

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

October 24, 2016

7:00 PM

AGENDA

- I. CALL TO ORDER**
 - PLEDGE OF ALLEGIANCE**
 - PERIOD OF PUBLIC EXPRESSION**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES
 - 4. CIRCULATION SERVICES
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
- C. CONTRACTS / RENEWALS
- D. CORRESPONDENCE

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

November 28, 2016 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF SEPTEMBER 26, 2016 BOARD MEETING

Trustee Mazzearella called the meeting to order at 6:10 pm.

Present were Trustees Mazzearella, Maiorana, Gross, Simmons, Vigliotta, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak and Secretary Prevete.

PRESENT

Motion by Simmons, second by Maiorana to move into Executive Session at 6:11 pm. Carried 5-0.

Motion by Simmons, second by Vigliotts, to leave Executive Session at 6:49 pm. Carried 5-0.

Trustee Mazzearella re-opened the meeting at 7:06 pm.

I will begin with an update on work that is being done in our current building. If you look up you will notice the new paint on the ceiling. The remainder of the library will be completely painted as well and depending upon availability, installation of the new carpeting could begin as early as tomorrow. As I reported last month, most of the work is being done after library hour as not to disrupt the public. We expect this work to be complete by the end of December.

BOARD UPDATE

We also have some work being done to weather seal some windows that are leaking as well as the large skylight over the adult department.

This week we plan to contact WF Plaza Associates to request that they reseal or repave our parking area out front and paint new striping as well.

As far as moving forward with exploring plans for long term solution for this facility, we have been contacting landowners surrounding the library to see if any additional properties are available. So far we received a response from Serota (current landowner of the Dollar Store property). They have stated that their property is not currently available for sale or lease.

We have not received a response from the owner of South Shore Auto (lot) or WF Plaza Associates (current landowner of property directly in

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front of the library).

Kerri & I attended a legislative breakfast last week at the Longwood Library. We were able to meet with and talk to most of our NYS representatives all of which let us know that they were very supportive of a new library. Of course we asked about grants and funding. Although they said there was no significant funding for library construction, they may be able to help defray a portion of the total cost. We then took a tour of the newly expanded Longwood Library and they did a wonderful job. It's truly a beautiful facility. It's worth noting that Sandpebble (our project manager) was also the project manager for Longwood.

I urge you to take some time and pay a visit to Longwood library. It will provide you with some perspective on the look and feel of a new facility.

I want to let the public know that there are currently 2 subcommittees that were formed from the Envision process that are now organized.

1 is the Design Committee: the design committee has given feedback on the initial conceptual plan at the Links. Activity on this committee has been slowed as the board is taking time to examine community input on all options regarding future facility.

2nd committee is the CLAC. I will allow one of its members to describe its function.

There are sign-up sheets for both these committees with the board secretary. Please leave your contact information if you would like to participate. Thank you.

PERIOD OF PUBLIC EXPRESSION

Motion by Gross, second by Vigliotta to accept the minutes of the August 29, 2016 meeting of the Board of Trustees. Carried 5-0.

MINUTES

Motion by Maiorana, second by Simmons to approve the Operating Fund Schedule of Claims dated 9/26/16; Prepay Payables Warrant #1 \$25,242.11; Payables Warrant #2 \$83,301.40; Payroll Warrant W. E. 09/09/2016 \$172,162.85; Payroll Benefits Warrant \$8,596.84; Payroll Warrant 09/23/16 \$183,054.92; Payroll Benefits Warrant \$84,512.62. Carried 5-0.

**SCHEDULE
OF CLAIMS**

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Motion by Vigliotta, second by Maiorana to approve the Operating Financial Report for August 2016. Carried 5-0.

FINANCIAL REPORTS

Motion by Maiorana, second by Gross to approve the Operating Financial Report for July 2016. Carried 5-0.

Motion by Gross, second by Maiorana to approve the Capital Fund Financial Report for August 2016. Carried 5-0.

Motion by Maiorana, second by Simmons to approve the Capital Fund Financial Report for July 2016. Carried 5-0.

The Director wanted to give a reminder of why we're needing to look at a new facility. Our current facility is inflexible (spread over 5 divided floors) & changing roles and perceptions of what libraries are and should be means we've outgrown this current building. We need the ability to re-invent indoor and outdoor spaces and be more flexible in the use of space. She also said that the carpeting project should start by October 5th. Still looking into the Video Wall Project (installer & material). The Teacher's Corner was discussed (part of the Summer Reading Program) explaining that district teachers volunteered to read to the children allowing kids entering school district for the 1st time to be exposed and therefore more comfortable in the whole experience. The Director mentioned that she attended the Legislative Breakfast at Longwood Library to thank them for their continued support followed up by a tour of their (Longwood's) new addition. Lastly, she reported that Rotary held a pancake breakfast at Applebees, raising approximately \$3,500 toward scholarships for graduating seniors.

DIRECTOR'S REPORT

The Assistant Director reported that this weekend she attended Tend Coffee Shops Community Day and last weekend the library participated in the Pattersquash Harvest Festival (held on Neighborhood Rd. in Mastic Beach) giving away close to 700 books to attending children. These types of Outreach programs allow the library to get out into the community and become involved with people who may not be able to get to the library or attend it's special events (allowing us to expand programs outside the library due to limited space).

ASS'T DIRECTOR'S REPORT

The Business Manager announced that the board will be considering a motion to renew Freegal Music Service (music downloading and streaming). The service is not to expire until February 2017, but, will motion on it tonight to avoid a price increase. Carried 5-0.

BUSINESS MNGR.'S REPORT

Motion by Maiorana, second by Vigliotta to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Gross, second by Maiorana to approve the FMLA leave for Barbara McLeod, Senior Library Clerk, beginning on or about September 10, 2016 and ending approximately October 17, 2016. Carried 5-0.

**CONTRACTS/
RENEWALS**

Motion by Simmons, second by Vigliotta to approve the agreement with **Library Ideas LLC** for the period February 19,2017 through February 18, 2018 at a cost of \$10,970.00. Carried 5-0.

FREEGAL

**CONTINUING
EDUCATION**

Motion by Gross, second by Simmons to approve the Board, Director, Assistant Director, Department Heads and/or designated staff to attend the annual conference - *Open for Business: Rethinking Relevance & Reality* to be held at Carlyle on the Green (Bethpage State Park), October 20th& 21st, 2016 at a cost not to exceed \$165.00 per person. Carried 5-0.

**LONG ISLAND
LIBRARY
RESOURCES
COUNCIL**

**COMMUNITY
EVENT**

Motion by Vigliotta, second by Maiorana to approve the Board, Director, Assistant Director, Department Heads and/or designated Staff to attend the Knights of Columbus Annual Ball at Trio Restaurant on October 21, 2016 at a cost not to exceed \$85.00 per person for the dinner portion of the event, and to expend \$100.00 for a journal advertisement. Dan Panico and Lee Zeldin are this year's honorees. Carried 5-0.

**KNIGHTS OF
COLUMBUS**

Motion by Maiorana, second by Simmons to dispose of obsolete and/or Broken equipment as outlined by Mary Durant (Principal Library Clerk, CPSD), and presented by Director Rosalia. Carried 5-0.

**DISPOSAL OF
OBSOLETE/
BROKEN
EQUIPMENT**

DRAFT - UNAPPROVED

Motion by Simmons, second by Gross to move into Executive Session at 8:15 PM to discuss a contractual matter. Carried 5-0.

EXECUTIVE SESSION

Motion by Maiorana, second by Gross to leave Executive Session at 8:37PM. No Motion taken. Carried 5-0.

Motion by Gross, second by Vigliotta to adjourn at 8:38 PM. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

SCHEDULE OF CLAIMS PRESENTED OCTOBER 24, 2016

PREPAY PAYABLES WARRANT #1	\$	7,790.18
PAYABLES WARRANT #2	\$	181,247.14
PAYROLL WARRANT W.E. 10/07/16	\$	181,580.81
PAYROLL BENEFITS WARRANT	\$	8,091.81
PAYROLL WARRANT W.E. 10/21/16	\$	185,126.43
PAYROLL BENEFITS WARRANT	\$	82,501.44
Total	\$	646,337.81

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Date:_____

Mastics Moriches Shirley Community Library
Prepay Payables
October 24, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	55916	09/29/2016	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	09102016	09/29/2016		6410A · BOOKS (ADULT)	\$ (467.34)
				6410C · BOOKS (C&P)	\$ (474.87)
				6410N · BOOKS (TEEN)	\$ (73.29)
				6412A · RECORDINGS (ADULT)	\$ (207.16)
				6417A · VIDEOS (ADULT)	\$ (513.74)
				6417C · VIDEOS (C&P)	\$ (54.09)
				6417N · VIDEOS (TEEN)	\$ (567.21)
				6437L · PROGRAMS (LIT)	\$ (112.83)
				6437N · PROGRAMS (TEEN)	\$ (43.79)
				7203C · EQUIPMENT C & P	\$ (103.25)
				6430G · OFFICE AND LIBRARY SUPPLIES	\$ (296.21)
TOTAL					\$ (2,913.78)
Bill Pmt -Check	55917	09/29/2016	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	09232016	09/29/2016		6431D · TELECOMMUNICATIONS	\$ (70.75)
TOTAL					\$ (70.75)
Bill Pmt -Check	55918	09/29/2016	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	09192016	09/29/2016		6451G · CUSTODIAL SUPPLIES	\$ (182.24)
				6452G · BLDG ALTERATION AND MAINT	\$ (36.74)
				6437C · PROGRAMS (C&P)	\$ (55.35)
TOTAL					\$ (274.33)
Bill Pmt -Check	55919	10/12/2016	AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
Bill	287267273345X1005-16	10/05/2016		6431D · TELECOMMUNICATIONS	\$ (279.44)

Prepay Payables

October 24, 2016

	Bill Pmt -Check	55920	10/12/2016 Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	20161007544	10/03/2016	6431D · TELECOMMUNICATIONS	\$ (2,495.00)
TOTAL					<u>\$ (2,495.00)</u>

	Bill Pmt -Check	55921	10/12/2016	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	09302016	09/30/2016		6450F · FUEL/GAS	\$ (338.20)
TOTAL						\$ (338.20)

Bill	Pmt -Check	55922	10/13/2016	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill		10082016	10/08/2016		6437N · PROGRAMS (TEEN)	\$ (15.22)
					6437C · PROGRAMS (C&P)	\$ (165.75)
					6437L · PROGRAMS (LIT)	\$ (421.27)
					6437A · PROGRAMS (ADULT)	\$ (210.13)
					6437A · PROGRAMS (ADULT)	\$ (23.56)
					6451G · CUSTODIAL SUPPLIES	\$ (530.06)
					6439R · EQUIPMENT R & M (CIRC)	\$ (35.13)
					6430G · OFFICE AND LIBRARY SUPPLIES	\$ (17.56)
TOTAL						\$ (1,418.68)

\$ (7,790.18)

I hereby certify that at a meeting on October 24, 2016
the above vouchers were approved and authorized.

Signed: _____

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	55923	10/24/2016	A. I. Friedman	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1515933	10/06/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (1,567.95)
TOTAL						<u>\$ (1,567.95)</u>
	Bill Pmt -Check	55924	10/24/2016	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	092016	10/12/2016		6437N · PROGRAMS (TEEN)	\$ (480.00)
TOTAL						<u>\$ (480.00)</u>
	Bill Pmt -Check	55925	10/24/2016	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	092016	10/11/2016		6437L · PROGRAMS (LIT)	\$ (360.00)
TOTAL						<u>\$ (360.00)</u>
	Bill Pmt -Check	55926	10/24/2016	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23398	09/04/2016		643760 · PLANTINGS	\$ (150.00)
	Bill	23430	10/04/2016		643760 · PLANTINGS	\$ (150.00)
TOTAL						<u>\$ (300.00)</u>
	Bill Pmt -Check	55927	10/24/2016	Akten, Feyzi	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#65 Painting Project	10/10/2016		7500 · BUILDING IMPROVEMENTS	\$ (16,445.00)
TOTAL						<u>\$ (16,445.00)</u>
	Bill Pmt -Check	55928	10/24/2016	Alessi, Patricia	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	092016	09/29/2016		6437A · PROGRAMS (ADULT)	\$ (450.00)
TOTAL						<u>\$ (450.00)</u>
	Bill Pmt -Check	55929	10/24/2016	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	10102016	10/10/2016		6410A · BOOKS (ADULT)	\$ (1,314.31)
					6410C · BOOKS (C&P)	\$ (361.17)
					6410N · BOOKS (TEEN)	\$ (61.04)
					6412A · RECORDINGS (ADULT)	\$ (189.03)
					6412C · RECORDINGS (C&P)	\$ (12.95)
					6417A · VIDEOS (ADULT)	\$ (855.47)
					6417C · VIDEOS (C&P)	\$ (2,050.80)
					6417N · VIDEOS (TEEN)	\$ (924.40)

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(52.99)
			6437C · PROGRAMS (C&P)	\$	(118.19)
			6429C · REALIA (C&P)	\$	(711.11)
			7203C · EQUIPMENT C & P	\$	(937.60)
TOTAL				\$	(7,589.06)

Bill Pmt -Check 55930 10/24/2016 American Express

L0225 · EMPIRE NAT'L - OPERATING

Bill	10142016	10/14/2016	2771 · COPIER REVENUE - CONTRACT (R)	\$	(35.00)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(235.78)
			6433G · POSTAGE	\$	(6.45)
			643765 · PROMOTION AND PUBLICITY	\$	(323.56)
			6437D · PROGRAMS (DIGITAL)	\$	(414.00)
			6431D · TELECOMMUNICATIONS	\$	(95.00)
			6450F · FUEL/GAS	\$	(61.50)
			6437C · PROGRAMS (C&P)	\$	(1,031.18)
			6437N · PROGRAMS (TEEN)	\$	(139.02)
			6437N · PROGRAMS (TEEN)	\$	(294.18)
			7203C · EQUIPMENT C & P	\$	(778.69)
			6411A · MICRO/REF CD (ADULT)	\$	(59.00)
			6419G · SOFTWARE (GEN)	\$	(79.00)
TOTAL				\$	(3,552.36)

Bill Pmt -Check 55931 10/24/2016 Ashton, Ruth

L0225 · EMPIRE NAT'L - OPERATING

Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$	(255.00)
TOTAL				\$	(255.00)

Bill Pmt -Check 55932 10/24/2016 AT&T

L0225 · EMPIRE NAT'L - OPERATING

Bill	10102016	10/10/2016	6431D · TELECOMMUNICATIONS	\$	(41.33)
TOTAL				\$	(41.33)

Bill Pmt -Check 55933 10/24/2016 Baker & Taylor

L0225 · EMPIRE NAT'L - OPERATING

Bill	3021148912	08/19/2016	6410A · BOOKS (ADULT)	\$	(77.01)
Bill	3021188899	09/08/2016	6410C · BOOKS (C&P)	\$	(35.68)
Bill	3021188645	09/11/2016	6410C · BOOKS (C&P)	\$	(562.36)
Bill	3021166769	09/12/2016	6410A · BOOKS (ADULT)	\$	(266.69)
Bill	3021170829	09/13/2016	6410A · BOOKS (ADULT)	\$	(229.43)
Bill	3021208296	09/16/2016	6410C · BOOKS (C&P)	\$	(183.67)
Bill	3021211367	09/19/2016	6410A · BOOKS (ADULT)	\$	(321.95)
Bill	3021205379	09/19/2016	6410C · BOOKS (C&P)	\$	(254.82)
Bill	3021210215	09/21/2016	6410A · BOOKS (ADULT)	\$	(342.72)
Bill	3021192983	09/21/2016	6410A · BOOKS (ADULT)	\$	(1,007.69)
Bill	3021213244	09/22/2016	6410C · BOOKS (C&P)	\$	(67.57)

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

Bill	3021197178	09/22/2016	6410A · BOOKS (ADULT)	\$	(169.01)
Bill	3021219326	09/23/2016	6410A · BOOKS (ADULT)	\$	(244.95)
Bill	3021213602	09/23/2016	6410A · BOOKS (ADULT)	\$	(367.67)
Bill	3021213656	09/23/2016	6410N · BOOKS (TEEN)	\$	(23.69)
Bill	3021224943	09/26/2016	6410C · BOOKS (C&P)	\$	(33.72)
Bill	3021222542	09/26/2016	6410A · BOOKS (ADULT)	\$	(79.39)
Bill	3021224897	09/26/2016	6410N · BOOKS (TEEN)	\$	(6.05)
Bill	3021192955	09/26/2016	6410A · BOOKS (ADULT)	\$	(135.20)
Bill	3021222601	09/27/2016	6410N · BOOKS (TEEN)	\$	(172.79)
Bill	3021229592	09/28/2016	6410A · BOOKS (ADULT)	\$	(375.42)
Bill	3021226181	09/28/2016	6410A · BOOKS (ADULT)	\$	(583.91)
Bill	3021226533	09/29/2016	6410A · BOOKS (ADULT)	\$	(474.32)
Bill	3021212771	09/30/2016	6410A · BOOKS (ADULT)	\$	(485.15)
Bill	3021215758	10/04/2016	6410A · BOOKS (ADULT)	\$	(521.83)
Bill	3021239366	10/06/2016	6410A · BOOKS (ADULT)	\$	(590.18)
Bill	3021246435	10/07/2016	6410A · BOOKS (ADULT)	\$	(301.35)
TOTAL				\$	(7,914.22)

Bill Pmt -Check 55934 10/24/2016 Bartow, Barbara L. L0225 · EMPIRE NAT'L - OPERATING

Bill	30638003257475	09/22/2016	6410C · BOOKS (C&P)	\$	(31.36)
Bill	30638003861771	09/26/2016	6410C · BOOKS (C&P)	\$	(3.99)
TOTAL				\$	(35.35)

Bill Pmt -Check 55935 10/24/2016 Bibliotheca, Inc. L0225 · EMPIRE NAT'L - OPERATING

Bill	SI0012578-US	04/20/2016	7203W · EQUIPMENT WIRE	\$	(2,225.00)
TOTAL				\$	(2,225.00)

Bill Pmt -Check 55936 10/24/2016 Bishop, Viviana G. L0225 · EMPIRE NAT'L - OPERATING

Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$	(315.00)
TOTAL				\$	(315.00)

Bill Pmt -Check 55937 10/24/2016 Bleidner, Gloria L0225 · EMPIRE NAT'L - OPERATING

Bill	09192016	09/26/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
Bill	10032016	10/04/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	(200.00)

Bill Pmt -Check 55938 10/24/2016 Bug Free Exterminating Co., Inc. L0225 · EMPIRE NAT'L - OPERATING

Bill	2357558	09/24/2016	6452G · BLDG ALTERATION AND MAINT	\$	(200.00)
TOTAL				\$	(200.00)

Bill Pmt -Check 55939 10/24/2016 Cablevision L0225 · EMPIRE NAT'L - OPERATING

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

Bill	10302016	10/30/2016	6431D · TELECOMMUNICATIONS	\$	(704.46)
			6439N · EQUIPMENT R & M (TEEN)	\$	(10.00)
TOTAL				\$	(714.46)
Bill Pmt -Check	55940	10/24/2016 Carco Group, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	00817644	09/30/2016	6437P16 · STAFF BACKGROUND SCREEN	\$	(440.20)
TOTAL				\$	(440.20)
Bill Pmt -Check	55941	10/24/2016 Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING		
Bill	09262016	09/29/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	(100.00)
Bill Pmt -Check	55942	10/24/2016 Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING		
Bill	09292016/10082016	10/14/2016	6435N · CED, CONF & TRAVEL (TEEN)	\$	(43.67)
TOTAL				\$	(43.67)
Bill Pmt -Check	55943	10/24/2016 Cavendish Square	L0225 · EMPIRE NAT'L - OPERATING		
Bill	3026146	09/29/2016	6410N · BOOKS (TEEN)	\$	(182.79)
TOTAL				\$	(182.79)
Bill Pmt -Check	55944	10/24/2016 CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	FHQ8898	09/13/2016	7203W · EQUIPMENT WIRE	\$	(1,572.76)
Bill	FHR1083	09/13/2016	7203W · EQUIPMENT WIRE	\$	(1,221.05)
Bill	FMT7355	09/29/2016	7203W · EQUIPMENT WIRE	\$	(3,549.23)
Bill	FNF5691	10/01/2016	7203W · EQUIPMENT WIRE	\$	(1,582.15)
TOTAL				\$	(7,925.19)
Bill Pmt -Check	55945	10/24/2016 Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING		
Bill	1413137	10/01/2016	6410A · BOOKS (ADULT)	\$	(398.72)
TOTAL				\$	(398.72)
Bill Pmt -Check	55946	10/24/2016 Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING		
Bill	092016	10/12/2016	6437N · PROGRAMS (TEEN)	\$	(187.50)
TOTAL				\$	(187.50)
Bill Pmt -Check	55947	10/24/2016 CJ2 Communication Strategies, LLC	L0225 · EMPIRE NAT'L - OPERATING		

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

TOTAL	Bill	1361	10/03/2016	643765 · PROMOTION AND PUBLICITY	\$ (544.28)
					<u>\$ (544.28)</u>
	Bill Pmt -Check	55948	10/24/2016 Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	028061	09/26/2016	6451G · CUSTODIAL SUPPLIES	\$ (898.22)
					<u>\$ (898.22)</u>
	Bill Pmt -Check	55949	10/24/2016 Coffee Distributing Corp.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	235296	10/04/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (249.00)
					<u>\$ (249.00)</u>
	Bill Pmt -Check	55950	10/24/2016 Colonial Youth & Family Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	09132016	09/20/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
				6437C · PROGRAMS (C&P)	\$ (45.00)
	Bill	09272016	09/29/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
				6437C · PROGRAMS (C&P)	\$ (45.00)
	Bill	10112016	10/14/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
				6437C · PROGRAMS (C&P)	\$ (45.00)
TOTAL					<u>\$ (270.00)</u>
	Bill Pmt -Check	55951	10/24/2016 Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$ (456.00)
					<u>\$ (456.00)</u>
	Bill Pmt -Check	55952	10/24/2016 Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	09242016	09/26/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
	Bill	10032016	10/11/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
	Bill	10012016	10/11/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
TOTAL					<u>\$ (300.00)</u>
	Bill Pmt -Check	55953	10/24/2016 Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$ (150.00)
					<u>\$ (150.00)</u>
	Bill Pmt -Check	55954	10/24/2016 Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	5961705	09/16/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (202.69)
	Bill	5984705	10/13/2016	7203C · EQUIPMENT C & P	\$ (225.48)
TOTAL					<u>\$ (428.17)</u>

Mastics Moriches Shirley Community Library

Warrant

	Bill Pmt -Check	55955	10/24/2016 DJJ Technologies	October 24, 2016	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2068791	10/01/2016		6439W · EQUIPMENT R & M (WIRES)	\$ (378.81)
	Bill	128785	10/07/2016		6439W · EQUIPMENT R & M (WIRES)	\$ (400.00)
TOTAL						<u>\$ (778.81)</u>
	Bill Pmt -Check	55956	10/24/2016 Donovan, Elizabeth		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	10142016	10/14/2016		6437L · PROGRAMS (LIT)	\$ (34.63)
TOTAL						<u>\$ (34.63)</u>
	Bill Pmt -Check	55957	10/24/2016 Dunbar Armored Inc.		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3863958	10/01/2016		6437P13 · ARMORED CAR SERVICE	\$ (175.32)
TOTAL						<u>\$ (175.32)</u>
	Bill Pmt -Check	55958	10/24/2016 Earle, April L.		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	09242016	09/29/2016		6437A · PROGRAMS (ADULT)	\$ (160.00)
	Bill	10082016-1	10/11/2016		6437A · PROGRAMS (ADULT)	\$ (120.00)
	Bill	10082016-2	10/11/2016		6437A · PROGRAMS (ADULT)	\$ (160.00)
TOTAL						<u>\$ (440.00)</u>
	Bill Pmt -Check	55959	10/24/2016 Electronic Alarm Systems		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	39301	10/01/2016		6452G · BLDG ALTERATION AND MAINT	\$ (67.50)
TOTAL						<u>\$ (67.50)</u>
	Bill Pmt -Check	55960	10/24/2016 Foerderer, Linda		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	092016-102016	10/11/2016		6437L · PROGRAMS (LIT)	\$ (720.00)
TOTAL						<u>\$ (720.00)</u>
	Bill Pmt -Check	55961	10/24/2016 Frisina, Megan		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	092016	10/04/2016		6437A · PROGRAMS (ADULT)	\$ (225.00)
	Bill	10072016	10/12/2016		6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL						<u>\$ (300.00)</u>
	Bill Pmt -Check	55962	10/24/2016 Fuentes, Rosa E.		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	092016	10/11/2016		6437L · PROGRAMS (LIT)	\$ (156.00)
TOTAL						<u>\$ (156.00)</u>
	Bill Pmt -Check	55963	10/24/2016 George, Ivette		L0225 · EMPIRE NAT'L - OPERATING	

Mastics Moriches Shirley Community Library

Warrant

TOTAL	Bill	092016-102016	10/11/2016	October 24, 2016	6437L · PROGRAMS (LIT)	\$ (450.50)
						<u>\$ (450.50)</u>
	Bill Pmt -Check	55964	10/24/2016	Gorden, Catherine	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	10182016	10/18/2016		6410C · BOOKS (C&P)	\$ (28.50)
					6410C · BOOKS (C&P)	<u>\$ (21.95)</u>
	Bill Pmt -Check	55965	10/24/2016	Grace, Lori Ann	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	30638005235842	10/13/2016		6417C · VIDEOS (C&P)	\$ (19.99)
						<u>\$ (19.99)</u>
	Bill Pmt -Check	55966	10/24/2016	Guerra, Felicia	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	30638006332036	10/13/2016		6410A · BOOKS (ADULT)	\$ (22.99)
						<u>\$ (22.99)</u>
	Bill Pmt -Check	55967	10/24/2016	Hannibal, Julia Ann	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	092016	10/12/2016		6437N · PROGRAMS (TEEN)	\$ (200.00)
					6437N · PROGRAMS (TEEN)	<u>\$ (20.00)</u>
	Bill Pmt -Check	55968	10/24/2016	Iberger, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	092016-102016	10/17/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (65.29)
						<u>\$ (65.29)</u>
	Bill Pmt -Check	55969	10/24/2016	Information Today, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	1613051-B1	09/21/2016		6410A · BOOKS (ADULT)	\$ (352.03)
						<u>\$ (352.03)</u>
	Bill Pmt -Check	55970	10/24/2016	Isaacs, Danielle	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	10062016	10/11/2016		6437L · PROGRAMS (LIT)	\$ (50.00)
						<u>\$ (50.00)</u>
	Bill Pmt -Check	55971	10/24/2016	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	20961	10/01/2016		6452G · BLDG ALTERATION AND MAINT	\$ (377.00)
						<u>\$ (377.00)</u>

Mastics Moriches Shirley Community Library

Warrant

Bill Pmt -Check		55972	10/24/2016	Island School & Art Supply	October 24, 2016	L0225 · EMPIRE NAT'L - OPERATING		
Bill		468302	09/28/2016			6437N · PROGRAMS (TEEN)	\$	(96.43)
TOTAL							\$	(96.43)
Bill Pmt -Check		55973	10/24/2016	Janowitz, Laurie		L0225 · EMPIRE NAT'L - OPERATING		
Bill		09262016	09/29/2016			6437A · PROGRAMS (ADULT)	\$	(345.00)
Bill		10062016	10/11/2016			6437A · PROGRAMS (ADULT)	\$	(345.00)
TOTAL							\$	(690.00)
Bill Pmt -Check		55974	10/24/2016	Karant, Roberta		L0225 · EMPIRE NAT'L - OPERATING		
Bill		082016-092016	09/20/2016			6437C · PROGRAMS (C&P)	\$	(540.00)
TOTAL							\$	(540.00)
Bill Pmt -Check		55975	10/24/2016	King Kullen		L0225 · EMPIRE NAT'L - OPERATING		
Bill		162530761331	09/09/2016			6437C · PROGRAMS (C&P)	\$	(0.99)
Bill		162530761411	09/09/2016			6437C · PROGRAMS (C&P)	\$	(1.98)
Bill		162530761511	09/09/2016			6437C · PROGRAMS (C&P)	\$	(13.18)
Bill		162560773641	09/12/2016			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(15.37)
Bill		162571246231	09/13/2016			6437A · PROGRAMS (ADULT)	\$	(9.10)
						6413A · PERIODICALS (ADULT)	\$	(14.88)
Bill		162611315281	09/17/2016			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(15.95)
Bill		162641256221	09/20/2016			6437L · PROGRAMS (LIT)	\$	(23.06)
Bill		162640708341	09/20/2016			6437C · PROGRAMS (C&P)	\$	(9.01)
Bill		162640447531	09/20/2016			6437N · PROGRAMS (TEEN)	\$	(70.00)
Bill		162651322121	09/21/2016			6437L · PROGRAMS (LIT)	\$	(21.57)
Bill		162660715461	09/22/2016			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(7.47)
Bill		162661323451	09/22/2016			6437L · PROGRAMS (LIT)	\$	(17.39)
Bill		162671324721	09/23/2016			6437N · PROGRAMS (TEEN)	\$	(26.32)
Bill		162680827141	09/24/2016			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(27.28)
Bill		162691328031	09/25/2016			6437N · PROGRAMS (TEEN)	\$	(25.00)
Bill		162700733801	09/26/2016			6437C · PROGRAMS (C&P)	\$	(39.60)
Bill		162701328721	09/26/2016			6437A · PROGRAMS (ADULT)	\$	(9.58)
Bill		162710736941	09/27/2016			6430G · OFFICE AND LIBRARY SUPPLIES	\$	(11.88)
Bill		162711265781	09/27/2016			6437L · PROGRAMS (LIT)	\$	(11.16)
Bill		162711331291	09/27/2016			6437L · PROGRAMS (LIT)	\$	(16.55)
Bill		162721266721	09/28/2016			6437L · PROGRAMS (LIT)	\$	(19.83)
TOTAL							\$	(407.15)
Bill Pmt -Check		55976	10/24/2016	Kiwanis		L0225 · EMPIRE NAT'L - OPERATING		
Bill		2016-2017 RW	09/27/2016			6438 · DUES	\$	(130.00)

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

Bill	10192016	10/11/2016	6435R · CED, CONF & TRAVEL (CIRC)	\$ (25.00)
			6435L · CED, CONF & TRAVEL (LIT)	\$ (25.00)
TOTAL				<u>\$ (180.00)</u>
Bill Pmt -Check	55977	10/24/2016	Knights of Columbus-Columbian Club	L0225 · EMPIRE NAT'L - OPERATING
Bill	10212016	10/13/2016	6435G · CED, CONF & TRAVEL (GEN)	\$ (185.00)
TOTAL				<u>\$ (185.00)</u>
Bill Pmt -Check	55978	10/24/2016	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING
Bill	110170	09/30/2016	6437P4 · ATTORNEY	\$ (1,625.00)
TOTAL				<u>\$ (1,625.00)</u>
Bill Pmt -Check	55979	10/24/2016	Lauro, Joanne	L0225 · EMPIRE NAT'L - OPERATING
Bill	10082016	10/11/2016	6437C · PROGRAMS (C&P)	\$ (125.00)
TOTAL				<u>\$ (125.00)</u>
Bill Pmt -Check	55980	10/24/2016	Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING
Bill	092016	10/11/2016	6437N · PROGRAMS (TEEN)	\$ (280.00)
TOTAL				<u>\$ (280.00)</u>
Bill Pmt -Check	55981	10/24/2016	Long Island Mandolin and Guitar Orchestra	L0225 · EMPIRE NAT'L - OPERATING
Bill	09252016	09/29/2016	6437A · PROGRAMS (ADULT)	\$ (550.00)
TOTAL				<u>\$ (550.00)</u>
Bill Pmt -Check	55982	10/24/2016	MacKenzie Automatic Doors Inc.	L0225 · EMPIRE NAT'L - OPERATING
Bill	198709	09/23/2016	6452G · BLDG ALTERATION AND MAINT	\$ (1,493.00)
TOTAL				<u>\$ (1,493.00)</u>
Bill Pmt -Check	55983	10/24/2016	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING
Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$ (510.00)
TOTAL				<u>\$ (510.00)</u>
Bill Pmt -Check	55984	10/24/2016	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING
Bill	94335617	09/19/2016	6417A · VIDEOS (ADULT)	\$ (13.99)
Bill	94335616	09/19/2016	6412A · RECORDINGS (ADULT)	\$ (63.99)
Bill	94335615	09/19/2016	6412A · RECORDINGS (ADULT)	\$ (233.22)
Bill	94332329	09/19/2016	6417A · VIDEOS (ADULT)	\$ (380.65)
Bill	94332330	09/19/2016	6417A · VIDEOS (ADULT)	\$ (82.67)

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

Bill	94333755	09/19/2016	6417C · VIDEOS (C&P)	\$	(523.30)
Bill	94332331	09/19/2016	6417C · VIDEOS (C&P)	\$	(68.70)
Bill	94336668	09/20/2016	6417A · VIDEOS (ADULT)	\$	(315.25)
Bill	94339075	09/20/2016	6417A · VIDEOS (ADULT)	\$	(81.07)
Bill	94339074	09/20/2016	6417A · VIDEOS (ADULT)	\$	(61.78)
Bill	94339076	09/20/2016	6417C · VIDEOS (C&P)	\$	(15.79)
Bill	94336669	09/20/2016	6417C · VIDEOS (C&P)	\$	(110.42)
Bill	94349914	09/23/2016	6417A · VIDEOS (ADULT)	\$	(380.86)
Bill	94349916	09/23/2016	6417A · VIDEOS (ADULT)	\$	(35.79)
Bill	94350495	09/23/2016	6412A · RECORDINGS (ADULT)	\$	(157.52)
Bill	94349917	09/23/2016	6417C · VIDEOS (C&P)	\$	(28.13)
Bill	94365035	09/29/2016	6417A · VIDEOS (ADULT)	\$	(183.04)
Bill	94365033	09/29/2016	6417A · VIDEOS (ADULT)	\$	(542.45)
Bill	94377104	09/30/2016	6412A · RECORDINGS (ADULT)	\$	(434.53)
			6412N · RECORDINGS (TEEN)	\$	(434.53)
			6412C · RECORDINGS (C&P)	\$	(217.26)
Bill	94374206	10/01/2016	6412A · RECORDINGS (ADULT)	\$	(89.96)
Bill	94376524	10/03/2016	6417A · VIDEOS (ADULT)	\$	(387.16)
Bill	94376522	10/03/2016	6417A · VIDEOS (ADULT)	\$	(764.25)
Bill	94376459	10/03/2016	6412A · RECORDINGS (ADULT)	\$	(74.64)
Bill	94383571	10/04/2016	6417A · VIDEOS (ADULT)	\$	(228.70)
Bill	94383572	10/04/2016	6417A · VIDEOS (ADULT)	\$	(126.26)
Bill	94381435	10/04/2016	6417A · VIDEOS (ADULT)	\$	(319.04)
Bill	94387850	10/05/2016	6417A · VIDEOS (ADULT)	\$	(193.61)
Bill	94387852	10/05/2016	6417A · VIDEOS (ADULT)	\$	(53.78)
Bill	94398274	10/10/2016	6417A · VIDEOS (ADULT)	\$	(424.81)
Bill	94398276	10/10/2016	6417A · VIDEOS (ADULT)	\$	(65.58)
TOTAL				\$	(7,092.73)
Bill Pmt -Check	55985	10/24/2016 Milburn Flooring Mills	L0225 · EMPIRE NAT'L - OPERATING		
Bill	10142016	10/14/2016	7500 · BUILDING IMPROVEMENTS	\$	(31,368.49)
TOTAL				\$	(31,368.49)
Bill Pmt -Check	55986	10/24/2016 Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING		
Bill	09272016	10/03/2016	6437C · PROGRAMS (C&P)	\$	(19.50)
Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$	(1,046.50)
TOTAL				\$	(1,066.00)
Bill Pmt -Check	55987	10/24/2016 Narvaez, Patricia	L0225 · EMPIRE NAT'L - OPERATING		
Bill	092016	10/11/2016	6437L · PROGRAMS (LIT)	\$	(250.00)
TOTAL				\$	(250.00)
Bill Pmt -Check	55988	10/24/2016 National Learning Corporation	L0225 · EMPIRE NAT'L - OPERATING		

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

Bill	0050357	09/21/2016	6410A · BOOKS (ADULT)	\$	(75.41)
Bill	0050402	09/26/2016	6410A · BOOKS (ADULT)	\$	(79.91)
Bill	0050408	09/27/2016	6410A · BOOKS (ADULT)	\$	(37.45)
Bill	0050434	09/30/2016	6410A · BOOKS (ADULT)	\$	(41.95)
TOTAL				\$	(234.72)
Bill Pmt -Check	55989	10/24/2016 Navarra, Lisa	L0225 · EMPIRE NAT'L - OPERATING		
Bill	09272016	09/28/2016	6437C · PROGRAMS (C&P)	\$	(150.00)
TOTAL				\$	(150.00)
Bill Pmt -Check	55990	10/24/2016 Navarro-Gao, Carmen (vendor)	L0225 · EMPIRE NAT'L - OPERATING		
Bill	10062016	10/11/2016	6437L · PROGRAMS (LIT)	\$	(45.00)
TOTAL				\$	(45.00)
Bill Pmt -Check	55991	10/24/2016 Newsday (delivery)	L0225 · EMPIRE NAT'L - OPERATING		
Bill	102116-101917	10/04/2016	6413A · PERIODICALS (ADULT)	\$	(560.04)
TOTAL				\$	(560.04)
Bill Pmt -Check	55992	10/24/2016 Nichols, Lauren	L0225 · EMPIRE NAT'L - OPERATING		
Bill	09262016	09/26/2016	6435D · CED, CONF & TRAVEL (ADM)	\$	(28.70)
TOTAL				\$	(28.70)
Bill Pmt -Check	55993	10/24/2016 O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING		
Bill	09142016	09/16/2016	6437A · PROGRAMS (ADULT)	\$	(370.00)
Bill	09152016	09/26/2016	6437A · PROGRAMS (ADULT)	\$	(235.00)
TOTAL				\$	(605.00)
Bill Pmt -Check	55994	10/24/2016 Oriental Trading Company, Inc	L0225 · EMPIRE NAT'L - OPERATING		
Bill	679481869-01	09/15/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(27.98)
TOTAL				\$	(27.98)
Bill Pmt -Check	55995	10/24/2016 OverDrive	L0225 · EMPIRE NAT'L - OPERATING		
Bill	OMS-0001092	01/22/2016	6437D · PROGRAMS (DIGITAL)	\$	(295.00)
TOTAL				\$	(295.00)
Bill Pmt -Check	55996	10/24/2016 Paychex	L0225 · EMPIRE NAT'L - OPERATING		

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

TOTAL	Bill	8692763-102016	10/03/2016	6437P12 · PAYROLL SERVICES	\$ (88.25)
					<u>\$ (88.25)</u>
	Bill Pmt -Check	55997	10/24/2016 Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	478012	10/05/2016	6437P12 · PAYROLL SERVICES	\$ (607.63)
	Bill	479549	10/19/2016	6437P12 · PAYROLL SERVICES	<u>\$ (641.81)</u>
					<u>\$ (1,249.44)</u>
	Bill Pmt -Check	55998	10/24/2016 Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	1088650001	09/15/2016	6412A · RECORDINGS (ADULT)	\$ (33.75)
	Bill	1088730432	09/22/2016	6412A · RECORDINGS (ADULT)	<u>\$ (26.25)</u>
					<u>\$ (60.00)</u>
	Bill Pmt -Check	55999	10/24/2016 Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	PC-Literacy 102016	10/11/2016	6437L · PROGRAMS (LIT)	\$ (14.64)
				6435L · CED, CONF & TRAVEL (LIT)	\$ (86.40)
	Bill	PC-Teen 102016	10/14/2016	6437N · PROGRAMS (TEEN)	\$ (51.00)
	Bill	PC-Adult 102016	10/30/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (4.00)
				6435A · CED, CONF & TRAVEL (ADULT)	\$ (7.45)
				6437A · PROGRAMS (ADULT)	<u>\$ (46.49)</u>
					<u>\$ (209.98)</u>
	Bill Pmt -Check	56000	10/24/2016 Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	<u>\$ (660.00)</u>
					<u>\$ (660.00)</u>
	Bill Pmt -Check	56001	10/24/2016 Polanco Abreu, Yudith	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	<u>\$ (292.50)</u>
					<u>\$ (292.50)</u>
	Bill Pmt -Check	56002	10/24/2016 Positive Promotions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	05580647	09/16/2016	6410C · BOOKS (C&P)	<u>\$ (2,141.77)</u>
					<u>\$ (2,141.77)</u>
	Bill Pmt -Check	56003	10/24/2016 PSEG	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	09082016	09/08/2016	6450E · ELECTRICITY	<u>\$ (17,987.07)</u>
					<u>\$ (17,987.07)</u>
	Bill Pmt -Check	56004	10/24/2016 Quill	L0225 · EMPIRE NAT'L - OPERATING	

October 24, 2016

	Bill	9806745	10/07/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(68.99)
	Bill	9891104	10/11/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(73.96)
TOTAL					\$	(142.95)
	Bill Pmt -Check	56005	10/24/2016 Ragona, Tara	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	012016-092016	10/06/2016	6435C · CED, CONF & TRAVEL (C&P)	\$	(25.79)
TOTAL					\$	(25.79)
	Bill Pmt -Check	56006	10/24/2016 Rain Drop	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	09292016	09/29/2016	6452G · BLDG ALTERATION AND MAINT	\$	(65.00)
TOTAL					\$	(65.00)
	Bill Pmt -Check	56007	10/24/2016 Recorded Books	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	75406389	09/19/2016	6417A · VIDEOS (ADULT)	\$	(41.60)
	Bill	75411296	09/21/2016	6412A · RECORDINGS (ADULT)	\$	(45.00)
	Bill	75411005	09/21/2016	6412A · RECORDINGS (ADULT)	\$	(29.99)
	Bill	75411710	09/22/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	75412708	09/26/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	75414413	09/29/2016	6412A · RECORDINGS (ADULT)	\$	(34.99)
	Bill	75412632	10/03/2016	6412A · RECORDINGS (ADULT)	\$	(198.00)
	Bill	75416098	10/03/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	75416516	10/03/2016	6411A · MICRO/REF CD (ADULT)	\$	(1,500.00)
				6411N · MICRO/REF CD (TEEN)	\$	(750.00)
				6411C · MICRO/REF CD (C&P)	\$	(750.00)
	Bill	75418179	10/05/2016	6412A · RECORDINGS (ADULT)	\$	(35.00)
	Bill	75418067	10/05/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	75418971	10/06/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
	Bill	65418943	10/06/2016	6412A · RECORDINGS (ADULT)	\$	(55.00)
	Bill	75419116	10/06/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
TOTAL					\$	(3,679.52)
	Bill Pmt -Check	56008	10/24/2016 Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	092016-1	09/27/2016	6437C · PROGRAMS (C&P)	\$	(400.00)
	Bill	092016-2	09/27/2016	6437C · PROGRAMS (C&P)	\$	(400.00)
TOTAL					\$	(800.00)
	Bill Pmt -Check	56009	10/24/2016 Rosenberg, Nicholas	L0225 · EMPIRE NAT'L - OPERATING		
	Bill	10042016	10/06/2016	6437A · PROGRAMS (ADULT)	\$	(250.00)
TOTAL					\$	(250.00)

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

Bill Pmt -Check		56010	10/24/2016	Rotary Club of Shirley & the Mastics	L0225 · EMPIRE NAT'L - OPERATING	
Bill		072016-122016 KR	10/19/2016	6435D · CED, CONF & TRAVEL (ADM)	\$	(540.00)
Bill		072016-122016 MS	10/19/2016	6435D · CED, CONF & TRAVEL (ADM)	\$	(540.00)
TOTAL					\$	(1,080.00)
Bill Pmt -Check		56011	10/24/2016	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
Bill		092016	09/29/2016	6437A · PROGRAMS (ADULT)	\$	(300.00)
Bill		10052016	10/06/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL					\$	(400.00)
Bill Pmt -Check		56012	10/24/2016	Sandpebble Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill		#65 Painting Project	10/10/2016	7500 · BUILDING IMPROVEMENTS	\$	(18,706.64)
TOTAL					\$	(18,706.64)
Bill Pmt -Check		56013	10/24/2016	Santos, Livia	L0225 · EMPIRE NAT'L - OPERATING	
Bill		092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$	(250.00)
TOTAL					\$	(250.00)
Bill Pmt -Check		56014	10/24/2016	Schiano, Joseph, CPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill		2015-222	10/12/2016	6437P02 · AUDITOR	\$	(1,500.00)
TOTAL					\$	(1,500.00)
Bill Pmt -Check		56015	10/24/2016	School Outfitters	L0225 · EMPIRE NAT'L - OPERATING	
Bill		INV1210533	10/14/2016	7203C · EQUIPMENT C & P	\$	(78.81)
TOTAL					\$	(78.81)
Bill Pmt -Check		56016	10/24/2016	Schurr, Melissa	L0225 · EMPIRE NAT'L - OPERATING	
Bill		092016-102016	10/11/2016	6437L · PROGRAMS (LIT)	\$	(250.00)
TOTAL					\$	(250.00)
Bill Pmt -Check		56017	10/24/2016	SCLS	L0225 · EMPIRE NAT'L - OPERATING	
Bill		61330	07/06/2016	6411A · MICRO/REF CD (ADULT)	\$	(5,150.00)
Bill		61969	09/29/2016	6410C · BOOKS (C&P)	\$	(70.00)
TOTAL					\$	(5,220.00)
Bill Pmt -Check		56018	10/24/2016	Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	

Mastics Moriches Shirley Community Library

Warrant

TOTAL	Bill	09192016	09/26/2016	October 24, 2016	6437A · PROGRAMS (ADULT)	\$ (425.00)
						<u>\$ (425.00)</u>
	Bill Pmt -Check	56019	10/24/2016	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	36324	09/21/2016		6434G · PRINTING (GEN)	\$ (6,581.00)
						<u>\$ (6,581.00)</u>
	Bill Pmt -Check	56020	10/24/2016	Sharper Training Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	09152016	09/19/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
	Bill	09172016	09/29/2016		6437A · PROGRAMS (ADULT)	<u>\$ (200.00)</u>
	Bill Pmt -Check	56021	10/24/2016	Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	09192016	09/26/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)
	Bill	10032016	10/04/2016		6437A · PROGRAMS (ADULT)	<u>\$ (100.00)</u>
	Bill Pmt -Check	56022	10/24/2016	Smithtown Kings Park Library	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	30662911496199	09/22/2016		6410N · BOOKS (TEEN)	\$ (17.99)
						<u>\$ (17.99)</u>
	Bill Pmt -Check	56023	10/24/2016	Sparling, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	10032016	10/04/2016		6437C · PROGRAMS (C&P)	\$ (275.00)
						<u>\$ (275.00)</u>
	Bill Pmt -Check	56024	10/24/2016	Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	09272016	09/27/2016		6437C · PROGRAMS (C&P)	\$ (125.00)
						<u>\$ (125.00)</u>
	Bill Pmt -Check	56025	10/24/2016	Tag-It Engravings & Signs	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	11974	10/17/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (71.50)
						<u>\$ (71.50)</u>
	Bill Pmt -Check	56026	10/24/2016	Tend Coffee	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	09162016	09/20/2016		6437C · PROGRAMS (C&P)	\$ (75.00)
						<u>\$ (75.00)</u>

Mastics Moriches Shirley Community Library

Warrant

Bill Pmt -Check		56027	10/24/2016 Thermal Solutions, Inc.	October 24, 2016	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	C41938	09/15/2016		6452G · BLDG ALTERATION AND MAINT	\$ (2,178.75)
	Bill	A40804	09/30/2016		6452G · BLDG ALTERATION AND MAINT	\$ (620.50)
TOTAL						<u>\$ (2,799.25)</u>
Bill Pmt -Check		56028	10/24/2016 Town of Brookhaven (Permit)		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	08012016-08312016	10/13/2016		6437A · PROGRAMS (ADULT)	\$ (65.00)
					6437N · PROGRAMS (TEEN)	\$ (180.00)
	Bill	0901216-09302016	10/13/2016		6437A · PROGRAMS (ADULT)	\$ (315.00)
					6437N · PROGRAMS (TEEN)	\$ (135.00)
					6437C · PROGRAMS (C&P)	\$ (40.00)
TOTAL						<u>\$ (735.00)</u>
Bill Pmt -Check		56029	10/24/2016 True Nature Landscaping Inc.		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	13419	10/03/2016		6452G · BLDG ALTERATION AND MAINT	\$ (360.00)
TOTAL						<u>\$ (360.00)</u>
Bill Pmt -Check		56030	10/24/2016 Turtle Dance Music LLC		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	09242016	09/26/2016		6437N · PROGRAMS (TEEN)	\$ (350.00)
TOTAL						<u>\$ (350.00)</u>
Bill Pmt -Check		56031	10/24/2016 Unique Management Services, Inc		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	434839	10/01/2016		6437P7 · COLLECTION AGENCY	\$ (214.80)
TOTAL						<u>\$ (214.80)</u>
Bill Pmt -Check		56032	10/24/2016 Vanguard ID Systems		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	8092212	09/20/2016		6434R · PRINTING (CIRC)	\$ (2,755.03)
TOTAL						<u>\$ (2,755.03)</u>
Bill Pmt -Check		56033	10/24/2016 Verizon		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	10072016	10/07/2016		6431D · TELECOMMUNICATIONS	\$ (109.48)
TOTAL						<u>\$ (109.48)</u>
Bill Pmt -Check		56034	10/24/2016 Villegas, Martha (Vendor)		L0225 · EMPIRE NAT'L - OPERATING	
	Bill	092016	10/11/2016		6437L · PROGRAMS (LIT)	\$ (201.50)
TOTAL						<u>\$ (201.50)</u>
Bill Pmt -Check		56035	10/24/2016 Vincent's Pizza of Shirley		L0225 · EMPIRE NAT'L - OPERATING	

Mastics Moriches Shirley Community Library

Warrant

October 24, 2016

Bill	367089	10/17/2016	6437C · PROGRAMS (C&P)	\$	(76.00)
			6437N · PROGRAMS (TEEN)	\$	(741.00)
TOTAL				\$	(817.00)
Bill Pmt -Check	56036	10/24/2016 W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING		
Bill	I37734883	09/15/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(161.96)
Bill	I38189510	09/30/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(74.36)
Bill	I38274742	10/04/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(62.95)
TOTAL				\$	(299.27)
Bill Pmt -Check	56037	10/24/2016 Walters, Lisa	L0225 · EMPIRE NAT'L - OPERATING		
Bill	092016	10/03/2016	6437C · PROGRAMS (C&P)	\$	(400.00)
TOTAL				\$	(400.00)
Bill Pmt -Check	56038	10/24/2016 Westbury Window Cleaning & Maintenance	L0225 · EMPIRE NAT'L - OPERATING		
Bill	1044-16	10/15/2016	6452G · BLDG ALTERATION AND MAINT	\$	(320.00)
TOTAL				\$	(320.00)
Bill Pmt -Check	56039	10/24/2016 Winter Bros. Hauling of LI, LLC	L0225 · EMPIRE NAT'L - OPERATING		
Bill	0045819	09/30/2016	6432G · CARTAGE	\$	(250.38)
TOTAL				\$	(250.38)
Bill Pmt -Check	56040	10/24/2016 Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING		
Bill	092016	10/12/2016	6437N · PROGRAMS (TEEN)	\$	(400.00)
TOTAL				\$	(400.00)
Bill Pmt -Check	56041	10/24/2016 Wuthenow, Josephine	L0225 · EMPIRE NAT'L - OPERATING		
Bill	10012016	10/12/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$	(23.00)
TOTAL				\$	(23.00)
				\$	(181,247.14)

I hereby certify that at a meeting on October 24, 2016
the above vouchers were approved and authorized.

Signed:_____

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
October 7, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	5483	10/07/16	1095 Doreen Adamcik	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10072016			9060 · MEDICAL INSURANCE	\$ 121.80
				TOTAL	<u>\$ 121.80</u>
Bill Pmt -Check	5484	10/07/16	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10072016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	5485	10/07/16	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10072016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	5486	10/07/16	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10072016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	5487	10/07/16	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10072016			9060 · MEDICAL INSURANCE	\$ 243.60
				TOTAL	<u>\$ 243.60</u>
Bill Pmt -Check	5488	10/07/16	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10072016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>

Bill Pmt -Check Bill	5489 10072016	10/07/16	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check Bill	5490 10072016	10/07/16	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 209.80
				TOTAL	<u>\$ 209.80</u>
Bill Pmt -Check Bill	5491 10072016	10/07/16	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
				L0172 · 403B PRUDENTIAL	\$ 900.00
				TOTAL	<u>\$ 900.00</u>
Bill Pmt -Check Bill	5492 462799	10/07/16	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
				L0173 · 457B NYS DEFERRED COMP	\$ 1,140.40
				TOTAL	<u>\$ 1,140.40</u>
Bill Pmt -Check Bill	5493 10072016	10/07/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
				L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	<u>\$ 2,218.00</u>
Bill Pmt -Check Bill	5494 10072016	10/07/16	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
				L0510 · CSEA POST TAX DENTAL	\$ 75.32
				L0520 · CSEA POST TAX VISION	<u>\$ 14.13</u>
				TOTAL	\$ 89.45

Bill Pmt -Check	5495	10/07/16	CSEA, Inc.
Bill	10072016		

L0226 · EMPIRE NAT'L - PAYROLL

L0500 · CSEA UNION DUES	\$ 2,644.26
TOTAL	<u>\$ 2,644.26</u>

GRAND TOTAL	\$	8,091.81
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I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed:_____

Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
October 21, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt	EFT	10/21/16	1106 NYS Employees'	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10212016		Retirement System	L0163 · RC ERS CONTRIBUTIONS	\$ 2,442.87
				L0161 · RL - ERS LOAN	\$ 1,696.00
				L0160 · RA - ERS ARREARS (VOLUNTA	\$ 339.26
				TOTAL	\$ 4,478.13
Bill Pmt -Check	5496	10/21/16	1103 State Of NY Dept	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	505		of Civil Service	9060 · MEDICAL INSURANCE	\$ 67,845.75
				TOTAL	\$ 67,845.75
Bill Pmt -Check	5497	10/21/16	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10212016			L0172 · 403B PRUDENTIAL	\$ 1,570.00
				TOTAL	\$ 1,570.00
Bill Pmt -Check	5498	10/21/16	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	467578		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,297.18
				TOTAL	\$ 1,297.18
Bill Pmt -Check	5499	10/21/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10212016			L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	\$ 2,218.00
Bill Pmt -Check	5500	10/21/16	CSEA Employee Benefit	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10212016		Fund	L0510 · CSEA POST TAX DENTAL	\$ 75.32
				L0520 · CSEA POST TAX VISION	\$ 14.13
				TOTAL	\$ 89.45

Bill Pmt -Check 5501 10/21/16 CSEA, Inc.
Bill 10212016

Bill Pmt -Check 5502 10/21/16 1110 AFLAC
Bill 487009

L0226 · EMPIRE NAT'L - PAYROLL
L0500 · CSEA UNION DUES \$ 2,682.52
TOTAL \$ 2,682.52

L0226 · EMPIRE NAT'L - PAYROLL
L0625 · AFLAC PRE-TAX \$ 450.50
L0626 · AFLAC POST-TAX \$ 1,869.91
TOTAL \$ 2,320.41

GRAND TOTAL \$ 82,501.44

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

SEPTEMBER 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense							
Income							
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	9,214,000.00	-9,214,000.00	0.0%
2082 · FINES AND FEES	5,378.80	5,731.40	4,669.41	15,779.61	75,000.00	-59,220.39	21.04%
2360 · CONTRACTS WITH OTHER LIBR.	340,605.78	0.00	0.00	340,605.78	350,000.00	-9,394.22	97.32%
2401 · INTEREST	1,612.76	40.85	15.25	1,668.86	20,000.00	-18,331.14	8.34%
2650 · SALES OF EXCESS MATERIAL	43.00	49.50	57.00	149.50			
2670 · SALES OF BOOKS	0.00	374.16	0.00	374.16			
2690 · OTHER COMPENSATION	0.00	9.25	4.25	13.50			
2760 · SYSTEM & STATE AID	1.00	0.00	14,460.00	14,461.00	15,000.00	-539.00	96.41%
2771 · COPIER REVENUE - CONTRACT (R)	688.43	1,500.75	742.93	2,932.11	10,000.00	-7,067.89	29.32%
2771A · COPIER REVENUE - INHOUSE (N)	45.40	5.40	0.00	50.80			
2772A · ADULT-ADULT PRINTER	873.00	1,065.70	801.75	2,740.45			
2800 · Program Receipts							
2805 · Program Receipts - Adult	418.00	0.00	0.00	418.00			
2800 · Program Receipts - Other	0.00	0.00	0.00	0.00	15,000.00	-15,000.00	0.0%
Total 2800 · Program Receipts	418.00	0.00	0.00	418.00	15,000.00	-14,582.00	2.79%
2999 · Lost Books	0.00	90.87	101.87	192.74			
Total Income	349,666.17	8,867.88	20,852.46	379,386.51	9,699,000.00	-9,319,613.49	3.91%
Gross Profit							
	349,666.17	8,867.88	20,852.46	379,386.51	9,699,000.00	-9,319,613.49	3.91%
Expense							
6000 · SALARIES AND WAGES							
6141 · PROFESSIONAL SALARIES							
6141A · PROFESSIONAL (ADULT)	68,365.50	46,232.88	46,520.05	161,118.43	731,520.00	-570,401.57	22.03%
6141C · PROFESSIONAL (C&P)	69,308.34	46,869.99	44,472.01	160,650.34	627,953.00	-467,302.66	25.58%
6141D · PROFESSIONAL (DIGITAL)	18,635.63	16,048.52	16,042.96	50,727.11	279,150.00	-228,422.89	18.17%
6141N · PROFESSIONAL (TEEN)	29,112.65	21,012.58	20,396.44	70,521.67	375,237.00	-304,715.33	18.79%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
6141S · COMM SERV LIBR (SVC)	29,766.90	16,364.49	12,884.38	59,015.77	377,175.00	-318,159.23	15.65%
6141T · PROFESSIONAL (TECH)	23,253.74	14,711.58	15,693.12	53,658.44	198,070.00	-144,411.56	27.09%
Total 6141 · PROFESSIONAL SALARIES	238,442.76	161,240.04	156,008.96	555,691.76	2,589,105.00	-2,033,413.24	21.46%
6142 · CLERICAL SALARIES							
6142A · CLERICAL (ADULT)	34,673.59	24,024.16	23,202.14	81,899.89	345,712.00	-263,812.11	23.69%
6142C · CLERICAL (C&P)	23,279.11	15,331.56	17,512.11	56,122.78	243,167.00	-187,044.22	23.08%
6142D · CLERICAL (DIGITAL)	4,722.99	3,148.66	3,148.66	11,020.31	59,726.00	-48,705.69	18.45%
6142G · CLERICAL (GEN)	11,672.94	7,781.96	7,781.96	27,236.86	103,189.00	-75,952.14	26.4%
6142L · CLERICAL (LIT)	20,599.69	14,389.13	14,557.06	49,545.88	229,998.00	-180,452.12	21.54%
6142N · CLERICAL (TEEN)	9,439.44	7,154.22	6,367.58	22,961.24	85,461.00	-62,499.76	26.87%
6142R · CLERICAL (CIRC)	34,131.77	22,111.66	22,006.04	78,249.47	338,684.00	-260,434.53	23.1%
6142S · CLERICAL (SVC)	1,043.28	695.52	695.52	2,434.32	13,840.00	-11,405.68	17.59%
6142T · CLERICAL (TECH)	18,228.76	12,227.20	10,440.43	40,896.39	158,545.00	-117,648.61	25.8%
6142X · CLERICAL (WIRES)	1,301.38	404.86	910.52	2,616.76	12,925.00	-10,308.24	20.25%
Total 6142 · CLERICAL SALARIES	159,092.95	107,268.93	106,622.02	372,983.90	1,591,247.00	-1,218,263.10	23.44%
6143 · PAGE SALARIES							
6143A · PAGE (ADULT)	18,203.14	12,193.80	12,388.39	42,785.33	199,267.00	-156,481.67	21.47%
6143C · PAGE (C&P)	13,923.58	10,164.56	9,242.09	33,330.23	144,211.00	-110,880.77	23.11%
6143L · PAGE (LIT)	531.00	468.00	378.00	1,377.00	5,724.00	-4,347.00	24.06%
6143N · PAGE (TEEN)	2,083.50	1,183.50	868.50	4,135.50	21,144.00	-17,008.50	19.56%
6143R · PAGE (CIRC)	3,224.25	2,333.25	1,470.38	7,027.88	33,390.00	-26,362.12	21.05%
6143T · PAGE (TECH)	5,057.27	3,259.48	3,365.22	11,681.97	48,790.00	-37,108.03	23.94%
Total 6143 · PAGE SALARIES	43,022.74	29,602.59	27,712.58	100,337.91	452,526.00	-352,188.09	22.17%
6144 · CUSTODIAL							
6144G · CUSTODIAL	22,842.25	16,436.01	16,989.37	56,267.63	242,464.00	-186,196.37	23.21%
Total 6144 · CUSTODIAL	22,842.25	16,436.01	16,989.37	56,267.63	242,464.00	-186,196.37	23.21%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
6145 · SECURITY							
6145G · SECURITY	22,050.16	14,797.45	15,653.17	52,500.78	217,894.00	-165,393.22	24.1%
Total 6145 · SECURITY	22,050.16	14,797.45	15,653.17	52,500.78	217,894.00	-165,393.22	24.1%
6146 · TECHNICIAN							
6146W · TECHNICAL (WIRES)	21,251.55	14,063.93	14,355.57	49,671.05	194,728.00	-145,056.95	25.51%
Total 6146 · TECHNICIAN	21,251.55	14,063.93	14,355.57	49,671.05	194,728.00	-145,056.95	25.51%
6147 · ADMINISTRATIVE							
Total 6147 · ADMINISTRATIVE	37,570.57	20,043.48	20,043.48	77,657.53	276,277.00	-198,619.47	28.11%
Total 6000 · SALARIES AND WAGES	544,272.98	363,452.43	357,385.15	1,265,110.56	5,564,241.00	-4,299,130.44	22.74%
6200 · EMPLOYEE BENEFITS							
9010 · RETIREMENT	0.00	0.00	0.00	0.00	637,939.00	-637,939.00	0.0%
9030 · SOCIAL SECURITY	40,598.18	27,147.77	26,571.43	94,317.38	390,000.00	-295,682.62	24.18%
9040 · WORKERS' COMPENSATION	0.00	-5,687.65	0.00	-5,687.65	80,000.00	-85,687.65	-7.11%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILITY INSURANCE	1,602.83	1,750.11	1,599.27	4,952.21	21,500.00	-16,547.79	23.03%
9060 · MEDICAL INSURANCE	59,301.00	61,911.09	63,611.17	184,823.26	762,459.00	-577,635.74	24.24%
9065 · MTA TRANSIT TAX	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
Total 6200 · EMPLOYEE BENEFITS	101,502.01	85,121.32	91,781.87	278,405.20	1,894,398.00	-1,615,992.80	14.7%
6410A · BOOKS (ADULT)							
6410A.e · E-BOOKS (ADULT)	-1,253.57	0.00	0.00	-1,253.57			
6410A · BOOKS (ADULT) - Other	8,862.69	5,841.96	10,078.05	24,782.70	184,000.00	-159,217.30	13.47%
Total 6410A · BOOKS (ADULT)	7,609.12	5,841.96	10,078.05	23,529.13	184,000.00	-160,470.87	12.79%
6410C · BOOKS (C&P)							

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
6410C.e - E-BOOKS (C&P)	-157.00	0.00	0.00	-157.00			
6410C - BOOKS (C&P) - Other	5,182.05	3,921.78	5,437.23	14,541.06	119,500.00	-104,958.94	12.17%
Total 6410C - BOOKS (C&P)	5,025.05	3,921.78	5,437.23	14,384.06	119,500.00	-105,115.94	12.04%
6410L - BOOKS (LIT)	109.72	0.00	0.00	109.72	1,500.00	-1,390.28	7.32%
6410N - BOOKS (TEEN)							
6410N.e - E-BOOKS (TEEN)	-85.43	0.00	0.00	-85.43			
6410N - BOOKS (TEEN) - Other	752.46	227.80	659.68	1,639.94	27,000.00	-25,360.06	6.07%
Total 6410N - BOOKS (TEEN)	667.03	227.80	659.68	1,554.51	27,000.00	-25,445.49	5.76%
6410T - BOOKS (TECH)	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A - MICRO/REF CD (ADULT)	7,775.00	6,212.50	300.00	14,287.50	46,000.00	-31,712.50	31.06%
6411C - MICRO/REF CD (C&P)	0.00	5,400.00	0.00	5,400.00	18,250.00	-12,850.00	29.59%
6411L - MICRO/REF CD (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6411N - MICRO/REF CD (TEEN)	0.00	5,400.00	0.00	5,400.00	22,000.00	-16,600.00	24.55%
6412A - RECORDINGS (ADULT)	2,459.25	3,283.07	2,836.98	8,579.30	47,200.00	-38,620.70	18.18%
6412C - RECORDINGS (C&P)	390.94	562.44	217.26	1,170.64	10,000.00	-8,829.36	11.71%
6412L - RECORDINGS (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6412N - RECORDINGS (TEEN)	606.65	798.44	496.36	1,901.45	10,000.00	-8,098.55	19.02%
6413A - PERIODICALS (ADULT)	0.00	689.98	13.00	702.98	33,000.00	-32,297.02	2.13%
6413C - PERIODICALS (C&P)	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%
6413D - PERIODICALS (ADM)	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G - PERIODICALS (GEN)	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413L - PERIODICALS (LIT)	196.90	0.00	0.00	196.90	0.00	196.90	100.0%
6413N - PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	2,590.00	-2,590.00	0.0%
6413T - PERIODICALS (TECH)	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W - PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A - VIDEOS (ADULT)	7,509.43	6,182.00	7,295.30	20,986.73	135,000.00	-114,013.27	15.55%
6417C - VIDEOS (C&P)	515.02	2,125.30	1,161.84	3,802.16	53,000.00	-49,197.84	7.17%
6417L - VIDEOS (LIT)	0.00	0.00	0.00	0.00	200.00	-200.00	0.0%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
6417N · VIDEOS (TEEN)	655.37	528.45	763.16	1,946.98	6,000.00	-4,053.02	32.45%
6419G · SOFTWARE (GEN)	4,800.00	1,920.00	0.00	6,720.00	1,200.00	5,520.00	560.0%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	16,000.00	-16,000.00	0.0%
6428D · MISCELLANEOUS	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	549.94	573.58	343.10	1,466.62	4,500.00	-3,033.38	32.59%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,964.49	3,803.62	5,403.18	14,171.29	90,000.00	-75,828.71	15.75%
6431D · TELECOMMUNICATIONS	12,413.28	4,368.00	3,534.80	20,316.08	54,500.00	-34,183.92	37.28%
6432G · CARTAGE	250.38	250.38	250.38	751.14	3,250.00	-2,498.86	23.11%
6433G · POSTAGE	3,316.27	4,834.19	3,321.72	11,472.18	56,000.00	-44,527.82	20.49%
6434A · PRINTING (ADULT)	0.00	21.98	0.00	21.98	4,275.00	-4,253.02	0.51%
6434C · PRINTING (C&P)	0.00	21.98	0.00	21.98	7,000.00	-6,978.02	0.31%
6434G · PRINTING (GEN)	6,581.00	6,791.96	6,581.00	19,953.96	100,000.00	-80,046.04	19.95%
6434L · PRINTING (LIT)	0.00	65.76	0.00	65.76	500.00	-434.24	13.15%
6434N · PRINTING (TEEN)	0.00	43.96	515.00	558.96	6,000.00	-5,441.04	9.32%
6434R · PRINTING (CIRC)	0.00	21.98	2,755.03	2,777.01	6,500.00	-3,722.99	42.72%
6434S · PRINTING (COMM SRV)	0.00	150.00	0.00	150.00	5,000.00	-4,850.00	3.0%
6435A · CED, CONF & TRAVEL (ADULT)	701.20	435.00	542.12	1,678.32	4,000.00	-2,321.68	41.96%
6435C · CED, CONF & TRAVEL (C&P)	148.98	785.00	692.32	1,626.30	5,250.00	-3,623.70	30.98%
6435D · CED, CONF & TRAVEL (ADM)	61.55	-75.00	3,160.53	3,147.08	7,500.00	-4,352.92	41.96%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	0.00	660.00	660.00	5,000.00	-4,340.00	13.2%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6435L · CED, CONF & TRAVEL (LIT)	0.00	85.00	16.22	101.22	7,000.00	-6,898.78	1.45%
6435N · CED, CONF & TRAVEL (TEEN)	68.49	541.85	344.00	954.34	6,000.00	-5,045.66	15.91%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	85.00	0.00	85.00	3,000.00	-2,915.00	2.83%
6435S · CED, CONF & TRAV (COMM SRV)	632.71	785.00	692.32	2,110.03	3,000.00	-889.97	70.33%
6435T · CED, CONF & TRAVEL (TECH)	18.50	0.00	0.00	18.50	2,950.00	-2,931.50	0.63%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
6436 · CONTRACTS	0.00	0.00	0.00	0.00	100,000.00	-100,000.00	0.0%
6437A · PROGRAMS (ADULT)	4,907.28	4,157.43	4,681.60	13,746.31	66,000.00	-52,253.69	20.83%
6437C · PROGRAMS (C&P)	6,700.83	10,545.99	2,895.98	20,142.80	75,000.00	-54,857.20	26.86%
6437D · PROGRAMS (DIGITAL)	120.00	90.00	374.88	584.88	10,000.00	-9,415.12	5.85%
6437L · PROGRAMS (LIT)	1,802.48	4,809.90	754.12	7,366.50	75,000.00	-67,633.50	9.82%
6437N · PROGRAMS (TEEN)	3,686.92	5,335.19	3,605.67	12,627.78	60,000.00	-47,372.22	21.05%
6437P · PROFESSIONAL FEES							
643760 · PLANTINGS	150.00	150.00	150.00	450.00	1,800.00	-1,350.00	25.0%
643765 · PROMOTION AND PUBLICITY	1,239.28	195.00	1,074.41	2,508.69	30,000.00	-27,491.31	8.36%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	17,000.00	-17,000.00	0.0%
6437P02 · AUDITOR	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	408.00	1,600.00	-1,192.00	25.5%
6437P12 · PAYROLL SERVICES	1,422.78	1,405.81	1,260.71	4,089.30	22,000.00	-17,910.70	18.59%
6437P13 · ARMORED CAR SERVICE	167.20	167.20	171.26	505.66	1,944.00	-1,438.34	26.01%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	152.24	0.00	152.24			
6437P16 · STAFF BACKGROUND SCREEN	235.90	353.75	440.20	1,029.85	5,000.00	-3,970.15	20.6%
6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6437P3 · APPRAISAL SERVICES	210.00	0.00	0.00	210.00	0.00	210.00	100.0%
6437P4 · ATTORNEY	9,076.94	1,416.66	1,625.00	12,118.60	34,500.00	-22,381.40	35.13%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	232.70	232.70	134.25	599.65	2,200.00	-1,600.35	27.26%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	330.00	330.00	400.00	-70.00	82.5%
6437P9 · EAP	0.00	7,560.00	0.00	7,560.00	7,500.00	60.00	100.8%
Total 6437P · PROFESSIONAL FEES	12,870.80	11,769.36	5,321.83	29,961.99	138,094.00	-108,132.01	21.7%
6438 · DUES	0.00	0.00	1,140.00	1,140.00	5,000.00	-3,860.00	22.8%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	5,749.63	3,383.52	2,062.22	11,195.37	35,000.00	-23,804.63	31.99%
6439N · EQUIPMENT R & M (TEEN)	10.00	10.00	10.00	30.00	200.00	-170.00	15.0%
6439R · EQUIPMENT R & M (CIRC)	0.00	11,367.25	0.00	11,367.25	55,000.00	-43,632.75	20.67%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	1,098.81	378.81	1,856.43	26,000.00	-24,143.57	7.14%
6450E · ELECTRICITY	16,644.40	12,332.48	17,987.07	46,963.95	135,000.00	-88,036.05	34.79%
6450F · FUEL/GAS	52.50	223.04	471.17	746.71	15,000.00	-14,253.29	4.98%
6450W · WATER	0.00	314.25	0.00	314.25	1,600.00	-1,285.75	19.64%
6451G · CUSTODIAL SUPPLIES	1,040.20	1,036.67	2,050.54	4,127.41	19,000.00	-14,872.59	21.72%
6452G · BLDG ALTERATION AND MAINT	3,390.14	3,038.96	5,848.90	12,278.00	54,477.00	-42,199.00	22.54%
6454 · INSURANCE	64,667.82	-3,346.53	0.00	61,321.29	65,000.00	-3,678.71	94.34%
6485G · Bank Fees	143.89	-25.00	0.00	118.89			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
7203 · EQUIPMENT - Capital Purchases							
7203A · EQUIPMENT ADULT	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
7203C · EQUIPMENT C & P	0.00	731.94	1,055.56	1,787.50	5,000.00	-3,212.50	35.75%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	593.40	0.00	593.40			
7203N · EQUIPMENT TEEN	575.16	0.00	0.00	575.16	3,000.00	-2,424.84	19.17%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	757.94	0.00	0.00	757.94	2,000.00	-1,242.06	37.9%
7203W · EQUIPMENT WIRE	780.16	0.00	6,438.32	7,218.48	140,000.00	-132,781.52	5.16%
7203 · EQUIPMENT - Capital Purchases - Other	129.47	0.00	0.00	129.47			
Total 7203 · EQUIPMENT - Capital Purchases	2,242.73	1,325.34	7,493.88	11,061.95	161,500.00	-150,438.05	6.85%
Total Expense	838,209.69	582,723.37	562,314.27	1,983,247.33	9,699,000.00	-7,715,752.67	20.45%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2016

	TOTAL						
	Jul 16	Aug 16	Sep 16	Jul - Sep 16	Budget	\$ Over Budget	% of Budget
Net Ordinary Income	-488,543.52	-573,855.49	-541,461.81	-1,603,860.82	0.00	-1,603,860.82	100.0%
Other Income/Expense							
Other Expense							
7500 - BUILDING IMPROVEMENTS	8,681.10	6,308.93	12,399.95	27,389.98			
Total Other Expense	8,681.10	6,308.93	12,399.95	27,389.98			
Net Other Income	-8,681.10	-6,308.93	-12,399.95	-27,389.98	0.00	-27,389.98	100.0%
Net Income	-497,224.62	-580,164.42	-553,861.76	-1,631,250.80	0.00	-1,631,250.80	100.0%

MMSCL
Operating Funds Monthly Report
September 2016

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 2,413,570.96	\$ 17,956.00	\$ 560,265.60	\$ 893.49	\$ 1,872,154.85
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 449,120.51	\$ 2,371.68	\$ 115.88	\$ 184.55	\$ 451,560.86
Empire Nat'l Bank	OPERATING	\$ 273,696.60	\$ 111,802.37	\$ 242,731.44	\$ 44.32	\$ 142,811.85
Empire Nat'l Bank	PAYROLL	\$ 99,279.56	\$ 448,528.23	\$ 523,790.90	\$ -	\$ 24,016.89
						<u>\$ 2,490,544.45</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2017	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<u>\$ 15,000.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 2,505,544.45</u></u>

MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY

CAPITAL FUND FINANCIAL REPORT

SEPTEMBER 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK
BUSINESS MANAGER

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-16		\$ 5,573,630.87	\$ 2,360.42	\$ -	\$ 5,575,991.29
August-16		\$ 5,575,991.29	\$ 2,361.42	\$ -	\$ 5,578,352.71
September-16		\$ 5,578,352.71	\$ 2,286.21	\$ -	\$ 5,580,638.92
				Grand Total :	\$ 5,580,638.92

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Adults

October 2016

Josephine Wuthenow
Department Head

PATRON COMMENT REGARDING OUR TASC PROGRAM

October 8, 2016.

Kerrilynn Jorgensen
407 William Floyd Pkwy
Shirley NY 11967.

Dear Ms. Jorgensen.

It is a pleasure to write this letter sharing my experience taking Test Assessing Secondary Completion (TASC) classes here in this library. Accomplishing high school was more than a goal, "it was a dream" for many years. First because in my country, Ecuador, it wasn't affordable to go to school. Then there was the problem of a different language and the lack of information. When I moved from Queens to this neighborhood in 2012, I started taking English classes in this library. Three years after, I registered for Tasc classes. The first time I wasn't able to follow the teacher at the pace she taught. Even though I couldn't learn that much it was very helpful to practice my listening. So then, I continued taking English classes at the library. Shortly after I registered for Tasc two more times. Those times I found myself interested in the way the teacher taught and because I wanted to be well-prepared to take the test I tried not to miss any single class. I took the test on March 14, 2016. I only fail on one subject "reading". I retook it on June 14, 2016. This time I finally got my "Diploma". I'm very grateful to this library for such a great opportunity it offered me. I would like this library to keep helping many other people from different countries who came and will come to this country in hope of a better life.

Maria

PATRON COMMENT REGARDING CAREER COUNSELOR, LINDA KNEL

To Kenzi Rosalia:

Lynda knel in the career + business center
is amazing. She is so helpful. I hope
that she is valued here. She is
a great community Resource.
She deserves recognition for her effort
+ detail that she gives to the
community.

Roselynda



PATRON COMMENT REGARDING LIBRARIAN, TARA MORAN

Oct 17 2016

To Shirley Library - Supervisor of Staff
TO Whom ITH May Concern

Reference: TARA M

I wanted to express our gratitude
To TARA M who has helped our family
with research for Alzheimers disease.
She Acquired more information for us on
this disease, by ordering other books on
this disease for us, in the past as well.
With the aging population growing,
our Library should Acquire more books
as well.

Again, I've express our thanks
to TARA for being so helpful and
Acting as an advocate on our behalf
Thank you Sincerely William [REDACTED]
[REDACTED]

P.S. She is sweet, patient, courteous
and very helpful, and has helped
us on several occasions

DEPARTMENTAL SNAPSHOT- SEPTEMBER

Program Attendance:

- 698 patrons attended in-house programs
- 90 patrons attended off-site programs

COPIES, FAXES and Scanning/EMAIL:

- We helped patrons 2157 times with copies, faxes, and scanning

COMPUTER Usage:

- Patrons used our computers 3,720 times

Reference & Information Questions:

- We answered 3,300 patron questions

MMSCL CIRCULATION SERVICES DEPARTMENT

THE SMARTEST CARD
Get it. Use It.
@your library®

October 2016 Board Report by DH Anne Marie Hofmann
STATISTICAL INFORMATION FOR THE MONTH OF **September 2016**

TOTAL Circulation Activity:49,257 +

(Due to system issue Digital Services could not relay e-magazine data prior to publication of this report)

Activity Breakdown

Staff Assisted Checkouts:24,072

Patron Self Checkouts:13,190

Online Renewals:6,603

Digital Checkout Breakdown

eBooks—2,663

Movie Streams—316

Music Streams—1,583

eAudiobooks— 806

eMagazines— n/a

Museum Pass Breakdown

Museum Passes Reserved:27

Checked Out:24

Cancelled/No Show:3

Physical Visitors:31,816

Current Card Holders:42,221

NEW Library Cards Issued:356

District Patrons:352 Contract Patrons:4

Meeting Room Usage:

Rooms booked by district organizations including Tutors:110

Community residents including students in attendance:1,799

SMS Alerts - Text Notifications: Currently 1,159
Online Temporary Self Registration: Currently 19



*Circulation assists with a
2nd grade class visit!*

Occupational and Environmental Medicine

Dr. Jordana Rothschild, MD, MPH, attending physician for Northwell Health Occupational and Environmental Medicine of Long Island (OEMLI) presented a workshop to our family literacy class on October 14th. Committed to making communities healthier the OEMLI presentation was about patient services and patient's rights. Diagnosis and treatment of work-related medical conditions was discussed (in *plain language and in Spanish*). Students were surprised to learn that regardless of their immigration status they have rights as workers in the United States. Students told us they "learned a lot" after the presentation.

Future workshops include "Restaurant Safety", "Health Hazards in Construction", "Health Hazards in Landscaping" and "Mental Health and Stress Reduction". We are fortunate to have partnered with an organization that understands the health needs and risk factors facing Long Island workers. A series of monthly workshops will continue through next September.



An Official Visit

Assemblyman Fred Thiele visited literacy classes on October 17th. While speaking with the classes he explained how he was an elected official who was there to offer services to all his constituents. More advanced students had some questions for the Assemblyman which he was delighted to answer. He made sure to let the classes know they had one of the "only and best library literacy programs". We discussed how vital these classes are as he visited the toddler room. He was impressed to learn that quite often when children leave our program they don't need to enter the English as a New Language program in the schools.

Assemblyman Thiele is also on the Community Family Literacy Project Steering Committee. After seeing our classes up and running, the Assemblyman said there may be some funding available for our program in the next state budget, (now wouldn't that be nice). Assemblyman Thiele truly supports libraries and education, it's wonderful he's such a vested part of our literacy program.



October 2016

Compiled by: Nick Tanzi

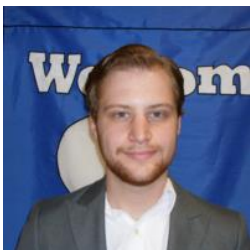
Investing in Emerging Technologies

We are currently planning a number of innovative programs utilizing emerging technologies. These include 3-D printing and prosthetics and virtual reality. We plan on offering our first VR program this November!



Staff Update: Nicole Parisi

This month, I have been working on the upcoming November eNewsletter. I updated the 3D Print Patron Resource Guide to include information about slicing software settings and how to achieve the perfect print. The packets as well as our 3D printed models are now on display with the printer on the main Adult floor. We set up an accompanying desk to highlight our Digital Services. Also this month, Nick, Sara and I met with Josephine to discuss locations for Digital Services signage and promotional materials. Lastly, prosthetic hands are still being printed in preparation for a future program where patrons assemble the hands and we then ship them to The Hand Challenge.



Staff Update: Michael Bartolomeo

I've conducted background research into a potential keyboarding class; created program packets for Computer Basics, Internet Basics, and Microsoft Word; advertised library programs and events through the library Facebook page; taught an Internet Basics program (Oct. 20) at Mastic Recreation Center; reviewed retro gaming devices for International Game Day; researched drop-in programs for parents/children such as Google Cardboard and LED holiday cards; researched virtual reality headsets and familiarized myself with the HTC Vive and relevant apps and games for it.

Staff Update: Sara Roye



During the month of October, I've been working on: ; signage for the 3D Printing display and advertising for 3D printing classes ; designing original

artwork for banners and displays used at outreach events ; designing posters for upcoming displays on the main floor and readers' advisory section ; making arrangements for future senior outreach programs at the Waterways in Moriches ; developing a protocol for digital advertising on Facebook, using Facebook events ; creating text and graphics for Facebook posts to engage our patrons on social media

; supporting digital librarians in preparing handouts and presentations for DSD programs ; supporting Literacy department in creating advertising and collateral for programs/events, including the "Navigating Your Community" Information Fair and annual book sale ; designed poster & flyers and social media campaign for Mastics & Shirley Chamber of Commerce raffle event and Children's Halloween Party ; developed advertising for upcoming MMSCL/SCORE small business programs and Money Matters at Your Community Library ; Created a new postcard mailer targeted at engaging Manorville residents to become MMSCL contract patrons



MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY LITERACY DEPARTMENT

2-Day Book Sale for Literacy

to benefit the Community Family Literacy Project, Inc., a 501c3 registered charity

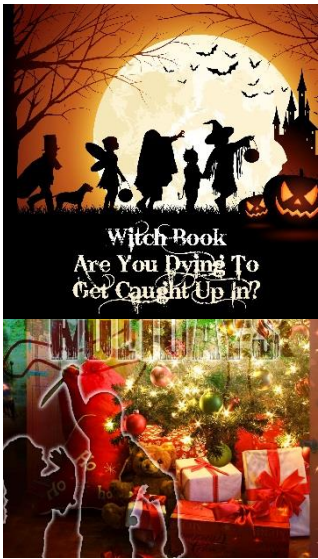
Saturday, October 22 ... 9:30 a.m. - 3:30 p.m.
Sunday, October 23 12:00 p.m. - 3:00 p.m.

Entertainment by Latin jazz group, Mambo Loco, Sunday, 2 - 3 p.m.

- Hardcover books \$1/ea
- Paperbacks 2 for \$1
- DVDs (as is) 2 for \$1
- CDs (as is) 10 for \$1
- Buy & fill a tote bag with books \$12/ea

For more information please call (631) 399-1511 ext. 214 or 215.
Please note: Use of handheld barcode scanners is not permitted.

Please let us know in advance if you will need an accommodation that will make this event accessible to you. Photographs may be taken at any of the Library's programs. These photos may be used in Library publicity, including but not limited to the Library newsletter and web page. If you do not want photos taken of you or your children, be sure to inform the library staff member overseeing the program before the program begins. All photographs are the property of the Library.



Free small business workshops
AT THE MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

Workshops are free and open to all. Pre-registered for \$5.00. Attend one or all of the workshops. No charge for refreshments. All workshops are held at the Mastic-Moriches-Shirley Community Library, 407 William Floyd Parkway, Shirley, NY 11967. Register at www.msscl.org. Call 631-583-1141 for more information.

STARTING AND GROWING YOUR OWN BUSINESS
Monday, October 17
7:00 - 8:30 p.m.
Discover the basics of starting a business, including how to write a business plan, how to get financing, and how to market your business.

WRITING A BUSINESS PLAN
Wednesday, October 26
7:00 - 8:30 p.m.
Learn how to write a business plan that will help you secure financing and grow your business.

MARKETING YOUR OWN BUSINESS
Wednesday, November 2
7:00 - 8:30 p.m.
Learn how to develop a marketing plan for your business, including how to use social media, direct mail, and other marketing techniques.

SOCIAL MEDIA MARKETING
Wednesday, November 16
7:00 - 8:30 p.m.
Learn how to use social media to promote your business, including how to create a social media strategy, how to use social media tools, and how to measure the success of your social media efforts.

BUSINESS COUNSELING
Monday, October 26, 5:00 - 6:00 p.m.
Monday, November 16, 5:00 - 6:00 p.m.
Monday, November 23, 5:00 - 6:00 p.m.
Appointments with a business counselor. Counselors are available to provide one-on-one counseling and assistance with business planning, financing, and marketing.

MONEY MATTERS AT YOUR COMMUNITY LIBRARY
SATURDAY, OCTOBER 22

Learn how to protect your personal finances or one or all of these FREE financial programs presented by local area banks. Registration is required and begins on October 21. Register by phone (631) 583-1141 or at www.msscl.org.

BASICS OF BANKING 10:00 am - 11:00 am Open to All Adults and Teens Learn the basics of banking, including types of banks, savings accounts, checking accounts, electronic banking and online banking and get tips on how to use them. Presented by TFCU.	FOCUS ON SENIOR FINANCIAL SAFETY 11:15 am - 12:15 pm Open to All Learn about the latest threats and scams targeting seniors and how to protect yourself. Presented by NYCB.	IDENTITY THEFT & SECURITY TIPS 1:00 pm - 2:00 pm Open to All Learn how to protect your identity, how to prevent identity theft, and what to do if your identity is stolen. Presented by ASTORIA BANK.
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Manorville Residents!

NEW TECHNOLOGY CENTER IN MASTIC

Get the Card that Gives You More

IT'S NOT TOO LATE TO GET A LIBRARY CARD

Your family is eligible to choose the Community Library as your home library. Just 20 minutes away, we offer *more* of the services you want.

Now we have TWO LOCATIONS to serve you better.

TECHNOLOGY CENTER AT MASTIC RECREATION

Visit our new quiet lab with 25 computers with internet, Wi-Fi, scheduled programs and book return at our 2nd location, the Mastic Recreation Center on Herkimer Street.

Open adult/teen computer lab hours are M,W,F from 9 a.m. - 4 p.m.

Book drop is 24/7.

Scheduled programs include classes in computer and Internet basics for adults, 3-D printing club for kids and teens, plus one-on-one tech help with all your devices.

WHY CHOOSE THE MASTIC MORICHES SHIRLEY LIBRARY?

More variety, more staff, and a huge calendar of learning programs for all ages make the Community Library a great choice for families!

Visit www.CommunityLibrary.org/reregister to join today!

New members, join now, then come in person with 2 forms of ID to complete your registration.

Already a member? Please renew, as cards expire each year.

NONPROFIT ORG.
U.S. POSTAGE
PAID
Mastic Beach, N.Y.
11951
PERMIT NO. 1

ECRWSS
Postal Customer

Mastics-Moriches-Shirley Community Library
407 William Floyd Parkway
Shirley, NY 11967

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

LEARN ABOUT DIGITAL SERVICES

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

INFORMATION FAIR

Saturday, November 5, 2016
12:00 p.m. - 3:00 p.m.

Mastics-Moriches-Shirley Community Library Meeting Room A

Join us for this special opportunity to talk with representatives of programs and services that are helpful to you and your family. All gathered in one place!

Browse the exhibits, ask questions, and become informed about:

Housing Financial Services	Job Child Care	Health Learning/English	Grading Education Family & Social Services
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This event is free and open to the public. There is no registration required.

Please let us know in advance if you will need an accommodation that will make this event accessible to you.

If you have questions, please call the Library Department (631) 583-1141 ext. 411 or 410 or 416.

Sponsored by the Multicultural Outreach Service and Information Committee (MOSAIC), a part of the Reference and Adult Services Division of the Suffolk County Library Association, the Community Family Library Project, Inc., and the Mastic-Moriches-Shirley Community Library.

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY • 407 WILLIAM FLOYD PARKWAY, SHIRLEY, NY 11967 • (631) 583-1141



Staff Update: Stephen Burg

I am continuing to work with Sara Royce on offering on-site small group and individual technology assistance at the Waterways community. I performed our first computer in-house basics course that we have offered since moving away from Sharper Training. I am currently completing an introduction to email curriculum for another upcoming class. When conducting these in-house classes, I am making an effort to inform patrons of our other relevant digital collections and services.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 10/24/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Diaz, Brianna	Page	\$9.00/hr		10/05/16	
AT/SN	Zambito, Amanda	Librarian Trainee	\$22.25/hr	25 hrs.	10/03/16	
TM/SN	Zambito, Amanda	Librarian Trainee	\$22.25/hr	25 hrs.	12/31/16	
RE/APT	Zambito, Amanda	Librarian Trainee	\$22.25/hr	Under 17.5	01/01/17	
APT	Chandler, Erica	Page	\$9.00/hr		10/12/16	
APT	Dankowski, Samuel	Page	\$9.00/hr		10/12/16	
APT	Jean-Baptiste, Jamien	Page	\$9.00/hr		10/12/16	
APT	Horstman, Angela	Library Assistant	\$18.16/hr	Under 17.5	10/12/16	
LA	Piazzola, Barbara	Library Clerk	\$14.49/hr		10/13/16	10/13/16-11/30/16
APT	Duart, Krista	Page	\$9.00/hr		10/11/16	
APT	Gorman, Kaitlyn	Page	\$9.00/hr		10/11/16	
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which I over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?		
<input type="checkbox"/> APPROVED				DI S APPROVED		
<input type="checkbox"/> APPROVED AS NOTED				Signature of Appointing Authority		

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 10/24/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 2 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RE/A	McLeod, Barbara	Senior Library Clerk	\$47,185.50		10/17/16	09/10/16-10/16/16
DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which [over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?				The above changes are hereby certified as being in accordance with Civil Service requirements.		
<input type="checkbox"/> APPROVED <input type="checkbox"/> APPROVED AS NOTED				DI SAPPROVED Signature of Appointing Authority		

From: Steve Appas

Sent: Monday, August 29, 2016 1:49:30 PM

To: Kerri Rosalia

Subject: RE: Property Inquiry for William Floyd Parkway and Roberts Road, Shirley

Kerri:

At this time there is no interest to sell the property.

Thanks

Steve Appas

Lighthouse Realty Partners LLC

70 E. Sunrise Hwy.

Valley Stream, NY 11581

(suite - 610)

Office: (516) 561-9500

Facsimile: (516) 561-9378

William Floyd Plaza LLC
c/o Louis Lefkowitz Realty
P.O. Box 990
Port Jefferson Station, NY 11776
Ph: (631) 476-4200 Fax: (631) 743-9780

October 14, 2016

Kerri A. Rosalia, Director
Mastics Moriches Shirley Community Library
407 William Floyd Parkway
Shirley, NY 11967-3492

RE: **William Floyd Plaza, Shirley, NY**

Dear Ms. Rosalia,

As per our conversation, the ownership of William Floyd Plaza has no interest in selling the parking lot in front of your current library building.

Should you have any questions, please feel free to contact me at 631-476-2100.

Sincerely,

William Floyd Plaza LLC

A handwritten signature in black ink, appearing to read 'C. Lefkowitz', written over a horizontal line.

Charlie Lefkowitz
Louis Lefkowitz Realty
Managing Member