

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**April 23, 2018**

**7:00 PM**

**AGENDA**

**I. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PERIOD OF PUBLIC EXPRESSION**

**II. APPROVAL OF MINUTES**

**III. SCHEDULE OF CLAIMS**

**1. OPERATING FUND**

**IV. FINANCIAL REPORTS**

**V. DIRECTOR'S REPORT**

**VI. ASSISTANT DIRECTORS' REPORTS**

**VII. BUSINESS MANAGER'S REPORT**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

# AGENDA

April 23, 2018

## A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. **TEEN SERVICES**
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

## B. PERSONNEL

1. RECOMMENDED CHANGES

## C. CONTRACTS / RENEWALS

## D. CONTINUING EDUCATION

## E. COMMUNITY EVENT

## F. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

## G. POLICY

## H. LONG RANGE PLAN

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## X. EXECUTIVE SESSION

## XI. ADJOURNMENT

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The next meeting of the Board of Trustees is scheduled for:

**May 21, 2018 @ 7:00PM**

# **DRAFT - UNAPPROVED**

## **MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

### **MINUTES OF MARCH 26, 2018 BOARD MEETING**

Trustee Maiorana called the meeting to order at 7:03 pm.

Present were Trustees Mazzarella, Maiorana, Vigliotta, Director Rosalia, Assistant Director Tanzi, Business Manager Nowak and Secretary Prevete. Trustee Simmons arrived at 7:14 pm.

#### **PRESENT**

#### **PERIOD OF PUBLIC EXPRESSION**

Motion by Maiorana, second by Vigliotta to accept the minutes of the February 26, 2018 meeting of the Board of Trustees. Carried 3-0.

#### **MINUTES**

Motion by Vigliotta, second by Maiorana to approve the Operating Fund Schedule of Claims dated 3/26/18; Prepay Payables Warrant #1 \$12,860.23; Payables Warrant #2 \$189,520.71; Payroll Warrant W. E. 3/9/18 \$183,549.99; Payroll Benefits Warrant \$10,261.86; Payroll Warrant W. E. 3/23/18 \$185,044.81; Payroll Benefits Warrant \$102,335.84. Carried 3-0.

#### **SCHEDULE OF CLAIMS**

Motion by Maiorana, second by Vigliotta to approve the Operating Financial Report for February 2018. Carried 3-0.

#### **FINANCIAL REPORTS**

Motion by Vigliotta, second by Maiorana to approve the Capital Fund Financial Report for February 2018. Carried 3-0.

The Director reported that in the 2018 NY State Budget increased Public Library Construction Aid to \$34 million. (Eligible projects must be funded, either by a positive vote by the community or by reserve funds the library has on hand. To be eligible, projects must also meet other criteria, such as having NYSED approved plans, where required). She also said the trend country wide is that Overdrive usage is up 14% meaning that 20% of patron usage is now digital. The Director (and one Department Head) attended the PLA Conference in Philadelphia last week where she focused on interior library designs and met with the Biblioteca Representative (researching self-return capability). She is also examining the possibility

#### **DIRECTOR'S REPORT**

## **DRAFT - UNAPPROVED**

of an off-site pilot program (Herkimer) giving patrons the ability to pick-up their reserved items from there.

Assistant Director Tanzi also spoke of the upward trend of Digital Usage. He's working on creating an open and more accessible system for our Direct Access (sharing of materials) to make it more equitable. Our wireless printing capability is ready for roll-out. Lastly, he discussed the problem the library

### **ASS'T DIRECTOR'S REPORT**

The Business Manager gave an overview of the operating budget for 2018-2019 stating that there is a net zero change this year. He went on to explain that there were line item changes, however, the final budget remains the same.

### **BUSINESS MANAGER'S REPORT**

Motion by Maiorana, second by Simmons to approve the following CS-150 with the Director's recommended personnel changes. Carried 4-0.

### **RECOMMENDED PERSONNEL CHANGES**

### **CONTINUING EDUCATION**

Motion by Vigliotta, second by Maiorana to authorize the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the Long Island Library Conference on May 3, 2018 at the Melville Marriott. Cost of attendance shall not exceed \$85.00 per person (exclusive of mileage). Carried 4-0.

### **LONG ISLAND LIBRARY CONFERENCE**

Motion by Maiorana, second by Simmons to authorize the Board of Trustees, Director, Assistant Directors, Department Heads and/or designated staff to attend the Computers In Libraries 2018 Conference, April 16-20 in Arlington, Virginia at a cost not to exceed \$1,900 per person. Carried 4-0.

### **COMPUTERS IN LIBRARIES CONFERENCE**

Motion by Vigliotta, second by Maiorana to accept the 2017 New York State Annual Report for Public and Association Libraries as presented by Director Rosalia. Carried 4-0.

### **NYS ANNUAL REPORT FOR PUBLIC LIBRARIES**



**COMMUNITY  
EVENT**

Motion by Vigliotta, second by Simmons to approve attendance of the Board of Trustees, Director, Assistant Directors, Department Heads and/or designated staff at The Chamber of Commerce Awards Dinner Ceremony honoring the William Floyd School Board at Mill Pond Golf Club in Yaphank on April 25, 2018 at a cost not to exceed \$65.00 per person and to purchase a Half page ad in the Chamber of Commerce Journal at a cost of \$200.00. Carried 4-0.

**CHAMBER OF  
COMMERCE OF  
THE MASTICS AND  
SHIRLEY AWARDS  
DINNER**

Motion by Maiorana, second by Vigliotta to dispose of obsolete and/or broken equipment as outlined by Kerrilynn Jorgensen ( Department Head, Teen Services), and presented by Director Rosalia. Carried 4-0.

**DISPOSAL OF  
OBSOLETE/  
BROKEN  
EQUIPMENT**

**CONTRACTS/  
RENEWALS**

Motion by Simmons, second by Maiorana to approve the renewal of the annual HVAC systems service agreement with Thermal Solutions, Inc. at the rate of \$2,233.75 per quarter. Carried 4-0.

**THERMAL  
SOLUTIONS, INC.**

Motion by Simmons, second by Maiorana to approve the contract with More Consulting Corporation for miscellaneous repair/replacement work throughout the building at a cost of \$6,750.00. Carried 4-0.

**MORE  
CONSULTING  
CORPORATION**

## **DRAFT - UNAPPROVED**

Motion by Maiorana, second by Vigliotta to move into Executive Session at 7:33 pm to discuss a CSEA contractual matter.  
Carried 4-0.

## **EXECUTIVE SESSION**

Motion by Maiorana, second by Vigliotta to leave Executive Session at 9:01 pm. Carried 4-0.

Motion by Maiorana, second by Vigliotta, to approve and ratify the memorandum of agreement dated March 2018 adopting the New York State minimum wage of \$11.00 per hour for CSEA bargaining unit members. Carried 4-0.

Motion by Vigliotta, second by Maiorana to adjourn at 9:03 pm.  
Carried 4-0.

## **ADJOURNMENT**

Respectfully submitted by,

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Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY**

**MINUTES OF MARCH 12, 2018 BOARD MEETING**

President Mazzarella called the meeting to order at 6 pm.

Present were Trustees Mazzarella, Maiorana, Simmons, Gross and Vigliotta, Director Rosalia, Assistant Director D'Amato and Assistant Director Tanzi.

**PRESENT**

Executive Session held for the purposes of discussing a contractual issue with 2 employees and a matter pertaining to a professional contract.

**EXECUTIVE  
SESSION**

Motion by Vigliotta, second by Gross to move into Executive Session at 6:03 pm. Carried 5-0.

Motion by Maiorana, second by Gross to end Executive Session at 8:15 pm. Carried 5-0.

Motion by Maiorana, second by Gross to adjourn at 8:16 pm. Carried 5-0.

**ADJOURNMENT**

Respectfully submitted by,

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Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***OPERATING FUNDS FINANCIAL REPORTS***

**(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)**

**MARCH 2018**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
Operating Funds Monthly Report  
**March 2018**

| INSTITUTION       | PURPOSE          | BALANCE<br>FORWARD | DEPOSITS      | DISBURSEMENTS | INTEREST    | ENDING<br>BALANCE             |
|-------------------|------------------|--------------------|---------------|---------------|-------------|-------------------------------|
| Empire Nat'l Bank | MONEY MARKET     | \$ 4,489,486.09    | \$ 140,616.99 | \$ 808,937.98 | \$ 3,733.23 | \$ 3,824,898.33               |
| Empire Nat'l Bank | CREDIT CARD M.M. | \$ 316,502.44      | \$ 7,381.35   | \$ 182.39     | \$ 287.19   | \$ 323,988.59                 |
| Empire Nat'l Bank | OPERATING        | \$ 76,504.56       | \$ 327,616.23 | \$ 149,082.06 | \$ 93.97    | \$ 255,132.70                 |
| Empire Nat'l Bank | PAYROLL          | \$ 52,131.03       | \$ 481,368.39 | \$ 408,671.31 | \$ -        | \$ 124,828.11                 |
|                   |                  |                    |               |               |             | <b><u>\$ 4,528,847.73</u></b> |

| INSTITUTION               | PURPOSE                | MATURITY DATE | TERM      | RATE  | BALANCE                              |
|---------------------------|------------------------|---------------|-----------|-------|--------------------------------------|
| Capital One Bank          | Denitrification System | 11/1/2018     | 12 Months | 0.05% | \$ 15,000.00                         |
| TOTAL INVESTMENTS:        |                        |               |           |       | <b><u>\$ 15,000.00</u></b>           |
| TOTAL CASH & INVESTMENTS: |                        |               |           |       | <b><u><u>\$ 4,543,847.73</u></u></b> |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2017 through March 2018

|                                      |            |           |           |           |          |          |              |              |            |              | TOTAL        |                |             |
|--------------------------------------|------------|-----------|-----------|-----------|----------|----------|--------------|--------------|------------|--------------|--------------|----------------|-------------|
|                                      |            |           |           |           |          |          |              |              |            |              | Budget       | \$ Over Budget | % of Budget |
| Ordinary Income/Expense              |            |           |           |           |          |          |              |              |            |              |              |                |             |
| Income                               |            |           |           |           |          |          |              |              |            |              |              |                |             |
| 2000 · PROPERTY TAX REVENUES         | 0.00       | 0.00      | 0.00      | 0.00      | 0.00     | 0.00     | 4,463,694.68 | 1,209,474.15 | 133,643.55 | 5,806,812.38 | 9,214,000.00 | -3,407,187.62  | 63.02%      |
| 2082 · FINES AND FEES                | 4,267.00   | 4,638.63  | 5,853.32  | 4,444.57  | 5,433.38 | 3,152.86 | 4,008.99     | 4,489.01     | 3,913.13   | 40,200.89    | 71,000.00    | -30,799.11     | 56.62%      |
| 2360 · CONTRACTS WITH OTHER LIBR.    | 259,448.12 | 0.00      | 0.00      | 0.00      | 0.00     | 0.00     | 0.00         | 0.00         | 0.00       | 259,448.12   | 350,000.00   | -90,551.88     | 74.13%      |
| 2401 · INTEREST                      | 2,867.55   | 2,561.44  | 2,087.82  | 1,857.80  | 1,487.68 | 777.53   | 1,544.99     | 3,790.04     | 3,827.20   | 20,802.05    | 15,000.00    | 5,802.05       | 138.68%     |
| 2650 · SALES OF EXCESS MATERIAL      | 215.85     | 155.00    | 57.90     | 38.00     | 77.00    | 61.35    | 52.00        | 55.80        | 42.00      | 754.90       |              |                |             |
| 2670 · SALES OF BOOKS                | 0.00       | 152.41    | 0.00      | 0.00      | 87.73    | 0.00     | 0.00         | 0.00         | 0.00       | 240.14       |              |                |             |
| 2671 · FEDERAL & STATE GRANTS        | 0.00       | 0.00      | 10,000.00 | 0.00      | 0.00     | 0.00     | 0.00         | 0.00         | 0.00       | 10,000.00    |              |                |             |
| 2701 · REFUNDS                       | 0.00       | 0.00      | 0.00      | 0.00      | 0.00     | 40.80    | 0.00         | 0.00         | 0.00       | 40.80        |              |                |             |
| 2705 · GIFTS AND DONATIONS           | 0.00       | 0.00      | 143.94    | 0.00      | 0.00     | 100.00   | 0.00         | 0.00         | 500.00     | 743.94       |              |                |             |
| 2760 · SYSTEM & STATE AID            | 0.00       | 13,022.10 | 0.00      | 1,446.90  | 0.00     | 0.00     | 0.00         | 0.00         | 0.00       | 14,469.00    | 25,000.00    | -10,531.00     | 57.88%      |
| 2770 · UNCLASSIFIED REVENUE          | 1.30       | 0.00      | 0.00      | 0.00      | 0.00     | 2.34     | 0.00         | 0.00         | 0.00       | 3.64         |              |                |             |
| 2771 · COPIER REVENUE - CONTRACT (R) | 694.55     | 503.36    | 2,075.16  | 1,137.25  | 846.30   | 1,082.30 | 452.70       | 2,750.20     | 1,169.43   | 10,711.25    | 12,000.00    | -1,288.75      | 89.26%      |
| 2771A · COPIER REVENUE - INHOUSE (N) | 3.15       | 0.05      | 1.40      | 0.00      | 0.00     | 0.00     | 0.45         | 0.00         | 0.00       | 5.05         |              |                |             |
| 2772A · ADULT-ADULT PRINTER          | 470.00     | 0.00      | 2,056.40  | 684.00    | 900.00   | 751.73   | 0.00         | 1,787.78     | 757.00     | 7,406.91     |              |                |             |
| 2800 · Program Receipts              |            |           |           |           |          |          |              |              |            |              |              |                |             |
| 2805 · Program Receipts - Adult      | 475.00     | 778.25    | 1,148.00  | 992.75    | 334.50   | 1,569.00 | 543.00       | 88.00        | 0.00       | 5,928.50     |              |                |             |
| 2800 · Program Receipts - Other      | 0.00       | 5.00      | 0.00      | 0.00      | 0.00     | 0.00     | 0.00         | 0.00         | 0.00       | 5.00         | 12,000.00    | -11,995.00     | 0.04%       |
| Total 2800 · Program Receipts        | 475.00     | 783.25    | 1,148.00  | 992.75    | 334.50   | 1,569.00 | 543.00       | 88.00        | 0.00       | 5,933.50     | 12,000.00    | -6,066.50      | 49.45%      |
| 2999 · Lost Books                    | 0.00       | 0.00      | 0.00      | 0.00      | 38.94    | 0.00     | 248.52       | 13.99        | 0.00       | 301.45       |              |                |             |
| Total Income                         | 268,442.52 | 21,816.24 | 23,423.94 | 10,601.27 | 9,205.53 | 7,537.91 | 4,470,545.33 | 1,222,448.97 | 143,852.31 | 6,177,874.02 | 9,699,000.00 | -3,521,125.98  | 63.7%       |
| Gross Profit                         | 268,442.52 | 21,816.24 | 23,423.94 | 10,601.27 | 9,205.53 | 7,537.91 | 4,470,545.33 | 1,222,448.97 | 143,852.31 | 6,177,874.02 | 9,699,000.00 | -3,521,125.98  | 63.7%       |
| Expense                              |            |           |           |           |          |          |              |              |            |              |              |                |             |
| 6000 · SALARIES AND WAGES            |            |           |           |           |          |          |              |              |            |              |              |                |             |

|   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                     | TOTAL               |                    |               |
|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---------------------|---------------------|--------------------|---------------|
|   |                   |                   |                   |                   |                   |                   |                   |                   |                   |                     | Budget              | \$ Over Budget     | % of Budget   |
| Jul 17                                    | Aug 17            | Sep 17            | Oct 17            | Nov 17            | Dec 17            | Jan 18            | Feb 18            | Mar 18            | Jul '17 - Mar 18  |                     |                     |                    |               |
| <b>6141 · PROFESSIONAL SALARIES</b>       |                   |                   |                   |                   |                   |                   |                   |                   |                   |                     |                     |                    |               |
| 6141A · PROFESSIONAL (ADULT)              | 44,830.24         | 45,820.04         | 45,628.48         | 45,472.65         | 45,157.03         | 72,960.28         | 46,660.29         | 45,859.02         | 44,474.77         | 436,862.80          | 811,229.00          | -374,366.20        | 53.85%        |
| 6141C · PROFESSIONAL (C&P)                | 47,571.04         | 48,578.77         | 46,810.37         | 46,232.87         | 46,307.70         | 73,777.87         | 47,984.41         | 49,793.49         | 48,095.33         | 455,151.85          | 620,211.00          | -165,059.15        | 73.39%        |
| 6141D · PROFESSIONAL (DIGITAL)            | 19,059.62         | 19,131.03         | 19,118.43         | 20,247.16         | 21,606.44         | 32,769.15         | 21,856.96         | 22,953.14         | 22,003.10         | 198,745.03          | 302,497.00          | -103,751.97        | 65.7%         |
| 6141N · PROFESSIONAL (TEEN)               | 21,302.62         | 20,711.23         | 19,281.20         | 19,728.40         | 20,332.94         | 33,759.24         | 21,750.94         | 21,698.31         | 24,522.38         | 203,087.26          | 285,756.00          | -82,668.74         | 71.07%        |
| 6141S · COMM SERV LIBR (SVC)              | 13,735.88         | 13,776.40         | 10,410.77         | 11,867.42         | 13,776.40         | 20,664.60         | 13,776.40         | 13,776.40         | 10,968.46         | 122,752.73          | 232,133.00          | -109,380.27        | 52.88%        |
| 6141T · PROFESSIONAL (TECH)               | 11,263.82         | 11,271.46         | 10,998.88         | 11,761.97         | 10,215.79         | 17,711.57         | 11,695.40         | 11,921.45         | 11,407.91         | 108,248.25          | 192,173.00          | -83,924.75         | 56.33%        |
| <b>Total 6141 · PROFESSIONAL SALARIES</b> | <b>157,763.22</b> | <b>159,288.93</b> | <b>152,248.13</b> | <b>155,310.47</b> | <b>157,396.30</b> | <b>251,642.71</b> | <b>163,724.40</b> | <b>166,001.81</b> | <b>161,471.95</b> | <b>1,524,847.92</b> | <b>2,443,999.00</b> | <b>-919,151.08</b> | <b>62.39%</b> |
| <b>6142 · CLERICAL SALARIES</b>           |                   |                   |                   |                   |                   |                   |                   |                   |                   |                     |                     |                    |               |
| 6142A · CLERICAL (ADULT)                  | 25,778.43         | 61,922.46         | 26,277.04         | 26,258.26         | 26,047.57         | 41,491.96         | 25,178.35         | 23,180.04         | 24,340.89         | 280,475.00          | 371,303.00          | -90,828.00         | 75.54%        |
| 6142C · CLERICAL (C&P)                    | 17,998.08         | 18,145.23         | 20,466.35         | 21,342.58         | 21,487.09         | 34,394.78         | 20,936.14         | 20,140.39         | 21,183.55         | 196,094.19          | 297,048.00          | -100,953.81        | 66.01%        |
| 6142D · CLERICAL (DIGITAL)                | 3,298.25          | 3,923.08          | 3,923.08          | 3,923.08          | 3,923.08          | 5,884.62          | 4,023.08          | 3,923.08          | 3,923.08          | 36,744.43           | 43,004.00           | -6,259.57          | 85.44%        |
| 6142G · CLERICAL (GEN)                    | 5,117.61          | 13,938.52         | 7,267.65          | 7,388.38          | 7,388.38          | 11,259.17         | 8,022.66          | 8,013.52          | 8,480.08          | 76,875.97           | 115,235.00          | -38,359.03         | 66.71%        |
| 6142L · CLERICAL (LIT)                    | 16,769.87         | 10,073.82         | 13,851.01         | 14,070.85         | 14,965.45         | 23,264.52         | 14,972.51         | 15,074.06         | 14,812.91         | 137,855.00          | 218,381.00          | -80,526.00         | 63.13%        |
| 6142N · CLERICAL (TEEN)                   | 8,469.29          | 9,284.64          | 8,290.77          | 8,587.65          | 9,142.60          | 13,328.63         | 8,267.06          | 6,840.11          | 8,084.61          | 80,295.36           | 111,877.00          | -31,581.64         | 71.77%        |
| 6142R · CLERICAL (CIRC)                   | 24,288.03         | 25,291.35         | 24,836.79         | 25,036.59         | 24,005.64         | 37,218.42         | 24,777.61         | 24,722.45         | 24,412.06         | 234,588.94          | 356,521.00          | -121,932.06        | 65.8%         |
| 6142S · CLERICAL (SVC)                    | 180.23            | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              | 0.00              | 180.23              | 26,706.00           | -26,525.77         | 0.68%         |
| 6142T · CLERICAL (TECH)                   | 9,360.09          | 9,380.06          | 9,300.26          | 9,417.54          | 9,377.83          | 14,922.46         | 9,319.73          | 9,265.33          | 9,303.57          | 89,646.87           | 118,364.00          | -28,717.13         | 75.74%        |
| 6142X · CLERICAL (WIRES)                  | 964.36            | 1,401.91          | 1,923.81          | 1,991.30          | 2,068.36          | 3,788.71          | 1,986.50          | 1,921.90          | 1,995.77          | 18,042.62           |                     |                    |               |
| <b>Total 6142 · CLERICAL SALARIES</b>     | <b>112,224.24</b> | <b>153,361.07</b> | <b>116,136.76</b> | <b>118,016.23</b> | <b>118,406.00</b> | <b>185,553.27</b> | <b>117,483.64</b> | <b>113,080.88</b> | <b>116,536.52</b> | <b>1,150,798.61</b> | <b>1,658,439.00</b> | <b>-507,640.39</b> | <b>69.39%</b> |
| <b>6143 · PAGE SALARIES</b>               |                   |                   |                   |                   |                   |                   |                   |                   |                   |                     |                     |                    |               |
| 6143A · PAGE (ADULT)                      | 13,151.00         | 11,790.94         | 12,743.69         | 14,754.79         | 14,688.12         | 24,050.87         | 14,708.24         | 13,542.43         | 13,691.99         | 133,122.07          | 204,012.00          | -70,889.93         | 65.25%        |
| 6143C · PAGE (C&P)                        | 11,113.58         | 10,607.76         | 9,479.89          | 12,184.63         | 13,238.16         | 20,121.39         | 12,878.27         | 12,348.46         | 12,717.09         | 114,689.23          | 159,750.00          | -45,060.77         | 71.79%        |
| 6143L · PAGE (LIT)                        | 683.95            | 744.60            | 701.25            | 673.20            | 660.45            | 1,168.61          | 708.90            | 742.05            | 622.20            | 6,705.21            | 6,550.00            | 155.21             | 102.37%       |
| 6143N · PAGE (TEEN)                       | 1,708.80          | 1,909.50          | 1,461.43          | 1,443.10          | 1,660.05          | 2,404.20          | 1,295.54          | 1,443.90          | 1,477.80          | 14,804.32           | 17,778.00           | -2,973.68          | 83.27%        |
| 6143R · PAGE (CIRC)                       | 2,472.00          | 1,856.40          | 2,155.21          | 2,493.65          | 2,618.95          | 3,834.52          | 2,542.65          | 2,350.75          | 2,489.65          | 22,813.78           | 28,469.00           | -5,655.22          | 80.14%        |
| 6143T · PAGE (TECH)                       | 3,714.78          | 3,860.34          | 3,354.09          | 3,434.49          | 3,414.09          | 5,343.76          | 3,317.19          | 3,554.19          | 3,660.62          | 33,653.55           | 57,727.00           | -24,073.45         | 58.3%         |
| <b>Total 6143 · PAGE SALARIES</b>         | <b>32,844.11</b>  | <b>30,769.54</b>  | <b>29,895.56</b>  | <b>34,983.86</b>  | <b>36,279.82</b>  | <b>56,923.35</b>  | <b>35,450.79</b>  | <b>33,981.78</b>  | <b>34,659.35</b>  | <b>325,788.16</b>   | <b>474,286.00</b>   | <b>-148,497.84</b> | <b>68.69%</b> |

|                                 |  |  |  |  |  |  |  |  |  |  | TOTAL      |            |            |            |            |            |            |            |            |                  |              |                |             |
|---------------------------------|--|--|--|--|--|--|--|--|--|--|------------|------------|------------|------------|------------|------------|------------|------------|------------|------------------|--------------|----------------|-------------|
|                                 |  |  |  |  |  |  |  |  |  |  | Jul 17     | Aug 17     | Sep 17     | Oct 17     | Nov 17     | Dec 17     | Jan 18     | Feb 18     | Mar 18     | Jul '17 - Mar 18 | Budget       | \$ Over Budget | % of Budget |
|                                 |  |  |  |  |  |  |  |  |  |  |            |            |            |            |            |            |            |            |            |                  |              |                |             |
| 6144 • CUSTODIAL                |  |  |  |  |  |  |  |  |  |  |            |            |            |            |            |            |            |            |            |                  |              |                |             |
| 6144G • CUSTODIAL               |  |  |  |  |  |  |  |  |  |  | 16,855.58  | 15,605.97  | 16,273.16  | 17,226.42  | 16,995.75  | 29,796.70  | 16,966.68  | 17,539.73  | 16,407.08  | 163,667.07       | 251,803.00   | -88,135.93     | 65.0%       |
| Total 6144 • CUSTODIAL          |  |  |  |  |  |  |  |  |  |  | 16,855.58  | 15,605.97  | 16,273.16  | 17,226.42  | 16,995.75  | 29,796.70  | 16,966.68  | 17,539.73  | 16,407.08  | 163,667.07       | 251,803.00   | -88,135.93     | 65.0%       |
| 6145 • SECURITY                 |  |  |  |  |  |  |  |  |  |  |            |            |            |            |            |            |            |            |            |                  |              |                |             |
| 6145G • SECURITY                |  |  |  |  |  |  |  |  |  |  | 15,084.75  | 15,969.78  | 15,891.70  | 18,812.00  | 17,431.73  | 27,935.06  | 17,957.94  | 15,577.09  | 16,590.58  | 161,250.63       | 221,703.00   | -60,452.37     | 72.73%      |
| Total 6145 • SECURITY           |  |  |  |  |  |  |  |  |  |  | 15,084.75  | 15,969.78  | 15,891.70  | 18,812.00  | 17,431.73  | 27,935.06  | 17,957.94  | 15,577.09  | 16,590.58  | 161,250.63       | 221,703.00   | -60,452.37     | 72.73%      |
| 6146 • TECHNICIAN               |  |  |  |  |  |  |  |  |  |  |            |            |            |            |            |            |            |            |            |                  |              |                |             |
| 6146W • TECHNICAL (WIRES)       |  |  |  |  |  |  |  |  |  |  | 14,363.89  | 32,267.83  | 14,903.66  | 28,595.88  | 8,058.62   | 13,571.72  | 8,488.33   | 8,521.05   | 8,586.20   | 137,357.18       | 200,572.00   | -63,214.82     | 68.48%      |
| 6146X • INFO-TECHNOLOGY         |  |  |  |  |  |  |  |  |  |  | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 0.00             | 12,795.00    | -12,795.00     | 0.0%        |
| Total 6146 • TECHNICIAN         |  |  |  |  |  |  |  |  |  |  | 14,363.89  | 32,267.83  | 14,903.66  | 28,595.88  | 8,058.62   | 13,571.72  | 8,488.33   | 8,521.05   | 8,586.20   | 137,357.18       | 213,367.00   | -76,009.82     | 64.38%      |
| 6147 • ADMINISTRATIVE           |  |  |  |  |  |  |  |  |  |  |            |            |            |            |            |            |            |            |            |                  |              |                |             |
| Total 6147 • ADMINISTRATIVE     |  |  |  |  |  |  |  |  |  |  | 28,799.88  | 21,312.04  | 21,312.04  | 21,312.04  | 21,312.04  | 31,968.06  | 21,412.04  | 21,312.04  | 21,312.04  | 210,052.22       | 283,056.00   | -73,003.78     | 74.21%      |
| Total 6000 • SALARIES AND WAGES |  |  |  |  |  |  |  |  |  |  | 377,935.67 | 428,575.16 | 366,661.01 | 394,256.90 | 375,880.26 | 597,390.87 | 381,483.82 | 376,014.38 | 375,563.72 | 3,673,761.79     | 5,546,653.00 | -1,872,891.21  | 66.23%      |
| 6200 • EMPLOYEE BENEFITS        |  |  |  |  |  |  |  |  |  |  |            |            |            |            |            |            |            |            |            |                  |              |                |             |
| 9010 • RETIREMENT               |  |  |  |  |  |  |  |  |  |  | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 602,796.00 | 0.00       | 0.00       | 0.00       | 602,796.00       | 636,928.00   | -34,132.00     | 94.64%      |
| 9030 • SOCIAL SECURITY          |  |  |  |  |  |  |  |  |  |  | 28,160.07  | 32,026.14  | 27,267.62  | 28,563.95  | 27,096.62  | 43,167.69  | 28,247.61  | 27,829.20  | 27,801.02  | 270,159.92       | 380,000.00   | -109,840.08    | 71.1%       |
| 9040 • WORKERS' COMPENSATION    |  |  |  |  |  |  |  |  |  |  | 0.00       | -6,218.70  | -4,953.47  | 0.00       | 0.00       | 63,145.00  | 0.00       | 0.00       | 0.00       | 51,972.83        | 85,000.00    | -33,027.17     | 61.15%      |
| 9050 • UNEMPLOYMENT INSURANCE   |  |  |  |  |  |  |  |  |  |  | 1,443.00   | 0.00       | 0.00       | 333.00     | 0.00       | 0.00       | 0.00       | 0.00       | 0.00       | 1,776.00         | 2,500.00     | -724.00        | 71.04%      |
| 9055 • DISABILITY INSURANCE     |  |  |  |  |  |  |  |  |  |  | 1,470.86   | 1,598.22   | 1,227.76   | 1,273.78   | 1,275.40   | 1,294.73   | 1,276.12   | 1,276.12   | 1,276.12   | 11,969.11        | 21,500.00    | -9,530.89      | 55.67%      |
| 9060 • MEDICAL INSURANCE        |  |  |  |  |  |  |  |  |  |  | 66,144.41  | 68,292.27  | 70,446.34  | 70,314.82  | 70,349.02  | 79,499.53  | 79,137.89  | 71,715.55  | 77,534.03  | 653,433.86       | 851,220.00   | -197,786.14    | 76.76%      |
| Total 6200 • EMPLOYEE BENEFITS  |  |  |  |  |  |  |  |  |  |  | 97,218.34  | 95,697.93  | 93,988.25  | 100,485.55 | 98,721.04  | 789,902.95 | 108,661.62 | 100,820.87 | 106,611.17 | 1,592,107.72     | 1,977,148.00 | -385,040.28    | 80.53%      |
| 6410A • BOOKS (ADULT)           |  |  |  |  |  |  |  |  |  |  |            |            |            |            |            |            |            |            |            |                  |              |                |             |
| 6410A.e • E-BOOKS (ADULT)       |  |  |  |  |  |  |  |  |  |  | 54.81      | 0.00       | 0.00       | -310.88    | 0.00       | 0.00       | 301.12     | 0.00       | 0.00       | 45.05            |              |                |             |
| 6410A • BOOKS (ADULT) - Other   |  |  |  |  |  |  |  |  |  |  | 8,942.99   | 8,330.71   | 9,607.56   | 6,062.39   | 11,519.50  | 11,244.57  | 6,885.69   | 19,680.55  | 44,754.80  | 127,028.76       | 184,000.00   | -56,971.24     | 69.04%      |



|                              | TOTAL    |          |          |           |           |           |          |           |           |                  |            |                |             |
|------------------------------|----------|----------|----------|-----------|-----------|-----------|----------|-----------|-----------|------------------|------------|----------------|-------------|
|                              | Jul 17   | Aug 17   | Sep 17   | Oct 17    | Nov 17    | Dec 17    | Jan 18   | Feb 18    | Mar 18    | Jul '17 - Mar 18 | Budget     | \$ Over Budget | % of Budget |
| Total 6410A · BOOKS (ADULT)  | 8,997.80 | 8,330.71 | 9,607.56 | 5,751.51  | 11,519.50 | 11,244.57 | 7,186.81 | 19,680.55 | 44,754.80 | 127,073.81       | 184,000.00 | -56,926.19     | 69.06%      |
|                              |          |          |          |           |           |           |          |           |           |                  |            |                |             |
| 6410C · BOOKS (C&P)          |          |          |          |           |           |           |          |           |           |                  |            |                |             |
| 6410C.e · E-BOOKS (C&P)      | 0.00     | 0.00     | 0.00     | -19.00    | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | -19.00           |            |                |             |
| 6410C · BOOKS (C&P) - Other  | 2,326.42 | 2,985.99 | 4,674.66 | 5,046.31  | 2,571.58  | 5,016.70  | 4,599.01 | 4,465.97  | 16,601.01 | 48,287.65        | 119,500.00 | -71,212.35     | 40.41%      |
| Total 6410C · BOOKS (C&P)    | 2,326.42 | 2,985.99 | 4,674.66 | 5,027.31  | 2,571.58  | 5,016.70  | 4,599.01 | 4,465.97  | 16,601.01 | 48,268.65        | 119,500.00 | -71,231.35     | 40.39%      |
|                              |          |          |          |           |           |           |          |           |           |                  |            |                |             |
| 6410L · BOOKS (LIT)          | 0.00     | 0.00     | 0.00     | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00             | 1,500.00   | -1,500.00      | 0.0%        |
| 6410N · BOOKS (TEEN)         |          |          |          |           |           |           |          |           |           |                  |            |                |             |
| 6410N.e · E-BOOKS (TEEN)     | 0.00     | 0.00     | 0.00     | -20.72    | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | -20.72           |            |                |             |
| 6410N · BOOKS (TEEN) - Other | 485.43   | 424.00   | 1,924.32 | 722.06    | 449.32    | 1,144.94  | 418.28   | 1,280.61  | 14,434.48 | 21,283.44        | 27,000.00  | -5,716.56      | 78.83%      |
| Total 6410N · BOOKS (TEEN)   | 485.43   | 424.00   | 1,924.32 | 701.34    | 449.32    | 1,144.94  | 418.28   | 1,280.61  | 14,434.48 | 21,262.72        | 27,000.00  | -5,737.28      | 78.75%      |
|                              |          |          |          |           |           |           |          |           |           |                  |            |                |             |
| 6410T · BOOKS (TECH)         | 0.00     | 61.46    | 0.00     | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 61.46            | 900.00     | -838.54        | 6.83%       |
| 6411A · MICRO/REF CD (ADULT) | 7,265.30 | 2,615.63 | 6,038.46 | 4,200.00  | 5,289.82  | 665.00    | 241.26   | 0.00      | 269.00    | 26,584.47        | 46,000.00  | -19,415.53     | 57.79%      |
| 6411C · MICRO/REF CD (C&P)   | 94.30    | 0.00     | 5,400.00 | 2,815.00  | 2,846.80  | 1,039.00  | 0.00     | 0.00      | 0.00      | 12,195.10        | 18,250.00  | -6,054.90      | 66.82%      |
| 6411N · MICRO/REF CD (TEEN)  | 94.29    | 0.00     | 5,400.00 | 750.00    | 3,744.81  | 665.00    | 0.00     | 0.00      | 0.00      | 10,654.10        | 17,000.00  | -6,345.90      | 62.67%      |
| 6412A · RECORDINGS (ADULT)   | 2,010.81 | 3,056.45 | 2,225.26 | 4,380.01  | 2,000.27  | 1,652.10  | 5,467.16 | 2,687.23  | 2,101.40  | 25,580.69        | 47,200.00  | -21,619.31     | 54.2%       |
| 6412C · RECORDINGS (C&P)     | 268.11   | 531.57   | 129.81   | 638.91    | 162.06    | 318.44    | 3,993.06 | 473.45    | 259.65    | 6,775.06         | 10,000.00  | -3,224.94      | 67.75%      |
| 6412N · RECORDINGS (TEEN)    | 365.21   | 737.10   | 26.08    | 885.67    | 376.60    | 438.90    | 4,218.43 | 812.42    | 387.12    | 8,247.53         | 10,000.00  | -1,752.47      | 82.48%      |
| 6413A · PERIODICALS (ADULT)  | 408.38   | 0.00     | 52.98    | 12,207.50 | 7.50      | 848.46    | 390.00   | 86.00     | 189.96    | 14,190.78        | 33,000.00  | -18,809.22     | 43.0%       |
| 6413C · PERIODICALS (C&P)    | 0.00     | 17.99    | 0.00     | 376.14    | 0.00      | 0.00      | 80.00    | 0.00      | 0.00      | 474.13           | 6,325.00   | -5,850.87      | 7.5%        |
| 6413D · PERIODICALS (ADM)    | 0.00     | 57.00    | 0.00     | 171.00    | 399.00    | 0.00      | 0.00     | 0.00      | 0.00      | 627.00           | 1,000.00   | -373.00        | 62.7%       |
| 6413G · PERIODICALS (GEN)    | 0.00     | 0.00     | 0.00     | 0.00      | 0.00      | 471.95    | 0.00     | 0.00      | 0.00      | 471.95           | 1,200.00   | -728.05        | 39.33%      |
| 6413N · PERIODICALS (TEEN)   | 0.00     | 0.00     | 0.00     | 132.00    | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 132.00           | 2,590.00   | -2,458.00      | 5.1%        |
| 6413T · PERIODICALS (TECH)   | 0.00     | 0.00     | 0.00     | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00             | 250.00     | -250.00        | 0.0%        |
| 6413W · PERIODICALS (WIRES)  | 0.00     | 100.43   | 0.00     | 0.00      | 0.00      | 28.31     | 0.00     | 0.00      | 0.00      | 128.74           | 150.00     | -21.26         | 85.83%      |
| 6417A · VIDEOS (ADULT)       | 5,609.01 | 6,009.29 | 6,722.59 | 5,804.52  | 5,757.76  | 7,830.72  | 4,797.55 | 4,083.71  | 6,208.39  | 52,823.54        | 90,000.00  | -37,176.46     | 58.69%      |
| 6417C · VIDEOS (C&P)         | 871.98   | 338.36   | 520.04   | 1,295.78  | 1,274.72  | 1,371.07  | 823.16   | 1,151.78  | 1,018.19  | 8,665.08         | 33,000.00  | -24,334.92     | 26.26%      |
| 6417L · VIDEOS (LIT)         | 0.00     | 0.00     | 0.00     | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00             | 200.00     | -200.00        | 0.0%        |
| 6417N · VIDEOS (TEEN)        | 269.86   | 456.66   | 0.00     | 62.00     | 241.80    | 1,737.47  | 101.53   | 0.00      | 683.71    | 3,553.03         | 6,000.00   | -2,446.97      | 59.22%      |

|  | TOTAL     |           |          |          |          |          |           |           |          |                  | Budget     | \$ Over Budget | % of Budget |
|--|-----------|-----------|----------|----------|----------|----------|-----------|-----------|----------|------------------|------------|----------------|-------------|
|  | Jul 17    | Aug 17    | Sep 17   | Oct 17   | Nov 17   | Dec 17   | Jan 18    | Feb 18    | Mar 18   | Jul '17 - Mar 18 |            |                |             |
| 6419G · SOFTWARE (GEN)                 | -215.63   | 6,050.00  | 0.00     | 0.00     | 0.00     | 1,999.33 | 0.00      | 0.00      | 278.00   | 8,111.70         | 10,000.00  | -1,888.30      | 81.12%      |
| 6419N · SOFTWARE (TEEN)                | 0.00      | 0.00      | 0.00     | 0.00     | 0.00     | 399.67   | 0.00      | 0.00      | 0.00     | 399.67           | 1,500.00   | -1,100.33      | 26.65%      |
| 6419T · SOFTWARE (TECH)                | 0.00      | 0.00      | 0.00     | 0.00     | 551.77   | 0.00     | 0.00      | 0.00      | 0.00     | 551.77           | 3,000.00   | -2,448.23      | 18.39%      |
| 6419W · SOFTWARE (WIRES)               | 4,096.00  | 0.00      | 299.22   | 0.00     | 0.00     | 0.00     | 79.00     | 0.00      | 3,960.00 | 8,434.22         | 16,000.00  | -7,565.78      | 52.71%      |
| 6428D · MISCELLANEOUS                  | 0.00      | 0.00      | 0.00     | 0.00     | 0.00     | 0.00     | 0.00      | 0.00      | 0.00     | 0.00             | 2,500.00   | -2,500.00      | 0.0%        |
| 6429C · REALIA (C&P)                   | 0.00      | 1,175.41  | 74.93    | 550.85   | 0.00     | 86.00    | 102.50    | 0.00      | 539.92   | 2,529.61         | 4,500.00   | -1,970.39      | 56.21%      |
| 6430G · OFFICE AND LIBRARY SUPPLIES    | 1,883.38  | 4,957.43  | 1,443.86 | 6,620.99 | 5,005.66 | 3,374.12 | 2,351.47  | 5,106.95  | 3,209.58 | 33,953.44        | 60,000.00  | -26,046.56     | 56.59%      |
| 6431D · TELECOMMUNICATIONS             | 12,362.43 | 4,334.35  | 3,943.84 | 3,947.05 | 3,641.08 | 4,238.75 | 4,267.43  | 3,950.56  | 3,949.94 | 44,635.43        | 55,050.00  | -10,414.57     | 81.08%      |
| 6432G · CARTAGE                        | 285.00    | 285.00    | 285.00   | 285.00   | 285.00   | 285.00   | 285.00    | 285.00    | 285.00   | 2,565.00         | 3,250.00   | -685.00        | 78.92%      |
| 6433G · POSTAGE                        | 3,402.18  | 5,064.78  | 4,448.05 | 4,408.84 | 3,369.97 | 4,408.45 | 13,505.26 | 3,553.03  | 4,388.79 | 46,549.35        | 59,000.00  | -12,450.65     | 78.9%       |
| 6434A · PRINTING (ADULT)               | 0.00      | 0.00      | 0.00     | 0.00     | 0.00     | 0.00     | 0.00      | 0.00      | 0.00     | 0.00             | 4,275.00   | -4,275.00      | 0.0%        |
| 6434C · PRINTING (C&P)                 | 0.00      | 0.00      | 0.00     | 673.91   | 0.00     | 0.00     | 566.00    | 0.00      | 0.00     | 1,239.91         | 7,000.00   | -5,760.09      | 17.71%      |
| 6434G · PRINTING (GEN)                 | 6,967.00  | 8,371.00  | 6,581.00 | 6,673.48 | 6,581.00 | 6,581.00 | 6,581.00  | 6,581.00  | 6,581.00 | 61,497.48        | 100,000.00 | -38,502.52     | 61.5%       |
| 6434L · PRINTING (LIT)                 | 0.00      | 0.00      | 0.00     | 42.91    | 0.00     | 0.00     | 0.00      | 0.00      | 0.00     | 42.91            | 500.00     | -457.09        | 8.58%       |
| 6434N · PRINTING (TEEN)                | 0.00      | 0.00      | 0.00     | 42.92    | 0.00     | 0.00     | 0.00      | 0.00      | 0.00     | 42.92            | 6,000.00   | -5,957.08      | 0.72%       |
| 6434R · PRINTING (CIRC)                | 0.00      | 0.00      | 0.00     | 0.00     | 0.00     | 1,280.80 | 0.00      | 0.00      | 0.00     | 1,280.80         | 6,500.00   | -5,219.20      | 19.71%      |
| 6434S · PRINTING (COMM SRV)            | 0.00      | 0.00      | 0.00     | 42.92    | 0.00     | 0.00     | 0.00      | 0.00      | 0.00     | 42.92            | 5,000.00   | -4,957.08      | 0.86%       |
| 6435A · CED, CONF & TRAVEL (ADULT)     | 116.13    | 27.00     | 25.00    | 1,216.31 | 25.00    | 16.36    | 210.40    | 65.07     | 100.28   | 1,801.55         | 4,000.00   | -2,198.45      | 45.04%      |
| 6435C · CED, CONF & TRAVEL (C&P)       | 126.57    | 105.33    | 228.18   | 1,104.46 | 158.32   | 46.26    | 120.30    | 19.23     | 0.00     | 1,908.65         | 5,250.00   | -3,341.35      | 36.36%      |
| 6435D · CED, CONF & TRAVEL (ADM)       | 1,383.90  | 2,770.84  | 936.58   | 393.35   | 6,917.87 | 125.00   | 440.30    | 2,214.40  | 585.00   | 15,767.24        | 7,500.00   | 8,267.24       | 210.23%     |
| 6435Dig · CED, CONF & TRAVEL (DIGITAL) | 17.36     | 172.24    | 70.65    | 328.00   | 1,732.69 | 433.92   | 23.40     | 0.00      | 147.43   | 2,925.69         | 5,000.00   | -2,074.31      | 58.51%      |
| 6435G · CED, CONF & TRAVEL (GEN)       | 116.10    | 300.00    | 37.56    | 216.10   | 0.00     | 0.00     | 120.30    | 88.08     | 0.00     | 878.14           | 3,000.00   | -2,121.86      | 29.27%      |
| 6435L · CED, CONF & TRAVEL (LIT)       | 116.13    | 0.00      | 338.94   | 252.15   | 729.94   | 77.91    | 170.55    | 137.71    | 172.04   | 1,995.37         | 7,000.00   | -5,004.63      | 28.51%      |
| 6435N · CED, CONF & TRAVEL (TEEN)      | 527.51    | 201.49    | 190.24   | 1,274.34 | 196.34   | 79.12    | 268.30    | 182.04    | 32.26    | 2,951.64         | 6,000.00   | -3,048.36      | 49.19%      |
| 6435R · CED, CONF & TRAVEL (CIRC)      | 116.13    | 85.00     | 0.00     | 116.13   | 0.00     | 0.00     | 151.96    | 0.00      | 56.50    | 525.72           | 3,000.00   | -2,474.28      | 17.52%      |
| 6435S · CED, CONF & TRAV (COMM SRV)    | 606.83    | 0.00      | 120.82   | 622.04   | 0.00     | 0.00     | 120.30    | 0.00      | 0.00     | 1,469.99         | 3,000.00   | -1,530.01      | 49.0%       |
| 6435T · CED, CONF & TRAVEL (TECH)      | 116.13    | 422.00    | 0.00     | 116.13   | 1,268.67 | 0.00     | 120.30    | 0.00      | 0.00     | 2,043.23         | 2,950.00   | -906.77        | 69.26%      |
| 6435W · CED, CONF & TRAVEL (WIRES)     | 128.81    | 0.00      | 0.00     | 116.13   | 0.00     | 0.00     | 120.30    | 0.00      | 0.00     | 365.24           | 4,000.00   | -3,634.76      | 9.13%       |
| 6436 · CONTRACTS                       | 0.00      | 0.00      | 0.00     | 0.00     | 0.00     | 0.00     | 0.00      | 0.00      | 0.00     | 0.00             | 90,000.00  | -90,000.00     | 0.0%        |
| 6437A · PROGRAMS (ADULT)               | 3,430.17  | 4,973.99  | 4,860.21 | 4,179.30 | 6,188.52 | 4,466.11 | 3,938.89  | 4,106.24  | 8,669.59 | 44,813.02        | 66,000.00  | -21,186.98     | 67.9%       |
| 6437C · PROGRAMS (C&P)                 | 10,715.87 | 11,260.45 | 3,766.46 | 8,848.00 | 7,271.19 | 7,254.27 | 5,077.26  | 10,587.21 | 5,950.21 | 70,730.92        | 80,000.00  | -9,269.08      | 88.41%      |

|   |           |           |           |          |           |           |           |           |           |                  | TOTAL      |                |             |
|---|-----------|-----------|-----------|----------|-----------|-----------|-----------|-----------|-----------|------------------|------------|----------------|-------------|
|   | Jul 17    | Aug 17    | Sep 17    | Oct 17   | Nov 17    | Dec 17    | Jan 18    | Feb 18    | Mar 18    | Jul '17 - Mar 18 | Budget     | \$ Over Budget | % of Budget |
| 6437D · PROGRAMS (DIGITAL)                | 2,487.42  | 580.54    | 306.07    | 613.13   | 643.00    | 892.12    | 234.95    | 265.00    | 159.04    | 6,181.27         | 10,000.00  | -3,818.73      | 61.81%      |
| 6437L · PROGRAMS (LIT)                    | 2,492.11  | 7,969.47  | 2,776.60  | 5,839.07 | 12,265.97 | 8,794.04  | 6,301.07  | 11,697.62 | 13,932.33 | 72,068.28        | 75,000.00  | -2,931.72      | 96.09%      |
| 6437N · PROGRAMS (TEEN)                   | 5,148.04  | 5,809.43  | 3,663.01  | 4,854.17 | 5,111.56  | 4,201.18  | 3,557.65  | 3,205.31  | 4,258.16  | 39,808.51        | 60,000.00  | -20,191.49     | 66.35%      |
| 6437P · PROFESSIONAL FEES                 |           |           |           |          |           |           |           |           |           |                  |            |                |             |
| 643760 · PLANTINGS                        | 150.00    | 150.00    | 150.00    | 150.00   | 150.00    | 150.00    | 150.00    | 150.00    | 150.00    | 1,350.00         | 1,800.00   | -450.00        | 75.0%       |
| 643765 · PROMOTION AND PUBLICITY          | 3,044.03  | 4,203.60  | 6,591.46  | 896.36   | 4,435.86  | 14,048.37 | 35,344.56 | 20,834.45 | 6,996.95  | 96,395.64        | 25,000.00  | 71,395.64      | 385.58%     |
| 643770 · CONTINGENCY                      | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 0.00             | 2,500.00   | -2,500.00      | 0.0%        |
| 6437P01 · ACCOUNTANT/AUDITOR              | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 15,000.00 | 0.00      | 0.00      | 15,000.00        | 17,000.00  | -2,000.00      | 88.24%      |
| 6437P02 · AUDITOR                         | 1,000.00  | 0.00      | 500.00    | 0.00     | 0.00      | 500.00    | 0.00      | 0.00      | 2,000.00  | 4,000.00         | 6,000.00   | -2,000.00      | 66.67%      |
| 6437P10 · ELECTION                        | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 1,749.27  | 2,705.27  | 28,044.61 | 32,499.15        | 5,000.00   | 27,499.15      | 649.98%     |
| 6437P11 · FSA ADMINISTRATION              | 131.50    | 131.50    | 131.50    | 131.50   | 131.50    | 131.50    | 129.25    | 129.25    | 129.25    | 1,176.75         | 1,578.00   | -401.25        | 74.57%      |
| 6437P12 · PAYROLL SERVICES                | 1,339.50  | 1,300.01  | 1,319.40  | 1,381.51 | 1,994.90  | 1,382.65  | 3,883.23  | 1,366.75  | 1,369.19  | 15,337.14        | 22,000.00  | -6,662.86      | 69.71%      |
| 6437P13 · ARMORED CAR SERVICE             | 180.10    | 177.96    | 178.97    | 200.88   | 179.48    | 179.98    | 179.98    | 180.49    | 180.49    | 1,638.33         | 2,040.00   | -401.67        | 80.31%      |
| 6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION | 152.24    | 0.00      | 152.24    | 0.00     | 215.52    | 0.00      | 178.70    | 0.00      | 538.76    | 1,237.46         |            |                |             |
| 6437P16 · STAFF BACKGROUND SCREEN         | 0.00      | 147.30    | 0.00      | 1,085.40 | 0.00      | 0.00      | 0.00      | 117.95    | 0.00      | 1,350.65         | 4,000.00   | -2,649.35      | 33.77%      |
| 6437P17 · TRANSLATION SERVICES            | 0.00      | 0.00      | 0.00      | 0.00     | 75.25     | 0.00      | 0.00      | 0.00      | 0.00      | 75.25            | 500.00     | -424.75        | 15.05%      |
| 6437P3 · APPRAISAL SERVICES               | 330.00    | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 330.00           |            |                |             |
| 6437P4 · ATTORNEY                         | 9,453.75  | 1,703.75  | 2,741.08  | 1,940.00 | 1,625.00  | 6,625.00  | 9,375.00  | 5,730.40  | 336.00    | 39,529.98        | 38,000.00  | 1,529.98       | 104.03%     |
| 6437P5 · BACKFLOW INSPECTION              | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 0.00             | 150.00     | -150.00        | 0.0%        |
| 6437P7 · COLLECTION AGENCY                | 116.35    | 152.15    | 143.20    | 98.45    | 116.35    | 107.40    | 89.50     | 125.30    | 125.30    | 1,074.00         | 2,000.00   | -926.00        | 53.7%       |
| 6437P8 · DENITE SYSTEMS ANALYSIS          | 0.00      | 0.00      | 330.00    | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 330.00           | 400.00     | -70.00         | 82.5%       |
| 6437P9 · EAP                              | 7,650.00  | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 7,650.00         | 7,650.00   | 0.00           | 100.0%      |
| 6437P · PROFESSIONAL FEES - Other         | 0.00      | 0.00      | 0.00      | 299.00   | 0.00      | 500.00    | 0.00      | 0.00      | 0.00      | 799.00           |            |                |             |
| Total 6437P · PROFESSIONAL FEES           | 23,547.47 | 7,966.27  | 12,237.85 | 6,183.10 | 8,923.86  | 23,624.90 | 66,079.49 | 31,339.86 | 39,870.55 | 219,773.35       | 135,618.00 | 84,155.35      | 162.05%     |
| 6438 · DUES                               | 0.00      | 150.00    | 1,120.00  | 698.00   | 442.00    | 624.00    | 125.00    | 125.00    | 1,001.00  | 4,285.00         | 5,000.00   | -715.00        | 85.7%       |
| 6439A · EQUIPMENT R & M (ADULT)           | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 0.00             | 3,500.00   | -3,500.00      | 0.0%        |
| 6439C · EQUIPMENT R & M (C&P)             | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 0.00             | 2,000.00   | -2,000.00      | 0.0%        |
| 6439G · EQUIPMENT R & M (GEN)             | 5,375.86  | 3,244.15  | 4,962.46  | 4,890.34 | 3,427.30  | 3,981.22  | 4,831.47  | 4,479.45  | 3,693.44  | 38,885.69        | 50,000.00  | -11,114.31     | 77.77%      |
| 6439N · EQUIPMENT R & M (TEEN)            | 0.00      | 0.00      | 0.00      | 0.00     | 0.00      | 0.00      | 0.00      | 0.00      | 0.00      | 0.00             | 200.00     | -200.00        | 0.0%        |
| 6439R · EQUIPMENT R & M (CIRC)            | 0.00      | 21,447.26 | 0.00      | 0.00     | 10,723.63 | 0.00      | 0.00      | 10,895.50 | 0.00      | 43,066.39        | 50,000.00  | -6,933.61      | 86.13%      |

|  | TOTAL       |             |             |             |             |               |              |            |             |                  | Budget       | \$ Over Budget | % of Budget |
|--|-------------|-------------|-------------|-------------|-------------|---------------|--------------|------------|-------------|------------------|--------------|----------------|-------------|
|  | Jul 17      | Aug 17      | Sep 17      | Oct 17      | Nov 17      | Dec 17        | Jan 18       | Feb 18     | Mar 18      | Jul '17 - Mar 18 |              |                |             |
| 6439T · EQUIPMENT R & M (TECH)             | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        | 0.00          | 0.00         | 0.00       | 79.99       | 79.99            | 500.00       | -420.01        | 16.0%       |
| 6439W · EQUIPMENT R & M (WIRES)            | 1,413.75    | 2,066.40    | 653.00      | 5,393.62    | 458.81      | 378.81        | 378.81       | 378.81     | 378.81      | 11,500.82        | 26,000.00    | -14,499.18     | 44.23%      |
| 6450E · ELECTRICITY                        | 15,536.88   | 15,481.09   | 30,898.72   | 0.00        | 10,264.20   | 8,355.24      | 7,515.06     | 8,025.05   | 8,060.00    | 104,136.24       | 125,000.00   | -20,863.76     | 83.31%      |
| 6450F · FUEL/GAS                           | 475.77      | 520.73      | 374.51      | 878.33      | 72.45       | 1,791.58      | 5,342.60     | 73.25      | 2,883.68    | 12,412.90        | 15,000.00    | -2,587.10      | 82.75%      |
| 6450W · WATER                              | 395.17      | 0.00        | 0.00        | 475.54      | 0.00        | 0.00          | 195.66       | 0.00       | 0.00        | 1,066.37         | 1,500.00     | -433.63        | 71.09%      |
| 6451G · CUSTODIAL SUPPLIES                 | 418.81      | 993.89      | 1,424.83    | 1,848.24    | 1,241.85    | 1,837.34      | 1,340.90     | 1,677.74   | 2,129.83    | 12,913.43        | 19,000.00    | -6,086.57      | 67.97%      |
| 6452G · BLDG ALTERATION AND MAINT          | 6,322.87    | 2,140.10    | 11,919.15   | 2,561.00    | 6,156.93    | 7,577.75      | 2,514.16     | 5,981.52   | 3,134.70    | 48,308.18        | 72,041.00    | -23,732.82     | 67.06%      |
| 6454 · INSURANCE                           | 65,455.46   | 0.00        | 0.00        | 0.00        | 0.00        | 0.00          | 0.00         | 0.00       | 0.00        | 65,455.46        | 67,000.00    | -1,544.54      | 97.7%       |
| 6485G · Bank Fees                          | 353.62      | 181.06      | 192.39      | 95.03       | 285.00      | 177.14        | 90.43        | 129.67     | 0.00        | 1,504.34         |              |                |             |
| 7203 · EQUIPMENT - Capital Purchases       |             |             |             |             |             |               |              |            |             |                  |              |                |             |
| 7203A · EQUIPMENT ADULT                    | 0.00        | 0.00        | -9.76       | 1,641.12    | 0.00        | 191.92        | 88.14        | 0.00       | 2,377.50    | 4,288.92         | 4,000.00     | 288.92         | 107.22%     |
| 7203C · EQUIPMENT C & P                    | 287.54      | 2,345.00    | 0.00        | 1,398.71    | 993.47      | 655.33        | 120.50       | 621.90     | 0.00        | 6,422.45         | 5,000.00     | 1,422.45       | 128.45%     |
| 7203D · EQUIPMENT ADMIN                    | 0.00        | 0.00        | 0.00        | 3,679.70    | 0.00        | 0.00          | 0.00         | 0.00       | 0.00        | 3,679.70         | 2,500.00     | 1,179.70       | 147.19%     |
| 7203G · EQUIPMENT BUS OFF                  | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        | 59.99         | 0.00         | 0.00       | 0.00        | 59.99            | 9,500.00     | -9,440.01      | 0.63%       |
| 7203L · EQUIPMENT LITERACY                 | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        | 0.00          | 0.00         | 0.00       | 0.00        | 0.00             | 0.00         | 0.00           | 0.0%        |
| 7203N · EQUIPMENT TEEN                     | 0.00        | 366.98      | 0.00        | 1,398.70    | 0.00        | 439.96        | 138.90       | 0.00       | 2,377.50    | 4,722.04         | 8,000.00     | -3,277.96      | 59.03%      |
| 7203R · EQUIPMENT CIRC                     | 0.00        | 0.00        | 0.00        | 0.00        | 0.00        | 59.98         | 0.00         | 0.00       | 0.00        | 59.98            | 1,000.00     | -940.02        | 6.0%        |
| 7203T · EQUIPMENT TECH                     | 0.00        | 0.00        | 297.60      | 159.00      | 858.14      | 112.44        | 0.00         | 0.00       | 7.19        | 1,434.37         | 2,000.00     | -565.63        | 71.72%      |
| 7203W · EQUIPMENT WIRE                     | 2,802.09    | 23,919.62   | 497.85      | 4,039.26    | 2,882.06    | 3,292.22      | 1,151.15     | 0.00       | 394.03      | 38,978.28        | 140,000.00   | -101,021.72    | 27.84%      |
| Total 7203 · EQUIPMENT - Capital Purchases | 3,089.63    | 26,631.60   | 785.69      | 12,316.49   | 4,733.67    | 4,811.84      | 1,498.69     | 621.90     | 5,156.22    | 59,645.73        | 172,000.00   | -112,354.27    | 34.68%      |
| Total Expense                              | 683,031.77  | 695,734.03  | 602,335.84  | 628,658.51  | 619,916.09  | 1,523,965.68  | 661,087.85   | 627,329.17 | 692,725.89  | 6,734,784.83     | 9,699,000.00 | -2,964,215.17  | 69.44%      |
| Net Ordinary Income                        | -414,589.25 | -673,917.79 | -578,911.90 | -618,057.24 | -610,710.56 | -1,516,427.77 | 3,809,457.48 | 595,119.80 | -548,873.58 | -556,910.81      | 0.00         | -556,910.81    | 100.0%      |
| Other Income/Expense                       |             |             |             |             |             |               |              |            |             |                  |              |                |             |
| Other Expense                              |             |             |             |             |             |               |              |            |             |                  |              |                |             |
| 7500 · BUILDING IMPROVEMENTS               | 43,709.75   | 33,688.08   | 12,586.54   | 15,243.11   | 11,975.58   | 33,250.71     | 24,744.98    | 4,111.17   | 535.00      | 179,844.92       |              |                |             |
| Total Other Expense                        | 43,709.75   | 33,688.08   | 12,586.54   | 15,243.11   | 11,975.58   | 33,250.71     | 24,744.98    | 4,111.17   | 535.00      | 179,844.92       |              |                |             |
| Net Other Income                           | -43,709.75  | -33,688.08  | -12,586.54  | -15,243.11  | -11,975.58  | -33,250.71    | -24,744.98   | -4,111.17  | -535.00     | -179,844.92      | 0.00         | -179,844.92    | 100.0%      |

|            |             |             |             |             |             |               |              |            |             |                  | TOTAL  |                |             |
|------------|-------------|-------------|-------------|-------------|-------------|---------------|--------------|------------|-------------|------------------|--------|----------------|-------------|
|            | Jul 17      | Aug 17      | Sep 17      | Oct 17      | Nov 17      | Dec 17        | Jan 18       | Feb 18     | Mar 18      | Jul '17 - Mar 18 | Budget | \$ Over Budget | % of Budget |
| Net Income | -458,299.00 | -707,605.87 | -591,498.44 | -633,300.35 | -622,686.14 | -1,549,678.48 | 3,784,712.50 | 591,008.63 | -549,408.58 | -736,755.73      | 0.00   | -736,755.73    | 100.0%      |

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***CAPITAL FUND FINANCIAL REPORT***

**MARCH 2018**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
CAPITAL FUND MONTHLY REPORT

| Month             | Account # | Balance Forward | Deposits    | Withdrawals   | Balance         |
|-------------------|-----------|-----------------|-------------|---------------|-----------------|
| Empire Nat'l Bank | XXXXXX082 |                 |             |               |                 |
| July-17           |           | \$ 4,599,507.19 | \$ 2,734.50 | \$ -          | \$ 4,602,241.69 |
| August-17         |           | \$ 4,602,241.69 | \$ 2,736.13 | \$ -          | \$ 4,604,977.82 |
| September-17      |           | \$ 4,604,977.82 | \$ 2,649.44 | \$ -          | \$ 4,607,627.26 |
| October-17        |           | \$ 4,607,627.26 | \$ 2,941.31 | \$ -          | \$ 4,610,568.57 |
| November-17       |           | \$ 4,610,568.57 | \$ 3,031.61 | \$ -          | \$ 4,613,600.18 |
| December-17       |           | \$ 4,613,600.18 | \$ 3,134.72 | \$ -          | \$ 4,616,734.90 |
| January-18        |           | \$ 4,616,734.90 | \$ 3,136.85 | \$ -          | \$ 4,619,871.75 |
| February-18       |           | \$ 4,619,871.75 | \$ 3,721.21 | \$ -          | \$ 4,623,592.96 |
| March-18          |           | \$ 4,623,592.96 | \$ 4,123.23 | \$ -          | \$ 4,627,716.19 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             | Grand Total : | \$ 4,627,716.19 |

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**SCHEDULE OF CLAIMS  
PRESENTED APRIL 23, 2018**

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|                                |               |
|--------------------------------|---------------|
| PREPAY PAYABLES WARRANT #1     | \$ 19,822.62  |
| PAYABLES WARRANT #2            | \$ 122,791.23 |
| PAYROLL WARRANT W.E. 4/6/2018  | \$ 179,845.96 |
| PAYROLL BENEFITS WARRANT       | \$ 10,288.38  |
| PAYROLL WARRANT W.E. 4/20/2018 | \$ 184,855.07 |
| PAYROLL BENEFITS WARRANT       | \$ 105,060.24 |

|       |                      |
|-------|----------------------|
| Total | <u>\$ 622,663.50</u> |
|-------|----------------------|

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

\_\_\_\_\_  
Secretary



**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**PREPAY WARRANT**

|       | Type            | Num         | Date       | Name                         | Account                          | Paid Amount |
|-------|-----------------|-------------|------------|------------------------------|----------------------------------|-------------|
|       | Bill Pmt -Check | 58381       | 03/28/2018 | Postmaster                   | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | NL-03262018 | 03/23/2018 |                              | 6433G · POSTAGE                  | -3,388.79   |
| TOTAL |                 |             |            |                              |                                  | -3,388.79   |
|       | Bill Pmt -Check | 58382       | 03/28/2018 | Cablevision / Optimum        | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032318      | 03/23/2018 |                              | 6431D · TELECOMMUNICATIONS       | -107.58     |
| TOTAL |                 |             |            |                              |                                  | -107.58     |
|       | Bill Pmt -Check | 58383       | 03/28/2018 | Verizon                      | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 031418      | 03/14/2018 |                              | 6431D · TELECOMMUNICATIONS       | -17.89      |
| TOTAL |                 |             |            |                              |                                  | -17.89      |
|       | Bill Pmt -Check | 58384       | 03/30/2018 | Home Depot Credit Services   | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032018      | 03/20/2018 |                              | 6451G · CUSTODIAL SUPPLIES       | -33.62      |
| TOTAL |                 |             |            |                              |                                  | -33.62      |
|       | Bill Pmt -Check | 58385       | 04/09/2018 | NEOPOST/TOTALFUNDS by Hasler | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 031518      | 03/30/2018 |                              | 6433G · POSTAGE                  | -1,000.00   |
| TOTAL |                 |             |            |                              |                                  | -1,000.00   |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## PREPAY WARRANT

|       | Type            | Num      | Date       | Name                      | Account                             | Paid Amount |
|-------|-----------------|----------|------------|---------------------------|-------------------------------------|-------------|
|       | Bill Pmt -Check | 58386    | 04/10/2018 | AT&T Mobility             | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 032718   | 03/27/2018 |                           | 6431D · TELECOMMUNICATIONS          | -289.10     |
| TOTAL |                 |          |            |                           |                                     | -289.10     |
|       | Bill Pmt -Check | 58387    | 04/10/2018 | Lighttower Fiber Networks | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 97889    | 04/01/2018 |                           | 6431D · TELECOMMUNICATIONS          | -2,495.00   |
| TOTAL |                 |          |            |                           |                                     | -2,495.00   |
|       | Bill Pmt -Check | 58388    | 04/10/2018 | National Grid             | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 040318   | 04/03/2018 |                           | 6450F · FUEL/GAS                    | -3,047.38   |
| TOTAL |                 |          |            |                           |                                     | -3,047.38   |
|       | Bill Pmt -Check | 58389    | 04/13/2018 | Sam's Club                | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 04/08/18 | 04/08/2018 |                           | 6437L · PROGRAMS (LIT)              | -198.90     |
|       |                 |          |            |                           | 6430G · OFFICE AND LIBRARY SUPPLIES | -24.60      |
|       |                 |          |            |                           | 6437C · PROGRAMS (C&P)              | -38.46      |
|       |                 |          |            |                           | 6437A · PROGRAMS (ADULT)            | -90.20      |
|       |                 |          |            |                           | 6437N · PROGRAMS (TEEN)             | -232.48     |
|       |                 |          |            |                           | 6451G · CUSTODIAL SUPPLIES          | -380.62     |
| TOTAL |                 |          |            |                           |                                     | -965.26     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## PREPAY WARRANT

| Type            | Num    | Date       | Name                  | Account                             | Paid Amount |
|-----------------|--------|------------|-----------------------|-------------------------------------|-------------|
| Bill Pmt -Check | 58390  | 04/17/2018 | Cablevision / Optimum | L0225 · EMPIRE NAT'L - OPERATING    |             |
| Bill            | 041618 | 04/16/2018 |                       | 6431D · TELECOMMUNICATIONS          | -780.64     |
| TOTAL           |        |            |                       |                                     | -780.64     |
| Bill Pmt -Check | 58391  | 04/18/2018 | Amazon.com            | L0225 · EMPIRE NAT'L - OPERATING    |             |
| Bill            | 031018 | 03/10/2018 |                       | 6410A · BOOKS (ADULT)               | -505.49     |
|                 |        |            |                       | 6410C · BOOKS (C&P)                 | -161.98     |
|                 |        |            |                       | 6410N · BOOKS (TEEN)                | -62.01      |
|                 |        |            |                       | 6412A · RECORDINGS (ADULT)          | -208.86     |
|                 |        |            |                       | 6417A · VIDEOS (ADULT)              | -492.18     |
|                 |        |            |                       | 6417C · VIDEOS (C&P)                | -31.16      |
|                 |        |            |                       | 6417N · VIDEOS (TEEN)               | -228.72     |
|                 |        |            |                       | 6429C · REALIA (C&P)                | -402.36     |
|                 |        |            |                       | 6430G · OFFICE AND LIBRARY SUPPLIES | -357.95     |
|                 |        |            |                       | 6437C · PROGRAMS (C&P)              | -179.34     |
|                 |        |            |                       | 6437N · PROGRAMS (TEEN)             | -196.97     |
|                 |        |            |                       | 6452G · BLDG ALTERATION AND MAINT   | -197.20     |
| TOTAL           |        |            |                       |                                     | -3,024.22   |

**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**PREPAY WARRANT**

| Type            | Num    | Date       | Name             | Account                              | Paid Amount       |
|-----------------|--------|------------|------------------|--------------------------------------|-------------------|
| Bill Pmt -Check | 58392  | 04/18/2018 | American Express | L0225 · EMPIRE NAT'L - OPERATING     |                   |
| Bill            | 041318 | 04/13/2018 |                  | 2771 · COPIER REVENUE - CONTRACT (R) | -34.51            |
|                 |        |            |                  | 6430G · OFFICE AND LIBRARY SUPPLIES  | -383.29           |
|                 |        |            |                  | 6431D · TELECOMMUNICATIONS           | -93.70            |
|                 |        |            |                  | 6435D · CED, CONF & TRAVEL (ADM)     | -1,879.23         |
|                 |        |            |                  | 6435T · CED, CONF & TRAVEL (TECH)    | -816.79           |
|                 |        |            |                  | 643765 · PROMOTION AND PUBLICITY     | -202.19           |
|                 |        |            |                  | 6437C · PROGRAMS (C&P)               | -1,183.54         |
|                 |        |            |                  | 6437N · PROGRAMS (TEEN)              | -50.30            |
|                 |        |            |                  | 6450F · FUEL/GAS                     | -29.59            |
| TOTAL           |        |            |                  |                                      | -4,673.14         |
|                 |        |            |                  | <b>TOTAL</b>                         | <b>-19,822.62</b> |

I hereby certify that at a meeting on April 23 2018  
the above vouchers were approved and authorized.

Signed:\_\_\_\_\_

**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**WARRANT**

|       | Type            | Num    | Date       | Name                      | Account                          | Paid Amount |
|-------|-----------------|--------|------------|---------------------------|----------------------------------|-------------|
|       | Bill Pmt -Check | 58393  | 04/23/2018 | Abramowitz, Kelly         | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032818 | 03/28/2018 |                           | 6437N · PROGRAMS (TEEN)          | -720.00     |
| TOTAL |                 |        |            |                           |                                  | -720.00     |
|       | Bill Pmt -Check | 58394  | 04/23/2018 | Academic Associates       | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 033118 | 03/31/2018 |                           | 6437L · PROGRAMS (LIT)           | -360.00     |
| TOTAL |                 |        |            |                           |                                  | -360.00     |
|       | Bill Pmt -Check | 58395  | 04/23/2018 | Advanced Plant Care, Inc. | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 24104  | 03/04/2018 |                           | 643760 · PLANTINGS               | -150.00     |
|       | Bill            | 24143  | 04/04/2018 |                           | 643760 · PLANTINGS               | -150.00     |
| TOTAL |                 |        |            |                           |                                  | -300.00     |
|       | Bill Pmt -Check | 58396  | 04/23/2018 | Aguilar, Sandra A.        | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032818 | 03/28/2018 |                           | 6437L · PROGRAMS (LIT)           | -300.00     |
| TOTAL |                 |        |            |                           |                                  | -300.00     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num                | Date       | Name                              | Account                           | Paid Amount    |
|-----------------|--------------------|------------|-----------------------------------|-----------------------------------|----------------|
| Bill Pmt -Check | 58397              | 04/23/2018 | American Airpower Museum          | L0225 · EMPIRE NAT'L - OPERATING  |                |
| Bill            | renew063018-063019 | 04/05/2018 |                                   | 6437A · PROGRAMS (ADULT)          | -150.00        |
|                 |                    |            |                                   | 6437C · PROGRAMS (C&P)            | -150.00        |
|                 |                    |            |                                   | 6437N · PROGRAMS (TEEN)           | -150.00        |
| TOTAL           |                    |            |                                   |                                   | <u>-450.00</u> |
| Bill Pmt -Check | 58398              | 04/23/2018 | Andriola's Cesspool Service, Inc. | L0225 · EMPIRE NAT'L - OPERATING  |                |
| Bill            | 041318             | 04/13/2018 |                                   | 6452G · BLDG ALTERATION AND MAINT | -858.00        |
| TOTAL           |                    |            |                                   |                                   | <u>-858.00</u> |
| Bill Pmt -Check | 58399              | 04/23/2018 | Ashton, Ruth                      | L0225 · EMPIRE NAT'L - OPERATING  |                |
| Bill            | 032918             | 03/29/2018 |                                   | 6437L · PROGRAMS (LIT)            | -408.00        |
| TOTAL           |                    |            |                                   |                                   | <u>-408.00</u> |
| Bill Pmt -Check | 58400              | 04/23/2018 | AT&T                              | L0225 · EMPIRE NAT'L - OPERATING  |                |
| Bill            | 041018             | 04/10/2018 |                                   | 6431D · TELECOMMUNICATIONS        | -42.25         |
| TOTAL           |                    |            |                                   |                                   | <u>-42.25</u>  |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num        | Date       | Name             | Account                          | Paid Amount |
|-----------------|------------|------------|------------------|----------------------------------|-------------|
| <hr/>           |            |            |                  |                                  |             |
| Bill Pmt -Check | 58401      | 04/23/2018 | Baker & Taylor   | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 3022080122 | 03/14/2018 |                  | 6410N · BOOKS (TEEN)             | -944.60     |
| Bill            | 3022102688 | 03/16/2018 |                  | 6410A · BOOKS (ADULT)            | -311.71     |
| Bill            | 3022110475 | 03/26/2018 |                  | 6410N · BOOKS (TEEN)             | -160.31     |
| Bill            | 3022106822 | 03/26/2018 |                  | 6410A · BOOKS (ADULT)            | -81.23      |
| Bill            | 3022109789 | 03/26/2018 |                  | 6410A · BOOKS (ADULT)            | -119.18     |
| Bill            | 3022107249 | 03/27/2018 |                  | 6410N · BOOKS (TEEN)             | -545.23     |
| Bill            | 3022116281 | 03/29/2018 |                  | 6410A · BOOKS (ADULT)            | -789.57     |
| Bill            | 3022108640 | 03/30/2018 |                  | 6410A · BOOKS (ADULT)            | -1,117.24   |
| Bill            | 3022120514 | 03/30/2018 |                  | 6410A · BOOKS (ADULT)            | -234.73     |
| Bill            | 3022125620 | 04/02/2018 |                  | 6410N · BOOKS (TEEN)             | -75.10      |
| Bill            | 3022122820 | 04/02/2018 |                  | 6410A · BOOKS (ADULT)            | -36.67      |
| Bill            | 3022125628 | 04/03/2018 |                  | 6410A · BOOKS (ADULT)            | -186.57     |
| Bill            | 3022102855 | 04/04/2018 |                  | 6410A · BOOKS (ADULT)            | -893.86     |
| Bill            | 3022124239 | 04/05/2018 |                  | 6410A · BOOKS (ADULT)            | -1,142.46   |
| Bill            | 3022133934 | 04/06/2018 |                  | 6410A · BOOKS (ADULT)            | -311.75     |
| Bill            | 3022135848 | 04/09/2018 |                  | 6410N · BOOKS (TEEN)             | -24.22      |
| Bill            | 3022139559 | 04/11/2018 |                  | 6410A · BOOKS (ADULT)            | -16.66      |
| Bill            | 3022145750 | 04/13/2018 |                  | 6410A · BOOKS (ADULT)            | -206.14     |
| TOTAL           |            |            |                  |                                  | -7,197.23   |
| <hr/>           |            |            |                  |                                  |             |
| Bill Pmt -Check | 58402      | 04/23/2018 | Barbecho, Ana C. | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 032818     | 03/28/2018 |                  | 6437L · PROGRAMS (LIT)           | -240.50     |
| TOTAL           |            |            |                  |                                  | -240.50     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num                  | Date       | Name                | Account                                | Paid Amount |
|-------|-----------------|----------------------|------------|---------------------|--|-------------|
|       | Bill Pmt -Check | 58403                | 04/23/2018 | Bartolomeo, Michael | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 032318               | 03/23/2018 |                     | 6435Dig · CED, CONF & TRAVEL (DIGITAL) | -4.74       |
| TOTAL |                 |                      |            |                     |  | -4.74       |
|       | Bill Pmt -Check | 58404                | 04/23/2018 | Bertos, Kathleen    | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 041018 electiontable | 04/10/2018 |                     | 6437P10 · ELECTION                     | -132.00     |
| TOTAL |                 |                      |            |                     |  | -132.00     |
|       | Bill Pmt -Check | 58405                | 04/23/2018 | Bishop, Viviana G.  | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 032918               | 03/29/2018 |                     | 6437L · PROGRAMS (LIT)                 | -350.00     |
| TOTAL |                 |                      |            |                     |  | -350.00     |
|       | Bill Pmt -Check | 58406                | 04/23/2018 | Bleidner, Gloria    | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 040918               | 04/09/2018 |                     | 6437A · PROGRAMS (ADULT)               | -100.00     |
| TOTAL |                 |                      |            |                     |  | -100.00     |
|       | Bill Pmt -Check | 58407                | 04/23/2018 | Blum, Janet         | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 041018 electiontable | 04/10/2018 |                     | 6437P10 · ELECTION                     | -132.00     |
| TOTAL |                 |                      |            |                     |  | -132.00     |



# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num                  | Date       | Name                                      | Account                            | Paid Amount |
|-------|-----------------|----------------------|------------|---|------------------------------------|-------------|
|       | Bill Pmt -Check | 58408                | 04/23/2018 | Carter, Kathleen                          | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 032718               | 03/27/2018 |   | 6437A · PROGRAMS (ADULT)           | -100.00     |
| TOTAL |                 |                      |            |   |                                    | -100.00     |
|       | Bill Pmt -Check | 58409                | 04/23/2018 | CDW Government, Inc.                      | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | MGJ1598              | 03/30/2018 |   | 7203W · EQUIPMENT WIRE             | -394.03     |
| TOTAL |                 |                      |            |   |                                    | -394.03     |
|       | Bill Pmt -Check | 58410                | 04/23/2018 | Center Point Large Print                  | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 1558327              | 03/01/2018 |   | 6410A · BOOKS (ADULT)              | -409.52     |
|       | Bill            | 1566766              | 04/01/2018 |   | 6410A · BOOKS (ADULT)              | -407.12     |
| TOTAL |                 |                      |            |   |                                    | -816.64     |
|       | Bill Pmt -Check | 58411                | 04/23/2018 | Chamber of Commerce of the Mastics & Shir | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 042018 ChmbrEvtnt&Ad | 04/16/2018 |   | 6435D · CED, CONF & TRAVEL (ADM)   | -260.00     |
|       |                 |                      |            |   | 6435A · CED, CONF & TRAVEL (ADULT) | -65.00      |
|       |                 |                      |            |   | 6435C · CED, CONF & TRAVEL (C&P)   | -65.00      |
|       |                 |                      |            |   | 6435N · CED, CONF & TRAVEL (TEEN)  | -65.00      |
|       |                 |                      |            |   | 6435R · CED, CONF & TRAVEL (CIRC)  | -65.00      |
|       |                 |                      |            |   | 643765 · PROMOTION AND PUBLICITY   | -200.00     |
| TOTAL |                 |                      |            |   |                                    | -720.00     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num    | Date       | Name                                 | Account                           | Paid Amount |
|-------|-----------------|--------|------------|--------------------------------------|-----------------------------------|-------------|
|       | Bill Pmt -Check | 58412  | 04/23/2018 | Ciccotto, William                    | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 030818 | 03/08/2018 |                                      | 6437N · PROGRAMS (TEEN)           | -65.00      |
| TOTAL |                 |        |            |                                      |                                   | -65.00      |
|       | Bill Pmt -Check | 58413  | 04/23/2018 | Cleanco Distributors, Inc.           | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 044399 | 03/29/2018 |                                      | 6451G · CUSTODIAL SUPPLIES        | -1,262.50   |
| TOTAL |                 |        |            |                                      |                                   | -1,262.50   |
|       | Bill Pmt -Check | 58414  | 04/23/2018 | Clearwater Aquarium Service          | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 3822   | 04/03/2018 |                                      | 6452G · BLDG ALTERATION AND MAINT | -357.95     |
| TOTAL |                 |        |            |                                      |                                   | -357.95     |
|       | Bill Pmt -Check | 58415  | 04/23/2018 | Colonial Youth & Family Services Inc | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 032718 | 03/27/2018 |                                      | 6437A · PROGRAMS (ADULT)          | -45.00      |
|       |                 |        |            |                                      | 6437C · PROGRAMS (C&P)            | -45.00      |
| TOTAL |                 |        |            |                                      |                                   | -90.00      |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num        | Date       | Name                       | Account                          | Paid Amount |
|-------|-----------------|------------|------------|----------------------------|----------------------------------|-------------|
|       | Bill Pmt -Check | 58416      | 04/23/2018 | Colson, Doris J.           | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032618     | 03/26/2018 |                            | 6437L · PROGRAMS (LIT)           | -225.00     |
| TOTAL |                 |            |            |                            |                                  | -225.00     |
|       | Bill Pmt -Check | 58417      | 04/23/2018 | CPP, Inc.                  | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | IN00562851 | 03/21/2018 |                            | 6411A · MICRO/REF CD (ADULT)     | -269.00     |
| TOTAL |                 |            |            |                            |                                  | -269.00     |
|       | Bill Pmt -Check | 58418      | 04/23/2018 | Cueva, Daniel S.           | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032918     | 03/29/2018 |                            | 6437L · PROGRAMS (LIT)           | -570.00     |
| TOTAL |                 |            |            |                            |                                  | -570.00     |
|       | Bill Pmt -Check | 58419      | 04/23/2018 | Currao-McAleavey, Carmella | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 031718     | 03/17/2018 |                            | 6437N · PROGRAMS (TEEN)          | -100.00     |
| TOTAL |                 |            |            |                            |                                  | -100.00     |
|       | Bill Pmt -Check | 58420      | 04/23/2018 | Davis, Lindsay - MMSCL     | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 040918     | 04/09/2018 |                            | 6435L · CED, CONF & TRAVEL (LIT) | -246.67     |
| TOTAL |                 |            |            |                            |                                  | -246.67     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num                  | Date       | Name               | Account                             | Paid Amount |
|-------|-----------------|----------------------|------------|--------------------|-------------------------------------|-------------|
|       | Bill Pmt -Check | 58421                | 04/23/2018 | Demco              | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 6340884              | 03/27/2018 |                    | 6430G · OFFICE AND LIBRARY SUPPLIES | -58.15      |
| TOTAL |                 |                      |            |                    |                                     | -58.15      |
|       | Bill Pmt -Check | 58422                | 04/23/2018 | DEMCO Software     | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | INV00006308 renewal  | 03/22/2018 |                    | 6419W · SOFTWARE (WIRES)            | -3,960.00   |
| TOTAL |                 |                      |            |                    |                                     | -3,960.00   |
|       | Bill Pmt -Check | 58423                | 04/23/2018 | DJJ Technologies   | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 2079828              | 04/01/2018 |                    | 6439W · EQUIPMENT R & M (WIRES)     | -378.81     |
| TOTAL |                 |                      |            |                    |                                     | -378.81     |
|       | Bill Pmt -Check | 58424                | 04/23/2018 | Donahue, Michael   | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 041018 electiontable | 04/10/2018 |                    | 6437P10 · ELECTION                  | -132.00     |
| TOTAL |                 |                      |            |                    |                                     | -132.00     |
|       | Bill Pmt -Check | 58425                | 04/23/2018 | Donovan, Elizabeth | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 032918               | 03/29/2018 |                    | 6437L · PROGRAMS (LIT)              | -304.00     |
| TOTAL |                 |                      |            |                    |                                     | -304.00     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num       | Date       | Name                     | Account                          | Paid Amount |
|-------|-----------------|-----------|------------|--------------------------|----------------------------------|-------------|
|       | Bill Pmt -Check | 58426     | 04/23/2018 | Dunbar Armored Inc.      | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 4181031   | 04/01/2018 |                          | 6437P13 · ARMORED CAR SERVICE    | -180.49     |
| TOTAL |                 |           |            |                          |                                  | -180.49     |
|       | Bill Pmt -Check | 58427     | 04/23/2018 | Earle, April L.          | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032418    | 03/24/2018 |                          | 6437A · PROGRAMS (ADULT)         | -160.00     |
| TOTAL |                 |           |            |                          |                                  | -160.00     |
|       | Bill Pmt -Check | 58428     | 04/23/2018 | East End Bus Lines, Inc. | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 0118WFF2  | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -128.10     |
|       | Bill            | 0118WFF4  | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -128.10     |
|       | Bill            | 0118WFF5  | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -107.12     |
|       | Bill            | 0118WFF8  | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -122.07     |
|       | Bill            | 0118WFF11 | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -107.12     |
|       | Bill            | 0118WFF14 | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -107.12     |
|       | Bill            | 0118WFF15 | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -107.12     |
|       | Bill            | 0118WFF19 | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -107.12     |
|       | Bill            | 0118WFF23 | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -122.07     |
|       | Bill            | 0118WFF26 | 01/31/2018 |                          | 6437C · PROGRAMS (C&P)           | -107.12     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num           | Date       | Name                                  | Account                           | Paid Amount |
|-----------------|---------------|------------|---------------------------------------|-----------------------------------|-------------|
| Bill            | 0218WFF16     | 02/26/2018 |                                       | 6437C · PROGRAMS (C&P)            | -128.10     |
| Bill            | 0218WFF7      | 02/28/2018 |                                       | 6437C · PROGRAMS (C&P)            | -92.87      |
| Bill            | 0218WFF9      | 02/28/2018 |                                       | 6437C · PROGRAMS (C&P)            | -79.96      |
| Bill            | 0218WFF10     | 02/28/2018 |                                       | 6437C · PROGRAMS (C&P)            | -79.96      |
| Bill            | 0118WFF21     | 04/23/2018 |                                       | 6437C · PROGRAMS (C&P)            | -107.12     |
| TOTAL           |               |            |                                       |                                   | -1,631.07   |
|                 |               |            |                                       |                                   |             |
| Bill Pmt -Check | 58429         | 04/23/2018 | EBSCO A                               | L0225 · EMPIRE NAT'L - OPERATING  |             |
| Bill            | 9202692       | 03/21/2018 |                                       | 6413A · PERIODICALS (ADULT)       | -55.00      |
| TOTAL           |               |            |                                       |                                   | -55.00      |
|                 |               |            |                                       |                                   |             |
| Bill Pmt -Check | 58430         | 04/23/2018 | Electronic Alarm Systems              | L0225 · EMPIRE NAT'L - OPERATING  |             |
| Bill            | R 41712       | 04/01/2018 |                                       | 6452G · BLDG ALTERATION AND MAINT | -67.50      |
| TOTAL           |               |            |                                       |                                   | -67.50      |
|                 |               |            |                                       |                                   |             |
| Bill Pmt -Check | 58431         | 04/23/2018 | Fire Island Lighthouse Preser Society | L0225 · EMPIRE NAT'L - OPERATING  |             |
| Bill            | 051518-051519 | 04/04/2018 |                                       | 6437A · PROGRAMS (ADULT)          | -33.34      |
|                 |               |            |                                       | 6437C · PROGRAMS (C&P)            | -33.33      |
|                 |               |            |                                       | 6437N · PROGRAMS (TEEN)           | -33.33      |
| TOTAL           |               |            |                                       |                                   | -100.00     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num     | Date       | Name                   | Account                            | Paid Amount |
|-------|-----------------|---------|------------|------------------------|------------------------------------|-------------|
|       | Bill Pmt -Check | 58432   | 04/23/2018 | Fuentes, Rosa E.       | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 032918  | 03/29/2018 |                        | 6437L · PROGRAMS (LIT)             | -498.75     |
| TOTAL |                 |         |            |                        |                                    | -498.75     |
|       | Bill Pmt -Check | 58433   | 04/23/2018 | Gallucci, Deborah      | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 040518  | 04/05/2018 |                        | 6435A · CED, CONF & TRAVEL (ADULT) | -16.67      |
| TOTAL |                 |         |            |                        |                                    | -16.67      |
|       | Bill Pmt -Check | 58434   | 04/23/2018 | George, Ivette         | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 032718  | 03/27/2018 |                        | 6437L · PROGRAMS (LIT)             | -204.00     |
| TOTAL |                 |         |            |                        |                                    | -204.00     |
|       | Bill Pmt -Check | 58435   | 04/23/2018 | George, Ivette (staff) | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 0033018 | 03/30/2018 |                        | 6437L · PROGRAMS (LIT)             | -23.70      |
| TOTAL |                 |         |            |                        |                                    | -23.70      |
|       | Bill Pmt -Check | 58436   | 04/23/2018 | Gilmartin, Debbie      | L0225 · EMPIRE NAT'L - OPERATING   |             |
|       | Bill            | 040618  | 03/06/2018 |                        | 6437A · PROGRAMS (ADULT)           | -75.00      |
|       | Bill            | 032318  | 03/23/2018 |                        | 6437A · PROGRAMS (ADULT)           | -150.00     |
| TOTAL |                 |         |            |                        |                                    | -225.00     |

**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**WARRANT**

| Type                   | Num          | Date              | Name                        | Account                                 | Paid Amount    |
|------------------------|--------------|-------------------|-----------------------------|---|----------------|
| <b>Bill Pmt -Check</b> | <b>58437</b> | <b>04/23/2018</b> | <b>Giouzepis, Dimitrios</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 031518       | 03/15/2018        |                             | 6437C · PROGRAMS (C&P)                  | -100.00        |
| Bill                   | 032418       | 03/24/2018        |                             | 6437C · PROGRAMS (C&P)                  | -140.00        |
| TOTAL                  |              |                   |                             |   | <u>-240.00</u> |
| <b>Bill Pmt -Check</b> | <b>58438</b> | <b>04/23/2018</b> | <b>Given, Denice</b>        | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 040818       | 04/08/2018        |                             | 6437A · PROGRAMS (ADULT)                | -450.00        |
| TOTAL                  |              |                   |                             |   | <u>-450.00</u> |
| <b>Bill Pmt -Check</b> | <b>58439</b> | <b>04/23/2018</b> | <b>Hannibal, Julia Ann</b>  | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 032618       | 03/26/2018        |                             | 6437N · PROGRAMS (TEEN)                 | -200.00        |
| TOTAL                  |              |                   |                             |   | <u>-200.00</u> |
| <b>Bill Pmt -Check</b> | <b>58440</b> | <b>04/23/2018</b> | <b>Henn, JoAnn</b>          | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 032618       | 03/26/2018        |                             | 6437A · PROGRAMS (ADULT)                | -160.00        |
| Bill                   | 040918       | 04/09/2018        |                             | 6437A · PROGRAMS (ADULT)                | -80.00         |
| TOTAL                  |              |                   |                             |   | <u>-240.00</u> |



# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num        | Date       | Name                             | Account                          | Paid Amount |
|-----------------|------------|------------|----------------------------------|----------------------------------|-------------|
| Bill Pmt -Check | 58441      | 04/23/2018 | Henry S. Olcott Memorial Library | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | MMSCL-ILL1 | 04/18/2018 |                                  | 6410A · BOOKS (ADULT)            | -5.00       |
| TOTAL           |            |            |                                  |                                  | -5.00       |
| Bill Pmt -Check | 58442      | 04/23/2018 | Ingram Library Services          | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 66937593   | 03/14/2018 |                                  | 6410C · BOOKS (C&P)              | -42.43      |
| Bill            | 66937594   | 03/14/2018 |                                  | 6410C · BOOKS (C&P)              | -3.84       |
| Bill            | 33937595   | 03/14/2018 |                                  | 6410C · BOOKS (C&P)              | -201.68     |
| Bill            | 66937596   | 03/14/2018 |                                  | 6410C · BOOKS (C&P)              | -184.08     |
| Bill            | 61348832   | 03/15/2018 |                                  | 6410C · BOOKS (C&P)              | -92.04      |
| Bill            | 61348833   | 03/15/2018 |                                  | 6410C · BOOKS (C&P)              | -9.34       |
| Bill            | 61349285   | 03/15/2018 |                                  | 6410C · BOOKS (C&P)              | -9.89       |
| Bill            | 61349286   | 03/15/2018 |                                  | 6410C · BOOKS (C&P)              | -9.32       |
| Bill            | 61349287   | 03/15/2018 |                                  | 6410C · BOOKS (C&P)              | -10.42      |
| Bill            | 61349731   | 03/16/2018 |                                  | 6410C · BOOKS (C&P)              | -30.13      |
| Bill            | 66938400   | 03/16/2018 |                                  | 6410C · BOOKS (C&P)              | -46.02      |
| Bill            | 66938401   | 03/16/2018 |                                  | 6410C · BOOKS (C&P)              | -62.50      |
| Bill            | 61350250   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -14.37      |
| Bill            | 61350251   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -9.34       |
| Bill            | 61350252   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -9.89       |
| Bill            | 61350253   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -14.28      |
| Bill            | 61350254   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -62.73      |
| Bill            | 61350255   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -29.12      |
| Bill            | 61350256   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -14.81      |
| Bill            | 61350257   | 03/19/2018 |                                  | 6410C · BOOKS (C&P)              | -46.15      |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type | Num      | Date       | Name | Account               | Paid Amount |
|------|----------|------------|------|-----------------------|-------------|
| Bill | 61350258 | 03/19/2018 |      | 6410C · BOOKS (C&P)   | -136.25     |
| Bill | 66939210 | 03/19/2018 |      | 6410C · BOOKS (C&P)   | -923.72     |
| Bill | 66939211 | 03/19/2018 |      | 6410C · BOOKS (C&P)   | -19.21      |
| Bill | 66939212 | 03/19/2018 |      | 6410C · BOOKS (C&P)   | -23.01      |
| Bill | 66939213 | 03/19/2018 |      | 6410A · BOOKS (ADULT) | -67.97      |
| Bill | 61350893 | 03/20/2018 |      | 6410C · BOOKS (C&P)   | -26.36      |
| Bill | 61350894 | 03/20/2018 |      | 6410C · BOOKS (C&P)   | -115.40     |
| Bill | 61350895 | 03/20/2018 |      | 6410C · BOOKS (C&P)   | -25.86      |
| Bill | 61350892 | 03/20/2018 |      | 6410C · BOOKS (C&P)   | -9.89       |
| Bill | 66939717 | 03/21/2018 |      | 6410C · BOOKS (C&P)   | -9.53       |
| Bill | 61353947 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -8.97       |
| Bill | 61353948 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -19.78      |
| Bill | 61353949 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -9.89       |
| Bill | 61353950 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -26.66      |
| Bill | 61353951 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -19.21      |
| Bill | 61353952 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -9.32       |
| Bill | 61353953 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -95.01      |
| Bill | 61353954 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -20.33      |
| Bill | 61353955 | 03/26/2018 |      | 6410C · BOOKS (C&P)   | -172.00     |
| Bill | 61354861 | 03/27/2018 |      | 6410C · BOOKS (C&P)   | -30.53      |
| Bill | 66941909 | 03/27/2018 |      | 6410C · BOOKS (C&P)   | -30.26      |
| Bill | 61355307 | 03/28/2018 |      | 6410C · BOOKS (C&P)   | -13.59      |
| Bill | 60355308 | 03/28/2018 |      | 6410C · BOOKS (C&P)   | -9.34       |
| Bill | 61355309 | 03/28/2018 |      | 6410C · BOOKS (C&P)   | -9.89       |
| Bill | 61355310 | 03/28/2018 |      | 6410C · BOOKS (C&P)   | -9.34       |
| Bill | 61355311 | 03/28/2018 |      | 6410C · BOOKS (C&P)   | -2.99       |
| Bill | 66942382 | 03/28/2018 |      | 6410C · BOOKS (C&P)   | -36.14      |
| Bill | 66942381 | 03/28/2018 |      | 6410C · BOOKS (C&P)   | -23.01      |
| Bill | 61356302 | 03/29/2018 |      | 6410C · BOOKS (C&P)   | -38.46      |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type | Num      | Date       | Name | Account             | Paid Amount |
|------|----------|------------|------|---------------------|-------------|
| Bill | 61358338 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -19.78      |
| Bill | 61358339 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -7.14       |
| Bill | 61358340 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -19.78      |
| Bill | 61358341 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -10.44      |
| Bill | 61358342 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -9.34       |
| Bill | 61358343 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -10.44      |
| Bill | 61358344 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -18.68      |
| Bill | 61358360 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -293.83     |
| Bill | 61358361 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -37.89      |
| Bill | 61358362 | 04/02/2018 |      | 6410C · BOOKS (C&P) | -54.92      |
| Bill | 61359055 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -321.64     |
| Bill | 61359056 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -5.37       |
| Bill | 61358960 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -9.87       |
| Bill | 61358961 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -7.14       |
| Bill | 61358962 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -23.63      |
| Bill | 66944642 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -17.08      |
| Bill | 66944643 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -93.24      |
| Bill | 66944644 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -552.24     |
| Bill | 66944645 | 04/03/2018 |      | 6410C · BOOKS (C&P) | -9.34       |
| Bill | 61359800 | 04/04/2018 |      | 6410C · BOOKS (C&P) | -18.68      |
| Bill | 61359801 | 04/04/2018 |      | 6410C · BOOKS (C&P) | -114.76     |
| Bill | 66945331 | 04/04/2018 |      | 6410C · BOOKS (C&P) | -2.99       |
| Bill | 66945332 | 04/04/2018 |      | 6410C · BOOKS (C&P) | -149.46     |
| Bill | 66945333 | 04/04/2018 |      | 6410C · BOOKS (C&P) | -387.57     |
| Bill | 66945334 | 04/04/2018 |      | 6410C · BOOKS (C&P) | -295.11     |
| Bill | 66945440 | 04/05/2018 |      | 6410C · BOOKS (C&P) | -9.74       |
| Bill | 66945441 | 04/05/2018 |      | 6410C · BOOKS (C&P) | -24.65      |
| Bill | 66945442 | 04/05/2018 |      | 6410C · BOOKS (C&P) | -4.94       |
| Bill | 66945443 | 04/05/2018 |      | 6410C · BOOKS (C&P) | -13.17      |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num      | Date       | Name                     | Account                           | Paid Amount |
|-----------------|----------|------------|--------------------------|-----------------------------------|-------------|
| Bill            | 66945444 | 04/05/2018 |                          | 6410C · BOOKS (C&P)               | -18.13      |
| Bill            | 61361182 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -31.86      |
| Bill            | 61361183 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -9.34       |
| Bill            | 61361184 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -4.94       |
| Bill            | 61361185 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -23.35      |
| Bill            | 61362003 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -8.99       |
| Bill            | 61362004 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -9.34       |
| Bill            | 61362005 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -14.13      |
| Bill            | 61362006 | 04/06/2018 |                          | 6410C · BOOKS (C&P)               | -90.14      |
| Bill            | 61362353 | 04/09/2018 |                          | 6410C · BOOKS (C&P)               | -51.48      |
| Bill            | 61362354 | 04/09/2018 |                          | 6410C · BOOKS (C&P)               | -343.98     |
| Bill            | 61362355 | 04/09/2018 |                          | 6410C · BOOKS (C&P)               | -47.90      |
| Bill            | 61362351 | 04/09/2018 |                          | 6410C · BOOKS (C&P)               | -8.99       |
| Bill            | 61362352 | 04/09/2018 |                          | 6410C · BOOKS (C&P)               | -9.34       |
| Bill            | 61363113 | 04/10/2018 |                          | 6410C · BOOKS (C&P)               | -27.19      |
| Bill            | 61363114 | 04/10/2018 |                          | 6410C · BOOKS (C&P)               | -8.24       |
| Bill            | 61363115 | 04/10/2018 |                          | 6410C · BOOKS (C&P)               | -289.73     |
| Bill            | 66947888 | 04/11/2018 |                          | 6410C · BOOKS (C&P)               | -138.06     |
| Bill            | 66947889 | 04/11/2018 |                          | 6410C · BOOKS (C&P)               | -11.04      |
| Bill            | 66947890 | 04/11/2018 |                          | 6410C · BOOKS (C&P)               | -17.57      |
| Bill            | 66947891 | 04/11/2018 |                          | 6410C · BOOKS (C&P)               | -50.27      |
| TOTAL           |          |            |                          |                                   | -6,601.17   |
|                 |          |            |                          |                                   |             |
| Bill Pmt -Check | 58443    | 04/23/2018 | Island Elevator Services | L0225 · EMPIRE NAT'L - OPERATING  |             |
| Bill            | 26917    | 04/01/2018 |                          | 6452G · BLDG ALTERATION AND MAINT | -403.00     |
| TOTAL           |          |            |                          |                                   | -403.00     |

**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**WARRANT**

| Type                   | Num          | Date              | Name                                  | Account                                 | Paid Amount    |
|------------------------|--------------|-------------------|---------------------------------------|---|----------------|
| <b>Bill Pmt -Check</b> | <b>58444</b> | <b>04/23/2018</b> | <b>Island School &amp; Art Supply</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 481441       | 01/15/2018        |                                       | 6430G · OFFICE AND LIBRARY SUPPLIES     | -150.08        |
| Bill                   | 482418       | 03/23/2018        |                                       | 6437N · PROGRAMS (TEEN)                 | -57.30         |
| Bill                   | 482622       | 04/10/2018        |                                       | 6437N · PROGRAMS (TEEN)                 | -54.69         |
| TOTAL                  |              |                   |                                       |   | <u>-262.07</u> |
| <b>Bill Pmt -Check</b> | <b>58445</b> | <b>04/23/2018</b> | <b>Janicka-Wlodek, Krystyna</b>       | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 032918       | 03/29/2018        |                                       | 6437L · PROGRAMS (LIT)                  | -100.00        |
| TOTAL                  |              |                   |                                       |   | <u>-100.00</u> |
| <b>Bill Pmt -Check</b> | <b>58446</b> | <b>04/23/2018</b> | <b>Janowitz, Laurie</b>               | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 040518       | 04/05/2018        |                                       | 6437A · PROGRAMS (ADULT)                | -358.00        |
| TOTAL                  |              |                   |                                       |   | <u>-358.00</u> |
| <b>Bill Pmt -Check</b> | <b>58447</b> | <b>04/23/2018</b> | <b>Jerva, Zoe</b>                     | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 032718       | 03/27/2018        |                                       | 6437L · PROGRAMS (LIT)                  | -97.50         |
| TOTAL                  |              |                   |                                       |   | <u>-97.50</u>  |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num          | Date       | Name                 | Account                             | Paid Amount |
|-------|-----------------|--------------|------------|----------------------|-------------------------------------|-------------|
|       | Bill Pmt -Check | 58448        | 04/23/2018 | Jorgensen, Kerrilynn | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 041718       | 04/17/2018 |                      | 6435N · CED, CONF & TRAVEL (TEEN)   | -76.41      |
| TOTAL |                 |              |            |                      |                                     | -76.41      |
|       | Bill Pmt -Check | 58449        | 04/23/2018 | Keating, Lea         | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 041018       | 04/10/2018 |                      | 6437C · PROGRAMS (C&P)              | -125.00     |
| TOTAL |                 |              |            |                      |                                     | -125.00     |
|       | Bill Pmt -Check | 58450        | 04/23/2018 | King Kullen          | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 180601301191 | 03/01/2018 |                      | 6437N · PROGRAMS (TEEN)             | -27.73      |
|       | Bill            | 180621263431 | 03/03/2018 |                      | 6437L · PROGRAMS (LIT)              | -19.23      |
|       | Bill            | 180641266871 | 03/05/2018 |                      | 6437L · PROGRAMS (LIT)              | -17.44      |
|       | Bill            | 180651311551 | 03/06/2018 |                      | 6437L · PROGRAMS (LIT)              | -2.99       |
|       | Bill            | 180670441291 | 03/08/2018 |                      | 6437C · PROGRAMS (C&P)              | -21.72      |
|       | Bill            | 180691272881 | 03/10/2018 |                      | 6430G · OFFICE AND LIBRARY SUPPLIES | -12.97      |
|       | Bill            | 180711321441 | 03/12/2018 |                      | 6437N · PROGRAMS (TEEN)             | -44.97      |
|       | Bill            | 180711278601 | 03/12/2018 |                      | 6430G · OFFICE AND LIBRARY SUPPLIES | -5.29       |
|       | Bill            | 180711276951 | 03/12/2018 |                      | 6437L · PROGRAMS (LIT)              | -9.16       |
|       | Bill            | 180740302511 | 03/15/2018 |                      | 6437N · PROGRAMS (TEEN)             | -67.08      |
|       | Bill            | 180760587231 | 03/17/2018 |                      | 6437N · PROGRAMS (TEEN)             | -27.95      |
|       | Bill            | 180781288641 | 03/19/2018 |                      | 6437L · PROGRAMS (LIT)              | -29.90      |
|       | Bill            | 180790306771 | 03/20/2018 |                      | 6437L · PROGRAMS (LIT)              | -12.37      |
|       | Bill            | 180831343981 | 03/24/2018 |                      | 6430G · OFFICE AND LIBRARY SUPPLIES | -13.57      |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num          | Date       | Name            | Account                             | Paid Amount    |
|-----------------|--------------|------------|-----------------|-------------------------------------|----------------|
| Bill            | 180851298061 | 03/26/2018 |                 | 6430G · OFFICE AND LIBRARY SUPPLIES | -9.79          |
| Bill            | 180850681221 | 03/26/2018 |                 | 6437L · PROGRAMS (LIT)              | -14.17         |
| Bill            | 180861349891 | 03/27/2018 |                 | 6437A · PROGRAMS (ADULT)            | -14.36         |
| Bill            | 180860775031 | 03/27/2018 |                 | 6437L · PROGRAMS (LIT)              | -10.06         |
| Bill            | 180860505921 | 03/27/2018 |                 | 6437C · PROGRAMS (C&P)              | -16.86         |
| TOTAL           |              |            |                 |                                     | <u>-377.61</u> |
|                 |              |            |                 |                                     |                |
| Bill Pmt -Check | 58451        | 04/23/2018 | Kyle, Stephanie | L0225 · EMPIRE NAT'L - OPERATING    |                |
| Bill            | 032918       | 03/29/2018 |                 | 6437N · PROGRAMS (TEEN)             | -69.04         |
| TOTAL           |              |            |                 |                                     | <u>-69.04</u>  |
|                 |              |            |                 |                                     |                |
| Bill Pmt -Check | 58452        | 04/23/2018 | Lauro, Joanne   | L0225 · EMPIRE NAT'L - OPERATING    |                |
| Bill            | 032718       | 03/27/2018 |                 | 6437C · PROGRAMS (C&P)              | -125.00        |
| TOTAL           |              |            |                 |                                     | <u>-125.00</u> |
|                 |              |            |                 |                                     |                |
| Bill Pmt -Check | 58453        | 04/23/2018 | Lebron, Crystal | L0225 · EMPIRE NAT'L - OPERATING    |                |
| Bill            | 031918       | 03/19/2018 |                 | 6437N · PROGRAMS (TEEN)             | -40.00         |
| Bill            | 032618       | 03/26/2018 |                 | 6437N · PROGRAMS (TEEN)             | -120.00        |
| TOTAL           |              |            |                 |                                     | <u>-160.00</u> |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num               | Date       | Name                          | Account                          | Paid Amount      |
|-----------------|-------------------|------------|-------------------------------|----------------------------------|------------------|
| Bill Pmt -Check | 58454             | 04/23/2018 | LibraryInsight, Inc.          | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | 5485              | 03/15/2018 |                               | 6437A · PROGRAMS (ADULT)         | -298.34          |
|                 |                   |            |                               | 6437C · PROGRAMS (C&P)           | -298.33          |
|                 |                   |            |                               | 6437N · PROGRAMS (TEEN)          | -298.33          |
| TOTAL           |                   |            |                               |                                  | <u>-895.00</u>   |
| Bill Pmt -Check | 58455             | 04/23/2018 | Long Island Children's Museum | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | 07152018-07152019 | 04/02/2018 |                               | 6437A · PROGRAMS (ADULT)         | -366.67          |
|                 |                   |            |                               | 6437C · PROGRAMS (C&P)           | -366.67          |
|                 |                   |            |                               | 6437N · PROGRAMS (TEEN)          | -366.66          |
| TOTAL           |                   |            |                               |                                  | <u>-1,100.00</u> |
| Bill Pmt -Check | 58456             | 04/23/2018 | Long Island Museum            | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | 063018renewal     | 04/04/2018 |                               | 6437A · PROGRAMS (ADULT)         | -100.00          |
|                 |                   |            |                               | 6437C · PROGRAMS (C&P)           | -100.00          |
|                 |                   |            |                               | 6437N · PROGRAMS (TEEN)          | -100.00          |
| TOTAL           |                   |            |                               |                                  | <u>-300.00</u>   |
| Bill Pmt -Check | 58457             | 04/23/2018 | Long Island Rail Road         | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | LIRRtrip051218    | 04/18/2018 |                               | 6437A · PROGRAMS (ADULT)         | -390.00          |
| TOTAL           |                   |            |                               |                                  | <u>-390.00</u>   |



**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**WARRANT**

|       | Type            | Num              | Date       | Name                                   | Account                          | Paid Amount |
|-------|-----------------|------------------|------------|--|----------------------------------|-------------|
|       | Bill Pmt -Check | 58458            | 04/23/2018 | Magrane, Roseann L.                    | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 031418           | 03/14/2018 |  | 6437N · PROGRAMS (TEEN)          | -50.00      |
| TOTAL |                 |                  |            |  |                                  | -50.00      |
|       | Bill Pmt -Check | 58459            | 04/23/2018 | Mahler, Judith                         | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032918           | 03/29/2018 |  | 6437L · PROGRAMS (LIT)           | -561.00     |
| TOTAL |                 |                  |            |  |                                  | -561.00     |
|       | Bill Pmt -Check | 58460            | 04/23/2018 | Main Street Screen Printing Inc.       | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 12289            | 04/10/2018 |  | 6434A · PRINTING (ADULT)         | -650.00     |
| TOTAL |                 |                  |            |  |                                  | -650.00     |
|       | Bill Pmt -Check | 58461            | 04/23/2018 | Maritime Explorium at Port Jeff Harbor | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 2018-2019renewal | 04/04/2018 |  | 6437A · PROGRAMS (ADULT)         | -83.34      |
|       |                 |                  |            |  | 6437N · PROGRAMS (TEEN)          | -83.33      |
|       |                 |                  |            |  | 6437C · PROGRAMS (C&P)           | -83.33      |
| TOTAL |                 |                  |            |  |                                  | -250.00     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num             | Date       | Name         | Account                          | Paid Amount |
|-----------------|-----------------|------------|--------------|----------------------------------|-------------|
| Bill Pmt -Check | 58462           | 04/23/2018 | Midwest Tape | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 95915629        | 03/15/2018 |              | 6417A · VIDEOS (ADULT)           | -183.68     |
| Bill            | 95924547        | 03/19/2018 |              | 6417A · VIDEOS (ADULT)           | -64.06      |
| Bill            | 95924549        | 03/19/2018 |              | 6417C · VIDEOS (C&P)             | -66.42      |
| Bill            | 95926870        | 03/19/2018 |              | 6412A · RECORDINGS (ADULT)       | -34.99      |
| Bill            | 95926871        | 03/19/2018 |              | 6412A · RECORDINGS (ADULT)       | -38.22      |
| Bill            | 95926873        | 03/19/2018 |              | 6412C · RECORDINGS (C&P)         | -63.71      |
| Bill            | 95926875        | 03/19/2018 |              | 6417A · VIDEOS (ADULT)           | -19.59      |
| Bill            | 95926872        | 03/19/2018 |              | 6412N · RECORDINGS (TEEN)        | -10.49      |
| Bill            | 95929520        | 03/20/2018 |              | 6417C · VIDEOS (C&P)             | -31.24      |
| Bill            | 95928727        | 03/20/2018 |              | 6417A · VIDEOS (ADULT)           | -211.14     |
| Bill            | 95928729        | 03/20/2018 |              | 6417A · VIDEOS (ADULT)           | -591.24     |
| Bill            | 95942675        | 03/24/2018 |              | 6417C · VIDEOS (C&P)             | -27.04      |
| Bill            | 95942674        | 03/24/2018 |              | 6417A · VIDEOS (ADULT)           | -93.36      |
| Bill            | 95942676        | 03/24/2018 |              | 6417C · VIDEOS (C&P)             | -72.08      |
| Bill            | 95947637        | 03/27/2018 |              | 6412A · RECORDINGS (ADULT)       | -66.55      |
| Bill            | 95952023        | 03/28/2018 |              | 6417A · VIDEOS (ADULT)           | -495.44     |
| Bill            | 95952024        | 03/28/2018 |              | 6417A · VIDEOS (ADULT)           | -197.03     |
| Bill            | 95952117        | 03/28/2018 |              | 6417A · VIDEOS (ADULT)           | -225.89     |
| Bill            | 95952119        | 03/28/2018 |              | 6417C · VIDEOS (C&P)             | -270.72     |
| Bill            | 95957863        | 03/30/2018 |              | 6417A · VIDEOS (ADULT)           | -101.34     |
| Bill            | 95965004 hoopla | 03/30/2018 |              | 6412A · RECORDINGS (ADULT)       | -327.65     |
|                 |                 |            |              | 6412N · RECORDINGS (TEEN)        | -327.65     |
|                 |                 |            |              | 6412C · RECORDINGS (C&P)         | -163.82     |
| Bill            | 95963287        | 04/02/2018 |              | 6412A · RECORDINGS (ADULT)       | -92.33      |
| Bill            | 95963289        | 04/02/2018 |              | 6417A · VIDEOS (ADULT)           | -34.99      |
| Bill            | 95973948        | 04/04/2018 |              | 6417A · VIDEOS (ADULT)           | -633.22     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

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| Type            | Num      | Date       | Name             | Account                          | Paid Amount |
|-----------------|----------|------------|------------------|----------------------------------|-------------|
| Bill            | 95973949 | 04/04/2018 |                  | 6417A · VIDEOS (ADULT)           | -276.61     |
| Bill            | 95973991 | 04/04/2018 |                  | 6417C · VIDEOS (C&P)             | -69.78      |
| Bill            | 95973992 | 04/04/2018 |                  | 6417C · VIDEOS (C&P)             | -149.64     |
| Bill            | 95976302 | 04/05/2018 |                  | 6417A · VIDEOS (ADULT)           | -105.45     |
| Bill            | 95982120 | 04/05/2018 |                  | 6417A · VIDEOS (ADULT)           | -264.05     |
| Bill            | 95982123 | 04/06/2018 |                  | 6417C · VIDEOS (C&P)             | -27.04      |
| Bill            | 95982121 | 04/06/2018 |                  | 6417A · VIDEOS (ADULT)           | -34.89      |
| Bill            | 95990050 | 04/09/2018 |                  | 6417C · VIDEOS (C&P)             | -37.28      |
| Bill            | 95986103 | 04/09/2018 |                  | 6412C · RECORDINGS (C&P)         | -7.49       |
| Bill            | 95986101 | 04/09/2018 |                  | 6412A · RECORDINGS (ADULT)       | -23.08      |
| Bill            | 95988057 | 04/09/2018 |                  | 6417A · VIDEOS (ADULT)           | -71.67      |
| Bill            | 95988058 | 04/09/2018 |                  | 6417A · VIDEOS (ADULT)           | -107.37     |
| Bill            | 95994179 | 04/10/2018 |                  | 6417C · VIDEOS (C&P)             | -41.48      |
| Bill            | 95994247 | 04/10/2018 |                  | 6417A · VIDEOS (ADULT)           | -105.35     |
| Bill            | 96000770 | 04/12/2018 |                  | 6417A · VIDEOS (ADULT)           | -296.08     |
| Bill            | 96000771 | 04/12/2018 |                  | 6417A · VIDEOS (ADULT)           | -196.74     |
| TOTAL           |          |            |                  |                                  | -6,257.89   |
|                 |          |            |                  |                                  |             |
| Bill Pmt -Check | 58463    | 04/23/2018 | Mikkleson, Harry | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 032618   | 03/26/2018 |                  | 6437N · PROGRAMS (TEEN)          | -320.00     |
| TOTAL           |          |            |                  |                                  | -320.00     |
|                 |          |            |                  |                                  |             |
| Bill Pmt -Check | 58464    | 04/23/2018 | Montanaro, Louis | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 032618   | 03/26/2018 |                  | 6437L · PROGRAMS (LIT)           | -150.00     |
| TOTAL           |          |            |                  |                                  | -150.00     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

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| Type            | Num             | Date       | Name                           | Account                          | Paid Amount    |
|-----------------|-----------------|------------|--------------------------------|----------------------------------|----------------|
| Bill Pmt -Check | 58465           | 04/23/2018 | Munoz, Rosalinda               | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 032718          | 03/27/2018 |                                | 6437C · PROGRAMS (C&P)           | -27.00         |
| Bill            | 032818          | 03/28/2018 |                                | 6437L · PROGRAMS (LIT)           | -403.00        |
| TOTAL           |                 |            |                                |                                  | <u>-430.00</u> |
| Bill Pmt -Check | 58466           | 04/23/2018 | Museum of the City of New York | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 06302018renewal | 04/09/2018 |                                | 6437A · PROGRAMS (ADULT)         | -50.00         |
|                 |                 |            |                                | 6437C · PROGRAMS (C&P)           | -50.00         |
|                 |                 |            |                                | 6437N · PROGRAMS (TEEN)          | -50.00         |
| TOTAL           |                 |            |                                |                                  | <u>-150.00</u> |
| Bill Pmt -Check | 58467           | 04/23/2018 | Narvaez, Priscilla             | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 032718          | 03/27/2018 |                                | 6437L · PROGRAMS (LIT)           | -150.00        |
| TOTAL           |                 |            |                                |                                  | <u>-150.00</u> |
| Bill Pmt -Check | 58468           | 04/23/2018 | National Learning Corporation  | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 0053434         | 03/21/2018 |                                | 6410A · BOOKS (ADULT)            | -75.41         |
| Bill            | 0053538         | 04/04/2018 |                                | 6410A · BOOKS (ADULT)            | -40.95         |
| TOTAL           |                 |            |                                |                                  | <u>-116.36</u> |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num                  | Date       | Name                        | Account                                | Paid Amount |
|-------|-----------------|----------------------|------------|-----------------------------|--|-------------|
|       | Bill Pmt -Check | 58469                | 04/23/2018 | Navarro-Gao, Carmen - Staff | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 041118               | 04/11/2018 |                             | 6435L · CED, CONF & TRAVEL (LIT)       | -32.46      |
| TOTAL |                 |                      |            |                             |  | -32.46      |
|       | Bill Pmt -Check | 58470                | 04/23/2018 | NYLA                        | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 8202 LibConfRegSB,NP | 03/30/2018 |                             | 6435Dig · CED, CONF & TRAVEL (DIGITAL) | -130.00     |
| TOTAL |                 |                      |            |                             |  | -130.00     |
|       | Bill Pmt -Check | 58471                | 04/23/2018 | O'Connell, Linda            | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | 031518               | 03/15/2018 |                             | 6437A · PROGRAMS (ADULT)               | -271.05     |
|       | Bill            | 031918               | 03/19/2018 |                             | 6437A · PROGRAMS (ADULT)               | -370.00     |
|       | Bill            | 040918               | 04/09/2018 |                             | 6437A · PROGRAMS (ADULT)               | -370.00     |
| TOTAL |                 |                      |            |                             |  | -1,011.05   |
|       | Bill Pmt -Check | 58472                | 04/23/2018 | Old Westbury Gardens        | L0225 · EMPIRE NAT'L - OPERATING       |             |
|       | Bill            | renew050118--050119  | 04/05/2018 |                             | 6437A · PROGRAMS (ADULT)               | -116.67     |
|       |                 |                      |            |                             | 6437C · PROGRAMS (C&P)                 | -116.67     |
|       |                 |                      |            |                             | 6437N · PROGRAMS (TEEN)                | -116.66     |
| TOTAL |                 |                      |            |                             |  | -350.00     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

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| Type            | Num              | Date       | Name                          | Account                          | Paid Amount    |
|-----------------|------------------|------------|-------------------------------|----------------------------------|----------------|
| Bill Pmt -Check | 58473            | 04/23/2018 | Oriental Trading Company, Inc | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 688128743-01     | 01/30/2018 |                               | 6437C · PROGRAMS (C&P)           | -12.57         |
| Bill            | 689279785-01     | 03/29/2018 |                               | 6437C · PROGRAMS (C&P)           | -72.42         |
| TOTAL           |                  |            |                               |                                  | <u>-84.99</u>  |
| Bill Pmt -Check | 58474            | 04/23/2018 | Parrish Art Museum            | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 2018-2019renewal | 04/11/2018 |                               | 6437A · PROGRAMS (ADULT)         | -36.67         |
|                 |                  |            |                               | 6437C · PROGRAMS (C&P)           | -36.67         |
|                 |                  |            |                               | 6437N · PROGRAMS (TEEN)          | -36.66         |
| TOTAL           |                  |            |                               |                                  | <u>-110.00</u> |
| Bill Pmt -Check | 58475            | 04/23/2018 | Patchogue-Medford Library     | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 032618           | 03/26/2018 |                               | 6410A · BOOKS (ADULT)            | -14.00         |
| TOTAL           |                  |            |                               |                                  | <u>-14.00</u>  |
| Bill Pmt -Check | 58476            | 04/23/2018 | Paychex                       | L0225 · EMPIRE NAT'L - OPERATING |                |
| Bill            | 8692763 Apr2018  | 04/10/2018 |                               | 6437P12 · PAYROLL SERVICES       | -95.93         |
| TOTAL           |                  |            |                               |                                  | <u>-95.93</u>  |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

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| Type                   | Num          | Date              | Name                            | Account                                 | Paid Amount      |
|------------------------|--------------|-------------------|---------------------------------|---|------------------|
| <b>Bill Pmt -Check</b> | <b>58477</b> | <b>04/23/2018</b> | <b>Paychex, Inc (Hauppauge)</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 526077       | 03/21/2018        |                                 | 6437P12 · PAYROLL SERVICES              | -636.24          |
| Bill                   | 527043       | 04/04/2018        |                                 | 6437P12 · PAYROLL SERVICES              | -625.47          |
| Bill                   | 528145       | 04/18/2018        |                                 | 6437P12 · PAYROLL SERVICES              | -641.85          |
| TOTAL                  |              |                   |                                 |   | <u>-1,903.56</u> |
| <b>Bill Pmt -Check</b> | <b>58478</b> | <b>04/23/2018</b> | <b>Penguin Random House</b>     | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 1087211015   | 03/22/2018        |                                 | 6412A · RECORDINGS (ADULT)              | -33.75           |
| Bill                   | 1087472457   | 04/06/2018        |                                 | 6412A · RECORDINGS (ADULT)              | -60.00           |
| Bill                   | 1087511652   | 04/09/2018        |                                 | 6412A · RECORDINGS (ADULT)              | -41.25           |
| TOTAL                  |              |                   |                                 |   | <u>-135.00</u>   |
| <b>Bill Pmt -Check</b> | <b>58479</b> | <b>04/23/2018</b> | <b>Petty Cash</b>               | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 040618       | 04/06/2018        |                                 | 6437C · PROGRAMS (C&P)                  | -38.97           |
| Bill                   | 040918       | 04/09/2018        |                                 | 6437N · PROGRAMS (TEEN)                 | -21.05           |
| TOTAL                  |              |                   |                                 |   | <u>-60.02</u>    |
| <b>Bill Pmt -Check</b> | <b>58480</b> | <b>04/23/2018</b> | <b>Piper-Gebhard, Randi</b>     | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 032918       | 03/29/2018        |                                 | 6437L · PROGRAMS (LIT)                  | -600.00          |
| TOTAL                  |              |                   |                                 |   | <u>-600.00</u>   |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

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| Type            | Num     | Date       | Name                             | Account                             | Paid Amount      |
|-----------------|---------|------------|----------------------------------|-------------------------------------|------------------|
| Bill Pmt -Check | 58481   | 04/23/2018 | Pizzeria Di Riano Inc            | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 947262  | 04/13/2018 |                                  | 6437N · PROGRAMS (TEEN)             | -608.00          |
|                 |         |            |                                  | 6437C · PROGRAMS (C&P)              | -38.00           |
|                 |         |            |                                  | 6437P10 · ELECTION                  | -121.97          |
| TOTAL           |         |            |                                  |                                     | <u>-767.97</u>   |
| Bill Pmt -Check | 58482   | 04/23/2018 | Plaza Theatrical Productions Inc | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 040518  | 04/05/2018 |                                  | 6437C · PROGRAMS (C&P)              | -750.00          |
| TOTAL           |         |            |                                  |                                     | <u>-750.00</u>   |
| Bill Pmt -Check | 58483   | 04/23/2018 | PSEG                             | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 040518  | 04/05/2018 |                                  | 6450E · ELECTRICITY                 | -7,107.79        |
| TOTAL           |         |            |                                  |                                     | <u>-7,107.79</u> |
| Bill Pmt -Check | 58484   | 04/23/2018 | Quill                            | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 5620338 | 03/16/2018 |                                  | 6430G · OFFICE AND LIBRARY SUPPLIES | -76.99           |
| TOTAL           |         |            |                                  |                                     | <u>-76.99</u>    |



# Mastics Moriches Shirley Community Library

APRIL 23, 2018

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|       | Type            | Num       | Date       | Name                        | Account                          | Paid Amount |
|-------|-----------------|-----------|------------|-----------------------------|----------------------------------|-------------|
|       | Bill Pmt -Check | 58485     | 04/23/2018 | Quintanilla, Marvin (Staff) | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032918    | 03/29/2018 |                             | 6435L · CED, CONF & TRAVEL (LIT) | -33.18      |
| TOTAL |                 |           |            |                             |                                  | -33.18      |
|       | Bill Pmt -Check | 58486     | 04/23/2018 | Quito, Herman A.            | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032818    | 03/28/2018 |                             | 6437L · PROGRAMS (LIT)           | -216.00     |
| TOTAL |                 |           |            |                             |                                  | -216.00     |
|       | Bill Pmt -Check | 58487     | 04/23/2018 | Recorded Books              | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 75760957  | 03/20/2018 |                             | 6412A · RECORDINGS (ADULT)       | -527.60     |
|       | Bill            | 757624767 | 03/23/2018 |                             | 6412A · RECORDINGS (ADULT)       | -20.00      |
|       | Bill            | 75762887  | 03/23/2018 |                             | 6412A · RECORDINGS (ADULT)       | -34.99      |
|       | Bill            | 75763996  | 03/27/2018 |                             | 6412A · RECORDINGS (ADULT)       | -39.99      |
|       | Bill            | 75765911  | 03/29/2018 |                             | 6412A · RECORDINGS (ADULT)       | -29.99      |
|       | Bill            | 75765841  | 03/29/2018 |                             | 6412A · RECORDINGS (ADULT)       | -35.00      |
|       | Bill            | 75765089  | 03/30/2018 |                             | 6417A · VIDEOS (ADULT)           | -41.60      |
|       | Bill            | 75767701  | 04/03/2018 |                             | 6412A · RECORDINGS (ADULT)       | -26.99      |
| TOTAL |                 |           |            |                             |                                  | -756.16     |

# Mastics Moriches Shirley Community Library

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|       | Type            | Num               | Date       | Name                                 | Account                          | Paid Amount |
|-------|-----------------|-------------------|------------|--------------------------------------|----------------------------------|-------------|
|       | Bill Pmt -Check | 58488             | 04/23/2018 | Reyes Reyes, Mirna Y.                | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 032818            | 03/28/2018 |                                      | 6437L · PROGRAMS (LIT)           | -97.50      |
| TOTAL |                 |                   |            |                                      |                                  | -97.50      |
|       | Bill Pmt -Check | 58489             | 04/23/2018 | Roeder, Kathy                        | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 033018            | 03/30/2018 |                                      | 6437C · PROGRAMS (C&P)           | -500.00     |
|       | Bill            | 033018a           | 03/30/2018 |                                      | 6437C · PROGRAMS (C&P)           | -500.00     |
|       | Bill            | 033018b           | 03/30/2018 |                                      | 6437C · PROGRAMS (C&P)           | -500.00     |
| TOTAL |                 |                   |            |                                      |                                  | -1,500.00   |
|       | Bill Pmt -Check | 58490             | 04/23/2018 | Rondon, Miriam                       | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 031318            | 03/13/2018 |                                      | 6437L · PROGRAMS (LIT)           | -50.00      |
| TOTAL |                 |                   |            |                                      |                                  | -50.00      |
|       | Bill Pmt -Check | 58491             | 04/23/2018 | Rotary Club of Shirley & the Mastics | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 01012018-06302018 | 04/04/2018 |                                      | 6435D · CED, CONF & TRAVEL (ADM) | -390.00     |
|       |                 |                   |            |                                      | 6438 · DUES                      | -150.00     |
| TOTAL |                 |                   |            |                                      |                                  | -540.00     |

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| Type            | Num          | Date       | Name                 | Account                             | Paid Amount      |
|-----------------|--------------|------------|----------------------|-------------------------------------|------------------|
| Bill Pmt -Check | 58492        | 04/23/2018 | Roye, Sara           | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 032818       | 03/28/2018 |                      | 6437A · PROGRAMS (ADULT)            | -200.00          |
| Bill            | 040418       | 04/04/2018 |                      | 6437A · PROGRAMS (ADULT)            | -100.00          |
| TOTAL           |              |            |                      |                                     | <u>-300.00</u>   |
| Bill Pmt -Check | 58493        | 04/23/2018 | Ruiz, Maria          | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 032918       | 03/29/2018 |                      | 6435L · CED, CONF & TRAVEL (LIT)    | -48.82           |
| TOTAL           |              |            |                      |                                     | <u>-48.82</u>    |
| Bill Pmt -Check | 58494        | 04/23/2018 | Schiano, Joseph, CPA | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 2018-100     | 03/30/2018 |                      | 6437P02 · AUDITOR                   | -2,000.00        |
| TOTAL           |              |            |                      |                                     | <u>-2,000.00</u> |
| Bill Pmt -Check | 58495        | 04/23/2018 | School Specialty     | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 308102966143 | 03/28/2018 |                      | 6430G · OFFICE AND LIBRARY SUPPLIES | -45.26           |
|                 |              |            |                      | 6429C · REALIA (C&P)                | -21.75           |
| TOTAL           |              |            |                      |                                     | <u>-67.01</u>    |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num        | Date       | Name                   | Account                               | Paid Amount |
|-------|-----------------|------------|------------|------------------------|---------------------------------------|-------------|
|       | Bill Pmt -Check | 58496      | 04/23/2018 | Scott, Robert G.       | L0225 · EMPIRE NAT'L - OPERATING      |             |
|       | Bill            | 040418     | 04/04/2018 |                        | 6437C · PROGRAMS (C&P)                | -275.00     |
| TOTAL |                 |            |            |                        |                                       | -275.00     |
|       | Bill Pmt -Check | 58497      | 04/23/2018 | Scrio, Ashley          | L0225 · EMPIRE NAT'L - OPERATING      |             |
|       | Bill            | 032418     | 03/24/2018 |                        | 6437A · PROGRAMS (ADULT)              | -75.00      |
| TOTAL |                 |            |            |                        |                                       | -75.00      |
|       | Bill Pmt -Check | 58498      | 04/23/2018 | Searles Graphics, Inc. | L0225 · EMPIRE NAT'L - OPERATING      |             |
|       | Bill            | 38301      | 03/26/2018 |                        | 6434G · PRINTING (GEN)                | -6,581.00   |
| TOTAL |                 |            |            |                        |                                       | -6,581.00   |
|       | Bill Pmt -Check | 58499      | 04/23/2018 | Shred-it               | L0225 · EMPIRE NAT'L - OPERATING      |             |
|       | Bill            | 8124442443 | 03/31/2018 |                        | 6437P15 · DOCUMENT MANAGEMENT/DESTROY | -538.76     |
| TOTAL |                 |            |            |                        |                                       | -538.76     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num           | Date       | Name                              | Account                          | Paid Amount      |
|-----------------|---------------|------------|-----------------------------------|----------------------------------|------------------|
| Bill Pmt -Check | 58500         | 04/23/2018 | South Fork Natural History Museum | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | 063018renewal | 03/29/2018 |                                   | 6437A · PROGRAMS (ADULT)         | -33.34           |
|                 |               |            |                                   | 6437C · PROGRAMS (C&P)           | -33.33           |
|                 |               |            |                                   | 6437N · PROGRAMS (TEEN)          | -33.33           |
| TOTAL           |               |            |                                   |                                  | <u>-100.00</u>   |
| Bill Pmt -Check | 58501         | 04/23/2018 | South Shore Press, Inc.           | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | 73192         | 03/05/2018 |                                   | 643765 · PROMOTION AND PUBLICITY | -3,375.00        |
| Bill            | 73204         | 03/22/2018 |                                   | 643765 · PROMOTION AND PUBLICITY | -3,375.00        |
| TOTAL           |               |            |                                   |                                  | <u>-6,750.00</u> |
| Bill Pmt -Check | 58502         | 04/23/2018 | Sparling, Nicole                  | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | 032618        | 03/26/2018 |                                   | 6437C · PROGRAMS (C&P)           | -275.00          |
| TOTAL           |               |            |                                   |                                  | <u>-275.00</u>   |
| Bill Pmt -Check | 58503         | 04/23/2018 | Stalzer, Diane                    | L0225 · EMPIRE NAT'L - OPERATING |                  |
| Bill            | 032618        | 03/26/2018 |                                   | 6437C · PROGRAMS (C&P)           | -125.00          |
| Bill            | 040918        | 04/09/2018 |                                   | 6437C · PROGRAMS (C&P)           | -125.00          |
| TOTAL           |               |            |                                   |                                  | <u>-250.00</u>   |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type            | Num                | Date       | Name                               | Account                          | Paid Amount |
|-----------------|--------------------|------------|------------------------------------|----------------------------------|-------------|
| Bill Pmt -Check | 58504              | 04/23/2018 | Steinmann, Cristina                | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 062017 ckreissued  | 07/06/2017 |                                    | 6435C · CED, CONF & TRAVEL (C&P) | -10.44      |
| TOTAL           |                    |            |                                    |                                  | -10.44      |
| Bill Pmt -Check | 58505              | 04/23/2018 | Suffolk Cooperative Library System | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 66528 renew1yr2018 | 03/20/2018 |                                    | 6437N · PROGRAMS (TEEN)          | -200.00     |
| TOTAL           |                    |            |                                    |                                  | -200.00     |
| Bill Pmt -Check | 58506              | 04/23/2018 | Suffolk County Locksmith, Inc.     | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 89541              | 04/10/2018 |                                    | 6451G · CUSTODIAL SUPPLIES       | -64.50      |
| TOTAL           |                    |            |                                    |                                  | -64.50      |
| Bill Pmt -Check | 58507              | 04/23/2018 | Suffolk County Vanderbilt Museum   | L0225 · EMPIRE NAT'L - OPERATING |             |
| Bill            | 2018-2019renewal   | 04/11/2018 |                                    | 6437A · PROGRAMS (ADULT)         | -200.00     |
|                 |                    |            |                                    | 6437C · PROGRAMS (C&P)           | -200.00     |
|                 |                    |            |                                    | 6437N · PROGRAMS (TEEN)          | -200.00     |
| TOTAL           |                    |            |                                    |                                  | -600.00     |

**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**WARRANT**

|       | Type            | Num              | Date       | Name                      | Account                             | Paid Amount |
|-------|-----------------|------------------|------------|---------------------------|-------------------------------------|-------------|
|       | Bill Pmt -Check | 58508            | 04/23/2018 | Super Soccer Stars        | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 040218           | 04/02/2018 |                           | 6437C · PROGRAMS (C&P)              | -220.00     |
| TOTAL |                 |                  |            |                           |                                     | -220.00     |
|       | Bill Pmt -Check | 58509            | 04/23/2018 | Tag-It Engravings & Signs | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 124041           | 03/28/2018 |                           | 6430G · OFFICE AND LIBRARY SUPPLIES | -19.50      |
| TOTAL |                 |                  |            |                           |                                     | -19.50      |
|       | Bill Pmt -Check | 58510            | 04/23/2018 | Tend Coffee               | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 032918           | 03/29/2018 |                           | 6437C · PROGRAMS (C&P)              | -75.00      |
| TOTAL |                 |                  |            |                           |                                     | -75.00      |
|       | Bill Pmt -Check | 58511            | 04/23/2018 | The Frick Collection      | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 2018-2019renewal | 04/04/2018 |                           | 6437A · PROGRAMS (ADULT)            | -66.67      |
|       |                 |                  |            |                           | 6437C · PROGRAMS (C&P)              | -66.67      |
|       |                 |                  |            |                           | 6437N · PROGRAMS (TEEN)             | -66.66      |
| TOTAL |                 |                  |            |                           |                                     | -200.00     |

**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**WARRANT**

|       | Type            | Num                  | Date       | Name                                      | Account                             | Paid Amount |
|-------|-----------------|----------------------|------------|---|-------------------------------------|-------------|
|       | Bill Pmt -Check | 58512                | 04/23/2018 | The Shopper, Inc.                         | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | IN731784             | 04/10/2018 |   | 6430G · OFFICE AND LIBRARY SUPPLIES | -105.96     |
| TOTAL |                 |                      |            |   |                                     | -105.96     |
|       | Bill Pmt -Check | 58513                | 04/23/2018 | Thermal Solutions, Inc.                   | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | C42487               | 03/15/2018 |   | 6452G · BLDG ALTERATION AND MAINT   | -2,233.75   |
| TOTAL |                 |                      |            |   |                                     | -2,233.75   |
|       | Bill Pmt -Check | 58514                | 04/23/2018 | Tjondro, Lina                             | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | 041018 electiontable | 04/10/2018 |   | 6437P10 · ELECTION                  | -132.00     |
| TOTAL |                 |                      |            |   |                                     | -132.00     |
|       | Bill Pmt -Check | 58515                | 04/23/2018 | Town of Brookhaven Prks Dpt - FacilityFee | L0225 · EMPIRE NAT'L - OPERATING    |             |
|       | Bill            | March2018            | 04/10/2018 |   | 6437C · PROGRAMS (C&P)              | -70.00      |
|       |                 |                      |            |   | 6437D · PROGRAMS (DIGITAL)          | -180.00     |
| TOTAL |                 |                      |            |   |                                     | -250.00     |



**Mastics Moriches Shirley Community Library**  
**APRIL 23, 2018**  
**WARRANT**

|       | Type            | Num    | Date       | Name                            | Account                           | Paid Amount |
|-------|-----------------|--------|------------|---------------------------------|-----------------------------------|-------------|
|       | Bill Pmt -Check | 58516  | 04/23/2018 | True Nature Landscaping Inc.    | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 14512  | 04/13/2018 |                                 | 6452G · BLDG ALTERATION AND MAINT | -750.00     |
| TOTAL |                 |        |            |                                 |                                   | -750.00     |
|       | Bill Pmt -Check | 58517  | 04/23/2018 | Unique Management Services, Inc | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 461227 | 04/01/2018 |                                 | 6437P7 · COLLECTION AGENCY        | -71.60      |
| TOTAL |                 |        |            |                                 |                                   | -71.60      |
|       | Bill Pmt -Check | 58518  | 04/23/2018 | Verizon                         | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 040718 | 04/07/2018 |                                 | 6431D · TELECOMMUNICATIONS        | -121.34     |
| TOTAL |                 |        |            |                                 |                                   | -121.34     |
|       | Bill Pmt -Check | 58519  | 04/23/2018 | Villegas, Martha                | L0225 · EMPIRE NAT'L - OPERATING  |             |
|       | Bill            | 032818 | 03/28/2018 |                                 | 6437L · PROGRAMS (LIT)            | -409.50     |
|       | Bill            | 032918 | 03/29/2018 |                                 | 6437C · PROGRAMS (C&P)            | -100.00     |
| TOTAL |                 |        |            |                                 |                                   | -509.50     |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

| Type                   | Num                  | Date              | Name  | Account                                 | Paid Amount       |
|------------------------|----------------------|-------------------|---|---|-------------------|
| <b>Bill Pmt -Check</b> | <b>58520</b>         | <b>04/23/2018</b> | <b>W. B. Mason Co., Inc.</b>                    | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                   |
| Bill                   | I53615266            | 03/27/2018        |   | 6430G · OFFICE AND LIBRARY SUPPLIES     | -153.78           |
| Bill                   | I53914444            | 04/04/2018        |   | 6430G · OFFICE AND LIBRARY SUPPLIES     | -144.29           |
| Bill                   | I53958397            | 04/06/2018        |   | 6430G · OFFICE AND LIBRARY SUPPLIES     | -113.18           |
| Bill                   | I54041121            | 04/10/2018        |   | 6434S · PRINTING (COMM SRV)             | -56.50            |
| TOTAL                  |                      |                   |   |   | <u>-467.75</u>    |
| <b>Bill Pmt -Check</b> | <b>58521</b>         | <b>04/23/2018</b> | <b>Weeks, Eleanor</b>                           | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                   |
| Bill                   | 040318 voterregtable | 04/03/2018        |   | 6437P10 · ELECTION                      | -132.00           |
| Bill                   | 041018 electiontable | 04/10/2018        |   | 6437P10 · ELECTION                      | -132.00           |
| TOTAL                  |                      |                   |   |   | <u>-264.00</u>    |
| <b>Bill Pmt -Check</b> | <b>58522</b>         | <b>04/23/2018</b> | <b>William Floyd Union Free School District</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                   |
| Bill                   | 2018-1               | 03/02/2018        |   | 6437P10 · ELECTION                      | -28,044.61        |
| TOTAL                  |                      |                   |   |   | <u>-28,044.61</u> |
| <b>Bill Pmt -Check</b> | <b>58523</b>         | <b>04/23/2018</b> | <b>Wilson, Judy</b>                             | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                   |
| Bill                   | 031918               | 03/19/2018        |   | 6437C · PROGRAMS (C&P)                  | -570.00           |
| TOTAL                  |                      |                   |   |   | <u>-570.00</u>    |

# Mastics Moriches Shirley Community Library

APRIL 23, 2018

## WARRANT

|       | Type            | Num       | Date       | Name                             | Account                          | Paid Amount        |
|-------|-----------------|-----------|------------|----------------------------------|----------------------------------|--------------------|
|       | Bill Pmt -Check | 58524     | 04/23/2018 | Winters Bros. Hauling of LI, LLC | L0225 · EMPIRE NAT'L - OPERATING |                    |
|       | Bill            | 553292    | 03/31/2018 |                                  | 6432G · CARTAGE                  | -285.00            |
| TOTAL |                 |           |            |                                  |                                  | -285.00            |
|       | Bill Pmt -Check | 58525     | 04/23/2018 | Wischhusen, Will                 | L0225 · EMPIRE NAT'L - OPERATING |                    |
|       | Bill            | 032318    | 03/23/2018 |                                  | 6437N · PROGRAMS (TEEN)          | -240.00            |
| TOTAL |                 |           |            |                                  |                                  | -240.00            |
|       | Bill Pmt -Check | 58526     | 04/23/2018 | Xerox Corporation (PA)           | L0225 · EMPIRE NAT'L - OPERATING |                    |
|       | Bill            | 230069645 | 03/01/2018 |                                  | 6439G · EQUIPMENT R & M (GEN)    | -3,693.44          |
|       | Bill            | 230072380 | 04/01/2018 |                                  | 6439G · EQUIPMENT R & M (GEN)    | -3,280.45          |
|       | Bill            | 238004445 | 04/02/2018 |                                  | 6439G · EQUIPMENT R & M (GEN)    | -135.00            |
| TOTAL |                 |           |            |                                  |                                  | -7,108.89          |
|       | Bill Pmt -Check | 58527     | 04/23/2018 | Zafar, Tanzeela                  | L0225 · EMPIRE NAT'L - OPERATING |                    |
|       | Bill            | 032618    | 03/26/2018 |                                  | 6437L · PROGRAMS (LIT)           | -97.50             |
| TOTAL |                 |           |            |                                  |                                  | -97.50             |
|       |                 |           |            |                                  | <b>TOTAL</b>                     | <b>-122,791.23</b> |

I hereby certify that at a meeting on April 23, 2018  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_

**Mastics Moriches Shirley Community Library**  
**Benefit Warrant**  
**April 6, 2018**

|       | Type                   | Num         | Date              | Name                         | Account                               | Paid Amount        |
|-------|------------------------|-------------|-------------------|------------------------------|---------------------------------------|--------------------|
|       | <b>Bill Pmt -Check</b> | <b>5868</b> | <b>04/06/2018</b> | <b>1095 Doreen Adamcik</b>   | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
|       | Bill                   | 04062018    | 04/06/2018        |                              | 9060 · MEDICAL INSURANCE              | \$ (134.00)        |
| TOTAL |                        |             |                   |                              |                                       | <u>\$ (134.00)</u> |
|       | <b>Bill Pmt -Check</b> | <b>5869</b> | <b>04/06/2018</b> | <b>1096 Denise Boinay</b>    | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
|       | Bill                   | 04062018    | 04/06/2018        |                              | 9060 · MEDICAL INSURANCE              | \$ (134.00)        |
| TOTAL |                        |             |                   |                              |                                       | <u>\$ (134.00)</u> |
|       | <b>Bill Pmt -Check</b> | <b>5870</b> | <b>04/06/2018</b> | <b>1097 Florence Stonish</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
|       | Bill                   | 04062018    | 04/06/2018        |                              | 9060 · MEDICAL INSURANCE              | \$ (134.00)        |
| TOTAL |                        |             |                   |                              |                                       | <u>\$ (134.00)</u> |
|       | <b>Bill Pmt -Check</b> | <b>5871</b> | <b>04/06/2018</b> | <b>1098 Mary Abruscato</b>   | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
|       | Bill                   | 04062018    | 04/06/2018        |                              | 9060 · MEDICAL INSURANCE              | \$ (134.00)        |
| TOTAL |                        |             |                   |                              |                                       | <u>\$ (134.00)</u> |
|       | <b>Bill Pmt -Check</b> | <b>5872</b> | <b>04/06/2018</b> | <b>1099 Kathleen Irish</b>   | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
|       | Bill                   | 04062018    | 04/06/2018        |                              | 9060 · MEDICAL INSURANCE              | \$ (267.90)        |
| TOTAL |                        |             |                   |                              |                                       | <u>\$ (267.90)</u> |
|       | <b>Bill Pmt -Check</b> | <b>5873</b> | <b>04/06/2018</b> | <b>1100 Madeline Sacco</b>   | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
|       | Bill                   | 04062018    | 04/06/2018        |                              | 9060 · MEDICAL INSURANCE              | \$ (134.00)        |
| TOTAL |                        |             |                   |                              |                                       | <u>\$ (134.00)</u> |
|       | <b>Bill Pmt -Check</b> | <b>5874</b> | <b>04/06/2018</b> | <b>1101 William Cicola</b>   | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
|       | Bill                   | 04062018    | 04/06/2018        |                              | 9060 · MEDICAL INSURANCE              | \$ (134.00)        |
| TOTAL |                        |             |                   |                              |                                       | <u>\$ (134.00)</u> |

**Mastics Moriches Shirley Community Library**  
**Benefit Warrant**  
**April 6, 2018**

|       |                        |             |                   |   |                                       |                       |
|-------|------------------------|-------------|-------------------|---|---------------------------------------|-----------------------|
|       | <b>Bill Pmt -Check</b> | <b>5875</b> | <b>04/06/2018</b> | <b>1101.1 Lorna K Hastings</b>            | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                       |
|       | Bill                   | 04062018    | 04/06/2018        |   | 9060 · MEDICAL INSURANCE              | \$ (348.30)           |
| TOTAL |                        |             |                   |   |                                       | <u>\$ (348.30)</u>    |
|       | <b>Bill Pmt -Check</b> | <b>5876</b> | <b>04/06/2018</b> | <b>1102 John R Verbesey</b>               | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                       |
|       | Bill                   | 04062018    | 04/06/2018        |   | 9060 · MEDICAL INSURANCE              | \$ (268.00)           |
| TOTAL |                        |             |                   |   |                                       | <u>\$ (268.00)</u>    |
|       | <b>Bill Pmt -Check</b> | <b>5877</b> | <b>04/06/2018</b> | <b>1109 Prudential</b>                    | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                       |
|       | Bill                   | 04062018    | 04/06/2018        |   | L0172 · 403B PRUDENTIAL               | \$ (1,525.00)         |
| TOTAL |                        |             |                   |   |                                       | <u>\$ (1,525.00)</u>  |
|       | <b>Bill Pmt -Check</b> | <b>5878</b> | <b>04/06/2018</b> | <b>1112 The NYS Deferred Compensation</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                       |
|       | Bill                   | 04062018    | 04/06/2018        |   | L0173 · 457B NYS DEFERRED COMP        | \$ (1,691.41)         |
| TOTAL |                        |             |                   |   |                                       | <u>\$ (1,691.41)</u>  |
|       | <b>Bill Pmt -Check</b> | <b>5879</b> | <b>04/06/2018</b> | <b>1113 Met Life</b>                      | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                       |
|       | Bill                   | 04062018    | 04/06/2018        |   | L0171 · 403B MET LIFE                 | \$ (2,583.00)         |
| TOTAL |                        |             |                   |   |                                       | <u>\$ (2,583.00)</u>  |
|       | <b>Bill Pmt -Check</b> | <b>5880</b> | <b>04/06/2018</b> | <b>CSEA Employee Benefit Fund</b>         | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                       |
|       | Bill                   | 04062018    | 04/06/2018        |   | L0510 · CSEA POST TAX DENTAL          | \$ (57.63)            |
|       |                        |             |                   |   | L0520 · CSEA POST TAX VISION          | \$ (4.71)             |
| TOTAL |                        |             |                   |   |                                       | <u>\$ (62.34)</u>     |
|       | <b>Bill Pmt -Check</b> | <b>5881</b> | <b>04/06/2018</b> | <b>CSEA, Inc.</b>                         | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                       |
|       | Bill                   | 04062018    | 04/06/2018        |   | L0500 · CSEA UNION DUES               | \$ (2,738.43)         |
| TOTAL |                        |             |                   |   |                                       | <u>\$ (2,738.43)</u>  |
|       |                        |             |                   |   | <b>TOTAL</b>                          | <b>\$ (10,288.38)</b> |

**Mastics Moriches Shirley Community Library**  
**Benefit Warrant**  
**April 6, 2018**

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

Mastics Moriches Shirley Community Library  
Benefit Warrant  
April 20, 2018

| Type                   | Num         | Date              | Name   | Account                                | Paid Amount           |
|------------------------|-------------|-------------------|--|--|-----------------------|
| <b>Bill Pmt -Check</b> | <b>EFT</b>  | <b>04/20/2018</b> | <b>1106 NYS Employees' Retirement System</b>     | <b>L0226 · EMPIRE NAT'L - PAYROLL</b>  |                       |
| Bill                   | 04202018    | 04/20/2018        |  | L0163 · RC ERS CONTRIBUTIONS           | \$ (2,673.83)         |
|                        |             |                   |  | L0161 · RL - ERS LOAN                  | \$ (2,028.00)         |
|                        |             |                   |  | L0160 · RA - ERS ARREARS (VOLUNTARY)   | \$ (223.86)           |
|                        |             |                   |  | L0160.1 · MA - ERS ARREARS (MANDATORY) | \$ (102.72)           |
| TOTAL                  |             |                   |  |  | <u>\$ (5,028.41)</u>  |
| <b>Bill Pmt -Check</b> | <b>EFT</b>  | <b>04/20/2018</b> | <b>Hartford Insurance Company</b>                | <b>L0226 · EMPIRE NAT'L - PAYROLL</b>  |                       |
| Bill                   | 04202018    | 04/20/2018        |  | L0196 · LONG TER                       | \$ (651.04)           |
|                        |             |                   |  | 9055 · DISABILTY INSURANCE             | \$ (1,276.12)         |
| TOTAL                  |             |                   |  |  | <u>\$ (1,927.16)</u>  |
| <b>Bill Pmt -Check</b> | <b>5882</b> | <b>04/20/2018</b> | <b>1103 State Of NY Department of Civil Serv</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b>  |                       |
| Bill                   | 524         | 04/20/2018        |  | 9060 · MEDICAL INSURANCE               | \$ (85,740.86)        |
| TOTAL                  |             |                   |  |  | <u>\$ (85,740.86)</u> |
| <b>Bill Pmt -Check</b> | <b>5883</b> | <b>04/20/2018</b> | <b>1109 Prudential</b>                           | <b>L0226 · EMPIRE NAT'L - PAYROLL</b>  |                       |
| Bill                   | 04202018    | 04/20/2018        |  | L0172 · 403B PRUDENTIAL                | \$ (1,525.00)         |
| TOTAL                  |             |                   |  |  | <u>\$ (1,525.00)</u>  |
| <b>Bill Pmt -Check</b> | <b>5884</b> | <b>04/20/2018</b> | <b>1110 AFLAC</b>                                | <b>L0226 · EMPIRE NAT'L - PAYROLL</b>  |                       |
| Bill                   | 04202018    | 04/20/2018        |  | L0625 · AFLAC PRE-TAX                  | \$ (3,250.20)         |
|                        |             |                   |  | L0626 · AFLAC POST-TAX                 | \$ (395.92)           |
| TOTAL                  |             |                   |  |  | <u>\$ (3,646.12)</u>  |
| <b>Bill Pmt -Check</b> | <b>5885</b> | <b>04/20/2018</b> | <b>1112 The NYS Deferred Compensation Plan</b>   | <b>L0226 · EMPIRE NAT'L - PAYROLL</b>  |                       |
| Bill                   | 655407      | 04/20/2018        |  | L0173 · 457B NYS DEFERRED COMP         | \$ (1,798.37)         |
| TOTAL                  |             |                   |  |  | <u>\$ (1,798.37)</u>  |
| <b>Bill Pmt -Check</b> | <b>5886</b> | <b>04/20/2018</b> | <b>1113 Met Life</b>                             | <b>L0226 · EMPIRE NAT'L - PAYROLL</b>  |                       |
| Bill                   | 04202018    | 04/20/2018        |  | L0171 · 403B MET LIFE                  | \$ (2,583.00)         |
| TOTAL                  |             |                   |  |  | <u>\$ (2,583.00)</u>  |

**Mastics Moriches Shirley Community Library**

**Benefit Warrant**

**April 20, 2018**

|                                |          |            |  |                                       |                      |
|--------------------------------|----------|------------|--|---------------------------------------|----------------------|
| <b>Bill Pmt -Check    5887</b> |          |            | <b>04/20/2018 CSEA Employee Benefit Fund</b> | <b>L0226 - EMPIRE NAT'L - PAYROLL</b> |                      |
| Bill                           | 04202018 | 04/20/2018 |  | L0510 - CSEA POST TAX DENTAL          | \$ (57.63)           |
|                                |          |            |  | L0520 - CSEA POST TAX VISION          | \$ (4.71)            |
| TOTAL                          |          |            |  |                                       | <u>\$ (62.34)</u>    |
| <b>Bill Pmt -Check    5888</b> |          |            | <b>04/20/2018 CSEA, Inc.</b>                 | <b>L0226 - EMPIRE NAT'L - PAYROLL</b> |                      |
| Bill                           | 04202018 | 04/20/2018 |  | L0500 - CSEA UNION DUES               | \$ (2,748.98)        |
| TOTAL                          |          |            |  |                                       | <u>\$ (2,748.98)</u> |
| TOTAL                          |          |            |  |                                       | \$ (105,060.24)      |

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary



**April 2018**

**Director's Report**

**Submitted by Kerri Rosalia**

## **2018 Trustee Election Results**

Joseph Furnari 422, John Sicignano 249

## **Suffolk County Parks Day**

The Suffolk County legislature has passed a resolution, *No 974- 2017, Increasing Awareness of County Parks Through Library Outreach*. As part of this resolution Suffolk Public Libraries can receive information about the county parks and 50% off parking voucher for parking on June 20, 2018, the Suffolk County Parks Day.

## **LILRC**

It is with great sadness that we note the passing of Herb Biblo, former Director of the Long Island Library Resources Council. Herb only retired from his position on Jan. 1, 2018. He will be missed. The LILRC Board appointed Tim Spindler as the new Director. Tim will begin his position in June.

## **Policy:**

### **Revisions**

I worked to revise a number of Library policies that reference Trustees and nepotism at the Library. Revised Hiring and Nepotism policies, and a revised Conflict of Interest form will be available pending attorney review for your consideration.

## **Personnel:**

### **Emergency Closings**

We spent some time working with our CSEA board members to clarify language and the procedures we follow with regard to employee time accounting when we close early or delay opening. We are working to get the items we agreed to verbally into an MOA to the CBA for your approval.

## **Long Range Plan**

You should have received a final Draft- Long Range Plan from me last week by email. This is your second review of the plan. Pending your approval at the Board meeting in April we will add some graphics and a cover and make the plan available to the staff and public.

## **Newsletter**

We are reviewing our newsletter format, content, and provider for possible revisions in the near future.

### **Continuing Education**

The LTA (Library Trustee Association) Conference is taking place on Long Island this spring. It is at the Marriott Hotel in Uniondale on Friday, April 27 and Saturday, April 28. If you would like to attend please let me know and we will register you for the program.

Here is a link to detail about the program and registration; <http://librarytrustees.org/blog/2018/03/2018-lta-institute-library-as-community-know-your-aspirations-plan-for-the-future/>

### **NYS Budget**

The State Budget is complete.

General Library Aid was increased by \$1 million to \$96.6 million. The Governor had proposed a \$4 million cut to library aid so this means that the Legislative added \$5 million.

Construction Grant finding was increased by \$10 million to \$34 million! The Governor had proposed a \$10 million cut to construction aid so this means that the Legislative added \$20 million.

It will be a little while before we see actual aid charts but in any case we will see an increase in general aid and another very significant increase in construction funding.

It would be great for the community if we could avail ourselves of some of this aid by having an eligible project.

### **Vacation Request**

May 22, 2018 - June 1, 2018

### **Contract District: Declining Revenue**

In response to some questions raised at the March 2018 meeting, I requested a historical analysis of ESM contract revenue from SCLS. See the director's written response at the end of my report, and the attached spreadsheet.

Email from Kevin Verbesey, Director, SCLS  
Re: Contract District Revenue

Kerri,

Attached is a spreadsheet with lots of data related to the ESM contract since 2005-06. I left it in Excel format so you can manipulate the data as you wish.

The bottom line is that Center Moriches and Westhampton, who have both made significant improvements to their buildings over that time, are taking in hundreds of thousands of more dollars and you and Riverbed are taking in hundreds of thousands of less dollars over this time period. If you had simply maintained the 35% share of the contract that you had back then throughout this time period the library would have taken in an extra \$2.5 million over that time.

If you have any questions about any of this just let me know.

Kevin

Kevin Verbesey  
Director  
Suffolk Cooperative Library System  
[627 North Sunrise Service Road](#)

### **Vacation Request**

May 22, 2018 - June 1, 2-18

| Year    | Total Contract   | SCLS Admin      | Disbusable Funds | Interest     |
|---------|------------------|-----------------|------------------|--------------|
| 2005-06 | \$ 1,639,694.00  | \$ 98,381.64    | \$ 1,541,312.36  | \$ 18,476.58 |
| 2006-07 | \$ 1,740,690.00  | \$ 121,848.30   | \$ 1,618,841.70  | \$ 22,119.78 |
| 2007-08 | \$ 1,844,499.00  | \$ 129,114.94   | \$ 1,715,384.06  | \$ 9,680.60  |
| 2008-09 | \$ 1,889,525.00  | \$ 132,266.76   | \$ 1,757,258.24  | \$ 8,465.30  |
| 2009-10 | \$ 2,004,122.00  | \$ 140,288.54   | \$ 1,863,833.46  | \$ 4,919.11  |
| 2010-11 | \$ 2,062,750.00  | \$ 144,392.50   | \$ 1,918,357.50  | \$ 2,621.58  |
| 2011-12 | \$ 2,075,257.00  | \$ 145,268.00   | \$ 1,929,989.00  | \$ 2,825.85  |
| 2012-13 | \$ 2,435,147.00  | \$ 170,460.30   | \$ 2,264,686.70  | \$ 2,433.58  |
| 2013-14 | \$ 2,450,100.00  | \$ 134,755.50   | \$ 2,315,344.50  | \$ 1,755.28  |
| 2014-15 | \$ 2,499,689.00  | \$ 124,984.00   | \$ 2,374,704.00  | \$ 1,160.09  |
| 2015-16 | \$ 2,518,994.00  | \$ 113,354.74   | \$ 2,405,639.26  | \$ 2,025.03  |
| 2016-17 | \$ 2,571,611.00  | \$ 102,864.44   | \$ 2,468,746.56  | \$ 1,767.54  |
| Totals  | \$ 25,732,078.00 | \$ 1,557,979.66 | \$ 24,174,097.34 | \$ 78,250.32 |

| Total Disbursement | Registrations<br>CMOR | Library %<br>CMOR | Libraray \$<br>CMOR | Registrations<br>MMSH | Library %<br>MMSH |
|--------------------|-----------------------|-------------------|---------------------|-----------------------|-------------------|
| \$ 1,559,788.94    | 3335                  | 53.56%            | \$ 835,377.57       | 2231                  | 35.83%            |
| \$ 1,640,961.48    | 3313                  | 53.21%            | \$ 873,193.93       | 2248                  | 36.11%            |
| \$ 1,725,064.66    | 3331                  | 59.54%            | \$ 1,027,022.41     | 1597                  | 28.54%            |
| \$ 1,765,723.54    | 3621                  | 60.82%            | \$ 1,073,846.98     | 1711                  | 28.74%            |
| \$ 1,868,752.57    | 3971                  | 60.94%            | \$ 1,138,860.72     | 1822                  | 27.96%            |
| \$ 1,920,979.08    | 4010                  | 56.76%            | \$ 1,090,322.17     | 2206                  | 31.22%            |
| \$ 1,932,814.85    | 4253                  | 62.96%            | \$ 1,216,915.11     | 1685                  | 24.94%            |
| \$ 2,267,120.28    | 4299                  | 62.28%            | \$ 1,411,900.64     | 1748                  | 25.32%            |
| \$ 2,317,099.78    | 4584                  | 61.74%            | \$ 1,430,516.55     | 1998                  | 26.91%            |
| \$ 2,375,864.09    | 4437                  | 67.38%            | \$ 1,600,866.97     | 1352                  | 20.53%            |
| \$ 2,407,664.29    | 4597                  | 73.32%            | \$ 1,765,236.48     | 887                   | 14.15%            |
| \$ 2,470,514.10    | 4951                  | 76.91%            | \$ 1,900,188.80     | 676                   | 10.50%            |
| \$ 24,252,347.66   | 48702                 |                   | \$ 15,364,248.32    | 20161                 |                   |

| Libraray \$     | Registrations | Library % | Libraray \$     | Registrations | Library % |
|-----------------|---------------|-----------|-----------------|---------------|-----------|
| MMSH            | RIVH          | RIVH      | RIVH            | WHAM          | WHAM      |
| \$ 558,838.79   | 387           | 6.21%     | \$ 96,938.87    | 274           | 4.40%     |
| \$ 592,496.21   | 355           | 5.70%     | \$ 93,565.91    | 310           | 4.98%     |
| \$ 492,391.11   | 337           | 6.02%     | \$ 103,904.70   | 330           | 5.90%     |
| \$ 507,415.68   | 339           | 5.69%     | \$ 100,534.14   | 283           | 4.75%     |
| \$ 522,539.47   | 375           | 5.76%     | \$ 107,547.91   | 348           | 5.34%     |
| \$ 599,813.14   | 315           | 4.46%     | \$ 85,648.75    | 534           | 7.56%     |
| \$ 482,130.72   | 259           | 3.83%     | \$ 74,107.93    | 558           | 8.26%     |
| \$ 574,087.53   | 262           | 3.80%     | \$ 86,047.45    | 594           | 8.60%     |
| \$ 623,510.49   | 255           | 3.43%     | \$ 79,577.16    | 588           | 7.92%     |
| \$ 487,800.80   | 185           | 2.81%     | \$ 66,747.89    | 611           | 9.28%     |
| \$ 340,605.78   | 214           | 3.41%     | \$ 82,175.46    | 572           | 9.12%     |
| \$ 259,448.12   | 190           | 2.95%     | \$ 72,921.81    | 620           | 9.63%     |
| \$ 6,041,077.84 | 3473          |           | \$ 1,049,717.97 | 5622          |           |

| Libraray \$     | Total         |
|-----------------|---------------|
| WHAM            | Registrations |
| \$ 68,633.72    | 6227          |
| \$ 81,705.44    | 6226          |
| \$ 101,746.44   | 5595          |
| \$ 83,926.73    | 5954          |
| \$ 99,804.47    | 6516          |
| \$ 145,195.02   | 7065          |
| \$ 159,661.09   | 6755          |
| \$ 195,084.67   | 6903          |
| \$ 183,495.58   | 7425          |
| \$ 220,448.44   | 6585          |
| \$ 219,646.57   | 6270          |
| \$ 237,955.37   | 6437          |
| \$ 1,797,303.53 | 77958         |

## *Assistant Director's Report March 2018*

### **Administrative & Personnel Duties**

- Ran the 2018 library Trustee election. Congratulations to new trustee Joseph Furnari on his election. Preparing for the election involves placing legal notices, hiring election workers, working with the Board of Elections to prep and order the machine scan ballots, and preparing the absentee voter list (which seems to grow each year as our population ages).
- Reviewed resumes and applications for 2 PT clerical jobs in public service departments.
- Worked with CPSD Department Head Rachel Wyneken to guide public service departments on the implementation of the Summer with Us reading and engagement incentive program. After completely retooling the Summer program last year, Rachel obtained lots of valuable feedback from staff on what was successful and what was an issue. This year's program will be similar, but with more focused marketing of library resources coordinated among all departments.
- Managed a personnel issue in coordination with a public service department head.
- The highlight of the month was our invitation to attend the **Closing Bell ceremony of the NY Stock Exchange** with the Chicago Federal Reserve Bank, the coordinator of Money Smart Week across the US. Many thanks to RASD PT Librarian Tara Moran, who organized our participation in this once in a lifetime opportunity. We were *the only library in Suffolk County* participating. The library offered three programs geared toward better understanding of personal finance issues this year for Money Smart Week. We were thrilled to get a backstage tour of the Stock Exchange, meet other Money Smart Week participants and, of course, step up to





the famous balcony at closing time to bang the gavel and ring the bell. Seeing the ceremony broadcast on live TV across the nation and hearing from friends and family who saw it wasn't too shabby, either.

## Community Outreach Activities



- Served on **Mastic Shirley Chamber of Commerce Easter Eggstravaganza Event** organizing committee. This year's event was held on Easter weekend at the high school. Over 300 local children attended with their caregivers. A professional magic show delighted the audience, and there were new children's bicycles raffled off as prizes. This year was one of our most successful raffles yet with 20 bikes donated by area businesses and organizations. Colonial Youth and Family Services volunteers used the library meeting rooms to stuff goody bags with donated candy and small promotional items from businesses for the event.

for their production of Cinderella – the High School musical production. It was a huge success with amazing costumes and wonderful performances by teen cast members, stage crew, and pit orchestra. The amount of time, effort and preparation that goes into producing the musical is enormous, and this year's show was certainly magical. A highlight of the show included a special costume that transformed from a peasant dress to a ballgown!



- Coordinated the library participation in the **Moriches Chamber of Commerce St. Patrick's Day Parade** with our staff, van and one furry friend. The unseasonably cool spring weather took a break for once to provide a warm, sunny day to march. This year, it seemed the audience for the parade was even larger than ever, with the sidewalks packed with families enjoying this community celebration. Many of our patrons waved to us as we marched by.



- Researched and edited the weekly column featuring library services and resources for *the South Shore press*. Thank you to staff members Sara Roye, Marketing Coordinator and Patricia Mininni CPSD librarian for providing material and copy regarding upcoming and ongoing library programs. Highlights of this month's stories included a discussion of the library's unique Playschool Pre-K style classes.

### Meetings Attended

- Attended **Nuclear Disaster Planning Focus Group on March 19<sup>th</sup>** for library administrators. This informative training was provided at SCLS by homeland security officers. It provided a scientific overview of the effects of a nuclear detonation in a major metropolitan area, and what the emergency response would look like.
- Attended **Active Shooter Training** on March 27<sup>th</sup> featuring the acting commissioner of Suffolk County Police. New statistics about active shooter incidents were interesting and put into perspective the media's role in "hyping" the occurrence vs. actual incidents. We reviewed evacuation plans for public and staff as well as techniques to shelter in place (run, hide) and fight which is the new procedure recommended by law enforcement.

## **Assistant Director Report**

**Prepared by Nick Tanzi on April 20, 2018**

In the past month, I have been exploring a number of areas where we stand to improve efficiency. I am in the process of evaluating Envisionware model self-checkout / self-return stations and automated material handling sorting systems. The newest self-checkout stations are capable of supporting an integrated payment system, which would allow them to operate near to a one-stop, full-service kiosk. These systems hold potential to reduce traffic in front of our circulation desk/entryway, while freeing up staff to engage in more customer-centric activities, such as program registration, display maintenance and directional assistance. I am negotiating with Envisionware for the delivery of self-checkout hardware for a free trial during an assessment period.

Also under evaluation are 24-Hour Library, a full-service material pickup station, capable of holding 350 items that would be available for checkout 24/7. Such a solution could be leased or purchased outright. Such a station could provide library information, while also operating as a Wi-Fi hotspot and eBook download station.

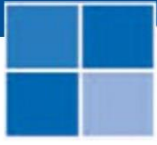
On Wednesday, April 18, I presented to fellow library professionals at the 2018 Computers in Libraries annual conference on "Sustainable 3D Printing." Attendees were given advice on printer selection, staff training, program development and communicating value to stakeholders. I am happy to report that we continue to be a leader in this field.

More locally, I am working the New York Library Association and Suffolk County Library Association on expanding continuing education opportunities for staff. Our organization is likely to participate on a webinar for NYLA in late May or early June on 3D printing, with reciprocal offerings from our peers in areas where we would like to improve staff competencies.

### **Meetings Attended:**

April 4, 2018: Computer and Technical Services (CATS) Division of the Suffolk County Library Association, a tour of Stony Brook University's iCREATE Innovation Lab

April 16-19: Computers in Libraries 2018 Annual Conference.




# Adults

**April 2018**

Josephine Wuthenow  
Department Head

## Local History Update

- Volume 7 of the series, "A History of The Mastick Peninsula" covering the William Floyd School District, was made possible by a Richard D.L. Gardiner Foundation Grant obtained by Brad C. Shupe and Richard Oldham on behalf of the Mastick Peninsula Historical Foundation. Some of the photographs provided within the booklet are from the libraries local history collection. Of note is a foreword from Ron Gross, William Floyd Social Studies teacher, regarding his relationship with Rita Rech and the importance of educating our students, staff and public about our communities rich historic past. A copy has been donated to each of the schools as well as the library.
  - The MPHS, with grant assistance provided by Brad C. Shupe, has successfully installed yet another Historic Marker, this one commemorating the "Battle of Fort St. George". The marker is located at the South West corner of Montauk Hwy and the William Floyd Pkwy.
- 
- Two more articles have been added to the "Our Forgotten Past" series on the Mastichistory.wordpress.com website. In addition, weekly photos for a "Wayback Wednesday" series are also being added to the Library's Facebook Page.
    - No. 8 - **The Catboat .....and the Captains**
    - No. 7 - **Revisited...Down's Tavern and the Capt. J. Ezra Hawkins Homestead**
  - The MPHS continues to work with Suffolk County Government and the Town of Brookhaven In pursuit of preservation for the J. Hawkins House located in Moriches on Montauk Hwy. Funding is set to be approved for an appraisal of the property prior to purchase by Suffolk County.



**Brad C Shupe,**  
RASD Librarian

## MMSCL at the New York Stock Exchange

On Monday, April 2, 2018, I was honored, along with Assistant Director Tara D'Amato, to be invited to be part of the Closing Bell Ceremony at the New York Stock Exchange on Monday, April 2, 2018 to help promote Money Smart Week 2018. We were one of two libraries that attended along with officials from the Federal Reserve Bank of Chicago and New York. Money Smart Week is a national initiative of the Federal Reserve Bank and ALA to bring personal finance programs to local communities. For the last three years, I've been coordinating our partnership with this program and MMS library. It was exciting to be part of this ceremony and I'm honored that our library was recognized for all the effort that we put into helping our community learn and grow financially.



**Tara Moran,**  
*RASD Librarian*

This year, Money Smart Week will be April 21-28, 2018 and we're offering a variety of programs including: First Time Home Buyers Seminar, Credit Reports Simplified, Basic Money Management (offered in Spanish), and DIY and games throughout the week in our Children's and Parent Services Department.



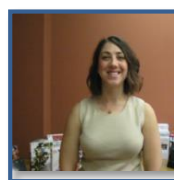


## Mental Health First Aid Training

Alexandra Kaloudis and Debbi Gallucci completed a two day training in Mental Health First Aid on March 4 and 11, 2018. The training was given by the Association for Mental Health and Wellness, and completion of the training certifies the attendees at the national level. Mental Health First Aid training is a valuable resource for public service staff to learn how to assist patrons who might be experiencing a mental health related crisis. The training teaches a basic understanding of what different mental illnesses and addictions are, the risk factors and warning signs for mental health and addiction concerns, and strategies for how to help someone in a crisis.



**Debbi Gallucci,**  
*RASD Librarian*

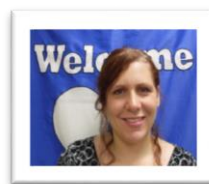


**Alexandra Kaloudis,**  
*RASD Librarian*

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## Brookhaven National Lab Tour

We had a wonderful group of patrons meet us at Brookhaven National Lab for a private tour. We first met Tara Shiels who told us about the history of Camp Upton and Brookhaven National Lab and shared with us some of the exciting questions the Lab is currently being used to answer. Next Steve Bellavia spoke to us about his work at Brookhaven National Lab, building the camera for the Large Survey Synoptic Telescope that is currently being assembled in Chile. Next, we were able to tour the National Synchrotron Light Source II Building and drive past the solar farm.



**Catherine Gordon,**  
*RASD Librarian*

## PATRON COMMENT REGARDING OUR COPY SERVICE

|  |   |
|--|---|
|   | <p>The Community Library values your comments, questions and suggestions. If you would like to share an idea for improving the Library, or would like to comment on a program, collection or service, you can do so in the space below. You can also text the Library (66746, keyword: MMSCL) or email us through the link on our website, <a href="http://www.communitylibrary.org">www.communitylibrary.org</a></p> |
| <p>COMMENTS:</p> <p><i>I would like to see more copier machines in Library. Long lines to make one copy. Should have an Express Line.</i></p>                        |   |
| <p>You can submit comments anonymously, but if you would like a reply, print your name and phone number or e-mail address.</p> <p>Name <u>Rosa</u> Phone <u></u></p> |   |

### DEPARTMENTAL SNAPSHOT – MARCH

#### Program Attendance:

- 589 patrons attended in-house programs
- 69 patrons attended off-site programs

#### COPIES, FAXES and Scanning/EMAIL:

- We helped patrons 2,249 times with copies, faxes, and scanning/email

#### COMPUTER Usage:

- Patrons used our computers 3,199 times

#### Reference & Information Questions:

- We answered 4,154 patron questions



# Children & Parents

**Rachel Wyneken**  
Department Head

## **April 2018 Board Report**

### **Return of the Chicks**

It is definitely a tradition: every spring, CPSD hatches chicks. This year we also have caterpillars who are fattening themselves up for their eventual transformation into butterflies.

As I mentioned in the last board report, over the past few years, we have been adding more and more drop-in learning activities, having noticed that the busy lives of families often preclude them from being able to commit to a specific program at a specific time. Having these activities available any time the library is open gives families the freedom to engage in experiences based on THEIR schedule, rather than ours.

In deference to the time of the year and the hatching of chicks, the entire room is full of activities and decorations that reflect a farm theme. It is a fine example of the anytime, anywhere learning that we are providing for busy families, adapting to their needs.

### **Continuing CPSD Presence at Schools**

I continue to attend as many elementary school PTO meetings as possible, as well as the district-wide PTO meetings. Debby Iberger and Sylvia Maurer represented the department at the district-wide Summer Resource Fair on April 16, and Debby and Angela Horstman are attending the STEM Symposium at the high school on April 26. In May, a children's librarian will have a presence at each of the school's Kindergarten Orientations. We do our best to make sure we are involved in any elementary school activity that involves parent engagement to reinforce that the library is a vital part of their children's education.



## **Summer With Us**

With the feedback received by staff and the public during its inaugural year, the plan for Summer With Us 2018 is complete. It includes changes intended to enhance the experience for both staff and public based on what worked and didn't work last summer. In an effort to encourage participants to bring in their journals regularly, we will be providing drop-in "Transform Your Journal" activities. In addition, we plan to involve the community with Summer With Us Community Partner stickers. Notable also is that other libraries in the county have expressed great interest in the way we moved on from the traditional summer reading club. I've spoken at length about Summer With Us at meetings of the county youth services department heads. I know of at least one library (Patchogue-Medford) that is going to be using the journal idea this year, following in our footsteps. Read the full outline below.

### **The purpose of Summer With Us:**

- To keep the brains of learners/students (of all ages) ACTIVE throughout the summer by reading and engaging in instructive and enlightening experiences in the library and community
- To tell library users and community members about at least one class, service and/or tool that the library offers that they didn't already know about

### **When will it begin? When will it end?**

Summer With Us will have three phases. In all marketing material, it will run throughout the "official" summer season (Memorial Day, May 28 - Labor Day, September 3).

- Phase 1 Warm Up Memorial Day – June 25
  - We start wearing T-shirts
  - We start handing out journals
  - We promote Summer With Us
  - Patrons start recording reading and activities
  - We offer Summer With Us T-shirts as raffles
  - Drop-in activity: Transform your journal (or part of it) into a reading log
  - Department Showcase (all departments) June 12, 13
- Phase 2 Full Force – after school ends until August 19 (8 weeks)
  - Summer With Us with all its bells and whistles (read more below)
- Phase 3 Wind Down – August 20 – Labor Day
  - Continue to wear T-shirts
  - Continue raffles but not as extravagant (e.g. school supplies)
  - Promote Homework Help and Lynda.com

### **What will this look like?**

- **Simple reading clubs**
  - Record reading in journal (or for RASD on-line)
  - Focus on participation and interaction rather than completion
- **Inclusive, popular programs and drop-in activities**

- Fewer overall formal programs, but more high interest ones
- Lots of drop-in activities for all ages, encouraging patrons to have fun and try something new while in the building
- "Surprise" activities that delight and inspire, ex: Book Trolley
- **Library staff promoting a specific class/service/tool each time period**
  - Memorial Day through June 25: Summer With Us
  - June 25-July 1: Update Your Library Account
  - July 2-8: Libby
  - July 9-15: Freegal
  - July 16-22: Flipster/Zinio
  - July 23-29: Museum Pass
  - July 30-August 5: Technology Center
  - August 6-13: Hoopla
  - August 13-19: 1KB4K
  - August 20 through Labor Day (September 3): Homework Help; Lynda.com
- **Drop-in activities to “Transform Your Journal”**
  - Incentive to bring journal to the library
  - Activity changes each week
  - For example: scrapbook; bullet journal; sketch pad; collage; map for treasure, etc.
- **Promote community experiences**
  - Provide checklist of businesses and organizations to visit as another way to learn new things and have new experiences (In conjunction with Chamber of Commerce, Rotary, and other civic groups).
  - Summer With Us Community Partner stickers to add to journals

## **Kid Fest June 9**

Sylvia Maurer would like to invite the board members to host a table at Kid Fest, Saturday, June 9, 10 a.m. – 2 p.m. (rain date Sunday, June 10). This annual library event draws large crowds from our community. It could serve as an opportunity to meet and greet residents, as well as solicit involvement in ongoing plans for the library facility. Plus, you will see and hear from the many people who love the library, support what we do and are appreciative of everything you do as board members! Please call Sylvia at x388 or reach her via email at [smaurer@communitylibrary.org](mailto:smaurer@communitylibrary.org) if you want a table set up for the board of trustees during any portion of the event.

## Teen Services Board Report

March 2018

Submitted by Kerrilynn Jorgensen

For the first time in 8 years, a teen from the Mastics-Moriches-Shirley Community Library has been chosen as one of the select volunteers at the 2018 Author's Unlimited Event at St. Joseph's College on April 28<sup>th</sup>. Merry Vo Nguyen will be working side by side with one of the young adult authors for the event. We are excited to have her represent our library!

On April 4<sup>th</sup> and 11<sup>th</sup>, I attended the Mental Health First Aid Training at SCLS. The two day workshop provided the staff attending with the tools to interact with patrons and employees living with mental health challenges.

The teens and our staff had a great time celebrating National Library Week and National Library Worker's Day, April 8-14. All week long the teens made buttons at our DIY table. The weeklong celebration ended with teens taking photos in front of our green screen.



**Tom Casper:** The Teen Spring Art exhibit is coming up on Friday, May 11<sup>th</sup>. Preparation is under way. I began mounting some of the teens work and Keith Galluzzo, one of our clerks, made the invites as seen below. All are welcome and we would love to see you all there!



**Stephanie Kyle:** On Friday, March 23 Brianna Diaz and Kevin Ryan participated in Advanced Battle of the Books. This was Brianna's last battle since she is graduating and Kevin's first. The dynamic duo was only one point away from making it to the final rounds. Tom Casper and I are very proud of their hard work.

It was so nice to receive the text message on April 10<sup>th</sup> from Kerrilynn to share the wonderful news of the board election results! The mood in the library was light and airy as all the staff seemed to share the same feeling of joy. We are excited to have Joe Furnari join the Board of Trustees on July 1<sup>st</sup>.



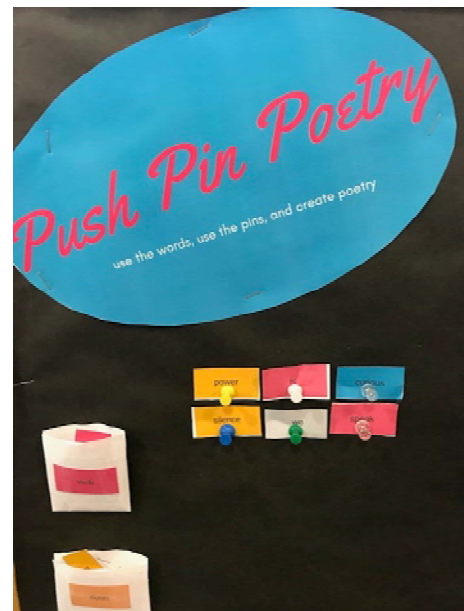
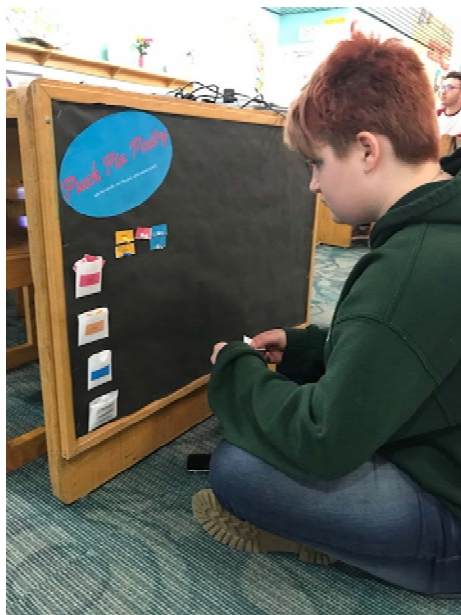
**Erika Irish:** I am finding my place in the Teen Department and I am slowly learning the teen's names. They seem to be comfortable with me as I am with them. April

is National Poetry Month and I created a table top create your own poem station using words cut from newspapers and magazines. I am currently preparing to attend the Summer Resource Fair at William Paca Middle school to make the community aware of all the great programs and services the teen department offers.



**Kelly Furnari:** On April 4<sup>th</sup> I attended a Raspberry Pi Workshop hosted by the Long Island Resource Council at Farmingdale Public Library. I learned how to program the Raspberry Pi motherboard in order to use it for code club, and to digitally display posters for our department. I also conducted a number of programs this month including, Code Club at the library, Paca Middle School and William Floyd Middle School, as well as Board Game Bonanza, and Minute to Win It.

In addition to programs, I also created an interactive push pin poetry display for National Poetry Month.



**Samantha Quinn:** We held a Super Smash Brothers tournament on March 24! Our winner is pictured below! We also made charcoal masks on April 11<sup>th</sup>. The teens love making spa related goodies they get to bring home!





# ***MMSCL CIRCULATION SERVICES DEPARTMENT***

THE SMARTEST CARD  
*Get it. Use It.*  
@your library®

**April 2018** Board Report by DH Anne Marie Hofmann  
STATISTICAL INFORMATION FOR THE MONTH OF **March 2018**

## **TOTAL Circulation Activity:48,928**

### **Activity Breakdown**

Staff Assisted Checkouts: 19,234

Patron Self Checkouts: 10,991

Online Renewals: 13,088

### **Digital Checkout Breakdown**

eBooks— 2,924

Movie Streams— 192

Music Streams— 1,350

eAudiobooks— 1,121

eMagazines— 168+Flipster

### **Museum Pass Breakdown**

Museum Passes Reserved: 39

Checked Out: 28

Cancelled/No Show: 11

**Current Card Holders: 38,766**

**NEW Library Cards Issued: 198**

District Patrons:193 Contract Patrons:5 Transferred:38

### **Meeting Room Usage:**

**Rooms booked by district organizations including tutors: 161**

**Community residents including students in attendance: 1,333**

**SMS Alerts - Text Notifications: Currently 1,277**

**Online Temporary Self Registration: Currently 14**

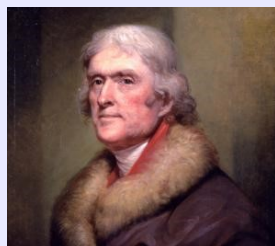
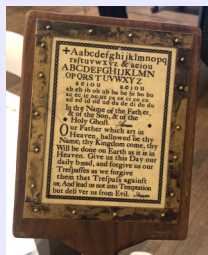
## NY Historical Society

Carmen and I participated in a full day Teacher Training Summit presented by U.S. Citizenship and Immigration Services (USCIS) and the New York Historical Society. The training was held at the museum, the oldest in New York City, because it focused on using museum resources in Citizenship and English as a New Language classes. Many students, both children and adults, use the museum as part of their studies. Instructors also take the museum offsite with the help of replicas and the online collection.

An innovative way of teaching United States history and civics is called visual inquiry. The technique focuses on observation and analysis of an object, painting, or special exhibition within the museum. It's an engaging and interesting way to teach and learn, as it adds context and insight to abstract concepts. The "100 Questions," part of the naturalization process, can be supported by historical artifacts and images.

Through this technique, hopeful New Americans can gain a better, and a more in depth, understanding of the United States of America!

**NEW-YORK  
HISTORICAL  
SOCIETY**  
MUSEUM & LIBRARY  
MAKING HISTORY MATTER



## ENL Parent Night

William Floyd School District hosted their second ENL Parent Night of the school year. The Literacy department was on hand and had a table with information about our program and classes. Carmen and Anna joined me. Although the overall turnout was low, we saw some familiar faces of students in our program. Liz, from Circulation, assisted with new library card applications. We gifted a book to children who signed up for their first library card!





## Ethnic Services Roundtable (ESRT)

I attended April's ESRT meeting at the Pelham Parkway-Van Nest Library in the Bronx. It was a fascinating location because the library is in a diverse neighborhood with many nationalities and languages represented. Their collection mirrors the neighborhood; they have an entire wall of books and materials in other languages for both adults and children. Russian and Spanish are the predominant languages although there are sizable collections for Albanian, Arabic, Bengali, and Urdu. Still others, such as Chinese, fall into the "other languages" category!





# Town of Brookhaven Long Island

**Edward P. Romaine**, Supervisor

March 23, 2018

Ms. Lindsay Davis  
Literacy Director  
Mastic-Moriches-Shirley Community Library  
407 William Floyd Parkway  
Shirley, NY 11967

Dear Ms. Davis:

As a community, we need to do everything we can to fight substance abuse in our youth.

I want to personally thank you for hosting the Town of Brookhaven Youth Bureau's Substance Abuse Education Program. By having the program presented to students enrolled in your English as a New Language Program, it certainly helps to raise awareness of the issue of drug abuse, and teaches parents constructive ways to work with their children who are coping with the stressors of adolescence.

Once again, thank you for hosting the Youth Bureau's Substance Abuse Education Program. It is individuals like you who truly make a difference in our community.

Sincerely,

Edward P. Romaine  
Supervisor

**Office of the Supervisor**

One Independence Hill • Farmingville • NY 11738 • Phone (631) 451-9100 • Fax (631) 451-6677

[www.brookhaven.org](http://www.brookhaven.org)

Printed on recycled paper



# U.S. Citizenship and Immigration Services

## New York Teacher Training Summit

### *Certificate of Participation*

Presented to

*Carmen Navarro-Gao*

For your attendance and participation in the  
U.S. Citizenship and Immigration Services' Office of Citizenship  
and the New York Historical Society (6 Hours)  
this 9<sup>th</sup> day of April, 2018





# U.S. Citizenship and Immigration Services

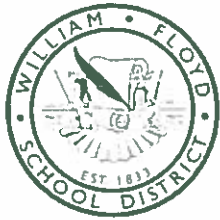
## New York Teacher Training Summit

### *Certificate of Participation*

Presented to

*Lindsay Davis*

For your attendance and participation in the  
U.S. Citizenship and Immigration Services' Office of Citizenship  
and the New York Historical Society (6 Hours)  
**this 9<sup>th</sup> day of April, 2018**



# William Floyd Union Free School District

of the MASTICS - MORICHES - SHIRLEY

*Our rich history builds a promising future!*

Kevin M. Coster  
*Superintendent of Schools*

Mary Koehler  
*Director of Grants,  
Elementary Education  
& ENL Supervisor*

March 29, 2018

Ms. Lindsay Davis  
407 William Floyd Parkway  
Shirley, New York 11967

Dear Lindsay,

I would like to take this moment to express my deepest appreciation for your dedication and commitment to supporting ENL Families and their children during our March "ENL Parent Night Meeting". This meeting was vital to engaging our ENL families so they become aware of the many resources available within the district and through the Mastics, Moriches, Shirley Library. Thank you so much for assisting with translating and providing information on library programs which support our ENL families and their children. Though attendance was small, your assistance at this event helped make it a success!

Again, thank you for all that you do to support our ENL families!

Sincerely,

Mary Koehler  
Director of Grants, Elementary Education & ENL Supervisor



BOARD OF EDUCATION

Robert Vecchio, President • Jeananne Dawson, Vice President • April Coppola • Thomas A. Gross • Robert Guerriero • Lorraine Mentz • Robert Taiani  
240 Mastic Beach Road, Mastic Beach, New York 11951-1028 • (631) 874-1232 / (631) 874-1647 (Fax)  
[www.wfsd.k12.ny.us](http://www.wfsd.k12.ny.us)

April 2018

Compiled by: Stephen Burg

### ***Wireless printing and live streaming***

This month Digital Services Helped roll out our new wireless printing service. The new service will allow patrons to print from anywhere and pick up their print job at the library. As part of the roll out the Digital services department conducted multiple training sessions for staff. 75 staff members attended these trainings. Also as part of the roll out for the new service we came up with marketing material for the public. A live stream of chef Rob's cooking program was facilitated by the Digital Services Department. The live stream allowed patrons who could not get in to the highly popular program to view the program on our Facebook page the video has had 702 views to date. 18 one on one appointments were conducted by Digital Services staff this past month and a class on computer security and clean up .



|   |   |                              |                              |            |  |                            |   |
|---|---|------------------------------|------------------------------|------------|--|----------------------------|---|
| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE |   |                              |                              |            |  | DATE PREPARED:<br>04/23/18 |   |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY                  |   |                              |                              |            |  |                            | PAGE 1 OF 5   |
| NATURE<br>OF<br>CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL #  | SOCIAL<br>SECURITY<br>NUMBER | TITLE                        | SALARY     | IF PT, INCL #<br>OF HRS/WK &<br>PROJECTED<br>ANNUAL<br>SALARY                                  | EFFECTIVE DATE             | DUTIES STATEMENT #<br>OR NAME OF<br>PREVIOUS<br>INCUMBENT |
| AT/SN   | Bergendorff, Christopher  |                              | Librarian I Children's Serv. | \$25.97/hr | Up to 17.5   | 05/29/18                   |   |
| TM/SN   | Bergendorff, Christopher  |                              | Librarian I Children's Serv. | \$25.97/hr | 25 hours   | 09/09/18                   |   |
| RE/APT  | Bergendorff, Christopher  |                              | Librarian I Children's Serv. | \$25.97/hr | Up to 17.5   | 09/10/18                   |   |
|   |   |                              |                              |            |  |                            |   |
| AT/SN   | Hall, Diane   |                              | Librarian I Children's Serv. | \$39.07/hr | Up to 17.5   | 05/29/18                   |   |
| TM/SN   | Hall, Diane   |                              | Librarian I Children's Serv. | \$39.07/hr | 25 hours   | 09/09/18                   |   |
| RE/APT  | Hall, Diane   |                              | Librarian I Children's Serv. | \$39.07/hr | Up to 17.5   | 09/10/18                   |   |
|   |   |                              |                              |            |  |                            |   |
| AT/SN   | Lingg, Carole   |                              | Librarian I                  | \$25.97/hr | Up to 17.5   | 05/29/18                   |   |
| TM/SN   | Lingg, Carole   |                              | Librarian I                  | \$25.97/hr | 25 hours   | 09/09/18                   |   |
| RE/APT  | Lingg, Carole   |                              | Librarian I                  | \$25.97/hr | Up to 17.5   | 09/10/18                   |   |
|   |   |                              |                              |            |  |                            |   |
| AT/SN   | O'Donnell, Noreen   |                              | Librarian I                  | \$28.11/hr | Up to 17.5   | 05/29/18                   |   |
| TM/SN   | O'Donnell, Noreen   |                              | Librarian I                  | \$28.11/hr | 25 hours   | 09/09/18                   |   |
| RE/APT  | O'Donnell, Noreen   |                              | Librarian I                  | \$28.11/hr | Up to 17.5   | 09/10/18                   |   |
|   |   |                              |                              |            |  |                            |   |
| DID YOU:  | 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?   |                              |                              |            | The above changes are hereby certified as being in accordance with Civil Service requirements. |                            |   |
|   | 2. Request and canvas an eligible list for all competitive positions?   |                              |                              |            |  |                            |   |
|   | 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application |                              |                              |            |  |                            |   |
|   | 4. Submit a personnel change on the previous incumbent shown above?   |                              |                              |            |  |                            |   |
|   |   |                              |                              |            |  |                            |   |
| <input type="checkbox"/>  | APPROVED  | <input type="checkbox"/>     | DISAPPROVED                  |            | Signature of Appointing Authority  |                            |   |
| <input type="checkbox"/>  | APPROVED AS NOTED   |                              |                              |            |  |                            |   |

| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE |   |                          |                              |            |  | DATE PREPARED:<br>04/23/18 |  |
|---|---|--------------------------|------------------------------|------------|--|----------------------------|--|
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY                  |   |                          |                              |            |  |                            | PAGE 2 OF 5                                      |
| NATURE OF CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL #  | SOCIAL SECURITY NUMBER   | TITLE                        | SALARY     | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY  | EFFECTIVE DATE             | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| AT/SN   | Perez, Michael  |                          | Librarian I Children's Serv. | \$24.72/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Perez, Michael  |                          | Librarian I Children's Serv. | \$24.72/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Perez, Michael  |                          | Librarian I Children's Serv. | \$24.72/hr | Up to 17.5   | 09/10/18                   |  |
|   |   |                          |                              |            |  |                            |  |
| AT/SN   | Quinn, Samantha   |                          | Librarian I                  | \$25.21/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Quinn, Samantha   |                          | Librarian I                  | \$25.21/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Quinn, Samantha   |                          | Librarian I                  | \$25.21/hr | Up to 17.5   | 09/10/18                   |  |
|   |   |                          |                              |            |  |                            |  |
| AT/SN   | Snizek, Michelle  |                          | Librarian I Children's Serv. | \$33.78/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Snizek, Michelle  |                          | Librarian I Children's Serv. | \$33.78/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Snizek, Michelle  |                          | Librarian I Children's Serv. | \$33.78/hr | Up to 17.5   | 09/10/18                   |  |
|   |   |                          |                              |            |  |                            |  |
| AT/SN   | Horstman, Angela  |                          | Library Assistant            | \$19.07/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Horstman, Angela  |                          | Library Assistant            | \$19.07/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Horstman, Angela  |                          | Library Assistant            | \$19.07/hr | Up to 17.5   | 09/10/18                   |  |
|   |   |                          |                              |            |  |                            |  |
| DID YOU:  | 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?   |                          |                              |            | The above changes are hereby certified as being in accordance with Civil Service requirements. |                            |  |
|   | 2. Request and canvas an eligible list for all competitive positions?   |                          |                              |            |  |                            |  |
|   | 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application |                          |                              |            |  |                            |  |
|   | 4. Submit a personnel change on the previous incumbent shown above?   |                          |                              |            |  |                            |  |
| <input type="checkbox"/>  | APPROVED  | <input type="checkbox"/> | DISAPPROVED                  |            |  |                            |  |
| <input type="checkbox"/>  | APPROVED AS NOTED   |                          |                              |            | Signature of Appointing Authority  |                            |  |



|   |  |                          |               |            |  |                            |  |
|---|--|--------------------------|---------------|------------|--|----------------------------|--|
| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE |  |                          |               |            |  | DATE PREPARED:<br>04/23/18 |  |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY                  |  |                          |               |            |  |                            | PAGE 3 OF 5                                      |
| NATURE OF CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL #   | SOCIAL SECURITY NUMBER   | TITLE         | SALARY     | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY  | EFFECTIVE DATE             | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| AT/SN   | Adamo, Julia   |                          | Library Clerk | \$13.13/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Adamo, Julia   |                          | Library Clerk | \$13.13/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Adamo, Julia   |                          | Library Clerk | \$13.13/hr | Up to 17.5   | 09/10/18                   |  |
|   |  |                          |               |            |  |                            |  |
| AT/SN   | Galluzzo, Veronica   |                          | Library Clerk | \$14.35/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Galluzzo, Veronica   |                          | Library Clerk | \$14.35/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Galluzzo, Veronica   |                          | Library Clerk | \$14.35/hr | Up to 17.5   | 09/10/18                   |  |
|   |  |                          |               |            |  |                            |  |
| AT/SN   | Garcia, Charlene   |                          | Library Clerk | \$15.22/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Garcia, Charlene   |                          | Library Clerk | \$15.22/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Garcia, Charlene   |                          | Library Clerk | \$15.22/hr | Up to 17.5   | 09/10/18                   |  |
|   |  |                          |               |            |  |                            |  |
| AT/SN   | Gorman, Kaitlyn  |                          | Library Clerk | \$13.13/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Gorman, Kaitlyn  |                          | Library Clerk | \$13.13/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Gorman, Kaitlyn  |                          | Library Clerk | \$13.13/hr | Up to 17.5   | 09/10/18                   |  |
|   |  |                          |               |            |  |                            |  |
| AT/SN   | Giovine, Stefanie  |                          | Library Clerk | \$13.79/hr | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Giovine, Stefanie  |                          | Library Clerk | \$13.79/hr | 25 hours   | 09/09/18                   |  |
| RE/APT  | Giovine, Stefanie  |                          | Library Clerk | \$13.79/hr | Up to 17.5   | 09/10/18                   |  |
| DID YOU:  | 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?<br>2. Request and canvas an eligible list for all competitive positions?<br>3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application<br>4. Submit a personnel change on the previous incumbent shown above? |                          |               |            | The above changes are hereby certified as being in accordance with Civil Service requirements. |                            |  |
| <input type="checkbox"/>  | APPROVED   | <input type="checkbox"/> | DISAPPROVED   |            | Signature of Appointing Authority  |                            |  |
| <input type="checkbox"/>  | APPROVED AS NOTED  | <input type="checkbox"/> |               |            |  |                            |  |

|   |  |                        |                          |                                   |  |                            |  |
|---|--|------------------------|--------------------------|-----------------------------------|--|----------------------------|--|
| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE |  |                        |                          |                                   |  | DATE PREPARED:<br>04/23/18 |  |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY                  |  |                        |                          |                                   |  |                            | PAGE 4 OF 5                                      |
| NATURE OF CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL #   | SOCIAL SECURITY NUMBER | TITLE                    | SALARY                            | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY  | EFFECTIVE DATE             | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| AT/SN   | Mucaria, JoAnn   |                        | Library Clerk            | \$14.93/hr                        | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Mucaria, JoAnn   |                        | Library Clerk            | \$14.93/hr                        | 25 hours   | 09/09/18                   |  |
| RE/APT  | Mucaria, JoAnn   |                        | Library Clerk            | \$14.93/hr                        | Up to 17.5   | 09/10/18                   |  |
|   |  |                        |                          |                                   |  |                            |  |
| AT/SN   | O'Donnell, Zoe   |                        | Library Clerk            | \$13.79/hr                        | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | O'Donnell, Zoe   |                        | Library Clerk            | \$13.79/hr                        | 25 hours   | 09/09/18                   |  |
| RE/APT  | O'Donnell, Zoe   |                        | Library Clerk            | \$13.79/hr                        | Up to 17.5   | 09/10/18                   |  |
|   |  |                        |                          |                                   |  |                            |  |
| AT/SN   | Swensen, Rachel  |                        | Library Clerk            | \$15.22/hr                        | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Swensen, Rachel  |                        | Library Clerk            | \$15.22/hr                        | 25 hours   | 09/09/18                   |  |
| RE/APT  | Swensen, Rachel  |                        | Library Clerk            | \$15.22/hr                        | Up to 17.5   | 09/10/18                   |  |
|   |  |                        |                          |                                   |  |                            |  |
| AT/SN   | Walsh, William   |                        | Library Clerk            | \$15.77/hr                        | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Walsh, William   |                        | Library Clerk            | \$15.77/hr                        | 25 hours   | 09/09/18                   |  |
| RE/APT  | Walsh, William   |                        | Library Clerk            | \$15.77/hr                        | Up to 17.5   | 09/10/18                   |  |
|   |  |                        |                          |                                   |  |                            |  |
| AT/SN   | Lorper, Vivian   |                        | Library Clerk            | \$20.59/hr                        | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Lorper, Vivian   |                        | Library Clerk            | \$20.59/hr                        | 25 hours   | 09/09/18                   |  |
| RE/APT  | Lorper, Vivian   |                        | Library Clerk            | \$20.59/hr                        | Up to 17.5   | 09/10/18                   |  |
| DID YOU:  | 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?<br>2. Request and canvas an eligible list for all competitive positions?<br>3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application<br>4. Submit a personnel change on the previous incumbent shown above? |                        |                          |                                   | The above changes are hereby certified as being in accordance with Civil Service requirements. |                            |  |
| <input type="checkbox"/>  | APPROVED   |                        | <input type="checkbox"/> | DISAPPROVED                       |  |                            |  |
| <input type="checkbox"/>  | APPROVED AS NOTED  |                        | <input type="checkbox"/> | Signature of Appointing Authority |  |                            |  |

|   |  |                        |                          |             |  |                            |  |
|---|--|------------------------|--------------------------|-------------|--|----------------------------|--|
| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE   |  |                        |                          |             |  | DATE PREPARED:<br>04/23/18 |  |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  |  |                        |                          |             |  |                            | PAGE 5 OF 5                                      |
| NATURE OF CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL # | SOCIAL SECURITY NUMBER | TITLE                    | SALARY      | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY  | EFFECTIVE DATE             | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| APT   | Langdon, Kevin                         |                        | Custodial Worker I       | \$11.10/hr  | Up to 17.5   | 04/09/18                   |  |
|   |  |                        |                          |             |  |                            |  |
| APT   | Prevete, David                         |                        | Custodial Worker I       | \$11.10/hr  | Up to 17.5   | 04/10/18                   |  |
|   |  |                        |                          |             |  |                            |  |
| TRS   | Rodriguez, Isaac                       |                        | Custodial Worker I       | \$11.66/hr  |  | 03/24/18                   |  |
|   |  |                        |                          |             |  |                            |  |
| RL  | Duart, Krista                          |                        | Page                     | \$10.00/hr  | Up to 17.5   | 03/20/18                   |  |
| APT   | Duart, Krista                          |                        | Library Clerk            | \$13.13/hr  | Up to 17.5   | 03/21/18                   |  |
|   |  |                        |                          |             |  |                            |  |
| AT/SN   | Duart, Krista                          |                        | Library Clerk            | \$13.13/hr  | Up to 17.5   | 05/29/18                   |  |
| TM/SN   | Duart, Krista                          |                        | Library Clerk            | \$13.13/hr  | 25 hours   | 09/09/18                   |  |
| RE/APT  | Duart, Krista                          |                        | Library Clerk            | \$13.13/hr  | Up to 17.5   | 09/10/18                   |  |
|   |  |                        |                          |             |  |                            |  |
| RE/AT   | Murray, Darlene                        |                        | Library Clerk            | \$18,291.00 | 25 hours   | 03/27/18                   |  |
| APT   | Murray, Darlene                        |                        | Library Clerk            | \$14.07/hr  | Up to 17.5   | 03/28/18                   |  |
|   |  |                        |                          |             |  |                            |  |
|   |  |                        |                          |             |  |                            |  |
|   |  |                        |                          |             |  |                            |  |
|   |  |                        |                          |             |  |                            |  |
| DID YOU:  |  |                        |                          |             | The above changes are hereby certified as being in accordance with Civil Service requirements. |                            |  |
| 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?   |  |                        |                          |             | Signature of Appointing Authority  |                            |  |
| 2. Request and canvas an eligible list for all competitive positions?   |  |                        |                          |             |  |                            |  |
| 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application |  |                        |                          |             |  |                            |  |
| 4. Submit a personnel change on the previous incumbent shown above?   |  |                        |                          |             |  |                            |  |
| <input type="checkbox"/>  | APPROVED                               |                        | <input type="checkbox"/> | DISAPPROVED |  |                            |  |
| <input type="checkbox"/>  | APPROVED AS NOTED                      |                        | <input type="checkbox"/> |             |  |                            |  |



# COMMUNITY LIBRARY

407 William Floyd Parkway, Shirley, New York 11967-3492 • Tel: 631-399-1511 • Fax: 631-281-4442

County Legislator Rudolph Sunderman  
1120 Montauk Highway  
Suite G  
Mastic, NY 11950

Dear Legislator Sunderman,

It has come to my attention that you have the opportunity to acquire the Hawkins home located at 1431 Montauk Highway in Moriches with Suffolk County funding. This effort has been described to us as a collaborative project between Suffolk County and the Town of Brookhaven, to acquire nearly 5 acres of land, in addition to the historic home, for the purposes of preservation, creation of a museum, and public parkland and trails. We are encouraged to hear that the Mastic Peninsula Historical Society would be given the opportunity to restore the home and create a museum for the public, and place our full faith in them to execute that plan if you are successful.

Due to the historic importance of our area, and this parcel and building specifically, we strongly urge you to proceed with this project. We need to preserve as much of our history as possible for the current and future generations to enjoy. This collaborative effort is a great example of how that can be accomplished when different levels of government, non-profit organizations, and caring citizens align around strong values and a shared past.

Should you need anything more from us to help you to move forward with this effort please don't hesitate to contact me.

Sincerely,

Kerri Rosalia,  
Library Director

CC:

Edward De Gennaro, Mastic Peninsula Historical Society  
Brookhaven Town Councilman Panico  
Jim Mazzarella, President, MMS Library Board of Trustees



# **KNIGHTS OF COLUMBUS**

**IN SERVICE TO ONE. IN SERVICE TO ALL**

James V. Kavanaugh Council

P.O. Box 375, Mastic, NY 11950 • 631-566-1021

James V. Kavanaugh Knights of Columbus Annual Ball

Honoring

**SUFFOLK COUNTY LEGISLATOR RUDY SUNDERMAN  
AND ST. JUDE R.C. CHURCH PASTOR, REV. JOHN RYAN**

**Saturday, May 12 • 7:30 p.m. to 12:30 a.m.**

**Sunset Harbour**

90 Colonial Drive, East Patchogue, NY 11772

**7:00 pm - Cocktail Hour • 8:00 pm - Dinner and Program**

**Sit Down Dinner**

**Coffee, Tea, Dessert and Open Bar**

**\$85.00 per person**

Please find enclosed my payment for \_\_\_\_\_ tickets.

Please return payment to:

The James V. Kavanaugh Knights of Columbus

P.O. Box 375, Mastic, NY 11950

Business / Organization: \_\_\_\_\_

Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone: \_\_\_\_\_

Email: \_\_\_\_\_

**FOR MORE INFORMATION CONTACT:  
DON SARNO AT 631-445-4968**

**Mastics-Moriches-Shirley  
Community Library**

# Memo

**To:** Chris Nowak, Business Manager

**From:** Josephine Wuthenow, Department Head, Reference & Adult Services

**Date:** April 17, 2018

**Re:** Disposal of Furniture

| Item                  | Current location | Tag #    | Reason to Dispose of Item |
|-----------------------|------------------|----------|---------------------------|
| Office Chair (Blue)   | Basement         | #0001423 | Broken Chair              |
| Office Chair (Blue)   | Basement         | #0001419 | Broken Chair              |
| Office Chair (Maroon) | Basement         | #0001597 | Broken Chair              |

# Fees

## Copies

### Black & White

|   |                             |
|---|-----------------------------|
| 8 ½ X 11"   | \$.10 Each                  |
| 8 ½ X 14"   | \$.15 Each                  |
| 11 X 17"  | \$.15 Each                  |
| Community Library cardholders<br>Over 60 years of age | \$.05<br>(Limit 10 per day) |

### Color

|           |            |
|-----------|------------|
| 8 ½ X 11" | \$.25 Each |
| 8 ½ X 14" | \$.50 Each |
| 11 X 17"  | \$.50 Each |

## Computer Prints

**\*Community Library cardholders \$ .50 free print allocation per day**

### Black & White

|           |            |
|-----------|------------|
| 8 ½ X 11" | \$.10 Each |
| 8 ½ X 14" | \$.15 Each |
| 11 X 17"  | \$.15 Each |

### Color

|           |            |
|-----------|------------|
| 8 ½ X 11" | \$.25 Each |
| 8 ½ X 14" | \$.50 Each |
| 11 X 17"  | \$.50 Each |

## HIRING

The Library seeks to recruit and hire the best qualified persons for positions at the Library. Selection of staff members shall be based upon merit in consideration of the applicant's professional and educational qualifications, experience, skill set, and overall job related knowledge. Positions at the Library are to be filled in accordance with all Federal, State and Local laws, procedures, and policies, including those of the Suffolk County Department of Civil Service, as they pertain to the Library. In accordance with civil service law, the Library reserves the right to extend hiring preference to residents of the Mastic Moriches Shirley Community Library district.

All applicants shall be interviewed by the Library Director and/or the Library Director's designee prior to being hired.

Upon the Library Director's or designee's endorsement the applicant may be hired provisionally pending final approval by the Library Board of Trustees.

Newly appointed employees are subject to a probationary period in accordance with civil service rules.

During the probationary period, new employees must prove themselves capable to perform the job for which they were hired.

It is the Library's policy not to hire a relative of a staff member for employment in the same department as a current staff member.

Further, an employee shall not have primary responsibility for supervision, evaluation, or assignment of duties to a relative or a staff member from the same household.

Relatives of ~~the Board of Trustees and the Library Director~~ administration are not to be employed at the Library in any capacity. Library administration shall be defined as the Library Director, Assistant Library Director's, and Department Heads.

A relative shall be defined as a connection between two persons by blood, marriage, or adoption. (see Nepotism policy)

The Library is an equal opportunity employer and does not discriminate on the basis of age, race, ethnicity, gender, creed, disability, political affiliation, religion, or sexual orientation. (see Non-Discrimination policy)

Originally Adopted: April 26, 1999 (Appointments)

Revised: June 27, 2005

Revised: April 23, 2018



## DRAFT

### Code of Ethics / Conflict of Interest

The Mastics-Moriches-Shirley Community Library Board of Trustees, Officers, Administration and Staff shall comply with all laws pertaining to “Conflict of Interest” and “Code of Ethics”, as stated in New York State General Municipal Law Article 18, §801, §805-a, §806 and elsewhere. Maintaining the public trust is an essential element required to meet the library’s mission and roles. As such, any improper action will be subject to penalties as stated in the General Municipal Law.

**STANDARDS OF CONDUCT** Every officer and employee of the library shall be subject to and abide by the following standards of conduct:

1. **GIFTS** An officer or employee shall not directly or indirectly solicit any gift or accept or receive any gift having a value of \$75 or more, whether in the form of money, services, loan, travel, entertainment, hospitality, thing or promise, or any other form, under circumstances in which it could reasonably be inferred that the gift was intended to influence him/her in the performance of his / her official duties or was intended as a reward for any official action on his / her part. However, nothing herein should be construed as prohibiting the traditional exchange of holiday gifts provided discretion is used to ensure that gifts of value are not accepted by staff employees or officers. Gifts from children that are principally sentimental in nature and of insignificant financial value may be accepted in the spirit in which they are given.
2. **CONFIDENTIAL INFORMATION** An officer or employee shall not disclose confidential information acquired by him / her in the course of his / her official duties or use such information to further his / her personal interest.
3. **REPRESENTATION BEFORE THE BOARD** An officer or employee shall not receive, or enter into any agreement, express or implied, for compensation for services to be rendered in relation to any matter over which trustee, officer, administrator or employee has jurisdiction or power to appoint.
4. **REPRESENTATION BEFORE THE BOARD FOR A CONTINGENT FEE** An officer or employee cannot have an interest in any contract over which the trustee, officer, administrator or employee has the power or duty to authorize, approve payment or audit.
5. **INVESTMENTS IN CONFLICT WITH OFFICIAL DUTIES** An officer or employee shall not invest or hold any investment directly in any financial, business, commercial or other private transaction that creates a conflict with his / her official duties.
6. **NEPOTISM** Relatives of ~~the board of trustees~~ and the Library administration are prohibited from being employed by the library. **The Library administration shall be defined as the Director, Assistant Director(s), and Department Heads.**
7. **DISTRIBUTION OF CODE OF ETHICS** The library director shall distribute a copy of this policy to every officer, trustee and employee of the library. Code of Ethics / Conflict of Interest Affirmation of Compliance I have received and carefully read the Code of Ethics / Conflict of Interest Policy for Mastics-Moriches-Shirley Community Library board members and staff.

By signing this Affirmation of Compliance, I hereby affirm that I understand and agree to comply with the Conflict of Interest Policy.

Please check one:

( ) I hereby state that I do not have any conflict of interest in business dealings with the Library.

( ) I believe that I may have a potential conflict of interest. Please explain.

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final determination as to whether a conflict of interest exists will be determined by the library's Board of Trustees.

In any situation should arise in the future that I think may involve me in a conflict of interest, I will promptly and fully disclose (in writing) the circumstances to the President of the Board of Trustees or to the Library Director, as applicable.

|       |                     |
|-------|---------------------|
| _____ | Name (Please Print) |
| _____ | Signature           |
| _____ | Date                |

## **Mastics- Moriches- Shirley**

### **Community Library**

#### **Long Range Plan**

**2017-2021**

#### **MMSCL Mission Statement**

The Library provides Technology, Learning and Culture – all personalized with a caring, friendly and non-judgmental attitude.

The Library does this by giving accurate information, supplying cutting-edge technology, and supporting and promoting lifelong learning, the arts, entertainment, cultural awareness and intellectual freedom.

#### **Philosophy of the Community Library**

A philosophy of service constantly develops, broadens, grows, and changes. It is useful from time to time, to evaluate where we are as an institution. What follows is a summary of the Library's current philosophy.

A community establishes a library to provide its public with service. Through its elected representatives, the community itself decides what services it wants (and is willing to pay for) and, to a large degree, how those services are to be delivered.

After receiving input from the Trustees and wider community, the staff attempts to provide the type of service the public wants, in the manner the public requires, as efficiently as possible. The staff response is constrained only by economic, legal and practical considerations.

#### **Purposes and Objectives of the Community Library**

The Community Library's purpose and function is to provide library service to the entire population of the William Floyd Union School District. The wide variety of services offered should give opportunity for the education, cultural enrichment and development, recreation and entertainment of citizens of all ages from infancy through the senior years.

Immediate objectives which will enable the Library to fulfill this purpose and function are as follows:

To offer the services of the Library at a strategic location or locations throughout the district so that all patrons have reasonable access to its facilities.

To provide general reading materials, audio-visual materials, reference and information materials and other library services for all ages.

To provide programs that will enlighten and enrich patrons of all ages.

To improve and enhance the public image of the Library in the community and acquaint the public with its many services.

To strengthen and improve the Library staff so that the best possible services can be available to the patrons.

### **Technology**

The library has made significant technology changes to improve services over the last few years. The Committee believes that technology will continue to play a large role in the library's delivery of services to the community especially as streaming content improves; however, implementation of new technology will be subject to cost/benefit analysis.

Our patrons' use of technology is becoming more mobile with the use of tablets, smartphones, and laptops. On average, patrons using the library have a minimum of two wireless devices. The main source of frustration expressed by patrons is the lack of electrical outlets in convenient locations to charge their devices, that the wireless access points reach capacity at peak times, and the lack of wireless printing.

Recommendations:

Improve the wireless capacity within the building

Add additional electrical outlets, where possible, throughout the Library.

Install charging stations for patron use.

Complete the implementation of RFID technology.

Investigate providing a supply of laptops or tablets and mobile hotspots as a pilot project to increase WFSD student access to homework help and library resources.

Provide listening devices for use by both hearing impaired patrons and those who wish to create a private listening atmosphere.

Continue to provide coding classes and other technology training for patrons of all ages, with an emphasis on STEM programming for youth.

Expand patron access to content creation technology and training including 3D printing,

Continuously revise the library website/mobile app

Implement linked data so library resources are as easy to discover as possible through Internet searches.

Explore the implications and possibilities of the use of artificial intelligence in Library programs and services.

### **Customer Connections**

The Library is used as a community center for our patrons. It continues to be a place to socialize, learn, and work. As the needs of the community change the library will remain an agile organization, able to respond to the community in a timely manner. The Library will reach out to customers in new and exciting ways.

#### **Recommendations:**

Continue to provide the community with excellent and diverse programs which appeal to all age groups and segments of our community. Provide opportunities for our customers to help co-develop our program offerings based on their interests.

Create/revise welcome brochures and packets that can be shared with new customers and with local real estate agencies, health clinics, and other appropriate organizations to promote the library to current and future residents.

Continue and expand our outreach efforts to bring library programs and services where our customers are, including fairs, festivals, business events, school district events, community events and more.

Continue to reach out and inform the community of library programs and services through traditional methods and social media.

Provide a Library Board approved annual report that includes usage statistics and an overview of Library activities. Report will include information on how the Library is meeting its goals and objectives each year.

Conduct an ongoing evaluation of how the Library is meeting the community needs with the programs, collections, and services. Each Department Head will prepare and present a strategic plan with both short-term and long range goals and objectives.

Survey customers through on-line tools, in person interviews, and focus groups to gauge needs and develop plans for improved Library service.

### **Community Partnerships**

The library serves a vital role as a space where people can come together to share their experiences both as individuals and a community. By documenting and recognizing these shared experiences, the library is an important force in creating community identity. We will continue to fulfill this role on two levels.

The community's Local History Collection will continue to focus on the acquisition, identification, preservation and dissemination of documents and artifacts that reflect the unique identity of our local community.

Recommendations:

We will continue to seek out opportunities to leverage our role as a catalyst for preserving and building community identity. Through collaboration on community wide events and celebrations such as Tri-Hamlet Day, William Floyd's Birthday, National Night Out, and participation in important civic events and festivals, we will position the library as a community partner.

### **Staff Development**

The library staff members are tasked with providing outstanding service to all members of our community in a rapidly changing environment. The rate of technological change is increasing, as is our patron's reliance on our staff members to help them stay up-to-date. We offer large group classes, one-on-one training, and online education for our patrons. We need our staff members to have a solid understanding of the devices and tools we provide and that are available in the consumer market. Staff members also need ongoing training on workplace topics to keep the Library running effectively.

## Recommendations:

Provide Library staff with annual technology training appropriate to their position to address community needs.

Support Library staff with ongoing supervisory and managerial training appropriate to their position to address the internal needs of the Library.

Offer a mix of in-person and online training to meet the varied schedules of our full-time and part-time employees.

Survey our employees to gauge their suggestions for training.

## **Public Awareness**

One of the greatest challenges is to ensure that the community is aware of the library's services, programs, classes, and events. The library promotes events using a mix of printed material and social media targeted to different groups.

## Recommendations:

Create a more formal public relations plan.

Continuously obtain email contact information and mobile telephone numbers for all patrons to use for notification of future programs, services, and events.

Continue to identify a network of individuals and organizations that would benefit from receiving information about the library programs and services.

Create standard presentations about Library services in multi-media format that can be delivered to community groups by a Library Board member or staffer and/or consumed online on demand by the public.

Highlight accomplishments of community organizations at the library to bring additional awareness of library services to their members.

Continue publication of the library's monthly newsletter and e-mail newsletters.

Continue and expand promoting the library programs and services through social media.

Find additional ways to reach or customers through paid advertising in print and online. Develop niche advertisements for customer segments most likely to respond to the information by interacting with the library.

### **Community Identity**

Local History Collection

Collaboration on Tri-Hamlet Day, WF Birthday, NNO, etc.

Getting the good news out

### **Finance**

The Library aims to operate in an efficient manner that builds customer trust and support for the institution. We do this in a transparent manner, making financial records and Board documents readily accessible on our web page and at the Library for customer reference. The Library adheres to the standards and laws applicable to school-district public libraries in NYS. An annual financial audit is conducted by a professional accounting firm as part of our adherence to best practices, and for a process of continuous improvement. For each year the Board members request an increase in the annual operating budget, the community has the opportunity to vote on that budget, signaling their approval/disapproval with the spending plan.

In 2012, New York State mandated a tax cap which imposed greater restrictions on the year-to-year increase in the tax levy available for library operations. The library's tax levy limit may be overridden by a resolution by a 60% vote of the total voting power of the library's governing board and approved by a simple majority of voters (more than 50%). If the library successfully overrides the tax cap then the taxpayers will not be eligible for a portion of the Star property tax exemption. While the allowable levy growth factor from the state keeps shrinking mandated costs (pension and health coverage) keep increasing. The long-term implications of staying within the tax cap will be challenging for both patrons and the Library Board and staff.

Members of the Board, the Director, and Library staff are encouraged to seek private donations and grant funding wherever possible.

Members of the Board, and the Director, are encouraged to work with residents and their elected officials to educate them on the importance of Libraries as an essential educational service and to advocate for additional funding. Elected officials will be contacted on a regular basis to inquire as to supplemental funding available for Library operations, capital projects and special projects.



## Facility

The Board of Trustees is tasked with maintaining a facility that addresses community needs including adequate space, lighting, shelving, seating, power and data infrastructure that is ADA compliant.

The Mastics Moriches Shirley Community Library (MMSCL) was created by the voters of the William Floyd School District in 1974. On December 12, 1979, a bond issue was approved to build a permanent Library on donated land and opened in March of 1982. A 24,000 sq. ft. addition was dedicated in 1995. In 2010 the community rejected a proposal to expand and renovate the existing facility in its current location.

As a community resource, MMSCL is currently at a crossroads, and the Board of Trustees is looking for the community's help to make a decision on how best to proceed, given the facility's need for renovation, repairs, and asbestos abatement. The Board and the community determine the best course of action through a community driven process. A series of facilitated meetings (*Envision our Future*) were held in 2014-2015 to gather community input.

The library board members pursued the path outlined by community members at the three 8-hour public *Envision our Future* charrettes. More information about the process and the workshop videos and reports can be found at <http://future.communitylibrary.org>. The meetings were open to the public and attended by a diverse group of residents, elected officials, community leaders and library staff. A summary of recommendations from participants follows.

The Envision participants identified the following options to explore:

- Option 1: Renovate and expand existing building
- Option 2: Demolish existing building and rebuild on existing site
- Option 3: Construct new building on new site
- Option 4: Satellite facilities

Future Facility Goals as identified by Envision participants

- Parking – ample and easily accessible
- Pedestrian, bicycle, and public transportation access
- Flexible space
- Information Technology – expanded computer spaces and improvements to data wiring and electrical capacity
- Improved infrastructure/utility revamp – MEP, daylighting, etc.
- Improved acoustics
- Expanded internal space
- Accessibility
- Less noise
- More meeting rooms
- Adequate toilet rooms
- Service entrance
- Green Building – LEED Certified
- Improved circulation – clearly navigable non-disrupted pathways
- Community space/center – large community gathering space
- Outdoor space for gardens, relaxation, discovery, and recreation
- Security
- Property ownership

In order to achieve the above goals the Envision participants voted in favor of the Library Board members pursuing a new facility at the former Links golfcourse. Subgroups of the original

Envision group continued to meet regularly with the Library Board and administration in the following months to develop a conceptual plan for the new facility. A bond referendum for the proposed new library was proposed for February 7, 2018.

As the referendum failed another solution will need to be found for the ongoing facility issues.

It is important to note that the existing Library building still needs to be maintained, and improved where appropriate, so that the community is adequately served during this time.

Recommendations:

Gain support for a plan to address the facility and parking issues of the Community Library.

Respectfully submitted,

Strategic Plan Committee

Jim Mazzearella, President of the Library Board of Trustees

Joseph Maiorana, Vice President of the Board of Trustees

Wendy Gross, Clerk, Board of Trustees

Joseph Simmons, Member, Board of Trustees

Mario Vigliotta, Member, Board of Trustees

Kerri Rosalia, Director

Tara Damato, Assistant Director

Nick Tanzi, Assistant Director

*Adopted by the Library Board of Trustees xxxxxxxxxx*