

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

January 23, 2017

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

PERIOD OF PUBLIC EXPRESSION

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

- **Baldessari & Coster LLP**
FYE June 30, 2016 Audit Report

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES
2. LEAVE OF ABSENCE(S)

C. CONTRACTS / RENEWALS

D. CONTINUING EDUCATION

E. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

February 27, 2017 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF December 19, 2016 BOARD MEETING

Trustee Mazzarella called the meeting to order at 7:07 pm.

Present were Trustees Mazzarella, Gross, Vigliotta, Maiorana, Director Rosalia, Assistant Director D'Amato and Business Manager Nowak.

PRESENT

Motion by Maiorana, second by Vigliotta to accept the minutes of the November 28, 2016 meeting of the Board of Trustees. Carried 4-0.

MINUTES

Motion by Vigliotta, second by Gross to approve the Operating Fund Schedule of Claims dated 12/19/16; Prepay Payables Warrant #1 \$22,173.91; Payables Warrant #2 \$233,889.30; Payroll Warrant W. E. 12/02/2016 \$212,823.50; Payroll Benefits Warrant \$10,734.95; Payroll Warrant W. E. 12/16/16 \$188,620.93; Payroll Benefits Warrant \$87,256.83. Carried 4-0.

**SCHEDULE
OF CLAIMS**

Motion by Gross, second by Maiorana to approve the Operating Financial Report for November 2016. Carried 4-0.

**FINANCIAL
REPORTS**

Motion by Vigliotta, second by Maiorana to approve the Capital Fund Financial Report for November 2016. Carried 4-0.

The Director submitted her written report and updated the board on current work at the facility.

**DIRECTOR'S
REPORT**

The Assistant continued work on planning with the Director on the building project and preparing for public meetings. A successful Wm. Floyd Birthday celebration ceremony held here in cooperation with the school district. Children read their winning essays, culinary students baked a

**ASS'T DIRECTOR'S
REPORT**

**COMMUNITY
EVENT**

Motion by Vigliotta, second by Maiorana to approve attendance of the Board of Trustees, Director, Assistant Director, and/or designated staff to attend the Rotary Person of the Year event on January 28, 2017 at a cost not to exceed \$80.00 per person. Carried 4-0.

**ROTARY CLUB OF
SHIRLEY AND THE
MASTICS ANNUAL
FUNDRAISER**

Motion by Gross, second by Vigliotta to approve the Library placing a full page ad in the Rotary Journal in the amount of \$150.00. Carried 4-0.

Motion by Gross, second by Maiorana to approve attendance of the Board of Trustees, Director, Assistant Director, and/or designated staff to attend the Colonial Youth & Family Services event on January 20, 2017 at a cost not to exceed \$100.00 per person. Carried 4-0.

**COLONIAL YOUTH
AND FAMILY
SERVICES**

Motion by Vigliotta, second by Maiorana to approve the Library placing a quarter page ad in the Journal in the amount of \$200.00. Carried 4-0.

PERIOD FOR PUBLIC EXPRESSION

Motion by Vigliotta, second by Maiorana to move into Executive Session at 8:27pm to discuss a CSEA contractual matter. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Vigliotta, second by Gross to leave Executive Session at 9:46pm. Carried 4-0.

Motion by Vigliotta, second by Gross to adjourn the Board Meeting at 9:47pm. Carried 4-0.

ADJOURNMENT

Respectfully Submitted by,

Secretary to the Board

DRAFT - UNAPPROVED

huge cake and NJROTC did color guard. The Chamber of Commerce Christmas parade was one of the largest and best attended this year, with 70 marching groups. The library staff stepped up to do a Beauty and the Beast library scene float and hand out free children's book coupons.

ASS'T DIRECTOR'S REPORT

The Business Manager reported that his department spent some time this month moving and cleaning as our office was painted and carpeted. Earlier this month, we successfully wired our annual contribution to the New York State Local & Employees Retirement System. This expense will appear in next month's profit and loss statement under the Employee Benefits category. We concluded our annual open enrollment sessions for our flexible spending accounts (FSA) and health insurance plans. Retroactive pay and benefits calculations have been ongoing in anticipation of the collective bargaining agreement (CBA) renewal. We continue to review our reporting responsibility under the Affordable Care Act (ACA) as calendar year 2016 draws to a close. Work has begun assembling the information needed for the issuance of vendor 1099 forms for calendar year 2016. Finally, we will be receiving a draft of the audit report for last fiscal year shortly, and expect our external audit firm to be at next month's meeting.

BUSINESS MNGR.'S REPORT

Motion by Maiorana, second by Gross to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

RECOMMENDED PERSONNEL

CONTRACTS/ RENEWALS

Motion by Gross, second by Vigliotta to approve the agreement with Lynda.com (LinkedIn) for the period February 3, 2017 through February 2, 2018 at a cost of \$12,075.00. Carried 4-0.

LYNDA.COM (LINKEDIn)

Motion by Maiorana, second by Gross to approve the annual subscription agreement with Thomson Reuters (GRC) Inc. in the amount of \$4,645.08. Carried 4-0.

WE COMPLY (THOMSON REUTERS)

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF JANUARY 9, 2017 BOARD MEETING

Trustee Mazzarella called the meeting to order at 5:19 pm.

Present were Trustees Mazzarella, Gross, Vigliotta, Director Rosalia, and Business Manager Nowak.

PRESENT

Motion by Vigliotta, second by Gross to move into Executive Session to discuss the CSEA Memorandum of Agreement (MOA) contract renewal at 5:22 pm. Carried 3-0.

**EXECUTIVE
SESSION**

Motion by Vigliotta, second by Gross to leave executive session at 5:26 pm. Carried 3-0.

Motion by Gross, second by Vigliotta to approve the Mastics-Moriches-Shirley Community Library and CSEA Memorandum of Agreement (MOA) dated December 8, 2016. Carried 3-0.

Motion by Vigliotta, second by Gross to adjourn the meeting at 5:26 pm. Carried 3-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**SCHEDULE OF CLAIMS
PRESENTED JANUARY 23, 2017**

PREPAY PAYABLES WARRANT #1	\$28,500.93
PAYABLES WARRANT #2	\$299,914.17
PAYROLL WARRANT W.E. 12/30/16	\$180,720.29
PAYROLL BENEFITS WARRANT	\$16,266.64
PAYROLL WARRANT W.E. 01/13/17	\$253,945.19
PAYROLL BENEFITS WARRANT	\$84,564.69
Total	\$863,911.91

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Warrant January 23, 2017

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	56309	12/21/2016	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	NL012016	12/21/2016		6433G · POSTAGE	\$ (3,301.02)
TOTAL						\$ (3,301.02)
	Bill Pmt -Check	56310	12/22/2016	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12102016	12/10/2016		6431D · TELECOMMUNICATIONS	\$ (41.33)
TOTAL						\$ (41.33)
	Bill Pmt -Check	56311	12/22/2016	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12302016	12/22/2016		6431D · TELECOMMUNICATIONS	\$ (755.87)
					6439N · EQUIPMENT R & M (TEEN)	\$ (14.00)
TOTAL						\$ (769.87)
	Bill Pmt -Check	56312	12/22/2016	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12142016	12/14/2016		6431D · TELECOMMUNICATIONS	\$ (17.87)
TOTAL						\$ (17.87)
	Bill Pmt -Check	56313	12/28/2016	American Express	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12142016	12/28/2016		2771 · COPIER REVENUE - CONTRACT (R)	\$ (34.84)
					6439A · EQUIPMENT R & M (ADULT)	\$ (898.61)
					6435D · CED, CONF & TRAVEL (ADM)	\$ (81.28)

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Warrant

January 23, 2017

			643765 · PROMOTION AND PUBLICITY	\$	(1,460.70)
			6437D · PROGRAMS (DIGITAL)	\$	(653.90)
			6431D · TELECOMMUNICATIONS	\$	(94.51)
			6450F · FUEL/GAS	\$	(62.67)
			6437A · PROGRAMS (ADULT)	\$	(46.12)
			6437C · PROGRAMS (C&P)	\$	(68.24)
			6437N · PROGRAMS (TEEN)	\$	(46.11)
			6419N · SOFTWARE (TEEN)	\$	(59.64)
TOTAL				\$	(3,506.62)

Bill Pmt -Check	56314	12/28/2016 Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING		
Bill	12202016	12/28/2016	6451G · CUSTODIAL SUPPLIES	\$	(135.86)
			6452G · BLDG ALTERATION AND MAINT	\$	(514.66)
			6437A · PROGRAMS (ADULT)	\$	(5.78)
			6437C · PROGRAMS (C&P)	\$	(5.78)
			6437N · PROGRAMS (TEEN)	\$	(5.78)
			7203R · EQUIPMENT CIRC	\$	(65.90)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(324.00)
TOTAL				\$	(1,057.76)

Bill Pmt -Check	56315	12/28/2016 Cablevision	L0225 · EMPIRE NAT'L - OPERATING		
Bill	122316-012217	12/28/2016	6431D · TELECOMMUNICATIONS	\$	(107.48)
TOTAL				\$	(107.48)

Bill Pmt -Check	56316	12/28/2016 Sam's Club	L0225 · EMPIRE NAT'L - OPERATING		
Bill	12082016	12/28/2016	6438 · DUES	\$	(244.40)
TOTAL				\$	(244.40)

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Warrant

January 23, 2017

Bill Pmt -Check		56317	01/10/2017 AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
Bill		287267273345X0105-17	01/10/2017	6431D · TELECOMMUNICATIONS	\$ (281.24)
TOTAL					<u>\$ (281.24)</u>
Bill Pmt -Check		56318	01/10/2017 Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
Bill		20170107544	01/10/2017	6431D · TELECOMMUNICATIONS	\$ (2,495.00)
TOTAL					<u>\$ (2,495.00)</u>
Bill Pmt -Check		56319	01/10/2017 National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill		01032017	01/10/2017	6450F · FUEL/GAS	\$ (2,105.05)
TOTAL					<u>\$ (2,105.05)</u>
Bill Pmt -Check		56320	01/10/2017 Totalfunds by Hasler	L0225 · EMPIRE NAT'L - OPERATING	
Bill		12302016	01/10/2017	6433G · POSTAGE	\$ (1,000.00)
TOTAL					<u>\$ (1,000.00)</u>
Bill Pmt -Check		56321	01/17/2017 Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill		NL022017	01/17/2017	6433G · POSTAGE	\$ (3,301.02)
TOTAL					<u>\$ (3,301.02)</u>
Bill Pmt -Check		56322	01/19/2017 American Express	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Warrant

January 23, 2017

Bill	01132017	01/13/2017	2771 · COPIER REVENUE - CONTRACT (R)	\$	(34.90)
			6410C · BOOKS (C&P)	\$	(2,167.18)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(237.97)
			643765 · PROMOTION AND PUBLICITY	\$	(296.01)
			6437C · PROGRAMS (C&P)	\$	(81.81)
			6431D · TELECOMMUNICATIONS	\$	(94.73)
			6450F · FUEL/GAS	\$	(64.71)
TOTAL				\$	(2,977.31)

Bill Pmt -Check 56323 01/19/2017 Sam's Club

L0225 · EMPIRE NAT'L - OPERATING

Bill	01082017	01/08/2017	6437A · PROGRAMS (ADULT)	\$	(154.04)
			6437C · PROGRAMS (C&P)	\$	(86.53)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(125.60)
			6451G · CUSTODIAL SUPPLIES	\$	(951.45)
			7203N · EQUIPMENT TEEN	\$	(472.58)
			6437N · PROGRAMS (TEEN)	\$	(575.37)
			6437L · PROGRAMS (LIT)	\$	(855.92)
TOTAL				\$	(3,221.49)

Bill Pmt -Check 56324 01/20/2017 Amazon.com

L0225 · EMPIRE NAT'L - OPERATING

Bill	12102016	12/10/2016	6410A · BOOKS (ADULT)	\$	(340.23)
			6410C · BOOKS (C&P)	\$	(69.23)
			6412A · RECORDINGS (ADULT)	\$	(236.84)
			6417A · VIDEOS (ADULT)	\$	(1,238.18)
			6417C · VIDEOS (C&P)	\$	(158.28)
			6410N · BOOKS (TEEN)	\$	(185.41)
			6417N · VIDEOS (TEEN)	\$	(404.83)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(134.82)
			6437A · PROGRAMS (ADULT)	\$	(12.47)

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Warrant

January 23, 2017

6437C · PROGRAMS (C&P)	\$	(803.27)
6437N · PROGRAMS (TEEN)	\$	(32.42)
6437L · PROGRAMS (LIT)	\$	(12.47)
6437D · PROGRAMS (DIGITAL)	\$	(48.89)
7203N · EQUIPMENT TEEN	\$	(396.13)
	\$	(4,073.47)

TOTAL

TOTAL **\$ (28,500.93)**

I hereby certify that at a meeting on January 23, 2017
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library
Warrant
January 23, 2017

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	56325	01/23/2017	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122016	01/11/2017		6437N · PROGRAMS (TEEN)	\$ (480.00)
TOTAL						<u>\$ (480.00)</u>
	Bill Pmt -Check	56326	01/23/2017	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122016	01/10/2017		6437L · PROGRAMS (LIT)	\$ (360.00)
TOTAL						<u>\$ (360.00)</u>
	Bill Pmt -Check	56327	01/23/2017	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23544	01/04/2017		643760 · PLANTINGS	\$ (150.00)
TOTAL						<u>\$ (150.00)</u>
	Bill Pmt -Check	56328	01/23/2017	Akten, Feyzi	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#68 Floor & Paint	01/06/2017		7500 · BUILDING IMPROVEMENTS	\$ (12,707.50)
TOTAL						<u>\$ (12,707.50)</u>
	Bill Pmt -Check	56329	01/23/2017	ALA (Membership)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Member-AH 2017	01/01/2017		6438 · DUES	\$ (49.00)
	Bill	Member RW-2017	01/10/2017		6438 · DUES	\$ (137.00)
	Bill	Member LS-2017	01/17/2017		6438 · DUES	\$ (270.00)
	Bill	Member JW-2017	01/17/2017		6438 · DUES	\$ (210.00)
	Bill	Member KR-2017	01/17/2017		6438 · DUES	\$ (265.00)
TOTAL						<u>\$ (931.00)</u>
	Bill Pmt -Check	56330	01/23/2017	American Library Association	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	44561596	12/23/2016		6437C · PROGRAMS (C&P)	\$ (89.00)
TOTAL						<u>\$ (89.00)</u>
	Bill Pmt -Check	56331	01/23/2017	Andriola's Cesspool Service, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12162016	01/05/2017		6452G · BLDG ALTERATION AND MAINT	\$ (858.00)
TOTAL						<u>\$ (858.00)</u>
	Bill Pmt -Check	56332	01/23/2017	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	

Mastics Moriches Shirley Community Library

Warrant

January 23, 2017

Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (297.50)
TOTAL				<u>\$ (297.50)</u>
Bill Pmt -Check	56333	01/23/2017 AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01102017	01/10/2017	6431D · TELECOMMUNICATIONS	\$ (41.24)
TOTAL				<u>\$ (41.24)</u>
Bill Pmt -Check	56334	01/23/2017 Audubon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2017 Membership	01/17/2017	6413A · PERIODICALS (ADULT)	\$ (20.00)
TOTAL				<u>\$ (20.00)</u>
Bill Pmt -Check	56335	01/23/2017 Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3021321751	11/21/2016	6410N · BOOKS (TEEN)	\$ (7.88)
Bill	3021319009	11/22/2016	6410A · BOOKS (ADULT)	\$ (191.73)
Bill	3021324017	11/23/2016	6410N · BOOKS (TEEN)	\$ (31.51)
Bill	3021325771	11/25/2016	6410C · BOOKS (C&P)	\$ (122.67)
Bill	3021333862	11/30/2016	6410A · BOOKS (ADULT)	\$ (714.02)
Bill	3021337060	12/01/2016	6410C · BOOKS (C&P)	\$ (11.90)
Bill	3021337059	12/01/2016	6410C · BOOKS (C&P)	\$ (64.80)
Bill	3021334961	12/02/2016	6410C · BOOKS (C&P)	\$ (21.14)
Bill	3021339923	12/02/2016	6410C · BOOKS (C&P)	\$ (548.80)
Bill	3021336651	12/02/2016	6410A · BOOKS (ADULT)	\$ (533.68)
Bill	3021341108	12/02/2016	6410N · BOOKS (TEEN)	\$ (50.30)
Bill	3021340895	12/05/2016	6410C · BOOKS (C&P)	\$ (382.72)
Bill	3021340874	12/05/2016	6410A · BOOKS (ADULT)	\$ (483.34)
Bill	3021345825	12/06/2016	6410C · BOOKS (C&P)	\$ (25.28)
Bill	3021345826	12/06/2016	6410C · BOOKS (C&P)	\$ (11.90)
Bill	3021343148	12/06/2016	6410C · BOOKS (C&P)	\$ (769.83)
Bill	3021346608	12/07/2016	6410A · BOOKS (ADULT)	\$ (414.92)
Bill	3021352997	12/09/2016	6410A · BOOKS (ADULT)	\$ (239.17)
Bill	3021350074	12/09/2016	6410A · BOOKS (ADULT)	\$ (15.64)
Bill	3021356571	12/13/2016	6410C · BOOKS (C&P)	\$ (8.32)
Bill	3021358205	12/13/2016	6410N · BOOKS (TEEN)	\$ (7.88)
Bill	3021357450	12/14/2016	6410A · BOOKS (ADULT)	\$ (456.54)
Bill	3021362113	12/15/2016	6410C · BOOKS (C&P)	\$ (138.21)
Bill	3021357211	12/15/2016	6410C · BOOKS (C&P)	\$ (27.13)
Bill	3021361619	12/19/2016	6410A · BOOKS (ADULT)	\$ (701.26)
Bill	3021361914	12/19/2016	6410C · BOOKS (C&P)	\$ (643.84)
Bill	3021367090	12/20/2016	6410A · BOOKS (ADULT)	\$ (210.16)
Bill	3021369314	12/20/2016	6410N · BOOKS (TEEN)	\$ (7.88)
Bill	3021370071	12/21/2016	6410A · BOOKS (ADULT)	\$ (325.10)
Bill	3021371838	12/21/2016	6410A · BOOKS (ADULT)	\$ (394.32)
Bill	3021341152	12/22/2016	6410A · BOOKS (ADULT)	\$ (17.95)

Mastics Moriches Shirley Community Library

Warrant

January 23, 2017

Bill	3021373804	12/22/2016	6410A · BOOKS (ADULT)	\$	(274.74)
Bill	3021370853	12/22/2016	6410N · BOOKS (TEEN)	\$	(43.77)
Bill	3021374217	12/23/2016	6410C · BOOKS (C&P)	\$	(339.12)
Bill	3021372259	12/23/2016	6410A · BOOKS (ADULT)	\$	(546.38)
Bill	3021374025	12/23/2016	6410N · BOOKS (TEEN)	\$	(434.79)
Bill	3021374387	12/27/2016	6410A · BOOKS (ADULT)	\$	(2,029.77)
Bill	3021381542	12/27/2016	6410C · BOOKS (C&P)	\$	(20.23)
Bill	3021379426	12/27/2016	6410N · BOOKS (TEEN)	\$	(6.66)
Bill	3021379574	12/28/2016	6410C · BOOKS (C&P)	\$	(23.80)
Bill	3021379573	12/28/2016	6410C · BOOKS (C&P)	\$	(210.61)
Bill	3021381056	12/29/2016	6410A · BOOKS (ADULT)	\$	(212.20)
Bill	3021382725	12/29/2016	6410A · BOOKS (ADULT)	\$	(785.41)
Bill	3021380360	12/29/2016	6410A · BOOKS (ADULT)	\$	(1,581.34)
Bill	3021389932	01/04/2017	6410A · BOOKS (ADULT)	\$	(121.21)
Bill	3021389583	01/05/2017	6410C · BOOKS (C&P)	\$	(90.60)
Bill	3021389584	01/05/2017	6410C · BOOKS (C&P)	\$	(11.90)
Bill	3021390916	01/05/2017	6410N · BOOKS (TEEN)	\$	(20.88)
Bill	3021390595	01/05/2017	6410N · BOOKS (TEEN)	\$	(45.21)
Bill	3021390661	01/06/2017	6410C · BOOKS (C&P)	\$	(232.41)
Bill	3021398365	01/09/2017	6410A · BOOKS (ADULT)	\$	(324.30)
Bill	3021390471	01/09/2017	6410A · BOOKS (ADULT)	\$	(753.28)
Bill	3021395208	01/09/2017	6410A · BOOKS (ADULT)	\$	(283.89)
Bill	3021400808	01/10/2017	6410C · BOOKS (C&P)	\$	(29.03)
Bill	3021400708	01/10/2017	6410C · BOOKS (C&P)	\$	(91.26)
Bill	3021397364	01/10/2017	6410A · BOOKS (ADULT)	\$	(447.23)
TOTAL				\$	(16,539.84)
Bill Pmt -Check	56336	01/23/2017 Barbecho, Ana C.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$	(178.50)
TOTAL				\$	(178.50)
Bill Pmt -Check	56337	01/23/2017 Bibliotheca LLC	L0225 · EMPIRE NAT'L - OPERATING		
Bill	QUO-53166-D4G9	12/14/2016	6439G · EQUIPMENT R & M (GEN)	\$	(4,776.00)
TOTAL				\$	(4,776.00)
Bill Pmt -Check	56338	01/23/2017 Bishop, Viviana G.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$	(450.00)
TOTAL				\$	(450.00)
Bill Pmt -Check	56339	01/23/2017 Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING		
Bill	01092017	01/10/2017	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	(100.00)

Mastics Moriches Shirley Community Library

Warrant

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	Bill Pmt -Check	56340	01/23/2017	Brillance Publishing, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	IN1142228	12/22/2016		6412A · RECORDINGS (ADULT)	\$ (47.98)
TOTAL						<u>\$ (47.98)</u>
	Bill Pmt -Check	56341	01/23/2017	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01302017	01/19/2017		6431D · TELECOMMUNICATIONS	\$ (755.22)
					6439N · EQUIPMENT R & M (TEEN)	\$ (14.00)
TOTAL						<u>\$ (769.22)</u>
	Bill Pmt -Check	56342	01/23/2017	Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12272016	01/09/2017		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	56343	01/23/2017	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	GFM2219	12/07/2016		7203W · EQUIPMENT WIRE	\$ (512.21)
	Bill	GHR0459	12/16/2016		7203W · EQUIPMENT WIRE	\$ (422.61)
	Bill	GJH1841	12/21/2016		7203W · EQUIPMENT WIRE	\$ (140.87)
TOTAL						<u>\$ (1,075.69)</u>
	Bill Pmt -Check	56344	01/23/2017	Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1430038	12/01/2016		6410A · BOOKS (ADULT)	\$ (398.72)
	Bill	1437390	01/01/2017		6410A · BOOKS (ADULT)	\$ (398.72)
TOTAL						<u>\$ (797.44)</u>
	Bill Pmt -Check	56345	01/23/2017	Chamber of Commerce of the Moriches	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Member JW-2017	01/10/2017		6438 · DUES	\$ (125.00)
TOTAL						<u>\$ (125.00)</u>
	Bill Pmt -Check	56346	01/23/2017	Children's Plus Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	128987	11/08/2016		6410C · BOOKS (C&P)	\$ (10,086.15)
	Bill	129489	11/18/2016		6410C · BOOKS (C&P)	\$ (56.68)
TOTAL						<u>\$ (10,142.83)</u>
	Bill Pmt -Check	56347	01/23/2017	Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122016	01/11/2017		6437N · PROGRAMS (TEEN)	\$ (287.50)
TOTAL						<u>\$ (287.50)</u>

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Bill Pmt -Check		56348	01/23/2017	Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	028657	10/20/2016		6451G · CUSTODIAL SUPPLIES	\$	(593.72)
Bill	029547	11/17/2016		6451G · CUSTODIAL SUPPLIES	\$	(224.35)
Bill	030126	12/16/2016		6451G · CUSTODIAL SUPPLIES	\$	(144.50)
Bill	030666	12/21/2016		6451G · CUSTODIAL SUPPLIES	\$	(307.60)
Bill	030126B	12/29/2016		6451G · CUSTODIAL SUPPLIES	\$	(79.00)
TOTAL					\$	(1,349.17)
Bill Pmt -Check		56349	01/23/2017	Clearwater Aquarium Service	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01122017	01/04/2017		6452G · BLDG ALTERATION AND MAINT	\$	(297.97)
TOTAL					\$	(297.97)
Bill Pmt -Check		56350	01/23/2017	Coffee Distributing Corp.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	317133	01/04/2017		6430G · OFFICE AND LIBRARY SUPPLIES	\$	(249.00)
TOTAL					\$	(249.00)
Bill Pmt -Check		56351	01/23/2017	Colonial Youth & Family Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12062016	12/06/2016		6437A · PROGRAMS (ADULT)	\$	(45.00)
				6437C · PROGRAMS (C&P)	\$	(45.00)
Bill	01032017	01/09/2017		6437A · PROGRAMS (ADULT)	\$	(45.00)
				6437C · PROGRAMS (C&P)	\$	(45.00)
Bill	2017-Dinner/Ad	01/12/2017		6435A · CED, CONF & TRAVEL (ADULT)	\$	(100.00)
				6435C · CED, CONF & TRAVEL (C&P)	\$	(100.00)
				6435N · CED, CONF & TRAVEL (TEEN)	\$	(100.00)
				6435D · CED, CONF & TRAVEL (ADM)	\$	(300.00)
				643765 · PROMOTION AND PUBLICITY	\$	(200.00)
TOTAL					\$	(980.00)
Bill Pmt -Check		56352	01/23/2017	Comsewogue Public Library	L0225 · EMPIRE NAT'L - OPERATING	
Bill	30620004782982	01/04/2017		6417A · VIDEOS (ADULT)	\$	(17.49)
TOTAL					\$	(17.49)
Bill Pmt -Check		56353	01/23/2017	Cornell Cooperative Extension of SC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10042016	12/21/2016		6437C · PROGRAMS (C&P)	\$	(140.00)
TOTAL					\$	(140.00)
Bill Pmt -Check		56354	01/23/2017	Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	

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	Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (513.00)
TOTAL					<u>\$ (513.00)</u>
	Bill Pmt -Check	56355	01/23/2017	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING
	Bill	12282016	12/29/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
	Bill	12292016	12/30/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
	Bill	01072017	01/10/2017	6437N · PROGRAMS (TEEN)	\$ (100.00)
TOTAL					<u>\$ (300.00)</u>
	Bill Pmt -Check	56356	01/23/2017	D'Amato, Tara	L0225 · EMPIRE NAT'L - OPERATING
	Bill	11292016-XmasFloat	01/04/2017	6437A · PROGRAMS (ADULT)	\$ (9.48)
				6437C · PROGRAMS (C&P)	\$ (9.49)
				6437N · PROGRAMS (TEEN)	\$ (9.48)
				6437L · PROGRAMS (LIT)	\$ (9.48)
	Bill	12042016	01/04/2017	6437A · PROGRAMS (ADULT)	\$ (7.84)
				6437C · PROGRAMS (C&P)	\$ (7.84)
				6437A · PROGRAMS (ADULT)	\$ (7.84)
				6437L · PROGRAMS (LIT)	\$ (7.84)
	Bill	01092017	01/10/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (94.36)
TOTAL					<u>\$ (163.65)</u>
	Bill Pmt -Check	56357	01/23/2017	David J. S. Emilita,AICP	L0225 · EMPIRE NAT'L - OPERATING
	Bill	0026101	09/02/2016	7500 · BUILDING IMPROVEMENTS	\$ (3,655.00)
	Bill	0026537	09/30/2016	7500 · BUILDING IMPROVEMENTS	\$ (1,588.99)
	Bill	0027098	11/28/2016	7500 · BUILDING IMPROVEMENTS	\$ (3,210.00)
	Bill	#68 New Library	01/06/2017	7500 · BUILDING IMPROVEMENTS	\$ (568.75)
	Bill	0027601	01/09/2017	7500 · BUILDING IMPROVEMENTS	\$ (4,986.38)
TOTAL					<u>\$ (14,009.12)</u>
	Bill Pmt -Check	56358	01/23/2017	Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING
	Bill	12142016/01042017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (100.00)
TOTAL					<u>\$ (100.00)</u>
	Bill Pmt -Check	56359	01/23/2017	Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING
	Bill	6029125	12/19/2016	7203N · EQUIPMENT TEEN	\$ (386.44)
	Bill	6029032	12/19/2016	6439A · EQUIPMENT R & M (ADULT)	\$ (1,899.59)
				7203N · EQUIPMENT TEEN	\$ (1,887.96)
				7203N · EQUIPMENT TEEN	\$ (453.39)
	Bill	6040944	01/11/2017	7203N · EQUIPMENT TEEN	\$ (133.04)
TOTAL					<u>\$ (4,760.42)</u>

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	Bill Pmt -Check	56360	01/23/2017 Discount School Supply	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	P35177560102	12/15/2016	6437L · PROGRAMS (LIT)	\$ (165.66)
TOTAL					<u>\$ (165.66)</u>
	Bill Pmt -Check	56361	01/23/2017 DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2070690	01/01/2017	6439W · EQUIPMENT R & M (WIRES)	\$ (378.81)
TOTAL					<u>\$ (378.81)</u>
	Bill Pmt -Check	56362	01/23/2017 Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3915677	01/01/2017	6437P13 · ARMORED CAR SERVICE	\$ (167.68)
TOTAL					<u>\$ (167.68)</u>
	Bill Pmt -Check	56363	01/23/2017 Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12102016	12/15/2016	6437A · PROGRAMS (ADULT)	\$ (200.00)
	Bill	01142017	01/18/2017	6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL					<u>\$ (400.00)</u>
	Bill Pmt -Check	56364	01/23/2017 EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	9194446	01/06/2017	6413A · PERIODICALS (ADULT)	\$ (208.00)
TOTAL					<u>\$ (208.00)</u>
	Bill Pmt -Check	56365	01/23/2017 Electronic Alarm Systems	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	39700	01/01/2017	6452G · BLDG ALTERATION AND MAINT	\$ (67.50)
TOTAL					<u>\$ (67.50)</u>
	Bill Pmt -Check	56366	01/23/2017 Foerderer, Linda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (660.00)
TOTAL					<u>\$ (660.00)</u>
	Bill Pmt -Check	56367	01/23/2017 Frisina, Megan	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12092016/12162016	12/19/2016	6437A · PROGRAMS (ADULT)	\$ (150.00)
	Bill	01062017	01/09/2017	6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL					<u>\$ (225.00)</u>
	Bill Pmt -Check	56368	01/23/2017 Fuentes, Rosa E.	L0225 · EMPIRE NAT'L - OPERATING	

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TOTAL	Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (861.25)
					<u>\$ (861.25)</u>
	Bill Pmt -Check	56369	01/23/2017	Gatewood, Caroline D.	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	12112016	12/14/2016	6437A · PROGRAMS (ADULT)	\$ (400.00)
					<u>\$ (400.00)</u>
	Bill Pmt -Check	56370	01/23/2017	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (510.00)
					<u>\$ (510.00)</u>
	Bill Pmt -Check	56371	01/23/2017	George, Ivette (staff)	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	Mileage Aug-Dec 2016	12/29/2016	6435L · CED, CONF & TRAVEL (LIT)	\$ (54.03)
					<u>\$ (54.03)</u>
	Bill Pmt -Check	56372	01/23/2017	Hannibal, Julia Ann	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	120716/121416	01/11/2017	6437N · PROGRAMS (TEEN)	\$ (200.00)
					<u>\$ (200.00)</u>
	Bill Pmt -Check	56373	01/23/2017	Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	12082016	12/15/2016	6437A · PROGRAMS (ADULT)	\$ (80.00)
	Bill	010517/010917	01/10/2017	6437A · PROGRAMS (ADULT)	\$ (160.00)
					<u>\$ (240.00)</u>
	Bill Pmt -Check	56374	01/23/2017	Horstmann, Olivia	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	30638004823796	01/04/2017	6410C · BOOKS (C&P)	\$ (28.50)
					<u>\$ (28.50)</u>
	Bill Pmt -Check	56375	01/23/2017	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	21691	01/01/2017	6452G · BLDG ALTERATION AND MAINT	\$ (377.00)
					<u>\$ (377.00)</u>
	Bill Pmt -Check	56376	01/23/2017	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING
	Bill	469944	12/13/2016	6437N · PROGRAMS (TEEN)	\$ (109.94)

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Bill	470300	01/13/2017	6437N · PROGRAMS (TEEN)	\$	(26.32)
Bill	470301	01/13/2017	6437A · PROGRAMS (ADULT)	\$	(185.05)
TOTAL				\$	<u>(321.31)</u>

Bill Pmt -Check	56377	01/23/2017	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01052017	01/09/2017	6437A · PROGRAMS (ADULT)	\$	(345.00)
TOTAL				\$	<u>(345.00)</u>

Bill Pmt -Check	56378	01/23/2017	JanWay Company USA, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	124114	11/23/2016	6437C · PROGRAMS (C&P)	\$	(1,738.78)
Bill	124285	12/14/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(311.36)
Bill	124325	12/16/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(402.80)
Bill	124326	12/16/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(207.00)
Bill	124407	12/29/2016	6437C · PROGRAMS (C&P)	\$	(425.54)
TOTAL				\$	<u>(3,085.48)</u>

Bill Pmt -Check	56379	01/23/2017	Johnson, Richard G	L0225 · EMPIRE NAT'L - OPERATING	
Bill	30638006669767	01/04/2017	6417A · VIDEOS (ADULT)	\$	(29.99)
TOTAL				\$	<u>(29.99)</u>

Bill Pmt -Check	56380	01/23/2017	Jorgensen, Kerrilynn	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122016	12/04/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$	(22.36)
TOTAL				\$	<u>(22.36)</u>

Bill Pmt -Check	56381	01/23/2017	JumpBunch of Greater Brookhaven	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12282016	12/27/2016	6437C · PROGRAMS (C&P)	\$	(200.00)
TOTAL				\$	<u>(200.00)</u>

Bill Pmt -Check	56382	01/23/2017	Karant, Roberta	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122016-012017	01/11/2017	6437C · PROGRAMS (C&P)	\$	(540.00)
TOTAL				\$	<u>(540.00)</u>

Bill Pmt -Check	56383	01/23/2017	Keating, Lea	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11012016	12/22/2016	6437C · PROGRAMS (C&P)	\$	(125.00)
TOTAL				\$	<u>(125.00)</u>

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Bill Pmt -Check	56384	01/23/2017 King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	163400492081	12/05/2016	6437C · PROGRAMS (C&P)	\$ (45.78)
Bill	163411270581	12/06/2016	6437C · PROGRAMS (C&P)	\$ (6.68)
Bill	163410494001	12/06/2016	6437C · PROGRAMS (C&P)	\$ (121.73)
Bill	163430591081	12/08/2016	6437L · PROGRAMS (LIT)	\$ (12.19)
Bill	163430357571	12/08/2016	6437N · PROGRAMS (TEEN)	\$ (37.88)
Bill	163430728981	12/08/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (15.17)
Bill	163451340491	12/10/2016	6437L · PROGRAMS (LIT)	\$ (16.34)
Bill	163491346551	12/14/2016	6437L · PROGRAMS (LIT)	\$ (5.67)
Bill	163501347591	12/15/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (78.39)
Bill	163500364741	12/15/2016	6437L · PROGRAMS (LIT)	\$ (94.62)
Bill	163501348251	12/15/2016	6437N · PROGRAMS (TEEN)	\$ (14.98)
Bill	163540405151	12/19/2016	6437L · PROGRAMS (LIT)	\$ (13.25)
Bill	163540773781	12/19/2016	6437C · PROGRAMS (C&P)	\$ (24.95)
Bill	163550405811	12/20/2016	6437N · PROGRAMS (TEEN)	\$ (115.53)
Bill	163561291131	12/21/2016	6437L · PROGRAMS (LIT)	\$ (13.47)
Bill	163561291231	12/21/2016	6437N · PROGRAMS (TEEN)	\$ (20.94)
Bill	163561290551	12/21/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (9.18)
Bill	163571292131	12/22/2016	6437C · PROGRAMS (C&P)	\$ (1.99)
Bill	163621365071	12/27/2016	6437A · PROGRAMS (ADULT)	\$ (9.37)
Bill	163631201031	12/28/2016	6437N · PROGRAMS (TEEN)	\$ (15.76)
Bill	163640713341	12/29/2016	6437N · PROGRAMS (TEEN)	\$ (16.77)
TOTAL				<u>\$ (690.64)</u>
Bill Pmt -Check	56385	01/23/2017 Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	111290	11/30/2016	6437P4 · ATTORNEY	\$ (1,625.00)
Bill	111307	11/30/2016	6437P4 · ATTORNEY	\$ (762.50)
Bill	111691	12/31/2016	6437P4 · ATTORNEY	\$ (1,665.32)
Bill	111695	12/31/2016	6437P4 · ATTORNEY	\$ (457.50)
TOTAL				<u>\$ (4,510.32)</u>
Bill Pmt -Check	56386	01/23/2017 Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122016	01/11/2017	6437N · PROGRAMS (TEEN)	\$ (360.00)
TOTAL				<u>\$ (360.00)</u>
Bill Pmt -Check	56387	01/23/2017 Long Island Catholic	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Subscription 4/2017	12/21/2016	6413A · PERIODICALS (ADULT)	\$ (20.00)
TOTAL				<u>\$ (20.00)</u>
Bill Pmt -Check	56388	01/23/2017 MacKenzie Automatic Doors Inc.	L0225 · EMPIRE NAT'L - OPERATING	

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	Bill	310331	12/21/2016	6452G · BLDG ALTERATION AND MAINT	\$ (283.00)
TOTAL					<u>\$ (283.00)</u>
	Bill Pmt -Check	56389	01/23/2017 Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (510.00)
TOTAL					<u>\$ (510.00)</u>
	Bill Pmt -Check	56390	01/23/2017 McLeod, Barbara	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Mileage Nov-Dec 2016	12/15/2016	6435C · CED, CONF & TRAVEL (C&P)	\$ (37.55)
TOTAL					<u>\$ (37.55)</u>
	Bill Pmt -Check	56391	01/23/2017 Mergent	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	188728	11/03/2016	6410A · BOOKS (ADULT)	\$ (999.00)
	Bill	192410	12/01/2016	6410A · BOOKS (ADULT)	\$ (999.00)
TOTAL					<u>\$ (1,998.00)</u>
	Bill Pmt -Check	56392	01/23/2017 Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	94571834	12/06/2016	6417C · VIDEOS (C&P)	\$ (41.92)
	Bill	94581646	12/08/2016	6417A · VIDEOS (ADULT)	\$ (170.34)
	Bill	94581644	12/08/2016	6417A · VIDEOS (ADULT)	\$ (375.66)
	Bill	94586319	12/09/2016	6417C · VIDEOS (C&P)	\$ (69.78)
	Bill	94586317	12/09/2016	6417C · VIDEOS (C&P)	\$ (249.40)
	Bill	94587793	12/09/2016	6417A · VIDEOS (ADULT)	\$ (109.45)
	Bill	94587795	12/09/2016	6417A · VIDEOS (ADULT)	\$ (284.85)
	Bill	94586315	12/09/2016	6417A · VIDEOS (ADULT)	\$ (186.02)
	Bill	94586316	12/09/2016	6417A · VIDEOS (ADULT)	\$ (357.22)
	Bill	94590216	12/12/2016	6412A · RECORDINGS (ADULT)	\$ (189.52)
	Bill	94590218	12/12/2016	6417A · VIDEOS (ADULT)	\$ (69.99)
	Bill	94595772	12/13/2016	6412A · RECORDINGS (ADULT)	\$ (29.97)
	Bill	94603566	12/15/2016	6417C · VIDEOS (C&P)	\$ (45.88)
	Bill	94603565	12/15/2016	6417C · VIDEOS (C&P)	\$ (313.28)
	Bill	94606860	12/15/2016	6417A · VIDEOS (ADULT)	\$ (235.83)
	Bill	94606758	12/15/2016	6417A · VIDEOS (ADULT)	\$ (1,088.30)
	Bill	94603562	12/15/2016	6417A · VIDEOS (ADULT)	\$ (442.61)
	Bill	94603564	12/15/2016	6417A · VIDEOS (ADULT)	\$ (139.35)
	Bill	94593409	12/16/2016	6412A · RECORDINGS (ADULT)	\$ (167.42)
	Bill	94608951	12/16/2016	6412N · RECORDINGS (TEEN)	\$ (62.66)
	Bill	94613869	12/17/2016	6417A · VIDEOS (ADULT)	\$ (67.07)

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Bill	94613867	12/17/2016	6417A · VIDEOS (ADULT)	\$	(195.70)
Bill	94613880	12/17/2016	6417C · VIDEOS (C&P)	\$	(17.94)
Bill	94618656	12/19/2016	6417A · VIDEOS (ADULT)	\$	(22.89)
Bill	94618654	12/19/2016	6417A · VIDEOS (ADULT)	\$	(229.67)
Bill	94620777	12/20/2016	6417A · VIDEOS (ADULT)	\$	(586.35)
Bill	94620779	12/20/2016	6417A · VIDEOS (ADULT)	\$	(401.87)
Bill	94620820	12/20/2016	6417C · VIDEOS (C&P)	\$	(314.24)
Bill	94631853	12/23/2016	6417C · VIDEOS (C&P)	\$	(174.45)
Bill	94631852	12/23/2016	6417C · VIDEOS (C&P)	\$	(374.10)
Bill	94631851	12/23/2016	6417A · VIDEOS (ADULT)	\$	(146.15)
Bill	94631789	12/23/2016	6417A · VIDEOS (ADULT)	\$	(403.60)
Bill	94639786	12/27/2016	6417A · VIDEOS (ADULT)	\$	(196.74)
Bill	94639787	12/27/2016	6417A · VIDEOS (ADULT)	\$	(259.29)
Bill	94636628	12/27/2016	6412A · RECORDINGS (ADULT)	\$	(120.50)
Bill	94646565	12/29/2016	6412A · RECORDINGS (ADULT)	\$	(63.55)
Bill	94649269	12/30/2016	6417A · VIDEOS (ADULT)	\$	(140.14)
Bill	94655211	12/31/2016	6412A · RECORDINGS (ADULT)	\$	(411.34)
			6412N · RECORDINGS (TEEN)	\$	(411.34)
			6412C · RECORDINGS (C&P)	\$	(205.66)
Bill	94657856	01/03/2017	6417A · VIDEOS (ADULT)	\$	(428.47)
Bill	94657857	01/03/2017	6417A · VIDEOS (ADULT)	\$	(954.68)
Bill	94660575	01/04/2017	6417A · VIDEOS (ADULT)	\$	(118.84)
Bill	94666845	01/06/2017	6412A · RECORDINGS (ADULT)	\$	(91.57)
Bill	94666687	01/06/2017	6417A · VIDEOS (ADULT)	\$	(573.44)
Bill	94666689	01/06/2017	6417A · VIDEOS (ADULT)	\$	(179.15)
Bill	94666690	01/06/2017	6417C · VIDEOS (C&P)	\$	(129.62)
Bill	94673111	01/09/2017	6412A · RECORDINGS (ADULT)	\$	(9.99)
Bill	94681990	01/12/2017	6417A · VIDEOS (ADULT)	\$	(65.67)
Bill	94681968	01/12/2017	6417A · VIDEOS (ADULT)	\$	(213.18)
Bill	94682464	01/12/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(326.97)
Bill	94682716	01/12/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(98.99)
Bill	94683395	01/13/2017	6417A · VIDEOS (ADULT)	\$	(269.90)
Bill	94683393	01/13/2017	6417A · VIDEOS (ADULT)	\$	(629.71)
TOTAL				\$	(13,462.22)
Bill Pmt -Check	56393	01/23/2017 Milburn Flooring Mills	L0225 · EMPIRE NAT'L - OPERATING		
Bill	#68 Floor & Paint	01/06/2017	7500 · BUILDING IMPROVEMENTS	\$	(19,254.32)
TOTAL				\$	(19,254.32)
Bill Pmt -Check	56394	01/23/2017 Minuteman Press	L0225 · EMPIRE NAT'L - OPERATING		
Bill	21592	01/16/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(832.02)
TOTAL				\$	(832.02)

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Bill Pmt -Check		56395	01/23/2017 Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$	(968.50)
Bill	122016-01052017	01/12/2017	6437C · PROGRAMS (C&P)	\$	(117.00)
TOTAL				\$	(1,085.50)
Bill Pmt -Check		56396	01/23/2017 Narvaez, Patricia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$	(150.00)
TOTAL				\$	(150.00)
Bill Pmt -Check		56397	01/23/2017 Nassau Library System	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4168	12/16/2016	6410A · BOOKS (ADULT)	\$	(186.60)
TOTAL				\$	(186.60)
Bill Pmt -Check		56398	01/23/2017 O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12082016	12/14/2016	6437A · PROGRAMS (ADULT)	\$	(250.00)
Bill	12132016	12/15/2016	6437A · PROGRAMS (ADULT)	\$	(437.50)
Bill	01022017	01/09/2017	6437A · PROGRAMS (ADULT)	\$	(370.00)
Bill	01052017	01/09/2017	6437A · PROGRAMS (ADULT)	\$	(220.00)
TOTAL				\$	(1,277.50)
Bill Pmt -Check		56399	01/23/2017 Oriental Trading Company, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	680696919-01	11/21/2016	6437N · PROGRAMS (TEEN)	\$	(86.88)
Bill	681483853-01	12/14/2016	6437N · PROGRAMS (TEEN)	\$	(158.32)
TOTAL				\$	(245.20)
Bill Pmt -Check		56400	01/23/2017 Pabana, Katherine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	30638005775623	01/04/2017	6410C · BOOKS (C&P)	\$	(4.99)
TOTAL				\$	(4.99)
Bill Pmt -Check		56401	01/23/2017 Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8692763-012017	01/02/2017	6437P12 · PAYROLL SERVICES	\$	(90.50)
TOTAL				\$	(90.50)
Bill Pmt -Check		56402	01/23/2017 Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	

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Bill	487338	12/28/2016	6437P12 · PAYROLL SERVICES	\$	(671.20)
Bill	488938	01/11/2017	6437P12 · PAYROLL SERVICES	\$	(2,129.61)
TOTAL				\$	(2,800.81)
Bill Pmt -Check	56403	01/23/2017 Pediera, David	L0225 · EMPIRE NAT'L - OPERATING		
Bill	30638003830511	01/04/2017	6410A · BOOKS (ADULT)	\$	(26.00)
			6410C · BOOKS (C&P)	\$	(6.99)
TOTAL				\$	(32.99)
Bill Pmt -Check	56404	01/23/2017 Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING		
Bill	1089566477	12/01/2016	6412A · RECORDINGS (ADULT)	\$	(10.00)
Bill	1080146546	12/09/2016	6412A · RECORDINGS (ADULT)	\$	(97.50)
Bill	1080291861	12/20/2016	6412A · RECORDINGS (ADULT)	\$	(26.25)
Bill	1080468383	01/05/2017	6412A · RECORDINGS (ADULT)	\$	(26.25)
TOTAL				\$	(160.00)
Bill Pmt -Check	56405	01/23/2017 Petty Cash	L0225 · EMPIRE NAT'L - OPERATING		
Bill	PC-CPSD/1116-0117	01/04/2017	6437C · PROGRAMS (C&P)	\$	(89.98)
TOTAL				\$	(89.98)
Bill Pmt -Check	56406	01/23/2017 Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING		
Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$	(840.00)
TOTAL				\$	(840.00)
Bill Pmt -Check	56407	01/23/2017 Plaza Theatrical	L0225 · EMPIRE NAT'L - OPERATING		
Bill	12292016	12/30/2016	6437C · PROGRAMS (C&P)	\$	(750.00)
TOTAL				\$	(750.00)
Bill Pmt -Check	56408	01/23/2017 Polanco Abreu, Yudith	L0225 · EMPIRE NAT'L - OPERATING		
Bill	122016	01/10/2017	6437L · PROGRAMS (LIT)	\$	(130.00)
TOTAL				\$	(130.00)
Bill Pmt -Check	56409	01/23/2017 Positive Promotions, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	05646043	12/05/2016	6437C · PROGRAMS (C&P)	\$	(33.42)
Bill	05653436	12/15/2016	6437C · PROGRAMS (C&P)	\$	(454.98)
TOTAL				\$	(488.40)
Bill Pmt -Check	56410	01/23/2017 PSEG	L0225 · EMPIRE NAT'L - OPERATING		

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	Bill	01122017	01/12/2017	6450E · ELECTRICITY	\$	(9,091.58)
TOTAL					\$	<u>(9,091.58)</u>
	Bill Pmt -Check	56411	01/23/2017 Quill	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	2665268	12/14/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(55.28)
	Bill	2973723	12/28/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(46.75)
TOTAL					\$	<u>(102.03)</u>
	Bill Pmt -Check	56412	01/23/2017 Quintanilla, Marvin (Staff)	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	Mileage Aug-Dec 2016	12/30/2016	6435L · CED, CONF & TRAVEL (LIT)	\$	(62.82)
TOTAL					\$	<u>(62.82)</u>
	Bill Pmt -Check	56413	01/23/2017 Recorded Books	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	75440521	11/15/2016	6417A · VIDEOS (ADULT)	\$	(41.60)
	Bill	75450808	12/07/2016	6412A · RECORDINGS (ADULT)	\$	(45.00)
	Bill	75452544	12/12/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	75453162	12/14/2016	6417A · VIDEOS (ADULT)	\$	(41.60)
	Bill	75454838	12/15/2016	6412A · RECORDINGS (ADULT)	\$	(19.99)
	Bill	75454775	12/15/2016	6412A · RECORDINGS (ADULT)	\$	(49.99)
	Bill	75455071	12/15/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	75454867	12/15/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	75455455	12/16/2016	6412A · RECORDINGS (ADULT)	\$	(32.98)
	Bill	75457770	12/22/2016	6412A · RECORDINGS (ADULT)	\$	(29.99)
	Bill	75458116	12/23/2016	6412A · RECORDINGS (ADULT)	\$	(24.99)
	Bill	75460449	01/06/2017	6412A · RECORDINGS (ADULT)	\$	(14.99)
	Bill	75461602	01/10/2017	6412A · RECORDINGS (ADULT)	\$	(40.00)
TOTAL					\$	<u>(461.10)</u>
	Bill Pmt -Check	56414	01/23/2017 Regent Book Company	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	54395	12/05/2016	6410A · BOOKS (ADULT)	\$	(15.93)
TOTAL					\$	<u>(15.93)</u>
	Bill Pmt -Check	56415	01/23/2017 Richards & Stehman	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	40220	01/09/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(39.00)
TOTAL					\$	<u>(39.00)</u>
	Bill Pmt -Check	56416	01/23/2017 Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING		

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Bill	122016-1	12/27/2016	6437C · PROGRAMS (C&P)	\$ (400.00)
Bill	122016-2	12/27/2016	6437C · PROGRAMS (C&P)	\$ (400.00)
Bill	122016-3	12/27/2016	6437C · PROGRAMS (C&P)	\$ (400.00)
TOTAL				<u>\$ (1,200.00)</u>
Bill Pmt -Check	56417	01/23/2017 Ross Business Systems	L0225 · EMPIRE NAT'L - OPERATING	
Bill	006247	12/22/2016	6439R · EQUIPMENT R & M (CIRC)	\$ (151.85)
TOTAL				<u>\$ (151.85)</u>
Bill Pmt -Check	56418	01/23/2017 Rotary Club of Shirley & the Mastics	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2017 Dinner	12/22/2016	6435D · CED, CONF & TRAVEL (ADM)	\$ (750.00)
			643765 · PROMOTION AND PUBLICITY	\$ (150.00)
Bill	Member-KR 2017	01/12/2017	6438 · DUES	\$ (100.00)
			6435D · CED, CONF & TRAVEL (ADM)	\$ (390.00)
TOTAL				<u>\$ (1,390.00)</u>
Bill Pmt -Check	56419	01/23/2017 Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01042017	01/09/2017	6437A · PROGRAMS (ADULT)	\$ (100.00)
Bill	122016	01/09/2017	6437A · PROGRAMS (ADULT)	\$ (400.00)
TOTAL				<u>\$ (500.00)</u>
Bill Pmt -Check	56420	01/23/2017 Sandpebble Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	#68 New Library	01/06/2017	7500 · BUILDING IMPROVEMENTS	\$ (6,774.04)
Bill	#68 Floor & Paint	01/06/2017	7500 · BUILDING IMPROVEMENTS	\$ (19,723.97)
TOTAL				<u>\$ (26,498.01)</u>
Bill Pmt -Check	56421	01/23/2017 Santos, Livia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (300.00)
TOTAL				<u>\$ (300.00)</u>
Bill Pmt -Check	56422	01/23/2017 Schiano, Joseph, CPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2016-230	12/29/2016	6437P02 · AUDITOR	\$ (1,000.00)
TOTAL				<u>\$ (1,000.00)</u>
Bill Pmt -Check	56423	01/23/2017 Schurr, Melissa	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (250.00)

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TOTAL					\$ (250.00)
Bill Pmt -Check	56424	01/23/2017	SCLS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	62385	11/22/2016		6411A · MICRO/REF CD (ADULT)	\$ (1,320.00)
Bill	62442	12/05/2016		6411A · MICRO/REF CD (ADULT)	\$ (2,346.34)
				6411N · MICRO/REF CD (TEEN)	\$ (2,346.33)
				6411C · MICRO/REF CD (C&P)	\$ (1,028.33)
Bill	62545	12/27/2016		6410C · BOOKS (C&P)	\$ (175.00)
Bill	62616	01/04/2017		6411A · MICRO/REF CD (ADULT)	\$ (615.00)
				6411C · MICRO/REF CD (C&P)	\$ (964.00)
				6411N · MICRO/REF CD (TEEN)	\$ (615.00)
Bill	62641	01/06/2017		6411A · MICRO/REF CD (ADULT)	\$ (234.14)
Bill	62670	01/09/2017		6437A · PROGRAMS (ADULT)	\$ (178.30)
				6437C · PROGRAMS (C&P)	\$ (178.30)
				6437N · PROGRAMS (TEEN)	\$ (178.30)
Bill	62709	01/10/2017		6437A · PROGRAMS (ADULT)	\$ (357.67)
				6437C · PROGRAMS (C&P)	\$ (357.67)
				6437N · PROGRAMS (TEEN)	\$ (357.66)
Bill	62786	01/12/2017		6437A · PROGRAMS (ADULT)	\$ (18.00)
				6437C · PROGRAMS (C&P)	\$ (18.00)
				6437N · PROGRAMS (TEEN)	\$ (17.99)
TOTAL					<u>\$ (11,306.03)</u>
Bill Pmt -Check	56425	01/23/2017	Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12122016	12/14/2016		6437A · PROGRAMS (ADULT)	\$ (425.00)
Bill	01062017	01/09/2017		6437C · PROGRAMS (C&P)	\$ (250.00)
Bill	01162017	01/18/2017		6437A · PROGRAMS (ADULT)	\$ (425.00)
TOTAL					<u>\$ (1,100.00)</u>
Bill Pmt -Check	56426	01/23/2017	Scerio, Ashley	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01142017	01/18/2017		6437A · PROGRAMS (ADULT)	\$ (50.00)
TOTAL					<u>\$ (50.00)</u>
Bill Pmt -Check	56427	01/23/2017	Seaman, Kevin A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01012017	01/01/2017		6437P4 · ATTORNEY	\$ (7,500.00)
TOTAL					<u>\$ (7,500.00)</u>
Bill Pmt -Check	56428	01/23/2017	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	36627	12/20/2016		6434G · PRINTING (GEN)	\$ (6,581.00)
Bill	36715	01/17/2017		6434G · PRINTING (GEN)	<u>\$ (6,581.00)</u>

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TOTAL					\$	(13,162.00)
	Bill Pmt -Check	56429	01/23/2017 Showcases	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	296777	11/30/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(49.51)
	Bill	296797	11/30/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(548.64)
TOTAL					\$	(598.15)
	Bill Pmt -Check	56430	01/23/2017 Shred-it	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	8121484776	12/31/2016	6437P15 · DOCUMENT MANAGEMENT/DESTROY	\$	(215.20)
TOTAL					\$	(215.20)
	Bill Pmt -Check	56431	01/23/2017 Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	01092017	01/10/2017	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL					\$	(100.00)
	Bill Pmt -Check	56432	01/23/2017 Solomon R. Guggenheim Foundation	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	2017-2018 Membership	01/10/2017	6437A · PROGRAMS (ADULT)	\$	(166.67)
				6437C · PROGRAMS (C&P)	\$	(166.67)
				6437N · PROGRAMS (TEEN)	\$	(166.66)
TOTAL					\$	(500.00)
	Bill Pmt -Check	56433	01/23/2017 South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	L8555	11/28/2016	643765 · PROMOTION AND PUBLICITY	\$	(11.55)
	Bill	72776	11/30/2016	643765 · PROMOTION AND PUBLICITY	\$	(995.00)
	Bill	L8574	12/22/2016	643765 · PROMOTION AND PUBLICITY	\$	(25.30)
TOTAL					\$	(1,031.85)
	Bill Pmt -Check	56434	01/23/2017 State Chemical Solutions	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	98087790	01/05/2017	6451G · CUSTODIAL SUPPLIES	\$	(623.89)
TOTAL					\$	(623.89)
	Bill Pmt -Check	56435	01/23/2017 Swan Bakery	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	12162016	12/20/2016	6437C · PROGRAMS (C&P)	\$	(925.00)
	Bill	12172016	12/20/2016	6437C · PROGRAMS (C&P)	\$	(925.00)
TOTAL					\$	(1,850.00)
	Bill Pmt -Check	56436	01/23/2017 TBS Contracting Ltd.	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	797	01/17/2017	6452G · BLDG ALTERATION AND MAINT	\$	(2,850.00)

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TOTAL					\$	(2,850.00)
	Bill Pmt -Check	56437	01/23/2017	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	C42033	12/15/2016		6452G · BLDG ALTERATION AND MAINT	\$ (2,178.75)
TOTAL						<u>\$ (2,178.75)</u>
	Bill Pmt -Check	56438	01/23/2017	Town of Brookhaven Parks Department	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12012016-12312016	01/17/2017		6437A · PROGRAMS (ADULT)	\$ (65.00)
					6437C · PROGRAMS (C&P)	\$ (140.00)
					6437N · PROGRAMS (TEEN)	\$ (175.00)
					6437D · PROGRAMS (DIGITAL)	\$ (245.00)
TOTAL						<u>\$ (625.00)</u>
	Bill Pmt -Check	56439	01/23/2017	Turtle & Hughes Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1717080-00	12/05/2016		6451G · CUSTODIAL SUPPLIES	\$ (339.70)
TOTAL						<u>\$ (339.70)</u>
	Bill Pmt -Check	56440	01/23/2017	Tyler, Edwina Lee	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12072016	12/14/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
	Bill	01042017	01/09/2017		6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL						<u>\$ (400.00)</u>
	Bill Pmt -Check	56441	01/23/2017	UPS	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	000054YE33476	11/19/2016		6433G · POSTAGE	\$ (13.14)
TOTAL						<u>\$ (13.14)</u>
	Bill Pmt -Check	56442	01/23/2017	Utica National Insurance Group	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2017-2018 WC	12/28/2016		9040 · WORKERS' COMPENSATION	\$ (76,619.00)
TOTAL						<u>\$ (76,619.00)</u>
	Bill Pmt -Check	56443	01/23/2017	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01072017	01/07/2017		6431D · TELECOMMUNICATIONS	\$ (109.01)
	Bill	01142017	01/14/2017		6431D · TELECOMMUNICATIONS	\$ (17.78)
TOTAL						<u>\$ (126.79)</u>
	Bill Pmt -Check	56444	01/23/2017	Villegas, Martha (Vendor)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	112016/122016	12/20/2016		6437C · PROGRAMS (C&P)	\$ (100.00)

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	Bill	122016-012017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (351.00)
TOTAL					<u>\$ (451.00)</u>
	Bill Pmt -Check	56445	01/23/2017 Vincent's Pizza of Shirley	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	367092	01/17/2017	6437N · PROGRAMS (TEEN)	\$ (718.75)
TOTAL					<u>\$ (718.75)</u>
	Bill Pmt -Check	56446	01/23/2017 W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	I40151336	12/14/2016	6452G · BLDG ALTERATION AND MAINT	\$ (68.97)
	Bill	I40372905	12/22/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (105.36)
	Bill	I40459412	12/28/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (32.04)
	Bill	I40462879	12/28/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (289.90)
	Bill	I40548480	01/03/2017	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (73.60)
TOTAL					<u>\$ (569.87)</u>
	Bill Pmt -Check	56447	01/23/2017 Winter Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0120669	12/31/2016	6432G · CARTAGE	\$ (250.38)
TOTAL					<u>\$ (250.38)</u>
	Bill Pmt -Check	56448	01/23/2017 Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122016	01/11/2017	6437N · PROGRAMS (TEEN)	\$ (240.00)
TOTAL					<u>\$ (240.00)</u>
	Bill Pmt -Check	56449	01/23/2017 Xerox Corporation (PA)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	230043357	01/01/2017	6439G · EQUIPMENT R & M (GEN)	\$ (1,292.68)
TOTAL					<u>\$ (1,292.68)</u>
	Bill Pmt -Check	56450	01/23/2017 Zafar, Tanzeela	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01092017	01/10/2017	6437L · PROGRAMS (LIT)	\$ (32.50)
TOTAL					<u>\$ (32.50)</u>
					\$ (299,914.17)

I hereby certify that at a meeting on January 23, 2017
the above vouchers were approved and authorized.

Signed: _____

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
December 30, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt	EFT	12/30/16	Hartford Insurance Co	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	415796864383			L0196 · LONG TER	\$ 271.49
				9055 · DISABILTY INSURANCE	\$ 1,482.06
				TOTAL	\$ 1,753.55
Bill Pmt	EFT	12/30/16	1106 NYS Employees'	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12302016		Retirement System	L0163 · RC ERS CONTRIBUTIONS	\$ 3,674.94
				L0161 · RL - ERS LOAN	\$ 2,884.76
				L0160 · RA - ERS ARREARS (VOLUNTAI	\$ 419.87
				TOTAL	\$ 6,979.57
Bill Pmt -Check	5543	12/30/16	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12302016			L0172 · 403B PRUDENTIAL	\$ 1,570.00
				TOTAL	\$ 1,570.00
Bill Pmt -Check	5544	12/30/16	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	491954		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,015.40
				TOTAL	\$ 1,015.40
Bill Pmt -Check	5545	12/30/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12302016			L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	\$ 2,218.00
Bill Pmt -Check	5546	12/30/16	CSEA Employee Benefit	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12302016		Fund	L0510 · CSEA POST TAX DENTAL	\$ 75.32
				L0520 · CSEA POST TAX VISION	\$ 14.13
				TOTAL	\$ 89.45

Bill Pmt -Check 5547 12/30/16 CSEA, Inc.
Bill 12302016

L0226 · EMPIRE NAT'L - PAYROLL	
L0500 · CSEA UNION DUES	\$ 2,640.67
TOTAL	<u>\$ 2,640.67</u>
GRAND TOTAL	\$ 16,266.64

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
January 13, 2017

Type	Num	Date	Name	Account	Paid Amount
Bill	5561 508	01/13/17	1103 State Of NY Dept of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 75,618.12 \$ 75,618.12
Bill	5548 01132017	01/13/17	1095 Doreen Adamcik	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 128.00 \$ 128.00
Bill	5549 01132017	01/13/17	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 109.00 \$ 109.00
Bill	5550 01132017	01/13/17	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 109.00 \$ 109.00
Bill	5551 01132017	01/13/17	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 110.00 \$ 110.00
Bill	5552 01132017	01/13/17	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 267.90 \$ 267.90

Bill Pmt -Check Bill	5553 01132017	01/13/17	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 111.00
				TOTAL	<u>\$ 111.00</u>
Bill Pmt -Check Bill	5554 01132017	01/13/17	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 111.00
				TOTAL	<u>\$ 111.00</u>
Bill Pmt -Check Bill	5555 01132017	01/13/17	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 223.00
				TOTAL	<u>\$ 223.00</u>
Bill Pmt -Check Bill	5556 01132017	01/13/17	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
				L0172 · 403B PRUDENTIAL	\$ 1,570.00
				TOTAL	<u>\$ 1,570.00</u>
Bill Pmt -Check Bill	5557 496496	01/13/17	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
				L0173 · 457B NYS DEFERRED COMP	\$ 1,092.05
				TOTAL	<u>\$ 1,092.05</u>
Bill Pmt -Check Bill	5558 01132017	01/13/17	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
				L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	<u>\$ 2,218.00</u>

Bill Pmt -Check 5559 01/13/17 CSEA Employee Benefit
Bill 01132017 Fund

L0226 · EMPIRE NAT'L - PAYROLL	
L0510 · CSEA POST TAX DENTAL	\$ 75.32
L0520 · CSEA POST TAX VISION	\$ 14.13
TOTAL	<u>\$ 89.45</u>

Bill Pmt -Check 5560 01/13/17 CSEA, Inc.
Bill 01132017

L0226 · EMPIRE NAT'L - PAYROLL	
L0500 · CSEA UNION DUES	\$ 2,808.17
TOTAL	<u>\$ 2,808.17</u>

GRAND TOTAL \$ 84,564.69

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

DECEMBER 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2016

								TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense										
Income										
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,214,000.00	-9,214,000.00	0.0%
2082 · FINES AND FEES	5,378.80	5,731.40	4,669.53	4,929.51	6,120.43	4,047.92	30,877.59	75,000.00	-44,122.41	41.17%
2360 · CONTRACTS WITH OTHER LIBR.	340,605.78	0.00	0.00	0.00	0.00	0.00	340,605.78	350,000.00	-9,394.22	97.32%
2401 · INTEREST	1,612.76	1,440.91	1,137.61	906.06	597.54	0.00	5,694.88	20,000.00	-14,305.12	28.47%
2650 · SALES OF EXCESS MATERIAL	43.00	49.50	57.00	34.00	32.00	40.00	255.50			
2670 · SALES OF BOOKS	0.00	374.16	0.00	0.00	367.36	0.00	741.52			
2671 · FEDERAL & STATE GRANTS	0.00	0.00	0.00	10,000.00	0.00	0.00	10,000.00			
2690 · OTHER COMPENSATION	0.00	9.25	4.25	0.00	0.00	2.25	15.75			
2760 · SYSTEM & STATE AID	1.00	0.00	14,460.00	0.00	15,601.00	0.00	30,062.00	15,000.00	15,062.00	200.41%
2771 · COPIER REVENUE - CONTRACT (R)	688.43	1,620.50	818.43	866.15	1,280.10	331.10	5,604.71	10,000.00	-4,395.29	56.05%
2771A · COPIER REVENUE - INHOUSE (N)	45.40	5.40	0.00	2.70	0.00	0.50	54.00			
2771C · COPIER REVENUE- COLOR	0.00	0.00	0.00	0.00	156.61	0.00	156.61			
2772A · ADULT-ADULT PRINTER	873.00	1,065.70	801.75	262.00	1,486.90	714.00	5,203.35			
2800 · Program Receipts										
2805 · Program Receipts - Adult	418.00	555.00	956.00	669.00	1,544.00	0.00	4,142.00			
2810 · Program Receipts - Teen	0.00	0.00	0.00	0.00	0.00	0.00	0.00			
2800 · Program Receipts - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · Program Receipts	418.00	555.00	956.00	669.00	1,544.00	0.00	4,142.00	15,000.00	-10,858.00	27.61%
2999 · Lost Books	0.00	90.87	101.87	0.00	0.00	0.00	192.74			
Total Income	349,666.17	10,942.69	23,006.44	17,669.42	27,185.94	5,135.77	433,606.43	9,699,000.00	-9,265,393.57	4.47%
Gross Profit	349,666.17	10,942.69	23,006.44	17,669.42	27,185.94	5,135.77	433,606.43	9,699,000.00	-9,265,393.57	4.47%
Expense										
6000 · SALARIES AND WAGES										
6141 · PROFESSIONAL SALARIES										
6141A · PROFESSIONAL (ADULT)	68,365.50	46,232.88	46,520.05	47,087.88	46,340.85	76,079.29	330,626.45	731,520.00	-400,893.55	45.2%
6141C · PROFESSIONAL (C&P)	69,308.34	46,869.99	44,472.01	44,496.49	44,599.70	67,941.43	317,687.96	627,953.00	-310,265.04	50.59%
6141D · PROFESSIONAL (DIGITAL)	18,635.63	16,048.52	16,042.96	16,042.96	16,120.84	24,014.38	106,905.29	279,150.00	-172,244.71	38.3%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2016

	TOTAL									
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
6141N · PROFESSIONAL (TEEN)	29,112.65	21,012.58	20,396.44	21,588.55	20,985.31	32,261.31	145,356.84	375,237.00	-229,880.16	38.74%
6141S · COMM SERV LIBR (SVC)	29,766.90	16,364.49	12,884.38	12,884.38	12,884.38	19,326.57	104,111.10	377,175.00	-273,063.90	27.6%
6141T · PROFESSIONAL (TECH)	23,253.74	14,711.58	15,693.12	15,520.66	14,369.18	19,846.90	103,395.18	198,070.00	-94,674.82	52.2%
Total 6141 · PROFESSIONAL SALARIES	238,442.76	161,240.04	156,008.96	157,620.92	155,300.26	239,469.88	1,108,082.82	2,589,105.00	-1,481,022.18	42.8%
6142 · CLERICAL SALARIES										
6142A · CLERICAL (ADULT)	34,673.59	24,024.16	23,202.14	25,614.30	25,494.02	38,886.14	171,894.35	345,712.00	-173,817.65	49.72%
6142C · CLERICAL (C&P)	23,279.11	15,331.56	17,512.11	19,292.34	20,052.60	32,061.19	127,528.91	243,167.00	-115,638.09	52.45%
6142D · CLERICAL (DIGITAL)	4,722.99	3,148.66	3,148.66	3,148.66	3,148.66	4,722.99	22,040.62	59,726.00	-37,685.38	36.9%
6142G · CLERICAL (GEN)	11,672.94	7,781.96	7,781.96	7,781.96	8,186.96	12,584.19	55,789.97	103,189.00	-47,399.03	54.07%
6142L · CLERICAL (LIT)	20,599.69	14,389.13	14,557.06	14,852.43	15,209.06	23,422.23	103,029.60	229,998.00	-126,968.40	44.8%
6142N · CLERICAL (TEEN)	9,439.44	7,154.22	6,367.58	7,668.20	7,269.18	13,384.55	51,283.17	85,461.00	-34,177.83	60.01%
6142R · CLERICAL (CIRC)	34,131.77	22,111.66	22,006.04	23,358.23	23,312.41	36,486.57	161,406.68	338,684.00	-177,277.32	47.66%
6142S · CLERICAL (SVC)	1,043.28	695.52	695.52	579.60	724.50	1,252.01	4,990.43	13,840.00	-8,849.57	36.06%
6142T · CLERICAL (TECH)	18,228.76	12,227.20	10,440.43	8,636.36	7,916.06	14,053.33	71,502.14	158,545.00	-87,042.86	45.1%
6142X · CLERICAL (WIRES)	1,301.38	404.86	910.52	967.43	957.39	1,581.90	6,123.48	12,925.00	-6,801.52	47.38%
Total 6142 · CLERICAL SALARIES	159,092.95	107,268.93	106,622.02	111,899.51	112,270.84	178,435.10	775,589.35	1,591,247.00	-815,657.65	48.74%
6143 · PAGE SALARIES										
6143A · PAGE (ADULT)	18,203.14	12,193.80	12,388.39	12,882.66	13,331.36	20,731.08	89,730.43	199,267.00	-109,536.57	45.03%
6143C · PAGE (C&P)	13,923.58	10,164.56	9,242.09	10,333.52	10,642.86	18,029.64	72,336.25	144,211.00	-71,874.75	50.16%
6143L · PAGE (LIT)	531.00	468.00	378.00	432.00	580.50	839.08	3,228.58	5,724.00	-2,495.42	56.4%
6143N · PAGE (TEEN)	2,083.50	1,183.50	868.50	1,812.38	1,788.75	2,470.00	10,206.63	21,144.00	-10,937.37	48.27%
6143R · PAGE (CIRC)	3,224.25	2,333.25	1,470.38	2,112.75	2,252.25	3,356.92	14,749.80	33,390.00	-18,640.20	44.17%
6143T · PAGE (TECH)	5,057.27	3,259.48	3,365.22	3,157.05	4,105.04	5,982.98	24,927.04	48,790.00	-23,862.96	51.09%
Total 6143 · PAGE SALARIES	43,022.74	29,602.59	27,712.58	30,730.36	32,700.76	51,409.70	215,178.73	452,526.00	-237,347.27	47.55%
6144 · CUSTODIAL										
6144G · CUSTODIAL	22,842.25	16,436.01	16,989.37	17,682.12	19,609.77	31,065.88	124,625.40	242,464.00	-117,838.60	51.4%
Total 6144 · CUSTODIAL	22,842.25	16,436.01	16,989.37	17,682.12	19,609.77	31,065.88	124,625.40	242,464.00	-117,838.60	51.4%
6145 · SECURITY										

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2016

	TOTAL									
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
6145G · SECURITY	22,050.16	14,797.45	15,653.17	16,441.42	17,017.39	31,646.69	117,606.28	217,894.00	-100,287.72	53.97%
Total 6145 · SECURITY	22,050.16	14,797.45	15,653.17	16,441.42	17,017.39	31,646.69	117,606.28	217,894.00	-100,287.72	53.97%
6146 · TECHNICIAN										
6146W · TECHNICAL (WIRES)	21,251.55	14,063.93	14,355.57	14,358.58	14,006.23	22,693.03	100,728.89	194,728.00	-93,999.11	51.73%
Total 6146 · TECHNICIAN	21,251.55	14,063.93	14,355.57	14,358.58	14,006.23	22,693.03	100,728.89	194,728.00	-93,999.11	51.73%
6147 · ADMINISTRATIVE										
Total 6147 · ADMINISTRATIVE	37,570.57	20,043.48	20,043.48	20,043.48	20,043.48	30,065.22	147,809.71	276,277.00	-128,467.29	53.5%
Total 6000 · SALARIES AND WAGES	544,272.98	363,452.43	357,385.15	368,776.39	370,948.73	584,785.50	2,589,621.18	5,564,241.00	-2,974,619.82	46.54%
6200 · EMPLOYEE BENEFITS										
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	632,843.00	632,843.00	637,939.00	-5,096.00	99.2%
9030 · SOCIAL SECURITY	40,598.18	27,147.77	26,571.43	26,784.78	26,953.21	42,522.53	190,577.90	390,000.00	-199,422.10	48.87%
9040 · WORKERS' COMPENSATION	0.00	-5,687.65	0.00	0.00	0.00	76,619.00	70,931.35	80,000.00	-9,068.65	88.66%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILITY INSURANCE	1,602.83	1,750.11	1,599.27	0.00	1,680.23	3,162.29	9,794.73	21,500.00	-11,705.27	45.56%
9060 · MEDICAL INSURANCE	59,301.00	61,911.09	63,611.17	62,762.16	62,555.75	69,574.42	379,715.59	762,459.00	-382,743.41	49.8%
9065 · MTA TRANSIT TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6200 · EMPLOYEE BENEFITS	101,502.01	85,121.32	91,781.87	89,546.94	91,189.19	824,721.24	1,283,862.57	1,894,398.00	-610,535.43	67.77%
6410A · BOOKS (ADULT)										
6410A.e · E-BOOKS (ADULT)	-1,253.57	0.00	0.00	0.00	0.00	0.00	-1,253.57			
6410A · BOOKS (ADULT) - Other	9,087.09	6,329.71	10,883.91	14,885.60	12,134.77	11,828.12	65,149.20	184,000.00	-118,850.80	35.41%
Total 6410A · BOOKS (ADULT)	7,833.52	6,329.71	10,883.91	14,885.60	12,134.77	11,828.12	63,895.63	184,000.00	-120,104.37	34.73%
6410C · BOOKS (C&P)										
6410C.e · E-BOOKS (C&P)	-157.00	0.00	0.00	0.00	0.00	0.00	-157.00			
6410C · BOOKS (C&P) - Other	5,182.05	3,921.78	5,738.22	2,200.67	13,461.22	3,544.87	34,048.81	119,500.00	-85,451.19	28.49%
Total 6410C · BOOKS (C&P)	5,025.05	3,921.78	5,738.22	2,200.67	13,461.22	3,544.87	33,891.81	119,500.00	-85,608.19	28.36%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2016

	TOTAL									
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
6410L · BOOKS (LIT)	109.72	0.00	0.00	0.00	0.00	0.00	109.72	1,500.00	-1,390.28	7.32%
6410N · BOOKS (TEEN)										
6410N.e · E-BOOKS (TEEN)	-85.43	0.00	0.00	0.00	0.00	0.00	-85.43			
6410N · BOOKS (TEEN) - Other	948.03	227.80	659.68	1,345.84	541.90	816.15	4,539.40	27,000.00	-22,460.60	16.81%
Total 6410N · BOOKS (TEEN)	862.60	227.80	659.68	1,345.84	541.90	816.15	4,453.97	27,000.00	-22,546.03	16.5%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	7,775.00	6,212.50	300.00	1,559.00	5,941.85	2,346.34	24,134.69	46,000.00	-21,865.31	52.47%
6411C · MICRO/REF CD (C&P)	0.00	5,400.00	0.00	750.00	1,789.85	1,028.33	8,968.18	18,250.00	-9,281.82	49.14%
6411L · MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	5,400.00	0.00	750.00	1,369.85	2,346.33	9,866.18	22,000.00	-12,133.82	44.85%
6412A · RECORDINGS (ADULT)	2,459.25	3,283.07	2,836.98	3,307.32	3,542.97	2,227.91	17,657.50	47,200.00	-29,542.50	37.41%
6412C · RECORDINGS (C&P)	390.94	562.44	217.26	320.97	506.87	205.66	2,204.14	10,000.00	-7,795.86	22.04%
6412L · RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N · RECORDINGS (TEEN)	606.65	798.44	496.36	441.59	767.82	474.00	3,584.86	10,000.00	-6,415.14	35.85%
6413A · PERIODICALS (ADULT)	0.00	689.98	13.00	9,461.99	43.26	746.96	10,955.19	33,000.00	-22,044.81	33.2%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413L · PERIODICALS (LIT)	196.90	0.00	0.00	0.00	0.00	0.00	196.90	0.00	196.90	100.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	272.92	0.00	0.00	272.92	2,590.00	-2,317.08	10.54%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	7,509.43	6,182.00	7,295.30	7,597.09	5,764.90	10,545.98	44,894.70	135,000.00	-90,105.30	33.26%
6417C · VIDEOS (C&P)	515.02	2,125.30	1,161.84	2,155.31	2,083.84	2,489.29	10,530.60	53,000.00	-42,469.40	19.87%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	655.37	528.45	763.16	926.32	-0.11	988.06	3,861.25	6,000.00	-2,138.75	64.35%
6419G · SOFTWARE (GEN)	4,800.00	1,920.00	0.00	79.00	0.00	0.00	6,799.00	1,200.00	5,599.00	566.58%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	3,656.95	3,656.95	1,500.00	2,156.95	243.8%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	551.75	0.00	551.75	3,000.00	-2,448.25	18.39%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00	-16,000.00	0.0%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2016

	TOTAL									
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	549.94	573.58	532.78	712.58	0.00	0.00	2,368.88	4,500.00	-2,131.12	52.64%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,964.49	3,803.62	5,452.27	3,448.20	5,331.28	3,774.26	26,774.12	90,000.00	-63,225.88	29.75%
6431D · TELECOMMUNICATIONS	12,413.28	4,368.00	3,534.80	3,724.71	3,949.62	3,903.18	31,893.59	54,500.00	-22,606.41	58.52%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	250.38	1,502.28	3,250.00	-1,747.72	46.22%
6433G · POSTAGE	3,316.27	4,834.19	3,321.72	4,316.58	4,331.29	3,301.02	23,421.07	56,000.00	-32,578.93	41.82%
6434A · PRINTING (ADULT)	0.00	21.98	0.00	0.00	0.00	0.00	21.98	4,275.00	-4,253.02	0.51%
6434C · PRINTING (C&P)	0.00	21.98	0.00	423.00	423.00	0.00	867.98	7,000.00	-6,132.02	12.4%
6434G · PRINTING (GEN)	6,581.00	6,791.96	6,581.00	6,581.00	6,581.00	6,581.00	39,696.96	100,000.00	-60,303.04	39.7%
6434L · PRINTING (LIT)	0.00	65.76	0.00	0.00	0.00	0.00	65.76	500.00	-434.24	13.15%
6434N · PRINTING (TEEN)	0.00	43.96	515.00	0.00	0.00	0.00	558.96	6,000.00	-5,441.04	9.32%
6434R · PRINTING (CIRC)	0.00	21.98	2,755.03	0.00	0.00	0.00	2,777.01	6,500.00	-3,722.99	42.72%
6434S · PRINTING (COMM SRV)	0.00	150.00	0.00	0.00	0.00	0.00	150.00	5,000.00	-4,850.00	3.0%
6435A · CED, CONF & TRAVEL (ADULT)	701.20	435.00	542.12	231.73	350.22	171.38	2,431.65	4,000.00	-1,568.35	60.79%
6435C · CED, CONF & TRAVEL (C&P)	148.98	785.00	692.32	420.88	685.70	37.55	2,770.43	5,250.00	-2,479.57	52.77%
6435D · CED, CONF & TRAVEL (ADM)	61.55	-75.00	3,160.53	1,080.00	3,541.00	1,554.05	9,322.13	7,500.00	1,822.13	124.3%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	0.00	660.00	0.00	1,525.53	0.00	2,185.53	5,000.00	-2,814.47	43.71%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	185.00	0.00	0.00	185.00	3,000.00	-2,815.00	6.17%
6435L · CED, CONF & TRAVEL (LIT)	0.00	85.00	16.22	111.40	0.00	116.85	329.47	7,000.00	-6,670.53	4.71%
6435N · CED, CONF & TRAVEL (TEEN)	68.49	541.85	344.00	175.78	562.42	167.25	1,859.79	6,000.00	-4,140.21	31.0%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	85.00	0.00	25.00	23.65	0.00	133.65	3,000.00	-2,866.35	4.46%
6435S · CED, CONF & TRAV (COMM SRV)	632.71	785.00	692.32	132.11	563.87	54.52	2,860.53	3,000.00	-139.47	95.35%
6435T · CED, CONF & TRAVEL (TECH)	18.50	0.00	0.00	0.00	0.00	0.00	18.50	2,950.00	-2,931.50	0.63%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100,000.00	-100,000.00	0.0%
6437A · PROGRAMS (ADULT)	4,907.28	4,157.43	4,681.60	2,988.48	7,781.75	3,826.01	28,342.55	66,000.00	-37,657.45	42.94%
6437C · PROGRAMS (C&P)	6,700.83	10,545.99	2,895.98	7,007.50	5,516.25	7,256.36	39,922.91	75,000.00	-35,077.09	53.23%
6437D · PROGRAMS (DIGITAL)	120.00	90.00	374.88	419.96	547.70	1,672.75	3,225.29	10,000.00	-6,774.71	32.25%
6437L · PROGRAMS (LIT)	1,802.48	4,809.90	754.12	7,040.52	9,590.65	7,358.66	31,356.33	75,000.00	-43,643.67	41.81%
6437N · PROGRAMS (TEEN)	3,686.92	5,335.19	3,605.67	4,152.48	3,302.67	3,855.64	23,938.57	60,000.00	-36,061.43	39.9%
6437P · PROFESSIONAL FEES										

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2016

	TOTAL									
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	900.00	1,800.00	-900.00	50.0%
643765 · PROMOTION AND PUBLICITY	1,239.28	195.00	1,096.41	992.84	3,686.69	2,076.41	9,286.63	30,000.00	-20,713.37	30.96%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	17,000.00	-17,000.00	0.0%
6437P02 · AUDITOR	0.00	0.00	0.00	2,500.00	1,500.00	1,000.00	5,000.00	6,000.00	-1,000.00	83.33%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	276.50	956.50	1,600.00	-643.50	59.78%
6437P12 · PAYROLL SERVICES	1,422.78	1,405.81	1,260.71	1,337.69	1,871.94	1,385.21	8,684.14	22,000.00	-13,315.86	39.47%
6437P13 · ARMORED CAR SERVICE	167.20	167.20	171.26	175.32	167.20	167.20	1,015.38	1,944.00	-928.62	52.23%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	152.24	0.00	215.20	0.00	215.20	582.64			
6437P16 · STAFF BACKGROUND SCREEN	235.90	353.75	440.20	707.70	117.95	0.00	1,855.50	5,000.00	-3,144.50	37.11%
6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	29.75	0.00	29.75	500.00	-470.25	5.95%
6437P3 · APPRAISAL SERVICES	210.00	0.00	0.00	0.00	0.00	0.00	210.00	0.00	210.00	100.0%
6437P4 · ATTORNEY	9,076.94	1,416.66	1,625.00	1,660.89	2,387.50	2,122.82	18,289.81	34,500.00	-16,210.19	53.01%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	232.70	232.70	134.25	214.80	116.35	71.60	1,002.40	2,200.00	-1,197.60	45.56%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	0.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	0.00	7,560.00	0.00	0.00	0.00	0.00	7,560.00	7,500.00	60.00	100.8%
Total 6437P · PROFESSIONAL FEES	12,870.80	11,769.36	5,343.83	8,090.44	10,163.38	7,464.94	55,702.75	138,094.00	-82,391.25	40.34%
6438 · DUES	0.00	0.00	1,140.00	0.00	100.00	537.00	1,777.00	5,000.00	-3,223.00	35.54%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	217.50	0.00	0.00	2,802.86	3,020.36	3,500.00	-479.64	86.3%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	5,749.63	3,383.52	2,062.22	4,121.81	3,439.04	8,000.92	26,757.14	35,000.00	-8,242.86	76.45%
6439N · EQUIPMENT R & M (TEEN)	10.00	10.00	10.00	10.00	0.00	14.00	54.00	200.00	-146.00	27.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	11,367.25	0.00	35.72	11,367.25	177.65	22,947.87	55,000.00	-32,052.13	41.72%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	1,098.81	378.81	778.81	628.81	378.81	3,642.86	26,000.00	-22,357.14	14.01%
6450E · ELECTRICITY	16,644.40	12,332.48	17,987.07	0.00	23,756.89	6,432.31	77,153.15	135,000.00	-57,846.85	57.15%
6450F · FUEL/GAS	52.50	223.04	471.17	61.50	873.97	1,255.87	2,938.05	15,000.00	-12,061.95	19.59%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2016

	TOTAL									
	Jul 16	Aug 16	Sep 16	Oct 16	Nov 16	Dec 16	Jul - Dec 16	Budget	\$ Over Budget	% of Budget
6450W · WATER	0.00	314.25	0.00	409.03	0.00	0.00	723.28	1,600.00	-876.72	45.21%
6451G · CUSTODIAL SUPPLIES	1,040.20	1,036.67	1,941.88	1,690.83	1,032.86	1,006.66	7,749.10	19,000.00	-11,250.90	40.79%
6452G · BLDG ALTERATION AND MAINT	3,390.14	5,758.96	5,848.90	1,364.67	2,757.88	5,480.59	24,601.14	54,477.00	-29,875.86	45.16%
6454 · INSURANCE	64,667.82	-3,346.53	0.00	0.00	0.00	0.00	61,321.29	65,000.00	-3,678.71	94.34%
6485G · Bank Fees	143.89	2.21	166.49	129.42	221.41	0.00	663.42			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases										
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	1,291.15	0.00	1,291.15	3,500.00	-2,208.85	36.89%
7203C · EQUIPMENT C & P	0.00	731.94	1,055.56	2,022.52	473.68	0.00	4,283.70	5,000.00	-716.30	85.67%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	593.40	0.00	0.00	0.00	0.00	593.40			
7203N · EQUIPMENT TEEN	575.16	0.00	0.00	0.00	0.00	3,124.60	3,699.76	3,000.00	699.76	123.33%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	65.90	65.90	1,000.00	-934.10	6.59%
7203T · EQUIPMENT TECH	757.94	0.00	0.00	0.00	0.00	0.00	757.94	2,000.00	-1,242.06	37.9%
7203W · EQUIPMENT WIRE	780.16	0.00	6,438.32	2,732.84	273.02	2,340.18	12,564.52	140,000.00	-127,435.48	8.98%
7203 · EQUIPMENT - Capital Purchases - Other	129.47	0.00	0.00	0.00	0.00	0.00	129.47			
Total 7203 · EQUIPMENT - Capital Purchases	2,242.73	1,325.34	7,493.88	4,755.36	2,037.85	5,530.68	23,385.84	161,500.00	-138,114.16	14.48%
Total Expense	838,629.66	585,958.33	563,957.22	569,251.83	621,875.98	1,535,714.84	4,715,387.86	9,699,000.00	-4,983,612.14	48.62%
Net Ordinary Income	-488,963.49	-575,015.64	-540,950.78	-551,582.41	-594,690.04	-1,530,579.07	-4,281,781.43	0.00	-4,281,781.43	100.0%
Other Income/Expense										
Other Expense										
7500 · BUILDING IMPROVEMENTS	8,681.10	6,308.93	17,643.94	66,520.13	174,181.65	152,328.87	425,664.62			
7900 · TRANSFER TO/(FROM) CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	-1,000,000.00	-1,000,000.00			
Total Other Expense	8,681.10	6,308.93	17,643.94	66,520.13	174,181.65	-847,671.13	-574,335.38			
Net Other Income	-8,681.10	-6,308.93	-17,643.94	-66,520.13	-174,181.65	847,671.13	574,335.38	0.00	574,335.38	100.0%
Net Income	-497,644.59	-581,324.57	-558,594.72	-618,102.54	-768,871.69	-682,907.94	-3,707,446.05	0.00	-3,707,446.05	100.0%

MMSCL
Operating Funds Monthly Report
December 2016

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 264,976.80	\$ 3,416.17	\$ 211,638.46	\$ 59.34	\$ 56,813.85
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 457,733.85	\$ 2,043.65	\$ 180,904.44	\$ 184.38	\$ 279,057.44
Empire Nat'l Bank	OPERATING	\$ 340,374.64	\$ 1,012,307.58	\$ 1,211,353.75	\$ 178.46	\$ 141,506.93
Empire Nat'l Bank	PAYROLL	\$ 232,376.30	\$ 467,381.10	\$ 684,291.71	\$ -	\$ 15,465.69
						\$ 492,843.91

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2017	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					\$ 15,000.00
TOTAL CASH & INVESTMENTS:					<u><u>\$ 507,843.91</u></u>

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

CAPITAL FUND FINANCIAL REPORT

DECEMBER 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MMSCCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Empire Nat'l Bank</u>	XXXXXX082				
July-16		\$ 5,573,630.87	\$ 2,360.42	\$ -	\$ 5,575,991.29
August-16		\$ 5,575,991.29	\$ 2,361.42	\$ -	\$ 5,578,352.71
September-16		\$ 5,578,352.71	\$ 2,286.21	\$ -	\$ 5,580,638.92
October-16		\$ 5,580,638.92	\$ 2,363.39	\$ -	\$ 5,583,002.31
November-16		\$ 5,583,002.31	\$ 2,288.12	\$ -	\$ 5,585,290.43
December-16		\$ 5,585,290.43	\$ 2,037.49	\$ 1,000,000.00	\$ 4,587,327.92
				Grand Total :	\$ 4,587,327.92

Director's Report January 2017

December Statistics:

Most Circulated Items:



[The Boss](#)
[\[videorecording DVD\]](#)



[Finding Dory](#)
[\[videorecording DVD\]](#)



[Pete's dragon](#)
[\[videorecording DVD\]](#)



[The BFG](#)
[\[videorecording DVD\]](#)



[Alice through the
looking glass](#)
[\[videorecording DV](#)

Numbers for our Fiscal Year

201,038

Visits

Total patron visits so far for 2016-2017

December 2016

[Hours & directions](#)

197,577

Website Visits

Total visits to Communitylibrary.org so far for 2016-2017

December 2016

302,642

Items checked-out or renewed

Total items checkedout or renewed so far for 2016-2017

December 2016

[Search our catalog](#)

44,479

Computer logins

Patron computer use so far for 2016-2017

December 2016

34,418

Digital Downloads

Includes music, movies, eBooks, eAudiobooks, and eMagazines

December 2016

[Digital Downloads](#)

1,438

New Card Holders

so far for 2016-2017

November 2016

[Get a card](#)

31,530

Program Attendance

so far for 2016-2017

December 2016

[Register for a program](#)

12,397

Public Copy Room

Total copy, fax, and e-mails jobs sent from our public copiers (2016-2017)

December 2016

New Building Project:

Most of my time the past month has been spent on supporting the planning for the proposed new library. This work included staff meetings, writing copy for mailings, reviewing newsletter articles, and communicating with members of our community who are involved in the process. A Design committee tour of the proposed new site was completed, as was another tour of the Longwood Public Library.

Mailings to a variety of sub-committees were completed. In addition a staff meeting was held to begin training on the parameters of a public bond referendum.

Personnel:

We are navigating a number of personnel changes and working on a long term plan for the administration of the Technical Services Department.

Facility:

We completed the carpet project and began re-surfacing the stairs in the employee stairwells and entryways. Those areas are being re-painted as well.

We are waiting on quotes to replace the fabric covered boards in the entryway with sheetrock as they are discolored and dirty.

We requested quotes to repair the leaking windows in the adult reference office and the staff lounge. You will see the quote for the work under the new business section of the board packet this month.

The work on planning the video wall continues. We hope to move to installation early February.

NYS Budget:

Early reports on the Governor's budget are disappointing for libraries. Here is the text of a message from Kevin Verbese, Director of the Suffolk Cooperative Library System:

We received disappointing news from Albany earlier this week.

The Governor's budget proposal cuts general State aid for libraries by \$4 million and cuts construction aid by \$5 million. He also has proposed eliminating educational "bullet" grants.

This represents a combined cut of State aid to Suffolk's public libraries of \$1,286,324. That means less money for staff, materials, programs and services that are so desperately needed right now.

With this budget proposal the Governor continues his historically poor support for public libraries and demonstrates anew his utter lack of understanding about the myriad of critical roles that you and your libraries play within your communities.

We will, of course, work with our friends in the State legislature to try to get this funding restored but it makes it that much more challenging for us to make any real progress.

The New York Library Association is preparing an advocacy campaign and details should be out shortly.

A couple of additional notes about the Governor's budget proposal. Besides the \$478,324 referenced below what would also be in jeopardy from the Governor's budget proposal would be the additional bullet aid, totaling \$808,000 in 2016, that Suffolk's libraries receive.

NYLA is preparing an advocacy campaign and details should be out shortly.

At this point the most important thing that we can all do is to get as many people engaged in our advocacy efforts as possible.

The best way for us to do that right now is to speak to our staffs, trustees, friends, library patrons, and anyone we think will support libraries and urge them to join the NYLA Online Advocacy Center's list of Library Advocates.

Here's the link to enroll: <https://cqrcengage.com/alany/app/register?1&m=40701>

Professional Activity:

I was elected Vice-President of the Long Island Library Resources Council. This comes after serving as a board member for the last 1+ years. I look forward to working with the board and member libraries in furtherance of outstanding library services on Long Island.

Meetings:

Rotary Meetings

Rotary Person of the Year Dinner (1/28)

Long Island Library Resources Council

Tour of Longwood Public Library

Design Committee Meeting

PTA meeting William Floyd Elementary School

Colonial Youth and Family Services Annual Fundraiser

LILRC Board of Trustees

Public Library, Nassau County (2019)

Kenneth Bellafore

Director

Freeport Memorial Library
144 W. Merrick Rd

Freeport NY 11520-3726

Ph: 516-379-3274

Fax: 516-379-3829

kbellafore@freeportlibrary.info

Academic Library, Nassau County (2019)

Arthur Friedman

Reference Librarian

Nassau Community College Library
One Education Dr

Garden City NY 11530-6793

Ph: 516-572-7401 x:26028

Fax: 516-572-0690

arthur.friedman@ncc.edu

Special Library, Suffolk County (2021)

Patricia Garvey

Library & Publications Manager

Brookhaven National Laboratory Library
PO Box 5000, Bldg. 477A

Upton NY 11973-5000

Ph: 631-344-6062

Fax: 631-344-2090

pgarvey@bnl.gov

Largest Academic, Nassau County (2019) Secretary

Howard Graves

Director

Hofstra University-Axinn Library
123 Hofstra University

Hempstead NY 11549-1230

Ph: 516-463-6429

Fax: 516-463-6387

Howard.E.Graves@Hofstra.edu

Largest Academic Library, Suffolk County (2018)

Daniel Kinney

Assoc. Director for Resource Mgmt.

Stony Brook University
Melville Library, W-2520

Stony Brook NY 11794-3840

Ph: 631-632-7921; 631-444-83 **Fax:** 631-632-7116

Daniel.Kinney@stonybrook.edu

Academic Library, Suffolk County (2017)

Chris Kretz

Head

Stony Brook University, Southampton Library
239 Montauk Hwy, 113 D

Southampton NY 11968-6700

Ph: 631-632-5171

Fax: 631-632-5125

chris.kretz@stonybrook.edu

At Large (2021)

Brian Lym

Dean of Libraries

Adelphi University Swirbul Library
One South Ave, PO Box 701

Garden City NY 11530-0701

Ph: 516-877-3520

Fax: 516-877-3673

Blym@adelphi.edu

Lay Person, Nassau County (2018) President

Carol Meschkow

61 Randy Lane

Plainview NY 11803

Ph:

Fax:

ccpobc1@aol.com

School Library System, Suffolk County (2017) Treasurer

Roger Podell

Director

Cold Spring Harbor Library
95 Harbor Rd

Cold Spring Harbor NY 11724

Ph: 631-692-6820

Fax: 631-623-4916

rpodell@cshlibrary.org

Public Library, Suffolk County (2020) Vice-President

Kerri Ann Rosalia

Director

Mastics-Moriches Shirley Community Library
407 William Floyd Pkwy

Shirley NY 11967-3492

Ph: 631-399-1511 x:200

Fax: 631-281-4442

krosalia@communitylibrary.org

Public Library System, Nassau County (2021)

Jacquelyn Thresher

Director

Nassau Library System
900 Jerusalem Ave

Uniondale NY 11553-3039

Ph: 516-292-8920 X:220

Fax: 516-565-0950

jthresher@nassaulibrary.org

Public Library System, Suffolk (2017)

Kevin Verbesey

Director

Suffolk Cooperative Library System
627 N. Sunrise Service Rd, P.O. Box 9000

Bellport NY 11713-9000

Ph: 631-286-1600

Fax: 631-286-1647

Kevin@Suffolknet.org

School Library System, Nassau County (2019)

Carl Vitevitch

Director

Eastern Suffolk BOCES SLS
627A North Sunrise Service Rd

Bellport NY 11713-1540

Ph: 631-286-0891

Fax: 631-286-0985

cvitevitch@esboces.org

Special Library, Nassau County (2017)

Jean-Paul Vivian

Principal Law Librarian

Nassau County Supreme Court Library
100 Supreme Court Drive

Mineola NY 11501

Ph: 516-442-8580

Fax: 516-571-0752

jvivian@courts.state.ny.us

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
Patron Visits (new counter as of 8-15)	28,960	28,544	31,816	49,174	38,116	24,428							201,038	193,629
Website Visits	37,736	36,557	32,152	32,792	31,022	27,318							197,577	244,906
Adult	2,893	3,500	3,673	3,696	3,015	2,514							19,291	22,001
Children's	1,000	800	480	640	467	377							3,764	7,555
Teen	618	573	680	424	455	299							3,049	4,152
Program Calendar	1,931	1,417	1,309	1,417	1,165	981							8,220	27,241
Library Link	261	305	273	260	246	195							1,540	1,624
CommunityLibrary.org	20,078	19,748	17,592	19,748	17,481	15,495							110,142	117,407
Facebook													-	72,790
Circulation	52,240	52,862	49,514	54,190	48,704	45,132	-	-	-	-	-	-	302,642	336,652
Staff assisted checkouts & renewals	24,782	25,566	24,072	26,642	23,631	22,563							147,256	162,354
Express Lane Checkouts & renewals	14,110	14,058	13,190	14,671	13,101	10,778							79,908	97,162
Renewals by patrons (web)	6,903	7,344	6,603	6,831	6,699	6,476							40,856	44,009
Museum Pass Checkouts	71	50	24	37	22								204	287
eBook Checkouts	2,852	2,817	2,663	2,575	2,327	2,315							15,549	14,702
Movie Streams/Downloads	292	296	316	257	276	285							1,722	1,340
Music Streams/Downloads	2,422	1,885	1,583	2,140	1,756	1,817							11,603	10,356
eAudiobook Checkouts	808	846	806	806	692	739							4,697	3,977
eMagazine Checkouts			257	231	200	159							847	2,465
ILLs out	2,106	2,047	1,848	1,806	1,455	1,459							10,721	14,330
ILLs in	1,831	1,917	1,837	1,827	1,645	1,556							10,613	12,436
Holds	4,774	4,934	4,770	4,646	4,581	4,314							28,019	32,912
Filled Holds	3,863	3,830	3,764	3,771	3,617	3,500							22,345	26,060
New Library Cards	282	247	356	309	244								1,438	1,748
New/Renewed Contract Patrons	436	11	4	11	8								470	400
Computer Usage	7,667	6,646	7,772	7,985	7,463	6,946	-	-	-	-	-	-	44,479	31,613
Adult	3,251	2,952	3,720	3,733	3,419	3,206							20,281	22,957
Children's	869	700	623	848	710	515							4,265	4,843
Teen	538	527	641	593	491	412							3,202	3,813
Public Wireless	3,009	2,467	2,788	2,811	2,843	2,813							16,731	
Fax/Copy/email service	1,978	2,222	2,157	2,100	1,999	1,941							12,397	-
Reference Questions	2,348	2,084	1,845	1,954	1,723	1,406	-	-	-	-	-	-	11,360	-
Adult	1,442	1,327	1,211	1,155	1,038	850							7,023	12,896
Children's	906	757	634	799	685	556							4,337	6,869
Teen													-	4,883
Chat Reference													-	633
Other Questions	3,995	4,053	3,167	4,204	4,312	3,591	-	-	-	-	-	-	23,322	-
Adult	1,787	2,422	2,089	2,181	2,141	1,973							12,593	28,036
Children's	2,208	1,631	1,078	2,023	2,171	1,618							10,729	12,644
Teen													-	11,932
Programs, In-House Attendance	5,178	4,380	3,179	3,732	1,930	2,080	-	-	-	-	-	-	20,479	-
Programs, In-House Sessions	304	340	300	322	177	202	-	-	-	-	-	-	1,645	25,009
Adult	1,911	984	698	626	573	528							5,320	1,693
Adult # of Sessions	116	137	143	146	107	129							778	4,735
Children's	1,676	1,551	682	1,201	1,357	1,552							8,019	396
Children's # of Sessions	86	78	47	54	70	73							408	8,394
Teen													-	369
Teen # of Sessions													-	3,219
Community Services													-	346
Community Services # of Sessions													-	-
Outside Organizations	1,591	1,845	1,799	1,905									7,140	-

[illegible]

Christmas Magic in the English as a New Language Program

Long time literacy volunteer and friend of the Community Family Literacy Project, Jim Davies, once again became our favorite Santa Claus. Jim very graciously dressed up in a traditional Santa suit to delight children of all ages. He and Mrs. Claus, Diana Davies, made show stopping appearances at our evening fiesta at William Floyd High School and at our morning celebration at MMSCL. Gift books and candy canes were given to children. All had fun and it seemed everyone wanted a picture with Santa Claus. We can't thank Jim and Diana enough for their generous gifts of time and spirit.

In keeping with the holiday feeling of volunteering William Floyd High School Orchestra students performed at our evening event. Kevin Quintanilla, Amanda Cain, Brooke Fernandez, and Megan Oppici impressed us with a medley of traditional holiday songs. Not only were they great, they were wonderful role models for the 50 + children who were at the celebration.

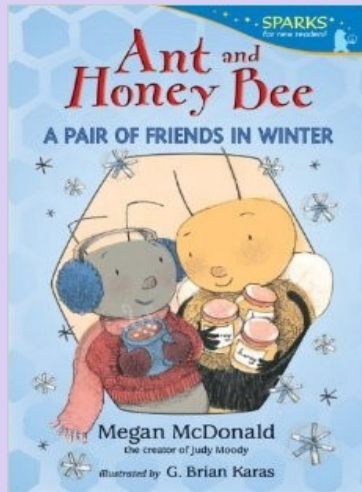


ENL students singing holiday favorites.



Community Storybook Forest

Literacy was very happy to participate in Children's and Parents' Services Department Community Storybook Forest. Knowing this exciting event was happening at the library enabled Suzanne Smith and Ivette George to spearhead a project based on the children's book, "Ant and the Honey Bee A Pair of Friends in Winter" by Megan McDonald. For weeks literacy school age children at WFHS painted, glued, sparkled and drew all variations of ants and bees. There are big ants, big bees, small ants, glamorous bees and even a Queen Bee. Be sure to take a look the next time you're in the library.



Valuable Partnerships

MMSCL morning family literacy classes will resume at William Floyd Family Center (WFFC) beginning January 10, 2017. Due to Family Service League's amazing "Project Toy" (which assists hundreds of local families each December) all English classes are held at the library in November and December. Having the ability to conduct our morning sessions at the WFFC has opened many doors for library patrons and their families. Family Service League is on site at the center. The relationship between the library, the school district and Family Service League, brings knowledge and resources to ENL families navigating a new life in a new community. We are extremely thankful to Janet Gilmore and William Floyd School District for this wonderful opportunity.

January 2017

Compiled by: Nick Tanzi

New Ideas & New Approaches

Staff has been investigating new technology programs and services for the public, including makerspaces by our peers in Suffolk County and beyond. We have also examined new outreach and marketing opportunities in support of Digital Services.

Staff Update: Nicole Parisi

This month I worked on publishing Facebook posts to promote our Digital Collection and our upcoming technology classes. We have resumed the Digital Desk on the main floor and are offering drop-in one-on-one assistance. Over the past month we saw a rise in Hoopla usage and also an increase in our digital movie, music and audiobook downloads.



Currently, I'm working on the upcoming February eNewsletter. Also, I'm in the process of uploading Niche Academy (interactive help section) to the in-progress new website. Lastly, I've started to work on an instruction guide for the "Enabling the Future" 3D printed Hand Challenge program we plan to have in the near future for Teens.



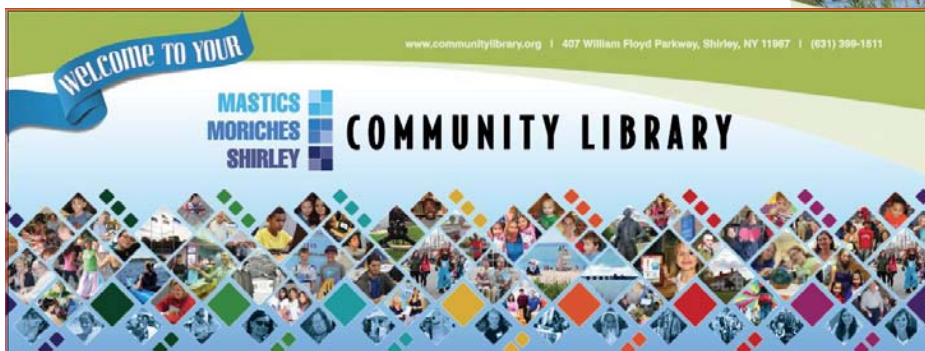
Staff Update: Sara Roye

Final approvals and orders have been completed on a series of my new designs for a new “ez-up” outdoor tent and multiple vinyl banners to be used at outreach events. These huge banners are designed to increase the library’s visibility at public events and promote the idea of the library as a centerpiece of an active, diverse, and colorful community. These vibrant marketing tools will bring attention to our presence and encourage more engagement with our outreach staff.



I’ve developed the email campaigns to keep our community informed on the library’s building project. I’ve continued to work with our partners at the Waterways, Digital Services and Community Services staff to plan a successful January 23rd outreach event on site. To date, there are 29 individuals signed up to attend. DSD staff is excited to work with these patrons and help meet the demand for technology-related education/support for our senior patrons.

Finally, I’m working on a long-term signage development plan throughout the library to advertise digital services, and I’ve created journal ads for several upcoming recognition events.

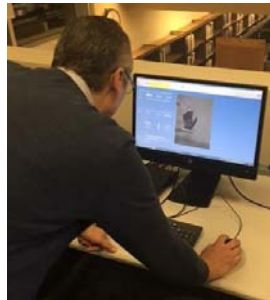


Staff Update: Stephen Burg

I'm finalizing the details on our outreach iPad class at the Waterways. Given the anticipated turnout, it's all hands on deck! During the week of January 9th we had our 3d printer on the main floor and offered drop in one-on-one help to help promote our digital offerings.



As a department we have seen a steady increase in one-on-one technology appointments since Christmas. On January 17th I went to Sachem library for the ribbon cutting of their new makerspace called "The Studio" (pictured below). The Studio offers things like 3d printers, a laser engraver, 3d scanner and embroidery machine. The 3d scanner and embroidery machine would be two devices that I could see being very popular at our library.



Staff Update: Michael Bartolomeo

This past month I have brainstormed programming ideas for the Children's & Parents' Services Department with librarian Andrea Malchiodi for digital services-related programs. We came up with a schedule of programs for the next few months starting with a tech drop-in session on 1/24. We have also planned an internet/social media safety program for February.



In addition to brainstorming program ideas, I have been on the main floor at the Digital Services tech desk which we've setup for a week or two each month. I have also been receiving training on the reference desk with Alexandra Kaloudis and Tara Moran to help prepare me for reference service at the Mastic Recreation Center, as well as here at the library.

On January 10, I taught an Introduction to Kindle Fire class at the Mastic Recreation Center. The program was well received and I stayed a short while after the program as our patrons had additional questions about the Kindle and other technologies.



REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 01/23/17	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
SI	Bendjy, Scott	Librarian Trainee	\$24.19/hr	Under 17.5	07/01/16	
RL	Bendjy, Scott	Librarian Trainee	\$24.19/hr	Under 17.5	09/15/16	
APT	Bendjy, Scott	Librarian I	\$25.46/hr	Under 17.5	09/16/16	
SI	Kuil, Charles	Page	\$9.27/hr	Under 17.5	01/10/17	
RL	Kuil, Charles	Page	\$9.27/hr	Under 17.5	07/01/16	
APT	Kuil, Charles	Library Clerk	\$13.13/hr	Under 17.5	01/11/17	
APT	Bogin, Michael	Librarian I	\$50.00/hr	Under 17.5	12/14/16	
LA	DeLeon-Pinto, Carlos	Page	\$9.00/hr	Under 17.5	12/20/16	12/20/16 -1/5/17
RE/APT	DeLeon-Pinto, Carlos	Page	\$9.00/hr	Under 17.5	01/06/17	
SI	Reed, Sara	Lib I Children's Services	\$25.97/hr	Under 17.5	07/01/16	
TRS	Reed, Sara	Lib I Children's Services	\$25.97/hr	Under 17.5	01/05/17	
SI	Cinque, Mariel	Page	\$9.42/hr		07/01/16	
TRS	Cinque, Mariel	Page	\$9.42/hr		01/11/17	
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which DS over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?		
☐ APPROVED ☐ DISAPPROVED ☐ APPROVED AS NOTED				The above changes are hereby certified as being in accordance with Civil Service requirements. Signature of Appointing Authority		

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 01/23/17	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 2 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Nilson, Kyle	Library Clerk	\$13.13/hr	Under 17.5	01/23/17	
APT	Riccio, Krystal	Library Clerk	\$13.13/hr	Under 17.5	01/23/17	
SI	Browning, Aodhan	Page	\$9.27/hr	Under 17.5	07/01/16	12/18/16-7/24/17
LM	Browning, Aodhan	Page	\$9.27/hr	Under 17.5	12/18/16	12/18/16-7/24/17
SI	Mucaria, Joann	Library Clerk	\$14.64/hr	Under 17.5	07/01/16	
LA	Mucaria, Joann	Library Clerk	\$14.64/hr	Under 17.5	12/05/16	12/5/16-2/15/17
LA/EXT	Brand, Krystal	Librarian I	\$26.23/hr	Under 17.5	09/24/16	09/24/16-02/17/17
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS over five years old?						
2. Request and canvas an eligible list for all competitive positions?						
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application						
4. Submit a personnel change on the previous incumbent shown above?						
☐ APPROVED ☐ DISAPPROVED						
☐ APPROVED AS NOTED				Signature of Appointing Authority		

Memo To: Chris Nowak
Business Office

From: Stephen Burg
Custodial supervisor

Date: 1/20/17

Re: Permission to throw out

Shelving unit	Adult quiet studies	Tag #0000501	Discard broken
Shelving unit	Adult quiet studies	Tag #0000503	Discard broken
chair	adult	Tag #0001418	Discard broken
chair	adult	Tag #0001689	Discard broken
Shelving	Basement	Tag #0000303	Discard broken
Shelving	Basement	Tag #0000307	Discard broken
Shelving	Basement	Tag #0000306	Discard broken
Shelving	Basement	Tag #0000305	Discard broken
Shelving	Basement	Tag #0001606	Discard broken
Shelving	Basement	Tag #0001607	Discard broken
Shelving	Basement	Tag #0000304	Discard broken
Shelving	Basement	Tag #0000593	Discard broken
Shelving	Basement	Tag #0000592	Discard broken
Shelving	Basement	Tag #0001100	Discard broken
Shelving	Basement	Tag #0001102	Discard broken
Shelving	Basement	Tag #0001101	Discard broken
Shelving	Basement	Tag #0001099	Discard broken
Shelving	Basement	Tag #0000497	Discard broken
Shelving	Basement	Tag #0000499	Discard broken
Shelving	Basement	Tag #0000498	Discard broken
Shelving	Basement	Tag #0000495	Discard broken
Shelving	Basement	Tag #0000496	Discard broken
Shelving	Basement	Tag #0000856	Discard broken
Shelving	Basement	Tag #0000858	Discard broken
Shelving	Basement	Tag #0000926	Discard broken
Shelving	Basement	Tag #0001665	Discard broken
Shelving	Basement	Tag #0000925	Discard broken

REQUEST: DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

The Teen Department is requesting to dispose the following items, which are obsolete/broken:

- 2 NEXUS tablets, can no longer be charged or turned on
 - 0003490
 - 0003491
- 1 LG HDTV, screen fading to black
 - 0001905
- 1 Plant Stand, water damaged
 - 0001256

Thank you for your consideration,

Lorraine Squires

Head, Teen Services Department