

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

August 25, 2014

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

- A. STEEL REPAIR PROJECT - UPDATE BY SANDPEBBLE**
- B. ASBESTOS REPORT – REPORT BY ENVIRONSCIENCE CONSULTANTS INC.**

IX. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. ADULT SERVICES
 - 2. CHILDREN'S & PARENTS SERVICES
 - 3. TEEN SERVICES
 - 4. CIRCULATION SERVICES
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
 - 2. LEAVES OF ABSENCES
- C. CONTRACTS / RENEWALS
- D. PROCUREMENT POLICY AMENDMENT
- E. COPY MACHINE POLICY
- F. CONTINUING EDUCATION
- G. COMMUNITY EVENT
- H. CORRESPONDENCE

PERIOD FOR PUBLIC EXPRESSION

- X. EXECUTIVE SESSION
- XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

September 22, 2014 @ 7:00PM

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

MINUTES OF JULY 28, 2014 BOARD MEETING

Trustee Mazzarella called the meeting to order at 7:10pm.

Present were Trustees Mazzarella, Maiorana, Gross, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Prevete. Trustee Vigliotta arrived at 7:12pm, Victor Canseco and Paul Clinton of Sandpebble, Inc. arrived at 7:25pm.

PRESENT

Motion by Maiorana, second by Gross to accept the minutes of the June 23, 2014 meeting of the Board of Trustees. 4-0.

MINUTES

Motion by Gross, second by Simmons to accept the following Accrual Schedule of Claims dated 6/30/14: Accrual Prepay Payables Warrant #1 \$22,725.49; Accrual Payables Warrant #2 \$69,369.45; Accrual Payroll Warrant W.E. 6/20/14 \$185,836.54; Accrual Payroll Benefits Warrant \$74,959.97, AND approve the Operating Fund Schedule of Claims dated 7/28/14; Prepay Payables Warrant #1 \$19,384.87; Payables Warrant #2 \$178,067.14; Payroll Warrant W. E. 7/03/2014 \$175,806.72; Payroll Benefits Warrant \$10,836.63; Payroll Warrant W.E. 7/18/2014 \$211,064.52; Payroll Benefits Warrant \$74,557.90. Carried 4-0.

SCHEDULE OF CLAIMS

No motion needed at this time. Audited financial statements will be provided by our accountants once completed.

FINANCIAL REPORTS

The Director reported that she had been out of the building for 2 weeks to attend the ALA conference and a vacation. She's been meeting with the school district's superintendents and the Family Service League on developing a Parenting Center at William Floyd. This could potentially offer a more permanent space for literacy services, homework assistance and Lynda.com (online instructional videos). The Director has also been very busy meeting with Sandpebble, Inc. and Wiedersum Associates with regard to the building repairs. She has been working on the end of the year statistics and reports.

DIRECTOR'S REPORT

DRAFT - UNAPPROVED

The Assistant Director informed the Board that she had gone to the ALA Conference and focused on the Community Outreach programs in the hopes of developing maker spaces, flexible training spaces, etc... She's looking into developing a Community Discussion Series. She reported that the library took part in another outreach program, the Mastic Beach Cultural Arts Sea Festival on July 26th and 27th several staff members manned our booth. The library had a treasure chest offering free books and prizes. She informed us that National Night Out will be taking place here at the library and not at the Herkimer Recreation Center.

ASS'T DIRECTOR'S REPORT

The Business Manager informed the Board that Joseph Price renewed many of the library's insurance policies as of July 1st at an approximate 3% increase. The Library's appraisal report has been completed and given to the insurance agent for evaluation. He said that the Library received a check from SCLS (up 7% from last year) for it's contract patrons. He ended in saying that he's waiting on the auditor's end of the year report to be able to give the final financial report for the fiscal year ending June 30, 2014.

BUSINESS MNGR'S REPORT

Motion by Vigliotta, second by Maiorana to approve the CS-150 with the Director's recommended personnel changes. Carried 4-0.

RECOMMENDED PERSONNEL CHANGES

CONTRACTS/ RENEWALS

Motion by Vigliotta, second by Maiorana to approve the contract with Barber Brothers Contracting Corp. in the amount of \$29,805.00 to complete the masonry work for lintel repairs. Carried 4-0.

BARBER BROS. CONTRACTING CORP.

Motion by Gross, second by Vigliotta to approve the contract with Barber Brothers Contracting Corp. in the amount of \$23,425.00 to provide the scaffolding and sidewalk bridging required by the separate masonry and structural steel repair work contracts. Carried 4-0.

Motion by Gross, second by Maiorana to approve the contract renewal with Lynda.com in the amount of \$6,250.00 for multi-license access and subscription fees through September 30, 2015. Carried 4-0.

LYNDA.COM

DRAFT - UNAPPROVED

Motion by Vigliotta, second by Maiorana to approve the contract with Reading House, LLC in the amount of \$3,000.00 for a one year subscription through June 30, 2015. Carried 4-0.

**READING HOUSE,
LLC**

Motion by Gross, second by Vigliotta to approve a change order in the amount of \$2,500.00 for Feyzi painting to paint the exterior handrails and remove and replace silicone on exterior windows. Carried 4-0.

**FEYZI PAINTING
CHANGE ORDER**

Motion by Vigliotta, second by Maiorana to approve the proposal from J. Trocchio & Sons as low bidder for the steel repair/replacement project in the amount of \$22,768.20 comprised of the hourly labor rates as follows: Foreman: \$88.95, Mechanic: \$82.95, Helper: \$66.75. Materials (which are steel, at a rate of \$26.35/lb. of steel) in the amount of \$14,229.00 and equipment (crane) in the amount of \$1,000.00 for half a day or \$2,000.00 for a full Day. The exact scope of work will not be determined until the masonry is removed and contractor and Sandpebble review the scope of work. Carried 4-0.

**STEEL REPAIR/
REPLACEMENT
RFP BID AWARD**

Motion by Gross, second by Vigliotta to retroactively commit funds as of June 30, 2014 from the unappropriated fund balance as follows:

**DESIGNATION OF
FUNDS**

\$6,104.00 for Unemployment Insurance Claims.

Carried 4-0.

Motion by Gross, second by Vigliotta to approve Hillary Maldonado's (Library Assistant, Teen Services Department) attendance at the E21 Conference in Burlington Vermont from July 31st to August 2, 2014 at a cost not to exceed \$765.00. Carried 4-0.

**CONTINUING
EDUCATION**

Motion by Vigliotta, second by Maiorana to approve the Community Family Literacy Project, Inc. FY 2013-14 Q4 Financial statement as prepared by Treasurer Toni Witham and presented by Director Rosalia. Carried 4-0.

**COMMUNITY
FAMILY LITERACY
PROJECT, INC.
FINANCIAL
STATEMENT**

DRAFT - UNAPPROVED

Motion by Gross, second by Vigliotta to approve the Friends of the Arts, Inc. FY 2013-14 Q4 Financial statement as prepared by Treasurer Toni Witham And presented by Director Rosalia. Carried 4-0.

FRIENDS OF THE ARTS, INC. FINANCIAL STATEMENT

PERIOD FOR PUBLIC EXPRESSION

Motion by Gross, second by Maiorana to move into Executive Session at 8:25 pm to discuss personnel issues related to three individual employees, and outstanding contract issues. Carried 4-0.

EXECUTIVE SESSION

Motion by Gross, second by Vigliotta to leave Executive Session at 9:28 pm. Carried 4-0.

Motion by Maiorana, second by Vigliotta to authorize the Director to execute the Memorandum of Agreement with the CSEA Employee Benefit Fund granting covered retirees access to the CSEA Employees Fund Benefit Fund Retiree Dental Plan. Carried 4-0.

Motion by Gross to adjourn the meeting at 9:30 pm.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

JULY 28, 2014

1. AGENDA

Motion by Maiorana, second by Gross, to accept the Agenda as presented. Carried 4-0.

2. ELECTION OF OFFICERS

A. ADMINISTRATION OF OATH OF OFFICE

B. DESIGNATION OF DIRECTOR AS TELLER

Motion by Gross, second by Maiorana, to designate the Director as Teller for the election of the President, Vice President, and Clerk. Carried 4-0.

C. ELECTION OF PRESIDENT

- James Mazzarella

D. ELECTION OF VICE PRESIDENT

- Joseph Maiorana

E. ELECTION OF CLERK

- Wendy Gross

3. *APPOINTMENTS*****

A. TREASURER

Motion by Gross, second by Maiorana, to appoint Josephine Wuthenow as Treasurer. Carried 4-0.

Motion by Maiorana, second by Vigliotta, to appoint Rachel Wyneken as Assistant Treasurer. Carried 4-0.

B. CLAIMS AUDITOR

Motion by Gross, second by Maiorana, to appoint Joseph Schiano as Claims Auditor of the Mastics-Moriches-Shirley Community Library at a fee of \$6,000 per annum. Carried 4-0.

C. ATTORNEY

Motion by Maiorana, second by Gross, to appoint Kevin Seaman as the general legal counsel for the Mastics-Moriches-Shirley Community Library, at a semiannual retainer of \$7,000.00. *Carried 4-0.*

D. ACCOUNTANT

Motion by Maiorana, second by Gross, to appoint Baldessari & Coster LLP as the accounting firm for the Mastics-Moriches-Shirley Community Library at an annual fee not to exceed \$15,000.00. In the course of this appointment the accounting firm shall review monthly accounting and financial reports, review internal accounting work performed, prepare the Library's annual state reports, provide accounting advice, and conduct the annual certified audit. The cost of any other extra work shall be negotiated by the Library Director and reported to the Board of Trustees. Carried 4-0.

E. INSURANCE AGENT

Motion by Gross, second by Maiorana, to appoint Joseph P. Price Agency Inc. as the Mastics-Moriches-Shirley Community Library's Insurance Agent. Carried 4-0.

F. RECORDS MANAGEMENT

Motion by Gross, second by Vigliotta, to appoint Chris Nowak as Records Management Officer. Carried 4-0.

G. CUSTODIAN OF PUBLIC RECORDS

Motion by Maiorana, second by Vigliotta, to appoint Kerri Rosalia as the Custodian of Public Records and Freedom of Information Officer. Carried 4-0.

H. AFFIRMATIVE ACTION OFFICER

Motion by Gross, second by Maiorana to appoint Chris Nowak as the Affirmative Action Officer. Carried 4-0.

4. ANNUAL OFFICIAL ACTIONS

A. DEPOSITORIES

1) BANK ACCOUNTS

Motion by Gross, second by Maiorana to designate Empire National Bank and Capital One as legal depositories of monies belonging to the Mastics-Moriches-Shirley Community Library of the Township of Brookhaven, County of Suffolk, State of New York, and that monies belonging to said Library shall be deposited in accordance with Library policy and General Municipal Law. Carried 4-0.

2) LIBRARY INVESTMENTS

Motion by Gross, second by Maiorana to authorize Kerri Rosalia and Chris Nowak, Director and Business Manager of the Mastics-Moriches-Shirley Community Library respectively, to negotiate jointly The purchase of investment vehicles for Library funds. Such investments shall be executed in accordance with Library policy and General Municipal Law. The Board of Trustees hereby designates as depositories of Library investments any financial institution which meets the Criteria of the Library's investment policy and General Municipal Law For such investments. Preference however shall be given to institutions housed within the boundaries of the Library District. Carried 4-0.

B. OFFICIAL NEWSPAPERS

Motion by Vigliotta, second by Maiorana , to designate the *Long Island Advance* and *The South Shore Press* as the newspapers which will carry required legal notices of the Mastics-Moriches-Shirley Community Library. Carried 4-0.

C. ANNUAL BUDGET VOTE AND TRUSTEE ELECTION

Motion by Maiorana, second by Vigliotta that the annual budget vote and trustee election will be held on Tuesday, April 7, 2015. Carried 4-0.

D. PETTY CASH FUNDS

Motion by Vigliotta, second by Gross, that petty cash funds be established as follows for FY 2014 - 2015:

DEPARTMENT	CUSTODIAN	AMOUNT
Reference and Adult	Josephine Wuthenow	\$100.00
Children & Parents'	Rachel Wyneken	\$100.00
Literacy Department	Elizabeth Donovan	\$100.00

Circulation	Anne Marie Hofmann	\$200.00
Business Office	Chris Nowak	\$150.00
Technical Services	Judy Corso	\$50.00
Teen	Lorraine Squires	\$50.00
Information Technology	David Belmonte	\$50.00

Carried 4 - 0.

E. FRIENDS OF THE ARTS

1. EXECUTIVE DIRECTOR

Motion by Gross, second by Maiorana, to reappoint Tara D'Amato as the Executive Director of the Community Library Friends of the Arts, Inc. of the Mastics-Moriches-Shirley Community Library at no fee. Carried 4-0.

2. STEERING COMMITTEE

Motion by Gross, second by Maiorana, to reappoint the following as members of the Steering Committee of the Mastics-Moriches-Shirley Community Library Friends of the Arts, Inc. for FY 2014 – 2015: Michael Cordaro, Raymond Supino and Cynthia Sciacca. Carried 4-0.

F. FAMILY LITERACY PROJECT

1) EXECUTIVE DIRECTOR

Motion by Gross, second by Vigliotta, to reappoint Elizabeth Donovan as the Executive Director of the Community Family Literacy Project. Inc., at no fee. Carried 4-0.

2) STEERING COMMITTEE

Motion by Gross, second by Vigliotta, to appoint the following as members of the Steering Committee of the Community Family Literacy Project for FY 2014 - 2015: Diana Davie, Michele Del-Monte, Anne Marie Hofmann, Marvin Quintanilla, Assemblyman

Fred Thiele, Jr., Legislator Kate Browning. Carried 4-0.

G. UNEMPLOYMENT INSURANCE ACCOUNT

Motion by Gross, second by Vigliotta, to maintain a reserve fund in the amount of \$6,104.00 for the Mastics-Moriches-Shirley Community Library to pay current claims for unemployment as presented. Carried 4 - 0.

H. VACATION AND SICK PAY ACCOUNT

Motion by Maiorana, second by Vigliotta, to maintain a reserve fund in the amount of \$400,824.00 for the Mastics-Moriches-Shirley Community Library to pay vacation and sick pay to resignees/retirees, if necessary. Carried 4 - 0.

5. ADJOURNMENT

Motion by Gross, second by Maiorana, to adjourn the Organization Meeting of the Board of Trustees at 7:24 pm. Carried 4-0.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

SCHEDULE OF CLAIMS

PRESENTED AUGUST 25, 2014

PREPAY PAYABLES WARRANT #1	\$35,467.73
PAYABLES WARRANT #2	\$188,025.24
PAYROLL WARRANT W.E. 8/1/2014	\$186,624.64
PAYROLL BENEFITS WARRANT	\$10,902.54
PAYROLL WARRANT W.E. 8/15/2014	\$186,749.04
PAYROLL BENEFITS WARRANT	\$8,149.13
 TOTAL	 <u>\$615,918.32</u>

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I hereby certify that at a meeting of the board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary:

Date:

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52225	07/31/2014	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*071014	07/30/2014		6410A · BOOKS (ADULT)	828.21
				6410C · BOOKS (C&P)	756.67
				6417A · VIDEOS (ADULT)	1,355.73
				6417C · VIDEOS (C&P)	1,014.19
				6410N · BOOKS (TEEN)	183.74
				6417N · VIDEOS (TEEN)	377.50
				6412A · RECORDINGS (ADULT)	151.70
TOTAL					4,667.74
Bill Pmt -Check	52226	07/31/2014	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*071414	07/31/2014		6430G · OFFICE AND LIBRARY SUPPLIES	496.38
				6435D · CED, CONF & TRAVEL (ADM)	56.00
				6437A · PROGRAMS (ADULT)	121.66
				6437C · PROGRAMS (C&P)	573.03
				6410C · BOOKS (C&P)	1,581.55
				6439A · EQUIPMENT R & M (ADULT)	193.35
				6437D · PROGRAMS (DIGITAL)	385.87
				6431D · TELECOMMUNICATIONS	95.00
				6429C · REALIA (C&P)	136.87
				6437C · PROGRAMS (C&P)	1,403.00
				6437N · PROGRAMS (TEEN)	897.58
				6428D · MISCELLANEOUS	4,672.71
				6435A · CED, CONF & TRAVEL (ADULT)	33.04
				7203D · EQUIPMENT ADMIN	504.78
				643765 · PROMOTION AND PUBLICITY	60.00
TOTAL					11,210.82

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52227	07/31/2014	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*71014	07/31/2014		6431D · TELECOMMUNICATIONS	42.25
TOTAL					<u>42.25</u>
Bill Pmt -Check	52228	08/08/2014	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*072014	08/08/2014		6437N · PROGRAMS (TEEN)	194.38
				6437C · PROGRAMS (C&P)	173.42
				6451G · CUSTODIAL SUPPLIES	25.41
				6437D · PROGRAMS (DIGITAL)	74.80
TOTAL					<u>468.01</u>
Bill Pmt -Check	52229	08/15/2014	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*4292014-7282014	08/14/2014		6450W · WATER	344.59
TOTAL					<u>344.59</u>
Bill Pmt -Check	52230	08/20/2014	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*81614-91514	08/19/2014		6431D · TELECOMMUNICATIONS	699.05
				6439A · EQUIPMENT R & M (ADULT)	4.15
				6439N · EQUIPMENT R & M (TEEN)	4.15
TOTAL					<u>707.35</u>
Bill Pmt -Check	52231	08/20/2014	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Tickets 9202014	08/19/2014		6437A · PROGRAMS (ADULT)	370.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					370.00
Bill Pmt -Check	52232	08/20/2014	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*712014-812014	08/19/2014		6450F · FUEL/GAS	45.55
TOTAL					<u>45.55</u>
Bill Pmt -Check	52233	08/20/2014	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*08112014	08/19/2014		6450E · ELECTRICITY	16,773.57
TOTAL					<u>16,773.57</u>
Bill Pmt -Check	52234	08/20/2014	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*08082014	08/19/2014		6437L · PROGRAMS (LIT)	61.72
				6437A · PROGRAMS (ADULT)	38.86
				6451G · CUSTODIAL SUPPLIES	406.72
				6437N · PROGRAMS (TEEN)	98.98
				6430G · OFFICE AND LIBRARY SUPPLIES	135.60
TOTAL					<u>741.88</u>
Bill Pmt -Check	52235	08/20/2014	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*080714	08/19/2014		6431D · TELECOMMUNICATIONS	95.97
TOTAL					<u>95.97</u>

GRAND TOTAL: \$ 35,467.73

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
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I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____

Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52237	08/25/2014	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/11,17,18,25,31/14	08/12/2014		6437N · PROGRAMS (TEEN)	-360.00
TOTAL					<u>-360.00</u>
Bill Pmt -Check	52238	08/25/2014	Academic Associates	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/1,3,10,15,17,23,30	08/15/2014		6437L · PROGRAMS (LIT)	-315.00
TOTAL					<u>-315.00</u>
Bill Pmt -Check	52239	08/25/2014	Advanced Plant Care, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	22395	08/15/2014		643760 · PLANTINGS	-150.00
TOTAL					<u>-150.00</u>
Bill Pmt -Check	52240	08/25/2014	Akten, Feyzi	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8152014 #1	08/19/2014		7500 · BUILDING IMPROVEMENTS	-4,000.00
Bill	8152014 #2	08/19/2014		7500 · BUILDING IMPROVEMENTS	-2,500.00
TOTAL					<u>-6,500.00</u>
Bill Pmt -Check	52241	08/25/2014	Andresen, Alana	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7232014	08/12/2014		6437C · PROGRAMS (C&P)	-125.00
TOTAL					<u>-125.00</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52242	08/25/2014	Andriola's Cesspool Service, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072814	08/14/2014		6452G · BLDG ALTERATION AND MAINT	-770.00
TOTAL					-770.00
Bill Pmt -Check	52243	08/25/2014	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	81014	08/18/2014		6431D · TELECOMMUNICATIONS	-41.81
TOTAL					-41.81
Bill Pmt -Check	52244	08/25/2014	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3019697653	08/12/2014		6410A · BOOKS (ADULT)	-211.49
Bill	3019696730	08/12/2014		6410A · BOOKS (ADULT)	-61.39
Bill	3019682405	08/12/2014		6410A · BOOKS (ADULT)	-410.37
Bill	3019685691	08/12/2014		6410A · BOOKS (ADULT)	-327.67
Bill	3019689374	08/12/2014		6410A · BOOKS (ADULT)	-292.07
Bill	3019687650	08/12/2014		6410A · BOOKS (ADULT)	-696.59
Bill	3019708864	08/12/2014		6410A · BOOKS (ADULT)	-168.90
Bill	3019682063	08/12/2014		6410A · BOOKS (ADULT)	-228.26
Bill	3019668510	08/12/2014		6410A · BOOKS (ADULT)	-342.18
Bill	3019670674	08/12/2014		6410C · BOOKS (C&P)	-362.70
Bill	3019669114	08/12/2014		6410C · BOOKS (C&P)	-9.05
Bill	3019665651	08/12/2014		6410C · BOOKS (C&P)	-269.58
Bill	3019675612	08/12/2014		6410C · BOOKS (C&P)	-52.06
Bill	3019704643	08/12/2014		6410C · BOOKS (C&P)	-23.80
Bill	3019704642	08/12/2014		6410C · BOOKS (C&P)	-128.40
Bill	3019679618	08/12/2014		6410C · BOOKS (C&P)	-626.22
Bill	3019690094	08/12/2014		6410C · BOOKS (C&P)	-207.99
Bill	3019710531	08/12/2014		6410C · BOOKS (C&P)	-7.12

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	3019685277	08/12/2014		6412A · RECORDINGS (ADULT)	-16.96
Bill	3019696031	08/12/2014		6412A · RECORDINGS (ADULT)	-38.84
Bill	3019717609	08/14/2014		6410A · BOOKS (ADULT)	-175.92
Bill	3019701521	08/14/2014		6410A · BOOKS (ADULT)	-680.15
Bill	3019696863	08/14/2014		6410A · BOOKS (ADULT)	-253.17
Bill	3019706413	08/14/2014		6410A · BOOKS (ADULT)	-296.33
Bill	3019708235	08/14/2014		6410A · BOOKS (ADULT)	-1,060.83
Bill	3019707857	08/14/2014		6410A · BOOKS (ADULT)	-365.80
Bill	3019712657	08/14/2014		6410C · BOOKS (C&P)	-21.72
Bill	3019696141	08/14/2014		6410C · BOOKS (C&P)	-285.94
Bill	3019698635	08/14/2014		6410N · BOOKS (TEEN)	-29.30
Bill	3019660034	08/14/2014		6410N · BOOKS (TEEN)	-15.76
Bill	3019647566	08/14/2014		6410N · BOOKS (TEEN)	-8.47
Bill	3019649269	08/14/2014		6410N · BOOKS (TEEN)	-110.11
Bill	3019649899	08/14/2014		6410N · BOOKS (TEEN)	-103.06
Bill	3019673363	08/14/2014		6410N · BOOKS (TEEN)	-39.74
Bill	3019693155	08/14/2014		6410N · BOOKS (TEEN)	-24.93
Bill	3019676020	08/14/2014		6410N · BOOKS (TEEN)	-116.42
Bill	3019673545	08/14/2014		6410N · BOOKS (TEEN)	-36.69
Bill	3019687831	08/14/2014		6410N · BOOKS (TEEN)	-6.05
Bill	3019689706	08/14/2014		6410N · BOOKS (TEEN)	-318.65
Bill	3019701245	08/14/2014		6410N · BOOKS (TEEN)	-7.88
Bill	3019718110	08/14/2014		6412A · RECORDINGS (ADULT)	-27.74
Bill	3019717774	08/18/2014		6410A · BOOKS (ADULT)	-404.89
Bill	3019715961	08/18/2014		6410C · BOOKS (C&P)	-315.17
Bill	3019724242	08/18/2014		6410C · BOOKS (C&P)	-186.29
Bill	3019701830	08/18/2014		6410C · BOOKS (C&P)	-723.21
Bill	3019730652	08/19/2014		6410A · BOOKS (ADULT)	-207.41
Bill	3019719863	08/19/2014		6410A · BOOKS (ADULT)	-63.63
Bill	3019725247	08/19/2014		6410A · BOOKS (ADULT)	-308.97
Bill	3019707964	08/19/2014		6410N · BOOKS (TEEN)	-73.54
Bill	3019724806	08/19/2014		6410N · BOOKS (TEEN)	-42.86

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	3019728842	08/19/2014		6410N · BOOKS (TEEN)	-34.43
TOTAL					<u>-10,826.70</u>
Bill Pmt -Check	52245	08/25/2014	Baker & Taylor Entertainment	L0225 · EMPIRE NAT'L - OPERATING	
Bill	K22842280	08/14/2014		6412N · RECORDINGS (TEEN)	-193.01
TOTAL					<u>-193.01</u>
Bill Pmt -Check	52246	08/25/2014	Baking Coach, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7212014	08/12/2014		6437A · PROGRAMS (ADULT)	-275.00
TOTAL					<u>-275.00</u>
Bill Pmt -Check	52247	08/25/2014	Bishop, Viviana G.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8/4,11/2014	08/15/2014		6437L · PROGRAMS (LIT)	-90.00
TOTAL					<u>-90.00</u>
Bill Pmt -Check	52248	08/25/2014	Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING	
Bill	842014	08/12/2014		6437A · PROGRAMS (ADULT)	-75.00
TOTAL					<u>-75.00</u>
Bill Pmt -Check	52249	08/25/2014	Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	362045	08/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-132.07
Bill	362918	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	<u>-97.86</u>

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Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-229.93
Bill Pmt -Check	52250	08/25/2014	Bug Free Exterminating Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2350039	08/13/2014		6452G · BLDG ALTERATION AND MAINT	-100.00
Bill	2350367	08/18/2014		6452G · BLDG ALTERATION AND MAINT	-100.00
TOTAL					-200.00
Bill Pmt -Check	52251	08/25/2014	Carco Group, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	00788111	08/15/2014		6437P16 · STAFF BACKGROUND SCREEN	-568.15
TOTAL					-568.15
Bill Pmt -Check	52252	08/25/2014	Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage July/Aug	08/15/2014		6435N · CED, CONF & TRAVEL (TEEN)	-38.28
TOTAL					-38.28
Bill Pmt -Check	52253	08/25/2014	Castaldo, Joseph	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/9,16,23/2014	08/12/2014		6437N · PROGRAMS (TEEN)	-150.00
Bill	7302014	08/12/2014		6437N · PROGRAMS (TEEN)	-50.00
TOTAL					-200.00
Bill Pmt -Check	52254	08/25/2014	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	NJ71928	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-281.62

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	NH99742	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-140.81
Bill	NF11775	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-331.26
Bill	NC25066	08/15/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-1,121.46
Bill	NC94527	08/15/2014		7203W · EQUIPMENT WIRE	-585.85
Bill	NH87144	08/15/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-543.77
Bill	NC16332	08/15/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-1,085.12
TOTAL					-4,089.89
Bill Pmt -Check	52255	08/25/2014	Ceglio, Caroline	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8142014	08/19/2014		6437C · PROGRAMS (C&P)	-100.00
TOTAL					-100.00
Bill Pmt -Check	52256	08/25/2014	Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1202128	08/14/2014		6410A · BOOKS (ADULT)	-388.52
TOTAL					-388.52
Bill Pmt -Check	52257	08/25/2014	Cintas	L0225 · EMPIRE NAT'L - OPERATING	
Bill	D26A145754	08/15/2014		6437P15 · DOCUMENT MANAGEMENT/DESTF	-144.00
TOTAL					-144.00
Bill Pmt -Check	52258	08/25/2014	CLASC, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10242014 Conference	08/15/2014		6435N · CED, CONF & TRAVEL (TEEN)	-85.00
TOTAL					-85.00

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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52259	08/25/2014	Clay with Me Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/15,16/2014	08/12/2014		6437N · PROGRAMS (TEEN)	-500.00
TOTAL					-500.00
Bill Pmt -Check	52260	08/25/2014	Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	009573	08/19/2014		6451G · CUSTODIAL SUPPLIES	-182.40
TOTAL					-182.40
Bill Pmt -Check	52261	08/25/2014	Coffee Solutions	L0225 · EMPIRE NAT'L - OPERATING	
Bill	767012	08/15/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-249.00
TOTAL					-249.00
Bill Pmt -Check	52262	08/25/2014	Colonial Youth & Family Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7232014	08/12/2014		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
TOTAL					-90.00
Bill Pmt -Check	52263	08/25/2014	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7292014	08/12/2014		6437N · PROGRAMS (TEEN)	-55.00
Bill	7222014	08/12/2014		6437N · PROGRAMS (TEEN)	-55.00
Bill	8122014	08/15/2014		6437N · PROGRAMS (TEEN)	-55.00

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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	852014	08/15/2014		6437N · PROGRAMS (TEEN)	-55.00
TOTAL					-220.00
Bill Pmt -Check	52264	08/25/2014	Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/23,25,28,30/14	08/15/2014		6437L · PROGRAMS (LIT)	-250.00
TOTAL					-250.00
Bill Pmt -Check	52265	08/25/2014	Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	5358745	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-37.64
TOTAL					-37.64
Bill Pmt -Check	52266	08/25/2014	Detail Carting Co. Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	56537	08/18/2014		6432G · CARTAGE	-250.38
TOTAL					-250.38
Bill Pmt -Check	52267	08/25/2014	DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2051060	08/14/2014		6439W · EQUIPMENT R & M (WIRES)	-378.81
TOTAL					-378.81
Bill Pmt -Check	52268	08/25/2014	East End Driving School, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	892014	08/15/2014		6437N · PROGRAMS (TEEN)	-1,666.00
TOTAL					-1,666.00

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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52269	08/25/2014	Emerald Island	L0225 · EMPIRE NAT'L - OPERATING	
Bill	270723	08/14/2014		6451G · CUSTODIAL SUPPLIES	-259.40
Bill	270877	08/14/2014		6451G · CUSTODIAL SUPPLIES	-64.85
TOTAL					<u>-324.25</u>
Bill Pmt -Check	52270	08/25/2014	Enviroscience Consultants, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	20465	08/19/2014		7500 · BUILDING IMPROVEMENTS	-3,427.00
TOTAL					<u>-3,427.00</u>
Bill Pmt -Check	52271	08/25/2014	Frances Loeb Library	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7212014	08/18/2014		6410A · BOOKS (ADULT)	-25.00
TOTAL					<u>-25.00</u>
Bill Pmt -Check	52272	08/25/2014	Galvez, Viodelda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/23,30/2014	08/15/2014		6437L · PROGRAMS (LIT)	-100.00
TOTAL					<u>-100.00</u>
Bill Pmt -Check	52273	08/25/2014	Garda CL Atlantic, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10015091	08/15/2014		6437P13 · ARMORED CAR SERVICE	-182.02
TOTAL					<u>-182.02</u>

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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52274	08/25/2014	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/23,25,28,30/14	08/15/2014		6437L · PROGRAMS (LIT)	<u>-442.00</u>
TOTAL					-442.00
Bill Pmt -Check	52275	08/25/2014	George, Ivette (staff)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage 7/2014	08/12/2014		6435L · CED, CONF & TRAVEL (LIT)	<u>-48.09</u>
TOTAL					-48.09
Bill Pmt -Check	52276	08/25/2014	Grimm, Kristle	L0225 · EMPIRE NAT'L - OPERATING	
Bill	159225	08/19/2014		6410C · BOOKS (C&P)	<u>-20.89</u>
TOTAL					-20.89
Bill Pmt -Check	52277	08/25/2014	Hafener, Cailie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/23,25,28,30/14	08/15/2014		6437L · PROGRAMS (LIT)	<u>-404.00</u>
TOTAL					-404.00
Bill Pmt -Check	52278	08/25/2014	Horn, Barbara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	495843	08/19/2014		6410A · BOOKS (ADULT)	<u>-14.99</u>
TOTAL					-14.99

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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52279	08/25/2014	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	16247	08/15/2014		6452G · BLDG ALTERATION AND MAINT	-364.00
TOTAL					-364.00
Bill Pmt -Check	52280	08/25/2014	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	439907	08/14/2014		6437N · PROGRAMS (TEEN)	-87.38
TOTAL					-87.38
Bill Pmt -Check	52281	08/25/2014	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	842014	08/12/2014		6437A · PROGRAMS (ADULT)	-270.00
Bill	7242014	08/12/2014		6437A · PROGRAMS (ADULT)	-270.00
Bill	872014	08/15/2014		6437A · PROGRAMS (ADULT)	-220.00
TOTAL					-760.00
Bill Pmt -Check	52282	08/25/2014	Jeff Dennys Music Station	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/16,23,30/2014	08/12/2014		6437A · PROGRAMS (ADULT)	-225.00
Bill	8/6,13/2014	08/19/2014		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					-375.00
Bill Pmt -Check	52283	08/25/2014	Jr. Crime Investigators Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/1,8,11,15,18,22,	08/15/2014		6437N · PROGRAMS (TEEN)	-2,775.00
TOTAL					-2,775.00

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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52284	08/25/2014	Karant, Roberta	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/9,16,23,30/14	08/12/2014		6437C · PROGRAMS (C&P)	-300.00
TOTAL					-300.00

Bill Pmt -Check	52285	08/25/2014	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	142121356781	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-3.29
Bill	141880756041	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-7.48
Bill	142061348491	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
Bill	142041264521	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-15.98
Bill	142091274291	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-10.98
Bill	142110508491	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-14.98
Bill	142170706681	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
Bill	142171365561	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-20.14
Bill	142231373311	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
Bill	54671	08/12/2014		6437N · PROGRAMS (TEEN)	-44.97
Bill	142100506721	08/12/2014		6437N · PROGRAMS (TEEN)	-35.95
Bill	141991339421	08/12/2014		6437N · PROGRAMS (TEEN)	-69.99
Bill	142110791791	08/12/2014		6437N · PROGRAMS (TEEN)	-44.97
Bill	142031343731	08/12/2014		6437C · PROGRAMS (C&P)	-24.05
Bill	142050483321	08/12/2014		6437C · PROGRAMS (C&P)	-46.04
Bill	142021342531	08/12/2014		6437C · PROGRAMS (C&P)	-19.06
Bill	142030478241	08/12/2014		6437C · PROGRAMS (C&P)	-1.99
Bill	142041345761	08/12/2014		6437C · PROGRAMS (C&P)	-6.62
Bill	141991256411	08/12/2014		6437C · PROGRAMS (C&P)	-22.80
Bill	142030477991	08/12/2014		6437C · PROGRAMS (C&P)	-61.60
Bill	142041345771	08/12/2014		6437C · PROGRAMS (C&P)	-1.88
Bill	142101275161	08/12/2014		6437C · PROGRAMS (C&P)	-5.78

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Type	Num	Date	Name	Account	Paid Amount
Bill	142101354591	08/12/2014		6437C · PROGRAMS (C&P)	-25.45
Bill	142110509961	08/12/2014		6437C · PROGRAMS (C&P)	-35.60
Bill	142111355461	08/12/2014		6437C · PROGRAMS (C&P)	-60.17
Bill	142120318221	08/12/2014		6437C · PROGRAMS (C&P)	-22.80
Bill	142191367441	08/12/2014		6437C · PROGRAMS (C&P)	-4.78
Bill	142111355841	08/12/2014		6437C · PROGRAMS (C&P)	-3.29
Bill	142181366031	08/12/2014		6437C · PROGRAMS (C&P)	-9.47
Bill	142131359171	08/12/2014		6437L · PROGRAMS (LIT)	-21.42
Bill	142061349301	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-17.97
Bill	57734	08/15/2014		6437C · PROGRAMS (C&P)	-72.97
Bill	142240224871	08/15/2014		6437C · PROGRAMS (C&P)	-1.39
Bill	142240404931	08/15/2014		6437C · PROGRAMS (C&P)	-51.55
Bill	142231373651	08/15/2014		6437C · PROGRAMS (C&P)	-6.98
Bill	142261377111	08/15/2014		6437C · PROGRAMS (C&P)	-15.84
Bill	29911	08/15/2014		6437N · PROGRAMS (TEEN)	-44.97
Bill	142180499041	08/15/2014		6437N · PROGRAMS (TEEN)	-86.91
Bill	142160523601	08/15/2014		6437N · PROGRAMS (TEEN)	-16.25
Bill	142191367861	08/15/2014		6437N · PROGRAMS (TEEN)	-8.98
Bill	142301383081	08/20/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-9.98
Bill	142271205651	08/20/2014		6437N · PROGRAMS (TEEN)	-18.17
TOTAL					-1,023.43

Bill Pmt -Check 52286 08/25/2014 Language Line Services L0225 · EMPIRE NAT'L - OPERATING

Bill	3421985	08/19/2014		6437P17 · TRANSLATION SERVICES	-13.00
TOTAL					-13.00

Bill Pmt -Check 52287 08/25/2014 Lebron, Crystal L0225 · EMPIRE NAT'L - OPERATING

Bill	7/2,7,9,14,16,28,30	08/12/2014		6437N · PROGRAMS (TEEN)	-560.00
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August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-560.00
Bill Pmt -Check	52288	08/25/2014	Lighttower Fiber Networks	L0225 · EMPIRE NAT'L - OPERATING	
Bill	MASTIC-20140807544	08/14/2014		6431D · TELECOMMUNICATIONS	-2,704.30
TOTAL					-2,704.30
Bill Pmt -Check	52289	08/25/2014	Long Island Aquarium Service LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	17149	08/13/2014		6452G · BLDG ALTERATION AND MAINT	-338.95
TOTAL					-338.95
Bill Pmt -Check	52290	08/25/2014	Long Island Children's Museum	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8132014	08/15/2014		6437C · PROGRAMS (C&P)	-300.00
TOTAL					-300.00
Bill Pmt -Check	52291	08/25/2014	Long Island Science Center	L0225 · EMPIRE NAT'L - OPERATING	
Bill	872014	08/12/2014		6437C · PROGRAMS (C&P)	-235.00
TOTAL					-235.00
Bill Pmt -Check	52292	08/25/2014	Lynda.com, inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12412807	08/14/2014		6410A · BOOKS (ADULT)	-6,250.00
TOTAL					-6,250.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52293	08/25/2014	Maggio, Mary	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6/9, 7/30/14	08/12/2014		6437N · PROGRAMS (TEEN)	-20.00
				7203N · EQUIPMENT TEEN	-49.99
Bill	8142014	08/19/2014		6437N · PROGRAMS (TEEN)	-375.39
TOTAL					<u>-445.38</u>
Bill Pmt -Check	52294	08/25/2014	Maiello, Amybeth	L0225 · EMPIRE NAT'L - OPERATING	
Bill	329353	08/19/2014		6417C · VIDEOS (C&P)	-16.99
TOTAL					<u>-16.99</u>
Bill Pmt -Check	52295	08/25/2014	Maiorana, Joseph	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Conference 6/26-7/2	08/19/2014		6435D · CED, CONF & TRAVEL (ADM)	-2,271.84
TOTAL					<u>-2,271.84</u>
Bill Pmt -Check	52296	08/25/2014	Maldonado, Hillary A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	E21 Conference 7/31	08/15/2014		6435N · CED, CONF & TRAVEL (TEEN)	-733.23
TOTAL					<u>-733.23</u>
Bill Pmt -Check	52297	08/25/2014	Maurer, Sylvia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/14,16/2014	08/19/2014		6437C · PROGRAMS (C&P)	-160.08
TOTAL					<u>-160.08</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52298	08/25/2014	McDuffie, Nathina Inez	L0225 · EMPIRE NAT'L - OPERATING	
Bill	792014	08/12/2014		6437N · PROGRAMS (TEEN)	-150.00
TOTAL					<u>-150.00</u>
Bill Pmt -Check	52299	08/25/2014	Mergent	L0225 · EMPIRE NAT'L - OPERATING	
Bill	146011	08/19/2014		6411A · MICRO/REF CD (ADULT)	-2,475.00
TOTAL					<u>-2,475.00</u>
Bill Pmt -Check	52300	08/25/2014	Mid-Island Electrical Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	S1756132.001	08/14/2014		6451G · CUSTODIAL SUPPLIES	-215.17
TOTAL					<u>-215.17</u>
Bill Pmt -Check	52301	08/25/2014	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill	92065344	08/13/2014		6417A · VIDEOS (ADULT)	-47.18
Bill	92024358	08/13/2014		6417A · VIDEOS (ADULT)	-1,561.69
Bill	92024359	08/13/2014		6417A · VIDEOS (ADULT)	-484.74
Bill	92065342	08/13/2014		6417A · VIDEOS (ADULT)	-84.75
Bill	92058959	08/13/2014		6417A · VIDEOS (ADULT)	-235.31
Bill	92059070	08/13/2014		6417A · VIDEOS (ADULT)	-1,202.43
Bill	92046061	08/13/2014		6417A · VIDEOS (ADULT)	-17.59
Bill	92046340	08/13/2014		6417A · VIDEOS (ADULT)	-490.16
Bill	92045868	08/13/2014		6417A · VIDEOS (ADULT)	-881.31
Bill	92036660	08/13/2014		6417A · VIDEOS (ADULT)	-309.27

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	92018854	08/13/2014		6417C · VIDEOS (C&P)	-43.32
Bill	92036662	08/13/2014		6417C · VIDEOS (C&P)	-17.94
Bill	92024390	08/13/2014		6417C · VIDEOS (C&P)	-239.34
Bill	92046342	08/13/2014		6417C · VIDEOS (C&P)	-257.23
Bill	92046341	08/13/2014		6417C · VIDEOS (C&P)	-260.08
Bill	92047201	08/13/2014		6412A · RECORDINGS (ADULT)	-108.66
Bill	92047203	08/13/2014		6412A · RECORDINGS (ADULT)	-90.98
Bill	92024501	08/13/2014		6412A · RECORDINGS (ADULT)	-173.73
Bill	92024503	08/13/2014		6412A · RECORDINGS (ADULT)	-99.98
Bill	92024504	08/13/2014		6412A · RECORDINGS (ADULT)	-295.95
Bill	92062112	08/13/2014		6412A · RECORDINGS (ADULT)	-264.58
Bill	92071704	08/14/2014		6417A · VIDEOS (ADULT)	-37.79
Bill	92071702	08/14/2014		6417A · VIDEOS (ADULT)	-239.89
Bill	92060673	08/14/2014		6417A · VIDEOS (ADULT)	-45.68
Bill	92061422	08/14/2014		6412A · RECORDINGS (ADULT)	-115.00
				6412C · RECORDINGS (C&P)	-57.51
				6412N · RECORDINGS (TEEN)	-115.00
Bill	92078644	08/15/2014		6412A · RECORDINGS (ADULT)	-95.92
Bill	92081979	08/15/2014		6417A · VIDEOS (ADULT)	-337.77
Bill	92084606	08/15/2014		6417A · VIDEOS (ADULT)	-439.47
Bill	92084604	08/15/2014		6417A · VIDEOS (ADULT)	-1,420.58
Bill	92079164	08/18/2014		6412A · RECORDINGS (ADULT)	-135.76
				6412N · RECORDINGS (TEEN)	-135.76
				6412C · RECORDINGS (C&P)	-67.88
Bill	92082351	08/18/2014		6412C · RECORDINGS (C&P)	-14.44
Bill	92084607	08/18/2014		6417C · VIDEOS (C&P)	-132.06
TOTAL					-10,556.73

Bill Pmt -Check 52302 08/25/2014 Northstar Sign & Neon Inc. L0225 · EMPIRE NAT'L - OPERATING

Bill	29275	08/18/2014	6452G · BLDG ALTERATION AND MAINT	-1,729.45
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MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-1,729.45
Bill Pmt -Check	52303	08/25/2014	Nowak, Christopher	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage 7232014	08/15/2014		6435G · CED, CONF & TRAVEL (GEN)	-25.65
TOTAL					-25.65
Bill Pmt -Check	52304	08/25/2014	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	852014	08/12/2014		6437A · PROGRAMS (ADULT)	-175.00
Bill	7212014	08/12/2014		6437A · PROGRAMS (ADULT)	-435.00
Bill	7222014	08/12/2014		6437A · PROGRAMS (ADULT)	-175.00
Bill	8122014	08/15/2014		6437A · PROGRAMS (ADULT)	-175.00
TOTAL					-960.00
Bill Pmt -Check	52305	08/25/2014	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11989877	08/18/2014		6437P12 · PAYROLL SERVICES	-612.75
TOTAL					-612.75
Bill Pmt -Check	52306	08/25/2014	Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	376166	08/13/2014		6437P12 · PAYROLL SERVICES	-459.71
Bill	378074	08/14/2014		6437P12 · PAYROLL SERVICES	-471.32
TOTAL					-931.03
Bill Pmt -Check	52307	08/25/2014	Perez, Jose	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	7/18,25 8/1,8/14	08/15/2014		6437N · PROGRAMS (TEEN)	-108.00
TOTAL					-108.00
Bill Pmt -Check	52308	08/25/2014	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PC 82014 CPSD	08/19/2014		6435C · CED, CONF & TRAVEL (C&P)	-10.08
				6437C · PROGRAMS (C&P)	-7.79
				6437C · PROGRAMS (C&P)	-7.00
Bill	PC 82014 RASD	08/19/2014		6435A · CED, CONF & TRAVEL (ADULT)	-28.26
				6437A · PROGRAMS (ADULT)	-9.25
				6430G · OFFICE AND LIBRARY SUPPLIES	-3.00
TOTAL					-65.38
Bill Pmt -Check	52309	08/25/2014	Poland Spring	L0225 · EMPIRE NAT'L - OPERATING	
Bill	14G8211383149	08/15/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-21.40
TOTAL					-21.40
Bill Pmt -Check	52310	08/25/2014	Quill	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4556544	08/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-59.85
Bill	4799445	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-12.60
Bill	4738420	08/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-227.19
Bill	5160931	08/18/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-246.59
TOTAL					-546.23
Bill Pmt -Check	52311	08/25/2014	Quizhpi, Rosa	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	7/23,25,28,30/14	08/15/2014		6437L · PROGRAMS (LIT)	-390.00
TOTAL					-390.00
Bill Pmt -Check	52312	08/25/2014	Radio Shack Corporation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	028435	08/14/2014		7203W · EQUIPMENT WIRE	-49.99
TOTAL					-49.99
Bill Pmt -Check	52313	08/25/2014	Random House, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1080893991	08/13/2014		6412A · RECORDINGS (ADULT)	-10.00
Bill	1080978090	08/14/2014		6412A · RECORDINGS (ADULT)	-33.75
Bill	1081031185	08/19/2014		6412A · RECORDINGS (ADULT)	-30.00
TOTAL					-73.75
Bill Pmt -Check	52314	08/25/2014	Reading House, LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	16009	08/15/2014		643765 · PROMOTION AND PUBLICITY	-3,000.00
TOTAL					-3,000.00
Bill Pmt -Check	52315	08/25/2014	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	74972013	08/12/2014		6412A · RECORDINGS (ADULT)	-34.95
Bill	74979332	08/12/2014		6412A · RECORDINGS (ADULT)	-38.99
Bill	74979378	08/12/2014		6412A · RECORDINGS (ADULT)	-39.99
Bill	74980275	08/12/2014		6412A · RECORDINGS (ADULT)	-30.00
Bill	74980408	08/12/2014		6412A · RECORDINGS (ADULT)	-111.37

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	74974585	08/12/2014		6412A · RECORDINGS (ADULT)	-111.37
Bill	74974020	08/12/2014		6412A · RECORDINGS (ADULT)	-39.99
Bill	74973722	08/12/2014		6412A · RECORDINGS (ADULT)	-40.00
Bill	74977374	08/12/2014		6412A · RECORDINGS (ADULT)	-39.99
Bill	74977490	08/12/2014		6412A · RECORDINGS (ADULT)	-874.20
Bill	74978484	08/12/2014		6412A · RECORDINGS (ADULT)	-953.05
Bill	74978618	08/12/2014		6412C · RECORDINGS (C&P)	-272.40
Bill	74976287	08/12/2014		6412C · RECORDINGS (C&P)	-182.20
Bill	74970582	08/13/2014		6417A · VIDEOS (ADULT)	-41.60
Bill	74985528	08/14/2014		6412A · RECORDINGS (ADULT)	-64.00
Bill	74984795	08/14/2014		6412A · RECORDINGS (ADULT)	-30.00
Bill	74978590	08/14/2014		6412N · RECORDINGS (TEEN)	-321.80
Bill	74988291	08/15/2014		6412A · RECORDINGS (ADULT)	-39.99
TOTAL					-3,265.89

Bill Pmt -Check	52316	08/25/2014	Regent Book Company	L0225 · EMPIRE NAT'L - OPERATING	
Bill	49191	08/13/2014		6410A · BOOKS (ADULT)	-15.01
TOTAL					-15.01

Bill Pmt -Check	52317	08/25/2014	Rhode Island Novelty	L0225 · EMPIRE NAT'L - OPERATING	
Bill	IN3251593	08/13/2014		6437C · PROGRAMS (C&P)	-26.43
TOTAL					-26.43

Bill Pmt -Check	52318	08/25/2014	Robert Austin Productions	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7232014	08/12/2014		6437N · PROGRAMS (TEEN)	-350.00
TOTAL					-350.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52319	08/25/2014	Roye, Sarah	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/16,23,30/2014	08/12/2014		6437A · PROGRAMS (ADULT)	-300.00
Bill	8/6,13/2014	08/19/2014		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-500.00</u>
Bill Pmt -Check	52320	08/25/2014	S&S Worldwide Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8213280	08/13/2014		6437C · PROGRAMS (C&P)	-82.24
Bill	8223106	08/14/2014		6437C · PROGRAMS (C&P)	-76.43
TOTAL					<u>-158.67</u>
Bill Pmt -Check	52321	08/25/2014	Sandpebble Builders Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8152014	08/19/2014		7500 · BUILDING IMPROVEMENTS	-38,233.20
Bill	8152014-2	08/19/2014		7500 · BUILDING IMPROVEMENTS	-11,975.66
TOTAL					<u>-50,208.86</u>
Bill Pmt -Check	52322	08/25/2014	Scholastic Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9252420	08/13/2014		6410C · BOOKS (C&P)	-17.50
TOTAL					<u>-17.50</u>
Bill Pmt -Check	52323	08/25/2014	SCLS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	55936	08/14/2014		6437C · PROGRAMS (C&P)	-1,000.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	55962	08/14/2014		6437C · PROGRAMS (C&P)	-2,100.00
Bill	55986	08/19/2014		6411A · MICRO/REF CD (ADULT)	-5,150.00
TOTAL					-8,250.00

Bill Pmt -Check	52324	08/25/2014	SCLS PALS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	55916	08/12/2014		6439R · EQUIPMENT R & M (CIRC)	-11,425.39
TOTAL					-11,425.39

Bill Pmt -Check	52325	08/25/2014	Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7302014	08/12/2014		6437C · PROGRAMS (C&P)	-245.00
TOTAL					-245.00

Bill Pmt -Check	52326	08/25/2014	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	33940	08/13/2014		6434G · PRINTING (GEN)	-6,581.00
TOTAL					-6,581.00

Bill Pmt -Check	52327	08/25/2014	Shake N Make Music	L0225 · EMPIRE NAT'L - OPERATING	
Bill	852014	08/12/2014		6437C · PROGRAMS (C&P)	-250.00
TOTAL					-250.00

Bill Pmt -Check	52328	08/25/2014	Sharper Training Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/29/2014	08/15/2014		6437A · PROGRAMS (ADULT)	-200.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-200.00
Bill Pmt -Check	52329	08/25/2014	Showcases	L0225 · EMPIRE NAT'L - OPERATING	
Bill	280479	08/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-64.76
TOTAL					-64.76
Bill Pmt -Check	52330	08/25/2014	Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING	
Bill	842014	08/12/2014		6437A · PROGRAMS (ADULT)	-75.00
TOTAL					-75.00
Bill Pmt -Check	52331	08/25/2014	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	L6623	08/19/2014		6434G · PRINTING (GEN)	-16.50
TOTAL					-16.50
Bill Pmt -Check	52332	08/25/2014	Sparling, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
Bill	772014	08/12/2014		6437C · PROGRAMS (C&P)	-275.00
TOTAL					-275.00
Bill Pmt -Check	52333	08/25/2014	Stanley, Joyce	L0225 · EMPIRE NAT'L - OPERATING	
Bill	590376	08/12/2014		6410A · BOOKS (ADULT)	-29.95
TOTAL					-29.95

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52334	08/25/2014	Stirber, Madeline	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7252014	08/12/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-92.28
TOTAL					-92.28
Bill Pmt -Check	52335	08/25/2014	Suffolk County Locksmith, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	67196	08/14/2014		6452G · BLDG ALTERATION AND MAINT	-8.85
TOTAL					-8.85
Bill Pmt -Check	52336	08/25/2014	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	38329	08/15/2014		6452G · BLDG ALTERATION AND MAINT	-1,623.60
TOTAL					-1,623.60
Bill Pmt -Check	52337	08/25/2014	True Nature Landscaping Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11800	08/15/2014		6452G · BLDG ALTERATION AND MAINT	-360.00
TOTAL					-360.00
Bill Pmt -Check	52338	08/25/2014	Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	260778	08/18/2014		6437P7 · COLLECTION AGENCY	-98.45
TOTAL					-98.45

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	52339	08/25/2014	Utter, Mercy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage 852014	08/12/2014		6435L · CED, CONF & TRAVEL (LIT)	-39.87
TOTAL					-39.87
Bill Pmt -Check	52340	08/25/2014	Vekprint, LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1479	08/15/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-88.20
TOTAL					-88.20
Bill Pmt -Check	52341	08/25/2014	Villegas, Martha (Vendor)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/25,28,29,30/14	08/15/2014		6437L · PROGRAMS (LIT)	-331.50
TOTAL					-331.50
Bill Pmt -Check	52342	08/25/2014	Vincent's Pizza of Shirley	L0225 · EMPIRE NAT'L - OPERATING	
Bill	367062	08/15/2014		6437C · PROGRAMS (C&P)	-114.00
				6437N · PROGRAMS (TEEN)	-886.50
TOTAL					-1,000.50
Bill Pmt -Check	52343	08/25/2014	Walters, Lisa	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6/30 7/7,14,21,28	08/12/2014		6437C · PROGRAMS (C&P)	-400.00
TOTAL					-400.00
Bill Pmt -Check	52344	08/25/2014	Weinman, Amy	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	8142014	08/19/2014		6437C · PROGRAMS (C&P)	-100.00
TOTAL					-100.00
Bill Pmt -Check	52345	08/25/2014	Westbury Window Cleaning & Maintenance	L0225 · EMPIRE NAT'L - OPERATING	
Bill	833-14	08/15/2014		6452G · BLDG ALTERATION AND MAINT	-320.00
TOTAL					-320.00
Bill Pmt -Check	52346	08/25/2014	Wiedersum Associates Architects, PLLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8112014	08/19/2014		7500 · BUILDING IMPROVEMENTS	-21,909.70
TOTAL					-21,909.70
Bill Pmt -Check	52347	08/25/2014	Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/1,8,11,15,18,25,29	08/12/2014		6437N · PROGRAMS (TEEN)	-560.00
TOTAL					-560.00
Bill Pmt -Check	52348	08/25/2014	Xerox Corporation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	075090591	08/15/2014		6439G · EQUIPMENT R & M (GEN)	-475.40
Bill	075090588	08/15/2014		6439G · EQUIPMENT R & M (GEN)	-372.08
Bill	075090590	08/15/2014		6439G · EQUIPMENT R & M (GEN)	-513.94
Bill	075090589	08/15/2014		6439G · EQUIPMENT R & M (GEN)	-1,574.04
TOTAL					-2,935.46

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 25, 2014

Type	Num	Date	Name	Account	Paid Amount
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GRAND TOTAL: \$ 188,025.24

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
August 1, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt - Bill	EFT 6833050-5	08/01/14	Hartford Insurance Co.	L0226 · EMPIRE NAT'L - PAYROLL L0196 · LONG TER 9055 · DISABILTY INSURANCE TOTAL	 \$ 186.95 \$ 1,718.54 <hr/> \$ 1,905.49
Bill Pmt -Check Bill	4968 08012014	08/01/14	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4969 08012014	08/01/14	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4970 08012014	08/01/14	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4971 08012014	08/01/14	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 209.80 <hr/> \$ 209.80
Bill Pmt -Check Bill	4972 08012014	08/01/14	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4973 08012014	08/01/14	1101 Rose Giehl	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 <hr/> \$ 104.90

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
August 1, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4974	08/01/14	1102 John R Verbesey	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	08012014			9060 - MEDICAL INSURANCE	\$ 209.80
				TOTAL	\$ 209.80
Bill Pmt -Check	4975	08/01/14	1109 Prudential	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	08012014			L0172 - 403B PRUDENTIAL	\$ 1,555.00
				TOTAL	\$ 1,555.00
Bill Pmt -Check	4976	08/01/14	1112 The NYS Deferred	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	182579		Compensation Plan	L0173 - 457B NYS DEFERRED COMP	\$ 1,426.70
				TOTAL	\$ 1,426.70
Bill Pmt -Check	4977	08/01/14	2922 Met Life	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	08012014			L0171 - 403B MET LIFE	\$ 2,518.00
				TOTAL	\$ 2,518.00
Bill Pmt -Check	4978	08/01/14	CSEA, Inc.	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	08012014			L0500 - CSEA UNION DUES	\$ 2,553.25
				TOTAL	\$ 2,553.25
				GRAND TOTAL	\$ 10,902.54

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
August 15, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4979 08152014	08/15/14	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,555.00 <u>\$ 1,555.00</u>
Bill Pmt -Check Bill	4980 187285	08/15/14	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 \$ 1,544.94 <u>\$ 1,544.94</u>
Bill Pmt -Check Bill	4981 08152014	08/15/14	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE TOTAL	 \$ 2,518.00 <u>\$ 2,518.00</u>
Bill Pmt -Check Bill	4982 08152014	08/15/14	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL L0500 · CSEA UNION DUES TOTAL	 \$ 2,531.19 <u>\$ 2,531.19</u>
GRAND TOTAL					<u><u>\$ 8,149.13</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JULY 2014

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July 2014

	Jul 14	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
2000 · PROPERTY TAX REVENUES	0.00	9,025,000.00	-9,025,000.00	0.0%
2082 · FINES AND FEES	7,808.02	105,000.00	-97,191.98	7.44%
2360 · CONTRACTS WITH OTHER LIBR.	623,510.49	295,000.00	328,510.49	211.36%
2401 · INTEREST	1,974.07	66,000.00	-64,025.93	2.99%
2650 · SALES OF EXCESS MATERIAL	53.80			
2670 · SALES OF BOOKS	62.41			
2671 · FEDERAL & STATE GRANTS	6,377.00			
2705 · GIFTS AND DONATIONS	125.00			
2760 · SYSTEM & STATE AID	0.00	9,000.00	-9,000.00	0.0%
2771 · COPIER REVENUE - CONTRACT (R)	341.00	10,000.00	-9,659.00	3.41%
2771A · COPIER REVENUE - INHOUSE (N)	5.65			
2771C · COPIER REVENUE- COLOR	254.00			
2772A · ADULT-ADULT PRINTER	259.00			
2800 · Program Receipts				
2805 · Program Receipts - Adult	725.25			
2810 · Program Receipts - Teen	-98.00			
Total 2800 · Program Receipts	627.25			
2999 · Lost Books	239.79			
Total Income	641,637.48	9,510,000.00	-8,868,362.52	6.75%
Gross Profit				
	641,637.48	9,510,000.00	-8,868,362.52	6.75%
Expense				
6000 · SALARIES AND WAGES				
6141 · PROFESSIONAL SALARIES				
6141A · PROFESSIONAL (ADULT)	47,311.66	717,512.00	-670,200.34	6.59%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2014

	Jul 14	Budget	\$ Over Budget	% of Budget
6141C · PROFESSIONAL (C&P)	48,033.43	681,801.00	-633,767.57	7.05%
6141D · PROFESSIONAL (DIGITAL)	9,421.33	230,954.00	-221,532.67	4.08%
6141N · PROFESSIONAL (TEEN)	27,250.17	421,658.00	-394,407.83	6.46%
6141S · COMM SERV LIBR (SVC)	13,764.89	213,475.00	-199,710.11	6.45%
6141T · PROFESSIONAL (TECH)	14,246.41	188,704.00	-174,457.59	7.55%
Total 6141 · PROFESSIONAL SALARIES	160,027.89	2,454,104.00	-2,294,076.11	6.52%
6142 · CLERICAL SALARIES				
6142A · CLERICAL (ADULT)	25,330.69	366,874.00	-341,543.31	6.9%
6142C · CLERICAL (C&P)	14,636.15	229,322.00	-214,685.85	6.38%
6142D · CLERICAL (DIGITAL)	3,056.65			
6142G · CLERICAL (GEN)	12,798.71	168,030.00	-155,231.29	7.62%
6142L · CLERICAL (LIT)	13,509.19	212,686.00	-199,176.81	6.35%
6142N · CLERICAL (TEEN)	5,411.52	82,845.00	-77,433.48	6.53%
6142R · CLERICAL (CIRC)	25,803.84	330,473.00	-304,669.16	7.81%
6142S · CLERICAL (SVC)	1,464.75			
6142T · CLERICAL (TECH)	12,016.89	163,743.00	-151,726.11	7.34%
6142X · CLERICAL (WIRES)	854.82	12,554.00	-11,699.18	6.81%
Total 6142 · CLERICAL SALARIES	114,883.21	1,566,527.00	-1,451,643.79	7.33%
6143 · PAGE SALARIES				
6143A · PAGE (ADULT)	11,301.13	199,444.00	-188,142.87	5.67%
6143C · PAGE (C&P)	11,805.11	125,974.00	-114,168.89	9.37%
6143L · PAGE (LIT)	498.08			
6143N · PAGE (TEEN)	1,482.75	19,431.00	-17,948.25	7.63%
6143R · PAGE (CIRC)	1,683.09	39,072.00	-37,388.91	4.31%
6143T · PAGE (TECH)	2,905.45	46,531.00	-43,625.55	6.24%
Total 6143 · PAGE SALARIES	29,675.61	430,452.00	-400,776.39	6.89%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2014

	Jul 14	Budget	\$ Over Budget	% of Budget
6144 · CUSTODIAL				
6144G · CUSTODIAL	15,422.50	237,371.00	-221,948.50	6.5%
Total 6144 · CUSTODIAL	15,422.50	237,371.00	-221,948.50	6.5%
6145 · SECURITY				
6145G · SECURITY	14,290.34	199,869.00	-185,578.66	7.15%
Total 6145 · SECURITY	14,290.34	199,869.00	-185,578.66	7.15%
6146 · TECHNICIAN				
6146W · TECHNICAL (WIRES)	14,005.19	186,312.00	-172,306.81	7.52%
Total 6146 · TECHNICIAN	14,005.19	186,312.00	-172,306.81	7.52%
6147 · ADMINISTRATIVE				
6147D · ADMINISTRATIVE (ADMIN)	29,690.99	153,488.00	-123,797.01	19.34%
6147G · ADMINISTRATIVE (BUSMGR)	7,766.82	101,968.00	-94,201.18	7.62%
Total 6147 · ADMINISTRATIVE	37,457.81	255,456.00	-217,998.19	14.66%
Total 6000 · SALARIES AND WAGES	385,762.55	5,330,091.00	-4,944,328.45	7.24%
6200 · EMPLOYEE BENEFITS				
9010 · RETIREMENT	0.00	744,576.00	-744,576.00	0.0%
9030 · SOCIAL SECURITY	28,898.40	370,000.00	-341,101.60	7.81%
9040 · WORKERS' COMPENSATION	563.00	80,000.00	-79,437.00	0.7%
9050 · UNEMPLOYMENT INSURANCE	0.00	7,500.00	-7,500.00	0.0%
9055 · DISABILITY INSURANCE	1,625.86	20,500.00	-18,874.14	7.93%
9060 · MEDICAL INSURANCE	55,083.03	656,100.00	-601,016.97	8.4%
9065 · MTA TRANSIT TAX	1,284.38	18,122.00	-16,837.62	7.09%
Total 6200 · EMPLOYEE BENEFITS	87,454.67	1,896,798.00	-1,809,343.33	4.61%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2014

	Jul 14	Budget	\$ Over Budget	% of Budget
6410A · BOOKS (ADULT)	8,092.24	185,000.00	-176,907.76	4.37%
6410C · BOOKS (C&P)	5,671.53	119,500.00	-113,828.47	4.75%
6410L · BOOKS (LIT)	0.00	4,250.00	-4,250.00	0.0%
6410N · BOOKS (TEEN)	954.12	30,000.00	-29,045.88	3.18%
6410T · BOOKS (TECH)	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	45,000.00	-45,000.00	0.0%
6411C · MICRO/REF CD (C&P)	0.00	18,250.00	-18,250.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	20,000.00	-20,000.00	0.0%
6412A · RECORDINGS (ADULT)	1,125.67	47,200.00	-46,074.33	2.39%
6412C · RECORDINGS (C&P)	0.00	10,000.00	-10,000.00	0.0%
6412N · RECORDINGS (TEEN)	0.00	10,000.00	-10,000.00	0.0%
6413A · PERIODICALS (ADULT)	0.00	33,000.00	-33,000.00	0.0%
6413C · PERIODICALS (C&P)	0.00	6,325.00	-6,325.00	0.0%
6413D · PERIODICALS (ADM)	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	1,200.00	-1,200.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	3,700.00	-3,700.00	0.0%
6413T · PERIODICALS (TECH)	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	4,704.75	135,000.00	-130,295.25	3.49%
6417C · VIDEOS (C&P)	1,400.19	53,000.00	-51,599.81	2.64%
6417L · VIDEOS (LIT)	0.00	500.00	-500.00	0.0%
6417N · VIDEOS (TEEN)	377.50	12,000.00	-11,622.50	3.15%
6419G · SOFTWARE (GEN)	5,495.00	1,200.00	4,295.00	457.92%
6419N · SOFTWARE (TEEN)	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	793.27	16,000.00	-15,206.73	4.96%
6428D · MISCELLANEOUS	4,672.71	2,500.00	2,172.71	186.91%
6429C · REALIA (C&P)	136.87	4,500.00	-4,363.13	3.04%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July 2014

	Jul 14	Budget	\$ Over Budget	% of Budget
6430G · OFFICE AND LIBRARY SUPPLIES	2,722.12	95,000.00	-92,277.88	2.87%
6431D · TELECOMMUNICATIONS	3,637.25	50,000.00	-46,362.75	7.28%
6432G · CARTAGE	250.38	3,000.00	-2,749.62	8.35%
6433G · POSTAGE	4,763.47	51,000.00	-46,236.53	9.34%
6434A · PRINTING (ADULT)	-317.00	4,275.00	-4,592.00	-7.42%
6434C · PRINTING (C&P)	0.00	7,000.00	-7,000.00	0.0%
6434G · PRINTING (GEN)	0.00	102,000.00	-102,000.00	0.0%
6434L · PRINTING (LIT)	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	6,000.00	-6,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	5,500.00	-5,500.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	5,000.00	-5,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	361.04	4,000.00	-3,638.96	9.03%
6435C · CED, CONF & TRAVEL (C&P)	328.00	5,250.00	-4,922.00	6.25%
6435D · CED, CONF & TRAVEL (ADM)	774.00	7,500.00	-6,726.00	10.32%
6435G · CED, CONF & TRAVEL (GEN)	328.00	3,000.00	-2,672.00	10.93%
6435L · CED, CONF & TRAVEL (LIT)	328.00	7,000.00	-6,672.00	4.69%
6435N · CED, CONF & TRAVEL (TEEN)	328.00	5,000.00	-4,672.00	6.56%
6435R · CED, CONF & TRAVEL (CIRC)	328.00	2,500.00	-2,172.00	13.12%
6435S · CED, CONF & TRAV (COMM SRV)	395.54	3,000.00	-2,604.46	13.19%
6435T · CED, CONF & TRAVEL (TECH)	328.00	2,950.00	-2,622.00	11.12%
6435W · CED, CONF & TRAVEL (WIRES)	328.00	4,000.00	-3,672.00	8.2%
6436 · CONTRACTS	0.00	96,500.00	-96,500.00	0.0%
6437A · PROGRAMS (ADULT)	1,666.06	61,120.00	-59,453.94	2.73%
6437C · PROGRAMS (C&P)	3,023.45	75,000.00	-71,976.55	4.03%
6437D · PROGRAMS (DIGITAL)	4,516.90	7,500.00	-2,983.10	60.23%
6437L · PROGRAMS (LIT)	1,448.50	75,000.00	-73,551.50	1.93%
6437N · PROGRAMS (TEEN)	1,756.88	50,000.00	-48,243.12	3.51%
6437P · PROFESSIONAL FEES				
643760 · PLANTINGS	150.00	2,500.00	-2,350.00	6.0%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2014

	Jul 14	Budget	\$ Over Budget	% of Budget
643765 · PROMOTION AND PUBLICITY	60.00	30,000.00	-29,940.00	0.2%
643770 · CONTINGENCY	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	17,000.00	-17,000.00	0.0%
6437P02 · AUDITOR	1,000.00	6,000.00	-5,000.00	16.67%
6437P10 · ELECTION	0.00	4,700.00	-4,700.00	0.0%
6437P11 · FSA ADMINISTRATION	133.75	1,600.00	-1,466.25	8.36%
6437P12 · PAYROLL SERVICES	1,596.90	22,000.00	-20,403.10	7.26%
6437P13 · ARMORED CAR SERVICE	136.52	2,050.00	-1,913.48	6.66%
6437P16 · STAFF BACKGROUND SCREEN	0.00	5,500.00	-5,500.00	0.0%
6437P17 · TRANSLATION SERVICES	0.00	500.00	-500.00	0.0%
6437P3 · APPRAISAL SERVICES	1,161.00			
6437P4 · ATTORNEY	8,056.25	25,000.00	-16,943.75	32.23%
6437P5 · BACKFLOW INSPECTION	0.00	100.00	-100.00	0.0%
6437P6 · BOARD SECRETARY	0.00	500.00	-500.00	0.0%
6437P7 · COLLECTION AGENCY	295.35	3,350.00	-3,054.65	8.82%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	750.00	-750.00	0.0%
6437P9 · EAP	0.00	6,950.00	-6,950.00	0.0%
Total 6437P · PROFESSIONAL FEES	12,589.77	131,000.00	-118,410.23	9.61%
6438 · DUES	100.00	5,000.00	-4,900.00	2.0%
6439A · EQUIPMENT R & M (ADULT)	197.50	3,500.00	-3,302.50	5.64%
6439C · EQUIPMENT R & M (C&P)	0.00	3,500.00	-3,500.00	0.0%
6439G · EQUIPMENT R & M (GEN)	628.80	35,000.00	-34,371.20	1.8%
6439N · EQUIPMENT R & M (TEEN)	4.15	400.00	-395.85	1.04%
6439R · EQUIPMENT R & M (CIRC)	0.00	55,000.00	-55,000.00	0.0%
6439T · EQUIPMENT R & M (TECH)	0.00	1,000.00	-1,000.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	378.81	26,000.00	-25,621.19	1.46%
6450E · ELECTRICITY	13,841.60	130,000.00	-116,158.40	10.65%
6450F · FUEL/GAS	-2,190.25	20,000.00	-22,190.25	-10.95%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2014

	Jul 14	Budget	\$ Over Budget	% of Budget
6450W · WATER	0.00	1,600.00	-1,600.00	0.0%
6451G · CUSTODIAL SUPPLIES	1,604.07	20,000.00	-18,395.93	8.02%
6452G · BLDG ALTERATION AND MAINT	2,731.15	93,591.00	-90,859.85	2.92%
6454 · INSURANCE	58,133.80	56,000.00	2,133.80	103.81%
6485G · Bank Fees	190.98			
6700 · TAN INTEREST	0.00	40,000.00	-40,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases				
7203A · EQUIPMENT ADULT	0.00	3,500.00	-3,500.00	0.0%
7203C · EQUIPMENT C & P	0.00	3,000.00	-3,000.00	0.0%
7203D · EQUIPMENT ADMIN	504.78	2,500.00	-1,995.22	20.19%
7203G · EQUIPMENT BUS OFF	0.00	4,500.00	-4,500.00	0.0%
7203N · EQUIPMENT TEEN	94.65	1,500.00	-1,405.35	6.31%
7203R · EQUIPMENT CIRC	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	0.00	140,000.00	-140,000.00	0.0%
Total 7203 · EQUIPMENT - Capital Purchases	599.43	158,000.00	-157,400.57	0.38%
Total Expense	622,745.47	9,510,000.00	-8,887,254.53	6.55%
Net Ordinary Income	18,892.01	0.00	18,892.01	100.0%
Other Income/Expense				
Other Expense				
7500 · BUILDING IMPROVEMENTS	61,985.64			
Total Other Expense	61,985.64			
Net Other Income	-61,985.64	0.00	-61,985.64	100.0%
Net Income	-43,093.63	0.00	-43,093.63	100.0%

MMSCL
Operating Funds Monthly Report
July 2014

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 4,447,335.27	\$ 10,697.35	\$ 946,437.64	\$ 1,725.16	\$ 3,513,320.14
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 371,496.50	\$ 3,174.14	\$ 333.34	\$ 158.33	\$ 374,495.63
Empire Nat'l Bank	OPERATING	\$ 240,327.58	\$ 293,790.48	\$ 104,854.01	\$ 90.58	\$ 429,354.63
Empire Nat'l Bank	PAYROLL	\$ 20,192.49	\$ 659,117.54	\$ 590,797.07	\$ -	\$ 88,512.96
						<u>\$ 4,405,683.36</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2014	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					<u>\$ 15,000.00</u>
TOTAL CASH & INVESTMENTS:					<u><u>\$ 4,420,683.36</u></u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

JULY 2014

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month		Account #	Balance Forward		Deposits		Withdrawals		Balance
<u>Empire Nat'l Bank</u>		XXXXXX082							
July-14			\$ 4,526,395.44		\$ 1,922.17		\$ -		\$ 4,528,317.61
							Grand Total :		\$ 4,528,317.61

Facility News

Asbestos Project

Approximately two weeks of the month were spent collecting information from our contractors and professional services firm regarding the finding of asbestos in the plenum. Keeping the board informed, convening our team of professionals for meetings and phone conferences, and developing the notifications required took up a majority of my time for the last few weeks.

Steel Lintel Repair/Replacement Project

Our steel repair project is moving forward. We are awaiting a date for the scaffolding to be erected in front of the main entrance. I have been advised we will need to close to the public for at least one day. We are awaiting a date that works for those responsible for the scaffolding, the safety fencing, and Board approval. Details to follow.

Temporary Space Review

We have had multiple meetings with WFSD administration regarding the possibility of temporary space in the schools during our renovation project as well as a possible permanent space for our Literacy program. I will have more to report on this soon

Columbia University Interns

Our interns worked with us this summer to review existing conditions of our intranet infrastructure, email services, content management systems, and workflow related to paper records of importance to our business office functions. I will be joining them in NY on Friday August 29th for a presentation of their findings and recommendations for us. During the fall we as they continue to work with us through December of 2016.

Rotary

My two year term as President of our local Rotary club began last month. We are working on our first fundraiser of the year which is a collaborative effort with the Library.

Statistics

Top 5 Items for July



[The monuments men](#)
[\[videorecording DVD\]](#)



[12 years a slave](#)
[\[videorecording DVD\]](#)



[American hustle](#)
[\[videorecording DVD\]](#)



[Saving Mr. Banks](#)
[\[videorecording DVD\]](#)



[Lee Daniels' The butler](#)
[\[videorecording DVD\]](#)

Numbers for our Fiscal Year

267,146

Visits

Total patron visits so far for 2013-2014

May 2014

[Hours & directions](#)

56,080

Website Visits

Total visits to Communitylibrary.org so far for 2014-2015

August 2014

65,774

Items checked-out or renewed

Total items checkedout or renewed so far for 2014-2015

August 2014

[Search our catalog](#)

5,644

Computer logins

Patron computer use so far for 2014-2015

August 2014

42,472

Digital Downloads

Includes music, movies, eBooks, eAudiobooks, and eMagazines

June 2014

[Digital Downloads](#)

2,889

New Card Holders

so far for 2013-2014

June 2014

[Get a card](#)

64,721

Program Attendance

so far for 2013-2014

June 2014

[Register for a program](#)

1,697

Public Copy Room

Total copy, fax, and e-mails jobs sent from our public copiers (2014-2015)

August 2014

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
Patron Visits	26,523												26,523	23,203
Website Visits	56,080												56,080	56,757
Adult	4,888												4,888	7,605
Children's	2,031												2,031	2,046
Teen	1,260												1,260	1,776
Program Calendar	5,789												5,789	4,271
Library Link	319												319	446
CommunityLibrary.org	25,037												25,037	22,008
Facebook	19,092												19,092	26,579
Circulation	65,774	-	-	-	-	-	-	-	-	-	-	-	65,774	71,696
Staff assisted checkouts & renewals	32,582												32,582	34,707
Express Lane Checkouts & renewals	23,473												23,473	28,531
Renewals by patrons (web)	6,922												6,922	6,318
Overdrive Digital Checkouts	2,797												2,797	2,140
Freegal Downloads													-	618
ILLs out	1,435												1,435	3,317
ILLs in	1,485												1,485	2,447
Holds	6,716												6,716	6,928
Filled Holds	5,401												5,401	5,205
New Library Cards	354												354	266
New/Renewed Contract Patrons	309												309	427
Computer Usage	5,644	-	-	-	-	-	-	-	-	-	-	-	5,644	6,234
Adult	3,868												3,868	4,018
Children's	905												905	1,166
Teen	871												871	1,050
Reference Questions	2,442	-	-	-	-	-	-	-	-	-	-	-	2,442	2,820
Adult	1,423												1,423	1,019
Children's	882												882	1,561
Teen	137												137	240
Chat Reference													-	-
Other Questions	4,995	-	-	-	-	-	-	-	-	-	-	-	4,995	6,182
Adult	2,790												2,790	2,934
Children's	1,836												1,836	2,585
Teen	369												369	663
Programs, In-House Attendance	6,966	-	-	-	-	-	-	-	-	-	-	-	6,966	3,903
Programs, In-House Sessions	196	-	-	-	-	-	-	-	-	-	-	-	196	219
Adult	1,282												1,282	1,092
Adult # of Sessions	56												56	65
Children's	5,684												5,684	1,839
Children's # of Sessions	59												59	31
Teen													-	563
Teen # of Sessions	81												81	62
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations													-	409
Outside Organizations # of Sessions													-	61
Programs, Offsite Attendance	744	-	-	-	-	-	-	-	-	-	-	-	744	557
Programs, Offsite Sessions	28	-	-	-	-	-	-	-	-	-	-	-	28	31
Adult	99												99	67
Adult # of Sessions	4												4	2
Children's	639												639	454
Children's # of Sessions	24												24	24

[illegible]



Adults

August 2014

Josephine Wuthenow
Department Head

DEPARTMENTAL SNAPSHOT

PROGRAMS

- **1282** patrons attended in-house programs
- **99** patrons attended off-site programs

COPIES & FAXES

- We helped patrons **1,697** times with copies, faxes, and scanning

COMPUTERS

- Patrons used our computers **3,868** times

REFERENCE & INFORMATION

- We answered **4,213** patron questions

READERS' CORNER BLOG ADVISORY UPDATE

PAGEVIEWS: 750

- Total # of Pages viewed during the month. Repeated views of a single page are counted

USERS: 134

- # of unduplicated visitors

SESSIONS: 239

- # of visits to the Blog

PUBLISHED POST:

- 26



Local History Highlights

- Initial scanning of the Walter T. Shirley, Inc., Executive Committee Meeting Minutes is nearly complete. A ContentDM collection for the material has been created and uploading should begin shortly..
- Scanning and upload of additional issues of the Shirley News through 1961 through 1965 is nearly complete.
- Attended the July monthly meeting of the Mastic Peninsula Historical Society
- Appointed to Chair the Collections Committee for MPHS
- Received a donation of articles, pamphlets, etc. from employee Janet Bossert regarding our Community Libraries history and events.



Brad C. Shupe,
RASD Librarian



REARRANGEMENT OF FURNITURE LESSENS THE NOISE AND THRU TRAFFIC!





Children & Parents

August 2014

Rachel Wyneken
Department Head

STEAM
Science Technology Engineering Art Math

CPSD is going full steam ahead into STEAM programming. Following Andrea Malchiodi's lead, our school age programming is focusing on science, technology, engineering, art and math concepts. We tested out a few programs over the summer that were well attended: Young Scientists (children tested a variety of science experiments in a multi-session program); Lego Mindstorms - Robotics (children/teens built and programmed their very own robots); Cooking Together (families followed recipes to create a meal together); Create Your Own Video Games (children used Kodu software and created/programmed their own videogames to play). In the fall we are hoping to continue this type of programming and expand to include a maker club called Creative Kids, 3D printer programs such as Blockify - <http://bit.ly/1taTG7J>, and a younger robotics club using wedo lego kits - <http://bit.ly/1taU5qJ>

Andrea Malchiodi started Family Game Night to encourage families to take some time to play together. They play with board games, video game systems, iPads, etc. We have it once a month on Fridays for one hour and average about 30 people per session. Look at all those smiling faces!





Children & Parents

August 2014

P.A.S.T.A — PARENTING THE SECOND TIME AROUND

Pat Mininni continues to work on offering more programs for parents. The department had its final (or so we thought) Parenting the Second Time Around reunion on August 5. Pat asked if the grandparents/caregivers would be interested in continuing a support group, and they responded with an overwhelming, "Yes!" We are collaborating with Cornell to run a monthly group for grandparents who are raising their grandchildren. Cornell will supply the speakers and snacks, and we will have enrichment activities for the grandchildren. Having activities for the children is what made this program for caregivers a success. Grandparents told us they were able to attend because of that one aspect, so we will continue to provide this for them.

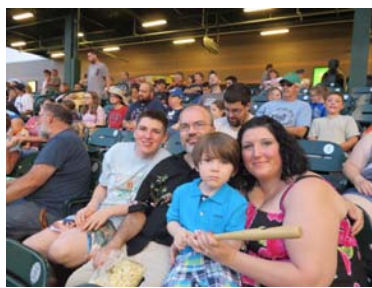
POSITIVE PARENTING

There are other parenting programs coming up as well. We will be running a 6-week Positive Parenting program beginning October 1 at the Mastic Recreation Center for parents who require a certificate for CPS. Practical Parenting will be held at the library beginning October 2 to handle questions/concerns that parents may have in raising children – real solutions for real families. Also beginning in October will be our new PC-RAP (Parent/Child Read and Play) group modeled after the successful Parent Child Home Program. We are collaborating with the WFSD and will serve the overflow of families qualified for their Parent Child Home Program. The above programs will offer enrichment activities for children during the program. We have learned from the successful attendance in Literacy programs that providing these children's activities is an important key to ensuring attendance by parents.

As the librarian responsible for coordinating the department's collection development, Debby Iberger is working with staff in Technical Services to ensure that all science fair project books, which were formerly cataloged in specific sections by the subject of the projects described, are being re-cataloged so that they are together on the shelf. This is the latest in one of a number of projects Debby has worked on to organize our collections in ways that make sense to patrons and match the way they look for items.



Our Explore 2014 program is still going strong, thanks to the planning of Andrea Malchiodi and Sylvia Maurer. In July we went to a Long Island Ducks Game and cheered for our team. This month we met at the Vanderbilt Mansion to explore the grounds and watch the Stars show in the Planetarium. We were able to see a real mummy and a whale shark in the exhibits in the Mansion. Next month we are meeting at Harbes Farm and Orchard for a hayride and apple picking. One of the most common questions asked is, "Where are we going next?"





Children & Parents

August 2014

In July we received one new fish (Red Hawkfish), a Purple Short Spine Urchin (so cool) and a Black and Red Leg Hermit Crab (with extra shells for it to move into as it grows). Children and adults (patrons and staff) enjoy watching and talking about them.



Dear Mrs. Curtin,

Thank you for allowing us to host our event at the library. This is sure to leave a lasting impression on these young ladies, that they can make a difference. I also would like to say thank you for the pictures, Kate Brownings office has published them on Tri-Hamlet as well.

Sincerely,
Brownie Troop 1954
Stephanie Fowler





Children & Parents

August 2014



Summer is winding down and so is the Summer Reading Club. This summer we had 1522 children sign up with 705,644 pages read. Erika Irish, the librarian in charge of the department's clubs for all age ranges, is happy to report that this year each elementary school had more children complete the club than last year. This year's winner of the "Golden Beaker" (given to the school with the highest percentage of completion among students who registered) is William Floyd Elementary, with 47% of the children who signed up completing the club. Tangier had 41%, Moriches 30%, Woodhull 27%, and Hobart 23%. Our younger clubs had good completion rates as well: the 3-5 year old club had 34% complete and the Birth-35 month club had 40% complete.

CPSD enthusiastically supports the programming in the Literacy Department by providing enrichment activities for children as their parents engage in learning and improving their English. In addition, we offer literacy activities for parents and children to enjoy together, to encourage these parents in their role as their children's first and most important teacher. As Literacy continues to expand its programming, our need for page, library assistant and librarian hours to support them grows as well. For example, last fall we provided 12 hours per week of pages for evening ESOL programming and this year we will be doubling that at 24 hours per week.



MMSCL TEEN SERVICES



Board Report by Lorraine Squires, Department Head

August 2014

Teen Library Outreach

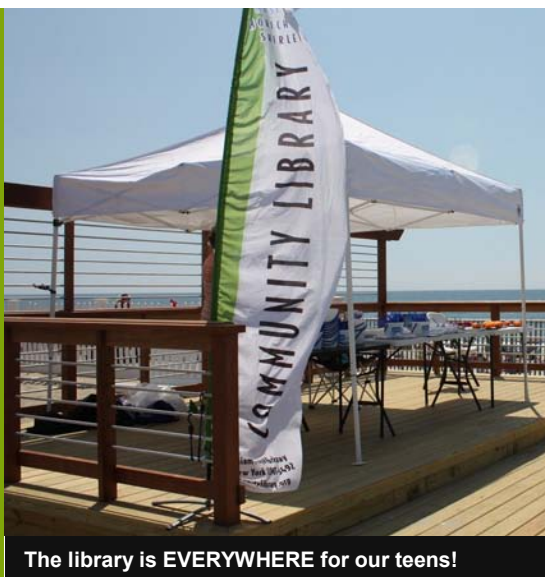


Teens at WFHS Book Blitz pose to make a GIF (moving image computer file)

44 teens renewed or registered library cards during WFHS Book Blitz 2014!

THANK YOU to the Circulation Dept Staff who worked Book Blitz to get our community teens "carded."

With Adult and Childrens Services, TSD visited Smith Point Beach 4 times this summer to promote Summer Reading and our online library services!



The library is EVERYWHERE for our teens!

Summer 2014 Teen **ON the ROAD** programs

- Kaler's Pond - Enrichment;
- Wertheim Nature Center - Enrichment;
- Shirley Bowl - Enrichment;
- Mastic Rec Center - Sequential Art Mini-Camp;
- Mastic Rec Center - Zombie Survivor Science Mini-Camp;
- Mastic Rec Center - Game On!

TEEN SERVICES: JULY 2014 STATISTICS

TEEN AREA REFERENCE AND INFORMATIONAL QUERIES	# of Q
01 Readers Advisory/"Do you have ____?"	99
02 Homework Help/Reference	5
03 Reserve/ILL item(s)	22
04 Internet Searching/Computer Help	11
REFERENCE QUERIES TOTAL	137
05 Program Signup and Information	100
06 Directions/Procedures (Where is the program? How many DVDs can I check out? What time do you close?)	5
07 Computer Signup/Time Extension/Printing	212
08 Retrieve video game(s)	36
09 Needs supplies/headphones/etc	16
other	0
INFORMATIONAL QUERIES TOTAL	369
ALL TEEN AREA QUERIES July 2014	506



GameTime LunchTime teens in front of the whiteboard they use for Wii Bowling

Program Category	# of Programs	Attendance
Community Service	10	47
Enrichment	4	22
Food	3	33
Maker Arts and Crafts	19	113
Media	18	269
Mini-Camp	13	96
Music and Performance	7	26
On the Road	1	9
Planning Ahead	5	28
Reading	3	9
Science and Technology	6	43
TOTALS July 2014	89	695



Teens and Tweens program their LEGO Robots

Summer 2014 Teen

STEM (Science, Technology, Engineering, Math) Programs

- *LEGO Robotics*
- *Zombie Survival Science*
- *Crime Lab*
- *Creatures of the Dark*
- *Playing in the Dirt!*
- *Make Your Own Bubble Gum*
- *Make a Mini-Mummy*
- *Ocean's Deadliest*
- *Cake Excavation*

Mini-Camps

This summer, tweens and teens had the opportunity to attend multi-session workshops on robotics, survival skills, forensic science, and sequential art. Committing to attending programs over the course of several weeks allowed the participants to build and expand their new-found knowledge in a way that shorter programs can't.

We hope to use this approach over the school year and especially during school vacations.



Teens discuss **Zombie Survival** strategies and skills



Summer 2014 Maker Station Arts and Crafts Programs:

- Scrapbooking
- Make Cool Stuff
- Art Club
- Illustrators Workshop
- Galaxy Bracelet
- Laffy Taffy Painting
- Monday morning crafts with LEFA tweens



Teen Area Maker Station

Making Cool Stuff in the Teen Area

This spring, we debuted our Teen Area Maker Station, dedicated to inspiring community teens to experiment with different arts, crafts, and engineering materials. We have bins of 'make-and-take' projects such as Kaleidoscopes, Duck Tape bracelets, 5-cent flashlights, and plain old-fashioned sketch paper and pens for teens to use as they see fit in the Teen Area.

Teen Staff is also using the Maker Station to supply their drop-in programs, building impromptu arts and crafts projects with interested teens.



Teen Services Staff Professional Development

E21 Conference

Library Assistant Hillary Maldonado attended this 2 day conference in Burlington, VT, and learned hands-on techniques and products useful for teaching teens about engineering, creativity, and science. Some of the sessions she attended included:

Cardboard Robots (aka: DrawBots) -- An introduction to mechatronics (Robotics) with a simple circuit, some cardboard and hot glue. Building a simple robot artist, the lessons learned can stand alone or be part of a much larger progression of electronics education or artistry.

Creative Creature - Using LEDs in basic circuits with solar energy, (using glowing creatures; inspiration coming from marine biology) from repurposed plastics helps us consider materials that surround us in new light. The newly created creatures can become characters for use with an imagined story.

SketchUp is a free 3D modeling tool to assist with design, exploration and fantasize about 3D space, using Geo location, Shadow Analysis and a 3D Warehouse.



Not Just Tolerating Teens: Why Teens Belong in Public Libraries

Librarian Carol-Leigh Susinno attended this one-day workshop at SCLS. Topics included:

- Digital literacy: Teaching teens skills to navigate technology now and in the future,
- Critical literacy: Addressing real life situations and interactions (ex: homelessness, bullying, abuse, hygiene),
- Multiple literacy: the ability to collaborate; move and use knowledge into all areas of the department, and other departments or facilities within the community. (ex: schools, community organizations, youth groups).

Connected Learning, which can be defined as acknowledging the need for flexibility, and creating flexible spaces to satisfy the needs of all

- Be flexible with rules, but DO have rules
- Create flexible spaces for social vs. quiet
- Be flexible with programming: if they don't like what you are offering, tailor it to something they do like. No program should ever go waste. (ex: if they don't like calligraphy, turn it into sketching).

Most studies suggest that in adolescents, the parts of the brain that are involved in emotional responses are fully functional. However, the parts of the brain that are involved in keeping emotional, impulsive responses under control, are still developing. This can explain why adolescents often act on impulse and make risky decisions.



CIRCULATION SERVICES

Board
Report

Circulation Statistics: for July 2014 submitted August 2014

Circulation Activity: 65,774

Staff Assisted Checkouts: 32,582 **Self Checkouts:** 23,473

Online Renewals: 6,922 **Digital Checkouts:** 2,797

Physical Visitors: 26,523 and **Current Card Holders:** 45,488

New Library Cards Issued:

MMSCL District Patrons 354

Out of District Contract Patrons 309

Meeting Room Usage:

Number of rooms booked by district organizations including tutors — 89

Number of community residents including students in attendance — 1564

SMS Alerts (text notifications): 737 Patrons currently enrolled

Online Self Registration: 5 Currently requested

Department Head Note:

In an effort to continuously support literacy Circulation Services placed 5K Race applications in all reserves during the month of July and early August. Currently I am told registration for the race is on par with last year. Circulation Services is also putting together a team that will take part in the 5K Race—wish us luck!

PALS launched the new director approved loan rules on July 9th for the Mastics-Moriches- Shirley Community Library which went off without any measurable problems and the new revised policy bookmarks are due out shortly for the public.

Circulation Services continues to support the library's outreach efforts by being available during programs at the Mastic Recreation Center for patrons to check-out, return or reserve items. Circulation Services also informed festival goers of the library's available services at the Nautical Sea Festival in Mastic Beach on July 26th.

"Spark a Reac. on"

In keeping with the summer reading club theme literacy school age children have been learning all about science through fun activities and experiments. Parents tell us the kids can't wait to come to the library!



English as a Second Language Homework

Parents remark how homework for young children is getting more difficult all the time. Can you imagine how difficult it would be to help your child with homework when English is not your first language? MS. Bojack, a teacher from WFSD, volunteered to teach ESOL parents of first graders how to navigate through homework packets that come home from school. Parents and children worked together learning homework vocabulary and understanding the "packet" procedure.



Literacy Technology

Nineteen literacy students who showed an interest in learning how to use Apple's iPad were thrilled to receive instruction in reading, writing, and English as a Second Language through exciting apps like "Duo Lingo", (check it out, it's great for learning Spanish too).



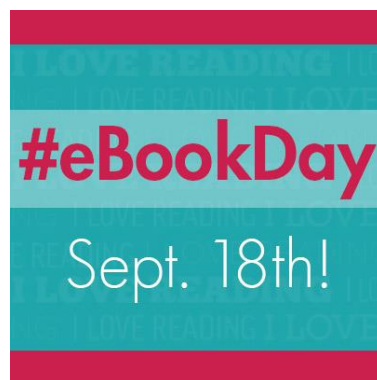
August 2014

Compiled by: Nick Tanzi

Read an eBook Day

On Thursday, September 18, Overdrive Media (the library's primary source of eBooks) is sponsoring Read an eBook Day. Participants are asked to take to social media and share their reading stories using #ebookday for the chance to win eReaders, tablets and other prizes.

Digital Services will be working in conjunction with the other public service departments to plan a week-long eBook marketing push culminating in Read an eBook Day. We expect to staff an interactive display, offer drop-in eBook demonstrations and offer giveaways to boost awareness of our eBook collection.



Gaming Day 2014

Digital Services staff met with CPSD, TSD & to plan our fourth International Games Day, slated for Saturday, November 15th. For our part, we've booked a 2nd video game showcase to coincide with the day-long festivities. Participants in our November video game design showcase will have the opportunity to show off the games they created to friends, family and program attendees!



App Update in Progress

Work is currently underway on our MMSCL app. Since it's inception the MMSCL app has been **downloaded over 4,500 times!** In that time, our collection of digital media has grown markedly.

This update seeks to better integrate our digital magazines, movies, music and audiobooks into the app. Additionally, we'll use this update as an opportunity to improve the look and user interface!



REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 08/25/14	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RL	Mininni, Patricia		Librarian I	\$58,186.14		07/15/14	
A	Mininni, Patricia		Librarian II	\$61,186.00		07/16/14	14EL241
TRS	Bonich, Melanie		Library Clerk	\$13.13/hr		07/31/14	
TRS	Johnson, Loretta		Page	\$8.46/hr		07/31/14	
TRS	Giovine, Stefanie		Page	\$8.62/hr		08/07/14	
TRS	Freed, Sara		Page	\$8.62/hr		08/07/14	
TRS	Dohohue, Joseph		Library Clerk	\$13.66/hr		08/09/14	
APT	Berentsen, Matthew J.		Page	\$8.29/hr		08/11/14	
APT	Palmer, Jennifer M.		Page	\$8.29/hr		08/11/14	
TRS	Pineiro, Alexis		Page	\$8.62/hr		08/12/14	
TRS	Ruiz, Samuel		Page	\$8.80/hr		08/13/14	
DID YOU:					The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?							
2. Request and canvas an eligible list for all competitive positions?							
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application							
4. Submit a personnel change on the previous incumbent shown above?							
<input type="checkbox"/> APPROVED					<input type="checkbox"/> DISAPPROVED		
<input type="checkbox"/> APPROVED AS NOTED							
					Signature of Appointing Authority		

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 08/25/14	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 2 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Berdinka, Susan		Librarian I	\$26.76/hr		08/19/14	
TRS	DeNatale, Grace		Page	\$8.46/hr		08/20/14	
TRS	Vasquez, Tristen		Page	\$8.29/hr		08/26/14	
TRS	Perraglia, Anthony		Page	\$8.46/hr		08/26/14	
LA	Hofmann, Anne Marie		Principal Library Clerk	\$65,584.78		07/21/14	FMLA
RE/A	Hofmann, Anne Marie		Principal Library Clerk	\$65,584.78		08/18/14	07/21/14-08/17/14
LA	Corso, Judy		Librarian III	\$82,806.06		06/27/14	06/27/14-12/27/14
APT	Irish, Kathleen A.		Librarian I	\$30.51/hr		08/18/14	
TRS	Curaba, Michael		Custodial Worker I	\$11.32/hr		08/21/14	
TRS	Rizzitello III, Benjamin		Library Clerk	\$13.13/hr		08/24/14	
TRS	Eskenazy, Shirley		Library Clerk	\$13.39/hr		08/21/14	

DID YOU:

1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
2. Request and canvas an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
4. Submit a personnel change on the previous incumbent shown above?

☐ **APPROVED**

☐ **APPROVED AS NOTED**

☐ **DISAPPROVED**

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority



7/22/14

Mastics-Moriches-Shirley Community Library
407 William Floyd Parkway
Shirley, NY 11967

Attention: Board of Trustees

Dear Community Library Trustees,

I, Hector Vasquez, would like to extend my thanks to you for recognizing my volunteer service in the Study Buddies program at the Mastics-Moriches-Shirley Community Library. Being presented the COMMUNITY LIBRARY TRUSTEE'S AWARD FOR EXCELLENCE IN COMMUNITY SERVICE was a great honor, and an achievement I will look back to for guidance in the coming years. As for the Amazon Gift card that came with the award; I have not yet used it to procure any items, of which I desire. But I assure you, I will use it to acquire the tools necessary for me to succeed in a history major at St. Joseph's College.

Again, thank you for aiding me in my effort to accomplish the goal of a higher education. May you have a wonderful summer.

Sincerely,

Hector Vasquez

Hector Vasquez

Cc: Ms. Lorraine Squires