

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

November 18, 2019

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
- II. PRESENTATION – PROJECT UPDATE**
- III. QUESTION & ANSWER PERIOD**
- IV. EXECUTIVE SESSION**
- V. ADJOURNMENT**

The next meeting of the Board of Trustees is scheduled for:

November 25, 2019 @ 7:00PM

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF NOVEMBER 18, 2019 BOARD MEETING

President Maiorana called the meeting to order at 7 pm.

Present were Trustees Maiorana, Simmons, Gross, DuBois, Furnari,
Director Rosalia, Business Manager Nowak, Secretary Prevete and
Architect Rick Wiedersum.

PRESENT

There was a presentation highlighting project updates.

PROJECT UPDATE

PERIOD OF PUBLIC EXPRESSION

Meeting adjourned by Maiorana at 9:38pm.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

November 25, 2019

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES - PRESENTATION
 - 4. C R S
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
- C. CORRESPONDENCE
- D. CONTRACTS / RENEWALS
- E. SCLS BALLOT – 2020

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

December 16, 2019 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF OCTOBER 28, 2019 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:02pm.

Present were Trustees Maiorana, Gross, Simmons, Furnari, DuBois
Director Rosalia, Assistant Director D'Amato.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Furnari, second by Simmons to accept the minutes of the
September 23, 2019 meeting of the Board of Trustees. Carried 5-0.

MINUTES

Motion by Simmons, second by DuBois to accept the minutes of the
October 11, 2019 meeting of the Board of Trustees. Carried 5-0.

Motion by Furnari, second by Simmons to approve the Operating Fund
Schedule of Claims dated 10/28/19; Prepay Payables Warrant #1
\$35,802.87; Payables Warrant #2 \$126,955.27; Payroll Warrant W. E.
10/4/19 \$189,448.86; Payroll Benefits Warrant \$26,049.13; Payroll
Warrant W. E. 10/18/19 \$184,016.82; Payroll Benefits Warrant
\$102,007.16. Carried 5-0.

**SCHEDULE
OF CLAIMS**

Motion by Simmons, second by Furnari to approve the Operating
Financial Report for September 2019. Carried 5-0.

**FINANCIAL
REPORTS**

Motion by DuBois, second by Furnari to approve the Capital Fund
Financial Report for September 2019. Carried 5-0.

The Director submitted a written report.

**DIRECTOR'S
REPORT**

The Assistant Director submitted a written report.

**ASS'T DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

The Business Manager submitted his written report.

BUSINESS MNGR.'S REPORT

Motion by Furnari, second by Gross to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Furnari, second by DuBois to approve the Board, Director, Assistant Director, Department Heads and/or designated staff to attend the Colonial Youth dinner at Sunset Harbour on November 8, 2019 at a cost of \$100.00 per person for the dinner portion of the event, and to expend \$200.00 for a journal advertisement. This year's honorees are Anthony 'Tony' Saggio and the Saggio family. Carried 5-0.

COMMUNITY EVENT

Motion by Gross, second by Simmons to dispose of obsolete and/or broken Equipment as outlined by Mary Durant (Principal Library Clerk, CPSD), and Presented by Director Roaslia. Carried 5-0.

DISPOSAL OF BROKEN/ OBSOLETE EQUIPMENT

Motion by Furnari, second by Simmons to approve the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the Public Library Association's Mid-Winter conference in Nashville, TN from February 25th - February 29, 2020 at a cost not to exceed \$3,750 per attendee. Carried 5-0.

CONTINUING EDUCATION

Motion by Gross, second by Simmons to approve the Community Family Literacy Project, Inc. FY 2019-20 first quarter financial statement as prepared by Treasurer Toni Witham and presented by Director Rosalia. Carried 5-0.

COMMUNITY FAMILY LITERACY PROJECT FINANCIAL STATEMENTS

CONTRACTS/ RENEWALS

Motion by Furnari, second by DuBois to approve the agreement with Envirosience Consultants Inc. for asbestos and lead hazards testing at the Mastic Beach Annex at a cost of \$6,200. Carried 5-0.

ENVIROSCIENCE

DRAFT - UNAPPROVED

Motion by Furnari, second by DuBois to move into Executive Session at 9:05 pm to discuss a contractual matter. Carried 5-0.

EXECUTIVE SESSION

Motion by Simmons, second by Furnari to leave Executive Session at 9:40 pm.

Motion by Gross, second Dubois to approve the agreement with *Mark Grossman Public Relations* for marketing services related to the pending bond referendum at a cost of \$10,000. Carried 5-0.

Motion by Simmons, second by Furnari to adjourn the meeting at 9:50 pm. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Tara D'Amato, Assistant Director

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

OCTOBER 2019

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
October 2019

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 3,114,623.99	\$ 3,598.69	\$ 846,886.63	\$ 3,608.17	\$ 2,274,944.22
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 388,891.54	\$ 5,778.71	\$ 87.12	\$ 517.32	\$ 395,100.45
Empire Nat'l Bank	OPERATING	\$ 194,426.48	\$ 162,758.14	\$ 89,637.30	\$ 188.05	\$ 267,735.37
Empire Nat'l Bank	PAYROLL	\$ 22,837.10	\$ 684,491.79	\$ 633,514.85	\$ -	\$ 73,814.04
						<u>\$ 3,011,594.08</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	9/1/2020	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<u>\$ 15,000.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 3,026,594.08</u></u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through October 2019

	TOTAL							
	Jul 19	Aug 19	Sep 19	Oct 19	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense								
Income								
2000 • PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	9,578,000.00	-9,578,000.00	0.0%
2082 • FINES AND FEES	1,959.79	1,568.39	2,089.31	1,583.02	7,200.51	35,000.00	-27,799.49	20.57%
2360 • CONTRACTS WITH OTHER LIBR.	232,064.64	0.00	0.00	0.00	232,064.64	297,000.00	-64,935.36	78.14%
2401 • INTEREST	7,979.01	7,700.05	5,587.45	4,328.75	25,595.26	35,000.00	-9,404.74	73.13%
2650 • SALES OF EXCESS MATERIAL	97.00	104.00	54.00	55.00	310.00			
2690 • OTHER COMPENSATION	563.61	0.00	0.00	0.00	563.61			
2705 • GIFTS AND DONATIONS	0.00	300.00	0.00	1.00	301.00			
2760 • SYSTEM & STATE AID	13,157.00	0.00	0.00	0.00	13,157.00	15,000.00	-1,843.00	87.71%
2770 • UNCLASSIFIED REVENUE	0.00	0.00	13.60	0.00	13.60			
2771 • COPIER REVENUE - CONTRACT (R)	1,064.81	1,234.58	1,225.37	1,407.96	4,932.72	15,000.00	-10,067.28	32.89%
2772 • READER-PRINTER REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2772A • ADULT-ADULT PRINTER	614.00	591.25	1,004.82	882.10	3,092.17	10,000.00	-6,907.83	30.92%
2800 • PROGRAM RECEIPTS								
2805 • Program Receipts - Adult	1,308.25	389.50	1,690.00	4,872.50	8,260.25			
2820 • Venue Resales	-1,042.30	1,980.00	-3,860.00	120.00	-2,802.30			
2800 • PROGRAM RECEIPTS - Other	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 • PROGRAM RECEIPTS	265.95	2,369.50	-2,170.00	4,992.50	5,457.95	15,000.00	-9,542.05	36.39%
Total Income	257,765.81	13,867.77	7,804.55	13,250.33	292,688.46	10,000,000.00	-9,707,311.54	2.93%
Gross Profit	257,765.81	13,867.77	7,804.55	13,250.33	292,688.46	10,000,000.00	-9,707,311.54	2.93%
Expense								
6000 • SALARIES AND WAGES								
6141 • PROFESSIONAL SALARIES								
6141A • PROFESSIONAL (ADULT)	46,765.58	46,716.59	45,926.01	45,466.20	184,874.38	645,175.00	-460,300.62	28.66%

	TOTAL							
	Jul 19	Aug 19	Sep 19	Oct 19	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
6141C · PROFESSIONAL (C&P)	52,004.60	55,195.35	52,541.21	66,727.68	226,468.84	678,153.00	-451,684.16	33.4%
6141D · PROFESSIONAL (DIGITAL)	15,620.25	15,675.84	15,675.84	15,435.18	62,407.11	230,051.00	-167,643.89	27.13%
6141G · PROFESSIONAL (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6141N · PROFESSIONAL (TEEN)	28,411.52	26,758.05	28,104.18	27,972.48	111,246.23	370,161.00	-258,914.77	30.05%
6141S · COMM SERV LIBR (SVC)	8,500.62	8,531.84	8,531.84	8,531.84	34,096.14	110,373.00	-76,276.86	30.89%
6141T · PROFESSIONAL (TECH)	11,015.24	12,469.54	11,765.73	9,762.96	45,013.47	153,511.00	-108,497.53	29.32%
Total 6141 · PROFESSIONAL SALARIES	162,317.81	165,347.21	162,544.81	173,896.34	664,106.17	2,187,424.00	-1,523,317.83	30.36%
6142 · CLERICAL SALARIES								
6142A · CLERICAL (ADULT)	22,223.95	22,635.92	22,229.82	23,175.24	90,264.93	304,705.00	-214,440.07	29.62%
6142C · CLERICAL (C&P)	26,257.01	26,389.61	26,507.35	26,873.30	106,027.27	324,066.00	-218,038.73	32.72%
6142D · CLERICAL (DIGITAL)	6,006.59	6,004.54	6,018.74	5,282.13	23,312.00	53,060.00	-29,748.00	43.94%
6142G · CLERICAL (GEN)	8,858.16	8,912.11	8,847.19	9,130.07	35,747.53	119,170.00	-83,422.47	30.0%
6142L · CLERICAL (LIT)	17,474.85	18,281.01	17,313.67	17,949.31	71,018.84	216,357.00	-145,338.16	32.83%
6142N · CLERICAL (TEEN)	5,447.79	5,008.62	5,209.57	6,034.60	21,700.58	115,922.00	-94,221.42	18.72%
6142R · CLERICAL (CIRC)	14,883.57	15,788.20	14,892.42	15,080.39	60,644.58	287,560.00	-226,915.42	21.09%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6142T · CLERICAL (TECH)	11,087.32	11,239.33	11,281.62	11,529.57	45,137.84	148,653.00	-103,515.16	30.37%
6142X · CLERICAL (WIRES)	1,374.20	2,111.94	1,699.67	1,909.10	7,094.91	23,771.00	-16,676.09	29.85%
Total 6142 · CLERICAL SALARIES	113,613.44	116,371.28	114,000.05	116,963.71	460,948.48	1,593,264.00	-1,132,315.52	28.93%
6143 · PAGE SALARIES								
6143A · PAGE (ADULT)	15,655.42	16,180.01	16,328.13	18,085.29	66,248.85	235,528.00	-169,279.15	28.13%
6143C · PAGE (C&P)	12,717.11	12,485.65	12,917.51	12,453.65	50,573.92	156,671.00	-106,097.08	32.28%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	931.43	270.60	817.96	575.03	2,595.02	7,860.00	-5,264.98	33.02%
6143N · PAGE (TEEN)	1,208.63	990.15	1,211.55	1,416.05	4,826.38	24,407.00	-19,580.62	19.78%
6143R · PAGE (CIRC)	2,122.65	2,769.96	2,669.11	2,026.42	9,588.14	33,940.00	-24,351.86	28.25%
6143T · PAGE (TECH)	3,125.51	3,102.98	3,145.16	3,096.83	12,470.48	39,364.00	-26,893.52	31.68%
Total 6143 · PAGE SALARIES	35,760.75	35,799.35	37,089.42	37,653.27	146,302.79	497,770.00	-351,467.21	29.39%

						TOTAL							
						Jul 19	Aug 19	Sep 19	Oct 19	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
6144 · CUSTODIAL													
6144G · CUSTODIAL						15,708.16	16,278.13	17,121.76	17,321.93	66,429.98	241,284.00	-174,854.02	27.53%
Total 6144 · CUSTODIAL						15,708.16	16,278.13	17,121.76	17,321.93	66,429.98	241,284.00	-174,854.02	27.53%
6145 · SECURITY													
6145G · SECURITY						15,249.67	15,966.85	17,909.51	18,952.33	68,078.36	244,470.00	-176,391.64	27.85%
Total 6145 · SECURITY						15,249.67	15,966.85	17,909.51	18,952.33	68,078.36	244,470.00	-176,391.64	27.85%
6146 · TECHNICIAN													
6146W · TECHNICAL (WIRES)						7,617.85	7,594.48	7,793.14	7,954.84	30,960.31	129,523.00	-98,562.69	23.9%
Total 6146 · TECHNICIAN						7,617.85	7,594.48	7,793.14	7,954.84	30,960.31	129,523.00	-98,562.69	23.9%
6147 · ADMINISTRATIVE													
Total 6147 · ADMINISTRATIVE						30,087.61	22,604.36	22,604.36	22,604.36	97,900.69	385,150.00	-287,249.31	25.42%
Total 6000 · SALARIES AND WAGES						380,355.29	379,961.66	379,063.05	395,346.78	1,534,726.78	5,278,885.00	-3,744,158.22	29.07%
6200 · EMPLOYEE BENEFITS													
9010 · RETIREMENT						0.00	0.00	0.00	0.00	0.00	575,090.00	-575,090.00	0.0%
9030 · SOCIAL SECURITY						28,131.59	28,107.07	28,038.34	28,668.50	112,945.50	366,000.00	-253,054.50	30.86%
9040 · WORKERS' COMPENSATION						57,570.00	0.00	-39,906.76	0.00	17,663.24	60,000.00	-42,336.76	29.44%
9050 · UNEMPLOYMENT INSURANCE						0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
9055 · DISABILTY INSURANCE						1,741.98	1,741.98	1,632.23	1,744.87	6,861.06	20,000.00	-13,138.94	34.31%
9060 · MEDICAL INSURANCE						75,520.79	75,791.29	75,656.04	76,768.88	303,737.00	925,000.00	-621,263.00	32.84%
Total 6200 · EMPLOYEE BENEFITS						162,964.36	105,640.34	65,419.85	107,182.25	441,206.80	1,948,090.00	-1,506,883.20	22.65%
6410A · BOOKS (ADULT)						11,167.09	4,557.71	10,610.07	10,290.50	36,625.37	150,000.00	-113,374.63	24.42%
6410C · BOOKS (C&P)						1,575.95	2,514.49	2,638.47	5,278.03	12,006.94	70,000.00	-57,993.06	17.15%
6410L · BOOKS (LIT)						242.15	0.00	0.00	0.00	242.15	500.00	-257.85	48.43%
6410N · BOOKS (TEEN)						1,516.90	743.90	1,032.94	1,247.62	4,541.36	22,000.00	-17,458.64	20.64%
6410T · BOOKS (TECH)						0.00	0.00	0.00	0.00	0.00	400.00	-400.00	0.0%
6411A · MICRO/REF CD (ADULT)						6,146.69	5,595.00	0.00	4,184.60	15,926.29	45,000.00	-29,073.71	35.39%
6411C · MICRO/REF CD (C&P)						0.00	7,465.00	0.00	0.00	7,465.00	15,000.00	-7,535.00	49.77%
6411L · MICRO/REF CD (LIT)						0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%

	TOTAL							
	Jul 19	Aug 19	Sep 19	Oct 19	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
6411N · MICRO/REF CD (TEEN)	0.00	5,400.00	0.00	0.00	5,400.00	15,000.00	-9,600.00	36.0%
6412A · RECORDINGS (ADULT)	1,949.65	2,564.38	1,477.89	3,697.27	9,689.19	40,000.00	-30,310.81	24.22%
6412C · RECORDINGS (C&P)	241.15	520.59	192.60	222.62	1,176.96	10,000.00	-8,823.04	11.77%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	563.82	508.10	409.13	537.42	2,018.47	10,000.00	-7,981.53	20.19%
6413A · PERIODICALS (ADULT)	573.88	64.00	522.30	3,350.69	4,510.87	33,000.00	-28,489.13	13.67%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6413L · PERIODICALS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	3,900.68	4,466.93	3,571.55	4,362.84	16,302.00	90,000.00	-73,698.00	18.11%
6417C · VIDEOS (C&P)	911.68	849.94	324.28	945.02	3,030.92	15,000.00	-11,969.08	20.21%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417N · VIDEOS (TEEN)	549.89	486.83	638.25	368.73	2,043.70	6,000.00	-3,956.30	34.06%
6419G · SOFTWARE (GEN)	340.70	6,704.55	0.00	0.00	7,045.25	25,000.00	-17,954.75	28.18%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6419T · SOFTWARE (TECH)	1,512.00	0.00	0.00	0.00	1,512.00	1,500.00	12.00	100.8%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	11,000.00	-11,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6429C · REALIA (C&P)	0.00	105.48	65.98	333.38	504.84	3,650.00	-3,145.16	13.83%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	3,977.79	6,418.03	3,796.48	2,463.06	16,655.36	57,000.00	-40,344.64	29.22%
6431D · TELECOMMUNICATIONS	3,621.22	3,620.34	3,998.71	3,621.50	14,861.77	57,500.00	-42,638.23	25.85%
6432G · CARTAGE	285.00	285.00	285.00	285.00	1,140.00	3,420.00	-2,280.00	33.33%
6433G · POSTAGE	6,503.96	2,961.89	4,469.66	4,495.01	18,430.52	52,000.00	-33,569.48	35.44%

	TOTAL							
	Jul 19	Aug 19	Sep 19	Oct 19	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6434G · PRINTING (GEN)	6,881.00	6,881.00	6,881.00	6,881.00	27,524.00	85,000.00	-57,476.00	32.38%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	102.51	6.92	406.93	365.00	881.36	5,000.00	-4,118.64	17.63%
6435C · CED, CONF & TRAVEL (C&P)	128.20	419.00	616.92	415.00	1,579.12	7,250.00	-5,670.88	21.78%
6435D · CED, CONF & TRAVEL (ADM)	354.50	347.05	1,598.16	1,959.30	4,259.01	25,000.00	-20,740.99	17.04%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	87.13	440.80	1,790.41	452.87	2,771.21	10,000.00	-7,228.79	27.71%
6435G · CED, CONF & TRAVEL (GEN)	150.00	50.00	381.92	60.67	642.59	2,000.00	-1,357.41	32.13%
6435L · CED, CONF & TRAVEL (LIT)	59.33	0.00	624.83	158.24	842.40	5,000.00	-4,157.60	16.85%
6435N · CED, CONF & TRAVEL (TEEN)	40.00	0.00	698.60	469.75	1,208.35	8,500.00	-7,291.65	14.22%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	0.00	381.92	356.80	738.72	4,000.00	-3,261.28	18.47%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	381.92	0.00	381.92	5,000.00	-4,618.08	7.64%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	561.92	694.00	1,255.92	5,000.00	-3,744.08	25.12%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	381.92	0.00	381.92	2,000.00	-1,618.08	19.1%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	89,995.00	-89,995.00	0.0%
6437A · PROGRAMS (ADULT)	5,792.85	3,739.57	4,872.89	5,477.66	19,882.97	66,000.00	-46,117.03	30.13%
6437C · PROGRAMS (C&P)	6,683.09	7,051.16	5,259.41	9,272.28	28,265.94	105,000.00	-76,734.06	26.92%
6437D · PROGRAMS (DIGITAL)	1,372.51	4,426.35	821.80	873.42	7,494.08	10,000.00	-2,505.92	74.94%
6437L · PROGRAMS (LIT)	1,771.53	6,403.97	2,065.26	7,821.08	18,061.84	85,000.00	-66,938.16	21.25%
6437N · PROGRAMS (TEEN)	5,317.54	2,753.75	2,868.26	5,735.77	16,675.32	60,000.00	-43,324.68	27.79%
6437P · PROFESSIONAL FEES								
643760 · PLANTINGS	150.00	150.00	150.00	208.00	658.00	1,800.00	-1,142.00	36.56%
643765 · PROMOTION AND PUBLICITY	22,024.88	41,196.77	21,895.00	15,329.85	100,446.50	85,000.00	15,446.50	118.17%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	2,438.00	-2,438.00	0.0%

	TOTAL							
	Jul 19	Aug 19	Sep 19	Oct 19	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	250.00	250.00	17,500.00	-17,250.00	1.43%
6437P02 · AUDITOR	500.00	500.00	0.00	0.00	1,000.00	6,000.00	-5,000.00	16.67%
6437P10 · ELECTION	0.00	0.00	0.00	-150.00	-150.00	42,000.00	-42,150.00	-0.36%
6437P11 · FSA ADMINISTRATION	147.50	147.50	147.50	147.50	590.00	1,605.00	-1,015.00	36.76%
6437P12 · PAYROLL SERVICES	1,469.48	1,450.24	1,443.47	2,113.36	6,476.55	22,000.00	-15,523.45	29.44%
6437P13 · ARMORED CAR SERVICE	203.35	203.35	208.09	198.61	813.40	2,292.00	-1,478.60	35.49%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	88.14	0.00	88.14			
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	288.36	288.36	2,000.00	-1,711.64	14.42%
6437P17 · TRANSLATION SERVICES	6.50	0.00	0.00	23.25	29.75	150.00	-120.25	19.83%
6437P3 · APPRAISAL SERVICES	215.00	0.00	0.00	0.00	215.00	5,000.00	-4,785.00	4.3%
6437P4 · ATTORNEY	10,041.66	3,235.41	2,041.66	2,479.16	17,797.89	46,000.00	-28,202.11	38.69%
6437P5 · BACKFLOW INSPECTION	150.00	0.00	0.00	0.00	150.00	150.00	0.00	100.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	7,740.00	0.00	0.00	0.00	7,740.00	8,000.00	-260.00	96.75%
Total 6437P · PROFESSIONAL FEES	42,648.37	46,883.27	26,303.86	20,888.09	136,723.59	243,835.00	-107,111.41	56.07%
6438 · DUES	5.00	180.00	175.00	894.67	1,254.67	4,500.00	-3,245.33	27.88%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	550.00	-550.00	0.0%
6439G · EQUIPMENT R & M (GEN)	7,479.02	3,343.48	4,903.27	7,690.99	23,416.76	60,000.00	-36,583.24	39.03%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	10,795.54	0.00	0.00	10,795.54	45,000.00	-34,204.46	23.99%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.18	1,098.18	378.18	378.18	2,232.72	20,000.00	-17,767.28	11.16%
6450E · ELECTRICITY	0.00	18,448.96	29,355.55	373.09	48,177.60	138,000.00	-89,822.40	34.91%
6450F · FUEL/GAS	650.46	271.74	677.10	1,317.81	2,917.11	18,000.00	-15,082.89	16.21%

	TOTAL							
	Jul 19	Aug 19	Sep 19	Oct 19	Jul - Oct 19	Budget	\$ Over Budget	% of Budget
6450W · WATER	553.99	0.00	0.00	625.25	1,179.24	1,275.00	-95.76	92.49%
6451G · CUSTODIAL SUPPLIES	949.70	1,840.79	582.01	1,731.89	5,104.39	19,000.00	-13,895.61	26.87%
6452G · BLDG ALTERATION AND MAINT	5,479.15	3,394.00	4,433.49	6,445.02	19,751.66	65,000.00	-45,248.34	30.39%
6454 · INSURANCE	67,339.30	0.00	0.00	0.00	67,339.30	69,000.00	-1,660.70	97.59%
6485G · Bank Fees	234.18	157.60	180.31	183.49	755.58			
69800 · Uncategorized Expenses	0.00	0.00	0.00	0.00	0.00	625,000.00	-625,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases								
7203A · EQUIPMENT ADULT	0.00	0.00	158.93	103.56	262.49	4,000.00	-3,737.51	6.56%
7203C · EQUIPMENT C & P	0.00	12.98	408.30	1,049.00	1,470.28	5,000.00	-3,529.72	29.41%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	7,500.00	-7,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	0.00	425.88	49.02	474.90	1,000.00	-525.10	47.49%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	1,409.30	1,409.30	2,000.00	-590.70	70.47%
7203W · EQUIPMENT WIRE	269.89	0.00	0.00	4,912.99	5,182.88	100,000.00	-94,817.12	5.18%
Total 7203 · EQUIPMENT - Capital Purchases	269.89	12.98	993.11	7,523.87	8,799.85	127,000.00	-118,200.15	6.93%
Total Expense	743,627.28	660,380.27	577,092.16	637,257.51	2,618,357.22	10,000,000.00	-7,381,642.78	26.18%
Net Ordinary Income	-485,861.47	-646,512.50	-569,287.61	-624,007.18	-2,325,668.76	0.00	-2,325,668.76	100.0%
Other Income/Expense								
Other Expense								
7500 · BUILDING IMPROVEMENTS	0.00	0.00	0.00	25,982.06	25,982.06			
Total Other Expense	0.00	0.00	0.00	25,982.06	25,982.06			
Net Other Income	0.00	0.00	0.00	-25,982.06	-25,982.06	0.00	-25,982.06	100.0%
Net Income	-485,861.47	-646,512.50	-569,287.61	-649,989.24	-2,351,650.82	0.00	-2,351,650.82	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

OCTOBER 2019

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Empire Nat'l Bank</u>	XXXXXX082				
July-19		\$ 4,702,865.87	\$ 7,189.59	\$ -	\$ 4,710,055.46
August-19		\$ 4,710,055.46	\$ 7,200.58	\$ -	\$ 4,717,256.04
September-19		\$ 4,717,256.04	\$ 6,720.47	\$ -	\$ 4,723,976.51
October-19		\$ 4,723,976.51	\$ 6,218.82	\$ -	\$ 4,730,195.33
				Grand Total :	\$ 4,730,195.33

**SCHEDULE OF CLAIMS
PRESENTED NOVEMBER 25, 2019**

PREPAY PAYABLES WARRANT #1	\$	81,216.72
PAYABLES WARRANT #2	\$	138,536.58
PAYROLL WARRANT W.E. 11/1/2019	\$	182,459.02
PAYROLL BENEFITS WARRANT	\$	11,122.84
PAYROLL WARRANT W.E. 11/15/2019	\$	184,631.77
PAYROLL BENEFITS WARRANT	\$	92,375.48

Total	\$	690,342.41
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I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
NOVEMBER 25, 2019
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61021	10/31/2019	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102019	10/20/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-71.31
				6451G · CUSTODIAL SUPPLIES	-78.92
TOTAL					-150.23
Bill Pmt -Check	61022	10/31/2019	T-Mobile	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102319	10/23/2019		6437D · PROGRAMS (DIGITAL)	-497.47
TOTAL					-497.47
Bill Pmt -Check	61023	11/01/2019	Postmaster MasticBeach	L0225 · EMPIRE NAT'L - OPERATING	
Bill	SSP Pstcrd 11/25mtng	11/01/2019		6433G · POSTAGE	-1,980.00
TOTAL					-1,980.00
Bill Pmt -Check	61024	11/01/2019	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
Bill	0727-102819	10/28/2019		6450W · WATER	-535.77
TOTAL					-535.77
Bill Pmt -Check	61025	11/05/2019	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1001-29-19	10/29/2019		6450F · FUEL/GAS	-766.15
TOTAL					-766.15
Bill Pmt -Check	61026	11/05/2019	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	renewal 12/04/19	10/25/2019		6438 · DUES	-165.00
TOTAL					-165.00

Mastics Moriches Shirley Community Library
NOVEMBER 25, 2019
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61027	11/05/2019	Crown Castle Fiber LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	458030	11/01/2019		6431D · TELECOMMUNICATIONS	-2,495.00
TOTAL						-2,495.00
	Bill Pmt -Check	61028	11/06/2019	Postmaster MasticBeach	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	SSP Pstcrd Nov2019	11/06/2019		6433G · POSTAGE	-1,980.00
TOTAL						-1,980.00
	Bill Pmt -Check	61029	11/06/2019	Suffolk County Water Authority - Neighbor	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0803-103119	10/31/2019		6450W · WATER	-27.91
TOTAL						-27.91
	Bill Pmt -Check	61030	11/06/2019	Suffolk County Water Authority - Neighbor	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0803-103119 FireLine	10/31/2019		6450W · WATER	-61.57
TOTAL						-61.57
	Bill Pmt -Check	61031	11/14/2019	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	trip121419	11/07/2019		6437A · PROGRAMS (ADULT)	-768.75
TOTAL						-768.75
	Bill Pmt -Check	61032	11/14/2019	NEOPOST/TOTALFUNDS (Hasler machine)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	100719 refill	10/31/2019		6433G · POSTAGE	-500.00
TOTAL						-500.00

Mastics Moriches Shirley Community Library
NOVEMBER 25, 2019
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61033	11/14/2019	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1004--110619	11/06/2019		6450E · ELECTRICITY	-10,083.49
TOTAL						-10,083.49
	Bill Pmt -Check	61034	11/14/2019	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110819	11/08/2019		6437A · PROGRAMS (ADULT)	-27.48
					6437C · PROGRAMS (C&P)	-33.74
					6451G · CUSTODIAL SUPPLIES	-229.58
					6437L · PROGRAMS (LIT)	-711.81
					6437N · PROGRAMS (TEEN)	-156.50
TOTAL						-1,159.11
	Bill Pmt -Check	61035	11/06/2019	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110619	11/06/2019		6431D · TELECOMMUNICATIONS	-128.43
TOTAL						-128.43
	Bill Pmt -Check	61036	11/19/2019	Postmaster MasticBeach	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	NL-122019	11/19/2019		6433G · POSTAGE	-2,007.55
TOTAL						-2,007.55
	Bill Pmt -Check	61037	11/20/2019	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	111019	11/10/2019		6410A · BOOKS (ADULT)	-84.87
					6410C · BOOKS (C&P)	-259.64
					6410N · BOOKS (TEEN)	-49.10
					6412A · RECORDINGS (ADULT)	-27.44

Mastics Moriches Shirley Community Library
NOVEMBER 25, 2019
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
				6417A · VIDEOS (ADULT)	-738.97
				6417C · VIDEOS (C&P)	-78.30
				6417N · VIDEOS (TEEN)	-529.26
				6429C · REALIA (C&P)	-32.78
				6430G · OFFICE AND LIBRARY SUPPLIES	-33.85
				6437A · PROGRAMS (ADULT)	-366.73
				6437C · PROGRAMS (C&P)	-77.68
				6437D · PROGRAMS (DIGITAL)	-20.20
				6437L · PROGRAMS (LIT)	-57.05
				6437N · PROGRAMS (TEEN)	-90.84
				6437N · PROGRAMS (TEEN)	-158.35
				6439N · EQUIPMENT R & M (TEEN)	-301.21
				7203A · EQUIPMENT ADULT	-265.28
				7203C · EQUIPMENT C & P	-147.05
				7203N · EQUIPMENT TEEN	-522.28
TOTAL					-3,840.88
Bill Pmt -Check	61038	11/20/2019	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111319	11/13/2019		2771 · COPIER REVENUE - CONTRACT (R)	-34.74
				6419G · SOFTWARE (GEN)	-268.92
				6430G · OFFICE AND LIBRARY SUPPLIES	-317.69
				6431D · TELECOMMUNICATIONS	-19.85
				6433G · POSTAGE	-7.30
				6435D · CED, CONF & TRAVEL (ADM)	-2,479.72
				6435Dig · CED, CONF & TRAVEL (DIGITAL)	-2,105.05
				643765 · PROMOTION AND PUBLICITY	-41,622.02

Mastics Moriches Shirley Community Library
NOVEMBER 25, 2019
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
				6437A · PROGRAMS (ADULT)	-4,138.88
				6437N · PROGRAMS (TEEN)	-212.29
				6450F · FUEL/GAS	-75.05
TOTAL					<u>-51,281.51</u>
Bill Pmt -Check	61039	11/20/2019	Optimum / Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1116--121519	11/15/2019		6431D · TELECOMMUNICATIONS	-789.61
TOTAL					<u>-789.61</u>
Bill Pmt -Check	61040	11/20/2019	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1114--121319	11/13/2019		6431D · TELECOMMUNICATIONS	-18.29
TOTAL					<u>-18.29</u>
Bill Pmt -Check	61041	11/20/2019	Postmaster MasticBeach	L0225 · EMPIRE NAT'L - OPERATING	
Bill	SSP Pstcrd 11/22/19	11/20/2019		6433G · POSTAGE	-1,980.00
TOTAL					<u>-1,980.00</u>
				TOTAL	-81,216.72

I hereby certify that at a meeting on November 25, 2019
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61042	11/25/2019	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102619	10/26/2019		6437L · PROGRAMS (LIT)	-270.00
TOTAL						-270.00
	Bill Pmt -Check	61043	11/25/2019	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	25560	11/01/2019		643760 · PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	61044	11/25/2019	ALA Store	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	53303291	10/10/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-145.50
TOTAL						-145.50
	Bill Pmt -Check	61045	11/25/2019	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-629.00
TOTAL						-629.00
	Bill Pmt -Check	61046	11/25/2019	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	111019	11/10/2019		6431D · TELECOMMUNICATIONS	-45.63
TOTAL						-45.63
	Bill Pmt -Check	61047	11/25/2019	B&H Photo	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	163525529	10/28/2019		7203C · EQUIPMENT C & P	-1,049.00
TOTAL						-1,049.00

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61048	11/25/2019	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	5015750622	10/08/2019		6410N · BOOKS (TEEN)	-13.46
Bill	5015754995	10/14/2019		6410N · BOOKS (TEEN)	-332.55
Bill	5015774532	10/14/2019		6410N · BOOKS (TEEN)	-90.07
Bill	5015750968	10/17/2019		6410A · BOOKS (ADULT)	-763.20
Bill	5015782708	10/17/2019		6410N · BOOKS (TEEN)	-29.28
Bill	5015762150	10/21/2019		6410A · BOOKS (ADULT)	-464.73
Bill	5015771131	10/23/2019		6410A · BOOKS (ADULT)	-164.01
Bill	5015782849	10/23/2019		6410A · BOOKS (ADULT)	-698.68
Bill	5015773189	10/25/2019		6410A · BOOKS (ADULT)	-491.54
Bill	5015770983	10/30/2019		6410A · BOOKS (ADULT)	-952.46
Bill	5015800940	10/30/2019		6410A · BOOKS (ADULT)	-263.11
				6410N · BOOKS (TEEN)	-279.91
Bill	5015791950	11/04/2019		6410N · BOOKS (TEEN)	-82.17
Bill	5015792866	11/04/2019		6410A · BOOKS (ADULT)	-742.31
Bill	5015797537	11/05/2019		6410A · BOOKS (ADULT)	-1,265.81
Bill	5015816247	11/05/2019		6410A · BOOKS (ADULT)	-868.59
Bill	5015832202	11/07/2019		6410A · BOOKS (ADULT)	-9.69
Bill	5015799400	11/08/2019		6410N · BOOKS (TEEN)	-53.83
Bill	5015792796	11/08/2019		6410A · BOOKS (ADULT)	-709.82
Bill	5015836943	11/11/2019		6410A · BOOKS (ADULT)	-92.62
Bill	5015826768	11/13/2019		6410A · BOOKS (ADULT)	-500.90
Bill	5015835377	11/13/2019		6410A · BOOKS (ADULT)	-534.91
TOTAL					-9,403.65
Bill Pmt -Check	61049	11/25/2019	Baptiste, Stanley	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111919	11/19/2019		6410C · BOOKS (C&P)	-16.99
TOTAL					-16.99

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61050	11/25/2019	Barbecho, Ana C.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-742.00
TOTAL						-742.00
	Bill Pmt -Check	61051	11/25/2019	Bartolomeo, Michael	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	InternetLibConf2019	10/31/2019		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-179.68
TOTAL						-179.68
	Bill Pmt -Check	61052	11/25/2019	Bautista, Carla	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110519	11/05/2019		6437L · PROGRAMS (LIT)	-162.50
TOTAL						-162.50
	Bill Pmt -Check	61053	11/25/2019	Bengel, Kateland M.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110919	11/09/2019		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	61054	11/25/2019	Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	111119	11/11/2019		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	61055	11/25/2019	Blum, Lauren A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110519	11/05/2019		6437C · PROGRAMS (C&P)	-165.00
TOTAL						-165.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61056	11/25/2019	Book Depot	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	IN000199532	10/29/2019		6410C · BOOKS (C&P)	-354.84
TOTAL						-354.84
	Bill Pmt -Check	61057	11/25/2019	Brinks Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	4494594	11/01/2019		6437P13 · ARMORED CAR SERVICE	-203.35
TOTAL						-203.35
	Bill Pmt -Check	61058	11/25/2019	Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	542800	10/23/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-237.82
TOTAL						-237.82
	Bill Pmt -Check	61059	11/25/2019	Brookhaven Animal Shelter	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102619	10/26/2019		6437C · PROGRAMS (C&P)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	61060	11/25/2019	Brookhaven Locksmiths, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	173611	11/05/2019		6452G · BLDG ALTERATION AND MAINT	-265.84
					6452G · BLDG ALTERATION AND MAINT	-90.00
TOTAL						-355.84
	Bill Pmt -Check	61061	11/25/2019	BSC Supply LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	426554-00	10/31/2019		6437D · PROGRAMS (DIGITAL)	-165.95
TOTAL						-165.95

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61062	11/25/2019	Burg, Stephen (staff)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	InternetLibConf 2019	10/30/2019		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-115.12
TOTAL						-115.12
	Bill Pmt -Check	61063	11/25/2019	Capital One N.A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	11/02/19--11/02/20	11/01/2019		6485G · Bank Fees	-400.00
TOTAL						-400.00
	Bill Pmt -Check	61064	11/25/2019	Carco Group, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	00857262	10/31/2019		6437P16 · STAFF BACKGROUND SCREEN	-288.36
TOTAL						-288.36
	Bill Pmt -Check	61065	11/25/2019	Carter, Kathleen M.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102219	10/22/2019		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	61066	11/25/2019	Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110619	11/06/2019		6435N · CED, CONF & TRAVEL (TEEN)	-41.40
TOTAL						-41.40

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61067	11/25/2019	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	TNP4031	08/20/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-391.76
Bill	VFN2194	10/03/2019		7203W · EQUIPMENT WIRE	-236.87
Bill	VPJ8381	11/01/2019		7203W · EQUIPMENT WIRE	-333.24
TOTAL					-961.87
Bill Pmt -Check	61068	11/25/2019	Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1733916	11/01/2019		6410A · BOOKS (ADULT)	-408.32
TOTAL					-408.32
Bill Pmt -Check	61069	11/25/2019	Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101719	10/17/2019		6437N · PROGRAMS (TEEN)	-130.00
TOTAL					-130.00
Bill Pmt -Check	61070	11/25/2019	Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	065163	11/06/2019		6451G · CUSTODIAL SUPPLIES	-195.95
TOTAL					-195.95
Bill Pmt -Check	61071	11/25/2019	Colonial Youth & Family Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111519	11/15/2019		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
TOTAL					-90.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61072	11/25/2019	Colonial Youth & Family Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11/08/19 dinner	11/08/2019		6435D · CED, CONF & TRAVEL (ADM)	-300.00
				6435A · CED, CONF & TRAVEL (ADULT)	-100.00
				6435C · CED, CONF & TRAVEL (C&P)	-100.00
				6435N · CED, CONF & TRAVEL (TEEN)	-200.00
				643765 · PROMOTION AND PUBLICITY	-200.00
TOTAL					<u>-900.00</u>
Bill Pmt -Check	61073	11/25/2019	Colson, Doris J.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110819	11/08/2019		6437L · PROGRAMS (LIT)	-741.00
TOTAL					<u>-741.00</u>
Bill Pmt -Check	61074	11/25/2019	Community Growth Center	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110519	11/05/2019		6437L · PROGRAMS (LIT)	-100.00
TOTAL					<u>-100.00</u>
Bill Pmt -Check	61075	11/25/2019	Crocetti, Suzanne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102819	10/28/2019		6437N · PROGRAMS (TEEN)	-675.00
Bill	110419	11/04/2019		6437N · PROGRAMS (TEEN)	-225.00
TOTAL					<u>-900.00</u>
Bill Pmt -Check	61076	11/25/2019	Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-300.00
TOTAL					<u>-300.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61077	11/25/2019	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102919	10/29/2019		6437N · PROGRAMS (TEEN)	-125.00
Bill	110619	11/06/2019		6437N · PROGRAMS (TEEN)	-125.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	61078	11/25/2019	Davis, Lindsay - MMSCL	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102019	10/20/2019		6435L · CED, CONF & TRAVEL (LIT)	-117.30
TOTAL					<u>-117.30</u>
Bill Pmt -Check	61079	11/25/2019	Demco	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6720521	11/11/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-95.43
Bill	6723168	11/14/2019		6410C · BOOKS (C&P)	-70.25
				6430G · OFFICE AND LIBRARY SUPPLIES	-91.68
TOTAL					<u>-257.36</u>
Bill Pmt -Check	61080	11/25/2019	Displays2Go	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PSI1368996	11/15/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-34.90
TOTAL					<u>-34.90</u>
Bill Pmt -Check	61081	11/25/2019	Donna's House Productions LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102919	10/29/2019		6437N · PROGRAMS (TEEN)	-700.00
TOTAL					<u>-700.00</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61082	11/25/2019	Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110919	11/09/2019		6437A · PROGRAMS (ADULT)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	61083	11/25/2019	East End Screen Printing & Embroidery	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	31680	11/14/2019		6437C · PROGRAMS (C&P)	-700.00
TOTAL						-700.00
	Bill Pmt -Check	61084	11/25/2019	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	9215688	10/30/2019		6413A · PERIODICALS (ADULT)	-69.95
TOTAL						-69.95
	Bill Pmt -Check	61085	11/25/2019	ECM Consulting and Marketing	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1026	11/01/2019		643765 · PROMOTION AND PUBLICITY	-2,500.00
TOTAL						-2,500.00
	Bill Pmt -Check	61086	11/25/2019	Emerald Island	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	313511	10/29/2019		6451G · CUSTODIAL SUPPLIES	-107.60
	Bill	313509	10/30/2019		6451G · CUSTODIAL SUPPLIES	-739.61
TOTAL						-847.21

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61087	11/25/2019	EnvisionWare Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	INV-US-44902	10/24/2019		6410A · BOOKS (ADULT)	-2,308.68
				6410C · BOOKS (C&P)	-1,611.72
				6410N · BOOKS (TEEN)	-435.60
				7203T · EQUIPMENT TECH	-1,409.30
Bill	INV-US-45144	10/31/2019		7203W · EQUIPMENT WIRE	-4,676.12
TOTAL					-10,441.42
Bill Pmt -Check	61088	11/25/2019	Fazzina, Joseph V.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110419	11/04/2019		6437L · PROGRAMS (LIT)	-300.00
TOTAL					-300.00
Bill Pmt -Check	61089	11/25/2019	Firematic	L0225 · EMPIRE NAT'L - OPERATING	
Bill	375014	10/31/2019		6452G · BLDG ALTERATION AND MAINT	-1,143.50
TOTAL					-1,143.50
Bill Pmt -Check	61090	11/25/2019	Franco-Moran, Alejandra	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-350.00
TOTAL					-350.00
Bill Pmt -Check	61091	11/25/2019	Franco, Corinne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110619	11/06/2019		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61092	11/25/2019	Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110819	11/08/2019		6437L · PROGRAMS (LIT)	-690.50
TOTAL						-690.50
	Bill Pmt -Check	61093	11/25/2019	Gaetano's Pizza Inc. -- Nino's Pizza	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103119	10/31/2019		6435D · CED, CONF & TRAVEL (ADM)	-200.00
					6437C · PROGRAMS (C&P)	-25.00
					6437N · PROGRAMS (TEEN)	-662.50
TOTAL						-887.50
	Bill Pmt -Check	61094	11/25/2019	Gilmartin, Debbie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102519	10/25/2019		6437A · PROGRAMS (ADULT)	-75.00
	Bill	102919	10/29/2019		6437A · PROGRAMS (ADULT)	-150.00
	Bill	110819	11/08/2019		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						-375.00
	Bill Pmt -Check	61095	11/25/2019	Giouzepris, Dimitrios	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	111619	11/16/2019		6437C · PROGRAMS (C&P)	-140.00
TOTAL						-140.00
	Bill Pmt -Check	61096	11/25/2019	Gleason, Susan	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-160.00
TOTAL						-160.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61097	11/25/2019	Glover Farms	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102619	10/26/2019		6437C · PROGRAMS (C&P)	-4,170.00
TOTAL						-4,170.00
	Bill Pmt -Check	61098	11/25/2019	Gracia, Alexis	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	111219	11/12/2019		6410C · BOOKS (C&P)	-5.99
TOTAL						-5.99
	Bill Pmt -Check	61099	11/25/2019	Guachichulca, Rosa	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110619	11/06/2019		6437L · PROGRAMS (LIT)	-350.00
TOTAL						-350.00
	Bill Pmt -Check	61100	11/25/2019	Hawkins & Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1475	11/06/2019		643765 · PROMOTION AND PUBLICITY	-3,360.00
TOTAL						-3,360.00
	Bill Pmt -Check	61101	11/25/2019	Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102819	10/28/2019		6437A · PROGRAMS (ADULT)	-320.00
	Bill	110719	11/07/2019		6437A · PROGRAMS (ADULT)	-160.00
TOTAL						-480.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61102	11/25/2019	Iberger, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111419	11/14/2019		6437C · PROGRAMS (C&P)	-69.90
				6430G · OFFICE AND LIBRARY SUPPLIES	-7.00
TOTAL					-76.90
Bill Pmt -Check	61103	11/25/2019	Ingram Library Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	61647377	10/10/2019		6410C · BOOKS (C&P)	-10.99
Bill	61647378	10/10/2019		6410C · BOOKS (C&P)	-21.96
Bill	61647718	10/10/2019		6410C · BOOKS (C&P)	-35.08
Bill	61647719	10/10/2019		6410C · BOOKS (C&P)	-11.79
Bill	61647720	10/10/2019		6410C · BOOKS (C&P)	-6.38
Bill	61647813	10/10/2019		6410C · BOOKS (C&P)	-88.49
Bill	61647814	10/10/2019		6410C · BOOKS (C&P)	-5.98
Bill	61647815	10/10/2019		6410C · BOOKS (C&P)	-10.99
Bill	61647816	10/10/2019		6410C · BOOKS (C&P)	-17.83
Bill	61647817	10/10/2019		6410C · BOOKS (C&P)	-10.12
Bill	61649433	10/14/2019		6410C · BOOKS (C&P)	-9.24
Bill	61649432	10/14/2019		6410C · BOOKS (C&P)	-11.99
Bill	61649431	10/14/2019		6410C · BOOKS (C&P)	-5.39
Bill	61649430	10/14/2019		6410C · BOOKS (C&P)	-11.54
Bill	61651182	10/16/2019		6410C · BOOKS (C&P)	-12.09
Bill	61651183	10/16/2019		6410C · BOOKS (C&P)	-26.93
Bill	61651184	10/16/2019		6410C · BOOKS (C&P)	-11.54
Bill	67135767	10/16/2019		6410C · BOOKS (C&P)	-12.60
Bill	67135701	10/16/2019		6410C · BOOKS (C&P)	-85.58
Bill	61652866	10/18/2019		6410C · BOOKS (C&P)	-11.54
Bill	61652867	10/18/2019		6410C · BOOKS (C&P)	-154.09
Bill	61653797	10/22/2019		6410C · BOOKS (C&P)	-10.78

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Type	Num	Date	Name	Account	Paid Amount
Bill	61653798	10/22/2019		6410C · BOOKS (C&P)	-11.54
Bill	61653972	10/22/2019		6410C · BOOKS (C&P)	-27.73
Bill	61653973	10/22/2019		6410C · BOOKS (C&P)	-8.80
Bill	61654805	10/23/2019		6410C · BOOKS (C&P)	-10.99
Bill	61654806	10/23/2019		6410C · BOOKS (C&P)	-16.94
Bill	61654807	10/23/2019		6410C · BOOKS (C&P)	-17.99
Bill	67138228	10/23/2019		6410C · BOOKS (C&P)	-10.80
Bill	67138229	10/23/2019		6410C · BOOKS (C&P)	-12.60
Bill	61655440	10/24/2019		6410C · BOOKS (C&P)	-42.82
Bill	61655441	10/24/2019		6410C · BOOKS (C&P)	-9.89
Bill	61656296	10/25/2019		6410C · BOOKS (C&P)	-10.99
Bill	61656297	10/25/2019		6410C · BOOKS (C&P)	-23.63
Bill	67139661	10/28/2019		6410C · BOOKS (C&P)	-47.48
Bill	67139662	10/28/2019		6410C · BOOKS (C&P)	-40.46
Bill	61657412	10/29/2019		6410C · BOOKS (C&P)	-110.88
Bill	61658147	10/29/2019		6410C · BOOKS (C&P)	-11.54
Bill	61658148	10/29/2019		6410C · BOOKS (C&P)	-15.39
Bill	61658149	10/29/2019		6410C · BOOKS (C&P)	-11.96
Bill	61658150	10/29/2019		6410C · BOOKS (C&P)	-15.39
Bill	67140634	10/30/2019		6410C · BOOKS (C&P)	-22.76
Bill	61659141	10/31/2019		6410C · BOOKS (C&P)	-5.98
Bill	61659142	10/31/2019		6410C · BOOKS (C&P)	-15.37
Bill	61659143	10/31/2019		6410C · BOOKS (C&P)	-11.54
Bill	61659144	10/31/2019		6410C · BOOKS (C&P)	-10.99
Bill	61659145	10/31/2019		6410C · BOOKS (C&P)	-143.90
Bill	61660438	11/01/2019		6410C · BOOKS (C&P)	-17.94
Bill	61660439	11/01/2019		6410C · BOOKS (C&P)	-40.12
Bill	61660440	11/01/2019		6410C · BOOKS (C&P)	-10.99
Bill	61660441	11/01/2019		6410C · BOOKS (C&P)	-15.37
Bill	61660442	11/01/2019		6410C · BOOKS (C&P)	-477.68

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Type	Num	Date	Name	Account	Paid Amount
Bill	61660443	11/01/2019		6410C · BOOKS (C&P)	-184.54
Bill	67141450	11/01/2019		6410C · BOOKS (C&P)	-264.21
Bill	61660881	11/04/2019		6410C · BOOKS (C&P)	-46.20
Bill	67141713	11/04/2019		6410C · BOOKS (C&P)	-16.80
Bill	67141712	11/04/2019		6410C · BOOKS (C&P)	-16.80
Bill	61661412	11/06/2019		6410C · BOOKS (C&P)	-100.32
Bill	61662000	11/06/2019		6410C · BOOKS (C&P)	-18.13
Bill	61662001	11/06/2019		6410C · BOOKS (C&P)	-11.44
Bill	67143133	11/07/2019		6410C · BOOKS (C&P)	-6.39
Bill	67143225	11/07/2019		6410C · BOOKS (C&P)	-13.80
Bill	61662686	11/07/2019		6410C · BOOKS (C&P)	-24.18
Bill	61663769	11/11/2019		6410C · BOOKS (C&P)	-8.79
Bill	61663770	11/11/2019		6410C · BOOKS (C&P)	-10.34
Bill	61663771	11/11/2019		6410C · BOOKS (C&P)	-17.93
Bill	61664084	11/11/2019		6410C · BOOKS (C&P)	-31.22
Bill	61665715	11/14/2019		6410C · BOOKS (C&P)	-8.14
TOTAL					<u>-2,592.61</u>
Bill Pmt -Check	61104	11/25/2019	Island Elevator Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	34744	11/01/2019		6452G · BLDG ALTERATION AND MAINT	-411.00
TOTAL					<u>-411.00</u>
Bill Pmt -Check	61105	11/25/2019	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	501398	11/06/2019		6437N · PROGRAMS (TEEN)	-206.36
Bill	501514	11/15/2019		6437N · PROGRAMS (TEEN)	-25.40
Bill	501515	11/15/2019		6437A · PROGRAMS (ADULT)	-50.80
TOTAL					<u>-282.56</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61106	11/25/2019	Janicka-Wlodek, Krystyna	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-171.00
TOTAL						-171.00
	Bill Pmt -Check	61107	11/25/2019	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437A · PROGRAMS (ADULT)	-332.00
TOTAL						-332.00
	Bill Pmt -Check	61108	11/25/2019	Jerva, Zoe	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110419	11/04/2019		6437L · PROGRAMS (LIT)	-105.00
TOTAL						-105.00
	Bill Pmt -Check	61109	11/25/2019	Jorgensen, Kerrilynn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110819	11/08/2019		6435N · CED, CONF & TRAVEL (TEEN)	-31.67
TOTAL						-31.67
	Bill Pmt -Check	61110	11/25/2019	Kanopy Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	172097-PPU	10/31/2019		6412A · RECORDINGS (ADULT)	-112.00
					6412C · RECORDINGS (C&P)	-20.00
TOTAL						-132.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61111	11/25/2019	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	192731376461	09/30/2019		6437L · PROGRAMS (LIT)	-40.72
Bill	192731231891	09/30/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-10.79
Bill	192740719101	10/01/2019		6437C · PROGRAMS (C&P)	-5.87
Bill	192751379171	10/02/2019		6437C · PROGRAMS (C&P)	-48.00
Bill	192760519811	10/03/2019		6437L · PROGRAMS (LIT)	-19.95
Bill	192761234961	10/03/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-13.97
Bill	192801387511	10/07/2019		6437A · PROGRAMS (ADULT)	-3.39
Bill	192801386691	10/07/2019		6435D · CED, CONF & TRAVEL (ADM)	-84.82
Bill	192860539471	10/13/2019		6437C · PROGRAMS (C&P)	-59.04
Bill	192861397351	10/13/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-13.97
Bill	192891250921	10/16/2019		6437L · PROGRAMS (LIT)	-3.39
Bill	192890335621	10/16/2019		6437N · PROGRAMS (TEEN)	-31.72
Bill	192901251041	10/17/2019		6437A · PROGRAMS (ADULT)	-35.54
Bill	192901251411	10/17/2019		6437N · PROGRAMS (TEEN)	-24.20
Bill	192911306831	10/18/2019		6437L · PROGRAMS (LIT)	-22.30
Bill	192921308441	10/19/2019		6437L · PROGRAMS (LIT)	-4.99
Bill	192921307171	10/19/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
Bill	192921307401	10/19/2019		6437N · PROGRAMS (TEEN)	-7.38
Bill	192941311591	10/21/2019		6437A · PROGRAMS (ADULT)	-9.96
Bill	192941311301	10/21/2019		6437N · PROGRAMS (TEEN)	-66.86
Bill	192951257521	10/22/2019		6437N · PROGRAMS (TEEN)	-49.04
Bill	192951313221	10/22/2019		6437A · PROGRAMS (ADULT)	-13.46
Bill	192961315271	10/23/2019		6437L · PROGRAMS (LIT)	-27.48
Bill	192981261441	10/25/2019		6437N · PROGRAMS (TEEN)	-33.63
Bill	193001321301	10/27/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-8.98
Bill	193011323921	10/28/2019		6437L · PROGRAMS (LIT)	-15.93
Bill	193010721491	10/28/2019		6437C · PROGRAMS (C&P)	-26.34
Bill	193010568021	10/28/2019		6437L · PROGRAMS (LIT)	-23.19

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Type	Num	Date	Name	Account	Paid Amount
Bill	193021325391	10/29/2019		6437N · PROGRAMS (TEEN)	-1.50
Bill	193020570781	10/29/2019		6437C · PROGRAMS (C&P)	-10.48
Bill	193031326111	10/30/2019		6437C · PROGRAMS (C&P)	-1.19
Bill	193041327871	10/31/2019		6437C · PROGRAMS (C&P)	-29.95
Bill	193041328561	10/31/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-55.47
TOTAL					-813.48
Bill Pmt -Check	61112	11/25/2019	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	127993	10/31/2019		6437P4 · ATTORNEY	-437.50
Bill	127992	10/31/2019		6437P4 · ATTORNEY	-2,041.66
TOTAL					-2,479.16
Bill Pmt -Check	61113	11/25/2019	Language Line Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4680157	10/31/2019		6437P17 · TRANSLATION SERVICES	-6.50
TOTAL					-6.50
Bill Pmt -Check	61114	11/25/2019	Long Island Library Resources Council Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	15581 OCLC rnl2020	11/11/2019		6411A · MICRO/REF CD (ADULT)	-880.67
				6411C · MICRO/REF CD (C&P)	-880.67
				6411N · MICRO/REF CD (TEEN)	-880.66
TOTAL					-2,642.00
Bill Pmt -Check	61115	11/25/2019	Magrane, Roseann L.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103019	10/30/2019		6437N · PROGRAMS (TEEN)	-150.00
TOTAL					-150.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61116	11/25/2019	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101719	10/17/2019		6437C · PROGRAMS (C&P)	-27.00
Bill	102419	10/24/2019		6437C · PROGRAMS (C&P)	-27.00
Bill	102919	10/29/2019		6437C · PROGRAMS (C&P)	-27.00
TOTAL					-81.00
Bill Pmt -Check	61117	11/25/2019	MailFinance, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	N7986656	10/26/2019		6439G · EQUIPMENT R & M (GEN)	-564.51
TOTAL					-564.51
Bill Pmt -Check	61118	11/25/2019	Maiorana, Joseph	L0225 · EMPIRE NAT'L - OPERATING	
Bill	InterLibConf2019	11/20/2019		6435D · CED, CONF & TRAVEL (ADM)	-1,462.69
TOTAL					-1,462.69
Bill Pmt -Check	61119	11/25/2019	Mark Grossman Public Relations	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01-MMS	10/24/2019		643765 · PROMOTION AND PUBLICITY	-7,000.00
TOTAL					-7,000.00
Bill Pmt -Check	61120	11/25/2019	Mergent, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1673005296	10/30/2019		6411A · MICRO/REF CD (ADULT)	-3,337.60
TOTAL					-3,337.60

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61121	11/25/2019	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill	98040696	10/10/2019		6412A · RECORDINGS (ADULT)	-219.90
Bill	98040698	10/10/2019		6417A · VIDEOS (ADULT)	-182.41
Bill	98040699	10/10/2019		6417A · VIDEOS (ADULT)	-71.58
Bill	98048532	10/11/2019		6417A · VIDEOS (ADULT)	-23.04
Bill	98048534	10/11/2019		6417A · VIDEOS (ADULT)	-34.48
Bill	98070340	10/15/2019		6412A · RECORDINGS (ADULT)	-22.33
Bill	98071651	10/16/2019		6417A · VIDEOS (ADULT)	-204.11
Bill	98071652	10/16/2019		6417A · VIDEOS (ADULT)	-35.04
Bill	98078453	10/18/2019		6417A · VIDEOS (ADULT)	-99.05
Bill	98094911	10/21/2019		6412A · RECORDINGS (ADULT)	-123.96
Bill	98094912	10/21/2019		6412A · RECORDINGS (ADULT)	-33.98
Bill	98094914	10/21/2019		6417A · VIDEOS (ADULT)	-68.58
Bill	98097298	10/22/2019		6412A · RECORDINGS (ADULT)	-35.22
Bill	98100770	10/22/2019		6412A · RECORDINGS (ADULT)	-69.98
Bill	98105945	10/23/2019		6412A · RECORDINGS (ADULT)	-126.94
Bill	98105947	10/23/2019		6417A · VIDEOS (ADULT)	-104.75
Bill	98105948	10/23/2019		6417A · VIDEOS (ADULT)	-24.54
Bill	98106043	10/23/2019		6412A · RECORDINGS (ADULT)	-126.94
Bill	98106045	10/23/2019		6417A · VIDEOS (ADULT)	-219.20
Bill	98106046	10/23/2019		6417A · VIDEOS (ADULT)	-109.06
Bill	98111275	10/28/2019		6412A · RECORDINGS (ADULT)	-23.83
Bill	98111277	10/28/2019		6412N · RECORDINGS (TEEN)	-45.57
Bill	98132362	10/29/2019		6412A · RECORDINGS (ADULT)	-63.98
Bill	98135319	10/30/2019		6417A · VIDEOS (ADULT)	-407.71
Bill	98136200	10/30/2019		6417A · VIDEOS (ADULT)	-145.40
Bill	98136201	10/30/2019		6412A · RECORDINGS (ADULT)	-87.96
Bill	98136203	10/30/2019		6417C · VIDEOS (C&P)	-60.38
Bill	98136204	10/30/2019		6417C · VIDEOS (C&P)	-49.88

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Type	Num	Date	Name	Account	Paid Amount
Bill	98139650	10/31/2019		6412A · RECORDINGS (ADULT)	-195.94
Bill	98139651	10/31/2019		6417A · VIDEOS (ADULT)	-318.86
Bill	98139652	10/31/2019		6412A · RECORDINGS (ADULT)	-130.94
Bill	98139654	10/31/2019		6417A · VIDEOS (ADULT)	-105.86
Bill	98139655	10/31/2019		6417C · VIDEOS (C&P)	-68.28
Bill	98139656	10/31/2019		6417C · VIDEOS (C&P)	-102.56
Bill	98142740 hoopla	10/31/2019		6412A · RECORDINGS (ADULT)	-405.23
				6412N · RECORDINGS (TEEN)	-405.23
				6412C · RECORDINGS (C&P)	-202.62
Bill	98156959	11/04/2019		6412A · RECORDINGS (ADULT)	-134.73
Bill	98160191	11/04/2019		6417A · VIDEOS (ADULT)	-87.98
Bill	98168794	11/06/2019		6412A · RECORDINGS (ADULT)	-79.98
Bill	98168795	11/06/2019		6417A · VIDEOS (ADULT)	-509.56
Bill	98168796	11/06/2019		6412A · RECORDINGS (ADULT)	-43.98
Bill	98168798	11/06/2019		6417A · VIDEOS (ADULT)	-358.34
Bill	98175036	11/08/2019		6412A · RECORDINGS (ADULT)	-77.96
Bill	98175038	11/08/2019		6417A · VIDEOS (ADULT)	-126.54
Bill	98175039	11/08/2019		6417A · VIDEOS (ADULT)	-59.78
Bill	98195237	11/12/2019		6412A · RECORDINGS (ADULT)	-30.72
Bill	98195238	11/12/2019		6412A · RECORDINGS (ADULT)	-9.99
Bill	98195239	11/12/2019		6412N · RECORDINGS (TEEN)	-22.33
Bill	98197193	11/12/2019		6417A · VIDEOS (ADULT)	-197.41
Bill	98197194	11/12/2019		6412A · RECORDINGS (ADULT)	-136.94
Bill	98197196	11/12/2019		6417A · VIDEOS (ADULT)	-35.79
Bill	98197197	11/12/2019		6417C · VIDEOS (C&P)	-75.78
Bill	98197198	11/12/2019		6417C · VIDEOS (C&P)	-99.76
TOTAL					-6,842.89

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61122	11/25/2019	Migoya-Schlie, Catherine Victoria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-350.00
TOTAL						-350.00
	Bill Pmt -Check	61123	11/25/2019	Mikkleson, Harry	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102819	10/28/2019		6437N · PROGRAMS (TEEN)	-320.00
TOTAL						-320.00
	Bill Pmt -Check	61124	11/25/2019	Moreno, Viodelda S. Galvez	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110619	11/06/2019		6437L · PROGRAMS (LIT)	-400.00
TOTAL						-400.00
	Bill Pmt -Check	61125	11/25/2019	Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-903.00
TOTAL						-903.00
	Bill Pmt -Check	61126	11/25/2019	Narvaez, Priscilla	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110619	11/06/2019		6437L · PROGRAMS (LIT)	-399.00
TOTAL						-399.00
	Bill Pmt -Check	61127	11/25/2019	Navarro-Gao, Carmen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102419	10/24/2019		6437C · PROGRAMS (C&P)	-100.00
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-600.00
TOTAL						-700.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61128	11/25/2019	Navarro-Gao, Carmen - Staff	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110619	11/06/2019		6435L · CED, CONF & TRAVEL (LIT)	-28.94
TOTAL						-28.94
	Bill Pmt -Check	61129	11/25/2019	New Era Technology (prev DJJ Tech)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2090747	11/01/2019		6439W · EQUIPMENT R & M (WIRES)	-378.18
TOTAL						-378.18
	Bill Pmt -Check	61130	11/25/2019	New York Times	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	rnwl 101319--101020	10/13/2019		6413A · PERIODICALS (ADULT)	-2,533.50
TOTAL						-2,533.50
	Bill Pmt -Check	61131	11/25/2019	NYLA/SCLA/YASD	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	YASD Luncheon Reg KJ	11/14/2019		6435N · CED, CONF & TRAVEL (TEEN)	-40.00
TOTAL						-40.00
	Bill Pmt -Check	61132	11/25/2019	NYSID	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	843022	11/21/2019		6437P15 · DOCUMENT MANAGEMENT/DESTF	-132.21
TOTAL						-132.21
	Bill Pmt -Check	61133	11/25/2019	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	111419	11/14/2019		6437A · PROGRAMS (ADULT)	-250.00
TOTAL						-250.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61134	11/25/2019	Orellana-Moncada, Veronica Lucia	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-420.00
TOTAL						-420.00
	Bill Pmt -Check	61135	11/25/2019	Oriental Trading Company, Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	698895264-01	10/19/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-6.19
					6437C · PROGRAMS (C&P)	-87.87
					6429C · REALIA (C&P)	-20.38
	Bill	698895286-01	10/19/2019		6437A · PROGRAMS (ADULT)	-92.15
	Bill	698895264-02	10/21/2019		6437C · PROGRAMS (C&P)	-32.99
	Bill	698942871-01	10/22/2019		6437N · PROGRAMS (TEEN)	-78.13
	Bill	699309741-01	11/08/2019		6437N · PROGRAMS (TEEN)	-35.58
					6437C · PROGRAMS (C&P)	-203.04
					6437A · PROGRAMS (ADULT)	-8.89
TOTAL						-565.22
	Bill Pmt -Check	61136	11/25/2019	Parisi, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	NYLA Conf SaratogaNY	11/16/2019		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-609.97
TOTAL						-609.97
	Bill Pmt -Check	61137	11/25/2019	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Stmnt 20846546	11/08/2019		6437P12 · PAYROLL SERVICES	-108.19
TOTAL						-108.19

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61138	11/25/2019	Paychex, Inc (Hauppauge)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	565196	10/30/2019		6437P12 · PAYROLL SERVICES	-658.34
Bill	566124	11/13/2019		6437P12 · PAYROLL SERVICES	-649.47
TOTAL					<u>-1,307.81</u>
Bill Pmt -Check	61139	11/25/2019	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111419cpsd	11/14/2019		6437C · PROGRAMS (C&P)	-37.00
				6430G · OFFICE AND LIBRARY SUPPLIES	-11.00
TOTAL					<u>-48.00</u>
Bill Pmt -Check	61140	11/25/2019	Pilates Style Magazine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	renewal2yr 2020-2022	11/07/2019		6413A · PERIODICALS (ADULT)	-43.99
TOTAL					<u>-43.99</u>
Bill Pmt -Check	61141	11/25/2019	Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110619	11/06/2019		6437L · PROGRAMS (LIT)	-495.00
TOTAL					<u>-495.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61142	11/25/2019	PLA/Experient (an ALA div) re PLA Conf	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PLA 2020 Conf regs	10/24/2019		6435D · CED, CONF & TRAVEL (ADM)	-1,110.00
				6435A · CED, CONF & TRAVEL (ADULT)	-305.00
				6435R · CED, CONF & TRAVEL (CIRC)	-305.00
				6435N · CED, CONF & TRAVEL (TEEN)	-305.00
				6435C · CED, CONF & TRAVEL (C&P)	-305.00
				6435T · CED, CONF & TRAVEL (TECH)	-500.00
TOTAL					<u>-2,830.00</u>
Bill Pmt -Check	61143	11/25/2019	Prevete, Cecile	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110519	11/05/2019		6417A · VIDEOS (ADULT)	-13.99
TOTAL					<u>-13.99</u>
Bill Pmt -Check	61144	11/25/2019	PSEG -- NeighborhoodRdMasticBeach	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1016--111519	11/15/2019		6450E · ELECTRICITY	-508.67
TOTAL					<u>-508.67</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61145	11/25/2019	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	76529223	10/10/2019		6412A · RECORDINGS (ADULT)	-39.99
Bill	76542186	10/17/2019		6412A · RECORDINGS (ADULT)	-45.00
Bill	76543687	10/23/2019		6412A · RECORDINGS (ADULT)	-226.60
Bill	76551539	10/24/2019		6412A · RECORDINGS (ADULT)	-49.99
Bill	76549883	10/29/2019		6417A · VIDEOS (ADULT)	-41.60
Bill	76562873	10/31/2019		6412A · RECORDINGS (ADULT)	-99.00
Bill	76563855	11/05/2019		6412A · RECORDINGS (ADULT)	-161.20
Bill	76567004	11/06/2019		6412A · RECORDINGS (ADULT)	-13.90
TOTAL					-677.28
Bill Pmt -Check	61146	11/25/2019	Red Hawk Fire & Security	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3294121 Inspection	11/08/2019		6452G · BLDG ALTERATION AND MAINT	-1,637.50
TOTAL					-1,637.50
Bill Pmt -Check	61147	11/25/2019	Rehm, Amanda K.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102919	10/29/2019		6437A · PROGRAMS (ADULT)	-120.00
Bill	110519	11/05/2019		6437A · PROGRAMS (ADULT)	-60.00
TOTAL					-180.00
Bill Pmt -Check	61148	11/25/2019	Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102519a	10/25/2019		6437C · PROGRAMS (C&P)	-400.00
Bill	102519b	10/25/2019		6437C · PROGRAMS (C&P)	-400.00
Bill	102519c	10/25/2019		6437C · PROGRAMS (C&P)	-400.00
TOTAL					-1,200.00

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61149	11/25/2019	Rondon, Miriam	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110519	11/05/2019		6437L · PROGRAMS (LIT)	-171.00
TOTAL						-171.00
	Bill Pmt -Check	61150	11/25/2019	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103019	10/30/2019		6437A · PROGRAMS (ADULT)	-300.00
	Bill	110619	11/06/2019		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-400.00
	Bill Pmt -Check	61151	11/25/2019	S&S Worldwide Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	IN100309480	10/23/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-14.76
					6437C · PROGRAMS (C&P)	-49.18
TOTAL						-63.94
	Bill Pmt -Check	61152	11/25/2019	Scholastic Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	20191582	10/14/2019		6410C · BOOKS (C&P)	-1,458.97
TOTAL						-1,458.97
	Bill Pmt -Check	61153	11/25/2019	SCLS PALS	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	71809	11/15/2019		6439R · EQUIPMENT R & M (CIRC)	-10,795.54
TOTAL						-10,795.54

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61154	11/25/2019	Scott, Robert	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111119a	11/11/2019		6437C · PROGRAMS (C&P)	-295.00
Bill	111119b	11/11/2019		6437A · PROGRAMS (ADULT)	-425.00
TOTAL					-720.00
Bill Pmt -Check	61155	11/25/2019	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	40449	10/23/2019		6434G · PRINTING (GEN)	-6,881.00
TOTAL					-6,881.00
Bill Pmt -Check	61156	11/25/2019	Sievers, Sandra D.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111119	11/11/2019		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
Bill Pmt -Check	61157	11/25/2019	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	73714	10/23/2019		643765 · PROMOTION AND PUBLICITY	-2,700.00
Bill	L12134	11/13/2019		643765 · PROMOTION AND PUBLICITY	-366.00
Bill	L12135	11/13/2019		643765 · PROMOTION AND PUBLICITY	-388.00
TOTAL					-3,454.00
Bill Pmt -Check	61158	11/25/2019	Sparling, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111919	11/19/2019		6437C · PROGRAMS (C&P)	-300.00
TOTAL					-300.00

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61159	11/25/2019	Squires, Lorraine	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	100219	10/02/2019		6435T · CED, CONF & TRAVEL (TECH)	-194.00
TOTAL						-194.00
	Bill Pmt -Check	61160	11/25/2019	Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110419	11/04/2019		6437C · PROGRAMS (C&P)	-125.00
	Bill	111819	11/18/2019		6437C · PROGRAMS (C&P)	-125.00
TOTAL						-250.00
	Bill Pmt -Check	61161	11/25/2019	Staples Advantage	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	8056126932	10/18/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-27.64
					6430G · OFFICE AND LIBRARY SUPPLIES	-189.85
					6430G · OFFICE AND LIBRARY SUPPLIES	-26.01
	Bill	8056203830	10/25/2019		6451G · CUSTODIAL SUPPLIES	-186.41
					6451G · CUSTODIAL SUPPLIES	-25.71
					6451G · CUSTODIAL SUPPLIES	-74.38
					6430G · OFFICE AND LIBRARY SUPPLIES	-52.47
					6451G · CUSTODIAL SUPPLIES	-11.31
					6430G · OFFICE AND LIBRARY SUPPLIES	-43.17
	Bill	8056287442	11/01/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-529.00
					6430G · OFFICE AND LIBRARY SUPPLIES	-78.24
					6451G · CUSTODIAL SUPPLIES	-74.65
	Bill	8056379772	11/08/2019		6451G · CUSTODIAL SUPPLIES	-593.38
					6430G · OFFICE AND LIBRARY SUPPLIES	-29.34
TOTAL						-1,941.56

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61162	11/25/2019	Suffolk Cooperative Library System	L0225 · EMPIRE NAT'L - OPERATING	
Bill	71362	09/05/2019		6410A · BOOKS (ADULT)	-10.00
Bill	71640	10/29/2019		6437P01 · ACCOUNTANT/AUDITOR	-250.00
Bill	71718 B&T TitleSourc	11/06/2019		6411A · MICRO/REF CD (ADULT)	-735.67
				6411N · MICRO/REF CD (TEEN)	-735.66
				6419T · SOFTWARE (TECH)	-735.67
Bill	71741 LearningExpres	11/11/2019		6411C · MICRO/REF CD (C&P)	-1,059.16
				6411A · MICRO/REF CD (ADULT)	-2,416.67
				6411N · MICRO/REF CD (TEEN)	-2,416.67
TOTAL					<u>-8,359.50</u>
Bill Pmt -Check	61163	11/25/2019	Swan Bakery	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110219	11/02/2019		6437C · PROGRAMS (C&P)	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	61164	11/25/2019	Tank Me Later LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	408	11/17/2019		6452G · BLDG ALTERATION AND MAINT	-225.00
TOTAL					<u>-225.00</u>
Bill Pmt -Check	61165	11/25/2019	Tend Coffee	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103119	10/31/2019		6437C · PROGRAMS (C&P)	-75.00
TOTAL					<u>-75.00</u>

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61166	11/25/2019	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101284	10/24/2019		6452G · BLDG ALTERATION AND MAINT	-997.59
TOTAL						-997.59
	Bill Pmt -Check	61167	11/25/2019	Town of Brookhaven Prks Dpt - FacilityFee	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Oct 2019	10/31/2019		6437C · PROGRAMS (C&P)	-15.00
					6437D · PROGRAMS (DIGITAL)	-210.00
TOTAL						-225.00
	Bill Pmt -Check	61168	11/25/2019	True Nature Landscaping - NghbrhdRd MB	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	15856	10/28/2019		6452G · BLDG ALTERATION AND MAINT	-410.00
TOTAL						-410.00
	Bill Pmt -Check	61169	11/25/2019	True Nature Landscaping Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	15870	10/29/2019		6452G · BLDG ALTERATION AND MAINT	-460.00
TOTAL						-460.00
	Bill Pmt -Check	61170	11/25/2019	Turturici, Antonella	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	091319	09/13/2019		6437L · PROGRAMS (LIT)	-120.00
TOTAL						-120.00
	Bill Pmt -Check	61171	11/25/2019	Vergara, Josmary A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110619	11/06/2019		6437L · PROGRAMS (LIT)	-387.50
TOTAL						-387.50

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	61172	11/25/2019	Villegas, Martha	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102419	10/24/2019		6437C · PROGRAMS (C&P)	-100.00
Bill	110719	11/07/2019		6437L · PROGRAMS (LIT)	-771.50
TOTAL					<u>-871.50</u>
Bill Pmt -Check	61173	11/25/2019	Vivas, Chris	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101019	10/10/2019		6437N · PROGRAMS (TEEN)	-300.00
TOTAL					<u>-300.00</u>
Bill Pmt -Check	61174	11/25/2019	W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	203961451	10/14/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-18.72
Bill	204209728	10/22/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-9.48
Bill	204304090	10/24/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-19.93
Bill	204837913	11/08/2019		6437L · PROGRAMS (LIT)	-12.48
TOTAL					<u>-60.61</u>
Bill Pmt -Check	61175	11/25/2019	West, Denise A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111919	11/19/2019		6412A · RECORDINGS (ADULT)	-15.99
TOTAL					<u>-15.99</u>
Bill Pmt -Check	61176	11/25/2019	William Floyd Elementary - PTO	L0225 · EMPIRE NAT'L - OPERATING	
Bill	WFBday 2019 shirts	11/06/2019		6430G · OFFICE AND LIBRARY SUPPLIES	-380.00
TOTAL					<u>-380.00</u>

Mastics Moriches Shirley Community Library

NOVEMBER 25, 2019

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	61177	11/25/2019	Winters Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1279767	10/31/2019		6432G · CARTAGE	-285.00
TOTAL						-285.00
	Bill Pmt -Check	61178	11/25/2019	Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101819	10/18/2019		6437N · PROGRAMS (TEEN)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	61179	11/25/2019	Xerox Financial Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1853448	11/11/2019		6439G · EQUIPMENT R & M (GEN)	-2,494.46
TOTAL						-2,494.46
					TOTAL	-138,536.58

I hereby certify that at a meeting on November 25, 2019
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

Payroll Benefits Warrant

November 1, 2019

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	6292	11/01/2019	1095 Doreen Adamcik	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (135.50)
TOTAL						<u>\$ (135.50)</u>
	Bill Pmt -Check	6293	11/01/2019	1096 Denise Boinay	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (135.50)
TOTAL						<u>\$ (135.50)</u>
	Bill Pmt -Check	6294	11/01/2019	1097 Florence Stonish	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (135.50)
TOTAL						<u>\$ (135.50)</u>
	Bill Pmt -Check	6295	11/01/2019	1098 Mary Abruscato	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (135.50)
TOTAL						<u>\$ (135.50)</u>
	Bill Pmt -Check	6296	11/01/2019	1099 Kathleen Irish	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (270.90)
TOTAL						<u>\$ (270.90)</u>
	Bill Pmt -Check	6297	11/01/2019	1100 Madeline Sacco	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (135.50)
TOTAL						<u>\$ (135.50)</u>
	Bill Pmt -Check	6298	11/01/2019	1101 William Cicola	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (135.50)
TOTAL						<u>\$ (135.50)</u>
	Bill Pmt -Check	6299	11/01/2019	1101.1 Lorna K Hastings	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 - MEDICAL INSURANCE	\$ (433.40)

Mastics Moriches Shirley Community Library

Payroll Benefits Warrant

November 1, 2019

TOTAL						\$ (433.40)
	Bill Pmt -Check	6300	11/01/2019	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		9060 · MEDICAL INSURANCE	\$ (379.20)
TOTAL						<u>\$ (379.20)</u>
	Bill Pmt -Check	6301	11/01/2019	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11012019	11/01/2019		L0172 · 403B PRUDENTIAL	\$ (1,435.00)
TOTAL						<u>\$ (1,435.00)</u>
	Bill Pmt -Check	6302	11/01/2019	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	112019	11/01/2019		L0173 · 457B NYS DEFERRED COMP	\$ (2,441.89)
TOTAL						<u>\$ (2,441.89)</u>
	Bill Pmt -Check	6303	11/01/2019	1113 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11012019	11/01/2019		L0171 · 403B MET LIFE	\$ (2,568.00)
TOTAL						<u>\$ (2,568.00)</u>
	Bill Pmt -Check	6304	11/01/2019	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11012019	11/01/2019		L0510 · CSEA POST TAX DENTAL	\$ (110.14)
					L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL						<u>\$ (114.85)</u>
	Bill Pmt -Check	6305	11/01/2019	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11012019	11/01/2019		L0500 · CSEA UNION DUES	\$ (2,395.60)
TOTAL						<u>\$ (2,395.60)</u>
	Bill Pmt -Check	6306	11/01/2019	1094 Curtin, Eileen	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11012019	11/01/2019		9060 · MEDICAL INSURANCE	\$ (271.00)
TOTAL						<u>\$ (271.00)</u>
						\$ (11,122.84)

Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
November 1, 2019

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics Moriches Shirley Community Library
Payroll Benefits Warrant
November 15, 2019

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	EFT	11/15/2019	1114 Hartford Insurance Company	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	410969718328	11/15/2019		L0196 · LONG TER 9055 · DISABILTY INSURANCE	\$ (190.66) \$ (1,633.45)
TOTAL						<u>\$ (1,824.11)</u>
	Bill Pmt -Check	6307	11/15/2019	1103 State Of NY Department of Civil Serv	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	546	11/15/2019		9060 · MEDICAL INSURANCE	\$ (77,922.52)
TOTAL						<u>\$ (77,922.52)</u>
	Bill Pmt -Check	6308	11/15/2019	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11152019	11/15/2019		L0172 · 403B PRUDENTIAL	\$ (1,435.00)
TOTAL						<u>\$ (1,435.00)</u>
	Bill Pmt -Check	6309	11/15/2019	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	331963	11/15/2019		L0625 · AFLAC PRE-TAX L0626 · AFLAC POST-TAX	\$ (3,253.93) \$ (436.19)
TOTAL						<u>\$ (3,690.12)</u>
	Bill Pmt -Check	6310	11/15/2019	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11152019	11/15/2019		L0173 · 457B NYS DEFERRED COMP	\$ (2,442.42)
TOTAL						<u>\$ (2,442.42)</u>
	Bill Pmt -Check	6311	11/15/2019	1113 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11152019	11/15/2019		L0171 · 403B MET LIFE	\$ (2,568.00)
TOTAL						<u>\$ (2,568.00)</u>
	Bill Pmt -Check	6312	11/15/2019	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11152019	11/15/2019		L0510 · CSEA POST TAX DENTAL L0520 · CSEA POST TAX VISION	\$ (110.14) \$ (4.71)
TOTAL						<u>\$ (114.85)</u>

Mastics Moriches Shirley Community Library

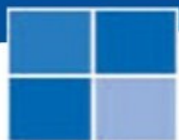
Payroll Benefits Warrant

November 15, 2019

Bill Pmt -Check	6313	11/15/2019	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	11152019	11/15/2019		L0500 · CSEA UNION DUES	\$ (2,378.46)
TOTAL					<u>\$ (2,378.46)</u>
					\$ (92,375.48)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary



Adults

November 2019

Josephine Wuthenow
Department Head

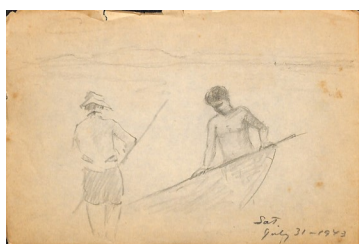
Local History Update



Brad Shupe attended the October 23rd Monthly New York State Parks Dept. meeting on Shelter Island, at the Mashomack Preserve, to advocate on behalf of the Mastic Peninsula Historical Society to protect and preserve the circa 1790s Hawkins House in Moriches and the surrounding 5 acres.

Manors House at Mashomack - Shelter Island

We have received some beautiful hand drawings of the Mastic Beach area that were given on loan by the family of Phyllis Potts, local residents of Mastic Beach. The group of 20 illustrations, showing scenes of Mastic Beach from the 1930s, have been scanned



Archivist and Librarian Caroline Curtin has added an additional 470 postcards to the Milton Price digital collection, available online, since October of 2018. The collection of 1037 cards continues to grow.



Brad Shupe,
RASD Librarian



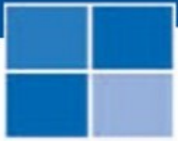
Adults

Art Exhibit

Adult Illustrators Workshop is a new program that we have started in the last year with the help of a local artist Amanda Rehm. This year the Teen Services and Adult departments collaborated in hosting the Art Exhibit. The show was successful thanks to the expertise and guidance of Tom Casper, a librarian from the Teen Department.



Carole Lingg,
RASD Librarian



Adults

Patron Comment Regarding RASD Page, Calista MacDowell

To whomever this may reach,

I really just felt the need to write in to praise your page, Calista! On the day of November 6th 2019 she assisted me in faxing some important documents. She made my experience as smooth and easy as possible! I know others that we're being helped took notice of her kindness as well. All of them greeted with a smile! Just what I needed during this very rough week. Between a tough car accident and dealing with my injuries... Calista finally made something go off smoothly and effortlessly. Even if it was something as small as faxing my papers... she really lifted my spirits! please let her know how thankful I am and to never stop being as sweet as she is, people like her is what makes our community great!

Thanks Calista!

Devin [redacted]

♡

Patron Comment Regarding RASD Computer Clerk, Virginia Russo



The Community Library values your comments, questions and suggestions. If you would like to share an idea for improving the Library, or would like to comment on a program, collection or service, you can do so in the space below. You can also text the Library (66746, keyword: MMSCL) or email us through the link on our website, www.communitylibrary.org

COMMENTS:

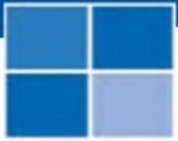
ms. Virginia was wonderful, always nice to myself and mother. She's The BEST!!

The ladies @ the Info Desk are very helpful as well. Thank you. Paul [redacted]

You can submit comments anonymously, but if you would like a reply, print your name and phone number or e-mail address.

Name Paul [redacted] Phone [redacted]

E-mail _____ Date: 11/21/19



Adults

DEPARTMENTAL SNAPSHOT OCTOBER

Program Attendance:

- **779** patrons attended in-house programs
- **174** patrons attended off-site programs

Copies, Faxes and Scanning/Email:

- We helped patrons **1,678** times with copies, faxes, and scanning/email

Computer Usage:

- Patrons used our computers **2,998** times

Reference & Information Questions:

- We answered **4146** patron questions

Homebound Visits:

- ♦ Chris Neis visited 2 homebound patrons

RASD Floor Statistics - Head-count by area

Copy Area	330
Atrium Area	720
Main Floor / Ref Desk Area	1188
Magazine Area	716
Computer. Area	2036
Video Room	396
Stacks	100
Tutor Room	121
Quiet Study Room	121
RASD Lower Level	159
TOTAL	5887

RASD Floor Statistics- Head-count by time

9:00 AM	186
10:00 AM	376
11:00 AM	500
12:00 PM	623
1:00 PM	702
2:00 PM	706
3:00 PM	714
4:00 PM	643
5:00 PM	491
6:00 PM	359
7:00 PM	344
8:00 PM	243
TOTAL	5877



Children & Parents

Rachel Wyneken
Department Head

November 2019 Board Report

Great things happening

- Pumpkin Picking at Glover Farm was a family favorite, with 417 patrons enjoying this traditional pre-Halloween activity for the whole family.
- On Monday, October 28, the CPSD staff welcomed new elementary school teachers for the New Teacher Talk and Tour, where 16 teachers in their first year at the William Floyd School District learned that they have an indispensable ally – The Mastics-Moriches-Shirley Community Library.
- Together, CPSD and the Literacy Department offered a day of fun and learning for families on National Family Literacy Day on November 2. It is always a pleasure to coordinate with the Literacy Department to reach our families. We are efficient and fun-loving partners.
- The department has three new pages, selected after Scott Bendjy went through the process of interviewing for the first time in his new role as page supervisor. Outgoing page supervisor Barbara McLeod sat in on the interviews with him.
- Class visits rule the day – at least on Tuesdays, Wednesdays and Thursdays. In October and so far in November, we've had 9 visits (most of them 2 classes at a time) and seen a total of 445 students. We work closely with CRS to make sure that every child goes home with a book, no matter the status of the library card, ensuring a positive association for every child who remembers visiting the library with the class.
- CPSD has been responsible for a number of blog entries for the library website, highlighting topics of importance to families – What is Summer Slide, the Importance of Snuggling, Live Homework Help – and a feature on Michelle Romero, a CPSD page who started her involvement with the library as a child in Family Literacy programs. She has received numerous awards for her volunteer work and is just one of many fine employees with which the library is blessed. Library assistant Cathy Meinhold writes our blog features while Hillary Maldonado takes amazing photos to accompany the copy. The results are excellent.

Statistics				
CPSD 2019-2020	July	August	September	October
Computer Usage	823	692	426	626
Reference Questions	513	430	316	465
Other Questions	1732	1482	917	2289
Program, In House Attendance	4030	3013	1487	3061
Program, In House Sessions	81	81	50	64
Offsite Attendance	273	719	1553	509
Offsite Sessions	11	10	12	5
Additional Floor Stats	3637	2943	1626	3134

Floor Statistics					
CPSD 2019-2020					
	July	August	September	October	
Activity/Discovery Center			209	394	
Backpacks	5	8	2	5	
Board Games	11	8	1	2	
Craft Table	2059	1415	570	1857	
Krayon Kiosk	213	244	156	160	
Maker Kits	108	80	68	54	
Playspace	782	734	557	625	
Summer w/Us Journal Table	227	316			
Tween Center/Study Space	232	138	63	37	
Total	3637	2943	1626	3134	

Expenditures				
CPSD 2019-2020				
	July	August	September	October
Babies Parents & Professionals	0.00	0.00	46.61	36.82
Babies Parents & Professionals with fee	1131.00	1658.00	1200.00	1,869.00
Preschool	2.99	0.00	54.09	60.23
Preschool with fee	525.00	875.00	700.00	850.00
School-age	80.10	28.93	0.00	0.00
School-age with fee	2000.00	1265.00	572.00	775.00
School-age-BeTween	0.00	0.00	300.00	0.00
Summer with Us	556.24	250.00		
Drop-In	0.00	400.00	625.88	53.87
Family	295.00	1423.73	295.00	420.00
Offsite	4.24	0.00	0.00	4,245.00
Class Visit		10.50	0.00	0.00
Misc Cost	176.33	155.27	841.67	472.94
	rev.8/20/19			
Total	\$4,770.90	\$6,066.43	\$4,635.25	8,782.86



COMMUNITY LIBRARY

TEEN SERVICES DEPARTMENT

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November 2019

Submitted by Kerrilynn Jorgensen

Statistical Information for the Month of October 2019

Teen Computer Usage: 567 sessions

Reference Questions: 34

Information Questions: 624

Programs, In House Sessions: 70

Attendance at Programs, In House Sessions: 473

Programs, Off Site Sessions: 11

Attendance at Programs, Off Site Sessions: 127

It's hard to believe, but November is almost at a close, Thanksgiving is upon us, and soon the holidays will be fast approaching. The last twenty weeks I have been on FMLA for the birth of my daughter. I returned on November 4th to a whole new group of teens using the department. Staffing has changed as well while I was out. Unfortunately for us, we lost our 25 hour part time librarian Kelly Furnari. She was responsible for most of our outreach with the schools as well as big events such as Project Zombie Library. Kelly left MMSCL for a full time position at Sachem Public Library. After Kelly's departure, we were able to promote Erica Chandler to librarian trainee. Erica had previously worked in Tech Services and then in Circulation as a clerk. Erica is currently enrolled in an online library science program. We are thrilled to have her working in our department and she has adjusted well to working with the dynamic group of teens we have in our room. Despite Erica's hiring, we are still unable to cover many of the shifts Kelly had been responsible for. I have scheduled myself to work the reference desk on Monday afternoons as well as going to Paca Middle School weekly to help out with Code Club that we facilitate in conjunction with the school.

During my first week back at work, I held a meeting for full time and part time librarians. It was reported back to me at this meeting that we had one of our busiest summers in recent history and the room was packed and programs were well attended. This was great news! During the last few years, our room has seemed a bit empty after school lets out for the summer break. One of the issues that we discussed was a problem with teens eating fast food meals in

the department. Teen patrons have been coming in with hot dogs, pasta, tubs of ice cream and two gallon bottles of soda. This has led to a mess of wrappers and spills on the tables and floor. We are addressing this issue by cutting back on the food we allow in the department.

Understandably, many of the teens that come in to our library are hungry after not eating much at school and often not having anything to eat at home. Our food policy allows for closed beverage containers and small snacks such as chips and snack bars. As a department, we have increased the amount of food based programs we are offering to still allow teens to get some nutritional sustenance while here at the library and also learn a skill while socializing with their peers.

A second issue that was discussed was a problem we have run into before- hygiene issues. Our social worker intern and one of our part time librarians has had to speak with a few teens about their hygiene. One of the ways we will be dealing with this issue is hosting several STEAM community service based programs where teens actually learn how to make deodorant, body sprays, powders, etc. The products that are made will then be put into small kits for other teens to take home that are in need of such items. This is a win-win for everyone!

On Tuesday, November 12th, the Teen Department held its annual Fall Art Show and Film Making Screening. This year was the first time adults participated as well. Over the last year, the adult department has hired a professional artist, Amanda Rehm, to run an Illustrator's Workshop class for their adult patrons. Amanda recently graduated Stony Brook University with an art degree, but for years she attended Mr. Casper's art classes here at the library as a teen. There were quite a few patrons in the adult class who are former teen students who have aged out of our program. This program is an excellent opportunity for former teens and New Adults to make an easy transition from TSD to Adult Services.



Mastics Moriches Shirley Community Library: Customer Resource Services (CRS)

CRS ensures that our customers get the resources they are looking for in a timely and efficient manner. We do this by managing the flow of materials in and out of the library, and by maintaining the online library catalog that allows patrons to discover our resources and access them. That responsibility means that we also play a vital role in collection management, customer education, and outreach.

October 2019 Statistics
reported at November 25, 2019 Board Meeting

Library visitors last month: 24,582

Current Card Holders:	22,581	Current Contract Patrons:	707	NEW Library Cards Issued:	288
New District Resident Cards: 275			New Contract Patrons: 13		
Circulation Activity					
Staff Assisted Checkouts and Renewals:				12,864	
Patron Self Checkouts and Renewals:				8,453	
Online Renewals (automatic and patron-generated):				22,777	
Patrons signed up for SMS Alerts/Text Notifications:				1,366	
Digital Checkouts					
eBooks: 3,436					
Movie Streams: 332			eAudiobooks: 1,477		
Music Streams: 2,078			eMagazines: 187		
Museum Pass Activity					
Museum Passes Reserved: 110		Checked Out: 103		Cancelled + No Show: 13	
Meeting Room Usage:					
Meeting rooms booked by non-library groups:		81	Attendance at programs booked by non-library groups:		1,606
Tutoring rooms booked:		55	Tutors and Students:		110



Proclamation

Whereas: During Hispanic Heritage Month, the Town of Brookhaven wishes to acknowledge individuals of Hispanic lineage who have inspired our community with their passion and commitment. The Town's Hispanic Heritage Celebration is on Friday, October 11th, at which we are pleased to be honoring Lindsay Davis; and

Whereas: Lindsay Davis serves as Head of Literacy Services at the Mastic Moriches Shirley Community Library. Previously, she was an instructor in the library's Literacy program for eight years in addition to being an elementary school teacher; and


Whereas: Ms. Davis started as the Head of Literacy Services in 2017, where she coordinates the English as a Second Language Programs. These programs help Hispanic people of all ages become more active members of their surrounding communities; and

Whereas: Ms. Davis also serves as executive director of the Community Family Literacy Project, Inc., a not-for-profit, whose mission is to support and encourage family literacy. She is a graduate of St. Joseph's College and received her Master's in Education from Stony Brook University; and

Whereas: The purpose of Hispanic Heritage month is to recognize the contributions and vital presence of both Hispanic and Latino Americans to the United States and to observe their native heritage and contributing cultures. Heritage month celebrations are important in providing the space to teach and learn about cultural history, and also to examine the way in which these cultures are viewed within American discourse.

Now, Therefore, I, Edward P. Romaine, Supervisor of the Town of Brookhaven and the members of the Town Council, on behalf of Brookhaven's 500,000 residents do hereby take great pride on this 11th day of October, 2019, in proclaiming today as

Lindsay Davis Day in the Town of Brookhaven


Edward P. Romaine
Edward P. Romaine, Supervisor

Valerie M. Cartright
Valerie M. Cartright, Councilwoman
District 1

Jane Bonner
Jane Bonner, Councilwoman
District 2

Kevin LaValle
Kevin LaValle, Councilman
District 3

Michael P. Loguercio
Michael Loguercio, Councilman
District 4

Neil Foley
Neil Foley, Councilman
District 5

Daniel Panico
Daniel Panico, Councilman
District 6

Daniel P. Losquadro
Daniel P. Losquadro
Highway Superintendent

Donna Lent
Donna Lent
Town Clerk

Louis Marcoccia
Louis Marcoccia
Receiver of Taxes

Guitarrazón

Hispanic Heritage month is celebrated annually September 15-October 15. This year, the Literacy Department and Community Family Literacy Project, Inc. hosted Guitarrazón, a performance highlighting classic songs and original compositions from a variety of Spanish speaking countries as well as flamenco dance. Approximately 55 patrons enjoyed the sounds and style of guitarist and composer Josué Pérez, guitarist and dancer Lisa Spraragen, soprano Alexandra Filipe, and flutist Kana Miyamoto.



Hispanic Heritage

The Literacy Department had a special night at the Town of Brookhaven Hispanic Heritage Month Celebration on October 11th; both myself and Literacy page Samantha Gonzalez were honored. I am grateful to have been chosen as an honoree from the 6th town council district by Councilman Panico for the great service the MMSCL Literacy Department provides to our neighbors in the Hispanic community. I'm blessed to love my job and make a difference each day in the lives of our patrons. Samantha received an Academic Excellence Recognition for having a GPA of 95 or higher as a William Floyd High School student. Congratulations!

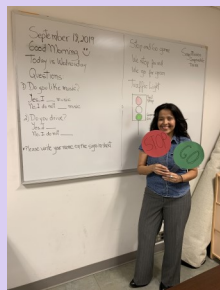


United States Citizenship and Immigration Services (USCIS)

The MMSCL's Citizenship program is exceptional, having helped 130 new Americans from around the world in the past 10 years, under the direction of Ms. Carmen Navarro-Gao. Representatives from USCIS visit our program each year to provide patrons with up-to-date information about the naturalization process: eligibility requirements, preparation tips, resources and materials, and more. The mock interview helps hopeful citizens see the process in action. This year, 27 patrons attended the workshop.



Literacy in Action



Nutrition

Juana, from Cornell Cooperative Extension, finished a four part Nutrition series with Literacy students. Students learned about healthy habits, nutritious food choices, preparation tips, and easy recipes for the entire family. Students reported that they have already cooked some of the recipes for their families!



Parent-Child Communication

Jahnissi, from Stony Brook Children's Division of Adolescent Medicine, spoke to Literacy moms in a "Parent-Child Communication" workshop. They covered current topics facing youth today and how parents can help their children establish healthy boundaries, problem solving skills, and build positive relationships with their families, friends, and most importantly, themselves.



Monthly Statistics for

In House Attendance: 324 patrons
In House Children's Attendance: 55 toddlers
In House Sessions: 27

Off Site Attendance: 551 patrons
Off Site Children's Attendance: 86 toddlers
Off Site Children's Attendance: 148 school age
Off Site Sessions: 45

National Family Literacy Day

The M-M-S community celebrated National Family Literacy Day on Saturday, November 2nd. It was a successful library-wide effort with events throughout the day and across departments. Thank you to all staff who helped make it a great day! Families enjoyed Mr. PoppinTwist's "Twist-a-Story" interactive balloon twisting, story telling adventure. During Bilingual Story Time, preschoolers and their grown ups listened to stories, sang songs, and played games while learning a few words in Spanish. School age children decorated "Book Cookies" with Guy the Baker. The Book Trolley gifted many books along with a "Reading BINGO" board to encourage reading in fun ways! Larger-than-life characters Pete the Cat, Elephant, and Piggie stopped by to say hello and pose for pictures. Adults exercised their creativity while learning a new skill during the "Modern Calligraphy" class. Patrons stopped by DIY Drop-In stations to make bookmarks in the Adult Dept. and buttons in the Teen Services Dept. The Green Screen and photo printer were set up for patrons to take pictures in front of a "READ" background.



Needle Arts

Literacy students in the “Needle Arts” class have been hard at work on a new project: lap blankets for senior citizens. Instructor of the Needle Arts class, Rosa, and student, Irma, helped with the special delivery. We joined Reference and Adult Services staff members Debbi Gallucci and Chris Neis, who regularly visit the Bay Area Nutrition Program at Mastic Recreation Center to provide library services and outreach, during their October visit. The visit was as warming to the heart as the blankets will be to the body during the chilly months ahead!



Assemblyman Thiele

Assemblyman Fred Thiele is a member of the Community Family Literacy Project's Steering Committee and a 5K Run for Literacy sponsor. Assemblyman Thiele made his annual visit to MMSCL and Literacy students. Prior to his visit, the Intermediate class learned about local and state government as well as New York State's capitol in Albany. Fred explained his job as a NYS Assemblyman. He congratulated the students for their hard work and dedication to learning English and participating in the community as well as congratulated the Community Library and Literacy Department for our hard work and dedication to our patrons!



Coastguard Crossen

Literacy instructor, Doris, invited a special guest to her Intermediate class for Veterans Day. Coastguard Jeremiah Crossen provided information to students about the coastguard and military. He spoke about his service and shared his pride for our great country.



Monthly Statistics for October

In House Attendance: 531 patrons
In House Children's Attendance: 128 toddlers
In House Sessions: 47

Off Site Attendance: 1,050 patrons
Off Site Children's Attendance: 46 toddlers
Off Site Children's Attendance: 109 school age
Off Site Sessions: 91

November 2019

Compiled by: Stephen Burg

Over the past month The Digital Services Department conducted 18 one on ones. October 21-23 Michael Bartolomeo and I attended the Internet Librarian conference in Monterey California. Both of our reports for the conference are attached. The department has three upcoming classes this month on Excel, facebook and Cutting the Cord: Alternatives to Cable. The Cutting the Cord: Alternatives to Cable is a new class that we are offering, Nicole Parisi came up with and will be instructing the class. The classes has piqued interest as it has filled and currently has two people on the waiting list. The department has been also working on our iPad lending program that was funded by a LILRIC grant written by Nicole. The iPads should be ready to lend by next month.

November 2019

Compiled by: Stephen Burg

Michael Bartolomeo's report on Internet Librarian

In October I had the opportunity to attend the 2019 Internet Librarian Conference. The theme of the conference was Building Smart Campuses, Companies & Communities with a focus on new technologies to empower and educating library service populations. There was a heavy emphasis in the programming on artificial intelligence and machine learning and how to disseminate information regarding this emerging technology. Programmers suggested focusing on providing general information (what it is, what policies are being proposed, what it could do) in addition to teaching coding primarily using the Python language. This is something our Code Club could encourage, or for adults a possible outside instructor running a workshop for basic coding.

There was no shortage of robots at the conference with several panels discussing how they have, and may, be implemented in libraries. One panel discussed open source coding repositories for programming robots for library functions, such as answering basic directional questions. The examples provided ranged from a physical robot able to converse with attendees using natural language processing, and a chatbot on a website that can recognize keywords to provide quick answers. The emphasis was to provide tools for libraries to develop these resources in-house as to avoid the privacy concerns with more mainstream products like the Amazon Echo and Google Home.

A panel on measuring engagement encouraged libraries to shift from evaluating program success by quantitative measures (like number of attendees) to more qualitative (impact). The idea is to use more reflective tools to demonstrate the value of community partnerships. To gather this data, librarians or program supervisors provided feedback after a program on how it impacted their personal work (did they learn anything?), how it impacted the library in relation to the strategic plan and mission, and how it impacted the community. This method of analysis allowed the example library to better plan programs and workshops to address community need, and to utilize relationships with community partners.

Also on the subject of community engagement was Turner Free Library's creation of Digital Media Studio. Utilizing money received from teen education grants, a small Massachusetts library was able to convert a large closet into a recording studio. In addition to open hours for any community member to utilize the space, the teen department at the library also had teen volunteers work with seniors in the community to convert old media, such as old VHS tapes to more modern media formats. Even without our own dedicated media studio, teens volunteering to help seniors become more familiar with technology could be a community service opportunity in our library.

November 2019

Compiled by: Stephen Burg

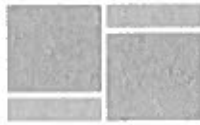
Stephen Burg's report on Internet Librarian

On October 21-23 I attended the Internet Librarian conference in Monterey California. The Theme of the conference was building smart campuses, companies and communities. The first Keynote speaker Michael Peter Edson who is the Associate Director of the museum for the United Nations. He spoke about how to get difficult work done by using problem spaces. He also expressed the importance of play to help when brainstorming ways to solve problems. He also encouraged to think as global problems as interconnected local problems when trying to solve large problems. In another session I attended Patrick Sweeney from every library discussed ways to move librarian patrons to engage with their library to support their library and influence the community perspective of the library. Patrick expressed the biggest factor in gaining support for the library is the patron's relationship with their librarian. In a session with Brian Pichman who's discussion was on what AI and machine learning products libraries are using and incorporating. One of the products Brian discussed was the nao robot. At A different session in the conference Dan Lou from the Palo Alto library would discuss how they used their nao robot named dew to conduct a series of coding classes with patrons that they titled robot dojo. The Robo dojo were 3 hour class sessions conducted as a series over the summer where kids would come and learn how to code Dewey the robot to do different things. At a program called Becoming privacy experts. In this programs many privacy concerns that libraries face from patron records to contracts with vendors were discussed. The presenters talked about tools like adblock for IOS, VPNs, the new firefox nightly, opera browser, privacy badger and location aware, to help protect and make patrons more aware of the information they are sharing.

REPORT OF PERSONNEL CHANGES							DATE PREPARED:
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE							11/25/19
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
LA	D'Amato, Tara		Assistant Library Director	\$ 110,913.84		11/12/19-12/3/19	
APT	Ceresko, Caitlyn		Page	\$12.00/hr	Up to 17.5 Hours	11/18/19	
APT	Benitez, Cesy Noemy		Page	\$12.00/hr	Up to 17.5 Hours	11/18/19	
APT	Ryan, Kevin		Page	\$12.00/hr	Up to 17.5 Hours	11/21/19	
RE/A	Jorgensen, Kerrilynn		Librarian III	\$ 79,980.91		11/04/19	
DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? <input type="checkbox"/> 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?					The above changes are hereby certified as being in accordance with Civil Service requirements. Signature of Appointing Authority		
<input type="checkbox"/> APPROVED		<input type="checkbox"/> DISAPPROVED					
<input type="checkbox"/> APPROVED AS NOTED							

REPORT OF PERSONNEL CHANGES							DATE PREPARED:
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE							11/25/19
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 2 OF 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RE/APT	Weyer, Helen		Library Clerk	\$15.47/hr		08/27/19	
RE/APT	Pedersen, John III		Page	\$12.30/hr		09/03/19	
RE/APT	Smith, Michael		Guard	\$22.94/hr		11/08/19	
RE/APT	Knel, Linda		Librarian I	\$33.40/hr		10/16/19	
LA	Lorper, Vivian		Library Clerk	\$21.53/hr		12/9/19-01/16/20	
DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?					The above changes are hereby certified as being in accordance with Civil Service requirements.		
<div><input type="checkbox"/> APPROVED</div> <div><input type="checkbox"/> APPROVED AS NOTED</div>					<div><input type="checkbox"/> DISAPPROVED</div> <div>Signature of Appointing Authority</div>		

REPORT OF PERSONNEL CHANGES							DATE PREPARED:
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE							11/25/19
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 3 of 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Lasko, Jennifer		Librarian I	\$28.81/Hr		11/20/19	
DID YOU:					The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? <input type="checkbox"/>							
2. Request and canvas an eligible list for all competitive positions?					Signature of Appointing Authority		
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application							
4. Submit a personnel change on the previous incumbent shown above?							
<input type="checkbox"/>	APPROVED		<input type="checkbox"/>	DISAPPROVED			
<input type="checkbox"/>	APPROVED AS NOTED		<input type="checkbox"/>				



SUFFOLK COOPERATIVE LIBRARY SYSTEM

627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

BALLOT

2020 SCLS Budget

The Board of Trustees of the _____ Library

☐

Approved

☐

Disapproved

The Proposed 2020 Budget of the Suffolk Cooperative Library System, dated
November 7, 2019 and approved by the SCLS Board of Trustees November 6, 2018.

Signed: _____ Date: _____

Please return to SCLS. Attention Director's Office no later than
Monday, December 31, 2019



Town of Brookhaven Long Island

Edward P. Romaine, Supervisor

November 13, 2019

Joseph Maiorana, President
Mastics-Moriches-Shirley Community Library
407 William Floyd Pkwy
Shirley, NY 11967

RE: Brookhaven Animal Shelter Pet Care Seminar

Dear Mr. Maiorana,

The Town of Brookhaven's Animal Shelter Advisory Committee recently produced and presented a wonderful program in one of your community rooms this past October 26th.

Such a program is designed to educate children (and parents) on a myriad of health and safety issues for all animals especially dogs and cats. This well-rounded participatory presentation went very well, and I am told the success was due to the level of service and support provided by your library staff. Wherever possible they aided in every way. The library went above and beyond in collecting for donation items such as food, toys and blankets for those animals at Brookhaven's Animal Shelter and Adoption Center.

It is with this support, with a smile, that helps us do the outreach necessary to educate all about learning about taking great care of your household pets, trap and release and what we can do to help with issues involving animal homelessness and neglect. Please extend to the staff of your community library our sincere gratitude for making us welcome and successful.

Very Truly yours,

Edward P. Romaine
Supervisor

cc: Martin Haley, Commissioner of General Services
Lisa Keys, Deputy Chief of Staff