Carried 4-0.

CONTRACTS/RENEWALS

DRAFT - UNAPPROVED

Motion by Gross, second by Dubois, to approve the proposed FY 20-21 audited financial statements as prepared by Baldessari & Coster, LLP. Carried 4-0.

**FYE JUNE 30, 2021
AUDIT REPORT**

Motion by Furnari, second by Marks, to move into Executive Session at 8:18 pm to discuss a contractual issue. Carried 5-0.

**EXECUTIVE
SESSION**

Motion by Dubois, second by Gross, to leave Executive Session at 8:54 pm. Carried 5-0.

Motion by Marks, second by Furnari, to adjourn the meeting at 8:55 pm. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Madeline Stirber, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JANUARY 2022

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
January 2022

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 493,057.06	\$ 4,107,838.39	\$ 1,074,695.72	\$ 60.22	\$ 3,526,259.95
CREDIT CARD M.M.	\$ 5,158.62	\$ 299.85	\$ 219.99	\$ 0.44	\$ 5,238.92
OPERATING	\$ 384,959.60	\$ 95,258.46	\$ 303,939.24	\$ 15.50	\$ 176,294.32
PAYROLL	\$ 95,160.08	\$ 380,090.02	\$ 431,998.51	\$ -	\$ 43,251.59
BOND REFERENDUM	\$ 11,078,855.72	\$ -	\$ 582,216.04	\$ 913.21	\$ 10,497,552.89
					\$ 14,248,597.67

PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Denitrification System	Sept. 2022	12 Months	0.005%	\$ 14,350.00
TOTAL INVESTMENTS:				\$ 14,350.00
TOTAL CASH & INVESTMENTS:				<u>\$ 14,262,947.67</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2021 through January 2022

		TOTAL										
		Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense												
Income												
2000 · PROPERTY TAX REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	4,102,167.47	4,102,167.47	9,578,000.00	-5,475,832.53	42.83%
2082 · FINES AND FEES		258.68	343.62	324.48	343.76	247.55	207.16	97.49	1,822.74	1,000.00	822.74	182.27%
2360 · CONTRACTS WITH OTHER LIBR.		217,193.16	0.00	38,328.21	0.00	0.00	0.00	0.00	255,521.37	200,000.00	55,521.37	127.76%
2401 · INTEREST		85.28	838.70	1,346.87	442.89	364.78	77.55	982.08	4,138.15	18,000.00	-13,861.85	22.99%
2650 · SALES OF EXCESS MATERIAL		172.00	80.00	25.00	15.00	31.00	6.00	0.00	329.00			
2670 · SALES OF BOOKS		0.00	349.19	0.00	0.00	176.84	0.00	0.00	526.03			
2690 · OTHER COMPENSATION		0.00	0.00	8.50	0.00	2.25	0.00	0.00	10.75			
2701 · REFUNDS		0.00	14.74	0.00	0.00	0.00	0.00	0.00	14.74			
2705 · GIFTS AND DONATIONS		11.35	1.06	7.06	0.50	20.00	106.00	5.35	151.32			
2760 · SYSTEM & STATE AID		0.00	12,817.00	0.00	0.00	0.00	0.00	0.00	12,817.00	10,000.00	2,817.00	128.17%
2770 · UNCLASSIFIED REVENUE		5.80	0.00	0.00	0.10	9.00	0.00	11.80	26.70			
2771 · COPIER REVENUE - CONTRACT (R)		594.06	848.90	748.35	582.70	843.85	1,327.77	675.05	5,620.68	8,000.00	-2,379.32	70.26%
2771A · COPIER REVENUE - INHOUSE (N)		195.00	387.00	400.00	361.00	364.00	68.05	320.00	2,095.05			
2772 · READER-PRINTER REVENUE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,000.00	-8,000.00	0.0%
2772A · ADULT-ADULT PRINTER		89.00	647.00	509.00	440.00	395.00	509.85	395.00	2,984.85			
2800 · PROGRAM RECEIPTS												
2805 · Program Receipts - Adult		337.00	319.00	474.00	176.00	400.00	296.00	48.00	2,050.00			
2820 · Venue Resales		1,480.00	1,480.00	860.00	280.00	0.00	0.00	0.00	4,100.00			
2800 · PROGRAM RECEIPTS - Other		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
Total 2800 · PROGRAM RECEIPTS		1,817.00	1,799.00	1,334.00	456.00	400.00	296.00	48.00	6,150.00	5,000.00	1,150.00	123.0%
2999 · Lost Books		231.90	27.00	89.93	0.00	39.95	31.00	0.00	419.78			
Total Income		220,653.23	18,153.21	43,121.40	2,641.95	2,894.22	2,629.38	4,104,702.24	4,394,795.63	9,828,000.00	-5,433,204.37	44.72%
Gross Profit		220,653.23	18,153.21	43,121.40	2,641.95	2,894.22	2,629.38	4,104,702.24	4,394,795.63	9,828,000.00	-5,433,204.37	44.72%
Expense												
6000 · SALARIES AND WAGES												
6141 · PROFESSIONAL SALARIES												

	TOTAL										
	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	38,273.13	39,240.46	39,288.52	58,629.68	39,151.32	41,224.91	39,914.73	295,722.75	539,441.00	-243,718.25	54.82%
6141C · PROFESSIONAL (C&P)	19,107.99	19,412.32	19,082.62	28,899.14	19,469.26	20,328.96	19,687.62	145,987.91	285,895.00	-139,907.09	51.06%
6141D · PROFESSIONAL (DIGITAL)	8,483.29	9,927.11	10,748.96	19,539.80	13,721.83	13,323.39	11,757.55	87,501.93	206,681.00	-119,179.07	42.34%
6141N · PROFESSIONAL (TEEN)	22,322.57	22,461.51	22,403.99	33,910.35	22,675.98	23,364.56	22,617.56	169,756.52	308,013.00	-138,256.48	55.11%
6141S · COMM SERV LIBR (SVC)	8,883.36	8,946.28	8,946.28	13,419.42	8,946.28	8,946.28	8,946.28	67,034.18	116,302.00	-49,267.82	57.64%
6141T · PROFESSIONAL (TECH)	9,934.36	9,867.49	9,822.70	14,828.10	9,536.06	10,205.04	9,849.57	74,043.32	125,383.00	-51,339.68	59.05%
Total 6141 · PROFESSIONAL SALARIES	107,004.70	109,855.17	110,293.07	169,226.49	113,500.73	117,393.14	112,773.31	840,046.61	1,581,715.00	-741,668.39	53.11%
6142 · CLERICAL SALARIES											
6142A · CLERICAL (ADULT)	7,121.44	7,028.23	6,548.24	9,524.24	6,665.25	6,938.08	6,472.64	50,298.12	150,561.00	-100,262.88	33.41%
6142C · CLERICAL (C&P)	8,317.81	10,708.48	10,778.89	17,261.00	11,080.52	11,635.29	11,088.56	80,870.55	144,552.00	-63,681.45	55.95%
6142D · CLERICAL (DIGITAL)	6,546.27	6,892.23	6,590.90	9,359.82	6,079.00	6,747.15	6,033.49	48,248.86	55,911.00	-7,662.14	86.3%
6142G · CLERICAL (GEN)	9,842.90	9,710.99	9,930.44	14,932.14	9,813.14	10,500.33	9,540.17	74,270.11	122,006.00	-47,735.89	60.87%
6142L · CLERICAL (LIT)	14,749.03	14,835.36	14,295.12	22,615.01	14,744.13	15,448.85	14,754.65	111,442.15	206,276.00	-94,833.85	54.03%
6142N · CLERICAL (TEEN)	3,217.51	2,738.24	3,435.63	4,750.65	3,444.93	5,323.72	3,106.93	26,017.61	52,123.00	-26,105.39	49.92%
6142R · CLERICAL (CIRC)	9,359.63	9,808.21	10,401.41	15,763.36	9,840.99	11,736.46	9,820.04	76,730.10	119,057.00	-42,326.90	64.45%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
6142T · CLERICAL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	31,375.00	-31,375.00	0.0%
6142X · CLERICAL (WIRES)	1,733.01	1,710.25	1,688.74	2,587.69	1,598.53	2,308.65	782.40	12,409.27	24,315.00	-11,905.73	51.04%
Total 6142 · CLERICAL SALARIES	60,887.60	63,431.99	63,669.37	96,793.91	63,266.49	70,638.53	61,598.88	480,286.77	906,176.00	-425,889.23	53.0%
6143 · PAGE SALARIES											
6143A · PAGE (ADULT)	8,655.47	8,571.75	9,153.52	14,257.52	9,104.07	15,125.26	10,809.14	75,676.73	178,869.00	-103,192.27	42.31%
6143C · PAGE (C&P)	11,458.83	11,321.17	10,414.44	15,162.78	9,884.87	12,560.87	9,323.33	80,126.29	145,134.00	-65,007.71	55.21%
6143L · PAGE (LIT)	753.65	881.91	509.07	1,001.00	777.00	756.00	615.00	5,293.63	9,118.00	-3,824.37	58.06%
6143N · PAGE (TEEN)	739.22	745.68	803.04	1,254.75	803.04	1,100.29	871.56	6,317.58	7,671.00	-1,353.42	82.36%
6143R · PAGE (CIRC)	1,884.58	2,258.56	1,773.57	2,939.70	2,125.91	0.00	0.00	10,982.32	40,274.00	-29,291.68	27.27%
6143T · PAGE (TECH)	0.00	0.00	179.25	770.78	440.96	0.00	0.00	1,390.99	3,188.00	-1,797.01	43.63%
Total 6143 · PAGE SALARIES	23,491.75	23,779.07	22,832.89	35,386.53	23,135.85	29,542.42	21,619.03	179,787.54	384,254.00	-204,466.46	46.79%
6144 · CUSTODIAL											
6144G · CUSTODIAL	17,360.96	17,259.33	17,388.70	27,731.26	18,776.08	20,278.82	18,202.68	136,997.83	281,938.00	-144,940.17	48.59%
Total 6144 · CUSTODIAL	17,360.96	17,259.33	17,388.70	27,731.26	18,776.08	20,278.82	18,202.68	136,997.83	281,938.00	-144,940.17	48.59%
6145 · SECURITY											

	TOTAL										
	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
6145G · SECURITY	16,081.18	14,680.47	15,679.57	26,170.83	18,487.16	21,734.11	14,856.11	127,689.43	202,013.00	-74,323.57	63.21%
Total 6145 · SECURITY	16,081.18	14,680.47	15,679.57	26,170.83	18,487.16	21,734.11	14,856.11	127,689.43	202,013.00	-74,323.57	63.21%
6146 · TECHNICIAN											
6146W · TECHNICAL (WIRES)	7,942.72	8,016.28	7,999.33	12,794.38	8,469.06	9,464.03	8,568.32	63,254.12	114,988.00	-51,733.88	55.01%
Total 6146 · TECHNICIAN	7,942.72	8,016.28	7,999.33	12,794.38	8,469.06	9,464.03	8,568.32	63,254.12	114,988.00	-51,733.88	55.01%
6147 · ADMINISTRATIVE											
Total 6147 · ADMINISTRATIVE	31,270.20	23,702.40	23,702.40	35,553.60	23,702.40	23,702.40	23,702.40	185,335.80	411,411.00	-226,075.20	45.05%
Total 6000 · SALARIES AND WAGES	264,039.11	260,724.71	261,565.33	403,657.00	269,337.77	292,753.45	261,320.73	2,013,398.10	3,882,495.00	-1,869,096.90	51.86%
6200 · EMPLOYEE BENEFITS											
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	567,794.00	0.00	567,794.00	638,156.00	-70,362.00	88.97%
9030 · SOCIAL SECURITY	19,549.65	19,299.37	19,376.60	28,908.78	19,117.50	20,830.77	19,276.83	146,359.50	300,000.00	-153,640.50	48.79%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	3,329.00	3,329.00	61,500.00	-58,171.00	5.41%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,850.00	-4,850.00	0.0%
9055 · DISABILTY INSURANCE	1,180.68	1,229.14	1,229.14	1,259.72	1,259.72	1,259.72	1,259.72	8,677.84	20,000.00	-11,322.16	43.39%
9060 · MEDICAL INSURANCE	68,792.87	64,326.39	64,326.39	64,092.18	65,401.26	71,604.75	72,073.72	470,617.56	840,000.00	-369,382.44	56.03%
Total 6200 · EMPLOYEE BENEFITS	89,523.20	84,854.90	84,932.13	94,260.68	85,778.48	661,489.24	95,939.27	1,196,777.90	1,864,506.00	-667,728.10	64.19%
6410A · BOOKS (ADULT)	4,000.38	2,921.65	1,881.43	872.60	1,684.40	1,517.78	14,722.08	27,600.32	150,000.00	-122,399.68	18.4%
6410C · BOOKS (C&P)	546.98	317.27	111.23	355.47	180.00	1,367.54	676.54	3,555.03	70,000.00	-66,444.97	5.08%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)	366.67	750.59	262.10	69.56	204.67	367.61	93.05	2,114.25	22,000.00	-19,885.75	9.61%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
6411A · MICRO/REF CD (ADULT)	496.25	6,758.55	5,965.02	6,479.54	2,842.42	1,667.07	533.21	24,742.06	45,000.00	-20,257.94	54.98%
6411C · MICRO/REF CD (C&P)	397.00	478.56	7,917.01	503.08	1,438.27	1,501.52	825.56	13,061.00	15,000.00	-1,939.00	87.07%
6411N · MICRO/REF CD (TEEN)	99.25	119.63	5,513.00	125.77	1,185.81	1,327.54	106.64	8,477.64	15,000.00	-6,522.36	56.52%
6412A · RECORDINGS (ADULT)	61.46	1,432.83	27.82	262.23	93.46	169.51	278.08	2,325.39	40,000.00	-37,674.61	5.81%
6412C · RECORDINGS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	13.81	13.81	10,000.00	-9,986.19	0.14%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6413A · PERIODICALS (ADULT)	255.68	3.00	0.00	0.00	2,535.00	0.00	851.07	3,644.75	33,000.00	-29,355.25	11.05%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%

	TOTAL										
	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	1,128.71	1,508.05	1,661.22	1,287.91	1,780.56	1,317.14	1,108.69	9,792.28	90,000.00	-80,207.72	10.88%
6417C · VIDEOS (C&P)	152.96	413.97	315.01	113.16	93.74	458.54	146.01	1,693.39	15,000.00	-13,306.61	11.29%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	408.92	400.49	241.85	468.81	576.56	197.72	149.94	2,444.29	6,000.00	-3,555.71	40.74%
6419G · SOFTWARE (GEN)	1,127.06	7,327.94	2,727.06	4,928.06	9,888.36	1,875.39	287.39	28,161.26	25,000.00	3,161.26	112.65%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	735.67	0.00	735.67	1,500.00	-764.33	49.05%
6419W · SOFTWARE (WIRES)	0.00	3,579.20	0.00	0.00	0.00	0.00	0.00	3,579.20	11,000.00	-7,420.80	32.54%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	129.88	0.00	0.00	0.00	0.00	0.00	0.00	129.88	3,650.00	-3,520.12	3.56%
6430G · OFFICE AND LIBRARY SUPPLIES	9,011.04	3,330.50	7,294.61	2,383.89	5,726.08	1,694.73	8,334.55	37,775.40	57,000.00	-19,224.60	66.27%
6431D · TELECOMMUNICATIONS	3,642.32	3,642.32	-6,257.68	3,639.81	944.81	4,427.77	153.24	10,192.59	57,500.00	-47,307.41	17.73%
6432G · CARTAGE	285.00	285.00	0.00	570.00	285.00	285.00	285.00	1,995.00	3,420.00	-1,425.00	58.33%
6433G · POSTAGE	2,376.25	2,671.74	2,393.92	3,005.09	2,533.00	2,783.00	2,524.51	18,287.51	52,000.00	-33,712.49	35.17%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6434G · PRINTING (GEN)	9,985.00	7,021.00	7,021.00	8,181.00	7,021.00	7,021.00	7,483.80	53,733.80	70,000.00	-16,266.20	76.76%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6434S · PRINTING (COMM SRV)	470.00	0.00	0.00	640.00	0.00	0.00	0.00	1,110.00	1,000.00	110.00	111.0%
6435A · CED, CONF & TRAVEL (ADULT)	0.00	0.00	85.00	92.03	40.54	0.00	0.00	217.57	5,000.00	-4,782.43	4.35%
6435C · CED, CONF & TRAVEL (C&P)	0.00	0.00	60.00	0.00	0.00	0.00	6.60	66.60	7,250.00	-7,183.40	0.92%
6435D · CED, CONF & TRAVEL (ADM)	838.40	422.09	431.75	76.01	299.00	1,413.26	455.47	3,935.98	25,000.00	-21,064.02	15.74%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	0.00	170.00	0.00	0.00	0.00	0.00	170.00	10,000.00	-9,830.00	1.7%
6435G · CED, CONF & TRAVEL (GEN)	75.00	100.40	0.00	0.00	0.00	0.00	0.00	175.40	2,000.00	-1,824.60	8.77%
6435L · CED, CONF & TRAVEL (LIT)	40.95	49.95	44.67	236.85	76.23	117.44	40.95	607.04	5,000.00	-4,392.96	12.14%
6435N · CED, CONF & TRAVEL (TEEN)	0.00	0.00	0.00	24.95	0.00	0.00	0.00	24.95	8,500.00	-8,475.05	0.29%

	TOTAL										
	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
6435R · CED, CONF & TRAVEL (CIRC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	85.00	0.00	0.00	0.00	0.00	85.00	2,000.00	-1,915.00	4.25%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	91,000.00	-91,000.00	0.0%
6437A · PROGRAMS (ADULT)	4,372.49	5,256.43	4,738.46	4,067.00	3,276.36	4,945.96	3,083.29	29,739.99	66,000.00	-36,260.01	45.06%
6437C · PROGRAMS (C&P)	4,154.96	5,029.21	2,950.99	8,642.38	1,904.21	4,067.00	1,398.07	28,146.82	105,000.00	-76,853.18	26.81%
6437D · PROGRAMS (DIGITAL)	1,131.09	1,139.29	1,578.15	1,119.30	74.35	2,106.62	1,096.65	8,245.45	10,000.00	-1,754.55	82.46%
6437L · PROGRAMS (LIT)	455.96	7,161.59	52.00	4,451.63	8,123.29	5,419.88	1,874.21	27,538.56	85,000.00	-57,461.44	32.4%
6437N · PROGRAMS (TEEN)	2,614.48	2,096.91	1,268.41	1,677.53	1,791.41	1,911.18	1,041.91	12,401.83	60,000.00	-47,598.17	20.67%
6437P · PROFESSIONAL FEES											
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,050.00	1,800.00	-750.00	58.33%
643765 · PROMOTION AND PUBLICITY	11,267.00	6,114.90	19,596.60	6,612.12	14,938.34	7,332.05	7,070.00	72,931.01	100,000.00	-27,068.99	72.93%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	24,000.00	19,275.00	0.00	43,275.00	2,500.00	40,775.00	1,731.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	350.00	0.00	0.00	350.00	17,500.00	-17,150.00	2.0%
6437P02 · AUDITOR	500.00	0.00	0.00	0.00	2,000.00	1,000.00	0.00	3,500.00	6,000.00	-2,500.00	58.33%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6437P11 · FSA ADMINISTRATION	135.00	135.00	135.00	135.00	135.00	135.00	135.00	945.00	1,650.00	-705.00	57.27%
6437P12 · PAYROLL SERVICES	1,146.98	1,120.71	1,654.14	1,165.93	1,093.61	1,090.34	2,316.51	9,588.22	22,000.00	-12,411.78	43.58%
6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	132.21	0.00	0.00	0.00	0.00	132.21	1,000.00	-867.79	13.22%
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	0.00	0.00	165.67	0.00	165.67	2,000.00	-1,834.33	8.28%
6437P17 · TRANSLATION SERVICES	6.50	14.00	33.50	6.50	83.42	6.50	6.50	156.92	150.00	6.92	104.61%
6437P3 · APPRAISAL SERVICES	225.00	0.00	0.00	0.00	0.00	0.00	0.00	225.00	1,500.00	-1,275.00	15.0%
6437P4 · ATTORNEY	14,295.41	2,711.66	5,677.91	6,999.57	31,984.16	794.00	13,128.82	75,591.53	73,995.00	1,596.53	102.16%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	650.00	-650.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	0.00	0.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	7,650.00	0.00	0.00	0.00	0.00	0.00	0.00	7,650.00	7,650.00	0.00	100.0%
Total 6437P · PROFESSIONAL FEES	35,375.89	10,246.27	27,709.36	15,069.12	74,734.53	29,948.56	22,806.83	215,890.56	248,795.00	-32,904.44	86.77%
6438 · DUES	0.00	0.00	1,135.00	0.00	180.00	0.00	45.00	1,360.00	4,500.00	-3,140.00	30.22%

	TOTAL										
	Jul 21	Aug 21	Sep 21	Oct 21	Nov 21	Dec 21	Jan 22	Jul '21 - Jan 22	Budget	\$ Over Budget	% of Budget
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	2,996.05	2,713.96	3,228.06	3,340.36	3,309.80	3,382.83	3,155.79	22,126.85	65,000.00	-42,873.15	34.04%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	10,905.70	0.00	0.00	10,905.70	0.00	0.00	10,856.74	32,668.14	45,000.00	-12,331.86	72.6%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	2,050.00	0.00	0.00	0.00	0.00	2,050.00	100.00	1,950.00	2,050.0%
6439W · EQUIPMENT R & M (WIRES)	378.18	6,652.06	378.18	756.36	378.18	6,206.98	378.18	15,128.12	20,000.00	-4,871.88	75.64%
6450E · ELECTRICITY	17,025.44	16,811.36	19,144.99	15,673.58	10,692.80	9,687.51	16,346.74	105,382.42	136,500.00	-31,117.58	77.2%
6450F · FUEL/GAS	282.85	297.41	436.93	1,308.96	117.77	4,303.67	2,517.36	9,264.95	18,000.00	-8,735.05	51.47%
6450W · WATER	0.00	468.99	0.00	602.40	362.23	0.00	355.61	1,789.23	1,275.00	514.23	140.33%
6451G · CUSTODIAL SUPPLIES	543.53	647.71	548.91	527.01	722.31	702.82	888.19	4,580.48	30,009.00	-25,428.52	15.26%
6452G · BLDG ALTERATION AND MAINT	5,022.50	13,877.00	6,441.17	5,830.66	6,839.00	13,869.06	12,510.00	64,389.39	82,000.00	-17,610.61	78.52%
6454 · INSURANCE	74,833.26	-8,459.85	0.00	0.00	0.00	0.00	14,969.00	81,342.41	75,000.00	6,342.41	108.46%
6485G · Bank Fees	346.37	228.67	217.98	204.06	187.63	22.01	185.22	1,391.94	0.00	1,391.94	100.0%
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
69800 · Uncategorized Expenses											
6990 · BRANCH Operations	0.00	1,552.12	0.00	0.00	0.00	0.00	19,749.00	21,301.12	999,500.00	-978,198.88	2.13%
Total 69800 · Uncategorized Expenses	0.00	1,552.12	0.00	0.00	0.00	0.00	19,749.00	21,301.12	999,500.00	-978,198.88	2.13%
7203 · EQUIPMENT - Capital Purchases											
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	304,000.00	-304,000.00	0.0%
7203C · EQUIPMENT C & P	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	105,000.00	-105,000.00	0.0%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	6,000.00	0.00	6,000.00	7,500.00	-1,500.00	80.0%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	0.00	354.12	0.00	0.00	354.12	105,000.00	-104,645.88	0.34%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	301,000.00	-301,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	32,000.00	-32,000.00	0.0%
7203W · EQUIPMENT WIRE	5,348.97	588.02	7,837.68	892.71	0.00	777.55	10.98	15,455.91	175,000.00	-159,544.09	8.83%
Total 7203 · EQUIPMENT - Capital Purchases	5,348.97	588.02	7,837.68	892.71	354.12	6,777.55	10.98	21,810.03	1,032,000.00	-1,010,189.97	2.11%
Total Expense	555,245.19	455,421.49	464,164.75	607,302.26	507,593.15	1,077,839.55	509,604.96	4,177,171.35	9,828,000.00	-5,650,828.65	42.5%
Net Ordinary Income	-334,591.96	-437,268.28	-421,043.35	-604,660.31	-504,698.93	-1,075,210.17	3,595,097.28	217,624.28	0.00	217,624.28	100.0%
Other Income/Expense											

									TOTAL		
									Budget	\$ Over Budget	% of Budget
Other Expense											
7500 · BUILDING IMPROVEMENTS	268,402.28	263,549.38	345,622.98	540,942.49	383,976.35	689,256.57	887,492.86	3,379,242.91			
7900 · TRANSFER TO/(FROM) CAPITAL FUND	0.00	0.00	0.00	0.00	11,443,051.87	-12,043,051.87	600,000.00	0.00			
Total Other Expense	268,402.28	263,549.38	345,622.98	540,942.49	11,827,028.22	-11,353,795.30	1,487,492.86	3,379,242.91			
Net Other Income	-268,402.28	-263,549.38	-345,622.98	-540,942.49	-11,827,028.22	11,353,795.30	-1,487,492.86	-3,379,242.91	0.00	-3,379,242.91	100.0%
Net Income	-602,994.24	-700,817.66	-766,666.33	-1,145,602.80	-12,331,727.15	10,278,585.13	2,107,604.42	-3,161,618.63	0.00	-3,161,618.63	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

JANUARY 2022

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Flushing Bank</u>	XXXXXX082				
July-21		\$ 6,000,557.56	\$ 1,019.36	\$ -	\$ 6,001,576.92
August-21		\$ 6,001,576.92	\$ 1,019.53	\$ -	\$ 6,002,596.45
September-21		\$ 6,002,596.45	\$ 986.81	\$ -	\$ 6,003,583.26
October-21		\$ 6,003,583.26	\$ 1,019.87	\$ -	\$ 6,004,603.13
November-21		\$ 6,004,603.13	\$ 11,444,931.76	\$ -	\$ 17,449,534.89
December-21		\$ 17,449,534.89	\$ 566.29	\$ 12,043,051.87	\$ 5,407,049.31
January-22		\$ 5,407,049.31	\$ 600,465.82	\$ -	\$ 6,007,515.13
February-22					
March-22					
April-22					
May-22					
June-22					
				Grand Total :	\$ 6,007,515.13

SCHEDULE OF CLAIMS

PRESENTED FEBRUARY 28, 2022

PREPAY PAYABLES WARRANT #1		\$	46,938.82
PAYABLES WARRANT #2		\$	961,598.23
PAYROLL WARRANT W.E.	2/1/2022	\$	132,202.72
PAYROLL BENEFITS WARRANT		\$	10,711.87
PAYROLL WARRANT W.E.	2/15/2022	\$	133,586.67
PAYROLL BENEFITS WARRANT		\$	88,116.88
		Total	\$ 1,373,155.19

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
FEBRUARY 28, 2022
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1025	02/17/2022	National Grid	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	500115070 orig120121	01/01/2022		7500 · BUILDING IMPROVEMENTS	-9,622.60
TOTAL						-9,622.60
	Bill Pmt -Check	63957	01/25/2022	American Express	L0225 · FLUSHING BANK - OPERATING	
	Bill	011422	01/14/2022		6413A · PERIODICALS (ADULT)	-200.07
					6419G · SOFTWARE (GEN)	-287.39
					6430G · OFFICE AND LIBRARY SUPPLIES	-461.74
					6433G · POSTAGE	-8.70
					6435D · CED, CONF & TRAVEL (ADM)	-178.78
					643765 · PROMOTION AND PUBLICITY	-195.00
					6437A · PROGRAMS (ADULT)	-44.00
					6437N · PROGRAMS (TEEN)	-43.00
					6437C · PROGRAMS (C&P)	-43.00
					6437N · PROGRAMS (TEEN)	-12.99
TOTAL						-1,474.67
	Bill Pmt -Check	63958	01/25/2022	Xerox Financial Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	3029206	01/12/2022		6439G · EQUIPMENT R & M (GEN)	-2,636.62
TOTAL						-2,636.62
	Bill Pmt -Check	63959	01/25/2022	Optimum / Cablevision	L0225 · FLUSHING BANK - OPERATING	
	Bill	0123--022222	01/23/2022		6431D · TELECOMMUNICATIONS	-153.24
TOTAL						-153.24
	Bill Pmt -Check	63960	01/25/2022	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	

Mastics Moriches Shirley Community Library
FEBRUARY 28, 2022
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	Type	Num	Date	Name	Account	Paid Amount
	Bill	01/03/22 refill	01/16/2022		6433G · POSTAGE	-350.00
TOTAL						-350.00
	Bill Pmt -Check	63961	01/26/2022	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	121521-10822 act3531	01/18/2022		6450E · ELECTRICITY	-143.03
TOTAL						-143.03
	Bill Pmt -Check	63962	01/31/2022	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	01/20/22	01/20/2022		7203W · EQUIPMENT WIRE	-10.98
TOTAL						-10.98
	Bill Pmt -Check	63963	01/31/2022	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	121521-011822act3541	01/27/2022		6450E · ELECTRICITY	-834.59
TOTAL						-834.59
	Bill Pmt -Check	63964	01/31/2022	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	012322	01/23/2022		6437D · PROGRAMS (DIGITAL)	-1,096.65
TOTAL						-1,096.65
	Bill Pmt -Check	63965	02/03/2022	National Grid	L0225 · FLUSHING BANK - OPERATING	
	Bill	12/29/21-01/28/22	01/28/2022		6450F · FUEL/GAS	-2,517.36
TOTAL						-2,517.36
	Bill Pmt -Check	63966	02/07/2022	Suffolk County Water Authority	L0225 · FLUSHING BANK - OPERATING	
	Bill	012822	01/28/2022		6450W · WATER	-326.44
TOTAL						-326.44

Mastics Moriches Shirley Community Library
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	63967	02/09/2022	NYS Dept. of Environmental Conservation	L0225 · FLUSHING BANK - OPERATING	
	Bill	9990000530243	01/03/2022		6452G · BLDG ALTERATION AND MAINT	-110.00
TOTAL						-110.00
	Bill Pmt -Check	63968	02/09/2022	Suffolk County Water Authority - Neighbor	L0225 · FLUSHING BANK - OPERATING	
	Bill	11/03/21--02/02/22	01/19/2022		6450W · WATER	-29.17
TOTAL						-29.17
	Bill Pmt -Check	63969	02/09/2022	Suffolk County Water Authority - Neighbor	L0225 · FLUSHING BANK - OPERATING	
	Bill	02/02/2022 FireLine	02/02/2022		6450W · WATER	-61.57
TOTAL						-61.57
	Bill Pmt -Check	63970	02/09/2022	Suffolk County Water Authority - Neighbor	L0225 · FLUSHING BANK - OPERATING	
	Bill	02/02/2022	02/02/2022		6450W · WATER	-53.77
TOTAL						-53.77
	Bill Pmt -Check	63971	02/14/2022	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL032022	02/15/2022		6433G · POSTAGE	-2,155.59
TOTAL						-2,155.59
	Bill Pmt -Check	63972	02/14/2022	PSEG	L0225 · FLUSHING BANK - OPERATING	
	Bill	01/06/22--02/04/22	01/28/2022		6450E · ELECTRICITY	-7,173.24
TOTAL						-7,173.24

Mastics Moriches Shirley Community Library
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	63973	02/14/2022	Suffolk County Water Authority - Moriches	L0225 · FLUSHING BANK - OPERATING	
	Bill	02/07/22 Moriches	02/07/2022		6450W · WATER	-49.17
TOTAL						-49.17
	Bill Pmt -Check	63974	02/14/2022	Utica National Insurance Group	L0225 · FLUSHING BANK - OPERATING	
	Bill	InsAnnexs InlandMar	01/28/2022		6454 · INSURANCE	-8,504.00
					6454 · INSURANCE	-6,440.00
					6454 · INSURANCE	-25.00
TOTAL						-14,969.00
	Bill Pmt -Check	63975	02/14/2022	Sam's Club	L0225 · FLUSHING BANK - OPERATING	
	Bill	01/09--02/08/22	02/08/2022		6437L · PROGRAMS (LIT)	-48.52
TOTAL						-48.52
	Bill Pmt -Check	63976	02/17/2022	American Express	L0225 · FLUSHING BANK - OPERATING	
	Bill	021122	02/11/2022		6411C · MICRO/REF CD (C&P)	-77.90
					6419G · SOFTWARE (GEN)	-286.32
					6430G · OFFICE AND LIBRARY SUPPLIES	-439.56
					6433G · POSTAGE	-8.92
					6437C · PROGRAMS (C&P)	-199.25
					6437N · PROGRAMS (TEEN)	-12.94
					6450F · FUEL/GAS	-131.76
					7203G · EQUIPMENT BUS OFF	-498.13
TOTAL						-1,654.78
	Bill Pmt -Check	63977	02/23/2022	Optimum / Cablevision	L0225 · FLUSHING BANK - OPERATING	

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	Type	Num	Date	Name	Account	Paid Amount
	Bill	02/16--03/15/22	02/16/2022		6431D · TELECOMMUNICATIONS	-787.96
TOTAL						-787.96
	Bill Pmt -Check	63978	02/23/2022	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	0118--021422 act3531	02/14/2022		6450E · ELECTRICITY	-329.87
TOTAL						-329.87
	Bill Pmt -Check	63979	02/23/2022	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
	Bill	01/27/22 refill	02/13/2022		6433G · POSTAGE	-350.00
TOTAL						-350.00

I hereby certify that at a meeting on February 28, 2022
the above vouchers were approved and authorized.

Signed: _____

-46,938.82

Mastics Moriches Shirley Community Library
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	63980	02/28/2022	Advanced Plant Care, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	26896	02/01/2022		643760 · PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	63981	02/28/2022	All Out Fire	L0225 · FLUSHING BANK - OPERATING	
	Bill	32825	01/27/2022		6452G · BLDG ALTERATION AND MAINT	-332.50
	Bill	32499	02/01/2022		6452G · BLDG ALTERATION AND MAINT	-175.00
TOTAL						-507.50
	Bill Pmt -Check	63982	02/28/2022	Andriola's Cesspool Service, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	9080	01/24/2022		6452G · BLDG ALTERATION AND MAINT	-858.00
TOTAL						-858.00
	Bill Pmt -Check	63983	02/28/2022	Ashton, Ruth	L0225 · FLUSHING BANK - OPERATING	
	Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-450.00
TOTAL						-450.00
	Bill Pmt -Check	63984	02/28/2022	Baker & Taylor	L0225 · FLUSHING BANK - OPERATING	
	Bill	5017425584	01/13/2022		6410N · BOOKS (TEEN)	-47.79
	Bill	5017464772	02/01/2022		6410A · BOOKS (ADULT)	-233.03
	Bill	5017543429	02/07/2022		6410N · BOOKS (TEEN)	-104.15
	Bill	5017450597	02/11/2022		6410N · BOOKS (TEEN)	-48.10
	Bill	5017557171	02/14/2022		6410N · BOOKS (TEEN)	-36.83
TOTAL						-469.90
	Bill Pmt -Check	63985	02/28/2022	Baldessari & Coster, LLP	L0225 · FLUSHING BANK - OPERATING	
	Bill	Audit 063021	02/04/2022		6437P01 · ACCOUNTANT/AUDITOR	-16,650.00
TOTAL						-16,650.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	63986	02/28/2022	Barbecho, Ana C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	020822	02/08/2022		6437L · PROGRAMS (LIT)	-252.00
TOTAL						-252.00
	Bill Pmt -Check	63987	02/28/2022	Bautista, Carla	L0225 · FLUSHING BANK - OPERATING	
	Bill	020822	02/08/2022		6437L · PROGRAMS (LIT)	-135.00
TOTAL						-135.00
	Bill Pmt -Check	63988	02/28/2022	Bernie Bass Surfcasting Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	020922	02/09/2022		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	63989	02/28/2022	Bleidner, Gloria	L0225 · FLUSHING BANK - OPERATING	
	Bill	020922	02/09/2022		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	63990	02/28/2022	Blick Art Materials	L0225 · FLUSHING BANK - OPERATING	
	Bill	8060159	02/10/2022		6437N · PROGRAMS (TEEN)	-118.05
TOTAL						-118.05
	Bill Pmt -Check	63991	02/28/2022	Bug Free Exterminating Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	2375712-MT	02/09/2022		6452G · BLDG ALTERATION AND MAINT	-95.00
TOTAL						-95.00
	Bill Pmt -Check	63992	02/28/2022	CALLAHEAD	L0225 · FLUSHING BANK - OPERATING	
	Bill	A-1596498 orig121621	01/01/2022		7500 · BUILDING IMPROVEMENTS	-20.00
	Bill	A-1606203	01/14/2022		7500 · BUILDING IMPROVEMENTS	-474.00
TOTAL						-494.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	63993	02/28/2022	CALLAHEAD	L0225 · FLUSHING BANK - OPERATING	
	Bill	A-1606337	01/14/2022		7500 · BUILDING IMPROVEMENTS	-498.00
TOTAL						-498.00
	Bill Pmt -Check	63994	02/28/2022	Carter, Kathleen M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	012722	01/27/2022		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	63995	02/28/2022	Cassone Leasing, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	980059	02/01/2022		7500 · BUILDING IMPROVEMENTS	-485.00
TOTAL						-485.00
	Bill Pmt -Check	63996	02/28/2022	Cassone Leasing, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	980508	02/01/2022		7500 · BUILDING IMPROVEMENTS	-450.00
TOTAL						-450.00
	Bill Pmt -Check	63997	02/28/2022	Cayea, Michele	L0225 · FLUSHING BANK - OPERATING	
	Bill	012522	01/25/2022		6437A · PROGRAMS (ADULT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	63998	02/28/2022	CDW Government, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	R002353	01/18/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-782.45
	Bill	R004102	01/19/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-2,865.25
	Bill	R820900	02/04/2022		7203W · EQUIPMENT WIRE	-239.38
TOTAL						-3,887.08
	Bill Pmt -Check	63999	02/28/2022	Chicago Distribution Center - ALA Store	L0225 · FLUSHING BANK - OPERATING	
	Bill	11262803	01/20/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-68.70
TOTAL						-68.70

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	64000	02/28/2022	Colonial Youth & Family Services Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	012522	01/25/2022		6437A · PROGRAMS (ADULT)	-60.00
Bill	020122	02/01/2022		6437A · PROGRAMS (ADULT)	-60.00
Bill	020822	02/08/2022		6437A · PROGRAMS (ADULT)	-60.00
Bill	021522	02/15/2022		6437A · PROGRAMS (ADULT)	-60.00
TOTAL					<u>-240.00</u>
Bill Pmt -Check	64001	02/28/2022	Colson, Doris J.	L0225 · FLUSHING BANK - OPERATING	
Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-540.00
TOTAL					<u>-540.00</u>
Bill Pmt -Check	64002	02/28/2022	Cueva, Daniel S.	L0225 · FLUSHING BANK - OPERATING	
Bill	020322	02/03/2022		6437L · PROGRAMS (LIT)	-240.00
TOTAL					<u>-240.00</u>
Bill Pmt -Check	64003	02/28/2022	Daily News	L0225 · FLUSHING BANK - OPERATING	
Bill	01/25/22--01/23/23	02/10/2022		6413A · PERIODICALS (ADULT)	-658.32
TOTAL					<u>-658.32</u>
Bill Pmt -Check	64004	02/28/2022	Del Rio, Donika	L0225 · FLUSHING BANK - OPERATING	
Bill	020822	02/08/2022		6437L · PROGRAMS (LIT)	-990.00
TOTAL					<u>-990.00</u>
Bill Pmt -Check	64005	02/28/2022	Discount School Supply	L0225 · FLUSHING BANK - OPERATING	
Bill	W79014620101	02/10/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-24.28
TOTAL					<u>-24.28</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64006	02/28/2022	Dolma, Dekyi	L0225 · FLUSHING BANK - OPERATING	
	Bill	020722	02/07/2022		6437L · PROGRAMS (LIT)	-183.75
TOTAL						-183.75
	Bill Pmt -Check	1026	02/28/2022	Dynaire LLC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	Application No 3	01/14/2022		7500 · BUILDING IMPROVEMENTS	-64,742.50
TOTAL						-64,742.50
	Bill Pmt -Check	64007	02/28/2022	ECM Consulting and Marketing	L0225 · FLUSHING BANK - OPERATING	
	Bill	1125	01/24/2022		643765 · PROMOTION AND PUBLICITY	-3,000.00
TOTAL						-3,000.00
	Bill Pmt -Check	64008	02/28/2022	EMC Property Maintenance LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	244-22	02/19/2022		6452G · BLDG ALTERATION AND MAINT	-320.00
TOTAL						-320.00
	Bill Pmt -Check	64009	02/28/2022	Fattizzo, Daria Anne	L0225 · FLUSHING BANK - OPERATING	
	Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-207.00
TOTAL						-207.00
	Bill Pmt -Check	64010	02/28/2022	Franco Moran, Alejandra	L0225 · FLUSHING BANK - OPERATING	
	Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-120.00
TOTAL						-120.00
	Bill Pmt -Check	64011	02/28/2022	Fuentes, Rosa E.	L0225 · FLUSHING BANK - OPERATING	
	Bill	010622	01/06/2022		6437L · PROGRAMS (LIT)	-561.00
	Bill	020722	02/07/2022		6437L · PROGRAMS (LIT)	-820.00
TOTAL						-1,381.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	64012	02/28/2022	Gaetano's Pizza Inc. -- Nino's Pizza	L0225 · FLUSHING BANK - OPERATING	
Bill	Jan 2022	02/01/2022		6435L · CED, CONF & TRAVEL (LIT)	-49.90
				6437A · PROGRAMS (ADULT)	-32.00
				6437N · PROGRAMS (TEEN)	-32.00
TOTAL					<u>-113.90</u>
Bill Pmt -Check	64013	02/28/2022	Galvez Moreno, Viodelda S.	L0225 · FLUSHING BANK - OPERATING	
Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-540.00
TOTAL					<u>-540.00</u>
Bill Pmt -Check	1027	02/28/2022	H2M architects + engineers	L0229 · FLUSHING BANK - BOND Referendum	
Bill	225071	01/28/2022		7500 · BUILDING IMPROVEMENTS	-13,546.96
Bill	225072	01/28/2022		7500 · BUILDING IMPROVEMENTS	-39,222.06
Bill	224669	01/28/2022		7500 · BUILDING IMPROVEMENTS	-600.00
TOTAL					<u>-53,369.02</u>
Bill Pmt -Check	64014	02/28/2022	Hernandez Sosa, Irma Areli	L0225 · FLUSHING BANK - OPERATING	
Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-123.75
TOTAL					<u>-123.75</u>
Bill Pmt -Check	64015	02/28/2022	Information Today, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	InternetLibConf2022	02/14/2022		6435A · CED, CONF & TRAVEL (ADULT)	-199.00
				6435Dig · CED, CONF & TRAVEL (DIGITAL)	-597.00
TOTAL					<u>-796.00</u>
Bill Pmt -Check	64016	02/28/2022	Ingram Library Services	L0225 · FLUSHING BANK - OPERATING	
Bill	60020126	01/06/2022		6410C · BOOKS (C&P)	-215.31
Bill	60020815	01/09/2022		6410C · BOOKS (C&P)	-5.93
Bill	60020816	01/09/2022		6410C · BOOKS (C&P)	-31.21
Bill	67410879	01/10/2022		6410C · BOOKS (C&P)	-17.79

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Type	Num	Date	Name	Account	Paid Amount
Bill	67410880	01/10/2022		6410C · BOOKS (C&P)	-22.28
Bill	67412805	01/13/2022		6410C · BOOKS (C&P)	-65.70
Bill	60026826	01/20/2022		6410C · BOOKS (C&P)	-7.73
Bill	60026827	01/20/2022		6410C · BOOKS (C&P)	-14.26
Bill	60027699	01/20/2022		6410C · BOOKS (C&P)	-121.28
Bill	60028232	01/21/2022		6410C · BOOKS (C&P)	-42.78
Bill	60028235	01/21/2022		6410C · BOOKS (C&P)	-21.39
Bill	60029853	01/24/2022		6410C · BOOKS (C&P)	-28.52
Bill	60035344	01/31/2022		6410C · BOOKS (C&P)	-14.36
Bill	60035423	01/31/2022		6410C · BOOKS (C&P)	-14.36
Bill	60035451	01/31/2022		6410C · BOOKS (C&P)	-42.78
Bill	60035673	01/31/2022		6410C · BOOKS (C&P)	-30.80
Bill	67422454	02/02/2022		6410C · BOOKS (C&P)	-25.20
TOTAL					-721.68
Bill Pmt -Check	64017	02/28/2022	Island Elevator Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	46313	02/01/2022		6452G · BLDG ALTERATION AND MAINT	-427.00
TOTAL					-427.00
Bill Pmt -Check	1028	02/28/2022	J.P. Daly & Sons, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
Bill	Req 1	01/21/2022		7500 · BUILDING IMPROVEMENTS	-22,116.00
TOTAL					-22,116.00
Bill Pmt -Check	64018	02/28/2022	Janowitz, Laurie	L0225 · FLUSHING BANK - OPERATING	
Bill	012722	01/27/2022		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					-150.00
Bill Pmt -Check	64019	02/28/2022	JanWay Company USA, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	139771	01/12/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-1,336.97
Bill	139726	01/25/2022		6437L · PROGRAMS (LIT)	-235.00
TOTAL					-1,571.97

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64020	02/28/2022	Jerva, Zoe	L0225 · FLUSHING BANK - OPERATING	
	Bill	020422	02/04/2022		6437L · PROGRAMS (LIT)	-255.00
TOTAL						-255.00
	Bill Pmt -Check	64021	02/28/2022	Jimenez, Alicia	L0225 · FLUSHING BANK - OPERATING	
	Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-540.00
TOTAL						-540.00
	Bill Pmt -Check	64022	02/28/2022	Joseph, Laura	L0225 · FLUSHING BANK - OPERATING	
	Bill	012422	01/24/2022		6437N · PROGRAMS (TEEN)	-150.00
	Bill	020722	02/07/2022		6437N · PROGRAMS (TEEN)	-150.00
	Bill	021422	02/14/2022		6437N · PROGRAMS (TEEN)	-150.00
TOTAL						-450.00
	Bill Pmt -Check	64023	02/28/2022	Kanopy Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	282496-PPU	02/01/2022		6417A · VIDEOS (ADULT)	-336.00
					6417C · VIDEOS (C&P)	-35.00
TOTAL						-371.00
	Bill Pmt -Check	64024	02/28/2022	Karant, Roberta	L0225 · FLUSHING BANK - OPERATING	
	Bill	020122	02/01/2022		6437C · PROGRAMS (C&P)	-630.00
TOTAL						-630.00
	Bill Pmt -Check	64025	02/28/2022	Kelly-Edmunds, Anne M.	L0225 · FLUSHING BANK - OPERATING	
	Bill	021022	02/10/2022		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	64026	02/28/2022	King Kullen	L0225 · FLUSHING BANK - OPERATING	
Bill	220051360771	01/05/2022		6437C · PROGRAMS (C&P)	-11.38
Bill	220081367101	01/08/2022		6451G · CUSTODIAL SUPPLIES	-11.99
Bill	220121375241	01/12/2022		6437C · PROGRAMS (C&P)	-16.38
Bill	220201219381	01/20/2022		6437C · PROGRAMS (C&P)	-10.99
Bill	220201219431	01/20/2022		6451G · CUSTODIAL SUPPLIES	-23.98
Bill	220211392471	01/21/2022		6413A · PERIODICALS (ADULT)	-3.00
Bill	220251399421	01/25/2022		6437C · PROGRAMS (C&P)	-23.74
Bill	220271304831	01/27/2022		6437N · PROGRAMS (TEEN)	-34.27
TOTAL					<u>-135.73</u>
Bill Pmt -Check	64027	02/28/2022	KL Home Inspection Services LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	012222	01/22/2022		6437A · PROGRAMS (ADULT)	-175.00
TOTAL					<u>-175.00</u>
Bill Pmt -Check	64028	02/28/2022	Lakeshore Learning Materials	L0225 · FLUSHING BANK - OPERATING	
Bill	338790020122	02/01/2022		6437C · PROGRAMS (C&P)	-91.98
TOTAL					<u>-91.98</u>
Bill Pmt -Check	64029	02/28/2022	Lamb & Barnosky, LLP	L0225 · FLUSHING BANK - OPERATING	
Bill	139300 orig12/31/21	01/01/2022		6437P4 · ATTORNEY	-2,041.66
Bill	139185	01/24/2022		6437P4 · ATTORNEY	-167.50
Bill	139625	01/31/2022		6437P4 · ATTORNEY	-2,041.66
Bill	139524	02/02/2022		6437P4 · ATTORNEY	-167.50
TOTAL					<u>-4,418.32</u>
Bill Pmt -Check	64030	02/28/2022	Language Line Services Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	10454941	01/31/2022		6437P17 · TRANSLATION SERVICES	-6.50
TOTAL					<u>-6.50</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64031	02/28/2022	Lebron, Adrienne	L0225 · FLUSHING BANK - OPERATING	
	Bill	011522	01/15/2022		6437C · PROGRAMS (C&P)	-450.00
TOTAL						-450.00
	Bill Pmt -Check	64032	02/28/2022	Library Ideas, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	85508	02/19/2022		6412A · RECORDINGS (ADULT)	-3,879.34
					6412C · RECORDINGS (C&P)	-3,879.33
					6412N · RECORDINGS (TEEN)	-3,879.33
TOTAL						-11,638.00
	Bill Pmt -Check	1029	02/28/2022	Lizardos Engineering Associates PC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	10296.00-43821	01/17/2022		7500 · BUILDING IMPROVEMENTS	-575.00
TOTAL						-575.00
	Bill Pmt -Check	1030	02/28/2022	Lizardos Engineering Associates PC	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	10295.00-43819	01/17/2022		7500 · BUILDING IMPROVEMENTS	-625.00
TOTAL						-625.00
	Bill Pmt -Check	1031	02/28/2022	Long Island Roofing&Repairs Service Corp	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	App 1	02/08/2022		7500 · BUILDING IMPROVEMENTS	-82,800.00
TOTAL						-82,800.00
	Bill Pmt -Check	64033	02/28/2022	Maccarone Plumbing Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	179488 orig11/10/21	01/01/2022		6452G · BLDG ALTERATION AND MAINT	-220.00
TOTAL						-220.00
	Bill Pmt -Check	64034	02/28/2022	Maiorana, Joseph	L0225 · FLUSHING BANK - OPERATING	
	Bill	2021 InterLibCnf1021	02/11/2022		6435D · CED, CONF & TRAVEL (ADM)	-406.79
TOTAL						-406.79

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	64035	02/28/2022	Mark Grossman Public Relations	L0225 · FLUSHING BANK - OPERATING	
Bill	1121-MMS	02/06/2022		643765 · PROMOTION AND PUBLICITY	-4,000.00
Bill	1221-MMS	02/06/2022		643765 · PROMOTION AND PUBLICITY	-4,000.00
Bill	0122-MMS	02/06/2022		643765 · PROMOTION AND PUBLICITY	-4,000.00
TOTAL					-12,000.00
Bill Pmt -Check	64036	02/28/2022	Martinez Ackerman, Salvador	L0225 · FLUSHING BANK - OPERATING	
Bill	020822	02/08/2022		6437L · PROGRAMS (LIT)	-240.00
TOTAL					-240.00
Bill Pmt -Check	64037	02/28/2022	Maximum Security	L0225 · FLUSHING BANK - OPERATING	
Bill	21667 orig12/31/21	01/01/2022		6990 · BRANCH Operations	-5,009.75
Bill	21668	01/31/2022		6990 · BRANCH Operations	-14,739.25
TOTAL					-19,749.00
Bill Pmt -Check	64038	02/28/2022	Midwest Tape	L0225 · FLUSHING BANK - OPERATING	
Bill	501551577	01/14/2022		6417A · VIDEOS (ADULT)	-55.99
Bill	501580300	01/21/2022		6412A · RECORDINGS (ADULT)	-83.46
Bill	501580302	01/21/2022		6417A · VIDEOS (ADULT)	-88.16
Bill	501580303	01/21/2022		6417A · VIDEOS (ADULT)	-141.80
Bill	501580304	01/21/2022		6417A · VIDEOS (ADULT)	-73.33
Bill	501580305	01/21/2022		6417A · VIDEOS (ADULT)	-22.99
Bill	501580306	01/21/2022		6417C · VIDEOS (C&P)	-50.38
Bill	501580307	01/21/2022		6417C · VIDEOS (C&P)	-34.64
Bill	501595192	01/25/2022		6417A · VIDEOS (ADULT)	-29.99
Bill	501605787	01/27/2022		6417A · VIDEOS (ADULT)	-181.31
Bill	501605788	01/27/2022		6417A · VIDEOS (ADULT)	-104.92
Bill	501605789	01/27/2022		6412A · RECORDINGS (ADULT)	-73.46
Bill	501609710	01/27/2022		6412C · RECORDINGS (C&P)	-13.81
				6412A · RECORDINGS (ADULT)	-19.21
Bill	501628075 hoopla	01/31/2022		6411A · MICRO/REF CD (ADULT)	-533.21
				6411C · MICRO/REF CD (C&P)	-426.56

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Type	Num	Date	Name	Account	Paid Amount
				6411N · MICRO/REF CD (TEEN)	-106.64
Bill	501636908	02/04/2022		6412C · RECORDINGS (C&P)	-15.61
				6412A · RECORDINGS (ADULT)	-91.74
Bill	501645160	02/04/2022		6417A · VIDEOS (ADULT)	-147.59
Bill	501645161	02/04/2022		6417A · VIDEOS (ADULT)	-57.73
Bill	501668952	02/10/2022		6417A · VIDEOS (ADULT)	-111.32
Bill	501668953	02/10/2022		6417A · VIDEOS (ADULT)	-33.49
Bill	501701534	02/16/2022		6417A · VIDEOS (ADULT)	-260.76
TOTAL					-2,758.10
Bill Pmt -Check	64039	02/28/2022	Migoya-Schlie, Catherine Victoria	L0225 · FLUSHING BANK - OPERATING	
Bill	020422	02/04/2022		6437L · PROGRAMS (LIT)	-780.00
TOTAL					-780.00
Bill Pmt -Check	64040	02/28/2022	Murphy, Carmen	L0225 · FLUSHING BANK - OPERATING	
Bill	011822	01/18/2022		6437L · PROGRAMS (LIT)	-240.00
TOTAL					-240.00
Bill Pmt -Check	64041	02/28/2022	Mziu, Ritjona	L0225 · FLUSHING BANK - OPERATING	
Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-633.75
TOTAL					-633.75
Bill Pmt -Check	64042	02/28/2022	Nagel, Lauren	L0225 · FLUSHING BANK - OPERATING	
Bill	101521	02/09/2022		6437C · PROGRAMS (C&P)	-250.00
TOTAL					-250.00
Bill Pmt -Check	64043	02/28/2022	Nassau County Firefighters Museum	L0225 · FLUSHING BANK - OPERATING	
Bill	renew 2022-2023	01/18/2022		6437A · PROGRAMS (ADULT)	-134.00
				6437C · PROGRAMS (C&P)	-133.00
				6437N · PROGRAMS (TEEN)	-133.00
TOTAL					-400.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64044	02/28/2022	New Era Tech LI (ownedby Future Tech Grp)	L0225 · FLUSHING BANK - OPERATING	
	Bill	128305-LI	02/17/2022		6439W · EQUIPMENT R & M (WIRES)	-378.18
TOTAL						-378.18
	Bill Pmt -Check	64045	02/28/2022	New York Post	L0225 · FLUSHING BANK - OPERATING	
	Bill	renewl 2022	02/07/2022		6413A · PERIODICALS (ADULT)	-1,246.96
TOTAL						-1,246.96
	Bill Pmt -Check	64046	02/28/2022	New York SAMPO	L0225 · FLUSHING BANK - OPERATING	
	Bill	CNowak2022	02/04/2022		6438 · DUES	-50.00
TOTAL						-50.00
	Bill Pmt -Check	64047	02/28/2022	Newman, Robert L.	L0225 · FLUSHING BANK - OPERATING	
	Bill	020822	02/08/2022		6437L · PROGRAMS (LIT)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	64048	02/28/2022	O'Connell, Linda	L0225 · FLUSHING BANK - OPERATING	
	Bill	021022	02/10/2022		6437A · PROGRAMS (ADULT)	-175.00
TOTAL						-175.00
	Bill Pmt -Check	64049	02/28/2022	Old Bethpage Village Restoration	L0225 · FLUSHING BANK - OPERATING	
	Bill	Member Apr-Dec 2022	02/03/2022		6437C · PROGRAMS (C&P)	-118.00
					6437A · PROGRAMS (ADULT)	-116.00
					6437N · PROGRAMS (TEEN)	-116.00
TOTAL						-350.00
	Bill Pmt -Check	1032	02/28/2022	Palace Electrical Contractors, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	App 1	02/07/2022		7500 · BUILDING IMPROVEMENTS	-132,168.75
TOTAL						-132,168.75

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64050	02/28/2022	Paychex	L0225 · FLUSHING BANK - OPERATING	
	Bill	Strmnt 24819521	02/07/2022		6437P12 · PAYROLL SERVICES	-111.87
TOTAL						-111.87
	Bill Pmt -Check	64051	02/28/2022	Paychex of New York LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	590723	01/19/2022		6437P12 · PAYROLL SERVICES	-531.56
	Bill	590846	02/02/2022		6437P12 · PAYROLL SERVICES	-491.59
	Bill	591005	02/16/2022		6437P12 · PAYROLL SERVICES	-494.86
TOTAL						-1,518.01
	Bill Pmt -Check	64052	02/28/2022	Perry, Noelia	L0225 · FLUSHING BANK - OPERATING	
	Bill	020322	02/03/2022		6437L · PROGRAMS (LIT)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	64053	02/28/2022	Petty Cash	L0225 · FLUSHING BANK - OPERATING	
	Bill	012721 bus ofc	01/27/2022		6433G · POSTAGE	-8.56
TOTAL						-8.56
	Bill Pmt -Check	64054	02/28/2022	Piper-Gebhard, Randi	L0225 · FLUSHING BANK - OPERATING	
	Bill	012022	01/20/2022		6437L · PROGRAMS (LIT)	-120.00
TOTAL						-120.00
	Bill Pmt -Check	64055	02/28/2022	PLDA of Suffolk County	L0225 · FLUSHING BANK - OPERATING	
	Bill	DUES-KR 2022	02/02/2022		6438 · DUES	-60.00
TOTAL						-60.00
	Bill Pmt -Check	64056	02/28/2022	Port Jefferson Free Library	L0225 · FLUSHING BANK - OPERATING	
	Bill	012422	01/24/2022		6410N · BOOKS (TEEN)	-9.99
TOTAL						-9.99

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	1033	02/28/2022	Preferred Construction, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	App 4 ExtFinish	02/04/2022		7500 · BUILDING IMPROVEMENTS	-80,750.00
TOTAL						-80,750.00
	Bill Pmt -Check	1034	02/28/2022	Preferred Construction, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	App 2 Drywall	02/04/2022		7500 · BUILDING IMPROVEMENTS	-37,620.00
TOTAL						-37,620.00
	Bill Pmt -Check	1035	02/28/2022	Preferred Construction, Inc.	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	App 2 RoughCrpMorich	02/04/2022		7500 · BUILDING IMPROVEMENTS	-65,520.01
TOTAL						-65,520.01
	Bill Pmt -Check	64057	02/28/2022	Quadient Leasing USA, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	N9262492	02/09/2022		6439G · EQUIPMENT R & M (GEN)	-518.31
TOTAL						-518.31
	Bill Pmt -Check	64058	02/28/2022	Ray-Block Stationery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN71616	02/11/2022		6439G · EQUIPMENT R & M (GEN)	-489.50
TOTAL						-489.50
	Bill Pmt -Check	64059	02/28/2022	Rondon, Miriam	L0225 · FLUSHING BANK - OPERATING	
	Bill	020722	02/07/2022		6437L · PROGRAMS (LIT)	-120.00
TOTAL						-120.00
	Bill Pmt -Check	64060	02/28/2022	Ruiz, Maria J.	L0225 · FLUSHING BANK - OPERATING	
	Bill	011522	01/15/2022		6437L · PROGRAMS (LIT)	-90.00
TOTAL						-90.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	1036	02/28/2022	Sandpebble Preconstruction Inc.	L0229 · FLUSHING BANK - BOND Referendum	
Bill	PostRef ProjReq 22	02/14/2022		7500 · BUILDING IMPROVEMENTS	-71,173.97
				7500 · BUILDING IMPROVEMENTS	-76,738.34
				7500 · BUILDING IMPROVEMENTS	-6,286.50
TOTAL					-154,198.81
Bill Pmt -Check	64061	02/28/2022	Scott, Robert	L0225 · FLUSHING BANK - OPERATING	
Bill	020322 adult	02/03/2022		6437A · PROGRAMS (ADULT)	-450.00
Bill	020322 cpsd	02/03/2022		6437C · PROGRAMS (C&P)	-420.00
TOTAL					-870.00
Bill Pmt -Check	64062	02/28/2022	Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	20145	01/18/2022		6434G · PRINTING (GEN)	-7,021.00
Bill	20153	01/21/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-282.00
TOTAL					-7,303.00
Bill Pmt -Check	64063	02/28/2022	Shattes, Krista	L0225 · FLUSHING BANK - OPERATING	
Bill	020822	02/08/2022		6437A · PROGRAMS (ADULT)	-100.00
Bill	021522	02/15/2022		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-200.00
Bill Pmt -Check	64064	02/28/2022	Sievers, Sandra D.	L0225 · FLUSHING BANK - OPERATING	
Bill	020922	02/09/2022		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
Bill Pmt -Check	64065	02/28/2022	South Shore Press, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	74347	01/26/2022		643765 · PROMOTION AND PUBLICITY	-3,875.00
TOTAL					-3,875.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64066	02/28/2022	Sparling, Nicole S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	011822	01/18/2022		6437C · PROGRAMS (C&P)	-325.00
TOTAL						-325.00
	Bill Pmt -Check	64067	02/28/2022	Staples Advantage	L0225 · FLUSHING BANK - OPERATING	
	Bill	8064804018	01/07/2022		6451G · CUSTODIAL SUPPLIES	-260.13
					6451G · CUSTODIAL SUPPLIES	-98.10
					6437L · PROGRAMS (LIT)	-13.77
	Bill	8064880921	01/14/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-528.89
					6451G · CUSTODIAL SUPPLIES	-90.37
					6430G · OFFICE AND LIBRARY SUPPLIES	-56.46
	Bill	8065125752	02/04/2022		6437N · PROGRAMS (TEEN)	-13.76
					6430G · OFFICE AND LIBRARY SUPPLIES	-2.00
					6437L · PROGRAMS (LIT)	-86.16
					6437L · PROGRAMS (LIT)	-11.59
					6451G · CUSTODIAL SUPPLIES	-246.00
					6430G · OFFICE AND LIBRARY SUPPLIES	-24.40
TOTAL						-1,431.63
	Bill Pmt -Check	1037	02/28/2022	Strunk-Albert Engineering	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	10803 orig12/17/21	01/01/2022		7500 · BUILDING IMPROVEMENTS	-6,900.00
	Bill	10876	02/01/2022		7500 · BUILDING IMPROVEMENTS	-1,175.00
TOTAL						-8,075.00
	Bill Pmt -Check	1038	02/28/2022	Strunk-Albert Engineering	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	10804 orig12/17/21	01/01/2022		7500 · BUILDING IMPROVEMENTS	-6,600.00
	Bill	10877	02/01/2022		7500 · BUILDING IMPROVEMENTS	-1,175.00
TOTAL						-7,775.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	64068	02/28/2022	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
Bill	86749 BMI Music Lic	01/20/2022		6437A · PROGRAMS (ADULT)	-77.98
				6437C · PROGRAMS (C&P)	-77.97
				6437N · PROGRAMS (TEEN)	-77.97
Bill	86726 tumblebook	01/25/2022		6411C · MICRO/REF CD (C&P)	-399.00
Bill	86841 KnowBe4	02/02/2022		6435A · CED, CONF & TRAVEL (ADULT)	-304.00
				6435C · CED, CONF & TRAVEL (C&P)	-304.00
				6435N · CED, CONF & TRAVEL (TEEN)	-304.00
				6435T · CED, CONF & TRAVEL (TECH)	-304.00
				6435R · CED, CONF & TRAVEL (CIRC)	-304.00
				6435L · CED, CONF & TRAVEL (LIT)	-304.00
				6435W · CED, CONF & TRAVEL (WIRES)	-304.00
				6435G · CED, CONF & TRAVEL (GEN)	-304.00
				6435D · CED, CONF & TRAVEL (ADM)	-304.00
				6435S · CED, CONF & TRAV (COMM SRV)	-304.00
TOTAL					<u>-3,672.92</u>
Bill Pmt -Check	64069	02/28/2022	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
Bill	86939 OverDrive 2022	02/17/2022		6410A · BOOKS (ADULT)	-37,208.00
				6410C · BOOKS (C&P)	-37,207.00
				6410N · BOOKS (TEEN)	-37,207.00
TOTAL					<u>-111,622.00</u>
Bill Pmt -Check	64070	02/28/2022	Superior Waste Services of NY Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	112649	02/01/2022		7500 · BUILDING IMPROVEMENTS	-580.00
TOTAL					<u>-580.00</u>
Bill Pmt -Check	64071	02/28/2022	Superior Waste Services of NY Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	112650	02/01/2022		7500 · BUILDING IMPROVEMENTS	-644.60
TOTAL					<u>-644.60</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64072	02/28/2022	Tank Me Later, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	3172	01/20/2022		6452G · BLDG ALTERATION AND MAINT	-225.00
	Bill	3232	02/03/2022		6452G · BLDG ALTERATION AND MAINT	-225.00
TOTAL						-450.00
	Check	64073	02/28/2022	Tank Me Later, LLC	L0225 · FLUSHING BANK - OPERATING	
					L0601 · ACCOUNTS PAYABLE -AUDITOR	-675.00
TOTAL						-675.00
	Bill Pmt -Check	64074	02/28/2022	Thermal Solutions, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	102912	02/08/2022		6452G · BLDG ALTERATION AND MAINT	-1,860.00
	Bill	102929	02/08/2022		6452G · BLDG ALTERATION AND MAINT	-2,780.00
TOTAL						-4,640.00
	Bill Pmt -Check	1039	02/28/2022	Torino Industrial Fabrication	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	Application No 3	02/07/2022		7500 · BUILDING IMPROVEMENTS	-4,927.65
TOTAL						-4,927.65
	Bill Pmt -Check	64075	02/28/2022	True Nature Landscaping - LRSH Moriches	L0225 · FLUSHING BANK - OPERATING	
	Bill	17466	01/26/2022		6452G · BLDG ALTERATION AND MAINT	-2,800.00
TOTAL						-2,800.00
	Bill Pmt -Check	64076	02/28/2022	Turturici, Antonella	L0225 · FLUSHING BANK - OPERATING	
	Bill	020822	02/08/2022		6437L · PROGRAMS (LIT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	1040	02/28/2022	Universal Testing & Inspection Services	L0229 · FLUSHING BANK - BOND Referendum	
	Bill	21-0506R	01/11/2022		7500 · BUILDING IMPROVEMENTS	-709.00
TOTAL						-709.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	64077	02/28/2022	Vergara, Josmary A.	L0225 · FLUSHING BANK - OPERATING	
	Bill	020922	02/09/2022		6437L · PROGRAMS (LIT)	-780.00
TOTAL						-780.00
	Bill Pmt -Check	64078	02/28/2022	W. B. Mason Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	227011411	01/26/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-4.77
	Bill	227053710	01/27/2022		6437L · PROGRAMS (LIT)	-72.36
	Bill	227102831	01/28/2022		6437L · PROGRAMS (LIT)	-9.64
	Bill	227412661	02/09/2022		6430G · OFFICE AND LIBRARY SUPPLIES	-26.79
TOTAL						-113.56
	Bill Pmt -Check	64079	02/28/2022	West Babylon Public Library	L0225 · FLUSHING BANK - OPERATING	
	Bill	021722	02/17/2022		6410A · BOOKS (ADULT)	-23.00
TOTAL						-23.00
	Bill Pmt -Check	64080	02/28/2022	William Floyd Union Free SD - Bus Service	L0225 · FLUSHING BANK - OPERATING	
	Bill	Dec-21	02/01/2022		6437C · PROGRAMS (C&P)	-1,990.79
TOTAL						-1,990.79
	Bill Pmt -Check	64081	02/28/2022	Williamson Law Book Co.	L0225 · FLUSHING BANK - OPERATING	
	Bill	190460	02/09/2022		6437P10 · ELECTION	-1,132.56
TOTAL						-1,132.56
	Bill Pmt -Check	64082	02/28/2022	Wilson, Alexander B.	L0225 · FLUSHING BANK - OPERATING	
	Bill	011922	01/19/2022		6437N · PROGRAMS (TEEN)	-40.00
	Bill	012622	01/26/2022		6437N · PROGRAMS (TEEN)	-40.00
	Bill	020222	02/02/2022		6437N · PROGRAMS (TEEN)	-40.00
	Bill	020922 adults	02/09/2022		6437A · PROGRAMS (ADULT)	-320.00
	Bill	020922 teens	02/09/2022		6437N · PROGRAMS (TEEN)	-40.00
TOTAL						-480.00

Mastics Moriches Shirley Community Library
FEBRUARY 28, 2022
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	64083	02/28/2022	Winters Bros. Hauling of LI, LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	2464086	01/31/2022		6432G · CARTAGE	-285.00
TOTAL					<hr/> -285.00

I hereby certify that at a meeting on February 28, 2022
the above vouchers were approved and authorized.

Signed: _____

-961,598.23

Mastics Moriches Shirley Community Library
February 1, 2022
Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	02/04/2022	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02042022	02/04/2022		L0173 · 457B NYS DEFERRED COMP	\$ (1,565.81)
						<u>\$ (1,565.81)</u>
	Bill Pmt -Check	7024	02/04/2022	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02042022	02/04/2022		L0171 · 403B MET LIFE	\$ (1,775.00)
						<u>\$ (1,775.00)</u>
	Bill Pmt -Check	7025	02/04/2022	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02042022	02/04/2022		L0172 · 403B PRUDENTIAL	\$ (100.00)
						<u>\$ (100.00)</u>
	Bill Pmt -Check	7026-7042	01/07/2022	Medicare Reimbursement Payments	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02042022	02/04/2022		9060 · MEDICAL INSURANCE	\$ (5,704.53)
						<u>\$ (5,704.53)</u>
	Bill Pmt -Check	7043	02/04/2022	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02042022	02/04/2022		L0500 · CSEA UNION DUES	\$ (1,566.53)
						<u>\$ (1,566.53)</u>
						\$ (10,711.87)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics Moriches Shirley Community Library
February 15, 2022
Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	02/18/2022	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02182022	02/18/2022		L0173 · 457B NYS DEFERRED COMP	\$ (1,566.36)
						<u>\$ (1,566.36)</u>
	Bill Pmt -Check	EFT	02/18/2022	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	414284101058	02/18/2022		L0196 · LONG TER 9055 · DISABILTY INSURANCE	\$ (120.00) <u>\$ (1,259.72)</u>
						<u>\$ (1,379.72)</u>
	Bill Pmt -Check	EFT	02/18/2022	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02182022	02/18/2022		L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN	\$ (2,110.30) <u>\$ (1,677.00)</u>
						<u>\$ (3,787.30)</u>
	Bill Pmt -Check	7044	02/18/2022	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02182022	02/18/2022		L0171 · 403B MET LIFE	\$ (1,775.00) <u>\$ (1,775.00)</u>
	Bill Pmt -Check	7045	02/18/2022	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02182022	02/18/2022		L0172 · 403B PRUDENTIAL	\$ (100.00) <u>\$ (100.00)</u>
	Bill Pmt -Check	7046	02/18/2022	1098 State Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	573	02/18/2022		9060 · MEDICAL INSURANCE	\$ (76,122.90) <u>\$ (76,122.90)</u>
	Bill Pmt -Check	7047	02/18/2022	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	02182022	02/18/2022		L0625 · AFLAC PRE-TAX L0626 · AFLAC POST-TAX	\$ (189.84) <u>\$ (1,629.23)</u>
						<u>\$ (1,819.07)</u>

Mastics Moriches Shirley Community Library
February 15, 2022
Payroll Benefits Warrant

	Bill Pmt -Check	7048	02/18/2022	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02182022	02/18/2022		L0500 · CSEA UNION DUES	\$ (1,566.53)
TOTAL						<u>\$ (1,566.53)</u>
						\$ (88,116.88)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

RASD Board Report February 2022
Submitted by Kerrilynn Jorgensen

January 2021 Statistics At-A-Glance

Programming

44 Virtual & In-Person Program Sessions

228 Views/Active Participants in these programs
#

Computers

1,191 MMSCL Resident Logins

286 Visitor Logins

35 Mac Lab Logins

1,512 Total Computer Logins
#

Reference & Information Questions

1,188 Reference Questions

1,932 Information Inquiries

3,120 Total Questions
#

Suffolk Cooperative Library System recently held a meeting with all of the libraries to discuss a possible coordinated order with LinkedIn Learning, a very popular online resource that is an online course provider. Our library had already privately contracted with them for years, an expensive, but worthy cost. Since most libraries now see how useful a tool this is for their patrons, they had more than enough libraries to join the coordinated order. By joining with the other Suffolk County libraries, we were able to save 15% (almost \$2,000). The transition will not affect our patrons at all.

December and January were incredibly difficult months scheduling-wise in the adult department. Between the holidays, vacations and the Omicron variant, we had numerous days with not enough RASD staff to cover our reference desk. Thank you to all of the librarians and clerks in Reference for re-arranging their schedules and coming in on their days off to help cover. I would also like to thank Kristen Cinar from Digital Services and Erika Irish and Stephanie Kyle from Teen Services for covering the desk when we had no one else to work.

This month I attended the virtual National Digital Inclusion Alliance (NDIA) training which took place over three days and included almost 80 librarians and staff from Nassau and Suffolk County Libraries. The training included trying to figure out how our community's technology needs evolved since March 2020. Points of interest were obtaining and lending out more hotspots and guiding patrons to affordable devices and broadband services.

In January, we hosted a Home Improvement Workshop with KL Home Inspections. Brian Schnee worked one-on-one with the eleven individuals who attended and discussed individual projects they were working on and how to make certain repairs on their own, as well as cost effective repair techniques. The audience enjoyed the presentation so much that we have asked Brian to come again for another workshop in the spring. Thank you to librarian Catherine Gorden for organizing this event.

January 2022

Teen Services Department

Submitted by Erika Irish

Statistical Information December 2021

Reference Questions: 19

Information Questions: 198

Computer Usage: 79

In-Person Programs: 52 programs/ 202 attendees

#

December was a quiet month in Teen Services as it is every year.

We have changed our Friday after hours programming since Game On was not drawing any teens in. There is now a monthly pizza and movie program, in December it was The Nightmare Before Christmas, Friday night Escape Rooms, Bingo and a few other programs.

Guidance with Ms. Joseph has been going well, she consistently has teens not only sign up but show up for help with college applications and job interviews.

Our Rainbow Soup program which is a program run by our former social work intern Alexander Wilson, is a program that embraces everyone regardless of how they identify, or pronouns is slowly and steadily gaining a following. We have a group of very understanding and welcoming teens in the department this year, which is so exciting to see.

Special Education students from the high school have not only been coming in to work on school assignments and computers, but thanks to Liz Horbal they are now helping stamp envelopes with the do not forward stamp and stamping bookmarks to be put out at the reference and circulation desks.

February 28, 2022

Sylvia Maurer

This January the Children's and Parents' Services Department began a collaboration with Moriches Elementary School to bring our Maker Kits to their students. We have been hosting numerous class visits in our building but dates became limited since we serve 5 elementary schools in the William Floyd School District. This became a way for us to give students an introduction to these STEM (Science, Technology, Engineering and Math) based kits that they can use in the library when they come to visit with their families. Each Monday, one grade level had the opportunity to explore a variety of our Maker Kits. This will continue through February. Each student will receive a brochure (below) to bring home so they can show their families what they learned and explain that the kits can be used when they visit the library. At the end of this project, about 856 students will have explored our kits.



February 2022

Compiled by: Stephen Burg

Over the past month, The Digital Services Department had 11 1:1 tech help appointments. In addition to the 1:1 tech help appointments, the department conducted three technology classes entitled Self-Care Apps, Cutting the Cord, and Google Sites. The department also continues to curate the library's social media platforms which have been steadily adding followers.

Digital Equipment Circulation FY 21-22	January Checkouts	January Renewals
Unique Item 3 (Item C) Hotspots and Chromecasts	13	1
Unique Item 4 (Item C) Go Pro and iPads	9	3

Digital services January Stats

Facebook	January
page views	584
post reach	5720
Engagement	1918
Instagram	January
reach	1,895
Impressions	267
Followers	1,011
YouTube	January
views	1,566
subscriber	464
Chat/Text Ref	January
text/email	47
overdrive	January
ebooks	3855
audio books	1919
flipster	January
online views	232
Freegal	January
downloads	208
streamed	759
both:	967
Hoopla	January
new patrons	10
check outs	592
Kanopy	January
downloads	236
HOOPLA + KANOPY:	828

[illegible]

Mastics-Moriches-Shirley Community Lib Annual Report For Public And Association Libraries - 2021

1. GENERAL LIBRARY INFORMATION

Library/Director Information

Please note: Bibliostat CollectConnect is now compatible with major browsers including Google Chrome, Mozilla Firefox, Safari and Internet Explorer.

Please be advised Bibliostat CollectConnect is now using a new interface. If you have accessed or if you believe you may have accessed the old Bibliostat Collect, please click the new link [here](#) and you will be taken to the new interface. Please be sure you exit and close the old Bibliostat Collect before you begin your survey.

To avoid loss of data, only one person at a time should be logged into a member library report. Multiple people logged into the same report will cause data to be lost.

Libraries should not have reports from two different years open at the same time.

Report all information in Part 1 as of December 31, 2021, except for questions related to the current library director/manager (questions 1.37 through 1.44).

1.1	Library ID Number	8000586075
1.2	Library Name	MASTICS-MORICHES- SHIRLEY COMMUNITY LIB
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Shirley
1.6	Beginning Fiscal Reporting Year	07/01/2020
1.7	Ending Fiscal Reporting Year	06/30/2021
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's	N/A

new reporting year. Enter N/A if No was answered to Question 1.8.

- | | | |
|------|--|---------------------------------------|
| 1.10 | Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8. | N/A |
| 1.11 | Beginning <u>Local</u> Fiscal Year | 07/01/2020 |
| 1.12 | Ending <u>Local</u> Fiscal Year | 06/30/2021 |
| 1.13 | Address Status | 00 (for no change from previous year) |
| 1.14 | Street Address | 407 WILLIAM FLOYD PARKWAY |
| 1.15 | City | SHIRLEY |
| 1.16 | Zip Code | 11967 |
| 1.17 | Mailing Address | 407 WILLIAM FLOYD PARKWAY |
| 1.18 | City | SHIRLEY |
| 1.19 | Zip Code | 11967 |
| 1.20 | Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number) | (631) 399-1511 |
| 1.21 | Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number) | (631) 281-4442 |
| 1.22 | E-Mail Address to Contact the Library (Enter N/A if no e-mail address) | contact@communitylibrary.org |
| 1.23 | Library Home Page URL (Enter N/A if no home page URL) | http://www.communitylibrary.org |
| 1.24 | Population Chartered to Serve (per 2010 Census) | 49,854 |
| 1.25 | Indicate the type of library as stated in the library's | PUBLIC |

charter (select one):

- | | | |
|------|--|------------------------------------|
| 1.26 | Indicate the area chartered to serve as stated in the library's charter (select one): | School District |
| 1.27 | During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y N for Yes, N for No. | N |
| 1.28 | Indicate the type of charter the library currently holds (select one): | Absolute |
| 1.29 | Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter | 03/22/1979 |
| 1.30 | Date the library was last registered | 12/13/1974 |
| 1.31 | Federal Employer Identification Number | 112343981 |
| 1.32 | County | SUFFOLK |
| 1.33 | School District | William Floyd |
| 1.34 | Town/City | Brookhaven |
| 1.35 | Library System | Suffolk Cooperative Library System |

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name

1.36b President/CEO Phone Number

1.36c President/CEO Email

NOTE: For questions 1.37 through 1.44, report all information for the current library director/manager.

- | | | |
|------|--|---------|
| 1.37 | First Name of Library Director/Manager | Kerri |
| 1.38 | Last Name of Library Director/Manager | Rosalia |

- 1.39 NYS Public Librarian Certification Number 16282
- 1.40 What is the highest education level of the library manager/director? Master's Degree
- 1.41 If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science? Y
- 1.42 Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note. Y
- 1.43 E-mail Address of the Director/Manager director@communitylibrary.org
- 1.44 Fax Number of the Director/Manager (631) 399-1518
- 1.45 Does the library charge fees for library cards to people residing outside the system's service area? N

Public Votes/Contracts

- 1.46 Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2021? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.47. N
1. Name of municipality or district holding the public vote N/A
2. Indicate the type of municipality or district holding the public vote N/A
3. Date the vote was held (mm/dd/2021) N/A
4. Was the vote successful? Y/N N/A
5. What type of public vote was it? N/A
- 6a. Most recent prior year approved appropriation from a N/A

public vote:

- 6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: N/A
- 6c. Total proposed appropriation (sum of 6a and 6b): N/A

This question should only be answered if "No" was answered in Q1.46 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

- 1.47 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2021) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.48. N
1. Name of municipality or district holding the public vote N/A
2. Indicate the type of municipality or district holding the public vote
3. Date the last successful vote was held (mm/dd/yyyy) N/A
4. What type of public vote was it?
5. What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? N/A

Unusual Circumstances

- 1.48 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.49. Y
1. Name of contracting municipality or district Eastport South Manor School District
2. Is this a written contractual agreement? Y

3.	Population of the geographic area served by this contract	19,473
4.	Dollar amount of contract	N/A
5.	Enter the appropriate code for range of services provided (select one):	Full

- 1.49 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Print/Electronic/Other Holdings

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please read general information instructions below before completing this section.

NOTE: This section of the survey (2.1-2.25) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level (main library); do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	27,094
2.2	Adult Non-fiction Books	18,766
2.3	Total Adult Books (Total questions 2.1 & 2.2)	45,860
2.4	Children's Fiction Books	29,291

2.5	Children's Non-fiction Books	15,020
2.6	Total Children's Books (Total questions 2.4 & 2.5)	44,311
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	90,171

Other Print Materials

2.8	Total Uncataloged Books	2
2.9	Total Print Serials	4,212
2.10	All Other Print Materials	383

Note: weeded our vertical file collection.

2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	4,597
2.12	Total Print Materials (Total questions 2.7 and 2.11)	94,768

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	412,827
2.14	Local Electronic Collections	37
2.15	NOVELNY Electronic Collections	15
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	52
2.17	Audio - Downloadable Units	341,878
2.18	Video - Downloadable Units	6,349
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-series; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	28,729

Note: Suffolk County reinstated use of Serial Solutions

2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18, and 2.19)	789,835
------	---	---------

2.17, 2.18 and 2.19)

Non-Electronic Materials

2.21	Audio - Physical Units	8,332
2.22	Video - Physical Units	21,595
2.23	Other Circulating Physical Items	2,603
2.24	Total Physical Items in Collection (Total questions 2.21 through 2.23)	32,530

Grand Total/Additions to Holdings

2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	917,133
------	---	---------

ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.26	Cataloged Books	3,040
2.27	All Other Print Materials	2,086
2.28	Electronic Materials	259,301
2.29	All Other Materials	1,062
2.30	Total Additions (Total questions 2.26 through 2.29)	265,489

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Visits/Borrowers/Policies/Accessibility

Report all information on questions 3.1 through 3.29 as of the end of the fiscal year reported in Part 1; report information on questions 3.30 through 3.82 for the 2021 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	152,216
-----	--	---------

3.1a Regarding the number of Library Visits entered, is this an annual count or an annual estimate based on a typical week or weeks? CT - Annual Count

3.2 Registered resident borrowers 26,671

3.3 Registered non-resident borrowers 1,132

Please report information on WRITTEN POLICIES as of 12/31/21.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4 Does the library have an open meeting policy? Y

3.5 Does the library have a policy protecting the confidentiality of library records? Y

3.6 Does the library have an Internet use policy? Y

3.7 Does the library have a disaster plan? Y

3.8 Does the library have a board-approved conflict of interest policy? Y

3.9 Does the library have a board-approved whistle blower policy? N

3.10 Does the library have a board-approved sexual harassment prevention policy? Y

Please report information on ACCESSIBILITY as of 12/31/21.

ACCESSIBILITY (Answer Y for Yes, N for No)

3.11 Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)? Y

3.12 Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)? N

3.13 Does the library have large print books? Y

3.14 Does the library have assistive technology for people who are visually impaired or blind? Y

3.15 - If so, what do you have?

screen reader, such as JAWS, Windoweyes or NVDA Yes

refreshable Braille commonly referred to as a
refreshable Braille display No

screen magnification software, such as Zoomtext No

electronic scanning and reading software, such as
OpenBook No

3.16 Is the library registered for services from either the New
York State Talking Book and Braille Library (New York
State Library, Albany) or the Andrew Heiskell Braille Y
and Talking Book Library (The New York Public
Library, New York)?

Library Sponsored Programs/Summer Reading Program

SYNCHRONOUS PROGRAM SESSIONS and ATTENDANCE

For Questions 3.19, 3.19a, 3.19b,

- If you have broken out Synchronous Program Sessions for Children by age group, 0–5 and 6–11, please complete Q3.19a and Q3.19b. Enter the total in Q3.19.
- If you have not broken out Synchronous Program Sessions by age group, enter the Number of Children's Programs in Q3.19, and enter N/A in Q3.19a and Q3.19b.

For Questions 3.26, 3.26a, 3.26b,

- If you have broken out Synchronous Children's Program Attendance by age group, 0–5 and 6–11, please complete Q3.26a and Q3.26b. Enter that total in Q3.26.
- If you have not broken out Synchronous Children's Program Attendance by age group, enter the Children's Program Attendance in Q3.26, and enter N/A in Q3.26a and Q3.26b.

3.17 Number of Synchronous Program Sessions Targeted at 525
Adults Age 19 or Older

3.18 Number of Synchronous Program Sessions Targeted at 398
Young Adults Ages 12-18

3.19 Number of Children's Programs 540

3.19a Number of Synchronous Program Sessions Targeted at 221

Children Ages 0-5

3.19b	Number of Synchronous Program Sessions Targeted at Children Ages 6-11	319
3.20	Number of Synchronous General Interest Program Sessions	69
3.21	Total Number of Synchronous Program Sessions (Total questions 3.17, 3.18, 3.19a, 3.19b, 3.20)	1,532
3.21a	Number of Synchronous In-Person Onsite Program Sessions	449
3.21b	Number of Synchronous In-Person Offsite Program Sessions	202
3.21c	Number of Synchronous Virtual Program Sessions	881
3.22	One-on-One Program Sessions	72
3.23	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.24	Attendance at Synchronous Programs Targeted at Adults Age 19 or Older	4,648
3.25	Attendance at Synchronous Programs Targeted at Young Adults Ages 12-18	1,456
3.26	Children's Program Attendance	12,937
3.26a	Attendance at Synchronous Programs Targeted at Children Ages 0-5	5,434
3.26b	Attendance at Synchronous Programs Targeted at Children Ages 6-11	7,503
3.27	Attendance at Synchronous General Interest Programs	575
3.28	Total Attendance at Synchronous Programs (Total	19,616

questions 3.24, 3.25, 3.26a, 3.26b, 3.27)

3.28a	Synchronous In-Person Onsite Program Attendance	10,546
3.28b	Synchronous In-Person Offsite Program Attendance	2,344
3.28c	Synchronous Virtual Program Attendance	6,151
3.29	One-on-One Program Attendance	72
3.29a	Total Number of Asynchronous Program Presentations	256
3.29b	Total Views of Asynchronous Program Presentations within 7 Days	58,391

Please report information on SUMMER READING PROGRAMS for the 2021 calendar year.

SUMMER READING PROGRAM

3.30 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2021 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	No
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	No
f.	N/A	No

3.31	Library outlets offering the summer reading program	1
3.32	Children registered for the library's summer reading program	646
3.33	Young adults registered for the library's summer reading program	N/A

3.34	Adults registered for the library's summer reading program	100
3.35	Total number registered for the library's summer reading program (total 3.32 + 3.33 + 3.34)	746
3.36	Children's program sessions - Summer 2021	304
3.37	Young adult program sessions - Summer 2021	81
3.38	Adult program sessions - Summer 2021	68
3.39	Total program sessions - Summer 2021 (total 3.36 + 3.37 + 3.38)	453
3.40	Children's program attendance - Summer 2021	6,862
3.41	Young adult program attendance - Summer 2021	476
3.42	Adult program attendance - Summer 2021	2,889
3.43	Total program attendance - Summer 2021 (total 3.40 + 3.41 + 3.42)	10,227

COLLABORATORS

3.44	Public school district(s) and/or BOCES	2
3.45	Non-public school(s)	2
3.46	Childcare center(s)	0
3.47	Summer camp(s)	0
3.48	Municipality/Municipalities	0
3.49	Literacy provider(s)	1
3.50	Other (describe using the State note)	0
3.51	Total Collaborators (total 3.44 through 3.50)	5

Early/Adult/English Speaker/Digital Literacy

Please report information on EARLY LITERACY PROGRAMS for the 2021 calendar year.

EARLY LITERACY PROGRAMS

3.52 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.53 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	Yes
c.	Combined audience	Yes
d.	N/A	No

3.54 - Number of sessions

a.	Focus on birth - school entry (kindergarten)	0
b.	Focus on parents & caregivers	66
c.	Combined audience	114
d.	N/A	0

3.55 Total Sessions 180

3.56 - Attendance at sessions

a.	Focus on birth - school entry (kindergarten)	0
b.	Focus on parents & caregivers	292
c.	Combined audience	6,347
d.	N/A	0

3.57 Total Attendance 6,639

3.58 - Collaborators (check all that apply):

- | | | |
|----|--|-----|
| a. | Childcare center(s) | No |
| b. | Public School District(s) and/or BOCES | Yes |
| c. | Non-Public School(s) | No |
| d. | Health care providers/agencies | Yes |
| e. | Other (describe using the State note) | No |

Please report information on ADULT LITERACY for the 2021 calendar year.

ADULT LITERACY

- | | | |
|---|--|-----|
| 3.59 | Did the library offer adult literacy programs? | Yes |
| 3.60 | Total group program sessions | 66 |
| 3.61 | Total one-on-one program sessions | 40 |
| 3.62 | Total group program attendance | 494 |
| 3.63 | Total one-on-one program attendance | 40 |
| 3.64 - Collaborators (check all that apply) | | |
| a. | Literacy NY (Literacy Volunteers of America) | No |
| b. | Public School District(s) and/or BOCES | No |
| c. | Non-Public Schools | No |
| d. | Other (see instructions and describe using Note) | No |

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2021 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

- | | | |
|------|--|-----|
| 3.65 | Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No) | Y |
| 3.66 | Children's program sessions | 187 |

3.67	Young adult program sessions	0
3.68	Adult program sessions	526
3.69	Total program sessions (total 3.66 + 3.67 + 3.68)	713
3.70	One-on-one program sessions	0
3.71	Children's program attendance	795
3.72	Young adult program attendance	0
3.73	Adult program attendance	4,895
3.74	Total program attendance (total 3.71 + 3.72 + 3.73)	5,690
3.75	One-on-one program attendance	0
3.76	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	No

Please report information on DIGITAL LITERACY for the 2021 calendar year.

DIGITAL LITERACY

3.77	Did the library offer digital literacy programs?	Y
3.78	Total group program sessions	3
3.79	Total one-on-one program sessions	101
3.80	Total group program attendance	26
3.81	Total one-on-one program attendance	101
3.82	Did your library offer teen-led activities during the 2021	N,N

calendar year?

4. LIBRARY TRANSACTIONS

Circulation/Electronic Use/Reference Transactions

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation.)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	39,102
4.2	Adult Non-fiction Books	17,977
4.3	Total Adult Books (Total questions 4.1 & 4.2)	57,079
4.4	Children's Fiction Books	46,947
4.5	Children's Non-fiction Books	12,942
4.6	Total Children's Books (Total questions 4.4 & 4.5)	59,889
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	116,968

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	105,866
4.9	Circulation of Children's Other Materials	14,029
4.10	Circulation of Other Physical Items (Total questions 4.8, 4.9)	119,895
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	236,863

ELECTRONIC USE

4.12	Use of Electronic Material	101,443
4.13	Successful Retrieval of Electronic Information	,
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	101,443

4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	338,306
------	--	---------

4.16	Total Collection Use (Total questions 4.13 & 4.15)	338,306
------	--	---------

4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	73,918
------	---	--------

REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	11,737
------	------------------------------	--------

4.18a	Regarding the number of Reference Transactions entered, is this an annual count or an annual estimate based on a typical week or weeks?	CT - Annual Count
-------	---	-------------------

4.19	Does the library offer virtual reference?	Y
------	---	---

Interlibrary Loan

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20	TOTAL MATERIALS RECEIVED	9,624
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21	TOTAL MATERIALS PROVIDED	14,304
------	--------------------------	--------

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2021.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
-----	-------------------------------	---

5.2	Online public access catalog (OPAC)?	Y
-----	--------------------------------------	---

5.3	Electronic access to the OPAC from outside the library?	Y
-----	---	---

5.4	Annual number of visits to the library's web site	155,814
-----	---	---------

5.5	Does the library use Internet filtering software on any computer?	Y
-----	---	---

5.6	Does your library use social media?	Y
5.7	Does the library file for E-rate benefits?	N
5.8	Is the library part of a consortium for E-rate benefits?	N
5.9	If yes, in which consortium are you participating?	N/A
5.10	Name of the person responsible for the library's Information Technology (IT) services	David Belmonte
5.11	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(631) 399-1511
5.12	IT contact's email address	dbelmonte@communitylibrary.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35
-----	--	----

BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	18.57
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0

6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	43.01
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	62.58
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$51,961
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$180,385
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

As of January 1, 2022 all public, free association and Indian libraries in New York State will be required to meet the minimum standards listed below. Please indicate which of these standards your library already meets as of **December 31, 2021**. This 2021 data will be helpful in informing statewide and regional efforts to ensure that all of New York's libraries are able to successfully comply with the new minimum standards. Please click [here](#) to read general instructions before completing this section. [Helpful information for meeting minimum public library standards](#) is available on the State Library's website. Questions about the new standards should be directed to your library system.

1. Is governed by written bylaws which define the structure and governing functions of the library board of trustees, and which shall be reviewed and re-approved by the board of trustees at least once every five years or earlier if required by law. Y

2. Has a community-based, board-approved, written long-range plan of service developed by the library board of trustees and staff. Y
3. Provides a board-approved written annual report to the community on the library's progress in meeting its mission, goals and objectives, as outlined in the library's long-range plan of service. Y
4. Has board-approved written policies for the operation of the library, which shall be reviewed and updated at least once every five years or earlier if required by law. Y
5. Annually prepares and publishes a board-approved, written budget, which enables the library to address the community's needs, as outlined in the library's long-range plan of service. Y
6. Periodically evaluates the effectiveness of the library's programs, services and collections to address community needs, as outlined in the library's long-range plan of service. Y
7. Is open the minimum standard number of public service hours for population served. (see instructions) Y
8. Maintains a facility that addresses community needs, as outlined in the library's long-range plan of service, including adequate:
 - 8a. space Y
 - 8b. lighting Y
 - 8c. shelving Y
 - 8d. seating Y
 - 8e. power infrastructure Y
 - 8f. data infrastructure Y
 - 8g. public restroom Y
9. Provides programming to address community needs, as outlined in the library's long-range plan of service. Y

10. Provides

- | | | |
|------|---|---|
| 10a. | a circulation system that facilitates access to the local library collection and other library catalogs | Y |
| 10b. | equipment, technology, and internet connectivity to address community needs and facilitate access to information. | Y |
| 11. | Provides access to current library information in print and online, facilitating the understanding of library services, operations and governance; information provided online shall include the standards referenced in numbers (1) through (5) above. | Y |
| 12. | Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8. | Y |
| 13. | Provides library staff with annual technology training, appropriate to their position, to address community needs, as outlined in the library's long-range plan of service. | Y |
| 14. | Establishes and maintains partnerships with other educational, cultural or community organizations which enable the library to address the community's needs, as outlined in the library's long-range plan of service. | Y |

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

- | | | |
|-----|--|---|
| 8.1 | Main Library | 1 |
| 8.2 | Branches | 0 |
| 8.3 | Bookmobiles | 0 |
| 8.4 | Other Outlets | 0 |
| 8.5 | TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4) | 1 |

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	65.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	65.00
8.10	Annual Total Hours - Main Library	3,416.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,416.00

8A. COVID

NOTE: This section of the survey (8A) collects data on the impact of the COVID-19 pandemic. Report all information in Part 8A from January 1, 2021 to December 31, 2021.

CV1 Were any of the library's outlets physically closed to the public for any period of time due to the Coronavirus (COVID-19) pandemic? No

CV2 Did library staff continue to provide services to the public during any portion of the period when the building was physically closed to the public due to the Coronavirus (COVID-19) pandemic? No

Note: The library building was not closed due to the Coronavirus pandemic at any time during 2021.

CV3 Did the library allow users to complete registration for library cards online without having to come to the library during the Coronavirus (COVID-19) pandemic? Yes

CV4 Did the library provide reference service via the Internet or telephone when the building was physically closed to the public during the Coronavirus (COVID-19) pandemic? No

Note: The library building was not closed due to the Coronavirus pandemic at any time during 2021.

CV5 Did the library provide 'outside' service for circulation of physical materials at one or more outlets during the Coronavirus (COVID-19) pandemic? No

Note: The library building was not closed due to the Coronavirus pandemic at any time during 2021.

CV6 Did the library intentionally provide Wi-Fi Internet access to users outside the building at one or more outlets during COVID-19 pandemic? No

Note: The library building was not closed due to the Coronavirus pandemic at any time during 2021.

CV7 Did the library increase access to Wi-Fi Internet access to users outside the building at one or more outlets during the Coronavirus (COVID-19) pandemic? No

CV8 Did library staff work for other government agencies or nonprofit organizations instead of, or in addition to, their normal duties during the Coronavirus (COVID-19) pandemic? No

CV9 Number of Weeks an Outlet Had Limited Occupancy Due to COVID-19 20

9. SERVICE OUTLET INFORMATION

Outlets should be arranged in alphabetical order if possible. br>

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). Complete this form and email it to collectconnect@baker-taylor.com

1. Outlet Name Mastics-Moriches-Shirley Community Library
2. Outlet Name Status 00 (for no change)
3. Street Address 407 William Floyd Parkway

4.	Outlet Street Address Status	00 (for no change)
5.	City	Shirley
6.	Zip Code	11967
7.	Phone (enter 10 digits only)	(631) 399-1511
8.	Fax Number (enter 10 digits only)	(631) 281-4442
9.	E-mail Address	contact@communitylibrary.org
10.	Outlet URL	www.communitylibrary.org
11.	County	Suffolk
12.	School District	William Floyd School District
13.	Library System	Suffolk Cooperative Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,416
16.	Number of Weeks This Outlet is Open	51
16a	Number of weeks an outlet closed due to COVID-19	1
16b	Number of weeks an outlet had limited occupancy due to COVID-19	45
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	327

20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	School District
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1982
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1995
25.	Square footage of the outlet	44,000
26.	Number of Internet Computers Used by General Public	54
27.	Number of uses (sessions) of public Internet computers per year	16,552
27a	Reporting Method for Number of Uses of Public Internet Computers Per Year	CT - Annual Count
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
Note: Crown Castle		
32.	WiFi Access	No restrictions to access
33.	Wireless Sessions	18,191
33a	Reporting Method for Wireless Sessions	CT - Annual Count
34.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y

35.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
36.	Does your outlet have a Makerspace?	N
37.	<i>LIBID</i>	8000586075
38.	<i>FSCSID</i>	NY0687
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Trustees and Terms/Board President/Trustee Names

Report information about trustee meetings as of December 31, 2021. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2021 to December 31, 2021)	23
------	---	----

NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter documents (incorporation)?	No
------	---	----

10.3 If yes, what is the range?

10.4 If your library has a range, how many voting positions are stated in the library's current by-laws?

10.5 If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)? 5

10.6 Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note. Yes

10.7 If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)? 5 years

BOARD MEMBER SELECTION

10.8 Enter Board Member Selection Code (select one): EP - board members are elected in a public election

List Officers and Board Members as of February 1, 2022. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9 First Name Joseph

10.10 Last Name Maiorana

10.11 Mailing Address

10.12 City

10.13 Zip Code (5 digits only)

10.14 Phone (enter 10 digits only)

10.15 E-mail Address

10.16 Term Begins - Month July

10.17 Term Begins - Year (yyyy) 2020

10.18 Term Expires - Month June

10.19 Term Expires - Year (yyyy) 2024

10.20 Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

- 10.21 The date the Oath of Office was taken (mm/dd/yyyy) 07/22/2019
- 10.22 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) 07/25/2019
- 10.23 Is this a brand new trustee? N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into CollectConnect (but do not include the Board President—this information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Complete this form and email it to collectconnect@baker-taylor.com.

1. Status Filled
2. First Name of Board Member Wendy
3. Last Name of Board Member Gross
4. Mailing Address
5. City
6. Zip Code (5 digits only)
7. E-mail address
8. Office Held or Trustee Vice President
9. Term Begins - Month July
10. Term Begins - Year (year) 2017
11. Term Expires June
12. Term Expires - Year (yyyy) 2022
13. Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. Yes

- | | | |
|-----|---|------------|
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/19/2017 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/28/2017 |
| 16. | Is this a brand new trustee? | N |
| | | |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Michael |
| 3. | Last Name of Board Member | Dubois |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | E-mail address | |
| 8. | Office Held or Trustee | Clerk |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2021 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2026 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/12/2021 |

- | | | |
|-----|---|------------|
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/19/2021 |
| 16. | Is this a brand new trustee? | N |
| 1. | Status | Filled |
| 2. | First Name of Board Member | Joseph |
| 3. | Last Name of Board Member | Furnari |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | E-mail address | |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2018 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2023 |
| 13. | Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date. | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/23/2018 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/30/2018 |

16.	Is this a brand new trustee?	N
1.	Status	Filled
2.	First Name of Board Member	Nancy
3.	Last Name of Board Member	Marks
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2020
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2025
13.	Is the trustee serving a full term? If No, add a Note. The Note should identify the previous trustee whose unexpired term is being filled, and should identify the beginning and ending date of the unexpired previous trustee's term. Example: Trustee is filling the remainder of [name]'s term, which was to run from beginning date to ending date.	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	10/05/2020
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	10/08/2020
16.	Is this a brand new trustee?	N

Trustee Education

Complete one record for each person serving as a trustee as of December 31, 2021. These trustees will not be exactly the same as the trustees listed in the section above.

1. Trustee Name Joe Maiorana

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Wendy Gross

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Michael Dubois

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Joseph Furnari

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

1. Trustee Name Nancy Marks

2. Has the trustee participated in trustee education in the last calendar year (2021)? N

11. OPERATING FUNDS RECEIPTS

Local Public Funds/System Cash Grants/Other State

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or school districts which are the source of funds.

11.1 Does the library receive any local public funds? If yes, complete one record for each taxing authority; if no, go to question 11.3. Y

1. Source of Funds School District

2. Name of funding County, Municipality or School District William Floyd

3. Amount \$9,578,273

4. Subject to public vote held in reporting year or in a previous reporting year(s). Y

5. Written Contractual Agreement N

1. Source of Funds School District

2. Name of funding County, Municipality or School District Eastport South Manor

3. Amount \$255,521

4. Subject to public vote held in reporting year or in a previous reporting year(s). Y

5. Written Contractual Agreement Y

11.2 TOTAL LOCAL PUBLIC FUNDS \$9,833,794

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3 Local Library Services Aid (LLSA) \$14,242

11.4 Record all Central Library Services Aid monies received from system headquarters \$0

11.5 Additional State Aid received from the System \$0

11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$14,242

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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Federal Aid/Other Receipts

FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0
11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0

OTHER RECEIPTS

11.14	Gifts and Endowments	\$506
11.15	Fund Raising	\$0
11.16	Income from Investments	\$13,522
11.17	Library Charges	\$16,774
11.18	Other	\$2,069
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$32,871
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$9,880,907

11.21 **BUDGET LOANS** \$0

Transfers/Grant Total

TRANSFERS

11.22 From Capital Fund (Same as Question 14.8) \$0

11.23 From Other Funds \$0

11.24 **TOTAL TRANSFERS** (Add Questions 11.22 and 11.23) \$0

11.25 **BALANCE IN OPERATING FUND - Beginning**
Balance for Fiscal Year Ending 2021 (Same as Question 12.40 of previous year if fiscal year has not changed) \$6,249,490

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25: Same as Question 12.40) \$16,130,397

12. OPERATING FUND DISBURSEMENTS

Staff/Collection/Capital/Operation and Maintenance

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1 Certified Librarians \$1,719,088

12.2 Other Staff \$3,116,565

12.3 **Total Salaries & Wages Expenditures** (Add Questions 12.1 and 12.2) \$4,835,653

Note: The Library sponsored an early retirement incentive that many staff took advantage of. This resulted in an increase to wages and a decrease in the number of paid staff.

12.4	Employee Benefits Expenditures	\$1,764,162
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12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$6,599,815
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Note: The Library sponsored an early retirement incentive that many staff took advantage of. This resulted in an increase to wages and a decrease in the number of paid staff.

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$203,622
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12.7	Electronic Materials Expenditures	\$135,207
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12.8	Other Materials Expenditures	\$23,837
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12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$362,666
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CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$1,611,555
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12.11	From Other Funds (71OF)	\$0
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12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$1,611,555
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OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$85,264
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12.14	From Other Funds (72OF)	\$0
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12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$85,264
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12.16	Other Disbursements for Operation & Maintenance of Buildings	\$234,903
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12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$320,167
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MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$28,247
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12.19	Telecommunications	\$63,250
12.20	Postage and Freight	\$31,851
12.21	Professional & Consultant Fees	\$111,068
12.22	Equipment	\$60,943
12.23	Other Miscellaneous	\$459,622
12.24	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22 and 12.23)	\$754,981

Contracts/Debt Service/Transfers/Grand Total

12.25	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$91,129
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.26	From Local Public Funds (73PF)	\$0
12.27	From Other Funds (73OF)	\$0
12.28	Total (Add Questions 12.26 and 12.27)	\$0

Other Loans

12.29	Budget Loans (Principal and Interest)	\$0
12.30	Short-Term Loans	\$0
12.31	Total Debt Service (Add Questions 12.28, 12.29 and 12.30)	\$0

12.32	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.24, 12.25 and 12.31)	\$9,740,313
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TRANSFERS

Transfers to Capital Fund

12.33	From Local Public Funds (76PF)	\$1,225,000
12.34	From Other Funds (76OF)	\$0
12.35	Total Transfers to Capital Fund (Add Questions 12.33 and 12.34; same as Question 13.8)	\$1,225,000
12.36	Transfer to Other Funds	\$0
12.37	TOTAL TRANSFERS (Add Questions 12.35 and 12.36)	\$1,225,000
12.38	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.32 and 12.37)	\$10,965,313
12.39	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2021	\$5,165,084
12.40	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.38 and 12.39; same as Question 11.26)	\$16,130,397

ASSURANCE

12.41 The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).

FISCAL AUDIT

12.42	Last audit performed (mm/dd/yyyy)	01/19/2022
12.43	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2020 - 06/30/2021
12.44	Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.45 Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. Y

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$14,045
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$14,045

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.35)	\$1,225,000
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13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$1,239,045
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13.10	NON-REVENUE RECEIPTS	\$0
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13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$1,239,045
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13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2021 (Same as Question 14.11 of \$4,761,513 previous year, if fiscal year has not changed)	
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13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$6,000,558
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14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. ROUND TO THE NEAREST DOLLAR. Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	\$0
14.2	Incidental Construction	\$0
Other Disbursements		
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$0
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$0
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2021	\$6,000,558
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$6,000,558

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	17.12
16.2	Total Librarians	17.12
16.3	All Other Paid Staff	37.63
16.4	Total Paid Employees	54.75
16.5	State Government Revenue	\$14,242
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$32,871
16.8	Total Operating Revenue	\$9,880,907
16.9	Other Operating Expenditures	\$1,166,277
16.10	Total Operating Expenditures	\$8,128,758
16.11	Total Capital Expenditures	\$1,611,555
16.12	Print Materials	94,385
16.13	Total Registered Borrowers	27,803
16.14	Other Capital Revenue and Receipts	\$1,239,045
16.15	Number of Internet Computers Used by General Public	54
16.16	Total Uses (sessions) of Public Internet Computers Per Year	16,552
16.17	Wireless Sessions	18,191
16.18	Total Capital Revenue	\$1,239,045

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	8000586075
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	LD
17.4	<i>Administrative Structure Code</i>	SO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	SD1
17.7	<i>FSCS ID</i>	NY0687
17.8	<i>SED CODE</i>	580232700015
17.9	<i>INSTITUTION ID</i>	800000037466

SUGGESTED IMPROVEMENTS

Library Name:	MASTICS-MORICHES- SHIRLEY COMMUNITY LIB
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Library System:	Suffolk Cooperative Library System
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Name of Person Completing Form:	Lorraine Squires,
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Phone Number:	631-399-1511,
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I am satisfied that this resource (Collect) is meeting library needs:	Agree,
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Applying this resource (Collect) will help improve library services to the public:	Agree,
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Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

