

Special: GIFT POLICY

The Community Library welcomes donations of cash and books!

When cash is donated, the donor and the Library Director may mutually agree on what the money will be used to purchase. Or the gift may be made to the Library to be used solely at the Library's discretion.

Book plates naming a donor or "in memory of" are only placed in books purchased by the Library, never in books donated by individuals.

The Library will be happy to accept donations of books (in good condition), but only under the following condition: the Community Library reserves the right to dispose of the material in any way it deems proper. No agreement can be made to give up this right unless, it is done specifically in writing following official action by the Board of Trustees.

The Library will acknowledge significant gifts in writing. No monetary value may be assigned, except for gifts of cash. It is the responsibility of the donor to have gifts appraised before donating to the Library.

While the Library welcomes donations of materials, it must – for a number of reasons – retain control over donated materials. Normally such materials are (1) added to the collection, or (2) sold to raise money to purchase popular items, or (3) given to other institutions.

Unfortunately, the Library cannot provide and pick-up service for donated material. Thus it is the responsibility of the donor to arrange the delivery of donated items.