

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**August 29, 2016**

**7:00 PM**

**AGENDA**

**I. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**PERIOD OF PUBLIC EXPRESSION**

**II. APPROVAL OF MINUTES**

**III. SCHEDULE OF CLAIMS**

**1. OPERATING FUND**

**IV. FINANCIAL REPORTS**

**V. DIRECTOR'S REPORT**

**VI. ASSISTANT DIRECTOR'S REPORT**

**VII. BUSINESS MANAGER'S REPORT**

**VIII. UNFINISHED BUSINESS**

**A. Carpet / flooring - UPDATE**

**IX. NEW BUSINESS**

- A. DEPARTMENT REPORTS
  - 1. ADULT SERVICES
  - 2. CHILDREN'S & PARENTS SERVICES
  - 3. TEEN SERVICES
  - 4. CIRCULATION SERVICES
  - 5. LITERACY SERVICES
  - 6. DIGITAL SERVICES
  - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
  - 1. RECOMMENDED CHANGES
  - 2. LEAVE OF ABSENCE
- C. CORRESPONDENCE
- D. CONTRACTS / RENEWALS
- E. CONTINUING EDUCATION

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**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

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The next meeting of the Board of Trustees is scheduled for:

**September 26, 2016 @ 7:00PM**

# **ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES**

**JULY 25, 2016**

## **1. AGENDA**

Motion by Mazzarella, second by Maiorana, to accept the Agenda as presented. Carried 5-0.

### **1a. EXECUTIVE SESSION**

Motion by Gross, second by Simmons to move into Executive Session at 5:47pm to discuss pending legal, contractual and personnel issues. Carried 5-0.

Motion by \_\_\_\_\_, second by \_\_\_\_\_ to leave Executive Session at \_\_\_\_\_ pm. Carried 5-0.

### **1b. PERIOD OF PUBLIC EXPRESSION**

## **2. ELECTION OF OFFICERS**

### **A. ADMINISTRATION OF OATH OF OFFICE**

### **B. ELECTION OF PRESIDENT - Mazzarella**

Motion by Maiorana, second by Gross to elect J. Mazzarella, President. Carried 5-0.

### **C. ELECTION OF VICE PRESIDENT - Maiorana**

Motion by Gross, second by Simmons to elect J. Maiorana, Vice President. Carried 5-0.

### **D. ELECTION OF CLERK - Gross**

*Motion by Simmons, second by Maiorana to elect W. Gross, Clerk. Carried 5-0.*

### **3. APPOINTMENTS**

#### **A. TREASURER**

Motion by Gross, second by Maiorana, to appoint Josephine Wuthenow as Treasurer. Carried 5-0.

Motion by Vigliotta, second by Maiorana, to appoint Rachel Wyneken as Assistant Treasurer. Carried 5-0.

#### **B. CLAIMS AUDITOR**

Motion by Maiorana, second by Simmons, to appoint Joseph Schiano as Claims Auditor of the Mastics-Moriches-Shirley Community Library at a fee of \$6,000.00 per annum. Carried 5-0.

#### **C. ATTORNEYS**

Motion by Vigliotta, second by Maiorana, to appoint Kevin Seaman as the general legal counsel for the Mastics-Moriches-Shirley Community Library, at a semiannual retainer of \$7,500.00. Carried 5-0.

NOTE: Lamb & Barnosky LLP will remain as labor counsel for the term and rates as adopted at the September 22, 2014 board meeting.

#### **D. ACCOUNTANT**

Motion by Maiorana, second by Gross to appoint Baldessari & Coster LLP as the accounting firm for the Mastics-Moriches-Shirley Community Library at an annual fee not to exceed \$17,000.00. In the course of this appointment the accounting firm shall review monthly accounting and financial reports, review internal accounting work performed, prepare the Library's annual state reports, provide accounting advice, and conduct the annual certified audit.

The cost of any other extra work shall be negotiated by the Library Director and reported to the Board of Trustees. Carried 5-0.

*E. INSURANCE AGENT*

Motion by Vigliotta, second by Maiorana, to appoint Joseph P. Price Agency Inc. as the Mastics-Moriches-Shirley Community Library's Insurance Agent. Carried 5-0.

*F. RECORDS MANAGEMENT*

Motion by Simmons, second by Vigliotta, to appoint Chris Nowak as Records Management Officer. Carried 5-0.

*G. CUSTODIAN OF PUBLIC RECORDS*

Motion by Gross, second by Maiorana, to appoint Kerri Rosalia as the Custodian of Public Records and Freedom of Information Officer. Carried 5-0.

*H. AFFIRMATIVE ACTION OFFICER*

Motion by Vigliotta, second by Gross, to appoint Chris Nowak as the Affirmative Action Officer. Carried 5-0.

**4. ANNUAL OFFICIAL ACTIONS**

*A. DEPOSITORIES*

*1) BANK ACCOUNTS*

Motion by Vigliotta, second by Simmons, to designate Empire National Bank and Capital One as legal depositories of monies belonging to the Mastics-Moriches-Shirley Community Library of the Township of Brookhaven, County of Suffolk, State of New York, and that monies belonging to said Library shall be deposited in accordance with Library policy and General Municipal Law. Carried 5-0.

## *2) LIBRARY INVESTMENTS*

Motion by Gross, second by Maiorana, to authorize Kerri Rosalia and Chris Nowak, Director and Business Manager of the Mastics-Moriches-Shirley Community Library respectively, to negotiate jointly the purchase of investment vehicles for Library funds. Such investments shall be executed in accordance with Library policy and General Municipal Law. The Board of Trustees hereby designates as depositories of Library investments any financial institution which meets the criteria of the Library's investment policy and General Municipal Law for such investments. Preference however shall be given to institutions housed within the boundaries of the Library District. Carried 5-0.

## *B. OFFICIAL NEWSPAPERS*

Motion by Vigliotta, second by Maiorana, to designate the Long Island Advance and The South Shore Press as the newspapers which will carry required legal notices of the Mastics-Moriches-Shirley Community Library. Carried 5-0.

## *C. ANNUAL BUDGET VOTE AND TRUSTEE ELECTION*

Motion by Maiorana, second by Gross, that the annual budget vote and trustee election will be held on Tuesday, April 4, 2017. Carried 5-0.

<u>DEPARTMENT</u>	<u>CUSTODIAN</u>	<u>AMOUNT</u>
Reference and Adult	Josephine Wuthenow	\$100.00
Children & Parents	Rachel Wyneken	\$100.00
Literacy Department	Elizabeth Donovan	\$100.00
Circulation	Anne Marie Hofmann	\$200.00
Business Office	Chris Nowak	\$150.00
Technical Services	Michael Bogin	\$ 50.00
Teen	Lorraine Squires	\$ 50.00
Information Technology	David Belmonte	\$ 50.00

*Carried 5-0.*

## *E. FRIENDS OF THE ARTS*

### *1. EXECUTIVE DIRECTOR*

Motion by Gross, second by Maiorana, to reappoint Tara D'Amato as the Executive Director of the Community Library Friends of the Arts, Inc. of the Mastics-Moriches-Shirley Community Library at no fee. Carried 5-0.

### *2. STEERING COMMITTEE*

Motion by Simmons, second by Gross, to reappoint the following as members of the Steering Committee of the Mastics-Moriches-Shirley Community Library Friends of the Arts, Inc. for FY 2016 – 2017: Michael Cordaro, Raymond Supino and Cynthia Sciacca. Carried 5-0.

## *F. FAMILY LITERACY PROJECT*

### *1) EXECUTIVE DIRECTOR*

Motion by Maiorana, second by Vigliotta, to reappoint Elizabeth Donovan as the Executive Director of the Community Family Literacy Project. Inc., at no fee. Carried 5-0.

## ***2) STEERING COMMITTEE***

Motion by Gross, second by Vigliotta, to appoint the following as members of the Steering Committee of the Community Family Literacy Project for FY 2016 - 2017: Diana Davies, Michele Del-Monte, Anne Marie Hofmann, Luz Gonzalez, Assemblyman Fred Theile, Jr., Legislator Kate Browning. Carried 5-0.

### ***G. UNEMPLOYMENT INSURANCE ACCOUNT***

Motion by Simmons, second by Maiorana, to maintain a reserve fund in the amount of \$4,000.00 for the Mastics-Moriches-Shirley Community Library to pay current claims for unemployment as presented. Carried 5-0.

### ***H. VACATION AND SICK PAY ACCOUNT***

Motion by Maiorana, second by Gross, to maintain a reserve fund in the amount of \$400,824.00 for the Mastics-Moriches-Shirley Community Library to pay vacation and sick pay to resignees/retirees, if necessary. Carried 5-0.

## **5. ADJOURNMENT**

Motion by Simmons, second by Vigliotta, to adjourn the Organization Meeting of the Board of Trustees at 7:26 pm. Carried 5-0.



**DRAFT - UNAPPROVED**

**MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY**

**MINUTES OF JULY 25, 2016 BOARD MEETING**

Trustee Mazzarella called the meeting to order at 7:31pm.

Present were Trustees Mazzarella, Maiorana, Gross, Simmons, Vigliotta, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, Secretary Prevete and Victor Canseco of Sandpebble, Inc. .

**PRESENT**

**PERIOD OF PUBLIC EXPRESSION**

Motion by Gross, second by Maiorana to accept the minutes of the May 23, 2016 meeting of the Board of Trustees. Carried 5-0.

**MINUTES**

Motion by Maiorana, second by Gross to accept the following Operating-Schedule of Claims dated 6/27/16: Prepay Payables Warrant #1 \$42,151.23; Payables Warrant #2 \$257,884.38; Payroll Warrant W.E. 6/03/16 \$182,365.47; Payroll Benefits Warrant \$11,023.83, Payroll Warrant W.E. 06/17/16 \$191,147.23; Payroll Benefits Warrant \$82,943.56. Carried 5-0.

**SCHEDULE  
OF CLAIMS**

Motion by Vigliotta, second by Gross to approve the following Operating Fund Schedule of Claims dated 7/25/16: Accrual Warrant (as of June 30, 2016) \$74,597.11; Prepay Payables Warrant #1 \$42,104.90; Payables Warrant #2 \$37,678.52; Payroll Warrant W. E. 7/01/2016 \$178,380.80; Payroll Benefits Warrant \$10,625.04; Payroll Warrant W.E. 7/15/2016 \$185,090.29; Payroll Benefits Warrant \$74,528.83. Carried 5-0.

No motions needed at this time. Audited financial statements for year ending June 30, 2016 will be provided by our accountants once completed.

**FINANCIAL  
REPORTS**

## **DRAFT - UNAPPROVED**

The Director has been busy working on a technology project which would be more effective in showing updates on the Envision Project ( a video wall of sorts) to later be able to continually be running library updates, visual art, interviews with small businesses in the area. (Possibly partner with the Chamber of Commerce).

### **DIRECTOR'S REPORT**

The Assistant Director reported that the Friends of the Arts with the Community Summit sponsored 2 week Summer Theater Camp which 50-60 area kids participated. They ended by putting on a shortened version of Aladdin with 500 community members in attendance. On the last day of school (Superintendent's Day) the Library offered a presentation to staff highlighting available services. Lastly, she said that along with the Technology Center at Herkimer, the Library offers a Pop-Up Library and portable "Splish Splash" on Tuesday, Wednesday and Thursday from 12-3 pm,

### **ASSISTANT DIRECTOR'S REPORT**

The Business Manager had nothing further to add to his written reports.

### **BUSINESS MNGR'S REPORT**

Motion by Gross, second by Maiorana to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

### **RECOMMENDED PERSONNEL CHANGES**

Motion by Vigliotta, second by Gross to approve FMLA leave for Eileen Curtin, CPSD Librarian II, beginning 6/18/16 through on or about 8/15/16. Carried 5-0.

### **CONTRACTS/ RENEWALS**

Motion by Maiorana, second by Vigliotta to approve the Microsoft Office 365 Education license renewals in the amount of \$4,080.00 per annum for the service period of July 1, 2016 through June 30, 2017. Carried 5-0.

### **MICROSOFT OFFICE 365**

Motion by Simmons, second by Maiorana to approve the contract with Reading House, LLC in the amount of \$3,000.00 for a one year subscription through June 30, 2017. Carried 5-0.

### **READING HOUSE, LLC**

## **DRAFT - UNAPPROVED**

Motion by Simmons, second by Maiorana to approve the renewal of our staff scheduling software in the amount of \$720.00 for a one year term. Carried 5-0.

**WHEN TO WORK,  
INC.**

Motion by Gross, second by Vigliotta to approve the service agreement from Winters Brothers Hauling of Long Island, LLC for weekly facility waste removal at the cost of \$250.38 per month for a three year term. Carried 5-0.

**WINTERS  
BROTHERS  
WASTE SYSTEMS**

Motion by Gross, second by Simmons to approve the proposal for traffic and engineering services for VHB Engineering, Surveying & Landscape Architecture, P. C. for a traffic impact study at the former "Links" property and attendance at meetings and hearings at an estimated \$21,000.00 (exclusive of direct expenses which are to be billed at cost plus 10%, and are estimated at \$500.00). Carried 5-0.

**VHB  
ENGINEERING,  
SURVEYING &  
LANDSCAPING  
ARCHITECTURE,  
P. C.**

Motion by Gross, second by Vigliotta to adopt the draft of the Mastics-Moriches-Shirley Community Library Service Animal policy as presented under the *Policies* section of the July 25, 2016 board book. Carried 5-0.

**LIBRARY  
POLICIES**

**SERVICE  
ANIMALS**

Motion by Maiorana, second by Simmons to adopt the amended draft of the Mastics-Moriches-Shirley Community Library Meeting Room Policy for Outside Groups/Individuals as presented under the *Policies* section of the July 25, 2016 board book. Carried 5-0.

**MEETING ROOMS**

**CONTINUING  
EDUCATION**

Motion by Gross, second by Vigliotta to approve the attendance of the Director, Assistant Director, Department Heads, and/or designated staff to attend the New York Library Association Annual Conference & Trade Show, to be held November 2-5th, 2016 in Saratoga Springs, NY at a cost not to exceed \$1,250.00 per person. Carried 5-0.

**NYLA ANNUAL  
MEETING**

**LIBRARY  
CALENDARS**

Motion by Maiorana, second by Simmons to adopt the Library Board Meeting Calendar for FY 2016-2017 as presented ( August's meeting to be held on the last Monday). Carried 5-0.

**BOARD OF  
TRUSTEE  
MEETINGS -  
FY 2016- 2017**

Motion by Gross, second by Maiorana to adopt the Library Holiday Calendar for CY 2017 as presented (or amended). Carried 5-0.

**HOLIDAYS -  
CY 2017**

Motion by Gross, second by Vigliotta to approve the Community Family Literacy Project, Inc. FY 2015-16 Q4 Financial statement and annual fiscal financial statement as prepared by Treasurer Toni Witham and presented by Director Rosalia. Carried 5-0.

**COMMUNITY  
FAMILY LITERACY  
PROJECT  
FINANCIAL  
STATEMENTS**

**COMMUNITY  
EVENT**

Motion by Simmons, second by Vigliotta to authorize the Director to purchase a refreshment cart sponsorship for the outing at a cost not to exceed \$250.00. Carried 5-0.

**WILLIAM FLOYD  
SCHOLARSHIP  
GOLF OUTING**

Motion by Maiorana, second by Gross to authorize the Director, Assistant Director, and/or Department Heads, or designated staff to attend the dinner portion of the event at a cost not to exceed \$85.00 per person. Carried 5-0.

**EXECUTIVE  
SESSION**

Motion by Maiorana, second by Simmons to move into Executive Session at 10:04 pm to discuss a contractual matter. Carried 5-0.

Motion by Gross, second by Vigliotta to leave Executive Session at 10:32 pm. Carried 5-0.

Motion by Simmons, second by Gross to approve the Library Director's carry-over of vacation hours in excess of current contract. Carried 5-0.

Motion by Mairoana, second by Gross to approve the carpet replacement proposal as submitted by Milburn Flooring in accordance with NYS Contract pricing with all alternates. Carried 5-0.

Motion by Gross, second by Maiorana to adjourn the meeting at 10:34 pm. Carried 5-0.

**ADJOURNMENT**

Respectfully submitted by,

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Cecile Prevete, Secretary

Respectfully submitted by,

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Cecile Prevete, Secretary

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## SCHEDULE OF CLAIMS

**PRESENTED AUGUST 29, 2016**

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PREPAY PAYABLES WARRANT #1	\$	38,167.12
PAYABLES WARRANT #2	\$	192,825.28
PAYROLL WARRANT W.E. 07/29/16	\$	178,142.28
PAYROLL BENEFITS WARRANT	\$	18,029.12
PAYROLL WARRANT W.E. 08/12/16	\$	184,181.36
PAYROLL BENEFITS WARRANT	\$	8,653.50
PAYROLL WARRANT W.E. 08/26/16	\$	177,903.76
PAYROLL BENEFITS WARRANT	\$	83,169.78
<b>Total</b>	<b>\$</b>	<b>881,072.20</b>

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

\_\_\_\_\_  
Secretary

Date:\_\_\_\_\_

**Mastics Moriches Shirley Community Library**  
**Prepay Payables**  
**August 29, 2016**

	<u>Type</u>	<u>Num</u>	<u>Date</u>	<u>Name</u>	<u>Account</u>	<u>Paid Amount</u>
	Bill Pmt -Check	55671	08/01/2016	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07202016	07/20/2016		6431D · TELECOMMUNICATIONS	\$ (69.89)
TOTAL						\$ (69.89)
	Bill Pmt -Check	55672	08/01/2016	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07202016	07/20/2016		6451G · CUSTODIAL SUPPLIES	\$ (277.30)
					6437C · PROGRAMS (C&P)	\$ (40.11)
TOTAL						\$ (317.41)
	Bill Pmt -Check	55673	08/01/2016	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	04282016-07282016	08/01/2016		6450W · WATER	\$ (314.25)
TOTAL						\$ (314.25)
	Bill Pmt -Check	55674	08/01/2016	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	07142016	07/14/2016		6431D · TELECOMMUNICATIONS	\$ (17.95)
TOTAL						\$ (17.95)
	Bill Pmt -Check	55675	08/02/2016	David J. S. Emilita,AICP	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	82517.16	08/02/2016		7500 · BUILDING IMPROVEMENTS	\$ (8,000.00)
TOTAL						\$ (8,000.00)

**Mastics Moriches Shirley Community Library**

**Prepay Payables**

**August 29, 2016**

<b>Bill Pmt -Check</b>	<b>55676</b>	<b>08/04/2016</b>	<b>Long Island Rail Road</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	Tickets 08132016	08/04/2016		6437A · PROGRAMS (ADULT)	\$ (380.00)
TOTAL					<u>\$ (380.00)</u>

<b>Bill Pmt -Check</b>	<b>55677</b>	<b>08/08/2016</b>	<b>Amazon.com</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	07102016	08/08/2016		6410A · BOOKS (ADULT)	\$ (38.81)
				6410C · BOOKS (C&P)	\$ (988.76)
				6410N · BOOKS (TEEN)	\$ (14.40)
				6412A · RECORDINGS (ADULT)	\$ (30.92)
				6412C · RECORDINGS (C&P)	\$ (63.62)
				6417A · VIDEOS (ADULT)	\$ (604.55)
				6417C · VIDEOS (C&P)	\$ (871.80)
				6417N · VIDEOS (TEEN)	\$ (437.54)
				6437C · PROGRAMS (C&P)	\$ (316.88)
				6429C · REALIA (C&P)	\$ (87.94)
				6429C · REALIA (C&P)	<u>\$ (410.92)</u>
TOTAL					\$ (3,866.14)

<b>Bill Pmt -Check</b>	<b>55678</b>	<b>08/08/2016</b>	<b>AT&amp;T Mobility</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	287267273345X0805-16	08/06/2016		6431D · TELECOMMUNICATIONS	\$ (564.07)
TOTAL					<u>\$ (564.07)</u>

<b>Bill Pmt -Check</b>	<b>55679</b>	<b>08/08/2016</b>	<b>Lighttower Fiber Networks</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	20160807544	08/01/2016		6431D · TELECOMMUNICATIONS	\$ (2,495.00)
TOTAL					<u>\$ (2,495.00)</u>



**Mastics Moriches Shirley Community Library**

**Prepay Payables**

**August 29, 2016**

<b>Bill Pmt -Check</b>	<b>55680</b>	<b>08/15/2016</b>	<b>Cablevision</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08302016	08/15/2016		6431D · TELECOMMUNICATIONS	\$ (704.46)
				6439N · EQUIPMENT R & M (TEEN)	\$ (10.00)
TOTAL					<u>\$ (714.46)</u>

<b>Bill Pmt -Check</b>	<b>55681</b>	<b>08/15/2016</b>	<b>National Grid</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08052016	08/05/2016		6450F · FUEL/GAS	\$ (191.40)
TOTAL					<u>\$ (191.40)</u>

<b>Bill Pmt -Check</b>	<b>55682</b>	<b>08/15/2016</b>	<b>PSEG</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08052016	08/05/2016		6450E · ELECTRICITY	\$ (12,332.48)
TOTAL					<u>\$ (12,332.48)</u>

<b>Bill Pmt -Check</b>	<b>55683</b>	<b>08/15/2016</b>	<b>Verizon</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08072016	08/07/2016		6431D · TELECOMMUNICATIONS	\$ (100.91)
TOTAL					<u>\$ (100.91)</u>

<b>Bill Pmt -Check</b>	<b>55684</b>	<b>08/23/2016</b>	<b>Long Island Rail Road</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Tickets 09172016	08/23/2016		6437A · PROGRAMS (ADULT)	\$ (380.00)
TOTAL					<u>\$ (380.00)</u>

<b>Bill Pmt -Check</b>	<b>55685</b>	<b>08/23/2016</b>	<b>Postmaster</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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**Mastics Moriches Shirley Community Library**

**Prepay Payables**

**August 29, 2016**

Bill	NL092016	08/23/2016	6433G · POSTAGE	\$ (3,301.02)
TOTAL				<u>\$ (3,301.02)</u>

**Bill Pmt -Check      55686      08/23/2016      American Express      L0225 · EMPIRE NAT'L - OPERATING**

Bill	08142016	08/14/2016	2771 · COPIER REVENUE - CONTRACT (R)	\$ (35.00)
			6410A · BOOKS (ADULT)	\$ (11.99)
			6417A · VIDEOS (ADULT)	\$ (29.00)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$ (113.55)
			6433G · POSTAGE	\$ (12.90)
			643765 · PROMOTION AND PUBLICITY	\$ (195.00)
			6437A · PROGRAMS (ADULT)	\$ (952.45)
			6437C · PROGRAMS (C&P)	\$ (1,072.45)
			6437N · PROGRAMS (TEEN)	\$ (1,063.54)
			6431D · TELECOMMUNICATIONS	\$ (95.00)
			6434A · PRINTING (ADULT)	\$ (21.98)
			6434C · PRINTING (C&P)	\$ (21.98)
			6434G · PRINTING (GEN)	\$ (210.96)
			6434L · PRINTING (LIT)	\$ (65.76)
			6434R · PRINTING (CIRC)	\$ (21.98)
			6434N · PRINTING (TEEN)	<u>\$ (43.96)</u>
TOTAL				\$ (3,967.50)

**Bill Pmt -Check      55687      08/23/2016      Sam's Club      L0225 · EMPIRE NAT'L - OPERATING**

Bill	08082016	08/08/2016	6437A · PROGRAMS (ADULT)	\$ (87.20)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$ (146.02)
			6437N · PROGRAMS (TEEN)	\$ (211.98)
			6437C · PROGRAMS (C&P)	\$ (101.86)
			6437L · PROGRAMS (LIT)	\$ (181.44)

**Mastics Moriches Shirley Community Library**

**Prepay Payables**

**August 29, 2016**

6451G · CUSTODIAL SUPPLIES \$ (394.50)

6450F · FUEL/GAS \$ (31.64)

\$ (1,154.64)

TOTAL

\$ (38,167.12)

I hereby certify that at a meeting on August 29, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_

**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	55688	08/29/2016	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	072016	08/09/2016		6437N · PROGRAMS (TEEN)	\$ (320.00)
TOTAL						\$ (320.00)
	Bill Pmt -Check	55689	08/29/2016	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23350	08/04/2016		643760 · PLANTINGS	\$ (150.00)
TOTAL						\$ (150.00)
	Bill Pmt -Check	55690	08/29/2016	ALARM MANAGEMENT PROGRAM OF SUFFOLK	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	64394	07/17/2016		6452G · BLDG ALTERATION AND MAINT	\$ (150.00)
TOTAL						\$ (150.00)
	Bill Pmt -Check	55691	08/29/2016	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	08102016	08/10/2016		6431D · TELECOMMUNICATIONS	\$ (41.32)
TOTAL						\$ (41.32)
	Bill Pmt -Check	55692	08/29/2016	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3021076603	07/01/2016		6410A · BOOKS (ADULT)	\$ (466.23)
	Bill	3021079927	07/01/2016		6410C · BOOKS (C&P)	\$ (12.48)
	Bill	3021085953	07/05/2016		6410C · BOOKS (C&P)	\$ (8.47)
	Bill	3021080115	07/05/2016		6410C · BOOKS (C&P)	\$ (274.24)

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Bill	3021091297	07/08/2016	6410C · BOOKS (C&P)	\$	(82.50)
Bill	3021088652	07/11/2016	6410N · BOOKS (TEEN)	\$	(88.76)
Bill	3021085015	07/11/2016	6410A · BOOKS (ADULT)	\$	(933.35)
Bill	3021090698	07/12/2016	6410N · BOOKS (TEEN)	\$	(122.05)
Bill	3021092970	07/12/2016	6410N · BOOKS (TEEN)	\$	(344.53)
Bill	3021097763	07/14/2016	6410C · BOOKS (C&P)	\$	(1,065.91)
Bill	3021099079	07/14/2016	6410C · BOOKS (C&P)	\$	(11.90)
Bill	3021099078	07/14/2016	6410C · BOOKS (C&P)	\$	(16.94)
Bill	3021099352	07/15/2016	6410A · BOOKS (ADULT)	\$	(1,191.76)
Bill	3021096954	07/15/2016	6410C · BOOKS (C&P)	\$	(69.40)
Bill	3021103351	07/19/2016	6410A · BOOKS (ADULT)	\$	(278.65)
Bill	3021105320	07/19/2016	6410C · BOOKS (C&P)	\$	(29.42)
Bill	3021101487	07/19/2016	6410C · BOOKS (C&P)	\$	(483.45)
Bill	3021106047	07/20/2016	6410A · BOOKS (ADULT)	\$	(220.78)
Bill	3021106785	07/21/2016	6410A · BOOKS (ADULT)	\$	(191.59)
Bill	3021106603	07/21/2016	6410A · BOOKS (ADULT)	\$	(543.64)
Bill	3021111515	07/21/2016	6410C · BOOKS (C&P)	\$	(182.40)
Bill	3021111513	07/21/2016	6410C · BOOKS (C&P)	\$	(7.34)
Bill	3021111514	07/21/2016	6410C · BOOKS (C&P)	\$	(12.64)
Bill	3021111516	07/21/2016	6410C · BOOKS (C&P)	\$	(11.90)
Bill	3021106456	07/21/2016	6410C · BOOKS (C&P)	\$	(257.47)
Bill	3021106763	07/21/2016	6410N · BOOKS (TEEN)	\$	(69.59)
Bill	3021112960	07/22/2016	6410A · BOOKS (ADULT)	\$	(137.30)
Bill	3021116531	07/28/2016	6410A · BOOKS (ADULT)	\$	(107.88)
Bill	3021119317	07/29/2016	6410A · BOOKS (ADULT)	\$	(339.58)
Bill	3021124493	07/29/2016	6410A · BOOKS (ADULT)	\$	(103.08)
Bill	3021118731	07/29/2016	6410A · BOOKS (ADULT)	\$	(562.76)
Bill	3021125384	07/29/2016	6410C · BOOKS (C&P)	\$	(182.37)
Bill	3021125347	07/30/2016	6410C · BOOKS (C&P)	\$	(50.87)
Bill	3021127454	08/02/2016	6410C · BOOKS (C&P)	\$	(212.09)
Bill	3021124899	08/02/2016	6410N · BOOKS (TEEN)	\$	(12.48)
Bill	3021122707	08/02/2016	6410C · BOOKS (C&P)	\$	(300.21)
Bill	3021130420	08/03/2016	6410A · BOOKS (ADULT)	\$	(160.38)
Bill	3021134541	08/04/2016	6410A · BOOKS (ADULT)	\$	(80.54)

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Bill	3021130675	08/05/2016	6410A · BOOKS (ADULT)	\$	(322.75)
Bill	3021137882	08/05/2016	6410A · BOOKS (ADULT)	\$	(242.47)
Bill	3021135013	08/08/2016	6410A · BOOKS (ADULT)	\$	(594.33)
Bill	3021142448	08/09/2016	6410C · BOOKS (C&P)	\$	(162.96)
Bill	3021141109	08/09/2016	6410C · BOOKS (C&P)	\$	(79.91)
Bill	3021145185	08/11/2016	6410A · BOOKS (ADULT)	\$	(118.66)
Bill	3021141808	08/11/2016	6410N · BOOKS (TEEN)	\$	(14.32)
Bill	3021145381	08/12/2016	6410A · BOOKS (ADULT)	\$	(194.94)
Bill	3021142237	08/12/2016	6410C · BOOKS (C&P)	\$	(41.57)
Bill	3021146860	08/12/2016	6410C · BOOKS (C&P)	\$	(16.95)
Bill	3021146861	08/12/2016	6410C · BOOKS (C&P)	\$	(4.23)
Bill	3021145453	08/15/2016	6410A · BOOKS (ADULT)	\$	(429.82)
Bill	3021147312	08/15/2016	6410C · BOOKS (C&P)	\$	(264.04)
Bill	3021156137	08/17/2016	6410A · BOOKS (ADULT)	\$	(265.78)
Bill	3021149778	08/18/2016	6410A · BOOKS (ADULT)	\$	(321.28)
Bill	3021159482	08/19/2016	6410C · BOOKS (C&P)	\$	(50.87)
TOTAL				\$	(12,351.81)

**Bill Pmt -Check    55693                      08/29/2016 Bleidner, Gloria                      L0225 · EMPIRE NAT'L - OPERATING**

Bill	08012016	08/03/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	(100.00)

**Bill Pmt -Check    55694                      08/29/2016 Bold Systems, LLC                      L0225 · EMPIRE NAT'L - OPERATING**

Bill	70422377	02/01/2016	6437P10 · ELECTION	\$	(2,650.00)
TOTAL				\$	(2,650.00)

**Bill Pmt -Check    55695                      08/29/2016 Brodart Co.                      L0225 · EMPIRE NAT'L - OPERATING**

Bill	442334	07/18/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(139.44)
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Bill	444299	08/08/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(156.80)
Bill	444370	08/08/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(258.96)
TOTAL				\$	(555.20)

<b>Bill Pmt -Check</b>	<b>55696</b>	<b>08/29/2016 Bug Free Exterminating Co., Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	2357110	07/30/2016	6452G · BLDG ALTERATION AND MAINT	\$	(350.00)
TOTAL				\$	(350.00)

<b>Bill Pmt -Check</b>	<b>55697</b>	<b>08/29/2016 Cablevision</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	08232016	08/23/2016	6431D · TELECOMMUNICATIONS	\$	(69.89)
TOTAL				\$	(69.89)

<b>Bill Pmt -Check</b>	<b>55698</b>	<b>08/29/2016 Carco Group, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	00813793	07/31/2016	6437P16 · STAFF BACKGROUND SCREEN	\$	(235.90)
TOTAL				\$	(235.90)

<b>Bill Pmt -Check</b>	<b>55699</b>	<b>08/29/2016 Carter, Kathleen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	07252016	07/26/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	(100.00)

<b>Bill Pmt -Check</b>	<b>55700</b>	<b>08/29/2016 CDW Government, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	DNQ3294	06/30/2016	7203 · EQUIPMENT - Capital Purchases	\$	(9.47)
Bill	DNX6240	07/05/2016	7203 · EQUIPMENT - Capital Purchases	\$	(129.47)
TOTAL				\$	(138.94)

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<b>Bill Pmt -Check</b>		<b>55701</b>	<b>08/29/2016 Ceglio, Caroline</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08022016	08/03/2016	6437C · PROGRAMS (C&P)	\$	(100.00)
TOTAL				\$	(100.00)
<b>Bill Pmt -Check</b>		<b>55702</b>	<b>08/29/2016 Center Point Large Print</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1383075	07/01/2016	6410A · BOOKS (ADULT)	\$	(398.72)
Bill	1390449	08/01/2016	6410A · BOOKS (ADULT)	\$	(398.72)
TOTAL				\$	(797.44)
<b>Bill Pmt -Check</b>		<b>55703</b>	<b>08/29/2016 Ciccotto, William</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	062016-072016	08/09/2016	6437N · PROGRAMS (TEEN)	\$	(500.00)
TOTAL				\$	(500.00)
<b>Bill Pmt -Check</b>		<b>55704</b>	<b>08/29/2016 CJ2 Communication Strategies, LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1339	07/31/2016	643765 · PROMOTION AND PUBLICITY	\$	(1,044.28)
TOTAL				\$	(1,044.28)
<b>Bill Pmt -Check</b>		<b>55705</b>	<b>08/29/2016 Clear Literature Displays Systems</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	34870	08/11/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(44.74)
TOTAL				\$	(44.74)
<b>Bill Pmt -Check</b>		<b>55706</b>	<b>08/29/2016 Clearwater Aquarium Service</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	



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Bill	3615	08/23/2016	6452G · BLDG ALTERATION AND MAINT	\$ (327.96)
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TOTAL				\$ (327.96)

<b>Bill Pmt -Check</b>	<b>55707</b>	<b>08/29/2016 Coffee Solutions</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	182898	08/02/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (249.00)
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TOTAL				\$ (249.00)

<b>Bill Pmt -Check</b>	<b>55708</b>	<b>08/29/2016 Colonial Youth &amp; Family Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	07122016	07/13/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
			6437C · PROGRAMS (C&P)	\$ (45.00)
Bill	07262016	07/27/2016	6437C · PROGRAMS (C&P)	\$ (45.00)
			6437A · PROGRAMS (ADULT)	\$ (45.00)
Bill	08092016	08/10/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
			6437C · PROGRAMS (C&P)	\$ (45.00)
Bill	08232016	08/24/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)
			6437C · PROGRAMS (C&P)	\$ (45.00)
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TOTAL				\$ (360.00)

<b>Bill Pmt -Check</b>	<b>55709</b>	<b>08/29/2016 Conservation Design Forum</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	#63 New Lib 08122016	08/12/2016	7500 · BUILDING IMPROVEMENTS	\$ (1,070.00)
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TOTAL				\$ (1,070.00)

<b>Bill Pmt -Check</b>	<b>55710</b>	<b>08/29/2016 CPP, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	IN00115657	08/10/2016	6411A · MICRO/REF CD (ADULT)	\$ (195.00)
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TOTAL				\$ (195.00)

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<b>Bill Pmt -Check 55711</b>		<b>08/29/2016 Currao-McAleavey, Carmella</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	07192016	07/19/2016	6437N · PROGRAMS (TEEN)	\$ (65.00)
Bill	07262016	07/26/2016	6437N · PROGRAMS (TEEN)	\$ (65.00)
Bill	08022016	08/09/2016	6437N · PROGRAMS (TEEN)	\$ (65.00)
Bill	08092016	08/10/2016	6437N · PROGRAMS (TEEN)	\$ (65.00)
TOTAL				<u>\$ (260.00)</u>

<b>Bill Pmt -Check 55712</b>		<b>08/29/2016 Dell Marketing L.P.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	XJT89CTW5	10/27/2015	7203W · EQUIPMENT WIRE	\$ (279.96)
TOTAL				<u>\$ (279.96)</u>

<b>Bill Pmt -Check 55713</b>		<b>08/29/2016 Demco, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	5903562	06/27/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (60.68)
Bill	5916220	07/18/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (151.80)
Bill	5936695	08/17/2016	7203C · EQUIPMENT C & P	\$ (461.99)
Bill	5937271	08/17/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (254.95)
TOTAL				<u>\$ (929.42)</u>

<b>Bill Pmt -Check 55714</b>		<b>08/29/2016 Discount School Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	P34492580101	06/24/2016	6437C · PROGRAMS (C&P)	\$ (426.53)
TOTAL				<u>\$ (426.53)</u>

<b>Bill Pmt -Check 55715</b>		<b>08/29/2016 DJJ Technologies</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	2067627	08/01/2016	6439W · EQUIPMENT R & M (WIRES)	\$ (378.81)
TOTAL				<u>\$ (378.81)</u>
<b>Bill Pmt -Check</b>	<b>55716</b>	<b>08/29/2016 Dunbar Armored Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	3830204	08/01/2016	6437P13 · ARMORED CAR SERVICE	\$ (167.20)
TOTAL				<u>\$ (167.20)</u>
<b>Bill Pmt -Check</b>	<b>55717</b>	<b>08/29/2016 Earle, April L.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08132016	08/15/2016	6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL				<u>\$ (200.00)</u>
<b>Bill Pmt -Check</b>	<b>55718</b>	<b>08/29/2016 East End Screen Printing &amp; Embroidery</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	17538	06/21/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (150.00)
TOTAL				<u>\$ (150.00)</u>
<b>Bill Pmt -Check</b>	<b>55719</b>	<b>08/29/2016 East End Sign Design</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	8007	07/29/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (130.00)
TOTAL				<u>\$ (130.00)</u>
<b>Bill Pmt -Check</b>	<b>55720</b>	<b>08/29/2016 Eastern Suffolk Boces</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	064-17A	08/28/2016	6437P9 · EAP	\$ (7,560.00)
TOTAL				<u>\$ (7,560.00)</u>

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<b>Bill Pmt -Check</b>	<b>55721</b>	<b>08/29/2016</b>	<b>EBSCO A</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	9190998	08/05/2016		6413A · PERIODICALS (ADULT)	\$ (67.98)
Bill	911168	08/12/2016		6413A · PERIODICALS (ADULT)	\$ (152.00)
TOTAL					<u>\$ (219.98)</u>
<b>Bill Pmt -Check</b>	<b>55722</b>	<b>08/29/2016</b>	<b>EBSCO L</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	9190328	07/01/2016		6413L · PERIODICALS (LIT)	\$ (196.90)
TOTAL					<u>\$ (196.90)</u>
<b>Bill Pmt -Check</b>	<b>55723</b>	<b>08/29/2016</b>	<b>EnvisionWare Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	INV-US-26735	06/23/2016		6439G · EQUIPMENT R & M (GEN)	\$ (2,623.55)
TOTAL					<u>\$ (2,623.55)</u>
<b>Bill Pmt -Check</b>	<b>55724</b>	<b>08/29/2016</b>	<b>Felker, Barrett</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08122016	08/15/2016		6437C · PROGRAMS (C&P)	\$ (325.00)
TOTAL					<u>\$ (325.00)</u>
<b>Bill Pmt -Check</b>	<b>55725</b>	<b>08/29/2016</b>	<b>Findaway</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	193663	08/19/2016		6412C · RECORDINGS (C&P)	\$ (298.25)
TOTAL					<u>\$ (298.25)</u>
<b>Bill Pmt -Check</b>	<b>55726</b>	<b>08/29/2016</b>	<b>Firematic</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	338070	07/22/2016		6452G · BLDG ALTERATION AND MAINT	\$ (259.70)

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TOTAL				\$	(259.70)
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<b>Bill Pmt -Check</b>	<b>55727</b>	<b>08/29/2016</b>	<b>Friedman, Ellen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	07262016	08/01/2016	6437C · PROGRAMS (C&P)	\$	(135.00)
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Bill	07272016	08/01/2016	6437C · PROGRAMS (C&P)	\$	(135.00)
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Bill	08022016	08/03/2016	6437C · PROGRAMS (C&P)	\$	(75.00)
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TOTAL				\$	(345.00)
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<b>Bill Pmt -Check</b>	<b>55728</b>	<b>08/29/2016</b>	<b>Graham, Darlene</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	08112016	08/15/2016	6437C · PROGRAMS (C&P)	\$	(550.00)
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TOTAL				\$	(550.00)
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<b>Bill Pmt -Check</b>	<b>55729</b>	<b>08/29/2016</b>	<b>Great South Bay Dance LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	072016	07/21/2016	6437C · PROGRAMS (C&P)	\$	(450.00)
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TOTAL				\$	(450.00)
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<b>Bill Pmt -Check</b>	<b>55730</b>	<b>08/29/2016</b>	<b>Hands on Science Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	07292016	08/01/2016	6437C · PROGRAMS (C&P)	\$	(225.00)
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Bill	07222016	08/01/2016	6437C · PROGRAMS (C&P)	\$	(225.00)
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Bill	08052016	08/08/2016	6437C · PROGRAMS (C&P)	\$	(225.00)
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TOTAL				\$	(675.00)
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<b>Bill Pmt -Check</b>	<b>55731</b>	<b>08/29/2016</b>	<b>Hannibal, Julia Ann</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	07122016/07262016	08/10/2016	6437N · PROGRAMS (TEEN)	\$	(200.00)
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TOTAL					\$ (200.00)
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<b>Bill Pmt -Check</b>	<b>55732</b>		<b>08/29/2016 Henn, JoAnn</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	07142016-07282016	07/29/2016	6437A · PROGRAMS (ADULT)	\$ (400.00)
Bill	08012016	08/04/2016	6437A · PROGRAMS (ADULT)	\$ (80.00)

TOTAL				\$ (480.00)
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<b>Bill Pmt -Check</b>	<b>55733</b>		<b>08/29/2016 Holmes, Doreen</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	07272016	08/01/2016	6437C · PROGRAMS (C&P)	\$ (135.00)
Bill	07262016	08/01/2016	6437C · PROGRAMS (C&P)	\$ (135.00)
Bill	08022016	08/03/2016	6437C · PROGRAMS (C&P)	\$ (75.00)

TOTAL				\$ (345.00)
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<b>Bill Pmt -Check</b>	<b>55734</b>		<b>08/29/2016 Island Elevator Services</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	20537	08/01/2016	6452G · BLDG ALTERATION AND MAINT	\$ (377.00)
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TOTAL				\$ (377.00)
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<b>Bill Pmt -Check</b>	<b>55735</b>		<b>08/29/2016 Island School &amp; Art Supply</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	462587	08/12/2016	6437C · PROGRAMS (C&P)	\$ (156.29)
Bill	462586	08/12/2016	6437N · PROGRAMS (TEEN)	\$ (47.85)

TOTAL				\$ (204.14)
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<b>Bill Pmt -Check</b>	<b>55736</b>		<b>08/29/2016 Jacobs, Allan</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	08122016	08/15/2016	6437C · PROGRAMS (C&P)	\$ (325.00)
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TOTAL					\$	(325.00)
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<b>Bill Pmt -Check</b>	<b>55737</b>	<b>08/29/2016</b>	<b>Janowitz, Laurie</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	08042016	08/05/2016		6437A · PROGRAMS (ADULT)	\$	(345.00)
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TOTAL					\$	(345.00)
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<b>Bill Pmt -Check</b>	<b>55738</b>	<b>08/29/2016</b>	<b>JanWay Company USA, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	123034	08/11/2016		6437C · PROGRAMS (C&P)	\$	(913.66)
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TOTAL					\$	(913.66)
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<b>Bill Pmt -Check</b>	<b>55739</b>	<b>08/29/2016</b>	<b>Jeff Denny's Music Station</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	072016	07/28/2016		6437A · PROGRAMS (ADULT)	\$	(225.00)
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Bill	08102016	08/11/2016		6437A · PROGRAMS (ADULT)	\$	(75.00)
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TOTAL					\$	(300.00)
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<b>Bill Pmt -Check</b>	<b>55740</b>	<b>08/29/2016</b>	<b>Jimenez, Jeison</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	30638005338588	08/08/2016		6417A · VIDEOS (ADULT)	\$	(22.99)
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TOTAL					\$	(22.99)
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<b>Bill Pmt -Check</b>	<b>55741</b>	<b>08/29/2016</b>	<b>Jochen, Timothy</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	30638006080197	07/28/2016		6417A · VIDEOS (ADULT)	\$	(24.99)
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TOTAL					\$	(24.99)
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<b>Bill Pmt -Check</b>	<b>55742</b>	<b>08/29/2016 Karant, Roberta</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	062016-072016	08/01/2016	6437C · PROGRAMS (C&P)	\$ (540.00)
<b>TOTAL</b>				<b>\$ (540.00)</b>

<b>Bill Pmt -Check</b>	<b>55743</b>	<b>08/29/2016 King Kullen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	161871240351	07/05/2016	6437N · PROGRAMS (TEEN)	\$ (50.00)
Bill	161871240071	07/05/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (10.96)
Bill	161870722471	07/05/2016	6437N · PROGRAMS (TEEN)	\$ (12.57)
Bill	161870722671	07/05/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (3.49)
Bill	161870724291	07/05/2016	6437N · PROGRAMS (TEEN)	\$ (101.48)
Bill	161880727351	07/06/2016	6437C · PROGRAMS (C&P)	\$ (1.79)
Bill	161911246921	07/09/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (10.07)
Bill	161931249881	07/11/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (8.49)
Bill	161930240411	07/11/2016	6435D · CED, CONF & TRAVEL (ADM)	\$ (18.80)
Bill	161931300941	07/11/2016	6437N · PROGRAMS (TEEN)	\$ (25.00)
Bill	161940513111	07/12/2016	6437N · PROGRAMS (TEEN)	\$ (63.99)
Bill	161951304121	07/13/2016	6437L · PROGRAMS (LIT)	\$ (33.22)
Bill	161961253601	07/14/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (18.25)
Bill	162000525211	07/18/2016	6437N · PROGRAMS (TEEN)	\$ (31.59)
Bill	162001312391	07/18/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (20.98)
Bill	162011314561	07/19/2016	6437N · PROGRAMS (TEEN)	\$ (5.98)
Bill	162010615121	07/19/2016	6437N · PROGRAMS (TEEN)	\$ (101.25)
Bill	162011313911	07/19/2016	6437L · PROGRAMS (LIT)	\$ (21.12)
Bill	162021263181	07/20/2016	6437L · PROGRAMS (LIT)	\$ (4.19)
Bill	162021316351	07/20/2016	6437L · PROGRAMS (LIT)	\$ (26.15)
Bill	162021263391	07/20/2016	6437C · PROGRAMS (C&P)	\$ (17.72)
Bill	162030784731	07/21/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (7.38)
Bill	162041318351	07/22/2016	6437C · PROGRAMS (C&P)	\$ (24.46)
Bill	162071323211	07/25/2016	6437A · PROGRAMS (ADULT)	\$ (10.66)
Bill	162091327841	07/27/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (88.09)
Bill	162101328571	07/28/2016	6437L · PROGRAMS (LIT)	<b>\$ (17.25)</b>



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TOTAL				\$	(734.93)
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<b>Bill Pmt -Check</b>	<b>55744</b>	<b>08/29/2016 Lakeshore Learning Materials</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	3658500716	07/13/2016	6429C · REALIA (C&P)	\$	(253.32)
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TOTAL				\$	(253.32)
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<b>Bill Pmt -Check</b>	<b>55745</b>	<b>08/29/2016 Lamb &amp; Barnosky, LLP</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	108759	07/31/2016	6437P4 · ATTORNEY	\$	(1,576.94)
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TOTAL				\$	(1,576.94)
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<b>Bill Pmt -Check</b>	<b>55746</b>	<b>08/29/2016 Lebron, Crystal</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	072016	08/09/2016	6437N · PROGRAMS (TEEN)	\$	(640.00)
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Bill	08022016	08/09/2016	6437N · PROGRAMS (TEEN)	\$	(40.00)
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TOTAL				\$	(680.00)
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<b>Bill Pmt -Check</b>	<b>55747</b>	<b>08/29/2016 MailFinance</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	N6053051	07/25/2016	6439G · EQUIPMENT R & M (GEN)	\$	(564.51)
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TOTAL				\$	(564.51)
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<b>Bill Pmt -Check</b>	<b>55748</b>	<b>08/29/2016 Main Street Screen Printing Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	11314	08/11/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(618.00)
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TOTAL				\$	(618.00)
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<b>Bill Pmt -Check</b>	<b>55749</b>	<b>08/29/2016</b>	<b>Malchiodi, Andrea</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	07112016	07/20/2016		6437C · PROGRAMS (C&P)	\$ (27.99)
Bill	07252016	07/25/2016		6437C · PROGRAMS (C&P)	\$ (36.94)
TOTAL					<u>\$ (64.93)</u>

<b>Bill Pmt -Check</b>	<b>55750</b>	<b>08/29/2016</b>	<b>Mergent</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	185111	07/21/2016		6411A · MICRO/REF CD (ADULT)	\$ (2,625.00)
TOTAL					<u>\$ (2,625.00)</u>

<b>Bill Pmt -Check</b>	<b>55751</b>	<b>08/29/2016</b>	<b>Midwest Tape</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	94116685	07/05/2016		6412N · RECORDINGS (TEEN)	\$ (53.95)
Bill	94116684	07/05/2016		6412N · RECORDINGS (TEEN)	\$ (67.99)
Bill	94128265	07/08/2016		6417C · VIDEOS (C&P)	\$ (99.76)
Bill	94127528	07/08/2016		6412N · RECORDINGS (TEEN)	\$ (32.38)
Bill	94137440	07/11/2016		6417C · VIDEOS (C&P)	\$ (13.04)
Bill	94144474	07/14/2016		6417A · VIDEOS (ADULT)	\$ (492.67)
Bill	94144377	07/14/2016		6417C · VIDEOS (C&P)	\$ (110.28)
Bill	94145706	07/14/2016		6417C · VIDEOS (C&P)	\$ (81.74)
Bill	94146927	07/15/2016		6412A · RECORDINGS (ADULT)	\$ (166.82)
Bill	94149943	07/15/2016		6412A · RECORDINGS (ADULT)	\$ (54.97)
Bill	94146976	07/15/2016		6412N · RECORDINGS (TEEN)	\$ (43.01)
Bill	94165349	07/21/2016		6417A · VIDEOS (ADULT)	\$ (347.42)
Bill	94162678	07/21/2016		6417A · VIDEOS (ADULT)	\$ (29.89)
Bill	94162677	07/21/2016		6417A · VIDEOS (ADULT)	\$ (55.96)
Bill	94165471	07/21/2016		6417A · VIDEOS (ADULT)	\$ (93.47)
Bill	94164138	07/21/2016		6417A · VIDEOS (ADULT)	\$ (65.78)
Bill	94164136	07/21/2016		6417A · VIDEOS (ADULT)	\$ (221.73)
Bill	94165472	07/21/2016		6417C · VIDEOS (C&P)	\$ (14.44)
Bill	94162690	07/21/2016		6417C · VIDEOS (C&P)	\$ (61.70)

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Bill	94164139	07/21/2016	6417C · VIDEOS (C&P)	\$	(31.24)
Bill	94168293	07/22/2016	6412A · RECORDINGS (ADULT)	\$	(9.99)
Bill	94172522	07/25/2016	6412A · RECORDINGS (ADULT)	\$	(108.36)
Bill	94173301	07/25/2016	6417A · VIDEOS (ADULT)	\$	(238.90)
Bill	94173300	07/25/2016	6417A · VIDEOS (ADULT)	\$	(73.67)
Bill	94172599	07/25/2016	6412N · RECORDINGS (TEEN)	\$	(49.46)
Bill	94183528	07/28/2016	6417C · VIDEOS (C&P)	\$	(28.88)
Bill	94183931	07/28/2016	6417C · VIDEOS (C&P)	\$	(24.93)
Bill	94183930	07/28/2016	6417A · VIDEOS (ADULT)	\$	(88.56)
Bill	94183808	07/28/2016	6417A · VIDEOS (ADULT)	\$	(241.36)
Bill	94183525	07/28/2016	6417A · VIDEOS (ADULT)	\$	(427.81)
Bill	94183527	07/28/2016	6417A · VIDEOS (ADULT)	\$	(46.58)
Bill	94190488	07/31/2016	6412A · RECORDINGS (ADULT)	\$	(359.86)
			6412N · RECORDINGS (TEEN)	\$	(359.86)
			6412C · RECORDINGS (C&P)	\$	(179.94)
Bill	94192617	08/01/2016	6417C · VIDEOS (C&P)	\$	(65.56)
Bill	94192615	08/01/2016	6417A · VIDEOS (ADULT)	\$	(23.28)
Bill	94192942	08/01/2016	6412A · RECORDINGS (ADULT)	\$	(69.38)
Bill	94192614	08/01/2016	6417A · VIDEOS (ADULT)	\$	(32.89)
Bill	94197927	08/01/2016	6417C · VIDEOS (C&P)	\$	(384.60)
Bill	94205720	08/05/2016	6417A · VIDEOS (ADULT)	\$	(223.00)
Bill	94205673	08/05/2016	6412A · RECORDINGS (ADULT)	\$	(44.98)
Bill	94207686	08/05/2016	6412A · RECORDINGS (ADULT)	\$	(206.25)
Bill	94205722	08/05/2016	6417C · VIDEOS (C&P)	\$	(189.45)
Bill	94205721	08/05/2016	6417C · VIDEOS (C&P)	\$	(75.86)
Bill	94207688	08/05/2016	6412N · RECORDINGS (TEEN)	\$	(25.48)
Bill	94214198	08/09/2016	6417A · VIDEOS (ADULT)	\$	(56.08)
Bill	94218178	08/10/2016	6417A · VIDEOS (ADULT)	\$	(196.13)
Bill	94219148	08/10/2016	6417A · VIDEOS (ADULT)	\$	(317.40)
Bill	94215782	08/10/2016	6417C · VIDEOS (C&P)	\$	(48.66)
Bill	94226326	08/12/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(326.97)
Bill	94226391	08/12/2016	6412N · RECORDINGS (TEEN)	\$	(47.96)
Bill	94228901	08/12/2016	6417A · VIDEOS (ADULT)	\$	(30.89)
Bill	94226390	08/12/2016	6412A · RECORDINGS (ADULT)	\$	(166.81)

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Bill	94228879	08/12/2016	6417A · VIDEOS (ADULT)	\$	(848.98)
Bill	94240249	08/17/2016	6417A · VIDEOS (ADULT)	\$	(1,015.98)
Bill	94240248	08/17/2016	6417A · VIDEOS (ADULT)	\$	(322.90)
Bill	94240812	08/17/2016	6417C · VIDEOS (C&P)	\$	(75.78)
Bill	94240811	08/17/2016	6417C · VIDEOS (C&P)	\$	(248.70)
Bill	94246245	08/18/2016	6412N · RECORDINGS (TEEN)	\$	(25.93)
TOTAL				\$	(9,446.30)

<b>Bill Pmt -Check</b>	<b>55752</b>	<b>08/29/2016 Minuteman Press</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	20875	07/22/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(645.14)
TOTAL				\$	(645.14)

<b>Bill Pmt -Check</b>	<b>55753</b>	<b>08/29/2016 Miranda, Christopher</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	072016	08/03/2016	6437N · PROGRAMS (TEEN)	\$	(180.00)
TOTAL				\$	(180.00)

<b>Bill Pmt -Check</b>	<b>55754</b>	<b>08/29/2016 Morin, Joseph</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	07212016	08/01/2016	6437C · PROGRAMS (C&P)	\$	(200.00)
TOTAL				\$	(200.00)

<b>Bill Pmt -Check</b>	<b>55755</b>	<b>08/29/2016 National Learning Corporation</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	0049931	07/18/2016	6410A · BOOKS (ADULT)	\$	(41.95)
TOTAL				\$	(41.95)

<b>Bill Pmt -Check</b>	<b>55756</b>	<b>08/29/2016 O'Connell, Linda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	07142016	07/15/2016	6437A · PROGRAMS (ADULT)	\$ (227.50)
Bill	07272016	07/28/2016	6437A · PROGRAMS (ADULT)	\$ (355.00)
Bill	08112016	08/12/2016	6437A · PROGRAMS (ADULT)	\$ (250.00)
Bill	08152016	08/16/2016	6437A · PROGRAMS (ADULT)	\$ (370.00)
TOTAL				<u>\$ (1,202.50)</u>

<b>Bill Pmt -Check</b>	<b>55757</b>	<b>08/29/2016 OCLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	0000466834	05/31/2016	6411A · MICRO/REF CD (ADULT)	\$ (642.18)
TOTAL				<u>\$ (642.18)</u>

<b>Bill Pmt -Check</b>	<b>55758</b>	<b>08/29/2016 Oriental Trading Company, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	678677276-01	07/18/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (68.48)
			6435C · CED, CONF & TRAVEL (C&P)	\$ (68.48)
			6435N · CED, CONF & TRAVEL (TEEN)	\$ (68.49)
			6437C · PROGRAMS (C&P)	\$ (24.44)
Bill	678949501-01	08/08/2016	6437C · PROGRAMS (C&P)	\$ (86.93)
TOTAL				<u>\$ (316.82)</u>

<b>Bill Pmt -Check</b>	<b>55759</b>	<b>08/29/2016 OverDrive</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	141944733-072316	07/23/2016	6410A · BOOKS (ADULT)	\$ (4.47)
TOTAL				<u>\$ (4.47)</u>

<b>Bill Pmt -Check</b>	<b>55760</b>	<b>08/29/2016 Paychex</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	8692763-082016	08/01/2016	6437P12 · PAYROLL SERVICES	\$ (89.00)
TOTAL				<u>\$ (89.00)</u>

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<b>Bill Pmt -Check</b>	<b>55761</b>	<b>08/29/2016 Paychex, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	470116	07/27/2016	6437P12 · PAYROLL SERVICES	\$ (647.10)
Bill	471765	08/10/2016	6437P12 · PAYROLL SERVICES	\$ (655.58)
Bill	473297	08/24/2016	6437P12 · PAYROLL SERVICES	\$ (661.23)
TOTAL				<u>\$ (1,963.91)</u>

<b>Bill Pmt -Check</b>	<b>55762</b>	<b>08/29/2016 Penguin Random House</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1088061301	07/22/2016	6412A · RECORDINGS (ADULT)	\$ (30.00)
Bill	1088093188	07/22/2016	6412A · RECORDINGS (ADULT)	\$ (30.00)
Bill	1188061301	07/22/2016	6412A · RECORDINGS (ADULT)	\$ (30.00)
Bill	1088121474	07/27/2016	6412A · RECORDINGS (ADULT)	\$ (41.25)
Bill	1088020005	07/28/2016	6412A · RECORDINGS (ADULT)	\$ (26.25)
Bill	1188119596	08/01/2016	6412A · RECORDINGS (ADULT)	\$ (30.00)
Bill	1088119596	08/01/2016	6412A · RECORDINGS (ADULT)	\$ (30.00)
Bill	1088214278	08/05/2016	6412A · RECORDINGS (ADULT)	\$ (30.00)
Bill	1088223874	08/08/2016	6412A · RECORDINGS (ADULT)	\$ (56.25)
TOTAL				<u>\$ (303.75)</u>

<b>Bill Pmt -Check</b>	<b>55763</b>	<b>08/29/2016 Petty Cash</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	PC-TECH 2010-2011	07/27/2016	6435T · CED, CONF & TRAVEL (TECH)	\$ (18.50)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$ (25.14)
Bill	PC-CPSD/71816-81616	08/19/2016	6437C · PROGRAMS (C&P)	\$ (23.00)
TOTAL				<u>\$ (66.64)</u>

<b>Bill Pmt -Check</b>	<b>55764</b>	<b>08/29/2016 Quill</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	7733814	07/27/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (125.97)
Bill	7759734	07/27/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (85.98)
Bill	8062607	08/08/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (534.94)
Bill	8172930	08/11/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (11.99)
Bill	8215938	08/11/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (85.22)
TOTAL				\$ (844.10)

**Bill Pmt -Check 55765 08/29/2016 Quogue Wildlife Refuge L0225 · EMPIRE NAT'L - OPERATING**

Bill	07262016	07/26/2016	6437N · PROGRAMS (TEEN)	\$ (200.00)
TOTAL				\$ (200.00)

**Bill Pmt -Check 55766 08/29/2016 Recorded Books L0225 · EMPIRE NAT'L - OPERATING**

Bill	75369294	07/15/2016	6417A · VIDEOS (ADULT)	\$ (41.60)
Bill	75371987	07/15/2016	6412A · RECORDINGS (ADULT)	\$ (59.99)
Bill	75377476	07/25/2016	6412C · RECORDINGS (C&P)	\$ (211.00)
Bill	75377711	07/26/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75379403	07/27/2016	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	75379087	07/27/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75378909	07/27/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75379191	07/27/2016	6412A · RECORDINGS (ADULT)	\$ (52.99)
Bill	75380933	08/01/2016	6412A · RECORDINGS (ADULT)	\$ (34.99)
Bill	75381108	08/01/2016	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	75381816	08/02/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75384370	08/05/2016	6412A · RECORDINGS (ADULT)	\$ (35.09)
Bill	75384582	08/05/2016	6412A · RECORDINGS (ADULT)	\$ (38.99)
Bill	75384241	08/05/2016	6412A · RECORDINGS (ADULT)	\$ (19.99)
Bill	75384107	08/05/2016	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	75384848	08/09/2016	6412A · RECORDINGS (ADULT)	\$ (74.20)
Bill	75380415	08/15/2016	6412A · RECORDINGS (ADULT)	\$ (64.00)
Bill	75388268	08/15/2016	6412A · RECORDINGS (ADULT)	\$ (45.00)

**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

Bill	75388467	08/15/2016	6412A · RECORDINGS (ADULT)	\$	(35.00)
Bill	75388920	08/16/2016	6412A · RECORDINGS (ADULT)	\$	(34.99)
Bill	75389660	08/17/2016	6412A · RECORDINGS (ADULT)	\$	(29.99)
Bill	75389654	08/17/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
TOTAL				\$	(1,067.74)

<b>Bill Pmt -Check 55767</b>		<b>08/29/2016 Red Hawk Fire &amp; Security</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	3057618	07/13/2016	6452G · BLDG ALTERATION AND MAINT	\$	(307.50)
Bill	3061722	07/27/2016	6452G · BLDG ALTERATION AND MAINT	\$	(250.00)
TOTAL				\$	(557.50)

<b>Bill Pmt -Check 55768</b>		<b>08/29/2016 Regent Book Company</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	53353	07/01/2016	6410A · BOOKS (ADULT)	\$	(16.06)
Bill	53498	08/15/2016	6410A · BOOKS (ADULT)	\$	(17.06)
TOTAL				\$	(33.12)

<b>Bill Pmt -Check 55769</b>		<b>08/29/2016 Roeder, Kathy</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	08042016-1	08/15/2016	6437C · PROGRAMS (C&P)	\$	(100.00)
Bill	08042016-2	08/15/2016	6437C · PROGRAMS (C&P)	\$	(100.00)
TOTAL				\$	(200.00)

<b>Bill Pmt -Check 55770</b>		<b>08/29/2016 Roye, Sara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	072016	07/28/2016	6437A · PROGRAMS (ADULT)	\$	(300.00)
Bill	08032016/08102016	08/11/2016	6437A · PROGRAMS (ADULT)	\$	(200.00)
TOTAL				\$	(500.00)



**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

<b>Bill Pmt -Check</b>		<b>55771</b>	<b>08/29/2016 Rutgers The State University of NJ</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	ILS1131	07/06/2016	6410A · BOOKS (ADULT)	\$	(15.00)
TOTAL				\$	(15.00)
<b>Bill Pmt -Check</b>		<b>55772</b>	<b>08/29/2016 Sandpebble Preconstruction Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	#63 FLOORING PROJECT	08/12/2016	7500 · BUILDING IMPROVEMENTS	\$	(3,948.00)
Bill	#63 NEW LIBRARY	08/12/2016	7500 · BUILDING IMPROVEMENTS	\$	(1,290.93)
TOTAL				\$	(5,238.93)
<b>Bill Pmt -Check</b>		<b>55773</b>	<b>08/29/2016 SCLS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	61723	08/16/2016	6411A · MICRO/REF CD (ADULT)	\$	(617.50)
TOTAL				\$	(617.50)
<b>Bill Pmt -Check</b>		<b>55774</b>	<b>08/29/2016 SCLS-Telecommunications</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	61510	07/26/2016	6431D · TELECOMMUNICATIONS	\$	(8,820.00)
TOTAL				\$	(8,820.00)
<b>Bill Pmt -Check</b>		<b>55775</b>	<b>08/29/2016 SCLS PALS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	61626	08/15/2016	6439R · EQUIPMENT R & M (CIRC)	\$	(11,367.25)
TOTAL				\$	(11,367.25)
<b>Bill Pmt -Check</b>		<b>55776</b>	<b>08/29/2016 Scott, Rob</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

Bill	07182016-CPSD	07/18/2016	6437C · PROGRAMS (C&P)	\$	(510.00)
Bill	07182016-Adult	07/19/2016	6437A · PROGRAMS (ADULT)	\$	(425.00)
Bill	08042016	08/04/2016	6437C · PROGRAMS (C&P)	\$	(250.00)
Bill	08152016	08/16/2016	6437A · PROGRAMS (ADULT)	\$	(425.00)
Bill	08152016-CPSD	08/16/2016	6437C · PROGRAMS (C&P)	\$	(250.00)
TOTAL				\$	(1,860.00)

<b>Bill Pmt -Check</b>	<b>55777</b>	<b>08/29/2016 Seaman, Kevin A.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	07012016-06302017	07/01/2016	6437P4 · ATTORNEY	\$	(7,500.00)
TOTAL				\$	(7,500.00)

<b>Bill Pmt -Check</b>	<b>55778</b>	<b>08/29/2016 Searles Graphics, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	36107	07/25/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(1,220.00)
Bill	36108	07/25/2016	6434G · PRINTING (GEN)	\$	(6,581.00)
Bill	36224	08/23/2016	6434G · PRINTING (GEN)	\$	(6,581.00)
TOTAL				\$	(14,382.00)

<b>Bill Pmt -Check</b>	<b>55779</b>	<b>08/29/2016 Sharper Training Solutions, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	07232016	07/25/2016	6437A · PROGRAMS (ADULT)	\$	(200.00)
Bill	07282016	07/29/2016	6437A · PROGRAMS (ADULT)	\$	(200.00)
TOTAL				\$	(400.00)

<b>Bill Pmt -Check</b>	<b>55780</b>	<b>08/29/2016 Sievers, Sandra</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
Bill	08012016	08/03/2016	6437A · PROGRAMS (ADULT)	\$	(100.00)
TOTAL				\$	(100.00)

**Mastics Moriches Shirley Community Library**  
**Warrant**  
**August 29, 2016**

<b>Bill Pmt -Check</b>	<b>55781</b>	<b>08/29/2016 Skoblicki Michelle A.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08022016	08/03/2016	6437C · PROGRAMS (C&P)	\$ (175.00)
Bill	08092016	08/10/2016	6437C · PROGRAMS (C&P)	\$ (175.00)
TOTAL				<u>\$ (350.00)</u>

<b>Bill Pmt -Check</b>	<b>55782</b>	<b>08/29/2016 Small World Entertainment</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08162016	08/17/2016	6437C · PROGRAMS (C&P)	\$ (599.00)
TOTAL				<u>\$ (599.00)</u>

<b>Bill Pmt -Check</b>	<b>55783</b>	<b>08/29/2016 South Huntington Public Library</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	30652004380764	08/01/2016	6410A · BOOKS (ADULT)	\$ (13.95)
TOTAL				<u>\$ (13.95)</u>

<b>Bill Pmt -Check</b>	<b>55784</b>	<b>08/29/2016 Sparling, Nicole</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	07192016	07/19/2016	6437C · PROGRAMS (C&P)	\$ (300.00)
TOTAL				<u>\$ (300.00)</u>

<b>Bill Pmt -Check</b>	<b>55785</b>	<b>08/29/2016 Thermal Solutions, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	A40534	06/22/2016	6452G · BLDG ALTERATION AND MAINT	\$ (696.25)
TOTAL				<u>\$ (696.25)</u>

<b>Bill Pmt -Check</b>	<b>55786</b>	<b>08/29/2016 Town of Brookhaven Parks Department</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

Bill	07012016-07312016	08/18/2016	6437A · PROGRAMS (ADULT)	\$ (65.00)
			6437N · PROGRAMS (TEEN)	\$ (135.00)
			6437D · PROGRAMS (DIGITAL)	<u>\$ (90.00)</u>
TOTAL				\$ (290.00)

<b>Bill Pmt -Check</b>	<b>55787</b>	<b>08/29/2016 True Nature Landscaping Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	13241	07/27/2016	6452G · BLDG ALTERATION AND MAINT	<u>\$ (460.00)</u>
TOTAL				\$ (460.00)

<b>Bill Pmt -Check</b>	<b>55788</b>	<b>08/29/2016 Tyler, Edwina Lee</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08032016	08/04/2016	6437A · PROGRAMS (ADULT)	<u>\$ (200.00)</u>
TOTAL				\$ (200.00)

<b>Bill Pmt -Check</b>	<b>55789</b>	<b>08/29/2016 Unique Management Services, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	431998	08/01/2016	6437P7 · COLLECTION AGENCY	<u>\$ (232.70)</u>
TOTAL				\$ (232.70)

<b>Bill Pmt -Check</b>	<b>55790</b>	<b>08/29/2016 UPS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	000054ye33336	08/13/2016	6433G · POSTAGE	\$ (7.29)
Bill	000054YE33346	08/20/2016	6433G · POSTAGE	<u>\$ (12.98)</u>
TOTAL				\$ (20.27)

<b>Bill Pmt -Check</b>	<b>55791</b>	<b>08/29/2016 Utica National Insurance Group</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

Bill	07282016	07/28/2016	6454 · INSURANCE	\$ (51,103.82)
			6454 · INSURANCE	\$ (13,564.00)
TOTAL				<u>\$ (64,667.82)</u>

<b>Bill Pmt -Check</b>	<b>55792</b>	<b>08/29/2016 Verizon</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	08142016	08/14/2016	6431D · TELECOMMUNICATIONS	\$ (17.91)
TOTAL				<u>\$ (17.91)</u>

<b>Bill Pmt -Check</b>	<b>55793</b>	<b>08/29/2016 Vincent's Pizza of Shirley</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	367087	08/01/2016	6437C · PROGRAMS (C&P)	\$ (76.00)
			6437N · PROGRAMS (TEEN)	\$ (608.00)
TOTAL				<u>\$ (684.00)</u>

<b>Bill Pmt -Check</b>	<b>55794</b>	<b>08/29/2016 W. B. Mason Co., Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	I36493913	08/01/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (370.00)
Bill	I36684483	08/08/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (52.64)
Bill	I36934026	08/17/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (93.85)
TOTAL				<u>\$ (516.49)</u>

<b>Bill Pmt -Check</b>	<b>55795</b>	<b>08/29/2016 Wall Street Journal</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Renewal 2016	08/02/2016	6413A · PERIODICALS (ADULT)	\$ (420.00)
TOTAL				<u>\$ (420.00)</u>

<b>Bill Pmt -Check</b>	<b>55796</b>	<b>08/29/2016 Walters, Lisa</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

Bill	072016	08/01/2016	6437C · PROGRAMS (C&P)	\$ (300.00)
TOTAL				<u>\$ (300.00)</u>

**Bill Pmt -Check 55797 08/29/2016 Weinman, Amy L0225 · EMPIRE NAT'L - OPERATING**

Bill	08022016	08/03/2016	6437C · PROGRAMS (C&P)	\$ (100.00)
TOTAL				<u>\$ (100.00)</u>

**Bill Pmt -Check 55798 08/29/2016 William Floyd Scholarship Fund L0225 · EMPIRE NAT'L - OPERATING**

Bill	08222016	08/11/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (85.00)
			6435C · CED, CONF & TRAVEL (C&P)	\$ (85.00)
			6435D · CED, CONF & TRAVEL (ADM)	\$ (170.00)
			6435S · CED, CONF & TRAV (COMM SRV)	\$ (85.00)
			6435L · CED, CONF & TRAVEL (LIT)	\$ (85.00)
			6435R · CED, CONF & TRAVEL (CIRC)	\$ (85.00)
TOTAL				<u>\$ (595.00)</u>

**Bill Pmt -Check 55799 08/29/2016 Winter Bros. Hauling of LI, LLC L0225 · EMPIRE NAT'L - OPERATING**

Bill	1902066205	07/28/2016	6432G · CARTAGE	\$ (250.38)
TOTAL				<u>\$ (250.38)</u>

**Bill Pmt -Check 55800 08/29/2016 Wischhusen, Will L0225 · EMPIRE NAT'L - OPERATING**

Bill	072016	08/09/2016	6437N · PROGRAMS (TEEN)	\$ (400.00)
TOTAL				<u>\$ (400.00)</u>

**Bill Pmt -Check 55801 08/29/2016 Xerox Corporation (Chicago) L0225 · EMPIRE NAT'L - OPERATING**

**Mastics Moriches Shirley Community Library**

**Warrant**

**August 29, 2016**

Bill	300363375	08/11/2016	6439G · EQUIPMENT R & M (GEN)	\$ (2,250.58)
TOTAL				<u>\$ (2,250.58)</u>

Bill Pmt -Check	55802	08/29/2016 Xerox Corporation (PA)	L0225 · EMPIRE NAT'L - OPERATING
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Bill	230035819	08/31/2016	6439G · EQUIPMENT R & M (GEN)	\$ (1,132.94)
TOTAL				<u>\$ (1,132.94)</u>

\$ (192,825.28)

I hereby certify that at a meeting on August 29, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**July 29, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt</b>	<b>EFT</b>	<b>07/29/16</b>	<b>1106 NYS Employees'</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	07292016		<b>Retirement System</b>	L0163 · RC ERS CONTRIBUTIONS	\$ 3,528.38
				L0161 · RL - ERS LOAN	\$ 2,274.00
				L0160 · RA - ERS ARREARS (VOLUNTA	\$ 432.88
				<b>TOTAL</b>	<b>\$ 6,235.26</b>
<b>Bill Pmt</b>	<b>EFT</b>	<b>07/29/16</b>	<b>Hartford Insurance Co</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	7681280-9			L0196 · LONG TER	\$ 269.49
				9055 · DISABILTY INSURANCE	\$ 1,602.83
				<b>TOTAL</b>	<b>\$ 1,872.32</b>
<b>Bill Pmt -Check</b>	<b>5437</b>	<b>07/29/16</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	07292016			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				<b>TOTAL</b>	<b>\$ 1,500.00</b>
<b>Bill Pmt -Check</b>	<b>5438</b>	<b>07/29/16</b>	<b>1110 AFLAC</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	417271			L0625 · AFLAC PRE-TAX	\$ 1,636.47
				L0626 · AFLAC POST-TAX	\$ 675.75
				<b>TOTAL</b>	<b>\$ 2,312.22</b>
<b>Bill Pmt -Check</b>	<b>5439</b>	<b>07/29/16</b>	<b>1112 The NYS Deferred</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	439426		<b>Compensation Plan</b>	L0173 · 457B NYS DEFERRED COMP	\$ 1,180.60
				<b>TOTAL</b>	<b>\$ 1,180.60</b>



Bill Pmt -Check      5440      07/29/16    2922 Met Life  
Bill                      07292016

L0226 · EMPIRE NAT'L - PAYROLL  
L0171 · 403B MET LIFE      \$      2,198.00  
TOTAL      \$      2,198.00

Bill Pmt -Check      5441      07/29/16    CSEA Employee Benefit  
Bill                      07292016      Fund

L0226 · EMPIRE NAT'L - PAYROLL  
L0510 · CSEA POST TAX DENTAL      \$      75.32  
L0520 · CSEA POST TAX VISION      \$      14.13  
TOTAL      \$      89.45

Bill Pmt -Check      5442      07/29/16    CSEA, Inc.  
Bill                      07292016

L0226 · EMPIRE NAT'L - PAYROLL  
L0500 · CSEA UNION DUES      \$      2,641.27  
TOTAL      \$      2,641.27

GRAND TOTAL      \$      18,029.12

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**August 12, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>5443</b>	<b>08/12/16</b>	<b>1095 Doreen Adamcik</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08122016			9060 · MEDICAL INSURANCE	\$ 121.80
				TOTAL	<u>\$ 121.80</u>
<b>Bill Pmt -Check</b>	<b>5444</b>	<b>08/12/16</b>	<b>1096 Denise Boinay</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08122016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5445</b>	<b>08/12/16</b>	<b>1097 Florence Stonish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08122016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5446</b>	<b>08/12/16</b>	<b>1098 Mary Abruscato</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08122016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5447</b>	<b>08/12/16</b>	<b>1099 Kathleen Irish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08122016			9060 · MEDICAL INSURANCE	\$ 243.60
				TOTAL	<u>\$ 243.60</u>
<b>Bill Pmt -Check</b>	<b>5448</b>	<b>08/12/16</b>	<b>1100 Madeline Sacco</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08122016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>

Bill Pmt -Check Bill	5449 08122016	08/12/16	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check Bill	5450 08122016	08/12/16	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 209.80
				TOTAL	<u>\$ 209.80</u>
Bill Pmt -Check Bill	5451 08122016	08/12/16	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
				L0172 · 403B PRUDENTIAL	\$ 1,500.00
				TOTAL	<u>\$ 1,500.00</u>
Bill Pmt -Check Bill	5452 444025	08/12/16	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
				L0173 · 457B NYS DEFERRED COMP	\$ 1,060.00
				TOTAL	<u>\$ 1,060.00</u>
Bill Pmt -Check Bill	5453 08122016	08/12/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
				L0171 · 403B MET LIFE	\$ 2,218.00
				TOTAL	<u>\$ 2,218.00</u>
Bill Pmt -Check Bill	5454 08122016	08/12/16	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
				L0510 · CSEA POST TAX DENTAL	\$ 75.32
				L0520 · CSEA POST TAX VISION	\$ 14.13
				TOTAL	<u>\$ 89.45</u>

Bill Pmt -Check      5455      08/12/16    CSEA, Inc.  
Bill                      08122016

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0500 · CSEA UNION DUES	\$ 2,686.35
TOTAL	<u>\$ 2,686.35</u>

GRAND TOTAL	\$ 8,653.50
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I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**August 26, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt</b>	<b>EFT</b>	<b>08/26/16</b>	<b>1106 NYS Employees'</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08262016		<b>Retirement System</b>	L0163 · RC ERS CONTRIBUTIONS	\$ 2,468.80
				L0161 · RL - ERS LOAN	\$ 1,516.00
				L0160 · RA - ERS ARREARS (VOLUNTA	\$ 342.40
				<b>TOTAL</b>	<b>\$ 4,327.20</b>
<b>Bill Pmt</b>	<b>EFT</b>	<b>08/26/16</b>	<b>Hartford Insurance Co</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	7712683-7			L0196 · LONG TER	\$ 181.66
				9055 · DISABILTY INSURANCE	\$ 1,750.11
				<b>TOTAL</b>	<b>\$ 1,931.77</b>
<b>Bill Pmt -Check</b>	<b>5456</b>	<b>08/26/16</b>	<b>1103 State Of NY Dept</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	503		<b>of Civil Service</b>	9060 · MEDICAL INSURANCE	\$ 66,994.68
				<b>TOTAL</b>	<b>\$ 66,994.68</b>
<b>Bill Pmt -Check</b>	<b>5457</b>	<b>08/26/16</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	08262016			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				<b>TOTAL</b>	<b>\$ 1,500.00</b>
<b>Bill Pmt -Check</b>	<b>5458</b>	<b>08/26/16</b>	<b>1110 AFLAC</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	440286			L0625 · AFLAC PRE-TAX	\$ 1,861.72
				L0626 · AFLAC POST-TAX	\$ 450.50
				<b>TOTAL</b>	<b>\$ 2,312.22</b>

**Bill Pmt -Check**      **5459**      **08/26/16**      **1112 The NYS Deferred**  
Bill                      449030                              **Compensation Plan**

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0173 · 457B NYS DEFERRED COMP      \$      1,055.60  
TOTAL      \$      1,055.60

**Bill Pmt -Check**      **5460**      **08/26/16**      **2922 Met Life**  
Bill                      08262016

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0171 · 403B MET LIFE      \$      2,218.00  
TOTAL      \$      2,218.00

**Bill Pmt -Check**      **5461**      **08/26/16**      **CSEA Employee Benefit**  
Bill                      08262016                              **Fund**

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0510 · CSEA POST TAX DENTAL      \$      75.32  
L0520 · CSEA POST TAX VISION      \$      14.13  
TOTAL      \$      89.45

**Bill Pmt -Check**      **5462**      **08/26/16**      **CSEA, Inc.**  
Bill                      08262016

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0500 · CSEA UNION DUES      \$      2,740.86  
TOTAL      \$      2,740.86

GRAND TOTAL      \$      83,169.78

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*OPERATING FUNDS FINANCIAL REPORTS*

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JULY 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2016

	Jul 16	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>				
<b>Income</b>				
2000 · PROPERTY TAX REVENUES	0.00	9,214,000.00	-9,214,000.00	0.0%
2082 · FINES AND FEES	5,336.81	75,000.00	-69,663.19	7.12%
2360 · CONTRACTS WITH OTHER LIBR.	340,605.78	350,000.00	-9,394.22	97.32%
2401 · INTEREST	1,423.93	20,000.00	-18,576.07	7.12%
2650 · SALES OF EXCESS MATERIAL	43.00			
2760 · SYSTEM & STATE AID	1.00	15,000.00	-14,999.00	0.01%
2771 · COPIER REVENUE - CONTRACT (R)	612.98	10,000.00	-9,387.02	6.13%
2771A · COPIER REVENUE - INHOUSE (N)	45.40			
2772A · ADULT-ADULT PRINTER	873.00			
2800 · Program Receipts	0.00	15,000.00	-15,000.00	0.0%
<b>Total Income</b>	<b>348,941.90</b>	<b>9,699,000.00</b>	<b>-9,350,058.10</b>	<b>3.6%</b>
 <b>Gross Profit</b>	 <b>348,941.90</b>	 <b>9,699,000.00</b>	 <b>-9,350,058.10</b>	 <b>3.6%</b>
 <b>Expense</b>				
<b>6000 · SALARIES AND WAGES</b>				
<b>6141 · PROFESSIONAL SALARIES</b>				
6141A · PROFESSIONAL (ADULT)	68,365.50	731,520.00	-663,154.50	9.35%
6141C · PROFESSIONAL (C&P)	69,308.34	627,953.00	-558,644.66	11.04%
6141D · PROFESSIONAL (DIGITAL)	18,635.63	279,150.00	-260,514.37	6.68%
6141N · PROFESSIONAL (TEEN)	29,112.65	375,237.00	-346,124.35	7.76%
6141S · COMM SERV LIBR (SVC)	29,766.90	377,175.00	-347,408.10	7.89%
6141T · PROFESSIONAL (TECH)	23,253.74	198,070.00	-174,816.26	11.74%
<b>Total 6141 · PROFESSIONAL SALARIES</b>	<b>238,442.76</b>	<b>2,589,105.00</b>	<b>-2,350,662.24</b>	<b>9.21%</b>



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
 July 2016

	<b>Jul 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>6142 · CLERICAL SALARIES</b>				
6142A · CLERICAL (ADULT)	34,673.59	345,712.00	-311,038.41	10.03%
6142C · CLERICAL (C&P)	23,279.11	243,167.00	-219,887.89	9.57%
6142D · CLERICAL (DIGITAL)	4,722.99	59,726.00	-55,003.01	7.91%
6142G · CLERICAL (GEN)	11,672.94	103,189.00	-91,516.06	11.31%
6142L · CLERICAL (LIT)	20,599.69	229,998.00	-209,398.31	8.96%
6142N · CLERICAL (TEEN)	9,439.44	85,461.00	-76,021.56	11.05%
6142R · CLERICAL (CIRC)	34,131.77	338,684.00	-304,552.23	10.08%
6142S · CLERICAL (SVC)	1,043.28	13,840.00	-12,796.72	7.54%
6142T · CLERICAL (TECH)	18,228.76	158,545.00	-140,316.24	11.5%
6142X · CLERICAL (WIRES)	1,301.38	12,925.00	-11,623.62	10.07%
<b>Total 6142 · CLERICAL SALARIES</b>	<b>159,092.95</b>	<b>1,591,247.00</b>	<b>-1,432,154.05</b>	<b>10.0%</b>
<b>6143 · PAGE SALARIES</b>				
6143A · PAGE (ADULT)	18,203.14	199,267.00	-181,063.86	9.14%
6143C · PAGE (C&P)	13,923.58	144,211.00	-130,287.42	9.66%
6143L · PAGE (LIT)	531.00	5,724.00	-5,193.00	9.28%
6143N · PAGE (TEEN)	2,083.50	21,144.00	-19,060.50	9.85%
6143R · PAGE (CIRC)	3,224.25	33,390.00	-30,165.75	9.66%
6143T · PAGE (TECH)	5,057.27	48,790.00	-43,732.73	10.37%
<b>Total 6143 · PAGE SALARIES</b>	<b>43,022.74</b>	<b>452,526.00</b>	<b>-409,503.26</b>	<b>9.51%</b>
<b>6144 · CUSTODIAL</b>				
6144G · CUSTODIAL	22,842.25	242,464.00	-219,621.75	9.42%
<b>Total 6144 · CUSTODIAL</b>	<b>22,842.25</b>	<b>242,464.00</b>	<b>-219,621.75</b>	<b>9.42%</b>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
 July 2016

	<b>Jul 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>6145 · SECURITY</b>				
<b>6145G · SECURITY</b>	22,050.16	217,894.00	-195,843.84	10.12%
<b>Total 6145 · SECURITY</b>	22,050.16	217,894.00	-195,843.84	10.12%
<b>6146 · TECHNICIAN</b>				
<b>6146W · TECHNICAL (WIRES)</b>	21,251.55	194,728.00	-173,476.45	10.91%
<b>Total 6146 · TECHNICIAN</b>	21,251.55	194,728.00	-173,476.45	10.91%
<b>6147 · ADMINISTRATIVE</b>				
<b>Total 6147 · ADMINISTRATIVE</b>	37,570.57	276,277.00	-238,706.43	13.6%
<b>Total 6000 · SALARIES AND WAGES</b>	544,272.98	5,564,241.00	-5,019,968.02	9.78%
<b>6200 · EMPLOYEE BENEFITS</b>				
<b>9010 · RETIREMENT</b>	0.00	637,939.00	-637,939.00	0.0%
<b>9030 · SOCIAL SECURITY</b>	40,598.18	390,000.00	-349,401.82	10.41%
<b>9040 · WORKERS' COMPENSATION</b>	0.00	80,000.00	-80,000.00	0.0%
<b>9050 · UNEMPLOYMENT INSURANCE</b>	0.00	2,500.00	-2,500.00	0.0%
<b>9055 · DISABILTY INSURANCE</b>	1,602.83	21,500.00	-19,897.17	7.46%
<b>9060 · MEDICAL INSURANCE</b>	59,301.00	762,459.00	-703,158.00	7.78%
<b>9065 · MTA TRANSIT TAX</b>	0.00	0.00	0.00	0.0%
<b>Total 6200 · EMPLOYEE BENEFITS</b>	101,502.01	1,894,398.00	-1,792,895.99	5.36%
<b>6410A · BOOKS (ADULT)</b>				
<b>6410A.e · E-BOOKS (ADULT)</b>	-1,253.57			
<b>6410A · BOOKS (ADULT) - Other</b>	8,862.69	184,000.00	-175,137.31	4.82%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2016

	<b>Jul 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>Total 6410A · BOOKS (ADULT)</b>	7,609.12	184,000.00	-176,390.88	4.14%
<b>6410C · BOOKS (C&amp;P)</b>				
6410C.e · E-BOOKS (C&P)	-157.00			
6410C · BOOKS (C&P) - Other	5,182.05	119,500.00	-114,317.95	4.34%
<b>Total 6410C · BOOKS (C&amp;P)</b>	5,025.05	119,500.00	-114,474.95	4.21%
<b>6410L · BOOKS (LIT)</b>	109.72	1,500.00	-1,390.28	7.32%
<b>6410N · BOOKS (TEEN)</b>				
6410N.e · E-BOOKS (TEEN)	-85.43			
6410N · BOOKS (TEEN) - Other	752.46	27,000.00	-26,247.54	2.79%
<b>Total 6410N · BOOKS (TEEN)</b>	667.03	27,000.00	-26,332.97	2.47%
<b>6410T · BOOKS (TECH)</b>	0.00	900.00	-900.00	0.0%
<b>6411A · MICRO/REF CD (ADULT)</b>	2,625.00	46,000.00	-43,375.00	5.71%
<b>6411C · MICRO/REF CD (C&amp;P)</b>	0.00	18,250.00	-18,250.00	0.0%
<b>6411L · MICRO/REF CD (LIT)</b>	0.00	0.00	0.00	0.0%
<b>6411N · MICRO/REF CD (TEEN)</b>	0.00	22,000.00	-22,000.00	0.0%
<b>6412A · RECORDINGS (ADULT)</b>	2,459.25	47,200.00	-44,740.75	5.21%
<b>6412C · RECORDINGS (C&amp;P)</b>	390.94	10,000.00	-9,609.06	3.91%
<b>6412L · RECORDINGS (LIT)</b>	0.00	0.00	0.00	0.0%
<b>6412N · RECORDINGS (TEEN)</b>	606.65	10,000.00	-9,393.35	6.07%
<b>6413A · PERIODICALS (ADULT)</b>	0.00	33,000.00	-33,000.00	0.0%
<b>6413C · PERIODICALS (C&amp;P)</b>	0.00	6,325.00	-6,325.00	0.0%
<b>6413D · PERIODICALS (ADM)</b>	0.00	1,000.00	-1,000.00	0.0%
<b>6413G · PERIODICALS (GEN)</b>	0.00	1,200.00	-1,200.00	0.0%
<b>6413L · PERIODICALS (LIT)</b>	196.90	0.00	196.90	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2016

	<b>Jul 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
6413N · PERIODICALS (TEEN)	0.00	2,590.00	-2,590.00	0.0%
6413T · PERIODICALS (TECH)	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	7,509.43	135,000.00	-127,490.57	5.56%
6417C · VIDEOS (C&P)	515.02	53,000.00	-52,484.98	0.97%
6417L · VIDEOS (LIT)	0.00	200.00	-200.00	0.0%
6417N · VIDEOS (TEEN)	655.37	6,000.00	-5,344.63	10.92%
6419G · SOFTWARE (GEN)	4,800.00	1,200.00	3,600.00	400.0%
6419N · SOFTWARE (TEEN)	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	16,000.00	-16,000.00	0.0%
6428D · MISCELLANEOUS	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	549.94	4,500.00	-3,950.06	12.22%
6429L · REALIA (LIT)	0.00	0.00	0.00	0.0%
6430G · OFFICE AND LIBRARY SUPPLIES	4,964.49	90,000.00	-85,035.51	5.52%
6431D · TELECOMMUNICATIONS	12,413.28	54,500.00	-42,086.72	22.78%
6432G · CARTAGE	250.38	3,250.00	-2,999.62	7.7%
6433G · POSTAGE	3,316.27	56,000.00	-52,683.73	5.92%
6434A · PRINTING (ADULT)	0.00	4,275.00	-4,275.00	0.0%
6434C · PRINTING (C&P)	0.00	7,000.00	-7,000.00	0.0%
6434G · PRINTING (GEN)	6,581.00	100,000.00	-93,419.00	6.58%
6434L · PRINTING (LIT)	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	6,000.00	-6,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	6,500.00	-6,500.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	5,000.00	-5,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	701.20	4,000.00	-3,298.80	17.53%
6435C · CED, CONF & TRAVEL (C&P)	148.98	5,250.00	-5,101.02	2.84%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
 July 2016

	<b>Jul 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
6435D · CED, CONF & TRAVEL (ADM)	61.55	7,500.00	-7,438.45	0.82%
6435Dig · CED, CONF & TRAVEL (DIGITAL)	0.00	5,000.00	-5,000.00	0.0%
6435G · CED, CONF & TRAVEL (GEN)	0.00	3,000.00	-3,000.00	0.0%
6435L · CED, CONF & TRAVEL (LIT)	0.00	7,000.00	-7,000.00	0.0%
6435N · CED, CONF & TRAVEL (TEEN)	68.49	6,000.00	-5,931.51	1.14%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	3,000.00	-3,000.00	0.0%
6435S · CED, CONF & TRAV (COMM SRV)	632.71	3,000.00	-2,367.29	21.09%
6435T · CED, CONF & TRAVEL (TECH)	18.50	2,950.00	-2,931.50	0.63%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	100,000.00	-100,000.00	0.0%
6437A · PROGRAMS (ADULT)	4,907.28	66,000.00	-61,092.72	7.44%
6437C · PROGRAMS (C&P)	6,700.83	75,000.00	-68,299.17	8.93%
6437D · PROGRAMS (DIGITAL)	120.00	10,000.00	-9,880.00	1.2%
6437L · PROGRAMS (LIT)	1,902.36	75,000.00	-73,097.64	2.54%
6437N · PROGRAMS (TEEN)	3,672.96	60,000.00	-56,327.04	6.12%
6437P · PROFESSIONAL FEES				
643760 · PLANTINGS	150.00	1,800.00	-1,650.00	8.33%
643765 · PROMOTION AND PUBLICITY	1,239.28	30,000.00	-28,760.72	4.13%
643770 · CONTINGENCY	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	17,000.00	-17,000.00	0.0%
6437P02 · AUDITOR	0.00	6,000.00	-6,000.00	0.0%
6437P10 · ELECTION	0.00	5,000.00	-5,000.00	0.0%
6437P11 · FSA ADMINISTRATION	136.00	1,600.00	-1,464.00	8.5%
6437P12 · PAYROLL SERVICES	1,422.78	22,000.00	-20,577.22	6.47%
6437P13 · ARMORED CAR SERVICE	167.20	1,944.00	-1,776.80	8.6%
6437P14 · PIANO TUNING	0.00	0.00	0.00	0.0%
6437P16 · STAFF BACKGROUND SCREEN	235.90	5,000.00	-4,764.10	4.72%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
 July 2016

	<b>Jul 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
<b>6437P17 · TRANSLATION SERVICES</b>	0.00	500.00	-500.00	0.0%
<b>6437P3 · APPRAISAL SERVICES</b>	0.00	0.00	0.00	0.0%
<b>6437P4 · ATTORNEY</b>	9,076.94	34,500.00	-25,423.06	26.31%
<b>6437P5 · BACKFLOW INSPECTION</b>	0.00	150.00	-150.00	0.0%
<b>6437P6 · BOARD SECRETARY</b>	0.00	0.00	0.00	0.0%
<b>6437P7 · COLLECTION AGENCY</b>	232.70	2,200.00	-1,967.30	10.58%
<b>6437P8 · DENITE SYSTEMS ANALYSIS</b>	0.00	400.00	-400.00	0.0%
<b>6437P9 · EAP</b>	0.00	7,500.00	-7,500.00	0.0%
<b>Total 6437P · PROFESSIONAL FEES</b>	<b>12,660.80</b>	<b>138,094.00</b>	<b>-125,433.20</b>	<b>9.17%</b>
<b>6438 · DUES</b>	0.00	5,000.00	-5,000.00	0.0%
<b>6439A · EQUIPMENT R &amp; M (ADULT)</b>	0.00	3,500.00	-3,500.00	0.0%
<b>6439C · EQUIPMENT R &amp; M (C&amp;P)</b>	0.00	2,000.00	-2,000.00	0.0%
<b>6439G · EQUIPMENT R &amp; M (GEN)</b>	5,749.63	35,000.00	-29,250.37	16.43%
<b>6439N · EQUIPMENT R &amp; M (TEEN)</b>	10.00	200.00	-190.00	5.0%
<b>6439R · EQUIPMENT R &amp; M (CIRC)</b>	0.00	55,000.00	-55,000.00	0.0%
<b>6439T · EQUIPMENT R &amp; M (TECH)</b>	0.00	500.00	-500.00	0.0%
<b>6439W · EQUIPMENT R &amp; M (WIRES)</b>	378.81	26,000.00	-25,621.19	1.46%
<b>6450E · ELECTRICITY</b>	16,644.40	135,000.00	-118,355.60	12.33%
<b>6450F · FUEL/GAS</b>	52.50	15,000.00	-14,947.50	0.35%
<b>6450W · WATER</b>	0.00	1,600.00	-1,600.00	0.0%
<b>6451G · CUSTODIAL SUPPLIES</b>	523.70	19,000.00	-18,476.30	2.76%
<b>6452G · BLDG ALTERATION AND MAINT</b>	3,353.39	54,477.00	-51,123.61	6.16%
<b>6454 · INSURANCE</b>	64,667.82	65,000.00	-332.18	99.49%
<b>6485G · Bank Fees</b>	25.00			
<b>6700 · TAN INTEREST</b>	0.00	0.00	0.00	0.0%
<b>7203 · EQUIPMENT - Capital Purchases</b>				

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
 July 2016

	<b>Jul 16</b>	<b>Budget</b>	<b>\$ Over Budget</b>	<b>% of Budget</b>
7203A · EQUIPMENT ADULT	0.00	3,500.00	-3,500.00	0.0%
7203C · EQUIPMENT C & P	0.00	5,000.00	-5,000.00	0.0%
7203D · EQUIPMENT ADMIN	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	4,500.00	-4,500.00	0.0%
7203N · EQUIPMENT TEEN	575.16	3,000.00	-2,424.84	19.17%
7203R · EQUIPMENT CIRC	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	757.94	2,000.00	-1,242.06	37.9%
7203W · EQUIPMENT WIRE	780.16	140,000.00	-139,219.84	0.56%
7203 · EQUIPMENT - Capital Purchases - Other	129.47			
<b>Total 7203 · EQUIPMENT - Capital Purchases</b>	<b>2,242.73</b>	<b>161,500.00</b>	<b>-159,257.27</b>	<b>1.39%</b>
<b>Total Expense</b>	<b>832,263.47</b>	<b>9,699,000.00</b>	<b>-8,866,736.53</b>	<b>8.58%</b>
<b>Net Ordinary Income</b>	<b>-483,321.57</b>	<b>0.00</b>	<b>-483,321.57</b>	<b>100.0%</b>
<b>Other Income/Expense</b>				
<b>Other Expense</b>				
7500 · BUILDING IMPROVEMENTS	8,681.10			
<b>Total Other Expense</b>	<b>8,681.10</b>			
<b>Net Other Income</b>	<b>-8,681.10</b>	<b>0.00</b>	<b>-8,681.10</b>	<b>100.0%</b>
<b>Net Income</b>	<b>-492,002.67</b>	<b>0.00</b>	<b>-492,002.67</b>	<b>100.0%</b>

MMSCL  
Operating Funds Monthly Report  
July 2016

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 3,368,738.68	\$ 349,302.57	\$ 641,416.41	\$ 1,388.92	\$ 3,078,013.76
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 444,838.12	\$ 2,319.91	\$ 441.32	\$ 188.83	\$ 446,905.54
Empire Nat'l Bank	OPERATING	\$ 276,403.74	\$ 174,864.85	\$ 318,764.56	\$ 35.01	\$ 132,539.04
Empire Nat'l Bank	PAYROLL	\$ 88,557.77	\$ 467,099.01	\$ 506,096.05	\$ -	\$ 49,560.73
						<b>\$ 3,707,019.07</b>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2016	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<b>\$ 15,000.00</b>
TOTAL CASH & INVESTMENTS:					<b>\$ 3,722,019.07</b>



MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*CAPITAL FUND FINANCIAL REPORT*

JULY 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER

MMSCL  
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-16		\$ 5,573,630.87	\$ 2,360.42	\$ -	\$ 5,575,991.29
				Grand Total :	\$ 5,575,991.29

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
Patron Visits (new counter as of 8-15)	28,960												28,960	24,376
Website Visits	37,736												37,736	48,908
Adult	2,893												2,893	3,511
Children's	1,000												1,000	1,868
Teen	618												618	945
Program Calendar	1,931												1,931	6,137
Library Link	261												261	342
CommunityLibrary.org	20,078												20,078	22,743
Facebook													-	16,241
Circulation	52,240	-	-	-	-	-	-	-	-	-	-	-	52,240	60,578
Staff assisted checkouts & renewals	24,782												24,782	29,611
Express Lane Checkouts & renewals	14,110												14,110	18,817
Renewals by patrons (web)	6,903												6,903	7,993
Museum Pass Checkouts	71												71	82
eBook Checkouts	2,852												2,852	2,391
Movie Streams/Downloads	292												292	130
Music Streams/Downloads	2,422												2,422	599
eAudiobook Checkouts	808												808	639
eMagazine Checkouts													-	316
ILLs out	2,106												2,106	2,748
ILLs in	1,831												1,831	2,377
Holds	4,774												4,774	6,123
Filled Holds	3,863												3,863	4,898
New Library Cards	282												282	354
New/Renewed Contract Patrons	436												436	339
Computer Usage	7,667	-	-	-	-	-	-	-	-	-	-	-	7,667	5,235
Adult	3,251												3,251	3,472
Children's	869												869	1,028
Teen	538												538	735
Public Wireless	3,009												3,009	
Fax/Copy/email service	1,978												1,978	-
Reference Questions	2,348	-	-	-	-	-	-	-	-	-	-	-	2,348	-
Adult	1,442												1,442	2,433
Children's	906												906	1,044
Teen													-	1,201
Chat Reference													-	81
Other Questions	3,995	-	-	-	-	-	-	-	-	-	-	-	3,995	-
Adult	1,787												1,787	4,658
Children's	2,208												2,208	1,744
Teen													-	2,301
Programs, In-House Attendance	5,178	-	-	-	-	-	-	-	-	-	-	-	5,178	-
Programs, In-House Sessions	304	-	-	-	-	-	-	-	-	-	-	-	304	6,570
Adult	1,911												1,911	354
Adult # of Sessions	116												116	1,043
Children's	1,676												1,676	76
Children's # of Sessions	86												86	3,604
Teen													-	96
Teen # of Sessions													-	856
Community Services													-	89
Community Services # of Sessions													-	-
Outside Organizations	1,591												1,591	-

[illegible]

## MEMO

**To: Board of Trustees**  
**From: Tara D'Amato, Assistant Director**  
**Date: August 2016 Monthly Board Report**

### Administrative

- Researched and collected data on contract telephone poll services to conduct an awareness poll of district residents regarding the building project.
- Conducted exit interview and work handoff from librarian Dana Hickling, who recently retired from service. Dana managed administrative projects for the past two years and other staff will now maintain the Incident Report database and When to Work scheduling software which he was instrumental in configuring for staff use.
- Reviewed applications for 2 part time circ clerk positions, 1 part time Digital Services librarian position.
- Served as senior administrator while Director was on summer vacation.

### Community Service

- Librarian Erika Irish and I completed another successful **National Night Out community event on Tuesday August 2**. Held at the William Floyd Athletic Complex, the evening is a chance to showcase good neighborly relations and community partnerships with police. Officer Anson of the 7<sup>th</sup> Precinct was instrumental in coordinating two (2) police/EMS helicopters to land at the event for the attendees to tour and take photos of. A small grant from **Target** covered a bounce house rental. The **Friends of the Arts** provided live music with *Ahmad Ali* and his band. About 16 local businesses and community agencies set up tables with free giveaways and information. Approximately 200 residents attended the event.
- The **Chamber of Commerce of the Mastics and Shirley** completed its new website, which features members, news about local events and a directory of local businesses. [www.masticshirleychamber.org](http://www.masticshirleychamber.org) - As secretary, I can attest to the many hours of committee work and decision

making that went into the project. A “launch party” was held at the Library to demonstrate the features of the new site. With many local grassroots efforts falling short on marketing and communications strategy, the Chamber is making great progress by maintaining a professional website for members.

- Preparations for the **Annual Blue Claw Crab Festival** are underway, with the library contributing our outreach service. This fun seafood festival brings over 3000 people to downtown Mastic Beach waterfront. We usually give away over 1500 children’s books to fulfil our literacy outreach mission to have every local child build their home library with books of their choice throughout the year. Each year, families enjoy making simple ocean-themed crafts together at our booth, one of the only booths offering a free activity for children. We already received some publicity for our outreach at the event in the Long Island Advance (see article).

### **Friends of the Arts**

- Plans are underway for two **Middle School** musicals this year – Paca on November 18<sup>th</sup> and 19<sup>th</sup> and the New Middle School on May 5<sup>th</sup> and 6<sup>th</sup>, expanding the reach of the **Friends of the Arts** partnership with the **Community Summit Theater Committee** to younger students. Over the summer, over 75 children completed the Alladin summer musical camp. We are happy to hear that the Summit Theater Committee is pursuing 501c3 charity status as ‘*Ocean Arts*’ and we will continue to collaborate with them to expand arts programming to area children. We are very hopeful that they may secure future space with the Movieland theater at Mastic to launch more programming.

# The Blue Claw Crabs return

[www.longislandadvance.net/3539/The-Blue-Claw-Crabs-return](http://www.longislandadvance.net/3539/The-Blue-Claw-Crabs-return)



Jaydeen Calderone of Shirley enjoys the food at a previous Blue Claw Crab Festival.

This summer has nearly run its course, but there are still plenty of fun events to attend to celebrate the season of sun and fun. Be sure to put the Mastic Beach Property Owners 12th Annual Blue Claw Crab Festival on August 28 on the list of end-of-summer must do's.

The festival takes place at Marina One, a breezy peninsula with sweeping views of the sparkling Great South Bay. At one end of the marina, visitors will be treated to a variety of local musicians performing throughout the day, including popular cover band Chain Reaction. At the far end, closest to the water, will be the seafood tent where volunteers spend hours preparing fresh-from-the-bay blue claw crabs, crab cakes, shrimp and clams on the half shell. Beer, wine and soda are also available. For those who like festivals but not seafood, there will be a number of other quality food vendors on site, with offerings that include hot dogs, sausages, zeppoles, ice cream and more.

In between the stage and the tent will be dozens of vendors and community tables of all kinds. According to festival organizer Lynn DeBona, there are many new vendors this year, with games and activities for children, art work, pet items, fishing and camping items, home improvement ideas and much more. Each year, the Mastic-Moriches-Shirley Community Library Community Family Literacy program has a very popular table at the crab fest. Assistant Library Director Tara D'Amato said they are prepared for a fun day. "The library will be there giving out free books for children to keep," she said. "It's our outreach mission to get books in the hands of every local family." Since 2010, the Family Literacy Program has distributed more than 6,000 books to area kids. "It's a well-run event that brings together the best of summer - seafood, music and a beautiful location on the Great South Bay," D'Amato said. "We're grateful for the MBPOA for inviting us every year." Along with the library and new vendors, visitors can expect to see all their favorite booths selling jewelry, craft items, clothing and more. Local elected officials and candidates are also usually on hand for the event to speak with the public.

Parking can be tricky once the spaces are filled along the marina, and side streets must be kept clear for emergency

vehicle access, so be sure to park in a legal spot. The MBPOA has set up a free shuttle for festival-goers from the MBPOA Clubhouse, located at 31 Neighborhood Road. The shuttle will run continuously from 11 a.m. to 6 p.m. Marina One is located at 96 Riviera Drive in Mastic Beach.

DeBona credits the idea of the festival to her late husband, Bob, who was an extremely active and earnest advocate for the community. “This is our 12th Blue Claw Crab Festival, started as a vision by former MBPOA President Bob DeBona, to promote our beautiful waterfront and community and each year it gets better and better,” she said.

Like what you have read? [Click here](#) to subscribe to the **Long Island Advance** so you can read more stories like this, and find out everything that's going on in your town!





# Adults

August 2016

Josephine Wuthenow  
Department Head

## MUSIC AND MEMORY PROGRAM



The Community Library's *Music and Memory* program was launched in May 2016. The program provides therapeutic benefits to individuals suffering from Alzheimer's, dementia or other physical or cognitive challenges. A personalized music playlist is downloaded onto an iPod Shuffle, and can be borrowed for an initial loan period of 60 days; and is renewable for as long as it is needed.

Since the program's inception, we have loaned out six iPods. I have received positive feedback from several users, but I would like to share one particular story that was very touching. The story involves a 92 year old WWII veteran who responded enthusiastically to the music playlist on the iPod his son borrowed for him. Music from the Big Band era had been requested for his dad's playlist. When the song 'Boogie Woogie Bugle Boy' played, his dad started singing along and his eyes teared up. He asked for the song to be paused, and then he shared a memory of his daughters singing that very song in a school competition. The music evoked great memories for him, and it continues to do so.

In conjunction with the Music and Memory program, a monthly Caregiver's Support Group was initiated. The group is facilitated by social workers from the Parker Jewish Institute for Healthcare and Rehabilitation.

<http://musicandmemory.org/>



Debbi Gallucci,  
RASD Librarian

## PATRON COMMENT



Catherine Gorden,  
RASD Librarian

**From:** Alice

**Sent:** Wednesday, August 17, 2016 8:26 PM

**To:** Catherine Gorden

**Subject:** Re: Septic Systems Alternatives

Hi Catherine,

Thank you so much for all of the valuable information.

It was very helpful of you. Hopefully it will help me find a solution to my cesspool/septic system issues...

Thank you again, Alice

P.S. Libraries are always a great resource

# LIBRARIES LINK PATRONS TO INFORMATION

On Thursday, August 11, 2016, Alexandra Kaloudis and Tara Moran attended the Summer Roundtable Workshop presented by SCLS. Staff from SCLS's Member Services, Youth/Children Services, Outreach Services, Lending Library Services, and PALS Call Center introduced themselves and presented how their departments help support librarians throughout the county with programs, services, resources and their Gateway website. Among them was our own Nicole Turzillo as one of the PALS experts.



Alexandra Kaloudis and Tara Moran,  
*RASD Librarians*



## DEPARTMENTAL SNAPSHOT JULY

### **Program Attendance:**

- 1916 patrons attended in-house programs
- 54 patrons attended off-site programs

### **COPIES, FAXES and Scanning/EMAIL:**

- We helped patrons 1978 times with copies, faxes, and scanning

### **COMPUTER Usage:**

- Patrons used our computers 3,251 times

### **Reference & Information Questions:**

- We answered 3,229 patron questions

# **MMSCL CIRCULATION SERVICES DEPARTMENT**

**THE SMARTEST CARD**  
*Get it. Use It.*  
@your library®

**August 2016** Board Report by DH Anne Marie Hofmann  
STATISTICAL INFORMATION FOR THE MONTH OF **July 2016**

## **TOTAL Circulation Activity: 52,240 +**

(Due to system issue Digital Services could not relay e-magazine data prior to publication of this report)

### **Activity Breakdown**

Staff Assisted Checkouts: 24,782

Patron Self Checkouts: 14,110

Online Renewals: 6,903

### **Digital Checkout Breakdown**

eBooks— 2,852

Movie Streams— 292

Music Streams— 2,422

eAudiobooks— 808

eMagazines— n/a

### **Museum Pass Breakdown**

Museum Passes Reserved: 99

Checked Out: 71

Cancelled/No Show: 28



*Circulation staff member Travis Negron takes National Night Out to new heights! Travis is studying to be an emergency room physician and got the opportunity to see what it is like to be in an SCPD air rescue helicopter.*

**Physical Visitors: 28,960 Current Card Holders: 41,659**

**NEW Library Cards Issued: 282**

District Patrons: **268** Contract Patrons: **14**

### **Meeting Room Usage:**

**Rooms booked by district organizations including Tutors: 102**

**Community residents including students in attendance: 1,591**

**SMS Alerts - Text Notifications: Currently 1,123**

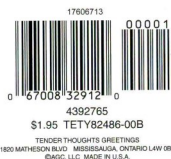
**Online Temporary Self Registration: Currently 7**

# MMSCL CIRCULATION SERVICES DEPARTMENT

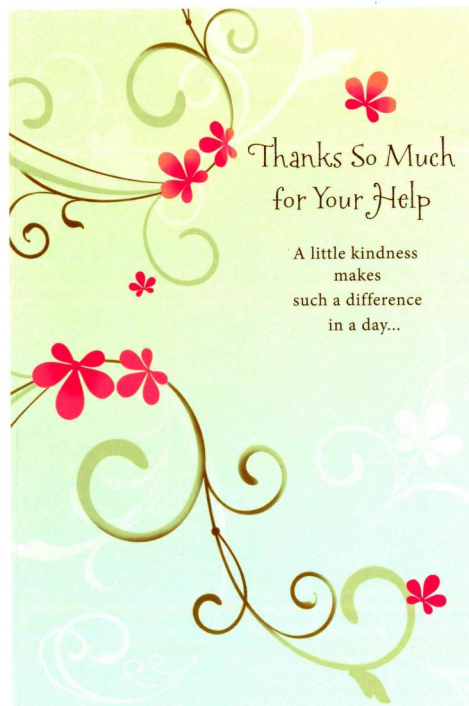
Page 2

*Everyone loves a Thank you!*

*Tender Thoughts*



*Patron thanks Staff for our part  
in making her husband's studying  
experience a little less stressful.*



*to  
the  
Library  
Staff*

*July  
26th  
2016*

Your thoughtfulness  
certainly made  
a difference in mine.

Thanks Again

*to those, who gave us  
a place to study-with  
out being disturb. to  
those who gave us more  
time on the laptop  
My husband passed his  
test on the first try. :)  
Debra & Roger Cronin  
(LSHA TEST)*





Maria Guzman

## Full Circle

Maria Guzman and Luisa Gonzalez are prime examples of how effective our Learning English a Family Affair program can be.

When Maria and Luisa enrolled in our literacy program a few years ago neither one had a very good command of the English language. Through much hard work, diligence and perseverance both have made impressive progress and achieved remarkable personal goals.

Maria received a High School Equivalency Diploma in July. She brought her certificate to class to share with other students and made sure to impress upon them how it didn't come easy. Having three children, attending literacy classes day and night and getting up at 5a.m. to study was part of her story. The class listened in awe and it was clear to see others were truly inspired by her accomplishments.



Luisa Gonzalez

Luisa Gonzalez wrote an award winning essay and was awarded one of the Community Family Literacy Project scholarships in June. She's expecting to be a United States Citizen in the near future. Luisa also came to class five or six days a week, walking in the rain, and bad weather with her two small children in tow to attend Family Literacy.

One of the nicest things about these two women's stories is how proud they are that they are able to help the instructors in our beginning level ENL classes. They have come full circle, from very basic literacy students to English speakers who can make a difference, and make a difference, they truly do.

## Learning Literacy = Literacy Fun

### **Healthy Eating**

School age children are thrilled to come to the library to participate in science projects, crafts, and reading buddies. They especially enjoy the healthy eating component being presented ( at no cost) by Cornell University Cooperative Extension of Suffolk County. Parents are telling us the children are asking them to buy ingredients they are learning about at the library to duplicate the projects at home. Way to go Ms. Claudia.



### **Parents concentrate...**

It's not all work and no play in ENL class. Not only do classes study grammar, spelling, writing etc. but they get to play *Concentration*, *Hangman*, *Guess what's in the Bag* and other games that they may have never heard of in their native countries. It's a break in the intense focus required to learn a new language and really, who doesn't love to win a prize.



### **Toddler's Galore**

It's truly a pleasure to see so many toddlers coming to summer literacy with their parents. Wednesday and Thursday mornings bring up to 19 toddlers. Little ones, ages 18 months to 4 years of age, are being immersed in the English language for two hours through free play, song, dance, and story time. Thanks to Janet Barry and her ample crew it's clear to see all of these youngsters will have an easier transition to schools in our community. Such a wonderful accomplishment.



August 2016

Compiled by: Nick Tanzi

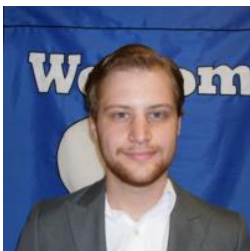
## Preparing for the Fall

In the Summer, we experience a reduction in one-on-one tech help appointments. During this downtime, the department investigates new services and plans our Fall programming.



### *Staff Update: Nicole Parisi*

Over the past month, I have been testing out *Niche Academy*, a service which provides online tutorials for our digital services, as well as staff training. This month we resumed 3D-printing prosthetic hands for *Project Enable*. I've also been working on the September eNewsletter, which includes selecting and highlighting programs, events and library services to be publicized.



### *Staff Update: Michael Bartolomeo*

I've been working on revising and rewriting course packets for Digital Services classes. I have also been researching ideas for adult maker projects with a digital focus that can be completed by patrons in a short period of time (under 30 minutes).



### *Staff Update: Sara Roye*

I'm working on permanent signage for the Technology Center in conjunction with Sign Design. I'm reaching out to Fairfield Property in Mastic Beach and Waterways in Moriches for opportunities to meet with senior residents and offer regular one-on-one tech help sessions.

I'm making final preparations for the annual 5K Bridge Run after working with Suzanne Smith throughout the year to prepare all advertising and signage for the event. We just received the t-shirts that I designed earlier in the year. DSD will attend the run to assist and take photographs.

I am in the earliest stages of collaboration with Tara and Rachel to create a mascot for the library. I am also creating promotional materials for the annual October Book Sale. After unveiling the new version of the logo, I designed new business cards for staff with updated branding and email addresses. These cards also now include our social media info and Envision URL on the back of the card.



### *Staff Update: Stephen Burg*

I am in the process of revamping our technology classes for patrons by assessing existing contracts for potential savings and improvement. We are currently acting on patron requests for programs on podcasting and Photoshop Elements.

Beginning on September 20<sup>th</sup>, I will be performing offsite one-on-one tech appointments for our senior community at the Technology Center.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 08/29/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Lefort, Carl	Guard	\$19.29/hr		08/16/16	
APT	Lewis, Michael	Guard	\$19.29/hr		08/16/16	
TRS	Cimino, Briana	Librarian Trainee	\$22.25/hr		06/17/16	
TRS	Oser, Sara	Library Clerk	\$13.39/hr		08/08/16	
TRS	Berentsen, Matthew	Page	\$9.00/hr		08/11/16	
TRS	Destefano, Kayla	Page	\$9.00/hr		08/10/16	
TRS	Melendez, Ashley	Page	\$9.00/hr		08/12/16	
RE/A	Curtin, Eileen	Librarian II	\$87,926.33		08/01/16	06/20/16-07/31/16
RE/A	Negron, Travis	Page	\$9.00/hr		07/19/16	06/21/16-07/18/16
TRS	Palmer, Jennifer	Page	\$9.00/hr		08/23/16	
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which I over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?		
<input type="checkbox"/> APPROVED				DI S APPROVED		
<input type="checkbox"/> APPROVED AS NOTED				Signature of Appointing Authority		



REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 08/29/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 2 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
SC	Parisi, Nicole	Librarian I	\$51,960.57		07/27/16	15EL167
LA	Brand, Krystal	Librarian I	\$26.23/hr		09/24/16	09/24/16-01/31/17
APT	Bishop, Viviana	Library Clerk	\$13.13/hr		08/22/16	
TRS	DeTomaso, Angelica	Page	\$9.15/hr		08/26/16	
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which [The above changes are hereby certified as over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?		
<input type="checkbox"/> APPROVED                      DI S APPROVED				Signature of Appointing Authority		
<input type="checkbox"/> APPROVED AS NOTED						

August 2, 2016

Board of Trustees

Mastic Moriches Shirley Community Library

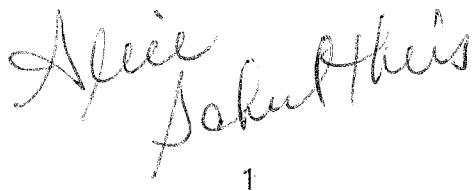
407 William Floyd Parkway

Shirley NY 11949

To whom it may concern,

In October 2012 my home was severely affected by Superstorm Sandy. I was out of my home for 6 months and lived away while my home was rebuilt. During this time, I kept my job, and made frequent trips to my library (Mastic Moriches Shirley Library) searching for information, updates, support or any help that I could get including from FEMA, or any other local help groups such as Family Service League, Salvation Army as well as Community Development Corporation. I would not be where I am today if it were not for the aid, assistance and guidance that I received from the Library staff and their consistent support and direction. There was a table set up in the Library, that I would direct myself to every few days for updates. I really wanted to get home. I had accomplished a great deal and I still am at present. My home was recently elevated and again, I had to be out of my home for 5 weeks. I am home now and as my dear Aunt Tillie used to say, "the squeaky wheel gets greased". I truly believe that my perseverance and the help from our staff at library was a major part of my success and the "grease"!

Sincerely, Alice Schultheis.....Mastic Beach homeowner in recovery.



Alice Schultheis