MEETING OF THE BOARD OF TRUSTEES

OF THE

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

January 27, 2020

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. C R S
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

C. FINANCIAL STATEMENTS – COMMUNITY FAMILY LITERACY

D. CONTINUING EDUCATION

E. STAFF PRESENTATIONS (CRS & DIGITAL SERVICES)

F. TRUSTEE VACANCY

G. COMMITTEES (LRS & LIBRARY PROGRAMMING)

H. LIBRARY FOUNDATION

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X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

February 19, 2020 @ 7:00PM

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF DECEMBER 16, 2019 BOARD MEETING

Trustee Maiorana called the Executive Session to order at 5:00 pm.

PRESENT

Present were Trustees Maiorana, Gross, DuBois, Simmons, Furnari, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak. Secretary Prevete entered at 7:00pm and Trustee Furnari at 7:04pm.

EXECUTIVE SESSION

Motion by Gross, second by Simmons, to move into Executive Session at 5:00pm to discuss a contractual matter. Carried 4-0.

Motion by DuBois, second by Gross, to leave Executive Session at 6:00 pm. Carried 4-0.

Resume regular public meeting at 7:00pm.

PERIOD OF PUBLIC EXPRESSION

MINUTES

Motion by Gross, second by Furnari, to accept the minutes of the November 25, 2019 meeting of the Board of Trustees. Carried 5-0.

Motion by DuBois, second by Furnari, to accept the minutes of the December 2, 2019 meeting of the Board of Trustees. Carried 5-0.

SCHEDULE OF CLAIMS

Motion by DuBois, second by Simmons to approve the Operating Fund schedule of claims dated 12/16/19; Prepay Payables Warrant #1 $9,139.97; Payables Warrant #2 $81,828.57; Payroll Warrant W.E. 11/26/2019 $186,449.64; Payroll Benefits Warrant $16,140.33; Payroll Warrant W.E. 12/10/2019 $213,453.57; Payroll Benefits Warrant $11,659.76. Carried 5-0.

FINANCIAL REPORTS

Motion by Gross, second by Furnari to approve the Operating Financial Report for November 2019. Carried 5-0.

Motion by Gross, second by Furnari to approve the Capital Fund Financial Report for November 2019. Carried 5-0.

DIRECTOR'S REPORT

The Director announced that Josephine Wuthenow, Head of Adult Services, would be retiring at the end of the month. She congratulated her and thanked her for her 38 years of exemplary service. She then thanked the community for passing the Bond for the Library's annexes and renovations.

ASS'T DIRECTOR'S REPORT

The Assistant Director also thanked the community on the Bond being passed, saying that she had seen it go through all of it's iterations and thankful for the support.

BUSINESS MANAGER'S REPORT

The Business Manager said that he has been extremely busy preparing for the Bond Vote and was grateful to the trustees for all of their hard work. He and his department have also been dealing with many calendar year-end issues related to payroll and reporting.

RECOMMENDED PERSONNEL CHANGES

Motion by Gross, second by Furnari to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

CONTINUING EDUCATION

COMPUTERS IN LIBRARIES - 2020

Motion by Furnari, second by DuBois, to authorize the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the Computers in Libraries 2020 Conference, March 31st - April 2nd in Arlington, Virginia at a cost not to exceed $2,500 per person.
Carried 5-0.

COMMUNITY EVENT

ROTARY CLUB OF SHIRLEY AND THE MASTICS ANNUAL FUNDRAISER

Motion by Simmons, second by Furnari, to approve the attendance of the Board of Trustees, Director, Assistant Director, Department Heads, and/or designated staff to attend the Rotary annual fundraiser event on January 25, 2020 at a cost not to exceed $80.00 per person. Carried 5-0.

Motion by Gross, second by Furnari, to approve the Library placing a full page ad in the Rotary Journal at a cost not to exceed $150.00. Carried 5-0.

DRAFT - UNAPPROVED

SPECIAL DISTRICT MEETING RESULTS

RESOLUTION SHOWING TABULATION OF THE VOTES CAST AND DECLARATION OF THE RESULTS OF THE BALLOTS FROM THE SPECIAL DISTRICT MEETING HELD ON DECEMBER 10, 2019.

RESOLVED BY THE BOARD OF TRUSTEES OF THE MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY, IN THE COUNTY OF SUFFOLK, NEW YORK, as follows:

Section 1. It is hereby determined that the Special District Meeting held within said District, on December 10, 2019, was held in all respects in the Manner prescribed by the Education Law of the State of New York.

Section 2. The results of the voting on the Proposition have been announced by the Chairperson of the Special District Meeting.

Section 3. Based upon the official return of the votes cast at said Special District Meeting and the tabulation thereof, the results of voting was as follows:

	Proposition
Total number of names on the Register	**29,306**
Total number of ballots cast	**2,251**
Total number of ballots cast in favor of Proposition	**1,173**
Total number of ballots cast against Proposition	**1,078**
Absentee Ballots cast in favor of Proposition	**46**
Absentee Ballots cast against Proposition	**56**
Blank, destroyed or otherwise defective Ballots	**7**
Totals: blank, destroyed or otherwise Defective ballots	**7**

Section 4. This Board has this day canvassed the returns and HEREBY DETERMINES AND DECLARES the result of the canvass of the voting on the Proposition to be as follows:

PROPOSITION
TOTAL VOTES CAST

FOR: 1,173

AGAINST: 1,078

Section 5. It is HEREBY FURTHER DETERMINED that the **Proposition** was approved by a majority of votes cast thereon:

Section 6. This resolution shall take effect immediately.

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Motion by Gross, second by, DuBois to adopt the foregoing resolution and duly put to a vote on roll call, which resulted as follows:

AYES: _5_

NOES: _0_

The resolution was adopted.

EXECUTIVE SESSION

Motion by Gross, second by DuBois, to move into Executive Session at 7:20pm to discuss a contractual and personnel matter. Carried 5-0.

Motion by Gross, second by Furnari, to leave Executive Session at 9:45pm. Carried 5-0.

Motion by Furnari, second by Simmons to extend ECM consulting Contract for 6 months at the existing rate of $2,500.00 per month. Carried 5-0.

Motion by DuBois, second by Gross, to appoint Lorraine Squires as Treasurer of the Mastics-Moriches-Shirley Community Library. Carried 5-0.

ADJOURNMENT

Motion by DuBois, second by Furnari, to adjourn the meeting at 9:48pm. Carried 5-0.

Respectfully submitted by,

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Cecile Prevete, Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

DECEMBER 2019

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MMSCL

Operating Funds Monthly Report

December 2019

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	$ 1,569,757.22	$ 3,735.52	$ 1,169,234.36	$ 1,066.46	$ 405,324.84
Empire Nat'l Bank	CREDIT CARD M.M.	$ 396,889.49	$ 2,426.18	$ 77.37	$ 473.88	$ 399,712.18
Empire Nat'l Bank	OPERATING	$ 274,796.81	$ 668,405.54	$ 866,819.83	$ 243.85	$ 76,626.37
Empire Nat'l Bank	PAYROLL	$ 37,487.87	$ 501,871.83	$ 427,146.77	$ -	$ 112,212.93
						$ 993,876.32

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	9/1/2020	12 Months	0.05%	$ 15,000.00
				TOTAL INVESTMENTS:	$ 15,000.00
				TOTAL CASH & INVESTMENTS:	**$ 1,008,876.32**

BOT Meeting:
January 27, 2020

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July through December 2019

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	TOTAL Jul - Dec 19	Budget	$ Over Budget	% of Budget
Ordinary Income/Expense										
Income										
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,578,000.00	-9,578,000.00	0.0%
2082 · FINES AND FEES	1,959.79	1,568.39	2,089.31	1,583.02	2,163.08	1,331.47	10,695.06	35,000.00	-24,304.94	30.56%
2360 · CONTRACTS WITH OTHER LIBR.	232,064.64	0.00	0.00	0.00	0.00	0.00	232,064.64	297,000.00	-64,935.36	78.14%
2401 · INTEREST	7,979.01	7,700.05	5,587.45	4,328.75	3,266.41	1,784.19	30,645.86	35,000.00	-4,354.14	87.56%
2650 · SALES OF EXCESS MATERIAL	97.00	104.00	54.00	55.00	29.00	-32.00	307.00			
2670 · SALES OF BOOKS	0.00	0.00	0.00	0.00	0.00	1,538.54	1,538.54			
2690 · OTHER COMPENSATION	563.61	0.00	0.00	0.00	5.75	16.75	586.11			
2705 · GIFTS AND DONATIONS	0.00	300.00	0.00	1.00	2.00	0.00	303.00			
2760 · SYSTEM & STATE AID	13,157.00	0.00	0.00	0.00	0.00	0.00	13,157.00	15,000.00	-1,843.00	87.71%
2770 · UNCLASSIFIED REVENUE	0.00	0.00	13.60	0.00	0.00	0.00	13.60			
2771 · COPIER REVENUE - CONTRACT (R)	1,064.81	1,234.58	1,225.37	1,407.96	989.80	859.85	6,782.37	15,000.00	-8,217.63	45.22%
2772 · READER-PRINTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2772A · ADULT-ADULT PRINTER	614.00	591.25	1,004.82	882.10	607.05	492.20	4,191.42	10,000.00	-5,808.58	41.91%
2800 · PROGRAM RECEIPTS										
2805 · Program Receipts - Adult	1,308.25	389.50	1,690.00	4,872.50	593.50	1,426.50	10,280.25			
2820 · Venue Resales	-1,042.30	1,980.00	-3,860.00	120.00	180.00	180.00	-2,442.30			
2800 · PROGRAM RECEIPTS - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · PROGRAM RECEIPTS	265.95	2,369.50	-2,170.00	4,992.50	773.50	1,606.50	7,837.95	15,000.00	-7,162.05	52.25%
2999 · Lost Books	0.00	0.00	0.00	0.00	42.98	41.95	84.93			
Total Income	257,765.81	13,867.77	7,804.55	13,250.33	7,879.57	7,639.45	308,207.48	10,000,000.00	-9,691,792.52	3.08%
Gross Profit	257,765.81	13,867.77	7,804.55	13,250.33	7,879.57	7,639.45	308,207.48	10,000,000.00	-9,691,792.52	3.08%
Expense										
6000 · SALARIES AND WAGES										
6141 · PROFESSIONAL SALARIES										

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	TOTAL Jul - Dec 19	Budget	$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	46,765.58	46,716.59	45,926.01	45,466.20	71,125.33	46,649.03	302,648.74	645,175.00	-342,526.26	46.91%
6141C · PROFESSIONAL (C&P)	52,004.60	55,195.35	52,541.21	66,727.68	68,580.64	47,902.88	342,952.36	678,153.00	-335,200.64	50.57%
6141D · PROFESSIONAL (DIGITAL)	15,620.25	15,675.84	15,675.84	15,435.18	22,791.78	15,194.52	100,393.41	230,051.00	-129,657.59	43.64%
6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141N · PROFESSIONAL (TEEN)	28,411.52	26,758.05	28,104.18	27,972.48	42,077.60	28,777.59	182,101.42	370,161.00	-188,059.58	49.2%
6141S · COMM SERV LIBR (SVC)	8,500.62	8,531.84	8,531.84	8,531.84	9,712.89	6,703.52	50,512.55	110,373.00	-59,860.45	45.77%
6141T · PROFESSIONAL (TECH)	11,015.24	12,469.54	11,765.73	9,762.96	15,772.53	11,625.20	72,411.20	153,511.00	-81,099.80	47.17%
Total 6141 · PROFESSIONAL SALARIES	162,317.81	165,347.21	162,544.81	173,896.34	230,060.77	156,852.74	1,051,019.68	2,187,424.00	-1,136,404.32	48.05%
6142 · CLERICAL SALARIES										
6142A · CLERICAL (ADULT)	22,223.95	22,635.92	22,229.82	23,175.24	35,472.75	24,104.04	149,841.72	304,705.00	-154,863.28	49.18%
6142C · CLERICAL (C&P)	26,257.01	26,389.61	26,507.35	26,873.30	41,328.65	28,213.20	175,569.12	324,066.00	-148,496.88	54.18%
6142D · CLERICAL (DIGITAL)	6,006.59	6,004.54	6,018.74	5,282.13	8,222.68	5,908.18	37,442.86	53,060.00	-15,617.14	70.57%
6142G · CLERICAL (GEN)	8,858.16	8,912.11	8,847.19	9,130.07	13,537.43	9,216.83	58,501.79	119,170.00	-60,668.21	49.09%
6142L · CLERICAL (LIT)	17,474.85	18,281.01	17,313.67	17,949.31	26,822.80	18,334.03	116,175.67	216,357.00	-100,181.33	53.7%
6142N · CLERICAL (TEEN)	5,447.79	5,008.62	5,209.57	6,034.60	8,756.55	7,849.53	38,306.66	115,922.00	-77,615.34	33.05%
6142R · CLERICAL (CIRC)	14,883.57	15,788.20	14,892.42	15,080.39	23,767.48	16,898.33	101,310.39	287,560.00	-186,249.61	35.23%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	11,087.32	11,239.33	11,281.62	11,529.57	16,944.99	12,131.35	74,214.18	148,653.00	-74,438.82	49.92%
6142X · CLERICAL (WIRES)	1,374.20	2,111.94	1,699.67	1,909.10	2,929.27	2,483.73	12,507.91	23,771.00	-11,263.09	52.62%
Total 6142 · CLERICAL SALARIES	113,613.44	116,371.28	114,000.05	116,963.71	177,782.60	125,139.22	763,870.30	1,593,264.00	-829,393.70	47.94%
6143 · PAGE SALARIES										
6143A · PAGE (ADULT)	15,655.42	16,180.01	16,328.13	18,085.29	27,944.61	20,074.46	114,267.92	235,528.00	-121,260.08	48.52%
6143C · PAGE (C&P)	12,717.11	12,485.65	12,917.51	12,453.65	18,771.93	16,235.35	85,581.20	156,671.00	-71,089.80	54.63%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	931.43	270.60	817.96	575.03	1,011.68	615.00	4,221.70	7,860.00	-3,638.30	53.71%
6143N · PAGE (TEEN)	1,208.63	990.15	1,211.55	1,416.05	2,063.33	1,446.45	8,336.16	24,407.00	-16,070.84	34.16%
6143R · PAGE (CIRC)	2,122.65	2,769.96	2,669.11	2,026.42	2,532.27	2,101.61	14,222.02	33,940.00	-19,717.98	41.9%
6143T · PAGE (TECH)	3,125.51	3,102.98	3,145.16	3,096.83	4,668.30	3,054.10	20,192.88	39,364.00	-19,171.12	51.3%
Total 6143 · PAGE SALARIES	35,760.75	35,799.35	37,089.42	37,653.27	56,992.12	43,526.97	246,821.88	497,770.00	-250,948.12	49.59%

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jul - Dec 19	Budget	$ Over Budget	% of Budget
							TOTAL			
6144 · CUSTODIAL										
6144G · CUSTODIAL	15,708.16	16,278.13	17,121.76	17,321.93	26,920.26	19,351.00	112,701.24	241,284.00	-128,582.76	46.71%
Total 6144 · CUSTODIAL	15,708.16	16,278.13	17,121.76	17,321.93	26,920.26	19,351.00	112,701.24	241,284.00	-128,582.76	46.71%
6145 · SECURITY										
6145G · SECURITY	15,249.67	15,966.85	17,909.51	18,952.33	28,100.86	21,742.43	117,921.65	244,470.00	-126,548.35	48.24%
Total 6145 · SECURITY	15,249.67	15,966.85	17,909.51	18,952.33	28,100.86	21,742.43	117,921.65	244,470.00	-126,548.35	48.24%
6146 · TECHNICIAN										
6146W · TECHNICAL (WIRES)	7,617.85	7,594.48	7,793.14	7,954.84	11,953.05	8,117.90	51,031.26	129,523.00	-78,491.74	39.4%
Total 6146 · TECHNICIAN	7,617.85	7,594.48	7,793.14	7,954.84	11,953.05	8,117.90	51,031.26	129,523.00	-78,491.74	39.4%
6147 · ADMINISTRATIVE										
Total 6147 · ADMINISTRATIVE	30,087.61	22,604.36	22,604.36	22,604.36	33,906.54	22,604.36	154,411.59	385,150.00	-230,738.41	40.09%
Total 6000 · SALARIES AND WAGES	380,355.29	379,961.66	379,063.05	395,346.78	565,716.20	397,334.62	2,497,777.60	5,278,885.00	-2,781,107.40	47.32%
6200 · EMPLOYEE BENEFITS										
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	577,437.00	577,437.00	575,090.00	2,347.00	100.41%
9030 · SOCIAL SECURITY	28,131.59	28,107.07	28,038.34	28,668.50	40,648.83	28,651.00	182,245.33	366,000.00	-183,754.67	49.79%
9040 · WORKERS' COMPENSATION	57,570.00	0.00	-39,906.76	0.00	0.00	0.00	17,663.24	60,000.00	-42,336.76	29.44%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
9055 · DISABILTY INSURANCE	1,741.98	1,741.98	1,632.23	1,744.87	1,633.45	1,697.49	10,192.00	20,000.00	-9,808.00	50.96%
9060 · MEDICAL INSURANCE	75,520.79	75,791.29	75,656.04	76,768.89	69,564.82	74,372.23	447,674.06	925,000.00	-477,325.94	48.4%
Total 6200 · EMPLOYEE BENEFITS	162,964.36	105,640.34	65,419.85	107,182.26	111,847.10	682,157.72	1,235,211.63	1,948,090.00	-712,878.37	63.41%
6410A · BOOKS (ADULT)	11,167.09	4,557.71	10,610.07	10,683.30	8,660.05	10,574.31	56,252.53	150,000.00	-93,747.47	37.5%
6410C · BOOKS (C&P)	1,575.95	2,514.49	2,638.47	5,280.02	2,519.17	4,296.68	18,824.78	70,000.00	-51,175.22	26.89%
6410L · BOOKS (LIT)	242.15	0.00	0.00	0.00	0.00	0.00	242.15	500.00	-257.85	48.43%
6410N · BOOKS (TEEN)	1,516.90	743.90	1,032.94	1,247.62	304.97	1,330.33	6,176.66	22,000.00	-15,823.34	28.08%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
6411A · MICRO/REF CD (ADULT)	6,146.69	5,595.00	0.00	4,184.60	7,940.63	857.30	24,724.22	45,000.00	-20,275.78	54.94%
6411C · MICRO/REF CD (C&P)	0.00	7,465.00	0.00	0.00	2,379.83	1,005.33	10,850.16	15,000.00	-4,149.84	72.33%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	5,400.00	0.00	0.00	4,032.99	627.33	10,060.32	15,000.00	-4,939.68	67.07%

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	TOTAL Jul - Dec 19	Budget	$ Over Budget	% of Budget
6412A · RECORDINGS (ADULT)	1,949.65	2,564.38	1,477.89	3,697.27	2,028.05	1,504.31	13,221.55	40,000.00	-26,778.45	33.05%
6412C · RECORDINGS (C&P)	241.15	520.59	192.60	222.62	210.28	239.11	1,626.35	10,000.00	-8,373.65	16.26%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	563.82	508.10	409.13	537.42	469.18	485.83	2,973.48	10,000.00	-7,026.52	29.74%
6413A · PERIODICALS (ADULT)	573.88	64.00	522.30	3,350.69	43.99	0.00	4,554.86	33,000.00	-28,445.14	13.8%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	3,900.68	4,466.93	3,571.55	4,362.84	4,008.29	3,419.46	23,729.75	90,000.00	-66,270.25	26.37%
6417C · VIDEOS (C&P)	911.68	849.94	324.28	945.02	268.47	544.48	3,843.87	15,000.00	-11,156.13	25.63%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	549.89	486.83	638.25	368.73	538.75	981.06	3,563.51	6,000.00	-2,436.49	59.39%
6419G · SOFTWARE (GEN)	340.70	6,704.55	0.00	0.00	-107.08	2,571.33	9,509.50	25,000.00	-15,490.50	38.04%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	699.67	699.67	1,000.00	-300.33	69.97%
6419T · SOFTWARE (TECH)	1,512.00	0.00	0.00	0.00	735.67	0.00	2,247.67	1,500.00	747.67	149.85%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,000.00	-11,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	105.48	65.98	333.38	38.93	89.38	633.15	3,650.00	-3,016.85	17.35%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	3,977.79	6,418.03	3,796.48	2,463.06	2,556.44	4,309.43	23,521.23	57,000.00	-33,478.77	41.27%
6431D · TELECOMMUNICATIONS	3,621.22	3,620.34	3,998.71	3,621.50	3,622.34	3,621.30	22,105.41	57,500.00	-35,394.59	38.44%
6432G · CARTAGE	285.00	285.00	285.00	285.00	285.00	285.00	1,710.00	3,420.00	-1,710.00	50.0%
6433G · POSTAGE	6,503.96	2,961.89	4,469.66	4,495.01	10,434.90	4,494.90	33,360.32	52,000.00	-18,639.68	64.15%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jul - Dec 19	TOTAL Budget	$ Over Budget	% of Budget
6434G · PRINTING (GEN)	6,881.00	6,881.00	6,881.00	6,881.00	6,881.00	6,881.00	41,286.00	85,000.00	-43,714.00	48.57%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	102.51	6.92	406.93	365.00	100.00	278.21	1,259.57	5,000.00	-3,740.43	25.19%
6435C · CED, CONF & TRAVEL (C&P)	128.20	419.00	616.92	415.00	110.32	1,090.84	2,780.28	7,250.00	-4,469.72	38.35%
6435D · CED, CONF & TRAVEL (ADM)	354.50	347.05	1,598.16	1,959.30	4,270.12	1,251.64	9,780.77	25,000.00	-15,219.23	39.12%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	87.13	440.80	1,790.41	452.87	2,969.85	264.48	6,005.54	10,000.00	-3,994.46	60.06%
6435G · CED, CONF & TRAVEL (GEN)	150.00	50.00	381.92	60.67	0.00	0.00	642.59	2,000.00	-1,357.41	32.13%
6435L · CED, CONF & TRAVEL (LIT)	59.33	0.00	624.83	258.24	114.66	148.45	1,205.51	5,000.00	-3,794.49	24.11%
6435N · CED, CONF & TRAVEL (TEEN)	40.00	0.00	698.60	469.75	313.07	198.54	1,719.96	8,500.00	-6,780.04	20.24%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	0.00	381.92	356.80	0.00	174.18	912.90	4,000.00	-3,087.10	22.82%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	381.92	0.00	0.00	83.06	464.98	5,000.00	-4,535.02	9.3%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	561.92	694.00	0.00	0.00	1,255.92	5,000.00	-3,744.08	25.12%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	381.92	0.00	0.00	0.00	381.92	2,000.00	-1,618.08	19.1%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,995.00	-89,995.00	0.0%
6437A · PROGRAMS (ADULT)	5,792.85	3,739.57	4,872.89	5,477.66	9,543.90	3,791.55	33,218.42	66,000.00	-32,781.58	50.33%
6437C · PROGRAMS (C&P)	6,683.09	7,051.16	5,349.41	9,272.28	5,670.16	5,296.65	39,322.75	105,000.00	-65,677.25	37.45%
6437D · PROGRAMS (DIGITAL)	1,372.51	4,426.35	821.80	873.42	645.37	600.79	8,740.24	10,000.00	-1,259.76	87.4%
6437L · PROGRAMS (LIT)	1,771.53	6,403.97	2,065.26	7,821.08	16,200.89	4,429.92	38,692.65	85,000.00	-46,307.35	45.52%
6437N · PROGRAMS (TEEN)	5,317.54	2,753.75	2,868.26	5,835.77	4,257.22	3,046.69	24,079.23	60,000.00	-35,920.77	40.13%
6437P · PROFESSIONAL FEES										
643760 · PLANTINGS	150.00	150.00	150.00	208.00	150.00	150.00	958.00	1,800.00	-842.00	53.22%
643765 · PROMOTION AND PUBLICITY	22,024.88	41,196.77	21,895.00	15,469.85	54,723.98	71,015.00	226,325.48	85,000.00	141,325.48	266.27%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,438.00	-2,438.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	250.00	0.00	0.00	250.00	17,500.00	-17,250.00	1.43%
6437P02 · AUDITOR	500.00	500.00	0.00	0.00	0.00	0.00	1,000.00	6,000.00	-5,000.00	16.67%
6437P10 · ELECTION	0.00	0.00	0.00	-150.00	4,079.00	0.00	3,929.00	42,000.00	-38,071.00	9.36%

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	TOTAL Jul - Dec 19	Budget	$ Over Budget	% of Budget
6437P11 · FSA ADMINISTRATION	147.50	147.50	147.50	147.50	145.00	145.00	880.00	1,605.00	-725.00	54.83%
6437P12 · PAYROLL SERVICES	1,469.48	1,450.24	1,443.47	2,113.36	2,051.86	1,434.30	9,962.71	22,000.00	-12,037.29	45.29%
6437P13 · ARMORED CAR SERVICE	203.35	203.35	208.09	198.61	203.35	203.35	1,220.10	2,292.00	-1,071.90	53.23%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	88.14	0.00	132.21	0.00	220.35			
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	288.36	0.00	0.00	288.36	2,000.00	-1,711.64	14.42%
6437P17 · TRANSLATION SERVICES	6.50	0.00	0.00	23.25	0.00	0.00	29.75	150.00	-120.25	19.83%
6437P3 · APPRAISAL SERVICES	215.00	0.00	0.00	0.00	0.00	0.00	215.00	5,000.00	-4,785.00	4.3%
6437P4 · ATTORNEY	10,041.66	3,235.41	2,041.66	2,479.16	2,285.41	2,041.66	22,124.96	46,000.00	-23,875.04	48.1%
6437P5 · BACKFLOW INSPECTION	150.00	0.00	0.00	0.00	0.00	0.00	150.00	150.00	0.00	100.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	0.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	7,740.00	0.00	0.00	0.00	0.00	0.00	7,740.00	8,000.00	-260.00	96.75%
Total 6437P · PROFESSIONAL FEES	42,648.37	46,883.27	26,303.86	21,028.09	63,770.81	74,989.31	275,623.71	243,835.00	31,788.71	113.04%
6438 · DUES	5.00	180.00	1,010.00	894.67	0.00	229.00	2,318.67	4,500.00	-2,181.33	51.53%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	7,479.02	3,343.48	4,903.27	7,690.99	5,967.70	4,964.03	34,348.49	60,000.00	-25,651.51	57.25%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	357.68	0.00	357.68	100.00	257.68	357.68%
6439R · EQUIPMENT R & M (CIRC)	0.00	10,795.54	0.00	0.00	10,795.54	838.87	22,429.95	45,000.00	-22,570.05	49.84%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.18	1,098.18	378.18	378.18	378.18	1,253.18	3,864.08	20,000.00	-16,135.92	19.32%
6450E · ELECTRICITY	0.00	18,448.96	29,355.55	373.09	10,592.16	9,081.67	67,851.43	138,000.00	-70,148.57	49.17%
6450F · FUEL/GAS	650.46	271.74	677.10	1,317.81	1,524.18	2,344.60	6,785.89	18,000.00	-11,214.11	37.7%
6450W · WATER	553.99	0.00	0.00	625.25	0.00	0.00	1,179.24	1,275.00	-95.76	92.49%
6451G · CUSTODIAL SUPPLIES	949.70	1,840.79	582.01	1,731.89	1,209.12	843.40	7,156.91	19,000.00	-11,843.09	37.67%
6452G · BLDG ALTERATION AND MAINT	5,479.15	3,394.00	4,433.49	8,673.02	3,437.31	9,920.23	35,337.20	65,000.00	-29,662.80	54.37%
6454 · INSURANCE	67,339.30	0.00	0.00	0.00	0.00	0.00	67,339.30	69,000.00	-1,660.70	97.59%

	Jul 19	Aug 19	Sep 19	Oct 19	Nov 19	Dec 19	Jul - Dec 19	Budget	$ Over Budget	% of Budget
							TOTAL			
6485G · Bank Fees	234.18	157.60	180.31	260.90	465.61	56.45	1,355.05			
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	0.00	0.00	625,000.00	-625,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases										
7203A · EQUIPMENT ADULT	0.00	0.00	158.93	103.56	315.00	0.00	577.49	4,000.00	-3,422.51	14.44%
7203C · EQUIPMENT C & P	0.00	12.98	408.30	1,049.00	174.60	0.00	1,644.88	5,000.00	-3,355.12	32.9%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	0.00	425.88	49.02	0.00	0.00	474.90	1,000.00	-525.10	47.49%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	1,409.30	0.00	0.00	1,409.30	2,000.00	-590.70	70.47%
7203W · EQUIPMENT WIRE	269.89	0.00	2,089.50	4,912.99	769.59	0.00	8,041.97	100,000.00	-91,958.03	8.04%
Total 7203 · EQUIPMENT - Capital Purchases	269.89	12.98	3,082.61	7,523.87	1,259.19	0.00	12,148.54	127,000.00	-114,851.46	9.57%
Total Expense	743,627.28	660,380.27	580,106.66	640,297.72	879,368.19	1,253,485.62	4,757,265.74	10,000,000.00	-5,242,734.26	47.57%
Net Ordinary Income	-485,861.47	-646,512.50	-572,302.11	-627,047.39	-871,488.62	-1,245,846.17	-4,449,058.26	0.00	-4,449,058.26	100.0%
Other Income/Expense										
Other Expense										
7500 · BUILDING IMPROVEMENTS	0.00	0.00	0.00	25,982.06	7,657.28	51,885.72	85,525.06			
Total Other Expense	0.00	0.00	0.00	25,982.06	7,657.28	51,885.72	85,525.06			
Net Other Income	0.00	0.00	0.00	-25,982.06	-7,657.28	-51,885.72	-85,525.06	0.00	-85,525.06	100.0%
Net Income	**-485,861.47**	**-646,512.50**	**-572,302.11**	**-653,029.45**	**-879,145.90**	**-1,297,731.89**	**-4,534,583.32**	**0.00**	**-4,534,583.32**	**100.0%**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

CAPITAL FUND FINANCIAL REPORT

DECEMBER 2019

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-19		$ 4,702,865.87	$ 7,189.59	$ -	$ 4,710,055.46
August-19		$ 4,710,055.46	$ 7,200.58	$ -	$ 4,717,256.04
September-19		$ 4,717,256.04	$ 6,720.47	$ -	$ 4,723,976.51
October-19		$ 4,723,976.51	$ 6,218.82	$ -	$ 4,730,195.33
November-19		$ 4,730,195.33	$ 5,909.50	$ -	$ 4,736,104.83
December-19		$ 4,736,104.83	$ 5,631.42	$ -	$ 4,741,736.25
				Grand Total :	$ 4,741,736.25

BOT Meeting:
January 27, 2020

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SCHEDULE OF CLAIMS
PRESENTED JANUARY 27, 2020

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PREPAY PAYABLES WARRANT #1			$	117,346.19
PAYABLES WARRANT #2			$	190,768.93
PAYROLL WARRANT W.E.	1/10/2020		$	202,689.05
PAYROLL BENEFITS WARRANT			$	64,687.77
PAYROLL WARRANT W.E.	1/24/2020		$	181,688.41
PAYROLL BENEFITS WARRANT			$	94,851.38
		Total	**$**	**852,031.73**

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

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Secretary

Mastics Moriches Shirley Community Library
JANUARY 27, 2020
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61307**	**12/17/2019**	**Sam's Club**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120819	12/08/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-15.38
					6437C · PROGRAMS (C&P)	-95.51
					6437A · PROGRAMS (ADULT)	-17.94
TOTAL						-128.83
	Bill Pmt -Check	**61308**	**12/18/2019**	**AT&T**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6431D · TELECOMMUNICATIONS	-45.63
TOTAL						-45.63
	Bill Pmt -Check	**61309**	**12/20/2019**	**Postmaster MasticBeach**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	NL-012020	12/20/2019		6433G · POSTAGE	-2,007.55
TOTAL						-2,007.55
	Bill Pmt -Check	**61310**	**12/19/2019**	**Optimum / Cablevision**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121619--011520	12/19/2019		6431D · TELECOMMUNICATIONS	-789.61
TOTAL						-789.61
	Bill Pmt -Check	**61311**	**12/20/2019**	**Verizon**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121319	12/12/2019		6431D · TELECOMMUNICATIONS	-18.29
TOTAL						-18.29

Mastics Moriches Shirley Community Library
JANUARY 27, 2020
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	**61312**	**12/23/2019**	**Amazon.com**	**L0225 · EMPIRE NAT'L - OPERATING**	
Bill	121019	12/10/2019		6410A · BOOKS (ADULT)	-768.00
				6410C · BOOKS (C&P)	-762.10
				6410N · BOOKS (TEEN)	-23.74
				6412C · RECORDINGS (C&P)	-29.63
				6417A · VIDEOS (ADULT)	-136.54
				6417C · VIDEOS (C&P)	-230.73
				6417N · VIDEOS (TEEN)	-971.65
				6429C · REALIA (C&P)	-57.33
				6430G · OFFICE AND LIBRARY SUPPLIES	-67.77
				6437A · PROGRAMS (ADULT)	-57.32
				6437C · PROGRAMS (C&P)	-184.28
				6437D · PROGRAMS (DIGITAL)	-16.83
				6437N · PROGRAMS (TEEN)	-240.23
				6437N · PROGRAMS (TEEN)	-112.75
TOTAL					-3,658.90
Bill Pmt -Check	**61313**	**12/23/2019**	**American Express**	**L0225 · EMPIRE NAT'L - OPERATING**	
Bill	121319	12/13/2019		2771 · COPIER REVENUE - CONTRACT (R)	-34.99
				6419G · SOFTWARE (GEN)	-71.97
				6430G · OFFICE AND LIBRARY SUPPLIES	-826.59
				6431D · TELECOMMUNICATIONS	-19.99
				6433G · POSTAGE	-7.35
				6435A · CED, CONF & TRAVEL (ADULT)	-145.23
				6435D · CED, CONF & TRAVEL (ADM)	-484.07
				6435C · CED, CONF & TRAVEL (C&P)	-734.81
				6435N · CED, CONF & TRAVEL (TEEN)	-145.23
				6435R · CED, CONF & TRAVEL (CIRC)	-145.23

Mastics Moriches Shirley Community Library
JANUARY 27, 2020
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
					643765 · PROMOTION AND PUBLICITY	-62,285.41
					6437A · PROGRAMS (ADULT)	-21.66
					6437C · PROGRAMS (C&P)	-21.65
					6437N · PROGRAMS (TEEN)	-21.66
					6438 · DUES	-118.95
					6450F · FUEL/GAS	-68.46
TOTAL						-65,153.25
	Bill Pmt -Check	**61314**	**12/27/2019**	**Optimum / Cablevision**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122319--012220	12/23/2019		6431D · TELECOMMUNICATIONS	-125.38
TOTAL						-125.38
	Bill Pmt -Check	**61315**	**12/27/2019**	**PSEG -- NeighborhoodRdMasticBeach**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1115--121719	12/17/2019		6450E · ELECTRICITY	-937.43
TOTAL						-937.43
	Bill Pmt -Check	**61316**	**01/09/2020**	**Crown Castle Fiber LLC**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	500279	01/01/2020		6431D · TELECOMMUNICATIONS	-2,495.00
TOTAL						-2,495.00
	Bill Pmt -Check	**61317**	**01/09/2020**	**Home Depot Credit Services**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122019	12/20/2019		6451G · CUSTODIAL SUPPLIES	-54.80
TOTAL						-54.80

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61318**	**01/09/2020**	**National Grid**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1127--123119	12/31/2019		6450F · FUEL/GAS	-2,282.95
TOTAL						-2,282.95
	Bill Pmt -Check	**61319**	**01/09/2020**	**NEOPOST/TOTALFUNDS (Hasler machine)**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	12/02/19 refill	12/31/2019		6433G · POSTAGE	-500.00
TOTAL						-500.00
	Bill Pmt -Check	**61320**	**01/09/2020**	**T-Mobile**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122319	12/23/2019		6437D · PROGRAMS (DIGITAL)	-487.90
TOTAL						-487.90
	Bill Pmt -Check	**61321**	**01/14/2020**	**PSEG**	**L0225 · EMPIRE NAT'L - OPERATING**	
TOTAL						0.00
	Bill Pmt -Check	**61322**	**01/14/2020**	**PSEG**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120519--010720	01/07/2020		6450E · ELECTRICITY	-8,498.85
TOTAL						-8,498.85
	Bill Pmt -Check	**61323**	**01/15/2020**	**Verizon**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010620	01/06/2020		6431D · TELECOMMUNICATIONS	-126.20
TOTAL						-126.20

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61324**	**01/16/2020**	**Sam's Club**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010820	01/08/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-129.16
					6435D · CED, CONF & TRAVEL (ADM)	-120.62
					6437A · PROGRAMS (ADULT)	-67.61
					6437C · PROGRAMS (C&P)	-30.05
					6437L · PROGRAMS (LIT)	-176.36
					6451G · CUSTODIAL SUPPLIES	-84.86
TOTAL						-608.66
	Bill Pmt -Check	**61325**	**01/21/2020**	**Optimum / Cablevision**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011620--021520	01/16/2020		6431D · TELECOMMUNICATIONS	-789.61
TOTAL						-789.61
	Bill Pmt -Check	**61326**	**01/22/2020**	**American Express**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011420	01/14/2020		2771 · COPIER REVENUE - CONTRACT (R)	-35.00
					6410A · BOOKS (ADULT)	-127.45
					6430G · OFFICE AND LIBRARY SUPPLIES	-399.27
					6431D · TELECOMMUNICATIONS	-20.00
					6433G · POSTAGE	-17.30
					6435D · CED, CONF & TRAVEL (ADM)	-529.66
					6435Dig · CED, CONF & TRAVEL (DIGITAL)	-306.60
					643765 · PROMOTION AND PUBLICITY	-23,655.00
					6450F · FUEL/GAS	-75.20
TOTAL						-25,165.48

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61327**	**01/22/2020**	**Postmaster MasticBeach**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	NL-022020	01/22/2020		6433G · POSTAGE	-2,058.76
TOTAL						-2,058.76
	Bill Pmt -Check	**61328**	**01/22/2020**	**Amazon.com**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011020	01/10/2020		6410A · BOOKS (ADULT)	-396.57
					6410A · BOOKS (ADULT)	-83.12
					6417A · VIDEOS (ADULT)	-86.70
					6417N · VIDEOS (TEEN)	-169.54
					6429C · REALIA (C&P)	-59.75
					6437A · PROGRAMS (ADULT)	-133.25
					6437C · PROGRAMS (C&P)	-33.58
					6437D · PROGRAMS (DIGITAL)	-103.67
					6437N · PROGRAMS (TEEN)	-110.09
					6437N · PROGRAMS (TEEN)	-111.67
TOTAL						-1,287.94
	Bill Pmt -Check	**61329**	**01/23/2020**	**Optimum / Cablevision**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	01/23--02/22/2020	01/23/2020		6431D · TELECOMMUNICATIONS	-125.17
TOTAL						-125.17
					TOTAL	**-117,346.19**

I hereby certify that at a meeting on January 27, 2020
the above vouchers were approved and authorized.

Signed:________________

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61330**	**01/27/2020**	**Academic Associates**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122819	12/28/2019		6437L · PROGRAMS (LIT)	-360.00
TOTAL						-360.00
	Bill Pmt -Check	**61331**	**01/27/2020**	**Advanced Plant Care, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	25649	01/01/2020		643760 · PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	**61332**	**01/27/2020**	**ALA (Membership)**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	2020renew KR 1062470	01/14/2020		6438 · DUES	-280.00
	Bill	2020renew JM 1003796	01/14/2020		6438 · DUES	-144.00
TOTAL						-424.00
	Bill Pmt -Check	**61333**	**01/27/2020**	**ALA Store**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	53810387	12/12/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-46.10
TOTAL						-46.10
	Bill Pmt -Check	**61334**	**01/27/2020**	**Ashton, Ruth**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-272.00
TOTAL						-272.00
	Bill Pmt -Check	**61335**	**01/27/2020**	**AT&T**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011020	01/10/2020		6431D · TELECOMMUNICATIONS	-44.26
TOTAL						-44.26

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	**61336**	**01/27/2020**	**Baker & Taylor**	**L0225 · EMPIRE NAT'L - OPERATING**	
Bill	5015837027	12/03/2019		6410A · BOOKS (ADULT)	-497.15
Bill	5015851090	12/06/2019		6410A · BOOKS (ADULT)	-276.14
Bill	5015865912	12/09/2019		6410A · BOOKS (ADULT)	-236.97
Bill	5015871447	12/09/2019		6410N · BOOKS (TEEN)	-11.89
Bill	5015871491	12/09/2019		6410A · BOOKS (ADULT)	-233.21
Bill	5015873682	12/10/2019		6410A · BOOKS (ADULT)	-19.12
Bill	5015871851	12/12/2019		6410A · BOOKS (ADULT)	-701.52
Bill	5015875564	12/12/2019		6410N · BOOKS (TEEN)	-151.84
Bill	5015882444	12/12/2019		6410A · BOOKS (ADULT)	-187.50
Bill	5015887127	12/13/2019		6410A · BOOKS (ADULT)	-318.54
Bill	5015887187	12/13/2019		6410A · BOOKS (ADULT)	-105.39
Bill	5015895296	12/18/2019		6410A · BOOKS (ADULT)	-183.53
Bill	5015896749	12/18/2019		6410A · BOOKS (ADULT)	-277.41
Bill	5015897078	12/18/2019		6410A · BOOKS (ADULT)	-306.15
Bill	5015899331	12/18/2019		6410A · BOOKS (ADULT)	-1,222.33
Bill	5015884479	12/19/2019		6410A · BOOKS (ADULT)	-796.34
Bill	5015890352	12/19/2019		6410A · BOOKS (ADULT)	-476.85
Bill	5015898064	12/19/2019		6410N · BOOKS (TEEN)	-61.51
Bill	5015910037	12/19/2019		6410A · BOOKS (ADULT)	-713.54
Bill	5015925059	12/28/2019		6410N · BOOKS (TEEN)	-164.34
				6410A · BOOKS (ADULT)	-62.72
Bill	5015907488	12/31/2019		6410A · BOOKS (ADULT)	-778.52
				6410N · BOOKS (TEEN)	-10.79
Bill	5015924849	12/31/2019		6410A · BOOKS (ADULT)	-683.67
Bill	5015932188	01/03/2020		6410A · BOOKS (ADULT)	-383.24
TOTAL					-8,860.21

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61337**	**01/27/2020**	**Barbecho, Ana C.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122719	12/27/2019		6437L · PROGRAMS (LIT)	-455.00
TOTAL						-455.00
	Bill Pmt -Check	**61338**	**01/27/2020**	**Barron, Margaret**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010220	01/02/2020		6410A · BOOKS (ADULT)	-34.95
TOTAL						-34.95
	Bill Pmt -Check	**61339**	**01/27/2020**	**Bautista, Carla**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-65.00
TOTAL						-65.00
	Bill Pmt -Check	**61340**	**01/27/2020**	**Bay Shore – Brightwaters Public Library**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122719	12/27/2019		6410C · BOOKS (C&P)	-8.99
TOTAL						-8.99
	Bill Pmt -Check	**61341**	**01/27/2020**	**Bengel, Kateland M.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121419	12/14/2019		6437A · PROGRAMS (ADULT)	-75.00
	Bill	011120	01/11/2020		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-150.00
	Bill Pmt -Check	**61342**	**01/27/2020**	**Bias, Kema**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010320	01/03/2020		6417A · VIDEOS (ADULT)	-81.97
TOTAL						-81.97

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61343**	**01/27/2020**	**Blum, Lauren A.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120919	12/09/2019		6437C · PROGRAMS (C&P)	-165.00
TOTAL						-165.00
	Bill Pmt -Check	**61344**	**01/27/2020**	**Brink's Incorporated**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	10964008	12/01/2019		6437P13 · ARMORED CAR SERVICE	-203.35
	Bill	10999675	01/01/2020		6437P13 · ARMORED CAR SERVICE	-203.35
TOTAL						-406.70
	Bill Pmt -Check	**61345**	**01/27/2020**	**Carter, Kathleen M.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122619	12/26/2019		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	**61346**	**01/27/2020**	**Casper, Thomas**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011520	01/16/2020		6435N · CED, CONF & TRAVEL (TEEN)	-41.29
TOTAL						-41.29
	Bill Pmt -Check	**61347**	**01/27/2020**	**Center Point Large Print**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1749214	01/01/2020		6410A · BOOKS (ADULT)	-408.32
TOTAL						-408.32
	Bill Pmt -Check	**61348**	**01/27/2020**	**Ciccotto, William**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121919	12/19/2019		6437N · PROGRAMS (TEEN)	-195.00
TOTAL						-195.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61349**	**01/27/2020**	**Cold Spring Harbor Fire House Museum**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	renew Apr-Dec2020	12/27/2019		6437A · PROGRAMS (ADULT)	-13.34
					6437C · PROGRAMS (C&P)	-13.33
					6437N · PROGRAMS (TEEN)	-13.33
TOTAL						-40.00
	Bill Pmt -Check	**61350**	**01/27/2020**	**Collaborative Summer Library Program**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	3807	12/16/2019		6410C · BOOKS (C&P)	-26.60
TOTAL						-26.60
	Bill Pmt -Check	**61351**	**01/27/2020**	**Colonial Youth & Family Services Inc**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010720	01/07/2020		6437A · PROGRAMS (ADULT)	-45.00
					6437C · PROGRAMS (C&P)	-45.00
TOTAL						-90.00
	Bill Pmt -Check	**61352**	**01/27/2020**	**Colson, Doris J.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437L · PROGRAMS (LIT)	-342.00
TOTAL						-342.00
	Bill Pmt -Check	**61353**	**01/27/2020**	**Community Family Literacy Project, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	Jul-Dec2019 bagReimb	12/31/2019		2650 · SALES OF EXCESS MATERIAL	-74.00
TOTAL						-74.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61354**	**01/27/2020**	**Community Growth Center**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120319	12/03/2019		6437L · PROGRAMS (LIT)	-50.00
TOTAL						-50.00
	Bill Pmt -Check	**61355**	**01/27/2020**	**Cornell Cooperative Ext of Suffolk County**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	Chick Incubate regCM	01/21/2020		6435C · CED, CONF & TRAVEL (C&P)	-50.00
TOTAL						-50.00
	Bill Pmt -Check	**61356**	**01/27/2020**	**Cornell University Library**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	O-1515999	12/16/2019		6410A · BOOKS (ADULT)	-20.00
TOTAL						-20.00
	Bill Pmt -Check	**61357**	**01/27/2020**	**Crocetti, Suzanne**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120919	12/09/2019		6437N · PROGRAMS (TEEN)	-225.00
	Bill	121619	12/16/2019		6437N · PROGRAMS (TEEN)	-225.00
	Bill	010620	01/06/2020		6437N · PROGRAMS (TEEN)	-225.00
	Bill	011320	01/13/2020		6437N · PROGRAMS (TEEN)	-225.00
TOTAL						-900.00
	Bill Pmt -Check	**61358**	**01/27/2020**	**Cueva, Daniel S.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120919	12/09/2019		6437L · PROGRAMS (LIT)	-120.00
TOTAL						-120.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61359**	**01/27/2020**	**Currao-McAleavey, Carmella**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121919	12/19/2019		6437A · PROGRAMS (ADULT)	-100.00
	Bill	122919	12/29/2019		6437N · PROGRAMS (TEEN)	-125.00
	Bill	011620	01/16/2020		6437N · PROGRAMS (TEEN)	-125.00
TOTAL						-350.00
	Bill Pmt -Check	**61360**	**01/27/2020**	**Demco**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	6734997	12/06/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-8.03
	Bill	6739511	12/16/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-76.78
TOTAL						-84.81
	Bill Pmt -Check	**61361**	**01/27/2020**	**Discount School Supply**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	D78007310101	01/03/2020		6437L · PROGRAMS (LIT)	-41.04
					6410C · BOOKS (C&P)	-257.32
TOTAL						-298.36
	Bill Pmt -Check	**61362**	**01/27/2020**	**Earle, April L.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121419	12/14/2019		6437A · PROGRAMS (ADULT)	-200.00
	Bill	011120	01/11/2020		6437A · PROGRAMS (ADULT)	-200.00
TOTAL						-400.00
	Bill Pmt -Check	**61363**	**01/27/2020**	**East End Sign Design**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	18465	10/23/2019		643765 · PROMOTION AND PUBLICITY	-140.00
TOTAL						-140.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61364**	**01/27/2020**	**East Islip Public Library**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121219	12/12/2019		6410A · BOOKS (ADULT)	-15.95
TOTAL						-15.95
	Bill Pmt -Check	**61365**	**01/27/2020**	**ECM Consulting and Marketing**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1027	12/01/2019		643765 · PROMOTION AND PUBLICITY	-2,500.00
	Bill	1028	01/01/2020		643765 · PROMOTION AND PUBLICITY	-2,500.00
TOTAL						-5,000.00
	Bill Pmt -Check	**61366**	**01/27/2020**	**Electronic Alarm Systems**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	R-44606	01/01/2020		6452G · BLDG ALTERATION AND MAINT	-67.50
TOTAL						-67.50
	Bill Pmt -Check	**61367**	**01/27/2020**	**Enviroscience Consultants, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	29274	12/13/2019		6452G · BLDG ALTERATION AND MAINT	-6,200.00
TOTAL						-6,200.00
	Bill Pmt -Check	**61368**	**01/27/2020**	**EnvisionWare Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	INV-US-45671	12/09/2019		6439W · EQUIPMENT R & M (WIRES)	-725.00
	Bill	INV-US-45781	12/17/2019		6439W · EQUIPMENT R & M (WIRES)	-150.00
TOTAL						-875.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61369**	**01/27/2020**	**Fazzina, Joseph V.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	**61370**	**01/27/2020**	**fbrc8 llc**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	W12483	01/09/2020		6437D · PROGRAMS (DIGITAL)	-114.95
TOTAL						-114.95
	Bill Pmt -Check	**61371**	**01/27/2020**	**Fort Orange Press, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	10666012	11/30/2019		6437P10 · ELECTION	-4,079.00
TOTAL						-4,079.00
	Bill Pmt -Check	**61372**	**01/27/2020**	**Franco, Corinne**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010820	01/08/2020		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	**61373**	**01/27/2020**	**Fuentes, Rosa E.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010320	01/03/2020		6437L · PROGRAMS (LIT)	-417.00
TOTAL						-417.00
	Bill Pmt -Check	**61374**	**01/27/2020**	**Gaetano's Pizza Inc. -- Nino's Pizza**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	Dec 2019	12/31/2019		6437N · PROGRAMS (TEEN)	-685.00
					6435D · CED, CONF & TRAVEL (ADM)	-98.00
TOTAL						-783.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61375**	**01/27/2020**	**Gilmartin, Debbie**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121319	12/13/2019		6437A · PROGRAMS (ADULT)	-75.00
	Bill	010720	01/07/2020		6437A · PROGRAMS (ADULT)	-75.00
	Bill	011020	01/07/2020		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-300.00
	Bill Pmt -Check	**61376**	**01/27/2020**	**Gleason, Susan**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120519	12/05/2019		6437L · PROGRAMS (LIT)	-40.00
TOTAL						-40.00
	Bill Pmt -Check	**61377**	**01/27/2020**	**Gottfried, Evan**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121419	12/14/2019		6437C · PROGRAMS (C&P)	-450.00
TOTAL						-450.00
	Bill Pmt -Check	**61378**	**01/27/2020**	**Guachichullca, Rosa**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	**61379**	**01/27/2020**	**H2M architects + engineers**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	182030	12/26/2019		7500 · BUILDING IMPROVEMENTS	-51,273.22
TOTAL						-51,273.22

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61380**	**01/27/2020**	**Hannibal, Julia Ann**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121619	12/16/2019		6437N · PROGRAMS (TEEN)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	**61381**	**01/27/2020**	**Henn, JoAnn**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011320	01/13/2020		6437A · PROGRAMS (ADULT)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	**61382**	**01/27/2020**	**Ingram Library Services**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	42271934	10/08/2019		6410C · BOOKS (C&P)	-1.99
	Bill	67152905	12/09/2019		6410C · BOOKS (C&P)	-23.74
	Bill	67152906	12/09/2019		6410C · BOOKS (C&P)	-27.26
	Bill	61675948	12/10/2019		6410C · BOOKS (C&P)	-5.98
	Bill	61675949	12/10/2019		6410C · BOOKS (C&P)	-5.37
	Bill	61676380	12/11/2019		6410C · BOOKS (C&P)	-13.67
	Bill	67153582	12/11/2019		6410C · BOOKS (C&P)	-6.04
	Bill	67153583	12/11/2019		6410C · BOOKS (C&P)	-22.32
	Bill	67153584	12/11/2019		6410C · BOOKS (C&P)	-57.83
	Bill	61676659	12/12/2019		6410C · BOOKS (C&P)	-5.94
	Bill	61676861	12/12/2019		6410C · BOOKS (C&P)	-65.78
	Bill	61676862	12/12/2019		6410C · BOOKS (C&P)	-51.44
	Bill	61676863	12/12/2019		6410C · BOOKS (C&P)	-9.58
	Bill	61676864	12/12/2019		6410C · BOOKS (C&P)	-131.04
	Bill	61676865	12/12/2019		6410C · BOOKS (C&P)	-293.57
	Bill	61677490	12/16/2019		6410C · BOOKS (C&P)	-23.52
	Bill	61677889	12/17/2019		6410C · BOOKS (C&P)	-143.97
	Bill	61677890	12/17/2019		6410C · BOOKS (C&P)	-137.44

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Type	Num	Date	Name	Account	Paid Amount
Bill	61678250	12/17/2019		6410C · BOOKS (C&P)	-26.34
Bill	61678251	12/17/2019		6410C · BOOKS (C&P)	-7.59
Bill	61678252	12/17/2019		6410C · BOOKS (C&P)	-7.18
Bill	61679199	12/19/2019		6410C · BOOKS (C&P)	-20.25
Bill	61679200	12/19/2019		6410C · BOOKS (C&P)	-23.00
Bill	61679940	12/20/2019		6410C · BOOKS (C&P)	-11.96
Bill	61679941	12/20/2019		6410C · BOOKS (C&P)	-10.99
Bill	61680290	12/20/2019		6410C · BOOKS (C&P)	-32.34
Bill	61680291	12/20/2019		6410C · BOOKS (C&P)	-153.15
Bill	67156611	12/20/2019		6410C · BOOKS (C&P)	-16.94
Bill	67156612	12/20/2019		6410C · BOOKS (C&P)	-19.64
Bill	67156613	12/20/2019		6410C · BOOKS (C&P)	-11.99
Bill	61680811	12/23/2019		6410C · BOOKS (C&P)	-47.84
Bill	61680812	12/23/2019		6410C · BOOKS (C&P)	-11.54
Bill	61680813	12/23/2019		6410C · BOOKS (C&P)	-5.98
Bill	67158807	12/30/2019		6410C · BOOKS (C&P)	-9.60
Bill	61683983	12/31/2019		6410C · BOOKS (C&P)	-17.34
Bill	61684301	12/31/2019		6410C · BOOKS (C&P)	-112.87
Bill	61684302	12/31/2019		6410C · BOOKS (C&P)	-47.40
Bill	61684303	12/31/2019		6410C · BOOKS (C&P)	-10.34
Bill	61684304	12/31/2019		6410C · BOOKS (C&P)	-8.98
Bill	61684305	12/31/2019		6410C · BOOKS (C&P)	-10.89
Bill	61684306	12/31/2019		6410C · BOOKS (C&P)	-6.58
Bill	61685402	01/01/2020		6410C · BOOKS (C&P)	-41.44
Bill	61685403	01/03/2020		6410C · BOOKS (C&P)	-10.99
Bill	61685404	01/03/2020		6410C · BOOKS (C&P)	-11.54
Bill	61685405	01/03/2020		6410C · BOOKS (C&P)	-9.32
Bill	61685406	01/03/2020		6410C · BOOKS (C&P)	-11.54
Bill	61685924	01/06/2020		6410C · BOOKS (C&P)	-15.83
Bill	61685925	01/06/2020		6410C · BOOKS (C&P)	-10.89

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	Type	Num	Date	Name	Account	Paid Amount
	Bill	61686163	01/07/2020		6410C · BOOKS (C&P)	-5.98
	Bill	61687045	01/08/2020		6410C · BOOKS (C&P)	-10.99
	Bill	61687046	01/08/2020		6410C · BOOKS (C&P)	-9.89
	Bill	61687047	01/08/2020		6410C · BOOKS (C&P)	-9.89
	Bill	61687048	01/08/2020		6410C · BOOKS (C&P)	-77.08
	Bill	61687720	01/09/2020		6410C · BOOKS (C&P)	-8.79
	Bill	61687721	01/09/2020		6410C · BOOKS (C&P)	-259.56
	Bill	67161347	01/09/2020		6410C · BOOKS (C&P)	-25.88
	Bill	67161348	01/09/2020		6410C · BOOKS (C&P)	-25.07
	Bill	67161349	01/09/2020		6410C · BOOKS (C&P)	-36.22
	Bill	61689401	01/14/2020		6410C · BOOKS (C&P)	-33.50
	Bill	61689402	01/14/2020		6410C · BOOKS (C&P)	-8.14
	Bill	61689403	01/14/2020		6410C · BOOKS (C&P)	-6.58
	Bill	61689404	01/14/2020		6410C · BOOKS (C&P)	-8.14
	Bill	61690030	01/15/2020		6410C · BOOKS (C&P)	-5.98
	Bill	61690031	01/15/2020		6410C · BOOKS (C&P)	-10.99
	Bill	61690032	01/15/2020		6410C · BOOKS (C&P)	-8.69
	Bill	61691012	01/16/2020		6410C · BOOKS (C&P)	-10.99
TOTAL						-2,331.12
	Bill Pmt -Check	**61383**	**01/27/2020**	**Island Elevator Inc**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	35830	01/01/2020		6452G · BLDG ALTERATION AND MAINT	-411.00
	Bill	36097	01/20/2020		6452G · BLDG ALTERATION AND MAINT	-812.50
TOTAL						-1,223.50

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61384**	**01/27/2020**	**Island School & Art Supply**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	501911	12/12/2019		6437N · PROGRAMS (TEEN)	-55.43
	Bill	502244	01/15/2020		6437N · PROGRAMS (TEEN)	-81.95
TOTAL						-137.38
	Bill Pmt -Check	**61385**	**01/27/2020**	**Janicka-Wlodek, Krystyna**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-114.00
TOTAL						-114.00
	Bill Pmt -Check	**61386**	**01/27/2020**	**Janowitz, Laurie**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010220	01/02/2020		6437A · PROGRAMS (ADULT)	-345.00
TOTAL						-345.00
	Bill Pmt -Check	**61387**	**01/27/2020**	**Jerva, Zoe**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-105.00
TOTAL						-105.00
	Bill Pmt -Check	**61388**	**01/27/2020**	**Jorgensen, Kerrilynn**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121219	12/12/2019		6435N · CED, CONF & TRAVEL (TEEN)	-53.24
TOTAL						-53.24

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61389**	**01/27/2020**	**Kanopy Inc**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	178201-PPU	12/31/2019		6417A · VIDEOS (ADULT)	-38.00
					6417C · VIDEOS (C&P)	-10.00
TOTAL						-48.00
	Bill Pmt -Check	**61390**	**01/27/2020**	**Karant, Roberta**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	010920	01/09/2020		6437C · PROGRAMS (C&P)	-600.00
TOTAL						-600.00
	Bill Pmt -Check	**61391**	**01/27/2020**	**King Kullen**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	193400766071	12/06/2019		6437L · PROGRAMS (LIT)	-14.73
	Bill	193411213931	12/07/2019		6437L · PROGRAMS (LIT)	-13.96
	Bill	193431302091	12/09/2019		6437A · PROGRAMS (ADULT)	-2.99
	Bill	193441218031	12/10/2019		6437N · PROGRAMS (TEEN)	-3.98
	Bill	193441303101	12/10/2019		6435D · CED, CONF & TRAVEL (ADM)	-106.97
	Bill	193440778891	12/10/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-16.81
	Bill	193441302401	12/10/2019		6437C · PROGRAMS (C&P)	-30.18
	Bill	193460786771	12/12/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
	Bill	193501225861	12/16/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-4.53
	Bill	193501314011	12/16/2019		6435D · CED, CONF & TRAVEL (ADM)	-8.02
	Bill	193511316151	12/17/2019		6437C · PROGRAMS (C&P)	-40.52
	Bill	193511315951	12/17/2019		6435S · CED, CONF & TRAV (COMM SRV)	-83.06
	Bill	193521316931	12/18/2019		6437A · PROGRAMS (ADULT)	-19.55
	Bill	193521316741	12/18/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-7.98
	Bill	193530561791	12/19/2019		6437L · PROGRAMS (LIT)	-14.95
	Bill	193531229841	12/19/2019		6437A · PROGRAMS (ADULT)	-12.98
	Bill	193530714691	12/19/2019		6437N · PROGRAMS (TEEN)	-7.98

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	Type	Num	Date	Name	Account	Paid Amount
	Bill	193541321521	12/20/2019		6437N · PROGRAMS (TEEN)	-16.94
	Bill	193550387981	12/21/2019		6437C · PROGRAMS (C&P)	-21.95
	Bill	193550388131	12/21/2019		6437C · PROGRAMS (C&P)	-5.97
	Bill	193550721551	12/21/2019		6437C · PROGRAMS (C&P)	-2.50
	Bill	193571327281	12/23/2019		6437A · PROGRAMS (ADULT)	-8.78
	Bill	193601332601	12/26/2019		6437C · PROGRAMS (C&P)	-3.89
	Bill	193610741401	12/27/2019		6437C · PROGRAMS (C&P)	-32.86
	Bill	193611335181	12/27/2019		6437N · PROGRAMS (TEEN)	-12.17
	Bill	193631338751	12/29/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-21.77
TOTAL						-526.00
	Bill Pmt -Check	**61392**	**01/27/2020**	**Kyle, Stephanie**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437N · PROGRAMS (TEEN)	-34.00
TOTAL						-34.00
	Bill Pmt -Check	**61393**	**01/27/2020**	**Lamb & Barnosky, LLP**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	128915	12/31/2019		6437P4 · ATTORNEY	-2,041.66
TOTAL						-2,041.66
	Bill Pmt -Check	**61394**	**01/27/2020**	**Linkedin Corporation (Lynda.com)**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	10110887077 Lynda	01/22/2020		6410A · BOOKS (ADULT)	-13,125.00
TOTAL						-13,125.00
	Bill Pmt -Check	**61395**	**01/27/2020**	**Long Island Library Resources Council Inc**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	01015 rnwl 12/31/20	09/30/2019		6438 · DUES	-835.00
TOTAL						-835.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61396**	**01/27/2020**	**Long Island Mandolin and Guitar Orchestra**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121519	12/15/2019		6437A · PROGRAMS (ADULT)	-650.00
TOTAL						-650.00
	Bill Pmt -Check	**61397**	**01/27/2020**	**Lopez, Josiah**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011720	01/17/2020		6417C · VIDEOS (C&P)	-19.99
TOTAL						-19.99
	Bill Pmt -Check	**61398**	**01/27/2020**	**Magrane, Roseann L.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437N · PROGRAMS (TEEN)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	**61399**	**01/27/2020**	**Mahler, Judith**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121719	12/17/2019		6437C · PROGRAMS (C&P)	-27.00
TOTAL						-27.00
	Bill Pmt -Check	**61400**	**01/27/2020**	**Mark Grossman Public Relations**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	02-MMS	12/18/2019		643765 · PROMOTION AND PUBLICITY	-3,000.00
TOTAL						-3,000.00
	Bill Pmt -Check	**61401**	**01/27/2020**	**Midwest Tape**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	98241582	11/23/2019		6412N · RECORDINGS (TEEN)	-14.24
	Bill	98288335	12/03/2019		6412A · RECORDINGS (ADULT)	-23.23
	Bill	98302541	12/06/2019		6417A · VIDEOS (ADULT)	-531.47

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Type	Num	Date	Name	Account	Paid Amount
Bill	98302542	12/06/2019		6417A · VIDEOS (ADULT)	-195.24
Bill	98302543	12/06/2019		6412A · RECORDINGS (ADULT)	-38.98
Bill	98317969	12/09/2019		6412A · RECORDINGS (ADULT)	-78.53
Bill	98319774	12/09/2019		6417A · VIDEOS (ADULT)	-525.36
Bill	98319775	12/09/2019		6417A · VIDEOS (ADULT)	-326.05
Bill	98319776	12/09/2019		6417C · VIDEOS (C&P)	-99.76
Bill	98319777	12/09/2019		6417C · VIDEOS (C&P)	-68.28
Bill	98326897	12/11/2019		6417A · VIDEOS (ADULT)	-89.96
Bill	98326898	12/11/2019		6417A · VIDEOS (ADULT)	-32.04
Bill	98330314	12/13/2019		6417A · VIDEOS (ADULT)	-47.29
Bill	98348936	12/16/2019		6412A · RECORDINGS (ADULT)	-209.54
Bill	98348938	12/16/2019		6412N · RECORDINGS (TEEN)	-44.36
Bill	98351747	12/16/2019		6412A · RECORDINGS (ADULT)	-51.98
Bill	98351748	12/16/2019		6417A · VIDEOS (ADULT)	-282.57
Bill	98351749	12/16/2019		6412A · RECORDINGS (ADULT)	-43.98
Bill	98351851	12/16/2019		6417A · VIDEOS (ADULT)	-161.61
Bill	98351852	12/16/2019		6417C · VIDEOS (C&P)	-17.24
Bill	98351853	12/16/2019		6417C · VIDEOS (C&P)	-75.78
Bill	98359721	12/18/2019		6417A · VIDEOS (ADULT)	-138.04
Bill	98359269	12/19/2019		6417A · VIDEOS (ADULT)	-52.77
Bill	98363063	12/20/2019		6417A · VIDEOS (ADULT)	-88.07
Bill	98365855	12/20/2019		6412A · RECORDINGS (ADULT)	-12.59
Bill	98365856	12/20/2019		6412N · RECORDINGS (TEEN)	-23.08
Bill	98387796	12/26/2019		6412A · RECORDINGS (ADULT)	-33.98
Bill	98387798	12/26/2019		6417A · VIDEOS (ADULT)	-303.87
Bill	98387799	12/26/2019		6417A · VIDEOS (ADULT)	-163.95
Bill	98409489	12/30/2019		6412A · RECORDINGS (ADULT)	-67.59
Bill	98411599	12/30/2019		6412A · RECORDINGS (ADULT)	-63.98
Bill	98412010	12/30/2019		6412A · RECORDINGS (ADULT)	-92.96
Bill	98412012	12/30/2019		6417A · VIDEOS (ADULT)	-88.56

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Type	Num	Date	Name	Account	Paid Amount
Bill	98415293	12/31/2019		6417A · VIDEOS (ADULT)	-55.78
Bill	98415294	12/31/2019		6412A · RECORDINGS (ADULT)	-38.98
Bill	98415296	12/31/2019		6417A · VIDEOS (ADULT)	-47.78
Bill	98416617 hoopla	12/31/2019		6412A · RECORDINGS (ADULT)	-418.39
				6412N · RECORDINGS (TEEN)	-418.39
				6412C · RECORDINGS (C&P)	-209.20
Bill	98426906	01/02/2020		6417A · VIDEOS (ADULT)	-163.30
Bill	98426907	01/02/2020		6417A · VIDEOS (ADULT)	-706.58
Bill	98426909	01/02/2020		6417C · VIDEOS (C&P)	-321.16
Bill	98426970	01/02/2020		6417C · VIDEOS (C&P)	-75.78
Bill	98427698	01/03/2020		6412A · RECORDINGS (ADULT)	-34.92
Bill	98430355	01/06/2020		6417A · VIDEOS (ADULT)	-61.17
Bill	98445711	01/08/2020		6417A · VIDEOS (ADULT)	-210.41
Bill	98445712	01/08/2020		6417A · VIDEOS (ADULT)	-43.28
Bill	98445713	01/08/2020		6417C · VIDEOS (C&P)	-99.76
Bill	98445714	01/08/2020		6417C · VIDEOS (C&P)	-68.28
Bill	98448709	01/09/2020		6417A · VIDEOS (ADULT)	-150.76
Bill	98449499	01/09/2020		6417A · VIDEOS (ADULT)	-61.96
Bill	98449501	01/09/2020		6417C · VIDEOS (C&P)	-28.88
Bill	98484689	01/17/2020		6417C · VIDEOS (C&P)	-57.76
TOTAL					-7,359.45
Bill Pmt -Check	**61402**	**01/27/2020**	**Migoya-Schlie, Catherine Victoria**	**L0225 · EMPIRE NAT'L - OPERATING**	
Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-150.00
TOTAL					-150.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61403**	**01/27/2020**	**Mikkleson, Harry**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121619	12/16/2019		6437N · PROGRAMS (TEEN)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	**61404**	**01/27/2020**	**Modernfold/Styles, Inc**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	40973	10/16/2019		6452G · BLDG ALTERATION AND MAINT	-2,228.00
TOTAL						-2,228.00
	Bill Pmt -Check	**61405**	**01/27/2020**	**Moran, Alejandra Franco**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120419	12/04/2019		6437L · PROGRAMS (LIT)	-50.00
TOTAL						-50.00
	Bill Pmt -Check	**61406**	**01/27/2020**	**Moreno, Viodelda S. Galvez**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-175.00
TOTAL						-175.00
	Bill Pmt -Check	**61407**	**01/27/2020**	**Munoz, Rosalinda**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437L · PROGRAMS (LIT)	-315.00
TOTAL						-315.00
	Bill Pmt -Check	**61408**	**01/27/2020**	**Myers-Briggs Company**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	IN00869036	11/21/2019		6411A · MICRO/REF CD (ADULT)	-420.55
TOTAL						-420.55

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61409**	**01/27/2020**	**Narvaez, Priscilla**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-171.00
TOTAL						-171.00
	Bill Pmt -Check	**61410**	**01/27/2020**	**National Audubon Society**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	renewal Feb2020	01/11/2020		6413A · PERIODICALS (ADULT)	-20.00
TOTAL						-20.00
	Bill Pmt -Check	**61411**	**01/27/2020**	**National Learning Corporation**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	0056761	12/13/2019		6410A · BOOKS (ADULT)	-79.41
TOTAL						-79.41
	Bill Pmt -Check	**61412**	**01/27/2020**	**Navarro-Gao, Carmen**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120319	12/03/2019		6437L · PROGRAMS (LIT)	-60.00
TOTAL						-60.00
	Bill Pmt -Check	**61413**	**01/27/2020**	**New Era Technology (prev DJJ Tech)**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	2091704	01/01/2020		6439W · EQUIPMENT R & M (WIRES)	-378.18
TOTAL						-378.18
	Bill Pmt -Check	**61414**	**01/27/2020**	**Ng, Annmarie**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121719	12/17/2019		6410C · BOOKS (C&P)	-44.99
TOTAL						-44.99

Mastics Moriches Shirley Community Library
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61415**	**01/27/2020**	**Noah's Ark Animal Workshop Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1850	12/11/2019		6437C · PROGRAMS (C&P)	-459.49
TOTAL						-459.49
	Bill Pmt -Check	**61416**	**01/27/2020**	**O'Connell, Linda**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121219	12/12/2019		6437A · PROGRAMS (ADULT)	-227.50
	Bill	010920	01/09/2020		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						-477.50
	Bill Pmt -Check	**61417**	**01/27/2020**	**Orellana-Moncada, Veronica Lucia**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-140.00
TOTAL						-140.00
	Bill Pmt -Check	**61418**	**01/27/2020**	**Oriental Trading Company, Inc**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	700617904-01	12/26/2019		6437N · PROGRAMS (TEEN)	-72.63
	Bill	700779895-01	01/09/2020		6437L · PROGRAMS (LIT)	-53.18
	Bill	700794459-01	01/10/2020		6437A · PROGRAMS (ADULT)	-106.16
TOTAL						-231.97
	Bill Pmt -Check	**61419**	**01/27/2020**	**Paychex**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	Stmnt 20997443	12/09/2019		6437P12 · PAYROLL SERVICES	-108.76
	Bill	Stmnt 21149923	01/19/2020		6437P12 · PAYROLL SERVICES	-108.19
TOTAL						-216.95

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61420**	**01/27/2020**	**Paychex, Inc (Hauppauge)**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	568224	12/23/2019		6437P12 · PAYROLL SERVICES	-655.38
	Bill	568851	01/08/2020		6437P12 · PAYROLL SERVICES	-2,130.29
	Bill	569787	01/22/2020		6437P12 · PAYROLL SERVICES	-676.06
TOTAL						-3,461.73
	Bill Pmt -Check	**61421**	**01/27/2020**	**Petty Cash**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011720-adults	01/17/2020		6437A · PROGRAMS (ADULT)	-23.50
TOTAL						-23.50
	Bill Pmt -Check	**61422**	**01/27/2020**	**Piper-Gebhard, Randi**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437L · PROGRAMS (LIT)	-285.00
TOTAL						-285.00
	Bill Pmt -Check	**61423**	**01/27/2020**	**PLDA of Suffolk County**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	DUES-KR 2020	12/18/2019		6438 · DUES	-60.00
TOTAL						-60.00
	Bill Pmt -Check	**61424**	**01/27/2020**	**Postmaster MasticBeach**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	03/23/20 Renewal	01/20/2020		6433G · POSTAGE	-240.00
TOTAL						-240.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61425**	**01/27/2020**	**Quintanilla, Marvin (Staff)**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	123119	12/31/2019		6435L · CED, CONF & TRAVEL (LIT)	-25.86
TOTAL						-25.86
	Bill Pmt -Check	**61426**	**01/27/2020**	**Recorded Books**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	76578315	12/02/2019		6412A · RECORDINGS (ADULT)	-255.40
	Bill	76583718	12/04/2019		6412A · RECORDINGS (ADULT)	-74.20
	Bill	76590173	12/23/2019		6417A · VIDEOS (ADULT)	-41.60
TOTAL						-371.20
	Bill Pmt -Check	**61427**	**01/27/2020**	**Rehm, Amanda K.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1217/19	12/19/2019		6437A · PROGRAMS (ADULT)	-120.00
	Bill	010720	01/07/2020		6437A · PROGRAMS (ADULT)	-60.00
TOTAL						-180.00
	Bill Pmt -Check	**61428**	**01/27/2020**	**Roeder, Kathy**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	122019a	12/20/2019		6437C · PROGRAMS (C&P)	-300.00
	Bill	122019b	12/20/2019		6437C · PROGRAMS (C&P)	-300.00
	Bill	122019c	12/20/2019		6437C · PROGRAMS (C&P)	-300.00
TOTAL						-900.00
	Bill Pmt -Check	**61429**	**01/27/2020**	**Rondon, Miriam**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120519	12/05/2019		6437L · PROGRAMS (LIT)	-57.00
TOTAL						-57.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61430**	**01/27/2020**	**Rotary Club of Shirley & the Mastics**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	VetsAmerLgn 012520	01/10/2020		6435D · CED, CONF & TRAVEL (ADM)	-240.00
					6435C · CED, CONF & TRAVEL (C&P)	-80.00
					6435N · CED, CONF & TRAVEL (TEEN)	-80.00
					643765 · PROMOTION AND PUBLICITY	-150.00
TOTAL						-550.00
	Bill Pmt -Check	**61431**	**01/27/2020**	**Roye, Sara**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437A · PROGRAMS (ADULT)	-300.00
	Bill	010820	01/08/2020		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-400.00
	Bill Pmt -Check	**61432**	**01/27/2020**	**S&S Worldwide Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	IN100353183	12/06/2019		6429C · REALIA (C&P)	-31.49
	Bill	IN100378456	01/10/2020		6437N · PROGRAMS (TEEN)	-143.99
TOTAL						-175.48
	Bill Pmt -Check	**61433**	**01/27/2020**	**Scarpantonio, Josephine**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120519	12/05/2019		6435R · CED, CONF & TRAVEL (CIRC)	-28.88
TOTAL						-28.88
	Bill Pmt -Check	**61434**	**01/27/2020**	**Scott, Robert**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	012020	01/20/2020		6437C · PROGRAMS (C&P)	-295.00
TOTAL						-295.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61435**	**01/27/2020**	**Searles Graphics, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	17863	12/19/2019		6434G · PRINTING (GEN)	-6,881.00
TOTAL						-6,881.00
	Bill Pmt -Check	**61436**	**01/27/2020**	**Showcases**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	315473	01/15/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-457.46
	Bill	315509	01/17/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-319.68
TOTAL						-777.14
	Bill Pmt -Check	**61437**	**01/27/2020**	**Solomon R. Guggenheim Foundation**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	2020-2021 Membership	12/12/2019		6437A · PROGRAMS (ADULT)	-167.00
					6437C · PROGRAMS (C&P)	-166.50
					6437N · PROGRAMS (TEEN)	-166.50
TOTAL						-500.00
	Bill Pmt -Check	**61438**	**01/27/2020**	**South Shore Press, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	73755	12/25/2019		643765 · PROMOTION AND PUBLICITY	-2,700.00
TOTAL						-2,700.00
	Bill Pmt -Check	**61439**	**01/27/2020**	**Stalzer, Diane**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121619	12/16/2019		6437C · PROGRAMS (C&P)	-125.00
	Bill	011320	01/13/2020		6437C · PROGRAMS (C&P)	-125.00
TOTAL						-250.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	**61440**	**01/27/2020**	**Staples Advantage**	**L0225 · EMPIRE NAT'L - OPERATING**	
Bill	8056689690	12/06/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-118.13
Bill	8056689691	12/06/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-529.00
				6451G · CUSTODIAL SUPPLIES	-593.38
				6437A · PROGRAMS (ADULT)	-129.84
				6430G · OFFICE AND LIBRARY SUPPLIES	-57.05
				6430G · OFFICE AND LIBRARY SUPPLIES	-107.24
				6437A · PROGRAMS (ADULT)	-5.69
				6430G · OFFICE AND LIBRARY SUPPLIES	-6.20
				6451G · CUSTODIAL SUPPLIES	-32.40
				6430G · OFFICE AND LIBRARY SUPPLIES	-41.52
Bill	8056767905	12/13/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-22.02
Bill	8056847251	12/20/2019		6451G · CUSTODIAL SUPPLIES	-162.82
				6430G · OFFICE AND LIBRARY SUPPLIES	-26.28
Bill	8056962039	01/03/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-529.00
				6437L · PROGRAMS (LIT)	-6.59
				6430G · OFFICE AND LIBRARY SUPPLIES	-20.76
Bill	8057047684	01/10/2020		6451G · CUSTODIAL SUPPLIES	-593.38
				6430G · OFFICE AND LIBRARY SUPPLIES	-49.52
				6437N · PROGRAMS (TEEN)	-7.40
				6451G · CUSTODIAL SUPPLIES	-91.40
				6451G · CUSTODIAL SUPPLIES	-76.16
				6430G · OFFICE AND LIBRARY SUPPLIES	-37.64
TOTAL					-3,243.42

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61441**	**01/27/2020**	**Suffolk Cooperative Library System**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	72030 WorldBk 2020	12/10/2019		6411C · MICRO/REF CD (C&P)	-830.33
					6411A · MICRO/REF CD (ADULT)	-627.34
					6411N · MICRO/REF CD (TEEN)	-627.33
	Bill	72130 motionpc licen	12/16/2019		6437A · PROGRAMS (ADULT)	-19.70
					6437C · PROGRAMS (C&P)	-19.70
					6437N · PROGRAMS (TEEN)	-19.70
	Bill	72168 ILL OvrDueRpt	12/17/2019		6439R · EQUIPMENT R & M (CIRC)	-838.87
	Bill	72192 SesameRnwl2020	12/20/2019		6411C · MICRO/REF CD (C&P)	-175.00
	Bill	72225 ASCAP mus lic	12/31/2019		6437A · PROGRAMS (ADULT)	-58.44
					6437C · PROGRAMS (C&P)	-58.44
					6437L · PROGRAMS (LIT)	-58.44
	Bill	72315 CriterionMovie	01/09/2020		6437A · PROGRAMS (ADULT)	-200.00
					6437C · PROGRAMS (C&P)	-200.00
					6437N · PROGRAMS (TEEN)	-200.00
TOTAL						-3,933.29
	Bill Pmt -Check	**61442**	**01/27/2020**	**Swan Bakery**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121319	12/13/2019		6437C · PROGRAMS (C&P)	-925.00
TOTAL						-925.00
	Bill Pmt -Check	**61443**	**01/27/2020**	**Tank Me Later, LLC**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	466	12/13/2019		6452G · BLDG ALTERATION AND MAINT	-225.00
	Bill	494	12/26/2019		6452G · BLDG ALTERATION AND MAINT	-225.00
	Bill	517	01/08/2020		6452G · BLDG ALTERATION AND MAINT	-235.00
	Bill	546	01/22/2020		6452G · BLDG ALTERATION AND MAINT	-244.99
TOTAL						-929.99

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61444**	**01/27/2020**	**Teaching Strategies, LLC**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	Q-96701	01/14/2020		6410C · BOOKS (C&P)	-509.60
TOTAL						-509.60
	Bill Pmt -Check	**61445**	**01/27/2020**	**Thermal Solutions, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	101236	11/04/2019		6452G · BLDG ALTERATION AND MAINT	-552.98
	Bill	C43191 Qtr4	12/09/2019		6452G · BLDG ALTERATION AND MAINT	-2,267.50
TOTAL						-2,820.48
	Bill Pmt -Check	**61446**	**01/27/2020**	**Town of Brookhaven Prks Dpt - FacilityFee**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	Dec 2019	01/14/2020		6437C · PROGRAMS (C&P)	-15.00
					6437D · PROGRAMS (DIGITAL)	-150.00
TOTAL						-165.00
	Bill Pmt -Check	**61447**	**01/27/2020**	**Townline Security Systems**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1745	01/01/2020		6452G · BLDG ALTERATION AND MAINT	-119.97
TOTAL						-119.97
	Bill Pmt -Check	**61448**	**01/27/2020**	**True Nature Landscaping - NghbrhdRd MB**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	15986	01/06/2020		6452G · BLDG ALTERATION AND MAINT	-480.00
	Bill	15987	01/06/2020		6452G · BLDG ALTERATION AND MAINT	-160.00
TOTAL						-640.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61449**	**01/27/2020**	**True Nature Landscaping Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	15980	01/02/2020		6452G · BLDG ALTERATION AND MAINT	-790.00
TOTAL						-790.00
	Bill Pmt -Check	**61450**	**01/27/2020**	**UPS - NYS OGS**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	000004486A030	01/18/2020		6433G · POSTAGE	-13.39
TOTAL						-13.39
	Bill Pmt -Check	**61451**	**01/27/2020**	**Vergara, Josmary A.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437L · PROGRAMS (LIT)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	**61452**	**01/27/2020**	**Verizon**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	011320	01/13/2020		6431D · TELECOMMUNICATIONS	-17.82
TOTAL						-17.82
	Bill Pmt -Check	**61453**	**01/27/2020**	**Villegas, Martha**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121819	12/18/2019		6437L · PROGRAMS (LIT)	-208.00
TOTAL						-208.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61454**	**01/27/2020**	**W. B. Mason Co., Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	205919450	12/13/2019		6437L · PROGRAMS (LIT)	-12.48
	Bill	206369522	01/02/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-59.00
	Bill	206588814	01/08/2020		6437A · PROGRAMS (ADULT)	-12.48
					6430G · OFFICE AND LIBRARY SUPPLIES	-8.20
	Bill	206632112	01/09/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-10.99
	Bill	206691201	01/10/2020		6437A · PROGRAMS (ADULT)	-16.64
	Bill	206830794	01/15/2020		6430G · OFFICE AND LIBRARY SUPPLIES	-2.99
TOTAL						-122.78
	Bill Pmt -Check	**61455**	**01/27/2020**	**Westbury Window Cleaning & Maintenance**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	0133-20	01/10/2020		6452G · BLDG ALTERATION AND MAINT	-320.00
TOTAL						-320.00
	Bill Pmt -Check	**61456**	**01/27/2020**	**William Floyd Union Free School District**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	12.10.2019	01/10/2020		6437P10 · ELECTION	-22,776.61
TOTAL						-22,776.61
	Bill Pmt -Check	**61457**	**01/27/2020**	**Winters Bros. Hauling of LI, LLC**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1352041	12/31/2019		6432G · CARTAGE	-285.00
TOTAL						-285.00
	Bill Pmt -Check	**61458**	**01/27/2020**	**Wischhusen, Will**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	120619	12/06/2019		6437N · PROGRAMS (TEEN)	-80.00
TOTAL						-80.00

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JANUARY 27, 2020
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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**61459**	**01/27/2020**	**World Book, Inc.**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	0001605081	12/17/2019		6410C · BOOKS (C&P)	-899.00
					6410N · BOOKS (TEEN)	-899.00
TOTAL						-1,798.00
	Bill Pmt -Check	**61460**	**01/27/2020**	**Xerox Corporation (PA)**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	230177653	11/01/2019		6439G · EQUIPMENT R & M (GEN)	-3,221.65
TOTAL						-3,221.65
	Bill Pmt -Check	**61461**	**01/27/2020**	**Xerox Financial Services**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	1899696	12/12/2019		6439G · EQUIPMENT R & M (GEN)	-2,473.08
	Bill	1940409	01/12/2020		6439G · EQUIPMENT R & M (GEN)	-2,493.00
TOTAL						-4,966.08
	Bill Pmt -Check	**61462**	**01/27/2020**	**Yglesias, Doris Arleene**	**L0225 · EMPIRE NAT'L - OPERATING**	
	Bill	121019	12/10/2019		6437L · PROGRAMS (LIT)	-127.50
TOTAL						-127.50
					TOTAL	**-190,768.93**

I hereby certify that at a meeting on January 27, 2020
the above vouchers were approved and authorized.

Signed:_________________

Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
January 10, 2020

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**6343**	**01/10/2020**	**1094 The NYS Deferred Compensation Plan**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01102020	01/10/2020		L0173 · 457B NYS DEFERRED COMP	$ (27,829.62)
TOTAL						$ (27,829.62)
	Bill Pmt -Check	**6344**	**01/10/2020**	**1095 Met Life**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01102020	01/10/2020		L0171 · 403B MET LIFE	$ (2,568.00)
TOTAL						$ (2,568.00)
	Bill Pmt -Check	**6345**	**01/10/2020**	**1096 Prudential**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01102020	01/10/2020		L0172 · 403B PRUDENTIAL	$ (27,435.00)
TOTAL						$ (27,435.00)
	Bill Pmt -Check	**6346-6358**	**01/10/2020**	**Medicare Reimbursement Payments**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01102020	01/10/2020		9060 · MEDICAL INSURANCE	$ (4,183.80)
TOTAL						$ (4,183.80)
	Bill Pmt -Check	**6355**	**01/10/2020**	**CSEA Employee Benefit Fund**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01102020	01/10/2020		L0510 · CSEA POST TAX DENTAL	$ (110.14)
					L0520 · CSEA POST TAX VISION	$ (4.71)
TOTAL						$ (114.85)
	Bill Pmt -Check	**6356**	**01/10/2020**	**CSEA, Inc.**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01102020	01/10/2020		L0500 · CSEA UNION DUES	$ (2,556.40)
TOTAL						$ (2,556.40)
					TOTAL	**$ (64,687.67)**

I hereby certify that at a meeting of the board on ___
the above vouchers were approved and authorized.

Signed:____________________________
Title: Secretary

Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
January 21, 2020

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	**EFT**	**01/24/2020**	**1099 NYS Employees' Retirement System**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		L0163 · RC ERS CONTRIBUTIONS	$ (2,317.63)
					L0161 · RL - ERS LOAN	$ (2,252.00)
					L0160 · RA - ERS ARREARS (VOLUNTARY)	$ (93.14)
TOTAL						$ (4,662.77)
	Bill Pmt -Check	**EFT**	**01/24/2020**	**1114 Hartford Insurance Company**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		L0196 · LONG TER	$ (1,617.66)
					9055 · DISABILTY INSURANCE	$ (172.00)
TOTAL						$ (1,789.66)
	Bill Pmt -Check	**6360**	**01/24/2020**	**1094 The NYS Deferred Compensation Plan**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		L0173 · 457B NYS DEFERRED COMP	$ (2,133.18)
TOTAL						$ (2,133.18)
	Bill Pmt -Check	**6361**	**01/24/2020**	**1095 Met Life**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		L0171 · 403B MET LIFE	$ (2,568.00)
TOTAL						$ (2,568.00)
	Bill Pmt -Check	**6362**	**01/24/2020**	**1096 Prudential**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		L0172 · 403B PRUDENTIAL	$ (1,435.00)
TOTAL						$ (1,435.00)
	Bill Pmt -Check	**6363**	**01/24/2020**	**1098 State Of NY Department of Civil Serv**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	548	01/24/2020		9060 · MEDICAL INSURANCE	$ (75,327.30)
TOTAL						$ (75,327.30)
	Bill Pmt -Check	**6364-6365**	**01/24/2020**	**Medicare Reimbursement Payments**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		9060 · MEDICAL INSURANCE	$ (520.60)
TOTAL						$ (520.60)

Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
January 21, 2020

	Bill Pmt -Check	**6366**	**01/24/2020**	**1115 AFLAC**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	376514	01/24/2020		L0625 · AFLAC PRE-TAX	$ (3,410.06)
					L0626 · AFLAC POST-TAX	$ (392.25)
TOTAL						$ (3,802.31)
	Bill Pmt -Check	**6367**	**01/24/2020**	**CSEA Employee Benefit Fund**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		L0510 · CSEA POST TAX DENTAL	$ (110.14)
					L0520 · CSEA POST TAX VISION	$ (4.71)
TOTAL						$ (114.85)
	Bill Pmt -Check	**6369**	**01/24/2020**	**CSEA, Inc.**	**L0226 · EMPIRE NAT'L - PAYROLL**	
	Bill	01242020	01/24/2020		L0500 · CSEA UNION DUES	$ (2,497.71)
TOTAL						$ (2,497.71)
					TOTAL	**$ (94,851.38)**

I hereby certify that at a meeting of the board on ___
the above vouchers were approved and authorized.

Signed:____________________________
Title: Secretary

Adult Services Department
Submitted by Kerrilynn Jorgensen

December 2019 Statistics at a Glance

Reference Questions: 1127#
Other Questions: 1730#
Computer Usage: 2263#
Copy, Fax, Scan/Emails: 1610 #
Homebound Visits: 0#

#

Programs:#
In-house Attendance: 568#
 # In-house Sessions: 68#
Offsite Attendance: 162#
 # Offsite Sessions: 6#

#

Headcounts by Area:#

Copy Area:	280#
Atrium Area:	359#
Main Floor / Ref Desk Area:	117#
Magazine Area:	656#
Comp. Area:	1730#
Video Room	303#
Stacks:	74#
Tutor Room:	100#
Quiet Study Room:	150#
Lower Level	125#
TOTAL:	**4956**#

#

Headcounts by Time of Day:

9 am	133
10 am	295
11 am	415
12 pm	527
1 pm	577
2 pm	573
3 pm	604
4 pm	635
5 pm	461
6 pm	308
7 pm	215
8 pm	213
TOTAL:	**4956**

# #

#
# #

Over the last few weeks, I have spent much of my time transitioning from the Teen Services Department to Reference and Adult Services. It has been so wonderful to work with many of the staff I worked side by side with only a few years ago. Everyone has been eager to help me and I am truly grateful for everyone's assistance!

One of the imminent issues that needed to be addressed was finding a replacement for our Career Counselor service. I have met with the Department of Labor and have scheduled some upcoming meetings with them to discuss the possibility of becoming a small satellite location for them to offer basic services. I will keep you updated on the progress of this partnership. Additionally, we have contracted with Stephanie Loviglio, a Human Resources Manager and private career coach and professional resume writer. We are developing some large scale workshops on interview prep trainings to reach a broader audience.

Due to recent retirements and staff attrition, we were able to move the clerical staff into the Reference and Teen Librarian office where desks were available for use. This will allow for the clerical office to open for public use as a quiet study space. The current layout of this room will easily allow for seven people to simultaneously work and study. Our staff is approached daily by patrons looking a quiet place to do work since our main floor is often busy and loud. We appreciate their requests and hope that this will be an easy solution to this ongoing problem.

#   #

Mastics Moriches Shirley Community Library:
Customer Resource Services (CRS)

CRS ensures that our customers get the resources they are looking for in a timely and efficient manner. *We do this by managing the flow of materials in and out of the library, and by maintaining the online library catalog that allows patrons to discover our resources and access them. That responsibility means that we also play a vital role in collection management, customer education, and outreach.*

December 2019 Statistics
reported at January 27, 2020 Board Meeting

Library visitors last month: 23,838

Current Card Holders:	**23,090**	**Current Contract Patrons:**	**732**	**NEW Library Cards Issued:**	**135**

New District Resident Cards: **130**	New Contract Patrons: **5**

Circulation Activity

Staff Assisted Checkouts and Renewals:	**10,792**
Patron Self Checkouts and Renewals:	**6,538**
Online Renewals (automatic and patron-generated):	**21,379**
Patrons signed up for SMS Alerts/Text Notifications:	**1,369**

Digital Checkouts

eBooks: **3,290**	
Movie Streams: **284**	eAudiobooks: **1,450**
Music Streams: **1,868**	eMagazines: **187**

Museum Pass Activity

Museum Passes Reserved:	Checked Out:	Cancelled + No Show:
74	**70**	**4**

Meeting Room Usage:

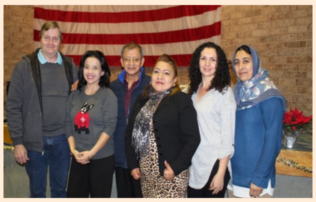
Meeting rooms booked by non-library groups:	**76**	Attendance at programs booked by non-library groups:	**1,022**
Tutoring rooms booked:	**44**	Tutors and Students:	**88**

Literacy

January 2020 **Lindsay Davis**

‘Tis the Season

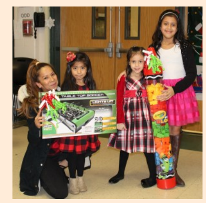
The holiday spirit has been alive and well in the Literacy Department. Literacy patrons and their families enjoyed our annual holiday celebrations- complete with food, music, certificates of achievements, raffles, and a visit from Santa. Cheers to 2020 being a year filled with the spirit of community and the gift of knowledge!





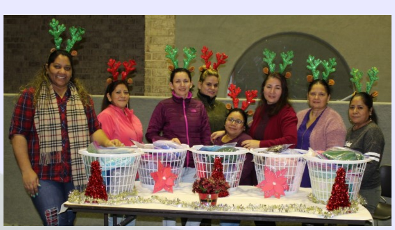


Needle Arts

Students in the Literacy Department’s “Needle Arts” class, knit and crochet projects to donate to our community throughout the year. For the holiday season, students have been busy making sets of hats and scarves for holiday gifting. They hand made over 40 sets this year, which were donated to MMSCL’s Adopt-a-Family program and Colonial Youth and Family Services’ Holiday Assistance program.

One class participant says “it is very important to make things for other people; this is love!” The others echoed this sentiment and added how happy it makes them to help others. Students speak highly of instructor, Rosa, and say that “Rosa has a lot of patience” and because of her “I have learned a lot!”




Census 2020

The start of a new decade means that it is time for Census 2020. In January, the Community Library hosted two recruiting events for Census jobs. Representatives from the Census were on hand to provide information about jobs and assist with online applications; about 40 patrons took advantage of these hiring events.

The Literacy Department is educating patrons about the importance of an accurate count, thanks to help from representatives Jazz and Paola, from Sepa Mujer.

Monthly Statistics for December

In House Attendance: 253 patrons
In House Children’s Attendance: 40 toddlers
In House Sessions: 28

Off Site Attendance: 267 patrons
Off Site Children’s Attendance: 36 toddlers
Off Site Children’s Attendance: 104 school age
Off Site Sessions: 27

January 2020

Compiled by: Stephen Burg

Tech In The New Year and Class Visits

December 17th - 19th The Digital Services Department provided an Ozobot program in partnership with CPSD during their class visits. During the class visit DSD staff gave a lesson teaching basic coding skills using our small ozobot robots. The kids enjoyed the program and it exposed them to some of the great things that the library offers.

During the month of January The DSD department is conducting “Tech In The New Year” training courses for staff. During these classes each week we are focusing in on a particular part of the libraries digital collect and an item that the Digital Services Department circulates to patrons. The first week we focused on or movie streaming services and the chromecast the second week we focused on eBooks and digital magazines and the iPads we are ow lending. During the first two weeks 90 staff members have attended.

We received the last instalment of money from the LIRC grant for the “iPads for literacy program”. The iPads are now available for patrons to check out.

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

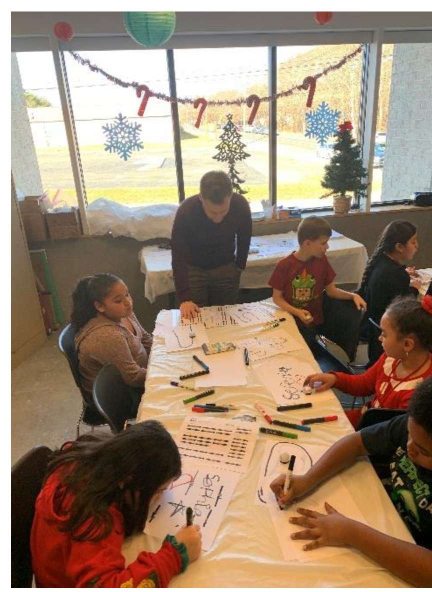
Digital Services Department

January 2020

Compiled by: Stephen Burg

During the last month the department also conducted 20 one-on-one tech appointments and conducted multiple group classes on a variety of topics. Nicole Parisi is having another cord cutting class later this month that is once again had full registration. The library also got a great review from a patron on google.

Equipment Circulation in December 2019	CHKOUTS	RENEWALS
Unique Item 3 (Item C) Hotspots and Chromecasts	**12**	**0**
Unique Item 4 (Item C) Go Pro	**7**	**2**



Audit Everywhere
★★★★★ 20 hours ago

Great staff and always clean. They are very helpful I needed to make copies and the woman there did it for me so I didn't have a problem. If you see them at a fair go and talk at their table. It's my daughters favorite table at the fairs. Been part of this library over 25 years. Great place.

PLDA OF SUFFOLK COUNTY

JOIN LIBRARY SUPPORTERS AND COLLEAGUES

MEET YOUR LEGISLATORS IN ALBANY

ADVOCACY DAY – FEB.25, 2020

Handouts and a briefing will be provided on the ride to Albany.

TRAVEL OPTIONS
2 day bus round trip - $55 check made out to Suffolk PLDA
(you MUST book your own overnight accommodations)
or
1 day bus roundtrip – no charge

SPACE IS LIMITED SO RESERVE YOUR SEAT EARLY!
RETURN THIS SLIP TO SCLS 627 N. SUNRISE SVC RD. BELLPORT NY 11713
ATTN: SAMANTHA or via email samantha@suffolknet.org

DEADLINE FOR REGISTRATION – Wednesday February 19, 2020

☐ I will be on the 2 day bus roundtrip (Leaving February 24th Returning February 25th)

Please send a check for $55 made out to Suffolk PLDA by Friday, February 14, 2020 to:
Marcie Litjens, PLDA Treasurer – Center Moriches Library, 235 Montauk Hwy, Center Moriches, NY 11934

Pickup: _____SCLS (10:00AM) _____LIE Exit 49 (10:30AM)

_____If available, I would be interested in a ride to Albany Airport on February 25th at 2:30PM

☐ I will be on the 1 day bus roundtrip (Leaving and returning February 25th)

Pickup: _____SCLS (6:00AM) _____LIE Exit 58 (6:15AM) _____LIE Exit 49 (6:30AM)

Name____________________________________ Library____________________________________

Telephone______________________________ Email_______________________________________

Cell___________________________State Senate District_____State Assembly District_____

To learn more sign-up for Advocacy Day 101 at SCLS: Feb. 4, 2020 at 3 PM or Feb. 13 at 10AM
To register visit: http://gateway.suffolklibrarysystem.org/events/calendar

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2019 to December 31, 2019
Submitted by Toni Witham on January 27, 2020

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance - October 1, 2019					**$ 150,826.01**
CASH RECEIPTS:					
Book $		**$ 2,625.00**			
Sale of Flash Cards		**$ 102.00**			
Needle Arts/Knitting		**$ 9.00**			
Donations:					
Miscellaneous Donation	$ 210.00				
Total Donations		**$ 210.00**			
Fundraising:					
funds2orgs - from Sneaker Fundraiser	$ 212.80				
Total Fundraising		**$ 212.80**			
Miscellaneous:					
LEFA - Cookie Jar Program	$ 42.00				
Total Miscellaneous		**$ 42.00**			
Interest:					
Interest from Checking A/C #0260	$ 15.56				
Interest from MM A/C #0279	$ 302.21				
Total Interest		**$ 317.77**			
TOTAL CASH RECEIPTS:		**$ 3,518.57**			
CASH DISBURSEMENTS:					
Expenses:					
Adult Books				**$ 2,069.08**	
LEFA - Arts & Crafts and Toys/Games				**$ 31.00**	
2020 5K Run					
Displays2Go - cardboard brochure holder			$ 61.95		
elitefeats			$ 300.00		
GLIRC - 2020 calendar and add			$ 225.00		
Suffolk County Department of Parks - fundraiser application			$ 325.00		
Total 2020 5K Run Expenses				**$ 911.95**	
Needle Arts/Knitting				**$ 90.76**	
Donations:					
Rotary Club of Shirley and the Mastics - Pancake Breakfast			$ 50.00		
Colonial Youth and Family Services - Holiday Giving			$ 50.00		
Family Service League - Holiday Giving			$ 100.00		
King Kullen - Adopt-A-Family - Holiday Giving			$ 50.00		
Total Donations				**$ 250.00**	
Miscellaneous:					
Michaels - for Family Literacy Day			$ 29.42		
Derek Muterspaw - Family Literacy Day program - Twist-a-Story			$ 250.00		
Howard Rose - Family Literacy Day program - Modern Calligraphy			$ 300.00		
Department of Law - CHAR 500			$ 50.00		
Baldessari and Coster LLP - Federal 990 and NYS CHAR 500 prep			$ 525.00		
King Kullen - items for a Baking Program			$ 73.96		
Amazon.com. - LEFA misc.			$ 42.69		
Michaels - LEFA misc. & Knitting			$ 21.46		
BJ's - LEFA misc.			$ 49.48		
Walmart - LEFA - Holiday			$ 109.62		
Walmart - Misc. - "Thank you" basket to William Floyd High School			$ 55.03		
King Kullen - LEFA misc.			$ 46.00		
King Kullen - LEFA misc.			$ 79.10		
Dollar Tree - LEFA - Holiday			$ 50.00		
Donika Del Rio - LEFA - Holiday Family Photos			$ 125.00		
Applebee's - Holiday - gift card for Santa			$ 50.00		
King Kullen - LEFA - Holiday			$ 54.26		
Total Miscellaneous Expenses				**$ 1,911.02**	
TOTAL CASH DISBURSEMENTS:				**$ 5,263.81**	
Profit/Loss for 2nd Quarter ending December 31, 2019					**$ (1,745.24)**
ENDING CASH BALANCE AS OF December 31, 2019					**$ 149,080.77**

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2019 to December 31, 2019
Submitted by Toni Witham on January 27, 2020

ASSETS:	
Empire National: Checking A/C #0260	$ 29,029.37
Empire National: MM A/C #0279	$ 120,051.40
TOTAL ASSETS AS OF DECEMBER 31, 2019	**$ 149,080.77**

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED: 01/27/20

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RAA	Jorgensen, Kerrilynn		Librarian III	$ 79,980.91		01/01/20	
SI	Jorgensen, Kerrilynn		Librarian III	$ 84,980.94		01/01/20	
TRT	Wuthenow, Josephine		Librarian III	$ 118,938.68		12/31/19	
TRT	Navarro-Gao, Carmen		Literacy Volun Prog Assist (Sp Speak)	$ 34,565.05		12/31/19	
P	Irish, Erika		Librarian III	$ 79,980.91		01/08/20	
TRS	Pedersen, John		Page	$12.30/HR		01/25/20	

DID YOU:
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
2. Request and canvas an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
4. Submit a personnel change on the previous incumbent shown above?

APPROVED

DISAPPROVED

APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED: 01/27/20

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Tromblee, Kacie		Page	$12.30/HR		01/28/20	
TRS	Galvin, Kaitlyn		Page	$12.30/HR		01/20/20	
TRS	McCauley, Michele		Librarian I	$25.34/HR		01/25/20	
TRS	Knel, Linda		Librarian I	$33.40/HR		12/28/19	
APT	Amato, Robin		Library Clerk	$13.13/HR	Up to 17.5 Hours	01/23/20	

DID YOU:
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
2. Request and canvas an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
4. Submit a personnel change on the previous incumbent shown above?

APPROVED

DISAPPROVED

APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority