

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

January 25, 2021

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**
- IX. NEW BUSINESS**

AGENDA

January 25, 2021

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES
 - 4. C R S
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
- C. CONTRACTS / RENEWALS
- D. FINANCIAL STATEMENTS – COMMUNITY FAMILY LITERACY

- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

February 22, 2021 @ 7:00 PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF DECEMBER 21, 2020 BOARD MEETING

*****MEETINGS HELD REMOTELY*****

(In accordance with NYS Executive Order 202)

Trustee Maiorana called the meeting to order at 7:06pm.

Present were Trustees Maiorana, Dubois, Furnari, Marks, Gross, Director Rosalia, Business Manager Nowak and Secretary Prevete. Assistant Director D'Amato arrived at 7:08pm.

PRESENT

Motion by Dubois, second by Marks, to accept the minutes of the November 23, 2020 meeting of the Board of Trustees. Carried 5-0.

MINUTES

Motion by Gross, second by Marks, to accept the minutes of the December 7, 2020 meeting of the Board of Trustees. Carried 5-0.

Motion by Marks, second by Dubois, to approve the Operating Fund Schedule of Claims dated 12/21/2020; Prepay Payables Warrant #1 \$50,866.41; Payables Warrant #2 \$119,609.67; Payroll Warrant W. E. 11/27/2020 \$166,656.38; Payroll Benefits Warrant \$15,954.06; Payroll Warrant W.E. 12/11/2020 \$189,877.04; Payroll Benefits Warrant \$10,453.37. Carried 5-0.

**SCHEDULE
OF CLAIMS**

Motion by Dubois, second by Gross, to approve the Operating Financial Reports for November 2020. Carried 5-0.

**FINANCIAL
REPORTS**

Motion by Marks, second by Dubois, to approve the Capital Fund Financial Report for November 2020. Carried 5-0.

The Director reported that a number of libraries have reverted back to offering curbside pick-up only. Thus far library workers will not be included with teachers in the 2nd round of vaccines. Libraries submit an annual report to NYSED which is sent to IMLS. This year, collectively, in Suffolk County, libraries may fail to meet minimum standards due to temporary facility closures due to the Corona virus pandemic. SCLS is working with NYSED to create a uniform exception in the report for 2020. Minimum standards for public libraries are changing in 2021: posting annual budget, by-laws, policies (the Board will likely be reviewing some policies to be updated / deleted). This past week we received the permit to demolish the

**DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

Quonset huts at the Moriches site. The rest of the permits are still under review with SED in Albany. Our Mastic Beach site is being readied for renovations & the same will happen at Moriches when able. Informational videos are being put on the Building Website. Pattersquash Creek has invited us to be in attendance for their next meeting and the MBPO has also requested a Q&A at their next meeting on 1/7/2021. One of our longest employees, Lynn Hoag, is retiring at the end of this month seeing an end to an era. We wish her luck in her retirement.

The Assistant Director said that a Building Project Update newsletter and video has just been released. Files have been compiled with our Departments initiatives to accurately describe activities and programs with statistics and testimonials so that we'll be ready to apply for Grants as they become available whether private or government. I've been busy with our policy review as well. Work for the 2021 Library Budget Vote is being done and the February Newsletter will offer dates to apply for Trustee and Absentee ballots.

ASS'T DIRETOR'S REPORT

The Business Manager informed the Board that one of the Business Office staff may have tested positive for COVID, so they are working remotely. Although a challenge there are still deadlines that need to be met. There will be an early cut-off with holiday payroll tomorrow. My staff has been extremely busy with annual holiday bonuses for P/T staff, annual longevity bonuses, P/T vacation pay. We've completed our annual open enrollment for Flexible Spending. At the 369 Neighborhood Rd. site in Mastic Beach, 2 oil tanks have been removed and at the main facility, a fire alarm communicator is scheduled to be replaced later this week. Our new snow removal company was able to get the parking lots cleared and handled it very well. We are in the process of pulling together the vendor statistics for year-end 1099 contractor reporting.

BUSINESS MNGR'S REPORT

Motion by Gross, second by Marks, to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Furnari, second by Dubois, to approve the agreement with Eastern Environmental Solutions for required testing of existing sanitary systems at 369 Neighborhood Road at an estimated cost of \$2,605. Carried 5-0.

CONTRACTS/ RENEWALS

EASTERN ENVI- RONMENTAL SOLUTIONS, INC.

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Motion by Dubois, second by Furnari, to approve the agreement with Eastern Environmental Solutions for required testing of existing sanitary Systems at the Moriches branch at an estimated cost of \$2,950.
Carried 5-0.

Motion by Dubois, second by Marks, to renew the contract with ECM at a cost of \$3,000/month for the period January 1, 2021 - June 2022.
Carried 5-0.

ECM CONSULTING & MARKETING

Motion by Dubois, second by Furnari, to adopt the following resolution:

SUFFOLK COUNTY LEASE/ AMENDMENT OF MINUTES

RESOLUTION AUTHORIZING THE ACCEPTANCE OF A LEASE AND THE EXECUTION THEREOF FOR THE PREMISES LOCATED AT 366 NEIGHBORHOOD ROAD, MASTIC BEACH, SUFFOLK COUNTY, NEW YORK AND HAVING A SUFFOLK COUNTY TAX MAP NO. OF DISTRICT 0200 SECTION 980.50 BLOCK 08.00 LOT 044.000.

WHEREAS, a certain parcel of real property with the buildings and Structures, if any, thereon presently owned by the County of Suffolk and under the jurisdiction of it Department of Public Works is located at 366 Neighborhood Road, Mastic Beach, Town of Brookhaven, Suffolk County, New York and has been assigned a Suffolk County Tax Map No. of District 0200 Section 950.80 Block 08.00 Lot 044.000 (hereinafter referred to as the "Subject Premises") ; and

WHEREAS, the Mastics-Moriches-Shirley Community Library with Administrative Offices located at 407 William Floyd Parkway, Shirley, Town of Brookhaven, Suffolk County, NY 11967 is desirous of leasing the Subject Premises herein for a term of (30) years with (2) ten (10) year extensions: AND

WHEREAS the County of Suffolk, New York by Adopted Resolution Numbers 1118-2019 and 72-2020, of the Suffolk County Legislature ("Exhibit 1" and "Exhibit2" respectively) has authorized the lease of the subject premises herein to the Mastics-Moriches-Shirley Community Library for a term of thirty (30) years with two (2) ten (10) Year extensions; and

WHEREAS, pursuant to Adopted Resolution Numbers 1118-2019 and 72-2020, of the Suffolk County Legislature, the County of Suffolk has tendered a lease to the Mastics-Moriches-Shirley Community Library, a copy of said lease being annexed hereto as "Exhibit 3"; and

WHEREAS, before said lease can be entered into by the Mastics-Moriches-Shirley Community Library it will be necessary for its Board of Trustees to authorize the execution of said lease and grant

DRAFT - UNAPPROVED

a Library Officer with the authority to execute said lease on behalf of the Mastics-Moriches-Shirley Community Library: and

NOW THEREFORE BE IT

1st RESOLVED, that the Suffolk County Legislature, as Lead Agency, under the State

Environmental Quality Review Act (SEQRA) has found and determined in Adopted

Resolution Number 1118-2019 that entering into this lease is a Type II action pursuant to Section 617.5©(26) of Title 6 of the NEW YORK CODE OF RULES AND REGULATIONS (6 NYCRR) and within the meaning of Section 8-0109(2) of the NEW

YORK ENVIRONMENTAL CONSERVATION LAW as routine or continuing administration and management not including new programs or major reordering of priorities that may affect the environment, and the Suffolk County Council on Environmental Quality (CEQ) is hereby directed to circulate any appropriate SEQRA notices of determination of non-applicability or non-significance in accordance with this resolution action the above activity is an unlisted action pursuant to the provisions of the Title 6 NYCRR Part 617 and no further determination is required under SEQRA; and be it further

2nd RESOLVED, that the Board of Trustees of the Mastics-Moriches-Shirley Community Library does hereby approve and authorize the execution of the lease between the County of Suffolk and the Mastics-Moriches-Shirley Community Library and does hereby authorize Kerri Rosalia, who holds the Official Title of Director of the Mastics-Moriches-Shirley Community Library to execute said lease annexed hereto as "Exhibit 3" on its behalf.

DATED: Shirley, New York
December 21, 2020

Voting Vote

Trustee Maiorana (x) Yea () Nay () Not Present

Trustee Gross (x) Yea () Nay () Not Present

Trustee Dubois (x) Yea () Nay () Not Present

Trustee Furnari (x) Yea () Nay () Not Present

Trustee Marks (x) Yea () Nay () Not Present

DRAFT - UNAPPROVED

Motion by Furnari, second by Marks to move into Executive Session at 7:33pm to discuss a CSEA contractual matter. Carried 5-0.

EXECUTIVE SESSION

Motion by DuBois, second by Gross to leave Executive Session at 8:09pm. Carried 5-0.

No motions made.

Motion by Gross, second by Furnari to adjourn at 8:09pm.
Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF JANUARY 11, 2021 BOARD MEETING

*****MEETINGS BEING HELD REMOTELY*****

Trustee Maiorana called the meeting to order at 7:01 pm.

Present were Trustees Maiorana, Gross, Marks, Dubois, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak and Secretary Prevete. Trustee Furnari arrived at 7:02 pm.

PRESENT

**CONTRACTS/
RENEWALS**

Motion by DuBois, second by Gross to approve the change orders with H2M Architects & Engineers for the design of IA sanitary systems at the Mastic Beach Branch, Moriches Branch, 'Little Red Schoolhouse' and the Main Library at a cost not to exceed \$50,000. Carried 5-0.

**H2M ARCHITECTS
& ENGINEERS**

Motion by DuBois, second by Gross, to approve the change orders with H2M Architects & Engineers for the design, selection and specifications for furnishings and equipment at the Mastic Beach Branch, Moriches Branch and the Main Library at a cost of \$122,553. Carried 5-0.

Motion by Dubois, second by Marks to approve the budget policy of the Mastics-Moriches-Shirley Community Library as amended. Carried 5-0.

POLICY

BUDGET POLICY

The Library's budgetary process shall be carried out pursuant to Municipal and Educational Law. The Library shall propose a fiscal year budget for community approval each year where a change from the previous year's tax levy is requested.

The Library Director shall propose to the Library Board of Trustees a finalized fiscal year operating budget for Board of Trustees' approval.

The Library Board of Trustees shall adopt a budget as the Library's official Proposed budget for community vote.

DRAFT - UNAPPROVED

Motion by Gross, second by Dubois, to authorize the Library Director to execute the Temporary Access Agreement with the William Floyd School District amended as of January 2021. Carried 5-0.

TEMPORARY ACCESS AGREEMENT - WILLIAM FLOYD SCHOOL DISTRICT

Motion by Marks, second by Dubois, to move into Executive Session at 7:05pm to discuss a CSEA contractual matter. Carried 5-0.

EXECUTIVE SESSION

Motion by Dubois, second by Gross, to leave Executive Session at 7:45pm. Carried 5-0.

Motion by Gross, second by Dubois to adjourn at 7:45pm.
Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

DECEMBER 2020

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
December 2020

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Flushing Bank	MONEY MARKET	\$ 2,228,790.56	\$ -	\$ 1,146,353.73	\$ 406.37	\$ 1,082,843.20
Flushing Bank	CREDIT CARD M.M.	\$ 405,910.44	\$ 373.70	\$ 155.45	\$ 103.17	\$ 406,231.86
Flushing Bank	OPERATING	\$ 230,680.17	\$ 717,836.11	\$ 831,299.72	\$ 49.81	\$ 117,266.37
Flushing Bank	PAYROLL	\$ 110,664.12	\$ 450,769.06	\$ 529,049.65	\$ -	\$ 32,383.53
						<u>\$ 1,638,724.96</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Flushing Bank	Denitrification System	Sept. 2021	12 Months	0.30%	\$ 14,350.00
TOTAL INVESTMENTS:					<u>\$ 14,350.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 1,653,074.96</u></u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2020

								TOTAL			
		Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense											
Income											
2000 · PROPERTY TAX REVENUES		0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,578,000.00	-9,578,000.00	0.0%
2082 · FINES AND FEES		93.33	50.88	83.96	314.50	60.89	99.97	703.53	1,000.00	-296.47	70.35%
2360 · CONTRACTS WITH OTHER LIBR.		255,521.37	0.00	0.00	0.00	0.00	0.00	255,521.37	255,000.00	521.37	100.2%
2401 · INTEREST		1,566.72	1,922.80	1,187.53	1,002.98	383.77	447.79	6,511.59	35,000.00	-28,488.41	18.61%
2650 · SALES OF EXCESS MATERIAL		-27.00	5.00	16.00	16.00	16.00	12.00	38.00			
2670 · SALES OF BOOKS		0.00	0.00	452.39	0.00	175.44	0.00	627.83			
2690 · OTHER COMPENSATION		0.00	0.00	0.00	563.50	0.00	0.00	563.50			
2705 · GIFTS AND DONATIONS		0.00	0.00	0.00	0.00	0.00	3.00	3.00			
2760 · SYSTEM & STATE AID		0.00	0.00	0.00	10,254.22	0.00	0.00	10,254.22	15,000.00	-4,745.78	68.36%
2770 · UNCLASSIFIED REVENUE		0.00	0.00	3.50	14.10	0.00	0.00	17.60			
2771 · COPIER REVENUE - CONTRACT (R)		230.70	365.94	756.10	915.65	643.75	462.95	3,375.09	15,000.00	-11,624.91	22.5%
2772 · READER-PRINTER REVENUE		0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
2772A · ADULT-ADULT PRINTER		150.00	51.00	213.00	162.00	117.00	120.00	813.00			
2800 · PROGRAM RECEIPTS											
2805 · Program Receipts - Adult		-198.50	0.00	0.00	117.00	13.00	91.00	22.50			
2820 · Venue Resales		220.00	340.00	280.00	40.00	200.00	-1,860.00	-780.00			
2800 · PROGRAM RECEIPTS - Other		0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · PROGRAM RECEIPTS		21.50	340.00	280.00	157.00	213.00	-1,769.00	-757.50	15,000.00	-15,757.50	-5.05%
2999 · Lost Books		7.95	0.00	12.99	0.00	10.00	92.98	123.92			
Total Income		257,564.57	2,735.62	3,005.47	13,399.95	1,619.85	-530.31	277,795.15	9,924,000.00	-9,646,204.85	2.8%
Gross Profit		257,564.57	2,735.62	3,005.47	13,399.95	1,619.85	-530.31	277,795.15	9,924,000.00	-9,646,204.85	2.8%
Expense											
6000 · SALARIES AND WAGES											
6141 · PROFESSIONAL SALARIES											

	TOTAL									
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	38,251.44	38,674.63	38,541.29	58,751.84	39,752.34	41,955.98	255,927.52	581,361.00	-325,433.48	44.02%
6141C · PROFESSIONAL (C&P)	32,029.40	32,309.36	32,591.33	49,844.63	33,469.15	35,090.37	215,334.24	473,285.00	-257,950.76	45.5%
6141D · PROFESSIONAL (DIGITAL)	12,247.30	13,045.93	13,201.94	19,920.63	13,440.38	13,551.71	85,407.89	232,586.00	-147,178.11	36.72%
6141N · PROFESSIONAL (TEEN)	21,665.81	21,449.47	21,996.44	33,781.38	22,600.89	23,777.05	145,271.04	285,504.00	-140,232.96	50.88%
6141S · COMM SERV LIBR (SVC)	8,531.84	8,634.22	8,736.60	13,104.90	8,736.60	8,736.60	56,480.76	113,132.00	-56,651.24	49.93%
6141T · PROFESSIONAL (TECH)	9,376.19	9,315.87	9,434.95	13,585.71	8,888.23	9,765.40	60,366.35	156,218.00	-95,851.65	38.64%
Total 6141 · PROFESSIONAL SALARIES	122,101.98	123,429.48	124,502.55	188,989.09	126,887.59	132,877.11	818,787.80	1,842,086.00	-1,023,298.20	44.45%
6142 · CLERICAL SALARIES										
6142A · CLERICAL (ADULT)	15,769.71	15,772.67	14,116.40	21,229.87	14,528.35	15,262.09	96,679.09	321,100.00	-224,420.91	30.11%
6142C · CLERICAL (C&P)	25,332.21	24,843.59	24,425.02	33,242.96	21,482.00	23,632.31	152,958.09	378,013.00	-225,054.91	40.46%
6142D · CLERICAL (DIGITAL)	5,919.02	5,980.97	6,045.80	9,123.97	6,363.45	6,752.73	40,185.94	54,387.00	-14,201.06	73.89%
6142G · CLERICAL (GEN)	9,000.22	9,077.36	9,303.99	13,760.14	9,224.44	9,498.52	59,864.67	118,695.00	-58,830.33	50.44%
6142L · CLERICAL (LIT)	13,945.32	14,819.18	13,993.95	23,004.03	15,456.87	16,574.40	97,793.75	193,945.00	-96,151.25	50.42%
6142N · CLERICAL (TEEN)	4,515.54	4,974.71	5,322.60	7,091.57	4,607.95	5,968.33	32,480.70	76,376.00	-43,895.30	42.53%
6142R · CLERICAL (CIRC)	16,129.47	16,287.57	16,038.16	23,279.40	15,465.66	17,246.30	104,446.56	227,067.00	-122,620.44	46.0%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	7,952.03	8,198.64	7,793.47	11,543.09	9,607.76	8,576.01	53,671.00	107,864.00	-54,193.00	49.76%
6142X · CLERICAL (WIRES)	1,966.31	2,030.24	1,929.29	2,932.63	1,993.23	2,794.06	13,645.76	23,410.00	-9,764.24	58.29%
Total 6142 · CLERICAL SALARIES	100,529.83	101,984.93	98,968.68	145,207.66	98,729.71	106,304.75	651,725.56	1,500,857.00	-849,131.44	43.42%
6143 · PAGE SALARIES										
6143A · PAGE (ADULT)	13,926.25	14,408.19	13,238.25	21,660.55	15,471.70	17,817.61	96,522.55	223,948.00	-127,425.45	43.1%
6143C · PAGE (C&P)	13,005.46	13,160.97	13,337.88	21,075.67	14,336.40	17,231.77	92,148.15	167,964.00	-75,815.85	54.86%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	598.00	789.30	736.68	858.00	854.75	993.79	4,830.52	8,268.00	-3,437.48	58.42%
6143N · PAGE (TEEN)	871.00	955.37	926.25	1,215.50	695.50	1,010.50	5,674.12	14,191.00	-8,516.88	39.98%
6143R · PAGE (CIRC)	1,846.00	1,839.50	1,847.63	3,186.63	2,653.63	3,091.91	14,465.30	37,251.00	-22,785.70	38.83%
6143T · PAGE (TECH)	312.00	195.00	312.00	838.50	689.00	631.10	2,977.60	40,628.00	-37,650.40	7.33%
Total 6143 · PAGE SALARIES	30,558.71	31,348.33	30,398.69	48,834.85	34,700.98	40,776.68	216,618.24	492,250.00	-275,631.76	44.01%
6144 · CUSTODIAL										

	TOTAL									
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
6144G · CUSTODIAL	16,305.02	15,988.49	16,439.18	27,928.78	20,205.50	20,751.01	117,617.98	254,164.00	-136,546.02	46.28%
Total 6144 · CUSTODIAL	16,305.02	15,988.49	16,439.18	27,928.78	20,205.50	20,751.01	117,617.98	254,164.00	-136,546.02	46.28%
6145 · SECURITY										
6145G · SECURITY	16,555.08	16,285.40	17,274.59	29,594.07	21,055.96	19,821.17	120,586.27	251,558.00	-130,971.73	47.94%
Total 6145 · SECURITY	16,555.08	16,285.40	17,274.59	29,594.07	21,055.96	19,821.17	120,586.27	251,558.00	-130,971.73	47.94%
6146 · TECHNICIAN										
6146W · TECHNICAL (WIRES)	7,820.86	7,878.03	7,905.17	12,048.33	8,235.50	8,456.11	52,344.00	132,452.00	-80,108.00	39.52%
Total 6146 · TECHNICIAN	7,820.86	7,878.03	7,905.17	12,048.33	8,235.50	8,456.11	52,344.00	132,452.00	-80,108.00	39.52%
6147 · ADMINISTRATIVE										
Total 6147 · ADMINISTRATIVE	30,298.19	22,875.62	23,146.88	34,720.32	23,146.88	23,146.88	157,334.77	396,634.00	-239,299.23	39.67%
Total 6000 · SALARIES AND WAGES	324,169.67	319,790.28	318,635.74	487,323.10	332,962.12	352,133.71	2,135,014.62	4,870,001.00	-2,734,986.38	43.84%
6200 · EMPLOYEE BENEFITS										
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	576,025.00	576,025.00	576,000.00	25.00	100.0%
9030 · SOCIAL SECURITY	24,007.48	23,672.46	23,584.44	34,975.03	23,825.31	25,285.39	155,350.11	355,000.00	-199,649.89	43.76%
9040 · WORKERS' COMPENSATION	6,480.00	0.00	0.00	0.00	0.00	-6,552.00	-72.00	61,500.00	-61,572.00	-0.12%
9050 · UNEMPLOYMENT INSURANCE	4,527.43	0.00	0.00	1,062.63	0.00	0.00	5,590.06	3,500.00	2,090.06	159.72%
9055 · DISABILTY INSURANCE	1,417.08	1,452.69	1,440.74	1,440.74	1,514.40	1,475.57	8,741.22	20,000.00	-11,258.78	43.71%
9060 · MEDICAL INSURANCE	58,938.46	68,579.87	68,419.46	69,544.59	70,494.18	72,432.71	408,409.27	875,000.00	-466,590.73	46.68%
Total 6200 · EMPLOYEE BENEFITS	95,370.45	93,705.02	93,444.64	107,022.99	95,833.89	668,666.67	1,154,043.66	1,891,000.00	-736,956.34	61.03%
6410A · BOOKS (ADULT)										
6410A.e · E-BOOKS (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410A · BOOKS (ADULT) - Other	6,523.75	3,345.12	4,699.89	4,177.25	2,894.26	3,153.00	24,793.27	150,000.00	-125,206.73	16.53%
Total 6410A · BOOKS (ADULT)	6,523.75	3,345.12	4,699.89	4,177.25	2,894.26	3,153.00	24,793.27	150,000.00	-125,206.73	16.53%
6410C · BOOKS (C&P)										
6410C.e · E-BOOKS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410C · BOOKS (C&P) - Other	1,118.07	853.71	2,022.88	1,069.70	1,338.18	2,554.68	8,957.22	70,000.00	-61,042.78	12.8%
Total 6410C · BOOKS (C&P)	1,118.07	853.71	2,022.88	1,069.70	1,338.18	2,554.68	8,957.22	70,000.00	-61,042.78	12.8%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6410N · BOOKS (TEEN)										

	TOTAL									
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
6410N.e · E-BOOKS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6410N · BOOKS (TEEN) - Other	79.48	684.90	663.48	432.94	302.97	192.30	2,356.07	22,000.00	-19,643.93	10.71%
Total 6410N · BOOKS (TEEN)	79.48	684.90	663.48	432.94	302.97	192.30	2,356.07	22,000.00	-19,643.93	10.71%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
6411A · MICRO/REF CD (ADULT)	1,375.20	580.51	5,876.76	3,612.44	4,035.81	1,579.60	17,060.32	45,000.00	-27,939.68	37.91%
6411C · MICRO/REF CD (C&P)	532.16	2,529.41	5,732.83	1,745.96	1,587.86	1,479.76	13,607.98	15,000.00	-1,392.02	90.72%
6411N · MICRO/REF CD (TEEN)	133.03	116.10	5,489.95	986.93	1,393.52	1,180.18	9,299.71	15,000.00	-5,700.29	62.0%
6412A · RECORDINGS (ADULT)	1,213.02	1,744.26	1,220.24	886.80	1,123.83	186.92	6,375.07	40,000.00	-33,624.93	15.94%
6412C · RECORDINGS (C&P)	313.45	313.45	0.00	0.00	0.00	0.00	626.90	10,000.00	-9,373.10	6.27%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00	-10,000.00	0.0%
6413A · PERIODICALS (ADULT)	0.00	1,533.15	589.38	0.00	2,987.50	650.01	5,760.04	33,000.00	-27,239.96	17.46%
6413C · PERIODICALS (C&P)	1,954.74	0.00	0.00	0.00	0.00	0.00	1,954.74	5,000.00	-3,045.26	39.1%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	188.00	0.00	0.00	188.00	500.00	-312.00	37.6%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	1,222.71	1,317.72	1,688.37	1,358.91	1,567.97	1,412.61	8,568.29	90,000.00	-81,431.71	9.52%
6417C · VIDEOS (C&P)	139.98	935.78	117.82	85.08	35.00	35.00	1,348.66	15,000.00	-13,651.34	8.99%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	39.99	1,067.08	179.95	1,010.16	429.25	1,180.18	3,906.61	6,000.00	-2,093.39	65.11%
6419G · SOFTWARE (GEN)	7,000.11	5,436.49	2,633.74	865.50	873.75	827.79	17,637.38	25,000.00	-7,362.62	70.55%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	0.00	1,512.00	0.00	0.00	735.67	0.00	2,247.67	1,500.00	747.67	149.85%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,000.00	-11,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,650.00	-3,650.00	0.0%

	TOTAL									
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
6430G · OFFICE AND LIBRARY SUPPLIES	2,294.03	5,044.12	2,303.77	1,082.35	2,151.96	803.52	13,679.75	57,000.00	-43,320.25	24.0%
6431D · TELECOMMUNICATIONS	3,637.54	3,638.23	3,633.51	3,638.89	4,038.54	3,700.24	22,286.95	57,500.00	-35,213.05	38.76%
6432G · CARTAGE	285.00	285.00	285.00	285.00	285.00	285.00	1,710.00	3,420.00	-1,710.00	50.0%
6433G · POSTAGE	532.10	2,572.90	2,600.31	2,142.00	4,439.10	2,336.64	14,623.05	52,000.00	-37,376.95	28.12%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6434G · PRINTING (GEN)	0.00	4,449.00	6,881.00	6,881.00	6,881.00	6,881.00	31,973.00	70,000.00	-38,027.00	45.68%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	1,397.70	1,397.70	3,000.00	-1,602.30	46.59%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	0.00	354.91	174.00	149.00	0.00	0.00	677.91	5,000.00	-4,322.09	13.56%
6435C · CED, CONF & TRAVEL (C&P)	0.00	354.91	149.00	207.00	0.00	0.00	710.91	7,250.00	-6,539.09	9.81%
6435D · CED, CONF & TRAVEL (ADM)	0.00	394.91	373.00	357.45	0.00	0.00	1,125.36	25,000.00	-23,874.64	4.5%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	199.00	0.00	348.00	149.00	0.00	0.00	696.00	10,000.00	-9,304.00	6.96%
6435G · CED, CONF & TRAVEL (GEN)	75.00	354.91	0.00	0.00	0.00	0.00	429.91	2,000.00	-1,570.09	21.5%
6435L · CED, CONF & TRAVEL (LIT)	0.00	354.91	0.00	0.00	16.56	0.00	371.47	5,000.00	-4,628.53	7.43%
6435N · CED, CONF & TRAVEL (TEEN)	0.00	354.91	298.00	60.00	0.00	0.00	712.91	8,500.00	-7,787.09	8.39%
6435R · CED, CONF & TRAVEL (CIRC)	194.17	354.91	0.00	0.00	0.00	0.00	549.08	4,000.00	-3,450.92	13.73%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	354.91	79.00	0.00	0.00	0.00	433.91	5,000.00	-4,566.09	8.68%
6435T · CED, CONF & TRAVEL (TECH)	0.00	354.91	0.00	0.00	0.00	0.00	354.91	5,000.00	-4,645.09	7.1%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	354.91	0.00	0.00	0.00	0.00	354.91	2,000.00	-1,645.09	17.75%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,995.00	-89,995.00	0.0%
6437A · PROGRAMS (ADULT)	3,200.66	4,158.11	2,683.00	3,613.10	2,800.59	3,442.24	19,897.70	66,000.00	-46,102.30	30.15%
6437C · PROGRAMS (C&P)	1,137.04	2,925.18	1,871.09	8,351.39	1,636.28	2,557.15	18,478.13	105,000.00	-86,521.87	17.6%
6437D · PROGRAMS (DIGITAL)	1,399.33	947.07	1,011.19	1,073.45	1,082.81	1,119.30	6,633.15	10,000.00	-3,366.85	66.33%
6437L · PROGRAMS (LIT)	410.00	2,020.25	382.50	2,312.75	2,536.97	2,882.07	10,544.54	85,000.00	-74,455.46	12.41%
6437N · PROGRAMS (TEEN)	759.71	1,533.93	1,005.13	1,399.06	816.38	939.38	6,453.59	60,000.00	-53,546.41	10.76%
6437P · PROFESSIONAL FEES										

	TOTAL									
	Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	900.00	1,800.00	-900.00	50.0%
643765 · PROMOTION AND PUBLICITY	8,353.84	14,689.97	7,610.00	14,612.12	15,349.86	29,480.14	90,095.93	100,000.00	-9,904.07	90.1%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	2,200.00	0.00	2,200.00	19,500.00	-17,300.00	11.28%
6437P02 · AUDITOR	0.00	700.00	0.00	0.00	0.00	0.00	700.00	6,000.00	-5,300.00	11.67%
6437P10 · ELECTION	684.79	0.00	2,378.66	41.26	0.00	0.00	3,104.71	10,000.00	-6,895.29	31.05%
6437P11 · FSA ADMINISTRATION	137.50	137.50	137.50	137.50	137.50	137.50	825.00	1,650.00	-825.00	50.0%
6437P12 · PAYROLL SERVICES	1,304.12	1,270.72	1,950.42	1,336.04	1,310.64	1,310.34	8,482.28	22,000.00	-13,517.72	38.56%
6437P13 · ARMORED CAR SERVICE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	0.00	396.63	0.00	0.00	396.63	500.00	-103.37	79.33%
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6437P17 · TRANSLATION SERVICES	6.50	6.50	6.50	6.50	6.50	6.50	39.00	150.00	-111.00	26.0%
6437P3 · APPRAISAL SERVICES	220.00	0.00	0.00	0.00	0.00	0.00	220.00	1,500.00	-1,280.00	14.67%
6437P4 · ATTORNEY	11,159.16	2,701.66	4,300.41	2,454.16	2,371.66	0.00	22,987.05	75,000.00	-52,012.95	30.65%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	1,705.00	0.00	0.00	0.00	1,705.00	400.00	1,305.00	426.25%
6437P9 · EAP	7,650.00	0.00	0.00	0.00	0.00	0.00	7,650.00	7,650.00	0.00	100.0%
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6437P · PROFESSIONAL FEES	29,665.91	19,656.35	18,238.49	19,134.21	21,526.16	31,084.48	139,305.60	249,800.00	-110,494.40	55.77%
6438 · DUES	150.00	0.00	1,010.00	155.00	57.00	519.00	1,891.00	4,500.00	-2,609.00	42.02%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	9,634.91	3,805.06	3,856.73	4,514.36	6,541.16	102.72	28,454.94	65,000.00	-36,545.06	43.78%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	10,904.17	0.00	0.00	10,904.17	0.00	0.00	21,808.34	45,000.00	-23,191.66	48.46%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%

								TOTAL									
								Jul 20	Aug 20	Sep 20	Oct 20	Nov 20	Dec 20	Jul - Dec 20	Budget	\$ Over Budget	% of Budget
6439W · EQUIPMENT R & M (WIRES)								378.18	1,198.18	378.18	378.18	378.18	378.18	3,089.08	20,000.00	-16,910.92	15.45%
6450E · ELECTRICITY								16,608.24	16,284.15	14,325.69	14,434.53	9,959.22	9,555.18	81,167.01	136,500.00	-55,332.99	59.46%
6450F · FUEL/GAS								288.26	313.29	411.62	823.57	1,430.75	1,741.56	5,009.05	18,000.00	-12,990.95	27.83%
6450W · WATER								321.24	109.48	0.00	556.53	109.48	0.00	1,096.73	1,275.00	-178.27	86.02%
6451G · CUSTODIAL SUPPLIES								3,042.09	6,121.89	529.33	903.58	514.37	2,423.16	13,534.42	30,009.00	-16,474.58	45.1%
6452G · BLDG ALTERATION AND MAINT								4,410.68	5,091.69	7,605.42	6,021.50	18,110.50	7,461.32	48,701.11	75,000.00	-26,298.89	64.94%
6454 · INSURANCE								76,515.86	-10,218.25	0.00	-7,567.00	0.00	0.00	58,730.61	69,000.00	-10,269.39	85.12%
6485G · Bank Fees								384.87	-81.14	180.62	450.09	156.12	4.69	1,095.25			
69800 · Uncategorized Expenses								0.00	0.00	0.00	0.00	0.00	0.00	0.00	999,500.00	-999,500.00	0.0%
7203 · EQUIPMENT - Capital Purchases																	
7203A · EQUIPMENT ADULT								0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
7203C · EQUIPMENT C & P								0.00	115.82	0.00	0.00	0.00	0.00	115.82	5,000.00	-4,884.18	2.32%
7203D · EQUIPMENT ADMIN								0.00	2,299.50	0.00	0.00	0.00	0.00	2,299.50	2,500.00	-200.50	91.98%
7203G · EQUIPMENT BUS OFF								0.00	2,299.50	0.00	0.00	0.00	0.00	2,299.50	7,500.00	-5,200.50	30.66%
7203N · EQUIPMENT TEEN								0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
7203R · EQUIPMENT CIRC								0.00	0.00	0.00	23,340.00	0.00	0.00	23,340.00	1,000.00	22,340.00	2,334.0%
7203T · EQUIPMENT TECH								0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE								190.70	23.78	0.00	1,513.93	0.00	0.00	1,728.41	100,000.00	-98,271.59	1.73%
Total 7203 · EQUIPMENT - Capital Purchases								190.70	4,738.60	0.00	24,853.93	0.00	0.00	29,783.23	127,000.00	-97,216.77	23.45%
Total Expense								607,804.50	513,647.17	513,609.25	718,029.85	533,569.71	1,114,846.94	4,001,507.42	9,924,000.00	-5,922,492.58	40.32%
Net Ordinary Income								-350,239.93	-510,911.55	-510,603.78	-704,629.90	-531,949.86	-1,115,377.25	-3,723,712.27	0.00	-3,723,712.27	100.0%
Other Income/Expense																	
Other Expense																	
7500 · BUILDING IMPROVEMENTS								158,327.57	161,708.00	182,258.35	252,368.48	17,860.36	63,548.95	836,071.71			
Total Other Expense								158,327.57	161,708.00	182,258.35	252,368.48	17,860.36	63,548.95	836,071.71			
Net Other Income								-158,327.57	-161,708.00	-182,258.35	-252,368.48	-17,860.36	-63,548.95	-836,071.71	0.00	-836,071.71	100.0%
Net Income								-508,567.50	-672,619.55	-692,862.13	-956,998.38	-549,810.22	-1,178,926.20	-4,559,783.98	0.00	-4,559,783.98	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

DECEMBER 2020

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Flushing Bank</u>	XXXXXX082				
July-20		\$ 4,761,512.89	\$ 1,209.89	\$ -	\$ 4,762,722.78
August-20		\$ 4,762,722.78	\$ 1,210.20	\$ -	\$ 4,763,932.98
September-20		\$ 4,763,932.98	\$ 1,171.46	\$ -	\$ 4,765,104.44
October-20		\$ 4,765,104.44	\$ 1,210.81	\$ -	\$ 4,766,315.25
November-20		\$ 4,766,315.25	\$ 1,172.16	\$ -	\$ 4,767,487.41
December-20		\$ 4,767,487.41	\$ 1,211.56		\$ 4,768,698.97
January-21					
February-21					
March-21					
April-21					
May-21					
June-21					
				Grand Total :	\$ 4,768,698.97

SCHEDULE OF CLAIMS

PRESENTED JANUARY 25, 2021

PREPAY PAYABLES WARRANT #1		\$	21,061.24
PAYABLES WARRANT #2		\$	132,527.10
PAYROLL WARRANT W.E.	12/21/2020	\$	157,753.03
PAYROLL BENEFITS WARRANT		\$	92,635.62
PAYROLL WARRANT W.E.	1/5/2021	\$	152,465.45
PAYROLL BENEFITS WARRANT		\$	15,315.84
PAYROLL WARRANT W.E.	1/19/2021	\$	159,083.86
PAYROLL BENEFITS WARRANT		\$	92,172.94
	Total	\$	823,015.08

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
JANUARY 25, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62503	12/23/2020	Optimum / Cablevision	L0225 · FLUSHING BANK - OPERATING	
	Bill	121620--011521	12/16/2020		6431D · TELECOMMUNICATIONS	-789.61
TOTAL						-789.61
	Bill Pmt -Check	62504	12/23/2020	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
	Bill	11/11/2020 refill	11/30/2020		6433G · POSTAGE	-250.00
TOTAL						-250.00
	Bill Pmt -Check	62505	12/23/2020	Verizon	L0225 · FLUSHING BANK - OPERATING	
	Bill	121320	12/13/2020		6431D · TELECOMMUNICATIONS	-18.51
TOTAL						-18.51
	Bill Pmt -Check	62506	12/28/2020	Verizon	L0225 · FLUSHING BANK - OPERATING	
	Bill	120620 - 8431	12/06/2020		6431D · TELECOMMUNICATIONS	-130.74
TOTAL						-130.74
	Bill Pmt -Check	62507	12/28/2020	PSEG -- NeighborhoodRdMasticBeach	L0225 · FLUSHING BANK - OPERATING	
	Bill	111420--121620	12/16/2020		6450E · ELECTRICITY	-948.34
TOTAL						-948.34
	Bill Pmt -Check	62508	12/29/2020	Xerox Financial Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	2404172	11/12/2020		6439G · EQUIPMENT R & M (GEN)	-2,562.72
TOTAL						-2,562.72

Mastics Moriches Shirley Community Library
JANUARY 25, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62509	01/04/2021	Optimum / Cablevision	L0225 · FLUSHING BANK - OPERATING	
	Bill	122320-012221	01/04/2021		6431D · TELECOMMUNICATIONS	-138.35
TOTAL						-138.35
	Bill Pmt -Check	62510	01/04/2021	Sam's Club	L0225 · FLUSHING BANK - OPERATING	
	Bill	renewal 12/04/20-21	01/04/2021		6438 · DUES	-120.00
TOTAL						-120.00
	Bill Pmt -Check	62511	01/05/2021	AT&T	L0225 · FLUSHING BANK - OPERATING	
	Bill	12/10/20	12/10/2020		6431D · TELECOMMUNICATIONS	-46.38
TOTAL						-46.38
	Bill Pmt -Check	62512	01/05/2021	Home Depot Credit Services	L0225 · FLUSHING BANK - OPERATING	
	Bill	122020	12/20/2020		6451G · CUSTODIAL SUPPLIES	-46.47
					6451G · CUSTODIAL SUPPLIES	-18.92
TOTAL						-65.39
	Bill Pmt -Check	62513	01/05/2021	T-Mobile	L0225 · FLUSHING BANK - OPERATING	
	Bill	12232020	12/08/2020		6437D · PROGRAMS (DIGITAL)	-1,119.30
TOTAL						-1,119.30
	Bill Pmt -Check	62514	01/06/2021	Crown Castle Fiber LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	754694	01/01/2021		6431D · TELECOMMUNICATIONS	-2,695.00
TOTAL						-2,695.00

Mastics Moriches Shirley Community Library
JANUARY 25, 2021
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62515	01/08/2021	Amazon.com	L0225 · FLUSHING BANK - OPERATING	
Bill	121020	12/10/2020		6410A · BOOKS (ADULT)	-221.73
				6410C · BOOKS (C&P)	-104.01
				6410N · BOOKS (TEEN)	-13.11
				6417A · VIDEOS (ADULT)	-98.63
				6417N · VIDEOS (TEEN)	-1,187.11
				6437A · PROGRAMS (ADULT)	-78.25
				6437N · PROGRAMS (TEEN)	-32.16
TOTAL					<u>-1,735.00</u>
Bill Pmt -Check	62516	01/08/2021	Quadient Finance USA, Inc. -- pstg refill	L0225 · FLUSHING BANK - OPERATING	
Bill	12/28/2020 refill	12/31/2020		6433G · POSTAGE	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	62517	01/12/2021	National Grid	L0225 · FLUSHING BANK - OPERATING	
Bill	11/30--12/30/2020	12/30/2020		6450F · FUEL/GAS	-1,637.04
TOTAL					<u>-1,637.04</u>
Bill Pmt -Check	62518	01/14/2021	PSEG	L0225 · FLUSHING BANK - OPERATING	
Bill	12/04/20-01/07/2021	01/07/2021		6450E · ELECTRICITY	-7,563.34
TOTAL					<u>-7,563.34</u>
Bill Pmt -Check	62519	01/15/2021	Verizon	L0225 · FLUSHING BANK - OPERATING	
Bill	010621 (8431)	01/06/2021		6431D · TELECOMMUNICATIONS	-132.62
TOTAL					<u>-132.62</u>

Mastics Moriches Shirley Community Library
JANUARY 25, 2021
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62520	01/20/2021	AT&T	L0225 · FLUSHING BANK - OPERATING	
	Bill	01/10/21	01/10/2021		6431D · TELECOMMUNICATIONS	-46.13
TOTAL						-46.13
	Bill Pmt -Check	62521	01/20/2021	Optimum / Cablevision	L0225 · FLUSHING BANK - OPERATING	
	Bill	011621--021521	01/16/2021		6431D · TELECOMMUNICATIONS	-793.71
TOTAL						-793.71
	Bill Pmt -Check	62522	01/20/2021	Verizon	L0225 · FLUSHING BANK - OPERATING	
	Bill	011321 - 1511	01/13/2021		6431D · TELECOMMUNICATIONS	-19.06
TOTAL						-19.06
					TOTAL	-21,061.24

I hereby certify that at a meeting on January 25, 2021
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62523	01/25/2021	Advanced Plant Care, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	26234	01/01/2021		643760 · PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	62524	01/25/2021	ALA (Membership)	L0225 · FLUSHING BANK - OPERATING	
	Bill	2021renew JM 1003796	12/23/2020		6438 · DUES	-144.00
	Bill	2021renew KR 1062470	12/23/2020		6438 · DUES	-280.00
TOTAL						-424.00
	Bill Pmt -Check	62525	01/25/2021	ALA Conference	L0225 · FLUSHING BANK - OPERATING	
	Bill	2021reg S-Kyle	01/05/2021		6435N · CED, CONF & TRAVEL (TEEN)	-130.00
TOTAL						-130.00
	Bill Pmt -Check	62526	01/25/2021	Altonji, Donna	L0225 · FLUSHING BANK - OPERATING	
	Bill	112420	11/24/2020		6437C · PROGRAMS (C&P)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	62527	01/25/2021	Amato, Robin S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	121520	12/15/2020		6410A · BOOKS (ADULT)	-26.99
TOTAL						-26.99

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62528	01/25/2021	Baker & Taylor	L0225 · FLUSHING BANK - OPERATING	
Bill	5016549193	12/15/2020		6410N · BOOKS (TEEN)	-38.79
Bill	5016559351	12/16/2020		6410N · BOOKS (TEEN)	-35.67
Bill	5016587125	12/18/2020		6410N · BOOKS (TEEN)	-40.18
Bill	5016602137	12/21/2020		6410A · BOOKS (ADULT)	-309.54
Bill	5016626911	12/23/2020		6410A · BOOKS (ADULT)	-441.92
Bill	5016596893	12/24/2020		6410A · BOOKS (ADULT)	-227.24
Bill	5016602612	12/29/2020		6410A · BOOKS (ADULT)	-28.79
				6410N · BOOKS (TEEN)	-64.38
Bill	5016629265	01/04/2021		6410A · BOOKS (ADULT)	-767.18
Bill	5016634164	01/13/2021		6410A · BOOKS (ADULT)	-36.70
TOTAL					-1,990.39
Bill Pmt -Check	62529	01/25/2021	Blackstone Publishing	L0225 · FLUSHING BANK - OPERATING	
Bill	1193841	11/04/2020		6417A · VIDEOS (ADULT)	-19.22
Bill	1197936	11/04/2020		6417A · VIDEOS (ADULT)	-41.60
TOTAL					-60.82
Bill Pmt -Check	62530	01/25/2021	Book Page	L0225 · FLUSHING BANK - OPERATING	
Bill	S515641yr 2/21-01/22	01/25/2021		6413A · PERIODICALS (ADULT)	-588.00
TOTAL					-588.00
Bill Pmt -Check	62531	01/25/2021	Cassone Leasing, Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	847997	01/11/2021		7500 · BUILDING IMPROVEMENTS	-328.55
TOTAL					-328.55

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62532	01/25/2021	Center Point Large Print	L0225 · FLUSHING BANK - OPERATING	
	Bill	1814679	01/01/2021		6410A · BOOKS (ADULT)	-413.12
TOTAL						-413.12
	Bill Pmt -Check	62533	01/25/2021	Colonial Youth & Family Services Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	011221	01/12/2021		6437A · PROGRAMS (ADULT)	-45.00
TOTAL						-45.00
	Bill Pmt -Check	62534	01/25/2021	Colson, Doris J.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120820	12/08/2020		6437L · PROGRAMS (LIT)	-57.00
TOTAL						-57.00
	Bill Pmt -Check	62535	01/25/2021	Community Family Literacy Project, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	Jul-Dec2021 bagReimb	01/06/2021		2650 · SALES OF EXCESS MATERIAL	-16.00
TOTAL						-16.00
	Bill Pmt -Check	62536	01/25/2021	Cueva, Daniel S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	121020	12/10/2020		6437L · PROGRAMS (LIT)	-60.00
TOTAL						-60.00
	Bill Pmt -Check	62537	01/25/2021	Currao-McAleavey, Carmella	L0225 · FLUSHING BANK - OPERATING	
	Bill	121020	12/10/2020		6437A · PROGRAMS (ADULT)	-200.00
	Bill	010721adults	01/07/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	010721teens	01/07/2021		6437N · PROGRAMS (TEEN)	-100.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	010721	01/07/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	011421adults	01/14/2021		6437A · PROGRAMS (ADULT)	-100.00
Bill	011421teens	01/14/2021		6437N · PROGRAMS (TEEN)	-100.00
TOTAL					-700.00
Bill Pmt -Check	62538	01/25/2021	Del Rio, Donika	L0225 · FLUSHING BANK - OPERATING	
Bill	120820	12/08/2020		6437L · PROGRAMS (LIT)	-50.00
TOTAL					-50.00
Bill Pmt -Check	62539	01/25/2021	Donayre Ahumada, Claudia Katherine	L0225 · FLUSHING BANK - OPERATING	
Bill	122320	12/23/2020		6437L · PROGRAMS (LIT)	-50.00
TOTAL					-50.00
Bill Pmt -Check	62540	01/25/2021	Earle, April L.	L0225 · FLUSHING BANK - OPERATING	
Bill	121220	12/12/2020		6437A · PROGRAMS (ADULT)	-200.00
Bill	010921	01/09/2021		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					-400.00
Bill Pmt -Check	62541	01/25/2021	Eastern Environmental Solutions Inc.	L0225 · FLUSHING BANK - OPERATING	
Bill	20/2217	12/31/2020		7500 · BUILDING IMPROVEMENTS	-2,155.00
Bill	20/2218	12/31/2020		7500 · BUILDING IMPROVEMENTS	-1,810.00
Bill	20/2216	12/31/2020		7500 · BUILDING IMPROVEMENTS	-2,715.00
TOTAL					-6,680.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62542	01/25/2021	ECM Consulting and Marketing	L0225 · FLUSHING BANK - OPERATING	
	Bill	1055	01/01/2021		643765 · PROMOTION AND PUBLICITY	-3,000.00
TOTAL						-3,000.00
	Bill Pmt -Check	62543	01/25/2021	Electronic Alarm Systems	L0225 · FLUSHING BANK - OPERATING	
	Bill	R-46261	01/01/2021		6452G · BLDG ALTERATION AND MAINT	-67.50
TOTAL						-67.50
	Bill Pmt -Check	62544	01/25/2021	Ellison Educational Equipment, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	SI052280	12/02/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-55.00
TOTAL						-55.00
	Bill Pmt -Check	62545	01/25/2021	Enviroscience Consultants, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	31011	12/22/2020		7500 · BUILDING IMPROVEMENTS	-1,750.00
TOTAL						-1,750.00
	Bill Pmt -Check	62546	01/25/2021	Fiore, Christopher	L0225 · FLUSHING BANK - OPERATING	
	Bill	122920	12/29/2020		6437A · PROGRAMS (ADULT)	-500.00
	Bill	010521	01/05/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	011221	01/12/2021		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-700.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62547	01/25/2021	Galvez Moreno, Viodelda S.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120920	12/09/2020		6437L · PROGRAMS (LIT)	-114.00
TOTAL						-114.00
	Bill Pmt -Check	62548	01/25/2021	Grainger	L0225 · FLUSHING BANK - OPERATING	
	Bill	9743318520	12/10/2020		6451G · CUSTODIAL SUPPLIES	-556.37
	Bill	9755724417	12/23/2020		6451G · CUSTODIAL SUPPLIES	-178.49
	Bill	9756933520	12/28/2020		6451G · CUSTODIAL SUPPLIES	-407.04
TOTAL						-1,141.90
	Bill Pmt -Check	62549	01/25/2021	Great South Bay Dance LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	122020a	12/20/2020		6437C · PROGRAMS (C&P)	-75.00
	Bill	122020b	12/20/2020		6437C · PROGRAMS (C&P)	-75.00
TOTAL						-150.00
	Bill Pmt -Check	62550	01/25/2021	Healthy Homestead Hostess, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	010721	01/07/2021		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	62551	01/25/2021	Heidrich Landscaping Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	4680	12/17/2020		6452G · BLDG ALTERATION AND MAINT	-1,000.00
TOTAL						-1,000.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62552	01/25/2021	Ingram Library Services	L0225 · FLUSHING BANK - OPERATING	
Bill	67254228	12/07/2020		6410C · BOOKS (C&P)	-15.32
Bill	67254229	12/07/2020		6410C · BOOKS (C&P)	-69.97
Bill	61813000	12/08/2020		6410C · BOOKS (C&P)	-5.93
Bill	61813001	12/08/2020		6410C · BOOKS (C&P)	-5.74
Bill	61814606	12/15/2020		6410C · BOOKS (C&P)	-35.58
Bill	61814607	12/15/2020		6410C · BOOKS (C&P)	-35.21
Bill	61814608	12/15/2020		6410C · BOOKS (C&P)	-5.89
Bill	67257693	12/17/2020		6410C · BOOKS (C&P)	-12.60
Bill	67258246	12/18/2020		6410C · BOOKS (C&P)	-9.01
Bill	67258247	12/18/2020		6410C · BOOKS (C&P)	-8.14
Bill	61815362	12/20/2020		6410C · BOOKS (C&P)	-5.93
Bill	61815363	12/20/2020		6410C · BOOKS (C&P)	-5.93
Bill	61815364	12/20/2020		6410C · BOOKS (C&P)	-4.79
Bill	61815660	12/20/2020		6410C · BOOKS (C&P)	-105.49
Bill	61815834	12/21/2020		6410C · BOOKS (C&P)	-5.93
Bill	61815835	12/21/2020		6410C · BOOKS (C&P)	-5.93
Bill	61816742	12/22/2020		6410C · BOOKS (C&P)	-779.98
Bill	61816810	12/22/2020		6410C · BOOKS (C&P)	-11.49
Bill	61817180	12/23/2020		6410C · BOOKS (C&P)	-84.61
Bill	61817181	12/23/2020		6410C · BOOKS (C&P)	-6.38
Bill	61817182	12/23/2020		6410C · BOOKS (C&P)	-7.99
Bill	61817426	12/23/2020		6410C · BOOKS (C&P)	-22.33
Bill	61817650	12/24/2020		6410C · BOOKS (C&P)	-6.53
Bill	61818670	12/29/2020		6410C · BOOKS (C&P)	-6.53
Bill	61818671	12/29/2020		6410C · BOOKS (C&P)	-7.13
Bill	61818762	12/29/2020		6410C · BOOKS (C&P)	-4.24
Bill	61818763	12/29/2020		6410C · BOOKS (C&P)	-7.54
Bill	61819443	12/30/2020		6410C · BOOKS (C&P)	-29.22

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	61819444	12/30/2020		6410C · BOOKS (C&P)	-30.92
Bill	61819630	12/30/2020		6410C · BOOKS (C&P)	-37.06
Bill	61821854	12/31/2020		6410C · BOOKS (C&P)	-18.58
Bill	61821855	12/31/2020		6410C · BOOKS (C&P)	-10.94
Bill	61821856	12/31/2020		6410C · BOOKS (C&P)	-20.28
Bill	61822354	01/05/2021		6410C · BOOKS (C&P)	-11.99
Bill	61822355	01/05/2021		6410C · BOOKS (C&P)	-29.74
Bill	61823707	01/06/2021		6410C · BOOKS (C&P)	-70.43
Bill	61824028	01/06/2021		6410C · BOOKS (C&P)	-11.86
Bill	61824029	01/06/2021		6410C · BOOKS (C&P)	-15.34
Bill	61824361	01/07/2021		6410C · BOOKS (C&P)	-5.99
Bill	61824362	01/07/2021		6410C · BOOKS (C&P)	-10.84
Bill	61824808	01/07/2021		6410C · BOOKS (C&P)	-8.14
Bill	61825927	01/08/2021		6410C · BOOKS (C&P)	-10.29
Bill	61826171	01/08/2021		6410C · BOOKS (C&P)	-60.35
Bill	61826172	01/08/2021		6410C · BOOKS (C&P)	-6.42
TOTAL					-1,670.53
Bill Pmt -Check	62553	01/25/2021	Island Elevator Inc	L0225 · FLUSHING BANK - OPERATING	
Bill	40882	01/01/2021		6452G · BLDG ALTERATION AND MAINT	-427.00
TOTAL					-427.00
Bill Pmt -Check	62554	01/25/2021	Jancz-Urban, Velya	L0225 · FLUSHING BANK - OPERATING	
Bill	011121	01/11/2021		6437A · PROGRAMS (ADULT)	-175.00
TOTAL					-175.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62555	01/25/2021	Janicka-Wlodek, Krystyna	L0225 · FLUSHING BANK - OPERATING	
	Bill	120820	12/08/2020		6437L · PROGRAMS (LIT)	-57.00
TOTAL						-57.00
	Bill Pmt -Check	62556	01/25/2021	Janowitz, Laurie	L0225 · FLUSHING BANK - OPERATING	
	Bill	011421	01/14/2021		6437A · PROGRAMS (ADULT)	-280.00
TOTAL						-280.00
	Bill Pmt -Check	62557	01/25/2021	JanWay Company USA, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	137362	01/13/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-331.77
TOTAL						-331.77
	Bill Pmt -Check	62558	01/25/2021	Kanopy Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	227922-PPU	12/31/2020		6417A · VIDEOS (ADULT)	-244.00
					6417C · VIDEOS (C&P)	-35.00
TOTAL						-279.00
	Bill Pmt -Check	62559	01/25/2021	Karant, Roberta	L0225 · FLUSHING BANK - OPERATING	
	Bill	010621	01/06/2021		6437C · PROGRAMS (C&P)	-630.00
TOTAL						-630.00
	Bill Pmt -Check	62560	01/25/2021	Kevin A. Seaman, Esq.	L0225 · FLUSHING BANK - OPERATING	
	Bill	0101--063021	01/01/2021		6437P4 · ATTORNEY	-8,000.00
TOTAL						-8,000.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62561	01/25/2021	King Kullen	L0225 - FLUSHING BANK - OPERATING	
Bill	203091233331	11/04/2020		6437N · PROGRAMS (TEEN)	-18.26
Bill	203191344401	11/14/2020		6413A · PERIODICALS (ADULT)	-2.50
Bill	203231352981	11/18/2020		6437C · PROGRAMS (C&P)	-2.19
Bill	203271360671	11/22/2020		6437N · PROGRAMS (TEEN)	-127.92
Bill	203300668771	11/25/2020		6437C · PROGRAMS (C&P)	-37.14
Bill	203321369461	11/27/2020		6437C · PROGRAMS (C&P)	-44.91
Bill	203321370401	11/27/2020		6437N · PROGRAMS (TEEN)	-30.52
Bill	203371380501	12/02/2020		6437N · PROGRAMS (TEEN)	-37.97
Bill	203391384421	12/04/2020		6437N · PROGRAMS (TEEN)	-7.08
Bill	203461397131	12/11/2020		6437C · PROGRAMS (C&P)	-18.31
Bill	203531311031	12/18/2020		6437C · PROGRAMS (C&P)	-10.94
Bill	203531309981	12/18/2020		6451G · CUSTODIAL SUPPLIES	-3.78
Bill	203531310841	12/18/2020		6437C · PROGRAMS (C&P)	-9.45
Bill	203571318601	12/22/2020		6437N · PROGRAMS (TEEN)	-12.39
TOTAL					<u>-363.36</u>
Bill Pmt -Check	62562	01/25/2021	Language Line Services Inc	L0225 - FLUSHING BANK - OPERATING	
Bill	4929995	12/31/2020		6437P17 · TRANSLATION SERVICES	-6.50
TOTAL					<u>-6.50</u>
Bill Pmt -Check	62563	01/25/2021	Linthwaite, Dara	L0225 - FLUSHING BANK - OPERATING	
Bill	011121	01/11/2021		6437C · PROGRAMS (C&P)	-150.00
TOTAL					<u>-150.00</u>

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62564	01/25/2021	Loviglio, Stephanie Ann	L0225 · FLUSHING BANK - OPERATING	
	Bill	121920	12/19/2020		6437A · PROGRAMS (ADULT)	-83.00
	Bill	010921	01/09/2021		6437A · PROGRAMS (ADULT)	-83.00
TOTAL						<u>-166.00</u>
	Bill Pmt -Check	62565	01/25/2021	Lugo, Aricsides	L0225 · FLUSHING BANK - OPERATING	
	Bill	121220	12/12/2020		6438 · DUES	-45.00
TOTAL						<u>-45.00</u>
	Bill Pmt -Check	62566	01/25/2021	Mark Grossman Public Relations	L0225 · FLUSHING BANK - OPERATING	
	Bill	1120-MMS	12/31/2020		643765 · PROMOTION AND PUBLICITY	-4,000.00
	Bill	1220-MMS	12/31/2020		643765 · PROMOTION AND PUBLICITY	-4,000.00
TOTAL						<u>-8,000.00</u>
	Bill Pmt -Check	62567	01/25/2021	Maurer, Sylvia	L0225 · FLUSHING BANK - OPERATING	
	Bill	2020PLAConf NashTN	01/11/2021		6435C · CED, CONF & TRAVEL (C&P)	-320.58
TOTAL						<u>-320.58</u>
	Bill Pmt -Check	62568	01/25/2021	Meinhold, Cathy	L0225 · FLUSHING BANK - OPERATING	
	Bill	011321	01/13/2021		6437C · PROGRAMS (C&P)	-27.00
TOTAL						<u>-27.00</u>

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62569	01/25/2021	Midwest Tape	L0225 · FLUSHING BANK - OPERATING	
Bill	99726618	12/04/2020		6417A · VIDEOS (ADULT)	-196.69
Bill	99726619	12/04/2020		6417A · VIDEOS (ADULT)	-141.11
Bill	99758057	12/11/2020		6417A · VIDEOS (ADULT)	-241.43
Bill	99758058	12/11/2020		6417A · VIDEOS (ADULT)	-25.04
Bill	99790734	12/22/2020		6412A · RECORDINGS (ADULT)	-142.69
Bill	99790736	12/22/2020		6417A · VIDEOS (ADULT)	-244.80
Bill	99790737	12/22/2020		6417A · VIDEOS (ADULT)	-29.39
Bill	99823513	12/29/2020		6412A · RECORDINGS (ADULT)	-44.23
Bill	99823515	12/29/2020		6417A · VIDEOS (ADULT)	-168.58
Bill	99839636 hoopla	12/31/2020		6411A · MICRO/REF CD (ADULT)	-499.27
				6411C · MICRO/REF CD (C&P)	-399.42
				6411N · MICRO/REF CD (TEEN)	-99.85
Bill	99880698	01/12/2021		6412A · RECORDINGS (ADULT)	-93.46
Bill	99884830	01/12/2021		6417A · VIDEOS (ADULT)	-65.42
Bill	99884831	01/12/2021		6417A · VIDEOS (ADULT)	-33.14
Bill	99894784	01/15/2021		6412A · RECORDINGS (ADULT)	-505.06
Bill	99894786	01/15/2021		6412A · RECORDINGS (ADULT)	-71.23
Bill	99894787	01/15/2021		6417A · VIDEOS (ADULT)	-31.48
TOTAL					-3,032.29
Bill Pmt -Check	62570	01/25/2021	Migoya-Schlie, Catherine Victoria	L0225 · FLUSHING BANK - OPERATING	
Bill	122520	12/25/2020		6437L · PROGRAMS (LIT)	-228.00
TOTAL					-228.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62571	01/25/2021	New Era Technology (prev DJJ Tech)	L0225 · FLUSHING BANK - OPERATING	
	Bill	65193-LI	01/08/2021		6439W · EQUIPMENT R & M (WIRES)	-378.18
TOTAL						-378.18
	Bill Pmt -Check	62572	01/25/2021	O'Connell, Linda	L0225 · FLUSHING BANK - OPERATING	
	Bill	121520	12/15/2020		6437A · PROGRAMS (ADULT)	-175.00
	Bill	011121	01/11/2021		6437A · PROGRAMS (ADULT)	-175.00
TOTAL						-350.00
	Bill Pmt -Check	62573	01/25/2021	Oriental Trading Company, Inc	L0225 · FLUSHING BANK - OPERATING	
	Bill	707506137-01	01/06/2021		6437N · PROGRAMS (TEEN)	-74.78
TOTAL						-74.78
	Bill Pmt -Check	62574	01/25/2021	Paychex	L0225 · FLUSHING BANK - OPERATING	
	Bill	Strmnt 22804951	12/09/2020		6437P12 · PAYROLL SERVICES	-106.50
	Bill	Strmnt 22942460	01/08/2021		6437P12 · PAYROLL SERVICES	-106.80
TOTAL						-213.30
	Bill Pmt -Check	62575	01/25/2021	Paychex of New York LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	583168	11/25/2020		6437P12 · PAYROLL SERVICES	-600.37
	Bill	583822	12/22/2020		6437P12 · PAYROLL SERVICES	-600.37
	Bill	584193	01/06/2021		6437P12 · PAYROLL SERVICES	-1,907.91
TOTAL						-3,108.65

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62576	01/25/2021	Permacard	L0225 · FLUSHING BANK - OPERATING	
	Bill	209715	12/18/2020		6434R · PRINTING (CIRC)	-1,397.70
TOTAL						-1,397.70
	Bill Pmt -Check	62577	01/25/2021	Perri, Amy	L0225 · FLUSHING BANK - OPERATING	
	Bill	121420	12/14/2020		6437A · PROGRAMS (ADULT)	-150.00
	Bill	122820	12/28/2020		6437A · PROGRAMS (ADULT)	-150.00
	Bill	010421	01/04/2021		6437A · PROGRAMS (ADULT)	-75.00
	Bill	011121	01/11/2021		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-450.00
	Bill Pmt -Check	62578	01/25/2021	Petty Cash	L0225 · FLUSHING BANK - OPERATING	
	Bill	011421 cpsd	01/14/2021		6437C · PROGRAMS (C&P)	-22.27
TOTAL						-22.27
	Bill Pmt -Check	62579	01/25/2021	Piper-Gebhard, Randi	L0225 · FLUSHING BANK - OPERATING	
	Bill	121020	12/10/2020		6437L · PROGRAMS (LIT)	-60.00
TOTAL						-60.00
	Bill Pmt -Check	62580	01/25/2021	Quill	L0225 · FLUSHING BANK - OPERATING	
	Bill	12966763	12/11/2020		6451G · CUSTODIAL SUPPLIES	-469.92
	Bill	13128773	12/17/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-17.38
TOTAL						-487.30

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62581	01/25/2021	Ray-Block Stationery Co. Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	IN46752	01/13/2021		6439G · EQUIPMENT R & M (GEN)	-89.28
TOTAL						-89.28
	Bill Pmt -Check	62582	01/25/2021	Roeder, Kathy	L0225 · FLUSHING BANK - OPERATING	
	Bill	121820a	12/18/2020		6437C · PROGRAMS (C&P)	-300.00
	Bill	121820b	12/18/2020		6437C · PROGRAMS (C&P)	-300.00
TOTAL						-600.00
	Bill Pmt -Check	62583	01/25/2021	Rosalia, Kerri	L0225 · FLUSHING BANK - OPERATING	
	Bill	122220	12/22/2020		6450F · FUEL/GAS	-60.20
TOTAL						-60.20
	Bill Pmt -Check	62584	01/25/2021	Roye, Sara	L0225 · FLUSHING BANK - OPERATING	
	Bill	123020	12/30/2020		6437A · PROGRAMS (ADULT)	-500.00
TOTAL						-500.00
	Bill Pmt -Check	62585	01/25/2021	Sandpebble Preconstruction Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	PostRef ProjReq 09	01/14/2021		7500 · BUILDING IMPROVEMENTS	-19,146.88
					7500 · BUILDING IMPROVEMENTS	-7,700.05
					7500 · BUILDING IMPROVEMENTS	-4,810.24
					7500 · BUILDING IMPROVEMENTS	-3,981.92
					7500 · BUILDING IMPROVEMENTS	-688.50
TOTAL						-36,327.59

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62586	01/25/2021	Scholastic Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	26456289	12/11/2020		6410C · BOOKS (C&P)	-824.93
TOTAL						-824.93
	Bill Pmt -Check	62587	01/25/2021	School Specialty	L0225 · FLUSHING BANK - OPERATING	
	Bill	208126690835	12/11/2020		6437N · PROGRAMS (TEEN)	-61.34
TOTAL						-61.34
	Bill Pmt -Check	62588	01/25/2021	Scott, Robert	L0225 · FLUSHING BANK - OPERATING	
	Bill	010421	01/04/2021		6437C · PROGRAMS (C&P)	-398.00
TOTAL						-398.00
	Bill Pmt -Check	62589	01/25/2021	Searles Graphics, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	18938	12/17/2020		6434G · PRINTING (GEN)	-6,881.00
TOTAL						-6,881.00
	Bill Pmt -Check	62590	01/25/2021	Shattes, Krista	L0225 · FLUSHING BANK - OPERATING	
	Bill	121020	12/10/2020		6437A · PROGRAMS (ADULT)	-200.00
	Bill	070121	01/07/2021		6437A · PROGRAMS (ADULT)	-100.00
	Bill	011421	01/14/2021		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-400.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62591	01/25/2021	South Shore Press, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	74055	12/31/2020		643765 · PROMOTION AND PUBLICITY	-2,925.00
TOTAL						-2,925.00
	Bill Pmt -Check	62592	01/25/2021	Staples Advantage	L0225 · FLUSHING BANK - OPERATING	
	Bill	8060609465	12/11/2020		6451G · CUSTODIAL SUPPLIES	-76.78
					6430G · OFFICE AND LIBRARY SUPPLIES	-5.33
					6430G · OFFICE AND LIBRARY SUPPLIES	-50.26
					6430G · OFFICE AND LIBRARY SUPPLIES	-5.33
	Bill	8060686509	12/18/2020		6451G · CUSTODIAL SUPPLIES	-19.55
					6430G · OFFICE AND LIBRARY SUPPLIES	-226.11
	Bill	8060810448	01/01/2021		6451G · CUSTODIAL SUPPLIES	-251.64
					6430G · OFFICE AND LIBRARY SUPPLIES	-20.09
	Bill	8060810451	01/01/2021		6451G · CUSTODIAL SUPPLIES	-111.33
	Bill	8060879655	01/08/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-6.30
					6451G · CUSTODIAL SUPPLIES	-62.39
TOTAL						-835.11
	Bill Pmt -Check	62593	01/25/2021	Strunk-Albert Engineering	L0225 · FLUSHING BANK - OPERATING	
	Bill	10101	01/07/2021		7500 · BUILDING IMPROVEMENTS	-2,820.00
	Bill	10102	01/07/2021		7500 · BUILDING IMPROVEMENTS	-2,820.00
	Bill	10118	01/13/2021		7500 · BUILDING IMPROVEMENTS	-2,500.00
	Bill	10119	01/13/2021		7500 · BUILDING IMPROVEMENTS	-2,500.00
TOTAL						-10,640.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	62594	01/25/2021	Suffolk Cooperative Library System	L0225 · FLUSHING BANK - OPERATING	
Bill	84304 LearningExpres	12/02/2020		6411C · MICRO/REF CD (C&P)	-1,080.34
				6411A · MICRO/REF CD (ADULT)	-1,080.33
				6411N · MICRO/REF CD (TEEN)	-1,080.33
Bill	84368	12/16/2020		2820 · Venue Resales	-2,000.00
Bill	84435 WorldBook22vol	01/05/2021		6410C · BOOKS (C&P)	-899.00
Bill	84477 MPLC Movie Lic	01/08/2021		6437A · PROGRAMS (ADULT)	-19.71
				6437C · PROGRAMS (C&P)	-19.70
				6437N · PROGRAMS (TEEN)	-19.70
Bill	84505 ASCAP LiveMusi	01/12/2021		6437A · PROGRAMS (ADULT)	-90.62
				6437C · PROGRAMS (C&P)	-90.62
Bill	84536 SWANK3yr123123	01/13/2021		6437A · PROGRAMS (ADULT)	-384.68
				6437C · PROGRAMS (C&P)	-384.66
				6437N · PROGRAMS (TEEN)	-384.66
TOTAL					<u>-7,534.35</u>
Bill Pmt -Check	62595	01/25/2021	Tank Me Later, LLC	L0225 · FLUSHING BANK - OPERATING	
Bill	1412	12/23/2020		6452G · BLDG ALTERATION AND MAINT	-225.00
Bill	1453	01/08/2021		6452G · BLDG ALTERATION AND MAINT	-225.00
TOTAL					<u>-450.00</u>
Bill Pmt -Check	62596	01/25/2021	TBS Contracting Ltd.	L0225 · FLUSHING BANK - OPERATING	
Bill	1015	01/11/2021		6452G · BLDG ALTERATION AND MAINT	-2,800.00
TOTAL					<u>-2,800.00</u>

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62597	01/25/2021	TBS Contracting Ltd.	L0225 · FLUSHING BANK - OPERATING	
	Bill	1016	01/11/2021		6452G · BLDG ALTERATION AND MAINT	-2,650.00
TOTAL						-2,650.00
	Bill Pmt -Check	62598	01/25/2021	Thermal Solutions, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	C43423 Qtr4	12/13/2020		6452G · BLDG ALTERATION AND MAINT	-2,301.25
TOTAL						-2,301.25
	Bill Pmt -Check	62599	01/25/2021	Thermal Solutions, Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	102041	12/10/2020		6452G · BLDG ALTERATION AND MAINT	-2,604.10
TOTAL						-2,604.10
	Bill Pmt -Check	62600	01/25/2021	Townline Security Systems	L0225 · FLUSHING BANK - OPERATING	
	Bill	2289	12/17/2020		6452G · BLDG ALTERATION AND MAINT	-119.97
TOTAL						-119.97
	Bill Pmt -Check	62601	01/25/2021	True Nature Landscaping - NghbrhdRd MB	L0225 · FLUSHING BANK - OPERATING	
	Bill	16697	12/11/2020		6452G · BLDG ALTERATION AND MAINT	-800.00
TOTAL						-800.00
	Bill Pmt -Check	62602	01/25/2021	True Nature Landscaping Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	16735	01/13/2021		6452G · BLDG ALTERATION AND MAINT	-880.00
TOTAL						-880.00

Mastics Moriches Shirley Community Library

JANUARY 25, 2021

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	62603	01/25/2021	Turtle & Hughes Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	4586597-00	12/28/2020		6451G · CUSTODIAL SUPPLIES	-146.40
TOTAL						-146.40
	Bill Pmt -Check	62604	01/25/2021	Vergara, Josmary A.	L0225 · FLUSHING BANK - OPERATING	
	Bill	120920	12/09/2020		6437L · PROGRAMS (LIT)	-42.75
TOTAL						-42.75
	Bill Pmt -Check	62605	01/25/2021	W. B. Mason Co., Inc.	L0225 · FLUSHING BANK - OPERATING	
	Bill	216507268	12/21/2020		6451G · CUSTODIAL SUPPLIES	-257.99
	Bill	217111748	01/14/2021		6430G · OFFICE AND LIBRARY SUPPLIES	-83.36
TOTAL						-341.35
	Bill Pmt -Check	62606	01/25/2021	Winters Bros. Hauling of LI, LLC	L0225 · FLUSHING BANK - OPERATING	
	Bill	001865331	12/31/2020		6432G · CARTAGE	-285.00
TOTAL						-285.00
					TOTAL	-132,527.10

I hereby certify that at a meeting on January 25, 2021
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

January 5, 2021

Payroll Benefit Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	6654	01/08/2021	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	01082021	01/08/2021		L0173 · 457B NYS DEFERRED COMP	\$ (2,246.81)
						<u>\$ (2,246.81)</u>
	Bill Pmt -Check	6655	01/08/2021	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	01082021	01/08/2021		L0171 · 403B MET LIFE	\$ (7,553.70)
						<u>\$ (7,553.70)</u>
	Bill Pmt -Check	6656	01/08/2021	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	01082021	01/08/2021		L0172 · 403B PRUDENTIAL	\$ (100.00)
						<u>\$ (100.00)</u>
	Bill Pmt -Check	6657-6669	12/11/2020	Medicare Reimbursement Payments	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	01082021	01/08/2021		9060 · MEDICAL INSURANCE	\$ (3,069.70)
						<u>\$ (3,069.70)</u>
	Bill Pmt -Check	6670	01/08/2021	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	01082021	01/08/2021		L0510 · CSEA POST TAX DENTAL	\$ (113.45)
					L0520 · CSEA POST TAX VISION	\$ (4.71)
						<u>\$ (118.16)</u>
	Bill Pmt -Check	6671	01/08/2021	CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
TOTAL	Bill	01082021	01/08/2021		L0500 · CSEA UNION DUES	\$ (2,227.47)
						<u>\$ (2,227.47)</u>
					TOTAL	\$ (15,315.84)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics Moriches Shirley Community Library
January 19, 2021
Payroll Benefit Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	01/22/2021	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
	Bill	415268110028	01/22/2021		L0196 · LONG TER	\$ (148.00)
					9055 · DISABILTY INSURANCE	\$ (1,475.57)
TOTAL						<u>\$ (1,623.57)</u>
	Bill Pmt -Check	EFT	01/22/2021	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
	Bill	01222021	01/22/2021		L0163 · RC ERS CONTRIBUTIONS	\$ (1,990.27)
					L0161 · RL - ERS LOAN	\$ (2,278.00)
TOTAL						<u>\$ (4,268.27)</u>
	Bill Pmt -Check	6672	01/22/2021	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	01222021	01/22/2021		L0173 · 457B NYS DEFERRED COMP	\$ (1,945.37)
TOTAL						<u>\$ (1,945.37)</u>
	Bill Pmt -Check	6673	01/22/2021	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	01222021	01/22/2021		L0171 · 403B MET LIFE	\$ (2,423.00)
TOTAL						<u>\$ (2,423.00)</u>
	Bill Pmt -Check	6674	01/22/2021	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
	Bill	01222021	01/22/2021		L0172 · 403B PRUDENTIAL	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	6675	01/22/2021	1098 State Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL	
	Bill	560	01/22/2021		9060 · MEDICAL INSURANCE	\$ (76,337.16)
TOTAL						<u>\$ (76,337.16)</u>
	Bill Pmt -Check	6676	01/22/2021	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	637413	01/22/2021		L0625 · AFLAC PRE-TAX	\$ (2,866.86)
					L0626 · AFLAC POST-TAX	\$ (225.96)
TOTAL						<u>\$ (3,092.82)</u>
	Bill Pmt -Check	6677	01/22/2021	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	

Mastics Moriches Shirley Community Library

January 19, 2021

Payroll Benefit Warrant

Bill	01222021	01/22/2021	L0510 · CSEA POST TAX DENTAL	\$ (113.45)
			L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL				<u>\$ (118.16)</u>

Bill Pmt -Check 6678 01/22/2021 CSEA, Inc. L0226 · FLUSHING BANK - PAYROLL

Bill	01222021	01/22/2021	L0500 · CSEA UNION DUES	\$ (2,264.59)
TOTAL				<u>\$ (2,264.59)</u>

TOTAL \$ (92,172.94)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics Moriches Shirley Community Library

December 21, 2020

Payroll Benefit Warrant

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	12/24/2020	1114 Hartford Insurance Company	L0226 · FLUSHING BANK - PAYROLL	
	Bill	413831487460	12/24/2020		L0196 · LONG TER	\$ (148.00)
					9055 · DISABILTY INSURANCE	\$ (1,475.57)
TOTAL						<u>\$ (1,623.57)</u>
	Bill Pmt -Check	EFT	12/24/2020	1099 NYS Employees' Retirement System	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12242020	12/24/2020		L0163 · RC ERS CONTRIBUTIONS	\$ (2,323.96)
					L0161 · RL - ERS LOAN	\$ (2,184.00)
					L0160.1 · MA - ERS ARREARS (MANDATORY)	\$ (93.14)
TOTAL						<u>\$ (4,601.10)</u>
	Bill Pmt -Check	6647	12/24/2020	1094 The NYS Deferred Compensation Plan	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12242020	12/24/2020		L0173 · 457B NYS DEFERRED COMP	\$ (2,012.47)
TOTAL						<u>\$ (2,012.47)</u>
	Bill Pmt -Check	6648	12/24/2020	1095 Met Life	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12242020	12/24/2020		L0171 · 403B MET LIFE	\$ (2,593.00)
TOTAL						<u>\$ (2,593.00)</u>
	Bill Pmt -Check	6649	12/24/2020	1096 Prudential	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12242020	12/24/2020		L0172 · 403B PRUDENTIAL	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	6650	12/24/2020	1098 State Of NY Department of Civil Serv	L0226 · FLUSHING BANK - PAYROLL	
	Bill	559	12/24/2020		9060 · MEDICAL INSURANCE	\$ (76,337.16)
TOTAL						<u>\$ (76,337.16)</u>
	Bill Pmt -Check	6651	12/24/2020	1115 AFLAC	L0226 · FLUSHING BANK - PAYROLL	
	Bill	616067	12/24/2020		L0625 · AFLAC PRE-TAX	\$ (2,866.86)
					L0626 · AFLAC POST-TAX	\$ (225.96)
TOTAL						<u>\$ (3,092.82)</u>
	Bill Pmt -Check	6652	12/24/2020	CSEA Employee Benefit Fund	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12242020	12/24/2020		L0510 · CSEA POST TAX DENTAL	\$ (110.14)

Mastics Moriches Shirley Community Library

December 21, 2020

Payroll Benefit Warrant

TOTAL				L0520 · CSEA POST TAX VISION	\$ (4.71)
					\$ (114.85)
	Bill Pmt -Check	6653	12/24/2020 CSEA, Inc.	L0226 · FLUSHING BANK - PAYROLL	
	Bill	12242020	12/24/2020	L0500 · CSEA UNION DUES	\$ (2,160.65)
TOTAL					\$ (2,160.65)
				TOTAL	\$ (92,635.62)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2020 to December 31, 2020
Submitted by Toni Witham on January 25, 2021

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance - October 1, 2020					\$ 153,625.48
CASH RECEIPTS:					
Book \$		\$ 710.00			
Donations:					
Miscellaneous donations	\$ 70.00				
Total Donations		\$ 70.00			
Interest:					
Interest from Checking A/C #0260	\$ 16.11				
Interest from MM A/C #0279	\$ 243.22				
Total Interest		\$ 259.33			
TOTAL CASH RECEIPTS:		\$ 1,039.33			
CASH DISBURSEMENTS:					
Expenses:					
Adult Books				\$ 1,116.71	
USCIS (Citizenship & Immigration Services) Flash Cards				\$ 37.50	
Donations:					
Rotary Club of Shirley and the Mastics - Fall donation			\$ 50.00		
Colonial Youth and Family Services - donation - Holiday Giving 2020			\$ 100.00		
Family Service League - donation - Holiday Giving 2020			\$ 100.00		
King Kullen - donation - Holiday Giving - "Adopt a Family"			\$ 100.00		
Total Donations				\$ 350.00	
2021 5K Run Expenses:					
USATF Connect - Background Screening (24 Months) - One Time Payment (first time for this charge)			\$ 23.18		
elitefeats - deposit			\$ 309.00		
USATF Connect - membership			\$ 44.40		
Total 2021 5K Run Expenses				\$ 376.58	
Miscellaneous Expenses:					
Department of Law - 2019 CHAR500 filing fee			\$ 50.00		
Baldessari and Coster LLP - 2019 taxes (Fed 990 & NYS CHAR500)			\$ 525.00		
Dollar Tree - Holiday Giving - for LEFA			\$ 40.00		
Total Miscellaneous Expenses				\$ 615.00	
TOTAL CASH DISBURSEMENTS:				\$ 2,495.79	
Profit/Loss for 2nd Quarter ending December 31, 2020					\$ (1,456.46)
ENDING CASH BALANCE AS OF December 31, 2020					\$ 152,169.02

ASSETS:	
Empire National: Checking A/C #0260	\$ 31,091.87
Empire National: MM A/C #0279	\$ 121,077.15
TOTAL ASSETS AS OF DECEMBER 31, 2020	\$ 152,169.02

December 2020 Statistics At-A-Glance

Programming

35 Virtual & In-Person Program Sessions

4,390 Views/Active Participants in these programs

Computers

849 MMSCL Resident Logins

263 Visitor Logins

22 Mac Lab Logins

1,134 Total Computer Logins

Reference & Information Questions

606 Reference Questions

1,229 Information Inquiries

1,835 Total Questions

Between the holidays and school recess, December is always one of the slowest months in the library for programming and in-person services. Add a pandemic on top of that, and it was very quiet on some cold and dreary days. The Reference and Adult Services Department set a goal in the fall to start a slow roll-out of in-person, small group programming in December. Initially, many of our programmers were on board to come back in to the library, but as COVID-19 cases continued to rise in Suffolk County, many cancelled or requested to continue virtual services. This has led to us re-evaluating what programs we chose to offer digitally and allow for a broader audience with a variety of programming. We have the opportunity to connect with different audiences that might not have participated before in-person, but have now found a way to love their library online.

Before the pandemic hit, one of our most popular programs was the one-on-one appointments with Genealogist, April Earle. Ms. Earle did indeed start in-person appointments in December and within hours of it being promoted in our newsletter, she was booked to the maximum. These appointments are done in one of our small program rooms. In between each session, a page staff member goes into the room and cleans the space before the next patron comes in. Ancestry.com has continued to allow Suffolk County Library residents home access and our genealogist appointments are a wonderful way to promote those sorts of online resources.

Requests for items by our homebound patrons has been particularly busy. Homebound services are for district residents who have a permanent or temporary illness or disability, or for individuals who are frail and elderly and unable to get transportation to the library. Ellen Campbell has been working tirelessly to get requested items to these customers in as timely a manner as possible. In December, I received thank you letters from two of these patrons stating how grateful they are to Ellen for being their lifeline to the library. Not many people understand how tedious the process is for this program to work. It also takes a devoted

staff member with patience, kindness and a broad knowledge of our collection to have it be as successful as ours is. Thank you Ellen for making that positive connection with these patrons.



January 25, 2021

Sylvia Maurer

The month of December brought additions to the Children's and Parents' Services Department, some old and some new.

Bringing it Back! - Although our take home crafts and program kits have been flying off the shelves, families have mentioned that they miss coming into the library for in-person programs and storytimes. One of our Children's Librarians, Tara Ragona, heard this and created a few sessions for children to listen to stories and try out activities in the library again. The space was configured to allow social distancing between families and masks were required. While attendance has been low (as expected), patrons have commented that they are happy to be given the opportunity and are excited to spend time with some of their favorite library staff again.



Something New - We are excited to share our newest project with our patrons, Virtual Story Adventures. *Virtual Story Adventures* are a great supplement to a child's virtual learning experience. It can be used as part of a homeschoolers curriculum or for parents who want fun educational activities to do with children. Thematically designed, it includes books, storytimes, songs, fingerplays, games, places to explore, STEM activities, crafts and more! It incorporates much of what we do in our programs and is accessed with a click. There is a lot to choose from while exploring a particular theme in depth. It supports our mission by providing parents with opportunities to read, write, sing, talk and play with their children. New themes are added monthly. Librarian, Pat Mininni, took charge of this new venture bringing in Librarian, Christopher Bergendorff, and Library Assistant, Casey Shaw, for age appropriate content creation for the site. Pat collaborated with Digital Services Librarian, Michael Bartolomeo, to bring this resource to life on our website. Public Relations Specialist, Sara Royce, created the beautiful logo for this project. Check it out on the Children's and Parents' Services page on the Library website or use this link <https://www.communitylibrary.org/virtual-story-adventures/>.



Check out our **NEW VIRTUAL STORY ADVENTURES**

Oh! The places you'll go, the characters you'll meet and things you'll do all from your seat! To get there all you need is a library card.

Great for parents who would like to supplement home lessons or to just have fun with the kiddos. Look for new themes to appear regularly.



Penguin



Movement and Me



Feelings



Bathtime



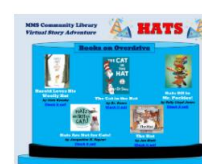
Friendship



Princess



Opposites



Hats

Statistics											
CPSD 2020-2021	July		Aug		Sept		Oct		Nov		Dec
2020											
Computer Usage	19		79		109		147		101		82
Reference Questions	90		95		80		87		137		119
Other Questions	17		156		117		226		243		272
Virtual Program Views	1873		1175		1277		1851		1784		1265
Virtual Sessions	16		9		11		18		17		20
Program, In House Attendance	125		589		99		177		508		1031
Program, In House Sessions	80		*32		56		20		16		25
Offsite Attendance	0		12		25		523		91		38
Offsite Sessions	0		2		6		8		5		3
Additional Floor Stats:											
Crafts to Go	207		285		250		255		291		360
In-person visits	287		744		911		880		817		795
Books to Go									101		66

December 2020

Teen Services Department

Submitted by Erika Irish

Statistical Information November 2020

Computer Usage

99 Sessions

Floor Statistics

311

Virtual Programs

20 Sessions

90 Attendees

In-Person Programs

8 Sessions

16 Attendees

Reference Questions

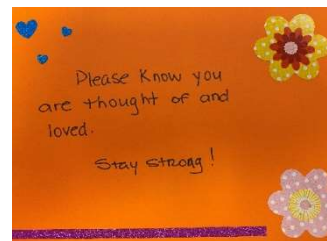
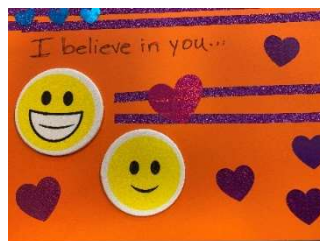
17

Information Questions

228

We have slowly begun doing in-house programs. In December we had a Gingerbread House Program and began Illustrators Workshop and Art Club. It is our hope that while we are off to a slow start as word gets out we will have more teens attend. It has taken a lot of time, creativity, and willingness to try new things, but our virtual programs are finally getting some attendees. The one virtual program that has been going well from the start has been Enrichment, and the group continues to grow. We did try to offer in-house community service but we had no one sign up. Teens are however, picking up kits and doing them at home. We will start offering No-Sew blankets in person in January, this project has no option but to be done in the building.

In December, we sent 40 cards to "Cardz for Hospitalized Kids" which is an organization that distributes cards to children in hospitals around the country, as part of our Encouragement Cards Community Service opportunity. Our next group of cards is going to go to seniors in assisted living and nursing homes.



Open a Book to a World of Possibilities

Reach Out and Read is a national organization that partners with pediatric medical practices to place books into the hands of their youngest patients, many of whom do not have books at home. By partnering with pediatricians to integrate books into annual checkups, families learn the importance of reading and receive the books to get started. Critical brain development occurs between birth and age 3, thus reading and other language rich experiences greatly benefit children and families.

The Community Family Literacy Project, Inc. and Mastic-Moriches-Shirley Community Library have supported Reach Out and Read for over 20 years by providing books to the Sun River Marilyn Shellabarger Health Center in Shirley. This year's donation includes almost 700 books!

Pictured left to right: CFLP Executive Director Lindsay Davis, library assistant Cathy Meinhold, pediatric nurse Sharon Astacio, and manager Kayrm Gonzalez.



Teamwork Makes the Dream Work

We often refer to our family literacy program with the acronym LEFA which stands for "Learning English, a Family Affair." It illustrates the importance of family literacy and empowers parents to be their child's first teacher. Well, our instructor Randi took this acronym to a new level during her virtual class for beginner students. She recruited her husband to help teach a lesson about conversational skills such as turn taking, nonverbal communication, inflection and intonation, and speaking at a natural rate and pace. Randi and Glenn modeled a conversation so the students could see & hear it in action.



Bravo!

Learning a new language takes commitment, hard work, and perseverance. Virtual learning presents additional challenges. Our students and instructors rose to the challenge; we wrapped up a successful session of English and Citizenship classes. Congratulations to the students who earned Certificates of Attendance! During the break, students wrote about their experiences during Covid-19 which we are collecting and compiling into a book. Classes resume in January: virtual classes, in-person conversation classes, and Family Literacy for parents & toddlers. Virtual Friendly Spanish Conversation begins.



Monthly Statistics for December

Digital Attendance: 191 adults

Digital Sessions: 22

In person Attendance: 18 adults

In person Sessions: 4

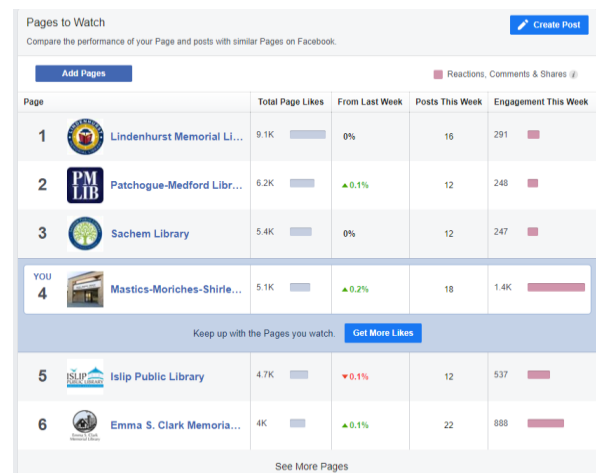
DIGITAL SERVICES DEPARTMENT

January 2021

Compiled by: Stephen Burg

This past month the Digital Services Department helped post and curate social media posts from all the departments in the library. Our Facebook page continues to out preform other similar libraries in engaging the followers of our page. The Digital Services Department also held a virtual computer class entitled "The Basics of Shopping Online." The class covered the basics of how to shop online, tips and tricks for protecting your privacy, how to avoid scams, and how to save money.

Equipment Circulation in December 2020	CHKOUT S	RENE WALS
Unique Item 3 (Item C) Hotspots and Chromecasts	12	3
Unique Item 4 (Item C) Go Pro and iPads	1	3



Digital services December Stats

Facebook	
page views	1196
post reach	25059
Engagement	3464
Instagram	
reach	512
Impressions	983
Followers	743
YouTube	December
views	1091
Chat/Text Ref	
chat	
text/email	37
overdrive	
ebooks	3517
audio books	1373
flipster	
online views	
Freegal	
downloads	344
streamed	1743
both:	2087
Hoopla	
new patrons	9
check outs	570
Kanopy	
downloads	221
HOOPLA + KANOPY:	791
Web page	
page views	1100

	A	B	C	D	E	F	G	H	I
1	REPORT OF PERSONNEL CHANGES					DATE PREPARED:			
2	SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					01/25/21			
3	JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY					Page 1 of 2			
4	NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT	
5									
6	A	Quinn, Samantha		Librarian I	\$ 34,255.00		01/06/21		
7									
8	TRT	Hoag, Lynn		Librarian II	\$ 90,889.56		12/30/20		
9									
10	TRS	Shaw, Casey		Library Assistant	\$23.56/HR		01/12/21		
11									
12	TRT	Austin, Janet		Library Clerk	\$21.53/HR		01/19/21		
13									
14	RE	Garcia, Charlene		Library Clerk	\$15.91/HR	Up to 17.5 Hours	01/15/21		
15									
16									
17	DID YOU:	1. Submit a Duties Statement for all new positions or when refilling those for which DS is				The above changes are hereby certified as			
18		over five years old?				being in accordance with Civil Service			
19		2. Request and canvas an eligible list for all competitive positions?				requirements.			
20		3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive							
21		appointments? Fill in jurisdiction and appointment date at bottom of application							
22		4. Submit a personnel change on the previous incumbent shown above?							
23	<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED					
24	<input type="checkbox"/>	APPROVED AS NOTED			Signature of Appointing Authority				
25									

[illegible]