## **EQUAL EMPLOYMENT OPPORTUNITY**

Employment practices at the Mastics-Moriches-Shirley Community Library will fully adhere to all applicable Federal and State laws which guarantee equal employment opportunity to all persons based on individual qualifications and without regard to race, creed, color, national origin, sex, age or disability (when, "with or without reasonable accommodation", a qualified individual can perform the "essential functions of the employment position.")

The Mastics-Moriches-Shirley Community Library recognizes its responsibility and obligation to insure that recruitment, selection for hiring and promotions, compensations, benefits, transfers, demotions, layoffs, and education and training programs will be administered in a fair and nondiscriminatory manner.

The Director shall recommend a staff person who will act in the capacity of Affirmative Action Officer for the agency. That recommendation, which should be made at the Annual Organization Meeting, is subject to the approval of the Board.

The Affirmative Action Officer shall be responsible for development, implementation, evaluation and monitoring of equal employment opportunity.