

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**May 2, 2016**

**7:00 PM**

**AGENDA**

- I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
  - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CORRESPONDENCE

D. CONTRACTS / RENEWALS

E. COMMUNITY EVENT

F. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

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***PERIOD FOR PUBLIC EXPRESSION***

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**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

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The next meeting of the Board of Trustees is scheduled for:

**May 23, 2016 @ 7:00PM**

# **DRAFT - UNAPPROVED**

## **MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

### **MINUTES OF April 5, 2016 BOARD MEETING**

Trustee Simmons called the meeting to order at 7:09 pm.

Present were Trustees Simmons, Gross, Vigliotta, Assistant Director D'Amato, Business Manager Nowak and Secretary Prevete. Director Rosalia was in attendance via a teleconference link.

#### **PRESENT**

Motion by Gross, second by Vigliotta to accept the minutes of the February 22, 2016 meeting of the Board of Trustees. Carried 3-0.

#### **MINUTES**

Motion by Gross, second by Vigliotta to approve the Operating Fund Schedule of Claims dated 03/28/16; Prepay Payables Warrant #1 \$38,496.92; Payables Warrant #2 \$142,831.07; Payroll Warrant W. E. 02/26/2016 \$180,340.66; Payroll Benefits Warrant \$86,817.43; Payroll Warrant W. E. 03/11/16 \$184,199.88; Payroll Benefits Warrant \$9,294.68. Carried 3-0.

#### **SCHEDULE OF CLAIMS**

Motion by Gross, second by Vigliotta to approve the Operating Financial Report for February 2016. Carried 3-0.

#### **FINANCIAL REPORTS**

Motion by Vigliotta, second by Gross to approve the Capital Fund Financial Report for February 2016. Carried 3-0.

In addition to the Director's written report she informed the Board that site tours were going well ( more to be held in April) and that Ads had been placed in South Shore Press to inform the public. Lastly, that The outline of the footprint of the proposed building had been staked out with signage denoting specs of the layout.

#### **DIRECTOR'S REPORT**

## **DRAFT - UNAPPROVED**

The Assistant Director reported that the Community Musical was a huge success! A few elementary schools saw previews, 120 students took part and they had approximately 3,000 attendees. There's an upcoming staff training workshop on Mental Health 1st Aid (being offered to the Library free of charge), participants will be issued continuing education certification.

### **ASS'T DIRECTOR'S REPORT**

The Business Manager handed out draft copies of the New York State Annual Report compilation of facts. He spoke about the need for discussion of the proposal of Conservation Design Forum for plantings (to be done at the proposed new Library site at the Links) to show sample restoration areas. This proposal is so to get a visual as to what might happen if the Library became stewards of the site. He proposed that the Board make this Motion A of 3 in the minutes. Since this was submitted for your consideration subsequent to the preparation of the board book it will be denoted as Motion 3a.

### **BUSINESS MNGR'S REPORT**

Motion by Gross, second by Vigliotta to approve the following CS-150 with the Director's recommended personnel changes. Carried 3-0.

### **RECOMMENDED PERSONNEL CHANGES**

### **CONTRACTS / RENEWALS**

Motion by Vigliotta, second by Gross to approve the renewal of the annual seasonal exterior landscape maintenance contract with True Nature Landscaping, Inc. at the rate of \$90.00 per weekly maintenance visit and \$100.00 per pesticide treatment application (estimated @ 5 applications for season). Carried 3-0.

### **TRUE NATURE LANDSCAPING, INC**

Motion by Gross, second by Vigliotta to approve the renewal of our annual HVAC service contract to run from May 1, 2016 through April 30, 2017 at a cost of \$8,715. Carried 3-0.

### **THERMAL SOLUTIONS**

Motion by Vigliotta, second by Gross to approve the purchase of plantings outlined by SandPebble Pre-Construction for installation at the Links site at a cost not to exceed \$697.50. Carried 3-0.

### **CONSERVATION DESIGN FORUM**

Motion by Vigliotta, second by Gross to approve the additional work as outlined in the February 24, 2016 letter at an estimated cost of \$37,750. Carried 3-0.

**COMMUNITY  
EVENTS**

Motion by Vigliotta, second by Gross to authorize the Director to purchase dinner only tickets for the event at \$50.00 per person, and a Tee Sponsorship at a cost not to exceed \$100.00. The event will be held May 3, 2016 at Great Rock Golf Club. Carried 3-0.

**ST. JUDE R.C.  
CHURCH GOLF  
OUTING**

Motion by Vigliotta, second by Gross to approve the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff at The Distinguished Alumni Dinner to be held at 5 pm at Lombardi's on the Bay on April 15, 2016 at a cost not to exceed \$60.00 per person. Carried 3-0.

**WILLIAM FLOYD  
ALUMNI ASSOC. -  
DISTINGUISHED  
ALUMNI DINNER**

Motion by Gross, second by Vigliotta to accept the 2015 New York State Annual Report for Public and Association Libraries as presented by Director Rosalia. Carried 3-0.

**NYS ANNUAL  
REPORT FOR  
PUBLIC LIBRARIES**

**CONTINUING  
EDUCATION**

Motion by Gross, second by Vigliotta to authorize the Board of Trustees, Director, Assistant Director, Department Heads and/or designated staff to attend the Long Island Library Conference on May 5, 2016 at the Melville Marriott. Cost of attendance shall not exceed \$60.00 per person (exclusive of mileage). Carried 3-0.

**LONG ISLAND  
LIBRARY  
CONFERENCE**

- No motion needed as there is no change from the previous year.

**2016 / 2017  
PROPOSED  
LIBRARY  
OPERATING  
BUDGET**

# **DRAFT - UNAPPROVED**

## **PERIOD FOR PUBLIC EXPRESSION**

Motion by Vigliotta, second by Gross to move into Executive Session at 7:41 pm. Carried 3-0.

## **EXECUTIVE SESSION**

Motion by Gross, second by Vigliotta to leave Executive Session at 7:45 pm. Carried 3-0

Motion by Vigliotta, second by Gross to adjourn at 7:46 pm. Carried 3-0.

## **ADJOURNMENT**

Respectfully submitted by,

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Cecile Prevete, Secretary

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## SCHEDULE OF CLAIMS

**PRESENTED APRIL 25, 2016**

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PREPAY PAYABLES WARRANT #1	\$	33,452.61
PAYABLES WARRANT #2	\$	183,626.85
PAYROLL WARRANT W.E. 3/25/2016	\$	187,662.59
PAYROLL BENEFITS WARRANT	\$	80,849.21
PAYROLL WARRANT W.E 4/8/2016	\$	182,874.59
PAYROLL BENEFITS WARRANT	\$	9,123.00
PAYROLL WARRANT W.E 4/22/2016	\$	186,074.30
PAYROLL BENEFITS WARRANT	\$	83,102.67
<b>TOTAL</b>	<b>\$</b>	<b>946,765.82</b>

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

\_\_\_\_\_  
Secretary

Date:\_\_\_\_\_

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PREPAY PAYABLES #1**

**APRIL 25, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>55095</b>	<b>04/04/2016</b>	<b>Amazon.com</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	031016	04/04/2016		7203A · EQUIPMENT ADULT	(\$21.58)
				7203C · EQUIPMENT C & P	(\$126.96)
				7203N · EQUIPMENT TEEN	(\$67.49)
				6410A · BOOKS (ADULT)	(\$535.13)
				6410C · BOOKS (C&P)	(\$613.17)
				6410N · BOOKS (TEEN)	(\$634.99)
				6412A · RECORDINGS (ADULT)	(\$317.47)
				6412C · RECORDINGS (C&P)	(\$40.15)
				6412N · RECORDINGS (TEEN)	(\$12.74)
				6417A · VIDEOS (ADULT)	(\$1,964.65)
				6417C · VIDEOS (C&P)	(\$975.91)
				6417N · VIDEOS (TEEN)	(\$360.12)
				6437A · PROGRAMS (ADULT)	(\$34.89)
				6437D · PROGRAMS (DIGITAL)	(\$27.38)
				6437N · PROGRAMS (TEEN)	(\$39.96)
				6430G · OFFICE AND LIBRARY SUPPLIES	(\$40.57)
				6437C · PROGRAMS (C&P)	(\$158.13)
<b>TOTAL</b>					<b>(\$5,971.29)</b>
<b>Bill Pmt -Check</b>	<b>55096</b>	<b>04/04/2016</b>	<b>Home Depot Credit Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03202016	04/04/2016		6452G · BLDG ALTERATION AND MAINT	(\$387.46)
				6451G · CUSTODIAL SUPPLIES	(\$208.46)
				6430G · OFFICE AND LIBRARY SUPPLIES	(\$8.15)
<b>TOTAL</b>					<b>(\$604.07)</b>
<b>Bill Pmt -Check</b>	<b>55097</b>	<b>04/04/2016</b>	<b>Lighttower Fiber Networks</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	040116	04/04/2016		6431D · TELECOMMUNICATIONS	(\$2,495.00)
<b>TOTAL</b>					<b>(\$2,495.00)</b>
<b>Bill Pmt -Check</b>	<b>55098</b>	<b>04/04/2016</b>	<b>William Floyd Alumni Association</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	041516	04/04/2016		6435D · CED, CONF & TRAVEL (ADM)	(\$300.00)
				6435A · CED, CONF & TRAVEL (ADULT)	(\$60.00)
				6435C · CED, CONF & TRAVEL (C&P)	(\$60.00)
				6435L · CED, CONF & TRAVEL (LIT)	(\$60.00)



# MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

## PREPAY PAYABLES #1

APRIL 25, 2016

				6435R · CED, CONF & TRAVEL (CIRC)	(\$60.00)
				6435S · CED, CONF & TRAV (COMM SRV)	(\$60.00)
TOTAL					<u>(\$600.00)</u>

	<b>Bill Pmt -Check</b>	<b>55099</b>	<b>04/12/2016 AT&amp;T Mobility</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	287267273345X0405-16	04/06/2016	6431D · TELECOMMUNICATIONS	(\$278.36)
TOTAL					<u>(\$278.36)</u>

	<b>Bill Pmt -Check</b>	<b>55100</b>	<b>04/12/2016 PSEG</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	040616	04/06/2016	6450E · ELECTRICITY	(\$6,455.15)
TOTAL					<u>(\$6,455.15)</u>

	<b>Bill Pmt -Check</b>	<b>55101</b>	<b>04/19/2016 AT&amp;T</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	04102016	04/10/2016	6431D · TELECOMMUNICATIONS	(\$82.16)
TOTAL					<u>(\$82.16)</u>

	<b>Bill Pmt -Check</b>	<b>55102</b>	<b>04/19/2016 Cablevision</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	04302016	04/19/2016	6431D · TELECOMMUNICATIONS	(\$704.46)
				6439N · EQUIPMENT R & M (TEEN)	(\$10.00)
TOTAL					<u>(\$714.46)</u>

	<b>Bill Pmt -Check</b>	<b>55103</b>	<b>04/19/2016 National Grid</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	042016	04/06/2016	6450F · FUEL/GAS	(\$1,206.93)
TOTAL					<u>(\$1,206.93)</u>

	<b>Bill Pmt -Check</b>	<b>55104</b>	<b>04/19/2016 Sam's Club</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	04082016	04/08/2016	6437N · PROGRAMS (TEEN)	(\$496.02)
				6437C · PROGRAMS (C&P)	(\$15.79)
				6430G · OFFICE AND LIBRARY SUPPLIES	(\$160.68)

# MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

## PREPAY PAYABLES #1

APRIL 25, 2016

			6431G · CUSTODIAL SUPPLIES	(\$365.63)
			6437A · PROGRAMS (ADULT)	(\$69.85)
			6437L · PROGRAMS (LIT)	(\$300.45)
TOTAL				<u>(\$1,408.42)</u>

Bill Pmt -Check	55105	04/21/2016 Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	NL052016	04/21/2016	6433G · POSTAGE	(\$3,301.02)
TOTAL				<u>(\$3,301.02)</u>

Bill Pmt -Check	55106	04/22/2016 American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	04132016	04/22/2016	2771 · COPIER REVENUE - CONTRACT (R)	(\$35.00)
			6430G · OFFICE AND LIBRARY SUPPLIES	(\$307.53)
			6431D · TELECOMMUNICATIONS	(\$95.00)
			6435A · CED, CONF & TRAVEL (ADULT)	(\$915.63)
			6435N · CED, CONF & TRAVEL (TEEN)	(\$759.03)
			6435C · CED, CONF & TRAVEL (C&P)	(\$915.63)
			6435D · CED, CONF & TRAVEL (ADM)	(\$1,141.75)
			6435S · CED, CONF & TRAV (COMM SRV)	(\$913.40)
			643765 · PROMOTION AND PUBLICITY	(\$390.00)
			6437N · PROGRAMS (TEEN)	(\$103.02)
			6450F · FUEL/GAS	(\$104.97)
			6435L · CED, CONF & TRAVEL (LIT)	(\$1,401.50)
			7500 · BUILDING IMPROVEMENTS	(\$570.00)
			7203N · EQUIPMENT TEEN	(\$613.30)
			6435T · CED, CONF & TRAVEL (TECH)	(\$1,205.33)
			6439G · EQUIPMENT R & M (GEN)	(\$745.45)
TOTAL				<u>(\$10,216.54)</u>

Bill Pmt -Check	55107	04/22/2016 Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	04072016	04/07/2016	6431D · TELECOMMUNICATIONS	(\$101.23)
Bill	04142016	04/14/2016	6431D · TELECOMMUNICATIONS	(\$17.98)
TOTAL				<u>(\$119.21)</u>

**TOTAL \$33,452.61**

I hereby certify that at a meeting on April 25, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	55109	4/25/2016	A+ Technology Solutions	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	IN110212	12/10/2015		6439W · EQUIPMENT R & M (WIRES)	\$ (10,759.23)
TOTAL						\$ (10,759.23)
	Bill Pmt -Check	55110	4/25/2016	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	032016	3/31/2016		6437N · PROGRAMS (TEEN)	\$ (360.00)
TOTAL						\$ (360.00)
	Bill Pmt -Check	55111	4/25/2016	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	032016	4/11/2016		6437L · PROGRAMS (LIT)	\$ (360.00)
TOTAL						\$ (360.00)
	Bill Pmt -Check	55112	4/25/2016	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23132	3/4/2016		643760 · PLANTINGS	\$ (150.00)
	Bill	23167	4/4/2016		643760 · PLANTINGS	\$ (150.00)
TOTAL						\$ (300.00)
	Bill Pmt -Check	55113	4/25/2016	ALA (Membership)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Member 2016-TD	4/1/2016		6438 · DUES	\$ (259.00)
TOTAL						\$ (259.00)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

<b>Bill Pmt -Check</b>		<b>55114</b>	<b>4/25/2016</b>	<b>American Library Association</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	0073626085		3/23/2016		6410C · BOOKS (C&P)	\$ (149.00)
TOTAL						<u>\$ (149.00)</u>
<b>Bill Pmt -Check</b>		<b>55115</b>	<b>4/25/2016</b>	<b>Andriola's Cesspool Service, Inc.</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032516		3/25/2016		6452G · BLDG ALTERATION AND MAINT	\$ (770.00)
TOTAL						<u>\$ (770.00)</u>
<b>Bill Pmt -Check</b>		<b>55116</b>	<b>4/25/2016</b>	<b>Ashton, Ruth</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032016-042016		4/11/2016		6437L · PROGRAMS (LIT)	\$ (442.00)
TOTAL						<u>\$ (442.00)</u>
<b>Bill Pmt -Check</b>		<b>55117</b>	<b>4/25/2016</b>	<b>Astudillo, John W</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04182016		4/18/2016		6417A · VIDEOS (ADULT)	\$ (14.99)
TOTAL						<u>\$ (14.99)</u>
<b>Bill Pmt -Check</b>		<b>55118</b>	<b>4/25/2016</b>	<b>Baker &amp; Taylor</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	3020820521		2/12/2016		6410N · BOOKS (TEEN)	\$ (247.70)
Bill	3020833294		2/17/2016		6410N · BOOKS (TEEN)	\$ (428.47)
Bill	3020850220		2/26/2016		6410N · BOOKS (TEEN)	\$ (89.90)
Bill	3020853031		2/26/2016		6410N · BOOKS (TEEN)	\$ (32.43)
Bill	3020850267		2/26/2016		6410C · BOOKS (C&P)	\$ (462.04)
Bill	3020852845		3/1/2016		6410N · BOOKS (TEEN)	\$ (237.57)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

Bill	3020857285	3/1/2016	6410C · BOOKS (C&P)	\$	(172.36)
Bill	3020859520	3/3/2016	6410N · BOOKS (TEEN)	\$	(25.88)
Bill	3020863209	3/3/2016	6410C · BOOKS (C&P)	\$	(28.57)
Bill	3020863208	3/3/2016	6410C · BOOKS (C&P)	\$	(67.60)
Bill	3020873352	3/8/2016	6410N · BOOKS (TEEN)	\$	(15.76)
Bill	3020840439	3/8/2016	6410N · BOOKS (TEEN)	\$	(6.05)
Bill	3020871951	3/8/2016	6410C · BOOKS (C&P)	\$	(37.72)
Bill	3020868368	3/8/2016	6410N · BOOKS (TEEN)	\$	(512.72)
Bill	3020872579	3/9/2016	6410C · BOOKS (C&P)	\$	(161.78)
Bill	3020872347	3/10/2016	6410A · BOOKS (ADULT)	\$	(592.63)
Bill	3020879752	3/11/2016	6410A · BOOKS (ADULT)	\$	(251.02)
Bill	3020880550	3/13/2016	6410N · BOOKS (TEEN)	\$	(278.78)
Bill	3020876813	3/13/2016	6410N · BOOKS (TEEN)	\$	(451.45)
Bill	3020879261	3/14/2016	6410A · BOOKS (ADULT)	\$	(521.11)
Bill	3020879351	3/14/2016	6410N · BOOKS (TEEN)	\$	(33.95)
Bill	3020888979	3/17/2016	6410N · BOOKS (TEEN)	\$	(240.83)
Bill	3020883581	3/17/2016	6412A · RECORDINGS (ADULT)	\$	(28.27)
Bill	3020889011	3/17/2016	6410N · BOOKS (TEEN)	\$	(15.13)
Bill	3020886101	3/18/2016	6410A · BOOKS (ADULT)	\$	(938.17)
Bill	3020889624	3/19/2016	6410A · BOOKS (ADULT)	\$	(230.35)
Bill	3020894028	3/21/2016	6410A · BOOKS (ADULT)	\$	(89.23)
Bill	3020889179	3/21/2016	6410A · BOOKS (ADULT)	\$	(557.37)
Bill	3020889148	3/21/2016	6410C · BOOKS (C&P)	\$	(52.03)
Bill	3020896680	3/22/2016	6410C · BOOKS (C&P)	\$	(53.13)
Bill	3020898138	3/22/2016	6410N · BOOKS (TEEN)	\$	(137.51)
Bill	3020896300	3/22/2016	6410N · BOOKS (TEEN)	\$	(8.48)
Bill	3020900569	3/24/2016	6410A · BOOKS (ADULT)	\$	(713.65)
Bill	3020906556	3/25/2016	6410A · BOOKS (ADULT)	\$	(274.47)
Bill	3020903370	3/25/2016	6410N · BOOKS (TEEN)	\$	(179.44)
Bill	3020903537	3/28/2016	6412A · RECORDINGS (ADULT)	\$	(101.77)
Bill	3020903163	3/28/2016	6410A · BOOKS (ADULT)	\$	(336.09)
Bill	3020903160	3/28/2016	6410C · BOOKS (C&P)	\$	(2,242.09)
Bill	3020907769	3/30/2016	6410A · BOOKS (ADULT)	\$	(769.40)
Bill	3020911124	3/31/2016	6410A · BOOKS (ADULT)	\$	(620.33)

**APRIL 25, 2016**

	Bill Pmt -Check	55119	4/25/2016	Bill Iozzino	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	032016	3/31/2016		6437A - PROGRAMS (ADULT)	\$ (225.00)
TOTAL						\$ (225.00)

	Bill Pmt -Check	55120	4/25/2016	Bishop, Viviana G.	L0225 - EMPIRE NAT'L - OPERATING		
	Bill	032016-042016	4/11/2016		6437L - PROGRAMS (LIT)	\$	(450.00)
TOTAL						\$	(450.00)

	Bill Pmt -Check	55121	4/25/2016	Bleidner, Gloria	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	04042016	4/5/2016		6437A - PROGRAMS (ADULT)	\$ (100.00)
TOTAL						\$ (100.00)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

<b>Bill Pmt -Check</b>	<b>55122</b>	<b>4/25/2016</b>	<b>Blum, Janet</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	EO-452016	4/5/2016		6437P10 · ELECTION	\$ (129.00)
TOTAL					<u>\$ (129.00)</u>
<b>Bill Pmt -Check</b>	<b>55123</b>	<b>4/25/2016</b>	<b>Boecker Consulting Services LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	BCS 16-4537	3/22/2016		7500 · BUILDING IMPROVEMENTS	\$ (3,120.00)
TOTAL					<u>\$ (3,120.00)</u>
<b>Bill Pmt -Check</b>	<b>55124</b>	<b>4/25/2016</b>	<b>Brillance Publishing, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	IN1081106	3/30/2016		6412A · RECORDINGS (ADULT)	\$ (55.78)
TOTAL					<u>\$ (55.78)</u>
<b>Bill Pmt -Check</b>	<b>55125</b>	<b>4/25/2016</b>	<b>Brodart Co.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	430216	3/15/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (21.40)
Bill	431740	3/30/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (13.24)
TOTAL					<u>\$ (34.64)</u>
<b>Bill Pmt -Check</b>	<b>55126</b>	<b>4/25/2016</b>	<b>Carco Group, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	00809141	3/31/2016		6437P16 · STAFF BACKGROUND SCREEN	\$ (235.90)
TOTAL					<u>\$ (235.90)</u>
<b>Bill Pmt -Check</b>	<b>55127</b>	<b>4/25/2016</b>	<b>Carter, Kathleen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03292016	3/31/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)

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TOTAL					\$	(100.00)
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<b>Bill Pmt -Check</b>	<b>55128</b>	<b>4/25/2016</b>	<b>Casper, Thomas</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>		
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Bill	04122016	4/12/2016		6435N - CED, CONF & TRAVEL (TEEN)	\$	(37.26)
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TOTAL					\$	(37.26)
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<b>Bill Pmt -Check</b>	<b>55129</b>	<b>4/25/2016</b>	<b>Catanese, Catherine</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>		
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Bill	04122016	4/14/2016		6437C - PROGRAMS (C&P)	\$	(125.00)
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TOTAL					\$	(125.00)
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<b>Bill Pmt -Check</b>	<b>55130</b>	<b>4/25/2016</b>	<b>CDW Government, Inc.</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>		
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Bill	CMW7709	3/25/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$	(110.04)
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TOTAL					\$	(110.04)
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<b>Bill Pmt -Check</b>	<b>55131</b>	<b>4/25/2016</b>	<b>Center Point Large Print</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>		
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Bill	1363113	4/1/2016		6410N - BOOKS (TEEN)	\$	(388.52)
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TOTAL					\$	(388.52)
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<b>Bill Pmt -Check</b>	<b>55132</b>	<b>4/25/2016</b>	<b>Ciccotto, William</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>		
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Bill	032016	4/8/2016		6437N - PROGRAMS (TEEN)	\$	(287.50)
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TOTAL					\$	(287.50)
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<b>Bill Pmt -Check</b>	<b>55133</b>	<b>4/25/2016</b>	<b>CJ2 Communication Strategies, LLC</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>		
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Bill	1292	3/31/2016	643765 · PROMOTION AND PUBLICITY	\$ (1,250.00)
				<u>\$ (1,250.00)</u>
TOTAL				\$ (1,250.00)

<b>Bill Pmt -Check</b>	<b>55134</b>	<b>4/25/2016</b>	<b>Cleanco Distributors, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	023691	4/19/2016	6451G · CUSTODIAL SUPPLIES	\$ (465.46)	
				<u>\$ (465.46)</u>	
TOTAL				\$ (465.46)	

<b>Bill Pmt -Check</b>	<b>55135</b>	<b>4/25/2016</b>	<b>Coffee Solutions</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	840817	4/1/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (249.00)	
				<u>\$ (249.00)</u>	
TOTAL				\$ (249.00)	

<b>Bill Pmt -Check</b>	<b>55136</b>	<b>4/25/2016</b>	<b>Colonial Youth &amp; Family Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03222016	3/23/2016	6437A · PROGRAMS (ADULT)	\$ (45.00)	
			6437C · PROGRAMS (C&P)	\$ (45.00)	
				<u>\$ (90.00)</u>	
TOTAL				\$ (90.00)	

<b>Bill Pmt -Check</b>	<b>55137</b>	<b>4/25/2016</b>	<b>Conservation Design Forum</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	#59NewLib 04192016	4/6/2016	7500 · BUILDING IMPROVEMENTS	\$ (8,119.14)	
				<u>\$ (8,119.14)</u>	
TOTAL				\$ (8,119.14)	

<b>Bill Pmt -Check</b>	<b>55138</b>	<b>4/25/2016</b>	<b>Corella, Ronald</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	032016-042016	4/11/2016	6437L · PROGRAMS (LIT)	\$ (250.00)	
				<u>\$ (250.00)</u>	
TOTAL				\$ (250.00)	

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<b>Bill Pmt -Check</b>		<b>55139</b>	<b>4/25/2016</b>	<b>Cornell Cooperative Extension</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	03192016		3/22/2016	6437C · PROGRAMS (C&P)	\$	(140.00)
Bill	04142016		4/15/2016	6437C · PROGRAMS (C&P)	\$	(150.00)
TOTAL					\$	(290.00)
<b>Bill Pmt -Check</b>		<b>55140</b>	<b>4/25/2016</b>	<b>Cornell Cooperative Extension of SC</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04052016		4/5/2016	6437C · PROGRAMS (C&P)	\$	(140.00)
TOTAL					\$	(140.00)
<b>Bill Pmt -Check</b>		<b>55141</b>	<b>4/25/2016</b>	<b>Cueva, Daniel S.</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032016-042016		4/11/2016	6437L · PROGRAMS (LIT)	\$	(550.00)
TOTAL					\$	(550.00)
<b>Bill Pmt -Check</b>		<b>55142</b>	<b>4/25/2016</b>	<b>Currao-McAleavey, Carmella</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	03192016		3/19/2016	6437N · PROGRAMS (TEEN)	\$	(100.00)
Bill	04092016		4/9/2016	6437N · PROGRAMS (TEEN)	\$	(100.00)
TOTAL					\$	(200.00)
<b>Bill Pmt -Check</b>		<b>55143</b>	<b>4/25/2016</b>	<b>Curtin, Eileen</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04082016		4/8/2016	6437C · PROGRAMS (C&P)	\$	(8.00)
				6435C · CED, CONF & TRAVEL (C&P)	\$	(12.96)
TOTAL					\$	(20.96)

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<b>Bill Pmt -Check</b>		<b>55144</b>	<b>4/25/2016</b>	<b>D'Amato, Tara</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04012016		4/1/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (97.24)
Bill	03192016		4/15/2016		6437C · PROGRAMS (C&P)	\$ (13.14)
Bill	8405117016734765282		4/15/2016		6433G · POSTAGE	\$ (9.39)
Bill	04162016		4/16/2016		6435D · CED, CONF & TRAVEL (ADM)	\$ (53.57)
TOTAL						<u>\$ (173.34)</u>
<b>Bill Pmt -Check</b>		<b>55145</b>	<b>4/25/2016</b>	<b>Davis, Lindsay</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	042016		4/11/2016		6437L · PROGRAMS (LIT)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
<b>Bill Pmt -Check</b>		<b>55146</b>	<b>4/25/2016</b>	<b>DC Comics Subscription</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	36 ISSUES		4/1/2016		6413C · PERIODICALS (C&P)	\$ (53.97)
TOTAL						<u>\$ (53.97)</u>
<b>Bill Pmt -Check</b>		<b>55147</b>	<b>4/25/2016</b>	<b>Deborah Gallucci</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	PLA-2016		4/19/2016		6435S · CED, CONF & TRAV (COMM SRV)	\$ (99.96)
TOTAL						<u>\$ (99.96)</u>
<b>Bill Pmt -Check</b>		<b>55148</b>	<b>4/25/2016</b>	<b>Demco, Inc.</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	5831535		3/22/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (26.48)
					7203N · EQUIPMENT TEEN	\$ (211.53)
Bill	5838185		3/30/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (46.11)

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Bill	5841504	4/4/2016	6410C · BOOKS (C&P)	\$	(15.29)
Bill	5846230	4/8/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(1,137.25)
TOTAL				\$	(1,436.66)

<b>Bill Pmt -Check</b>	<b>55149</b>	<b>4/25/2016</b>	<b>Detail Carting Co. Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1901976876	3/31/2016	6432G · CARTAGE	\$	(250.38)
TOTAL				\$	(250.38)

<b>Bill Pmt -Check</b>	<b>55150</b>	<b>4/25/2016</b>	<b>DJJ Technologies</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	2064914	4/1/2016	6439W · EQUIPMENT R & M (WIRES)	\$	(378.81)
TOTAL				\$	(378.81)

<b>Bill Pmt -Check</b>	<b>55151</b>	<b>4/25/2016</b>	<b>Dolan, Maeghan</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04132016	4/7/2016	6435C · CED, CONF & TRAVEL (C&P)	\$	(48.00)
TOTAL				\$	(48.00)

<b>Bill Pmt -Check</b>	<b>55152</b>	<b>4/25/2016</b>	<b>Donahue, Michael</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	EO-452016	4/5/2016	6437P10 · ELECTION	\$	(129.00)
TOTAL				\$	(129.00)

<b>Bill Pmt -Check</b>	<b>55153</b>	<b>4/25/2016</b>	<b>Donovan, Elizabeth</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	PLA-2016	4/22/2016	6435L · CED, CONF & TRAVEL (LIT)	\$	(550.56)
TOTAL				\$	(550.56)

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<b>Bill Pmt -Check</b>		<b>55154</b>	<b>4/25/2016</b>	<b>Dunbar Armored Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	3763636		4/1/2016	6437P13 · ARMORED CAR SERVICE	\$	(156.97)
TOTAL					\$	(156.97)
<b>Bill Pmt -Check</b>		<b>55155</b>	<b>4/25/2016</b>	<b>Earle, April L.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04092016		4/11/2016	6437A · PROGRAMS (ADULT)	\$	(120.00)
Bill	04092016-APPT		4/11/2016	6437A · PROGRAMS (ADULT)	\$	(200.00)
TOTAL					\$	(320.00)
<b>Bill Pmt -Check</b>		<b>55156</b>	<b>4/25/2016</b>	<b>EBSCO A</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	9180917		4/1/2016	6413C · PERIODICALS (C&P)	\$	(40.00)
Bill	9187485		4/6/2016	6413A · PERIODICALS (ADULT)	\$	(29.97)
Bill	9187520		4/8/2016	6413A · PERIODICALS (ADULT)	\$	(120.00)
TOTAL					\$	(189.97)
<b>Bill Pmt -Check</b>		<b>55157</b>	<b>4/25/2016</b>	<b>Electronic Alarm Systems</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	R 38507		4/1/2016	6452G · BLDG ALTERATION AND MAINT	\$	(67.50)
TOTAL					\$	(67.50)
<b>Bill Pmt -Check</b>		<b>55158</b>	<b>4/25/2016</b>	<b>Esteves, Maryanne</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03222016		3/24/2016	6437A · PROGRAMS (ADULT)	\$	(75.00)
TOTAL					\$	(75.00)

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<b>Bill Pmt -Check</b>		<b>55159</b>	<b>4/25/2016</b>	<b>Evanced Solutions, LLC</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	5834467		3/25/2016		6419W · SOFTWARE (WIRES)	\$ (3,705.00)
TOTAL						<u>\$ (3,705.00)</u>
<b>Bill Pmt -Check</b>		<b>55160</b>	<b>4/25/2016</b>	<b>FedEx</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	5-379-60353		4/11/2016		6433G · POSTAGE	\$ (25.77)
TOTAL						<u>\$ (25.77)</u>
<b>Bill Pmt -Check</b>		<b>55161</b>	<b>4/25/2016</b>	<b>First Student</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	022016		4/15/2016		6437C · PROGRAMS (C&P)	\$ (267.56)
Bill	032016		4/15/2016		6437C · PROGRAMS (C&P)	\$ (200.67)
TOTAL						<u>\$ (468.23)</u>
<b>Bill Pmt -Check</b>		<b>55162</b>	<b>4/25/2016</b>	<b>Foerderer, Linda</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	03182016-042016		4/11/2016		6437L · PROGRAMS (LIT)	\$ (250.00)
TOTAL						<u>\$ (250.00)</u>
<b>Bill Pmt -Check</b>		<b>55163</b>	<b>4/25/2016</b>	<b>Franzone, Denise</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032016-042016		4/11/2016		6437L · PROGRAMS (LIT)	\$ (350.00)
TOTAL						<u>\$ (350.00)</u>
<b>Bill Pmt -Check</b>		<b>55164</b>	<b>4/25/2016</b>	<b>Frisina, Megan</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	

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Bill	03112016	3/23/2016	6437A · PROGRAMS (ADULT)	\$	(75.00)
Bill	042016	4/11/2016	6437A · PROGRAMS (ADULT)	\$	(150.00)
TOTAL				\$	(225.00)

<b>Bill Pmt -Check</b>	<b>55165</b>	<b>4/25/2016</b>	<b>George, Ivette</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	032016-042016	4/11/2016	6437L · PROGRAMS (LIT)	\$	(306.00)
TOTAL				\$	(306.00)

<b>Bill Pmt -Check</b>	<b>55166</b>	<b>4/25/2016</b>	<b>Gordon, Catherine</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04142016	4/14/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$	(116.66)
TOTAL				\$	(116.66)

<b>Bill Pmt -Check</b>	<b>55167</b>	<b>4/25/2016</b>	<b>Hannibal, Julia Ann</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	032016	4/1/2016	6437N · PROGRAMS (TEEN)	\$	(500.00)
TOTAL				\$	(500.00)

<b>Bill Pmt -Check</b>	<b>55168</b>	<b>4/25/2016</b>	<b>Heckscher Museum</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	2016-2017	4/4/2016	6437A · PROGRAMS (ADULT)	\$	(83.34)
			6437C · PROGRAMS (C&P)	\$	(83.33)
			6437N · PROGRAMS (TEEN)	\$	(83.33)
TOTAL				\$	(250.00)

<b>Bill Pmt -Check</b>	<b>55169</b>	<b>4/25/2016</b>	<b>Henn, JoAnn</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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Bill	03312016	4/1/2016	6437A · PROGRAMS (ADULT)	\$	(80.00)
Bill	042016	4/12/2016	6437A · PROGRAMS (ADULT)	\$	(240.00)
TOTAL				\$	(320.00)

<b>Bill Pmt -Check</b>	<b>55170</b>	<b>4/25/2016</b>	<b>Hernandez, Donna</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03312016	3/31/2016	6437A · PROGRAMS (ADULT)	\$	(20.00)
TOTAL				\$	(20.00)

<b>Bill Pmt -Check</b>	<b>55171</b>	<b>4/25/2016</b>	<b>Hernandez, Loreta Zuniga</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	032016	3/24/2016	6437C · PROGRAMS (C&P)	\$	(75.00)
TOTAL				\$	(75.00)

<b>Bill Pmt -Check</b>	<b>55172</b>	<b>4/25/2016</b>	<b>Iberger, Deborah</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04132016-CLASC	4/5/2016	6435C · CED, CONF & TRAVEL (C&P)	\$	(48.00)
TOTAL				\$	(48.00)

<b>Bill Pmt -Check</b>	<b>55173</b>	<b>4/25/2016</b>	<b>Island Elevator Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	19213	4/1/2016	6452G · BLDG ALTERATION AND MAINT	\$	(377.00)
TOTAL				\$	(377.00)

<b>Bill Pmt -Check</b>	<b>55174</b>	<b>4/25/2016</b>	<b>Island School &amp; Art Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	459652	3/30/2016	6437N · PROGRAMS (TEEN)	\$	(43.12)
Bill	459717	4/4/2016	6437N · PROGRAMS (TEEN)	\$	(377.03)
TOTAL				\$	(420.15)



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<b>Bill Pmt -Check</b>		<b>55175</b>	<b>4/25/2016</b>	<b>Janowitz, Laurie</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04072016		4/7/2016		6437A · PROGRAMS (ADULT)	\$ (345.00)
TOTAL						<u>\$ (345.00)</u>
<b>Bill Pmt -Check</b>		<b>55176</b>	<b>4/25/2016</b>	<b>JC's @ Mikes Place Too</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	03172016		3/21/2016		6437A · PROGRAMS (ADULT)	\$ (68.58)
TOTAL						<u>\$ (68.58)</u>
<b>Bill Pmt -Check</b>		<b>55177</b>	<b>4/25/2016</b>	<b>Jorgensen, Kerrilynn</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032016		3/30/2016		6435A · CED, CONF & TRAVEL (ADULT)	\$ (27.53)
TOTAL						<u>\$ (27.53)</u>
<b>Bill Pmt -Check</b>		<b>55178</b>	<b>4/25/2016</b>	<b>Karant, Roberta</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04152016		4/15/2016		6437C · PROGRAMS (C&P)	\$ (540.00)
TOTAL						<u>\$ (540.00)</u>
<b>Bill Pmt -Check</b>		<b>55179</b>	<b>4/25/2016</b>	<b>King Kullen</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	160581238191		2/27/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (5.38)
Bill	160601241841		2/29/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (2.69)
Bill	160601394481		2/29/2016		6437L · PROGRAMS (LIT)	\$ (4.98)
Bill	160620769531		3/2/2016		6437C · PROGRAMS (C&P)	\$ (18.54)
Bill	160631247031		3/3/2016		6437L · PROGRAMS (LIT)	\$ (23.62)
Bill	160630556291		3/3/2016		6437N · PROGRAMS (TEEN)	\$ (67.50)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

Bill	160651249061	3/5/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(25.43)
Bill	160671303911	3/7/2016	6437L · PROGRAMS (LIT)	\$	(19.81)
Bill	160680566051	3/8/2016	6437N · PROGRAMS (TEEN)	\$	(26.13)
Bill	160681255531	3/8/2016	6437L · PROGRAMS (LIT)	\$	(23.62)
Bill	160701257771	3/10/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(10.47)
Bill	160701257601	3/10/2016	6437N · PROGRAMS (TEEN)	\$	(30.37)
Bill	160740714881	3/14/2016	6437C · PROGRAMS (C&P)	\$	(36.63)
Bill	160750719111	3/15/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(13.58)
Bill	160750580271	3/15/2016	6437N · PROGRAMS (TEEN)	\$	(66.07)
Bill	160760581871	3/16/2016	6437C · PROGRAMS (C&P)	\$	(3.99)
Bill	160780352411	3/18/2016	6437N · PROGRAMS (TEEN)	\$	(25.00)
Bill	160791271761	3/19/2016	6437N · PROGRAMS (TEEN)	\$	(45.47)
Bill	160791319271	3/19/2016	6437A · PROGRAMS (ADULT)	\$	(10.50)
Bill	160831324361	3/23/2016	6437C · PROGRAMS (C&P)	\$	(13.06)
Bill	160831324031	3/23/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(9.58)
Bill	160851282071	3/25/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(19.66)
Bill	160851327851	3/25/2016	6437N · PROGRAMS (TEEN)	\$	(31.74)
Bill	160891331291	3/29/2016	6437A · PROGRAMS (ADULT)	\$	(15.56)
Bill	160900782181	3/30/2016	6437C · PROGRAMS (C&P)	\$	(21.77)
TOTAL				\$	(571.15)

**Bill Pmt -Check    55180                      4/25/2016    Kyle, Stephanie                      L0225 · EMPIRE NAT'L - OPERATING**

Bill	03122016	3/12/2016	6437N · PROGRAMS (TEEN)	\$	(182.00)
TOTAL				\$	(182.00)

**Bill Pmt -Check    55181                      4/25/2016    Lakeshore Learning Materials                      L0225 · EMPIRE NAT'L - OPERATING**

Bill	1066170316	3/9/2016	6429C · REALIA (C&P)	\$	(91.99)
TOTAL				\$	(91.99)

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**PAYABLES #2**

**APRIL 25, 2016**

<b>Bill Pmt -Check</b>		<b>55182</b>	<b>4/25/2016</b>	<b>Lamb &amp; Barnosky, LLP</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	106886		3/31/2016		6437P4 - ATTORNEY	\$ (1,416.66)
TOTAL						<u>\$ (1,416.66)</u>
<b>Bill Pmt -Check</b>		<b>55183</b>	<b>4/25/2016</b>	<b>Lauro, Joanne</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04162016		4/16/2016		6437C - PROGRAMS (C&P)	\$ (125.00)
TOTAL						<u>\$ (125.00)</u>
<b>Bill Pmt -Check</b>		<b>55184</b>	<b>4/25/2016</b>	<b>Lebron, Crystal</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032016		4/8/2016		6437N - PROGRAMS (TEEN)	\$ (640.00)
TOTAL						<u>\$ (640.00)</u>
<b>Bill Pmt -Check</b>		<b>55185</b>	<b>4/25/2016</b>	<b>LibraryInsight, Inc.</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	5013		3/15/2016		6437A - PROGRAMS (ADULT)	\$ (232.00)
					6437C - PROGRAMS (C&P)	\$ (232.00)
					6437N - PROGRAMS (TEEN)	\$ (231.00)
TOTAL						<u>\$ (695.00)</u>
<b>Bill Pmt -Check</b>		<b>55186</b>	<b>4/25/2016</b>	<b>LILRC/CE</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	06032016-LASKO		3/23/2016		6435A - CED, CONF & TRAVEL (ADULT)	\$ (25.00)
Bill	052316		4/14/2016		6435G - CED, CONF & TRAVEL (GEN)	\$ (35.00)
TOTAL						<u>\$ (60.00)</u>

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**PAYABLES #2**

**APRIL 25, 2016**

<b>Bill Pmt -Check</b>		<b>55187</b>	<b>4/25/2016</b>	<b>Livia Santos</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	03162016		4/11/2016		6437L · PROGRAMS (LIT)	\$ (50.00)
TOTAL						<u>\$ (50.00)</u>
<b>Bill Pmt -Check</b>		<b>55188</b>	<b>4/25/2016</b>	<b>Long Island Aquarium Service LLC</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	18355		3/18/2016		6452G · BLDG ALTERATION AND MAINT	\$ (225.00)
TOTAL						<u>\$ (225.00)</u>
<b>Bill Pmt -Check</b>		<b>55189</b>	<b>4/25/2016</b>	<b>Long Island Rail Road</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	Tickets-05142016		4/18/2016		6437A · PROGRAMS (ADULT)	\$ (380.00)
TOTAL						<u>\$ (380.00)</u>
<b>Bill Pmt -Check</b>		<b>55190</b>	<b>4/25/2016</b>	<b>Luhrs, Linda</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	990120019774169024		4/11/2016		6437N · PROGRAMS (TEEN)	\$ (23.97)
TOTAL						<u>\$ (23.97)</u>
<b>Bill Pmt -Check</b>		<b>55191</b>	<b>4/25/2016</b>	<b>Mahler, Judith</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032016-042016		4/11/2016		6437L · PROGRAMS (LIT)	\$ (654.50)
TOTAL						<u>\$ (654.50)</u>
<b>Bill Pmt -Check</b>		<b>55192</b>	<b>4/25/2016</b>	<b>Majestic Limousine Service</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	

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**PAYABLES #2**

**APRIL 25, 2016**

Bill	1553	4/8/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (240.00)
TOTAL				<u>\$ (240.00)</u>

<b>Bill Pmt -Check</b>	<b>55193</b>	<b>4/25/2016</b>	<b>Malchiodi, Andrea</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	04132016	4/13/2016	6435C · CED, CONF & TRAVEL (C&P)	\$ (48.00)
TOTAL				<u>\$ (48.00)</u>

<b>Bill Pmt -Check</b>	<b>55194</b>	<b>4/25/2016</b>	<b>Maldonado, Hillary A.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	012016-022016-032016	3/31/2016	6435N · CED, CONF & TRAVEL (TEEN)	\$ (149.08)
			6437N · PROGRAMS (TEEN)	\$ (315.74)
TOTAL				<u>\$ (464.82)</u>

<b>Bill Pmt -Check</b>	<b>55195</b>	<b>4/25/2016</b>	<b>Manuel Velasquez</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	03312016	4/1/2016	6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL				<u>\$ (75.00)</u>

<b>Bill Pmt -Check</b>	<b>55196</b>	<b>4/25/2016</b>	<b>Maurer, James</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	04052016	4/5/2016	6437C · PROGRAMS (C&P)	\$ (575.00)
TOTAL				<u>\$ (575.00)</u>

<b>Bill Pmt -Check</b>	<b>55197</b>	<b>4/25/2016</b>	<b>Michael Bogin</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	PLA-2016	4/19/2016	6435T · CED, CONF & TRAVEL (TECH)	\$ (581.85)
TOTAL				<u>\$ (581.85)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

<b>Bill</b>	<b>Pmt -Check</b>	<b>55198</b>	<b>4/25/2016</b>	<b>Midwest Tape</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>		
Bill	93766568		3/11/2016		6412A · RECORDINGS (ADULT)	\$	(107.60)
Bill	93766641		3/11/2016		6417A · VIDEOS (ADULT)	\$	(18.89)
Bill	93766640		3/11/2016		6412C · RECORDINGS (C&P)	\$	(56.95)
Bill	93775486		3/14/2016		6417C · VIDEOS (C&P)	\$	(18.64)
Bill	93782682		3/16/2016		6417A · VIDEOS (ADULT)	\$	(135.56)
Bill	93782680		3/16/2016		6417A · VIDEOS (ADULT)	\$	(508.69)
Bill	93782683		3/16/2016		6417C · VIDEOS (C&P)	\$	(461.44)
Bill	93782684		3/16/2016		6417C · VIDEOS (C&P)	\$	(85.27)
Bill	93787683		3/17/2016		6417A · VIDEOS (ADULT)	\$	(29.89)
Bill	93795772		3/19/2016		6417A · VIDEOS (ADULT)	\$	(450.59)
Bill	93795773		3/19/2016		6417A · VIDEOS (ADULT)	\$	(222.81)
Bill	93795774		3/19/2016		6417C · VIDEOS (C&P)	\$	(128.82)
Bill	93798292		3/21/2016		6412A · RECORDINGS (ADULT)	\$	(202.95)
Bill	93798294		3/21/2016		6412C · RECORDINGS (C&P)	\$	(81.68)
Bill	93808289		3/24/2016		6417A · VIDEOS (ADULT)	\$	(70.80)
Bill	93808288		3/24/2016		6417A · VIDEOS (ADULT)	\$	(238.73)
Bill	93808286		3/24/2016		6417A · VIDEOS (ADULT)	\$	(745.97)
Bill	93814208		3/25/2016		6417A · VIDEOS (ADULT)	\$	(153.42)
Bill	93815004		3/25/2016		6417A · VIDEOS (ADULT)	\$	(87.95)
Bill	93815005		3/25/2016		6417C · VIDEOS (C&P)	\$	(40.52)
Bill	93814430		3/25/2016		6417C · VIDEOS (C&P)	\$	(28.53)
Bill	93817895		3/28/2016		6412A · RECORDINGS (ADULT)	\$	(247.82)
Bill	93817898		3/28/2016		6412C · RECORDINGS (C&P)	\$	(82.45)
Bill	93817897		3/28/2016		6412N · RECORDINGS (TEEN)	\$	(31.47)
Bill	93824960		3/30/2016		6417A · VIDEOS (ADULT)	\$	(64.06)
Bill	93824961		3/30/2016		6417A · VIDEOS (ADULT)	\$	(62.67)
Bill	93824962		3/30/2016		6417C · VIDEOS (C&P)	\$	(36.32)
Bill	93828556		3/31/2016		6417C · VIDEOS (C&P)	\$	(19.34)
Bill	93828555		3/31/2016		6417A · VIDEOS (ADULT)	\$	(63.08)
Bill	93830776		3/31/2016		6417A · VIDEOS (ADULT)	\$	(149.82)

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**PAYABLES #2**

**APRIL 25, 2016**

Bill	93830778	3/31/2016	6417A · VIDEOS (ADULT)	\$	(76.67)
Bill	93832482	3/31/2016	6412A · RECORDINGS (ADULT)	\$	(343.77)
			6412N · RECORDINGS (TEEN)	\$	(343.77)
			6412C · RECORDINGS (C&P)	\$	(171.88)
Bill	93834714	4/1/2016	6417A · VIDEOS (ADULT)	\$	(105.17)
Bill	93834204	4/1/2016	6412A · RECORDINGS (ADULT)	\$	(9.99)
Bill	93834202	4/1/2016	6412A · RECORDINGS (ADULT)	\$	(91.71)
Bill	93834716	4/1/2016	6417C · VIDEOS (C&P)	\$	(18.04)
Bill	93834205	4/1/2016	6412N · RECORDINGS (TEEN)	\$	(145.38)
Bill	93840377	4/4/2016	6417A · VIDEOS (ADULT)	\$	(73.25)
Bill	93851499	4/7/2016	6417A · VIDEOS (ADULT)	\$	(223.73)
Bill	93851498	4/7/2016	6417A · VIDEOS (ADULT)	\$	(463.31)
Bill	93851911	4/7/2016	6417C · VIDEOS (C&P)	\$	(77.75)
Bill	93857852	4/11/2016	6417A · VIDEOS (ADULT)	\$	(405.94)
Bill	93857853	4/11/2016	6417A · VIDEOS (ADULT)	\$	(260.12)
Bill	93861080	4/11/2016	6412A · RECORDINGS (ADULT)	\$	(156.04)
Bill	93861082	4/11/2016	6412A · RECORDINGS (ADULT)	\$	(47.99)
Bill	93861083	4/11/2016	6412N · RECORDINGS (TEEN)	\$	(130.09)
TOTAL				\$	(7,777.33)

**Bill Pmt -Check    55199                    4/25/2016   Moran, Tara (Staff)                    L0225 · EMPIRE NAT'L - OPERATING**

Bill	2015-Mileage	3/18/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$	(36.74)
TOTAL				\$	(36.74)

**Bill Pmt -Check    55200                    4/25/2016   Munoz, Rosalinda                    L0225 · EMPIRE NAT'L - OPERATING**

Bill	03206-042016	4/11/2016	6437L · PROGRAMS (LIT)	\$	(773.50)
TOTAL				\$	(773.50)

**Bill Pmt -Check    55201                    4/25/2016   Muszynski, Margaret                    L0225 · EMPIRE NAT'L - OPERATING**

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**PAYABLES #2**

**APRIL 25, 2016**

Bill	032016-042016	4/13/2016	6437L · PROGRAMS (LIT)	\$ (250.00)
TOTAL				<u>\$ (250.00)</u>

<b>Bill Pmt -Check</b>	<b>55202</b>	<b>4/25/2016</b>	<b>National Learning Corporation</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	0049074	3/15/2016	6410A · BOOKS (ADULT)	\$ (41.95)
Bill	0049201	3/28/2016	6410A · BOOKS (ADULT)	\$ (193.77)
Bill	0049257	4/4/2016	6410A · BOOKS (ADULT)	\$ (126.86)
Bill	0049286	4/6/2016	6410A · BOOKS (ADULT)	\$ (50.95)
TOTAL				<u>\$ (413.53)</u>

<b>Bill Pmt -Check</b>	<b>55203</b>	<b>4/25/2016</b>	<b>Navarro-Gao, Carmen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	04072016	4/11/2016	6437L · PROGRAMS (LIT)	\$ (45.00)
TOTAL				<u>\$ (45.00)</u>

<b>Bill Pmt -Check</b>	<b>55204</b>	<b>4/25/2016</b>	<b>Neis, Christine</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	040616	4/6/2016	6412C · RECORDINGS (C&P)	\$ (17.50)
TOTAL				<u>\$ (17.50)</u>

<b>Bill Pmt -Check</b>	<b>55205</b>	<b>4/25/2016</b>	<b>Nissequogue Apiary</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	04142016	4/15/2016	6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL				<u>\$ (200.00)</u>

<b>Bill Pmt -Check</b>	<b>55206</b>	<b>4/25/2016</b>	<b>NYLA</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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**PAYABLES #2**  
**APRIL 25, 2016**

Bill Pmt -Check	55207	4/25/2016	O'Connell, Linda	L0225 - EMPIRE NAT'L - OPERATING	
Bill	03312016	4/1/2016		6437A - PROGRAMS (ADULT)	\$ (227.50)
Bill	04142016	4/15/2016		6437A - PROGRAMS (ADULT)	\$ (245.00)
TOTAL					\$ (472.50)

	Bill Pmt -Check	55208	4/25/2016	Oxford University Press	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	97960492	3/2/2016		6411A - MICRO/REF CD (ADULT)	\$ (1,275.00)
TOTAL						\$ (1,275.00)

	Bill Pmt -Check	55209	4/25/2016	Parsons Commercial LLC	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	6378	3/21/2016		7500 - BUILDING IMPROVEMENTS	\$ (11,620.00)
TOTAL						\$ (11,620.00)

	Bill Pmt -Check	55210	4/25/2016	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	8692763-042016	4/1/2016		6437P12 · PAYROLL SERVICES	\$ (90.75)
TOTAL						\$ (90.75)

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**APRIL 25, 2016**

**Bill Pmt -Check    55215                      4/25/2016   Piper-Gebhard, Randi                      L0225 · EMPIRE NAT'L - OPERATING**

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**PAYABLES #2**

**APRIL 25, 2016**

Bill	032016-042016	4/11/2016	6437L · PROGRAMS (LIT)	\$ (1,020.00)
TOTAL				<u>\$ (1,020.00)</u>

**Bill Pmt -Check 55216 4/25/2016 Polanco Abreu, Yudith L0225 · EMPIRE NAT'L - OPERATING**

Bill	032016-042016	4/11/2016	6437L · PROGRAMS (LIT)	\$ (162.50)
TOTAL				<u>\$ (162.50)</u>

**Bill Pmt -Check 55217 4/25/2016 Quill L0225 · EMPIRE NAT'L - OPERATING**

Bill	4478084	3/25/2016	7203A · EQUIPMENT ADULT	\$ (349.90)
Bill	5029290	4/14/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (167.82)
Bill	5163923	4/20/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (68.99)
TOTAL				<u>\$ (586.71)</u>

**Bill Pmt -Check 55218 4/25/2016 R. Essay Plumbing & Heating Inc. L0225 · EMPIRE NAT'L - OPERATING**

Bill	17865	4/12/2016	6437P5 · BACKFLOW INSPECTION	\$ (150.00)
TOTAL				<u>\$ (150.00)</u>

**Bill Pmt -Check 55219 4/25/2016 Recorded Books L0225 · EMPIRE NAT'L - OPERATING**

Bill	75304781	3/15/2016	6412A · RECORDINGS (ADULT)	\$ (38.99)
Bill	75304784	3/16/2016	6412A · RECORDINGS (ADULT)	\$ (19.99)
Bill	75306355	3/21/2016	6417A · VIDEOS (ADULT)	\$ (41.60)
Bill	75306698	3/21/2016	6412A · RECORDINGS (ADULT)	\$ (7.95)
Bill	75307319	3/21/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75307639	3/21/2016	6412A · RECORDINGS (ADULT)	\$ (40.00)
Bill	75308498	3/22/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)

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**PAYABLES #2**

**APRIL 25, 2016**

Bill	75308211	3/22/2016	6412A · RECORDINGS (ADULT)	\$	(70.00)
Bill	75309248	3/24/2016	6412A · RECORDINGS (ADULT)	\$	(29.99)
Bill	75313151	3/24/2016	6412A · RECORDINGS (ADULT)	\$	(44.99)
Bill	75309306	3/24/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75310124	3/25/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75311813	3/29/2016	6412A · RECORDINGS (ADULT)	\$	(520.40)
Bill	75316250	4/6/2016	6412A · RECORDINGS (ADULT)	\$	(39.99)
Bill	75316725	4/7/2016	6412A · RECORDINGS (ADULT)	\$	(32.99)
TOTAL				\$	(1,046.85)

<b>Bill Pmt -Check</b>	<b>55220</b>	<b>4/25/2016</b>	<b>Reed, Sara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	110815	3/16/2016	6429C · REALIA (C&P)	\$	(234.50)
Bill	04132016-CLASC	4/7/2016	6435C · CED, CONF & TRAVEL (C&P)	\$	(58.00)
TOTAL				\$	(292.50)

<b>Bill Pmt -Check</b>	<b>55221</b>	<b>4/25/2016</b>	<b>Rita Alfano</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04052016	4/12/2016	6437A · PROGRAMS (ADULT)	\$	(240.00)
TOTAL				\$	(240.00)

<b>Bill Pmt -Check</b>	<b>55222</b>	<b>4/25/2016</b>	<b>Rocco, Summer</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04182016	4/18/2016	6410C · BOOKS (C&P)	\$	(3.99)
TOTAL				\$	(3.99)

<b>Bill Pmt -Check</b>	<b>55223</b>	<b>4/25/2016</b>	<b>Roeder, Kathy</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	032016-1	3/30/2016	6437C · PROGRAMS (C&P)	\$	(500.00)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

Bill	032016-2	3/30/2016	6437C · PROGRAMS (C&P)	\$ (500.00)
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TOTAL				\$ (1,000.00)

<b>Bill Pmt -Check</b>	<b>55224</b>	<b>4/25/2016</b>	<b>Rojo Angeles, Erika</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	032016-042016	4/11/2016	6437L · PROGRAMS (LIT)	\$ (390.00)
				<hr/>
TOTAL				\$ (390.00)

<b>Bill Pmt -Check</b>	<b>55225</b>	<b>4/25/2016</b>	<b>Roye, Sara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	032016	3/31/2016	6437A · PROGRAMS (ADULT)	\$ (400.00)
Bill	04062016	4/7/2016	6437A · PROGRAMS (ADULT)	\$ (100.00)
				<hr/>
TOTAL				\$ (500.00)

<b>Bill Pmt -Check</b>	<b>55226</b>	<b>4/25/2016</b>	<b>Sandpebble Preconstruction Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	#59 New Lib 04192016	4/19/2016	7500 · BUILDING IMPROVEMENTS	\$ (40,423.88)
Bill	#59PaintProj04192016	4/19/2016	7500 · BUILDING IMPROVEMENTS	\$ (3,276.00)
				<hr/>
TOTAL				\$ (43,699.88)

<b>Bill Pmt -Check</b>	<b>55227</b>	<b>4/25/2016</b>	<b>Schiano, Joseph, CPA</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	2016-100	4/20/2016	6437P02 · AUDITOR	\$ (1,500.00)
				<hr/>
TOTAL				\$ (1,500.00)

<b>Bill Pmt -Check</b>	<b>55228</b>	<b>4/25/2016</b>	<b>Scholastic Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
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Bill	12805053	3/16/2016	6410C · BOOKS (C&P)	\$ (1,103.75)
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**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

Bill	12812093	3/18/2016	6410C · BOOKS (C&P)	\$ (31.00)
				<hr/>
TOTAL				\$ (1,134.75)

<b>Bill Pmt -Check</b>	<b>55229</b>	<b>4/25/2016</b>	<b>SCLS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	59885	12/21/2015	6417C · VIDEOS (C&P)	\$ (71.50)	
Bill	60558	3/17/2016	6437C · PROGRAMS (C&P)	\$ (330.00)	
Bill	60552	3/17/2016	6437C · PROGRAMS (C&P)	\$ (210.00)	
Bill	60643	3/20/2016	6417C · VIDEOS (C&P)	\$ (60.50)	
Bill	60585	3/22/2016	6410A · BOOKS (ADULT)	\$ (207.97)	
				<hr/>	
TOTAL				\$ (879.97)	

<b>Bill Pmt -Check</b>	<b>55230</b>	<b>4/25/2016</b>	<b>Scott, Rob</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03172016	3/17/2016	6437C · PROGRAMS (C&P)	\$ (250.00)	
Bill	04022016	3/17/2016	6437C · PROGRAMS (C&P)	\$ (250.00)	
Bill	03212016	3/21/2016	6437N · PROGRAMS (TEEN)	\$ (425.00)	
				<hr/>	
TOTAL				\$ (925.00)	

<b>Bill Pmt -Check</b>	<b>55231</b>	<b>4/25/2016</b>	<b>Searles Graphics, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	35716	3/22/2016	6434G · PRINTING (GEN)	\$ (9,485.00)	
				<hr/>	
TOTAL				\$ (9,485.00)	

<b>Bill Pmt -Check</b>	<b>55232</b>	<b>4/25/2016</b>	<b>Seeman, Alana</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	042016	4/11/2016	6437A · PROGRAMS (ADULT)	\$ (100.00)	
				<hr/>	
TOTAL				\$ (100.00)	

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

<b>Bill Pmt -Check</b>		<b>55233</b>	<b>4/25/2016</b>	<b>Sharper Training Solutions, Inc.</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	03192016		3/21/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
Bill	03242016		3/24/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL						<u>\$ (400.00)</u>
<b>Bill Pmt -Check</b>		<b>55234</b>	<b>4/25/2016</b>	<b>Showcases</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	292141		4/4/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (158.70)
TOTAL						<u>\$ (158.70)</u>
<b>Bill Pmt -Check</b>		<b>55235</b>	<b>4/25/2016</b>	<b>SHRM</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	042016-042017		3/8/2016		6438 · DUES	\$ (190.00)
TOTAL						<u>\$ (190.00)</u>
<b>Bill Pmt -Check</b>		<b>55236</b>	<b>4/25/2016</b>	<b>Sievers, Sandra</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	04042016		4/5/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
<b>Bill Pmt -Check</b>		<b>55237</b>	<b>4/25/2016</b>	<b>Smart, Cristina</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	EO-452016		4/5/2016		6437P10 · ELECTION	\$ (129.00)
TOTAL						<u>\$ (129.00)</u>
<b>Bill Pmt -Check</b>		<b>55238</b>	<b>4/25/2016</b>	<b>Soap Opera Digest</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	

**PAYABLES #2**  
**APRIL 25, 2016**

	Bill Pmt -Check	55239	4/25/2016	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	72543	3/11/2016		643765 · PROMOTION AND PUBLICITY	\$ (1,475.00)
	Bill	72568	4/4/2016		6437P · PROFESSIONAL FEES	\$ (1,475.00)
TOTAL						<u>\$ (2,950.00)</u>

	Bill Pmt -Check	55240	4/25/2016	Sparling, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	04142016	4/15/2016		6437C · PROGRAMS (C&P)	\$ (275.00)
TOTAL						\$ (275.00)

	Bill Pmt -Check	55241	4/25/2016	Squires, Lorraine	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	PLA-2016	4/19/2016		6435N · CED, CONF & TRAVEL (TEEN)	\$ (124.78)
TOTAL						\$ (124.78)

Bill	Pmt -Check	55242	4/25/2016	St. Jude R.C. Church Golf Committee	L0225 - EMPIRE NAT'L - OPERATING	
Bill		05032016	4/22/2016		6435A - CED, CONF & TRAVEL (ADULT)	\$ (50.00)
					6435C - CED, CONF & TRAVEL (C&P)	\$ (50.00)
					6435D - CED, CONF & TRAVEL (ADM)	\$ (150.00)
					6435S - CED, CONF & TRAV (COMM SRV)	\$ (50.00)
TOTAL						\$ (300.00)

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**PAYABLES #2**

**APRIL 25, 2016**

Bill	032016	3/23/2016	6437C · PROGRAMS (C&P)	\$	(375.00)
Bill	03292016	3/30/2016	6437C · PROGRAMS (C&P)	\$	(125.00)
TOTAL				\$	<u>(500.00)</u>

<b>Bill Pmt -Check</b>	<b>55244</b>	<b>4/25/2016</b>	<b>Star Magazine</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	040416	4/4/2016	6413A · PERIODICALS (ADULT)	\$	(39.00)
TOTAL				\$	<u>(39.00)</u>

<b>Bill Pmt -Check</b>	<b>55245</b>	<b>4/25/2016</b>	<b>Suffolk County Police Department</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04202016	4/20/2016	6452G · BLDG ALTERATION AND MAINT	\$	(100.00)
TOTAL				\$	<u>(100.00)</u>

<b>Bill Pmt -Check</b>	<b>55246</b>	<b>4/25/2016</b>	<b>Tag-It Engravings &amp; Signs</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11747	3/28/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(39.00)
Bill	11769	4/14/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(45.50)
TOTAL				\$	<u>(84.50)</u>

<b>Bill Pmt -Check</b>	<b>55247</b>	<b>4/25/2016</b>	<b>TBS Contracting Ltd.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	725	4/14/2016	6452G · BLDG ALTERATION AND MAINT	\$	(5,400.00)
TOTAL				\$	<u>(5,400.00)</u>

<b>Bill Pmt -Check</b>	<b>55248</b>	<b>4/25/2016</b>	<b>Tend Coffee</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04062016	4/6/2016	6437C · PROGRAMS (C&P)	\$	(75.00)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

TOTAL					\$	(75.00)
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<b>Bill Pmt -Check</b>	<b>55249</b>	<b>4/25/2016</b>	<b>The Whaling Museum</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	2016-2017	4/1/2016		6437A · PROGRAMS (ADULT)	\$	(66.67)
				6437C · PROGRAMS (C&P)	\$	(66.67)
				6437N · PROGRAMS (TEEN)	\$	(66.66)

TOTAL					\$	(200.00)
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<b>Bill Pmt -Check</b>	<b>55250</b>	<b>4/25/2016</b>	<b>Thermal Solutions, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	C41751	3/15/2016		6452G · BLDG ALTERATION AND MAINT	\$	(2,178.75)
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TOTAL					\$	(2,178.75)
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<b>Bill Pmt -Check</b>	<b>55251</b>	<b>4/25/2016</b>	<b>Thomas Murphy</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	402269	3/10/2016		6410A · BOOKS (ADULT)	\$	(19.95)
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TOTAL					\$	(19.95)
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<b>Bill Pmt -Check</b>	<b>55252</b>	<b>4/25/2016</b>	<b>Tjondro, Lina</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	EO-452016	4/5/2016		6437P10 · ELECTION	\$	(129.00)
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TOTAL					\$	(129.00)
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<b>Bill Pmt -Check</b>	<b>55253</b>	<b>4/25/2016</b>	<b>Town of Brookhaven Parks Department</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
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Bill	032016-042016	4/20/2016		6437A · PROGRAMS (ADULT)	\$	(490.00)
				6437C · PROGRAMS (C&P)	\$	(670.00)
				6437N · PROGRAMS (TEEN)	\$	(100.00)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

Bill	012016-022016	4/20/2016	6437D · PROGRAMS (DIGITAL)	\$	(120.00)
			6437A · PROGRAMS (ADULT)	\$	(200.00)
			6437C · PROGRAMS (C&P)	\$	(535.00)
			6437N · PROGRAMS (TEEN)	\$	(80.00)
Bill	2014	4/20/2016	6437C · PROGRAMS (C&P)	\$	(1,215.00)
			6437N · PROGRAMS (TEEN)	\$	(1,030.00)
TOTAL				\$	(4,440.00)

<b>Bill Pmt -Check</b>	<b>55254</b>	<b>4/25/2016</b>	<b>Tyler, Edwina Lee</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	04062016	4/7/2016	6437A · PROGRAMS (ADULT)	\$	(200.00)
TOTAL				\$	(200.00)

<b>Bill Pmt -Check</b>	<b>55255</b>	<b>4/25/2016</b>	<b>Unique Management Services, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	422364	3/1/2016	6437P7 · COLLECTION AGENCY	\$	(98.45)
Bill	426344	4/1/2016	6437P7 · COLLECTION AGENCY	\$	(125.30)
TOTAL				\$	(223.75)

<b>Bill Pmt -Check</b>	<b>55256</b>	<b>4/25/2016</b>	<b>UPS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	000054YE33106	3/5/2016	6433G · POSTAGE	\$	(30.78)
TOTAL				\$	(30.78)

<b>Bill Pmt -Check</b>	<b>55257</b>	<b>4/25/2016</b>	<b>Upstart</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	5841067	4/4/2016	6410C · BOOKS (C&P)	\$	(180.35)
TOTAL				\$	(180.35)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

<b>Bill Pmt -Check</b>		<b>55258</b>	<b>4/25/2016</b>	<b>Urban Libraries Unite</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	03302016		3/30/2016		6435S - CED, CONF & TRAV (COMM SRV)	\$ (120.00)
TOTAL						<u>\$ (120.00)</u>
<b>Bill Pmt -Check</b>		<b>55259</b>	<b>4/25/2016</b>	<b>Villegas, Martha (Vendor)</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	032016		3/25/2016		6437C - PROGRAMS (C&P)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
<b>Bill Pmt -Check</b>		<b>55260</b>	<b>4/25/2016</b>	<b>Vincent's Pizza of Shirley</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	367083		4/19/2016		6437N - PROGRAMS (TEEN)	\$ (579.50)
					6437C - PROGRAMS (C&P)	\$ (76.00)
					6437P10 - ELECTION	\$ (153.25)
					6430G - OFFICE AND LIBRARY SUPPLIES	\$ (240.50)
TOTAL						<u>\$ (1,049.25)</u>
<b>Bill Pmt -Check</b>		<b>55261</b>	<b>4/25/2016</b>	<b>W. B. Mason Co., Inc.</b>	<b>L0225 - EMPIRE NAT'L - OPERATING</b>	
Bill	I33070898		3/16/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (122.80)
Bill	I33084268		3/16/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (46.99)
Bill	I33286994		3/24/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (376.87)
Bill	I33322835		3/25/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (128.64)
Bill	I33353924		3/28/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (347.88)
Bill	I33419323		3/30/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (148.07)
Bill	133515410		4/4/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (4.94)
Bill	I33598714		4/6/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (256.85)
Bill	133684221		4/8/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (141.95)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2**

**APRIL 25, 2016**

Bill	133930018	4/19/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(21.00)
Bill	133924928	4/19/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$	(172.03)
TOTAL				\$	(1,768.02)

<b>Bill Pmt -Check</b>	<b>55262</b>	<b>4/25/2016</b>	<b>Walters, Lisa</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	032016-2	3/28/2016	6437C · PROGRAMS (C&P)	\$	(400.00)
Bill	032016-1	3/30/2016	6437C · PROGRAMS (C&P)	\$	(400.00)
TOTAL				\$	(800.00)

<b>Bill Pmt -Check</b>	<b>55263</b>	<b>4/25/2016</b>	<b>Weeks, Eleanor</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	VR-3292016	3/29/2016	6437P10 · ELECTION	\$	(129.00)
Bill	EO-452016	4/5/2016	6437P10 · ELECTION	\$	(129.00)
TOTAL				\$	(258.00)

<b>Bill Pmt -Check</b>	<b>55264</b>	<b>4/25/2016</b>	<b>Westbury Window Cleaning &amp; Maintenance</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	377-16	3/19/2016	6452G · BLDG ALTERATION AND MAINT	\$	(320.00)
TOTAL				\$	(320.00)

<b>Bill Pmt -Check</b>	<b>55265</b>	<b>4/25/2016</b>	<b>White, Edna Terry</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	032016-042016	4/11/2016	6437L · PROGRAMS (LIT)	\$	(150.00)
TOTAL				\$	(150.00)

<b>Bill Pmt -Check</b>	<b>55266</b>	<b>4/25/2016</b>	<b>Wischhusen, Will</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**PAYABLES #2  
APRIL 25, 2016**

Bill	032016	4/1/2016	6437N · PROGRAMS (TEEN)	\$ (160.00)
TOTAL				<u>\$ (160.00)</u>
<b>Bill Pmt -Check</b>	<b>55267</b>	<b>4/25/2016</b>	<b>Wuthenow, Josephine</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	04122016	4/12/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (23.00)
Bill	PLA-2016	4/19/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (88.96)
			6435C · CED, CONF & TRAVEL (C&P)	<u>\$ (33.95)</u>
TOTAL				<u>\$ (145.91)</u>
<b>Bill Pmt -Check</b>	<b>55268</b>	<b>4/25/2016</b>	<b>Wyneken, Rachel</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	04082016/04092016	4/15/2016	6435C · CED, CONF & TRAVEL (C&P)	\$ (41.87)
			6435A · CED, CONF & TRAVEL (ADULT)	<u>\$ (12.37)</u>
TOTAL				<u>\$ (54.24)</u>
<b>Bill Pmt -Check</b>	<b>55269</b>	<b>4/25/2016</b>	<b>Xerox Corporation (Chicago)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	300335143	4/12/2016	6439G · EQUIPMENT R & M (GEN)	<u>\$ (3,329.51)</u>
TOTAL				<u>\$ (3,329.51)</u>
<b>Bill Pmt -Check</b>	<b>55270</b>	<b>4/25/2016</b>	<b>Xerox Corporation (PA)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	230030633	4/13/2016	6439G · EQUIPMENT R & M (GEN)	<u>\$ (1,765.61)</u>
TOTAL				<u>\$ (1,765.61)</u>
<b>Bill Pmt -Check</b>	<b>55271</b>	<b>4/25/2016</b>	<b>Zafar, Tanzeela</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	042016	4/11/2016	6437L · PROGRAMS (LIT)	<u>\$ (78.00)</u>
TOTAL				<u>\$ (78.00)</u>
				<b>\$ (183,626.85)</b>

I hereby certify that at a meeting on April 25, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**March 25, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt</b>	<b>EFT</b>	<b>03/25/16</b>	<b>1106 NYS Employees'</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03252016		<b>Retirement System</b>	L0163 · RC ERS CONTRIBUTIONS	\$ 2,651.04
				L0161 · RL - ERS LOAN	\$ 1,200.00
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ 188.96
				<b>TOTAL</b>	<b>\$ 4,040.00</b>
<b>Bill Pmt</b>	<b>EFT</b>	<b>03/25/16</b>	<b>Hartford Insurance Co</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	7530053-3			L0196 · LONG TER	\$ 179.66
				9055 · DISABILTY INSURANCE	\$ 1,727.65
				<b>TOTAL</b>	<b>\$ 1,907.31</b>
<b>Bill Pmt -Check</b>	<b>5353</b>	<b>03/25/16</b>	<b>1103 State Of NY Dept</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	495		<b>of Civil Service</b>	9060 · MEDICAL INSURANCE	\$ 64,389.02
				<b>TOTAL</b>	<b>\$ 64,389.02</b>
<b>Bill Pmt -Check</b>	<b>5354</b>	<b>03/25/16</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03252016			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				<b>TOTAL</b>	<b>\$ 1,500.00</b>
<b>Bill Pmt -Check</b>	<b>5355</b>	<b>03/25/16</b>	<b>1110 AFLAC</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	323451			L0625 · AFLAC PRE-TAX	\$ 1,956.63
				L0626 · AFLAC POST-TAX	\$ 450.50
				<b>TOTAL</b>	<b>\$ 2,407.13</b>

Bill Pmt -Check      5356      03/25/16      1112 The NYS Deferred  
Bill                      396249                      Compensation Plan

L0226 · EMPIRE NAT'L - PAYROLL  
L0173 · 457B NYS DEFERRED COMP      \$      1,106.48  
TOTAL      \$      1,106.48

Bill Pmt -Check      5357      03/25/16      2922 Met Life  
Bill                      03252016

L0226 · EMPIRE NAT'L - PAYROLL  
L0171 · 403B MET LIFE      \$      2,573.00  
TOTAL      \$      2,573.00

Bill Pmt -Check      5358      03/25/16      CSEA Employee Benefit  
Bill                      03252016                      Fund

L0226 · EMPIRE NAT'L - PAYROLL  
L0510 · CSEA POST TAX DENTAL      \$      73.84  
L0520 · CSEA POST TAX VISION      \$      14.13  
TOTAL      \$      87.97

Bill Pmt -Check      5359      03/25/16      CSEA, Inc.  
Bill                      03252016

L0226 · EMPIRE NAT'L - PAYROLL  
L0500 · CSEA UNION DUES      \$      2,838.30  
TOTAL      \$      2,838.30

GRAND TOTAL      \$      80,849.21

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary



**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**April 08, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>5360</b>	<b>04/08/16</b>	<b>1095 Doreen Adamcik</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04082016			9060 · MEDICAL INSURANCE	\$ 121.80
				TOTAL	<u>\$ 121.80</u>
<b>Bill Pmt -Check</b>	<b>5361</b>	<b>04/08/16</b>	<b>1096 Denise Boinay</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04082016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5362</b>	<b>04/08/16</b>	<b>1097 Florence Stonish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04082016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5363</b>	<b>04/08/16</b>	<b>1098 Mary Abruscato</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04082016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5364</b>	<b>04/08/16</b>	<b>1099 Kathleen Irish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04082016			9060 · MEDICAL INSURANCE	\$ 243.60
				TOTAL	<u>\$ 243.60</u>
<b>Bill Pmt -Check</b>	<b>5365</b>	<b>04/08/16</b>	<b>1101 William Cicola</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04082016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>

Bill Pmt -Check      5366      04/08/16      1102 John R Verbesey  
Bill      04082016

L0226 · EMPIRE NAT'L - PAYROLL  
9060 · MEDICAL INSURANCE      \$      209.80  
TOTAL      \$      209.80

Bill Pmt -Check      5367      04/08/16      1109 Prudential  
Bill      04082016

L0226 · EMPIRE NAT'L - PAYROLL  
L0172 · 403B PRUDENTIAL      \$      1,500.00  
TOTAL      \$      1,500.00

Bill Pmt -Check      5368      04/08/16      2922 Met Life  
Bill      04082016

L0226 · EMPIRE NAT'L - PAYROLL  
L0171 · 403B MET LIFE      \$      2,573.00  
TOTAL      \$      2,573.00

Bill Pmt -Check      5369      04/08/16      CSEA Employee Benefit  
Bill      04082016      Fund

L0226 · EMPIRE NAT'L - PAYROLL  
L0510 · CSEA POST TAX DENTAL      \$      73.84  
L0520 · CSEA POST TAX VISION      \$      14.13  
TOTAL      \$      87.97

Bill Pmt -Check      5370      04/08/16      1112 The NYS Deferred  
Bill      400440      Compensation Plan

L0226 · EMPIRE NAT'L - PAYROLL  
L0173 · 457B NYS DEFERRED COMP      \$      1,140.40  
TOTAL      \$      1,140.40

Bill Pmt -Check      5372      04/08/16      CSEA, Inc.  
Bill      04082016

L0226 · EMPIRE NAT'L - PAYROLL  
L0500 · CSEA UNION DUES      \$      2,826.83  
TOTAL      \$      2,826.83

GRAND TOTAL      \$      9,123.00

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:      Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**April 22, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt</b>	<b>EFT</b>	<b>04/22/16</b>	<b>1106 NYS Employees'</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04222016		<b>Retirement System</b>	L0163 · RC ERS CONTRIBUTIONS	\$ 2,569.92
				L0161 · RL - ERS LOAN	\$ 1,200.00
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ 246.71
				<b>TOTAL</b>	<b>\$ 4,016.63</b>
<b>Bill Pmt</b>	<b>EFT</b>	<b>04/22/16</b>	<b>Hartford Insurance Co</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	7567896-1			L0196 · LONG TER	\$ 179.66
				9055 · DISABILTY INSURANCE	\$ 1,727.65
				<b>TOTAL</b>	<b>\$ 1,907.31</b>
<b>Bill Pmt -Check</b>	<b>5373</b>	<b>04/22/16</b>	<b>1103 State Of NY Dept</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	498		<b>of Civil Service</b>	9060 · MEDICAL INSURANCE	\$ 66,539.83
				<b>TOTAL</b>	<b>\$ 66,539.83</b>
<b>Bill Pmt -Check</b>	<b>5374</b>	<b>04/22/16</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	04222016			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				<b>TOTAL</b>	<b>\$ 1,500.00</b>
<b>Bill Pmt -Check</b>	<b>5375</b>	<b>04/22/16</b>	<b>1110 AFLAC</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	347209			L0625 · AFLAC PRE-TAX	\$ 450.50
				L0626 · AFLAC POST-TAX	\$ 1,956.63
				<b>TOTAL</b>	<b>\$ 2,407.13</b>

**Bill Pmt -Check**      **5376**      **04/22/16**      **1112 The NYS Deferred**  
**Bill**      405314           **Compensation Plan**

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0173 · 457B NYS DEFERRED COMP      \$      1,256.98  
TOTAL      \$      1,256.98

**Bill Pmt -Check**      **5377**      **04/22/16**      **2922 Met Life**  
**Bill**      04222016          

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0171 · 403B MET LIFE      \$      2,573.00  
TOTAL      \$      2,573.00

**Bill Pmt -Check**      **5378**      **04/22/16**      **CSEA Employee Benefit**  
**Bill**      04222016           **Fund**

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0510 · CSEA POST TAX DENTAL      \$      73.84  
L0520 · CSEA POST TAX VISION      \$      14.13  
TOTAL      \$      87.97

**Bill Pmt -Check**      **5379**      **04/22/16**      **CSEA, Inc.**  
**Bill**      04222016          

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0500 · CSEA UNION DUES      \$      2,813.82  
TOTAL      \$      2,813.82

GRAND TOTAL      \$      83,102.67

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*OPERATING FUNDS FINANCIAL REPORTS*

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

MARCH 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2015 through March 2016

											TOTAL		
											Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense													
Income													
2000 • PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	2,018,270.69	1,067,792.21	393,397.13	3,479,460.03	9,214,000.00	-5,734,539.97	37.76%
2082 • FINES AND FEES	6,878.93	7,422.04	5,522.51	6,064.21	5,258.06	5,234.87	7,402.66	6,736.24	6,149.81	56,669.33	75,000.00	-18,330.67	75.56%
2360 • CONTRACTS WITH OTHER LIBR.	487,800.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	487,800.91	340,000.00	147,800.91	143.47%
2401 • INTEREST	2,138.31	2,014.64	1,697.55	1,362.90	954.23	1,125.97	942.16	1,423.17	925.11	12,584.04	30,000.00	-17,415.96	41.95%
2650 • SALES OF EXCESS MATERIAL	50.00	20.00	39.00	42.00	68.00	28.00	-495.40	38.00	57.99	-152.41			
2670 • SALES OF BOOKS	0.00	442.22	0.00	0.00	283.86	0.00	0.00	212.74	0.00	938.82			
2671 • FEDERAL & STATE GRANTS	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	0.00	5,000.00			
2675 • GRANTS - OTHER	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00			
2705 • GIFTS AND DONATIONS	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00			
2760 • SYSTEM & STATE AID	0.00	0.00	0.00	12,477.60	0.00	1,386.40	0.00	0.00	15,182.00	29,046.00	10,000.00	19,046.00	290.46%
2771 • COPIER REVENUE - CONTRACT (R)	983.11	598.10	803.80	784.00	1,644.59	915.45	1,053.63	1,861.42	824.35	9,468.45	10,000.00	-531.55	94.69%
2771A • COPIER REVENUE - INHOUSE (N)	0.00	0.00	0.00	0.05	0.00	0.00	0.00	0.00	0.00	0.05			
2772A • ADULT-ADULT PRINTER	487.35	601.80	996.30	1,138.00	0.00	326.00	301.00	691.00	0.00	4,541.45			
2800 • Program Receipts													
2805 • Program Receipts - Adult	1,080.50	396.50	1,205.00	1,163.00	1,074.50	627.00	1,281.50	344.00	0.00	7,172.00			
2800 • Program Receipts - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
Total 2800 • Program Receipts	1,080.50	396.50	1,205.00	1,163.00	1,074.50	627.00	1,281.50	344.00	0.00	7,172.00	20,000.00	-12,828.00	35.86%
2999 • Lost Books	0.00	23.50	0.00	0.00	0.00	185.56	0.00	0.00	0.00	209.06			
Total Income	500,194.11	11,518.80	10,264.16	28,031.76	9,283.24	9,829.25	2,028,756.24	1,079,098.78	416,536.39	4,093,512.73	9,699,000.00	-5,605,487.27	42.21%
Gross Profit	500,194.11	11,518.80	10,264.16	28,031.76	9,283.24	9,829.25	2,028,756.24	1,079,098.78	416,536.39	4,093,512.73	9,699,000.00	-5,605,487.27	42.21%
Expense													
6000 • SALARIES AND WAGES													

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2015 through March 2016

											TOTAL		
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Jul '15 - Mar 16	Budget	\$ Over Budget	% of Budget
<b>6141 · PROFESSIONAL SALARIES</b>													
<b>6141A · PROFESSIONAL (ADULT)</b>	75,069.62	50,590.75	50,449.94	72,367.26	44,652.06	69,516.55	47,543.41	44,783.14	45,434.69	500,407.42	750,700.00	-250,292.58	66.66%
<b>6141C · PROFESSIONAL (C&amp;P)</b>	69,287.70	45,671.25	43,017.93	43,293.12	43,395.09	64,789.47	46,164.87	45,630.78	44,552.31	445,802.52	692,084.00	-246,281.48	64.42%
<b>6141D · PROFESSIONAL (DIGITAL)</b>	18,301.42	12,222.07	12,348.12	12,354.42	12,360.72	18,118.83	12,234.68	12,190.56	12,203.16	122,333.98	192,610.00	-70,276.02	63.51%
<b>6141N · PROFESSIONAL (TEEN)</b>	41,196.17	26,908.74	25,996.98	27,020.90	26,831.31	40,474.48	27,671.03	26,652.04	27,733.24	270,484.89	395,894.00	-125,409.11	68.32%
<b>6141S · COMM SERV LIBR (SVC)</b>	29,415.48	19,844.60	19,844.60	19,844.60	19,844.60	29,766.90	20,144.60	19,844.60	19,844.60	198,394.58	253,820.00	-55,425.42	78.16%
<b>6141T · PROFESSIONAL (TECH)</b>	22,607.56	15,419.48	14,976.06	15,048.62	14,989.04	23,083.56	15,681.44	15,505.10	14,166.90	151,477.76	194,206.00	-42,728.24	78.0%
<b>Total 6141 · PROFESSIONAL SALARIES</b>	255,877.95	170,656.89	166,633.63	189,928.92	162,072.82	245,749.79	169,440.03	164,606.22	163,934.90	1,688,901.15	2,479,314.00	-790,412.85	68.12%
<b>6142 · CLERICAL SALARIES</b>													
<b>6142A · CLERICAL (ADULT)</b>	37,786.02	24,625.19	23,481.34	25,539.84	24,994.73	39,078.52	24,258.07	22,293.54	24,547.89	246,605.14	379,945.00	-133,339.86	64.91%
<b>6142C · CLERICAL (C&amp;P)</b>	23,769.43	15,306.12	15,984.06	16,186.57	15,824.65	25,611.25	15,738.78	16,287.74	15,799.45	160,508.05	239,672.00	-79,163.95	66.97%
<b>6142D · CLERICAL (DIGITAL)</b>	6,045.28	4,090.12	4,127.04	4,122.43	4,256.26	6,739.10	4,191.66	4,583.37	4,043.97	42,199.23	58,557.00	-16,357.77	72.07%
<b>6142G · CLERICAL (GEN)</b>	19,646.64	13,183.92	13,183.92	14,222.37	17,337.76	26,992.71	27,714.66	7,781.96	7,781.96	147,845.90	171,391.00	-23,545.10	86.26%
<b>6142L · CLERICAL (LIT)</b>	21,796.08	15,350.87	14,513.99	16,380.39	15,133.65	22,612.32	15,300.40	14,085.03	13,856.09	149,028.82	224,346.00	-75,317.18	66.43%
<b>6142N · CLERICAL (TEEN)</b>	10,141.80	7,067.03	6,105.11	6,537.55	6,758.79	10,457.68	6,739.00	6,046.71	6,966.94	66,820.61	86,276.00	-19,455.39	77.45%
<b>6142R · CLERICAL (CIRC)</b>	37,142.32	25,170.51	24,888.12	24,088.84	22,677.56	35,579.92	24,629.37	23,235.64	23,258.13	240,670.41	328,172.00	-87,501.59	73.34%
<b>6142S · CLERICAL (SVC)</b>	978.60	579.60	637.56	695.52	724.50	1,134.61	481.08	641.18	695.52	6,568.17	13,573.00	-7,004.83	48.39%
<b>6142T · CLERICAL (TECH)</b>	17,958.33	12,299.22	11,871.82	11,997.32	12,240.42	18,605.04	11,870.97	11,806.22	11,996.42	120,645.76	152,443.00	-31,797.24	79.14%
<b>6142X · CLERICAL (WIRES)</b>	1,383.89	853.22	912.41	971.63	912.42	1,277.99	905.45	773.12	755.71	8,745.84	12,428.00	-3,682.16	70.37%
<b>Total 6142 · CLERICAL SALARIES</b>	176,648.39	118,525.80	115,705.37	120,742.46	120,860.74	188,089.14	131,829.44	107,534.51	109,702.08	1,189,637.93	1,666,803.00	-477,165.07	71.37%
<b>6143 · PAGE SALARIES</b>													
<b>6143A · PAGE (ADULT)</b>	18,669.99	12,134.14	11,602.84	12,375.03	14,095.55	20,092.60	14,505.88	12,820.64	13,293.75	129,590.42	184,870.00	-55,279.58	70.1%
<b>6143C · PAGE (C&amp;P)</b>	17,478.74	11,435.07	8,987.81	10,079.78	10,845.78	17,839.24	11,401.71	9,633.03	9,581.90	107,283.06	141,530.00	-34,246.94	75.8%
<b>6143L · PAGE (LIT)</b>	898.25	996.98	430.94	506.41	483.44	668.29	361.56	402.75	598.50	5,347.12	5,565.00	-217.88	96.09%
<b>6143N · PAGE (TEEN)</b>	3,079.29	1,902.10	1,446.68	1,605.18	1,214.49	1,724.51	1,189.13	1,087.70	1,771.88	15,020.96	20,405.00	-5,384.04	73.61%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2015 through March 2016

TOTAL

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Jul '15 - Mar 16	Budget	\$ Over Budget	% of Budget
6143R · PAGE (CIRC)	3,160.18	2,328.51	2,249.26	2,580.80	2,489.28	3,504.71	2,568.20	2,407.52	2,718.02	24,006.48	36,524.00	-12,517.52	65.73%
6143T · PAGE (TECH)	4,739.49	3,249.95	3,382.56	3,232.54	3,355.80	5,013.55	3,368.89	3,345.20	3,371.23	33,059.21	47,616.00	-14,556.79	69.43%
Total 6143 · PAGE SALARIES	48,025.94	32,046.75	28,100.09	30,379.74	32,484.34	48,842.90	33,395.37	29,696.84	31,335.28	314,307.25	436,510.00	-122,202.75	72.01%
6144 · CUSTODIAL													
6144G · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	18,751.04	16,792.59	17,197.34	177,179.06	241,959.00	-64,779.94	73.23%
Total 6144 · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	18,751.04	16,792.59	17,197.34	177,179.06	241,959.00	-64,779.94	73.23%
6145 · SECURITY													
6145G · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	17,707.96	16,455.67	17,655.24	171,926.73	213,678.00	-41,751.27	80.46%
Total 6145 · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	17,707.96	16,455.67	17,655.24	171,926.73	213,678.00	-41,751.27	80.46%
6146 · TECHNICIAN													
6146W · TECHNICAL (WIRES)	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	14,951.75	14,447.42	14,301.49	143,007.96	190,389.00	-47,381.04	75.11%
Total 6146 · TECHNICIAN	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	14,951.75	14,447.42	14,301.49	143,007.96	190,389.00	-47,381.04	75.11%
6147 · ADMINISTRATIVE													
Total 6147 · ADMINISTRATIVE	37,344.56	20,043.48	20,043.48	20,043.48	20,043.48	30,065.22	20,043.48	20,043.48	20,043.48	207,714.14	266,565.00	-58,850.86	77.92%
Total 6000 · SALARIES AND WAGES	586,771.53	387,818.36	377,543.77	408,766.80	386,153.08	595,755.07	406,119.07	369,576.73	374,169.81	3,892,674.22	5,495,218.00	-1,602,543.78	70.84%
6200 · EMPLOYEE BENEFITS													
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	731,805.00	0.00	0.00	0.00	731,805.00	735,918.00	-4,113.00	99.44%
9030 · SOCIAL SECURITY	43,952.66	29,026.17	27,884.04	29,859.24	28,125.88	43,521.06	30,386.28	27,573.93	27,903.40	288,232.66	375,000.00	-86,767.34	76.86%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,049.30	0.00	78,049.30	92,000.00	-13,950.70	84.84%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILTY INSURANCE	3,527.20	1,819.31	1,751.02	1,790.94	1,790.94	1,623.31	1,725.65	1,727.65	1,727.65	17,483.67	21,500.00	-4,016.33	81.32%



MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2015 through March 2016

											TOTAL		
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Jul '15 - Mar 16	Budget	\$ Over Budget	% of Budget
9060 · MEDICAL INSURANCE	54,538.21	59,991.39	61,257.74	59,609.43	55,594.19	58,713.00	61,356.89	65,465.52	58,951.95	535,478.32	689,709.00	-154,230.68	77.64%
9065 · MTA TRANSIT TAX	1,953.47	1,290.05	1,254.27	1,359.63	1,282.58	1,983.35	0.00	0.00	0.00	9,123.35	18,684.00	-9,560.65	48.83%
Total 6200 · EMPLOYEE BENEFITS	103,971.54	92,126.92	92,147.07	92,619.24	86,793.59	837,645.72	93,468.82	172,816.40	88,583.00	1,660,172.30	1,935,311.00	-275,138.70	85.78%
6410A · BOOKS (ADULT)	5,833.58	9,546.20	11,995.30	24,509.19	11,514.54	8,910.39	21,051.29	27,193.20	10,897.28	131,450.97	184,000.00	-52,549.03	71.44%
6410C · BOOKS (C&P)	4,977.77	5,524.21	3,991.69	4,428.96	16,025.66	5,006.54	7,534.43	19,004.03	4,684.56	71,177.85	119,500.00	-48,322.15	59.56%
6410L · BOOKS (LIT)	0.00	117.83	0.00	0.00	0.00	0.00	0.00	0.00	0.00	117.83	1,500.00	-1,382.17	7.86%
6410N · BOOKS (TEEN)	566.34	1,051.79	862.83	351.00	2,533.45	3,678.16	1,352.87	16,848.01	2,335.40	29,579.85	27,000.00	2,579.85	109.56%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	0.00	7,242.79	1,500.00	2,775.00	5,189.49	793.87	0.00	1,275.00	18,776.15	46,000.00	-27,223.85	40.82%
6411C · MICRO/REF CD (C&P)	0.00	0.00	5,432.00	750.00	0.00	5,224.97	726.75	0.00	0.00	12,133.72	18,250.00	-6,116.28	66.49%
6411N · MICRO/REF CD (TEEN)	0.00	0.00	5,400.00	750.00	0.00	3,869.47	551.75	0.00	0.00	10,571.22	22,000.00	-11,428.78	48.05%
6412A · RECORDINGS (ADULT)	1,516.03	2,035.07	4,093.51	2,416.59	3,096.68	2,379.52	3,863.75	7,829.97	2,889.43	30,120.55	47,200.00	-17,079.45	63.82%
6412C · RECORDINGS (C&P)	190.58	412.31	469.84	370.03	1,908.22	257.71	413.06	3,537.02	567.60	8,126.37	10,000.00	-1,873.63	81.26%
6412N · RECORDINGS (TEEN)	176.15	565.21	770.13	277.40	172.36	1,119.66	702.98	5,173.69	375.24	9,332.82	10,000.00	-667.18	93.33%
6413A · PERIODICALS (ADULT)	0.00	46.47	64.00	834.54	10,045.00	748.96	289.45	80.91	0.00	12,109.33	33,000.00	-20,890.67	36.7%
6413C · PERIODICALS (C&P)	0.00	19.99	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19.99	6,325.00	-6,305.01	0.32%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	0.00	50.00	1,000.00	-950.00	5.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	471.95	0.00	0.00	471.95	1,200.00	-728.05	39.33%
6413N · PERIODICALS (TEEN)	0.00	0.00	59.90	0.00	296.79	0.00	0.00	0.00	0.00	356.69	2,590.00	-2,233.31	13.77%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,475.80	5,899.62	8,654.97	8,543.21	5,525.83	4,443.54	9,383.03	6,099.72	7,737.40	61,763.12	135,000.00	-73,236.88	45.75%
6417C · VIDEOS (C&P)	1,831.25	1,005.74	1,028.13	1,634.49	4,483.64	541.89	3,074.79	1,053.30	1,262.67	15,915.90	53,000.00	-37,084.10	30.03%
6417L · VIDEOS (LIT)	16.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.49	200.00	-183.51	8.25%
6417N · VIDEOS (TEEN)	97.70	276.80	0.00	752.05	712.31	122.95	475.39	78.64	119.23	2,635.07	6,000.00	-3,364.93	43.92%
6419G · SOFTWARE (GEN)	14,775.00	0.00	0.00	0.00	0.00	1,200.00	0.00	0.00	0.00	15,975.00	1,200.00	14,775.00	1,331.25%

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**TOTAL**

	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Jul '15 - Mar 16	Budget	\$ Over Budget	% of Budget
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	551.75	0.00	0.00	551.75	3,000.00	-2,448.25	18.39%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	1,995.00	0.00	0.00	3,705.00	5,700.00	16,000.00	-10,300.00	35.63%
6428D · MISCELLANEOUS	2,212.19	3,580.55	198.04	3,843.89	3,073.80	674.50	0.00	0.00	0.00	13,582.97	2,500.00	11,082.97	543.32%
6429C · REALIA (C&P)	451.99	0.00	0.00	323.14	871.95	0.00	209.97	51.00	326.49	2,234.54	4,500.00	-2,265.46	49.66%
6430G · OFFICE AND LIBRARY SUPPLIES	1,361.87	4,540.56	6,283.38	5,944.83	-796.71	6,793.43	5,111.98	3,878.55	6,444.67	39,562.56	95,000.00	-55,437.44	41.65%
6431D · TELECOMMUNICATIONS	3,442.31	3,736.56	3,448.16	3,846.87	3,547.24	8,871.26	3,897.89	4,062.06	3,755.23	38,607.58	50,000.00	-11,392.42	77.22%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	500.76	250.38	250.38	250.38	2,503.80	3,000.00	-496.20	83.46%
6433G · POSTAGE	5,997.72	3,913.91	5,379.42	4,268.94	5,396.75	3,865.19	5,221.03	3,425.90	4,972.03	42,440.89	51,000.00	-8,559.11	83.22%
6434A · PRINTING (ADULT)	-198.00	0.00	192.75	-77.60	-943.40	0.00	-294.95	-106.65	-435.00	-1,862.85	4,275.00	-6,137.85	-43.58%
6434C · PRINTING (C&P)	0.00	565.00	0.00	0.00	0.00	0.00	423.00	0.00	0.00	988.00	7,000.00	-6,012.00	14.11%
6434G · PRINTING (GEN)	0.00	14,696.00	808.84	13,795.47	154.47	6,581.00	13,575.07	8,335.50	9,485.00	67,431.35	100,000.00	-32,568.65	67.43%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	515.00	0.00	515.00	0.00	515.00	0.00	515.00	2,060.00	6,000.00	-3,940.00	34.33%
6434R · PRINTING (CIRC)	0.00	0.00	2,453.64	0.00	0.00	0.00	0.00	0.00	0.00	2,453.64	6,500.00	-4,046.36	37.75%
6434S · PRINTING (COMM SRV)	0.00	0.00	45.46	0.00	0.00	0.00	0.00	0.00	-55.00	-9.54	5,000.00	-5,009.54	-0.19%
6435A · CED, CONF & TRAVEL (ADULT)	1,219.77	82.73	352.37	21.05	17.18	495.58	83.00	939.20	1,939.21	5,150.09	4,000.00	1,150.09	128.75%
6435C · CED, CONF & TRAVEL (C&P)	202.01	156.67	396.23	176.18	618.10	507.15	55.77	1,203.83	309.20	3,625.14	5,250.00	-1,624.86	69.05%
6435D · CED, CONF & TRAVEL (ADM)	2,980.14	2,378.28	310.00	1,961.86	497.44	899.99	1,999.95	560.00	394.83	11,982.49	7,500.00	4,482.49	159.77%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	0.00	45.00	3,000.00	-2,955.00	1.5%
6435L · CED, CONF & TRAVEL (LIT)	0.00	0.00	364.00	0.00	1,508.40	588.99	534.96	305.25	111.24	3,412.84	7,000.00	-3,587.16	48.76%
6435N · CED, CONF & TRAVEL (TEEN)	1,211.36	155.00	141.52	449.20	112.87	519.50	812.95	113.06	410.54	3,926.00	6,000.00	-2,074.00	65.43%
6435R · CED, CONF & TRAVEL (CIRC)	85.00	120.84	349.39	0.00	303.41	0.00	717.95	75.00	0.00	1,651.59	3,000.00	-1,348.41	55.05%
6435S · CED, CONF & TRAV (COMM SRV)	145.00	0.00	0.00	0.00	105.89	0.00	106.00	1,037.09	793.97	2,187.95	3,000.00	-812.05	72.93%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	255.00	0.00	0.00	255.00	2,950.00	-2,695.00	8.64%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,000.00	-98,000.00	0.0%

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											TOTAL		
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Jul '15 - Mar 16	Budget	\$ Over Budget	% of Budget
6437A · PROGRAMS (ADULT)	2,006.50	4,965.80	4,202.53	2,598.96	7,379.71	3,167.55	5,270.36	5,498.40	5,976.10	41,065.91	66,000.00	-24,934.09	62.22%
6437C · PROGRAMS (C&P)	6,462.92	12,388.49	4,691.73	3,922.72	6,678.64	4,704.50	6,476.43	6,871.43	10,057.31	62,254.17	75,000.00	-12,745.83	83.01%
6437D · PROGRAMS (DIGITAL)	0.00	0.00	0.00	205.53	133.25	443.95	2,743.19	107.54	162.36	3,795.82	7,500.00	-3,704.18	50.61%
6437L · PROGRAMS (LIT)	1,712.25	5,451.52	1,734.47	8,512.15	7,625.56	10,297.32	4,892.26	6,784.07	7,771.97	54,781.57	75,000.00	-20,218.43	73.04%
6437N · PROGRAMS (TEEN)	2,660.88	10,093.55	5,059.91	2,320.27	5,243.03	5,773.07	2,070.38	4,117.03	6,082.43	43,420.55	60,000.00	-16,579.45	72.37%
6437P · PROFESSIONAL FEES													
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,350.00	1,800.00	-450.00	75.0%
643765 · PROMOTION AND PUBLICITY	738.06	3,695.00	4,970.12	3,291.03	971.75	3,052.05	245.00	3,226.58	2,920.00	23,109.59	30,000.00	-6,890.41	77.03%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	0.00	16,850.00	0.00	0.00	16,850.00	19,500.00	-2,650.00	86.41%
6437P02 · AUDITOR	500.00	0.00	1,000.00	0.00	1,000.00	500.00	0.00	0.00	0.00	3,000.00	6,000.00	-3,000.00	50.0%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	-300.00	565.97	2,650.00	258.00	3,173.97	5,000.00	-1,826.03	63.48%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	1,224.00	1,600.00	-376.00	76.5%
6437P12 · PAYROLL SERVICES	1,446.06	2,061.81	1,383.17	1,403.77	1,388.82	747.27	4,141.12	1,380.36	1,393.88	15,346.26	22,000.00	-6,653.74	69.76%
6437P13 · ARMORED CAR SERVICE	160.58	0.00	319.36	158.78	158.78	164.63	157.87	157.42	156.52	1,433.94	2,000.00	-566.06	71.7%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	215.20	0.00	0.00	152.24	0.00	215.20	152.24	0.00	215.20	950.08			
6437P16 · STAFF BACKGROUND SCREEN	0.00	117.95	235.90	235.90	974.50	0.00	1,243.15	235.90	235.90	3,279.20	5,500.00	-2,220.80	59.62%
6437P17 · TRANSLATION SERVICES	0.00	55.00	0.00	0.00	45.50	6.50	35.00	19.50	0.00	161.50	500.00	-338.50	32.3%
6437P3 · APPRAISAL SERVICES	0.00	0.00	0.00	0.00	210.00	0.00	0.00	0.00	0.00	210.00			
6437P4 · ATTORNEY	0.00	8,666.66	1,416.66	1,416.66	0.00	4,249.98	8,666.66	1,416.66	1,416.66	27,249.94	31,000.00	-3,750.06	87.9%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	161.10	116.35	98.45	187.95	295.35	0.00	411.70	187.95	98.45	1,557.30	2,500.00	-942.70	62.29%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	330.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00	450.00	-120.00	73.33%
6437P9 · EAP	0.00	7,470.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,470.00	7,500.00	-30.00	99.6%
Total 6437P · PROFESSIONAL FEES	3,507.00	22,798.77	9,709.66	7,132.33	5,330.70	8,921.63	32,754.71	9,560.37	6,980.61	106,695.78	138,000.00	-31,304.22	77.32%

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<b>6438 · DUES</b>	0.00	0.00	1,140.00	250.00	371.00	1,223.40	810.00	271.00	190.00	4,255.40	5,000.00	-744.60	85.11%
<b>6439A · EQUIPMENT R &amp; M (ADULT)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
<b>6439C · EQUIPMENT R &amp; M (C&amp;P)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
<b>6439G · EQUIPMENT R &amp; M (GEN)</b>	2,126.99	9,601.75	3,699.86	2,145.20	2,004.06	3,263.77	3,466.52	1,219.59	3,193.97	30,721.71	35,000.00	-4,278.29	87.78%
<b>6439N · EQUIPMENT R &amp; M (TEEN)</b>	8.30	8.30	8.30	8.30	8.30	8.30	10.00	10.00	10.00	79.80	200.00	-120.20	39.9%
<b>6439R · EQUIPMENT R &amp; M (CIRC)</b>	0.00	11,367.25	119.49	0.00	11,536.25	0.00	0.00	11,367.25	0.00	34,390.24	55,000.00	-20,609.76	62.53%
<b>6439T · EQUIPMENT R &amp; M (TECH)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
<b>6439W · EQUIPMENT R &amp; M (WIRES)</b>	378.81	378.81	378.81	0.00	378.81	11,516.85	378.81	378.81	378.81	14,168.52	26,000.00	-11,831.48	54.49%
<b>6450E · ELECTRICITY</b>	14,191.12	15,162.66	14,762.79	13,246.63	9,176.59	8,379.05	0.00	13,933.58	7,464.68	96,317.10	150,000.00	-53,682.90	64.21%
<b>6450F · FUEL/GAS</b>	468.10	286.97	293.08	448.68	381.44	1,172.44	3,210.79	1,957.27	1,962.71	10,181.48	20,000.00	-9,818.52	50.91%
<b>6450W · WATER</b>	0.00	382.17	0.00	0.00	538.17	0.00	0.00	213.17	0.00	1,133.51	1,600.00	-466.49	70.84%
<b>6451G · CUSTODIAL SUPPLIES</b>	1,047.59	1,077.28	2,187.75	1,605.36	1,789.60	1,801.20	1,061.92	2,404.94	1,459.50	14,435.14	20,000.00	-5,564.86	72.18%
<b>6452G · BLDG ALTERATION AND MAINT</b>	1,897.20	3,416.96	4,735.22	9,794.43	1,185.93	1,739.02	5,114.48	12,668.98	4,063.25	44,615.47	50,931.00	-6,315.53	87.6%
<b>6454 · INSURANCE</b>	65,133.32	-6,684.60	0.00	25.00	0.00	25.00	0.00	0.00	0.00	58,498.72	60,000.00	-1,501.28	97.5%
<b>6485G · Bank Fees</b>	153.56	154.87	155.66	181.11	499.90	130.78	186.72	185.11	146.22	1,793.93			
<b>6700 · TAN INTEREST</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
<b>7203 · EQUIPMENT - Capital Purchases</b>													
<b>7203A · EQUIPMENT ADULT</b>	199.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	673.22	873.10	3,500.00	-2,626.90	24.95%
<b>7203C · EQUIPMENT C &amp; P</b>	0.00	269.99	0.00	1,142.41	0.00	0.00	0.00	0.00	0.00	1,412.40	5,000.00	-3,587.60	28.25%
<b>7203D · EQUIPMENT ADMIN</b>	19,632.17	0.00	0.00	7,833.84	0.00	0.00	2,439.05	0.00	0.00	29,905.06	2,500.00	27,405.06	1,196.2%
<b>7203G · EQUIPMENT BUS OFF</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
<b>7203N · EQUIPMENT TEEN</b>	26.95	258.31	0.00	0.00	0.00	0.00	0.00	0.00	1,358.54	1,643.80	3,000.00	-1,356.20	54.79%
<b>7203R · EQUIPMENT CIRC</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>7203T · EQUIPMENT TECH</b>	0.00	79.99	376.00	0.00	0.00	0.00	0.00	0.00	0.00	455.99	2,000.00	-1,544.01	22.8%
<b>7203W · EQUIPMENT WIRE</b>	0.00	0.00	721.23	0.00	21,686.85	50,090.02	6,104.24	236.65	0.00	78,838.99	140,000.00	-61,161.01	56.31%
<b>Total 7203 · EQUIPMENT - Capital Purchases</b>	19,859.00	608.29	1,097.23	8,976.25	21,686.85	50,090.02	8,543.29	236.65	2,031.76	113,129.34	161,500.00	-48,370.66	70.05%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
Profit & Loss Budget Overview  
July 2015 through March 2016

											TOTAL		
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Mar 16	Jul '15 - Mar 16	Budget	\$ Over Budget	% of Budget
Total Expense	867,175.04	632,081.84	595,221.00	644,680.63	629,261.71	1,621,044.24	661,289.81	731,256.98	585,751.09	6,967,762.34	9,699,000.00	-2,731,237.66	71.84%
Net Ordinary Income	-366,980.93	-620,563.04	-584,956.84	-616,648.87	-619,978.47	-1,611,214.99	1,367,466.43	347,841.80	-169,214.70	-2,874,249.61	0.00	-2,874,249.61	100.0%
Other Income/Expense													
Other Expense													
7500 - BUILDING IMPROVEMENTS	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	141,766.50	152,317.88	44,793.46	1,122,946.70			
7900 - TRANSFER TO/(FROM) CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	0.00	1,000,000.00			
Total Other Expense	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	141,766.50	1,152,317.88	44,793.46	2,122,946.70			
Net Other Income	0.00	0.00	-247,518.19	-200,235.51	-101,295.93	-235,019.23	-141,766.50	-1,152,317.88	-44,793.46	-2,122,946.70	0.00	-2,122,946.70	100.0%
Net Income	-366,980.93	-620,563.04	-832,475.03	-816,884.38	-721,274.40	-1,846,234.22	1,225,699.93	-804,476.08	-214,008.16	-4,997,196.31	0.00	-4,997,196.31	100.0%

MMSCL  
Operating Funds Monthly Report  
**March 2016**

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 2,038,400.87	\$ 416,358.91	\$ 490,927.15	\$ 889.03	\$ 1,964,721.66
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 432,739.63	\$ 3,828.60	\$ 146.22	\$ 184.18	\$ 436,606.19
Empire Nat'l Bank	OPERATING	\$ 262,396.01	\$ 28,809.79	\$ 222,617.23	\$ 36.08	\$ 68,624.65
Empire Nat'l Bank	PAYROLL	\$ 123,106.64	\$ 462,167.36	\$ 542,981.43	\$ -	\$ 42,292.57
						<b>\$ 2,512,245.07</b>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2016	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<b>\$ 15,000.00</b>
TOTAL CASH & INVESTMENTS:					<b><u>\$ 2,527,245.07</u></b>

MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY

*CAPITAL FUND FINANCIAL REPORT*

MARCH 2016

PREPARED & SUBMITTED BY:

CHRISTOPHER NOWAK  
BUSINESS MANAGER

MMSCL  
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-15		\$ 4,549,079.36	\$ 1,931.80	\$ -	\$ 4,551,011.16
August-15		\$ 4,551,011.16	\$ 1,932.62	\$ -	\$ 4,552,943.78
September-15		\$ 4,552,943.78	\$ 1,871.07	\$ -	\$ 4,554,814.85
October-15		\$ 4,554,814.85	\$ 1,934.24	\$ -	\$ 4,556,749.09
November-15		\$ 4,556,749.09	\$ 1,872.64	\$ -	\$ 4,558,621.73
December-15		\$ 4,558,621.73	\$ 1,935.85	\$ -	\$ 4,560,557.58
January-16		\$ 4,560,557.58	\$ 1,931.38	\$ -	\$ 4,562,488.96
February-16		\$ 4,562,488.96	\$ 1,001,862.19	\$ -	\$ 5,564,351.15
March-16		\$ 5,564,351.15	\$ 2,356.49	\$ -	\$ 5,566,707.64
				Grand Total :	\$ 5,566,707.64



## **Director's Report**

April 2016

### **Proposed Library Project Update**

- We continued tours at the proposed site for both the public and the staff and interested parties. Tours have been well attended.
- We have requested a meeting with the Board of the WFSD to discuss potential access to the proposed site via school property.
- The next building project newsletter will be mailed to the community on May 2<sup>nd</sup>, 2016.
- We continue to work on our communication plan for the public.
- An Envision our Future committee meeting should be scheduled for May for feedback on revisions to our proposed site plan and exterior elevations.
- Plantings have been completed.

### **Mastic Beach Steering Committee:**

The steering committee's work to co-create a master plan for MBV has been put on hold indefinitely presumably while the village works through the budget process.

**Carpet Project** – Still pending positive completion of stair tread installation.

**Updating Department Strategic Plans:** Ongoing work in this area.

### **Rotary News & Events**

We held our Pancake Breakfast on April 17<sup>th</sup> at St. Jude's Parish Center from 8:30 AM – 12:30 PM. The club is holding a food drive at Stop and Shop on May 21<sup>st</sup> from 9 AM – 1 PM. Food and financial donations from the drive are given to the Community Food Pantry. Our strategic planning meeting at the Library I set for May. The installation dinner for incoming officers and directors is set for May 7<sup>th</sup>.

### **Events:**

I recently attended or am planning to attend the following events.

- Long Island Library Resources Council – April 14<sup>th</sup>
- William Floyd Distinguished Alumni Dinner – April 15<sup>th</sup>
- Rotary Pancake Breakfast – April 17<sup>th</sup>
- St. Jude's Annual Fundraiser – May 3<sup>rd</sup>

### **Vacation:**

- April 5-9
- April 25-30, 2016

## Statistics

### Top 5 Items for March



[Jurassic world](#)  
[\[videorecording DVD\]](#)



[Mission: Impossible.](#)  
[Rogue Nation](#)  
[\[videorecording DVD\]](#)



[Goosebumps](#)  
[\[videorecording DVD\]](#)



[Terminator genisys](#)  
[\[videorecording DVD\]](#)



[Tomorrowland](#)  
[\[videorecording DVD\]](#)

### Numbers for our Fiscal Year

**291,978**

Visits

*Total patron visits so far for 2015-2016*

March 2016

[Hours & directions](#)

**367,010**

Website Visits

*Total visits to Communitylibrary.org so far for 2015-2016*

March 2016

**502,957**

Items checked-out or renewed

*Total items checkedout or renewed so far for 2015-2016*

March 2015

[Search our catalog](#)

**51,725**

Computer logins

*Patron computer use so far for 2015-2016*

March 2016

**51,743**

Digital Downloads

*Includes music, movies, eBooks, eAudiobooks, and eMagazines*

March 2016

[Digital Downloads](#)

**2,521**

New Card Holders

*so far for 2015-2016*

March 2016

[Get a card](#)

**58,696**

Program Attendance

*so far for 2015-2016*

March 2016

[Register for a program](#)

**17,879**

Public Copy Room

*Total copy, fax, and e-mails jobs sent from our public copiers (2015-2016)*

March 2016

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
<b>Patron Visits (new counter as of 8-15)</b>	<b>24,376</b>	<b>33,441</b>	<b>35,069</b>	<b>35,772</b>	<b>33,317</b>	<b>31,654</b>	<b>32,814</b>	<b>30,428</b>	<b>35,107</b>				<b>291,978</b>	239,063
<b>Website Visits</b>	<b>48,908</b>	<b>41,531</b>	<b>39,727</b>	<b>40,897</b>	<b>37,933</b>	<b>35,910</b>	<b>41,860</b>	<b>41,939</b>	<b>38,305</b>				<b>367,010</b>	445,461
Adult	3,511	3,721	3,841	4,119	3,665	3,144	3,745	3,207	3,692				32,645	40,017
Children's	1,868	1,359	955	1,283	1,095	995	1,066	755	1,069				10,445	13,815
Teen	945	750	663	603	683	508	557	527	635				5,871	9,241
Program Calendar	6,137	4,141	3,825	5,161	4,083	3,894	4,365	3,418	1,549				36,573	41,898
Library Link	342	265	278	252	238	249	275	275	291				2,465	2,871
CommunityLibrary.org	22,743	20,438	18,887	19,294	18,438	17,607	21,183	22,730	21,443				182,763	213,311
Facebook													-	126,195
<b>Circulation</b>	<b>60,578</b>	<b>57,987</b>	<b>55,028</b>	<b>57,088</b>	<b>54,078</b>	<b>51,893</b>	<b>56,169</b>	<b>52,757</b>	<b>57,379</b>	-	-	-	<b>502,957</b>	541,853
Staff assisted checkouts & renewals	29,611	26,793	26,757	28,087	25,848	25,258	28,268	25,432	27,611				243,665	251,436
Express Lane Checkouts & renewals	18,817	17,641	15,777	15,879	15,444	13,604	14,658	14,198	15,011				141,029	174,514
Renewals by patrons (web)	7,993	7,615	6,764	7,384	7,084	7,169	6,956	7,248	7,931				66,144	60,256
Museum Pass Checkouts	82	77	29	36	21	42	30	29	30				376	512
eBook Checkouts	2,391	2,480	2,573	2,394	2,337	2,527	2,902	2,548	2,737			-	22,889	20,517
Movie Streams/Downloads	130	205	186	268	324	227	310	282	240			-	2,172	3,054
Music Streams/Downloads	599	2,199	1,984	1,736	1,785	2,053	1,676	1,839	2,573			-	16,444	24,787
eAudiobook Checkouts	639	718	676	673	638	633	743	686	764			-	6,170	4,579
eMagazine Checkouts	316	259	282	631	597	380	626	495	482			-	4,068	2,198
ILLs out	2,748	2,475	2,302	2,432	2,213	2,160	2,197	2,048	2,104				20,679	17,390
ILLs in	2,377	2,129	2,092	1,964	1,966	1,908	2,257	2,213	2,339				19,245	15,980
Holds	6,123	5,770	5,312	5,488	5,303	4,916	4,674	5,818	6,014				49,418	54,770
Filled Holds	4,898	4,456	4,229	4,386	4,189	3,902	4,614	4,517	5,047				40,238	44,480
New Library Cards	354	284	350	292	238	230	302	229	242				2,521	2,594
New/Renewed Contract Patrons	339	6	9	16	14	16	19	8	15				442	1,016
<b>Computer Usage</b>	<b>5,235</b>	<b>5,456</b>	<b>5,416</b>	<b>5,544</b>	<b>5,189</b>	<b>4,773</b>	<b>6,016</b>	<b>6,661</b>	<b>7,435</b>	-	-	-	<b>51,725</b>	47,379
Adult	3,472	3,811	4,080	4,179	3,817	3,598	3,837	3,657	4,023				34,474	34,133
Children's	1,028	961	690	739	748	677	729	839	829				7,240	6,889
Teen	735	684	646	626	624	498	455	464	526				5,258	6,357
Public Wireless							995	1,701	2057				4,753	
Fax/Copy/email service	2,224	1,511	2,019	2,021	2,022	1836	1,909	1,905	2432				17,879	15,812
<b>Reference Questions</b>	<b>2,326</b>	<b>1,836</b>	<b>2,035</b>	<b>2,400</b>	<b>2,140</b>	<b>1,648</b>	<b>2,024</b>	<b>2,071</b>	<b>2,099</b>	-	-	-	<b>18,579</b>	18,751
Adult	1,044	996	1,227	1,391	1,247	964	1,207	1,219	1,205				10,500	9,292
Children's	1,201	752	656	920	782	572	728	736	894				7,241	8,044
Teen	81	88	152	89	111	112	89	116					838	1,415
Chat Reference													-	-
<b>Other Questions</b>	<b>4,658</b>	<b>4,388</b>	<b>4,027</b>	<b>5,900</b>	<b>5,146</b>	<b>3,917</b>	<b>4,422</b>	<b>4,410</b>	<b>4,380</b>	-	-	-	<b>41,248</b>	43,507
Adult	1,744	2,187	2,218	2,463	2,298	1,734	2,161	1,698	2,220				18,723	23,636
Children's	2,301	1,770	1,209	2,919	2,089	1,644	1,745	2,205	2,160				18,042	15,814
Teen	613	431	600	518	759	539	516	507					4,483	4,057
<b>Programs, In-House Attendance</b>	<b>6,570</b>	<b>4,619</b>	<b>2,643</b>	<b>4,042</b>	<b>3,756</b>	<b>3,379</b>	<b>3,474</b>	<b>4,019</b>	<b>3,875</b>	-	-	-	<b>36,377</b>	42,958
<b>Programs, In-House Sessions</b>	<b>354</b>	<b>311</b>	<b>206</b>	<b>276</b>	<b>277</b>	<b>269</b>	<b>289</b>	<b>296</b>	<b>347</b>	-	-	-	<b>2,625</b>	2,637
Adult	1,043	1,060	699	733	650	550	645	894	732				7,006	8,050
Adult # of Sessions	76	64	73	65	70	48	75	58	104				633	600
Children's	3,604	1,396	280	1,352	971	791	910	1,066	917				11,287	15,309
Children's # of Sessions	96	66	28	74	57	48	56	61	70				556	475
Teen	856	604	299	484	501	475	467	528					4,214	4,659
Teen # of Sessions	89	67	30	53	52	55	55	57					458	631

Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations	1,067	1,559	1,365	1,473	1,634	1,563	1,452	1,531	2,226				13,870	14,940
Outside Organizations # of Sessions	93	114	75	84	98	118	103	120	173				978	931
<b>Programs, Offsite Attendance</b>	<b>821</b>	<b>790</b>	<b>1,012</b>	<b>1,389</b>	<b>752</b>	<b>510</b>	<b>846</b>	<b>3,007</b>	<b>1,119</b>	-	-	-	<b>10,246</b>	6,048
<b>Programs, Offsite Sessions</b>	<b>42</b>	<b>32</b>	<b>25</b>	<b>32</b>	<b>35</b>	<b>25</b>	<b>41</b>	<b>40</b>	<b>48</b>	-	-	-	<b>320</b>	287
Adult	94	101	80	202	198	145	161	88	135				1,204	1,312
Adult # of Sessions	3	4	3	9	11	5	13	10	13				71	62
Children's	370	458	866	1,000	417	164	489	2,741	984				7,489	4,114
Children's # of Sessions	10	11	16	11	15	8	15	19	35				140	118
Teen	357	231	66	187	137	201	196	178					1,553	622
Teen # of Sessions	29	17	6	12	9	12	13	11					109	107
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations													-	-
Outside Organizations # of Sessions													-	-
<b>Programs, Literacy Attendance</b>	<b>1,342</b>	<b>826</b>	<b>1,177</b>	<b>2,172</b>	<b>1,775</b>	<b>1,071</b>	<b>1,182</b>	<b>1,085</b>	<b>1,443</b>	-	-	-	<b>12,073</b>	12,355
<b>Programs, Literacy Sessions</b>	<b>30</b>	<b>21</b>	<b>68</b>	<b>140</b>	<b>130</b>	<b>88</b>	<b>120</b>	<b>91</b>	<b>129</b>	-	-	-	<b>817</b>	905
In-house Attendance	634	390	277	717	491	290	266	189	330				3,584	3,792
In-house Children's Attendance	708	436	98	112	119	66	56	54	84				1,733	1,637
In-house # of Sessions	30	21	28	60	48	35	37	26	40				325	364
Offsite attendance			610	1,022	874	535	707	696	819				5,263	5,542
Offsite Child Attendance			192	321	291	180	153	146	210				1,493	1,384
Offsite # of sessions			40	80	82	53	83	65	89				492	541



# Adults

April 2016

Josephine Wuthenow  
Department Head

## PATRON FEEDBACK

FRIDAY, MARCH 25, 2016

TO WHOM IT MAY CONCERN,

I WANT TO TAKE THIS OPPORTUNITY TO COMMEND YOU ON THE OUTSTANDING STAFF YOU EMPLOY WITHIN THE MASTIC MORICHES COMMUNITY LIBRARY.

I AM PROUD OF THE QUALITY AND STANDARDS, THE MASTIC MORICHES COMMUNITY LIBRARY PROVIDES, THE RESIDENTS LIVE IN THE COMMUNITY, THEY SERVE.

Sincerely,  
Dorinda R. R. R.

I am very thankful for my local library and all the services they offer.

The staff is very pleasant and always so happy to help. I come here often to do my taxes, copies, borrow books, ~~post~~ mail or just to hang out with my son. I just wanted to say how bless this community is because of this local library. Thank you all for the work you do!

Tisha Spivak  
3/25/16

I had Came to the Library today to print from my email and also Send a Fax.

I was very surprised at the \$.10 print charge when I had brought in a pocket full of change. Thank you for making my prints so inexpensive!

Then when I went to Fax it was Free!

Now I'm going home with still a pocket full of change.

The help I received from both employees was a wonderful experience!

I look forward to coming back for more prints and faxing.

Thank You.

Sincerely

# LIBRARIES LINK PATRONS TO INFORMATION

## MENTAL HEALTH FIRST AID TRAINING

Catherine Gordon, Tara Moran and Josephine Wuthenow attended the two session Mental Health First Aid Training. The training provided the librarians' with the skills to help someone experiencing a mental health related crisis. In the course, the instructors reviewed the risk factors and warnings signs for mental health and addiction concerns, strategies for how to help someone in both crisis and non-crisis situations, and where to turn for help.

## DEPARTMENTAL SNAPSHOT

### MARCH

#### **Program Attendance:**

- 732 patrons attended in-house programs
- 135 patrons attended off-site programs

#### **COPIES, FAXES and Scanning/EMAIL:**

- We helped patrons 2,432 times with copies, faxes, and scanning

#### **COMPUTER Usage:**

- Patrons used our computers 4,023 times

#### **Reference & Information Questions:**

- We answered 3,425 patron questions



# Children & Parents

Rachel Wyneken  
Department Head

## April 2016 Board Report

### PLA Conference in Denver

Thank you for the privilege of attending the 2016 Public Library Association Conference in Denver. The speakers were inspirational, and the workshops engaging, practical and relevant.

The events I attended and at least one thing from each that spoke to me:

- *Think, Do, Show: Practical Techniques for Analyzing, Using and Visualizing Data to Improve Practice and Demonstrate Impact* (pre-conference) – The data trifecta (input, output and outcome) can be used to evaluate any project/program and decide whether to drop it, continue it and/or expand it.
- *Every Child Ready to Read: The Spirit of Collaboration* (pre-conference) – The importance of libraries collaborating with other child-service agencies was highlighted by Long Island author of *Etched in Sand: A True Story of Five Siblings Who Survived an Unspeakable Childhood on Long Island*. A clear reminder to me of how important each interaction we have with a child can make a difference. I believe our library staff would see the children we serve through new and compassionate eyes were we to bring Regina Calcaterra, the author (who lives in Southold), to speak to us.
- *Opening Session with Anderson Cooper* – Focused on his new book about his relationship with his mother, Gloria Vanderbilt. Witty and entertaining.
- *Big Ideas with Verna Myers* – Spoke passionately on the need of all to recognize and break out of our cultural silos by speaking up, moving out of our comfort zones and consciously connecting with those who are different from us.
- *Never Leave Internal Communications to Chance* – Douglas County Colorado libraries developed tools to implement an internal communications plan, including a Communication Alert Form. While I found the form to be cumbersome, I see benefits to breaking down communication into types (request, decision, announcement) and levels (sensitive, important, general), with guidelines for developing communication strategies based on these designations.

- *Aspen Institute's "Rising to the Challenge: Re-Envisioning Public Libraries" in Action* – I was eager to attend this workshop since I have been following the progress of this report on library transformation, funded by the Gates Foundation. The following actions steps for library leaders were emphasized:
  - Define the scope of the library's programs, services and offerings around community priorities
  - Engage the community in planning and decision making
  - Develop partnerships and collaborations
  - Measure outcomes and impacts to communicate the library's value to the community.
- *Big Ideas with Sherry Turkle* – Professor Turkle explores our relationship with technology and how that affects our lives, even how we think. Her research indicates that digital communication has resulted in a "flight from conversation" that undermines our relationships, creativity, and productivity. Since listening to her talk, I find myself walking across the floor to speak to staff rather than sending an email message.
- *How Two Libraries Quit Summer Reading and You Can, too* – Two public libraries asked themselves, "Why do we do summer reading," and came up with two unique, community-specific, non-traditional summer learning programs that involved all ages in the community and resulted in increased engagement with summer reading and other learning and creative activities at the libraries. Lorraine and I intend to begin the process they used to re-create summer reading/programming at MMSCL as soon as this summer is over.
- *Library Leadership for Family Engagement* -- Children develop and succeed when families are engaged: when families foster nurturing parent-child relationships, take responsibility for children's learning, and encourage children to focus on effort and learn from failure. PLA and the Harvard Family Research Project are collaborating to identify and promote easy, flexible ideas for libraries to strengthen family engagement work. I intend to follow their work closely, as I see this as essential to the future of library services to families. The 3 principals of family engagement:
  - It is a shared responsibility among family, schools, and community
  - It happens across settings – anywhere children are: libraries, homes, grocery stores, museums, etc.
  - It is continuous over time: from cradle to career
- *Big Ideas with Anand Giridharadas* – This author asks us to consider who the "true American" is: the angry man who shoots an immigrant after 9/11 or the surviving victim, who publicly forgives his shooter and takes legal action to try to remove him from death row. *The True American: Murder and Mercy in Texas* tells an amazing true story that forces us to look at our assumptions. The author was a moving and articulate speaker.
- *Bite-Sized Staff Training: Transform Staff Development for Busy Employees* – Working with the understanding that the modern workplace learner is overwhelmed, distracted and impatient,



training needs to be untethered, on-demand, collaborative and empowering. This workshop introduces micro-learning (small chunks of time and content) as a way to offer engaging training that fits in with busy schedules.

- *Put Learning First: Developing a Staff Learning Philosophy* – The Richland Library in South Carolina developed a learning philosophy that includes the following tenets:
  - We take responsibility for our own learning
  - We are more intelligent together than apart
  - We share learning and information freely
  - We allow our curiosity to guide our learning
  - We think critically; we analyze how parts of a whole interact with each other to produce outcomes
  - We are unique individuals who learn in different ways and at different paces
  - We take risks, experiment and openly assess results
  - We learn from our mistakes
  - We encourage questions and discuss alternatives to work toward a better future
  - We believe in the power of knowledge and learning
- *Closing Session with Tig Notaro* – A powerful and funny ending to the conference: a performance and interview with a comedian and cancer survivor.

## Reaching the Unkechaug Nation

On Saturday, March 26, Dan Gentile, Anne Marie Hofmann and Sylvia Maurer set up a table in the Community Center of the Poospatuck Reservation. Over the space of three hours, 22 residents (15 children and 7 adults) visited them. Nine people applied for library cards, and books were given to all of the children to help build their home library. Staff also engaged the families in crafts during their visit. Meanwhile, Debby Iberger continues to hold a book discussion with children in grades 3-6 at the Community Center every Tuesday. We plan to continue taking steps to engage the Unkechaug Nation with the library for our mutual benefit.

## Kid Fest May 21

Sylvia Maurer would like to invite the board members to host a table at Kid Fest, Saturday, May 21, 10 a.m. – 2 p.m. (rain date Sunday, May 22). Last year, this library event drew large crowds from our community. This year, it could serve as an opportunity to meet and greet residents, as well as supply them with information and answer their questions about the proposed new library. Please call Sylvia at x388 or reach her via email at [smaurer@communitylibrary.org](mailto:smaurer@communitylibrary.org) if you want a table set up for the board of trustees during any portion of the event.

## Continuing CPSD Presence at Schools

In April, I attended the Hobart PTO meeting and Sylvia Maurer attended the William Floyd Elementary and Woodhull PTO meetings. Debby Iberger represented the library at the district-wide Summer Resource Fair, and Eileen Curtin and Andrea Malchiodi participated in Tangier Smith Elementary's Earth Day celebration. We continue to do our best to make sure we are involved in any elementary school activity that involves parent engagement to reinforce that the library is a vital part of their children's education.

# **MMSCL CIRCULATION SERVICES DEPARTMENT**



**April 2016 Board Report by DH Anne Marie Hofmann**  
**STATISTICAL INFORMATION FOR THE MONTH OF March 2016**

**TOTAL Circulation Activity: 57,379**

## **Activity Breakdown**

Staff Assisted Checkouts: 27,611

Patron Self Checkouts:  
15,011

Online Renewals: 7,931

Digital Checkouts: 6,796

Digital Checkout Breakdown

eBooks—2,737

Movie Streams—240

Music Streams—2,573

eAudiobooks—764

eMagazines—482

Museum Pass Checkouts: 30

Museum Pass Breakdown

Reserved: 42

Checked Out: 30

Cancelled/No Show: 12



*Grandmother signs granddaughter  
up for a new library card*

**Poospatuck Reservation March 26, 2016**

## **Physical Visitors:**

**35,107**

## **Current Card Holders:**

**42,231**

## **NEW Library Cards Issued: 242**

District Patrons: **227** Contract Patrons: **15**

## **Meeting Room Usage:**

**Rooms booked by district organizations including Tutors: 173**

**Community residents including students in attendance: 2,226**

**SMS Alerts - Text Notifications: Currently 1069**

**Online Temporary Self Registration: Currently 3**

# ***MMSCL CIRCULATION SERVICES DEPARTMENT***

**April 2016 Board Report by DH Anne Marie Hofmann**

**Page 2**

## **Just a few “THANK YOU’S that came in this month!**

St. Jude’s Parish sent a lovely note giving thanks for our yearly “Have a Heart Food Drive” donation to their pantry.

A patron who lost her car keys was stuck in the library with two upset/hungry children. I took it upon myself to offer her a cab ride home but she had already called a friend to pick her up. Kerrilynn from RASD offered the toddler some crayons and paper to keep him occupied and two other staff members Ellen from RASD and Joanne from CPSD took turns pushing the stroller back and forth in an effort to keep the baby calm. Security guard Joe checked her car for the keys just to put another set of eyes on the situation—but to no avail. To show her appreciation the patron delivered a Strawberry Short Cake—which was very much enjoyed and helped to enforce my belief in a library staff that is willing to go the extra mile to help a patron in need.

## **Circulation shows it’s support!**

Working with the Teen Services Department, Circulation made available 900 Library card packets which were distributed through the Guidance office in William Paca Middle School. Currently we are waiting for the applications to be returned to us for processing.

Working with the Children’s and Parent’s Services Department myself and another staff member from CPSD visited the Poospatuck Indian Reservation to sign up members for library cards. The request for us to visit came from members of the reservation themselves. CPSD also brought crafts for the children during our visit.

## *Community Partnerships*

Cornell University Cooperative Extension has proved to be an invaluable partner to the library and the family literacy program. For years parenting and nutritional workshops have been presented to the adults attending English as a New Language classes offered at the library and William Floyd High School. Recently our school age group attending family literacy nights have been benefiting from the expertise of Ms. Claudia Ravines Clark, a bilingual nutritionist working with Cornell. In an attempt to waylay childhood obesity Monday evenings have been spent learning about and preparing delicious, nutritious snacks. The group has learned how to make sherbet from frozen bananas and how you can't even taste yogurt when it's whirled up in a smoothie. The response has been favorable and parents are asking for the recipes to make the goodies at home. This means the children have been going home raving about their new found snack foods.



## *ENL Family Meeting*

In as valuable as the William Floyd School District is to our literacy program, we have proved to be equally important to the English as a New Language Department at William Floyd High School. Spanish speaking literacy staff have assisted at two English as a New Language Family meetings, translated flyers, and most recently interpreted at a Special Education PTO meeting. Dr. Malasia Walker, (ENL Department Head), knows that she can call on us to assist Spanish speakers as they transition into a new community and school district. In the next few months bilingual staff will be at the district's Universal Pre K and kindergarten screenings. Partnerships are a wonderful thing.



## **ESL is now ENL**

So you're probably wondering why you aren't seeing ESL (English as a Second Language) in my reports anymore. It's all ENL, (English as a New Language). The reason being "ESL has a bias, it assumes that the student only needs 1 language, as opposed to English being the third, fourth or whatever language that the student is the learner." The terms are interchangeable but be aware ENL is the newest in its acceptance and what you'll be seeing in all WFSD and Literacy Department communications.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 05/02/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 4
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Cimino, Briana	Librarian Trainee	\$22.25/hr		04/05/16	
APT	Lingg, Carole	Librarian I	\$24.72/hr		04/04/16	
APT	Barone, Jason	Guard	\$19.29/hr		04/04/16	revised from 4/1/16
TRS	Goldhaber, Sari	Librarian I	\$24.72/hr		4/21/2016	
APT	Pedersen III, John	Page	\$9.00/hr		4/14/2016	
APT	Powell, Kaitlyn	Page	\$9.00/hr		4/14/2016	
APT	Berry, Sarina	Page	\$9.00/hr		4/14/2016	
APT	Galeoto, Marianne	Page	\$9.00/hr		4/14/2016	
RL	Zambito, Amanda	Library Clerk	\$13.39/hr		04/19/16	
APT	Zambito, Amanda	Librarian Trainee	\$22.25/hr		04/20/16	
AT/SN	Bendjy, Scott	Librarian Trainee C.S.	\$23.49/hr	Under 17.5	05/30/16	
TM/SN	Bendjy, Scott	Librarian Trainee C.S.	\$23.49/hr	25 hours	09/18/16	
RE/APT	Bendjy, Scott	Librarian Trainee C.S.	\$23.49/hr	Under 17.5	09/19/16	

DID YOU:

☐
☐

1. Submit a Duties Statement for all new positions or when refilling those for which over five years old?  
2. Request and canvas an eligible list for all competitive positions?  
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application  
4. Submit a personnel change on the previous incumbent shown above?

APPROVED
DISAPPROVED

APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 05/02/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 2 OF 4
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
AT/SN	Bergendorff, Christopher	Librarian I Children's Serv.	\$24.72/hr	Under 17.5	05/30/16	
TM/SN	Bergendorff, Christopher	Librarian I Children's Serv.	\$24.72/hr	25 hours	09/18/16	
RE/APT	Bergendorff, Christopher	Librarian I Children's Serv.	\$24.72/hr	Under 17.5	09/19/16	
AT/SN	Duffert, Melissa	Library Clerk	\$13.93/hr	Under 17.5	05/30/16	
TM/SN	Duffert, Melissa	Library Clerk	\$13.93/hr	25 hours	09/18/16	
RE/APT	Duffert, Melissa	Library Clerk	\$13.93/hr	Under 17.5	09/19/16	
AT/SN	Fichtner, Kyle	Librarian Trainee	\$22.70/hr	Under 17.5	05/30/16	
TM/SN	Fichtner, Kyle	Librarian Trainee	\$22.70/hr	25 hours	09/18/16	
RE/APT	Fichtner, Kyle	Librarian Trainee	\$22.70/hr	Under 17.5	09/19/16	
AT/SN	Furnari, Darian	Library Clerk	\$13.93/hr	Under 17.5	05/30/16	
TM/SN	Furnari, Darian	Library Clerk	\$13.93/hr	25 hours	09/18/16	
RE/APT	Furnari, Darian	Library Clerk	\$13.93/hr	Under 17.5	09/19/16	
AT/SN	Galluzzo, Veronica	Library Clerk	\$13.66/hr	Under 17.5	05/30/16	
TM/SN	Galluzzo, Veronica	Library Clerk	\$13.66/hr	25 hours	09/18/16	
RE/APT	Galluzzo, Veronica	Library Clerk	\$13.66/hr	Under 17.5	09/19/16	
AT/SN	Garcia, Charlene	Library Clerk	\$14.49/hr	Under 17.5	05/30/16	
TM/SN	Garcia, Charlene	Library Clerk	\$14.49/hr	25 hours	09/18/16	
RE/APT	Garcia, Charlene	Library Clerk	\$14.49/hr	Under 17.5	09/19/16	

DID YOU:

☐ **APPROVED**
☐ **APPROVED AS NOTED**

1. Submit a Duties Statement for all new positions or when refilling those for which [over five years old?

2. Request and canvas an eligible list for all competitive positions?

3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application

4. Submit a personnel change on the previous incumbent shown above?

DISAPPROVED

Signature of Appointing Authority

The above changes are hereby certified as being in accordance with Civil Service requirements.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					<b>DATE PREPARED:</b> <b>05/02/16</b>	
<b>JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY</b>						<b>PAGE 3 OF 4</b>
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
AT/SN	Giovine, Stefanie	Library Clerk	\$13.13/hr	Under 17.5	05/30/16	
TM/SN	Giovine, Stefanie	Library Clerk	\$13.13/hr	25 hours	09/18/16	
RE/APT	Giovine, Stefanie	Library Clerk	\$13.13/hr	Under 17.5	09/19/16	
AT/SN	Hall, Diane	Librarian I Children's Serv.	\$37.18/hr	Under 17.5	05/30/16	
TM/SN	Hall, Diane	Librarian I Children's Serv.	\$37.18/hr	25 hours	09/18/16	
RE/APT	Hall, Diane	Librarian I Children's Serv.	\$37.18/hr	Under 17.5	09/19/16	
AT/SN	Kujan, Ernestine	Library Clerk	\$19.60/hr	Under 17.5	05/30/16	
TM/SN	Kujan, Ernestine	Library Clerk	\$19.60/hr	25 hours	09/18/16	
RE/APT	Kujan, Ernestine	Library Clerk	\$19.60/hr	Under 17.5	09/19/16	
AT/SN	Maldonado, Hillary	Library Assistant	\$19.67/hr	Under 17.5	05/30/16	
TM/SN	Maldonado, Hillary	Library Assistant	\$19.67/hr	25 hours	09/18/16	
RE/APT	Maldonado, Hillary	Library Assistant	\$19.67/hr	Under 17.5	09/19/16	
AT/SN	Oser, Sara	Library Clerk	\$13.39/hr	Under 17.5	05/30/16	
TM/SN	Oser, Sara	Library Clerk	\$13.39/hr	25 hours	09/18/16	
RE/APT	Oser, Sara	Library Clerk	\$13.39/hr	Under 17.5	09/19/16	
AT/SN	Piazzola, Barbara	Library Clerk	\$14.49/hr	Under 17.5	05/30/16	
TM/SN	Piazzola, Barbara	Library Clerk	\$14.49/hr	25 hours	09/18/16	
RE/APT	Piazzola, Barbara	Library Clerk	\$14.49/hr	Under 17.5	09/19/16	

**DID YOU:**

1. Submit a Duties Statement for all new positions or when refilling those for which [ ] over five years old?
2. Request and canvas an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
4. Submit a personnel change on the previous incumbent shown above?

☐ **APPROVED**  
  
☐ **APPROVED AS NOTED**

**DISAPPROVED**

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority



REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 05/02/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 4 OF 4
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
AT/SN	Reed, Sara	Librarian I Children's Serv.	\$25.21/hr	Under 17.5	05/30/16	
TM/SN	Reed, Sara	Librarian I Children's Serv.	\$25.21/hr	25 hours	09/18/16	
RE/APT	Reed, Sara	Librarian I Children's Serv.	\$25.21/hr	Under 17.5	09/19/16	
AT/SN	Snizek, Michelle	Librarian I Children's Serv.	\$32.16/hr	Under 17.5	05/30/16	
TM/SN	Snizek, Michelle	Librarian I Children's Serv.	\$32.16/hr	25 hours	09/18/16	
RE/APT	Snizek, Michelle	Librarian I Children's Serv.	\$32.16/hr	Under 17.5	09/19/16	
AT/SN	Swensen, Rachel	Library Clerk	\$14.49/hr	Under 17.5	05/30/16	
TM/SN	Swensen, Rachel	Library Clerk	\$14.49/hr	25 hours	09/18/16	
RE/APT	Swensen, Rachel	Library Clerk	\$14.49/hr	Under 17.5	09/19/16	
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which [The above changes are hereby certified as over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?		
<input type="checkbox"/> <b>APPROVED</b> <b>DISAPPROVED</b>				Signature of Appointing Authority		
<input type="checkbox"/> <b>APPROVED AS NOTED</b>						



# Chamber of Commerce of the Mastics and Shirley

*cordially invites you to attend our*

## Awards Dinner Ceremony

*Honoring the volunteer members of the:*



Mastic Fire Department



Mastic Ambulance Company



Mastic Beach Fire Department



Mastic Beach Ambulance Company



Brookhaven Fire Department



Shirley Community Ambulance

**Thursday, May 5, 2016 • 6:30-10:30 p.m. - (6:30-7:30 cocktail hour)**

**Sunset Harbour Club - 90 Colonial Drive, East Patchogue, New York 11772**

**\$65.00 Per Person**

**Please RSVP your attendance to (631) 399-2228**

☐ Yes, I will attend. Please reserve \_\_\_\_\_ tickets at \$65.00 per person.

☐ No, I cannot attend, but enclosed is my donation of \$\_\_\_\_\_.

Name: \_\_\_\_\_

Representing: \_\_\_\_\_

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Business Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_

Home Phone: \_\_\_\_\_

Email: \_\_\_\_\_

All checks should be made payable to the  
Chamber of Commerce of the Mastics and Shirley - P.O. Box 4, Mastic, NY 11950

**For more information call 631-399-2228**





# The Chamber of Commerce of the Mastics and Shirley



*Honoring the volunteer members of the:*



Mastic Fire Department



Mastic Ambulance Company



Mastic Beach Fire Department



Mastic Beach Ambulance Company



Brookhaven Fire Department



Shirley Community Ambulance

## SPONSORSHIP

\_\_\_\_ Gold - \$1,500.00

\_\_\_\_ Silver - \$1,000.00

\_\_\_\_ Bronze - \$500.00

10 Tickets, Full page ad, Signage at event

5 Tickets, Half page ad, Signage at Event

2 Tickets, Signage at event

## JOURNAL

☐

**Back Page Ad (1)**  
(8w x 10.5h) - color  
**\$600.00**

☐

**Half Page Ad**  
(8w x 5h) - color  
**\$200.00**

☐

**Inside Cover Page Ad (2)**  
(8w x 10.5h) - color  
**\$500.00**

☐

**Quarter Page Ad**  
(4w x 5h) - color  
**\$125.00**

☐

**Full Page Ad - (8w x 10.5h)**  
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Name: \_\_\_\_\_

Address: \_\_\_\_\_

Phone #: \_\_\_\_\_

Email: \_\_\_\_\_

Camera Ready artwork (PDF or JPEG), or all photos, logos and verbiage for ad should be emailed to: [sspress2000legal@aol.com](mailto:sspress2000legal@aol.com). (Please put in subject "Chamber Journal")

*All ads must be pre-paid • Ad deadlines are no later than Friday, April 22, 2016.*

## For more information call 631-399-2228

All payments and ad/sponsor confirmations mail to:

Chamber of Commerce of the Mastics and Shirley - P.O. Box 4, Mastic, NY 11950

Memo To: Chris Nowak  
Business Office

From: Stephen Burg  
Custodial supervisor

Date: 4/29/16

Re: Permission to throw out

Task Chair Gold/Black	Basement	Tag #1000	Throw out broken
Task Chair Green/Black	Basement	Tag #1685	Throw out broken
Task Chair black mesh	Basement	Tag #1690	Throw out broken
White stool	Basement	Tag # 1036	Throw out broken
White stool	Basement	Tag #1034	Throw out broken