

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

February 22, 2021

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. C R S
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CONTRACTS / RENEWALS

D. PROPERTY TAX CAP – FISCAL YEAR ENDING 2022

E. EASEMENT AGREEMENT WITH WILLIAM FLOYD DISTRICT

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

MARCH 08, 2021 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF FEBRUARY 8, 2021 BOARD MEETING

*****MEETINGS HELD REMOTELY***
(In accordance with NYS Executive Order 202)**

Trustee Maiorana called the meeting to order at 7:01pm.

Present were Trustees Maiorana, Dubois, Marks, Gross, Director Rosalia, Business Manager Nowak and Secretary Prevete. Assistant Director D'Amato arrived at 7:03pm. Trustee Furnari arrived in Executive Session.

PRESENT

**CONTRACTS/
RENEWALS**

Motion by Dubois, second by Marks, to approve the amended agreement with Residential Fences for the removal and installation of both temporary and permanent fencing at the Moriches Branch at a cost of approximately \$33,219. Carried 4-0.

**RESIDENTIAL
FENCES CORP.**

Motion by Gross, second by Dubois, to adopt a bi-weekly board meeting schedule until further notice. Carried 4-0.

**AMENDED BOARD
MEETING
CALENDAR**

Motion by Marks, second by Gross, to move into Executive Session at 7:04pm to discuss a contractual matter. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Gross, second by Dubois, to leave Executive Session at 9:20pm. Carried 5-0.

Motion by Furnari, second by Marks, to adjourn the meeting at 9:20pm. Carried 5-0,

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF JANUARY 25, 2021 BOARD MEETING

*****MEETINGS HELD REMOTELY*****

(In accordance with NYS Executive Order 202)

Trustee Maiorana called the meeting to order at 7:00pm.

Present were Trustees Maiorana, Dubois, Furnari, Marks, Gross, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak and Secretary Prevete.

PRESENT

Motion by Dubois, second by Marks, to accept the minutes of the December 21, 2020 meeting of the Board of Trustees. Carried 5-0.

MINUTES

Motion by Furnari, second by Gross, to accept the minutes of the January 11, 2021 meeting of the Board of Trustees. Carried 5-0.

Motion by Marks, second by Dubois, to approve the Operating Fund Schedule of Claims dated 01/25/2021; Prepay Payables Warrant #1 \$21,061.24; Payables Warrant #2 \$132,527.10; Payroll Warrant W. E. 12/21/2020 \$157,753.03; Payroll Benefits Warrant \$92,635.62; Payroll Warrant W.E. 01/5/2021 \$152,465.45; Payroll Benefits Warrant \$15,315.84; Payroll Warrant W.E. 01/19/2021 \$159,083.86; Payroll Benefits Warrant \$92,172.94. Carried 5-0.

**SCHEDULE
OF CLAIMS**

Motion by Dubois, second by Gross, to approve the Operating Financial Reports for December 2020. Carried 5-0.

**FINANCIAL
REPORTS**

Motion by Gross, second by Dubois, to approve the Capital Fund Financial Report for December 2020. Carried 5-0.

The Director reported that the Library received the executed temporary access agreement with William Floyd School District. Pattersquash Creek has asked for a meeting with Rudy Sunderman to establish a crosswalk on Neighborhood Road going to the library. Planning for the 2 branches IT and electrical systems (ie: security cameras, door access, etc...) are being fine tuned. Mastic Beach is a little ahead of Moriches and ready to go to bid on any interior and outdoor demolition. Information on the bids will be posted on our Website (buildinginfo.communitylibrary.org/bids) and published in our legal newspapers (South Shore Press & the Advance). We sent a letter to all local elected officials to become familiar with the project

**DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

either on site or virtually to keep it on their radar when we seek available grant money. After 30 years with the library, Janet Austin retired earlier this month and we congratulate her on that! Monitoring employees with regard to COVID staff reporting positive, family members, ... having had three recent cases in house. Lastly, I'm recommending that we adopt another few months of bi-monthly board meetings to stay current with building project workflow.

The Assistant Director reported that April 6, 2021 will be the Annual Budget/Trustee Vote and that preparations have begun for an in person vote. A calendar has been set-up for when petitions, absentee ballots, translation for Spanish ballots and legal notices will be available. Our first legal notice will be published in February and appear in the February Newsletter as well.

ASS'T DIRETOR'S REPORT

The Business Manager said that this is a very busy time of the calendar year with end of the year staff W2s that were distributed at the end of last week. The 1095 forms will be offered soon as well, probably by months end and our 1099 forms to library contractors will be issued by the end of the week. In January, we generally begin to see tax receipts from the school district and have received approximately 4 million in said receipts as of 1/25/21. Awarded work to switch over our telecommunications system. In addition to regular activities the uptick in COVID has added to the work load. Lastly, we have been ironing out some last minute contractual issues with CSEA.

BUSINESS MNGR'S REPORT

Motion by Furnari, second by Gross, to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

RECOMMENDED PERSONNEL CHANGES

CONTRACTS/ RENEWALS

Motion by Dubois, second by Marks, to approve the renewal agreement with LinkedIn for an annual subscription to their Lynda.com product running from February 2021 through February 2022 at a cost of \$13,125.00. Carried 5-0.

LINKEDIN (LYNDA.COM)

DRAFT - UNAPPROVED

Motion by Furnari, second by Dubois, to approve the agreement with Lynch Energy Solutions to act as our LEED Commissioning Agent for the Mastic Beach Branch at a cost of \$16,231.25. Carried 5-0.

**LYNCH ENERGY
SOLUTIONS**

Motion by Gross, second by Dubois, to approve the agreement with Lynch Energy Solutions to act as our LEED Commissioning Agent for the Moriches Branch at a cost of \$18,500.00. Carried 5-0.

Motion by Furnari, second by Dubois, to accept the Community Family Literacy Project, Inc. 2nd Quarter Financial Statement dated 12/31/20 as prepared by Treasurer Toni Witham, and presented by Director Rosalia. Carried 5-0.

**FINANCIAL
STATEMENTS —
COMMUNITY
FAMILY LITERACY**

Motion by Dubois, second by Furnari, to accept the voluntary separation agreement with CSEA.
Carried 5-0.

INCENTIVE

Motion by Dubois, second by Furnari, to authorize the Director to bid demolition work needed at Mastic Beach. Carried 5-0.

**MASTIC BEACH
DEMOLITION BID**

Motion by Gross, second by Dubois, to move into Executive Session at 7:27pm to discuss a CSEA contractual matter. Carried 5-0.

**EXECUTIVE
SESSION**

Motion by Dubois, second by Marks, to leave Executive Session at 8:20pm. Carried 5-0.

Motion by Gross, second by Dubois, to adjourn the meeting at 8:20pm.
Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JANUARY 2021

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
January 2021

PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
MONEY MARKET	\$ 1,082,843.20	\$ 4,283,864.34	\$ 590,866.43	\$ 725.81	\$ 4,776,566.92
CREDIT CARD M.M.	\$ 406,231.86	\$ 676.96	\$ 165.13	\$ 103.57	\$ 406,847.26
OPERATING	\$ 117,266.37	\$ 154,930.02	\$ 65,638.22	\$ 28.29	\$ 206,586.46
PAYROLL	\$ 32,383.53	\$ 437,304.84	\$ 431,573.35	\$ -	\$ 38,115.02
					<u>\$ 5,428,115.66</u>

PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Denitrification System	Sept. 2021	12 Months	0.30%	\$ 14,350.00
			TOTAL INVESTMENTS:	<u>\$ 14,350.00</u>
			TOTAL CASH & INVESTMENTS:	<u><u>\$ 5,442,465.66</u></u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2020 through January 2021

									TOTAL		
									Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense											
Income											
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	4,281,436.31	4,281,436.31	9,578,000.00	-5,296,563.69	44.7%
2082 · FINES AND FEES	93.33	50.88	83.96	314.50	60.89	99.97	375.38	1,078.91	1,000.00	78.91	107.89%
2360 · CONTRACTS WITH OTHER LIBR.	255,521.37	0.00	0.00	0.00	0.00	0.00	0.00	255,521.37	255,000.00	521.37	100.2%
2401 · INTEREST	1,566.72	1,922.80	1,187.53	1,002.98	383.77	447.79	641.40	7,152.99	35,000.00	-27,847.01	20.44%
2650 · SALES OF EXCESS MATERIAL	-27.00	5.00	16.00	16.00	16.00	12.00	2.10	40.10			
2670 · SALES OF BOOKS	0.00	0.00	452.39	0.00	175.44	0.00	0.00	627.83			
2690 · OTHER COMPENSATION	0.00	0.00	0.00	563.50	0.00	0.00	0.00	563.50			
2705 · GIFTS AND DONATIONS	0.00	0.00	0.00	0.00	0.00	3.00	0.00	3.00			
2760 · SYSTEM & STATE AID	0.00	0.00	0.00	10,254.22	0.00	0.00	0.00	10,254.22	15,000.00	-4,745.78	68.36%
2770 · UNCLASSIFIED REVENUE	0.00	0.00	3.50	14.10	0.00	0.00	4.60	22.20			
2771 · COPIER REVENUE - CONTRACT (R)	230.70	365.94	756.10	915.65	643.75	462.95	1,341.05	4,716.14	15,000.00	-10,283.86	31.44%
2771A · COPIER REVENUE - INHOUSE (N)	0.00	0.00	0.00	0.00	0.00	0.00	226.16	226.16			
2772 · READER-PRINTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
2772A · ADULT-ADULT PRINTER	150.00	51.00	213.00	162.00	117.00	124.00	421.52	1,238.52			
2800 · PROGRAM RECEIPTS											
2805 · Program Receipts - Adult	-198.50	0.00	0.00	117.00	13.00	91.00	104.00	126.50			
2820 · Venue Resales	220.00	340.00	280.00	40.00	200.00	-1,860.00	600.00	-180.00			
2800 · PROGRAM RECEIPTS - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · PROGRAM RECEIPTS	21.50	340.00	280.00	157.00	213.00	-1,769.00	704.00	-53.50	15,000.00	-15,053.50	-0.36%
2999 · Lost Books	7.95	0.00	12.99	0.00	10.00	92.98	201.35	325.27			
Total Income	257,564.57	2,735.62	3,005.47	13,399.95	1,619.85	-526.31	4,285,353.87	4,563,153.02	9,924,000.00	-5,360,846.98	45.98%
Gross Profit	257,564.57	2,735.62	3,005.47	13,399.95	1,619.85	-526.31	4,285,353.87	4,563,153.02	9,924,000.00	-5,360,846.98	45.98%
Expense											
6000 · SALARIES AND WAGES											

									TOTAL		
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
6141 · PROFESSIONAL SALARIES											
6141A · PROFESSIONAL (ADULT)	38,251.44	38,674.63	38,541.29	58,751.84	39,752.34	41,955.98	38,876.23	294,803.75	581,361.00	-286,557.25	50.71%
6141C · PROFESSIONAL (C&P)	32,029.40	32,309.36	32,591.33	49,844.63	33,469.15	35,090.37	34,287.72	249,621.96	473,285.00	-223,663.04	52.74%
6141D · PROFESSIONAL (DIGITAL)	12,247.30	13,045.93	13,201.94	19,920.63	13,440.38	13,551.71	12,693.90	98,101.79	232,586.00	-134,484.21	42.18%
6141N · PROFESSIONAL (TEEN)	21,665.81	21,449.47	21,996.44	33,781.38	22,600.89	23,777.05	22,868.44	168,139.48	285,504.00	-117,364.52	58.89%
6141S · COMM SERV LIBR (SVC)	8,531.84	8,634.22	8,736.60	13,104.90	8,736.60	8,736.60	8,836.60	65,317.36	113,132.00	-47,814.64	57.74%
6141T · PROFESSIONAL (TECH)	9,376.19	9,315.87	9,434.95	13,585.71	8,888.23	9,765.40	9,776.65	70,143.00	156,218.00	-86,075.00	44.9%
Total 6141 · PROFESSIONAL SALARIES	122,101.98	123,429.48	124,502.55	188,989.09	126,887.59	132,877.11	127,339.54	946,127.34	1,842,086.00	-895,958.66	51.36%
6142 · CLERICAL SALARIES											
6142A · CLERICAL (ADULT)	15,769.71	15,772.67	14,116.40	21,229.87	14,528.35	15,262.09	14,054.49	110,733.58	321,100.00	-210,366.42	34.49%
6142C · CLERICAL (C&P)	25,332.21	24,843.59	24,425.02	33,242.96	21,482.00	23,632.31	20,488.32	173,446.41	378,013.00	-204,566.59	45.88%
6142D · CLERICAL (DIGITAL)	5,919.02	5,980.97	6,045.80	9,123.97	6,363.45	6,752.73	5,325.48	45,511.42	54,387.00	-8,875.58	83.68%
6142G · CLERICAL (GEN)	9,000.22	9,077.36	9,303.99	13,760.14	9,224.44	9,498.52	9,490.65	69,355.32	118,695.00	-49,339.68	58.43%
6142L · CLERICAL (LIT)	13,945.32	14,819.18	13,993.95	23,004.03	15,456.87	16,574.40	15,632.57	113,426.32	193,945.00	-80,518.68	58.48%
6142N · CLERICAL (TEEN)	4,515.54	4,974.71	5,322.60	7,091.57	4,607.95	5,968.33	4,763.44	37,244.14	76,376.00	-39,131.86	48.76%
6142R · CLERICAL (CIRC)	16,129.47	16,287.57	16,038.16	23,279.40	15,465.66	17,246.30	17,841.90	122,288.46	227,067.00	-104,778.54	53.86%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	7,952.03	8,198.64	7,793.47	11,543.09	9,607.76	8,576.01	7,112.90	60,783.90	107,864.00	-47,080.10	56.35%
6142X · CLERICAL (WIRES)	1,966.31	2,030.24	1,929.29	2,932.63	1,993.23	2,794.06	1,464.16	15,109.92	23,410.00	-8,300.08	64.55%
Total 6142 · CLERICAL SALARIES	100,529.83	101,984.93	98,968.68	145,207.66	98,729.71	106,304.75	96,173.91	747,899.47	1,500,857.00	-752,957.53	49.83%
6143 · PAGE SALARIES											
6143A · PAGE (ADULT)	13,926.25	14,408.19	13,238.25	21,660.55	15,471.70	17,817.61	14,117.82	110,640.37	223,948.00	-113,307.63	49.4%
6143C · PAGE (C&P)	13,005.46	13,160.97	13,337.88	21,075.67	14,336.40	17,231.77	12,008.32	104,156.47	167,964.00	-63,807.53	62.01%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	598.00	789.30	736.68	858.00	854.75	993.79	767.00	5,597.52	8,268.00	-2,670.48	67.7%
6143N · PAGE (TEEN)	871.00	955.37	926.25	1,215.50	695.50	1,010.50	663.00	6,337.12	14,191.00	-7,853.88	44.66%
6143R · PAGE (CIRC)	1,846.00	1,839.50	1,847.63	3,186.63	2,653.63	3,091.91	1,824.03	16,289.33	37,251.00	-20,961.67	43.73%
6143T · PAGE (TECH)	312.00	195.00	312.00	838.50	689.00	631.10	553.00	3,530.60	40,628.00	-37,097.40	8.69%
Total 6143 · PAGE SALARIES	30,558.71	31,348.33	30,398.69	48,834.85	34,700.98	40,776.68	29,933.17	246,551.41	492,250.00	-245,698.59	50.09%
6144 · CUSTODIAL											

	TOTAL										
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
6144G · CUSTODIAL	16,305.02	15,988.49	16,439.18	27,928.78	20,205.50	20,751.01	18,278.58	135,896.56	254,164.00	-118,267.44	53.47%
Total 6144 · CUSTODIAL	16,305.02	15,988.49	16,439.18	27,928.78	20,205.50	20,751.01	18,278.58	135,896.56	254,164.00	-118,267.44	53.47%
6145 · SECURITY											
6145G · SECURITY	16,555.08	16,285.40	17,274.59	29,594.07	21,055.96	19,821.17	18,399.28	138,985.55	251,558.00	-112,572.45	55.25%
Total 6145 · SECURITY	16,555.08	16,285.40	17,274.59	29,594.07	21,055.96	19,821.17	18,399.28	138,985.55	251,558.00	-112,572.45	55.25%
6146 · TECHNICIAN											
6146W · TECHNICAL (WIRES)	7,820.86	7,878.03	7,905.17	12,048.33	8,235.50	8,456.11	8,578.77	60,922.77	132,452.00	-71,529.23	46.0%
Total 6146 · TECHNICIAN	7,820.86	7,878.03	7,905.17	12,048.33	8,235.50	8,456.11	8,578.77	60,922.77	132,452.00	-71,529.23	46.0%
6147 · ADMINISTRATIVE											
Total 6147 · ADMINISTRATIVE	30,298.19	22,875.62	23,146.88	34,720.32	23,146.88	23,146.88	23,146.88	180,481.65	396,634.00	-216,152.35	45.5%
Total 6000 · SALARIES AND WAGES	324,169.67	319,790.28	318,635.74	487,323.10	332,962.12	352,133.71	321,850.13	2,456,864.75	4,870,001.00	-2,413,136.25	50.45%
6200 · EMPLOYEE BENEFITS											
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	576,025.00	0.00	576,025.00	576,000.00	25.00	100.0%
9030 · SOCIAL SECURITY	24,007.48	23,672.46	23,584.44	34,975.03	23,825.31	25,285.39	23,815.09	179,165.20	355,000.00	-175,834.80	50.47%
9040 · WORKERS' COMPENSATION	6,480.00	0.00	0.00	0.00	0.00	-6,552.00	0.00	-72.00	61,500.00	-61,572.00	-0.12%
9050 · UNEMPLOYMENT INSURANCE	4,527.43	0.00	0.00	1,062.63	0.00	0.00	0.00	5,590.06	3,500.00	2,090.06	159.72%
9055 · DISABILITY INSURANCE	1,417.08	1,452.69	1,440.74	1,440.74	1,514.40	1,475.57	1,475.57	10,216.79	20,000.00	-9,783.21	51.08%
9060 · MEDICAL INSURANCE	58,938.46	68,579.87	68,419.46	69,544.59	70,494.18	72,432.71	72,495.96	480,905.23	875,000.00	-394,094.77	54.96%
Total 6200 · EMPLOYEE BENEFITS	95,370.45	93,705.02	93,444.64	107,022.99	95,833.89	668,666.67	97,786.62	1,251,830.28	1,891,000.00	-639,169.72	66.2%
6410A · BOOKS (ADULT)											
6410A.e · E-BOOKS (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410A · BOOKS (ADULT) - Other	6,523.75	3,345.12	4,699.89	4,177.25	2,894.26	3,153.00	3,199.15	27,992.42	150,000.00	-122,007.58	18.66%
Total 6410A · BOOKS (ADULT)	6,523.75	3,345.12	4,699.89	4,177.25	2,894.26	3,153.00	3,199.15	27,992.42	150,000.00	-122,007.58	18.66%
6410C · BOOKS (C&P)											
6410C.e · E-BOOKS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410C · BOOKS (C&P) - Other	1,118.07	853.71	2,022.88	1,069.70	1,338.18	2,554.68	1,797.14	10,754.36	70,000.00	-59,245.64	15.36%
Total 6410C · BOOKS (C&P)	1,118.07	853.71	2,022.88	1,069.70	1,338.18	2,554.68	1,797.14	10,754.36	70,000.00	-59,245.64	15.36%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)											

	TOTAL										
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
6410N.e · E-BOOKS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410N · BOOKS (TEEN) - Other	79.48	684.90	663.48	432.94	302.97	192.30	877.46	3,233.53	22,000.00	-18,766.47	14.7%
Total 6410N · BOOKS (TEEN)	79.48	684.90	663.48	432.94	302.97	192.30	877.46	3,233.53	22,000.00	-18,766.47	14.7%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
6411A · MICRO/REF CD (ADULT)	1,375.20	580.51	5,876.76	3,612.44	4,035.81	1,579.60	3,970.36	21,030.68	45,000.00	-23,969.32	46.74%
6411C · MICRO/REF CD (C&P)	532.16	2,529.41	5,732.83	1,745.96	1,587.86	1,479.76	800.89	14,408.87	15,000.00	-591.13	96.06%
6411N · MICRO/REF CD (TEEN)	133.03	116.10	5,489.95	986.93	1,393.52	1,180.18	100.47	9,400.18	15,000.00	-5,599.82	62.67%
6412A · RECORDINGS (ADULT)	1,213.02	1,744.26	1,220.24	886.80	1,123.83	186.92	1,487.55	7,862.62	40,000.00	-32,137.38	19.66%
6412C · RECORDINGS (C&P)	313.45	313.45	0.00	0.00	0.00	0.00	0.00	626.90	10,000.00	-9,373.10	6.27%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6413A · PERIODICALS (ADULT)	0.00	1,533.15	589.38	0.00	2,987.50	650.01	588.00	6,348.04	33,000.00	-26,651.96	19.24%
6413C · PERIODICALS (C&P)	1,954.74	0.00	0.00	0.00	0.00	0.00	0.00	1,954.74	5,000.00	-3,045.26	39.1%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	188.00	0.00	0.00	0.00	188.00	500.00	-312.00	37.6%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	1,222.71	1,317.72	1,688.37	1,358.91	1,567.97	1,412.61	1,710.72	10,279.01	90,000.00	-79,720.99	11.42%
6417C · VIDEOS (C&P)	139.98	935.78	117.82	85.08	35.00	35.00	85.87	1,434.53	15,000.00	-13,565.47	9.56%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	39.99	1,067.08	179.95	1,010.16	429.25	1,180.18	299.06	4,205.67	6,000.00	-1,794.33	70.1%
6419G · SOFTWARE (GEN)	7,000.11	5,436.49	2,633.74	865.50	873.75	2,027.79	4,960.46	23,797.84	25,000.00	-1,202.16	95.19%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	0.00	1,512.00	0.00	0.00	735.67	0.00	0.00	2,247.67	1,500.00	747.67	149.85%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,000.00	-11,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,650.00	-3,650.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	2,294.03	5,044.12	2,303.77	1,082.35	2,151.96	803.52	2,821.04	16,500.79	57,000.00	-40,499.21	28.95%

	TOTAL										
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
6431D · TELECOMMUNICATIONS	3,637.54	3,638.23	3,633.51	3,638.89	4,038.54	3,700.24	3,983.48	26,270.43	57,500.00	-31,229.57	45.69%
6432G · CARTAGE	285.00	285.00	285.00	285.00	285.00	285.00	285.00	1,995.00	3,420.00	-1,425.00	58.33%
6433G · POSTAGE	532.10	2,572.90	2,600.31	2,142.00	4,439.10	2,336.64	2,340.57	16,963.62	52,000.00	-35,036.38	32.62%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6434G · PRINTING (GEN)	0.00	4,449.00	6,881.00	6,881.00	6,881.00	6,881.00	6,881.00	38,854.00	70,000.00	-31,146.00	55.51%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	1,397.70	0.00	1,397.70	3,000.00	-1,602.30	46.59%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	0.00	354.91	174.00	149.00	0.00	0.00	0.00	677.91	5,000.00	-4,322.09	13.56%
6435C · CED, CONF & TRAVEL (C&P)	0.00	354.91	149.00	207.00	0.00	0.00	320.58	1,031.49	7,250.00	-6,218.51	14.23%
6435D · CED, CONF & TRAVEL (ADM)	0.00	394.91	373.00	357.45	0.00	0.00	0.00	1,125.36	25,000.00	-23,874.64	4.5%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	199.00	0.00	348.00	149.00	0.00	0.00	0.00	696.00	10,000.00	-9,304.00	6.96%
6435G · CED, CONF & TRAVEL (GEN)	75.00	354.91	0.00	0.00	0.00	0.00	0.00	429.91	2,000.00	-1,570.09	21.5%
6435L · CED, CONF & TRAVEL (LIT)	0.00	354.91	0.00	0.00	16.56	0.00	0.00	371.47	5,000.00	-4,628.53	7.43%
6435N · CED, CONF & TRAVEL (TEEN)	0.00	354.91	298.00	60.00	0.00	0.00	130.00	842.91	8,500.00	-7,657.09	9.92%
6435R · CED, CONF & TRAVEL (CIRC)	194.17	354.91	0.00	0.00	0.00	0.00	0.00	549.08	4,000.00	-3,450.92	13.73%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	354.91	79.00	0.00	0.00	0.00	0.00	433.91	5,000.00	-4,566.09	8.68%
6435T · CED, CONF & TRAVEL (TECH)	0.00	354.91	0.00	0.00	0.00	0.00	0.00	354.91	5,000.00	-4,645.09	7.1%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	354.91	0.00	0.00	0.00	0.00	0.00	354.91	2,000.00	-1,645.09	17.75%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,995.00	-89,995.00	0.0%
6437A · PROGRAMS (ADULT)	3,200.66	4,158.11	2,683.00	3,613.10	2,800.59	3,442.24	4,286.76	24,184.46	66,000.00	-41,815.54	36.64%
6437C · PROGRAMS (C&P)	1,137.04	2,925.18	1,871.09	8,351.39	1,636.28	2,557.15	3,592.18	22,070.31	105,000.00	-82,929.69	21.02%
6437D · PROGRAMS (DIGITAL)	1,399.33	947.07	1,011.19	1,073.45	1,082.81	1,119.30	1,119.30	7,752.45	10,000.00	-2,247.55	77.53%
6437L · PROGRAMS (LIT)	410.00	2,020.25	382.50	2,312.75	2,536.97	2,882.07	90.00	10,634.54	85,000.00	-74,365.46	12.51%
6437N · PROGRAMS (TEEN)	759.71	1,533.93	1,005.13	1,399.06	816.38	939.38	1,510.75	7,964.34	60,000.00	-52,035.66	13.27%
6437P · PROFESSIONAL FEES											
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,050.00	1,800.00	-750.00	58.33%
643765 · PROMOTION AND PUBLICITY	8,353.84	14,689.97	7,610.00	14,612.12	15,349.86	29,480.14	6,196.92	96,292.85	100,000.00	-3,707.15	96.29%

	TOTAL										
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	2,200.00	0.00	0.00	2,200.00	19,500.00	-17,300.00	11.28%
6437P02 · AUDITOR	0.00	700.00	0.00	0.00	0.00	0.00	0.00	700.00	6,000.00	-5,300.00	11.67%
6437P10 · ELECTION	684.79	0.00	2,378.66	41.26	0.00	0.00	174.54	3,279.25	10,000.00	-6,720.75	32.79%
6437P11 · FSA ADMINISTRATION	137.50	137.50	137.50	137.50	137.50	137.50	140.00	965.00	1,650.00	-685.00	58.49%
6437P12 · PAYROLL SERVICES	1,304.12	1,270.72	1,950.42	1,336.04	1,310.64	1,310.34	2,705.47	11,187.75	22,000.00	-10,812.25	50.85%
6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	0.00	396.63	0.00	0.00	0.00	396.63	500.00	-103.37	79.33%
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6437P17 · TRANSLATION SERVICES	6.50	6.50	6.50	6.50	6.50	6.50	203.71	242.71	150.00	92.71	161.81%
6437P3 · APPRAISAL SERVICES	220.00	0.00	0.00	0.00	0.00	0.00	0.00	220.00	1,500.00	-1,280.00	14.67%
6437P4 · ATTORNEY	11,159.16	2,701.66	4,300.41	2,454.16	2,371.66	2,124.16	10,209.16	35,320.37	75,000.00	-39,679.63	47.09%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	1,705.00	0.00	0.00	0.00	0.00	1,705.00	400.00	1,305.00	426.25%
6437P9 · EAP	7,650.00	0.00	0.00	0.00	0.00	0.00	0.00	7,650.00	7,650.00	0.00	100.0%
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6437P · PROFESSIONAL FEES	29,665.91	19,656.35	18,238.49	19,134.21	21,526.16	33,208.64	19,779.80	161,209.56	249,800.00	-88,590.44	64.54%
6438 · DUES	150.00	0.00	1,010.00	155.00	57.00	519.00	305.00	2,196.00	4,500.00	-2,304.00	48.8%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	9,634.91	3,805.06	3,856.73	4,514.36	6,541.16	1,412.39	4,526.18	34,290.79	65,000.00	-30,709.21	52.76%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	10,904.17	0.00	0.00	10,904.17	0.00	0.00	0.00	21,808.34	45,000.00	-23,191.66	48.46%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.18	1,198.18	378.18	378.18	378.18	378.18	1,103.18	4,192.26	20,000.00	-15,807.74	20.96%
6450E · ELECTRICITY	16,608.24	16,284.15	14,325.69	14,434.53	9,959.22	9,555.18	8,514.51	89,681.52	136,500.00	-46,818.48	65.7%
6450F · FUEL/GAS	288.26	313.29	411.62	823.57	1,430.75	1,741.56	0.00	5,009.05	18,000.00	-12,990.95	27.83%

									TOTAL										
									Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jan 21	Jul '20 - Jan 21	Budget	\$ Over Budget	% of Budget
6450W · WATER									321.24	109.48	0.00	556.53	109.48	0.00	299.23	1,395.96	1,275.00	120.96	109.49%
6451G · CUSTODIAL SUPPLIES									3,042.09	6,121.89	529.33	903.58	514.37	2,423.16	922.64	14,457.06	30,009.00	-15,551.94	48.18%
6452G · BLDG ALTERATION AND MAINT									4,410.68	5,091.69	7,605.42	6,021.50	18,110.50	7,904.53	10,122.48	59,266.80	75,000.00	-15,733.20	79.02%
6454 · INSURANCE									76,515.86	-10,218.25	0.00	-7,567.00	0.00	0.00	0.00	58,730.61	69,000.00	-10,269.39	85.12%
6485G · Bank Fees									384.87	-81.14	180.62	450.09	156.12	169.82	5.36	1,265.74			
69800 · Uncategorized Expenses									0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	999,500.00	-999,500.00	0.0%
7203 · EQUIPMENT - Capital Purchases																			
7203A · EQUIPMENT ADULT									0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
7203C · EQUIPMENT C & P									0.00	115.82	0.00	0.00	0.00	0.00	0.00	115.82	5,000.00	-4,884.18	2.32%
7203D · EQUIPMENT ADMIN									0.00	2,299.50	0.00	0.00	0.00	0.00	0.00	2,299.50	2,500.00	-200.50	91.98%
7203G · EQUIPMENT BUS OFF									0.00	2,299.50	0.00	0.00	0.00	0.00	0.00	2,299.50	7,500.00	-5,200.50	30.66%
7203N · EQUIPMENT TEEN									0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
7203R · EQUIPMENT CIRC									0.00	0.00	0.00	23,340.00	0.00	0.00	0.00	23,340.00	1,000.00	22,340.00	2,334.0%
7203T · EQUIPMENT TECH									0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE									190.70	23.78	0.00	1,513.93	1,179.88	0.00	223.11	3,131.40	100,000.00	-96,868.60	3.13%
Total 7203 · EQUIPMENT - Capital Purchases									190.70	4,738.60	0.00	24,853.93	1,179.88	0.00	223.11	31,186.22	127,000.00	-95,813.78	24.56%
Total Expense									607,804.50	513,647.17	513,609.25	718,029.85	534,749.59	1,120,089.11	512,676.03	4,520,605.50	9,924,000.00	-5,403,394.50	45.55%
Net Ordinary Income									-350,239.93	-510,911.55	-510,603.78	-704,629.90	-533,129.74	-1,120,615.42	3,772,677.84	42,547.52	0.00	42,547.52	100.0%
Other Income/Expense																			
Other Expense																			
7500 · BUILDING IMPROVEMENTS									158,327.57	161,708.00	182,258.35	252,368.48	17,860.36	65,498.95	55,959.14	893,980.85			
Total Other Expense									158,327.57	161,708.00	182,258.35	252,368.48	17,860.36	65,498.95	55,959.14	893,980.85			
Net Other Income									-158,327.57	-161,708.00	-182,258.35	-252,368.48	-17,860.36	-65,498.95	-55,959.14	-893,980.85	0.00	-893,980.85	100.0%
Net Income									-508,567.50	-672,619.55	-692,862.13	-956,998.38	-550,990.10	-1,186,114.37	3,716,718.70	-851,433.33	0.00	-851,433.33	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

JANUARY 2021

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Flushing Bank</u>	XXXXXX082				
July-20		\$ 4,761,512.89	\$ 1,209.89	\$ -	\$ 4,762,722.78
August-20		\$ 4,762,722.78	\$ 1,210.20	\$ -	\$ 4,763,932.98
September-20		\$ 4,763,932.98	\$ 1,171.46	\$ -	\$ 4,765,104.44
October-20		\$ 4,765,104.44	\$ 1,210.81	\$ -	\$ 4,766,315.25
November-20		\$ 4,766,315.25	\$ 1,172.16	\$ -	\$ 4,767,487.41
December-20		\$ 4,767,487.41	\$ 1,211.56	\$ -	\$ 4,768,698.97
January-21		\$ 4,768,698.97	\$ 1,215.19	\$ -	\$ 4,769,914.16
February-21					
March-21					
April-21					
May-21					
June-21					
				Grand Total :	\$ 4,769,914.16

SCHEDULE OF CLAIMS

PRESENTED FEBRUARY 22, 2021

PREPAY PAYABLES WARRANT #1		\$	26,464.22
PAYABLES WARRANT #2		\$	295,189.42
PAYROLL WARRANT W.E.	2/2/2021	\$	156,844.93
PAYROLL BENEFITS WARRANT		\$	9,935.17
PAYROLL WARRANT W.E.	2/16/2021	\$	151,106.58
PAYROLL BENEFITS WARRANT		\$	91,592.21
	Total	\$	731,132.53

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
FEBRUARY 22, 2021
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62607	01/26/2021	Amazon.com	L0225 - FLUSHING BANK - OPERATING	
Bill	011021	01/10/2021		6410A - BOOKS (ADULT)	-320.43
				6410C - BOOKS (C&P)	-89.13
				6410N - BOOKS (TEEN)	-65.33
				6412A - RECORDINGS (ADULT)	-17.04
				6417N - VIDEOS (TEEN)	-293.23
				6437A - PROGRAMS (ADULT)	-41.03
				6437C - PROGRAMS (C&P)	-76.81
TOTAL					-903.00
Bill Pmt -Check	62608	01/26/2021	American Express	L0225 - FLUSHING BANK - OPERATING	
Bill	011421	01/14/2021		6419G - SOFTWARE (GEN)	-2,960.46
				6430G - OFFICE AND LIBRARY SUPPLIES	-403.56
				6431D - TELECOMMUNICATIONS	-20.00
				6433G - POSTAGE	-7.75
				643765 - PROMOTION AND PUBLICITY	-196.92
				6437A - PROGRAMS (ADULT)	-49.00
				6437C - PROGRAMS (C&P)	-264.00
				6437N - PROGRAMS (TEEN)	-48.00
TOTAL					-3,949.69
Bill Pmt -Check	62609	01/26/2021	Optimum / Cablevision	L0225 - FLUSHING BANK - OPERATING	
Bill	0123-022221	01/23/2021		6431D - TELECOMMUNICATIONS	-138.61
TOTAL					-138.61

Mastics Moriches Shirley Community Library
FEBRUARY 22, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62610	01/26/2021	Xerox Financial Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	2446648	01/12/2021		6439G · EQUIPMENT R & M (GEN)	-2,562.72
TOTAL						-2,562.72
	Bill Pmt -Check	62611	01/26/2021	Postmaster MasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	NL022021	01/26/2021		6433G · POSTAGE	-2,066.97
TOTAL						-2,066.97
	Bill Pmt -Check	62612	01/26/2021	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	121620--011821	01/18/2021		6450E · ELECTRICITY	-951.17
TOTAL						-951.17
	Bill Pmt -Check	62613	01/29/2021	Quadient Leasing USA, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	N8694104	01/26/2021		6439G · EQUIPMENT R & M (GEN)	-564.51
TOTAL						-564.51
	Bill Pmt -Check	62614	01/29/2021	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	012421	01/24/2021		6437D · PROGRAMS (DIGITAL)	-1,119.30
TOTAL						-1,119.30
	Bill Pmt -Check	62615	02/04/2021	Crown Castle Fiber LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	772463	02/01/2021		6431D · TELECOMMUNICATIONS	-2,695.00
TOTAL						-2,695.00

Mastics Moriches Shirley Community Library
FEBRUARY 22, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62616	02/04/2021	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	012021	01/20/2021		6451G · CUSTODIAL SUPPLIES	-12.81
TOTAL						-12.81
	Bill Pmt -Check	62617	02/04/2021	National Grid	L0225 · FLUSHING BANK - OPERATING	
	Bill	12/30/20--01/29/21	02/04/2021		6450F · FUEL/GAS	-1,816.59
TOTAL						-1,816.59
	Bill Pmt -Check	62618	02/10/2021	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
	Bill	01/26/21 refill	01/31/2021		6433G · POSTAGE	-250.00
TOTAL						-250.00
	Bill Pmt -Check	62619	02/10/2021	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	BldgRenov 12/31/20	12/31/2020		6452G · BLDG ALTERATION AND MAINT	-443.21
TOTAL						-443.21
	Bill Pmt -Check	62620	02/11/2021	PSEG	L0225 · FLUSHING BANK - OPERATING	
	Bill	0107--020421	02/04/2021		6450E · ELECTRICITY	-6,183.08
TOTAL						-6,183.08
	Bill Pmt -Check	62621	02/11/2021	Suffolk County Water Authority - Neighbor	L0225 · FLUSHING BANK - OPERATING	
	Bill	110320--020321	02/03/2021		6450W · WATER	-47.91
TOTAL						-47.91

Mastics Moriches Shirley Community Library
FEBRUARY 22, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62622	02/11/2021	Suffolk County Water Authority - Neighbor	L0225 - FLUSHING BANK - OPERATING	
	Bill	020321 FireLine	02/03/2021		6450W - WATER	-61.57
TOTAL						-61.57
	Bill Pmt -Check	62623	02/16/2021	Optimum / Cablevision	L0225 - FLUSHING BANK - OPERATING	
	Bill	021621--031521	02/16/2021		6431D - TELECOMMUNICATIONS	-793.71
TOTAL						-793.71
	Bill Pmt -Check	62624	02/16/2021	Sam's Club	L0225 - FLUSHING BANK - OPERATING	
	Bill	020821	02/08/2021		6437C - PROGRAMS (C&P)	-52.94
					6437N - PROGRAMS (TEEN)	-108.96
TOTAL						-161.90
	Bill Pmt -Check	62625	02/17/2021	Suffolk County Water Authority	L0225 - FLUSHING BANK - OPERATING	
	Bill	012921	01/29/2021		6450W - WATER	-299.23
TOTAL						-299.23

Mastics Moriches Shirley Community Library
FEBRUARY 22, 2021
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62626	02/17/2021	American Express	L0225 · FLUSHING BANK - OPERATING	
Bill	021121	02/11/2021		6411C · MICRO/REF CD (C&P)	-59.99
				6419G · SOFTWARE (GEN)	-728.06
				6430G · OFFICE AND LIBRARY SUPPLIES	-319.76
				6431D · TELECOMMUNICATIONS	-20.00
				6433G · POSTAGE	-7.95
				643765 · PROMOTION AND PUBLICITY	-218.08
				6437C · PROGRAMS (C&P)	-24.00
				6437N · PROGRAMS (TEEN)	-4.60
				6450F · FUEL/GAS	-60.80
TOTAL					-1,443.24

TOTAL **-26,464.22**

I hereby certify that at a meeting on February 22, 2021
the above vouchers were approved and authorized.

Signed:_____

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62627	02/22/2021	Advanced Plant Care, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	26283	02/01/2021		643760 - PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	62628	02/22/2021	All Out Fire	L0225 - FLUSHING BANK - OPERATING	
	Bill	29454	01/29/2021		6452G - BLDG ALTERATION AND MAINT	-165.00
	Bill	29516	02/12/2021		6452G - BLDG ALTERATION AND MAINT	-110.00
TOTAL						-275.00
	Bill Pmt -Check	62629	02/22/2021	Andriola's Cesspool Service, Inc.	L0225 - FLUSHING BANK - OPERATING	
	Bill	8526	01/29/2021		6452G - BLDG ALTERATION AND MAINT	-858.00
TOTAL						-858.00
	Bill Pmt -Check	62630	02/22/2021	Baker & Taylor	L0225 - FLUSHING BANK - OPERATING	
	Bill	5016656585	01/12/2021		6410A - BOOKS (ADULT)	-782.66
	Bill	5016684717	01/21/2021		6410A - BOOKS (ADULT)	-428.72
	Bill	5016695344	01/21/2021		6410A - BOOKS (ADULT)	-198.41
	Bill	5016629276	01/22/2021		6410N - BOOKS (TEEN)	-381.53
	Bill	5016663041	01/27/2021		6410A - BOOKS (ADULT)	-245.56
	Bill	5016656871	01/29/2021		6410N - BOOKS (TEEN)	-144.07
	Bill	5016671095	01/29/2021		6410N - BOOKS (TEEN)	-161.45
	Bill	5016675878	01/29/2021		6410N - BOOKS (TEEN)	-123.78
	Bill	5016712807	02/03/2021		6410A - BOOKS (ADULT)	-577.55
	Bill	5016727316	02/05/2021		6410A - BOOKS (ADULT)	-438.68
TOTAL						-3,482.41

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62631	02/22/2021	Barbecho, Ana C.	L0225 · FLUSHING BANK - OPERATING	
	Bill	020521	02/05/2021		6437L · PROGRAMS (LIT)	-242.00
TOTAL						-242.00
	Bill Pmt -Check	62632	02/22/2021	Barrett Bonacci & VanWeele, PC	L0225 · FLUSHING BANK - OPERATING	
	Bill	72848	01/22/2021		7500 · BUILDING IMPROVEMENTS	-5,100.00
TOTAL						-5,100.00
	Bill Pmt -Check	62633	02/22/2021	Blackstone Publishing	L0225 · FLUSHING BANK - OPERATING	
	Bill	1199931	01/12/2021		6412A · RECORDINGS (ADULT)	-414.38
	Bill	1200910	01/12/2021		6412A · RECORDINGS (ADULT)	-157.20
	Bill	1201481	01/15/2021		6417A · VIDEOS (ADULT)	-41.60
TOTAL						-613.18
	Bill Pmt -Check	62634	02/22/2021	Bold Systems, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	70423677	02/01/2021		6437P10 · ELECTION	-2,080.30
TOTAL						-2,080.30
	Bill Pmt -Check	62635	02/22/2021	Carrozza, Diane	L0225 · FLUSHING BANK - OPERATING	
	Bill	012921	01/29/2021		6433G · POSTAGE	-15.85
TOTAL						-15.85

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62636	02/22/2021	Cassone Leasing, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	852286	02/01/2021		7500 · BUILDING IMPROVEMENTS	-485.00
TOTAL						-485.00
	Bill Pmt -Check	62637	02/22/2021	CDW Government, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	4131823	11/12/2020		7203W · EQUIPMENT WIRE	-397.86
	Bill	4547899	11/21/2020		7203W · EQUIPMENT WIRE	-782.02
	Bill	6240957	01/06/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-980.28
	Bill	6857044	01/19/2021		7203W · EQUIPMENT WIRE	-223.11
	Bill	7267820	01/27/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-326.01
	Bill	7463014	02/01/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-1,894.80
TOTAL						-4,604.08
	Bill Pmt -Check	62638	02/22/2021	Center Point Large Print	L0225 · FLUSHING BANK - OPERATING	
	Bill	1822074	02/01/2021		6410A · BOOKS (ADULT)	-413.12
TOTAL						-413.12
	Bill Pmt -Check	62639	02/22/2021	Chamber of Commerce of the Mastics & Shir	L0225 · FLUSHING BANK - OPERATING	
	Bill	2021 membership dues	01/22/2021		6438 · DUES	-125.00
TOTAL						-125.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62640	02/22/2021	Colonial Youth & Family Services Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	011921	01/19/2021		6437A · PROGRAMS (ADULT)	-45.00
Bill	012621	01/26/2021		6437A · PROGRAMS (ADULT)	-45.00
Bill	020921	02/09/2021		6437A · PROGRAMS (ADULT)	-45.00
TOTAL					<u>-135.00</u>
Bill Pmt -Check	62641	02/22/2021	Colson, Doris J.	L0225 - FLUSHING BANK - OPERATING	
Bill	020221	02/02/2021		6437L · PROGRAMS (LIT)	-228.00
TOTAL					<u>-228.00</u>
Bill Pmt -Check	62642	02/22/2021	Cueva, Daniel S.	L0225 - FLUSHING BANK - OPERATING	
Bill	012121	01/21/2021		6437L · PROGRAMS (LIT)	-90.00
TOTAL					<u>-90.00</u>
Bill Pmt -Check	62643	02/22/2021	Currao-McAleavey, Carmella	L0225 - FLUSHING BANK - OPERATING	
Bill	012121 teens	01/21/2021		6437N · PROGRAMS (TEEN)	-100.00
Bill	012121 adults	01/21/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	012821 teens	01/28/2021		6437N · PROGRAMS (TEEN)	-100.00
Bill	012821 adults	01/28/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	020421 adults	02/04/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	020421 teens	02/04/2021		6437N · PROGRAMS (TEEN)	-100.00
Bill	021121 adults	02/11/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	021121 teens	02/11/2021		6437N · PROGRAMS (TEEN)	-100.00
TOTAL					<u>-800.00</u>

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62644	02/22/2021	Del Rio, Donika	L0225 · FLUSHING BANK - OPERATING	
	Bill	020221	02/02/2021		6437L · PROGRAMS (LIT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	62645	02/22/2021	DEMCO Software	L0225 · FLUSHING BANK - OPERATING	
	Bill	INV00012640 Wando	01/29/2021		6419G · SOFTWARE (GEN)	-2,000.00
TOTAL						-2,000.00
	Bill Pmt -Check	62646	02/22/2021	Dillon, Jeffrey	L0225 · FLUSHING BANK - OPERATING	
	Bill	020921 JD SecurityCl	02/09/2021		6435G · CED, CONF & TRAVEL (GEN)	-75.00
					6435G · CED, CONF & TRAVEL (GEN)	-13.22
TOTAL						-88.22
	Bill Pmt -Check	62647	02/22/2021	Discount School Supply	L0225 · FLUSHING BANK - OPERATING	
	Bill	W62717400101	01/22/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-43.84
TOTAL						-43.84
	Check	62648	02/17/2021	Donna's House Productions, LLC	L0225 · FLUSHING BANK - OPERATING	
		JE108224	02/17/2021		L0601 · ACCOUNTS PAYABLE	-350.00
TOTAL						-350.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62649	02/22/2021	East End Industrial Services	L0225 · FLUSHING BANK - OPERATING	
Bill	PTR1120	12/18/2020		7500 · BUILDING IMPROVEMENTS	-1,200.00
				7500 · BUILDING IMPROVEMENTS	-750.00
TOTAL					-1,950.00
Bill Pmt -Check	62650	02/22/2021	ECM Consulting and Marketing	L0225 · FLUSHING BANK - OPERATING	
Bill	1057	02/01/2021		643765 · PROMOTION AND PUBLICITY	-3,000.00
TOTAL					-3,000.00
Bill Pmt -Check	62651	02/22/2021	EnvisionWare Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	INV-US-51172	01/31/2021		6439W · EQUIPMENT R & M (WIRES)	-725.00
TOTAL					-725.00
Bill Pmt -Check	62652	02/22/2021	Findaway	L0225 · FLUSHING BANK - OPERATING	
Bill	341002	02/04/2021		6412A · RECORDINGS (ADULT)	-1,059.10
Bill	341143	02/07/2021		6412C · RECORDINGS (C&P)	-299.20
TOTAL					-1,358.30
Bill Pmt -Check	62653	02/22/2021	Fiore, Christopher	L0225 · FLUSHING BANK - OPERATING	
Bill	011921	01/19/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	012621	01/26/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	orig dt 09/15/2020	02/09/2021		6437A · PROGRAMS (ADULT)	-200.00
Bill	020921	02/09/2021		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-500.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62654	02/22/2021	Galvez Moreno, Viodelda S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	020321	02/03/2021		6437L · PROGRAMS (LIT)	-399.00
TOTAL						-399.00
	Bill Pmt -Check	62655	02/22/2021	Grainger	L0225 · FLUSHING BANK - OPERATING	
	Bill	9771512549	01/13/2021		6451G · CUSTODIAL SUPPLIES	-7.91
	Bill	9777122640	01/19/2021		6451G · CUSTODIAL SUPPLIES	-366.32
TOTAL						-374.23
	Bill Pmt -Check	62656	02/22/2021	H2M architects + engineers	L0225 · FLUSHING BANK - OPERATING	
	Bill	206092	01/20/2021		7500 · BUILDING IMPROVEMENTS	-2,565.00
	Bill	207332	01/29/2021		7500 · BUILDING IMPROVEMENTS	-499.00
	Bill	207333	01/29/2021		7500 · BUILDING IMPROVEMENTS	-499.00
TOTAL						-3,563.00
	Bill Pmt -Check	62657	02/22/2021	Harbes Barnyard Adventure, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	226	01/25/2021		6437A · PROGRAMS (ADULT)	-401.00
					6437N · PROGRAMS (TEEN)	-399.00
					6437C · PROGRAMS (C&P)	-399.00
TOTAL						-1,199.00
	Bill Pmt -Check	62658	02/22/2021	Healthy Homestead Hostess, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	020421	02/04/2021		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-75.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62659	02/22/2021	Heidrich Landscaping Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	4687	02/03/2021		6452G · BLDG ALTERATION AND MAINT	-2,000.00
Bill	4692	02/08/2021		6452G · BLDG ALTERATION AND MAINT	-1,000.00
Bill	4693	02/08/2021		6452G · BLDG ALTERATION AND MAINT	-2,200.00
Bill	4696	02/11/2021		6452G · BLDG ALTERATION AND MAINT	-1,000.00
Bill	4697	02/11/2021		6452G · BLDG ALTERATION AND MAINT	-675.00
TOTAL					-6,875.00
Bill Pmt -Check	62660	02/22/2021	Ingram Library Services	L0225 - FLUSHING BANK - OPERATING	
Bill	61829711	01/14/2021		6410C · BOOKS (C&P)	-11.49
Bill	61829712	01/14/2021		6410C · BOOKS (C&P)	-9.74
Bill	61830413	01/15/2021		6410C · BOOKS (C&P)	-5.93
Bill	61830414	01/15/2021		6410C · BOOKS (C&P)	-248.30
Bill	61831434	01/19/2021		6410C · BOOKS (C&P)	-5.93
Bill	61831435	01/19/2021		6410C · BOOKS (C&P)	-5.78
Bill	61831436	01/19/2021		6410C · BOOKS (C&P)	-8.78
Bill	61833290	01/20/2021		6410C · BOOKS (C&P)	-26.57
Bill	61833291	01/20/2021		6410C · BOOKS (C&P)	-10.27
Bill	61834278	01/21/2021		6410C · BOOKS (C&P)	-4.85
Bill	61834937	01/22/2021		6410C · BOOKS (C&P)	-29.43
Bill	61834938	01/22/2021		6410C · BOOKS (C&P)	-11.86
Bill	67268782	01/25/2021		6410C · BOOKS (C&P)	-39.00
Bill	61836100	01/26/2021		6410C · BOOKS (C&P)	-5.93
Bill	61836101	01/26/2021		6410C · BOOKS (C&P)	-26.92
Bill	67269409	01/26/2021		6410C · BOOKS (C&P)	-6.53
Bill	61837801	01/27/2021		6410C · BOOKS (C&P)	-5.99
Bill	61837802	01/27/2021		6410C · BOOKS (C&P)	-43.11
Bill	67269954	01/27/2021		6410C · BOOKS (C&P)	-42.32

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	67272720	02/04/2021		6410C · BOOKS (C&P)	-7.27
Bill	61840597	02/04/2021		6410C · BOOKS (C&P)	-23.72
Bill	61841572	02/05/2021		6410C · BOOKS (C&P)	-5.93
Bill	61841573	02/05/2021		6410C · BOOKS (C&P)	-15.19
Bill	61841574	02/05/2021		6410C · BOOKS (C&P)	-10.84
Bill	61842212	02/07/2021		6410C · BOOKS (C&P)	-8.74
Bill	61842213	02/07/2021		6410C · BOOKS (C&P)	-10.84
Bill	61842448	02/08/2021		6410C · BOOKS (C&P)	-10.39
Bill	61842449	02/08/2021		6410C · BOOKS (C&P)	-10.39
TOTAL					<u>-652.04</u>
Bill Pmt -Check	62661	02/22/2021	Island Elevator Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	41327	02/01/2021		6452G · BLDG ALTERATION AND MAINT	-427.00
TOTAL					<u>-427.00</u>
Bill Pmt -Check	62662	02/22/2021	Janicka-Wlodek, Krystyna	L0225 · FLUSHING BANK - OPERATING	
Bill	020221	02/02/2021		6437L · PROGRAMS (LIT)	-171.00
TOTAL					<u>-171.00</u>
Bill Pmt -Check	62663	02/22/2021	Janowitz, Laurie	L0225 · FLUSHING BANK - OPERATING	
Bill	021121	02/11/2021		6437A · PROGRAMS (ADULT)	-319.00
TOTAL					<u>-319.00</u>

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62664	02/22/2021	Kanopy Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	232804-PPU	01/31/2021		6417A · VIDEOS (ADULT)	-320.00
				6417C · VIDEOS (C&P)	-25.00
TOTAL					-345.00
Bill Pmt -Check	62665	02/22/2021	King Kullen	L0225 - FLUSHING BANK - OPERATING	
Bill	210041342201	01/04/2021		6451G · CUSTODIAL SUPPLIES	-9.99
Bill	210051344371	01/05/2021		6437N · PROGRAMS (TEEN)	-11.98
Bill	210121360621	01/12/2021		6437C · PROGRAMS (C&P)	-18.95
Bill	210120604571	01/12/2021		6437C · PROGRAMS (C&P)	-22.15
Bill	210140610251	01/14/2021		6437C · PROGRAMS (C&P)	-8.97
Bill	210190625961	01/19/2021		6437C · PROGRAMS (C&P)	-17.94
Bill	210231390491	01/23/2021		6437C · PROGRAMS (C&P)	-39.92
Bill	210260252741	01/26/2021		6437C · PROGRAMS (C&P)	-67.35
Bill	210271398591	01/27/2021		6437N · PROGRAMS (TEEN)	-12.98
Bill	210280650011	01/28/2021		6437C · PROGRAMS (C&P)	-15.18
TOTAL					-225.41
Bill Pmt -Check	62666	02/22/2021	Lamb & Barnosky, LLP	L0225 - FLUSHING BANK - OPERATING	
Bill	134191	12/31/2020		6437P4 · ATTORNEY	-2,041.66
Bill	134192	12/31/2020		6437P4 · ATTORNEY	-82.50
Bill	134439	01/31/2021		6437P4 · ATTORNEY	-2,041.66
Bill	134440	01/31/2021		6437P4 · ATTORNEY	-167.50
TOTAL					-4,333.32

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62667	02/22/2021	Language Line Services Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	4938793	01/31/2021		6437P17 · TRANSLATION SERVICES	-203.71
TOTAL						-203.71
	Bill Pmt -Check	62668	02/22/2021	Library Ideas, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	79188	02/19/2021		6412A · RECORDINGS (ADULT)	-3,879.34
					6412C · RECORDINGS (C&P)	-3,879.33
					6412N · RECORDINGS (TEEN)	-3,879.33
TOTAL						-11,638.00
	Bill Pmt -Check	62669	02/22/2021	Library Journals LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	2021-45593 reg	02/09/2021		6435C · CED, CONF & TRAVEL (C&P)	-360.00
					6435A · CED, CONF & TRAVEL (ADULT)	-180.00
					6435R · CED, CONF & TRAVEL (CIRC)	-180.00
					6435T · CED, CONF & TRAVEL (TECH)	-180.00
					6435L · CED, CONF & TRAVEL (LIT)	-180.00
TOTAL						-1,080.00
	Bill Pmt -Check	62670	02/22/2021	Linkedin Corporation (Lynda.com)	L0225 · FLUSHING BANK - OPERATING	
	Bill	10111132180 Lynda	02/09/2021		6410A · BOOKS (ADULT)	-13,125.00
TOTAL						-13,125.00
	Bill Pmt -Check	62671	02/22/2021	Maccarone Plumbing Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	173907	02/04/2021		6452G · BLDG ALTERATION AND MAINT	-688.00
TOTAL						-688.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62672	02/22/2021	McKula, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	3328	12/01/2020		6419G · SOFTWARE (GEN)	-1,200.00
TOTAL						-1,200.00
	Bill Pmt -Check	62673	02/22/2021	Mergent, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	1673011088	01/25/2021		6411A · MICRO/REF CD (ADULT)	-3,468.00
TOTAL						-3,468.00
	Bill Pmt -Check	62674	02/22/2021	Midwest Tape	L0225 · FLUSHING BANK - OPERATING	
	Bill	99909612	01/18/2021		6417A · VIDEOS (ADULT)	-144.74
	Bill	99909613	01/18/2021		6417A · VIDEOS (ADULT)	-47.28
	Bill	99929290	01/22/2021		6412A · RECORDINGS (ADULT)	-49.23
	Bill	99929291	01/22/2021		6412A · RECORDINGS (ADULT)	-77.27
	Bill	99929293	01/22/2021		6417A · VIDEOS (ADULT)	-585.86
	Bill	99929294	01/22/2021		6417A · VIDEOS (ADULT)	-142.76
	Bill	99929295	01/22/2021		6417C · VIDEOS (C&P)	-60.87
	Bill	99940229	01/28/2021		6417A · VIDEOS (ADULT)	-215.36
	Bill	99954430	01/28/2021		6412A · RECORDINGS (ADULT)	-102.34
	Bill	99954432	01/28/2021		6417A · VIDEOS (ADULT)	-83.08
	Bill	99966644 hoopla	01/31/2021		6411A · MICRO/REF CD (ADULT)	-502.36
					6411C · MICRO/REF CD (C&P)	-401.89
					6411N · MICRO/REF CD (TEEN)	-100.47
	Bill	500013987	02/09/2021		6417A · VIDEOS (ADULT)	-219.96
	Bill	500013988	02/09/2021		6417A · VIDEOS (ADULT)	-65.08
TOTAL						-2,798.55

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62675	02/22/2021	Migoya-Schlie, Catherine Victoria	L0225 - FLUSHING BANK - OPERATING	
	Bill	020521	02/05/2021		6437L - PROGRAMS (LIT)	-741.00
TOTAL						-741.00
	Bill Pmt -Check	62676	02/22/2021	Narvaez, Priscilla	L0225 - FLUSHING BANK - OPERATING	
	Bill	020221	02/02/2021		6437L - PROGRAMS (LIT)	-171.00
TOTAL						-171.00
	Bill Pmt -Check	62677	02/22/2021	New Era Technology (prev DJJ Tech)	L0225 - FLUSHING BANK - OPERATING	
	Bill	68576-LI	02/03/2021		6439W - EQUIPMENT R & M (WIRES)	-378.18
TOTAL						-378.18
	Bill Pmt -Check	62678	02/22/2021	NYSID	L0225 - FLUSHING BANK - OPERATING	
	Bill	899456	02/11/2021		6437P15 - DOCUMENT MANAGEMENT/DESTROY	-132.21
TOTAL						-132.21
	Bill Pmt -Check	62679	02/22/2021	O'Connell, Linda	L0225 - FLUSHING BANK - OPERATING	
	Bill	012821	01/28/2021		6437A - PROGRAMS (ADULT)	-175.00
	Bill	020821	02/08/2021		6437A - PROGRAMS (ADULT)	-175.00
TOTAL						-350.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62680	02/22/2021	Oriental Trading Company, Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	707647682-01	01/15/2021		6410C · BOOKS (C&P)	-22.45
				6437C · PROGRAMS (C&P)	-63.13
Bill	707745646-01	01/21/2021		6437N · PROGRAMS (TEEN)	-68.24
Bill	707854251-01	01/29/2021		6437N · PROGRAMS (TEEN)	-95.60
TOTAL					<u>-249.42</u>
Bill Pmt -Check	62681	02/22/2021	Patchogue Advance, The	L0225 - FLUSHING BANK - OPERATING	
Bill	4589	02/04/2021		643765 · PROMOTION AND PUBLICITY	-125.00
TOTAL					<u>-125.00</u>
Bill Pmt -Check	62682	02/22/2021	Paychex	L0225 - FLUSHING BANK - OPERATING	
Bill	Strmnt 23082638	02/08/2021		6437P12 · PAYROLL SERVICES	-105.90
TOTAL					<u>-105.90</u>
Bill Pmt -Check	62683	02/22/2021	Paychex of New York LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	584567	01/20/2021		6437P12 · PAYROLL SERVICES	-690.76
Bill	584861	02/03/2021		6437P12 · PAYROLL SERVICES	-594.16
TOTAL					<u>-1,284.92</u>
Bill Pmt -Check	62684	02/22/2021	Perri, Amy	L0225 - FLUSHING BANK - OPERATING	
Bill	011821	01/18/2021		6437A · PROGRAMS (ADULT)	-75.00
Bill	012521	01/25/2021		6437A · PROGRAMS (ADULT)	-75.00
Bill	020821	02/08/2021		6437A · PROGRAMS (ADULT)	-75.00
TOTAL					<u>-225.00</u>

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62685	02/22/2021	Petty Cash	L0225 · FLUSHING BANK - OPERATING	
	Bill	021121 cpsd	02/11/2021		6437C · PROGRAMS (C&P)	-45.79
TOTAL						-45.79
	Bill Pmt -Check	62686	02/22/2021	Piper-Gebhard, Randi	L0225 · FLUSHING BANK - OPERATING	
	Bill	020421	02/04/2021		6437L · PROGRAMS (LIT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	62687	02/22/2021	PLDA of Suffolk County	L0225 · FLUSHING BANK - OPERATING	
	Bill	DUES-KR 2021	01/21/2021		6438 · DUES	-60.00
TOTAL						-60.00
	Bill Pmt -Check	62688	02/22/2021	Ray-Block Stationery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN48666	02/09/2021		6439G · EQUIPMENT R & M (GEN)	-121.66
TOTAL						-121.66
	Bill Pmt -Check	62689	02/22/2021	Roeder, Kathy	L0225 · FLUSHING BANK - OPERATING	
	Bill	012921a	01/29/2021		6437C · PROGRAMS (C&P)	-400.00
	Bill	012921b	01/29/2021		6437C · PROGRAMS (C&P)	-400.00
TOTAL						-800.00
	Bill Pmt -Check	62690	02/22/2021	Rondon, Miriam	L0225 · FLUSHING BANK - OPERATING	
	Bill	020321	02/03/2021		6437L · PROGRAMS (LIT)	-342.00
TOTAL						-342.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62691	02/22/2021	S&S Worldwide Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN100690180	01/14/2021		6437A · PROGRAMS (ADULT)	-76.90
TOTAL						-76.90
	Bill Pmt -Check	62692	02/22/2021	Sandpebble Preconstruction Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	PostRef ProjReq 10	02/11/2021		7500 · BUILDING IMPROVEMENTS	-33,455.60
					7500 · BUILDING IMPROVEMENTS	-26,338.64
					7500 · BUILDING IMPROVEMENTS	-3,335.85
					7500 · BUILDING IMPROVEMENTS	-1,778.85
TOTAL						-64,908.94
	Bill Pmt -Check	62693	02/22/2021	Scott, Robert	L0225 · FLUSHING BANK - OPERATING	
	Bill	011821	01/18/2021		6437A · PROGRAMS (ADULT)	-325.00
	Bill	020821 adults	02/08/2021		6437A · PROGRAMS (ADULT)	-325.00
	Bill	020821 cpsd	02/08/2021		6437C · PROGRAMS (C&P)	-478.00
TOTAL						-1,128.00
	Bill Pmt -Check	62694	02/22/2021	Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	19016	01/19/2021		6434G · PRINTING (GEN)	-6,881.00
TOTAL						-6,881.00
	Bill Pmt -Check	62695	02/22/2021	Sentry Automatic Fire Protection, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	21035 Insp2021-2022	01/13/2021		6452G · BLDG ALTERATION AND MAINT	-450.00
TOTAL						-450.00

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62696	02/22/2021	Shattes, Krista	L0225 - FLUSHING BANK - OPERATING	
Bill	012121	01/21/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	012821	01/28/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	020421	02/04/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	021121	02/11/2021		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					<u>-400.00</u>
Bill Pmt -Check	62697	02/22/2021	South Shore Press, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	74072	01/27/2021		643765 · PROMOTION AND PUBLICITY	-3,000.00
Bill	L13130	02/03/2021		643765 · PROMOTION AND PUBLICITY	-217.50
TOTAL					<u>-3,217.50</u>
Bill Pmt -Check	62698	02/22/2021	Sparling, Nicole S.	L0225 - FLUSHING BANK - OPERATING	
Bill	011621	01/16/2021		6437C · PROGRAMS (C&P)	-75.00
TOTAL					<u>-75.00</u>

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62699	02/22/2021	Staples Advantage	L0225 - FLUSHING BANK - OPERATING	
Bill	8060958101	01/15/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-53.77
Bill	8060958103	01/15/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-264.50
Bill	8061029031	01/22/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-16.26
Bill	8061102492	01/29/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-24.36
				6430G · OFFICE AND LIBRARY SUPPLIES	-79.18
				6430G · OFFICE AND LIBRARY SUPPLIES	-52.63
				6437N · PROGRAMS (TEEN)	-13.77
				6430G · OFFICE AND LIBRARY SUPPLIES	-13.19
				6451G · CUSTODIAL SUPPLIES	-4.15
				6451G · CUSTODIAL SUPPLIES	-92.15
TOTAL					-613.96
Bill Pmt -Check	62700	02/22/2021	Strunk-Albert Engineering	L0225 - FLUSHING BANK - OPERATING	
Bill	10155	02/04/2021		7500 · BUILDING IMPROVEMENTS	-2,500.00
Bill	10156	02/04/2021		7500 · BUILDING IMPROVEMENTS	-2,500.00
TOTAL					-5,000.00
Bill Pmt -Check	62701	02/22/2021	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
Bill	84637 tumblebook	01/20/2021		6411C · MICRO/REF CD (C&P)	-399.00
TOTAL					-399.00
Bill Pmt -Check	62702	02/22/2021	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
Bill	84701 NYLA Org 2021	02/09/2021		6435D · CED, CONF & TRAVEL (ADM)	-1,482.50
TOTAL					-1,482.50

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62703	02/22/2021	Suffolk Cooperative Library System	L0225 - FLUSHING BANK - OPERATING	
Bill	84776 OverDrive 2021	02/10/2021		6410A · BOOKS (ADULT)	-69,075.60
				6410C · BOOKS (C&P)	-23,025.20
				6410N · BOOKS (TEEN)	-23,025.20
TOTAL					<u>-115,126.00</u>
Bill Pmt -Check	62704	02/22/2021	Suffolk County Locksmith, Inc.	L0225 - FLUSHING BANK - OPERATING	
Bill	108029	01/28/2021		6451G · CUSTODIAL SUPPLIES	-3.95
TOTAL					<u>-3.95</u>
Bill Pmt -Check	62705	02/22/2021	Tank Me Later, LLC	L0225 - FLUSHING BANK - OPERATING	
Bill	1498	01/20/2021		6452G · BLDG ALTERATION AND MAINT	-225.00
Bill	1545	02/06/2021		6452G · BLDG ALTERATION AND MAINT	-225.00
TOTAL					<u>-450.00</u>
Bill Pmt -Check	62706	02/22/2021	The Fisherman	L0225 - FLUSHING BANK - OPERATING	
Bill	2021--2023 2yr renwl	02/16/2021		6413A · PERIODICALS (ADULT)	-56.00
TOTAL					<u>-56.00</u>
Bill Pmt -Check	62707	02/22/2021	Townline Security Systems	L0225 - FLUSHING BANK - OPERATING	
Bill	2355	01/22/2021		6452G · BLDG ALTERATION AND MAINT	-1,275.00
Bill	2356	01/22/2021		6452G · BLDG ALTERATION AND MAINT	-99.98
TOTAL					<u>-1,374.98</u>

Mastics Moriches Shirley Community Library

FEBRUARY 22, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62708	02/22/2021	Vergara, Josmary A.	L0225 · FLUSHING BANK - OPERATING	
	Bill	020421	02/04/2021		6437L · PROGRAMS (LIT)	-399.00
TOTAL						-399.00
	Bill Pmt -Check	62709	02/22/2021	W. B. Mason Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	217146634	01/15/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-47.77
	Bill	217220468	01/19/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-1.22
	Bill	217293291	01/21/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-1.22
	Bill	217339804	01/22/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-54.75
	Bill	217506302	01/28/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-16.98
	Bill	217681169	02/04/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-32.56
TOTAL						-154.50
	Bill Pmt -Check	62710	02/22/2021	Williamson Law Book Co.	L0225 · FLUSHING BANK - OPERATING	
	Bill	185312	01/29/2021		6437P10 · ELECTION	-324.54
TOTAL						-324.54
	Bill Pmt -Check	62711	02/22/2021	Winters Bros. Hauling of LI, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	001910504	01/31/2021		6432G · CARTAGE	-285.00
TOTAL						-285.00

Mastics Moriches Shirley Community Library
FEBRUARY 22, 2021
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62712	02/22/2021	Xerox Corporation (PA)	L0225 - FLUSHING BANK - OPERATING	
Bill	230309556	12/01/2020		6439G · EQUIPMENT R & M (GEN)	-1,309.67
Bill	230322072	01/01/2021		6439G · EQUIPMENT R & M (GEN)	-1,309.67
Bill	230331419	02/01/2021		6439G · EQUIPMENT R & M (GEN)	-1,309.67
TOTAL					-3,929.01

TOTAL -295,189.42

I hereby certify that at a meeting on February 22, 2021
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

February 2, 2021

Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	6679	02/05/2021	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02052021	02/05/2021		L0173 · 457B NYS DEFERRED COMP	\$ (1,939.18)
TOTAL						<u>\$ (1,939.18)</u>
	Bill Pmt -Check	6680	02/05/2021	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02052021	02/05/2021		L0171 · 403B MET LIFE	\$ (2,473.00)
TOTAL						<u>\$ (2,473.00)</u>
	Bill Pmt -Check	6681	02/05/2021	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02052021	02/05/2021		L0172 · 403B PRUDENTIAL	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	6682-6694	02/05/2021	Medicare Reimbursement Payments	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02052021	02/05/2021		9060 · MEDICAL INSURANCE	\$ (3,069.70)
TOTAL						<u>\$ (3,069.70)</u>
	Bill Pmt -Check	6695	02/05/2021	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02052021	02/05/2021		L0510 · CSEA POST TAX DENTAL	\$ (113.45)
					L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL						<u>\$ (118.16)</u>
	Bill Pmt -Check	6696	02/05/2021	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02052021	02/05/2021		L0500 · CSEA UNION DUES	\$ (2,235.13)
TOTAL						<u>\$ (2,235.13)</u>
					TOTAL	\$ (9,935.17)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics Moriches Shirley Community Library
February 16, 2021
Payroll Benefits Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	02/19/2021	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02192021	02/19/2021		L0163 · RC ERS CONTRIBUTIONS	\$ (1,985.61)
					L0161 · RL - ERS LOAN	\$ (1,804.15)
TOTAL						<u>\$ (3,789.76)</u>
	Bill Pmt -Check	EFT	02/19/2021	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
	Bill	415421828468	02/19/2021		L0196 · LONG TER	\$ (144.00)
					9055 · DISABILTY INSURANCE	\$ (1,358.55)
TOTAL						<u>\$ (1,502.55)</u>
	Bill Pmt -Check	6697	02/19/2021	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02192021	02/19/2021		L0173 · 457B NYS DEFERRED COMP	\$ (2,002.39)
TOTAL						<u>\$ (2,002.39)</u>
	Bill Pmt -Check	6698	02/19/2021	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02192021	02/19/2021		L0171 · 403B MET LIFE	\$ (2,473.00)
TOTAL						<u>\$ (2,473.00)</u>
	Bill Pmt -Check	6699	02/19/2021	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
	Bill	02192021	02/19/2021		L0172 · 403B PRUDENTIAL	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	6700	02/19/2021	1098 State Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL	
	Bill	561	02/19/2021		9060 · MEDICAL INSURANCE	\$ (76,337.16)
TOTAL						<u>\$ (76,337.16)</u>
	Bill Pmt -Check	6701	02/19/2021	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	658398	02/19/2021		L0625 · AFLAC PRE-TAX	\$ (2,797.42)
					L0626 · AFLAC POST-TAX	\$ (236.64)
TOTAL						<u>\$ (3,034.06)</u>
	Bill Pmt -Check	6702	02/19/2021	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	

Mastics Moriches Shirley Community Library

February 16, 2021

Payroll Benefits Warrant

Bill	02192021	02/19/2021	L0510 · CSEA POST TAX DENTAL	\$ (113.45)
			L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL				<u>\$ (118.16)</u>
Bill Pmt -Check 6703		02/19/2021 CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
Bill	02192021	02/19/2021	L0500 · CSEA UNION DUES	\$ (2,235.13)
TOTAL				<u>\$ (2,235.13)</u>
			TOTAL	\$ (91,592.21)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

RASD Board Report February 2021

Submitted by Kerrilynn Jorgensen

January Statistics At-A-Glance

Reference and Information Questions

707 Reference Questions

1,176 Information Inquiries

1,183 Total Questions

Computers

914 MMSCL Resident Logins

299 Visitor Logins

41 Mac Lab Logins

1,254 Total Computer Logins

Programming

36 Virtual & In-Person Sessions

4,013 Views/Active Participants

According to a recent New York Times article, nearly ten million more Americans are now unemployed compared with last February, and over one million filed new state and federal unemployment claims the first week of December 2020. The strains of this economy have been felt here in our community, and the Reference Department has seen a rise in the number of people asking for help on the computers with their unemployment claims. RASD Librarian Tara Moran partnered with the Department of Labor to offer the first Virtual Job Fair of 2021 in Suffolk County. The Zoom event drew 58 participants looking for employment in various fields from the 10 companies that presented the opportunities within their structures. Patron Lisa O. responded to a follow-up survey and gave this feedback: *“Thank you very much! I really did find this virtual job fair very helpful. This is actually my first job fair virtually. I will be doing this from now on! Thanks again!”*.

Our department has seen a sudden increase in proctoring requests that come through a form on our website. The combination of our private study rooms now being open to the public and people seeking new education and employment opportunities seems to be aiding in this increase. Due to the limited number of rooms available and the small number of staff we have working at any given time, our policy limits these proctoring requests only to MMSCL cardholders. Librarian Alexandra Kaloudis handles most of these inquiries. Almost all of the initial proctoring requires a follow-up meeting, and Alex has been great at connecting the patrons to the proper resources.



February 22, 2021

Sylvia Maurer

January is typically a slower month in the Children's and Parents' Services Department because families are recovering from all of their holiday festivities and don't want to venture out in the frigid temperatures. This year was a different January for us. Although our in-person visits were higher than we have been seeing, it seemed so quiet in the room. With Covid numbers up after the holidays, we saw the difference in patron interactions. Each visit was extremely quick to pick up their program bundles and a book or two and immediately leave. Towards the end of the month we started to get longer visits and patrons' comments about their interest in our future in-person storytimes.

This month we offered great STEAM (science, technology, engineering, the arts and mathematics) opportunities for our young patrons. The first was a Fairy House Grab and Go Kit where 40 children were given a variety of materials including some natural items (large pinecones and tree bark) to design their own home for their Garden Fairies that they made earlier in the month. Patrons were very excited when they came to pick up their supplies. The second activity was a DIY Fake Snow Kit. Over 140 children took home this kit throughout the month where they would see what scientific chemical reaction would happen when they mixed the baking soda with the hair conditioner. It creates a chilly snow type compound that can be played with indoors. The kit included a recipe so families could repeat the fun.



Statistics										
CPSD 2020-2021	Jan		Feb		Mar		Apr		May	Jun
2021										
Computer Usage	103									
Reference Questions	110									
Other Questions	223									
Virtual Program Views	1408									
Virtual Sessions	22									
Program, In House Attendance	1447									
Program, In House Sessions	27									
Offsite Attendance	0									
Offsite Sessions	0									
Additional Floor Stats:										
Crafts to Go	415									
In-person visits	845									
Books to Go	257									

Statistics										
CPSD 2020-2021	July		Aug		Sept		Oct		Nov	Dec
2020										
Computer Usage	19		79		109		147		101	82
Reference Questions	90		95		80		87		137	119
Other Questions	17		156		117		226		243	272
Virtual Program Views	1873		1175		1277		1851		1784	1265
Virtual Sessions	16		9		11		18		17	20
Program, In House Attendance	125		589		99		177		508	1031
Program, In House Sessions	80		32		56		20		16	25
Offsite Attendance	0		12		25		523		91	38
Offsite Sessions	0		2		6		8		5	3
Additional Floor Stats:										
Crafts to Go	207		285		250		255		291	360
In-person visits	287		744		911		880		817	795
Books to Go	-		-		-		-		101	66

February 2021

Teen Services Department

Submitted by Erika Irish

Statistical Information January 2021

Reference Questions: 48

Virtual Programs: 22 Sessions/161 attendees

Information Questions: 227

In-Person Programs: 12 Sessions/19 attendees

Computer Usage: 107 sessions

Floor Statistics: 324

Craft Kits: 26

In January, Samantha Quinn became 25 hours. Samantha has been and still is running and planning a majority of our virtual programs and is running our community service opportunities. Our virtual enrichment program, run by Stephanie Kyle is still one of our most consistent programs, those registered for the program can now pick up a craft kit that they complete while in the program.

Our Community Service Program is still seeing an amazing turn out, with a consistent flow of cards and shelter pet bandanas being brought back to us and being donated.

Within the next month we will be launching a “100 Books before Graduation” program. “100 Books before Graduation” is a reading initiative for teens to read 100 books before they graduate from high school. It’s modeled after “1,000 Books Before Kindergarten” program, which gets younger children exposed to books before they begin school. Students who complete the program will have their name put on a plaque that will be hung in the Teen Department.

The first week in February we have seen an increase in some of our programs. We have been seeing more teens attending Art Club, Illustrators and Game On. It is nice to see teens back in the building and they are excited to be back.

A Success Story

Arjumand was a student in the Literacy program. She was dedicated to her studies, worked hard to improve her English skills, and became a United States citizen! She recently visited the library to share some good news— she finished school and passed the test to become a licensed cosmetologist. Arjumand wanted to thank the library for making a positive difference in her life. Arjumand said,

“What I am today is because of the library and staff. You supported me with lots of things and helped me become a successful citizen of this country. The confidence and skills I gained helped me achieve my New York State Cosmetology license. The library gave me success, got my life back on track, and I have tremendous confidence because of all I achieved thanks to the staff and teachers. This is an unforgettable moment for me. God bless America and God bless you all with lots of prosperity and health.”



Family Literacy Toddler Hour

The “Family Literacy Toddler Hour” is a new in-person program which we recently implemented with great success. Literacy parents and their children (18 months through 4 years old) join us for an hour of playtime, songs and stories, a language lesson, and craft project. It’s an interactive session to enhance the language skills of both parent and child, provide Literacy tips and tricks, and promote socialization. It has been energizing and exciting to see our patrons’ happy faces and hear the sounds of playing, talking, and learning. The families are so grateful for the library’s support.



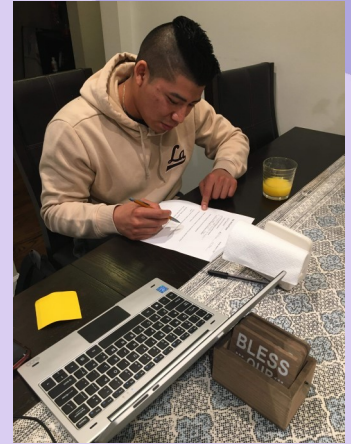
Monthly Statistics for January

Digital Attendance: 381
Digital Sessions: 37
In-Person Attendance (adults): 73
In-Person Attendance (children): 24
In-Person Sessions: 19

Music by Abraham

Literacy student, Abe, attends virtual evening classes. He shares a creative writing piece which expresses his feelings about music, with a picture of him working hard at home. He wrote,

“Music is like the wind, it goes with the flow. The beat of the music is like my heart. It goes up and down. Music is like a work of art. It expresses feelings of life. This is why I like music.”



Family Literacy Packet Pickup

One way we have been staying connected with Literacy families is our monthly packet pickup for parents with toddlers. Each month's packet is customized to include activities, crafts, practice pages, giveaways, conversation questions, links to books, songs, & videos, and more!

Parents shared pictures of the packet in action. One wrote, “A thousand thanks to you for taking your precious time to make these packages for our children. Blessings to all!”

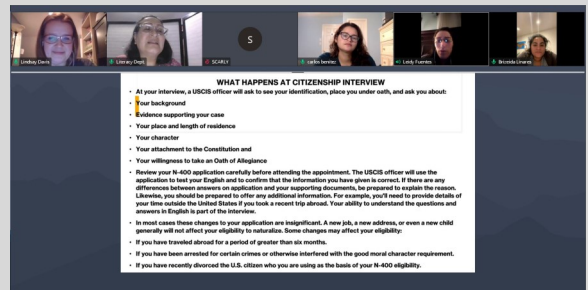


In Person and Online



Conversation Class with Miriam

Citizenship Class with Ivette



Literacy Staff Meeting– we had a good laugh as we were logging in from our multiple Literacy GoToMeeting accounts. It's hard to see but there were many Lindsay Davis', Lit. Meeting's, and Literacy Dept.'s pictured. Here are 5 out of 9 of us!



February 2021

Compiled by: Stephen Burg

This past month the Digital Services Department has coordinated and posted all the digital events we are offering via social media. Our social media accounts are still one of our primary forms of communication with patrons. Our patrons continue to give us some great feedback on their experiences with the library and its staff .



I just wanted to thank the library staff for being so friendly and helpful. Picked up a nice valentine craft for myself and grabbed a few craft ideas for the kids and some books. Thank you again for being there for the community.❤️

Equipment Circulation in January 2021	CHKOUTS	RENEWALS
Unique Item 3 (Item C) Hotspots and Chromecasts	18	3
Unique Item 4 (Item C) Go Pro and iPads	0	0

Facebook	January
page views	1327
post reach	27109
Engagement	5518
Instagram	January
reach	1023
Impressions	2222
Followers	763
YouTube	January
views	3311
Chat/Text Ref	
text/email	83
overdrive	
ebooks	4115
audio books	1527
flipster	
online views	N/A
Freegal	
downloads	306
streamed	1658
both:	1964
Hoopla	
new patrons	10
check outs	563
Kanopy	
downloads	165
HOOPLA + KANOPY:	728
Web page	
page views	1447

	A	B	C	D	E	F	G	H	I
1	REPORT OF PERSONNEL CHANGES					DATE PREPARED:			
2	SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					02/22/21			
3	JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY					Page 1 of 1			
4	NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT	
5									
6	TRS	Morrison, William		Page	\$13.00/HR	Up to 17.5 Hours	01/30/21		
7									
8	RE	Paulucci, Christopher		Guard	\$20.57/HR	Up to 17.5 Hours	02/04/21		
9									
10	TRS	Hughes, Linda		Page	\$13.00/HR	Up to 17.5 Hours	02/17/21		
11									
12	LA	Catalano, Amanda		Library Clerk	\$16.49/HR	Up to 17.5 Hours	12/26/20-04/05/21		
13									
14									
15									
16									
17	DID YOU:	1. Submit a Duties Statement for all new positions or when refilling those for which DS is				The above changes are hereby certified as			
18		over five years old?				being in accordance with Civil Service			
19		2. Request and canvas an eligible list for all competitive positions?				requirements.			
20		3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive							
21		appointments? Fill in jurisdiction and appointment date at bottom of application							
22		4. Submit a personnel change on the previous incumbent shown above?							
23	<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED					
24	<input type="checkbox"/>	APPROVED AS NOTED			Signature of Appointing Authority				
25									