

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**September 25, 2017**

**7:00 PM**

**AGENDA**

- I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**  
**PERIOD OF PUBLIC EXPRESSION**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
  - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- A. DEPARTMENT REPORTS
  - 1. ADULT SERVICES
  - 2. CHILDREN'S & PARENTS SERVICES
  - 3. TEEN SERVICES
  - 4. CIRCULATION SERVICES
  - 5. LITERACY SERVICES
  - 6. DIGITAL SERVICES - PRESENTATION
  - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
  - 1. RECOMMENDED CHANGES
- C. SEQRA - NOTICE OF INTENT / LEAD AGENCY
- D. *SANDPEBBLE* / BOWLING ALLEY FEASABILITY ANALYSIS
- E. SKYLIGHT REPAIR
- F. COMMUNITY FAMILY LIT. PROJ. FINANCIAL STATEMENTS
- G. COMMUNITY EVENTS
- H. CORRESPONDENCE

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**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

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The next meeting of the Board of Trustees is scheduled for:

**October 23, 2017 @ 7:00PM**

# **DRAFT - UNAPPROVED**

## **MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

### **MINUTES OF AUGUST 28, 2017 BOARD MEETING**

Trustee Mazzarella called the meeting to order at 7:04pm.

Present were Trustees Mazzarella, Vigliotta, Gross, Simmons, Director Rosalia, Assistant Director Tanzi and Secretary Prevete.

#### **PRESENT**

Motion by Gross, second by Simmons to accept the minutes of the July 24, 2017 organizational meeting of the Board of Trustees. Carried 4-0.

#### **MINUTES**

Motion by Vigliotta, second by Gross to accept the minutes of the July 24, 2017 meeting of the Board of Trustees. Carried 4-0.

Motion by Simmons, second by Vigliotta to approve the Operating Fund Schedule of Claims dated 8/28/17; Prepay Payables Warrant #1 \$107,268.95; Payables Warrant #2 \$156,780.40; Payroll Warrant W. E. 7/28/2017 \$192,860.34; Payroll Benefits Warrant \$16,036.65; Payroll Warrant W.E. 8/11/2017 \$182,025.72; Payroll Benefits Warrant \$8,908.46. Carried 4-0.

#### **SCHEDULE OF CLAIMS**

Motion by Vigliotta, second by Gross to approve the Operating Financial Reports for July 2017. Carried 4-0.

#### **FINANCIAL REPORTS**

Motion by Simmons, second by Vigliotta to approve the Capital Fund Financial Report for July 2017. Carried 4-0.

The Director reported that the library's annual fire inspection was held and a temporary CO was issued (some ceiling work needs to be addressed and an asbestos certified contractor has been called in). The inspector will be back next month. Postcard mailings have gone out to Manorville residents in an effort to entice residents to choose our library. She introduced, Lindsay Davis, as the newly appointed Literacy Department Head. She's been involved with the re-vamping of the library website. Lastly, she announced that the area Rotary will host a pancake breakfast fundraiser at Applebees on October 8th.

#### **DIRECTOR'S REPORT**

## **DRAFT - UNAPPROVED**

Assistant Director Tanzi informed the Board that work on the library's website is near completion. ( Updates should allow for patron security and ease of use at self-checkout stations and more flexibility within the library's website). A full update should be ready for next month's meeting.

### **ASS'T DIRECTOR'S REPORT**

The Business Manager submitted his monthly reports.

### **BUSINESS MNGR'S REPORT**

Motion by Simmons, second by Vigliotta to approve the CS-150 with the Director's recommended personnel changes. Carried 4-0.

### **RECOMMENDED PERSONNEL CHANGES**

### **CONTINUING EDUCATION**

Motion by Vigliotta, second by Gross to approve the library's employee Sara Roye (Public Relations Specialist) to attend the Library Marketing and Communications Conference November 15-18, 2017 in Dallas, TX at a cost not to exceed \$1,900.00. Carried 4-0.

### **LIBRARY MARKETING & COMMUNICATIONS CONFERENCE**

Motion by Gross, second by Vigliotta to move into Executive Session at 7:15pm to discuss personnel matters related to one specific employee. Carried 4-0.

### **EXECUTIVE SESSION**

Motion by Vigliotta, second by Simmons to leave Executive Session at 8:41pm. Carried 4-0.

Motion by Gross, second by Vigliotta to adjourn the meeting at 8:42 pm. Carried 4-0.

### **ADJOURNMENT**

PERIOD FOR PUBLIC EXPRESSION

Respectfully submitted by,

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Cecile Prevete, Secretary

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**SCHEDULE OF CLAIMS  
PRESENTED SEPTEMBER 25, 2017**

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|                                 |                             |
|---------------------------------|-----------------------------|
| PREPAY PAYABLES WARRANT #1      | \$ 33,863.48                |
| PAYABLES WARRANT #2             | \$ 128,060.12               |
| PAYROLL WARRANT W.E. 08/25/2017 | \$ 248,258.27               |
| PAYROLL BENEFITS WARRANT        | \$ 91,569.38                |
| PAYROLL WARRANT W.E. 09/08/2017 | \$ 179,558.17               |
| PAYROLL BENEFITS WARRANT        | \$ 8,893.70                 |
| PAYROLL WARRANT W.E. 09/22/2017 | \$ 183,449.61               |
| PAYROLL BENEFITS WARRANT        | \$ 94,608.14                |
| Total                           | <u><u>\$ 968,260.87</u></u> |

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

\_\_\_\_\_  
Secretary

**Mastics Moriches Shirley Community Library**  
**SEPTEMBER 25, 2017**  
**PREPAY WARRANT**

| Type            | Num    | Date       | Name                       | Account                             | Paid Amount      |
|-----------------|--------|------------|----------------------------|-------------------------------------|------------------|
| Bill Pmt -Check | 57405  | 09/07/2017 | Home Depot Credit Services | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 082017 | 08/20/2017 |                            | 6430G · OFFICE AND LIBRARY SUPPLIES | -60.14           |
|                 |        |            |                            | 6437L · PROGRAMS (LIT)              | -99.88           |
|                 |        |            |                            | 6451G · CUSTODIAL SUPPLIES          | -155.50          |
|                 |        |            |                            | 6452G · BLDG ALTERATION AND MAINT   | -39.40           |
| TOTAL           |        |            |                            |                                     | <u>-354.92</u>   |
| Bill Pmt -Check | 57406  | 09/07/2017 | Lighttower Fiber Networks  | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 22041  | 09/01/2017 |                            | 6431D · TELECOMMUNICATIONS          | -2,495.00        |
| TOTAL           |        |            |                            |                                     | <u>-2,495.00</u> |
| Bill Pmt -Check | 57407  | 09/14/2017 | Amazon.com                 | L0225 · EMPIRE NAT'L - OPERATING    |                  |
| Bill            | 081017 | 08/10/2017 |                            | 6410A · BOOKS (ADULT)               | -453.49          |
|                 |        |            |                            | 6410C · BOOKS (C&P)                 | -113.86          |
|                 |        |            |                            | 6410N · BOOKS (TEEN)                | -10.88           |
|                 |        |            |                            | 6412A · RECORDINGS (ADULT)          | -32.11           |
|                 |        |            |                            | 6412N · RECORDINGS (TEEN)           | -9.21            |
|                 |        |            |                            | 6413D · PERIODICALS (ADM)           | -56.69           |
|                 |        |            |                            | 6413W · PERIODICALS (WIRES)         | -99.88           |
|                 |        |            |                            | 6417A · VIDEOS (ADULT)              | -483.15          |
|                 |        |            |                            | 6417N · VIDEOS (TEEN)               | -407.85          |
|                 |        |            |                            | 6429C · REALIA (C&P)                | -162.05          |
|                 |        |            |                            | 6430G · OFFICE AND LIBRARY SUPPLIES | -94.99           |
|                 |        |            |                            | 6437A · PROGRAMS (ADULT)            | -205.64          |

## PREPAY WARRANT

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**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**PREPAY WARRANT**

|       |  |  |                            |                  |
|-------|--|--|----------------------------|------------------|
|       |  |  | 6437N · PROGRAMS (TEEN)    | -261.17          |
|       |  |  | 6437L · PROGRAMS (LIT)     | -373.84          |
|       |  |  | 6451G · CUSTODIAL SUPPLIES | -233.87          |
| TOTAL |  |  |                            | <u>-1,168.47</u> |

|       |                        |              |                           |   |                |
|-------|------------------------|--------------|---------------------------|---|----------------|
|       | <b>Bill Pmt -Check</b> | <b>57412</b> | <b>09/15/2017 Verizon</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
|       | Bill                   | 090717       | 09/07/2017                | 6431D · TELECOMMUNICATIONS              | -117.60        |
| TOTAL |                        |              |                           |   | <u>-117.60</u> |

|       |                        |              |   |   |                |
|-------|------------------------|--------------|---|---|----------------|
|       | <b>Bill Pmt -Check</b> | <b>57413</b> | <b>09/16/2017 Long Island Rail Road</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
|       | Bill                   | 091517       | 09/15/2017                              | 6437A · PROGRAMS (ADULT)                | -390.00        |
| TOTAL |                        |              |   |   | <u>-390.00</u> |

|  |                        |              |                                    |   |         |
|--|------------------------|--------------|------------------------------------|---|---------|
|  | <b>Bill Pmt -Check</b> | <b>57414</b> | <b>09/19/2017 American Express</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
|  | Bill                   | 091317       | 09/13/2017                         | 2771 · COPIER REVENUE - CONTRACT (R)    | -35.00  |
|  |                        |              |                                    | 6430G · OFFICE AND LIBRARY SUPPLIES     | -346.55 |
|  |                        |              |                                    | 6431D · TELECOMMUNICATIONS              | -95.00  |
|  |                        |              |                                    | 6433G · POSTAGE                         | -13.30  |
|  |                        |              |                                    | 6438 · DUES                             | -85.00  |
|  |                        |              |                                    | 6435C · CED, CONF & TRAVEL (C&P)        | -175.00 |
|  |                        |              |                                    | 6435D · CED, CONF & TRAVEL (ADM)        | -683.58 |
|  |                        |              |                                    | 6435L · CED, CONF & TRAVEL (LIT)        | -213.00 |
|  |                        |              |                                    | 6435N · CED, CONF & TRAVEL (TEEN)       | -135.00 |
|  |                        |              |                                    | 643765 · PROMOTION AND PUBLICITY        | -252.94 |
|  |                        |              |                                    | 6437D · PROGRAMS (DIGITAL)              | -91.07  |
|  |                        |              |                                    | 6438 · DUES                             | -175.00 |
|  |                        |              |                                    | 6450F · FUEL/GAS                        | -65.00  |
|  |                        |              |                                    | 6452G · BLDG ALTERATION AND MAINT       | -884.50 |

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**PREPAY WARRANT**

|                         |           |
|-------------------------|-----------|
| 7203T · EQUIPMENT TECH  | -297.60   |
| 6417A · VIDEOS (ADULT)  | -163.53   |
| 6437N · PROGRAMS (TEEN) | -74.92    |
|                         | <hr/>     |
|                         | -3,785.99 |

TOTAL

|                        |              |   |   |
|------------------------|--------------|---|---|
| <b>Bill Pmt -Check</b> | <b>57415</b> | <b>09/20/2017 Cablevision / Optimum</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|---|---|

|      |        |            |                            |         |
|------|--------|------------|----------------------------|---------|
| Bill | 091617 | 09/16/2017 | 6431D · TELECOMMUNICATIONS | -780.09 |
|      |        |            |                            | <hr/>   |

TOTAL

-780.09

|                        |              |                              |   |
|------------------------|--------------|------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57416</b> | <b>09/21/2017 Postmaster</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|------------------------------|---|

|      |          |            |                 |           |
|------|----------|------------|-----------------|-----------|
| Bill | NL102017 | 09/21/2017 | 6433G · POSTAGE | -3,411.02 |
|      |          |            |                 | <hr/>     |

TOTAL

-3,411.02

**TOTAL**

**-33,863.48**

I hereby certify that at a meeting on September 25, 2017  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_

**Mastics Moriches Shirley Community Library**  
**SEPTEMBER 25, 2017**  
**WARRANT**

|       | Type            | Num    | Date       | Name                      | Account                          | Paid Amount |
|-------|-----------------|--------|------------|---------------------------|----------------------------------|-------------|
|       | Bill Pmt -Check | 57417  | 09/25/2017 | Abramowitz, Kelly         | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 082417 | 08/24/2017 |                           | 6437N · PROGRAMS (TEEN)          | -240.00     |
| TOTAL |                 |        |            |                           |                                  | -240.00     |
|       | Bill Pmt -Check | 57418  | 09/25/2017 | Academic Associates       | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 082517 | 08/25/2017 |                           | 6437L · PROGRAMS (LIT)           | -360.00     |
| TOTAL |                 |        |            |                           |                                  | -360.00     |
|       | Bill Pmt -Check | 57419  | 09/25/2017 | Advanced Plant Care, Inc. | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 23871  | 09/04/2017 |                           | 643760 · PLANTINGS               | -150.00     |
| TOTAL |                 |        |            |                           |                                  | -150.00     |
|       | Bill Pmt -Check | 57420  | 09/25/2017 | Ashton, Ruth              | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 081717 | 08/17/2017 |                           | 6437L · PROGRAMS (LIT)           | -153.00     |
| TOTAL |                 |        |            |                           |                                  | -153.00     |
|       | Bill Pmt -Check | 57421  | 09/25/2017 | AT&T                      | L0225 · EMPIRE NAT'L - OPERATING |             |
|       | Bill            | 091017 | 09/10/2017 |                           | 6431D · TELECOMMUNICATIONS       | -41.79      |
| TOTAL |                 |        |            |                           |                                  | -41.79      |

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

|                        |              |                   |                              |                |   |                  |
|------------------------|--------------|-------------------|------------------------------|----------------|---|------------------|
| <b>Bill Pmt -Check</b> | <b>57422</b> | <b>09/25/2017</b> | <b>Atlantis Marine World</b> | <b>WARRANT</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 083117       | 08/31/2017        |                              |                | 6437C · PROGRAMS (C&P)                  | -3,692.50        |
| TOTAL                  |              |                   |                              |                |   | <u>-3,692.50</u> |

|                        |              |                   |                           |  |   |         |
|------------------------|--------------|-------------------|---------------------------|--|---|---------|
| <b>Bill Pmt -Check</b> | <b>57423</b> | <b>09/25/2017</b> | <b>Baker &amp; Taylor</b> |  | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
| Bill                   | 3021705757   | 07/19/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -245.95 |
| Bill                   | 3021758216   | 08/16/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -205.06 |
| Bill                   | 3021752890   | 08/16/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -524.79 |
| Bill                   | 3021758370   | 08/16/2017        |                           |  | 6410C · BOOKS (C&P)                     | -119.74 |
| Bill                   | 3021758792   | 08/17/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -453.78 |
| Bill                   | 3021763177   | 08/17/2017        |                           |  | 6410C · BOOKS (C&P)                     | -134.49 |
| Bill                   | 3021765717   | 08/18/2017        |                           |  | 6410C · BOOKS (C&P)                     | -314.00 |
| Bill                   | 3021762798   | 08/21/2017        |                           |  | 6410N · BOOKS (TEEN)                    | -11.10  |
| Bill                   | 3021764869   | 08/21/2017        |                           |  | 6410C · BOOKS (C&P)                     | -326.00 |
| Bill                   | 3021768432   | 08/22/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -435.21 |
| Bill                   | 3021757897   | 08/22/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -26.65  |
|                        |              |                   |                           |  | 6410N · BOOKS (TEEN)                    | -16.53  |
|                        |              |                   |                           |  | 6410T · BOOKS (TECH)                    | -61.46  |
| Bill                   | 3021766959   | 08/23/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -475.69 |
| Bill                   | 3021770614   | 08/24/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -250.89 |
| Bill                   | 3021769648   | 08/24/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -537.97 |
| Bill                   | 3021773667   | 08/24/2017        |                           |  | 6410C · BOOKS (C&P)                     | -254.15 |
| Bill                   | 3021774656   | 08/25/2017        |                           |  | 6410N · BOOKS (TEEN)                    | -48.87  |
| Bill                   | 3021775749   | 08/25/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -181.01 |
| Bill                   | 3021774657   | 08/28/2017        |                           |  | 6410C · BOOKS (C&P)                     | -393.30 |
| Bill                   | 3021778352   | 08/28/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -109.33 |
| Bill                   | 3021781602   | 08/29/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -218.01 |
| Bill                   | 3021778678   | 08/29/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -211.70 |
| Bill                   | 3021780478   | 08/31/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -364.16 |
| Bill                   | 3021780687   | 08/31/2017        |                           |  | 6410C · BOOKS (C&P)                     | -178.70 |
| Bill                   | 3021775833   | 08/31/2017        |                           |  | 6410A · BOOKS (ADULT)                   | -580.92 |

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**WARRANT**

|       |            |            |                       |                   |
|-------|------------|------------|-----------------------|-------------------|
| Bill  | 3021780944 | 08/31/2017 | 6410A · BOOKS (ADULT) | -348.07           |
| Bill  | 3021786606 | 09/01/2017 | 6410A · BOOKS (ADULT) | -42.89            |
| Bill  | 3021788110 | 09/01/2017 | 6410A · BOOKS (ADULT) | -231.16           |
| Bill  | 3021785230 | 09/01/2017 | 6410C · BOOKS (C&P)   | -151.41           |
| Bill  | 3021782489 | 09/05/2017 | 6410A · BOOKS (ADULT) | -527.23           |
| Bill  | 3021784236 | 09/05/2017 | 6410A · BOOKS (ADULT) | -142.17           |
| Bill  | 3021784463 | 09/05/2017 | 6410A · BOOKS (ADULT) | -290.61           |
| Bill  | 3021787096 | 09/05/2017 | 6410C · BOOKS (C&P)   | -494.39           |
| Bill  | 3021792673 | 09/05/2017 | 6410C · BOOKS (C&P)   | -33.69            |
| Bill  | 3021791457 | 09/08/2017 | 6410A · BOOKS (ADULT) | -513.34           |
| Bill  | 3021792210 | 09/08/2017 | 6410C · BOOKS (C&P)   | -33.57            |
| Bill  | 3021796092 | 09/08/2017 | 6410C · BOOKS (C&P)   | -192.01           |
| Bill  | 3021792116 | 09/09/2017 | 6410A · BOOKS (ADULT) | -469.97           |
| Bill  | 3021788629 | 09/11/2017 | 6410A · BOOKS (ADULT) | -458.90           |
| Bill  | 3021801991 | 09/12/2017 | 6410A · BOOKS (ADULT) | -228.65           |
| Bill  | 3021805711 | 09/13/2017 | 6410A · BOOKS (ADULT) | -360.62           |
| Bill  | 3021809404 | 09/14/2017 | 6410A · BOOKS (ADULT) | -385.85           |
| TOTAL |            |            |                       | <u>-11,583.99</u> |

**Bill Pmt -Check 57424 09/25/2017 Barbecho, Ana C.**

**L0225 · EMPIRE NAT'L - OPERATING**

|       |        |            |                        |                |
|-------|--------|------------|------------------------|----------------|
| Bill  | 091117 | 09/11/2017 | 6437L · PROGRAMS (LIT) | -139.75        |
| TOTAL |        |            |                        | <u>-139.75</u> |

**Bill Pmt -Check 57425 09/25/2017 Blackstone Audio Inc.**

**L0225 · EMPIRE NAT'L - OPERATING**

|       |        |            |                            |               |
|-------|--------|------------|----------------------------|---------------|
| Bill  | 922566 | 08/15/2017 | 6412A · RECORDINGS (ADULT) | -12.95        |
| TOTAL |        |            |                            | <u>-12.95</u> |

**Bill Pmt -Check 57426 09/25/2017 Blick Art Materials**

**L0225 · EMPIRE NAT'L - OPERATING**

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**WARRANT**

|       |         |            |                        |                |
|-------|---------|------------|------------------------|----------------|
| Bill  | 8072950 | 08/18/2017 | 6437C · PROGRAMS (C&P) | <u>-157.33</u> |
| TOTAL |         |            |                        | -157.33        |

|                        |              |                                     |   |
|------------------------|--------------|-------------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57427</b> | <b>09/25/2017 Bold Systems, LLC</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------------------------|---|

|       |          |            |                    |                  |
|-------|----------|------------|--------------------|------------------|
| Bill  | 70422664 | 03/01/2017 | 6437P10 · ELECTION | <u>-2,650.00</u> |
| TOTAL |          |            |                    | -2,650.00        |

|                        |              |                              |   |
|------------------------|--------------|------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57428</b> | <b>09/25/2017 Book Depot</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|------------------------------|---|

|       |             |            |                          |                |
|-------|-------------|------------|--------------------------|----------------|
| Bill  | IN000169454 | 09/14/2017 | 6437A · PROGRAMS (ADULT) | <u>-583.70</u> |
| TOTAL |             |            |                          | -583.70        |

|                        |              |                                  |   |
|------------------------|--------------|----------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57429</b> | <b>09/25/2017 Boyle 18, Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|----------------------------------|---|

|       |          |            |                              |                  |
|-------|----------|------------|------------------------------|------------------|
| Bill  | BS17-113 | 09/01/2017 | 7500 · BUILDING IMPROVEMENTS | <u>-4,350.00</u> |
| TOTAL |          |            |                              | -4,350.00        |

|                        |              |   |   |
|------------------------|--------------|---|---|
| <b>Bill Pmt -Check</b> | <b>57430</b> | <b>09/25/2017 Camelot Party Rentals</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|---|---|

|       |       |            |                          |               |
|-------|-------|------------|--------------------------|---------------|
| Bill  | 13408 | 08/01/2017 | 6437A · PROGRAMS (ADULT) | -33.60        |
|       |       |            | 6437C · PROGRAMS (C&P)   | -33.60        |
|       |       |            | 6437N · PROGRAMS (TEEN)  | <u>-33.60</u> |
| TOTAL |       |            |                          | -100.80       |

|                        |              |                                    |   |
|------------------------|--------------|------------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57431</b> | <b>09/25/2017 Caraballo, Sarah</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|------------------------------------|---|

|       |        |            |                     |               |
|-------|--------|------------|---------------------|---------------|
| Bill  | 091517 | 09/15/2017 | 6410C · BOOKS (C&P) | <u>-16.00</u> |
| TOTAL |        |            |                     | -16.00        |

**Mastics Moriches Shirley Community Library**  
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|                        |              |                   |                          |   |                |
|------------------------|--------------|-------------------|--------------------------|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57432</b> | <b>09/25/2017</b> | <b>Carco Group, Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 00831835     | 08/31/2017        |                          | 6437P16 · STAFF BACKGROUND SCREEN       | -147.30        |
| TOTAL                  |              |                   |                          |   | <u>-147.30</u> |

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| <b>Bill Pmt -Check</b> | <b>57433</b> | <b>09/25/2017</b> | <b>Carter, Kathleen</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 082517       | 08/25/2017        |                         | 6437A · PROGRAMS (ADULT)                | -100.00        |
| TOTAL                  |              |                   |                         |   | <u>-100.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57434</b> | <b>09/25/2017</b> | <b>Casper, Thomas</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 082517       | 08/25/2017        |                       | 6435N · CED, CONF & TRAVEL (TEEN)       | -24.08        |
|                        |              |                   |                       | 6435N · CED, CONF & TRAVEL (TEEN)       | -13.22        |
| TOTAL                  |              |                   |                       |   | <u>-37.30</u> |

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| <b>Bill Pmt -Check</b> | <b>57435</b> | <b>09/25/2017</b> | <b>CDW Government, Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                   |
| Bill                   | JTF6783      | 08/10/2017        |                             | 7203W · EQUIPMENT WIRE                  | -3,913.47         |
| Bill                   | JTF6781      | 08/10/2017        |                             | 7203W · EQUIPMENT WIRE                  | -4,152.46         |
| Bill                   | JTN2018      | 08/12/2017        |                             | 7203W · EQUIPMENT WIRE                  | -2,334.14         |
| Bill                   | JTV0035      | 08/14/2017        |                             | 7203W · EQUIPMENT WIRE                  | -9,168.75         |
| Bill                   | JVL7931      | 08/16/2017        |                             | 7203W · EQUIPMENT WIRE                  | -3,681.50         |
| Bill                   | JVS2261      | 08/17/2017        |                             | 7203W · EQUIPMENT WIRE                  | -386.02           |
| Bill                   | JVQ0163      | 08/17/2017        |                             | 7203W · EQUIPMENT WIRE                  | -283.28           |
| TOTAL                  |              |                   |                             |   | <u>-23,919.62</u> |

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| <b>Bill Pmt -Check</b> | <b>57436</b> | <b>09/25/2017</b> | <b>Cengage Learning</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
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|-------|----------|------------|------------------------------|-----------|
| Bill  | 94852668 | 08/25/2017 | 6411A · MICRO/REF CD (ADULT) | -1,965.60 |
|       |          |            |                              | <hr/>     |
| TOTAL |          |            |                              | -1,965.60 |

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| <b>Bill Pmt -Check</b> | <b>57437</b> | <b>09/25/2017 Center Point Large Print</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
| Bill                   | 1493588      | 08/01/2017                                 | 6410A · BOOKS (ADULT)                   | -408.32 |
| Bill                   | 1501139      | 09/01/2017                                 | 6410A · BOOKS (ADULT)                   | -408.32 |
|                        |              |  |   | <hr/>   |
| TOTAL                  |              |  |   | -816.64 |

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| <b>Bill Pmt -Check</b> | <b>57438</b> | <b>09/25/2017 Ciccotto, William</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
| Bill                   | 083117       | 08/31/2017                          | 6437N · PROGRAMS (TEEN)                 | -195.00 |
|                        |              |                                     |   | <hr/>   |
| TOTAL                  |              |                                     |   | -195.00 |

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| <b>Bill Pmt -Check</b> | <b>57439</b> | <b>09/25/2017 CJ2 Communication Strategies, LLC</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
| Bill                   | 1484         | 08/31/2017  | 643765 · PROMOTION AND PUBLICITY        | -312.50 |
|                        |              |   |   | <hr/>   |
| TOTAL                  |              |   |   | -312.50 |

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| <b>Bill Pmt -Check</b> | <b>57440</b> | <b>09/25/2017 Cleanco Distributors, Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
| Bill                   | 038258       | 08/30/2017                                   | 6451G · CUSTODIAL SUPPLIES              | -361.15 |
|                        |              |  |   | <hr/>   |
| TOTAL                  |              |  |   | -361.15 |

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| <b>Bill Pmt -Check</b> | <b>57441</b> | <b>09/25/2017 Clearwater Aquarium Service</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
| Bill                   | 3734         | 09/01/2017                                    | 6452G · BLDG ALTERATION AND MAINT       | -602.18 |
|                        |              |   |   | <hr/>   |
| TOTAL                  |              |   |   | -602.18 |



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|------------------------|--------------|-------------------|---|---|---------------|
| <b>Bill Pmt -Check</b> | <b>57442</b> | <b>09/25/2017</b> | <b>Colonial Youth &amp; Family Services</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 091117       | 09/11/2017        |   | 6437A · PROGRAMS (ADULT)                | -45.00        |
|                        |              |                   |   | 6437C · PROGRAMS (C&P)                  | -45.00        |
| TOTAL                  |              |                   |   |   | <u>-90.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57443</b> | <b>09/25/2017</b> | <b>Conservation Design Forum</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 9187         | 08/31/2017        |                                  | 7500 · BUILDING IMPROVEMENTS            | -977.50        |
| TOTAL                  |              |                   |                                  |   | <u>-977.50</u> |

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|------------------------|--------------|-------------------|-----------------------------------|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57444</b> | <b>09/25/2017</b> | <b>Currao-McAleavey, Carmella</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 081517       | 08/15/2017        |                                   | 6437N · PROGRAMS (TEEN)                 | -65.00         |
| Bill                   | 082917       | 08/29/2017        |                                   | 6437N · PROGRAMS (TEEN)                 | -65.00         |
| TOTAL                  |              |                   |                                   |   | <u>-130.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57445</b> | <b>09/25/2017</b> | <b>Demco</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 6200187      | 08/31/2017        |              | 6430G · OFFICE AND LIBRARY SUPPLIES     | -41.75        |
| TOTAL                  |              |                   |              |   | <u>-41.75</u> |

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|------------------------|--------------|-------------------|-------------------------------|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57446</b> | <b>09/25/2017</b> | <b>Discount School Supply</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | P35954680001 | 08/03/2017        |                               | 6437C · PROGRAMS (C&P)                  | -130.20        |
| Bill                   | P36035510002 | 08/18/2017        |                               | 6437C · PROGRAMS (C&P)                  | -216.95        |
| Bill                   | P36114470001 | 08/31/2017        |                               | 6437C · PROGRAMS (C&P)                  | -293.23        |
| TOTAL                  |              |                   |                               |   | <u>-640.38</u> |

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| <b>Bill Pmt -Check</b> | <b>57447</b> | <b>09/25/2017 DJJ Technologies</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 130868       | 08/09/2017                         | 6439W · EQUIPMENT R & M (WIRES)         | -500.00        |
| TOTAL                  |              |                                    |   | <u>-500.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57448</b> | <b>09/25/2017 Dunbar Armored Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 4055447      | 09/01/2017                            | 6437P13 · ARMORED CAR SERVICE           | -178.97        |
| TOTAL                  |              |                                       |   | <u>-178.97</u> |

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| <b>Bill Pmt -Check</b> | <b>57449</b> | <b>09/25/2017 Earle, April L.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 081417       | 08/14/2017                        | 6437A · PROGRAMS (ADULT)                | -200.00        |
| Bill                   | 091117       | 09/11/2017                        | 6437A · PROGRAMS (ADULT)                | -160.00        |
| TOTAL                  |              |                                   |   | <u>-360.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57450</b> | <b>09/25/2017 East End Bus Lines, Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 817MS        | 08/23/2017                                 | 6437A · PROGRAMS (ADULT)                | -420.00        |
| TOTAL                  |              |  |   | <u>-420.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57451</b> | <b>09/25/2017 Fennell, Amanda</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 091017       | 09/10/2017                        | 6437C · PROGRAMS (C&P)                  | -300.00        |
| TOTAL                  |              |                                   |   | <u>-300.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57452</b> | <b>09/25/2017 Foerderer, Linda</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
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| Bill                   | 091117              | 09/11/2017  | 6437L · PROGRAMS (LIT)                           | <u>-180.00</u> |
| TOTAL                  |                     |   |  | -180.00        |
| <b>Bill Pmt -Check</b> | <b>57453</b>        | <b>09/25/2017 Fort Orange Press, Inc.</b>             | <b>L0225 · EMPIRE NAT'L - OPERATING</b>          |                |
| Bill                   | 34986               | 03/27/2017  | 6437P10 · ELECTION                               | <u>-814.00</u> |
| TOTAL                  |                     |   |  | -814.00        |
| <b>Bill Pmt -Check</b> | <b>57454</b>        | <b>09/25/2017 Fuentes, Rosa E.</b>                    | <b>L0225 · EMPIRE NAT'L - OPERATING</b>          |                |
| Bill                   | 091117              | 09/11/2017  | 6437L · PROGRAMS (LIT)                           | <u>-292.50</u> |
| TOTAL                  |                     |   |  | -292.50        |
| <b>Bill Pmt -Check</b> | <b>57455</b>        | <b>09/25/2017 George, Ivette</b>                      | <b>L0225 · EMPIRE NAT'L - OPERATING</b>          |                |
| Bill                   | 081717              | 08/17/2017  | 6437L · PROGRAMS (LIT)                           | <u>-270.00</u> |
| TOTAL                  |                     |   |  | -270.00        |
| <b>Bill Pmt -Check</b> | <b>57456 - VOID</b> | <b>09/25/2017 Hartford Insurance Company<br/>VOID</b> | <b>L0225 · EMPIRE NAT'L - OPERATING<br/>VOID</b> |                |
| TOTAL                  |                     |   |  | 0.00           |
| <b>Bill Pmt -Check</b> | <b>57457</b>        | <b>09/25/2017 High Hopes Productions</b>              | <b>L0225 · EMPIRE NAT'L - OPERATING</b>          |                |
| Bill                   | 082217              | 08/23/2017  | 6437C · PROGRAMS (C&P)                           | -310.00        |
| Bill                   | 082517              | 08/25/2017  | 6437C · PROGRAMS (C&P)                           | <u>-310.00</u> |
| TOTAL                  |                     |   |  | -620.00        |

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| <b>Bill Pmt -Check</b> |          | <b>57458</b> | <b>09/25/2017 Hogan, Gary</b>                    | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 08252017 | 08/25/2017   | 6435G · CED, CONF & TRAVEL (GEN)                 |   | -50.00           |
| TOTAL                  |          |              |  |   | <u>-50.00</u>    |
| <b>Bill Pmt -Check</b> |          | <b>57459</b> | <b>09/25/2017 Hon Company LLC</b>                | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 857178   | 08/29/2017   | 7203C · EQUIPMENT C & P                          |   | -2,345.00        |
| TOTAL                  |          |              |  |   | <u>-2,345.00</u> |
| <b>Bill Pmt -Check</b> |          | <b>57460</b> | <b>09/25/2017 Industrial Appraisal Company</b>   | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 073117   | 07/31/2017   | 6437P3 · APPRAISAL SERVICES                      |   | -120.00          |
| Bill                   | 073117a  | 07/31/2017   | 6437P3 · APPRAISAL SERVICES                      |   | -210.00          |
| TOTAL                  |          |              |  |   | <u>-330.00</u>   |
| <b>Bill Pmt -Check</b> |          | <b>57461</b> | <b>09/25/2017 Island Elevator Services</b>       | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 24403    | 09/01/2017   | 6452G · BLDG ALTERATION AND MAINT                |   | -388.00          |
| TOTAL                  |          |              |  |   | <u>-388.00</u>   |
| <b>Bill Pmt -Check</b> |          | <b>57462</b> | <b>09/25/2017 Island School &amp; Art Supply</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 473233   | 07/19/2017   | 6437N · PROGRAMS (TEEN)                          |   | -39.08           |
| Bill                   | 473234   | 07/19/2017   | 6430G · OFFICE AND LIBRARY SUPPLIES              |   | -37.82           |
| Bill                   | 476478   | 08/27/2017   | 6437N · PROGRAMS (TEEN)                          |   | -117.25          |
| TOTAL                  |          |              |  |   | <u>-194.15</u>   |

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| Bill  | Pmt -Check    | 57463      | 09/25/2017 King Kullen              | L0225 · EMPIRE NAT'L - OPERATING |  |
|-------|---------------|------------|-------------------------------------|----------------------------------|--|
| Bill  | 172131307611  | 08/01/2017 | 6437N · PROGRAMS (TEEN)             | -7.58                            |  |
| Bill  | 172131240331  | 08/01/2017 | 6437L · PROGRAMS (LIT)              | -7.98                            |  |
| Bill  | 172141308671  | 08/02/2017 | 6437L · PROGRAMS (LIT)              | -3.99                            |  |
| Bill  | 172150704381  | 08/03/2017 | 6437L · PROGRAMS (LIT)              | -61.39                           |  |
| Bill  | 172161313201  | 08/04/2017 | 6437N · PROGRAMS (TEEN)             | -7.49                            |  |
| Bill  | 172191318031  | 08/07/2017 | 6437L · PROGRAMS (LIT)              | -16.74                           |  |
| Bill  | 172191317871  | 08/07/2017 | 6437L · PROGRAMS (LIT)              | -10.48                           |  |
| Bill  | 172200585801  | 08/08/2017 | 6437N · PROGRAMS (TEEN)             | -57.37                           |  |
| Bill  | 172201320001  | 08/08/2017 | 6437N · PROGRAMS (TEEN)             | -20.14                           |  |
| Bill  | 172211256011  | 08/09/2017 | 6437C · PROGRAMS (C&P)              | -29.38                           |  |
| Bill  | 172220737011  | 08/10/2017 | 6437C · PROGRAMS (C&P)              | -13.42                           |  |
| Bill  | 172221324591  | 08/10/2017 | 6437N · PROGRAMS (TEEN)             | -7.67                            |  |
| Bill  | 172220735851  | 08/10/2017 | 6437L · PROGRAMS (LIT)              | -40.19                           |  |
| Bill  | 172261264451  | 08/14/2017 | 6430G · OFFICE AND LIBRARY SUPPLIES | -9.18                            |  |
| Bill  | 172271335611  | 08/15/2017 | 6437N · PROGRAMS (TEEN)             | -11.89                           |  |
| Bill  | 172270500291  | 08/15/2017 | 6437N · PROGRAMS (TEEN)             | -4.69                            |  |
| Bill  | 172271334741  | 08/15/2017 | 6437A · PROGRAMS (ADULT)            | -5.98                            |  |
| Bill  | 172280350641  | 08/16/2017 | 6437C · PROGRAMS (C&P)              | -4.98                            |  |
| Bill  | 172281336821  | 08/16/2017 | 6437L · PROGRAMS (LIT)              | -3.59                            |  |
| Bill  | 172280351161  | 08/16/2017 | 6437C · PROGRAMS (C&P)              | -2.49                            |  |
| Bill  | 172281336951  | 08/16/2017 | 6437L · PROGRAMS (LIT)              | -3.98                            |  |
| Bill  | 172291270711  | 08/17/2017 | 6437L · PROGRAMS (LIT)              | -42.59                           |  |
| Bill  | 172291339301  | 08/17/2017 | 6437C · PROGRAMS (C&P)              | -32.45                           |  |
| Bill  | 172301342381  | 08/18/2017 | 6437N · PROGRAMS (TEEN)             | -20.00                           |  |
| Bill  | 172331349011  | 08/21/2017 | 6430G · OFFICE AND LIBRARY SUPPLIES | -10.68                           |  |
| Bill  | 1723513355131 | 08/23/2017 | 6437L · PROGRAMS (LIT)              | -11.16                           |  |
| Bill  | 172401368681  | 08/28/2017 | 6430G · OFFICE AND LIBRARY SUPPLIES | -4.17                            |  |
| Bill  | 172410526781  | 08/29/2017 | 6437N · PROGRAMS (TEEN)             | -24.23                           |  |
| Bill  | 172421371301  | 08/29/2017 | 6430G · OFFICE AND LIBRARY SUPPLIES | -7.49                            |  |
| TOTAL |               |            |                                     | -483.37                          |  |

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| <b>Bill Pmt -Check</b> | <b>57464</b> | <b>09/25/2017</b> | <b>Kyle, Stephanie</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 082117       | 08/21/2017        |                        | 6437N · PROGRAMS (TEEN)                 | -41.70        |
| TOTAL                  |              |                   |                        |   | <u>-41.70</u> |

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| <b>Bill Pmt -Check</b> | <b>57465</b> | <b>09/25/2017</b> | <b>Lamb &amp; Barnosky, LLP</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 115869       | 08/31/2017        |                                 | 6437P4 · ATTORNEY                       | -1,625.00        |
| Bill                   | 115870       | 08/31/2017        |                                 | 6437P4 · ATTORNEY                       | -78.75           |
| TOTAL                  |              |                   |                                 |   | <u>-1,703.75</u> |

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| <b>Bill Pmt -Check</b> | <b>57466</b> | <b>09/25/2017</b> | <b>Lauro, Joanne</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 081617       | 09/07/2017        |                      | 6437C · PROGRAMS (C&P)                  | -375.00        |
| TOTAL                  |              |                   |                      |   | <u>-375.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57467</b> | <b>09/25/2017</b> | <b>Lebron, Crystal</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 082817       | 08/28/2017        |                        | 6437N · PROGRAMS (TEEN)                 | -489.00        |
| TOTAL                  |              |                   |                        |   | <u>-489.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57468</b> | <b>09/25/2017</b> | <b>Maurer, Sylvia</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 080917       | 08/09/2017        |                       | 6437C · PROGRAMS (C&P)                  | -41.97        |
| TOTAL                  |              |                   |                       |   | <u>-41.97</u> |

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| <b>Bill Pmt -Check</b> | <b>57469</b> | <b>09/25/2017</b> | <b>Midwest Tape</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
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| Bill | 95308164 | 08/14/2017 | 6417A · VIDEOS (ADULT)     | -449.23   |
| Bill | 95308166 | 08/14/2017 | 6417A · VIDEOS (ADULT)     | -263.42   |
| Bill | 95310514 | 08/15/2017 | 6412C · RECORDINGS (C&P)   | -9.74     |
| Bill | 95299842 | 08/15/2017 | 6412A · RECORDINGS (ADULT) | -40.31    |
| Bill | 95310515 | 08/15/2017 | 6417A · VIDEOS (ADULT)     | -95.98    |
| Bill | 95312426 | 08/16/2017 | 6417A · VIDEOS (ADULT)     | -22.49    |
| Bill | 95313025 | 08/17/2017 | 6417N · VIDEOS (TEEN)      | -13.39    |
| Bill | 95313023 | 08/17/2017 | 6417A · VIDEOS (ADULT)     | -55.57    |
| Bill | 95320665 | 08/18/2017 | 6412N · RECORDINGS (TEEN)  | -38.07    |
| Bill | 95319767 | 08/18/2017 | 6412C · RECORDINGS (C&P)   | -16.77    |
| Bill | 95319765 | 08/18/2017 | 6412A · RECORDINGS (ADULT) | -60.11    |
| Bill | 95332481 | 08/23/2017 | 6417A · VIDEOS (ADULT)     | -284.62   |
| Bill | 95332483 | 08/23/2017 | 6417A · VIDEOS (ADULT)     | -405.84   |
| Bill | 95333496 | 08/23/2017 | 6417A · VIDEOS (ADULT)     | -119.56   |
| Bill | 95333495 | 08/23/2017 | 6417A · VIDEOS (ADULT)     | -196.32   |
| Bill | 95332484 | 08/23/2017 | 6417C · VIDEOS (C&P)       | -17.34    |
| Bill | 95336283 | 08/24/2017 | 6417A · VIDEOS (ADULT)     | -63.57    |
| Bill | 95336285 | 08/24/2017 | 6417N · VIDEOS (TEEN)      | -43.67    |
| Bill | 95348623 | 08/29/2017 | 6417C · VIDEOS (C&P)       | -14.44    |
| Bill | 94349315 | 08/29/2017 | 6412C · RECORDINGS (C&P)   | -29.23    |
| Bill | 95348620 | 08/29/2017 | 6417A · VIDEOS (ADULT)     | -1,121.77 |
| Bill | 95348621 | 08/29/2017 | 6417A · VIDEOS (ADULT)     | -290.30   |
| Bill | 95349311 | 08/29/2017 | 6412A · RECORDINGS (ADULT) | -39.98    |
| Bill | 95349312 | 08/29/2017 | 6412A · RECORDINGS (ADULT) | -40.16    |
| Bill | 95349313 | 08/29/2017 | 6412N · RECORDINGS (TEEN)  | -23.08    |
| Bill | 95353012 | 08/30/2017 | 6417C · VIDEOS (C&P)       | -14.44    |
| Bill | 95353010 | 08/30/2017 | 6417A · VIDEOS (ADULT)     | -149.14   |
| Bill | 95354404 | 08/30/2017 | 6417A · VIDEOS (ADULT)     | -49.27    |
| Bill | 95354406 | 08/30/2017 | 6417C · VIDEOS (C&P)       | -17.94    |
| Bill | 95356924 | 08/31/2017 | 6412A · RECORDINGS (ADULT) | -296.24   |
|      |          |            | 6412N · RECORDINGS (TEEN)  | -296.24   |
|      |          |            | 6412C · RECORDINGS (C&P)   | -148.13   |
| Bill | 95359853 | 09/01/2017 | 6417A · VIDEOS (ADULT)     | -47.98    |

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|       |          |            |                            |           |
|-------|----------|------------|----------------------------|-----------|
| Bill  | 95366228 | 09/05/2017 | 6417A · VIDEOS (ADULT)     | -813.14   |
| Bill  | 95366229 | 09/05/2017 | 6417A · VIDEOS (ADULT)     | -292.20   |
| Bill  | 95366270 | 09/05/2017 | 6417C · VIDEOS (C&P)       | -263.84   |
| Bill  | 95366271 | 09/05/2017 | 6417C · VIDEOS (C&P)       | -143.56   |
| Bill  | 95367899 | 09/06/2017 | 6412A · RECORDINGS (ADULT) | -54.98    |
| Bill  | 95368031 | 09/06/2017 | 6412C · RECORDINGS (C&P)   | -14.99    |
| Bill  | 95372261 | 09/06/2017 | 6417A · VIDEOS (ADULT)     | -349.96   |
| Bill  | 95372262 | 09/06/2017 | 6417A · VIDEOS (ADULT)     | -114.76   |
| Bill  | 95367897 | 09/06/2017 | 6412A · RECORDINGS (ADULT) | -36.72    |
| Bill  | 95382941 | 09/11/2017 | 6412A · RECORDINGS (ADULT) | -239.98   |
| Bill  | 95382943 | 09/11/2017 | 6412A · RECORDINGS (ADULT) | -104.98   |
| Bill  | 95382945 | 09/11/2017 | 6417A · VIDEOS (ADULT)     | -10.49    |
| Bill  | 95385471 | 09/11/2017 | 6417A · VIDEOS (ADULT)     | -119.36   |
| Bill  | 95385473 | 09/11/2017 | 6417A · VIDEOS (ADULT)     | -662.59   |
| Bill  | 95391791 | 09/13/2017 | 6417A · VIDEOS (ADULT)     | -305.24   |
| Bill  | 95391792 | 09/13/2017 | 6417A · VIDEOS (ADULT)     | -196.72   |
| TOTAL |          |            |                            | -8,497.85 |

**Bill Pmt -Check 57470 09/25/2017 Mikkleson, Harry**

**L0225 · EMPIRE NAT'L - OPERATING**

|       |        |            |                         |         |
|-------|--------|------------|-------------------------|---------|
| Bill  | 082817 | 08/28/2017 | 6437N · PROGRAMS (TEEN) | -240.00 |
| TOTAL |        |            |                         | -240.00 |

**Bill Pmt -Check 57471 09/25/2017 Mininni, Patricia**

**L0225 · EMPIRE NAT'L - OPERATING**

|       |        |            |                        |        |
|-------|--------|------------|------------------------|--------|
| Bill  | 081617 | 08/16/2017 | 6437C · PROGRAMS (C&P) | -34.60 |
| TOTAL |        |            |                        | -34.60 |

**Bill Pmt -Check 57472 09/25/2017 Munoz, Rosalinda**

**L0225 · EMPIRE NAT'L - OPERATING**

|      |        |            |                        |         |
|------|--------|------------|------------------------|---------|
| Bill | 091117 | 09/11/2017 | 6437L · PROGRAMS (LIT) | -156.00 |
|------|--------|------------|------------------------|---------|



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|-------|--|--|--|--|---------|
| TOTAL |  |  |  |  | -156.00 |
|-------|--|--|--|--|---------|

|                        |              |                                    |   |  |
|------------------------|--------------|------------------------------------|---|--|
| <b>Bill Pmt -Check</b> | <b>57473</b> | <b>09/25/2017 Musetti, Suzanne</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|------------------------------------|---|--|

|      |        |            |                     |       |
|------|--------|------------|---------------------|-------|
| Bill | 082217 | 08/22/2017 | 6410C · BOOKS (C&P) | -8.99 |
|------|--------|------------|---------------------|-------|

|       |  |  |  |  |              |
|-------|--|--|--|--|--------------|
| TOTAL |  |  |  |  | <u>-8.99</u> |
|-------|--|--|--|--|--------------|

|                        |              |   |   |  |
|------------------------|--------------|---|---|--|
| <b>Bill Pmt -Check</b> | <b>57474</b> | <b>09/25/2017 National Learning Corporation</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|---|---|--|

|      |         |            |                       |        |
|------|---------|------------|-----------------------|--------|
| Bill | 0052337 | 08/23/2017 | 6410A · BOOKS (ADULT) | -88.41 |
|------|---------|------------|-----------------------|--------|

|      |         |            |                       |        |
|------|---------|------------|-----------------------|--------|
| Bill | 0052339 | 08/23/2017 | 6410A · BOOKS (ADULT) | -83.91 |
|------|---------|------------|-----------------------|--------|

|      |         |            |                       |         |
|------|---------|------------|-----------------------|---------|
| Bill | 0052430 | 09/12/2017 | 6410A · BOOKS (ADULT) | -117.86 |
|------|---------|------------|-----------------------|---------|

|      |         |            |                       |        |
|------|---------|------------|-----------------------|--------|
| Bill | 0052439 | 09/12/2017 | 6410A · BOOKS (ADULT) | -79.41 |
|------|---------|------------|-----------------------|--------|

|       |  |  |  |  |                |
|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-369.59</u> |
|-------|--|--|--|--|----------------|

|                        |              |                                      |   |  |
|------------------------|--------------|--------------------------------------|---|--|
| <b>Bill Pmt -Check</b> | <b>57475</b> | <b>09/25/2017 North Fork Express</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|--------------------------------------|---|--|

|      |      |            |                         |         |
|------|------|------------|-------------------------|---------|
| Bill | 2365 | 09/11/2017 | 6437N · PROGRAMS (TEEN) | -200.00 |
|------|------|------------|-------------------------|---------|

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|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-200.00</u> |
|-------|--|--|--|--|----------------|

|                        |              |                        |   |  |
|------------------------|--------------|------------------------|---|--|
| <b>Bill Pmt -Check</b> | <b>57476</b> | <b>09/25/2017 NYLA</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|------------------------|---|--|

|      |      |            |                                   |         |
|------|------|------------|-----------------------------------|---------|
| Bill | 7566 | 08/21/2017 | 6435T · CED, CONF & TRAVEL (TECH) | -422.00 |
|------|------|------------|-----------------------------------|---------|

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|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-422.00</u> |
|-------|--|--|--|--|----------------|

|                        |              |   |   |  |
|------------------------|--------------|---|---|--|
| <b>Bill Pmt -Check</b> | <b>57477</b> | <b>09/25/2017 NYS Dept. of Environmental Conservation</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|---|---|--|

|      |               |            |                                  |         |
|------|---------------|------------|----------------------------------|---------|
| Bill | 9990000341821 | 09/11/2017 | 6437P8 · DENITE SYSTEMS ANALYSIS | -330.00 |
|------|---------------|------------|----------------------------------|---------|

|       |  |  |  |  |                |
|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-330.00</u> |
|-------|--|--|--|--|----------------|

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|------------------------|--------------|--------------|---|---|------------------|
| <b>Bill Pmt -Check</b> |              | <b>57478</b> | <b>09/25/2017 O'Connell, Linda</b>              | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 091117       | 09/11/2017   |   | 6437A · PROGRAMS (ADULT)                | -250.00          |
| Bill                   | 091217       | 09/12/2017   |   | 6437A · PROGRAMS (ADULT)                | -475.00          |
| TOTAL                  |              |              |   |   | <u>-725.00</u>   |
| <b>Bill Pmt -Check</b> |              | <b>57479</b> | <b>09/25/2017 Oak Lawn Public Library</b>       | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 083017       | 08/30/2017   |   | 6410A · BOOKS (ADULT)                   | -10.00           |
| TOTAL                  |              |              |   |   | <u>-10.00</u>    |
| <b>Bill Pmt -Check</b> |              | <b>57480</b> | <b>09/25/2017 Oriental Trading Company, Inc</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 685318552-01 | 08/31/2017   |   | 6437N · PROGRAMS (TEEN)                 | -279.18          |
| Bill                   | 685318479-01 | 08/31/2017   |   | 6437A · PROGRAMS (ADULT)                | -70.87           |
| TOTAL                  |              |              |   |   | <u>-350.05</u>   |
| <b>Bill Pmt -Check</b> |              | <b>57481</b> | <b>09/25/2017 Parisi, Nicole</b>                | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 091117       | 09/11/2017   |   | 6435Dig · CED, CONF & TRAVEL (DIGITAL)  | -50.50           |
| TOTAL                  |              |              |   |   | <u>-50.50</u>    |
| <b>Bill Pmt -Check</b> |              | <b>57482</b> | <b>09/25/2017 Partyloons</b>                    | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 082317       | 08/23/2017   |   | 6437C · PROGRAMS (C&P)                  | -599.00          |
| Bill                   | 082617       | 08/26/2017   |   | 6437C · PROGRAMS (C&P)                  | -499.00          |
| TOTAL                  |              |              |   |   | <u>-1,098.00</u> |

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| <b>Bill Pmt -Check</b> | <b>57483</b>   | <b>09/25/2017 Paychex</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 8692763-092017 | 09/07/2017                | 6437P12 · PAYROLL SERVICES              | -95.40        |
| TOTAL                  |                |                           |   | <u>-95.40</u> |

|                        |              |                                |   |                  |
|------------------------|--------------|--------------------------------|---|------------------|
| <b>Bill Pmt -Check</b> | <b>57484</b> | <b>09/25/2017 Paychex, Inc</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 508464       | 08/09/2017                     | 6437P12 · PAYROLL SERVICES              | -590.45          |
| Bill                   | 509656       | 08/23/2017                     | 6437P12 · PAYROLL SERVICES              | -614.69          |
| Bill                   | 510767       | 09/06/2017                     | 6437P12 · PAYROLL SERVICES              | -595.84          |
| Bill                   | 511955       | 09/20/2017                     | 6437P12 · PAYROLL SERVICES              | -628.16          |
| TOTAL                  |              |                                |   | <u>-2,429.14</u> |

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|------------------------|--------------|--|---|---------------|
| <b>Bill Pmt -Check</b> | <b>57485</b> | <b>09/25/2017 Penguin Random House</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 1083579740   | 08/18/2017                             | 6412A · RECORDINGS (ADULT)              | -30.00        |
| Bill                   | 1083627457   | 08/22/2017                             | 6412A · RECORDINGS (ADULT)              | -33.75        |
| Bill                   | 1083657145   | 08/24/2017                             | 6412A · RECORDINGS (ADULT)              | -33.75        |
| TOTAL                  |              |  |   | <u>-97.50</u> |

|                        |              |                              |   |        |
|------------------------|--------------|------------------------------|---|--------|
| <b>Bill Pmt -Check</b> | <b>57486</b> | <b>09/25/2017 Petty Cash</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |        |
| Bill                   | 081817       | 08/18/2017                   | 6437N · PROGRAMS (TEEN)                 | -10.09 |
|                        |              |                              | 6437N · PROGRAMS (TEEN)                 | -10.47 |
|                        |              |                              | 6437N · PROGRAMS (TEEN)                 | -2.00  |
|                        |              |                              | 6437N · PROGRAMS (TEEN)                 | -3.00  |
|                        |              |                              | 6437N · PROGRAMS (TEEN)                 | -1.00  |
|                        |              |                              | 6437N · PROGRAMS (TEEN)                 | -5.00  |
|                        |              |                              | 6437N · PROGRAMS (TEEN)                 | -4.75  |

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|-------|--------|------------|-------------------------|---------------|
|       |        |            | 6437N · PROGRAMS (TEEN) | -12.00        |
|       |        |            | 6437N · PROGRAMS (TEEN) | -1.00         |
| Bill  | 091517 | 09/15/2017 | 6437C · PROGRAMS (C&P)  | -2.00         |
|       |        |            | 6437C · PROGRAMS (C&P)  | -15.00        |
| TOTAL |        |            |                         | <u>-66.31</u> |

|                        |              |  |   |                |
|------------------------|--------------|--|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57487</b> | <b>09/25/2017 Piper-Gebhard, Randi</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 090117       | 09/01/2017                             | 6437L · PROGRAMS (LIT)                  | -150.00        |
| TOTAL                  |              |  |   | <u>-150.00</u> |

|                        |              |   |   |                |
|------------------------|--------------|---|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57488</b> | <b>09/25/2017 Pizzeria Di Rigno Inc</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 947254       | 09/15/2017                              | 6437N · PROGRAMS (TEEN)                 | -712.50        |
|                        |              |   | 6437C · PROGRAMS (C&P)                  | -28.50         |
|                        |              |   | 6435L · CED, CONF & TRAVEL (LIT)        | -30.00         |
| TOTAL                  |              |   |   | <u>-771.00</u> |

|                        |              |                         |   |                |
|------------------------|--------------|-------------------------|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57489</b> | <b>09/25/2017 Quill</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 9512480      | 08/31/2017              | 6430G · OFFICE AND LIBRARY SUPPLIES     | -171.89        |
| Bill                   | 9539446      | 08/31/2017              | 6430G · OFFICE AND LIBRARY SUPPLIES     | -26.49         |
| TOTAL                  |              |                         |   | <u>-198.38</u> |

|                        |              |                                   |   |               |
|------------------------|--------------|-----------------------------------|---|---------------|
| <b>Bill Pmt -Check</b> | <b>57490</b> | <b>09/25/2017 Quinn, Samantha</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 081217       | 08/12/2017                        | 6435N · CED, CONF & TRAVEL (TEEN)       | -23.01        |
| TOTAL                  |              |                                   |   | <u>-23.01</u> |

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| <b>Bill Pmt -Check</b> | <b>57491</b> | <b>09/25/2017 Recorded Books</b> | <b>WARRANT</b>             | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|----------------------------------|----------------------------|---|
| Bill                   | 75580088     | 08/14/2017                       | 6412A · RECORDINGS (ADULT) | -29.99                                  |
| Bill                   | 75580512     | 08/15/2017                       | 6412A · RECORDINGS (ADULT) | -39.99                                  |
| Bill                   | 75579799     | 08/16/2017                       | 6412A · RECORDINGS (ADULT) | -214.60                                 |
| Bill                   | 75581872     | 08/17/2017                       | 6412A · RECORDINGS (ADULT) | -19.99                                  |
| Bill                   | 75581877     | 08/17/2017                       | 6412A · RECORDINGS (ADULT) | -39.99                                  |
| Bill                   | 75584230     | 08/22/2017                       | 6412A · RECORDINGS (ADULT) | -35.00                                  |
| Bill                   | 75582096     | 08/22/2017                       | 6412A · RECORDINGS (ADULT) | -99.00                                  |
| Bill                   | 75584835     | 08/23/2017                       | 6412A · RECORDINGS (ADULT) | -44.99                                  |
| Bill                   | 75585252     | 08/24/2017                       | 6412A · RECORDINGS (ADULT) | -19.99                                  |
| Bill                   | 75585121     | 08/25/2017                       | 6412A · RECORDINGS (ADULT) | -64.00                                  |
| Bill                   | 75586092     | 08/25/2017                       | 6412A · RECORDINGS (ADULT) | -34.99                                  |
| Bill                   | 75586747     | 08/28/2017                       | 6412A · RECORDINGS (ADULT) | -29.99                                  |
| Bill                   | 75588495     | 08/31/2017                       | 6412A · RECORDINGS (ADULT) | -44.99                                  |
| Bill                   | 95589567     | 09/05/2017                       | 6412A · RECORDINGS (ADULT) | -10.00                                  |
| Bill                   | 95589644     | 09/05/2017                       | 6412A · RECORDINGS (ADULT) | -10.00                                  |
| Bill                   | 75589852     | 09/05/2017                       | 6412A · RECORDINGS (ADULT) | -35.00                                  |
| Bill                   | 75591274     | 09/06/2017                       | 6412A · RECORDINGS (ADULT) | -39.99                                  |
| Bill                   | 75591743     | 09/07/2017                       | 6412A · RECORDINGS (ADULT) | -34.99                                  |
| Bill                   | 75591283     | 09/08/2017                       | 6412A · RECORDINGS (ADULT) | -99.00                                  |
| Bill                   | 75593221     | 09/12/2017                       | 6412A · RECORDINGS (ADULT) | -14.99                                  |
| Bill                   | 75589805     | 09/25/2017                       | 6412A · RECORDINGS (ADULT) | -35.00                                  |
| TOTAL                  |              |                                  |                            | -996.48                                 |

| <b>Bill Pmt -Check</b> | <b>57492</b> | <b>09/25/2017 Red Hawk Fire &amp; Security</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|--|---|
| Bill                   | 3156882      | 07/12/2017                                     | 6452G · BLDG ALTERATION AND MAINT       |
| TOTAL                  |              |  | -737.00                                 |

| <b>Bill Pmt -Check</b> | <b>57493</b> | <b>09/25/2017 Robinson, Giavanna</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
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|       |        |            |                     |       |
|-------|--------|------------|---------------------|-------|
| Bill  | 090517 | 09/05/2017 | 6410C · BOOKS (C&P) | -9.99 |
|       |        |            |                     | <hr/> |
| TOTAL |        |            |                     | -9.99 |

**Bill Pmt -Check    57494                    09/25/2017 Rockin Tots Productions Inc.                    L0225 · EMPIRE NAT'L - OPERATING**

|       |        |            |                        |         |
|-------|--------|------------|------------------------|---------|
| Bill  | 081717 | 08/17/2017 | 6437C · PROGRAMS (C&P) | -500.00 |
|       |        |            |                        | <hr/>   |
| TOTAL |        |            |                        | -500.00 |

**Bill Pmt -Check    57495                    09/25/2017 Roeder, Kathy                    L0225 · EMPIRE NAT'L - OPERATING**

|       |          |            |                        |         |
|-------|----------|------------|------------------------|---------|
| Bill  | 081817   | 08/18/2017 | 6437C · PROGRAMS (C&P) | -200.00 |
| Bill  | 081817-b | 08/18/2017 | 6437C · PROGRAMS (C&P) | -200.00 |
| Bill  | 081817-G | 08/18/2017 | 6437C · PROGRAMS (C&P) | -200.00 |
|       |          |            |                        | <hr/>   |
| TOTAL |          |            |                        | -600.00 |

**Bill Pmt -Check    57496                    09/25/2017 Roye, Sara                    L0225 · EMPIRE NAT'L - OPERATING**

|       |        |            |                          |         |
|-------|--------|------------|--------------------------|---------|
| Bill  | 090717 | 09/07/2017 | 6437A · PROGRAMS (ADULT) | -400.00 |
| Bill  | 091117 | 09/11/2017 | 6437A · PROGRAMS (ADULT) | -100.00 |
|       |        |            |                          | <hr/>   |
| TOTAL |        |            |                          | -500.00 |

**Bill Pmt -Check    57497                    09/25/2017 Sandpebble Preconstruction Inc.                    L0225 · EMPIRE NAT'L - OPERATING**

|       |               |            |                              |           |
|-------|---------------|------------|------------------------------|-----------|
| Bill  | 090717-Req76  | 09/07/2017 | 7500 · BUILDING IMPROVEMENTS | -5,781.91 |
| Bill  | 090717a-Req76 | 09/07/2017 | 7500 · BUILDING IMPROVEMENTS | -2,454.63 |
|       |               |            |                              | <hr/>     |
| TOTAL |               |            |                              | -8,236.54 |

**Bill Pmt -Check    57498                    09/25/2017 Schiano, Joseph, CPA                    L0225 · EMPIRE NAT'L - OPERATING**

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**WARRANT**

|       |          |            |                   |         |
|-------|----------|------------|-------------------|---------|
| Bill  | 2017-125 | 09/01/2017 | 6437P02 · AUDITOR | -500.00 |
|       |          |            |                   | <hr/>   |
| TOTAL |          |            |                   | -500.00 |

|                        |              |                   |                         |   |
|------------------------|--------------|-------------------|-------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57499</b> | <b>09/25/2017</b> | <b>Scott, Robert G.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|-------------------------|---|

|       |          |            |                          |           |
|-------|----------|------------|--------------------------|-----------|
| Bill  | 082117   | 08/21/2017 | 6437C · PROGRAMS (C&P)   | -275.00   |
| Bill  | 082317   | 08/23/2017 | 6437N · PROGRAMS (TEEN)  | -250.00   |
| Bill  | 082317-S | 08/23/2017 | 6437A · PROGRAMS (ADULT) | -425.00   |
| Bill  | 091217   | 09/12/2017 | 6437N · PROGRAMS (TEEN)  | -425.00   |
|       |          |            |                          | <hr/>     |
| TOTAL |          |            |                          | -1,375.00 |

|                        |              |                   |                         |   |
|------------------------|--------------|-------------------|-------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57500</b> | <b>09/25/2017</b> | <b>Seaman, Kevin A.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|-------------------------|---|

|       |        |            |                   |           |
|-------|--------|------------|-------------------|-----------|
| Bill  | 070117 | 07/01/2017 | 6437P4 · ATTORNEY | -7,750.00 |
|       |        |            |                   | <hr/>     |
| TOTAL |        |            |                   | -7,750.00 |

|                        |              |                   |                               |   |
|------------------------|--------------|-------------------|-------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57501</b> | <b>09/25/2017</b> | <b>Searles Graphics, Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|-------------------------------|---|

|       |       |            |                        |           |
|-------|-------|------------|------------------------|-----------|
| Bill  | 37588 | 08/23/2017 | 6434G · PRINTING (GEN) | -7,876.00 |
|       |       |            | 6434G · PRINTING (GEN) | -495.00   |
|       |       |            |                        | <hr/>     |
| TOTAL |       |            |                        | -8,371.00 |

|                        |              |                   |                      |   |
|------------------------|--------------|-------------------|----------------------|---|
| <b>Bill Pmt -Check</b> | <b>57502</b> | <b>09/25/2017</b> | <b>Seeman, Alana</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|----------------------|---|

|       |        |            |                          |         |
|-------|--------|------------|--------------------------|---------|
| Bill  | 081617 | 08/16/2017 | 6437A · PROGRAMS (ADULT) | -150.00 |
| Bill  | 082317 | 08/23/2017 | 6437A · PROGRAMS (ADULT) | -150.00 |
| Bill  | 090717 | 09/07/2017 | 6437A · PROGRAMS (ADULT) | -150.00 |
|       |        |            |                          | <hr/>   |
| TOTAL |        |            |                          | -450.00 |

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

|                        |              |                                |                |   |                |
|------------------------|--------------|--------------------------------|----------------|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57503</b> | <b>09/25/2017 Seiden, Josh</b> | <b>WARRANT</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 082417       | 08/17/2017                     |                | 6437C · PROGRAMS (C&P)                  | <u>-375.00</u> |
| TOTAL                  |              |                                |                |   | -375.00        |

|                        |              |                             |  |   |                |
|------------------------|--------------|-----------------------------|--|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57504</b> | <b>09/25/2017 SenSource</b> |  | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 34578        | 07/31/2017                  |  | 6439W · EQUIPMENT R & M (WIRES)         | -864.95        |
| Bill                   | 34868        | 08/16/2017                  |  | 6439W · EQUIPMENT R & M (WIRES)         | <u>-720.00</u> |
| TOTAL                  |              |                             |  |   | -1,584.95      |

|                        |              |                             |  |   |               |
|------------------------|--------------|-----------------------------|--|---|---------------|
| <b>Bill Pmt -Check</b> | <b>57505</b> | <b>09/25/2017 Showcases</b> |  | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 301695       | 08/21/2017                  |  | 6430G · OFFICE AND LIBRARY SUPPLIES     | <u>-62.10</u> |
| TOTAL                  |              |                             |  |   | -62.10        |

|                        |              |                                  |  |   |                  |
|------------------------|--------------|----------------------------------|--|---|------------------|
| <b>Bill Pmt -Check</b> | <b>57506</b> | <b>09/25/2017 Smith, Suzanne</b> |  | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                  |
| Bill                   | 083117       | 08/31/2017                       |  | 6437L · PROGRAMS (LIT)                  | <u>-1,200.00</u> |
| TOTAL                  |              |                                  |  |   | -1,200.00        |

|                        |              |   |  |   |                |
|------------------------|--------------|---|--|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57507</b> | <b>09/25/2017 South Shore Autoworks</b> |  | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 9527         | 08/22/2017                              |  | 6439G · EQUIPMENT R & M (GEN)           | <u>-117.39</u> |
| TOTAL                  |              |   |  |   | -117.39        |

|                        |              |   |  |   |         |
|------------------------|--------------|---|--|---|---------|
| <b>Bill Pmt -Check</b> | <b>57508</b> | <b>09/25/2017 South Shore Press, Inc.</b> |  | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |         |
| Bill                   | 73016        | 08/09/2017                                |  | 643765 · PROMOTION AND PUBLICITY        | -400.00 |



**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**WARRANT**

|       |       |            |                                  |           |
|-------|-------|------------|----------------------------------|-----------|
| Bill  | 73054 | 09/01/2017 | 643765 · PROMOTION AND PUBLICITY | -2,600.00 |
|       |       |            |                                  | <hr/>     |
| TOTAL |       |            |                                  | -3,000.00 |

|                        |              |                   |                         |   |
|------------------------|--------------|-------------------|-------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57509</b> | <b>09/25/2017</b> | <b>Stephane Mesidor</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|-------------------------|---|

|       |           |            |                        |         |
|-------|-----------|------------|------------------------|---------|
| Bill  | 090517-1  | 09/05/2017 | 6417A · VIDEOS (ADULT) | -99.95  |
| Bill  | 090517--2 | 09/05/2017 | 6417A · VIDEOS (ADULT) | -29.99  |
|       |           |            |                        | <hr/>   |
| TOTAL |           |            |                        | -129.94 |

|                        |              |                   |   |   |
|------------------------|--------------|-------------------|---|---|
| <b>Bill Pmt -Check</b> | <b>57510</b> | <b>09/25/2017</b> | <b>Suffolk Cooperative Library System</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|---|---|

|       |       |            |                              |         |
|-------|-------|------------|------------------------------|---------|
| Bill  | 64731 | 08/28/2017 | 6417A · VIDEOS (ADULT)       | -85.00  |
| Bill  | 64894 | 09/06/2017 | 6411A · MICRO/REF CD (ADULT) | -638.46 |
|       |       |            |                              | <hr/>   |
| TOTAL |       |            |                              | -723.46 |

|                        |              |                   |                              |   |
|------------------------|--------------|-------------------|------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57511</b> | <b>09/25/2017</b> | <b>Symbrant Technologies</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|------------------------------|---|

|       |            |            |                                 |         |
|-------|------------|------------|---------------------------------|---------|
| Bill  | 13009-2498 | 08/29/2017 | 6439W · EQUIPMENT R & M (WIRES) | -420.00 |
|       |            |            |                                 | <hr/>   |
| TOTAL |            |            |                                 | -420.00 |

|                        |              |                   |                                      |   |
|------------------------|--------------|-------------------|--------------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57512</b> | <b>09/25/2017</b> | <b>Tag-It Engravings &amp; Signs</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|--------------------------------------|---|

|       |       |            |                                     |         |
|-------|-------|------------|-------------------------------------|---------|
| Bill  | 12288 | 08/18/2017 | 6430G · OFFICE AND LIBRARY SUPPLIES | -52.00  |
| Bill  | 12314 | 09/15/2017 | 6430G · OFFICE AND LIBRARY SUPPLIES | -123.50 |
|       |       |            |                                     | <hr/>   |
| TOTAL |       |            |                                     | -175.50 |

|                        |              |                   |                             |   |
|------------------------|--------------|-------------------|-----------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57513</b> | <b>09/25/2017</b> | <b>TBS Contracting Ltd.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|-----------------------------|---|

|      |     |            |                                   |           |
|------|-----|------------|-----------------------------------|-----------|
| Bill | 888 | 09/13/2017 | 6452G · BLDG ALTERATION AND MAINT | -5,785.00 |
|      |     |            |                                   | <hr/>     |

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**WARRANT**

|       |  |  |  |  |           |
|-------|--|--|--|--|-----------|
| TOTAL |  |  |  |  | -5,785.00 |
|-------|--|--|--|--|-----------|

|                        |              |                               |   |  |
|------------------------|--------------|-------------------------------|---|--|
| <b>Bill Pmt -Check</b> | <b>57514</b> | <b>09/25/2017 Tend Coffee</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|-------------------------------|---|--|

|      |        |            |                        |        |
|------|--------|------------|------------------------|--------|
| Bill | 091217 | 09/12/2017 | 6437C · PROGRAMS (C&P) | -75.00 |
|------|--------|------------|------------------------|--------|

|       |  |  |  |  |               |
|-------|--|--|--|--|---------------|
| TOTAL |  |  |  |  | <u>-75.00</u> |
|-------|--|--|--|--|---------------|

|                        |              |   |   |  |
|------------------------|--------------|---|---|--|
| <b>Bill Pmt -Check</b> | <b>57515</b> | <b>09/25/2017 Thermal Solutions, Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|---|---|--|

|      |        |            |                                   |         |
|------|--------|------------|-----------------------------------|---------|
| Bill | A41365 | 08/22/2017 | 6452G · BLDG ALTERATION AND MAINT | -136.75 |
|------|--------|------------|-----------------------------------|---------|

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|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-136.75</u> |
|-------|--|--|--|--|----------------|

|                        |              |   |   |  |
|------------------------|--------------|---|---|--|
| <b>Bill Pmt -Check</b> | <b>57516</b> | <b>09/25/2017 Town of Brookhaven Parks Department</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|---|---|--|

|      |        |            |                        |        |
|------|--------|------------|------------------------|--------|
| Bill | 082017 | 08/31/2017 | 6437C · PROGRAMS (C&P) | -40.00 |
|------|--------|------------|------------------------|--------|

|                            |         |
|----------------------------|---------|
| 6437D · PROGRAMS (DIGITAL) | -210.00 |
|----------------------------|---------|

|                         |        |
|-------------------------|--------|
| 6437N · PROGRAMS (TEEN) | -75.00 |
|-------------------------|--------|

|       |  |  |  |  |                |
|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-325.00</u> |
|-------|--|--|--|--|----------------|

|                        |              |  |   |  |
|------------------------|--------------|--|---|--|
| <b>Bill Pmt -Check</b> | <b>57517</b> | <b>09/25/2017 True Nature Landscaping Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|--|---|--|

|      |       |            |                                   |         |
|------|-------|------------|-----------------------------------|---------|
| Bill | 14071 | 08/29/2017 | 6452G · BLDG ALTERATION AND MAINT | -360.00 |
|------|-------|------------|-----------------------------------|---------|

|       |  |  |  |  |                |
|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-360.00</u> |
|-------|--|--|--|--|----------------|

|                        |              |   |   |  |
|------------------------|--------------|---|---|--|
| <b>Bill Pmt -Check</b> | <b>57518</b> | <b>09/25/2017 Unique Management Services, Inc</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|---|---|--|

|      |        |            |                            |         |
|------|--------|------------|----------------------------|---------|
| Bill | 450804 | 09/01/2017 | 6437P7 · COLLECTION AGENCY | -143.20 |
|------|--------|------------|----------------------------|---------|

|       |  |  |  |  |                |
|-------|--|--|--|--|----------------|
| TOTAL |  |  |  |  | <u>-143.20</u> |
|-------|--|--|--|--|----------------|

**Mastics Moriches Shirley Community Library**  
**SEPTEMBER 25, 2017**  
**WARRANT**

|                        |              |                                       |   |               |
|------------------------|--------------|---------------------------------------|---|---------------|
| <b>Bill Pmt -Check</b> | <b>57519</b> | <b>09/25/2017 Velazquez, Alexis M</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 091317       | 09/13/2017                            | 6410A · BOOKS (ADULT)                   | -15.95        |
| TOTAL                  |              |                                       |   | <u>-15.95</u> |

|                        |              |                           |   |               |
|------------------------|--------------|---------------------------|---|---------------|
| <b>Bill Pmt -Check</b> | <b>57520</b> | <b>09/25/2017 Verizon</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 091417       | 09/14/2017                | 6431D · TELECOMMUNICATIONS              | -17.81        |
| TOTAL                  |              |                           |   | <u>-17.81</u> |

|                        |              |   |   |                |
|------------------------|--------------|---|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57521</b> | <b>09/25/2017 Villegas, Martha (Vendor)</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | 081717       | 08/17/2017                                  | 6437L · PROGRAMS (LIT)                  | -117.00        |
| TOTAL                  |              |   |   | <u>-117.00</u> |

|                        |              |   |   |                |
|------------------------|--------------|---|---|----------------|
| <b>Bill Pmt -Check</b> | <b>57522</b> | <b>09/25/2017 W. B. Mason Co., Inc.</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |                |
| Bill                   | I46896991    | 08/17/2017                              | 6430G · OFFICE AND LIBRARY SUPPLIES     | -18.34         |
| Bill                   | I47146454    | 08/25/2017                              | 6430G · OFFICE AND LIBRARY SUPPLIES     | -146.32        |
| TOTAL                  |              |   |   | <u>-164.66</u> |

|                        |              |                                     |   |               |
|------------------------|--------------|-------------------------------------|---|---------------|
| <b>Bill Pmt -Check</b> | <b>57523</b> | <b>09/25/2017 Wallace, Rosemary</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |               |
| Bill                   | 091117       | 09/11/2017                          | 6437A · PROGRAMS (ADULT)                | -75.00        |
| TOTAL                  |              |                                     |   | <u>-75.00</u> |

|                        |              |                                 |   |  |
|------------------------|--------------|---------------------------------|---|--|
| <b>Bill Pmt -Check</b> | <b>57524</b> | <b>09/25/2017 Walters, Lisa</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |  |
|------------------------|--------------|---------------------------------|---|--|

**Mastics Moriches Shirley Community Library**

**SEPTEMBER 25, 2017**

**WARRANT**

|       |        |            |                        |         |
|-------|--------|------------|------------------------|---------|
| Bill  | 081717 | 08/17/2017 | 6437C · PROGRAMS (C&P) | -100.00 |
|       |        |            |                        | <hr/>   |
| TOTAL |        |            |                        | -100.00 |

|                        |              |                   |  |   |
|------------------------|--------------|-------------------|--|---|
| <b>Bill Pmt -Check</b> | <b>57525</b> | <b>09/25/2017</b> | <b>Winter Bros. Hauling of LI, LLC</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|--|---|

|       |         |            |                 |         |
|-------|---------|------------|-----------------|---------|
| Bill  | 0324622 | 08/31/2017 | 6432G · CARTAGE | -285.00 |
|       |         |            |                 | <hr/>   |
| TOTAL |         |            |                 | -285.00 |

|                        |              |                   |                         |   |
|------------------------|--------------|-------------------|-------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57526</b> | <b>09/25/2017</b> | <b>Wischhusen, Will</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|-------------------------|---|

|       |        |            |                         |         |
|-------|--------|------------|-------------------------|---------|
| Bill  | 082517 | 08/25/2017 | 6437N · PROGRAMS (TEEN) | -240.00 |
|       |        |            |                         | <hr/>   |
| TOTAL |        |            |                         | -240.00 |

|                        |              |                   |                               |   |
|------------------------|--------------|-------------------|-------------------------------|---|
| <b>Bill Pmt -Check</b> | <b>57527</b> | <b>09/25/2017</b> | <b>Xerox Corporation (PA)</b> | <b>L0225 · EMPIRE NAT'L - OPERATING</b> |
|------------------------|--------------|-------------------|-------------------------------|---|

|       |           |            |                               |           |
|-------|-----------|------------|-------------------------------|-----------|
| Bill  | 230056937 | 09/01/2017 | 6439G · EQUIPMENT R & M (GEN) | -116.31   |
|       |           |            | 6439G · EQUIPMENT R & M (GEN) | -1,019.63 |
|       |           |            |                               | <hr/>     |
| TOTAL |           |            |                               | -1,135.94 |

|              |                    |
|--------------|--------------------|
| <b>TOTAL</b> | <b>-128,060.12</b> |
|--------------|--------------------|

I hereby certify that at a meeting on September 25, 2017  
the above vouchers were approved and authorized.

Signed:\_\_\_\_\_

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**August 25, 2017**

| Type                   | Num          | Date            | Name                         | Account                               | Paid Amount         |
|------------------------|--------------|-----------------|------------------------------|---------------------------------------|---------------------|
| <b>Bill Pmt</b>        | <b>EFT</b>   | <b>08/25/17</b> | <b>1106 NYS Employees'</b>   | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 08252017     |                 | <b>Retirement System</b>     | L0163 · RC ERS CONTRIBUTIONS          | \$ 2,388.69         |
|                        |              |                 |                              | L0161 · RL - ERS LOAN                 | \$ 2,106.00         |
|                        |              |                 |                              | L0160.1 RA - ERS ARREARS (VOL & MAND) | \$ 376.58           |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 4,871.27</b>  |
| <b>Bill Pmt</b>        | <b>EFT</b>   | <b>08/25/17</b> | <b>Hartford Insurance Co</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 415261497760 |                 |                              | L0196 · LONG TER                      | \$ 167.88           |
|                        | 08252017     |                 |                              | 9055 · DISABILTY INSURANCE            | \$ 1,516.28         |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 1,684.16</b>  |
| <b>Bill Pmt -Check</b> | <b>5709</b>  | <b>08/25/17</b> | <b>1103 State Of NY Dept</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 515          |                 | <b>of Civil Service</b>      | 9060 · MEDICAL INSURANCE              | \$ 75,364.74        |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 75,364.74</b> |
| <b>Bill Pmt -Check</b> | <b>5710</b>  | <b>08/25/17</b> | <b>1109 Prudential</b>       | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 08252017     |                 |                              | L0172 · 403B PRUDENTIAL               | \$ 1,525.00         |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 1,525.00</b>  |
| <b>Bill Pmt -Check</b> | <b>5711</b>  | <b>08/25/17</b> | <b>1110 AFLAC</b>            | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 719522       |                 |                              | L0625 · AFLAC PRE-TAX                 | \$ 429.76           |
|                        | 08252017     |                 |                              | L0626 · AFLAC POST-TAX                | \$ 1,722.79         |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 2,152.55</b>  |
| <b>Bill Pmt -Check</b> | <b>5712</b>  | <b>08/25/17</b> | <b>1112 The NYS Deferred</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 574873       |                 | <b>Compensation Plan</b>     | L0173 · 457B NYS DEFERRED COMP        | \$ 1,311.34         |
|                        | 08252017     |                 |                              | <b>TOTAL</b>                          | <b>\$ 1,311.34</b>  |
| <b>Bill Pmt -Check</b> | <b>5713</b>  | <b>08/25/17</b> | <b>2922 Met Life</b>         | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 08252017     |                 |                              | L0171 · 403B MET LIFE                 | \$ 2,118.00         |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 2,118.00</b>  |
| <b>Bill Pmt -Check</b> | <b>5714</b>  | <b>08/25/17</b> | <b>CSEA Employee Benefit</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 08252017     |                 | <b>Fund</b>                  | L0510 · CSEA POST TAX DENTAL          | \$ 75.32            |
|                        |              |                 |                              | L0520 · CSEA POST TAX VISION          | \$ 14.13            |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 89.45</b>     |
| <b>Bill Pmt -Check</b> | <b>5715</b>  | <b>08/25/17</b> | <b>CSEA, Inc.</b>            | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                     |
| Bill                   | 08252017     |                 |                              | L0500 · CSEA UNION DUES               | \$ 2,452.87         |
|                        |              |                 |                              | <b>TOTAL</b>                          | <b>\$ 2,452.87</b>  |
| <b>GRAND TOTAL</b>     |              |                 |                              |                                       | <b>\$ 91,569.38</b> |

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**September 8, 2017**

| Type                    | Num              | Date     | Name                  | Account   | Paid Amount                  |
|-------------------------|------------------|----------|-----------------------|---|------------------------------|
| Bill Pmt -Check<br>Bill | 5716<br>09082017 | 09/08/17 | 1095 Doreen Adamcik   | L0226 · EMPIRE NAT'L - PAYROLL<br>9060 · MEDICAL INSURANCE<br>TOTAL | \$ 128.00<br><hr/> \$ 128.00 |
| Bill Pmt -Check<br>Bill | 5717<br>09082017 | 09/08/17 | 1096 Denise Boinay    | L0226 · EMPIRE NAT'L - PAYROLL<br>9060 · MEDICAL INSURANCE<br>TOTAL | \$ 109.00<br><hr/> \$ 109.00 |
| Bill Pmt -Check<br>Bill | 5718<br>09082017 | 09/08/17 | 1097 Florence Stonish | L0226 · EMPIRE NAT'L - PAYROLL<br>9060 · MEDICAL INSURANCE<br>TOTAL | \$ 109.00<br><hr/> \$ 109.00 |
| Bill Pmt -Check<br>Bill | 5719<br>09082017 | 09/08/17 | 1098 Mary Abruscato   | L0226 · EMPIRE NAT'L - PAYROLL<br>9060 · MEDICAL INSURANCE<br>TOTAL | \$ 110.00<br><hr/> \$ 110.00 |
| Bill Pmt -Check<br>Bill | 5720<br>09082017 | 09/08/17 | 1099 Kathleen Irish   | L0226 · EMPIRE NAT'L - PAYROLL<br>9060 · MEDICAL INSURANCE<br>TOTAL | \$ 267.90<br><hr/> \$ 267.90 |
| Bill Pmt -Check         | 5721             | 09/08/17 | 1100 Madeline Sacco   | L0226 · EMPIRE NAT'L - PAYROLL                                      |                              |

|                        |             |                 |  |                                       |                    |
|------------------------|-------------|-----------------|--|---------------------------------------|--------------------|
| Bill                   | 09082017    |                 |  | 9060 · MEDICAL INSURANCE              | \$ 111.00          |
|                        |             |                 |  | TOTAL                                 | <u>\$ 111.00</u>   |
| <b>Bill Pmt -Check</b> | <b>5722</b> | <b>09/08/17</b> | <b>1101 William Cicola</b>                         | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
| Bill                   | 09082017    |                 |  | 9060 · MEDICAL INSURANCE              | \$ 111.00          |
|                        |             |                 |  | TOTAL                                 | <u>\$ 111.00</u>   |
| <b>Bill Pmt -Check</b> | <b>5723</b> | <b>09/08/17</b> | <b>1101.1 Lorna Hastings</b>                       | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
| Bill                   | 09082017    |                 |  | 9060 · MEDICAL INSURANCE              | \$ 267.90          |
|                        |             |                 |  | TOTAL                                 | <u>\$ 267.90</u>   |
| <b>Bill Pmt -Check</b> | <b>5724</b> | <b>09/08/17</b> | <b>1102 John R Verbesey</b>                        | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
| Bill                   | 09082017    |                 |  | 9060 · MEDICAL INSURANCE              | \$ 223.00          |
|                        |             |                 |  | TOTAL                                 | <u>\$ 223.00</u>   |
| <b>Bill Pmt -Check</b> | <b>5725</b> | <b>09/08/17</b> | <b>1109 Prudential</b>                             | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
| Bill                   | 09082017    |                 |  | L0172 · 403B PRUDENTIAL               | \$ 1,525.00        |
|                        |             |                 |  | TOTAL                                 | <u>\$ 1,525.00</u> |
| <b>Bill Pmt -Check</b> | <b>5726</b> | <b>09/08/17</b> | <b>1112 The NYS Deferred<br/>Compensation Plan</b> | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
| Bill                   | 09082017    |                 |  | L0173 · 457B NYS DEFERRED COMP        | \$ 1,085.00        |
|                        |             |                 |  | TOTAL                                 | <u>\$ 1,085.00</u> |
| <b>Bill Pmt -Check</b> | <b>5727</b> | <b>09/08/17</b> | <b>2922 Met Life</b>                               | <b>L0226 · EMPIRE NAT'L - PAYROLL</b> |                    |
| Bill                   | 09082017    |                 |  | L0171 · 403B MET LIFE                 | \$ 2,118.00        |
|                        |             |                 |  | TOTAL                                 | <u>\$ 2,118.00</u> |

|                         |          |          |                               |                                |                           |
|-------------------------|----------|----------|-------------------------------|--------------------------------|---------------------------|
| Bill Pmt -Check<br>Bill | 5728     | 09/08/17 | CSEA Employee Benefit<br>Fund | L0226 · EMPIRE NAT'L - PAYROLL |                           |
|                         | 09082017 |          |                               | L0510 · CSEA POST TAX DENTAL   | \$ 75.32                  |
|                         |          |          |                               | L0520 · CSEA POST TAX VISION   | \$ 14.13                  |
|                         |          |          |                               | TOTAL                          | <u>\$ 89.45</u>           |
|                         |          |          |                               |                                |                           |
| Bill Pmt -Check<br>Bill | 5729     | 09/08/17 | CSEA, Inc.                    | L0226 · EMPIRE NAT'L - PAYROLL |                           |
|                         | 09082017 |          |                               | L0500 · CSEA UNION DUES        | \$ 2,639.45               |
|                         |          |          |                               | TOTAL                          | <u>\$ 2,639.45</u>        |
|                         |          |          |                               |                                |                           |
| GRAND TOTAL             |          |          |                               |                                | <u><u>\$ 8,893.70</u></u> |

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary



**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**September 22, 2017**

| Type            | Num      | Date     | Name                  | Account                                | Paid Amount         |
|-----------------|----------|----------|-----------------------|--|---------------------|
| Bill Pmt        | EFT      | 09/22/17 | 1106 NYS Employees'   | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 09222017 |          | Retirement System     | L0163 · RC ERS CONTRIBUTIONS           | \$ 2,694.04         |
|                 |          |          |                       | L0161 · RL - ERS LOAN                  | \$ 2,106.00         |
|                 |          |          |                       | L0160-.1 RA - ERS ARREARS (VOL & MAND) | \$ 376.58           |
|                 |          |          |                       | TOTAL                                  | \$ 5,176.62         |
| Bill Pmt        | EFT      | 09/22/17 | Hartford Insurance Co | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 09222017 |          |                       | L0196 · LONG TER                       | \$ 1,227.76         |
|                 |          |          |                       | 9055 · DISABILITY INSURANCE            | \$ 615.57           |
|                 |          |          |                       | TOTAL                                  | \$ 1,843.33         |
| Bill Pmt -Check | 5730     | 09/22/17 | 1103 State Of NY Dept | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 516      |          | of Civil Service      | 9060 · MEDICAL INSURANCE               | \$ 77,799.49        |
|                 | 09222017 |          |                       | TOTAL                                  | \$ 77,799.49        |
| Bill Pmt -Check | 5731     | 09/22/17 | 1109 Prudential       | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 09222017 |          |                       | L0172 · 403B PRUDENTIAL                | \$ 1,525.00         |
|                 |          |          |                       | TOTAL                                  | \$ 1,525.00         |
| Bill Pmt -Check | 5732     | 09/22/17 | 1110 AFLAC            | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 09222017 |          |                       | L0625 · AFLAC PRE-TAX                  | \$ 1,937.67         |
|                 |          |          |                       | L0626 · AFLAC POST-TAX                 | \$ 214.88           |
|                 |          |          |                       | TOTAL                                  | \$ 2,152.55         |
| Bill Pmt -Check | 5733     | 09/22/17 | 1112 The NYS Deferred | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 574873   |          | Compensation Plan     | L0173 · 457B NYS DEFERRED COMP         | \$ 1,405.03         |
|                 | 09222017 |          |                       | TOTAL                                  | \$ 1,405.03         |
| Bill Pmt -Check | 5734     | 09/22/17 | 2922 Met Life         | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 09222017 |          |                       | L0171 · 403B MET LIFE                  | \$ 2,118.00         |
|                 |          |          |                       | TOTAL                                  | \$ 2,118.00         |
| Bill Pmt -Check | 5735     | 09/22/17 | CSEA Employee Benefit | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 09222017 |          | Fund                  | L0510 · CSEA POST TAX DENTAL           | \$ 46.02            |
|                 |          |          |                       | L0520 · CSEA POST TAX VISION           | \$ 4.71             |
|                 |          |          |                       | TOTAL                                  | \$ 50.73            |
| Bill Pmt -Check | 5736     | 09/22/17 | CSEA, Inc.            | L0226 · EMPIRE NAT'L - PAYROLL         |                     |
| Bill            | 09222017 |          |                       | L0500 · CSEA UNION DUES                | \$ 2,537.39         |
|                 |          |          |                       | TOTAL                                  | \$ 2,537.39         |
| GRAND TOTAL     |          |          |                       |  | <u>\$ 94,608.14</u> |

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*OPERATING FUNDS FINANCIAL REPORTS*

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

AUGUST 2017

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July through August 2017

|                                      |            |            | TOTAL      |              |               |        |                |             |
|--------------------------------------|------------|------------|------------|--------------|---------------|--------|----------------|-------------|
|                                      |            |            | Jul 17     | Aug 17       | Jul - Aug 17  | Budget | \$ Over Budget | % of Budget |
| Ordinary Income/Expense              |            |            |            |              |               |        |                |             |
| Income                               |            |            |            |              |               |        |                |             |
| 2000 · PROPERTY TAX REVENUES         | 0.00       | 0.00       | 0.00       | 9,214,000.00 | -9,214,000.00 | 0.0%   |                |             |
| 2082 · FINES AND FEES                | 4,267.00   | 4,311.63   | 8,578.63   | 71,000.00    | -62,421.37    | 12.08% |                |             |
| 2360 · CONTRACTS WITH OTHER LIBR.    | 259,448.12 | 0.00       | 259,448.12 | 350,000.00   | -90,551.88    | 74.13% |                |             |
| 2401 · INTEREST                      | 0.00       | 0.00       | 0.00       | 15,000.00    | -15,000.00    | 0.0%   |                |             |
| 2650 · SALES OF EXCESS MATERIAL      | 215.85     | 155.00     | 370.85     |              |               |        |                |             |
| 2670 · SALES OF BOOKS                | 0.00       | 152.41     | 152.41     |              |               |        |                |             |
| 2760 · SYSTEM & STATE AID            | 0.00       | 13,022.10  | 13,022.10  | 25,000.00    | -11,977.90    | 52.09% |                |             |
| 2770 · UNCLASSIFIED REVENUE          | 1.30       | 0.00       | 1.30       |              |               |        |                |             |
| 2771 · COPIER REVENUE - CONTRACT (R) | 623.60     | 409.91     | 1,033.51   | 12,000.00    | -10,966.49    | 8.61%  |                |             |
| 2771A · COPIER REVENUE - INHOUSE (N) | 3.15       | 0.05       | 3.20       |              |               |        |                |             |
| 2772A · ADULT-ADULT PRINTER          | 470.00     | 0.00       | 470.00     |              |               |        |                |             |
| 2800 · Program Receipts              | 0.00       | 0.00       | 0.00       | 12,000.00    | -12,000.00    | 0.0%   |                |             |
| Total Income                         | 265,029.02 | 18,051.10  | 283,080.12 | 9,699,000.00 | -9,415,919.88 | 2.92%  |                |             |
| Gross Profit                         |            |            |            |              |               |        |                |             |
|                                      | 265,029.02 | 18,051.10  | 283,080.12 | 9,699,000.00 | -9,415,919.88 | 2.92%  |                |             |
| Expense                              |            |            |            |              |               |        |                |             |
| 6000 · SALARIES AND WAGES            |            |            |            |              |               |        |                |             |
| 6141 · PROFESSIONAL SALARIES         |            |            |            |              |               |        |                |             |
| 6141A · PROFESSIONAL (ADULT)         | 44,830.24  | 45,820.04  | 90,650.28  | 811,229.00   | -720,578.72   | 11.17% |                |             |
| 6141C · PROFESSIONAL (C&P)           | 47,571.04  | 48,578.77  | 96,149.81  | 620,211.00   | -524,061.19   | 15.5%  |                |             |
| 6141D · PROFESSIONAL (DIGITAL)       | 19,059.62  | 19,131.03  | 38,190.65  | 302,497.00   | -264,306.35   | 12.63% |                |             |
| 6141N · PROFESSIONAL (TEEN)          | 21,302.62  | 20,711.23  | 42,013.85  | 285,756.00   | -243,742.15   | 14.7%  |                |             |
| 6141S · COMM SERV LIBR (SVC)         | 13,735.88  | 13,776.40  | 27,512.28  | 232,133.00   | -204,620.72   | 11.85% |                |             |
| 6141T · PROFESSIONAL (TECH)          | 11,263.82  | 11,271.46  | 22,535.28  | 192,173.00   | -169,637.72   | 11.73% |                |             |
| Total 6141 · PROFESSIONAL SALARIES   | 157,763.22 | 159,288.93 | 317,052.15 | 2,443,999.00 | -2,126,946.85 | 12.97% |                |             |

|                                 |            |            |              | TOTAL        |                |             |
|---------------------------------|------------|------------|--------------|--------------|----------------|-------------|
|                                 | Jul 17     | Aug 17     | Jul - Aug 17 | Budget       | \$ Over Budget | % of Budget |
| <b>6142 · CLERICAL SALARIES</b> |            |            |              |              |                |             |
| 6142A · CLERICAL (ADULT)        | 25,778.43  | 61,922.46  | 87,700.89    | 371,303.00   | -283,602.11    | 23.62%      |
| 6142C · CLERICAL (C&P)          | 17,998.08  | 18,145.23  | 36,143.31    | 297,048.00   | -260,904.69    | 12.17%      |
| 6142D · CLERICAL (DIGITAL)      | 3,298.25   | 3,923.08   | 7,221.33     | 43,004.00    | -35,782.67     | 16.79%      |
| 6142G · CLERICAL (GEN)          | 5,117.61   | 13,938.52  | 19,056.13    | 115,235.00   | -96,178.87     | 16.54%      |
| 6142L · CLERICAL (LIT)          | 16,769.87  | 10,073.82  | 26,843.69    | 218,381.00   | -191,537.31    | 12.29%      |
| 6142N · CLERICAL (TEEN)         | 8,469.29   | 9,284.64   | 17,753.93    | 111,877.00   | -94,123.07     | 15.87%      |
| 6142R · CLERICAL (CIRC)         | 24,288.03  | 25,291.35  | 49,579.38    | 356,521.00   | -306,941.62    | 13.91%      |
| 6142S · CLERICAL (SVC)          | 180.23     | 0.00       | 180.23       | 26,706.00    | -26,525.77     | 0.68%       |
| 6142T · CLERICAL (TECH)         | 9,360.09   | 9,380.06   | 18,740.15    | 118,364.00   | -99,623.85     | 15.83%      |
| 6142X · CLERICAL (WIRES)        | 964.36     | 1,401.91   | 2,366.27     |              |                |             |
| Total 6142 · CLERICAL SALARIES  | 112,224.24 | 153,361.07 | 265,585.31   | 1,658,439.00 | -1,392,853.69  | 16.01%      |
| <b>6143 · PAGE SALARIES</b>     |            |            |              |              |                |             |
| 6143A · PAGE (ADULT)            | 13,151.00  | 11,790.94  | 24,941.94    | 204,012.00   | -179,070.06    | 12.23%      |
| 6143C · PAGE (C&P)              | 11,113.58  | 10,607.76  | 21,721.34    | 159,750.00   | -138,028.66    | 13.6%       |
| 6143L · PAGE (LIT)              | 683.95     | 744.60     | 1,428.55     | 6,550.00     | -5,121.45      | 21.81%      |
| 6143N · PAGE (TEEN)             | 1,708.80   | 1,909.50   | 3,618.30     | 17,778.00    | -14,159.70     | 20.35%      |
| 6143R · PAGE (CIRC)             | 2,472.00   | 1,856.40   | 4,328.40     | 28,469.00    | -24,140.60     | 15.2%       |
| 6143T · PAGE (TECH)             | 3,714.78   | 3,860.34   | 7,575.12     | 57,727.00    | -50,151.88     | 13.12%      |
| Total 6143 · PAGE SALARIES      | 32,844.11  | 30,769.54  | 63,613.65    | 474,286.00   | -410,672.35    | 13.41%      |
| <b>6144 · CUSTODIAL</b>         |            |            |              |              |                |             |
| 6144G · CUSTODIAL               | 16,855.58  | 15,605.97  | 32,461.55    | 251,803.00   | -219,341.45    | 12.89%      |
| Total 6144 · CUSTODIAL          | 16,855.58  | 15,605.97  | 32,461.55    | 251,803.00   | -219,341.45    | 12.89%      |
| <b>6145 · SECURITY</b>          |            |            |              |              |                |             |
| 6145G · SECURITY                | 15,084.75  | 15,969.78  | 31,054.53    | 221,703.00   | -190,648.47    | 14.01%      |
| Total 6145 · SECURITY           | 15,084.75  | 15,969.78  | 31,054.53    | 221,703.00   | -190,648.47    | 14.01%      |
| <b>6146 · TECHNICIAN</b>        |            |            |              |              |                |             |

|                                 | TOTAL      |            |              |              |                |             |
|---------------------------------|------------|------------|--------------|--------------|----------------|-------------|
|                                 | Jul 17     | Aug 17     | Jul - Aug 17 | Budget       | \$ Over Budget | % of Budget |
| 6146W · TECHNICAL (WIRES)       | 14,363.89  | 32,267.83  | 46,631.72    | 200,572.00   | -153,940.28    | 23.25%      |
| 6146X · INFO-TECHNOLOGY         | 0.00       | 0.00       | 0.00         | 12,795.00    | -12,795.00     | 0.0%        |
| Total 6146 · TECHNICIAN         | 14,363.89  | 32,267.83  | 46,631.72    | 213,367.00   | -166,735.28    | 21.86%      |
| 6147 · ADMINISTRATIVE           |            |            |              |              |                |             |
| Total 6147 · ADMINISTRATIVE     | 28,799.88  | 21,312.04  | 50,111.92    | 283,056.00   | -232,944.08    | 17.7%       |
| Total 6000 · SALARIES AND WAGES | 377,935.67 | 428,575.16 | 806,510.83   | 5,546,653.00 | -4,740,142.17  | 14.54%      |
| 6200 · EMPLOYEE BENEFITS        |            |            |              |              |                |             |
| 9010 · RETIREMENT               | 0.00       | 4,871.27   | 4,871.27     | 636,928.00   | -632,056.73    | 0.77%       |
| 9030 · SOCIAL SECURITY          | 28,160.07  | 32,026.14  | 60,186.21    | 380,000.00   | -319,813.79    | 15.84%      |
| 9040 · WORKERS' COMPENSATION    | 0.00       | -6,218.70  | -6,218.70    | 85,000.00    | -91,218.70     | -7.32%      |
| 9050 · UNEMPLOYMENT INSURANCE   | 1,443.00   | 0.00       | 1,443.00     | 2,500.00     | -1,057.00      | 57.72%      |
| 9055 · DISABILITY INSURANCE     | 1,470.86   | 1,598.22   | 3,069.08     | 21,500.00    | -18,430.92     | 14.28%      |
| 9060 · MEDICAL INSURANCE        | 66,144.41  | 68,292.27  | 134,436.68   | 851,220.00   | -716,783.32    | 15.79%      |
| Total 6200 · EMPLOYEE BENEFITS  | 97,218.34  | 100,569.20 | 197,787.54   | 1,977,148.00 | -1,779,360.46  | 10.0%       |
| 6410A · BOOKS (ADULT)           |            |            |              |              |                |             |
| 6410A.e · E-BOOKS (ADULT)       | 54.81      | 0.00       | 54.81        |              |                |             |
| 6410A · BOOKS (ADULT) - Other   | 8,942.99   | 8,330.71   | 17,273.70    | 184,000.00   | -166,726.30    | 9.39%       |
| Total 6410A · BOOKS (ADULT)     | 8,997.80   | 8,330.71   | 17,328.51    | 184,000.00   | -166,671.49    | 9.42%       |
| 6410C · BOOKS (C&P)             | 2,326.42   | 2,875.15   | 5,201.57     | 119,500.00   | -114,298.43    | 4.35%       |
| 6410L · BOOKS (LIT)             | 0.00       | 0.00       | 0.00         | 1,500.00     | -1,500.00      | 0.0%        |
| 6410N · BOOKS (TEEN)            | 485.43     | 424.00     | 909.43       | 27,000.00    | -26,090.57     | 3.37%       |
| 6410T · BOOKS (TECH)            | 0.00       | 61.46      | 61.46        | 900.00       | -838.54        | 6.83%       |
| 6411A · MICRO/REF CD (ADULT)    | 2,021.00   | 2,615.63   | 4,636.63     | 46,000.00    | -41,363.37     | 10.08%      |
| 6411C · MICRO/REF CD (C&P)      | 0.00       | 0.00       | 0.00         | 18,250.00    | -18,250.00     | 0.0%        |
| 6411N · MICRO/REF CD (TEEN)     | 0.00       | 0.00       | 0.00         | 17,000.00    | -17,000.00     | 0.0%        |
| 6412A · RECORDINGS (ADULT)      | 2,010.81   | 3,026.45   | 5,037.26     | 47,200.00    | -42,162.74     | 10.67%      |
| 6412C · RECORDINGS (C&P)        | 268.11     | 531.57     | 799.68       | 10,000.00    | -9,200.32      | 8.0%        |

|                                     | TOTAL     |          |              |            |                |             |
|-------------------------------------|-----------|----------|--------------|------------|----------------|-------------|
|                                     | Jul 17    | Aug 17   | Jul - Aug 17 | Budget     | \$ Over Budget | % of Budget |
| 6412N · RECORDINGS (TEEN)           | 365.21    | 737.10   | 1,102.31     | 10,000.00  | -8,897.69      | 11.02%      |
| 6413A · PERIODICALS (ADULT)         | 408.38    | 0.00     | 408.38       | 33,000.00  | -32,591.62     | 1.24%       |
| 6413C · PERIODICALS (C&P)           | 0.00      | 17.99    | 17.99        | 6,325.00   | -6,307.01      | 0.28%       |
| 6413D · PERIODICALS (ADM)           | 0.00      | 57.00    | 57.00        | 1,000.00   | -943.00        | 5.7%        |
| 6413G · PERIODICALS (GEN)           | 0.00      | 0.00     | 0.00         | 1,200.00   | -1,200.00      | 0.0%        |
| 6413N · PERIODICALS (TEEN)          | 0.00      | 0.00     | 0.00         | 2,590.00   | -2,590.00      | 0.0%        |
| 6413T · PERIODICALS (TECH)          | 0.00      | 0.00     | 0.00         | 250.00     | -250.00        | 0.0%        |
| 6413W · PERIODICALS (WIRES)         | 0.00      | 100.43   | 100.43       | 150.00     | -49.57         | 66.95%      |
| 6417A · VIDEOS (ADULT)              | 5,609.01  | 6,009.36 | 11,618.37    | 90,000.00  | -78,381.63     | 12.91%      |
| 6417C · VIDEOS (C&P)                | 871.98    | 338.36   | 1,210.34     | 33,000.00  | -31,789.66     | 3.67%       |
| 6417L · VIDEOS (LIT)                | 0.00      | 0.00     | 0.00         | 200.00     | -200.00        | 0.0%        |
| 6417N · VIDEOS (TEEN)               | 269.86    | 456.67   | 726.53       | 6,000.00   | -5,273.47      | 12.11%      |
| 6419G · SOFTWARE (GEN)              | -215.63   | 6,050.00 | 5,834.37     | 10,000.00  | -4,165.63      | 58.34%      |
| 6419N · SOFTWARE (TEEN)             | 0.00      | 0.00     | 0.00         | 1,500.00   | -1,500.00      | 0.0%        |
| 6419T · SOFTWARE (TECH)             | 0.00      | 0.00     | 0.00         | 3,000.00   | -3,000.00      | 0.0%        |
| 6419W · SOFTWARE (WIRES)            | 4,096.00  | 0.00     | 4,096.00     | 16,000.00  | -11,904.00     | 25.6%       |
| 6428D · MISCELLANEOUS               | 0.00      | 0.00     | 0.00         | 2,500.00   | -2,500.00      | 0.0%        |
| 6429C · REALIA (C&P)                | 0.00      | 1,175.41 | 1,175.41     | 4,500.00   | -3,324.59      | 26.12%      |
| 6430G · OFFICE AND LIBRARY SUPPLIES | 1,883.38  | 4,338.61 | 6,221.99     | 60,000.00  | -53,778.01     | 10.37%      |
| 6431D · TELECOMMUNICATIONS          | 12,362.43 | 4,334.35 | 16,696.78    | 55,050.00  | -38,353.22     | 30.33%      |
| 6432G · CARTAGE                     | 285.00    | 285.00   | 570.00       | 3,250.00   | -2,680.00      | 17.54%      |
| 6433G · POSTAGE                     | 3,402.18  | 5,064.78 | 8,466.96     | 59,000.00  | -50,533.04     | 14.35%      |
| 6434A · PRINTING (ADULT)            | 0.00      | 0.00     | 0.00         | 4,275.00   | -4,275.00      | 0.0%        |
| 6434C · PRINTING (C&P)              | 0.00      | 0.00     | 0.00         | 7,000.00   | -7,000.00      | 0.0%        |
| 6434G · PRINTING (GEN)              | 6,967.00  | 8,371.00 | 15,338.00    | 100,000.00 | -84,662.00     | 15.34%      |
| 6434L · PRINTING (LIT)              | 0.00      | 0.00     | 0.00         | 500.00     | -500.00        | 0.0%        |
| 6434N · PRINTING (TEEN)             | 0.00      | 0.00     | 0.00         | 6,000.00   | -6,000.00      | 0.0%        |
| 6434R · PRINTING (CIRC)             | 0.00      | 0.00     | 0.00         | 6,500.00   | -6,500.00      | 0.0%        |
| 6434S · PRINTING (COMM SRV)         | 0.00      | 0.00     | 0.00         | 5,000.00   | -5,000.00      | 0.0%        |
| 6435A · CED, CONF & TRAVEL (ADULT)  | 116.13    | 27.00    | 143.13       | 4,000.00   | -3,856.87      | 3.58%       |
| 6435C · CED, CONF & TRAVEL (C&P)    | 126.57    | 105.33   | 231.90       | 5,250.00   | -5,018.10      | 4.42%       |
| 6435D · CED, CONF & TRAVEL (ADM)    | 1,383.90  | 2,770.84 | 4,154.74     | 7,500.00   | -3,345.26      | 55.4%       |

|   | TOTAL     |           |              |           |                |             |
|---|-----------|-----------|--------------|-----------|----------------|-------------|
|   | Jul 17    | Aug 17    | Jul - Aug 17 | Budget    | \$ Over Budget | % of Budget |
| 6435Dig · CED, CONF & TRAVEL (DIGITAL)    | 17.36     | 172.24    | 189.60       | 5,000.00  | -4,810.40      | 3.79%       |
| 6435G · CED, CONF & TRAVEL (GEN)          | 116.10    | 300.00    | 416.10       | 3,000.00  | -2,583.90      | 13.87%      |
| 6435L · CED, CONF & TRAVEL (LIT)          | 116.13    | 0.00      | 116.13       | 7,000.00  | -6,883.87      | 1.66%       |
| 6435N · CED, CONF & TRAVEL (TEEN)         | 527.51    | 201.49    | 729.00       | 6,000.00  | -5,271.00      | 12.15%      |
| 6435R · CED, CONF & TRAVEL (CIRC)         | 116.13    | 85.00     | 201.13       | 3,000.00  | -2,798.87      | 6.7%        |
| 6435S · CED, CONF & TRAV (COMM SRV)       | 606.83    | 0.00      | 606.83       | 3,000.00  | -2,393.17      | 20.23%      |
| 6435T · CED, CONF & TRAVEL (TECH)         | 116.13    | 844.00    | 960.13       | 2,950.00  | -1,989.87      | 32.55%      |
| 6435W · CED, CONF & TRAVEL (WIRES)        | 128.81    | 0.00      | 128.81       | 4,000.00  | -3,871.19      | 3.22%       |
| 6436 · CONTRACTS                          | 0.00      | 0.00      | 0.00         | 90,000.00 | -90,000.00     | 0.0%        |
| 6437A · PROGRAMS (ADULT)                  | 3,430.17  | 4,973.99  | 8,404.16     | 66,000.00 | -57,595.84     | 12.73%      |
| 6437C · PROGRAMS (C&P)                    | 10,650.87 | 14,952.95 | 25,603.82    | 80,000.00 | -54,396.18     | 32.01%      |
| 6437D · PROGRAMS (DIGITAL)                | 2,487.42  | 580.54    | 3,067.96     | 10,000.00 | -6,932.04      | 30.68%      |
| 6437L · PROGRAMS (LIT)                    | 2,492.11  | 7,969.47  | 10,461.58    | 75,000.00 | -64,538.42     | 13.95%      |
| 6437N · PROGRAMS (TEEN)                   | 5,148.04  | 5,809.43  | 10,957.47    | 60,000.00 | -49,042.53     | 18.26%      |
| 6437P · PROFESSIONAL FEES                 |           |           |              |           |                |             |
| 643760 · PLANTINGS                        | 150.00    | 150.00    | 300.00       | 1,800.00  | -1,500.00      | 16.67%      |
| 643765 · PROMOTION AND PUBLICITY          | 3,044.03  | 4,203.60  | 7,247.63     | 25,000.00 | -17,752.37     | 28.99%      |
| 643770 · CONTINGENCY                      | 0.00      | 0.00      | 0.00         | 2,500.00  | -2,500.00      | 0.0%        |
| 6437P01 · ACCOUNTANT/AUDITOR              | 0.00      | 0.00      | 0.00         | 17,000.00 | -17,000.00     | 0.0%        |
| 6437P02 · AUDITOR                         | 1,000.00  | 0.00      | 1,000.00     | 6,000.00  | -5,000.00      | 16.67%      |
| 6437P10 · ELECTION                        | 0.00      | 0.00      | 0.00         | 5,000.00  | -5,000.00      | 0.0%        |
| 6437P11 · FSA ADMINISTRATION              | 131.50    | 0.00      | 131.50       | 1,578.00  | -1,446.50      | 8.33%       |
| 6437P12 · PAYROLL SERVICES                | 1,339.50  | 1,300.01  | 2,639.51     | 22,000.00 | -19,360.49     | 12.0%       |
| 6437P13 · ARMORED CAR SERVICE             | 180.10    | 177.96    | 358.06       | 2,040.00  | -1,681.94      | 17.55%      |
| 6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION | 152.24    | 0.00      | 152.24       |           |                |             |
| 6437P16 · STAFF BACKGROUND SCREEN         | 0.00      | 147.30    | 147.30       | 4,000.00  | -3,852.70      | 3.68%       |
| 6437P17 · TRANSLATION SERVICES            | 0.00      | 0.00      | 0.00         | 500.00    | -500.00        | 0.0%        |
| 6437P3 · APPRAISAL SERVICES               | 330.00    | 0.00      | 330.00       |           |                |             |
| 6437P4 · ATTORNEY                         | 9,453.75  | 1,703.75  | 11,157.50    | 38,000.00 | -26,842.50     | 29.36%      |
| 6437P5 · BACKFLOW INSPECTION              | 0.00      | 0.00      | 0.00         | 150.00    | -150.00        | 0.0%        |
| 6437P7 · COLLECTION AGENCY                | 116.35    | 152.15    | 268.50       | 2,000.00  | -1,731.50      | 13.43%      |
| 6437P8 · DENITE SYSTEMS ANALYSIS          | 0.00      | 0.00      | 0.00         | 400.00    | -400.00        | 0.0%        |

|   | TOTAL              |                    |                      |                     |                      |               |
|---|--------------------|--------------------|----------------------|---------------------|----------------------|---------------|
|   | Jul 17             | Aug 17             | Jul - Aug 17         | Budget              | \$ Over Budget       | % of Budget   |
| 6437P9 · EAP                                      | 7,650.00           | 0.00               | 7,650.00             | 7,650.00            | 0.00                 | 100.0%        |
| <b>Total 6437P · PROFESSIONAL FEES</b>            | <b>23,547.47</b>   | <b>7,834.77</b>    | <b>31,382.24</b>     | <b>135,618.00</b>   | <b>-104,235.76</b>   | <b>23.14%</b> |
| 6438 · DUES                                       | 0.00               | 150.00             | 150.00               | 5,000.00            | -4,850.00            | 3.0%          |
| 6439A · EQUIPMENT R & M (ADULT)                   | 0.00               | 0.00               | 0.00                 | 3,500.00            | -3,500.00            | 0.0%          |
| 6439C · EQUIPMENT R & M (C&P)                     | 0.00               | 0.00               | 0.00                 | 2,000.00            | -2,000.00            | 0.0%          |
| 6439G · EQUIPMENT R & M (GEN)                     | 5,375.86           | 3,244.15           | 8,620.01             | 50,000.00           | -41,379.99           | 17.24%        |
| 6439N · EQUIPMENT R & M (TEEN)                    | 0.00               | 0.00               | 0.00                 | 200.00              | -200.00              | 0.0%          |
| 6439R · EQUIPMENT R & M (CIRC)                    | 0.00               | 21,447.26          | 21,447.26            | 50,000.00           | -28,552.74           | 42.9%         |
| 6439T · EQUIPMENT R & M (TECH)                    | 0.00               | 0.00               | 0.00                 | 500.00              | -500.00              | 0.0%          |
| 6439W · EQUIPMENT R & M (WIRES)                   | 1,413.75           | 2,066.40           | 3,480.15             | 26,000.00           | -22,519.85           | 13.39%        |
| 6450E · ELECTRICITY                               | 15,536.88          | 15,481.09          | 31,017.97            | 125,000.00          | -93,982.03           | 24.81%        |
| 6450F · FUEL/GAS                                  | 475.77             | 520.73             | 996.50               | 15,000.00           | -14,003.50           | 6.64%         |
| 6450W · WATER                                     | 395.17             | 0.00               | 395.17               | 1,500.00            | -1,104.83            | 26.35%        |
| 6451G · CUSTODIAL SUPPLIES                        | 418.81             | 993.89             | 1,412.70             | 19,000.00           | -17,587.30           | 7.44%         |
| 6452G · BLDG ALTERATION AND MAINT                 | 6,322.87           | 1,282.10           | 7,604.97             | 72,041.00           | -64,436.03           | 10.56%        |
| 6454 · INSURANCE                                  | 65,455.46          | 0.00               | 65,455.46            | 67,000.00           | -1,544.54            | 97.7%         |
| <b>7203 · EQUIPMENT - Capital Purchases</b>       |                    |                    |                      |                     |                      |               |
| 7203A · EQUIPMENT ADULT                           | 0.00               | 0.00               | 0.00                 | 4,000.00            | -4,000.00            | 0.0%          |
| 7203C · EQUIPMENT C & P                           | 287.54             | 2,345.00           | 2,632.54             | 5,000.00            | -2,367.46            | 52.65%        |
| 7203D · EQUIPMENT ADMIN                           | 0.00               | 0.00               | 0.00                 | 2,500.00            | -2,500.00            | 0.0%          |
| 7203G · EQUIPMENT BUS OFF                         | 0.00               | 0.00               | 0.00                 | 9,500.00            | -9,500.00            | 0.0%          |
| 7203L · EQUIPMENT LITERACY                        | 0.00               | 0.00               | 0.00                 | 0.00                | 0.00                 | 0.0%          |
| 7203N · EQUIPMENT TEEN                            | 0.00               | 366.98             | 366.98               | 8,000.00            | -7,633.02            | 4.59%         |
| 7203R · EQUIPMENT CIRC                            | 0.00               | 0.00               | 0.00                 | 1,000.00            | -1,000.00            | 0.0%          |
| 7203T · EQUIPMENT TECH                            | 0.00               | 0.00               | 0.00                 | 2,000.00            | -2,000.00            | 0.0%          |
| 7203W · EQUIPMENT WIRE                            | 2,802.09           | 23,919.62          | 26,721.71            | 140,000.00          | -113,278.29          | 19.09%        |
| <b>Total 7203 · EQUIPMENT - Capital Purchases</b> | <b>3,089.63</b>    | <b>26,631.60</b>   | <b>29,721.23</b>     | <b>172,000.00</b>   | <b>-142,278.77</b>   | <b>17.28%</b> |
| <b>Total Expense</b>                              | <b>677,180.26</b>  | <b>702,789.66</b>  | <b>1,379,969.92</b>  | <b>9,699,000.00</b> | <b>-8,319,030.08</b> | <b>14.23%</b> |
| <b>Net Ordinary Income</b>                        | <b>-412,151.24</b> | <b>-684,738.56</b> | <b>-1,096,889.80</b> | <b>0.00</b>         | <b>-1,096,889.80</b> | <b>100.0%</b> |



|                              |  |  | TOTAL       |             |               |                |
|------------------------------|--|--|-------------|-------------|---------------|----------------|
|                              |  |  | Jul 17      | Aug 17      | Jul - Aug 17  | Budget         |
|                              |  |  |             |             |               | \$ Over Budget |
|                              |  |  |             |             |               | % of Budget    |
| Other Income/Expense         |  |  |             |             |               |                |
| Other Expense                |  |  |             |             |               |                |
| 7500 - BUILDING IMPROVEMENTS |  |  | 43,709.75   | 33,688.08   | 77,397.83     |                |
| Total Other Expense          |  |  | 43,709.75   | 33,688.08   | 77,397.83     |                |
| Net Other Income             |  |  | -43,709.75  | -33,688.08  | -77,397.83    | 0.00           |
| Net Income                   |  |  | -455,860.99 | -718,426.64 | -1,174,287.63 | 0.00           |
|                              |  |  |             |             |               | -1,174,287.63  |
|                              |  |  |             |             |               | 100.0%         |

MMSCL  
Operating Funds Monthly Report  
August 2017

| INSTITUTION       | PURPOSE          | BALANCE<br>FORWARD | DEPOSITS      | DISBURSEMENTS | INTEREST    | ENDING<br>BALANCE      |
|-------------------|------------------|--------------------|---------------|---------------|-------------|------------------------|
| Empire Nat'l Bank | MONEY MARKET     | \$ 4,163,672.60    | \$ 25,962.17  | \$ 794,811.18 | \$ 2,317.69 | \$ 3,397,141.28        |
| Empire Nat'l Bank | CREDIT CARD M.M. | \$ 298,808.84      | \$ 2,583.31   | \$ 180.97     | \$ 178.38   | \$ 301,389.56          |
| Empire Nat'l Bank | OPERATING        | \$ 192,379.62      | \$ 264,049.35 | \$ 178,863.92 | \$ 65.37    | \$ 277,630.42          |
| Empire Nat'l Bank | PAYROLL          | \$ 42,607.06       | \$ 530,761.83 | \$ 469,253.57 | \$ -        | \$ 104,115.32          |
|                   |                  |                    |               |               |             | <u>\$ 4,080,276.58</u> |

| INSTITUTION               | PURPOSE                | MATURITY DATE      | TERM      | RATE  | BALANCE                       |
|---------------------------|------------------------|--------------------|-----------|-------|-------------------------------|
| Capital One Bank          | Denitrification System | September 28, 2017 | 12 Months | 0.05% | \$ 15,000.00                  |
| TOTAL INVESTMENTS:        |                        |                    |           |       | <u>\$ 15,000.00</u>           |
| TOTAL CASH & INVESTMENTS: |                        |                    |           |       | <u><u>\$ 4,095,276.58</u></u> |

MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*CAPITAL FUND FINANCIAL REPORT*

**AUGUST 2017**

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER

MMSCL  
CAPITAL FUND MONTHLY REPORT

| Month             | Account # | Balance Forward | Deposits    | Withdrawals   | Balance         |
|-------------------|-----------|-----------------|-------------|---------------|-----------------|
| Empire Nat'l Bank | XXXXXX082 |                 |             |               |                 |
| July-17           |           | \$ 4,599,507.19 | \$ 2,734.50 | \$ -          | \$ 4,602,241.69 |
| August-17         |           | \$ 4,602,241.69 | \$ 2,736.13 | \$ -          | \$ 4,604,977.82 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
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|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             |               |                 |
|                   |           |                 |             | Grand Total : | \$ 4,604,977.82 |

## Director's Report - September 2017

### Statistics

#### Top 5 Items for August



[Beauty and the Beast](#)  
[\[videorecording DVD\]](#)



[John Wick Chapter 2](#)  
[\[videorecording DVD\]](#)



[The Fate of the Furious](#)  
[\[videorecording DVD\]](#)



[Hidden figures](#)  
[\[videorecording DVD\]](#)



[Patriots Day](#)  
[\[videorecording DVD\]](#)

#### Numbers for our Fiscal Year

**59,919**

Visits

*Total patron visits so far for 2017-2018*

August 2017

[Hours & directions](#)

**69,757**

Website Visits

*Total visits to Communitylibrary.org so far for 2016-2017*

August 2017

**94,035**

Items checked-out or renewed

*Total items checkedout or renewed so far for 2016-2017*

August 2017

[Search our catalog](#)

**16,136**

Computer logins

*Patron computer use so far for 2016-2017*

August 2017

**11,192**

Digital Downloads

*Includes music, movies, eBooks, eAudiobooks, and eMagazines*

August 2017

[Digital Downloads](#)

**258**

New Card Holders

*so far for 2016-2017*

July 2017

[Get a card](#)

**14,057**

Program Attendance

*so far for 2016-2017*

August 2017

[Register for a program](#)

**6,634**

Public Copy Room

*Total copy, fax, and e-mails jobs sent from our public copiers (2016-2017)*

August 2017

### Facility

We passed our re-inspection by the Brookhaven Town Fire Marshal to obtain our C/O by repairing an intercom system, conducting a small asbestos mitigation/ceiling tile replacement project. We thank Mr. Thomas Campanaro, Fire Marshall, and Mr. Phinley Phillips of William Floyd School District Facility for their assistance with these issues.

## **Community Events/Meetings**

- **5K Run**

The Community Family Literacy Project 5K Race was a huge success. We truly appreciate the work that our current and recently retired staff put into the event. We are also thankful to all the donors, including our main sponsor Empire National Bank. Employees of the bank were on hand to give out bags to participants on the day of the race.

- **Harvest Festival**

I had the pleasure of joining our staff for a portion of the Harvest Festival on Neighborhood Road on Saturday September 16<sup>th</sup>. Many residents stopped by our booth to sign up for library cards, renew expired cards, and ask about programs and services. Having staff from each public department was an asset. We appreciate our staff who work off-site promoting all the library has to offer.

- **Rotary Meetings**

- **Long Island Library Resources Council Board Meeting** – Mr. Herb Biblo, Director of LILRC for 32 years announced his retirement as of 12/31/17. The board is forming a search committee to conduct a national search for a new Director.

## **Upcoming Dates**

Rotary Pancake Breakfast October 8<sup>th</sup> 8AM-10AM, Applebees

**Vacation** – I will be away October 10<sup>th</sup>-13<sup>th</sup>.

|  | July   | August | September | October | November | December | January | February | March | April | May | June | YTD Total | Last YTD Total |
|--|--------|--------|-----------|---------|----------|----------|---------|----------|-------|-------|-----|------|-----------|----------------|
| Patron Visits (new counter as of 8-15) | 31,735 | 28,184 |           |         |          |          |         |          |       |       |     |      | 59,919    | 57,504         |
| Website Visits                         | 34,515 | 35,242 |           |         |          |          |         |          |       |       |     |      | 69,757    | 74,293         |
| Adult                                  | 2,668  | 2831   |           |         |          |          |         |          |       |       |     |      | 5,499     | 6,393          |
| Children's                             | 626    | 531    |           |         |          |          |         |          |       |       |     |      | 1,157     | 1,800          |
| Teen                                   | 412    | 424    |           |         |          |          |         |          |       |       |     |      | 836       | 1,191          |
| Program Calendar                       | 2,293  | 2,117  |           |         |          |          |         |          |       |       |     |      | 4,410     | 3,348          |
| Library Link                           | 251    | 298    |           |         |          |          |         |          |       |       |     |      | 549       | 566            |
| CommunityLibrary.org                   | 18,423 | 19,828 |           |         |          |          |         |          |       |       |     |      | 38,251    | 39,826         |
| Facebook                               |        |        |           |         |          |          |         |          |       |       |     |      | -         | -              |
| Mobile App                             |        |        |           |         |          |          |         |          |       |       |     |      |           |                |
| Circulation                            | 46,559 | 47,476 | -         | -       | -        | -        | -       | -        | -     | -     | -   | -    | 94,035    | 105,102        |
| Staff assisted checkouts & renewals    | 21,567 | 22,307 |           |         |          |          |         |          |       |       |     |      | 43,874    | 50,348         |
| Express Lane Checkouts & renewals      | 11,512 | 11,221 |           |         |          |          |         |          |       |       |     |      | 22,733    | 28,168         |
| Renewals by patrons (web)              | 7,810  | 8,242  |           |         |          |          |         |          |       |       |     |      | 16,052    | 14,247         |
| Museum Pass Checkouts                  | 94     | 90     |           |         |          |          |         |          |       |       |     |      | 184       | 121            |
| eBook Checkouts                        | 2,891  | 2,989  |           |         |          |          |         |          |       |       |     |      | 5,880     | 5,669          |
| Movie Streams/Downloads                | 121    | 170    |           |         |          |          |         |          |       |       |     |      | 291       | 588            |
| Music Streams/Downloads                | 1,381  | 1,250  |           |         |          |          |         |          |       |       |     |      | 2,631     | 4,307          |
| eAudiobook Checkouts                   | 906    | 956    |           |         |          |          |         |          |       |       |     |      | 1,862     | 1,654          |
| eMagazine Checkouts                    | 277    | 251    |           |         |          |          |         |          |       |       |     |      | 528       | -              |
| ILLs out                               | 1,909  | 1,836  |           |         |          |          |         |          |       |       |     |      | 3,745     | 4,153          |
| ILLs in                                | 1,423  | 1,608  |           |         |          |          |         |          |       |       |     |      | 3,031     | 3,748          |
| Holds                                  | 4,091  | 4,249  |           |         |          |          |         |          |       |       |     |      | 8,340     | 9,708          |
| Filled Holds                           | 3,231  | 3,514  |           |         |          |          |         |          |       |       |     |      | 6,745     | 7,693          |
| New Library Cards                      | 258    |        |           |         |          |          |         |          |       |       |     |      | 258       | 529            |
| New/Renewed Contract Patrons           | 7      |        |           |         |          |          |         |          |       |       |     |      | 7         | 447            |
| Computer Usage                         | 7,837  | 8,299  | -         | -       | -        | -        | -       | -        | -     | -     | -   | -    | 16,136    | 14,313         |
| Adult                                  | 2,984  | 3,439  |           |         |          |          |         |          |       |       |     |      | 6,423     | 6,203          |
| Children's                             | 983    | 1,156  |           |         |          |          |         |          |       |       |     |      | 2,139     | 1,569          |
| Teen                                   | 450    | 490    |           |         |          |          |         |          |       |       |     |      | 940       | 1,065          |
| Public Wireless                        | 3,420  | 3,214  |           |         |          |          |         |          |       |       |     |      | 6,634     | 5,476          |
| Fax/Copy/email service                 | 1,992  | 2,232  |           |         |          |          |         |          |       |       |     |      | 4,224     | 4,200          |
| Reference Questions                    | 2,741  | 3,235  | -         | -       | -        | -        | -       | -        | -     | -     | -   | -    | 5,976     | 4,551          |
| Adult                                  | 1,977  | 2,518  |           |         |          |          |         |          |       |       |     |      | 4,495     | 2,769          |
| Children's                             | 700    | 685    |           |         |          |          |         |          |       |       |     |      | 1,385     | 1,663          |
| Teen                                   | 64     | 32     |           |         |          |          |         |          |       |       |     |      | 96        | 119            |
| Chat Reference                         |        |        |           |         |          |          |         |          |       |       |     |      | -         | -              |
| Other Questions                        | 4,590  | 5,272  | -         | -       | -        | -        | -       | -        | -     | -     | -   | -    | 9,862     | 8,819          |
| Adult                                  | 1,578  | 2,612  |           |         |          |          |         |          |       |       |     |      | 4,190     | 4,209          |
| Children's                             | 2,491  | 2,316  |           |         |          |          |         |          |       |       |     |      | 4,807     | 3,839          |
| Teen                                   | 521    | 344    |           |         |          |          |         |          |       |       |     |      | 865       | 771            |
| Programs, In-House Attendance          | 6,378  | 5,865  | -         | -       | -        | -        | -       | -        | -     | -     | -   | -    | 12,243    | 10,569         |
| Programs, In-House Sessions            | 403    | 444    | -         | -       | -        | -        | -       | -        | -     | -     | -   | -    | 847       | 772            |
| Adult                                  | 999    | 1,068  |           |         |          |          |         |          |       |       |     |      | 2,067     | 2,895          |
| Adult # of Sessions                    | 125    | 150    |           |         |          |          |         |          |       |       |     |      | 275       | 253            |
| Children's                             | 3,453  | 2,492  |           |         |          |          |         |          |       |       |     |      | 5,945     | 3,227          |
| Children's # of Sessions               | 94     | 95     |           |         |          |          |         |          |       |       |     |      | 189       | 164            |
| Teen                                   | 555    | 390    |           |         |          |          |         |          |       |       |     |      | 945       | 1,011          |
| Teen # of Sessions                     | 67     | 64     |           |         |          |          |         |          |       |       |     |      | 131       | 128            |
| Community Services                     |        |        |           |         |          |          |         |          |       |       |     |      | -         | -              |
| Community Services # of Sessions       |        |        |           |         |          |          |         |          |       |       |     |      | -         | -              |
| Outside Organizations                  | 1,371  | 1,915  |           |         |          |          |         |          |       |       |     |      | 3,286     | 3,436          |

[illegible]



## **Assistant Director's Report**

Prepared by Nick Tanzi, September 2017

I have been working closely with the heads of Circulation and Technical Services on the creation and implementation of a staff training regimen focused on patron privacy. Additionally, we are placing an emphasis on patron empowerment, building awareness of how to use self-checkout machines, remotely manage accounts and sign up for automatic renewals. The training of public service staff should take place in the coming weeks.

Work on our website has been steadily progressing. We are currently completing our department level pages, with Teen Services nearly finished and Children's & Parents' Services up next. Once these interior pages are complete, a staff orientation will follow.

On Monday, September 11, I attended a meeting of the Chamber of Commerce of the Mastics & Shirley. The chamber had a speaker who demonstrated the importance of search engine optimization (SEO) and some simple techniques for increasing that of an organization. I invited the membership to participate in our upcoming Small Business Expo on Tuesday, October 24<sup>th</sup> at 6 p.m. While there, I also spoke with the owner of Shirley Veterinary Hospital on the potential applications our public 3D printer service could hold for his business.

A number of vacancies have emerged in with our custodial, clerical and librarian staff. I have worked with management to post the positions and vet applicants, to minimize disruption to the library's operation.

### **Meetings attended:**

Wednesday, September 6: *Board meeting of the Computer and Technical Services (CATS) Division of the Suffolk County Library Association*

Monday, September 11: *Chamber of Commerce of the Mastics & Shirley*

Friday, September 15: *Suffolk County Library Director's Meeting*

Friday, September 15: *Suffolk County Legislative Breakfast*



# Adults

September 2017

Josephine Wuthenow  
Department Head



Alexandra Kaloudis,  
*RASD Librarian*

## FEEL GOOD STORY...

Susan Mote was abandoned as an infant in Bridgeport, Connecticut at the end of October in 1968. She came into the library looking for an article that appeared in a local paper called *Bridgeport Telegram*. I found that the paper was then called Bridgeport Post. I used WorldCat to find the article that was available through OCLC, the most magical resource at our finger tips. Now she has this article for her ancestral records for future generations to view.



E-Mail from Susan Mote

**Sent:** Friday, September 15, 2017

**To:** Alexandra Kaloudis

Hi Alex,

Thank you so much to you and your coworkers for helping me. That article has brought me so much happiness that words cannot describe. Since the article I found my angel and we have been talking all day today and he sent me other articles and pictures that I never knew existed. Please share them with your co-workers that helped. I will also be meeting with him hopefully during the week. Thank you once again for all your help.

Sincerely,

# Shirley woman reconnects with man who found her abandoned as baby

Posted: Sep 21, 2017 8:14 AM EDT  
Updated: Sep 21, 2017 8:14 AM EDT



SHIRLEY - Facebook helped a Long Island woman reconnect with the man who found her when she was abandoned as a baby.

Bob Halstead saw Susan Mote for the first time on Wednesday since 1968.

Halstead was 16-years-old when he found Mote as a baby on the side of the road in Bridgeport, Conn.

Susan was eventually adopted and grew up in Shirley. She is a nurse with three kids of her own.

Susan found Bob on Facebook, and says she hopes to now find her birth parents.

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|                           |                                  |
|---------------------------|----------------------------------|
| Chaminade HS              | Sacred Heart Academy             |
| Holy Trinity Diocesan HS  | St. Anthony's HS                 |
| Kellenberg Memorial HS    | St. Dominic College Prep HS      |
| McGann-Mercy Diocesan HS  | St. John the Baptist Diocesan HS |
| Our Lady of Mercy Academy | St. Mary's HS                    |

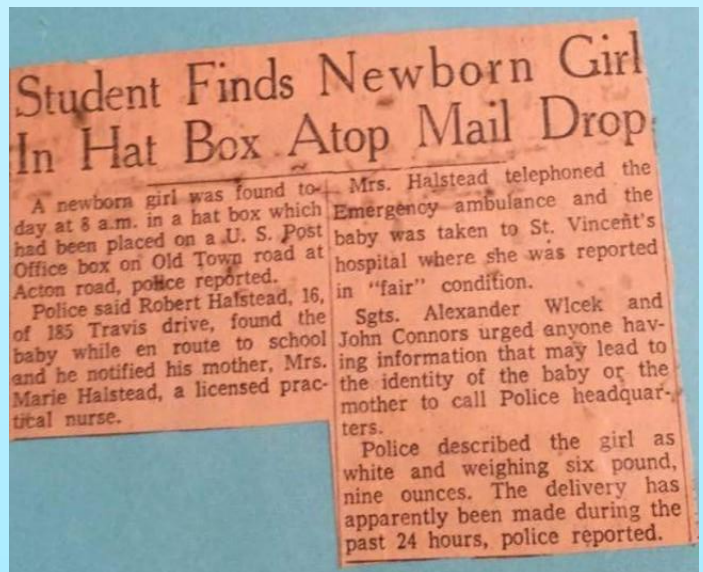
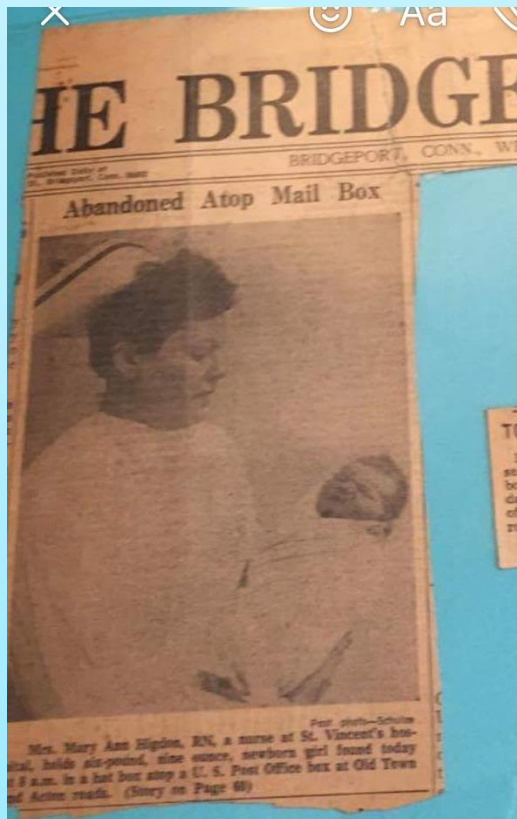
**CATHOLIC HIGH SCHOOLS  
ENTRANCE EXAM**  
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## WHAT'S GOING ON

THU FRI SAT SUN MON TUE WED  
Thursday, September 21, 2017

**BAHAMA BREEZE  
CELEBRATES ALL  
THINGS RUM WITH 5TH  
ANNUAL RUMTOBERFEST**  
Bahama Breeze

**Multi Media Art Exhibit  
"Trees"**  
Ravard Cutting Arboretum



## DEPARTMENTAL SNAPSHOT: AUGUST

### **Program Attendance:**

- 1068 patrons attended in-house programs
- 137 patrons attended off-site programs

### **COPIES, FAXES and Scanning/EMAIL:**

- We helped patrons 2,346 times with copies, faxes, and scanning/email

### **COMPUTER Usage:**

- Patrons used our computers 3,439 times

### **Reference & Information Questions:**

- We answered 5,130 patron questions



## September 2017 Board Report

### ***Summer With Us***

Evaluating the *Summer With Us* initiative is a top priority for me. While looking at the numbers tells a part of the story, the reason we decided to change how summer looks at the library had more to do with how staff members and patrons *feel* about using the library during the summer. Our goals were simple:

- Remind community members why they love and value their library
- Make sure that each person who used the library this summer learned one new thing about the library's programs and services

The results of our survey indicate that we did both. *Summer With Us* officially ended on Labor Day, and we received 182 completed Project Outcome surveys from patrons regarding the initiative. I have attached the Project Outcome reports. There is a separate survey for adults, teens/children and caregivers, so there are three summaries. Also attached is a spreadsheet with the numbers of participants in various ongoing Summer With Us activities in CPSD (not including summer programs).

More than 2,500 children, teens and adults picked up a *Summer With Us* journal. Some kept track of the books read, some used it as a scrapbook and others used it to record summer events, activities and memories.

The *Summer With Us* on-line reading club for adults had more than 200 participants, who together read more than 1,000 books. Twelve lucky readers were the happy winners of themed raffle packages.

Families of all ages took advantage of our Museum Pass Program. Adults, teens and children had amazing learning experiences at places such as the Long Island Children's Museum, Harbes Barnyard Adventure, the Long Island Science Center and the Intrepid Air and Space Museum, to name just a few.

One of our Explore 2017 programs was especially popular – so much so that we had to offer it twice. About 400 library users of all ages experienced the wonders of the Long Island Aquarium. That was definitely a day of activities to record in their *Summer With Us* Journals.



Four motivated teen boys competed in the 2017 Battle of the Books at Stony Brook University. They worked hard preparing and learned a lot about teamwork, good sportsmanship and the rewards of reading for enjoyment.

Summer was a great time to get kids outside: taking a hike, playing in the sun, going for a bike ride or a run, visiting a park! The Community Library helped families do that with our programming on the road: picnics, water play, pop-up libraries.

Some elementary school students saw and heard their favorite teachers and administrators throughout the summer during Teachers' Story Corner, every Wednesday night and Thursday morning. Children listened with rapt intention to teachers who volunteered their time off to read aloud picture books to a room full of children and their parents. More than 660 patrons came to this program over the summer. The William Floyd School Board made a special presentation to Wendy Gross, Debby Iberger, and Lynn Hoag at the September 12 school board meeting to recognize the success of this collaboration between the community library and the school. This program was the brainstorm of Wendy and has been running for the past three summers.

While all this seems to indicate that the patrons found *Summer With Us* to be a success, I am still wrestling with how best to get library-wide staff feedback on the initiative. With both patron and staff feedback in hand, we can begin to plan next year's summer. Experience has shown that the earlier we do this, the better.

### **Sharing Our Strengths**

On September 7, the full-time CPSD staff hosted Andrea Malchiodi, former FT CPSD librarian and now youth services department head at Lindenhurst Public Library, and the seven members of its youth services staff. In addition to giving them a thorough tour of the department, we covered the following topics (based on Andrea's request).

- Our considerable outreach to the elementary schools, with an emphasis that we initiate contact rather than wait to be invited.
- General outreach to the preschools, day cares, health center, etc., in addition to our On the Road programming.
- Block and flexible scheduling, and the way we all work together to cover each other as needed.
- Out-of-the-box programming.
- Marketing materials through eye-catching and interactive displays.
- Weeding.
- Arranging materials so that they are easy for patrons to find, using language that they understand rather than library lingo.

They were with us for 2 hours, after which they visited Teen Services and Digital Services. While Andrea told us that the Lindenhurst staff learned a lot, the experience was great for OUR staff. Topics were covered by the staff member who knew the most and was most passionate about the topic. Listening to each other talk about what we do reminded us how much we love what we do, how important it is and how good we are at it. Afterward, I sent an email to the staff involved, which included the

following: "I just wanted to say again how proud I am to be a part of such a great team. Listening to you and watching you interact with the Lindenhurst youth staff was such a positive experience for me. You really are such a great group of passionate, conscientious, caring and talented women. I am truly blessed. Thank you for giving of yourselves so readily."

### **Working with William Floyd School District**

CPSD, Circulation and Literacy staff members interacted with 603 students and parents at the five elementary school's Meet the Teacher nights, marketing library materials, programs and services and accepting library card applications.

The first of many class visits have been scheduled to begin in October. Thanks to Debby Iberger for promoting and scheduling these visits, which give some of the students their first contact with the wonders of the community library.

As I mentioned in last month's report, we are scheduled to host new teachers and their mentors for a Tea and Tour at the library on October 4. Debra Flynn, the experienced teacher at Hobart Elementary School who is responsible for the district's mentor program, met with the full-time CPSD staff to ensure that the collaboration meets the needs of both the teachers and the community library. After the success of our meeting with the youth services librarians from Lindenhurst, we decided to use the same practice and have staff members present on topics that inspire them.

### **Drug Awareness**

The Kiwanis Club of the Mastics, of which I am a board member, offered a Drug Awareness forum on September 13, which Josephine Wuthenow, Anne Marie Hofmann, Kerrilynn Jorgensen and Lindsay Davis attended with me. The speakers included representatives from the 7<sup>th</sup> Precinct, local ambulance companies, local fire departments, The Long Island Council on Alcoholism and Drug Dependence, among others. Bob Vecchio spoke both in his role as WFSD board member and as a staff member of Seafield, a rehabilitation treatment center. A father who lost his son to an opioid overdose gave an impassioned presentation, as well. It was an eye-opening and distressing evening. Those of us from the library who attended intend to meet to discuss the library's role in dealing with the drug use and overdose crisis in our community.



# Mastics-Moriches-Shirley Community Library

Survey Results and Community Implications

## Report Information

Topic: Summer Reading

Program: Summer With Us

Date Range: None

## Overview

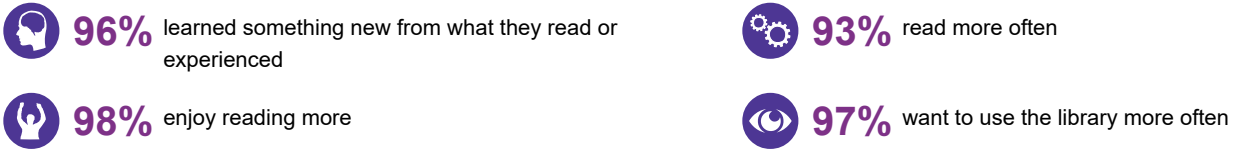
Wherever public libraries are working, possibility lives. People who work in public libraries know that library services open new opportunities for anyone who enters – putting people on the path to literacy, technological know-how, or a better job. Libraries see evidence of this every day – what they are often missing is the data to support it. Measuring outcome data helps libraries demonstrate the good they are doing and the value their impact is having in the community. For example, the Project Outcome: Year in Review 2016 Annual Report sites that nearly 80% of library users surveyed report that library programs and services have had some kind of positive impact on their lives in the last year, with a majority of patrons reporting that the educational aspect of these programs and services is what they like most. And these patron benefits are in high demand. Patrons most commonly suggested improvement for the library is new, more, or more frequent classes and programs.<sup>i</sup>

## Mastics-Moriches-Shirley Community Library Survey Work

Mastics-Moriches-Shirley Community Library conducted follow-up surveys to program participants to collect data and insights about how their summer reading services and programs are supporting community needs. Mastics-Moriches-Shirley Community Library surveyed patrons using the Project Outcome Summer Reading Adult Survey, which measures patron-reported outcomes after a period of time has passed. A total of **79** survey responses were collected.

## Results

A total of **79** survey responses were collected. Of the percentage of patrons surveyed who either **agreed or strongly agreed** that they benefited from the service or program:



The full results of the survey(s) are shown below.

AVERAGES: Ranges from 1.0-5.0

SCORING:

Strongly Disagree

Disagree

Neither

Agree

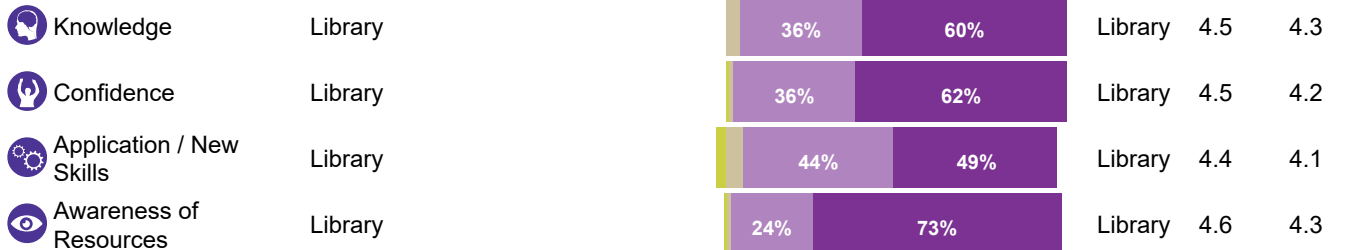
Strongly Agree

Filtered Average

Library

Topic/Outcome Averages

Library State National





A total of **79** survey responses were collected across **1** surveys. The list of programs surveyed are shown in the table below.

| Program Name               | Survey Name                 | Attendance | Response Rate |
|----------------------------|-----------------------------|------------|---------------|
| Summer With Us - 5/29/2017 | Summer With Us - 05/29/2017 | 0          | N/A           |

### Additional Survey Information

The library also asked the following questions:

- What did you like most about the program/service?
- What could the library do to help you continue to learn more?

### About the Surveys

The Project Outcome surveys were developed by the Public Library Association's Performance Measurement Task Force, which is comprised of a diverse group of public and state library leaders, consultants, data researchers and analysts. The surveys are designed to help libraries measure the outcomes of programs and services and the impact they have on patrons. The results are intended to show a direction of change, not rigorous statistical proof of change. To learn more about Project Outcome, visit [www.projectoutcome.org](http://www.projectoutcome.org) (<https://www.projectoutcome.org>).

### Implications for Community Impact

Summer reading programs are an essential public library service that benefits a range of patrons from children, teens and adults. Public libraries intend summer reading programs to be engaging and fun while providing structure that supports ongoing learning opportunities for adults and protects against literacy backsliding for children out of school.

- According to the Library Research Service, Colorado State Library, adult summer reading programs benefit patrons by providing opportunities in literacy development and exposure to new literary genres. Summer reading programs promote the value of reading and its immense benefits, including reduced stress and modeling good reading behavior for children.<sup>ii</sup>
- Adults continue to pursue interests and self-growth, such as reading, past formal education. According to research produced by the Pew Research Institute, 74% of adults are "personal learners," which means they do activities such as reading or taking classes tied to personal interests. There are a multitude of social and psychological benefits that come from personal learning. According to Pew, 87% of personal learners feel well-rounded and 64% reported their learning helped them make new friends.<sup>iii</sup>
- Most people in the United States view public libraries as an integral part of the education system by providing resources to everyone, while also being advocates of digital and information literacy. A recent report produced by the Pew Research Institute found that those over the age of 15 feel that public libraries have an important role in fulfilling the educational needs of the community they serve. In addition, 78% feel libraries adequately encourage literacy and an enthusiasm for reading.<sup>iv</sup>

### Sources

<sup>i</sup>Project Outcome. "Project Outcome: A Year in Review 2016 Annual Report," Accessed March 23, 2017.

<https://www.projectoutcome.org/annual-report> (<https://www.projectoutcome.org/annual-report>)

<sup>ii</sup>Linda Hofschire. "Summer in Colorado Means Reading Programs for All Ages." Fast Facts – Recent Statistics from the Library Research Service (2011). Accessed April 20, 2016. [https://www.lrs.org/documents/fastfacts/300\\_SummerReading.pdf](https://www.lrs.org/documents/fastfacts/300_SummerReading.pdf) ([https://www.lrs.org/documents/fastfacts/300\\_SummerReading.pdf](https://www.lrs.org/documents/fastfacts/300_SummerReading.pdf))

<sup>iii</sup>John B. Horrigan. "Lifelong Learning and Technology." Pew Research Center (2016). Accessed April 20, 2016.

<http://www.pewinternet.org/2016/03/22/lifelong-learning-and-technology/> (<http://www.pewinternet.org/2016/03/22/lifelong-learning-and-technology/>)

<sup>iv</sup>John B. Horrigan, Lee Rainie, and Dana Page. "Libraries at the crossroads." Pew Research Center (2015). Accessed October 23, 2015.

<http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf> (<http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf>)





# Mastics-Moriches-Shirley Community Library

Survey Results and Community Implications

## Report Information

Topic: Summer Reading

Program: Summer With Us

Date Range: None

## Overview

Wherever public libraries are working, possibility lives. People who work in public libraries know that library services open new opportunities for anyone who enters – putting people on the path to literacy, technological know-how, or a better job. Libraries see evidence of this every day – what they are often missing is the data to support it. Measuring outcome data helps libraries demonstrate the good they are doing and the value their impact is having in the community. For example, the Project Outcome: Year in Review 2016 Annual Report sites that nearly 80% of library users surveyed report that library programs and services have had some kind of positive impact on their lives in the last year, with a majority of patrons reporting that the educational aspect of these programs and services is what they like most. And these patron benefits are in high demand. Patrons most commonly suggested improvement for the library is new, more, or more frequent classes and programs.<sup>i</sup>

## Mastics-Moriches-Shirley Community Library Survey Work

Mastics-Moriches-Shirley Community Library conducted follow-up surveys to program participants to collect data and insights about how their summer reading services and programs are supporting community needs. Mastics-Moriches-Shirley Community Library surveyed patrons using the Project Outcome Summer Reading Caregiver Survey, which measures the impact of services designed to provide continuous reading and learning opportunities for children between school breaks to limit learning gaps. A total of **58** survey responses were collected.

## Results

A total of **58** survey responses were collected. Of the percentage of parents or caregivers surveyed who either **agreed or strongly agreed** that they benefited from the service or program:



**92%** reported their child maintained or increased their reading skills



**88%** reported their child reads more often



**90%** reported their child is a more confident reader



**95%** reported their child uses the library more often

The full results of the survey(s) are shown below.

AVERAGES: Ranges from 1.0-5.0

SCORING:



Strongly Disagree



Disagree



Neither



Agree



Strongly Agree

Filtered Average  
Library

Topic/Outcome Averages  
Library State National



Knowledge

Library



Library

4.4

4.3



Confidence

Library



Library

4.3

4.1



Application / New Skills

Library



Library

4.4

4.2



Awareness of Resources

Library



Library

4.5

4.2

project

**OUTCOME**

MEASURING THE TRUE IMPACT  
OF PUBLIC LIBRARIES

A total of **58** survey responses were collected across **1** surveys. The list of programs surveyed are shown in the table below.

| Program Name               | Survey Name                     | Attendance | Response Rate |
|----------------------------|---------------------------------|------------|---------------|
| Summer With Us - 5/29/2017 | Summer With Us - 05/29/2017 (1) | 0          | N/A           |

### Additional Survey Information

The library also asked the following questions:

- What did your child like most about the program/service?
- What could the library do to help your child continue to learn more?

### About the Surveys

The Project Outcome surveys were developed by the Public Library Association's Performance Measurement Task Force, which is comprised of a diverse group of public and state library leaders, consultants, data researchers and analysts. The surveys are designed to help libraries measure the outcomes of programs and services and the impact they have on patrons. The results are intended to show a direction of change, not rigorous statistical proof of change. To learn more about Project Outcome, visit [www.projectoutcome.org](http://www.projectoutcome.org) (<https://www.projectoutcome.org>).

### Implications for Community Impact

Summer reading programs are an essential public library service that benefits a range of patrons from children, teens and adults. Public libraries intend summer reading programs to be engaging and fun while providing structure that supports ongoing learning opportunities for adults and protects against literacy backsliding for children out of school.

- Summer reading programs are particularly important for children transitioning from "learning to read" to "reading to learn" education levels. According to a three-year study by Dominican University's Graduate School of Library and Information Studies, students who participate in their local library's summer reading program significantly improve their reading skills.<sup>ii</sup>
- Children who participate in summer reading programs end up ahead of those who don't. The Lexile Framework provides a way to match a reader with an appropriate text within their reading level. Research shows that there is a 52 Lexile point gain for children who participate in summer reading programs.<sup>iii</sup> Summer reading programs reduce summer learning loss. Instead of losing knowledge and skills during the summer months, kids who attend summer reading programs actually show gains.
- Summer reading programs improve more than reading skills. In the Dominican University study, teachers report that children who participate in summer reading programs return to school with a more positive attitude about reading and higher level of confidence in the classroom, read beyond what is required, and perceive reading as important.<sup>iv</sup>
- Most people in the United States view public libraries as an integral part of the education system by providing resources to everyone, while also being advocates of digital and information literacy. A recent report produced by the Pew Research Institute found that those over the age of 15 feel that public libraries have an important role in fulfilling the educational needs of the community they serve. Specifically, 85% of the surveyed population feel that public libraries need to coordinate with schools in literacy programs and resources provided to children. In addition, 78% feel libraries adequately encourage literacy and an enthusiasm for reading.<sup>v</sup>



Topic: Summer Reading

Survey Type: Caregiver | Report Created On: 9/18/2017

## Sources

<sup>i</sup>Project Outcome. "Project Outcome: A Year in Review 2016 Annual Report," Accessed March 23, 2017.

<https://www.projectoutcome.org/annual-report> (<https://www.projectoutcome.org/annual-report>)

<sup>ii</sup>Susan Roman, Deborah T. Carran and Carole D. Fiore. "Public Library Summer Reading Programs Close the Reading Gap," (San Rafael: Dominican University Graduate School of Library & Information Science, 2010). Accessed March 30, 2017.

<https://www.oregon.gov/osl/LD/youthsvcs/srp.certificates/dominicanstudy.pdf>

(<https://www.oregon.gov/osl/LD/youthsvcs/srp.certificates/dominicanstudy.pdf>)

<sup>iii</sup>[www.lexile.com](http://www.lexile.com)

<sup>iv</sup>Roman, Carragan, and Fiore. "Public Library Summer Reading Programs"

<sup>v</sup>John B. Horrigan, Lee Rainie, and Dana Page. "Libraries at the crossroads." Pew Research Center (2015). Accessed October 23, 2015.

<http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf> (<http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf>)





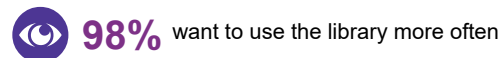
## Report Information

Date Range: None

Wherever public libraries are working, possibility lives. People who work in public libraries know that library services open new opportunities for anyone who enters – putting people on the path to literacy, technological know-how, or a better job. Libraries see evidence of this every day – what they are often missing is the data to support it. Measuring outcome data helps libraries demonstrate the good they are doing and the value their impact is having in the community. For example, the Project Outcome: Year in Review 2016 Annual Report sites that nearly 80% of library users surveyed report that library programs and services have had some kind of positive impact on their lives in the last year, with a majority of patrons reporting that the educational aspect of these programs and services is what they like most. And these patron benefits are in high demand. Patrons most commonly suggested improvement for the library is new, more, or more frequent classes and programs.<sup>i</sup>

Mastics-Moriches-Shirley Community Library conducted follow-up surveys to program participants to collect data and insights about how their summer reading services and programs are supporting community needs. Mastics-Moriches-Shirley Community Library surveyed patrons using the Project Outcome Summer Reading Teen/Child Survey, which measures the impact of services designed to provide continuous reading and learning opportunities for children and teens between school breaks to limit learning gaps. A total of **45** survey responses were collected.

A total of **45** survey responses were collected. Of the percentage of children or teens surveyed who either **agreed or strongly agreed** that they benefited from the service or program:



Strongly Agree

project | **OUTCOME**  
MEASURING THE TRUE IMPACT  
OF PUBLIC LIBRARIES

A total of **45** survey responses were collected across **1** surveys. The list of programs surveyed are shown in the table below.

| Program Name               | Survey Name                     | Attendance | Response Rate |
|----------------------------|---------------------------------|------------|---------------|
| Summer With Us - 5/29/2017 | Summer With Us - 05/29/2017 (2) | 0          | N/A           |

### Additional Survey Information

The library also asked the following questions:

- What did you like most about the program/service?
- What could the library do to help you continue to learn more?

### About the Surveys

The Project Outcome surveys were developed by the Public Library Association's Performance Measurement Task Force, which is comprised of a diverse group of public and state library leaders, consultants, data researchers and analysts. The surveys are designed to help libraries measure the outcomes of programs and services and the impact they have on patrons. The results are intended to show a direction of change, not rigorous statistical proof of change. To learn more about Project Outcome, visit [www.projectoutcome.org](http://www.projectoutcome.org) (<https://www.projectoutcome.org>).

### Implications for Community Impact

Summer reading programs are an essential public library service that benefits a range of patrons from children, teens and adults. Public libraries intend summer reading programs to be engaging and fun while providing structure that supports ongoing learning opportunities for adults and protects against literacy backsliding for children out of school.

- Summer reading programs are particularly important for children transitioning from "learning to read" to "reading to learn" education levels. According to a three-year study by Dominican University's Graduate School of Library and Information Studies, students who participate in their local library's summer reading program significantly improve their reading skills.<sup>ii</sup>
- Children who participate in summer reading programs end up ahead of those who don't. The Lexile Framework provides a way to match a reader with an appropriate text within their reading level. Research shows that there is a 52 Lexile point gain for children who participate in summer reading programs.<sup>iii</sup> Summer reading programs reduce summer learning loss. Instead of losing knowledge and skills during the summer months, kids who attend summer reading programs actually show gains.
- Summer reading programs improve more than reading skills. In the Dominican University study, teachers report that children who participate in summer reading programs return to school with a more positive attitude about reading and higher level of confidence in the classroom, read beyond what is required, and perceive reading as important.<sup>iv</sup>
- Most people in the United States view public libraries as an integral part of the education system by providing resources to everyone, while also being advocates of digital and information literacy. A recent report produced by the Pew Research Institute found that those over the age of 15 feel that public libraries have an important role in fulfilling the educational needs of the community they serve. Specifically, 85% of the surveyed population feel that public libraries need to coordinate with schools in literacy programs and resources provided to children. In addition, 78% feel libraries adequately encourage literacy and an enthusiasm for reading.<sup>v</sup>



Topic: Summer Reading

Survey Type: Teen/Child | Report Created On: 9/18/2017

## Sources

<sup>i</sup>Project Outcome. "Project Outcome: A Year in Review 2016 Annual Report," Accessed March 23, 2017.

<https://www.projectoutcome.org/annual-report> (<https://www.projectoutcome.org/annual-report>)

<sup>ii</sup>Susan Roman, Deborah T. Carran and Carole D. Fiore. "Public Library Summer Reading Programs Close the Reading Gap," (San Rafael: Dominican University Graduate School of Library & Information Science, 2010). Accessed March 30, 2017.

<https://www.oregon.gov/osl/LD/youthsvcs/srp.certificates/dominicanstudy.pdf>

(<https://www.oregon.gov/osl/LD/youthsvcs/srp.certificates/dominicanstudy.pdf>)

<sup>iii</sup>[www.lexile.com](http://www.lexile.com)

<sup>iv</sup>Roman, Carragan, and Fiore. "Public Library Summer Reading Programs"

<sup>v</sup>John B. Horrigan, Lee Rainie, and Dana Page. "Libraries at the crossroads." Pew Research Center (2015). Accessed October 23, 2015.

<http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf> (<http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf>)



|                        |  |             |                |  |
|------------------------|--|-------------|----------------|--|
| 2017                   |  |             |                |  |
| Summer with Me Table   |  |             |                |  |
| June                   |  | 64          | (started 6/13) |  |
| July                   |  | 120         |                |  |
| August                 |  | 45          |                |  |
| <b>Total</b>           |  | <b>229</b>  |                |  |
|                        |  |             |                |  |
| Teacher's Story Corner |  |             |                |  |
| June                   |  | 0           |                |  |
| July                   |  | 429         |                |  |
| August                 |  | 235         |                |  |
| <b>Total</b>           |  | <b>664</b>  |                |  |
|                        |  |             |                |  |
| Tail-Waggin            |  |             |                |  |
| June                   |  | 52          |                |  |
| July                   |  | 33          |                |  |
| August                 |  | 25          |                |  |
| <b>Total</b>           |  | <b>110</b>  |                |  |
|                        |  |             |                |  |
| Scavenger Hunt         |  |             |                |  |
| June                   |  | 0           |                |  |
| July                   |  | 380         |                |  |
| August                 |  | 187         |                |  |
| <b>Total</b>           |  | <b>567</b>  |                |  |
|                        |  |             |                |  |
| Raffles                |  |             |                |  |
| June                   |  | 705         |                |  |
| July                   |  | 834         |                |  |
| August                 |  | 648         |                |  |
| <b>Total</b>           |  | <b>2187</b> |                |  |
|                        |  |             |                |  |
| Craft Table            |  |             |                |  |
| June                   |  | 29          |                |  |
| July                   |  | 562         |                |  |
| August                 |  | 662         |                |  |
| <b>Total</b>           |  | <b>1253</b> |                |  |



## Teen Service's Report

September 2017

Compiled by: Kerrilynn Jorgensen

September was a very busy month of planning ahead for future programs that the teen department will be hosting that are not part of the regular lineup. I am working on a NAP Reunion with RASD librarian Kelly Furnari to invite back past teens who were regulars in our programs and department that have since aged out. We are planning a party where they can reunite with old friends and past staff and also be interviewed for a video wall project to see "where they are now" and how the library had an impact on their teen years.

Additionally, I have two upcoming tours planned with the Far Rockaway Library, Cambria Heights Library and Queens Central Library to see their teen recording studio spaces. Currently, we have equipment for Beat Club but it is not being utilized as much as we would like. I am hoping that by having a designated recording studio space with all of the Korg equipment will be beneficial to our music students in the school who are looking to make demo tapes to send off to colleges and also for the teens in the department looking for an artistic outlet. Details will follow after these tours.

As the school year has started, I have attended many community and school related events and meetings. These include the William Floyd Scholarship dinner, a tour of our department for the Lindenhurst Library Youth Services Department, Literacy 5k, SCLS Heads of YA meeting, Kiwanis Drug Information and Prevention Forum and the 31<sup>st</sup> Annual Suffolk County Legislative Breakfast sponsored by LILRC.

**Tom Casper:**



Prep for two programs for the week of PZL. 1. Paint zombie heads, work samples in progress- More samples to come



2. 3D Print Club- use the 3D scanner to take self-portrait images, print out using 3D printer then paint to turn into a zombie



**Hillary Maldonado:**



Ms. Hillary volunteered giving out school supplies with CCVC 9/7/17. Ms. Hillary has also continued working outreach events including the Smith Point 5k for Literacy (coordinating with CCVC & Literacy) & Pattersquash Creek Harvest Festival (360+ stopped for books). Ms. Hillary attended a YASD End of Summer recap at SCLS 9/14/17 at which time it was observed that many libraries had a drop in reading club membership & many libraries had mixed success implementing regular programs. While MMSH did have a drop in summer reading club participation, all regular programs continued successfully in attendance, with students asking that we continue offering supplies and services.

**Stephanie Kyle:**



With a new school year we are gearing up for students that need community service. We often have an influx of students looking to meet their requirement when they first find out that they have to do community service and then again just before their hours are due. We try to schedule various activities for teens and hold the activities at different times. Our on-going community service opportunities are:

- Reading Buddies allows teens to work with elementary-aged students while their parents take ENL classes at William Floyd High School.
- Teen Advisory Group all teens the opportunity to discuss what programs they would like to see or how they envision their library.
- Make no-sew blankets that are donated to local churches.
- Make decorations that are used in the Teen Department and decorations that are donated to the Senior Nutrition program at the Brookhaven Town building on Herkimer Street.
- Read and Review new teen books.

We are always trying to come up with new ideas. Perhaps we will try wrapping gifts for seniors this December. Let us know if you have any ideas!

# **MMSCL CIRCULATION SERVICES DEPARTMENT**



**September 2017** Board Report by DH Anne Marie Hofmann  
STATISTICAL INFORMATION FOR THE MONTH OF **August 2017**

## **TOTAL Circulation Activity: 47,476**

### **Activity Breakdown**

Staff Assisted Checkouts: 22,307

Self Checkouts: 11,221

Online Renewals: 8,242

### **Digital Checkout Breakdown**

eBooks— 2,989

Movie Streams— 170

Music Streams— 1,250

eAudiobooks— 956

eMagazines— 251

### **Museum Pass Breakdown**

Museum Passes Reserved: 125

Checked Out: 90

Cancelled/No Show: 35

**Current Card Holders: 36,629**

**NEW Library Cards Issued: 296**

District Patrons: 278 Contract Patrons: 18 Transferred: 61

### **Meeting Room Usage:**

Rooms booked by district organizations including tutors: 135

Community residents including students in attendance: 1,915

**SMS Alerts - Text Notifications: Currently 1,241**

**Online Temporary Self Registration: Currently 21**

# ***MMSCL CIRCULATION SERVICES DEPARTMENT***

***Page 2***

## ***OUTREACH SUPPORT:***

***Circulation Services continues to sign patrons up for library cards wherever and whenever possible. Our outreach support includes educating patrons about the value their library card holds for them. Part of that education includes discussions about all the various services their library has to offer.***



*Circulation staff member Elizabeth Horbal along with other Community Library staff members enjoyed greeting community members at the Pattersquash Creek Harvest Festival. Staff members handed out books and Liz signed up 33 patrons for new library cards.*



*Circulation staff member Melissa Duffert enjoyed greeting parents and their kids during the annual fall "Meet the Teacher Night". Melissa set a nice table for library card sign up.*

September 2017

Compiled by: Stephen Burg

### ***5K, eBook day And more***

Over the past month the Digital Services Department worked with literacy on the 5K run and read an eBook Day. During the 5K run we assisted with set up and registration we also took photos and contributed to the marketing of the run. To help market the run we set up a hashtag ([#SPB5KRun](#)) and created a snapchat filter. The filter was viewed 954 times. In addition to helping with the 5k on September 15<sup>th</sup> we celebrated Read an eBook day by setting up our digital desk on the main floor and raffling off 3 eReaders 46 people stopped by the desk to ask questions about our digital collection. The department also conducted 16 one-on-one tech help appointments and conducted computer classes this month. The hands for the hand challenge were boxed and shipped to South Carolina to be matched with children in need.



Nicole Parisi, Digital Services Librarian  
September 2017

- **Digital Collection**

- This month, Scott Williams from RB Digital, our Zinio magazines provider, arranged a meeting to go over our upcoming renewal contract. In the meeting, we were able to have RB Digital create a custom URL for MMSCL so that now our eAudiobook and magazine content will show up together within the new RB Digital app.
- As for the renewal, I ran reports and created an Excel sheet to provide information to each department with our current statistics and usage for each magazine that we subscribe to.

- **The Hand Challenge**

- This month we finished fixing the prosthetic hands that were printed during our "Hand Challenge" program. I submitted 13 hand intake forms on the *Prosthetic Kids Hand Challenge* website. Steve and I boxed up the hands and they were officially sent off to South Carolina!

- **Marketing Award Submission**

- For the *Suffolk Library Marketing Award*, I worked with Sara to provide information and details about our "Hand Challenge" program promotion for the committee.

- **Programs**

1. Ran the *Intermediate PowerPoint* program at the Technology Center
2. 5K Run for Literacy- worked the Same-Day Registration table and used our 360 degree camera for action shots of the runners. The photos are to be used for our social media / video wall.
3. Read an eBook Day- DSD worked on the main floor 9/15 to promote our eBook and Audiobook services. We also provided drop-in tech help. Sara and I co-wrote the article our eBook Day for the South Shore Press.

- **eNewsletter**

- Selected the programs with the help of all library departments, arranged and proofread the upcoming October eNewsletter.

- **Other**

- Other duties such as one-on-one tech appointments, 3D printing and running reports to keep track of statistics for our Digital Collection.



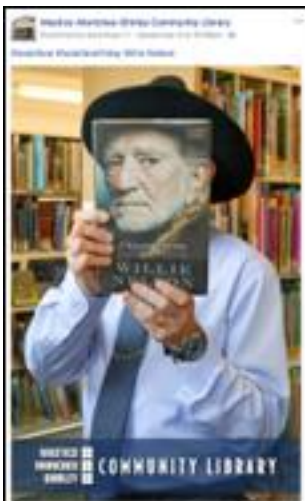
## Michael Bartolomeo

- This past month I supervised the teen 3D print club with Keith Galluzzo at the Mastic Rec Center. Our theme was NASA and other space related designs. Teens were also given the challenge of building a lunar or Mars rover design within Tinkercad.
- On August 22, I also held the second offering of Computer Basics for the year at the Herkimer Rec Center. Program participants expressed an interest in other basic computer courses and as a result of the feedback I will be teaching an Internet Basics class in October.
- These activities were completed in addition to standard tasks such as tech appointments, providing coverage at the Herkimer Tech Center, and developing the adult video game collection.

## Staff Update: Sara Royce

### Highlights of September Projects

- Advertised & documented 5K Run
- Created & managed original content for our video wall
- Promotion of Library Card Signup Month, with Teen Titans theming (right)
- Submitted "The Hand Challenge" for competition in the Suffolk Library Marketing Award
- Promotions & activities for "Read an eBook Day" on Sept. 15



Above, (1.66K viewers) celebrating dog day by sharing #bookface photos taken by our staff and below, (1.8K viewers) a 1959 article announcing the opening of the William Floyd High School.



Photography from 2017 5K Run



## 5k Run for Literacy

Saturday, September 9th was a beautiful day at the beach. It was sunny and cool, the perfect day for a run. Many runners enjoyed the day, 248 runners in all (which was up from last year's run)! Before the starting gun, runners were treated to the National Anthem, sung by high school student Rebecca Maida, and remarks by officials Ed Romaine and Kate Browning. Runners were well hydrated thanks to many teen volunteers. The Literacy department and Community Family Literacy Project is so thankful for everyone's help during the many stages of this event in order to get us "over the finish line" successfully.



## Back to School

LEFA classes started Monday, September 11th. Students and their children were happy to be back in the classroom! We had 112 adults and 49 children in attendance during the first week of morning classes. Starting in October, three morning classes will be held at the Family Center as well. Evening students are eagerly awaiting classes beginning at the High School on October 2nd.

Back to School season has also presented many opportunities for outreach. The Literacy department has attended multiple "Meet the Teacher" nights in order to connect with the community and welcome potential students to our program.



|   |  |                        |                          |             |  |                            |  |
|---|--|------------------------|--------------------------|-------------|--|----------------------------|--|
| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE   |  |                        |                          |             |  | DATE PREPARED:<br>09/25/17 |  |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  |  |                        |                          |             |  |                            | PAGE 1 OF 3                                      |
| NATURE OF CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL # | SOCIAL SECURITY NUMBER | TITLE                    | SALARY      | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY  | EFFECTIVE DATE             | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| TRS   | Jerva, Zoe                             |                        | Page                     | \$10.20/hr  |  | 08/11/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| TRS   | Browning, Aodhan                       |                        | Page                     | \$10.20/hr  |  | 08/18/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| TRT   | Kalb, Brenda                           |                        | Library Clerk            | \$20.59/hr  |  | 08/31/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| TRS   | Somers, Jasmine                        |                        | Page                     | \$10.20/hr  |  | 08/31/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| TRS   | Costa, Daniel                          |                        | Technical Coordinator II | \$78,692.20 |  | 09/25/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| APT   | Goodwin, Julia                         |                        | Page                     | \$10.00/hr  | Up to 17.5   | 08/31/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| APT   | Neuhaus, Michael                       |                        | Page                     | \$10.00/hr  | Up to 17.5   | 08/31/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| RE  | Perez, Michael                         |                        | Librarian Trainee        | \$23.96/hr  | Up to 17.5   | 06/16/17                   |  |
| APT   | Perez, Michael                         |                        | Librarian I Children's   | \$24.72/hr  | Up to 17.5   | 06/17/17                   |  |
|   |  |                        |                          |             |  |                            |  |
| LA  | Cea, Mary Ann                          |                        | Page                     | \$12.69/hr  | Up to 17.5   | 6/12/17-9/21/17            |  |
| DID YOU:  |  |                        |                          |             | The above changes are hereby certified as being in accordance with Civil Service requirements. |                            |  |
| 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?   |  |                        |                          |             | Signature of Appointing Authority  |                            |  |
| 2. Request and canvas an eligible list for all competitive positions?   |  |                        |                          |             |  |                            |  |
| 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application |  |                        |                          |             |  |                            |  |
| 4. Submit a personnel change on the previous incumbent shown above?   |  |                        |                          |             |  |                            |  |
| <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED  |  |                        |                          |             |  |                            |  |
| <input type="checkbox"/> APPROVED AS NOTED  |  |                        |                          |             |  |                            |  |

|   |  |                        |       |            |  |                            |  |
|---|--|------------------------|-------|------------|--|----------------------------|--|
| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE   |  |                        |       |            |  | DATE PREPARED:<br>09/25/17 |  |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  |  |                        |       |            |  |                            | PAGE 2 OF 3                                      |
| NATURE OF CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL # | SOCIAL SECURITY NUMBER | TITLE | SALARY     | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY  | EFFECTIVE DATE             | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| APT   | Galvin, Kaitlyn                        |                        | Page  | \$10.00/hr | Up to 17.5   | 09/08/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Martinez-Mejia, Carlos                 |                        | Page  | \$10.00/hr | Up to 17.5   | 09/08/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Ostrowski, Cassidy                     |                        | Page  | \$10.00/hr | Up to 17.5   | 09/08/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Griffith, Jesse                        |                        | Page  | \$10.00/hr | Up to 17.5   | 09/11/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Stirber, Kevin                         |                        | Page  | \$10.00/hr | Up to 17.5   | 09/11/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Saad-Vidal, Faith                      |                        | Page  | \$10.00/hr | Up to 17.5   | 09/13/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Goodwin, Dylan                         |                        | Page  | \$10.00/hr | Up to 17.5   | 09/13/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Fattizzo, Daria                        |                        | Page  | \$10.00/hr | Up to 17.5   | 09/14/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Alliegro, Grace                        |                        | Page  | \$10.00/hr | Up to 17.5   | 09/14/17                   |  |
|   |  |                        |       |            |  |                            |  |
| DID YOU:  |  |                        |       |            | The above changes are hereby certified as being in accordance with Civil Service requirements. |                            |  |
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| 2. Request and canvas an eligible list for all competitive positions?   |  |                        |       |            | Signature of Appointing Authority  |                            |  |
| 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application |  |                        |       |            |  |                            |  |
| 4. Submit a personnel change on the previous incumbent shown above?   |  |                        |       |            |  |                            |  |
| <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED  |  |                        |       |            |  |                            |  |
| <input type="checkbox"/> APPROVED AS NOTED  |  |                        |       |            |  |                            |  |

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|---|--|------------------------|-------|------------|--|----------------------------|--|
| REPORT OF PERSONNEL CHANGES<br>SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE   |  |                        |       |            |  | DATE PREPARED:<br>09/25/17 |  |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  |  |                        |       |            |  |                            | PAGE 3 OF 3                                      |
| NATURE OF CHANGE  | NAME AND ADDRESS<br>POSITION CONTROL # | SOCIAL SECURITY NUMBER | TITLE | SALARY     | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY  | EFFECTIVE DATE             | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| APT   | Bullinger, Savannah                    |                        | Page  | \$10.00/hr | Up to 17.5   | 09/19/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Cassero, Patrick III                   |                        | Page  | \$10.00/hr | Up to 17.5   | 09/18/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Romero, Michelle                       |                        | Page  | \$10.00/hr | Up to 17.5   | 09/21/17                   |  |
|   |  |                        |       |            |  |                            |  |
| APT   | Paladino, Zachary                      |                        | Page  | \$10.00/hr | Up to 17.5   | 09/19/17                   |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
|   |  |                        |       |            |  |                            |  |
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| 4. Submit a personnel change on the previous incumbent shown above?   |  |                        |       |            |  |                            |  |
| <input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED  |  |                        |       |            |  |                            |  |
| <input type="checkbox"/> APPROVED AS NOTED  |  |                        |       |            | Signature of Appointing Authority  |                            |  |

**Community Family Literacy Project, Inc.**  
Treasurer's Report to Board of Trustees  
Fiscal Year July 1, 2016 - June 30, 2017  
Submitted by Toni Witham on August 28, 2017

|   | Cash Receipts | Total Cash Receipts | Cash Disbursed | Total Cash Disbursed | GRAND TOTALS         |
|---|---------------|---------------------|----------------|----------------------|----------------------|
| <b>BEGINNING BALANCE - JULY 1, 2016</b>                           |               |                     |                |                      | <b>\$ 140,549.62</b> |
| <b>CASH RECEIPTS FY 2016/2017:</b>                                |               |                     |                |                      |                      |
| <b>Book \$</b>  |               | <b>\$ 9,209.00</b>  |                |                      |                      |
| <b>Donations:</b>   |               |                     |                |                      |                      |
| Citizenship Scholarship Donations                                 | \$ 4,470.00   |                     |                |                      |                      |
| Miscellaneous Donations   | \$ 1,150.00   |                     |                |                      |                      |
| <b>Total Donations</b>  |               | <b>\$ 5,620.00</b>  |                |                      |                      |
| <b>2016 5K Run:</b>   |               |                     |                |                      |                      |
| Sponsors  | \$ 4,810.00   |                     |                |                      |                      |
| Mail-in Registrations   | \$ 740.00     |                     |                |                      |                      |
| Online Registrations  | \$ 2,992.00   |                     |                |                      |                      |
| Day of Race Registrations   | \$ 2,774.00   |                     |                |                      |                      |
| Re-deposit of cash used for bank - day of race                    | \$ 200.00     |                     |                |                      |                      |
| <b>Total 2016 5K Run</b>  |               | <b>\$ 11,516.00</b> |                |                      |                      |
| <b>2017 5K Run:</b>   |               |                     |                |                      |                      |
| Sponsors  | \$ 5,600.00   |                     |                |                      |                      |
| Mail-in Registrations   | \$ 44.00      |                     |                |                      |                      |
| Online Registrations  | \$ 261.00     |                     |                |                      |                      |
| <b>Total 2017 5K Run</b>  |               | <b>\$ 5,905.00</b>  |                |                      |                      |
| <b>Miscellaneous:</b>   |               |                     |                |                      |                      |
| Annual Book Sale - October 2016                                   | \$ 1,553.00   |                     |                |                      |                      |
| Sale of reuseable bags  | \$ 112.00     |                     |                |                      |                      |
| <b>Total Miscellaneous</b>  |               | <b>\$ 1,665.00</b>  |                |                      |                      |
| <b>Interest:</b>  |               |                     |                |                      |                      |
| Interest credited by Empire National Bank to Checking A/C #0260   | \$ 43.59      |                     |                |                      |                      |
| Interest credited by Empire National Bank to MM A/C #0279         | \$ 381.46     |                     |                |                      |                      |
| Interest credited by Astoria Federal Savings Bank to MM A/C #4123 | \$ 151.97     |                     |                |                      |                      |
| <b>Total Interest</b>   |               | <b>\$ 577.02</b>    |                |                      |                      |
| <b>TOTAL CASH RECEIPTS FY 2016/2017:</b>                          |               | <b>\$ 34,492.02</b> |                |                      |                      |
| <b>CASH DISBURSEMENTS FY 2016/2017:</b>                           |               |                     |                |                      |                      |
| <b>Expenses:</b>  |               |                     |                |                      |                      |
| FLP Reach Out & Read  |               |                     | \$ 1,974.66    |                      |                      |
| FLP Books LEFA  |               |                     | \$ 1,793.36    |                      |                      |
| FLP Adult Books   |               |                     | \$ 13,029.69   |                      |                      |
| <b>Total Expenses</b>   |               |                     |                | <b>\$ 16,797.71</b>  |                      |
| <b>Citizenship Scholarships:</b>                                  |               |                     |                |                      |                      |
| Maria Noboa   |               |                     | \$ 725.00      |                      |                      |
| Sandra Rosario  |               |                     | \$ 725.00      |                      |                      |
| Omar Monterroso   |               |                     | \$ 725.00      |                      |                      |
| Rosa Fuentes  |               |                     | \$ 725.00      |                      |                      |
| Hector Ramos  |               |                     | \$ 725.00      |                      |                      |
| <b>Total Citizenship Scholarships</b>                             |               |                     |                | <b>\$ 3,625.00</b>   |                      |
| <b>2016 5K Run Expenses:</b>                                      |               |                     |                |                      |                      |
| Michaels - frames   |               |                     | \$ 44.74       |                      |                      |
| MMSCL - reimburse - ice chest from Home Depot                     |               |                     | \$ 99.88       |                      |                      |
| MWS - Manhattan Wardrobe Supply - safety pins                     |               |                     | \$ 31.30       |                      |                      |
| East End Screen Printing - T shirts                               |               |                     | \$ 2,840.00    |                      |                      |
| Crown Trophy  |               |                     | \$ 243.90      |                      |                      |
| Mr. Party Pooper  |               |                     | \$ 400.00      |                      |                      |
| Freshy Fresh Bagels   |               |                     | \$ 135.00      |                      |                      |
| Best Market - fruit   |               |                     | \$ 97.14       |                      |                      |
| Withdrawal - cash for bank - for day of race                      |               |                     | \$ 200.00      |                      |                      |
| U-Haul - truck rental   |               |                     | \$ 94.40       |                      |                      |
| Start to Finish   |               |                     | \$ 2,038.00    |                      |                      |
| Home Depot - bug spray  |               |                     | \$ 27.79       |                      |                      |

**Community Family Literacy Project, Inc.**  
Treasurer's Report to Board of Trustees  
Fiscal Year July 1, 2016 - June 30, 2017  
Submitted by Toni Witham on August 28, 2017

|  |  |  |             |                     |                      |
|--|--|--|-------------|---------------------|----------------------|
| W.B. Mason - waters  |  |  | \$ 321.65   |                     |                      |
| <b>Total 2016 5K Run Expenses</b>  |  |  |             | <b>\$ 6,573.80</b>  |                      |
| <b>2017 5K Run Expenses:</b>   |  |  |             |                     |                      |
| GLIRC - calendar listing for ad  |  |  | \$ 225.00   |                     |                      |
| Suffolk County Department of Parks -fundraiser application   |  |  | \$ 325.00   |                     |                      |
| USATF - membership   |  |  | \$ 50.00    |                     |                      |
| USATF - sanction   |  |  | \$ 275.00   |                     |                      |
| GLIRC - July/August Footnotes  |  |  | \$ 425.00   |                     |                      |
| Town of Brookhaven Parks & Recreation Dept. - bleachers  |  |  | \$ 340.00   |                     |                      |
| <b>Total 2017 5K Run Expenses</b>  |  |  |             | <b>\$ 1,640.00</b>  |                      |
| <b>Needle Arts Program:</b>  |  |  |             |                     |                      |
| Michaels   |  |  | \$ 133.18   |                     |                      |
| Suzanne Smith - reimbursements   |  |  | \$ 47.74    |                     |                      |
| <b>Total Needle Arts Program</b>   |  |  |             | <b>\$ 180.92</b>    |                      |
| <b>Reusable Bags:</b>  |  |  |             |                     |                      |
| Earthwise Bag Company - deposit  |  |  | \$ 1,222.50 |                     |                      |
| Earthwise Bag Company - balance paid   |  |  | \$ 1,222.50 |                     |                      |
| <b>Total Reusable Bags</b>   |  |  |             | <b>\$ 2,445.00</b>  |                      |
| <b>Miscellaneous:</b>  |  |  |             |                     |                      |
| Flowers by Floyd Harbor - for recognition luncheon   |  |  | \$ 170.00   |                     |                      |
| AC-Deluxe Bus Sys - deposit slips for checking account   |  |  | \$ 13.15    |                     |                      |
| Michaels - frames for awards from Library  |  |  | \$ 17.34    |                     |                      |
| Mastic Beach Ambulance Company - donation (5K Run)   |  |  | \$ 100.00   |                     |                      |
| mastic Beach Fire Department donation (5K Run)   |  |  | \$ 50.00    |                     |                      |
| Rotary Club of Shirley and the Mastics - donation  |  |  | \$ 50.00    |                     |                      |
| Suzanne Smith - reimbursement - for Navigating Fair  |  |  | \$ 65.77    |                     |                      |
| Michaels - LEFA - for Story Brook Forest Tree  |  |  | \$ 82.67    |                     |                      |
| Department of Law - prepared & filed Federal Extension Form 8868 for year ending 06/30/2016  |  |  | \$ 50.00    |                     |                      |
| Baldessari & Coster LLP - preparation of Federal Form 990 & NYS Form CHAR 500 for year ending 06/30/2016   |  |  | \$ 500.00   |                     |                      |
| Oriental Trading - for Holiday Party - LEFA & High School  |  |  | \$ 19.92    |                     |                      |
| Freshy Fresh Bagels - Adult Literacy MMSCL Holiday Party   |  |  | \$ 60.00    |                     |                      |
| Suzanne Smith - reimbursement for purchase at Dollar Tree Stores, Inc. - for Holiday Party at WFHS   |  |  | \$ 20.00    |                     |                      |
| Cornell Cooperative Extension of Suffolk County - registration fees for Carmen Navarro-Gao & Elizabeth Donovan to attend "First Fridays" (\$60/each) |  |  | \$ 120.00   |                     |                      |
| Childcare Council of Suffolk, Inc. - registration fee for Childcare Workshop - "Keeping Children Safe" on 03/06/2017                                 |  |  | \$ 200.00   |                     |                      |
| Rotary Club of Shirley and the Mastics - donation  |  |  | \$ 50.00    |                     |                      |
| The Gateway - deposit for fiel trip to see "The Lion King" on 07/29/2017.  |  |  | \$ 200.00   |                     |                      |
| Rosalinda Munoz - reimbursement for LEFA items purchased at BJs  |  |  | \$ 42.19    |                     |                      |
| William Floyd Scholarship Fund - 2 - \$500scholarships   |  |  | \$ 1,000.00 |                     |                      |
| Paper Direct - certificates - for Recognition  |  |  | \$ 138.95   |                     |                      |
| Suzanne Smith - reimbursement for bagesl for LEFA  |  |  | \$ 51.09    |                     |                      |
| Flowers by Floyd Harbor - for LEFA Brunch  |  |  | \$ 134.00   |                     |                      |
| <b>Total Miscellaneous</b>   |  |  |             | <b>\$ 3,135.08</b>  |                      |
| <b>TOTAL CASH DISBURSEMENTS FY 2016/2017:</b>  |  |  |             | <b>\$ 34,397.51</b> |                      |
| <b>Profit/Loss for FY July 1, 2016 - June 30, 2017</b>   |  |  |             |                     | <b>\$ 94.51</b>      |
| <b>ENDING BALANCE AS OF JUNE 30, 2017</b>  |  |  |             |                     | <b>\$ 140,644.13</b> |

**Community Family Literacy Project, Inc.**  
Treasurer's Report to Board of Trustees  
Fiscal Year July 1, 2016 - June 30, 2017  
Submitted by Toni Witham on August 28, 2017

|   |                      |
|---|----------------------|
| <b><u>ASSETS:</u></b>                   |                      |
| Empire National: Checking A/C #0260     | \$ 22,581.10         |
| Empire National: MM A/C #0279           | \$ 57,199.32         |
| Astoria Federal Savings: MM A/C #4123   | \$ 60,863.71         |
| <b>TOTAL ASSETS AS OF JUNE 30, 2017</b> | <b>\$ 140,644.13</b> |

# William Floyd Alumni Association, Inc.

P.O. Box 536  
Moriches, NY 11955 – 0536



[www.FloydAlumni.org](http://www.FloydAlumni.org)

The Pride Continues...

Dear Business Owner/Organization Leader/Alumni/Friend,

The William Floyd Alumni Association is honoring four Teachers, Administrators, or Mentors who were the driving force by which we, as former students, received our education and developed into the people we are today. These honorees changed our lives, molded us and taught us the principles of life. They were dedicated to our well-being. Now it is time to give them the recognition they so richly deserve.

This year's Honorees include:

**Mr. Richard Daly**  
**Dr. Keith Fasciana**

**Ms. Ruth Trimble**  
**Mr. Frank Turso**

On Wednesday, October 18, 2017, we will be holding our 8<sup>th</sup> Annual Outstanding Educators Award Dinner at the Rock Hill Country Club in Manorville, NY 11949 at 6:30 pm. The cost for the event is \$55.00 per person or \$100.00 per couple. Tickets for children ages 4-12 are \$25.00, children under 4 years may attend for free.

We are looking for sponsors and we are also selling journal ads. If you or someone you know would like to sponsor a portion of this event or buy a journal ad it would help ensure for the success of this joyous event. The proceeds from this event will go to fund many of our Alumni initiatives such as: college scholarships, support for the WFHS - Career and Technical Education (CTE) Program, support for the middle schools - Science, Technology, Engineering and Mathematics (STEM) Initiatives, welcome kindergarten students with gift packets, holiday adopt-a-family, and many more. Please help support these initiatives with your contribution and attendance. The details are as follows:

**Journal Ads:** (Please fill out the enclosed form and mail it back before September 20<sup>th</sup> with your payment). Mail checks payable to **William Floyd Alumni Association, Inc.** and mail to **P.O. Box 536, Moriches, NY 11955**. For more information visit our website at [www.FloydAlumni.org](http://www.FloydAlumni.org)

1/4 Page Ad - \$35.00

1/2 Page Ad - \$65.00

Full Page Ad - \$125.00

Thank you for your continued support. We hope you can attend this event.

Sincerely,

The William Floyd Alumni Association's Outstanding Educators Committee  
The Pride Continues...

*Some or all of your contributions may be tax deductible, check with your tax advisor.*



**Please make checks payable to:**

**William Floyd Alumni Association, Inc.**

P.O. Box 536  
Moriches, NY 11955

**JOURNAL AD DONATION**

|                               |                              |
|-------------------------------|------------------------------|
| <b>1/4 Page</b>               | <b>\$35.00</b>               |
| <b>1/2 Page</b>               | <b>\$65.00</b>               |
| <b>Full Page</b>              | <b>\$125.00</b>              |
| <b>Back Page, Cover, etc.</b> | <b>Call – (631) 874-1567</b> |

Amount Enclosed \_\_\_\_\_

Copy here:



# **8<sup>th</sup> Annual Outstanding Educators Award Dinner**



*Sponsored by the*

**William Floyd Alumni Association, Inc.**

*~ 2017 Recipients ~*

**Mr. Richard Daly**

**Ms. Ruth Trimble**

**Dr. Keith Fasciana**

**Mr. Frank Turso**

*Join us in recognizing these educators who helped guide us through  
life's path.*

**Wednesday, October 18, 2017**

**6:30 pm**

**Rock Hill Golf & Country Club  
105 Clancy Road  
Manorville, NY 11949**

**Donation: \$55.00 per person or \$100.00 per couple  
Tickets for children ages 4-12 are \$25.00,  
children under 4 years may attend for free.**

**Buffet Dinner & Cash Bar**

For more information visit our website at [www.FloydAlumni.org](http://www.FloydAlumni.org)

*Some or all of your contributions may be tax deductible, check with your tax advisor.*



**Colonial  
Youth and Family Services**

*is proud to honor*

**LOCAL 342 LIPSE AND  
WILLIAM M. HENNESSEY**

**PRESIDENT & GENERAL MANAGER**

for their generous  
contributions to the  
**Mastics-Shirley-Moriches  
Communities**

**October 20, 2017  
from 7:00 - 11:00 p.m.**



*at the*

**Sunset Harbour**

**90 Colonial Dr., East Patchogue, NY 11772 | 631-289-2852**

**Tickets are \$100.00 per person**

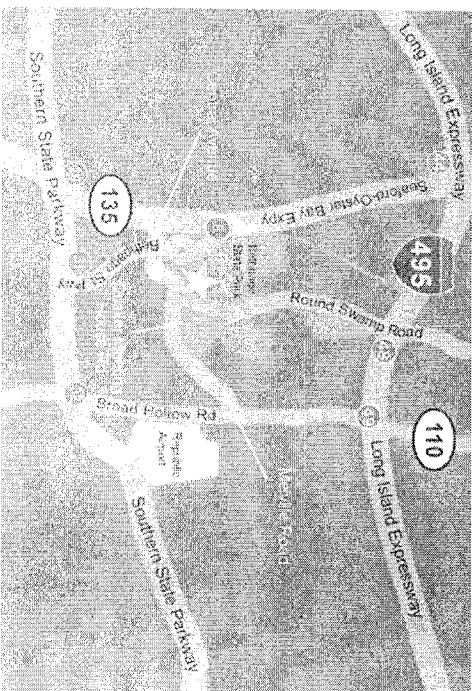
**Cocktail Hour, Dinner, Open Bar, Chinese Auction & Silent Auction**

**Entertainment by That 70's Band**



**For more information: 631-281-4461**

# Carlyle on the Green Bethpage State Park



39 Oakview Meeting House Rd  
Lanterndale, NY 11755

## DIRECTIONS:

[www.carlyleonthegreen.net/directions.php](http://www.carlyleonthegreen.net/directions.php)

## MORE INFORMATION:

<http://www.lilrc.org>

## CONNECT WITH US:

TWEET #LILRC17

Take Advantage of Our Early Bird Discounts

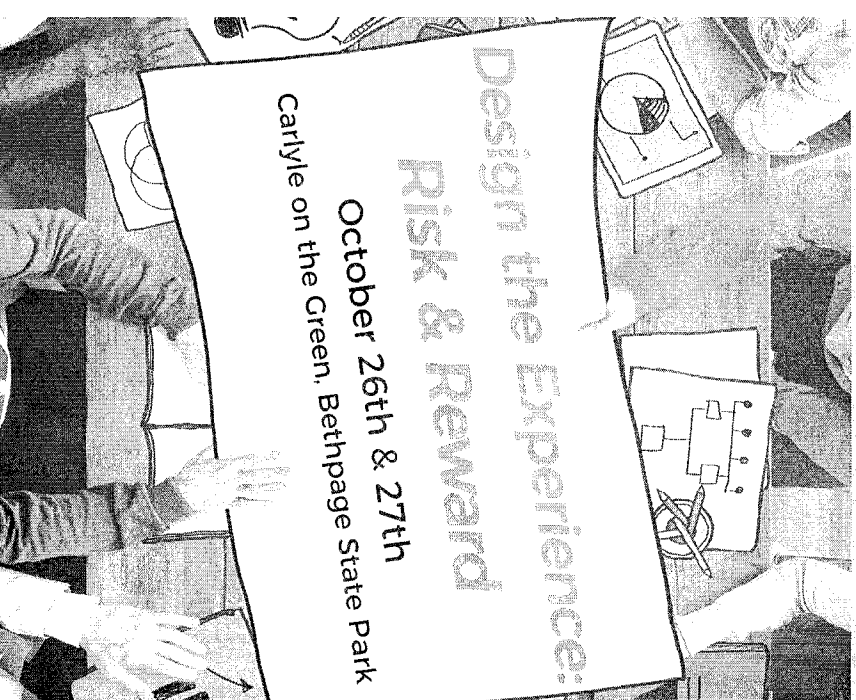


This conference will continue what has become a tradition on Long Island of providing programming for current and future library leaders. "Design the Experience: Risk & Reward" will focus on issues affecting the way libraries serve their communities in the future. The Conference provides unique and special opportunities for discussion, creative thinking, and networking.

[www.lilrc.org](http://www.lilrc.org)



## 26th Annual Conference on Libraries and the Future



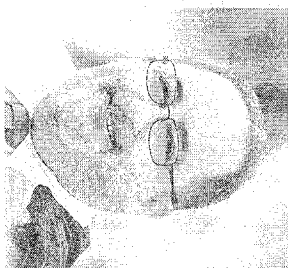
2017

## CONFERENCE OVERVIEW

### Thursday Evening, October 26, 2017

Reception and Dinner: 5:30PM

Marshall Lager



### Friday, October 27, 2017

Registration/Continental Breakfast:

8:30AM

Welcome: 9:00AM

Emily Drabinski

Coordinator of Library Instruction, LIU Brooklyn,

Library Journal Mover & Shaker

David Favaloro

Director of Curatorial Affairs,

The Tenement Museum,

Hebrew Technical Institute Research Fellow

Les Bluestone

Blue Sea Development Company,

Recipient of the Center for Active Design Award

## REGISTRATION FORM

26th Annual Conference on Libraries and the Future

Design the Experience:

Risk & Reward

October 26th & 27th—Carlyle on the Green, Bethpage State Park, Farmingdale, NY

| SESSION  | EARLY BIRD<br>By 9/25/17 | REGULAR<br>9/26/17 & After | ONSITE | TOTAL<br>ENCLOSED |
|--|--------------------------|----------------------------|--------|-------------------|
|  |                          |                            |        |                   |
| Thursday & Friday:<br>Full conference package* | \$135                    | \$165                      | \$190  |                   |
| Thursday night dinner<br>only                  | \$45                     | \$75                       | \$110  |                   |
| Friday session only                            | \$110                    | \$130                      | \$165  |                   |

I would like .6 CEU credit (Full Conference on Friday only, no charge)

First time attendees—10% discount!

\*Full conference package includes dinner on Thursday, October 26th, 5:30 p.m. & full day conference, which includes continental breakfast and lunch, on Friday, October 27th, 8:30 a.m.

Conference registration may be split between two people.

Contact LILRC for special student rates.

|             |        |
|-------------|--------|
| Name        | Phone  |
| Institution | Fax    |
| Address     | E-mail |

Please make checks payable to LILRC. Please mail or fax the registration form to:

Eliscia Citrone, L. I. Library Resources Council

627 N. Sunrise Service Rd.

Bellport NY 11713-1540

Phone: 631-675-1570 x:201 Fax: 631-675-1573 E-mail: ecitrone@lilrc.org



LILRC

LONG ISLAND  
LIBRARY RESOURCES COUNCIL



# Colonial Youth and Family Services

Dear Community Library

407 William Floyd Pkwy

Shirley, NY 11967

Lynda Zach  
**Executive Director**

## Board of Directors:

### Officers:

President:

*William K. Miller*

Vice President:

*Corrinne Newman*

Secretary:

*Denise Robertson*

Treasurer:

*Ron Gross*

### Directors:

*Ken Gaul*

*Ron Gross*

*William K. Miller*

*Annette Monaco*

*Corrinne Newman*

*Constance Pellechia*

*Denise Robertson*

Thank you for your generous donation of school supplies to Colonial Youth and Family Services. This enables us to serve the many families who come to us for assistance. Your kindness and support is greatly appreciated.

Sincerely,



Ray Hopp

*A community  
Not-For-Profit  
Organization that  
provides services to youth  
and families of the  
William Floyd  
School District.*

United Way  
of Long Island



Participating Agency

P.O. Box 391 Mastic Beach, NY 11951  
Phone: (631) 281-4461 Fax: (631) 281-4258

# SUFFOLK COOPERATIVE LIBRARY SYSTEM

627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000  
TEL: 631-286-1600 FAX: 631-286-1647

September 11, 2017

Mr. James Mazzearella  
President, Board of Trustees  
MMS Community Library

Dear Mr. Mazzearella:

Due to the expiration of the term of **Ms. Marguerite Barone** on December 31, 2017, a vacancy will soon exist on the SCLS Board of Trustees. Ms. Barone has represented the libraries from the **Town of Brookhaven** since January 7, 2015 and she is eligible to serve another term.

In compliance with the Bylaws of the Suffolk Cooperative Library System, a meeting will be held on **Monday, October 16, 2017 at 6:45 p.m.** at the **Sachem Public Library, 150 Holbrook Road, Holbrook, New York** to caucus and nominate a Trustee to serve on the System Board to fill a term which runs from January 3, 2018 through December 31, 2020.

Candidates for the position must meet the requirements in Article VII, Sections 1 and 2, of the System's Bylaws.

Section 1: System Trustee shall reside in a public library district that is in, or partially in, the town or one of the towns they represent.

Section 2: No salaried employee of the system or any of its members nor any elected salaried official of any municipal corporation shall be eligible for election or appointment as System trustee.

Individuals interested in the position should plan to attend the nominating caucus.

Very truly yours,



Kevin Verbesey  
Director

cc: Library Director