

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**March 28, 2016**

**7:00 PM**

**AGENDA**

- I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
  - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**A. DEPARTMENT REPORTS**

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

**B. PERSONNEL**

1. RECOMMENDED CHANGES

**C. CORRESPONDENCE**

**D. CONTRACTS / RENEWALS**

**E. COMMUNITY EVENTS**

**F. NYS ANNUAL REPORT FOR PUBLIC LIBRARIES**

**G. CONTINUING EDUCATION**

**H. 2016/2017 PROPOSED LIBRARY OPERATING BUDGET**

\*\*\*\*\*

***PERIOD FOR PUBLIC EXPRESSION***

\*\*\*\*\*

**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

---

The next meeting of the Board of Trustees is scheduled for:

**April 25, 2016 @ 7:00PM**

**DRAFT - UNAPPROVED**

**MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY**

**MINUTES OF FEBRUARY 22, 2016 BOARD MEETING**

Trustee Mazzarella called the meeting to order at 7:17 pm.

Present were Trustees Mazzarella, Maiorana, Simmons, Gross, Assistant Director D'Amato, Business Manager Nowak and Secretary Prevete.

**PRESENT**

Motion by Gross, second by Maiorana to accept the minutes of the January 25, 2016 meeting of the Board of Trustees. 4-0.

**MINUTES**

Motion by Gross, second by Maiorana to approve the Operating Fund Schedule of Claims dated 02/22/16; Prepay Payables Warrant #1 \$25,447.77; Payables Warrant #2 \$384,593.42; Payroll Warrant W. E. 01/29/2016 \$192,021.09; Payroll Benefits Warrant \$16,452.29; Payroll Warrant W. E. 02/12/16 \$187,227.71; Payroll Benefits Warrant \$9,144.43. Carried 4-0.

**SCHEDULE  
OF CLAIMS**

Motion by Maiorana, second by Simmons to approve the Operating Financial Report for January 2016. Carried 4-0.

**FINANCIAL  
REPORTS**

Motion by Gross, second by Maiorana to approve the Capital Fund Financial Report for January 2016. Carried 4-0.

In addition to the Director's written report the Board was told of a new group (Future Visionaries) that has been formed (the Director and Kerrilynn Jorgensen will be running the group) comprised of library personnel to gather ideas for programs and services. It was also reported that additional data counters will be positioned at key spot in the library to better gauge how the building is being utilized.

**DIRECTOR'S  
REPORT**

## **DRAFT - UNAPPROVED**

The Assistant Director and the Director participated in a radio interview with Fred Towle discussing library programming and plugging new initiatives. She has been busy working on the upcoming Tri-Hamlet Day to be held on June 4, 2016.

### **ASS'T DIRECTOR'S REPORT**

The Business Manager reported that all 1099 statements were complete and delivered on time to recipients as well as the Internal Revenue Service. The majority of our newly required 1095C forms have been distributed ahead of schedule at this point. As of January 2016 the library will no longer be required to pay the Metropolitan Transit Authority (MTA) payroll tax. The Library's Worker's Comp Premium has begun to come down (and the insurance company has been able to re-coup much of what had been paid) due to a settlement in a case. Lastly, the tax cap for the upcoming budget year will amount to 1/2 of 1%.

### **BUSINESS MNGR'S REPORT**

Motion by Gross, second by Simmons to adopt the following resolution officially naming the Library as lead agency for the SEQRA review process for The parcel of land currently owned by the Town of Brookhaven.  
Carried 4-0.

### **LEAD AGENCY RESOLUTION**

*WHEREAS*, the Mastics-Moriches-Shirley Community Library intends to construct a new Library facility on premises located at the easterly terminus of Colony Preserve Drive in Shirley, NY., within a parcel of land owned by the Town of Brookhaven (SCTM 0200=976-80-7-3), and,

*WHEREAS*, a preliminary project site plan and building design is being prepared by the Mastics-Moriches-Shirley Community Library for the construction of the new Library facility and associated on-site improvements, and,

*WHEREAS*, the Action has been preliminary classified as a Type I Action potentially exceeding the thresholds contained in Section 617.4 (b)(6), and Occurring within land currently owned by the Town of Brookhaven as parkland and/or open space (aka William Floyd Arboretum) (Section 617.4 (b) (10)), thus necessitating a coordinated review and,

*WHEREAS*, the Library's environmental consultant is preparing a Full Environmental Assessment Form Part 1, and,

*WHEREAS*, a Lead Agency must be established as required under Section 617.6 (b) (2), when more than one involved agency has been identified, Before a Determination of Significance can be rendered, and,

*WHEREAS*, the Board of Trustees of the Mastics-Moriches-Shirley Community Library, its Counsel and its environmental consultant are of the opinion that the Library is the appropriate agency to act as Lead Agency in this matter as the Library Board has jurisdiction over all significant aspects of project development, design, funding and construction for the new Library, and

## **DRAFT - UNAPPROVED**

associated on-site management;

**NOW THEREFORE BE IT RESOLVED** that, the Mastics-Moriches-Shirley Community Library Board of Trustees adopts the Notice of Intent to Establish Lead Agency appended to this resolution, requesting all potentially involved and interested Agencies named in the Notice to respond to same and Provide any comments or concerns regarding the selection of the Lead Agency and/or potential environmental impacts of the proposed project within thirty (30) days of the date contained in the Notice.

Motion by Simmons, second by Maiorana to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

**RECOMMENDED  
PERSONNEL  
CHANGES**

**CONTRACTS/  
RENEWALS**

Motion by Gross, second by Simmons to approve the renewal of our annual Photocopier service contract with Brothers II at the rate of \$514.00 per annum. Carried 4-0.

**BROTHERS II**

Motion by Simmons, second by Gross to approve the renewal of our annual Irrigation service contract with Rain Drop at the rate of \$120.00 per annum. Carried 4-0.

**RAIN DROP  
SPRINKLERS**

**CONTINUING  
EDUCATION/  
EVENTS**

Motion by Gross, second by Simmons to approve the attendance of the Director, Assistant Director, Department Heads, Board of Trustees and/or designated staff to attend the LILRC 50th Anniversary event on April 14th, 2016 at the Carlyle on the Green, Bethpage, NY at a cost not to exceed \$60.00 per person. Carried 4-0.

**LILRC**

## **DRAFT - UNAPPROVED**

Motion by Simmons, second by Gross to approve the attendance of the Director, Assistant Director, Department Heads, Board of Trustees and/or Designated staff to attend the annual ALA Conference & Exhibition June 23rd—28th, 2016 at the Orange County Convention Center in Orlando, FL at A cost not to exceed \$2,592.00 per person. Carried 4-0.

### **ALA ANNUAL CONFERENCE & EXHIBITION**

Motion by Simmons, second by Maiorana to commit funds and to execute the inter-fund movement of funds via electronic transfer from the un-appropriated fund balance as follows:

### **DESIGNATION OF FUNDS**

- \$1,000,000. for Capital Repairs

Carried 4-0.

Motion by Simmons, second by Maiorana to approve the following people as election officials for the 2016 budget vote at the remuneration rate of \$10.75 per hour:

### **2016 LIBRARY BUDGET VOTE & ELECTION**

#### **Registrars**

March 29, 2016 9 am - 9 pm

Eleanor Weeks

Ellen Peters

#### **Election Officials**

April 5, 2016 9 am - 9 pm

Ms. Kathleen Bertos (Coordinator)

Mr. Michael Donohue (Inspector)

Eleanor Weeks

Ms. Lina Tjondro

Ms. Janet Blum (Inspector)

## **PERIOD FOR PUBLIC EXPRESSION**

## **DRAFT - UNAPPROVED**

Motion by Simmons, second by Maiorana to move into Executive Session at 8:00 pm to discuss a personnel issue related to one employee.  
Carried 4-0.

## **EXECUTIVE SESSION**

Motion by Simmons, second by Maiorana to leave Executive Session at 9:24 pm. Carried 4-0.

Motion by Maiorana, second by Simmons to approve Department Head Michael Bogin use of accrued vacation time to cover time shortage related to recent FMLA leave. Carried 4-0.

Motion by Simmons, second by Maiorana to approve the library joining in the Nassau County Municipal bid for carpet dated January 2016.  
Carried 4-0.

Motion by Maiorana, second by Simmons to adjourn at 9:26 pm.  
Carried 4-0.

## **ADJOURNMENT**

Respectfully submitted by,

---

Cecile Prevete, Secretary

\*\*\*\*\*

## SCHEDULE OF CLAIMS

**PRESENTED MARCH 28, 2016**

\*\*\*\*\*

PREPAY PAYABLES WARRANT #1	\$ 38,496.92
PAYABLES WARRANT #2	\$ 142,831.07
PAYROLL WARRANT W.E. 2/26/2016	\$ 180,340.66
PAYROLL BENEFITS WARRANT	\$ 86,817.43
PAYROLL WARRANT W.E 3/11/2016	\$ 184,199.88
PAYROLL BENEFITS WARRANT	\$ 9,294.68
 TOTAL	 \$ 641,980.64

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

\_\_\_\_\_  
Secretary

Date:\_\_\_\_\_



**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #1**

**FEBRUARY 23, 2016 - MARCH 25, 2016**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54932	2/22/2016	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	NL042016	2/22/2016		6433G · POSTAGE	\$ (3,425.90)
TOTAL						\$ (3,425.90)
	Bill Pmt -Check	54933	2/25/2016	American Express	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL						\$ -
	Bill Pmt -Check	54934	2/25/2016	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022516	2/25/2016		6431D · TELECOMMUNICATIONS	\$ (69.89)
TOTAL						\$ (69.89)
	Bill Pmt -Check	54935	2/25/2016	Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	20160207544	2/25/2016		6431D · TELECOMMUNICATIONS	\$ (2,682.15)
TOTAL						\$ (2,682.15)
	Bill Pmt -Check	54936	2/25/2016	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Tickets-03192016	2/25/2016		6437A · PROGRAMS (ADULT)	\$ (380.00)
TOTAL						\$ (380.00)
	Bill Pmt -Check	54937	2/25/2016	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02142016	2/25/2016		6431D · TELECOMMUNICATIONS	\$ (17.96)
TOTAL						\$ (17.96)
	Bill Pmt -Check	54938	3/2/2016	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	0220216	2/25/2016		6451G · CUSTODIAL SUPPLIES	\$ (158.65)
TOTAL						\$ (158.65)
	Bill Pmt -Check	54939	3/2/2016	Aurora Cruz	L0225 · EMPIRE NAT'L - OPERATING	

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #1**

**FEBRUARY 23, 2016 - MARCH 25, 2016**

Bill	022916	3/2/2016	6437A · PROGRAMS (ADULT)	\$ (17.34)
			6437C · PROGRAMS (C&P)	\$ (17.33)
			6437N · PROGRAMS (TEEN)	\$ (17.33)
TOTAL				<u>\$ (52.00)</u>
<b>Bill Pmt -Check</b>	<b>54940</b>	<b>3/9/2016 American Express</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	02122016	2/25/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (997.40)
			6431D · TELECOMMUNICATIONS	\$ (95.00)
			6435A · CED, CONF & TRAVEL (ADULT)	\$ (864.20)
			6435C · CED, CONF & TRAVEL (C&P)	\$ (1,118.20)
			6435S · CED, CONF & TRAV (COMM SRV)	\$ (962.09)
			6437C · PROGRAMS (C&P)	\$ (222.46)
			6437D · PROGRAMS (DIGITAL)	\$ (107.54)
			643765 · PROMOTION AND PUBLICITY	\$ (195.00)
			2771 · COPIER REVENUE - CONTRACT (R)	\$ (35.00)
			6450F · FUEL/GAS	\$ (39.34)
TOTAL				<u>\$ (4,636.23)</u>
<b>Bill Pmt -Check</b>	<b>54941</b>	<b>3/9/2016 National Grid</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03012016	3/1/2016	6450F · FUEL/GAS	\$ (1,962.71)
TOTAL				<u>\$ (1,962.71)</u>
<b>Bill Pmt -Check</b>	<b>54942</b>	<b>3/15/2016 PSEG</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	030816	3/15/2016	6450E · ELECTRICITY	\$ (7,464.68)
TOTAL				<u>\$ (7,464.68)</u>
<b>Bill Pmt -Check</b>	<b>54943</b>	<b>3/15/2016 Sam's Club</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	03082016	3/15/2016	6437N · PROGRAMS (TEEN)	\$ (245.57)
			6437A · PROGRAMS (ADULT)	\$ (84.61)
			6451G · CUSTODIAL SUPPLIES	\$ (455.75)
			6437C · PROGRAMS (C&P)	\$ (92.36)
			6430G · OFFICE AND LIBRARY SUPPLIES	\$ (67.58)
			6437L · PROGRAMS (LIT)	\$ (163.92)
			6437C · PROGRAMS (C&P)	<u>\$ (33.94)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #1**

**FEBRUARY 23, 2016 - MARCH 25, 2016**

TOTAL					\$ (1,143.73)
-------	--	--	--	--	---------------

	<b>Bill Pmt -Check</b>	<b>54944</b>	<b>3/15/2016</b>	<b>Verizon</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	030716	3/15/2016		6431D · TELECOMMUNICATIONS	\$ (100.56)
TOTAL						<u>\$ (100.56)</u>

	<b>Bill Pmt -Check</b>	<b>54945</b>	<b>3/16/2016</b>	<b>AT&amp;T Mobility</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	287267273345X0305201	3/16/2016		6431D · TELECOMMUNICATIONS	\$ (272.36)
TOTAL						<u>\$ (272.36)</u>

	<b>Bill Pmt -Check</b>	<b>54946</b>	<b>3/16/2016</b>	<b>Amazon.com</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	021016	3/9/2016		6410A · BOOKS (ADULT)	\$ (867.28)
					6410C · BOOKS (C&P)	\$ (539.84)
					6410N · BOOKS (TEEN)	\$ (191.85)
					6412C · RECORDINGS (C&P)	\$ (15.63)
					6417A · VIDEOS (ADULT)	\$ (932.78)
					6417C · VIDEOS (C&P)	\$ (31.99)
					6417N · VIDEOS (TEEN)	\$ (129.32)
					6437D · PROGRAMS (DIGITAL)	\$ (63.36)
					6437C · PROGRAMS (C&P)	\$ (215.57)
					7203N · EQUIPMENT TEEN	\$ (153.09)
					6437N · PROGRAMS (TEEN)	\$ (200.22)
					6412A · RECORDINGS (ADULT)	\$ (119.81)
TOTAL						<u>\$ (3,460.74)</u>

	<b>Bill Pmt -Check</b>	<b>54947</b>	<b>3/16/2016</b>	<b>Lighttower Fiber Networks</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	20160307544	3/16/2016		6431D · TELECOMMUNICATIONS	\$ (2,495.00)
TOTAL						<u>\$ (2,495.00)</u>

	<b>Bill Pmt -Check</b>	<b>54948</b>	<b>3/23/2016</b>	<b>Cablevision</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03302016	3/22/2016		6431D · TELECOMMUNICATIONS	\$ (704.46)
					6439N · EQUIPMENT R & M (TEEN)	\$ (10.00)
	Bill	03222016	3/22/2016		6431D · TELECOMMUNICATIONS	<u>\$ (69.89)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #1**

**FEBRUARY 23, 2016 - MARCH 25, 2016**

TOTAL					\$ (784.35)
	<b>Bill Pmt -Check</b>	<b>54949</b>	<b>3/23/2016</b>	<b>Postmaster</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	NL042016	3/23/2016	6433G · POSTAGE	\$ (3,425.90)
TOTAL					<u>\$ (3,425.90)</u>
	<b>Bill Pmt -Check</b>	<b>54950</b>	<b>3/23/2016</b>	<b>Verizon</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	03142016	3/22/2016	6431D · TELECOMMUNICATIONS	\$ (17.96)
TOTAL					<u>\$ (17.96)</u>
	<b>Bill Pmt -Check</b>	<b>54951</b>	<b>3/23/2016</b>	<b>American Express</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	03142016	3/22/2016	2771 · COPIER REVENUE - CONTRACT (R)	\$ (35.00)
				6430G · OFFICE AND LIBRARY SUPPLIES	\$ (75.72)
				6431D · TELECOMMUNICATIONS	\$ (95.00)
				6435A · CED, CONF & TRAVEL (ADULT)	\$ (1,722.93)
				6435N · CED, CONF & TRAVEL (TEEN)	\$ (261.46)
				6435S · CED, CONF & TRAV (COMM SRV)	\$ (673.97)
				6435C · CED, CONF & TRAVEL (C&P)	\$ (238.37)
				6435D · CED, CONF & TRAVEL (ADM)	\$ (50.00)
				6437C · PROGRAMS (C&P)	\$ (104.90)
				6437A · PROGRAMS (ADULT)	\$ (166.67)
				6437N · PROGRAMS (TEEN)	\$ (285.36)
				643765 · PROMOTION AND PUBLICITY	\$ (195.00)
				6437C · PROGRAMS (C&P)	\$ (2,026.42)
				6433G · POSTAGE	\$ (15.35)
TOTAL					<u>\$ (5,946.15)</u>
				<b>TOTAL</b>	<b>\$ (38,496.92)</b>

I hereby certify that at a meeting on March 28, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54952	3/28/2016	7group, LLC	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3811	2/26/2016		7500 · BUILDING IMPROVEMENTS	\$ (712.50)
TOTAL						<u>\$ (712.50)</u>
	Bill Pmt -Check	54953	3/28/2016	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022016	3/18/2016		6437N · PROGRAMS (TEEN)	\$ (480.00)
TOTAL						<u>\$ (480.00)</u>
	Bill Pmt -Check	54954	3/28/2016	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (315.00)
TOTAL						<u>\$ (315.00)</u>
	Bill Pmt -Check	54955	3/28/2016	ALA Conference	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	030716	3/7/2016		6435D · CED, CONF & TRAVEL (ADM)	\$ (270.00)
TOTAL						<u>\$ (270.00)</u>
	Bill Pmt -Check	54956	3/28/2016	American Library Association	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	73619899	2/17/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (18.00)
TOTAL						<u>\$ (18.00)</u>
	Bill Pmt -Check	54957	3/28/2016	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (493.00)
TOTAL						<u>\$ (493.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

<b>Bill</b>	<b>Pmt -Check</b>	<b>54958</b>	<b>3/28/2016 Baker &amp; Taylor</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	3020739828	12/30/2015	6410C · BOOKS (C&P)	\$	(510.88)
Bill	3020795546	1/28/2016	6410C · BOOKS (C&P)	\$	(35.30)
Bill	3020800552	1/28/2016	6410C · BOOKS (C&P)	\$	(1,156.45)
Bill	3020798010	1/29/2016	6410A · BOOKS (ADULT)	\$	(971.79)
Bill	3020800434	1/29/2016	6410C · BOOKS (C&P)	\$	(371.42)
Bill	3020804979	2/3/2016	6410A · BOOKS (ADULT)	\$	(788.31)
Bill	3020808716	2/3/2016	6410A · BOOKS (ADULT)	\$	(144.40)
Bill	3020819617	2/9/2016	6410C · BOOKS (C&P)	\$	(11.90)
Bill	3020819616	2/9/2016	6410C · BOOKS (C&P)	\$	(151.53)
Bill	3020823488	2/10/2016	6410C · BOOKS (C&P)	\$	(104.12)
Bill	3020820732	2/11/2016	6410A · BOOKS (ADULT)	\$	(890.44)
Bill	3020820503	2/11/2016	6410C · BOOKS (C&P)	\$	(342.93)
Bill	3020825259	2/12/2016	6410A · BOOKS (ADULT)	\$	(140.45)
Bill	3020828095	2/12/2016	6410C · BOOKS (C&P)	\$	(36.05)
Bill	3020834001	2/16/2016	6410A · BOOKS (ADULT)	\$	(190.46)
Bill	302083011	2/17/2016	6410A · BOOKS (ADULT)	\$	(1,202.87)
Bill	3020833105	2/17/2016	6410A · BOOKS (ADULT)	\$	(266.04)
Bill	3020835613	2/17/2016	6410A · BOOKS (ADULT)	\$	(376.64)
Bill	3020838137	2/18/2016	6410C · BOOKS (C&P)	\$	(210.01)
Bill	3020838138	2/18/2016	6410C · BOOKS (C&P)	\$	(11.90)
Bill	3020839390	2/19/2016	6410A · BOOKS (ADULT)	\$	(222.65)
Bill	3020837589	2/22/2016	6410C · BOOKS (C&P)	\$	(1,008.84)
Bill	3020842459	2/23/2016	6410A · BOOKS (ADULT)	\$	(857.03)
Bill	3020849939	2/25/2016	6410C · BOOKS (C&P)	\$	(116.30)
Bill	3020845789	2/25/2016	6410A · BOOKS (ADULT)	\$	(337.36)
Bill	3020848367	2/26/2016	6410A · BOOKS (ADULT)	\$	(573.95)
Bill	3020850494	2/29/2016	6410A · BOOKS (ADULT)	\$	(560.27)
Bill	3020854797	2/29/2016	6410A · BOOKS (ADULT)	\$	(189.86)
Bill	3020852187	2/29/2016	6410A · BOOKS (ADULT)	\$	(330.21)
Bill	3020855303	3/2/2016	6410A · BOOKS (ADULT)	\$	(844.49)
Bill	3020858908	3/3/2016	6410A · BOOKS (ADULT)	\$	(293.49)
Bill	3020862500	3/4/2016	6412A · RECORDINGS (ADULT)	\$	(116.37)
Bill	3020867563	3/7/2016	6410A · BOOKS (ADULT)	\$	(227.55)
Bill	3020863722	3/7/2016	6410A · BOOKS (ADULT)	\$	(905.66)
Bill	3020866049	3/7/2016	6410A · BOOKS (ADULT)	\$	(419.60)
Bill	3020872020	3/9/2016	6410A · BOOKS (ADULT)	\$	(380.25)
TOTAL				\$	(15,297.77)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>54959</b>	<b>3/28/2016</b>	<b>Bill Iozzino</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03092016	3/11/2016		6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL						<u>\$ (75.00)</u>
	<b>Bill Pmt -Check</b>	<b>54960</b>	<b>3/28/2016</b>	<b>Bishop, Viviana G.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (540.00)
TOTAL						<u>\$ (540.00)</u>
	<b>Bill Pmt -Check</b>	<b>54961</b>	<b>3/28/2016</b>	<b>Bleidner, Gloria</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03072016	3/8/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	<b>Bill Pmt -Check</b>	<b>54962</b>	<b>3/28/2016</b>	<b>Blick Art Materials</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	5809180	3/15/2016		6437A · PROGRAMS (ADULT)	\$ (30.84)
TOTAL						<u>\$ (30.84)</u>
	<b>Bill Pmt -Check</b>	<b>54963</b>	<b>3/28/2016</b>	<b>Boecker Consulting Services LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	BCS 16-4530	2/26/2016		7500 · BUILDING IMPROVEMENTS	\$ (5,233.91)
TOTAL						<u>\$ (5,233.91)</u>
	<b>Bill Pmt -Check</b>	<b>54964</b>	<b>3/28/2016</b>	<b>Boopsie, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	24421	7/9/2015		6419G · SOFTWARE (GEN)	\$ (4,695.00)
TOTAL						<u>\$ (4,695.00)</u>
	<b>Bill Pmt -Check</b>	<b>54965</b>	<b>3/28/2016</b>	<b>Brilliance Publishing, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

TOTAL	Bill	IN1076190	3/10/2016	6412A · RECORDINGS (ADULT)	\$ (47.98)
					<u>\$ (47.98)</u>
	<b>Bill Pmt -Check</b>	<b>54966</b>	<b>3/28/2016</b>	<b>Brothers II</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
TOTAL	Bill	43465	1/28/2016	6439G · EQUIPMENT R & M (GEN)	\$ (514.00)
					<u>\$ (514.00)</u>
	<b>Bill Pmt -Check</b>	<b>54967</b>	<b>3/28/2016</b>	<b>Carco Group, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
TOTAL	Bill	00808026	2/29/2016	6437P16 · STAFF BACKGROUND SCREEN	\$ (235.90)
					<u>\$ (235.90)</u>
	<b>Bill Pmt -Check</b>	<b>54968</b>	<b>3/28/2016</b>	<b>Carter, Kathleen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
TOTAL	Bill	02232016	2/24/2016	6437A · PROGRAMS (ADULT)	\$ (100.00)
					<u>\$ (100.00)</u>
	<b>Bill Pmt -Check</b>	<b>54969</b>	<b>3/28/2016</b>	<b>Catanese, Catherine</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
TOTAL	Bill	03082016	3/11/2016	6437C · PROGRAMS (C&P)	\$ (125.00)
					<u>\$ (125.00)</u>
	<b>Bill Pmt -Check</b>	<b>54970</b>	<b>3/28/2016</b>	<b>CDW Government, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
TOTAL	Bill	CBM8656	2/11/2016	7203W · EQUIPMENT WIRE	\$ (236.65)
					<u>\$ (236.65)</u>
	<b>Bill Pmt -Check</b>	<b>54971</b>	<b>3/28/2016</b>	<b>Center Point Large Print</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	1350609	2/1/2016	6410A · BOOKS (ADULT)	\$ (388.52)
TOTAL	Bill	1356743	3/1/2016	6410A · BOOKS (ADULT)	\$ (388.52)
					<u>\$ (777.04)</u>



**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>54972</b>	<b>3/28/2016</b>	<b>Ciccotto, William</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016	3/18/2016		6437N · PROGRAMS (TEEN)	\$ (225.00)
TOTAL						<u>\$ (225.00)</u>
	<b>Bill Pmt -Check</b>	<b>54973</b>	<b>3/28/2016</b>	<b>CJ2 Communication Strategies, LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	1282	2/29/2016		643765 · PROMOTION AND PUBLICITY	\$ (1,856.78)
TOTAL						<u>\$ (1,856.78)</u>
	<b>Bill Pmt -Check</b>	<b>54974</b>	<b>3/28/2016</b>	<b>Cleanco Distributors, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	021575	2/1/2016		6451G · CUSTODIAL SUPPLIES	\$ (215.50)
	Bill	021575A	2/19/2016		6451G · CUSTODIAL SUPPLIES	\$ (66.00)
	Bill	022180	2/26/2016		6451G · CUSTODIAL SUPPLIES	\$ (475.50)
	Bill	022530	3/16/2016		6451G · CUSTODIAL SUPPLIES	\$ (415.00)
TOTAL						<u>\$ (1,172.00)</u>
	<b>Bill Pmt -Check</b>	<b>54975</b>	<b>3/28/2016</b>	<b>Coffee Solutions</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	837044	3/1/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (249.00)
TOTAL						<u>\$ (249.00)</u>
	<b>Bill Pmt -Check</b>	<b>54976</b>	<b>3/28/2016</b>	<b>Colonial Youth &amp; Family Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02232016	2/24/2016		6437A · PROGRAMS (ADULT)	\$ (45.00)
					6437C · PROGRAMS (C&P)	\$ (45.00)
	Bill	03082016	3/11/2016		6437A · PROGRAMS (ADULT)	\$ (45.00)
					6437C · PROGRAMS (C&P)	\$ (45.00)
TOTAL						<u>\$ (180.00)</u>
	<b>Bill Pmt -Check</b>	<b>54977</b>	<b>3/28/2016</b>	<b>Conservation Design Forum</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

TOTAL	Bill	#58 New Lib 03112016	3/11/2016	7500 · BUILDING IMPROVEMENTS	\$ (2,240.00)
					<u>\$ (2,240.00)</u>

	<b>Bill Pmt -Check</b>	<b>54978</b>	<b>3/28/2016</b>	<b>Corella, Ronald</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	------------------------	---

TOTAL	Bill	022016-032016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (350.00)
					<u>\$ (350.00)</u>

	<b>Bill Pmt -Check</b>	<b>54979</b>	<b>3/28/2016</b>	<b>Cornell Cooperative Extension- Suffolk Co</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	--	---

TOTAL	Bill	03012016	3/1/2016	6437C · PROGRAMS (C&P)	\$ (140.00)
					<u>\$ (140.00)</u>

	<b>Bill Pmt -Check</b>	<b>54980</b>	<b>3/28/2016</b>	<b>Cueva, Daniel S.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	-------------------------	---

TOTAL	Bill	022016-032016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (600.00)
					<u>\$ (600.00)</u>

	<b>Bill Pmt -Check</b>	<b>54981</b>	<b>3/28/2016</b>	<b>Currao-McAleavey, Carmella</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	-----------------------------------	---

TOTAL	Bill	02132016	2/13/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
	Bill	02272016	2/27/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
	Bill	03122016	3/16/2016	6437N · PROGRAMS (TEEN)	\$ (100.00)
					<u>\$ (300.00)</u>

	<b>Bill Pmt -Check</b>	<b>54982</b>	<b>3/28/2016</b>	<b>Curtin, Caroline</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	-------------------------	---

TOTAL	Bill	03092016	3/18/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (20.00)
					<u>\$ (20.00)</u>

	<b>Bill Pmt -Check</b>	<b>54983</b>	<b>3/28/2016</b>	<b>D'Amato, Tara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	----------------------	---

	Bill	022016	3/17/2016	6435D · CED, CONF & TRAVEL (ADM)	\$ (30.92)
	Bill	012016	3/17/2016	6435D · CED, CONF & TRAVEL (ADM)	\$ (13.91)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	Bill	012016/032016	3/17/2016	6435D · CED, CONF & TRAVEL (ADM)	\$ (45.00)
TOTAL					<u>\$ (89.83)</u>

<b>Bill Pmt -Check</b>	<b>54984</b>	<b>3/28/2016</b>	<b>David J. S. Emilita,AICP</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	---------------------------------	---

	Bill	#58 New Lib 03112016	3/11/2016	7500 · BUILDING IMPROVEMENTS	\$ (1,356.25)
TOTAL					<u>\$ (1,356.25)</u>

<b>Bill Pmt -Check</b>	<b>54985</b>	<b>3/28/2016</b>	<b>Davis, Lindsay</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	-----------------------	---

	Bill	022016-032016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (150.00)
TOTAL					<u>\$ (150.00)</u>

<b>Bill Pmt -Check</b>	<b>54986</b>	<b>3/28/2016</b>	<b>Demco, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	--------------------	---

	Bill	5819518	3/4/2016	6437C · PROGRAMS (C&P)	\$ (139.32)
	Bill	5826581	3/15/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (96.68)
				7203N · EQUIPMENT TEEN	\$ (993.92)
TOTAL					<u>\$ (1,229.92)</u>

<b>Bill Pmt -Check</b>	<b>54987</b>	<b>3/28/2016</b>	<b>Detail Carting Co. Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	--------------------------------	---

	Bill	1901955073	2/29/2016	6432G · CARTAGE	\$ (250.38)
TOTAL					<u>\$ (250.38)</u>

<b>Bill Pmt -Check</b>	<b>54988</b>	<b>3/28/2016</b>	<b>Discount School Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	-------------------------------	---

	Bill	P34088390001	3/11/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (133.90)
TOTAL					<u>\$ (133.90)</u>

<b>Bill Pmt -Check</b>	<b>54989</b>	<b>3/28/2016</b>	<b>Displays2Go</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	--------------------	---

	Bill	IN-1798454	3/4/2016	7203A · EQUIPMENT ADULT	\$ (323.32)
TOTAL					<u>\$ (323.32)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>54990</b>	<b>3/28/2016</b>	<b>DJJ Technologies</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	2064304	3/1/2016		6439W · EQUIPMENT R & M (WIRES)	\$ (378.81)
TOTAL						<u>\$ (378.81)</u>
	<b>Bill Pmt -Check</b>	<b>54991</b>	<b>3/28/2016</b>	<b>Donovan, Elizabeth</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016-032016	3/17/2016		6435L · CED, CONF & TRAVEL (LIT)	\$ (111.24)
TOTAL						<u>\$ (111.24)</u>
	<b>Bill Pmt -Check</b>	<b>54992</b>	<b>3/28/2016</b>	<b>Dunbar Armored Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	3743082	3/1/2016		6437P13 · ARMORED CAR SERVICE	\$ (156.52)
TOTAL						<u>\$ (156.52)</u>
	<b>Bill Pmt -Check</b>	<b>54993</b>	<b>3/28/2016</b>	<b>Earle, April L.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02182016	2/18/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
	Bill	03122016	3/16/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL						<u>\$ (400.00)</u>
	<b>Bill Pmt -Check</b>	<b>54994</b>	<b>3/28/2016</b>	<b>East End Sign Design</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	6597	3/9/2016		6434S · PRINTING (COMM SRV)	\$ (95.00)
TOTAL						<u>\$ (95.00)</u>
	<b>Bill Pmt -Check</b>	<b>54995</b>	<b>3/28/2016</b>	<b>Edward Ryan</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03122016	3/16/2016		6437A · PROGRAMS (ADULT)	\$ (300.00)
TOTAL						<u>\$ (300.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

	<b>Bill Pmt -Check</b>	<b>54996</b>	<b>3/28/2016</b>	<b>Emerald Island</b>	<b>MARCH 28, 2016</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	282364	12/24/2015			6451G · CUSTODIAL SUPPLIES	\$ (36.77)
	Bill	283558	2/24/2016			6451G · CUSTODIAL SUPPLIES	\$ (379.00)
TOTAL							<u>\$ (415.77)</u>
	<b>Bill Pmt -Check</b>	<b>54997</b>	<b>3/28/2016</b>	<b>Esteves, Maryanne</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02232016	2/24/2016			6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL							<u>\$ (75.00)</u>
	<b>Bill Pmt -Check</b>	<b>54998</b>	<b>3/28/2016</b>	<b>Evan Gottfried</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02182016	2/22/2016			6437C · PROGRAMS (C&P)	\$ (350.00)
TOTAL							<u>\$ (350.00)</u>
	<b>Bill Pmt -Check</b>	<b>54999</b>	<b>3/28/2016</b>	<b>Findaway</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	176791	2/10/2016			6412N · RECORDINGS (TEEN)	\$ (322.95)
	Bill	176755	2/10/2016			6412A · RECORDINGS (ADULT)	\$ (968.85)
	Bill	176786	2/10/2016			6412C · RECORDINGS (C&P)	\$ (322.95)
TOTAL							<u>\$ (1,614.75)</u>
	<b>Bill Pmt -Check</b>	<b>55000</b>	<b>3/28/2016</b>	<b>First Student</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	012016	3/2/2016			6437C · PROGRAMS (C&P)	\$ (668.90)
TOTAL							<u>\$ (668.90)</u>
	<b>Bill Pmt -Check</b>	<b>55001</b>	<b>3/28/2016</b>	<b>Foerderer, Linda</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016-032016	3/15/2016			6437L · PROGRAMS (LIT)	\$ (350.00)
TOTAL							<u>\$ (350.00)</u>
	<b>Bill Pmt -Check</b>	<b>55002</b>	<b>3/28/2016</b>	<b>Franzone, Denise</b>		<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

TOTAL	Bill	022016-032016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (400.00)
					<u>\$ (400.00)</u>

	<b>Bill Pmt -Check</b>	<b>55003</b>	<b>3/28/2016</b>	<b>Friedman, Ellen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	03102016-02	3/11/2016	6437C · PROGRAMS (C&P)	\$ (67.50)
	Bill	03102016-01	3/14/2016	6437C · PROGRAMS (C&P)	\$ (67.50)
TOTAL					<u>\$ (135.00)</u>

	<b>Bill Pmt -Check</b>	<b>55004</b>	<b>3/28/2016</b>	<b>Frisina, Megan</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	022016	2/26/2016	6437A · PROGRAMS (ADULT)	\$ (225.00)
	Bill	03042016	3/7/2016	6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL					<u>\$ (300.00)</u>

	<b>Bill Pmt -Check</b>	<b>55005</b>	<b>3/28/2016</b>	<b>G.E. Pickering Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	15-2166am	3/4/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (2,350.00)
TOTAL					<u>\$ (2,350.00)</u>

	<b>Bill Pmt -Check</b>	<b>55006</b>	<b>3/28/2016</b>	<b>George, Ivette</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	022016-032016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (442.00)
TOTAL					<u>\$ (442.00)</u>

	<b>Bill Pmt -Check</b>	<b>55007</b>	<b>3/28/2016</b>	<b>Hannibal, Julia Ann</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	022016	3/2/2016	6437N · PROGRAMS (TEEN)	\$ (160.00)
TOTAL					<u>\$ (160.00)</u>

	<b>Bill Pmt -Check</b>	<b>55008</b>	<b>3/28/2016</b>	<b>Henn, JoAnn</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	03032016	3/8/2016	6437A · PROGRAMS (ADULT)	\$ (320.00)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	Bill	032016	3/16/2016	6437A · PROGRAMS (ADULT)	\$ (400.00)
TOTAL					<u>\$ (720.00)</u>

	<b>Bill Pmt -Check</b>	<b>55009</b>	<b>3/28/2016</b>	<b>Holmes, Doreen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	-----------------------	---

	Bill	03102016-2	3/11/2016	6437C · PROGRAMS (C&P)	\$ (67.50)
	Bill	03102016-1	3/14/2016	6437C · PROGRAMS (C&P)	\$ (67.50)
TOTAL					<u>\$ (135.00)</u>

	<b>Bill Pmt -Check</b>	<b>55010</b>	<b>3/28/2016</b>	<b>Iberger, Deborah</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	-------------------------	---

	Bill	5237-6885-9127-2774	3/18/2016	6435C · CED, CONF & TRAVEL (C&P)	\$ (48.00)
TOTAL					<u>\$ (48.00)</u>

	<b>Bill Pmt -Check</b>	<b>55011</b>	<b>3/28/2016</b>	<b>Imagine That! Art Education</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	------------------------------------	---

	Bill	02122016	2/12/2016	6437N · PROGRAMS (TEEN)	\$ (240.00)
	Bill	03112016	3/18/2016	6437N · PROGRAMS (TEEN)	\$ (240.00)
TOTAL					<u>\$ (480.00)</u>

	<b>Bill Pmt -Check</b>	<b>55012</b>	<b>3/28/2016</b>	<b>Island Elevator Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	---------------------------------	---

	Bill	19010	3/1/2016	6452G · BLDG ALTERATION AND MAINT	\$ (377.00)
TOTAL					<u>\$ (377.00)</u>

	<b>Bill Pmt -Check</b>	<b>55013</b>	<b>3/28/2016</b>	<b>Island School &amp; Art Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	---------------------------------------	---

	Bill	458789	2/10/2016	6437N · PROGRAMS (TEEN)	\$ (72.60)
	Bill	458843	2/16/2016	6437N · PROGRAMS (TEEN)	\$ (57.73)
TOTAL					<u>\$ (130.33)</u>

	<b>Bill Pmt -Check</b>	<b>55014</b>	<b>3/28/2016</b>	<b>Janowitz, Laurie</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	-------------------------	---

	Bill	03102016	3/11/2016	6437A · PROGRAMS (ADULT)	<u>\$ (345.00)</u>
--	------	----------	-----------	--------------------------	--------------------

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

TOTAL					\$ (345.00)
-------	--	--	--	--	-------------

<b>Bill Pmt -Check</b>	<b>55015</b>	<b>3/28/2016</b>	<b>JC's @ Mikes Place Too</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	-------------------------------	---

	Bill	022216	2/22/2016	6437A · PROGRAMS (ADULT)	\$ (78.66)
TOTAL					<u>\$ (78.66)</u>

<b>Bill Pmt -Check</b>	<b>55016</b>	<b>3/28/2016</b>	<b>John S. Hobart PTO</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	---------------------------	---

	Bill	02052016	3/22/2016	6437C · PROGRAMS (C&P)	\$ (500.00)
TOTAL					<u>\$ (500.00)</u>

<b>Bill Pmt -Check</b>	<b>55017</b>	<b>3/28/2016</b>	<b>Karant, Roberta</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	------------------------	---

	Bill	02252016	2/25/2016	6437C · PROGRAMS (C&P)	\$ (540.00)
TOTAL					<u>\$ (540.00)</u>

<b>Bill Pmt -Check</b>	<b>55018</b>	<b>3/28/2016</b>	<b>King Kullen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	--------------------	---

	Bill	160301296631	1/30/2016	6437L · PROGRAMS (LIT)	\$ (17.34)
	Bill	160320755821	2/1/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (16.56)
	Bill	1603412358911	2/3/2016	6437C · PROGRAMS (C&P)	\$ (16.05)
	Bill	160400787731	2/9/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (18.35)
	Bill	160400314261	2/9/2016	6437N · PROGRAMS (TEEN)	\$ (70.38)
	Bill	160411369511	2/10/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (2.69)
	Bill	160411214251	2/10/2016	6437L · PROGRAMS (LIT)	\$ (32.34)
	Bill	160420795291	2/11/2016	6437C · PROGRAMS (C&P)	\$ (16.94)
	Bill	160431371701	2/12/2016	6437N · PROGRAMS (TEEN)	\$ (15.04)
	Bill	160471376671	2/16/2016	6437N · PROGRAMS (TEEN)	\$ (25.00)
	Bill	160480717951	2/17/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (16.56)
	Bill	160480683541	2/17/2016	6437N · PROGRAMS (TEEN)	\$ (80.87)
	Bill	160531384391	2/22/2016	6437A · PROGRAMS (ADULT)	\$ (12.87)
	Bill	160551233931	2/24/2016	6437C · PROGRAMS (C&P)	\$ (36.22)
	Bill	160560745311	2/25/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (11.47)
	Bill	160561388121	2/25/2016	6413A · PERIODICALS (ADULT)	\$ (9.50)
TOTAL					<u>\$ (398.18)</u>



**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>55019</b>	<b>3/28/2016</b>	<b>Kristie Grimm</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02182016	2/18/2016		6410C · BOOKS (C&P)	\$ (12.95)
TOTAL						<u>\$ (12.95)</u>
	<b>Bill Pmt -Check</b>	<b>55020</b>	<b>3/28/2016</b>	<b>Kyle, Stephanie</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03112016	3/11/2016		6437N · PROGRAMS (TEEN)	\$ (26.00)
TOTAL						<u>\$ (26.00)</u>
	<b>Bill Pmt -Check</b>	<b>55021</b>	<b>3/28/2016</b>	<b>Lakeshore Learning Materials</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	5469980316	3/4/2016		6437C · PROGRAMS (C&P)	\$ (91.99)
TOTAL						<u>\$ (91.99)</u>
	<b>Bill Pmt -Check</b>	<b>55022</b>	<b>3/28/2016</b>	<b>Lamb &amp; Barnosky, LLP</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	106319	2/29/2016		6437P4 · ATTORNEY	\$ (1,416.66)
TOTAL						<u>\$ (1,416.66)</u>
	<b>Bill Pmt -Check</b>	<b>55023</b>	<b>3/28/2016</b>	<b>Language Line Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	3783472	2/29/2016		6437P17 · TRANSLATION SERVICES	\$ (19.50)
TOTAL						<u>\$ (19.50)</u>
	<b>Bill Pmt -Check</b>	<b>55024</b>	<b>3/28/2016</b>	<b>Lebron, Crystal</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016	3/18/2016		6437N · PROGRAMS (TEEN)	\$ (680.00)
TOTAL						<u>\$ (680.00)</u>
	<b>Bill Pmt -Check</b>	<b>55025</b>	<b>3/28/2016</b>	<b>Library Administrator's Digest</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	Bill	022016	2/17/2016	6413D · PERIODICALS (ADM)	\$ (50.00)
TOTAL					<u>\$ (50.00)</u>

	<b>Bill Pmt -Check</b>	<b>55026</b>	<b>3/28/2016</b>	<b>Libray Store</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	193739	3/4/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (19.62)
TOTAL					<u>\$ (19.62)</u>

	<b>Bill Pmt -Check</b>	<b>55027</b>	<b>3/28/2016</b>	<b>Livia Santos</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	03142016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (50.00)
TOTAL					<u>\$ (50.00)</u>

	<b>Bill Pmt -Check</b>	<b>55028</b>	<b>3/28/2016</b>	<b>Long Island Advance-Legal Adv</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	43666	2/18/2016	6434G · PRINTING (GEN)	\$ (550.72)
TOTAL					<u>\$ (550.72)</u>

	<b>Bill Pmt -Check</b>	<b>55029</b>	<b>3/28/2016</b>	<b>Long Island Aquarium Service LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	18324	2/17/2016	6452G · BLDG ALTERATION AND MAINT	\$ (270.98)
TOTAL					<u>\$ (270.98)</u>

	<b>Bill Pmt -Check</b>	<b>55030</b>	<b>3/28/2016</b>	<b>Long Island Rail Road</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	Tickets-04012016	3/15/2016	6437A · PROGRAMS (ADULT)	\$ (380.00)
TOTAL					<u>\$ (380.00)</u>

	<b>Bill Pmt -Check</b>	<b>55031</b>	<b>3/28/2016</b>	<b>Maggio, Mary</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
	Bill	03132016	3/16/2016	6437N · PROGRAMS (TEEN)	\$ (17.90)
TOTAL					<u>\$ (17.90)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>55032</b>	<b>3/28/2016</b>	<b>Mahler, Judith</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (901.00)
TOTAL						<u>\$ (901.00)</u>
	<b>Bill Pmt -Check</b>	<b>55033</b>	<b>3/28/2016</b>	<b>Main Street Screen Printing Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	11080	3/8/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (360.00)
TOTAL						<u>\$ (360.00)</u>
	<b>Bill Pmt -Check</b>	<b>55034</b>	<b>3/28/2016</b>	<b>Marcy Katz</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016	2/16/2016		6437C · PROGRAMS (C&P)	\$ (350.00)
TOTAL						<u>\$ (350.00)</u>
	<b>Bill Pmt -Check</b>	<b>55035</b>	<b>3/28/2016</b>	<b>Mergent</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	165656	2/16/2016		6410A · BOOKS (ADULT)	\$ (2,575.00)
TOTAL						<u>\$ (2,575.00)</u>
	<b>Bill Pmt -Check</b>	<b>55036</b>	<b>3/28/2016</b>	<b>Mid-Island Electrical Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	1166208-00	2/17/2016		6451G · CUSTODIAL SUPPLIES	\$ (459.43)
TOTAL						<u>\$ (459.43)</u>
	<b>Bill Pmt -Check</b>	<b>55037</b>	<b>3/28/2016</b>	<b>Midwest Tape</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	93649073	2/3/2016		6417C · VIDEOS (C&P)	\$ (19.29)
	Bill	93659295	2/5/2016		6412A · RECORDINGS (ADULT)	\$ (205.81)
	Bill	93664751	2/8/2016		6417A · VIDEOS (ADULT)	\$ (187.21)
	Bill	93664753	2/8/2016		6417A · VIDEOS (ADULT)	\$ (209.76)
	Bill	93664907	2/8/2016		6417A · VIDEOS (ADULT)	\$ (378.96)
	Bill	93670042	2/10/2016		6417A · VIDEOS (ADULT)	\$ (29.89)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

Bill	93670040	2/10/2016	6417A · VIDEOS (ADULT)	\$	(378.22)
Bill	93678462	2/12/2016	6417A · VIDEOS (ADULT)	\$	(20.99)
Bill	93678460	2/12/2016	6412A · RECORDINGS (ADULT)	\$	(109.85)
Bill	93678463	2/12/2016	6412C · RECORDINGS (C&P)	\$	(47.99)
Bill	93682520	2/15/2016	6417A · VIDEOS (ADULT)	\$	(57.27)
Bill	93682521	2/15/2016	6417C · VIDEOS (C&P)	\$	(179.04)
Bill	93696565	2/18/2016	6417A · VIDEOS (ADULT)	\$	(202.89)
Bill	93696566	2/18/2016	6417A · VIDEOS (ADULT)	\$	(43.78)
Bill	93693661	2/18/2016	6417A · VIDEOS (ADULT)	\$	(669.06)
Bill	93693663	2/18/2016	6417A · VIDEOS (ADULT)	\$	(221.01)
Bill	93693664	2/18/2016	6417C · VIDEOS (C&P)	\$	(44.28)
Bill	93696567	2/18/2016	6417C · VIDEOS (C&P)	\$	(50.62)
Bill	93699654	2/19/2016	6412A · RECORDINGS (ADULT)	\$	(152.15)
Bill	93699657	2/19/2016	6417C · VIDEOS (C&P)	\$	(15.99)
Bill	93699656	2/19/2016	6412C · RECORDINGS (C&P)	\$	(92.77)
Bill	93705643	2/22/2016	6417A · VIDEOS (ADULT)	\$	(301.27)
Bill	93705645	2/22/2016	6417A · VIDEOS (ADULT)	\$	(45.78)
Bill	93717662	2/25/2016	6417A · VIDEOS (ADULT)	\$	(313.73)
Bill	93717664	2/25/2016	6417A · VIDEOS (ADULT)	\$	(113.36)
Bill	93717665	2/25/2016	6417C · VIDEOS (C&P)	\$	(181.45)
Bill	93723464	2/26/2016	6412A · RECORDINGS (ADULT)	\$	(184.81)
Bill	93723466	2/26/2016	6417A · VIDEOS (ADULT)	\$	(6.99)
Bill	93723467	2/26/2016	6412C · RECORDINGS (C&P)	\$	(182.88)
Bill	93730106	2/29/2016	6412A · RECORDINGS (ADULT)	\$	(462.74)
			6412N · RECORDINGS (TEEN)	\$	(462.74)
			6412C · RECORDINGS (C&P)	\$	(231.36)
Bill	93726262	2/29/2016	6417A · VIDEOS (ADULT)	\$	(249.58)
Bill	93726263	2/29/2016	6417A · VIDEOS (ADULT)	\$	(160.05)
Bill	93726266	2/29/2016	6417C · VIDEOS (C&P)	\$	(59.98)
Bill	93726264	2/29/2016	6417C · VIDEOS (C&P)	\$	(359.09)
Bill	93735993	3/2/2016	6417A · VIDEOS (ADULT)	\$	(153.05)
Bill	93735992	3/2/2016	6417A · VIDEOS (ADULT)	\$	(555.73)
Bill	93735476	3/2/2016	6417C · VIDEOS (C&P)	\$	(59.98)
Bill	93739457	3/3/2016	6417C · VIDEOS (C&P)	\$	(13.04)
Bill	93739454	3/3/2016	6417A · VIDEOS (ADULT)	\$	(223.48)
Bill	93739456	3/3/2016	6417A · VIDEOS (ADULT)	\$	(65.78)
Bill	93750064	3/7/2016	6417C · VIDEOS (C&P)	\$	(265.24)
Bill	93750299	3/7/2016	6412C · RECORDINGS (C&P)	\$	(159.01)
Bill	93750298	3/7/2016	6412A · RECORDINGS (ADULT)	\$	(155.60)
Bill	93750061	3/7/2016	6417A · VIDEOS (ADULT)	\$	(805.42)
Bill	93750063	3/7/2016	6417A · VIDEOS (ADULT)	\$	(403.81)
Bill	93761406	3/10/2016	6417A · VIDEOS (ADULT)	\$	(148.25)
Bill	93761407	3/10/2016	6417C · VIDEOS (C&P)	\$	(13.04)

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

Bill	93761404	3/10/2016	6417A · VIDEOS (ADULT)	\$ (269.27)
Bill	93767670	3/11/2016	6417A · VIDEOS (ADULT)	\$ (406.13)
Bill	93767671	3/11/2016	6417A · VIDEOS (ADULT)	\$ (354.90)
Bill	93775484	3/14/2016	6417A · VIDEOS (ADULT)	\$ (154.01)
Bill	93778713	3/15/2016	6417A · VIDEOS (ADULT)	\$ (181.71)
TOTAL				<u>\$ (11,020.09)</u>

<b>Bill Pmt -Check</b>	<b>55038</b>	<b>3/28/2016</b>	<b>Modernfold/Styles, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	Q16-0303/BSC	2/15/2016	6452G · BLDG ALTERATION AND MAINT	\$ (1,267.00)
TOTAL				<u>\$ (1,267.00)</u>

<b>Bill Pmt -Check</b>	<b>55039</b>	<b>3/28/2016</b>	<b>Munoz, Rosalinda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	022016-032016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (994.50)
TOTAL				<u>\$ (994.50)</u>

<b>Bill Pmt -Check</b>	<b>55040</b>	<b>3/28/2016</b>	<b>Muszynski, Margaret</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	022016-032016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (150.00)
TOTAL				<u>\$ (150.00)</u>

<b>Bill Pmt -Check</b>	<b>55041</b>	<b>3/28/2016</b>	<b>National Learning Corporation</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	0048936	2/25/2016	6410A · BOOKS (ADULT)	\$ (41.95)
TOTAL				<u>\$ (41.95)</u>

<b>Bill Pmt -Check</b>	<b>55042</b>	<b>3/28/2016</b>	<b>Navarro-Gao, Carmen (vendor)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	022016	3/15/2016	6437L · PROGRAMS (LIT)	\$ (45.00)
TOTAL				<u>\$ (45.00)</u>

<b>Bill Pmt -Check</b>	<b>55043</b>	<b>3/28/2016</b>	<b>Neopost Northeast</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
------------------------	--------------	------------------	--------------------------	---

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	Bill	NEDAR227742	2/17/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (129.00)
TOTAL					<u>\$ (129.00)</u>

	<b>Bill Pmt -Check</b>	<b>55044</b>	<b>3/28/2016</b>	<b>NYSSMA</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	---------------	---

	Bill	NM312215	2/10/2016	6410N · BOOKS (TEEN)	\$ (110.00)
TOTAL					<u>\$ (110.00)</u>

	<b>Bill Pmt -Check</b>	<b>55045</b>	<b>3/28/2016</b>	<b>O'Connell, Linda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	-------------------------	---

	Bill	02222016	2/23/2016	6437A · PROGRAMS (ADULT)	\$ (279.00)
	Bill	02252016	2/26/2016	6437A · PROGRAMS (ADULT)	\$ (220.00)
	Bill	03142016	3/16/2016	6437A · PROGRAMS (ADULT)	<u>\$ (325.00)</u>
TOTAL					\$ (824.00)

	<b>Bill Pmt -Check</b>	<b>55046</b>	<b>3/28/2016</b>	<b>Oriental Trading Company, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	--------------------------------------	---

	Bill	676180180-01	2/11/2016	6437C · PROGRAMS (C&P)	\$ (30.46)
	Bill	676398124-01	2/25/2016	6437C · PROGRAMS (C&P)	\$ (157.03)
	Bill	676555992-01	3/5/2016	6437C · PROGRAMS (C&P)	<u>\$ (199.81)</u>
TOTAL					\$ (387.30)

	<b>Bill Pmt -Check</b>	<b>55047</b>	<b>3/28/2016</b>	<b>OverDrive</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	------------------	---

	Bill	OMS-0001250	3/1/2016	6437D · PROGRAMS (DIGITAL)	\$ (99.00)
TOTAL					<u>\$ (99.00)</u>

	<b>Bill Pmt -Check</b>	<b>55048</b>	<b>3/28/2016</b>	<b>Paychex</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	----------------	---

	Bill	8692763-032016	3/12/2016	6437P12 · PAYROLL SERVICES	\$ (90.25)
TOTAL					<u>\$ (90.25)</u>

	<b>Bill Pmt -Check</b>	<b>55049</b>	<b>3/28/2016</b>	<b>Paychex, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
--	------------------------	--------------	------------------	---------------------	---

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

Bill	451989	2/24/2016		6437P12 · PAYROLL SERVICES	\$ (643.70)
Bill	453605	3/9/2016		6437P12 · PAYROLL SERVICES	\$ (646.41)
TOTAL					<u>\$ (1,290.11)</u>

**Bill Pmt -Check 55050 3/28/2016 Penguin Random House L0225 · EMPIRE NAT'L - OPERATING**

Bill	1-86425971	2/4/2016		6412A · RECORDINGS (ADULT)	\$ (33.75)
Bill	1086440602	2/9/2016		6412A · RECORDINGS (ADULT)	\$ (10.00)
Bill	1086499087	2/10/2016		6412A · RECORDINGS (ADULT)	\$ (56.25)
Bill	1086638428	2/24/2016		6412A · RECORDINGS (ADULT)	\$ (83.25)
Bill	1086681148	2/29/2016		6412A · RECORDINGS (ADULT)	\$ (30.00)
Bill	1086727684	3/7/2016		6412A · RECORDINGS (ADULT)	\$ (10.00)
Bill	1086775585	3/9/2016		6412A · RECORDINGS (ADULT)	\$ (33.75)
TOTAL					<u>\$ (257.00)</u>

**Bill Pmt -Check 55051 3/28/2016 Petty Cash L0225 · EMPIRE NAT'L - OPERATING**

Bill	PC-CPSD MARCH2016	3/17/2016		6435C · CED, CONF & TRAVEL (C&P)	\$ (17.83)
				6437C · PROGRAMS (C&P)	\$ (55.87)
				6435C · CED, CONF & TRAVEL (C&P)	\$ (5.00)
Bill	PC-ADULT MARCH2016	3/22/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (10.00)
				6437A · PROGRAMS (ADULT)	\$ (35.00)
TOTAL					<u>\$ (123.70)</u>

**Bill Pmt -Check 55052 3/28/2016 Piper-Gebhard, Randi L0225 · EMPIRE NAT'L - OPERATING**

Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (900.00)
TOTAL					<u>\$ (900.00)</u>

**Bill Pmt -Check 55053 3/28/2016 Polanco Abreu, Yudith L0225 · EMPIRE NAT'L - OPERATING**

Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (260.00)
TOTAL					<u>\$ (260.00)</u>

**Bill Pmt -Check 55054 3/28/2016 Positive Promotions, Inc. L0225 · EMPIRE NAT'L - OPERATING**

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

Bill	05438702	3/10/2016	6410C · BOOKS (C&P)	\$ (45.69)
TOTAL				<u>\$ (45.69)</u>

<b>Bill Pmt -Check</b>	<b>55055</b>	<b>3/28/2016</b>	<b>Quill</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	3837149	3/3/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (11.97)
Bill	3831700	3/3/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (7.98)
Bill	3856340	3/3/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (16.58)
Bill	3827767	3/3/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (11.97)
TOTAL				<u>\$ (48.50)</u>

<b>Bill Pmt -Check</b>	<b>55056</b>	<b>3/28/2016</b>	<b>Recorded Books</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	75269345	2/9/2016	6412A · RECORDINGS (ADULT)	\$ (44.99)
Bill	75288973	2/16/2016	6412A · RECORDINGS (ADULT)	\$ (92.47)
Bill	75287154	2/18/2016	6417A · VIDEOS (ADULT)	\$ (41.60)
Bill	75291027	2/19/2016	6412A · RECORDINGS (ADULT)	\$ (111.37)
Bill	75292163	2/24/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75293887	2/24/2016	6412A · RECORDINGS (ADULT)	\$ (495.00)
Bill	75294942	2/26/2016	6412A · RECORDINGS (ADULT)	\$ (74.20)
Bill	75295274	2/29/2016	6412C · RECORDINGS (C&P)	\$ (268.60)
Bill	75296563	3/1/2016	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	75298058	3/2/2016	6412A · RECORDINGS (ADULT)	\$ (70.00)
Bill	75297680	3/2/2016	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	75298812	3/3/2016	6412A · RECORDINGS (ADULT)	\$ (36.99)
Bill	75299052	3/4/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75299117	3/4/2016	6412A · RECORDINGS (ADULT)	\$ (29.99)
Bill	75302849	3/11/2016	6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	75302897	3/11/2016	6412A · RECORDINGS (ADULT)	\$ (45.00)
TOTAL				<u>\$ (1,490.16)</u>

<b>Bill Pmt -Check</b>	<b>55057</b>	<b>3/28/2016</b>	<b>Roeder, Kathy</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>
Bill	02162016	2/16/2016	6437C · PROGRAMS (C&P)	\$ (300.00)
Bill	022016	2/24/2016	6437C · PROGRAMS (C&P)	\$ (400.00)
Bill	02232016	2/24/2016	6437C · PROGRAMS (C&P)	\$ (100.00)
TOTAL				<u>\$ (800.00)</u>



**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>55058</b>	<b>3/28/2016</b>	<b>Rojo Angeles, Erika</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (383.50)
TOTAL						<u>\$ (383.50)</u>
	<b>Bill Pmt -Check</b>	<b>55059</b>	<b>3/28/2016</b>	<b>Rosalia, Kerri</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	012016-ALA Conf	1/26/2016		6435D · CED, CONF & TRAVEL (ADM)	\$ (257.05)
TOTAL						<u>\$ (257.05)</u>
	<b>Bill Pmt -Check</b>	<b>55060</b>	<b>3/28/2016</b>	<b>Roseann L. Magrane</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	122015-032016	3/22/2016		6437N · PROGRAMS (TEEN)	\$ (320.00)
TOTAL						<u>\$ (320.00)</u>
	<b>Bill Pmt -Check</b>	<b>55061</b>	<b>3/28/2016</b>	<b>Roye, Sara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02252016	2/26/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
	Bill	03022016	3/4/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (300.00)</u>
	<b>Bill Pmt -Check</b>	<b>55062</b>	<b>3/28/2016</b>	<b>Sandpebble Preconstruction Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	#58 Painting Project	3/11/2016		7500 · BUILDING IMPROVEMENTS	\$ (2,204.00)
	Bill	#58 New Lib 03112016	3/11/2016		7500 · BUILDING IMPROVEMENTS	\$ (24,253.21)
TOTAL						<u>\$ (26,457.21)</u>
	<b>Bill Pmt -Check</b>	<b>55063</b>	<b>3/28/2016</b>	<b>Schel, Lee</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	096	8/19/2015		6437P17 · TRANSLATION SERVICES	\$ (55.00)
TOTAL						<u>\$ (55.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>55064</b>	<b>3/28/2016</b>	<b>School Outfitters</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	11941824	3/4/2016		6437C · PROGRAMS (C&P)	\$ (265.91)
TOTAL						<u>\$ (265.91)</u>
	<b>Bill Pmt -Check</b>	<b>55065</b>	<b>3/28/2016</b>	<b>SCLS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	60324	2/17/2016		6412C · RECORDINGS (C&P)	\$ (90.75)
TOTAL						<u>\$ (90.75)</u>
	<b>Bill Pmt -Check</b>	<b>55066</b>	<b>3/28/2016</b>	<b>SCLS PALS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	60292	2/15/2016		6439R · EQUIPMENT R & M (CIRC)	\$ (11,367.25)
TOTAL						<u>\$ (11,367.25)</u>
	<b>Bill Pmt -Check</b>	<b>55067</b>	<b>3/28/2016</b>	<b>Scott, Rob</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02142016	2/14/2016		6437C · PROGRAMS (C&P)	\$ (250.00)
	Bill	02292016	3/1/2016		6437A · PROGRAMS (ADULT)	\$ (425.00)
TOTAL						<u>\$ (675.00)</u>
	<b>Bill Pmt -Check</b>	<b>55068</b>	<b>3/28/2016</b>	<b>Searles Graphics, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	35622	2/22/2016		6434G · PRINTING (GEN)	\$ (6,581.00)
	Bill	35670	3/8/2016		6434N · PRINTING (TEEN)	\$ (515.00)
TOTAL						<u>\$ (7,096.00)</u>
	<b>Bill Pmt -Check</b>	<b>55069</b>	<b>3/28/2016</b>	<b>Sharper Training Solutions, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03072016	3/8/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
TOTAL						<u>\$ (200.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

<b>Bill Pmt -Check</b>		<b>55070</b>	<b>3/28/2016</b>	<b>Showcases</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	291698	3/10/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (385.57)
	Bill	291699	3/10/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (81.15)
	Bill	291885	3/21/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (354.35)
TOTAL						<u>\$ (821.07)</u>
<b>Bill Pmt -Check</b>		<b>55071</b>	<b>3/28/2016</b>	<b>Shred-it</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	9409717719	3/7/2016		6437P15 · DOCUMENT MANAGEMENT/DESTRUCTI	\$ (215.20)
TOTAL						<u>\$ (215.20)</u>
<b>Bill Pmt -Check</b>		<b>55072</b>	<b>3/28/2016</b>	<b>Sievers, Sandra</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03072016	3/8/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
<b>Bill Pmt -Check</b>		<b>55073</b>	<b>3/28/2016</b>	<b>South Shore Press, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	L7883	2/22/2016		6434G · PRINTING (GEN)	\$ (1,203.78)
TOTAL						<u>\$ (1,203.78)</u>
<b>Bill Pmt -Check</b>		<b>55074</b>	<b>3/28/2016</b>	<b>Sparling, Nicole</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02122016	2/12/2016		6437C · PROGRAMS (C&P)	\$ (275.00)
TOTAL						<u>\$ (275.00)</u>
<b>Bill Pmt -Check</b>		<b>55075</b>	<b>3/28/2016</b>	<b>State Industrial Products</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	97704088	3/15/2016		6451G · CUSTODIAL SUPPLIES	\$ (588.75)
TOTAL						<u>\$ (588.75)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

	<b>Bill Pmt -Check</b>	<b>55076</b>	<b>3/28/2016</b>	<b>Suffolk County Locksmith, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	76297	2/12/2016		6451G · CUSTODIAL SUPPLIES	\$ (20.20)
TOTAL						<u>\$ (20.20)</u>
	<b>Bill Pmt -Check</b>	<b>55077</b>	<b>3/28/2016</b>	<b>TBS Contracting Ltd.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL						\$ -
	<b>Bill Pmt -Check</b>	<b>55078</b>	<b>3/28/2016</b>	<b>Tend Coffee</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03112016	3/14/2016		6437C · PROGRAMS (C&P)	\$ (75.00)
TOTAL						<u>\$ (75.00)</u>
	<b>Bill Pmt -Check</b>	<b>55079</b>	<b>3/28/2016</b>	<b>Theresa Maritato</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	02222016	2/16/2016		6437N · PROGRAMS (TEEN)	\$ (275.00)
TOTAL						<u>\$ (275.00)</u>
	<b>Bill Pmt -Check</b>	<b>55080</b>	<b>3/28/2016</b>	<b>Thermal Solutions, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	A40342	3/16/2016		6452G · BLDG ALTERATION AND MAINT	\$ (192.50)
TOTAL						<u>\$ (192.50)</u>
	<b>Bill Pmt -Check</b>	<b>55081</b>	<b>3/28/2016</b>	<b>Town of Brookhaven (Permit)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	03222016	3/22/2016		6437A · PROGRAMS (ADULT)	\$ (605.00)
					6437C · PROGRAMS (C&P)	\$ (450.00)
					6437N · PROGRAMS (TEEN)	\$ (110.00)
TOTAL						<u>\$ (1,165.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

TOTAL	Bill	02272016	2/29/2016	6437C · PROGRAMS (C&P)	\$ (700.00)
					<u>\$ (700.00)</u>
TOTAL	Bill	03072016	3/7/2016	6437A · PROGRAMS (ADULT)	\$ (200.00)
					<u>\$ (200.00)</u>
TOTAL	Bill	032016	3/16/2016	6435A · CED, CONF & TRAVEL (ADULT)	\$ (21.01)
					<u>\$ (21.01)</u>
TOTAL	Bill	032016	3/21/2016	6437N · PROGRAMS (TEEN)	\$ (655.50)
				6437C · PROGRAMS (C&P)	\$ (114.00)
					<u>\$ (769.50)</u>
TOTAL	Bill	I32047154	2/4/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (347.88)
	Bill	I32254762	2/12/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (376.87)
	Bill	I32383855	2/18/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (8.80)
	Bill	I32569019	2/25/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (30.24)
	Bill	I32672316	3/1/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (341.82)
	Bill	I32784057	3/4/2016	6430G · OFFICE AND LIBRARY SUPPLIES	\$ (169.68)
					<u>\$ (1,275.29)</u>
TOTAL	Bill	022016-1	2/29/2016	6437C · PROGRAMS (C&P)	\$ (300.00)
	Bill	022016-2	3/1/2016	6437C · PROGRAMS (C&P)	<u>\$ (400.00)</u>

**MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY**

**WARRANT #2**

**MARCH 28, 2016**

TOTAL					\$	(700.00)
-------	--	--	--	--	----	----------

<b>Bill Pmt -Check</b>	<b>55088</b>	<b>3/28/2016</b>	<b>White, Edna Terry</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
------------------------	--------------	------------------	--------------------------	---	--	--

Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$	(100.00)
------	---------------	-----------	--	------------------------	----	----------

TOTAL					\$	(100.00)
-------	--	--	--	--	----	----------

<b>Bill Pmt -Check</b>	<b>55089</b>	<b>3/28/2016</b>	<b>Wilkinson, Bill</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
------------------------	--------------	------------------	------------------------	---	--	--

Bill	02202016	2/22/2016		6437A · PROGRAMS (ADULT)	\$	(700.00)
------	----------	-----------	--	--------------------------	----	----------

TOTAL					\$	(700.00)
-------	--	--	--	--	----	----------

<b>Bill Pmt -Check</b>	<b>55090</b>	<b>3/28/2016</b>	<b>Wischhusen, Will</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
------------------------	--------------	------------------	-------------------------	---	--	--

Bill	022016	3/16/2016		6437N · PROGRAMS (TEEN)	\$	(320.00)
------	--------	-----------	--	-------------------------	----	----------

TOTAL					\$	(320.00)
-------	--	--	--	--	----	----------

<b>Bill Pmt -Check</b>	<b>55091</b>	<b>3/28/2016</b>	<b>Wuthenow, Josephine</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
------------------------	--------------	------------------	----------------------------	---	--	--

Bill	01122016	1/12/2016		6435A · CED, CONF & TRAVEL (ADULT)	\$	(25.00)
------	----------	-----------	--	------------------------------------	----	---------

Bill	032016	3/17/2016		6435A · CED, CONF & TRAVEL (ADULT)	\$	(86.00)
------	--------	-----------	--	------------------------------------	----	---------

TOTAL					\$	(111.00)
-------	--	--	--	--	----	----------

<b>Bill Pmt -Check</b>	<b>55092</b>	<b>3/28/2016</b>	<b>Xerox Corporation (Chicago)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
------------------------	--------------	------------------	------------------------------------	---	--	--

Bill	300328937	3/10/2016		6439G · EQUIPMENT R & M (GEN)	\$	(2,061.03)
------	-----------	-----------	--	-------------------------------	----	------------

TOTAL					\$	(2,061.03)
-------	--	--	--	--	----	------------

<b>Bill Pmt -Check</b>	<b>55093</b>	<b>3/28/2016</b>	<b>Xerox Corporation (PA)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>		
------------------------	--------------	------------------	-------------------------------	---	--	--

Bill	230029270	3/3/2016		6439G · EQUIPMENT R & M (GEN)	\$	(1,132.94)
------	-----------	----------	--	-------------------------------	----	------------

TOTAL					\$	(1,132.94)
-------	--	--	--	--	----	------------

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

WARRANT #2

MARCH 28, 2016

Bill Pmt -Check	55094	3/28/2016	Zafar, Tanzeela	L0225 · EMPIRE NAT'L - OPERATING	
Bill	022016-032016	3/15/2016		6437L · PROGRAMS (LIT)	\$ (117.00)
TOTAL					<u>\$ (117.00)</u>
					\$ (142,831.07)

I hereby certify that at a meeting on March 28, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**February 26, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt</b>	<b>EFT</b>	<b>02/26/16</b>	<b>1106 NYS Employees'</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	02262016		Retirement System	L0163 · RC ERS CONTRIBUTIONS	\$ 2,587.14
				L0161 · RL - ERS LOAN	\$ 1,222.00
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ 188.96
				<b>TOTAL</b>	<b>\$ 3,998.10</b>
<b>Bill Pmt</b>	<b>EFT</b>	<b>02/26/16</b>	<b>Hartford Insurance Co</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	7488646-6			L0196 · LONG TERM	\$ 179.66
				9055 · DISABILITY INSURANCE	\$ 1,727.65
				<b>TOTAL</b>	<b>\$ 1,907.31</b>
<b>Bill Pmt -Check</b>	<b>5333</b>	<b>02/26/16</b>	<b>1103 State Of NY Dept</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	494		of Civil Service	9060 · MEDICAL INSURANCE	\$ 70,549.11
				<b>TOTAL</b>	<b>\$ 70,549.11</b>
<b>Bill Pmt -Check</b>	<b>5334</b>	<b>02/26/16</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	02262016			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				<b>TOTAL</b>	<b>\$ 1,500.00</b>
<b>Bill Pmt -Check</b>	<b>5335</b>	<b>02/26/16</b>	<b>1110 AFLAC</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	300426			L0625 · AFLAC PRE-TAX	\$ 1,956.63
				L0626 · AFLAC POST-TAX	\$ 450.50
				<b>TOTAL</b>	<b>\$ 2,407.13</b>
<b>Bill Pmt -Check</b>	<b>5336</b>	<b>02/26/16</b>	<b>1112 The NYS Deferred</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	386527		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,010.00
				<b>TOTAL</b>	<b>\$ 1,010.00</b>



Bill Pmt -Check	5337	02/26/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02262016			L0171 · 403B MET LIFE	\$ 2,573.00
				TOTAL	<u>\$ 2,573.00</u>
Bill Pmt -Check	5338	02/26/16	CSEA Employee Benefit	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02262016		Fund	L0510 · CSEA POST TAX DENTAL	\$ 73.84
				L0520 · CSEA POST TAX VISION	\$ 14.13
				TOTAL	<u>\$ 87.97</u>
Bill Pmt -Check	5339	02/26/16	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02262016			L0500 · CSEA UNION DUES	\$ 2,784.81
				TOTAL	<u>\$ 2,784.81</u>
				GRAND TOTAL	<u><u>\$ 86,817.43</u></u>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**March 11, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>5340</b>	<b>03/11/16</b>	<b>1095 Doreen Adamcik</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03112016			9060 · MEDICAL INSURANCE	\$ 121.80
				TOTAL	<u>\$ 121.80</u>
<b>Bill Pmt -Check</b>	<b>5341</b>	<b>03/11/16</b>	<b>1096 Denise Boinay</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03112016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5342</b>	<b>03/11/16</b>	<b>1097 Florence Stonish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03112016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5343</b>	<b>03/11/16</b>	<b>1098 Mary Abruscato</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03112016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5344</b>	<b>03/11/16</b>	<b>1099 Kathleen Irish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03112016			9060 · MEDICAL INSURANCE	\$ 243.60
				TOTAL	<u>\$ 243.60</u>
<b>Bill Pmt -Check</b>	<b>5345</b>	<b>03/11/16</b>	<b>1100 Madeline Sacco</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03112016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5346</b>	<b>03/11/16</b>	<b>1101 William Cicola</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	03112016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>

**Bill** **Pmt -Check** **5347** **03/11/16** **1102 John R Verbesey**  
**Bill** 03112016

**L0226 · EMPIRE NAT'L - PAYROLL**  
9060 · MEDICAL INSURANCE \$ 209.80  
**TOTAL** \$ 209.80

**Bill** **Pmt -Check** **5348** **03/11/16** **1109 Prudential**  
**Bill** 03112016

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0172 · 403B PRUDENTIAL \$ 1,500.00  
**TOTAL** \$ 1,500.00

**Bill** **Pmt -Check** **5349** **03/11/16** **1112 The NYS Deferred**  
**Bill** 391300 **Compensation Plan**

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0173 · 457B NYS DEFERRED COMP \$ 1,251.20  
**TOTAL** \$ 1,251.20

**Bill** **Pmt -Check** **5350** **03/11/16** **2922 Met Life**  
**Bill** 03112016

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0171 · 403B MET LIFE \$ 2,573.00  
**TOTAL** \$ 2,573.00

**Bill** **Pmt -Check** **5351** **03/11/16** **CSEA Employee Benefit**  
**Bill** 03112016 **Fund**

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0510 · CSEA POST TAX DENTAL \$ 73.84  
L0520 · CSEA POST TAX VISION \$ 14.13  
**TOTAL** \$ 87.97

**Bill** **Pmt -Check** **5352** **03/11/16** **CSEA, Inc.**  
**Bill** 03112016

**L0226 · EMPIRE NAT'L - PAYROLL**  
L0500 · CSEA UNION DUES \$ 2,782.81  
**TOTAL** \$ 2,782.81

**GRAND TOTAL** **\$ 9,294.68**

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***OPERATING FUNDS FINANCIAL REPORTS***

**(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)**

**FEBRUARY 2016**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
Profit & Loss Budget Overview  
July 2015 through February 2016

										TOTAL		
										Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense												
Income												
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	2,018,270.69	1,067,792.21	3,086,062.90	9,214,000.00	-6,127,937.10	33.49%
2082 · FINES AND FEES	6,878.93	7,422.04	5,522.51	6,064.21	5,258.06	5,234.87	7,402.66	6,737.37	50,520.65	75,000.00	-24,479.35	67.36%
2360 · CONTRACTS WITH OTHER LIBR.	487,800.91	0.00	0.00	0.00	0.00	0.00	0.00	0.00	487,800.91	340,000.00	147,800.91	143.47%
2401 · INTEREST	2,138.31	2,014.64	1,697.55	1,362.90	954.23	1,125.97	942.16	1,423.17	11,658.93	30,000.00	-18,341.07	38.86%
2650 · SALES OF EXCESS MATERIAL	50.00	20.00	39.00	42.00	68.00	28.00	-495.40	38.00	-210.40			
2670 · SALES OF BOOKS	0.00	442.22	0.00	0.00	283.86	0.00	0.00	212.74	938.82			
2671 · FEDERAL & STATE GRANTS	0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	0.00	5,000.00			
2675 · GRANTS - OTHER	700.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00			
2705 · GIFTS AND DONATIONS	75.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00			
2760 · SYSTEM & STATE AID	0.00	0.00	0.00	12,477.60	0.00	1,386.40	0.00	0.00	13,864.00	10,000.00	3,864.00	138.64%
2771 · COPIER REVENUE - CONTRACT (R)	983.11	598.10	803.80	784.00	1,644.59	915.45	1,053.63	1,861.42	8,644.10	10,000.00	-1,355.90	86.44%
2771A · COPIER REVENUE - INHOUSE (N)	0.00	0.00	0.00	0.05	0.00	0.00	0.00	0.00	0.05			
2772A · ADULT-ADULT PRINTER	487.35	601.80	996.30	1,138.00	0.00	326.00	301.00	691.00	4,541.45			
2800 · Program Receipts												
2805 · Program Receipts - Adult	1,080.50	396.50	1,205.00	1,163.00	1,074.50	627.00	1,281.50	344.00	7,172.00			
2800 · Program Receipts - Other	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
Total 2800 · Program Receipts	1,080.50	396.50	1,205.00	1,163.00	1,074.50	627.00	1,281.50	344.00	7,172.00	20,000.00	-12,828.00	35.86%
2999 · Lost Books	0.00	23.50	0.00	0.00	0.00	185.56	0.00	0.00	209.06			
Total Income	500,194.11	11,518.80	10,264.16	28,031.76	9,283.24	9,829.25	2,028,756.24	1,079,099.91	3,676,977.47	9,699,000.00	-6,022,022.53	37.91%
Gross Profit	500,194.11	11,518.80	10,264.16	28,031.76	9,283.24	9,829.25	2,028,756.24	1,079,099.91	3,676,977.47	9,699,000.00	-6,022,022.53	37.91%
Expense												
6000 · SALARIES AND WAGES												

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2015 through February 2016

	TOTAL											
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
<b>6141 · PROFESSIONAL SALARIES</b>												
<b>6141A · PROFESSIONAL (ADULT)</b>	75,069.62	50,590.75	50,449.94	72,367.26	44,652.06	69,516.55	47,543.41	44,783.14	454,972.73	750,700.00	-295,727.27	60.61%
<b>6141C · PROFESSIONAL (C&amp;P)</b>	69,287.70	45,671.25	43,017.93	43,293.12	43,395.09	64,789.47	46,164.87	45,630.78	401,250.21	692,084.00	-290,833.79	57.98%
<b>6141D · PROFESSIONAL (DIGITAL)</b>	18,301.42	12,222.07	12,348.12	12,354.42	12,360.72	18,118.83	12,234.68	12,190.56	110,130.82	192,610.00	-82,479.18	57.18%
<b>6141N · PROFESSIONAL (TEEN)</b>	41,196.17	26,908.74	25,996.98	27,020.90	26,831.31	40,474.48	27,671.03	26,652.04	242,751.65	395,894.00	-153,142.35	61.32%
<b>6141S · COMM SERV LIBR (SVC)</b>	29,415.48	19,844.60	19,844.60	19,844.60	19,844.60	29,766.90	20,144.60	19,844.60	178,549.98	253,820.00	-75,270.02	70.35%
<b>6141T · PROFESSIONAL (TECH)</b>	22,607.56	15,419.48	14,976.06	15,048.62	14,989.04	23,083.56	15,681.44	15,505.10	137,310.86	194,206.00	-56,895.14	70.7%
<b>Total 6141 · PROFESSIONAL SALARIES</b>	255,877.95	170,656.89	166,633.63	189,928.92	162,072.82	245,749.79	169,440.03	164,606.22	1,524,966.25	2,479,314.00	-954,347.75	61.51%
<b>6142 · CLERICAL SALARIES</b>												
<b>6142A · CLERICAL (ADULT)</b>	37,786.02	24,625.19	23,481.34	25,539.84	24,994.73	39,078.52	24,258.07	22,293.54	222,057.25	379,945.00	-157,887.75	58.45%
<b>6142C · CLERICAL (C&amp;P)</b>	23,769.43	15,306.12	15,984.06	16,186.57	15,824.65	25,611.25	15,738.78	16,287.74	144,708.60	239,672.00	-94,963.40	60.38%
<b>6142D · CLERICAL (DIGITAL)</b>	6,045.28	4,090.12	4,127.04	4,122.43	4,256.26	6,739.10	4,191.66	4,583.37	38,155.26	58,557.00	-20,401.74	65.16%
<b>6142G · CLERICAL (GEN)</b>	19,646.64	13,183.92	13,183.92	14,222.37	17,337.76	26,992.71	27,714.66	7,781.96	140,063.94	171,391.00	-31,327.06	81.72%
<b>6142L · CLERICAL (LIT)</b>	21,796.08	15,350.87	14,513.99	16,380.39	15,133.65	22,612.32	15,300.40	14,085.03	135,172.73	224,346.00	-89,173.27	60.25%
<b>6142N · CLERICAL (TEEN)</b>	10,141.80	7,067.03	6,105.11	6,537.55	6,758.79	10,457.68	6,739.00	6,046.71	59,853.67	86,276.00	-26,422.33	69.38%
<b>6142R · CLERICAL (CIRC)</b>	37,142.32	25,170.51	24,888.12	24,088.84	22,677.56	35,579.92	24,629.37	23,235.64	217,412.28	328,172.00	-110,759.72	66.25%
<b>6142S · CLERICAL (SVC)</b>	978.60	579.60	637.56	695.52	724.50	1,134.61	481.08	641.18	5,872.65	13,573.00	-7,700.35	43.27%
<b>6142T · CLERICAL (TECH)</b>	17,958.33	12,299.22	11,871.82	11,997.32	12,240.42	18,605.04	11,870.97	11,806.22	108,649.34	152,443.00	-43,793.66	71.27%
<b>6142X · CLERICAL (WIRES)</b>	1,383.89	853.22	912.41	971.63	912.42	1,277.99	905.45	773.12	7,990.13	12,428.00	-4,437.87	64.29%
<b>Total 6142 · CLERICAL SALARIES</b>	176,648.39	118,525.80	115,705.37	120,742.46	120,860.74	188,089.14	131,829.44	107,534.51	1,079,935.85	1,666,803.00	-586,867.15	64.79%
<b>6143 · PAGE SALARIES</b>												
<b>6143A · PAGE (ADULT)</b>	18,669.99	12,134.14	11,602.84	12,375.03	14,095.55	20,092.60	14,505.88	12,820.64	116,296.67	184,870.00	-68,573.33	62.91%
<b>6143C · PAGE (C&amp;P)</b>	17,478.74	11,435.07	8,987.81	10,079.78	10,845.78	17,839.24	11,401.71	9,633.03	97,701.16	141,530.00	-43,828.84	69.03%
<b>6143L · PAGE (LIT)</b>	898.25	996.98	430.94	506.41	483.44	668.29	361.56	402.75	4,748.62	5,565.00	-816.38	85.33%
<b>6143N · PAGE (TEEN)</b>	3,079.29	1,902.10	1,446.68	1,605.18	1,214.49	1,724.51	1,189.13	1,087.70	13,249.08	20,405.00	-7,155.92	64.93%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2015 through February 2016

										TOTAL		
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
6143R · PAGE (CIRC)	3,160.18	2,328.51	2,249.26	2,580.80	2,489.28	3,504.71	2,568.20	2,407.52	21,288.46	36,524.00	-15,235.54	58.29%
6143T · PAGE (TECH)	4,739.49	3,249.95	3,382.56	3,232.54	3,355.80	5,013.55	3,368.89	3,345.20	29,687.98	47,616.00	-17,928.02	62.35%
Total 6143 · PAGE SALARIES	48,025.94	32,046.75	28,100.09	30,379.74	32,484.34	48,842.90	33,395.37	29,696.84	282,971.97	436,510.00	-153,538.03	64.83%
6144 · CUSTODIAL												
6144G · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	18,751.04	16,792.59	159,981.72	241,959.00	-81,977.28	66.12%
Total 6144 · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	18,751.04	16,792.59	159,981.72	241,959.00	-81,977.28	66.12%
6145 · SECURITY												
6145G · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	17,707.96	16,455.67	154,271.49	213,678.00	-59,406.51	72.2%
Total 6145 · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	17,707.96	16,455.67	154,271.49	213,678.00	-59,406.51	72.2%
6146 · TECHNICIAN												
6146W · TECHNICAL (WIRES)	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	14,951.75	14,447.42	128,706.47	190,389.00	-61,682.53	67.6%
Total 6146 · TECHNICIAN	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	14,951.75	14,447.42	128,706.47	190,389.00	-61,682.53	67.6%
6147 · ADMINISTRATIVE												
Total 6147 · ADMINISTRATIVE	37,344.56	20,043.48	20,043.48	20,043.48	20,043.48	30,065.22	20,043.48	20,043.48	187,670.66	266,565.00	-78,894.34	70.4%
Total 6000 · SALARIES AND WAGES	586,771.53	387,818.36	377,543.77	408,766.80	386,153.08	595,755.07	406,119.07	369,576.73	3,518,504.41	5,495,218.00	-1,976,713.59	64.03%
6200 · EMPLOYEE BENEFITS												
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	731,805.00	0.00	0.00	731,805.00	735,918.00	-4,113.00	99.44%
9030 · SOCIAL SECURITY	43,952.66	29,026.17	27,884.04	29,859.24	28,125.88	43,521.06	30,386.28	27,573.93	260,329.26	375,000.00	-114,670.74	69.42%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	78,049.30	78,049.30	92,000.00	-13,950.70	84.84%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILTY INSURANCE	3,527.20	1,819.31	1,751.02	1,790.94	1,790.94	1,623.31	1,725.65	1,727.65	15,756.02	21,500.00	-5,743.98	73.28%

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July 2015 through February 2016

	TOTAL											
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
9060 · MEDICAL INSURANCE	54,538.21	59,991.39	61,257.74	59,609.43	55,594.19	58,713.00	61,356.89	65,465.52	476,526.37	689,709.00	-213,182.63	69.09%
9065 · MTA TRANSIT TAX	1,953.47	1,290.05	1,254.27	1,359.63	1,282.58	1,983.35	0.00	0.00	9,123.35	18,684.00	-9,560.65	48.83%
Total 6200 · EMPLOYEE BENEFITS	103,971.54	92,126.92	92,147.07	92,619.24	86,793.59	837,645.72	93,468.82	172,816.40	1,571,589.30	1,935,311.00	-363,721.70	81.21%
6410A · BOOKS (ADULT)	5,833.58	9,546.20	11,995.30	24,509.19	11,514.54	8,910.39	21,051.29	27,193.20	120,553.69	184,000.00	-63,446.31	65.52%
6410C · BOOKS (C&P)	4,977.77	5,524.21	3,991.69	4,428.96	16,025.66	5,006.54	7,534.43	18,541.99	66,031.25	119,500.00	-53,468.75	55.26%
6410L · BOOKS (LIT)	0.00	117.83	0.00	0.00	0.00	0.00	0.00	0.00	117.83	1,500.00	-1,382.17	7.86%
6410N · BOOKS (TEEN)	566.34	1,051.79	862.83	351.00	2,533.45	3,678.16	1,352.87	16,049.51	26,445.95	27,000.00	-554.05	97.95%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	0.00	7,242.79	1,500.00	2,775.00	5,189.49	793.87	0.00	17,501.15	46,000.00	-28,498.85	38.05%
6411C · MICRO/REF CD (C&P)	0.00	0.00	5,432.00	750.00	0.00	5,224.97	726.75	0.00	12,133.72	18,250.00	-6,116.28	66.49%
6411N · MICRO/REF CD (TEEN)	0.00	0.00	5,400.00	750.00	0.00	3,869.47	551.75	0.00	10,571.22	22,000.00	-11,428.78	48.05%
6412A · RECORDINGS (ADULT)	1,516.03	2,035.07	4,093.51	2,416.59	3,096.68	2,379.52	3,863.75	7,829.97	27,231.12	47,200.00	-19,968.88	57.69%
6412C · RECORDINGS (C&P)	190.58	412.31	469.84	370.03	1,908.22	257.71	413.06	3,537.02	7,558.77	10,000.00	-2,441.23	75.59%
6412N · RECORDINGS (TEEN)	176.15	565.21	770.13	277.40	172.36	1,119.66	702.98	5,173.69	8,957.58	10,000.00	-1,042.42	89.58%
6413A · PERIODICALS (ADULT)	0.00	46.47	64.00	834.54	10,045.00	748.96	289.45	80.91	12,109.33	33,000.00	-20,890.67	36.7%
6413C · PERIODICALS (C&P)	0.00	19.99	0.00	0.00	0.00	0.00	0.00	0.00	19.99	6,325.00	-6,305.01	0.32%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	50.00	50.00	1,000.00	-950.00	5.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	471.95	0.00	471.95	1,200.00	-728.05	39.33%
6413N · PERIODICALS (TEEN)	0.00	0.00	59.90	0.00	296.79	0.00	0.00	0.00	356.69	2,590.00	-2,233.31	13.77%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,475.80	5,899.62	8,654.97	8,543.21	5,525.83	4,443.54	9,383.03	6,099.72	54,025.72	135,000.00	-80,974.28	40.02%
6417C · VIDEOS (C&P)	1,831.25	1,005.74	1,028.13	1,634.49	4,483.64	470.39	3,074.79	1,053.30	14,581.73	53,000.00	-38,418.27	27.51%
6417L · VIDEOS (LIT)	16.49	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16.49	200.00	-183.51	8.25%
6417N · VIDEOS (TEEN)	97.70	276.80	0.00	752.05	712.31	122.95	475.39	78.64	2,515.84	6,000.00	-3,484.16	41.93%
6419G · SOFTWARE (GEN)	14,775.00	0.00	0.00	0.00	0.00	1,200.00	0.00	0.00	15,975.00	1,200.00	14,775.00	1,331.25%



# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July 2015 through February 2016

	TOTAL									Budget	\$ Over Budget	% of Budget
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Jul '15 - Feb 16			
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	551.75	0.00	551.75	3,000.00	-2,448.25	18.39%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	1,995.00	0.00	0.00	1,995.00	16,000.00	-14,005.00	12.47%
6428D · MISCELLANEOUS	2,212.19	3,580.55	198.04	3,843.89	3,073.80	674.50	0.00	0.00	13,582.97	2,500.00	11,082.97	543.32%
6429C · REALIA (C&P)	451.99	0.00	0.00	323.14	871.95	0.00	209.97	51.00	1,908.05	4,500.00	-2,591.95	42.4%
6430G · OFFICE AND LIBRARY SUPPLIES	1,361.87	4,540.56	6,283.38	5,944.83	-796.71	6,793.43	5,111.98	3,870.48	33,109.82	95,000.00	-61,890.18	34.85%
6431D · TELECOMMUNICATIONS	3,442.31	3,736.56	3,448.16	3,846.87	3,547.24	8,871.26	3,897.89	4,062.06	34,852.35	50,000.00	-15,147.65	69.71%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	500.76	250.38	250.38	2,253.42	3,000.00	-746.58	75.11%
6433G · POSTAGE	5,997.72	3,913.91	5,379.42	4,268.94	5,396.75	3,865.19	5,221.03	3,425.90	37,468.86	51,000.00	-13,531.14	73.47%
6434A · PRINTING (ADULT)	-198.00	0.00	192.75	-77.60	-943.40	0.00	-294.95	-106.65	-1,427.85	4,275.00	-5,702.85	-33.4%
6434C · PRINTING (C&P)	0.00	565.00	0.00	0.00	0.00	0.00	423.00	0.00	988.00	7,000.00	-6,012.00	14.11%
6434G · PRINTING (GEN)	0.00	14,696.00	808.84	13,795.47	154.47	6,581.00	13,575.07	8,335.50	57,946.35	100,000.00	-42,053.65	57.95%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	515.00	0.00	515.00	0.00	515.00	0.00	1,545.00	6,000.00	-4,455.00	25.75%
6434R · PRINTING (CIRC)	0.00	0.00	2,453.64	0.00	0.00	0.00	0.00	0.00	2,453.64	6,500.00	-4,046.36	37.75%
6434S · PRINTING (COMM SRV)	0.00	0.00	45.46	0.00	0.00	0.00	0.00	0.00	45.46	5,000.00	-4,954.54	0.91%
6435A · CED, CONF & TRAVEL (ADULT)	1,219.77	82.73	352.37	21.05	17.18	495.58	83.00	939.20	3,210.88	4,000.00	-789.12	80.27%
6435C · CED, CONF & TRAVEL (C&P)	202.01	156.67	396.23	176.18	618.10	507.15	55.77	1,203.83	3,315.94	5,250.00	-1,934.06	63.16%
6435D · CED, CONF & TRAVEL (ADM)	2,980.14	2,378.28	310.00	1,961.86	497.44	899.99	1,999.95	560.00	11,587.66	7,500.00	4,087.66	154.5%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	0.00	45.00	0.00	0.00	0.00	45.00	3,000.00	-2,955.00	1.5%
6435L · CED, CONF & TRAVEL (LIT)	0.00	0.00	364.00	0.00	1,508.40	588.99	534.96	305.25	3,301.60	7,000.00	-3,698.40	47.17%
6435N · CED, CONF & TRAVEL (TEEN)	1,211.36	155.00	141.52	449.20	112.87	519.50	812.95	113.06	3,515.46	6,000.00	-2,484.54	58.59%
6435R · CED, CONF & TRAVEL (CIRC)	85.00	120.84	349.39	0.00	303.41	0.00	717.95	75.00	1,651.59	3,000.00	-1,348.41	55.05%
6435S · CED, CONF & TRAV (COMM SRV)	145.00	0.00	0.00	0.00	105.89	0.00	106.00	1,037.09	1,393.98	3,000.00	-1,606.02	46.47%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	255.00	0.00	255.00	2,950.00	-2,695.00	8.64%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,000.00	-98,000.00	0.0%

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July 2015 through February 2016

	TOTAL									Budget	\$ Over Budget	% of Budget
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Jul '15 - Feb 16			
<b>6437A · PROGRAMS (ADULT)</b>	2,006.50	4,965.80	4,202.53	2,598.96	7,379.71	3,167.55	5,270.36	5,498.40	35,089.81	66,000.00	-30,910.19	53.17%
<b>6437C · PROGRAMS (C&amp;P)</b>	6,462.92	12,388.49	4,691.73	3,922.72	6,678.64	4,704.50	6,476.43	6,871.43	52,196.86	75,000.00	-22,803.14	69.6%
<b>6437D · PROGRAMS (DIGITAL)</b>	0.00	0.00	0.00	205.53	133.25	443.95	2,743.19	107.54	3,633.46	7,500.00	-3,866.54	48.45%
<b>6437L · PROGRAMS (LIT)</b>	1,712.25	5,451.52	1,734.47	8,512.15	7,625.56	10,297.32	4,892.26	6,779.09	47,004.62	75,000.00	-27,995.38	62.67%
<b>6437N · PROGRAMS (TEEN)</b>	2,660.88	10,093.55	5,059.91	2,320.27	5,243.03	5,773.07	2,070.38	4,117.03	37,338.12	60,000.00	-22,661.88	62.23%
<b>6437P · PROFESSIONAL FEES</b>												
<b>643760 · PLANTINGS</b>	150.00	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,200.00	1,800.00	-600.00	66.67%
<b>643765 · PROMOTION AND PUBLICITY</b>	738.06	3,695.00	4,970.12	3,291.03	971.75	3,052.05	245.00	3,226.58	20,189.59	30,000.00	-9,810.41	67.3%
<b>643770 · CONTINGENCY</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
<b>6437P01 · ACCOUNTANT/AUDITOR</b>	0.00	0.00	0.00	0.00	0.00	0.00	16,850.00	0.00	16,850.00	19,500.00	-2,650.00	86.41%
<b>6437P02 · AUDITOR</b>	500.00	0.00	1,000.00	0.00	1,000.00	500.00	0.00	0.00	3,000.00	6,000.00	-3,000.00	50.0%
<b>6437P10 · ELECTION</b>	0.00	0.00	0.00	0.00	0.00	-300.00	565.97	2,650.00	2,915.97	5,000.00	-2,084.03	58.32%
<b>6437P11 · FSA ADMINISTRATION</b>	136.00	136.00	136.00	136.00	136.00	136.00	136.00	136.00	1,088.00	1,600.00	-512.00	68.0%
<b>6437P12 · PAYROLL SERVICES</b>	1,446.06	2,061.81	1,383.17	1,403.77	1,388.82	747.27	4,141.12	1,380.36	13,952.38	22,000.00	-8,047.62	63.42%
<b>6437P13 · ARMORED CAR SERVICE</b>	160.58	0.00	319.36	158.78	158.78	164.63	157.87	157.42	1,277.42	2,000.00	-722.58	63.87%
<b>6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION</b>	215.20	0.00	0.00	152.24	0.00	215.20	152.24	0.00	734.88			
<b>6437P16 · STAFF BACKGROUND SCREEN</b>	0.00	117.95	235.90	235.90	974.50	0.00	1,243.15	235.90	3,043.30	5,500.00	-2,456.70	55.33%
<b>6437P17 · TRANSLATION SERVICES</b>	0.00	55.00	0.00	0.00	45.50	6.50	35.00	19.50	161.50	500.00	-338.50	32.3%
<b>6437P3 · APPRAISAL SERVICES</b>	0.00	0.00	0.00	0.00	210.00	0.00	0.00	0.00	210.00			
<b>6437P4 · ATTORNEY</b>	0.00	8,666.66	1,416.66	1,416.66	0.00	4,249.98	8,666.66	1,416.66	25,833.28	31,000.00	-5,166.72	83.33%
<b>6437P5 · BACKFLOW INSPECTION</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
<b>6437P6 · BOARD SECRETARY</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
<b>6437P7 · COLLECTION AGENCY</b>	161.10	116.35	98.45	187.95	295.35	0.00	411.70	187.95	1,458.85	2,500.00	-1,041.15	58.35%
<b>6437P8 · DENITE SYSTEMS ANALYSIS</b>	0.00	330.00	0.00	0.00	0.00	0.00	0.00	0.00	330.00	450.00	-120.00	73.33%
<b>6437P9 · EAP</b>	0.00	7,470.00	0.00	0.00	0.00	0.00	0.00	0.00	7,470.00	7,500.00	-30.00	99.6%
<b>Total 6437P · PROFESSIONAL FEES</b>	3,507.00	22,798.77	9,709.66	7,132.33	5,330.70	8,921.63	32,754.71	9,560.37	99,715.17	138,000.00	-38,284.83	72.26%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2015 through February 2016

	TOTAL											
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget
<b>6438 · DUES</b>	0.00	0.00	1,140.00	250.00	371.00	1,223.40	810.00	271.00	4,065.40	5,000.00	-934.60	81.31%
<b>6439A · EQUIPMENT R &amp; M (ADULT)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
<b>6439C · EQUIPMENT R &amp; M (C&amp;P)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
<b>6439G · EQUIPMENT R &amp; M (GEN)</b>	2,126.99	9,601.75	3,699.86	2,145.20	2,004.06	3,263.77	3,466.52	1,219.59	27,527.74	35,000.00	-7,472.26	78.65%
<b>6439N · EQUIPMENT R &amp; M (TEEN)</b>	8.30	8.30	8.30	8.30	8.30	8.30	10.00	10.00	69.80	200.00	-130.20	34.9%
<b>6439R · EQUIPMENT R &amp; M (CIRC)</b>	0.00	11,367.25	119.49	0.00	11,536.25	0.00	0.00	11,367.25	34,390.24	55,000.00	-20,609.76	62.53%
<b>6439T · EQUIPMENT R &amp; M (TECH)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
<b>6439W · EQUIPMENT R &amp; M (WIRES)</b>	378.81	378.81	378.81	0.00	378.81	757.62	378.81	378.81	3,030.48	26,000.00	-22,969.52	11.66%
<b>6450E · ELECTRICITY</b>	14,191.12	15,162.66	14,762.79	13,246.63	9,176.59	8,379.05	0.00	13,933.58	88,852.42	150,000.00	-61,147.58	59.24%
<b>6450F · FUEL/GAS</b>	468.10	286.97	293.08	448.68	381.44	1,172.44	3,210.79	1,957.27	8,218.77	20,000.00	-11,781.23	41.09%
<b>6450W · WATER</b>	0.00	382.17	0.00	0.00	538.17	0.00	0.00	213.17	1,133.51	1,600.00	-466.49	70.84%
<b>6451G · CUSTODIAL SUPPLIES</b>	1,047.59	1,077.28	2,187.75	1,605.36	1,789.60	1,801.20	1,061.92	2,404.94	12,975.64	20,000.00	-7,024.36	64.88%
<b>6452G · BLDG ALTERATION AND MAINT</b>	1,897.20	3,416.96	4,735.22	9,794.43	1,185.93	1,739.02	5,114.48	13,935.98	41,819.22	50,931.00	-9,111.78	82.11%
<b>6454 · INSURANCE</b>	65,133.32	-6,684.60	0.00	25.00	0.00	25.00	0.00	0.00	58,498.72	60,000.00	-1,501.28	97.5%
<b>6485G · Bank Fees</b>	153.56	154.87	155.66	181.11	499.90	130.78	186.72	185.11	1,647.71			
<b>6700 · TAN INTEREST</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
<b>7203 · EQUIPMENT - Capital Purchases</b>												
<b>7203A · EQUIPMENT ADULT</b>	199.88	0.00	0.00	0.00	0.00	0.00	0.00	0.00	199.88	3,500.00	-3,300.12	5.71%
<b>7203C · EQUIPMENT C &amp; P</b>	0.00	269.99	0.00	1,142.41	0.00	0.00	0.00	0.00	1,412.40	5,000.00	-3,587.60	28.25%
<b>7203D · EQUIPMENT ADMIN</b>	19,632.17	0.00	0.00	7,833.84	0.00	0.00	2,439.05	0.00	29,905.06	2,500.00	27,405.06	1,196.2%
<b>7203G · EQUIPMENT BUS OFF</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
<b>7203N · EQUIPMENT TEEN</b>	26.95	258.31	0.00	0.00	0.00	0.00	0.00	0.00	285.26	3,000.00	-2,714.74	9.51%
<b>7203R · EQUIPMENT CIRC</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
<b>7203T · EQUIPMENT TECH</b>	0.00	79.99	376.00	0.00	0.00	0.00	0.00	0.00	455.99	2,000.00	-1,544.01	22.8%
<b>7203W · EQUIPMENT WIRE</b>	0.00	0.00	721.23	0.00	21,686.85	50,090.02	6,104.24	236.65	78,838.99	140,000.00	-61,161.01	56.31%
<b>Total 7203 · EQUIPMENT - Capital Purchases</b>	19,859.00	608.29	1,097.23	8,976.25	21,686.85	50,090.02	8,543.29	236.65	111,097.58	161,500.00	-50,402.42	68.79%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
Profit & Loss Budget Overview  
July 2015 through February 2016

	TOTAL												
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Feb 16	Jul '15 - Feb 16	Budget	\$ Over Budget	% of Budget	
Total Expense	867,175.04	632,081.84	595,221.00	644,680.63	629,261.71	1,610,213.51	661,289.81	731,250.39	6,371,173.93	9,699,000.00	-3,327,826.07	65.69%	
Net Ordinary Income	-366,980.93	-620,563.04	-584,956.84	-616,648.87	-619,978.47	-1,600,384.26	1,367,466.43	347,849.52	-2,694,196.46	0.00	-2,694,196.46	100.0%	
Other Income/Expense													
Other Expense													
7500 - BUILDING IMPROVEMENTS	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	141,766.50	152,317.88	1,078,153.24				
7900 - TRANSFER TO/(FROM) CAPITAL FUND	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000,000.00	1,000,000.00				
Total Other Expense	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	141,766.50	1,152,317.88	2,078,153.24				
Net Other Income	0.00	0.00	-247,518.19	-200,235.51	-101,295.93	-235,019.23	-141,766.50	-1,152,317.88	-2,078,153.24	0.00	-2,078,153.24	100.0%	
Net Income	-366,980.93	-620,563.04	-832,475.03	-816,884.38	-721,274.40	-1,835,403.49	1,225,699.93	-804,468.36	-4,772,349.70	0.00	-4,772,349.70	100.0%	

MMSCL  
Operating Funds Monthly Report  
February 2016

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 2,832,113.52	\$ 1,077,831.72	\$ 1,872,736.66	\$ 1,192.29	\$ 2,038,400.87
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 430,108.16	\$ 2,644.29	\$ 183.75	\$ 170.93	\$ 432,739.63
Empire Nat'l Bank	OPERATING	\$ 247,536.55	\$ 409,070.43	\$ 394,270.92	\$ 59.95	\$ 262,396.01
Empire Nat'l Bank	PAYROLL	\$ 63,209.76	\$ 463,666.23	\$ 403,769.35	\$ -	\$ 123,106.64
						<u>\$ 2,856,643.15</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2016	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<u>\$ 15,000.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 2,871,643.15</u></u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***CAPITAL FUND FINANCIAL REPORT***

**FEBRUARY 2016**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-15		\$ 4,549,079.36	\$ 1,931.80	\$ -	\$ 4,551,011.16
August-15		\$ 4,551,011.16	\$ 1,932.62	\$ -	\$ 4,552,943.78
September-15		\$ 4,552,943.78	\$ 1,871.07	\$ -	\$ 4,554,814.85
October-15		\$ 4,554,814.85	\$ 1,934.24	\$ -	\$ 4,556,749.09
November-15		\$ 4,556,749.09	\$ 1,872.64	\$ -	\$ 4,558,621.73
December-15		\$ 4,558,621.73	\$ 1,935.85	\$ -	\$ 4,560,557.58
January-16		\$ 4,560,557.58	\$ 1,931.38	\$ -	\$ 4,562,488.96
February-16		\$ 4,562,488.96	\$ 1,862.19	\$ -	\$ 4,564,351.15
				Grand Total :	\$ 4,564,351.15

## **Director's Report**

March 2016

### **Proposed Library Site Tours**

Our first proposed tour was cancelled due to bad weather on March 14<sup>th</sup>, but tours were held on 3/19 and 3/23. The tours have been overwhelmingly positive and support the concept that once people visit the site they can better visualize the project and feel positive about the move. Additional tours are scheduled for April. We will increase the number and frequency of tours as the weather continues to improve.



### **Mastic Beach Steering Committee:**

On Saturday, March 5th, I attended a Mastic Beach Village Steering Committee meeting at Village Hall as a representative of the Library. There were many people present representing various civic and faith-based entities that operate within the village and/or serve the residents of the village. Mastic Beach Village has retained Wendel Companies and Vision Long Island to assist the village government, steering committee, and the community to write a master plan that will help Mastic Beach prioritize initiatives and projects to move in a positive direction. There will be a public meeting on Saturday, April 23rd at William Paca Middle School to which all are invited.

If there is anything you want brought to the steering committee, please speak with me so that we can share your vision and concerns in regard to what you want to see happen in the village.

### **Statistics**



## Top 5 Items for February



[Jurassic world](#)  
[\[videorecording DVD\]](#)



[Furious 7](#)  
[\[videorecording DVD\]](#)



[Tomorrowland](#)  
[\[videorecording DVD\]](#)



[Terminator genisys](#)  
[\[videorecording DVD\]](#)



[Mission: Impossible. Rogue Nation](#)  
[\[videorecording DVD\]](#)

## Numbers for our Fiscal Year

**256,871**

Visits

*Total patron visits so far for 2015-2016*

February 2016

[Hours & directions](#)

**328,705**

Website Visits

*Total visits to Communitylibrary.org so far for 2015-2016*

February 2016

**445,578**

Items checked-out or renewed

*Total items checkedout or renewed so far for 2015-2016*

February 2015

[Search our catalog](#)

**44,290**

Computer logins

*Patron computer use so far for 2015-2016*

February 2016

**42,947**

Digital Downloads

*Includes music, movies, eBooks, eAudiobooks, and eMagazines*

February 2016

[Digital Downloads](#)

**2,279**

New Card Holders

*so far for 2015-2016*

February 2016

[Get a card](#)

**52,259**

Program Attendance

*so far for 2015-2016*

February 2015

[Register for a program](#)

**15,447**

Public Copy Room

*Total copy, fax, and e-mails jobs sent from our public copiers (2015-2016)*

February 2016

**Carpet Project** – Pending positive completion of stair tread installation.

### Updating Department Strategic Plans

I am working with our Department Heads and Assistant Director to update our departmental strategic plans. These plans are being shared with our mid-level employees who are participating in the Future Visionaries committee with me. This committee will need to understand our strategic plan as they help us chart our future programs and services so that recommendations are in alignment with our stated objectives and goals. We have a goal of presenting a draft library strategic plan to the board in June.

### Rotary News & Events

I am in the final quarter of my two-year term as President of the Rotary Club of Shirley and the Mastics. We have a few more events before I turn the reigns over to Paul Casciano. Our Pancake Breakfast will be held on April 17<sup>th</sup> at St. Jude's Parish Center from 8:30 AM – 12:30 PM. The library is collaborating by

providing a costume character and a craft table for children. As always the Community Family Literacy Project will be providing free books for children who come to the event. See me if you would like tickets for yourself or to sell. The club is holding a food drive at Stop and Shop on May 21<sup>st</sup> from 9 AM – 1 PM. Food and financial donations from the drive are given to the Community Food Pantry. We will also be hosting a club strategic planning meeting at the Library in May. As with all organizations we need to have a sustainable strategy for the future.

### **Evanced Program Registration**

Thanks to the hard work of the staff the transition to our new program registration and room booking software has gone very well. The system has been up-and-running all month and our Digital Services Department has done an outstanding job of training staff and rolling it out. Great job to all!

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
<b>Patron Visits (new counter as of 8-15)</b>	<b>24,376</b>	<b>33,441</b>	<b>35,069</b>	<b>35,772</b>	<b>33,317</b>	<b>31,654</b>	<b>32,814</b>	<b>30,428</b>					<b>256,871</b>	208,659
<b>Website Visits</b>	<b>48,908</b>	<b>41,531</b>	<b>39,727</b>	<b>40,897</b>	<b>37,933</b>	<b>35,910</b>	<b>41,860</b>	<b>41,939</b>					<b>328,705</b>	394,409
Adult	3,511	3,721	3,841	4,119	3,665	3,144	3,745	3,207					28,953	35,374
Children's	1,868	1,359	955	1,283	1,095	995	1,066	755					9,376	12,339
Teen	945	750	663	603	683	508	557	527					5,236	8,411
Program Calendar	6,137	4,141	3,825	5,161	4,083	3,894	4,365	3,418					35,024	36,481
Library Link	342	265	278	252	238	249	275	275					2,174	2,466
CommunityLibrary.org	22,743	20,438	18,887	19,294	18,438	17,607	21,183	22,730					161,320	188,669
Facebook													-	112,126
<b>Circulation</b>	<b>60,578</b>	<b>57,987</b>	<b>55,028</b>	<b>57,088</b>	<b>54,078</b>	<b>51,893</b>	<b>56,169</b>	<b>52,757</b>	-	-	-	-	<b>445,578</b>	479,337
Staff assisted checkouts & renewals	29,611	26,793	26,757	28,087	25,848	25,258	28,268	25,432					216,054	222,794
Express Lane Checkouts & renewals	18,817	17,641	15,777	15,879	15,444	13,604	14,658	14,198					126,018	154,308
Renewals by patrons (web)	7,993	7,615	6,764	7,384	7,084	7,169	6,956	7,248					58,213	52,742
Museum Pass Checkouts	82	77	29	36	21	42	30	29					346	472
eBook Checkouts	2,391	2,480	2,573	2,394	2,337	2,527	2,902	2,548				-	20,152	18,205
Movie Streams/Downloads	130	205	186	268	324	227	310	282				-	1,932	2,716
Music Streams/Downloads	599	2,199	1,984	1,736	1,785	2,053	1,676	1,839				-	13,871	22,253
eAudiobook Checkouts	639	718	676	673	638	633	743	686				-	5,406	3,953
eMagazine Checkouts	316	259	282	631	597	380	626	495				-	3,586	1,894
ILLs out	2,748	2,475	2,302	2,432	2,213	2,160	2,197	2,048					18,575	14,746
ILLs in	2,377	2,129	2,092	1,964	1,966	1,908	2,257	2,213					16,906	13,724
Holds	6,123	5,770	5,312	5,488	5,303	4,916	4,674	5,818					43,404	48,155
Filled Holds	4,898	4,456	4,229	4,386	4,189	3,902	4,614	4,517					35,191	38,814
New Library Cards	354	284	350	292	238	230	302	229					2,279	2,352
New/Renewed Contract Patrons	339	6	9	16	14	16	19	8					427	1,010
<b>Computer Usage</b>	<b>5,235</b>	<b>5,456</b>	<b>5,416</b>	<b>5,544</b>	<b>5,189</b>	<b>4,773</b>	<b>6,016</b>	<b>6,661</b>	-	-	-	-	<b>44,290</b>	41,972
Adult	3,472	3,811	4,080	4,179	3,817	3,598	3,837	3,657					30,451	30,012
Children's	1,028	961	690	739	748	677	729	839					6,411	6,074
Teen	735	684	646	626	624	498	455	464					4,732	5,886
Public Wireless							995	1,701					2,696	
Fax/Copy/email service	2,224	1,511	2,019	2,021	2,022	1836	1,909	1,905					15,447	14,045
<b>Reference Questions</b>	<b>2,326</b>	<b>1,836</b>	<b>2,035</b>	<b>2,400</b>	<b>2,140</b>	<b>1,648</b>	<b>2,024</b>	<b>2,071</b>	-	-	-	-	<b>16,480</b>	16,734
Adult	1,044	996	1,227	1,391	1,247	964	1,207	1,219					9,295	8,304
Children's	1,201	752	656	920	782	572	728	736					6,347	7,125
Teen	81	88	152	89	111	112	89	116					838	1,305
Chat Reference													-	-
<b>Other Questions</b>	<b>4,658</b>	<b>4,388</b>	<b>4,027</b>	<b>5,900</b>	<b>5,146</b>	<b>3,917</b>	<b>4,422</b>	<b>4,410</b>	-	-	-	-	<b>36,868</b>	38,579
Adult	1,744	2,187	2,218	2,463	2,298	1,734	2,161	1,698					16,503	21,154
Children's	2,301	1,770	1,209	2,919	2,089	1,644	1,745	2,205					15,882	13,991
Teen	613	431	600	518	759	539	516	507					4,483	3,434
<b>Programs, In-House Attendance</b>	<b>6,570</b>	<b>4,619</b>	<b>2,643</b>	<b>4,042</b>	<b>3,756</b>	<b>3,379</b>	<b>3,474</b>	<b>4,019</b>	-	-	-	-	<b>32,502</b>	38,805
<b>Programs, In-House Sessions</b>	<b>354</b>	<b>311</b>	<b>206</b>	<b>276</b>	<b>277</b>	<b>269</b>	<b>289</b>	<b>296</b>	-	-	-	-	<b>2,278</b>	2,278
Adult	1,043	1,060	699	733	650	550	645	894					6,274	7,146
Adult # of Sessions	76	64	73	65	70	48	75	58					529	519
Children's	3,604	1,396	280	1,352	971	791	910	1,066					10,370	14,462
Children's # of Sessions	96	66	28	74	57	48	56	61					486	414
Teen	856	604	299	484	501	475	467	528					4,214	4,041
Teen # of Sessions	89	67	30	53	52	55	55	57					458	536
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations	1,067	1,559	1,365	1,473	1,634	1,563	1,452	1,531					11,644	13,156

Outside Organizations # of Sessions	93	114	75	84	98	118	103	120					805	809
<b>Programs, Offsite Attendance</b>	<b>821</b>	<b>790</b>	<b>1,012</b>	<b>1,389</b>	<b>752</b>	<b>510</b>	<b>846</b>	<b>3,007</b>	-	-	-	-	<b>9,127</b>	5,464
<b>Programs, Offsite Sessions</b>	<b>42</b>	<b>32</b>	<b>25</b>	<b>32</b>	<b>35</b>	<b>25</b>	<b>41</b>	<b>40</b>	-	-	-	-	<b>272</b>	239
Adult	94	101	80	202	198	145	161	88					1,069	1,085
Adult # of Sessions	3	4	3	9	11	5	13	10					58	50
Children's	370	458	866	1,000	417	164	489	2,741					6,505	3,840
Children's # of Sessions	10	11	16	11	15	8	15	19					105	105
Teen	357	231	66	187	137	201	196	178					1,553	539
Teen # of Sessions	29	17	6	12	9	12	13	11					109	84
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations													-	-
Outside Organizations # of Sessions													-	-
<b>Programs, Literacy Attendance</b>	<b>1,342</b>	<b>826</b>	<b>1,177</b>	<b>2,172</b>	<b>1,775</b>	<b>1,071</b>	<b>1,182</b>	<b>1,085</b>	-	-	-	-	<b>10,630</b>	10,702
<b>Programs, Literacy Sessions</b>	<b>30</b>	<b>21</b>	<b>68</b>	<b>140</b>	<b>130</b>	<b>88</b>	<b>120</b>	<b>91</b>	-	-	-	-	<b>688</b>	747
In-house Attendance	634	390	277	717	491	290	266	189					3,254	3,252
In-house Children's Attendance	708	436	98	112	119	66	56	54					1,649	1,443
In-house # of Sessions	30	21	28	60	48	35	37	26					285	304
Offsite attendance			610	1,022	874	535	707	696					4,444	4,775
Offsite Child Attendance			192	321	291	180	153	146					1,283	1,232
Offsite # of sessions			40	80	82	53	83	65					403	443



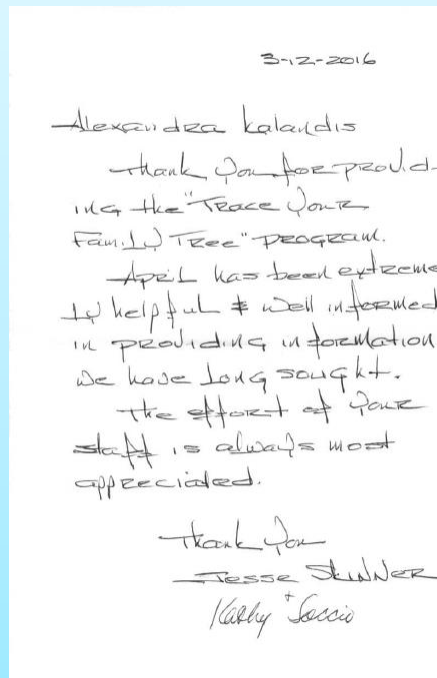
# Adults

March 2016

Josephine Wuthenow  
Department Head

## ANOTHER PATRON COMPLIMENT FOR OUR GENEALOGY PROGRAM

Patrons are able to discover their ancestry with the help of expert genealogist April Earle. We offer one-on-one appointments for MMSCL patrons one Saturday a month.



**April Earle,**  
Genealogist

## DEPARTMENTAL SNAPSHOT FOR FEBRUARY

### Program Attendance:

- 894 patrons attended in-house programs
- 88 patrons attended off-site programs

### COPIES, FAXES and Scanning/EMAIL:

- We helped patrons 1,905 times with copies, faxes, and scanning

### COMPUTER Usage:

- Patrons used our computers 3,657 times

### Reference & Information Questions:

- We answered 2,917 patron questions

# LIBRARIES LINK PATRONS TO INFORMATION

## INFORMATION MINGLE

Suffolk Cooperative Library Services hosted an **Information Mingle** on Wednesday, March 9th. The program allowed participants to brush up on important research subjects with County specialists. Alexandra Kaloudis, Kerrilynn Jorgensen and Josephine Wuthenow attended four 25 minute sessions with an expert on Copyright, Genealogy, Reader's Advisory- Mystery and the U.S. Census.

During the RA Mystery session, Shelter Island Director, Terry Lucas distributed lists of different sub-genres in the mystery field. We learned not only what the differences were between these subfields, (Cozy Mystery, Thrillers, etc.) but we were also provided with lists of books we could recommend to our patrons.

Therese Nielsen, Head of Adult and Reference Services at Huntington Library gave a brief presentation on Copyright Law. Did you know that copying and distributing copies of the New York Times crossword puzzle is an infringement of copyright law? Other subjects discussed were movie licensing laws and government publications.

Jean King, Genealogist at Patchogue-Medford Library, presented information on the differences between HeritageQuest, Ancestry Library Edition vs. the Ancestry.com edition, and Family Search. The Ancestry Library edition does not offer:

- Historical Newspaper Collection (but we have Proquest Historical Newspapers)
- Family and Local History Collection (but they are part of HeritageQuest online)
- Obituary Collection- but we can search Newspapers.com
- Freedman's Bank Records (HeritageQuest and Family Search)
- The sharing and building of family trees
- Also, HeritageQuest online now includes Indian and Slave records.

Anthony Eremitaggio was the presenter and is our Long Island representative from the Census Bureau.

Here are a few highlights from the presentation:

- The American Community Survey & Economic Census (ACS) is an ongoing survey that provides vital information on a yearly basis about our country and community. Information from the survey generates data that help determine how Federal and State funds are distributed each year.
- Through this survey, we know more about jobs and occupations, educational attainment, veterans, whether people own or rent their home, and other topics. This is a great tool for accessing information about school districts.
- Public officials, planners, and businesses can use this information to assess the past and plan the future. The search can even be narrowed down to zip code, block group level and school district.

## WEBJUNCTION WEBINAR – PURPOSEFUL INNOVATION: IDEA MANAGEMENT FOR LIBRARIES

Kerrilynn Jorgensen, attended the WebJunction Webinar "Purposeful Innovation: Idea Management for Libraries". Christa Werle, the Public Services Project Manager for Sno-Isles Libraries in Washington discussed how her library used Idea Management to approve new and reinvented ideas of services for their library. Specifically, the Sno-Isles Library built a collaborative and transparent workflow between staff and management that allowed for changes and ideas that were necessary to create a culture of innovation. For example: after months of charting and project ideas, one of the suggestions that was offered and then implemented in the library was to allow young adults to obtain a library card without parental permission. They were granted access to at least one book. Currently, I am working with Ms. Rosalia on **The Future Visionaries** project. This webinar was very helpful as it provided a perfect supplement to our work. We have had three meetings over the course of one month with non-managerial staff who want to have a voice in the services and needs of the staff and community.

## ZAPPOS – THE SCHOOL OF “WOW” - CUSTOMER SERVICE TRAINING

Josephine Wuthenow, attended the full-day workshop Zappos customer service training geared toward non-profits. The School of “WOW” was designed especially for customer service managers, supervisors, and leaders as a springboard to enhancing their company’s customer service and improving company culture. They discussed how establishing core values can help companies meet their goals, as well as their customer service philosophy and how empowering employees increase customer satisfaction. I’m pleased to say that we already have in place many of their recommendations.

## CAREER HAPPENINGS

The Community Library is now offering patrons a one page, monthly career newsletter entitled **Career Happenings**. The newsletter will include Job Fair information and key career telephone numbers and websites. We hope this will assist patrons in their job search.



# Children & Parents

Rachel Wyneken  
Department Head

## March 2016 Board Report

### Working with the WFSD/Kiwanis

I had the privilege of attending the New York District Key Club 68<sup>th</sup> Annual Leadership Training Conference in Albany as a result of my membership in Kiwanis and in cooperation with the school district. 20 students from WFHS Key Club attended the conference, which required that the Teacher Key Club Advisor and the Kiwanis Key Club Advisor attend as chaperones and participants. Adrienne McCoy (a high school science teacher) and I spent three days with 800 high school students from all over the state who are leaders-in-the-making and plan to make a difference in the world. In addition to making connections with students in WFSD who will likely be future leaders in our community, I cemented my relationship with Adrienne, the Key Club teacher advisor. She and I plan to work together to make early literacy a special focus of the local Kiwanis and Key Clubs. As these plans develop, I will share them with you. Thank you for allowing me to have this positive experience.

### CPSD Programs

In last month's report, I mentioned that we are providing regular programming at Colonial Youth's after school child care. Attached to this report is a letter sent home with the students to alert the parents that their children are benefitting from this collaboration between Colonial and the Community Library.

Spring is here, which means that CPSD will soon be hatching chicks! This annual learning event has become a tradition that families look forward to. As usual, the webcam will be set up for virtual viewing. Also in April, we will be honoring Earth Day by offering the first 200 families who come in on Friday, April 22, a tree to grow for later re-planting.

### Project Outcome Results for Books-to-Go

Debby Iberger distributed Project Outcome surveys to the parents involved in the Books to Go program, another collaboration with Colonial Youth. UPK students took home a bag with three books for ten consecutive weeks. The survey measures services designed to improve early literacy and learning skills to prepare children ages 0-5 to succeed in school. A total of 50 survey responses were collected from the 70 participants. The results are attached at the end of this report.



## Reaching the Unkechaug Nation

On the Saturday before this board meeting, Sylvia Maurer, Anne Marie Hofmann and Dan Gentile will be offering a library card sign-up event at the community center on the Poospatuck Reservation from 1-4 p.m. Meanwhile, Debby Iberger has facilitated a book discussion with 6-10 students grades 3-6 at the community center for the past 3 weeks. We hope this is the beginning of more collaboration with the Unkechaug Nation.

## Outreach to Health Center

Sylvia Maurer and I delivered a Little Free Library to the Health Center on Montauk Highway this week, along with posters and flyers about Community Library services and programs and the importance of "talking, singing, reading, writing and playing" with children from birth on. We set up a storytime corner and read to a few children, and I talked to parents and other adults in the waiting room. CPSD staff will be doing this on a regular basis, depending on staff availability. Meanwhile, the Little Free Library is available for clients to choose books from whenever the health center is open.



Dear Parents,

A goal of the Children's and Parents' Services Department of the Community Library is to reach all the children and families in our community. We know that working parents may not be able to get to the library with their children as often as they would like. With that in mind, the Community Library is pleased to be offering library visits to the children in the Colonial Youth After Care program. A librarian has been visiting twice a month as part of our library outreach. He or she brings games, activities and books for the kids to enjoy after school.

We hope that your children enjoy the librarian's visits and that you will be able to come to the library soon.

Sincerely,

Eileen Curtin

Children's and Parents' Services Librarian

Mastics-Moriches-Shirley Community Library



## Measuring Mastics-Moriches-Shirley Community Lib's Early Childhood Literacy Services and Programs

Overview of Survey Results and Community Implications [as of February 29, 2016]

### Overview

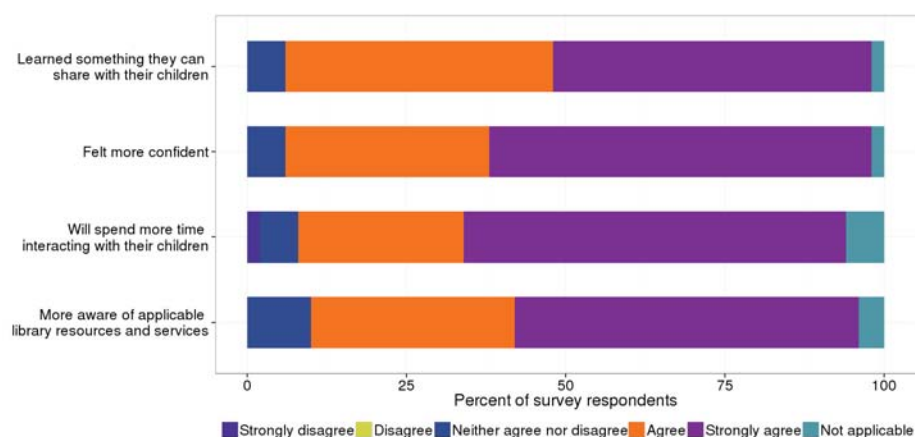
The public library is a fun, creative, safe space where parents and caregivers can bring their children to learn and interact with one another and in groups. Early childhood literacy services and programs range across a variety of activities, from reading to singing to playing. With parents and caregivers leading such busy lives, public libraries provide an opportunity for scheduled and structured one-on-one time with children, providing programs such as Storytime and Read, Play, Grow. Engaging in early childhood literacy activities puts children ages 0-5 on a strong path to developing the critical thinking, vocabulary and language, problem solving, social, physical, and creative skills necessary to succeed later in life.

### Mastics-Moriches-Shirley Community Lib Survey Work

Mastics-Moriches-Shirley Community Lib staff distributed surveys to program participants to collect data and insights about how their early childhood literacy services and programs are supporting community needs. Mastics-Moriches-Shirley Community Lib surveyed patrons using the Project Outcome Early Childhood Literacy Services and Programs Survey, which measures services designed to improve early literacy and learning skills to prepare children ages 0-5 to succeed in school. A total of 50 survey responses were collected.

### Results

The results of the Early Childhood Literacy surveys are shown in the chart below.



Of the percentage of parents or caregivers surveyed who either agreed or strongly agreed that they or their children benefited from the service or program:

- 92% learned something that they can share with their children
- 92% felt more confident helping their children learn
- 86% intended to spend more time interacting with their children
- 86% were more aware of applicable resources and services provided by the library

## Implications for Community Impact

Every Child Ready to Read (ALSC/PLA, 2011, 2nd ed.) defines the five key early literacy practices parents or caregivers should engage in with their children to promote reading readiness as talking, singing, reading, writing, and playing. Early childhood literacy services and programs should include planned activities for deep and continual learning that align with target stages of childhood development.<sup>i</sup>

- Public libraries promote parent and caregiver reading to children, which many studies point to as a key influence on early childhood development. A parent or caregiver's techniques for reading to children have both short-term and long-term effects on language learning and literacy; research shows that shared book reading activities are an important way for children to learn about printed language such as vocabulary, letters, and text direction.<sup>ii</sup>
- Playtime is essential to early childhood development and literacy. A University of Iowa study reports that 18-month-olds who play with diversely shaped objects learn new words twice as quickly as those who play with more similarly shaped objects.<sup>iii</sup> In a 2007 study conducted by Seattle Children's Research Institute, 1-1/2 to 2-1/2 year-old children who received blocks during the study scored 15% higher on a language assessment than those who received blocks after the study concluded.<sup>iv</sup>
- Public libraries provide a free, safe space for community members to bring their children. Access to a safe environment is a major contributor to a child's early literacy success. Characteristics of the environment in which a child reads and learns have an effect on the child's engagement in reading. For example, a number of studies indicate that in settings that have varied books and play activities children read more and have improved literacy.<sup>v</sup>
- Most people in the United States consider libraries to be an important part of the education system. 85% of people in the United States think libraries and schools should work together to provide resources to children. 85% also say that libraries should provide free early literacy programs to help prepare children to attend school. Additionally, 78% think the libraries in their communities effectively promote reading.<sup>vi</sup>

*Project Outcome surveys were developed by PLA's Performance Measurement Task Force (PMTF), which is comprised of a diverse group of public and state library leaders, consultants, data researchers, and analysts. The PMTF developed and pilot-tested the surveys in late 2014, carefully choosing the survey language to quantify the immediate perceived benefits from library programs, such as changes in knowledge, behavior, skills, or awareness.*

*The surveys were designed to support libraries' efforts to measure program outcomes and use the results to enhance strategic planning, manage resources more efficiently, and support advocacy messages. The results are intended to show the direction of change in the community, not rigorous statistical proof of change.*

## Mastics-Moriches-Shirley Community Lib Profile

Population of Legal Service Area: 49,854

Annual Operating Expenditures: 8,744,979

Number of Libraries: 1

FTE Staff: 105

Visits per Capita: 6.399

Annual Hours Open: 3,528



## Program Information

Program Name	Attendance	Response Rate	Session Date
Books to Go January 2016	70	71%	February 09, 2016

<sup>1</sup>Sue McCleaf Nespeca, "The Importance of Play, Particularly Constructive Play, in Public Libraries," *Association for Library Service to Children* (2012). Accessed July 29, 2015. [http://www.ala.org/alsc/sites/ala.org/alsc/files/content/Play\\_formatted.pdf](http://www.ala.org/alsc/sites/ala.org/alsc/files/content/Play_formatted.pdf)

<sup>2</sup>"Every Child Ready to Read." Literature Review (2010)," Accessed July 29, 2015. <http://www.everychildreadytoread.org/project-history%09/literature-review-2010>

<sup>3</sup>"Exposure to More Diverse Objects Speeds Word Learning in Tots," (Iowa: *University of Iowa News*, 2010). Accessed July 29, 2015. <http://news-releases.uiowa.edu/2010/december/120610word-learning.html>

<sup>4</sup>"Playing with Blocks May Improve Language Development in Toddlers, New Study Finds," (Seattle: *Seattle Children's Hospital*, 2007). Accessed July 29, 2015. <http://www.seattlechildrens.org/media/press-release/2007/10/002832/>

<sup>5</sup>Every Child Ready to Read, "Literature Review (2010)"

<sup>6</sup>John B. Horrigan, Lee Rainie, and Dana Page. "Libraries at the crossroads." *Pew Research Center* (2015). Accessed October 23, 2015. [http://www.pewinternet.org/files/2015/09/2015-09-15\\_libraries\\_FINAL.pdf](http://www.pewinternet.org/files/2015/09/2015-09-15_libraries_FINAL.pdf)



# **MMSCL CIRCULATION SERVICES DEPARTMENT**



**March 2016 Board Report by DH Anne Marie Hofmann**  
**STATISTICAL INFORMATION FOR THE MONTH OF February 2016**

**TOTAL Circulation Activity: 52,757**

## **Activity Breakdown**

Staff Assisted Checkouts:  
25,432

Patron Self Checkouts:  
14,198

Online Renewals: 7,248

Digital Checkouts: 5,850

Digital Checkout Breakdown:  
eBooks—2,548

Movie Streams—282

Music Streams—1,839

eAudiobooks—686

eMagazines—495

Museum Pass Checkouts: 29

Museum Pass Breakdown:

Reserved: 53

Checked Out: 29

Cancelled/No Show: 24



## **Physical Visitors:**

**30,428**

## **Current Card Holders:**

**42,157**

**Spring has sprung in Circulation!**

Thankyou Elizabeth Horbal, Josephine Scarpantonio, and  
staff for the beautiful spring window display!

## **NEW Library Cards Issued: 229**

District Patrons: **221** Contract Patrons: **8**

## **Meeting Room Usage:**

**Rooms booked by district organizations including Tutors: 120**

**Community residents including students in attendance: 1531**

**SMS Alerts - Text Notifications: Currently 1066**

**Online Temporary Self Registration: Currently 4**



# MMSCL CIRCULATION SERVICES DEPARTMENT

Page 2



This letter was received from the William Floyd Middle School in recognition of our support to their newly established food pantry. The following page shows a certificate presented also in recognition of our support.



Kevin Coster  
Superintendent of Schools

## William Floyd Union Free School District

of the MASTICS – MORICHES – SHIRLEY

*Our rich history builds a promising future!*

*William Floyd Middle School*

Carolyn Schick, Principal  
Dr. Thomas J. Heintz, Assistant Principal  
Dr. Eugenia N. Jackolski, Assistant Principal

February 29, 2016

Mastics Moriches Shirley Community Library  
Attn: Ms. Anne Marie Hofmann  
407 William Floyd Parkway  
Shirley, NY 11967

Dear Ms. Hofmann,

Thank you for your generous donation of food and books to the William Floyd Middle School Food Pantry.

William Floyd Middle School has partnered with Island Harvest, Long Island's largest hunger-relief organization, to open a school-based food pantry. Between academic groups, clubs, and Island Harvest deliveries, our food pantry offers food and community resources to families that need it most.

Your generosity allows us to continue our mission and sustain this service to our community. We are grateful for your partnership and contribution.

Thank you again for supporting the families of the William Floyd School District.

Sincerely,

Amanda Dubinsky, School Counselor

Gene Gersbeck, School Counselor



BOARD OF EDUCATION

Robert Vecchio, President • Jeananne Dawson, Vice President • Joseph Barone • Thomas A. Gross • Robert Guerriero • Anthony Speruta • Robert Taiani

630 Moriches-Middle Island Road, Moriches, New York 11955(631)874-5505/(631)874-7690(Fax)

www.wfsd.k12.ny.us

# MMSCL CIRCULATION SERVICES DEPARTMENT

Page 3

THE SMARTEST CARD  
*Get it. Use It.*  
@your library®

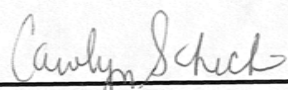
Celebrate Library Card Sign-up Month in September

## WILLIAM FLOYD MIDDLE SCHOOL PANTRY

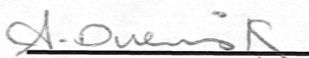
*This certificate of recognition and appreciation is presented to*

***Mastics-Moriches-Shirley Community Library***

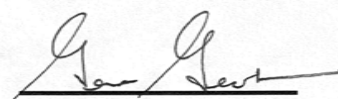
*in acknowledgement of your generous donation  
to the William Floyd Middle School Food Pantry  
Monday, February 29, 2016*



*Carolyn Schick*  
Principal



*Amanda Dubinsky*  
Program Facilitator



*Gene Gersbeck*  
Program Facilitator



*"We make a living by what we get. We make a life by what we give."*

*~Winston Churchill*



### **Suffolk County Police Department**

On March 9, 2016 the Suffolk County Police Department presented a comprehensive workshop to our evening literacy classes at William Floyd High School. Suffolk County Police Department representatives present that evening included, Inspector Mc Carthy, Sergeant Kall, and bilingual Police Officer Delgado. Topics discussed in English and Spanish were current immigration issues and the police department's role in immigration situations; how to contact the police in an emergency, how to not be afraid if stopped by the police and the importance of carrying identification with you at all times. Numerous questions were posed by the group about traffic incidents and violations. Students were unaware of the fact that they did not need legal representation when appearing in traffic court. The workshop culminated with the group completing SCPD surveys.



### **Nutrition Program**

After attending eight nutrition classes offered through Cornell University Cooperative Extension of Suffolk County, ten students received certificates of completion. The classes were offered on Thursday afternoons after our regular family literacy classes. Students learned new ways to prepare nutritious meals for themselves and their families. As you can see from the photos they were very proud of their accomplishments. Requests were made by students for additional nutrition classes.



Digital Services Department

March 2016

Compiled by: Nick Tanzi

## ***Program Registration Update***

Last month, Digital Services implemented our Evanced program registration system and meeting room management software. Since that time, all departments have successfully used the core functions of the software (room reservation, registration, calendar). The Reference and Adult Services Department has switched over payment processors and has been able to conduct eCommerce on our new platform.

Currently, our attention turns to the creation and running of statistical reports using the software. In the coming weeks, we will be running reports on attendance, cancellations, program types and meeting room usage.

## ***Serving Our Seniors @ Herkimer***



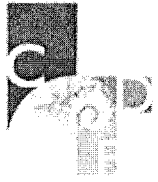
One of the major goals of the Technology Lab is to provide convenience to patrons that find it difficult to visit the library on a regular basis. Seniors, in particular, have found the commute to be daunting, particularly when it comes to securing parking. Recognizing this, we have made offering technology services to this group a priority, and are happy to report progress.

Steve Burg has worked in conjunction with the Senior Nutrition staff at Herkimer to provide one on one tech appointments on site. These appointments take place on a monthly basis; seniors sign up in advance and staff assists with their particular concern. The most recent session served six patrons on topics ranging from email to social media.

## Digital Services Department

While this approach has proven successful in reaching those who already use the Mastic Recreation Center, Digital Services aims to broaden our audience. Staff members Sara Roye and Nicole Parisi have approached local senior communities to assess their needs and improve access to library services. Nicole is currently planning a series of technology programs intended for seniors to take place at the Technology Center. The Waterways community has proven receptive to overtures by Sara and will publish an article in their May newsletter highlighting the Herkimer location and upcoming programs. We are currently reaching out to other senior communities and hope to make further progress.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 03/28/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RL	Sicignano, Emily	Page	\$9.00/hr		03/22/16	
APT	Sicignano, Emily	Library Clerk	\$13.13/hr		03/23/16	
RE/A	Ratner, Mary	Page	\$9.00/hr		03/09/16	1/27/16-3/08/16
TRS	Privitera, Virginia	Library Clerk	\$13.13/hr		03/12/16	
RE/A	Irish, Kathleen	Librarian I	\$31.12/hr		03/15/16	2/23/16-03/14/16
APT	Barone, Jason	Guard	\$19.29/hr		04/01/16	
TRS	Pedersen, Christine	Page	\$9.00/hr		03/27/16	
TRS	Ashton, Caitlin	Page	\$9.00/hr		04/01/16	
TRS	Levy, Leonard	Library Clerk	\$18.46/hr		03/31/16	
TRS	Palumbo, John	Guard	\$20.88/hr		03/24/16	
RE/A	Irish, Erika	Librarian II	\$ 69,490.12		03/19/16	
APT	Steinmann, Cristina	Library Clerk	\$13.13/hr		03/22/16	
DID YOU:				1. Submit a Duties Statement for all new positions or when refilling those for which DS over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?		
<input type="checkbox"/> <b>APPROVED</b>				<b>DISAPPROVED</b>		
<input type="checkbox"/> <b>APPROVED AS NOTED</b>						
				The above changes are hereby certified as being in accordance with Civil Service requirements.		
				Signature of Appointing Authority		



## Conservation Design Forum

Ecological Design Services • Landscape Architecture • Planning • Civil/Water Resources Engineering  
Sustainable Urbanism • Ecosystem Sciences

February 24, 2016

Ms. Kerri Rosalia, Director  
Mastics Moriches Shirley Community Library  
407 William Floyd Parkway  
Shirley, NY 11967

### **Re: Proposal UPDATE #3 for Professional Services – Mastics Moriches Shirley Community Library**

Dear Ms. Rosalia,

Based upon the work completed to date, and necessary additional services recently identified, I have revisited our contract and prepared this Proposal Update. We will need your authorization to proceed with several tasks, which are already underway. Additionally, we will continue to carry a Task (3e) to cover fees associated with co-planning the larger Links site in concert with the Town of Brookhaven, including ecological planning, interpretation, and design consultation and coordination with local environmental groups. I suggest the following items and associated Lump Sum fee and T&M (estimated) allowance for these efforts:

#### **Task 5a - Additional Design Services (Schematic Plans)**

- Due to a prolonged schedule that has included additional conference calls, coordination, meetings and planning the original Task 5 budget has been exceeded. CDF is asking for additional services in order to complete the Schematic Plans and Outline Specifications now that the series of Board, Stakeholder, Library Staff and School meetings have been completed. CDF expects that direction will be given to move forward and that no major changes will be needed to the current state of the site design and plans.

#### **Task 3d – Ecological Services (T & M Additional Services)**

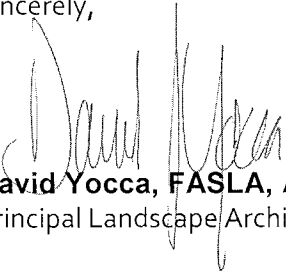
- Coordination and continued ecological study of remnant Pine Barrens landscapes to integrate into library planning. This includes continued review and input into ecological landscape approach, coordination with town staff, and educational efforts to ensure the Library's Restoration Management Plan objectives are followed.
- Site visit for (2) CDF Principals including expenses [1 visit]

#### **Task 3e – Additional Meetings, Town Coordination, Site Planning and Visioning (T & M Additional Services)**

- Additional Principal participation in Design Team conference calls
- Meet with Library Board – estimated one visit
- Meetings/coordination with Town of Brookhaven and other consultants to plan community process- estimated one visit
- Meetings/coordination with local stakeholders and environmental groups- estimated one visit in conjunction with Board Meeting or Town of Brookhaven meeting.

I have included the fee summary from the original contract below and revised it with the above assumptions and work completed to date for your reference. Please sign and return a copy of this addendum on the space at the bottom. Should you have any questions or need any further clarification, please do not hesitate to contact me directly at (630)559-2002. Thanks so much-

Sincerely,

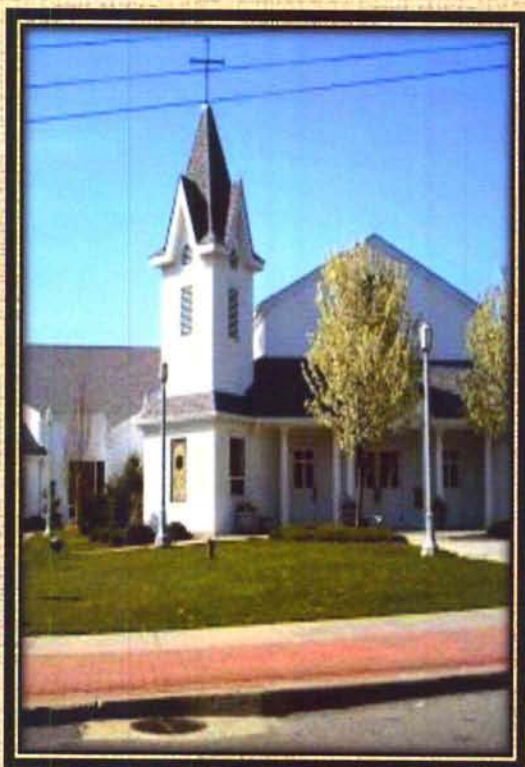
A handwritten signature in black ink, appearing to read "David Yocca", written over the printed name.

**David Yocca, FASLA, AICP, LEED AP**  
Principal Landscape Architect/Planner



## Golf Classic Committee

St. Jude R.C. Church  
89 Overlook Dr.  
Mastic Beach, NY 11951



Matt and Lindsay Kruk  
Connie and Barbara Kruk  
Deacon John and Lori Gagliardi  
William Guiducci  
Mike and Gae LaSalle

## **32nd Annual Golf Classic**

**Tuesday, May 3, 2016**

Great Rock Golf Club  
141 Fairway Dr.  
Wading River, NY 11792  
631-886-2700

**Registration 8am-9:30am**  
**Shotgun start 10am**

**Scramble format**

**Continental Breakfast**

**BBQ Lunch**

**Buffet Dinner and Open Bar**

**Free Driving Range**

**Closest to the Pin**

**Longest Drive**

**Raffle Prizes**

**Sports Memorabilia Auction**

St. Jude R.C. Church  
32<sup>nd</sup> Annual Golf Classic  
May 3, 2016  
Great Rock Golf Club  
Wading River, NY





# ST. JUDE'S 32nd ANNUAL GOLF OUTING

On Tuesday, May 3rd, 2016, St. Jude's

R.C. Church of Mastic Beach will be

hosting their 32nd annual golf outing at

Great Rock Golf Club in Wading River.

Over the past 30 years, this outing has

raised thousands of dollars to benefit the

Parish Outreach program which provides

services for the neediest in our

community. This outing is the primary

financial source for Outreach. It is our

goal to make this year's contribution our

best ever and we hope that you will

consider supporting our mission. Please

refer to the many sponsorship options

that we have available and select the

option that best suits you. ANY

assistance that you can give will benefit

countless families in need. If you would

like to speak with someone, please feel

free to contact us at your convenience.

Again, thank you for your generosity and

we look forward to seeing you in May.

631-281-0800

631-281-5743

Matt Kruk

St. Jude Rectory

**Gold Sponsor - \$1000**

(Breakfast, Lunch or  
Dinner Sponsor)

**Silver Sponsor - \$500**

(Driving Range, Longest Drive,  
Closest to the Pin)

**Hole Sponsor - \$200**

**Tee Sponsor - \$100**

## Sponsorships

## Golfers

**\$175 per person\***

**\$50 for Dinner only**

**\*Early Bird Special\***

**If purchased before**

**April 10, 2016 cost per**

**golfer drops to**

**\$165 per person**

Name

Address

Phone

(Please provide a number in the event of cancellation)

## Sponsorship

(Please identify what you would like on your sponsorship

sign)

Gold

Silver

Hole

Tee

## Golfers

Name

Name

Name

Name

St. Jude R.C. Church Golf Committee

Mail to:

St. Jude R.C. Church

89 Overlook Dr.

Mastic Beach, NY 11951





The William Floyd School District  
&  
The William Floyd Alumni Association

Cordially invite you to our

Eighth Annual  
*Distinguished Alumni Dinner*

To celebrate the accomplishments of

Paul Casciano (Class of 1970)  
Monica (Sica) Corona (Class of 1981)  
Sam DeMarco (Class of 1983)  
Tara Fogarty (Class of 1999)  
Daniel J. Panico (Class of 1996)

**April 15, 2016 at 5 o'clock in the evening**

Lombardi's on the Bay  
600 South Ocean Ave.  
Patchogue, NY 11772

\$ 60.00 per person  
(Children 5-12 \$30.00/Children under 5 free)

**Distinguished Alumni Award Journal**

All Proceeds benefit the William Floyd Alumni Association and Support the Distinguished Alumni Award Program

PLEASE PRINT:

Name: \_\_\_\_\_

Company: \_\_\_\_\_

Address: \_\_\_\_\_

Telephone #: \_\_\_\_\_ Email: \_\_\_\_\_

\_\_\_\_ FULL PAGE \$100.00 \_\_\_\_\_ HALFPAGE \$50.00  
\_\_\_\_ TICKETS \$60.00

Deadline for Journal Ads: March 21, 2016

Your contribution may be tax deductible, check with your tax advisor.

**IMPORTANT - Please Attach a Copy of Journal Ad or Email It To:**  
**amiller@wfsd.k12.ny.us**

Please make checks payable to **William Floyd Alumni Association**  
c/o William Floyd School District  
240 Mastic Beach Road  
Mastic Beach, NY 11951  
Attn: Angela Miller

For further information please call (631) 874-1201

