

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

February 22, 2016

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CONTRACTS / RENEWALS

D. CORRESPONDENCE

E. CONTINUING EDUCATION / EVENTS

F. DESIGNATION OF FUNDS

G. 2016 LIBRARY BUDGET VOTE & ELECTION

1. ELECTION OFFICIALS

PERIOD FOR PUBLIC EXPRESSION

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

MARCH 28, 2016 @ 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF JANUARY 25, 2016 BOARD MEETING

Trustee Mazzarella called the meeting to order at 7:10pm.

Present were Trustees Mazzarella, Maiorana, Vigliotta, Director Rosalia, Assistant Director D'Amato, Secretary Prevete and Victor Canseco of Sand-Pebble Builders, Inc. Trustee Gross arrived at 7:30 pm.

PRESENT

Motion by Vigliotta, second by Maiorana to accept the minutes of the December 21, 2015 meeting of the Board of Trustees. 3-0.

MINUTES

Motion by Vigliotta, second by Maiorana to approve the Operating Fund Schedule of Claims dated 1/25/16; Prepay Payables Warrant #1 \$26,856.50; Payables Warrant #2 \$290,029.94; Payroll Warrant W. E. 12/18/2015 \$202,063.62; Payroll Benefits Warrant \$74,455.20; Payroll Warrant W. E. 12/30/15 \$172,624.14; Payroll Benefits Warrant \$17,062.67; Payroll Warrant W.E. 01/15/16 \$200,650.28; Payroll Benefits Warrant \$89,648.31. Carried 3-0.

**SCHEDULE
OF CLAIMS**

Motion by Maiorana, second by Vigliotta to approve the Operating Financial Report for December 2015. Carried 3-0.

**FINANCIAL
REPORTS**

Motion by Vigliotta, second by Maiorana to approve the Capital Fund Financial Report for December 2015. Carried 3-0.

The Director reported that 2 staff meetings had been held with the Envision design team in order to bring staff up-to-date and to solicit feedback pro & con. She also informed the Board that letters have gone out to invite the Envision Workshop participants to a similar meeting on February 3, 2016 at 7pm in the Library.

**DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

The Assistant Director attended the Association of Performing Arts Conference the weekend of January 23rd. The topic covered was Engaging With Your Audience and she said that our library is right on track.

ASS'T DIRECTOR'S REPORT

The Business Manager had nothing to add to his written reports as he was not in attendance..

BUSINESS MNGR'S REPORT

Motion by Maiorana, second by Gross to approve the CS-150 report with the Director's recommended personnel changes. Carried 4-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Vigliotta, second by Maiorana to retroactively approve the FMLA leave for Michael Bogin, Department Head Technical Services, beginning on or about January 15, 2016 and ending on or about January 25, 2016. Carried 4-0.

CONTRACTS/ RENEWALS

Motion by Maiorana, second by Gross to authorize the Director to execute the agreement with **Library Ideas, LLC** (Freegal) at an annual cost of \$10,970. Carried 4-0.

LIBRARY IDEAS, LLC.

Motion by Gross, second by Maiorana to approve the renewal of the annual Elevator maintenance contract with **Island Elevator, Inc.** at the rate of \$377.00 per month. Carried 4-0.

ISLAND ELEVATOR, INC.

Motion by Gross, second by Vigliotta to approve the Mastics-Moriches-Shirley Community Library's 3D Print Policy. Carried 4-0.

3D PRINT POLICY

PERIOD FOR PUBLIC EXPRESSION

DRAFT - UNAPPROVED

Motion by Gross, second by Vigliotta to adjourn the Board Meeting at 9:31pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS MORICHES SHIRLEY
COMMUNITY LIBRARY**

**SCHEDULE OF CLAIMS
PRESENTED FEBRUARY 22, 2016**

PREPAY PAYABLES WARRANT #1	\$ 25,447.77
PAYABLES WARRANT #2	\$ 384,593.42
PAYROLL WARRANT W.E. 1/29/16	\$ 192,021.09
PAYROLL BENEFITS WARRANT	\$ 16,452.29
PAYROLL WARRANT W.E 2/12/16	\$ 187,227.71
PAYROLL BENEFITS WARRANT	\$ 9,144.43
 TOTAL	 \$ 814,886.71

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary

Date: _____

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #1

JANUARY 22, 2016 - FEBRUARY 21, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	54794	01/22/16	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	NL022016	01/22/16		6433G · POSTAGE	(3,425.90)
TOTAL					(3,425.90)
Bill Pmt -Check	54795	01/25/16	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	011416	01/14/16		6430G · OFFICE AND LIBRARY SUPPLIES	(127.27)
				6431D · TELECOMMUNICATIONS	(95.00)
				6435D · CED, CONF & TRAVEL (ADM)	(1,742.90)
				6435L · CED, CONF & TRAVEL (LIT)	(500.00)
				6435N · CED, CONF & TRAVEL (TEEN)	(759.96)
				6435R · CED, CONF & TRAVEL (CIRC)	(652.95)
				6435T · CED, CONF & TRAVEL (TECH)	(255.00)
				6437A · PROGRAMS (ADULT)	(103.15)
				6437N · PROGRAMS (TEEN)	(133.10)
				6437D · PROGRAMS (DIGITAL)	(668.19)
				643765 · PROMOTION AND PUBLICITY	(195.00)
				6437C · PROGRAMS (C&P)	(1,057.58)
				6437C · PROGRAMS (C&P)	(519.63)
				7203W · EQUIPMENT WIRE	(1,553.69)
				6410C · BOOKS (C&P)	(295.66)
				6450F · FUEL/GAS	(62.91)
				2771 · COPIER REVENUE - CONTRACT (R)	(35.00)
TOTAL					(8,756.99)
Bill Pmt -Check	54796	02/01/16	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	011016	02/05/16		6410A · BOOKS (ADULT)	(545.12)
				6410C · BOOKS (C&P)	(335.35)
				6410N · BOOKS (TEEN)	(33.51)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #1

JANUARY 22, 2016 - FEBRUARY 21, 2016

				6412A · RECORDINGS (ADULT)	(20.44)
				6412C · RECORDINGS (C&P)	(20.47)
				6417A · VIDEOS (ADULT)	(1,073.03)
				6417C · VIDEOS (C&P)	(167.36)
				6417N · VIDEOS (TEEN)	(78.64)
				6413A · PERIODICALS (ADULT)	(15.47)
				6429C · REALIA (C&P)	(51.00)
TOTAL					<u>(2,340.39)</u>

Bill Pmt -Check	54797	02/01/16	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012016	02/15/16		6437C · PROGRAMS (C&P)	(43.95)
				6437A · PROGRAMS (ADULT)	(43.95)
				6437N · PROGRAMS (TEEN)	(43.95)
				6451G · CUSTODIAL SUPPLIES	(167.82)
TOTAL					<u>(299.67)</u>

Bill Pmt -Check	54798	02/01/16	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	012116	02/13/16		6450E · ELECTRICITY	(8,151.47)
TOTAL					<u>(8,151.47)</u>

Bill Pmt -Check	54799	02/03/16	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	020616	02/06/16		6431D · TELECOMMUNICATIONS	(69.89)
TOTAL					<u>(69.89)</u>

Bill Pmt -Check	54800	02/10/16	AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
Bill	287267273345X0205201	02/10/16		6431D · TELECOMMUNICATIONS	(272.36)
TOTAL					<u>(272.36)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #1

JANUARY 22, 2016 - FEBRUARY 21, 2016

Bill Pmt -Check 54801		02/10/16 National Grid	L0225 - EMPIRE NAT'L - OPERATING	
Bill	02012016	02/01/16	6450F · FUEL/GAS	<u>(1,917.93)</u>
TOTAL				(1,917.93)
Bill Pmt -Check 54802		02/10/16 Suffolk County Water Authority	L0225 - EMPIRE NAT'L - OPERATING	
Bill	10282015-01292016	02/10/16	6450W · WATER	<u>(213.17)</u>
TOTAL				(213.17)
			TOTAL	(25,447.77)

I hereby certify that at a meeting on February 22, 2016
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54803	2/22/16	A+ Technology Solutions	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	IN110376	1/11/16		7203W · EQUIPMENT WIRE	(3,657.00)
						<u>(3,657.00)</u>
	Bill Pmt -Check	54804	2/22/16	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012816	2/8/16		6437N · PROGRAMS (TEEN)	(480.00)
						<u>(480.00)</u>
	Bill Pmt -Check	54805	2/22/16	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016	2/16/16		6437L · PROGRAMS (LIT)	(360.00)
						<u>(360.00)</u>
	Bill Pmt -Check	54806	2/22/16	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	23095	2/4/16		643760 · PLANTINGS	(150.00)
						<u>(150.00)</u>
	Bill Pmt -Check	54807	2/22/16	Akten, Feyzi	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	#57 Painting Project	2/11/16		7500 · BUILDING IMPROVEMENTS	(14,985.00)
						<u>(14,985.00)</u>
	Bill Pmt -Check	54808	2/22/16	ALA (Membership)	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Member KR 2016	1/25/16		6438 · DUES	(264.00)
	Bill	Member JM 2016	1/25/16		6438 · DUES	(117.00)
	Bill	Member JMAI 2016	1/25/16		6438 · DUES	(62.00)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

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	Bill	Member JS 2016	1/25/16	6438 · DUES	(117.00)
	Bill	02042016	2/4/16	6438 · DUES	(209.00)
TOTAL					<u>(769.00)</u>

	Bill Pmt -Check	54809	2/22/16	Amy Lynn DeRicco	L0225 · EMPIRE NAT'L - OPERATING
	Bill	02092016	2/9/16	6412A · RECORDINGS (ADULT)	(11.99)
TOTAL					<u>(11.99)</u>

	Bill Pmt -Check	54810	2/22/16	Andriola's Cesspool Service, In	L0225 · EMPIRE NAT'L - OPERATING
	Bill	01292016	1/29/16	6452G · BLDG ALTERATION AND M	(770.00)
TOTAL					<u>(770.00)</u>

	Bill Pmt -Check	54811	2/22/16	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(450.50)
TOTAL					<u>(450.50)</u>

	Bill Pmt -Check	54812	2/22/16	AT&T	L0225 · EMPIRE NAT'L - OPERATING
	Bill	02102016	2/10/16	6431D · TELECOMMUNICATIONS	(41.13)
TOTAL					<u>(41.13)</u>

	Bill Pmt -Check	54813	2/22/16	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING
	Bill	3020731280	12/22/15	6410C · BOOKS (C&P)	(370.01)
	Bill	3020743517	12/28/15	6410C · BOOKS (C&P)	(7.34)
	Bill	3020743516	12/28/15	6410C · BOOKS (C&P)	(185.86)
	Bill	3020755358	1/4/16	6410C · BOOKS (C&P)	(112.96)
	Bill	3020747619	1/4/16	6410C · BOOKS (C&P)	(392.00)
	Bill	3020758024	1/6/16	6410N · BOOKS (TEEN)	(99.40)
	Bill	3020761445	1/7/16	6410C · BOOKS (C&P)	(23.76)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

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Bill	3020763926	1/11/16	6410C · BOOKS (C&P)	(204.22)
Bill	3020764372	1/11/16	6410A · BOOKS (ADULT)	(587.42)
Bill	3020773587	1/14/16	6410C · BOOKS (C&P)	(461.91)
Bill	3020770283	1/14/16	6410A · BOOKS (ADULT)	(505.55)
Bill	3020773512	1/14/16	6410N · BOOKS (TEEN)	(345.33)
Bill	3020770557	1/14/16	6410N · BOOKS (TEEN)	(200.24)
Bill	3020775830	1/14/16	6410C · BOOKS (C&P)	(80.73)
Bill	3030775831	1/14/16	6410C · BOOKS (C&P)	(11.90)
Bill	3020778851	1/15/16	6410A · BOOKS (ADULT)	(251.04)
Bill	3020770639	1/15/16	6410A · BOOKS (ADULT)	(1,227.18)
Bill	3020777988	1/18/16	6410A · BOOKS (ADULT)	(693.12)
Bill	3020780301	1/19/16	6410C · BOOKS (C&P)	(199.97)
Bill	3020782751	1/19/16	6410C · BOOKS (C&P)	(1.68)
Bill	3020780529	1/19/16	6410A · BOOKS (ADULT)	(646.40)
Bill	3020782744	1/19/16	6410N · BOOKS (TEEN)	(12.42)
Bill	302078824	1/21/16	6410C · BOOKS (C&P)	(193.32)
Bill	3020783411	1/22/16	6410A · BOOKS (ADULT)	(1,166.07)
Bill	3020790007	1/22/16	6410A · BOOKS (ADULT)	(209.31)
Bill	3020787895	1/22/16	6410A · BOOKS (ADULT)	(361.85)
Bill	3020788293	1/22/16	6410A · BOOKS (ADULT)	(957.62)
Bill	3020790706	1/26/16	6410A · BOOKS (ADULT)	(882.23)
Bill	3020794725	1/26/16	6410N · BOOKS (TEEN)	(6.05)
Bill	3020798890	1/27/16	6410A · BOOKS (ADULT)	(530.12)
Bill	3020795771	1/27/16	6410C · BOOKS (C&P)	(235.09)
Bill	3020795595	1/27/16	6410N · BOOKS (TEEN)	(214.98)
Bill	3020798162	1/29/16	6410A · BOOKS (ADULT)	(659.35)
Bill	3020801942	1/29/16	6410C · BOOKS (C&P)	(24.40)
Bill	3020800373	1/29/16	6410A · BOOKS (ADULT)	(643.21)
Bill	3020803997	2/1/16	6410A · BOOKS (ADULT)	(291.27)
Bill	3020806553	2/1/16	6410C · BOOKS (C&P)	(294.11)
Bill	3020808213	2/4/16	6410A · BOOKS (ADULT)	(179.26)
Bill	3020815138	2/5/16	6410A · BOOKS (ADULT)	(195.14)
TOTAL				<u>(13,663.82)</u>

Bill Pmt -Check

54814

2/22/16 Bibliotheca ITG

L0225 · EMPIRE NAT'L - OPERATING

Bill	S10011033-US	12/22/15	6419W · SOFTWARE (WIRES)	(1,995.00)
TOTAL				<u>(1,995.00)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
PAYABLES #2
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	Bill Pmt -Check	54815	2/22/16	Bishop, Viviana G.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(450.00)	<u>(450.00)</u>
	Bill Pmt -Check	54816	2/22/16	Bold Systems, LLC	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	70422377	2/1/16	6437P10 · ELECTION	(2,650.00)	<u>(2,650.00)</u>
	Bill Pmt -Check	54817	2/22/16	Brilliance Publishing, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	IN1061883	1/9/16	6412A · RECORDINGS (ADULT)	(29.98)	
	Bill	IN1066203	1/28/16	6412A · RECORDINGS (ADULT)	(53.98)	<u>(83.96)</u>
	Bill Pmt -Check	54818	2/22/16	Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	425767	2/3/16	6430G · OFFICE AND LIBRARY SUF	(189.32)	<u>(189.32)</u>
	Bill Pmt -Check	54819	2/22/16	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	030116	2/16/16	6431D · TELECOMMUNICATIONS	(704.46)	
				6439N · EQUIPMENT R & M (TEEN)	(10.00)	<u>(714.46)</u>
	Bill Pmt -Check	54820	2/22/16	Capital One N.A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	11032015-11012016	11/3/15	6485G · Bank Fees	(290.99)	<u>(290.99)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
PAYABLES #2
FEBRUARY 22, 2016

TOTAL					(290.99)
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	Bill Pmt -Check	54821	2/22/16 Carco Group, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	00807007	1/31/16	6437P16 · STAFF BACKGROUND S	(117.95)
TOTAL					<u>(117.95)</u>

	Bill Pmt -Check	54822	2/22/16 Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01262016	2/8/16	6437A · PROGRAMS (ADULT)	(100.00)
TOTAL					<u>(100.00)</u>

	Bill Pmt -Check	54823	2/22/16 Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02162016	2/16/16	6435N · CED, CONF & TRAVEL (TEE	(38.06)
TOTAL					<u>(38.06)</u>

	Bill Pmt -Check	54824	2/22/16 Chamber of Commerce of the N	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01132016	1/13/16	6438 · DUES	(125.00)
TOTAL					<u>(125.00)</u>

	Bill Pmt -Check	54825	2/22/16 Ciccotto, William	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	012016	2/10/16	6437N · PROGRAMS (TEEN)	(150.00)
TOTAL					<u>(150.00)</u>

	Bill Pmt -Check	54826	2/22/16 CJ2 Communication Strategies	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1271	2/1/16	643765 · PROMOTION AND PUBLIC	(1,174.80)
TOTAL					<u>(1,174.80)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

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	Bill Pmt -Check	54827	2/22/16	Coffee Solutions	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	833738	2/1/16		6430G · OFFICE AND LIBRARY SUF	(249.00)
TOTAL						<u>(249.00)</u>

	Bill Pmt -Check	54828	2/22/16	Colonial Youth & Family Service	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	01122016	1/13/16		6437A · PROGRAMS (ADULT)	(45.00)
					6437C · PROGRAMS (C&P)	(45.00)
	Bill	01272016	2/8/16		6437A · PROGRAMS (ADULT)	(45.00)
					6437C · PROGRAMS (C&P)	(45.00)
	Bill	02092016	2/10/16		6437A · PROGRAMS (ADULT)	(45.00)
					6437C · PROGRAMS (C&P)	(45.00)
TOTAL						<u>(270.00)</u>

	Bill Pmt -Check	54829	2/22/16	Conservation Design Forum	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	#57NewLib/02112016-	2/11/16		7500 · BUILDING IMPROVEMENTS	(2,100.00)
	Bill	#57NewLib/02112016-	2/11/16		7500 · BUILDING IMPROVEMENTS	(9,679.01)
TOTAL						<u>(11,779.01)</u>

	Bill Pmt -Check	54830	2/22/16	Corella, Ronald	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	012016	2/12/16		6437L · PROGRAMS (LIT)	(100.00)
TOTAL						<u>(100.00)</u>

	Bill Pmt -Check	54831	2/22/16	Cueva, Daniel S.	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	012016-022016	2/9/16		6437L · PROGRAMS (LIT)	(450.00)
TOTAL						<u>(450.00)</u>

	Bill Pmt -Check	54832	2/22/16	D'Amato, Tara	L0225 - EMPIRE NAT'L - OPERATING	
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

TOTAL	Bill	01162016-01182016	2/16/16	6430G · OFFICE AND LIBRARY SUF	<u>(230.19)</u> (230.19)
	Bill Pmt -Check	54833	2/22/16	D.A.M Video Inc.	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	02012016	2/8/16	6437A · PROGRAMS (ADULT)	<u>(500.00)</u> (500.00)
	Bill Pmt -Check	54834	2/22/16	David J. S. Emilita,AICP	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	#57 New Lib 02112016	2/11/16	7500 · BUILDING IMPROVEMENTS	<u>(4,725.00)</u> (4,725.00)
	Bill Pmt -Check	54835	2/22/16	Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	<u>(200.00)</u> (200.00)
	Bill Pmt -Check	54836	2/22/16	Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	5782046	1/20/16	7203D · EQUIPMENT ADMIN	(2,439.05)
	Bill	5789769	1/28/16	6430G · OFFICE AND LIBRARY SUF	<u>(53.53)</u> (2,492.58)
	Bill Pmt -Check	54837	2/22/16	Detail Carting Co. Inc.	L0225 · EMPIRE NAT'L - OPERATING
TOTAL	Bill	1901935094	1/31/16	6432G · CARTAGE	<u>(250.38)</u> (250.38)
	Bill Pmt -Check	54838	2/22/16	Displays2Go	L0225 · EMPIRE NAT'L - OPERATING
	Bill	IN-1767627	2/8/16	6430G · OFFICE AND LIBRARY SUF	<u>(174.51)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
PAYABLES #2
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TOTAL					(174.51)
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	Bill Pmt -Check	54839	2/22/16 DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2063668	2/1/16	6439W · EQUIPMENT R & M (WIRES	(378.81)
TOTAL					<u>(378.81)</u>

	Bill Pmt -Check	54840	2/22/16 Donovan, Elizabeth	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02042016	2/16/16	6435L · CED, CONF & TRAVEL (LIT	(162.80)
TOTAL					<u>(162.80)</u>

	Bill Pmt -Check	54841	2/22/16 Dr. Oz The Good Life	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02112016	2/11/16	6413A · PERIODICALS (ADULT)	(55.94)
TOTAL					<u>(55.94)</u>

	Bill Pmt -Check	54842	2/22/16 Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	3726565	2/1/16	6437P13 · ARMORED CAR SERVICE	(157.42)
TOTAL					<u>(157.42)</u>

	Bill Pmt -Check	54843	2/22/16 Emerald Island	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	283240	2/8/16	6451G · CUSTODIAL SUPPLIES	(113.96)
TOTAL					<u>(113.96)</u>

	Bill Pmt -Check	54844	2/22/16 First Student	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	11175274	1/8/16	6437C · PROGRAMS (C&P)	(200.67)
TOTAL					<u>(200.67)</u>

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	Bill Pmt -Check	54845	2/22/16 Foerderer, Linda	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(300.00)
					<u>(300.00)</u>
	Bill Pmt -Check	54846	2/22/16 Franzone, Denise	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(300.00)
					<u>(300.00)</u>
	Bill Pmt -Check	54847	2/22/16 Friedman, Ellen	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	01282016	2/12/16	6437C · PROGRAMS (C&P)	(67.50)
	Bill	02082016-1	2/12/16	6437C · PROGRAMS (C&P)	(67.50)
TOTAL	Bill	02082016-2	2/12/16	6437C · PROGRAMS (C&P)	(67.50)
					<u>(202.50)</u>
	Bill Pmt -Check	54848	2/22/16 Frisina, Megan	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	0201206	2/8/16	6437A · PROGRAMS (ADULT)	(225.00)
					<u>(225.00)</u>
	Bill Pmt -Check	54849	2/22/16 George, Ivette	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(306.00)
					<u>(306.00)</u>
	Bill Pmt -Check	54850	2/22/16 Hannibal, Julia Ann	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01282016	2/8/16	6437N · PROGRAMS (TEEN)	(332.86)
					<u>(332.86)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
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	Bill Pmt -Check	54851	2/22/16	Hawkins Webb Jaeger	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	#57 New Lib 02112016	2/11/16		7500 · BUILDING IMPROVEMENTS	(28,300.00)
						<u>(28,300.00)</u>
	Bill Pmt -Check	54852	2/22/16	Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02012016	2/8/16		6437A · PROGRAMS (ADULT)	(240.00)
TOTAL	Bill	022016	2/9/16		6437A · PROGRAMS (ADULT)	(160.00)
						<u>(400.00)</u>
	Bill Pmt -Check	54853	2/22/16	Holmes, Doreen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12112015	2/8/16		6437C · PROGRAMS (C&P)	(67.50)
	Bill	02082016-1	2/8/16		6437C · PROGRAMS (C&P)	(67.50)
TOTAL	Bill	02082016-2	2/8/16		6437C · PROGRAMS (C&P)	(67.50)
						<u>(202.50)</u>
	Bill Pmt -Check	54854	2/22/16	Iberger, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01212016	1/21/16		6437C · PROGRAMS (C&P)	(68.39)
						<u>(68.39)</u>
	Bill Pmt -Check	54855	2/22/16	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	18821	2/1/16		6452G · BLDG ALTERATION AND M	(377.00)
						<u>(377.00)</u>
	Bill Pmt -Check	54856	2/22/16	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	458396	1/19/16		6437N · PROGRAMS (TEEN)	(99.33)
	Bill	458690	2/3/16		6430G · OFFICE AND LIBRARY SUF	(28.82)
	Bill	458691	2/3/16		6437N · PROGRAMS (TEEN)	(99.18)
						<u>(99.18)</u>

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TOTAL (227.33)

	Bill Pmt -Check	54857	2/22/16 Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	02092016	2/9/16	6437A · PROGRAMS (ADULT)	(345.00)
					<u>(345.00)</u>

	Bill Pmt -Check	54858	2/22/16 JanWay Company USA, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	120591	1/20/16	6434G · PRINTING (GEN)	(413.07)
					<u>(413.07)</u>

	Bill Pmt -Check	54859	2/22/16 JC's @ Mikes Place Too	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	011416	1/14/16	6437A · PROGRAMS (ADULT)	(71.58)
					<u>(71.58)</u>

	Bill Pmt -Check	54860	2/22/16 Joya, Denise	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01122016	2/12/16	6437L · PROGRAMS (LIT)	(50.00)
					<u>(50.00)</u>

	Bill Pmt -Check	54861	2/22/16 King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	160041243371	2/16/16	6437L · PROGRAMS (LIT)	(14.96)
	Bill	160070376871	2/16/16	6437N · PROGRAMS (TEEN)	(137.81)
	Bill	160091254981	2/16/16	6437N · PROGRAMS (TEEN)	(36.11)
	Bill	160130569221	2/16/16	6437C · PROGRAMS (C&P)	(7.78)
	Bill	160140792831	2/16/16	6430G · OFFICE AND LIBRARY SUF	(5.99)
	Bill	160150796491	2/16/16	6430G · OFFICE AND LIBRARY SUF	(16.37)
	Bill	160191280281	2/16/16	6435C · CED, CONF & TRAVEL (C&I	(10.63)
	Bill	160191338921	2/16/16	6437L · PROGRAMS (LIT)	(17.44)
	Bill	160211340701	2/16/16	6430G · OFFICE AND LIBRARY SUF	(16.37)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

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	Bill	160221342531	2/16/16	6430G · OFFICE AND LIBRARY SUF	(5.97)
	Bill	160251345471	2/16/16	6437A · PROGRAMS (ADULT)	(12.26)
	Bill	160261347501	2/16/16	6437C · PROGRAMS (C&P)	(3.19)
	Bill	160270594341	2/16/16	6437C · PROGRAMS (C&P)	(7.39)
TOTAL					<u>(292.27)</u>

	Bill Pmt -Check	54862	2/22/16	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING
	Bill	105753	1/31/16	6437P4 · ATTORNEY	(1,416.66)
TOTAL					<u>(1,416.66)</u>

	Bill Pmt -Check	54863	2/22/16	Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016	2/10/16	6437N · PROGRAMS (TEEN)	(800.00)
TOTAL					<u>(800.00)</u>

	Bill Pmt -Check	54864	2/22/16	Library Ideas LLC	L0225 · EMPIRE NAT'L - OPERATING
	Bill	49793	2/19/16	6412A · RECORDINGS (ADULT)	(4,388.00)
				6412C · RECORDINGS (C&P)	(2,194.00)
				6412N · RECORDINGS (TEEN)	(4,388.00)
TOTAL					<u>(10,970.00)</u>

	Bill Pmt -Check	54865	2/22/16	LILRC/CE	L0225 · EMPIRE NAT'L - OPERATING
	Bill	REG-02262016	1/18/16	6435R · CED, CONF & TRAVEL (CIR	(40.00)
	Bill	REG-06032016	1/18/16	6435R · CED, CONF & TRAVEL (CIR	(25.00)
TOTAL					<u>(65.00)</u>

	Bill Pmt -Check	54866	2/22/16	LILRC/GALA	L0225 · EMPIRE NAT'L - OPERATING
	Bill	04142016	2/16/16	6435D · CED, CONF & TRAVEL (ADI	(60.00)
TOTAL					<u>(60.00)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
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	Bill Pmt -Check	54867	2/22/16	Long Island Aquarium Service I	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	18249	1/20/16	6452G · BLDG ALTERATION AND M	(279.98)	<u>(279.98)</u>
	Bill Pmt -Check	54868	2/22/16	Magic of Amore	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01182016	1/18/16	6437C · PROGRAMS (C&P)	(500.00)	<u>(500.00)</u>
	Bill Pmt -Check	54869	2/22/16	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016-022016	2/9/16	6437L · PROGRAMS (LIT)	(765.00)	<u>(765.00)</u>
	Bill Pmt -Check	54870	2/22/16	Main Street Screen Printing Inc	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	11030	1/21/16	6430G · OFFICE AND LIBRARY SUF	(270.00)	<u>(270.00)</u>
	Bill Pmt -Check	54871	2/22/16	Maldonado, Hillary A.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	02092016	1/28/16	6435N · CED, CONF & TRAVEL (TEE	(32.49)	<u>(32.49)</u>
	Bill Pmt -Check	54872	2/22/16	Mergent	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	170393	11/3/15	6410A · BOOKS (ADULT)	(961.00)	<u>(961.00)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

Bill	Pmt -Check	54873	2/22/16 Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill		93564217	1/4/16	6417C · VIDEOS (C&P)	(24.19)
Bill		93564216	1/4/16	6417C · VIDEOS (C&P)	(139.56)
Bill		93571486	1/6/16	6417C · VIDEOS (C&P)	(102.48)
Bill		93578103	1/8/16	6417C · VIDEOS (C&P)	(251.50)
Bill		93584439	1/11/16	6417A · VIDEOS (ADULT)	(109.45)
Bill		93584437	1/11/16	6417A · VIDEOS (ADULT)	(189.90)
Bill		93586035	1/11/16	6417A · VIDEOS (ADULT)	(73.46)
Bill		93576479	1/11/16	6417A · VIDEOS (ADULT)	(113.56)
Bill		93590172	1/13/16	6417C · VIDEOS (C&P)	(257.28)
Bill		93590099	1/13/16	6417A · VIDEOS (ADULT)	(183.23)
Bill		93590170	1/13/16	6417A · VIDEOS (ADULT)	(22.89)
Bill		93595571	1/14/16	6417C · VIDEOS (C&P)	(104.84)
Bill		93595559	1/14/16	6417A · VIDEOS (ADULT)	(213.91)
Bill		93595558	1/14/16	6417A · VIDEOS (ADULT)	(29.89)
Bill		93602429	1/15/16	6412A · RECORDINGS (ADULT)	(79.44)
Bill		93606509	1/19/16	6417C · VIDEOS (C&P)	(291.92)
Bill		93606508	1/19/16	6417A · VIDEOS (ADULT)	(178.02)
Bill		93604197	1/20/16	6417C · VIDEOS (C&P)	(41.92)
Bill		93604196	1/20/16	6417A · VIDEOS (ADULT)	(250.19)
Bill		93604194	1/20/16	6417A · VIDEOS (ADULT)	(155.35)
Bill		93611456	1/20/16	6417A · VIDEOS (ADULT)	(40.19)
Bill		93613743	1/22/16	6412A · RECORDINGS (ADULT)	(219.89)
Bill		93617754	1/22/16	6417A · VIDEOS (ADULT)	(127.36)
Bill		93617752	1/22/16	6417A · VIDEOS (ADULT)	(509.35)
Bill		93624549	1/25/16	6417A · VIDEOS (ADULT)	(230.63)
Bill		93624548	1/25/16	6417A · VIDEOS (ADULT)	(379.83)
Bill		93624561	1/25/16	6417C · VIDEOS (C&P)	(17.94)
Bill		93626408	1/26/16	6417A · VIDEOS (ADULT)	(52.18)
Bill		93626406	1/26/16	6417A · VIDEOS (ADULT)	(212.40)
Bill		93629748	1/27/16	6417A · VIDEOS (ADULT)	(227.97)
Bill		93629910	1/27/16	6417A · VIDEOS (ADULT)	(32.79)
Bill		93629911	1/27/16	6417C · VIDEOS (C&P)	(14.44)
Bill		93628696	1/27/16	6417C · VIDEOS (C&P)	(72.77)
Bill		93636894	1/29/16	6417A · VIDEOS (ADULT)	(353.54)
Bill		93636895	1/29/16	6417A · VIDEOS (ADULT)	(220.03)
Bill		93640051	1/31/16	6412A · RECORDINGS (ADULT)	(356.71)

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				6412N · RECORDINGS (TEEN)	(356.71)
				6412C · RECORDINGS (C&P)	(178.36)
				6412A · RECORDINGS (ADULT)	(160.07)
	Bill	93643555	2/1/16	6417A · VIDEOS (ADULT)	(17.49)
	Bill	93643557	2/1/16	6417A · VIDEOS (ADULT)	(420.43)
	Bill	93649070	2/3/16	6417A · VIDEOS (ADULT)	(125.26)
	Bill	93649072	2/3/16	6417A · VIDEOS (ADULT)	(569.61)
	Bill	93647103	2/5/16	6417A · VIDEOS (ADULT)	(262.50)
	Bill	93647105	2/5/16	6417A · VIDEOS (ADULT)	(43.99)
	Bill	93659297	2/5/16	6412A · RECORDINGS (ADULT)	<u>(43.99)</u>
TOTAL					(8,015.42)
	Bill Pmt -Check	54874	2/22/16	Modernfold/Styles, Inc	L0225 · EMPIRE NAT'L - OPERATING
	Bill	02092016	2/18/16	6452G · BLDG ALTERATION AND M	(1,267.00)
TOTAL					<u>(1,267.00)</u>
	Bill Pmt -Check	54875	2/22/16	More Consulting Corp.	L0225 · EMPIRE NAT'L - OPERATING
	Bill	#57 Painting Project	2/11/16	7500 · BUILDING IMPROVEMENTS	(15,788.00)
TOTAL					<u>(15,788.00)</u>
	Bill Pmt -Check	54876	2/22/16	Munoz, Rosalinda	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016-022016	2/9/16	6437L · PROGRAMS (LIT)	(695.50)
TOTAL					<u>(695.50)</u>
	Bill Pmt -Check	54877	2/22/16	Muszynski, Margaret	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(200.00)
TOTAL					<u>(200.00)</u>
	Bill Pmt -Check	54878	2/22/16	National Learning Corporation	L0225 · EMPIRE NAT'L - OPERATING

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	Bill	0048726	1/22/16	6410A · BOOKS (ADULT)	(160.32)
	Bill	0048773	1/29/16	6410A · BOOKS (ADULT)	(133.32)
TOTAL					<u>(293.64)</u>

	Bill Pmt -Check	54879	2/22/16	Navarro-Gao, Carmen	L0225 · EMPIRE NAT'L - OPERATING
	Bill	2015-2016	2/9/16	6435L · CED, CONF & TRAVEL (LIT	(43.26)
	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(180.00)
TOTAL					<u>(223.26)</u>

	Bill Pmt -Check	54880	2/22/16	NYLA	L0225 · EMPIRE NAT'L - OPERATING
	Bill	Membership K.Rosalia	2/16/16	6438 · DUES	(62.00)
TOTAL					<u>(62.00)</u>

	Bill Pmt -Check	54881	2/22/16	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING
	Bill	01142016	1/15/16	6437A · PROGRAMS (ADULT)	(217.00)
	Bill	01182016	1/19/16	6437A · PROGRAMS (ADULT)	(435.00)
TOTAL					<u>(652.00)</u>

	Bill Pmt -Check	54882	2/22/16	Patricia Fretes	L0225 · EMPIRE NAT'L - OPERATING
	Bill	02042016	2/16/16	6437L · PROGRAMS (LIT)	(50.00)
TOTAL					<u>(50.00)</u>

	Bill Pmt -Check	54883	2/22/16	Paychex	L0225 · EMPIRE NAT'L - OPERATING
	Bill	8692763-2016	2/3/16	6437P12 · PAYROLL SERVICES	(90.25)
TOTAL					<u>(90.25)</u>

	Bill Pmt -Check	54884	2/22/16	Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING
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PAYABLES #2

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	Bill	448588	1/27/16	6437P12 · PAYROLL SERVICES	(654.52)
	Bill	450266	2/10/16	6437P12 · PAYROLL SERVICES	(646.41)
TOTAL					<u>(1,300.93)</u>

	Bill Pmt -Check	54885	2/22/16	Penguin Random House	L0225 · EMPIRE NAT'L - OPERATING
	Bill	1086116740	1/8/16	6412A · RECORDINGS (ADULT)	(26.25)
	Bill	1086166774	1/14/16	6412A · RECORDINGS (ADULT)	(33.75)
TOTAL					<u>(60.00)</u>

	Bill Pmt -Check	54886	2/22/16	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING
	Bill	PC-CIRC-JAN2016	1/20/16	6430G · OFFICE AND LIBRARY SUF	(7.00)
	Bill	PC-CIRC JAN2016	2/9/16	6430G · OFFICE AND LIBRARY SUF	(36.00)
TOTAL					<u>(43.00)</u>

	Bill Pmt -Check	54887	2/22/16	Piper-Gebhard, Randi	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016-022016	2/9/16	6437L · PROGRAMS (LIT)	(900.00)
TOTAL					<u>(900.00)</u>

	Bill Pmt -Check	54888	2/22/16	Plaza Theatrical	L0225 · EMPIRE NAT'L - OPERATING
	Bill	02072016	2/12/16	6437C · PROGRAMS (C&P)	(750.00)
TOTAL					<u>(750.00)</u>

	Bill Pmt -Check	54889	2/22/16	Polanco Abreu, Yudith	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(162.50)
TOTAL					<u>(162.50)</u>

	Bill Pmt -Check	54890	2/22/16	PSEG	L0225 · EMPIRE NAT'L - OPERATING
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PAYABLES #2

FEBRUARY 22, 2016

TOTAL	Bill	021016	2/16/16	6450E · ELECTRICITY	<u>(5,782.11)</u>
					(5,782.11)

	Bill Pmt -Check	54891	2/22/16 Quill	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1591117	12/17/15	6430G · OFFICE AND LIBRARY SUF	(221.96)
	Bill	1608530	12/17/15	6430G · OFFICE AND LIBRARY SUF	(83.98)
	Bill	2177585	1/11/16	6430G · OFFICE AND LIBRARY SUF	(32.99)
	Bill	2578519	1/21/16	6430G · OFFICE AND LIBRARY SUF	(87.52)
TOTAL	Bill	2935073	2/2/16	6430G · OFFICE AND LIBRARY SUF	<u>(46.93)</u>
					(473.38)

	Bill Pmt -Check	54892	2/22/16 Rachel Pestanio	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012116	1/21/16	6410C · BOOKS (C&P)	<u>(9.99)</u>
					(9.99)

	Bill Pmt -Check	54893	2/22/16 Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	75264437	1/12/16	6412A · RECORDINGS (ADULT)	(35.00)
	Bill	75264432	1/12/16	6412A · RECORDINGS (ADULT)	(29.99)
	Bill	75270192	1/13/16	6412A · RECORDINGS (ADULT)	(64.00)
	Bill	75271912	1/15/16	6412A · RECORDINGS (ADULT)	(45.00)
	Bill	75270944	1/19/16	6417A · VIDEOS (ADULT)	(41.60)
	Bill	75272832	1/19/16	6412A · RECORDINGS (ADULT)	(34.95)
	Bill	75272999	1/19/16	6412A · RECORDINGS (ADULT)	(24.99)
	Bill	75273554	1/20/16	6412A · RECORDINGS (ADULT)	(19.99)
	Bill	75271193	1/22/16	6412A · RECORDINGS (ADULT)	(7.95)
	Bill	75277594	1/27/16	6412A · RECORDINGS (ADULT)	(40.00)
	Bill	75279277	1/29/16	6412A · RECORDINGS (ADULT)	(453.40)
TOTAL	Bill	75280804	2/1/16	6412A · RECORDINGS (ADULT)	<u>(50.00)</u>
					(846.87)

	Bill Pmt -Check	54894	2/22/16 Red Hawk Fire & Security	L0225 · EMPIRE NAT'L - OPERATING	
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

	Bill	3012041	2/16/16	6452G · BLDG ALTERATION AND M	(1,693.00)
	Bill	2976482	2/16/16	6452G · BLDG ALTERATION AND M	(1,560.00)
TOTAL					<u>(3,253.00)</u>

	Bill Pmt -Check	54895	2/22/16	Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016-TM	1/26/16	6437C · PROGRAMS (C&P)	(300.00)
	Bill	012016-BM	1/26/16	6437C · PROGRAMS (C&P)	(300.00)
TOTAL					<u>(600.00)</u>

	Bill Pmt -Check	54896	2/22/16	Rojo Angeles, Erika	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016-022016	2/9/16	6437L · PROGRAMS (LIT)	(234.00)
TOTAL					<u>(234.00)</u>

	Bill Pmt -Check	54897	2/22/16	Rotary Club of Shirley & the Ma	L0225 · EMPIRE NAT'L - OPERATING
	Bill	01312016	2/11/16	6435D · CED, CONF & TRAVEL (ADI	(500.00)
				6435A · CED, CONF & TRAVEL (ADI	(75.00)
				6435C · CED, CONF & TRAVEL (C&I	(75.00)
				6435L · CED, CONF & TRAVEL (LIT	(75.00)
				6435N · CED, CONF & TRAVEL (TEE	(75.00)
				6435R · CED, CONF & TRAVEL (CIR	(75.00)
				6435S · CED, CONF & TRAV (COMM	(75.00)
TOTAL					<u>(950.00)</u>

	Bill Pmt -Check	54898	2/22/16	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING
	Bill	02042016	2/4/16	6437A · PROGRAMS (ADULT)	(100.00)
	Bill	012816	2/8/16	6437A · PROGRAMS (ADULT)	(300.00)
TOTAL					<u>(400.00)</u>

	Bill Pmt -Check	54899	2/22/16	Ruiz, Maria	L0225 · EMPIRE NAT'L - OPERATING
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

TOTAL	Bill	012016	2/16/16	6435L · CED, CONF & TRAVEL (LIT)	<u>(24.19)</u>
					(24.19)

	Bill Pmt -Check	54900	2/22/16 Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	02082016	2/8/16	6437C · PROGRAMS (C&P)	(48.96)
				6430G · OFFICE AND LIBRARY SUF	(123.90)
				6451G · CUSTODIAL SUPPLIES	(348.88)
				6437A · PROGRAMS (ADULT)	(66.66)
				6437L · PROGRAMS (LIT)	<u>(282.85)</u>
TOTAL					(871.25)

	Bill Pmt -Check	54901	2/22/16 Sandpebble Preconstruction In	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#57 New Lib 02112016	2/11/16	7500 · BUILDING IMPROVEMENTS	(41,085.03)
	Bill	#57 Painting Project	2/11/16	7500 · BUILDING IMPROVEMENTS	<u>(29,709.43)</u>
TOTAL					(70,794.46)

	Bill Pmt -Check	54902	2/22/16 SCLS	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	59988	1/5/16	6411C · MICRO/REF CD (C&P)	<u>(175.00)</u>
TOTAL					(175.00)

	Bill Pmt -Check	54903	2/22/16 Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01182016	1/19/16	6437A · PROGRAMS (ADULT)	<u>(425.00)</u>
TOTAL					(425.00)

	Bill Pmt -Check	54904	2/22/16 Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	35564	1/21/16	6434G · PRINTING (GEN)	(6,581.00)
				6434C · PRINTING (C&P)	(423.00)
	Bill	20160127-1	2/2/16	6430G · OFFICE AND LIBRARY SUF	<u>(525.00)</u>

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
PAYABLES #2
FEBRUARY 22, 2016

TOTAL					(7,529.00)
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	Bill Pmt -Check	54905	2/22/16 Seeman, Alana	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01212016	1/21/16	6437A · PROGRAMS (ADULT)	(150.00)
TOTAL					(150.00)

	Bill Pmt -Check	54906	2/22/16 Sentry Automatic Fire Protectio	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	15997	2/1/16	6452G · BLDG ALTERATION AND M	(450.00)
TOTAL					(450.00)

	Bill Pmt -Check	54907	2/22/16 Sharper Training Solutions, Inc	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	011316	2/8/16	6437A · PROGRAMS (ADULT)	(200.00)
	Bill	02012016-1	2/8/16	6437A · PROGRAMS (ADULT)	(200.00)
	Bill	02012016-2	2/8/16	6437A · PROGRAMS (ADULT)	(200.00)
TOTAL					(600.00)

	Bill Pmt -Check	54908	2/22/16 Stalzer, Diane	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01282016	2/8/16	6437C · PROGRAMS (C&P)	(375.00)
TOTAL					(375.00)

	Bill Pmt -Check	54909	2/22/16 State Industrial Products	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	97640144	1/28/16	6437P16 · STAFF BACKGROUND S	(1,125.20)
TOTAL					(1,125.20)

	Bill Pmt -Check	54910	2/22/16 Suffolk Cooperative Library Sys	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	59851	12/17/15	6411A · MICRO/REF CD (ADULT)	(17.65)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

				6411C · MICRO/REF CD (C&P)	(17.64)
				6411N · MICRO/REF CD (TEEN)	(17.64)
	Bill	60009	1/6/16	6411A · MICRO/REF CD (ADULT)	(551.75)
				6411C · MICRO/REF CD (C&P)	(551.75)
				6411N · MICRO/REF CD (TEEN)	(551.75)
	Bill	60125	2/1/16	6419T · SOFTWARE (TECH)	(551.75)
	Bill	60161	2/2/16	6412C · RECORDINGS (C&P)	(85.25)
				6410A · BOOKS (ADULT)	(15,906.00)
				6410C · BOOKS (C&P)	(15,906.00)
				6410N · BOOKS (TEEN)	(15,906.00)
TOTAL					<u>(50,063.18)</u>
	Bill Pmt -Check	54911	2/22/16	Suffolk County Comm., Inc.	L0225 · EMPIRE NAT'L - OPERATING
	Bill	47394	2/8/16	6430G · OFFICE AND LIBRARY SUF	(77.19)
TOTAL					<u>(77.19)</u>
	Bill Pmt -Check	54912	2/22/16	TBS Contracting Ltd.	L0225 · EMPIRE NAT'L - OPERATING
	Bill	722	2/17/16	6452G · BLDG ALTERATION AND M	(6,000.00)
TOTAL					<u>(6,000.00)</u>
	Bill Pmt -Check	54913	2/22/16	Tend Coffee	L0225 · EMPIRE NAT'L - OPERATING
	Bill	01282016	2/8/16	6437C · PROGRAMS (C&P)	(75.00)
TOTAL					<u>(75.00)</u>
	Bill Pmt -Check	54914	2/22/16	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING
	Bill	A40219	2/16/16	6452G · BLDG ALTERATION AND M	(801.00)
TOTAL					<u>(801.00)</u>
	Bill Pmt -Check	54915	2/22/16	Tyler, Edwina Lee	L0225 · EMPIRE NAT'L - OPERATING

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

TOTAL	Bill	02042016	2/4/16	6437A · PROGRAMS (ADULT)	<u>(200.00)</u> (200.00)
	Bill Pmt -Check	54916	2/22/16	Unique Management Services, L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	420129	2/1/16	6437P7 · COLLECTION AGENCY	<u>(187.95)</u> (187.95)
	Bill Pmt -Check	54917	2/22/16	Utica National Insurance Group L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	02022016	2/2/16	9040 · WORKERS' COMPENSATION	<u>(78,049.30)</u> (78,049.30)
	Bill Pmt -Check	54918	2/22/16	Verizon L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	02072016	2/7/16	6431D · TELECOMMUNICATIONS	<u>(109.22)</u> (109.22)
	Bill Pmt -Check	54919	2/22/16	Vincent's Pizza of Shirley L0225 · EMPIRE NAT'L - OPERATING	
	Bill	367080	1/27/16	6437N · PROGRAMS (TEEN)	(503.50)
				6437C · PROGRAMS (C&P)	(76.00)
	Bill	367081	2/16/16	6437N · PROGRAMS (TEEN)	(680.50)
				6437C · PROGRAMS (C&P)	<u>(76.00)</u>
TOTAL					(1,336.00)
	Bill Pmt -Check	54920	2/22/16	W. B. Mason Co., Inc. L0225 · EMPIRE NAT'L - OPERATING	
	Bill	131699595	1/22/16	6430G · OFFICE AND LIBRARY SUF	(40.49)
	Bill	131850056	1/28/16	6430G · OFFICE AND LIBRARY SUF	(30.20)
	Bill	131851612	1/28/16	6430G · OFFICE AND LIBRARY SUF	(35.84)
	Bill	132009299	2/3/16	6430G · OFFICE AND LIBRARY SUF	<u>(171.10)</u>
TOTAL					(277.63)

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY
PAYABLES #2
FEBRUARY 22, 2016

	Bill Pmt -Check	54921	2/22/16 Walters, Lisa	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	020316	2/8/16	6437C · PROGRAMS (C&P)	(400.00)
					<u>(400.00)</u>

	Bill Pmt -Check	54922	2/22/16 White, Edna Terry	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016-022016	2/12/16	6437L · PROGRAMS (LIT)	(200.00)
					<u>(200.00)</u>

	Bill Pmt -Check	54923	2/22/16 William Floyd Union Free Schoo	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	02022016	2/16/16	6437C · PROGRAMS (C&P)	(500.00)
					<u>(500.00)</u>

	Bill Pmt -Check	54924	2/22/16 William Iozzino	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01282016	1/28/16	6437A · PROGRAMS (ADULT)	(225.00)
					<u>(225.00)</u>

	Bill Pmt -Check	54925	2/22/16 Williamson Law Book Co.	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	159030	1/27/16	6437P10 · ELECTION	(565.97)
					<u>(565.97)</u>

	Bill Pmt -Check	54926	2/22/16 Wischhusen, Will	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	012016	2/10/16	6437N · PROGRAMS (TEEN)	(320.00)
					<u>(320.00)</u>

	Bill Pmt -Check	54927	2/22/16 World Book, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
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MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

PAYABLES #2

FEBRUARY 22, 2016

	Bill	0001524911	12/23/15	6410C · BOOKS (C&P)	(899.00)
				6410N · BOOKS (TEEN)	(899.00)
TOTAL					<u>(1,798.00)</u>

	Bill Pmt -Check	54928	2/22/16	Wuthenow, Josephine	L0225 · EMPIRE NAT'L - OPERATING
	Bill	120815/011216	1/12/16	6435A · CED, CONF & TRAVEL (ADI	(58.00)
TOTAL					<u>(58.00)</u>

	Bill Pmt -Check	54929	2/22/16	Xerox Corporation (Chicago)	L0225 · EMPIRE NAT'L - OPERATING
	Bill	300320966	2/9/16	6439G · EQUIPMENT R & M (GEN)	(2,075.21)
TOTAL					<u>(2,075.21)</u>

	Bill Pmt -Check	54930	2/22/16	Xerox Corporation (PA)	L0225 · EMPIRE NAT'L - OPERATING
	Bill	230028478	2/1/16	6439G · EQUIPMENT R & M (GEN)	(1,132.94)
TOTAL					<u>(1,132.94)</u>

	Bill Pmt -Check	54931	2/22/16	Zafar, Tanzeela	L0225 · EMPIRE NAT'L - OPERATING
	Bill	012016	2/12/16	6437L · PROGRAMS (LIT)	(78.00)
TOTAL					<u>(78.00)</u>

Total	\$ (384,593.42)
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I hereby certify that at a meeting on February 22, 2016
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
January 29, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt	EFT	01/29/16	1106 NYS Employees'	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01292016		Retirement System	L0163 · RC ERS CONTRIBUTIONS	\$ 2,772.46
				L0161 · RL - ERS LOAN	\$ 1,222.00
				L0160 · RA - ERS ARREARS (VOLUNTARY)	\$ 188.96
				TOTAL	\$ 4,183.42
Bill Pmt	EFT	01/29/16	Hartford Insurance Co	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	7458191-9			L0196 · LONG TER	\$ 181.66
				9055 · DISABILTY INSURANCE	\$ 1,725.65
				TOTAL	\$ 1,907.31
Bill Pmt -Check	5314	01/29/16	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01292016			L0172 · 403B PRUDENTIAL	\$ 1,450.00
				TOTAL	\$ 1,450.00
Bill Pmt -Check	5315	01/29/16	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	276762			L0625 · AFLAC PRE-TAX	\$ 1,980.53
				L0626 · AFLAC POST-TAX	\$ 450.50
				TOTAL	\$ 2,431.03
Bill Pmt -Check	5316	01/29/16	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	376742		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,010.00
				TOTAL	\$ 1,010.00
Bill Pmt -Check	5317	01/29/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01292016			L0171 · 403B MET LIFE	\$ 2,538.00
				TOTAL	\$ 2,538.00

Bill	Pmt -Check	5318	01/29/16	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
		01292016			L0510 · CSEA POST TAX DENTAL	\$ 73.84
					L0520 · CSEA POST TAX VISION	\$ 14.13
					TOTAL	<u>\$ 87.97</u>
Bill	Pmt -Check	5319	01/29/16	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
		01292016			L0500 · CSEA UNION DUES	\$ 2,844.56
					TOTAL	<u>\$ 2,844.56</u>
					GRAND TOTAL	<u><u>\$ 16,452.29</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
February 12, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	5320	02/12/16	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02122016	02/12/16		9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	5321	02/12/16	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02122016	02/12/16		9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	5322	02/12/16	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02122016	02/12/16		9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	5323	02/12/16	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02122016	02/12/16		9060 · MEDICAL INSURANCE	\$ 243.60
				TOTAL	<u>\$ 243.60</u>
Bill Pmt -Check	5324	02/12/16	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02122016	02/12/16		9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	5325	02/12/16	1101 William Cicola	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	02122016	02/12/16		9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>

Bill Pmt -Check Bill	5326 02122016	02/12/16 1102 John R Verbesey 02/12/16	L0226 · EMPIRE NAT'L - PAYROLL	
			9060 · MEDICAL INSURANCE	\$ 209.80
			TOTAL	<u>\$ 209.80</u>
Bill Pmt -Check Bill	5327 02122016	02/12/16 1109 Prudential 02/12/16	L0226 · EMPIRE NAT'L - PAYROLL	
			L0172 · 403B PRUDENTIAL	\$ 1,500.00
			TOTAL	<u>\$ 1,500.00</u>
Bill Pmt -Check Bill	5328 381496	02/12/16 1112 The NYS Deferred 02/12/16 Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
			L0173 · 457B NYS DEFERRED COMP	\$ 1,106.48
			TOTAL	<u>\$ 1,106.48</u>
Bill Pmt -Check Bill	5329 02122016	02/12/16 2922 Met Life 02/12/16	L0226 · EMPIRE NAT'L - PAYROLL	
			L0171 · 403B MET LIFE	\$ 2,538.00
			TOTAL	<u>\$ 2,538.00</u>
Bill Pmt -Check Bill	5330 02122016	02/12/16 CSEA Employee Benefit 02/12/16 Fund	L0226 · EMPIRE NAT'L - PAYROLL	
			L0510 · CSEA POST TAX DENTAL	\$ 73.84
			L0520 · CSEA POST TAX VISION	\$ 14.13
			TOTAL	<u>\$ 87.97</u>
Bill Pmt -Check Bill	5331 02122016	02/12/16 CSEA, Inc. 02/12/16	L0226 · EMPIRE NAT'L - PAYROLL	
			L0500 · CSEA UNION DUES	\$ 2,812.28
			TOTAL	<u>\$ 2,812.28</u>

Bill Pmt -Check 5332 02/12/16 1095 Doreen Adamcik
Bill 02122016 02/12/16

L0226 · EMPIRE NAT'L - PAYROLL	
9060 · MEDICAL INSURANCE	\$ 121.80
TOTAL	<u>\$ 121.80</u>
GRAND TOTAL	<u><u>\$ 9,144.43</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JANUARY 2016

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2015 through January 2016

										TOTAL													
										Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget			
Ordinary Income/Expense																							
Income																							
2000 · PROPERTY TAX REVENUES													0.00	0.00	0.00	0.00	0.00	0.00	2,018,270.69	2,018,270.69	9,214,000.00	-7,195,729.31	21.9%
2082 · FINES AND FEES													6,878.93	7,422.04	5,522.51	6,064.21	5,258.06	5,234.87	7,517.54	43,898.16	75,000.00	-31,101.84	58.53%
2360 · CONTRACTS WITH OTHER LIBR.													487,800.91	0.00	0.00	0.00	0.00	0.00	0.00	487,800.91	340,000.00	147,800.91	143.47%
2401 · INTEREST													2,138.31	2,014.64	1,697.55	1,362.90	954.23	1,125.97	760.59	10,054.19	30,000.00	-19,945.81	33.51%
2650 · SALES OF EXCESS MATERIAL													50.00	20.00	39.00	42.00	68.00	28.00	-495.40	-248.40			
2670 · SALES OF BOOKS													0.00	442.22	0.00	0.00	283.86	0.00	0.00	726.08			
2671 · FEDERAL & STATE GRANTS													0.00	0.00	0.00	5,000.00	0.00	0.00	0.00	5,000.00			
2675 · GRANTS - OTHER													700.00	0.00	0.00	0.00	0.00	0.00	0.00	700.00			
2705 · GIFTS AND DONATIONS													75.00	0.00	0.00	0.00	0.00	0.00	0.00	75.00			
2760 · SYSTEM & STATE AID													0.00	0.00	0.00	12,477.60	0.00	1,386.40	0.00	13,864.00	10,000.00	3,864.00	138.64%
2771 · COPIER REVENUE - CONTRACT (R)													983.11	598.10	803.80	784.00	1,644.59	915.45	1,067.18	6,796.23	10,000.00	-3,203.77	67.96%
2771A · COPIER REVENUE - INHOUSE (N)													0.00	0.00	0.00	0.05	0.00	0.00	0.00	0.05			
2772A · ADULT-ADULT PRINTER													487.35	601.80	996.30	1,138.00	0.00	326.00	301.00	3,850.45			
2800 · Program Receipts																							
2805 · Program Receipts - Adult													1,080.50	396.50	1,205.00	1,163.00	1,074.50	627.00	1,173.00	6,719.50			
2800 · Program Receipts - Other													0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%
Total 2800 · Program Receipts													1,080.50	396.50	1,205.00	1,163.00	1,074.50	627.00	1,173.00	6,719.50	20,000.00	-13,280.50	33.6%
2999 · Lost Books													0.00	23.50	0.00	0.00	0.00	185.56	0.00	209.06			
Total Income													500,194.11	11,518.80	10,264.16	28,031.76	9,283.24	9,829.25	2,028,594.60	2,597,715.92	9,699,000.00	-7,101,284.08	26.78%
Gross Profit													500,194.11	11,518.80	10,264.16	28,031.76	9,283.24	9,829.25	2,028,594.60	2,597,715.92	9,699,000.00	-7,101,284.08	26.78%
Expense																							
6000 · SALARIES AND WAGES																							
6141 · PROFESSIONAL SALARIES																							

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2015 through January 2016

	TOTAL										
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	75,069.62	50,590.75	50,449.94	72,367.26	44,652.06	69,516.55	47,543.41	410,189.59	750,700.00	-340,510.41	54.64%
6141C · PROFESSIONAL (C&P)	69,287.70	45,671.25	43,017.93	43,293.12	43,395.09	64,789.47	46,164.87	355,619.43	692,084.00	-336,464.57	51.38%
6141D · PROFESSIONAL (DIGITAL)	18,301.42	12,222.07	12,348.12	12,354.42	12,360.72	18,118.83	12,234.68	97,940.26	192,610.00	-94,669.74	50.85%
6141N · PROFESSIONAL (TEEN)	41,196.17	26,908.74	25,996.98	27,020.90	26,831.31	40,474.48	27,671.03	216,099.61	395,894.00	-179,794.39	54.59%
6141S · COMM SERV LIBR (SVC)	29,415.48	19,844.60	19,844.60	19,844.60	19,844.60	29,766.90	20,144.60	158,705.38	253,820.00	-95,114.62	62.53%
6141T · PROFESSIONAL (TECH)	22,607.56	15,419.48	14,976.06	15,048.62	14,989.04	23,083.56	15,681.44	121,805.76	194,206.00	-72,400.24	62.72%
Total 6141 · PROFESSIONAL SALARIES	255,877.95	170,656.89	166,633.63	189,928.92	162,072.82	245,749.79	169,440.03	1,360,360.03	2,479,314.00	-1,118,953.97	54.87%
6142 · CLERICAL SALARIES											
6142A · CLERICAL (ADULT)	37,786.02	24,625.19	23,481.34	25,539.84	24,994.73	39,078.52	24,258.07	199,763.71	379,945.00	-180,181.29	52.58%
6142C · CLERICAL (C&P)	23,769.43	15,306.12	15,984.06	16,186.57	15,824.65	25,611.25	15,738.78	128,420.86	239,672.00	-111,251.14	53.58%
6142D · CLERICAL (DIGITAL)	6,045.28	4,090.12	4,127.04	4,122.43	4,256.26	6,739.10	4,191.66	33,571.89	58,557.00	-24,985.11	57.33%
6142G · CLERICAL (GEN)	19,646.64	13,183.92	13,183.92	14,222.37	17,337.76	26,992.71	27,714.66	132,281.98	171,391.00	-39,109.02	77.18%
6142L · CLERICAL (LIT)	21,796.08	15,350.87	14,513.99	16,380.39	15,133.65	22,612.32	15,300.40	121,087.70	224,346.00	-103,258.30	53.97%
6142N · CLERICAL (TEEN)	10,141.80	7,067.03	6,105.11	6,537.55	6,758.79	10,457.68	6,739.00	53,806.96	86,276.00	-32,469.04	62.37%
6142R · CLERICAL (CIRC)	37,142.32	25,170.51	24,888.12	24,088.84	22,677.56	35,579.92	24,629.37	194,176.64	328,172.00	-133,995.36	59.17%
6142S · CLERICAL (SVC)	978.60	579.60	637.56	695.52	724.50	1,134.61	481.08	5,231.47	13,573.00	-8,341.53	38.54%
6142T · CLERICAL (TECH)	17,958.33	12,299.22	11,871.82	11,997.32	12,240.42	18,605.04	11,870.97	96,843.12	152,443.00	-55,599.88	63.53%
6142X · CLERICAL (WIRES)	1,383.89	853.22	912.41	971.63	912.42	1,277.99	905.45	7,217.01	12,428.00	-5,210.99	58.07%
Total 6142 · CLERICAL SALARIES	176,648.39	118,525.80	115,705.37	120,742.46	120,860.74	188,089.14	131,829.44	972,401.34	1,666,803.00	-694,401.66	58.34%
6143 · PAGE SALARIES											
6143A · PAGE (ADULT)	18,669.99	12,134.14	11,602.84	12,375.03	14,095.55	20,092.60	14,505.88	103,476.03	184,870.00	-81,393.97	55.97%
6143C · PAGE (C&P)	17,478.74	11,435.07	8,987.81	10,079.78	10,845.78	17,839.24	11,401.71	88,068.13	141,530.00	-53,461.87	62.23%
6143L · PAGE (LIT)	898.25	996.98	430.94	506.41	483.44	668.29	361.56	4,345.87	5,565.00	-1,219.13	78.09%
6143N · PAGE (TEEN)	3,079.29	1,902.10	1,446.68	1,605.18	1,214.49	1,724.51	1,189.13	12,161.38	20,405.00	-8,243.62	59.6%
6143R · PAGE (CIRC)	3,160.18	2,328.51	2,249.26	2,580.80	2,489.28	3,504.71	2,568.20	18,880.94	36,524.00	-17,643.06	51.7%
6143T · PAGE (TECH)	4,739.49	3,249.95	3,382.56	3,232.54	3,355.80	5,013.55	3,368.89	26,342.78	47,616.00	-21,273.22	55.32%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

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									TOTAL		
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
Total 6143 · PAGE SALARIES	48,025.94	32,046.75	28,100.09	30,379.74	32,484.34	48,842.90	33,395.37	253,275.13	436,510.00	-183,234.87	58.02%
6144 · CUSTODIAL											
6144G · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	18,751.04	143,189.13	241,959.00	-98,769.87	59.18%
Total 6144 · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	18,751.04	143,189.13	241,959.00	-98,769.87	59.18%
6145 · SECURITY											
6145G · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	17,707.96	137,815.82	213,678.00	-75,862.18	64.5%
Total 6145 · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	17,707.96	137,815.82	213,678.00	-75,862.18	64.5%
6146 · TECHNICIAN											
6146W · TECHNICAL (WIRES)	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	14,951.75	114,259.05	190,389.00	-76,129.95	60.01%
Total 6146 · TECHNICIAN	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	14,951.75	114,259.05	190,389.00	-76,129.95	60.01%
6147 · ADMINISTRATIVE											
Total 6147 · ADMINISTRATIVE	37,344.56	20,043.48	20,043.48	20,043.48	20,043.48	30,065.22	20,043.48	167,627.18	266,565.00	-98,937.82	62.88%
Total 6000 · SALARIES AND WAGES	586,771.53	387,818.36	377,543.77	408,766.80	386,153.08	595,755.07	406,119.07	3,148,927.68	5,495,218.00	-2,346,290.32	57.3%
6200 · EMPLOYEE BENEFITS											
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	731,805.00	0.00	731,805.00	735,918.00	-4,113.00	99.44%
9030 · SOCIAL SECURITY	43,952.66	29,026.17	27,884.04	29,859.24	28,125.88	43,521.06	30,386.28	232,755.33	375,000.00	-142,244.67	62.07%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92,000.00	-92,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILTY INSURANCE	3,527.20	1,819.31	1,751.02	1,790.94	1,790.94	1,623.31	1,725.65	14,028.37	21,500.00	-7,471.63	65.25%
9060 · MEDICAL INSURANCE	54,538.21	59,991.39	61,257.74	59,609.43	55,594.19	58,713.00	61,356.89	411,060.85	689,709.00	-278,648.15	59.6%
9065 · MTA TRANSIT TAX	1,953.47	1,290.05	1,254.27	1,359.63	1,282.58	1,983.35	0.00	9,123.35	18,684.00	-9,560.65	48.83%
Total 6200 · EMPLOYEE BENEFITS	103,971.54	92,126.92	92,147.07	92,619.24	86,793.59	837,645.72	93,468.82	1,398,772.90	1,935,311.00	-536,538.10	72.28%

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	TOTAL								Budget	\$ Over Budget	% of Budget
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16			
6410A · BOOKS (ADULT)	5,833.58	9,546.20	11,995.30	24,509.19	11,514.54	8,910.39	20,079.50	92,388.70	184,000.00	-91,611.30	50.21%
6410C · BOOKS (C&P)	4,977.77	5,524.21	3,991.69	4,428.96	16,025.66	4,495.66	5,971.26	45,415.21	119,500.00	-74,084.79	38.0%
6410L · BOOKS (LIT)	0.00	117.83	0.00	0.00	0.00	0.00	0.00	117.83	1,500.00	-1,382.17	7.86%
6410N · BOOKS (TEEN)	566.34	1,051.79	862.83	351.00	2,533.45	3,678.16	1,352.87	10,396.44	27,000.00	-16,603.56	38.51%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	0.00	7,242.79	1,500.00	2,775.00	5,189.49	793.87	17,501.15	46,000.00	-28,498.85	38.05%
6411C · MICRO/REF CD (C&P)	0.00	0.00	5,432.00	750.00	0.00	5,224.97	726.75	12,133.72	18,250.00	-6,116.28	66.49%
6411N · MICRO/REF CD (TEEN)	0.00	0.00	5,400.00	750.00	0.00	3,869.47	551.75	10,571.22	22,000.00	-11,428.78	48.05%
6412A · RECORDINGS (ADULT)	1,516.03	2,035.07	4,093.51	2,416.59	3,096.68	2,379.52	3,863.75	19,401.15	47,200.00	-27,798.85	41.1%
6412C · RECORDINGS (C&P)	190.58	412.31	469.84	370.03	1,908.22	257.71	413.06	4,021.75	10,000.00	-5,978.25	40.22%
6412N · RECORDINGS (TEEN)	176.15	565.21	770.13	277.40	172.36	1,119.66	702.98	3,783.89	10,000.00	-6,216.11	37.84%
6413A · PERIODICALS (ADULT)	0.00	46.47	64.00	834.54	10,045.00	748.96	289.45	12,028.42	33,000.00	-20,971.58	36.45%
6413C · PERIODICALS (C&P)	0.00	19.99	0.00	0.00	0.00	0.00	0.00	19.99	6,325.00	-6,305.01	0.32%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	471.95	471.95	1,200.00	-728.05	39.33%
6413N · PERIODICALS (TEEN)	0.00	0.00	59.90	0.00	296.79	0.00	0.00	356.69	2,590.00	-2,233.31	13.77%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,475.80	5,899.62	8,654.97	8,543.21	5,525.83	4,443.54	9,383.03	47,926.00	135,000.00	-87,074.00	35.5%
6417C · VIDEOS (C&P)	1,831.25	1,005.74	1,028.13	1,634.49	4,483.64	470.39	3,074.79	13,528.43	53,000.00	-39,471.57	25.53%
6417L · VIDEOS (LIT)	16.49	0.00	0.00	0.00	0.00	0.00	0.00	16.49	200.00	-183.51	8.25%
6417N · VIDEOS (TEEN)	97.70	276.80	0.00	752.05	712.31	122.95	475.39	2,437.20	6,000.00	-3,562.80	40.62%
6419G · SOFTWARE (GEN)	10,080.00	0.00	0.00	0.00	0.00	1,200.00	0.00	11,280.00	1,200.00	10,080.00	940.0%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	551.75	551.75	3,000.00	-2,448.25	18.39%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	1,995.00	0.00	1,995.00	16,000.00	-14,005.00	12.47%
6428D · MISCELLANEOUS	2,212.19	3,580.55	198.04	3,843.89	3,073.80	674.50	0.00	13,582.97	2,500.00	11,082.97	543.32%
6429C · REALIA (C&P)	451.99	0.00	0.00	323.14	871.95	0.00	209.97	1,857.05	4,500.00	-2,642.95	41.27%

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	TOTAL								Budget	\$ Over Budget	% of Budget
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16			
6430G · OFFICE AND LIBRARY SUPPLIES	1,361.87	4,540.56	6,283.38	5,944.83	-796.71	6,793.43	5,111.98	29,239.34	95,000.00	-65,760.66	30.78%
6431D · TELECOMMUNICATIONS	3,442.31	3,736.56	3,448.16	3,846.87	3,547.24	8,871.26	3,897.89	30,790.29	50,000.00	-19,209.71	61.58%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	500.76	250.38	2,003.04	3,000.00	-996.96	66.77%
6433G · POSTAGE	5,997.72	3,913.91	5,379.42	4,268.94	5,396.75	3,865.19	5,221.03	34,042.96	51,000.00	-16,957.04	66.75%
6434A · PRINTING (ADULT)	-198.00	0.00	192.75	-77.60	-943.40	0.00	-294.95	-1,321.20	4,275.00	-5,596.20	-30.91%
6434C · PRINTING (C&P)	0.00	565.00	0.00	0.00	0.00	0.00	423.00	988.00	7,000.00	-6,012.00	14.11%
6434G · PRINTING (GEN)	0.00	14,696.00	808.84	13,795.47	154.47	6,581.00	13,575.07	49,610.85	100,000.00	-50,389.15	49.61%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	515.00	0.00	515.00	0.00	515.00	1,545.00	6,000.00	-4,455.00	25.75%
6434R · PRINTING (CIRC)	0.00	0.00	2,453.64	0.00	0.00	0.00	0.00	2,453.64	6,500.00	-4,046.36	37.75%
6434S · PRINTING (COMM SRV)	0.00	0.00	45.46	0.00	0.00	0.00	0.00	45.46	5,000.00	-4,954.54	0.91%
6435A · CED, CONF & TRAVEL (ADULT)	1,219.77	82.73	352.37	21.05	17.18	495.58	58.00	2,246.68	4,000.00	-1,753.32	56.17%
6435C · CED, CONF & TRAVEL (C&P)	202.01	156.67	396.23	176.18	618.10	507.15	55.77	2,112.11	5,250.00	-3,137.89	40.23%
6435D · CED, CONF & TRAVEL (ADM)	2,980.14	2,378.28	310.00	1,961.86	497.44	899.99	1,742.90	10,770.61	7,500.00	3,270.61	143.61%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	0.00	45.00	0.00	0.00	45.00	3,000.00	-2,955.00	1.5%
6435L · CED, CONF & TRAVEL (LIT)	0.00	0.00	364.00	0.00	1,508.40	588.99	534.96	2,996.35	7,000.00	-4,003.65	42.81%
6435N · CED, CONF & TRAVEL (TEEN)	1,211.36	155.00	141.52	449.20	112.87	519.50	812.95	3,402.40	6,000.00	-2,597.60	56.71%
6435R · CED, CONF & TRAVEL (CIRC)	85.00	120.84	349.39	0.00	303.41	0.00	717.95	1,576.59	3,000.00	-1,423.41	52.55%
6435S · CED, CONF & TRAV (COMM SRV)	145.00	0.00	0.00	0.00	105.89	0.00	106.00	356.89	3,000.00	-2,643.11	11.9%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	255.00	255.00	2,950.00	-2,695.00	8.64%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,000.00	-98,000.00	0.0%
6437A · PROGRAMS (ADULT)	2,006.50	4,965.80	4,202.53	2,598.96	7,379.71	3,167.55	5,270.36	29,591.41	66,000.00	-36,408.59	44.84%
6437C · PROGRAMS (C&P)	6,462.92	12,388.49	4,691.73	3,922.72	6,678.64	4,704.50	6,476.43	45,325.43	75,000.00	-29,674.57	60.43%
6437D · PROGRAMS (DIGITAL)	0.00	0.00	0.00	205.53	133.25	443.95	2,743.19	3,525.92	7,500.00	-3,974.08	47.01%
6437L · PROGRAMS (LIT)	1,712.25	5,451.52	1,734.47	8,512.15	7,625.56	10,297.32	4,874.92	40,208.19	75,000.00	-34,791.81	53.61%
6437N · PROGRAMS (TEEN)	2,660.88	10,093.55	5,059.91	2,320.27	5,243.03	5,773.07	2,070.38	33,221.09	60,000.00	-26,778.91	55.37%
6437P · PROFESSIONAL FEES											
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	150.00	1,050.00	1,800.00	-750.00	58.33%

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	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16			
643765 · PROMOTION AND PUBLICITY	738.06	3,695.00	4,970.12	3,291.03	971.75	3,052.05	245.00	16,963.01	30,000.00	-13,036.99	56.54%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	0.00	16,850.00	16,850.00	19,500.00	-2,650.00	86.41%
6437P02 · AUDITOR	500.00	0.00	1,000.00	0.00	1,000.00	500.00	0.00	3,000.00	6,000.00	-3,000.00	50.0%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	-300.00	565.97	265.97	5,000.00	-4,734.03	5.32%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	136.00	136.00	952.00	1,600.00	-648.00	59.5%
6437P12 · PAYROLL SERVICES	1,446.06	2,061.81	1,383.17	1,403.77	1,388.82	747.27	4,141.12	12,572.02	22,000.00	-9,427.98	57.15%
6437P13 · ARMORED CAR SERVICE	160.58	0.00	319.36	158.78	158.78	164.63	157.87	1,120.00	2,000.00	-880.00	56.0%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	215.20	0.00	0.00	152.24	0.00	215.20	152.24	734.88			
6437P16 · STAFF BACKGROUND SCREEN	0.00	117.95	235.90	235.90	974.50	0.00	1,243.15	2,807.40	5,500.00	-2,692.60	51.04%
6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	45.50	6.50	35.00	87.00	500.00	-413.00	17.4%
6437P3 · APPRAISAL SERVICES	0.00	0.00	0.00	0.00	210.00	0.00	0.00	210.00			
6437P4 · ATTORNEY	0.00	8,666.66	1,416.66	1,416.66	0.00	4,249.98	8,666.66	24,416.62	31,000.00	-6,583.38	78.76%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	161.10	116.35	98.45	187.95	295.35	0.00	411.70	1,270.90	2,500.00	-1,229.10	50.84%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	330.00	0.00	0.00	0.00	0.00	0.00	330.00	450.00	-120.00	73.33%
6437P9 · EAP	0.00	7,470.00	0.00	0.00	0.00	0.00	0.00	7,470.00	7,500.00	-30.00	99.6%
Total 6437P · PROFESSIONAL FEES	3,507.00	22,743.77	9,709.66	7,132.33	5,330.70	8,921.63	32,754.71	90,099.80	138,000.00	-47,900.20	65.29%
6438 · DUES	0.00	0.00	1,140.00	250.00	371.00	1,223.40	810.00	3,794.40	5,000.00	-1,205.60	75.89%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	2,126.99	9,601.75	3,699.86	2,145.20	2,004.06	3,263.77	2,952.52	25,794.15	35,000.00	-9,205.85	73.7%
6439N · EQUIPMENT R & M (TEEN)	8.30	8.30	8.30	8.30	8.30	8.30	10.00	59.80	200.00	-140.20	29.9%
6439R · EQUIPMENT R & M (CIRC)	0.00	11,367.25	119.49	0.00	11,536.25	0.00	0.00	23,022.99	55,000.00	-31,977.01	41.86%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	378.81	378.81	0.00	378.81	757.62	378.81	2,651.67	26,000.00	-23,348.33	10.2%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2015 through January 2016

	TOTAL										
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16	Budget	\$ Over Budget	% of Budget
6450E · ELECTRICITY	14,191.12	15,162.66	14,762.79	13,246.63	9,176.59	8,379.05	0.00	74,918.84	150,000.00	-75,081.16	49.95%
6450F · FUEL/GAS	468.10	286.97	293.08	448.68	381.44	1,172.44	3,210.79	6,261.50	20,000.00	-13,738.50	31.31%
6450W · WATER	0.00	382.17	0.00	0.00	538.17	0.00	0.00	920.34	1,600.00	-679.66	57.52%
6451G · CUSTODIAL SUPPLIES	1,047.59	1,077.28	2,187.75	1,605.36	1,789.60	1,764.43	1,061.92	10,533.93	20,000.00	-9,466.07	52.67%
6452G · BLDG ALTERATION AND MAINT	1,897.20	3,416.96	4,735.22	9,794.43	1,185.93	1,739.02	5,114.48	27,883.24	50,931.00	-23,047.76	54.75%
6454 · INSURANCE	65,133.32	-6,684.60	0.00	25.00	0.00	25.00	0.00	58,498.72	60,000.00	-1,501.28	97.5%
6485G · Bank Fees	153.56	154.87	155.66	181.11	499.90	130.78	187.71	1,463.59			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases											
7203A · EQUIPMENT ADULT	199.88	0.00	0.00	0.00	0.00	0.00	0.00	199.88	3,500.00	-3,300.12	5.71%
7203C · EQUIPMENT C & P	0.00	269.99	0.00	1,142.41	0.00	0.00	0.00	1,412.40	5,000.00	-3,587.60	28.25%
7203D · EQUIPMENT ADMIN	19,632.17	0.00	0.00	7,833.84	0.00	0.00	2,439.05	29,905.06	2,500.00	27,405.06	1,196.2%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203N · EQUIPMENT TEEN	26.95	258.31	0.00	0.00	0.00	0.00	0.00	285.26	3,000.00	-2,714.74	9.51%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	79.99	376.00	0.00	0.00	0.00	0.00	455.99	2,000.00	-1,544.01	22.8%
7203W · EQUIPMENT WIRE	0.00	0.00	721.23	0.00	21,686.85	50,090.02	6,104.24	78,602.34	140,000.00	-61,397.66	56.15%
Total 7203 · EQUIPMENT - Capital Purchases	19,859.00	608.29	1,097.23	8,976.25	21,686.85	50,090.02	8,543.29	110,860.93	161,500.00	-50,639.07	68.65%
Total Expense	862,480.04	632,026.84	595,221.00	644,680.63	629,261.71	1,609,665.86	657,942.45	5,631,278.53	9,699,000.00	-4,067,721.47	58.06%
Ordinary Income	-362,285.93	-620,508.04	-584,956.84	-616,648.87	-619,978.47	-1,599,836.61	1,370,652.15	-3,033,562.61	0.00	-3,033,562.61	100.0%
Income/Expense											
Other Expense											
7500 · BUILDING IMPROVEMENTS	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	141,766.50	925,835.36			
Other Expense	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	141,766.50	925,835.36			

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2015 through January 2016

	TOTAL									Budget	\$ Over Budget	% of Budget
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jan 16	Jul '15 - Jan 16				
Net Other Income	0.00	0.00	-247,518.19	-200,235.51	-101,295.93	-235,019.23	-141,766.50	-925,835.36		0.00	-925,835.36	100.0%
Net Income	-362,285.93	-620,508.04	-832,475.03	-816,884.38	-721,274.40	-1,834,855.84	1,228,885.65	-3,959,397.97		0.00	-3,959,397.97	100.0%

MMSCL
Operating Funds Monthly Report
January 2016

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 1,600,704.76	\$ 2,026,828.31	\$ 796,123.16	\$ 703.61	\$ 2,832,113.52
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 427,251.82	\$ 2,856.06	\$ 181.29	\$ 181.57	\$ 430,108.16
Empire Nat'l Bank	OPERATING	\$ 226,553.64	\$ 271,465.19	\$ 250,539.26	\$ 56.98	\$ 247,536.55
Empire Nat'l Bank	PAYROLL	\$ 38,746.84	\$ 524,657.97	\$ 500,195.05	\$ -	\$ 63,209.76
						\$ 3,572,967.99

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2016	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					\$ 15,000.00
TOTAL CASH & INVESTMENTS:					<u>\$ 3,587,967.99</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

JANUARY 2016

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
Empire Nat'l Bank	XXXXXX082				
July-15		\$ 4,549,079.36	\$ 1,931.80	\$ -	\$ 4,551,011.16
August-15		\$ 4,551,011.16	\$ 1,932.62	\$ -	\$ 4,552,943.78
September-15		\$ 4,552,943.78	\$ 1,871.07	\$ -	\$ 4,554,814.85
October-15		\$ 4,554,814.85	\$ 1,934.24	\$ -	\$ 4,556,749.09
November-15		\$ 4,556,749.09	\$ 1,872.64	\$ -	\$ 4,558,621.73
December-15		\$ 4,558,621.73	\$ 1,935.85	\$ -	\$ 4,560,557.58
January-16		\$ 4,560,557.58	\$ 1,931.38	\$ -	\$ 4,562,488.96
				Grand Total :	\$ 4,562,488.96

Director's Report

January 2016

Top 5 Items for January



[San Andreas](#)
[\[videorecording DVD\]](#)



[Jurassic world](#)
[\[videorecording DVD\]](#)



[Terminator genisys](#)
[\[videorecording DVD\]](#)



[The Age of Adaline](#)
[\[videorecording DVD\]](#)



[Tomorrowland](#)
[\[videorecording DVD\]](#)

Numbers for our Fiscal Year

226,443

Visits

Total patron visits so far for 2015-2016

January 2016

[Hours & directions](#)

286,766

Website Visits

Total visits to Communitylibrary.org so far for 2015-2016

January 2016

375,711

Items checked-out or renewed

Total items checkedout or renewed so far for 2015-2016

January 2015

[Search our catalog](#)

36,634

Computer logins

Patron computer use so far for 2015-2016

January 2016

39,097

Digital Downloads

Includes music, movies, eBooks, eAudiobooks, and eMagazines

January 2016

[Digital Downloads](#)

2,050

New Card Holders

so far for 2015-2016

January 2016

[Get a card](#)

41,135

Program Attendance

so far for 2015-2016

January 2015

[Register for a program](#)

13,542

Public Copy Room

Total copy, fax, and e-mails jobs sent from our public copiers (2015-2016)

January 2016

Winter Fun

January brought a blizzard and a number of snow events that had us scrambling to close, open late and/or close early. As usual our custodial staff did an excellent job clearing the walkways and entrances in a timely fashion.

Envision Update

We prepared for and hosted two staff meetings with the design team to review the site and conceptual designs for the library building project. We also met with Brookhaven Town to review the plans. Toward the end of the month we sent out letters and general public announcements inviting the community to participate in a design update workshop.

Director's Report

January 2016

We also met with WFSD Superintendent Kevin Coster and a number of Assistant Superintendents to review the site plan and conceptual design, and to begin preliminary conversations about access to the proposed new library site. The meeting was very positive.

Links Property

Brookhaven Town passed a resolution at the January board meeting that would allow for the proposed library to be built on the former Links property.

New Program Registration Software:

Staff is preparing to switch over to our new online registration program. This switch has been planned for many months. It involved a lot of work in PCI compliance and a migration from our old system. In addition digital services staff planned and executed staff training under the supervision of Nick Tanzi.

Future Visionaries Meetings

In an effort to keep staff engaged and inspired to help our library move forward I asked Kerrilynn Jorgensen (Adult Dept. Librarian) to assist me in coordinating meetings with staff who are not in management roles. A purpose statement was developed for the group, which will meet on a monthly basis to share ideas about future programs and strategic directions for our Library. I am looking forward to hearing more from mid-level clerical and librarian staff about the ideas they have on programs and services for our community.

Patron Statistics

To help inform our staff on how the public utilizes our current facility and how we might plan for the future we installed patron counters at key points around the building. We have always had a counter at the front entrance. We added a counter at the access point to meeting room A/B/C, at the video room entrance, and at the stairs moving up to our children's department. Once we have a few months-worth of data we will share it with you.

Staffing

Lynn moved into the role in the business office formerly held by Doreen leaving Tara and I without appropriate administrative assistance. We are looking at different civil service job titles and lists to move forward and hire.

Carpet

We are still working on the carpet plan. After reviewing the state contract prices, and meeting with Sandpebble staff and the vendor, we identified a less expensive option available to the Library. We are able to piggy-back on the Nassau County carpet contract with options for less expensive flooring. I will bring samples to the February board meeting.

Director's Report

January 2016

Rotary

Our person-of-the-year fundraiser honoring Beth Wahl was a success. We are planning for our spring food drive and pancake breakfast. My two-year term as president of our club ends on June 30th. Paul Casciano will be stepping back into that role for one-year.

Upcoming Events

April 14, 2016 - *Long Island Library Council 50th Anniversary Event* – See invitation in new business.

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
Patron Visits (new counter as of 8-15)	24,376	33,441	35,069	35,772	33,317	31,654	32,814						226,443	181,951
Website Visits	48,908	41,531	39,727	40,897	37,933	35,910	41,860						286,766	347,682
Adult	3,511	3,721	3,841	4,119	3,665	3,144	3,745						25,746	32,031
Children's	1,868	1,359	955	1,283	1,095	995	1,066						8,621	11,146
Teen	945	750	663	603	683	508	557						4,709	7,775
Program Calendar	6,137	4,141	3,825	5,161	4,083	3,894	4,365						31,606	31,767
Library Link	342	265	278	252	238	249	275						1,899	2,192
CommunityLibrary.org	22,743	20,438	18,887	19,294	18,438	17,607	21,183						138,590	165,399
Facebook													-	102,765
Circulation	59,494	55,266	52,539	54,423	51,323	49,181	53,485	-	-	-	-	-	375,711	398,679
Staff assisted checkouts & renewals	29,611	26,793	26,757	28,087	25,848	25,258	28,268						190,622	196,315
Express Lane Checkouts & renewals	18,817	17,641	15,777	15,879	15,444	13,604	14,658						111,820	137,102
Renewals by patrons (web)	7,993	7,615	6,764	7,384	7,084	7,169	6,956						50,965	45,694
Overdrive Digital Checkouts	2,991	3,140	3,212	3,037	2,926	3,108	3,573						21,987	19,131
Museum Pass Checkouts	82	77	29	36	21	42	30						317	
Freegal Downloads													-	437
ILLs out	2,748	2,475	2,302	2,432	2,213	2,160	2,197						16,527	-
ILLs in	2,377	2,129	2,092	1,964	1,966	1,908	2,257						14,693	12,275
Holds	6,123	5,770	5,312	5,488	5,303	4,916	4,674						37,586	11,557
Filled Holds	4,898	4,456	4,229	4,386	4,189	3,902	4,614						30,674	41,931
New Library Cards	354	284	350	292	238	230	302						2,050	33,896
New/Renewed Contract Patrons	339	6	9	16	14	16	19						419	2,120
Computer Usage	5,235	5,456	5,416	5,544	5,189	4,773	3,837	-	-	-	-	-	35,450	37,632
Adult	3,472	3,811	4,080	4,179	3,817	3,598	3,837						26,794	26,637
Children's	1,028	961	690	739	748	677							4,843	5,502
Teen	735	684	646	626	624	498							3,813	5,493
Public Wireless							995						995	
Fax/Copy/email service	2,224	1,511	2,019	2,021	2,022	1836	1,909						13,542	
Reference Questions	2,326	1,836	2,035	2,400	2,029	1,536	1,935	-	-	-	-	-	14,097	14,977
Adult	1,044	996	1,227	1,391	1,247	964	1,207						8,076	7,373
Children's	1,201	752	656	920	782	572	728						5,611	6,417
Teen	81	88	152	89									410	1,187
Chat Reference													-	-
Other Questions	4,658	4,388	4,027	5,900	4,387	3,378	3,906	-	-	-	-	-	30,644	34,001
Adult	1,744	2,187	2,218	2,463	2,298	1,734	2,161						14,805	18,626
Children's	2,301	1,770	1,209	2,919	2,089	1,644	1,745						13,677	12,554
Teen	613	431	600	518									2,162	2,821
Programs, In-House Attendance	6,570	4,619	2,344	3,558	3,255	2,904	3,007	-	-	-	-	-	26,257	34,779
Programs, In-House Sessions	354	311	176	223	225	214	234	-	-	-	-	-	1,737	2,000
Adult	1,043	1,060	699	733	650	550	645						5,380	6,135
Adult # of Sessions	76	64	73	65	70	48	75						471	449
Children's	3,604	1,396	280	1,352	971	791	910						9,304	13,792
Children's # of Sessions	96	66	28	74	57	48	56						425	373
Teen	856	604											1,460	3,553
Teen # of Sessions	89	67											156	458
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations	1,067	1,559	1,365	1,473	1,634	1,563	1,452						10,113	11,299

Outside Organizations # of Sessions	93	114	75	84	98	118	103						685	720
Programs, Offsite Attendance	821	790	946	1,202	615	309	650	-	-	-	-	-	5,333	4,838
Programs, Offsite Sessions	42	32	19	20	26	13	28	-	-	-	-	-	180	212
Adult	94	101	80	202	198	145	161						981	958
Adult # of Sessions	3	4	3	9	11	5	13						48	43
Children's	370	458	866	1,000	417	164	489						3,764	3,415
Children's # of Sessions	10	11	16	11	15	8	15						86	94
Teen	357	231											588	465
Teen # of Sessions	29	17											46	75
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations													-	-
Outside Organizations # of Sessions													-	-
Programs, Literacy Attendance	1,342	826	1,177	2,172	1,775	1,071	1,182	-	-	-	-	-	9,545	9,554
Programs, Literacy Sessions	30	21	68	140	130	88	120	-	-	-	-	-	597	640
In-house Attendance	634	390	277	717	491	290	266						3,065	2,915
In-house Children's Attendance	708	436	98	112	119	66	56						1,595	1,313
In-house # of Sessions	30	21	28	60	48	35	37						259	266
Offsite attendance			610	1,022	874	535	707						3,748	4,229
Offsite Child Attendance			192	321	291	180	153						1,137	1,097
Offsite # of sessions			40	80	82	53	83						338	374
eBook Checkouts	2,391	2,480	2,573	2,394	2,337	2,527	2,902					-	17,604	15,929
Movie Streams/Downloads	130	205	186	268	324	227	310					-	1,650	2,417
Music Streams/Downloads	599	2,199	1,984	1,736	1,785	2,053	1,676					-	12,032	19,448
eAudiobook Checkouts	639	718	676	673	638	633	743					-	4,720	3,432
eMagazine Checkouts	316	259	282	631	597	380	626					-	3,091	1,657

MEMO

To: Board of Trustees
From: Tara D'Amato, Assistant Director
Date: February 2016 Monthly Board Report

Administrative

- Planning activities related to the new building project included creating marketing material for the Envision group meeting on February 3. Working with our team of Rachel Wyneken and Sara Royce, we completed a 4 page FAQ newsletter which encapsulated the work done so far by both the core team and Envision group. It was handed out at the meeting, which was attended by about 50 community members and staff. We received some feedback on the document at the meeting, and are revising it to turn into a better FAQ.
- I am working on analysis of library's most active user statistics and determining how to get more involvement of these patrons in the new building planning process, and in feedback on library programs and services in general. One interesting statistic we have determined so far is that the majority of our most active library users do not vote in library elections. Something to be investigated further.
- Kerri and I met with the Executive Director of the Boys and Girls club of Bellport to learn about their model of service as it might relate to a community center in our area. We were very impressed by the active use of the facility, and received helpful information to pass on to our own civic groups regarding grassroots organizing and fundraising models.
- Reviewed applications for 1 part time librarian position.

Community Service

- Kerri and I were **featured on LI News Radio 103.9 FM** being interviewed by Fred Towle about the library's current programs and plans. The show is a lunchtime slot which focuses on nonprofits and community groups in the Brookhaven area. I spoke about some featured library programs such as the LIRR discount train tickets, Museum Passes, online learning, the new Herkimer technology center and the ongoing planning for a new building.

- I attended the monthly **7th Precinct Community Meeting**. There is a new commander who was transferred from the 6th Precinct. Crime stats for December 2015: 546 crimes precinct wide, down 3.8% from last year. 27 residential, 10 commercial burglaries. 382 arrests, 60 for drug related offenses. 6 heroin overdoses in area in the past month. 261 motor vehicle crashes, 44 leaving the scene and 11 DWI. On December 4 a large narcotics SWAT bust occurred in Mastic at 73 Broadway behind Frank;s bakery. It was a house that had been under surveillance for a long time. A drug arrest at 37 Commack road was noted, 50 plants were taken and 3 arrests made. Police mentioned a pattern of ATM machine thefts in Suffolk and advised store owners to make sure their machines are secure and under video surveillance.
- Preparations for the **Annual Tri Hamlet Community Day celebration** are getting started. The committee met twice since the new year and the following will be on the agenda for this year's event: Locations same as last year, including Wertheim, WF Estate, Manor of St. George, Rita Reich Museum and Woodhull Cemetery. There was some discussion at the meeting regarding the Village of Mastic Beach role, which has been cut from the route due to feedback from attendees. The Huntington Militia will perform this year. It is anticipated that there may be able to be live musket fire, but that is in the planning stages. The MBPOA will be hosting free lunch refreshments and the Library Friends of the Arts is sponsoring an American music performance at the lunch venue (band TBA).

Friends of the Arts

- Save the date for the 5th Annual Community Student musical production of Disney's **The Little Mermaid** planned for April 1 and 2nd. This Sunday February 21 is the Applebee's Flapjack Fundraiser for the production from 8 a.m. – 10 a.m. Lots of raffle baskets are on hand and it is only \$10 for a great breakfast with cast and crew making the rounds in costume!

William Floyd Community Summit

PO Box 191
Mastic, NY 11950



Hello Friends,

February 5, 2016

The WFCS Cultural Arts Committee and the MMS Community Library Friends of the Arts Inc. are proud to announce our fifth musical theater production at William Floyd High School! This year the show will be the beloved family musical, *Disney's The Little Mermaid*!

When the budget for the high school musical was cut in 2011, we decided we had to do something to keep the William Floyd Theater tradition alive. We partnered with the FOA and in the spring of 2012 we produced "Seussical, the Musical." In 2013 we built on that success with "Bye Bye Birdie." And in 2014, "The Drowsy Chaperone." Last year, we had full houses for all three performances of "Grease!"

The continuation of our theater program is only possible with the support and generosity of our community. We depend on the people who come out to see the show and buy tickets, and we depend on our local organizations and businesses to help with financial support. We have been touched by how generous you have been these past years, and we hope that you will consider supporting us again this year. We are so very grateful for your help.

For the second year, the WFSD was able to budget funds to pay for the performance rights to the musical, and we are very grateful for the financial help, and for their vote of confidence. We continue to work to increase our programming. Along with four successful high school productions, we have also had two wonderful summer theater camps, and this fall debuted holiday musicals at both William Paca and William Floyd Middle Schools.

These programs are important to the kids and the community on so many levels. The experience for the students who are involved in the cast, the pit orchestra and the crew is invaluable. They learn teamwork and goal-setting, and they create wonderful memories and often form lifelong bonds. For the community, the show is a chance to support the kids while being exposed to a new cultural experience at a low cost.

For the third year, as our productions grow in scale, our partners at Friends of the Arts have taken on the role of handling the finances for the show. They are also a 501-C3 organization, so your donation is tax-deductible as always.

Please take a look at the brochure. We have a variety of sponsorship levels available, from program ads to production sponsorships.

The deadline for Program Advertising is Monday, March 14th. (If you miss the deadline, please call us, and we'll see what we can do, but please try to get your ad in ASAP!)

Please make checks out to Community Library Friends of the Arts Inc. and mail to

Community Library Friends of the Arts
407 Wm Floyd Parkway, Shirley, N.Y. 11967
Attn: Tara D'Amato

Please contact April Franzino at 516-343-8385 or Cathy Meinhold at 631-827-4781 with any questions.

Thank you so much for your continued support., we hope to see you at the show! Floyd Strong!.

WFCS Cultural Arts Committee



Children & Parents

Rachel Wyneken
Department Head

February 2016 Board Report

Working with the WFSD

As a direct result of my attendance at a district-wide PTO meeting during which presentations were made regarding STEM and technology initiatives by district administrators, I was invited to a WFSD Career and Tech Ed (CTE) meeting to share information on the new Technology Center, as well as the many STEM programs and services we offer the students in our community. Andrea Malchiodi (who coordinates these programs in CPSD) accompanied me, as well as Hillary Maldonado, representing TSD. Because CTE covers the district's business, medical, cosmetology, auto, culinary and buildings trade and construction, we had the opportunity to share the message of the library as a partner to a number of district staff members who haven't necessarily thought of us in the past. We expressed the library's interest in participating in CTE's upcoming events, including a Taste of the Town, a Career Café and a Networking Breakfast. I think this was a first step in developing a relationship with another facet of our school district's educational programming.

I have offered each PTO the opportunity to adopt a Little Free Library, provided by the Community Library, to be cared for and administered by the PTO (with MMSCL assistance). Woodhull, Hobart and Tangier Smith (with help from the WFHS Key Club) are taking steps to get theirs up and running. I'm still working on the other two elementary schools.

We were invited to the district's annual UPK party on January 29 at Hobart Elementary School. Families enjoyed creating crafts, and snacks were provided. Librarian Debby Iberger talked with more than 80 parents about all the library has to offer them and ran a book raffle.

CPSD Programs

We have introduced space specifically for children grades 4-7 on Tuesdays and Thursdays. The Study Space becomes the *BeTween Space* during limited time periods. We are also re-branding our programs for this age group, with a focus on digital programming, coding and maker activities. Part-time librarians Chris Bergendorff and Sara Reed are spearheading this initiative. The space at specific times is getting off to a slow start, but we are promoting it at all our 5th grade class visits and hoping more will make use of it as the word spreads.

Meanwhile, Chris Bergendorff has been providing activities at Colonial Youth's after school care program. Last week he and 30-40 school age kids held frog races, with origami frogs (in keeping with the Leap into Reading winter reading club theme) that they made under Chris' instruction.

Parent Leadership Initiative

Every Wednesday night for 15 weeks I will be attending the 2016 Brookhaven Parent Leadership Initiative classes. The Parent Leadership Initiative (PLI) empowers community members to become leading advocates for children by teaching them advocacy, leadership and community partnership building skills, as well as providing information on how relevant levels of government work. The class itself is a diverse group (in age, ethnicity, level of education, vocation, etc.), with members from multiple communities in Brookhaven Town. I have found the four classes I have attended thus far to be emotionally intense, challenging and rewarding.

Reaching the Unkechaug Nation

I was contacted by a tutor who works with students from the Unkechaug Nation every Monday through Thursday regarding the possibility of helping with a book discussion for children in grades 3-5. I was so excited that I immediately set up a meeting. I went to the old community center at the Poospatuck Reservation and met with the tutor as well as members of the tribal council. As the result of this meeting, we will be offering a library card sign-up day in March at the community center, which the council will promote within the reservation. In addition, Debby Iberger and I will be meeting with the students who requested a book discussion to delve into their interests. I hope this is just the beginning of providing library service to what up until now has been an underserved area in our community.

Start with Hello Week

We were hoping to be a part of the Sandy Hook Promise *Start With Hello Week* in February. *Start With Hello Week* brings attention to the growing epidemic of social isolation in our schools and communities and empowers young people to create a culture of inclusion and connectedness within their schools and community organizations. It targets students in grades 2-12. Unfortunately, we did not receive the support material in time to launch this initiative in the second month of February. I have since been in contact with the program manager of Sandy Hook Promise, and she is willing to work with us to offer the program at an alternate time of year. Lorraine Squires and I will be working on this. It sounds like something that could develop into a worthy cooperative program with the schools and other community organizations.

Envision

I worked with Tara D'Amato and Sara Roye recently on providing the public with updated information on the progress of the Envision process in a format that addresses their questions and concerns in interesting and personal language and tone. The result was the 4-page handout available to those attending the February 3 reconvening of the Envision Workshop participants. (Unfortunately, I couldn't attend this meeting because of the PLI class, at which attendance is mandatory in order to complete the program.) I also worked on a thank-you letter to those who attended February 3. I am passionate about the necessity of conveying the urgency and benefit of a proposed new library to the general public and appreciate the opportunity to be directly involved in doing this with the written word.

MMSCL CIRCULATION SERVICES DEPARTMENT



February 2016 Board Report by DH Anne Marie Hofmann
STATISTICAL INFORMATION FOR THE MONTH OF January 2016

Circulation Activity:
TOTAL 53,485

Activity Breakdown

Staff Assisted Checkouts: 28,268
Self Checkouts: 14,658
Online Renewals: 6,956
Digital Checkouts: 3,573
Museum Pass Checkouts: 30

Museum Passes

Reserved: 45

Checked Out: 30 No Shows: 15

Physical Visitors:
32,814

Current Card Holders:
42,112

NEW Library Cards Issued: 302

District Patrons: **283**

Contract Patrons: **19**

Meeting Room Usage:

Rooms booked by district organizations including Tutors: 103

Community residents including students in attendance: 1452

SMS Alerts - Text Notifications: Currently 1049

Online Temporary Self Registration: Currently 2



We supplied 2 pantries this year, St. Jude's and the new William Floyd Middle School Pantry. We delivered over 400 books and 3 dozen red heart balloons along with over 10 boxes of food.



Literacy

February 2016

Beth Donovan

Family Health and Wellness

Food, glorious food. Cornell Cooperative Extension of Suffolk County is presenting an eight week nutrition program to our literacy students. Complete with an electric skillet, Juana Huertas, instructs literacy students in making nutritious, delicious, meals for their families. Students tell us they are learning about foods they never knew existed. Of course, sampling all the dishes at the end of class is just icing on the cake. Only healthy cake in this class.



Spanish for Gringos

Or, as we like to call it, Friendly Spanish Conversation, is underway at the library on Thursday evenings. Each time we offer this program we see a rise and consistency in attendance. This is due to the expert instructional skills of Carmen Navarro-Gao. Patrons' remark how enjoyable the classes are and how much conversational Spanish they are learning each week. Ms. Gao uses her own experience in learning English as her Second Language to make this program so successful.



Suffolk County Police Department

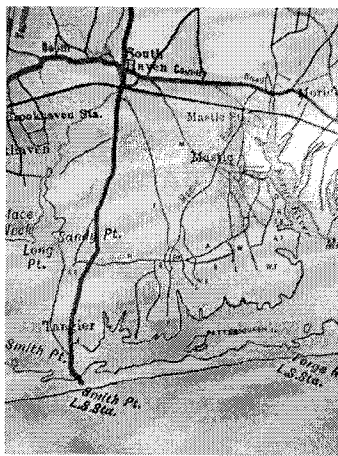
Working closely with Tom Kennedy, Community Liaison Officer for the Suffolk County Police Department, is proving to be an extremely valuable resource for our literacy students. Shortly after the immigration scandal began last month Officer Kennedy visited a morning literacy class with bilingual Police Officer Ventura. Noting that fear was present in the classroom when they arrived we asked the officers to explain their role in the community. One of the first issues they addressed was how they are not affiliated with ICE (Immigration and Customs Enforcement). Officers explained how they would never "hold" an immigrant for ICE and that Suffolk County Police are not immigration officials. Students quickly responded to this information. Once relaxed they engaged with the officers asking many questions and voluntarily completing a community survey. Officers Kennedy and Ventura will be at William Floyd High School on March 9th to present a similar workshop to our evening classes.

Know Your Rights Workshop

Due to an undercurrent of fear arising from recent immigrant deportations, Literacy has partnered with Make the Road New York, (whose mission statement reads as follows: Make the Road New York (MRNY) builds the power of Latino and working class communities to achieve dignity and justice through organizing, policy innovation, transformative education, and survival services,) to offer a workshop entitled **Know Your Rights**. This program, taking place at the library on February 17, is to inform immigrants of their rights as well as to inform them of what to do if they encounter a situation with Immigration and Customs Enforcement.



REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE					DATE PREPARED: 02/22/16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY						PAGE 1 OF 1
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Nappo, Alyssa	Page	\$9.00/hr		01/19/16	
TRS	Vecchio, Amanda	Page	\$9.15/hr		01/26/16	
TRS	Furnari, Kelly	Librarian I	\$24.72/hr		01/31/16	
RL	O'Donnell, Zoe	Page	\$9.00/hr		02/23/16	
APT	O'Donnell, Zoe	Library Clerk	\$13.13/hr		02/24/16	
LA	Bogin, Michael	Librarian III	\$84,462.12		01/15/16	1/15/16-1/26/16
RE/A	Bogin, Michael	Librarian III	\$84,462.12		01/27/16	
LA	D'Amato, Tara	Assistant Library Director	\$98,006.73		12/14/15	12/14/15-12/20/15
RE/A	D'Amato, Tara	Assistant Library Director	\$98,006.73		12/21/15	
RE/A	DeLeon-Pinto, Carlos	Page	\$9.00/hr		02/01/16	1/17/16-01/31/16
APT	DeStefano, Kayla	Page	\$9.00/hr		02/19/16	
APT	Melendez, Ashley	Page	\$9.00/hr		02/19/16	
DID YOU:				The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?						
<input type="checkbox"/> APPROVED DISAPPROVED						
<input type="checkbox"/> APPROVED AS NOTED				Signature of Appointing Authority		



The Mastic Peninsula Historical Society

P.O. Box 333, Mastic, New York 11950

“Working today to preserve yesterday”

Edward De Gennaro
President

Gary F. Ollett
Vice President

Susan Gonzalez
Secretary

Richard Oldham
Treasurer

Mastic-Moriches-Shirley Community Library
407 William Floyd Parkway
Shirley, New York 11967

February 17, 2016

To: Library Board Members

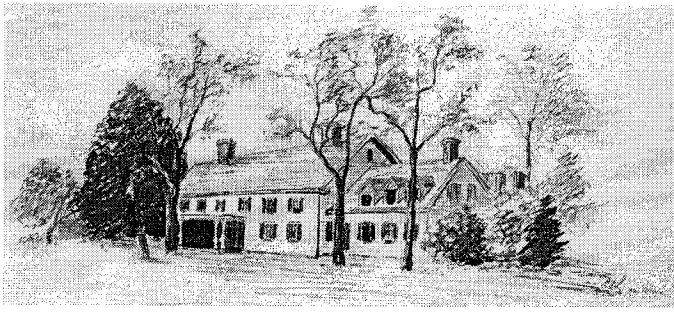
Although I have not been able to attend many of the "Envision" meetings due to my work schedule, several members of our Historical Society have been there to report back to the group. What we are hearing back is unsettling. It was bad enough that in the current Library, the "Local History Room" had to be moved from its prominent place on the first floor, to the basement, but now it seems that the plans for a new library may not include a Local History Room at all. We had hoped that the new library would not only include a larger history room, perhaps with room for the display of some documents and artifacts, but we had also hoped that the overall design of the building might have a more historic theme. "Go Green" is nice, but "home of a signer of the Declaration of Independence" is who we are as a community. It would seem that the current design team does not fully grasp this. I fully appreciate all of the time that has gone into the "visioning process" but it may be wise to go "back to the drawing board" so that the historic nature of our community can be reflected in the design. I look forward to our groups being able to move towards this goal together.

Sincerely,

Edward De Gennaro
Edward De Gennaro, President

Trustees

Gwen Fazzina • Michael Lubrano • Joseph May
Jack Monti • William Roache • Brad Shupe



The Friends of The William Floyd Estate

Mastic-Moriches-Shirley Community Library
407 William Floyd Parkway
Shirley, New York 11967-3492

February 16, 2016

Honorable Trustees,

I wish to thank you for inviting me to be a part of the "Envision Our Future" project, and I am happy to say that I was able to attend all three workshops and both of the follow-up meetings. Unfortunately, I have some misgivings about the direction in which the project seems to be moving. Please indulge me while I elaborate.

First, there are my professional reservations about the design. I have a background in engineering and a design that encourages visitors to walk on the roof seems like a bad idea, not only with regard to questionable engineering rigor, but with regards to liability as well. Your architects have basically designed a "cliff overlooking a pond" and I did not see a single safety rail in any of their elevations or renderings. Go to youtube.com and search "smith point bridge jump" to get a better idea of what you might have to look forward to.

On a more personal note, I also have a background in preserving and promoting local history. The Community served by our library is rich in history, and I dare say that this region easily qualifies as a "cradle of democracy" since it was the birthplace of William Floyd, a signer of the Declaration of Independence. State Senator John Floyd, U.S. Senator John Smith and the martyred General Nathaniel Woodhull are just a few of the many people of historical significance that once called this region their home. During the American Revolution, this area was also the site of the Battle of Fort St. George. The historic nature of our community should be reflected in the design of our new library. I feel that the renderings displayed were too modern for the character of the Tri-Hamlet area and that a more traditional, colonial architectural style would be more appropriate. The history of this community should also be a prominent feature of the interior decor.

Finally, there is also the matter of public perceptions. Through my charitable works with various community groups, I get to interact with a diverse cross-section of the community. Many people say that we cannot afford to build a new library; many people say that we cannot afford to NOT build a new library. The common thread is that people from all sides felt that the most significant obstacle to progress was the process itself. In short, the consultants who moderated the process were not as responsive to community input as the workshop attendees thought they should be. It may be time to start from scratch with new design team that is more in touch with the wants, needs and overall character of our community. This has been an iterative process, starting with the failed vote on the renovation bond, continuing with a series of community committee meetings that fizzled out, and now what I feel was a poor end to the Envision project at the hands of outsiders.

When all is said and done, I know that our library trustees have the best interests of the community at heart, and I think our library has the best staff of any facility on the island. I remain committed to being a part of this process, even if we need a fresh start. However, I hope that we will only have to do this once the fourth time...

Thank you for your time and consideration.


Michael J. Lubrano, President

P.O. Box 34, Mastic, NY 11950

Friends.of.WFE@gmail.com

Kerri Rosalia

From: Kerri Rosalia
Sent: Friday, February 12, 2016 1:21 PM
To:
Subject: FW: New Message from the Suggestion Box

-----Original Message-----

From: No Reply
Sent: Friday, February 12, 2016 11:32 AM
To: Kerri Rosalia <krosalia@communitylibrary.org>
Subject: New Message from the Suggestion Box

Dear Members of the Board of Directors. I wish to express my concerns about the proposed new library. After attending the last meeting in which the architect showed the plans and speaking with several other community members. I feel you should ask for another opinion as to what should be built. I know you all have put in many hours of hard work and there has been a financial investment to get us to this point. However there are so many concerns with what was proposed that I don't feel it would pass a referendum. Several of the points were but not limited to the parking. One of the main issues where the library is now is the parking issues. When it was brought to our attentions that the parking would be on the other side of a line of trees and that people would have to walk about 100' through those trees to get to the library is very concerning. When I asked if the trees could be removed so that parking could be done directly in front of the library the issues was not answered and was avoided. The idea of the berm going over the top of the building is also of deep concern. I feel as do many of the people that I have spoken to that they would rather have a build that stands out. A beacon of the history of our community. Not something that looks like it is hidden underground like a bunker. These are just a couple of the more concerning thoughts of the proposed plan. It seemed that the presenters did not want to hear what the community wants. Only what they felt was best. Please I ask of you to take a step back and reconsider this proposal and perhaps look into another firm that would more closely listen to the input of what the community would like to see. And not try to twist our words and thought to fit their agendas and ideas. If you would would like to reach me for further discussion, you can do so via my cell phone.

Respectfully,
Bob Guerriero



LILRC 50th Anniversary *Gala*

Thursday, April 14, 2016
Carlyle on the Green, Bethpage State Park
Six o'clock in the Evening

Guest Speaker: Lawrence Levy

Executive Director, National Center for Suburban Studies at Hofstra University



During his 35 years as a reporter, editorial writer, columnist and PBS talk show host, Lawrence Levy won many of journalism's top awards, including Pulitzer Finalist, for in-depth works on suburban politics, education, taxation, housing and other key issues. As a journalist, he was known for his blending of national trends and local perspectives and has covered six presidential campaigns. He works closely with Hofstra's strong academic community to shape an innovative agenda for suburban study, including a new Sustainability Studies degree, forge alliances with other institutions, not-for-profit groups and government agencies and promote the study of the suburbs nationwide. Levy has been a guest contributor to CNN.com and the New York Times.com, covering the 2008 presidential campaign from a suburban perspective. He also writes a regular column on politics for the Albany Times Union, and appears regularly on local and national television.

Honorees:

John J. Flanagan

New York State Senator

Gerald D. Nichols

Director, Palmer Institute for Public Library Organization and Management

Joseph P. Price

Joseph P. Price Agency Inc.

Registration:

Name, _____
Institution, _____
Email, _____
Phone, _____

Please make checks payable to LILRC. Please mail or fax the registration form to:

LILRC/Gala

627 N. Sunrise Service Rd.

Bellport NY 11713-1540

Phone. 631-675-1570 x.201 Fax. 631-675-1573 E-mail. litcher@lilrc.org

Ticket Prices (Per Person).

\$60 Gala Event Ticket

\$75 Gala Event Ticket & Become a Friend of LILRC

I cannot attend, but would like to donate to support LILRC programs. \$_____.