

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**November 28, 2016**

**7:00 PM**

**AGENDA**

**I. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PERIOD OF PUBLIC EXPRESSION**

**II. APPROVAL OF MINUTES**

**III. SCHEDULE OF CLAIMS**

**1. OPERATING FUND**

**IV. FINANCIAL REPORTS**

**V. DIRECTOR'S REPORT**

**VI. ASSISTANT DIRECTOR'S REPORT**

**VII. BUSINESS MANAGER'S REPORT**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

A. DEPARTMENT REPORTS

1. ADULT SERVICES - PRESENTATION
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES - PRESENTATION
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES
2. LEAVE OF ABSENCE

C. CONTRACTS / RENEWALS

D. CONTINUING EDUCATION

E. CORRESPONDENCE

F. DESIGNATION OF FUNDS

G. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

H. SCLS BUDGET - 2017

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X. EXECUTIVE SESSION

XI. ADJOURNMENT

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The next meeting of the Board of Trustees is scheduled for:

**December 19, 2016 @ 7:00PM**

**DRAFT - UNAPPROVED**

**MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY**

**MINUTES OF OCTOBER 24, 2016 BOARD MEETING**

Trustee Mazzarella called the meeting to order at 7:05pm.

Present were Trustees Mazzarella, Maiorana, Vigliotta, Gross, Director Rosalia, Assistant Director D'Amato, Secretary Prevete.

**PRESENT**

Motion by Vigliotta, second by Gross to accept the minutes of the September 26, 2016 meeting of the Board of Trustees. 4-0.

**MINUTES**

Motion by Gross, second by Maiorana to approve the Operating Fund Schedule of Claims dated 10/24/16; Prepay Payables Warrant #1 \$7,790.18; Payables Warrant #2 \$181,247.14; Payroll Warrant W. E. 10/07/2016 \$181,580.81; Payroll Benefits Warrant \$8,091.81; Payroll Warrant W. E. 10/21/16 \$185,126.43; Payroll Benefits Warrant \$82,501.44. Carried 4-0.

**SCHEDULE  
OF CLAIMS**

Motion by Vigliotta, second by Maiorana to approve the Operating Financial Report for September 2016. Carried 4-0.

**FINANCIAL  
REPORTS**

Motion by Gross, second by Maiorana to approve the Capital Fund Financial Report for September 2016. Carried 4-0.

The Director informed the Board for the Business Manager that the auditors are here working on the 2015 - 2016 financial reports. She then gave her report stating that work on next year's budget plan had begun and that the Board would need to look at what the tax cap might mean long term ( due to higher escalating costs). She also pointed out the progress of the carpeting and painting of the facility. Lastly, she pointed out that she had been at a Technology Conference and the concerns libraries are encountering in regard to digital offerings in the commercial world.

**DIRECTOR'S  
REPORT**

## **DRAFT - UNAPPROVED**

The Assistant Director reported that she had attended an Outreach Conference in Cincinnati sharing that their library had an entire floor dedicated to Maker Space including: 3-D printers, sewing machines, coding, banner printing, etc.... And that the materials were in constant use.

### **ASS'T DIRECTOR'S REPORT**

### **RECOMMENDED MOTIONS**

Motion by Maiorana, second by Gross, to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

### **PERSONNEL CHANGES**

### **CONTRACTS / RENEWALS**

Motion by Vigliotta, second by Maiorana to authorize the purchase of an annual database subscription to run from November 2016 to November 2017, at a cost of \$1,872.00. Carried 4-0.

### **GALE/CENGAGE LEARNING**

Motion by Gross, second by Maiorana to move into Executive Session at 7:45 pm to discuss a contractual matter. Carried 4-0.

### **EXECUTIVE SESSION**

Motion by Maiorana, second by Vigliotta, to leave Executive Session at 7:49 pm. Carried 4-0.

Motion by Gross, second by Vigliotta, to adjourn the meeting at 7:50 pm. Carried 4-0.

### **ADJOURNMENT**

Respectfully submitted by,

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Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY**

**MINUTES OF NOVEMBER 14, 2016 BOARD MEETING**

Trustee Mazzarella called the meeting to order at 5:04 pm.

Present were Trustees Mazzarella, Maiorana, Gross, Vigliotta, Director Rosalia, Assistant Director D'Amato and Business Manager Nowak.

**PRESENT**

Motion by Gross, second by Vigliotta to move into Executive Session for the purpose of discussing a contractual matter and a personnel matter. Carried 4-0.

**EXECUTIVE  
SESSION**

Motion by Gross to leave executive session at 6:50 pm. Carried 4-0.

No motions were made.

Motion by Vigliotta to adjourn the meeting at 6:51 pm. Carried 4-0.

**ADJOURNMENT**

Respectfully submitted by,

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Cecile Prevete, Secretary

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**SCHEDULE OF CLAIMS**  
**PRESENTED NOVEMBER 28, 2016**

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PREPAY PAYABLES WARRANT #1	\$ 39,212.37
PAYABLES WARRANT #2	\$ 287,120.38
PAYROLL WARRANT W.E. 11/04/16	\$ 182,507.53
PAYROLL BENEFITS WARRANT	\$ 10,664.04
PAYROLL WARRANT W.E. 11/18/16	\$ 186,277.82
PAYROLL BENEFITS WARRANT	\$ 81,401.07
<b>Total</b>	<b>\$ 787,183.21</b>

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

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Secretary

**Mastics Moriches Shirley Community Library**

**Prepay Payables**

**November 28, 2016**

	Type	Num	Date	Name	Account	Paid Amount
	<b>Bill Pmt -Check</b>	<b>56042</b>	<b>10/24/2016</b>	<b>Postmaster</b>		
					<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	NL112016	10/24/2016			\$ (3,301.02)
TOTAL					6433G · POSTAGE	\$ (3,301.02)
	<b>Bill Pmt 56043</b>		<b>10/27/2016</b>	<b>Home Depot Credit Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	10202016	10/27/2016		6437D · PROGRAMS (DIGITAL)	\$ (4.79)
					6451G · CUSTODIAL SUPPLIES	\$ (293.03)
					6437C · PROGRAMS (C&P)	\$ (113.00)
					6430G · OFFICE AND LIBRARY SUPPLIES	\$ (34.05)
TOTAL						\$ (444.87)
	<b>Bill Pmt -Check</b>	<b>56044</b>	<b>10/27/2016</b>	<b>Long Island Rail Road</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	Tickets 11192016	10/27/2016		6437A · PROGRAMS (ADULT)	\$ (380.00)
TOTAL						\$ (380.00)
	<b>Bill Pmt -Check</b>	<b>56045</b>	<b>11/04/2016</b>	<b>Lighttower Fiber Networks</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	20161107544	11/03/2016		6431D · TELECOMMUNICATIONS	\$ (2,495.00)
TOTAL						\$ (2,495.00)
	<b>Bill Pmt -Check</b>	<b>56046</b>	<b>11/04/2016</b>	<b>PSEG</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	10192016	11/03/2016		6450E · ELECTRICITY	\$ (13,571.44)
TOTAL						\$ (13,571.44)
	<b>Bill Pmt -Check</b>	<b>56047</b>	<b>11/04/2016</b>	<b>Suffolk County Water Authority</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	07292016-10272016	10/27/2016		6450W · WATER	\$ (409.03)
TOTAL						\$ (409.03)

**Mastics Moriches Shirley Community Library**

**Prepay Payables**

**November 28, 2016**

	<b>Bill Pmt -Check</b>	<b>56050</b>	<b>11/10/2016 Cablevision</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
	Bill	11222016	11/10/2016	6431D · TELECOMMUNICATIONS	\$ (69.89)
TOTAL					<u>\$ (69.89)</u>
	<b>Bill Pmt -Check</b>	<b>56051</b>	<b>11/10/2016 Verizon</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
	Bill	10142016	11/10/2016	6431D · TELECOMMUNICATIONS	\$ (17.85)
TOTAL					<u>\$ (17.85)</u>
	<b>Bill Pmt -Check</b>	<b>56052</b>	<b>11/14/2016 AT&amp;T Mobility</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
	Bill	287267273345X1105-16	11/10/2016	6431D · TELECOMMUNICATIONS	\$ (279.44)
TOTAL					<u>\$ (279.44)</u>
	<b>Bill Pmt -Check</b>	<b>56053</b>	<b>11/14/2016 National Grid</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
	Bill	11012016	11/01/2016	6450F · FUEL/GAS	\$ (813.27)
TOTAL					<u>\$ (813.27)</u>
	<b>Bill Pmt -Check</b>	<b>56054</b>	<b>11/14/2016 PSEG</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
	Bill	11092016	11/14/2016	6450E · ELECTRICITY	\$ (9,269.44)
TOTAL					<u>\$ (9,269.44)</u>
	<b>Bill Pmt -Check</b>	<b>56055</b>	<b>11/14/2016 Totalfunds by Hasler</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
	Bill	10312016	10/31/2016	6433G · POSTAGE	\$ (1,000.00)
TOTAL					<u>\$ (1,000.00)</u>
	<b>Bill Pmt -Check</b>	<b>56056</b>	<b>11/14/2016 Verizon</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
	Bill	11072016	11/07/2016	6431D · TELECOMMUNICATIONS	\$ (109.55)
					<u>\$ (109.55)</u>



# Mastics Moriches Shirley Community Library

## Prepay Payables

November 28, 2016

TOTAL \$ (109.55)

Bill Pmt -Check 56057

11/16/2016 Sam's Club

L0225 · EMPIRE NAT'L - OPERATING

Bill 11082016

11/08/2016

6451G · CUSTODIAL SUPPLIES	\$	(106.08)
6437A · PROGRAMS (ADULT)	\$	(135.29)
6437N · PROGRAMS (TEEN)	\$	(227.26)
6437C · PROGRAMS (C&P)	\$	(211.28)
6430G · OFFICE AND LIBRARY SUPPLIES	\$	(44.58)
6437L · PROGRAMS (LIT)	\$	(322.67)

TOTAL \$ (1,047.16)

Bill Pmt -Check 56058

11/22/2016 Postmaster

L0225 · EMPIRE NAT'L - OPERATING

Bill NL122016

11/22/2016

6433G · POSTAGE	\$	(3,301.02)
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TOTAL \$ (3,301.02)

Bill Pmt -Check 56059

11/23/2016 American Express

L0225 · EMPIRE NAT'L - OPERATING

Bill 11132016

11/13/2016

2771 · COPIER REVENUE - CONTRACT (R)	\$	(35.00)
6430G · OFFICE AND LIBRARY SUPPLIES	\$	(332.25)
643765 · PROMOTION AND PUBLICITY	\$	(416.63)
6437C · PROGRAMS (C&P)	\$	(75.63)
6431D · TELECOMMUNICATIONS	\$	(115.00)
6435C · CED, CONF & TRAVEL (C&P)	\$	(277.49)
6435N · CED, CONF & TRAVEL (TEEN)	\$	(28.01)
6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(789.00)
7203C · EQUIPMENT C & P	\$	(473.68)
6450F · FUEL/GAS	\$	(60.70)
6438 · DUES	\$	(100.00)

TOTAL \$ (2,703.39)

\$ (39,212.37)

I hereby certify that at a meeting on November 28, 2016  
the above vouchers were approved and authorized.

Signed:\_\_\_\_\_

**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	56060	11/28/2016	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102016	10/27/2016		6437N · PROGRAMS (TEEN)	\$ (480.00)
TOTAL						\$ (480.00)
	Bill Pmt -Check	56061	11/28/2016	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102016	11/14/2016		6437L · PROGRAMS (LIT)	\$ (360.00)
TOTAL						\$ (360.00)
	Bill Pmt -Check	56062	11/28/2016	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23468	11/04/2016		643760 · PLANTINGS	\$ (150.00)
TOTAL						\$ (150.00)
	Bill Pmt -Check	56063	11/28/2016	Akten, Feyzi	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#66 Floor/Paint Prj	11/05/2016		7500 · BUILDING IMPROVEMENTS	\$ (9,269.00)
TOTAL						\$ (9,269.00)
	Bill Pmt -Check	56064	11/28/2016	Alessi, Patricia	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	102016	11/02/2016		6437A · PROGRAMS (ADULT)	\$ (450.00)
TOTAL						\$ (450.00)
	Bill Pmt -Check	56065	11/28/2016	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	

**Mastics Moriches Shirley Community Library**

**Warrant**

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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$	(382.50)
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TOTAL				\$	(382.50)

<b>Bill Pmt -Check</b>	<b>56066</b>	<b>11/28/2016 AT&amp;T</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	11102016	11/10/2016	6431D · TELECOMMUNICATIONS	\$	(41.33)
					<hr/>
TOTAL				\$	(41.33)

<b>Bill Pmt -Check</b>	<b>56067</b>	<b>11/28/2016 Baker &amp; Taylor</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	3021079980	07/01/2016	6410N · BOOKS (TEEN)	\$	(195.57)
Bill	3021083055	07/06/2016	6410A · BOOKS (ADULT)	\$	(224.40)
Bill	3021130647	08/05/2016	6410A · BOOKS (ADULT)	\$	(518.31)
Bill	3021185774	09/19/2016	6410A · BOOKS (ADULT)	\$	(145.87)
Bill	3021197641	09/23/2016	6410A · BOOKS (ADULT)	\$	(659.99)
Bill	3021224786	09/27/2016	6410C · BOOKS (C&P)	\$	(171.70)
Bill	3021225940	09/29/2016	6410C · BOOKS (C&P)	\$	(129.29)
Bill	3021212776	10/04/2016	6410N · BOOKS (TEEN)	\$	(686.10)
Bill	3021239770	10/06/2016	6410C · BOOKS (C&P)	\$	(96.37)
Bill	3021219969	10/06/2016	6410A · BOOKS (ADULT)	\$	(958.93)
Bill	3021239321	10/06/2016	6410A · BOOKS (ADULT)	\$	(410.92)
Bill	3021245922	10/07/2016	6410C · BOOKS (C&P)	\$	(30.67)
Bill	3021245905	10/07/2016	6410C · BOOKS (C&P)	\$	(29.18)
Bill	3021243139	10/10/2016	6410C · BOOKS (C&P)	\$	(168.17)
Bill	3021241389	10/10/2016	6410A · BOOKS (ADULT)	\$	(1,533.28)
Bill	3021250815	10/12/2016	6410N · BOOKS (TEEN)	\$	(68.61)
Bill	3021255630	10/13/2016	6410C · BOOKS (C&P)	\$	(49.44)
Bill	3021254024	10/13/2016	6410A · BOOKS (ADULT)	\$	(376.20)
Bill	3021254525	10/14/2016	6410A · BOOKS (ADULT)	\$	(485.62)
Bill	3021254565	10/14/2016	6410A · BOOKS (ADULT)	\$	(347.34)
Bill	3021258896	10/17/2016	6410A · BOOKS (ADULT)	\$	(347.01)

**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

Bill	3021263397	10/18/2016	6410C · BOOKS (C&P)	\$	(62.90)
Bill	3021262208	10/20/2016	6410C · BOOKS (C&P)	\$	(70.29)
Bill	3021262090	10/20/2016	6410A · BOOKS (ADULT)	\$	(231.47)
Bill	3021262874	10/20/2016	6410A · BOOKS (ADULT)	\$	(485.17)
Bill	3021259361	10/20/2016	6410A · BOOKS (ADULT)	\$	(743.02)
Bill	3021267677	10/20/2016	6410N · BOOKS (TEEN)	\$	(115.02)
Bill	3021268574	10/21/2016	6410A · BOOKS (ADULT)	\$	(182.15)
Bill	3021261805	10/21/2016	6410A · BOOKS (ADULT)	\$	(251.54)
Bill	3021267210	10/24/2016	6410A · BOOKS (ADULT)	\$	(575.19)
Bill	3021272170	10/24/2016	6410A · BOOKS (ADULT)	\$	(89.06)
Bill	3021266900	10/24/2016	6410N · BOOKS (TEEN)	\$	(140.98)
Bill	3021272197	10/24/2016	6410N · BOOKS (TEEN)	\$	(59.82)
Bill	3021274093	10/25/2016	6410C · BOOKS (C&P)	\$	(141.99)
Bill	3021269308	10/25/2016	6410C · BOOKS (C&P)	\$	(369.32)
Bill	3021271227	10/25/2016	6410A · BOOKS (ADULT)	\$	(319.41)
Bill	3021274090	10/25/2016	6410N · BOOKS (TEEN)	\$	(6.05)
Bill	3021276074	10/28/2016	6410A · BOOKS (ADULT)	\$	(1,279.17)
Bill	3021274885	10/28/2016	6410A · BOOKS (ADULT)	\$	(757.87)
Bill	3021277843	10/28/2016	6410A · BOOKS (ADULT)	\$	(315.05)
Bill	3021283236	10/28/2016	6410A · BOOKS (ADULT)	\$	(380.49)
Bill	3021281773	11/01/2016	6410C · BOOKS (C&P)	\$	(174.75)
Bill	3021287027	11/01/2016	6410C · BOOKS (C&P)	\$	(139.62)
Bill	3021284537	11/01/2016	6410N · BOOKS (TEEN)	\$	(208.42)
Bill	3021284421	11/01/2016	6410N · BOOKS (TEEN)	\$	(95.81)
Bill	3021245878	11/01/2016	6410A · BOOKS (ADULT)	\$	(477.12)
Bill	3021284804	11/02/2016	6410A · BOOKS (ADULT)	\$	(753.92)
Bill	3021282218	11/03/2016	6410C · BOOKS (C&P)	\$	(167.51)
Bill	3021288090	11/03/2016	6410C · BOOKS (C&P)	\$	(31.62)
Bill	3021288890	11/03/2016	6410A · BOOKS (ADULT)	\$	(410.69)
Bill	3021288150	11/03/2016	6410A · BOOKS (ADULT)	\$	(543.44)
Bill	3021295981	11/04/2016	6410C · BOOKS (C&P)	\$	(101.05)
Bill	3021295447	11/04/2016	6410C · BOOKS (C&P)	\$	(118.62)
Bill	3021294247	11/04/2016	6410A · BOOKS (ADULT)	\$	(96.20)
Bill	3021298017	11/07/2016	6410A · BOOKS (ADULT)	\$	(97.21)

**Mastics Moriches Shirley Community Library**

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Bill	3021292779	11/08/2016	6410A · BOOKS (ADULT)	\$	(399.20)
Bill	3021294901	11/08/2016	6410A · BOOKS (ADULT)	\$	(827.10)
Bill	3021301322	11/10/2016	6410A · BOOKS (ADULT)	\$	(545.52)
Bill	3021306097	11/10/2016	6410A · BOOKS (ADULT)	\$	(252.62)
Bill	3021305189	11/13/2016	6410A · BOOKS (ADULT)	\$	(805.50)
Bill	3021315037	11/17/2016	6410A · BOOKS (ADULT)	\$	(217.77)
Bill	3020886101/Shipping	11/17/2016	6410A · BOOKS (ADULT)	\$	(36.80)
TOTAL				\$	(20,709.42)

<b>Bill Pmt -Check</b>	<b>56068</b>	<b>11/28/2016</b>	<b>Bartow, Barbara L.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	30638003257475	09/22/2016	6410C · BOOKS (C&P)	\$	(31.36)
TOTAL				\$	(31.36)

<b>Bill Pmt -Check</b>	<b>56069</b>	<b>11/28/2016</b>	<b>Birben, Saban</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	30638003861771	09/26/2016	6410C · BOOKS (C&P)	\$	(3.99)
TOTAL				\$	(3.99)

<b>Bill Pmt -Check</b>	<b>56070</b>	<b>11/28/2016</b>	<b>Bishop, Viviana G.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$	(495.00)
TOTAL				\$	(495.00)

<b>Bill Pmt -Check</b>	<b>56071</b>	<b>11/28/2016</b>	<b>Bleidner, Gloria</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11072016	11/09/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	(100.00)

**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

<b>Bill Pmt -Check</b>	<b>56072</b>	<b>11/28/2016</b>	<b>Bridges Transitions Co.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	5040539	11/15/2016		6411A · MICRO/REF CD (ADULT)	\$ (1,155.00)
TOTAL					<u>\$ (1,155.00)</u>

<b>Bill Pmt -Check</b>	<b>56073</b>	<b>11/28/2016</b>	<b>Brodart Co.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	451748	10/24/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (209.28)
TOTAL					<u>\$ (209.28)</u>

<b>Bill Pmt -Check</b>	<b>56074</b>	<b>11/28/2016</b>	<b>Burg, Stephen (staff)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11072016	11/07/2016		6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$ (30.30)
Bill	11022016-11052016	11/14/2016		6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$ (419.21)
Bill	11222016	11/22/2016		6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$ (18.68)
TOTAL					<u>\$ (468.19)</u>

<b>Bill Pmt -Check</b>	<b>56075</b>	<b>11/28/2016</b>	<b>Cablevision</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11232016	11/22/2016		6431D · TELECOMMUNICATIONS	\$ (69.89)
Bill	11302016	11/22/2016		6431D · TELECOMMUNICATIONS	\$ (733.80)
TOTAL					<u>\$ (803.69)</u>

<b>Bill Pmt -Check</b>	<b>56076</b>	<b>11/28/2016</b>	<b>Carco Group, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	00818957	10/31/2016		6437P16 · STAFF BACKGROUND SCREEN	\$ (707.70)
TOTAL					<u>\$ (707.70)</u>

<b>Bill Pmt -Check</b>	<b>56077</b>	<b>11/28/2016</b>	<b>Carter, Kathleen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	10242016	11/02/2016	6437A · PROGRAMS (ADULT)	\$ (100.00)
				<hr/>
TOTAL				\$ (100.00)

<b>Bill Pmt -Check</b>	<b>56078</b>	<b>11/28/2016</b>	<b>Casper, Thomas</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	10142016-11012016	11/08/2016	6435N · CED, CONF & TRAVEL (TEEN)	\$ (69.84)
				<hr/>
TOTAL				\$ (69.84)

<b>Bill Pmt -Check</b>	<b>56079</b>	<b>11/28/2016</b>	<b>Catanese, Catherine</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	11192016	11/21/2016	6437C · PROGRAMS (C&P)	\$ (125.00)
				<hr/>
TOTAL				\$ (125.00)

<b>Bill Pmt -Check</b>	<b>56080</b>	<b>11/28/2016</b>	<b>CDW Government, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	FQH1861	10/12/2016	7203W · EQUIPMENT WIRE	\$ (391.45)
Bill	FQT4404	10/14/2016	7203W · EQUIPMENT WIRE	\$ (139.23)
Bill	FTG9615	10/26/2016	7203W · EQUIPMENT WIRE	\$ (485.36)
Bill	FTM0648	10/27/2016	7203W · EQUIPMENT WIRE	\$ (134.65)
				<hr/>
TOTAL				\$ (1,150.69)

<b>Bill Pmt -Check</b>	<b>56081</b>	<b>11/28/2016</b>	<b>Center Point Large Print</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	1422837	11/01/2016	6410A · BOOKS (ADULT)	\$ (398.72)
				<hr/>
TOTAL				\$ (398.72)

<b>Bill Pmt -Check</b>	<b>56082</b>	<b>11/28/2016</b>	<b>Ciccotto, William</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	102016	11/03/2016	6437N · PROGRAMS (TEEN)	\$ (275.00)
TOTAL				<u>\$ (275.00)</u>

**Bill Pmt -Check 56083 11/28/2016 CJ2 Communication Strategies, LLC L0225 · EMPIRE NAT'L - OPERATING**

Bill	1371	10/31/2016	643765 · PROMOTION AND PUBLICITY	\$ (125.00)
TOTAL				<u>\$ (125.00)</u>

**Bill Pmt -Check 56084 11/28/2016 Cleanco Distributors, Inc. L0225 · EMPIRE NAT'L - OPERATING**

Bill	028657A	10/14/2016	6451G · CUSTODIAL SUPPLIES	\$ (90.00)
TOTAL				<u>\$ (90.00)</u>

**Bill Pmt -Check 56085 11/28/2016 Clearwater Aquarium Service L0225 · EMPIRE NAT'L - OPERATING**

Bill	08052016	08/05/2016	6452G · BLDG ALTERATION AND MAINT	\$ (2,720.00)
TOTAL				<u>\$ (2,720.00)</u>

**Bill Pmt -Check 56086 11/28/2016 Coffee Distributing Corp. L0225 · EMPIRE NAT'L - OPERATING**

Bill	263733	11/02/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (249.00)
TOTAL				<u>\$ (249.00)</u>

**Bill Pmt -Check 56087 11/28/2016 Colonial Youth & Family Services L0225 · EMPIRE NAT'L - OPERATING**

Bill	10252016	10/25/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
			6437C · PROGRAMS (C&P)	\$ (45.00)
Bill	11082016	11/09/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
			6437C · PROGRAMS (C&P)	<u>\$ (45.00)</u>



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TOTAL	November 28, 2016	\$	(180.00)
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Bill Pmt -Check	56088	11/28/2016 Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	102016-112016	11/11/2016	6437L - PROGRAMS (LIT)	\$	(513.00)
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TOTAL	\$	(513.00)
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Bill	Pmt -Check	56089	11/28/2016	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING
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Bill	10292016	10/29/2016	6437N · PROGRAMS (TEEN)	\$	(100.00)
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Bill	11052016	11/05/2016	6437N - PROGRAMS (TEEN)	\$	(100.00)
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Bill	11152016	11/16/2016	6437N · PROGRAMS (TEEN)	\$	(100.00)
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TOTAL	\$	(300.00)
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Bill Pmt -Check	56090	11/28/2016 Curtin, Eileen	L0225 · EMPIRE NAT'L - OPERATING
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Bill	10272016	10/27/2016	6437C · PROGRAMS (C&P)	\$	(41.00)
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TOTAL	\$	(41.00)
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Bill Pmt -Check	56091	11/28/2016 Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING
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Bill	102016-112016	11/11/2016	6437L - PROGRAMS (LIT)	\$	(150.00)
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TOTAL	\$	(150.00)
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Bill Pmt -Check	56092	11/28/2016 Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	5997636	11/01/2016	7203A - EQUIPMENT ADULT	\$	(1,291.15)
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6430G · OFFICE AND LIBRARY SUPPLIES	\$	(29.79)
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Bill	6000938	11/04/2016	6430G - OFFICE AND LIBRARY SUPPLIES	\$	(891.34)
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Bill	6005237	11/10/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(136.81)
TOTAL				\$	(2,349.09)

<b>Bill Pmt -Check</b>	<b>56093</b>	<b>11/28/2016 Displays2Go</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	PS10132209	10/24/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(131.63)
TOTAL				\$	(131.63)

<b>Bill Pmt -Check</b>	<b>56094</b>	<b>11/28/2016 DJJ Technologies</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	2069505	11/01/2016	6439W · EQUIPMENT R & M (WIRES)	\$	(378.81)
Bill	128984	11/07/2016	6439W · EQUIPMENT R & M (WIRES)	\$	(250.00)
TOTAL				\$	(628.81)

<b>Bill Pmt -Check</b>	<b>56095</b>	<b>11/28/2016 Dunbar Armored Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	3881036	11/01/2016	6437P13 · ARMORED CAR SERVICE	\$	(167.20)
TOTAL				\$	(167.20)

<b>Bill Pmt -Check</b>	<b>56096</b>	<b>11/28/2016 Earle, April L.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	10222016	11/02/2016	6437A · PROGRAMS (ADULT)	\$	(160.00)
Bill	11122016	11/14/2016	6437A · PROGRAMS (ADULT)	\$	(160.00)
TOTAL				\$	(320.00)

<b>Bill Pmt -Check</b>	<b>56097</b>	<b>11/28/2016 East End Bus Lines, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	916WFF5	10/28/2016	6437N · PROGRAMS (TEEN)	\$	(125.90)
TOTAL				\$	(125.90)

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<b>Bill Pmt -Check</b>		<b>56098</b>	<b>11/28/2016 East Northport Library</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	30602002103031	11/01/2016	6410A · BOOKS (ADULT)	\$	(15.95)
TOTAL				\$	(15.95)
<b>Bill Pmt -Check</b>		<b>56099</b>	<b>11/28/2016 EBSCO A</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	9193032	10/14/2016	6413A · PERIODICALS (ADULT)	\$	(17.95)
TOTAL				\$	(17.95)
<b>Bill Pmt -Check</b>		<b>56100</b>	<b>11/28/2016 Emerald Island</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	289461	10/26/2016	6451G · CUSTODIAL SUPPLIES	\$	(59.35)
TOTAL				\$	(59.35)
<b>Bill Pmt -Check</b>		<b>56101</b>	<b>11/28/2016 EnvisionWare Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	INV-US-28497	10/25/2016	6410A · BOOKS (ADULT)	\$	(1,102.93)
			6410C · BOOKS (C&P)	\$	(769.97)
			6410N · BOOKS (TEEN)	\$	(208.10)
TOTAL				\$	(2,081.00)
<b>Bill Pmt -Check</b>		<b>56102</b>	<b>11/28/2016 Foerderer, Linda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$	(900.00)
TOTAL				\$	(900.00)

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<b>Bill Pmt -Check</b>	<b>56103</b>	<b>11/28/2016</b>	<b>Frisina, Megan</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016	11/02/2016		6437A · PROGRAMS (ADULT)	\$ (225.00)
Bill	11042016/11112016	11/14/2016		6437A · PROGRAMS (ADULT)	\$ (150.00)
TOTAL					<u>\$ (375.00)</u>
<b>Bill Pmt -Check</b>	<b>56104</b>	<b>11/28/2016</b>	<b>Fuentes, Rosa E.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016-112016	11/11/2016		6437L · PROGRAMS (LIT)	\$ (565.50)
TOTAL					<u>\$ (565.50)</u>
<b>Bill Pmt -Check</b>	<b>56105</b>	<b>11/28/2016</b>	<b>George, Ivette</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016-112016	11/11/2016		6437L · PROGRAMS (LIT)	\$ (561.00)
TOTAL					<u>\$ (561.00)</u>
<b>Bill Pmt -Check</b>	<b>56106</b>	<b>11/28/2016</b>	<b>Glover Farms</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	10232016	10/25/2016		6437C · PROGRAMS (C&P)	\$ (1,120.00)
Bill	10252016	10/26/2016		6437C · PROGRAMS (C&P)	\$ (1,890.00)
TOTAL					<u>\$ (3,010.00)</u>
<b>Bill Pmt -Check</b>	<b>56107</b>	<b>11/28/2016</b>	<b>Great South Bay Dance LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016	10/27/2016		6437C · PROGRAMS (C&P)	\$ (450.00)
TOTAL					<u>\$ (450.00)</u>
<b>Bill Pmt -Check</b>	<b>56108</b>	<b>11/28/2016</b>	<b>Guzman, Maria</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$ (113.75)
TOTAL				<u>\$ (113.75)</u>

**Bill Pmt -Check 56109 11/28/2016 Hands on Science Inc. L0225 · EMPIRE NAT'L - OPERATING**

Bill	10182016	10/18/2016	6437C · PROGRAMS (C&P)	\$ (225.00)
TOTAL				<u>\$ (225.00)</u>

**Bill Pmt -Check 56110 11/28/2016 Hannibal, Julia Ann L0225 · EMPIRE NAT'L - OPERATING**

Bill	102016	11/06/2016	6437N · PROGRAMS (TEEN)	\$ (325.00)
TOTAL				<u>\$ (325.00)</u>

**Bill Pmt -Check 56111 11/28/2016 Henn, JoAnn L0225 · EMPIRE NAT'L - OPERATING**

Bill	102016	11/02/2016	6437A · PROGRAMS (ADULT)	\$ (400.00)
Bill	10312016	11/02/2016	6437A · PROGRAMS (ADULT)	\$ (80.00)
TOTAL				<u>\$ (480.00)</u>

**Bill Pmt -Check 56112 11/28/2016 Hofmann, Anne Marie L0225 · EMPIRE NAT'L - OPERATING**

Bill	01072016	01/07/2016	6435R · CED, CONF & TRAVEL (CIRC)	\$ (16.95)
Bill	02262016	02/26/2016	6435R · CED, CONF & TRAVEL (CIRC)	\$ (41.51)
Bill	06032016	06/03/2016	6435R · CED, CONF & TRAVEL (CIRC)	\$ (41.51)
Bill	11182016	11/18/2016	6435R · CED, CONF & TRAVEL (CIRC)	\$ (23.65)
TOTAL				<u>\$ (123.62)</u>

**Bill Pmt -Check 56113 11/28/2016 Isaacs, Danielle L0225 · EMPIRE NAT'L - OPERATING**

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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$ (150.00)
TOTAL				<u>\$ (150.00)</u>

**Bill Pmt -Check 56114 11/28/2016 Island Elevator Services L0225 · EMPIRE NAT'L - OPERATING**

Bill	21171	11/01/2016	6452G · BLDG ALTERATION AND MAINT	\$ (377.00)
TOTAL				<u>\$ (377.00)</u>

**Bill Pmt -Check 56115 11/28/2016 Island School & Art Supply L0225 · EMPIRE NAT'L - OPERATING**

Bill	469121	11/01/2016	6437N · PROGRAMS (TEEN)	\$ (52.38)
TOTAL				<u>\$ (52.38)</u>

**Bill Pmt -Check 56116 11/28/2016 Janowitz, Laurie L0225 · EMPIRE NAT'L - OPERATING**

Bill	11032016	11/04/2016	6437A · PROGRAMS (ADULT)	\$ (345.00)
TOTAL				<u>\$ (345.00)</u>

**Bill Pmt -Check 56117 11/28/2016 Jorgensen, Kerrilynn L0225 · EMPIRE NAT'L - OPERATING**

Bill	09262016-10142016	10/14/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (52.81)
TOTAL				<u>\$ (52.81)</u>

**Bill Pmt -Check 56118 11/28/2016 Karant, Roberta L0225 · EMPIRE NAT'L - OPERATING**

Bill	092016-112016	11/07/2016	6437C · PROGRAMS (C&P)	\$ (540.00)
TOTAL				<u>\$ (540.00)</u>

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<b>Bill Pmt -Check</b>	<b>56119</b>	<b>11/28/2016 King Kullen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	162750576821	10/01/2016	6437N · PROGRAMS (TEEN)	\$ (16.44)
Bill	162771341421	10/03/2016	6437N · PROGRAMS (TEEN)	\$ (10.97)
Bill	162791277391	10/05/2016	6437L · PROGRAMS (LIT)	\$ (13.58)
Bill	162801345331	10/06/2016	6437L · PROGRAMS (LIT)	\$ (11.66)
Bill	162811347211	10/07/2016	6437N · PROGRAMS (TEEN)	\$ (11.36)
Bill	162811280341	10/07/2016	6437A · PROGRAMS (ADULT)	\$ (14.57)
Bill	162841351121	10/10/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (9.38)
Bill	162871288261	10/13/2016	6437L · PROGRAMS (LIT)	\$ (17.45)
Bill	162871288581	10/13/2016	6437L · PROGRAMS (LIT)	\$ (15.92)
Bill	162911294071	10/17/2016	6437L · PROGRAMS (LIT)	\$ (13.78)
Bill	162910719661	10/17/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (12.96)
Bill	162920322361	10/18/2016	6437N · PROGRAMS (TEEN)	\$ (104.88)
Bill	162921295681	10/18/2016	6437L · PROGRAMS (LIT)	\$ (22.23)
Bill	162920505641	10/18/2016	6437C · PROGRAMS (C&P)	\$ (3.79)
Bill	162941299131	10/20/2016	6437L · PROGRAMS (LIT)	\$ (25.62)
Bill	162951368461	10/21/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (5.94)
Bill	162951367921	10/21/2016	6437L · PROGRAMS (LIT)	\$ (8.76)
Bill	162980749621	10/24/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (36.74)
Bill	162981371911	10/24/2016	6437A · PROGRAMS (ADULT)	\$ (4.78)
Bill	162981372201	10/24/2016	6437N · PROGRAMS (TEEN)	\$ (13.57)
Bill	162981372811	10/24/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (5.39)
Bill	162991206401	10/25/2016	6437L · PROGRAMS (LIT)	\$ (4.51)
Bill	163001375631	10/26/2016	6437L · PROGRAMS (LIT)	\$ (11.36)
Bill	163010849681	10/27/2016	6437C · PROGRAMS (C&P)	\$ (3.99)
Bill	163010762941	10/27/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (14.76)
TOTAL				<u>\$ (414.39)</u>

<b>Bill Pmt -Check</b>	<b>56120</b>	<b>11/28/2016 Lakeshore Learning Materials</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1184050916	09/26/2016	6429C · REALIA (C&P)	\$ (189.68)
TOTAL				<u>\$ (189.68)</u>

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<b>Bill Pmt -Check</b>	<b>56121</b>	<b>11/28/2016 Lamb &amp; Barnosky, LLP</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	110736	10/31/2016	6437P4 · ATTORNEY	\$ (1,660.89)
TOTAL				<u>\$ (1,660.89)</u>

<b>Bill Pmt -Check</b>	<b>56122</b>	<b>11/28/2016 Lasko, Jennifer</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	10262016	10/26/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (16.36)
TOTAL				<u>\$ (16.36)</u>

<b>Bill Pmt -Check</b>	<b>56123</b>	<b>11/28/2016 Lebron, Crystal</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016	11/01/2016	6437N · PROGRAMS (TEEN)	\$ (420.00)
TOTAL				<u>\$ (420.00)</u>

<b>Bill Pmt -Check</b>	<b>56124</b>	<b>11/28/2016 Long Island Library Resources Council Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	14776	11/10/2016	6411A · MICRO/REF CD (ADULT)	\$ (225.00)
TOTAL				<u>\$ (225.00)</u>

<b>Bill Pmt -Check</b>	<b>56125</b>	<b>11/28/2016 Longwood Public Library</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11102016	11/10/2016	6410C · BOOKS (C&P)	\$ (59.96)
			6417C · VIDEOS (C&P)	\$ (51.06)
TOTAL				<u>\$ (111.02)</u>

<b>Bill Pmt -Check</b>	<b>56126</b>	<b>11/28/2016 Lopez, Jessica</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	10272016	11/02/2016	6437A · PROGRAMS (ADULT)	\$ (175.00)
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TOTAL				\$ (175.00)

<b>Bill Pmt -Check</b>	<b>56127</b>	<b>11/28/2016 Mahler, Judith</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$ (765.00)
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TOTAL				\$ (765.00)

<b>Bill Pmt -Check</b>	<b>56128</b>	<b>11/28/2016 MailFinance</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	N6208453	10/26/2016	6439G · EQUIPMENT R & M (GEN)	\$ (564.51)
				<hr/>
TOTAL				\$ (564.51)

<b>Bill Pmt -Check</b>	<b>56129</b>	<b>11/28/2016 Martinez, Ethan Scott</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	3038005992004	11/10/2016	6410C · BOOKS (C&P)	\$ (9.99)
				<hr/>
TOTAL				\$ (9.99)

<b>Bill Pmt -Check</b>	<b>56130</b>	<b>11/28/2016 Maurer, Sylvia</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	10182016-10212016	10/21/2016	6435N · CED, CONF & TRAVEL (TEEN)	\$ (132.11)
				6435S · CED, CONF & TRAV (COMM SRV)
				\$ (132.11)
				6435A · CED, CONF & TRAVEL (ADULT)
				\$ (132.11)
				6435C · CED, CONF & TRAVEL (C&P)
				\$ (136.00)
				6435C · CED, CONF & TRAVEL (C&P)
				\$ (99.50)
				<hr/>
TOTAL				\$ (631.83)

<b>Bill Pmt -Check</b>	<b>56131</b>	<b>11/28/2016 Midwest Tape</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	94381437	10/04/2016	6417C · VIDEOS (C&P)	\$	(28.88)
Bill	94398538	10/08/2016	6412A · RECORDINGS (ADULT)	\$	(109.71)
Bill	94400512	10/10/2016	6412A · RECORDINGS (ADULT)	\$	(49.99)
Bill	94404572	10/11/2016	6417A · VIDEOS (ADULT)	\$	(37.28)
Bill	94408945	10/13/2016	6417C · VIDEOS (C&P)	\$	(35.88)
Bill	94408943	10/13/2016	6417A · VIDEOS (ADULT)	\$	(664.14)
Bill	94408942	10/13/2016	6417A · VIDEOS (ADULT)	\$	(398.77)
Bill	94416520	10/14/2016	6417A · VIDEOS (ADULT)	\$	(117.97)
Bill	94416317	10/14/2016	6412A · RECORDINGS (ADULT)	\$	(113.61)
Bill	94416319	10/14/2016	6412N · RECORDINGS (TEEN)	\$	(24.43)
Bill	94420800	10/17/2016	6412A · RECORDINGS (ADULT)	\$	(38.99)
Bill	94420912	10/18/2016	6417A · VIDEOS (ADULT)	\$	(206.30)
Bill	94420914	10/18/2016	6417A · VIDEOS (ADULT)	\$	(142.15)
Bill	94432844	10/21/2016	6417A · VIDEOS (ADULT)	\$	(98.37)
Bill	94432845	10/21/2016	6417A · VIDEOS (ADULT)	\$	(208.71)
Bill	94433358	10/21/2016	6412A · RECORDINGS (ADULT)	\$	(223.48)
Bill	94433359	10/21/2016	6412N · RECORDINGS (TEEN)	\$	(31.47)
Bill	94439653	10/22/2016	6417A · VIDEOS (ADULT)	\$	(584.92)
Bill	94439655	10/22/2016	6417A · VIDEOS (ADULT)	\$	(265.60)
Bill	94444178	10/25/2016	6417A · VIDEOS (ADULT)	\$	(200.09)
Bill	94451312	10/27/2016	6417A · VIDEOS (ADULT)	\$	(53.78)
Bill	94453980	10/27/2016	6412A · RECORDINGS (ADULT)	\$	(235.17)
Bill	94454215	10/27/2016	6417A · VIDEOS (ADULT)	\$	(960.35)
Bill	94454217	10/27/2016	6417A · VIDEOS (ADULT)	\$	(203.03)
Bill	94451314	10/27/2016	6417C · VIDEOS (C&P)	\$	(15.84)
Bill	94469297	10/31/2016	6412A · RECORDINGS (ADULT)	\$	(342.38)
			6412N · RECORDINGS (TEEN)	\$	(342.38)
			6412C · RECORDINGS (C&P)	\$	(171.19)
Bill	94466533	10/31/2016	6412A · RECORDINGS (ADULT)	\$	(59.99)
Bill	94468611	11/01/2016	6417A · VIDEOS (ADULT)	\$	(97.84)
Bill	94468405	11/01/2016	6417A · VIDEOS (ADULT)	\$	(226.14)
Bill	94468612	11/01/2016	6417A · VIDEOS (ADULT)	\$	(45.78)
Bill	94477317	11/03/2016	6417A · VIDEOS (ADULT)	\$	(76.26)

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Bill	94477318	11/03/2016	6417C · VIDEOS (C&P)	\$	(374.10)
Bill	94477319	11/03/2016	6417C · VIDEOS (C&P)	\$	(189.95)
Bill	94482196	11/04/2016	6417A · VIDEOS (ADULT)	\$	(80.46)
Bill	94482198	11/04/2016	6417A · VIDEOS (ADULT)	\$	(94.95)
Bill	94483746	11/04/2016	6412A · RECORDINGS (ADULT)	\$	(269.05)
Bill	94483748	11/04/2016	6417A · VIDEOS (ADULT)	\$	(69.99)
Bill	94482199	11/04/2016	6417C · VIDEOS (C&P)	\$	(446.30)
Bill	94486788	11/05/2016	6412A · RECORDINGS (ADULT)	\$	(9.99)
Bill	94491480	11/07/2016	6417A · VIDEOS (ADULT)	\$	(83.05)
Bill	94487913	11/08/2016	6417A · VIDEOS (ADULT)	\$	(233.16)
Bill	94487912	11/08/2016	6417A · VIDEOS (ADULT)	\$	(391.87)
Bill	94504499	11/11/2016	6417A · VIDEOS (ADULT)	\$	(476.25)
Bill	94504498	11/11/2016	6417A · VIDEOS (ADULT)	\$	(922.27)
Bill	94510329	11/12/2016	6417A · VIDEOS (ADULT)	\$	(105.04)
Bill	94510341	11/12/2016	6417A · VIDEOS (ADULT)	\$	(37.78)
Bill	94506056	11/12/2016	6412A · RECORDINGS (ADULT)	\$	(363.21)
				\$	(10,558.29)

Bill	#66 Flooring Project	11/05/2016	7500 · BUILDING IMPROVEMENTS	\$ (129,528.41)
				\$ (129,528.41)

Bill	10202016	10/20/2016	6435C · CED, CONF & TRAVEL (C&P)	\$ (99.59)
Bill	11102016	11/16/2016	6435C · CED, CONF & TRAVEL (C&P)	\$ (63.73)
				<u>\$ (163.32)</u>

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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$ (1,300.00)
				<hr/>
TOTAL				\$ (1,300.00)

<b>Bill Pmt -Check</b>	<b>56135</b>	<b>11/28/2016 Narvaez, Patricia</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$ (300.00)
				<hr/>
TOTAL				\$ (300.00)

<b>Bill Pmt -Check</b>	<b>56136</b>	<b>11/28/2016 National Learning Corporation</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	0050497	10/11/2016	6410A · BOOKS (ADULT)	\$ (88.91)
Bill	0050558	10/20/2016	6410A · BOOKS (ADULT)	\$ (344.14)
				<hr/>
TOTAL				\$ (433.05)

<b>Bill Pmt -Check</b>	<b>56137</b>	<b>11/28/2016 National Maritime Historial Society</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	10132016	10/13/2016	6413A · PERIODICALS (ADULT)	\$ (84.00)
				<hr/>
TOTAL				\$ (84.00)

<b>Bill Pmt -Check</b>	<b>56138</b>	<b>11/28/2016 Navarro-Gao, Carmen (vendor)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$ (225.00)
				<hr/>
TOTAL				\$ (225.00)

<b>Bill Pmt -Check</b>	<b>56139</b>	<b>11/28/2016 New York Therapy Placement Services, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	10252016	10/25/2016	6437C · PROGRAMS (C&P)	\$ (60.00)
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TOTAL				\$ (60.00)

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<b>Bill Pmt -Check</b>	<b>56140</b>	<b>11/28/2016 New York Times</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	10162016-10142017	10/16/2016	6413A · PERIODICALS (ADULT)	\$ (2,283.94)
TOTAL				<u>\$ (2,283.94)</u>

<b>Bill Pmt -Check</b>	<b>56141</b>	<b>11/28/2016 North Shore Library</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	30651002992422	11/07/2016	6410C · BOOKS (C&P)	\$ (5.95)
TOTAL				<u>\$ (5.95)</u>

<b>Bill Pmt -Check</b>	<b>56142</b>	<b>11/28/2016 NYLA</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11102016	11/03/2016	6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$ (45.00)
Bill	12012016-LS	11/17/2016	6435N · CED, CONF & TRAVEL (TEEN)	\$ (45.00)
Bill	12012016-TC	11/17/2016	6435N · CED, CONF & TRAVEL (TEEN)	\$ (55.00)
Bill	12012016-SQ	11/21/2016	6435N · CED, CONF & TRAVEL (TEEN)	\$ (55.00)
TOTAL				<u>\$ (200.00)</u>

<b>Bill Pmt -Check</b>	<b>56143</b>	<b>11/28/2016 O'Connell, Linda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	10132016	10/13/2016	6437A · PROGRAMS (ADULT)	\$ (235.00)
Bill	10242016	11/02/2016	6437A · PROGRAMS (ADULT)	\$ (370.00)
Bill	11102016	11/14/2016	6437A · PROGRAMS (ADULT)	\$ (250.00)
TOTAL				<u>\$ (855.00)</u>

<b>Bill Pmt -Check</b>	<b>56144</b>	<b>11/28/2016 Oriental Trading Company, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	680006710-01	10/14/2016	6430G · OFFICE AND LIBRARY SUPPLIES	<u>\$ (68.12)</u>

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TOTAL				\$	(68.12)
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<b>Bill Pmt -Check</b>	<b>56145</b>	<b>11/28/2016 Parisi, Nicole</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	11032016-11052016	11/14/2016	6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(154.78)
Bill	11032016/11072016	11/14/2016	6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(42.15)
Bill	11152016	11/15/2016	6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(7.77)

TOTAL				\$	(204.70)
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<b>Bill Pmt -Check</b>	<b>56146</b>	<b>11/28/2016 Paychex</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	8692763-112016	11/13/2016	6437P12 · PAYROLL SERVICES	\$	(90.25)
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TOTAL				\$	(90.25)
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<b>Bill Pmt -Check</b>	<b>56147</b>	<b>11/28/2016 Paychex, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	481092	11/02/2016	6437P12 · PAYROLL SERVICES	\$	(572.71)
Bill	482616	11/16/2016	6437P12 · PAYROLL SERVICES	\$	(570.10)

TOTAL				\$	(1,142.81)
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<b>Bill Pmt -Check</b>	<b>56148</b>	<b>11/28/2016 Penguin Random House</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	1088879875	10/05/2016	6412A · RECORDINGS (ADULT)	\$	(97.50)
Bill	1088864215	10/07/2016	6412A · RECORDINGS (ADULT)	\$	(33.75)
Bill	1088972839	10/13/2016	6412A · RECORDINGS (ADULT)	\$	(146.25)
Bill	1289027475	10/21/2016	6412A · RECORDINGS (ADULT)	\$	(26.25)
Bill	1189027475	10/21/2016	6412A · RECORDINGS (ADULT)	\$	(33.75)
Bill	1089027475	10/21/2016	6412A · RECORDINGS (ADULT)	\$	(33.75)
Bill	1089172124	10/30/2016	6412A · RECORDINGS (ADULT)	\$	(71.25)
Bill	1089184827	11/03/2016	6412A · RECORDINGS (ADULT)	\$	(33.75)

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TOTAL				\$	(476.25)
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<b>Bill Pmt -Check</b>	<b>56149</b>	<b>11/28/2016 Petty Cash</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	PC-CPSD 91616-103116	11/14/2016	6437C · PROGRAMS (C&P)	\$	(63.92)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(6.00)
Bill	PC-BUS 2016	11/14/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(100.66)
			6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$	(6.00)
Bill	PC-Teen 112016	11/21/2016	6437N · PROGRAMS (TEEN)	\$	(44.44)
				<b>\$</b>	<b>(221.02)</b>

TOTAL				\$	(221.02)
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<b>Bill Pmt -Check</b>	<b>56150</b>	<b>11/28/2016 Piper-Gebhard, Randi</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$	(960.00)
				<b>\$</b>	<b>(960.00)</b>

TOTAL				\$	(960.00)
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<b>Bill Pmt -Check</b>	<b>56151</b>	<b>11/28/2016 Polanco Abreu, Yudith</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$	(234.00)
				<b>\$</b>	<b>(234.00)</b>

TOTAL				\$	(234.00)
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<b>Bill Pmt -Check</b>	<b>56152</b>	<b>11/28/2016 Precision Microproducts</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	161857	09/30/2016	6439A · EQUIPMENT R & M (ADULT)	\$	(217.50)
				<b>\$</b>	<b>(217.50)</b>

TOTAL				\$	(217.50)
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<b>Bill Pmt -Check</b>	<b>56153</b>	<b>11/28/2016 PSEG</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	11162016	11/16/2016	6450E · ELECTRICITY	\$	(916.01)
				<b>\$</b>	<b>(916.01)</b>

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TOTAL				\$	(916.01)
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<b>Bill Pmt -Check</b>	<b>56154</b>	<b>11/28/2016 Quill</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	9931931	10/12/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(100.98)
Bill	9955332	10/13/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(85.98)
Bill	1211867	10/21/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(165.55)
Bill	1267917	10/25/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(12.60)
Bill	1631061	11/07/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(128.81)
TOTAL				\$	(493.92)

<b>Bill Pmt -Check</b>	<b>56155</b>	<b>11/28/2016 Recorded Books</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	75420490	10/10/2016	6412A · RECORDINGS (ADULT)	\$	(30.00)
Bill	75421805	10/12/2016	6412A · RECORDINGS (ADULT)	\$	(29.99)
Bill	75421699	10/12/2016	6412A · RECORDINGS (ADULT)	\$	(35.00)
Bill	75422899	10/14/2016	6412A · RECORDINGS (ADULT)	\$	(14.99)
Bill	75422831	10/14/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75423734	10/18/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75424714	10/19/2016	6412C · RECORDINGS (C&P)	\$	(136.80)
Bill	75425444	10/19/2016	6412A · RECORDINGS (ADULT)	\$	(34.99)
Bill	75425430	10/19/2016	6412A · RECORDINGS (ADULT)	\$	(22.99)
Bill	75424454	10/20/2016	6417A · VIDEOS (ADULT)	\$	(41.60)
Bill	75425771	10/20/2016	6412A · RECORDINGS (ADULT)	\$	(34.99)
Bill	75426477	10/21/2016	6412A · RECORDINGS (ADULT)	\$	(34.19)
Bill	75428828	10/26/2016	6412A · RECORDINGS (ADULT)	\$	(40.00)
Bill	75427717	10/26/2016	6412A · RECORDINGS (ADULT)	\$	(532.40)
Bill	75432823	11/01/2016	6412A · RECORDINGS (ADULT)	\$	(30.00)
Bill	75432833	11/01/2016	6412A · RECORDINGS (ADULT)	\$	(40.00)
Bill	75433827	11/02/2016	6412A · RECORDINGS (ADULT)	\$	(64.00)
Bill	75430986	11/02/2016	6412A · RECORDINGS (ADULT)	\$	(99.00)
Bill	75434308	11/03/2016	6412C · RECORDINGS (C&P)	\$	(20.60)



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Bill	75435438	11/04/2016	6412A · RECORDINGS (ADULT)	\$	(39.95)
Bill	75435381	11/04/2016	6412A · RECORDINGS (ADULT)	\$	(30.00)
Bill	75437814	11/10/2016	6412A · RECORDINGS (ADULT)	\$	(301.60)
TOTAL				\$	(1,693.07)

<b>Bill Pmt -Check</b>	<b>56156</b>	<b>11/28/2016 Roeder, Kathy</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	102016-1	10/25/2016	6437C · PROGRAMS (C&P)	\$	(200.00)
Bill	102016-2	10/25/2016	6437C · PROGRAMS (C&P)	\$	(200.00)
TOTAL				\$	(400.00)

<b>Bill Pmt -Check</b>	<b>56157</b>	<b>11/28/2016 Roye, Sara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	102016	11/02/2016	6437A · PROGRAMS (ADULT)	\$	(300.00)
Bill	11022016/11092016	11/10/2016	6437A · PROGRAMS (ADULT)	\$	(200.00)
TOTAL				\$	(500.00)

<b>Bill Pmt -Check</b>	<b>56158</b>	<b>11/28/2016 Sandpebble Preconstruction Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	#66 Flooring Project	11/07/2016	7500 · BUILDING IMPROVEMENTS	\$	(32,174.24)
TOTAL				\$	(32,174.24)

<b>Bill Pmt -Check</b>	<b>56159</b>	<b>11/28/2016 Santos, Livia</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$	(300.00)
TOTAL				\$	(300.00)

<b>Bill Pmt -Check</b>	<b>56160</b>	<b>11/28/2016 Schiano, Joseph, CPA</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	2015-223	10/25/2016	6437P02 · AUDITOR	\$ (1,000.00)
Bill	2015-226	11/15/2016	6437P02 · AUDITOR	\$ (1,500.00)
TOTAL				<u>\$ (2,500.00)</u>

<b>Bill Pmt -Check</b>	<b>56161</b>	<b>11/28/2016 Schurr, Melissa</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$ (250.00)
TOTAL				<u>\$ (250.00)</u>

<b>Bill Pmt -Check</b>	<b>56162</b>	<b>11/28/2016 SCLS PALS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	62301	11/15/2016	6439R · EQUIPMENT R & M (CIRC)	\$ (11,367.25)
TOTAL				<u>\$ (11,367.25)</u>

<b>Bill Pmt -Check</b>	<b>56163</b>	<b>11/28/2016 Scott, Rob</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	10172016	10/24/2016	6437A · PROGRAMS (ADULT)	\$ (425.00)
Bill	10282016	10/31/2016	6437C · PROGRAMS (C&P)	\$ (250.00)
TOTAL				<u>\$ (675.00)</u>

<b>Bill Pmt -Check</b>	<b>56164</b>	<b>11/28/2016 Searles Graphics, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	36433	10/24/2016	6434G · PRINTING (GEN)	\$ (6,581.00)
Bill	36439	10/25/2016	6434C · PRINTING (C&P)	\$ (423.00)
Bill	36495	11/09/2016	6434C · PRINTING (C&P)	\$ (423.00)
TOTAL				<u>\$ (7,427.00)</u>

<b>Bill Pmt -Check</b>	<b>56165</b>	<b>11/28/2016 Setteducati, Dave</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	10302016	11/02/2016	6437A · PROGRAMS (ADULT)	\$ (575.00)
TOTAL				<u>\$ (575.00)</u>

**Bill Pmt -Check 56166 11/28/2016 Sharper Training Solutions, Inc. L0225 · EMPIRE NAT'L - OPERATING**

Bill	11072016	11/10/2016	6437A · PROGRAMS (ADULT)	\$ (200.00)
Bill	11192016	11/21/2016	6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL				<u>\$ (400.00)</u>

**Bill Pmt -Check 56167 11/28/2016 Showcases L0225 · EMPIRE NAT'L - OPERATING**

Bill	295168	09/07/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (49.09)
TOTAL				<u>\$ (49.09)</u>

**Bill Pmt -Check 56168 11/28/2016 Shred-it L0225 · EMPIRE NAT'L - OPERATING**

Bill	8121114619	10/31/2016	6437P15 · DOCUMENT MANAGEMENT/DESTROY	\$ (215.20)
TOTAL				<u>\$ (215.20)</u>

**Bill Pmt -Check 56169 11/28/2016 Sievers, Sandra L0225 · EMPIRE NAT'L - OPERATING**

Bill	11072016	11/09/2016	6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL				<u>\$ (100.00)</u>

**Bill Pmt -Check 56170 11/28/2016 South Shore Press, Inc. L0225 · EMPIRE NAT'L - OPERATING**

Bill	L8373	09/29/2016	643765 · PROMOTION AND PUBLICITY	\$ (22.00)
TOTAL				<u>\$ (22.00)</u>

**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

<b>Bill Pmt -Check</b>	<b>56171</b>	<b>11/28/2016 State Chemical Solutions</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	98016653	11/04/2016	6451G · CUSTODIAL SUPPLIES	\$ (445.11)
Bill	98036104	11/21/2016	6452G · BLDG ALTERATION AND MAINT	\$ (672.25)
TOTAL				<u>\$ (1,117.36)</u>

<b>Bill Pmt -Check</b>	<b>56172</b>	<b>11/28/2016 Suffolk Cooperative Library System</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	62177	11/07/2016	6411A · MICRO/REF CD (ADULT)	\$ (551.75)
			6411N · MICRO/REF CD (TEEN)	\$ (551.75)
			6411C · MICRO/REF CD (C&P)	\$ (551.75)
			6419T · SOFTWARE (TECH)	\$ (551.75)
Bill	62226	11/11/2016	6411C · MICRO/REF CD (C&P)	\$ (420.00)
TOTAL				<u>\$ (2,627.00)</u>

<b>Bill Pmt -Check</b>	<b>56173</b>	<b>11/28/2016 Suffolk County Locksmith, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	0000043	10/20/2016	6451G · CUSTODIAL SUPPLIES	\$ (44.15)
TOTAL				<u>\$ (44.15)</u>

<b>Bill Pmt -Check</b>	<b>56174</b>	<b>11/28/2016 Tanzi, Nicholas</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11052016	11/05/2016	6437D · PROGRAMS (DIGITAL)	\$ (287.70)
			6435Dig · CED, CONF & TRAVEL (DIGITAL)	\$ (12.64)
TOTAL				<u>\$ (300.34)</u>

<b>Bill Pmt -Check</b>	<b>56175</b>	<b>11/28/2016 Tend Coffee</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

Bill	11092016	11/09/2016	6437C · PROGRAMS (C&P)	\$ (75.00)
TOTAL				<u>\$ (75.00)</u>

**Bill Pmt -Check 56176 11/28/2016 Thermal Solutions, Inc. L0225 · EMPIRE NAT'L - OPERATING**

Bill	A40808	10/05/2016	6452G · BLDG ALTERATION AND MAINT	\$ (240.17)
TOTAL				<u>\$ (240.17)</u>

**Bill Pmt -Check 56177 11/28/2016 Town of Brookhaven (Permit) L0225 · EMPIRE NAT'L - OPERATING**

Bill	10012016-10312016	11/15/2016	6437D · PROGRAMS (DIGITAL)	\$ (260.00)
			6437A · PROGRAMS (ADULT)	\$ (65.00)
			6437N · PROGRAMS (TEEN)	\$ (135.00)
			6437C · PROGRAMS (C&P)	\$ (100.00)
TOTAL				<u>\$ (560.00)</u>

**Bill Pmt -Check 56178 11/28/2016 True Nature Landscaping Inc. L0225 · EMPIRE NAT'L - OPERATING**

Bill	11012016	11/01/2016	6452G · BLDG ALTERATION AND MAINT	\$ (550.00)
TOTAL				<u>\$ (550.00)</u>

**Bill Pmt -Check 56179 11/28/2016 Tyler, Edwina Lee L0225 · EMPIRE NAT'L - OPERATING**

Bill	11022016	11/03/2016	6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL				<u>\$ (200.00)</u>

**Bill Pmt -Check 56180 11/28/2016 Unique Management Services, Inc L0225 · EMPIRE NAT'L - OPERATING**

Bill	436279	11/01/2016	6437P7 · COLLECTION AGENCY	<u>\$ (116.35)</u>
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**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

TOTAL				\$	(116.35)
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<b>Bill Pmt -Check</b>	<b>56181</b>	<b>11/28/2016 UPS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	000054YE33426	10/15/2016	6433G · POSTAGE	\$	(9.11)
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Bill	000054YE33466	11/12/2016	6433G · POSTAGE	\$	(17.13)
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TOTAL				\$	(26.24)
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<b>Bill Pmt -Check</b>	<b>56182</b>	<b>11/28/2016 Verizon</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	11142016	11/14/2016	6431D · TELECOMMUNICATIONS	\$	(17.87)
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TOTAL				\$	(17.87)
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<b>Bill Pmt -Check</b>	<b>56183</b>	<b>11/28/2016 Villegas, Martha (Vendor)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	102016-112016	11/11/2016	6437L · PROGRAMS (LIT)	\$	(409.50)
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TOTAL				\$	(409.50)
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<b>Bill Pmt -Check</b>	<b>56184</b>	<b>11/28/2016 Vincent's Pizza of Shirley</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	367090	11/07/2016	6437N · PROGRAMS (TEEN)	\$	(531.50)
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TOTAL				\$	(531.50)
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<b>Bill Pmt -Check</b>	<b>56185</b>	<b>11/28/2016 W. B. Mason Co., Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	I38776976	10/24/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(70.81)
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Bill	I38776376	10/24/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(16.26)
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Bill	I38905465	10/27/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(89.07)
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Bill	I39061665	11/02/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(376.87)
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**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

Bill	I39221649	11/08/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(347.88)
Bill	I39220869	11/08/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(118.58)
TOTAL				\$	(1,019.47)

**Bill Pmt -Check    56186                                    11/28/2016 Winter Bros. Hauling of LI, LLC                                    L0225 · EMPIRE NAT'L - OPERATING**

Bill	0070427	10/31/2016	6432G · CARTAGE	\$	(250.38)
TOTAL				\$	(250.38)

**Bill Pmt -Check    56187                                    11/28/2016 Wischhusen, Will                                    L0225 · EMPIRE NAT'L - OPERATING**

Bill	102016	11/16/2016	6437N · PROGRAMS (TEEN)	\$	(240.00)
TOTAL				\$	(240.00)

**Bill Pmt -Check    56188                                    11/28/2016 Wyneken, Rachel                                    L0225 · EMPIRE NAT'L - OPERATING**

Bill	10182016	10/18/2016	6435C · CED, CONF & TRAVEL (C&P)	\$	(60.00)
TOTAL				\$	(60.00)

**Bill Pmt -Check    56189                                    11/28/2016 Xerox Corporation (Chicago)                                    L0225 · EMPIRE NAT'L - OPERATING**

Bill	300377547	10/08/2016	6439G · EQUIPMENT R & M (GEN)	\$	(2,209.17)
Bill	300385665	11/10/2016	6439G · EQUIPMENT R & M (GEN)	\$	(2,306.10)
TOTAL				\$	(4,515.27)

**Bill Pmt -Check    56190                                    11/28/2016 Xerox Corporation (PA)                                    L0225 · EMPIRE NAT'L - OPERATING**

Bill	230038805	10/02/2016	6439G · EQUIPMENT R & M (GEN)	\$	(1,348.13)
Bill	230040262	11/01/2016	6439G · EQUIPMENT R & M (GEN)	\$	(1,132.94)

**Mastics Moriches Shirley Community Library**

**Warrant**

**November 28, 2016**

TOTAL			\$ (2,481.07)
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<b>Bill Pmt -Check</b>	<b>56191</b>	<b>11/28/2016 Zafar, Tanzeela</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	10132016	11/11/2016	6437L · PROGRAMS (LIT) \$ (39.00)
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TOTAL			\$ (39.00)
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\$ (287,120.38)

I hereby certify that at a meeting on November 28, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_



**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**November 04, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt</b>	<b>EFT</b>	<b>11/04/16</b>	<b>Hartford Insurance Co</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	411586221388			L0196 · LONG TER	\$ 183.66
				9055 · DISABILTY INSURANCE	\$ 1,680.23
				TOTAL	<u>\$ 1,863.89</u>
<b>Bill Pmt -Check</b>	<b>5503</b>	<b>11/04/16</b>	<b>1095 Doreen Adamcik</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11042016			9060 · MEDICAL INSURANCE	\$ 121.80
				TOTAL	<u>\$ 121.80</u>
<b>Bill Pmt -Check</b>	<b>5504</b>	<b>11/04/16</b>	<b>1096 Denise Boinay</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11042016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5505</b>	<b>11/04/16</b>	<b>1097 Florence Stonish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11042016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5506</b>	<b>11/04/16</b>	<b>1098 Mary Abruscato</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11042016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5507</b>	<b>11/04/16</b>	<b>1099 Kathleen Irish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11042016			9060 · MEDICAL INSURANCE	\$ 243.60
				TOTAL	<u>\$ 243.60</u>

Bill Pmt -Check Bill	5508 11042016	11/04/16	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check Bill	5509 11042016	11/04/16	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check Bill	5510 11042016	11/04/16	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 209.80
				TOTAL	<u>\$ 209.80</u>
Bill Pmt -Check Bill	5511 11042016	11/04/16	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
				L0172 · 403B PRUDENTIAL	\$ 1,570.00
				TOTAL	<u>\$ 1,570.00</u>
Bill Pmt -Check Bill	5512 472586	11/04/16	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
				L0173 · 457B NYS DEFERRED COMP	\$ 1,156.48
				TOTAL	<u>\$ 1,156.48</u>
Bill Pmt -Check Bill	5513 11042016	11/04/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
				L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	<u>\$ 2,218.00</u>

Bill Pmt -Check      5514      11/04/16      CSEA Employee Benefit  
Bill      11042016      Fund

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0510 · CSEA POST TAX DENTAL	\$ 75.32
L0520 · CSEA POST TAX VISION	\$ 14.13
TOTAL	<u>\$ 89.45</u>

Bill Pmt -Check      5515      11/04/16      CSEA, Inc.  
Bill      11042016

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0500 · CSEA UNION DUES	\$ 2,666.52
TOTAL	<u>\$ 2,666.52</u>

GRAND TOTAL      \$ 10,664.04

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**November 18, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt</b>	<b>EFT</b>	<b>11/18/16</b>	<b>1106 NYS Employees'</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11182016		Retirement System	L0163 · RC ERS CONTRIBUTIONS	\$ 2,353.18
				L0161 · RL - ERS LOAN	\$ 1,828.00
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ 246.58
				<b>TOTAL</b>	<b>\$ 4,427.76</b>
<b>Bill Pmt -Check</b>	<b>5516</b>	<b>11/18/16</b>	<b>1103 State Of NY Dept</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	506		of Civil Service	9060 · MEDICAL INSURANCE	\$ 67,053.33
				<b>TOTAL</b>	<b>\$ 67,053.33</b>
<b>Bill Pmt -Check</b>	<b>5517</b>	<b>11/18/16</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11182016			L0172 · 403B PRUDENTIAL	\$ 1,570.00
				<b>TOTAL</b>	<b>\$ 1,570.00</b>
<b>Bill Pmt -Check</b>	<b>5518</b>	<b>11/18/16</b>	<b>1112 The NYS Deferred</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	477327		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,136.38
				<b>TOTAL</b>	<b>\$ 1,136.38</b>
<b>Bill Pmt -Check</b>	<b>5519</b>	<b>11/18/16</b>	<b>2922 Met Life</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11182016			L0171 · 403B MET LIFE	\$ 2,218.00
				<b>TOTAL</b>	<b>\$ 2,218.00</b>
<b>Bill Pmt -Check</b>	<b>5520</b>	<b>11/18/16</b>	<b>CSEA Employee Benefit</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	11182016		Fund	L0510 · CSEA POST TAX DENTAL	\$ 75.32
				L0520 · CSEA POST TAX VISION	\$ 14.13
				<b>TOTAL</b>	<b>\$ 89.45</b>

Bill Pmt -Check	5521	11/18/16	CSEA, Inc.
Bill	11182016		

Bill Pmt -Check	5522	11/18/16	1110 AFLAC
Bill	510752		

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0500 · CSEA UNION DUES	\$ 2,617.46
TOTAL	<u>\$ 2,617.46</u>

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0625 · AFLAC PRE-TAX	\$ 1,838.19
L0626 · AFLAC POST-TAX	\$ 450.50
TOTAL	<u>\$ 2,288.69</u>

GRAND TOTAL	\$	81,401.07
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I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed:\_\_\_\_\_

Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*OPERATING FUNDS FINANCIAL REPORTS*

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

OCTOBER 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
 July through October 2016

						TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>								
<b>Income</b>								
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	9,214,000.00	-9,214,000.00	0.0%
2082 · FINES AND FEES	5,378.80	5,731.40	4,669.53	4,929.51	20,709.24	75,000.00	-54,290.76	27.61%
2360 · CONTRACTS WITH OTHER LIBR.	340,605.78	0.00	0.00	0.00	340,605.78	350,000.00	-9,394.22	97.32%
2401 · INTEREST	1,612.76	1,440.91	1,137.61	714.25	4,905.53	20,000.00	-15,094.47	24.53%
2650 · SALES OF EXCESS MATERIAL	43.00	49.50	57.00	34.00	183.50			
2670 · SALES OF BOOKS	0.00	374.16	0.00	0.00	374.16			
2671 · FEDERAL & STATE GRANTS	0.00	0.00	0.00	10,000.00	10,000.00			
2690 · OTHER COMPENSATION	0.00	9.25	4.25	0.00	13.50			
2760 · SYSTEM & STATE AID	1.00	0.00	14,460.00	0.00	14,461.00	15,000.00	-539.00	96.41%
2771 · COPIER REVENUE - CONTRACT (R)	688.43	1,620.50	818.43	866.15	3,993.51	10,000.00	-6,006.49	39.94%
2771A · COPIER REVENUE - INHOUSE (N)	45.40	5.40	0.00	2.70	53.50			
2772A · ADULT-ADULT PRINTER	873.00	1,065.70	801.75	262.00	3,002.45			
2800 · Program Receipts								
2805 · Program Receipts - Adult	418.00	555.00	956.00	669.00	2,598.00			
2810 · Program Receipts - Teen	0.00	0.00	0.00	25.00	25.00			
2800 · Program Receipts - Other	0.00	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
<b>Total 2800 · Program Receipts</b>	<b>418.00</b>	<b>555.00</b>	<b>956.00</b>	<b>694.00</b>	<b>2,623.00</b>	<b>15,000.00</b>	<b>-12,377.00</b>	<b>17.49%</b>
2999 · Lost Books	0.00	90.87	101.87	0.00	192.74			
<b>Total Income</b>	<b>349,666.17</b>	<b>10,942.69</b>	<b>23,006.44</b>	<b>17,502.61</b>	<b>401,117.91</b>	<b>9,699,000.00</b>	<b>-9,297,882.09</b>	<b>4.14%</b>
<b>Gross Profit</b>								
	349,666.17	10,942.69	23,006.44	17,502.61	401,117.91	9,699,000.00	-9,297,882.09	4.14%
<b>Expense</b>								
6000 · SALARIES AND WAGES								
6141 · PROFESSIONAL SALARIES								

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July through October 2016

	TOTAL							
	Jul 16	Aug 16	Sep 16	Oct 16	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
<b>6141A · PROFESSIONAL (ADULT)</b>	68,365.50	46,232.88	46,520.05	47,087.88	208,206.31	731,520.00	-523,313.69	28.46%
<b>6141C · PROFESSIONAL (C&amp;P)</b>	69,308.34	46,869.99	44,472.01	44,496.49	205,146.83	627,953.00	-422,806.17	32.67%
<b>6141D · PROFESSIONAL (DIGITAL)</b>	18,635.63	16,048.52	16,042.96	16,042.96	66,770.07	279,150.00	-212,379.93	23.92%
<b>6141N · PROFESSIONAL (TEEN)</b>	29,112.65	21,012.58	20,396.44	21,588.55	92,110.22	375,237.00	-283,126.78	24.55%
<b>6141S · COMM SERV LIBR (SVC)</b>	29,766.90	16,364.49	12,884.38	12,884.38	71,900.15	377,175.00	-305,274.85	19.06%
<b>6141T · PROFESSIONAL (TECH)</b>	23,253.74	14,711.58	15,693.12	15,520.66	69,179.10	198,070.00	-128,890.90	34.93%
<b>Total 6141 · PROFESSIONAL SALARIES</b>	<b>238,442.76</b>	<b>161,240.04</b>	<b>156,008.96</b>	<b>157,620.92</b>	<b>713,312.68</b>	<b>2,589,105.00</b>	<b>-1,875,792.32</b>	<b>27.55%</b>
<b>6142 · CLERICAL SALARIES</b>								
<b>6142A · CLERICAL (ADULT)</b>	34,673.59	24,024.16	23,202.14	25,614.30	107,514.19	345,712.00	-238,197.81	31.1%
<b>6142C · CLERICAL (C&amp;P)</b>	23,279.11	15,331.56	17,512.11	19,292.34	75,415.12	243,167.00	-167,751.88	31.01%
<b>6142D · CLERICAL (DIGITAL)</b>	4,722.99	3,148.66	3,148.66	3,148.66	14,168.97	59,726.00	-45,557.03	23.72%
<b>6142G · CLERICAL (GEN)</b>	11,672.94	7,781.96	7,781.96	7,781.96	35,018.82	103,189.00	-68,170.18	33.94%
<b>6142L · CLERICAL (LIT)</b>	20,599.69	14,389.13	14,557.06	14,852.43	64,398.31	229,998.00	-165,599.69	28.0%
<b>6142N · CLERICAL (TEEN)</b>	9,439.44	7,154.22	6,367.58	7,668.20	30,629.44	85,461.00	-54,831.56	35.84%
<b>6142R · CLERICAL (CIRC)</b>	34,131.77	22,111.66	22,006.04	23,358.23	101,607.70	338,684.00	-237,076.30	30.0%
<b>6142S · CLERICAL (SVC)</b>	1,043.28	695.52	695.52	579.60	3,013.92	13,840.00	-10,826.08	21.78%
<b>6142T · CLERICAL (TECH)</b>	18,228.76	12,227.20	10,440.43	8,636.36	49,532.75	158,545.00	-109,012.25	31.24%
<b>6142X · CLERICAL (WIRES)</b>	1,301.38	404.86	910.52	967.43	3,584.19	12,925.00	-9,340.81	27.73%
<b>Total 6142 · CLERICAL SALARIES</b>	<b>159,092.95</b>	<b>107,268.93</b>	<b>106,622.02</b>	<b>111,899.51</b>	<b>484,883.41</b>	<b>1,591,247.00</b>	<b>-1,106,363.59</b>	<b>30.47%</b>
<b>6143 · PAGE SALARIES</b>								
<b>6143A · PAGE (ADULT)</b>	18,203.14	12,193.80	12,388.39	12,882.66	55,667.99	199,267.00	-143,599.01	27.94%
<b>6143C · PAGE (C&amp;P)</b>	13,923.58	10,164.56	9,242.09	10,333.52	43,663.75	144,211.00	-100,547.25	30.28%
<b>6143L · PAGE (LIT)</b>	531.00	468.00	378.00	432.00	1,809.00	5,724.00	-3,915.00	31.6%
<b>6143N · PAGE (TEEN)</b>	2,083.50	1,183.50	868.50	1,812.38	5,947.88	21,144.00	-15,196.12	28.13%
<b>6143R · PAGE (CIRC)</b>	3,224.25	2,333.25	1,470.38	2,112.75	9,140.63	33,390.00	-24,249.37	27.38%
<b>6143T · PAGE (TECH)</b>	5,057.27	3,259.48	3,365.22	3,157.05	14,839.02	48,790.00	-33,950.98	30.41%



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
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	TOTAL							
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<b>Total 6143 · PAGE SALARIES</b>	43,022.74	29,602.59	27,712.58	30,730.36	131,068.27	452,526.00	-321,457.73	28.96%
<b>6144 · CUSTODIAL</b>								
<b>6144G · CUSTODIAL</b>	22,842.25	16,436.01	16,989.37	17,682.12	73,949.75	242,464.00	-168,514.25	30.5%
<b>Total 6144 · CUSTODIAL</b>	22,842.25	16,436.01	16,989.37	17,682.12	73,949.75	242,464.00	-168,514.25	30.5%
<b>6145 · SECURITY</b>								
<b>6145G · SECURITY</b>	22,050.16	14,797.45	15,653.17	16,441.42	68,942.20	217,894.00	-148,951.80	31.64%
<b>Total 6145 · SECURITY</b>	22,050.16	14,797.45	15,653.17	16,441.42	68,942.20	217,894.00	-148,951.80	31.64%
<b>6146 · TECHNICIAN</b>								
<b>6146W · TECHNICAL (WIRES)</b>	21,251.55	14,063.93	14,355.57	14,358.58	64,029.63	194,728.00	-130,698.37	32.88%
<b>Total 6146 · TECHNICIAN</b>	21,251.55	14,063.93	14,355.57	14,358.58	64,029.63	194,728.00	-130,698.37	32.88%
<b>6147 · ADMINISTRATIVE</b>								
<b>Total 6147 · ADMINISTRATIVE</b>	37,570.57	20,043.48	20,043.48	20,043.48	97,701.01	276,277.00	-178,575.99	35.36%
<b>Total 6000 · SALARIES AND WAGES</b>	544,272.98	363,452.43	357,385.15	368,776.39	1,633,886.95	5,564,241.00	-3,930,354.05	29.36%
<b>6200 · EMPLOYEE BENEFITS</b>								
<b>9010 · RETIREMENT</b>	0.00	0.00	0.00	0.00	0.00	637,939.00	-637,939.00	0.0%
<b>9030 · SOCIAL SECURITY</b>	40,598.18	27,147.77	26,571.43	26,784.78	121,102.16	390,000.00	-268,897.84	31.05%
<b>9040 · WORKERS' COMPENSATION</b>	0.00	-5,687.65	0.00	0.00	-5,687.65	80,000.00	-85,687.65	-7.11%
<b>9050 · UNEMPLOYMENT INSURANCE</b>	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
<b>9055 · DISABILTY INSURANCE</b>	1,602.83	1,750.11	1,599.27	0.00	4,952.21	21,500.00	-16,547.79	23.03%
<b>9060 · MEDICAL INSURANCE</b>	59,301.00	61,911.09	63,611.17	62,762.16	247,585.42	762,459.00	-514,873.58	32.47%
<b>9065 · MTA TRANSIT TAX</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>Total 6200 · EMPLOYEE BENEFITS</b>	101,502.01	85,121.32	91,781.87	89,546.94	367,952.14	1,894,398.00	-1,526,445.86	19.42%

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

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						TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
<b>6410A · BOOKS (ADULT)</b>								
<b>6410A.e · E-BOOKS (ADULT)</b>	-1,253.57	0.00	0.00	0.00	-1,253.57			
<b>6410A · BOOKS (ADULT) - Other</b>	9,087.09	6,346.28	10,883.91	14,900.24	41,217.52	184,000.00	-142,782.48	22.4%
<b>Total 6410A · BOOKS (ADULT)</b>	7,833.52	6,346.28	10,883.91	14,900.24	39,963.95	184,000.00	-144,036.05	21.72%
<b>6410C · BOOKS (C&amp;P)</b>								
<b>6410C.e · E-BOOKS (C&amp;P)</b>	-157.00	0.00	0.00	0.00	-157.00			
<b>6410C · BOOKS (C&amp;P) - Other</b>	5,182.05	3,921.78	5,738.22	2,200.67	17,042.72	119,500.00	-102,457.28	14.26%
<b>Total 6410C · BOOKS (C&amp;P)</b>	5,025.05	3,921.78	5,738.22	2,200.67	16,885.72	119,500.00	-102,614.28	14.13%
<b>6410L · BOOKS (LIT)</b>	109.72	0.00	0.00	0.00	109.72	1,500.00	-1,390.28	7.32%
<b>6410N · BOOKS (TEEN)</b>								
<b>6410N.e · E-BOOKS (TEEN)</b>	-85.43	0.00	0.00	0.00	-85.43			
<b>6410N · BOOKS (TEEN) - Other</b>	948.03	227.80	659.68	1,345.84	3,181.35	27,000.00	-23,818.65	11.78%
<b>Total 6410N · BOOKS (TEEN)</b>	862.60	227.80	659.68	1,345.84	3,095.92	27,000.00	-23,904.08	11.47%
<b>6410T · BOOKS (TECH)</b>	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
<b>6411A · MICRO/REF CD (ADULT)</b>	7,775.00	6,212.50	300.00	1,559.00	15,846.50	46,000.00	-30,153.50	34.45%
<b>6411C · MICRO/REF CD (C&amp;P)</b>	0.00	5,400.00	0.00	750.00	6,150.00	18,250.00	-12,100.00	33.7%
<b>6411L · MICRO/REF CD (LIT)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6411N · MICRO/REF CD (TEEN)</b>	0.00	5,400.00	0.00	750.00	6,150.00	22,000.00	-15,850.00	27.96%
<b>6412A · RECORDINGS (ADULT)</b>	2,459.25	3,283.07	2,836.98	3,307.32	11,886.62	47,200.00	-35,313.38	25.18%
<b>6412C · RECORDINGS (C&amp;P)</b>	390.94	562.44	217.26	320.97	1,491.61	10,000.00	-8,508.39	14.92%
<b>6412L · RECORDINGS (LIT)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6412N · RECORDINGS (TEEN)</b>	606.65	798.44	496.36	398.28	2,299.73	10,000.00	-7,700.27	23.0%
<b>6413A · PERIODICALS (ADULT)</b>	0.00	689.98	13.00	2,945.93	3,648.91	33,000.00	-29,351.09	11.06%
<b>6413C · PERIODICALS (C&amp;P)</b>	0.00	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%

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	TOTAL							
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6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413L · PERIODICALS (LIT)	196.90	0.00	0.00	0.00	196.90	0.00	196.90	100.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	0.00	2,590.00	-2,590.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	7,509.43	6,182.00	7,295.30	7,603.49	28,590.22	135,000.00	-106,409.78	21.18%
6417C · VIDEOS (C&P)	515.02	2,125.30	1,161.84	2,155.63	5,957.79	53,000.00	-47,042.21	11.24%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	655.37	528.45	763.16	926.32	2,873.30	6,000.00	-3,126.70	47.89%
6419G · SOFTWARE (GEN)	4,800.00	1,920.00	0.00	79.00	6,799.00	1,200.00	5,599.00	566.58%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	16,000.00	-16,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	549.94	573.58	532.78	712.58	2,368.88	4,500.00	-2,131.12	52.64%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,964.49	3,803.62	5,452.27	3,448.20	17,668.58	90,000.00	-72,331.42	19.63%
6431D · TELECOMMUNICATIONS	12,413.28	4,368.00	3,534.80	3,724.71	24,040.79	54,500.00	-30,459.21	44.11%
6432G · CARTAGE	250.38	250.38	250.38	250.38	1,001.52	3,250.00	-2,248.48	30.82%
6433G · POSTAGE	3,316.27	4,834.19	3,321.72	4,316.58	15,788.76	56,000.00	-40,211.24	28.19%
6434A · PRINTING (ADULT)	0.00	21.98	0.00	0.00	21.98	4,275.00	-4,253.02	0.51%
6434C · PRINTING (C&P)	0.00	21.98	0.00	423.00	444.98	7,000.00	-6,555.02	6.36%
6434G · PRINTING (GEN)	6,581.00	6,791.96	6,581.00	6,581.00	26,534.96	100,000.00	-73,465.04	26.54%
6434L · PRINTING (LIT)	0.00	65.76	0.00	0.00	65.76	500.00	-434.24	13.15%
6434N · PRINTING (TEEN)	0.00	43.96	515.00	0.00	558.96	6,000.00	-5,441.04	9.32%
6434R · PRINTING (CIRC)	0.00	21.98	2,755.03	0.00	2,777.01	6,500.00	-3,722.99	42.72%
6434S · PRINTING (COMM SRV)	0.00	150.00	0.00	0.00	150.00	5,000.00	-4,850.00	3.0%
6435A · CED, CONF & TRAVEL (ADULT)	701.20	435.00	542.12	231.73	1,910.05	4,000.00	-2,089.95	47.75%

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						TOTAL		
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6435C · CED, CONF & TRAVEL (C&P)	148.98	785.00	692.32	420.88	2,047.18	5,250.00	-3,202.82	38.99%
6435D · CED, CONF & TRAVEL (ADM)	61.55	-75.00	3,160.53	1,080.00	4,227.08	7,500.00	-3,272.92	56.36%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	0.00	660.00	0.00	660.00	5,000.00	-4,340.00	13.2%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	185.00	185.00	3,000.00	-2,815.00	6.17%
6435L · CED, CONF & TRAVEL (LIT)	0.00	85.00	16.22	111.40	212.62	7,000.00	-6,787.38	3.04%
6435N · CED, CONF & TRAVEL (TEEN)	68.49	541.85	344.00	175.78	1,130.12	6,000.00	-4,869.88	18.84%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	85.00	0.00	25.00	110.00	3,000.00	-2,890.00	3.67%
6435S · CED, CONF & TRAV (COMM SRV)	632.71	785.00	692.32	132.11	2,242.14	3,000.00	-757.86	74.74%
6435T · CED, CONF & TRAVEL (TECH)	18.50	0.00	0.00	0.00	18.50	2,950.00	-2,931.50	0.63%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	100,000.00	-100,000.00	0.0%
6437A · PROGRAMS (ADULT)	4,907.28	4,157.43	4,681.60	2,988.48	16,734.79	66,000.00	-49,265.21	25.36%
6437C · PROGRAMS (C&P)	6,700.83	10,545.99	2,895.98	6,928.05	27,070.85	75,000.00	-47,929.15	36.09%
6437D · PROGRAMS (DIGITAL)	120.00	90.00	374.88	419.96	1,004.84	10,000.00	-8,995.16	10.05%
6437L · PROGRAMS (LIT)	1,802.48	4,809.90	754.12	7,040.52	14,407.02	75,000.00	-60,592.98	19.21%
6437N · PROGRAMS (TEEN)	3,686.92	5,335.19	3,605.67	4,186.30	16,814.08	60,000.00	-43,185.92	28.02%
6437P · PROFESSIONAL FEES								
643760 · PLANTINGS	150.00	150.00	150.00	150.00	600.00	1,800.00	-1,200.00	33.33%
643765 · PROMOTION AND PUBLICITY	1,239.28	195.00	1,096.41	992.84	3,523.53	30,000.00	-26,476.47	11.75%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	17,000.00	-17,000.00	0.0%
6437P02 · AUDITOR	0.00	0.00	0.00	2,500.00	2,500.00	6,000.00	-3,500.00	41.67%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	544.00	1,600.00	-1,056.00	34.0%
6437P12 · PAYROLL SERVICES	1,422.78	1,405.81	1,260.71	1,337.69	5,426.99	22,000.00	-16,573.01	24.67%
6437P13 · ARMORED CAR SERVICE	167.20	167.20	171.26	175.32	680.98	1,944.00	-1,263.02	35.03%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	152.24	0.00	215.20	367.44			
6437P16 · STAFF BACKGROUND SCREEN	235.90	353.75	440.20	707.70	1,737.55	5,000.00	-3,262.45	34.75%

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	TOTAL							
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6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6437P3 · APPRAISAL SERVICES	210.00	0.00	0.00	0.00	210.00	0.00	210.00	100.0%
6437P4 · ATTORNEY	9,076.94	1,416.66	1,625.00	1,660.89	13,779.49	34,500.00	-20,720.51	39.94%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	232.70	232.70	134.25	214.80	814.45	2,200.00	-1,385.55	37.02%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	0.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	0.00	7,560.00	0.00	0.00	7,560.00	7,500.00	60.00	100.8%
<b>Total 6437P · PROFESSIONAL FEES</b>	<b>12,870.80</b>	<b>11,769.36</b>	<b>5,343.83</b>	<b>8,090.44</b>	<b>38,074.43</b>	<b>138,094.00</b>	<b>-100,019.57</b>	<b>27.57%</b>
6438 · DUES	0.00	0.00	1,140.00	0.00	1,140.00	5,000.00	-3,860.00	22.8%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	217.50	0.00	217.50	3,500.00	-3,282.50	6.21%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	5,749.63	3,383.52	2,062.22	4,121.81	15,317.18	35,000.00	-19,682.82	43.76%
6439N · EQUIPMENT R & M (TEEN)	10.00	10.00	10.00	10.00	40.00	200.00	-160.00	20.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	11,367.25	0.00	35.72	11,402.97	55,000.00	-43,597.03	20.73%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	1,098.81	378.81	778.81	2,635.24	26,000.00	-23,364.76	10.14%
6450E · ELECTRICITY	16,644.40	12,332.48	17,987.07	0.00	46,963.95	135,000.00	-88,036.05	34.79%
6450F · FUEL/GAS	52.50	223.04	471.17	61.50	808.21	15,000.00	-14,191.79	5.39%
6450W · WATER	0.00	314.25	0.00	409.03	723.28	1,600.00	-876.72	45.21%
6451G · CUSTODIAL SUPPLIES	1,040.20	1,036.67	1,941.88	1,097.11	5,115.86	19,000.00	-13,884.14	26.93%
6452G · BLDG ALTERATION AND MAINT	3,390.14	5,758.96	5,848.90	1,364.67	16,362.67	54,477.00	-38,114.33	30.04%
6454 · INSURANCE	64,667.82	-3,346.53	0.00	0.00	61,321.29	65,000.00	-3,678.71	94.34%
6485G · Bank Fees	143.89	2.21	166.49	129.67	442.26			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases								
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%

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						TOTAL		
	Jul 16	Aug 16	Sep 16	Oct 16	Jul - Oct 16	Budget	\$ Over Budget	% of Budget
7203C · EQUIPMENT C & P	0.00	731.94	1,055.56	2,022.52	3,810.02	5,000.00	-1,189.98	76.2%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	593.40	0.00	0.00	593.40			
7203N · EQUIPMENT TEEN	575.16	0.00	0.00	0.00	575.16	3,000.00	-2,424.84	19.17%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	757.94	0.00	0.00	0.00	757.94	2,000.00	-1,242.06	37.9%
7203W · EQUIPMENT WIRE	780.16	0.00	6,438.32	2,732.84	9,951.32	140,000.00	-130,048.68	7.11%
7203 · EQUIPMENT - Capital Purchases - Other	129.47	0.00	0.00	0.00	129.47			
<b>Total 7203 · EQUIPMENT - Capital Purchases</b>	<b>2,242.73</b>	<b>1,325.34</b>	<b>7,493.88</b>	<b>4,755.36</b>	<b>15,817.31</b>	<b>161,500.00</b>	<b>-145,682.69</b>	<b>9.79%</b>
<b>Total Expense</b>	<b>838,629.66</b>	<b>585,974.90</b>	<b>563,957.22</b>	<b>561,801.80</b>	<b>2,550,363.58</b>	<b>9,699,000.00</b>	<b>-7,148,636.42</b>	<b>26.3%</b>
<b>Net Ordinary Income</b>	<b>-488,963.49</b>	<b>-575,032.21</b>	<b>-540,950.78</b>	<b>-544,299.19</b>	<b>-2,149,245.67</b>	<b>0.00</b>	<b>-2,149,245.67</b>	<b>100.0%</b>
<b>Other Income/Expense</b>								
<b>Other Expense</b>								
7500 · BUILDING IMPROVEMENTS	8,681.10	6,308.93	12,399.95	66,520.13	93,910.11			
<b>Total Other Expense</b>	<b>8,681.10</b>	<b>6,308.93</b>	<b>12,399.95</b>	<b>66,520.13</b>	<b>93,910.11</b>			
<b>Net Other Income</b>	<b>-8,681.10</b>	<b>-6,308.93</b>	<b>-12,399.95</b>	<b>-66,520.13</b>	<b>-93,910.11</b>	<b>0.00</b>	<b>-93,910.11</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-497,644.59</b>	<b>-581,341.14</b>	<b>-553,350.73</b>	<b>-610,819.32</b>	<b>-2,243,155.78</b>	<b>0.00</b>	<b>-2,243,155.78</b>	<b>100.0%</b>

MMSCL  
Operating Funds Monthly Report  
October 2016

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 1,872,154.85	\$ 17,789.79	\$ 647,340.84	\$ 665.57	\$ 1,243,269.37 *
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 451,560.86	\$ 2,942.56	\$ 188.53	\$ 191.81	\$ 454,506.70 *
Empire Nat'l Bank	OPERATING	\$ 142,811.85	\$ 189,945.40	\$ 201,972.16	\$ 48.68	\$ 130,833.77 *
Empire Nat'l Bank	PAYROLL	\$ 24,016.89	\$ 457,436.49	\$ 458,183.29	\$ -	\$ 23,270.09 *
						<hr/> <b>\$ 1,851,879.93</b>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2017	12 Months	0.05%	\$ 15,000.00
					<hr/> TOTAL INVESTMENTS: \$ 15,000.00
					<hr/> <b>TOTAL CASH &amp; INVESTMENTS: \$ 1,866,879.93</b>

MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*CAPITAL FUND FINANCIAL REPORT*

OCTOBER 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER



MMSCL  
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-16		\$ 5,573,630.87	\$ 2,360.42	\$ -	\$ 5,575,991.29
August-16		\$ 5,575,991.29	\$ 2,361.42	\$ -	\$ 5,578,352.71
September-16		\$ 5,578,352.71	\$ 2,286.21	\$ -	\$ 5,580,638.92
October-16		\$ 5,580,638.92	\$ 2,363.39	\$ -	\$ 5,583,002.31
Grand Total :					\$ 5,583,002.31

## Director's Report

November 2016

## Statistics

### Top 5 Items for October



[The Boss](#)  
[\[videorecording DVD\]](#)



[Batman v Superman :  
Dawn of Justice](#)  
[\[videorecording DVD\]](#)



[Deadpool](#)  
[\[videorecording DVD\]](#)



[Star Wars: the Force  
Awakens](#)  
[\[videorecording DVD\]](#)



[The Angry Birds Movie](#)  
[\[videorecording DVD\]](#)

### Numbers for our Fiscal Year

**138,494**

Visits

*Total patron visits so far for 2016-2017*

October 2016

[Hours & directions](#)

**139,237**

Website Visits

*Total visits to Communitylibrary.org so far for 2016-2017*

October 2016

**208,806**

Items checked-out or renewed

*Total items checkedout or renewed so far for 2016-2017*

October 2016

[Search our catalog](#)

**30,070**

Computer logins

*Patron computer use so far for 2016-2017*

October 2016

**23,825**

Digital Downloads

*Includes music, movies, eBooks, eAudiobooks, and eMagazines*

October 2016

[Digital Downloads](#)

**1,194**

New Card Holders

*so far for 2016-2017*

October 2016

[Get a card](#)

**22,605**

Program Attendance

*so far for 2016-2017*

October 2016

[Register for a program](#)

**8,457**

Public Copy Room

*Total copy, fax, and e-mails jobs sent from our public copiers (2016-2017)*

October 2016

### Ongoing Projects:

- Much of this month was spent overseeing the re-carpeting of the library and the transition of staff in and out of their workspaces. The staff did an amazing job working through their displacement. We did not miss a step.

We are recommending additional flooring replacement in staff entry areas and stairwells as well as repainting in those areas as well. There are proposals for this additional work for your review. Upon further inspection of interior stairwells and floors we find mold/mildew on the walls,

crumbling sheet rock, and other areas that need attention. On a positive note the public and staff reaction to the project has been very positive. Many people have stopped in to comment on the cosmetic improvements to the facility.

I am scheduled to move out of my office on 11/28/16. Please contact me by text or email if you need to reach me during the week as I will not be near my phone extension.

- The equipment for the video wall was ordered and we are looking forward to installing the system for the year end.
- I have been working with Suffolk County Civil Service to update some job descriptions for positions in our library as well as creating a new organizational chart for the library that communicates our staffing vision moving forward. Once we have an approval from them we will share it with the staff and Board.
- 

**Meetings:**

Rotary Club

Long Island Library Resources Council Board Meeting

NYS Senator Croci

Community Library Advocacy Committee Meeting

Future Visionaries Staff Committee Meeting



[illegible]

# **MMSCL CIRCULATION SERVICES DEPARTMENT**



**November 2016** Board Report by DH Anne Marie Hofmann  
STATISTICAL INFORMATION FOR THE MONTH OF **October 2016**

**TOTAL Circulation Activity: 54,190**

## **Activity Breakdown**

Staff Assisted Checkouts: 26,642

Patron Self Checkouts: 14,671

Online Renewals: 6,831

## **Digital Checkout Breakdown**

eBooks—2,575

Movie Streams—257

Music Streams—2,140

eAudiobooks—806

eMagazines—231

## **Museum Pass Breakdown**

Museum Passes Reserved: 47

Checked Out: 37

Cancelled/No Show: 10



Circulation helped support the  
Tangier Harvest Festival.

**Physical Visitors: 49,174**

**Current Card Holders: 42,361**

**NEW Library Cards Issued: 309**

District Patrons: 298 Contract Patrons: 11

## **Meeting Room Usage:**

Rooms booked by district organizations including Tutors: 122

Community residents including students in attendance: 1,905

**SMS Alerts - Text Notifications: Currently 1,175**

**Online Temporary Self Registration: Currently 8**



## Book Sale

Literacy's annual book sale was held on October 22nd and 23rd. Families gathered to purchase books and audio materials for the entire family.

October 23, was especially lively as the renowned Latino band "Mambo Loco" entertained the shoppers. Patrons were seen singing and dancing to traditional Cuban and Puerto Rican music.

Over fifteen hundred dollars was raised at the books sale. These funds will assist in our annual donation of Reach Out and Read books that are distributed at our local health clinic. Children receive gift books at their yearly well visits. We are thrilled to help families in our community build their home libraries.



## WF ENL Parents Night Oct. 25,

Spanish speaking literacy staff were on hand once again at William Floyd High School to assist the ENL Department at their fall parents night.

Mary Koehler, the new ENL Department Head, was grateful for our help interpreting as parents were walked through the WFSD Parent Portal.

At least 50% of the attendees were from the library's ENL program.



## Immigration and Citizenship Workshop

Our yearly USCIS Immigration Workshop was held on November 1st and as usual, was well attended. Regional supervisor, Mr. David Soehl and two immigration officers presented a mock citizenship interview and went through the basics of what the naturalization process involves. The evening ended with an extensive Q & A session.



## Friendly Spanish Conversation

“Practice Spanish in a friendly, relaxed setting.” That’s what we say in the newsletter and that’s what our patrons do. Under the direction of Ms. Carmen Gao ,our Friendly Spanish Conversation classes are getting quite a following. Students who decide to challenge themselves and learn a new language, repeatedly sign up for Ms. Gao’s class. Our next six session series will begin in January.



*Cornell University Cooperative Extension* Nutrition classes are bursting at the seams. Parents who are interested in healthy eating attend these free informative classes. Having childcare available has opened up the series to more patrons. Each class culminates with a delicious healthy recipe.



## Navigating your Community Fair

MMSCL and the Multicultural Outreach Services And Information Committee (MOSAIC) teamed up to provide an afternoon of fun and information. Over twenty community groups were at the library to greet patrons and share valuable resources about their services. To make things more interesting and to ensure participants visited most of the exhibits, patrons were given passports to be stamped at each table . When their passports were completed they were entered into a raffle. Feedback was good as remarks included folks saying they gained access to information they really needed.



Holding classes at the William Floyd Family Center has enabled us to offer more classes and free up space at the library . This opportunity has definitely been an asset to our program and the library.

The Family Service League hosts an annual toy drive called Operation Toy. This is a huge undertaking requiring us to move classes back to the library mid November through December. Operation Toy is a wonderful program which gave toys to over 1200 community children last year. If you’re wondering where to donate a new toy this holiday season you can bring it to the WFFC next to Paca Middle School. A worthwhile cause for sure.





## Digital Services November 2016 Board Report

*Prepared by Nick Tanzi, Head of Digital Services*

In November, Digital Services completed the transition of insourcing our technology classes previously taught by Sharper Training. We placed a 3-D printing display created by Nicole Parisi and Sara Roye on the main floor and Digital Services staffed it on a part-time basis in order to answer patron queries. In just four days, 70 patrons viewed printing demonstrations and requested information on our 3-D printing service and upcoming programs!



**Nicole Parisi**



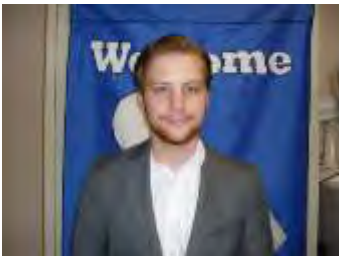
In early November, we visited Stony Brook's Innovation lab for a tour and demonstration of their three maker spaces. Currently, I am working on December's eNewsletter. We have continued to 3D print prosthetic hands for the upcoming program, as well as children's and teen 3D designs. Regarding staff training, I attended a webinar today provided by Niche Academy titled "Who Benefits from Online Staff Training?" I have been experimenting with different ways to implement staff training for our digital collections within the staff Niche Academy

account.

I attended several programs at the 2016 NYLA conference including: Library Spaces and Pop Culture Fandoms, STEAMing Up Summer Learning, Resilience and Postulation in the Librarian's Laboratory and STEAM and Making Programs for Adults.

The STEAM programs had the general message or goal of stimulating the minds of children, teens and adults through programs that promote creation versus consumption. STEAM ranges from programs consisting of home repair, robotics, DIY design, coding, crafting, makerspaces, science and technology-related and more. The purpose is not only educational, but also to have fun while learning. Something I took away from the Fandoms program is that it's important to respect everyone's opinions and preferences. Patrons come to the library or fandom group meetings to connect with others and for a sense of safety in a judgment free zone. Resilience and Postulation in the Librarian's Laboratory discussed the ideas behind a growth mindset versus a fixed mindset, cognitive capacity, effort and energy, and other key engagement factors.

**Mike Bartolomeo**



The theme for this year's NYLA Conference in Saratoga Springs, NY, was Strong. Strategic. Sustainable. Keynote speaker Garry Golden delivered a talk titled Tapping Your Inner Futurist: Libraries and the Future of Sustainable Communities during which he discussed his predictions for the future and how libraries will fit into it. Most interestingly, he talked about how libraries will need to meet the needs of an aging population—most notably the baby boomers—as they begin to retire. Library services will need to reflect the needs of its older patrons, he argued, and suggested that bringing services to them at their homes through community outreach may be a possible solution.

Another program was by Daniel M. Russell, the head for Google Search Quality & User Happiness. His talk was titled In the Libraries of the Future (Why libraries and librarians matter) and discussed how librarians have evolved from being the 'gatekeepers of knowledge' they used to be. He noted that the present and future job of librarians isn't so much to be gatekeepers of knowledge, but to be navigators of knowledge given the sheer amount of information that is now available on the web. A librarian is no longer needed (in theory) to answer

basic questions which can be Googled, but a librarian /is/ needed to teach patrons how to do it and find accurate information. Information literacy, thus, is as important as ever as the volume of information freely available will only be increasing in the years and decades to come.

Beyond specific programs, the exhibitor hall featured a plethora of vendors (such as Demco) and library organizations recruiting new members and showcasing their activities during the past year. Quite a few 3D printers were on display and there was even a virtual reality setup similar to the system we have (although theirs was the Oculus Rift which lacks out-of-box motion controllers). The conference as a whole was a great learning experience and allowed me to meet other library professionals and gain insights from their own experiences.

### Stephen Burg



I attended the NYLA annual conference from 11/2-11/5. One of the programs I attended was Library Spaces and Pop Culture Fandoms. In this program they discussed how to make your library a friendlier space for attracting and celebrating fandoms. Fandoms are fan groups for different shows or books (such as Star Wars) and the panel talked about conducting different programs targeting these groups. I also attended STEAMing Up Summer Learning which gave recommendations for combining STEAM (science, technology, engineering, art, mathematics) learning

with summer reading club and hosting STEAM-based programs and workshops over the summer, including coding clubs. They also recommended combining a story time with a STEAM based craft.

In Resilience and Postulation in the Librarian's Laboratory they discussed different maker programs for children. One of the programs that stood out in particular is a program that they conducted using bee bots which are bee-like robots that they had their students program to navigate certain terrain. Another great program I attended was STEAM and Making Programs for Adults. In this program they highlighted several STEAM programs libraries were doing with their adults, some of the more interesting ideas were 360 degree cameras, audio recording, canning & gardening programs as well as a tool lending service.

One of the great things the library was doing with gardening was a straw bale garden. Overall I learn a lot at this years NYLA and felt the programs had some great ideas the we can possibly put to use.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 11/28/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Furnari, Darian	Library Clerk	\$13.93/hr	Under 17.5	11/01/16	
TRT	Bogin, Michael	Librarian III	\$84,462.12		11/30/16	
APT	Furnari, Kelly	Librarian I	\$24.72/hr	Under 17.5	11/17/16	
APT	Montello, Fabio	Librarian I	\$24.72/hr	Under 17.5	11/17/16	
APT	Kassner, Karen	Account Clerk	\$33.75/hr	Under 17.5	11/11/16	
LA	Donovan, Elizabeth	Lit Vol Prog Co-Ord	\$67,166.59		10/26/16	10/26/16-11/15/16
RE/A	Donovan, Elizabeth	Lit Vol Prog Co-Ord	\$67,166.59		11/16/16	
TM	Visti, Diane	Page	\$9.00/hr		11/18/16	
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?						
2. Request and canvas an eligible list for all competitive positions?						
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application						
4. Submit a personnel change on the previous incumbent shown above?						
<input type="checkbox"/>	APPROVED		DI S APPROVED		Signature of Appointing Authority	
<input type="checkbox"/>	APPROVED AS NOTED					

Memo To: Chris Nowak  
Business Office

From: Stephen Burg  
Custodial supervisor

Date: 11/16/16

Re: Permission to throw out

Shelving unit	Local history	Tag #0001573	Throw out broken
Shelving unit	Local history	Tag #0001571	Throw out broken
Shelving unit	Local history	Tag #0001570	Throw out broken
Sanitaire Vacuum	Basement	n/a	Throw out broken
Pro team Vacuum	Basement	n/a	Throw out broken
Dual motor vacuum	Basement	n/a	Throw out broken
Clean max pro	Basement	n/a	Throw out broken