

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

November 26, 2018

6:00 PM

AGENDA

I. CALL TO ORDER

EXECUTIVE SESSION

LEAVE EXECUTIVE SESSION @ 7:00pm / BEGIN REGULAR MEETING

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES - PRESENTATION
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CORRESPONDENCE

D. CONTRACTS / RENEWALS

E. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

F. SCLS BALLOT – 2019

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

December 17, 2018 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF OCTOBER 22, 2018 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:06 pm.

Present were Trustees Maiorana, Gross, Vigliotta, Simmons, Furnari,
Director Rosalia, Assistant Director D'Amato, Business Manager Nowak
and Secretary Prevete.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Maiorana, second by Gross to accept the minutes of the
September 24, 2018 meeting of the Board of Trustees. Carried 5-0.

MINUTES

Motion by Gross, second by Furnari to accept the minutes of the October
2, 2018 meeting of the Board of Trustees. Carried 5-0.

Motion by Simmons, second by Vigliotta to approve the Operating Fund
Schedule of Claims dated 10/22/18; Prepay Payables Warrant #1
\$25,585.85; Payables Warrant #2 \$124,504.26; Payroll Warrant W. E.
10/05/2018 \$185,460.39; Payroll Benefits Warrant \$10,573.22; Payroll
Warrant W. E. 10/19/18 \$187,159.17; Payroll Benefits Warrant
\$103,499.79. Carried 5-0.

**SCHEDULE
OF CLAIMS**

Motion by Gross, second by Furnari to approve the Operating Financial
Report for September 2018. Carried 5-0.

**FINANCIAL
REPORTS**

Motion by Simmons, second by Vigliotta to approve the Capital Fund
Financial Report for September 2018. Carried 5-0.

DRAFT - UNAPPROVED

The Director attended a Youth and Technology Conference which she'll report on next month. In addition, she attended a Government Efficiency Meeting with the Town informing the Board that we may be eligible for a discounted software package that would digitize much of the Business Offices forms and paperwork enabling us to store records off-site which would help with storage and security issues. The Circulation Department is undergoing many challenges due to staff turnover and the project of going from Biblioteca to Envisionware upping the technology and security of the library's materials. She is busy scheduling a Public Forum to be held on Wednesday, Nov. 7th at 7pm. (invitations and information will be going out this week). Lastly, she's been busy hiring a trainer to bring the staff up-to-date on the new Harassment Guidelines. Workshops to be held throughout November.

DIRECTOR'S REPORT

Assistant Director D'Amato spoke to the challenge the library has had retaining staff (the custodial staff in particular) due to the tax cap. She mentioned that the Mastic Peninsula Historical Tour will take place from 4-6 on All Hallows Eve offering tours of the areas historical cemeteries and grave rubbings. She said that at the League of Women's Voters Meeting the preparations for this year's William Floyd Birthday Event have begun and will once again be held at the library on December 17th.

ASS'T DIRECTOR'S REPORT

The Business Manager said in addition to his written report, that the audit for fiscal year ending June 30, 2018 is now complete and we are following up on some punch list items. He reported that the Governmental Accounting Standards Board (GASB) has updated their financial statement reporting requirements regarding *Other Post Employment Benefits* (i.e. health insurance liabilities for retirees). This will impact the draft of the audited financial statement that the accounting firm is currently preparing. The Library is in the process of getting a successor to our current shredding company. He has been working with our labor attorney to revise our new Sexual Harassment Policy after the State issued their final wording/requirements. Finally, he stated that the new reporting requirements for the New York State & Local Retirement System have been postponed to the Spring of 2019, but we are ahead of the curve and have attained 'Silver Certification' Status with regard to our agencies' training level.

BUSINESS MNGR.'S REPORT

Motion by Simmons, second by Furnari to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Furnari, second by Vigliotta to approve the Community Family Literacy Project, Inc. FY 2018-19 first quarter financial statement as prepared by Treasurer Toni Witham and presented by Director Rosalia. Carried 5-0.

COMMUNITY FAMILY LITERACY PROJECT FINANCIAL STATEMENTS

DRAFT - UNAPPROVED

Motion by Gross, second by Simmons to approve the amended Sexual Harassment policy of the Mastics-Moriches-Shirley Community Library. Carried 5-0.

POLICY

Motion by Vigliotta, second by Furnari to move into Executive Session at 7:33 pm to discuss a collective bargaining matter. Carried 5-0.

**EXECUTIVE
SESSION**

Motion by Furnari, second by Vigliotta, to leave Executive Session at 9 pm. Carried 5-0.

Motion by Simmons, second by Gross, to adjourn the meeting at 9:02 pm. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF NOVEMBER 7, 2018 BOARD MEETING

President Maiorana called the meeting to order at 7:38 pm.

Present were Trustees Maiorana, Furnari, Gross and Vigliotta, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, Secretary Prevete, Rick Wiedersum, Wiedersum Associates and Sandpebble Builders.

PRESENT

The Board had Rick Wiedersum present options for the renovation of our existing building. Additional options were also discussed: former bowling alley acquisition/demolition, former Staples complex (rental), former Mastic Beach Village Hall rental and/or expansion as branch library, the Little Red School House (transfer of ownership, renovation and/or expansion as branch library) and other area rentals/possibilities.

**LIBRARY
FACILITY
ANALYSIS
PRESENTATION**

Motion by Vigliotta, second by Gross to adjourn at 8:44 pm.
Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

OCTOBER 2018

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
October 2018

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 3,288,820.06	\$ 8,745.27	\$ 820,251.11	\$ 2,613.14	\$ 2,479,927.36
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 344,905.63	\$ 2,705.24	\$ 177.04	\$ 308.92	\$ 347,742.75
Empire Nat'l Bank	OPERATING	\$ 249,750.41	\$ 150,073.21	\$ 217,589.29	\$ 192.27	\$ 182,426.60
Empire Nat'l Bank	PAYROLL	\$ 21,016.05	\$ 670,161.00	\$ 494,934.84	\$ -	\$ 196,242.21
						\$ 3,206,338.92

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	11/1/2019	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					\$ 15,000.00
TOTAL CASH & INVESTMENTS:					<u>\$ 3,221,338.92</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through October 2018

						TOTAL							
						Jul 18	Aug 18	Sep 18	Oct 18	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense													
Income													
2000 • PROPERTY TAX REVENUES						0.00	0.00	0.00	0.00	0.00	9,214,000.00	-9,214,000.00	0.0%
2082 • FINES AND FEES						2,251.76	4,111.30	2,850.01	2,412.12	11,625.19	61,000.00	-49,374.81	19.06%
2360 • CONTRACTS WITH OTHER LIBR.						370,567.79	0.00	0.00	0.00	370,567.79	250,000.00	120,567.79	148.23%
2401 • INTEREST						4,808.64	4,918.22	3,591.87	2,803.72	16,122.45	20,000.00	-3,877.55	80.61%
2650 • SALES OF EXCESS MATERIAL						141.00	214.00	53.00	46.00	454.00			
2705 • GIFTS AND DONATIONS						0.00	0.00	114.00	200.00	314.00			
2760 • SYSTEM & STATE AID						13,151.00	0.00	0.00	1,461.00	14,612.00	15,000.00	-388.00	97.41%
2771 • COPIER REVENUE - CONTRACT (R)						980.70	1,524.05	347.85	2,034.66	4,887.26	14,000.00	-9,112.74	34.91%
2772A • ADULT-ADULT PRINTER						703.00	951.92	0.00	1,246.10	2,901.02	10,000.00	-7,098.98	29.01%
2800 • Program Receipts													
2805 • Program Receipts - Adult						1,093.25	5,978.50	1,094.25	1,160.25	9,326.25	10,000.00	-673.75	93.26%
Total 2800 • Program Receipts						1,093.25	5,978.50	1,094.25	1,160.25	9,326.25	10,000.00	-673.75	93.26%
2999 • Lost Books						31.99	9.99	72.85	31.99	146.82			
Total Income						393,729.13	17,707.98	8,123.83	11,395.84	430,956.78	9,594,000.00	-9,163,043.22	4.49%
Gross Profit						393,729.13	17,707.98	8,123.83	11,395.84	430,956.78	9,594,000.00	-9,163,043.22	4.49%
Expense													
6000 • SALARIES AND WAGES													
6141 • PROFESSIONAL SALARIES													
6141A • PROFESSIONAL (ADULT)						45,910.66	46,353.19	46,099.90	47,283.16	185,646.91	732,835.00	-547,188.09	25.33%
6141C • PROFESSIONAL (C&P)						51,483.61	52,770.00	49,772.36	48,690.84	202,716.81	681,195.00	-478,478.19	29.76%
6141D • PROFESSIONAL (DIGITAL)						22,369.19	22,994.49	41,147.91	15,061.64	101,573.23	297,379.00	-195,805.77	34.16%
6141N • PROFESSIONAL (TEEN)						28,078.00	28,144.84	27,321.22	28,744.56	112,288.62	362,217.00	-249,928.38	31.0%
6141S • COMM SERV LIBR (SVC)						8,299.25	8,323.74	8,323.74	8,323.74	33,270.47	108,208.00	-74,937.53	30.75%
6141T • PROFESSIONAL (TECH)						10,613.54	11,893.08	12,191.42	11,795.66	46,493.70	150,544.00	-104,050.30	30.88%
Total 6141 • PROFESSIONAL SALARIES						166,754.25	170,479.34	184,856.55	159,899.60	681,989.74	2,332,378.00	-1,650,388.26	29.24%

						TOTAL		
	Jul 18	Aug 18	Sep 18	Oct 18	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
6142 · CLERICAL SALARIES								
6142A · CLERICAL (ADULT)	21,653.75	21,642.74	22,216.01	22,791.75	88,304.25	349,047.00	-260,742.75	25.3%
6142C · CLERICAL (C&P)	21,912.25	22,301.68	20,535.33	20,860.02	85,609.28	303,865.00	-218,255.72	28.17%
6142D · CLERICAL (DIGITAL)	4,357.41	4,474.22	6,075.73	5,688.10	20,595.46	52,020.00	-31,424.54	39.59%
6142G · CLERICAL (GEN)	8,100.49	7,622.46	7,622.46	7,622.46	30,967.87	116,672.00	-85,704.13	26.54%
6142L · CLERICAL (LIT)	15,224.09	14,573.80	15,312.36	15,813.94	60,924.19	212,458.00	-151,533.81	28.68%
6142N · CLERICAL (TEEN)	8,513.70	9,013.82	7,745.90	8,638.86	33,912.28	114,119.00	-80,206.72	29.72%
6142R · CLERICAL (CIRC)	25,335.98	25,891.09	25,078.06	24,907.17	101,212.30	359,560.00	-258,347.70	28.15%
6142S · CLERICAL (SVC)	0.00	0.00	0.00	0.00	0.00	8,351.00	-8,351.00	0.0%
6142T · CLERICAL (TECH)	10,790.80	10,707.59	10,827.34	11,076.98	43,402.71	120,728.00	-77,325.29	35.95%
6142X · CLERICAL (WIRES)	2,045.68	2,031.88	2,004.49	1,920.93	8,002.98	22,636.00	-14,633.02	35.36%
Total 6142 · CLERICAL SALARIES	117,934.15	118,259.28	117,417.68	119,320.21	472,931.32	1,659,456.00	-1,186,524.68	28.5%
6143 · PAGE SALARIES								
6143A · PAGE (ADULT)	14,137.39	14,586.03	15,547.99	16,385.13	60,656.54	216,742.00	-156,085.46	27.99%
6143C · PAGE (C&P)	12,891.32	13,548.27	11,248.67	11,554.91	49,243.17	168,010.00	-118,766.83	29.31%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	612.32	566.62	709.67	608.69	2,497.30	7,205.00	-4,707.70	34.66%
6143N · PAGE (TEEN)	1,083.72	1,632.07	1,271.27	1,320.00	5,307.06	28,949.00	-23,641.94	18.33%
6143R · PAGE (CIRC)	2,165.03	2,165.46	1,828.87	2,103.24	8,262.60	41,414.00	-33,151.40	19.95%
6143T · PAGE (TECH)	2,970.06	2,978.94	3,007.64	3,013.38	11,970.02	49,436.00	-37,465.98	24.21%
Total 6143 · PAGE SALARIES	33,859.84	35,477.39	33,614.11	34,985.35	137,936.69	511,756.00	-373,819.31	26.95%
6144 · CUSTODIAL								
6144G · CUSTODIAL	15,467.82	15,510.19	16,869.46	17,210.61	65,058.08	244,542.00	-179,483.92	26.6%
Total 6144 · CUSTODIAL	15,467.82	15,510.19	16,869.46	17,210.61	65,058.08	244,542.00	-179,483.92	26.6%
6145 · SECURITY								
6145G · SECURITY	15,319.98	15,059.38	16,775.39	17,923.09	65,077.84	226,228.00	-161,150.16	28.77%
Total 6145 · SECURITY	15,319.98	15,059.38	16,775.39	17,923.09	65,077.84	226,228.00	-161,150.16	28.77%
6146 · TECHNICIAN								

	TOTAL							
	Jul 18	Aug 18	Sep 18	Oct 18	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
6146W · TECHNICAL (WIRES)	8,183.91	8,819.25	8,636.05	8,804.48	34,443.69	121,816.00	-87,372.31	28.28%
Total 6146 · TECHNICIAN	8,183.91	8,819.25	8,636.05	8,804.48	34,443.69	121,816.00	-87,372.31	28.28%
6147 · ADMINISTRATIVE								
Total 6147 · ADMINISTRATIVE	29,255.88	21,738.28	21,738.28	21,738.28	94,470.72	288,598.00	-194,127.28	32.73%
Total 6000 · SALARIES AND WAGES	386,775.83	385,343.11	399,907.52	379,881.62	1,551,908.08	5,384,774.00	-3,832,865.92	28.82%
6200 · EMPLOYEE BENEFITS								
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	609,210.00	-609,210.00	0.0%
9030 · SOCIAL SECURITY	28,643.29	28,533.54	29,659.63	27,471.91	114,308.37	375,000.00	-260,691.63	30.48%
9040 · WORKERS' COMPENSATION	0.00	0.00	-6,227.10	0.00	-6,227.10	65,000.00	-71,227.10	-9.58%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
9055 · DISABILTY INSURANCE	1,751.28	1,781.78	1,747.68	1,625.38	6,906.12	16,500.00	-9,593.88	41.86%
9060 · MEDICAL INSURANCE	78,768.93	78,559.54	78,713.37	79,174.86	315,216.70	949,115.00	-633,898.30	33.21%
Total 6200 · EMPLOYEE BENEFITS	109,163.50	108,874.86	103,893.58	108,272.15	430,204.09	2,016,825.00	-1,586,620.91	21.33%
6410A · BOOKS (ADULT)	12,473.73	11,498.24	7,963.15	8,780.48	40,715.60	184,000.00	-143,284.40	22.13%
6410C · BOOKS (C&P)	3,361.87	4,033.60	2,796.18	3,829.02	14,020.67	119,500.00	-105,479.33	11.73%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6410N · BOOKS (TEEN)	800.04	1,475.17	1,407.41	9.99	3,692.61	22,000.00	-18,307.39	16.79%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	195.00	2,726.88	5,400.00	5,221.00	13,542.88	46,000.00	-32,457.12	29.44%
6411C · MICRO/REF CD (C&P)	0.00	0.00	7,465.00	0.00	7,465.00	18,250.00	-10,785.00	40.9%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	0.00	5,400.00	0.00	5,400.00	17,000.00	-11,600.00	31.77%
6412A · RECORDINGS (ADULT)	2,206.54	3,010.40	1,859.13	2,765.06	9,841.13	47,200.00	-37,358.87	20.85%
6412C · RECORDINGS (C&P)	217.43	558.07	206.48	312.74	1,294.72	10,000.00	-8,705.28	12.95%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	434.84	517.76	648.26	478.17	2,079.03	10,000.00	-7,920.97	20.79%
6413A · PERIODICALS (ADULT)	18,574.77	1,017.35	606.00	2,838.37	23,036.49	33,000.00	-9,963.51	69.81%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%

	TOTAL							
	Jul 18	Aug 18	Sep 18	Oct 18	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413L · PERIODICALS (LIT)	1,764.00	0.00	0.00	0.00	1,764.00	0.00	1,764.00	100.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	2,590.00	-2,590.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,921.39	5,038.74	4,149.76	4,734.66	19,844.55	90,000.00	-70,155.45	22.05%
6417C · VIDEOS (C&P)	317.99	430.07	698.47	985.93	2,432.46	23,000.00	-20,567.54	10.58%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	774.06	248.61	340.46	0.00	1,363.13	6,000.00	-4,636.87	22.72%
6419G · SOFTWARE (GEN)	0.00	6,599.88	0.00	0.00	6,599.88	25,000.00	-18,400.12	26.4%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	0.00	2,066.00	345.91	2,411.91	11,000.00	-8,588.09	21.93%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	50.98	33.94	0.00	34.99	119.91	4,500.00	-4,380.09	2.67%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,518.65	4,243.10	7,312.68	2,261.61	18,336.04	60,000.00	-41,663.96	30.56%
6431D · TELECOMMUNICATIONS	12,490.65	4,024.66	3,746.15	3,989.14	24,250.60	56,050.00	-31,799.40	43.27%
6432G · CARTAGE	285.00	285.00	285.00	285.00	1,140.00	3,420.00	-2,280.00	33.33%
6433G · POSTAGE	2,054.14	3,036.77	2,057.01	3,030.27	10,178.19	59,000.00	-48,821.81	17.25%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	229.90	229.90	500.00	-270.10	45.98%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	5,500.00	-5,500.00	0.0%
6434G · PRINTING (GEN)	6,881.00	6,881.00	7,703.00	6,881.00	28,346.00	90,000.00	-61,654.00	31.5%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	380.00	0.00	0.00	380.00	500.00	-120.00	76.0%
6435A · CED, CONF & TRAVEL (ADULT)	1,491.70	214.23	278.00	222.30	2,206.23	4,000.00	-1,793.77	55.16%
6435C · CED, CONF & TRAVEL (C&P)	1,451.74	206.42	278.00	331.21	2,267.37	5,250.00	-2,982.63	43.19%
6435D · CED, CONF & TRAVEL (ADM)	1,849.38	3,712.36	3,227.37	1,787.11	10,576.22	16,000.00	-5,423.78	66.1%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	40.24	902.20	3,107.61	147.64	4,197.69	5,000.00	-802.31	83.95%
6435G · CED, CONF & TRAVEL (GEN)	120.30	0.00	0.00	195.30	315.60	2,000.00	-1,684.40	15.78%
6435L · CED, CONF & TRAVEL (LIT)	167.80	158.43	278.00	517.39	1,121.62	2,500.00	-1,378.38	44.87%
6435N · CED, CONF & TRAVEL (TEEN)	2,010.16	537.86	329.55	345.97	3,223.54	5,000.00	-1,776.46	64.47%

BOT Meeting: November 26, 2018

	TOTAL							
	Jul 18	Aug 18	Sep 18	Oct 18	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
6435R · CED, CONF & TRAVEL (CIRC)	1,966.00	250.98	1,309.72	316.70	3,843.40	2,000.00	1,843.40	192.17%
6435S · CED, CONF & TRAV (COMM SRV)	120.30	76.61	1,982.86	120.30	2,300.07	3,500.00	-1,199.93	65.72%
6435T · CED, CONF & TRAVEL (TECH)	120.30	170.00	625.00	475.70	1,391.00	3,450.00	-2,059.00	40.32%
6435W · CED, CONF & TRAVEL (WIRES)	120.30	0.00	0.00	120.30	240.60	2,000.00	-1,759.40	12.03%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	91,204.00	-91,204.00	0.0%
6437A · PROGRAMS (ADULT)	3,550.16	4,605.23	9,882.01	5,366.88	23,404.28	66,000.00	-42,595.72	35.46%
6437C · PROGRAMS (C&P)	6,362.95	4,241.81	5,302.70	9,537.77	25,445.23	95,000.00	-69,554.77	26.78%
6437D · PROGRAMS (DIGITAL)	3,465.07	368.24	275.91	180.00	4,289.22	10,000.00	-5,710.78	42.89%
6437L · PROGRAMS (LIT)	1,591.80	6,682.01	1,070.59	12,072.07	21,416.47	82,000.00	-60,583.53	26.12%
6437N · PROGRAMS (TEEN)	4,101.57	2,505.41	2,515.71	3,189.92	12,312.61	60,000.00	-47,687.39	20.52%
6437P · PROFESSIONAL FEES								
643760 · PLANTINGS	150.00	150.00	150.00	150.00	600.00	1,800.00	-1,200.00	33.33%
643765 · PROMOTION AND PUBLICITY	6,237.70	6,138.56	9,393.66	7,337.33	29,107.25	25,000.00	4,107.25	116.43%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	18,850.00	-18,850.00	0.0%
6437P02 · AUDITOR	1,500.00	1,500.00	1,000.00	0.00	4,000.00	6,000.00	-2,000.00	66.67%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6437P11 · FSA ADMINISTRATION	129.25	129.25	129.25	0.00	387.75	1,551.00	-1,163.25	25.0%
6437P12 · PAYROLL SERVICES	1,421.85	1,478.11	1,402.13	2,042.68	6,344.77	22,000.00	-15,655.23	28.84%
6437P13 · ARMORED CAR SERVICE	190.58	190.58	190.58	190.58	762.32	2,160.00	-1,397.68	35.29%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	254.89	0.00	356.21	611.10			
6437P16 · STAFF BACKGROUND SCREEN	0.00	0.00	0.00	0.00	0.00	3,100.00	-3,100.00	0.0%
6437P17 · TRANSLATION SERVICES	6.50	0.00	0.00	0.00	6.50	250.00	-243.50	2.6%
6437P3 · APPRAISAL SERVICES	4,000.00	2,960.00	0.00	0.00	6,960.00	400.00	6,560.00	1,740.0%
6437P4 · ATTORNEY	9,375.00	1,625.00	1,625.00	1,625.00	14,250.00	40,000.00	-25,750.00	35.63%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	205.85	35.80	125.30	107.40	474.35	2,000.00	-1,525.65	23.72%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	330.00	0.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	7,785.00	0.00	0.00	0.00	7,785.00	7,725.00	60.00	100.78%
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	200.00	200.00			
Total 6437P · PROFESSIONAL FEES	31,001.73	14,792.19	14,015.92	12,009.20	71,819.04	138,886.00	-67,066.96	51.71%

	TOTAL							
	Jul 18	Aug 18	Sep 18	Oct 18	Jul - Oct 18	Budget	\$ Over Budget	% of Budget
6438 · DUES	0.00	100.00	325.00	1,130.00	1,555.00	5,000.00	-3,445.00	31.1%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	7,841.00	3,945.97	3,444.21	1,303.40	16,534.58	60,000.00	-43,465.42	27.56%
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	10,895.50	0.00	0.00	10,895.50	50,000.00	-39,104.50	21.79%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	778.81	1,098.81	378.81	378.81	2,635.24	25,000.00	-22,364.76	10.54%
6450E · ELECTRICITY	15,841.96	32,412.26	0.00	13,568.19	61,822.41	128,000.00	-66,177.59	48.3%
6450F · FUEL/GAS	506.44	595.45	71.11	605.88	1,778.88	15,000.00	-13,221.12	11.86%
6450W · WATER	0.00	312.14	0.00	536.25	848.39	1,250.00	-401.61	67.87%
6451G · CUSTODIAL SUPPLIES	717.12	783.37	2,403.97	549.33	4,453.79	19,000.00	-14,546.21	23.44%
6452G · BLDG ALTERATION AND MAINT	4,875.70	2,297.67	4,283.10	3,341.44	14,797.91	121,126.00	-106,328.09	12.22%
6454 · INSURANCE	66,913.74	0.00	-7,586.55	0.00	59,327.19	67,000.00	-7,672.81	88.55%
6485G · Bank Fees	-116.20	202.89	188.26	0.00	274.95			
66900 · Reconciliation Discrepancies	0.00	-0.03	0.00	0.00	-0.03			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases								
7203A · EQUIPMENT ADULT	0.00	0.00	599.02	1,050.14	1,649.16	4,000.00	-2,350.84	41.23%
7203C · EQUIPMENT C & P	0.00	0.00	267.06	0.00	267.06	5,000.00	-4,732.94	5.34%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	9,500.00	-9,500.00	0.0%
7203N · EQUIPMENT TEEN	0.00	0.00	0.00	253.80	253.80	8,000.00	-7,746.20	3.17%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	4,279.58	4,279.58	1,000.00	3,279.58	427.96%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	4,279.58	4,279.58	2,000.00	2,279.58	213.98%
7203W · EQUIPMENT WIRE	7,312.92	856.94	0.00	5,453.80	13,623.66	100,000.00	-86,376.34	13.62%
Total 7203 · EQUIPMENT - Capital Purchases	7,312.92	856.94	866.08	15,316.90	24,352.84	132,000.00	-107,647.16	18.45%
Total Expense	733,464.40	643,182.16	614,764.18	618,832.97	2,610,243.71	9,594,000.00	-6,983,756.29	27.21%
Net Ordinary Income	-339,735.27	-625,474.18	-606,640.35	-607,437.13	-2,179,286.93	0.00	-2,179,286.93	100.0%

					TOTAL		
					Budget	\$ Over Budget	% of Budget
Other Income/Expense	Jul 18	Aug 18	Sep 18	Oct 18	Jul - Oct 18		
Other Expense							
7500 - BUILDING IMPROVEMENTS	25,884.58	12,015.66	22,656.11	21,564.79	82,121.14		
Total Other Expense	25,884.58	12,015.66	22,656.11	21,564.79	82,121.14		
Net Other Income	-25,884.58	-12,015.66	-22,656.11	-21,564.79	-82,121.14	0.00	-82,121.14 100.0%
Net Income	-365,619.85	-637,489.84	-629,296.46	-629,001.92	-2,261,408.07	0.00	-2,261,408.07 100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

OCTOBER 2018

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Empire Nat'l Bank</u>	XXXXXX082				
July-18		\$ 4,639,841.23	\$ 4,137.72	\$ -	\$ 4,643,978.95
August-18		\$ 4,643,978.95	\$ 4,141.41	\$ -	\$ 4,648,120.36
September-18		\$ 4,648,120.36	\$ 4,011.39	\$ -	\$ 4,652,131.75
October-18		\$ 4,652,131.75	\$ 4,148.68	\$ -	\$ 4,656,280.43
				Grand Total :	\$ 4,656,280.43

**SCHEDULE OF CLAIMS
PRESENTED NOVEMBER 26, 2018**

PREPAY PAYABLES WARRANT #1	\$	31,799.59
PAYABLES WARRANT #2	\$	96,710.47
PAYROLL WARRANT W.E. 11/2/2018	\$	183,339.18
PAYROLL BENEFITS WARRANT	\$	10,031.79
PAYROLL WARRANT W.E. 11/16/2018	\$	184,966.06
PAYROLL BENEFITS WARRANT	\$	84,182.39

Total	\$	<u>591,029.48</u>
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I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

1:18 PM
11/16/18

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59355	10/25/2018	Voided - check print error	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL					0.00
Bill Pmt -Check	59356	10/25/2018	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	NL-112018	10/25/2018		6433G · POSTAGE	-2,012.21
TOTAL					-2,012.21
Bill Pmt -Check	59357	10/24/2018	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101418	10/14/2018		2771 · COPIER REVENUE - CONTRACT (R)	-34.07
				6410A · BOOKS (ADULT)	-44.79
				6419W · SOFTWARE (WIRES)	-336.81
				6430G · OFFICE AND LIBRARY SUPPLIES	-568.23
				6431D · TELECOMMUNICATIONS	-92.50
				6433G · POSTAGE	-13.05
				6435D · CED, CONF & TRAVEL (ADM)	-962.33
				6435T · CED, CONF & TRAVEL (TECH)	-214.60
				643765 · PROMOTION AND PUBLICITY	-644.90
				6437C · PROGRAMS (C&P)	-1,261.89
				6437N · PROGRAMS (TEEN)	-23.37
				6450F · FUEL/GAS	-81.40
				6452G · BLDG ALTERATION AND MAINT	-627.05
TOTAL					-4,904.99

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59358	10/24/2018	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101018	10/10/2018		6431D · TELECOMMUNICATIONS	-43.66
TOTAL						-43.66
	Bill Pmt -Check	59359	10/24/2018	Cablevision / Optimum	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102318	10/23/2018		6431D · TELECOMMUNICATIONS	-119.60
TOTAL						-119.60
	Bill Pmt -Check	59360	10/24/2018	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101418	10/14/2018		6431D · TELECOMMUNICATIONS	-17.57
TOTAL						-17.57
	Bill Pmt -Check	59361	10/25/2018	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	trip111718	10/25/2018		6437A · PROGRAMS (ADULT)	-390.00
TOTAL						-390.00
	Bill Pmt -Check	59362	11/01/2018	T-Mobile	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102318	10/23/2018		6413A · PERIODICALS (ADULT)	-717.50
TOTAL						-717.50

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11/16/18

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59363	11/06/2018	AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102718	10/27/2018		6431D · TELECOMMUNICATIONS	-194.20
TOTAL					-194.20
Bill Pmt -Check	59364	11/06/2018	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101918	10/19/2018		6437N · PROGRAMS (TEEN)	-8.96
				6437L · PROGRAMS (LIT)	-36.24
				6451G · CUSTODIAL SUPPLIES	-4.46
				7203W · EQUIPMENT WIRE	-113.57
TOTAL					-163.23
Bill Pmt -Check	59365	11/06/2018	Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
Bill	181978	11/01/2018		6431D · TELECOMMUNICATIONS	-2,495.00
TOTAL					-2,495.00
Bill Pmt -Check	59366	11/06/2018	NEOPOST/TOTALFUNDS (Hasler machine)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103118	10/31/2018		6433G · POSTAGE	-1,000.00
TOTAL					-1,000.00

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11/16/18

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59367	11/06/2018	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	renewal 12/04/18	10/26/2018		6438 · DUES	-165.00
TOTAL						-165.00
	Bill Pmt -Check	59368	11/06/2018	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102618	10/26/2018		6450W · WATER	-536.25
TOTAL						-536.25
	Bill Pmt -Check	59369	11/13/2018	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103018	11/13/2018		6450F · FUEL/GAS	-853.80
TOTAL						-853.80
	Bill Pmt -Check	59370	11/13/2018	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110618	11/06/2018		6450E · ELECTRICITY	-10,211.31
TOTAL						-10,211.31

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59371	11/14/2018	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110818	11/08/2018		6437N · PROGRAMS (TEEN)	-360.80
				6437A · PROGRAMS (ADULT)	-729.18
				6437L · PROGRAMS (LIT)	-484.10
				6437C · PROGRAMS (C&P)	-67.16
				6430G · OFFICE AND LIBRARY SUPPLIES	-49.92
				6451G · CUSTODIAL SUPPLIES	-283.45
TOTAL					-1,974.61
Bill Pmt -Check	59372	11/16/2018	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
Bill	121818trip	11/14/2018		6437A · PROGRAMS (ADULT)	-731.25
TOTAL					-731.25
Bill Pmt -Check	59487	11/20/2018	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111318	11/13/2018		2771 · COPIER REVENUE - CONTRACT (R)	-33.13
				6430G · OFFICE AND LIBRARY SUPPLIES	-338.02
				6431D · TELECOMMUNICATIONS	-89.90
				6433G · POSTAGE	-12.68
				6435D · CED, CONF & TRAVEL (ADM)	-3,396.33
				6435N · CED, CONF & TRAVEL (TEEN)	-459.89
				6435T · CED, CONF & TRAVEL (TECH)	-459.89
				643765 · PROMOTION AND PUBLICITY	-193.48
				6437D · PROGRAMS (DIGITAL)	-9.53

1:18 PM
11/16/18

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
				6437N · PROGRAMS (TEEN)	-23.66
				6450F · FUEL/GAS	-69.08
TOTAL					<u>-5,085.59</u>
Bill Pmt -Check	59488	11/20/2018	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111018	11/10/2018		6431D · TELECOMMUNICATIONS	-43.66
TOTAL					<u>-43.66</u>
Bill Pmt -Check	59489	11/20/2018	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111418-1511	11/14/2018		6431D · TELECOMMUNICATIONS	-17.58
TOTAL					<u>-17.58</u>
Bill Pmt -Check	59490	11/20/2018	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110718-8431	11/07/2018		6431D · TELECOMMUNICATIONS	-122.58
TOTAL					<u>-122.58</u>
				TOTAL	-31,799.59

I hereby certify that at a meeting on November 26, 2018
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59373	11/26/2018	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102518	10/25/2018		6437N · PROGRAMS (TEEN)	-480.00
TOTAL						-480.00
	Bill Pmt -Check	59374	11/26/2018	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102718	10/27/2018		6437L · PROGRAMS (LIT)	-360.00
TOTAL						-360.00
	Bill Pmt -Check	59375	11/26/2018	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	25008	11/04/2018		643760 · PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	59376	11/26/2018	Aguilar, Sandra A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101718	10/17/2018		6437L · PROGRAMS (LIT)	-171.00
TOTAL						-171.00
	Bill Pmt -Check	59377	11/26/2018	Allen Display	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	I-011791	10/24/2018		7203A · EQUIPMENT ADULT	-669.30
TOTAL						-669.30

Mastics Moriches Shirley Community Library

NOVEMBER 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59378	11/26/2018	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-595.00
TOTAL						-595.00
	Bill Pmt -Check	59379	11/26/2018	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3022415592	10/12/2018		6410A · BOOKS (ADULT)	-591.62
	Bill	3022429593	10/16/2018		6410A · BOOKS (ADULT)	-286.87
	Bill	3022437694	10/18/2018		6410A · BOOKS (ADULT)	-201.51
	Bill	3022442120	10/22/2018		6410A · BOOKS (ADULT)	-137.08
	Bill	3022447359	10/24/2018		6410A · BOOKS (ADULT)	-230.00
	Bill	3022445214	10/26/2018		6410A · BOOKS (ADULT)	-467.93
	Bill	3022433196	10/29/2018		6410A · BOOKS (ADULT)	-1,263.76
	Bill	3022410307	10/29/2018		6410A · BOOKS (ADULT)	-677.86
	Bill	3022447785	10/29/2018		6410A · BOOKS (ADULT)	-696.84
	Bill	3022453758	10/29/2018		6410A · BOOKS (ADULT)	-200.53
	Bill	3022465291	11/02/2018		6410A · BOOKS (ADULT)	-248.73
	Bill	3022449619	11/05/2018		6410A · BOOKS (ADULT)	-449.42
	Bill	3022457416	11/05/2018		6410A · BOOKS (ADULT)	-1,631.15
TOTAL						-7,083.30
	Bill Pmt -Check	59380	11/26/2018	Barbecho, Ana C.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103018	10/30/2018		6437L · PROGRAMS (LIT)	-469.00
TOTAL						-469.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59381	11/26/2018	Bartolomeo, Michael	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102618	10/26/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-12.64
TOTAL						-12.64
	Bill Pmt -Check	59382	11/26/2018	Bengel, Kateland M.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101318	10/13/2018		6437A · PROGRAMS (ADULT)	-75.00
	Bill	110318	11/03/2018		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-150.00
	Bill Pmt -Check	59383	11/26/2018	Bridges Transitions Co.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	5042084	10/17/2018		6411A · MICRO/REF CD (ADULT)	-1,271.00
TOTAL						-1,271.00
	Bill Pmt -Check	59384	11/26/2018	Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	513272	10/18/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-54.81
	Bill	514042	10/29/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-152.40
	Bill	514613	11/05/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-136.32
TOTAL						-343.53

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59385	11/26/2018	Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102318	10/23/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	59386	11/26/2018	Catanese, Catherine	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103018	10/30/2018		6437C · PROGRAMS (C&P)	-125.00
TOTAL						-125.00
	Bill Pmt -Check	59387	11/26/2018	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	PBT4206	09/05/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-601.68
	Bill	PNB1261	10/09/2018		7203W · EQUIPMENT WIRE	-532.67
	Bill	PQQ3113	10/18/2018		7203W · EQUIPMENT WIRE	-4,714.85
TOTAL						-5,849.20
	Bill Pmt -Check	59388	11/26/2018	Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101818	10/18/2018		6437N · PROGRAMS (TEEN)	-130.00
TOTAL						-130.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59389	11/26/2018	Colonial Youth & Family Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102318	10/23/2018		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
TOTAL					<u>-90.00</u>
Bill Pmt -Check	59390	11/26/2018	Colson, Doris J.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110218	11/02/2018		6437L · PROGRAMS (LIT)	-584.25
TOTAL					<u>-584.25</u>
Bill Pmt -Check	59391	11/26/2018	Cruz, Danielle	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-350.00
TOTAL					<u>-350.00</u>
Bill Pmt -Check	59392	11/26/2018	Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102918	10/29/2018		6437L · PROGRAMS (LIT)	-540.00
TOTAL					<u>-540.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59393	11/26/2018	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101818a	10/18/2018		6437N · PROGRAMS (TEEN)	-100.00
Bill	101818b	10/18/2018		6437A · PROGRAMS (ADULT)	-100.00
Bill	102718	10/27/2018		6437N · PROGRAMS (TEEN)	-100.00
TOTAL					<u>-300.00</u>
Bill Pmt -Check	59394	11/26/2018	Curtin, Eileen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101918	10/19/2018		6435C · CED, CONF & TRAVEL (C&P)	-32.60
TOTAL					<u>-32.60</u>
Bill Pmt -Check	59395	11/26/2018	Davis, Lindsay - MMSCL	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102218a	10/22/2018		6435L · CED, CONF & TRAVEL (LIT)	-60.00
Bill	102218b	10/22/2018		6437L · PROGRAMS (LIT)	-83.50
Bill	111418	11/14/2018		6435L · CED, CONF & TRAVEL (LIT)	-139.63
TOTAL					<u>-283.13</u>
Bill Pmt -Check	59396	11/26/2018	Demco	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6479845	10/23/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-38.13
Bill	6488181	11/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-216.00
TOTAL					<u>-254.13</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59397	11/26/2018	Displays2Go	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	PSI0953100	10/29/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-98.04
TOTAL						-98.04
	Bill Pmt -Check	59398	11/26/2018	Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	4305536	11/01/2018		6437P13 · ARMORED CAR SERVICE	-190.58
TOTAL						-190.58
	Bill Pmt -Check	59399	11/26/2018	Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102718	10/27/2018		6437A · PROGRAMS (ADULT)	-160.00
TOTAL						-160.00
	Bill Pmt -Check	59400	11/26/2018	Early Childhood Resource Center	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	18MS72	10/22/2018		6410C · BOOKS (C&P)	-2,139.00
TOTAL						-2,139.00
	Bill Pmt -Check	59401	11/26/2018	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	9207288	10/26/2018		6413A · PERIODICALS (ADULT)	-29.95
TOTAL						-29.95

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59402	11/26/2018	ECM Consulting and Marketing	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1005	11/01/2018		643765 · PROMOTION AND PUBLICITY	-2,500.00
TOTAL						-2,500.00
	Bill Pmt -Check	59403	11/26/2018	Electronic Alarm Systems	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	R42541	10/01/2018		6452G · BLDG ALTERATION AND MAINT	-67.50
TOTAL						-67.50
	Bill Pmt -Check	59404	11/26/2018	Ellison Educational Equipment, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3212858	10/23/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-23.98
	Bill	3212882	10/23/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-50.00
TOTAL						-73.98
	Bill Pmt -Check	59405	11/26/2018	EnvisionWare Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	INV-US-39165	10/31/2018		7203T · EQUIPMENT TECH	-4,279.58
					7203R · EQUIPMENT CIRC	-4,279.58
TOTAL						-8,559.16

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59406	11/26/2018	Faronics Technologies USA Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	INUS0184389 renewal	09/28/2018		6419W · SOFTWARE (WIRES)	-1,124.40
TOTAL						-1,124.40
	Bill Pmt -Check	59407	11/26/2018	Fazzina, Joseph V.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103018	10/30/2018		6437L · PROGRAMS (LIT)	-275.00
TOTAL						-275.00
	Bill Pmt -Check	59408	11/26/2018	Firematic	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	363931	11/06/2018		6452G · BLDG ALTERATION AND MAINT	-642.50
TOTAL						-642.50
	Bill Pmt -Check	59409	11/26/2018	Franco, Corinne	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110718	11/07/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	59410	11/26/2018	Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102618	10/26/2018		6437L · PROGRAMS (LIT)	-452.00
TOTAL						-452.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59411	11/26/2018	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-650.00
TOTAL						-650.00
	Bill Pmt -Check	59412	11/26/2018	Gilmartin, Debbie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102618	10/26/2018		6437A · PROGRAMS (ADULT)	-225.00
	Bill	103018	10/30/2018		6437A · PROGRAMS (ADULT)	-150.00
	Bill	110218	11/02/2018		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-450.00
	Bill Pmt -Check	59413	11/26/2018	Giouzepis, Dimitrios	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102018	10/20/2018		6437C · PROGRAMS (C&P)	-140.00
TOTAL						-140.00
	Bill Pmt -Check	59414	11/26/2018	Glover Farms	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102118	10/21/2018		6437C · PROGRAMS (C&P)	-1,760.00
	Bill	102518	10/25/2018		6437C · PROGRAMS (C&P)	-1,410.00
TOTAL						-3,170.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59415	11/26/2018	Hayes, Lilly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103118	10/31/2018		6437C · PROGRAMS (C&P)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	59416	11/26/2018	Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102518	10/25/2018		6437A · PROGRAMS (ADULT)	-400.00
	Bill	102918	10/29/2018		6437A · PROGRAMS (ADULT)	-80.00
	Bill	110518	11/05/2018		6437A · PROGRAMS (ADULT)	-160.00
TOTAL						-640.00
	Bill Pmt -Check	59417	11/26/2018	Iberger, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102718	10/27/2018		6437C · PROGRAMS (C&P)	-94.00
TOTAL						-94.00
	Bill Pmt -Check	59418	11/26/2018	Ingram Library Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	61453687	10/05/2018		6410C · BOOKS (C&P)	-87.55
	Bill	61453688	10/05/2018		6410C · BOOKS (C&P)	-11.96
	Bill	61453689	10/05/2018		6410C · BOOKS (C&P)	-8.69
	Bill	61453690	10/05/2018		6410C · BOOKS (C&P)	-29.98
	Bill	61453691	10/05/2018		6410C · BOOKS (C&P)	-10.89
	Bill	67007937	10/05/2018		6410C · BOOKS (C&P)	-10.44
	Bill	61455216	10/09/2018		6410C · BOOKS (C&P)	-11.96

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Type	Num	Date	Name	Account	Paid Amount
Bill	61455217	10/09/2018		6410C · BOOKS (C&P)	-85.79
Bill	61455218	10/09/2018		6410C · BOOKS (C&P)	-11.54
Bill	61457486	10/11/2018		6410C · BOOKS (C&P)	-12.09
Bill	61457487	10/11/2018		6410C · BOOKS (C&P)	-22.31
Bill	61457488	10/11/2018		6410C · BOOKS (C&P)	-10.79
Bill	61457655	10/12/2018		6410C · BOOKS (C&P)	-11.96
Bill	61459782	10/16/2018		6410C · BOOKS (C&P)	-8.98
Bill	61459783	10/16/2018		6410C · BOOKS (C&P)	-34.07
Bill	61459784	10/16/2018		6410C · BOOKS (C&P)	-11.54
Bill	61459785	10/16/2018		6410C · BOOKS (C&P)	-19.12
Bill	61459786	10/16/2018		6410C · BOOKS (C&P)	-5.78
Bill	61460606	10/17/2018		6410C · BOOKS (C&P)	-73.30
Bill	61460607	10/17/2018		6410C · BOOKS (C&P)	-21.78
Bill	61460608	10/17/2018		6410C · BOOKS (C&P)	-10.34
Bill	61460609	10/17/2018		6410C · BOOKS (C&P)	-10.34
Bill	61461763	10/18/2018		6410C · BOOKS (C&P)	-50.76
Bill	67012183	10/18/2018		6410C · BOOKS (C&P)	-29.37
Bill	67012285	10/18/2018		6410C · BOOKS (C&P)	-11.54
Bill	61462842	10/22/2018		6410C · BOOKS (C&P)	-29.67
Bill	61462843	10/22/2018		6410C · BOOKS (C&P)	-56.82
Bill	61462844	10/22/2018		6410C · BOOKS (C&P)	-20.24
Bill	61463706	10/23/2018		6410C · BOOKS (C&P)	-11.54
Bill	61463707	10/23/2018		6410C · BOOKS (C&P)	-11.54
Bill	61463708	10/23/2018		6410C · BOOKS (C&P)	-76.66
Bill	61464409	10/24/2018		6410C · BOOKS (C&P)	-23.92
Bill	61464410	10/24/2018		6410C · BOOKS (C&P)	-11.54
Bill	61464411	10/24/2018		6410C · BOOKS (C&P)	-30.08
Bill	61466016	10/26/2018		6410C · BOOKS (C&P)	-104.04
Bill	61466040	10/26/2018		6410C · BOOKS (C&P)	-5.98

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Type	Num	Date	Name	Account	Paid Amount
Bill	61466041	10/26/2018		6410C · BOOKS (C&P)	-5.98
Bill	61466042	10/26/2018		6410C · BOOKS (C&P)	-5.98
Bill	61467514	10/30/2018		6410C · BOOKS (C&P)	-28.00
Bill	61467515	10/30/2018		6410C · BOOKS (C&P)	-8.79
Bill	61467516	10/30/2018		6410C · BOOKS (C&P)	-74.53
Bill	61467517	10/30/2018		6410C · BOOKS (C&P)	-50.66
Bill	61468473	10/31/2018		6410C · BOOKS (C&P)	-20.76
Bill	61469987	11/02/2018		6410C · BOOKS (C&P)	-45.90
Bill	61469988	11/02/2018		6410C · BOOKS (C&P)	-11.54
Bill	61469989	11/02/2018		6410C · BOOKS (C&P)	-68.97
Bill	67018605	11/05/2018		6410C · BOOKS (C&P)	-5.98
Bill	61471128	11/06/2018		6410C · BOOKS (C&P)	-10.99
Bill	61471129	11/06/2018		6410C · BOOKS (C&P)	-82.01
Bill	61472093	11/07/2018		6410C · BOOKS (C&P)	-8.38
TOTAL					-1,423.37
Bill Pmt -Check	59419	11/26/2018	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	29643	11/01/2018		6452G · BLDG ALTERATION AND MAINT	-403.00
TOTAL					-403.00
Bill Pmt -Check	59420	11/26/2018	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	490602	10/23/2018		6437N · PROGRAMS (TEEN)	-48.09
Bill	490841	11/09/2018		6437N · PROGRAMS (TEEN)	-58.29
TOTAL					-106.38

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59421	11/26/2018	Janicka-Wlodek, Krystyna	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103018	10/30/2018		6437L · PROGRAMS (LIT)	-228.00
TOTAL						-228.00
	Bill Pmt -Check	59422	11/26/2018	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110118	11/01/2018		6437A · PROGRAMS (ADULT)	-345.00
TOTAL						-345.00
	Bill Pmt -Check	59423	11/26/2018	Jerva, Zoe	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102418	10/24/2018		6437L · PROGRAMS (LIT)	-35.00
TOTAL						-35.00
	Bill Pmt -Check	59424	11/26/2018	Karant, Roberta	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101818	10/18/2018		6437C · PROGRAMS (C&P)	-540.00
TOTAL						-540.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59425	11/26/2018	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	182741388921	10/01/2018		6413A · PERIODICALS (ADULT)	-3.00
Bill	182761392381	10/03/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-3.99
Bill	182771395911	10/04/2018		6437L · PROGRAMS (LIT)	-1.69
Bill	182770517521	10/04/2018		6437C · PROGRAMS (C&P)	-32.30
Bill	182771279621	10/04/2018		6437N · PROGRAMS (TEEN)	-7.49
Bill	182791398271	10/06/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-13.97
Bill	182790352961	10/06/2018		6437N · PROGRAMS (TEEN)	-3.19
Bill	182821287041	10/09/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-7.58
Bill	182820706011	10/09/2018		6437N · PROGRAMS (TEEN)	-6.33
Bill	182821287581	10/09/2018		6437L · PROGRAMS (LIT)	-3.99
Bill	182821304671	10/09/2018		6437N · PROGRAMS (TEEN)	-20.54
Bill	182821287441	10/09/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-12.46
Bill	182831289381	10/10/2018		6437L · PROGRAMS (LIT)	-8.79
Bill	182831306631	10/10/2018		6435D · CED, CONF & TRAVEL (ADM)	-127.93
Bill	182880360981	10/15/2018		6437L · PROGRAMS (LIT)	-3.99
Bill	182881315891	10/15/2018		6437A · PROGRAMS (ADULT)	-99.06
Bill	182891318801	10/16/2018		6435D · CED, CONF & TRAVEL (ADM)	-23.47
Bill	182891318711	10/16/2018		6435D · CED, CONF & TRAVEL (ADM)	-78.58
Bill	182901321571	10/17/2018		6437N · PROGRAMS (TEEN)	-48.47
Bill	182900739271	10/17/2018		6437N · PROGRAMS (TEEN)	-4.99
Bill	182900738471	10/17/2018		6437L · PROGRAMS (LIT)	-17.75
Bill	182900543721	10/17/2018		6437C · PROGRAMS (C&P)	-69.97
Bill	182911324041	10/18/2018		6437N · PROGRAMS (TEEN)	-22.75
Bill	182911322381	10/18/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-13.97
Bill	182921327971	10/19/2018		6437A · PROGRAMS (ADULT)	-22.14
Bill	182941332731	10/21/2018		6437C · PROGRAMS (C&P)	-3.89
Bill	182940552201	10/21/2018		6437C · PROGRAMS (C&P)	-0.39

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Type	Num	Date	Name	Account	Paid Amount
Bill	182950367121	10/22/2018		6437N · PROGRAMS (TEEN)	-23.64
Bill	182961213431	10/23/2018		6437A · PROGRAMS (ADULT)	-14.26
Bill	182961215951	10/23/2018		6437L · PROGRAMS (LIT)	-3.99
Bill	182971338861	10/24/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-9.99
Bill	182981341901	10/25/2018		6437N · PROGRAMS (TEEN)	-4.99
Bill	182991343891	10/26/2018		6437C · PROGRAMS (C&P)	-45.99
Bill	182990562321	10/26/2018		6437N · PROGRAMS (TEEN)	-7.47
Bill	183001221451	10/27/2018		6413A · PERIODICALS (ADULT)	-3.00
Bill	183011222971	10/28/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-7.28
Bill	183020567631	10/29/2018		6437L · PROGRAMS (LIT)	-22.83
Bill	183031351471	10/30/2018		6437C · PROGRAMS (C&P)	-35.33
Bill	183041228021	10/31/2018		6437L · PROGRAMS (LIT)	-7.98
Bill	183050572961	11/01/2018		6437C · PROGRAMS (C&P)	-6.48
Bill	183051229301	11/01/2018		6437L · PROGRAMS (LIT)	-7.56
TOTAL					-863.46
Bill Pmt -Check	59426	11/26/2018	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122463	10/31/2018		6437P4 · ATTORNEY	-1,625.00
TOTAL					-1,625.00
Bill Pmt -Check	59427	11/26/2018	Lauro, Joanne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103018	10/30/2018		6437L · PROGRAMS (LIT)	-100.00
TOTAL					-100.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59428	11/26/2018	Magrane, Roseann L.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103018	10/30/2018		6437N · PROGRAMS (TEEN)	-200.00
TOTAL						-200.00
	Bill Pmt -Check	59429	11/26/2018	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-595.00
TOTAL						-595.00
	Bill Pmt -Check	59430	11/26/2018	MailFinance, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	N7402352	10/26/2018		6439G · EQUIPMENT R & M (GEN)	-564.51
TOTAL						-564.51
	Bill Pmt -Check	59431	11/26/2018	Maiorana, Joseph	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	082118	10/23/2018		6435D · CED, CONF & TRAVEL (ADM)	-254.71
TOTAL						-254.71
	Bill Pmt -Check	59432	11/26/2018	Maurer, Sylvia	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102618	10/26/2018		6437C · PROGRAMS (C&P)	-80.00
TOTAL						-80.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59433	11/26/2018	Mergent, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	218162	10/19/2018		6411A · MICRO/REF CD (ADULT)	-3,200.00
TOTAL					-3,200.00
Bill Pmt -Check	59434	11/26/2018	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill	96496488	10/04/2018		6417C · VIDEOS (C&P)	-144.40
Bill	96504238	10/09/2018		6412A · RECORDINGS (ADULT)	-69.98
Bill	96506922	10/09/2018		6412N · RECORDINGS (TEEN)	-28.33
Bill	96506923	10/09/2018		6412C · RECORDINGS (C&P)	-69.84
Bill	96523292	10/15/2018		6417C · VIDEOS (C&P)	-43.32
Bill	96523460	10/15/2018		6417A · VIDEOS (ADULT)	-326.84
Bill	96523461	10/15/2018		6417A · VIDEOS (ADULT)	-115.71
Bill	96524019	10/15/2018		6417A · VIDEOS (ADULT)	-250.39
Bill	96530430	10/16/2018		6412A · RECORDINGS (ADULT)	-34.99
Bill	96530431	10/16/2018		6412A · RECORDINGS (ADULT)	-173.62
Bill	96530432	10/16/2018		6417A · VIDEOS (ADULT)	-31.49
Bill	96530435	10/16/2018		6417A · VIDEOS (ADULT)	-20.99
Bill	96530433	10/16/2018		6412N · RECORDINGS (TEEN)	-23.98
Bill	96532539	10/17/2018		6417A · VIDEOS (ADULT)	-121.94
Bill	96532580	10/17/2018		6417A · VIDEOS (ADULT)	-35.79
Bill	96536549	10/18/2018		6417A · VIDEOS (ADULT)	-134.24
Bill	96537410	10/18/2018		6417A · VIDEOS (ADULT)	-116.26
Bill	96537412	10/18/2018		6417C · VIDEOS (C&P)	-14.44
Bill	96540370	10/19/2018		6417A · VIDEOS (ADULT)	-158.79
Bill	96550464	10/23/2018		6412A · RECORDINGS (ADULT)	-199.94
Bill	96550465	10/23/2018		6412A · RECORDINGS (ADULT)	-120.96

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Type	Num	Date	Name	Account	Paid Amount
Bill	96554850	10/24/2018		6417A · VIDEOS (ADULT)	-394.93
Bill	96554851	10/24/2018		6417A · VIDEOS (ADULT)	-262.62
Bill	96554853	10/24/2018		6417C · VIDEOS (C&P)	-80.16
Bill	96559406	10/25/2018		6417A · VIDEOS (ADULT)	-65.78
Bill	96559408	10/25/2018		6417A · VIDEOS (ADULT)	-53.68
Bill	96564330	10/27/2018		6417A · VIDEOS (ADULT)	-26.78
Bill	96569709	10/30/2018		6412A · RECORDINGS (ADULT)	-123.81
Bill	96571181	10/30/2018		6412A · RECORDINGS (ADULT)	-55.99
Bill	96571182	10/30/2018		6412A · RECORDINGS (ADULT)	-85.98
Bill	96571183	10/30/2018		6417A · VIDEOS (ADULT)	-9.99
Bill	96573932	10/30/2018		6417A · VIDEOS (ADULT)	-361.14
Bill	96573934	10/30/2018		6417C · VIDEOS (C&P)	-349.16
Bill	96574290	10/30/2018		6417A · VIDEOS (ADULT)	-159.55
Bill	96574292	10/30/2018		6417C · VIDEOS (C&P)	-113.67
Bill	96581690 hoopla	10/31/2018		6412A · RECORDINGS (ADULT)	-425.86
				6412N · RECORDINGS (TEEN)	-425.86
				6412C · RECORDINGS (C&P)	-212.92
Bill	96581329	11/01/2018		6417C · VIDEOS (C&P)	-152.96
Bill	96584092	11/01/2018		6417C · VIDEOS (C&P)	-45.38
Bill	96581327	11/01/2018		6417A · VIDEOS (ADULT)	-20.39
Bill	96584091	11/01/2018		6417A · VIDEOS (ADULT)	-197.60
Bill	96585192	11/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-205.98
Bill	96593950	11/05/2018		6417C · VIDEOS (C&P)	-229.44
Bill	96593907	11/05/2018		6417A · VIDEOS (ADULT)	-16.19
Bill	96593908	11/05/2018		6417A · VIDEOS (ADULT)	-21.79
Bill	96598359	11/06/2018		6412A · RECORDINGS (ADULT)	-184.95
Bill	96599240	11/06/2018		6412A · RECORDINGS (ADULT)	-139.09
TOTAL					-6,657.89

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59435	11/26/2018	Mikkleson, Harry	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102918	10/29/2018		6437N · PROGRAMS (TEEN)	-400.00
TOTAL						-400.00
	Bill Pmt -Check	59436	11/26/2018	Montanaro, Louis	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102918	10/29/2018		6437L · PROGRAMS (LIT)	-171.00
TOTAL						-171.00
	Bill Pmt -Check	59437	11/26/2018	Moreno, Viodelda S. Galvez	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102918	10/29/2018		6437L · PROGRAMS (LIT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	59438	11/26/2018	Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101818	10/18/2018		6437C · PROGRAMS (C&P)	-81.00
	Bill	103018	10/30/2018		6437C · PROGRAMS (C&P)	-27.00
	Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-969.50
TOTAL						-1,077.50

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59439	11/26/2018	Nagel, Lauren	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102918	10/29/2018		6437C · PROGRAMS (C&P)	-220.00
TOTAL						-220.00
	Bill Pmt -Check	59440	11/26/2018	Narvaez, Priscilla	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103018	10/30/2018		6437L · PROGRAMS (LIT)	-228.00
TOTAL						-228.00
	Bill Pmt -Check	59441	11/26/2018	Navarro-Gao, Carmen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102518	10/25/2018		6437C · PROGRAMS (C&P)	-75.00
	Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-240.00
TOTAL						-315.00
	Bill Pmt -Check	59442	11/26/2018	New York Times	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101418-101219	10/14/2018		6413A · PERIODICALS (ADULT)	-2,513.70
TOTAL						-2,513.70

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59443	11/26/2018	NYLA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8664 SCLA dnr11/15	11/01/2018		6435C · CED, CONF & TRAVEL (C&P)	-55.00
				6435Dig · CED, CONF & TRAVEL (DIGITAL)	-110.00
Bill	8665 SCLA dnr11/15	11/05/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-55.00
Bill	8668 SCLA dnr11/15	11/07/2018		6435C · CED, CONF & TRAVEL (C&P)	-65.00
				6435N · CED, CONF & TRAVEL (TEEN)	-55.00
TOTAL					<u>-340.00</u>
Bill Pmt -Check	59444	11/26/2018	NYS Parks - Empire Pass	L0225 · EMPIRE NAT'L - OPERATING	
Bill	renew 01/01-12/31/19	11/14/2018		6437A · PROGRAMS (ADULT)	-70.00
TOTAL					<u>-70.00</u>
Bill Pmt -Check	59445	11/26/2018	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110518	11/05/2018		6437A · PROGRAMS (ADULT)	-307.00
TOTAL					<u>-307.00</u>
Bill Pmt -Check	59446	11/26/2018	Orellana-Moncada, Veronica Lucia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110218	11/02/2018		6437L · PROGRAMS (LIT)	-149.50
TOTAL					<u>-149.50</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59447	11/26/2018	Oriental Trading Company, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	692624780-01	10/19/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-48.87
				6437N · PROGRAMS (TEEN)	-82.56
Bill	692946557-01	11/07/2018		6437A · PROGRAMS (ADULT)	-50.09
TOTAL					-181.52
Bill Pmt -Check	59448	11/26/2018	Parisi, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110718	11/07/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-40.01
TOTAL					-40.01
Bill Pmt -Check	59449	11/26/2018	Patchogue Advance, The	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101478	11/01/2018		643765 · PROMOTION AND PUBLICITY	-710.00
TOTAL					-710.00
Bill Pmt -Check	59450	11/26/2018	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8692763-Nov2018	11/08/2018		6437P12 · PAYROLL SERVICES	-101.70
TOTAL					-101.70

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59451	11/26/2018	Paychex, Inc (Hauppauge)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	542478	10/31/2018		6437P12 · PAYROLL SERVICES	-632.64
Bill	543541	11/14/2018		6437P12 · PAYROLL SERVICES	-638.27
TOTAL					<u>-1,270.91</u>
Bill Pmt -Check	59452	11/26/2018	Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1083147797	10/05/2018		6412A · RECORDINGS (ADULT)	-30.00
Bill	1083452430	10/12/2018		6412A · RECORDINGS (ADULT)	-26.25
Bill	1083723182	10/17/2018		6412A · RECORDINGS (ADULT)	-30.00
Bill	1084027038	10/26/2018		6412A · RECORDINGS (ADULT)	-41.25
TOTAL					<u>-127.50</u>
Bill Pmt -Check	59453	11/26/2018	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103018 cpsd	10/30/2018		6437C · PROGRAMS (C&P)	-57.19
Bill	110618-Literacy	11/06/2018		6435L · CED, CONF & TRAVEL (LIT)	-58.63
				6437L · PROGRAMS (LIT)	-27.70
TOTAL					<u>-143.52</u>
Bill Pmt -Check	59454	11/26/2018	Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103118	10/31/2018		6437L · PROGRAMS (LIT)	-615.00
TOTAL					<u>-615.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59455	11/26/2018	Quintanilla, Marvin (Staff)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110818	11/08/2018		6435L · CED, CONF & TRAVEL (LIT)	-36.06
Bill	Sept-Nov2018	11/30/2018		6435L · CED, CONF & TRAVEL (LIT)	-36.06
TOTAL					<u>-72.12</u>
Bill Pmt -Check	59456	11/26/2018	Quito, Herman A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103118	10/31/2018		6437L · PROGRAMS (LIT)	-280.00
TOTAL					<u>-280.00</u>
Bill Pmt -Check	59457	11/26/2018	Ragona, Tara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110218	11/02/2018		6435C · CED, CONF & TRAVEL (C&P)	-25.70
TOTAL					<u>-25.70</u>
Bill Pmt -Check	59458	11/26/2018	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	76013949	10/05/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	76014193	10/08/2018		6412A · RECORDINGS (ADULT)	-29.99
Bill	76014481	10/08/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	76015234	10/10/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	76015222	10/10/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	76016254	10/11/2018		6412A · RECORDINGS (ADULT)	-718.40
Bill	76017977	10/15/2018		6412A · RECORDINGS (ADULT)	-10.00
Bill	76018132	10/16/2018		6412A · RECORDINGS (ADULT)	-35.00

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Type	Num	Date	Name	Account	Paid Amount
Bill	76018780	10/17/2018		6412A · RECORDINGS (ADULT)	-40.00
Bill	76019642	10/18/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	76019178	10/18/2018		6417A · VIDEOS (ADULT)	-41.60
Bill	76021325	10/22/2018		6412A · RECORDINGS (ADULT)	-29.99
TOTAL					-1,104.93
Bill Pmt -Check	59459	11/26/2018	Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102618a	10/26/2018		6437C · PROGRAMS (C&P)	-400.00
Bill	102618b	10/26/2018		6437C · PROGRAMS (C&P)	-400.00
Bill	102618c	10/26/2018		6437C · PROGRAMS (C&P)	-400.00
TOTAL					-1,200.00
Bill Pmt -Check	59460	11/26/2018	Rondon, Miriam	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-399.00
TOTAL					-399.00
Bill Pmt -Check	59461	11/26/2018	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103118	10/31/2018		6437A · PROGRAMS (ADULT)	-400.00
TOTAL					-400.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59462	11/26/2018	Ruiz, Maria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	June-Oct2018	10/31/2018		6435L · CED, CONF & TRAVEL (LIT)	-72.45
TOTAL						-72.45
	Bill Pmt -Check	59463	11/26/2018	Sandpebble Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110218-Req88 Renovat	11/02/2018		6452G · BLDG ALTERATION AND MAINT	-1,521.60
	Bill	110218-Req88 NL/BldR	11/02/2018		7500 · BUILDING IMPROVEMENTS	-3,917.91
TOTAL						-5,439.51
	Bill Pmt -Check	59464	11/26/2018	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	39112	10/24/2018		6434G · PRINTING (GEN)	-6,881.00
TOTAL						-6,881.00
	Bill Pmt -Check	59465	11/26/2018	Setteducati, Anthony	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102018	10/20/2018		6437A · PROGRAMS (ADULT)	-575.00
TOTAL						-575.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59466	11/26/2018	Shred-it	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	8125887073	10/31/2018		6437P15 · DOCUMENT MANAGEMENT/DESTF	-356.21
TOTAL						-356.21
	Bill Pmt -Check	59467	11/26/2018	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	73420	10/24/2018		643765 · PROMOTION AND PUBLICITY	-4,050.00
	Bill	73434	11/06/2018		643765 · PROMOTION AND PUBLICITY	-935.00
TOTAL						-4,985.00
	Bill Pmt -Check	59468	11/26/2018	Spinelle, Alexis	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102418	10/24/2018		6437L · PROGRAMS (LIT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	59469	11/26/2018	Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110518	11/05/2018		6437C · PROGRAMS (C&P)	-125.00
TOTAL						-125.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59470	11/26/2018	Staples Advantage	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8051829057	10/19/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-30.56
				6451G · CUSTODIAL SUPPLIES	-120.09
Bill	8051911583	10/26/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-298.79
Bill	8052002417	11/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-49.56
TOTAL					-499.00
Bill Pmt -Check	59471	11/26/2018	Stephens, Elijah	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102218	10/22/2018		6410N · BOOKS (TEEN)	-9.99
TOTAL					-9.99
Bill Pmt -Check	59472	11/26/2018	Suffolk Cooperative Library System	L0225 · EMPIRE NAT'L - OPERATING	
Bill	68020	08/20/2018		6437A · PROGRAMS (ADULT)	-150.00
Bill	68490	11/08/2018		6411A · MICRO/REF CD (ADULT)	-1,320.00
TOTAL					-1,470.00
Bill Pmt -Check	59473	11/26/2018	Suffolk County Comm., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	54625	11/09/2018		6451G · CUSTODIAL SUPPLIES	-520.76
TOTAL					-520.76

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59474	11/26/2018	Tag-It Engravings & Signs	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12555	10/08/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-18.00
TOTAL						-18.00
	Bill Pmt -Check	59475	11/26/2018	Tank Me Later LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101718	10/17/2018		6452G · BLDG ALTERATION AND MAINT	-281.00
	Bill	103118	10/31/2018		6452G · BLDG ALTERATION AND MAINT	-304.97
TOTAL						-585.97
	Bill Pmt -Check	59476	11/26/2018	Tend Coffee	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	103118	10/31/2018		6437C · PROGRAMS (C&P)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	59477	11/26/2018	Town of Brookhaven Prks Dpt - FacilityFee	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Oct2018	10/31/2018		6437C · PROGRAMS (C&P)	-60.00
					6437D · PROGRAMS (DIGITAL)	-180.00
TOTAL						-240.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59478	11/26/2018	True Nature Landscaping Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	15055	10/31/2018		6452G · BLDG ALTERATION AND MAINT	-450.00
TOTAL						-450.00
	Bill Pmt -Check	59479	11/26/2018	Turturici, Antonella	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	59480	11/26/2018	Villegas, Martha	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	101818	10/18/2018		6437C · PROGRAMS (C&P)	-75.00
	Bill	102318	10/23/2018		6437L · PROGRAMS (LIT)	-406.00
TOTAL						-481.00
	Bill Pmt -Check	59481	11/26/2018	Vivas, Chris	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102418	10/24/2018		6437C · PROGRAMS (C&P)	-300.00
TOTAL						-300.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59482	11/26/2018	W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	I59880965	10/17/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-32.86
Bill	I60054815	10/23/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-34.78
Bill	I60153846	10/25/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-3.89
Bill	I60335102	10/31/2018		7203N · EQUIPMENT TEEN	-253.80
TOTAL					<u>-325.33</u>
Bill Pmt -Check	59483	11/26/2018	Winters Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	822278	10/31/2018		6432G · CARTAGE	-285.00
TOTAL					<u>-285.00</u>
Bill Pmt -Check	59484	11/26/2018	Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	
Bill	101218	10/12/2018		6437N · PROGRAMS (TEEN)	-160.00
TOTAL					<u>-160.00</u>
Bill Pmt -Check	59485	11/26/2018	Wuthenow, Josephine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110218	11/02/2018		6435A · CED, CONF & TRAVEL (ADULT)	-102.13
TOTAL					<u>-102.13</u>

Mastics Moriches Shirley Community Library
NOVEMBER 26, 2018
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59486	11/26/2018	Zafar, Tanzeela	L0225 · EMPIRE NAT'L - OPERATING	
Bill	110118	11/01/2018		6437L · PROGRAMS (LIT)	-280.00
TOTAL					-280.00
				TOTAL	-96,710.47

I hereby certify that at a meeting on November 26, 2018
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library
Payroll Benefit Warrant
November 2, 2018

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	6022	11/02/2018	1095 Doreen Adamcik	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	6023	11/02/2018	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	6024	11/02/2018	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	6025	11/02/2018	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	6026	11/02/2018	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (267.90)
TOTAL						<u>\$ (267.90)</u>
	Bill Pmt -Check	6027	11/02/2018	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	6028	11/02/2018	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>

Mastics Moriches Shirley Community Library
Payroll Benefit Warrant
November 2, 2018

	Bill Pmt -Check	6029	11/02/2018	1101.1 Lorna K Hastings	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (348.30)
TOTAL						<u>\$ (348.30)</u>
	Bill Pmt -Check	6030	11/02/2018	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		9060 · MEDICAL INSURANCE	\$ (268.00)
TOTAL						<u>\$ (268.00)</u>
	Bill Pmt -Check	6031	11/02/2018	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		L0172 · 403B PRUDENTIAL	\$ (1,550.00)
TOTAL						<u>\$ (1,550.00)</u>
	Bill Pmt -Check	6032	11/02/2018	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		L0173 · 457B NYS DEFERRED COMP	\$ (1,611.64)
TOTAL						<u>\$ (1,611.64)</u>
	Bill Pmt -Check	6033	11/02/2018	1113 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		L0171 · 403B MET LIFE	\$ (2,743.00)
TOTAL						<u>\$ (2,743.00)</u>
	Bill Pmt -Check	6034	11/02/2018	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11022018	11/02/2018		L0510 · CSEA POST TAX DENTAL	\$ (40.34)
					L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL						<u>\$ (45.05)</u>

Mastics Moriches Shirley Community Library
Payroll Benefit Warrant
November 2, 2018

Bill Pmt -Check	6035	11/02/2018	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	11022018	11/02/2018		L0500 · CSEA UNION DUES	\$ (2,393.90)
TOTAL					<u>\$ (2,393.90)</u>
					\$ (10,031.79)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics Moriches Shirley Community Library

Payroll Warrant

November 16, 2018

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	6037	11/16/2018	1103 State Of NY Department of Civil Serv	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	531	11/16/2018		9060 · MEDICAL INSURANCE	\$ (69,743.21)
TOTAL						\$ (69,743.21)
	Bill Pmt -Check	6038	11/16/2018	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11162018	11/16/2018		L0172 · 403B PRUDENTIAL	\$ (1,550.00)
TOTAL						\$ (1,550.00)
	Bill Pmt -Check	6039	11/16/2018	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	062504	11/16/2018		L0625 · AFLAC PRE-TAX	\$ (3,535.06)
					L0626 · AFLAC POST-TAX	\$ (392.25)
TOTAL						\$ (3,927.31)
	Bill Pmt -Check	6040	11/16/2018	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11162018	11/16/2018		L0173 · 457B NYS DEFERRED COMP	\$ (1,810.38)
TOTAL						\$ (1,810.38)
	Bill Pmt -Check	6041	11/16/2018	1113 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11162018	11/16/2018		L0171 · 403B MET LIFE	\$ (2,743.00)
TOTAL						\$ (2,743.00)
	Bill Pmt -Check	6042	11/16/2018	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11162018	11/16/2018		L0510 · CSEA POST TAX DENTAL	\$ (40.34)
					L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL						\$ (45.05)
	Bill Pmt -Check	6043	11/16/2018	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	11162018	11/16/2018		L0500 · CSEA UNION DUES	\$ (2,389.61)
TOTAL						\$ (2,389.61)

Mastics Moriches Shirley Community Library
Payroll Warrant
November 16, 2018

Bill Pmt -Check 6044 11/16/2018 Hartford Insurance Company

L0226 · EMPIRE NAT'L - PAYROLL

Bill 413693601762 11/16/2018

L0196 · LONG TER	\$	(175.96)
9055 · DISABILTY INSURANCE	\$	(1,797.87)
	\$	<u>(1,973.83)</u>

TOTAL

\$ (84,182.39)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Teen Services Board Report

November 2018

Submitted by Kerrilynn Jorgensen

The fall Teen Art Exhibit was held on Friday evening November 9th. The show featured the work of some of our younger teens who participate in not just Illustrator's Workshop but all of the art programs TSD offers. They included Alex O'Donnell, Aubrey Francaviglia, Brianna O'Connor, Natalie Luca and Jordan Whitman, amongst others.

The show included variety of different art styles which consisted of several different mediums. The next exhibit will be held in May of next year. – **Tom Casper**



On October 26th we hosted an after-hours program called Project Zombie Library (PZL). We had over 60 teens in attendance for this event! The teens went through the library with a staff guide to complete missions, capture an antidote and survive the zombie apocalypse. The teens were tasked with using problem solving skills, and critical thinking while surrounded by zombies! They did a great job of escaping the zombie apocalypse and were awarded with "I survived" pins and backpacks! The teens waited in meeting rooms ABC before the missions and participated in activities such as virtual reality, zombie corn hole, and photographs with the green screen.



From November 7th to November 10th I had the honor of attending the New York Library Association Annual Conference in Rochester, NY. On Thursday, keynote speakers Leah Esguerra, and Jennifer Keys, from the San Francisco Public Library inspired me with their speech about the importance of social workers in the public library, and how they are combatting homelessness and substance abuse in their community. Additionally, I attended workshops on the maker movement and how to offer new and interesting STEAM programs including, Kodu video game programming, and crafting programs like tape-I-gami, and DIY I-Spy. I also learned about new teen volunteer opportunities that I hope to offer at our library, including toy drives, community clean ups, and food drives. I am very grateful for the opportunity to attend this conference, and am eager to utilize all that I have learned. – **Kelly Furnari**

On Thursday November 1st Erika and I attended the William Floyd High School Renaissance Faire. The William Floyd High School Renaissance Faire requires teens to donate canned food in order to enter and participate. 87 Teens stopped by our booth to answer library trivia and make Renaissance Faire themed buttons. Next year more handouts and possibly a way for teens to sign up for programs or some kind of prize if they visit the library afterward would be a great benefit. Many teens stated they had never been to the library, this might encourage them to stop in and see what the library has to offer. – **Sam Quinn**

I am so excited to tell you that we had seven adults attend the first Enrichment program for those 18 years and older. On October 18th the program for those 11 years old and up was held from 5:00 to 6:30 pm and then from 7:00 to 8:00 pm was 18 years old and up. Both groups participated in the same activity which was making English Muffin Pizzas. Carmella Currao enjoyed meeting new patrons as well as the company of patrons that had been attending the younger program. On November 15th we shockingly had 10 patrons come to make a Thanksgiving craft despite the snow. Such a dedicated group we have! – **Stephanie Kyle**

Hispanic Heritage Month

Congratulations to Literacy student, Carla Zeas! Carla was an honoree during Senator Thomas Croci's Hispanic Heritage Ceremony, which was "a celebration of the Hispanic Community in the 3rd Senate District." Carla is a hard worker, a leader, and dedicated to her family and community. She is an active member of MMSCL as a Literacy student and volunteer instructor, teaching a Computer Basics class in Spanish. She has participated in the Small Business Expo. In addition, Carla is active in the Patchogue-Medford Library with the Madres Latinas.

Thank you to Senator Croci for hosting this annual celebration and to Assemblyman Murray and Legislator Sunderman for standing in while Senator Croci is serving our country.



Special Guests

October means it's time for annual visits in the Literacy Department. Each year, we host a Citizenship Preparedness program and a representative from the United States Citizenship and Immigration Services (USCIS) joins us. This year, Mr. Stephen Weitreich led a group of about 30 people through a workshop on the Naturalization Process. He reviewed the requirements and important information, simulated a mock interview, and had many free resources to share with attendees.



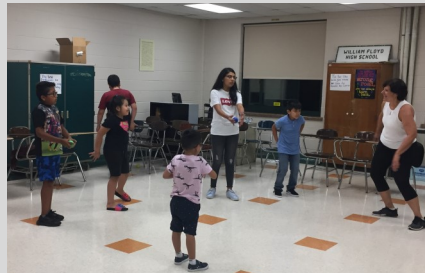
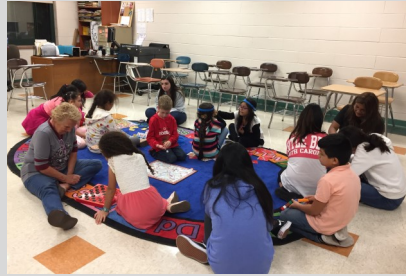
Special Guests

Another annual event which we look forward to is Assemblyman Fred Thiele's visit. Fred is on the Community Family Literacy Project (CFLP) Steering Committee and was a 2018 5k sponsor! He takes time out of his busy schedule to visit our ENL classes and this year, he spoke with about 40 students. Fred described his job as New York State Assemblyman and shared that his favorite part is the opportunity to meet his constituents. Fred and his team are always on hand to help solve problems for our patrons!



Up and Running

All classes are in full swing with morning, afternoon, and evening classes in session, among three locations, and accompanied by an enrichment program for children. Thanks to our partners at the Community Library, WF Family Center, and WF High School for sharing their space.





STATE SENATOR THOMAS D. CROCI
**HISPANIC HERITAGE
AWARDS CEREMONY**

*A Celebration
of the Hispanic Community
In the 3rd Senate District*

OCTOBER 5, 2018



STATE SENATOR THOMAS D. CROCI
**HISPANIC HERITAGE
AWARDS CEREMONY**

Carla Zeas



Carla Zeas was born in Cuenca, Ecuador in 1976. In 2001, she received her degree in Civil Engineering from Cuenca University and a Master of Environmental Sanitation Engineering degree in 2003 from ISPJAE, Habana, Cuba. She also earned her specialization in Watersheds and Population from Cuenca University in 2009. She worked in Ecuador in several public institutions as a public servant, a contractor and an environmental consultant.

In 2015, Carla immigrated to the United States with her two children to reunite with her husband, who had been working in the USA for many years. Moving meant leaving her home country, family, friends, and work. She is happy for the many opportunities for self-improvement that the USA has given her. Through volunteerism, Carla is giving support, friendship and knowledge to others as she had received when she first arrived. Her work with the libraries of Mastic-Moriches-Shirley and Patchogue-Medford include helping to establish a computer training class in Spanish for Hispanic women. She is also an active member of the Madres Latinas Amigas Organization of the Patchogue-Medford Library.

In 2017, Carla graduated from the Town of Brookhaven Parent Leadership Initiative, and she is currently studying English at the Mastic-Moriches-Shirley Community Library. She is an ESL student at Suffolk County Community College where she plans to graduate in December.

A dedicated wife and mother, Carla is married to Bayardo Rodriguez. They have two children: Nathalie, who is 6 years old and Fabricio, who is 4 years old.

Navigating Your Community Information Fair

The Literacy Department hosted a “Navigating your Community” Information Fair on Saturday, November 3rd. It was co-sponsored by SCLA’s MOSAIC (Multicultural Outreach Services and Information Committee); we partnered with the Community Family Literacy Project as well.

The purpose of this fair was to connect the community with local organizations that provide services and resources in a variety of categories such as: education, health, advocacy, crisis intervention, business & finance, housing & transit, family needs, and more. There were 30 exhibitors! Their feedback was very positive (results from the Exhibitor Survey are included). It was inspiring to see so many people, dedicated to public service, in one place with one goal: informing and educating people...knowledge is power!



Continued

There was a hustle and bustle throughout the event as people interacted with each other and made valuable connections. Approximately 75 community members attended the fair. As patrons engaged with each exhibitor, they received a sticker on their “Passport to Information” card. A full card was their entry ticket into the raffle.

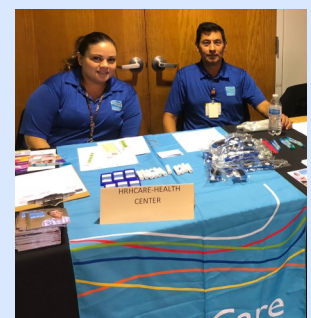
Thanks to everyone involved for their help in making this a successful event!



CFLP Support

Thanks to the Community Family Literacy Project (CFLP) for supporting the Information Fair. The CFLP donated the refreshments and raffle prize— a Kindle Fire tablet. Patrons were excited, not only about the great information they received, but also about the added bonus of a chance to win. Congratulations to the lucky winner, Alexander!







DIRECTORY OF EXHIBITORS

ADVOCACY

Central American Refugee Center
Human Rights Commission
LBGT Network
SEPA Mujer Inc.

EDUCATION

Bay Area Head Start
Help Me Grow Inc. Long Island
Suffolk County Community College

BUSINESS & FINANCE

Keller Williams, Gold Coast Realty, et. al
Latinos in Business Community Group
Teachers Federal Credit Union

LOCAL

Colonial Youth and Family Services
Family Service League-WF Family Center
Suffolk Co. Legislator Rudy Sunderman
Suffolk County Police Department

FOOD & HOUSEHOLD NEEDS

Lighthouse Mission
Shirley Mastic Community Service Project

HEALTH

Adelphi Breast Cancer Program
HRHCare-The Health Centers
Long Island Community Hospital
Suffolk Center for Speech
Thursday's Child, Inc.

CRISIS INTERVENTION

Brighter Tomorrows Inc.
Response Crisis Center

SENIORS

Lynn Agency, Inc.
Oasis Senior Advisors
Suffolk County Office of the Aging

HOUSING & TRANSIT

Community Development Corp. of L.I.
Housing Help, Inc.
Suffolk Independent Living Corporation
Suffolk County Transit Information

FAMILY

Childcare Council of Suffolk
Little Flower Children & Family Services

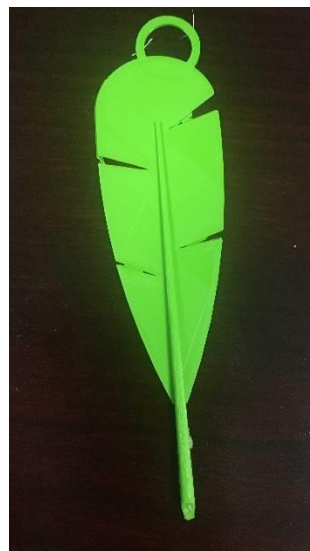


October 2018

Compiled by: Stephen Burg

Computer classes and patron 3d prints

Over the past month, The Digital Services Department has conducted a variety of computer classes including a class on Create Holiday Cards with Canva we also had 33 one on one tech appointments covering a wide range of topics. On November 15th we started our staff training Techgiving event. 12 People attended the first day of training. The department also helped out with the project zombie library event on October 26th. We are currently working on a 3D printing project for William Floyd Birthday celebration. We will be printing out 100 quill pen keychains and handing them out during the event. The Hotspots continue to be a hot item with 21 check outs 23 check ins and 3 renewals last month.



REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 11/26/18	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
LA	Paulucci, Christopher		Guard	\$20.07//Hour		09/26/18-12/04/18	
LA	Witham, Toni		Principal Library Clerk	\$47,380.28		01/21/19-04/24/19	
APT	Bertos, Kathleen		Account Clerk Typist	18.10/Hour	UP TO 17.5 HOURS	11/29/18	
DID YOU:					The above changes are hereby certified as		
	1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?				being in accordance with Civil Service		
	2. Request and canvas an eligible list for all competitive positions?				requirements.		
	3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application						
	4. Submit a personnel change on the previous incumbent shown above?						
<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED		Signature of Appointing Authority		
<input type="checkbox"/>	APPROVED AS NOTED						



Pattersquash Creek Civic Association, Inc.

P.O. Box 396

Mastic Beach, N.Y. 11951

OFFICERS

PRESIDENT: FRANK FUGARINO
VICE PRESIDENT: CHRIS RICCIARDI
SECRETARY: THERESA STASKY
TREASURER: LORRAINE MEYER

DIRECTORS

NICOLE CHAKMAKIAN
STEVE COLAIANNI
PATRICIA GALANG
RICHE MEYER
ANN SMITH

Kerri Rosalia, Director
Mastics, Moriches Shirley Library
407 William Floyd Parkway
Shirley, NY 11967

November 14, 2018

Dear Kerri,

As we look with hopeful anticipation for a library annex coming to Neighborhood Road, I ask for your consideration of the following programs which I believe would be most welcome to patrons and community residents.

Daytime Programs:

- Baby and Me
- Games for One's and Two's
- Computer Games for Teens to include Minecraft and Video Games
- Computer Independently Operated by Children Ages 4 to Pre Teen

Adult Center:

- Scan, Copy and Fax Center
- Computers for Adult Use (with Tech Support)
- ESL Classes with Child Care Available
- Yoga Classes

We appreciate your support and value your input.

Sincerely,

Frank Fugarino, President

Cc: Joseph Maiorana, President Board of Trustees

A small group of thoughtful people could change the world. Indeed, it's the only thing that ever has...

Margaret Meade



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 FAX: 631-286-1647

BALLOT

2019 SCLS Budget

The Board of Trustees of the _____ Library

☐

Approved

☐

Disapproved

The Proposed 2019 Budget of the Suffolk Cooperative Library System, dated
November 5, 2018 and approved by the SCLS Board of Trustees November 5, 2018.

Signed: _____ Date: _____

Please return to SCLS. Attention Director's Office no later than
Monday, December 31, 2018

[illegible]