

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

**ANNUAL ORGANIZATIONAL MEETING
OF THE
BOARD OF TRUSTEES**

JULY 24, 2017

7:00 PM

AGENDA

- 1. AGENDA**
CALL TO ORDER
PERIOD OF PUBLIC EXPRESSION
- 2. ELECTION OF OFFICERS**
 - A. ELECTION OF PRESIDENT
 - B. ELECTION OF VICE PRESIDENT
 - C. ELECTION OF CLERK
- 3. APPOINTMENTS**
 - A. TREASURER & ASSISTANT TREASURER
 - B. CLAIMS AUDITOR
 - C. ATTORNEYS
 - D. ACCOUNTANT
 - E. INSURANCE AGENT

- F. RECORDS MANAGEMENT
- G. CUSTODIAN OF PUBLIC RECORDS (FREEDOM OF INFORMATION OFFICER)
- H. AFFIRMATIVE ACTION OFFICER

4. ANNUAL OFFICIAL ACTIONS

- A. DEPOSITORIES
 - 1. BANK ACCOUNTS
 - 2. LIBRARY INVESTMENTS
- B. OFFICIAL NEWSPAPERS
- C. ANNUAL BUDGET VOTE AND TRUSTEE ELECTION
- D. PETTY CASH FUNDS
- E. FRIENDS OF THE ARTS
 - 1. EXECUTIVE DIRECTOR
 - 2. STEERING COMMITTEE
- F. FAMILY LITERACY PROJECT
 - 1. EXECUTIVE DIRECTOR
 - 2. STEERING COMMITTEE
- G. UNEMPLOYMENT INSURANCE ACCOUNT
- H. VACATION AND SICK PAY ACCOUNT

5. ADJOURNMENT

TO: Board of Trustees
FROM: Kerri Rosalia
Re: **SUGGESTED ACTIONS FOR ORG. MTG.**

1. AGENDA

Motion by _____, second by _____, to accept the Agenda as presented.

PERIOD FOR PUBLIC EXPRESSION

2. ELECTION OF OFFICERS

A. ELECTION OF PRESIDENT

B. ELECTION OF VICE PRESIDENT

C. ELECTION OF CLERK

Motion by _____, second by _____, to appoint James Mazzarella as President.

Motion by _____, second by _____, to appoint Joseph Maiorana as Vice President

Motion by _____, second by _____, to appoint Wendy Gross as Clerk.

3. APPOINTMENTS

A. TREASURER / ASSISTANT TREASURER

Motion by _____, second by _____, to appoint Josephine Wuthenow as Treasurer.

SUGGESTED ACTIONS FOR 7/24/17 ORG.
MEETING - 2 -

Motion by _____, second by _____, to appoint Rachel Wyneken as Assistant Treasurer.

B. CLAIMS AUDITOR

Motion by _____, second by _____, to appoint Joseph Schiano as Claims Auditor of the Mastics-Moriches-Shirley Community Library at a fee of \$6,000.00 per annum.

C. ATTORNEYS

Motion by _____, second by _____, to appoint Kevin Seaman as the general legal counsel for the Mastics-Moriches-Shirley Community Library, at a semiannual retainer of \$7,750.00

NOTE: Lamb & Barnosky LLP will remain as labor counsel for the term and rates as adopted at the September 22, 2014 board meeting.

D. ACCOUNTANT

Motion by _____, second by _____, to appoint Baldessari & Coster LLP as the accounting firm for the Mastics-Moriches-Shirley Community Library at an annual fee not to exceed \$17,000.00. In the course of this appointment the accounting firm shall review monthly accounting and financial reports, review internal accounting work performed, prepare the Library's annual state reports, provide accounting advice, and conduct the annual certified audit. The cost of any other extra work shall be negotiated by the Library Director and reported to the Board of Trustees.

E. INSURANCE AGENT

SUGGESTED ACTIONS FOR 7/24/17 ORG.
MEETING - 3 -

Motion by _____, second by _____, to appoint Joseph P. Price Agency Inc. as the Mastics-Moriches-Shirley Community Library's Insurance Agent.

F. RECORDS MANAGEMENT

Motion by _____, second by _____, to appoint Chris Nowak as Records Management Officer.

G. CUSTODIAN OF PUBLIC RECORDS

Motion by _____, second by _____, to appoint Kerri Rosalia as the Custodian of Public Records and Freedom of Information Officer.

H. AFFIRMATIVE ACTION OFFICER

Motion by _____, second by _____, to appoint Chris Nowak as the Affirmative Action Officer.

4. ANNUAL OFFICIAL ACTIONS

A. DEPOSITORIES

1) BANK ACCOUNTS

Motion by _____, second by _____, to designate Empire National Bank and Capital One as legal depositories of monies belonging to the Mastics-Moriches-Shirley Community Library of the Township of Brookhaven, County of Suffolk, State of New York, and that monies belonging to said Library shall be deposited in accordance with Library policy and General Municipal Law.

2) LIBRARY INVESTMENTS

Motion by _____, second by _____, to authorize Kerri Rosalia and Chris Nowak, Director and Business Manager of the Mastics-

Moriches-Shirley Community Library respectively, to negotiate jointly the purchase of investment vehicles for Library funds. Such investments shall be executed in accordance with Library policy and General Municipal Law. The Board of Trustees hereby designates as depositories of Library investments any financial institution which meets the criteria of the Library's investment policy and General Municipal Law for such investments. Preference however shall be given to institutions housed within the boundaries of the Library District.

B. OFFICIAL NEWSPAPERS

Motion by _____, second by _____, to designate the *Long Island Advance* and *The South Shore Press* as the newspapers which will carry required legal notices of the Mastics-Moriches-Shirley Community Library.

C. ANNUAL BUDGET VOTE AND TRUSTEE ELECTION

Motion by _____, second by _____, that the annual budget vote and trustee election will be held on Tuesday April 10, 2018.

D. PETTY CASH FUNDS

Motion by _____, second by _____, that petty cash funds be established as follows for FY 2017-2018:

<u>DEPARTMENT</u>	<u>CUSTODIAN</u>	<u>AMOUNT</u>
Reference and Adult	Josephine Wuthenow	\$100.00
Children & Parents'	Rachel Wyneken	\$100.00
Literacy Department	Carmen Navarro Gao	\$100.00
Circulation	Anne Marie Hofmann	\$200.00
Business Office	Chris Nowak	\$150.00
Technical Svcs	Lorraine Squires	\$ 50.00
Teen	Kerrilynn Jorgensen	\$ 100.00
Information Technology	David Belmonte	\$ 50.00

E. FRIENDS OF THE ARTS

1. EXECUTIVE DIRECTOR

Motion by , second by , to reappoint Tara D'Amato as the Executive Director of the Community Library Friends of the Arts, Inc. of the Mastics-Moriches-Shirley Community Library at no fee.

2. STEERING COMMITTEE

Motion by , second by , to reappoint the following as members of the Steering Committee of the Mastics-Moriches-Shirley Community Library Friends of the Arts, Inc. for FY 2017-2018: Michael Cordaro, Raymond Supino and Cynthia Sciacca.

F. FAMILY LITERACY PROJECT

1) EXECUTIVE DIRECTOR

Motion by , second by , to reappoint Elizabeth Donovan as the Executive Director of the Community Family Literacy Project. Inc., at no fee.

2) STEERING COMMITTEE

Motion by , second by , to appoint the following as members of the Steering Committee of the Community Family Literacy Project for FY 2017 - 2018: Diana Davies, Michele DelMonte, Anne Marie Hofmann, Luz Gonzalez, Assemblyman Fred Thiele, Jr, Legislator Kate Browning.

G. UNEMPLOYMENT INSURANCE ACCOUNT

SUGGESTED ACTIONS FOR 7/24/17 ORG.
MEETING - 6 -

Motion by _____, second by _____ to maintain a reserve fund of approximately \$4,000.00 for the Mastics-Moriches-Shirley Community Library to pay current claims for unemployment as presented.

H. VACATION AND SICK PAY ACCOUNT

Motion by _____, second by _____ to maintain a reserve fund in the amount of \$ 400,824.00 for the Mastics-Moriches-Shirley Community Library to pay vacation and sick pay to resignees/retirees, if necessary.

5. ADJOURNMENT

Motion by...second by...to adjourn the Organization Meeting of the Board of Trustees at _____pm.

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

July 24, 2017

7:15 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES
 - 4. CIRCULATION SERVICES
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
- C. CONTRACTS / RENEWALS
- D. CONTINUING EDUCATION
- E. FINANCIAL STATEMENTS
 - 1. FAMILY LITERACY PROJECT
 - 2. FRIENDS OF THE ARTS

PERIOD FOR PUBLIC EXPRESSION

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

August 28, 2017 @ 7:00PM

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF JUNE 26, 2017 BOARD MEETING

Trustee Mazzarella called the meeting to order at 7:07pm.

Present were Trustees Mazzarella, Vigliotta, Gross, Director Rosalia, Assistant Director Tanzi and Secretary Prevete.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Gross, second by Vigliotta to accept the minutes of the May 22, 2017 meeting of the Board of Trustees. Carried 3-0.

MINUTES

Motion by Vigliotta, second by Gross to approve the Operating Fund Schedule of Claims dated 06/26/17; Prepay Payables Warrant #1 \$45,181.26; Payables Warrant #2 \$377,425.57; Payroll Warrant W.E. 06/02/17 \$192,022.05; Payroll Benefits Warrant \$10,817.84; Payroll Warrant W.E. 06/16/17 \$189,523.41; Payroll Benefits Warrant \$85,116.12. Carried 3-0.

SCHEDULE OF CLAIMS

Motion by Gross, second by Vigliotta to approve the Operating Financial Report for May 2017. Carried 3-0.

FINANCIAL REPORTS

Motion by Gross, second by Vigliotta to approve the Capital Fund Financial Report for May 2017. Carried 3-0.

In addition to her written report the Director said that the Suffolk Co-operative Library System added \$50,000 to their downloadable media study guide collection. Patrons will benefit tremendously when they need civil service study guides. NOVEL databases have been funded through LSTA. Kerrilynn Jorgensen has been promoted to Head of Teen Services. We recently held our Annual Citizenship/Literacy Celebration where there was standing room only and many elected officials were in attendance. In addition, Beth Donovan was honored for 25 years of outstanding service and Congratulations on her retirement. She will be greatly missed. Kidfest surpassed all past events. Children and their families participated in many activities and visited many vendor's tables. Some of the library sponsored activities were making and flying kites, 3-D reading, robotics and playing in a "junkband". It was a wonderful day. The Business Office Payroll/Benefits Clerk left suddenly and Lyn Stirber is stepping

DIRECTOR'S REPORT

DRAFT - UNAPPROVED

over to learn the position and take on that job in our Business/HR Office.

The Assistant Director said that there is a new digi-trend available called "Bookface" (where one takes a book cover and a picture of themselves and blend the two creating a new picture) as another way for the library to connect with the public. He also announced that on July 5th and 12th teens and adults would be working together to assemble 3-D printed pieces to create prosthetics for children in need (the H.S. Robotics, kids needing community service and any patrons are invited to participate). Lastly, on July 13th Overdrive is coming with the National Book Tour (a Bookmobile will be parked in the Library's parking lot) and will be demonstrating all new E-reading capabilities.

ASS'T DIRECTOR TANZI'S REPORT

The Business Manager submitted his written report.

BUSINESS MNGR'S REPORT

Motion by Gross, second by Vigliotta to approve the following CS-150 with the Director's recommended personnel changes. Carried 3-0.

RECOMMENDED PERSONNEL CHANGES

CONTRACTS

Motion by Vigliotta, second by Gross to approve the annual Microsoft Office 365 subscription in the amount of \$4,080.00. Carried 3-0.

OFFICE 365 (ENTERPRISE EMAIL)

Motion by Gross, second by Vigliotta to enter into a one year subscription for staff scheduling software with WhenToWork, Inc. at a cost of \$720.00. Carried 3-0.

WHEN TO WORK, INC.

**COMMUNITY
EVENTS**

Motion by Gross, second by Vigliotta to approve the Board of Trustees, Director, Assistant Directors, Department Heads and/or designated staff to attend the William Floyd Scholarship Golf Tournament (dinner portion only) at a cost of \$85.00 per person and to take a Breakfast Sponsorship in the amount of \$250.00. Carried 3-0.

**WILLIAM FLOYD
SCHOLARSHIP
GOLF
TOURNAMENT**

**CONTINUING
EDUCATION**

Motion by Gross, second by Vigliotta to approve Assistant Director D'Amato and Community Services Librarian Erika Irish to attend the ALA Conference In Chicago to deliver a presentation. Cost per person not to exceed \$1800.00. Carried 3-0.

**AMERICAN
LIBRARY
ASSOCIATION
CONFERENCE**

Motion by Vigliotta, second by Gross to approve the Board of Trustees, Director, Assistant Directors, Department Heads and/or designated staff to attend Internet Librarian Conference in Monterey, CA from October 21-October 26, 2017 at a cost not to exceed \$3500.00 per person. Carried 3-0.

**INTERNET
LIBRARIAN
CONFERENCE**

**LIBRARY
CALENDARS**

Motion by Vigliotta, second by Gross to adopt the Library Board Meeting Calendar for FY 2017-2018 as presented (or amended). Carried 3-0.

**BOARD OF
TRUSTEE
MEETINGS -
FY 2017-2018**

Motion by Gross, second by Vigliotta to adopt the Library Holiday Calendar for CY 2018 as presented (or amended). Carried 3-0,

**HOLIDAYS -
CY 2018**

**SCHEDULE OF CLAIMS
PRESENTED JULY 24, 2017**

PREPAY PAYABLES WARRANT #1	\$ 8,544.58
PAYABLES WARRANT #2	\$ 157,373.44
PAYROLL WARRANT W.E. 06/30/17	\$ 186,945.62
PAYROLL BENEFITS WARRANT	\$ 16,950.93
PAYROLL WARRANT W.E. 07/14/17	\$ 175,411.05
PAYROLL BENEFITS WARRANT	\$ 91,420.90

Total	\$ 636,646.52
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I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Mastics Moriches Shirley Community Library

July 24, 2017

Prepay Warrant

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	57160	06/30/2017	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06232017-07222017	06/30/2017		6431D · TELECOMMUNICATIONS	\$ (107.48)
TOTAL					<u>\$ (107.48)</u>
Bill Pmt -Check	57161	06/30/2017	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06192017	06/30/2017		6451G · CUSTODIAL SUPPLIES	\$ (128.77)
				6430G · OFFICE AND LIBRARY SUPPLIES	\$ (15.18)
				6437C · PROGRAMS (C&P)	\$ (28.88)
				6437D · PROGRAMS (DIGITAL)	<u>\$ (35.27)</u>
TOTAL					<u>\$ (208.10)</u>
Bill Pmt -Check	57162	07/11/2017	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06102017	06/10/2017		6410A · BOOKS (ADULT)	\$ (683.73)
				6410C · BOOKS (C&P)	\$ (236.46)
				6410N · BOOKS (TEEN)	\$ (56.89)
				6417A · VIDEOS (ADULT)	\$ (975.47)
				6417C · VIDEOS (C&P)	\$ (34.93)
				6417N · VIDEOS (TEEN)	\$ (607.21)
				6437A · PROGRAMS (ADULT)	\$ (8.88)
				6437C · PROGRAMS (C&P)	\$ (166.30)
				6437D · PROGRAMS (DIGITAL)	\$ (768.56)
				6437N · PROGRAMS (TEEN)	\$ (243.60)
				6430G · OFFICE AND LIBRARY SUPPLIES	<u>\$ (187.10)</u>
TOTAL					<u>\$ (3,969.13)</u>
Bill Pmt -Check	57163	07/11/2017	AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	

Mastics Moriches Shirley Community Library

July 24, 2017

Prepay Warrant

Bill	287267273345X0705-17	06/27/2017	6431D · TELECOMMUNICATIONS	\$ (289.10)
TOTAL				<u>\$ (289.10)</u>
Bill Pmt -Check	57164	07/11/2017	Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING
Bill	20170707544	07/03/2017	6431D · TELECOMMUNICATIONS	\$ (2,495.00)
TOTAL				<u>\$ (2,495.00)</u>
Bill Pmt -Check	57165	07/11/2017	National Grid	L0225 · EMPIRE NAT'L - OPERATING
Bill	07032017	07/03/2017	6450F · FUEL/GAS	\$ (475.77)
TOTAL				<u>\$ (475.77)</u>
Bill Pmt -Check	57166	07/11/2017	Totalfunds by Hasler	L0225 · EMPIRE NAT'L - OPERATING
Bill	06302017	06/30/2017	6433G · POSTAGE	\$ (1,000.00)
TOTAL				<u>\$ (1,000.00)</u>
				\$ (8,544.58)

I hereby certify that at a meeting on July 24, 2017
the above vouchers were approved and authorized.

Signed: _____

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	57167	07/24/2017	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	062017	07/07/2017		6437N · PROGRAMS (TEEN)	\$ (360.00)
TOTAL						\$ (360.00)
	Bill Pmt -Check	57168	07/24/2017	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	062017	06/28/2017		6437L · PROGRAMS (LIT)	\$ (360.00)
TOTAL						\$ (360.00)
	Bill Pmt -Check	57169	07/24/2017	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23796	07/04/2017		643760 · PLANTINGS	\$ (150.00)
TOTAL						\$ (150.00)
	Bill Pmt -Check	57170	07/24/2017	Albanese, Ron	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	06282017	06/28/2017		6437C · PROGRAMS (C&P)	\$ (350.00)
TOTAL						\$ (350.00)
	Bill Pmt -Check	57171	07/24/2017	American Express	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07142017	07/14/2017		2771 · COPIER REVENUE - CONTRACT (R)	\$ (35.00)
					6430G · OFFICE AND LIBRARY SUPPLIES	\$ (393.55)
					6431D · TELECOMMUNICATIONS	\$ (95.00)
					6433G · POSTAGE	\$ (19.95)
					6435S · CED, CONF & TRAV (COMM SRV)	\$ (490.70)
					643765 · PROMOTION AND PUBLICITY	\$ (273.76)
					6437A · PROGRAMS (ADULT)	\$ (372.67)
					6437C · PROGRAMS (C&P)	\$ (1,729.62)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

6437N · PROGRAMS (TEEN)	\$	(345.21)
6437C · PROGRAMS (C&P)	\$	(1,554.00)
6437D · PROGRAMS (DIGITAL)	\$	(1,034.00)
6450E · ELECTRICITY	\$	(51.09)
7203C · EQUIPMENT C & P	\$	(250.67)
6452G · BLDG ALTERATION AND MAINT	\$	(300.00)
	\$	<u>(6,945.22)</u>

TOTAL

Bill Pmt -Check 57172 07/24/2017 Ashton, Ruth

L0225 · EMPIRE NAT'L - OPERATING

Bill 072017 07/13/2017

6437L · PROGRAMS (LIT)	\$	(255.00)
	\$	<u>(255.00)</u>

TOTAL

Bill Pmt -Check 57173 07/24/2017 AT&T

L0225 · EMPIRE NAT'L - OPERATING

Bill 07102017 07/10/2017

6431D · TELECOMMUNICATIONS	\$	(41.39)
	\$	<u>(41.39)</u>

TOTAL

Bill Pmt -Check 57174 07/24/2017 Baker & Taylor

L0225 · EMPIRE NAT'L - OPERATING

Bill 3020958127 04/28/2017

Bill 3021645379 06/08/2017

Bill 3021650034 06/13/2017

Bill 3021661023 06/14/2017

Bill 3021661024 06/14/2017

Bill 3021658489 06/15/2017

Bill 3021662756 06/16/2017

Bill 3021662627 06/16/2017

Bill 3021669587 06/20/2017

Bill 3021673190 06/21/2017

Bill 3021677437 06/21/2017

Bill 3021670608 06/22/2017

Bill 3021671247 06/22/2017

Bill 3021671131 06/23/2017

6410N · BOOKS (TEEN)	\$	(58.95)
6410N · BOOKS (TEEN)	\$	(13.09)
6410C · BOOKS (C&P)	\$	(432.07)
6410C · BOOKS (C&P)	\$	(7.12)
6410C · BOOKS (C&P)	\$	(87.07)
6410A · BOOKS (ADULT)	\$	(303.38)
6410C · BOOKS (C&P)	\$	(655.34)
6410N · BOOKS (TEEN)	\$	(248.49)
6410N · BOOKS (TEEN)	\$	(31.82)
6410C · BOOKS (C&P)	\$	(67.74)
6410A · BOOKS (ADULT)	\$	(695.77)
6410A · BOOKS (ADULT)	\$	(478.73)
6410N · BOOKS (TEEN)	\$	(36.04)
6410C · BOOKS (C&P)	\$	(144.35)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill	3021670902	06/23/2017	6410A · BOOKS (ADULT)	\$	(688.43)
Bill	3021660661	06/26/2017	6410A · BOOKS (ADULT)	\$	(248.44)
Bill	3021675090	06/26/2017	6410C · BOOKS (C&P)	\$	(384.81)
Bill	3021675000	06/26/2017	6410A · BOOKS (ADULT)	\$	(153.64)
Bill	3021677026	06/27/2017	6410A · BOOKS (ADULT)	\$	(423.95)
Bill	3021681004	06/27/2017	6410N · BOOKS (TEEN)	\$	(12.10)
Bill	3021684675	06/28/2017	6410C · BOOKS (C&P)	\$	(109.70)
Bill	3021683061	06/28/2017	6410C · BOOKS (C&P)	\$	(45.96)
Bill	3021685058	06/29/2017	6410C · BOOKS (C&P)	\$	(177.62)
Bill	3021686113	06/29/2017	6410C · BOOKS (C&P)	\$	(118.13)
Bill	3021685431	06/29/2017	6410A · BOOKS (ADULT)	\$	(141.66)
Bill	3021682024	06/29/2017	6410N · BOOKS (TEEN)	\$	(72.86)
Bill	3021681697	06/30/2017	6410A · BOOKS (ADULT)	\$	(761.91)
Bill	3021687193	06/30/2017	6410N · BOOKS (TEEN)	\$	(102.50)
Bill	3021690695	07/03/2017	6410C · BOOKS (C&P)	\$	(23.38)
Bill	3021687499	07/03/2017	6410C · BOOKS (C&P)	\$	(258.03)
Bill	3021692873	07/07/2017	6410A · BOOKS (ADULT)	\$	(1,014.57)
Bill	3021692594	07/07/2017	6410A · BOOKS (ADULT)	\$	(396.10)
Bill	3021692605	07/07/2017	6410A · BOOKS (ADULT)	\$	(750.19)
Bill	3021692603	07/07/2017	6410N · BOOKS (TEEN)	\$	(235.95)
Bill	3021684218	07/10/2017	6410A · BOOKS (ADULT)	\$	(141.51)
Bill	3021699443	07/10/2017	6410C · BOOKS (C&P)	\$	(260.51)
Bill	3021704840	07/11/2017	6410C · BOOKS (C&P)	\$	(117.75)
Bill	3021698273	07/11/2017	6410N · BOOKS (TEEN)	\$	(61.87)
Bill	3021702378	07/11/2017	6410C · BOOKS (C&P)	\$	(67.50)
Bill	3021703199	07/12/2017	6410N · BOOKS (TEEN)	\$	(174.40)
Bill	3021703408	07/13/2017	6410C · BOOKS (C&P)	\$	(260.05)
Bill	3021703112	07/13/2017	6410A · BOOKS (ADULT)	\$	(585.93)
TOTAL				\$	(11,049.41)

Bill Pmt -Check 57175

07/24/2017 Barbecho, Ana C.

L0225 · EMPIRE NAT'L - OPERATING

Bill	072017	07/13/2017	6437L · PROGRAMS (LIT)	\$	(195.00)
TOTAL				\$	(195.00)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

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Bill Pmt -Check		57176	07/24/2017	Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07102017	07/11/2017		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
Bill Pmt -Check		57177	07/24/2017	Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	474325	07/06/2017		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (219.08)
TOTAL						<u>\$ (219.08)</u>
Bill Pmt -Check		57178	07/24/2017	Bug Free Exterminating Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2360215	07/08/2017		6452G · BLDG ALTERATION AND MAINT	\$ (350.00)
TOTAL						<u>\$ (350.00)</u>
Bill Pmt -Check		57179	07/24/2017	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07162017-08152017	07/09/2017		6431D · TELECOMMUNICATIONS	\$ (780.09)
TOTAL						<u>\$ (780.09)</u>
Bill Pmt -Check		57180	07/24/2017	Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	06222017	06/26/2017		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
Bill Pmt -Check		57181	07/24/2017	Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	06022017/07142017	07/14/2017		6435N · CED, CONF & TRAVEL (TEEN)	\$ (26.44)
TOTAL						<u>\$ (26.44)</u>
Bill Pmt -Check		57182	07/24/2017	Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1485232	07/01/2017		6410A · BOOKS (ADULT)	\$ (408.32)
						<u>\$ (408.32)</u>

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TOTAL					\$	(408.32)
	Bill Pmt -Check	57183	07/24/2017	Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	052017-062017	07/10/2017	6437N · PROGRAMS (TEEN)	\$	(325.00)
TOTAL					\$	(325.00)
	Bill Pmt -Check	57184	07/24/2017	Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	036319	06/27/2017	6451G · CUSTODIAL SUPPLIES	\$	(502.22)
	Bill	036319A	06/30/2017	6451G · CUSTODIAL SUPPLIES	\$	(48.50)
TOTAL					\$	(550.72)
	Bill Pmt -Check	57185	07/24/2017	Clearwater Aquarium Service	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3714	07/07/2017	6452G · BLDG ALTERATION AND MAINT	\$	(582.87)
TOTAL					\$	(582.87)
	Bill Pmt -Check	57186	07/24/2017	Colonial Youth & Family Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	06202017	06/21/2017	6437A · PROGRAMS (ADULT)	\$	(45.00)
				6437C · PROGRAMS (C&P)	\$	(45.00)
TOTAL					\$	(90.00)
	Bill Pmt -Check	57187	07/24/2017	Conservation Design Forum	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	9142	06/28/2017	7500 · BUILDING IMPROVEMENTS	\$	(3,997.77)
TOTAL					\$	(3,997.77)
	Bill Pmt -Check	57188	07/24/2017	Costa, Daniel	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07102017	07/10/2017	6435W · CED, CONF & TRAVEL (WIRES)	\$	(12.68)
				6439W · EQUIPMENT R & M (WIRES)	\$	(169.99)
TOTAL					\$	(182.67)

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Bill Pmt -Check		57189	07/24/2017 Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	07112017	07/11/2017	6437N · PROGRAMS (TEEN)	\$	(65.00)
TOTAL				\$	(65.00)
Bill Pmt -Check		57190	07/24/2017 Curtin, Eileen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06202017	06/21/2017	6435C · CED, CONF & TRAVEL (C&P)	\$	(28.90)
TOTAL				\$	(28.90)
Bill Pmt -Check		57191	07/24/2017 D'Amato, Tara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06232017-06252017	06/26/2017	6435S · CED, CONF & TRAV (COMM SRV)	\$	(275.52)
Bill	062017	06/30/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(46.98)
Bill	042017	06/30/2017	6437C · PROGRAMS (C&P)	\$	(17.54)
			6437N · PROGRAMS (TEEN)	\$	(17.52)
			6437A · PROGRAMS (ADULT)	\$	(17.52)
Bill	06142017	06/30/2017	6435D · CED, CONF & TRAVEL (ADM)	\$	(27.82)
TOTAL				\$	(402.90)
Bill Pmt -Check		57192	07/24/2017 DEMCO Software	L0225 · EMPIRE NAT'L - OPERATING	
Bill	INV00002706	06/20/2017	6419G · SOFTWARE (GEN)	\$	(4,695.00)
TOTAL				\$	(4,695.00)
Bill Pmt -Check		57193	07/24/2017 Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6154973	06/16/2017	6429C · REALIA (C&P)	\$	(389.99)
			6437C · PROGRAMS (C&P)	\$	(50.99)
			6437C · PROGRAMS (C&P)	\$	(321.33)
Bill	6161577	06/29/2017	7203T · EQUIPMENT TECH	\$	(1,123.64)
TOTAL				\$	(1,885.95)

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Bill Pmt -Check	57194	07/24/2017	Discount School Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	P35851600001	07/07/2017		6437L · PROGRAMS (LIT)	\$ (65.54)
TOTAL					<u>\$ (65.54)</u>
Bill Pmt -Check	57195	07/24/2017	Displays2Go	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PSI0274975	03/07/2017		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (143.15)
TOTAL					<u>\$ (143.15)</u>
Bill Pmt -Check	57196	07/24/2017	DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
Bill	05262017 - SA	05/26/2017		6439W · EQUIPMENT R & M (WIRES)	\$ (378.18)
TOTAL					<u>\$ (378.18)</u>
Bill Pmt -Check	57197	07/24/2017	Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4020370	07/01/2017		6437P13 · ARMORED CAR SERVICE	\$ (180.10)
TOTAL					<u>\$ (180.10)</u>
Bill Pmt -Check	57198	07/24/2017	Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	07082017	07/10/2017		6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL					<u>\$ (200.00)</u>
Bill Pmt -Check	57199	07/24/2017	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9198228	07/05/2017		6413A · PERIODICALS (ADULT)	\$ (79.50)
Bill	9198185	07/07/2017		6413A · PERIODICALS (ADULT)	\$ (32.00)
Bill	0073962	07/13/2017		6413A · PERIODICALS (ADULT)	\$ (202.23)
Bill	0051192	07/13/2017		6413A · PERIODICALS (ADULT)	\$ (7.65)
TOTAL					<u>\$ (321.38)</u>
Bill Pmt -Check	57200	07/24/2017	Electronic Alarm Systems	L0225 · EMPIRE NAT'L - OPERATING	

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Bill	R40492	07/01/2017	6452G · BLDG ALTERATION AND MAINT	\$ (67.50)
				<hr/>
TOTAL				\$ (67.50)

Bill Pmt -Check	57201	07/24/2017	Encore Performing Arts, Inc.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	07132017	07/17/2017	6437N · PROGRAMS (TEEN)	\$ (650.00)
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TOTAL				\$ (650.00)

Bill Pmt -Check	57202	07/24/2017	EnvisionWare Inc.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	INV-US-31520	06/06/2017	6439W · EQUIPMENT R & M (WIRES)	\$ (2,723.35)
				<hr/>
TOTAL				\$ (2,723.35)

Bill Pmt -Check	57203	07/24/2017	Findaway	L0225 · EMPIRE NAT'L - OPERATING
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Bill	220992	06/23/2017	6412A · RECORDINGS (ADULT)	\$ (92.44)
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TOTAL				\$ (92.44)

Bill Pmt -Check	57204	07/24/2017	Foerderer, Linda	L0225 · EMPIRE NAT'L - OPERATING
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Bill	072017	07/13/2017	6437L · PROGRAMS (LIT)	\$ (180.00)
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TOTAL				\$ (180.00)

Bill Pmt -Check	57205	07/24/2017	Frisina, Megan	L0225 · EMPIRE NAT'L - OPERATING
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Bill	062017-3	06/28/2017	6437A · PROGRAMS (ADULT)	\$ (150.00)
Bill	062017-4	06/28/2017	6437A · PROGRAMS (ADULT)	\$ (150.00)
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TOTAL				\$ (300.00)

Bill Pmt -Check	57206	07/24/2017	Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	072017	07/13/2017	6437L · PROGRAMS (LIT)	\$ (195.00)
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TOTAL				\$ (195.00)

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Bill Pmt -Check		57207	07/24/2017 George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072017	07/13/2017	6437L · PROGRAMS (LIT)	\$ (472.50)
TOTAL					<u>\$ (472.50)</u>
Bill Pmt -Check		57208	07/24/2017 Gottfried, Evan	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07112017	07/12/2017	6437C · PROGRAMS (C&P)	\$ (350.00)
TOTAL					<u>\$ (350.00)</u>
Bill Pmt -Check		57209	07/24/2017 Hall, Diane-Staff	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07122017	07/12/2017	6437C · PROGRAMS (C&P)	\$ (25.14)
TOTAL					<u>\$ (25.14)</u>
Bill Pmt -Check		57210	07/24/2017 Iberger, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	06202017	06/20/2017	6437C · PROGRAMS (C&P)	\$ (64.70)
TOTAL					<u>\$ (64.70)</u>
Bill Pmt -Check		57211	07/24/2017 ID Label, Incorporated	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0102003-IN	06/16/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (382.00)
TOTAL					<u>\$ (382.00)</u>
Bill Pmt -Check		57212	07/24/2017 Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23696	07/01/2017	6452G · BLDG ALTERATION AND MAINT	\$ (388.00)
TOTAL					<u>\$ (388.00)</u>
Bill Pmt -Check		57213	07/24/2017 Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	473159	07/14/2017	6437N · PROGRAMS (TEEN)	\$ (98.19)
					<u>\$ (98.19)</u>

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TOTAL				\$	(98.19)
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Bill Pmt -Check	57214	07/24/2017	Island Window Tinting	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	07122017	07/12/2017	6452G · BLDG ALTERATION AND MAINT	\$	(371.00)
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TOTAL				\$	(371.00)
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Bill Pmt -Check	57215	07/24/2017	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	07062017	07/07/2017	6437A · PROGRAMS (ADULT)	\$	(345.00)
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TOTAL				\$	(345.00)
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Bill Pmt -Check	57216	07/24/2017	JumpBunch of Greater Brookhaven	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	07072017	07/10/2017	6437C · PROGRAMS (C&P)	\$	(325.00)
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TOTAL				\$	(325.00)
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Bill Pmt -Check	57217	07/24/2017	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	171551244131	06/04/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(13.96)
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Bill	171570406101	06/06/2017	6437N · PROGRAMS (TEEN)	\$	(10.67)
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Bill	171571304281	06/06/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(17.16)
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Bill	171611311711	06/10/2017	6437C · PROGRAMS (C&P)	\$	(14.28)
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Bill	171660303141	06/15/2017	6437N · PROGRAMS (TEEN)	\$	(8.98)
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Bill	171701327921	06/19/2017	6437A · PROGRAMS (ADULT)	\$	(63.71)
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Bill	171710706731	06/20/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(16.96)
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Bill	171720592031	06/21/2017	6437C · PROGRAMS (C&P)	\$	(12.94)
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Bill	171730593591	06/22/2017	6437N · PROGRAMS (TEEN)	\$	(19.15)
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Bill	171731333891	06/22/2017	6437A · PROGRAMS (ADULT)	\$	(9.58)
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Bill	171771342331	06/26/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(7.98)
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Bill	171781343801	06/27/2017	6437C · PROGRAMS (C&P)	\$	(12.77)
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Bill	171781282501	06/27/2017	6437N · PROGRAMS (TEEN)	\$	(11.07)
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Bill	171781342861	06/27/2017	6437C · PROGRAMS (C&P)	\$	(3.99)
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Bill	171800746921	06/29/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(51.90)
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TOTAL				\$ (275.10)
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Bill Pmt -Check	57218	07/24/2017 Klein, Ed	L0225 · EMPIRE NAT'L - OPERATING
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Bill	06232017	06/26/2017	6437C · PROGRAMS (C&P) \$ (225.00)
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TOTAL				\$ (225.00)
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Bill Pmt -Check	57219	07/24/2017 Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING
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Bill	114790	06/30/2017	6437P4 · ATTORNEY \$ (315.00)
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Bill	114788	06/30/2017	6437P4 · ATTORNEY \$ (1,625.00)
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TOTAL				\$ (1,940.00)
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Bill Pmt -Check	57220	07/24/2017 Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING
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Bill	062017	07/19/2017	6437N · PROGRAMS (TEEN) \$ (320.00)
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TOTAL				\$ (320.00)
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Bill Pmt -Check	57221	07/24/2017 Maldonado, Hillary A.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	042017-062017	07/03/2017	6435N · CED, CONF & TRAVEL (TEEN) \$ (69.78)
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Bill	04272017-04282017	07/05/2017	6435N · CED, CONF & TRAVEL (TEEN) \$ (315.16)
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TOTAL				\$ (384.94)
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Bill Pmt -Check	57222	07/24/2017 Michielli & Wyetzner Architects	L0225 · EMPIRE NAT'L - OPERATING
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Bill	120987	07/10/2017	7500 · BUILDING IMPROVEMENTS \$ (32,000.00)
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TOTAL				\$ (32,000.00)
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Bill Pmt -Check	57223	07/24/2017 Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING
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Bill	95155948	06/16/2017	6417A · VIDEOS (ADULT) \$ (200.48)
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Bill	95155980	06/16/2017	6417A · VIDEOS (ADULT) \$ (26.89)
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Bill	95155981	06/16/2017	6417C · VIDEOS (C&P) \$ (258.59)
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Bill	95164091	06/20/2017	6417A · VIDEOS (ADULT)	\$	(690.89)
Bill	95164092	06/20/2017	6417A · VIDEOS (ADULT)	\$	(535.93)
Bill	95163302	06/20/2017	6412A · RECORDINGS (ADULT)	\$	(148.83)
Bill	95163301	06/20/2017	6412A · RECORDINGS (ADULT)	\$	(34.99)
Bill	95164094	06/20/2017	6417C · VIDEOS (C&P)	\$	(14.44)
Bill	95163305	06/20/2017	6412C · RECORDINGS (C&P)	\$	(82.14)
Bill	95163304	06/20/2017	6412N · RECORDINGS (TEEN)	\$	(65.50)
Bill	95170200	06/21/2017	6417A · VIDEOS (ADULT)	\$	(54.17)
Bill	95171790	06/22/2017	6417A · VIDEOS (ADULT)	\$	(32.38)
Bill	95179382	06/26/2017	6417A · VIDEOS (ADULT)	\$	(516.35)
Bill	95179384	06/26/2017	6417A · VIDEOS (ADULT)	\$	(252.61)
Bill	95184097	06/27/2017	6412A · RECORDINGS (ADULT)	\$	(117.51)
Bill	95184099	06/27/2017	6412A · RECORDINGS (ADULT)	\$	(69.98)
Bill	95184120	06/27/2017	6412A · RECORDINGS (ADULT)	\$	(55.99)
Bill	95185265	06/27/2017	6412C · RECORDINGS (C&P)	\$	(62.95)
Bill	95184121	06/27/2017	6412N · RECORDINGS (TEEN)	\$	(14.24)
Bill	95189883	06/28/2017	6417A · VIDEOS (ADULT)	\$	(138.58)
Bill	95189881	06/28/2017	6417A · VIDEOS (ADULT)	\$	(140.40)
Bill	95187360	06/28/2017	6417A · VIDEOS (ADULT)	\$	(176.11)
Bill	95187363	06/28/2017	6417C · VIDEOS (C&P)	\$	(92.82)
Bill	95187362	06/28/2017	6417C · VIDEOS (C&P)	\$	(205.12)
Bill	95190197	06/29/2017	6417C · VIDEOS (C&P)	\$	(49.88)
Bill	95190194	06/29/2017	6417A · VIDEOS (ADULT)	\$	(141.72)
Bill	95190195	06/29/2017	6417A · VIDEOS (ADULT)	\$	(10.89)
Bill	95190196	06/29/2017	6417C · VIDEOS (C&P)	\$	(36.04)
Bill	95194957	06/30/2017	6412A · RECORDINGS (ADULT)	\$	(14.99)
Bill	95194955	06/30/2017	6412A · RECORDINGS (ADULT)	\$	(79.99)
Bill	95197749	06/30/2017	6412A · RECORDINGS (ADULT)	\$	(199.00)
			6412N · RECORDINGS (TEEN)	\$	(199.00)
			6412C · RECORDINGS (C&P)	\$	(99.49)
Bill	95201403	07/03/2017	6412A · RECORDINGS (ADULT)	\$	(46.47)
Bill	95201404	07/03/2017	6412N · RECORDINGS (TEEN)	\$	(49.46)
Bill	95204332	07/05/2017	6417C · VIDEOS (C&P)	\$	(125.58)
Bill	95204079	07/05/2017	6417A · VIDEOS (ADULT)	\$	(632.82)

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Bill	95204331	07/05/2017	6417A · VIDEOS (ADULT)	\$	(283.51)
Bill	95207482	07/06/2017	6417C · VIDEOS (C&P)	\$	(35.88)
Bill	95207480	07/06/2017	6417A · VIDEOS (ADULT)	\$	(21.09)
Bill	95211043	07/07/2017	6412C · RECORDINGS (C&P)	\$	(26.23)
Bill	95210334	07/07/2017	6417A · VIDEOS (ADULT)	\$	(22.49)
Bill	95211040	07/07/2017	6412A · RECORDINGS (ADULT)	\$	(110.47)
Bill	95211042	07/07/2017	6412N · RECORDINGS (TEEN)	\$	(56.50)
Bill	95217674	07/10/2017	6417A · VIDEOS (ADULT)	\$	(49.78)
Bill	95217672	07/10/2017	6417A · VIDEOS (ADULT)	\$	(381.91)
Bill	95224253	07/12/2017	6417A · VIDEOS (ADULT)	\$	(328.35)
Bill	95224255	07/12/2017	6417A · VIDEOS (ADULT)	\$	(445.59)
Bill	95227621	07/13/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(132.95)
Bill	95226952	07/13/2017	6417A · VIDEOS (ADULT)	\$	(174.72)
TOTAL				\$	(7,742.69)

Bill Pmt -Check 57224 07/24/2017 Moore, Keriann

L0225 · EMPIRE NAT'L - OPERATING

Bill	06272017	07/10/2017	6437A · PROGRAMS (ADULT)	\$	(120.00)
TOTAL				\$	(120.00)

Bill Pmt -Check 57225 07/24/2017 Munoz, Rosalinda

L0225 · EMPIRE NAT'L - OPERATING

Bill	06272017	06/28/2017	6437C · PROGRAMS (C&P)	\$	(26.00)
Bill	072017	07/13/2017	6437L · PROGRAMS (LIT)	\$	(195.00)
TOTAL				\$	(221.00)

Bill Pmt -Check 57226 07/24/2017 National Learning Corporation

L0225 · EMPIRE NAT'L - OPERATING

Bill	0052076	06/28/2017	6410A · BOOKS (ADULT)	\$	(161.79)
TOTAL				\$	(161.79)

Bill Pmt -Check 57227 07/24/2017 Neopost USA Inc.

L0225 · EMPIRE NAT'L - OPERATING

Bill	15160874	07/14/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(180.00)
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TOTAL				\$	(180.00)
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Bill Pmt -Check	57228	07/24/2017 NYS Department of Labor	L0225 · EMPIRE NAT'L - OPERATING
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Bill	07032017	07/03/2017	9050 · UNEMPLOYMENT INSURANCE	\$	(1,443.00)
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TOTAL				\$	(1,443.00)
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Bill Pmt -Check	57229	07/24/2017 O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING
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Bill	07032017	07/06/2017	6437A · PROGRAMS (ADULT)	\$	(400.00)
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Bill	07062017	07/17/2017	6437A · PROGRAMS (ADULT)	\$	(243.00)
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TOTAL				\$	(643.00)
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Bill Pmt -Check	57230	07/24/2017 Parisi, Nicole	L0225 · EMPIRE NAT'L - OPERATING
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Bill	062017-072017	07/10/2017	6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(17.36)
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TOTAL				\$	(17.36)
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Bill Pmt -Check	57231	07/24/2017 Paychex	L0225 · EMPIRE NAT'L - OPERATING
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Bill	8692763-072017	07/06/2017	6437P12 · PAYROLL SERVICES	\$	(96.97)
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6437P12 · PAYROLL SERVICES	\$	(7.53)
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TOTAL				\$	(104.50)
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Bill Pmt -Check	57232	07/24/2017 Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING
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Bill	504980	06/28/2017	6437P12 · PAYROLL SERVICES	\$	(622.77)
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Bill	506165	07/12/2017	6437P12 · PAYROLL SERVICES	\$	(614.69)
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TOTAL				\$	(1,237.46)
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Bill Pmt -Check	57233	07/24/2017 Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING
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Bill	1082698263	06/09/2017	6412A · RECORDINGS (ADULT)	\$	(33.75)
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Bill	1082760627	06/13/2017	6412A · RECORDINGS (ADULT)	\$	(26.25)
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill	1082770761	06/16/2017	6412A · RECORDINGS (ADULT)	\$	(26.25)
Bill	1082855026	06/23/2017	6412A · RECORDINGS (ADULT)	\$	(26.25)
Bill	1082878935	06/23/2017	6412A · RECORDINGS (ADULT)	\$	(93.75)
Bill	1082984216	07/03/2017	6412A · RECORDINGS (ADULT)	\$	(33.75)
TOTAL				\$	(240.00)

Bill Pmt -Check 57234 07/24/2017 Petty Cash L0225 · EMPIRE NAT'L - OPERATING

Bill	PC-Adult	07/11/2017	6437A · PROGRAMS (ADULT)	\$	(76.00)
Bill	PC-CPSD	07/14/2017	6437C · PROGRAMS (C&P)	\$	(66.96)
TOTAL				\$	(142.96)

Bill Pmt -Check 57235 07/24/2017 Piper-Gebhard, Randi L0225 · EMPIRE NAT'L - OPERATING

Bill	072017	07/13/2017	6437L · PROGRAMS (LIT)	\$	(240.00)
TOTAL				\$	(240.00)

Bill Pmt -Check 57236 07/24/2017 Prevete, Cecile L0225 · EMPIRE NAT'L - OPERATING

Bill	306380006514765	07/03/2017	6410A · BOOKS (ADULT)	\$	(29.95)
TOTAL				\$	(29.95)

Bill Pmt -Check 57237 07/24/2017 PSEG L0225 · EMPIRE NAT'L - OPERATING

Bill	07102017	07/10/2017	6450E · ELECTRICITY	\$	(15,485.79)
TOTAL				\$	(15,485.79)

Bill Pmt -Check 57238 07/24/2017 Reading House, LLC L0225 · EMPIRE NAT'L - OPERATING

Bill	INV-32038	06/15/2017	643765 · PROMOTION AND PUBLICITY	\$	(3,000.00)
TOTAL				\$	(3,000.00)

Bill Pmt -Check 57239 07/24/2017 Recorded Books L0225 · EMPIRE NAT'L - OPERATING

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill	75549075	06/13/2017	6412A · RECORDINGS (ADULT)	\$	(59.99)
Bill	75549754	06/13/2017	6412A · RECORDINGS (ADULT)	\$	(82.20)
Bill	75550416	06/14/2017	6412A · RECORDINGS (ADULT)	\$	(35.00)
Bill	75551055	06/15/2017	6412A · RECORDINGS (ADULT)	\$	(92.47)
Bill	75551358	06/15/2017	6412A · RECORDINGS (ADULT)	\$	(29.99)
Bill	75550054	06/15/2017	6412A · RECORDINGS (ADULT)	\$	(280.20)
Bill	75551842	06/16/2017	6412A · RECORDINGS (ADULT)	\$	(64.00)
Bill	75554676	06/21/2017	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75550718	06/21/2017	6417A · VIDEOS (ADULT)	\$	(41.60)
Bill	75555523	06/23/2017	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75556862	06/27/2017	6412A · RECORDINGS (ADULT)	\$	(40.00)
Bill	75557573	06/28/2017	6412A · RECORDINGS (ADULT)	\$	(14.99)
Bill	75557679	06/28/2017	6412A · RECORDINGS (ADULT)	\$	(32.99)
Bill	75557701	06/28/2017	6412A · RECORDINGS (ADULT)	\$	(38.69)
Bill	75557775	06/28/2017	6412A · RECORDINGS (ADULT)	\$	(79.99)
Bill	75558151	06/29/2017	6412A · RECORDINGS (ADULT)	\$	(32.00)
Bill	75560406	07/06/2017	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75535774	07/07/2017	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75560984	07/07/2017	6412A · RECORDINGS (ADULT)	\$	(84.99)
Bill	75561544	07/07/2017	6412A · RECORDINGS (ADULT)	\$	(49.49)
Bill	75562639	07/11/2017	6412A · RECORDINGS (ADULT)	\$	(35.00)
Bill	75562725	07/11/2017	6412A · RECORDINGS (ADULT)	\$	(59.99)
TOTAL				\$	(1,313.54)

Bill Pmt -Check 57240 07/24/2017 Roeder, Kathy

L0225 · EMPIRE NAT'L - OPERATING

Bill	062017-1	07/05/2017	6437C · PROGRAMS (C&P)	\$	(500.00)
Bill	062017-2	07/05/2017	6437C · PROGRAMS (C&P)	\$	(500.00)
Bill	062017-3	07/05/2017	6437C · PROGRAMS (C&P)	\$	(500.00)
TOTAL				\$	(1,500.00)

Bill Pmt -Check 57241 07/24/2017 Roye, Sara

L0225 · EMPIRE NAT'L - OPERATING

Bill	062017	06/30/2017	6437A · PROGRAMS (ADULT)	\$	(300.00)
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill	07052017	07/06/2017	6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL				<u>\$ (400.00)</u>

Bill Pmt -Check 57242 07/24/2017 S&S Worldwide Inc. L0225 · EMPIRE NAT'L - OPERATING

Bill	9717112	06/16/2017	6437C · PROGRAMS (C&P)	\$ (83.12)
TOTAL				<u>\$ (83.12)</u>

Bill Pmt -Check 57243 07/24/2017 Sam's Club L0225 · EMPIRE NAT'L - OPERATING

Bill	07082017	07/08/2017	6437C · PROGRAMS (C&P)	\$ (57.66)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$ (130.16)
			6437L · PROGRAMS (LIT)	\$ (220.91)
			6437N · PROGRAMS (TEEN)	\$ (316.34)
			6451G · CUSTODIAL SUPPLIES	\$ (418.81)
			6437A · PROGRAMS (ADULT)	\$ (207.24)
TOTAL				<u>\$ (1,351.12)</u>

Bill Pmt -Check 57244 07/24/2017 Sandpebble Preconstruction Inc. L0225 · EMPIRE NAT'L - OPERATING

Bill	#74 Floor & Paint	07/11/2017	7500 · BUILDING IMPROVEMENTS	\$ (616.00)
Bill	#74 New Library Proj	07/11/2017	7500 · BUILDING IMPROVEMENTS	\$ (5,593.75)
TOTAL				<u>\$ (6,209.75)</u>

Bill Pmt -Check 57245 07/24/2017 Schiano, Joseph, CPA L0225 · EMPIRE NAT'L - OPERATING

Bill	2017-120	07/07/2017	6437P02 · AUDITOR	\$ (500.00)
			6437P02 · AUDITOR	\$ (500.00)
TOTAL				<u>\$ (1,000.00)</u>

Bill Pmt -Check 57246 07/24/2017 SCLS-Telecommunications L0225 · EMPIRE NAT'L - OPERATING

Bill	64158	07/10/2017	6431D · TELECOMMUNICATIONS	\$ (8,820.00)
TOTAL				<u>\$ (8,820.00)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill Pmt -Check	57247	07/24/2017	Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06262017	06/26/2017		6437C · PROGRAMS (C&P)	\$ (250.00)
Bill	06292017	06/29/2017		6437C · PROGRAMS (C&P)	\$ (295.00)
TOTAL					<u>\$ (545.00)</u>
Bill Pmt -Check	57248	07/24/2017	Scio, Ashley	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06172017	06/19/2017		6437A · PROGRAMS (ADULT)	\$ (50.00)
TOTAL					<u>\$ (50.00)</u>
Bill Pmt -Check	57249	07/24/2017	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	37326	06/21/2017		6434G · PRINTING (GEN)	\$ (6,581.00)
Bill	37398	07/06/2017		6434G · PRINTING (GEN)	\$ (386.00)
TOTAL					<u>\$ (6,967.00)</u>
Bill Pmt -Check	57250	07/24/2017	Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING	
Bill	07102017	07/11/2017		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL					<u>\$ (100.00)</u>
Bill Pmt -Check	57251	07/24/2017	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	72937	05/26/2017		643765 · PROMOTION AND PUBLICITY	\$ (2,950.00)
TOTAL					<u>\$ (2,950.00)</u>
Bill Pmt -Check	57252	07/24/2017	State Chemical Solutions	L0225 · EMPIRE NAT'L - OPERATING	
Bill	900070024	06/23/2017		6451G · CUSTODIAL SUPPLIES	\$ (971.95)
TOTAL					<u>\$ (971.95)</u>
Bill Pmt -Check	57253	07/24/2017	Steinmann, Cristina	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill	062017	07/06/2017	6435C · CED, CONF & TRAVEL (C&P)	\$ (10.44)
TOTAL				<u>\$ (10.44)</u>
Bill Pmt -Check	57254	07/24/2017 Strategic Planning Systems Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2017-7229	06/08/2017	643765 · PROMOTION AND PUBLICITY	\$ (8,020.00)
TOTAL				<u>\$ (8,020.00)</u>
Bill Pmt -Check	57255	07/24/2017 Suffolk County Locksmith, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06072017	06/07/2017	6452G · BLDG ALTERATION AND MAINT	\$ (41.25)
Bill	06282017	06/28/2017	6452G · BLDG ALTERATION AND MAINT	\$ (5.50)
TOTAL				<u>\$ (46.75)</u>
Bill Pmt -Check	57256	07/24/2017 Tanzi, Nicholas	L0225 · EMPIRE NAT'L - OPERATING	
Bill	07132017	07/13/2017	6437N · PROGRAMS (TEEN)	\$ (99.99)
			6437C · PROGRAMS (C&P)	\$ (99.99)
			6437A · PROGRAMS (ADULT)	\$ (119.99)
TOTAL				<u>\$ (319.97)</u>
Bill Pmt -Check	57257	07/24/2017 The Museum of Modern Art	L0225 · EMPIRE NAT'L - OPERATING	
Bill	09012017-08312018	06/22/2017	6437A · PROGRAMS (ADULT)	\$ (500.00)
			6437N · PROGRAMS (TEEN)	\$ (500.00)
			6437C · PROGRAMS (C&P)	\$ (500.00)
TOTAL				<u>\$ (1,500.00)</u>
Bill Pmt -Check	57258	07/24/2017 Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	C42211	06/15/2017	6452G · BLDG ALTERATION AND MAINT	\$ (2,201.25)
TOTAL				<u>\$ (2,201.25)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill Pmt -Check	57259	07/24/2017	Town of Brookhaven Parks Department	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072017	07/19/2017		6437N · PROGRAMS (TEEN)	\$ (80.00)
				6437D · PROGRAMS (DIGITAL)	\$ (255.00)
				6437C · PROGRAMS (C&P)	\$ (60.00)
TOTAL					<u>\$ (395.00)</u>
Bill Pmt -Check	57260	07/24/2017	True Nature Landscaping Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	13879	06/27/2017		6452G · BLDG ALTERATION AND MAINT	\$ (460.00)
TOTAL					<u>\$ (460.00)</u>
Bill Pmt -Check	57261	07/24/2017	Turtle & Hughes Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2314602-00	06/19/2017		6451G · CUSTODIAL SUPPLIES	\$ (232.80)
TOTAL					<u>\$ (232.80)</u>
					\$ (308,834.26)
Bill Pmt -Check	57262	07/24/2017	Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	447937	07/01/2017		6437P7 · COLLECTION AGENCY	\$ (116.35)
TOTAL					<u>\$ (116.35)</u>
Bill Pmt -Check	57263	07/24/2017	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	07072017	07/07/2017		6431D · TELECOMMUNICATIONS	\$ (113.13)
Bill	07142017	07/14/2017		6431D · TELECOMMUNICATIONS	\$ (17.82)
TOTAL					<u>\$ (130.95)</u>
Bill Pmt -Check	57264	07/24/2017	Villegas, Martha (Vendor)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072017	07/13/2017		6437L · PROGRAMS (LIT)	\$ (195.00)
TOTAL					<u>\$ (195.00)</u>
Bill Pmt -Check	57265	07/24/2017	Vincent's Pizza of Shirley	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT

JULY 24, 2017

Bill	947251	07/17/2017	6437C · PROGRAMS (C&P)	\$ (76.00)
			6437N · PROGRAMS (TEEN)	\$ (978.50)
TOTAL				<u>\$ (1,054.50)</u>

Bill Pmt -Check	57266	07/24/2017 W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	I45103190	06/15/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (412.90)
Bill	I45337171	06/23/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (406.77)
Bill	I45629673	07/06/2017	6452G · BLDG ALTERATION AND MAINT	\$ (481.00)
			6430G · OFFICE AND LIBRARY SUPPLIES	<u>\$ (158.84)</u>
TOTAL				<u>\$ (1,459.51)</u>

Bill Pmt -Check	57267	07/24/2017 Walters, Lisa	L0225 · EMPIRE NAT'L - OPERATING	
Bill	06232017	06/26/2017	6437C · PROGRAMS (C&P)	\$ (100.00)
TOTAL				<u>\$ (100.00)</u>

Bill Pmt -Check	57268	07/24/2017 Winter Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	0271209	06/30/2017	6432G · CARTAGE	\$ (285.00)
TOTAL				<u>\$ (285.00)</u>

Bill Pmt -Check	57269	07/24/2017 Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	
Bill	062017	07/07/2017	6437N · PROGRAMS (TEEN)	\$ (240.00)
TOTAL				<u>\$ (240.00)</u>

\$ (157,373.44)

I hereby certify that at a meeting on July 24, 2017
the above vouchers were approved and authorized.

Signed:_____

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
June 30, 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt - EFT		06/30/17	1106 NYS Employees'	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	06302017		Retirement System	L0163 · RC ERS CONTRIBUTIONS	\$ 3,561.88
				L0161 · RL - ERS LOAN	\$ 2,925.00
				L0160-.1 RA - ERS ARREARS (VOL & MAND)	\$ 462.15
				TOTAL	\$ 6,949.03
Bill Pmt - 5668		06/30/17	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	06302017			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				TOTAL	\$ 1,500.00
Bill Pmt - 5669		06/30/17	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	673996			L0625 · AFLAC PRE-TAX	\$ 1,938.41
				L0626 · AFLAC POST-TAX	\$ 450.50
				TOTAL	\$ 2,388.91
Bill Pmt - 5670		06/30/17	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	554276		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,210.00
				TOTAL	\$ 1,210.00
Bill Pmt - 5671		06/30/17	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	06302017			L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	\$ 2,218.00
Bill Pmt - 5672		06/30/17	CSEA Employee Benefit	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	06302017		Fund	L0510 · CSEA POST TAX DENTAL	\$ 75.32
				L0520 · CSEA POST TAX VISION	\$ 14.13
				TOTAL	\$ 89.45
Bill Pmt - 5673		06/30/17	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	06302017			L0500 · CSEA UNION DUES	\$ 2,595.54
				TOTAL	\$ 2,595.54
				GRAND TOTAL	\$ 16,950.93

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
July 14, 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	5674 07142017	07/14/17	1095 Doreen Adamcik	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 128.00 <hr/> \$ 128.00
Bill Pmt -Check Bill	5675 07142017	07/14/17	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 109.00 <hr/> \$ 109.00
Bill Pmt -Check Bill	5676 07142017	07/14/17	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 109.00 <hr/> \$ 109.00
Bill Pmt -Check Bill	5677 07142017	07/14/17	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 110.00 <hr/> \$ 110.00
Bill Pmt -Check Bill	5678 07142017	07/14/17	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 267.90 <hr/> \$ 267.90

Bill Pmt -Check Bill	5679 07142017	07/14/17	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 111.00 <hr/> \$ 111.00
Bill Pmt -Check Bill	5680 07142017	07/14/17	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 111.00 <hr/> \$ 111.00
Bill Pmt -Check Bill	5681 07142017	07/14/17	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 223.00 <hr/> \$ 223.00
Bill Pmt -Check Bill	5682 07142017	07/14/17	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	\$ 1,500.00 <hr/> \$ 1,500.00
Bill Pmt -Check Bill	5683 07142017	07/14/17	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	\$ 1,167.80 <hr/> \$ 1,167.80
Bill Pmt -Check Bill	5688 07142017	07/14/17	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE TOTAL	\$ 9,589.83 <hr/> \$ 9,589.83

Bill Pmt -Check	5685	07/14/17	CSEA Employee Benefit	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	07142017		Fund	L0510 · CSEA POST TAX DENTAL	\$ 75.32
				L0520 · CSEA POST TAX VISION	\$ 14.13
				TOTAL	<u>\$ 89.45</u>
Bill Pmt -Check	5686	07/14/17	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	07142017			L0500 · CSEA UNION DUES	\$ 2,540.18
				TOTAL	<u>\$ 2,540.18</u>
Bill Pmt -Check	5687	07/14/17	1103 State Of NY Dept	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	514		of Civil Service	9060 · MEDICAL INSURANCE	\$ 75,364.74
				TOTAL	<u>\$ 75,364.74</u>
				GRAND TOTAL	<u><u>\$ 91,420.90</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JUNE 2017

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2016 through June 2017

5:41 PM

07/20/2017

Accrual Basis

															TOTAL																		
																		Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense																																	
Income																																	
2000 · PROPERTY TAX REVENUES																		0.00	0.00	0.00	0.00	0.00	0.00	3,764,419.32	1,514,026.05	289,041.34	144,520.67	165,166.48	3,337,088.58	9,214,262.44	9,214,000.00	262.44	100.0%
2082 · FINES AND FEES																		5,378.80	5,731.40	4,669.53	4,929.51	6,120.43	4,046.92	5,258.66	5,380.87	8,449.51	4,738.79	4,493.21	5,551.84	64,749.47	75,000.00	-10,250.53	86.33%
2360 · CONTRACTS WITH OTHER LIBR.																		340,605.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	340,605.78	350,000.00	-9,394.22	97.32%
2401 · INTEREST																		1,612.76	1,440.91	1,137.61	906.06	597.54	422.18	859.13	1,596.94	1,729.58	1,304.44	1,272.71	0.00	12,879.86	20,000.00	-7,120.14	64.4%
2650 · SALES OF EXCESS MATERIAL																		43.00	49.50	57.00	34.00	32.00	40.00	-66.00	42.00	58.00	25.00	219.00	433.00	966.50			
2670 · SALES OF BOOKS																		0.00	374.16	0.00	0.00	367.36	0.00	0.00	190.91	0.00	0.00	0.00	0.00	932.43			
2671 · FEDERAL & STATE GRANTS																		0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	10,000.00			
2690 · OTHER COMPENSATION																		0.00	9.25	4.25	0.00	0.00	2.25	0.00	0.00	4.00	0.00	0.00	0.00	19.75			
2705 · GIFTS AND DONATIONS																		0.00	0.00	0.00	0.00	0.00	0.00	0.00	725.00	-725.00	500.00	0.00	0.00	500.00			
2760 · SYSTEM & STATE AID																		1.00	0.00	14,460.00	0.00	15,601.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,062.00	15,000.00	15,062.00	200.41%
2770 · UNCLASSIFIED REVENUE																		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.80	0.00	0.00	0.00	156.80			
2771 · COPIER REVENUE - CONTRACT (R)																		688.43	1,620.50	818.43	866.15	1,280.10	394.25	1,035.10	1,307.96	1,431.95	978.50	1,050.91	1,118.46	12,590.74	10,000.00	2,590.74	125.91%
2771A · COPIER REVENUE - INHOUSE (N)																		45.40	5.40	0.00	2.70	0.00	0.50	1.40	0.00	0.00	0.00	0.15	0.00	55.55			
2771C · COPIER REVENUE- COLOR																		0.00	0.00	0.00	0.00	156.61	0.00	0.00	0.00	0.00	0.00	0.00	0.00	156.61			
2772A · ADULT-ADULT PRINTER																		873.00	1,065.70	801.75	262.00	1,486.90	714.00	1,263.00	869.00	1,069.20	974.21	691.00	1,079.36	11,149.12			
2800 · Program Receipts																																	
2805 · Program Receipts - Adult																		418.00	555.00	956.00	669.00	1,544.00	802.50	120.00	869.00	918.00	0.00	0.00	0.00	6,851.50			
2810 · Program Receipts - Teen																		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2800 · Program Receipts - Other																		0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · Program Receipts																		418.00	555.00	956.00	669.00	1,544.00	802.50	120.00	869.00	918.00	0.00	0.00	0.00	6,851.50	15,000.00	-8,148.50	45.68%
2999 · Lost Books																		0.00	90.87	101.87	0.00	0.00	0.00	164.89	0.00	0.00	0.00	0.00	153.84	511.47			
Total Income																		349,666.17	10,942.69	23,006.44	17,669.42	27,185.94	6,422.60	3,773,055.50	1,525,007.73	302,133.38	153,041.61	172,893.46	3,345,425.08	9,706,450.02	9,699,000.00	7,450.02	100.08%
Gross Profit																		349,666.17	10,942.69	23,006.44	17,669.42	27,185.94	6,422.60	3,773,055.50	1,525,007.73	302,133.38	153,041.61	172,893.46	3,345,425.08	9,706,450.02	9,699,000.00	7,450.02	100.08%
Expense																																	
6000 · SALARIES AND WAGES																																	
6141 · PROFESSIONAL SALARIES																																	
6141A · PROFESSIONAL (ADULT)																		68,365.50	46,232.88	46,520.05	47,087.88	46,340.85	76,079.29	58,348.87	48,944.39	50,248.79	49,591.12	48,687.99	71,637.17	658,084.78	731,520.00	-73,435.22	89.96%
6141C · PROFESSIONAL (C&P)																		69,308.34	46,869.99	44,472.01	44,496.49	44,599.70	67,941.43	53,547.79	44,468.37	44,443.41	44,721.34	44,973.54	77,508.61	627,351.02	627,953.00	-601.98	99.9%
6141D · PROFESSIONAL (DIGITAL)																		18,635.63	16,048.52	16,042.96	16,042.96	16,120.84	24,014.38	19,409.54	18,409.54	18,781.03	18,689.35	18,689.35	27,727.47	228,611.57	279,150.00	-50,538.43	81.9%
6141N · PROFESSIONAL (TEEN)																		29,112.65	21,012.58	20,396.44	21,588.55	20,985.31	32,261.31	24,690.82	21,734.88	21,727.67	22,101.98	15,504.70	27,209.08	278,325.97	375,237.00	-96,911.03	74.17%
6141S · COMM SERV LIBR (SVC)																		29,766.90	16,364.49	12,884.38	12,884.38	12,884.38	19,326.57	17,387.68	13,755.08	13,506.28	13,506.28	13,506.28	20,259.42	196,032.12	377,175.00	-181,142.88	51.97%
6141T · PROFESSIONAL (TECH)																		23,253.74	14,711.58	15,693.12	15,520.66	14,369.18	19,846.90	13,499.62	11,861.89	11,290.82	10,807.49	17,539.70	17,130.34	185,525.04	198,070.00	-12,544.96	93.67%
Total 6141 · PROFESSIONAL SALARIES																		238,442.76	161,240.04	156,008.96	157,620.92	155,300.26	239,469.88	186,884.32	159,174.15	159,998.00	159,417.56	158,901.56	241,472.09	2,173,930.50	2,589,105.00	-415,174.50	83.97%

														TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
6142 · CLERICAL SALARIES																
6142A · CLERICAL (ADULT)	34,673.59	24,024.16	23,202.14	25,614.30	25,494.02	38,886.14	29,602.39	25,003.86	25,302.55	24,954.80	25,187.62	37,616.62	339,562.19	345,712.00	-6,149.81	98.22%
6142C · CLERICAL (C&P)	23,279.11	15,331.56	17,512.11	19,292.34	20,052.60	32,061.19	23,699.06	20,816.36	20,697.13	18,128.78	19,354.12	30,941.52	261,165.88	243,167.00	17,998.88	107.4%
6142D · CLERICAL (DIGITAL)	4,722.99	3,148.66	3,148.66	3,148.66	3,148.66	4,722.99	3,809.88	3,280.88	3,243.12	3,243.12	3,243.12	4,864.68	43,725.42	59,726.00	-16,000.58	73.21%
6142G · CLERICAL (GEN)	11,672.94	7,781.96	7,781.96	7,781.96	8,186.96	12,584.19	10,344.31	8,809.10	8,589.17	8,015.42	8,015.42	15,221.07	114,784.46	103,189.00	11,595.46	111.24%
6142L · CLERICAL (LIT)	20,599.69	14,389.13	14,557.06	14,852.43	15,209.06	23,422.23	18,002.62	15,194.31	14,656.50	15,259.05	15,402.91	22,536.22	204,081.21	229,998.00	-25,916.79	88.73%
6142N · CLERICAL (TEEN)	9,439.44	7,154.22	6,367.58	7,668.20	7,269.18	13,384.55	9,724.70	8,128.69	8,567.72	8,291.77	8,206.80	11,922.08	106,124.93	85,461.00	20,663.93	124.18%
6142R · CLERICAL (CIRC)	34,131.77	22,111.66	22,006.04	23,358.23	23,312.41	36,486.57	26,707.10	24,463.00	24,606.41	24,369.62	24,669.75	37,256.77	323,479.33	338,684.00	-15,204.67	95.51%
6142S · CLERICAL (SVC)	1,043.28	695.52	695.52	579.60	724.50	1,252.01	839.12	605.40	775.84	717.35	716.16	1,074.24	9,718.54	13,840.00	-4,121.46	70.22%
6142T · CLERICAL (TECH)	18,228.76	12,227.20	10,440.43	8,636.36	7,916.06	14,053.33	11,053.36	9,156.95	9,275.65	9,263.40	9,277.47	13,995.15	133,524.12	158,545.00	-25,020.88	84.22%
6142X · CLERICAL (WIRES)	1,301.38	404.86	910.52	967.43	957.39	1,581.90	1,152.49	946.72	944.62	937.72	937.72	1,406.59	12,449.34	12,925.00	-475.66	96.32%
Total 6142 · CLERICAL SALARIES	159,092.95	107,268.93	106,622.02	111,899.51	112,270.84	178,435.10	134,935.03	116,405.27	116,658.71	113,181.03	115,011.09	176,834.94	1,548,615.42	1,591,247.00	-42,631.58	97.32%
6143 · PAGE SALARIES																
6143A · PAGE (ADULT)	18,203.14	12,193.80	12,388.39	12,882.66	13,331.36	20,731.08	15,357.10	12,772.02	13,188.38	16,350.16	14,068.06	21,446.89	182,913.04	199,267.00	-16,353.96	91.79%
6143C · PAGE (C&P)	13,923.58	10,164.56	9,242.09	10,333.52	10,642.86	18,029.64	12,574.01	10,658.85	11,682.82	14,327.82	11,866.16	16,810.83	150,256.74	144,211.00	6,045.74	104.19%
6143L · PAGE (LIT)	531.00	468.00	378.00	432.00	580.50	839.08	630.53	528.01	563.15	660.16	527.50	925.00	7,062.93	5,724.00	1,338.93	123.39%
6143N · PAGE (TEEN)	2,083.50	1,183.50	868.50	1,812.38	1,788.75	2,470.00	1,971.45	1,757.20	1,612.98	2,113.71	1,736.20	1,912.50	21,310.67	21,144.00	166.67	100.79%
6143R · PAGE (CIRC)	3,224.25	2,333.25	1,470.38	2,112.75	2,252.25	3,356.92	2,223.19	2,399.40	2,433.38	3,111.95	2,722.50	3,737.50	31,377.72	33,390.00	-2,012.28	93.97%
6143T · PAGE (TECH)	5,057.27	3,259.48	3,365.22	3,157.05	4,105.04	5,982.98	4,895.82	4,077.28	3,998.63	4,409.62	4,227.12	6,085.40	52,620.91	48,790.00	3,830.91	107.85%
Total 6143 · PAGE SALARIES	43,022.74	29,602.59	27,712.58	30,730.36	32,700.76	51,409.70	37,652.10	32,192.76	33,479.34	40,973.42	35,147.54	50,918.12	445,542.01	452,526.00	-6,983.99	98.46%
6144 · CUSTODIAL																
6144G · CUSTODIAL	22,842.25	16,436.01	16,989.37	17,682.12	19,609.77	31,065.88	20,742.63	17,850.58	18,399.90	17,029.35	17,372.19	24,769.63	240,789.68	242,464.00	-1,674.32	99.31%
Total 6144 · CUSTODIAL	22,842.25	16,436.01	16,989.37	17,682.12	19,609.77	31,065.88	20,742.63	17,850.58	18,399.90	17,029.35	17,372.19	24,769.63	240,789.68	242,464.00	-1,674.32	99.31%
6145 · SECURITY																
6145G · SECURITY	22,050.16	14,797.45	15,653.17	16,441.42	17,017.39	31,646.69	20,504.62	16,047.81	16,734.37	16,221.68	16,094.79	24,509.04	227,718.59	217,894.00	9,824.59	104.51%
Total 6145 · SECURITY	22,050.16	14,797.45	15,653.17	16,441.42	17,017.39	31,646.69	20,504.62	16,047.81	16,734.37	16,221.68	16,094.79	24,509.04	227,718.59	217,894.00	9,824.59	104.51%
6146 · TECHNICIAN																
6146W · TECHNICAL (WIRES)	21,251.55	14,063.93	14,355.57	14,358.58	14,006.23	22,693.03	17,786.92	15,192.33	14,843.94	14,913.56	15,091.54	22,083.50	200,640.68	194,728.00	5,912.68	103.04%
Total 6146 · TECHNICIAN	21,251.55	14,063.93	14,355.57	14,358.58	14,006.23	22,693.03	17,786.92	15,192.33	14,843.94	14,913.56	15,091.54	22,083.50	200,640.68	194,728.00	5,912.68	103.04%
6147 · ADMINISTRATIVE																
Total 6147 · ADMINISTRATIVE	37,570.57	20,043.48	20,043.48	20,043.48	20,043.48	30,065.22	24,252.44	22,730.74	20,894.16	20,894.16	20,894.16	31,341.24	288,816.61	276,277.00	12,539.61	104.54%
Total 6000 · SALARIES AND WAGES	544,272.98	363,452.43	357,385.15	368,776.39	370,948.73	584,785.50	442,758.06	379,593.64	381,008.42	382,630.76	378,512.87	571,928.56	5,126,053.49	5,564,241.00	-438,187.51	92.13%
6200 · EMPLOYEE BENEFITS																
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	632,843.00	0.00	0.00	0.00	0.00	0.00	0.00	632,843.00	637,939.00	-5,096.00	99.2%

														TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
9030 · SOCIAL SECURITY	40,598.18	27,147.77	26,571.43	26,784.78	26,953.21	42,522.53	33,110.70	28,279.75	28,381.16	28,506.27	28,169.62	42,594.98	379,620.38	390,000.00	-10,379.62	97.34%
9040 · WORKERS' COMPENSATION	0.00	-5,687.65	0.00	0.00	0.00	76,619.00	0.00	0.00	0.00	0.00	0.00	-1,493.00	69,438.35	80,000.00	-10,561.65	86.8%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,110.00	0.00	0.00	1,110.00	2,500.00	-1,390.00	44.4%
9055 · DISABILITY INSURANCE	1,602.83	1,750.11	1,599.27	0.00	1,680.23	3,162.29	0.00	1,631.90	1,629.77	1,631.61	1,631.61	1,541.70	17,861.32	21,500.00	-3,638.68	83.08%
9060 · MEDICAL INSURANCE	59,301.00	61,911.09	63,611.17	62,762.16	62,555.75	68,877.41	70,578.73	70,578.73	70,578.73	65,005.52	69,351.41	69,170.57	794,282.27	762,459.00	31,823.27	104.17%
9065 · MTA TRANSIT TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6200 · EMPLOYEE BENEFITS	101,502.01	85,121.32	91,781.87	89,546.94	91,189.19	824,024.23	103,689.43	100,490.38	100,589.66	96,253.40	99,152.64	111,814.25	1,895,155.32	1,894,398.00	757.32	100.04%
6410A · BOOKS (ADULT)																
6410A.e · E-BOOKS (ADULT)	-1,253.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,253.57			
6410A · BOOKS (ADULT) - Other	9,087.09	6,329.71	10,883.91	14,885.60	12,134.77	11,828.12	10,245.36	54,586.41	9,710.25	15,230.59	10,229.69	11,832.96	176,984.46	184,000.00	-7,015.54	96.19%
Total 6410A · BOOKS (ADULT)	7,833.52	6,329.71	10,883.91	14,885.60	12,134.77	11,828.12	10,245.36	54,586.41	9,710.25	15,230.59	10,229.69	11,832.96	175,730.89	184,000.00	-8,269.11	95.51%
6410C · BOOKS (C&P)																
6410C.e · E-BOOKS (C&P)	-157.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-157.00			
6410C · BOOKS (C&P) - Other	5,182.05	3,921.78	5,738.22	2,639.42	13,461.22	3,544.87	5,685.27	14,102.30	6,629.42	7,594.00	3,245.79	4,388.59	76,132.93	119,500.00	-43,367.07	63.71%
Total 6410C · BOOKS (C&P)	5,025.05	3,921.78	5,738.22	2,639.42	13,461.22	3,544.87	5,685.27	14,102.30	6,629.42	7,594.00	3,245.79	4,388.59	75,975.93	119,500.00	-43,524.07	63.58%
6410L · BOOKS (LIT)																
6410L · BOOKS (LIT)	109.72	0.00	0.00	438.75	0.00	0.00	0.00	0.00	141.99	0.00	0.00	0.00	690.46	1,500.00	-809.54	46.03%
6410N · BOOKS (TEEN)																
6410N.e · E-BOOKS (TEEN)	-85.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-85.43			
6410N · BOOKS (TEEN) - Other	948.03	227.80	659.45	1,345.84	541.90	816.15	899.94	12,746.43	557.30	1,284.24	660.22	654.89	21,342.19	27,000.00	-5,657.81	79.05%
Total 6410N · BOOKS (TEEN)	862.60	227.80	659.45	1,345.84	541.90	816.15	899.94	12,746.43	557.30	1,284.24	660.22	654.89	21,256.76	27,000.00	-5,743.24	78.73%
6410T · BOOKS (TECH)																
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)																
6411A · MICRO/REF CD (ADULT)	7,775.00	6,212.50	300.00	1,559.00	5,941.85	2,346.34	849.14	0.00	0.00	0.00	11,782.00	0.00	36,765.83	46,000.00	-9,234.17	79.93%
6411C · MICRO/REF CD (C&P)																
6411C · MICRO/REF CD (C&P)	0.00	5,400.00	0.00	750.00	1,789.85	1,028.33	964.00	0.00	0.00	500.00	2,566.00	0.00	12,998.18	18,250.00	-5,251.82	71.22%
6411L · MICRO/REF CD (LIT)																
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)																
6411N · MICRO/REF CD (TEEN)	0.00	5,400.00	0.00	750.00	1,369.85	2,346.33	615.00	0.00	0.00	0.00	2,566.00	0.00	13,047.18	22,000.00	-8,952.82	59.31%
6412A · RECORDINGS (ADULT)																
6412A · RECORDINGS (ADULT)	2,459.25	3,283.07	2,836.98	3,307.32	3,542.97	2,173.90	1,779.44	7,596.10	2,670.93	2,265.53	3,640.14	2,933.01	38,488.64	47,200.00	-8,711.36	81.54%
6412C · RECORDINGS (C&P)																
6412C · RECORDINGS (C&P)	390.94	562.44	217.26	320.97	506.87	205.66	356.10	2,975.14	265.58	181.41	574.41	339.48	6,896.26	10,000.00	-3,103.74	68.96%
6412L · RECORDINGS (LIT)																
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)																
6412N · RECORDINGS (TEEN)	606.65	798.44	496.36	441.59	767.82	474.00	416.29	5,202.32	357.31	361.33	613.60	334.65	10,870.36	10,000.00	870.36	108.7%
6413A · PERIODICALS (ADULT)																
6413A · PERIODICALS (ADULT)	0.00	689.98	13.00	9,461.99	43.26	746.96	321.35	0.00	893.47	44.95	20.00	15,651.13	27,886.09	33,000.00	-5,113.91	84.5%
6413C · PERIODICALS (C&P)																
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,856.54	0.00	1,856.54	6,325.00	-4,468.46	29.35%
6413D · PERIODICALS (ADM)																
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)																
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	471.95	0.00	0.00	0.00	0.00	471.95	1,200.00	-728.05	39.33%
6413L · PERIODICALS (LIT)																
6413L · PERIODICALS (LIT)	196.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,638.00	1,834.90	0.00	1,834.90	100.0%
6413N · PERIODICALS (TEEN)																
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	272.92	0.00	0.00	0.00	0.00	0.00	0.00	722.60	0.00	995.52	2,590.00	-1,594.48	38.44%
6413T · PERIODICALS (TECH)																
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)																
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)																
6417A · VIDEOS (ADULT)	7,509.43	6,182.00	7,295.30	7,597.09	5,764.90	10,545.98	6,841.95	7,386.63	7,486.01	3,892.89	6,005.73	7,324.54	83,832.45	135,000.00	-51,167.55	62.1%

														TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
6417C · VIDEOS (C&P)	515.02	2,125.30	1,161.84	2,155.31	2,083.84	2,489.29	859.41	614.03	529.79	1,230.87	1,108.11	1,104.79	15,977.60	53,000.00	-37,022.40	30.15%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	655.37	528.45	763.16	926.32	-0.11	988.06	59.49	303.09	154.43	-20.02	332.02	880.25	5,570.51	6,000.00	-429.49	92.84%
6419G · SOFTWARE (GEN)	4,800.00	6,615.00	0.00	79.00	0.00	1,200.00	0.00	107.54	0.00	0.00	1,508.77	8,130.63	22,440.94	1,200.00	21,240.94	1,870.08%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	3,656.95	0.00	0.00	0.00	0.00	0.00	0.00	3,656.95	1,500.00	2,156.95	243.8%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	551.75	0.00	0.00	0.00	0.00	0.00	0.00	0.00	551.75	3,000.00	-2,448.25	18.39%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	4,450.00	0.00	6,219.88	0.00	0.00	0.00	10,669.88	16,000.00	-5,330.12	66.69%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	549.94	573.58	532.78	712.58	0.00	0.00	0.00	0.00	0.00	0.00	227.97	518.19	3,115.04	4,500.00	-1,384.96	69.22%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,964.49	3,803.62	5,452.27	3,448.20	5,331.28	3,769.62	5,470.74	6,003.81	11,978.95	6,241.90	3,686.27	3,942.26	64,093.41	90,000.00	-25,906.59	71.22%
6431D · TELECOMMUNICATIONS	12,413.28	4,368.00	3,534.80	3,724.71	3,949.62	3,903.18	3,794.49	3,916.23	4,024.18	3,739.15	4,225.46	4,178.69	55,771.79	54,500.00	1,271.79	102.33%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	250.38	250.38	250.38	250.38	285.00	285.00	285.00	3,108.42	3,250.00	-141.58	95.64%
6433G · POSTAGE	3,316.27	4,834.19	3,321.72	4,316.58	4,331.29	3,329.09	4,317.96	3,411.59	5,596.29	3,395.22	4,386.57	4,389.02	48,945.79	56,000.00	-7,054.21	87.4%
6434A · PRINTING (ADULT)	0.00	21.98	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1.75	0.00	0.00	20.23	4,275.00	-4,254.77	0.47%
6434C · PRINTING (C&P)	0.00	21.98	0.00	423.00	423.00	0.00	0.00	0.00	495.00	4,934.00	-595.95	0.00	5,701.03	7,000.00	-1,298.97	81.44%
6434G · PRINTING (GEN)	6,581.00	6,791.96	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	79,182.96	100,000.00	-20,817.04	79.18%
6434L · PRINTING (LIT)	0.00	65.76	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	65.76	500.00	-434.24	13.15%
6434N · PRINTING (TEEN)	0.00	43.96	515.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,190.00	0.00	1,748.96	6,000.00	-4,251.04	29.15%
6434R · PRINTING (CIRC)	0.00	21.98	2,755.03	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,777.01	6,500.00	-3,722.99	42.72%
6434S · PRINTING (COMM SRV)	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	5,000.00	-4,850.00	3.0%
6435A · CED, CONF & TRAVEL (ADULT)	701.20	435.00	542.12	231.73	350.22	171.38	216.13	64.50	37.34	328.45	127.60	120.00	3,325.67	4,000.00	-674.33	83.14%
6435C · CED, CONF & TRAVEL (C&P)	148.98	785.00	692.32	420.88	685.70	37.55	216.13	0.00	1,206.80	1,612.91	103.51	340.69	6,250.47	5,250.00	1,000.47	119.06%
6435D · CED, CONF & TRAVEL (ADM)	61.55	-75.00	3,160.53	1,080.00	3,541.00	1,554.05	806.13	0.00	481.30	1,321.55	296.00	858.22	13,085.33	7,500.00	5,585.33	174.47%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	0.00	660.00	0.00	1,525.53	0.00	0.00	32.10	1,678.13	1,985.70	56.61	23.18	5,961.25	5,000.00	961.25	119.23%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	185.00	0.00	0.00	176.10	125.00	175.80	141.10	115.00	0.00	918.00	3,000.00	-2,082.00	30.6%
6435L · CED, CONF & TRAVEL (LIT)	0.00	85.00	16.22	111.40	0.00	116.85	116.13	0.00	41.73	181.13	66.75	240.78	975.99	7,000.00	-6,024.01	13.94%
6435N · CED, CONF & TRAVEL (TEEN)	68.49	541.85	344.00	175.78	562.42	167.25	216.13	569.19	132.35	354.62	152.42	50.00	3,334.50	6,000.00	-2,665.50	55.58%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	85.00	0.00	25.00	23.65	0.00	116.13	0.00	0.00	181.13	0.00	50.00	480.91	3,000.00	-2,519.09	16.03%
6435S · CED, CONF & TRAV (COMM SRV)	632.71	785.00	692.32	132.11	563.87	54.52	116.13	144.98	0.00	196.13	0.00	915.92	4,233.69	3,000.00	1,233.69	141.12%
6435T · CED, CONF & TRAVEL (TECH)	18.50	0.00	0.00	0.00	0.00	0.00	116.13	0.00	0.00	116.13	0.00	0.00	250.76	2,950.00	-2,699.24	8.5%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	116.13	0.00	0.00	116.13	0.00	0.00	232.26	4,000.00	-3,767.74	5.81%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	89,863.00	0.00	89,863.00	100,000.00	-10,137.00	89.86%
6437A · PROGRAMS (ADULT)	4,907.28	4,157.43	4,681.60	2,988.48	7,781.75	3,826.01	4,035.77	4,644.22	5,923.97	6,785.76	5,799.30	5,568.23	61,099.80	66,000.00	-4,900.20	92.58%
6437C · PROGRAMS (C&P)	6,700.83	10,545.99	2,895.98	7,007.50	5,516.25	7,256.36	5,621.49	9,455.76	5,915.13	9,516.47	18,265.52	8,373.37	97,070.65	75,000.00	22,070.65	129.43%
6437D · PROGRAMS (DIGITAL)	120.00	90.00	374.88	419.96	547.70	1,672.75	245.00	215.00	269.00	130.97	1,026.82	970.79	6,082.87	10,000.00	-3,917.13	60.83%
6437L · PROGRAMS (LIT)	1,802.48	4,809.90	754.12	7,040.52	9,590.65	7,358.66	8,663.10	10,073.52	7,757.67	9,454.51	7,666.89	6,731.02	81,703.04	75,000.00	6,703.04	108.94%
6437N · PROGRAMS (TEEN)	3,686.92	5,335.19	3,605.67	4,407.41	3,302.67	3,855.64	5,254.39	3,715.74	4,528.96	6,182.14	3,950.18	4,034.46	51,859.37	60,000.00	-8,140.63	86.43%
6437P · PROFESSIONAL FEES																
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,800.00	1,800.00	0.00	100.0%
643765 · PROMOTION AND PUBLICITY	1,239.28	195.00	1,096.41	992.84	3,686.69	2,138.91	1,296.86	195.00	1,130.62	6,947.90	3,561.36	11,364.43	33,845.30	30,000.00	3,845.30	112.82%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%

														TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	0.00	0.00	0.00	0.00	15,000.00	17,000.00	-2,000.00	88.24%
6437P02 · AUDITOR	0.00	0.00	0.00	2,500.00	1,500.00	1,000.00	0.00	500.00	500.00	500.00	500.00	0.00	7,000.00	6,000.00	1,000.00	116.67%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	-600.00	392.40	0.00	1,168.40	0.00	0.00	960.80	5,000.00	-4,039.20	19.22%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	136.00	131.50	131.50	131.50	131.50	131.50	131.50	1,605.00	1,600.00	5.00	100.31%
6437P12 · PAYROLL SERVICES	1,422.78	1,405.81	1,260.71	1,337.69	1,871.94	1,385.21	2,859.16	1,355.24	1,345.07	1,340.70	2,012.67	1,357.04	18,954.02	22,000.00	-3,045.98	86.16%
6437P13 · ARMORED CAR SERVICE	167.20	167.20	171.26	175.32	167.20	167.20	167.68	168.16	167.68	167.68	168.72	178.46	2,033.76	1,944.00	89.76	104.62%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	152.24	0.00	215.20	0.00	215.20	0.00	215.10	0.00	215.20	215.20	0.00	1,228.14			
6437P16 · STAFF BACKGROUND SCREEN	235.90	353.75	440.20	707.70	117.95	0.00	262.10	573.95	0.00	235.90	281.10	0.00	3,208.55	5,000.00	-1,791.45	64.17%
6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	29.75	6.50	6.50	6.50	0.00	0.00	0.00	0.00	49.25	500.00	-450.75	9.85%
6437P3 · APPRAISAL SERVICES	210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	210.00	0.00	210.00	100.0%
6437P4 · ATTORNEY	9,076.94	1,416.66	1,625.00	1,660.89	2,387.50	2,122.82	9,125.00	1,639.48	1,660.89	2,926.04	1,876.74	1,940.00	37,457.96	34,500.00	2,957.96	108.57%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	0.00	0.00	150.00	150.00	0.00	100.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	232.70	232.70	134.25	214.80	116.35	71.60	196.90	134.25	170.05	89.50	161.10	125.30	1,879.50	2,200.00	-320.50	85.43%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	0.00	7,560.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,560.00	7,500.00	60.00	100.8%
Total 6437P · PROFESSIONAL FEES	12,870.80	11,769.36	5,343.83	8,090.44	10,163.38	7,393.44	28,595.70	5,461.58	5,255.81	14,022.82	9,058.39	15,246.73	133,272.28	138,094.00	-4,821.72	96.51%
6438 · DUES	0.00	0.00	1,140.00	0.00	100.00	537.00	1,156.00	100.00	458.00	0.00	0.00	292.00	3,783.00	5,000.00	-1,217.00	75.66%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	217.50	0.00	0.00	2,802.86	0.00	0.00	150.00	0.00	0.00	0.00	3,170.36	3,500.00	-329.64	90.58%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	5,749.63	3,383.52	2,062.22	4,121.81	3,439.04	8,000.92	5,024.71	3,441.35	3,885.11	10,756.22	5,761.18	4,856.50	60,482.21	35,000.00	25,482.21	172.81%
6439N · EQUIPMENT R & M (TEEN)	10.00	10.00	10.00	10.00	0.00	14.00	14.00	0.00	0.00	0.00	0.00	0.00	68.00	200.00	-132.00	34.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	11,367.25	0.00	35.72	11,830.69	177.65	0.00	10,723.63	12.77	0.00	10,831.63	0.00	44,979.34	55,000.00	-10,020.66	81.78%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	1,098.81	378.81	778.81	628.81	378.81	378.81	378.81	4,875.81	5,393.62	756.99	5,252.16	20,679.06	26,000.00	-5,320.94	79.54%
6450E · ELECTRICITY	16,644.40	12,332.48	17,987.07	0.00	23,756.89	6,432.31	9,091.58	0.00	12,295.91	0.00	17,937.45	9,771.44	126,249.53	135,000.00	-8,750.47	93.52%
6450F · FUEL/GAS	52.50	223.04	471.17	61.50	873.97	1,255.87	2,169.95	2,452.03	2,114.31	1,747.88	1,396.63	896.41	13,715.26	15,000.00	-1,284.74	91.44%
6450W · WATER	0.00	314.25	0.00	409.03	0.00	0.00	0.00	192.39	0.00	182.89	0.00	0.00	1,098.56	1,600.00	-501.44	68.66%
6451G · CUSTODIAL SUPPLIES	1,040.20	1,036.67	1,941.88	1,690.83	1,032.86	1,006.66	2,835.62	1,694.38	1,239.43	1,235.30	2,164.69	2,825.24	19,743.76	19,000.00	743.76	103.92%
6452G · BLDG ALTERATION AND MAINT	3,390.14	5,758.96	5,848.90	1,364.67	2,757.88	5,480.59	4,992.61	7,778.23	10,580.51	3,084.48	2,379.81	7,767.13	61,183.91	54,477.00	6,706.91	112.31%
6454 · INSURANCE	64,667.82	-3,346.53	0.00	0.00	0.00	0.00	0.00	0.00	0.00	230.00	2,591.00	0.00	64,142.29	65,000.00	-857.71	98.68%
6485G · Bank Fees	143.89	2.21	166.49	129.42	512.40	182.80	171.77	195.07	211.86	0.00	0.00	0.00	1,715.91			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases																
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	1,291.15	0.00	186.85	0.00	0.00	2,780.44	95.00	0.00	4,353.44	3,500.00	853.44	124.38%
7203C · EQUIPMENT C & P	0.00	731.94	1,055.56	2,022.52	473.68	0.00	186.85	0.00	0.00	0.00	395.00	276.58	5,142.13	5,000.00	142.13	102.84%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	593.40	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	593.40			
7203N · EQUIPMENT TEEN	575.16	0.00	0.00	0.00	0.00	3,124.60	797.89	0.00	39.98	0.00	0.00	0.00	4,537.63	3,000.00	1,537.63	151.25%

														TOTAL															
														Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Mar 17	Apr 17	May 17	Jun 17	Jul '16 - Jun 17	Budget	\$ Over Budget	% of Budget
7203R · EQUIPMENT CIRC														0.00	0.00	0.00	0.00	0.00	65.90	0.00	0.00	0.00	0.00	0.00	342.90	408.80	1,000.00	-591.20	40.88%
7203T · EQUIPMENT TECH														757.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,123.64	1,881.58	2,000.00	-118.42	94.08%
7203W · EQUIPMENT WIRE														780.16	0.00	6,438.32	2,732.84	273.02	2,340.18	4,110.45	33,718.27	4,906.93	1,257.59	36,668.17	264.87	93,490.80	140,000.00	-46,509.20	66.78%
7203 · EQUIPMENT - Capital Purchases - Other														129.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	11,800.00	11,929.47			
Total 7203 · EQUIPMENT - Capital Purchases														2,242.73	1,325.34	7,493.88	4,755.36	2,037.85	5,530.68	5,282.04	33,718.27	4,946.91	4,038.03	37,158.17	13,807.99	122,337.25	161,500.00	-39,162.75	75.75%
Total Expense														838,629.66	590,653.33	563,956.99	570,384.26	622,630.41	1,536,298.55	686,948.61	701,514.72	620,314.85	615,920.54	762,608.99	847,842.15	8,957,703.06	9,699,000.00	-741,296.94	92.36%
Net Ordinary Income														#####	#####	#####	#####	#####	-1,529,875.95	3,086,106.89	823,493.01	#####	#####	#####	2,497,582.93	748,746.96	0.00	748,746.96	100.0%
Other Income/Expense																													
Other Expense																													
7500 · BUILDING IMPROVEMENTS														8,681.10	6,308.93	17,643.94	66,520.13	174,181.65	152,328.87	93,534.96	109,044.31	59,400.72	26,884.97	56,674.03	52,395.94	823,599.55			
7900 · TRANSFER TO/(FROM) CAPITAL FUND														0.00	0.00	0.00	0.00	0.00	-1,000,000.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,000,000.00			
Total Other Expense														8,681.10	6,308.93	17,643.94	66,520.13	174,181.65	-847,671.13	93,534.96	109,044.31	59,400.72	26,884.97	56,674.03	52,395.94	-176,400.45			
Net Other Income														-8,681.10	-6,308.93	-17,643.94	-66,520.13	#####	847,671.13	-93,534.96	-109,044.31	-59,400.72	-26,884.97	-56,674.03	-52,395.94	176,400.45	0.00	176,400.45	100.0%
Net Income														#####	#####	#####	#####	#####	-682,204.82	2,992,571.93	714,448.70	#####	#####	#####	2,445,186.99	925,147.41	0.00	925,147.41	100.0%

MMSCL
Operating Funds Monthly Report
June 2017

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 2,099,520.21	\$ 3,347,348.34	\$ 895,141.32	\$ 2,242.45	\$ 4,553,969.68
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 294,330.83	\$ 2,315.46	\$ 208.69	\$ 148.12	\$ 296,585.72
Empire Nat'l Bank	OPERATING	\$ 133,516.63	\$ 422,606.83	\$ 269,070.94	\$ 75.13	\$ 287,127.65
Empire Nat'l Bank	PAYROLL	\$ 221,189.45	\$ 472,534.49	\$ 660,731.28	\$ -	\$ 32,992.66
						\$ 5,170,675.71

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2017	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					\$ 15,000.00
TOTAL CASH & INVESTMENTS:					\$ 5,185,675.71

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

CAPITAL FUND FINANCIAL REPORT

JUNE 2017

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-16		\$ 5,573,630.87	\$ 2,360.42	\$ -	\$ 5,575,991.29
August-16		\$ 5,575,991.29	\$ 2,361.42	\$ -	\$ 5,578,352.71
September-16		\$ 5,578,352.71	\$ 2,286.21	\$ -	\$ 5,580,638.92
October-16		\$ 5,580,638.92	\$ 2,363.39	\$ -	\$ 5,583,002.31
November-16		\$ 5,583,002.31	\$ 2,288.12	\$ -	\$ 5,585,290.43
December-16		\$ 5,585,290.43	\$ 2,037.49	\$ 1,000,000.00	\$ 4,587,327.92
January-17		\$ 4,587,327.92	\$ 1,948.04	\$ -	\$ 4,589,275.96
February-17		\$ 4,589,275.96	\$ 1,760.27	\$ -	\$ 4,591,036.23
March-17		\$ 4,591,036.23	\$ 1,949.62	\$ -	\$ 4,592,985.85
April-17		\$ 4,592,985.85	\$ 1,887.53	\$ -	\$ 4,594,873.38
May-17		\$ 4,594,873.38	\$ 2,328.91	\$ -	\$ 4,597,202.29
June-17		\$ 4,597,202.29	\$ 2,304.90	\$ -	\$ 4,599,507.19
				Grand Total :	\$ 4,599,507.19

														Last YTD
														Total

[illegible]



Assistant Director's Report July 2017

Administrative & Personnel Duties

- Selected and hired new Head of Teen Services Department Head librarian Kerrilynn Jorgensen. Performed Civil Service job description update and list canvassing requirements. Previously serving as a RASD librarian, Kerrilynn was promoted to become the library's new Department Head of Teen Services. Ms. Jorgensen is a William Floyd alumni, and joins the ranks of several senior staff members who have worked their way up from entry level positions to leadership roles at the library.
- Managed the hiring process for the library's Literacy Volunteer Coordinator position, which was recently vacated due to the retirement of longtime department head Beth Donovan. Created civil service job description, job postings, interviewed multiple candidates.
- Performed exit interview for literacy retiring staff member Suzanne Smith, who manages the 5K Run for Literacy. Assigned duties, collected organizational information on the race and sponsorships.
- Organized professional development training for managers, which will be held Monday, July 24th from 9 am to 3 pm on site. John Coverdale from the *Center for Workplace Solutions* will be training staff on the issues of "Managing a Unionized Workforce". This training is MANDATORY for all library managers as well as staff who are CSEA officers. Training will cover such topics as:
 - As a manager, what laws, policies, regulations do I now need to know?
 - What do I need to know about the collective bargaining agreement?
 - How does the collective bargaining agreement change my roles and responsibilities as a manager?
 - How should I communicate with my staff considering the collective bargaining agreement? How do I counsel employees?

Community Outreach Activities

- Served on the annual *Tri Hamlet Community Day* organizing committee. This year's event was held Saturday, June 3rd. Community Services Librarian Erika Irish worked closely with RASD pt

librarian Kelly Furnari to create an activity called “Family Time Capsules”. Recycled 2 liter soda bottles became the time capsules, and families could fill out a questionnaire capturing what was happening at this point in time in their lives. A polaroid instant print camera completed the projects, with families posing for selfies at the William Floyd Estate. 35+ families engaged in the project. **The Friends of the Arts** coordinated and sponsored a live music concert featuring the *East End Trio* at the Mastic Beach Property Owners Association BBQ. Organizers felt the day was a success, with over 700 visitors to multiple sites including the Manor of St. George, William Floyd Estate, Woodhull Cemetery, and the Property Owner’s BBQ and concert.

- Currently overseeing the library’s print information press releases to local newspaper. Researched and edited the weekly column featuring library services and resources for *the South Shore press*. Thank you to staff members Sara Roye, Marketing Coordinator, Rachel Wyneken, Head of CPSD, Tom Casper, Teen Librarian and Catherine Gorden, PT RASD Librarian for providing material and copy regarding upcoming and ongoing library programs.

Professional Development

- Erika Irish and myself were accepted as presenters at this year’s **American Library Association Annual Conference**. This is the national professional conference for library staff. Our “Ignite” session was titled “Librarians as Civic Infiltrators” and featured our philosophy of community outreach and how to implement it as a librarian. We created a PowerPoint presentation, which I delivered. The session was held in the panel format, with 5 other speakers. Each presenter was limited to presenting just 20 slides on the topic, and had to encapsulate their concept in as few words as possible – thus “igniting” the interest of the audience. The session was challenging to prepare for, we definitely had a lot of material to go over based on all of our unique partnerships with the many agencies in our community. Imagine our surprise as the large conference room filled up! A copy of the presentation is included in the board packet.

(photo below, my view of the audience)

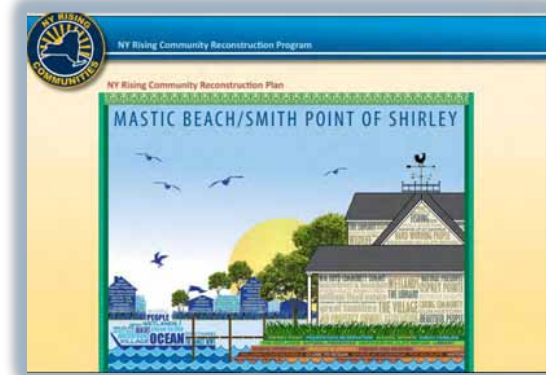


Images from Tri Hamlet Community Day, June 3, 2017 (multiple locations)





CIVIC INFILTRATOR





President
Kerri Rosalia
Community Library



Secretary
Tara D'Amato
Community Library





Secretary
Tara D'Amato
Community Library









Public School – Library Coordination



MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY 

Teachers' Story Corner

Listen to stories read by your William Floyd School District teachers



Fridays, July 11 to August 15
10:00 - 11:30 a.m.

At the Mastics-Moriches-Shirley Community Library

Pages read count for Summer Reading Clubs!

All are welcome!
Children can't be accompanied by an adult.



Mastics-Moriches-Shirley Community Library
Children's & Family Services Department



Dear Parents,

Your child's class visited the library today where they heard stories, looked at some exciting books, and learned a little about the library's services.

Your library has a lot to offer you and your child: books for school assignments and pleasure reading, magazines, books on CD, DVD, movie games, audiobooks, DVDs, computers, information on all kinds of topics, homework help and a variety of programs for children of all ages, as well as parents.

We hope this visit has sparked an interest in reading. You can encourage this interest at home by:

- GETTING LIBRARY CARDS** for yourself and your family. Cards are free to Villen Floyd School District residents. Applications are available at the front desk.
- MAKING REGULAR VISITS** to the library to borrow material for yourself and your child.
- PARTICIPATING IN LIBRARY ACTIVITIES**. You will find programs of interest to all family members.
- READING WITH YOUR CHILD**. Just 15 minutes a day may not make a difference in your child's reading ability. Your enthusiasm for reading will motivate your child to read.

**IT'S FUN!
HAPPY READING!**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY 

On Your Mark, Get Set... READ!

Summer Reading Challenge 2016!

Millie - Most Valuable Rookie
For children with no 12 months
Readers Read to Read Challenge
for children ages 3-5 entering the grade
and
All Stars Independent Readers Challenge
for kids entering grades 2-7

- **Sign up** at the library or online at www.communitylibrary.org
- Each child must register for the Summer Reading Club with one or two cash prizes open to the eligible for prizes, coffee and refreshments in the fall.
- If you do not have a library card, please visit a library.
- **Pick up** your registration packet and your trophies **7/29/16, June 21**
- **Read** the books you read during the **Summer, June 21**
- **Complete** the reading challenge for book tokens in the fall.

It's about the fun of it's important!

Each child for every three hours of reading. Read for 12 hours to complete the challenge, get invited to the party and be eligible for additional prizes. Prizes include cash prizes and materials online at www.communitylibrary.org, that they must be picked up in person at the library. Enter in once a week to try to win extra prizes in our weekly raffles.

ROOKIES

Party with Play House!

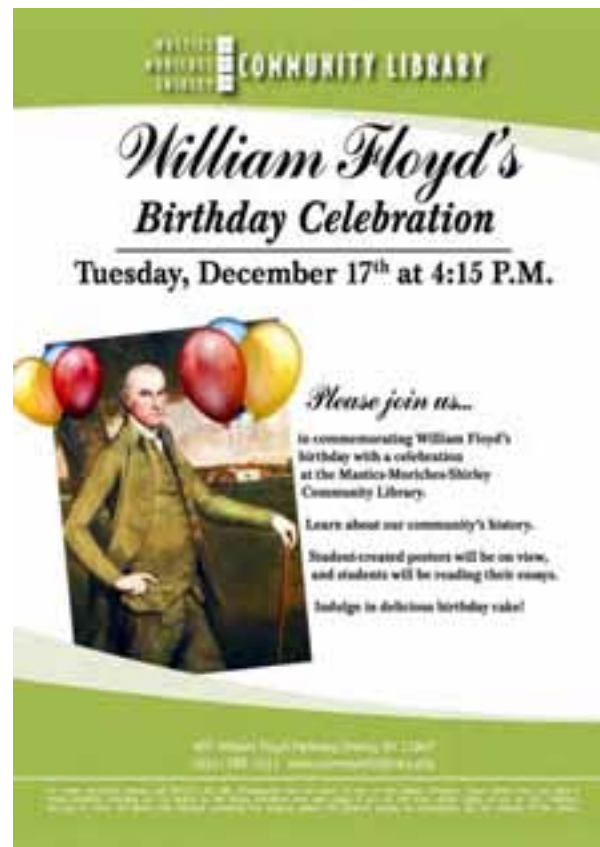
For kids ages 3 - entering grade 6
and their adults who complete the challenge. Party is for kids only.

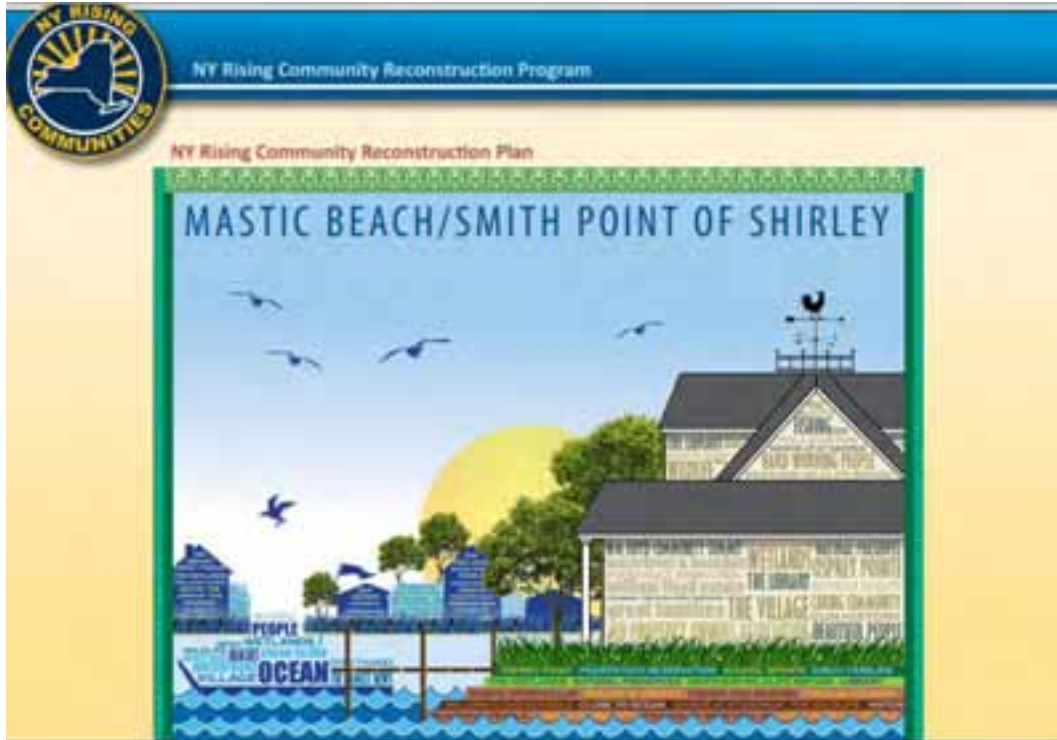
Thursday, August 25 at 1:00 p.m.
2:00 p.m.

Friday, August 26 at 10:00 a.m.
11:00 a.m.

Summer Carnival
For kids entering grade 6-7 who complete the reading challenge. Party is for kids only.
Saturday, August 27 at 1:00 p.m.







The **NY Rising** Community Reconstruction (NYRCR) Program is a participatory recovery and resiliency initiative established to provide assistance to 124 communities severely damaged by Superstorm Sandy, Hurricane Irene, and Tropical Storm Lee





POLICE • COMMUNITY PARTNERSHIPS

WHAT IS NATIONAL NIGHT OUT?

National Night Out is an annual community-building campaign that promotes police-community partnerships and neighborhood camaraderie to make our neighborhoods safer, more caring places to live.



WELCOME
to the
Mastic Beach Property Owners
Association







Tri-Hamlet consists of the
communities
of Mastics,
Moriches and Shirley

FREE FAMILY EVENT!!

Saturday June 3, 2017

11am - 5pm

Live
Music

Rain date Sunday June 4, 2017

Live
Music



TRI - HAMLET DAY CELEBRATION

*Visit the historical sites of the Tri-Hamlet area. William Floyd Estate,
Manor of St. George, Nathaniel Woodhull gravesite, Rita Rech Museum
and FREE hotdogs and soda at the Mastic Beach Property Owners*



Free Parking & bus pick-up at Wm. Floyd H.S.

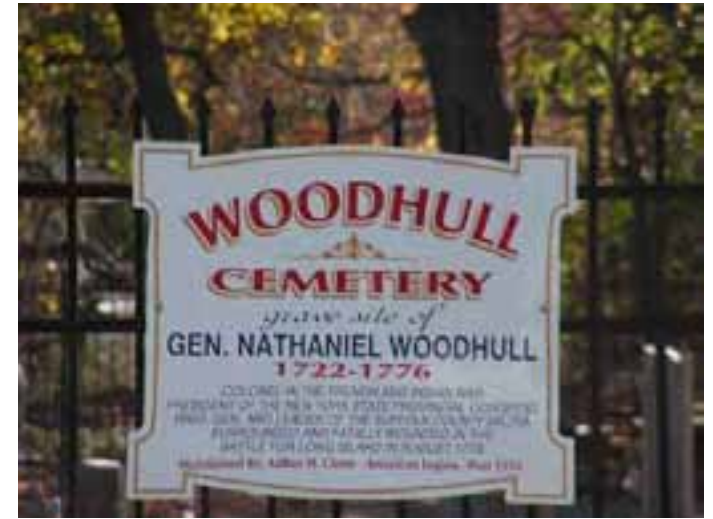
***Take part in our Family Trivia Contest
to win great prizes***

follow us



for any questions call
William Floyd Community Summit
@ 631-495-8372

distribution of this flyer does not constitute endorsement of an event or organization with the material content by the district or board of education



**MASTICS
MORICHES
SHIRLEY**  **COMMUNITY LIBRARY**

407 William Floyd Parkway, Shirley, NY 11967 • (516) 395-1511 • www.CommunityLibrary.org

NEW **TECHNOLOGY
- CENTER -**
AT THE MASTIC RECREATION CENTER







JOB FAIR



Presented by the Suffolk County One-Stop Employment Center



Tuesday
June 20, 2017
10:00am – 1:00pm

Suffolk County Community Library Reference & Adult Services Department

JOB FAIR

Wednesday, August 26, 2015
from 10:00 a.m. to 1:00 p.m.
Open to all!

Are You

- ✓ Unemployed?
- ✓ Underemployed?
- ✓ A recent high school or college graduate?
- ✓ Making a career change?
- ✓ A displaced homemaker?
- ✓ Returning to the job market?
- ✓ A Retiree?
- ✓ Seeking new & better job options?

If you have answered yes to any of the above, you may want to visit our Job Fair. Bring your resume, pen, and paper and do dress for success!

We anticipate the attendance of the following recruiters: Access Staffing, ACS Homecare, Amneal Pharmaceuticals, Briarcliffe College, Catholic Charities, Catholic Guardian Services, DDI, East End Disabilities, EPIC LI, Family Aides, FREE, H & R Block, Ken's Crew, Labor Ready, LI Cares, Little Flower, Luitpold Pharmaceuticals, North Atlantic Industries, NY Healthcare, Suffolk County Civil Service, Suffolk County Community College, UCP of Suffolk, Urban League Mature Workers Program, US Postal Service, Utopia Home Care, and Walmart.

THIS IS A TENTATIVE LIST AND DOES NOT REFLECT LAST MINUTE CHANGES.

No registration necessary.

For information, call 399-1511, ext. 240.

For more information please call 399-1511, ext. 240. This event is free and open to all. We thank our sponsors and volunteers for making this event possible. All photographs are the property of the Library.



Assistant Director's Report

Prepared by Nick Tanzi, July 2017

In the last month, I have worked with our Technical Services and Circulation Department to refine their strategic plans, as their two departments feature complimenting services. Our focus is on expediting the ordering and processing of their materials, and ultimately, their checkout. With this in mind, we continue to move towards ordering materials that are “shelf-ready” and need only be checked in before making their way to our patrons. The two collections currently being worked on are our adult and teen print materials, with media to follow.

Our Circulation Department has been examining ways to increase the ease of use of our self-check machines. To that end, we have mapped out which terminals see the most use as well defining what our peak hours are. We have required documentation of any technical problems these terminals experience, so that we can more effectively identify and troubleshoot them, in turn boosting their uptime. Together with IT and Technical Services, a troubleshooting guide is being prepared. We are examining having circulation staff operate on the public side of the desk, offering concierge service to those using the self-check machines. These staff members would ensure the machines are operable, instruct patrons in their use and perform basic library account maintenance.

As we focus on a more patron-driven service model, we are working to ensure library accounts are both accessible and safe. This requires that staff is protecting patron information, while at the same time encouraging online account management. DH Lorraine Squires is preparing a document on maintaining the security and confidentiality of patron personal information. Digital Services will soon be tasked with patron instruction on how to set up and maintain an online account. The goal is to help patrons become comfortable requesting/reserving materials, setting up automatic renewals, and checking items out with a username, rather than a 14 digit barcode.

By streamlining the operation of these different departments, the expectation is we will increase staff efficiency and improve ease of use for our patrons. The current timetable for concierge service by our Circulation Staff should see a fall implementation.



Adults

June-July 2017

Josephine Wuthenow
Department Head

JOB FAIR

On June 20th, from 10 a.m. to 1:00 p.m., we hosted a Job Fair arranged by the One Stop Employment Center. There were more than 20 recruiters from a variety of difference companies and 151 job seekers attended.

Many people completed job applications and submitted resumes. The feedback was very positive!

- “Thank You, Thank you, Thank You”
- “Great Job Fair, Thank You”
- “When is the Library having another Job Fair?”
- “Waiting for a phone call”
- “4 Recruiters took my resume”
- ‘I think I have a job offer!’
- “I’m filling-out an application”
- “Good Recruiters”



Linda Knel,
RASD Librarian



DEPARTMENTAL SNAPSHOT- JUNE

Program Attendance:

- 1,234 patrons attended in-house programs
- 75 patrons attended off-site programs

COPIES, FAXES and Scanning/EMAIL:

- We helped patrons 2,146 times with copies, faxes, and scanning/email

COMPUTER Usage:

- Patrons used our computers 3,328 times

Reference & Information Questions:

- We answered 5,349 patron questions



Children & Parents

Rachel Wyneken
Department Head

July 2017 Board Report

Summer With Us

Our re-imagined summer at the library seems to be a hit. So far, we have given out 2,184 Summer With Us journals, and 210 adults have registered for the Summer With Us online reading club. CPSD staff members haven't had any children and/or parents request to register online after the Summer With Us journal is explained. The children love to decorate their journals at our Summer With Us table, which we keep supplied with pens, stickers, and other trinkets. Some parents join in and decorate their journals as well.



Every 2 hours while the library is open, the pages count how many people are seated at the table engaged with their journals. They counted 134 from June 13 through July 15. This, of course, does not include anyone in between those two hours, so the estimated use of patrons engaged with their journals would be significantly higher. Another way we are measuring participation is by keeping track of the weekly raffle tickets, which have been averaging 230 per week.

I love walking by the table and asking to see the children's journals. Some write and draw about anything they do at the library. Others write and draw about things they are doing with their families at home. Most of them want to read to me everything that they've written. This is exactly the type of involvement that I was hoping to see with Summer With Us.

Activity on the CPSD floor

At most times of the day, there seems to be a lot of activity on the floor. We have a drop-in craft table that is open whenever the library is open, as well as a set of Keva blocks and weaving looms. With these and the Playspace, the computers and the Summer With Us table, there is always some type of hands-on learning going on for children and families.



Popular Programs



Once again, the Teachers' Story Corner and the Summer With Us Camp (in conjunction with the Literacy Department) are big draws. After only three sessions, we've already had 230 children listen to their teachers read stories to them (thanks to Wendy Gross, who recruits the district teachers). Camp is every Tuesday, Wednesday and Thursday morning, and an average of 25-30



children each day take turns moving from one activity to another – crafts, cooking, stories – while some of their parents are involved in sharpening their English skills with the Literacy Department.

Project Outcome

Attached is a copy of the Project Outcome report for our Books to Go program from the spring. As you can see, parents felt that the program affected their families' lives for the better. Some even requested that we offer such a program for students through 5th grade! CPSD is going to use Project Outcome surveys for Maker Camp, Guys Read, Summer With Us Camp and Positive Parenting. In addition, a Project Outcome survey will be developed for all ages who were involved with Summer With Us. One of our goals of re-imagining summer at the library was to have patrons learn at least one new thing about the library this summer. This survey will help us measure that.



Mastics-Moriches-Shirley Community Library

Survey Results and Community Implications

Date Created	Topic	Type	Additional Criteria	
7/18/2017	Early Childhood Literacy	Immediate	Mastics-Moriches-Shirley Community	Preview Delete

Report Information

Topic: Early Childhood Literacy

Program: Books to Go

Date Range: None

Overview

Wherever public libraries are working, possibility lives. People who work in public libraries know that library services open new opportunities for anyone who enters – putting people on the path to literacy, technology, and a better job. Libraries see evidence of this every day – what they are often missing is the data to support it. Meaningful outcome data helps libraries demonstrate the good they are doing and the value their impact is having in the community. For example, the Project Outcome: Year in Review 2016 Annual Report sites that nearly 80% of library users surveyed report that library programs and services have had some kind of positive impact on their lives in the last year, with a majority of patrons reporting that the educational aspect of these programs and services is what they like most. And these patron benefits are in high demand. Patrons most commonly suggested improvement for the library is new, more, or more frequent classes and programs.ⁱ

Mastics-Moriches-Shirley Community Library Survey Work

Mastics-Moriches-Shirley Community Library staff distributed surveys to program participants to collect data and insights about how their early childhood literacy services and programs are supporting community needs. Mastics-Moriches-Shirley Community Library surveyed patrons using the Project Outcome Early Childhood Literacy Survey, which measures the impact of services designed to improve early literacy and learning skills to prepare children ages 0-5 to succeed in school. A total of 30 survey responses were collected.

Results

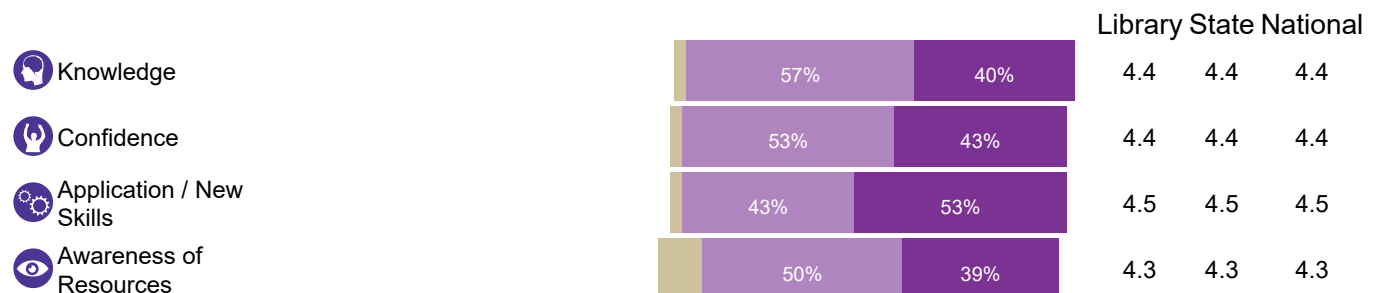
A total of 30 survey responses were collected. Of the percentage of parents or caregivers surveyed who either **agreed or strongly agreed** that they benefited from the service or program:



The full results of the survey(s) are shown below.

AVERAGES: Ranges from 1.0-5.0

SCORING: ☐ Strongly Disagree ☐ Disagree ☐ Neither ☐ Agree ☐ Strongly Agree



A total of 30 survey responses were collected across 1 surveys. The list of programs surveyed are shown in the table below.

Program Name	Survey Name	Attendance	Response Rate
Books to Go - 5/25/2017	Books to Go - 05/25/2017	0	N/A

Additional Survey Information

The library also asked the following questions:

- What did you like most about the program?
- What could the library do to improve your children's enjoyment of reading?

About the Surveys

The Project Outcome surveys were developed by the Public Library Association's Performance Measurement Task Force, which is comprised of a diverse group of public and state library leaders, consultants, data researchers and analysts. The surveys are designed to help libraries measure the outcomes of programs and services and the impact they have on patrons. The results are intended to show a direction of change, not rigorous statistical proof of change. To learn more about Project Outcome, visit www.projectoutcome.org (<https://www.projectoutcome.org>).

Implications for Community Impact

The public library is a fun, creative, safe space where parents and caregivers can bring their children to learn and interact with one another and in groups. Early childhood literacy services and programs range across a variety of activities, from reading to singing to playing. With parents and caregivers leading such busy lives, public libraries provide an opportunity for scheduled and structured one-on-one time with children, providing programs such as Storytime and Read, Play, Grow. Engaging in early childhood literacy activities puts children ages 0-5 on a strong path to developing the critical thinking, vocabulary and language, problem solving, social, physical, and creative skills necessary to succeed later in life.

- Every Child Ready to Read (ALSC/PLA, 2011, 2nd ed.) defines the five key early literacy practices parents or caregivers should engage in with their children to promote reading readiness as talking, singing, reading, writing, and playing. Early childhood literacy services and programs should include planned activities for deep and continual learning that align with target stages of childhood development.ⁱⁱ
- Public libraries promote parent and caregiver reading to children, which many studies point to as a key influence on early childhood development. A parent or caregiver's techniques for reading to children have both short-term and long-term effects on language learning and literacy; research shows that shared book reading activities are an important way for children to learn about printed language such as vocabulary, letters, and text direction.ⁱⁱⁱ
- Public libraries provide a free, safe space for community members to bring their children. Access to a safe environment is a major contributor to a child's early literacy success. Characteristics of the environment in which a child reads and learns have an effect on the child's engagement in reading. For example, a number of studies indicate that in settings that have varied books and play activities children read more and have improved literacy.^{iv}
- Most people in the United States consider libraries to be an important part of the education system. 85% of people in the United States think libraries and schools should work together to provide resources to children. 85% also say that libraries should provide free early literacy programs to help prepare children to attend school. Additionally, 78% think the libraries in their communities effectively promote reading.^v



Sources

ⁱProject Outcome. "Project Outcome: A Year in Review 2016 Annual Report," Accessed March 23, 2017.

<https://www.projectoutcome.org/annual-report> (<https://www.projectoutcome.org/annual-report>)

ⁱⁱSue McCleaf Nespeca, "The Importance of Play, Particularly Constructive Play, in Public Library Programming," Association for Library Service to Children (2012). Accessed July 29, 2015. http://www.ala.org/alsc/sites/ala.org.alsc/files/content/Play_formatted.pdf (http://www.ala.org/alsc/sites/ala.org.alsc/files/content/Play_formatted.pdf)

ⁱⁱⁱEvery Child Ready to Read. "Literature Review (2010)," Accessed July 29, 2015. <http://www.everychildreadytoread.org/project-history%09literature-review-2010> (<http://www.everychildreadytoread.org/project-history%09literature-review-2010>)

^{iv}Every Child Ready to Read, "Literature Review (2010)"

^vJohn B. Horrigan, Lee Rainie, and Dana Page. "Libraries at the crossroads." Pew Research Center (2015). Accessed October 23, 2015. <http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf> (<http://www.pewinternet.org/files/2015/09/2015-09-15librariesFINAL.pdf>)



Date	Survey	Question	Topic	Type	Status	Response
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	Easy excess to different books.
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	That my daughter always came home with diffrent books that I n
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Opening later on Fridays.
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	the program should start earlier and should be given 2X a week
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	the fact that you have the program and they can enjoy taking bo
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	My son loves to have books read to him every night, he loved the
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Make a longer program maybe every week.
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	all the books
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	still providing more books
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	Having the book delivered from the school
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Deliver them home
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	They are curious about the book. They learn to understand the st
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Age groups Book exchange Books with flashy figures
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	Having a variety of books to choose from each week
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Possibly a field trip to the library.
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	Different types of books
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	I liked that we took some time to be with my daughter
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	For my opinion I think they are doing a good job
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	How easy and simple it was for the kids to get books at school
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	How easy and simple it was for the kids to get books at school
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	It was nice to have the books come home each week (without tak
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	The excitement it brings my daughter with reading
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	I made a point to read with my son
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Nothing. We are a family who already reads regularly.
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	The reading of more books
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Bringing in more books
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	Time spent together reading new books without making trip all tl
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Continue doing what they are doing!
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	The routine of bedtime stories
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Do the Book to Go program through 5th grade
5/25/2017	Books to Go - 05/25/2017	What did you like most about the program?	Early Childhood Literacy	Immediate	active	It was a fun, easy and free way to read and learn about new book
5/25/2017	Books to Go - 05/25/2017	What could the library do to improve your children’s enjoyment	Early Childhood Literacy	Immediate	active	Offer this program to more grades

may not have necessarily have picked out

Teen Service's Report

July 2017

Compiled by: Kerrilynn Jorgensen

Over the last few weeks in my new role as Department Head of Teen Services, I have met with many members of the department to discuss their roles, responsibilities and programs. I have had the opportunity to sit in on many of these programs (Code Club, Prosthetic Hand, Torch Club, Dungeons & Dragons and Beat Club) and plan on continuing to do so as to assess the outcomes for each of these programs. I am also currently working on the statistics form that the staff fills out in order to gather more insightful information on what is happening in the teen department on a daily basis.

My first week also included interviewing thirteen potential page hires for the page position that was posted last month. The interview process was successful and the department will start training two new hires and one transfer from another department by the end of July.

Staff Update:



Tom Casper:

Here is a sample of some of the art the teens worked on for June. The first two pieces were started out of the library and finished up in Illustrator's Workshop where I was able to give them some assistance. Francisco and Jessiah use the library from time to time and are not part of our daily group of teens.



Jessiah Goetschius



Francisco Acevedo

These next two pieces were done by teens who come to the library every day. Alex and Aubrey created these while just hanging out with their friends in the teen department after school. There is currently a lot of artwork being created by our teens whether in a

program or just while they hang out in the teen department. They are fortunate in that we are able to provide them with a variety of supplies and instruction to create their art.



Alex O'Donnell



Aubrey Francaviglia



Stephanie Kyle:

June 15th was the last Enrichment program for the school year and was attended by 15 teens. We celebrated by having a party with pizza, ice cream, board games, music and photos in front of the green screen. Carmella Currao does a wonderful job facilitating the program. She takes time to talk to each teen and make sure their needs are being met. Helen Weyer and Barbara Piazzola are also an important part of the recipe that keeps Enrichment going since they also know the older teens from the high school. Thank you to Anthony Dodd for taking the photos in front of the green screen and printing them out to the teens could take them home right away. For the summer we will continue to have Enrichment every Tuesday from 12:30 to 1:30 pm.





Hillary Maldonado:

TORCH Club held at WFHS on Thursdays ended out the season with a successful Iron Chef competition, serving local families with regular stats of approximately 20 school age to teen students being provided littleBits prior to the start of each session stationed by Keith Galluzzo. A rotation of Pages are provided as support staff to assist in team building exercises and general assistance. TORCH Club provides meals to the community during each session, along with crafts and educational programming.

Ms. Hillary participated in the Job Corps program, 6/13/17, to further her knowledge and ask specific questions related to the teens she works with. All individuals from the ages of 16-24 are able to apply to Job Corps for on the job training and placement. Job Corps has a location in every state and the students that graduate the program from the MMSH community usually return to the community upon completion.

MMSCL CIRCULATION SERVICES DEPARTMENT



July 2017 Board Report by DH Anne Marie Hofmann

STATISTICAL INFORMATION FOR THE MONTH OF **June 2017**

TOTAL Circulation Activity: 43,385

Activity Breakdown

Staff Assisted Checkouts: 19,883

Self Checkouts: 11,306

Online Renewals: 7,154

Digital Checkout Breakdown

eBooks— 2,462

Movie Streams— 143

Music Streams— 1,387

eAudiobooks— 870

eMagazines— 133

Museum Pass Breakdown

Museum Passes Reserved: 66

Checked Out: 47

Cancelled/No Show: 19

Current Card Holders: 41,514

NEW Library Cards Issued: 249

District Patrons: 199 Contract Patrons: 10

Meeting Room Usage:

Rooms booked by district organizations including tutors: 182

Community residents including students in attendance: 1,876

SMS Alerts - Text Notifications: Currently 1,228

Online Temporary Self Registration: Currently 164

MMSCL CIRCULATION SERVICES DEPARTMENT

During the Digital Bookmobile visit Circulation Services signed up patrons for new library cards and gave out information on library programs and events.

Page 2

Circulation Services team members Krista & Viviana lend their support during the Digital Bookmobile visit.



Circulation Services Supervisor Liz helps a young patron during the Digital Bookmobile visit.



Circulation Services team member Mary paid a visit to the Digital Bookmobile.

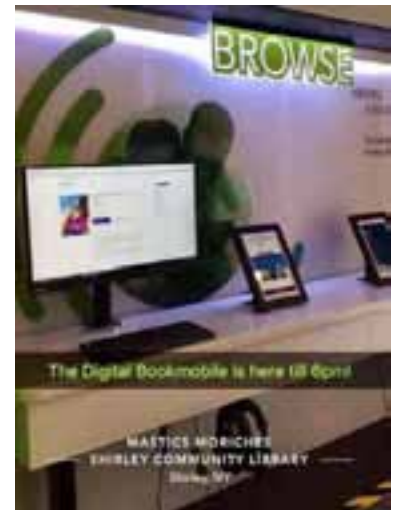
July 2017

Compiled by: Stephen Burg

Hand Challenge and Digital Bookmobile

July was a busy month for the Digital Services Department. July 5th and 12th we had are hand challenge program. Staff from Digital Services as well as other departments came together to make it a very successful program. The program got great press coverage from Newsday and the Long Island advanced. On July 13th The Digital Bookmobile came to the library. Patrons learn about all the great offerings of our digital collection and got training on overdrives new Libby app that facilitates patrons borrowing eBooks and audiobooks from the library. 340 patrons visited the bookmobile while it was here, which we informed was the most since the start of the tour last month. The day was very successful made possible by a great team effort by staff. Latter this month the department will be running staff training to inform our staff on the changes that are coming to our digital collection. In addition to these great programs the department also conducted 25 one-on-one appointments.





Nicole Parisi
July 2017

Hand Challenge- The Hand Challenge program was a success. We had approximately 35 different people take part in the program and 20 patrons interested in attending the next *Hand Challenge* we have at MMSCL. Our attendees included families, children, teens and adults. They worked together in groups for 4 hours to assemble their hands with assistance from staff, video tutorials and the instruction packets I created. At the end of the event we had 12 completed hands which we will now prepare to send to the *Prosthetic Kids Hand Challenge* in North Carolina. Attached is a photo of the bins I put together with the supplies, tools, and instructions needed to assemble a 3D printed hand. We hope to have this program again in the future.

Staff Training- Digital Services will be conducting staff training next week for librarians and clerks. I created an 18 page PowerPoint presentation which covers *Niche Academy*, Overdrive's new *Libby* app and the upcoming *RBDigital* app.

Digital Bookmobile- On July 13th, I helped work from Overdrive's Digital Bookmobile where we assisted patrons with borrowing eBooks using the new *Libby* app. We also scheduled a few One-on-one Tech appointments with patrons who wanted more in-depth help. I used the teen department's Snapchat account to post info and photos from the bus. I also used the 360 degree camera to capture some images and video to use for promotional Facebook posts.

Technology Class- This month, I wrote and taught a new technology class, *Introduction to Microsoft PowerPoint*. Attendees of the program seemed very happy with the information we went over and even requested a follow-up program, *Intermediate PowerPoint*, which I have started planning for the upcoming months.



Michael Bartolomeo

- This month I designed a new class and created an informational packet for Computer Security & Internet Basics which was held on July 11 at the Herkimer Recreation Center. The program was attended by 5 patrons and helped me identify where some patrons are struggling with digital security, specifically with smartphones and anti-virus protection.
- I also held two of three programs in a series of programs using the HTC Vive with CPSD librarian Christopher Bergendorff. The combined attendance at these drop-in programs thus far has been 21. Time constraints limited the number of participants.
- On July 7, I assisted Stephen Burg with a 3D printing class in CPSD along with Scott Bendjy which was attended by 15 patrons, the maximum allowed for the program.
- In preparation for the release of Season 7 of HBO's Game of Thrones, I also assisted Sara Roye with creating a display for the television series on the main floor of the library which was paired with displays of the book series and related literature.



Staff Update: Sara Roye



- Advertised & documented Digital Bookmobile event
- Organized & executed Game of Thrones interactive display
- Documented the “Hand Challenge” program
- Marketing success: Many Museum Pass photos are being shared on social media. Passes are being borrowed in high numbers.
- Achieved our most popular FB post yet (Smith Point Bridge anniversary on July 4)
- Documented the “Summer With Us” kickoff celebration
- Fans enjoying staff’s #bookface posts

#bookface posts



Our most popular FB post to date, with 11,125 unique people organically (unpaid) reached.

Above: Digital Bookmobile marketing had high ROI.
Below: Memes promoting the cool factor of books.

LONG ISLAND

Library lending hands

Kids' prosthetic project is growing

BY CHRISTOPHER CAMERON
christopher.cameron5@newsday.com

Ian Hua scratched at the joint on a green dismembered finger. His friend, Christian Santilli, held the remaining four fingers and a hand as he watched Hua, 13, work.

"We're trying to get these fingers on the hand, but they won't fit," said Santilli, 12, of Shirley. His grandfather William McLeod, also of Shirley, added that excess plastic in the joints was making it difficult to put the prosthetic together.

Their project was one of 15 3-D printed prosthetic hands assembled Wednesday at the Mastic-Moriches-Shirley Community Library. They will be donated to disabled children around the globe as part of the "Hand Challenge."

The Raptor Reloaded open-source prosthetics, printed on-site with library equipment, are a cheaper alternative to custom-fitted prosthetic hands, which can cost up to \$10,000. It takes about 10 hours to print all the components, and then about two hours to put them together in the workshops. Once assembled, the hand is capable of basic movements and can grasp objects.

Recipients get paired with their prosthetics through Prosthetic Kids, the parent company for the South Carolina-based Hand Challenge. The group finds matches to nearby volunteer chapters worldwide.

"Children grow out of prosthetics like they grow out of clothes — really quick," said



Above, Christian Santilli and Ian Hua construct a hand at Mastic-Moriches-Shirley Library. Another prosthetic, left.

Stephen Burg, head of digital services at the library. "The [Prosthetic Kids] Hand Challenge organization, they take that prosthetic we make and match it with a child in need."

Burg and Nick Tanzi, assistant director of technology services at the library, said they heard about Prosthetic Kids

when they began acquiring 3-D printers for the library, and decided to participate once they knew the printers' capabilities and how to use them.

The library provides the prosthetics at a fraction of the cost of more sophisticated models, using only about \$48 in materials, said Tanzi. He added that the

hands, printed in bright-colored plastic, are designed to improve the recipient's self-esteem.

"Missing a limb can really damage your self-confidence," Tanzi said. "All of a sudden they have the Captain America hand and they're the cool kid in the class."

Tanzi said the library plans to expand its contribution to the Hand Challenge, hosting the event again during the school year with the offer of community credit for participating students. The library will hold a second Hand Challenge on Wednesday from 3 to 5 p.m.

MASTIC/SHIRLEY

Lending a hand

Library prints 3D prosthetic for children

BY TARA SMITH

In a crowded room at the Mastics-Moriches-Shirley Community Library last week, several families sought refuge from the dense humidity. While they were there, they were challenged by library staff to take part in the Hand Challenge and assemble a prosthetic hand for a child in need.

Founded by the Prosthetic Kids Project, the challenge urges anyone with access to a 3D printer to print and assemble prosthetic hands that will be distributed to children globally. The library, which houses three of the futuristic printers, was eager to get involved.

After obtaining design plans from e-NABLE, which provides open-source 3D printable designs for hands and arms for those born missing them or who have lost them due to war, disease or natural disaster, they began the task of printing all 31 pieces.

As nearly 30 volunteers got to work, a 3D printer hummed, steadily infilling the early stages of a hand. The countdown timer on the display screen estimated the hand had three hours left to print. According to Nick Tanzi, assistant director of technology services, the entire schematic for the Raptor Reloaded consists of 31 pieces that together take between 11 and 20 hours to print completely.

Then, the fun of assembling the hand begins. The groups were all at varying stages of completeness, each slowing to thread the fingers and provide a full range of motion — the most challenging part, many noted. When the project wraps up, the library will have completed 15 prosthetic hands to the organization's headquarters in South Carolina.

The kit cost about \$25 for everything that wasn't 3D printed: screws, cordage, Velcro, padding and rubber finger grips. "With all the materials, it cost right around \$40, instead of \$10,000," Tanzi said. If you're wondering if that alters the quality, several recipients of 3D-printed prosthetics are happy to report that the lower-cost option performs just as well, if not better, than the



Kathy Rivera helps grandson Alexander Guastella assemble a prosthetic hand as part of the Mastics-Moriches-Shirley Community Library's first-ever Hand Challenge.

ADV/Smith

expensive advanced model. In a 2014 Fox News interview, e-NABLE volunteer Jeremy Simon (who also founded 3D Universe) said the 3D-printed prosthetic proved to be more useful in terms of "day-to-day functionality."

Fifteen-year-old Daniel Guastella looked frustrated when first attempting to thread the finger, but then made a discovery. "It's easier to thread them before you attach it to the rest of the hand," he said, adding that he could later adjust it. He worked with his brother, Alexander, and grandmother, Kathy Rivera. "It's fun and meaningful to literally use our hands to help others," she said, adding that she hopes it can help with a child's self-esteem.

"It's a self-confidence booster. Being different is tough when you're young," Tanzi said. Digital services librarian Nicole Parisi agreed. "But then they get the Wolverine hand and everyone thinks it's the coolest thing," she said, pointing to a blue and yellow

low hand one group was constructing.

Parisi said that the library felt comfortable taking on this challenge since they have a very active 3D-printing community paired with people who love to give back.

"[3D printing] is intricate, but we've gotten pretty good at it," she said. Aside from offering classes for children, teens and adults, the library also hosts a teen 3D-printing club that culminates in an art show. In anticipation of the eclipse next month, they are now working on pinhole projectors and

also looking at putting together the popular fidget spinner toys.

Parisi also explained that the service is available to the public as well and said they've seen everything from a model train hobbyist looking for a replacement part to helping a William Floyd senior with a science fair project and a Stony Brook grad student who was building a prototype of a microscope.

Along with community service, the hand challenge presents a unique opportunity to expose children to STEM. "It checks off so many boxes," Tanzi said, noting that assembling the prosthetic requires learning about a 21st-century manufacturing process. It's also a good intro to engineering. "There's a lot of threading and adjusting the tensioner pins to make sure everything is working in tandem," he said.

That's what the Portelli family was doing after carefully pulling the nylon strings through each finger. "It's team work, guys," said Carieann Portelli to her kids, Angelina and Robert. "It's nice to see them work together." The project, Portelli said, has allowed her to reflect on how lucky she is, despite any ailments she faces. "I hope this hand will make a child in need smile and be able to do things we take for granted," she said.

Based on this year's success, Tanzi said the library plans on hosting the event at least once a year. "I love this project," said Stephen Burg, head of digital services. "The best thing we can do as a library is to give back to the community: change a child's life and make people better citizens." ■

Stony Brook Orthopaedic Associates

Joint Replacement Center

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 07/24/17	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Riccio, Krystal	Library Clerk	\$13.13/hr		06/16/17	
LA	Diamant, Debbie	Library Assistant	\$42,391.70		06/26/17	06/26/17-07/31/17
TRS	Walden, Alex	Page	\$10.00/hr		07/03/17	
TRS	Rivera-Rodriquez Jolmarie	Page	\$10.00/hr		07/19/17	
TRS	Digiacomio, Christopher	Custodian	\$22.64/hr		07/17/17	
RE/A	Brand, Krystal	Librarian I	\$27.02/hr	Under 17.5	02/17/17	
RE/A	Billows, Darlene	Senior Library Clerk	\$44,222.36		04/10/17	
RL	Bartolomeo, Michael	Librarian Trainee	\$22.92/hr	Under 17.5	05/17/17	
APT	Bartolomeo, Michael	Librarian I	\$24.72/hr	Under 17.5	05/18/17	
TRS	Lewis, Michael	Guard	\$19.87/hr		02/27/17	
TRS	Pipe Jr, Donald	Guard	\$21.51/hr		09/10/16	
TRS	Sullivan Jr, Edward	Guard	\$20.67/hr		04/25/17	
LA	Gerken, Robert W	Guard	\$21.51/hr		05/01/17	05/01/17-09/25/17
DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?				The above changes are hereby certified as being in accordance with Civil Service requirements.		
<input type="checkbox"/> APPROVED <input type="checkbox"/> DISAPPROVED				Signature of Appointing Authority		
<input type="checkbox"/> APPROVED AS NOTED						

Colonial Youth and Family Services

July 5, 2017

Dear Friends;

Colonial Youth and Family Services would like to take this opportunity to thank you for your support of our 38th Annual Golf Outing. With your generosity, our efforts were a great success in raising funds needed for Colonial's valuable programs. Whether you attended, sponsored or donated we truly appreciate knowing that we can count on people and businesses like you to help us meet the needs of our community.

The funds raised through this event each year assist us in continuing to provide services and programs that are necessary in the Mastic, Mastic Beach and Shirley area. Without your support Colonial's 44 years of service would not be able to continue.

Colonial Youth and Family Services also understands that there are so many organizations and causes seeking support especially in our community, and realize you must receive countless requests. We want to once again thank you for generously investing in Colonial Youth and hope to see you at our future events.

Sincerely,

The Board of Directors, Golf Committee, Staff, Kids
And Families of Colonial Youth and Family Services

Lynda Zach
Executive Director

Board of Directors:

Officers:

President:

William K. Miller

Vice President:

Corrinne Newman

Secretary:

Denise Robertson

Treasurer:

Ron Gross

Directors:

Ken Gaul

Ron Gross

William K. Miller

Annette Monaco

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Constance Pellechia

Denise Robertson

*A community
Not-For-Profit
Organization that
provides services to youth
and families of the
William Floyd
School District*

United Way
of Long Island



Participating Agency

P.O. Box 391 Mastic Beach, NY 11951
Phone: (631) 281-4461 Fax: (631) 281-4258

MASTIC/SHIRLEY

Lending a hand

Library prints 3D prosthetic for children

BY TARA SMITH

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ADV/Smith

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"[3D printing] is intricate, but we've gotten pretty good at it," she said. Aside from offering classes for children, teens and adults, the library also hosts a teen 3D-printing club that culminates in an art show. In anticipation of the eclipse next month, they are now working on pinhole projectors and

also looking at putting together the popular fidget spinner toys.

Parisi also explained that the service is available to the public as well and said they've seen everything from a model train hobbyist looking for a replacement part to helping a William Floyd senior with a science fair project and a Stony Brook grad student who was building a prototype of a microscope.

Along with community service, the hand challenge presents a unique opportunity to expose children to STEM. "It checks off so many boxes," Tanzi said, noting that assembling the prosthetic requires learning about a 21st-century manufacturing process. It's also a good intro to engineering. "There's a lot of threading and adjusting the tensioner pins to make sure everything is working in tandem," he said.

That's what the Portelli family was doing after carefully pulling the nylon strings through each finger. "It's team work, guys," said Carieann Portelli to her kids, Angelina and Robert. "It's nice to see them work together." The project, Portelli said, has allowed her to reflect on how lucky she is, despite any ailments she faces. "I hope this hand will make a child in need smile and be able to do things we take for granted," she said.

Based on this year's success, Tanzi said the library plans on hosting the event at least once a year. "I love this project," said Stephen Burg, head of digital services. "The best thing we can do as a library is to give back to the community: change a child's life and make people better citizens." ■

PATCHOGUE VILLAGE



Recycling bins

Trustee Joe Keyes stands near one of 40 new recycling bins, which arrived just in time to be employed at this year's Great South Bay Music Festival. The village

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Stony Brook Medicine

LONG ISLAND

Library lending hands

Kids' prosthetic project is growing

BY CHRISTOPHER CAMERON
christopher.cameron5@newsday.com

Ian Hua scratched at the joint on a green dismembered finger. His friend, Christian Santilli, held the remaining four fingers and a hand as he watched Hua, 13, work.

"We're trying to get these fingers on the hand, but they won't fit," said Santilli, 12, of Shirley. His grandfather William McLeod, also of Shirley, added that excess plastic in the joints was making it difficult to put the prosthetic together.

Their project was one of 15 3-D printed prosthetic hands assembled Wednesday at the Mastics-Moriches-Shirley Community Library. They will be donated to disabled children around the globe as part of the "Hand Challenge."

The Raptor Reloaded open-source prosthetics, printed on-site with library equipment, are a cheaper alternative to custom-fitted prosthetic hands, which can cost up to \$10,000. It takes about 10 hours to print all the components, and then about two hours to put them together in the workshops. Once assembled, the hand is capable of basic movements and can grasp objects.

Recipients get paired with their prosthetics through Prosthetic Kids, the parent company for the South Carolina-based Hand Challenge. The group finds matches to nearby volunteer chapters worldwide.

"Children grow out of prosthetics like they grow out of clothes — really quick," said



Above, Christian Santilli and Ian Hua construct a hand at Mastics-Moriches-Shirley Library. Another prosthetic, left.

Stephen Burg, head of digital services at the library. "The [Prosthetic Kids] Hand Challenge organization, they take that prosthetic we make and match it with a child in need."

Burg and Nick Tanzi, assistant director of technology services at the library, said they heard about Prosthetic Kids

when they began acquiring 3-D printers for the library, and decided to participate once they knew the printers' capabilities and how to use them.

The library provides the prosthetics at a fraction of the cost of more sophisticated models, using only about \$48 in materials, said Tanzi. He added that the

hands, printed in bright-colored plastic, are designed to improve the recipient's self-esteem.

"Missing a limb can really damage your self-confidence," Tanzi said. "All of a sudden they have the Captain America hand and they're the cool kid in the class."

Tanzi said the library plans to expand its contribution to the Hand Challenge, hosting the event again during the school year with the offer of community credit for participating students. The library will hold a second Hand Challenge on Wednesday from 3 to 5 p.m.

Bacterial level advisories at Island beaches

BY PATRICIA KITCHEN
patricia.kitchen@newsday.com

Both Suffolk and Nassau counties have issued advisories against swimming at numerous beaches, because of concerns

Tanner Park Beach in Copiague, Havens Beach in Easthampton and Lloyd Neck Bath Club Beach in Huntington.

The advisory in Suffolk was expected to be lifted at 3 p.m. today, unless water samples re-

Philip Healey Beach in Massapequa, Theodore Roosevelt Beach in Oyster Bay and Laurel Hollow Beach in Laurel Hollow.

The advisory was expected to be lifted at 2 p.m. for the Nassau beaches, unless water samples

by heavy rainfall, with that runoff able to elevate bacteria to levels exceeding the New York State standard.

For up-to-date recorded information on Nassau County beach openings and closings, call

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Community Family Literacy Project, Inc.
4th Quarter Report to Board of Trustees
April 1, 2017 to June 30, 2017
Submitted by Toni Witham on July 24, 2017

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance - April 1, 2017					\$ 138,029.94
CASH RECEIPTS:					
Book \$		\$ 350.00			
Donations:					
Citizenship Scholarships	\$ 2,175.00				
Miscellaneous Donation (Shirley and the Mastics Rotary Club)	\$ 1,000.00				
Total Donations		\$ 3,175.00			
Interest:					
Interest from Checking A/C #0260	\$ 11.27				
Interest from MM A/C #0279	\$ 104.04				
Interest from MM A/C #4123	\$ 37.92				
Total Interest		\$ 153.23			
2017 5K Run:					
Mail-in Registrations	\$ 44.00				
RunSignUp - Online Registrations	\$ 261.00				
Sponsors	\$ 5,600.00				
Total 2017 5K Run		\$ 5,905.00			
Miscellaneous:					
Sale of reusable bags	\$ 6.00				
Total Miscellaneous Receipts		\$ 6.00			
TOTAL CASH RECEIPTS:		<u>\$ 9,589.23</u>			
CASH DISBURSEMENTS:					
Expenses:					
Reach Out & Read			\$ 1,038.50		
Total Expenses				\$ 1,038.50	
2017 5K Run					
GLIRC - July/August Footnotes			\$ 425.00		
Town of Brookhaven Dept. of Parks & Recreation - bleachers			\$ 340.00		
Total 2017 5K Run Expenses				\$ 765.00	
Reusable Bags (balance owed)				\$ 1,222.50	
Citizenship Scholarships:					
Department of Homeland Security - for Maria Noboa			\$ 725.00		
Department of Homeland Security - for Sandra Rosario			\$ 725.00		
Department of Homeland Security - for Omar Monterroso			\$ 725.00		
Department of Homeland Security - for Rosa Fuentes			\$ 725.00		
Department of Homeland Security - for Hector Ramos			\$ 725.00		
Total Citizenship Scholarships				\$ 3,625.00	
Miscellaneous:					
Paper Direct - certificates for Recognition			\$ 138.95		
Suzanne Smith - reimbursement for bagels for LEFA			\$ 51.09		
Flowers by Floyd Harbor - for LEFA Brunch			\$ 134.00		
Total Miscellaneous Expenses				\$ 324.04	
TOTAL CASH DISBURSEMENTS:				<u>\$ 6,975.04</u>	
Profit/Loss for 4th Quarter ending June 30, 2017					<u>\$ 2,614.19</u>
ENDING CASH BALANCE AS OF June 30, 2017					<u>\$ 140,644.13</u>

Community Family Literacy Project, Inc.
4th Quarter Report to Board of Trustees
April 1, 2017 to June 30, 2017
Submitted by Toni Witham on July 24, 2017

ASSETS:	
Empire National: Checking A/C #0260	\$ 22,581.10
Empire National: MM A/C #0279	\$ 57,199.32
Astoria Federal Savings: MM A/C #4123	<u>\$ 60,863.71</u>
TOTAL ASSETS AS OF June 30, 2017	<u>\$ 140,644.13</u>

2015 Exempt Org. Return
prepared for:

**COMMUNITY LIBRARY FRIENDS OF THE
ARTS INC**
407 WILLIAM FLOYD PARKWAY
SHIRLEY, NY 11967-3471

Baldessari & Coster, LLP
84 Covert Ave
Stewart Manor, NY 11530

	2015	2014	Diff
FORM 990-EZ REVENUE			
Contributions, gifts, and grants.....	3,479	9,946	-6,467
Program service revenue.....	55,951	29,152	26,799
Investment income.....	985	668	317
Total revenue.....	60,415	39,766	20,649
EXPENSES			
Professional fees/pymt to contractors....	1,250	50	1,200
Other expenses.....	71,621	36,049	35,572
Total expenses.....	72,871	36,099	36,772
NET ASSETS OR FUND BALANCES			
Excess or (deficit) for the year.....	-12,456	3,667	-16,123
Net assets/fund bal. at beg. of year.....	111,891	108,224	3,667
Net assets/fund bal. at end of year.....	99,435	111,891	-12,456

	2015	2014	Diff
FINANCIAL INFORMATION			
Total support and revenue (Article 7-A).....	0	0	0
Net Worth at end of year (EPTL).....	99,435	111,891	-12,456
FILING FEES			
Article 7-A filing fee.....	0	0	0
EPTL filing fee.....	50	50	0
Total filing fees.....	50	50	0

2015

General Information
COMMUNITY LIBRARY FRIENDS OF THE
ARTS INC

Page 1

Forms needed for this return

Federal: 990-EZ, Sch A, Sch O, 8868, 8868 p2
New York: CHAR500

Carryovers to 2016

None

Form **990-EZ****Short Form**
Return of Organization Exempt From Income Tax
Under section 501(c), 527, or 4947(a)(1) of the Internal Revenue Code
(except private foundations)

OMB No. 1545-1150

2015**Open to Public
Inspection**Department of the Treasury
Internal Revenue Service

▶ Do not enter social security numbers on this form as it may be made public.

▶ Information about Form 990-EZ and its instructions is at www.irs.gov/form990.

A For the 2015 calendar year, or tax year beginning 7/01, 2015, and ending 6/30, 2016	
B Check if applicable: <input type="checkbox"/> Address change <input type="checkbox"/> Name change <input type="checkbox"/> Initial return <input type="checkbox"/> Final return/terminated <input type="checkbox"/> Amended return <input type="checkbox"/> Application pending	C COMMUNITY LIBRARY FRIENDS OF THE ARTS INC 407 WILLIAM FLOYD PARKWAY SHIRLEY, NY 11967-3471
D Employer identification number [REDACTED]	E Telephone number 631-399-1511
F Group Exemption Number.....▶	
G Accounting Method: <input checked="" type="checkbox"/> Cash <input type="checkbox"/> Accrual Other (specify) ▶	
H Check <input checked="" type="checkbox"/> if the organization is not required to attach Schedule B (Form 990, 990-EZ, or 990-PF).	
I Website: ▶ N/A	
J Tax-exempt status (check only one) — <input checked="" type="checkbox"/> 501(c)(3) <input type="checkbox"/> 501(c) () ◀(insert no.) <input type="checkbox"/> 4947(a)(1) or <input type="checkbox"/> 527	
K Form of organization: <input type="checkbox"/> Corporation <input type="checkbox"/> Trust <input type="checkbox"/> Association <input type="checkbox"/> Other	
L Add lines 5b, 6c, and 7b to line 9 to determine gross receipts. If gross receipts are \$200,000 or more, or if total assets (Part II, column (B) below) are \$500,000 or more, file Form 990 instead of Form 990-EZ.....▶ \$ 60,415.	

Part I Revenue, Expenses, and Changes in Net Assets or Fund Balances (see the instructions for Part I)	
Check if the organization used Schedule O to respond to any question in this Part I..... <input checked="" type="checkbox"/>	
REVENUE	1 Contributions, gifts, grants, and similar amounts received..... 1 3,479.
	2 Program service revenue including government fees and contracts..... 2 55,951.
	3 Membership dues and assessments..... 3
	4 Investment income..... 4 985.
	5 a Gross amount from sale of assets other than inventory..... 5 a
	b Less: cost or other basis and sales expenses..... 5 b
	c Gain or (loss) from sale of assets other than inventory (Subtract line 5b from line 5a)..... 5 c
	6 Gaming and fundraising events
	a Gross income from gaming (attach Schedule G if greater than \$15,000) 6 a
EXPENSES	b Gross income from fundraising events (not including \$ of contributions from fundraising events reported on line 1) (attach Schedule G if the sum of such gross income and contributions exceeds \$15,000)..... 6 b
	c Less: direct expenses from gaming and fundraising events..... 6 c
	d Net income or (loss) from gaming and fundraising events (add lines 6a and 6b and subtract line 6c)..... 6 d
	7 a Gross sales of inventory, less returns and allowances..... 7 a
	b Less: cost of goods sold..... 7 b
	c Gross profit or (loss) from sales of inventory (Subtract line 7b from line 7a)..... 7 c
	8 Other revenue (describe in Schedule O)..... 8
9 Total revenue. Add lines 1, 2, 3, 4, 5c, 6d, 7c, and 8.....▶ 9 60,415.	
EXPENSES	10 Grants and similar amounts paid (list in Schedule O)..... 10
	11 Benefits paid to or for members..... 11
	12 Salaries, other compensation, and employee benefits..... 12
	13 Professional fees and other payments to independent contractors..... 13 1,250.
	14 Occupancy, rent, utilities, and maintenance..... 14
	15 Printing, publications, postage, and shipping..... 15
	16 Other expenses (describe in Schedule O)..... See Schedule O 16 71,621.
17 Total expenses. Add lines 10 through 16.....▶ 17 72,871.	
ASSETS	18 Excess or (deficit) for the year (Subtract line 17 from line 9)..... 18 -12,456.
	19 Net assets or fund balances at beginning of year (from line 27, column (A)) (must agree with end-of-year figure reported on prior year's return)..... 19 111,891.
	20 Other changes in net assets or fund balances (explain in Schedule O)..... 20
	21 Net assets or fund balances at end of year. Combine lines 18 through 20.....▶ 21 99,435.

BAA For Paperwork Reduction Act Notice, see the separate instructions.Form **990-EZ** (2015)

Check if the organization used Schedule O to respond to any question in this Part II

	(A) Beginning of year	(B) End of year
22 Cash, savings, and investments	111,891.	22 99,435.
23 Land and buildings		23
24 Other assets (describe in Schedule O)		24
25 Total assets	111,891.	25 99,435.
26 Total liabilities (describe in Schedule O)	0.	26 0.
27 Net assets or fund balances (line 27 of column (B) must agree with line 21)	111,891.	27 99,435.

Part III	Statement of Program Service Accomplishments (see the instructions for Part III)
-----------------	---

Check if the organization used Schedule O to respond to any question in this Part III. ☒ X

What is the organization's primary exempt purpose? See Schedule O

Describe the organization's program service accomplishments for each of its three largest program services, as measured by expenses. In a clear and concise manner, describe the services provided, the number of persons benefited, and other relevant information for each program title.

Expenses

(Required for section 501(c)(3) and 501(c)(4) organizations; optional for others.)

28	PROVIDING PERFORMING ARTS PROGRAMS FOR THE PUBLIC.		
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	28 a 53,271.
29			
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	29 a
30			
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	30 a
31	Other program services (describe in Schedule O).		
	(Grants \$) If this amount includes foreign grants, check here	<input type="checkbox"/>	31 a
32	Total program service expenses (add lines 28a through 31a).	<input type="checkbox"/>	32 53,271.

Part IV List of Officers, Directors, Trustees, and Key Employees (list each one even if not compensated – see the instructions for Part IV)

Check if the organization used Schedule O to respond to any question in this Part IV.

[illegible]

Part V Other Information (Note the Schedule A and personal benefit contract statement requirements in See Schedule O the instructions for Part V) Check if the organization used Schedule O to respond to any question in this Part V. ☒ **X**

	Yes	No
33 Did the organization engage in any significant activity not previously reported to the IRS? If 'Yes,' provide a detailed description of each activity in Schedule O.		X
34 Were any significant changes made to the organizing or governing documents? If 'Yes,' attach a conformed copy of the amended documents if they reflect a change to the organization's name. Otherwise, explain the change on Schedule O (see instructions).		X
35 a Did the organization have unrelated business gross income of \$1,000 or more during the year from business activities (such as those reported on lines 2, 6a, and 7a, among others)?		X
b If 'Yes,' to line 35a, has the organization filed a Form 990-T for the year? If 'No,' provide an explanation in Schedule O		
c Was the organization a section 501(c)(4), 501(c)(5), or 501(c)(6) organization subject to section 6033(e) notice, reporting, and proxy tax requirements during the year? If 'Yes,' complete Schedule C, Part III		X
36 Did the organization undergo a liquidation, dissolution, termination, or significant disposition of net assets during the year? If 'Yes,' complete applicable parts of Schedule N		X
37 a Enter amount of political expenditures, direct or indirect, as described in the instructions. ▶ 37 a 0.		
b Did the organization file Form 1120-POL for this year?		X
38 a Did the organization borrow from, or make any loans to, any officer, director, trustee, or key employee or were any such loans made in a prior year and still outstanding at the end of the tax year covered by this return?		X
b If 'Yes,' complete Schedule L, Part II and enter the total amount involved. 38 b N/A		
39 Section 501(c)(7) organizations. Enter:		
a Initiation fees and capital contributions included on line 9	39 a N/A	
b Gross receipts, included on line 9, for public use of club facilities	39 b N/A	
40 a Section 501(c)(3) organizations. Enter amount of tax imposed on the organization during the year under: section 4911 ▶ 0.; section 4912 ▶ 0.; section 4955 ▶ 0.		
b Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Did the organization engage in any section 4958 excess benefit transaction during the year, or did it engage in an excess benefit transaction in a prior year that has not been reported on any of its prior Forms 990 or 990-EZ? If 'Yes,' complete Schedule L, Part I	40 b	X
c Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax imposed on organization managers or disqualified persons during the year under sections 4912, 4955, and 4958. ▶ 0.		
d Section 501(c)(3), 501(c)(4), and 501(c)(29) organizations. Enter amount of tax on line 40c reimbursed by the organization	0.	
e All organizations. At any time during the tax year, was the organization a party to a prohibited tax shelter transaction? If 'Yes,' complete Form 8886-T	40 e	X
41 List the states with which a copy of this return is filed ▶ <u>None</u>		

42 a The organization's books are in care of ▶ COMMUNITY LIBR FIRENDS OF ARTS Telephone no. ▶ 631-399-1511
 Located at ▶ 407 WILLIAM FLOYD PARKWAY SHIRLEY NY ZIP + 4 ▶ 11967-3471

	Yes	No
b At any time during the calendar year, did the organization have an interest in or a signature or other authority over a financial account in a foreign country (such as a bank account, securities account, or other financial account)?	42 b	X
If 'Yes,' enter the name of the foreign country: ▶ _____		
See the instructions for exceptions and filing requirements for FinCEN Form 114, Report of Foreign Bank and Financial Accounts (FBAR).		
c At any time during the calendar year, did the organization maintain an office outside the U.S.?	42 c	X
If 'Yes,' enter the name of the foreign country: ▶ _____		

43 Section 4947(a)(1) nonexempt charitable trusts filing Form 990-EZ in lieu of **Form 1041** — Check here ☐ N/A and enter the amount of tax-exempt interest received or accrued during the tax year. ▶ **43** N/A

	Yes	No
44 a Did the organization maintain any donor advised funds during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.	44 a	X
b Did the organization operate one or more hospital facilities during the year? If 'Yes,' Form 990 must be completed instead of Form 990-EZ.	44 b	X
c Did the organization receive any payments for indoor tanning services during the year?	44 c	X
d If 'Yes' to line 44c, has the organization filed a Form 720 to report these payments? If 'No,' provide an explanation in Schedule O	44 d	
45 a Did the organization have a controlled entity within the meaning of section 512(b)(13)?	45 a	X
b Did the organization receive any payment from or engage in any transaction with a controlled entity within the meaning of section 512(b)(13)? If 'Yes,' Form 990 and Schedule R may need to be completed instead of Form 990-EZ (see instructions)	45 b	X

46 Did the organization engage, directly or indirectly, in political campaign activities on behalf of or in opposition to candidates for public office? If 'Yes,' complete Schedule C, Part I.

	Yes	No
46		X

Part VI Section 501(c)(3) organizations only

All section 501(c)(3) organizations must answer questions 47-49b and 52, and complete the tables for lines 50 and 51.

Check if the organization used Schedule O to respond to any question in this Part VI.

47 Did the organization engage in lobbying activities or have a section 501(h) election in effect during the tax year? If 'Yes,' complete Schedule C, Part II.

	Yes	No
47		X

48 Is the organization a school as described in section 170(b)(1)(A)(ii)? If 'Yes,' complete Schedule E.

48		X
----	--	---

49a Did the organization make any transfers to an exempt non-charitable related organization?

49a		X
-----	--	---

b If 'Yes,' was the related organization a section 527 organization?

49b		
-----	--	--

50 Complete this table for the organization's five highest compensated employees (other than officers, directors, trustees and key employees) who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and title of each employee	(b) Average hours per week devoted to position	(c) Reportable compensation (Forms W-2/1099-MISC)	(d) Health benefits, contributions to employee benefit plans, and deferred compensation	(e) Estimated amount of other compensation
None				

f Total number of other employees paid over \$100,000.

51 Complete this table for the organization's five highest compensated independent contractors who each received more than \$100,000 of compensation from the organization. If there is none, enter 'None.'

(a) Name and business address of each independent contractor	(b) Type of service	(c) Compensation
None		

d Total number of other independent contractors each receiving over \$100,000.

52 Did the organization complete Schedule A? **Note:** All section 501(c)(3) organizations must attach a completed Schedule A.

☒ Yes ☐ No

Under penalties of perjury, I declare that I have examined this return, including accompanying schedules and statements, and to the best of my knowledge and belief, it is true, correct, and complete. Declaration of preparer (other than officer) is based on all information of which preparer has any knowledge.

Sign Here

Signature of officer

Date

Type or print name and title

Paid Preparer Use Only

Print/Type preparer's name

Preparer's signature

Date

Check ☐ if self-employed

PTIN

Albert Coster, CPA

P00296210

Firm's name ▶ Baldessari & Coster, LLP

Firm's address ▶ 84 Covert Ave

Stewart Manor, NY 11530

Firm's EIN ▶ 11-3518786

Phone no. (516) 326-2582

May the IRS discuss this return with the preparer shown above? See instructions.

☒ Yes ☐ No

SCHEDULE A
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Public Charity Status and Public Support

Complete if the organization is a section 501(c)(3) organization or a section 4947(a)(1) nonexempt charitable trust.

► Attach to Form 990 or Form 990-EZ.

► Information about Schedule A (Form 990 or 990-EZ) and its instructions is at www.irs.gov/form990.

OMB No. 1545-0047

2015

Open to Public Inspection

Name of the organization **COMMUNITY LIBRARY FRIENDS OF THE ARTS INC**

Employer identification number

Part I Reason for Public Charity Status (All organizations must complete this part.) See instructions.

The organization is not a private foundation because it is: (For lines 1 through 11, check only one box.)

- 1 ☐ A church, convention of churches, or association of churches described in **section 170(b)(1)(A)(i)**.
- 2 ☐ A school described in **section 170(b)(1)(A)(ii)**. (Attach Schedule E (Form 990 or 990-EZ).)
- 3 ☐ A hospital or a cooperative hospital service organization described in **section 170(b)(1)(A)(iii)**.
- 4 ☐ A medical research organization operated in conjunction with a hospital described in **section 170(b)(1)(A)(iii)**. Enter the hospital's name, city, and state: _____
- 5 ☐ An organization operated for the benefit of a college or university owned or operated by a governmental unit described in **section 170(b)(1)(A)(iv)**. (Complete Part II.)
- 6 ☐ A federal, state, or local government or governmental unit described in **section 170(b)(1)(A)(v)**.
- 7 ☒ An organization that normally receives a substantial part of its support from a governmental unit or from the general public described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 8 ☐ A community trust described in **section 170(b)(1)(A)(vi)**. (Complete Part II.)
- 9 ☐ An organization that normally receives: (1) more than 33-1/3% of its support from contributions, membership fees, and gross receipts from activities related to its exempt functions – subject to certain exceptions, and (2) no more than 33-1/3% of its support from gross investment income and unrelated business taxable income (less section 511 tax) from businesses acquired by the organization after June 30, 1975. See **section 509(a)(2)**. (Complete Part III.)
- 10 ☐ An organization organized and operated exclusively to test for public safety. See **section 509(a)(4)**.
- 11 ☐ An organization organized and operated exclusively for the benefit of, to perform the functions of, or to carry out the purposes of one or more publicly supported organizations described in **section 509(a)(1)** or **section 509(a)(2)**. See **section 509(a)(3)**. Check the box in lines 11a through 11d that describes the type of supporting organization and complete lines 11e, 11f, and 11g.
- a ☐ **Type I.** A supporting organization operated, supervised, or controlled by its supported organization(s), typically by giving the supported organization(s) the power to regularly appoint or elect a majority of the directors or trustees of the supporting organization. **You must complete Part IV, Sections A and B.**
- b ☐ **Type II.** A supporting organization supervised or controlled in connection with its supported organization(s), by having control or management of the supporting organization vested in the same persons that control or manage the supported organization(s). **You must complete Part IV, Sections A and C.**
- c ☐ **Type III functionally integrated.** A supporting organization operated in connection with, and functionally integrated with, its supported organization(s) (see instructions). **You must complete Part IV, Sections A, D, and E.**
- d ☐ **Type III non-functionally integrated.** A supporting organization operated in connection with its supported organization(s) that is not functionally integrated. The organization generally must satisfy a distribution requirement and an attentiveness requirement (see instructions). **You must complete Part IV, Sections A and D, and Part V.**
- e ☐ Check this box if the organization received a written determination from the IRS that it is a Type I, Type II, Type III functionally integrated, or Type III non-functionally integrated supporting organization.
- f Enter the number of supported organizations: _____
- g Provide the following information about the supported organization(s).

(i) Name of supported organization	(ii) EIN	(iii) Type of organization (described on lines 1-9 above (see instructions))	(iv) Is the organization listed in your governing document?		(v) Amount of monetary support (see instructions)	(vi) Amount of other support (see instructions)
			Yes	No		
(A)						
(B)						
(C)						
(D)						
(E)						
Total						

BAA For Paperwork Reduction Act Notice, see the Instructions for Form 990 or 990-EZ.

Schedule A (Form 990 or 990-EZ) 2015

Part II Support Schedule for Organizations Described in Sections 170(b)(1)(A)(iv) and 170(b)(1)(A)(vi)

(Complete only if you checked the box on line 5, 7, or 8 of Part I or if the organization failed to qualify under Part III. If the organization fails to qualify under the tests listed below, please complete Part III.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions, and membership fees received. (Do not include any 'unusual grants'.)	765.	564.	6,127.	9,946.	3,479.	20,881.
2 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						0.
3 The value of services or facilities furnished by a governmental unit to the organization without charge						0.
4 Total. Add lines 1 through 3.	765.	564.	6,127.	9,946.	3,479.	20,881.
5 The portion of total contributions by each person (other than a governmental unit or publicly supported organization) included on line 1 that exceeds 2% of the amount shown on line 11, column (f)						0.
6 Public support. Subtract line 5 from line 4.						20,881.

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
7 Amounts from line 4.	765.	564.	6,127.	9,946.	3,479.	20,881.
8 Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources.	1,421.	1,838.	574.	688.	985.	5,506.
9 Net income from unrelated business activities, whether or not the business is regularly carried on.						0.
10 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						0.
11 Total support. Add lines 7 through 10.						26,387.
12 Gross receipts from related activities, etc. (see instructions).					12	0.
13 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and stop here ▶ <input type="checkbox"/>						

Section C. Computation of Public Support Percentage

14 Public support percentage for 2015 (line 6, column (f) divided by line 11, column (f)).	14	79.13 %
15 Public support percentage from 2014 Schedule A, Part II, line 14.	15	75.70 %

16a **33-1/3% support test – 2015.** If the organization did not check the box on line 13, and line 14 is 33-1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization. ▶ ☒

b **33-1/3% support test – 2014.** If the organization did not check a box on line 13 or 16a, and line 15 is 33-1/3% or more, check this box and **stop here.** The organization qualifies as a publicly supported organization. ▶ ☐

17a **10%-facts-and-circumstances test – 2015.** If the organization did not check a box on line 13, 16a, or 16b, and line 14 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and **stop here.** Explain in Part VI how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ▶ ☐

b **10%-facts-and-circumstances test – 2014.** If the organization did not check a box on line 13, 16a, 16b, or 17a, and line 15 is 10% or more, and if the organization meets the 'facts-and-circumstances' test, check this box and **stop here.** Explain in Part VI how the organization meets the 'facts-and-circumstances' test. The organization qualifies as a publicly supported organization. ▶ ☐

18 **Private foundation.** If the organization did not check a box on line 13, 16a, 16b, 17a, or 17b, check this box and see instructions. ▶ ☐

Part III Support Schedule for Organizations Described in Section 509(a)(2)

(Complete only if you checked the box on line 9 of Part I or if the organization failed to qualify under Part II. If the organization fails to qualify under the tests listed below, please complete Part II.)

Section A. Public Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
1 Gifts, grants, contributions and membership fees received. (Do not include any 'unusual grants'.)						
2 Gross receipts from admissions, merchandise sold or services performed, or facilities furnished in any activity that is related to the organization's tax-exempt purpose.						
3 Gross receipts from activities that are not an unrelated trade or business under section 513.						
4 Tax revenues levied for the organization's benefit and either paid to or expended on its behalf.						
5 The value of services or facilities furnished by a governmental unit to the organization without charge.						
6 Total. Add lines 1 through 5.						
7a Amounts included on lines 1, 2, and 3 received from disqualified persons.						
b Amounts included on lines 2 and 3 received from other than disqualified persons that exceed the greater of \$5,000 or 1% of the amount on line 13 for the year.						
c Add lines 7a and 7b.						
8 Public support. (Subtract line 7c from line 6.)						

Section B. Total Support

Calendar year (or fiscal year beginning in) ▶	(a) 2011	(b) 2012	(c) 2013	(d) 2014	(e) 2015	(f) Total
9 Amounts from line 6.						
10a Gross income from interest, dividends, payments received on securities loans, rents, royalties and income from similar sources.						
b Unrelated business taxable income (less section 511 taxes) from businesses acquired after June 30, 1975.						
c Add lines 10a and 10b.						
11 Net income from unrelated business activities not included in line 10b, whether or not the business is regularly carried on.						
12 Other income. Do not include gain or loss from the sale of capital assets (Explain in Part VI.)						
13 Total support. (Add lines 9, 10c, 11, and 12.)						

14 First five years. If the Form 990 is for the organization's first, second, third, fourth, or fifth tax year as a section 501(c)(3) organization, check this box and **stop here.** ☐**Section C. Computation of Public Support Percentage**

15 Public support percentage for 2015 (line 8, column (f) divided by line 13, column (f)).	15	%
16 Public support percentage from 2014 Schedule A, Part III, line 15.	16	%

Section D. Computation of Investment Income Percentage

17 Investment income percentage for 2015 (line 10c, column (f) divided by line 13, column (f)).	17	%
18 Investment income percentage from 2014 Schedule A, Part III, line 17.	18	%

19a 33-1/3% support tests – 2015. If the organization did not check the box on line 14, and line 15 is more than 33-1/3%, and line 17 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization. ☐**b 33-1/3% support tests – 2014.** If the organization did not check a box on line 14 or line 19a, and line 16 is more than 33-1/3%, and line 18 is not more than 33-1/3%, check this box and **stop here.** The organization qualifies as a publicly supported organization. ☐**20 Private foundation.** If the organization did not check a box on line 14, 19a, or 19b, check this box and see instructions. ☐

Part IV Supporting Organizations

(Complete only if you checked a box in line 11 on Part I. If you checked 11a of Part I, complete Sections A and B. If you checked 11b of Part I, complete Sections A and C. If you checked 11c of Part I, complete Sections A, D, and E. If you checked 11d of Part I, complete Sections A and D, and complete Part V.)

Section A. All Supporting Organizations

	Yes	No
1 Are all of the organization's supported organizations listed by name in the organization's governing documents? If 'No,' describe in Part VI how the supported organizations are designated. If designated by class or purpose, describe the designation. If historic and continuing relationship, explain.	1	
2 Did the organization have any supported organization that does not have an IRS determination of status under section 509(a)(1) or (2)? If 'Yes,' explain in Part VI how the organization determined that the supported organization was described in section 509(a)(1) or (2)	2	
3a Did the organization have a supported organization described in section 501(c)(4), (5), or (6)? If 'Yes,' answer (b) and (c) below.	3a	
b Did the organization confirm that each supported organization qualified under section 501(c)(4), (5), or (6) and satisfied the public support tests under section 509(a)(2)? If 'Yes,' describe in Part VI when and how the organization made the determination.	3b	
c Did the organization ensure that all support to such organizations was used exclusively for section 170(c)(2)(B) purposes? If 'Yes,' explain in Part VI what controls the organization put in place to ensure such use	3c	
4a Was any supported organization not organized in the United States ('foreign supported organization')? If 'Yes' and if you checked 11a or 11b in Part I, answer (b) and (c) below.	4a	
b Did the organization have ultimate control and discretion in deciding whether to make grants to the foreign supported organization? If 'Yes,' describe in Part VI how the organization had such control and discretion despite being controlled or supervised by or in connection with its supported organizations	4b	
c Did the organization support any foreign supported organization that does not have an IRS determination under sections 501(c)(3) and 509(a)(1) or (2)? If 'Yes,' explain in Part VI what controls the organization used to ensure that all support to the foreign supported organization was used exclusively for section 170(c)(2)(B) purposes	4c	
5a Did the organization add, substitute, or remove any supported organizations during the tax year? If 'Yes,' answer (b) and (c) below (if applicable). Also, provide detail in Part VI , including (i) the names and EIN numbers of the supported organizations added, substituted, or removed; (ii) the reasons for each such action; (iii) the authority under the organization's organizing document authorizing such action; and (iv) how the action was accomplished (such as by amendment to the organizing document)	5a	
b Type I or Type II only. Was any added or substituted supported organization part of a class already designated in the organization's organizing document?	5b	
c Substitutions only. Was the substitution the result of an event beyond the organization's control?	5c	
6 Did the organization provide support (whether in the form of grants or the provision of services or facilities) to anyone other than (i) its supported organizations, (ii) individuals that are part of the charitable class benefited by one or more of its supported organizations, or (iii) other supporting organizations that also support or benefit one or more of the filing organization's supported organizations? If 'Yes,' provide detail in Part VI	6	
7 Did the organization provide a grant, loan, compensation, or other similar payment to a substantial contributor (defined in section 4958(c)(3)(C)), a family member of a substantial contributor, or a 35% controlled entity with regard to a substantial contributor? If 'Yes,' complete Part I of Schedule L (Form 990 or 990-EZ)	7	
8 Did the organization make a loan to a disqualified person (as defined in section 4958) not described in line 7? If 'Yes,' complete Part I of Schedule L (Form 990 or 990-EZ)	8	
9a Was the organization controlled directly or indirectly at any time during the tax year by one or more disqualified persons as defined in section 4946 (other than foundation managers and organizations described in section 509(a)(1) or (2))? If 'Yes,' provide detail in Part VI	9a	
b Did one or more disqualified persons (as defined in line 9a) hold a controlling interest in any entity in which the supporting organization had an interest? If 'Yes,' provide detail in Part VI	9b	
c Did a disqualified person (as defined in line 9a) have an ownership interest in, or derive any personal benefit from, assets in which the supporting organization also had an interest? If 'Yes,' provide detail in Part VI	9c	
10a Was the organization subject to the excess business holdings rules of section 4943 because of section 4943(f) (regarding certain Type II supporting organizations, and all Type III non-functionally integrated supporting organizations)? If 'Yes,' answer 10b below	10a	
b Did the organization have any excess business holdings in the tax year? (Use Schedule C, Form 4720, to determine whether the organization had excess business holdings.)	10b	

Part IV Supporting Organizations (continued)

	Yes	No
11 Has the organization accepted a gift or contribution from any of the following persons?		
a A person who directly or indirectly controls, either alone or together with persons described in (b) and (c) below, the governing body of a supported organization?	11a	
b A family member of a person described in (a) above?	11b	
c A 35% controlled entity of a person described in (a) or (b) above? If 'Yes' to a, b, or c, provide detail in Part VI	11c	

Section B. Type I Supporting Organizations

	Yes	No
1 Did the directors, trustees, or membership of one or more supported organizations have the power to regularly appoint or elect at least a majority of the organization's directors or trustees at all times during the tax year? If 'No,' describe in Part VI how the supported organization(s) effectively operated, supervised, or controlled the organization's activities. If the organization had more than one supported organization, describe how the powers to appoint and/or remove directors or trustees were allocated among the supported organizations and what conditions or restrictions, if any, applied to such powers during the tax year.	1	
2 Did the organization operate for the benefit of any supported organization other than the supported organization(s) that operated, supervised, or controlled the supporting organization? If 'Yes,' explain in Part VI how providing such benefit carried out the purposes of the supported organization(s) that operated, supervised, or controlled the supporting organization	2	

Section C. Type II Supporting Organizations

	Yes	No
1 Were a majority of the organization's directors or trustees during the tax year also a majority of the directors or trustees of each of the organization's supported organization(s)? If 'No,' describe in Part VI how control or management of the supporting organization was vested in the same persons that controlled or managed the supported organization(s)	1	

Section D. All Type III Supporting Organizations

	Yes	No
1 Did the organization provide to each of its supported organizations, by the last day of the fifth month of the organization's tax year, (i) a written notice describing the type and amount of support provided during the prior tax year, (ii) a copy of the Form 990 that was most recently filed as of the date of notification, and (iii) copies of the organization's governing documents in effect on the date of notification, to the extent not previously provided?	1	
2 Were any of the organization's officers, directors, or trustees either (i) appointed or elected by the supported organization(s) or (ii) serving on the governing body of a supported organization? If 'No,' explain in Part VI how the organization maintained a close and continuous working relationship with the supported organization(s)	2	
3 By reason of the relationship described in (2), did the organization's supported organizations have a significant voice in the organization's investment policies and in directing the use of the organization's income or assets at all times during the tax year? If 'Yes,' describe in Part VI the role the organization's supported organizations played in this regard.	3	

Section E. Type III Functionally-Integrated Supporting Organizations

1 Check the box next to the method that the organization used to satisfy the Integral Part Test during the year (see instructions):

- a ☐ The organization satisfied the Activities Test. Complete **line 2** below.
- b ☐ The organization is the parent of each of its supported organizations. Complete **line 3** below.
- c ☐ The organization supported a governmental entity. Describe in **Part VI** how you supported a government entity (see instructions).

2 Activities Test. Answer (a) and (b) below.

- a Did substantially all of the organization's activities during the tax year directly further the exempt purposes of the supported organization(s) to which the organization was responsive? If 'Yes,' then in **Part VI** identify those supported organizations and explain how these activities directly furthered their exempt purposes, how the organization was responsive to those supported organizations, and how the organization determined that these activities constituted substantially all of its activities.
- b Did the activities described in (a) constitute activities that, but for the organization's involvement, one or more of the organization's supported organization(s) would have been engaged in? If 'Yes,' explain in **Part VI** the reasons for the organization's position that its supported organization(s) would have engaged in these activities but for the organization's involvement.

3 Parent of Supported Organizations. Answer (a) and (b) below.

- a Did the organization have the power to regularly appoint or elect a majority of the officers, directors, or trustees of each of the supported organizations? Provide details in **Part VI**
- b Did the organization exercise a substantial degree of direction over the policies, programs, and activities of each of its supported organizations? If 'Yes,' describe in **Part VI** the role played by the organization in this regard.

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations

- 1 ☐ Check here if the organization satisfied the Integral Part Test as a qualifying trust on November 20, 1970. See instructions. All other Type III non-functionally integrated supporting organizations must complete Sections A through E.

Section A – Adjusted Net Income		(A) Prior Year	(B) Current Year (optional)
1	Net short-term capital gain	1	
2	Recoveries of prior-year distributions	2	
3	Other gross income (see instructions)	3	
4	Add lines 1 through 3	4	
5	Depreciation and depletion	5	
6	Portion of operating expenses paid or incurred for production or collection of gross income or for management, conservation, or maintenance of property held for production of income (see instructions)	6	
7	Other expenses (see instructions)	7	
8	Adjusted Net Income (subtract lines 5, 6 and 7 from line 4)	8	

Section B – Minimum Asset Amount		(A) Prior Year	(B) Current Year (optional)
1	Aggregate fair market value of all non-exempt-use assets (see instructions for short tax year or assets held for part of year):		
a	Average monthly value of securities	1a	
b	Average monthly cash balances	1b	
c	Fair market value of other non-exempt-use assets	1c	
d	Total (add lines 1a, 1b, and 1c)	1d	
e	Discount claimed for blockage or other factors (explain in detail in Part VI):		
2	Acquisition indebtedness applicable to non-exempt-use assets	2	
3	Subtract line 2 from line 1d	3	
4	Cash deemed held for exempt use. Enter 1-1/2% of line 3 (for greater amount, see instructions)	4	
5	Net value of non-exempt-use assets (subtract line 4 from line 3)	5	
6	Multiply line 5 by .035	6	
7	Recoveries of prior-year distributions	7	
8	Minimum Asset Amount (add line 7 to line 6)	8	

Section C – Distributable Amount			Current Year
1	Adjusted net income for prior year (from Section A, line 8, Column A)	1	
2	Enter 85% of line 1	2	
3	Minimum asset amount for prior year (from Section B, line 8, Column A)	3	
4	Enter greater of line 2 or line 3	4	
5	Income tax imposed in prior year	5	
6	Distributable Amount. Subtract line 5 from line 4, unless subject to emergency temporary reduction (see instructions)	6	
7	<input type="checkbox"/> Check here if the current year is the organization's first as a non-functionally-integrated Type III supporting organization (see instructions).		

BAA

Schedule A (Form 990 or 990-EZ) 2015

Part V Type III Non-Functionally Integrated 509(a)(3) Supporting Organizations (continued)

Section D – Distributions		Current Year
1	Amounts paid to supported organizations to accomplish exempt purposes.....	
2	Amounts paid to perform activity that directly furthers exempt purposes of supported organizations, in excess of income from activity.....	
3	Administrative expenses paid to accomplish exempt purposes of supported organizations.....	
4	Amounts paid to acquire exempt-use assets.....	
5	Qualified set-aside amounts (prior IRS approval required).....	
6	Other distributions (describe in Part VI). See instructions.....	
7	Total annual distributions. Add lines 1 through 6.....	
8	Distributions to attentive supported organizations to which the organization is responsive (provide details in Part VI). See instructions.....	
9	Distributable amount for 2015 from Section C, line 6.....	
10	Line 8 amount divided by Line 9 amount.....	

Section E – Distribution Allocations (see instructions)	(i) Excess Distributions	(ii) Underdistributions Pre-2015	(iii) Distributable Amount for 2015
1 Distributable amount for 2015 from Section C, line 6.....			
2 Underdistributions, if any, for years prior to 2015 (reasonable cause required – see instructions).....			
3 Excess distributions carryover, if any, to 2015:			
a			
b			
c			
d From 2013.....			
e From 2014.....			
f Total of lines 3a through e.....			
g Applied to underdistributions of prior years.....			
h Applied to 2015 distributable amount.....			
i Carryover from 2010 not applied (see instructions).....			
j Remainder. Subtract lines 3g, 3h, and 3i from 3f.....			
4 Distributions for 2015 from Section D, line 7: \$			
a Applied to underdistributions of prior years.....			
b Applied to 2015 distributable amount.....			
c Remainder. Subtract lines 4a and 4b from 4.....			
5 Remaining underdistributions for years prior to 2015, if any. Subtract lines 3g and 4a from line 2 (if amount greater than zero, see instructions).....			
6 Remaining underdistributions for 2015. Subtract lines 3h and 4b from line 1 (if amount greater than zero, see instructions).....			
7 Excess distributions carryover to 2016. Add lines 3j and 4c.....			
8 Breakdown of line 7:			
a			
b			
c Excess from 2013.....			
d Excess from 2014.....			
e Excess from 2015.....			

BAA

Schedule A (Form 990 or 990-EZ) 2015

Part VI **Supplemental Information.** Provide the explanations required by Part II, line 10; Part II, line 17a or 17b; Part III, line 12; Part IV, Section A, lines 1, 2, 3b, 3c, 4b, 4c, 5a, 6, 9a, 9b, 9c, 11a, 11b, and 11c; Part IV, Section B, lines 1 and 2; Part IV, Section C, line 1; Part IV, Section D, lines 2 and 3; Part IV, Section E, lines 1c, 2a, 2b, 3a and 3b; Part V, line 1; Part V, Section B, line 1e; Part V, Section D, lines 5, 6, and 8; and Part V, Section E, lines 2, 5, and 6. Also complete this part for any additional information.
(See instructions.)

SCHEDULE O
(Form 990 or 990-EZ)

Department of the Treasury
Internal Revenue Service

Name of the organization

Supplemental Information to Form 990 or 990-EZ

Complete to provide information for responses to specific questions on
Form 990 or 990-EZ or to provide any additional information.

▶ Attach to Form 990 or 990-EZ.

▶ Information about Schedule O (Form 990 or 990-EZ) and its instructions is
at www.irs.gov/form990.

OMB No. 1545-0047

2015

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Form 990-EZ, Part I, Line 16
Other Expenses

Advertising and Promotion.....	\$	375.
BANK CHARGES.....		210.
Conferences, Conventions, and Meetings.....		930.
Insurance.....		1,563.
MEMBERSHIP DUES.....		300.
Office Expenses.....		99.
PERFORMANCE EXPENSES.....		45,017.
SCHOLARSHIP & MINI GRANTS.....		8,254.
TAXES.....		100.
VISUAL ARTS CONTRACTORS.....		14,773.
Total	\$	<u>71,621.</u>

Form 990-EZ, Part III - Organization's Primary Exempt Purpose

PROVIDING PERFORMING ARTS PROGRAMS FOR THE PUBLIC.

Form 990-EZ, Part V - Regarding Transfers Associated with Personal Benefit Contracts

(a) Did the organization, during the year, receive any funds, directly or
indirectly, to pay premiums on a personal benefit contract?..... No

(b) Did the organization, during the year, pay premiums, directly or
indirectly, on a personal benefit contract?..... No