

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**January 25, 2016**

**7:00 PM**

**AGENDA**

- I. CALL TO ORDER**  
**PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
  - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

- A. DEPARTMENT REPORTS
  - 1. ADULT SERVICES
  - 2. CHILDREN'S & PARENTS SERVICES
  - 3. TEEN SERVICES
  - 4. CIRCULATION SERVICES
  - 5. LITERACY SERVICES
  - 6. DIGITAL SERVICES
  - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
  - 1. RECOMMENDED CHANGES
  - 2. LEAVE OF ABSENCE
- C. CONTRACTS / RENEWALS
- D. CORRESPONDENCE
- E. POLICY

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***PERIOD FOR PUBLIC EXPRESSION***

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**X. EXECUTIVE SESSION**

**XI. ADJOURNMENT**

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The next meeting of the Board of Trustees is scheduled for:

**February 22, 2016 @ 7:00PM**

**DRAFT - UNAPPROVED**

**MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY**

**MINUTES OF DECEMBER 21, 2015 BOARD MEETING**

Trustee Mazzarella called the meeting to order at 7:09 pm.

Present were Trustees Mazzarella, Maiorana, Vigliotta, Simmons, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, Secretary Prevete, Victor Canseco of SandPebble Builders, Inc. ,and Al Coster of Baldessari & Coster, LLP. Trustee Gross arrived at 7:43 pm.

**PRESENT**

Motion by Maiorana, second by Simmons to accept the minutes of the November 16, 2015 meeting of the Board of Trustees. 4-0.

**MINUTES**

Motion by Vigliotta, second by Maiorana to approve the Operating Fund Schedule of Claims dated 12/21/15; Prepay Payables Warrant #1 \$32,642.60; Payables Warrant #2 \$433,284.97; Payroll Warrant W. E. 11/20/2015 \$195,313.05; Payroll Benefits Warrant \$77,176.67; Payroll Warrant W. E. 12/04/15 \$218,845.89; Payroll Benefits Warrant \$14,732.58. Carried 4-0.

**SCHEDULE  
OF CLAIMS**

Motion by Maiorana, second by Vigliotta to approve the Operating Financial Report for November 2015. Carried 4-0.

**FINANCIAL  
REPORTS**

Motion by Simmons, second by Maiorana to approve the Capital Fund Financial Report for November 2015. Carried 4-0.

Motion by Simmons, second by Vigliotta to approve the FY 14-15 audited Financial statements as prepared by Baldessari & Coster, LLP. Carried 4-0.

The Director announced that the Herkimer Digital Lab opened on December 14th offering open computer lab hours M, W & F, 9am-4pm for general use to teens and adults. Classes will be held on Tuesday& Thursday. (Space will be available to the Community for presentations and webinars.) The painting project has begun in the building. The Library is applying to the Town for an outdoor lock box for the Fire Department (emergency use). Some staff tours of the land proposed for the new

**DIRECTOR'S  
REPORT**

## **DRAFT - UNAPPROVED**

building have taken place. The Library hosted the celebration of William Floyd's Birthday with the winners of a District Essay Contest reading their entries and the H.S. culinary program providing & serving cake. Interact held a holiday party Friday night for kids in need.

The Assistant Director also stated that she has been busy with the building project planning. In addition, she has been very busy researching for grants the library may qualify for. One such opportunity is a partnership with Everyoneon.org which will allow access to high speed internet to low income families for approximately \$10/mo. (will also put these families in touch with refurbished laptop/desktop computers.

### **ASS'T DIRECTOR'S REPORT**

The Business Manager ceded his time to Mr. Coster for his final summation of the 2014-2015 financial audit.

### **BUSINESS MNGR'S REPORT**

Victor Canseco of SandPebble Builders, Inc. discussed updates on various Building Projects. Al Coster gave a final summation of the 2014-2015 audit.

### **UNFINISHED BUSINESS**

Motion by Simmons, second by Gross to approve the CS-150 report with the Director's recommended personnel changes. Carried 5-0.

### **RECOMMENDED PERSONNEL CHANGES**

Motion by Gross, second by Maiorana to retroactively approve the FMLA leave for Erika Irish, Community Services Librarian, beginning on or about December 18, 2015 and running for approximately twelve weeks. Carried 5-0.

Motion by Vigliotta, second by Simmons to retroactively approve the FMLA Leave for Anne Marie Hofmann, Circulation Department Head beginning December 3, 2015 through December 23, 2015. Carried 5-0.

Motion by Gross, second by Vigliotta to retroactively approve the FMLA leave for Tara D'Amato, Assistant Director beginning December 14, 2015 Through December 21, 2015. Carried 5-0.

**CONTRACTS/  
RENEWALS**

Motion by Vigliotta, second by Maiorana to authorize the approval of the change order for Hawkins, Webb and Jaegger for additional surveying at the proposed Library site in the amount of \$24,800.00. Carried 5-0.

**SURVEYOR**

Motion by Gross, second by Simmons to approve the attendance of the Director, Assistant Director, Department Heads and Board Trustees at the Rotary Club of Shirley & the Mastics "2016 Woman of the Year" event on January 30, 2016 honoring Beth Wahl. The event will be held at Sunset Harbor. The cost is not to exceed \$80.00 per person for dinner. Carried 5-0.

**COMMUNITY  
EVENT**

Motion by Gross, second by Vigliotta to approve a full page ad for the Library in the journal at a cost of \$100.00. Carried 5-0.

**PERIOD FOR PUBLIC EXPRESSION**

Motion by Vigliotta, second by Maiorana to move into Executive Session at 8:30pm to discuss a contractual matter. Carried 5-0.

**EXECUTIVE  
SESSION**

Motion by Simmons, second by Vigliotta to leave Executive Session at 8:58pm. Carried 5-0.

Motion by Simmons, second by Maiorana to approve the contracting change order in the amount of \$1,740.00, with More Consulting for additional skylight work. Carried 5-0.

Although the Board recognizes the fact that they are not legally required to adopt the change in the NYS minimum wage, we have decided to adopt the change as prescribed by Governor Cuomo.

Motion by Maiorana, Second by Gross to adopt the new NYS minimum wage of \$9.00/hour effective December 31, 2015. Carried 5-0.

Motion by Vigliotta, second by Gross to adjourn the Board Meeting at 9:01pm. Carried 5-0.

**ADJOURNMENT**

# **DRAFT - UNAPPROVED**

Respectfully submitted by,

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Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY**

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**SCHEDULE OF CLAIMS**  
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**PRESENTED JANUARY 25, 2016**

PREPAY PAYABLES WARRANT #1	\$ 26,856.50
PAYABLES WARRANT #2	\$ 290,029.94
PAYROLL WARRANT W.E. 12/18/15	\$ 202,063.62
PAYROLL BENEFITS WARRANT	\$ 74,455.20
PAYROLL WARRANT W.E 12/30/15	\$ 172,624.14
PATROLL BENEFITS WARRANT	\$ 17,062.67
PAYROLL WARANT W.E. 01/15/16	\$ 200,650.28
PAYROLL BENEFITS WARRANT	\$ 89,648.31
 TOTAL	 \$ 1,073,390.66

I hereby certify that at a meeting of the Board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

\_\_\_\_\_  
Secretary

Date:\_\_\_\_\_

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #1**

December 21, 2015 through January 24, 2016

Type	Num	Date	Name	Account	Paid Amount
<hr/>					
Bill Pmt -Check	54662	12/21/2015	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL12016	12/18/2015		6433G · POSTAGE	\$ (3,865.19)
TOTAL					<u>\$ (3,865.19)</u>
Bill Pmt -Check	54663	12/28/2015	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121415	12/23/2015		6430G · OFFICE AND LIBRARY SUPPLIE	\$ (989.25)
				6430G · OFFICE AND LIBRARY SUPPLIE	\$ (119.00)
				6437C · PROGRAMS (C&P)	\$ (300.00)
				6428D · MISCELLANEOUS	\$ (574.50)
				6437A · PROGRAMS (ADULT)	\$ (157.50)
				6431D · TELECOMMUNICATIONS	\$ (95.00)
				2771 · COPIER REVENUE - CONTRACT (	\$ (35.00)
				643765 · PROMOTION AND PUBLICITY	\$ (239.55)
				6437D · PROGRAMS (DIGITAL)	\$ (443.95)
TOTAL					<u>\$ (2,953.75)</u>
Bill Pmt -Check	54664	12/29/2015	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*12/16 - 1/15/2016	12/29/2015		6431D · TELECOMMUNICATIONS	\$ (699.05)
				6439N · EQUIPMENT R & M (TEEN)	\$ (8.30)
TOTAL					<u>\$ (707.35)</u>



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #1**

December 21, 2015 through January 24, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	54665	12/29/2015	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*12/16/2015	12/29/2015		6450E · ELECTRICITY	\$ (8,379.05)
TOTAL					<u>\$ (8,379.05)</u>
Bill Pmt -Check	54666	12/29/2015	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*12/14/2015	12/29/2015		6431D · TELECOMMUNICATIONS	\$ (17.74)
TOTAL					<u>\$ (17.74)</u>
Bill Pmt -Check	54667	01/06/2016	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121015	01/05/2016		6410A · BOOKS (ADULT)	\$ (532.69)
				6410C · BOOKS (C&P)	\$ (210.64)
				6417A · VIDEOS (ADULT)	\$ (814.93)
				6417C · VIDEOS (C&P)	\$ (657.26)
				6410N · BOOKS (TEEN)	\$ (67.32)
				6417N · VIDEOS (TEEN)	\$ (475.39)
				6429C · REALIA (C&P)	\$ (97.58)
				6412A · RECORDINGS (ADULT)	\$ (23.39)
				6430G · OFFICE AND LIBRARY SUPPLIE	\$ (59.95)
TOTAL					<u>\$ (2,939.15)</u>
Bill Pmt -Check	54668	01/08/2016	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*122015	01/08/2016		6451G · CUSTODIAL SUPPLIES	\$ (164.57)
				7203W · EQUIPMENT WIRE	\$ (422.23)

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #1**

December 21, 2015 through January 24, 2016

Type	Num	Date	Name	Account	Paid Amount
				6437L · PROGRAMS (LIT)	\$ (65.64)
				6435N · CED, CONF & TRAVEL (TEEN)	\$ (20.50)
				6430G · OFFICE AND LIBRARY SUPPLIE	\$ (14.98)
TOTAL					<u>\$ (687.92)</u>
Bill Pmt -Check	54669	01/14/2016	AT&T Mobility	L0225 · EMPIRE NAT'L - OPERATING	
Bill	287267273345X0105201	01/14/2016		6431D · TELECOMMUNICATIONS	\$ (289.54)
TOTAL					<u>\$ (289.54)</u>
Bill Pmt -Check	54670	01/14/2016	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01222016	01/22/2016		6431D · TELECOMMUNICATIONS	\$ (153.56)
TOTAL					<u>\$ (153.56)</u>
Bill Pmt -Check	54671	01/14/2016	Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
Bill	20160107544	01/04/2016		6431D · TELECOMMUNICATIONS	\$ (2,495.00)
TOTAL					<u>\$ (2,495.00)</u>
Bill Pmt -Check	54672	01/14/2016	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01052016	01/05/2016		6450F · FUEL/GAS	\$ (3,147.88)
TOTAL					<u>\$ (3,147.88)</u>
Bill Pmt -Check	54673	01/14/2016	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #1**

December 21, 2015 through January 24, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill	01082016	01/08/2016		6437A · PROGRAMS (ADULT)	\$ (571.63)
				6437N · PROGRAMS (TEEN)	\$ (166.05)
				6451G · CUSTODIAL SUPPLIES	\$ (381.45)
TOTAL					<u>\$ (1,119.13)</u>
Bill Pmt -Check	54674	01/14/2016	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01072016	01/07/2016		6431D · TELECOMMUNICATIONS	\$ (101.24)
TOTAL					<u>\$ (101.24)</u>
					\$ (26,856.50)

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54675	01/25/2016	A. I. Friedman	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	1479372	01/04/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (862.85)
TOTAL						<u>\$ (862.85)</u>
	Bill Pmt -Check	54676	01/25/2016	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015	12/21/2015		6437N · PROGRAMS (TEEN)	\$ (240.00)
TOTAL						<u>\$ (240.00)</u>
	Bill Pmt -Check	54677	01/25/2016	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015	01/13/2016		6437L · PROGRAMS (LIT)	\$ (360.00)
TOTAL						<u>\$ (360.00)</u>
	Bill Pmt -Check	54678	01/25/2016	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	23057	01/04/2016		643760 · PLANTINGS	\$ (150.00)
TOTAL						<u>\$ (150.00)</u>
	Bill Pmt -Check	54679	01/25/2016	Akten, Feyzi	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#56Painting 12292015	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (9,990.00)
TOTAL						<u>\$ (9,990.00)</u>
	Bill Pmt -Check	54680	01/25/2016	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
TOTAL	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (284.75)
						<u>\$ (284.75)</u>

**Bill Pmt -Check      54681      01/25/2016 AT&T      L0225 · EMPIRE NAT'L - OPERATING**

TOTAL	Bill	011016	01/10/2016		6431D · TELECOMMUNICATIONS	\$ (41.13)
						<u>\$ (41.13)</u>

**Bill Pmt -Check      54682      01/25/2016 Baker & Taylor      L0225 · EMPIRE NAT'L - OPERATING**

Bill	3020702397	12/08/2015	6410N · BOOKS (TEEN)	\$ (15.75)
Bill	3020714072	12/15/2015	6410N · BOOKS (TEEN)	\$ (136.39)
Bill	3020718890	12/17/2015	6410N · BOOKS (TEEN)	\$ (64.65)
Bill	3020726367	12/18/2015	6410N · BOOKS (TEEN)	\$ (9.54)
Bill	3020726030	12/21/2015	6410N · BOOKS (TEEN)	\$ (62.83)
Bill	3020728707	12/21/2015	6410N · BOOKS (TEEN)	\$ (83.85)
Bill	3020735730	12/24/2015	6410N · BOOKS (TEEN)	\$ (715.24)
Bill	3020740608	12/28/2015	6410N · BOOKS (TEEN)	\$ (6.05)
Bill	3020749521	01/04/2016	6410A · BOOKS (ADULT)	\$ (400.64)
Bill	3020718844	01/05/2016	6410A · BOOKS (ADULT)	\$ (39.82)
Bill	3020703611	01/05/2016	6410A · BOOKS (ADULT)	\$ (560.92)
Bill	3020722832	01/05/2016	6410A · BOOKS (ADULT)	\$ (361.10)
Bill	3020718780	01/05/2016	6410A · BOOKS (ADULT)	\$ (64.76)
Bill	3020733506	01/05/2016	6410A · BOOKS (ADULT)	\$ (656.65)
Bill	3020739755	01/05/2016	6410A · BOOKS (ADULT)	\$ (188.68)
Bill	3020739998	01/05/2016	6410A · BOOKS (ADULT)	\$ (175.30)
Bill	3020711378	01/05/2016	6410A · BOOKS (ADULT)	\$ (684.04)
Bill	3020755824	01/05/2016	6410N · BOOKS (TEEN)	\$ (75.73)
Bill	3020756730	01/06/2016	6410A · BOOKS (ADULT)	\$ (1,140.57)
Bill	3020719952	01/07/2016	6410C · BOOKS (C&P)	\$ (126.83)
Bill	3020685620	01/07/2016	6410C · BOOKS (C&P)	\$ (546.56)
Bill	3020681840	01/07/2016	6410C · BOOKS (C&P)	\$ (125.87)
Bill	3020703563	01/07/2016	6410C · BOOKS (C&P)	\$ (142.41)
Bill	3020675549	01/07/2016	6410C · BOOKS (C&P)	\$ (117.50)

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

Type	Num	Date	Name	Account	Paid Amount
Bill	3020675550	01/07/2016		6410C · BOOKS (C&P)	\$ (11.90)
Bill	3020716662	01/07/2016		6410C · BOOKS (C&P)	\$ (7.12)
Bill	3020716663	01/07/2016		6410C · BOOKS (C&P)	\$ (125.77)
Bill	3020731278	01/07/2016		6410C · BOOKS (C&P)	\$ (7.34)
Bill	3020721023	01/07/2016		6410C · BOOKS (C&P)	\$ (815.49)
Bill	3020731279	01/07/2016		6410C · BOOKS (C&P)	\$ (12.64)
Bill	3020743222	01/07/2016		6410C · BOOKS (C&P)	\$ (12.11)
Bill	3020756638	01/07/2016		6410A · BOOKS (ADULT)	\$ (484.37)
Bill	3020767449	01/11/2016		6410A · BOOKS (ADULT)	\$ (52.61)
Bill	3020723718	01/12/2016		6410A · BOOKS (ADULT)	\$ (443.47)
Bill	3020763109	01/12/2016		6410A · BOOKS (ADULT)	\$ (368.72)
Bill	3020756946	01/12/2016		6410A · BOOKS (ADULT)	\$ (216.65)
Bill	3020740238	01/12/2016		6410A · BOOKS (ADULT)	\$ (418.63)
Bill	3020757664	01/12/2016		6410A · BOOKS (ADULT)	\$ (81.87)
TOTAL					<u>\$ (9,560.37)</u>
Bill Pmt -Check	54683	01/25/2016	Baldessari & Coster LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12172015	01/06/2016		6437P01 · ACCOUNTANT/AUDITOR	\$ (15,000.00)
TOTAL					<u>\$ (15,000.00)</u>
Bill Pmt -Check	54684	01/25/2016	Bill Barber Masonry	L0225 · EMPIRE NAT'L - OPERATING	
Bill	#56 Lintel 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (852.84)
TOTAL					<u>\$ (852.84)</u>
Bill Pmt -Check	54685	01/25/2016	Bishop, Viviana G.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (315.00)
TOTAL					<u>\$ (315.00)</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54686	01/25/2016	Bleidner, Gloria	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	142016	01/07/2016		6437A - PROGRAMS (ADULT)	\$ (100.00)
						<u>\$ (100.00)</u>
	Bill Pmt -Check	54687	01/25/2016	BLR	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	1679742	01/21/2016		6413G - PERIODICALS (GEN)	\$ (471.95)
						<u>\$ (471.95)</u>
	Bill Pmt -Check	54688	01/25/2016	Cablevision	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	011616 - 021516	01/16/2016		6431D - TELECOMMUNICATIONS	\$ (704.46)
					6439N - EQUIPMENT R & M (TEEN)	\$ (10.00)
						<u>\$ (714.46)</u>
	Bill Pmt -Check	54689	01/25/2016	Carter, Kathleen	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	12292015	01/07/2016		6437A - PROGRAMS (ADULT)	\$ (100.00)
						<u>\$ (100.00)</u>
	Bill Pmt -Check	54690	01/25/2016	CDW Government, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	BLT2441	12/14/2015		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (84.82)
	Bill	BQH4550	01/05/2016		7203W - EQUIPMENT WIRE	\$ (57.73)
	Bill	BQG2657	01/05/2016		7203W - EQUIPMENT WIRE	\$ (199.00)
TOTAL	Bill	BQS7829	01/07/2016		7203W - EQUIPMENT WIRE	\$ (214.59)
						<u>\$ (556.14)</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Payables Warrant #2**  
January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54691	01/25/2016	Center Point Large Print	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	1344762	01/01/2016		6410A - BOOKS (ADULT)	\$ (388.52)
						\$ (388.52)
	Bill Pmt -Check	54692	01/25/2016	Chamber of Commerce of Mas	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	010716	01/07/2016		6435S - CED, CONF & TRAV (COMM SRV)	\$ (100.00)
						\$ (100.00)
	Bill Pmt -Check	54693	01/25/2016	Ciccotto, William	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	122015	12/29/2015		6437N - PROGRAMS (TEEN)	\$ (237.50)
						\$ (237.50)
	Bill Pmt -Check	54694	01/25/2016	CJ2 Communication Strategies	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	1264	12/31/2015		643765 - PROMOTION AND PUBLICITY	\$ (312.50)
						\$ (312.50)
	Bill Pmt -Check	54695	01/25/2016	Cleanco Distributors, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	021049	01/13/2016		6451G - CUSTODIAL SUPPLIES	\$ (368.50)
						\$ (368.50)
	Bill Pmt -Check	54696	01/25/2016	Coffee Solutions	L0225 - EMPIRE NAT'L - OPERATING	
TOTAL	Bill	830313	01/12/2016		6430G - OFFICE AND LIBRARY SUPPLIES	\$ (249.00)
						\$ (249.00)



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54697	01/25/2016	Conservation Design Forum	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#56 New Lib 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (9,932.50)
					7500 · BUILDING IMPROVEMENTS	\$ (4,512.91)
TOTAL						<u>\$ (14,445.41)</u>
	Bill Pmt -Check	54698	01/25/2016	Corella, Ronald	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (250.00)
TOTAL						<u>\$ (250.00)</u>
	Bill Pmt -Check	54699	01/25/2016	Cueva, Daniel S.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (300.00)
TOTAL						<u>\$ (300.00)</u>
	Bill Pmt -Check	54700	01/25/2016	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12192015	01/07/2016		6437N · PROGRAMS (TEEN)	\$ (100.00)
TOTAL						<u>\$ (100.00)</u>
	Bill Pmt -Check	54701	01/25/2016	David J. S. Emilita,AICP	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#56 New Lib 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (1,662.50)
TOTAL						<u>\$ (1,662.50)</u>
	Bill Pmt -Check	54702	01/25/2016	Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING	

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	Type	Num	Date	Name	Account	Paid Amount
TOTAL	Bill	012015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (100.00)
						<u>\$ (100.00)</u>
	<b>Bill Pmt -Check</b>	<b>54703</b>	<b>01/25/2016</b>	<b>Dell Marketing L.P.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	XJTRN98J2	12/03/2015		7203W · EQUIPMENT WIRE	\$ (255.96)
						<u>\$ (255.96)</u>
	<b>Bill Pmt -Check</b>	<b>54704</b>	<b>01/25/2016</b>	<b>Demco, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	5774439	01/11/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (62.80)
						<u>\$ (62.80)</u>
	<b>Bill Pmt -Check</b>	<b>54705</b>	<b>01/25/2016</b>	<b>Detail Carting Co. Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	1901914643	12/31/2015		6432G · CARTAGE	\$ (250.38)
						<u>\$ (250.38)</u>
	<b>Bill Pmt -Check</b>	<b>54706</b>	<b>01/25/2016</b>	<b>Discount School Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	W24368730101	01/07/2016		6429C · REALIA (C&P)	\$ (49.14)
						<u>\$ (49.14)</u>
	<b>Bill Pmt -Check</b>	<b>54707</b>	<b>01/25/2016</b>	<b>DJJ Technologies</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	2062853	01/01/2016		6439W · EQUIPMENT R & M (WIRES)	\$ (378.81)
						<u>\$ (378.81)</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54708	01/25/2016	Doctorow, Caroline	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	12192015	01/07/2016		6437A · PROGRAMS (ADULT)	\$ (400.00)
						<u>\$ (400.00)</u>
	Bill Pmt -Check	54709	01/25/2016	Dunbar Armored Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	3712233	01/01/2016		6437P13 · ARMORED CAR SERVICE	\$ (157.87)
						<u>\$ (157.87)</u>
	Bill Pmt -Check	54710	01/25/2016	Earle, April L.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	12122015	01/05/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
	Bill	01092016	01/11/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
						<u>\$ (400.00)</u>
	Bill Pmt -Check	54711	01/25/2016	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	0082976	01/06/2016		6413A · PERIODICALS (ADULT)	\$ (83.60)
	Bill	0023146	01/06/2016		6413A · PERIODICALS (ADULT)	\$ (200.35)
						<u>\$ (283.95)</u>
	Bill Pmt -Check	54712	01/25/2016	Electronic Alarm Systems	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	R 38119	01/05/2016		6452G · BLDG ALTERATION AND MAINT	\$ (67.50)
	Bill	P 10633	01/07/2016		6452G · BLDG ALTERATION AND MAINT	\$ (163.27)
						<u>\$ (230.77)</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54713	01/25/2016	EnvisionWare Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	INV-US-24167	12/21/2015		7203W · EQUIPMENT WIRE	\$ (2,528.12)
	Bill	INV-US-24161	01/05/2016		6410A · BOOKS (ADULT)	\$ (1,557.58)
					6410C · BOOKS (C&P)	\$ (1,425.02)
					6410N · BOOKS (TEEN)	\$ (331.40)
TOTAL						<u>\$ (5,842.12)</u>
	Bill Pmt -Check	54714	01/25/2016	Findaway	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	173659	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (67.49)
	Bill	173827	01/06/2016		2650 · SALES OF EXCESS MATERIAL	\$ (562.40)
TOTAL						<u>\$ (629.89)</u>
	Bill Pmt -Check	54715	01/25/2016	Foerderer, Linda	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015-012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (350.00)
TOTAL						<u>\$ (350.00)</u>
	Bill Pmt -Check	54716	01/25/2016	Franzone, Denise	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (250.00)
TOTAL						<u>\$ (250.00)</u>
	Bill Pmt -Check	54717	01/25/2016	Friedman, Ellen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12182015	01/05/2016		6437C · PROGRAMS (C&P)	\$ (67.50)
TOTAL						<u>\$ (67.50)</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54718	01/25/2016	Frisina, Megan	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12/11,18/2015	01/07/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)
	Bill	010816	01/11/2016		6437A · PROGRAMS (ADULT)	\$ (75.00)
TOTAL						<u>\$ (175.00)</u>
	Bill Pmt -Check	54719	01/25/2016	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (289.00)
TOTAL						<u>\$ (289.00)</u>
	Bill Pmt -Check	54720	01/25/2016	Hannibal, Julia Ann	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015	12/18/2015		6437N · PROGRAMS (TEEN)	\$ (421.94)
TOTAL						<u>\$ (421.94)</u>
	Bill Pmt -Check	54721	01/25/2016	Health & Educational Equipme	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	10400	01/07/2016		6437D · PROGRAMS (DIGITAL)	\$ (2,075.00)
TOTAL						<u>\$ (2,075.00)</u>
	Bill Pmt -Check	54722	01/25/2016	Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	010716 / 011116	01/13/2016		6437A · PROGRAMS (ADULT)	\$ (160.00)
TOTAL						<u>\$ (160.00)</u>
	Bill Pmt -Check	54723	01/25/2016	Holmes, Doreen	L0225 · EMPIRE NAT'L - OPERATING	

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	Type	Num	Date	Name	Account	Paid Amount
TOTAL	Bill	12182015	01/05/2016		6437C · PROGRAMS (C&P)	\$ (67.50)
						<u>\$ (67.50)</u>
	<b>Bill Pmt -Check</b>	<b>54724</b>	<b>01/25/2016</b>	<b>Iberger, Deborah</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	010816	01/07/2016		6437C · PROGRAMS (C&P)	\$ (21.98)
						<u>\$ (21.98)</u>
	<b>Bill Pmt -Check</b>	<b>54725</b>	<b>01/25/2016</b>	<b>Imagine That! Art Education</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	010816	12/09/2015		6437N · PROGRAMS (TEEN)	\$ (240.00)
						<u>\$ (240.00)</u>
	<b>Bill Pmt -Check</b>	<b>54726</b>	<b>01/25/2016</b>	<b>Island Elevator Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	18609	01/07/2016		6452G · BLDG ALTERATION AND MAINT	\$ (370.00)
						<u>\$ (370.00)</u>
	<b>Bill Pmt -Check</b>	<b>54727</b>	<b>01/25/2016</b>	<b>Janowitz, Laurie</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	12172015	01/05/2016		6437A · PROGRAMS (ADULT)	\$ (260.00)
	Bill	010716	01/11/2016		6437A · PROGRAMS (ADULT)	\$ (358.00)
						<u>\$ (618.00)</u>
	<b>Bill Pmt -Check</b>	<b>54728</b>	<b>01/25/2016</b>	<b>Jourawleff, Michael</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	666595	01/06/2016		6410A · BOOKS (ADULT)	\$ (23.95)
						<u>\$ (23.95)</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54729	01/25/2016	Joya, Denise	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (250.00)
						<u>\$ (250.00)</u>
	Bill Pmt -Check	54730	01/25/2016	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	153341353681	11/30/2015		6437L · PROGRAMS (LIT)	\$ (28.42)
	Bill	153440482061	12/10/2015		6437N · PROGRAMS (TEEN)	\$ (59.49)
	Bill	153541383271	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (13.77)
	Bill	160040758221	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (11.17)
	Bill	153511208501	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (4.79)
	Bill	153501206831	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (5.38)
	Bill	153510280691	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (55.66)
	Bill	153531381631	01/05/2016		6413A · PERIODICALS (ADULT)	\$ (5.50)
	Bill	153500508851	01/05/2016		6437C · PROGRAMS (C&P)	\$ (36.96)
	Bill	153640290381	01/05/2016		6437C · PROGRAMS (C&P)	\$ (2.98)
	Bill	153641398581	01/05/2016		6437L · PROGRAMS (LIT)	\$ (19.03)
	Bill	153501206711	01/05/2016		6437N · PROGRAMS (TEEN)	\$ (44.97)
	Bill	153641399731	01/05/2016		6437N · PROGRAMS (TEEN)	\$ (25.00)
	Bill	153490656381	01/05/2016		6437N · PROGRAMS (TEEN)	\$ (11.93)
	Bill	153501206701	01/05/2016		6437N · PROGRAMS (TEEN)	\$ (13.96)
	Bill	160101258791	01/12/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (9.57)
	Bill	160111324051	01/12/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (2.99)
	Bill	160070376341	01/12/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (12.38)
TOTAL	Bill	160070555691	01/12/2016		6437C · PROGRAMS (C&P)	<u>\$ (21.25)</u>
						<u>\$ (385.20)</u>
	Bill Pmt -Check	54731	01/25/2016	Lakeshore Learning Materials	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	4016761215	01/07/2016		6429C · REALIA (C&P)	\$ (63.25)
						<u>\$ (63.25)</u>

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	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54732	01/25/2016	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	105226	12/31/2015	6437P4 · ATTORNEY		\$ (1,416.66)
						<u>\$ (1,416.66)</u>
	Bill Pmt -Check	54733	01/25/2016	Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	122015	01/13/2016	6437N · PROGRAMS (TEEN)		\$ (680.00)
						<u>\$ (680.00)</u>
	Bill Pmt -Check	54734	01/25/2016	Long Island Aquarium Service	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	18210	01/06/2016	6452G · BLDG ALTERATION AND MAINT		\$ (274.98)
						<u>\$ (274.98)</u>
	Bill Pmt -Check	54735	01/25/2016	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	DEC 2015/JAN 2016	01/11/2016	6437L · PROGRAMS (LIT)		\$ (527.00)
						<u>\$ (527.00)</u>
	Bill Pmt -Check	54736	01/25/2016	MailFinance	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	H5710889	01/12/2016	6439G · EQUIPMENT R & M (GEN)		\$ (660.24)
						<u>\$ (660.24)</u>
	Bill Pmt -Check	54737	01/25/2016	Main Street Screen Printing Inc	L0225 · EMPIRE NAT'L - OPERATING	



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	Type	Num	Date	Name	Account	Paid Amount
	Bill	10952	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (1,522.00)
	Bill	11010	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (1,309.00)
TOTAL						<u>\$ (2,831.00)</u>
	<b>Bill Pmt -Check</b>	<b>54738</b>	<b>01/25/2016</b>	<b>McLeod, Barbara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	Mileage 12162015	01/05/2016		6435C · CED, CONF & TRAVEL (C&P)	\$ (31.62)
TOTAL						<u>\$ (31.62)</u>
	<b>Bill Pmt -Check</b>	<b>54739</b>	<b>01/25/2016</b>	<b>Mergent</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	172726	01/06/2016		6410A · BOOKS (ADULT)	\$ (961.00)
TOTAL						<u>\$ (961.00)</u>
	<b>Bill Pmt -Check</b>	<b>54740</b>	<b>01/25/2016</b>	<b>Michielli &amp; Wyetzner Architects</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	#56 New Lib 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (32,235.00)
TOTAL						<u>\$ (32,235.00)</u>
	<b>Bill Pmt -Check</b>	<b>54741</b>	<b>01/25/2016</b>	<b>Midwest Tape</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	93505440	12/14/2015		6417N · VIDEOS (TEEN)	\$ (16.89)
	Bill	93504058	12/14/2015		6412N · RECORDINGS (TEEN)	\$ (109.42)
	Bill	93524054	12/18/2015		6412N · RECORDINGS (TEEN)	\$ (39.57)
	Bill	93545447	12/28/2015		6412N · RECORDINGS (TEEN)	\$ (12.74)
	Bill	93504056	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (251.79)
	Bill	93523986	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (253.15)
	Bill	93524053	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (47.99)
	Bill	93517402	01/06/2016		6417A · VIDEOS (ADULT)	\$ (441.12)
	Bill	93517404	01/06/2016		6417A · VIDEOS (ADULT)	\$ (98.47)
	Bill	93522308	01/06/2016		6417A · VIDEOS (ADULT)	\$ (416.80)

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Type	Num	Date	Name	Account	Paid Amount
Bill	93522340	01/06/2016		6417A · VIDEOS (ADULT)	\$ (47.78)
Bill	93533304	01/06/2016		6417A · VIDEOS (ADULT)	\$ (494.87)
Bill	93505378	01/06/2016		6417A · VIDEOS (ADULT)	\$ (215.90)
Bill	93547661	01/06/2016		6417A · VIDEOS (ADULT)	\$ (477.40)
Bill	93547662	01/06/2016		6417A · VIDEOS (ADULT)	\$ (95.57)
Bill	93551065	01/06/2016		6417A · VIDEOS (ADULT)	\$ (79.64)
Bill	93551067	01/06/2016		6417A · VIDEOS (ADULT)	\$ (29.79)
Bill	93501047	01/06/2016		6417A · VIDEOS (ADULT)	\$ (76.67)
Bill	93501046	01/06/2016		6417A · VIDEOS (ADULT)	\$ (142.73)
Bill	93560640	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (319.44)
				6412N · RECORDINGS (TEEN)	\$ (319.44)
				6412C · RECORDINGS (C&P)	\$ (159.73)
Bill	93517405	01/07/2016		6417C · VIDEOS (C&P)	\$ (50.32)
Bill	93522341	01/07/2016		6417C · VIDEOS (C&P)	\$ (33.78)
Bill	93547665	01/07/2016		6417C · VIDEOS (C&P)	\$ (37.89)
Bill	93547664	01/07/2016		6417C · VIDEOS (C&P)	\$ (306.72)
Bill	93551068	01/07/2016		6417C · VIDEOS (C&P)	\$ (78.24)
Bill	93554392	01/07/2016		6417C · VIDEOS (C&P)	\$ (249.40)
Bill	93501049	01/07/2016		6417C · VIDEOS (C&P)	\$ (100.20)
Bill	93491795	01/07/2016		6417C · VIDEOS (C&P)	\$ (170.64)
Bill	93575197	01/07/2016		6417A · VIDEOS (ADULT)	\$ (42.78)
Bill	93582304	01/08/2016		6417A · VIDEOS (ADULT)	\$ (367.79)
Bill	93579529	01/08/2016		6412A · RECORDINGS (ADULT)	\$ (141.50)
Bill	93579561	01/08/2016		6412A · RECORDINGS (ADULT)	\$ (9.99)
Bill	93578101	01/08/2016		6417A · VIDEOS (ADULT)	\$ (421.01)
Bill	93579562	01/08/2016		6412N · RECORDINGS (TEEN)	\$ (26.83)
Bill	93548808	01/12/2016		6412A · RECORDINGS (ADULT)	\$ (39.99)
Bill	93550604	01/12/2016		6412A · RECORDINGS (ADULT)	\$ (163.22)
Bill	93558207	01/12/2016		6412A · RECORDINGS (ADULT)	\$ (102.07)
Bill	93564214	01/12/2016		6417A · VIDEOS (ADULT)	\$ (664.02)
Bill	93566569	01/12/2016		6417A · VIDEOS (ADULT)	\$ (236.12)
Bill	93571485	01/12/2016		6417A · VIDEOS (ADULT)	\$ (18.89)
Bill	93571483	01/12/2016		6417A · VIDEOS (ADULT)	\$ (196.43)
TOTAL					\$ (7,604.73)

Bill Pmt -Check

54742

01/25/2016 Minuteman Press

L0225 · EMPIRE NAT'L - OPERATING

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	Type	Num	Date	Name	Account	Paid Amount
TOTAL	Bill	19975	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (138.79)
						<u>\$ (138.79)</u>
	<b>Bill Pmt -Check</b>	<b>54743</b>	<b>01/25/2016</b>	<b>Munoz, Rosalinda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (390.00)
						<u>\$ (390.00)</u>
	<b>Bill Pmt -Check</b>	<b>54744</b>	<b>01/25/2016</b>	<b>Muszynski, Margaret</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	010616	01/11/2016		6437L · PROGRAMS (LIT)	\$ (50.00)
						<u>\$ (50.00)</u>
	<b>Bill Pmt -Check</b>	<b>54745</b>	<b>01/25/2016</b>	<b>National Learning Corporation</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	0048632	01/07/2016		6410A · BOOKS (ADULT)	\$ (371.09)
	Bill	0048552	01/12/2016		6410A · BOOKS (ADULT)	\$ (263.23)
						<u>\$ (634.32)</u>
	<b>Bill Pmt -Check</b>	<b>54746</b>	<b>01/25/2016</b>	<b>NYLA</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	Membership C.Nowak	01/07/2016		6438 · DUES	\$ (125.00)
						<u>\$ (125.00)</u>
	<b>Bill Pmt -Check</b>	<b>54747</b>	<b>01/25/2016</b>	<b>O'Connell, Linda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	12162015	01/05/2016		6437A · PROGRAMS (ADULT)	\$ (301.00)
						<u>\$ (301.00)</u>

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January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	<b>Bill Pmt -Check</b>	<b>54748</b>	<b>01/25/2016</b>	<b>Paychex, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	8692763	01/04/2016		6437P12 · PAYROLL SERVICES	\$ (90.25)
	Bill	443074	01/06/2016		6437P12 · PAYROLL SERVICES	\$ (651.36)
	Bill	444547	01/06/2016		6437P12 · PAYROLL SERVICES	\$ (654.07)
	Bill	446870	01/13/2016		6437P12 · PAYROLL SERVICES	\$ (2,090.92)
TOTAL						<u>\$ (3,486.60)</u>
	<b>Bill Pmt -Check</b>	<b>54749</b>	<b>01/25/2016</b>	<b>Penguin Random House</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	1085861013	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (33.75)
TOTAL						<u>\$ (33.75)</u>
	<b>Bill Pmt -Check</b>	<b>54750</b>	<b>01/25/2016</b>	<b>Petty Cash</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	PC-CPSD JAN2016	01/25/2016		6437C · PROGRAMS (C&P)	\$ (22.99)
					6430G · OFFICE AND LIBRARY SUPPLIES	\$ (5.00)
					6435C · CED, CONF & TRAVEL (C&P)	\$ (5.40)
	Bill	PC-Teen JAN2016	01/25/2016		6437N · PROGRAMS (TEEN)	\$ (49.54)
	Bill	PC 012016 BO	01/25/2016		6437A · PROGRAMS (ADULT)	\$ (3.00)
					6437N · PROGRAMS (TEEN)	\$ (3.00)
					6437C · PROGRAMS (C&P)	\$ (2.00)
					6435S · CED, CONF & TRAV (COMM SRV)	\$ (6.00)
					6430G · OFFICE AND LIBRARY SUPPLIES	\$ (17.00)
					643765 · PROMOTION AND PUBLICITY	\$ (50.00)
TOTAL						<u>\$ (163.93)</u>
	<b>Bill Pmt -Check</b>	<b>54751</b>	<b>01/25/2016</b>	<b>Piper-Gebhard, Randi</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	012016	01/11/2016		6437L · PROGRAMS (LIT)	<u>\$ (240.00)</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Payables Warrant #2**  
January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
TOTAL						\$ (240.00)
	Bill Pmt -Check	54752	01/25/2016	Polanco Abreu, Yudith	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (247.00)
TOTAL						<u>\$ (247.00)</u>
	Bill Pmt -Check	54753	01/25/2016	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Permit 1 12202015	01/07/2016		6433G · POSTAGE	\$ (225.00)
TOTAL						<u>\$ (225.00)</u>
	Bill Pmt -Check	54754	01/25/2016	Quill	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	2079154	01/07/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (48.45)
TOTAL						<u>\$ (48.45)</u>
	Bill Pmt -Check	54755	01/25/2016	Ragona, Tara	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	CPSD	01/12/2016		6435C · CED, CONF & TRAVEL (C&P)	\$ (18.75)
TOTAL						<u>\$ (18.75)</u>
	Bill Pmt -Check	54756	01/25/2016	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	75263665	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (39.99)
	Bill	75263199	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (24.99)
	Bill	75261703	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (173.20)
	Bill	75263804	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (14.99)
	Bill	75263751	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (44.99)

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill	75263667	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (34.99)
	Bill	75261079	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (301.60)
	Bill	75258928	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (35.99)
	Bill	75257759	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (39.99)
	Bill	75251810	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (79.98)
	Bill	75259169	01/06/2016		6412A · RECORDINGS (ADULT)	\$ (64.00)
	Bill	75256803	01/06/2016		6417A · VIDEOS (ADULT)	\$ (41.60)
	Bill	75258439	01/07/2016		6412C · RECORDINGS (C&P)	\$ (9.99)
	Bill	75256159	01/07/2016		6412C · RECORDINGS (C&P)	\$ (24.99)
	Bill	75251821	01/07/2016		6412C · RECORDINGS (C&P)	\$ (39.99)
TOTAL						<u>\$ (971.28)</u>
	Bill Pmt -Check	54757	01/25/2016	Regent Book Company	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	52528	01/06/2016		6410A · BOOKS (ADULT)	\$ (28.53)
TOTAL						<u>\$ (28.53)</u>
	Bill Pmt -Check	54758	01/25/2016	Residential Fences Corp.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#56 New Lib 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (6,400.00)
TOTAL						<u>\$ (6,400.00)</u>
	Bill Pmt -Check	54759	01/25/2016	Roeder, Kathy	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12/1,15/2015	01/05/2016		6437C · PROGRAMS (C&P)	\$ (200.00)
TOTAL						<u>\$ (200.00)</u>
	Bill Pmt -Check	54760	01/25/2016	Rojo Angeles, Erika	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	122015/012016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (403.00)
TOTAL						<u>\$ (403.00)</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54761	01/25/2016	Roye, Sara	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12/9,16/2015	01/05/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
	Bill	010616	01/11/2016		6437A · PROGRAMS (ADULT)	\$ (100.00)
TOTAL						<u>\$ (300.00)</u>
	Bill Pmt -Check	54762	01/25/2016	Ruiz, Maria	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	Mileage 102015	01/12/2016		6435L · CED, CONF & TRAVEL (LIT)	\$ (34.96)
TOTAL						<u>\$ (34.96)</u>
	Bill Pmt -Check	54763	01/25/2016	Sandpebble Builders, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	01142016#56	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (774.00)
	Bill	#56 Lintel 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (5,170.00)
TOTAL						<u>\$ (5,944.00)</u>
	Bill Pmt -Check	54764	01/25/2016	Sandpebble Preconstruction Ir	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	#56Painting 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (34,118.99)
	Bill	#56 New Lib 01142016	01/14/2016		7500 · BUILDING IMPROVEMENTS	\$ (36,117.76)
TOTAL						<u>\$ (70,236.75)</u>
	Bill Pmt -Check	54765	01/25/2016	Sandra J. Steinberg	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	011516	01/15/2016		6410C · BOOKS (C&P)	\$ (3.99)
TOTAL						<u>\$ (3.99)</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54766	01/25/2016	Schel, Lee	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	097	01/05/2016		6437P17 · TRANSLATION SERVICES	\$ (35.00)
TOTAL						<u>\$ (35.00)</u>
	Bill Pmt -Check	54767	01/25/2016	SCLS	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	59697	01/05/2016		6417C · VIDEOS (C&P)	\$ (71.50)
	Bill	59739	01/06/2016		6437P01 · ACCOUNTANT/AUDITOR	\$ (1,850.00)
	Bill	59903	01/12/2016		6411A · MICRO/REF CD (ADULT)	\$ (242.12)
TOTAL						<u>\$ (2,163.62)</u>
	Bill Pmt -Check	54768	01/25/2016	Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	12292015	01/07/2016		6437A · PROGRAMS (ADULT)	\$ (425.00)
	Bill	12292015-2	01/07/2016		6437C · PROGRAMS (C&P)	\$ (250.00)
	Bill	01072016	01/11/2016		6437C · PROGRAMS (C&P)	\$ (250.00)
TOTAL						<u>\$ (925.00)</u>
	Bill Pmt -Check	54769	01/25/2016	Seaman, Kevin A.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	112016-6302016	01/06/2016		6437P4 · ATTORNEY	\$ (7,250.00)
TOTAL						<u>\$ (7,250.00)</u>
	Bill Pmt -Check	54770	01/25/2016	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	35472	01/06/2016		6434G · PRINTING (GEN)	\$ (6,581.00)
	Bill	35514	01/12/2016		6434N · PRINTING (TEEN)	\$ (515.00)



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Payables Warrant #2**  
January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
TOTAL						\$ (7,096.00)
	Bill Pmt -Check	54771	01/25/2016	Shred-it	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	9409008410	01/13/2016		6437P15 - DOCUMENT MANAGEMENT/DESTRUCTIO	\$ (152.24)
TOTAL						\$ (152.24)
	Bill Pmt -Check	54772	01/25/2016	Sievers, Sandra	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	142016	01/07/2016		6437A - PROGRAMS (ADULT)	\$ (100.00)
TOTAL						\$ (100.00)
	Bill Pmt -Check	54773	01/25/2016	Smithtown Library	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	152016	01/06/2016		6417A - VIDEOS (ADULT)	\$ (15.00)
TOTAL						\$ (15.00)
	Bill Pmt -Check	54774	01/25/2016	South Shore Autoworks	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	8866	01/11/2016		6439G - EQUIPMENT R & M (GEN)	\$ (239.60)
TOTAL						\$ (239.60)
	Bill Pmt -Check	54775	01/25/2016	Sparling, Nicole	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	01072016	01/11/2016		6437C - PROGRAMS (C&P)	\$ (275.00)
TOTAL						\$ (275.00)
	Bill Pmt -Check	54776	01/25/2016	Suffolk Cooperative Library Sy	L0225 - EMPIRE NAT'L - OPERATING	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
TOTAL	Bill	59776	12/15/2015		6411C · MICRO/REF CD (C&P)	\$ (864.00)
					6411A · MICRO/REF CD (ADULT)	\$ (665.00)
					6411N · MICRO/REF CD (TEEN)	\$ (665.00)
						<u>\$ (2,194.00)</u>
	<b>Bill Pmt -Check</b>	<b>54777</b>	<b>01/25/2016</b>	<b>Suffolk County Locksmith, Inc. L0225 · EMPIRE NAT'L - OPERATING</b>		
TOTAL	Bill	75232	01/12/2016		6451G · CUSTODIAL SUPPLIES	\$ (71.10)
	Bill	75452	01/12/2016		6451G · CUSTODIAL SUPPLIES	\$ (48.80)
	Bill	75465	01/12/2016		6451G · CUSTODIAL SUPPLIES	\$ (27.50)
						<u>\$ (147.40)</u>
	<b>Bill Pmt -Check</b>	<b>54778</b>	<b>01/25/2016</b>	<b>Swan Bakery</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	12152015	01/05/2016		6437C · PROGRAMS (C&P)	\$ (925.00)
	Bill	12172015	01/07/2016		6437C · PROGRAMS (C&P)	\$ (666.00)
						<u>\$ (1,591.00)</u>
	<b>Bill Pmt -Check</b>	<b>54779</b>	<b>01/25/2016</b>	<b>Tag-It Engravings &amp; Signs</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	11658	01/07/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (39.00)
						<u>\$ (39.00)</u>
	<b>Bill Pmt -Check</b>	<b>54780</b>	<b>01/25/2016</b>	<b>Thermal Solutions, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
TOTAL	Bill	A40033	01/05/2016		6452G · BLDG ALTERATION AND MAINT	\$ (192.50)
	Bill	C41678	01/06/2016		6452G · BLDG ALTERATION AND MAINT	\$ (2,136.25)
						<u>\$ (2,328.75)</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54781	01/25/2016	Thomas Ryan	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01142016	01/14/2016		6410C · BOOKS (C&P)	\$ (15.99)
						<u>\$ (15.99)</u>
	Bill Pmt -Check	54782	01/25/2016	True Nature Landscaping Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	12871	01/06/2016		6452G · BLDG ALTERATION AND MAINT	\$ (860.00)
						<u>\$ (860.00)</u>
	Bill Pmt -Check	54783	01/25/2016	Tyler, Edwina Lee	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	1/6/16	01/11/2016		6437A · PROGRAMS (ADULT)	\$ (200.00)
						<u>\$ (200.00)</u>
	Bill Pmt -Check	54784	01/25/2016	Unique Management Services,	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	416196	01/05/2016		6437P7 · COLLECTION AGENCY	\$ (187.95)
	Bill	418133	01/12/2016		6437P7 · COLLECTION AGENCY	\$ (223.75)
						<u>\$ (411.70)</u>
	Bill Pmt -Check	54785	01/25/2016	UPS	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	000054YE33515	01/05/2016		6433G · POSTAGE	\$ (10.39)
	Bill	000054YE33495	01/05/2016		6433G · POSTAGE	\$ (9.74)
						<u>\$ (20.13)</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	54786	01/25/2016	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01142016	01/14/2016		6431D · TELECOMMUNICATIONS	\$ (17.96)
						<u>\$ (17.96)</u>
	Bill Pmt -Check	54787	01/25/2016	Villegas, Martha (Vendor)	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	010416	01/11/2016		6437L · PROGRAMS (LIT)	\$ (32.50)
						<u>\$ (32.50)</u>
	Bill Pmt -Check	54788	01/25/2016	W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	I30807605	01/05/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (76.05)
	Bill	131427517	01/13/2016		6430G · OFFICE AND LIBRARY SUPPLIES	\$ (68.56)
						<u>\$ (144.61)</u>
	Bill Pmt -Check	54789	01/25/2016	Walters, Lisa	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	12/7,14,21/15	01/05/2016		6437C · PROGRAMS (C&P)	\$ (300.00)
	Bill	12/4,11,18/15	01/05/2016		6437C · PROGRAMS (C&P)	\$ (300.00)
						<u>\$ (600.00)</u>
	Bill Pmt -Check	54790	01/25/2016	White, Edna Terry	L0225 · EMPIRE NAT'L - OPERATING	
TOTAL	Bill	01112016	01/11/2016		6437L · PROGRAMS (LIT)	\$ (100.00)
						<u>\$ (100.00)</u>
	Bill Pmt -Check	54791	01/25/2016	Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

January 25, 2016

	Type	Num	Date	Name	Account	Paid Amount
	Bill	122015	01/04/2016		6437N - PROGRAMS (TEEN)	\$ (240.00)
TOTAL						<u>\$ (240.00)</u>
	Bill Pmt -Check	54792	01/25/2016	Xerox Corporation (Chicago)	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	300314281	01/09/2016		6439G - EQUIPMENT R & M (GEN)	\$ (2,052.68)
TOTAL						<u>\$ (2,052.68)</u>
	Bill Pmt -Check	54793	01/25/2016	Zafar, Tanzeela	L0225 - EMPIRE NAT'L - OPERATING	
	Bill	122015/012016	01/11/2016		6437L - PROGRAMS (LIT)	\$ (52.00)
TOTAL						<u>\$ (52.00)</u>
						\$ (240,029.94)

I hereby certify that at a meeting on January 25, 2016  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**December 18, 2015**

Type	Num	Date	Name	Account	Paid Amount
Bill	5289 492	12/18/15	1103 State Of NY Dept of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 66,313.70 \$ 66,313.70
Bill	5290 12182015	12/18/15	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	\$ 1,500.00 \$ 1,500.00
Bill	5291 362014	12/18/15	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	\$ 1,266.57 \$ 1,266.57
Bill	5292 12182015	12/18/15	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE TOTAL	\$ 2,688.00 \$ 2,688.00
Bill	5293 12182015	12/18/15	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL L0510 · CSEA POST TAX DENTAL L0520 · CSEA POST TAX VISION TOTAL	\$ 73.84 \$ 14.13 \$ 87.97
Bill	5294 12182015	12/18/15	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL L0500 · CSEA UNION DUES TOTAL	\$ 2,598.96 \$ 2,598.96
				GRAND TOTAL	<u><u>\$ 74,455.20</u></u>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**December 30, 2015**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b> Bill	<b>EFT</b> 12302015	<b>12/30/15</b>	<b>1106 NYS Employees'</b> <b>Retirement System</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0160 · RA - ERS ARREARS (VOLUNTARY) TOTAL	 \$ 4,066.28 \$ 1,833.00 \$ 283.44 \$ 6,182.72
<b>Bill Pmt -Check</b> Bill	<b>EFT</b> 7422983-2	<b>12/30/15</b>	<b>Hartford Insurance Co</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0196 · LONG TER 9055 · DISABILTY INSURANCE TOTAL	 \$ 277.49 \$ 1,623.31 \$ 1,900.80
<b>Bill Pmt -Check</b> Bill	<b>5295</b> 12302015	<b>12/30/15</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0172 · 403B PRUDENTIAL TOTAL	 \$ 570.00 \$ 570.00
<b>Bill Pmt -Check</b> Bill	<b>5296</b> 253175	<b>12/30/15</b>	<b>1110 AFLAC</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0625 · AFLAC PRE-TAX L0626 · AFLAC POST-TAX TOTAL	 \$ 2,205.79 \$ 225.25 \$ 2,431.04
<b>Bill Pmt -Check</b> Bill	<b>5297</b> 367107	<b>12/30/15</b>	<b>1112 The NYS Deferred</b> <b>Compensation Plan</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0173 · 457B NYS DEFERRED COMP TOTAL	 \$ 591.90 \$ 591.90
<b>Bill Pmt -Check</b> Bill	<b>5298</b> 12302015	<b>12/30/15</b>	<b>2922 Met Life</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0171 · 403B MET LIFE TOTAL	 \$ 2,688.00 \$ 2,688.00

Bill Pmt -Check      5299      12/30/15      CSEA Employee Benefit  
Bill      12302015      Fund

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0510 · CSEA POST TAX DENTAL	\$ 73.84
L0520 · CSEA POST TAX VISION	\$ 14.13
TOTAL	<u>\$ 87.97</u>

Bill Pmt -Check      5300      12/30/15      CSEA, Inc.  
Bill      12302015

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0500 · CSEA UNION DUES	\$ 2,610.24
TOTAL	<u>\$ 2,610.24</u>
	<u><b>\$ 17,062.67</b></u>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary



**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**January 15, 2016**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>5301</b>	<b>01/15/16</b>	<b>1096 Denise Boinay</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	01152016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5302</b>	<b>01/15/16</b>	<b>1097 Florence Stonish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	01152016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5303</b>	<b>01/15/16</b>	<b>1098 Mary Abruscato</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	01152016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5304</b>	<b>01/15/16</b>	<b>1099 Kathleen Irish</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	01152016			9060 · MEDICAL INSURANCE	\$ 243.60
				TOTAL	<u>\$ 243.60</u>
<b>Bill Pmt -Check</b>	<b>5305</b>	<b>01/15/16</b>	<b>1100 Madeline Sacco</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	01152016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
<b>Bill Pmt -Check</b>	<b>5306</b>	<b>01/15/16</b>	<b>1101 William Cicola</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
Bill	01152016			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>

Bill Pmt -Check Bill	5307 01152016	01/15/16	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 209.80
				TOTAL	<u>\$ 209.80</u>
Bill Pmt -Check Bill	5308 493	01/15/16	1103 State Of NY Dept of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL	
				9060 · MEDICAL INSURANCE	\$ 66,313.70
				TOTAL	<u>\$ 66,313.70</u>
Bill Pmt -Check Bill	5309 01152016	01/15/16	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
				L0172 · 403B PRUDENTIAL	\$ 1,500.00
				TOTAL	<u>\$ 1,500.00</u>
Bill Pmt -Check Bill	5310 371810	01/15/16	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL	
				L0173 · 457B NYS DEFERRED COMP	\$ 1,211.00
				TOTAL	<u>\$ 1,211.00</u>
Bill Pmt -Check Bill	5311 01152015	01/15/16	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
				L0171 · 403B MET LIFE	\$ 16,688.00
				TOTAL	<u>\$ 16,688.00</u>
Bill Pmt -Check Bill	5312 01152016	01/15/16	CSEA Employee Benefit Fund	L0226 · EMPIRE NAT'L - PAYROLL	
				L0510 · CSEA POST TAX DENTAL	\$ 73.84
				L0520 · CSEA POST TAX VISION	\$ 14.13
				TOTAL	<u>\$ 87.97</u>

Bill Pmt -Check      5313      01/15/16    CSEA, Inc.  
Bill                      01152016

<b>L0226 · EMPIRE NAT'L - PAYROLL</b>	
L0500 · CSEA UNION DUES	\$ 2,869.74
TOTAL	<u>\$ 2,869.74</u>
	<u><b>\$ 89,648.31</b></u>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title:    Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***OPERATING FUNDS FINANCIAL REPORTS***

**(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)**

**DECEMBER 2015**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
Operating Funds Monthly Report  
December 2015

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 1,481,512.39	\$ 2,009,671.65	\$ 1,891,344.91	\$ 865.63	\$ 1,600,704.76
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 424,361.20	\$ 2,865.42	\$ 155.78	\$ 180.98	\$ 427,251.82
Empire Nat'l Bank	OPERATING	\$ 81,762.44	\$ 1,191,449.81	\$ 1,046,737.97	\$ 79.36	\$ 226,553.64
Empire Nat'l Bank	PAYROLL	\$ 21,282.58	\$ 699,960.24	\$ 682,495.98	\$ -	\$ 38,746.84
						<u>\$ 2,293,257.06</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2016	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<u>\$ 15,000.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 2,308,257.06</u></u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2015

								TOTAL										
								Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15	Budget	\$ Over Budget	% of Budget	
Ordinary Income/Expense																		
Income																		
2000 · PROPERTY TAX REVENUES								0.00	0.00	0.00	0.00	0.00	0.00	0.00	9,214,000.00	-9,214,000.00	0.0%	
2082 · FINES AND FEES								6,878.93	7,422.04	5,522.51	6,064.21	5,339.16	5,234.87	36,461.72	75,000.00	-38,538.28	48.62%	
2360 · CONTRACTS WITH OTHER LIBR.								487,800.91	0.00	0.00	0.00	0.00	0.00	487,800.91	340,000.00	147,800.91	143.47%	
2401 · INTEREST								2,138.31	2,014.64	1,697.55	1,362.90	49.62	79.36	7,342.38	30,000.00	-22,657.62	24.48%	
2650 · SALES OF EXCESS MATERIAL								50.00	20.00	39.00	42.00	72.00	28.00	251.00				
2670 · SALES OF BOOKS								0.00	442.22	0.00	0.00	283.86	0.00	726.08				
2671 · FEDERAL & STATE GRANTS								0.00	0.00	0.00	5,000.00	0.00	0.00	5,000.00				
2675 · GRANTS - OTHER								700.00	0.00	0.00	0.00	0.00	0.00	700.00				
2705 · GIFTS AND DONATIONS								75.00	0.00	0.00	0.00	0.00	0.00	75.00				
2760 · SYSTEM & STATE AID								0.00	0.00	0.00	12,477.60	0.00	1,386.40	13,864.00	10,000.00	3,864.00	138.64%	
2771 · COPIER REVENUE - CONTRACT (R)								983.11	598.10	803.80	784.00	1,426.54	847.35	5,442.90	10,000.00	-4,557.10	54.43%	
2771A · COPIER REVENUE - INHOUSE (N)								0.00	0.00	0.00	0.05	0.00	0.00	0.05				
2772A · ADULT-ADULT PRINTER								487.35	601.80	996.30	1,138.00	0.00	326.00	3,549.45				
2800 · Program Receipts																		
2805 · Program Receipts - Adult								1,080.50	396.50	1,205.00	1,163.00	0.00	0.00	3,845.00				
2800 · Program Receipts - Other								0.00	0.00	0.00	0.00	0.00	0.00	0.00	20,000.00	-20,000.00	0.0%	
Total 2800 · Program Receipts								1,080.50	396.50	1,205.00	1,163.00	0.00	0.00	3,845.00	20,000.00	-16,155.00	19.23%	
2999 · Lost Books								0.00	23.50	0.00	0.00	0.00	185.56	209.06				
Total Income								500,194.11	11,518.80	10,264.16	28,031.76	7,171.18	8,087.54	565,267.55	9,699,000.00	-9,133,732.45	5.83%	
Gross Profit								500,194.11	11,518.80	10,264.16	28,031.76	7,171.18	8,087.54	565,267.55	9,699,000.00	-9,133,732.45	5.83%	
Expense																		
6000 · SALARIES AND WAGES																		
6141 · PROFESSIONAL SALARIES																		

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July through December 2015

	TOTAL									
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
6141A · PROFESSIONAL (ADULT)	75,069.62	50,590.75	50,449.94	72,367.26	44,652.06	69,516.55	362,646.18	750,700.00	-388,053.82	48.31%
6141C · PROFESSIONAL (C&P)	69,287.70	45,671.25	43,017.93	43,293.12	43,395.09	64,789.47	309,454.56	692,084.00	-382,629.44	44.71%
6141D · PROFESSIONAL (DIGITAL)	18,301.42	12,222.07	12,348.12	12,354.42	12,360.72	18,118.83	85,705.58	192,610.00	-106,904.42	44.5%
6141N · PROFESSIONAL (TEEN)	41,196.17	26,908.74	25,996.98	27,020.90	26,831.31	40,474.48	188,428.58	395,894.00	-207,465.42	47.6%
6141S · COMM SERV LIBR (SVC)	29,415.48	19,844.60	19,844.60	19,844.60	19,844.60	29,766.90	138,560.78	253,820.00	-115,259.22	54.59%
6141T · PROFESSIONAL (TECH)	22,607.56	15,419.48	14,976.06	15,048.62	14,989.04	23,083.56	106,124.32	194,206.00	-88,081.68	54.65%
Total 6141 · PROFESSIONAL SALARIES	255,877.95	170,656.89	166,633.63	189,928.92	162,072.82	245,749.79	1,190,920.00	2,479,314.00	-1,288,394.00	48.03%
6142 · CLERICAL SALARIES										
6142A · CLERICAL (ADULT)	37,786.02	24,625.19	23,481.34	25,539.84	24,994.73	39,078.52	175,505.64	379,945.00	-204,439.36	46.19%
6142C · CLERICAL (C&P)	23,769.43	15,306.12	15,984.06	16,186.57	15,824.65	25,611.25	112,682.08	239,672.00	-126,989.92	47.02%
6142D · CLERICAL (DIGITAL)	6,045.28	4,090.12	4,127.04	4,122.43	4,256.26	6,739.10	29,380.23	58,557.00	-29,176.77	50.17%
6142G · CLERICAL (GEN)	19,646.64	13,183.92	13,183.92	14,222.37	17,337.76	26,992.71	104,567.32	171,391.00	-66,823.68	61.01%
6142L · CLERICAL (LIT)	21,796.08	15,350.87	14,513.99	16,380.39	15,133.65	22,612.32	105,787.30	224,346.00	-118,558.70	47.15%
6142N · CLERICAL (TEEN)	10,141.80	7,067.03	6,105.11	6,537.55	6,758.79	10,457.68	47,067.96	86,276.00	-39,208.04	54.56%
6142R · CLERICAL (CIRC)	37,142.32	25,170.51	24,888.12	24,088.84	22,677.56	35,579.92	169,547.27	328,172.00	-158,624.73	51.66%
6142S · CLERICAL (SVC)	978.60	579.60	637.56	695.52	724.50	1,134.61	4,750.39	13,573.00	-8,822.61	35.0%
6142T · CLERICAL (TECH)	17,958.33	12,299.22	11,871.82	11,997.32	12,240.42	18,605.04	84,972.15	152,443.00	-67,470.85	55.74%
6142X · CLERICAL (WIRES)	1,383.89	853.22	912.41	971.63	912.42	1,277.99	6,311.56	12,428.00	-6,116.44	50.79%
Total 6142 · CLERICAL SALARIES	176,648.39	118,525.80	115,705.37	120,742.46	120,860.74	188,089.14	840,571.90	1,666,803.00	-826,231.10	50.43%
6143 · PAGE SALARIES										
6143A · PAGE (ADULT)	18,669.99	12,134.14	11,602.84	12,375.03	14,095.55	20,092.60	88,970.15	184,870.00	-95,899.85	48.13%
6143C · PAGE (C&P)	17,478.74	11,435.07	8,987.81	10,079.78	10,845.78	17,839.24	76,666.42	141,530.00	-64,863.58	54.17%
6143L · PAGE (LIT)	898.25	996.98	430.94	506.41	483.44	668.29	3,984.31	5,565.00	-1,580.69	71.6%
6143N · PAGE (TEEN)	3,079.29	1,902.10	1,446.68	1,605.18	1,214.49	1,724.51	10,972.25	20,405.00	-9,432.75	53.77%
6143R · PAGE (CIRC)	3,160.18	2,328.51	2,249.26	2,580.80	2,489.28	3,504.71	16,312.74	36,524.00	-20,211.26	44.66%
6143T · PAGE (TECH)	4,739.49	3,249.95	3,382.56	3,232.54	3,355.80	5,013.55	22,973.89	47,616.00	-24,642.11	48.25%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July through December 2015

	TOTAL									
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
Total 6143 · PAGE SALARIES	48,025.94	32,046.75	28,100.09	30,379.74	32,484.34	48,842.90	219,879.76	436,510.00	-216,630.24	50.37%
6144 · CUSTODIAL										
6144G · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	124,438.09	241,959.00	-117,520.91	51.43%
Total 6144 · CUSTODIAL	25,030.79	17,424.51	16,856.65	17,241.70	17,177.05	30,707.39	124,438.09	241,959.00	-117,520.91	51.43%
6145 · SECURITY										
6145G · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	120,107.86	213,678.00	-93,570.14	56.21%
Total 6145 · SECURITY	22,823.51	15,341.92	16,173.76	16,349.24	19,328.19	30,091.24	120,107.86	213,678.00	-93,570.14	56.21%
6146 · TECHNICIAN										
6146W · TECHNICAL (WIRES)	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	99,307.30	190,389.00	-91,081.70	52.16%
Total 6146 · TECHNICIAN	21,020.39	13,779.01	14,030.79	14,081.26	14,186.46	22,209.39	99,307.30	190,389.00	-91,081.70	52.16%
6147 · ADMINISTRATIVE										
Total 6147 · ADMINISTRATIVE	37,344.56	20,043.48	20,043.48	20,043.48	20,043.48	30,065.22	147,583.70	266,565.00	-118,981.30	55.37%
Total 6000 · SALARIES AND WAGES	586,771.53	387,818.36	377,543.77	408,766.80	386,153.08	595,755.07	2,742,808.61	5,495,218.00	-2,752,409.39	49.91%
6200 · EMPLOYEE BENEFITS										
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	731,805.00	731,805.00	735,918.00	-4,113.00	99.44%
9030 · SOCIAL SECURITY	43,952.66	29,026.17	27,884.04	29,859.24	28,125.88	43,521.06	202,369.05	375,000.00	-172,630.95	53.97%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	92,000.00	-92,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
9055 · DISABILTY INSURANCE	3,527.20	1,819.31	1,751.02	1,790.94	1,790.94	1,623.31	12,302.72	21,500.00	-9,197.28	57.22%
9060 · MEDICAL INSURANCE	54,538.21	59,991.39	61,257.74	59,609.43	55,594.19	58,713.00	349,703.96	689,709.00	-340,005.04	50.7%
9065 · MTA TRANSIT TAX	1,953.47	1,290.05	1,254.27	1,359.63	1,282.58	1,983.35	9,123.35	18,684.00	-9,560.65	48.83%
Total 6200 · EMPLOYEE BENEFITS	103,971.54	92,126.92	92,147.07	92,619.24	86,793.59	837,645.72	1,305,304.08	1,935,311.00	-630,006.92	67.45%



# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July through December 2015

	TOTAL									
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
6410A · BOOKS (ADULT)	5,833.58	9,546.20	11,995.30	24,509.19	10,553.54	8,926.88	71,364.69	184,000.00	-112,635.31	38.79%
6410C · BOOKS (C&P)	4,977.77	5,524.21	3,991.69	4,428.96	16,025.66	3,033.45	37,981.74	119,500.00	-81,518.26	31.78%
6410L · BOOKS (LIT)	0.00	117.83	0.00	0.00	0.00	0.00	117.83	1,500.00	-1,382.17	7.86%
6410N · BOOKS (TEEN)	566.34	1,051.79	862.83	351.00	2,533.45	2,779.16	8,144.57	27,000.00	-18,855.43	30.17%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	0.00	7,242.79	1,500.00	2,775.00	5,171.84	16,689.63	46,000.00	-29,310.37	36.28%
6411C · MICRO/REF CD (C&P)	0.00	0.00	5,432.00	750.00	0.00	5,207.33	11,389.33	18,250.00	-6,860.67	62.41%
6411N · MICRO/REF CD (TEEN)	0.00	0.00	5,400.00	750.00	0.00	3,851.83	10,001.83	22,000.00	-11,998.17	45.46%
6412A · RECORDINGS (ADULT)	1,516.03	2,035.07	4,093.51	2,416.59	3,096.68	2,379.52	15,537.40	47,200.00	-31,662.60	32.92%
6412C · RECORDINGS (C&P)	190.58	412.31	469.84	370.03	1,908.22	257.71	3,608.69	10,000.00	-6,391.31	36.09%
6412N · RECORDINGS (TEEN)	176.15	565.21	770.13	277.40	172.36	1,119.66	3,080.91	10,000.00	-6,919.09	30.81%
6413A · PERIODICALS (ADULT)	0.00	46.47	64.00	834.54	10,045.00	748.96	11,738.97	33,000.00	-21,261.03	35.57%
6413C · PERIODICALS (C&P)	0.00	19.99	0.00	0.00	0.00	0.00	19.99	6,325.00	-6,305.01	0.32%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	59.90	0.00	296.79	0.00	356.69	2,590.00	-2,233.31	13.77%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,475.80	5,899.62	8,654.97	8,543.21	5,525.83	4,443.54	38,542.97	135,000.00	-96,457.03	28.55%
6417C · VIDEOS (C&P)	1,831.25	1,005.74	1,028.13	1,634.49	4,483.64	470.39	10,453.64	53,000.00	-42,546.36	19.72%
6417L · VIDEOS (LIT)	16.49	0.00	0.00	0.00	0.00	0.00	16.49	200.00	-183.51	8.25%
6417N · VIDEOS (TEEN)	97.70	276.80	0.00	752.05	712.31	122.95	1,961.81	6,000.00	-4,038.19	32.7%
6419G · SOFTWARE (GEN)	10,080.00	0.00	0.00	0.00	0.00	1,200.00	11,280.00	1,200.00	10,080.00	940.0%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	16,000.00	-16,000.00	0.0%
6428D · MISCELLANEOUS	2,212.19	3,580.55	198.04	3,843.89	3,073.80	674.50	13,582.97	2,500.00	11,082.97	543.32%
6429C · REALIA (C&P)	451.99	0.00	0.00	323.14	871.95	0.00	1,647.08	4,500.00	-2,852.92	36.6%

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July through December 2015

	TOTAL									
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
6430G · OFFICE AND LIBRARY SUPPLIES	1,361.87	4,540.56	6,283.38	5,944.83	-776.71	6,487.49	23,841.42	95,000.00	-71,158.58	25.1%
6431D · TELECOMMUNICATIONS	3,442.31	3,736.56	3,448.16	3,846.87	3,547.24	8,871.26	26,892.40	50,000.00	-23,107.60	53.79%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	500.76	1,752.66	3,000.00	-1,247.34	58.42%
6433G · POSTAGE	5,997.72	3,913.91	5,379.42	4,268.94	5,396.75	3,865.19	28,821.93	51,000.00	-22,178.07	56.51%
6434A · PRINTING (ADULT)	-198.00	0.00	192.75	-77.60	-943.40	0.00	-1,026.25	4,275.00	-5,301.25	-24.01%
6434C · PRINTING (C&P)	0.00	565.00	0.00	0.00	0.00	0.00	565.00	7,000.00	-6,435.00	8.07%
6434G · PRINTING (GEN)	0.00	14,696.00	808.84	13,795.47	154.47	6,581.00	36,035.78	100,000.00	-63,964.22	36.04%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	515.00	0.00	515.00	0.00	1,030.00	6,000.00	-4,970.00	17.17%
6434R · PRINTING (CIRC)	0.00	0.00	2,453.64	0.00	0.00	0.00	2,453.64	6,500.00	-4,046.36	37.75%
6434S · PRINTING (COMM SRV)	0.00	0.00	45.46	0.00	0.00	0.00	45.46	5,000.00	-4,954.54	0.91%
6435A · CED, CONF & TRAVEL (ADULT)	1,219.77	82.73	352.37	21.05	17.18	495.58	2,188.68	4,000.00	-1,811.32	54.72%
6435C · CED, CONF & TRAVEL (C&P)	202.01	156.67	396.23	176.18	618.10	507.15	2,056.34	5,250.00	-3,193.66	39.17%
6435D · CED, CONF & TRAVEL (ADM)	2,980.14	2,378.28	310.00	1,961.86	497.44	899.99	9,027.71	7,500.00	1,527.71	120.37%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	0.00	0.00	45.00	0.00	45.00	3,000.00	-2,955.00	1.5%
6435L · CED, CONF & TRAVEL (LIT)	0.00	0.00	364.00	0.00	1,508.40	588.99	2,461.39	7,000.00	-4,538.61	35.16%
6435N · CED, CONF & TRAVEL (TEEN)	1,211.36	155.00	141.52	449.20	112.87	519.50	2,589.45	6,000.00	-3,410.55	43.16%
6435R · CED, CONF & TRAVEL (CIRC)	85.00	120.84	349.39	0.00	303.41	0.00	858.64	3,000.00	-2,141.36	28.62%
6435S · CED, CONF & TRAV (COMM SRV)	145.00	0.00	0.00	0.00	105.89	0.00	250.89	3,000.00	-2,749.11	8.36%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,950.00	-2,950.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	98,000.00	-98,000.00	0.0%
6437A · PROGRAMS (ADULT)	2,006.50	4,965.80	4,202.53	2,598.96	7,379.71	3,167.55	24,321.05	66,000.00	-41,678.95	36.85%
6437C · PROGRAMS (C&P)	6,462.92	12,388.49	4,691.73	3,922.72	6,678.64	4,704.50	38,849.00	75,000.00	-36,151.00	51.8%
6437D · PROGRAMS (DIGITAL)	0.00	0.00	0.00	205.53	133.25	443.95	782.73	7,500.00	-6,717.27	10.44%
6437L · PROGRAMS (LIT)	1,712.25	5,451.52	1,734.47	8,512.15	7,625.56	10,297.32	35,333.27	75,000.00	-39,666.73	47.11%
6437N · PROGRAMS (TEEN)	2,660.88	10,093.55	5,059.91	2,320.27	5,243.03	5,773.07	31,150.71	60,000.00	-28,849.29	51.92%
6437P · PROFESSIONAL FEES										
643760 · PLANTINGS	150.00	150.00	150.00	150.00	150.00	150.00	900.00	1,800.00	-900.00	50.0%

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July through December 2015

	TOTAL									
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
643765 · PROMOTION AND PUBLICITY	738.06	3,695.00	4,970.12	3,291.03	971.75	3,052.05	16,718.01	30,000.00	-13,281.99	55.73%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	0.00	0.00	19,500.00	-19,500.00	0.0%
6437P02 · AUDITOR	500.00	0.00	1,000.00	0.00	1,000.00	500.00	3,000.00	6,000.00	-3,000.00	50.0%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	-300.00	-300.00	5,000.00	-5,300.00	-6.0%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	136.00	816.00	1,600.00	-784.00	51.0%
6437P12 · PAYROLL SERVICES	1,446.06	2,061.81	1,383.17	1,403.77	1,388.82	747.27	8,430.90	22,000.00	-13,569.10	38.32%
6437P13 · ARMORED CAR SERVICE	160.58	0.00	319.36	158.78	158.78	164.63	962.13	2,000.00	-1,037.87	48.11%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	215.20	0.00	0.00	152.24	0.00	215.20	582.64			
6437P16 · STAFF BACKGROUND SCREEN	0.00	117.95	235.90	235.90	974.50	0.00	1,564.25	5,500.00	-3,935.75	28.44%
6437P17 · TRANSLATION SERVICES	0.00	0.00	0.00	0.00	45.50	6.50	52.00	500.00	-448.00	10.4%
6437P3 · APPRAISAL SERVICES	0.00	0.00	0.00	0.00	210.00	0.00	210.00			
6437P4 · ATTORNEY	0.00	8,666.66	1,416.66	1,416.66	0.00	4,249.98	15,749.96	31,000.00	-15,250.04	50.81%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
6437P7 · COLLECTION AGENCY	161.10	116.35	98.45	187.95	295.35	0.00	859.20	2,500.00	-1,640.80	34.37%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	330.00	0.00	0.00	0.00	0.00	330.00	450.00	-120.00	73.33%
6437P9 · EAP	0.00	7,470.00	0.00	0.00	0.00	0.00	7,470.00	7,500.00	-30.00	99.6%
<b>Total 6437P · PROFESSIONAL FEES</b>	<b>3,507.00</b>	<b>22,743.77</b>	<b>9,709.66</b>	<b>7,132.33</b>	<b>5,330.70</b>	<b>8,921.63</b>	<b>57,345.09</b>	<b>138,000.00</b>	<b>-80,654.91</b>	<b>41.55%</b>
6438 · DUES	0.00	0.00	1,140.00	250.00	371.00	1,223.40	2,984.40	5,000.00	-2,015.60	59.69%
6439A · EQUIPMENT R & M (ADULT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
6439G · EQUIPMENT R & M (GEN)	2,126.99	9,601.75	3,699.86	2,145.20	2,004.06	3,263.77	22,841.63	35,000.00	-12,158.37	65.26%
6439N · EQUIPMENT R & M (TEEN)	8.30	8.30	8.30	8.30	8.30	8.30	49.80	200.00	-150.20	24.9%
6439R · EQUIPMENT R & M (CIRC)	0.00	11,367.25	119.49	0.00	11,536.25	0.00	23,022.99	55,000.00	-31,977.01	41.86%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	378.81	378.81	0.00	378.81	757.62	2,272.86	26,000.00	-23,727.14	8.74%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2015

								TOTAL		
								Budget	\$ Over Budget	% of Budget
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15			
6450E · ELECTRICITY	14,191.12	15,162.66	14,762.79	13,246.63	9,176.59	8,379.05	74,918.84	150,000.00	-75,081.16	49.95%
6450F · FUEL/GAS	468.10	286.97	293.08	448.68	381.44	1,172.44	3,050.71	20,000.00	-16,949.29	15.25%
6450W · WATER	0.00	382.17	0.00	0.00	538.17	0.00	920.34	1,600.00	-679.66	57.52%
6451G · CUSTODIAL SUPPLIES	1,047.59	1,077.28	2,187.75	1,605.36	1,789.60	1,764.43	9,472.01	20,000.00	-10,527.99	47.36%
6452G · BLDG ALTERATION AND MAINT	1,897.20	3,416.96	4,735.22	9,794.43	1,185.93	1,739.02	22,768.76	50,931.00	-28,162.24	44.71%
6454 · INSURANCE	65,133.32	-6,684.60	0.00	25.00	0.00	25.00	58,498.72	60,000.00	-1,501.28	97.5%
6485G · Bank Fees	153.56	154.87	155.66	181.11	25.00	-25.00	645.20			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases										
7203A · EQUIPMENT ADULT	199.88	0.00	0.00	0.00	0.00	0.00	199.88	3,500.00	-3,300.12	5.71%
7203C · EQUIPMENT C & P	0.00	269.99	0.00	1,142.41	0.00	0.00	1,412.40	5,000.00	-3,587.60	28.25%
7203D · EQUIPMENT ADMIN	19,632.17	0.00	0.00	7,833.84	0.00	0.00	27,466.01	2,500.00	24,966.01	1,098.64%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203N · EQUIPMENT TEEN	26.95	258.31	0.00	0.00	0.00	0.00	285.26	3,000.00	-2,714.74	9.51%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	79.99	376.00	0.00	0.00	0.00	455.99	2,000.00	-1,544.01	22.8%
7203W · EQUIPMENT WIRE	0.00	0.00	721.23	0.00	21,686.85	50,090.02	72,498.10	140,000.00	-67,501.90	51.78%
Total 7203 · EQUIPMENT - Capital Purchases	19,859.00	608.29	1,097.23	8,976.25	21,686.85	50,090.02	102,317.64	161,500.00	-59,182.36	63.36%
Total Expense	862,480.04	632,026.84	595,221.00	644,680.63	627,845.81	1,604,811.49	4,967,065.81	9,699,000.00	-4,731,934.19	51.21%
Net Ordinary Income	-362,285.93	-620,508.04	-584,956.84	-616,648.87	-620,674.63	-1,596,723.95	-4,401,798.26	0.00	-4,401,798.26	100.0%
Other Income/Expense										
Other Expense										
7500 · BUILDING IMPROVEMENTS	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	784,068.86			
Total Other Expense	0.00	0.00	247,518.19	200,235.51	101,295.93	235,019.23	784,068.86			

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2015

								TOTAL		
	Jul 15	Aug 15	Sep 15	Oct 15	Nov 15	Dec 15	Jul - Dec 15	Budget	\$ Over Budget	% of Budget
Net Other Income	0.00	0.00	-247,518.19	-200,235.51	-101,295.93	-235,019.23	-784,068.86	0.00	-784,068.86	100.0%
Net Income	-362,285.93	-620,508.04	-832,475.03	-816,884.38	-721,970.56	-1,831,743.18	-5,185,867.12	0.00	-5,185,867.12	100.0%

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***CAPITAL FUND FINANCIAL REPORT***

**DECEMBER 2015**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
CAPITAL FUND MONTHLY REPORT

Month		Account #	Balance Forward		Deposits		Withdrawals		Balance
Empire Nat'l Bank		XXXXXX082							
July-15			\$ 4,549,079.36		\$ 1,931.80		\$ -		\$ 4,551,011.16
August-15			\$ 4,551,011.16		\$ 1,932.62		\$ -		\$ 4,552,943.78
September-15			\$ 4,552,943.78		\$ 1,871.07		\$ -		\$ 4,554,814.85
October-15			\$ 4,554,814.85		\$ 1,934.24		\$ -		\$ 4,556,749.09
November-15			\$ 4,556,749.09		\$ 1,872.64		\$ -		\$ 4,558,621.73
December-15			\$ 4,558,621.73		\$ 1,935.85		\$ -		\$ 4,560,557.58
							Grand Total :		\$ 4,560,557.58

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
Patron Visits (new counter as of 8-15)	24,376	33,441	35,069	35,772	33,317	31,654							193,629	151,320
Website Visits	48,908	41,531	39,727	40,897	37,933	35,910							244,906	296,015
Adult	3,511	3,721	3,841	4,119	3,665	3,144							22,001	27,963
Children's	1,868	1,359	955	1,283	1,095	995							7,555	9,839
Teen	945	750	663	603	683	508							4,152	6,957
Program Calendar	6,137	4,141	3,825	5,161	4,083	3,894							27,241	26,667
Library Link	342	265	278	252	238	249							1,624	1,826
CommunityLibrary.org	22,743	20,438	18,887	19,294	18,438	17,607							117,407	139,306
Facebook													-	91,365
Circulation	59,494	55,266	52,539	54,423	51,323	49,181	-	-	-	-	-	-	322,226	343,193
Staff assisted checkouts & renewals	29,611	26,793	26,757	28,087	25,848	25,258							162,354	169,052
Express Lane Checkouts & renewals	18,817	17,641	15,777	15,879	15,444	13,604							97,162	118,557
Renewals by patrons (web)	7,993	7,615	6,764	7,384	7,084	7,169							44,009	39,016
Overdrive Digital Checkouts	2,991	3,140	3,212	3,037	2,926	3,108							18,414	16,166
Museum Pass Checkouts	82	77	29	36	21	42							287	
Freegal Downloads													-	402
ILLs out	2,748	2,475	2,302	2,432	2,213	2,160							14,330	-
ILLs in	2,377	2,129	2,092	1,964	1,966	1,908							12,436	9,812
Holds	6,123	5,770	5,312	5,488	5,303	4,916							32,912	9,274
Filled Holds	4,898	4,456	4,229	4,386	4,189	3,902							26,060	35,747
New Library Cards	354	284	350	292	238	230							1,748	29,186
New/Renewed Contract Patrons	339	6	9	16	14	16							400	1,858
Computer Usage	5,235	5,456	5,416	5,544	5,189	4,773	-	-	-	-	-	-	31,613	33,011
Adult	3,472	3,811	4,080	4,179	3,817	3,598							22,957	23,189
Children's	1,028	961	690	739	748	677							4,843	4,877
Teen	735	684	646	626	624	498							3,813	4,945
Reference Questions	2,326	1,836	2,035	2,400	2,029	1,536	-	-	-	-	-	-	12,162	12,827
Adult	1,044	996	1,227	1,391	1,247	964							6,869	6,130
Children's	1,201	752	656	920	782	572							4,883	5,597
Teen	81	88	152	89									410	1,100
Chat Reference													-	-
Other Questions	4,658	4,388	4,027	5,900	4,387	3,378	-	-	-	-	-	-	26,738	28,873
Adult	1,744	2,187	2,218	2,463	2,298	1,734							12,644	15,521
Children's	2,301	1,770	1,209	2,919	2,089	1,644							11,932	10,789
Teen	613	431	600	518									2,162	2,563
Programs, In-House Attendance	6,570	4,619	2,344	3,558	3,255	2,904	-	-	-	-	-	-	23,250	31,351
Programs, In-House Sessions	354	311	176	223	225	214	-	-	-	-	-	-	1,503	1,716
Adult	1,043	1,060	699	733	650	550							4,735	5,512
Adult # of Sessions	76	64	73	65	70	48							396	378
Children's	3,604	1,396	280	1,352	971	791							8,394	13,307
Children's # of Sessions	96	66	28	74	57	48							369	340
Teen	856	604											1,460	3,092
Teen # of Sessions	89	67											156	389
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations	1,067	1,559	1,365	1,473	1,634	1,563							8,661	9,440
Outside Organizations # of Sessions	93	114	75	84	98	118							582	609
Programs, Offsite Attendance	821	790	946	1,202	615	309	-	-	-	-	-	-	4,683	4,263
Programs, Offsite Sessions	42	32	19	20	26	13	-	-	-	-	-	-	152	186
Adult	94	101	80	202	198	145							820	835



Adult # of Sessions	3	4	3	9	11	5							35	36	
Children's	370	458	866	1,000	417	164							3,275	3,024	
Children's # of Sessions	10	11	16	11	15	8							71	84	
Teen	357	231											588	404	
Teen # of Sessions	29	17											46	66	
Community Services													-	-	
Community Services # of Sessions													-	-	
Outside Organizations													-	-	
Outside Organizations # of Sessions													-	-	
Programs, Literacy Attendance	1,342	826	1,177	2,172	1,775	1,071	-	-	-	-	-	-	8,363	8,179	
Programs, Literacy Sessions	30	21	68	140	130	88	-	-	-	-	-	-	477	516	
In-house Attendance	634	390	277	717	491	290							2,799	2,504	
In-house Children's Attendance	708	436	98	112	119	66							1,539	1,198	
In-house # of Sessions	30	21	28	60	48	35							222	218	
Offsite attendance			610	1,022	874	535							3,041	3,540	
Offsite Child Attendance			192	321	291	180							984	937	
Offsite # of sessions			40	80	82	53							255	298	
eBook Checkouts	2,391	2,480											-	4,871	13,497
Movie Streams/Downloads	130	205											-	335	2,025
Music Streams/Downloads	599	2,199											-	2,798	16,774
eAudiobook Checkouts	639	718											-	1,357	2,849
eMagazine Checkouts	316	259											-	575	1,437

## **MEMO**

**To: Board of Trustees**  
**From: Tara D'Amato, Assistant Director**  
**Date: January 2016 Monthly Board Report**

### **Administrative**

- Duties this month included assisting the Director with planning regarding the proposed building project. Reviewing marketing planning materials, attending meetings and assisted with scheduling staff events.
- Reviewed applications for 2 part time clerical positions and one page position.
- Updated security staff regarding policy on transgender individuals and public bathrooms. Met with security supervisors regarding banned patron activity.
- My FT staff member Erika Irish is on maternity leave until the end of March 2016 and administrative clerk Lynn Stirber has transitioned to working FT for the business office. With these significant staff changes, Director Rosalia and I are re-evaluating some models for staffing our increased outreach needs.

### **Community Service**

- Came upon the idea for a post-holiday program called Storybook Forest using repurposed Christmas Trees. Our wonderful staff lead by Rachel Wyneken and Lynn Stirber brought the idea to life, involving PTO's, Kiwanis and the high school Interact volunteers. You can read about the success of the event in the Tri Hamlet News here:  
<http://trihamletnews.com/welcome-to-the-library-storybook-forest/>
- Attended the Pattersquash Creek civic meeting. This first meeting of the year included a SCPD COPE presentation as well as representatives from the NYS Governor's Office regarding citizen preparedness training for emergencies. Opiate overdose continues to be a growing problem on LI and the SCPD is offering more Narcan training at various Brookhaven town locations in Feb. – April . School district nurses have all received Narcan training. The library provided two raffle baskets for the Pattersquash Creek Pancake Breakfast fundraiser as an outreach activity.

- Director Rosalia and I presented to the **Manor Park Civic Association** updating them on the status of the proposed new library project. Overwhelmingly, the civic group approved of the need for newer, larger library facilities. They had serious concerns regarding the cost and proposed location of a new facility at the Links, citing the issue of it being further away from their community and the property being remote and with security issues. Another concern was that they felt the Montauk Highway corridor should be considered the “downtown” district and that a library presence there would improve this area and fit in with master planning already done for the road. The president expressed a desire for the board to find another way different from the Envision format for residents to continue to express their concerns and questions about the project.
- I presented to the **Chamber of Commerce of the Mastics and Shirley** at the regular monthly meeting regarding the library’s new Herkimer technology lab located at the Mastic Community Center. The idea was met with enthusiasm and curiosity from businesses, many who are lacking any kind of training facility for their staff. We will be working on publicizing the center and it’s availability to local residents and the local business community throughout the Spring.

### **Friends of the Arts**

- The 5<sup>th</sup> Annual Community student musical is underway with the production of Disney’s The Little Mermaid planned for April 1 and 2<sup>nd</sup>. Cast roles have been chosen, pit orchestra auditions are underway and scores are being adapted to fit our local musical talent. The Community Summit Theater group is working well with the school administration to insure everything runs smoothly in this blended library/civic/school endeavor. Weekly production meetings are being held on Thursdays. We look forward to much involvement with a large cast and crew, as well as increased community outreach to families with the child friendly plan chosen.

# Welcome to the library Storybook Forest

Jan 12, 2016 125 Views – TRIHAMLET NEWS



On January 11, at 4:30 pm, the Mastics–Moriches–Shirley Community Library had the grand opening of its Community Storybook Forest. Each tree was decorated by a local community group based on a cherished children's book. The William Floyd High School Key Club, Kiwanis Club of the Mastics, Hobart PTO, Woodhull PTO, Tangier PTO, and various library staff members reveal their creativity in the amazing decorating



they did. Members of the Key Club did crafts based on the books with children until 6 p.m., as well as reading them the stories.

Stop by the main floor of the library through the end of the month and experience the magic of the Community Storybook Forest. Copies of the books on which the trees are decorated are ready for you to check out.



# **MMSCL CIRCULATION SERVICES DEPARTMENT**



**January 2016 Board Report by DH Anne Marie Hofmann**  
**STATISTICAL INFORMATION FOR THE MONTH OF December 2015**

**Circulation Activity:**  
**TOTAL 49,181**

## **Activity Breakdown**

Staff Assisted Checkouts: 25,258  
Self Checkouts: 13,604  
Online Renewals: 7,169  
Digital Checkouts: 3,108  
Museum Pass Checkouts: 42

Museum Passes

Reserved: 49

Checked Out: 42 No Shows: 7

**Physical Visitors:**  
**31,654**

**Current Card Holders:**  
**42,380**

**NEW Library Cards Issued: 230**

District Patrons: **214**

Contract Patrons: **16**

## **Meeting Room Usage:**

**Rooms booked by district organizations including Tutors: 118**

**Community residents including students in attendance: 1634**

**SMS Alerts - Text Notifications: Currently 1037**  
**Online Temporary Self Registration: Currently 2**

**Community Library's  
8th Annual**



**Have a  
Food Drive**

**February 12th through  
February 21st, 2016**



***Family Health and Wellness***

The literacy department is partnering with Cornell University Cooperative Extension of Suffolk County to bring food and nutrition programs to families attending ESOL family nights at William Floyd High School. Learning how to prepare simple nutritious meals is key to preventing obesity and managing chronic diseases. Parents and children alike were very interested in the program and of course, culminating the evening with something good to eat is always a bonus.

***Immigration and Customs Enforcement (ICE) Update***

In response to speculation of another surge of immigrants coming to the United States from Central America, planned deportations have been underway in Texas, Georgia and North Carolina. According to the Department of Homeland Security, 121 people were arrested for deportation the first weekend in January. Homeland Security is not conducting “raids” but picking up immigrants who arrived in the United States after January 1, 2014, who were issued orders of deportation upon entering the country.

You can imagine the rumors that are circulating within Latino communities as a result of these “raids.” Long Island is no exception. When news of immigrants being picked up hit the news, our literacy students responded by staying home. When literacy staff called and spoke to students in the program they were told that families were not leaving their homes for any reason, including going to work or sending their children to school. Prominent Spanish TV stations were telling people not to leave their homes unless there was an emergency.

Attorneys I spoke with and representatives from Long Island based organizations directly working with immigrants such as Make the Road New York, could only say that “raids” are not happening on Long Island as of yet. According to the attached article from the New York Times, an Immigration and Customs Enforcement (ICE) official said that “We have fugitive teams in New York tasked with final orders of removal.” Of course there is no way of knowing if and when this will happen. The challenging component is to get families in our community to understand that they are not in danger if they currently do not have orders of deportation.

I am looking into scheduling a “Know your Rights” workshop for our patrons in the very near future. The goal being to alleviate fear and provide students with helpful information if faced with a difficult situation.

## LONG ISLAND

# Advocates decry push to deport

BY VÍCTOR MANUEL RAMOS  
victor.ramos@newsday.com

Long Island advocates yesterday denounced a national push to deport Central American immigrants in the country illegally as "inhumane and intimidating."

Though the operation has not reached Long Island, the threat of deportation coming from the Obama administration has had "a crippling effect in immigrant communities" as people here fearing deportation stay home, said Walter Barrientos, Long Island coordinator of advocacy group Make the Road New York.

Advocates said the impact is hardest on families with children without legal status. Mothers and children fleeing rampant crime, poverty and drug-fueled gang violence in El Salvador, Honduras and Guatemala have made up the bulk of those crossing the bor-

der in violation of immigration law over the past few years, advocates said.

Many immigrants from those countries have come to Long Island, where they have relatives and friends.

Patrick Young, program director of the Central American Refugee Center in Hempstead and Brentwood, said those migrants should be treated as refugees, just like those fleeing war in Syria who have gone to European nations.

"Make no mistake about it, the people being rounded up around the United States, arrested, thrown into jail and then within a day transported from their homes ... to Guatemala, El Salvador and Honduras are mothers and their children," Young said during the rally at Christ Episcopal Church in Brentwood. "The United States must stop this inhumane policy."

The U.S. Department of



Sister Nancy Fackner, representing the Sisters of St. Joseph, Brentwood, looks on with advocates from Long Island Wins, Make the Road New York, and other organizations that work with immigrants.

Homeland Security confirmed earlier this week it had detained 121 immigrants in the country illegally, primarily in Southern states.

The U.S. Immigration and Customs Enforcement as well as Nassau and Suffolk police departments and state troopers denied being part of any local raids as had been rumored last

weekend on Long Island.

Area advocates objected to the Obama administration's policy nonetheless.

Enforcement proponents also have been critical of the administration, but for a different reason. They just don't think the enforcement push will amount to much.

"I think it's too much hyste-

ria on something that's not going to happen," said Barrett Psareas, vice president of the Nassau County Civic Association, adding the deportations so far have been "very little."

"I don't understand" the administration, he said. "Are they trying to stoke the fire from both ends? I mean, if they are, they are doing a good job at it."



## Rumors of Immigration Raids Stoke Fears Across Region

On Edge, Some Migrants Skip Work and School

By LIZ ROBBINS

The rumors had been flying in the New York area since Saturday: Officials from Immigration and Customs Enforcement had swooped into churches and public schools, dragged away an undocumented family at the Staten Island Mall, pulled over drivers on the Southern State Parkway and set up blockades in Sunset Park, Brooklyn, and at the Staten Island Ferry.

None of it appeared to be true.

But in the wake of the Department of Homeland Security's announcement that over the weekend it had started deporting families, particularly those from Central America who had entered the United States illegally in the last 18 months, no one — not even immigration lawyers — could separate fact from fiction.

"We're all a little spooked," said Araceli, 45, who asked to be identified by only her given name because of her fear of deportation. A mother of five from Mexico, she, like most others interviewed, spoke in Spanish. She was at a Know Your Rights meeting at El Centro del Inmigrante, an immigrant rights group, on Staten Island on Tuesday night, which drew a standing-room-only crowd of 125. "We're getting these texts from friends saying that there have been raids, and we're scared because

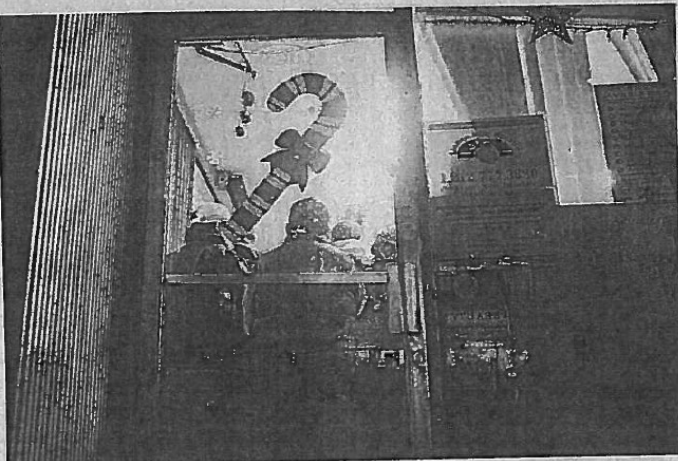
we don't know," she added.

Across the region, immigrants who are undocumented and even those who have legal status have been paralyzed by fear. People stayed home from work or refused to leave the house even to buy milk. Some kept their children home from school or stayed in other people's homes, afraid that a raid could happen anywhere, anytime.

On Tuesday morning at El Centro's day laborer hiring center, only four men appeared for work; usually there would be 10 or 12. Ligia Gualpa, the executive director at the Worker's Justice Project in Bensonhurst, Brooklyn, which also runs a hiring center, reported that just three out of 10 day laborers had shown up. Araceli said she had stayed home from her English class that day, and only two of the usual 15 students had attended.

"For two days I didn't go out; I just didn't leave the house," said Joao, a day laborer on Staten Island who gave only his nickname. He said his family called him to check on him, and he responded with dark humor. "Don't worry," he told them, "I'm hiding under the bed."

As the rumors from his clients multiplied, Patrick Young, the program director of the Central American Refugee Center in Hempstead, N.Y., on Long Island, said he tried to investigate. "But



Left, a Know Your Rights meeting at El Centro del Inmigrante on Staten Island on Tuesday night, the first of many such sessions scheduled in the region this week. Above, Maria, a 22-year-old from Ecuador, said her brother had heard "that the police are stopping drivers and asking for papers."

when we've looked into them, they turned out not to be real," he said, adding, "People are engaged in hysterics."

According to the Department of Homeland Security, 121 people were arrested for deportation over the weekend, primarily from Georgia, North Carolina and Texas in an operation targeting adult and child migrants who arrived from Central America after Jan. 1, 2014. Many of them have said they fled violence in their home countries and applied for asylum. Those being removed already had orders of deportation issued against them, either because they lost their asylum claims or in many cases because they never showed up for their court dates and were ordered removed in absentia.

Those who are in the process of applying for asylum or, in the case of children who came to the United States on their own, special immigrant juvenile status, are not part of the recent sweeps, the government said, nor is New York City.

"At this time, we are not conducting the family enforcement action in New York," said an Immigration and Customs Enforcement official who spoke on the condition of anonymity because the agency does not discuss its actions publicly.

But the official did say that the New York field office was conducting its usual operations. "We have fugitive teams in New York tasked with final orders of removal," the official said.

The Know Your Rights meeting on Tuesday night was the first of many such sessions scheduled across the region this week. There, a lawyer warned the worried attendees to be careful. Even if an immigration officer was looking for one person, that officer could also make "collateral arrests."

In a 90-minute presentation in English that was translated into Spanish, Thomas Angelillo, a lawyer with El Centro, said: "Do not open the door. Remain silent and do not speak. Or say that you want to speak to a lawyer."

He added, "Ask to see an arrest warrant."

He warned people that if immigration officers came to a public place, like a

Continued on Page A18



# Rumors of Raids Put Migrants on Edge

From Page A17

park, not to run because that would give officers cause for an arrest. "Yes, don't run, that's the most important thing," one attendee said in Spanish.

In interviews, some immigrants said parents were keeping their children home from school for fear of raids, though a spokeswoman for Mayor Bill de Blasio's office said there had been no "notable" drop in attendance city-wide.

Josue, a Staten Island teenager who arrived from a Central American country one year ago and was applying for legal relief, said he still went to school, despite having been woken up by pounding on his door before dawn on Monday. A member of Atlas: D.I.Y., a cooperative immigrant youth organization that provides legal services for immi-

Isvett Verde contributed reporting.

gration cases, he asked to be identified only by his middle name because of his immigration status.

Though the men pounded for half an hour, he refused to open the door because, he said, they would not provide identification that they were government officials and would not say exactly for whom they were looking. Josue shares the house with four other undocumented immigrants.

The men eventually left, and Josue said he counted the hours until his lawyer's office would open.

Rebecca McBride, his lawyer, said no one in the house had an order of deportation.

The level of panic in the region, lawyers said, has not been seen for eight years — since the government's Operation Return to Sender program sent paramilitary-type raids to immigrants' homes.

LatinoJustice PRLDEF, a legal advocacy group, was one of sev-

eral organizations that sued on behalf of 22 New York clients in 2007, accusing armed immigration officers of unlawfully breaking into homes and entering without warrants. The case against Immigration and Customs Enforcement was settled in 2013; the plaintiffs were awarded \$1 million, and the agency was required to change its policies.

Immigration agents now have to get consent to enter a private residence, and if that consent is refused, they cannot use force to enter. They also need a Spanish-speaking officer present if the person being sought is Latino.

At the offices of Central American Legal Assistance in Williamsburg, Brooklyn, Carlos Chavez, a receptionist, said on Tuesday that he had been fielding frantic phone calls for the last two days almost nonstop.

One client, Maria, a 22-year-old from Ecuador who asked to be identified by only her given name, called even though she was granted asylum several



SAM HODGSON/THE NEW YORK TIMES

"For two days I didn't go out," Joao, a day laborer on Staten Island, said of hearing rumors about immigration raids.

months ago.

But her brother and sister-in-law are undocumented. In an interview at her Brooklyn apartment, Maria said in Spanish that both had stayed home from work, her sister-in-law from a recycling factory and her brother from driving a taxi. Her brother, she said, had heard "that the police

are stopping drivers and asking for papers."

Maria reluctantly opened her door for reporters, only after asking for identification. Her sister-in-law flashed a look of terror.

"We are afraid to go out," Maria said. "The fear," she added, patting her chest, "has affected my heart."

January 2016

Compiled by: Nick Tanzi

## **Technology Center Now Open!**

In late December, we opened our Technology Center at Herkimer! Currently, the center is operating as an open computer lab on Mondays, Wednesdays and Fridays from 9 am to 4 pm. The lab provides an invaluable site for conducting more technology programs in our community—we have 18 classes scheduled for January and February alone!



## **3D Design Classes for Adults**

After conducting numerous design classes for children and teens, we are set to offer our first rendering class for adults! On Tuesday, 1/26 we will offer 3D Design: Introduction to TinkerCAD. We see tremendous potential in combining computer aided design instruction with an emerging library 3D printing service!

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Sunday	Monday	Tuesday	Wednesday	Thursday	Friday	Saturday	
<div>3</div> <div> Species Reservation <ul style="list-style-type: none"> <li>AAWP Defensive Driving</li> <li>Arise Club</li> <li>Stress Less for Teens</li> <li>30 First Club</li> <li>Learn the Art of Outing</li> </ul> </div> <div>4</div>		<div>Babies Boogie</div> <div>Thursday, January 07, 2016</div> <div>10:00 AM - 10:45 AM</div> <div> Babies birth-23 months with their adult. Enjoy tons of wiggles and giggles while moving and grooving together. </div> <div> Because we want to make sure as many children as possible get to attend our programs, spots are guaranteed for those who are registered only if they check in when the program is scheduled to begin. The waiting list that you may sign up for is used to fill cancellations before the program. (Once the </div> <div> Matrica Monarchs Shirley Community Library - Rooms A </div>	<div>7</div> <div> Job/Career Counseling <ul style="list-style-type: none"> <li>Babies Boogie</li> <li>Toddler Tangle</li> <li>Code Club at WHS</li> <li>BeTween Space <ul style="list-style-type: none"> <li>4:30 Guided-Appl</li> <li>5:30 Guided-Appl</li> <li>Cooking Together</li> <li>Chicken Corn Chaser</li> <li>4:30 Guided-Appl</li> <li>Test Club @ Trench Club</li> </ul> </li> </ul> </div>	<div>1</div> <div> Evicted Test Event </div>	<div>2</div> <div> Help Decorate the Teen table </div>	<div>8</div> <div> Check Yoga for Seniors <ul style="list-style-type: none"> <li>Circle of Friends</li> <li>Senior Game Club</li> <li>Test Manual</li> <li>Test Manual 2</li> <li>Creatures Featured Art Workshop</li> <li>Game On!</li> </ul> </div>	<div>9</div> <div> Track Your Family Roots <ul style="list-style-type: none"> <li>Environment: Ice Cream Party</li> </ul> </div>

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 01.25.16	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 4
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
LA/EXT	Furnari, Kelly		Librarian Trainee	\$24.44/hr		09/01/15	09/01/15-01/03/16
RE/APT/SI	Furnari, Kelly		Librarian I	\$24.72/hr		01/04/16	
LA/EXT	Austin, Janet		Library Clerk	\$19.60/hr		12/01/15	10/13/15-01/10/16
RE	Austin, Janet		Library Clerk	\$19.60/hr		01/11/16	
LA	Hofmann, Anne Marie		Principal Library Clerk	\$66,896.48		12/03/15	12/03/15-12/23/15
RE	Hofmann, Anne Marie		Principal Library Clerk	\$66,896.48		12/24/15	
APT	Agueli, John		Guard	\$19.29/hr		01/05/16	
TRT	Adamcik, Doreen		Account Clerk	\$64,585.91		01/13/16	
LA	De Leon-Pinto, Carlos		Page	\$9.00/hr		01/17/16	1/17/16-3/30/16
LA	Ratner, Mary		Page	\$9.00/hr		01/27/16	1/27/16-3/30/16
LA	Irish, Kathleen		Librarian I	\$31.12/hr		02/23/16	2/23/16-03/30/16
TRS	Vecchio, Amanda		Page	\$9.15/hr		01/26/16	
<div>DID YOU:</div> <div><div><div><input type="checkbox"/> 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?</div><div><input type="checkbox"/> 2. Request and canvas an eligible list for all competitive positions?</div><div><input type="checkbox"/> 3. Submit Application for Employment (CS-205) on all provisional, temp &amp; non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application</div><div><input type="checkbox"/> 4. Submit a personnel change on the previous incumbent shown above?</div></div><div><div><input type="checkbox"/> <b>APPROVED</b></div><div><input type="checkbox"/> <b>DISAPPROVED</b></div><div><input type="checkbox"/> <b>APPROVED AS NOTED</b></div></div></div> <div><div>The above changes are hereby certified as being in accordance with Civil Service requirements.</div><div>Signature of Appointing Authority</div></div>							

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SI	Ashton, Caitlin		Page	\$9.00/hr		12/31/15	
SI	Berentsen, Matthew		Page	\$9.00/hr		12/31/15	
SI	Browning, Alexis		Page	\$9.00/hr		12/31/15	
SI	Browning, Aodhan		Page	\$9.00/hr		12/31/15	
SI	Cabrera, Mayra		Page	\$9.00/hr		12/31/15	
SI	D'Angelo, Nichole		Page	\$9.00/hr		12/31/15	
SI	DeLeon Pinto, Carlos		Page	\$9.00/hr		12/31/15	
SI	Follmer, Alexis		Page	\$9.00/hr		12/31/15	
SI	Galvin, Kristina		Page	\$9.00/hr		12/31/15	
SI	Giancaspro, Julia		Page	\$9.00/hr		12/31/15	
SI	Gully, Janice		Page	\$9.00/hr		12/31/15	
SI	Hatch, Kaitlin		Page	\$9.00/hr		12/31/15	
SI	Henrich, John		Page	\$9.00/hr		12/31/15	
SI	Hintze, Victoria		Page	\$9.00/hr		12/31/15	
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SI	Jackson, Donna		Page	\$9.00/hr		12/31/15	
SI	Jackson, Jocelyn		Page	\$9.00/hr		12/31/15	
SI	Jerva, Zoe		Page	\$9.00/hr		12/31/15	
SI	King, Michelle		Page	\$9.00/hr		12/31/15	
SI	Kuil Jr., Charles		Page	\$9.00/hr		12/31/15	
SI	Mason, Melissa		Page	\$9.00/hr		12/31/15	
SI	Mayott, Sarah		Page	\$9.00/hr		12/31/15	
SI	Meyer, Jessica		Page	\$9.00/hr		12/31/15	
SI	Morrison III, William		Page	\$9.00/hr		12/31/15	
SI	Nappo, Alyssa		Page	\$9.00/hr		12/31/15	
SI	Negron, Travis		Page	\$9.00/hr		12/31/15	
SI	O'Donnell, Zoe		Page	\$9.00/hr		12/31/15	
SI	Palmer, Jennifer		Page	\$9.00/hr		12/31/15	
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SI	Ratner, Mary		Page	\$9.00/hr		12/31/15	
SI	Rivera Rodriguez, Jolmarie		Page	\$9.00/hr		12/31/15	
SI	Romero, Anna		Page	\$9.00/hr		12/31/15	
SI	Sicignano, Emily		Page	\$9.00/hr		12/31/15	
SI	Somers, Jasmine		Page	\$9.00/hr		12/31/15	
SI	Tromblee, Kacie		Page	\$9.00/hr		12/31/15	
SI	Ulrich, Christopher		Page	\$9.00/hr		12/31/15	
SI	Vecchio II, Robert		Page	\$9.00/hr		12/31/15	
SI	Visti, Dianne		Page	\$9.00/hr		12/31/15	
SI	Walden, Alex		Page	\$9.00/hr		12/31/15	
SI	Walsh, Brandon		Page	\$9.00/hr		12/31/15	

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	4. Submit a personnel change on the previous incumbent shown above?	
<input type="checkbox"/> <b>APPROVED</b>	<input type="checkbox"/> <b>DISAPPROVED</b>	Signature of Appointing Authority
<input type="checkbox"/> <b>APPROVED AS NOTED</b>		





# Colonial Youth and Family Services

Lynda Zach  
Executive Director

January 5<sup>th</sup>, 2016

Family #: \_\_\_\_\_

## Board of Directors:

Dear Friends:

### Officers:

President:

*William K. Miller*

Vice President:

*Caroline Newman*

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*Doune Robertson*

Treasurer:

*Ron Gross*

### Directors:

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*Mary Ellen Fischer*

*Ken Gaud*

*Ron Gross*

*William K. Miller*

*Annette Monaco*

*Caroline Newman*

*Caroline Peltz*

*Doune Robertson*

On behalf of myself, the Board of Directors and all of the staff at Colonial Youth & Family Services, I would like to thank you for participating in our Holiday Assistance Program. Through your generosity the holiday season was made brighter for the families you assisted. It is only through the kindness of people like you that we are able to help those less fortunate in our community. Please find an attached thank you note from the family that you assisted. Once again, thank you for caring enough to help those in need.

Sincerely,

Ray Hopp

Deputy Director of Community Services

Colonial Youth and Family Services  
provides services to youth  
and families of the  
Suffolk County  
School District

United Way  
of Long Island  
Participating Agency

To Colonial Youth & Family Services

Thank you for your  
generosity for our family  
this holiday season!  
We appreciate it!  
God Bless All of you

May the Blessings of  
Christmas  
be with you always!

The Family  
~~XXXXXXXXXX~~



# Colonial Youth and Family Services

Lynda Zisch  
Executive Director

January 5<sup>th</sup>, 2016

Family # \_\_\_\_\_

## Board of Directors:

Dear Friends:

### Officers:

President

*William K. Miller*

Vice President:

*Carrinac Newman*

Secretary

*Denise Robertson*

Treasurer

*Ron Goss*

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### Directors:

*Nancy Curran*

*Mary Ellen Fischer*

*Ken Gant*

*Ron Goss*

*William K. Miller*

*Emette Monahan*

*Carrinac Newman*

*Constance Potholun*

*Denise Robertson*

Sincerely,

Ray Hopp

Deputy Director of Community Services

*Lynda Zisch*

*Vol. Co. Pres.*

*Virginia Harrison*

*provides services to youth*

*and families in the*

*Williamsville*

*School District*

Colonial Youth and Family Services  
Participating Agency

1000 Hwy 100, Suite 200, North, NC 27561  
Phone: (919) 251-4400 Fax: (919) 251-4400

1944-1945

1944-1945

## **Mastics-Moriches-Shirley Community Library**

### **3D Print Policy**

The Mastics-Moriches-Shirley Community Library offers patrons the opportunity to print out their own original designs or those found on various open-source websites.

Prints will be priced according to weight in grams; our fee is 10 cents per gram. Printing time is limited to a maximum of 3 hours per print. Formats accepted are as follows: .stl, .obj and .thing.

Patrons are permitted to submit their file for review via the online form on our website. Upon approval, patrons will be notified of a print price and pickup time. Prints that are not picked up within 14 days of notification will be discarded and the print cost will be applied to their Library accounts.

No project shall be printed that Library staff determines is:

- Prohibited by local, state, or federal law
- Unsafe, harmful, dangerous, or posing as a threat to others
- Obscene or offensive to the community's standards/mores.
- In violation of intellectual property rights-copyright, patent, trademark.

In addition to the above restrictions, the Library reserves the discretionary right to refuse any 3D print request that it deems inappropriate or unwarranted.