

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

March 27, 2017

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES
2. LEAVE OF ABSENCE

C. NYS ANNUAL REPORT FOR PUBLIC LIBRARIES

D. CONTINUING EDUCATION

E. 2017/2018 PROPOSED LIBRARY OPERATING BUDGET

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

April 24, 2017 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF FEBRUARY 27, 2017 BOARD MEETING

Trustee Mazzarella called the meeting to order at 7:07 pm.

Present were Trustees Mazzarella, Gross, Maiorana, Director Rosalia, Assistant Director D'Amato and Business Manager Nowak and Secretary Prevette.

PRESENT

PERIOD OF PUBLIC EXPRESSION

Motion by Maiorana, second by Gross to accept the minutes of the January 23, 2017 meeting of the Board of Trustees. Carried 3-0.

MINUTES

Motion by Gross, second by Maiorana to accept the minutes of the February 21, 2017 special meeting of the Board of Trustees. Carried 3-0.

Motion by Maiorana, second by Gross to approve the Operating Fund Schedule of Claims dated 2/27/17; Prepay Payables Warrant #1 \$15,552.17; Payables Warrant #2 \$251,955.34; Payroll Warrant W. E. 01/27/2017 \$191,162.87; Payroll Benefits Warrant \$14,914.54; Payroll Warrant W. E. 02/10/17 \$193,691.77; Payroll Benefits Warrant \$10,807.06; Payroll Warrant W.E. 02/24/17 \$183,659.00; Payroll Benefits Warrant \$90,228.57. Carried 3-0.

**SCHEDULE
OF CLAIMS**

Motion by Gross, second by Maiorana to approve the Operating Financial Report for January 2017. Carried 3-0.

**FINANCIAL
REPORTS**

Motion by Maiorana, second by Gross to approve the Capital Fund Financial Report for January 2017. Carried 3-0.

DRAFT - UNAPPROVED

The Director reported that Woodhull Wood received confirmation that the wood has been moved and stored until it can be stored properly. (Wood from the Woodhull home which is being donated to the library to be used in the Local History Room of the Library sometime in the future). She said that an analysis on necessary square footage is underway in an attempt to lower costs. Interviews will be held tomorrow for the replacement of the Technical Services Department Head.

DIRECTOR'S REPORT

The Assistant Director is busy working on several projects relating to the Annual Trustee & Budget Vote. She is actively involved with the Chamber of Commerce working on their Annual Easter Egg Hunt. Friends of the Arts with the Community Summit Theater Group will produce, The Addams Family, (preparations are underway in the form of designing sets, pit orchestra, fundraising and rehearsals). Shows will be on March 31st and April 1st.

ASS'T DIRECTOR'S REPORT

In addition to his written report the Business Director commented that the Union Agreement has been signed retroactively to July 1, 2016. His staff has been busy computing all retro adjustments to salary, vacation/sick time. All staff was caught up by January 31st. The Board has voted to adopt the 2nd Memorandum Agreement (State) which increases minimum wage to \$10/hr. impacting 10-20 employees of the library. He informed the Board that our 1096 form has been filed with the IRS. Also, affected staff have received their 1095C forms showing that health insurance has been offered. Tax Receipts from Wm. Floyd School District in the amount of 3.7 million have been forwarded to the library, and recorded in January 2017.

BUSINESS MNGR'S REPORT

A graphic of the new site proposal was shown and discussed.

UNFINISHED BUSINESS

Motion by Gross, second by Maiorana to approve the following CS-150 with the Director's recommended personnel changes. Carried 3-0.

RECOMMENDED PERSONNEL CHANGES

CONTRACTS / RENEWALS

Motion by Maiorana, second by Gross to approve the renewal of our annual photocopier service contract with Brothers II at the rate of \$549.00 per annum. Carried 3-0.

BROTHERS II

DRAFT - UNAPPROVED

Motion by Gross, second by Maiorana to approve the renewal of our irrigation service contract with Rain Drop at the rate of \$120.00 per annum. Carried 3-0.

**RAIN DROP
SPRINKLERS**

Motion by Maiorana, second by Gross to approve the renewal of the annual seasonal exterior landscape maintenance contract with True Nature Landscaping, Inc. at the rate of \$90.00 per weekly maintenance visit and \$100.00 per pesticide treatment application (estimated @ 5 applications for season). Carried 3-0.

**TRUE NATURE
LANDSCAPING,
INC.**

Motion by Gross, second by Maiorana to authorize the execution of the renewal agreement with Library Ideas, LLC (Freegal) to provide media downloads and 'streaming' to patrons at an annual cost of \$10,970.00. Carried 3-0.

**LIBRARY IDEAS,
LLC / FREEGAL**

Motion by Gross, second by Maorana to authorize the execution of the contract with Strategic Planning Systems, Inc. to conduct a marketing study at an approximate cost of \$7,250.00. Carried 3-0.

**STRATEGIC
PLANNING
SYSTEMS, INC.**

Motion by Gross, second by Maiorana to dispose of obsolete and/or broken equipment as outlined by Josephine Wuthenow (Department Head, RASD), and presented by Director Rosalia. Carried 3-0.

**DISPOSAL OF
OBSOLETE/
BROKEN
EQUIPMENT**

**CONTINUING
EDUCATION/
EVENTS**

Motion by Gross, second by Maiorana to approve the attendance of the Director, Assistant Directors, Department Heads, Board of Trustees and/or designated staff to attend the annual *Computers in Libraries* Conference March 27th - 30th 2017 in Arlington VA at a cost not to exceed \$2,200 per person. Carried 3-0.

**COMPUTERS IN
LIBRARIES**

Motion by Gross, second by Maiorana to authorize the Board of Trustees, Director, Assistant Directors, Department Heads and/or designated staff to attend Library Advocacy Day in Albany on March 1, 2017. Carried 3-0.

**LIBRARY
ADVOCACY DAY**

DRAFT - UNAPPROVED

Motion by Gross, second by Maiorana to approve the Library's 2017/2018 proposed operating budget of \$9,699,000.00. Carried 3-0.

2017/2018 PROPOSED LIBRARY BUDGET

2017 LIBRARY BUDGET VOTE & ELECTION

Motion by Maiorana, second by Gross to approve the following people as election officials for the 2017 budget vote at the remuneration rate of \$10.75 per hour:

ELECTION OFFICIALS

Registrars

March 28, 2017 9 am - 9 pm

Eleanor Weeks

Election Inspectors

April 4, 2017 9 am - 9 pm

Ms. Kathleen Bertos (Coordinator)

Mr. Michael Donohue (Inspector)

Eleanor Weeks (Inspector)

Ms. Lina Tjondro (Inspector)

Ms. Janet Blum (Inspector)

Carried 3-0.

Motion by Gross, second by Maiorana to accept the Community Family Literacy Project, Inc. 2nd Quarter Financial Statement dated December 31, 2016 as prepared by Treasurer Toni Witham, and presented by Director Rosalia. Carried 3-0.

COMMUNITY FAMILY LITERACY PROJECT INC. FINANCIAL STATEMENT

DRAFT - UNAPPROVED

Motion by Gross, second by Maiorana to move into Executive Session at 8:50 pm to discuss a contractual issue, and a personnel matter. Carried 3-0.

EXECUTIVE SESSION

Motion by Gross, second by Maiorana to leave Executive Session at 9:25pm. Carried 3-0.

Motion by Maiorana, second by Gross to execute the agreement with *Nature Explore* for design and implementation services related to an interactive outdoor space at the proposed new library site at a cost of \$8,700. Carried 3-0.

Motion by Gross, second by Maiorana to execute the memorandum of agreement as drafted by the Library's attorney to recognize the change in the New York State (Long Island) minimum wage to \$10.00 per hour effective December 31, 2016. Carried 3-0.

Motion by Maiorana, second by Gross to adjourn the Board Meeting at 9:35pm. Carried 3-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**SCHEDULE OF CLAIMS
PRESENTED MARCH 27, 2017**

PREPAY PAYABLES WARRANT #1	\$ 31,042.03
PAYABLES WARRANT #2	\$ 210,109.48
PAYROLL WARRANT W.E. 03/10/17	\$ 190,366.48
PAYROLL BENEFITS WARRANT	\$ 10,753.78
PAYROLL WARRANT W.E. 03/24/17	\$ 188,456.69
PAYROLL BENEFITS WARRANT	\$ 90,346.71

Total \$ 721,075.17

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

Prepay Warrant

March 27, 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	56592	03/01/2017	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02232017-03222017	03/01/2017		6431D · TELECOMMUNICATIONS	\$ (107.43)
TOTAL					\$ (107.43)
Bill Pmt -Check	56593	03/01/2017	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02172017	03/01/2017		6437C · PROGRAMS (C&P)	\$ (19.67)
				6451G · CUSTODIAL SUPPLIES	\$ (144.27)
				6452G · BLDG ALTERATION AND MAINT	\$ (44.31)
TOTAL					\$ (208.25)
Bill Pmt -Check	56594	03/07/2017	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02101017	02/10/2017		6410A · BOOKS (ADULT)	\$ (643.38)
				6410C · BOOKS (C&P)	\$ (69.59)
				6417A · VIDEOS (ADULT)	\$ (577.10)
				6410N · BOOKS (TEEN)	\$ (37.34)
				6417N · VIDEOS (TEEN)	\$ (302.89)
				6430G · OFFICE AND LIBRARY SUPPLIES	\$ (528.77)
				6437A · PROGRAMS (ADULT)	\$ (57.33)
				6437C · PROGRAMS (C&P)	\$ (59.29)
				6437C · PROGRAMS (C&P)	\$ (119.89)
				6437N · PROGRAMS (TEEN)	\$ (220.79)
				6417C · VIDEOS (C&P)	\$ (9.98)
TOTAL					\$ (2,626.35)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

Prepay Warrant

March 27, 2017

Bill Pmt -Check		56595	03/07/2017 AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
Bill	287267273345X0305-17	03/01/2017	6431D · TELECOMMUNICATIONS	\$	(281.24)
TOTAL				\$	(281.24)
Bill Pmt -Check		56596	03/07/2017 Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
Bill	20170307544	03/01/2017	6431D · TELECOMMUNICATIONS	\$	(2,495.00)
TOTAL				\$	(2,495.00)
Bill Pmt -Check		56597	03/08/2017 Totalfunds by Hasler	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02282017	03/08/2017	6433G · POSTAGE	\$	(1,000.00)
TOTAL				\$	(1,000.00)
Bill Pmt -Check		56598	03/13/2017 National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	03022017	03/02/2017	6450F · FUEL/GAS	\$	(2,114.31)
TOTAL				\$	(2,114.31)
Bill Pmt -Check		56599	03/13/2017 PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	03092017	03/09/2017	6450E · ELECTRICITY	\$	(6,819.08)
TOTAL				\$	(6,819.08)
Bill Pmt -Check		56600	03/13/2017 Verizon	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

Prepay Warrant

March 27, 2017

Bill	03072017	03/07/2017	6431D · TELECOMMUNICATIONS	\$ (109.84)
TOTAL				<u>\$ (109.84)</u>

Bill Pmt -Check 56601 03/17/2017 PSEG L0225 · EMPIRE NAT'L - OPERATING

Bill	03102017	03/10/2017	6450E · ELECTRICITY	\$ (5,476.83)
TOTAL				<u>\$ (5,476.83)</u>

Bill Pmt -Check 56602 03/21/2017 American Express L0225 · EMPIRE NAT'L - OPERATING

Bill	03142017	03/14/2017	2771 · COPIER REVENUE - CONTRACT (R)	\$ (35.00)
			6410L · BOOKS (LIT)	\$ (141.99)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$ (1,538.97)
			6431D · TELECOMMUNICATIONS	\$ (95.00)
			6433G · POSTAGE	\$ (6.65)
			6435D · CED, CONF & TRAVEL (ADM)	\$ (263.40)
			6435C · CED, CONF & TRAVEL (C&P)	\$ (1,172.80)
			6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$ (1,248.80)
			6437C · PROGRAMS (C&P)	\$ (509.60)
			6437C · PROGRAMS (C&P)	\$ (200.00)
			643765 · PROMOTION AND PUBLICITY	\$ (195.00)
			6437N · PROGRAMS (TEEN)	\$ (262.63)
TOTAL				<u>\$ (5,669.84)</u>

Bill Pmt -Check 56603 03/21/2017 Cablevision L0225 · EMPIRE NAT'L - OPERATING

Bill	03162017-04152017	03/20/2017	6431D · TELECOMMUNICATIONS	\$ (769.22)
TOTAL				<u>\$ (769.22)</u>

March 27, 2017

TOTAL

TOTAL

Signed:_____

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
WARRANT
MARCH 27, 2017

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	56606	03/27/2017	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022017	03/21/2017		6437N · PROGRAMS (TEEN)	\$ (240.00)
TOTAL						<u>\$ (240.00)</u>
	Bill Pmt -Check	56607	03/27/2017	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022017	03/13/2017		6437L · PROGRAMS (LIT)	\$ (360.00)
TOTAL						<u>\$ (360.00)</u>
	Bill Pmt -Check	56608	03/27/2017	Action Store Fronts, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	03072017	03/07/2017		6452G · BLDG ALTERATION AND MAINT	\$ (3,700.00)
TOTAL						<u>\$ (3,700.00)</u>
	Bill Pmt -Check	56609	03/27/2017	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23619	03/04/2017		643760 · PLANTINGS	\$ (150.00)
TOTAL						<u>\$ (150.00)</u>
	Bill Pmt -Check	56610	03/27/2017	Akten, Feyzi	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#70 Painting Proj	03/07/2017		7500 · BUILDING IMPROVEMENTS	\$ (12,220.00)
TOTAL						<u>\$ (12,220.00)</u>
	Bill Pmt -Check	56611	03/27/2017	ALA (Membership)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Member JMAI-2017	03/08/2017		6438 · DUES	\$ (62.00)
	Bill	Member JMAZ-2017	03/08/2017		6438 · DUES	\$ (117.00)
	Bill	Member JS-2017	03/08/2017		6438 · DUES	\$ (117.00)
TOTAL						<u>\$ (296.00)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
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Bill Pmt -Check		56612	03/27/2017 Andriola's Cesspool Service, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	03102017	03/10/2017	6452G · BLDG ALTERATION AND MAINT	\$	(858.00)
					\$	(858.00)
Bill Pmt -Check		56613	03/27/2017 Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$	(255.00)
					\$	(255.00)
Bill Pmt -Check		56614	03/27/2017 AT&T	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	03102017	03/10/2017	6431D · TELECOMMUNICATIONS	\$	(41.24)
					\$	(41.24)
Bill Pmt -Check		56615	03/27/2017 Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	3021433886	02/09/2017	6410A · BOOKS (ADULT)	\$	(23.64)
	Bill	3021447862	02/09/2017	6410C · BOOKS (C&P)	\$	(97.19)
	Bill	3021458318	02/15/2017	6410C · BOOKS (C&P)	\$	(150.89)
	Bill	3021455942	02/16/2017	6410N · BOOKS (TEEN)	\$	(88.54)
	Bill	3021462525	02/17/2017	6410A · BOOKS (ADULT)	\$	(318.74)
	Bill	3021459800	02/17/2017	6410A · BOOKS (ADULT)	\$	(760.55)
	Bill	3021461463	02/20/2017	6410C · BOOKS (C&P)	\$	(380.05)
	Bill	3021463908	02/21/2017	6410N · BOOKS (TEEN)	\$	(35.97)
	Bill	3021465434	02/21/2017	6410N · BOOKS (TEEN)	\$	(346.20)
	Bill	3021463978	02/21/2017	6410C · BOOKS (C&P)	\$	(297.48)
	Bill	3021465558	02/21/2017	6410C · BOOKS (C&P)	\$	(21.84)
	Bill	3021469709	02/22/2017	6410C · BOOKS (C&P)	\$	(21.60)
	Bill	3021467103	02/23/2017	6410A · BOOKS (ADULT)	\$	(251.49)
	Bill	3021467007	02/23/2017	6410A · BOOKS (ADULT)	\$	(63.17)
	Bill	3021470940	02/24/2017	6410A · BOOKS (ADULT)	\$	(554.50)
	Bill	3021474708	02/27/2017	6410A · BOOKS (ADULT)	\$	(182.82)
	Bill	3021473428	02/28/2017	6410A · BOOKS (ADULT)	\$	(486.09)
	Bill	3021477717	02/28/2017	6410N · BOOKS (TEEN)	\$	(12.10)
	Bill	3021477829	02/28/2017	6410N · BOOKS (TEEN)	\$	(196.32)
	Bill	3021460151	02/28/2017	6410A · BOOKS (ADULT)	\$	(29.82)
	Bill	3021477383	03/01/2017	6410C · BOOKS (C&P)	\$	(94.41)

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Bill	3021475442	03/02/2017	6410C · BOOKS (C&P)	\$	(279.23)
Bill	3021478777	03/02/2017	6410A · BOOKS (ADULT)	\$	(372.21)
Bill	3021479375	03/03/2017	6410N · BOOKS (TEEN)	\$	(109.51)
Bill	3021484165	03/03/2017	6410A · BOOKS (ADULT)	\$	(261.05)
Bill	3021479585	03/03/2017	6410C · BOOKS (C&P)	\$	(532.41)
Bill	3021481493	03/06/2017	6410A · BOOKS (ADULT)	\$	(383.20)
Bill	3021489782	03/07/2017	6410C · BOOKS (C&P)	\$	(10.70)
Bill	3021495530	03/10/2017	6410A · BOOKS (ADULT)	\$	(292.79)
Bill	3021490351	03/10/2017	6410A · BOOKS (ADULT)	\$	(729.55)
Bill	3021494865	03/13/2017	6410A · BOOKS (ADULT)	\$	(215.65)
Bill	3021497429	03/13/2017	6410N · BOOKS (TEEN)	\$	(49.80)
Bill	3021497899	03/13/2017	6410C · BOOKS (C&P)	\$	(83.17)
TOTAL				\$	<u>(7,732.68)</u>

Bill Pmt -Check	56616	03/27/2017 Barbecho, Ana C.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$	(97.50)
TOTAL				\$	<u>(97.50)</u>

Bill Pmt -Check	56617	03/27/2017 Bishop, Viviana G.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$	(405.00)
TOTAL				\$	<u>(405.00)</u>

Bill Pmt -Check	56618	03/27/2017 Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING		
Bill	03132017	03/15/2017	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	<u>(100.00)</u>

Bill Pmt -Check	56619	03/27/2017 Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	461986	02/17/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(21.88)
TOTAL				\$	<u>(21.88)</u>

Bill Pmt -Check	56620	03/27/2017 Brookhaven Locksmiths, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
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	Bill	175674	03/15/2017	6452G · BLDG ALTERATION AND MAINT	\$ (125.00)
TOTAL					<u>\$ (125.00)</u>
	Bill Pmt -Check	56621	03/27/2017 Brothers II	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	49531	01/26/2017	6439G · EQUIPMENT R & M (GEN)	\$ (549.00)
TOTAL					<u>\$ (549.00)</u>
	Bill Pmt -Check	56622	03/27/2017 Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	03232017-04222017	03/16/2017	6431D · TELECOMMUNICATIONS	\$ (107.43)
TOTAL					<u>\$ (107.43)</u>
	Bill Pmt -Check	56623	03/27/2017 Carco Group, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	00823991	02/28/2017	6437P16 · STAFF BACKGROUND SCREEN	\$ (573.95)
TOTAL					<u>\$ (573.95)</u>
	Bill Pmt -Check	56624	03/27/2017 Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02212017	02/27/2017	6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL					<u>\$ (100.00)</u>
	Bill Pmt -Check	56625	03/27/2017 Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12122017/01252017	03/15/2017	6435N · CED, CONF & TRAVEL (TEEN)	\$ (26.44)
TOTAL					<u>\$ (26.44)</u>
	Bill Pmt -Check	56626	03/27/2017 CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	GXV9642	02/22/2017	7203W · EQUIPMENT WIRE	\$ (296.01)
TOTAL					<u>\$ (296.01)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
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Bill Pmt -Check		56627	03/27/2017 Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	022017	03/15/2017	6437N · PROGRAMS (TEEN)	\$ (150.00)
					<u>\$ (150.00)</u>
Bill Pmt -Check		56628	03/27/2017 Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	032857	03/09/2017	6451G · CUSTODIAL SUPPLIES	\$ (462.75)
	Bill	032857A	03/13/2017	6451G · CUSTODIAL SUPPLIES	\$ (48.50)
	Bill	033077	03/16/2017	6451G · CUSTODIAL SUPPLIES	\$ (169.00)
					<u>\$ (680.25)</u>
Bill Pmt -Check		56629	03/27/2017 Clearwater Aquarium Service	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	3675	03/16/2017	6452G · BLDG ALTERATION AND MAINT	\$ (417.95)
					<u>\$ (417.95)</u>
Bill Pmt -Check		56630	03/27/2017 Colonial Youth & Family Services	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	02212017	02/23/2017	6437A · PROGRAMS (ADULT)	\$ (45.00)
				6437C · PROGRAMS (C&P)	\$ (45.00)
					<u>\$ (90.00)</u>
Bill Pmt -Check		56631	03/27/2017 Conservation Design Forum	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	#70 New Lib 03012017	03/01/2017	7500 · BUILDING IMPROVEMENTS	\$ (2,035.00)
					<u>\$ (2,035.00)</u>
Bill Pmt -Check		56632	03/27/2017 Cornell Cooperative Extension	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	03182017	03/21/2017	6437C · PROGRAMS (C&P)	\$ (140.00)
					<u>\$ (140.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
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Bill Pmt -Check		56633	03/27/2017 Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (399.00)
					<u>\$ (399.00)</u>
Bill Pmt -Check		56634	03/27/2017 Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	03042017	03/09/2017	6437N · PROGRAMS (TEEN)	\$ (100.00)
	Bill	03092017	03/16/2017	6437N · PROGRAMS (TEEN)	<u>\$ (100.00)</u>
					<u>\$ (200.00)</u>
Bill Pmt -Check		56635	03/27/2017 Daily News	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	41 Weeks 03292017	03/10/2017	6413A · PERIODICALS (ADULT)	\$ (254.20)
					<u>\$ (254.20)</u>
Bill Pmt -Check		56636	03/27/2017 Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (150.00)
					<u>\$ (150.00)</u>
Bill Pmt -Check		56637	03/27/2017 Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	6063457	02/08/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (876.60)
	Bill	6074656	02/23/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (185.28)
	Bill	6087331	03/13/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (74.38)
				6410C · BOOKS (C&P)	<u>\$ (81.39)</u>
					<u>\$ (1,217.65)</u>
Bill Pmt -Check		56638	03/27/2017 DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	2072028	03/01/2017	6439W · EQUIPMENT R & M (WIRES)	\$ (378.81)
					<u>\$ (378.81)</u>

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Bill Pmt -Check		56639	03/27/2017 Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	3950322	03/01/2017	6437P13 · ARMORED CAR SERVICE	\$ (167.68)
					<u>\$ (167.68)</u>
Bill Pmt -Check		56640	03/27/2017 Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	03112017	03/16/2017	6437A · PROGRAMS (ADULT)	\$ (160.00)
					<u>\$ (160.00)</u>
Bill Pmt -Check		56641	03/27/2017 East End Bus Lines, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	January-WFE	03/07/2017	6437C · PROGRAMS (C&P)	\$ (503.60)
	Bill	January- Moriches	03/07/2017	6437C · PROGRAMS (C&P)	<u>\$ (778.52)</u>
					<u>\$ (1,282.12)</u>
Bill Pmt -Check		56642	03/27/2017 Emerald Island	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	291888	02/15/2017	6451G · CUSTODIAL SUPPLIES	\$ (151.00)
	Bill	291955	02/17/2017	6451G · CUSTODIAL SUPPLIES	\$ (128.95)
	Bill	292044	02/23/2017	6451G · CUSTODIAL SUPPLIES	<u>\$ (120.44)</u>
					<u>\$ (400.39)</u>
Bill Pmt -Check		56643	03/27/2017 Enviroscience Consultants, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	24519	03/03/2017	6452G · BLDG ALTERATION AND MAINT	\$ (790.00)
					<u>\$ (790.00)</u>
Bill Pmt -Check		56644	03/27/2017 First Book National Book Bank	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	700-96248	10/17/2016	6410C · BOOKS (C&P)	\$ (438.75)
				6410L · BOOKS (LIT)	<u>\$ (438.75)</u>
					<u>\$ (877.50)</u>

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	Bill Pmt -Check	56645	03/27/2017 Foerderer, Linda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (480.00)
TOTAL					<u>\$ (480.00)</u>
	Bill Pmt -Check	56646	03/27/2017 Frisina, Megan	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02172017/02242017	02/27/2017	6437A · PROGRAMS (ADULT)	\$ (150.00)
	Bill	03032017/03102017	03/13/2017	6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL					<u>\$ (225.00)</u>
	Bill Pmt -Check	56647	03/27/2017 Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (650.00)
TOTAL					<u>\$ (650.00)</u>
	Bill Pmt -Check	56648	03/27/2017 Furnari, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	03172017	03/10/2017	6437A · PROGRAMS (ADULT)	\$ (32.00)
TOTAL					<u>\$ (32.00)</u>
	Bill Pmt -Check	56649	03/27/2017 George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (459.00)
TOTAL					<u>\$ (459.00)</u>
	Bill Pmt -Check	56650	03/27/2017 Hannibal, Julia Ann	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022017	03/21/2017	6437N · PROGRAMS (TEEN)	\$ (300.00)
TOTAL					<u>\$ (300.00)</u>
	Bill Pmt -Check	56651	03/27/2017 Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING	

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Bill	02162017/02272017	03/06/2017	6437A · PROGRAMS (ADULT)	\$	(160.00)
Bill	032017	03/15/2017	6437A · PROGRAMS (ADULT)	\$	(320.00)
TOTAL				\$	(480.00)

Bill Pmt -Check	56652	03/27/2017 Horne, Rita	L0225 · EMPIRE NAT'L - OPERATING		
Bill	30638004201506	02/22/2017	6410A · BOOKS (ADULT)	\$	(30.00)
TOTAL				\$	(30.00)

Bill Pmt -Check	56653	03/27/2017 Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING		
Bill	22276	03/01/2017	6452G · BLDG ALTERATION AND MAINT	\$	(388.00)
TOTAL				\$	(388.00)

Bill Pmt -Check	56654	03/27/2017 Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING		
Bill	471362	03/20/2017	6437N · PROGRAMS (TEEN)	\$	(166.08)
TOTAL				\$	(166.08)

Bill Pmt -Check	56655	03/27/2017 JumpBunch of Greater Brookhaven	L0225 · EMPIRE NAT'L - OPERATING		
Bill	02222017	02/22/2017	6437C · PROGRAMS (C&P)	\$	(325.00)
TOTAL				\$	(325.00)

Bill Pmt -Check	56656	03/27/2017 Karant, Roberta	L0225 · EMPIRE NAT'L - OPERATING		
Bill	012017-022017	02/27/2017	6437C · PROGRAMS (C&P)	\$	(540.00)
TOTAL				\$	(540.00)

Bill Pmt -Check	56657	03/27/2017 King Kullen	L0225 · EMPIRE NAT'L - OPERATING		
Bill	170281310821	01/28/2017	6437L · PROGRAMS (LIT)	\$	(16.34)
Bill	170280726901	01/28/2017	6437N · PROGRAMS (TEEN)	\$	(17.06)
Bill	170311252791	01/31/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(15.17)
Bill	170321316281	02/01/2017	6437C · PROGRAMS (C&P)	\$	(25.00)

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Bill	170340301481	02/03/2017	6437C · PROGRAMS (C&P)	\$	(22.10)
Bill	170351259581	02/04/2017	6437L · PROGRAMS (LIT)	\$	(16.34)
Bill	170390774511	02/08/2017	6437C · PROGRAMS (C&P)	\$	(7.39)
Bill	170390574701	02/08/2017	6437N · PROGRAMS (TEEN)	\$	(81.18)
Bill	170411327741	02/10/2017	6451G · CUSTODIAL SUPPLIES	\$	(104.82)
Bill	170421269731	02/11/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(7.58)
Bill	170450450841	02/14/2017	6437N · PROGRAMS (TEEN)	\$	(106.63)
Bill	170451274861	02/14/2017	6437L · PROGRAMS (LIT)	\$	(16.25)
Bill	170450779111	02/14/2017	6437C · PROGRAMS (C&P)	\$	(5.93)
Bill	170461334831	02/15/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(23.96)
Bill	170461335701	02/15/2017	6437L · PROGRAMS (LIT)	\$	(10.58)
Bill	170461335571	02/15/2017	6437C · PROGRAMS (C&P)	\$	(6.99)
Bill	170460783531	02/15/2017	6437C · PROGRAMS (C&P)	\$	(12.18)
Bill	170471336321	02/16/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(23.96)
Bill	170471277191	02/16/2017	6437L · PROGRAMS (LIT)	\$	(17.73)
Bill	170520706621	02/21/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(15.17)
Bill	170521284311	02/21/2017	6437A · PROGRAMS (ADULT)	\$	(14.26)
Bill	170530710471	02/22/2017	6437C · PROGRAMS (C&P)	\$	(2.29)
Bill	170531285691	02/22/2017	6437C · PROGRAMS (C&P)	\$	(7.99)
Bill	170531346901	02/22/2017	6437C · PROGRAMS (C&P)	\$	(53.49)
Bill	170540714861	02/23/2017	6437C · PROGRAMS (C&P)	\$	(8.56)
TOTAL				\$	(638.95)

Bill Pmt -Check 56658		03/27/2017 Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING		
Bill	112776	02/28/2017	6437P4 · ATTORNEY	\$	(1,639.48)
TOTAL				\$	(1,639.48)

Bill Pmt -Check 56659		03/27/2017 Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING		
Bill	022017	03/15/2017	6437N · PROGRAMS (TEEN)	\$	(440.00)
TOTAL				\$	(440.00)

Bill Pmt -Check 56660		03/27/2017 Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING		
Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$	(612.00)
TOTAL				\$	(612.00)

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Bill Pmt -Check	56661	03/27/2017 Main Street Screen Printing Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11629	02/24/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (567.00)
Bill	11645	03/08/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (674.00)
Bill	11618	03/17/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (980.00)
TOTAL				\$ (2,221.00)

Bill Pmt -Check	56662	03/27/2017 Maldonado, Hillary A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012017-032017	03/15/2017	6437N · PROGRAMS (TEEN)	\$ (75.00)
			6435N · CED, CONF & TRAVEL (TEEN)	\$ (64.00)
Bill	122016	03/15/2017	6435N · CED, CONF & TRAVEL (TEEN)	\$ (41.91)
TOTAL				\$ (180.91)

Bill Pmt -Check	56663	03/27/2017 Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill	94761326	02/10/2017	6412N · RECORDINGS (TEEN)	\$ (15.73)
Bill	94773248	02/14/2017	6412A · RECORDINGS (ADULT)	\$ (9.99)
Bill	94777168	02/16/2017	6417A · VIDEOS (ADULT)	\$ (153.44)
Bill	94778241	02/16/2017	6417A · VIDEOS (ADULT)	\$ (56.78)
Bill	94778139	02/16/2017	6417A · VIDEOS (ADULT)	\$ (163.81)
Bill	94777180	02/16/2017	6417C · VIDEOS (C&P)	\$ (14.44)
Bill	94787563	02/20/2017	6412A · RECORDINGS (ADULT)	\$ (162.47)
Bill	94789990	02/20/2017	6417A · VIDEOS (ADULT)	\$ (98.67)
Bill	94789928	02/20/2017	6417A · VIDEOS (ADULT)	\$ (860.83)
Bill	94787567	02/20/2017	6417A · VIDEOS (ADULT)	\$ (11.89)
Bill	94787565	02/20/2017	6417A · VIDEOS (ADULT)	\$ (10.49)
Bill	94787566	02/20/2017	6412A · RECORDINGS (ADULT)	\$ (79.14)
Bill	94791939	02/21/2017	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	94791614	02/21/2017	6417A · VIDEOS (ADULT)	\$ (459.55)
Bill	94791616	02/21/2017	6417C · VIDEOS (C&P)	\$ (103.00)
Bill	94795989	02/22/2017	6417A · VIDEOS (ADULT)	\$ (284.36)
Bill	94795991	02/22/2017	6417C · VIDEOS (C&P)	\$ (260.34)
Bill	94801719	02/23/2017	6412A · RECORDINGS (ADULT)	\$ (96.23)
Bill	94801731	02/23/2017	6417A · VIDEOS (ADULT)	\$ (10.49)
Bill	94801707	02/24/2017	6412A · RECORDINGS (ADULT)	\$ (94.98)
Bill	94805464	02/24/2017	6417A · VIDEOS (ADULT)	\$ (238.53)
Bill	94805463	02/24/2017	6417A · VIDEOS (ADULT)	\$ (613.92)
Bill	94805466	02/24/2017	6417C · VIDEOS (C&P)	\$ (17.94)
Bill	94809342	02/27/2017	6417A · VIDEOS (ADULT)	\$ (124.13)

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Bill	94808387	02/28/2017	6417A · VIDEOS (ADULT)	\$	(345.15)
Bill	94808389	02/28/2017	6417A · VIDEOS (ADULT)	\$	(29.79)
Bill	94816430	02/28/2017	6412A · RECORDINGS (ADULT)	\$	(392.03)
			6412N · RECORDINGS (TEEN)	\$	(392.03)
			6412C · RECORDINGS (C&P)	\$	(196.02)
Bill	94819538	03/01/2017	6417A · VIDEOS (ADULT)	\$	(201.12)
Bill	94819526	03/01/2017	6417A · VIDEOS (ADULT)	\$	(272.77)
Bill	94831453	03/06/2017	6412A · RECORDINGS (ADULT)	\$	(92.46)
Bill	94831455	03/06/2017	6417A · VIDEOS (ADULT)	\$	(20.99)
Bill	94838308	03/08/2017	6417A · VIDEOS (ADULT)	\$	(751.36)
Bill	94838410	03/08/2017	6417A · VIDEOS (ADULT)	\$	(226.63)
Bill	94843708	03/09/2017	6417A · VIDEOS (ADULT)	\$	(98.67)
Bill	94843706	03/09/2017	6417A · VIDEOS (ADULT)	\$	(331.87)
Bill	94842437	03/09/2017	6417A · VIDEOS (ADULT)	\$	(111.04)
Bill	94842439	03/09/2017	6417A · VIDEOS (ADULT)	\$	(23.69)
Bill	94843709	03/09/2017	6417C · VIDEOS (C&P)	\$	(17.68)
TOTAL				\$	(7,474.44)

Bill Pmt -Check		56664	03/27/2017 Milburn Flooring Mills	L0225 · EMPIRE NAT'L - OPERATING	
Bill	#70 Flooring Project	03/08/2017	7500 · BUILDING IMPROVEMENTS	\$	(3,499.53)
TOTAL				\$	(3,499.53)

Bill Pmt -Check		56665	03/27/2017 Minuteman Press	L0225 · EMPIRE NAT'L - OPERATING	
Bill	21809	03/13/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(519.45)
TOTAL				\$	(519.45)

Bill Pmt -Check		56666	03/27/2017 Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02282017	03/01/2017	6437C · PROGRAMS (C&P)	\$	(19.50)
Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$	(1,033.50)
TOTAL				\$	(1,053.00)

Bill Pmt -Check		56667	03/27/2017 National Learning Corporation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	0051290	02/17/2017	6410A · BOOKS (ADULT)	\$	(347.64)
Bill	0051325	02/23/2017	6410A · BOOKS (ADULT)	\$	(365.55)

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Bill	0051385	03/07/2017	6410A · BOOKS (ADULT)	\$	(144.86)
TOTAL				\$	(858.05)

Bill Pmt -Check	56668	03/27/2017 National Seminars Group	L0225 · EMPIRE NAT'L - OPERATING		
Bill	04272017-04282017	03/16/2017	6435D · CED, CONF & TRAVEL (ADM)	\$	(299.00)
			6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(299.00)
TOTAL				\$	(598.00)

Bill Pmt -Check	56669	03/27/2017 Navarro-Gao, Carmen	L0225 · EMPIRE NAT'L - OPERATING		
Bill	02142017/02162017	03/13/2017	6437L · PROGRAMS (LIT)	\$	(90.00)
TOTAL				\$	(90.00)

Bill Pmt -Check	56670	03/27/2017 New York State Library	L0225 · EMPIRE NAT'L - OPERATING		
Bill	07072017	03/07/2017	6410A · BOOKS (ADULT)	\$	(301.00)
TOTAL				\$	(301.00)

Bill Pmt -Check	56671	03/27/2017 NYLA	L0225 · EMPIRE NAT'L - OPERATING		
Bill	Membership SBurg	03/07/2017	6438 · DUES	\$	(162.00)
TOTAL				\$	(162.00)

Bill Pmt -Check	56672	03/27/2017 O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING		
Bill	03062017	03/08/2017	6437A · PROGRAMS (ADULT)	\$	(460.00)
Bill	03092017	03/13/2017	6437A · PROGRAMS (ADULT)	\$	(220.00)
TOTAL				\$	(680.00)

Bill Pmt -Check	56673	03/27/2017 Oriental Trading Company, Inc	L0225 · EMPIRE NAT'L - OPERATING		
Bill	682346248-01	02/17/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(24.93)
Bill	682426088-01	02/22/2017	6437C · PROGRAMS (C&P)	\$	(98.89)

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TOTAL	Bill	682635607-01	03/10/2017	6437N · PROGRAMS (TEEN)	\$	(144.71)
					\$	(268.53)
	Bill Pmt -Check	56674	03/27/2017 OverDrive	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	OMS-0001389	03/01/2017	6437D · PROGRAMS (DIGITAL)	\$	(99.00)
					\$	(99.00)
	Bill Pmt -Check	56675	03/27/2017 Parisi, Nicole	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	022017-032017	03/13/2017	6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(15.95)
					\$	(15.95)
	Bill Pmt -Check	56676	03/27/2017 Paychex	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	8692763-032017	03/02/2017	6437P12 · PAYROLL SERVICES	\$	(90.75)
					\$	(90.75)
	Bill Pmt -Check	56677	03/27/2017 Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	494797	03/08/2017	6437P12 · PAYROLL SERVICES	\$	(628.46)
	Bill	496160	03/22/2017	6437P12 · PAYROLL SERVICES	\$	(625.86)
					\$	(1,254.32)
	Bill Pmt -Check	56678	03/27/2017 Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING		
TOTAL	Bill	108116023	02/19/2017	6412A · RECORDINGS (ADULT)	\$	(33.75)
	Bill	1081183314	02/22/2017	6412A · RECORDINGS (ADULT)	\$	(30.00)
	Bill	1081278018	02/27/2017	6412A · RECORDINGS (ADULT)	\$	(30.00)
	Bill	1081296692	03/01/2017	6412A · RECORDINGS (ADULT)	\$	(56.25)
					\$	(150.00)
	Bill Pmt -Check	56679	03/27/2017 Petty Cash	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	PC-Teen	03/17/2017	6437N · PROGRAMS (TEEN)	\$	(22.00)
	Bill	PC-Adult	03/20/2017	6437A · PROGRAMS (ADULT)	\$	(43.90)

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Bill	PC-CPSD	03/20/2017	6437C · PROGRAMS (C&P)	\$ (70.05)
TOTAL				<u>\$ (135.95)</u>

Bill Pmt -Check	56680	03/27/2017 Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (720.00)
TOTAL				<u>\$ (720.00)</u>

Bill Pmt -Check	56681	03/27/2017 Polk, Katherine	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	02212017	02/22/2017	6437C · PROGRAMS (C&P)	\$ (250.00)
TOTAL				<u>\$ (250.00)</u>

Bill Pmt -Check	56682	03/27/2017 Quill	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	4755378	02/28/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (142.66)
			6437A · PROGRAMS (ADULT)	\$ (59.99)
TOTAL				<u>\$ (202.65)</u>

Bill Pmt -Check	56683	03/27/2017 Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
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Bill	75482291	02/15/2017	6412A · RECORDINGS (ADULT)	\$ (14.99)
Bill	75476684	02/16/2017	6417A · VIDEOS (ADULT)	\$ (41.60)
Bill	75482735	02/16/2017	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75484327	02/22/2017	6412A · RECORDINGS (ADULT)	\$ (218.60)
Bill	75486171	02/23/2017	6412A · RECORDINGS (ADULT)	\$ (52.99)
Bill	75487258	02/24/2017	6412A · RECORDINGS (ADULT)	\$ (64.00)
Bill	75487299	02/24/2017	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	75488149	02/27/2017	6412A · RECORDINGS (ADULT)	\$ (35.00)
Bill	75488586	02/28/2017	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75488396	02/28/2017	6412A · RECORDINGS (ADULT)	\$ (35.00)
Bill	75489298	02/28/2017	6412A · RECORDINGS (ADULT)	\$ (32.99)
Bill	75492738	03/06/2017	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75493372	03/06/2017	6412A · RECORDINGS (ADULT)	\$ (34.99)
Bill	75490966	03/06/2017	6412A · RECORDINGS (ADULT)	\$ (181.20)
Bill	75493548	03/07/2017	6412A · RECORDINGS (ADULT)	\$ (36.99)
Bill	75493588	03/07/2017	6412A · RECORDINGS (ADULT)	\$ (10.00)
Bill	75494476	03/08/2017	6412A · RECORDINGS (ADULT)	\$ (39.99)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
WARRANT
MARCH 27, 2017

Bill	75499132	03/09/2017	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75494720	03/09/2017	6412A · RECORDINGS (ADULT)	\$	(35.00)
TOTAL				\$	(1,023.29)

Bill Pmt -Check	56684	03/27/2017 Red Hawk Fire & Security	L0225 · EMPIRE NAT'L - OPERATING		
Bill	3110521	02/21/2017	6452G · BLDG ALTERATION AND MAINT	\$	(1,637.50)
TOTAL				\$	(1,637.50)

Bill Pmt -Check	56685	03/27/2017 Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING		
Bill	022017-1	02/28/2017	6437C · PROGRAMS (C&P)	\$	(400.00)
Bill	022017-2	02/28/2017	6437C · PROGRAMS (C&P)	\$	(400.00)
Bill	022017-3	02/28/2017	6437C · PROGRAMS (C&P)	\$	(400.00)
TOTAL				\$	(1,200.00)

Bill Pmt -Check	56686	03/27/2017 Rondon, Miriam	L0225 · EMPIRE NAT'L - OPERATING		
Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$	(396.00)
TOTAL				\$	(396.00)

Bill Pmt -Check	56687	03/27/2017 Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING		
Bill	02152017/02222017	02/23/2017	6437A · PROGRAMS (ADULT)	\$	(200.00)
Bill	03012017/03082017	03/09/2017	6437A · PROGRAMS (ADULT)	\$	(200.00)
TOTAL				\$	(400.00)

Bill Pmt -Check	56688	03/27/2017 Sandpebble Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	#70 Floor & Paint	03/07/2017	7500 · BUILDING IMPROVEMENTS	\$	(18,632.80)
Bill	#70 New Library Proj	03/07/2017	7500 · BUILDING IMPROVEMENTS	\$	(23,013.39)
TOTAL				\$	(41,646.19)

Bill Pmt -Check	56689	03/27/2017 Santos, Livia	L0225 · EMPIRE NAT'L - OPERATING		
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
WARRANT
MARCH 27, 2017

Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (300.00)
TOTAL				<u>\$ (300.00)</u>
Bill Pmt -Check	56690	03/27/2017 Schiano, Joseph, CPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2017-050	02/24/2017	6437P02 · AUDITOR	\$ (500.00)
Bill	2017-075	03/10/2017	6437P02 · AUDITOR	\$ (500.00)
TOTAL				<u>\$ (1,000.00)</u>
Bill Pmt -Check	56691	03/27/2017 Schurr, Melissa	L0225 · EMPIRE NAT'L - OPERATING	
Bill	02132017/03062017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (150.00)
TOTAL				<u>\$ (150.00)</u>
Bill Pmt -Check	56692	03/27/2017 SCLS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	62340	11/16/2016	6439R · EQUIPMENT R & M (CIRC)	\$ (463.44)
Bill	62952	02/06/2017	6410A · BOOKS (ADULT)	\$ (34,747.20)
			6410C · BOOKS (C&P)	\$ (11,582.40)
			6410N · BOOKS (TEEN)	\$ (11,582.40)
TOTAL				<u>\$ (58,375.44)</u>
Bill Pmt -Check	56693	03/27/2017 SCLS PALS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	63010	02/15/2017	6439R · EQUIPMENT R & M (CIRC)	\$ (10,723.63)
TOTAL				<u>\$ (10,723.63)</u>
Bill Pmt -Check	56694	03/27/2017 Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
Bill	03062017	03/08/2017	6437A · PROGRAMS (ADULT)	\$ (425.00)
TOTAL				<u>\$ (425.00)</u>
Bill Pmt -Check	56695	03/27/2017 Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	36823	02/25/2017	6434G · PRINTING (GEN)	\$ (6,581.00)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
WARRANT
MARCH 27, 2017

Bill	36857	03/02/2017	6434C · PRINTING (C&P)	\$	(495.00)
Bill	36931	03/20/2017	6434G · PRINTING (GEN)	\$	(6,581.00)
TOTAL				\$	<u>(13,657.00)</u>

Bill Pmt -Check	56696	03/27/2017 Seeman, Alana	L0225 · EMPIRE NAT'L - OPERATING		
Bill	03152017	03/16/2017	6437A · PROGRAMS (ADULT)	\$	(131.25)
Bill	022017-032017	03/16/2017	6437N · PROGRAMS (TEEN)	\$	(400.00)
TOTAL				\$	<u>(531.25)</u>

Bill Pmt -Check	56697	03/27/2017 Sentry Automatic Fire Protection, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	17335	02/01/2017	6452G · BLDG ALTERATION AND MAINT	\$	(450.00)
TOTAL				\$	<u>(450.00)</u>

Bill Pmt -Check	56698	03/27/2017 Showcases	L0225 · EMPIRE NAT'L - OPERATING		
Bill	298567	03/07/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(866.03)
Bill	298568	03/07/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(162.30)
TOTAL				\$	<u>(1,028.33)</u>

Bill Pmt -Check	56699	03/27/2017 Shred-it	L0225 · EMPIRE NAT'L - OPERATING		
Bill	8121865852	02/28/2017	6437P15 · DOCUMENT MANAGEMENT/DESTROY	\$	(215.10)
TOTAL				\$	<u>(215.10)</u>

Bill Pmt -Check	56700	03/27/2017 Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING		
Bill	03132017	03/15/2017	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	<u>(100.00)</u>

Bill Pmt -Check	56701	03/27/2017 Sparling, Nicole	L0225 · EMPIRE NAT'L - OPERATING		
Bill	02232017	03/13/2017	6437C · PROGRAMS (C&P)	\$	<u>(275.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
WARRANT
MARCH 27, 2017**

TOTAL					\$	(275.00)
	Bill Pmt -Check	56702	03/27/2017 Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	03212017	03/21/2017	6437C · PROGRAMS (C&P)	\$	(125.00)
TOTAL					\$	(125.00)
	Bill Pmt -Check	56703	03/27/2017 Star Magazine	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	02212017 SUB-2017	03/08/2017	6413A · PERIODICALS (ADULT)	\$	(77.48)
TOTAL					\$	(77.48)
	Bill Pmt -Check	56704	03/27/2017 Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	A40943	02/16/2017	6452G · BLDG ALTERATION AND MAINT	\$	(508.00)
	Bill	A41051	02/22/2017	6452G · BLDG ALTERATION AND MAINT	\$	(175.00)
TOTAL					\$	(683.00)
	Bill Pmt -Check	56705	03/27/2017 Town of Brookhaven Parks Department	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	022017-032017	03/23/2017	6437C · PROGRAMS (C&P)	\$	(115.00)
				6437D · PROGRAMS (DIGITAL)	\$	(170.00)
TOTAL					\$	(285.00)
	Bill Pmt -Check	56706	03/27/2017 Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	442207	03/01/2017	6437P7 · COLLECTION AGENCY	\$	(170.05)
TOTAL					\$	(170.05)
	Bill Pmt -Check	56707	03/27/2017 Valentin, Mary Ann	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	30638002754928	02/28/2017	6410A · BOOKS (ADULT)	\$	(7.95)
TOTAL					\$	(7.95)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
WARRANT
MARCH 27, 2017**

Bill Pmt -Check		56708	03/27/2017 Verizon	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	03142017	03/21/2017	6431D · TELECOMMUNICATIONS	\$ (17.78)
					<u>\$ (17.78)</u>
Bill Pmt -Check		56709	03/27/2017 Villegas, Martha (Vendor)	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (494.00)
					<u>\$ (494.00)</u>
Bill Pmt -Check		56710	03/27/2017 Vincent's Pizza of Shirley	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	367094	03/21/2017	6437N · PROGRAMS (TEEN)	\$ (661.50)
				6435C · CED, CONF & TRAVEL (C&P)	\$ (34.00)
				6437C · PROGRAMS (C&P)	\$ (76.00)
					<u>\$ (771.50)</u>
Bill Pmt -Check		56711	03/27/2017 W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	I41874840	02/17/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (291.96)
	Bill	I42116830	02/27/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (377.94)
				6437A · PROGRAMS (ADULT)	\$ (11.62)
	Bill	I42176547	03/01/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (21.41)
					<u>\$ (702.93)</u>
Bill Pmt -Check		56712	03/27/2017 Williamson Law Book Co.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	164536	02/16/2017	6437P10 · ELECTION	\$ (392.40)
					<u>\$ (392.40)</u>
Bill Pmt -Check		56713	03/27/2017 Winter Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	0167238	02/28/2017	6432G · CARTAGE	\$ (250.38)
					<u>\$ (250.38)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
WARRANT
MARCH 27, 2017**

Bill Pmt -Check		56714	03/27/2017 Wischhusen, Will	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	02032017/02172017	03/15/2017	6437N · PROGRAMS (TEEN)	\$ (160.00)
					<u>\$ (160.00)</u>
Bill Pmt -Check		56715	03/27/2017 Xerox Corporation (Chicago)	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	300401718	01/12/2017	6439G · EQUIPMENT R & M (GEN)	\$ (2,618.52)
	Bill	300416030	03/11/2017	6439G · EQUIPMENT R & M (GEN)	\$ (2,313.60)
					<u>\$ (4,932.12)</u>
Bill Pmt -Check		56716	03/27/2017 Xerox Corporation (PA)	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	230046849	03/01/2017	6439G · EQUIPMENT R & M (GEN)	\$ (1,132.94)
					<u>\$ (1,132.94)</u>
Bill Pmt -Check		56717	03/27/2017 Zafar, Tanzeela	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	022017-032017	03/13/2017	6437L · PROGRAMS (LIT)	\$ (97.50)
					<u>\$ (97.50)</u>
Total					\$ (210,109.48)

I hereby certify that at a meeting on March 27, 2017
the above vouchers were approved and authorized.

Signed:_____

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
March 10, 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt	EFT	03/10/17	Hartford Insurance Co	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	413502609599			L0196 · LONG TER	\$ 179.66
				9055 · DISABILTY INSURANCE	\$ 1,629.77
				TOTAL	<u>\$ 1,809.43</u>
Bill Pmt -Check	5588	03/10/17	1095 Doreen Adamcik	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03102017			9060 · MEDICAL INSURANCE	\$ 128.00
				TOTAL	<u>\$ 128.00</u>
Bill Pmt -Check	5589	03/10/17	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03102017			9060 · MEDICAL INSURANCE	\$ 109.00
				TOTAL	<u>\$ 109.00</u>
Bill Pmt -Check	5590	03/10/17	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03102017			9060 · MEDICAL INSURANCE	\$ 109.00
				TOTAL	<u>\$ 109.00</u>
Bill Pmt -Check	5591	03/10/17	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03102017			9060 · MEDICAL INSURANCE	\$ 110.00
				TOTAL	<u>\$ 110.00</u>
Bill Pmt -Check	5592	03/10/17	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03102017			9060 · MEDICAL INSURANCE	\$ 267.90
				TOTAL	<u>\$ 267.90</u>

Bill Pmt -Check Bill	5593 03102017	03/10/17	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE	\$ 111.00
				TOTAL	<u>\$ 111.00</u>
Bill Pmt -Check Bill	5594 03102017	03/10/17	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE	\$ 111.00
				TOTAL	<u>\$ 111.00</u>
Bill Pmt -Check Bill	5595 03102017	03/10/17	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE	\$ 223.00
				TOTAL	<u>\$ 223.00</u>
Bill Pmt -Check Bill	5596 03102017	03/10/17	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL	\$ 1,500.00
				TOTAL	<u>\$ 1,500.00</u>
Bill Pmt -Check Bill	5597 516189	03/10/17	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP	\$ 1,184.20
				TOTAL	<u>\$ 1,184.20</u>
Bill Pmt -Check Bill	5598 03102017	03/10/17	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	<u>\$ 2,218.00</u>

Bill Pmt -Check 5599 03/10/17 CSEA Employee Benefit
Bill 03102017 Fund

L0226 · EMPIRE NAT'L - PAYROLL	
L0510 · CSEA POST TAX DENTAL	\$ 75.32
L0520 · CSEA POST TAX VISION	\$ 14.13
TOTAL	<u>\$ 89.45</u>

Bill Pmt -Check 5600 03/10/17 CSEA, Inc.
Bill 03102017

L0226 · EMPIRE NAT'L - PAYROLL	
L0500 · CSEA UNION DUES	\$ 2,783.80
TOTAL	<u>\$ 2,783.80</u>

GRAND TOTAL \$ 10,753.78

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
March 24, 2017

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt	EFT	03/24/17	1106 NYS Employees'	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03242017		Retirement System	L0163 · RC ERS CONTRIBUTIONS	\$ 2,269.38
				L0161 · RL - ERS LOAN	\$ 1,910.00
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ 346.58
				TOTAL	\$ 4,525.96
Bill Pmt -Check	5601	03/24/17	1103 State Of NY Dept	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	510		of Civil Service	9060 · MEDICAL INSURANCE	\$ 75,618.12
				TOTAL	\$ 75,618.12
Bill Pmt -Check	5602	03/24/17	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03242017			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				TOTAL	\$ 1,500.00
Bill Pmt -Check	5603	03/24/17	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	603982			L0625 · AFLAC PRE-TAX	\$ 1,950.51
				L0626 · AFLAC POST-TAX	\$ 450.50
				TOTAL	\$ 2,401.01
Bill Pmt -Check	5604	03/24/17	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	520360		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,184.36
				TOTAL	\$ 1,184.36
Bill Pmt -Check	5605	03/24/17	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	03242017			L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	\$ 2,218.00

L0226 · EMPIRE NAT'L - PAYROLL	
L0510 · CSEA POST TAX DENTAL	\$ 75.32
L0520 · CSEA POST TAX VISION	\$ 14.13
TOTAL	\$ 89.45

L0226 · EMPIRE NAT'L - PAYROLL	
L0500 · CSEA UNION DUES	\$ 2,809.81
TOTAL	\$ 2,809.81

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

FEBRUARY 2017

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2016 through February 2017

TOTAL													
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Jul '16 - Feb 17	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense													
Income													
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	3,764,419.32	1,514,026.05	5,278,445.37	9,214,000.00	-3,935,554.63	57.29%	
2082 · FINES AND FEES	5,378.80	5,731.40	4,669.53	4,929.51	6,120.43	4,046.92	5,258.66	5,634.01	41,769.26	75,000.00	-33,230.74	55.69%	
2360 · CONTRACTS WITH OTHER LIBR.	340,605.78	0.00	0.00	0.00	0.00	0.00	0.00	0.00	340,605.78	350,000.00	-9,394.22	97.32%	
2401 · INTEREST	1,612.76	1,440.91	1,137.61	906.06	597.54	422.18	859.13	1,488.54	8,464.73	20,000.00	-11,535.27	42.32%	
2650 · SALES OF EXCESS MATERIAL	43.00	49.50	57.00	34.00	32.00	40.00	-66.00	44.00	233.50				
2670 · SALES OF BOOKS	0.00	374.16	0.00	0.00	367.36	0.00	0.00	190.91	932.43				
2671 · FEDERAL & STATE GRANTS	0.00	0.00	0.00	10,000.00	0.00	0.00	0.00	0.00	10,000.00				
2690 · OTHER COMPENSATION	0.00	9.25	4.25	0.00	0.00	2.25	0.00	0.00	15.75				
2705 · GIFTS AND DONATIONS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	725.00	725.00				
2760 · SYSTEM & STATE AID	1.00	0.00	14,460.00	0.00	15,601.00	0.00	0.00	0.00	30,062.00	15,000.00	15,062.00	200.41%	
2771 · COPIER REVENUE - CONTRACT (R)	688.43	1,620.50	818.43	866.15	1,280.10	394.25	1,035.10	1,268.11	7,971.07	10,000.00	-2,028.93	79.71%	
2771A · COPIER REVENUE - INHOUSE (N)	45.40	5.40	0.00	2.70	0.00	0.50	1.40	0.00	55.40				
2771C · COPIER REVENUE- COLOR	0.00	0.00	0.00	0.00	156.61	0.00	0.00	0.00	156.61				
2772A · ADULT-ADULT PRINTER	873.00	1,065.70	801.75	262.00	1,486.90	714.00	1,263.00	869.00	7,335.35				
2800 · Program Receipts													
2805 · Program Receipts - Adult	418.00	555.00	956.00	669.00	1,544.00	802.50	120.00	0.00	5,064.50				
2810 · Program Receipts - Teen	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00				
2800 · Program Receipts - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%	
Total 2800 · Program Receipts	418.00	555.00	956.00	669.00	1,544.00	802.50	120.00	0.00	5,064.50	15,000.00	-9,935.50	33.76%	
2999 · Lost Books	0.00	90.87	101.87	0.00	0.00	0.00	164.89	0.00	357.63				
Total Income	349,666.17	10,942.69	23,006.44	17,669.42	27,185.94	6,422.60	3,773,055.50	1,524,245.62	5,732,194.38	9,699,000.00	-3,966,805.62	59.1%	
Gross Profit	349,666.17	10,942.69	23,006.44	17,669.42	27,185.94	6,422.60	3,773,055.50	1,524,245.62	5,732,194.38	9,699,000.00	-3,966,805.62	59.1%	
Expense													
6000 · SALARIES AND WAGES													
6141 · PROFESSIONAL SALARIES													

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2016 through February 2017

	TOTAL											
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Jul '16 - Feb 17	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	68,365.50	46,232.88	46,520.05	47,087.88	46,340.85	76,079.29	58,348.87	48,944.39	437,919.71	731,520.00	-293,600.29	59.86%
6141C · PROFESSIONAL (C&P)	69,308.34	46,869.99	44,472.01	44,496.49	44,599.70	67,941.43	53,547.79	44,468.37	415,704.12	627,953.00	-212,248.88	66.2%
6141D · PROFESSIONAL (DIGITAL)	18,635.63	16,048.52	16,042.96	16,042.96	16,120.84	24,014.38	19,409.54	18,409.54	144,724.37	279,150.00	-134,425.63	51.85%
6141N · PROFESSIONAL (TEEN)	29,112.65	21,012.58	20,396.44	21,588.55	20,985.31	32,261.31	24,690.82	21,734.88	191,782.54	375,237.00	-183,454.46	51.11%
6141S · COMM SERV LIBR (SVC)	29,766.90	16,364.49	12,884.38	12,884.38	12,884.38	19,326.57	17,387.68	13,755.08	135,253.86	377,175.00	-241,921.14	35.86%
6141T · PROFESSIONAL (TECH)	23,253.74	14,711.58	15,693.12	15,520.66	14,369.18	19,846.90	13,499.62	11,861.89	128,756.69	198,070.00	-69,313.31	65.01%
Total 6141 · PROFESSIONAL SALARIES	238,442.76	161,240.04	156,008.96	157,620.92	155,300.26	239,469.88	186,884.32	159,174.15	1,454,141.29	2,589,105.00	-1,134,963.71	56.16%
6142 · CLERICAL SALARIES												
6142A · CLERICAL (ADULT)	34,673.59	24,024.16	23,202.14	25,614.30	25,494.02	38,886.14	29,602.39	25,003.86	226,500.60	345,712.00	-119,211.40	65.52%
6142C · CLERICAL (C&P)	23,279.11	15,331.56	17,512.11	19,292.34	20,052.60	32,061.19	23,699.06	20,816.36	172,044.33	243,167.00	-71,122.67	70.75%
6142D · CLERICAL (DIGITAL)	4,722.99	3,148.66	3,148.66	3,148.66	3,148.66	4,722.99	3,809.88	3,280.88	29,131.38	59,726.00	-30,594.62	48.78%
6142G · CLERICAL (GEN)	11,672.94	7,781.96	7,781.96	7,781.96	8,186.96	12,584.19	10,344.31	8,809.10	74,943.38	103,189.00	-28,245.62	72.63%
6142L · CLERICAL (LIT)	20,599.69	14,389.13	14,557.06	14,852.43	15,209.06	23,422.23	18,002.62	15,194.31	136,226.53	229,998.00	-93,771.47	59.23%
6142N · CLERICAL (TEEN)	9,439.44	7,154.22	6,367.58	7,668.20	7,269.18	13,384.55	9,724.70	8,128.69	69,136.56	85,461.00	-16,324.44	80.9%
6142R · CLERICAL (CIRC)	34,131.77	22,111.66	22,006.04	23,358.23	23,312.41	36,486.57	26,707.10	24,463.00	212,576.78	338,684.00	-126,107.22	62.77%
6142S · CLERICAL (SVC)	1,043.28	695.52	695.52	579.60	724.50	1,252.01	839.12	605.40	6,434.95	13,840.00	-7,405.05	46.5%
6142T · CLERICAL (TECH)	18,228.76	12,227.20	10,440.43	8,636.36	7,916.06	14,053.33	11,053.36	9,156.95	91,712.45	158,545.00	-66,832.55	57.85%
6142X · CLERICAL (WIRES)	1,301.38	404.86	910.52	967.43	957.39	1,581.90	1,152.49	946.72	8,222.69	12,925.00	-4,702.31	63.62%
Total 6142 · CLERICAL SALARIES	159,092.95	107,268.93	106,622.02	111,899.51	112,270.84	178,435.10	134,935.03	116,405.27	1,026,929.65	1,591,247.00	-564,317.35	64.54%
6143 · PAGE SALARIES												
6143A · PAGE (ADULT)	18,203.14	12,193.80	12,388.39	12,882.66	13,331.36	20,731.08	15,357.10	12,772.02	117,859.55	199,267.00	-81,407.45	59.15%
6143C · PAGE (C&P)	13,923.58	10,164.56	9,242.09	10,333.52	10,642.86	18,029.64	12,574.01	10,658.85	95,569.11	144,211.00	-48,641.89	66.27%
6143L · PAGE (LIT)	531.00	468.00	378.00	432.00	580.50	839.08	630.53	528.01	4,387.12	5,724.00	-1,336.88	76.64%
6143N · PAGE (TEEN)	2,083.50	1,183.50	868.50	1,812.38	1,788.75	2,470.00	1,971.45	1,757.20	13,935.28	21,144.00	-7,208.72	65.91%
6143R · PAGE (CIRC)	3,224.25	2,333.25	1,470.38	2,112.75	2,252.25	3,356.92	2,223.19	2,399.40	19,372.39	33,390.00	-14,017.61	58.02%
6143T · PAGE (TECH)	5,057.27	3,259.48	3,365.22	3,157.05	4,105.04	5,982.98	4,895.82	4,077.28	33,900.14	48,790.00	-14,889.86	69.48%
Total 6143 · PAGE SALARIES	43,022.74	29,602.59	27,712.58	30,730.36	32,700.76	51,409.70	37,652.10	32,192.76	285,023.59	452,526.00	-167,502.41	62.99%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

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TOTAL

	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Jul '16 - Feb 17	Budget	\$ Over Budget	% of Budget
6144 · CUSTODIAL												
6144G · CUSTODIAL	22,842.25	16,436.01	16,989.37	17,682.12	19,609.77	31,065.88	20,742.63	17,850.58	163,218.61	242,464.00	-79,245.39	67.32%
Total 6144 · CUSTODIAL	22,842.25	16,436.01	16,989.37	17,682.12	19,609.77	31,065.88	20,742.63	17,850.58	163,218.61	242,464.00	-79,245.39	67.32%
6145 · SECURITY												
6145G · SECURITY	22,050.16	14,797.45	15,653.17	16,441.42	17,017.39	31,646.69	20,504.62	16,047.81	154,158.71	217,894.00	-63,735.29	70.75%
Total 6145 · SECURITY	22,050.16	14,797.45	15,653.17	16,441.42	17,017.39	31,646.69	20,504.62	16,047.81	154,158.71	217,894.00	-63,735.29	70.75%
6146 · TECHNICIAN												
6146W · TECHNICAL (WIRES)	21,251.55	14,063.93	14,355.57	14,358.58	14,006.23	22,693.03	17,786.92	15,192.33	133,708.14	194,728.00	-61,019.86	68.66%
Total 6146 · TECHNICIAN	21,251.55	14,063.93	14,355.57	14,358.58	14,006.23	22,693.03	17,786.92	15,192.33	133,708.14	194,728.00	-61,019.86	68.66%
6147 · ADMINISTRATIVE												
Total 6147 · ADMINISTRATIVE	37,570.57	20,043.48	20,043.48	20,043.48	20,043.48	30,065.22	24,252.44	22,730.74	194,792.89	276,277.00	-81,484.11	70.51%
Total 6000 · SALARIES AND WAGES	544,272.98	363,452.43	357,385.15	368,776.39	370,948.73	584,785.50	442,758.06	379,593.64	3,411,972.88	5,564,241.00	-2,152,268.12	61.32%
6200 · EMPLOYEE BENEFITS												
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	632,843.00	0.00	0.00	632,843.00	637,939.00	-5,096.00	99.2%
9030 · SOCIAL SECURITY	40,598.18	27,147.77	26,571.43	26,784.78	26,953.21	42,522.53	33,110.70	28,279.75	251,968.35	390,000.00	-138,031.65	64.61%
9040 · WORKERS' COMPENSATION	0.00	-5,687.65	0.00	0.00	0.00	76,619.00	0.00	0.00	70,931.35	80,000.00	-9,068.65	88.66%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILTY INSURANCE	1,602.83	1,750.11	1,599.27	0.00	1,680.23	3,162.29	0.00	1,631.90	11,426.63	21,500.00	-10,073.37	53.15%
9060 · MEDICAL INSURANCE	59,301.00	61,911.09	63,611.17	62,762.16	62,555.75	68,877.41	70,578.73	70,892.74	520,490.05	762,459.00	-241,968.95	68.27%
9065 · MTA TRANSIT TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6200 · EMPLOYEE BENEFITS	101,502.01	85,121.32	91,781.87	89,546.94	91,189.19	824,024.23	103,689.43	100,804.39	1,487,659.38	1,894,398.00	-406,738.62	78.53%
6410A · BOOKS (ADULT)												
6410A.e · E-BOOKS (ADULT)	-1,253.57	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-1,253.57			

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	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Jul '16 - Feb 17			
6410A · BOOKS (ADULT) - Other	9,087.09	6,329.71	10,883.91	14,885.60	12,134.77	11,828.12	10,245.36	54,573.86	129,968.42	184,000.00	-54,031.58	70.64%
Total 6410A · BOOKS (ADULT)	7,833.52	6,329.71	10,883.91	14,885.60	12,134.77	11,828.12	10,245.36	54,573.86	128,714.85	184,000.00	-55,285.15	69.95%
6410C · BOOKS (C&P)												
6410C.e · E-BOOKS (C&P)	-157.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-157.00			
6410C · BOOKS (C&P) - Other	5,182.05	3,921.78	5,738.22	2,639.42	13,461.22	3,544.87	5,685.27	13,832.10	54,004.93	119,500.00	-65,495.07	45.19%
Total 6410C · BOOKS (C&P)	5,025.05	3,921.78	5,738.22	2,639.42	13,461.22	3,544.87	5,685.27	13,832.10	53,847.93	119,500.00	-65,652.07	45.06%
6410L · BOOKS (LIT)	109.72	0.00	0.00	438.75	0.00	0.00	0.00	0.00	548.47	1,500.00	-951.53	36.57%
6410N · BOOKS (TEEN)												
6410N.e · E-BOOKS (TEEN)	-85.43	0.00	0.00	0.00	0.00	0.00	0.00	0.00	-85.43			
6410N · BOOKS (TEEN) - Other	948.03	227.80	659.45	1,345.84	541.90	816.15	899.94	12,746.43	18,185.54	27,000.00	-8,814.46	67.35%
Total 6410N · BOOKS (TEEN)	862.60	227.80	659.45	1,345.84	541.90	816.15	899.94	12,746.43	18,100.11	27,000.00	-8,899.89	67.04%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	7,775.00	6,212.50	300.00	1,559.00	5,941.85	2,346.34	849.14	0.00	24,983.83	46,000.00	-21,016.17	54.31%
6411C · MICRO/REF CD (C&P)	0.00	5,400.00	0.00	750.00	1,789.85	1,028.33	964.00	0.00	9,932.18	18,250.00	-8,317.82	54.42%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	5,400.00	0.00	750.00	1,369.85	2,346.33	615.00	0.00	10,481.18	22,000.00	-11,518.82	47.64%
6412A · RECORDINGS (ADULT)	2,459.25	3,283.07	2,836.98	3,307.32	3,542.97	2,173.90	1,779.44	3,208.10	22,591.03	47,200.00	-24,608.97	47.86%
6412C · RECORDINGS (C&P)	390.94	562.44	217.26	320.97	506.87	205.66	356.10	781.14	3,341.38	10,000.00	-6,658.62	33.41%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	606.65	798.44	496.36	441.59	767.82	474.00	416.29	814.32	4,815.47	10,000.00	-5,184.53	48.16%
6413A · PERIODICALS (ADULT)	0.00	689.98	13.00	9,461.99	43.26	746.96	321.35	0.00	11,276.54	33,000.00	-21,723.46	34.17%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	471.95	471.95	1,200.00	-728.05	39.33%
6413L · PERIODICALS (LIT)	196.90	0.00	0.00	0.00	0.00	0.00	0.00	0.00	196.90	0.00	196.90	100.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	272.92	0.00	0.00	0.00	0.00	272.92	2,590.00	-2,317.08	10.54%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%

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6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	7,509.43	6,182.00	7,295.30	7,597.09	5,764.90	10,545.98	6,841.95	7,386.63	59,123.28	135,000.00	-75,876.72	43.8%
6417C · VIDEOS (C&P)	515.02	2,125.30	1,161.84	2,155.31	2,083.84	2,489.29	859.41	614.03	12,004.04	53,000.00	-40,995.96	22.65%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	655.37	528.45	763.16	926.32	-0.11	988.06	59.49	303.09	4,223.83	6,000.00	-1,776.17	70.4%
6419G · SOFTWARE (GEN)	4,800.00	1,920.00	0.00	79.00	0.00	0.00	0.00	107.54	6,906.54	1,200.00	5,706.54	575.55%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	3,656.95	0.00	0.00	3,656.95	1,500.00	2,156.95	243.8%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	551.75	0.00	0.00	0.00	551.75	3,000.00	-2,448.25	18.39%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	4,450.00	0.00	4,450.00	16,000.00	-11,550.00	27.81%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	549.94	573.58	532.78	712.58	0.00	0.00	0.00	0.00	2,368.88	4,500.00	-2,131.12	52.64%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,964.49	3,803.62	5,452.27	3,448.20	5,331.28	3,769.62	5,470.74	6,003.81	38,244.03	90,000.00	-51,755.97	42.49%
6431D · TELECOMMUNICATIONS	12,413.28	4,368.00	3,534.80	3,724.71	3,949.62	3,903.18	3,794.49	3,916.23	39,604.31	54,500.00	-14,895.69	72.67%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	250.38	250.38	250.38	2,003.04	3,250.00	-1,246.96	61.63%
6433G · POSTAGE	3,316.27	4,834.19	3,321.72	4,316.58	4,331.29	3,329.09	4,317.96	3,411.59	31,178.69	56,000.00	-24,821.31	55.68%
6434A · PRINTING (ADULT)	0.00	21.98	0.00	0.00	0.00	0.00	0.00	0.00	21.98	4,275.00	-4,253.02	0.51%
6434C · PRINTING (C&P)	0.00	21.98	0.00	423.00	423.00	0.00	0.00	0.00	867.98	7,000.00	-6,132.02	12.4%
6434G · PRINTING (GEN)	6,581.00	6,791.96	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	6,581.00	52,858.96	100,000.00	-47,141.04	52.86%
6434L · PRINTING (LIT)	0.00	65.76	0.00	0.00	0.00	0.00	0.00	0.00	65.76	500.00	-434.24	13.15%
6434N · PRINTING (TEEN)	0.00	43.96	515.00	0.00	0.00	0.00	0.00	0.00	558.96	6,000.00	-5,441.04	9.32%
6434R · PRINTING (CIRC)	0.00	21.98	2,755.03	0.00	0.00	0.00	0.00	0.00	2,777.01	6,500.00	-3,722.99	42.72%
6434S · PRINTING (COMM SRV)	0.00	150.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	5,000.00	-4,850.00	3.0%
6435A · CED, CONF & TRAVEL (ADULT)	701.20	435.00	542.12	231.73	350.22	171.38	216.13	64.50	2,712.28	4,000.00	-1,287.72	67.81%
6435C · CED, CONF & TRAVEL (C&P)	148.98	785.00	692.32	420.88	685.70	37.55	216.13	0.00	2,986.56	5,250.00	-2,263.44	56.89%
6435D · CED, CONF & TRAVEL (ADM)	61.55	-75.00	3,160.53	1,080.00	3,541.00	1,554.05	806.13	0.00	10,128.26	7,500.00	2,628.26	135.04%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	0.00	660.00	0.00	1,525.53	0.00	0.00	32.10	2,217.63	5,000.00	-2,782.37	44.35%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	185.00	0.00	0.00	176.10	125.00	486.10	3,000.00	-2,513.90	16.2%
6435L · CED, CONF & TRAVEL (LIT)	0.00	85.00	16.22	111.40	0.00	116.85	116.13	0.00	445.60	7,000.00	-6,554.40	6.37%
6435N · CED, CONF & TRAVEL (TEEN)	68.49	541.85	344.00	175.78	562.42	167.25	216.13	569.19	2,645.11	6,000.00	-3,354.89	44.09%

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	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Jul '16 - Feb 17			
6435R · CED, CONF & TRAVEL (CIRC)	0.00	85.00	0.00	25.00	23.65	0.00	116.13	0.00	249.78	3,000.00	-2,750.22	8.33%
6435S · CED, CONF & TRAV (COMM SRV)	632.71	785.00	692.32	132.11	563.87	54.52	116.13	144.98	3,121.64	3,000.00	121.64	104.06%
6435T · CED, CONF & TRAVEL (TECH)	18.50	0.00	0.00	0.00	0.00	0.00	116.13	0.00	134.63	2,950.00	-2,815.37	4.56%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	116.13	0.00	116.13	4,000.00	-3,883.87	2.9%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	-100,000.00	0.0%
6437A · PROGRAMS (ADULT)	4,907.28	4,157.43	4,681.60	2,988.48	7,781.75	3,826.01	4,035.77	4,644.22	37,022.54	66,000.00	-28,977.46	56.1%
6437C · PROGRAMS (C&P)	6,700.83	10,545.99	2,895.98	7,007.50	5,516.25	7,256.36	4,147.59	9,408.59	53,479.09	75,000.00	-21,520.91	71.31%
6437D · PROGRAMS (DIGITAL)	120.00	90.00	374.88	419.96	547.70	1,672.75	245.00	215.00	3,685.29	10,000.00	-6,314.71	36.85%
6437L · PROGRAMS (LIT)	1,802.48	4,809.90	754.12	7,040.52	9,590.65	7,358.66	8,663.10	10,073.52	50,092.95	75,000.00	-24,907.05	66.79%
6437N · PROGRAMS (TEEN)	3,686.92	5,335.19	3,605.67	4,407.41	3,302.67	3,855.64	5,254.39	3,690.74	33,138.63	60,000.00	-26,861.37	55.23%
6437P · PROFESSIONAL FEES												
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,200.00	1,800.00	-600.00	66.67%
643765 · PROMOTION AND PUBLICITY	1,239.28	195.00	1,096.41	992.84	3,686.69	2,076.41	1,296.86	195.00	10,778.49	30,000.00	-19,221.51	35.93%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	17,000.00	-2,000.00	88.24%
6437P02 · AUDITOR	0.00	0.00	0.00	2,500.00	1,500.00	1,000.00	0.00	500.00	5,500.00	6,000.00	-500.00	91.67%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	-600.00	392.40	-207.60	5,000.00	-5,207.60	-4.15%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	136.00	131.50	131.50	1,079.00	1,600.00	-521.00	67.44%
6437P12 · PAYROLL SERVICES	1,422.78	1,405.81	1,260.71	1,337.69	1,871.94	1,385.21	2,859.16	1,355.24	12,898.54	22,000.00	-9,101.46	58.63%
6437P13 · ARMORED CAR SERVICE	167.20	167.20	171.26	175.32	167.20	167.20	167.68	168.16	1,351.22	1,944.00	-592.78	69.51%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	152.24	0.00	215.20	0.00	215.20	0.00	215.10	797.74			
6437P16 · STAFF BACKGROUND SCREEN	235.90	353.75	440.20	707.70	117.95	0.00	262.10	573.95	2,691.55	5,000.00	-2,308.45	53.83%
6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	29.75	0.00	0.00	0.00	29.75	500.00	-470.25	5.95%
6437P3 · APPRAISAL SERVICES	210.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	210.00	0.00	210.00	100.0%
6437P4 · ATTORNEY	9,076.94	1,416.66	1,625.00	1,660.89	2,387.50	2,122.82	9,125.00	1,639.48	29,054.29	34,500.00	-5,445.71	84.22%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	232.70	232.70	134.25	214.80	116.35	71.60	196.90	134.25	1,333.55	2,200.00	-866.45	60.62%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	0.00	0.00	0.00	0.00	330.00	400.00	-70.00	82.5%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2016 through February 2017

	TOTAL											
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Jul '16 - Feb 17	Budget	\$ Over Budget	% of Budget
6437P9 · EAP	0.00	7,560.00	0.00	0.00	0.00	0.00	0.00	0.00	7,560.00	7,500.00	60.00	100.8%
Total 6437P · PROFESSIONAL FEES	12,870.80	11,769.36	5,343.83	8,090.44	10,163.38	7,324.44	28,589.20	5,455.08	89,606.53	138,094.00	-48,487.47	64.89%
6438 · DUES	0.00	0.00	1,140.00	0.00	100.00	537.00	1,156.00	100.00	3,033.00	5,000.00	-1,967.00	60.66%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	217.50	0.00	0.00	2,802.86	0.00	0.00	3,020.36	3,500.00	-479.64	86.3%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	5,749.63	3,383.52	2,062.22	4,121.81	3,439.04	8,000.92	5,024.71	3,194.40	34,976.25	35,000.00	-23.75	99.93%
6439N · EQUIPMENT R & M (TEEN)	10.00	10.00	10.00	10.00	0.00	14.00	14.00	0.00	68.00	200.00	-132.00	34.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	11,367.25	0.00	35.72	11,830.69	177.65	0.00	10,723.63	34,134.94	55,000.00	-20,865.06	62.06%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	1,098.81	378.81	778.81	628.81	378.81	378.81	378.81	4,400.48	26,000.00	-21,599.52	16.93%
6450E · ELECTRICITY	16,644.40	12,332.48	17,987.07	0.00	23,756.89	6,432.31	9,091.58	0.00	86,244.73	135,000.00	-48,755.27	63.89%
6450F · FUEL/GAS	52.50	223.04	471.17	61.50	873.97	1,255.87	2,169.95	2,452.03	7,560.03	15,000.00	-7,439.97	50.4%
6450W · WATER	0.00	314.25	0.00	409.03	0.00	0.00	0.00	192.39	915.67	1,600.00	-684.33	57.23%
6451G · CUSTODIAL SUPPLIES	1,040.20	1,036.67	1,941.88	1,690.83	1,032.86	1,006.66	2,835.62	728.20	11,312.92	19,000.00	-7,687.08	59.54%
6452G · BLDG ALTERATION AND MAINT	3,390.14	5,758.96	5,848.90	1,364.67	2,757.88	5,480.59	4,992.61	4,228.23	33,821.98	54,477.00	-20,655.02	62.09%
6454 · INSURANCE	64,667.82	-3,346.53	0.00	0.00	0.00	0.00	0.00	0.00	61,321.29	65,000.00	-3,678.71	94.34%
6485G · Bank Fees	143.89	2.21	166.49	129.42	512.40	182.80	171.77	0.00	1,308.98			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases												
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	1,291.15	0.00	186.85	0.00	1,478.00	3,500.00	-2,022.00	42.23%
7203C · EQUIPMENT C & P	0.00	731.94	1,055.56	2,022.52	473.68	0.00	186.85	0.00	4,470.55	5,000.00	-529.45	89.41%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	593.40	0.00	0.00	0.00	0.00	0.00	0.00	593.40			
7203N · EQUIPMENT TEEN	575.16	0.00	0.00	0.00	0.00	3,124.60	797.89	0.00	4,497.65	3,000.00	1,497.65	149.92%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	65.90	0.00	0.00	65.90	1,000.00	-934.10	6.59%
7203T · EQUIPMENT TECH	757.94	0.00	0.00	0.00	0.00	0.00	0.00	0.00	757.94	2,000.00	-1,242.06	37.9%
7203W · EQUIPMENT WIRE	780.16	0.00	6,438.32	2,732.84	273.02	2,340.18	4,110.45	565.27	17,240.24	140,000.00	-122,759.76	12.31%
7203 · EQUIPMENT - Capital Purchases - Other	129.47	0.00	0.00	0.00	0.00	0.00	0.00	0.00	129.47			

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2016 through February 2017

	TOTAL									Budget	\$ Over Budget	% of Budget
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jan 17	Feb 17	Jul '16 - Feb 17			
Total 7203 - EQUIPMENT - Capital Purchases	2,242.73	1,325.34	7,493.88	4,755.36	2,037.85	5,530.68	5,282.04	565.27	29,233.15	161,500.00	-132,266.85	18.1%
Total Expense	838,629.66	585,958.33	563,956.99	570,384.26	622,630.41	1,535,029.55	685,468.21	652,386.11	6,054,443.52	9,699,000.00	-3,644,556.48	62.42%
Net Ordinary Income	-488,963.49	-575,015.64	-540,950.55	-552,714.84	-595,444.47	-1,528,606.95	3,087,587.29	871,859.51	-322,249.14	0.00	-322,249.14	100.0%
Other Income/Expense												
Other Expense												
7500 - BUILDING IMPROVEMENTS	8,681.10	6,308.93	17,643.94	66,520.13	174,181.65	152,328.87	93,534.96	109,044.31	628,243.89			
7900 - TRANSFER TO/(FROM) CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	-1,000,000.00	0.00	0.00	-1,000,000.00			
Total Other Expense	8,681.10	6,308.93	17,643.94	66,520.13	174,181.65	-847,671.13	93,534.96	109,044.31	-371,756.11			
Net Other Income	-8,681.10	-6,308.93	-17,643.94	-66,520.13	-174,181.65	847,671.13	-93,534.96	-109,044.31	371,756.11	0.00	371,756.11	100.0%
Net Income	-497,644.59	-581,324.57	-558,594.49	-619,234.97	-769,626.12	-680,935.82	2,994,052.33	762,815.20	49,506.97	0.00	49,506.97	100.0%

MMSCL
Operating Funds Monthly Report
February 2017

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 2,919,682.05	\$ 1,520,921.38	\$ 490,691.33	\$ 1,440.14	\$ 3,951,352.24
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 281,342.25	\$ 3,173.69	\$ 186.38	\$ 108.40	\$ 284,437.96
Empire Nat'l Bank	OPERATING	\$ 168,237.16	\$ 12,173.43	\$ 62,063.89	\$ 48.40	\$ 118,395.10
Empire Nat'l Bank	PAYROLL	\$ 49,580.65	\$ 478,549.62	\$ 476,832.72	\$ -	\$ 51,297.55
						\$ 4,405,482.85

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2017	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					\$ 15,000.00
TOTAL CASH & INVESTMENTS:					<u>\$ 4,420,482.85</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

CAPITAL FUND FINANCIAL REPORT

FEBRUARY 2017

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-16		\$ 5,573,630.87	\$ 2,360.42	\$ -	\$ 5,575,991.29
August-16		\$ 5,575,991.29	\$ 2,361.42	\$ -	\$ 5,578,352.71
September-16		\$ 5,578,352.71	\$ 2,286.21	\$ -	\$ 5,580,638.92
October-16		\$ 5,580,638.92	\$ 2,363.39	\$ -	\$ 5,583,002.31
November-16		\$ 5,583,002.31	\$ 2,288.12	\$ -	\$ 5,585,290.43
December-16		\$ 5,585,290.43	\$ 2,037.49	\$ 1,000,000.00	\$ 4,587,327.92
January-17		\$ 4,587,327.92	\$ 1,948.04		\$ 4,589,275.96
February-17		\$ 4,589,275.96	\$ 1,760.27		\$ 4,591,036.23
				Grand Total :	\$ 4,591,036.23

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD
Patron Visits (new counter as of 8-15)	28,960	28,544	31,816	49,174	38,116	24,428	30,157	28,568					259,763	256,871
Website Visits	37,736	36,557	32,152	32,792	31,022	27,318	33,747	32,491					263,815	328,705
Adult	2,893	3,500	3,673	3,696	3,015	2,514	3,120	2,832					25,243	28,953
Children's	1,000	800	480	640	467	377	461	415					4,640	9,376
Teen	618	573	680	424	455	299	407	402					3,858	5,236
Program Calendar	1,931	1,417	1,309	1,417	1,165	981	1,088	1,231					10,539	35,024
Library Link	261	305	273	260	246	195	275	287					2,102	2,174
CommunityLibrary.org	20,078	19,748	17,592	19,748	17,481	15,495	19,300	18,832					148,274	161,320
Facebook													-	101,605
Circulation	52,240	52,862	49,514	54,190	48,704	45,156	50,089	44,866	-	-	-	-	397,621	445,578
Staff assisted checkouts & renewals	24,782	25,566	24,072	26,642	23,631	22,563	24,468	22,209					193,933	216,054
Express Lane Checkouts & renewals	14,110	14,058	13,190	14,671	13,101	10,778	12,845	11,735					104,488	126,018
Renewals by patrons (web)	6,903	7,344	6,603	6,831	6,699	6,476	6,145	5,622					52,623	58,213
Museum Pass Checkouts	71	50	24	37	22	24	17	38					283	346
eBook Checkouts	2,852	2,817	2,663	2,575	2,327	2,315	2,781	2,433					20,763	20,152
Movie Streams/Downloads	292	296	316	257	276	285	279	275					2,276	1,932
Music Streams/Downloads	2,422	1,885	1,583	2,140	1,756	1,817	2,258	1,836					15,697	13,871
eAudiobook Checkouts	808	846	806	806	692	739	897	718					6,312	5,406
eMagazine Checkouts			257	231	200	159	399	121+ zinio					1,246	3,586
ILLs out	2,106	2,047	1,848	1,806	1,455	1,459	1,730	1,608					14,059	18,575
ILLs in	1,831	1,917	1,837	1,827	1,645	1,556	1,791	1,615					14,019	16,906
Holds	4,774	4,934	4,770	4,646	4,581	4,314	5,038	4,572					37,629	43,404
Filled Holds	3,863	3,830	3,764	3,771	3,617	3,500	4,005	3,484					29,834	35,191
New Library Cards	282	247	356	309	244	194	265	343					2,240	2,279
New/Renewed Contract Patrons	436	11	4	11	8	3	7	7					487	427
Computer Usage	7,667	6,646	7,772	7,985	7,463	6,946	7,851	7,250	-	-	-	-	59,580	44,290
Adult	3,251	2,952	3,720	3,733	3,419	3,206	3,649	3,192					27,122	30,451
Children's	869	700	623	848	710	515	662	651					5,578	6,411
Teen	538	527	641	593	491	412	533	409					4,144	4,732
Public Wireless	3,009	2,467	2,788	2,811	2,843	2,813	3,007	2,998					22,736	
Fax/Copy/email service	1,978	2,222	2,157	2,100	1,999	1941	2,240	2,155					16,792	2,696
Reference Questions	2,348	2,084	1,845	1,954	1,723	1,406	1,780	2,019	-	-	-	-	15,159	-
Adult	1,442	1,327	1,211	1,155	1,038	850	1,169	1,071					9,263	17,179
Children's	906	757	634	799	685	556	611	948					5,896	9,295
Teen													-	6,347
Chat Reference													-	838
Other Questions	3,995	4,053	3,167	4,204	4,312	3,591	3,758	3,126	-	-	-	-	30,206	-
Adult	1,787	2,422	2,089	2,181	2,141	1,973	2,357	2,099					17,049	36,868
Children's	2,208	1,631	1,078	2,023	2,171	1,618	1,401	1,027					13,157	16,503
Teen													-	15,882
Programs, In-House Attendance	5,720	4,849	3,631	4,097	4,036	4,567	3,999	3,080	-	-	-	-	33,979	-
Programs, In-House Sessions	371	401	347	380	347	405	385	414	-	-	-	-	3,050	32,502
Adult	1,911	984	698	626	573	528	508	660					6,488	2,278
Adult # of Sessions	116	137	143	146	107	129	125	227					1,130	6,274
Children's	1,676	1,551	682	1,201	1,357	1,552	1,102	885					10,006	529
Children's # of Sessions	86	78	47	54	70	73	65	47					520	10,370
Teen	542	469	452	365	481	474	597						3,380	486
Teen # of Sessions	67	61	47	58	58	67	70						428	4,214
Community Services													-	458
Community Services # of Sessions													-	
Outside Organizations	1,591	1,845	1,799	1,905	1,625	2,013	1,792	1,535					14,105	-

[illegible]

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Provided by the New York State Library, NOVELNY is an online virtual library connecting New Yorkers to 21st century information via libraries and library systems statewide.

NOVELNY is an electronic resource access project that enables libraries across New York State to give their communities online access to the full text of thousands of journals, newspapers and other references. Currently, NOVELNY provides online access to several database products. These include:

GALE CENGAGE LEARNING

Academic OneFile – A source for peer-reviewed, full-text articles (numbering in the millions) from the world's leading journals and reference sources. With extensive coverage of the physical sciences, technology, medicine, social sciences, the arts, theology, literature and other subjects, *Academic OneFile* is both authoritative and comprehensive. Includes full-text coverage of the *New York Times* back to 1985.

Business Insights: Essentials – This comprehensive database brings together a wide variety of global business information including company profiles, industry reports, and financial reports, as well as business magazines and newspapers. It contains full text from over 3,900 periodical titles.

General OneFile – A source for news and periodical articles on a wide range of topics: business, computers, current events, economics, education, environmental issues, health care, hobbies, humanities, law, literature and art, politics, science, social science, sports, technology, and many general interest topics. Millions of full-text articles, many with images.

Health Reference Center Academic – Provides access to the full text of nursing and allied health journals, plus the wide variety of personal health information sources in InfoTrac's award-winning Health Reference Center.

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Kids InfoBits – Contains over 100 age-appropriate magazines for grades K-5. Also includes Merriam-Webster's Elementary Dictionary, maps, flags, seals, charts and graphs.

Opposing Viewpoints in Context – Contains a range of perspectives on many important issues, with over 13,000 pro/con viewpoints. Includes a variety of resource types: reference, news, primary sources, multimedia and more.

PROQUEST

eLibrary Elementary – Contains over 140 magazines and books for elementary students. Also includes the American Heritage Dictionary.

Gannett Newsstand Complete – Contains over 85 Gannett newspapers, 6 of which are New York newspapers. These include the *Ithaca Journal*, *Poughkeepsie Journal*, *Rochester Democrat and Chronicle*, *Journal News* (White Plains), *Press and Sun-Bulletin* (Binghamton) and *Star-Gazette* (Elmira).

SCHOLASTIC

Amazing Animals of the World – For elementary school students. Includes facts and photos for over 1,200 animals.

America the Beautiful – For elementary and middle school students. Includes articles on US cities, states and presidents.

Encyclopedia Americana – Articles include links to further readings, a bibliography, selected full text articles, web page links, and links to related articles.

Grolier Multimedia Encyclopedia – Includes over 41,000 encyclopedia articles, news, timelines, quizzes and games, and research starters. It also includes an atlas and dictionary. Articles can be grouped by lexile level and are aligned to standards.

Lands and Peoples – For middle and high school students. Includes articles on countries, cultures and current events. Also includes an atlas and almanacs.

The New Book of Knowledge – For middle grade students. Includes literary selections, a timeline, projects, experiments, news, homework help and more.

The New Book of Popular Science – For middle and high school students. Includes articles in the areas of science, technology and medicine.

La Nueva Enciclopedia Cumbre – Spanish language encyclopedia written from a Latin American perspective.

Job Resources

The Job Seekers page at novelnewyork.org/jobseekers.php provides links to various job resources.

What other resources are available?

The Current Events page at novelnewyork.org/events.php provides a link to selected newspaper resources.

Who is eligible to participate in NOVELNY, and what benefits do they receive?

Participation is available to all not-for-profit member libraries of library systems in New York State, and Charter Schools to the extent permitted by negotiations and contractual limitations. Every \$1 the State invests results in a minimum of \$35 worth of access at the local level. NOVELNY may be accessed from any eligible library in the state. Libraries may also choose to offer library users remote access to NOVELNY from their homes, schools or workplaces 24 hours a day, 7 days a week. Every New Yorker can search NOVELNY from www.novelnewyork.org via geoIP authentication without entering a driver license number as long as they are in New York State.

How can my library register to use NOVELNY databases?

To participate, libraries need to complete the online registration form. Online registration forms are located in the Librarians section of the NOVELNY web site: www.novelnewyork.org. As of 2016 over 5,800 libraries and library systems are registered to use NOVELNY.

Is training offered for the databases available through NOVELNY? If so, is there a fee?

The vendors offer online training resources and webinars. Librarians can also arrange training sessions directly through the vendors. There is no fee for training. Training is highly recommended for staff in libraries where NOVELNY databases are offered. Please see novelnewyork.org/training.php for more information.

What are the origins of NOVELNY?

The Board of Regents, at their July 13, 2000, meeting, adopted the final report of the Regents Commission on Library Services, *Meeting the Needs of all New Yorkers: Library Service in the New Century*, as Regents policy. Recommendation one in this report is to "Create NOVEL, the New York Online Virtual

Electronic Library, to deliver high-quality, reliable digital information to all New Yorkers."

How is NOVELNY funded?

NOVELNY is supported in large part with temporary federal funds through a Library Services and Technology Act (LSTA) grant to the New York State Library by the Federal Institute of Museum and Library Services (IMLS).

What other services are provided to NOVELNY users?

The New York State Library hosts the NOVEL-DB e-mail list to post announcements concerning database issues, contract dates, database training sessions, and other information useful to NOVELNY registered libraries. See the web site www.novelnewyork.org or e-mail nyslnovel@nysed.gov for further information.

A Help Desk, also provided by the New York State Library, is staffed Monday through Friday to respond to questions about the databases offered through NOVELNY. Additional information may be found at the NOVELNY Help Desk web page at novelnewyork.org/helpdesk.php.

A marketing toolkit is available at www.novelnewyork.org to help library staff and library supporters publicize, explain, and demonstrate the features of NOVELNY. The kit includes materials for downloading and printing, and other helpful components that are appropriate for a variety of audiences.

Web Site: novelnewyork.org
Facebook Page: facebook.com/NOVELny

New York State Library
Office of Cultural Education
The State Education Department
The University of the State of New York



For more information please contact:
Office of the State Librarian
New York State Library
Cultural Education Center, Room 10C34
Albany, NY 12230
Telephone (518) 474-5930
Web address: www.nysl.nysed.gov/

Revised October 2016



Adults

March 2017

Josephine Wuthenow
Department Head

SNAP

Since July 2016, a coordinator from the Health and Welfare Council of Long Island has been assisting patrons in our library community with applications for SNAP (Supplemental Nutrition Assistance Program) to receive food benefits. To date, 52 local families have been helped by this valuable outreach service.

Debbi Gallucci,
RASD Librarian



TASC UPDATE

The library began offering a TASC prep class in 2014. TASC (Test Assessing Secondary Completion) has replaced the GED. I met with TASC teacher JoAnn Henry at the Boys and Girls Club in Bellport, where she was teaching, and she agreed to teach the classes at the library. Sessions are offered two nights a week for eight weeks, for a total of 24 hours of prep for each student. We are now completing our 12th successful session.

Clerk Zoe O'Donnell and I conducted telephone interviews with past students to evaluate the TASC prep program. Of the 44 students we interviewed:

- * 14 took the test and passed
- * Three failed a section and have rescheduled to take the test

I would like to take this opportunity to thank JoAnn for all of her hard work. Due to her efforts, the library has helped these student attain their educational goals.



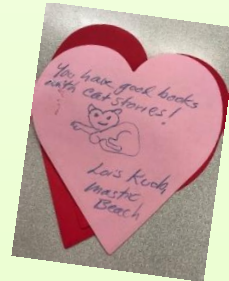
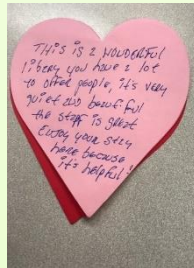
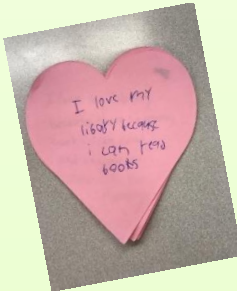
Kerrilynn Jorgensen,
RASD Librarian

DIY DROP-PROGRAMS

RASD has introduced DIY Drop-In programs directed at crafters and for those patrons who would like to explore DIY for the first time.

For the month of February we provided patrons with the opportunity to tell us how they feel about the library.

Kelly Furnari,
RASD Librarian



On March 3rd, we hosted a seed starter program as part of our DIY series.

Children, teens, adults, and families were invited to plant seeds in biodegradable containers, and make plant markers to label their seedlings. We had 79 patrons attend this program.

56 patrons attended our DIY Terrarium program on March 18. Participants created small succulent terrariums to take home and enjoy.

Patrons have told us that they are looking forward to attending future DIY Drop-In programs.



DEPARTMENTAL SNAPSHOT - MARCH

Program Attendance:

- 660 patrons attended in-house programs
- 88 patrons attended off-site programs

COPIES, FAXES and Scanning/EMAIL:

- We helped patrons 2,155 times with copies, faxes, and scanning

COMPUTER Usage:

- Patrons used our computers 3,192 times

Reference & Information Questions:

- We answered 3,170 patron questions

MMSCL CIRCULATION SERVICES DEPARTMENT



March 2017 Board Report by DH Anne Marie Hofmann

STATISTICAL INFORMATION FOR THE MONTH OF **February 2017**

TOTAL Circulation Activity: 44,866

Activity Breakdown

Staff Assisted Checkouts: 22,209

Self Checkouts: 11,735

Online Renewals: 5,622

Digital Checkout Breakdown

eBooks— 2,433

Movie Streams— 275

Music Streams— 1,836

eAudiobooks— 718

eMagazines— 121

Museum Pass Breakdown

Museum Passes Reserved: 45

Checked Out: 38

Cancelled/No Show: 7

Current Card Holders: 41,000

NEW Library Cards Issued: 343

District Patrons: 336 Contract Patrons: 7

Meeting Room Usage:

Rooms booked by district organizations including tutors: 140

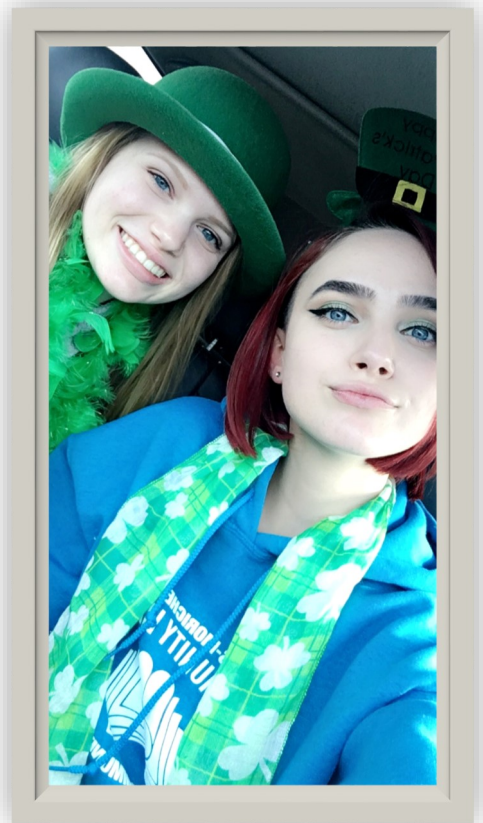
Community residents including students in attendance: 1,535

SMS Alerts - Text Notifications: Currently 1,199

Online Temporary Self Registration: Currently 14

Circulation Services all around town!

***Chamber of Commerce
St. Patrick's Day Parade
(Circulation staff parade walkers
Krista Duart and Kristen Gorman)***



***William Floyd Middle School
library card sign-up visit.
(Circulation staff member Kyle Neilsen)***

***Have a Heart Food Drive ❤️
Delivered 15 boxes of food and 8
no sew blankets to St. Jude's and
William Floyd Middle School.***



Suffolk County Police Department

Suffolk County Police officers visited ENL classes at William Floyd High School on February 27th. With all the immigration issues in the news you can imagine the fear that was present at the high school that evening. Once the officers explained that they were there for assistance only, fears abated. Officer Delgado, who speaks Spanish, provided a comfort level for students to ask questions and express their concerns. At the end of the evening literacy staff was thanked and told how valuable the workshop was, especially in these trying times.

***Family Literacy***

Taking the responsibility we have for children attending family literacy classes very seriously, a 2 hour safety workshop was given at the library on March 6th. Thirteen women from our community attended. Some of the participants currently work as childcare assistants with our ENL families and others are hoping to one day work in our program. The Childcare Council of Suffolk County provided an excellent, bilingual Early Childhood Specialist, Emily Torres, to conduct the training. Ms. Torres addressed all aspects of safety concerns working with children. The training was thorough, educational and even our most seasoned childcare assistants remarked that they “learned a lot”.





March 2017

Compiled by: Stephen Burg

Virtual reality in foreign lands and getting the most with our 3d printer

Over the past month, the Digital Services Department has put on some great programs. We have used the power of virtual reality with our HTC vive to transport our patrons to Ireland and allowed patrons to learn how to create 3D designs with tinker cad. The Digital Services Department has also played a role in gathering statistical information for the state report. As a department we have also helped spread the awareness of our digital offerings with marketing and one-on-one technology appointments.

Staff Update: Michael Bartolomeo

On March 7, I taught an Email Basics. In which I answered questions and providing on-hand support.

On March 17, I held a drop-in virtual reality program featuring the HTC Vive in the CPSD with Andrea Malchiodi. The theme was a virtual tour of Ireland which was very well attended. Approximately 6 child patrons took part and 4 adults. They had the opportunity to experience various locations in Ireland, such as the Cliffs of Moher, Bunratty Castle, and scenic locales within Dublin. The program was well-received by patrons and staff.

In addition to programs, I have been meeting patrons and staff for one-on-one appointments and assisting Sara Roye with Facebook marketing efforts. I have also been helping establish a stronger public presence for the department by advertising our services on the main floor with the 3D printer and digital services desk.

Staff Update: Sara Roye



Recent work developed:

- Original cover art for the April newsletter
- Artwork/layout for the **Summer With Us** giveaway journal, web graphics;
- Web graphics and icons for the new website in progress;
- (For RASD) "Money Smart Week" print work and the signage for the new Personal Finance Management display in progress; flyer for business workshops in May
- (For RASD) "Exploring DNA Testing with Genealogist April Earle" print/Facebook;
- (For CPSD) "Kidfest 2017" updating print advertising/outdoor signage
- (For DSD) advertising for 3D Printing Classes (print & web)
- Journal ad for Rotary
- Flyer/poster for the Chamber of Commerce's Annual Spring Eggstravaganza
- March Readers' Advisory Display: **Coming to America**



Register for programs in person, by telephone at 631-399-1511, or online at www.communitylibrary.org

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

Another 0% Budget Increase

The library board of trustees and library directors announce that there will be **no increase** to the library budget for the second year in a row. In considering the proposed budget for the coming year, its board of trustees was able to craft a budget with a zero percent increase. The 2017-2018 budget of \$8,698,000 is the same amount as it was for 2015-2016 AND 2016-2017. The tax levy for 2017-2018 will remain at \$0.214,000. As such, there will be **no budget** vote this year.

The estimated rate associated with the proposed operating budget is \$0.04 per \$100 of assessed valuation, which equates to an estimated annual levy of \$700.00 for an average household (based on an assessed valuation of \$25,000).

Please contact Kent Rosalia, library director, at 631-399-1511, x200, if you have any questions or need additional information on the 2017-2018 budget.

IMPORTANT DATES

Voter Registration at the Library
Tuesday, March 28, 9:30 a.m. to 9:00 p.m.

Trustee Election at the Library
Tuesday, April 4, 9:30 a.m. to 9:30 p.m.

Trustee Election

The library is governed by a five-member board of trustees which is elected by the voters of the district. One trustee is elected each year for a five-year term. Running this year are incumbent Wendy Gross and challenger Raymond G. Kozar.

In order to vote you must be: (1) 18 years of age or older; (2) a U.S. citizen; (3) a resident of the district for at least 30 days; and (4) registered to vote.

April 2017 | Number 290

2017 Spring Egg-stravaganza
Saturday April 8th 1:00 - 3:00 p.m.
Welcome to the Spring 1st grade celebration!

For Kids Ages Birth - 10 years
Tickets are required for children only. Parents are not required to buy tickets.

Prizes and prizes for children only.
Prizes and prizes for children only.
Prizes and prizes for children only.

RAFFLES
FREE REFRESHMENTS
MUSIC & GAMES
PRIZES TO WIN
EASTER BUNNY WIN A NEW BIKE
FREE BIKE FOR SALE
EASTER EGGS to color
CRAFT ACTIVITIES

COMMUNITY LIBRARY
Exploring DNA Testing with Genealogist April Earle

Saturday, April 22
3:30 - 5:00 p.m.

Apprentice to 1800's and 1900's in the
Genealogy Room.

Discover how to use DNA testing to
find out who your ancestors were and
how they lived. This is a hands-on
workshop. You will learn how to use
DNA testing to find out who your
ancestors were and how they lived.
This is a hands-on workshop. You
will learn how to use DNA testing
to find out who your ancestors were
and how they lived.

COMMUNITY LIBRARY
BUSINESS BASICS

Thursday, April 27
11:00 a.m. - 1:00 p.m.

Apprentice to 1800's and 1900's in the
Genealogy Room.

Discover how to use DNA testing to
find out who your ancestors were and
how they lived. This is a hands-on
workshop. You will learn how to use
DNA testing to find out who your
ancestors were and how they lived.
This is a hands-on workshop. You
will learn how to use DNA testing
to find out who your ancestors were
and how they lived.

COMMUNITY LIBRARY
KID FEST
SATURDAY, JUNE 10
10 AM - 2 PM

Join us for a FUN DAY of activities
for kids ages 2-10. We'll have
games, crafts, and more. We'll
also have a special presentation
by the author of the book
"The Little Prince".

Join us for a FUN DAY of activities
for kids ages 2-10. We'll have
games, crafts, and more. We'll
also have a special presentation
by the author of the book
"The Little Prince".

COMMUNITY LIBRARY
small business workshops

OPEN HOUSE
Saturday, May 20
10:00 a.m. - 2:00 p.m.

Discover how to use DNA testing to
find out who your ancestors were and
how they lived. This is a hands-on
workshop. You will learn how to use
DNA testing to find out who your
ancestors were and how they lived.
This is a hands-on workshop. You
will learn how to use DNA testing
to find out who your ancestors were
and how they lived.

COMMUNITY LIBRARY
3D PRINTING

Discover how to use DNA testing to
find out who your ancestors were and
how they lived. This is a hands-on
workshop. You will learn how to use
DNA testing to find out who your
ancestors were and how they lived.
This is a hands-on workshop. You
will learn how to use DNA testing
to find out who your ancestors were
and how they lived.



Staff Update: Nicole Parisi

In addition to the monthly eNewsletter, this month I focused on promoting our digital services. Specifically, 3D Printing and Niche Academy tutorials were highlighted to generate greater public interest.

For our Patron 3D Print Service and upcoming printing programs, I wrote text for Facebook posts, accompanying flyers and content for the webpage .

In an effort to promote our new video tutorials from Niche Academy, I featured the service on both Facebook and Constant Contact. We also made the Niche Academy links accessible on our website using a side slider widget on the eBooks and Digital Collection pages. Since then we have had approximately 95 clicks accessing tutorials like Overdrive, Hoopla, Lynda.com, Rosetta Stone and Facebook. Lastly, over the past two weeks, I have been working on gathering statistics for the NYS Annual Report.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 03/27/17	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Zambito, Amanda	Librarian Trainee	\$22.92/hr		03/10/17	
LA	Billows, Darlene	Senior Library Clerk	\$44,222.36		03/16/17	3/16/17-04/15/17
SI	Burg, Stephen	Librarian II-Digital Services Dept Head	\$75,000.00		02/08/17	
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?		
				2. Request and canvas an eligible list for all competitive positions?		
				3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application		
				4. Submit a personnel change on the previous incumbent shown above?		
<input type="checkbox"/> APPROVED				DI S APPROVED		
<input type="checkbox"/> APPROVED AS NOTED						
				The above changes are hereby certified as being in accordance with Civil Service requirements.		
				Signature of Appointing Authority		

Mastics-Moriches-Shirley Community Lib

Annual Report For Public And Association Libraries - 2016

1. GENERAL LIBRARY INFORMATION

Report all information in Part 1 as of December 31, 2016, except for questions related to the current library director/manager (questions 1.37 through 1.45).

1.1	Library ID Number	8000586075
1.2	Library Name	MASTICS-MORICHES-SHIRLEY COMMUNITY LIB
1.3	Name Status (State use only)	00 (for no change from previous year)
1.4	Structure Status (State use only)	00 (for no change from previous year)
1.5	Community	Shirley
1.6	Beginning Fiscal Reporting Year	07/01/2015
1.7	Ending Fiscal Reporting Year	06/30/2016
1.8	Is the library now reporting on a different fiscal year than it reported on in the previous Annual Report?	No
1.9	If yes, please indicate the beginning date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.10	Please indicate the ending date of library's new reporting year. Enter N/A if No was answered to Question 1.8.	N/A
1.11	Beginning <u>Local</u> Fiscal Year	7/1/2015
1.12	Ending <u>Local</u> Fiscal Year	6/30/2016
1.13	Address Status	00 (for no change from previous year)
1.14	Street Address	407 WILLIAM FLOYD PARKWAY
1.15	City	SHIRLEY
1.16	Zip Code	11967
1.17	Mailing Address	407 WILLIAM FLOYD PARKWAY
1.18	City	SHIRLEY
1.19	Zip Code	11967
1.20	Telephone Number (enter 10 digits only and hit the Tab key; enter N/A if no telephone number)	(631) 399-1511
1.21	Fax Number (enter 10 digits only and hit the Tab key; enter N/A if no fax number)	(631) 281-4442
1.22	E-Mail Address to Contact the Library (Enter N/A if no e-mail address)	contact@communitylibrary.org
1.23	Library Home Page URL (Enter N/A if no home page URL)	www.communitylibrary.org
1.24	Population Chartered to Serve (per 2010 Census)	49,854
1.25	Indicate the type of library as stated in the library's charter (select one):	PUBLIC
1.26	Indicate the area chartered to serve as stated in the library's charter (select one):	School District
1.27	During the reporting year, has there been any change to the library's legal service area boundaries? Changes must be the result of a Regents charter action. Answer Y for Yes, N for No.	N
1.28	Indicate the type of charter the library currently holds (select one):	Absolute
1.29	Date the library was granted its absolute charter <u>or</u> the date of the provisional charter if the library does not have an absolute charter	03/22/1979

1.30	Date the library was last registered	12/13/1974
1.31	Federal Employer Identification Number	112343981
1.32	County	SUFFOLK
1.33	School District	William Floyd
1.34	Town/City	Brookhaven
1.35	Library System	Suffolk Cooperative Library System

THESE QUESTIONS ARE FOR NYC LIBRARIES ONLY. PLEASE PROCEED TO THE NEXT QUESTION.

1.36a President/CEO Name
 1.36b President/CEO Phone Number
 1.36c President/CEO Email

NOTE: For questions 1.37 through 1.45, report all information for the current library director/manager.

1.37	Title of Library Director/ Manager (select one):	Ms.
1.38	First Name of Library Director/Manager	Kerri
1.39	Last Name of Library Director/Manager	Rosalia
1.40	NYS Public Librarian Certification Number	16282
1.41	What is the highest education level of the library manager/director?	Master's Degree
1.42	If the library manager/director holds a Master's Degree, is it a Master's Degree in Library/Information Science?	Y
1.43	Do all staff working in the budgeted Librarian (certified) positions reported in 6.4 have an active NYS Public Librarian Certificate? If No, list the name and e-mail address of each staff member without an active certificate in a Note.	Y
1.44	E-mail Address of the Director/Manager	director@communitylibrary.org
1.45	Fax Number of the Director/Manager	(631) 399-1518
1.46	Is the library a member of the New York State and Local Retirement System?	Y
1.47	Does the library charge fees for library cards to people residing outside the system's service area?	N
1.48	Was all or part of the library's funding subject to a public vote(s) held during Calendar Year 2016? (Please respond even if the vote was unsuccessful). Enter Y for Yes, N for No. If Yes, complete one record for the public vote from each funding source. If no, go to question 1.49.	N

1. Name of municipality or district holding the public vote
2. Indicate the type of municipality or district holding the public vote
3. Date the vote was held (mm/dd/2016)
4. Was the vote successful? Y/N
5. What type of public vote was it?
- 6a. Most recent prior year approved appropriation from a public vote:
- 6b. Proposed increase in appropriation as a result of the vote held on the date reported in question number 3:
- 6c. Total proposed appropriation (sum of 6a and 6b):

This question should only be answered if "No" was answered in Q1.48 OR the library has votes from different municipalities/districts that were held in different years, both current and prior.

- 1.49 Did the library receive funding from an appropriation which was approved by public vote in a prior year? (Prior to Calendar Year 2016) Enter Y for Yes, N for No. If Yes, complete one record for the vote from each funding source. If No, go to question 1.50. Y
- | | | |
|----|---|---|
| 1. | Name of municipality or district holding the public vote | William Floyd School District |
| 2. | Indicate the type of municipality or district holding the public vote | School District |
| 3. | Date the last successful vote was held (mm/dd/yyyy) | 04/07/2015 |
| 4. | What type of public vote was it? | budget vote (school district public library only) |
| 5. | What was the total dollar amount of the appropriation from tax dollars resulting from the last successful vote? | \$9,214,000 |
- 1.50 Does the reporting library have a contractual agreement with a municipality or district to provide library services to residents of an area not served by a chartered library? Enter Y for Yes, N for No. If yes, please complete one record for *each* contract. If no, go to question 1.51. Y
- | | | |
|----|---|--|
| 1. | Name of contracting municipality or district | Eastport/ South Manor Union Free School District |
| 2. | Is this a written contractual agreement? | Y |
| 3. | Population of the geographic area served by this contract | 18,927 |
| 4. | Dollar amount of contract | \$487,801 |
| 5. | Enter the appropriate code for range of services provided (select one): | Full |
- 1.51 For the reporting year, has the library experienced any unusual circumstance(s) that affected the statistics reported (e.g., natural disaster, fire, closed for renovations, massive weeding of collection, etc.)? If yes, please annotate explaining the circumstance(s) and the impact on the library using the Note; if no, please go to Part 2, Library Collection. N

2. LIBRARY COLLECTION

Report holdings, additions, and subscriptions as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

This section of the survey (2.1-2.22) collects data on selected types of materials.

It does not cover all materials (i.e., microforms, loose sheet music, maps, and pictures) for which expenditures are reported under Print Materials Expenditures, Electronic Materials Expenditures, and Other Materials Expenditures (questions 12.6, 12.7 and 12.8). Under this category report only items that have been purchased, leased or licensed by the library, a consortium, the state library, a donor or other person or entity. Included items must only be accessible with a valid library card or at a physical library location; inclusion in the catalog is not required. Do not include items freely available without monetary exchange. Do not include items that are permanently retained by the patron; count only items that have a set circulation period where it is available for their use. Count electronic materials at the administrative entity level; do not duplicate numbers at each branch.

PRINT MATERIALS

Cataloged Books

2.1	Adult Fiction Books	33,335
2.2	Adult Non-fiction Books	34,417
2.3	Total Adult Books (Total questions 2.1 & 2.2)	67,752
2.4	Children's Fiction Books	38,536

2.5	Children's Non-fiction Books	25,451
2.6	Total Children's Books (Total questions 2.4 & 2.5)	63,987
2.7	Total Cataloged Books (Total questions 2.3 & 2.6)	131,739
Other Print Materials		
2.8	Total Uncataloged Books	0
2.9	Total Print Serials	6,714
2.10	All Other Print Materials	12
2.11	Total Other Print Materials (Total questions 2.8 through 2.10)	6,726
2.12	Total Print Materials (Total questions 2.7 and 2.11)	138,465
ALL OTHER MATERIALS		

Electronic Materials

2.13	Electronic Books	198,549
2.14	Local Electronic Collections	37
2.15	NOVELNY Electronic Collections	10
2.16	Total Electronic Collections (Total questions 2.14 and 2.15)	47
2.17	Audio - Downloadable Units	39,851
2.18	Video - Downloadable Units	8,547
2.19	Other Electronic Materials (Include items that are not included in the above categories, such as e-serials; electronic files; collections of digital photographs; and electronic government documents, reference tools, scores and maps.)	75,162
2.20	Total Electronic Materials (Total questions 2.13, 2.16, 2.17, 2.18 and 2.19)	322,156

Non-Electronic Materials

2.21	Audio - Physical Units	14,492
2.22	Video - Physical Units	33,606
2.23	Other Non-Electronic Materials (includes films, slides, etc.)	3,468
2.24	Total Other Materials Holdings (Total questions 2.21 through 2.23)	51,566
2.25	GRAND TOTAL HOLDINGS (Total questions 2.12, 2.20 and 2.24)	512,187

CURRENT SERIAL SUBSCRIPTIONS

2.26	Current Print Serial Subscriptions	525
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ADDITIONS TO HOLDINGS - Do not subtract withdrawals or discards.

2.27	Cataloged Books	12,279
2.28	All Other Print Materials	3,549
2.29	Electronic Materials	63,892
2.30	All Other Materials	6,248
2.31	Total Additions (Total questions 2.27 through 2.30)	85,968

3. LIBRARY PROGRAMS, POLICIES, AND SERVICES

Report all information on questions 3.1 through 3.27 as of the end of the fiscal year reported in Part 1; report information on questions 3.28 through 3.79 for the 2016 calendar year. Please click [here](#) to read general instructions before completing this section.

Please report information on LIBRARY USE as of the end of the fiscal year reported in Part 1.

LIBRARY USE

3.1	Library visits (total annual attendance)	389,037
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3.2	Registered resident borrowers	42,631
3.3	Registered non-resident borrowers	1,461

Please report information on WRITTEN POLICIES as of 12/31/16.

WRITTEN POLICIES (Answer Y for Yes, N for No)

3.4	Does the library have an open meeting policy?	Y
3.5	Does the library have a policy protecting the confidentiality of library records?	Y
3.6	Does the library have an Internet use policy?	Y
3.7	Does the library have a disaster plan?	Y
3.8	Does the library have a board-approved conflict of interest policy?	Y
3.9	Does the library have a board-approved whistle blower policy?	N

Please report information on ACCESSIBILITY as of 12/31/16.

ACCESSIBILITY (Answer Y for Yes, N for No)/b>

3.10	Does the library provide service to persons who cannot visit the library (homebound persons, persons in nursing homes, persons in jail, etc.)?	Y
3.11	Does the library have assistive devices for persons who are deaf and hearing impaired (TTY/TDD)?	N
3.12	Does the library have large print books?	Y
3.13	Does the library have assistive technology for the blind and visually impaired?	Y
3.14	- If so, what do you have?	
	screen reader, such as JAWS or Windoweyes	Yes
	refreshable Braille keyboard	No
	screen magnification software, such as Zoomtext	Yes
	electronic scanning and reading software, such as OpenBook	No

Please report information on LIBRARY SPONSORED PROGRAMS as of the end of the fiscal year reported in Part 1.

LIBRARY SPONSORED PROGRAMS

3.15	Adult Program Sessions	1,033
3.16	Young Adult Program Sessions	851
3.17	Children's Program Sessions	935
3.18	All Other Program Sessions	0
3.19	Total Number of Program Sessions (Total questions 3.15 through 3.18)	2,819
3.20	One-on-One Program Sessions	504
3.21	Do library staff, trustees and/or volunteers reach outside of the library to promote library programs and services through group presentations, information tables and/or other similar educational activities sponsored by the Library?	Yes
3.22	Adult Program Attendance	10,954
3.23	Young Adult Program Attendance	8,395
3.24	Children's Program Attendance	30,016
3.25	All Other Program Attendance	0
3.26	Total Program Attendance (Total questions 3.22 through 3.25)	49,365
3.27	One-on-One Program Attendance	532

Please report information on SUMMER READING PROGRAMS for the 2016 calendar year.

SUMMER READING PROGRAM

3.28 - Indicate which of the following apply to the summer reading program(s) offered by the library during the summer of 2016 (check all that apply):

a.	Program(s) for children	Yes
b.	Program(s) for young adults	Yes
c.	Program(s) for Adults	Yes
d.	Summer Reading at New York Libraries name and/or logo used	Yes
e.	Collaborative Summer Library Program (CSLP Manual, provided through the New York State Library, used)	Yes
f.	N/A	No
3.29	Library outlets offering a summer reading program	1
3.30	Children registered for the library's summer reading program	1,123
3.31	Young adults registered for the library's summer reading program	115
3.32	Adults registered for the library's summer reading program	302
3.33	Total number registered for the library's summer reading program (total 3.30 + 3.31 + 3.32)	1,540
3.34	Children's program sessions - Summer 2016	203
3.35	Young adult program sessions - Summer 2016	34
3.36	Adult program sessions - Summer 2016	6
3.37	Total program sessions - Summer 2016 (total 3.34 + 3.35 + 3.36)	243
3.38	Children's program attendance - Summer 2016	4,144
3.39	Young adult program attendance - Summer 2016	253
3.40	Adult program attendance - Summer 2016	1,522
3.41	Total program attendance - Summer 2016 (total 3.38 + 3.39 + 3.40)	5,919

COLLABORATORS

3.42	Public school district(s) and/or BOCES	2
3.43	Non-public school(s)	0
3.44	Childcare center(s)	4
3.45	Summer camp(s)	1
3.46	Municipality/Municipalities	2
3.47	Literacy provider(s)	1
3.48	Other (describe using the State note)	2
3.49	Total Collaborators (total 3.42 through 3.48)	12

Please report information on EARLY LITERACY PROGRAMS for the 2016 calendar year.

EARLY LITERACY PROGRAMS

3.50 Did the library offer early literacy programs? (Enter Y for Yes, N for No) Y

3.51 - Indicate types of programs offered (check all that apply)

a.	Focus on birth - school entry	Yes
b.	Focus on parents & caregivers	Yes
c.	Combined audience	Yes
d.	N/A	No

3.52 - Number of sessions

a.	Focus on birth - school entry	49
b.	Focus on parents & caregivers	68
c.	Combined audience	133
d.	N/A	0
3.53	Total Sessions	250
3.54	Attendance at sessions	
a.	Focus on birth - school entry	1,617
b.	Focus on parents & caregivers	647
c.	Combined audience	2,442
d.	N/A	0
3.55	Total Attendance	4,706
3.56	Collaborators (check all that apply):	
a.	Childcare center(s)	No
b.	Public School District(s) and/or BOCES	No
c.	Non-Public School(s)	No
d.	Health care providers/agencies	No
e.	Other (describe using the State note)	No

Please report information on ADULT LITERACY for the 2016 calendar year.

ADULT LITERACY

3.57	Did the library offer adult literacy programs?	Yes
3.58	Total group program sessions	23
3.59	Total one-on-one program sessions	20
3.60	Total group program attendance	176
3.61	Total one-on-one program attendance	20
3.62	Collaborators (check all that apply)	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	Yes
c.	Non-Public Schools	No
d.	Other (see instructions and describe using Note)	No

Please report information on PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL) for the 2016 calendar year.

PROGRAMS FOR ENGLISH SPEAKERS OF OTHER LANGUAGES (ESOL)

3.63	Did the library offer programs for English Speakers of Other Languages (ESOL)? (Enter Y for Yes, N for No)	Y
3.64	Children's program sessions	480
3.65	Young adult program sessions	0
3.66	Adult program sessions	847
3.67	Total program sessions (total 3.64 + 3.65 + 3.66)	1,327
3.68	One-on-one program sessions	0
3.69	Children's program attendance	3,755
3.70	Young adult program attendance	0
3.71	Adult program attendance	10,832
3.72	Total program attendance (total 3.69 + 3.70 + 3.71)	14,587
3.73	One-on-one program attendance	0
3.74	Collaborators (check all that apply):	
a.	Literacy NY (Literacy Volunteers of America)	No
b.	Public School District(s) and/or BOCES	Yes

- | | | |
|----|---------------------------------|----|
| c. | Non-Public School(s) | No |
| d. | Other (describe using the Note) | No |
- Please report information on DIGITAL LITERACY for the 2016 calendar year.

DIGITAL LITERACY

3.75	Did the library offer digital literacy programs?	Y
3.76	Total group program sessions	65
3.77	Total one-on-one program sessions	265
3.78	Total group program attendance	864
3.79	Total one-on-one program attendance	265

4. LIBRARY TRANSACTIONS

Report all transactions as of the end of the fiscal year reported in Part 1. (Please note: Internal Library usage is not considered part of circulation)

CATALOGED BOOK CIRCULATION

4.1	Adult Fiction Books	57,927
4.2	Adult Non-fiction Books	32,900
4.3	Total Adult Books (Total questions 4.1 & 4.2)	90,827
4.4	Children's Fiction Books	90,199
4.5	Children's Non-fiction Books	24,085
4.6	Total Children's Books (Total questions 4.4 & 4.5)	114,284
4.7	Total Cataloged Book Circulation (Total question 4.3 & 4.6)	205,111

CIRCULATION OF OTHER MATERIALS

4.8	Circulation of Adult Other Materials	326,330
4.9	Circulation of Children's Other Materials	51,937
4.10	Total Circulation of Other Materials (Total questions 4.8, 4.9)	378,267
4.11	Physical Item Circulation (Total questions 4.7 & 4.10)	583,378

ELECTRONIC USE

4.12	Use of Electronic Material	76,161
4.13	Successful Retrieval of Electronic Information	116,239
4.14	Electronic Content Use (Total questions 4.12 & 4.13)	192,400
4.15	Total Circulation of Materials (Total questions 4.11 & 4.12)	659,539
4.16	Total Collection Use (Total questions 4.13 & 4.15)	775,778
4.17	Grand Total Circulation of Children's Materials (Total questions 4.6 & 4.9)	166,221

REFERENCE TRANSACTIONS

4.18	Total Reference Transactions	25,708
4.19	Does the library offer virtual reference?	Y

INTERLIBRARY LOAN - MATERIALS RECEIVED (BORROWED)

4.20	TOTAL MATERIALS RECEIVED	26,307
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INTERLIBRARY LOAN - MATERIALS PROVIDED (LOANED)

4.21	TOTAL MATERIALS PROVIDED	28,519
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5. TECHNOLOGY AND TELECOMMUNICATIONS

Report all information as of December 31, 2016.

SYSTEMS AND SERVICES

5.1	Automated circulation system?	Y
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5.2	Online public access catalog (OPAC)?	Y
5.3	Electronic access to the OPAC from outside the library?	Y
5.4	Annual number of visits to the library's web site	468,814
5.5	Does the library use Internet filtering software on any computer?	Y
5.6	Name of the person responsible for the library's Information Technology (IT) services	David Belmonte
5.7	IT contact's telephone number (enter 10 digits only and hit the Tab key)	(631) 399-1511
5.8	IT contact's email address	dbelmonte@communitylibrary.org

6. STAFF INFORMATION

Note: Report figures as of the last day of the fiscal year reported in Part 1. Include the FTE for all positions funded in the library's budget whether those positions are filled or not. This report requires conversion of part-time hours to full-time equivalents (FTE). To compute the FTE of employees in any category, take the total number of hours worked per week for all budgeted positions in that category and divide that total by the number of hours per week the library considers to be full-time. Report the FTE to two decimal places.

FTE (FULL-TIME EQUIVALENT CALCULATION)

6.1	The number of hours per workweek used to compute FTE for all paid library personnel in this section.	35
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BUDGETED POSITIONS IN FULL-TIME EQUIVALENTS

6.2	Library Director (certified)	1
6.3	Vacant Library Director (certified)	0
6.4	Librarian (certified)	30
6.5	Vacant Librarian (certified)	0
6.6	Library Manager (not certified)	0
6.7	Vacant Library Manager (not certified)	0
6.8	Library Specialist/Paraprofessional (not certified)	0
6.9	Vacant Library Specialist/Paraprofessional (not certified)	0
6.10	Other Staff	79
6.11	Vacant Other Staff	0
6.12	TOTAL PAID STAFF (Total questions 6.2, 6.4, 6.6, 6.8 & 6.10)	110.00
6.13	VACANT TOTAL PAID STAFF (Total questions 6.3, 6.5, 6.7, 6.9 & 6.11)	0.00

SALARY INFORMATION

6.14	FTE - Entry Level Librarian (certified)	1
6.15	Salary - Entry Level Librarian (certified)	\$51,961
6.16	FTE - Library Director (certified)	1
6.17	Salary - Library Director (certified)	\$156,557
6.18	FTE - Library Manager (not certified)	0
6.19	Salary - Library Manager (not certified)	\$0

7. MINIMUM PUBLIC LIBRARY STANDARDS

Report all information as of December 31, 2016. Please click [here](#) to read general instructions before completing this section.

7.1	1. Is governed by board-approved written bylaws which outline the responsibilities and procedures of the library board of trustees.	Y
7.2	2. Has a board-approved written long range plan of service.	Y

7.3	3. Presents a board-approved annual report to the community on the library's progress in meeting its goals and objectives.	Y
7.4	4. Has board-approved written policies for the operation of the library.	Y
7.5	5. Presents annually to appropriate funding agencies a written board-approved budget which would enable the library to meet or exceed these standards and to carry out its long-range plan of service.	Y
7.6	6. Periodically evaluates the effectiveness of the library's collection and services in meeting community needs.	Y
7.7	7. Is open the minimum standard number of public service hours for population served. (see instructions)	Y
8.	Maintains a facility to meet community needs, including adequate:	
7.8	8a. space	Y
7.9	8b. lighting	Y
7.10	8c. shelving	Y
7.11	8d. seating	Y
7.12	8e. restroom (see instructions)	Y
9.	Provides equipment and connections to meet community needs and provide access to other library catalogs and other electronic information, including but not limited to the following:	
7.13	9a. telephone	Y
7.14	9b. photocopier (see instructions)	Y
7.15	9c. microcomputer or terminal	Y
7.16	9d. printer	Y
7.17	9e. Fax capability (see instructions)	Y
7.18	10. Distributes board-approved printed information listing the library's hours open, borrowing rules, services, location and phone number.	Y
7.19	11. Employs a paid director in accordance with the provisions of Commissioner's Regulation 90.8.	Y

8. PUBLIC SERVICE INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

PUBLIC SERVICE OUTLETS - Libraries reporting main libraries, branches and bookmobiles should complete Service Outlets Information in Part 9.

8.1	Main Library	1
8.2	Branches	0
8.3	Bookmobiles	0
8.4	Other Outlets	0
8.5	TOTAL PUBLIC SERVICE OUTLETS (Total questions 8.1 - 8.4)	1

PUBLIC SERVICE HOURS - Report hours to two decimal places.

8.6	Minimum Weekly Total Hours - Main Library	65.00
8.7	Minimum Weekly Total Hours - Branch Libraries	0.00
8.8	Minimum Weekly Total Hours - Bookmobiles	0.00
8.9	Minimum Weekly Total Hours - Total Hours Open (Total questions 8.6 - 8.8)	65.00
8.10	Annual Total Hours - Main Library	3,528.00

8.11	Annual Total Hours - Branch Libraries	0.00
8.12	Annual Total Hours - Bookmobiles	0.00
8.13	Annual Hours Open - Total Hours Open (Total questions 8.10 through 8.12)	3,528.00

9. SERVICE OUTLET INFORMATION

Report all information as of the end of the fiscal year reported in Part 1. Please click [here](#) to read general instructions before completing this section.

NOTE: Libraries reporting Public Service Outlets in questions 8.1, 8.2 and 8.3 of Part 8 are required to complete this part of the Annual Report. Use this section to enter outlet information on main libraries, branches or bookmobiles. Complete one record for *each* main library, branch or bookmobile.

If you have multiple libraries, you may 1) enter the data for the Service Outlet Information section directly into the survey as usual or 2) send Baker and Taylor the data for this section to be uploaded into Collect. If you choose to send your data for uploading, you must enter the data into the spreadsheet form available in the survey by clicking [here](#). Complete this form and email it to bibliostat@btol.com and your data will be uploaded into Collect within 24 hours. The data will be loaded in the same order in which it appears in your file, so libraries should be in the correct order on the spreadsheet.

1.	Outlet Name	Mastics-Moriches-Shirley Community Library
2.	Outlet Name Status	00 (for no change)
3.	Street Address	407 William Floyd Parkway
4.	Outlet Street Address Status	00 (for no change)
5.	City	Shirley
6.	Zip Code	11967
7.	Phone (enter 10 digits only)	(631) 399-1511
8.	Fax Number (enter 10 digits only)	(631) 281-4442
9.	E-mail Address	contact@communitylibrary.org
10.	Outlet URL	www.communitylibrary.org
11.	County	Suffolk
12.	School District	William Floyd School District
13.	Library System	Suffolk Cooperative Library System
14.	Outlet Type Code (select one):	CE
15.	Public Service Hours Per Year for This Outlet	3,528
16.	Number of Weeks This Outlet is Open	52
17.	Does this outlet have meeting space available for public use (non-library sponsored programs, meetings and/or events)?	Y
18.	Is the meeting space available for public use even when the outlet is closed?	N
19.	Total number of non-library sponsored programs, meetings and/or events at this outlet	1,397
20.	Enter the appropriate outlet code (select one):	LO
21.	Who owns this outlet building?	School District
22.	Who owns the land on which this outlet is built?	Library Board
23.	Indicate the year this outlet was initially constructed	1982
24.	Indicate the year this outlet underwent a major renovation costing \$25,000 or more	1995
25.	Square footage of the outlet	44,000

26.	Total number of Internet terminals at this outlet used by the general public	126
27.	Number of uses (sessions) of public Internet computers per year	61,302
28.	Type of connection on the outlet's public Internet computers	Fiber
29.	Maximum <u>download</u> speed of connection on the outlet's public Internet computers	11 Greater than or equal to 100 mbps and less than 1 gbps
30.	Maximum <u>upload</u> speed of connection on the outlet's public Internet computers	10 Greater than or equal to 50 mbps and less than 100 mbps
31.	Internet Provider	Long Island Fiber Exchange
32.	WiFi Access	No restrictions to access
33.	Number of wireless sessions provided by the library wireless service per year	28,823
34.	Does the outlet have interactive videoconferencing capability for public use?	Y
35.	Does the outlet have a building entrance that is physically accessible to a person in a wheelchair?	Y
36.	Is every public part of the outlet accessible to a person in a wheelchair?	Y
37.	<i>LIBID</i>	8000586075
38.	<i>FSCSID</i>	NY0687
39.	<i>Number of Bookmobiles in the Bookmobile Outlet Record</i>	0
40.	<i>Outlet Structure Status</i>	00 (for no change from previous year)

10. OFFICERS AND TRUSTEES

Report information about trustee meetings as of December 31, 2016. All public and association libraries are required by Education Law to hold at least four meetings a year.

BOARD MEETINGS

10.1	Total number of board meetings held during calendar year (January 1, 2016 to December 31, 2016)	12
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NUMBER OF TRUSTEES AND TERMS

10.2	Does your library have a range of trustees stated in the library's charter (incorporation)?	No
10.3	If yes, what is the range?	
10.4	If your library has a range, how many voting positions are stated in the library's current by-laws?	
10.5	If your library does not have a range, how many voting positions are stated in the library's charter (incorporation)?	5
10.6	Does your library's charter (incorporation) state a specified term for trustees? If no, please explain in a Note.	Yes
10.7	If yes, what is the trustee term length, as stated in your library's charter (incorporation)?	5 years

BOARD MEMBER SELECTION

10.8	Enter Board Member Selection Code (select one):	EP - board members are elected in a public election
------	---	---

List Officers and Board Members as of February 1, 2017. Complete one record for each board member. There must be a record for each voting position, whether filled or vacant. Do not include non-voting positions.

BOARD PRESIDENT

10.9	Title (drop-down): Mr., Mrs., Ms., Miss, Dr., The Honorable, The Reverend, Other (specify using the Note), or Vacant	Mr. James
------	--	--------------

10.10	First Name	
10.11	Last Name	Mazzarella
10.12	Mailing Address	
10.13	City	
10.14	Zip Code (5 digits only)	-----
10.15	Phone (enter 10 digits only)	-----
10.16	E-mail Address	-----
10.17	Term Begins - Month	July
10.18	Term Begins - Year (yyyy)	2013
10.19	Term Expires - Month	June
10.20	Term Expires - Year (yyyy)	2018
10.21	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	Yes
10.22	The date the Oath of Office was taken (mm/dd/yyyy)	07/22/2013
10.23	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/23/2013
10.24	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Joseph
3.	Last Name of Board Member	Maiorana
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Vice President
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2014
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2019
13.	Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position).	Yes
14.	The date the Oath of Office (mm/dd/yyyy) was taken	07/28/2014
15.	The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy)	07/30/2014
16.	Is this a brand new trustee?	N
1.	Title of Board Member (select one):	Mr.
2.	First Name of Board Member	Mario
3.	Last Name of Board Member	Vigliotta
4.	Mailing Address	
5.	City	
6.	Zip Code (5 digits only)	
7.	E-mail address	
8.	Office Held or Trustee	Trustee
9.	Term Begins - Month	July
10.	Term Begins - Year (year)	2016
11.	Term Expires	June
12.	Term Expires - Year (yyyy)	2021

- | | | |
|-----|--|------------------------|
| 13. | Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/25/2016 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/27/2016 |
| 16. | Is this a brand new trustee? | N |
| 1. | Title of Board Member (select one): | Mr. |
| 2. | First Name of Board Member | Joseph |
| 3. | Last Name of Board Member | Simmons |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | |
| 7. | E-mail address | |
| 8. | Office Held or Trustee | Trustee |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2015 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2020 |
| 13. | Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/24/2015 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/27/2015 |
| 16. | Is this a brand new trustee? | N |
| 1. | Title of Board Member (select one): | Mrs. |
| 2. | First Name of Board Member | Wendy |
| 3. | Last Name of Board Member | Gross |
| 4. | Mailing Address | |
| 5. | City | |
| 6. | Zip Code (5 digits only) | --- |
| 7. | E-mail address | |
| 8. | Office Held or Trustee | Other (Add State Note) |
| 9. | Term Begins - Month | July |
| 10. | Term Begins - Year (year) | 2012 |
| 11. | Term Expires | June |
| 12. | Term Expires - Year (yyyy) | 2017 |
| 13. | Is this trustee serving a full term? If No, add a Note (for example, this trustee was appointed to complete the remainder of a term of a trustee who resigned their position). | Yes |
| 14. | The date the Oath of Office (mm/dd/yyyy) was taken | 07/23/2012 |
| 15. | The date the Oath of Office was filed with town or county clerk (mm/dd/yyyy) | 07/24/2012 |
| 16. | Is this a brand new trustee? | N |

11. OPERATING FUNDS RECEIPTS

Report financial data based on the fiscal reporting year reported in Part 1. *ROUND TO THE NEAREST*

DOLLAR. Please click [here](#) to read general instructions before completing this section.

LOCAL PUBLIC FUNDS

Specify by name the municipalities or districts which are the source of funds.

- | | | |
|------|---|-------------------------------|
| 11.1 | Does the library receive any local public funds? If yes, complete one record for each funding source; if no, go to question 11.3. | Y |
| 1. | Source of Funds | School District |
| 2. | Name of funding County, Municipality or District | William Floyd School District |
| 3. | Amount | \$9,701,867 |
| 4. | Subject to public vote held in reporting year or in a previous reporting year(s). | Y |
| 5. | Written Contractual Agreement | Y |

11.2	TOTAL LOCAL PUBLIC FUNDS	\$9,701,867
------	---------------------------------	-------------

SYSTEM CASH GRANTS TO MEMBER LIBRARY

- | | | |
|------|---|----------|
| 11.3 | Local Library Services Aid (LLSA) | \$13,864 |
| 11.4 | Central Library Aid (CLDA and/or CBA) | \$0 |
| 11.5 | Additional State Aid received from the System | \$20,182 |
| 11.6 | Federal Aid received from the System | \$0 |
| 11.7 | Other Cash Grants | \$0 |
| 11.8 | TOTAL SYSTEM CASH GRANTS (Add Questions 11.3, 11.4, 11.5, 11.6 and 11.7) | \$34,046 |

OTHER STATE AID

- | | | |
|------|---|-----|
| 11.9 | State Aid other than LLSA, Central Library Aid (CLDA and/or CBA), or other State Aid reported as system cash grants | \$0 |
|------|---|-----|

FEDERAL AID FOR LIBRARY OPERATION

- | | | |
|-------|--|-----|
| 11.10 | LSTA | \$0 |
| 11.11 | Other Federal Aid | \$0 |
| 11.12 | TOTAL FEDERAL AID (Add Questions 11.10 and 11.11) | \$0 |

11.13	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$0
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OTHER RECEIPTS

- | | | |
|-------|---|-------------|
| 11.14 | Gifts and Endowments | \$775 |
| 11.15 | Fund Raising | \$0 |
| 11.16 | Income from Investments | \$15,717 |
| 11.17 | Library Charges | \$73,392 |
| 11.18 | Other | \$37,325 |
| 11.19 | TOTAL OTHER RECEIPTS (Add Questions 11.14, 11.15, 11.16, 11.17 and 11.18) | \$127,209 |
| 11.20 | TOTAL OPERATING FUND RECEIPTS (Add Questions 11.2, 11.8, 11.9, 11.12, 11.13 and 11.19) | \$9,863,122 |

11.21	BUDGET LOANS	\$0
-------	---------------------	-----

TRANSFERS

- | | | |
|-------|---|-------------|
| 11.22 | From Capital Fund (Same as Question 14.8) | \$0 |
| 11.23 | From Other Funds | \$0 |
| 11.24 | TOTAL TRANSFERS (Add Questions 11.22 and 11.23) | \$0 |
| 11.25 | BALANCE IN OPERATING FUND - Beginning Balance for Fiscal Year Ending 2016 (Same as Question 12.40 of previous year if fiscal year has not changed) | \$5,382,551 |

11.26 **GRAND TOTAL RECEIPTS, BUDGET LOANS, TRANSFERS AND BALANCE** (Add Questions 11.20, 11.21, 11.24 and 11.25; Same as Question 12.41) \$15,245,673

12. OPERATING FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

STAFF EXPENDITURES

Salaries & Wages Paid from Library Funds

12.1	Certified Librarians	\$2,236,809
12.2	Other Staff	\$2,885,003
12.3	Total Salaries & Wages Expenditures (Add Questions 12.1 and 12.2)	\$5,121,812
12.4	Employee Benefits Expenditures	\$1,932,140
12.5	Total Staff Expenditures (Add Questions 12.3 and 12.4)	\$7,053,952

COLLECTION EXPENDITURES

12.6	Print Materials Expenditures	\$329,732
12.7	Electronic Materials Expenditures	\$252,959
12.8	Other Materials Expenditures	\$16,339
12.9	Total Collection Expenditures (Add Questions 12.6, 12.7 and 12.8)	\$599,030

CAPITAL EXPENDITURES FROM OPERATING FUNDS

12.10	From Local Public Funds (71PF)	\$128,457
12.11	From Other Funds (71OF)	\$0
12.12	Total Capital Expenditures (Add Questions 12.10 and 12.11)	\$128,457

OPERATION AND MAINTENANCE OF BUILDINGS

Repairs to Building & Building Equipment

12.13	From Local Public Funds (72PF)	\$67,779
12.14	From Other Funds (72OF)	\$0
12.15	Total Repairs (Add Questions 12.13 and 12.14)	\$67,779
12.16	Other Disbursements for Operation & Maintenance of Buildings	\$221,978
12.17	Total Operation & Maintenance of Buildings (Add Questions 12.15 and 12.16)	\$289,757

MISCELLANEOUS EXPENSES

12.18	Office and Library Supplies	\$53,480
12.19	Telecommunications	\$50,182
12.20	Binding Expenses	\$0
12.21	Postage and Freight	\$58,873
12.22	Professional & Consultant Fees	\$99,811
12.23	Equipment	\$68,245
12.24	Other Miscellaneous	\$522,243
12.25	Total Miscellaneous Expenses (Add Questions 12.18, 12.19, 12.20, 12.21, 12.22, 12.23 and 12.24)	\$852,834

12.26	CONTRACTS WITH PUBLIC LIBRARIES AND/OR PUBLIC LIBRARY SYSTEMS IN NEW YORK STATE	\$88,019
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DEBT SERVICE

Capital Purposes Loans (Principal and Interest)

12.27	From Local Public Funds (73PF)	\$0
12.28	From Other Funds (73OF)	\$0
12.29	Total (Add Questions 12.27 and 12.28)	\$0
12.30	Budget Loans (Principal and Interest)	\$0
12.31	Short-Term Loans	\$0
12.32	Total Debt Service (Add Questions 12.29, 12.30 and 12.31)	\$0
12.33	TOTAL OPERATING FUND DISBURSEMENTS (Add Questions 12.5, 12.9, 12.12, 12.17, 12.25, 12.26 and 12.32)	\$9,012,049

TRANSFERS**Transfers to Capital Fund**

12.34	From Local Public Funds (76PF)	\$2,265,229
12.35	From Other Funds (76OF)	\$0
12.36	Total Transfers to Capital Fund (Add Questions 12.34 and 12.35; same as Question 13.8)	\$2,265,229
12.37	Transfer to Other Funds	\$0
12.38	TOTAL TRANSFERS (Add Questions 12.36 and 12.37)	\$2,265,229
12.39	TOTAL DISBURSEMENTS AND TRANSFERS (Add Questions 12.33 and 12.38)	\$11,277,278
12.40	BALANCE IN OPERATING FUND - Ending Balance for the Fiscal Year Ending 2016	\$3,968,395
12.41	GRAND TOTAL DISBURSEMENTS, TRANSFERS & BALANCE (Add Questions 12.39 and 12.40; same as Question 11.26)	\$15,245,673

ASSURANCE

12.42	The Library operated in accordance with all provisions of Education Law and the Regulations of the Commissioner, and assures that the "Annual Report" was reviewed and accepted by the Library Board on (date - mm/dd/yyyy).	03/27/2017
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FISCAL AUDIT

12.43	Last audit performed (mm/dd/yyyy)	01/05/2017
12.44	Time period covered by this audit (mm/dd/yyyy) - (mm/dd/yyyy)	07/01/2015-06/30/2016
12.45	Indicate type of audit (select one):	Private Accounting Firm

CAPITAL FUND

12.46	Does the library have a Capital Fund? Enter Y for Yes, N for No. If No, stop here. If Yes, complete the Capital Fund Report.	Y
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13. CAPITAL FUND RECEIPTS

Report financial data based on the fiscal year reported in Part 1. *ROUND TO THE NEAREST DOLLAR*. Please click [here](#) to read general instructions before completing this section.

REVENUES FROM LOCAL SOURCES

13.1	Revenues from Local Government Sources	\$0
13.2	All Other Revenues from Local Sources	\$24,552
13.3	Total Revenues from Local Sources (Add Questions 13.1 and 13.2)	\$24,552

STATE AID FOR CAPITAL PROJECTS

13.4	State Aid Received for Construction	\$0
13.5	Other State Aid	\$0
13.6	Total State Aid (Add Questions 13.4 and 13.5)	\$0

FEDERAL AID FOR CAPITAL PROJECTS

13.7	TOTAL FEDERAL AID	\$0
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INTERFUND REVENUE

13.8	Transfer from Operating Fund (Same as Question 12.36)	\$2,265,229
13.9	TOTAL REVENUES (Add Questions 13.3, 13.6, 13.7 and 13.8)	\$2,289,781
13.10	NON-REVENUE RECEIPTS	\$0
13.11	TOTAL CASH RECEIPTS (Add Questions 13.9 and 13.10)	\$2,289,781
13.12	BALANCE IN CAPITAL FUND - Beginning Balance for Fiscal Year Ending 2016 (Same as Question 14.11 of previous year, if fiscal year has not changed)	\$4,549,079
13.13	TOTAL CASH RECEIPTS AND BALANCE (Add Questions 13.11 and 13.12; same as Question 14.12)	\$6,838,860

14. CAPITAL FUND DISBURSEMENTS

Report financial data based on the fiscal reporting year reported in Part 1. **ROUND TO THE NEAREST DOLLAR.** Please click [here](#) to read general instructions before completing this section.

PROJECT EXPENDITURES

14.1	Construction	\$1,091,105
14.2	Incidental Construction	\$174,125
Other Disbursements		
14.3	Purchase of Buildings	\$0
14.4	Interest	\$0
14.5	Collection Expenditures	\$0
14.6	Total Other Disbursements (Add Questions 14.3, 14.4 and 14.5)	\$0
14.7	TOTAL PROJECT EXPENDITURES (Add Questions 14.1, 14.2 and 14.6)	\$1,265,230
14.8	TRANSFER TO OPERATING FUND (Same as Question 11.22)	\$0
14.9	NON-PROJECT EXPENDITURES	\$0
14.10	TOTAL CASH DISBURSEMENTS AND TRANSFERS (Add Questions 14.7, 14.8 and 14.9)	\$1,265,230
14.11	BALANCE IN CAPITAL FUND - Ending Balance for the Fiscal Year Ending 2016	\$5,573,630
14.12	TOTAL CASH DISBURSEMENTS AND BALANCE (Add Questions 14.10 and 14.11; same as Question 13.13)	\$6,838,860

15. CENTRAL LIBRARIES

PART 15 EXISTS FOR THE CENTRAL/CO-CENTRAL LIBRARIES ONLY. PLEASE PROCEED TO SECTION 16. FEDERAL TOTALS AND CONTINUE ON WITH YOUR SURVEY

16. FEDERAL TOTALS

All questions in Part 16 are calculated, locked fields.

Note: See instructions for definitions and calculations of each of these Federal Totals.

16.1	Total ALA-MLS	27.13
16.2	Total Librarians	27.13
16.3	All Other Paid Staff	69.13
16.4	Total Paid Employees	96.26
16.5	State Government Revenue	\$34,046
16.6	Federal Government Revenue	\$0
16.7	Other Operating Revenue	\$127,209
16.8	Total Operating Revenue	\$9,863,122
16.9	Other Operating Expenditures	\$1,230,610
16.10	Total Operating Expenditures	\$8,883,592
16.11	Total Capital Expenditures	\$1,393,687
16.12	Print Materials	138,453
16.13	Total Registered Borrowers	44,092
16.14	Other Capital Revenue and Receipts	\$2,289,781
16.15	Total Number of Internet Terminals Used by the General Public	126

17. FOR NEW YORK STATE LIBRARY USE ONLY

17.1	<i>LIB ID</i>	8000586075
17.2	<i>Interlibrary Relationship Code</i>	ME
17.3	<i>Legal Basis Code</i>	LD
17.4	<i>Administrative Structure Code</i>	SO
17.5	<i>FSCS Public Library Definition</i>	Y
17.6	<i>Geographic Code</i>	SD1
17.7	<i>FSCS ID</i>	NY0687
17.8	<i>SED CODE</i>	580232700015

SUGGESTED IMPROVEMENTS

Library Name:	MASTICS-MORICHES-SHIRLEY COMMUNITY LIB
Library System:	Suffolk Cooperative Library System
Name of Person Completing Form:	Michael Bogin
Phone Number:	(631) 399-1511
I am satisfied that this resource (Collect) is meeting library needs:	Agree
Applying this resource (Collect) will help improve library services to the public:	Agree
Please share with us your suggestions for improving the <i>Annual Report</i> . When providing feedback, if applicable please indicate the question number each comment/suggestion refers to. Thank you!	

