

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

January 26, 2015

7:00 PM

AGENDA

- I. CALL TO ORDER**
PLEDGE OF ALLEGIANCE
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

1. ADULT SERVICES
2. CHILDREN'S & PARENTS SERVICES
3. TEEN SERVICES
4. CIRCULATION SERVICES
5. LITERACY SERVICES
6. DIGITAL SERVICES
7. INFORMATION TECHNOLOGY

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CORRESPONDENCE

D. CONTRACTS / RENEWALS

E. FINANCIAL STATEMENTS – COMMUNITY FAMILY LITERACY

F. DISPOSAL OF BROKEN FURNISHINGS

PERIOD FOR PUBLIC EXPRESSION

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

February 23, 2015 @ 7:00PM

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY

COMMUNITY LIBRARY

MINUTES OF DECEMBER 15, 2014 BOARD MEETING

Vice President Maiorana called the meeting to order at 7:07 pm.

Present were Trustees Gross, Simmons, Maiorana, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, Secretary Prevete and Victor Canseco from SandPebbles, Inc.

PRESENT

Motion by Simmons, second by Gross to accept the minutes of the November 17, 2014 meeting of the Board of Trustees. Carried 3-0.

MINUTES

Motion by Gross, second by Simmons to approve the Operating Fund schedule of claims dated 12/15/14 Prepay Payables Warrant #1 \$15,589.94; Payables Warrant #2 \$153,071.58; Payroll Warrant W.E. 11/21/2014 \$198,544.53; Payroll Benefits Warrant \$75,911.08; Payroll Warrant W.E. 12/05/2014 \$220,310.27; Payroll Benefits Warrant \$9,135.54. Carried 3-0.

**SCHEDULE
OF CLAIMS**

Motion by Simmons, second by Gross to approve the Operating Fund Financial Report for November 2014. Carried 3-0.

**FINANCIAL
REPORTS**

Motion by Simmons, second by Gross to approve the Capital Fund Financial Report for November 2014. Carried 3-0.

The Director spent most of the past month following up with the first session of our Library's building update and preparing for the second session. She reported that the Herkimer Computer facility is moving forward. She Has been reviewing budget requests from all of the Departments for next year's budget. A \$150,000.00 grant has been applied for to use toward the steel lintel project. She ended with saying that the Library has now migrated over to the new ILS software; Sierra.

**DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

The Assistant Director has been busy with the follow-up of the Envision Workshop this past month as well. Certificates of participation are being made up as well as copies of the DVD and will be given out to all who attended. The Christmas Parade was a success and the Friends of the Arts hired a steel drum band to accompany the Library this year. The Library was able to hand out close to 500 children's books. The Library participated in the Tri-Hamlet Breakfast with Santa putting together crafts and book raffles.

ASS'T DIRECTOR'S REPORT

The Business Manager reported that the Library has sent approximately \$823,000.00 for this year's pension invoice. He will be reviewing the Paychex payroll process. He will be meeting with a representative from Lamb & Barnosky to discuss the Affordable Care Act. The Business department is busy preparing the end of the year paperwork: W2's, and 1099 statements to library staff and vendors. We have received the 2,000,000.00 tax anticipation note from the William Floyd School District. Lastly, the Business Manager reviewed our expiring Xerox copier leases with the Department Head of Information Technology.

BUSINESS MNGR.'S REPORT

Motion by Simmons, second by Gross to approve the CS-150 report with the Director's recommended personnel changes. Carried 3-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Gross, second by Simmons, to approve a personal leave request due to a medical condition from Judy Corso, Technical Services Department Head, beginning on or about November 1, 2014 - March 1, 2015. Carried 3-0.

Motion by Simmons, second by Gross to amend contract to include travel and site review by a principal of Conservation Design Forum at previously approved contract rates. Carried 3-0.

CONTRACTS / RENEWALS

Motion by Simmons, second by Gross to approve attendance of the Board of Trustees, Director, Assistant Director and/or designated staff to attend the Rotary Person of the Year event on January 24, 2015 at a cost not to exceed \$80.00 per person.

COMMUNITY EVENT

Motion by Gross, second by Simmons to approve the Library placing an ad in the Rotary Journal in the amount of \$100.00. Carried 3-0.

PERIOD FOR PUBLIC EXPRESSION

Motion by Simmons, second by Gross to move into Executive Session at 7:46 pm to discuss a matter related to one particular employee. Carried 3-0.

EXECUTIVE SESSION

Motion by Simmons, second by Gross to contract with CJ2 Communication Strategies Marketing Services at a rate not to exceed \$3,000. per month. Carried 3-0.

Motion by Maiorana, second by Gross to leave Executive Session at 8:25 pm. Carried 3-0.

Motion by Simmons, second by Gross to adjourn at 8:27pm. Carried 3-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

SCHEDULE OF CLAIMS

PRESENTED JANUARY 26, 2015

| | |
|--|----------------------------|
| PREPAY PAYABLES WARRANT #1 | \$41,163.76 |
| PAYABLES WARRANT #2 | \$233,976.01 |
| PAYROLL WARRANT W.E. 12/19/2014 | \$199,481.55 |
| PAYROLL BENEFITS WARRANT | \$78,401.71 |
| PAYROLL WARRANT W.E. 1/2/2015 | \$172,326.51 |
| PAYROLL BENEFITS WARRANT | \$11,599.08 |
| PAYROLL WARRANT W.E. 1/16/2015 | \$195,259.70 |
| PAYROLL BENEFITS WARRANT | \$8,967.74 |
| TOTAL | <u>\$941,176.06</u> |

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I hereby certify that at a meeting of the board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary:

Date:

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|-------------------|-------------------|----------------------|---|-------------|
| Bill Pmt -Check | 52882 | 12/18/2014 | National Grid | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *10312014-1232014 | 12/17/2014 | | 6450F · FUEL/GAS | -1,459.22 |
| TOTAL | | | | | -1,459.22 |
| Bill Pmt -Check | 52883 | 12/18/2014 | Sam's Club | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *12082014 | 12/17/2014 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -211.42 |
| | | | | 6435C · CED, CONF & TRAVEL (C&P) | -17.96 |
| | | | | 6437L · PROGRAMS (LIT) | -243.46 |
| | | | | 6437C · PROGRAMS (C&P) | -191.34 |
| | | | | 6437N · PROGRAMS (TEEN) | -411.92 |
| | | | | 6438 · DUES | -244.40 |
| | | | | 6437A · PROGRAMS (ADULT) | -512.25 |
| TOTAL | | | | | -1,832.75 |
| Bill Pmt -Check | 52884 | 12/18/2014 | Verizon | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *120714 | 12/17/2014 | | 6431D · TELECOMMUNICATIONS | -95.93 |
| TOTAL | | | | | -95.93 |
| Bill Pmt -Check | 52885 | 12/22/2014 | AT&T | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *121014 | 12/19/2014 | | 6431D · TELECOMMUNICATIONS | -41.69 |
| TOTAL | | | | | -41.69 |
| Bill Pmt -Check | 52886 | 12/22/2014 | Cablevision | L0225 · EMPIRE NAT'L - OPERATING | |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|----------------|-------------------|-------------------------|---|-------------|
| Bill | *121614-011515 | 12/19/2014 | | 6431D · TELECOMMUNICATIONS | -699.05 |
| | | | | 6439N · EQUIPMENT R & M (TEEN) | -8.30 |
| TOTAL | | | | | -707.35 |
| Bill Pmt -Check | 52887 | 12/22/2014 | Postmaster | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *NL 12015 | 12/19/2014 | | 6433G · POSTAGE | -3,263.47 |
| TOTAL | | | | | -3,263.47 |
| Bill Pmt -Check | 52888 | 12/22/2014 | PSEG | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *12152014 | 12/19/2014 | | 6450E · ELECTRICITY | -8,813.37 |
| TOTAL | | | | | -8,813.37 |
| Bill Pmt -Check | 52889 | 12/30/2014 | American Express | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *121414 | 12/30/2014 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -788.53 |
| | | | | 6437A · PROGRAMS (ADULT) | -46.68 |
| | | | | 6437C · PROGRAMS (C&P) | -87.43 |
| | | | | 6410C · BOOKS (C&P) | -1,148.97 |
| | | | | 6437N · PROGRAMS (TEEN) | -490.44 |
| | | | | 6431D · TELECOMMUNICATIONS | -95.00 |
| | | | | 6413A · PERIODICALS (ADULT) | -33.00 |
| | | | | 6437D · PROGRAMS (DIGITAL) | -55.87 |
| | | | | 6437C · PROGRAMS (C&P) | -980.03 |
| | | | | 6428D · MISCELLANEOUS | -1,963.04 |
| | | | | 6428D · MISCELLANEOUS | -433.36 |
| | | | | 6438 · DUES | -99.00 |
| | | | | 7203N · EQUIPMENT TEEN | -396.77 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|--------------|-------------------|-----------------------------------|---|-------------|
| | | | | 6428D · MISCELLANEOUS | -935.97 |
| | | | | 643765 · PROMOTION AND PUBLICITY | -405.44 |
| TOTAL | | | | | -7,959.53 |
| Bill Pmt -Check | 52890 | 01/05/2015 | Amazon.com | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *121014 | 01/05/2015 | | 6410A · BOOKS (ADULT) | -572.31 |
| | | | | 6410C · BOOKS (C&P) | -405.01 |
| | | | | 6417A · VIDEOS (ADULT) | -1,116.10 |
| | | | | 6417C · VIDEOS (C&P) | -651.72 |
| | | | | 6410N · BOOKS (TEEN) | -181.51 |
| | | | | 6417N · VIDEOS (TEEN) | -159.94 |
| | | | | 6412A · RECORDINGS (ADULT) | -40.76 |
| | | | | 7203N · EQUIPMENT TEEN | -51.08 |
| | | | | 6437N · PROGRAMS (TEEN) | -121.15 |
| TOTAL | | | | | -3,299.58 |
| Bill Pmt -Check | 52891 | 01/05/2015 | PSEG | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *12172014 | 01/05/2015 | | 6450E · ELECTRICITY | -8,377.33 |
| TOTAL | | | | | -8,377.33 |
| Bill Pmt -Check | 52892 | 01/07/2015 | Home Depot Credit Services | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *121914 | 01/06/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -70.54 |
| | | | | 6451G · CUSTODIAL SUPPLIES | -45.77 |
| | | | | 6437C · PROGRAMS (C&P) | -135.76 |
| | | | | 7203N · EQUIPMENT TEEN | -71.47 |
| TOTAL | | | | | -323.54 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-----------------|---------------------|------------|---------------------------|----------------------------------|-------------|
| Bill Pmt -Check | 52893 | 01/15/2015 | Lighttower Fiber Networks | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | *MASTIC-20141207544 | 01/14/2015 | | 6431D · TELECOMMUNICATIONS | -2,495.00 |
| Bill | *MASTIC-2015107544 | 01/14/2015 | | 6431D · TELECOMMUNICATIONS | -2,495.00 |
| TOTAL | | | | | -4,990.00 |

GRAND TOTAL: \$ 41,163.76

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-----------------|------------------|------------|---------------------------|----------------------------------|-------------|
| Bill Pmt -Check | 52894 | 01/26/2015 | 7group, LLC | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 3648 | 01/16/2015 | | 7500 - BUILDING IMPROVEMENTS | -3,641.48 |
| TOTAL | | | | | -3,641.48 |
| Bill Pmt -Check | 52895 | 01/26/2015 | Abramowitz, Kelly | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 12/4,11,18/14 | 01/13/2015 | | 6437N - PROGRAMS (TEEN) | -180.00 |
| TOTAL | | | | | -180.00 |
| Bill Pmt -Check | 52896 | 01/26/2015 | Academic Associates | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 12/5,17,19,26/14 | 01/20/2015 | | 6437L - PROGRAMS (LIT) | -180.00 |
| TOTAL | | | | | -180.00 |
| Bill Pmt -Check | 52897 | 01/26/2015 | Advanced Plant Care, Inc. | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 22586 | 01/20/2015 | | 643760 - PLANTINGS | -150.00 |
| TOTAL | | | | | -150.00 |
| Bill Pmt -Check | 52898 | 01/26/2015 | ALA | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 1312015 Renewal | 01/13/2015 | | 6438 - DUES | -116.00 |
| | | | | 6438 - DUES | -116.00 |
| | | | | 6438 - DUES | -260.00 |
| | | | | 6438 - DUES | -61.00 |
| TOTAL | | | | | -553.00 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------------|-------------------|---------------------------|---|-------------|
| Bill Pmt -Check | 52899 | 01/26/2015 | Apple Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 4323918027 | 01/16/2015 | | 7203W · EQUIPMENT WIRE | -999.00 |
| TOTAL | | | | | -999.00 |
| Bill Pmt -Check | 52900 | 01/26/2015 | Ashton, Ruth | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/13/14 1/10,17/15 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -371.25 |
| TOTAL | | | | | -371.25 |
| Bill Pmt -Check | 52901 | 01/26/2015 | AT&T | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 11015 | 01/16/2015 | | 6431D · TELECOMMUNICATIONS | -41.94 |
| TOTAL | | | | | -41.94 |
| Bill Pmt -Check | 52902 | 01/26/2015 | Baker & Taylor | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 3019947020 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -290.40 |
| Bill | 3019934809 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -740.22 |
| Bill | 3019939466 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -754.93 |
| Bill | 3019970456 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -238.10 |
| Bill | 3019966255 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -100.20 |
| Bill | 3019954585 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -31.27 |
| Bill | 3019950665 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -538.72 |
| Bill | 3019978243 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -149.15 |
| Bill | 3019969029 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -350.66 |
| Bill | 3019976181 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -64.62 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------|------------|------------|------|----------------------------|-------------|
| Bill | 3019969050 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -324.73 |
| Bill | 3019943491 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -452.03 |
| Bill | 3019973979 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -755.29 |
| Bill | 3019913581 | 01/07/2015 | | 6410C · BOOKS (C&P) | -88.86 |
| Bill | 3019916122 | 01/07/2015 | | 6410C · BOOKS (C&P) | -58.81 |
| Bill | 3019927792 | 01/07/2015 | | 6410C · BOOKS (C&P) | -65.50 |
| Bill | 3019943683 | 01/07/2015 | | 6410C · BOOKS (C&P) | -140.00 |
| Bill | 3019971509 | 01/07/2015 | | 6410C · BOOKS (C&P) | -375.63 |
| Bill | 3019969549 | 01/07/2015 | | 6410C · BOOKS (C&P) | -57.23 |
| Bill | 3019956681 | 01/07/2015 | | 6410C · BOOKS (C&P) | -186.75 |
| Bill | 3019949389 | 01/07/2015 | | 6410C · BOOKS (C&P) | -11.90 |
| Bill | 3019949388 | 01/07/2015 | | 6410C · BOOKS (C&P) | -31.67 |
| Bill | 3019925283 | 01/07/2015 | | 6410C · BOOKS (C&P) | -1,460.84 |
| Bill | 3019978264 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -27.74 |
| Bill | 3019997077 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -252.05 |
| Bill | 3019994402 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -446.26 |
| Bill | 3020010147 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -229.89 |
| Bill | 3019986731 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -697.06 |
| Bill | 3019982947 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -271.86 |
| Bill | 3019943742 | 01/07/2015 | | 6410N · BOOKS (TEEN) | -84.60 |
| Bill | 3019959683 | 01/07/2015 | | 6410N · BOOKS (TEEN) | -88.09 |
| Bill | 3020017066 | 01/09/2015 | | 6410A · BOOKS (ADULT) | -160.04 |
| Bill | 3020020513 | 01/09/2015 | | 6410A · BOOKS (ADULT) | -74.61 |
| Bill | 3020003560 | 01/09/2015 | | 6410A · BOOKS (ADULT) | -482.75 |
| Bill | 3019984169 | 01/09/2015 | | 6410C · BOOKS (C&P) | -119.26 |
| Bill | 3019959864 | 01/09/2015 | | 6410C · BOOKS (C&P) | -44.82 |
| Bill | 3019978382 | 01/09/2015 | | 6410C · BOOKS (C&P) | -254.44 |
| Bill | 3019999141 | 01/09/2015 | | 6410C · BOOKS (C&P) | -259.13 |
| Bill | 3020003612 | 01/13/2015 | | 6410C · BOOKS (C&P) | -737.56 |
| Bill | 3020019791 | 01/13/2015 | | 6410N · BOOKS (TEEN) | -180.57 |
| Bill | 3019973885 | 01/13/2015 | | 6410N · BOOKS (TEEN) | -499.09 |
| Bill | 3019996167 | 01/13/2015 | | 6410N · BOOKS (TEEN) | -168.32 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-------|------------|------------|------|-----------------------|-------------|
| Bill | 3020025383 | 01/13/2015 | | 6410N · BOOKS (TEEN) | -7.88 |
| Bill | 3020006572 | 01/13/2015 | | 6410N · BOOKS (TEEN) | -8.47 |
| Bill | 3020012781 | 01/13/2015 | | 6410N · BOOKS (TEEN) | -79.74 |
| Bill | 3020027351 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -72.19 |
| Bill | 3019995822 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -160.86 |
| Bill | 3020015078 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -458.53 |
| Bill | 3019999396 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -189.99 |
| Bill | 3019992549 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -532.88 |
| Bill | 3020027368 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -663.23 |
| Bill | 3020025123 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -538.35 |
| Bill | 3020032527 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -89.88 |
| Bill | 3020029196 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -100.04 |
| Bill | 3020019797 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -1,262.85 |
| Bill | 3019999513 | 01/20/2015 | | 6410C · BOOKS (C&P) | -192.80 |
| Bill | 3019999514 | 01/20/2015 | | 6410C · BOOKS (C&P) | -7.34 |
| Bill | 3020032997 | 01/20/2015 | | 6410N · BOOKS (TEEN) | -1,020.17 |
| TOTAL | | | | | -17,730.85 |

Bill Pmt -Check 52903 01/26/2015 Baker & Taylor Entertainment L0225 · EMPIRE NAT'L - OPERATING

| | | | | | |
|-------|-----------|------------|--|---------------------------|---------|
| Bill | K29368330 | 01/07/2015 | | 6412N · RECORDINGS (TEEN) | -12.73 |
| Bill | K28997710 | 01/07/2015 | | 6412N · RECORDINGS (TEEN) | -52.34 |
| Bill | K32554410 | 01/07/2015 | | 6412N · RECORDINGS (TEEN) | -158.49 |
| Bill | K33071280 | 01/13/2015 | | 6412N · RECORDINGS (TEEN) | -11.03 |
| Bill | K32554400 | 01/13/2015 | | 6412N · RECORDINGS (TEEN) | -12.73 |
| Bill | K33923070 | 01/13/2015 | | 6412N · RECORDINGS (TEEN) | -36.37 |
| TOTAL | | | | | -283.69 |

Bill Pmt -Check 52904 01/26/2015 Baking Coach, Inc. L0225 · EMPIRE NAT'L - OPERATING

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------|-------------------|---------------------------|---|-------------|
| Bill | 12182014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -420.00 |
| TOTAL | | | | | -420.00 |
| Bill Pmt -Check | 52905 | 01/26/2015 | Bishop, Viviana G. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/9,11,16/14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -270.00 |
| TOTAL | | | | | -270.00 |
| Bill Pmt -Check | 52906 | 01/26/2015 | Bleidner, Gloria | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 152015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -100.00 |
| TOTAL | | | | | -100.00 |
| Bill Pmt -Check | 52907 | 01/26/2015 | Blount, Donna | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/10,17/2014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -150.00 |
| TOTAL | | | | | -150.00 |
| Bill Pmt -Check | 52908 | 01/26/2015 | BLR | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 15926086 | 01/16/2015 | | 6413G · PERIODICALS (GEN) | -471.95 |
| TOTAL | | | | | -471.95 |
| Bill Pmt -Check | 52909 | 01/26/2015 | Brodart Co. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 378242 | 01/06/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -303.80 |
| Bill | 379658 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -192.50 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-------|--------|------------|------|-------------------------------------|-------------|
| Bill | 379435 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -134.40 |
| Bill | 380470 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -393.75 |
| TOTAL | | | | | -1,024.45 |

| | | | | | |
|------------------------|--------------|-------------------|------------------------------------|---|-----------|
| Bill Pmt -Check | 52910 | 01/26/2015 | Brookhaven Locksmiths, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 165430 | 01/06/2015 | | 6452G · BLDG ALTERATION AND MAINT | -597.00 |
| Bill | 167634 | 01/09/2015 | | 6452G · BLDG ALTERATION AND MAINT | -115.00 |
| Bill | 167652 | 01/20/2015 | | 6452G · BLDG ALTERATION AND MAINT | -824.00 |
| TOTAL | | | | | -1,536.00 |

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|------------------------|--------------|-------------------|---|---|---------|
| Bill Pmt -Check | 52911 | 01/26/2015 | Bug Free Exterminating Co., Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 2351610 | 01/16/2015 | | 6452G · BLDG ALTERATION AND MAINT | -225.00 |
| TOTAL | | | | | -225.00 |

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|------------------------|---------------|-------------------|--------------------|---|---------|
| Bill Pmt -Check | 52912 | 01/26/2015 | Cablevision | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 011615-021515 | 01/20/2015 | | 6431D · TELECOMMUNICATIONS | -699.05 |
| | | | | 6439N · EQUIPMENT R & M (TEEN) | -8.30 |
| TOTAL | | | | | -707.35 |

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|------------------------|-------------------|-------------------|-------------------------|---|---------|
| Bill Pmt -Check | 52913 | 01/26/2015 | Capital One N.A. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 11042014-11022015 | 01/06/2015 | | 6485G · Bank Fees | -390.19 |
| TOTAL | | | | | -390.19 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|--------------|-------------------|---------------------------------|---|-------------|
| Bill Pmt -Check | 52914 | 01/26/2015 | Carco Group, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 00793235 | 01/13/2015 | | 6437P16 · STAFF BACKGROUND SCREEN | -117.95 |
| TOTAL | | | | | -117.95 |
| Bill Pmt -Check | 52915 | 01/26/2015 | Carter, Kathleen | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12302014 | 01/13/2015 | | 6437A · PROGRAMS (ADULT) | -100.00 |
| TOTAL | | | | | -100.00 |
| Bill Pmt -Check | 52916 | 01/26/2015 | CDW Government, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | RC13076 | 01/14/2015 | | 7203W · EQUIPMENT WIRE | -34.58 |
| Bill | RH57439 | 01/14/2015 | | 7203W · EQUIPMENT WIRE | -328.12 |
| Bill | RQ03103 | 01/14/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -248.24 |
| Bill | RN96451 | 01/14/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -428.68 |
| Bill | RQ93223 | 01/14/2015 | | 7203W · EQUIPMENT WIRE | -140.87 |
| Bill | RR60488 | 01/14/2015 | | 7203W · EQUIPMENT WIRE | -140.87 |
| Bill | QN11722 | 01/14/2015 | | 7203W · EQUIPMENT WIRE | -228.68 |
| Bill | RR67660 | 01/15/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -570.09 |
| Bill | RQ01839 | 01/15/2015 | | 7203W · EQUIPMENT WIRE | -875.27 |
| TOTAL | | | | | -2,995.40 |
| Bill Pmt -Check | 52917 | 01/26/2015 | Center Point Large Print | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1228709 | 01/06/2015 | | 6410A · BOOKS (ADULT) | -388.52 |
| Bill | 1256472 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -262.85 |
| Bill | 1248814 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -388.52 |
| TOTAL | | | | | -1,039.89 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------|-------------------|---|---|----------------|
| Bill Pmt -Check | 52918 | 01/26/2015 | Ciccotto, William | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 12/4,11,18/14 | 01/13/2015 | | 6437N · PROGRAMS (TEEN) | -60.00 |
| TOTAL | | | | | <u>-60.00</u> |
| Bill Pmt -Check | 52919 | 01/26/2015 | Cintas | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | D26A168225 | 01/09/2015 | | 6437P15 · DOCUMENT MANAGEMENT/DESTF | -202.84 |
| TOTAL | | | | | <u>-202.84</u> |
| Bill Pmt -Check | 52920 | 01/26/2015 | Cleanco Distributors, Inc. | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 011840 | 01/07/2015 | | 6451G · CUSTODIAL SUPPLIES | -95.10 |
| Bill | 011248 | 01/09/2015 | | 6451G · CUSTODIAL SUPPLIES | -375.46 |
| Bill | 011248A | 01/09/2015 | | 6451G · CUSTODIAL SUPPLIES | -48.50 |
| TOTAL | | | | | <u>-519.06</u> |
| Bill Pmt -Check | 52921 | 01/26/2015 | Coffee Solutions | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 785821 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -249.00 |
| TOTAL | | | | | <u>-249.00</u> |
| Bill Pmt -Check | 52922 | 01/26/2015 | Colonial Youth & Family Services | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 12192014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -45.00 |
| | | | | 6437C · PROGRAMS (C&P) | -45.00 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------------|-------------------|--|---|-------------|
| Bill | 12102014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -45.00 |
| | | | | 6437C · PROGRAMS (C&P) | -45.00 |
| TOTAL | | | | | -180.00 |
| Bill Pmt -Check | 52923 | 01/26/2015 | Community Family Literacy Project, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 162015 | 01/13/2015 | | 6437L · PROGRAMS (LIT) | -253.00 |
| Bill | 1122015 | 01/16/2015 | | 6437L · PROGRAMS (LIT) | -253.00 |
| TOTAL | | | | | -506.00 |
| Bill Pmt -Check | 52924 | 01/26/2015 | Corella, Ronald | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,10,11,15,17,18 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -900.00 |
| TOTAL | | | | | -900.00 |
| Bill Pmt -Check | 52925 | 01/26/2015 | Cornell Cooperative Extension | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12102014 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -330.00 |
| TOTAL | | | | | -330.00 |
| Bill Pmt -Check | 52926 | 01/26/2015 | Cueva, Daniel S. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,9,10,15,16,17 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -650.00 |
| TOTAL | | | | | -650.00 |
| Bill Pmt -Check | 52927 | 01/26/2015 | Currao-McAleavey, Carmella | L0225 · EMPIRE NAT'L - OPERATING | |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|-----------------|-------------------|---------------------------------|---|-------------|
| Bill | 12202014 | 01/13/2015 | | 6437N · PROGRAMS (TEEN) | -55.00 |
| TOTAL | | | | | -55.00 |
| Bill Pmt -Check | 52928 | 01/26/2015 | Daily News | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 52 weeks 121214 | 01/06/2015 | | 6413A · PERIODICALS (ADULT) | -239.20 |
| TOTAL | | | | | -239.20 |
| Bill Pmt -Check | 52929 | 01/26/2015 | David J. S. Emilita,AICP | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 152015 | 01/16/2015 | | 7500 · BUILDING IMPROVEMENTS | -3,325.00 |
| TOTAL | | | | | -3,325.00 |
| Bill Pmt -Check | 52930 | 01/26/2015 | Davis, Lindsay | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1142015 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -50.00 |
| TOTAL | | | | | -50.00 |
| Bill Pmt -Check | 52931 | 01/26/2015 | Demco, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 5454113 | 01/07/2015 | | 6410C · BOOKS (C&P) | -48.79 |
| Bill | 5487278 | 01/12/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -62.10 |
| Bill | 5479846 | 01/15/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -458.34 |
| TOTAL | | | | | -569.23 |
| Bill Pmt -Check | 52932 | 01/26/2015 | Desena, Jennie M | L0225 · EMPIRE NAT'L - OPERATING | |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------------|-------------------|--------------------------------|---|-------------|
| Bill | 93041 | 01/07/2015 | | 6410A · BOOKS (ADULT) | -17.00 |
| TOTAL | | | | | -17.00 |
| Bill Pmt -Check | 52933 | 01/26/2015 | Detail Carting Co. Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 72224 | 01/09/2015 | | 6432G · CARTAGE | -250.38 |
| TOTAL | | | | | -250.38 |
| Bill Pmt -Check | 52934 | 01/26/2015 | Discount School Supply | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | D20372250101 | 01/13/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -164.61 |
| TOTAL | | | | | -164.61 |
| Bill Pmt -Check | 52935 | 01/26/2015 | DJJ Technologies | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 2054513 | 01/14/2015 | | 6439W · EQUIPMENT R & M (WIRES) | -378.81 |
| TOTAL | | | | | -378.81 |
| Bill Pmt -Check | 52936 | 01/26/2015 | Donovan, Elizabeth | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | Mileage 1/6,13/2015 | 01/20/2015 | | 6435L · CED, CONF & TRAVEL (LIT) | -35.44 |
| TOTAL | | | | | -35.44 |
| Bill Pmt -Check | 52937 | 01/26/2015 | Dr. Oz The Good Life | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | DROZ011315 | 01/20/2015 | | 6413A · PERIODICALS (ADULT) | -24.00 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|----------------------|-------------------|---------------------------------|---|----------------|
| TOTAL | | | | | -24.00 |
| Bill Pmt -Check | 52938 | 01/26/2015 | EBSCO A | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 9175265 | 01/06/2015 | | 6413A · PERIODICALS (ADULT) | -22.00 |
| Bill | 9175338 | 01/06/2015 | | 6413A · PERIODICALS (ADULT) | -12.00 |
| Bill | 9175883 | 01/09/2015 | | 6413A · PERIODICALS (ADULT) | -198.00 |
| TOTAL | | | | | <u>-232.00</u> |
| Bill Pmt -Check | 52939 | 01/26/2015 | Electronic Alarm Systems | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | R36556 | 01/09/2015 | | 6452G · BLDG ALTERATION AND MAINT | -67.50 |
| TOTAL | | | | | <u>-67.50</u> |
| Bill Pmt -Check | 52940 | 01/26/2015 | Embus, Cecilia | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 162015 | 01/13/2015 | | 6437L · PROGRAMS (LIT) | -126.50 |
| Bill | 12/8,9,10,11,15,1617 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -585.00 |
| TOTAL | | | | | <u>-711.50</u> |
| Bill Pmt -Check | 52941 | 01/26/2015 | Emerald Island | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 274442 | 01/20/2015 | | 6451G · CUSTODIAL SUPPLIES | -113.95 |
| TOTAL | | | | | <u>-113.95</u> |
| Bill Pmt -Check | 52942 | 01/26/2015 | Fattizzo, David | L0225 - EMPIRE NAT'L - OPERATING | |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|------------------|-------------------|-------------------------|---|-------------|
| Bill | 499225 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -18.00 |
| TOTAL | | | | | -18.00 |
| Bill Pmt -Check | 52943 | 01/26/2015 | First Student | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 11025981 | 01/07/2015 | | 6437C · PROGRAMS (C&P) | -267.60 |
| Bill | 11038535 | 01/15/2015 | | 6437C · PROGRAMS (C&P) | -468.23 |
| TOTAL | | | | | -735.83 |
| Bill Pmt -Check | 52944 | 01/26/2015 | Foerderer, Linda | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,12,15,19/14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -200.00 |
| TOTAL | | | | | -200.00 |
| Bill Pmt -Check | 52945 | 01/26/2015 | Franzone, Denise | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/9,11,16/14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -350.00 |
| TOTAL | | | | | -350.00 |
| Bill Pmt -Check | 52946 | 01/26/2015 | Frisina, Megan | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/12,19/2014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -100.00 |
| Bill | 1/2,9/2015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -100.00 |
| TOTAL | | | | | -200.00 |
| Bill Pmt -Check | 52947 | 01/26/2015 | Furnari, Kelly | L0225 · EMPIRE NAT'L - OPERATING | |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------------|-------------------|-------------------------------|---|-------------|
| Bill | 12/6,7/2014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -34.00 |
| TOTAL | | | | | -34.00 |
| Bill Pmt -Check | 52948 | 01/26/2015 | Galante, Dianne | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 10272014 | 01/20/2015 | | 6437C · PROGRAMS (C&P) | -100.00 |
| TOTAL | | | | | -100.00 |
| Bill Pmt -Check | 52949 | 01/26/2015 | Garda CL Atlantic, Inc | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 10063762 | 01/09/2015 | | 6437P13 · ARMORED CAR SERVICE | -182.02 |
| Bill | 10006724-A | 01/20/2015 | | 6437P13 · ARMORED CAR SERVICE | -45.50 |
| TOTAL | | | | | -227.52 |
| Bill Pmt -Check | 52950 | 01/26/2015 | George, Ivette | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,10 1/5,7,12,14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -306.00 |
| TOTAL | | | | | -306.00 |
| Bill Pmt -Check | 52951 | 01/26/2015 | Gonzalez, Johnana | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,9,15,16/14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -240.00 |
| TOTAL | | | | | -240.00 |
| Bill Pmt -Check | 52952 | 01/26/2015 | Henn, JoAnn | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,11,15/2014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -240.00 |

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|------------------------|-----------------|-------------------|---------------------------------|---|-------------|
| Bill | 182015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -80.00 |
| TOTAL | | | | | -320.00 |
| Bill Pmt -Check | 52953 | 01/26/2015 | Hernandez, Loreta Zuniga | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12112014 | 01/16/2015 | | 6437C · PROGRAMS (C&P) | -26.00 |
| TOTAL | | | | | -26.00 |
| Bill Pmt -Check | 52954 | 01/26/2015 | Hurley, Kerrilynn | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | Mileage Nov,Dec | 01/07/2015 | | 6435A · CED, CONF & TRAVEL (ADULT) | -46.65 |
| TOTAL | | | | | -46.65 |
| Bill Pmt -Check | 52955 | 01/26/2015 | Island Elevator Services | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 16750 | 01/20/2015 | | 6452G · BLDG ALTERATION AND MAINT | -370.00 |
| TOTAL | | | | | -370.00 |
| Bill Pmt -Check | 52956 | 01/26/2015 | Janowitz, Laurie | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 152015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -250.00 |
| TOTAL | | | | | -250.00 |
| Bill Pmt -Check | 52957 | 01/26/2015 | JC's @ Mikes Place Too | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12182014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -76.60 |
| Bill | 11202014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -58.75 |

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|------------------------|------------------|-------------------|---------------------|---|-------------|
| Bill | 1152015 | 01/20/2015 | | 6437A · PROGRAMS (ADULT) | -93.50 |
| TOTAL | | | | | -228.85 |
| Bill Pmt -Check | 52958 | 01/26/2015 | Joya, Denise | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,11,13,15/14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -500.00 |
| TOTAL | | | | | -500.00 |
| Bill Pmt -Check | 52959 | 01/26/2015 | King Kullen | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 143490707301 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -16.96 |
| Bill | 143440792311 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -15.56 |
| Bill | 143491346411 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -5.39 |
| Bill | 143511211271 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -7.99 |
| Bill | 143441338211 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -5.98 |
| Bill | 143441338201 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -5.98 |
| Bill | 143351326351 | 01/07/2015 | | 6437C · PROGRAMS (C&P) | -258.00 |
| Bill | 143441338661 | 01/07/2015 | | 6437C · PROGRAMS (C&P) | -15.36 |
| Bill | 143431337971 | 01/07/2015 | | 6437L · PROGRAMS (LIT) | -39.17 |
| Bill | 143450795391 | 01/07/2015 | | 6437L · PROGRAMS (LIT) | -79.96 |
| Bill | 143471342351 | 01/07/2015 | | 6437L · PROGRAMS (LIT) | -19.99 |
| Bill | 143391332361 | 01/07/2015 | | 6437N · PROGRAMS (TEEN) | -17.97 |
| Bill | 143401332931 | 01/07/2015 | | 6437N · PROGRAMS (TEEN) | -41.10 |
| Bill | 150061375921 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -25.16 |
| Bill | 143571222261 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -11.06 |
| Bill | 143561355561 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -5.19 |
| Bill | 143630742301 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -16.96 |
| Bill | 143561219181 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -5.78 |
| Bill | 150070764011 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -16.96 |
| Bill | 143641366751 | 01/09/2015 | | 6437A · PROGRAMS (ADULT) | -3.88 |

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|-------|--------------|------------|------|-------------------------------------|-------------|
| Bill | 150050760761 | 01/09/2015 | | 6437C · PROGRAMS (C&P) | -9.95 |
| Bill | 143451340201 | 01/09/2015 | | 6437C · PROGRAMS (C&P) | -9.41 |
| Bill | 143630743721 | 01/09/2015 | | 6437C · PROGRAMS (C&P) | -34.18 |
| Bill | 143531351161 | 01/09/2015 | | 6437C · PROGRAMS (C&P) | -5.58 |
| Bill | 143541352701 | 01/09/2015 | | 6437N · PROGRAMS (TEEN) | -11.95 |
| Bill | 143511348101 | 01/09/2015 | | 6437N · PROGRAMS (TEEN) | -57.62 |
| Bill | 143441338671 | 01/09/2015 | | 6437N · PROGRAMS (TEEN) | -59.30 |
| Bill | 143511348341 | 01/09/2015 | | 6437N · PROGRAMS (TEEN) | -44.97 |
| Bill | 150030756201 | 01/09/2015 | | 6437N · PROGRAMS (TEEN) | -27.62 |
| Bill | 143511348371 | 01/09/2015 | | 6437N · PROGRAMS (TEEN) | -42.96 |
| Bill | 143450297551 | 01/09/2015 | | 6437N · PROGRAMS (TEEN) | -71.51 |
| Bill | 150071245571 | 01/14/2015 | | 6437N · PROGRAMS (TEEN) | -57.35 |
| Bill | 150080222921 | 01/14/2015 | | 6437C · PROGRAMS (C&P) | -5.78 |
| Bill | 150120777811 | 01/14/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -16.96 |
| TOTAL | | | | | -1,069.54 |

Bill Pmt -Check 52960 01/26/2015 Klein, Robert L0225 · EMPIRE NAT'L - OPERATING

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|-------|--------|------------|--|--------------------------|---------|
| Bill | 172015 | 01/13/2015 | | 6437A · PROGRAMS (ADULT) | -125.00 |
| TOTAL | | | | | -125.00 |

Bill Pmt -Check 52961 01/26/2015 Kunins, Carissa L0225 · EMPIRE NAT'L - OPERATING

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|-------|----------------------|------------|--|------------------------|---------|
| Bill | 12/8,9,10,11,15,1617 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -350.00 |
| TOTAL | | | | | -350.00 |

Bill Pmt -Check 52962 01/26/2015 Lakeshore Learning Materials L0225 · EMPIRE NAT'L - OPERATING

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|------|------------|------------|--|----------------------|--------|
| Bill | 3705601214 | 01/09/2015 | | 6429C · REALIA (C&P) | -24.99 |
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|------------------------|--------------------|-------------------|---|---|------------------|
| TOTAL | | | | | -24.99 |
| Bill Pmt -Check | 52963 | 01/26/2015 | Lamb & Barnosky, LLP | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 98861 | 01/13/2015 | | 6437P4 · ATTORNEY | -1,306.25 |
| Bill | 98857 | 01/13/2015 | | 6437P4 · ATTORNEY | -1,208.33 |
| Bill | 98417 | 01/13/2015 | | 6437P4 · ATTORNEY | -1,208.33 |
| TOTAL | | | | | <u>-3,722.91</u> |
| Bill Pmt -Check | 52964 | 01/26/2015 | Language Line Services | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 3515657 | 01/15/2015 | | 6437P17 · TRANSLATION SERVICES | -13.00 |
| TOTAL | | | | | <u>-13.00</u> |
| Bill Pmt -Check | 52965 | 01/26/2015 | Lauro, Joanne | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 1222014 | 01/07/2015 | | 6437C · PROGRAMS (C&P) | -125.00 |
| Bill | 1102015 | 01/16/2015 | | 6437C · PROGRAMS (C&P) | -125.00 |
| TOTAL | | | | | <u>-250.00</u> |
| Bill Pmt -Check | 52966 | 01/26/2015 | Lebron, Crystal | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 12/1,3,10,15,17/14 | 01/13/2015 | | 6437N · PROGRAMS (TEEN) | -460.00 |
| TOTAL | | | | | <u>-460.00</u> |
| Bill Pmt -Check | 52967 | 01/26/2015 | Long Island Aquarium Service LLC | L0225 - EMPIRE NAT'L - OPERATING | |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------------|-------------------|------------------------|---|--------------------|
| Bill | 17427 | 01/07/2015 | | 6452G · BLDG ALTERATION AND MAINT | -316.94 |
| TOTAL | | | | | -316.94 |
| Bill Pmt -Check | 52968 | 01/26/2015 | Lynch, Jonianne | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 348196 | 01/13/2015 | | 6417C · VIDEOS (C&P) | -19.99 |
| TOTAL | | | | | -19.99 |
| Bill Pmt -Check | 52969 | 01/26/2015 | Mahler, Judith | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,9,10,11,13,15, | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -901.00 |
| TOTAL | | | | | -901.00 |
| Bill Pmt -Check | 52970 | 01/26/2015 | MailFinance | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | H5088230 | 01/15/2015 | | 6439G · EQUIPMENT R & M (GEN) | -628.80 |
| TOTAL | | | | | -628.80 |
| Bill Pmt -Check | 52971 | 01/26/2015 | MakerBot | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | INV051003 | 01/07/2015 | | 6437D · PROGRAMS (DIGITAL) | -38.20 |
| TOTAL | | | | | -38.20 |
| Bill Pmt -Check | 52972 | 01/26/2015 | Maurer, Sylvia | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12112014 | 01/15/2015 | | 6437C · PROGRAMS (C&P) | -99.00 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|-----------------|-------------------|--|---|-------------|
| TOTAL | | | | | -99.00 |
| Bill Pmt -Check | 52973 | 01/26/2015 | McLeod, Barbara | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | Mileage Nov,Dec | 01/07/2015 | | 6435C · CED, CONF & TRAVEL (C&P) | -40.88 |
| TOTAL | | | | | -40.88 |
| Bill Pmt -Check | 52974 | 01/26/2015 | Michielli & Wyetzner Architects | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1415 | 01/16/2015 | | 7500 · BUILDING IMPROVEMENTS | -3,000.00 |
| TOTAL | | | | | -3,000.00 |
| Bill Pmt -Check | 52975 | 01/26/2015 | Mid-Island Electrical Supply | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | S1776894.001 | 01/07/2015 | | 6451G · CUSTODIAL SUPPLIES | -163.67 |
| TOTAL | | | | | -163.67 |
| Bill Pmt -Check | 52976 | 01/26/2015 | Midwest Tape | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 92410035 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -129.32 |
| | | | | 6412N · RECORDINGS (TEEN) | -129.32 |
| | | | | 6412C · RECORDINGS (C&P) | -64.67 |
| Bill | 92411207 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -72.69 |
| Bill | 92411302 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -173.04 |
| Bill | 92411300 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -428.80 |
| Bill | 92410797 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -43.78 |
| Bill | 92410795 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -383.42 |
| Bill | 92404917 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -105.56 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------|----------|------------|------|----------------------------|-------------|
| Bill | 92421239 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -117.49 |
| Bill | 92421238 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -25.38 |
| Bill | 92394971 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -32.79 |
| Bill | 92394929 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -370.61 |
| Bill | 92385128 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -391.46 |
| Bill | 92385200 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -18.89 |
| Bill | 92389684 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -87.09 |
| Bill | 92398166 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -83.35 |
| Bill | 92404915 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -349.58 |
| Bill | 92394714 | 01/06/2015 | | 6417A · VIDEOS (ADULT) | -110.65 |
| Bill | 92424428 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -29.89 |
| Bill | 92424427 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -455.24 |
| Bill | 92424535 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -153.15 |
| Bill | 92425208 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -81.07 |
| Bill | 92385201 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -25.38 |
| Bill | 92374546 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -213.44 |
| Bill | 92371192 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -28.88 |
| Bill | 92394972 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -25.38 |
| Bill | 92394716 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -15.84 |
| Bill | 92404918 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -144.04 |
| Bill | 92421310 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -8.84 |
| Bill | 92353272 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -35.88 |
| Bill | 92350402 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -173.88 |
| Bill | 92364579 | 01/07/2015 | | 6417C · VIDEOS (C&P) | -183.70 |
| Bill | 92411209 | 01/07/2015 | | 6412C · RECORDINGS (C&P) | -207.95 |
| Bill | 92350742 | 01/07/2015 | | 6412C · RECORDINGS (C&P) | -124.97 |
| Bill | 92368670 | 01/07/2015 | | 6412C · RECORDINGS (C&P) | -431.89 |
| Bill | 92368499 | 01/07/2015 | | 6412C · RECORDINGS (C&P) | -21.73 |
| Bill | 92368671 | 01/07/2015 | | 6412C · RECORDINGS (C&P) | -44.98 |
| Bill | 92391543 | 01/07/2015 | | 6412C · RECORDINGS (C&P) | -63.85 |
| | | | | 6412A · RECORDINGS (ADULT) | -127.72 |
| | | | | 6412N · RECORDINGS (TEEN) | -127.72 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------|----------|------------|------|----------------------------|-------------|
| Bill | 92428781 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -107.66 |
| | | | | 6412N · RECORDINGS (TEEN) | -107.66 |
| | | | | 6412C · RECORDINGS (C&P) | -53.82 |
| Bill | 92460413 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -148.35 |
| Bill | 92460411 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -601.75 |
| Bill | 92452729 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -64.98 |
| Bill | 92436599 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -37.38 |
| Bill | 92443957 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -240.20 |
| Bill | 92444282 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -1,171.18 |
| Bill | 92444284 | 01/07/2015 | | 6417A · VIDEOS (ADULT) | -525.51 |
| Bill | 92432101 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -35.98 |
| Bill | 92440116 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -112.27 |
| Bill | 92465786 | 01/12/2015 | | 6412A · RECORDINGS (ADULT) | -239.95 |
| Bill | 92465788 | 01/12/2015 | | 6412A · RECORDINGS (ADULT) | -74.98 |
| Bill | 92452727 | 01/12/2015 | | 6412A · RECORDINGS (ADULT) | -270.38 |
| Bill | 92452791 | 01/12/2015 | | 6412A · RECORDINGS (ADULT) | -19.99 |
| Bill | 92452790 | 01/12/2015 | | 6412C · RECORDINGS (C&P) | -22.48 |
| Bill | 92468886 | 01/12/2015 | | 6417A · VIDEOS (ADULT) | -198.62 |
| Bill | 92468888 | 01/12/2015 | | 6417A · VIDEOS (ADULT) | -138.63 |
| Bill | 92463794 | 01/12/2015 | | 6417A · VIDEOS (ADULT) | -64.15 |
| Bill | 92463796 | 01/12/2015 | | 6417A · VIDEOS (ADULT) | -109.86 |
| Bill | 92467156 | 01/12/2015 | | 6417A · VIDEOS (ADULT) | -71.06 |
| Bill | 92460414 | 01/12/2015 | | 6417C · VIDEOS (C&P) | -126.12 |
| Bill | 92469040 | 01/13/2015 | | 6417C · VIDEOS (C&P) | -74.92 |
| Bill | 92468889 | 01/13/2015 | | 6417C · VIDEOS (C&P) | -202.64 |
| Bill | 92478629 | 01/13/2015 | | 6417C · VIDEOS (C&P) | -171.08 |
| Bill | 92467158 | 01/13/2015 | | 6417C · VIDEOS (C&P) | -13.04 |
| Bill | 92448670 | 01/13/2015 | | 6412A · RECORDINGS (ADULT) | -63.23 |
| | | | | 6412N · RECORDINGS (TEEN) | -63.23 |
| | | | | 6412C · RECORDINGS (C&P) | -31.62 |
| Bill | 92458143 | 01/13/2015 | | 6412A · RECORDINGS (ADULT) | -84.57 |
| | | | | 6412N · RECORDINGS (TEEN) | -84.57 |

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| Type | Num | Date | Name | Account | Paid Amount |
|-------|----------|------------|------|----------------------------|-------------|
| | | | | 6412C · RECORDINGS (C&P) | -42.28 |
| Bill | 92478227 | 01/14/2015 | | 6417C · VIDEOS (C&P) | -41.92 |
| Bill | 92491335 | 01/20/2015 | | 6412A · RECORDINGS (ADULT) | -258.54 |
| Bill | 92491337 | 01/20/2015 | | 6412A · RECORDINGS (ADULT) | -54.98 |
| Bill | 92497765 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -125.25 |
| Bill | 92497767 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -39.38 |
| Bill | 92478225 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -273.68 |
| Bill | 92474080 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -238.90 |
| Bill | 92478626 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -370.06 |
| Bill | 92478628 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -574.84 |
| Bill | 92486228 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -394.18 |
| Bill | 92486226 | 01/20/2015 | | 6417A · VIDEOS (ADULT) | -1,184.45 |
| Bill | 92497768 | 01/20/2015 | | 6417C · VIDEOS (C&P) | -18.04 |
| Bill | 92486280 | 01/20/2015 | | 6417C · VIDEOS (C&P) | -68.78 |
| Bill | 92486229 | 01/20/2015 | | 6417C · VIDEOS (C&P) | -278.28 |
| Bill | 92489880 | 01/20/2015 | | 6412A · RECORDINGS (ADULT) | -124.35 |
| | | | | 6412N · RECORDINGS (TEEN) | -124.35 |
| | | | | 6412C · RECORDINGS (C&P) | -62.17 |
| Bill | 92471029 | 01/20/2015 | | 6412A · RECORDINGS (ADULT) | -35.62 |
| | | | | 6412N · RECORDINGS (TEEN) | -35.62 |
| | | | | 6412C · RECORDINGS (C&P) | -17.81 |
| TOTAL | | | | | -15,538.65 |

| | | | | | |
|------------------------|-----------------|-------------------|-------------------------|---|---------|
| Bill Pmt -Check | 52977 | 01/26/2015 | Munoz, Rosalinda | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1/5,10,12,13/15 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -188.50 |
| TOTAL | | | | | -188.50 |

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|------------------------|--------------|-------------------|---------------------|---|--|
| Bill Pmt -Check | 52978 | 01/26/2015 | Munzer, Mike | L0225 · EMPIRE NAT'L - OPERATING | |
|------------------------|--------------|-------------------|---------------------|---|--|

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|------------------|-------------------|---------------------------------------|---|-------------|
| Bill | 1112015 | 01/20/2015 | | 6437A · PROGRAMS (ADULT) | -500.00 |
| TOTAL | | | | | -500.00 |
| Bill Pmt -Check | 52979 | 01/26/2015 | Muralles, Raquel L. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,10,15,17/14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -312.00 |
| TOTAL | | | | | -312.00 |
| Bill Pmt -Check | 52980 | 01/26/2015 | N Y Therapy Placement Services | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1102015 | 01/16/2015 | | 6437C · PROGRAMS (C&P) | -60.00 |
| TOTAL | | | | | -60.00 |
| Bill Pmt -Check | 52981 | 01/26/2015 | National Book Network | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 09737844 | 01/09/2015 | | 6410A · BOOKS (ADULT) | -80.97 |
| TOTAL | | | | | -80.97 |
| Bill Pmt -Check | 52982 | 01/26/2015 | National Grid | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1232014-152015 | 01/15/2015 | | 6450F · FUEL/GAS | -2,402.59 |
| TOTAL | | | | | -2,402.59 |
| Bill Pmt -Check | 52983 | 01/26/2015 | National Learning Corporation | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 0045840 | 01/06/2015 | | 6410A · BOOKS (ADULT) | -70.91 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|-------------------|-------------------|--|---|-------------|
| TOTAL | | | | | -70.91 |
| Bill Pmt -Check | 52984 | 01/26/2015 | Navarro-Gao, Carmen (vendor) | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1/8,15/2015 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -90.00 |
| TOTAL | | | | | -90.00 |
| Bill Pmt -Check | 52985 | 01/26/2015 | Negron, Senia | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/11,16 1/6,8,13 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -195.00 |
| TOTAL | | | | | -195.00 |
| Bill Pmt -Check | 52986 | 01/26/2015 | New York Post | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | NYP2015 | 01/06/2015 | | 6413A · PERIODICALS (ADULT) | -726.96 |
| TOTAL | | | | | -726.96 |
| Bill Pmt -Check | 52987 | 01/26/2015 | New York State Unemployment Insurance | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 010115 | 01/15/2015 | | 9050 · UNEMPLOYMENT INSURANCE | -72.78 |
| TOTAL | | | | | -72.78 |
| Bill Pmt -Check | 52988 | 01/26/2015 | NYE New York Environmental | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 2133613 | 01/16/2015 | | 7500 · BUILDING IMPROVEMENTS | -290.00 |
| TOTAL | | | | | -290.00 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|------------------|-------------------|-------------------------|---|-------------|
| Bill Pmt -Check | 52989 | 01/26/2015 | O'Connell, Linda | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12152014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -362.00 |
| TOTAL | | | | | -362.00 |
| Bill Pmt -Check | 52990 | 01/26/2015 | Paychex | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12458133 | 01/09/2015 | | 6437P12 · PAYROLL SERVICES | -607.05 |
| Bill | 12587129 | 01/20/2015 | | 6437P12 · PAYROLL SERVICES | -604.20 |
| TOTAL | | | | | -1,211.25 |
| Bill Pmt -Check | 52991 | 01/26/2015 | Paychex, Inc | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 395537 | 01/06/2015 | | 6437P12 · PAYROLL SERVICES | -466.14 |
| Bill | 397236 | 01/07/2015 | | 6437P12 · PAYROLL SERVICES | -1,941.35 |
| Bill | 399652 | 01/15/2015 | | 6437P12 · PAYROLL SERVICES | -488.59 |
| TOTAL | | | | | -2,896.08 |
| Bill Pmt -Check | 52992 | 01/26/2015 | Perez, Jose | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/5,12,19,26/14 | 01/13/2015 | | 6437N · PROGRAMS (TEEN) | -117.00 |
| TOTAL | | | | | -117.00 |
| Bill Pmt -Check | 52993 | 01/26/2015 | Petty Cash | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | PC 12015 CPSD | 01/16/2015 | | 6437C · PROGRAMS (C&P) | -19.25 |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|--------------------|-------------------|------------------------------|---|-------------|
| | | | | 6437C · PROGRAMS (C&P) | -36.40 |
| Bill | PC 12015 RASD | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -23.25 |
| TOTAL | | | | | -78.90 |
| Bill Pmt -Check | 52994 | 01/26/2015 | Piper-Gebhard, Randi | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1/5,7,12/2015 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -180.00 |
| TOTAL | | | | | -180.00 |
| Bill Pmt -Check | 52995 | 01/26/2015 | Plaza Theatrical | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1252014 | 01/07/2015 | | 6437C · PROGRAMS (C&P) | -700.00 |
| TOTAL | | | | | -700.00 |
| Bill Pmt -Check | 52996 | 01/26/2015 | PLDA (Lauren Nichols) | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 2015 Advocacy trip | 01/15/2015 | | 6435D · CED, CONF & TRAVEL (ADM) | -50.00 |
| TOTAL | | | | | -50.00 |
| Bill Pmt -Check | 52997 | 01/26/2015 | Poland Spring | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 14L8211383149 | 01/16/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -53.85 |
| TOTAL | | | | | -53.85 |
| Bill Pmt -Check | 52998 | 01/26/2015 | Postmaster | L0225 · EMPIRE NAT'L - OPERATING | |

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| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|----------------|-------------------|-------------------------------------|---|-------------|
| Bill | Permit #1 2015 | 01/13/2015 | | 6433G · POSTAGE | -220.00 |
| TOTAL | | | | | -220.00 |
| Bill Pmt -Check | 52999 | 01/26/2015 | PSEG | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 01132015 | 01/16/2015 | | 6450E · ELECTRICITY | -10,277.66 |
| TOTAL | | | | | -10,277.66 |
| Bill Pmt -Check | 53000 | 01/26/2015 | Pulse Answering Service Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1115-2115-3115 | 01/07/2015 | | 6452G · BLDG ALTERATION AND MAINT | -87.00 |
| TOTAL | | | | | -87.00 |
| Bill Pmt -Check | 53001 | 01/26/2015 | Quill | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 8384783 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -184.76 |
| Bill | 8460742 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -47.99 |
| Bill | 8558942 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -88.91 |
| Bill | 8733310 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -334.40 |
| TOTAL | | | | | -656.06 |
| Bill Pmt -Check | 53002 | 01/26/2015 | Raimondo, Joyce | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12122014 | 01/13/2015 | | 6437N · PROGRAMS (TEEN) | -250.00 |
| TOTAL | | | | | -250.00 |
| Bill Pmt -Check | 53003 | 01/26/2015 | Rambo, Nicole | L0225 · EMPIRE NAT'L - OPERATING | |

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|------------------------|--------------|-------------------|--------------------------|---|-------------|
| Bill | 182015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -30.00 |
| TOTAL | | | | | -30.00 |
| Bill Pmt -Check | 53004 | 01/26/2015 | Random House, Inc | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1082136558 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -33.75 |
| Bill | 1082154140 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -33.75 |
| Bill | 1082258523 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -26.25 |
| TOTAL | | | | | -93.75 |
| Bill Pmt -Check | 53005 | 01/26/2015 | Recorded Books | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 75045898 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -64.00 |
| Bill | 75051170 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -39.99 |
| Bill | 75047299 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -52.00 |
| Bill | 75044910 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -19.99 |
| Bill | 75046465 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -35.00 |
| Bill | 75046395 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -35.00 |
| Bill | 75050023 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -40.00 |
| Bill | 75049674 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -39.99 |
| Bill | 75049309 | 01/06/2015 | | 6412A · RECORDINGS (ADULT) | -41.60 |
| Bill | 75043481 | 01/07/2015 | | 6412C · RECORDINGS (C&P) | -75.75 |
| Bill | 75054018 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -40.00 |
| Bill | 75058061 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -29.95 |
| Bill | 75055352 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -29.99 |
| Bill | 75055848 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -69.99 |
| Bill | 75054268 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -99.00 |
| Bill | 75055849 | 01/07/2015 | | 6412A · RECORDINGS (ADULT) | -34.99 |
| TOTAL | | | | | -747.24 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|----------------------------|--------------------|-----------------------|---|---|----------------|
| Bill Pmt -Check | 53006 | 01/26/2015 | Regent Book Company | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 50789 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -14.01 |
| Bill | 50254 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -28.46 |
| TOTAL | | | | | <u>-42.47</u> |
| Bill Pmt -Check | 53007 | 01/26/2015 | Rondon, Miriam | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/10,17 1/7,14/15 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -200.00 |
| TOTAL | | | | | <u>-200.00</u> |
| Bill Pmt -Check | 53008 | 01/26/2015 | Rotary Club of Shirley & the Mastics | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1242015 | 01/15/2015 | | 6435D · CED, CONF & TRAVEL (ADM) | -300.00 |
| | | | | 6435A · CED, CONF & TRAVEL (ADULT) | -75.00 |
| | | | | 6435C · CED, CONF & TRAVEL (C&P) | -75.00 |
| | | | | 6435N · CED, CONF & TRAVEL (TEEN) | -75.00 |
| | | | | 6435L · CED, CONF & TRAVEL (LIT) | -75.00 |
| | | | | 6435S · CED, CONF & TRAV (COMM SRV) | -75.00 |
| | | | | 6435R · CED, CONF & TRAVEL (CIRC) | -75.00 |
| | | | | 6435D · CED, CONF & TRAVEL (ADM) | -100.00 |
| TOTAL | | | | | <u>-850.00</u> |
| Bill Pmt -Check | 53009 | 01/26/2015 | Roye, Sarah | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/10,17/2014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -200.00 |
| Bill | 172015 | 01/13/2015 | | 6437A · PROGRAMS (ADULT) | -100.00 |
| | | | | | <u>-100.00</u> |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|--------------|-------------------|---|---|-------------|
| TOTAL | | | | | -300.00 |
| Bill Pmt -Check | 53010 | 01/26/2015 | Sandpebble Builders Preconstruction Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 182015 | 01/16/2015 | | 7500 · BUILDING IMPROVEMENTS | -3,678.73 |
| TOTAL | | | | | -3,678.73 |
| Bill Pmt -Check | 53011 | 01/26/2015 | Schiano, Joseph, CPA | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 2014-065 | 01/09/2015 | | 6437P02 · AUDITOR | -500.00 |
| TOTAL | | | | | -500.00 |
| Bill Pmt -Check | 53012 | 01/26/2015 | SCLS | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 56671 | 01/07/2015 | | 6411C · MICRO/REF CD (C&P) | -2,016.00 |
| Bill | 57029 | 01/14/2015 | | 6411C · MICRO/REF CD (C&P) | -864.00 |
| | | | | 6411N · MICRO/REF CD (TEEN) | -665.00 |
| | | | | 6411A · MICRO/REF CD (ADULT) | -665.00 |
| Bill | 56816 | 01/14/2015 | | 6411A · MICRO/REF CD (ADULT) | -191.00 |
| Bill | 57222 | 01/14/2015 | | 6411C · MICRO/REF CD (C&P) | -175.00 |
| Bill | 56902 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -333.34 |
| | | | | 6437C · PROGRAMS (C&P) | -333.33 |
| | | | | 6437N · PROGRAMS (TEEN) | -333.33 |
| Bill | 57000 | 01/20/2015 | | 6410A · BOOKS (ADULT) | -37.60 |
| TOTAL | | | | | -5,613.60 |
| Bill Pmt -Check | 53013 | 01/26/2015 | Scott, Andrea | L0225 · EMPIRE NAT'L - OPERATING | |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|----------------|-------------------|---|---|-------------|
| Bill | 333270 | 01/13/2015 | | 6412A · RECORDINGS (ADULT) | -15.98 |
| TOTAL | | | | | -15.98 |
| Bill Pmt -Check | 53014 | 01/26/2015 | Seaman, Kevin A. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 112015-6302015 | 01/13/2015 | | 6437P4 · ATTORNEY | -7,000.00 |
| TOTAL | | | | | -7,000.00 |
| Bill Pmt -Check | 53015 | 01/26/2015 | Searles Graphics, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 34428 | 01/09/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -525.00 |
| Bill | 34420 | 01/13/2015 | | 6434G · PRINTING (GEN) | -6,581.00 |
| | | | | 6437P · PROFESSIONAL FEES | -3,264.00 |
| TOTAL | | | | | -10,370.00 |
| Bill Pmt -Check | 53016 | 01/26/2015 | Sharper Training Solutions, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 162015 | 01/13/2015 | | 6437A · PROGRAMS (ADULT) | -200.00 |
| Bill | 1132015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -200.00 |
| Bill | 182015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -200.00 |
| Bill | 1151015 | 01/20/2015 | | 6437A · PROGRAMS (ADULT) | -200.00 |
| TOTAL | | | | | -800.00 |
| Bill Pmt -Check | 53017 | 01/26/2015 | Sievers, Sandra | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 152015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -100.00 |
| TOTAL | | | | | -100.00 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|------------------|-------------------|---------------------------------------|---|----------------|
| Bill Pmt -Check | 53018 | 01/26/2015 | Suffolk County Comm., Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 44878 | 01/12/2015 | | 6451G · CUSTODIAL SUPPLIES | -244.82 |
| TOTAL | | | | | <u>-244.82</u> |
| Bill Pmt -Check | 53019 | 01/26/2015 | Suffolk County Locksmith, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 69536 | 01/07/2015 | | 6451G · CUSTODIAL SUPPLIES | -49.50 |
| Bill | 69541 | 01/07/2015 | | 6451G · CUSTODIAL SUPPLIES | -13.50 |
| TOTAL | | | | | <u>-63.00</u> |
| Bill Pmt -Check | 53020 | 01/26/2015 | Susinno, Staff Carol-Leigh | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | Mileage Sept/Dec | 01/16/2015 | | 6435N · CED, CONF & TRAVEL (TEEN) | -18.48 |
| TOTAL | | | | | <u>-18.48</u> |
| Bill Pmt -Check | 53021 | 01/26/2015 | Tag-It Engravings & Signs | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 11279 | 01/20/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -32.50 |
| TOTAL | | | | | <u>-32.50</u> |
| Bill Pmt -Check | 53022 | 01/26/2015 | Tanzi, Nicholas | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12102014 | 01/07/2015 | | 6437D · PROGRAMS (DIGITAL) | -49.99 |
| TOTAL | | | | | <u>-49.99</u> |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|---------------------|-------------------|--------------------------------|---|-------------|
| Bill Pmt -Check | 53023 | 01/26/2015 | TBS Contracting Ltd. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 692 | 01/16/2015 | | 6452G · BLDG ALTERATION AND MAINT | -7,365.00 |
| TOTAL | | | | | -7,365.00 |
| Bill Pmt -Check | 53024 | 01/26/2015 | Thermal Solutions, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 41329 | 01/09/2015 | | 6452G · BLDG ALTERATION AND MAINT | -2,115.00 |
| TOTAL | | | | | -2,115.00 |
| Bill Pmt -Check | 53025 | 01/26/2015 | Tri Hamlet News | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 10202014 | 01/15/2015 | | 6434G · PRINTING (GEN) | -150.00 |
| TOTAL | | | | | -150.00 |
| Bill Pmt -Check | 53026 | 01/26/2015 | Tumbleweed Press Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 62525 | 01/07/2015 | | 6411C · MICRO/REF CD (C&P) | -99.00 |
| TOTAL | | | | | -99.00 |
| Bill Pmt -Check | 53027 | 01/26/2015 | Ulrich, Christopher | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | Mileage Oct,Nov,Dec | 01/07/2015 | | 6435A · CED, CONF & TRAVEL (ADULT) | -24.91 |
| TOTAL | | | | | -24.91 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-----------------|---------------|------------|---------------------------------|-------------------------------------|-------------|
| Bill Pmt -Check | 53028 | 01/26/2015 | Unique Management Services, Inc | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 299298 | 01/16/2015 | | 6437P7 · COLLECTION AGENCY | -232.70 |
| TOTAL | | | | | -232.70 |
| Bill Pmt -Check | 53029 | 01/26/2015 | UPS | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 000054YE33504 | 01/07/2015 | | 6433G · POSTAGE | -1.17 |
| TOTAL | | | | | -1.17 |
| Bill Pmt -Check | 53030 | 01/26/2015 | Utica National Insurance Group | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 122814 | 01/16/2015 | | 9040 · WORKERS' COMPENSATION | -85,183.00 |
| TOTAL | | | | | -85,183.00 |
| Bill Pmt -Check | 53031 | 01/26/2015 | Verizon | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 010715 | 01/15/2015 | | 6431D · TELECOMMUNICATIONS | -96.11 |
| TOTAL | | | | | -96.11 |
| Bill Pmt -Check | 53032 | 01/26/2015 | Vernon Library Supplies | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 0075868-IN | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -244.51 |
| TOTAL | | | | | -244.51 |
| Bill Pmt -Check | 53033 | 01/26/2015 | Villegas, Martha (Vendor) | L0225 · EMPIRE NAT'L - OPERATING | |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|----------------------|-------------------|--|---|-------------|
| Bill | 12112014 | 01/07/2015 | | 6437C · PROGRAMS (C&P) | -26.00 |
| Bill | 12/8,9,10,11,15,1617 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -585.00 |
| TOTAL | | | | | -611.00 |
| Bill Pmt -Check | 53034 | 01/26/2015 | Vincent's Pizza of Shirley | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 367068 | 01/07/2015 | | 6437C · PROGRAMS (C&P) | -85.50 |
| | | | | 6437N · PROGRAMS (TEEN) | -589.00 |
| TOTAL | | | | | -674.50 |
| Bill Pmt -Check | 53035 | 01/26/2015 | W. B. Mason Co., Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | I22546655 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -209.14 |
| Bill | I22640130 | 01/07/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -376.87 |
| Bill | I22387268 | 01/13/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -40.97 |
| Bill | I22440146 | 01/13/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -209.99 |
| Bill | I22418500 | 01/13/2015 | | 6430G · OFFICE AND LIBRARY SUPPLIES | -12.99 |
| TOTAL | | | | | -849.96 |
| Bill Pmt -Check | 53036 | 01/26/2015 | White, Edna Terry | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/8,10,12,15,17/14 | 01/20/2015 | | 6437L · PROGRAMS (LIT) | -600.00 |
| TOTAL | | | | | -600.00 |
| Bill Pmt -Check | 53037 | 01/26/2015 | Wiedersum Associates Architects, PLLC | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12292014 #1 | 01/13/2015 | | 7500 · BUILDING IMPROVEMENTS | -3,900.00 |
| TOTAL | | | | | -3,900.00 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------------|-------------------|-------------------|--------------------------|---|-------------|
| Bill Pmt -Check | 53038 | 01/26/2015 | Wilkinson, Bill | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12142014 | 01/07/2015 | | 6437A · PROGRAMS (ADULT) | -700.00 |
| TOTAL | | | | | -700.00 |
| Bill Pmt -Check | 53039 | 01/26/2015 | Williams, Kim | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 1102015 | 01/16/2015 | | 6437A · PROGRAMS (ADULT) | -200.00 |
| TOTAL | | | | | -200.00 |
| Bill Pmt -Check | 53040 | 01/26/2015 | Wischhusen, Will | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 12/2,5,9,12,16/14 | 01/13/2015 | | 6437N · PROGRAMS (TEEN) | -400.00 |
| TOTAL | | | | | -400.00 |
| Bill Pmt -Check | 53041 | 01/26/2015 | World Book, Inc. | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 0001501496 | 01/13/2015 | | 6410C · BOOKS (C&P) | -849.00 |
| | | | | 6410N · BOOKS (TEEN) | -849.00 |
| TOTAL | | | | | -1,698.00 |
| Bill Pmt -Check | 53042 | 01/26/2015 | Xerox Corporation | L0225 · EMPIRE NAT'L - OPERATING | |
| Bill | 077425985 | 01/16/2015 | | 6439G · EQUIPMENT R & M (GEN) | -351.57 |
| Bill | 077425986 | 01/16/2015 | | 6439G · EQUIPMENT R & M (GEN) | -547.64 |
| Bill | 077425987 | 01/16/2015 | | 6439G · EQUIPMENT R & M (GEN) | -483.54 |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 26, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-----------------|---------------|------------|-----------------|----------------------------------|-------------|
| TOTAL | | | | | -1,382.75 |
| Bill Pmt -Check | 53043 | 01/26/2015 | Zafar, Tanzeela | L0225 - EMPIRE NAT'L - OPERATING | |
| Bill | 12/13 1/10/15 | 01/20/2015 | | 6437L - PROGRAMS (LIT) | -143.00 |
| TOTAL | | | | | -143.00 |

GRAND TOTAL: \$ 233,976.01

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
December 19, 2014

| Type | Num | Date | Name | Account | Paid Amount |
|-------------------------|-------------|-----------------|---------------------------------------|---------------------------------------|---------------------|
| Bill Pmt - EFT | | 12/19/14 | 1106 NYS Employees' Retirement | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 12192014 | | System | L0163 · RC ERS CONTRIBUTIONS | \$ 3,231.69 |
| | | | | L0161 · RL - ERS LOAN | \$ 1,506.00 |
| | | | | L0160 · RA - ERS ARREARS (VOLUNTARY) | \$ 141.10 |
| | | | | TOTAL | \$ 4,878.79 |
| Bill Pmt - Check | 5054 | 12/19/14 | 1103 State Of NY Department | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 476 | | Civil Service | 9060 · MEDICAL INSURANCE | \$ 63,034.95 |
| | | | | TOTAL | \$ 63,034.95 |
| Bill Pmt - Check | 5055 | 12/19/14 | 1109 Prudential | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 12192014 | | | L0172 · 403B PRUDENTIAL | \$ 1,555.00 |
| | | | | TOTAL | \$ 1,555.00 |
| Bill Pmt - Check | 5056 | 12/19/14 | 1110 AFLAC | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 973900 | | | L0625 · AFLAC PRE-TAX | \$ 1,919.12 |
| | | | | L0626 · AFLAC POST-TAX | \$ 503.64 |
| | | | | TOTAL | \$ 2,422.76 |
| Bill Pmt - Check | 5057 | 12/19/14 | 1112 The NYS Deferred | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 232746 | | Compensation Plan | L0173 · 457B NYS DEFERRED COMP | \$ 1,510.70 |
| | | | | TOTAL | \$ 1,510.70 |

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
December 19, 2014

| Type | Num | Date | Name | Account | Paid Amount |
|------------------|----------|----------|---------------|--------------------------------|----------------------------|
| Bill Pmt - Check | 5058 | 12/19/14 | 2922 Met Life | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 12192014 | | | L0171 · 403B MET LIFE | <u>\$ 2,518.00</u> |
| | | | | TOTAL | \$ 2,518.00 |
| Bill Pmt - Check | 5059 | 12/19/14 | CSEA, Inc. | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 12192014 | | | L0500 · CSEA UNION DUES | <u>\$ 2,481.51</u> |
| | | | | TOTAL | \$ 2,481.51 |
| | | | | GRAND TOTAL | <u><u>\$ 78,401.71</u></u> |

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
January 02, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-------------------------|-------------|-----------------|-------------------------------|---------------------------------------|--------------------|
| Bill Pmt - EFT | | 01/02/15 | Hartford Insurance Co. | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 7005236-0 | | | L0196 · LONG TER | \$ 189.48 |
| | | | | 9055 · DISABILTY INSURANCE | <u>\$ 1,852.71</u> |
| | | | | TOTAL | \$ 2,042.19 |
| Bill Pmt - Check | 5060 | 01/02/15 | 1096 Denise Boinay | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | 9060 · MEDICAL INSURANCE | <u>\$ 104.90</u> |
| | | | | TOTAL | \$ 104.90 |
| Bill Pmt - Check | 5061 | 01/02/15 | 1097 Florence Stonish | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | 9060 · MEDICAL INSURANCE | <u>\$ 104.90</u> |
| | | | | TOTAL | \$ 104.90 |
| Bill Pmt - Check | 5062 | 01/02/15 | 1098 Mary Abruscato | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | 9060 · MEDICAL INSURANCE | <u>\$ 104.90</u> |
| | | | | TOTAL | \$ 104.90 |
| Bill Pmt - Check | 5063 | 01/02/15 | 1099 Kathleen Irish | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | 9060 · MEDICAL INSURANCE | <u>\$ 209.80</u> |
| | | | | TOTAL | \$ 209.80 |

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
January 02, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-------------------------|-------------|-----------------|------------------------------|---------------------------------------|-------------|
| Bill Pmt - Check | 5064 | 01/02/15 | 1100 Madeline Sacco | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | 9060 · MEDICAL INSURANCE | \$ 104.90 |
| | | | | TOTAL | \$ 104.90 |
| Bill Pmt - Check | 5065 | 01/02/15 | 1101 Rose Giehl | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | 9060 · MEDICAL INSURANCE | \$ 104.90 |
| | | | | TOTAL | \$ 104.90 |
| Bill Pmt - Check | 5066 | 01/02/15 | 1102 John R Verbesey | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | 9060 · MEDICAL INSURANCE | \$ 209.80 |
| | | | | TOTAL | \$ 209.80 |
| Bill Pmt - Check | 5067 | 01/02/15 | 1109 Prudential | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | L0172 · 403B PRUDENTIAL | \$ 1,555.00 |
| | | | | TOTAL | \$ 1,555.00 |
| Bill Pmt - Check | 5068 | 01/02/15 | 1112 The NYS Deferred | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 237962 | | Compensation Plan | L0173 · 457B NYS DEFERRED COMP | \$ 1,768.67 |
| | | | | TOTAL | \$ 1,768.67 |

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 02, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------|----------|----------|---------------|--------------------------------|--------------|
| Bill Pmt - Check | 5069 | 01/02/15 | 2922 Met Life | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | L0171 · 403B MET LIFE | \$ 2,518.00 |
| | | | | TOTAL | \$ 2,518.00 |
| Bill Pmt - Check | 5070 | 01/02/15 | CSEA, Inc. | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01022015 | | | L0500 · CSEA UNION DUES | \$ 2,771.12 |
| | | | | TOTAL | \$ 2,771.12 |
| | | | | GRAND TOTAL | \$ 11,599.08 |

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
January 16, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|-------------------------|----------------------|-----------------|-----------------------------------|---------------------------------------|--------------------|
| Bill Pmt - Check | 5071 | 01/02/15 | CSEA Employee Benefit Fund | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 12/05,12/19,01/02/15 | | | L0510 · CSEA POST TAX DENTAL | \$ 253.61 |
| | | | | L0520 · CSEA POST TAX VISION | \$ 42.39 |
| | | | | TOTAL | <u>\$ 296.00</u> |
| Bill Pmt - Check | 5072 | 01/16/15 | 1109 Prudential | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01162015 | | | L0172 · 403B PRUDENTIAL | \$ 1,555.00 |
| | | | | TOTAL | <u>\$ 1,555.00</u> |
| Bill Pmt - Check | 5073 | 01/16/15 | 1112 The NYS Deferred | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 242750 | | Compensation Plan | L0173 · 457B NYS DEFERRED COMP | \$ 1,663.49 |
| | | | | TOTAL | <u>\$ 1,663.49</u> |
| Bill Pmt - Check | 5074 | 01/16/15 | 2922 Met Life | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01162015 | | | L0171 · 403B MET LIFE | \$ 2,518.00 |
| | | | | TOTAL | <u>\$ 2,518.00</u> |
| Bill Pmt - Check | 5075 | 01/16/15 | CSEA Employee Benefit Fund | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01162015 | | | L0510 · CSEA POST TAX DENTAL | \$ 108.69 |
| | | | | L0520 · CSEA POST TAX VISION | \$ 14.13 |
| | | | | TOTAL | <u>\$ 122.82</u> |

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 16, 2015

| Type | Num | Date | Name | Account | Paid Amount |
|------------------|----------|----------|------------|--------------------------------|--------------------|
| Bill Pmt - Check | 5076 | 01/16/15 | CSEA, Inc. | L0226 · EMPIRE NAT'L - PAYROLL | |
| Bill | 01162015 | | | L0500 · CSEA UNION DUES | \$ 2,812.43 |
| | | | | TOTAL | <u>\$ 2,812.43</u> |
| | | | | GRAND TOTAL | <u>\$ 8,967.74</u> |

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

DECEMBER 2014

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2014

| | | | | | | | | TOTAL | | |
|--------------------------------------|------------|-----------|-----------|-----------|----------|----------|------------|--------------|----------------|-------------|
| | | | | | | | | Budget | \$ Over Budget | % of Budget |
| Ordinary Income/Expense | | | | | | | | | | |
| Income | | | | | | | | | | |
| 2000 · PROPERTY TAX REVENUES | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 9,025,000.00 | -9,025,000.00 | 0.0% |
| 2082 · FINES AND FEES | 7,808.02 | 5,605.64 | 7,342.42 | 5,426.68 | 5,516.65 | 4,497.95 | 36,197.36 | 105,000.00 | -68,802.64 | 34.47% |
| 2360 · CONTRACTS WITH OTHER LIBR. | 623,510.49 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 623,510.49 | 295,000.00 | 328,510.49 | 211.36% |
| 2401 · INTEREST | 1,974.07 | 1,938.08 | 1,590.83 | 1,327.38 | 990.68 | 1,109.36 | 8,930.40 | 66,000.00 | -57,069.60 | 13.53% |
| 2650 · SALES OF EXCESS MATERIAL | 53.80 | 40.00 | 66.00 | -229.00 | 46.00 | 45.10 | 21.90 | | | |
| 2670 · SALES OF BOOKS | 62.41 | 0.00 | 62.80 | 54.14 | 0.00 | 78.78 | 258.13 | | | |
| 2671 · FEDERAL & STATE GRANTS | 6,377.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,377.00 | | | |
| 2705 · GIFTS AND DONATIONS | 125.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | 225.00 | | | |
| 2760 · SYSTEM & STATE AID | 0.00 | 0.00 | 11,791.00 | 1,310.00 | 0.00 | 0.00 | 13,101.00 | 9,000.00 | 4,101.00 | 145.57% |
| 2771 · COPIER REVENUE - CONTRACT (R) | 341.00 | 439.80 | 649.34 | 956.40 | 496.50 | 767.71 | 3,650.75 | 10,000.00 | -6,349.25 | 36.51% |
| 2771A · COPIER REVENUE - INHOUSE (N) | 5.65 | 3.00 | 0.00 | 0.00 | 0.30 | 0.00 | 8.95 | | | |
| 2771C · COPIER REVENUE- COLOR | 254.00 | 181.00 | 149.00 | 872.45 | 50.00 | 0.00 | 1,506.45 | | | |
| 2772A · ADULT-ADULT PRINTER | 259.00 | 405.96 | 868.55 | 923.71 | 432.80 | 0.00 | 2,890.02 | | | |
| 2800 · Program Receipts | | | | | | | | | | |
| 2805 · Program Receipts - Adult | 800.75 | 431.50 | 700.00 | 1,875.75 | 764.75 | 974.50 | 5,547.25 | | | |
| 2810 · Program Receipts - Teen | 49.00 | 1,372.00 | 0.00 | 721.00 | 825.00 | 330.00 | 3,297.00 | | | |
| Total 2800 · Program Receipts | 849.75 | 1,803.50 | 700.00 | 2,596.75 | 1,589.75 | 1,304.50 | 8,844.25 | | | |
| 2999 · Lost Books | 239.79 | 18.95 | 0.00 | 0.00 | 0.00 | 0.00 | 258.74 | | | |
| Total Income | 641,859.98 | 10,435.93 | 23,219.94 | 13,238.51 | 9,122.68 | 7,903.40 | 705,780.44 | 9,510,000.00 | -8,804,219.56 | 7.42% |
| Gross Profit | 641,859.98 | 10,435.93 | 23,219.94 | 13,238.51 | 9,122.68 | 7,903.40 | 705,780.44 | 9,510,000.00 | -8,804,219.56 | 7.42% |
| Expense | | | | | | | | | | |
| 6000 · SALARIES AND WAGES | | | | | | | | | | |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through December 2014

| | TOTAL | | | | | | | | | |
|---|------------|------------|------------|------------|------------|------------|--------------|--------------|----------------|-------------|
| | Jul 14 | Aug 14 | Sep 14 | Oct 14 | Nov 14 | Dec 14 | Jul - Dec 14 | Budget | \$ Over Budget | % of Budget |
| 6141 · PROFESSIONAL SALARIES | | | | | | | | | | |
| 6141A · PROFESSIONAL (ADULT) | 47,311.66 | 71,972.32 | 47,544.22 | 49,176.67 | 50,835.29 | 53,816.77 | 320,656.93 | 717,512.00 | -396,855.07 | 44.69% |
| 6141C · PROFESSIONAL (C&P) | 48,033.43 | 75,330.95 | 47,988.59 | 47,548.53 | 49,965.12 | 51,314.04 | 320,180.66 | 681,801.00 | -361,620.34 | 46.96% |
| 6141D · PROFESSIONAL (DIGITAL) | 9,421.33 | 14,271.93 | 9,514.62 | 9,514.62 | 9,514.62 | 10,033.74 | 62,270.86 | 230,954.00 | -168,683.14 | 26.96% |
| 6141N · PROFESSIONAL (TEEN) | 27,250.17 | 41,436.28 | 26,521.64 | 28,944.35 | 29,634.23 | 30,661.23 | 184,447.90 | 421,658.00 | -237,210.10 | 43.74% |
| 6141S · COMM SERV LIBR (SVC) | 13,764.89 | 20,851.77 | 13,901.18 | 13,901.18 | 13,901.18 | 13,901.18 | 90,221.38 | 213,475.00 | -123,253.62 | 42.26% |
| 6141T · PROFESSIONAL (TECH) | 14,246.41 | 21,596.01 | 7,903.48 | 11,235.82 | 15,155.57 | 15,489.45 | 85,626.74 | 188,704.00 | -103,077.26 | 45.38% |
| Total 6141 · PROFESSIONAL SALARIES | 160,027.89 | 245,459.26 | 153,373.73 | 160,321.17 | 169,006.01 | 175,216.41 | 1,063,404.47 | 2,454,104.00 | -1,390,699.53 | 43.33% |
| 6142 · CLERICAL SALARIES | | | | | | | | | | |
| 6142A · CLERICAL (ADULT) | 25,330.69 | 35,822.93 | 24,869.98 | 25,673.01 | 27,222.03 | 29,695.28 | 168,613.92 | 366,874.00 | -198,260.08 | 45.96% |
| 6142C · CLERICAL (C&P) | 14,636.15 | 23,457.96 | 14,684.84 | 15,364.08 | 16,132.17 | 17,514.74 | 101,789.94 | 229,322.00 | -127,532.06 | 44.39% |
| 6142D · CLERICAL (DIGITAL) | 3,056.65 | 4,630.38 | 4,200.07 | 4,213.65 | 4,175.19 | 4,972.49 | 25,248.43 | | | |
| 6142G · CLERICAL (GEN) | 12,798.71 | 19,388.16 | 12,925.44 | 12,925.44 | 12,925.44 | 12,925.44 | 83,888.63 | 168,030.00 | -84,141.37 | 49.93% |
| 6142L · CLERICAL (LIT) | 13,509.19 | 22,004.16 | 14,423.20 | 15,602.60 | 14,996.78 | 16,909.20 | 97,445.13 | 212,686.00 | -115,240.87 | 45.82% |
| 6142N · CLERICAL (TEEN) | 5,411.52 | 8,694.89 | 5,063.45 | 6,040.97 | 5,895.89 | 7,407.82 | 38,514.54 | 82,845.00 | -44,330.46 | 46.49% |
| 6142R · CLERICAL (CIRC) | 25,803.84 | 38,926.30 | 24,399.22 | 24,239.58 | 24,261.97 | 25,767.60 | 163,398.51 | 330,473.00 | -167,074.49 | 49.44% |
| 6142S · CLERICAL (SVC) | 1,464.75 | 2,131.90 | 568.40 | 625.24 | 714.05 | 837.48 | 6,341.82 | | | |
| 6142T · CLERICAL (TECH) | 12,016.89 | 17,364.05 | 11,835.58 | 11,641.31 | 12,064.52 | 12,544.78 | 77,467.13 | 163,743.00 | -86,275.87 | 47.31% |
| 6142X · CLERICAL (WIRES) | 854.82 | 1,376.25 | 928.88 | 908.40 | 935.71 | 1,028.26 | 6,032.32 | 12,554.00 | -6,521.68 | 48.05% |
| Total 6142 · CLERICAL SALARIES | 114,883.21 | 173,796.98 | 113,899.06 | 117,234.28 | 119,323.75 | 129,603.09 | 768,740.37 | 1,566,527.00 | -797,786.63 | 49.07% |
| 6143 · PAGE SALARIES | | | | | | | | | | |
| 6143A · PAGE (ADULT) | 11,301.13 | 17,931.74 | 12,117.35 | 13,476.33 | 13,395.19 | 14,396.14 | 82,617.88 | 199,444.00 | -116,826.12 | 41.42% |
| 6143C · PAGE (C&P) | 11,805.11 | 17,421.32 | 10,932.42 | 12,279.90 | 12,159.70 | 14,489.65 | 79,088.10 | 125,974.00 | -46,885.90 | 62.78% |
| 6143L · PAGE (LIT) | 498.08 | 747.79 | 396.52 | 349.11 | 506.43 | 618.91 | 3,116.84 | | | |
| 6143N · PAGE (TEEN) | 1,482.75 | 2,294.27 | 1,639.60 | 2,059.28 | 2,096.32 | 2,474.46 | 12,046.68 | 19,431.00 | -7,384.32 | 62.0% |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2014

| | TOTAL | | | | | | | | | |
|--|------------|------------|------------|------------|------------|------------|--------------|--------------|----------------|-------------|
| | Jul 14 | Aug 14 | Sep 14 | Oct 14 | Nov 14 | Dec 14 | Jul - Dec 14 | Budget | \$ Over Budget | % of Budget |
| 6143R · PAGE (CIRC) | 1,683.09 | 2,803.69 | 1,667.16 | 1,956.66 | 2,159.39 | 2,113.42 | 12,383.41 | 39,072.00 | -26,688.59 | 31.69% |
| 6143T · PAGE (TECH) | 2,905.45 | 4,818.92 | 3,225.73 | 3,098.94 | 2,923.58 | 3,427.29 | 20,399.91 | 46,531.00 | -26,131.09 | 43.84% |
| Total 6143 · PAGE SALARIES | 29,675.61 | 46,017.73 | 29,978.78 | 33,220.22 | 33,240.61 | 37,519.87 | 209,652.82 | 430,452.00 | -220,799.18 | 48.71% |
| 6144 · CUSTODIAL | | | | | | | | | | |
| 6144G · CUSTODIAL | 15,422.50 | 23,239.86 | 15,850.92 | 17,540.38 | 17,889.87 | 20,088.59 | 110,032.12 | 237,371.00 | -127,338.88 | 46.35% |
| Total 6144 · CUSTODIAL | 15,422.50 | 23,239.86 | 15,850.92 | 17,540.38 | 17,889.87 | 20,088.59 | 110,032.12 | 237,371.00 | -127,338.88 | 46.35% |
| 6145 · SECURITY | | | | | | | | | | |
| 6145G · SECURITY | 14,290.34 | 22,139.82 | 15,426.13 | 16,085.81 | 17,018.56 | 20,849.24 | 105,809.90 | 199,869.00 | -94,059.10 | 52.94% |
| Total 6145 · SECURITY | 14,290.34 | 22,139.82 | 15,426.13 | 16,085.81 | 17,018.56 | 20,849.24 | 105,809.90 | 199,869.00 | -94,059.10 | 52.94% |
| 6146 · TECHNICIAN | | | | | | | | | | |
| 6146W · TECHNICAL (WIRES) | 14,005.19 | 21,201.01 | 14,218.48 | 13,424.25 | 14,185.46 | 14,844.33 | 91,878.72 | 186,312.00 | -94,433.28 | 49.31% |
| Total 6146 · TECHNICIAN | 14,005.19 | 21,201.01 | 14,218.48 | 13,424.25 | 14,185.46 | 14,844.33 | 91,878.72 | 186,312.00 | -94,433.28 | 49.31% |
| 6147 · ADMINISTRATIVE | | | | | | | | | | |
| Total 6147 · ADMINISTRATIVE | 37,457.81 | 29,475.69 | 19,650.46 | 19,650.46 | 19,650.46 | 19,650.46 | 145,535.34 | 255,456.00 | -109,920.66 | 56.97% |
| Total 6000 · SALARIES AND WAGES | 385,762.55 | 561,330.35 | 362,397.56 | 377,476.57 | 390,314.72 | 417,771.99 | 2,495,053.74 | 5,330,091.00 | -2,835,037.26 | 46.81% |
| 6200 · EMPLOYEE BENEFITS | | | | | | | | | | |
| 9010 · RETIREMENT | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 822,691.00 | 822,691.00 | 744,576.00 | 78,115.00 | 110.49% |
| 9030 · SOCIAL SECURITY | 28,898.40 | 41,612.41 | 26,399.85 | 27,555.63 | 28,537.28 | 30,616.37 | 183,619.94 | 370,000.00 | -186,380.06 | 49.63% |
| 9040 · WORKERS' COMPENSATION | 563.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 563.00 | 80,000.00 | -79,437.00 | 0.7% |
| 9050 · UNEMPLOYMENT INSURANCE | 0.00 | 0.00 | 0.00 | 109.45 | 0.00 | 0.00 | 109.45 | 7,500.00 | -7,390.55 | 1.46% |
| 9055 · DISABILTY INSURANCE | 1,625.86 | 3,518.08 | 1,803.54 | 1,858.71 | 1,852.71 | 0.00 | 10,658.90 | 20,500.00 | -9,841.10 | 52.0% |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2014

| | TOTAL | | | | | | | | | |
|---------------------------------------|-----------|-----------|-----------|-----------|-----------|------------|--------------|--------------|----------------|-------------|
| | Jul 14 | Aug 14 | Sep 14 | Oct 14 | Nov 14 | Dec 14 | Jul - Dec 14 | Budget | \$ Over Budget | % of Budget |
| 9060 · MEDICAL INSURANCE | 55,083.03 | 52,907.63 | 55,083.03 | 55,083.03 | 54,311.49 | 58,441.82 | 330,910.03 | 656,100.00 | -325,189.97 | 50.44% |
| 9065 · MTA TRANSIT TAX | 1,284.38 | 1,867.69 | 1,205.22 | 1,256.59 | 1,300.22 | 1,392.62 | 8,306.72 | 18,122.00 | -9,815.28 | 45.84% |
| Total 6200 · EMPLOYEE BENEFITS | 87,454.67 | 99,905.81 | 84,491.64 | 85,863.41 | 86,001.70 | 913,141.81 | 1,356,859.04 | 1,896,798.00 | -539,938.96 | 71.53% |
| 6410A · BOOKS (ADULT) | 8,092.24 | 13,279.49 | 10,907.91 | 10,340.49 | 20,405.40 | 1,426.76 | 64,452.29 | 185,000.00 | -120,547.71 | 34.84% |
| 6410C · BOOKS (C&P) | 5,671.53 | 3,257.64 | 5,337.23 | 7,824.58 | 4,562.60 | 5,519.65 | 32,173.23 | 119,500.00 | -87,326.77 | 26.92% |
| 6410L · BOOKS (LIT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 18.98 | 18.98 | 4,250.00 | -4,231.02 | 0.45% |
| 6410N · BOOKS (TEEN) | 954.12 | 967.89 | 3,861.20 | 2,112.71 | 1,042.95 | 848.25 | 9,787.12 | 30,000.00 | -20,212.88 | 32.62% |
| 6410T · BOOKS (TECH) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 900.00 | -900.00 | 0.0% |
| 6411A · MICRO/REF CD (ADULT) | 0.00 | 7,625.00 | 2,140.10 | 525.00 | 4,931.00 | 9,497.90 | 24,719.00 | 45,000.00 | -20,281.00 | 54.93% |
| 6411C · MICRO/REF CD (C&P) | 0.00 | 0.00 | 0.00 | 0.00 | 3,501.50 | 5,400.00 | 8,901.50 | 18,250.00 | -9,348.50 | 48.78% |
| 6411N · MICRO/REF CD (TEEN) | 0.00 | 0.00 | 0.00 | 525.00 | 3,501.50 | 5,469.99 | 9,496.49 | 20,000.00 | -10,503.51 | 47.48% |
| 6412A · RECORDINGS (ADULT) | 1,125.67 | 3,985.74 | 2,626.81 | 2,931.42 | 1,857.71 | 2,766.04 | 15,293.39 | 47,200.00 | -31,906.61 | 32.4% |
| 6412C · RECORDINGS (C&P) | 0.00 | 594.43 | 564.27 | 1,532.75 | 147.05 | 634.10 | 3,472.60 | 10,000.00 | -6,527.40 | 34.73% |
| 6412N · RECORDINGS (TEEN) | 0.00 | 765.57 | 861.86 | 527.63 | 1,077.17 | 518.89 | 3,751.12 | 10,000.00 | -6,248.88 | 37.51% |
| 6413A · PERIODICALS (ADULT) | 0.00 | 0.00 | 16.61 | 8,403.86 | 2,297.41 | 33.00 | 10,750.88 | 33,000.00 | -22,249.12 | 32.58% |
| 6413C · PERIODICALS (C&P) | 0.00 | 0.00 | 0.00 | 263.38 | 0.00 | 0.00 | 263.38 | 6,325.00 | -6,061.62 | 4.16% |
| 6413D · PERIODICALS (ADM) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 6413G · PERIODICALS (GEN) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,200.00 | -1,200.00 | 0.0% |
| 6413N · PERIODICALS (TEEN) | 0.00 | 0.00 | 0.00 | 317.64 | 0.00 | 0.00 | 317.64 | 3,700.00 | -3,382.36 | 8.59% |
| 6413T · PERIODICALS (TECH) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 250.00 | -250.00 | 0.0% |
| 6413W · PERIODICALS (WIRES) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 150.00 | -150.00 | 0.0% |
| 6417A · VIDEOS (ADULT) | 4,704.75 | 7,877.21 | 10,401.15 | 9,033.34 | 6,791.41 | 8,027.30 | 46,835.16 | 135,000.00 | -88,164.84 | 34.69% |
| 6417C · VIDEOS (C&P) | 1,400.19 | 966.96 | 763.04 | 1,387.85 | 752.96 | 1,448.66 | 6,719.66 | 53,000.00 | -46,280.34 | 12.68% |
| 6417L · VIDEOS (LIT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | -500.00 | 0.0% |
| 6417N · VIDEOS (TEEN) | 377.50 | 0.00 | 538.77 | 836.62 | 24.98 | 172.46 | 1,950.33 | 12,000.00 | -10,049.67 | 16.25% |
| 6419G · SOFTWARE (GEN) | 5,495.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,200.00 | 6,695.00 | 1,200.00 | 5,495.00 | 557.92% |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through December 2014

| | | | | | | | | TOTAL | | |
|-------------------------------------|----------|----------|-----------|----------|----------|-----------|--------------|------------|----------------|-------------|
| | Jul 14 | Aug 14 | Sep 14 | Oct 14 | Nov 14 | Dec 14 | Jul - Dec 14 | Budget | \$ Over Budget | % of Budget |
| 6419N · SOFTWARE (TEEN) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,500.00 | -1,500.00 | 0.0% |
| 6419T · SOFTWARE (TECH) | 0.00 | 0.00 | 0.00 | 0.00 | 681.00 | 0.00 | 681.00 | 3,000.00 | -2,319.00 | 22.7% |
| 6419W · SOFTWARE (WIRES) | 793.27 | 0.00 | 0.00 | 0.00 | 0.00 | 1,415.23 | 2,208.50 | 16,000.00 | -13,791.50 | 13.8% |
| 6428D · MISCELLANEOUS | 4,672.71 | 0.00 | 636.71 | 1,191.00 | 94.74 | 3,332.37 | 9,927.53 | 2,500.00 | 7,427.53 | 397.1% |
| 6429C · REALIA (C&P) | 136.87 | 0.00 | 299.34 | 526.84 | 0.00 | 158.63 | 1,121.68 | 4,500.00 | -3,378.32 | 24.93% |
| 6430G · OFFICE AND LIBRARY SUPPLIES | 2,722.12 | 5,102.82 | 7,633.13 | 9,827.97 | 6,605.81 | 11,068.63 | 42,960.48 | 95,000.00 | -52,039.52 | 45.22% |
| 6431D · TELECOMMUNICATIONS | 3,637.25 | 3,541.13 | 3,863.88 | 3,491.92 | 3,562.29 | 931.67 | 19,028.14 | 50,000.00 | -30,971.86 | 38.06% |
| 6432G · CARTAGE | 250.38 | 250.38 | 250.38 | 250.38 | 250.38 | 250.38 | 1,502.28 | 3,000.00 | -1,497.72 | 50.08% |
| 6433G · POSTAGE | 4,763.47 | 4,763.47 | 6,271.65 | 4,763.47 | 4,263.47 | 3,168.65 | 27,994.18 | 51,000.00 | -23,005.82 | 54.89% |
| 6434A · PRINTING (ADULT) | -317.00 | -247.00 | 0.00 | 0.00 | 0.00 | -842.00 | -1,406.00 | 4,275.00 | -5,681.00 | -32.89% |
| 6434C · PRINTING (C&P) | 0.00 | 0.00 | 1,250.00 | 0.00 | 190.00 | 0.00 | 1,440.00 | 7,000.00 | -5,560.00 | 20.57% |
| 6434G · PRINTING (GEN) | 0.00 | 6,597.50 | 6,581.00 | 6,998.05 | 6,581.00 | 6,581.00 | 33,338.55 | 102,000.00 | -68,661.45 | 32.69% |
| 6434L · PRINTING (LIT) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | -500.00 | 0.0% |
| 6434N · PRINTING (TEEN) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 6,000.00 | -6,000.00 | 0.0% |
| 6434R · PRINTING (CIRC) | 0.00 | 0.00 | 4,650.89 | 852.46 | 0.00 | 371.52 | 5,874.87 | 5,500.00 | 374.87 | 106.82% |
| 6434S · PRINTING (COMM SRV) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 5,000.00 | -5,000.00 | 0.0% |
| 6435A · CED, CONF & TRAVEL (ADULT) | 361.04 | 113.26 | 110.00 | 311.91 | 30.69 | 47.66 | 974.56 | 4,000.00 | -3,025.44 | 24.36% |
| 6435C · CED, CONF & TRAVEL (C&P) | 328.00 | 95.08 | 2,273.57 | 132.57 | 1,475.15 | 17.96 | 4,322.33 | 5,250.00 | -927.67 | 82.33% |
| 6435D · CED, CONF & TRAVEL (ADM) | 774.00 | 2,691.84 | -2,584.96 | 387.56 | 21.62 | 572.28 | 1,862.34 | 7,500.00 | -5,637.66 | 24.83% |
| 6435G · CED, CONF & TRAVEL (GEN) | 328.00 | 25.65 | 0.00 | 0.00 | 0.00 | 0.00 | 353.65 | 3,000.00 | -2,646.35 | 11.79% |
| 6435L · CED, CONF & TRAVEL (LIT) | 328.00 | 87.96 | 36.72 | 648.38 | 502.76 | 121.69 | 1,725.51 | 7,000.00 | -5,274.49 | 24.65% |
| 6435N · CED, CONF & TRAVEL (TEEN) | 328.00 | 856.51 | 136.08 | 146.81 | 0.00 | 24.12 | 1,491.52 | 5,000.00 | -3,508.48 | 29.83% |
| 6435R · CED, CONF & TRAVEL (CIRC) | 328.00 | 0.00 | 0.00 | 388.00 | 505.11 | 260.79 | 1,481.90 | 2,500.00 | -1,018.10 | 59.28% |
| 6435S · CED, CONF & TRAV (COMM SRV) | 395.54 | 85.00 | 2,329.60 | 60.00 | 0.00 | 35.00 | 2,905.14 | 3,000.00 | -94.86 | 96.84% |
| 6435T · CED, CONF & TRAVEL (TECH) | 328.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 328.00 | 2,950.00 | -2,622.00 | 11.12% |
| 6435W · CED, CONF & TRAVEL (WIRES) | 328.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 328.00 | 4,000.00 | -3,672.00 | 8.2% |
| 6436 · CONTRACTS | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 96,500.00 | -96,500.00 | 0.0% |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through December 2014

| | TOTAL | | | | | | | | | |
|--|-----------|----------|-----------|-----------|-----------|-----------|--------------|------------|----------------|-------------|
| | Jul 14 | Aug 14 | Sep 14 | Oct 14 | Nov 14 | Dec 14 | Jul - Dec 14 | Budget | \$ Over Budget | % of Budget |
| 6437A · PROGRAMS (ADULT) | 1,666.06 | 3,683.11 | 4,382.81 | 6,007.00 | 5,642.82 | 4,733.64 | 26,115.44 | 61,120.00 | -35,004.56 | 42.73% |
| 6437C · PROGRAMS (C&P) | 3,023.45 | 6,622.50 | 6,564.23 | 4,626.92 | 5,705.08 | 4,293.86 | 30,836.04 | 75,000.00 | -44,163.96 | 41.12% |
| 6437D · PROGRAMS (DIGITAL) | 4,516.90 | 74.80 | 0.00 | 132.60 | 89.01 | 55.87 | 4,869.18 | 7,500.00 | -2,630.82 | 64.92% |
| 6437L · PROGRAMS (LIT) | 1,448.50 | 2,405.64 | 2,233.20 | 8,501.17 | 8,938.35 | 10,509.95 | 34,036.81 | 75,000.00 | -40,963.19 | 45.38% |
| 6437N · PROGRAMS (TEEN) | 1,756.88 | 9,333.79 | 5,185.71 | 5,552.71 | 4,471.89 | 5,408.80 | 31,709.78 | 50,000.00 | -18,290.22 | 63.42% |
| 6437P · PROFESSIONAL FEES | | | | | | | | | | |
| 643760 · PLANTINGS | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 150.00 | 900.00 | 2,500.00 | -1,600.00 | 36.0% |
| 643765 · PROMOTION AND PUBLICITY | 60.00 | 3,000.00 | 120.00 | 1,800.00 | 10,660.09 | 1,675.44 | 17,315.53 | 30,000.00 | -12,684.47 | 57.72% |
| 643770 · CONTINGENCY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,500.00 | -2,500.00 | 0.0% |
| 6437P01 · ACCOUNTANT/AUDITOR | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 15,000.00 | 15,000.00 | 17,000.00 | -2,000.00 | 88.24% |
| 6437P02 · AUDITOR | 1,000.00 | 0.00 | 1,000.00 | 500.00 | 500.00 | 500.00 | 3,500.00 | 6,000.00 | -2,500.00 | 58.33% |
| 6437P10 · ELECTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,700.00 | -4,700.00 | 0.0% |
| 6437P11 · FSA ADMINISTRATION | 133.75 | 133.75 | 133.75 | 133.75 | 133.75 | 133.75 | 802.50 | 1,600.00 | -797.50 | 50.16% |
| 6437P12 · PAYROLL SERVICES | 1,596.90 | 1,543.78 | 1,548.75 | 1,519.07 | 943.72 | 1,525.06 | 8,677.28 | 22,000.00 | -13,322.72 | 39.44% |
| 6437P13 · ARMORED CAR SERVICE | 136.52 | 182.02 | 182.02 | 182.02 | 182.02 | 182.02 | 1,046.62 | 2,050.00 | -1,003.38 | 51.06% |
| 6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION | 0.00 | 144.00 | 0.00 | 144.00 | 0.00 | 0.00 | 288.00 | | | |
| 6437P16 · STAFF BACKGROUND SCREEN | 0.00 | 568.15 | 227.26 | 1,012.52 | 588.90 | 0.00 | 2,396.83 | 5,500.00 | -3,103.17 | 43.58% |
| 6437P17 · TRANSLATION SERVICES | 0.00 | 13.00 | 84.00 | 0.00 | 119.00 | 0.00 | 216.00 | 500.00 | -284.00 | 43.2% |
| 6437P3 · APPRAISAL SERVICES | 1,161.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,161.00 | | | |
| 6437P4 · ATTORNEY | 8,056.25 | 0.00 | -3,366.32 | 4,937.30 | 0.00 | 1,208.33 | 10,835.56 | 25,000.00 | -14,164.44 | 43.34% |
| 6437P5 · BACKFLOW INSPECTION | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 100.00 | -100.00 | 0.0% |
| 6437P6 · BOARD SECRETARY | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 500.00 | -500.00 | 0.0% |
| 6437P7 · COLLECTION AGENCY | 295.35 | 98.45 | 161.10 | 116.35 | 0.00 | 340.10 | 1,011.35 | 3,350.00 | -2,338.65 | 30.19% |
| 6437P8 · DENITE SYSTEMS ANALYSIS | 0.00 | 0.00 | 300.00 | 0.00 | 0.00 | 0.00 | 300.00 | 750.00 | -450.00 | 40.0% |
| 6437P9 · EAP | 0.00 | 0.00 | 0.00 | 7,290.00 | 0.00 | 0.00 | 7,290.00 | 6,950.00 | 340.00 | 104.89% |
| Total 6437P · PROFESSIONAL FEES | 12,589.77 | 5,833.15 | 540.56 | 17,785.01 | 13,277.48 | 20,714.70 | 70,740.67 | 131,000.00 | -60,259.33 | 54.0% |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through December 2014

| | | | | | | | | TOTAL | | |
|--|-----------|-----------|-----------|-----------|-----------|----------|--------------|------------|----------------|-------------|
| | Jul 14 | Aug 14 | Sep 14 | Oct 14 | Nov 14 | Dec 14 | Jul - Dec 14 | Budget | \$ Over Budget | % of Budget |
| 6438 · DUES | 100.00 | 0.00 | 240.00 | 760.00 | 0.00 | 708.40 | 1,808.40 | 5,000.00 | -3,191.60 | 36.17% |
| 6439A · EQUIPMENT R & M (ADULT) | 197.50 | 4.15 | 4.15 | 4.15 | 0.00 | 0.00 | 209.95 | 3,500.00 | -3,290.05 | 6.0% |
| 6439C · EQUIPMENT R & M (C&P) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 3,500.00 | -3,500.00 | 0.0% |
| 6439G · EQUIPMENT R & M (GEN) | 628.80 | 2,935.46 | 3,735.40 | 3,542.73 | 2,743.58 | 1,541.30 | 15,127.27 | 35,000.00 | -19,872.73 | 43.22% |
| 6439N · EQUIPMENT R & M (TEEN) | 4.15 | 4.15 | 4.15 | 4.15 | 8.30 | 8.30 | 33.20 | 400.00 | -366.80 | 8.3% |
| 6439R · EQUIPMENT R & M (CIRC) | 0.00 | 11,425.39 | 0.00 | 11,425.39 | 0.00 | 19.97 | 22,870.75 | 55,000.00 | -32,129.25 | 41.58% |
| 6439T · EQUIPMENT R & M (TECH) | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 6439W · EQUIPMENT R & M (WIRES) | 378.81 | 378.81 | 378.81 | 713.81 | 378.81 | 378.81 | 2,607.86 | 26,000.00 | -23,392.14 | 10.03% |
| 6450E · ELECTRICITY | 13,841.60 | 16,773.57 | 14,477.14 | 10,367.58 | 0.00 | 8,813.37 | 64,273.26 | 130,000.00 | -65,726.74 | 49.44% |
| 6450F · FUEL/GAS | -2,190.25 | 45.55 | 233.56 | 157.42 | 424.77 | 1,459.22 | 130.27 | 20,000.00 | -19,869.73 | 0.65% |
| 6450W · WATER | 0.00 | 344.59 | 0.00 | 0.00 | 494.47 | 0.00 | 839.06 | 1,600.00 | -760.94 | 52.44% |
| 6451G · CUSTODIAL SUPPLIES | 1,604.07 | 1,153.95 | 583.07 | 2,337.07 | 1,188.62 | 567.75 | 7,434.53 | 20,000.00 | -12,565.47 | 37.17% |
| 6452G · BLDG ALTERATION AND MAINT | 2,731.15 | 5,714.85 | 1,739.49 | 10,816.43 | 2,249.98 | 3,697.48 | 26,949.38 | 93,591.00 | -66,641.62 | 28.8% |
| 6454 · INSURANCE | 58,133.80 | 0.00 | 25.00 | 0.00 | -6,353.70 | 0.00 | 51,805.10 | 56,000.00 | -4,194.90 | 92.51% |
| 6485G · Bank Fees | 190.98 | 189.54 | 216.10 | 189.90 | 207.05 | 211.26 | 1,204.83 | | | |
| 66900 · Reconciliation Discrepancies | 0.00 | 10.35 | -49.00 | 0.00 | 0.00 | 0.00 | -38.65 | | | |
| 6700 · TAN INTEREST | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 40,000.00 | -40,000.00 | 0.0% |
| 7203 · EQUIPMENT - Capital Purchases | | | | | | | | | | |
| 7203A · EQUIPMENT ADULT | 0.00 | 0.00 | 606.63 | 623.44 | 0.00 | 0.00 | 1,230.07 | 3,500.00 | -2,269.93 | 35.15% |
| 7203C · EQUIPMENT C & P | 0.00 | 0.00 | 189.99 | 0.00 | 0.00 | 0.00 | 189.99 | 3,000.00 | -2,810.01 | 6.33% |
| 7203D · EQUIPMENT ADMIN | 504.78 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 504.78 | 2,500.00 | -1,995.22 | 20.19% |
| 7203G · EQUIPMENT BUS OFF | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 4,500.00 | -4,500.00 | 0.0% |
| 7203L · EQUIPMENT LITERACY | 0.00 | 0.00 | 403.06 | 593.28 | 0.00 | 0.00 | 996.34 | | | |
| 7203N · EQUIPMENT TEEN | 94.65 | 49.99 | 0.00 | 80.78 | 248.53 | 396.77 | 870.72 | 1,500.00 | -629.28 | 58.05% |
| 7203R · EQUIPMENT CIRC | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 1,000.00 | -1,000.00 | 0.0% |
| 7203T · EQUIPMENT TECH | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 0.00 | 2,000.00 | -2,000.00 | 0.0% |

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through December 2014

| | TOTAL | | | | | | | | | |
|--|-------------------|--------------------|--------------------|--------------------|--------------------|----------------------|----------------------|---------------------|----------------------|---------------|
| | Jul 14 | Aug 14 | Sep 14 | Oct 14 | Nov 14 | Dec 14 | Jul - Dec 14 | Budget | \$ Over Budget | % of Budget |
| 7203W · EQUIPMENT WIRE | 0.00 | 635.84 | 65,006.29 | 615.80 | 309.00 | 1,167.35 | 67,734.28 | 140,000.00 | -72,265.72 | 48.38% |
| Total 7203 · EQUIPMENT - Capital Purchases | 599.43 | 685.83 | 66,205.97 | 1,913.30 | 557.53 | 1,564.12 | 71,526.18 | 158,000.00 | -86,473.82 | 45.27% |
| Total Expense | 622,745.47 | 792,138.87 | 625,346.49 | 624,716.91 | 591,998.12 | 1,466,098.16 | 4,723,044.02 | 9,510,000.00 | -4,786,955.98 | 49.66% |
| Net Ordinary Income | 19,114.51 | -781,702.94 | -602,126.55 | -611,478.40 | -582,875.44 | -1,458,194.76 | -4,017,263.58 | 0.00 | -4,017,263.58 | 100.0% |
| Other Income/Expense | | | | | | | | | | |
| Other Expense | | | | | | | | | | |
| 7500 · BUILDING IMPROVEMENTS | 25,173.75 | 82,045.56 | 87,440.42 | 54,135.48 | 27,886.78 | 39,698.75 | 316,380.74 | | | |
| Total Other Expense | 25,173.75 | 82,045.56 | 87,440.42 | 54,135.48 | 27,886.78 | 39,698.75 | 316,380.74 | | | |
| Net Other Income | -25,173.75 | -82,045.56 | -87,440.42 | -54,135.48 | -27,886.78 | -39,698.75 | -316,380.74 | 0.00 | -316,380.74 | 100.0% |
| Net Income | -6,059.24 | -863,748.50 | -689,566.97 | -665,613.88 | -610,762.22 | -1,497,893.51 | -4,333,644.32 | 0.00 | -4,333,644.32 | 100.0% |

MMSCL
Operating Funds Monthly Report
December 2014

| INSTITUTION | PURPOSE | BALANCE FORWARD | DEPOSITS | DISBURSEMENTS | INTEREST | ENDING BALANCE |
|-------------------|------------------|--------------------|-----------------|-----------------|-----------|------------------------|
| Empire Nat'l Bank | MONEY MARKET | \$ 1,515,046.17 | \$ 2,010,864.48 | \$ 1,562,508.96 | \$ 894.86 | \$ 1,964,296.55 * |
| Empire Nat'l Bank | CREDIT CARD M.M. | \$ 387,526.97 | \$ 2,623.66 | \$ 197.80 | \$ 165.05 | \$ 390,117.88 * |
| Empire Nat'l Bank | OPERATING | \$ 189,745.88 | \$ 882,719.63 | \$ 966,524.44 | \$ 49.45 | \$ 105,990.52 * |
| Empire Nat'l Bank | PAYROLL | \$ 21,459.43 | \$ 679,789.33 | \$ 626,323.36 | \$ - | \$ 74,925.40 * |
| | | | | | | <u>\$ 2,535,330.35</u> |

| INSTITUTION | PURPOSE | MATURITY DATE | TERM | RATE | BALANCE |
|---------------------------|------------------------|------------------|-----------|-------|-------------------------------|
| Capital One Bank | Denitrification System | November 1, 2015 | 12 Months | 0.05% | \$ 15,000.00 |
| TOTAL INVESTMENTS: | | | | | <u>\$ 15,000.00</u> |
| TOTAL CASH & INVESTMENTS: | | | | | <u><u>\$ 2,550,330.35</u></u> |

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

DECEMBER 2014

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

January 2015

Director' s Report

Envision Project

We spent a lot of time this month working on preparations for the Envision workshop. Press releases were developed, digital mailings were sent, presentations were made at local organization's meetings, in-library displays were created, and more. I can't thank the team of library employees working on this with me enough. Their skill and stamina are admirable. Those most closely associated with this work are Tara Damato, Nick Tanzi, Sara Royce and Lyn Stirber. We could not do it without them.

Grant

At the request of NYS we submitted some additional paperwork relating to the grant we are hoping to receive to offset the costs of the structural steel repair/replacement project.

Facility

We closed the library for a few hours on 1/22 due to a sulfur like smell in the Children's department. The cause of the odor is not clear, however, two small gas leaks were found at the street, a bank of lights in the department had blown out, and our HVAC company thought a rooftop unit motor may have blown out.

16 lights on the main floor of the library are not working. These lights require our electrician to come to change the ballasts. Parts for these fixtures are in short supply due to their age. We can expect to need to replace them in the near future.

Herkimer Computer Lab

We are working to select computer furniture, carpet and light fixtures. I am hoping to have a timeline for the project at the meeting Monday.

Numbers for our Fiscal Year

| | | |
|--|--|--|
| 151,320 Visits <i>Total patron visits so far for 2014-2015</i> January 2015 Hours & directions | 296,015 Website Visits <i>Total visits to Communitylibrary.org so far for 2014-2015</i> January 2015 | 342,791 Items checked-out or renewed <i>Total items checkedout or renewed so far for 2014-2015</i> January 2015 Search our catalog |
| 33,011 Computer logins <i>Patron computer use so far for 2014-2015</i> January 2015 | 16,166 Digital Downloads <i>Includes music, movies, eBooks, eAudiobooks, and eMagazines</i> January 2015 Digital Downloads | 1,858 New Card Holders <i>so far for 2014-2015</i> January 2015 Get a card |
| 35,095 Program Attendance <i>so far for 2014-2015</i> January 2015 Register for a program | 8,467 Public Copy Room <i>Total copy, fax, and e-mails jobs sent from our public copiers (2014-2015)</i> January 2015 | |

Meetings:

Rotary Meetings - Including Person of the Year event 1/24/15

LILRC Board Meeting 1/20/15

PLDA Zone Meeting 1/23/15

| | | | | | | | | | | | | | | Last YTD |
|--------------------------------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|---------------|----------------|----------|
| | | | | | | | | | | | | | | Total |
| | July | August | September | October | November | December | January | February | March | April | May | June | YTD Total | |
| Patron Visits | 23,203 | 23,008 | 24,562 | 31,867 | 26,394 | 24,698 | 32,566 | 22,024 | 30,697 | 28,127 | 26,492 | 27,778 | 321,416 | 327,797 |
| Website Visits | 56,757 | 51,073 | 47,827 | 37,497 | 44,490 | 42,118 | 50,611 | 52,596 | 52,868 | 47,082 | 42,482 | 44,044 | 569,445 | 624,323 |
| Adult | 7,605 | 7,048 | 6,831 | 5,672 | 6,147 | 5,791 | 5,884 | 5,505 | 6,470 | 5,365 | 4,626 | 4,430 | 71,374 | 103,292 |
| Children's | 2,046 | 1,024 | 845 | 721 | 1,860 | 1,576 | 1,634 | 1,905 | 2,213 | 2,044 | 1,381 | 1,363 | 18,612 | 16,836 |
| Teen | 1,776 | 1,198 | 1,092 | 1,310 | 1,493 | 1,160 | 1,257 | 1,141 | 1,290 | 1,214 | 1,028 | 914 | 14,873 | 12,904 |
| Program Calendar | 4,271 | 4,156 | 3,536 | 3,029 | 2,827 | 3,078 | 3,908 | 3,718 | 4,556 | 3,572 | 3,468 | 4,184 | 44,303 | 43,795 |
| Library Link | 446 | 354 | 299 | 268 | 266 | 296 | 470 | 461 | 410 | 352 | 383 | 364 | 4,369 | 4,171 |
| CommunityLibrary.org | 22,008 | 19,989 | 17,940 | 13,369 | 15,542 | 14,141 | 17,379 | 19,018 | 19,335 | 19,106 | 17,779 | 18,522 | 214,128 | 229,579 |
| Facebook | 26,579 | 18,762 | 18,875 | 16,545 | 25,032 | 6,486 | 12,552 | | | | | | 124,831 | 103,987 |
| Circulation | 71,696 | 68,166 | 59,576 | 61,870 | 58,416 | 54,674 | 59,990 | 57,208 | 63,359 | 58,630 | 56,726 | 55,639 | 725,950 | 777,774 |
| Staff assisted checkouts & renewals | 34,707 | 29,724 | 28,309 | 37,969 | 29,395 | 26,898 | 29,201 | 28,121 | 30,895 | 28,626 | 27,506 | 27,163 | 358,514 | 365,625 |
| Express Lane Checkouts & renewals | 28,531 | 30,145 | 23,681 | 16,344 | 21,532 | 19,973 | 22,269 | 20,801 | 23,609 | 21,609 | 21,005 | 20,315 | 269,814 | 314,062 |
| Renewals by patrons (web) | 6,318 | 6,102 | 5,645 | 5,648 | 5,613 | 5,744 | 5,966 | 5,882 | 6,375 | 6,155 | 5,884 | 5,722 | 71,054 | 76,145 |
| Overdrive Digital Checkouts | 2,140 | 2,195 | 1,941 | 1,909 | 1,876 | 2,059 | 2,554 | 2,404 | 2,480 | 2,240 | 2,331 | 2,439 | 26,568 | 21,942 |
| Freegal Downloads | 618 | 589 | 599 | 550 | 606 | 588 | 672 | | | | | | 4,222 | 8,169 |
| ILLs out | 3,317 | 3,276 | 3,018 | 2,859 | 3,106 | 2,695 | 2,856 | 2,596 | 3,097 | 2,466 | 1,283 | 1,339 | 31,908 | 34,547 |
| ILLs in | 2,447 | 1,153 | 961 | 1,425 | 1,509 | 1,884 | 1,627 | 1,641 | 1,915 | 1,653 | 1,379 | 1,227 | 18,821 | 29,440 |
| Holds | 6,928 | 7,047 | 6,244 | 6,277 | 5,455 | 5,524 | 6,309 | 6,291 | 7,561 | 6,024 | 6,010 | 6,104 | 75,774 | 78,830 |
| Filled Holds | 5,205 | 5,739 | 5,666 | 5,496 | 4,971 | 4,490 | 4,826 | 5,003 | 6,000 | 5,331 | 4,985 | 4,668 | 62,380 | 63,345 |
| New Library Cards | 266 | 209 | 363 | 350 | 246 | 214 | 280 | 221 | 306 | 211 | 223 | 213 | 3,102 | 3,280 |
| New/Renewed Contract Patrons | 427 | 424 | 340 | 118 | 92 | 60 | 70 | 61 | 139 | 17 | 9 | 2 | 1,759 | 1,633 |
| Computer Usage | 6,234 | 6,135 | 5,463 | 4,751 | 5,346 | 4,876 | 4,726 | 4,456 | 5,853 | 5,621 | 5,056 | 4,591 | 63,108 | 70,637 |
| Adult | 4,018 | 4,319 | 3,960 | 3,542 | 3,688 | 3,499 | 3,413 | 3,172 | 4,097 | 4,046 | 3,814 | 3,481 | 45,049 | 49,677 |
| Children's | 1,166 | 983 | 759 | 574 | 801 | 645 | 634 | 660 | 982 | 829 | 575 | 556 | 9,164 | 10,179 |
| Teen | 1,050 | 833 | 744 | 635 | 857 | 732 | 679 | 624 | 774 | 746 | 667 | 554 | 8,895 | 10,781 |
| Reference Questions | 2,820 | 2,560 | 2,509 | 2,517 | 2,067 | 1,922 | 2,258 | 2,069 | 2,457 | 2,245 | 2,234 | 2,496 | 28,154 | 31,642 |
| Adult | 1,019 | 1,228 | 1,132 | 985 | 910 | 1,015 | 1,218 | 951 | 1,150 | 1,129 | 1,271 | 1,401 | 13,409 | 12,646 |
| Children's | 1,561 | 1,172 | 1,154 | 1,369 | 1,014 | 803 | 874 | 981 | 1,182 | 980 | 838 | 940 | 12,868 | 15,208 |
| Teen | 240 | 160 | 223 | 163 | 143 | 104 | 166 | 137 | 125 | 136 | 125 | 155 | 1,877 | 2,801 |
| Chat Reference | | | | | | | | | | | | | - | 987 |
| Other Questions | 6,182 | 5,137 | 4,741 | 4,625 | 5,117 | 4,041 | 4,293 | 4,597 | 5,198 | 4,492 | 4,179 | 4,573 | 57,175 | 65,520 |
| Adult | 2,934 | 2,897 | 2,500 | 2,303 | 2,305 | 2,161 | 2,427 | 2,425 | 2,608 | 2,575 | 2,480 | 2,339 | 29,954 | 34,692 |
| Children's | 2,585 | 1,742 | 1,619 | 1,825 | 2,108 | 1,345 | 1,336 | 1,683 | 2,105 | 1,547 | 1,383 | 1,875 | 21,153 | 20,191 |
| Teen | 663 | 498 | 622 | 497 | 704 | 535 | 530 | 489 | 485 | 370 | 316 | 359 | 6,068 | 10,637 |
| Programs, In-House Attendance | 3,903 | 3,478 | 1,845 | 3,128 | 3,052 | 2,287 | 5,945 | 3,324 | 4,530 | 4,255 | 4,970 | 3,937 | 44,654 | 36,754 |
| Programs, In-House Sessions | 219 | 228 | 183 | 277 | 222 | 191 | 282 | 232 | 329 | 319 | 313 | 238 | 3,033 | 3,214 |
| Adult | 1,092 | 1,306 | 749 | 768 | 576 | 391 | 829 | 623 | 819 | 646 | 682 | 641 | 9,122 | 9,519 |
| Adult # of Sessions | 65 | 71 | 84 | 72 | 54 | 51 | 65 | 60 | 72 | 67 | 64 | 72 | 797 | 810 |
| Children's | 1,839 | 1,417 | 518 | 1,073 | 1,249 | 680 | 2,868 | 734 | 1,190 | 1,238 | 1,619 | 1,293 | 15,718 | 13,180 |
| Children's # of Sessions | 31 | 31 | 16 | 58 | 49 | 32 | 29 | 36 | 50 | 43 | 56 | 18 | 449 | 363 |
| Teen | 563 | 388 | 392 | 468 | 583 | 473 | 545 | 475 | 621 | 573 | 606 | 371 | 6,058 | 5,802 |
| Teen # of Sessions | 62 | 61 | 36 | 47 | 56 | 46 | 55 | 55 | 81 | 61 | 53 | 42 | 655 | 622 |
| Community Services | | | | | | | | | | | | | - | - |
| Community Services # of Sessions | | | | | | | | | | | | | - | - |
| Outside Organizations | 409 | 367 | 186 | 819 | 644 | 743 | 1,703 | 1,492 | 1,900 | 1,798 | 2,063 | 1,632 | 13,756 | 8,253 |
| Outside Organizations # of Sessions | 61 | 65 | 47 | 100 | 63 | 62 | 133 | 81 | 126 | 148 | 140 | 106 | 1,132 | 1,419 |
| Programs, Offsite Attendance | 557 | 383 | 2,367 | 336 | 749 | 238 | 1,202 | 1,113 | 884 | 414 | 1,620 | 431 | 10,294 | 6,257 |
| Programs, Offsite Sessions | 31 | 17 | 21 | 13 | 33 | 9 | 21 | 20 | 54 | 25 | 44 | 10 | 298 | 5,234 |
| Adult | 67 | 60 | 67 | 63 | 69 | 70 | 51 | 97 | 208 | 182 | 132 | 72 | 1,138 | 936 |
| Adult # of Sessions | 2 | 2 | 2 | 2 | 2 | 2 | 2 | 5 | 10 | 8 | 8 | 2 | 47 | 27 |
| Children's | 454 | 268 | 2,275 | 251 | 655 | 146 | 1,125 | 968 | 606 | 193 | 1,467 | 354 | 8,762 | 4,820 |
| Children's # of Sessions | 24 | 12 | 17 | 9 | 30 | 6 | 18 | 9 | 36 | 10 | 29 | 7 | 207 | 129 |
| Teen | 36 | 55 | 25 | 22 | 25 | 22 | 26 | 48 | 70 | 39 | 21 | 5 | 394 | 493 |
| Teen # of Sessions | 5 | 3 | 2 | 2 | 1 | 1 | 1 | 6 | 8 | 7 | 7 | 1 | 44 | 28 |
| Community Services | | | | | | | | | | | | | - | 8 |
| Community Services # of Sessions | | | | | | | | | | | | | - | 5,050 |
| Outside Organizations | | | | | | | | | | | | | - | - |
| Outside Organizations # of Sessions | | | | | | | | | | | | | - | - |
| Programs, Literacy Attendance | 599 | 520 | 930 | 2,450 | 1,730 | 1,387 | 1,528 | 1,164 | 2,206 | 1,552 | 1,314 | - | 15,380 | 16,673 |
| Programs, Literacy Sessions | 18 | 19 | 55 | 144 | 110 | 101 | 107 | 90 | 99 | 123 | 97 | - | 963 | 832 |
| In-house Attendance | 320 | 285 | 400 | 919 | 641 | 447 | 608 | 472 | 973 | 629 | 563 | | 6,257 | 6,469 |
| In-house Children's Attendance | 279 | 235 | 150 | 298 | 239 | 176 | 210 | 162 | 389 | 230 | 255 | | 2,623 | 3,040 |
| In-house # of Sessions | 18 | 19 | 29 | 61 | 46 | 38 | 42 | 39 | 7 | 50 | 43 | | 392 | 380 |
| Offsite attendance | | | 331 | 1,040 | 726 | 662 | 624 | 461 | 742 | 570 | 400 | | 5,556 | 5,908 |
| Offsite Child Attendance | | | 49 | 193 | 124 | 102 | 86 | 69 | 102 | 123 | 96 | | 944 | 1,256 |
| Offsite # of sessions | | | 26 | 83 | 64 | 63 | 65 | 51 | 92 | 73 | 54 | | 571 | 452 |

Memo: To the Board of Trustees, January 26, 2015

From: Tara D'Amato, Assistant Director

Administration

- Assisted the Director with coordinating the second Library Envision workshop. Met with PR firm, crafted materials for presentation, wrote letters to community groups, proofread website/printed content. Arranged for printed insert/invitation. Took part in two core group conference calls.
- Supervised library shut down during suspected gas leak. Met with HVAC technician, National Grid inspectors. An odor was reported in the children's department on 1/22/15 which became strong enough to shut the building down for 3 hours. Staff and public were evacuated. HVAC and gas delivery systems were checked with only minor issues. No conclusive cause found for the odor.
- Assisted the Director with various personnel issues. Managed security issues including video game theft, banning two patrons for behavior issues.
- Coordinated van rental while the library van is being repaired from the accident which happened in December. Currently investigating leasing options on a new vehicle, this necessary cost will be reflected in the 2015-2016 budget recommendation.
- Coordinated the editing and production of the library newsletter for two months (December and January) while Rachel Wyneken was on medical leave.

Community Service

- I personally met with the majority of civic and service organizations in the Tri-Hamlet area this month to speak about the Envision process and invite their members to take part in the next workshop. I gave presentations at WFE and Moriches PTO meetings, Kiwanis Club, Mastic Shirley Chamber of Commerce, Manor Park Civic Association, and Mastic Park Civic Association. Library staff presented at the Rotary Club, Mastic Beach Arts Guild and Parent Teacher Night at William Floyd middle school. Workshop reports from the November event were eagerly accepted and the workshop process was explained. Questions from groups were thoughtful and touched on various concerns such as the location of future library service, types of programs we needed more space for, and the importance of parking for patrons using the library.
- I am very happy to have FT librarian Erika Irish join the Community Services department. Her work with organizing Children and Parent's services initiatives such as the Summer Reading Club and her background in providing resources to families is a valuable addition to our efforts.
- The library partnered with school district's Parents University to demonstrate live homework help at their event on 1/21/15

- Maintained and updated the Mastic Shirley Chamber of Commerce website and managed correspondence as secretary. Planning Easter event for community in cooperation with other civic groups.
- Was named to the board of the Friends of the William Floyd Estate.
- Made arrangements with two local self-published authors for future readings at the Library. Currently working with Smashwords, an online e-publishing portal to brand a library self-publishing portal so that patrons can more easily create their own content.

Friends of the Arts

- Coordinated a Coffee house concert on Sunday 1/14/15 to showcase three local musical acts. Over 40 patrons attended. The bands included an all female trio singing celtic/folk style acoustic music, singer songwriter Brian Gallow, a WF graduate and local musician, and musician Chris Connelly from the Patchogue area. The musicians were well received and the informal coffee-house style acoustic concert was appreciated by the audience.
- We are preparing for the student community musical production of Grease in March. Tickets will be available soon at the library and online. This year's production has 60 cast members, a full pit orchestra and crew. The musical theatre event is fully integrated into the district CTE program as well, with automotive and construction students assisting with set design and cosmetics students assisting with makeup and hairstyles from the 1950's. We expect over 100 students to have some role in the production, as either actors, musicians, tech or set designers.

Meetings

- William Floyd Birthday Committee wrap up
- Kiwanis Club of the Mastics
- Mastic Shirley Chamber of Commerce
- Manor Park Civic
- Moriches PTO
- Mastic Park Civic Association
- Friends of the William Floyd Estate



Friends of the Arts coffee house concert featured three local performers. Two of which are alumni from William Floyd (PandaFan and Brian Gallow). These young musicians write their own original music and have produced CD recordings! Their artistic talent and professionalism is very impressive. One performer, Grace DeNatale, (below, right) worked as a page in the RASD department here at the library and was an actor in two of the community musicals.





Adults

January 2015

Josephine Wuthenow
Department Head

DEPARTMENTAL SNAPSHOT

DECEMBER

PROGRAMS

- **616** patrons attended in-house programs
- **186** patrons attended off-site programs

COPIES & FAXES

- We helped patrons **1,505** times with copies, faxes, and scanning

COMPUTERS

- Patrons used our computers **3,397** times

REFERENCE & INFORMATION

- We answered **2,972** patron questions

READERS' CORNER BLOG ADVISORY UPDATE

DECEMBER

PAGEVIEWS: 1828*

- Total # of Pages viewed during the month. Repeated views of a single page are counted

USERS: 165

- # of unduplicated visitors

SESSIONS: 294

- # of visits to the Blog

PUBLISHED POST: 29

*Please note: The # of Pageviews is inflated. After the Sierra catalog was implemented, we had to Change all of the permanent book links.



RASD IS NOW OFFERING FREE ONLINE CAREER ASSESSMENTS!

The Community Library is now offering the following well known Career Assessments:

The Myers-Briggs Type Indicator (MBTI) which is designed to identify an individual's personality type, strengths and preferences.

The Strong Interest Inventory (SII) which connects your interests with possible career options.

This new service can benefit individuals that don't know what they want to do with the rest of their lives, people exploring career options, men and women making a career change, students determining a college major...

<http://www.communitylibrary.org/careerconnect/>



Linda Knel,
RASD Librarian

Local History Happenings:

Brad C. Shupe,
RASD Librarian



- Attended December and January Monthly Historical Society Meetings
- Created a community history blog site at mastichistory.wordpress.com which will go out to the public by the end of this month

Where Mastic History Lives On...

Devoted to covering the rich history of the Mastic, Moriches and Shirley areas of Brookhaven Town, Long Island, NY Site Administrator: Brad C. Shupe



- Currently redesigning the Library's Local History website home page



- Scanning has finally begun using the new Overhead scanning equipment in the lower level
- Editing continues on the pdf text of the Shirley, Inc. Meeting Minutes
- Assisting the Mastic Peninsula Historical Society with a financial grant to continue publication of the local history series booklets
- Donated Native American Reference books to the Unkechaug Nation at the Poospatuck Reservation



Children & Parents

Rachel Wyneken
Department Head

January 2015 Board Report

Reading is N"ice"

The department is preparing for the Winter Reading Club. Andrea Malchiodi is responsible for *Reading is N"ice* begins January 31 and runs through the month of February. Debby Iberger, our school liaison, has been in touch with all of the elementary schools in the district in an effort to collaborate on getting the students excited about reading in the winter months. Instead of having the "Snow Ball" as the kick-off event for the club, it will be the reward for those who complete. While the Ball has been an overwhelming success in past years in attendance, last year's ball was so crowded that ensuring safety and order was a real challenge for staff ("overwhelming" success in more than one way). With the Ball as a reward, the attendance will be lower and the incentive to complete the club higher, as everyone remembers what fun the Snow Ball is.

Let there be light!

While I was out on medical leave, I received numerous text messages and emails that a Christmas miracle had occurred on the floor of the Children's and Parents' Services Department. Because many of the lighting fixtures are out of date and parts are no longer available, restoring dead lights has not been as easy as asking a custodian to replace a bulb. An electrician came in and over a few days worked magic in December. The entire staff is so pleased with the results. Combined with the holiday lights around the room, the effect is transformational.

Ongoing changes to the floor

In an attempt to address two ongoing problems (unavailability of meeting room space for programs and misuse of the Playspace), we are slowly rearranging things on the floor. The first step was to replace one row of standard shelving with mobile shelving, kindly loaned to us by RASD. Our plan is to have the Playspace in the area by the fish tank, thus making it more visible and smaller, thereby discouraging its use as a "room that babysits" and a place for adults without children to hang out with their friends

who have children. The lower level of the current Playspace will then be available for programming and maker space activities. I will keep you updated as progress continues.

Staffing changes

In January, longtime full-time children's librarian Erika Irish was transferred to Community Services, a move that benefits the entire library. CPSD staff members are adjusting to the change with their usual "we can do it" attitude. Erika's responsibilities have been distributed among the other full-time staff, and superior service to the families in our community continues.

Programs

Our On the Road programs and Explore 2014 (and now 2015) have always been popular. I have heard a number of positive comments on a relatively new On the Road program called Books and Coffee which takes place at a local business, Tend Coffee, and is for children birth through 3 years old and their adults. Librarian Sylvia Maurer engages the children and parents in activities that promote "talking, singing, reading, writing and playing," and the lucky parents get a free cup of coffee!



December's Explore 2014 took families to New York City via the LIRR, where families could do as they pleased in the city when it's at its finest for the holidays. We provided them with a handout of ideas of free and inexpensive places to go with children, and Sylvia read holiday picture books in the railroad cars on the way in.



Envision

The last few weeks I have spent much of my time on writing documents in preparation for the second Envision workshop and talking it up to staff and community members. I'm sure the other department heads can say the same, as well as Kerri and Tara. It's an exciting project to be working on.

Thanks

I have nothing but praise for and gratefulness to the staff of CPSD, who continued to do their splendid work during my medical leave, under the competent leadership of Eileen Curtin. I also want to thank Tara for taking over my responsibilities as newsletter editor for the January and February issues.

MMSCL Teen Services Report

January 2015 Report to the Board

News and Updates:

Happy New Year!

As we wrap up our 2014 services and programs and look ahead to the new year, Teen Services is concentrating on our mission:

The Teen Services Department of MMSCL inspires, encourages, and mentors community teens on their path to becoming literate and well rounded adults.



To this end, we are expanding and enriching our Community Service opportunities for teens. This will enable them to earn the volunteer hours they need for graduation, ROTC, Honor Societies, and other achievements, while improving the world in which they live.

Our current roster of Community Service programs includes: **Reading Buddies**, in which

High School students read with the children of our adult learners at the evening ESOL classes; **Homework Helpers**, where teens in grades 6-12 assist children in K-5 with homework problems; and **No-Sew Blankets for Shelters**, which has 7-12th graders making attractive and warm fleece blankets for those less fortunate, distributed via St. Jude's Outreach.



Starting in February, **Homework Helpers** is expanding to enable High School-aged teens to visit WFHS during our ESOL Family Nights to help younger students with homework. This is in response to an increased demand for HW help, observed by the TSD and CPSD staff at the HS on those nights.



Presented by Lorraine Squires, Teen Services Department Head

MMSCCL Teen Services Report

January 2015 Report to the Board (page 2)

As you may have seen in the Fall newsletters, Teen Services is partnering with the Boys & Girls Club of the Bellport Area to offer programming to tweens and teens on Thursday evenings at William Floyd High School.

From their newsletter:

"The Mastic Torch Club is where youth learn leadership skills, do community service, have fun and make friends."

While the Torch Club is focused on the tween end of the age spectrum, TSD is working with them in order to:

- Support programming for emerging teens and promote our services to them;
- Provide child-care for children ages 9+ during Thursdays' ESOL Family Nights (TSD offers programming for tweens and teens ages 9+ Mondays, Tuesdays, and Wednesdays during the ESOL programs at WFHS);
- Share access to resource space (10th grade cafeteria at WFHS) to do co-programming in 2015.



**BOYS & GIRLS CLUB
OF THE BELLPORT AREA**

One of the programs we are bringing to Torch Club starting this January is the **Korg Music Scene BEAT CLUB**. With support from the Community Library Friends of the Arts, TSD will sign up teens and tweens who want to learn:



- ♦ Creating beats using digital synthesizers, samplers, loopers & software,
- ♦ Mixing Tracks, matching beats & tempos, basic DJ skills,
- ♦ Basic concepts of music (tempo, key, rhythm & scales),
- ♦ How to record a demo song,
- ♦ And how to distribute your music & create a portfolio.

Look for more news about this exciting program soon, as TSD brings BEAT CLUB to Torch Club, to the Teen Area, and more!

MMSCL Teen Services Report

January 2015 Report to the Board (page 3)

Statistics

| <u>Service Type</u> | <u>December</u> |
|--|-------------------|
| REFERENCE: Homework Help, Readers Advisory, Research | 79 |
| HOW TO: Maker Station, In-Depth Computer Help | 15 |
| CATALOG ASSISTANCE: Reserve, ILL, Retrieve Item | 45 |
| Reference Questions and Requests TOTAL: | 139 |
| COMPUTERS: Logins, Time Extension, Printing | 556 |
| OTHER: Directions, Hours, Phone Calls, Supplies | 113 |
| PROGRAMS: Information, Registration | 119 |
| REFER: patron to another desk or department | 20 |
| Informational Queries and Directions TOTAL: | 808 |
| ALL TEEN AREA REF & INFO INTERACTIONS December 2014 | <u>947</u> |

| Program Type | # of Programs | Teen Attendance |
|---------------------|----------------------|------------------------|
| Community Service | 17 | 64 |
| Enrichment | 6 | 73 |
| Food | 2 | 18 |
| Maker | 17 | 91 |
| Media | 14 | 146 |
| Music | 3 | 12 |
| Planning Ahead | 5 | 26 |
| On the Road | 13 | 89 |
| TOTAL | 77 | 519 |

CIRCULATION SERVICES DEPARTMENT

THE SMARTEST CARD
Get it. Use It.
@ your library

MMSCL January 2015 Board Report by DH Anne Marie Hofmann

STATISTICAL INFORMATION FOR THE MONTH OF December 2014

TOTAL Circulation Activity:
53,604

Activity Breakdown

Staff Assisted Checkouts:

26,849

Self Checkouts:

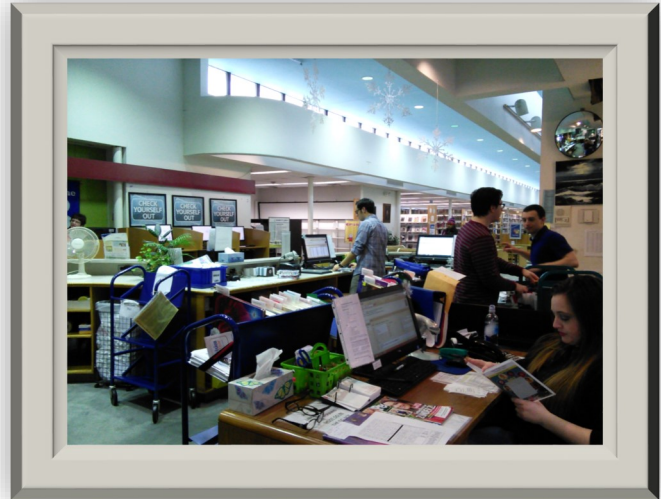
17,496

Online Renewals:

6,833

Digital Checkouts:

2,426



Physical Visitors:

24,536

Current Card Holders:

40,102

NEW Library Cards Issued:

District Patrons: **224**

Contract Patrons: **7**

SMS Alerts - Text Notifications: Currently 839
Online Temporary Self Registration: Currently 4

Meeting Room Usage:

Rooms booked by district organizations including Tutors: 94

Community residents including students in attendance: 1468

STAFF:

Even though the Sierra migration was successful and the Circulation Services staff is navigating the interface without a hitch we are experiencing frequent freezing of the system. Records no longer get jammed up when doing bulk returns usually in the morning book return but the freezing can occur anytime during the day which can be quite frustrating to staff.

OUTREACH:

Two Circulation Services pages Aodhan Browning and Jennifer Palmer helped make the Christmas parade a success. Both Aodhan and Jen greeted parade watchers with books and smiles. Jennifer Palmer also helped the community greet Santa at the William Floyd Middle School by assisting with family activities. A big thank you to them both.

MBV Meeting: January 13, 2015

This particular meeting was held at William Paca Middle School and about 150 village members attended including myself. Most of the meeting centered around the vote to accept a settlement between the Village and the Mastic Beach Property Owners Association. The settlement would allow the MBPOA to maintain ownership of Marina 1 and the Club House and give ownership of Marina 5 to the Village. The majority of the audience rejected the settlement and implored the board to adhere to the original deed which states once incorporated the Village would have ownership of all waterfront property. However the board voted to accepted the settlement 3 to 2. There are considerable ethical questions that are on the docket to be addressed by the newly formed Ethics Committee as the 3 who voted for the settlement are MBPOA members. Trustees Stiriz, Sperry, and Summa voted YES and Deputy Mayor Busa and Mayor Biondi voted NO. The settlement must be court ordered and that will take place sometime in February barring any complications and or ethical concerns.

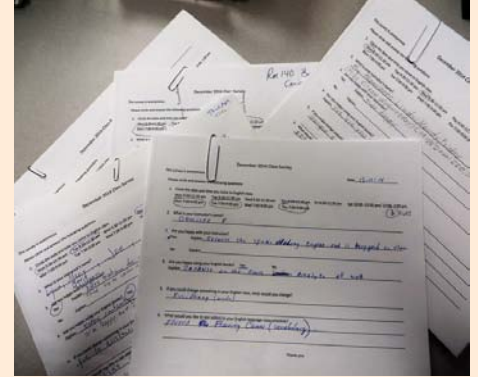
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY BORROWING POLICY

| Policy revised 01/15 | | | MMSH Patrons | | Direct Access/III | | Fines effective 1/15 | | Lost or Damaged Fees | |
|--|--|---|------------------------------|-------------------------------|---|--|----------------------|----------|--|--|
| Loan Period | Item | <u>MMSH Patron Limit</u> | <u>MMSH Patron Renewable</u> | <u>MMSH Patron Reservable</u> | <u>Direct Access/III Reservable</u> | <u>Direct Access/III Limit</u> | Per Day | Max Fine | Cost to replace item + \$2.00 processing fee | |
| 3 DAYS | Bike Locks | 1 | Y(6x) | Y | N | N | \$1.00 | \$10.00 | Bike Locks \$23.00 | |
| 7 or 21 DAYS | Any Combination of 3: Leapfrogs,TAG, Video Games or 21 day CD-Roms | 3 | Y(6x) | Y | N (Does not include CD-Roms) | N (Does not include CD-Roms) | \$0.50 | \$10.00 | DVD/Blu-Ray, Cd & game cases \$1.00 | |
| 7 or 21 DAYS | Any Combination of 10: 7 day DVDs, 7 day Blu-Rays or 21 day Educational DVDs | 10 | Y(6x) | Y | Y | Home Lib Limitation | \$0.50 | \$10.00 | Replacement barcode labels \$2.00 | |
| 7 DAYS | NEW DVDs Blu-Rays | 10 | Y(6x) | Y | N | N | \$0.50 | \$10.00 | | |
| 14 DAYS | Magazines | * | Y(6x) | Y | Y | Home Lib Limitation | \$0.05 | \$3.00 | Library Cards: | |
| 14 DAYS | Test Books | * | Y(6x) | Y | N | N | \$0.05 | \$3.00 | First time replaced \$1.00 | |
| 14 DAYS | Music CD's | 10 | Y(6x) | Y | Y | Home Lib Limitation | \$0.05 | \$3.00 | Each time thereafter \$2.00 | |
| 14 DAYS | New Books | * | Y(6x) | Y | N | N | \$0.05 | \$3.00 | | |
| 21 DAYS | Most books | * | Y(6x) | Y | Y | Home Lib Limitation | \$0.05 | \$3.00 | Missing/damaged Audio Book CD \$10.00 | |
| 21 DAYS | CD Roms | See any combination of 3 | | | Y | Home Lib Limitation | \$0.05 | \$3.00 | | |
| 21 DAYS | Puzzles | 5 | Y(6x) | Y | Y | Home Lib Limitation | \$0.05 | \$3.00 | Puzzle bags \$5.00 | |
| 21 DAYS | GPS | 1 | Y(1x) | Y | N | N | \$1.00 | \$10.00 | See Circ Supervisor for GPS, E-Reader or Museum Pass replacement cost. | |
| 21 DAYS | E-Reader | 1 | Y(1x) | Y | N | N | \$1.00 | \$10.00 | | |
| website | Museum Passes | 1 | Y(1x) | Y | N | N | \$20.00 | Per Day | | |
| (*) A maximum of 50 items may be checked out per library card with the above limitations. Hold limit is 20 items per MMSCL patron. | | Overdue fine will not exceed cost of item if cost of item is under maximum fine. | | | | | | | | |
| | | MMSCL patrons may take a total of 20 <i>entertainment</i> DVDs/Blu-Rays along with a maximum of 10 non red dot and 10 red dot - not 20 of either. | | | | | | | | |

An out of district patron's home library may have other restrictions/limitations

Literacy Survey

During the month of December a short six question survey was conducted to assess how comfortable literacy students were learning English. The survey was anonymous. Instructors were asked to step out of the classroom while literacy staff went over the survey question by question with students. Survey results indicated that the majority of learners are very content with their classes. We changed to a new book this year (that students are required to purchase) and found that students find the books useful in and out of class. Surveys also revealed that some students attend class mornings and evenings and some get to class as often as six mornings and/or four evenings a week. Students have been observed riding bicycles on cold evenings and taking taxi cabs to the high school to partake in our English as a Second Language program.



Santa's Library Visit

On December 15th long time literacy volunteer, Jim Davies, brought good cheer and happiness to many of our youngest library patrons. On his second annual Santa performance Mr. Davies gifted the children with coloring books and crayons as well as candy canes, if Mom allowed. Many photos were taken as Santa patiently let each child sit on his lap as he recited Ho Ho Ho, too many times to count. (FYI: those Santa suits are very HOT). Literacy truly appreciates Jim Davies' efforts.



Learning English a Family Affair Graduate

Vanessa Patino, a school age youngster who attends family nights at the high school with her parents, volunteered to read to the toddlers.

Vanessa was a very loyal LEFA participant and was



quite comfortable modeling what she learned at her morning family literacy classes some five years ago. She also learned quite a bit on how to read to children by watching her teen reading buddies.

2014 Comes to an End!

Students and instructors were thrilled to celebrate the end of a semester (so to speak) as the first three months of literacy classes were over on December 17, 2014. Sharing a bit of culture, students brought in typical food enjoyed in their homelands. Dancing and Secret Santa were also part of the nights festivities.



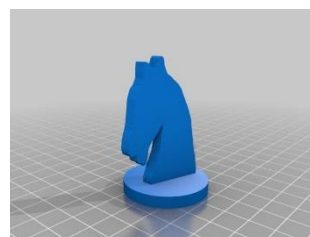
January 2015

Compiled by: Nick Tanzi

Leading on 3D Printing

On January 9th and 23rd, Steve and myself taught two workshops at the Suffolk Cooperative Library System on the topic of 3D printing. At the request of SCLS, **we taught 30 librarians** how to run a basic 3D design class, from setup to execution. The program was well received! As this technology becomes more widely available, the relationships we develop with other organizations will prove helpful with regards to resource sharing.

Starting in February, we will be running a bi-weekly 3D print club with the Teen Department. Starting in March, we will be doing a weekly one with the Children's Department. As these clubs progress, we will involve more advanced software and begin work on scanning existing objects, rendering them as an STL file, and then modifying them.



We are currently looking into a far more ambitious project, which would partner us with a non-profit called E-Nabling the future. This company works to **pair children who are missing hands with "cool" 3D printed prosthetics** meant to boost their self esteem. We're currently seeking more information from the organization as well as testing our capabilities. If all is satisfactory, we would pair this project with the Teen 3D Printing Club. **Students would learn a real-world application of 3D printing, and engage in high-end assembly of the prosthetics.**



Expanded Program Offerings

With a recent addition to our staff, the Digital Services Department has been able to greatly expand our class offerings. In February, we will offer 12 staff-led programs! Programs include tablet classes such as Kindle Fire Basics, iPad Basics and All About iCloud. We have also started more library service-oriented classes, such as “Free Library eBooks on Your Kindle”. All this is in addition to four 3D print classes!



| | | | | | | | |
|---|--|---|---------------|--|---|-----------------------------------|--|
| REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE | | | | | | DATE PREPARED: 01/26/15 | |
| JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY | | | | | | | PAGE 1 OF 1 |
| NATURE OF CHANGE | NAME AND ADDRESS POSITION CONTROL # | SOCIAL SECURITY NUMBER | TITLE | SALARY | IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY | EFFECTIVE DATE | DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT |
| APT | Parisi, Nicole M. | | Librarian I | \$24.72/hr | Under 17.5 | 01/06/15 | |
| | | | | | | | |
| LA | Barone, Jason | | Guard | \$19.68/hr | | 12/01/14 | 12/01/14-06/30/15 |
| | | | | | | | |
| LA | Adamcik, Doreen | | Account Clerk | \$63,319.52 | | 11/03/14 | 11/03/14-11/28/14 |
| RE/A | Adamcik, Doreen | | Account Clerk | | | 11/29/14 | |
| | | | | | | | |
| RE/A | Kyle, Stephanie | | Librarian I | \$58,998.11 | | 12/17/14 | 09/22/14-12/16/14 |
| | | | | | | | |
| TRT | Corso, Judith | | Librarian III | \$82,806.00 | | 12/30/14 | |
| | | | | | | | |
| A | Bogin, Michael | | Librarian III | \$82,806.00 | | 10/08/14 | |
| | | | | | | | |
| RE/A | Wyneken, Rachel | | Librarian III | \$99,813.46 | | 01/07/15 | 11/24/14-01/06/15 |
| | | | | | | | |
| TRS | Dubois, Laura | | Library Clerk | \$13.13/hr | | 01/20/15 | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| | | | | | | | |
| DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above? | | | | | | | |
| <input type="checkbox"/> APPROVED | | <input type="checkbox"/> DISAPPROVED | | The above changes are hereby certified as being in accordance with Civil Service requirements. | | | |
| <input type="checkbox"/> APPROVED AS NOTED | | | | | | | |
| | | | | | | Signature of Appointing Authority | |

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2014 to December 31, 2014
Submitted by Toni Witham on January 26, 2015

| | Cash Receipts | Total Cash Receipts | Cash Disbursed | Total Cash Disbursed | GRAND TOTALS |
|---|---------------|---------------------|----------------|----------------------|----------------------|
| Beginning Balance - October 1, 2014 | | | | | \$ 132,401.51 |
| CASH RECEIPTS: | | | | | |
| Donations: | | | | | |
| Book Sales | \$ 5,160.00 | | | | |
| Reusable Bags | \$ 291.00 | | | | |
| Holiday Cards | \$ 440.00 | | | | |
| Scholarship | \$ 680.00 | | | | |
| Miscellaneous: | \$ 1,915.17 | | | | |
| Total Donations | | \$ 8,486.17 | | | |
| Miscellaneous: | | | | | |
| Philadelphia Insurance Company - insurance refund | \$ 936.03 | | | | |
| Total Miscellaneous | | \$ 936.03 | | | |
| Interest: | | | | | |
| Interest from Checking A/C #0260 | \$ 7.42 | | | | |
| Interest from MM A/C #0279 | \$ 92.11 | | | | |
| Total Interest | | \$ 99.53 | | | |
| TOTAL CASH RECEIPTS: | | \$ 9,521.73 | | | |
| CASH DISBURSEMENTS: | | | | | |
| Expenses: | | | | | |
| Reach Out & Read | | | \$ 101.70 | | |
| FLP Books LEFA | | | \$ - | | |
| LEFA Arts & Crafts & Toys/Games | | | \$ - | | |
| FLP Adult Books | | | \$ 9,188.50 | | |
| Total expenses | | | | \$ 9,290.20 | |
| 2015 5K Run | | | | | |
| GLIRC - Greater Long Island Running Club - race listing and advertising | | | \$ 225.00 | | |
| Suffolk County Department of Parks - reservation/park usage fee | | | \$ 225.00 | | |
| | | | | \$ 450.00 | |
| Miscellaneous: | | | | | |
| Rotary Club of Shirley and the Mastics - ad for Pancake Breakfast | | | \$ 50.00 | | |
| Amazon.com - Gloves, Santa Beard & Wig Set, and Wire Rim Glasses | | | \$ 29.98 | | |
| Darren Sardelli - Family Literacy Day performance | | | \$ 300.00 | | |
| William Floyd High School Scholarship Fund - June 2015 | | | \$ 500.00 | | |
| Lorraine Squires - Teen Parent Conference Books | | | \$ 150.00 | | |
| Oriental Trading Co. - coloring books & crayons | | | \$ 22.44 | | |
| NYSED OSPRA - fingerprinting for 5 people @ \$91.50 each | | | \$ 457.50 | | |
| Paypal - test | | | \$ 10.00 | | |
| Withdrawal to purchase 6 money orders - for fingerprinting fees @ \$35 each | | | \$ 210.00 | | |
| Rotary Club of Shirley and the Mastics - journal ad | | | \$ 100.00 | | |
| Total Miscellaneous | | | | \$ 1,829.92 | |
| TOTAL CASH DISBURSEMENTS: | | | | \$ 11,570.12 | |
| Profit/Loss for 2nd Quarter ending December 31, 2014 | | | | | \$ (2,048.39) |
| ENDING CASH BALANCE AS OF December 31, 2014 | | | | | \$ 130,353.12 |

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2014 to December 31, 2014
Submitted by Toni Witham on January 26, 2015

| | |
|---|----------------------|
| ASSETS: | |
| Empire National: Checking A/C #0260 | \$ 14,317.00 |
| Empire National: MM A/C #0279 | \$ 56,267.59 |
| Capital One: CD #2713 | \$ 25,395.80 |
| Astoria Federal Savings: CD #9953 | \$ 34,372.73 |
| TOTAL ASSETS AS OF December 31, 2014 | \$ 130,353.12 |

Memo to: Chris Nowak
Business Office

From: Mary Durant
CPSD

Date: January 9, 2015

Re: Permission to throw out

| | | | |
|------------------------------------|------------|--------------|----------------------|
| Small, child size, wooden chair | CPSD floor | Tag #0000930 | Throw out- broken |
| Small, child size, wooden chair | CPSD floor | No tag | Throw out- broken |
| Movable shelving unit | Playspace | Tag #0000717 | Throw out- broken |
| Shelving unit for music CDs | CPSD floor | Tag #0000989 | Throw out- broken |
| Shelving unit for music CDs | CPSD floor | No tag | Throw out- broken |

Mary