

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

March 26, 2018

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTORS' REPORTS

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. 2018 / 2019 PROPOSED LIBRARY OPERATING BUDGET

D. CONTINUING EDUCATION

E. NYS ANNUAL REPORT FOR PUBLIC LIBRARIES

F. COMMUNITY EVENT

G. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

H. CONTRACTS / RENEWALS

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

April 23, 2018 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF FEBRUARY 26, 2018 BOARD MEETING

Trustee Mazzarella called the meeting to order at 7:03 pm.

Present were Trustees Mazzarella, Gross, Maiorana, Vigliotta, Director Rosalia, Assistant Director D'Amato and Business Manager Nowak and Secretary Prevete and Dennis Stoner of Baldessari & Coster, LLP.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Gross, second by Vigliotta to accept the minutes of the January 22, 2018 meeting of the Board of Trustees. Carried 4-0.

MINUTES

Motion by Vigliotta, second by Gross to approve the Operating Fund Schedule of Claims dated 2/26/18; Prepay Payables Warrant #1 \$55,998.04; Payables Warrant #2 \$138,095.52; Payroll Warrant W. E. 01/26/2018 \$189,854.34; Payroll Benefits Warrant \$105,170.46; Payroll Warrant W. E. 02/09/18 \$187,508.58; Payroll Benefits Warrant \$9,732.81; Payroll Warrant W.E. 02/23/18 \$182,257.32; Payroll Benefits Warrant \$96,349.24. Carried 4-0.

**SCHEDULE
OF CLAIMS**

Motion by Gross, second by Maiorana to approve the Operating Financial Report for January 2018. Carried 4-0.

**FINANCIAL
REPORTS**

Motion by Vigliotta, second by Maiorana to approve the Capital Fund Financial Report for January 2018. Carried 4-0.

DRAFT - UNAPPROVED

The Director stated that in addition to her written report, she's been busy working on finalizing the Library's Long Range Plan that will run through 2021.

DIRECTOR'S REPORT

Assistant Director D'Amato said that she busy planning and participating in a number of Annual Events: Chamber of Commerce Egg Extravaganza, Moriches' Chamber St. Patrick's Parade & Spring Event, Ocean Arts H.S. Musical - Cinderella which will be performed on April 23rd & 24th, and looking at the Summer Reading Program Summer With Us seeing if we can come up with ideas to promote more family involvement.

ASS'T DIRECTOR'S REPORT

The Business Manager handed in his written report and introduced Dennis Stoner from Baldessari & Coster, LLP to give an overview of the 2016 -'17 Fiscal Year Audited Financial Statements.

BUSINESS MNGR'S REPORT

Motion by Mazzarella, second by Vigliotta to approve the CS-150 reports with the Director's recommended personnel changes. Carried 4-0.

RECOMMENDED PERSONNEL CHANGES

CONTRACTS / RENEWALS

Motion by Gross, second by Maiorana to approve the renewal of our annual photocopier service contract with Brothers II at the rate of \$576.00 per annum. Carried 3-0.

BROTHERS II

Motion by Gross, second by Maiorana to approve the renewal of our annual irrigation service contract with Rain Drop at the rate of \$120.00 per annum. Carried 4-0.

RAIN DROP SPRINKLERS

DRAFT - UNAPPROVED

Motion by Maiorana, second by Gross to authorize the execution of the renewal agreement with Library Ideas, LLC (Freegal) to provide media downloads and 'streaming' to patrons at an annual cost of \$11,299.00. Carried 4-0.

**LIBRARY IDEAS,
LLC / FREEGAL**

Motion by Gross, second by Vigliotta to approve the renewal of the annual seasonal exterior landscape maintenance contract with True Nature Landscaping, Inc. at the rate of \$90.00 per weekly maintenance visit and \$100.00 per pesticide treatment application (estimated @ 5 applications for season). Carried 4-0.

**TRUE NATURE
LANDSCAPING,
INC.**

**CONTINUING
EDUCATION**

Motion by Maiorana, second by Gross to authorize the Board of Trustees, Director, Assistant Directors, Department Heads and/or designated staff to attend Library Advocacy Day in Albany on February 28, 2018. Carried 4-0.

**LIBRARY
ADVOCACY DAY**

Motion by Gross, second by Maiorana to approve the attendance of the Director, Assistant Directors, Department Heads, Board of Trustees and/or designated staff to attend the Moriches Chamber of Commerce St. Patrick's Parade Fundraiser on Friday, March 9th, 7pm to 11pm at Rock Hill Country Club at a cost not to exceed \$60.00 per person, in celebration of 2018 Grand Marshal Keith Caputo. Carried 4-0.

**COMMUNITY
EVENT**

**2018 LIBRARY
BUDGET VOTE
& ELECTION**

Motion by Gross, second by Maiorana to approve the following core election officials (subject to availability/substitution) for the 2018 budget vote at the remuneration rate of \$11.00 per hour . Carried 4-0.

**ELECTION
OFFICIALS**

Registrars

April 3, 2018 9 am - 9 pm

Eleanor Weeks

Election Inspectors

April 10, 2018 9 am - 9 pm

Ms. Kathleen Bertos (Coordinator)

Mr. Michael Donohue (Inspector)

Eleanor Weeks (Inspector)

Ms. Lina Tjondro (Inspector)

Ms. Janet Blum (Inspector)

Carried 4-0.

Motion by Vigliotta, second by Maiorana to approve the FY 16-17 audited financial statements as prepared by Baldessari & Coster, LLP. Carried 4-0.

**FYE JUNE 30, 2017
AUDIT REPORT**

Motion by Gross, second by Vigliotta to move into Executive Session at 8:00pm to discuss a CSEA contractual matter. Carried 4-0.

**EXECUTIVE
SESSION**

Moiton by Vigliotta, second by Maiorana to come out of Executive Session at 9:17pm. Carried 4-0.

Motion by Gross, second by Maiorana to adjourn the meeting at 9:19pm. Carried 4-0.

ADJOURNMENT

DRAFT - UNAPPROVED

Respectfully submitted by,

Cecile Prevete, Secretary

**SCHEDULE OF CLAIMS
PRESENTED MARCH 26, 2018**

PREPAY PAYABLES WARRANT #1		\$ 12,860.23
PAYABLES WARRANT #2		\$ 189,520.71
PAYROLL WARRANT W.E.	3/9/2018	\$ 183,549.99
PAYROLL BENEFITS WARRANT		\$ 10,261.86
PAYROLL WARRANT W.E.	3/23/2018	\$ 185,044.81
PAYROLL BENEFITS WARRANT		\$ 102,335.84
Total		<u>\$ 683,573.44</u>

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
MARCH 26, 2018
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58258	03/01/2018	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021618	02/16/2018		6451G · CUSTODIAL SUPPLIES	-12.15
TOTAL						-12.15
	Bill Pmt -Check	58259	03/08/2018	Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	90175	03/01/2018		6431D · TELECOMMUNICATIONS	-2,495.00
TOTAL						-2,495.00
	Bill Pmt -Check	58260	03/08/2018	NEOPOST/TOTALFUNDS by Hasle	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	INV15330813	02/28/2018		6433G · POSTAGE	-175.00
TOTAL						-175.00
	Bill Pmt -Check	58261	03/08/2018	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030118	03/01/2018		6450F · FUEL/GAS	-2,823.63
TOTAL						-2,823.63

Mastics Moriches Shirley Community Library

MARCH 26, 2018

PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58262	03/15/2018	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	021018	03/15/2018		6410A · BOOKS (ADULT)	-445.32
				6410C · BOOKS (C&P)	-143.59
				6412A · RECORDINGS (ADULT)	-62.87
				6412C · RECORDINGS (C&P)	-22.31
				6413A · PERIODICALS (ADULT)	-19.93
				6417A · VIDEOS (ADULT)	-398.30
				6417C · VIDEOS (C&P)	-18.52
				6417N · VIDEOS (TEEN)	-450.27
				6429C · REALIA (C&P)	-109.78
				6430G · OFFICE AND LIBRARY SUPPLIES	-84.61
				6437A · PROGRAMS (ADULT)	-130.40
				6437C · PROGRAMS (C&P)	-225.21
				6437D · PROGRAMS (DIGITAL)	-58.94
				6437L · PROGRAMS (LIT)	-65.18
				6437N · PROGRAMS (TEEN)	-151.07
				6437N · PROGRAMS (TEEN)	-228.30
				6439T · EQUIPMENT R & M (TECH)	-79.73
				7203T · EQUIPMENT TECH	-7.17
TOTAL					-2,701.50
Bill Pmt -Check	58263	03/15/2018	AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
Bill	287267273345X03-2018	02/27/2018		6431D · TELECOMMUNICATIONS	-289.10
TOTAL					-289.10

Mastics Moriches Shirley Community Library

MARCH 26, 2018

PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58264	03/19/2018	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030818	03/16/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-232.34
				6437A · PROGRAMS (ADULT)	-115.01
				6437N · PROGRAMS (TEEN)	-193.14
				6437L · PROGRAMS (LIT)	-335.66
				6451G · CUSTODIAL SUPPLIES	-360.46
TOTAL					-1,236.61
Bill Pmt -Check	58265	03/19/2018	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	031418	03/14/2018		2771 · COPIER REVENUE - CONTRACT (R)	-34.85
				6419G · SOFTWARE (GEN)	-107.07
				6419G · SOFTWARE (GEN)	-178.22
				6430G · OFFICE AND LIBRARY SUPPLIES	-406.63
				6431D · TELECOMMUNICATIONS	-94.58
				6435A · CED, CONF & TRAVEL (ADULT)	-64.71
				6435D · CED, CONF & TRAVEL (ADM)	-517.73
				643765 · PROMOTION AND PUBLICITY	-245.87
				6437C · PROGRAMS (C&P)	-1,417.79
				6450F · FUEL/GAS	-59.79
TOTAL					-3,127.24
				TOTAL	-12,860.23

I hereby certify that at a meeting on March 26, 2018
the above vouchers were approved and authorized.

Signed:_____

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58266	03/26/2018	3D Universe	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	INV52313826	03/07/2018		6437D · PROGRAMS (DIGITAL)	-99.90
TOTAL						-99.90
	Bill Pmt -Check	58267	03/26/2018	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022218	02/22/2018		6437N · PROGRAMS (TEEN)	-600.00
TOTAL						-600.00
	Bill Pmt -Check	58268	03/26/2018	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022818	02/28/2018		6437L · PROGRAMS (LIT)	-360.00
TOTAL						-360.00
	Bill Pmt -Check	58269	03/26/2018	Aguilar, Sandra A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030718	03/07/2018		6437L · PROGRAMS (LIT)	-300.00
TOTAL						-300.00

Mastics Moriches Shirley Community Library

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58270	03/26/2018	ALA (Membership)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2018renew KR 1062470	03/07/2018		6438 · DUES	-268.00
Bill	2018renew JM 1246649	03/07/2018		6438 · DUES	-118.00
Bill	2018renew JM 1003796	03/07/2018		6438 · DUES	-63.00
Bill	2018renew JS 1246652	03/07/2018		6438 · DUES	-118.00
Bill	2018renew NT 2089624	03/21/2018		6438 · DUES	-334.00
TOTAL					<u>-901.00</u>
Bill Pmt -Check	58271	03/26/2018	Andriola's Cesspool Service, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6590	02/17/2018		6452G · BLDG ALTERATION AND MAINT	-858.00
TOTAL					<u>-858.00</u>
Bill Pmt -Check	58272	03/26/2018	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	-459.00
TOTAL					<u>-459.00</u>
Bill Pmt -Check	58273	03/26/2018	Astudillo, John W	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030718	03/07/2018		6410C · BOOKS (C&P)	-17.99
TOTAL					<u>-17.99</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58274	03/26/2018	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	031018	03/10/2018		6431D · TELECOMMUNICATIONS	<u>-42.64</u>
TOTAL					-42.64
Bill Pmt -Check	58275	03/26/2018	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3022058494	02/16/2018		6410C · BOOKS (C&P)	-17.31
Bill	3022059353	02/20/2018		6410A · BOOKS (ADULT)	-254.03
Bill	3022057834	02/22/2018		6410A · BOOKS (ADULT)	-1,704.87
Bill	3022067712	02/22/2018		6410A · BOOKS (ADULT)	-233.71
Bill	3022057812	02/23/2018		6410N · BOOKS (TEEN)	-729.51
Bill	3022064981	02/26/2018		6410A · BOOKS (ADULT)	-717.84
Bill	3022068643	02/26/2018		6410A · BOOKS (ADULT)	-29.50
Bill	3022078432	03/01/2018		6410A · BOOKS (ADULT)	-220.36
Bill	3022068446	03/05/2018		6410A · BOOKS (ADULT)	-457.11
Bill	3022081566	03/06/2018		6410A · BOOKS (ADULT)	-82.06
Bill	3022081894	03/06/2018		6410N · BOOKS (TEEN)	-55.15
Bill	3022083596	03/09/2018		6410A · BOOKS (ADULT)	-609.55
Bill	3022079435	03/12/2018		6410A · BOOKS (ADULT)	-1,136.36
Bill	3022093872	03/13/2018		6410N · BOOKS (TEEN)	-215.45
Bill	3022094243	03/13/2018		6410A · BOOKS (ADULT)	-318.33
Bill	3022083524	03/14/2018		6410N · BOOKS (TEEN)	-84.33
Bill	3022095007	03/15/2018		6410A · BOOKS (ADULT)	-801.66
Bill	3022098971	03/15/2018		6410N · BOOKS (TEEN)	<u>-50.09</u>
TOTAL					-7,717.22

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58276	03/26/2018	Barbecho, Ana C.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030718	03/07/2018		6437L · PROGRAMS (LIT)	-318.50
TOTAL						-318.50
	Bill Pmt -Check	58277	03/26/2018	Bartolomeo, Michael	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030118	03/01/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-12.69
TOTAL						-12.69
	Bill Pmt -Check	58278	03/26/2018	Bishop, Viviana G.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	-600.00
TOTAL						-600.00
	Bill Pmt -Check	58279	03/26/2018	Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	031318	03/12/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	58280	03/26/2018	Bold Systems, LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	70422931	01/25/2018		6437P10 · ELECTION	-2,049.27
TOTAL						-2,049.27

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58281	03/26/2018	Brodart Co.	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	493981	02/27/2018		6430G - OFFICE AND LIBRARY SUPPLIES	-250.80
TOTAL						-250.80
	Bill Pmt -Check	58282	03/26/2018	Brothers II	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	55815	01/24/2018		6439G - EQUIPMENT R & M (GEN)	-576.00
TOTAL						-576.00
	Bill Pmt -Check	58283	03/26/2018	Cablevision / Optimum	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	031618	03/16/2018		6431D - TELECOMMUNICATIONS	-781.61
TOTAL						-781.61
	Bill Pmt -Check	58284	03/26/2018	Carco Group, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	00837514	02/28/2018		6437P16 - STAFF BACKGROUND SCREEN	-117.95
TOTAL						-117.95
	Bill Pmt -Check	58285	03/26/2018	Carter, Kathleen	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	022718	02/27/2018		6437A - PROGRAMS (ADULT)	-100.00
TOTAL						-100.00

Mastics Moriches Shirley Community Library

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58286	03/26/2018	Chamber of Commerce of the Mastics & Shir	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2018 Dues	03/05/2018		6438 · DUES	-100.00
TOTAL						-100.00
	Bill Pmt -Check	58287	03/26/2018	Children's Museum of the East End	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	renew2pass06132019	03/06/2018		6437A · PROGRAMS (ADULT)	-106.66
					6437C · PROGRAMS (C&P)	-106.67
					6437N · PROGRAMS (TEEN)	-106.67
TOTAL						-320.00
	Bill Pmt -Check	58288	03/26/2018	Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022218	02/22/2018		6437N · PROGRAMS (TEEN)	-130.00
TOTAL						-130.00
	Bill Pmt -Check	58289	03/26/2018	Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	043816	03/07/2018		6451G · CUSTODIAL SUPPLIES	-473.25
TOTAL						-473.25
	Bill Pmt -Check	58290	03/26/2018	Clearwater Aquarium Service	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3802	03/08/2018		6452G · BLDG ALTERATION AND MAINT	-297.97
TOTAL						-297.97

Mastics Moriches Shirley Community Library

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58291	03/26/2018	Colonial Youth & Family Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	022018	02/20/2018		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
Bill	030618	03/06/2018		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
TOTAL					<u>-180.00</u>
Bill Pmt -Check	58292	03/26/2018	Colson, Doris J.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030918	03/09/2018		6437L · PROGRAMS (LIT)	-412.50
TOTAL					<u>-412.50</u>
Bill Pmt -Check	58293	03/26/2018	Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	-627.00
TOTAL					<u>-627.00</u>
Bill Pmt -Check	58294	03/26/2018	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	020318	02/03/2018		6437N · PROGRAMS (TEEN)	-100.00
Bill	030318	03/03/2018		6437N · PROGRAMS (TEEN)	-100.00
TOTAL					<u>-200.00</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58295	03/26/2018	D.A.M Video Inc.	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	030418	03/04/2018		6437A · PROGRAMS (ADULT)	-500.00
TOTAL						-500.00
	Bill Pmt -Check	58296	03/26/2018	David J. S. Emilita,AICP	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	030718	03/07/2018		7500 · BUILDING IMPROVEMENTS	-535.00
TOTAL						-535.00
	Bill Pmt -Check	58297	03/26/2018	Davis, Lindsay - MMSCL	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	031518	03/15/2018		6435L · CED, CONF & TRAVEL (LIT)	-10.58
					6435L · CED, CONF & TRAVEL (LIT)	-48.51
TOTAL						-59.09
	Bill Pmt -Check	58298	03/26/2018	Demco	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	6320655	02/26/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-648.00
	Bill	6326628	03/06/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-1,101.60
TOTAL						-1,749.60
	Bill Pmt -Check	58299	03/26/2018	Discount School Supply	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	D25303660001	02/19/2018		6437L · PROGRAMS (LIT)	-52.58
	Bill	P36636320001	02/19/2018		6437C · PROGRAMS (C&P)	-63.23
TOTAL						-115.81

Mastics Moriches Shirley Community Library

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WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58300	03/26/2018	DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2079239	03/01/2018		6439W · EQUIPMENT R & M (WIRES)	-378.81
TOTAL						-378.81
	Bill Pmt -Check	58301	03/26/2018	Donovan, Elizabeth	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	-228.00
TOTAL						-228.00
	Bill Pmt -Check	58302	03/26/2018	Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	4163232	03/01/2018		6437P13 · ARMORED CAR SERVICE	-180.49
TOTAL						-180.49
	Bill Pmt -Check	58303	03/26/2018	Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	031018	03/10/2018		6437A · PROGRAMS (ADULT)	-160.00
TOTAL						-160.00
	Bill Pmt -Check	58304	03/26/2018	Evolve, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	17409	02/20/2018		6437D · PROGRAMS (DIGITAL)	-100.00
TOTAL						-100.00

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58305	03/26/2018	Findaway	L0225 · EMPIRE NAT'L - OPERATING	
Bill	244798	02/15/2018		6412C · RECORDINGS (C&P)	-313.45
Bill	244865	02/16/2018		6412N · RECORDINGS (TEEN)	-341.95
Bill	245193	02/21/2018		6412A · RECORDINGS (ADULT)	-1,149.35
Bill	248016	03/14/2018		6412A · RECORDINGS (ADULT)	-78.19
TOTAL					<u>-1,882.94</u>
Bill Pmt -Check	58306	03/26/2018	Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030918	03/09/2018		6437L · PROGRAMS (LIT)	-571.00
TOTAL					<u>-571.00</u>
Bill Pmt -Check	58307	03/26/2018	Furnari, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
Bill	022218	02/22/2018		6435N · CED, CONF & TRAVEL (TEEN)	-17.11
TOTAL					<u>-17.11</u>
Bill Pmt -Check	58308	03/26/2018	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030518	03/05/2018		6437L · PROGRAMS (LIT)	-204.00
TOTAL					<u>-204.00</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58309	03/26/2018	Gilmartin, Debbie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022318	02/23/2018		6437A · PROGRAMS (ADULT)	-150.00
	Bill	030918	03/09/2018		6437A · PROGRAMS (ADULT)	-150.00
TOTAL						<u>-300.00</u>
	Bill Pmt -Check	58310	03/26/2018	Hannibal, Julia Ann	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022618	02/26/2018		6437N · PROGRAMS (TEEN)	-100.00
TOTAL						<u>-100.00</u>
	Bill Pmt -Check	58311	03/26/2018	Hon Company LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	117919	03/15/2018		7203N · EQUIPMENT TEEN	-2,377.50
					7203A · EQUIPMENT ADULT	-2,377.50
TOTAL						<u>-4,755.00</u>
	Bill Pmt -Check	58312	03/26/2018	Iberger, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021418	02/14/2018		6437C · PROGRAMS (C&P)	-136.78
TOTAL						<u>-136.78</u>
	Bill Pmt -Check	58313	03/26/2018	Ingram Library Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	61333286	02/16/2018		6410C · BOOKS (C&P)	-159.18
	Bill	61333518	02/16/2018		6410C · BOOKS (C&P)	-17.94
	Bill	61333525	02/16/2018		6410C · BOOKS (C&P)	-7.18
	Bill	61333519	02/16/2018		6410C · BOOKS (C&P)	-9.34

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Type	Num	Date	Name	Account	Paid Amount
Bill	61333520	02/16/2018		6410C · BOOKS (C&P)	-9.89
Bill	61333521	02/16/2018		6410C · BOOKS (C&P)	-9.34
Bill	61333522	02/16/2018		6410C · BOOKS (C&P)	-19.23
Bill	61333523	02/16/2018		6410C · BOOKS (C&P)	-29.67
Bill	61333524	02/16/2018		6410C · BOOKS (C&P)	-51.71
Bill	66928622	02/19/2018		6410C · BOOKS (C&P)	-18.04
Bill	66928623	02/19/2018		6410C · BOOKS (C&P)	-68.90
Bill	66928624	02/19/2018		6410C · BOOKS (C&P)	-43.52
Bill	66928625	02/19/2018		6410C · BOOKS (C&P)	-10.26
Bill	66928626	02/19/2018		6410C · BOOKS (C&P)	-49.09
Bill	66928627	02/19/2018		6410C · BOOKS (C&P)	-20.17
Bill	61335605	02/21/2018		6410C · BOOKS (C&P)	-7.18
Bill	61335606	02/21/2018		6410C · BOOKS (C&P)	-8.97
Bill	61335607	02/21/2018		6410C · BOOKS (C&P)	-9.34
Bill	61335608	02/21/2018		6410C · BOOKS (C&P)	-5.98
Bill	61335609	02/21/2018		6410C · BOOKS (C&P)	-8.24
Bill	61335610	02/21/2018		6410C · BOOKS (C&P)	-4.39
Bill	61335611	02/21/2018		6410C · BOOKS (C&P)	-10.78
Bill	61335612	02/21/2018		6410C · BOOKS (C&P)	-276.29
Bill	61336985	02/22/2018		6410C · BOOKS (C&P)	-18.66
Bill	66930476	02/22/2018		6410C · BOOKS (C&P)	-621.77
Bill	66930477	02/22/2018		6410C · BOOKS (C&P)	-66.08
Bill	66930478	02/22/2018		6410C · BOOKS (C&P)	-47.66
Bill	61337806	02/23/2018		6410C · BOOKS (C&P)	-23.07
Bill	61337807	02/23/2018		6410C · BOOKS (C&P)	-299.52
Bill	61338714	02/26/2018		6410C · BOOKS (C&P)	-8.38
Bill	61338715	02/26/2018		6410C · BOOKS (C&P)	-5.98
Bill	61338716	02/26/2018		6410C · BOOKS (C&P)	-10.44
Bill	61338717	02/26/2018		6410C · BOOKS (C&P)	-13.59
Bill	61338718	02/26/2018		6410C · BOOKS (C&P)	-19.78

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Type	Num	Date	Name	Account	Paid Amount
Bill	61338719	02/26/2018		6410C · BOOKS (C&P)	-28.57
Bill	61338720	02/26/2018		6410C · BOOKS (C&P)	-16.48
Bill	61338721	02/26/2018		6410C · BOOKS (C&P)	-9.34
Bill	61338722	02/26/2018		6410C · BOOKS (C&P)	-9.34
Bill	66931167	02/26/2018		6410C · BOOKS (C&P)	-47.45
Bill	66931168	02/26/2018		6410C · BOOKS (C&P)	-11.21
Bill	66931169	02/26/2018		6410C · BOOKS (C&P)	-73.31
Bill	61338723	02/26/2018		6410C · BOOKS (C&P)	-26.38
Bill	66931615	02/27/2018		6410C · BOOKS (C&P)	-9.89
Bill	61339496	02/27/2018		6410C · BOOKS (C&P)	-13.12
Bill	61339497	02/27/2018		6410C · BOOKS (C&P)	-12.62
Bill	61339498	02/27/2018		6410C · BOOKS (C&P)	-22.68
Bill	66932138	02/28/2018		6410C · BOOKS (C&P)	-26.43
Bill	66932139	02/28/2018		6410C · BOOKS (C&P)	-23.38
Bill	61340071	02/28/2018		6410C · BOOKS (C&P)	-5.49
Bill	61340072	02/28/2018		6410C · BOOKS (C&P)	-10.79
Bill	61340607	03/01/2018		6410C · BOOKS (C&P)	-32.88
Bill	61340608	03/01/2018		6410C · BOOKS (C&P)	-9.34
Bill	61340609	03/01/2018		6410C · BOOKS (C&P)	-9.34
Bill	61340610	03/01/2018		6410C · BOOKS (C&P)	-5.98
Bill	61340611	03/01/2018		6410C · BOOKS (C&P)	-12.10
Bill	61340612	03/01/2018		6410C · BOOKS (C&P)	-13.17
Bill	61341452	03/02/2018		6410C · BOOKS (C&P)	-49.79
Bill	61341265	03/02/2018		6410C · BOOKS (C&P)	-8.79
Bill	61341267	03/02/2018		6410C · BOOKS (C&P)	-220.94
Bill	61341266	03/02/2018		6410C · BOOKS (C&P)	-4.94
Bill	61341951	03/02/2018		6410C · BOOKS (C&P)	-27.40
Bill	61341952	03/02/2018		6410C · BOOKS (C&P)	-2.39
Bill	61341953	03/02/2018		6410C · BOOKS (C&P)	-9.89
Bill	61341954	03/02/2018		6410C · BOOKS (C&P)	-12.64
Bill	61341955	03/02/2018		6410C · BOOKS (C&P)	-4.39

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Type	Num	Date	Name	Account	Paid Amount
Bill	61341956	03/02/2018		6410C · BOOKS (C&P)	-23.07
Bill	61341957	03/02/2018		6410C · BOOKS (C&P)	-9.89
Bill	61341958	03/02/2018		6410C · BOOKS (C&P)	-19.76
Bill	61341959	03/02/2018		6410C · BOOKS (C&P)	-51.39
Bill	61341960	03/02/2018		6410C · BOOKS (C&P)	-58.16
Bill	66933790	03/05/2018		6410C · BOOKS (C&P)	-18.04
Bill	66933791	03/05/2018		6410C · BOOKS (C&P)	-2.74
Bill	66933792	03/05/2018		6410C · BOOKS (C&P)	-8.24
Bill	66933793	03/05/2018		6410C · BOOKS (C&P)	-33.62
Bill	66933794	03/05/2018		6410C · BOOKS (C&P)	-18.71
Bill	61343662	03/07/2018		6410C · BOOKS (C&P)	-11.96
Bill	61343663	03/07/2018		6410C · BOOKS (C&P)	-9.89
Bill	61343664	03/07/2018		6410C · BOOKS (C&P)	-7.69
Bill	61343665	03/07/2018		6410C · BOOKS (C&P)	-7.14
Bill	61343666	03/07/2018		6410C · BOOKS (C&P)	-9.34
Bill	61343667	03/07/2018		6410C · BOOKS (C&P)	-24.35
Bill	66935156	03/08/2018		6410C · BOOKS (C&P)	-29.23
Bill	61346831	03/13/2018		6410C · BOOKS (C&P)	-9.89
Bill	61346832	03/13/2018		6410C · BOOKS (C&P)	-10.44
Bill	61346833	03/13/2018		6410C · BOOKS (C&P)	-10.99
Bill	61346834	03/13/2018		6410C · BOOKS (C&P)	-9.34
Bill	61346835	03/13/2018		6410C · BOOKS (C&P)	-8.24
Bill	61346836	03/13/2018		6410C · BOOKS (C&P)	-19.78
Bill	61346837	03/13/2018		6410C · BOOKS (C&P)	-61.47
Bill	61346838	03/13/2018		6410C · BOOKS (C&P)	-196.77
Bill	61346839	03/13/2018		6410C · BOOKS (C&P)	-92.04
TOTAL					-3,522.20

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58314	03/26/2018	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	26563	03/01/2018		6452G · BLDG ALTERATION AND MAINT	-403.00
TOTAL						-403.00
	Bill Pmt -Check	58315	03/26/2018	Janicka-Wlodek, Krystyna	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	58316	03/26/2018	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021518	02/15/2018		6437A · PROGRAMS (ADULT)	-345.00
	Bill	030818	03/08/2018		6437A · PROGRAMS (ADULT)	-345.00
TOTAL						-690.00
	Bill Pmt -Check	58317	03/26/2018	Jerva, Zoe	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030618	03/06/2018		6437L · PROGRAMS (LIT)	-65.00
TOTAL						-65.00
	Bill Pmt -Check	58318	03/26/2018	Jorgensen, Kerrilynn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	031218	03/12/2018		6435N · CED, CONF & TRAVEL (TEEN)	-32.26
TOTAL						-32.26

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58319	03/26/2018	JumpBunch of Greater Brookhaven	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022218	02/22/2018		6437C · PROGRAMS (C&P)	-350.00
TOTAL						-350.00
	Bill Pmt -Check	58320	03/26/2018	Karant, Roberta	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022218	02/22/2018		6437C · PROGRAMS (C&P)	-540.00
TOTAL						-540.00
	Bill Pmt -Check	58321	03/26/2018	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	180261338881	01/26/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-15.16
	Bill	180291346331	01/29/2018		6437L · PROGRAMS (LIT)	-8.96
	Bill	180300746471	01/30/2018		6437C · PROGRAMS (C&P)	-8.68
	Bill	180300746461	01/30/2018		6437L · PROGRAMS (LIT)	-11.28
	Bill	180301347421	01/30/2018		6437L · PROGRAMS (LIT)	-10.17
	Bill	180320508791	02/01/2018		6437N · PROGRAMS (TEEN)	-24.82
	Bill	180321351021	02/01/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-27.56
	Bill	180320752771	02/01/2018		6437C · PROGRAMS (C&P)	-24.75
	Bill	180341354721	02/03/2018		6437L · PROGRAMS (LIT)	-28.90
	Bill	180341354171	02/03/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-12.97
	Bill	180341225111	02/03/2018		6437N · PROGRAMS (TEEN)	-8.08
	Bill	180361358511	02/05/2018		6413A · PERIODICALS (ADULT)	-3.00
	Bill	180360771821	02/05/2018		6437L · PROGRAMS (LIT)	-8.95
	Bill	180390376701	02/08/2018		6435D · CED, CONF & TRAVEL (ADM)	-19.96
	Bill	180401365501	02/09/2018		6413A · PERIODICALS (ADULT)	-2.50
	Bill	180421236551	02/11/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-13.50
	Bill	180431371821	02/12/2018		6437L · PROGRAMS (LIT)	-15.65
	Bill	180431238301	02/12/2018		6437L · PROGRAMS (LIT)	-27.10

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Type	Num	Date	Name	Account	Paid Amount
Bill	180451375341	02/14/2018		6437N · PROGRAMS (TEEN)	-10.99
Bill	180461242271	02/15/2018		6437L · PROGRAMS (LIT)	-13.99
Bill	180461376321	02/15/2018		6413A · PERIODICALS (ADULT)	-2.50
				6435A · CED, CONF & TRAVEL (ADULT)	-45.07
Bill	180460532661	02/15/2018		6437C · PROGRAMS (C&P)	-4.55
Bill	180461376151	02/15/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-13.57
Bill	180460713591	02/15/2018		6437N · PROGRAMS (TEEN)	-29.99
Bill	180471379351	02/16/2018		6437N · PROGRAMS (TEEN)	-7.49
Bill	180481379931	02/17/2018		6437N · PROGRAMS (TEEN)	-34.12
Bill	180521250071	02/21/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-7.49
Bill	180571257651	02/26/2018		6437L · PROGRAMS (LIT)	-6.28
Bill	180571395951	02/26/2018		6437A · PROGRAMS (ADULT)	-16.46
Bill	180580762031	02/27/2018		6437C · PROGRAMS (C&P)	-34.55
Bill	180601261381	03/01/2018		6437N · PROGRAMS (TEEN)	-8.28
Bill	180601300891	03/01/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-3.79
Bill	180341225001	03/26/2018		6437N · PROGRAMS (TEEN)	-2.99
TOTAL					-514.10
Bill Pmt -Check	58322	03/26/2018	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	118792	02/28/2018		6437P4 · ATTORNEY	-1,625.00
TOTAL					-1,625.00
Bill Pmt -Check	58323	03/26/2018	Latinology LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	021718	02/17/2018		6437A · PROGRAMS (ADULT)	-800.00
TOTAL					-800.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58324	03/26/2018	Lebron, Crystal	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	022618	02/26/2018		6437N - PROGRAMS (TEEN)	-120.00
TOTAL						-120.00
	Bill Pmt -Check	58325	03/26/2018	Linkedin Corporation	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	10110376241	02/04/2018		6410A - BOOKS (ADULT)	-12,468.75
TOTAL						-12,468.75
	Bill Pmt -Check	58326	03/26/2018	Long Island Catholic	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	renewalMarch20181yr	03/01/2018		6413A - PERIODICALS (ADULT)	-20.00
TOTAL						-20.00
	Bill Pmt -Check	58327	03/26/2018	Long Island Rail Road	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	030518	03/05/2018		6437A - PROGRAMS (ADULT)	-390.00
TOTAL						-390.00
	Bill Pmt -Check	58328	03/26/2018	Magrane, Roseann L.	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	022818	02/28/2018		6437N - PROGRAMS (TEEN)	-100.00
TOTAL						-100.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58329	03/26/2018	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	-561.00
TOTAL						-561.00
	Bill Pmt -Check	58330	03/26/2018	Mandia, Donna	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022218	02/08/2018		6410C · BOOKS (C&P)	-5.99
TOTAL						-5.99
	Bill Pmt -Check	58331	03/26/2018	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	95776824	01/29/2018		6417A · VIDEOS (ADULT)	-297.00
	Bill	95804059	02/07/2018		6417A · VIDEOS (ADULT)	-194.04
	Bill	95825664	02/15/2018		6417A · VIDEOS (ADULT)	-92.06
	Bill	95834949	02/16/2018		6417A · VIDEOS (ADULT)	-352.19
	Bill	95835450	02/16/2018		6417A · VIDEOS (ADULT)	-98.47
	Bill	95836966	02/19/2018		6412A · RECORDINGS (ADULT)	-144.03
	Bill	95836967	02/19/2018		6412A · RECORDINGS (ADULT)	-64.98
	Bill	95836969	02/19/2018		6412N · RECORDINGS (TEEN)	-26.83
	Bill	95848591	02/21/2018		6417A · VIDEOS (ADULT)	-403.58
	Bill	95848593	02/21/2018		6417A · VIDEOS (ADULT)	-542.07
	Bill	95849324	02/22/2018		6417A · VIDEOS (ADULT)	-156.12
	Bill	95849325	02/22/2018		6417A · VIDEOS (ADULT)	-51.68
	Bill	95856211	02/24/2018		6412A · RECORDINGS (ADULT)	-102.07
	Bill	95856213	02/24/2018		6412A · RECORDINGS (ADULT)	-59.99
	Bill	95856214	02/24/2018		6412N · RECORDINGS (TEEN)	-20.98
	Bill	95856215	02/24/2018		6417A · VIDEOS (ADULT)	-55.99
	Bill	95866915	02/28/2018		6417A · VIDEOS (ADULT)	-660.21
	Bill	95866916	02/28/2018		6417A · VIDEOS (ADULT)	-337.00

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Type	Num	Date	Name	Account	Paid Amount
Bill	95870494	02/28/2018		6412A · RECORDINGS (ADULT)	-319.99
				6412N · RECORDINGS (TEEN)	-319.99
				6412C · RECORDINGS (C&P)	-160.00
Bill	95873607	03/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-308.97
Bill	95875292	03/02/2018		6417A · VIDEOS (ADULT)	-215.33
Bill	95875293	03/02/2018		6417A · VIDEOS (ADULT)	-20.49
Bill	95875295	03/02/2018		6417C · VIDEOS (C&P)	-21.54
Bill	95875310	03/02/2018		6417A · VIDEOS (ADULT)	-134.54
Bill	95875311	03/02/2018		6417A · VIDEOS (ADULT)	-55.38
Bill	95884839	03/06/2018		6412A · RECORDINGS (ADULT)	-41.07
Bill	95884882	03/06/2018		6417C · VIDEOS (C&P)	-48.99
Bill	95884883	03/06/2018		6412C · RECORDINGS (C&P)	-9.74
Bill	95884884	03/06/2018		6417A · VIDEOS (ADULT)	-34.99
Bill	95884881	03/06/2018		6412N · RECORDINGS (TEEN)	-8.99
Bill	95892042	03/08/2018		6417A · VIDEOS (ADULT)	-633.00
Bill	95892043	03/08/2018		6417A · VIDEOS (ADULT)	-273.50
Bill	95892045	03/08/2018		6417C · VIDEOS (C&P)	-248.70
Bill	95892046	03/08/2018		6417C · VIDEOS (C&P)	-104.67
Bill	95893721	03/08/2018		6417A · VIDEOS (ADULT)	-213.91
Bill	95893722	03/08/2018		6417A · VIDEOS (ADULT)	-295.20
Bill	95893724	03/08/2018		6417C · VIDEOS (C&P)	-37.23
Bill	95901242	03/12/2018		6412A · RECORDINGS (ADULT)	-113.14
Bill	95911433	03/14/2018		6417A · VIDEOS (ADULT)	-492.89
Bill	95911434	03/14/2018		6417A · VIDEOS (ADULT)	-423.97
Bill	95911436	03/14/2018		6417C · VIDEOS (C&P)	-39.38
Bill	95911533	03/14/2018		6417A · VIDEOS (ADULT)	-197.20
Bill	95911534	03/14/2018		6417A · VIDEOS (ADULT)	-53.28
TOTAL					-8,485.37

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58332	03/26/2018	Mikkleson, Harry	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	022618	02/26/2018		6437N · PROGRAMS (TEEN)	-240.00
TOTAL						-240.00
	Bill Pmt -Check	58333	03/26/2018	Montanaro, Louis	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	030518	03/05/2018		6437L · PROGRAMS (LIT)	-250.00
TOTAL						-250.00
	Bill Pmt -Check	58334	03/26/2018	Munoz, Rosalinda	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	022718	02/27/2018		6437C · PROGRAMS (C&P)	-27.00
	Bill	030918	03/09/2018		6437L · PROGRAMS (LIT)	-617.50
TOTAL						-644.50
	Bill Pmt -Check	58335	03/26/2018	Narvaez, Priscilla	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	030618	03/06/2018		6437L · PROGRAMS (LIT)	-50.00
TOTAL						-50.00
	Bill Pmt -Check	58336	03/26/2018	National Learning Corporation	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	0053223	02/15/2018		6410A · BOOKS (ADULT)	-36.45
	Bill	0053227	02/16/2018		6410A · BOOKS (ADULT)	-47.46
	Bill	0053313	03/06/2018		6410A · BOOKS (ADULT)	-38.96
TOTAL						-122.87

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58337	03/26/2018	Navarro-Gao, Carmen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021518	02/15/2018		6437L · PROGRAMS (LIT)	-56.00
TOTAL						-56.00
	Bill Pmt -Check	58338	03/26/2018	NYLA	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	8006	02/13/2018		6435N · CED, CONF & TRAVEL (TEEN)	-110.00
	Bill	8123	03/14/2018		6435D · CED, CONF & TRAVEL (ADM)	-65.00
TOTAL						-175.00
	Bill Pmt -Check	58339	03/26/2018	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	010818adjust	01/08/2018		6437A · PROGRAMS (ADULT)	-60.00
TOTAL						-60.00
	Bill Pmt -Check	58340	03/26/2018	Oriental Trading Company, Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	688610654-01	02/26/2018		6437C · PROGRAMS (C&P)	-361.34
TOTAL						-361.34

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58341	03/26/2018	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	8692763 Mar2018	03/08/2018		6437P12 · PAYROLL SERVICES	<u>-96.71</u>
TOTAL						-96.71
	Bill Pmt -Check	58342	03/26/2018	Paychex, Inc (Hauppauge)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	525006	03/07/2018		6437P12 · PAYROLL SERVICES	<u>-636.24</u>
TOTAL						-636.24
	Bill Pmt -Check	58343	03/26/2018	Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1086548877	02/12/2018		6412A · RECORDINGS (ADULT)	-26.25
	Bill	1086731569	02/23/2018		6412A · RECORDINGS (ADULT)	-33.75
	Bill	1086817183	03/02/2018		6412A · RECORDINGS (ADULT)	-30.00
	Bill	1086938439	03/06/2018		6412A · RECORDINGS (ADULT)	<u>-33.75</u>
TOTAL						-123.75
	Bill Pmt -Check	58344	03/26/2018	Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	<u>-720.00</u>
TOTAL						-720.00

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58345	03/26/2018	Pizzeria Di Riano Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	947261	03/15/2018		6435A · CED, CONF & TRAVEL (ADULT)	-35.28
				6435R · CED, CONF & TRAVEL (CIRC)	-56.50
				6437N · PROGRAMS (TEEN)	-532.00
				6437C · PROGRAMS (C&P)	-76.00
				6435L · CED, CONF & TRAVEL (LIT)	-30.95
TOTAL					<u>-730.73</u>
Bill Pmt -Check	58346	03/26/2018	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030718	03/07/2018		6450E · ELECTRICITY	-8,060.00
TOTAL					<u>-8,060.00</u>
Bill Pmt -Check	58347	03/26/2018	Quill	L0225 · EMPIRE NAT'L - OPERATING	
Bill	5004588	02/21/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-349.80
TOTAL					<u>-349.80</u>
Bill Pmt -Check	58348	03/26/2018	Quito, Herman A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030718	03/07/2018		6437L · PROGRAMS (LIT)	-216.00
TOTAL					<u>-216.00</u>

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58349	03/26/2018	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	75721721	02/13/2018		6412A · RECORDINGS (ADULT)	-235.40
Bill	75724227	02/13/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75726598	02/15/2018		6412A · RECORDINGS (ADULT)	-44.99
Bill	75725273	02/15/2018		6412A · RECORDINGS (ADULT)	-74.20
Bill	75726775	02/16/2018		6412A · RECORDINGS (ADULT)	-35.00
Bill	75746808	02/23/2018		6412A · RECORDINGS (ADULT)	-44.99
Bill	75749634	03/01/2018		6412A · RECORDINGS (ADULT)	-59.99
Bill	75751746	03/01/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75751251	03/05/2018		6412N · RECORDINGS (TEEN)	-39.99
Bill	75579736	03/06/2018		6412A · RECORDINGS (ADULT)	-7.95
Bill	75752525	03/07/2018		6412A · RECORDINGS (ADULT)	-24.95
Bill	75753090	03/07/2018		6412A · RECORDINGS (ADULT)	-19.99
Bill	75753761	03/08/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75753989	03/08/2018		6412A · RECORDINGS (ADULT)	-44.99
Bill	75699151	03/09/2018		6412A · RECORDINGS (ADULT)	-31.80
Bill	75754736	03/09/2018		6412A · RECORDINGS (ADULT)	-36.99
Bill	75756294	03/13/2018		6412A · RECORDINGS (ADULT)	-34.99
Bill	75758612	03/15/2018		6417A · VIDEOS (ADULT)	-41.60
TOTAL					-897.79
Bill Pmt -Check	58350	03/26/2018	Rendezvous Travel	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030618	03/06/2018		6437A · PROGRAMS (ADULT)	-4,328.00
TOTAL					-4,328.00

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58351	03/26/2018	Reyes Reyes, Mirna Y.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030718	03/07/2018		6437L · PROGRAMS (LIT)	-97.50
TOTAL						-97.50
	Bill Pmt -Check	58352	03/26/2018	Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022318	02/23/2018		6437C · PROGRAMS (C&P)	-400.00
	Bill	022318b	02/23/2018		6437C · PROGRAMS (C&P)	-400.00
	Bill	022318c	02/23/2018		6437C · PROGRAMS (C&P)	-400.00
TOTAL						-1,200.00
	Bill Pmt -Check	58353	03/26/2018	Rondon, Miriam	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030618	03/06/2018		6437L · PROGRAMS (LIT)	-150.00
TOTAL						-150.00
	Bill Pmt -Check	58354	03/26/2018	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022818	02/28/2018		6437A · PROGRAMS (ADULT)	-300.00
TOTAL						-300.00
	Bill Pmt -Check	58355	03/26/2018	S&S Worldwide Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	10118564	03/07/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-227.88
TOTAL						-227.88

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58356	03/26/2018	Scholastic Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	16573395	02/16/2018		6410C · BOOKS (C&P)	-648.91
TOTAL						-648.91
	Bill Pmt -Check	58357	03/26/2018	Scott, Robert G.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022318	02/23/2018		6437N · PROGRAMS (TEEN)	-275.00
	Bill	030518	03/05/2018		6437A · PROGRAMS (ADULT)	-425.00
	Bill	030518b	03/05/2018		6437C · PROGRAMS (C&P)	-250.00
TOTAL						-950.00
	Bill Pmt -Check	58358	03/26/2018	Scio, Ashley	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	021018	02/10/2018		6437A · PROGRAMS (ADULT)	-75.00
TOTAL						-75.00
	Bill Pmt -Check	58359	03/26/2018	Seaman, Kevin A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030118	03/01/2018		6437P4 · ATTORNEY	-336.00
TOTAL						-336.00

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58360	03/26/2018	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	38160	02/26/2018		6434G · PRINTING (GEN)	-6,581.00
					6430G · OFFICE AND LIBRARY SUPPLIES	-1,815.00
TOTAL						<u>-8,396.00</u>
	Bill Pmt -Check	58361	03/26/2018	Showcases	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	304897	02/22/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-787.80
	Bill	304899	02/22/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-76.68
	Bill	305004	03/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-153.53
TOTAL						<u>-1,018.01</u>
	Bill Pmt -Check	58362	03/26/2018	Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	031218	03/12/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						<u>-100.00</u>
	Bill Pmt -Check	58363	03/26/2018	Soap Opera Digest	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	031618	03/16/2018		6413A · PERIODICALS (ADULT)	-94.96
TOTAL						<u>-94.96</u>

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58364	03/26/2018	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	L10003	02/08/2018		643765 · PROMOTION AND PUBLICITY	-884.40
TOTAL						-884.40
	Bill Pmt -Check	58365	03/26/2018	Sparling, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022118	02/21/2018		6437C · PROGRAMS (C&P)	-275.00
TOTAL						-275.00
	Bill Pmt -Check	58366	03/26/2018	Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022618	02/26/2018		6437C · PROGRAMS (C&P)	-125.00
	Bill	0306185	03/06/2018		6437C · PROGRAMS (C&P)	-125.00
TOTAL						-250.00
	Bill Pmt -Check	58367	03/26/2018	Suffolk Cooperative Library System	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	66364 renewal2018	03/01/2018		6410A · BOOKS (ADULT)	-36,936.60
					6410C · BOOKS (C&P)	-12,312.20
					6410N · BOOKS (TEEN)	-12,312.20
	Bill	66456	03/12/2018		6410N · BOOKS (TEEN)	-4.24
TOTAL						-61,565.24

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58368	03/26/2018	Suffolk County Board of Elections	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	020718	02/08/2018		6437P10 · ELECTION	-656.00
TOTAL						-656.00
	Bill Pmt -Check	58369	03/26/2018	Tend Coffee	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022718	02/27/2018		6437C · PROGRAMS (C&P)	-75.00
	Bill	3092	03/05/2018		6437N · PROGRAMS (TEEN)	-53.97
TOTAL						-128.97
	Bill Pmt -Check	58370	03/26/2018	Thomson Reuters	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	95137673	01/01/2018		6435A · CED, CONF & TRAVEL (ADULT)	-120.30
					6435C · CED, CONF & TRAVEL (C&P)	-120.30
					6435N · CED, CONF & TRAVEL (TEEN)	-120.30
					6435T · CED, CONF & TRAVEL (TECH)	-120.30
					6435R · CED, CONF & TRAVEL (CIRC)	-120.30
					6435L · CED, CONF & TRAVEL (LIT)	-120.30
					6435W · CED, CONF & TRAVEL (WIRES)	-120.30
					6435G · CED, CONF & TRAVEL (GEN)	-120.30
					6435D · CED, CONF & TRAVEL (ADM)	-120.30
					6435S · CED, CONF & TRAV (COMM SRV)	-120.30
TOTAL						-1,203.00

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58371	03/26/2018	Town of Brookhaven Prks Dpt - FacilityFee	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Feb2018	02/28/2018		6437C · PROGRAMS (C&P)	-100.00
				6437D · PROGRAMS (DIGITAL)	-165.00
TOTAL					<u>-265.00</u>
Bill Pmt -Check	58372	03/26/2018	Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	459830	03/01/2018		6437P7 · COLLECTION AGENCY	-125.30
TOTAL					<u>-125.30</u>
Bill Pmt -Check	58373	03/26/2018	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030718	03/07/2018		6431D · TELECOMMUNICATIONS	-121.12
TOTAL					<u>-121.12</u>
Bill Pmt -Check	58374	03/26/2018	Villegas, Martha	L0225 · EMPIRE NAT'L - OPERATING	
Bill	030818	03/08/2018		6437L · PROGRAMS (LIT)	-305.50
TOTAL					<u>-305.50</u>

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58375	03/26/2018	W. B. Mason Co., Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	I52551639	02/19/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-60.55
Bill	I52707597	02/23/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-176.72
Bill	I52889580	03/01/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-35.42
Bill	I52928795	03/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-13.08
Bill	I53017433	03/06/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-35.96
Bill	I53155060	03/12/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-29.58
TOTAL					-351.31
Bill Pmt -Check	58376	03/26/2018	William Floyd Union Free School District	L0225 - EMPIRE NAT'L - OPERATING	
Bill	0118WFF2	01/31/2018		6437C · PROGRAMS (C&P)	-128.10
Bill	0118WFF4	01/31/2018		6437C · PROGRAMS (C&P)	-128.10
Bill	0118WFF5	01/31/2018		6437C · PROGRAMS (C&P)	-107.12
Bill	0118WFF8	01/31/2018		6437C · PROGRAMS (C&P)	-122.07
Bill	0118WFF11	01/31/2018		6437C · PROGRAMS (C&P)	-107.12
Bill	0118WFF14	01/31/2018		6437C · PROGRAMS (C&P)	-107.12
Bill	0118WFF15	01/31/2018		6437C · PROGRAMS (C&P)	-107.12
Bill	0118WFF19	01/31/2018		6437C · PROGRAMS (C&P)	-107.12
Bill	0118WFF21	01/31/2018		6437C · PROGRAMS (C&P)	-107.12
Bill	0118WFF23	01/31/2018		6437C · PROGRAMS (C&P)	-122.07
Bill	0118WFF26	01/31/2018		6437C · PROGRAMS (C&P)	-107.12
Bill	2018-1	03/02/2018		6437P10 · ELECTION	-28,044.61
TOTAL					-29,294.79

Mastics Moriches Shirley Community Library

MARCH 26, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58377	03/26/2018	Winters Bros. Hauling of LI, LLC	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	519946	02/28/2018		6432G - CARTAGE	-285.00
TOTAL						-285.00
	Bill Pmt -Check	58378	03/26/2018	Wischhusen, Will	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	020918	02/09/2018		6437N - PROGRAMS (TEEN)	-160.00
TOTAL						-160.00
	Bill Pmt -Check	58379	03/26/2018	Wuthenow, Josephine	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	021318	02/13/2018		6435A - CED, CONF & TRAVEL (ADULT)	-20.00
TOTAL						-20.00
	Bill Pmt -Check	58380	03/26/2018	Zafar, Tanzeela	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	030518	03/05/2018		6437L - PROGRAMS (LIT)	-97.50
TOTAL						-97.50
					TOTAL	-189,520.71

I hereby certify that at a meeting on March 26, 2018
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library
Benefit Warrant
March 9, 2018

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	5847	03/09/2018	1095 Doreen Adamcik	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	03092018	03/09/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						\$ (134.00)
	Bill Pmt -Check	5848	03/09/2018	1096 Denise Boinay	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	03092018	03/09/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						\$ (134.00)
	Bill Pmt -Check	5849	03/09/2018	1097 Florence Stonish	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	03092018	03/09/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						\$ (134.00)
	Bill Pmt -Check	5850	03/09/2018	1098 Mary Abruscato	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	03092018	03/09/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						\$ (134.00)
	Bill Pmt -Check	5851	03/09/2018	1099 Kathleen Irish	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	03092018	03/09/2018		9060 - MEDICAL INSURANCE	\$ (267.90)
TOTAL						\$ (267.90)
	Bill Pmt -Check	5852	03/09/2018	1100 Madeline Sacco	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	03092018	03/09/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						\$ (134.00)
	Bill Pmt -Check	5853	03/09/2018	1101 William Cicola	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	03092018	03/09/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						\$ (134.00)

Mastics Moriches Shirley Community Library
Benefit Warrant
March 9, 2018

Bill Pmt -Check	5854	03/09/2018	1101.1 Lorna K Hastings	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03092018	03/09/2018		9060 · MEDICAL INSURANCE	\$ (348.30)
TOTAL					<u>\$ (348.30)</u>
Bill Pmt -Check	5855	03/09/2018	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03092018	03/09/2018		9060 · MEDICAL INSURANCE	\$ (268.00)
TOTAL					<u>\$ (268.00)</u>
Bill Pmt -Check	5856	03/09/2018	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03092018	03/09/2018		L0172 · 403B PRUDENTIAL	\$ (1,525.00)
TOTAL					<u>\$ (1,525.00)</u>
Bill Pmt -Check	5857	03/09/2018	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03092018	03/09/2018		L0173 · 457B NYS DEFERRED COMP	\$ (1,684.69)
TOTAL					<u>\$ (1,684.69)</u>
Bill Pmt -Check	5858	03/09/2018	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03092018	03/09/2018		L0171 · 403B MET LIFE	\$ (2,533.00)
TOTAL					<u>\$ (2,533.00)</u>
Bill Pmt -Check	5859	03/09/2018	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03092018	03/09/2018		L0510 · CSEA POST TAX DENTAL	\$ (57.63)
				L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL					<u>\$ (62.34)</u>
Bill Pmt -Check	5860	03/09/2018	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03092018	03/09/2018		L0500 · CSEA UNION DUES	\$ (2,768.63)
TOTAL					<u>\$ (2,768.63)</u>
					\$ (10,261.86)

Mastics Moriches Shirley Community Library
Benefit Warrant
March 9, 2018

I hereby certify that at a meeting of the board on __
the above vouchers were approved and authorized

Signed: _____
Title: Secretary

**Mastics Moriches Shirley Community Library
Benefit Warrant
March 23, 2018**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	EFT	03/23/2018	1106 NYS Employees' Retirement System	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03232018	03/23/2018		L0163 · RC ERS CONTRIBUTIONS	\$ (2,646.78)
				L0161 · RL - ERS LOAN	\$ (2,028.00)
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ (273.86)
				L0160.1 · MA - ERS ARREARS (MANDATORY)	\$ (102.72)
TOTAL					<u>\$ (5,051.36)</u>
Bill Pmt -Check	EFT	03/23/2018	Hartford Insurance Company	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	410380454479	03/23/2018		L0196 · LONG TER	\$ (651.04)
				9055 · DISABILTY INSURANCE	\$ (1,276.12)
TOTAL					<u>\$ (1,927.16)</u>
Bill Pmt -Check	5861	03/23/2018	1103 State Of NY Department of Civil Serv	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	523	03/23/2018		9060 · MEDICAL INSURANCE	\$ (83,074.52)
TOTAL					<u>\$ (83,074.52)</u>
Bill Pmt -Check	5862	03/23/2018	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03232018	03/23/2018		L0172 · 403B PRUDENTIAL	\$ (1,525.00)
TOTAL					<u>\$ (1,525.00)</u>
Bill Pmt -Check	5863	03/23/2018	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03232018	03/23/2018		L0625 · AFLAC PRE-TAX	\$ (3,253.87)
				L0626 · AFLAC POST-TAX	\$ (465.57)
TOTAL					<u>\$ (3,719.44)</u>
Bill Pmt -Check	5864	03/23/2018	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03232018	03/23/2018		L0173 · 457B NYS DEFERRED COMP	\$ (1,617.34)
TOTAL					<u>\$ (1,617.34)</u>
Bill Pmt -Check	5865	03/23/2018	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03232018	03/23/2018		L0171 · 403B MET LIFE	\$ (2,583.00)
TOTAL					<u>\$ (2,583.00)</u>
Bill Pmt -Check	5866	03/23/2018	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03232018	03/23/2018		L0510 · CSEA POST TAX DENTAL	\$ (57.63)
				L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL					<u>\$ (62.34)</u>

**Mastics Moriches Shirley Community Library
Benefit Warrant
March 23, 2018**

Bill	Pmt -Check	5867	03/23/2018	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
			03/23/2018		L0500 · CSEA UNION DUES	\$ (2,775.68)
TOTAL						<u>\$ (2,775.68)</u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

\$ (102,335.84)

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2017 through February 2018

										TOTAL		
										Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense												
Income												
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	4,463,694.68	1,209,474.15	5,673,168.83	9,214,000.00	-3,540,831.17	61.57%
2082 · FINES AND FEES	4,267.00	4,638.63	5,853.32	4,444.57	5,433.38	3,152.86	4,008.99	4,489.01	36,287.76	71,000.00	-34,712.24	51.11%
2360 · CONTRACTS WITH OTHER LIBR.	259,448.12	0.00	0.00	0.00	0.00	0.00	0.00	0.00	259,448.12	350,000.00	-90,551.88	74.13%
2401 · INTEREST	2,867.55	2,561.44	2,087.82	1,857.80	1,487.68	777.53	1,544.99	3,536.14	16,720.95	15,000.00	1,720.95	111.47%
2650 · SALES OF EXCESS MATERIAL	215.85	155.00	57.90	38.00	77.00	61.35	52.00	55.80	712.90			
2670 · SALES OF BOOKS	0.00	152.41	0.00	0.00	87.73	0.00	0.00	0.00	240.14			
2671 · FEDERAL & STATE GRANTS	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	10,000.00			
2701 · REFUNDS	0.00	0.00	0.00	0.00	0.00	40.80	0.00	0.00	40.80			
2705 · GIFTS AND DONATIONS	0.00	0.00	143.94	0.00	0.00	100.00	0.00	0.00	243.94			
2760 · SYSTEM & STATE AID	0.00	13,022.10	0.00	1,446.90	0.00	0.00	0.00	0.00	14,469.00	25,000.00	-10,531.00	57.88%
2770 · UNCLASSIFIED REVENUE	1.30	0.00	0.00	0.00	0.00	2.34	0.00	0.00	3.64			
2771 · COPIER REVENUE - CONTRACT (R)	694.55	503.36	2,075.16	1,137.25	846.30	1,082.30	450.70	2,663.10	9,452.72	12,000.00	-2,547.28	78.77%
2771A · COPIER REVENUE - INHOUSE (N)	3.15	0.05	1.40	0.00	0.00	0.00	0.45	0.00	5.05			
2772A · ADULT-ADULT PRINTER	470.00	0.00	2,056.40	684.00	900.00	751.73	0.00	1,787.78	6,649.91			
2800 · Program Receipts												
2805 · Program Receipts - Adult	475.00	778.25	1,148.00	992.75	334.50	1,569.00	543.00	0.00	5,840.50			
2800 · Program Receipts - Other	0.00	5.00	0.00	0.00	0.00	0.00	0.00	0.00	5.00	12,000.00	-11,995.00	0.04%
Total 2800 · Program Receipts	475.00	783.25	1,148.00	992.75	334.50	1,569.00	543.00	0.00	5,845.50	12,000.00	-6,154.50	48.71%
2999 · Lost Books												
	0.00	0.00	0.00	0.00	38.94	0.00	248.52	13.99	301.45			
Total Income	268,442.52	21,816.24	23,423.94	10,601.27	9,205.53	7,537.91	4,470,543.33	1,222,019.97	6,033,590.71	9,699,000.00	-3,665,409.29	62.21%
Gross Profit												
	268,442.52	21,816.24	23,423.94	10,601.27	9,205.53	7,537.91	4,470,543.33	1,222,019.97	6,033,590.71	9,699,000.00	-3,665,409.29	62.21%
Expense												
6000 · SALARIES AND WAGES												
6141 · PROFESSIONAL SALARIES												

										TOTAL		
										Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	44,830.24	45,820.04	45,628.48	45,472.65	45,157.03	72,960.28	46,660.29	45,859.02	392,388.03	811,229.00	-418,840.97	48.37%
6141C · PROFESSIONAL (C&P)	47,571.04	48,578.77	46,810.37	46,232.87	46,307.70	73,777.87	47,984.41	49,793.49	407,056.52	620,211.00	-213,154.48	65.63%
6141D · PROFESSIONAL (DIGITAL)	19,059.62	19,131.03	19,118.43	20,247.16	21,606.44	32,769.15	21,856.96	22,953.14	176,741.93	302,497.00	-125,755.07	58.43%
6141N · PROFESSIONAL (TEEN)	21,302.62	20,711.23	19,281.20	19,728.40	20,332.94	33,759.24	21,750.94	21,698.31	178,564.88	285,756.00	-107,191.12	62.49%
6141S · COMM SERV LIBR (SVC)	13,735.88	13,776.40	10,410.77	11,867.42	13,776.40	20,664.60	13,776.40	13,776.40	111,784.27	232,133.00	-120,348.73	48.16%
6141T · PROFESSIONAL (TECH)	11,263.82	11,271.46	10,998.88	11,761.97	10,215.79	17,711.57	11,695.40	11,921.45	96,840.34	192,173.00	-95,332.66	50.39%
Total 6141 · PROFESSIONAL SALARIES	157,763.22	159,288.93	152,248.13	155,310.47	157,396.30	251,642.71	163,724.40	166,001.81	1,363,375.97	2,443,999.00	-1,080,623.03	55.79%
6142 · CLERICAL SALARIES												
6142A · CLERICAL (ADULT)	25,778.43	61,922.46	26,277.04	26,258.26	26,047.57	41,491.96	25,178.35	23,180.04	256,134.11	371,303.00	-115,168.89	68.98%
6142C · CLERICAL (C&P)	17,998.08	18,145.23	20,466.35	21,342.58	21,487.09	34,394.78	20,936.14	20,140.39	174,910.64	297,048.00	-122,137.36	58.88%
6142D · CLERICAL (DIGITAL)	3,298.25	3,923.08	3,923.08	3,923.08	3,923.08	5,884.62	4,023.08	3,923.08	32,821.35	43,004.00	-10,182.65	76.32%
6142G · CLERICAL (GEN)	5,117.61	13,938.52	7,267.65	7,388.38	7,388.38	11,259.17	8,022.66	8,013.52	68,395.89	115,235.00	-46,839.11	59.35%
6142L · CLERICAL (LIT)	16,769.87	10,073.82	13,851.01	14,070.85	14,965.45	23,264.52	14,972.51	15,074.06	123,042.09	218,381.00	-95,338.91	56.34%
6142N · CLERICAL (TEEN)	8,469.29	9,284.64	8,290.77	8,587.65	9,142.60	13,328.63	8,267.06	6,840.11	72,210.75	111,877.00	-39,666.25	64.55%
6142R · CLERICAL (CIRC)	24,288.03	25,291.35	24,836.79	25,036.59	24,005.64	37,218.42	24,777.61	24,722.45	210,176.88	356,521.00	-146,344.12	58.95%
6142S · CLERICAL (SVC)	180.23	0.00	0.00	0.00	0.00	0.00	0.00	0.00	180.23	26,706.00	-26,525.77	0.68%
6142T · CLERICAL (TECH)	9,360.09	9,380.06	9,300.26	9,417.54	9,377.83	14,922.46	9,319.73	9,265.33	80,343.30	118,364.00	-38,020.70	67.88%
6142X · CLERICAL (WIRES)	964.36	1,401.91	1,923.81	1,991.30	2,068.36	3,788.71	1,986.50	1,921.90	16,046.85			
Total 6142 · CLERICAL SALARIES	112,224.24	153,361.07	116,136.76	118,016.23	118,406.00	185,553.27	117,483.64	113,080.88	1,034,262.09	1,658,439.00	-624,176.91	62.36%
6143 · PAGE SALARIES												
6143A · PAGE (ADULT)	13,151.00	11,790.94	12,743.69	14,754.79	14,688.12	24,050.87	14,708.24	13,542.43	119,430.08	204,012.00	-84,581.92	58.54%
6143C · PAGE (C&P)	11,113.58	10,607.76	9,479.89	12,184.63	13,238.16	20,121.39	12,878.27	12,348.46	101,972.14	159,750.00	-57,777.86	63.83%
6143L · PAGE (LIT)	683.95	744.60	701.25	673.20	660.45	1,168.61	708.90	742.05	6,083.01	6,550.00	-466.99	92.87%
6143N · PAGE (TEEN)	1,708.80	1,909.50	1,461.43	1,443.10	1,660.05	2,404.20	1,295.54	1,443.90	13,326.52	17,778.00	-4,451.48	74.96%
6143R · PAGE (CIRC)	2,472.00	1,856.40	2,155.21	2,493.65	2,618.95	3,834.52	2,542.65	2,350.75	20,324.13	28,469.00	-8,144.87	71.39%
6143T · PAGE (TECH)	3,714.78	3,860.34	3,354.09	3,434.49	3,414.09	5,343.76	3,317.19	3,554.19	29,992.93	57,727.00	-27,734.07	51.96%
Total 6143 · PAGE SALARIES	32,844.11	30,769.54	29,895.56	34,983.86	36,279.82	56,923.35	35,450.79	33,981.78	291,128.81	474,286.00	-183,157.19	61.38%
6144 · CUSTODIAL												
6144G · CUSTODIAL	16,855.58	15,605.97	16,273.16	17,226.42	16,995.75	29,796.70	16,966.68	17,539.73	147,259.99	251,803.00	-104,543.01	58.48%

	TOTAL											
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
Total 6144 · CUSTODIAL	16,855.58	15,605.97	16,273.16	17,226.42	16,995.75	29,796.70	16,966.68	17,539.73	147,259.99	251,803.00	-104,543.01	58.48%
6145 · SECURITY												
6145G · SECURITY	15,084.75	15,969.78	15,891.70	18,812.00	17,431.73	27,935.06	17,957.94	15,577.09	144,660.05	221,703.00	-77,042.95	65.25%
Total 6145 · SECURITY	15,084.75	15,969.78	15,891.70	18,812.00	17,431.73	27,935.06	17,957.94	15,577.09	144,660.05	221,703.00	-77,042.95	65.25%
6146 · TECHNICIAN												
6146W · TECHNICAL (WIRES)	14,363.89	32,267.83	14,903.66	28,595.88	8,058.62	13,571.72	8,488.33	8,521.05	128,770.98	200,572.00	-71,801.02	64.2%
6146X · INFO-TECHNOLOGY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	12,795.00	-12,795.00	0.0%
Total 6146 · TECHNICIAN	14,363.89	32,267.83	14,903.66	28,595.88	8,058.62	13,571.72	8,488.33	8,521.05	128,770.98	213,367.00	-84,596.02	60.35%
6147 · ADMINISTRATIVE												
Total 6147 · ADMINISTRATIVE	28,799.88	21,312.04	21,312.04	21,312.04	21,312.04	31,968.06	21,412.04	21,312.04	188,740.18	283,056.00	-94,315.82	66.68%
Total 6000 · SALARIES AND WAGES	377,935.67	428,575.16	366,661.01	394,256.90	375,880.26	597,390.87	381,483.82	376,014.38	3,298,198.07	5,546,653.00	-2,248,454.93	59.46%
6200 · EMPLOYEE BENEFITS												
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	602,796.00	0.00	0.00	602,796.00	636,928.00	-34,132.00	94.64%
9030 · SOCIAL SECURITY	28,160.07	32,026.14	27,267.62	28,563.95	27,096.62	43,167.69	28,247.61	27,829.20	242,358.90	380,000.00	-137,641.10	63.78%
9040 · WORKERS' COMPENSATION	0.00	-6,218.70	-4,953.47	0.00	0.00	63,145.00	0.00	0.00	51,972.83	85,000.00	-33,027.17	61.15%
9050 · UNEMPLOYMENT INSURANCE	1,443.00	0.00	0.00	333.00	0.00	0.00	0.00	0.00	1,776.00	2,500.00	-724.00	71.04%
9055 · DISABILTY INSURANCE	1,470.86	1,598.22	1,227.76	1,273.78	1,275.40	1,294.73	1,276.12	1,276.12	10,692.99	21,500.00	-10,807.01	49.74%
9060 · MEDICAL INSURANCE	66,144.41	68,292.27	70,446.34	70,314.82	70,349.02	79,499.53	79,137.89	71,715.55	575,899.83	851,220.00	-275,320.17	67.66%
Total 6200 · EMPLOYEE BENEFITS	97,218.34	95,697.93	93,988.25	100,485.55	98,721.04	789,902.95	108,661.62	100,820.87	1,485,496.55	1,977,148.00	-491,651.45	75.13%
6410A · BOOKS (ADULT)												
6410A.e · E-BOOKS (ADULT)	54.81	0.00	0.00	-310.88	0.00	0.00	301.12	0.00	45.05			
6410A · BOOKS (ADULT) - Other	8,942.99	8,330.71	9,607.56	6,062.39	11,519.50	11,244.57	6,885.69	19,680.55	82,273.96	184,000.00	-101,726.04	44.71%
Total 6410A · BOOKS (ADULT)	8,997.80	8,330.71	9,607.56	5,751.51	11,519.50	11,244.57	7,186.81	19,680.55	82,319.01	184,000.00	-101,680.99	44.74%
6410C · BOOKS (C&P)												
6410C.e · E-BOOKS (C&P)	0.00	0.00	0.00	-19.00	0.00	0.00	0.00	0.00	-19.00			

	TOTAL											
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget
6410C · BOOKS (C&P) - Other	2,326.42	2,985.99	4,674.66	5,046.31	2,571.58	5,016.70	4,599.01	4,465.97	31,686.64	119,500.00	-87,813.36	26.52%
Total 6410C · BOOKS (C&P)	2,326.42	2,985.99	4,674.66	5,027.31	2,571.58	5,016.70	4,599.01	4,465.97	31,667.64	119,500.00	-87,832.36	26.5%
6410L · BOOKS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6410N · BOOKS (TEEN)												
6410N.e · E-BOOKS (TEEN)	0.00	0.00	0.00	-20.72	0.00	0.00	0.00	0.00	-20.72			
6410N · BOOKS (TEEN) - Other	485.43	424.00	1,924.32	722.06	449.32	1,144.94	418.28	1,280.61	6,848.96	27,000.00	-20,151.04	25.37%
Total 6410N · BOOKS (TEEN)	485.43	424.00	1,924.32	701.34	449.32	1,144.94	418.28	1,280.61	6,828.24	27,000.00	-20,171.76	25.29%
6410T · BOOKS (TECH)	0.00	61.46	0.00	0.00	0.00	0.00	0.00	0.00	61.46	900.00	-838.54	6.83%
6411A · MICRO/REF CD (ADULT)	7,265.30	2,615.63	6,038.46	4,200.00	5,289.82	665.00	241.26	0.00	26,315.47	46,000.00	-19,684.53	57.21%
6411C · MICRO/REF CD (C&P)	94.30	0.00	5,400.00	2,815.00	2,846.80	1,039.00	0.00	0.00	12,195.10	18,250.00	-6,054.90	66.82%
6411N · MICRO/REF CD (TEEN)	94.29	0.00	5,400.00	750.00	3,744.81	665.00	0.00	0.00	10,654.10	17,000.00	-6,345.90	62.67%
6412A · RECORDINGS (ADULT)	2,010.81	3,056.45	2,225.26	4,380.01	2,000.27	1,652.10	5,467.16	2,687.23	23,479.29	47,200.00	-23,720.71	49.74%
6412C · RECORDINGS (C&P)	268.11	531.57	129.81	638.91	162.06	318.44	3,993.06	473.45	6,515.41	10,000.00	-3,484.59	65.15%
6412N · RECORDINGS (TEEN)	365.21	737.10	26.08	885.67	376.60	438.90	4,218.43	812.42	7,860.41	10,000.00	-2,139.59	78.6%
6413A · PERIODICALS (ADULT)	408.38	0.00	52.98	12,207.50	7.50	848.46	390.00	86.00	14,000.82	33,000.00	-18,999.18	42.43%
6413C · PERIODICALS (C&P)	0.00	17.99	0.00	376.14	0.00	0.00	80.00	0.00	474.13	6,325.00	-5,850.87	7.5%
6413D · PERIODICALS (ADM)	0.00	57.00	0.00	171.00	399.00	0.00	0.00	0.00	627.00	1,000.00	-373.00	62.7%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	471.95	0.00	0.00	471.95	1,200.00	-728.05	39.33%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	132.00	0.00	0.00	0.00	0.00	132.00	2,590.00	-2,458.00	5.1%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	100.43	0.00	0.00	0.00	28.31	0.00	0.00	128.74	150.00	-21.26	85.83%
6417A · VIDEOS (ADULT)	5,609.01	6,009.29	6,722.59	5,804.52	5,757.76	7,830.72	4,797.55	4,083.71	46,615.15	90,000.00	-43,384.85	51.8%
6417C · VIDEOS (C&P)	871.98	338.36	520.04	1,295.78	1,274.72	1,371.07	823.16	1,151.78	7,646.89	33,000.00	-25,353.11	23.17%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	269.86	456.66	0.00	62.00	241.80	1,737.47	101.53	0.00	2,869.32	6,000.00	-3,130.68	47.82%
6419G · SOFTWARE (GEN)	-215.63	6,050.00	0.00	0.00	0.00	1,999.33	0.00	0.00	7,833.70	10,000.00	-2,166.30	78.34%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	399.67	0.00	0.00	399.67	1,500.00	-1,100.33	26.65%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	551.77	0.00	0.00	0.00	551.77	3,000.00	-2,448.23	18.39%
6419W · SOFTWARE (WIRES)	4,096.00	0.00	299.22	0.00	0.00	0.00	79.00	0.00	4,474.22	16,000.00	-11,525.78	27.96%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%

	TOTAL									Budget	\$ Over Budget	% of Budget
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Jul '17 - Feb 18			
6429C · REALIA (C&P)	0.00	1,175.41	74.93	550.85	0.00	86.00	102.50	0.00	1,989.69	4,500.00	-2,510.31	44.22%
6430G · OFFICE AND LIBRARY SUPPLIES	1,883.38	4,957.43	1,443.86	6,620.99	5,005.66	3,374.12	2,201.39	5,106.95	30,593.78	60,000.00	-29,406.22	50.99%
6431D · TELECOMMUNICATIONS	12,362.43	4,334.35	3,943.84	3,947.05	3,641.08	4,238.75	4,267.43	3,950.56	40,685.49	55,050.00	-14,364.51	73.91%
6432G · CARTAGE	285.00	285.00	285.00	285.00	285.00	285.00	285.00	285.00	2,280.00	3,250.00	-970.00	70.15%
6433G · POSTAGE	3,402.18	5,064.78	4,448.05	4,408.84	3,369.97	4,408.45	13,505.26	3,553.03	42,160.56	59,000.00	-16,839.44	71.46%
6434A · PRINTING (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,275.00	-4,275.00	0.0%
6434C · PRINTING (C&P)	0.00	0.00	0.00	673.91	0.00	0.00	566.00	0.00	1,239.91	7,000.00	-5,760.09	17.71%
6434G · PRINTING (GEN)	6,967.00	8,371.00	6,581.00	6,673.48	6,581.00	6,581.00	6,581.00	6,581.00	54,916.48	100,000.00	-45,083.52	54.92%
6434L · PRINTING (LIT)	0.00	0.00	0.00	42.91	0.00	0.00	0.00	0.00	42.91	500.00	-457.09	8.58%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	42.92	0.00	0.00	0.00	0.00	42.92	6,000.00	-5,957.08	0.72%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	0.00	1,280.80	0.00	0.00	1,280.80	6,500.00	-5,219.20	19.71%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	42.92	0.00	0.00	0.00	0.00	42.92	5,000.00	-4,957.08	0.86%
6435A · CED, CONF & TRAVEL (ADULT)	116.13	27.00	25.00	1,216.31	25.00	16.36	210.40	65.07	1,701.27	4,000.00	-2,298.73	42.53%
6435C · CED, CONF & TRAVEL (C&P)	126.57	105.33	228.18	1,104.46	158.32	46.26	120.30	19.23	1,908.65	5,250.00	-3,341.35	36.36%
6435D · CED, CONF & TRAVEL (ADM)	1,383.90	2,770.84	936.58	393.35	6,917.87	125.00	440.30	2,214.40	15,182.24	7,500.00	7,682.24	202.43%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	17.36	172.24	70.65	328.00	1,732.69	433.92	23.40	0.00	2,778.26	5,000.00	-2,221.74	55.57%
6435G · CED, CONF & TRAVEL (GEN)	116.10	300.00	37.56	216.10	0.00	0.00	120.30	88.08	878.14	3,000.00	-2,121.86	29.27%
6435L · CED, CONF & TRAVEL (LIT)	116.13	0.00	338.94	252.15	729.94	77.91	170.55	137.71	1,823.33	7,000.00	-5,176.67	26.05%
6435N · CED, CONF & TRAVEL (TEEN)	527.51	201.49	190.24	1,274.34	196.34	79.12	268.30	182.04	2,919.38	6,000.00	-3,080.62	48.66%
6435R · CED, CONF & TRAVEL (CIRC)	116.13	85.00	0.00	116.13	0.00	0.00	151.96	0.00	469.22	3,000.00	-2,530.78	15.64%
6435S · CED, CONF & TRAV (COMM SRV)	606.83	0.00	120.82	622.04	0.00	0.00	120.30	0.00	1,469.99	3,000.00	-1,530.01	49.0%
6435T · CED, CONF & TRAVEL (TECH)	116.13	422.00	0.00	116.13	1,268.67	0.00	120.30	0.00	2,043.23	2,950.00	-906.77	69.26%
6435W · CED, CONF & TRAVEL (WIRES)	128.81	0.00	0.00	116.13	0.00	0.00	120.30	0.00	365.24	4,000.00	-3,634.76	9.13%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	90,000.00	-90,000.00	0.0%
6437A · PROGRAMS (ADULT)	3,430.17	4,973.99	4,860.21	4,179.30	6,188.52	4,466.11	3,938.89	4,106.24	36,143.43	66,000.00	-29,856.57	54.76%
6437C · PROGRAMS (C&P)	10,715.87	11,260.45	3,766.46	8,848.00	7,271.19	7,254.27	5,171.81	10,206.32	64,494.37	80,000.00	-15,505.63	80.62%
6437D · PROGRAMS (DIGITAL)	2,487.42	580.54	306.07	613.13	643.00	892.12	234.95	265.00	6,022.23	10,000.00	-3,977.77	60.22%
6437L · PROGRAMS (LIT)	2,492.11	7,969.47	2,776.60	5,839.07	12,265.97	8,794.04	6,301.07	11,697.62	58,135.95	75,000.00	-16,864.05	77.52%
6437N · PROGRAMS (TEEN)	5,148.04	5,809.43	3,663.01	4,854.17	5,111.56	4,201.18	3,557.65	3,205.31	35,550.35	60,000.00	-24,449.65	59.25%
6437P · PROFESSIONAL FEES												
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,200.00	1,800.00	-600.00	66.67%
643765 · PROMOTION AND PUBLICITY	3,044.03	4,203.60	6,591.46	896.36	4,435.86	14,048.37	35,344.56	20,834.45	89,398.69	25,000.00	64,398.69	357.6%

	TOTAL												
	Jul 17	Aug 17	Sep 17	Oct 17	Nov 17	Dec 17	Jan 18	Feb 18	Jul '17 - Feb 18	Budget	\$ Over Budget	% of Budget	
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%	
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	17,000.00	-2,000.00	88.24%	
6437P02 · AUDITOR	1,000.00	0.00	500.00	0.00	0.00	500.00	0.00	0.00	2,000.00	6,000.00	-4,000.00	33.33%	
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	1,749.27	2,705.27	4,454.54	5,000.00	-545.46	89.09%	
6437P11 · FSA ADMINISTRATION	131.50	131.50	131.50	131.50	131.50	131.50	129.25	129.25	1,047.50	1,578.00	-530.50	66.38%	
6437P12 · PAYROLL SERVICES	1,339.50	1,300.01	1,319.40	1,381.51	1,994.90	1,382.65	3,883.23	1,366.75	13,967.95	22,000.00	-8,032.05	63.49%	
6437P13 · ARMORED CAR SERVICE	180.10	177.96	178.97	200.88	179.48	179.98	179.98	180.49	1,457.84	2,040.00	-582.16	71.46%	
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	152.24	0.00	152.24	0.00	215.52	0.00	178.70	0.00	698.70				
6437P16 · STAFF BACKGROUND SCREEN	0.00	147.30	0.00	1,085.40	0.00	0.00	0.00	117.95	1,350.65	4,000.00	-2,649.35	33.77%	
6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	75.25	0.00	0.00	0.00	75.25	500.00	-424.75	15.05%	
6437P3 · APPRAISAL SERVICES	330.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00				
6437P4 · ATTORNEY	9,453.75	1,703.75	2,741.08	1,940.00	1,625.00	6,625.00	9,375.00	5,730.40	39,193.98	38,000.00	1,193.98	103.14%	
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%	
6437P7 · COLLECTION AGENCY	116.35	152.15	143.20	98.45	116.35	107.40	89.50	125.30	948.70	2,000.00	-1,051.30	47.44%	
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	0.00	0.00	0.00	0.00	330.00	400.00	-70.00	82.5%	
6437P9 · EAP	7,650.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,650.00	7,650.00	0.00	100.0%	
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	299.00	0.00	500.00	0.00	0.00	799.00				
Total 6437P · PROFESSIONAL FEES	23,547.47	7,966.27	12,237.85	6,183.10	8,923.86	23,624.90	66,079.49	31,339.86	179,902.80	135,618.00	44,284.80	132.65%	
6438 · DUES	0.00	150.00	1,120.00	698.00	442.00	624.00	125.00	125.00	3,284.00	5,000.00	-1,716.00	65.68%	
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%	
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%	
6439G · EQUIPMENT R & M (GEN)	5,375.86	3,244.15	4,962.46	4,890.34	3,427.30	3,981.22	4,831.47	4,479.45	35,192.25	50,000.00	-14,807.75	70.39%	
6439N · EQUIPMENT R & M (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%	
6439R · EQUIPMENT R & M (CIRC)	0.00	21,447.26	0.00	0.00	10,723.63	0.00	0.00	10,895.50	43,066.39	50,000.00	-6,933.61	86.13%	
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%	
6439W · EQUIPMENT R & M (WIRES)	1,413.75	2,066.40	653.00	5,393.62	458.81	378.81	378.81	378.81	11,122.01	26,000.00	-14,877.99	42.78%	
6450E · ELECTRICITY	15,536.88	15,481.09	30,898.72	0.00	10,264.20	8,355.24	7,515.06	8,025.05	96,076.24	125,000.00	-28,923.76	76.86%	
6450F · FUEL/GAS	475.77	520.73	374.51	878.33	72.45	1,791.58	5,342.60	73.25	9,529.22	15,000.00	-5,470.78	63.53%	
6450W · WATER	395.17	0.00	0.00	475.54	0.00	0.00	195.66	0.00	1,066.37	1,500.00	-433.63	71.09%	
6451G · CUSTODIAL SUPPLIES	418.81	993.89	1,424.83	1,848.24	1,241.85	1,837.34	1,340.90	1,677.74	10,783.60	19,000.00	-8,216.40	56.76%	
6452G · BLDG ALTERATION AND MAINT	6,322.87	2,140.10	11,919.15	2,561.00	6,156.93	7,577.75	2,514.16	5,981.52	45,173.48	72,041.00	-26,867.52	62.71%	

										TOTAL		
										Budget	\$ Over Budget	% of Budget
6454 · INSURANCE	65,455.46	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65,455.46	67,000.00	-1,544.54	97.7%
6485G · Bank Fees	353.62	181.06	192.39	95.03	285.00	177.14	90.43	-50.00	1,324.67			
7203 · EQUIPMENT - Capital Purchases												
7203A · EQUIPMENT ADULT	0.00	0.00	-9.76	1,641.12	0.00	191.92	88.14	0.00	1,911.42	4,000.00	-2,088.58	47.79%
7203C · EQUIPMENT C & P	287.54	2,345.00	0.00	1,398.71	993.47	655.33	120.50	621.90	6,422.45	5,000.00	1,422.45	128.45%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	3,679.70	0.00	0.00	0.00	0.00	3,679.70	2,500.00	1,179.70	147.19%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	59.99	0.00	0.00	59.99	9,500.00	-9,440.01	0.63%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203N · EQUIPMENT TEEN	0.00	366.98	0.00	1,398.70	0.00	439.96	138.90	0.00	2,344.54	8,000.00	-5,655.46	29.31%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	59.98	0.00	0.00	59.98	1,000.00	-940.02	6.0%
7203T · EQUIPMENT TECH	0.00	0.00	297.60	159.00	858.14	112.44	0.00	0.00	1,427.18	2,000.00	-572.82	71.36%
7203W · EQUIPMENT WIRE	2,802.09	23,919.62	497.85	4,039.26	2,882.06	3,292.22	1,151.15	0.00	38,584.25	140,000.00	-101,415.75	27.56%
Total 7203 · EQUIPMENT - Capital Purchases	3,089.63	26,631.60	785.69	12,316.49	4,733.67	4,811.84	1,498.69	621.90	54,489.51	172,000.00	-117,510.49	31.68%
Total Expense	683,031.77	695,734.03	602,335.84	628,658.51	619,916.09	1,523,965.68	661,032.32	626,768.61	6,041,442.85	9,699,000.00	-3,657,557.15	62.29%
Net Ordinary Income	-414,589.25	-673,917.79	-578,911.90	-618,057.24	-610,710.56	-1,516,427.77	3,809,511.01	595,251.36	-7,852.14	0.00	-7,852.14	100.0%
Other Income/Expense												
Other Expense												
7500 · BUILDING IMPROVEMENTS	43,709.75	33,688.08	12,586.54	15,243.11	11,975.58	33,250.71	24,744.98	4,111.17	179,309.92			
Total Other Expense	43,709.75	33,688.08	12,586.54	15,243.11	11,975.58	33,250.71	24,744.98	4,111.17	179,309.92			
Net Other Income	-43,709.75	-33,688.08	-12,586.54	-15,243.11	-11,975.58	-33,250.71	-24,744.98	-4,111.17	-179,309.92	0.00	-179,309.92	100.0%
Net Income	-458,299.00	-707,605.87	-591,498.44	-633,300.35	-622,686.14	-1,549,678.48	3,784,766.03	591,140.19	-187,162.06	0.00	-187,162.06	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

FEBRUARY 2018

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Empire Nat'l Bank</u>	XXXXXX082				
July-17		\$ 4,599,507.19	\$ 2,734.50	\$ -	\$ 4,602,241.69
August-17		\$ 4,602,241.69	\$ 2,736.13	\$ -	\$ 4,604,977.82
September-17		\$ 4,604,977.82	\$ 2,649.44	\$ -	\$ 4,607,627.26
October-17		\$ 4,607,627.26	\$ 2,941.31	\$ -	\$ 4,610,568.57
November-17		\$ 4,610,568.57	\$ 3,031.61	\$ -	\$ 4,613,600.18
December-17		\$ 4,613,600.18	\$ 3,134.72	\$ -	\$ 4,616,734.90
January-18		\$ 4,616,734.90	\$ 3,136.85	\$ -	\$ 4,619,871.75
February-18		\$ 4,619,871.75	\$ 3,721.21	\$ -	\$ 4,623,592.96
				Grand Total :	\$ 4,623,592.96

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

FEBRUARY 2018

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
February 2018

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 3,781,531.90	\$ 1,217,939.17	\$ 513,448.12	\$ 3,463.14	\$ 4,489,486.09
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 314,537.41	\$ 1,889.92	\$ 178.79	\$ 253.90	\$ 316,502.44
Empire Nat'l Bank	OPERATING	\$ 117,136.39	\$ 37,495.92	\$ 78,200.75	\$ 73.00	\$ 76,504.56
Empire Nat'l Bank	PAYROLL	\$ 63,269.51	\$ 476,002.20	\$ 487,140.68	\$ -	\$ 52,131.03
						<u>\$ 4,934,624.12</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	11/1/2018	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<u>\$ 15,000.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 4,949,624.12</u></u>

Assistant Director's Report

Prepared by Nick Tanzi, March 20, 2018

I am in the process of examining data from the Suffolk Cooperative Library System demonstrating borrowing trends from 2017. Broadly speaking, the circulation of digital media continues to grow rapidly, up 14% year to date via Live-brary.com. This collection encompasses a significant portion of the Community Library's eBooks & eAudiobooks. Factoring in this growth, eMedia now accounts for roughly one in five circulations countywide. Knowing these trends will likely continue, we should continue to plan on reallocating moneys towards our growing digital collections.

Even as consumption of library digital media gains on analog, direct-access usage has grown slightly. Direct access refers to when patrons from our library check materials out from another library in-person, or conversely, when a patron from another library borrows materials from ours. Recognizing this behavior, the Suffolk Cooperative Library System has asked us to examine the lending rules of our collection and assess their "openness". With coordination, libraries within Suffolk County can ensure equitable and easy-to-understand loan rules governing direct-access that benefit all member libraries.

The Suffolk Cooperative Library System is renewing its contract for Brainfuse, a service that provides online tutoring, standardized test prep, writing lab and other functions. Currently, it is predominantly being used for school age tutoring. I am coordinating a marketing plan to promote its lesser-used applications in the hope that increased awareness will result in higher use.

We continue to experience high turnover with our custodial staff. I am in the process of vetting candidates for our fifth vacancy in the last six months. This turnover can be highly disruptive, as the onboarding process, heavy in facility maintenance, can take a long time.

I am coordinating the rollout of wireless printing at our library. Information Technology has installed the necessary software, while Digital Services will be training staff and preparing print and online promotions for the public.

Meetings Attended:

Suffolk County Library Directors Meeting: March 15th, 2018.

Board Meeting of the Computer and Technical Services division of the Suffolk County Library Association: March 14th, 2018.

Teen Services Board Report

March 2018

Submitted by Kerrilynn Jorgensen

I am very excited to once again be a judge for the Advanced Battle of the Books (grades 9-12) taking place Friday, March 23rd. This year, I am joining seven other librarians from across Suffolk County as a judge. My duties as judge include reading the three books (Highly Illogical Behavior by John Whaley, Starflight by Melissa Landers and Tell Me Three Things by Julie Buxbaum), writing hundreds of questions for these books that are used the night of the competition and then actually asking these questions to all of the teams the night of the event. It is a very nerve wrecking and exhilarating experience and I wish the best of luck to all of the teams competing and of course to our very own MMSCL team!

On March 8th, I attended our library's EAP Consortium Meeting at Sayville Library. We received our Annual Report of services provided to our library staff for the 2016-2017 fiscal year. There were 5 employees who were serviced individually and 3 of those received direct counseling services. Furthermore, we held two on-site workshops with 18 employees in attendance. Overall, our usage of EAP is low compared to the National Average. I will be working with Erika Irish on ways to promote this service to our employees.

Kerrilynn Jorgensen

Teen Services Department Head



Tom Casper: Advanced Battle of the Books is quickly approaching. The Battle will take place Friday evening March 23rd from 6-9pm at Connetquot High School. All questions are finished and the team is practicing at meetings here at the library on Tuesdays and Thursdays. The team name is **Highly Illogical Victory Featuring Brianna and Kevin**. We only have two teens participating- Brianna Diaz and Kevin Ryan will be representing!



Nola Thacker: With input from the members of the anime club (both current members and at least one former member who still stops by to say hi and talk anime), we are weeding and updating the anime collection. While some items will be de-accessioned permanently, anime club members are surprisingly committed to some of the classics, including the works of Miyazaki. In fact, once we catch up on *RWBY*, the current series we are binge-watching and discussing, we are visiting one of the very first and still benchmark anime, *Fruits Basket*.



Stephanie Kyle: The last several times we had Enrichment 18 teens attended. We made French toast on February 3, English muffin pizzas on February 17 and waffles and ice cream on March 3. Our teens love to cook food and socialize with their friends!

Our department is sad to lose Anthony Dodd, part-time clerk. Anthony has moved to Georgia to pursue the next chapter in his life and left behind crying teens on his last day. We are excited to have Krista Duarte, part-time circulation page, take Anthony's place on March 21.



Kelly Furnari: On February 22nd, we had our first ever Pizza Taste Off where the teens tasted pizza from 12 different local pizzerias. The pizzerias each donated one cheese pie for the program, and teens tasted the pizza to determine their favorites from our area. We had 13 teens participate, and Joe's Pizzeria won best overall pizza.



March 2018

Compiled by: Stephen Burg

Ozobots class visit

This month Digital Services partnered with CPSD to offer an ozobot class during class visits. Ozobots are little robots that follow lines and based on the color combinations you can program them to do different things. This class allowed students to learn some basic coding to get their robot to do what they wanted to do. This month we also had the class Photos with Your iPhone/iPad. 7 people attended and learned about taking, editing and sharing photos with their iPhones. In addition to the class we conducted 18 one-on-one tech help appointments. Sara Roye started a new facebook campaign "Fursdays" where staff send in a picture of their pet and a book that reminds them of their pet.



Empire Justice Center

Cheryl Keshner, from Empire Justice Center, visited the library to speak with Literacy students. Carmen and I were introduced to Cheryl at our last MOSAIC meeting (Multicultural Outreach Services and Information Committee). We knew that Cheryl would share a worthwhile presentation with our students and thankfully, she accepted our invitation. The presentation was very informative; the topic “Know Your Rights.” In addition, Cheryl recommended that students create a “Safety Plan” for their family in case of an emergency. Although such topics are difficult to talk about, it is important to be prepared. Students were able to ask questions in a safe environment. They received a wealth of information and resources.



The More You Know...

The evening students at William Floyd High School enjoyed a presentation from social worker, Guillermo. He works in conjunction with the Town of Brookhaven Youth Bureau to present a workshop about substance abuse, called “The More You Know.” Given the current chemical dependency crisis, it is an applicable topic.

Guillermo presented information about behavior and development, why one may use drugs, the current drugs being used, and how to talk to loved ones about drug use. He discussed stress management tips to promote a healthy mind and body. Each student received a folder filled with resources and information in Spanish. Feedback from the students indicated that the presentation was very interesting and helpful.



Long Island Adult Learning Conference 5.0 (LIALC)

I attended the LIALC conference on Saturday, March 10th. It was presented by the Long Island Regional Adult Education Network (LI-RAEN) and hosted by Farmingdale State College; the goal was to offer professional development for Adult Literacy providers.

Dr. Martin Murphy, director of LI-RAEN, shared with us that many of the day’s sessions were focused on math in an ELL classroom; it’s a topic that doesn’t receive much instructional attention but critical to students especially to those who go onto higher ENL education and TASC classes. Other workshop sessions included CUNY Career-Kits, Developing a Standardized Writing Program, and Tips and Tricks for Student Engagement.

An added bonus to attending the conference was the free textbook samples, which will be helpful as I am in the market for a new book series next year!

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 03/26/18	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RL	Manns, Gary		Custodial Worker I	\$ 11.10		02/21/18	
TR	Manns, Gary		Library Clerk	\$ 13.13	17.5/hr	02/21/18	
APT	Imperatore, Kyle		Library Clerk	\$ 13.13	17.5/hr	03/02/18	
TRS	Bedwell, Vincent		Library Clerk	\$ 13.13		03/14/18	
TRS	Lugo, Vanessa		Library Clerk	\$ 14.07		03/17/18	
TRS	Dodd, Anthony		Library Clerk	\$ 13.79		03/17/18	
DID YOU:	1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?				The above changes are hereby certified as being in accordance with Civil Service requirements.		
	2. Request and canvas an eligible list for all competitive positions?						
	3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application						
	4. Submit a personnel change on the previous incumbent shown above?						
<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED				
<input type="checkbox"/>	APPROVED AS NOTED				Signature of Appointing Authority		

Mastics-Moriches-Shirley Community Lib

Annual Report For Public And Association Libraries - 2017

1. GENERAL LIBRARY INFORMATION

Please note: Bibliostat Collect is best viewed using Internet Explorer 6.0 or higher or Firefox 1.5 or higher. When using Internet Explorer 10 or higher, Compatibility View needs to be enabled (this can be found under the Tools menu).

Please note: No version of the Google Chrome browser can be used to access Collect at this time. Use of this browser can result in data loss even if the report is locked. The Microsoft Edge browser cannot be used.

Report all information in Part 1 as of December 31, 2017, except for questions related to the current library director/manager (questions 1.36 through 1.41).

1.1	Library ID Number	8000586075
1.2	Library Name	MASTICS-MORICHES-SHIRLEY COMMUNITY LIB
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Shirley
1.6	Beginning Fiscal Reporting Year	07/01/2016
1.7	Ending Fiscal Reporting Year	06/30/2017
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	07/01/2016
1.12	Ending <u>Local</u> Fiscal Year	06/30/2017
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	407 WILLIAM FLOYD PARKWAY
1.15	City	SHIRLEY
1.16	Zip Code	11967
1.17	Mailing Address	407 WILLIAM FLOYD PARKWAY
1.18	City	SHIRLEY
1.19	Zip Code	11967
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(631) 399-1511
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(631) 281-4442
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	contact@communitylibrary.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	www.communitylibrary.org
1.24	Population Chartered to Serve (per 2010 Census)	49,854
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District

1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	03/22/1979
1.30	Date the library was last registered	12/13/1974
1.31	Federal Employer Identification Number	112343981
1.32	County	SUFFOLK
1.33	School District	William Floyd
1.34	Town/City	Brookhaven
1.35	Library System	Suffolk Cooperative Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a	President/CEO Name	
1.36b	President/CEO Phone Number	
1.36c	President/CEO Email	

NOTE: For questions 1.37 through 1.45, report all information for the current library director/manager.

1.37	Title of Library Director/ Manager (select one):	Ms.
1.38	First Name of Library Director/Manager	Kerri
1.39	Last Name of Library Director/Manager	Rosalia
1.40	NYS Public Librarian Certification Number	16282
1.41	What is the highest education level of the library manager/director?	Master's Degree
1.42	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.43	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.44	E-mail Address of the Director/Manager	director@communitylibrary.org
1.45	Fax Number of the Director/Manager	(631) 399-1518
1.46	Is the library a member of the New York State and Local Retirement System?	Y
1.47	Does the library charge fees for library cards to people residing outside the system's service area?	N
1.48	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2017? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.49.	N
1.	Name of municipality or district holding the public vote	N/A
2.	Indicate the type of municipality or district holding the public vote	N/A
3.	Date the vote was held (mm/dd/2017)	N/A
4.	Was the vote successful? Y/N	N/A
5.	What type of public vote was it?	N/A
6a.	Most recent prior year approved appropriation from a public vote:	N/A

- 6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3: N/A
- 6c. Total proposed appropriation (sum of 6a and 6b): N/A
- This question should only be answered if "No" was answered in Q1.48 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.**
- 1.49 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2017) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.50. Y
- Name of municipality or district holding the public vote William Floyd School District
 - Indicate the type of municipality or district holding the public vote School District
 - Date the last successful vote was held (mm/dd/yyyy) 04/07/2015
 - What type of public vote was it? budget vote (school district public library only)
 - What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? \$9,214,000
- 1.50 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.51. Y
- Name of contracting municipality or district Eastport/South Manor Union Free School District
 - Is this a written contractual agreement? Y
 - Population of the geographic area served by this contract 19,404
 - Dollar amount of contract \$340,606
 - Enter the appropriate code for range of services provided (select one): Full
- 1.51 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	33,863
2.2	Adult Non-fiction Books	32,406
2.3	Total Adult Books (Total questions 2.1 & 2.2)	66,269
2.4	Children's Fiction Books	38,552
2.5	Children's Non-fiction Books	26,337
2.6	Total Children's Books (Total questions 2.4 & 2.5)	64,889
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	131,158

Other Print Materials

2.8	Total Uncataloged Books	0
2.9	Total Print Serials	6,186
2.10	All Other Print Materials	18
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	6,204
2.12	Total Print Materials (Total questions 2.7 and 2.11)	137,362

ALL OTHER MATERIALS

Electronic Materials

2.13	Electronic Books	254,295
2.14	Local Electronic Collections	38
2.15	NOVELNY Electronic Collections	16
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	54
2.17	Audio - Downloadable Units	384,674
2.18	Video - Downloadable Units	16,415
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	31,070
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	686,508

Non-Electronic Materials

2.21	Audio - Physical Units	15,177
2.22	Video - Physical Units	33,819
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	3,473
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	52,469
2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	876,339

CURRENT SERIAL SUBSCRIPTIONS

2.26	Current Print Serial Subscriptions	310
ADDITIONS TO HOLDINGS - Do <u>not</u> subtract withdrawals or discards.		
2.27	Cataloged Books	11,512
2.28	All Other Print Materials	3,300
2.29	Electronic Materials	408,582
2.30	All Other Materials	5,680
2.31	Total Additions (Total questions 2.27 through 2.30)	429,074

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.28 as of the end of the fiscal year reported in Part 1; report

information on questions 3.29 through 3.80 for the 2017 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	379,475
3.2	Registered resident borrowers	38,504
3.3	Registered non-resident borrowers	1,608

Please report information on WRITTEN POLICIES as of 12/31/17.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	N

Please report information on ACCESSIBILITY as of 12/31/17.

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.10	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.11	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N
3.12	Does the library have large print books?	Y
3.13	Does the library have assistive technology for the blind and visually impaired?	Y
3.14	If so, what do you have?	
	screen reader, such as JAWS or Windoweyes	Yes
	refreshable Braille keyboard	No
	screen magnification software, such as Zoomtext	Yes
	electronic scanning and reading software, such as OpenBook	No
3.15	Is the library registered for services from either the New York State Talking Book and Braille Library (New York State Library, Albany) or the Andrew Heiskell Braille and Talking Book Library (The New York Public Library, New York)?	Y

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.16	Adult Program Sessions	464
3.17	Young Adult Program Sessions	796
3.18	Children's Program Sessions	941
3.19	All Other Program Sessions	0
3.20	Total Number of Program Sessions (Total questions 3.16 through 3.19)	2,201
3.21	One-on-One Program Sessions	1,365

3.22	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.23	Adult Program Attendance	10,165
3.24	Young Adult Program Attendance	7,534
3.25	Children's Program Attendance	30,245
3.26	All Other Program Attendance	0
3.27	Total Program Attendance (Total questions 3.23 through 3.26)	47,944
3.28	One-on-One Program Attendance	991

Please report information on SUMMER READING PROGRAMS for the 2017 calendar year.

SUMMER READING PROGRAM

3.29 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2017 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	No
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	No
f.	N/A	No
3.30	Library outlets offering a summer reading program	1
3.31	Children registered for the library's summer reading program	0
3.32	Young adults registered for the library's summer reading program	0
3.33	Adults registered for the library's summer reading program	302
3.34	Total number registered for the library's summer reading program (total 3.31 + 3.32 + 3.33)	302
3.35	Children's program sessions - Summer 2017	208
3.36	Young adult program sessions - Summer 2017	23
3.37	Adult program sessions - Summer 2017	10
3.38	Total program sessions - Summer 2017 (total 3.35 + 3.36 + 3.37)	241
3.39	Children's program attendance - Summer 2017	6,694
3.40	Young adult program attendance - Summer 2017	68
3.41	Adult program attendance - Summer 2017	1,950
3.42	Total program attendance - Summer 2017 (total 3.39 + 3.40 + 3.41)	8,712

COLLABORATORS

3.43	Public school district(s) and/or BOCES	2
3.44	Non-public school(s)	0
3.45	Childcare center(s)	4
3.46	Summer camp(s)	1
3.47	Municipality/Municipalities	2
3.48	Literacy provider(s)	1
3.49	Other (describe using the State note)	2
3.50	Total Collaborators (total 3.43 through 3.49)	12

Please report information on EARLY LITERACY PROGRAMS for the 2017 calendar year.

EARLY LITERACY PROGRAMS

3.51	Did the library offer early literacy programs? (Enter Y for Yes, N for No)	Y
3.52	- Indicate types of programs offered (check all that apply)	
a.	Focus on birth - school entry (kindergarten)	Yes
b.	Focus on parents & caregivers	Yes
c.	Combined audience	Yes
d.	N/A	No
3.53	- Number of sessions	
a.	Focus on birth - school entry (kindergarten)	66
b.	Focus on parents & caregivers	68
c.	Combined audience	243
d.	N/A	0
3.54	Total Sessions	377
3.55	- Attendance at sessions	
a.	Focus on birth - school entry (kindergarten)	1,017
b.	Focus on parents & caregivers	713
c.	Combined audience	3,468
d.	N/A	0
3.56	Total Attendance	5,198
3.57	- Collaborators (check all that apply):	
a.	Childcare center(s)	Yes
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Health care providers/agencies	Yes
e.	Other (describe using the State note)	Yes

Please report information on ADULT LITERACY for the 2017 calendar year.

ADULT LITERACY

3.58	Did the library offer adult literacy programs?	Yes
3.59	Total group program sessions	25
3.60	Total one-on-one program sessions	35
3.61	Total group program attendance	308
3.62	Total one-on-one program attendance	35
3.63	- Collaborators (check all that apply)	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2017 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.64	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.65	Children's program sessions	510
3.66	Young adult program sessions	0

3.67	Adult program sessions	857
3.68	Total program sessions (total 3.65 + 3.66 + 3.67)	1,367
3.69	One-on-one program sessions	0
3.70	Children's program attendance	4,344
3.71	Young adult program attendance	0
3.72	Adult program attendance	10,917
3.73	Total program attendance (total 3.70 + 3.71 + 3.72)	15,261
3.74	One-on-one program attendance	0
3.75	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public School(s)	No
d.	Other (describe using the Note)	No

Please report information on DIGITAL LITERACY for the 2017 calendar year.

DIGITAL LITERACY

3.76	Did the library offer digital literacy programs?	Y
3.77	Total group program sessions	28
3.78	Total one-on-one program sessions	226
3.79	Total group program attendance	129
3.80	Total one-on-one program attendance	226

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	49,661
4.2	Adult Non-fiction Books	26,727
4.3	Total Adult Books (Total questions 4.1 & 4.2)	76,388
4.4	Children's Fiction Books	84,546
4.5	Children's Non-fiction Books	20,748
4.6	Total Children's Books (Total questions 4.4 & 4.5)	105,294
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	181,682

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	247,624
4.9	Circulation of Children's Other Materials	42,120
4.10	Total Circulation of Other Materials (Total questions 4.8, 4.9)	289,744
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	471,426

ELECTRONIC USE

4.12	Use of Electronic Material	68,741
4.13	Successful Retrieval of Electronic Information	78,186
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	146,927
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	540,167
4.16	Total Collection Use (Total questions 4.13 & 4.15)	618,353
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	147,414

REFERENCE TRANSACTIONS

25,433

4.18	Total Reference Transactions	
4.19	Does the library offer virtual reference?	Y
INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)		
4.20	TOTAL MATERIALS RECEIVED	20,558
INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)		
4.21	TOTAL MATERIALS PROVIDED	22,296

5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2017.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	393,371
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Name of the person responsible for the library's Information Technology (IT) services	David Belmonte
5.7	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(631) 399-1511
5.8	IT contact's email address	dbelmonte@communitylibrary.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	30
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	70
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	101.00
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$51,961

6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$161,254
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2017. Please click [here](#) to read general instructions before completing this section.

7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y
7.2	2. Has a board-approved written long range plan of service.	Y
7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y
7.5	5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.	Y
7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9.	Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. Fax capability (see instructions)	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0

8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1
PUBLIC SERVICE HOURS - Report hours to <u>two</u> decimal places.		
8.6	Minimum Weekly Total Hours - Main Library	65.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	65.00
8.10	Annual Total Hours - Main Library	3,528.00
8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,528.00

9. SERVICE OUTLET INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). Complete this form and email it to bibliostat@btol.com.

1.	Outlet Name	Mastics-Moriches-Shirley Community Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	407 William Floyd Parkway
4.	Outlet Street Address Status	00 (for no change)
5.	City	Shirley
6.	Zip Code	11967
7.	Phone (enter 10 digits only)	(631) 399-1511
8.	Fax Number (enter 10 digits only)	(631) 281-4442
9.	E-mail Address	contact@communitylibrary.org
10.	Outlet URL	www.communitylibrary.org
11.	County	Suffolk
12.	School District	William Floyd School District
13.	Library System	Suffolk Cooperative Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,528
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N

19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	1,656
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	School District
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1982
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1995
25.	Square footage of the outlet	44,000
26.	Number of internet computers at this outlet used by general public	117
27.	Number of uses (sessions) of public Internet computers per year	54,277
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Other (specify using the State note)
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	35,030
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	<i>LIBID</i>	8000586075
38.	<i>FSCSID</i>	NY0687
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2017. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2017 to December 31, 2017)	14
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NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter documents (incorporation)?	No
10.3	If yes, what is the range?	
10.4	If your library has a range, how many voting positions are stated in the library's current by-laws?	
10.5	If your library does not have a range, how many voting positions are stated in the library's charter documents (incorporation)?	5
10.6	Does your library's charter documents (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7	If yes, what is the trustee term length, as stated in your library's charter documents (incorporation)?	5 years

BOARD MEMBER SELECTION

10.8 Enter Board Member Selection Code (select one):

EP - board members are elected in a public election

List Officers and Board Members as of February 1, 2018. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9 Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the Note), or Vacant

Mr.

10.10 First Name

James

10.11 Last Name

Mazzarella

10.12 Mailing Address

10.13 City

10.14 Zip Code (5 digits only)

10.15 Phone (enter 10 digits only)

10.16 E-mail Address

10.17 Term Begins - Month

July

10.18 Term Begins - Year (yyyy)

2013

10.19 Term Expires - Month

June

10.20 Term Expires - Year (yyyy)

2018

10.21 Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

Yes

10.22 The date the Oath of Office was taken (mm/dd/yyyy)

07/22/2013

10.23 The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

07/23/2013

10.24 Is this a brand new trustee?

N

You may 1) enter the data for the Officers and Board Members directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect (but do not include the Board President's information should still be entered directly into the survey). If you choose to send your data for uploading, you must enter the data into the spreadsheet form available [here](#). Complete this form and email it to bibliostat@btol.com.

1. Title of Board Member (select one):

Mr.

2. First Name of Board Member

Joseph

3. Last Name of Board Member

Maiorana

4. Mailing Address

5. City

6. Zip Code (5 digits only)

7. E-mail address

8. Office Held or Trustee

Vice President

9. Term Begins - Month

July

10. Term Begins - Year (year)

2014

11. Term Expires

June

12. Term Expires - Year (yyyy)

2019

13. Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).

Yes

14. The date the Oath of Office (mm/dd/yyyy) was taken

07/28/2014

15. The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)

07/30/2014

N

16.	Is this a brand new trustee?	
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Mario
3.	Last Name of Board Member	Vigliotta
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2016
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2021
13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/25/2016
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/27/2016
16.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Joseph
3.	Last Name of Board Member	Simmons
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2015
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2020
13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/24/2015
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/27/2015
16.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mrs.
2.	First Name of Board Member	Wendy
3.	Last Name of Board Member	Gross
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Other (Add State Note)
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2017

11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2022
13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	7/19/2017
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/31/2017
16.	Is this a brand new trustee?	N

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

11.1	Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3.	Y
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	William Floyd School District
3.	Amount	\$9,214,262
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	N
1.	Source of Funds	School District
2.	Name of funding County, Municipality or District	Eastport South Manor School District
3.	Amount	\$340,606
4.	Subject to public vote held in reporting year or in a previous reporting year(s).	Y
5.	Written Contractual Agreement	Y
11.2	TOTAL LOCAL PUBLIC FUNDS	\$9,554,868

SYSTEM CASH GRANTS TO MEMBER LIBRARY

11.3	Local Library Services Aid (LLSA)	\$14,460
11.4	Central Library Aid (CLDA and/or CBA)	\$0
11.5	Additional State Aid received from the System	\$25,601
11.6	Federal Aid received from the System	\$0
11.7	Other Cash Grants	\$0
11.8	TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7)	\$40,061

OTHER STATE AID

11.9	State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants	\$0
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FEDERAL AID FOR LIBRARY OPERATION

11.10	LSTA	\$0
11.11	Other Federal Aid	\$0
11.12	TOTAL FEDERAL AID (Add Questions 11.10 and 11.11)	\$0

11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
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OTHER RECEIPTS

11.14	Gifts and Endowments	\$500
11.15	Fund Raising	\$0
11.16	Income from Investments	\$15,485
11.17	Library Charges	\$88,948
11.18	Other	\$14,628
11.19	TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18)	\$119,561
11.20	TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19)	\$9,714,490
11.21	BUDGET LOANS	\$0
TRANSFERS		
11.22	From Capital Fund (Same as Question 14.8)	\$1,000,000
11.23	From Other Funds	\$0
11.24	TOTAL TRANSFERS (Add Questions 11.22 and 11.23)	\$1,000,000
11.25	BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2017 (Same as Question 12.40 of previous year if fiscal year has not changed)	\$3,968,395
11.26	GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41)	\$14,682,885

12. OPERATING FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$2,125,921
12.2	Other Staff	\$2,892,007
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$5,017,928
12.4	Employee Benefits Expenditures	\$1,889,997
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$6,907,925

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$300,785
12.7	Electronic Materials Expenditures	\$262,969
12.8	Other Materials Expenditures	\$2,965
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$566,719

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$977,701
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$977,701

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$60,103
12.14	From Other Funds (72OF)	\$0

12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$60,103
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$225,393
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$285,496

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$63,906
12.19	Telecommunications	\$55,008
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$48,280
12.22	Professional & Consultant Fees	\$103,307
12.23	Equipment	\$83,244
12.24	Other Miscellaneous	\$508,965
12.25	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	\$862,710

12.26	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$89,863
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.27	From Local Public Funds (73PF)	\$0
12.28	From Other Funds (73OF)	\$0
12.29	Total (Add Questions 12.27 and 12.28)	\$0
12.30	Budget Loans (Principal and Interest)	\$0
12.31	Short-Term Loans	\$0
12.32	Total Debt Service (Add Questions 12.29, 12.30 and 12.31)	\$0
12.33	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	\$9,690,414

TRANSFERS

Transfers to Capital Fund

12.34	From Local Public Funds (76PF)	\$0
12.35	From Other Funds (76OF)	\$0
12.36	Total Transfers to Capital Fund (Add Questions 12.34 and 12.35; same as Question 13.8)	\$0
12.37	Transfer to Other Funds	\$0
12.38	TOTAL TRANSFERS (Add Questions 12.36 and 12.37)	\$0
12.39	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.33 and 12.38)	\$9,690,414
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2017	\$4,992,471
12.41	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.39 and 12.40; same as Question 11.26)	\$14,682,885

ASSURANCE

12.42	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).
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FISCAL AUDIT

- | | | |
|-------|--|-------------------------|
| 12.43 | Last audit performed (mm/dd/yyyy) | 12/29/2017 |
| 12.44 | Time period covered by this audit (mm/dd/yyyy) -
(mm/dd/yyyy) | 07/01/2016-06/30/2017 |
| 12.45 | Indicate type of audit (select one): | Private Accounting Firm |

CAPITAL FUND

- | | | |
|-------|--|---|
| 12.46 | Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report. | Y |
|-------|--|---|

13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

- | | | |
|------|--|----------|
| 13.1 | Revenues from Local Government Sources | \$0 |
| 13.2 | All Other Revenues from Local Sources | \$25,877 |
| 13.3 | Total Revenues from Local Sources (Add Questions 13.1 and 13.2) | \$25,877 |

STATE AID FOR CAPITAL PROJECTS

- | | | |
|------|--|-----|
| 13.4 | State Aid Received for Construction | \$0 |
| 13.5 | Other State Aid | \$0 |
| 13.6 | Total State Aid (Add Questions 13.4 and 13.5) | \$0 |

FEDERAL AID FOR CAPITAL PROJECTS

- | | | |
|------|--------------------------|-----|
| 13.7 | TOTAL FEDERAL AID | \$0 |
|------|--------------------------|-----|

INTERFUND REVENUE

- | | | |
|-------|--|-------------|
| 13.8 | Transfer from Operating Fund (Same as Question 12.36) | \$0 |
| 13.9 | TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8) | \$25,877 |
| 13.10 | NON-REVENUE RECEIPTS | \$0 |
| 13.11 | TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10) | \$25,877 |
| 13.12 | BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2017 (Same as Question 14.11 of previous year, if fiscal year has not changed) | \$5,573,630 |
| 13.13 | TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12) | \$5,599,507 |

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

- | | | |
|----------------------------|---|-----|
| 14.1 | Construction | \$0 |
| 14.2 | Incidental Construction | \$0 |
| Other Disbursements | | |
| 14.3 | Purchase of Buildings | \$0 |
| 14.4 | Interest | \$0 |
| 14.5 | Collection Expenditures | \$0 |
| 14.6 | Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5) | \$0 |
| 14.7 | TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6) | \$0 |

14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$1,000,000
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$1,000,000
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2017	\$4,599,507
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$5,599,507

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	27.13
16.2	Total Librarians	27.13
16.3	All Other Paid Staff	61.25
16.4	Total Paid Employees	88.38
16.5	State Government Revenue	\$40,061
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$119,561
16.8	Total Operating Revenue	\$9,714,490
16.9	Other Operating Expenditures	\$1,238,069
16.10	Total Operating Expenditures	\$8,712,713
16.11	Total Capital Expenditures	\$1,977,701
16.12	Print Materials	137,344
16.13	Total Registered Borrowers	40,112
16.14	Other Capital Revenue and Receipts	\$25,877
16.15	Number of internet computers used by general public	117
16.16	Total Uses (sessions) of Public Internet Computers Per Year	54,277
16.17	Total Wireless Sessions Provided by the Library Wireless Service Per Year	35,030

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	8000586075
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	LD
17.4	<i>Administrative Structure Code</i>	SO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	SD1
17.7	<i>FSCS ID</i>	NY0687
17.8	<i>SED CODE</i>	580232700015
17.9	<i>INSTITUTION ID</i>	800000037466

SUGGESTED IMPROVEMENTS

Library Name:

MASTICS-MORICHES-SHIRLEY
COMMUNITY LIB

Library System:

Suffolk Cooperative Library System

Name of Person Completing Form:

Phone Number:

I am satisfied that this resource (Collect) is meeting library needs:

Applying this resource (Collect) will help improve library services to the public:

Please share with us your suggestions for improving the *Annual Report*. When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!

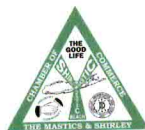
Chamber of Commerce of the Mastics & Shirley Honors The William Floyd School Board

April 25, 2018

Mill/Pond
GOLF & CATERING

6-10 PM

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Silver \$1000.00

5 Tickets, Half Page Ad Signage at event

Bronze \$500.00

2 Tickets, Quarter Page Ad Signage at event

Event tickets only \$65.00 per person

For More Information call 631-399-2228

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