

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

April 26, 2021

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**
- IX. NEW BUSINESS**

AGENDA

April 26, 2021

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. C R S
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. COMMITTEE REPORT

1. BUILDING PROJECT UPDATE

D. CONTRACTS / RENEWALS

E. MASTIC BEACH BRANCH AUTHORIZATION TO BID

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

May 24, 2021 @ 7:00PM

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF APRIL 2, 2021 SPECIAL BOARD MEETING

*****MEETINGS HELD REMOTELY***
(In accordance with NYS Executive Order 202)**

Present were Trustees Maiorana, Dubois, Furnari, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber.

PRESENT

WHEREAS, by Notice to Bidders dated January 25, 2021 the Trustees solicited bids for the MMSCL Mastic Beach Annex Project Contractor 02-2.050 Interior Demolition; and

**DEMOLITION
BIDS**

WHEREAS, on March 5, 2021 seven bids were submitted from Done Well Landscaping, All-boro Inc., Metro Group of Long Island, Inc., S.J. Hoerning Construction, All-Con Contracting Corp., Preferred Construction, Inc. and Stasi General Contracting, LLC opened and reviewed; and WHEREAS, the Trustees have determined to reject all bids with respect to MMSCL Mastic Beach Annex Project Contractor 02-2.050 Interior Demolition of and rebid that phase of the project in the best interests of the Library and School District taxpayers (the apparent low bidder was not able to meet the insurance requirements of the project and the balance of bids were in excess of the amount budgeted for this phase of the project),

NOW THEREFORE, Be It Resolved that the cited bids are rejected and the Project Construction Manager is directed to solicit new bids for the work described.

Motion by Dubois, second by Furnari, to approve the solicitation of new bids for the MMSCL Mastic Beach Annex Interior Demolition. Carried 3-0.

Motion by Furnari, second by Dubois, to adjourn the meeting at 5:24 pm. Carried 3-0.

ADJOURNMENT

DRAFT - UNAPPROVED

Respectfully submitted by,

Madeline Stirber, Secretary

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF MARCH 29, 2021 BOARD MEETING

*****MEETINGS HELD REMOTELY*****
(In accordance with NYS Executive Order 202)

Present were Trustees Maiorana, Dubois, Furnari, Marks, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Stirber. Also present were Al Coster and Rick Wiedersum. **PRESENT**

Motion by Marks, second by Dubois, to accept the minutes of the February 22, 2021 meeting of the Board of Trustees. Carried 4-0 **APPROVAL OF MINUTES**

Motion by Furnari, second by Marks, to accept the minutes of the March 08, 2021 meeting of the Board of Trustees. Carried 4-0.

Motion by Marks, second by Dubois, to approve the following Operating Fund Schedule of Claims dated 03/29/2021. Carried 4-0. **SCHEDULE OF CLAIMS**

Motion by Marks, second by Furnari, to approve the Operating Financial Report for February 2021. Carried 4-0. **FINANCIAL REPORTS**

Motion by Dubois, second by Marks to approve the Capital Fund Financial Report for February 2021. Carried 4-0.

The Director provided an update on the building projects. She reported that she has been working on the Moriches Annex with the design team, as well as the Brookhaven Town Historian to make sure that all special provisions are met. A new survey with updated metes and bounds is being worked on to ensure that the playground located at Moriches Elementary School has privacy. The current agreement we have is being amended to reflect the revisions and she expects it will take a few weeks for approval. The Director discussed staying current with all updated Covid-19 Guidelines recently issued by the Governor. This includes his executive orders regarding vaccinations, paid leave, quarantine requirements and gathering guidelines. She reported that she is working with our attorney on the updates and revisions. The Director informed the Board that twenty (20) employees accepted the voluntary separation agreement. The Library held a small gathering to celebrate and presented **DIRECTOR'S REPORT**

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Certificates of Appreciation to all staff leaving. She reported that staff are currently being cross trained to fill the void left by the recent loss. In addition, she discussed that she is working on a budget with Munistat Financial Services to borrow bonds which would provide financing to be used to finance the building project. The Director also reported that we are working through the Brookhaven Town Consolidation Grant to digitize the business records. Lastly, she informed the Board that a meeting is being planned to update staff on the building project, budget, and other current library work.

The Assistant Director reported on the upcoming Trustee Vote. She discussed the upcoming deadline for absentee ballots and that this was our second election working within the Covid-19 rules. The machines and personnel are all in place. She reported that she was conducting meetings on the Summer Reading Club, working with the South Shore Press on full page ads and issuing the monthly newsletter. She also reported that she is working with Digital Services on upcoming changes to programming including, in person programming with simultaneous virtual programming.

ASSISTANT DIRECTORS REPORT

In addition to Business Manager's Report, Al Coster from Baldessari & Coster, LLP gave a presentation on the FYE June 30, 2020 audit report. He stated as in the past years, the library has achieved the highest ranking, an unqualified audit opinion. Internal financial controls are up to top standards and rules are being followed.

BUSINESS MANAGER'S REPORT

Motion by Dubois, second by Marks, to approve the CS-150 reports with the Director's recommended personnel changes. Carried 4-0.

PERSONNEL CHANGES

1. Brothers II

Motion by Dubois, second by Marks, to approve the renewal of our annual photocopier service contract with Brothers II at the rate of \$697.00 per annum. Carried 4-0.

CONTRACTS/ RENEWALS

2. Demco (Evanced)

Motion by Marks, second by Dubois, to approve the Demco Software proposal at an annual cost of \$4,584.20. Carried 4-0.

3. True Nature Landscaping, Inc.

Motion by Dubois, second Marks, to approve the renewal of the annual seasonal exterior landscape maintenance contract with True Nature Landscaping, Inc. at the rate of \$100.00 per weekly maintenance visit

DRAFT - UNAPPROVED

and \$100.00 per pesticide treatment application (estimated @ 5 applications for season) at 407 William Floyd Parkway. Carried 4-0.

Motion by Marks, second Dubois, to approve the renewal of the annual seasonal exterior landscape maintenance contract with True Nature Landscaping, Inc. at the rate of \$90.00 per weekly maintenance visit and \$90.00 per pesticide treatment application (estimated @ 5 applications for season) at 369 Neighborhood Road. Carried 4-0.

4. Mark Grossman Public Relations

Motion by Dubois, second by Marks, to authorize the execution of the renewal agreement with Mark Grossman Public Relations to provide consulting services at a monthly retainer cost of \$4,000 for the period April 01, 2021 through March 31, 2022. Carried 4-0.

5. Lynch Energy Solutions

Motion by Furnari, second by Marks, to table until further discussion in executive session, the approval of the execution of the agreement with Lynch Energy Solutions to provide LEED consulting services for both the Mastic Beach and Moriches branches at a cost of \$14,750,. Carried 4-0.

6. Munistat Services, Inc.

Motion by Marks, second by Dubois, to authorize the execution of the agreement with Munistat Services, Inc. to provide consulting services relative to the issuance of certain debt obligations at a base fee of \$9,500 for each bond issue with an Official Statement and \$0.85 per \$1,000 financed. Carried 4-0.

Motion by Dubois, second by Marks, to approve the proposed FY 19-20 audited financial statements as prepared by Baldessari & Coster, LLP. Carried 4-0.

**FYE JUNE 30,
2020 AUDIT
REPORT**

Motion by Marks, second by Dubois, to appoint Madeline Stirber secretary to the Board of Trustees of the Mastics-Moriches-Shirley Community Library at the remuneration rate of \$200 per meeting. Carried 4-0.

**APPOINTMENT
OF BOARD
SECRETARY**

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Motion by Dubois, second by Marks, to adopt the operating budget for the fiscal 2021-2022 year that will result in no change from the previous year's tax levy. Carried 4-0.

**2021-2022
OPERATING
BUDGET**

Motion by Furnari second by Marks, to table the discussion regarding the rejection of previously received bids and the solicitation of new bids for the demolition of the interior of the Mastic Beach Branch until executive session. Carried 4-0.

**DEMOLITION
BIDS FOR
MASTIC BEACH
BRANCH**

Motion by Dubois, second by Furnari, to move into Executive Session at 7:48 pm to discuss a contractual matter. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Furnari, second by Marks, to leave Executive Session at 9:43 pm. Carried 4-0.

Motion by Marks, second by Dubois, to adjourn the meeting at 9:44pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Madeline Stirber, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

MARCH 2021

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
March 2021

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 5,309,789.94	\$ 243,255.39	\$ 912,723.45	\$ 1,311.78	\$ 4,641,633.66
CREDIT CARD M.M.	\$ 407,788.05	\$ 832.95	\$ 158.58	\$ 104.01	\$ 408,566.43
OPERATING	\$ 285,352.15	\$ 196,342.98	\$ 258,861.91	\$ 22.31	\$ 222,855.53
PAYROLL	\$ 39,518.13	\$ 716,363.24	\$ 477,417.30	\$ -	\$ 278,464.07
					\$ 5,551,519.69

PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Denitrification System	Sept. 2021	12 Months	0.30%	\$ 14,350.00
TOTAL INVESTMENTS:				\$ 14,350.00
TOTAL CASH & INVESTMENTS:				\$ 5,565,869.69

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2020 through March 2021

											TOTAL												
											Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Jul '20 - Mar 21	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense																							
Income																							
2000 · PROPERTY TAX REVENUES											0.00	0.00	0.00	0.00	0.00	0.00	4,281,436.31	1,235,029.71	240,672.45	5,757,138.47	9,578,000.00	-3,820,861.53	60.11%
2082 · FINES AND FEES											93.33	50.88	83.96	314.50	60.89	99.97	375.38	263.78	171.72	1,514.41	1,000.00	514.41	151.44%
2360 · CONTRACTS WITH OTHER LIBR.											255,521.37	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	255,521.37	255,000.00	521.37	100.2%
2401 · INTEREST											1,566.72	1,922.80	1,187.53	1,002.98	383.77	447.79	641.40	852.36	1,371.05	9,376.40	35,000.00	-25,623.60	26.79%
2450 · COMMISSIONS											0.00	0.00	0.00	0.00	0.00	0.00	0.00	178.27	0.00	178.27			
2650 · SALES OF EXCESS MATERIAL											-27.00	5.00	16.00	16.00	16.00	12.00	2.10	18.00	17.00	75.10			
2670 · SALES OF BOOKS											0.00	0.00	452.39	0.00	175.44	0.00	0.00	0.00	0.00	627.83			
2690 · OTHER COMPENSATION											0.00	0.00	0.00	563.50	0.00	0.00	0.00	0.00	0.00	563.50			
2705 · GIFTS AND DONATIONS											0.00	0.00	0.00	0.00	0.00	3.00	0.00	0.00	0.00	3.00			
2760 · SYSTEM & STATE AID											0.00	0.00	0.00	10,254.22	0.00	0.00	0.00	1,139.37	0.00	11,393.59	15,000.00	-3,606.41	75.96%
2770 · UNCLASSIFIED REVENUE											0.00	0.00	3.50	14.10	0.00	0.00	4.60	14.40	5.69	42.29			
2771 · COPIER REVENUE - CONTRACT (R)											230.70	365.94	756.10	915.65	643.75	462.95	1,341.05	749.98	945.15	6,411.27	15,000.00	-8,588.73	42.74%
2771A · COPIER REVENUE - INHOUSE (N)											0.00	0.00	0.00	0.00	0.00	0.00	226.16	0.00	65.00	291.16			
2772 · READER-PRINTER REVENUE											0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
2772A · ADULT-ADULT PRINTER											150.00	51.00	213.00	162.00	117.00	124.00	421.52	159.00	211.00	1,608.52			
2800 · PROGRAM RECEIPTS																							
2805 · Program Receipts - Adult											-198.50	0.00	0.00	117.00	13.00	91.00	104.00	434.00	404.00	964.50			
2820 · Venue Resales											220.00	340.00	280.00	40.00	200.00	-1,860.00	600.00	360.00	340.00	520.00			
2800 · PROGRAM RECEIPTS - Other											0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · PROGRAM RECEIPTS											21.50	340.00	280.00	157.00	213.00	-1,769.00	704.00	794.00	744.00	1,484.50	15,000.00	-13,515.50	9.9%
2999 · Lost Books											7.95	0.00	12.99	0.00	10.00	92.98	201.35	0.00	0.00	325.27			
Total Income											257,564.57	2,735.62	3,005.47	13,399.95	1,619.85	-526.31	4,285,353.87	1,239,198.87	244,203.06	6,046,554.95	9,924,000.00	-3,877,445.05	60.93%
Gross Profit											257,564.57	2,735.62	3,005.47	13,399.95	1,619.85	-526.31	4,285,353.87	1,239,198.87	244,203.06	6,046,554.95	9,924,000.00	-3,877,445.05	60.93%
Expense																							
6000 · SALARIES AND WAGES																							
6141 · PROFESSIONAL SALARIES																							

											TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Jul '20 - Mar 21	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	38,251.44	38,674.63	38,541.29	58,751.84	39,752.34	41,955.98	38,876.23	37,983.57	38,289.05	371,076.37	581,361.00	-210,284.63	63.83%
6141C · PROFESSIONAL (C&P)	32,029.40	32,309.36	32,591.33	49,844.63	33,469.15	35,090.37	34,287.72	26,278.74	26,007.85	301,908.55	473,285.00	-171,376.45	63.79%
6141D · PROFESSIONAL (DIGITAL)	12,247.30	13,045.93	13,201.94	19,920.63	13,440.38	13,551.71	12,693.90	13,280.42	13,493.70	124,875.91	232,586.00	-107,710.09	53.69%
6141N · PROFESSIONAL (TEEN)	21,665.81	21,449.47	21,996.44	33,781.38	22,600.89	23,777.05	22,868.44	22,933.85	23,644.61	214,717.94	285,504.00	-70,786.06	75.21%
6141S · COMM SERV LIBR (SVC)	8,531.84	8,634.22	8,736.60	13,104.90	8,736.60	8,736.60	8,836.60	8,736.60	8,736.60	82,790.56	113,132.00	-30,341.44	73.18%
6141T · PROFESSIONAL (TECH)	9,376.19	9,315.87	9,434.95	13,585.71	8,888.23	9,765.40	9,776.65	9,622.88	9,571.63	89,337.51	156,218.00	-66,880.49	57.19%
Total 6141 · PROFESSIONAL SALARIES	122,101.98	123,429.48	124,502.55	188,989.09	126,887.59	132,877.11	127,339.54	118,836.06	119,743.44	1,184,706.84	1,842,086.00	-657,379.16	64.31%
6142 · CLERICAL SALARIES													
6142A · CLERICAL (ADULT)	15,769.71	15,772.67	14,116.40	21,229.87	14,528.35	15,262.09	14,054.49	14,087.66	13,493.13	138,314.37	321,100.00	-182,785.63	43.08%
6142C · CLERICAL (C&P)	25,332.21	24,843.59	24,425.02	33,242.96	21,482.00	23,632.31	20,488.32	21,147.39	39,046.90	233,640.70	378,013.00	-144,372.30	61.81%
6142D · CLERICAL (DIGITAL)	5,919.02	5,980.97	6,045.80	9,123.97	6,363.45	6,752.73	5,325.48	6,116.74	6,344.99	57,973.15	54,387.00	3,586.15	106.59%
6142G · CLERICAL (GEN)	9,000.22	9,077.36	9,303.99	13,760.14	9,224.44	9,498.52	9,490.65	9,233.71	9,379.08	87,968.11	118,695.00	-30,726.89	74.11%
6142L · CLERICAL (LIT)	13,945.32	14,819.18	13,993.95	23,004.03	15,456.87	16,574.40	15,632.57	15,271.02	15,203.17	143,900.51	193,945.00	-50,044.49	74.2%
6142N · CLERICAL (TEEN)	4,515.54	4,974.71	5,322.60	7,091.57	4,607.95	5,968.33	4,763.44	4,224.35	3,680.89	45,149.38	76,376.00	-31,226.62	59.12%
6142R · CLERICAL (CIRC)	16,129.47	16,287.57	16,038.16	23,279.40	15,465.66	17,246.30	17,841.90	14,483.10	13,412.62	150,184.18	227,067.00	-76,882.82	66.14%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	7,952.03	8,198.64	7,793.47	11,543.09	9,607.76	8,576.01	7,112.90	9,310.63	8,837.56	78,932.09	107,864.00	-28,931.91	73.18%
6142X · CLERICAL (WIRES)	1,966.31	2,030.24	1,929.29	2,932.63	1,993.23	2,794.06	1,464.16	1,928.65	1,569.49	18,608.06	23,410.00	-4,801.94	79.49%
Total 6142 · CLERICAL SALARIES	100,529.83	101,984.93	98,968.68	145,207.66	98,729.71	106,304.75	96,173.91	95,803.25	110,967.83	954,670.55	1,500,857.00	-546,186.45	63.61%
6143 · PAGE SALARIES													
6143A · PAGE (ADULT)	13,926.25	14,408.19	13,238.25	21,660.55	15,471.70	17,817.61	14,117.82	14,010.69	29,761.27	154,412.33	223,948.00	-69,535.67	68.95%
6143C · PAGE (C&P)	13,005.46	13,160.97	13,337.88	21,075.67	14,336.40	17,231.77	12,008.32	13,104.29	12,544.75	129,805.51	167,964.00	-38,158.49	77.28%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	598.00	789.30	736.68	858.00	854.75	993.79	767.00	412.75	682.50	6,692.77	8,268.00	-1,575.23	80.95%
6143N · PAGE (TEEN)	871.00	955.37	926.25	1,215.50	695.50	1,010.50	663.00	676.00	708.50	7,721.62	14,191.00	-6,469.38	54.41%
6143R · PAGE (CIRC)	1,846.00	1,839.50	1,847.63	3,186.63	2,653.63	3,091.91	1,824.03	2,539.88	2,392.00	21,221.21	37,251.00	-16,029.79	56.97%
6143T · PAGE (TECH)	312.00	195.00	312.00	838.50	689.00	631.10	553.00	234.00	131.82	3,896.42	40,628.00	-36,731.58	9.59%
Total 6143 · PAGE SALARIES	30,558.71	31,348.33	30,398.69	48,834.85	34,700.98	40,776.68	29,933.17	30,977.61	46,220.84	323,749.86	492,250.00	-168,500.14	65.77%
6144 · CUSTODIAL													
6144G · CUSTODIAL	16,305.02	15,988.49	16,439.18	27,928.78	20,205.50	20,751.01	18,278.58	18,278.60	38,855.12	193,030.28	254,164.00	-61,133.72	75.95%
Total 6144 · CUSTODIAL	16,305.02	15,988.49	16,439.18	27,928.78	20,205.50	20,751.01	18,278.58	18,278.60	38,855.12	193,030.28	254,164.00	-61,133.72	75.95%

											TOTAL		
											Budget	\$ Over Budget	% of Budget
Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Jul '20 - Mar 21				
6145 · SECURITY													
6145G · SECURITY	16,555.08	16,285.40	17,274.59	29,594.07	21,055.96	19,821.17	18,399.28	17,840.74	19,572.52	176,398.81	251,558.00	-75,159.19	70.12%
Total 6145 · SECURITY	16,555.08	16,285.40	17,274.59	29,594.07	21,055.96	19,821.17	18,399.28	17,840.74	19,572.52	176,398.81	251,558.00	-75,159.19	70.12%
6146 · TECHNICIAN													
6146W · TECHNICAL (WIRES)	7,820.86	7,878.03	7,905.17	12,048.33	8,235.50	8,456.11	8,578.77	8,184.68	8,226.26	77,333.71	132,452.00	-55,118.29	58.39%
Total 6146 · TECHNICIAN	7,820.86	7,878.03	7,905.17	12,048.33	8,235.50	8,456.11	8,578.77	8,184.68	8,226.26	77,333.71	132,452.00	-55,118.29	58.39%
6147 · ADMINISTRATIVE													
Total 6147 · ADMINISTRATIVE	30,298.19	22,875.62	23,146.88	34,720.32	23,146.88	23,146.88	23,146.88	23,146.88	23,146.88	226,775.41	396,634.00	-169,858.59	57.18%
Total 6000 · SALARIES AND WAGES	324,169.67	319,790.28	318,635.74	487,323.10	332,962.12	352,133.71	321,850.13	313,067.82	366,732.89	3,136,665.46	4,870,001.00	-1,733,335.54	64.41%
6200 · EMPLOYEE BENEFITS													
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	576,025.00	0.00	0.00	0.00	576,025.00	576,000.00	25.00	100.0%
9030 · SOCIAL SECURITY	24,007.48	23,672.46	23,584.44	34,975.03	23,825.31	25,285.39	23,815.09	23,147.55	27,350.19	229,662.94	355,000.00	-125,337.06	64.69%
9040 · WORKERS' COMPENSATION	6,480.00	0.00	0.00	0.00	0.00	-6,552.00	0.00	0.00	0.00	-72.00	61,500.00	-61,572.00	-0.12%
9050 · UNEMPLOYMENT INSURANCE	4,527.43	0.00	0.00	1,062.63	0.00	0.00	0.00	0.00	0.00	5,590.06	3,500.00	2,090.06	159.72%
9055 · DISABILITY INSURANCE	1,417.08	1,452.69	1,440.74	1,440.74	1,514.40	1,475.57	1,475.57	1,358.55	1,419.06	12,994.40	20,000.00	-7,005.60	64.97%
9060 · MEDICAL INSURANCE	58,938.46	68,579.87	68,419.46	69,544.59	70,494.18	72,432.71	72,495.96	72,495.96	73,767.40	627,168.59	875,000.00	-247,831.41	71.68%
Total 6200 · EMPLOYEE BENEFITS	95,370.45	93,705.02	93,444.64	107,022.99	95,833.89	668,666.67	97,786.62	97,002.06	102,536.65	1,451,368.99	1,891,000.00	-439,631.01	76.75%
6410A · BOOKS (ADULT)													
6410A.e · E-BOOKS (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410A · BOOKS (ADULT) - Other	6,523.75	3,345.12	4,699.89	4,177.25	2,894.26	3,153.00	3,199.15	83,516.17	3,135.90	114,644.49	150,000.00	-35,355.51	76.43%
Total 6410A · BOOKS (ADULT)	6,523.75	3,345.12	4,699.89	4,177.25	2,894.26	3,153.00	3,199.15	83,516.17	3,135.90	114,644.49	150,000.00	-35,355.51	76.43%
6410C · BOOKS (C&P)													
6410C.e · E-BOOKS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410C · BOOKS (C&P) - Other	1,118.07	853.71	2,022.88	1,069.70	1,338.18	2,554.68	1,808.08	23,396.03	628.41	34,789.74	70,000.00	-35,210.26	49.7%
Total 6410C · BOOKS (C&P)	1,118.07	853.71	2,022.88	1,069.70	1,338.18	2,554.68	1,808.08	23,396.03	628.41	34,789.74	70,000.00	-35,210.26	49.7%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)													
6410N.e · E-BOOKS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410N · BOOKS (TEEN) - Other	79.48	684.90	663.48	432.94	302.97	192.30	877.46	23,327.12	564.50	27,125.15	22,000.00	5,125.15	123.3%
Total 6410N · BOOKS (TEEN)	79.48	684.90	663.48	432.94	302.97	192.30	877.46	23,327.12	564.50	27,125.15	22,000.00	5,125.15	123.3%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%

											TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Jul '20 - Mar 21	Budget	\$ Over Budget	% of Budget
6411A · MICRO/REF CD (ADULT)	1,375.20	580.51	5,876.76	3,612.44	4,035.81	1,579.60	3,970.36	0.00	632.37	21,663.05	45,000.00	-23,336.95	48.14%
6411C · MICRO/REF CD (C&P)	532.16	2,529.41	5,732.83	1,745.96	1,587.86	1,479.76	800.89	59.99	505.89	14,974.75	15,000.00	-25.25	99.83%
6411N · MICRO/REF CD (TEEN)	133.03	116.10	5,489.95	986.93	1,393.52	1,180.18	100.47	0.00	126.47	9,526.65	15,000.00	-5,473.35	63.51%
6412A · RECORDINGS (ADULT)	1,213.02	1,744.26	1,220.24	886.80	1,123.83	186.92	1,812.73	4,878.90	54.69	13,121.39	40,000.00	-26,878.61	32.8%
6412C · RECORDINGS (C&P)	313.45	313.45	0.00	0.00	0.00	0.00	0.00	4,178.53	0.00	4,805.43	10,000.00	-5,194.57	48.05%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,879.33	0.00	3,879.33	10,000.00	-6,120.67	38.79%
6413A · PERIODICALS (ADULT)	0.00	1,533.15	589.38	0.00	2,987.50	650.01	588.00	56.00	1,038.96	7,443.00	33,000.00	-25,557.00	22.56%
6413C · PERIODICALS (C&P)	1,954.74	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,954.74	5,000.00	-3,045.26	39.1%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	188.00	0.00	0.00	0.00	0.00	0.00	188.00	500.00	-312.00	37.6%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	1,222.71	1,317.72	1,688.37	1,358.91	1,567.97	1,412.61	1,710.72	1,130.38	1,104.94	12,514.33	90,000.00	-77,485.67	13.91%
6417C · VIDEOS (C&P)	139.98	935.78	117.82	85.08	35.00	35.00	85.87	179.85	115.76	1,730.14	15,000.00	-13,269.86	11.53%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	39.99	1,067.08	179.95	1,010.16	429.25	1,180.18	299.06	413.60	314.29	4,933.56	6,000.00	-1,066.44	82.23%
6419G · SOFTWARE (GEN)	7,000.11	5,436.49	2,633.74	865.50	873.75	2,027.79	4,960.46	728.06	4,258.47	28,784.37	25,000.00	3,784.37	115.14%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	0.00	1,512.00	0.00	0.00	735.67	0.00	0.00	0.00	0.00	2,247.67	1,500.00	747.67	149.85%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,000.00	-11,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,650.00	-3,650.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	2,294.03	5,044.12	2,303.77	1,082.35	2,151.96	803.52	2,821.04	3,754.27	1,129.21	21,384.27	57,000.00	-35,615.73	37.52%
6431D · TELECOMMUNICATIONS	3,637.54	3,638.23	3,633.51	3,638.89	4,038.54	3,700.24	3,983.48	3,660.07	3,585.94	33,516.44	57,500.00	-23,983.56	58.29%
6432G · CARTAGE	285.00	285.00	285.00	285.00	285.00	285.00	285.00	285.00	285.00	2,565.00	3,420.00	-855.00	75.0%
6433G · POSTAGE	532.10	2,572.90	2,600.31	2,142.00	4,439.10	2,336.64	2,585.57	2,074.92	2,845.76	22,129.30	52,000.00	-29,870.70	42.56%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%

	TOTAL												
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Jul '20 - Mar 21	Budget	\$ Over Budget	% of Budget
6434G · PRINTING (GEN)	0.00	4,449.00	6,881.00	6,881.00	6,881.00	6,881.00	6,881.00	7,081.00	6,881.00	52,816.00	70,000.00	-17,184.00	75.45%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	1,397.70	0.00	0.00	0.00	1,397.70	3,000.00	-1,602.30	46.59%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	0.00	354.91	174.00	149.00	0.00	0.00	0.00	250.56	0.00	928.47	5,000.00	-4,071.53	18.57%
6435C · CED, CONF & TRAVEL (C&P)	0.00	354.91	149.00	207.00	0.00	0.00	320.58	360.00	0.00	1,391.49	7,250.00	-5,858.51	19.19%
6435D · CED, CONF & TRAVEL (ADM)	0.00	394.91	373.00	357.45	0.00	0.00	0.00	1,482.50	192.50	2,800.36	25,000.00	-22,199.64	11.2%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	199.00	0.00	348.00	149.00	0.00	0.00	0.00	0.00	0.00	696.00	10,000.00	-9,304.00	6.96%
6435G · CED, CONF & TRAVEL (GEN)	75.00	354.91	0.00	0.00	0.00	0.00	0.00	88.22	0.00	518.13	2,000.00	-1,481.87	25.91%
6435L · CED, CONF & TRAVEL (LIT)	0.00	354.91	0.00	0.00	16.56	0.00	0.00	180.00	0.00	551.47	5,000.00	-4,448.53	11.03%
6435N · CED, CONF & TRAVEL (TEEN)	0.00	354.91	298.00	60.00	0.00	0.00	130.00	0.00	184.00	1,026.91	8,500.00	-7,473.09	12.08%
6435R · CED, CONF & TRAVEL (CIRC)	194.17	354.91	0.00	0.00	0.00	0.00	0.00	180.00	0.00	729.08	4,000.00	-3,270.92	18.23%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	354.91	79.00	0.00	0.00	0.00	0.00	0.00	0.00	433.91	5,000.00	-4,566.09	8.68%
6435T · CED, CONF & TRAVEL (TECH)	0.00	354.91	0.00	0.00	0.00	0.00	0.00	180.00	0.00	534.91	5,000.00	-4,465.09	10.7%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	354.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	354.91	2,000.00	-1,645.09	17.75%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,995.00	-89,995.00	0.0%
6437A · PROGRAMS (ADULT)	3,200.66	4,158.11	2,683.00	3,613.10	2,800.59	3,442.24	4,286.76	4,340.79	4,220.26	32,745.51	66,000.00	-33,254.49	49.61%
6437C · PROGRAMS (C&P)	1,137.04	2,925.18	1,871.09	8,351.39	1,636.28	2,557.15	4,741.18	2,563.82	3,339.22	29,122.35	105,000.00	-75,877.65	27.74%
6437D · PROGRAMS (DIGITAL)	1,399.33	947.07	1,011.19	1,073.45	1,082.81	1,119.30	1,119.30	1,119.30	1,119.30	9,991.05	10,000.00	-8.95	99.91%
6437L · PROGRAMS (LIT)	410.00	2,020.25	382.50	2,312.75	2,536.97	2,882.07	90.00	3,313.00	2,734.75	16,682.29	85,000.00	-68,317.71	19.63%
6437N · PROGRAMS (TEEN)	759.71	1,533.93	1,005.13	1,399.06	816.38	939.38	1,510.75	1,120.88	1,203.55	10,288.77	60,000.00	-49,711.23	17.15%
6437P · PROFESSIONAL FEES													
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,350.00	1,800.00	-450.00	75.0%
643765 · PROMOTION AND PUBLICITY	8,353.84	14,689.97	7,610.00	14,612.12	15,349.86	29,480.14	6,196.92	15,731.14	3,272.25	115,296.24	100,000.00	15,296.24	115.3%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	2,200.00	0.00	0.00	0.00	15,850.00	18,050.00	19,500.00	-1,450.00	92.56%
6437P02 · AUDITOR	0.00	700.00	0.00	0.00	0.00	0.00	0.00	0.00	2,100.00	2,800.00	6,000.00	-3,200.00	46.67%
6437P10 · ELECTION	684.79	0.00	2,378.66	41.26	0.00	0.00	174.54	2,080.30	177.29	5,536.84	10,000.00	-4,463.16	55.37%
6437P11 · FSA ADMINISTRATION	137.50	137.50	137.50	137.50	137.50	137.50	140.00	140.00	140.00	1,245.00	1,650.00	-405.00	75.46%
6437P12 · PAYROLL SERVICES	1,304.12	1,270.72	1,950.42	1,336.04	1,310.64	1,310.34	2,705.47	1,291.12	1,897.39	14,376.26	22,000.00	-7,623.74	65.35%

											TOTAL		
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6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	0.00	396.63	0.00	0.00	0.00	132.21	44.07	572.91	500.00	72.91	114.58%
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6437P17 · TRANSLATION SERVICES	6.50	6.50	6.50	6.50	6.50	6.50	203.71	134.18	30.50	407.39	150.00	257.39	271.59%
6437P3 · APPRAISAL SERVICES	220.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	220.00	1,500.00	-1,280.00	14.67%
6437P4 · ATTORNEY	11,159.16	2,701.66	4,300.41	2,454.16	2,371.66	2,124.16	10,209.16	2,125.41	0.00	37,445.78	75,000.00	-37,554.22	49.93%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	1,705.00	0.00	0.00	0.00	0.00	0.00	-1,375.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	7,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,650.00	7,650.00	0.00	100.0%
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6437P · PROFESSIONAL FEES	29,665.91	19,656.35	18,238.49	19,134.21	21,526.16	33,208.64	19,779.80	21,784.36	22,286.50	205,280.42	249,800.00	-44,519.58	82.18%
6438 · DUES	150.00	0.00	1,010.00	155.00	57.00	519.00	185.00	0.00	150.00	2,226.00	4,500.00	-2,274.00	49.47%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	9,634.91	3,805.06	3,856.73	4,514.36	6,541.16	1,412.39	4,526.18	4,691.05	3,397.33	42,379.17	65,000.00	-22,620.83	65.2%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	10,904.17	0.00	0.00	10,904.17	0.00	0.00	0.00	10,905.70	0.00	32,714.04	45,000.00	-12,285.96	72.7%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.18	1,198.18	378.18	378.18	378.18	378.18	1,103.18	378.18	-4,636.63	-66.19	20,000.00	-20,066.19	-0.33%
6450E · ELECTRICITY	16,608.24	16,284.15	14,325.69	14,434.53	9,959.22	9,555.18	8,514.51	7,737.99	7,087.65	104,507.16	136,500.00	-31,992.84	76.56%
6450F · FUEL/GAS	288.26	313.29	411.62	823.57	1,430.75	1,741.56	0.00	1,877.39	2,878.52	9,764.96	18,000.00	-8,235.04	54.25%
6450W · WATER	321.24	109.48	0.00	556.53	109.48	0.00	299.23	109.48	0.00	1,505.44	1,275.00	230.44	118.07%
6451G · CUSTODIAL SUPPLIES	3,042.09	6,121.89	529.33	903.58	514.37	2,423.16	922.64	1,890.43	725.49	17,072.98	30,009.00	-12,936.02	56.89%
6452G · BLDG ALTERATION AND MAINT	4,410.68	5,091.69	7,605.42	6,021.50	18,110.50	7,904.53	10,122.48	11,826.99	8,173.14	79,266.93	75,000.00	4,266.93	105.69%
6454 · INSURANCE	76,515.86	-10,218.25	0.00	-7,567.00	0.00	0.00	0.00	7,231.47	0.00	65,962.08	69,000.00	-3,037.92	95.6%
6485G · Bank Fees	384.87	-81.14	180.62	450.09	156.12	169.82	201.03	18.23	233.45	1,713.09			
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	999,500.00	-999,500.00	0.0%
7203 · EQUIPMENT - Capital Purchases													

											TOTAL		
											Budget	\$ Over Budget	% of Budget
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Feb 21	Mar 21	Jul '20 - Mar 21			
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
7203C · EQUIPMENT C & P	0.00	115.82	0.00	0.00	0.00	0.00	0.00	0.00	0.00	115.82	5,000.00	-4,884.18	2.32%
7203D · EQUIPMENT ADMIN	0.00	2,299.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,299.50	2,500.00	-200.50	91.98%
7203G · EQUIPMENT BUS OFF	0.00	2,299.50	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,299.50	7,500.00	-5,200.50	30.66%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	23,340.00	0.00	0.00	0.00	0.00	0.00	23,340.00	1,000.00	22,340.00	2,334.0%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	190.70	23.78	0.00	1,513.93	1,179.88	0.00	223.11	0.00	0.00	3,131.40	100,000.00	-96,868.60	3.13%
Total 7203 · EQUIPMENT - Capital Purchases	190.70	4,738.60	0.00	24,853.93	1,179.88	0.00	223.11	0.00	0.00	31,186.22	127,000.00	-95,813.78	24.56%
Total Expense	607,804.50	513,647.17	513,609.25	718,029.85	534,749.59	1,120,089.11	514,481.82	656,299.44	549,766.13	5,728,476.86	9,924,000.00	-4,195,523.14	57.72%
Net Ordinary Income	-350,239.93	-510,911.55	-510,603.78	-704,629.90	-533,129.74	-1,120,615.42	3,770,872.05	582,899.43	-305,563.07	318,078.09	0.00	318,078.09	100.0%
Other Income/Expense													
Other Expense													
7500 · BUILDING IMPROVEMENTS	158,327.57	161,708.00	182,258.35	252,368.48	17,860.36	65,498.95	58,159.14	82,575.44	85,587.92	1,064,344.21			
Total Other Expense	158,327.57	161,708.00	182,258.35	252,368.48	17,860.36	65,498.95	58,159.14	82,575.44	85,587.92	1,064,344.21			
Net Other Income	-158,327.57	-161,708.00	-182,258.35	-252,368.48	-17,860.36	-65,498.95	-58,159.14	-82,575.44	-85,587.92	-1,064,344.21	0.00	-1,064,344.21	100.0%
Net Income	-508,567.50	-672,619.55	-692,862.13	-956,998.38	-550,990.10	-1,186,114.37	3,712,712.91	500,323.99	-391,150.99	-746,266.12	0.00	-746,266.12	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

MARCH 2021

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Flushing Bank</u>	XXXXXX082				
July-20		\$ 4,761,512.89	\$ 1,209.89	\$ -	\$ 4,762,722.78
August-20		\$ 4,762,722.78	\$ 1,210.20	\$ -	\$ 4,763,932.98
September-20		\$ 4,763,932.98	\$ 1,171.46	\$ -	\$ 4,765,104.44
October-20		\$ 4,765,104.44	\$ 1,210.81	\$ -	\$ 4,766,315.25
November-20		\$ 4,766,315.25	\$ 1,172.16	\$ -	\$ 4,767,487.41
December-20		\$ 4,767,487.41	\$ 1,211.56	\$ -	\$ 4,768,698.97
January-21		\$ 4,768,698.97	\$ 1,215.19	\$ -	\$ 4,769,914.16
February-21		\$ 4,769,914.16	\$ 1,097.86	\$ -	\$ 4,771,012.02
March-21		\$ 4,771,012.02	\$ 1,215.78	\$ -	\$ 4,772,227.80
April-21					
May-21					
June-21					
				Grand Total :	\$ 4,772,227.80

SCHEDULE OF CLAIMS

PRESENTED APRIL 26, 2021

PREPAY PAYABLES WARRANT #1		\$	17,105.04
PAYABLES WARRANT #2		\$	148,976.49
PAYROLL WARRANT W.E.	3/30/2021	\$	247,592.60
PAYROLL BENEFITS WARRANT		\$	154,158.84
PAYROLL WARRANT W.E.	4/13/2021	\$	325,186.03
PAYROLL BENEFITS WARRANT		\$	184,333.94
	Total	\$	1,077,352.94

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
APRIL 26, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62828	03/30/2021	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	031921	03/19/2021		6451G · CUSTODIAL SUPPLIES	-113.02
TOTAL						-113.02
	Bill Pmt -Check	62829	03/30/2021	Optimum / Cablevision	L0225 · FLUSHING BANK - OPERATING	
	Bill	0323-042221	03/18/2021		6431D · TELECOMMUNICATIONS	-153.61
TOTAL						-153.61
	Bill Pmt -Check	62830	03/30/2021	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	032321	03/23/2021		6437D · PROGRAMS (DIGITAL)	-1,119.30
TOTAL						-1,119.30
	Bill Pmt -Check	62831	03/31/2021	Commissioner of Motor Vehicles - NYS DMV	L0225 · FLUSHING BANK - OPERATING	
	Bill	renewal 05/2021-2023	03/29/2021		6452G · BLDG ALTERATION AND MAINT	-136.50
TOTAL						-136.50
	Bill Pmt -Check	62832	04/06/2021	Voided check print error	L0225 · FLUSHING BANK - OPERATING	
TOTAL						0.00
	Bill Pmt -Check	62833	04/06/2021	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
	Bill	03/24/21 refill	03/31/2021		6433G · POSTAGE	-750.00
TOTAL						-750.00

Mastics Moriches Shirley Community Library
APRIL 26, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62834	04/06/2021	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	02/25--03/17/21	03/31/2021		6450E · ELECTRICITY	-117.02
TOTAL						-117.02
	Bill Pmt -Check	62835	04/07/2021	Crown Castle Fiber LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	793208	03/01/2021		6431D · TELECOMMUNICATIONS	-2,695.00
	Bill	807808	04/01/2021		6431D · TELECOMMUNICATIONS	-2,695.00
TOTAL						-5,390.00
	Bill Pmt -Check	62836	04/07/2021	National Grid	L0225 · FLUSHING BANK - OPERATING	
	Bill	03/01-31/21	04/01/2021		6450F · FUEL/GAS	-1,814.44
TOTAL						-1,814.44
	Bill Pmt -Check	62837	04/06/2021	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	BldgRenov 04/06/21	04/06/2021		6452G · BLDG ALTERATION AND MAINT	-443.21
TOTAL						-443.21
	Bill Pmt -Check	62838	04/13/2021	Sam's Club	L0225 · FLUSHING BANK - OPERATING	
	Bill	040821	04/08/2021		6435D · CED, CONF & TRAVEL (ADM)	-117.91
					6437C · PROGRAMS (C&P)	-224.35
					6430G · OFFICE AND LIBRARY SUPPLIES	-26.74
					6437P10 · ELECTION	-21.46
TOTAL						-390.46

Mastics Moriches Shirley Community Library
APRIL 26, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62839	04/19/2021	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL052021	04/19/2021		6433G · POSTAGE	-2,066.97
TOTAL						-2,066.97
	Bill Pmt -Check	62840	04/20/2021	ADT Commercial (prev RedHawkFire&Sec)	L0225 · FLUSHING BANK - OPERATING	
	Bill	139395654	03/31/2021		6452G · BLDG ALTERATION AND MAINT	-1,737.22
TOTAL						-1,737.22
	Bill Pmt -Check	62841	04/20/2021	American Express	L0225 · FLUSHING BANK - OPERATING	
	Bill	041321	04/13/2021		6419G · SOFTWARE (GEN)	-968.06
					6430G · OFFICE AND LIBRARY SUPPLIES	-482.08
					6433G · POSTAGE	-7.95
					6435D · CED, CONF & TRAVEL (ADM)	-40.00
					643765 · PROMOTION AND PUBLICITY	-195.00
					6437C · PROGRAMS (C&P)	-216.00
					6450F · FUEL/GAS	-60.10
TOTAL						-1,969.19
	Bill Pmt -Check	62842	04/21/2021	Optimum / Cablevision	L0225 · FLUSHING BANK - OPERATING	
	Bill	041621--051521	04/16/2021		6431D · TELECOMMUNICATIONS	-795.10
TOTAL						-795.10

Mastics Moriches Shirley Community Library
APRIL 26, 2021
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62843	04/22/2021	Town of Brookhaven, Div Fire Prevention	L0225 - FLUSHING BANK - OPERATING	
Bill	RegFee 2021-2022	03/22/2021		7500 - BUILDING IMPROVEMENTS	-109.00
TOTAL					-109.00
				TOTAL	-17,105.04

I hereby certify that at a meeting on April 26, 2021
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62844	04/26/2021	Advanced Plant Care, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	26381	04/01/2021		643760 - PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	62845	04/26/2021	Andriola's Cesspool Service, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	8593	03/20/2021		6452G - BLDG ALTERATION AND MAINT	-858.00
TOTAL						-858.00
	Bill Pmt -Check	62846	04/26/2021	Baker & Taylor	L0225 - FLUSHING BANK - OPERATING	
	Bill	5016815476	03/26/2021		6410N - BOOKS (TEEN)	-73.62
	Bill	5016821749	03/29/2021		6410N - BOOKS (TEEN)	-71.61
	Bill	5016832696	03/31/2021		6410A - BOOKS (ADULT)	-658.03
TOTAL						-803.26
	Bill Pmt -Check	62847	04/26/2021	Barbecho, Ana C.	L0225 - FLUSHING BANK - OPERATING	
	Bill	040921	04/09/2021		6437L - PROGRAMS (LIT)	-318.50
TOTAL						-318.50
	Bill Pmt -Check	62848	04/26/2021	Barrett Bonacci & VanWeele, PC	L0225 - FLUSHING BANK - OPERATING	
	Bill	72753	01/04/2021		7500 - BUILDING IMPROVEMENTS	-2,200.00
TOTAL						-2,200.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62849	04/26/2021	Cassone Leasing, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	873990	04/01/2021		7500 - BUILDING IMPROVEMENTS	-485.00
TOTAL						-485.00
	Bill Pmt -Check	62850	04/26/2021	Colonial Youth & Family Services Inc	L0225 - FLUSHING BANK - OPERATING	
	Bill	033021	03/30/2021		6437A - PROGRAMS (ADULT)	-45.00
	Bill	040621	04/06/2021		6437A - PROGRAMS (ADULT)	-45.00
	Bill	041321	04/13/2021		6437A - PROGRAMS (ADULT)	-45.00
TOTAL						-135.00
	Bill Pmt -Check	62851	04/26/2021	Colson, Doris J.	L0225 - FLUSHING BANK - OPERATING	
	Bill	040621	04/06/2021		6437L - PROGRAMS (LIT)	-228.00
TOTAL						-228.00
	Bill Pmt -Check	62852	04/26/2021	Cueva, Daniel S.	L0225 - FLUSHING BANK - OPERATING	
	Bill	040821	04/08/2021		6437L - PROGRAMS (LIT)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	62853	04/26/2021	Currao-McAleavey, Carmella	L0225 - FLUSHING BANK - OPERATING	
	Bill	032521 adults	03/25/2021		6437A - PROGRAMS (ADULT)	-100.00
	Bill	032521 teens	03/25/2021		6437N - PROGRAMS (TEEN)	-100.00
	Bill	040121 adults	04/01/2021		6437A - PROGRAMS (ADULT)	-100.00
	Bill	040121 teens	04/01/2021		6437N - PROGRAMS (TEEN)	-100.00
	Bill	040821 adults	04/08/2021		6437A - PROGRAMS (ADULT)	-100.00
	Bill	040821 teens	04/08/2021		6437N - PROGRAMS (TEEN)	-100.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill	041521 adults	04/15/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	041521 teens	04/15/2021		6437N · PROGRAMS (TEEN)	-100.00
TOTAL						<u>-800.00</u>
	Bill Pmt -Check	62854	04/26/2021	Del Rio, Donika	L0225 · FLUSHING BANK - OPERATING	
	Bill	040621	04/06/2021		6437L · PROGRAMS (LIT)	-237.50
TOTAL						<u>-237.50</u>
	Bill Pmt -Check	62855	04/26/2021	Donahue, Michael	L0225 · FLUSHING BANK - OPERATING	
	Bill	040621 election insp	04/06/2021		6437P10 · ELECTION	-175.00
TOTAL						<u>-175.00</u>
	Bill Pmt -Check	62856	04/26/2021	East End Sign Design	L0225 · FLUSHING BANK - OPERATING	
	Bill	23079	04/02/2021		643765 · PROMOTION AND PUBLICITY	-270.00
TOTAL						<u>-270.00</u>
	Bill Pmt -Check	62857	04/26/2021	ECM Consulting and Marketing	L0225 · FLUSHING BANK - OPERATING	
	Bill	1066	04/01/2021		643765 · PROMOTION AND PUBLICITY	-3,000.00
TOTAL						<u>-3,000.00</u>
	Bill Pmt -Check	62858	04/26/2021	Electronic Alarm Systems	L0225 · FLUSHING BANK - OPERATING	
	Bill	R46679	04/01/2021		6452G · BLDG ALTERATION AND MAINT	-67.50
TOTAL						<u>-67.50</u>

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62859	04/26/2021	Emilita AICP, David J.S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	0313--040721 enviro	04/07/2021		7500 · BUILDING IMPROVEMENTS	-656.25
TOTAL						-656.25
	Bill Pmt -Check	62860	04/26/2021	Engelmann, Elizabeth K.	L0225 · FLUSHING BANK - OPERATING	
	Bill	040721	04/07/2021		6437L · PROGRAMS (LIT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	62861	04/26/2021	Fiore, Christopher	L0225 · FLUSHING BANK - OPERATING	
	Bill	032321	03/23/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	033021	03/30/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	040621	04/06/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	041321	04/13/2021		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-400.00
	Bill Pmt -Check	62862	04/26/2021	Fitzgerald, Michele	L0225 · FLUSHING BANK - OPERATING	
	Bill	033021	03/30/2021		6437P10 · ELECTION	-171.50
TOTAL						-171.50
	Bill Pmt -Check	62863	04/26/2021	Galvez Moreno, Viodelda S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	040721	04/07/2021		6437L · PROGRAMS (LIT)	-456.00
TOTAL						-456.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62864	04/26/2021	Grainger	L0225 · FLUSHING BANK - OPERATING	
	Bill	9868100331	04/13/2021		6451G · CUSTODIAL SUPPLIES	-215.88
TOTAL						-215.88
	Check	62865	04/26/2021	Griffiths, Albert - security staff	L0225 · FLUSHING BANK - OPERATING	
					6435G · CED, CONF & TRAVEL (GEN)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	62866	04/26/2021	Healthy Homestead Hostess, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	041321	04/13/2021		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	62867	04/26/2021	Henn, JoAnn	L0225 · FLUSHING BANK - OPERATING	
	Bill	032421	03/24/2021		6437A · PROGRAMS (ADULT)	-80.00
	Bill	040721	04/07/2021		6437A · PROGRAMS (ADULT)	-80.00
	Bill	041421	04/14/2021		6437A · PROGRAMS (ADULT)	-80.00
	Bill	041921	04/19/2021		6437A · PROGRAMS (ADULT)	-80.00
TOTAL						-320.00
	Bill Pmt -Check	62868	04/26/2021	Ingram Library Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	67288295	03/19/2021		6410C · BOOKS (C&P)	-36.60
	Bill	61866453	03/22/2021		6410C · BOOKS (C&P)	-17.48
	Bill	61866454	03/22/2021		6410C · BOOKS (C&P)	-11.49
	Bill	61871762	03/29/2021		6410C · BOOKS (C&P)	-9.84
	Bill	61871763	03/29/2021		6410C · BOOKS (C&P)	-33.82

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	61871764	03/29/2021		6410C · BOOKS (C&P)	-8.64
Bill	61872519	03/30/2021		6410C · BOOKS (C&P)	-8.33
Bill	61872520	03/30/2021		6410C · BOOKS (C&P)	-29.52
Bill	61872521	03/30/2021		6410C · BOOKS (C&P)	-23.27
Bill	61872522	03/30/2021		6410C · BOOKS (C&P)	-11.34
Bill	67292220	03/30/2021		6410C · BOOKS (C&P)	-22.20
Bill	61874580	04/01/2021		6410C · BOOKS (C&P)	-5.93
Bill	61874581	04/01/2021		6410C · BOOKS (C&P)	-29.52
Bill	61874582	04/01/2021		6410C · BOOKS (C&P)	-231.90
Bill	61875041	04/02/2021		6410C · BOOKS (C&P)	-11.49
Bill	61875314	04/02/2021		6410C · BOOKS (C&P)	-6.29
TOTAL					<u>-497.66</u>
Check	62869	04/26/2021	Irish, Erika - staff	L0225 · FLUSHING BANK - OPERATING	
				6435S · CED, CONF & TRAV (COMM SRV)	-23.32
TOTAL					<u>-23.32</u>
Bill Pmt -Check	62870	04/26/2021	Island Elevator Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	42311	04/01/2021		6452G · BLDG ALTERATION AND MAINT	-427.00
TOTAL					<u>-427.00</u>
Bill Pmt -Check	62871	04/26/2021	Jancz-Urban, Velya	L0225 · FLUSHING BANK - OPERATING	
Bill	040721	04/07/2021		6437A · PROGRAMS (ADULT)	-175.00
TOTAL					<u>-175.00</u>

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62872	04/26/2021	Janicka-Wlodek, Krystyna	L0225 · FLUSHING BANK - OPERATING	
	Bill	040621	04/06/2021		6437L · PROGRAMS (LIT)	-228.00
TOTAL						-228.00
	Bill Pmt -Check	62873	04/26/2021	Janowitz, Laurie	L0225 · FLUSHING BANK - OPERATING	
	Bill	032521	03/25/2021		6437A · PROGRAMS (ADULT)	-254.00
	Bill	040121	04/01/2021		6437A · PROGRAMS (ADULT)	-230.00
	Bill	040821	04/08/2021		6437A · PROGRAMS (ADULT)	-280.00
TOTAL						-764.00
	Bill Pmt -Check	62874	04/26/2021	Joseph A. Schiano, CPA, P.C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	2021-100	04/01/2021		6437P02 · AUDITOR	-900.00
TOTAL						-900.00
	Bill Pmt -Check	62875	04/26/2021	Kanopy Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	241912-PPU	03/31/2021		6417A · VIDEOS (ADULT)	-184.00
					6417C · VIDEOS (C&P)	-15.00
TOTAL						-199.00
	Bill Pmt -Check	62876	04/26/2021	Karant, Roberta	L0225 · FLUSHING BANK - OPERATING	
	Bill	033121	03/31/2021		6437C · PROGRAMS (C&P)	-630.00
TOTAL						-630.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62877	04/26/2021	Kevin A. Seaman, Esq.	L0225 · FLUSHING BANK - OPERATING	
	Bill	040121	04/01/2021		6437P4 · ATTORNEY	-2,860.00
TOTAL						-2,860.00
	Bill Pmt -Check	62878	04/26/2021	King Kullen	L0225 · FLUSHING BANK - OPERATING	
	Bill	210610288701	03/02/2021		6437C · PROGRAMS (C&P)	-14.95
	Bill	210671373751	03/08/2021		6437C · PROGRAMS (C&P)	-15.18
	Bill	210751388531	03/16/2021		6435D · CED, CONF & TRAVEL (ADM)	-70.00
	Bill	210821302591	03/23/2021		6437N · PROGRAMS (TEEN)	-17.86
TOTAL						-117.99
	Bill Pmt -Check	62879	04/26/2021	Language Line Services Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	10210872	03/31/2021		6437P17 · TRANSLATION SERVICES	-30.50
TOTAL						-30.50
	Bill Pmt -Check	62880	04/26/2021	Linthwaite, Dara	L0225 · FLUSHING BANK - OPERATING	
	Bill	032121	03/21/2021		6437C · PROGRAMS (C&P)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	62881	04/26/2021	Loviglio, Stephanie Ann	L0225 · FLUSHING BANK - OPERATING	
	Bill	032721	03/27/2021		6437A · PROGRAMS (ADULT)	-83.00
	Bill	041021	04/10/2021		6437A · PROGRAMS (ADULT)	-83.00
TOTAL						-166.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62882	04/26/2021	Mark Grossman Public Relations	L0225 · FLUSHING BANK - OPERATING	
	Bill	0421-MMS	04/20/2021		643765 · PROMOTION AND PUBLICITY	-4,000.00
TOTAL						-4,000.00
	Bill Pmt -Check	62883	04/26/2021	Midwest Tape	L0225 · FLUSHING BANK - OPERATING	
	Bill	500204629	03/23/2021		6412A · RECORDINGS (ADULT)	-38.71
	Bill	500204951	03/23/2021		6417A · VIDEOS (ADULT)	-137.48
	Bill	500204952	03/23/2021		6417A · VIDEOS (ADULT)	-122.21
	Bill	500204953	03/23/2021		6417C · VIDEOS (C&P)	-100.76
	Bill	500221849	03/26/2021		6417A · VIDEOS (ADULT)	-197.26
	Bill	500225720	03/26/2021		6417A · VIDEOS (ADULT)	-66.58
	Bill	500249858 hoopla	03/31/2021		6411A · MICRO/REF CD (ADULT)	-632.37
					6411C · MICRO/REF CD (C&P)	-505.89
					6411N · MICRO/REF CD (TEEN)	-126.47
	Bill	500253132	04/01/2021		6417A · VIDEOS (ADULT)	-40.22
	Bill	500253133	04/01/2021		6417A · VIDEOS (ADULT)	-57.43
	Bill	500253134	04/01/2021		6412A · RECORDINGS (ADULT)	-69.32
TOTAL						-2,094.70
	Bill Pmt -Check	62884	04/26/2021	Migoya-Schlie, Catherine Victoria	L0225 · FLUSHING BANK - OPERATING	
	Bill	040921	04/09/2021		6437L · PROGRAMS (LIT)	-741.00
TOTAL						-741.00
	Bill Pmt -Check	62885	04/26/2021	Murphy, Carmen	L0225 · FLUSHING BANK - OPERATING	
	Bill	040621 election insp	04/06/2021		6437P10 · ELECTION	-175.00
TOTAL						-175.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62886	04/26/2021	Narvaez, Priscilla	L0225 · FLUSHING BANK - OPERATING	
	Bill	040621	04/06/2021		6437L · PROGRAMS (LIT)	-228.00
TOTAL						-228.00
	Bill Pmt -Check	62887	04/26/2021	New Era Technology (prev DJJ Tech)	L0225 · FLUSHING BANK - OPERATING	
	Bill	76093-LI	04/01/2021		6439W · EQUIPMENT R & M (WIRES)	-378.18
TOTAL						-378.18
	Bill Pmt -Check	62888	04/26/2021	Northport-East Northport Public Library	L0225 · FLUSHING BANK - OPERATING	
	Bill	040121	04/01/2021		6417A · VIDEOS (ADULT)	-13.99
TOTAL						-13.99
	Bill Pmt -Check	62889	04/26/2021	O'Connell, Linda	L0225 · FLUSHING BANK - OPERATING	
	Bill	040521	04/05/2021		6437A · PROGRAMS (ADULT)	-175.00
	Bill	041521	04/15/2021		6437A · PROGRAMS (ADULT)	-175.00
TOTAL						-350.00
	Bill Pmt -Check	62890	04/26/2021	Oriental Trading Company, Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	708824633-01	03/24/2021		6437C · PROGRAMS (C&P)	-19.98
					6437N · PROGRAMS (TEEN)	-128.94
	Bill	709187496-01	04/14/2021		6437C · PROGRAMS (C&P)	-431.42
TOTAL						-580.34

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62891	04/26/2021	Patchogue Advance, The	L0225 - FLUSHING BANK - OPERATING	
Bill	4633	02/18/2021		643765 · PROMOTION AND PUBLICITY	-1,420.56
Bill	4754	04/08/2021		643765 · PROMOTION AND PUBLICITY	-133.80
TOTAL					-1,554.36
Bill Pmt -Check	62892	04/26/2021	Paychex	L0225 - FLUSHING BANK - OPERATING	
Bill	1240544	04/05/2021		6437P12 · PAYROLL SERVICES	-780.00
Bill	Strmnt 23364152	04/07/2021		6437P12 · PAYROLL SERVICES	-105.90
TOTAL					-885.90
Bill Pmt -Check	62893	04/26/2021	Paychex of New York LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	586067	03/31/2021		6437P12 · PAYROLL SERVICES	-612.77
Bill	586335	04/14/2021		6437P12 · PAYROLL SERVICES	-597.55
TOTAL					-1,210.32
Bill Pmt -Check	62894	04/26/2021	Perri, Amy	L0225 - FLUSHING BANK - OPERATING	
Bill	032921	03/29/2021		6437A · PROGRAMS (ADULT)	-75.00
Bill	040521	04/05/2021		6437A · PROGRAMS (ADULT)	-75.00
Bill	041221	04/12/2021		6437A · PROGRAMS (ADULT)	-75.00
TOTAL					-225.00
Bill Pmt -Check	62895	04/26/2021	Petty Cash	L0225 - FLUSHING BANK - OPERATING	
Bill	041621 cpsd	04/16/2021		6437C · PROGRAMS (C&P)	-28.99
TOTAL					-28.99

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62896	04/26/2021	Piper-Gebhard, Randi	L0225 - FLUSHING BANK - OPERATING	
	Bill	040821	04/08/2021		6437L - PROGRAMS (LIT)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	62897	04/26/2021	Prevete, Cecile	L0225 - FLUSHING BANK - OPERATING	
	Bill	040621 election insp	04/06/2021		6437P10 - ELECTION	-182.00
TOTAL						-182.00
	Bill Pmt -Check	62898	04/26/2021	PSEG	L0225 - FLUSHING BANK - OPERATING	
	Bill	03/05--04/08/21	04/08/2021		6450E - ELECTRICITY	-9,167.28
TOTAL						-9,167.28
	Check	62899	04/26/2021	Quintanilla, Marvin	L0225 - FLUSHING BANK - OPERATING	
					6437L - PROGRAMS (LIT)	-50.00
TOTAL						-50.00
	Bill Pmt -Check	62900	04/26/2021	Ray-Block Stationery Co. Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	IN52589	04/13/2021		6439G - EQUIPMENT R & M (GEN)	-135.88
TOTAL						-135.88
	Bill Pmt -Check	62901	04/26/2021	Residential Fences Corp.	L0225 - FLUSHING BANK - OPERATING	
	Bill	48112	03/30/2021		7500 - BUILDING IMPROVEMENTS	-16,844.00
TOTAL						-16,844.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62902	04/26/2021	Roeder, Kathy	L0225 · FLUSHING BANK - OPERATING	
Bill	032621a	03/26/2021		6437C · PROGRAMS (C&P)	-400.00
Bill	032621b	03/26/2021		6437C · PROGRAMS (C&P)	-400.00
TOTAL					-800.00
Bill Pmt -Check	62903	04/26/2021	Rondon, Miriam	L0225 · FLUSHING BANK - OPERATING	
Bill	040721	04/07/2021		6437L · PROGRAMS (LIT)	-313.50
TOTAL					-313.50
Check	62904	04/26/2021	Rosalia, Kerri - Library Dir	L0225 · FLUSHING BANK - OPERATING	
				6435D · CED, CONF & TRAVEL (ADM)	-179.85
TOTAL					-179.85
Bill Pmt -Check	62905	04/26/2021	S&S Worldwide Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	IN100722712	03/18/2021		6437A · PROGRAMS (ADULT)	-139.45
TOTAL					-139.45
Bill Pmt -Check	62906	04/26/2021	Sandpebble Preconstruction Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	PostRef ProjReq 12	04/12/2021		7500 · BUILDING IMPROVEMENTS	-25,583.09
				7500 · BUILDING IMPROVEMENTS	-16,100.79
				7500 · BUILDING IMPROVEMENTS	-1,977.75
				7500 · BUILDING IMPROVEMENTS	-1,737.19
				7500 · BUILDING IMPROVEMENTS	-8,223.75
TOTAL					-53,622.57

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62907	04/26/2021	Scott, Robert	L0225 · FLUSHING BANK - OPERATING	
	Bill	041221	04/12/2021		6437A · PROGRAMS (ADULT)	-325.00
TOTAL						-325.00
	Bill Pmt -Check	62908	04/26/2021	Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	19303	04/15/2021		6434G · PRINTING (GEN)	-6,881.00
TOTAL						-6,881.00
	Bill Pmt -Check	62909	04/26/2021	Shattes, Krista	L0225 · FLUSHING BANK - OPERATING	
	Bill	032521	03/25/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	040821	04/08/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	041521	04/15/2021		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-300.00
	Bill Pmt -Check	62910	04/26/2021	South Shore Press, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	74115	03/25/2021		643765 · PROMOTION AND PUBLICITY	-3,000.00
	Bill	L13239	04/07/2021		643765 · PROMOTION AND PUBLICITY	-74.50
	Bill	L13247	04/07/2021		643765 · PROMOTION AND PUBLICITY	-429.25
TOTAL						-3,503.75

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62911	04/26/2021	Staples Advantage	L0225 - FLUSHING BANK - OPERATING	
Bill	8061641784	03/19/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-279.82
				6451G · CUSTODIAL SUPPLIES	-11.73
Bill	8061712692	03/26/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-19.66
				6452G · BLDG ALTERATION AND MAINT	-11.62
TOTAL					<u>-322.83</u>
Bill Pmt -Check	62912	04/26/2021	Strunk-Albert Engineering	L0225 - FLUSHING BANK - OPERATING	
Bill	10183	02/12/2021		7500 · BUILDING IMPROVEMENTS	-3,800.00
Bill	10255	03/17/2021		7500 · BUILDING IMPROVEMENTS	-940.00
Bill	10256	03/17/2021		7500 · BUILDING IMPROVEMENTS	-940.00
TOTAL					<u>-5,680.00</u>
Bill Pmt -Check	62913	04/26/2021	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
Bill	84995 PgTurnerAdvent	03/23/2021		6437C · PROGRAMS (C&P)	-375.00
Bill	85113 battle books	04/06/2021		6437N · PROGRAMS (TEEN)	-75.00
TOTAL					<u>-450.00</u>
Bill Pmt -Check	62914	04/26/2021	Suffolk Cooperative Library System - PALS	L0225 - FLUSHING BANK - OPERATING	
Bill	81154	04/07/2021		6439R · EQUIPMENT R & M (CIRC)	-10,905.70
TOTAL					<u>-10,905.70</u>
Bill Pmt -Check	62915	04/26/2021	Suffolk County Board of Elections	L0225 - FLUSHING BANK - OPERATING	
Bill	req93664 Elect040621	04/12/2021		6437P10 · ELECTION	-381.40
TOTAL					<u>-381.40</u>

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62916	04/26/2021	Tank Me Later, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	1755	04/02/2021		6452G · BLDG ALTERATION AND MAINT	-225.00
TOTAL						-225.00
	Bill Pmt -Check	62917	04/26/2021	Tend Coffee	L0225 · FLUSHING BANK - OPERATING	
	Bill	4067	03/31/2021		6435D · CED, CONF & TRAVEL (ADM)	-122.50
	Bill	4082	04/01/2021		6435D · CED, CONF & TRAVEL (ADM)	-122.50
TOTAL						-245.00
	Bill Pmt -Check	62918	04/26/2021	Thermal Solutions, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	102234	03/25/2021		6452G · BLDG ALTERATION AND MAINT	-2,383.20
	Bill	102236	03/25/2021		6452G · BLDG ALTERATION AND MAINT	-930.00
	Bill	102238	03/25/2021		6452G · BLDG ALTERATION AND MAINT	-970.00
TOTAL						-4,283.20
	Bill Pmt -Check	62919	04/26/2021	TJ's Hero Shop	L0225 · FLUSHING BANK - OPERATING	
	Bill	032021	03/30/2021		6437P10 · ELECTION	-5.79
	Bill	040621	04/06/2021		6437P10 · ELECTION	-42.21
TOTAL						-48.00
	Bill Pmt -Check	62920	04/26/2021	Tjondro, Lina	L0225 · FLUSHING BANK - OPERATING	
	Bill	040621 election insp	04/06/2021		6437P10 · ELECTION	-175.00
TOTAL						-175.00

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62921	04/26/2021	Townline Security Systems	L0225 - FLUSHING BANK - OPERATING	
	Bill	2447	03/30/2021		6452G · BLDG ALTERATION AND MAINT	-119.97
TOTAL						-119.97
	Bill Pmt -Check	62922	04/26/2021	Townline Security Systems -NeighborhoodRc	L0225 - FLUSHING BANK - OPERATING	
	Bill	2446	03/30/2021		6452G · BLDG ALTERATION AND MAINT	-119.97
TOTAL						-119.97
	Bill Pmt -Check	62923	04/26/2021	True Nature Landscaping Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	16831	04/14/2021		6452G · BLDG ALTERATION AND MAINT	-625.00
TOTAL						-625.00
	Bill Pmt -Check	62924	04/26/2021	UPS - NYS OGS	L0225 - FLUSHING BANK - OPERATING	
	Bill	000004486A161	04/17/2021		6433G · POSTAGE	-5.00
TOTAL						-5.00
	Bill Pmt -Check	62925	04/26/2021	Vergara, Josmary A.	L0225 - FLUSHING BANK - OPERATING	
	Bill	040721	04/07/2021		6437L · PROGRAMS (LIT)	-171.00
TOTAL						-171.00
	Bill Pmt -Check	62926	04/26/2021	W. B. Mason Co., Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	219448662	04/14/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-32.38
	Bill	219476844	04/15/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-96.12
TOTAL						-128.50

Mastics Moriches Shirley Community Library

APRIL 26, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62927	04/26/2021	Winters Bros. Hauling of LI, LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	001984074	03/31/2021		6432G - CARTAGE	-285.00
TOTAL					-285.00

I hereby certify that at a meeting on April 26, 2021
the above vouchers were approved and authorized.

Signed: _____

-148,976.49

Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
TOTAL	Bill Pmt -1 6729		04/02/2021	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04022021	04/02/2021		L0173 · 457B NYS DEFERRED COMP	\$ (2,136.69)
						<u>\$ (2,136.69)</u>
TOTAL	Bill Pmt -1 6730		04/02/2021	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04022021-1	04/02/2021		L0171 · 403B MET LIFE	\$ (132,503.50)
						<u>\$ (132,503.50)</u>
TOTAL	Bill Pmt -1 6731		04/02/2021	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04022021	04/02/2021		L0172 · 403B PRUDENTIAL	\$ (100.00)
						<u>\$ (100.00)</u>
TOTAL	Bill Pmt -1 6732-6749, 6753		03/05/2021	Medicare Reimbursement Payments	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04022021	04/02/2021		9060 · MEDICAL INSURANCE	\$ (4,584.30)
						<u>\$ (4,584.30)</u>
TOTAL	Bill Pmt -1 6750		04/02/2021	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04022021	04/02/2021		L0510 · CSEA POST TAX DENTAL	\$ (69.81)
						<u>\$ (69.81)</u>
TOTAL	Bill Pmt -1 6751		04/02/2021	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04022021	04/02/2021		L0500 · CSEA UNION DUES	\$ (2,112.54)
						<u>\$ (2,112.54)</u>
TOTAL	Bill Pmt -1 6752		04/02/2021	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04022021-2	04/02/2021		L0171 · 403B MET LIFE	\$ (12,652.00)
						<u>\$ (12,652.00)</u>

Mastics Moriches Shirley Community Library

March 30, 2021

Payroll Benefits Warrant

TOTAL

\$ (154,158.84)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics Moriches Shirley Community Library
April 13, 2021
Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	04/16/2021	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
	Bill	414283798870	04/16/2021		L0196 · LONG TER	\$ (120.00)
					9055 · DISABILTY INSURANCE	\$ (1,273.60)
TOTAL						<u>\$ (1,393.60)</u>
	Bill Pmt -Check	6754	04/16/2021	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04162021	04/16/2021		L0173 · 457B NYS DEFERRED COMP	\$ (85,052.91)
TOTAL						<u>\$ (85,052.91)</u>
	Bill Pmt -Check	6755	04/16/2021	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04162021	04/16/2021		L0172 · 403B PRUDENTIAL	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	6757	04/16/2021	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04162021	04/16/2021		L0510 · CSEA POST TAX DENTAL	\$ (69.81)
TOTAL						<u>\$ (69.81)</u>
	Bill Pmt -Check	6758	04/16/2021	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04162021	04/16/2021		L0500 · CSEA UNION DUES	\$ (1,797.31)
TOTAL						<u>\$ (1,797.31)</u>
	Bill Pmt -Check	6759	04/16/2021	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	04162021	04/16/2021		L0171 · 403B MET LIFE	\$ (93,395.89)
TOTAL						<u>\$ (93,395.89)</u>
	Bill Pmt -Check	6760	04/16/2021	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	699730	04/16/2021		L0625 · AFLAC PRE-TAX	\$ (2,334.58)
					L0626 · AFLAC POST-TAX	\$ (189.84)
TOTAL						<u>\$ (2,524.42)</u>

Mastics Moriches Shirley Community Library
April 13, 2021
Payroll Benefits Warrant

TOTAL

\$ (184,333.94)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

March 2021 Statistics At-A-Glance

Programming

52 Virtual & In-Person Program Sessions

3,808 Views/Active Participants in these programs

Computers

1,149 MMSCL Resident Logins

382 Visitor Logins

48 Mac Lab Logins

1,579 Total Computer Logins

Reference & Information Questions

753 Reference Questions

1,294 Information Inquiries

2,047 Total Questions

Long Island Reads began in 2002 and is an Island-wide reading initiative intended to bring together readers from across Nassau and Suffolk Counties to discuss a book and participate in library-sponsored activities and events associated with it. This year's book was the #1 New York Times bestseller "The Vanishing Half" by Brit Bennett. Librarian Tara Moran is the MMS coordinator for our library.

The talented staff at our library put together an amazing video promoting the book and Long Island Reads. Librarians Catherine Gorden, Debbi Gallucci and Tara Moran did a "gender reveal" parody to find out what the title was going to be at this year's event. A gift wrapped box was opened to reveal balloons floating out and the title for this year's event. The video was recorded by pages Nick Janzer and Linda Kuil and was promoted on the library's social media platforms. It was a marketing success on our end.

The co-chair of Long Island Reads caught wind of our video and contacted us to see if they could use our video to cross promote on their social media platforms. They said they had never seen such a unique campaign. We were excited to share the rights with them and let them use it for the 2021 event. The video reached hundreds of people and allowed for us to have a truly successful Long Island Reads!

April 26, 2021

Sylvia Maurer

This March the Children's and Parents' Department represented the library at the Chamber of Commerce of the Mastics & Shirley Easter Trunk or Treat event that was held in the parking lot at St. Jude Roman Catholic Church. The event was held on Saturday, March 27 from 1:00 to 3:00 p.m. This was such a great way for us to partner with other community organizations to provide a fun and safe afternoon for families in our community. We saw 240 community members which included 190 children. We used this opportunity to speak with the families in each car and remind them that we are open and available for their needs. Each child received a bag of assorted activities as well as flyers with information about library resources available to them. Families were also very excited to hear that the chicks would be returning to the library this April.



Statistics										
CPSD 2020-2021	Jan		Feb		Mar		Apr		May	Jun
2021										
Computer Usage	103		63		72					
Reference Questions	110		52		127					
Other Questions	223		181		253					
Virtual Program Views	1408		1343		1118					
Virtual Sessions	22		19		20					
Program, In House Attendance	1447		1584		1260					
Program, In House Sessions	27		23		12					
Offsite Attendance	0		15		282					
Offsite Sessions	0		1		3					
Additional Floor Stats:										
Crafts to Go	415		463		636					
In-person visits	845		733		947					
Books to Go	257		268		-					

Statistics										
CPSD 2020-2021	July		Aug		Sept		Oct		Nov	Dec
2020										
Computer Usage	19		79		109		147		101	82
Reference Questions	90		95		80		87		137	119
Other Questions	17		156		117		226		243	272
Virtual Program Views	1873		1175		1277		1851		1784	1265
Virtual Sessions	16		9		11		18		17	20
Program, In House Attendance	125		589		99		177		508	1031
Program, In House Sessions	80		32		56		20		16	25
Offsite Attendance	0		12		25		523		91	38
Offsite Sessions	0		2		6		8		5	3
Additional Floor Stats:										
Crafts to Go	207		285		250		255		291	360
In-person visits	287		744		911		880		817	795
Books to Go	-		-		-		-		101	66

March 2021

Teen Services Department

Submitted by Erika Irish

Statistical Information February 2021

Reference Questions: 19

Virtual Programs: 14 Sessions/106 attendees

Information Questions: 189

In-Person Programs: 21 Sessions/19 attendees

Computer Usage: 60 sessions

Floor Statistics: 238

Craft Kits: 19

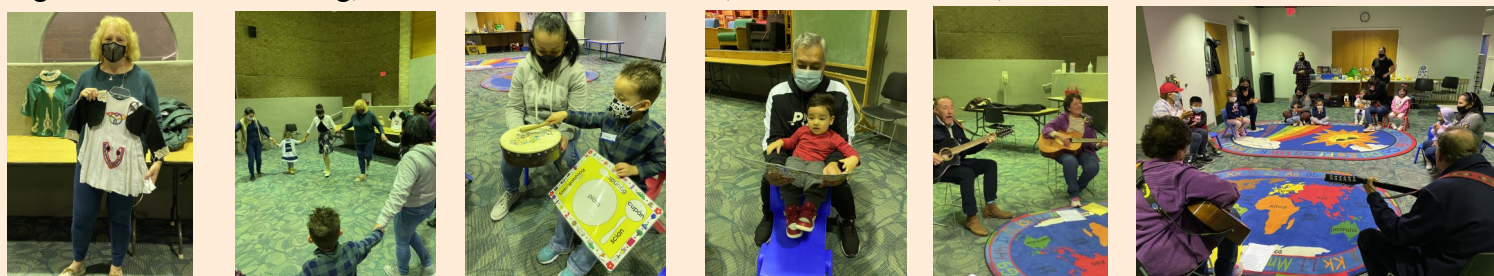
Erica Chandler is in charge of our Grab and Go crafts, the most popular by far have been the slime kit. They are so popular in fact that she is going to be doing a slime subscription box. Each month teens can register for and pick up a box full of slime ingredients, instructions and other goodies.

Samantha Quinn is beginning a subscription book box program, called Nose in a Book boxes. Nose in a Book Boxes are now available for free with your library card! Each month will have a different book along with other goodies. March's title is My Hero Academia Vol.1 and will include a 3D printed object, a bookmark and a pencil as well as some other goodies. Boxes can be picked up starting March 1st. I am happy to report that registration is full for this opportunity.

I am in the process of creating a small teen makerspace to hopefully draw in more teens. We will have a cricut, heat press, sewing machine and our button maker available. When we have put the button maker out in the past the teens were very excited to be able to use it. It is my hope that the teens will be excited to use the other machines as well.

Community Family Literacy Project

The Community Family Literacy Project, Inc. is a 501c3 organization that works in conjunction with the MMSCL Literacy Department. It is made of a 6 person steering committee that meets twice per year to review and plan programs, approve funds, and support literacy in our community through events, book donations, scholarships, and more. Two committee members recently stopped by our Family Literacy sessions to enhance and enrich the day's lessons. Kate Browning visited around St. Patrick's Day to share aspects of her Irish culture such as music, dolls, traditional clothing, instruments, and more. Diana and Jim Davies, "Jimmy and Dee," brought their guitars and sang songs such as the ABC song, Twinkle Twinkle Little Star, Mexican Hat Dance, and Cielito Lindo.



National Library Week

National Library Week 2021 was April 4-10th, the perfect time to celebrate libraries, library services, staff, and patrons! This year's theme was Welcome to Your Library. The Literacy Department made a video to take you behind the scenes and meet our staff. Take a glimpse into parts of our day as we work hard to serve our community. We are thankful for our patrons and applaud their efforts to live, work, and study in this country. We're happy to be a part of their journey! [Click here](#) to watch our video on YouTube.



Friendly Spanish Conversation

Friendly Spanish Conversation was always a popular in-person program. We went virtual for the first time in January-February for a six week session of classes. A new 6 week session started in this month. Instructor, Ms. Josmary, is from Venezuela. She teaches practical and user friendly words, phrases, and grammar. Students are learning and practicing how to ask and answer questions while incorporating important vocabulary.



Monthly Statistics for March

Virtual Attendance: 551
 Virtual Sessions: 51
 In-Person Attendance (adults): 141
 In-Person Attendance (children): 42
 In-Person Sessions: 27

April 2021

Compiled by: Stephen Burg

This past month the Digital Services Department once again began offering in-person one-on-one tech help appointments for patrons. We conducted 9 one-on-one tech help appointments this pass month covering a wide variety of topics. The department continues to curate the library's social media platforms. Sara is having biweekly marketing meetings to help coordinate social media posts and help encourage staff to create even more engaging content for our social media pages.

Equipment Circulation in March 2021	CHKOUTS	RENEWALS
Unique Item 3 (Item C) Hotspots and Chromecasts	16	1
Unique Item 4 (Item C) Go Pro and iPads	1	1

Digital Services March Stats

Facebook	
page views	1068
post reach	10271
Engagement	4024
Instagram	
reach	789
Impressions	2046
Followers	811
YouTube	March
views	3649
Chat/Text Ref	
text/email	63
overdrive	
ebooks	3859
audio books	1550
flipster	
online views	
Freegal	
downloads	244
streamed	1663
both:	1907
Hoopla	
new patrons	5
check outs	724
Kanopy	
downloads	125
HOOPLA + KANOPY:	849

[illegible]

	A	B	C	D	E	F	G	H	I
1	REPORT OF PERSONNEL CHANGES						DATE PREPARED:		
2	SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						04/26/21		
3	JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						Page 2 of 2		
4	NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT	
5									
6	RL	Wischhusen, William		Custodial Worker II	\$ 58,143.78		04/13/21		
7									
8	APT	Wischhusen, William		Custodial Worker I	\$24.14/HR	Up to 17.5 Hrs.	04/14/21		
9									
10									
11									
12									
13									
14									
15	DID YOU:	1. Submit a Duties Statement for all new positions or when refilling those for which DS is				The above changes are hereby certified as			
16		over five years old?				being in accordance with Civil Service			
17		2. Request and canvas an eligible list for all competitive positions?				requirements.			
18		3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive							
19		appointments? Fill in jurisdiction and appointment date at bottom of application							
20		4. Submit a personnel change on the previous incumbent shown above?							
21	<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED					
22	<input type="checkbox"/>	APPROVED AS NOTED			Signature of Appointing Authority				
23									