

SPECIAL MEETING OF THE BOARD OF TRUSTEES

OF THE

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

February 10, 2020

5:30 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. EXECUTIVE SESSION

III. ADJOURNMENT

The next Special Meeting of the Board of Trustees is scheduled for:

February 11, 2020 @ 5:30PM

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF FEBRUARY 10, 2020 BOARD MEETING

Trustee Maiorana called the meeting to order at 5:30 pm.

Present were Trustees Maiorana, Gross, Furnari, Dubois, and Assistant Director D'Amato.

PRESENT

Motion by Gross, second by Furnari to move into Executive Session to interview for the Board of Trustee position. Carried 4-0.

**EXECUTIVE
SESSION**

The following candidates were interviewed for the Board of Trustee position: Sicignano, Keenan, Jorif-Mangane, Zozzaro, Marks, McCutcheon, Lubrano.

Motion by Gross, second by Furnari to leave Executive Session at 9:20 pm. Carried 4-0.

No motions were made.

Motion by Gross to adjourn the meeting at 9:21 pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Tara D'Amato, Assistant Director

SPECIAL MEETING OF THE BOARD OF TRUSTEES

OF THE

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

February 11, 2020

5:30 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. EXECUTIVE SESSION

III. ADJOURNMENT

The next Meeting of the Board of Trustees is scheduled for:

February 19, 2020 @ 7:00PM

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF FEBRUARY 11, 2020 BOARD MEETING

Trustee Maiorana called the meeting to order at 5:30 pm.

Present were Trustees Maiorana, Gross, Dubois, and Assistant Director D'Amato. Trustee Furnari arrived at 6:30pm.

PRESENT

Motion by Gross, second by Furnari to move into Executive Session to interview for the Board of Trustee position. Carried 3-0.

**EXECUTIVE
SESSION**

The following candidates were interviewed for the Board of Trustee position: Glick, Cognet (no-show), Imperati.

Discussion of candidates qualifications occurred.

Motion by DuBois, second by Gross to leave Executive Session at 8:00 pm. Carried 4-0.

No motions were made.

Motion by Gross to adjourn the meeting at 8:01 pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Tara D'Amato, Assistant Director

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

February 19, 2020

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. C R S
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CONTRACTS / RENEWALS

D. FYE JUNE 30, 2019 AUDIT REPORT

E. POLICY

F. 2020 LIBRARY TRUSTEE ELECTION

1. REGISTRAR

G. COMMUNITY EVENT

H. CONTINUING EDUCATION

I. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

J. CORRESPONDENCE

K. TRUSTEE APPOINTMENT

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

AGENDA

February 19, 2020

APRIL 01, 2020 @ 7:00PM

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF JANUARY 27, 2020 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:05 pm.

Present were Trustees Maiorana, DuBois, Gross, Furnari, Assistant Director D'Amato, Business Manager Nowak, Secretary Prevete. Trustee Maiorana thanked Trustee Simmons for his many years of service to the Library since 1995.)

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Gross, second by DuBois to accept the minutes of the December 16, 2019 meeting of the Board of Trustees. Carried 4-0.

MINUTES

Motion by Furnari, second by DuBois to approve the Operating Fund Schedule of Claims dated 01/27/2020; Prepay Payables Warrant #1 \$117,346.19; Payables Warrant #2 \$190,768.93; Payroll Warrant W.E. 01/10/2020 \$202,689.05; Payroll Benefits Warrant \$64,687.77; Payroll Warrant W.E. 01/24/2020 \$181,688.41; Payroll Benefits Warrant \$94,851.38. Carried 4-0.

**SCHEDULE
OF CLAIMS**

Motion by DuBois, second by Gross to approve the Operating Financial Report for December 2019. Carried 4-0.

**FINANCIAL
REPORTS**

Motion by Furnari, second by Gross to approve the Capital Fund Financial Report for December 2019. Carried 4-0.

The Director submitted a written report.

**DIRECTOR'S
REPORT**

The Assistant Director said that she was busy working with Civil Service on some staffing changes (retirements and successions). She mentioned that once again, the Library hosted the William Floyd Birthday Celebration highlighting the winning essays and posters from all of the district's

**ASSISTANT
DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

schools. The planning for the library's Summer Program has begun as has the planning for Kidfest in May.

In addition to his written report, the Business Manager mentioned a change to next month's meeting to be held on **Wednesday, February 19th** instead of the originally planned Monday, 2/24.

BUSINESS MANAGER'S REPORT

Motion by Gross, second by DuBois to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Furnari, second by DuBois to accept the Community Family Literacy Project, Inc. 2nd Quarter Financial Statement dated 12/31/19 as prepared by Treasurer Toni Witham, and presented by Director Rosalia. Carried 4-0.

FINANCIAL STATEMENTS

COMMUNITY FAMILY LITERACY

Motion by Gross, second by Furnari to authorize the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend Library Advocacy Day in Albany on February 25, 2020. Carried 4-0.

CONTINUING EDUCATION

LIBRARY ADVOCACY DAY

Lorraine Squires (Department Head of CRS), gave a presentation to explain why it might behoove the library to do away with the majority of fines. Many options were laid out perhaps starting out on a small scale or just with Children's items. The Board had taken the information and will make a decision in the near future.

STAFF PRESENTATIONS

LORRAINE SQUIRES, CRS

Steve Burg (Department Head of Digital Services), once again spoke about receiving a grant from LILRC enabling the library to purchase 10 I-pads that will circulate to the public.

STEVE BURG, DIGITAL SERVICES

DRAFT - UNAPPROVED

Trustee Maiorana once again announced the trustee vacancy (due to Trustee Simmons resigning) and that resumes will be accepted through January 28, 2020 to temporarily fill his position until the vote in April.

TRUSTEE VACANCY

There are sign-up sheets for anyone wishing to be on a committee for either the Little Red Schoolhouse Project and or the future Library Programming.

COMMITTEES

The Board President announced that in the near future we will be Advertising to fill the positions of President, Vice President, Treasurer and Secretary (after we have filled our trustee vacancy).

LIBRARY FOUNDATION

Motion by Furnari, second by Gross to move into Executive Session at 7:42pm to discuss a CSEA contractual matter and a contractual matter. Carried 4-0.

EXECUTIVE SESSION

Motion by DuBois, second by Gross to leave Executive Session at 8:44pm. Carried 4-0.

No motions made.

Motion by Gross, second by Furnari to adjourn at 8:45pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JANUARY 2020

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
January 2020

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 405,324.84	\$ 4,322,304.96	\$ 870,369.13	\$ 2,264.10	\$ 3,859,524.77
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 399,712.18	\$ 2,007.43	\$ 79.83	\$ 475.09	\$ 402,114.87
Empire Nat'l Bank	OPERATING	\$ 76,626.37	\$ 308,115.12	\$ 61,318.41	\$ 107.49	\$ 323,530.57
Empire Nat'l Bank	PAYROLL	\$ 112,212.93	\$ 563,135.29	\$ 560,713.15	\$ -	\$ 114,635.07
						<u>\$ 4,699,805.28</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	9/1/2020	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<u>\$ 15,000.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 4,714,805.28</u></u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2019 through January 2020

									TOTAL		
									Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense											
Income											
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	4,303,117.91	4,303,117.91	9,578,000.00	-5,274,882.09	44.93%
2082 · FINES AND FEES	1,959.79	1,568.39	2,089.31	1,583.02	2,163.08	1,331.47	2,307.81	13,002.87	35,000.00	-21,997.13	37.15%
2360 · CONTRACTS WITH OTHER LIBR.	232,064.64	0.00	0.00	0.00	0.00	0.00	0.00	232,064.64	297,000.00	-64,935.36	78.14%
2401 · INTEREST	7,979.01	7,700.05	5,587.45	4,328.75	3,266.41	1,784.19	2,846.68	33,492.54	35,000.00	-1,507.46	95.69%
2650 · SALES OF EXCESS MATERIAL	97.00	104.00	54.00	55.00	29.00	-32.00	48.00	355.00			
2670 · SALES OF BOOKS	0.00	0.00	0.00	0.00	0.00	1,538.54	0.00	1,538.54			
2675 · GRANTS - OTHER	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	1,000.00			
2690 · OTHER COMPENSATION	563.61	0.00	0.00	0.00	5.75	16.75	0.00	586.11			
2705 · GIFTS AND DONATIONS	0.00	300.00	0.00	1.00	2.00	0.00	0.00	303.00			
2760 · SYSTEM & STATE AID	13,157.00	0.00	0.00	0.00	0.00	0.00	1,462.00	14,619.00	15,000.00	-381.00	97.46%
2770 · UNCLASSIFIED REVENUE	0.00	0.00	13.60	0.00	0.00	0.00	2.40	16.00			
2771 · COPIER REVENUE - CONTRACT (R)	1,064.81	1,234.58	1,225.37	1,407.96	989.80	859.85	1,021.85	7,804.22	15,000.00	-7,195.78	52.03%
2772 · READER-PRINTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2772A · ADULT-ADULT PRINTER	614.00	591.25	1,004.82	882.10	607.05	492.20	874.05	5,065.47	10,000.00	-4,934.53	50.66%
2800 · PROGRAM RECEIPTS											
2805 · Program Receipts - Adult	1,308.25	389.50	1,690.00	4,872.50	593.50	1,426.50	852.00	11,132.25			
2820 · Venue Resales	-1,042.30	1,980.00	-3,860.00	120.00	180.00	180.00	260.00	-2,182.30			
2800 · PROGRAM RECEIPTS - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · PROGRAM RECEIPTS	265.95	2,369.50	-2,170.00	4,992.50	773.50	1,606.50	1,112.00	8,949.95	15,000.00	-6,050.05	59.67%
2999 · Lost Books	0.00	0.00	0.00	0.00	42.98	41.95	0.00	84.93			
Total Income	257,765.81	13,867.77	7,804.55	13,250.33	7,879.57	7,639.45	4,313,792.70	4,622,000.18	10,000,000.00	-5,377,999.82	46.22%
Gross Profit	257,765.81	13,867.77	7,804.55	13,250.33	7,879.57	7,639.45	4,313,792.70	4,622,000.18	10,000,000.00	-5,377,999.82	46.22%
Expense											
6000 · SALARIES AND WAGES											
6141 · PROFESSIONAL SALARIES											

	TOTAL										
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	46,765.58	46,716.59	45,926.01	45,466.20	71,125.33	46,649.03	112,276.03	414,924.77	645,175.00	-230,250.23	64.31%
6141C · PROFESSIONAL (C&P)	52,004.60	55,195.35	52,541.21	66,727.68	68,580.64	47,902.88	44,345.08	387,297.44	678,153.00	-290,855.56	57.11%
6141D · PROFESSIONAL (DIGITAL)	15,620.25	15,675.84	15,675.84	15,435.18	22,791.78	15,194.52	15,194.52	115,587.93	230,051.00	-114,463.07	50.24%
6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141N · PROFESSIONAL (TEEN)	28,411.52	26,758.05	28,104.18	27,972.48	42,077.60	28,777.59	25,083.58	207,185.00	370,161.00	-162,976.00	55.97%
6141S · COMM SERV LIBR (SVC)	8,500.62	8,531.84	8,531.84	8,531.84	9,712.89	6,703.52	8,531.84	59,044.39	110,373.00	-51,328.61	53.5%
6141T · PROFESSIONAL (TECH)	11,015.24	12,469.54	11,765.73	9,762.96	15,772.53	11,625.20	11,924.74	84,335.94	153,511.00	-69,175.06	54.94%
Total 6141 · PROFESSIONAL SALARIES	162,317.81	165,347.21	162,544.81	173,896.34	230,060.77	156,852.74	217,355.79	1,268,375.47	2,187,424.00	-919,048.53	57.99%
6142 · CLERICAL SALARIES											
6142A · CLERICAL (ADULT)	22,223.95	22,635.92	22,229.82	23,175.24	35,472.75	24,104.04	22,205.78	172,047.50	304,705.00	-132,657.50	56.46%
6142C · CLERICAL (C&P)	26,257.01	26,389.61	26,507.35	26,873.30	41,328.65	28,213.20	26,287.42	201,856.54	324,066.00	-122,209.46	62.29%
6142D · CLERICAL (DIGITAL)	6,006.59	6,004.54	6,018.74	5,282.13	8,222.68	5,908.18	5,247.82	42,690.68	53,060.00	-10,369.32	80.46%
6142G · CLERICAL (GEN)	8,858.16	8,912.11	8,847.19	9,130.07	13,537.43	9,216.83	9,062.82	67,564.61	119,170.00	-51,605.39	56.7%
6142L · CLERICAL (LIT)	17,474.85	18,281.01	17,313.67	17,949.31	26,822.80	18,334.03	20,252.18	136,427.85	216,357.00	-79,929.15	63.06%
6142N · CLERICAL (TEEN)	5,447.79	5,008.62	5,209.57	6,034.60	8,756.55	7,849.53	5,800.61	44,107.27	115,922.00	-71,814.73	38.05%
6142R · CLERICAL (CIRC)	14,883.57	15,788.20	14,892.42	15,080.39	23,767.48	16,898.33	15,934.99	117,245.38	287,560.00	-170,314.62	40.77%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	11,087.32	11,239.33	11,281.62	11,529.57	16,944.99	12,131.35	11,058.17	85,272.35	148,653.00	-63,380.65	57.36%
6142X · CLERICAL (WIRES)	1,374.20	2,111.94	1,699.67	1,909.10	2,929.27	2,483.73	1,956.28	14,464.19	23,771.00	-9,306.81	60.85%
Total 6142 · CLERICAL SALARIES	113,613.44	116,371.28	114,000.05	116,963.71	177,782.60	125,139.22	117,806.07	881,676.37	1,593,264.00	-711,587.63	55.34%
6143 · PAGE SALARIES											
6143A · PAGE (ADULT)	15,655.42	16,180.01	16,328.13	18,085.29	27,944.61	20,074.46	17,208.30	131,476.22	235,528.00	-104,051.78	55.82%
6143C · PAGE (C&P)	12,717.11	12,485.65	12,917.51	12,453.65	18,771.93	16,235.35	14,573.11	100,154.31	156,671.00	-56,516.69	63.93%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	931.43	270.60	817.96	575.03	1,011.68	615.00	664.20	4,885.90	7,860.00	-2,974.10	62.16%
6143N · PAGE (TEEN)	1,208.63	990.15	1,211.55	1,416.05	2,063.33	1,446.45	1,177.11	9,513.27	24,407.00	-14,893.73	38.98%
6143R · PAGE (CIRC)	2,122.65	2,769.96	2,669.11	2,026.42	2,532.27	2,101.61	1,304.78	15,526.80	33,940.00	-18,413.20	45.75%
6143T · PAGE (TECH)	3,125.51	3,102.98	3,145.16	3,096.83	4,668.30	3,054.10	3,026.10	23,218.98	39,364.00	-16,145.02	58.99%
Total 6143 · PAGE SALARIES	35,760.75	35,799.35	37,089.42	37,653.27	56,992.12	43,526.97	37,953.60	284,775.48	497,770.00	-212,994.52	57.21%
6144 · CUSTODIAL											
6144G · CUSTODIAL	15,708.16	16,278.13	17,121.76	17,321.93	26,920.26	19,351.00	16,979.48	129,680.72	241,284.00	-111,603.28	53.75%

									TOTAL		
									Budget	\$ Over Budget	% of Budget
Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20				
Total 6144 · CUSTODIAL	15,708.16	16,278.13	17,121.76	17,321.93	26,920.26	19,351.00	16,979.48	129,680.72	241,284.00	-111,603.28	53.75%
6145 · SECURITY											
6145G · SECURITY	15,249.67	15,966.85	17,909.51	18,952.33	28,100.86	21,742.43	16,266.21	134,187.86	244,470.00	-110,282.14	54.89%
Total 6145 · SECURITY	15,249.67	15,966.85	17,909.51	18,952.33	28,100.86	21,742.43	16,266.21	134,187.86	244,470.00	-110,282.14	54.89%
6146 · TECHNICIAN											
6146W · TECHNICAL (WIRES)	7,617.85	7,594.48	7,793.14	7,954.84	11,953.05	8,117.90	8,317.95	59,349.21	129,523.00	-70,173.79	45.82%
Total 6146 · TECHNICIAN	7,617.85	7,594.48	7,793.14	7,954.84	11,953.05	8,117.90	8,317.95	59,349.21	129,523.00	-70,173.79	45.82%
6147 · ADMINISTRATIVE											
Total 6147 · ADMINISTRATIVE	30,087.61	22,604.36	22,604.36	22,604.36	33,906.54	22,604.36	22,604.36	177,015.95	385,150.00	-208,134.05	45.96%
Total 6000 · SALARIES AND WAGES	380,355.29	379,961.66	379,063.05	395,346.78	565,716.20	397,334.62	437,283.46	2,935,061.06	5,278,885.00	-2,343,823.94	55.6%
6200 · EMPLOYEE BENEFITS											
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	577,437.00	0.00	577,437.00	575,090.00	2,347.00	100.41%
9030 · SOCIAL SECURITY	28,131.59	28,107.07	28,038.34	28,668.50	40,648.83	28,651.00	32,589.52	214,834.85	366,000.00	-151,165.15	58.7%
9040 · WORKERS' COMPENSATION	57,570.00	0.00	-39,906.76	0.00	0.00	0.00	0.00	17,663.24	60,000.00	-42,336.76	29.44%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
9055 · DISABILTY INSURANCE	1,741.98	1,741.98	1,632.23	1,744.87	1,633.45	1,697.49	172.00	10,364.00	20,000.00	-9,636.00	51.82%
9060 · MEDICAL INSURANCE	75,520.79	75,791.29	75,656.04	76,768.89	69,564.82	74,372.23	72,911.09	520,585.15	925,000.00	-404,414.85	56.28%
Total 6200 · EMPLOYEE BENEFITS	162,964.36	105,640.34	65,419.85	107,182.26	111,847.10	682,157.72	105,672.61	1,340,884.24	1,948,090.00	-607,205.76	68.83%
6410A · BOOKS (ADULT)	11,167.09	4,557.71	10,610.07	10,683.30	8,660.05	11,085.79	18,742.07	75,506.08	150,000.00	-74,493.92	50.34%
6410C · BOOKS (C&P)	1,575.95	2,514.49	2,638.47	5,280.02	2,519.17	4,296.68	2,336.04	21,160.82	70,000.00	-48,839.18	30.23%
6410L · BOOKS (LIT)	242.15	0.00	0.00	0.00	0.00	0.00	0.00	242.15	500.00	-257.85	48.43%
6410N · BOOKS (TEEN)	1,516.90	743.90	1,032.94	1,247.62	304.97	1,330.33	1,504.46	7,681.12	22,000.00	-14,318.88	34.91%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
6411A · MICRO/REF CD (ADULT)	6,146.69	5,595.00	0.00	4,184.60	7,940.63	857.30	0.00	24,724.22	45,000.00	-20,275.78	54.94%
6411C · MICRO/REF CD (C&P)	0.00	7,465.00	0.00	0.00	2,379.83	1,005.33	0.00	10,850.16	15,000.00	-4,149.84	72.33%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	5,400.00	0.00	0.00	4,032.99	627.33	0.00	10,060.32	15,000.00	-4,939.68	67.07%
6412A · RECORDINGS (ADULT)	1,949.65	2,564.38	1,477.89	3,697.27	2,028.05	1,504.31	1,112.67	14,334.22	40,000.00	-25,665.78	35.84%
6412C · RECORDINGS (C&P)	241.15	520.59	192.60	222.62	210.28	239.11	216.59	1,842.94	10,000.00	-8,157.06	18.43%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	563.82	508.10	409.13	537.42	469.18	485.83	559.55	3,533.03	10,000.00	-6,466.97	35.33%

	TOTAL										
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
6413A · PERIODICALS (ADULT)	573.88	64.00	522.30	3,350.69	43.99	0.00	909.96	5,464.82	33,000.00	-27,535.18	16.56%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	3,900.68	4,466.93	3,571.55	4,362.84	4,008.29	3,419.46	4,701.30	28,431.05	90,000.00	-61,568.95	31.59%
6417C · VIDEOS (C&P)	911.68	849.94	324.28	945.02	268.47	544.48	857.15	4,701.02	15,000.00	-10,298.98	31.34%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	549.89	486.83	638.25	368.73	538.75	981.06	264.57	3,828.08	6,000.00	-2,171.92	63.8%
6419G · SOFTWARE (GEN)	340.70	6,704.55	0.00	0.00	-107.08	2,571.33	0.00	9,509.50	25,000.00	-15,490.50	38.04%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	699.67	0.00	699.67	1,000.00	-300.33	69.97%
6419T · SOFTWARE (TECH)	1,512.00	0.00	0.00	0.00	735.67	0.00	0.00	2,247.67	1,500.00	747.67	149.85%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,000.00	-11,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	105.48	65.98	333.38	38.93	89.38	59.91	693.06	3,650.00	-2,956.94	18.99%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	3,977.79	6,418.03	3,796.48	2,463.06	3,306.92	4,309.43	4,078.45	28,350.16	57,000.00	-28,649.84	49.74%
6431D · TELECOMMUNICATIONS	3,621.22	3,620.34	3,998.71	3,621.50	3,622.34	3,621.30	3,618.06	25,723.47	57,500.00	-31,776.53	44.74%
6432G · CARTAGE	285.00	285.00	285.00	285.00	285.00	285.00	285.00	1,995.00	3,420.00	-1,425.00	58.33%
6433G · POSTAGE	6,503.96	2,961.89	4,469.66	4,495.01	10,434.90	4,494.90	2,838.05	36,198.37	52,000.00	-15,801.63	69.61%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6434G · PRINTING (GEN)	6,881.00	6,881.00	6,881.00	6,881.00	6,881.00	6,881.00	6,881.00	48,167.00	85,000.00	-36,833.00	56.67%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	102.51	6.92	406.93	365.00	100.00	278.21	45.43	1,305.00	5,000.00	-3,695.00	26.1%

	TOTAL										
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
6435C · CED, CONF & TRAVEL (C&P)	128.20	419.00	616.92	415.00	110.32	1,090.84	130.00	2,910.28	7,250.00	-4,339.72	40.14%
6435D · CED, CONF & TRAVEL (ADM)	354.50	347.05	1,598.16	1,959.30	4,270.12	1,251.64	1,165.87	10,946.64	25,000.00	-14,053.36	43.79%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	87.13	440.80	1,790.41	452.87	2,969.85	264.48	306.60	6,312.14	10,000.00	-3,687.86	63.12%
6435G · CED, CONF & TRAVEL (GEN)	150.00	50.00	381.92	60.67	0.00	0.00	0.00	642.59	2,000.00	-1,357.41	32.13%
6435L · CED, CONF & TRAVEL (LIT)	59.33	0.00	624.83	258.24	114.66	156.69	0.00	1,213.75	5,000.00	-3,786.25	24.28%
6435N · CED, CONF & TRAVEL (TEEN)	40.00	0.00	698.60	469.75	313.07	198.54	121.29	1,841.25	8,500.00	-6,658.75	21.66%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	0.00	381.92	356.80	0.00	174.18	6.90	919.80	4,000.00	-3,080.20	23.0%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	381.92	0.00	0.00	83.06	0.00	464.98	5,000.00	-4,535.02	9.3%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	561.92	694.00	0.00	0.00	0.00	1,255.92	5,000.00	-3,744.08	25.12%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	381.92	0.00	0.00	0.00	0.00	381.92	2,000.00	-1,618.08	19.1%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,995.00	-89,995.00	0.0%
6437A · PROGRAMS (ADULT)	5,792.85	3,739.57	4,872.89	5,477.66	9,543.90	3,791.55	4,879.73	38,098.15	66,000.00	-27,901.85	57.72%
6437C · PROGRAMS (C&P)	6,683.09	7,051.16	5,349.41	9,272.28	5,670.16	6,148.30	4,501.34	44,675.74	105,000.00	-60,324.26	42.55%
6437D · PROGRAMS (DIGITAL)	1,372.51	4,426.35	821.80	873.42	645.37	600.79	971.74	9,711.98	10,000.00	-288.02	97.12%
6437L · PROGRAMS (LIT)	1,771.53	6,403.97	2,065.26	7,821.08	16,200.89	4,429.92	10,700.32	49,392.97	85,000.00	-35,607.03	58.11%
6437N · PROGRAMS (TEEN)	5,317.54	2,753.75	2,868.26	5,835.77	4,257.22	3,046.69	4,001.10	28,080.33	60,000.00	-31,919.67	46.8%
6437P · PROFESSIONAL FEES											
643760 · PLANTINGS	150.00	150.00	150.00	208.00	150.00	150.00	150.00	1,108.00	1,800.00	-692.00	61.56%
643765 · PROMOTION AND PUBLICITY	22,024.88	41,196.77	21,895.00	15,469.85	54,723.98	71,015.00	15,825.00	242,150.48	85,000.00	157,150.48	284.88%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,438.00	-2,438.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	250.00	0.00	0.00	0.00	250.00	17,500.00	-17,250.00	1.43%
6437P02 · AUDITOR	500.00	500.00	0.00	0.00	0.00	0.00	0.00	1,000.00	6,000.00	-5,000.00	16.67%
6437P10 · ELECTION	0.00	0.00	0.00	-150.00	4,079.00	0.00	22,945.10	26,874.10	42,000.00	-15,125.90	63.99%
6437P11 · FSA ADMINISTRATION	147.50	147.50	147.50	147.50	145.00	145.00	137.50	1,017.50	1,605.00	-587.50	63.4%
6437P12 · PAYROLL SERVICES	1,469.48	1,450.24	1,443.47	2,113.36	2,051.86	1,434.30	2,914.54	12,877.25	22,000.00	-9,122.75	58.53%
6437P13 · ARMORED CAR SERVICE	203.35	203.35	208.09	198.61	203.35	203.35	203.35	1,423.45	2,292.00	-868.55	62.11%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	88.14	0.00	132.21	0.00	0.00	220.35			
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	288.36	0.00	0.00	0.00	288.36	2,000.00	-1,711.64	14.42%
6437P17 · TRANSLATION SERVICES	6.50	0.00	0.00	23.25	0.00	0.00	50.25	80.00	150.00	-70.00	53.33%
6437P3 · APPRAISAL SERVICES	215.00	0.00	0.00	0.00	0.00	0.00	0.00	215.00	5,000.00	-4,785.00	4.3%

									TOTAL		
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
6437P4 · ATTORNEY	10,041.66	3,235.41	2,041.66	2,479.16	2,285.41	2,041.66	27,041.66	49,166.62	46,000.00	3,166.62	106.88%
6437P5 · BACKFLOW INSPECTION	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	100.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	0.00	0.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	7,740.00	0.00	0.00	0.00	0.00	0.00	0.00	7,740.00	8,000.00	-260.00	96.75%
Total 6437P · PROFESSIONAL FEES	42,648.37	46,883.27	26,303.86	21,028.09	63,770.81	74,989.31	69,267.40	344,891.11	243,835.00	101,056.11	141.44%
6438 · DUES	5.00	180.00	1,010.00	894.67	0.00	229.00	424.00	2,742.67	4,500.00	-1,757.33	60.95%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	7,479.02	3,343.48	4,903.27	7,690.99	5,967.70	4,964.03	7,066.95	41,415.44	60,000.00	-18,584.56	69.03%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	357.68	0.00	0.00	357.68	100.00	257.68	357.68%
6439R · EQUIPMENT R & M (CIRC)	0.00	10,795.54	0.00	0.00	10,795.54	838.87	0.00	22,429.95	45,000.00	-22,570.05	49.84%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.18	1,098.18	378.18	378.18	378.18	1,253.18	378.18	4,242.26	20,000.00	-15,757.74	21.21%
6450E · ELECTRICITY	0.00	18,448.96	29,355.55	373.09	10,592.16	9,081.67	9,590.67	77,442.10	138,000.00	-60,557.90	56.12%
6450F · FUEL/GAS	650.46	271.74	677.10	1,317.81	1,524.18	2,344.60	2,859.09	9,644.98	18,000.00	-8,355.02	53.58%
6450W · WATER	553.99	0.00	0.00	625.25	0.00	0.00	317.55	1,496.79	1,275.00	221.79	117.4%
6451G · CUSTODIAL SUPPLIES	949.70	1,840.79	582.01	1,731.89	1,209.12	843.40	1,144.89	8,301.80	19,000.00	-10,698.20	43.69%
6452G · BLDG ALTERATION AND MAINT	5,479.15	3,394.00	4,433.49	9,046.01	3,437.31	10,778.23	7,171.49	43,739.68	65,000.00	-21,260.32	67.29%
6454 · INSURANCE	67,339.30	0.00	0.00	0.00	0.00	0.00	0.00	67,339.30	69,000.00	-1,660.70	97.59%
6485G · Bank Fees	234.18	157.60	180.31	260.90	465.61	131.72	35.92	1,466.24			
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625,000.00	-625,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases											
7203A · EQUIPMENT ADULT	0.00	0.00	158.93	103.56	315.00	0.00	136.43	713.92	4,000.00	-3,286.08	17.85%
7203C · EQUIPMENT C & P	0.00	12.98	408.30	1,049.00	174.60	0.00	0.00	1,644.88	5,000.00	-3,355.12	32.9%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	0.00	425.88	49.02	0.00	0.00	0.00	474.90	1,000.00	-525.10	47.49%

	TOTAL										
	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jan 20	Jul '19 - Jan 20	Budget	\$ Over Budget	% of Budget
7203T · EQUIPMENT TECH	0.00	0.00	0.00	1,409.30	0.00	0.00	0.00	1,409.30	2,000.00	-590.70	70.47%
7203W · EQUIPMENT WIRE	269.89	0.00	2,089.50	5,211.49	769.59	0.00	584.28	8,924.75	100,000.00	-91,075.25	8.93%
Total 7203 · EQUIPMENT - Capital Purchases	269.89	12.98	3,082.61	7,822.37	1,259.19	0.00	720.71	13,167.75	127,000.00	-113,832.25	10.37%
Total Expense	743,627.28	660,380.27	580,106.66	640,969.21	880,118.67	1,255,790.26	717,728.07	5,478,720.42	10,000,000.00	-4,521,279.58	54.79%
Net Ordinary Income	-485,861.47	-646,512.50	-572,302.11	-627,718.88	-872,239.10	-1,248,150.81	3,596,064.63	-856,720.24	0.00	-856,720.24	100.0%
Other Income/Expense											
Other Expense											
7500 · BUILDING IMPROVEMENTS	0.00	0.00	0.00	25,982.06	7,657.28	51,885.72	3,583.32	89,108.38			
Total Other Expense	0.00	0.00	0.00	25,982.06	7,657.28	51,885.72	3,583.32	89,108.38			
Net Other Income	0.00	0.00	0.00	-25,982.06	-7,657.28	-51,885.72	-3,583.32	-89,108.38	0.00	-89,108.38	100.0%
Net Income	-485,861.47	-646,512.50	-572,302.11	-653,700.94	-879,896.38	-1,300,036.53	3,592,481.31	-945,828.62	0.00	-945,828.62	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

JANUARY 2020

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Empire Nat'l Bank</u>	XXXXXX082				
July-19		\$ 4,702,865.87	\$ 7,189.59	\$ -	\$ 4,710,055.46
August-19		\$ 4,710,055.46	\$ 7,200.58	\$ -	\$ 4,717,256.04
September-19		\$ 4,717,256.04	\$ 6,720.47	\$ -	\$ 4,723,976.51
October-19		\$ 4,723,976.51	\$ 6,218.82	\$ -	\$ 4,730,195.33
November-19		\$ 4,730,195.33	\$ 5,909.50	\$ -	\$ 4,736,104.83
December-19		\$ 4,736,104.83	\$ 5,631.42	\$ -	\$ 4,741,736.25
January-20		\$ 4,741,736.25	\$ 5,622.71	\$ -	\$ 4,747,358.96
				Grand Total :	\$ 4,747,358.96

**SCHEDULE OF CLAIMS
PRESENTED FEBRUARY 19, 2020**

PREPAY PAYABLES WARRANT #1	\$	8,211.04
PAYABLES WARRANT #2	\$	141,920.20
PAYROLL WARRANT W.E. 2/4/2020	\$	176,683.94
PAYROLL BENEFITS WARRANT	\$	10,984.83

Total	<u>\$</u>	<u>337,800.01</u>
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I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
FEBRUARY 19, 2020
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61463	01/29/2020	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012020	01/20/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-32.56
				6451G · CUSTODIAL SUPPLIES	-123.70
				7203A · EQUIPMENT ADULT	-136.43
TOTAL					<u>-292.69</u>
Bill Pmt -Check	61464	01/30/2020	T-Mobile	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01232020	01/23/2020		6437D · PROGRAMS (DIGITAL)	-487.90
TOTAL					<u>-487.90</u>
Bill Pmt -Check	61465	02/04/2020	PSEG -- NeighborhoodRdMasticBeach	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12172019---012220	01/22/2020		6450E · ELECTRICITY	-1,091.82
TOTAL					<u>-1,091.82</u>
Bill Pmt -Check	61466	02/04/2020	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102919--012920	01/29/2020		6450W · WATER	-317.55
TOTAL					<u>-317.55</u>
Bill Pmt -Check	61467	02/05/2020	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	123119--01302020	01/30/2020		6450F · FUEL/GAS	-2,128.16
TOTAL					<u>-2,128.16</u>

Mastics Moriches Shirley Community Library
FEBRUARY 19, 2020
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61468	02/10/2020	Crown Castle Fiber LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	530528	02/01/2020		6431D · TELECOMMUNICATIONS	-2,495.00
TOTAL						-2,495.00
	Bill Pmt -Check	61469	02/10/2020	NEOPOST/TOTALFUNDS (Hasler machine)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01/02/2020 refill	01/31/2020		6433G · POSTAGE	-500.00
TOTAL						-500.00
	Bill Pmt -Check	61470	02/13/2020	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02082020	02/08/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-221.18
					6437A · PROGRAMS (ADULT)	-173.28
					6437C · PROGRAMS (C&P)	-35.16
					6437N · PROGRAMS (TEEN)	-319.44
					6437L · PROGRAMS (LIT)	-145.42
					6485G · Bank Fees	-3.44
TOTAL						-897.92
					TOTAL	-8,211.04

I hereby certify that at a meeting on February 19, 2020
the above vouchers were approved and authorized.

Signed:_____

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61471	02/19/2020	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012520	01/25/2020		6437L · PROGRAMS (LIT)	-360.00
TOTAL						-360.00
	Bill Pmt -Check	61472	02/19/2020	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	25697	02/01/2020		643760 · PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	61473	02/19/2020	Andriola's Cesspool Service, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	7750	12/05/2019		6452G · BLDG ALTERATION AND MAINT	-858.00
TOTAL						-858.00
	Bill Pmt -Check	61474	02/19/2020	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-705.50
TOTAL						-705.50
	Bill Pmt -Check	61475	02/19/2020	B&H Photo	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	167654269	02/05/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-47.67
TOTAL						-47.67
	Bill Pmt -Check	61476	02/19/2020	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	5015907601	12/20/2019		6410A · BOOKS (ADULT)	-266.78
	Bill	5015912937	12/24/2019		6410A · BOOKS (ADULT)	-244.70
	Bill	5015947199	01/18/2020		6410A · BOOKS (ADULT)	-261.79

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	5015935590	01/18/2020		6410A · BOOKS (ADULT)	-425.50
Bill	5015950027	01/18/2020		6410A · BOOKS (ADULT)	-974.13
Bill	5015954041	01/18/2020		6410N · BOOKS (TEEN)	-241.13
Bill	5015938643	01/20/2020		6410A · BOOKS (ADULT)	-483.37
Bill	5015939703	01/20/2020		6410A · BOOKS (ADULT)	-452.18
Bill	5015946895	01/20/2020		6410N · BOOKS (TEEN)	-376.06
Bill	5015954058	01/20/2020		6410A · BOOKS (ADULT)	-225.13
Bill	5015961461	01/20/2020		6410A · BOOKS (ADULT)	-183.11
Bill	5015961600	01/20/2020		6410A · BOOKS (ADULT)	-309.68
Bill	5015964113	01/20/2020		6410A · BOOKS (ADULT)	-83.29
Bill	5015970001	01/20/2020		6410N · BOOKS (TEEN)	-254.80
Bill	5015960462	01/29/2020		6410N · BOOKS (TEEN)	-632.47
Bill	5015965219	01/30/2020		6410A · BOOKS (ADULT)	-278.88
Bill	5015967835	01/30/2020		6410A · BOOKS (ADULT)	-285.71
Bill	5015969619	01/30/2020		6410A · BOOKS (ADULT)	-219.38
TOTAL					<u>-6,198.09</u>
Bill Pmt -Check	61477	02/19/2020	Barbecho, Ana C.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	013120	01/31/2020		6437L · PROGRAMS (LIT)	-728.00
TOTAL					<u>-728.00</u>
Bill Pmt -Check	61478	02/19/2020	Bautista, Carla	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012820	01/28/2020		6437L · PROGRAMS (LIT)	-130.00
TOTAL					<u>-130.00</u>

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61479	02/19/2020	Bengel, Kateland M.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020820	02/08/2020		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	61480	02/19/2020	Bernie Bass Surfcasting Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020420	02/04/2020		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	61481	02/19/2020	Bertos, Kathleen - Staff	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01232020	01/23/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-63.98
TOTAL						-63.98
	Bill Pmt -Check	61482	02/19/2020	Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021020	02/10/2020		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	61483	02/19/2020	BLR - Business and Legal Resources	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2020renewal	02/12/2020		6413G · PERIODICALS (GEN)	-491.95
TOTAL						-491.95

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61484	02/19/2020	Branchinelli, Suzanne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012720	01/27/2020		6437N · PROGRAMS (TEEN)	-225.00
Bill	020320	02/03/2020		6437N · PROGRAMS (TEEN)	-225.00
Bill	021020	02/10/2020		6437N · PROGRAMS (TEEN)	-225.00
TOTAL					-675.00
Bill Pmt -Check	61485	02/19/2020	Brink's Incorporated	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11036523	02/01/2020		6437P13 · ARMORED CAR SERVICE	-203.35
TOTAL					-203.35
Bill Pmt -Check	61486	02/19/2020	Brothers II	L0225 · EMPIRE NAT'L - OPERATING	
Bill	ContractInv 70300	01/29/2020		6439G · EQUIPMENT R & M (GEN)	-658.00
TOTAL					-658.00
Bill Pmt -Check	61487	02/19/2020	Bug Free Exterminating Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2370101-OC	02/08/2020		6452G · BLDG ALTERATION AND MAINT	-500.00
TOTAL					-500.00
Bill Pmt -Check	61488	02/19/2020	Carrozza, Diane	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01312020	01/31/2020		6433G · POSTAGE	-8.60
TOTAL					-8.60

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61489	02/19/2020	Carter, Kathleen M.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012920	01/29/2020		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	61490	02/19/2020	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	VML2012	10/25/2019		7203W · EQUIPMENT WIRE	-298.50
	Bill	VRF4013	11/08/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-750.48
	Bill	WPC6896	01/25/2020		7203W · EQUIPMENT WIRE	-584.28
TOTAL						-1,633.26
	Bill Pmt -Check	61491	02/19/2020	Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437N · PROGRAMS (TEEN)	-260.00
TOTAL						-260.00
	Bill Pmt -Check	61492	02/19/2020	Clearview Plate Glass Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	13562	01/29/2020		6452G · BLDG ALTERATION AND MAINT	-790.00
TOTAL						-790.00
	Bill Pmt -Check	61493	02/19/2020	Colonial Youth & Family Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012820	01/28/2020		6437A · PROGRAMS (ADULT)	-45.00
					6437C · PROGRAMS (C&P)	-45.00
TOTAL						-90.00

Mastics Moriches Shirley Community Library
FEBRUARY 19, 2020
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61494	02/19/2020	Colson, Doris J.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013120	01/31/2020		6437L · PROGRAMS (LIT)	-669.75
TOTAL						-669.75
	Bill Pmt -Check	61495	02/19/2020	Community Growth Center	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012820	01/28/2020		6437L · PROGRAMS (LIT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	61496	02/19/2020	Cornell Cooperative Ext of Suffolk County	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020820	02/08/2020		6437C · PROGRAMS (C&P)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	61497	02/19/2020	Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012320	01/23/2020		6437L · PROGRAMS (LIT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	61498	02/19/2020	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012520	01/25/2020		6437N · PROGRAMS (TEEN)	-125.00
	Bill	013020a	01/30/2020		6437N · PROGRAMS (TEEN)	-125.00
	Bill	013020b	01/30/2020		6437A · PROGRAMS (ADULT)	-100.00
	Bill	020120	02/01/2020		6437N · PROGRAMS (TEEN)	-125.00
	Bill	020620	02/06/2020		6437N · PROGRAMS (TEEN)	-125.00
TOTAL						-600.00

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61499	02/19/2020	D.A.M Video Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012620	01/26/2020		6437A · PROGRAMS (ADULT)	-500.00
TOTAL						-500.00
	Bill Pmt -Check	61500	02/19/2020	Davis, Lindsay - MMSCL	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122719	12/27/2019		6435L · CED, CONF & TRAVEL (LIT)	-8.24
	Bill	020320	02/03/2020		6435L · CED, CONF & TRAVEL (LIT)	-43.82
TOTAL						-52.06
	Bill Pmt -Check	61501	02/19/2020	Demco	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	6759971	01/28/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-531.04
	Bill	6763519	01/31/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-8.39
TOTAL						-539.43
	Bill Pmt -Check	61502	02/19/2020	Dillon, Jeffrey	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021220 JD SecurityCl	02/12/2020		6435G · CED, CONF & TRAVEL (GEN)	-75.00
					6435G · CED, CONF & TRAVEL (GEN)	-13.80
TOTAL						-88.80
	Bill Pmt -Check	61503	02/19/2020	Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020820	02/08/2020		6437A · PROGRAMS (ADULT)	-200.00
TOTAL						-200.00

Mastics Moriches Shirley Community Library
FEBRUARY 19, 2020
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61504	02/19/2020	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	9217325	01/29/2020		6413A · PERIODICALS (ADULT)	-24.00
TOTAL						-24.00
	Bill Pmt -Check	61505	02/19/2020	ECM Consulting and Marketing	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1029	02/01/2020		643765 · PROMOTION AND PUBLICITY	-2,500.00
TOTAL						-2,500.00
	Bill Pmt -Check	61506	02/19/2020	Emerald Island	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	315187	01/29/2020		6451G · CUSTODIAL SUPPLIES	-69.25
TOTAL						-69.25
	Bill Pmt -Check	61507	02/19/2020	Fazzina, Joseph V.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012820	01/28/2020		6437L · PROGRAMS (LIT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	61508	02/19/2020	fbrc8 LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	W12593	01/23/2020		6437D · PROGRAMS (DIGITAL)	-114.95
TOTAL						-114.95
	Bill Pmt -Check	61509	02/19/2020	Franco, Corinne	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020520	02/05/2020		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61510	02/19/2020	Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013120	01/31/2020		6437L · PROGRAMS (LIT)	-973.00
TOTAL						-973.00
	Bill Pmt -Check	61511	02/19/2020	Gaetano's Pizza Inc. -- Nino's Pizza	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01312020	01/31/2020		6437C · PROGRAMS (C&P)	-54.00
					6437N · PROGRAMS (TEEN)	-781.90
TOTAL						-835.90
	Bill Pmt -Check	61512	02/19/2020	Gilmartin, Debbie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012820	01/28/2020		6437A · PROGRAMS (ADULT)	-150.00
	Bill	013120	01/31/2020		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-300.00
	Bill Pmt -Check	61513	02/19/2020	Gleason, Susan	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-80.00
TOTAL						-80.00
	Bill Pmt -Check	61514	02/19/2020	Gorden, Catherine	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020620	02/06/2020		6435A · CED, CONF & TRAVEL (ADULT)	-14.49
TOTAL						-14.49

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61515	02/19/2020	Guachichullca, Rosa	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-530.00
TOTAL						-530.00
	Bill Pmt -Check	61516	02/19/2020	Guerrero, Richard	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020820	02/08/2020		6437A · PROGRAMS (ADULT)	-600.00
TOTAL						-600.00
	Bill Pmt -Check	61517	02/19/2020	H2M architects + engineers	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	184110	01/29/2020		7500 · BUILDING IMPROVEMENTS	-3,583.32
TOTAL						-3,583.32
	Bill Pmt -Check	61518	02/19/2020	Hannibal, Julia Ann	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012720	01/27/2020		6437N · PROGRAMS (TEEN)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	61519	02/19/2020	Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437A · PROGRAMS (ADULT)	-240.00
	Bill	020320	02/03/2020		6437A · PROGRAMS (ADULT)	-80.00
TOTAL						-320.00
	Bill Pmt -Check	61520	02/19/2020	Houck's Fuel Oil Co -- Neighborhood Rd	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	439020	01/31/2020		6450F · FUEL/GAS	-655.73
TOTAL						-655.73

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61521	02/19/2020	Ingram Library Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	61691590	01/17/2020		6410C · BOOKS (C&P)	-11.54
Bill	61693537	01/22/2020		6410C · BOOKS (C&P)	-6.58
Bill	61693538	01/22/2020		6410C · BOOKS (C&P)	-9.89
Bill	61693539	01/22/2020		6410C · BOOKS (C&P)	-65.96
Bill	61693540	01/22/2020		6410C · BOOKS (C&P)	-8.98
Bill	67165400	01/22/2020		6410C · BOOKS (C&P)	-39.25
Bill	67165401	01/22/2020		6410C · BOOKS (C&P)	-19.42
Bill	61694790	01/24/2020		6410C · BOOKS (C&P)	-5.98
Bill	61694791	01/24/2020		6410C · BOOKS (C&P)	-10.99
Bill	61697858	01/29/2020		6410C · BOOKS (C&P)	-56.00
Bill	61697859	01/29/2020		6410C · BOOKS (C&P)	-10.79
Bill	61697860	01/29/2020		6410C · BOOKS (C&P)	-76.05
Bill	61698725	01/30/2020		6410C · BOOKS (C&P)	-6.58
Bill	61698726	01/30/2020		6410C · BOOKS (C&P)	-28.00
Bill	61698727	01/30/2020		6410C · BOOKS (C&P)	-11.54
Bill	61698728	01/30/2020		6410C · BOOKS (C&P)	-184.14
Bill	61698729	01/30/2020		6410C · BOOKS (C&P)	-104.28
Bill	67168772	01/30/2020		6410C · BOOKS (C&P)	-12.08
Bill	67168773	01/30/2020		6410C · BOOKS (C&P)	-38.74
Bill	67168774	01/30/2020		6410C · BOOKS (C&P)	-35.44
Bill	61698969	01/31/2020		6410C · BOOKS (C&P)	-6.59
Bill	61698970	01/31/2020		6410C · BOOKS (C&P)	-12.04
Bill	61698971	01/31/2020		6410C · BOOKS (C&P)	-11.44
Bill	61699262	01/31/2020		6410C · BOOKS (C&P)	-31.70
Bill	61699263	01/31/2020		6410C · BOOKS (C&P)	-11.34
Bill	61699264	01/31/2020		6410C · BOOKS (C&P)	-55.60
Bill	61699265	01/31/2020		6410C · BOOKS (C&P)	-10.69
Bill	61699266	01/31/2020		6410C · BOOKS (C&P)	-10.69

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	61699267	01/31/2020		6410C · BOOKS (C&P)	-6.29
Bill	67169625	02/03/2020		6410C · BOOKS (C&P)	-26.27
Bill	61700244	02/04/2020		6410C · BOOKS (C&P)	-26.32
Bill	61700245	02/04/2020		6410C · BOOKS (C&P)	-11.54
Bill	61700473	02/04/2020		6410C · BOOKS (C&P)	-105.52
Bill	61701654	02/05/2020		6410C · BOOKS (C&P)	-11.54
Bill	61701655	02/05/2020		6410C · BOOKS (C&P)	-11.54
Bill	61701656	02/05/2020		6410C · BOOKS (C&P)	-10.44
Bill	61701657	02/05/2020		6410C · BOOKS (C&P)	-12.58
Bill	61701658	02/05/2020		6410C · BOOKS (C&P)	-11.54
Bill	61703176	02/07/2020		6410C · BOOKS (C&P)	-26.72
Bill	61703177	02/07/2020		6410C · BOOKS (C&P)	-8.69
Bill	61703178	02/07/2020		6410C · BOOKS (C&P)	-10.34
TOTAL					-1,171.65
Bill Pmt -Check	61522	02/19/2020	Island Elevator Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	36125	01/24/2020		6452G · BLDG ALTERATION AND MAINT	-1,037.50
Bill	36257	02/01/2020		6452G · BLDG ALTERATION AND MAINT	-411.00
TOTAL					-1,448.50
Bill Pmt -Check	61523	02/19/2020	Janicka-Wlodek, Krystyna	L0225 · EMPIRE NAT'L - OPERATING	
Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-228.00
TOTAL					-228.00
Bill Pmt -Check	61524	02/19/2020	Jerva, Zoe	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012720	01/27/2020		6437L · PROGRAMS (LIT)	-70.00
TOTAL					-70.00

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61525	02/19/2020	Jorgensen, Kerrilynn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012920	01/29/2020		6435A · CED, CONF & TRAVEL (ADULT)	-45.43
TOTAL						-45.43
	Bill Pmt -Check	61526	02/19/2020	Kanopy Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	182204-PPU	01/24/2020		6417A · VIDEOS (ADULT)	-172.00
					6417C · VIDEOS (C&P)	-10.00
TOTAL						-182.00
	Bill Pmt -Check	61527	02/19/2020	Kevin A. Seaman, Esq	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01242020	01/24/2020		6437P4 · ATTORNEY	-25,000.00
TOTAL						-25,000.00
	Bill Pmt -Check	61528	02/19/2020	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	200031348831	01/03/2020		6437L · PROGRAMS (LIT)	-62.14
	Bill	200041350781	01/04/2020		6437L · PROGRAMS (LIT)	-9.98
	Bill	200061354771	01/06/2020		6437A · PROGRAMS (ADULT)	-10.87
	Bill	200061252641	01/28/2020		6437N · PROGRAMS (TEEN)	-6.78
	Bill	200061252981	01/28/2020		6437L · PROGRAMS (LIT)	-5.97
	Bill	200080783131	01/28/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
	Bill	200081255921	01/28/2020		6437L · PROGRAMS (LIT)	-23.94
	Bill	200081356761	01/28/2020		6437C · PROGRAMS (C&P)	-16.74
	Bill	200121364251	01/28/2020		6437L · PROGRAMS (LIT)	-41.86
	Bill	200131366631	01/28/2020		6437L · PROGRAMS (LIT)	-7.98
	Bill	200151370181	01/28/2020		6437L · PROGRAMS (LIT)	-7.98
	Bill	200161370621	01/28/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-22.96

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	200161372111	01/28/2020		6437C · PROGRAMS (C&P)	-33.38
Bill	200171374001	01/28/2020		6437L · PROGRAMS (LIT)	-39.87
Bill	200220314781	01/28/2020		6437N · PROGRAMS (TEEN)	-28.43
Bill	200221383321	01/28/2020		6437C · PROGRAMS (C&P)	-4.19
Bill	200230521751	01/28/2020		6437L · PROGRAMS (LIT)	-6.47
Bill	200251387931	01/28/2020		6437N · PROGRAMS (TEEN)	-5.49
Bill	200270528491	01/28/2020		6437L · PROGRAMS (LIT)	-7.48
Bill	200281393311	01/28/2020		6435D · CED, CONF & TRAVEL (ADM)	-25.75
Bill	200280756001	01/28/2020		6437C · PROGRAMS (C&P)	-13.47
Bill	200281394201	01/28/2020		6437N · PROGRAMS (TEEN)	-47.42
Bill	200281393371	01/28/2020		6435D · CED, CONF & TRAVEL (ADM)	-4.79
Bill	200281280951	01/28/2020		6437N · PROGRAMS (TEEN)	-60.00
Bill	200291282021	01/28/2020		6437L · PROGRAMS (LIT)	-11.97
Bill	200291395261	01/28/2020		6437A · PROGRAMS (ADULT)	-14.26
Bill	200291396741	01/28/2020		6437L · PROGRAMS (LIT)	-18.56
TOTAL					-548.71
Bill Pmt -Check	61529	02/19/2020	Lakeshore Learning Materials	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2332770220	02/03/2020		6437C · PROGRAMS (C&P)	-128.66
TOTAL					-128.66
Bill Pmt -Check	61530	02/19/2020	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	129323	01/31/2020		6437P4 · ATTORNEY	-2,041.66
TOTAL					-2,041.66

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61531	02/19/2020	Language Line Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	4744289	01/31/2020		6437P17 · TRANSLATION SERVICES	-50.25
TOTAL						-50.25
	Bill Pmt -Check	61532	02/19/2020	Library Ideas, LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	72555	02/19/2020		6412A · RECORDINGS (ADULT)	-3,879.34
					6412C · RECORDINGS (C&P)	-3,879.33
					6412N · RECORDINGS (TEEN)	-3,879.33
TOTAL						-11,638.00
	Bill Pmt -Check	61533	02/19/2020	Long Island Science Center	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	renewal 4/30/2020-21	02/10/2020		6437A · PROGRAMS (ADULT)	-84.00
					6437C · PROGRAMS (C&P)	-83.00
					6437N · PROGRAMS (TEEN)	-83.00
TOTAL						-250.00
	Bill Pmt -Check	61534	02/19/2020	Magrane, Roseann L.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012920	01/29/2020		6437N · PROGRAMS (TEEN)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	61535	02/19/2020	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012820	01/28/2020		6437C · PROGRAMS (C&P)	-27.00
TOTAL						-27.00

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61536	02/19/2020	MailFinance, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	N8124974	01/26/2020		6439G · EQUIPMENT R & M (GEN)	-564.51
TOTAL						-564.51
	Bill Pmt -Check	61537	02/19/2020	Middle Country Public Library	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01172020 ZoneMeeting	01/17/2020		6435D · CED, CONF & TRAVEL (ADM)	-11.49
TOTAL						-11.49
	Bill Pmt -Check	61538	02/19/2020	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	98469564	01/13/2020		6412A · RECORDINGS (ADULT)	-9.74
	Bill	98469565	01/13/2020		6412A · RECORDINGS (ADULT)	-67.75
	Bill	98469567	01/13/2020		6412N · RECORDINGS (TEEN)	-12.59
	Bill	98471533	01/14/2020		6417A · VIDEOS (ADULT)	-517.36
	Bill	98471534	01/14/2020		6412A · RECORDINGS (ADULT)	-207.90
	Bill	98471536	01/14/2020		6417A · VIDEOS (ADULT)	-163.49
	Bill	98471537	01/14/2020		6417A · VIDEOS (ADULT)	-33.29
	Bill	98477844	01/15/2020		6417A · VIDEOS (ADULT)	-234.18
	Bill	98477845	01/15/2020		6417A · VIDEOS (ADULT)	-88.92
	Bill	98484686	01/17/2020		6417A · VIDEOS (ADULT)	-485.48
	Bill	98484687	01/17/2020		6417A · VIDEOS (ADULT)	-147.00
	Bill	98500929	01/20/2020		6412A · RECORDINGS (ADULT)	-14.24
	Bill	98501620	01/20/2020		6412A · RECORDINGS (ADULT)	-71.49
	Bill	98501622	01/20/2020		6412N · RECORDINGS (TEEN)	-37.77
	Bill	98508899	01/23/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-463.95
	Bill	98509674	01/23/2020		6417A · VIDEOS (ADULT)	-147.54
	Bill	98509675	01/23/2020		6417A · VIDEOS (ADULT)	-143.16
	Bill	98514079	01/24/2020		6417A · VIDEOS (ADULT)	-337.35

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill	98514090	01/24/2020		6412A · RECORDINGS (ADULT)	-43.98
Bill	98514092	01/24/2020		6417A · VIDEOS (ADULT)	-137.16
Bill	98514093	01/24/2020		6417C · VIDEOS (C&P)	-99.76
Bill	98514094	01/24/2020		6417C · VIDEOS (C&P)	-75.78
Bill	98516984	01/24/2020		6412A · RECORDINGS (ADULT)	-12.59
Bill	98516985	01/24/2020		6412N · RECORDINGS (TEEN)	-41.07
Bill	98532625	01/27/2020		6417A · VIDEOS (ADULT)	-26.29
Bill	98532626	01/27/2020		6417N · VIDEOS (TEEN)	-33.29
Bill	98538848	01/28/2020		6412A · RECORDINGS (ADULT)	-106.94
Bill	98538870	01/28/2020		6417A · VIDEOS (ADULT)	-56.37
Bill	98538871	01/28/2020		6417A · VIDEOS (ADULT)	-30.89
Bill	98539735	01/29/2020		6417A · VIDEOS (ADULT)	-147.63
Bill	98539736	01/29/2020		6412A · RECORDINGS (ADULT)	-43.98
Bill	98539738	01/29/2020		6417A · VIDEOS (ADULT)	-133.41
Bill	98542607	01/30/2020		6417A · VIDEOS (ADULT)	-70.57
Bill	98542608	01/30/2020		6417A · VIDEOS (ADULT)	-14.14
Bill	98542900	01/30/2020		6417N · VIDEOS (TEEN)	-61.29
Bill	98543774	01/30/2020		6417A · VIDEOS (ADULT)	-50.67
Bill	98543775	01/30/2020		6417A · VIDEOS (ADULT)	-19.39
Bill	98548920	01/31/2020		6412A · RECORDINGS (ADULT)	-65.94
Bill	98548922	01/31/2020		6412N · RECORDINGS (TEEN)	-34.92
Bill	98548923	01/31/2020		6417A · VIDEOS (ADULT)	-20.99
Bill	98550072 hoopla	01/31/2020		6412A · RECORDINGS (ADULT)	-433.20
				6412N · RECORDINGS (TEEN)	-433.20
				6412C · RECORDINGS (C&P)	-216.59
TOTAL					-5,593.24

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61539	02/19/2020	Migoya-Schlie, Catherine Victoria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-550.00
TOTAL						-550.00
	Bill Pmt -Check	61540	02/19/2020	Mikkleson, Harry	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012720	01/27/2020		6437N · PROGRAMS (TEEN)	-320.00
TOTAL						-320.00
	Bill Pmt -Check	61541	02/19/2020	Moran, Alejandra Franco	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-400.00
TOTAL						-400.00
	Bill Pmt -Check	61542	02/19/2020	Moreno, Viodelda S. Galvez	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012920	01/29/2020		6437L · PROGRAMS (LIT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	61543	02/19/2020	Moriches Catering	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012820 staffmtng	01/28/2020		6435D · CED, CONF & TRAVEL (ADM)	-155.00
TOTAL						-155.00
	Bill Pmt -Check	61544	02/19/2020	Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-854.00
TOTAL						-854.00

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61545	02/19/2020	Narvaez, Priscilla	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012920	01/29/2020		6437L · PROGRAMS (LIT)	-456.00
TOTAL						-456.00
	Bill Pmt -Check	61546	02/19/2020	National Association of Town Watch	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	9917 2020membership	01/07/2020		6437A · PROGRAMS (ADULT)	-11.67
					6437C · PROGRAMS (C&P)	-11.67
					6437N · PROGRAMS (TEEN)	-11.66
TOTAL						-35.00
	Bill Pmt -Check	61547	02/19/2020	National Maritime Historial Society	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	renew 1yr 2020-21	01/31/2020		6413A · PERIODICALS (ADULT)	-35.00
TOTAL						-35.00
	Bill Pmt -Check	61548	02/19/2020	New Era Technology (prev DJJ Tech)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2092279	02/01/2020		6439W · EQUIPMENT R & M (WIRES)	-378.18
TOTAL						-378.18
	Bill Pmt -Check	61549	02/19/2020	New York Post	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	renewl2020	01/13/2020		6413A · PERIODICALS (ADULT)	-830.96
TOTAL						-830.96

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61550	02/19/2020	New York Transit Museum	L0225 · EMPIRE NAT'L - OPERATING	
Bill	membership2020-2021	01/28/2020		6437A · PROGRAMS (ADULT)	-67.00
				6437C · PROGRAMS (C&P)	-66.50
				6437N · PROGRAMS (TEEN)	-66.50
TOTAL					-200.00
Bill Pmt -Check	61551	02/19/2020	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012720	01/27/2020		6437A · PROGRAMS (ADULT)	-310.00
Bill	020320	02/03/2020		6437A · PROGRAMS (ADULT)	-399.00
TOTAL					-709.00
Bill Pmt -Check	61552	02/19/2020	Orellana-Moncada, Veronica Lucia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-280.00
TOTAL					-280.00
Bill Pmt -Check	61553	02/19/2020	Oriental Trading Company, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	701001958-01	01/22/2020		6437A · PROGRAMS (ADULT)	-2.79
				6437N · PROGRAMS (TEEN)	-47.99
Bill	701036928-01	01/24/2020		6437C · PROGRAMS (C&P)	-81.81
Bill	701054536-01	01/27/2020		6437N · PROGRAMS (TEEN)	-89.25
TOTAL					-221.84
Bill Pmt -Check	61554	02/19/2020	Paychex, Inc (Hauppauge)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	570351	02/03/2020		6437P12 · PAYROLL SERVICES	-643.56
TOTAL					-643.56

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61555	02/19/2020	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02042020 cpsd	02/04/2020		6437C · PROGRAMS (C&P)	-35.41
Bill	020720 literacy	02/07/2020		6435L · CED, CONF & TRAVEL (LIT)	-29.57
				6437L · PROGRAMS (LIT)	-34.79
TOTAL					<u>-99.77</u>
Bill Pmt -Check	61556	02/19/2020	Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012920	01/29/2020		6437L · PROGRAMS (LIT)	-330.00
TOTAL					<u>-330.00</u>
Bill Pmt -Check	61557	02/19/2020	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01/07--02/06/2020	02/06/2020		6450E · ELECTRICITY	-8,130.61
TOTAL					<u>-8,130.61</u>
Bill Pmt -Check	61558	02/19/2020	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	76599369	01/21/2020		6417A · VIDEOS (ADULT)	-41.60
Bill	76606332	02/06/2020		6412C · RECORDINGS (C&P)	-7.95
TOTAL					<u>-49.55</u>
Bill Pmt -Check	61559	02/19/2020	Rehm, Amanda K.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012120	01/21/2020		6437A · PROGRAMS (ADULT)	-60.00
TOTAL					<u>-60.00</u>

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61560	02/19/2020	Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	013120a	01/31/2020		6437C · PROGRAMS (C&P)	-500.00
Bill	013120b	01/31/2020		6437C · PROGRAMS (C&P)	-500.00
Bill	013120c	01/31/2020		6437C · PROGRAMS (C&P)	-500.00
TOTAL					<u>-1,500.00</u>
Bill Pmt -Check	61561	02/19/2020	Rondon, Miriam	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012820	01/28/2020		6437L · PROGRAMS (LIT)	-228.00
TOTAL					<u>-228.00</u>
Bill Pmt -Check	61562	02/19/2020	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012920	01/29/2020		6437A · PROGRAMS (ADULT)	-300.00
TOTAL					<u>-300.00</u>
Bill Pmt -Check	61563	02/19/2020	Sandpebble Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	020420 Req94 -NewLib	02/04/2020		7500 · BUILDING IMPROVEMENTS	-8,529.58
TOTAL					<u>-8,529.58</u>
Bill Pmt -Check	61564	02/19/2020	Scarpantonio, Josephine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	011520	01/15/2020		6435R · CED, CONF & TRAVEL (CIRC)	-6.90
TOTAL					<u>-6.90</u>

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61565	02/19/2020	SCLS PALS	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	72610	02/15/2020		6439R · EQUIPMENT R & M (CIRC)	-10,904.17
TOTAL						-10,904.17
	Bill Pmt -Check	61566	02/19/2020	Scott, Robert	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012020	01/20/2020		6437A · PROGRAMS (ADULT)	-450.00
	Bill	020320	02/03/2020		6437C · PROGRAMS (C&P)	-295.00
	Bill	020320b	02/03/2020		6437A · PROGRAMS (ADULT)	-450.00
TOTAL						-1,195.00
	Bill Pmt -Check	61567	02/19/2020	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	17956	01/27/2020		6434G · PRINTING (GEN)	-6,881.00
TOTAL						-6,881.00
	Bill Pmt -Check	61568	02/19/2020	Sentry Automatic Fire Protection, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	20102 Inspct02/05/19	01/16/2020		6452G · BLDG ALTERATION AND MAINT	-450.00
TOTAL						-450.00
	Bill Pmt -Check	61569	02/19/2020	Showcases	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	315567	01/22/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-51.75
	Bill	315680	01/28/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-159.84
TOTAL						-211.59

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61570	02/19/2020	Sievers, Sandra D.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021020	02/10/2020		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	61571	02/19/2020	Society of American Archivists	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	57403	02/11/2020		6410A · BOOKS (ADULT)	-33.99
TOTAL						-33.99
	Bill Pmt -Check	61572	02/19/2020	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	73805	01/17/2020		643765 · PROMOTION AND PUBLICITY	-2,700.00
TOTAL						-2,700.00
	Bill Pmt -Check	61573	02/19/2020	Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012720	01/27/2020		6437C · PROGRAMS (C&P)	-125.00
TOTAL						-125.00

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61574	02/19/2020	Staples Advantage	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8057132835	01/17/2020		6451G · CUSTODIAL SUPPLIES	-40.88
				6437A · PROGRAMS (ADULT)	-74.10
Bill	8057212412	01/24/2020		6451G · CUSTODIAL SUPPLIES	-62.76
				6437C · PROGRAMS (C&P)	-42.52
				6430G · OFFICE AND LIBRARY SUPPLIES	-46.83
				6430G · OFFICE AND LIBRARY SUPPLIES	-13.86
				6430G · OFFICE AND LIBRARY SUPPLIES	-62.59
Bill	8057293144	01/31/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-529.00
TOTAL					-872.54
Bill Pmt -Check	61575	02/19/2020	Suffolk County Water Authority - Neighbor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02032020 FireLine	02/03/2020		6450W · WATER	-61.57
Bill	110119-02032020	02/03/2020		6450W · WATER	-35.47
TOTAL					-97.04
Bill Pmt -Check	61576	02/19/2020	Tag-It Engravings & Signs	L0225 · EMPIRE NAT'L - OPERATING	
Bill	13152	01/28/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-24.00
TOTAL					-24.00
Bill Pmt -Check	61577	02/19/2020	Tank Me Later, LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	380	10/31/2019		6452G · BLDG ALTERATION AND MAINT	-372.99
Bill	574	02/05/2020		6452G · BLDG ALTERATION AND MAINT	-225.00
TOTAL					-597.99

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61578	02/19/2020	Tend Coffee	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012220	01/22/2020		6437C · PROGRAMS (C&P)	-75.00
	Bill	6347 staffmtng	01/28/2020		6435D · CED, CONF & TRAVEL (ADM)	-75.00
TOTAL						-150.00
	Bill Pmt -Check	61579	02/19/2020	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101463	01/29/2020		6452G · BLDG ALTERATION AND MAINT	-1,253.03
TOTAL						-1,253.03
	Bill Pmt -Check	61580	02/19/2020	Tromblee, Kacie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0103020	01/30/2020		6437A · PROGRAMS (ADULT)	-60.00
TOTAL						-60.00
	Bill Pmt -Check	61581	02/19/2020	ULINE	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	116744103	02/05/2020		6439G · EQUIPMENT R & M (GEN)	-151.22
TOTAL						-151.22
	Bill Pmt -Check	61582	02/19/2020	Vergara, Josmary A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012920	01/29/2020		6437L · PROGRAMS (LIT)	-287.50
TOTAL						-287.50
	Bill Pmt -Check	61583	02/19/2020	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020620	02/06/2020		6431D · TELECOMMUNICATIONS	-126.67
TOTAL						-126.67

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61584	02/19/2020	Villegas, Martha	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012120	01/21/2020		6437L · PROGRAMS (LIT)	-472.00
TOTAL						-472.00
	Bill Pmt -Check	61585	02/19/2020	W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	207073251	01/22/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-21.58
	Bill	207163604	01/24/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-1.68
	Bill	207193186	01/27/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-6.99
TOTAL						-30.25
	Bill Pmt -Check	61586	02/19/2020	William Floyd Union Free School District	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12.10.2019-2	02/05/2020		6437P10 · ELECTION	-436.40
TOTAL						-436.40
	Bill Pmt -Check	61587	02/19/2020	William Floyd Union Free SD - Bus Service	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12/01/2019	12/01/2019		6437C · PROGRAMS (C&P)	-851.65
	Bill	October 2019	01/27/2020		6437C · PROGRAMS (C&P)	-1,060.45
TOTAL						-1,912.10
	Bill Pmt -Check	61588	02/19/2020	Williamson Law Book Co.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	180332	01/28/2020		6437P10 · ELECTION	-318.49
TOTAL						-318.49

Mastics Moriches Shirley Community Library

FEBRUARY 19, 2020

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61589	02/19/2020	Winters Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1394853	01/31/2020		6432G · CARTAGE	-285.00
TOTAL						-285.00
	Bill Pmt -Check	61590	02/19/2020	Wischhusen, William	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	013120	01/31/2020		6437N · PROGRAMS (TEEN)	-320.00
TOTAL						-320.00
	Bill Pmt -Check	61591	02/19/2020	Xerox Corporation (PA)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	230208340	01/16/2020		6439G · EQUIPMENT R & M (GEN)	-3,351.44
	Bill	230209333	02/02/2020		6439G · EQUIPMENT R & M (GEN)	-1,559.65
TOTAL						-4,911.09
	Bill Pmt -Check	61592	02/19/2020	Xerox Financial Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1899696	02/05/2020		6439G · EQUIPMENT R & M (GEN)	-17.00
	Bill	1974199	02/10/2020		6439G · EQUIPMENT R & M (GEN)	-2,493.00
TOTAL						-2,510.00

Mastics Moriches Shirley Community Library
FEBRUARY 19, 2020
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61593	02/19/2020	Yglesias, Doris Arleene	L0225 · EMPIRE NAT'L - OPERATING	
Bill	013020	01/30/2020		6437L · PROGRAMS (LIT)	-425.00
TOTAL					-425.00
				TOTAL	-141,920.20

I hereby certify that at a meeting on February 19, 2020
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library
Payroll Benefit Warrant
February 4, 2020

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	6370	02/07/2020	1094 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
TOTAL	Bill	02072020	02/07/2020		L0173 · 457B NYS DEFERRED COMP	\$ (1,965.07)
						\$ (1,965.07)
	Bill Pmt -Check	6371	02/07/2020	1095 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
TOTAL	Bill	02072020	02/07/2020		L0171 · 403B MET LIFE	\$ (2,568.00)
						\$ (2,568.00)
	Bill Pmt -Check	6372	02/07/2020	1096 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
TOTAL	Bill	02072020	02/07/2020		L0172 · 403B PRUDENTIAL	\$ (1,435.00)
						\$ (1,435.00)
	Bill Pmt -Check	6373-6383	02/07/2020	Medicare Reimbursement Payments	L0226 · EMPIRE NAT'L - PAYROLL	
TOTAL	Bill	02072020	02/07/2020		9060 · MEDICAL INSURANCE	\$ (2,429.20)
						\$ (2,429.20)
	Bill Pmt -Check	6384	02/07/2020	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
TOTAL	Bill	02072020	02/07/2020		L0510 · CSEA POST TAX DENTAL	\$ (110.14)
					L0520 · CSEA POST TAX VISION	\$ (4.71)
						\$ (114.85)
	Bill Pmt -Check	6385	02/07/2020	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
TOTAL	Bill	02072020	02/07/2020		L0500 · CSEA UNION DUES	\$ (2,472.71)
						\$ (2,472.71)
						\$ (10,984.83)

	July	August	September	October	November	December
Patron Visits (new counter as of 8-15)	28,193	25,151	24,572	24,582	25,109	23,838
Website Visits	23,877	22,390	21,581	22,639	18,468	17,559
Adult	-	-				
Children's	144	23	103	100	131	79
Teen	85	71	124	89	98	76
Program Calendar	73	70	103	121	80	42
Library Link	1,846	1,494	1,797	1,997	1,591	1,439
CommunityLibrary.org	15,239	14,517	13,701	14,994	1,277	11,952
Facebook						
Mobile App	295	158	134	120	82	134
Circulation	52,271	50,110	49,076	51,707	48,843	24,483
Staff assisted checkouts & renewals	15,003	13,296	12,582	12,864	12,422	10,792
Express Lane Checkouts & renewals	8,383	7,675	7,511	8,453	7,024	6,538
Renewals by patrons (web)	22,243	22,487	21,935	22,777	22,628	21,379
Museum Pass Checkouts	194	210	91	103	65	74
eBook Checkouts	3,575	3,531	3,513	3,436	3,100	3,290
Movie Streams/Downloads	316	257	229	332	295	284
Music Streams/Downloads	903	1,075	1,698	2,078	1,609	1,868
eAudiobook Checkouts	1,477	1,403	1,369	1,477	1,473	1,450
eMagazine Checkouts	177	176	148	187	227	187
ILLs out	1,895	1,883	1,661	1,754	1,515	1,404
ILLs in	1,201	1,099	1,100	1,197	1,017	917
Holds	3,332	3,002	3,149	3	2,725	2,477
Filled Holds	2,561	2,325	2,485	2,572	2,136	2,041
New Library Cards	202	210	400	288	206	135
New/Renewed Contract Patrons	6	12	12	13	14	5
Computer Usage	8,412	8,468	7,945	8,366	7,024	6,672
Adult	2,727	2,596	2,730	2,998	2,494	2,263

Children's	823	692	426	626	569	401
Teen	567	722	534	567	509	455
Public Wireless	4,295	4,458	4,255	4,175	3,452	3,553
Fax/Copy/email service	1,656	1,471	1,540			
Reference Questions	2,544	2,469	1,734	2,126	1,825	1,494
Adult	1,898	1,961	1,320	1,550	1,393	1,127
Children's	513	430	316	465	326	262
Teen	66	37	37	34	58	59
Chat Reference	67	41	61	77	48	46
Other Questions	5,449	5,535	4,054	5,509	4,263	3,192
Adult	2,762	3,094	2,427	2,596	2,103	1,730
Children's	1,732	1,482	917	2,289	1,526	1,021
Teen	955	959	710	624	634	441
Programs, In-House Attendance	5,780	4,611	3,263	4,313	4,205	3,650
Programs, In-House Sessions	242	224	188	228	224	188
Adult	1,259	1,162	1,337	779	717	568
Adult # of Sessions	88	87	88	94	72	68
Children's	4,030	3,013	1,487	3,061	2,894	2,686
Children's # of Sessions	81	81	50	64	74	62
Teen	491	436	439	473	594	396
Teen # of Sessions	73	56	50	70	78	58
Community Services						
Community Services # of Sessions						
Outside Organizations						
Outside Organizations # of Sessions						
Programs, Offsite Attendance	454	879	1,672	810	154	261
Programs, Offsite Sessions	26	27	22	30	23	15
Adult	181	160	119	174	49	162
Adult # of Sessions	15	17	10	14	10	6
Children's	273	719	1,553	509	21	2

Children's # of Sessions	11	10	12	5	2	1
Teen	0	0	-	127	84	97
Teen # of Sessions	0	0	-	11	11	8
Community Services						
Community Services # of Sessions						
Outside Organizations						
Outside Organizations # of Sessions						

Programs, Literacy Attendance	920	575	1,164	1,864	1,688	700
Programs, Literacy Sessions	23	16	72	138	113	55
In-house Attendance	476	276	324	531	451	253
In-house Children's Attendance	444	299	55	128	140	40
In-house # of Sessions	23	16	27	47	40	28
Offsite attendance			551	1,050	739	267
Offsite Children's Attendance, toddler			86	46	143	36
Offsite Children's Attendance, school age			148	109	215	104
Offsite # of sessions			45	91	73	27
Hours of Instruction, Literacy in-house						
Hours of Instruction, Literacy offsite						

January	February	March	April	May	June	YTD Total	Last YTD Total
26,254						177,698	210,559
21,240						147,754	193,560
						-	14,351
54						634	3,017
104						647	973
121						610	10,045
1,829						11,993	1,381
13,880						85,560	110,340
						-	31,067
173						1,096	1,370
	-	-	-	-	-	276,490	373,639
13,596						90,555	99,568
7,913						53,497	67,122
20,114						132,184	161,341
55						792	581
3,544						23,989	22,608
343						2,056	1,578
2,006						11,237	11,477
1,652						10,301	8,697
197						1,299	667
1,765						11,877	11,675
1,184						7,715	9,272
3,360						18,048	25,475
2,535						16,655	19,941
290						1,529	1,674
11						67	59
5,985	-	-	-	-	-	52,872	51,648
2,111						17,919	20,783

						3,537	4,821
579						3,933	3,148
3,295						27,483	22,896
						4,667	12,252
1,535	-	-	-	-	-	13,727	12,532
1,421						10,670	8,971
						2,312	2,545
60						351	545
54						394	471
3,197	-	-	-	-	-	31,199	30,973
2,525						17,237	15,256
						8,967	10,747
672						4,995	4,970
1,286	-	-	-	-	-	27,108	34,594
149	-	-	-	-	-	1,443	2,477
750							5,931
66							988
							16,782
							478
536							2,842
83							425
							-
							-
							9,039
							586
165	-	-	-	-	-	4,395	4,621
30	-	-	-	-	-	173	195
111						956	1,074
16						88	71
						3,077	2,854

						41	77
54						362	693
14						44	47
						-	-
						-	-
						-	-
						-	-
1,752	-	-	-	-	-	8,663	7,061
133	-	-	-	-	-	550	589
422						2,733	2,106
62						1,168	904
44						225	231
942						3,549	2,980
111						422	433
215						791	638
89						325	358
						-	-
						-	-

Adult Services Department
Submitted by Kerrilynn Jorgensen

January 2020 Statistics at a Glance

Reference Questions: 1421
Other Questions: 2525
Computer Usage: 2852
Copy, Fax, Scan/Emails: 1832
Homebound Visits: 6

Programs:
In-house Attendance: 750
In-house Sessions: 66
Offsite Attendance: 111
Offsite Sessions: 16

Headcounts by Area:
Copy Area: 348
Atrium Area: 104
Main Floor / Ref Desk Area: 1462
Magazine Area: 817
Comp. Area: 2165
Video Room: 337
Stacks: 110
Tutor Room: 150
Quiet Study Room: 132
Lower Level: 234
TOTAL: 5859

Headcounts by Time of Day:
9 am: 164
10 am: 429
11 am: 555
12 pm: 580
1 pm: 711
2 pm: 709
3 pm: 713
4 pm: 684
5 pm: 480
6 pm: 333
7 pm: 284
8 pm: 217
TOTAL: 5859



The 2020 Census is about to begin and our department is gearing up, getting ready to help our patrons! After attending a webinar regarding how libraries can help make the census taking less stressful for our patrons, Literacy Department Head Lindsay Davis came to me with a few recommendations. Therefore, RASD is going to establish a quiet and private space for anyone who wishes to complete the census here in the library. This "Census Station" is being set up in our brand new Quiet Study Room located on the lower floor. This station will consist of one desktop computer. When a patron logs in to use this computer, it will automatically bring them to the census home page. Additionally, part-time librarian Jon Goddard is working on a display with FAQ flyers and informative posters.

The Helping Hands display at one point was located in two locations; one outside the video room and one in the copy/fax area. Many of the flyers were duplicated in both locations, while sometimes only one display had information for a particular agency. Staff complained about not knowing where to go for such resources, especially if a patron was in distress in front of them and then they had to look in two locations for the handouts (i.e. information about domestic abuse hotlines, homeless shelters). Due to this confusion, the Helping Hands display is now located ONLY in the fax/copy area. The close proximity to the reference desk where our librarians are helping patrons, and the high volume of usage in this room made this the best choice for where to keep this display. We also were able to now use the area in front of the video room to advertise for the next Ocean Arts Musical. If you haven't taken a picture with the gigantic Beauty and the Beast standee yet, make sure you do next time you walk past the video room! Adults and children alike are stopping for a photo op!



Children & Parents

Rachel Wyneken
Department Head

February 2020 Board Report

- CPSD is planning ahead for the time when we will be working out of two 7,000 square-foot buildings. Serendipitously, our need to judiciously limit the collection coincides with the Literacy Department's annual book sale. The community will benefit from a fine selection of children's reading materials during the book sale.
- January saw the first meeting of the Summer With Us 2020 planning team, which has a few new members this year. In addition, Stephen Burg has taken on the leading role. Last year's members – Steve, Catherine Gorden, Liz Horbal – have been joined by Lorraine Squires, Lindsay Davis, Erika Irish, and Scott Bendjy. The creativity in this group is amazing. After only a few meetings, an outline of exciting themes and activities for this year's incarnation of Summer With Us.
- Our annual Community Storybook Forest decorated the main floor under the skylight during the month of January. Each tree was decorated to represent a children's storybook, and the decorations were made by the children and families who came in the library between Christmas and New Year's Day. We also collected a variety of items that were donated to local non-profit organizations.
- Class visits continue to rule the day – at least on Tuesdays, Wednesdays and Thursdays. We work closely with CRS to make sure that every child goes home with a book, no matter the status of the library card, ensuring a positive association for every child who remembers visiting the library with the class.
- TSD has been getting requests from 6th graders for community service projects. They graciously accommodate the 6th graders, but CPSD has started offering its own community service opportunities. Hillary Maldonado has taken this responsibility on with enthusiasm. Attached to the report is a letter written by one of our volunteers as an assignment to complete her hours.

CPSD 2019-2020	July	August	September	October	November	December
Computer Usage	823	692	426	626	569	401
Reference Questions	513	430	316	465	326	262
Other Questions	1732	1482	917	2289	1526	1021
Program, In House Attendance	4030	3013	1487	3061	2894	2686
Program, In House Sessions	81	81	50	64	74	62
Offsite Attendance	273	719	1553	509	21	2
Offsite Sessions	11	10	12	5	2	1
Additional Floor Stats	3637	2943	1626	3134	2662	2493
Statistics						
CPSD 2019-2020	January	February	March	April	May	June
Computer Usage	494					
Reference Questions	272					
Other Questions	1041					
Program, In House Attendance	3225					
Program, In House Sessions	60					
Offsite Attendance	57					
Offsite Sessions	2					
Additional Floor Stats	3287					

Floor Statistics							
CPSD 2019-2020							
		July	August	September	October	November	December
Activity/Discovery Center				209	394	272	201
Backpacks		5	8	2	5	6	2
Board Games		11	8	1	2	0	2
Craft Table		2059	1415	570	1857	1443	1561
Krayon Kiosk		213	244	156	160	170	143
Maker Kits		108	80	68	54	82	60
Playspace		782	734	557	625	617	469
Summer w/Us Journal Table		227	316				
Tween Center/Study Space		232	138	63	37	72	55
Total		3637	2943	1626	3134	2662	2493
Book Trolley 6/27-8/31/19	247						
Floor Statistics							
CPSD 2019-2020							
		January	February	March	April	May	June
Activity/Discovery Center		334					
Backpacks		10					
Board Games		0					
Craft Table		2064					
Krayon Kiosk		168					
Maker Kits		59					
Playspace		611					
Summer w/Us Journal Table							
Tween Center/Study Space		41					
Total		3287	0	0	0	0	0

Expenditures						
CPSD 2019-2020						
	July	August	September	October	November	December
Babies Parents & Professionals	0.00	0.00	46.61	36.82	0.00	40.52
Babies Parents & Professionals with fee	1131.00	1658.00	1200.00	1,869.00	1752.86	1219.00
Preschool	2.99	0.00	54.09	60.23	36.90	33.11
Preschool with fee	525.00	875.00	700.00	850.00	950.00	425.00
School-age	80.10	28.93	0.00	0.00	31.51	32.86
School-age with fee	2000.00	1265.00	572.00	775.00	500.00	750.00
School-age-BeTween	0.00	0.00	300.00	0.00	0.00	0.00
Summer with Us	556.24	250.00				
Drop-In	0.00	400.00	625.88	53.87	20.25	36.75
Family	295.00	1423.73	295.00	420.00	370.00	2125.00
Offsite	4.24	0.00	0.00	4,245.00	0.00	0.00
Class Visit		10.50	0.00	0.00	0.00	0.00
Misc Cost	176.33	155.27	847.67	472.94	519.57	221.10
	rev. 8/20/19		rev. 10/22/19		rev. 12/6/19	
Total	\$4,770.90	\$6,066.43	\$4,641.25	8,782.86	4,181.09	4,883.34
Expenditures						
CPSD 2019-2020						
	January	February	March	April	May	June
Babies Parents & Professionals	13.47					
Babies Parents & Professionals with fee	1027.00					
Preschool	16.74					
Preschool with fee	750.00					
School-age	0.00					
School-age with fee	0.00					
School-age-BeTween	0.00					
Summer with Us						
Drop-In	37.57					
Family	349.00					
Offsite	75.00					
Class Visit	0.00					
Misc Cost	363.06					
Total	\$2,631.84	\$0.00	\$0.00	0.00	0.00	0.00



COMMUNITY LIBRARY

TEEN SERVICES DEPARTMENT

January 2020

Submitted by Erika Irish

Statistical Information for the Month of January 2020

Teen Computer Usage: 579 sessions

Reference Questions: 60

Information Questions: 672

Programs, In House Sessions: 83

Attendance at Programs, In House Sessions: 536

Programs, Off Site Sessions: 14

Attendance at Programs, Off Site Sessions: 54

On January 28, 2020 we hosted about 80 new teachers and their mentors from the high school and middle schools. I told them about the services offered to them and their students, both online and in person. We had 25 teachers sign up for teacher library cards. They each walked away with a flyer highlighting live-brary and the presentation that was given.

I along with Kerrilynn Jorgensen and Sylvia Maurer have been visiting local libraries to get ideas of what we would like to see in our branches and renovated building. We have spoken to libraries that have updated spaces as well as a library that had to close for renovations. They have been very helpful in what works/doesn't work in their current spaces.

Our community service opportunities continue to be in demand, students have been coming and calling on a daily basis to find out what we are offering.

- We have had teens make encouragement cards which are donated to the pediatric ward at Stony Brook University Hospital
- They have made bandanas for animals in local shelters, in hopes of encouraging adoptions.
- Reading Buddies, teen is grades 7-12 read together with younger children during the library's ENL classes at William Floyd High School on Tuesday and Wednesday nights.
- All students who wish to participate in our community service program must have a library card in good standing.

Mastics Moriches Shirley Community Library: Customer Resource Services (CRS)

CRS ensures that our customers get the resources they are looking for in a timely and efficient manner. We do this by managing the flow of materials in and out of the library, and by maintaining the online library catalog that allows patrons to discover our resources and access them. That responsibility means that we also play a vital role in collection management, customer education, and outreach.

January 2020 Statistics
reported at February 19, 2020 Board Meeting

Library visitors last month: 26,254

Current Card Holders: 26,707	Current Contract Patrons: 1,124	NEW Library Cards Issued: 290
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New District Resident Cards: 279

New Contract Patrons: 11

Circulation Activity

Staff Assisted Checkouts and Renewals:	13,596
Patron Self Checkouts and Renewals:	7,913
Online Renewals (automatic and patron-generated):	20,114
Patrons signed up for SMS Alerts/Text Notifications:	975

Digital Checkouts

eBooks: 3,544	
Movie Streams: 343	eAudiobooks: 1,652
Music Streams: 2,006	eMagazines: 197

Museum Pass Activity

Museum Passes Reserved: 66	Checked Out: 55	Cancelled + No Show: 11
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Meeting Room Usage:

Meeting rooms booked by non-library groups:	106	Attendance at programs booked by non-library groups:	1,486
Tutoring rooms booked:	37	Tutors and Students:	74

Literacy

February 2020

Lindsay Davis

Learning Together



Books, Books, Books



Literacy In Action



Hands on Learning



Monthly Statistics for January

In House Attendance: 422 patrons
In House Children's Attendance: 62 toddlers
In House Sessions: 44

Off Site Attendance: 942 patrons
Off Site Children's Attendance: 111 toddlers
Off Site Children's Attendance: 215 school age
Off Site Sessions: 77

2-Day Book Sale for Literacy

to benefit the Community Family Literacy Project, Inc., a 501c3 registered charity



Saturday, March 28 9 AM – 4 PM

Sunday, March 29 12 PM – 3 PM

Shop 'til you drop at the library's annual book sale for literacy. Get great books at low prices.

- **Hardcover books** **\$1/ea**
- **Paperbacks** **2 for \$1**
- **DVDs (as is)** **2 for \$1**
- **CDs (as is)** **10 for \$1**
- **Buy & fill a tote bag with books** **\$12/ea**

For more information please call
(631) 399-1511 ext. 215.

Please note: Use of handheld barcode
scanners is not permitted.



Please let us know in advance if you will need an accommodation that will make this event accessible to you. Photographs may be taken at any of the Library's programs. These photos may be used in Library publicity, including but not limited to the Library newsletter and web page. If you do not want photos taken of you or our child(ren), be sure to inform the library staff member overseeing the program before the program begins. All photographs are the property of the Library.

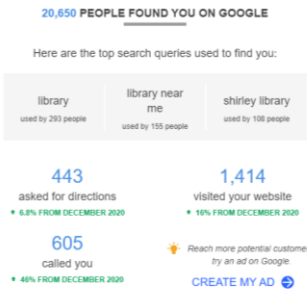
February 2020

Compiled by: Stephen Burg

Tech In The New Year

During the month of January The DSD department is conducted “Tech In The New Year” training courses for staff. During these classes each week we are focusing in on a particular part of the libraries digital collect and an item that the Digital Services Department circulates to patrons. We had 177 staff members attend the training over the 4 weeks. In addition to staff training we also offered a variety of group classes to patrons such as classes on wearable tech and google drive. The department also conducted 20 one-on-one tech appointments this month. Our circulating collection also continues to have great numbers.

Google My Business
Mastics-Moriches-Shirley Library



Equipment Circulation in January 2020	CHKOUTS	RENEWALS
Unique Item 3 (Item C) Hotspots and Chromecasts	20	0
Unique Item 4 (Item C) Go Pro and iPads	12	10

WHAT CUSTOMERS ARE SAYING ABOUT YOU

"Great staff and always clean. They are very helpful I needed to make copies and the woman..."

Stay connected to your customers. Make sure to reply to their

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 02/19/20	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
SI	Chandler, Erica		Librarian Trainee	\$23.49/HR	Up to 17.5 Hrs	01/08/20	
CN	Ortiz, Jocelyn		Page	\$12.30/HR	Up to 17.5 Hrs	01/22/20	
P	Maurer, Sylvia		Librarian III	\$75,000.00		02/19/20	

DID YOU: <div> <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED </div> <div> <input type="checkbox"/> APPROVED AS NOTED </div>	1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? <input type="checkbox"/> 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?	The above changes are hereby certified as being in accordance with Civil Service requirements. <div>Signature of Appointing Authority</div>
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Colonial Youth and Family Services, Inc., a not for profit community based youth agency located in Mastic, NY has been in existence since 1973. The primary catchment area for the organization is the William Floyd School District, which encompasses the hamlets of Mastic, Mastic Beach, Shirley and Moriches. However, the agency's incorporation enables it to offer services throughout Suffolk County. Colonial is the only comprehensive human service organization in the area. We provide:

- Child care
- Summer day camp
- Case Management
- Volunteer opportunities
- Information and referral service
- Family assistance for those in need of emergency services
- Formal individual, group and family counseling for youth and their family members

Board of Directors

William K. Miller, President
Corrinne Newman Nancy Marks
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Frank Montanez, Jr Carmella Currao
Lynda Zach, Executive Director

Friday, March 27, 2020
7-11pm

Rock Hill Country Club
105 Clancy Rd
Manorville, NY 11949



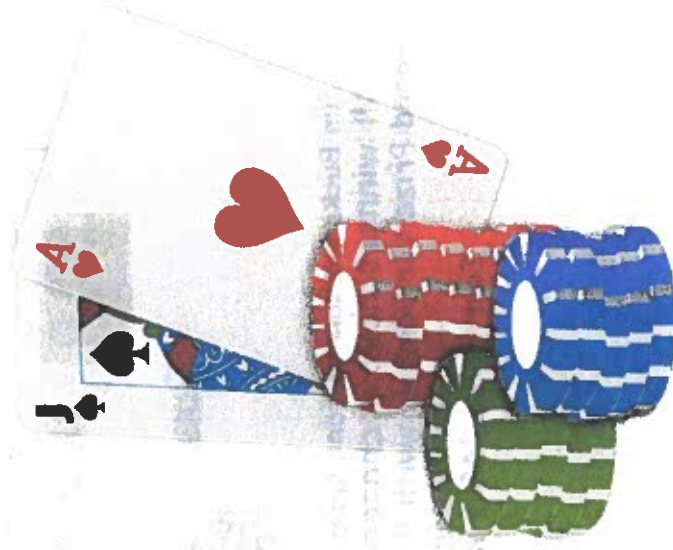
COLONIAL YOUTH AND FAMILY SERVICES FUNDRAISER

Raffles

Prizes

Join Us At
Rock Hill Country Club
For Casual Casino Night
Friday, March 27, 2020 7 - 11 pm

FUN



Buffet Dinner
Beer & Wine

J.D.



All sponsors will be recognized at the event with signage

Colonial Youth and Family Services Casual Casino Night

Please return this completed form with your payment to:
Colonial Youth and Family Services
PO Box 391 Mastic Beach, NY 11951

Games

Black Jack



Craps



3 card poker



Money Wheel



Roulette

Texas








Hold

Fun Bucks exchanged for raffle tickets at end of evening
All winners have a chance for GREAT PRIZES
Grand Prize for Gambler with the Most Fun Bucks at the end of the evening...
Sorry! No CASH winners tonight.

For Credit Card Payments please
contact
Colonial Youth and Family Services
at 631-281-4461

Thank You For Your Support!!!!

Sponsorships

 The Ace.....	\$275 Table sponsorship Choice of Blackjack, Roulette, Texas Hold'em, Crap (Includes 2 admission tickets)	\$ _____
 The King....	\$225 DJ sponsorship (Includes 1 admission ticket)	\$ _____
 The Queen...	\$125 Prize sponsorship (Includes \$100 additional fun bucks)	\$ _____
 The Jack...	\$100 Playing cards sponsorship (Includes \$75 additional fun bucks)	\$ _____
 The Joker..	\$ 75 Fun bucks sponsorship (Includes \$50 additional fun bucks)	\$ _____

Admission Tickets

Royal Flush...	\$500	Table of Ten	\$ _____
4 of a Kind....	\$225	4 People	\$ _____
2 of a Kind....	\$120	Couple	\$ _____
Wild Card.....	\$65	Per Person	\$ _____
I am unable to attend but would like to contribute			\$ _____
TOTAL			\$ _____

Admission Tickets include : Buffet Dinner, Beer/Wine and 200 Fun Bucks
Additional Fun Bucks can be purchased.

MMSCL Fine-Free Trial – Proposal to Board of Trustees

February 19, 2020

The Mastics-Moriches-Shirley Community Library will not charge overdue fines for most items borrowed from the library for a one-year trial starting March 1, 2020.

During this trial, all current overdue fines will be waived.

We believe that our patrons will continue to use the library responsibly, returning most items on or before the due date, and that forgiving overdue fines will result in more items being returned to the library so that others in the community can use them. We will assess the results of this trial in early 2021 to determine if waiving overdue fines has the positive results for our library and our community that we expect.

We will continue to charge extended-use fines on some high-demand items such as New DVDs and BluRays, Hotspots, and Museum Passes. Patrons may also be responsible for fines or fees generated by other libraries when interlibrary loan or direct access items are returned late.

Borrowing privileges will be suspended for patrons whose borrowed items are in billed status, or who accumulate fines and fees exceeding \$25.00. Patrons are notified of billed status via email or postal service, based on their account preferences.

Items in billed status for over 180 days are considered lost and can no longer be returned to the library. Patrons will be charged the replacement fee for items which are lost or damaged. The library cannot accept duplicate materials in lieu of the replacement fee. This replacement fee is the price listed in the item's record, and is non-refundable.

(trial period March 1, 2020 – February 28, 2021)

Item	Loan Period	MMSH Patron Limit	Auto Renew**	Overdue Fine Per Day	Max Overdue Fine	Out of District Patrons Borrow?
NEW Fic/Mys/SFF Books	14 days	*	6x	-	-	N
NEW NonFic/Bio/Large Print Books	21 days	*	6x	-	-	N
NEW DVDs and Blu-Rays	7 days	10	6x	\$0.50	\$10.00	N
Books and Audiobooks	21 days	*	6x	-	-	Y
DVDs and Blu-Rays (incl Binge Boxes, Non Fiction DVDs, and all Childrens' DVDs)	7 days	10	6x	-	-	Y
Google Chromecasts and TMobile HotSpots	21 days	1	1x	\$1.00	\$10.00	N
GoPros and iPads	14 days	1	1x	\$1.00	\$10.00	N
Music CDs	14 days	*	6x	-	-	Y
Videogames	14 days	3	6x	-	-	N
Magazines and Test Books	14 days	*	6x	-	-	Y
Puzzles, Kits, and Backpacks	21 days	*	6x	-	-	N
Museum Passes	see website for details	1 per week	N	\$20.00	see website for details	N

* A maximum of 50 items may be checked out per MMSCL library card, within item limits stated above

**** Auto-Renew of item due dates occurs ONLY if: 1) the item is not reserved by anyone else & 2) the patron's library record remains in good standing**

Items checked out from other libraries, either through InterLibrary Loan or Direct Access, may have different borrowing guidelines, including overdue fines.

ALL ITEMS: Replacement Cost = price listed in item record. There are no refunds on payment for replacement.

Out-of-District Patrons are governed by their Home Library's lending rules for items they borrow from MMSCL.

LONG ISLAND

Libraries help turn the page, connect patrons with support for life's problems



More than 20 local libraries across Long Island offer part-time social-work service, according to administrators. On Jan. 17, the Glen Cove Library talked about its new program, where a social work intern from Stony Brook University's master's program will be at the library once a week to help people with issues that go beyond typical library services. (Credit: Barry Sloan)

By Joe Dzielanowicz

Special to Newsday

Updated February 4, 2020 6:01 AM

At the Middle Country Public Library in Centereach, Veronica Klimek constantly fields questions from patrons. These face-to-face queries aren't about authors and bestsellers, but revolve around complex issues including housing, family and self-esteem.

"I'm very busy," she says.

Klimek is a social worker, and she's part of a growing trend across Long Island in which professionals in her field — and graduate students preparing for the career — do their jobs in local libraries. If you don't automatically connect this line of work with that location, you're not alone.



Veronica Klimek, right, talks to a patron at the Middle Country Public Library in Centereach. Klimek, a social worker, is available to patrons two days a week through a partnership with the Family Service League, helping with complex issues including housing, family and self-esteem. Credit: Randee Daddona

"I never envisioned working in a library," says Klimek, a Long Island resident for the past decade with a master's degree from Adelphi University and two tours in Iraq with the Army National Guard under her belt. "It didn't occur to me."

But nearly two months into a job at Middle Country, where she works two days a week seeing appointments and walk-ins, advising them in English and in Spanish, this social worker says, "It makes sense. It's meeting clients where they are at. It's in the community, a safe place. No one will know you need help — that can actually stop people from seeking help. We're all vulnerable."

Of the 110 libraries divided almost evenly between the Nassau Library System and the Suffolk Cooperative Library System, more than 20 offer a part-time social-work service, according to administrators in each who note that numbers can fluctuate and that there's not a single source keeping track. Some libraries have professional social workers who are paid, typically in partnership with a social service agency, such as the Family Service League. Grant money can be another source of payment funding.

At the Middle Country, Riverhead, Brentwood and Farmingdale libraries, social workers are paid. Other local public libraries provide a service of supervised unpaid graduate students working toward their Master of Social Work degrees at the School of Social Welfare at Stony Brook University.

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"Many libraries don't have it in their budget to hire a social worker," says field education coordinator Leah Topek-Walker. The school, she adds, has been doing this program for "at least four years."

Public libraries with Stony Brook grad-student interns this winter include Amityville, Center Moriches, Comsewogue, Connetquot, Freeport, Glen Cove, Half Hollow Hills, Hampton Bays, Huntington, Huntington Station, Longwood, Mastic-Shirley, Northport and East Northport, Patchogue-Medford, Rockville Centre, South Country and West Babylon. Adelphi University in Garden City has social work students placed in libraries in Baldwin and Port Washington, according to Taylor Damian, the university's associate director for media relations.

A national trend

Social workers within whispering distance of library bookshelves isn't just a local trend, but a national one, insiders say. Exact figures aren't available, but Michelle Jeske, director of the Denver Public Library and president-elect of the Public Library Association, a division of the American Library Association, describes the growth of social workers in libraries as "significant."

The Denver Public Library hired its first full-time social worker in 2015. "We started with one," she says. "In 2020, we have four. They're all very busy. Libraries aren't quiet places anymore. They're not just about books and haven't been for decades."

As libraries have evolved, however, they've remained constant in fundamental ways. When it comes to access and the community, they are still a great equalizer. They're available to all for free.

The Middle Country Public Library in Centereach on Jan. 16, 2020. Credit: Randee Daddona

That matters to Elias, 47, who relies on the social work resource at the Glen Cove Public Library. He grew up in Glen Cove, and he's now faced with a lack of housing and employment.

"The situation is hard right now," says Elias, who prefers to use just his first name. "I've lived here all my life. It's a place I love and now I'm getting booted. The living dynamic is changing. I can't afford it."

"I'm on the outside looking to the inside," Elias said during a recent conversation in Glen Cove. "I don't want pity or someone to feel sorry for me. I just want someone to listen and to understand that I'm in a bad situation."

Someone does.

Katie Lambert, 30, is in the Stony Brook Master's in Social Welfare Program — a career switch from her previous job in public relations. Since last fall, she's been trying to help Elias connect with resources to improve his situation.

A flyer at the Middle Country Public Library in Centereach advertises its free counseling and resources. Credit: Randee Daddona

"When I was placed in a library I didn't know what to expect," Lambert says. "But I've been dealing with people who can't afford clinical service and who need answers on housing and immigration and employment issues." Answers don't come easily.

"Social workers should be in all libraries," she continues. "They are little community hubs. When people don't know where to go, they go to libraries."

Working toward her Master's in Social Work, Katie Lambert also works as an intern at the Glen Cove Public Library providing social services to patrons. "When people don't know where to go, they go to libraries," she says. Credit: Barry Sloan

Moreover, she adds, "librarians aren't

trained to deal with many of the issues that come up."

Conor Cash, 38, a Stony Brook graduate student intern working at Huntington, Huntington Station and Patchogue-Medford libraries since last September, is on the same page. "Libraries are one of the few places that are open to everyone, and that includes populations that are underserved," he says. "In my own experience, I'm working with a lot of adults who are navigating homelessness."

A sign advertising the services of the "library social work intern" is on display at the Freeport Memorial Library. Credit: Freeport Memorial Library

"There are so many barriers to getting off the street. It is a long struggle," adds Cash. "It's hard being in a position where the path to helping someone isn't always clear. Still, I have a few people I've developed a supportive relationship, and that is something that can be lacking in their life. They inspire me."

Valerie Lewis, administrator of outreach services at Suffolk Cooperative Library System, coordinates the social work intern program with Stony Brook. "We started having a conversation with Stony Brook five or six years ago," she says. "We looked at the situation — and the need. People are living with a lot of challenges in our communities." That includes issues with housing, mental illness, drug addiction and complicated family concerns.

Widening safety net

Oftentimes financial issues, transportation and language barriers, and other factors prevent people from having access to traditional avenues for tracking down resources, information or help. "When people fall between the cracks they land at the library," says Topek-Walker.

The San Francisco Public Library is credited with hiring the first full-time social worker in 2009, according to Kristen Todd-Wurm, national coordinator of Family Place Libraries, a program with a focus on community connectivity. She's based at Middle Country library, which has had a part-time social worker since 2003.

"The Family Service League was looking for places to put social workers in the community," says Todd-Wurm. "We thought, 'Why not put them in a place that strives to be the community center?' That's what libraries do."

On Stony Brook's website, a description of its Master of Social Work program refers to "deepening and extending knowledge and experience in bringing about social change." That appeals to Even Marcos-Gonzalez, 31, a Stony Brook graduate student assigned to Amityville Public Library.

"I chose social work to practice compassion and make a career out of it," he says. "It grants me the ability to help others. Something I can do a million times that's no big deal — filling out an application, for example — is difficult for some people. I can be that source of light and help them through the process."

"A social worker's job is so multifaceted, because there are so many facets of daily living," he continues. "Being able to help someone think about something in a different way. Being able to listen to someone else, to smile, to make a joke. Some people don't have any of that. Being an ally and help guide them. I believe in it.

"When I began to hear that social workers are becoming more prevalent in libraries it made sense. Libraries have always been open to all community members."

Marcos-Gonzalez recently began facilitating a type 1 diabetes support group at the Amityville library and is considering expanding the group to include type 2 diabetes to reach more members of the community.

Brienne Johnson has worked at Farmingdale Public Library since June 2018. She earned her master's degree in mental health counseling at LIU Post. Her page on the library's website advertises help with a gamut of concerns: addiction, anger management, bullying, gender issues, health insurance, housing, parenting, relationships, school, social issues and stress.

"I've had patrons express that they're happy to have the service here, and I'm really happy to have it available as a resource in the library," she says. "When I do meet with people I encourage them to let others know. It's valuable in many ways."

That said, those providing the services and those using them agree there are no simple solutions. But the effort matters.

"A lot of people just don't know where to go for help," says Cash. "You go to the library for information."

Jeske sees more growth in this. "I predict that this will continue to be a trend in public libraries across the country," she says, adding that Denver Public Library's "main social worker is part of a task force started by Public Library Association to strategize approaches" so libraries can better address patrons' social service needs.

On-site social work is just one way libraries have been stretching over the past decade. Stony Brook's School of Social Welfare is partnering with the university's Schools of Nursing and Public Health and four libraries in Suffolk County to pilot a program — HeLP, for Healthy Library Program — to address unmet health needs in the community.

In the meantime, Klimek, like others in her field, circulates through the library when she's not in an appointment and introduces herself to let people know she's there to help. Her motto: "If you're having a bad day, I'm here, and if you're having a good day, I'm here."

In Glen Cove, Elias says it's a good day when Lambert is at the library. "It's a struggle. Katie understands how the system works. She gives me good advice and encourages me not to give up. I wish," he says, "we could clone her."

By Joe Dzlemianowicz
Special to Newsday

[illegible]