

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

August 27, 2018

6:00 PM

AGENDA

I. CALL TO ORDER

EXECUTIVE SESSION

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES
 - 4. CIRCULATION SERVICES
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. COMMUNITY RECOGNITION CEREMONY
- C. BUILDING UPDATE / PRESENTATION
- D. PERSONNEL
 - 1. RECOMMENDED CHANGES
- E. CONTRACTS / RENEWALS
- F. CONTINUING EDUCATION
- G. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

X. EXECUTIVE SESSION

X. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

September 24, 2018 @ 7:00PM

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF JULY 23, 2018 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:33pm.

Present were Trustees Maiorana, Gross, Vigliotta, Furnari, Director Rosalia, Assistant Director D'Amato, Assistant Director Tanzi, Business Manager Nowak and Secretary Prevete. Trustee Simmons arrived at 7:08pm.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Simmons, second by Vigliotta to accept the minutes of the June 18, 2018 meeting of the Board of Trustees. Carried 5-0.

MINUTES

Motion by Vigliotta, second by Furnari to accept the minutes of the June 25, 2018 meeting of the Board of Trustees. Carried 5-0.

Motion by Gross, second by Furnari to approve the following Operating Fund Schedule of Claims dated 7/23/18; Prepay Payables Warrant #1 \$32,946.00; Payables Warrant #2 \$109,073.37; Payroll Warrant W. E. 06/29/2018 \$185,260.53; Payroll Benefits Warrant \$15,679.90; Payroll Warrant W. E. 7/13/18 \$188,808.63; Payroll Benefits Warrant \$9,924.22. Carried 5-0.

SCHEDULE OF CLAIMS

No motion needed. The accountant will provide the FY 17-18 audited financial statements for the Operating Financial Report and the Capital Fund Reports for June 2018 once completed.

FINANCIAL REPORTS

In addition to her written report, the Director wanted to remind the Board of Shark Week and the great programs happening throughout the library. The Oculus Go headsets are being used for virtual reality programming going on throughout the library as well. A big "Thank You", was offered to Trustee Wendy Gross for again spearheading the *Teacher's Story Corner* in our Children's Department where district teachers volunteer their time once a week to read to children keeping the school/student connection going.

DIRECTOR'S REPORT

DRAFT - UNAPPROVED

Assistant Director D'Amato has been in full swing working on our Annual National Night Out happening on Tuesday, August 8th on the Wm. Floyd H. S. football field (hosted by the library and the 7th Precinct). Police & Fire Departments will be in attendance offering hands-on programming. Applebees will also be there offering tastings. Our *Summer With Us* comprehensive marketing program has enabled the library to inform and encourage informative/interactive programming especially with Digital Services. The Adult Department is using it to survey patrons on their programming to see how services can be improved & expanded.

ASS'T DIRECTOR D'AMATO'S REPORT

Assistant Director Tanzi reported on the changes within the Circulation Department, the successes of our Self Checkout stations taking care of 47% of checkouts. There are RFID hardware changes occurring to update, modernize and improve this system further. Circulation's Staff has begun preparing new, efficient layouts for the department's staff and public space.

ASS'T DIRECTOR TANZI'S REPORT

Business Manager Nowak reported that no motions were made on the Operating & Capital Funds because the #'s won't be available until the Fall Audit. He informed the Board the library has received 100% of the Tax Receipt balance from the school district. Lastly, we renewed our contract with Red Hawk Fire Alarm System & passed inspection.

BUSINESS MNGR'S REPORT

Motion by Gross, second by Vigliotta to approve the following CS-150 with the Director's recommended personnel changes. Carried 5-0.

RECOMMENDED PERSONNEL CHANGES

CONTRACTS/ RENEWALS

Motion by Vigliotta, second by Furnari to approve the contract with Reading House, LLC in the amount of \$3,000.00 for a one year subscription through June 30, 2019. Carried 5-0.

READING HOUSE, LLC

Motion by Simmons, second by Furnari to approve the annual subscription of the PAYware Gateway with **Envisionware** in the amount of \$1,512.00 per Annum for a three year term. Carried 5-0.

ENVISIONWARE

**CONTINUING
EDUCATION**

Motion by Gross, second by Furnari to approve the attendance of the Board, Director, Assistant Directors, Department Heads and/or designated staff to attend the New York Library Association Annual Conference & Trade Show, to be held November 7th - 10th, 2018 in Rochester, NY at a cost not to exceed 1,250 per person. Carried 5-0.

**NYLA ANNUAL
MEETING**

Motion by Gross, second by Vigliotta to approve the attendance of the Board, Director, Assistant Directors, Department Heads and/or designated staff to attend the training from August 19th - August 21st in New York City at a cost not to exceed \$2,500 per person. Carried 5-0

DALE CARNEGIE

Motion by Gross, second by Vigliotta to approve the Community Family Literacy Project, Inc. FY 2017-18 Q4 Financial statement and annual fiscal Financial statement as prepared by Treasurer Toni Witham and presented by Director Rosalia. Carried 5-0.

**COMMUNITY
FAMILY LITERACY
PROJECT
FINANCIAL
STATEMENTS**

**COMMUNITY
EVENT**

Motion by Gross, second by Simmons to approve the purchase of two memorial bricks at a cost of \$100.00 per brick. The bricks will be in the names of former Mastics-Moriches-Shirley Community Library board members Raymond Supino and Anthony Saggio. Carried 5-0.

**JAMES V.
KAVANAUGH
KNIGHTS OF
COLUMBUS
"BRICK"
MEMORIAL**

DRAFT - UNAPPROVED

Motion by Vigliotta, second by Furnari to move into Executive Session at 8:01 pm to discuss a CSEA contractual matter. Carried 5-0.

**EXECUTIVE
SESSION**

Motion by , second by to leave Executive Session at pm. Carried 5-0

Motion by , second by to adjourn at pm.
Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF AUGUST 17, 2018 BOARD MEETING

President Maiorana called the meeting to order at 8:35 am.

Present were Trustees Maiorana, Simmons, Gross, Vigliotta, Furnari, Director Rosalia, Assistant Director D'Amato, and Business Manager Nowak.

PRESENT

Motion by Vigliotta, second by Gross, to enter into executive session to discuss a contractual issue. Carried 5-0.

**EXECUTIVE
SESSION**

Motion by Gross, second by Simmons, to leave executive session at 10:12 am. Carried 5-0.

No motion taken.

Motion by Furnari to adjourn at 10:13 am. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Kerri Rosalia, Director

**SCHEDULE OF CLAIMS
PRESENTED AUGUST 27, 2018**

PREPAY PAYABLES WARRANT #1	\$	104,503.04
PAYABLES WARRANT #2	\$	219,457.91
PAYROLL WARRANT W.E. 7/27/2018	\$	192,385.12
PAYROLL BENEFITS WARRANT	\$	103,347.15
PAYROLL WARRANT W.E. 8/10/2018	\$	189,570.70
PAYROLL BENEFITS WARRANT	\$	10,022.78
PAYROLL WARRANT W.E. 8/24/2018	\$	190,082.17
PAYROLL BENEFITS WARRANT	\$	103,070.15
Total	\$	<u>1,112,439.02</u>

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58952	07/24/2018	Cablevision / Optimum	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072318-082218	07/23/2018		6431D · TELECOMMUNICATIONS	-119.47
TOTAL						-119.47
	Bill Pmt -Check	58953	07/24/2018	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	071418	07/14/2018		6431D · TELECOMMUNICATIONS	-17.32
TOTAL						-17.32
	Bill Pmt -Check	58954	07/26/2018	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	NL-07262018	07/26/2018		6433G · POSTAGE	-2,012.21
TOTAL						-2,012.21
	Bill Pmt -Check	58955	08/01/2018	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080118	08/01/2018		6437A · PROGRAMS (ADULT)	-390.00
TOTAL						-390.00
	Bill Pmt -Check	58956	08/03/2018	Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	142543	08/01/2018		6431D · TELECOMMUNICATIONS	-2,495.00
TOTAL						-2,495.00

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
PREPAY WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58957	08/03/2018	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072718	08/20/2018		6450W · WATER	-312.14
TOTAL						-312.14
	Bill Pmt -Check	58958	08/07/2018	AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	X08052018	08/07/2018		6431D · TELECOMMUNICATIONS	-136.05
TOTAL						-136.05
	Bill Pmt -Check	58959	08/07/2018	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072018	07/20/2018		6437D · PROGRAMS (DIGITAL)	-5.00
					6437L · PROGRAMS (LIT)	-91.16
					6451G · CUSTODIAL SUPPLIES	-106.46
TOTAL						-202.62
	Bill Pmt -Check	58960	08/07/2018	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080118	08/07/2018		6450F · FUEL/GAS	-266.35
TOTAL						-266.35

11:37 AM
08/23/18

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58961	08/15/2018	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071018	07/10/2018		6410A · BOOKS (ADULT)	-355.03
				6410C · BOOKS (C&P)	-102.26
				6412A · RECORDINGS (ADULT)	-8.99
				6417A · VIDEOS (ADULT)	-459.60
				6417C · VIDEOS (C&P)	-195.63
				6417N · VIDEOS (TEEN)	-607.31
				6429C · REALIA (C&P)	-50.98
				6430G · OFFICE AND LIBRARY SUPPLIES	-152.75
				6437A · PROGRAMS (ADULT)	-256.61
				6437C · PROGRAMS (C&P)	-278.52
				6437D · PROGRAMS (DIGITAL)	-1,286.78
				6437N · PROGRAMS (TEEN)	-30.84
				6437N · PROGRAMS (TEEN)	-128.94
				6452G · BLDG ALTERATION AND MAINT	-14.88
TOTAL					-3,929.12
Bill Pmt -Check	58962	08/15/2018	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080718	08/07/2018		6450E · ELECTRICITY	-15,331.28
TOTAL					-15,331.28

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58963	08/15/2018	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080818	08/08/2018		6437A · PROGRAMS (ADULT)	-913.32
				6437N · PROGRAMS (TEEN)	-151.04
				6437L · PROGRAMS (LIT)	-229.36
				6430G · OFFICE AND LIBRARY SUPPLIES	-105.14
				6451G · CUSTODIAL SUPPLIES	-357.42
				6430G · OFFICE AND LIBRARY SUPPLIES	-53.80
TOTAL					<u>-1,810.08</u>
Bill Pmt -Check	58964	08/15/2018	Utica National Insurance Group	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072718	07/27/2018		6454 · INSURANCE	-66,913.74
TOTAL					<u>-66,913.74</u>
Bill Pmt -Check	58965	08/15/2018	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080718	08/07/2018		6431D · TELECOMMUNICATIONS	-128.76
TOTAL					<u>-128.76</u>
Bill Pmt -Check	58966	08/17/2018	Cablevision / Optimum	L0225 · EMPIRE NAT'L - OPERATING	
Bill	0816-091518	08/16/2018		6431D · TELECOMMUNICATIONS	-780.20
TOTAL					<u>-780.20</u>

11:37 AM
08/23/18

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58967	08/23/2018	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	NL-08232018	08/23/2018		6433G · POSTAGE	-2,012.21
TOTAL					-2,012.21
Bill Pmt -Check	58968	08/22/2018	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	081418	08/14/2018		2771 · COPIER REVENUE - CONTRACT (R)	-34.47
				6419G · SOFTWARE (GEN)	-4,661.80
				6430G · OFFICE AND LIBRARY SUPPLIES	-1,423.56
				6431D · TELECOMMUNICATIONS	-118.23
				6433G · POSTAGE	-22.32
				6435D · CED, CONF & TRAVEL (ADM)	-487.67
				6435N · CED, CONF & TRAVEL (TEEN)	-209.25
				643765 · PROMOTION AND PUBLICITY	-259.67
				6437C · PROGRAMS (C&P)	-186.91
				6450F · FUEL/GAS	-80.69
TOTAL					-7,484.57
Bill Pmt -Check	58969	08/22/2018	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	081018	08/10/2018		6431D · TELECOMMUNICATIONS	-42.45
TOTAL					-42.45

11:37 AM
08/23/18

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
PREPAY WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58970	08/22/2018	Cablevision / Optimum	L0225 · EMPIRE NAT'L - OPERATING	
Bill	082318	08/23/2018		6431D · TELECOMMUNICATIONS	-119.47
TOTAL					-119.47
				TOTAL	-104,503.04

I hereby certify that at a meeting on August 27, 2018
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

AUGUST 27, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58971	08/27/2018	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072618	07/26/2018		6437N · PROGRAMS (TEEN)	-480.00
TOTAL						-480.00
	Bill Pmt -Check	58972	08/27/2018	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072818	07/28/2018		6437L · PROGRAMS (LIT)	-360.00
TOTAL						-360.00
	Bill Pmt -Check	58973	08/27/2018	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	24334	08/04/2018		643760 · PLANTINGS	-150.00
TOTAL						-150.00
	Bill Pmt -Check	58974	08/27/2018	ALA Store	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	50265238	07/20/2018		6410C · BOOKS (C&P)	-43.30
TOTAL						-43.30
	Bill Pmt -Check	58975	08/27/2018	Albanese, Ron	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080118	08/01/2018		6437C · PROGRAMS (C&P)	-350.00
TOTAL						-350.00

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58976	08/27/2018	Amigos Library Services - LibMrkCommConf	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	00392 RegSaraRoye	08/02/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-450.00
TOTAL						-450.00
	Bill Pmt -Check	58977	08/27/2018	Andriola's Cesspool Service, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	6900	08/01/2018		6452G · BLDG ALTERATION AND MAINT	-858.00
TOTAL						-858.00
	Bill Pmt -Check	58978	08/27/2018	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080918	08/09/2018		6437L · PROGRAMS (LIT)	-714.00
TOTAL						-714.00
	Bill Pmt -Check	58979	08/27/2018	B&H Photo	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	144481048	07/06/2018		6437D · PROGRAMS (DIGITAL)	-1,449.75
TOTAL						-1,449.75

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58980	08/27/2018	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3022274409	07/09/2018		6410N · BOOKS (TEEN)	-44.89
Bill	3022268302	07/12/2018		6410N · BOOKS (TEEN)	-153.13
Bill	3022262833	07/13/2018		6410A · BOOKS (ADULT)	-222.86
Bill	3022280981	07/13/2018		6410A · BOOKS (ADULT)	-416.68
Bill	3022272393	07/20/2018		6410A · BOOKS (ADULT)	-281.48
Bill	3022289838	07/23/2018		6410A · BOOKS (ADULT)	-141.28
Bill	3022272290	07/24/2018		6410A · BOOKS (ADULT)	-748.08
Bill	3022273588	07/24/2018		6410A · BOOKS (ADULT)	-304.43
Bill	3022281565	07/24/2018		6410N · BOOKS (TEEN)	-95.72
Bill	3022281596	07/27/2018		6410A · BOOKS (ADULT)	-343.64
Bill	3022289687	07/27/2018		6410A · BOOKS (ADULT)	-619.61
Bill	3022292264	07/27/2018		6410A · BOOKS (ADULT)	-1,261.22
Bill	3022283626	07/30/2018		6410A · BOOKS (ADULT)	-1,593.68
Bill	3022298564	07/30/2018		6410A · BOOKS (ADULT)	-253.82
Bill	3022283618	08/03/2018		6410N · BOOKS (TEEN)	-452.81
Bill	3022299276	08/06/2018		6410A · BOOKS (ADULT)	-951.29
Bill	3022311246	08/07/2018		6410A · BOOKS (ADULT)	-163.26
Bill	3022308915	08/09/2018		6410A · BOOKS (ADULT)	-22.19
Bill	3022317560	08/09/2018		6410A · BOOKS (ADULT)	-290.30
Bill	3022308791	08/10/2018		6410A · BOOKS (ADULT)	-1,065.74
Bill	3022319304	08/10/2018		6410A · BOOKS (ADULT)	-335.06
Bill	3022301961	08/13/2018		6410A · BOOKS (ADULT)	-108.76
Bill	3022322855	08/13/2018		6410A · BOOKS (ADULT)	-95.82
TOTAL					-9,965.75

Mastics Moriches Shirley Community Library

AUGUST 27, 2018

WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58981	08/27/2018	Baking Coach, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072318	07/23/2018		6437N · PROGRAMS (TEEN)	-275.00
TOTAL					-275.00
Bill Pmt -Check	58982	08/27/2018	Barbecho, Ana C.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080918	08/09/2018		6437L · PROGRAMS (LIT)	-546.00
TOTAL					-546.00
Bill Pmt -Check	58983	08/27/2018	Bartolomeo, Michael	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072018	07/20/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-25.00
Bill	072718	07/27/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-15.24
TOTAL					-40.24
Bill Pmt -Check	58984	08/27/2018	Belmonte, David	L0225 · EMPIRE NAT'L - OPERATING	
Bill	082718	08/27/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-85.00
				6435T · CED, CONF & TRAVEL (TECH)	-170.00
TOTAL					-255.00

Mastics Moriches Shirley Community Library

AUGUST 27, 2018

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58985	08/27/2018	Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING	
Bill	081318	08/13/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
Bill Pmt -Check	58986	08/27/2018	Brookhaven Locksmiths, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2362	07/26/2018		6452G · BLDG ALTERATION AND MAINT	-180.00
Bill	2373	07/26/2018		6452G · BLDG ALTERATION AND MAINT	-1,392.95
TOTAL					-1,572.95
Bill Pmt -Check	58987	08/27/2018	Burg, Stephen (staff)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080118	08/01/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-17.99
Bill	080218	08/02/2018		6435D · CED, CONF & TRAVEL (ADM)	-41.80
TOTAL					-59.79
Bill Pmt -Check	58988	08/27/2018	Carrillo, Denise	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080718	08/07/2018		6410A · BOOKS (ADULT)	-24.99
TOTAL					-24.99

Mastics Moriches Shirley Community Library

AUGUST 27, 2018

WARRANT

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	58989	08/27/2018	Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072418	07/24/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	58990	08/27/2018	Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072718	07/27/2018		6435N · CED, CONF & TRAVEL (TEEN)	-30.54
TOTAL						-30.54
	Bill Pmt -Check	58991	08/27/2018	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	NCJ2597	06/18/2018		7203W · EQUIPMENT WIRE	-25,126.20
	Bill	NCK9966	06/18/2018		7203W · EQUIPMENT WIRE	-22,354.20
	Bill	NFT3324	06/27/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-199.40
	Bill	NHC6384	07/05/2018		7203W · EQUIPMENT WIRE	-2,478.71
	Bill	NKH5696	07/16/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-205.80
	Bill	NKR1032	07/17/2018		7203W · EQUIPMENT WIRE	-931.11
TOTAL						-51,295.42
	Bill Pmt -Check	58992	08/27/2018	Cengage Learning	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	64249752	08/13/2018		6411A · MICRO/REF CD (ADULT)	-2,063.88
TOTAL						-2,063.88

Mastics Moriches Shirley Community Library
AUGUST 27, 2018
WARRANT

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58993	08/27/2018	Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1597881	07/01/2018		6410A · BOOKS (ADULT)	-407.72
Bill	1605942	08/01/2018		6410A · BOOKS (ADULT)	-408.32
TOTAL					<u>-816.04</u>
Bill Pmt -Check	58994	08/27/2018	Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072618	07/26/2018		6437N · PROGRAMS (TEEN)	-130.00
TOTAL					<u>-130.00</u>
Bill Pmt -Check	58995	08/27/2018	Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	045483	05/04/2018		6451G · CUSTODIAL SUPPLIES	-436.95
TOTAL					<u>-436.95</u>
Bill Pmt -Check	58996	08/27/2018	Clearwater Aquarium Service	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3888	08/07/2018		6452G · BLDG ALTERATION AND MAINT	-408.95
TOTAL					<u>-408.95</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	58997	08/27/2018	Colonial Youth & Family Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080718	08/07/2018		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
TOTAL					-90.00
Bill Pmt -Check	58998	08/27/2018	Community Family Literacy Project, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Searles5KPwrSponsor	07/20/2018		2705 · GIFTS AND DONATIONS	-250.00
TOTAL					-250.00
Bill Pmt -Check	58999	08/27/2018	Cornell Cooperative Extension of SC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072718	07/27/2018		6437N · PROGRAMS (TEEN)	-260.00
TOTAL					-260.00
Bill Pmt -Check	59000	08/27/2018	CPP, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	IN00689101	07/26/2018		6411A · MICRO/REF CD (ADULT)	-195.00
TOTAL					-195.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59001	08/27/2018	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071718	07/17/2018		6437N · PROGRAMS (TEEN)	-65.00
Bill	072418	07/24/2018		6437N · PROGRAMS (TEEN)	-65.00
Bill	073118	07/31/2018		6437N · PROGRAMS (TEEN)	-65.00
Bill	080718	08/07/2018		6437N · PROGRAMS (TEEN)	-65.00
TOTAL					<u>-260.00</u>
Bill Pmt -Check	59002	08/27/2018	Curtin, Eileen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071318	07/18/2018		6437C · PROGRAMS (C&P)	-135.84
TOTAL					<u>-135.84</u>
Bill Pmt -Check	59003	08/27/2018	Dale Carnegie & Associates, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	32148 reg J-MAIORANA	08/07/2018		6435D · CED, CONF & TRAVEL (ADM)	-1,895.00
TOTAL					<u>-1,895.00</u>
Bill Pmt -Check	59004	08/27/2018	Davis, Lindsay - MMSCL	L0225 · EMPIRE NAT'L - OPERATING	
Bill	062018	06/20/2018		6435L · CED, CONF & TRAVEL (LIT)	-54.62
TOTAL					<u>-54.62</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59005	08/27/2018	Demco	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6415774	07/23/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-1,626.51
Bill	6422184	08/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-86.27
TOTAL					<u>-1,712.78</u>
Bill Pmt -Check	59006	08/27/2018	DEMCO Software	L0225 · EMPIRE NAT'L - OPERATING	
Bill	INV00007212 boopsie	06/25/2018		6419G · SOFTWARE (GEN)	-4,695.00
TOTAL					<u>-4,695.00</u>
Bill Pmt -Check	59007	08/27/2018	DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2082164	08/01/2018		6439W · EQUIPMENT R & M (WIRES)	-378.81
TOTAL					<u>-378.81</u>
Bill Pmt -Check	59008	08/27/2018	Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4252216	08/01/2018		6437P13 · ARMORED CAR SERVICE	-190.58
TOTAL					<u>-190.58</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59009	08/27/2018	Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071418	07/14/2018		6437A · PROGRAMS (ADULT)	-160.00
Bill	081118	08/11/2018		6437A · PROGRAMS (ADULT)	-200.00
Bill	072818	08/28/2018		6437A · PROGRAMS (ADULT)	-160.00
TOTAL					<u>-520.00</u>
Bill Pmt -Check	59010	08/27/2018	East End Sign Design	L0225 · EMPIRE NAT'L - OPERATING	
Bill	14252	08/01/2018		6434S · PRINTING (COMM SRV)	-380.00
TOTAL					<u>-380.00</u>
Bill Pmt -Check	59011	08/27/2018	Eastern Suffolk Boces	L0225 · EMPIRE NAT'L - OPERATING	
Bill	042-19A EAP renewal	07/31/2018		6437P9 · EAP	-7,785.00
TOTAL					<u>-7,785.00</u>
Bill Pmt -Check	59012	08/27/2018	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9203127	07/11/2018		6413A · PERIODICALS (ADULT)	-18,014.73
				6413L · PERIODICALS (LIT)	-1,764.00
Bill	1900373	08/13/2018		6413A · PERIODICALS (ADULT)	-197.10
TOTAL					<u>-19,975.83</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59013	08/27/2018	ECM Consulting and Marketing	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1001	07/01/2018		643765 · PROMOTION AND PUBLICITY	-2,500.00
Bill	1002	08/01/2018		643765 · PROMOTION AND PUBLICITY	-2,500.00
TOTAL					<u>-5,000.00</u>
Bill Pmt -Check	59014	08/27/2018	Ellison Educational Equipment, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3200575	07/17/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-62.95
TOTAL					<u>-62.95</u>
Bill Pmt -Check	59015	08/27/2018	Emerald Island	L0225 · EMPIRE NAT'L - OPERATING	
Bill	303957	07/27/2018		6451G · CUSTODIAL SUPPLIES	-210.00
TOTAL					<u>-210.00</u>
Bill Pmt -Check	59016	08/27/2018	EnvisionWare Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	INV-US-37659	07/31/2018		6410A · BOOKS (ADULT)	-2,480.93
				6410C · BOOKS (C&P)	-1,731.97
				6410N · BOOKS (TEEN)	-468.10
TOTAL					<u>-4,681.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59017	08/27/2018	Farula, Joseph A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080718	08/07/2018		6417A · VIDEOS (ADULT)	-39.99
TOTAL					-39.99
Bill Pmt -Check	59018	08/27/2018	Findaway	L0225 · EMPIRE NAT'L - OPERATING	
Bill	263582	07/30/2018		6412A · RECORDINGS (ADULT)	-63.19
Bill	264291	08/09/2018		6412C · RECORDINGS (C&P)	-299.20
Bill	264683	08/15/2018		6412A · RECORDINGS (ADULT)	-1,073.35
TOTAL					-1,435.74
Bill Pmt -Check	59019	08/27/2018	Franco, Corinne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080118	08/01/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
Bill Pmt -Check	59020	08/27/2018	Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080918	08/09/2018		6437L · PROGRAMS (LIT)	-546.00
TOTAL					-546.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59021	08/27/2018	Furnari, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072018	07/20/2018		6437N · PROGRAMS (TEEN)	-53.15
TOTAL						-53.15
	Bill Pmt -Check	59022	08/27/2018	Gallucci, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	071218	07/12/2018		6435A · CED, CONF & TRAVEL (ADULT)	-26.97
	Bill	080218	08/02/2018		6435A · CED, CONF & TRAVEL (ADULT)	-17.33
TOTAL						-44.30
	Bill Pmt -Check	59023	08/27/2018	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080918	08/09/2018		6437L · PROGRAMS (LIT)	-945.00
TOTAL						-945.00
	Bill Pmt -Check	59024	08/27/2018	ID Label, Incorporated	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0114958-IN	07/11/2018		6410A · BOOKS (ADULT)	-202.46
					6410C · BOOKS (C&P)	-141.34
					6410N · BOOKS (TEEN)	-38.20
TOTAL						-382.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59025	08/27/2018	Ingram Library Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	66938396	03/16/2018		6410C · BOOKS (C&P)	-20.06
Bill	66938397	03/16/2018		6410C · BOOKS (C&P)	-8.06
Bill	66938398	03/16/2018		6410C · BOOKS (C&P)	-8.06
Bill	66938399	03/16/2018		6410C · BOOKS (C&P)	-23.01
Bill	66942380	03/28/2018		6410C · BOOKS (C&P)	-23.01
Bill	61373242	04/26/2018		6410C · BOOKS (C&P)	-43.67
Bill	66980532	07/17/2018		6410C · BOOKS (C&P)	-144.30
Bill	61411124	07/19/2018		6410C · BOOKS (C&P)	-51.30
Bill	61411125	07/19/2018		6410C · BOOKS (C&P)	-42.19
Bill	61411126	07/19/2018		6410C · BOOKS (C&P)	-9.85
Bill	61411127	07/19/2018		6410C · BOOKS (C&P)	-20.30
Bill	61411128	07/19/2018		6410C · BOOKS (C&P)	-25.30
Bill	61411129	07/19/2018		6410C · BOOKS (C&P)	-9.48
Bill	61411130	07/19/2018		6410C · BOOKS (C&P)	-6.31
Bill	61411131	07/19/2018		6410C · BOOKS (C&P)	-10.43
Bill	66981579	07/20/2018		6410C · BOOKS (C&P)	-9.34
Bill	66981580	07/20/2018		6410C · BOOKS (C&P)	-110.32
Bill	66982665	07/24/2018		6410C · BOOKS (C&P)	-160.72
Bill	66982674	07/24/2018		6410C · BOOKS (C&P)	-93.93
Bill	66982675	07/24/2018		6410C · BOOKS (C&P)	-21.98
Bill	61415978	07/31/2018		6410C · BOOKS (C&P)	-13.55
Bill	61415979	07/31/2018		6410C · BOOKS (C&P)	-114.92
Bill	61415980	07/31/2018		6410C · BOOKS (C&P)	-44.54
Bill	61415981	07/31/2018		6410C · BOOKS (C&P)	-12.29
Bill	61415982	07/31/2018		6410C · BOOKS (C&P)	-28.38
Bill	61416063	07/31/2018		6410C · BOOKS (C&P)	-8.69
Bill	61416064	07/31/2018		6410C · BOOKS (C&P)	-8.69

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Type	Num	Date	Name	Account	Paid Amount
Bill	61416065	07/31/2018		6410C · BOOKS (C&P)	-40.92
Bill	61416471	08/01/2018		6410C · BOOKS (C&P)	-20.68
Bill	61416472	08/01/2018		6410C · BOOKS (C&P)	-9.79
Bill	61417750	08/03/2018		6410C · BOOKS (C&P)	-7.18
Bill	61417751	08/03/2018		6410C · BOOKS (C&P)	-28.98
Bill	61417752	08/03/2018		6410C · BOOKS (C&P)	-11.56
Bill	66985931	08/03/2018		6410C · BOOKS (C&P)	-60.15
Bill	66985932	08/03/2018		6410C · BOOKS (C&P)	-21.78
Bill	66985933	08/03/2018		6410C · BOOKS (C&P)	-10.89
Bill	66988412	08/13/2018		6410C · BOOKS (C&P)	-24.74
Bill	66988413	08/13/2018		6410C · BOOKS (C&P)	-55.46
Bill	66988414	08/13/2018		6410C · BOOKS (C&P)	-67.02
Bill	66988510	08/13/2018		6410C · BOOKS (C&P)	-25.92
Bill	61422478	08/14/2018		6410C · BOOKS (C&P)	-11.98
Bill	61422479	08/14/2018		6410C · BOOKS (C&P)	-11.54
Bill	61422480	08/14/2018		6410C · BOOKS (C&P)	-665.26
Bill	61422579	08/14/2018		6410C · BOOKS (C&P)	-5.98
Bill	61422580	08/14/2018		6410C · BOOKS (C&P)	-33.81
Bill	61422581	08/14/2018		6410C · BOOKS (C&P)	-82.48
Bill	61422582	08/14/2018		6410C · BOOKS (C&P)	-21.23
Bill	61424235	08/16/2018		6410C · BOOKS (C&P)	-38.94
Bill	61424236	08/16/2018		6410C · BOOKS (C&P)	-18.48
Bill	61424237	08/16/2018		6410C · BOOKS (C&P)	-38.94
TOTAL					-2,386.39

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59026	08/27/2018	Innovative Users Group (Membership)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	120Y20180806	08/06/2018		6438 · DUES	-100.00
TOTAL						-100.00
	Bill Pmt -Check	59027	08/27/2018	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	28409	08/01/2018		6452G · BLDG ALTERATION AND MAINT	-403.00
TOTAL						-403.00
	Bill Pmt -Check	59028	08/27/2018	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	484136	07/27/2018		6437N · PROGRAMS (TEEN)	-88.08
TOTAL						-88.08
	Bill Pmt -Check	59029	08/27/2018	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	071318	07/13/2018		6437A · PROGRAMS (ADULT)	-345.00
	Bill	080218	08/02/2018		6437A · PROGRAMS (ADULT)	-345.00
TOTAL						-690.00
	Bill Pmt -Check	59030	08/27/2018	JanWay Company USA, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	130019	07/31/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-271.08
TOTAL						-271.08

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59031	08/27/2018	Karant, Roberta	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071918	07/19/2018		6437C · PROGRAMS (C&P)	-540.00
TOTAL					-540.00
Bill Pmt -Check	59032	08/27/2018	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	181871332931	07/06/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
Bill	181881334051	07/07/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
Bill	181920533041	07/11/2018		6437C · PROGRAMS (C&P)	-3.58
Bill	181921342561	07/11/2018		6437L · PROGRAMS (LIT)	-13.36
Bill	181920706981	07/11/2018		6437C · PROGRAMS (C&P)	-49.17
Bill	181931254461	07/12/2018		6437L · PROGRAMS (LIT)	-25.49
Bill	181930710461	07/12/2018		6437C · PROGRAMS (C&P)	-30.25
Bill	181940716411	07/12/2018		6437C · PROGRAMS (C&P)	-6.08
Bill	181990737151	07/18/2018		6437C · PROGRAMS (C&P)	-2.49
Bill	181990736411	07/18/2018		6437L · PROGRAMS (LIT)	-46.33
Bill	181991354091	07/18/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-13.97
Bill	182010747281	07/18/2018		6437C · PROGRAMS (C&P)	-39.66
Bill	182040559601	07/23/2018		6437N · PROGRAMS (TEEN)	-31.41
Bill	182041365451	07/23/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-4.19
Bill	182050765451	07/24/2018		6437N · PROGRAMS (TEEN)	-4.29
Bill	182051366081	07/24/2018		6437A · PROGRAMS (ADULT)	-9.78
Bill	182051366901	07/24/2018		6435D · CED, CONF & TRAVEL (ADM)	-16.24
Bill	182061275421	07/25/2018		6437N · PROGRAMS (TEEN)	-49.55
Bill	182060772301	07/25/2018		6437N · PROGRAMS (TEEN)	-66.41
Bill	182070563841	07/26/2018		6437C · PROGRAMS (C&P)	-13.96
Bill	182070773431	07/26/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-13.97

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Type	Num	Date	Name	Account	Paid Amount
Bill	182071369531	07/26/2018		6437L · PROGRAMS (LIT)	-25.60
Bill	182071370891	07/26/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-8.99
Bill	182080566571	07/27/2018		6437C · PROGRAMS (C&P)	-16.99
Bill	182110577111	07/30/2018		6437N · PROGRAMS (TEEN)	-41.46
Bill	182110792801	07/30/2018		6437C · PROGRAMS (C&P)	-21.24
Bill	182121380711	07/31/2018		6437C · PROGRAMS (C&P)	-55.00
Bill	182120577571	07/31/2018		6437N · PROGRAMS (TEEN)	-31.39
Bill	182120578331	07/31/2018		6437C · PROGRAMS (C&P)	-7.58
Bill	182120796341	07/31/2018		6437C · PROGRAMS (C&P)	-15.92
Bill	182140582441	08/02/2018		6437C · PROGRAMS (C&P)	-8.60
Bill	182141287491	08/02/2018		6437L · PROGRAMS (LIT)	-12.26
TOTAL					-705.17
Bill Pmt -Check	59033	08/27/2018	Knights of Columbus-JamesVKavanaugh	L0225 · EMPIRE NAT'L - OPERATING	
Bill	ck15325463473536	07/25/2018		643765 · PROMOTION AND PUBLICITY	-200.00
TOTAL					-200.00
Bill Pmt -Check	59034	08/27/2018	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	121122	07/31/2018		6437P4 · ATTORNEY	-1,625.00
TOTAL					-1,625.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59035	08/27/2018	Language Line Services Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4370785	07/31/2018		6437P17 · TRANSLATION SERVICES	-6.50
TOTAL					-6.50
Bill Pmt -Check	59036	08/27/2018	Lauro, Joanne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072518	07/25/2018		6437C · PROGRAMS (C&P)	-375.00
Bill	081518	08/15/2018		6437C · PROGRAMS (C&P)	-375.00
TOTAL					-750.00
Bill Pmt -Check	59037	08/27/2018	LILRC/CE	L0225 · EMPIRE NAT'L - OPERATING	
Bill	WordPress-LD	08/02/2018		6435L · CED, CONF & TRAVEL (LIT)	-90.00
Bill	Workshops regKJ	08/14/2018		6435N · CED, CONF & TRAVEL (TEEN)	-85.00
TOTAL					-175.00
Bill Pmt -Check	59038	08/27/2018	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
Bill	LIRRtrip09/05/18	08/15/2018		6437A · PROGRAMS (ADULT)	-390.00
TOTAL					-390.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59039	08/27/2018	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
Bill	LIRR trip10/13/18	08/15/2018		6437A · PROGRAMS (ADULT)	-390.00
TOTAL					-390.00
Bill Pmt -Check	59040	08/27/2018	MailFinance, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	N7256579	07/26/2018		6439G · EQUIPMENT R & M (GEN)	-564.51
TOTAL					-564.51
Bill Pmt -Check	59041	08/27/2018	Maiorana, Joseph	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Reimb ALA Conf	08/07/2018		6435D · CED, CONF & TRAVEL (ADM)	-453.60
				6435D · CED, CONF & TRAVEL (ADM)	-488.26
				6435R · CED, CONF & TRAVEL (CIRC)	-213.73
				6435A · CED, CONF & TRAVEL (ADULT)	-185.73
				6435C · CED, CONF & TRAVEL (C&P)	-185.73
				6435N · CED, CONF & TRAVEL (TEEN)	-197.22
TOTAL					-1,724.27
Bill Pmt -Check	59042	08/27/2018	Michael Haberman Associates, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	180710956.1	07/19/2018		6437P3 · APPRAISAL SERVICES	-4,000.00
Bill	180710956.2	08/02/2018		6437P3 · APPRAISAL SERVICES	-2,750.00
TOTAL					-6,750.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59043	08/27/2018	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill	96234656	06/30/2018	hoopla	6412A · RECORDINGS (ADULT)	-407.52
				6412N · RECORDINGS (TEEN)	-407.52
				6412C · RECORDINGS (C&P)	-203.75
Bill	96268512	07/13/2018		6417A · VIDEOS (ADULT)	-259.76
Bill	96275251	07/16/2018		6412A · RECORDINGS (ADULT)	-10.49
Bill	96276859	07/17/2018		6417A · VIDEOS (ADULT)	-302.04
Bill	96276910	07/17/2018		6417A · VIDEOS (ADULT)	-190.27
Bill	96276912	07/17/2018		6417C · VIDEOS (C&P)	-14.44
Bill	96282525	07/19/2018		6417A · VIDEOS (ADULT)	-247.57
Bill	96282526	07/19/2018		6417A · VIDEOS (ADULT)	-43.28
Bill	96283281	07/19/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-411.96
Bill	96286084	07/20/2018		6417N · VIDEOS (TEEN)	-23.89
Bill	96286220	07/20/2018		6417A · VIDEOS (ADULT)	-30.28
Bill	96286254	07/20/2018		6417C · VIDEOS (C&P)	-9.54
Bill	96292305	07/24/2018		6412A · RECORDINGS (ADULT)	-161.62
Bill	96292307	07/24/2018		6417A · VIDEOS (ADULT)	-132.98
Bill	96293938	07/24/2018		6417A · VIDEOS (ADULT)	-450.68
Bill	96293939	07/24/2018		6417A · VIDEOS (ADULT)	-204.43
Bill	96294411	07/24/2018		6417C · VIDEOS (C&P)	-34.92
Bill	96298246	07/25/2018		6417A · VIDEOS (ADULT)	-356.73
Bill	96298247	07/25/2018		6417A · VIDEOS (ADULT)	-64.92
Bill	96301979	07/27/2018		6417A · VIDEOS (ADULT)	-141.23
Bill	96302500	07/27/2018		6417A · VIDEOS (ADULT)	-25.39
Bill	96302502	07/27/2018		6417C · VIDEOS (C&P)	-27.48
Bill	96308872	07/30/2018		6412A · RECORDINGS (ADULT)	-65.05
Bill	96310114	07/31/2018		6417A · VIDEOS (ADULT)	-375.53
Bill	96310115	07/31/2018		6417A · VIDEOS (ADULT)	-266.16

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Type	Num	Date	Name	Account	Paid Amount
Bill	96316004 hoopla	07/31/2018		6412A · RECORDINGS (ADULT)	-434.84
				6412N · RECORDINGS (TEEN)	-434.84
				6412C · RECORDINGS (C&P)	-217.43
Bill	96318038	08/01/2018		6417A · VIDEOS (ADULT)	-204.72
Bill	96318039	08/01/2018		6417A · VIDEOS (ADULT)	-164.45
Bill	96322204	08/03/2018		6417C · VIDEOS (C&P)	-41.32
Bill	96322201	08/03/2018		6417A · VIDEOS (ADULT)	-38.09
Bill	96322203	08/03/2018		6417A · VIDEOS (ADULT)	-19.29
Bill	96323726	08/03/2018		6417A · VIDEOS (ADULT)	-366.33
Bill	96329839	08/07/2018		6412A · RECORDINGS (ADULT)	-62.67
Bill	96336305	08/08/2018		6417A · VIDEOS (ADULT)	-46.47
Bill	96344734	08/13/2018		6417A · VIDEOS (ADULT)	-45.68
Bill	96344735	08/13/2018		6417A · VIDEOS (ADULT)	-32.04
Bill	96344748	08/13/2018		6412A · RECORDINGS (ADULT)	-34.99
Bill	96344749	08/13/2018		6412A · RECORDINGS (ADULT)	-62.80
Bill	96348749	08/14/2018		6417A · VIDEOS (ADULT)	-585.80
Bill	96349680	08/14/2018		6417A · VIDEOS (ADULT)	-140.69
Bill	96349682	08/14/2018		6417C · VIDEOS (C&P)	-105.76
TOTAL					-7,907.64
Bill Pmt -Check	59044	08/27/2018	Mikkleson, Harry	L0225 · EMPIRE NAT'L - OPERATING	
Bill	073018	07/30/2018		6437N · PROGRAMS (TEEN)	-400.00
TOTAL					-400.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59045	08/27/2018	Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080918	08/09/2018		6437L · PROGRAMS (LIT)	-546.00
TOTAL						-546.00
	Bill Pmt -Check	59046	08/27/2018	Narvaez, Priscilla	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080918	08/09/2018		6437L · PROGRAMS (LIT)	-700.00
TOTAL						-700.00
	Bill Pmt -Check	59047	08/27/2018	National Learning Corporation	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0054072	07/31/2018		6410A · BOOKS (ADULT)	-79.41
	Bill	0054183	08/06/2018		6410A · BOOKS (ADULT)	-117.86
	Bill	0054126	08/27/2018		6410A · BOOKS (ADULT)	-117.86
TOTAL						-315.13
	Bill Pmt -Check	59048	08/27/2018	Nelson, Irina A. Blinova	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080718	08/07/2018		6437L · PROGRAMS (LIT)	-160.00
TOTAL						-160.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59049	08/27/2018	Newsday (delivery)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	renew102118-101919	07/17/2018		6413A · PERIODICALS (ADULT)	-560.04
TOTAL					-560.04
Bill Pmt -Check	59050	08/27/2018	Niche Academy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1816	08/24/2018		6419G · SOFTWARE (GEN)	-1,920.00
TOTAL					-1,920.00
Bill Pmt -Check	59051	08/27/2018	NYLA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8469 regK.Furnar	08/13/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-283.00
TOTAL					-283.00
Bill Pmt -Check	59052	08/27/2018	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071218	07/12/2018		6437A · PROGRAMS (ADULT)	-250.00
Bill	080618	08/06/2018		6437A · PROGRAMS (ADULT)	-318.00
Bill	080918	08/09/2018		6437A · PROGRAMS (ADULT)	-220.00
TOTAL					-788.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59053	08/27/2018	Parisi, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	080618	08/06/2018		6435Dig · CED, CONF & TRAVEL (DIGITAL)	-22.21
TOTAL						-22.21
	Bill Pmt -Check	59054	08/27/2018	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	8692763-Aug2018	08/08/2018		6437P12 · PAYROLL SERVICES	-104.72
TOTAL						-104.72
	Bill Pmt -Check	59055	08/27/2018	Paychex, Inc (Hauppauge)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	535343	07/25/2018		6437P12 · PAYROLL SERVICES	-668.97
	Bill	536264	08/08/2018		6437P12 · PAYROLL SERVICES	-706.97
	Bill	537410	08/22/2018		6437P12 · PAYROLL SERVICES	-666.42
TOTAL						-2,042.36

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59056	08/27/2018	Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1080242122	07/13/2018		6412A · RECORDINGS (ADULT)	-30.00
Bill	1080629460	07/25/2018		6412A · RECORDINGS (ADULT)	-90.00
Bill	1080691331	07/31/2018		6412A · RECORDINGS (ADULT)	-10.00
Bill	1080776285	08/03/2018		6412A · RECORDINGS (ADULT)	-26.25
Bill	1180776285	08/03/2018		6412A · RECORDINGS (ADULT)	-26.25
Bill	1280776285	08/03/2018		6412A · RECORDINGS (ADULT)	-37.50
Bill	1080964519	08/08/2018		6412A · RECORDINGS (ADULT)	-67.50
TOTAL					-287.50
Bill Pmt -Check	59057	08/27/2018	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	070918-teens	07/09/2018		6435A · CED, CONF & TRAVEL (ADULT)	-13.00
				6435N · CED, CONF & TRAVEL (TEEN)	-20.09
Bill	072418-circ	07/24/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-10.85
Bill	081618-Teens	08/16/2018		6437N · PROGRAMS (TEEN)	-29.00
				6435N · CED, CONF & TRAVEL (TEEN)	-6.00
Bill	081718-cpsd	08/17/2018		6437C · PROGRAMS (C&P)	-71.87
				6435C · CED, CONF & TRAVEL (C&P)	-9.53
				6435D · CED, CONF & TRAVEL (ADM)	-15.98
TOTAL					-176.32

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59058	08/27/2018	Pizzeria Di Riano Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	947267	08/16/2018		6435D · CED, CONF & TRAVEL (ADM)	-76.00
				6435Dig · CED, CONF & TRAVEL (DIGITAL)	-44.00
				6437N · PROGRAMS (TEEN)	-754.85
TOTAL					<u>-874.85</u>
Bill Pmt -Check	59059	08/27/2018	Quill	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8384526	07/09/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-98.91
Bill	8549995	07/16/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-46.99
Bill	8761152	07/24/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-64.99
TOTAL					<u>-210.89</u>
Bill Pmt -Check	59060	08/27/2018	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	75921454	07/10/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75922668	07/12/2018		6412A · RECORDINGS (ADULT)	-44.99
Bill	75922940	07/12/2018		6412A · RECORDINGS (ADULT)	-35.00
Bill	75924775	07/17/2018		6412A · RECORDINGS (ADULT)	-676.20
Bill	75924858	07/17/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75924967	07/18/2018		6412A · RECORDINGS (ADULT)	-29.99
Bill	75924257	07/19/2018		6412A · RECORDINGS (ADULT)	-6.95
Bill	75927098	07/24/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75929965	07/27/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75930051	07/27/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75933044	08/02/2018		6412A · RECORDINGS (ADULT)	-44.99

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Type	Num	Date	Name	Account	Paid Amount
Bill	75933739	08/03/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75933740	08/03/2018		6412A · RECORDINGS (ADULT)	-44.99
Bill	75934011	08/06/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75934259	08/06/2018		6412A · RECORDINGS (ADULT)	-38.99
Bill	75935724	08/09/2018		6412A · RECORDINGS (ADULT)	-39.99
Bill	75936132	08/10/2018		6412A · RECORDINGS (ADULT)	-181.20
Bill	75936317	08/10/2018		6417A · VIDEOS (ADULT)	-41.60
TOTAL					<u>-1,464.82</u>
Bill Pmt -Check	59061	08/27/2018	Rockin Tots Productions Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080918	08/09/2018		6437C · PROGRAMS (C&P)	-500.00
TOTAL					<u>-500.00</u>
Bill Pmt -Check	59062	08/27/2018	Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072718a	07/27/2018		6437C · PROGRAMS (C&P)	-400.00
Bill	072718b	07/27/2018		6437C · PROGRAMS (C&P)	-400.00
Bill	072718c	07/27/2018		6437C · PROGRAMS (C&P)	-400.00
TOTAL					<u>-1,200.00</u>
Bill Pmt -Check	59063	08/27/2018	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072518	07/25/2018		6437A · PROGRAMS (ADULT)	-300.00
Bill	080818	08/08/2018		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-500.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59064	08/27/2018	Sandpebble Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080218 req85 NewLib	08/02/2018		7500 · BUILDING IMPROVEMENTS	-8,647.66
Bill	080218 req85 renovat	08/02/2018		7500 · BUILDING IMPROVEMENTS	-168.00
TOTAL					-8,815.66
Bill Pmt -Check	59065	08/27/2018	Schiano, Joseph, CPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2018-110	07/27/2018		6437P02 · AUDITOR	-1,500.00
TOTAL					-1,500.00
Bill Pmt -Check	59066	08/27/2018	SCLS PALS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	67970	08/15/2018		6439R · EQUIPMENT R & M (CIRC)	-10,895.50
TOTAL					-10,895.50
Bill Pmt -Check	59067	08/27/2018	Scott, Robert	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071618	07/16/2018		6437A · PROGRAMS (ADULT)	-425.00
Bill	071818	07/18/2018		6437C · PROGRAMS (C&P)	-275.00
TOTAL					-700.00

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	59068	08/27/2018	Seaman, Kevin A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	070118	07/01/2018		6437P4 · ATTORNEY	-7,750.00
TOTAL						-7,750.00
	Bill Pmt -Check	59069	08/27/2018	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	38783	07/23/2018		6434G · PRINTING (GEN)	-6,881.00
	Bill	38876	08/21/2018		6434G · PRINTING (GEN)	-6,881.00
TOTAL						-13,762.00
	Bill Pmt -Check	59070	08/27/2018	Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	081318	08/13/2018		6437A · PROGRAMS (ADULT)	-100.00
TOTAL						-100.00
	Bill Pmt -Check	59071	08/27/2018	Snizek, Michelle	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072618	07/26/2018		6437C · PROGRAMS (C&P)	-21.38
TOTAL						-21.38
	Bill Pmt -Check	59072	08/27/2018	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	73345	08/06/2018		643765 · PROMOTION AND PUBLICITY	-3,375.00
TOTAL						-3,375.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59073	08/27/2018	Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071618	07/16/2018		6437C · PROGRAMS (C&P)	-125.00
Bill	073018	07/30/2018		6437C · PROGRAMS (C&P)	-125.00
Bill	080618	08/06/2018		6437C · PROGRAMS (C&P)	-125.00
TOTAL					<u>-375.00</u>
Bill Pmt -Check	59074	08/27/2018	Staples Advantage	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8050608163	07/20/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-214.53
Bill	8050689072	07/20/2018		6437A · PROGRAMS (ADULT)	-11.01
				6430G · OFFICE AND LIBRARY SUPPLIES	-99.88
Bill	8050770133	07/27/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-56.22
Bill	8050858916	08/03/2018		6451G · CUSTODIAL SUPPLIES	-26.42
				6430G · OFFICE AND LIBRARY SUPPLIES	-196.30
TOTAL					<u>-604.36</u>
Bill Pmt -Check	59075	08/27/2018	Suffolk Cooperative Library System	L0225 · EMPIRE NAT'L - OPERATING	
Bill	67715	07/25/2018		6437A · PROGRAMS (ADULT)	-300.00
Bill	67845 - Ancestry1yr	08/07/2018		6411A · MICRO/REF CD (ADULT)	-663.00
TOTAL					<u>-963.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59076	08/27/2018	Tag-It Engravings & Signs	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12474	08/07/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-36.00
TOTAL					-36.00
Bill Pmt -Check	59077	08/27/2018	Town of Brookhaven Prks Dpt - FacilityFee	L0225 · EMPIRE NAT'L - OPERATING	
Bill	073118	07/31/2018		6437C · PROGRAMS (C&P)	-125.00
				6437D · PROGRAMS (DIGITAL)	-90.00
TOTAL					-215.00
Bill Pmt -Check	59078	08/27/2018	True Nature Landscaping Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	14771	07/31/2018		6452G · BLDG ALTERATION AND MAINT	-550.00
TOTAL					-550.00
Bill Pmt -Check	59079	08/27/2018	U.S. Toy Co./Constructive Playthings	L0225 · EMPIRE NAT'L - OPERATING	
Bill	5160884500	08/10/2018		6429C · REALIA (C&P)	-33.94
TOTAL					-33.94
Bill Pmt -Check	59080	08/27/2018	Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	466754	08/01/2018		6437P7 · COLLECTION AGENCY	-35.80
TOTAL					-35.80

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59081	08/27/2018	UPS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	000054YE33298	07/21/2018		6433G · POSTAGE	-35.23
Bill	000054YE33338	08/18/2018		6433G · POSTAGE	-1.91
TOTAL					<u>-37.14</u>
Bill Pmt -Check	59082	08/27/2018	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	081418	08/14/2018		6431D · TELECOMMUNICATIONS	-17.33
TOTAL					<u>-17.33</u>
Bill Pmt -Check	59083	08/27/2018	Villegas, Martha	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080918	08/09/2018		6437L · PROGRAMS (LIT)	-546.00
TOTAL					<u>-546.00</u>
Bill Pmt -Check	59084	08/27/2018	W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	I57198225	07/26/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-67.44
Bill	I57436743	08/02/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-223.74
Bill	I57725132	08/13/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-62.40
Bill	I57727873	08/13/2018		6451G · CUSTODIAL SUPPLIES	-17.36
TOTAL					<u>-370.94</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59085	08/27/2018	W. B. Mason Co., Inc. NYS-OGS PaperOnly	L0225 · EMPIRE NAT'L - OPERATING	
Bill	I57330772	07/31/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-318.63
Bill	I57487225	08/01/2018		6430G · OFFICE AND LIBRARY SUPPLIES	-294.12
TOTAL					-612.75
Bill Pmt -Check	59086	08/27/2018	Walker, Arianna	L0225 · EMPIRE NAT'L - OPERATING	
Bill	080718	07/26/2018		6417C · VIDEOS (C&P)	-20.99
TOTAL					-20.99
Bill Pmt -Check	59087	08/27/2018	Whaling Museum Society, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	020718	02/07/2018		6437N · PROGRAMS (TEEN)	-272.50
TOTAL					-272.50
Bill Pmt -Check	59088	08/27/2018	Wiedersum Associates Architects, PLLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2	07/23/2018		7500 · BUILDING IMPROVEMENTS	-2,500.00
TOTAL					-2,500.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	59089	08/27/2018	William Floyd Scholarship Fund	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2018 C21-Golf Event	07/16/2018		6435D · CED, CONF & TRAVEL (ADM)	-340.00
				6435A · CED, CONF & TRAVEL (ADULT)	-85.00
				6435C · CED, CONF & TRAVEL (C&P)	-85.00
				6435R · CED, CONF & TRAVEL (CIRC)	-85.00
				643765 · PROMOTION AND PUBLICITY	-250.00
TOTAL					-845.00
Bill Pmt -Check	59090	08/27/2018	Winters Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	705915	07/31/2018		6432G · CARTAGE	-285.00
TOTAL					-285.00
Bill Pmt -Check	59091	08/27/2018	Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072718	07/27/2018		6437N · PROGRAMS (TEEN)	-240.00
TOTAL					-240.00
				TOTAL	-219,457.91

I hereby certify that at a meeting on August 27, 2018
the above vouchers were approved and authorized.

Signed: _____

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	EFT	07/27/2018	1106 NYS Employees' Retirement System	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	07272018	07/27/2018		L0163 - RC ERS CONTRIBUTIONS	\$ (2,502.78)
				L0161 - RL - ERS LOAN	\$ (2,106.00)
				L0160 - RA - ERS ARREARS (VOLUNTARY)	\$ (173.86)
TOTAL					\$ (4,782.64)
Bill Pmt -Check	EFT	07/27/2018	Hartford Insurance Company	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	416325103749	07/27/2018		L0196 - LONG TER	\$ (651.04)
				9055 - DISABILTY INSURANCE	\$ (1,276.12)
TOTAL					\$ (1,927.16)
Bill Pmt -Check	5952	07/27/2018	1103 State Of NY Department of Civil Serv	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	527	07/27/2018		9060 - MEDICAL INSURANCE	\$ (84,617.08)
TOTAL					\$ (84,617.08)
Bill Pmt -Check	5953	07/27/2018	1109 Prudential	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	07272018	07/27/2018		L0172 - 403B PRUDENTIAL	\$ (1,525.00)
TOTAL					\$ (1,525.00)
Bill Pmt -Check	5954	07/27/2018	1110 AFLAC	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	971806	07/27/2018		L0625 - AFLAC PRE-TAX	\$ (3,203.73)
				L0626 - AFLAC POST-TAX	\$ (325.65)
TOTAL					\$ (3,529.38)
Bill Pmt -Check	5955	07/27/2018	1112 The NYS Deferred Compensation Plan	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	689312	07/27/2018		L0173 - 457B NYS DEFERRED COMP	\$ (1,860.33)
TOTAL					\$ (1,860.33)
Bill Pmt -Check	5956	07/27/2018	1113 Met Life	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	07272018	07/27/2018		L0171 - 403B MET LIFE	\$ (2,583.00)
TOTAL					\$ (2,583.00)
Bill Pmt -Check	5957	07/27/2018	CSEA Employee Benefit Fund	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	07272018	07/27/2018		L0510 - CSEA POST TAX DENTAL	\$ (60.51)
				L0520 - CSEA POST TAX VISION	\$ (4.71)
TOTAL					\$ (65.22)
Bill Pmt -Check	5958	07/27/2018	CSEA, Inc.	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	07272018	07/27/2018		L0500 - CSEA UNION DUES	\$ (2,457.34)
TOTAL					\$ (2,457.34)
					\$ (103,347.15)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	5959	08/10/2018	1095 Doreen Adamcik	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	5960	08/10/2018	1096 Denise Boinay	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	5961	08/10/2018	1097 Florence Stonish	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	5962	08/10/2018	1098 Mary Abruscato	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	5963	08/10/2018	1099 Kathleen Irish	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 - MEDICAL INSURANCE	\$ (267.90)
TOTAL						<u>\$ (267.90)</u>
	Bill Pmt -Check	5964	08/10/2018	1100 Madeline Sacco	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>
	Bill Pmt -Check	5965	08/10/2018	1101 William Cicola	L0226 - EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 - MEDICAL INSURANCE	\$ (134.00)
TOTAL						<u>\$ (134.00)</u>

	Bill Pmt -Check	5966	08/10/2018	1101.1 Lorna K Hastings	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 · MEDICAL INSURANCE	\$ (348.30)
TOTAL						\$ (348.30)
	Bill Pmt -Check	5967	08/10/2018	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		9060 · MEDICAL INSURANCE	\$ (268.00)
TOTAL						\$ (268.00)
	Bill Pmt -Check	5968	08/10/2018	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		L0172 · 403B PRUDENTIAL	\$ (1,525.00)
TOTAL						\$ (1,525.00)
	Bill Pmt -Check	5969	08/10/2018	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	693949	08/10/2018		L0173 · 457B NYS DEFERRED COMP	\$ (1,720.74)
TOTAL						\$ (1,720.74)
	Bill Pmt -Check	5970	08/10/2018	1113 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		L0171 · 403B MET LIFE	\$ (2,583.00)
TOTAL						\$ (2,583.00)
	Bill Pmt -Check	5971	08/10/2018	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		L0510 · CSEA POST TAX DENTAL	\$ (60.51)
					L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL						\$ (65.22)
	Bill Pmt -Check	5972	08/10/2018	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
	Bill	08102018	08/10/2018		L0500 · CSEA UNION DUES	\$ (2,440.62)
TOTAL						\$ (2,440.62)

TOTAL

\$ (10,022.78)

I hereby certify that at a meeting of the board on ____
the above vouchers were approved and authorized

Signed: _____
Title: Secretary

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	EFT	08/24/2018	1106 NYS Employees' Retirement System	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	08242018	08/24/2018		L0163 · RC ERS CONTRIBUTIONS	\$ (2,383.36)
				L0161 · RL - ERS LOAN	\$ (2,106.00)
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ (173.86)
				L0160.1 · MA - ERS ARREARS (MANDATORY)	\$ (67.88)
TOTAL					<u>\$ (4,731.10)</u>
Bill Pmt -Check	EFT	08/24/2018	Hartford Insurance Company	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	4157892038	08/24/2018		L0196 · LONG TER	\$ (662.43)
				9055 · DISABILTY INSURANCE	\$ (1,299.31)
TOTAL					<u>\$ (1,961.74)</u>
Bill Pmt -Check	5973	08/24/2018	1103 State Of NY Department of Civil Serv	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	528	08/24/2018		9060 · MEDICAL INSURANCE	\$ (84,407.69)
TOTAL					<u>\$ (84,407.69)</u>
Bill Pmt -Check	5974	08/24/2018	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	08242018	08/24/2018		L0172 · 403B PRUDENTIAL	\$ (1,525.00)
TOTAL					<u>\$ (1,525.00)</u>
Bill Pmt -Check	5975	08/24/2018	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	994136	08/24/2018		L0625 · AFLAC PRE-TAX	\$ (3,203.73)
				L0626 · AFLAC POST-TAX	\$ (325.65)
TOTAL					<u>\$ (3,529.38)</u>
Bill Pmt -Check	5976	08/24/2018	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	698160	08/24/2018		L0173 · 457B NYS DEFERRED COMP	\$ (1,805.59)
TOTAL					<u>\$ (1,805.59)</u>
Bill Pmt -Check	5977	08/24/2018	1113 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	

Bill	08242018	08/24/2018	L0171 · 403B MET LIFE	\$ (2,583.00)
TOTAL				<u>\$ (2,583.00)</u>

Bill Pmt -Check	5978	08/24/2018 CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
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Bill	08242018	08/24/2018	L0510 · CSEA POST TAX DENTAL	\$ (60.51)
			L0520 · CSEA POST TAX VISION	\$ (4.71)
TOTAL				<u>\$ (65.22)</u>

Bill Pmt -Check	5979	08/24/2018 CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
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Bill	08242018	08/24/2018	L0500 · CSEA UNION DUES	\$ (2,461.43)
TOTAL				<u>\$ (2,461.43)</u>

\$ (103,070.15)

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2018

	Jul 18	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
2000 · PROPERTY TAX REVENUES	0.00	9,214,000.00	-9,214,000.00	0.0%
2082 · FINES AND FEES	2,251.76	61,000.00	-58,748.24	3.69%
2360 · CONTRACTS WITH OTHER LIBR.	370,567.79	250,000.00	120,567.79	148.23%
2401 · INTEREST	4,511.20	20,000.00	-15,488.80	22.56%
2650 · SALES OF EXCESS MATERIAL	141.00			
2705 · GIFTS AND DONATIONS	0.00			
2760 · SYSTEM & STATE AID	13,151.00	15,000.00	-1,849.00	87.67%
2771 · COPIER REVENUE - CONTRACT (R)	866.00	14,000.00	-13,134.00	6.19%
2772A · ADULT-ADULT PRINTER	703.00	10,000.00	-9,297.00	7.03%
2800 · Program Receipts				
2805 · Program Receipts - Adult	0.00	10,000.00	-10,000.00	0.0%
Total 2800 · Program Receipts	0.00	10,000.00	-10,000.00	0.0%
2999 · Lost Books	31.99			
Total Income	392,223.74	9,594,000.00	-9,201,776.26	4.09%
Gross Profit				
	392,223.74	9,594,000.00	-9,201,776.26	4.09%
Expense				
6000 · SALARIES AND WAGES				
6141 · PROFESSIONAL SALARIES				
6141A · PROFESSIONAL (ADULT)	45,910.66	732,835.00	-686,924.34	6.27%
6141C · PROFESSIONAL (C&P)	51,483.61	681,195.00	-629,711.39	7.56%
6141D · PROFESSIONAL (DIGITAL)	22,369.19	297,379.00	-275,009.81	7.52%
6141N · PROFESSIONAL (TEEN)	28,078.00	362,217.00	-334,139.00	7.75%
6141S · COMM SERV LIBR (SVC)	8,299.25	108,208.00	-99,908.75	7.67%
6141T · PROFESSIONAL (TECH)	10,613.54	150,544.00	-139,930.46	7.05%
Total 6141 · PROFESSIONAL SALARIES	166,754.25	2,332,378.00	-2,165,623.75	7.15%
6142 · CLERICAL SALARIES				
6142A · CLERICAL (ADULT)	21,653.75	349,047.00	-327,393.25	6.2%
6142C · CLERICAL (C&P)	21,912.25	303,865.00	-281,952.75	7.21%
6142D · CLERICAL (DIGITAL)	4,357.41	52,020.00	-47,662.59	8.38%
6142G · CLERICAL (GEN)	8,100.49	116,672.00	-108,571.51	6.94%
6142L · CLERICAL (LIT)	15,224.09	212,458.00	-197,233.91	7.17%
6142N · CLERICAL (TEEN)	8,513.70	114,119.00	-105,605.30	7.46%
6142R · CLERICAL (CIRC)	25,335.98	359,560.00	-334,224.02	7.05%
6142S · CLERICAL (SVC)	0.00	8,351.00	-8,351.00	0.0%
6142T · CLERICAL (TECH)	10,790.80	120,728.00	-109,937.20	8.94%

	Jul 18	Budget	\$ Over Budget	% of Budget
6142X · CLERICAL (WIRES)	2,045.68	22,636.00	-20,590.32	9.04%
Total 6142 · CLERICAL SALARIES	117,934.15	1,659,456.00	-1,541,521.85	7.11%
6143 · PAGE SALARIES				
6143A · PAGE (ADULT)	14,137.39	216,742.00	-202,604.61	6.52%
6143C · PAGE (C&P)	12,891.32	168,010.00	-155,118.68	7.67%
6143G · PAGE (GEN)	0.00	0.00	0.00	0.0%
6143L · PAGE (LIT)	612.32	7,205.00	-6,592.68	8.5%
6143N · PAGE (TEEN)	1,083.72	28,949.00	-27,865.28	3.74%
6143R · PAGE (CIRC)	2,165.03	41,414.00	-39,248.97	5.23%
6143T · PAGE (TECH)	2,970.06	49,436.00	-46,465.94	6.01%
Total 6143 · PAGE SALARIES	33,859.84	511,756.00	-477,896.16	6.62%
6144 · CUSTODIAL				
6144G · CUSTODIAL	15,467.82	244,542.00	-229,074.18	6.33%
Total 6144 · CUSTODIAL	15,467.82	244,542.00	-229,074.18	6.33%
6145 · SECURITY				
6145G · SECURITY	15,319.98	226,228.00	-210,908.02	6.77%
Total 6145 · SECURITY	15,319.98	226,228.00	-210,908.02	6.77%
6146 · TECHNICIAN				
6146W · TECHNICAL (WIRES)	8,183.91	121,816.00	-113,632.09	6.72%
Total 6146 · TECHNICIAN	8,183.91	121,816.00	-113,632.09	6.72%
6147 · ADMINISTRATIVE				
Total 6147 · ADMINISTRATIVE	29,255.88	288,598.00	-259,342.12	10.14%
Total 6000 · SALARIES AND WAGES	386,775.83	5,384,774.00	-4,997,998.17	7.18%
6200 · EMPLOYEE BENEFITS				
9010 · RETIREMENT	0.00	609,210.00	-609,210.00	0.0%
9030 · SOCIAL SECURITY	28,643.29	375,000.00	-346,356.71	7.64%
9040 · WORKERS' COMPENSATION	0.00	65,000.00	-65,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	0.00	2,000.00	-2,000.00	0.0%
9055 · DISABILITY INSURANCE	1,276.12	16,500.00	-15,223.88	7.73%
9060 · MEDICAL INSURANCE	78,768.93	949,115.00	-870,346.07	8.3%
Total 6200 · EMPLOYEE BENEFITS	108,688.34	2,016,825.00	-1,908,136.66	5.39%
6410A · BOOKS (ADULT)	12,473.73	184,000.00	-171,526.27	6.78%
6410C · BOOKS (C&P)	3,361.87	119,500.00	-116,138.13	2.81%
6410L · BOOKS (LIT)	0.00	1,500.00	-1,500.00	0.0%
6410N · BOOKS (TEEN)	800.04	22,000.00	-21,199.96	3.64%
6410T · BOOKS (TECH)	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	195.00	46,000.00	-45,805.00	0.42%

	Jul 18	Budget	\$ Over Budget	% of Budget
6411C · MICRO/REF CD (C&P)	0.00	18,250.00	-18,250.00	0.0%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	17,000.00	-17,000.00	0.0%
6412A · RECORDINGS (ADULT)	2,206.54	47,200.00	-44,993.46	4.68%
6412C · RECORDINGS (C&P)	217.43	10,000.00	-9,782.57	2.17%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	434.84	10,000.00	-9,565.16	4.35%
6413A · PERIODICALS (ADULT)	18,574.77	33,000.00	-14,425.23	56.29%
6413C · PERIODICALS (C&P)	0.00	6,325.00	-6,325.00	0.0%
6413D · PERIODICALS (ADM)	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	1,200.00	-1,200.00	0.0%
6413L · PERIODICALS (LIT)	1,764.00	0.00	1,764.00	100.0%
6413N · PERIODICALS (TEEN)	0.00	2,590.00	-2,590.00	0.0%
6413T · PERIODICALS (TECH)	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,921.39	90,000.00	-84,078.61	6.58%
6417C · VIDEOS (C&P)	317.99	23,000.00	-22,682.01	1.38%
6417L · VIDEOS (LIT)	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	774.06	6,000.00	-5,225.94	12.9%
6419G · SOFTWARE (GEN)	0.00	25,000.00	-25,000.00	0.0%
6419N · SOFTWARE (TEEN)	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	11,000.00	-11,000.00	0.0%
6428D · MISCELLANEOUS	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	50.98	4,500.00	-4,449.02	1.13%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,518.65	60,000.00	-55,481.35	7.53%
6431D · TELECOMMUNICATIONS	12,490.65	56,050.00	-43,559.35	22.29%
6432G · CARTAGE	285.00	3,420.00	-3,135.00	8.33%
6433G · POSTAGE	2,054.14	59,000.00	-56,945.86	3.48%
6434A · PRINTING (ADULT)	0.00	500.00	-500.00	0.0%
6434C · PRINTING (C&P)	0.00	5,500.00	-5,500.00	0.0%
6434G · PRINTING (GEN)	6,881.00	90,000.00	-83,119.00	7.65%
6434L · PRINTING (LIT)	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	3,000.00	-3,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	3,000.00	-3,000.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	500.00	-500.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	811.70	4,000.00	-3,188.30	20.29%
6435C · CED, CONF & TRAVEL (C&P)	771.74	5,250.00	-4,478.26	14.7%
6435D · CED, CONF & TRAVEL (ADM)	1,849.38	16,000.00	-14,150.62	11.56%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	40.24	5,000.00	-4,959.76	0.81%
6435G · CED, CONF & TRAVEL (GEN)	120.30	2,000.00	-1,879.70	6.02%
6435L · CED, CONF & TRAVEL (LIT)	167.80	2,500.00	-2,332.20	6.71%
6435N · CED, CONF & TRAVEL (TEEN)	1,330.16	5,000.00	-3,669.84	26.6%
6435R · CED, CONF & TRAVEL (CIRC)	1,286.00	2,000.00	-714.00	64.3%

	Jul 18	Budget	\$ Over Budget	% of Budget
6435S · CED, CONF & TRAV (COMM SRV)	120.30	3,500.00	-3,379.70	3.44%
6435T · CED, CONF & TRAVEL (TECH)	120.30	3,450.00	-3,329.70	3.49%
6435W · CED, CONF & TRAVEL (WIRES)	120.30	2,000.00	-1,879.70	6.02%
6436 · CONTRACTS	0.00	91,204.00	-91,204.00	0.0%
6437A · PROGRAMS (ADULT)	3,550.16	66,000.00	-62,449.84	5.38%
6437C · PROGRAMS (C&P)	6,362.95	95,000.00	-88,637.05	6.7%
6437D · PROGRAMS (DIGITAL)	3,465.07	10,000.00	-6,534.93	34.65%
6437L · PROGRAMS (LIT)	1,591.80	82,000.00	-80,408.20	1.94%
6437N · PROGRAMS (TEEN)	4,101.57	60,000.00	-55,898.43	6.84%
6437P · PROFESSIONAL FEES				
643760 · PLANTINGS	150.00	1,800.00	-1,650.00	8.33%
643765 · PROMOTION AND PUBLICITY	6,237.70	25,000.00	-18,762.30	24.95%
643770 · CONTINGENCY	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	18,850.00	-18,850.00	0.0%
6437P02 · AUDITOR	1,500.00	6,000.00	-4,500.00	25.0%
6437P10 · ELECTION	0.00	5,000.00	-5,000.00	0.0%
6437P11 · FSA ADMINISTRATION	129.25	1,551.00	-1,421.75	8.33%
6437P12 · PAYROLL SERVICES	1,421.85	22,000.00	-20,578.15	6.46%
6437P13 · ARMORED CAR SERVICE	190.58	2,160.00	-1,969.42	8.82%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.0%
6437P16 · STAFF BACKGROUND SCREEN	0.00	3,100.00	-3,100.00	0.0%
6437P17 · TRANSLATION SERVICES	6.50	250.00	-243.50	2.6%
6437P3 · APPRAISAL SERVICES	4,000.00	400.00	3,600.00	1,000.0%
6437P4 · ATTORNEY	9,375.00	40,000.00	-30,625.00	23.44%
6437P5 · BACKFLOW INSPECTION	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	205.85	2,000.00	-1,794.15	10.29%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	400.00	-400.00	0.0%
6437P9 · EAP	7,785.00	7,725.00	60.00	100.78%
Total 6437P · PROFESSIONAL FEES	31,001.73	138,886.00	-107,884.27	22.32%
6438 · DUES	0.00	5,000.00	-5,000.00	0.0%
6439A · EQUIPMENT R & M (ADULT)	0.00	3,500.00	-3,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	5,117.65	60,000.00	-54,882.35	8.53%
6439N · EQUIPMENT R & M (TEEN)	0.00	200.00	-200.00	0.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	50,000.00	-50,000.00	0.0%
6439T · EQUIPMENT R & M (TECH)	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	778.81	25,000.00	-24,221.19	3.12%
6450E · ELECTRICITY	15,841.96	128,000.00	-112,158.04	12.38%
6450F · FUEL/GAS	506.44	15,000.00	-14,493.56	3.38%
6450W · WATER	0.00	1,250.00	-1,250.00	0.0%
6451G · CUSTODIAL SUPPLIES	717.12	19,000.00	-18,282.88	3.77%
6452G · BLDG ALTERATION AND MAINT	4,875.70	121,126.00	-116,250.30	4.03%
6454 · INSURANCE	66,913.74	67,000.00	-86.26	99.87%

	Jul 18	Budget	\$ Over Budget	% of Budget
6485G · Bank Fees	-442.82			
6700 · TAN INTEREST	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases				
7203A · EQUIPMENT ADULT	0.00	4,000.00	-4,000.00	0.0%
7203C · EQUIPMENT C & P	0.00	5,000.00	-5,000.00	0.0%
7203D · EQUIPMENT ADMIN	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	9,500.00	-9,500.00	0.0%
7203N · EQUIPMENT TEEN	0.00	8,000.00	-8,000.00	0.0%
7203R · EQUIPMENT CIRC	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	7,060.82	100,000.00	-92,939.18	7.06%
Total 7203 · EQUIPMENT - Capital Purchases	7,060.82	132,000.00	-124,939.18	5.35%
Total Expense	726,967.17	9,594,000.00	-8,867,032.83	7.58%
Net Ordinary Income	-334,743.43	0.00	-334,743.43	100.0%
Other Income/Expense				
Other Expense				
7500 · BUILDING IMPROVEMENTS	25,884.58			
Total Other Expense	25,884.58			
Net Other Income	-25,884.58	0.00	-25,884.58	100.0%
Net Income	-360,628.01	0.00	-360,628.01	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

JULY 2018

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Empire Nat'l Bank</u>	XXXXXX082				
July-18		\$ 4,639,841.23	\$ 4,137.72	\$ -	\$ 4,643,978.95
				Grand Total :	\$ 4,643,978.95

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JULY 2018

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
Operating Funds Monthly Report
July 2018

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 5,032,526.77	\$ 387,861.41	\$ 702,876.68	\$ 4,359.78	\$ 4,721,871.28
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 331,917.90	\$ 2,806.65	\$ 185.03	\$ 297.44	\$ 334,836.96
Empire Nat'l Bank	OPERATING	\$ 307,138.51	\$ 218,649.35	\$ 323,779.69	\$ 151.42	\$ 202,159.59
Empire Nat'l Bank	PAYROLL	\$ 45,564.23	\$ 484,671.53	\$ 504,127.81	\$ -	\$ 26,107.95
						<u>\$ 5,284,975.78</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	11/1/2018	12 Months	0.05%	\$ 15,000.00

TOTAL INVESTMENTS: \$ 15,000.00

TOTAL CASH & INVESTMENTS: \$ 5,299,975.78

Director's Report

August 2018

General

We held a few staff meetings to bring our employees up to date on options available to the board for the future of the facility.

Summer with us has been an amazing experience this year. Despite the failed bond earlier in the year, the staff came together and brought an amazing summer program to our community. From the decorations in the library, the videos that were created to promote our programs and services, and the opportunities afforded to our residents I couldn't be more thankful or proud of our employees.

We are reviewing our staffing plan with regard to the position formerly held by Assistant Director Nick Tanzi. We wish him all the best in his new role as Assistant Director of the South Huntington Library. We know he is excited to develop programming for their new Makerspace.

I am working with other Directors in our area to develop a plan to consolidate loan rules for the purpose of better consistency and customer service across libraries. I will go into more detail about this at a future meeting.

Our statistics forms are being updated and will be included in next month's report.

We have experienced an uptick in bicycle thefts from in front of the Library.

Facility

I spent a portion of my time again this month working with our construction management firm and board to align around possible scenarios for facility renovation and/or relocation in order to bring a presentation of options to the public in the near future. We are working on developing a community survey to get some data to help with planning.

Technology

There is a proposal from Envisionware under new business which when executed will begin our process of migrating from Bibliotheca RFID to Envisionware RFID. We are not satisfied with the quality of our current RFID system nor Bibliotheca's customer service. As we already have many of Envisionware's software products, expanding into their RFID hardware and software is a logical step to take.

We are finalizing the details on our new hotspot lending program. Stephen Burg will make a presentation at the board meeting to explain the service.

Meetings & Events

Rotary, National Night Out, PLDA

Vacation

I will be on vacation September 4-5.



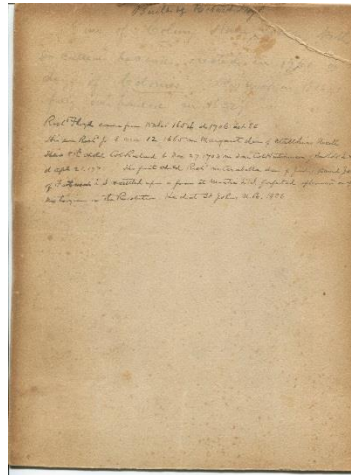
Adults

August 2018

Josephine Wuthenow
Department Head

LOCAL HISTORY UPDATE

- A unique photo of the Richard Floyd IV Estate (Bayview Hospital) was obtained for the Local History Collections from a seller on EBay.



Of note is the handwritten text on the back which refers to the home as the "Colony House" being that it was built in 1761 before the revolution. Further information is provided about the Floyd family lineage.

- A box of old cameras and film was donated by a resident of Bellport. These will be used as props to display next to high-lighted photographs on our new shelving for the local history room.



- Two more posts in the “Our Forgotten Past Series” were added to the Mastichistory.wordpress.com blog administered by Brad Shupe:

No..12 - What’s in a name – Great Gun Beach



No. 13 – What’s in a name, how about a river with many names....



- High definition digital copies of a selection of 4 postcards and a photograph featuring beach scenes were provided to Stony Brook University Archivist Kristen Nyitray for an Arcadia Publication she is putting together about Long Island Beaches. Arcadia Publishing has shown interest in working with our institution on a book regarding the Milton Price Postcard Collection.
- A Robert D. Gardiner Foundation grant was completed with my assistance for the last publication, booklet vol. 8 titled “Recreation on the Peninsula” and will be submitted by the middle of this month. We expect to receive approval and funding by October of this year.



**Brad C
Shupe,**
RASD Librarian

DEPARTMENTAL SNAPSHOT – JULY

Program Attendance:

- 1,152 patrons attended in-house programs
- 178 patrons attended off-site programs

Copies, Faxes and Scanning/Email:

- We helped patrons 1,947 times with copies, faxes, and scanning/email

Computer Usage:

- Patrons used our computers 2,924 times

Reference & Information Questions:

- We answered 3,532 patron questions

Homebound Visits:

- Chris Neis visited 5 homebound patrons



Children & Parents

Rachel Wyneken
Department Head

August 2018 Board Report

Summer With Us

We are in Phase 3 of Summer With Us, which runs from August 20 through Labor Day and is a winding down of weeks of summer learning and activities (and some hilarious promotional videos). Staff will continue to wear the Summer With Us T-shirts, patrons may continue to add to their journals, and we are promoting Homework Help and Lynda.com as everyone prepares to enter into the school year and more formal learning venues.

Summer With Us brought with it so many great opportunities for collaboration between departments. Shark Week was one of the more striking examples (and definitely the director's favorite). Digital Services, Literacy and CPSD produced an adorable video of our summer camp kids performing the Baby Shark Song with less than 24-hours' notice. There were many times during the week that one could stand in the middle of the children's room taking in a panoramic view of all the activity: shark bingo, shark journaling, virtual reality shark experiences, etc. Every inch of the room was full of engaged families with children of all ages.

Literacy, Circulation and I worked together to help the adults in the English classes check out materials for themselves and their children. I took a cart of materials carefully selected for the intended audience to the meeting room during their break. Carmen translated for me as I explained that I would help them choose books that would fit their children's ages and interests. They lined up for my help. After we made the choices together, Literacy staff members took them upstairs to Circulation to check them out. It was a positive experience for everyone. And I made new friends: now every time I see any of the women I helped, they give me big smiles and we engage in brief conversations. It's always great to make these connections.

Harry Potter's Birthday was another example of library wide happenings. And it came with its own side story: The Case of the Missing Wand. I'll let Scott Bendy tell it in his own words. It's a fine example of how CPSD staff works together and how much we care about each other.

On Thursday, July 31, we had our huge Harry Potter birthday celebration in the afternoon. Upwards of 100 kids attended the festivities with a variety of crafts, activities, costumes, etc. I manned the Harry Potter Bingo table. And I was dressed as Harry Potter in a wonderfully authentic cape, scarf and homemade wand, courtesy of Amanda Catalano, our expert in all things Harry Potter and #1 fan. She hooked it up and transformed me into Harry for the afternoon.

I had a jar of wands that we gave out as bingo prizes for the kids. In the hustle and bustle of the event, somehow Amanda's wand must have ended up in the prize jar and was given to one of the kids as a prize. I was horrified to discover that Amanda's sister-in-law hand crafted this wand for her at her bridal shower, so it had significant sentimental value to her.

Feeling just awful about it, we used our librarian/sleuthing skills and examined all the pictures from the event and found many with kids posing with their wands (taking pics of programs has unexpected value). We had a pic of Amanda's wand, which we enlarged, and compared and examined until we finally found a match. After confirming it was the correct one with Amanda, we had our missing wand. But there was a problem: no one from the department knew the girl, didn't recognize her, and didn't know her name. She was by no means a regular patron. We went to the list of children's names who signed up for event, crossed off all the male names and crossed off all the names we knew. That still left us with 15-20 8-10-year-old girls whom it could have been.

*Then we went around the whole building with the picture of the girl, hoping SOMEONE would know her. One of our librarians texted her teacher friends. One of them recognized her, thinking that maybe her daughter acted with this girl in Ocean Arts Theater group. Once we heard "Ocean Arts," we immediately ran down to Circulation to show the picture to Kyle, who we know was a theater director there. He said, "Sure, I taught her last month. That's ***** " Ding ding ding!*

So that very afternoon, I locked myself in an office, called the girl and spoke to her mother, apologized and explained the situation. Thankfully she was understanding and had no problem returning the wand the next day. The next morning, talented Charlene crafted a gorgeous gold handmade wand for the girl in exchange for Amanda's wand (as well as a few other goodies to make good on the situation). The girl was happy, Amanda was beyond thrilled and appreciative to get her wand back, and we were all impressed with each other! We worked as a team to guide this crazy story to a happy ending. Only librarians could have cracked this case.

Tonight we will be recognizing the 13 local businesses who agreed to be our Summer With Us Community Partners: Carpet Express, Tend Coffee, Shirley Subway, Shirley New York Commercial Bank, Shirley Veterinary Hospital, Ice Cream Cottage, Lee Anne's Mastic Flower Shoppe, East End Screenprinting, Empire National Bank, TJ's Hero Shop, Shirley Pharmacy and Surgicals, Flowers by Floyd Harbor and Hero Haven & More, Inc. It is heartening to know that our community businesses support our efforts to offer summer learning experiences.

Last week we administered Project Outcome surveys regarding Summer With Us, which we have done the past two years as well. I'm compiling the results and will have a report for you next month. What I know already is that more than 2100 journals were picked up by patrons (close to the same as last year's journal numbers) and that 216 adults registered on-line for the Adult Summer With Us Reading Club (compared to 210 last year).

Pop-Up Library

Sylvia Maurer arranged with staff at Moriches Elementary School to have a Pop-Up Library present at Moriches Elementary School's event "Summer Reading on the Lawn" in July and August. Circulation staff went as well so kids could get library cards and check out books. The Pop-Up Library also made an appearance at the Suffolk County Farm during a special event for our PASTA grandparents and kids.

Lighthouse Free Library

I was honored to be invited to the grand opening of the Lighthouse Free Library at the bus stop in front of the Mastic Recreation Center. See the attached flyer. Community member and patron Josmary Rivera heard me speaking about the Little Free Library project at a Moriches Elementary School PTO meeting. She loved the idea but wanted to take it a step further on her own. Over the past couple of years, she has come to the library to discuss various options and plans. The Lighthouse Free Library is the amazing result of her hard work.

Lighthouse FREE LIBRARY

15 Herkimer Street, Mastic, at the Recreation Center



***Lighthouse Free Library
is a beacon for
EMPOWERMENT
THROUGH BOOKS
for people who use
public transportation.
WHY JUST WAIT?***

***Take a book for the ride.
Take one, read, return one,
exchange one — READ!***



▪ **SPONSORED BY ▪**

Legislator Rudy Sunderman

▪ **ESTABLISHED BY ▪**

the passion and design of Josmary Vergara,
LIU Riverhead student

▪ **INSPIRED BY ▪**

the promotion of community literacy by the
Mastics-Moriches-Shirley Community Library

▪ **DONATIONS AND SUPPORT ▪**

Frank Dammeyer, Jr., Construction, Inc.

Kleet Lumber

Mastic Seafood

East End Sign Design

LIU students

Community Family Literacy Project, Inc.



Teen Services Board Report

August 2018

Submitted by Kerrilynn Jorgensen

As the EAP Representative for MMSCL, I coordinated two workshops here at our library for all levels of staff to attend that is relevant to their day to day work here at the library. The first workshop was The Power of Optimism and the next one was Managing Conflict Efficiently. Staff that attended were given CEU certificates.

On Friday, August 17th, I had the pleasure of attending TSD's second annual Theater Camp Performance. Seven of our talented teens performed skits and sang songs for the audience that kept everyone laughing and smiling the entire night. The teens have been meeting weekly throughout the summer with librarian Samantha Quinn. Two of the standout performances were Bianca P in "Disney Mom's Support Group" and Yahweh C.'s directorial debut of "Cheap Thrills". Teen patron Kevin Ryan designed the artwork for the playbill cover.

The Teen Talent Show took place on July 20th and the teens had an amazing time. There were five talented singers and one very talented dancer. The teens loved showing off their hidden talents and were all very excited to participate again next year. To increase attendance in the future, we plan on hosting the talent show closer to the end of the school year. This will allow us to collaborate with the school's music and theatre departments and increase not only the amount of teens attending but the amount of audience members. The South Shore Press was on hand for the show and wrote a small piece about our teens in the August 1st issue.

From left to right: Isiah, Yahweh, Taixa, Kevin, Dyamond, Ashley



As a way to connect more with the teens this year we are doing a series of "Beat the Librarian" programs. Each librarian picks something they consider themselves an "expert" at and invites the teens to try and beat them at it. On July 6th eight teens had the opportunity to beat the Librarian Kyle at Marvel Trivia. Our winner ended up being a teen named Dominick who was featured with Kyle in the August newsletter. On July 31st the teens had the opportunity to beat the Librarian Sam at Harry Potter trivia. The librarian happened to win against the 9 teens who attended but Dyamond came so close to beating the librarian she won a prize anyway! We have two opportunities for the teens to beat a librarian in August as well.

-Samantha Quinn

On August 5, 2018, I represented the department at “National Night Out”. We gave out books as well as pens and other little prizes. It was a great night and many patrons walked away happy. I also had the pleasure of being part of the promotional video.

On August 11, 2018 Samantha Quinn and I along with 5 teens participated in the annual “Battle of the Books” program. The teens had to read 8 books throughout the summer, and were quizzed based on questions that the librarians wrote for the books. We practiced for 6 weeks, 3 hours a week. This year the team was awarded the Team Spirit award by the judges. – **Erika Irish**

The summer Enrichment attendance has completely exceeded my expectations! Typically attendance is down during the summer at this program, but it has remained high just as it did during the school year.

July 10, Bingo - 14

July 17, Pizza and Police – 24

July 24, Pancakes – 17

July 31, Cookie Decorating – 23

August 7, Green Screen Photos and Board Games – 14

Our special needs patrons were super excited to meet Officer Frank last month and ask him any questions they had but the highlight of their day was sitting in the front seat of his Cope car! We have been having a great time and look forward to our last summer Enrichment program on August 14th when we have an ice cream party!



- Stephanie Kyle

On July 31st, Samantha Quinn and I organized a birthday party for Harry Potter. We showed an interactive movie, each teen received a bag with props, such as a wand, a golden snitch, and other movie related items, and a script that told them when to use the props during our showing of *Harry Potter and the Sorcerer's Stone*. We also served birthday cake, and had Harry Potter trivia. We had 12 teens in attendance and fun was had by all!



On August 15th I attended the School Library Journal Teen Live Virtual Conference. I attended several sessions including one about mental health in young adult literature, and passive programming. The theme this year was “Speaking Truth to Power”. The opening keynote speaker was author, Elizabeth Acevedo, she was very passionate about the theme, and believed in providing a place for teens to feel comfortable enough to speak their truth. I plan on using Acevedo’s methods in Teen Advisory Group to help empower our teens to voice their opinions. Additionally, in the passive programming session, there were a number of activities I would like to try including a response wall, which would provide a prompt for teens to respond to each month, once again giving them a voice in our community. -**Kelly Furnari**

MMSCL CIRCULATION SERVICES DEPARTMENT



August 2018 Board Report by DH Anne Marie Hofmann
STATISTICAL INFORMATION FOR THE MONTH OF **July 2018**

TOTAL Circulation Activity: 55,439

Monthly Visitors in July: 30,331

Activity Breakdown

Staff Assisted Checkouts: 15,074

Patron Self Checkouts: 10,704

Online Renewals: 23,453 (almost 10K more than June)

Digital Checkout Breakdown

eBooks— 3,315

Movie Streams— 198

Music Streams— 1,208

eAudiobooks— 1,240

eMagazines— 104

Museum Pass Breakdown

Museum Passes Reserved: 150

Checked Out: 143

Cancelled/No Show: 7

Current Card Holders: 39,444

Current Contract Patrons: 1,619

NEW Library Cards Issued: 231

District Patrons:225 Contract Patrons:6 Transferred:0

Meeting Room Usage:

Rooms booked by district organizations including tutors: 97

Community residents including students in attendance: 1,250

SMS Alerts - Text Notifications: Currently 1,309

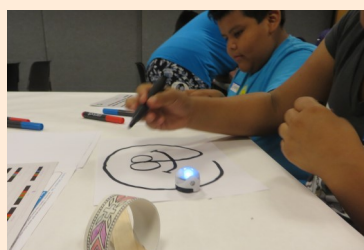
Online Temporary Self Registration: Currently 220

Summer with Us

On August 16th, Literacy wrapped up a busy 6 week summer session. We could not have been so successful without the help of the Literacy office staff, ENL instructors, volunteers, and Child Care staff, as well as our community partners and the entire MMSCL staff!

The Children and Parent Services Department was a huge support, with many hands helping with story time, crafts, movement, games, and more! The Digital Services Department taught coding by using the Ozobots. Cornell Cooperative Extension taught Healthy Cooking and Nutrition to adults and kids. Literacy students, Irinia Blinova-Nelson (painting), Carla Zeas (computers), and Claudia Donayre (cosmetology), gave back by offering their time and skills to our program.

Thanks to IT for help with the laptops and the Custodial staff for all of the set ups and clean ups!



Book Check Out

In an effort to increase Literacy students' awareness and use of Library resources, we partnered with Children and Parent Services Department to offer Book Check Outs, right from the classroom, during our summer session. CPSD's Rachel Wyneken, Department Head, helped parents personalize their selection by suggesting appropriate books for their children, based on age and interest. It was a hit, and nice to see happy faces with books in hand.

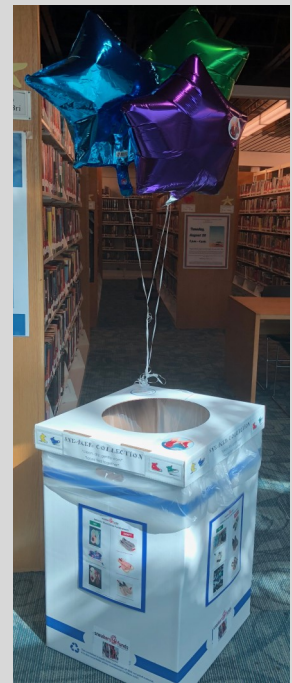
Thank you to Circulation staff who helped with the check out process and library card trouble shooting!



Sneaker Collection

As part of this year's 5K Run for Literacy, we are partnering with Sneakers 4 Funds to host an athletic shoe fundraiser. We earn money for each pair of sneakers collected and in turn, the "athletic shoes are shipped to micro-entrepreneurs (small business owners) in developing nations in need of work opportunities (they sell the footwear)" as "a socially responsible way for your community to dispose of unwanted shoes."

Collection boxes are set up in the library and in the community. Look through your closet for any gently worn pairs of sneakers (men, women, and children) and drop them into the box by November 1st.



Celebrate Heritage Month with *LATINOLOGY*

SUNDAY, SEPTEMBER 23RD

2:00 p.m. – 3:30 p.m.

*Mastics-Moriches-Shirley
Community Library, Room A*

Registration begins Tuesday, September 4.

Celebrate Heritage Month with Literacy staff and students, by listening (and dancing!) to the sounds of Latinology. Latinology is a dynamic music ensemble that fuses many styles and sounds to create an irresistible blend of sophistication and fire. Open to all.



For more information please call 399-1511 ext. 215. Photographs may be taken at any of the library's programs. These photos may be used in library publicity, including but not limited to the library newsletter and web page. If you do not want photos taken of you or your child(ren), be sure to inform the library staff member overseeing the program before the program begins. All photographs are the property of the library. If you will be joining us for a meeting or program, please let us know in advance if you will need an accommodation that will make the event accessible to you.

Celebre el Mes de la Herencia Cultural Con **LATINOLOGY**

DOMINGO, 23 DE SEPTIEMBRE

2:00 p.m. – 3:30 p.m.

*Mastics-Moriches-Shirley
Community Library, Room A*

*Registración empieza el martes,
4 de septiembre.*

Celebre el mes de la Herencia Cultural con el personal del departamento de Alfabetización y los estudiantes del programa. Escuche música y baile al compas de Latinology. Latinology es un conjunto de música dinámica que fusiona muchos estilos y sonidos para crear una irresistible mezcla de sofisticación y fuego. Abierto a todo el público.



Para más información llame al 631-399-1511 ext. 215. Fotos pueden ser tomadas en cualquier programa de la biblioteca. Las fotos pueden ser usadas para publicidad de la biblioteca, incluyendo pero no limitada al boletín de la biblioteca y página web. Si no quiere que se le tomen fotos a Usted o su(s) niño(s) déjele saber al personal de la biblioteca encargado antes de que el programa empiece. Todas las fotos son propiedad de la biblioteca. Si usted nos acompañará a una reunión o programa, por favor déjenos saber con anticipación si Usted necesitará una acomodación que haga el evento accesible para Usted.

August 2018

Compiled by: Stephen Burg

New Technology For patrons to Borrow

Over the past month, The Digital Services Department has been working to prepare new items for patrons to borrow. In the coming weeks, mobile hotspots will become available for patrons to check out. The loan period will be 21 days with 1 renewal. Mobile hotspots will allow patrons to access the internet on the go and provide internet access to patrons that may have limited access at home. Shortly after the mobile hotspots are available we will also make GoPro camera kits available for patrons to borrow. Also during this past month, a patron took advantage of our 3D print service to create a model for her residency fellowship. The model is for a proposed project in Willets Point. I had a meeting with Demco who is the company that makes our app, to find out about there upgraded app experience that they are offering current clients to upgrade to for a fee. The upgrade would offer a more integrated experience that would offer a more integrated experience with single logins and better item discovery features. In addition to working on new lending items and 3d print projects, the department conducted 28 one-on-one Tech help appointments.

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

DIGITAL SERVICES DEPARTMENT

NEW REGIONAL AUTOMOTIVE CENTER



View from West



View from East





TRUSTEE WORKSHOP 2018

What does it mean to support children's
literacy today?



Save the Date
November 13, 2018

Speaker: Claudia Haines, Youth Services Librarian, Homer Public Library (Alaska)
and the co-author of ALA's *Becoming a Media Mentor: A Guide for Working with
Children and Families*

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 08/27/18	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Kaden, Kris Lynn		Library Clerk	\$13.39/Hour		07/12/18	
APT	Kuil, Chelsea		Library Clerk	\$13.13/Hour		08/01/18	
TRS	Francaviglia, Aubrey		Page	\$11.22/Hour		07/30/18	
APT	Ledermann, Allison		Page	\$11.00/Hour	Up to 17.5	08/06/18	
APT	Giordano, Autumn		Page	\$11.00/Hour	Up to 17.5	08/06/18	
APT	Graham, Jessica		Page	\$11.00/Hour	Up to 17.5	08/06/18	
DID YOU:					1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?		
					2. Request and canvas an eligible list for all competitive positions?		
					3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application		
					4. Submit a personnel change on the previous incumbent shown above?		
<input type="checkbox"/>	APPROVED	<input type="checkbox"/>	DISAPPROVED				
<input type="checkbox"/>	APPROVED AS NOTED			Signature of Appointing Authority			

REPORT OF <u>PERSONNEL CHANGES</u> SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 08/27/18	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 2 OF 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Guastella, Daniel		Page	\$11.00/Hour	Up to 17.5	08/07/18	
APT	Harmon-Dossey, Stevie		Page	\$11.00/Hour	Up to 17.5	08/13/18	
TRS	King, Michelle		Page	\$11.22/Hour		07/31/18	
TRS	Stirber, Kevin		Page	\$11.22/Hour		08/07/18	
TRS	Martinez-Mejia, Carlos		Page	\$11.22/Hour		07/31/18	
APT	Janzer, Nicholas		Page	\$11.00/Hour	Up to 17.5	08/13/18	
APT	Costa, Daniel		Website Manager	\$43.24/Hour	Up to 17.5	08/16/18	
APT	Tramuto, Makaila		Page	\$11.00/Hour	Up to 17.5	08/08/18	
DID YOU:					The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? <input type="checkbox"/>							
2. Request and canvas an eligible list for all competitive positions?					Signature of Appointing Authority		
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application							
4. Submit a personnel change on the previous incumbent shown above?							
<input type="checkbox"/> APPROVED							
<input type="checkbox"/> APPROVED AS NOTED							
<input type="checkbox"/> DISAPPROVED							

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 08/27/18	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 3 OF 3
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Horstman, Angela		Library Assistant	\$19.45/Hour		08/16/18	
TRS	Dankowski, Samuel		Page	\$11.22/Hour		08/14/18	
TRS	Goodwin, Julia		Page	\$11.22/Hour		08/15/18	
TRS	Stanco, Zachary		Library Clerk	\$14.64/Hour		08/18/18	
TRS	Diaz, Brianna		Page	\$11.22/Hour		08/17/18	
SEE ATTACHED PAGES FOR SALARY INCREASES							
DID YOU:					The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?					<input type="checkbox"/> APPROVED <input type="checkbox"/> APPROVED AS NOTED		
					<input type="checkbox"/> DISAPPROVED Signature of Appointing Authority		

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	ADAMO	JULIA	LIBRARY CLERK	13.39	07/01/18
SI	AGUIRRE	MARK	CUSTODIAL WORKER II	\$ 38,578.11	07/01/18
SI	ALFANO	RITA	LIBRARIAN I	\$ 28.11	07/01/18
SI	AUSTIN	JANET	LIBRARY CLERK	\$ 21.00	07/01/18
SI	AYALA	VINCENT	LIBRARY CLERK	\$ 13.39	07/01/18
SI	BARRY	JANET	LIBRARY CLERK	\$ 20.09	07/01/18
SI	BARTOLOMEO	MICHAEL	LIBRARIAN I	\$ 52,999.78	07/01/18
SI	BELMONTE	DAVID	NETWORK & SYSTEMS TECHNICIAN	\$ 84,835.67	07/01/18
SI	BENDJY	SCOTT	LIBRARIAN I	\$ 52,999.78	07/01/18
SI	BERGENDORFF	CHRISTOPHER	LIBRARIAN I	\$ 26.49	07/01/18
SI	BILLOWS	DARLENE	SENIOR LIBRARY CLERK	\$ 46,008.80	07/01/18
SI	BOGIN	MICHAEL	LIBRARIAN I	\$ 52.02	07/01/18
SI	BONACORSI	JOSEPH	CUSTODIAL WORKER I	\$ 11.32	07/01/18
SI	BRAY	ELLEN	LIBRARY CLERK	\$ 15.23	07/01/18
SI	BRODY-MARQUEZ	KENES	PAGE	\$ 11.22	07/01/18
SI	BULLINGER	SAVANNAH	PAGE	\$ 11.22	07/01/18
SI	BURG	STEPHEN	LIBRARIAN II	\$ 78,030.06	07/01/18
SI	BUTLER	MAUREEN	SENIOR LIBRARY CLERK	\$ 42,578.48	07/01/18
SI	CABRERA	JENNI	PAGE	\$ 11.22	07/01/18
SI	CABRERA	MAYRA	PAGE	\$ 11.22	07/01/18
SI	CAMPBELL	ELLEN	SENIOR LIBRARY CLERK	\$ 35,197.96	07/01/18
SI	CARAVELLA	CAROL	LIBRARY CLERK	\$ 21.00	07/01/18
SI	CARROZZA	DIANE	ACCOUNT CLERK TYPIST	\$ 41,869.98	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	CASPER	THOMAS	LIBRARIAN II	\$ 74,466.48	07/01/18
SI	CATALANO	AMANDA	LIBRARY CLERK	\$ 16.09	07/01/18
SI	CEA	MARY ANN	PAGE	\$ 12.94	07/01/18
SI	CHANDLER	ERICA	PAGE	\$ 11.22	07/01/18
SI	CISCO	LANCE	GUARD	\$ 19.68	07/01/18
SI	COFFARO	LORRAINE	PAGE	\$ 36,039.86	07/01/18
SI	CURABA	DONALD	GUARD	\$ 22.38	07/01/18
SI	CURTIN	CAROLINE	LIBRARIAN I	\$ 28.11	07/01/18
SI	CURTIN	EILEEN	LIBRARIAN II	\$ 94,222.91	07/01/18
SI	D'AMATO	TARA	ASSISTANT DIRECTOR	\$108,208.60	07/01/18
SI	D'ANGELO	NICHOLE	PAGE	\$ 11.22	07/01/18
SI	DANKOWSKI	SAMUEL	PAGE	\$ 11.22	07/01/18
SI	DAVIS	LINDSAY	Literacy Volunteer Program Coordinator	\$ 76,500.00	07/01/18
SI	de la BEIJ	MONIQUE	PAGE	\$ 11.48	07/01/18
SI	DIAMOND	LAWRENCE	GUARD	\$ 19.68	07/01/18
SI	DIAMANT	DEBBIE	LIBRARY ASSISTANT	\$ 44,104.33	07/01/18
SI	DIAZ	BRIANNA	PAGE	\$ 11.22	07/01/18
SI	DILLON	JEFFREY	GUARD	\$ 22.38	07/01/18
SI	DURANT	MARY	PRINCIPAL LIBRARY CLERK	\$ 50,988.40	07/01/18
SI	ENGELMANN	ELIZABETH	LIBRARY CLERK	\$ 13.39	07/01/18
SI	ESCALANTE	JOSE	CUSTODIAL WORKER I	\$ 17.91	07/01/18
SI	EVANS	DONNA	LIBRARY CLERK	\$ 15.52	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	FATTIZZO	DARIA	PAGE	\$ 11.22	07/01/18
SI	FAUST	PHILIP	CUSTODIAL WORKER I	\$ 12.38	07/01/18
SI	FICHTNER	KYLE	LIBRARIAN I	\$ 27.71	07/01/18
SI	FRANCAVIGLIA	AUBREY	PAGE	\$ 11.22	07/01/18
SI	FURNARI	KELLY	LIBRARIAN I	\$ 26.49	07/01/18
SI	FUSCO	PATRICIA	LIBRARY CLERK	\$ 21.00	07/01/18
SI	GALANTE	ANDREW	LIBRARY CLERK	\$ 14.35	07/01/18
SI	GALEOTO	MARIANNE	PAGE	\$ 11.22	07/01/18
SI	GALLUCCI	DEBORAH	LIBRARIAN II	\$ 91,462.17	07/01/18
SI	GALLUZZO	VERONICA	LIBRARY CLERK	\$ 14.64	07/01/18
SI	GALVIN	KAITLYN	PAGE	\$ 11.22	07/01/18
SI	GALVIN	KRISTINA	PAGE	\$ 11.22	07/01/18
SI	GARCIA	CHARLENE	LIBRARY CLERK	\$ 15.52	07/01/18
SI	GARCIA	JOSEPH	GUARD	\$ 22.38	07/01/18
SI	GEORGE	IVETTE	LIBRARY CLERK SPANISH SPEAKING	\$ 14.93	07/01/18
SI	GERKEN	ROBERT	GUARD	\$ 22.38	07/01/18
SI	GILMORE	JANE	LIBRARY CLERK	\$ 21.00	07/01/18
SI	GIOVINE	STEFANIE	LIBRARY CLERK	\$ 14.07	07/01/18
SI	GODDARD	JON	LIBRARY TRAINEE+E79	\$ 22.70	07/01/18
SI	GOODWIN	DYLAN	PAGE	\$ 11.22	07/01/18
SI	GOODWIN	JULIA	PAGE	\$ 11.22	07/01/18
SI	GORDEN	CATHERINE	LIBRARIAN I	\$ 28.11	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	GORMAN	KAITLYN	LIBRARY CLERK	\$ 13.39	07/01/18
SI	GRIFFITH	JESSE	PAGE	\$ 11.22	07/01/18
SI	GRIFFIFTHS	ALBERT	GUARD	\$ 19.68	07/01/18
SI	GULLY	JANICE	PAGE	\$ 11.22	07/01/18
SI	HAILE	GREGORY	CUSTODIAL WORKER I	\$ 12.13	07/01/18
SI	HALL	DIANE	LIBRARIAN I - CHILDREN'S SERVICES	\$ 39.85	07/01/18
SI	HATCH	EMILY	PAGE	\$ 11.22	07/01/18
SI	HOAG	LYNN	LIBRARIAN II	\$ 88,672.83	07/01/18
SI	HOFMANN	ANNE MARIE	PRINCIPAL LIBRARY CLERK	\$ 71,687.07	07/01/18
SI	HOGAN	GARY	GUARD	\$ 22.38	07/01/18
SI	HOGAN	SEAN	GUARD	\$ 22.38	07/01/18
SI	HOPKINS	CLAIRE	COMPUTER TECHNICIAN	\$ 18.03	07/01/18
SI	HORBAL	ELIZABETH	SENIOR LIBRARY CLERK	\$ 41,628.85	07/01/18
SI	HORSTMAN	ANGELA	LIBRARY ASSISTANT	\$ 19.45	07/01/18
SI	HUGHES	LINDA	PAGE	\$ 12.35	07/01/18
SI	IBERGER	DEBORAH	LIBRARIAN I - CHILDREN'S SERVICES	\$ 61,476.95	07/01/18
SI	IMPERATORE	KYLE	LIBRARY CLERK	\$ 13.39	07/01/18
SI	IRISH	ERIKA	LIBRARIAN II	\$ 74,466.45	07/01/18
SI	IRISH	KATHLEEN	LIBRARIAN I	\$ 33.34	07/01/18
SI	IVANS	RYAN	PAGE	\$ 11.22	07/01/18
SI	JACKSON	JOCELYN	PAGE	\$ 11.22	07/01/18
SI	JORGENSEN	KERRILYNN	LIBRARIAN III	\$ 78,030.06	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	KADEN	KRIS LYNN	LIBRARY CLERK	\$ 13.39	07/01/18
SI	KALOUDIS	ALEXANDRA	LIBRARIAN II	\$ 71,917.02	07/01/18
SI	KASSNER	KAREN	ACCOUNT CLERK TYPIST	\$ 35.12	07/01/18
SI	KING	MICHELLE	PAGE	\$ 11.22	07/01/18
SI	KNEL	LINDA	LIBRARIAN I	\$ 32.59	07/01/18
SI	KUIL	CHARLES	LIBRARY CLERK	\$ 13.66	07/01/18
SI	KUIL	LINDA	PAGE	\$ 11.22	07/01/18
SI	KUJAN	ERNESTINE	LIBRARY CLERK	\$ 21.00	07/01/18
SI	KYLE	STEPHANIE	LIBRARIAN I	\$ 64,487.54	07/01/18
SI	LANGDON	KEVIN	CUSTODIAL WORKER I	\$ 11.32	07/01/18
SI	LASKO	JENNIFER	LIBRARIAN I	\$ 28.11	07/01/18
SI	LEFORT	CARL	GUARD	\$ 20.68	07/01/18
SI	LINGG	CAROLE	LIBRARIAN I	\$ 26.49	07/01/18
SI	LINGG	TARA	LIBRARIAN I - CHILDREN'S SERVICES	\$ 33.60	07/01/18
SI	LOESER	GARY	GUARD	\$ 21.09	07/01/18
SI	LORPER	VIVIAN	LIBRARY CLERK	\$ 21.00	07/01/18
SI	LOSPINUSO, JR	JAMES	CUSTODIAL WORKER I	\$ 16.32	07/01/18
SI	LUGO	ARICSIDES	CUSTODIAL WORKER III	\$ 57,213.42	07/01/18
SI	LUGO	ELMA	LIBRARIAN I	\$ 27.02	07/01/18
SI	LUHRS	LINDA	LIBRARIAN I	\$ 39.85	07/01/18
SI	MALDONADO	HILLARY	LIBRARY ASSISTANT	\$ 41,282.11	07/01/18
SI	MANNS	GARY	LIBRARY CLERK	\$ 13.39	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	MARTINEZ	CAROLE	PAGE	\$ 11.22	07/01/18
SI	MARTINEZ-MEJIA	CARLOS	PAGE	\$ 11.22	07/01/18
SI	MASON	MELISSA	PAGE	\$ 11.22	07/01/18
SI	MAURER	SYLVIA	LIBRARIAN I - CHILDREN'S SERVICES	\$ 61,476.95	07/01/18
SI	MC CARTHY	JOSEPH	LIBRARY CLERK	\$ 15.66	07/01/18
SI	MC LEOD	BARBARA	SENIOR LIBRARY CLERK	\$ 50,564.55	07/01/18
SI	MC NEIL	JOHN	COMPUTER TECHNICIAN	\$ 21.36	07/01/18
SI	MEYER	JESSICA	PAGE	\$ 11.22	07/01/18
SI	MININNI	PATRICIA	LIBRARIAN II	\$ 66,879.00	07/01/18
SI	MORAN	TARA	LIBRARIAN I	\$ 28.11	07/01/18
SI	MORRISON	WILLIAM	PAGE	\$ 11.22	07/01/18
SI	MOSBY	JAMES	GUARD	\$ 22.38	07/01/18
SI	MUCARIA	JOANN	LIBRARY CLERK	\$ 15.23	07/01/18
SI	MULLALLY	TIMOTHY	PAGE	\$ 11.22	07/01/18
SI	MURRAY	DARLENE	LIBRARY CLERK	\$ 14.35	07/01/18
SI	NAVARRO-GAO	CARMEN	LITERACY VOL PROGRAM ASSISTANT - SS	\$ 33,721.87	07/01/18
SI	NEIS	CHRISTINE	PRINCIPAL LIBRARY CLERK	\$ 68,178.04	07/01/18
SI	NEUHAUS	MICHAEL	PAGE	\$ 11.22	07/01/18
SI	NOWAK	CHRISTOPHER	BUSINESS MANAGER II	\$ 114,828.95	07/01/18
SI	O'DONNELL	NOREEN	LIBRARIAN I	\$ 28.67	07/01/18
SI	O'DONNELL	ZOE	LIBRARY CLERK	\$ 14.07	07/01/18
SI	O'SULLIVAN	JOHN	GUARD	\$ 22.38	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	OSTROWSKI	CASSIDY	PAGE	\$ 11.22	07/01/18
SI	PALADINO	ZACKARY	PAGE	\$ 11.22	07/01/18
SI	PALMERI	MATTHEW	LIBRARY CLERK	\$ 28,503.32	07/01/18
SI	PARISI	NICOLE	LIBRARIAN I	\$ 55,681.58	07/01/18
SI	PAULUCCI	CHRISTOPHER	GUARD	\$ 19.68	07/01/18
SI	PEDERSEN	JOHN	PAGE	\$ 11.22	07/01/18
SI	PEREZ	MICHAEL	LIBRARIAN TRAINEE - CHILDREN'S SERVICES	\$ 24.44	07/01/18
SI	PIAZZOLA	BARBARA	LIBRARY CLERK	\$ 15.52	07/01/18
SI	PINNER	DAVID	CUSTODIAL WORKER I	\$ 12.13	07/01/18
SI	PODLESNY	ARLENE	PAGE	\$ 11.48	07/01/18
SI	PREVETE	CECILE	SENIOR LIBRARY CLERK	\$ 41,587.61	07/01/18
SI	PREVETE	DAVID	CUSTODIAL WORKER I	\$ 11.32	07/01/18
SI	QUINN	SAMANTHA	LIBRARIAN I	\$ 25.71	07/01/18
SI	QUINTANILLA	MARVIN	LIBRARY CLERK SPANISH SPEAKING	\$ 14.93	07/01/18
SI	RAGONA	TARA	LIBRARIAN I - CHILDREN'S SERVICES	\$ 29.25	07/01/18
SI	RATNER	MARY	PAGE	\$ 11.22	07/01/18
SI	REESE	NYKEL	GUARD	\$ 19.68	07/01/18
SI	ROMERO	ANNA	PAGE	\$ 11.22	07/01/18
SI	ROMERO	MICHELLE	PAGE	\$ 11.22	07/01/18
SI	ROSALIA	KERRI	LIBRARY DIRECTOR	\$ 167,768.69	07/01/18
SI	ROYE	SARA	PUBLIC RELATIONS SPECIALIST	\$ 52,020.04	07/01/18
SI	RUIZ	MARIA	LIBRARY CLERK SPANISH SPEAKING	\$ 14.93	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	RUSSO	VIRGINIA	LIBRARY CLERK	\$ 13.39	07/01/18
SI	SAAD-VIDAL	FAITH	PAGE	\$ 11.22	07/01/18
SI	SAAD-VIDAL	ROSE	PAGE	\$ 11.22	07/01/18
SI	SCALA	LOUISE	LIBRARY CLERK	\$ 15.83	07/01/18
SI	SCARPANTONIO	JOSEPHINE	SENIOR LIBRARY CLERK	\$ 46,014.42	07/01/18
SI	SHERIDAN	KELLY	LIBRARIAN I	\$ 35.39	07/01/18
SI	SHUPE	BRAD	LIBRARIAN II	\$ 71,917.02	07/01/18
SI	SICIGNANO	EMILY	LIBRARY CLERK	\$ 14.07	07/01/18
SI	SMITH	MICHAEL	GUARD	\$ 22.38	07/01/18
SI	SNIZEK	MICHELLE	LIBRARIAN I - CHILDREN'S SERVICES	\$ 34.46	07/01/18
SI	SQUIRES	LORRAINE	LIBRARIAN III	\$ 94,062.56	07/01/18
SI	STANCO	ZACHARY	LIBRARY CLERK	\$ 14.64	07/01/18
SI	STEINMANN	CRISTINA	LIBRARY CLERK	\$ 14.07	07/01/18
SI	STIRBER	KEVIN	PAGE	\$ 11.22	07/01/18
SI	STIRBER	MADELINE	SENIOR ACCOUNT CLERK TYPIST	\$ 57,222.00	07/01/18
SI	STROH	KAROLYNN	LIBRARY CLERK	\$ 21.00	07/01/18
SI	SWENSEN	RACHEL	LIBRARY CLERK	\$ 15.52	07/01/18
SI	SYLVERT	KETSIA	LIBRARY CLERK	\$ 14.93	07/01/18
SI	SYLVERT	MICHELLE	PAGE	\$ 11.22	07/01/18
SI	TADDEO	STEVEN	GUARD	\$ 22.38	07/01/18
SI	TANZI	NICHOLAS	ASSISTANT LIBRARY DIRECTOR	\$ 98,838.00	07/01/18
SI	THACKER	NOLA	LIBRARY ASSISTANT	\$ 23.75	07/01/18

REPORT OF PERSONNEL CHANGES

CHANGE	LAST NAME	FIRST NAME	CIVIL SERVICE TITLE	SALARY / HOURLY RATE	EFFECTIVE DATE
SI	THOMPSON	LYDELL	GUARD	\$ 22.38	07/01/18
SI	TROMBLEE	KACIE	PAGE	\$ 11.22	07/01/18
SI	TURZILLO	NICOLE	LIBRARIAN I	\$ 38.92	07/01/18
SI	VASQUEZ	HECTOR	PAGE	\$ 11.22	07/01/18
SI	VEIT	VICTORIA	LIBRARY CLERK	\$ 14.93	07/01/18
SI	VOLKA	AMBERLEI	PAGE	\$ 11.22	07/01/18
SI	WALSH	BRANDON	PAGE	\$ 11.22	07/01/18
SI	WALSH	WILLIAM	LIBRARY CLERK	\$ 16.09	07/01/18
SI	WALTHER	JOANNE	PAGE	\$ 12.94	07/01/18
SI	WEYER	HELEN	LIBRARY CLERK	\$ 15.09	07/01/18
SI	WINTHER	NANCY	LIBRARY CLERK	\$ 16.50	07/01/18
SI	WISCHHUSEN	WILLIAM	CUSTODIAL WORKER I	\$ 23.55	07/01/18
SI	WITHAM	TONI	PRINCIPAL LIBRARY CLERK	\$ 47,380.28	07/01/18
SI	WUTHENOW	JOSEPHINE	LIBRARIAN III	\$ 116,037.78	07/01/18
SI	WUTHENOW	MATTHEW	LIBRARIAN I	\$ 34.46	07/01/18
SI	WYNEKEN	RACHEL	LIBRARIAN III	\$ 109,100.53	07/01/18

Business Office

From: Stephen Burg

Custodial supervisor

Date: 08/23/18

Re: Permission to throw out

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