

Special: COMMUNITY FUNCTIONS

When appropriate, members of the Board and/or the Director may attend community functions at the expense of the Library. The motion approving such attendance must state the amount of the expense.

Such approval should only be granted when there is a significant reason for the Library to be represented. For example, a function honoring an individual who has significantly aided the Library would be an appropriate time for attendance at the Library expense. Another example would be a function of an organization of which the Library is a member (e.g., Chamber of Commerce).

In special circumstances, with the recommendation of the Director, a staff member may have expenses paid for attendance at a community function when appropriate.

In no Circumstance, however, may the expenses of spouses or guests of Trustees or Staff be paid by the Library.