

**MEETING OF THE BOARD OF TRUSTEES**  
**OF THE**  
**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**February 24, 2014**

**7:00 PM**

**AGENDA**

**I. CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

**II. APPROVAL OF MINUTES**

**III. SCHEDULE OF CLAIMS**

**1. OPERATING FUND**

**IV. FINANCIAL REPORTS**

**V. DIRECTOR'S REPORT**

**VI. ASSISTANT DIRECTOR'S REPORT**

**VII. BUSINESS MANAGER'S REPORT**

**VIII. UNFINISHED BUSINESS**

**IX. NEW BUSINESS**

**A. DEPARTMENT REPORTS**

- 1. ADULT SERVICES**
- 2. CHILDREN'S & PARENTS SERVICES**
- 3. TEEN SERVICES**
- 4. CIRCULATION SERVICES**
- 5. LITERACY SERVICES**
- 6. DIGITAL SERVICES**
- 7. INFORMATION TECHNOLOGY**

# AGENDA

February 24, 2014

## B. PERSONNEL

### 1. RECOMMENDED CHANGES

## C. CORRESPONDENCE

## D. CONTRACTS – NEW / RENEWALS

## E. CONTINUING EDUCATION

## F. DISPOSAL OF OBSOLETE / BROKEN EQUIPMENT

## G. OFF-SITE STORAGE

## H. STRATEGIC PLANNING - PRESENTATION TEEN SERVICES DEPT.

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### ***PERIOD FOR PUBLIC EXPRESSION***

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## X. EXECUTIVE SESSION

## XI. ADJOURNMENT

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The next meeting of the Board of Trustees is scheduled for:

**March 24, 2014 @ 7:00PM**

# **MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

## **MINUTES OF JANUARY 27, 2014 BOARD MEETING**

Trustee Mazzarella called the meeting to order at 7:00 pm.

Present were Trustees Mazzarella, Maiorana, Gross, Vigliotta, Simmons, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak and Secretary Prevete.

### **PRESENT**

Motion by Maiorana, second by Simmons to accept the minutes of the December 16, 2013 meeting of the Board of Trustees. Carried 5-0.

### **MINUTES**

Motion by Vigliotta, second by Maiorana to approve the Operating Fund schedule of claims dated 01/27/14; Prepay Payables Warrant #1 \$25,407.32; Payables Warrant #2 \$210,623.19; Payroll Warrant W.E. 12/20/2013 \$181,633.72; Payroll Benefits Warrant \$73,228.76; Payroll Warrant W.E. 01/03/2014 \$166,450.34; Payroll Benefits Warrant \$10,659.53; Payroll Warrant 01/17/2014 \$170,346.81; Payroll Benefits Warrant \$7,689.59. Carried 5-0.

### **SCHEDULE OF CLAIMS**

Motion by Gross, second by Vigliotta to approve the Operating Financial Report for December 2013. Carried 5-0.

### **FINANCIAL REPORTS**

Motion by Maiorana, second by Gross to approve the Capital Fund Financial Report for December 2013. Carried 5-0.

The Director reported that NYLA issued a proclamation to the Library for services rendered to our Community during a national disaster. She spent time trying to co-ordinate facility work updates (ceiling replacements, light replacements, technology wiring replacement and insulation projects). Informed the Board on deadlines needing to be met for ability to qualify for local grant monies. The Director came back toward the end of the meeting to explain that she'd be working on the new Strategic Plan for the Library to cover the next 8 years.

### **DIRECTOR'S REPORT**

## **DRAFT - UNAPPROVED**

The Assistant Director informed us that the Friends of the Arts will once again be working with the William Floyd Community Summit to present, "The Drowsy Chaperone, " as this year's H. S. musical on March 20 & 21. She also reported that a Wellness Expo was held on the main floor in the library on January 4th. Lastly, she gave an update on the Safety Committee stating that a Lockdown walkthrough took place, evaluating the building, and that drills would be taking place in the near future.

### **ASS'T DIRECTOR'S REPORT**

The Business Manager reported that the Library's Worker's Compensation Policy was renewed in January at a 17% increase with Utica. He said that all 2013 W2 statements had gone out to all employees. We had a surprise inspection from the Town of Brookhaven Fire Marshall that went well. He informed the Board that this year's Tax Cap Rate would be 1.46%.

### **BUSINESS MNGR.'S REPORT**

Motion Maiorana, second by Simmons to approve the CS-150 with the Director's recommended personnel changes. Carried 5-0.

### **RECOMMENDED PERSONNEL CHANGES**

Motion by Vigliotta, second by Maiorana to authorize the Board of Trustees, the Director, Assistant Director, Department Heads and/or designated staff to attend the American Library Association Conference in Las Vegas on June 26 - July 1, 2014 at a cost not to exceed \$3,200 per person. Carried 5-0.

### **CONTINUING EDUCATION**

The Library was notified by Kevin Verbesey, Director of SCLS, in a letter dated 1/27/2014 that the new fee for contract patron's will be \$132.07 per capita effective July 1, 2014.

### **CORRESPON- DENCE**

Motion by Gross, second by Vigliotta to authorize the Director to execute the agreement with Library Ideas, LLC (Freegal) at an additional cost of \$2,650. Carried 5-0.

### **CONTRACT RENEWALS**

Motion by Maiorana, second by Gross to approve a one year contract for Incident Reporting Software with McKula, Inc. in the amount of \$1,200 for the period covering January 1st through December 31, 2014. Carried 5-0.

## **DRAFT - UNAPPROVED**

Motion by Gross, second by Maiorana to authorize the Director to execute the agreement with Industrial Appraisal Company at a cost of \$2,590. Carried 5-0.

Motion by Vigliotta, second by Gross to authorize the Director to execute the agreement with A+ Technology & Security Solutions, Inc. at a cost of \$4,800. Carried 5-0.

Motion by Gross, second by Maiorana to accept the Friends of the Arts, Inc. 2nd Quarter Financial Statement dated 12/31/13 as prepared by FOA Treasurer Toni Witham, presented by Director Roasalia. Carried 5-0.

### **FINANCIAL STATEMENTS**

Motion by Gross, second by Vigliotta to accept the Community Family Literacy Project, Inc. 2nd Quarter Financial Statement dated 12/31/13 as prepared by FOA Treasurer Toni Witham, presented by Director Rosalia. Carried 5-0.

Motion by Simmons, second by Maiorana to appoint Michelle DelMonte and Marvin Quintenilla to temporarily fill vacated seats on the Community Family Literacy Project Steering Committee until the annual meeting in March 2014. Carried 5 - 0.

### **COMMUNITY FAMILY LITERACY PROJECT STEERING COMMITTEE**

## **PERIOD FOR PUBLIC EXPRESSION**

## **DRAFT - UNAPPROVED**

Motion by Simmons, second by Maiorana to move into Executive Session at 8:24 PM to discuss an issue related to one specific employee. Carried 5-0.

### **EXECUTIVE SESSION**

Motion by Maiorana, second by Gross to leave Executive Session at 10:30 PM. No Motion taken. Carried 5-0.

Motion by Gross, second by Vigliotta to adjourn at 10:32 PM. Carried 5-0.

### **ADJOURNMENT**

Respectfully submitted by,

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Cecile Prevete, Secretary

# **MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

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## **SCHEDULE OF CLAIMS**

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**PRESENTED FEBRUARY 24, 2014**

<b>PREPAY PAYABLES WARRANT #1</b>	<b>\$11,878.81</b>
<b>PAYABLES WARRANT #2</b>	<b>\$96,292.55</b>
<b>PAYROLL WARRANT W.E. 1/31/2014</b>	<b>\$182,052.52</b>
<b>PAYROLL BENEFITS WARRANT</b>	<b>\$77,009.67</b>
<b>PAYROLL WARRANT W.E. 2/14/2014</b>	<b>\$182,092.07</b>
<b>PAYROLL BENEFITS WARRANT</b>	<b>\$8,602.46</b>
<b>TOTAL</b>	<b><u>\$557,928.08</u></b>

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I hereby certify that at a meeting of the board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary:

Date:

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Prepay Payables Warrant #1**  
**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>51367</b>	<b>01/29/2014</b>	<b>American Express</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	*1142014	01/29/2014		6435D · CED, CONF & TRAVEL (ADM)	815.92
				7203C · EQUIPMENT C & P	889.29
				6437C · PROGRAMS (C&P)	974.84
				6451G · CUSTODIAL SUPPLIES	188.22
				6431D · TELECOMMUNICATIONS	24.77
				6450F · FUEL/GAS	83.91
				6417A · VIDEOS (ADULT)	161.63
				6419G · SOFTWARE (GEN)	59.44
TOTAL					<u>3,198.02</u>
<b>Bill Pmt -Check</b>	<b>51368</b>	<b>01/31/2014</b>	<b>Amazon.com</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	*011014	01/30/2014		6410A · BOOKS (ADULT)	768.40
				6410C · BOOKS (C&P)	192.05
				6417A · VIDEOS (ADULT)	376.10
				6417C · VIDEOS (C&P)	1,382.97
				6410N · BOOKS (TEEN)	78.97
				6417N · VIDEOS (TEEN)	406.82
				6429C · REALIA (C&P)	89.99
				6412A · RECORDINGS (ADULT)	26.63
				6430G · OFFICE AND LIBRARY SUPPLIES	34.59
				6412C · RECORDINGS (C&P)	118.80
TOTAL					<u>3,475.32</u>
<b>Bill Pmt -Check</b>	<b>51369</b>	<b>02/06/2014</b>	<b>Home Depot Credit Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	*012014	02/05/2014		6430G · OFFICE AND LIBRARY SUPPLIES	13.97
				6451G · CUSTODIAL SUPPLIES	397.39
TOTAL					<u>411.36</u>



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Prepay Payables Warrant #1**  
**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51370	02/06/2014	McCarney Tours	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*40547	02/05/2014		6437A · PROGRAMS (ADULT)	300.00
TOTAL					<u>300.00</u>
Bill Pmt -Check	51371	02/06/2014	McKula, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*966	02/05/2014		6419G · SOFTWARE (GEN)	1,200.00
TOTAL					<u>1,200.00</u>
Bill Pmt -Check	51372	02/06/2014	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*10292013-1292014	02/05/2014		6450W · WATER	217.80
TOTAL					<u>217.80</u>
Bill Pmt -Check	51373	02/07/2014	Rotary Club of Shirley & the Mastics	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Tickets 282014	02/07/2014		6435D · CED, CONF & TRAVEL (ADM)	420.00
TOTAL					<u>420.00</u>
Bill Pmt -Check	51374	02/20/2014	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*162014-1312014	02/19/2014		6450F · FUEL/GAS	2,656.31
TOTAL					<u>2,656.31</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

February 24, 2014

Type	Num	Date	Name	Account	Paid Amount
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GRAND TOTAL: \$ 11,878.81

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_

Title: Secretary

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Payables Warrant #2

February 24, 2014

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>51375</b>	<b>02/24/2014</b>	<b>Abramowitz, Kelly</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	242014	02/14/2014		6437N · PROGRAMS (TEEN)	-60.00
Bill	1/10,17,24,31/14	02/14/2014		6437N · PROGRAMS (TEEN)	-480.00
TOTAL					<u>-540.00</u>
<b>Bill Pmt -Check</b>	<b>51376</b>	<b>02/24/2014</b>	<b>All Island Janitorial Supply, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	733162	02/12/2014		6451G · CUSTODIAL SUPPLIES	-110.00
Bill	733098	02/12/2014		6451G · CUSTODIAL SUPPLIES	-567.85
Bill	731609	02/12/2014		6451G · CUSTODIAL SUPPLIES	-110.60
TOTAL					<u>-788.45</u>
<b>Bill Pmt -Check</b>	<b>51377</b>	<b>02/24/2014</b>	<b>American Library Association</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	33132520	02/05/2014		6437N · PROGRAMS (TEEN)	-38.00
Bill	33263222	02/05/2014		6410C · BOOKS (C&P)	-67.70
Bill	33549439	02/12/2014		6437N · PROGRAMS (TEEN)	-73.65
TOTAL					<u>-179.35</u>
<b>Bill Pmt -Check</b>	<b>51378</b>	<b>02/24/2014</b>	<b>Andresen, Alana</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1242014	02/14/2014		6437C · PROGRAMS (C&P)	-150.00
Bill	1242014-2	02/14/2014		6437C · PROGRAMS (C&P)	-150.00
TOTAL					<u>-300.00</u>
<b>Bill Pmt -Check</b>	<b>51379</b>	<b>02/24/2014</b>	<b>Ashton, Ruth</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Payables Warrant #2

February 24, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	1182014 2/1,8/14	02/14/2014		6437L · PROGRAMS (LIT)	-371.25
TOTAL					-371.25

<b>Bill Pmt -Check</b>	<b>51380</b>	<b>02/24/2014</b>	<b>Baker &amp; Taylor</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	3019283687	02/05/2014		6410A · BOOKS (ADULT)	-130.52
Bill	3019292446	02/05/2014		6410A · BOOKS (ADULT)	-94.88
Bill	3019291004	02/05/2014		6410A · BOOKS (ADULT)	-209.52
Bill	3019303238	02/05/2014		6410A · BOOKS (ADULT)	-291.30
Bill	3019299054	02/05/2014		6410A · BOOKS (ADULT)	-500.71
Bill	3019299098	02/05/2014		6410A · BOOKS (ADULT)	-63.64
Bill	3019299317	02/05/2014		6410A · BOOKS (ADULT)	-412.86
Bill	3019306545	02/05/2014		6410A · BOOKS (ADULT)	-179.13
Bill	3019314068	02/05/2014		6410A · BOOKS (ADULT)	-205.49
Bill	3019272422	02/05/2014		6410C · BOOKS (C&P)	-190.85
Bill	3019274967	02/05/2014		6410C · BOOKS (C&P)	-23.88
Bill	3019286569	02/05/2014		6410C · BOOKS (C&P)	-11.90
Bill	3019286568	02/05/2014		6410C · BOOKS (C&P)	-50.36
Bill	3019302215	02/05/2014		6410C · BOOKS (C&P)	-11.90
Bill	3019302214	02/05/2014		6410C · BOOKS (C&P)	-921.61
Bill	3019297367	02/05/2014		6410C · BOOKS (C&P)	-25.23
Bill	3019294840	02/05/2014		6410C · BOOKS (C&P)	-183.32
Bill	3019320613	02/10/2014		6410A · BOOKS (ADULT)	-305.97
Bill	3019318921	02/10/2014		6410A · BOOKS (ADULT)	-425.40
Bill	3019329248	02/10/2014		6410A · BOOKS (ADULT)	-105.26
Bill	3019311588	02/10/2014		6410A · BOOKS (ADULT)	-298.40
Bill	3019324878	02/10/2014		6410A · BOOKS (ADULT)	-121.53
Bill	3019313157	02/10/2014		6410A · BOOKS (ADULT)	-640.83
Bill	3019331280	02/10/2014		6410C · BOOKS (C&P)	-196.77
Bill	3019331281	02/10/2014		6410C · BOOKS (C&P)	-40.47

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	3019277583	02/10/2014		6410C · BOOKS (C&P)	-930.40
Bill	3019316623	02/10/2014		6410C · BOOKS (C&P)	-171.75
Bill	3019316624	02/10/2014		6410C · BOOKS (C&P)	-11.90
Bill	3019292312	02/10/2014		6410N · BOOKS (TEEN)	-273.01
Bill	3019297279	02/10/2014		6410N · BOOKS (TEEN)	-35.72
Bill	3019301999	02/10/2014		6410N · BOOKS (TEEN)	-36.91
Bill	3019313182	02/10/2014		6410N · BOOKS (TEEN)	-62.99
Bill	3019312577	02/10/2014		6410N · BOOKS (TEEN)	-18.15
Bill	3019327957	02/10/2014		6410N · BOOKS (TEEN)	-62.96
Bill	3019326515	02/18/2014		6410A · BOOKS (ADULT)	-15.64
Bill	3019328054	02/18/2014		6410A · BOOKS (ADULT)	-79.15
Bill	3019326844	02/18/2014		6410A · BOOKS (ADULT)	-650.99
TOTAL					-7,991.30

<b>Bill Pmt -Check</b>	<b>51381</b>	<b>02/24/2014</b>	<b>Baker &amp; Taylor Entertainment</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	K14738570	02/05/2014		6412A · RECORDINGS (ADULT)	-9.33
Bill	K15145420	02/10/2014		6412N · RECORDINGS (TEEN)	-191.35
TOTAL					-200.68

<b>Bill Pmt -Check</b>	<b>51382</b>	<b>02/24/2014</b>	<b>Baking Coach, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1312014	02/14/2014		6437A · PROGRAMS (ADULT)	-500.00
TOTAL					-500.00

<b>Bill Pmt -Check</b>	<b>51383</b>	<b>02/24/2014</b>	<b>Bishop, Viviana G.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/23,27,28,30/13	02/14/2014		6437L · PROGRAMS (LIT)	-360.00
TOTAL					-360.00

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51384	02/24/2014	Bold Systems, LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	70421863	02/10/2014		6437P10 · ELECTION	-2,650.00
TOTAL					-2,650.00
Bill Pmt -Check	51385	02/24/2014	Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	337638	02/05/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-73.20
Bill	335378	02/05/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-556.97
TOTAL					-630.17
Bill Pmt -Check	51386	02/24/2014	Bruno, Sally	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2112014	02/19/2014		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					-150.00
Bill Pmt -Check	51387	02/24/2014	Burg, Stephen (staff)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	242014	02/14/2014		6435D · CED, CONF & TRAVEL (ADM)	-40.00
TOTAL					-40.00
Bill Pmt -Check	51388	02/24/2014	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	021614-031514	02/19/2014		6431D · TELECOMMUNICATIONS	-699.05
				6439A · EQUIPMENT R & M (ADULT)	-4.15
				6439N · EQUIPMENT R & M (TEEN)	-4.15

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-707.35
<b>Bill Pmt -Check</b>	<b>51389</b>	<b>02/24/2014</b>	<b>Carco Group, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	00781397	02/12/2014		6437P16 · STAFF BACKGROUND SCREEN	-227.26
TOTAL					-227.26
<b>Bill Pmt -Check</b>	<b>51390</b>	<b>02/24/2014</b>	<b>Carter, Kathleen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1132014	02/14/2014		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
<b>Bill Pmt -Check</b>	<b>51391</b>	<b>02/24/2014</b>	<b>Casper, Thomas</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Mileage Jan-Feb	02/19/2014		6435N · CED, CONF & TRAVEL (TEEN)	-38.28
TOTAL					-38.28
<b>Bill Pmt -Check</b>	<b>51392</b>	<b>02/24/2014</b>	<b>CDW Government, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	JP26732	02/14/2014		7203W · EQUIPMENT WIRE	-77.71
Bill	JN51790	02/14/2014		7203W · EQUIPMENT WIRE	-737.64
Bill	JH04899	02/14/2014		7203W · EQUIPMENT WIRE	-2,895.00
Bill	JH71097	02/14/2014		7203W · EQUIPMENT WIRE	-435.00
Bill	JN41462	02/14/2014		7203W · EQUIPMENT WIRE	-347.18
TOTAL					-4,492.53
<b>Bill Pmt -Check</b>	<b>51393</b>	<b>02/24/2014</b>	<b>Chamber of Commerce of the Moriches</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	Member dues 2014	02/10/2014		6438 · DUES	-125.00
TOTAL					-125.00
<b>Bill Pmt -Check</b>	<b>51394</b>	<b>02/24/2014</b>	<b>Cintas</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	D26A116190	02/10/2014		6437P15 · DOCUMENT MANAGEMENT/DESTF	-192.84
TOTAL					-192.84
<b>Bill Pmt -Check</b>	<b>51395</b>	<b>02/24/2014</b>	<b>CM Performing Arts Center</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	152014	02/14/2014		6437C · PROGRAMS (C&P)	-449.00
TOTAL					-449.00
<b>Bill Pmt -Check</b>	<b>51396</b>	<b>02/24/2014</b>	<b>Coastal Research &amp; Education Society</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	3302014	02/18/2014		6437C · PROGRAMS (C&P)	-250.00
TOTAL					-250.00
<b>Bill Pmt -Check</b>	<b>51397</b>	<b>02/24/2014</b>	<b>Coffee Solutions</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	744050	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-249.00
TOTAL					-249.00
<b>Bill Pmt -Check</b>	<b>51398</b>	<b>02/24/2014</b>	<b>Colonial Youth &amp; Family Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	11/4,6,13,18,20,25	02/14/2014		6437L · PROGRAMS (LIT)	-378.00



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	1292014	02/14/2014		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
TOTAL					-468.00
<b>Bill Pmt -Check</b>	<b>51399</b>	<b>02/24/2014</b>	<b>Corrigan, Jacqueline</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/23,30/14 2/6/14	02/14/2014		6437L · PROGRAMS (LIT)	-180.00
TOTAL					-180.00
<b>Bill Pmt -Check</b>	<b>51400</b>	<b>02/24/2014</b>	<b>Cortes, Amanda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	254638	02/10/2014		6410C · BOOKS (C&P)	-18.99
TOTAL					-18.99
<b>Bill Pmt -Check</b>	<b>51401</b>	<b>02/24/2014</b>	<b>Currao-McAleavey, Carmella</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	212014	02/14/2014		6437N · PROGRAMS (TEEN)	-55.00
TOTAL					-55.00
<b>Bill Pmt -Check</b>	<b>51402</b>	<b>02/24/2014</b>	<b>Davis, Lindsay</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/18,27,29/14	02/14/2014		6437L · PROGRAMS (LIT)	-356.25
TOTAL					-356.25
<b>Bill Pmt -Check</b>	<b>51403</b>	<b>02/24/2014</b>	<b>Demco, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	5176504	02/05/2014		6410C · BOOKS (C&P)	-34.34

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	5205156	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-336.40
TOTAL					-370.74
<b>Bill Pmt -Check</b>	<b>51404</b>	<b>02/24/2014</b>	<b>Detail Carting Co. Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	311830	02/10/2014		6432G · CARTAGE	-250.38
TOTAL					-250.38
<b>Bill Pmt -Check</b>	<b>51405</b>	<b>02/24/2014</b>	<b>Displays2Go</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	IN-1019991	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-29.82
TOTAL					-29.82
<b>Bill Pmt -Check</b>	<b>51406</b>	<b>02/24/2014</b>	<b>DJJ Technologies</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	2046458	02/14/2014		6439W · EQUIPMENT R & M (WIRES)	-378.81
TOTAL					-378.81
<b>Bill Pmt -Check</b>	<b>51407</b>	<b>02/24/2014</b>	<b>Donovan, Elizabeth</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Mileage Jan-Feb	02/14/2014		6435L · CED, CONF & TRAVEL (LIT)	-45.04
TOTAL					-45.04
<b>Bill Pmt -Check</b>	<b>51408</b>	<b>02/24/2014</b>	<b>Emerald Island</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	266623	02/12/2014		6451G · CUSTODIAL SUPPLIES	-309.55
TOTAL					-309.55

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>51409</b>	<b>02/24/2014</b>	<b>First Student</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	10910217	02/10/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10906920	02/10/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10906918	02/10/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10910220	02/10/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10906929	02/10/2014		6437C · PROGRAMS (C&P)	-65.65
TOTAL					<u>-328.25</u>
<b>Bill Pmt -Check</b>	<b>51410</b>	<b>02/24/2014</b>	<b>Flower Barn/IGHL Greenhouses</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	B0002001	02/12/2014		643760 · PLANTINGS	-207.16
TOTAL					<u>-207.16</u>
<b>Bill Pmt -Check</b>	<b>51411</b>	<b>02/24/2014</b>	<b>Foerderer, Linda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/27/14 2/3,10/14	02/14/2014		6437L · PROGRAMS (LIT)	-150.00
TOTAL					<u>-150.00</u>
<b>Bill Pmt -Check</b>	<b>51412</b>	<b>02/24/2014</b>	<b>Franzone, Denise</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/27/14 2/3,10/14	02/14/2014		6437L · PROGRAMS (LIT)	-150.00
TOTAL					<u>-150.00</u>
<b>Bill Pmt -Check</b>	<b>51413</b>	<b>02/24/2014</b>	<b>Frisina, Megan</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	1/10,17/2014	02/14/2014		6437A · PROGRAMS (ADULT)	-100.00
Bill	1312014	02/14/2014		6437A · PROGRAMS (ADULT)	-50.00
Bill	2/7,14/2014	02/19/2014		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-250.00

<b>Bill Pmt -Check</b>	<b>51414</b>	<b>02/24/2014</b>	<b>Galvez, Viodelda</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/27,29 2/3,10/14	02/14/2014		6437L · PROGRAMS (LIT)	-250.00
TOTAL					-250.00

<b>Bill Pmt -Check</b>	<b>51415</b>	<b>02/24/2014</b>	<b>Garda CL Atlantic, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	197-693914	02/11/2014		6437P13 · ARMORED CAR SERVICE	-182.02
TOTAL					-182.02

<b>Bill Pmt -Check</b>	<b>51416</b>	<b>02/24/2014</b>	<b>Garufi, Joseph</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	924913	02/05/2014		6410C · BOOKS (C&P)	-11.99
TOTAL					-11.99

<b>Bill Pmt -Check</b>	<b>51417</b>	<b>02/24/2014</b>	<b>Gaylord Bros., Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	2241049	02/05/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-33.85
Bill	2245740	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-54.90
TOTAL					-88.75

<b>Bill Pmt -Check</b>	<b>51418</b>	<b>02/24/2014</b>	<b>George, Ivette</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
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**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	1/25,27,29/14	02/14/2014		6437L · PROGRAMS (LIT)	-387.00
TOTAL					-387.00
<b>Bill Pmt -Check</b>	<b>51419</b>	<b>02/24/2014</b>	<b>Guilfoyle, Jaclyn</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/27,29 2/3,10/14	02/14/2014		6437L · PROGRAMS (LIT)	-200.00
TOTAL					-200.00
<b>Bill Pmt -Check</b>	<b>51420</b>	<b>02/24/2014</b>	<b>Henn, JoAnn</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/23,27,30/2014	02/14/2014		6437A · PROGRAMS (ADULT)	-240.00
Bill	2/6,10/2014	02/19/2014		6437A · PROGRAMS (ADULT)	-160.00
TOTAL					-400.00
<b>Bill Pmt -Check</b>	<b>51421</b>	<b>02/24/2014</b>	<b>Hurley, Kerrilynn</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Mileage 12014	02/14/2014		6435A · CED, CONF & TRAVEL (ADULT)	-28.12
TOTAL					-28.12
<b>Bill Pmt -Check</b>	<b>51422</b>	<b>02/24/2014</b>	<b>Industrial Appraisal Company</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	4699425-2014	02/14/2014		6437P3 · APPRAISAL SERVICES	-210.00
TOTAL					-210.00
<b>Bill Pmt -Check</b>	<b>51423</b>	<b>02/24/2014</b>	<b>Island Elevator Services</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	15250	02/19/2014		6452G · BLDG ALTERATION AND MAINT	-364.00
TOTAL					-364.00
<b>Bill Pmt -Check</b>	<b>51424</b>	<b>02/24/2014</b>	<b>Island School &amp; Art Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	436372	02/05/2014		6437N · PROGRAMS (TEEN)	-113.80
Bill	436225	02/05/2014		6437C · PROGRAMS (C&P)	-122.36
Bill	436708	02/12/2014		6437N · PROGRAMS (TEEN)	-137.43
TOTAL					-373.59
<b>Bill Pmt -Check</b>	<b>51425</b>	<b>02/24/2014</b>	<b>Janowitz, Laurie</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1302014	02/14/2014		6437A · PROGRAMS (ADULT)	-280.00
TOTAL					-280.00
<b>Bill Pmt -Check</b>	<b>51426</b>	<b>02/24/2014</b>	<b>Joya, Denise</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/18,23,27,28,30/14	02/14/2014		6437L · PROGRAMS (LIT)	-630.00
TOTAL					-630.00
<b>Bill Pmt -Check</b>	<b>51427</b>	<b>02/24/2014</b>	<b>Kassner, Karen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Mileage 1302014	02/14/2014		6435G · CED, CONF & TRAVEL (GEN)	-22.75
TOTAL					-22.75
<b>Bill Pmt -Check</b>	<b>51428</b>	<b>02/24/2014</b>	<b>King Kullen</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Payables Warrant #2

February 24, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	140300301801	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-13.27
Bill	140171276321	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-18.26
Bill	140270536471	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-13.27
Bill	140271393611	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-6.79
Bill	140311296301	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-11.97
Bill	140361305631	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-45.25
Bill	140321300791	02/10/2014		6437C · PROGRAMS (C&P)	-11.94
Bill	140251389951	02/10/2014		6437L · PROGRAMS (LIT)	-13.88
Bill	140301396661	02/10/2014		6437L · PROGRAMS (LIT)	-19.42
Bill	140150388961	02/10/2014		6437N · PROGRAMS (TEEN)	-35.31
Bill	140131373591	02/10/2014		6437A · PROGRAMS (ADULT)	-18.76
Bill	140381308271	02/10/2014		6437A · PROGRAMS (ADULT)	-26.16
Bill	140370309611	02/18/2014		6437C · PROGRAMS (C&P)	-19.39
Bill	140420742411	02/18/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-13.27
Bill	140431207351	02/18/2014		6437C · PROGRAMS (C&P)	-18.33
Bill	140381299621	02/18/2014		6437C · PROGRAMS (C&P)	-49.83
Bill	140310717951	02/18/2014		6437N · PROGRAMS (TEEN)	-10.78
Bill	140290300691	02/18/2014		6437N · PROGRAMS (TEEN)	-22.14
Bill	140371297731	02/18/2014		6437N · PROGRAMS (TEEN)	-19.46
Bill	140300650221	02/18/2014		6437N · PROGRAMS (TEEN)	-51.13
TOTAL					-438.61
Bill Pmt -Check	51429	02/24/2014	Kyle, Stephanie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	262014	02/18/2014		6437N · PROGRAMS (TEEN)	-204.82
Bill	1302014	02/18/2014		6437N · PROGRAMS (TEEN)	-109.79
TOTAL					-314.61
Bill Pmt -Check	51430	02/24/2014	Language Line Services	L0225 · EMPIRE NAT'L - OPERATING	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	3311540	02/10/2014		6437P17 · TRANSLATION SERVICES	-13.00
TOTAL					-13.00
<b>Bill Pmt -Check</b>	<b>51431</b>	<b>02/24/2014</b>	<b>Lebron, Crystal</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	12/3,5,10,17,19/13	02/14/2014		6437N · PROGRAMS (TEEN)	-500.00
Bill	1/7,9,14,23,28,30/14	02/18/2014		6437N · PROGRAMS (TEEN)	-600.00
Bill	12/2,9,23,30/13	02/18/2014		6437N · PROGRAMS (TEEN)	-320.00
Bill	1/6,13,20,27/14	02/19/2014		6437N · PROGRAMS (TEEN)	-320.00
TOTAL					-1,740.00
<b>Bill Pmt -Check</b>	<b>51432</b>	<b>02/24/2014</b>	<b>Ledo, Janet</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1292014	02/14/2014		6437A · PROGRAMS (ADULT)	-100.00
Bill	2/5,12/2014	02/19/2014		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-200.00
<b>Bill Pmt -Check</b>	<b>51433</b>	<b>02/24/2014</b>	<b>Library Ideas LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	36158	02/05/2014		6412A · RECORDINGS (ADULT)	-1,060.00
				6412C · RECORDINGS (C&P)	-530.00
				6412N · RECORDINGS (TEEN)	-1,060.00
Bill	35589	02/18/2014		6412A · RECORDINGS (ADULT)	-3,200.00
				6412C · RECORDINGS (C&P)	-1,600.00
				6412N · RECORDINGS (TEEN)	-3,200.00
TOTAL					-10,650.00
<b>Bill Pmt -Check</b>	<b>51434</b>	<b>02/24/2014</b>	<b>Long Island Advance-Legal Adv</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	39354	02/10/2014		6434G · PRINTING (GEN)	-29.15
Bill	39280	02/10/2014		6434G · PRINTING (GEN)	-26.10
TOTAL					-55.25
<b>Bill Pmt -Check</b>	<b>51435</b>	<b>02/24/2014</b>	<b>Long Island Aquarium Service LLC</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	16733	02/05/2014		6452G · BLDG ALTERATION AND MAINT	-240.99
TOTAL					-240.99
<b>Bill Pmt -Check</b>	<b>51436</b>	<b>02/24/2014</b>	<b>Long Island Catholic</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Renew 1 year	02/05/2014		6413A · PERIODICALS (ADULT)	-20.00
TOTAL					-20.00
<b>Bill Pmt -Check</b>	<b>51437</b>	<b>02/24/2014</b>	<b>Long Island Science Center</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1202014	02/14/2014		6437C · PROGRAMS (C&P)	-235.00
Bill	262014	02/14/2014		6437C · PROGRAMS (C&P)	-260.00
TOTAL					-495.00
<b>Bill Pmt -Check</b>	<b>51438</b>	<b>02/24/2014</b>	<b>Lost Bird Project Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1014	02/05/2014		6417A · VIDEOS (ADULT)	-52.10
TOTAL					-52.10
<b>Bill Pmt -Check</b>	<b>51439</b>	<b>02/24/2014</b>	<b>Mahler, Judith</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	1/18,23,28,30/14	02/14/2014		6437L · PROGRAMS (LIT)	-535.50
TOTAL					-535.50
<b>Bill Pmt -Check</b>	<b>51440</b>	<b>02/24/2014</b>	<b>Maurer, James</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1302014	02/14/2014		6437C · PROGRAMS (C&P)	-400.00
Bill	262014	02/14/2014		6437C · PROGRAMS (C&P)	-400.00
Bill	1312014	02/14/2014		6437C · PROGRAMS (C&P)	-700.00
TOTAL					-1,500.00
<b>Bill Pmt -Check</b>	<b>51441</b>	<b>02/24/2014</b>	<b>McLeod, Barbara</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	Mileage 22014	02/14/2014		6435C · CED, CONF & TRAVEL (C&P)	-29.12
TOTAL					-29.12
<b>Bill Pmt -Check</b>	<b>51442</b>	<b>02/24/2014</b>	<b>Mid-Island Electrical Supply</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	S1726871.001	02/10/2014		6451G · CUSTODIAL SUPPLIES	-189.95
TOTAL					-189.95
<b>Bill Pmt -Check</b>	<b>51443</b>	<b>02/24/2014</b>	<b>Midwest Tape</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	61555374	02/05/2014		6412A · RECORDINGS (ADULT)	-36.99
Bill	91555372	02/05/2014		6412A · RECORDINGS (ADULT)	-84.99
Bill	91569069	02/05/2014		6417A · VIDEOS (ADULT)	-241.53
Bill	91569067	02/05/2014		6417A · VIDEOS (ADULT)	-882.22
Bill	91565804	02/05/2014		6417A · VIDEOS (ADULT)	-183.25

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	91565803	02/05/2014		6417A · VIDEOS (ADULT)	-326.44
Bill	91555981	02/05/2014		6417A · VIDEOS (ADULT)	-1,093.78
Bill	91555939	02/05/2014		6417A · VIDEOS (ADULT)	-328.31
Bill	91548472	02/05/2014		6417A · VIDEOS (ADULT)	-255.50
Bill	91555946	02/05/2014		6417C · VIDEOS (C&P)	-402.64
Bill	91555948	02/05/2014		6417C · VIDEOS (C&P)	-155.56
Bill	61540020	02/05/2014		6417C · VIDEOS (C&P)	-47.52
Bill	91568031	02/05/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-459.95
Bill	91574391	02/10/2014		6412A · RECORDINGS (ADULT)	-314.90
Bill	91574179	02/10/2014		6412A · RECORDINGS (ADULT)	-46.77
Bill	91589504	02/10/2014		6412C · RECORDINGS (C&P)	-11.24
Bill	91555375	02/10/2014		6412N · RECORDINGS (TEEN)	-99.97
Bill	91574108	02/10/2014		6417A · VIDEOS (ADULT)	-23.89
Bill	91581568	02/10/2014		6417A · VIDEOS (ADULT)	-22.89
Bill	91581566	02/10/2014		6417A · VIDEOS (ADULT)	-209.72
Bill	91565805	02/10/2014		6417C · VIDEOS (C&P)	-151.74
Bill	91589506	02/10/2014		6417C · VIDEOS (C&P)	-20.99
Bill	91591478	02/10/2014		6417C · VIDEOS (C&P)	-280.92
Bill	91591476	02/18/2014		6417A · VIDEOS (ADULT)	-167.53
Bill	91589502	02/18/2014		6412A · RECORDINGS (ADULT)	-25.48
Bill	91589503	02/18/2014		6412A · RECORDINGS (ADULT)	-163.94
Bill	91589329	02/18/2014		6417A · VIDEOS (ADULT)	-402.86
Bill	91589327	02/18/2014		6417A · VIDEOS (ADULT)	-1,202.86
Bill	91603851	02/18/2014		6417A · VIDEOS (ADULT)	-32.79
Bill	91600816	02/18/2014		6417A · VIDEOS (ADULT)	-218.23
Bill	91600814	02/18/2014		6417A · VIDEOS (ADULT)	-912.80
TOTAL					-8,808.20

**Bill Pmt -Check    51444                      02/24/2014   Munzer, Mike                      L0225 · EMPIRE NAT'L - OPERATING**

Bill	1252014	02/14/2014		6437A · PROGRAMS (ADULT)	-500.00
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**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

	Type	Num	Date	Name	Account	Paid Amount
TOTAL						-500.00
	<b>Bill Pmt -Check</b>	<b>51445</b>	<b>02/24/2014</b>	<b>Muralles, Raquel L.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	1/23,28,30 2/4,6/14	02/14/2014		6437L · PROGRAMS (LIT)	-195.00
TOTAL						-195.00
	<b>Bill Pmt -Check</b>	<b>51446</b>	<b>02/24/2014</b>	<b>Muszynski, Margaret</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	2/10,11/2014	02/18/2014		6437L · PROGRAMS (LIT)	-45.38
TOTAL						-45.38
	<b>Bill Pmt -Check</b>	<b>51447</b>	<b>02/24/2014</b>	<b>National Learning Corporation</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	0043180	02/10/2014		6410A · BOOKS (ADULT)	-178.76
TOTAL						-178.76
	<b>Bill Pmt -Check</b>	<b>51448</b>	<b>02/24/2014</b>	<b>Negron, Senia</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	1/23,28,30 2/4,6/14	02/14/2014		6437L · PROGRAMS (LIT)	-195.00
TOTAL						-195.00
	<b>Bill Pmt -Check</b>	<b>51449</b>	<b>02/24/2014</b>	<b>Nolte, Mary C.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
	Bill	1292014	02/14/2014		6437A · PROGRAMS (ADULT)	-200.00
TOTAL						-200.00

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51450	02/24/2014	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1272014	02/14/2014		6437A · PROGRAMS (ADULT)	-310.00
TOTAL					-310.00
Bill Pmt -Check	51451	02/24/2014	Patchogue-Medford Library	L0225 · EMPIRE NAT'L - OPERATING	
Bill	262014	02/11/2014		6410C · BOOKS (C&P)	-32.00
TOTAL					-32.00
Bill Pmt -Check	51452	02/24/2014	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11164582	02/11/2014		6437P12 · PAYROLL SERVICES	-589.95
TOTAL					-589.95
Bill Pmt -Check	51453	02/24/2014	Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	350301	02/10/2014		6437P12 · PAYROLL SERVICES	-437.50
Bill	352507	02/18/2014		6437P12 · PAYROLL SERVICES	-449.08
TOTAL					-886.58
Bill Pmt -Check	51454	02/24/2014	Perez, Jose	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/10,17,24/2014	02/14/2014		6437N · PROGRAMS (TEEN)	-108.00
TOTAL					-108.00

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>51455</b>	<b>02/24/2014</b>	<b>Petty Cash</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	PC 22014 CIRC	02/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-36.00
Bill	PC 22014 CPSD	02/18/2014		6437C · PROGRAMS (C&P)	-89.12
TOTAL					<u>-125.12</u>
 <b>Bill Pmt -Check</b>	 <b>51456</b>	 <b>02/24/2014</b>	 <b>PLDA</b>	 <b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	2014 Member Dues	02/19/2014		6438 · DUES	-40.00
TOTAL					<u>-40.00</u>
 <b>Bill Pmt -Check</b>	 <b>51457</b>	 <b>02/24/2014</b>	 <b>Poland Spring</b>	 <b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	14A8211383149	02/18/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-55.65
TOTAL					<u>-55.65</u>
 <b>Bill Pmt -Check</b>	 <b>51458</b>	 <b>02/24/2014</b>	 <b>PSEG</b>	 <b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	02102014	02/18/2014		6450E · ELECTRICITY	-8,837.13
TOTAL					<u>-8,837.13</u>
 <b>Bill Pmt -Check</b>	 <b>51459</b>	 <b>02/24/2014</b>	 <b>Quill</b>	 <b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	8066779	02/11/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-87.98
Bill	8766999	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-101.95
Bill	8844569	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-21.99

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	8673720	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-160.47
Bill	9365184	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-180.19
TOTAL					<u>-552.58</u>

<b>Bill Pmt -Check</b>	<b>51460</b>	<b>02/24/2014</b>	<b>Quizhpi, Rosa</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/15,17,18,24,27,28,	02/14/2014		6437L · PROGRAMS (LIT)	-643.50
TOTAL					<u>-643.50</u>

<b>Bill Pmt -Check</b>	<b>51461</b>	<b>02/24/2014</b>	<b>Radio Shack Corporation</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	013351	02/19/2014		6437N · PROGRAMS (TEEN)	-23.99
Bill	013474	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-89.99
TOTAL					<u>-113.98</u>

<b>Bill Pmt -Check</b>	<b>51462</b>	<b>02/24/2014</b>	<b>Random House, Inc</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1089190194	02/10/2014		6412A · RECORDINGS (ADULT)	-71.25
TOTAL					<u>-71.25</u>

<b>Bill Pmt -Check</b>	<b>51463</b>	<b>02/24/2014</b>	<b>Recorded Books</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	74857341	02/05/2014		6412A · RECORDINGS (ADULT)	-40.00
Bill	74866656	02/10/2014		6412A · RECORDINGS (ADULT)	-676.20
Bill	74863684	02/10/2014		6417A · VIDEOS (ADULT)	-41.60
Bill	74870216	02/10/2014		6412A · RECORDINGS (ADULT)	-69.98
Bill	74870187	02/10/2014		6412A · RECORDINGS (ADULT)	-23.00
TOTAL					<u>-850.78</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>51464</b>	<b>02/24/2014</b>	<b>Romano's Pizza &amp; Pasta Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	845318	02/05/2014		6437N · PROGRAMS (TEEN)	-57.00
Bill	845317	02/05/2014		6437N · PROGRAMS (TEEN)	-38.00
Bill	845319	02/05/2014		6437N · PROGRAMS (TEEN)	-47.50
Bill	845322	02/05/2014		6437N · PROGRAMS (TEEN)	-66.50
Bill	845320	02/05/2014		6437N · PROGRAMS (TEEN)	-38.00
Bill	845321	02/05/2014		6437C · PROGRAMS (C&P)	-28.50
Bill	845316	02/05/2014		6437C · PROGRAMS (C&P)	-38.00
Bill	845325	02/10/2014		6435C · CED, CONF & TRAVEL (C&P)	-70.00
Bill	845329	02/10/2014		6437N · PROGRAMS (TEEN)	-38.00
Bill	845328	02/10/2014		6437N · PROGRAMS (TEEN)	-38.00
Bill	845323	02/12/2014		6437N · PROGRAMS (TEEN)	-47.50
Bill	845324	02/12/2014		6437N · PROGRAMS (TEEN)	-38.00
Bill	845326	02/12/2014		6437N · PROGRAMS (TEEN)	-47.50
Bill	845327	02/12/2014		6437N · PROGRAMS (TEEN)	-47.50
Bill	845330	02/12/2014		6437N · PROGRAMS (TEEN)	-66.50
Bill	845333	02/12/2014		6437N · PROGRAMS (TEEN)	-76.00
Bill	845334	02/12/2014		6437N · PROGRAMS (TEEN)	-28.50
Bill	845331	02/18/2014		6437C · PROGRAMS (C&P)	-28.50
TOTAL					-839.50
<b>Bill Pmt -Check</b>	<b>51465</b>	<b>02/24/2014</b>	<b>Sachem Public Library (fines)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	021214	02/12/2014		6412A · RECORDINGS (ADULT)	-6.00
TOTAL					-6.00
<b>Bill Pmt -Check</b>	<b>51466</b>	<b>02/24/2014</b>	<b>Sam's Club</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	



**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill	02082014	02/18/2014		6437A · PROGRAMS (ADULT)	-59.26
				6437L · PROGRAMS (LIT)	-68.47
				6437N · PROGRAMS (TEEN)	-351.77
				6437C · PROGRAMS (C&P)	-157.69
				6451G · CUSTODIAL SUPPLIES	-503.86
				6430G · OFFICE AND LIBRARY SUPPLIES	-27.09
TOTAL					<u>-1,168.14</u>
<b>Bill Pmt -Check</b>	<b>51467</b>	<b>02/24/2014</b>	<b>Sandpebble Builders Preconstruction Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	252014	02/14/2014		7500 · BUILDING IMPROVEMENTS	-3,527.06
TOTAL					<u>-3,527.06</u>
<b>Bill Pmt -Check</b>	<b>51468</b>	<b>02/24/2014</b>	<b>Schel, Lee</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	083	02/10/2014		6437P17 · TRANSLATION SERVICES	-35.00
Bill	082	02/10/2014		6437P17 · TRANSLATION SERVICES	-30.00
TOTAL					<u>-65.00</u>
<b>Bill Pmt -Check</b>	<b>51469</b>	<b>02/24/2014</b>	<b>Schiano, Joseph, CPA</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	2014-02	02/10/2014		6437P02 · AUDITOR	-500.00
TOTAL					<u>-500.00</u>
<b>Bill Pmt -Check</b>	<b>51470</b>	<b>02/24/2014</b>	<b>SCLS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	54171	02/12/2014		6411A · MICRO/REF CD (ADULT)	-13.34

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
				6411C · MICRO/REF CD (C&P)	-13.33
				6411N · MICRO/REF CD (TEEN)	-13.33
TOTAL					-40.00
<b>Bill Pmt -Check</b>	<b>51471</b>	<b>02/24/2014</b>	<b>SCLS PALS</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	54550	02/19/2014		6439R · EQUIPMENT R & M (CIRC)	-11,425.39
TOTAL					-11,425.39
<b>Bill Pmt -Check</b>	<b>51472</b>	<b>02/24/2014</b>	<b>Searles Graphics, Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	33431	02/19/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-518.00
TOTAL					-518.00
<b>Bill Pmt -Check</b>	<b>51473</b>	<b>02/24/2014</b>	<b>Sferrazza, Nancy</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/15,29/2014	02/14/2014		6437N · PROGRAMS (TEEN)	-160.00
TOTAL					-160.00
<b>Bill Pmt -Check</b>	<b>51474</b>	<b>02/24/2014</b>	<b>Showcases</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	276699	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-172.53
TOTAL					-172.53
<b>Bill Pmt -Check</b>	<b>51475</b>	<b>02/24/2014</b>	<b>SHRM</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	05012014-04302015	02/19/2014		6438 · DUES	-185.00

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Payables Warrant #2

February 24, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-185.00
Bill Pmt -Check	51476	02/24/2014	Soto, Esmeralda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/27,28,29/13	02/14/2014		6437L · PROGRAMS (LIT)	-300.00
TOTAL					-300.00
Bill Pmt -Check	51477	02/24/2014	South Shore Press, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	L6136	02/10/2014		6434G · PRINTING (GEN)	-12.65
TOTAL					-12.65
Bill Pmt -Check	51478	02/24/2014	State Industrial Products	L0225 · EMPIRE NAT'L - OPERATING	
Bill	96618345	02/10/2014		6451G · CUSTODIAL SUPPLIES	-249.33
TOTAL					-249.33
Bill Pmt -Check	51479	02/24/2014	Susinno, Staff Carol-Leigh	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage Dec-Jan	02/18/2014		6435N · CED, CONF & TRAVEL (TEEN)	-16.24
TOTAL					-16.24
Bill Pmt -Check	51480	02/24/2014	Tag-It Engravings & Signs	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10907	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-30.00
TOTAL					-30.00

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51481	02/24/2014	Tappy, Janine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	220444	02/05/2014		6410A · BOOKS (ADULT)	-21.99
TOTAL					-21.99
Bill Pmt -Check	51482	02/24/2014	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	38881	02/18/2014		6452G · BLDG ALTERATION AND MAINT	-601.50
TOTAL					-601.50
Bill Pmt -Check	51483	02/24/2014	Tumbleweed Press Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	54242	02/05/2014		6411C · MICRO/REF CD (C&P)	-319.36
TOTAL					-319.36
Bill Pmt -Check	51484	02/24/2014	Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	251826	02/11/2014		6437P7 · COLLECTION AGENCY	-205.85
TOTAL					-205.85
Bill Pmt -Check	51485	02/24/2014	UPS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	000054YE33034	02/05/2014		6433G · POSTAGE	-11.32
TOTAL					-11.32

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Payables Warrant #2

February 24, 2014

Type	Num	Date	Name	Account	Paid Amount
<b>Bill Pmt -Check</b>	<b>51486</b>	<b>02/24/2014</b>	<b>Upstart</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	5184351	02/05/2014		6410C · BOOKS (C&P)	-62.25
TOTAL					-62.25
<b>Bill Pmt -Check</b>	<b>51487</b>	<b>02/24/2014</b>	<b>Verizon</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	020714	02/18/2014		6431D · TELECOMMUNICATIONS	-93.43
TOTAL					-93.43
<b>Bill Pmt -Check</b>	<b>51488</b>	<b>02/24/2014</b>	<b>Villegas, Martha (Vendor)</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/23,28,30/13	02/14/2014		6437L · PROGRAMS (LIT)	-195.00
TOTAL					-195.00
<b>Bill Pmt -Check</b>	<b>51489</b>	<b>02/24/2014</b>	<b>W. B. Mason Co., Inc.</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	115920533	02/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-724.75
Bill	116186204	02/10/2014		6451G · CUSTODIAL SUPPLIES	-65.49
Bill	116305486	02/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-3,359.72
Bill	116300987	02/14/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-479.96
TOTAL					-4,629.92
<b>Bill Pmt -Check</b>	<b>51490</b>	<b>02/24/2014</b>	<b>Wischhusen, Will</b>	<b>L0225 · EMPIRE NAT'L - OPERATING</b>	
Bill	1/10,17,31/2014	02/14/2014		6437N · PROGRAMS (TEEN)	-240.00
Bill	1/7,14,21,28/14	02/18/2014		6437N · PROGRAMS (TEEN)	-320.00
TOTAL					-560.00

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**

**Payables Warrant #2**

**February 24, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51491	02/24/2014	Xerox Corporation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	072203014	02/18/2014		6439G · EQUIPMENT R & M (GEN)	-361.99
Bill	072203015	02/18/2014		6439G · EQUIPMENT R & M (GEN)	-1,212.62
Bill	072203016	02/18/2014		6439G · EQUIPMENT R & M (GEN)	-480.82
TOTAL					-2,055.43

**GRAND TOTAL: \$ 96,292.55**

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**Mastics-Moriches-Shirley Community Library**

**Payroll Benefits Warrant**

**January 31, 2014**

<b>Type</b>	<b>Num</b>	<b>Date</b>	<b>Name</b>	<b>Account</b>	<b>Paid Amount</b>
<b>Bill Pmt -</b> Bill	<b>EFT</b> 6627397-0	<b>01/31/2014</b>	<b>Hartford Insurance Company</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0196 · LONG TER 9055 · DISABILTY INSURANCE TOTAL	 \$ 185.66 \$ 1,709.75 <u>\$ 1,895.41</u>
<b>Bill Pmt -</b> Bill	<b>EFT</b> 01312014	<b>01/31/2014</b>	<b>1106 NYS Employees'</b> <b>Retirement System</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0160 · RA - ERS ARREARS (VOLUNTARY) TOTAL	 \$ 4,445.74 \$ 3,072.00 \$ 200.80 <u>\$ 7,718.54</u>
<b>Bill Pmt -Check</b> Bill	<b>4857</b> 463	<b>01/31/2014</b>	<b>1103 State Of NY Department</b> <b>of Civil Service</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> 9060 · MEDICAL INSURANCE TOTAL	 \$ 57,365.75 <u>\$ 57,365.75</u>
<b>Bill Pmt -Check</b> Bill	<b>4858</b> 01312014	<b>01/31/2014</b>	<b>1109 Prudential</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
<b>Bill Pmt -Check</b> Bill	<b>4859</b> 718614	<b>01/31/2014</b>	<b>1110 AFLAC</b>	<b>L0226 · EMPIRE NAT'L - PAYROLL</b> L0625 · AFLAC PRE-TAX L0626 · AFLAC POST-TAX TOTAL	 \$ 2,046.38 \$ 460.44 <u>\$ 2,506.82</u>

**Mastics-Moriches-Shirley Community Library**

**Payroll Benefits Warrant**

**January 31, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4860	01/31/2014	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	116310		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,364.70
				TOTAL	<u>\$ 1,364.70</u>
Bill Pmt -Check	4861	01/31/2014	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01312014			L0171 · 403B MET LIFE	\$ 2,128.00
				TOTAL	<u>\$ 2,128.00</u>
Bill Pmt -Check	4862	01/31/2014	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01312014			L0500 · CSEA UNION DUES	\$ 2,530.45
				TOTAL	<u>\$ 2,530.45</u>
				GRAND TOTAL	<u><u>\$ 77,009.67</u></u>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary



**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**February 14, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4863 02142014	02/14/2014	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4864 02142014	02/14/2014	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4865 02142014	02/14/2014	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4866 02142014	02/14/2014	1099 Kathleen Irish	TOTAL L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 209.80 <hr/> \$ 209.80
Bill Pmt -Check Bill	4867 02142014	02/14/2014	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 104.90 <hr/> \$ 104.90
Bill Pmt -Check Bill	4868 02142014	02/14/2014	1101 Rose Giehl	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 104.90 <hr/> \$ 104.90

**Mastics-Moriches-Shirley Community Library**  
**Payroll Benefits Warrant**  
**February 14, 2014**

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4869 02142014	02/14/2014	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 209.80 <u>\$ 209.80</u>
Bill Pmt -Check Bill	4870 02142014	02/14/2014	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4871 125519	02/14/2014	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 \$ 1,453.83 <u>\$ 1,453.83</u>
Bill Pmt -Check Bill	4872 02142014	02/14/2014	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE TOTAL	 \$ 2,128.00 <u>\$ 2,128.00</u>
Bill Pmt -Check Bill	4873 02142014	02/14/2014	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL L0500 · CSEA UNION DUES TOTAL	 \$ 2,576.53 <u>\$ 2,576.53</u>
GRAND TOTAL					<u>\$ 8,602.46</u>

I hereby certify that at a meeting of the board on \_\_\_\_\_  
the above vouchers were approved and authorized.

Signed: \_\_\_\_\_  
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***OPERATING FUNDS FINANCIAL REPORTS***

**(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)**

**JANUARY 2014**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July 2013 through January 2014

									TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Jul '13 - Jan 14	Budget	\$ Over Budget	% of Budget
<b>Ordinary Income/Expense</b>											
<b>Income</b>											
2000 • PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	1,601,419.60	1,601,419.60	8,850,000.00	-7,248,580.40	18.1%
2082 • FINES AND FEES	10,125.89	6,771.04	7,396.07	6,717.44	9,155.80	6,787.44	9,506.07	56,459.75	105,000.00	-48,540.25	53.77%
2360 • CONTRACTS WITH OTHER LIBR.	574,087.53	0.00	6,166.36	0.00	0.00	0.00	0.00	580,253.89	295,000.00	285,253.89	196.7%
2401 • INTEREST	2,619.44	2,230.68	1,836.90	1,540.31	3,685.34	3,819.05	4,034.57	19,766.29	66,000.00	-46,233.71	29.95%
2650 • SALES OF EXCESS MATERIAL	87.50	63.00	68.50	-56.00	51.00	37.00	60.00	311.00			
2670 • SALES OF BOOKS	97.09	56.50	73.37	120.36	0.00	83.01	61.48	491.81			
2671 • FEDERAL & STATE GRANTS	0.00	57,385.00	2,537.00	0.00	0.00	0.00	0.00	59,922.00			
2690 • OTHER COMPENSATION	0.00	0.00	0.00	15.00	0.00	0.00	0.00	15.00			
2701 • REFUNDS	0.00	-8.95	0.00	0.00	0.00	0.00	0.00	-8.95			
2760 • SYSTEM & STATE AID	0.00	0.00	0.00	11,666.70	0.00	0.00	0.00	11,666.70	9,000.00	2,666.70	129.63%
2770 • UNCLASSIFIED REVENUE	352.60	0.00	98.60	0.00	0.00	0.00	0.00	451.20			
2771 • COPIER REVENUE - CONTRACT (R)	775.70	404.48	177.15	1,085.05	727.01	708.95	531.65	4,409.99	10,000.00	-5,590.01	44.1%
2771A • COPIER REVENUE - INHOUSE (N)	6.70	8.20	0.00	0.00	0.00	0.00	5.20	20.10			
2771C • COPIER REVENUE- COLOR	223.32	204.00	0.00	465.75	218.00	390.20	0.00	1,501.27			
2772A • ADULT-ADULT PRINTER	0.00	0.00	534.00	401.51	267.70	0.00	352.00	1,555.21			
2800 • Program Receipts											
2805 • Program Receipts - Adult	569.50	788.25	587.50	0.00	803.75	1,413.50	426.00	4,588.50			
2810 • Program Receipts - Teen	1,308.25	0.00	1,274.00	0.00	1,176.00	245.00	0.00	4,003.25			
2800 • Program Receipts - Other	0.00	0.00	0.00	0.00	27.75	0.00	0.00	27.75			
Total 2800 • Program Receipts	1,877.75	788.25	1,861.50	0.00	2,007.50	1,658.50	426.00	8,619.50			
2999 • Lost Books	0.00	0.00	144.51	0.00	0.00	14.25	205.08	363.84			
Total Income	590,253.52	67,902.20	20,893.96	21,956.12	16,112.35	13,498.40	1,616,601.65	2,347,218.20	9,335,000.00	-6,987,781.80	25.14%
Gross Profit	590,253.52	67,902.20	20,893.96	21,956.12	16,112.35	13,498.40	1,616,601.65	2,347,218.20	9,335,000.00	-6,987,781.80	25.14%
<b>Expense</b>											
6000 • SALARIES AND WAGES											
6141 • PROFESSIONAL SALARIES											
6141A • PROFESSIONAL (ADULT)	47,057.84	71,250.91	46,767.71	47,742.15	48,974.57	48,539.26	70,335.23	380,667.67	647,593.00	-266,925.33	58.78%

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July 2013 through January 2014

									TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Jul '13 - Jan 14	Budget	\$ Over Budget	% of Budget
<b>6141C · PROFESSIONAL (C&amp;P)</b>	46,846.81	72,689.67	46,772.45	46,919.04	46,775.86	47,586.19	67,390.99	374,981.01	639,390.00	-264,408.99	58.65%
<b>6141D · PROFESSIONAL (DIGITAL)</b>	9,418.06	14,127.09	9,717.27	9,517.80	9,517.80	9,519.44	13,745.01	75,562.47	144,539.00	-68,976.53	52.28%
<b>6141N · PROFESSIONAL (TEEN)</b>	31,297.54	46,362.77	30,067.62	27,954.57	27,236.59	27,706.01	40,612.93	231,238.03	433,086.00	-201,847.97	53.39%
<b>6141S · COMM SERV LIBR (SVC)</b>	6,802.62	10,203.93	10,425.85	13,368.82	13,368.82	13,368.82	20,053.23	87,592.09	115,545.00	-27,952.91	75.81%
<b>6141T · PROFESSIONAL (TECH)</b>	13,654.88	20,321.81	14,047.47	13,052.98	13,802.57	14,747.23	20,448.98	110,075.92	183,014.00	-72,938.08	60.15%
<b>Total 6141 · PROFESSIONAL SALARIES</b>	155,077.75	234,956.18	157,798.37	158,555.36	159,676.21	161,466.95	232,586.37	1,260,117.19	2,163,167.00	-903,049.81	58.25%
<b>6142 · CLERICAL SALARIES</b>											
<b>6142A · CLERICAL (ADULT)</b>	25,734.17	39,181.89	24,949.93	25,811.41	24,660.61	28,274.12	34,523.38	203,135.51	385,184.00	-182,048.49	52.74%
<b>6142C · CLERICAL (C&amp;P)</b>	11,791.68	18,590.18	11,536.57	12,247.88	12,010.53	14,875.43	19,997.95	101,050.22	188,229.00	-87,178.78	53.69%
<b>6142D · CLERICAL (DIGITAL)</b>	0.00	0.00	1,513.19	3,026.38	3,026.38	3,026.38	4,539.57	15,131.90			
<b>6142G · CLERICAL (GEN)</b>	9,681.29	14,456.88	9,936.72	9,819.00	9,783.52	9,959.81	14,179.79	77,817.01	127,097.00	-49,279.99	61.23%
<b>6142L · CLERICAL (LIT)</b>	12,293.70	19,361.31	13,314.72	14,380.96	14,170.34	15,581.64	21,781.28	110,883.95	180,553.00	-69,669.05	61.41%
<b>6142N · CLERICAL (TEEN)</b>	2,713.42	4,844.94	3,444.19	4,248.81	5,002.49	5,707.03	7,143.00	33,103.88	54,159.00	-21,055.12	61.12%
<b>6142R · CLERICAL (CIRC)</b>	23,388.08	34,713.43	22,307.11	23,866.80	23,817.74	25,580.19	35,547.28	189,220.63	334,336.00	-145,115.37	56.6%
<b>6142S · CLERICAL (SVC)</b>	1,392.77	2,493.83	1,555.61	1,899.28	1,556.23	2,198.08	2,049.74	13,145.54			
<b>6142T · CLERICAL (TECH)</b>	11,719.48	17,477.54	11,649.18	11,480.07	11,742.30	13,384.83	17,329.93	94,783.33	157,386.00	-62,602.67	60.22%
<b>6142X · CLERICAL (WIRES)</b>	695.90	1,056.97	758.26	892.85	905.98	1,024.99	1,294.09	6,629.04	12,067.00	-5,437.96	54.94%
<b>Total 6142 · CLERICAL SALARIES</b>	99,410.49	152,176.97	100,965.48	107,673.44	106,676.12	119,612.50	158,386.01	844,901.01	1,439,011.00	-594,109.99	58.71%
<b>6143 · PAGE SALARIES</b>											
<b>6143A · PAGE (ADULT)</b>	9,939.94	16,061.49	10,228.21	11,734.30	12,655.22	13,245.17	16,132.60	89,996.93	137,371.00	-47,374.07	65.51%
<b>6143C · PAGE (C&amp;P)</b>	9,834.84	15,690.21	9,856.55	10,189.50	10,355.54	10,874.77	12,540.95	79,342.36	157,736.00	-78,393.64	50.3%
<b>6143L · PAGE (LIT)</b>	431.08	737.82	356.47	323.31	447.66	397.92	414.50	3,108.76	11,863.00	-8,754.24	26.21%
<b>6143N · PAGE (TEEN)</b>	1,485.99	2,209.29	1,305.69	1,622.79	1,413.46	1,453.15	1,718.12	11,208.49	19,332.00	-8,123.51	57.98%
<b>6143R · PAGE (CIRC)</b>	2,203.08	3,260.07	2,196.87	2,348.15	2,144.01	1,591.68	1,079.78	14,823.64	30,316.00	-15,492.36	48.9%
<b>6143T · PAGE (TECH)</b>	3,089.48	4,447.57	3,146.74	3,085.16	3,112.74	2,986.54	4,536.35	24,404.58	44,987.00	-20,582.42	54.25%
<b>Total 6143 · PAGE SALARIES</b>	26,984.41	42,406.45	27,090.53	29,303.21	30,128.63	30,549.23	36,422.30	222,884.76	401,605.00	-178,720.24	55.5%
<b>6144 · CUSTODIAL</b>											
<b>6144G · CUSTODIAL</b>	15,994.00	23,622.40	15,673.75	17,253.51	16,907.86	19,638.74	24,639.09	133,729.35	240,854.00	-107,124.65	55.52%
<b>Total 6144 · CUSTODIAL</b>	15,994.00	23,622.40	15,673.75	17,253.51	16,907.86	19,638.74	24,639.09	133,729.35	240,854.00	-107,124.65	55.52%

# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July 2013 through January 2014

									TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Jul '13 - Jan 14	Budget	\$ Over Budget	% of Budget
<b>6145 · SECURITY</b>											
<b>6145G · SECURITY</b>	11,728.36	17,563.64	14,987.87	15,205.42	15,668.35	20,629.60	22,085.24	117,868.48	168,511.00	-50,642.52	69.95%
<b>Total 6145 · SECURITY</b>	11,728.36	17,563.64	14,987.87	15,205.42	15,668.35	20,629.60	22,085.24	117,868.48	168,511.00	-50,642.52	69.95%
<b>6146 · TECHNICIAN</b>											
<b>6146W · TECHNICAL (WIRES)</b>	13,464.28	20,169.18	14,045.62	13,830.36	14,295.75	14,542.65	20,322.46	110,670.30	182,594.00	-71,923.70	60.61%
<b>Total 6146 · TECHNICIAN</b>	13,464.28	20,169.18	14,045.62	13,830.36	14,295.75	14,542.65	20,322.46	110,670.30	182,594.00	-71,923.70	60.61%
<b>6147 · ADMINISTRATIVE</b>											
<b>Total 6147 · ADMINISTRATIVE</b>	17,925.54	26,888.31	18,377.89	18,076.32	18,076.32	18,076.32	27,164.48	144,585.18	237,693.00	-93,107.82	60.83%
<b>Total 6000 · SALARIES AND WAGES</b>	340,584.83	517,783.13	348,939.51	359,897.62	361,429.24	384,515.99	521,605.95	2,834,756.27	4,833,435.00	-1,998,678.73	58.65%
<b>6200 · EMPLOYEE BENEFITS</b>											
<b>9010 · RETIREMENT</b>	0.00	0.00	0.00	0.00	0.00	732,190.00	0.00	732,190.00	802,714.00	-70,524.00	91.21%
<b>9030 · SOCIAL SECURITY</b>	25,503.90	38,808.46	26,142.13	26,940.42	26,533.94	28,171.60	38,978.79	211,079.24	365,000.00	-153,920.76	57.83%
<b>9040 · WORKERS' COMPENSATION</b>	0.00	-5,441.00	-1,742.55	0.00	0.00	0.00	80,090.00	72,906.45	70,000.00	2,906.45	104.15%
<b>9050 · UNEMPLOYMENT INSURANCE</b>	835.74	0.00	0.00	320.98	0.00	0.00	305.57	1,462.29	7,500.00	-6,037.71	19.5%
<b>9055 · DISABILTY INSURANCE</b>	0.00	3,268.42	1,710.50	1,706.51	1,706.51	0.00	3,325.05	11,716.99	19,750.00	-8,033.01	59.33%
<b>9060 · MEDICAL INSURANCE</b>	50,532.81	49,208.89	49,565.80	53,752.65	51,596.54	53,037.28	50,798.55	358,492.52	645,690.00	-287,197.48	55.52%
<b>9065 · MTA TRANSIT TAX</b>	1,133.51	1,724.81	1,161.87	1,197.36	1,201.90	1,280.05	1,732.40	9,431.90	16,434.00	-7,002.10	57.39%
<b>Total 6200 · EMPLOYEE BENEFITS</b>	78,005.96	87,569.58	76,837.75	83,917.92	81,038.89	814,678.93	175,230.36	1,397,279.39	1,927,088.00	-529,808.61	72.51%
<b>6410A · BOOKS (ADULT)</b>	17,734.68	5,040.89	10,082.49	10,062.21	15,186.42	9,917.43	10,989.96	79,014.08	185,000.00	-105,985.92	42.71%
<b>6410C · BOOKS (C&amp;P)</b>	3,597.85	5,208.70	5,206.71	7,378.95	9,006.51	14,352.90	6,309.98	51,061.60	119,500.00	-68,438.40	42.73%
<b>6410L · BOOKS (LIT)</b>	0.00	0.00	0.00	165.56	178.27	0.00	0.00	343.83	4,250.00	-3,906.17	8.09%
<b>6410N · BOOKS (TEEN)</b>	939.88	1,450.64	1,067.93	1,449.51	2,009.72	1,055.86	2,640.75	10,614.29	30,000.00	-19,385.71	35.38%
<b>6410T · BOOKS (TECH)</b>	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
<b>6411A · MICRO/REF CD (ADULT)</b>	5,150.00	610.00	0.00	8,100.00	2,809.00	3,073.00	665.00	20,407.00	45,000.00	-24,593.00	45.35%
<b>6411C · MICRO/REF CD (C&amp;P)</b>	0.00	0.00	0.00	5,400.00	0.00	3,784.00	864.00	10,048.00	18,250.00	-8,202.00	55.06%
<b>6411N · MICRO/REF CD (TEEN)</b>	0.00	0.00	0.00	5,400.00	0.00	1,753.00	665.00	7,818.00	20,000.00	-12,182.00	39.09%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
July 2013 through January 2014

	TOTAL										
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Jul '13 - Jan 14	Budget	\$ Over Budget	% of Budget
6412A · RECORDINGS (ADULT)	1,126.77	2,011.57	1,395.82	1,740.29	3,675.86	3,874.51	773.16	14,597.98	47,200.00	-32,602.02	30.93%
6412C · RECORDINGS (C&P)	231.00	297.10	846.40	493.34	94.42	1,743.52	118.80	3,824.58	10,000.00	-6,175.42	38.25%
6412N · RECORDINGS (TEEN)	0.00	321.80	741.23	289.26	380.02	2,674.76	105.79	4,512.86	10,000.00	-5,487.14	45.13%
6413A · PERIODICALS (ADULT)	8.00	221.84	84.00	10,325.37	2,178.48	204.00	1,353.46	14,375.15	33,000.00	-18,624.85	43.56%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	1,263.38	84.93	0.00	26.99	1,375.30	6,325.00	-4,949.70	21.74%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	474.15	474.15	1,200.00	-725.85	39.51%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	1,317.64	0.00	0.00	0.00	1,317.64	3,700.00	-2,382.36	35.61%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	3,213.90	3,984.23	11,172.37	8,019.50	10,149.07	8,257.55	8,019.70	52,816.32	135,000.00	-82,183.68	39.12%
6417C · VIDEOS (C&P)	630.19	1,021.58	1,638.73	1,721.73	2,264.76	3,171.00	3,121.29	13,569.28	53,000.00	-39,430.72	25.6%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	23.00	0.00	23.00	500.00	-477.00	4.6%
6417N · VIDEOS (TEEN)	0.00	0.00	716.03	21.44	958.08	0.00	538.23	2,233.78	12,000.00	-9,766.22	18.62%
6419G · SOFTWARE (GEN)	0.00	3,490.00	0.00	0.00	220.00	0.00	60.00	3,770.00	1,200.00	2,570.00	314.17%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	1,199.00	1,199.00	1,500.00	-301.00	79.93%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	4,286.68	2,889.55	99.00	99.00	591.54	0.00	7,965.77	16,000.00	-8,034.23	49.79%
6428D · MISCELLANEOUS	0.00	80.00	0.00	0.00	150.00	1,400.04	0.00	1,630.04	2,500.00	-869.96	65.2%
6429C · REALIA (C&P)	181.48	495.48	189.71	382.46	239.09	738.24	402.37	2,628.83	4,500.00	-1,871.17	58.42%
6430G · OFFICE AND LIBRARY SUPPLIES	1,558.50	9,840.34	5,161.36	15,095.59	12,595.02	8,109.23	5,153.76	57,513.80	95,000.00	-37,486.20	60.54%
6431D · TELECOMMUNICATIONS	751.76	14,568.23	23,591.47	915.89	854.51	812.31	902.20	42,396.37	50,000.00	-7,603.63	84.79%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	250.38	250.38	1,752.66	3,000.00	-1,247.34	58.42%
6433G · POSTAGE	3,148.04	4,638.59	3,169.56	4,639.61	3,157.12	4,675.81	4,838.59	28,267.32	50,000.00	-21,732.68	56.54%
6434A · PRINTING (ADULT)	-625.35	-821.00	0.00	-113.00	-488.00	-318.00	-428.00	-2,793.35	4,275.00	-7,068.35	-65.34%
6434C · PRINTING (C&P)	300.00	0.00	0.00	0.00	1,039.00	323.00	0.00	1,662.00	7,000.00	-5,338.00	23.74%
6434G · PRINTING (GEN)	6,581.00	6,581.00	6,626.24	6,595.85	100.00	13,162.00	13,352.00	52,998.09	102,000.00	-49,001.91	51.96%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	190.00	0.00	190.00	500.00	-310.00	38.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	309.85	0.00	0.00	0.00	309.85	5,500.00	-5,190.15	5.63%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	12.77	371.64	110.54	148.14	343.48	98.62	0.00	1,085.19	4,000.00	-2,914.81	27.13%

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY**  
**Profit & Loss Budget Overview**  
 July 2013 through January 2014

	TOTAL										
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Jul '13 - Jan 14	Budget	\$ Over Budget	% of Budget
6435C · CED, CONF & TRAVEL (C&P)	864.13	346.67	348.96	129.46	437.29	68.41	34.71	2,229.63	5,250.00	-3,020.37	42.47%
6435D · CED, CONF & TRAVEL (ADM)	66.33	437.90	2,096.15	105.78	2,012.16	547.67	2,003.60	7,269.59	7,500.00	-230.41	96.93%
6435G · CED, CONF & TRAVEL (GEN)	0.00	333.34	0.00	0.00	333.36	0.00	0.00	666.70	3,000.00	-2,333.30	22.22%
6435L · CED, CONF & TRAVEL (LIT)	381.20	376.85	85.00	690.32	1,003.98	48.32	72.42	2,658.09	3,000.00	-341.91	88.6%
6435N · CED, CONF & TRAVEL (TEEN)	224.50	480.22	147.26	744.52	366.35	77.22	1,376.60	3,416.67	5,000.00	-1,583.33	68.33%
6435R · CED, CONF & TRAVEL (CIRC)	211.73	341.24	0.00	270.07	569.33	15.82	0.00	1,408.19	2,500.00	-1,091.81	56.33%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	85.00	0.00	282.90	0.00	0.00	367.90	3,000.00	-2,632.10	12.26%
6435T · CED, CONF & TRAVEL (TECH)	0.00	333.33	0.00	0.00	333.33	0.00	0.00	666.66	2,950.00	-2,283.34	22.6%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	333.34	0.00	0.00	333.33	0.00	0.00	666.67	4,000.00	-3,333.33	16.67%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,500.00	-96,500.00	0.0%
6437A · PROGRAMS (ADULT)	4,015.40	4,186.57	2,220.96	4,731.57	6,771.10	4,839.41	3,211.35	29,976.36	61,120.00	-31,143.64	49.05%
6437C · PROGRAMS (C&P)	4,540.52	4,929.06	3,143.03	2,700.76	3,314.45	2,210.36	2,542.42	23,380.60	75,000.00	-51,619.40	31.17%
6437D · PROGRAMS (DIGITAL)	0.00	423.65	0.00	196.38	32.00	127.33	0.00	779.36	7,500.00	-6,720.64	10.39%
6437L · PROGRAMS (LIT)	690.33	1,768.53	1,215.48	6,440.30	7,756.12	4,875.42	7,076.79	29,822.97	79,000.00	-49,177.03	37.75%
6437N · PROGRAMS (TEEN)	3,986.26	4,526.85	5,784.15	4,508.59	7,550.70	6,772.15	4,040.47	37,169.17	50,000.00	-12,830.83	74.34%
6437P · PROFESSIONAL FEES											
643760 · PLANTINGS	0.00	199.19	199.19	199.19	407.16	0.00	414.32	1,419.05	2,500.00	-1,080.95	56.76%
643765 · PROMOTION AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	15,000.00	0.00	15,000.00	18,750.00	-3,750.00	80.0%
6437P02 · AUDITOR	1,000.00	1,500.00	500.00	500.00	500.00	0.00	1,000.00	5,000.00	6,000.00	-1,000.00	83.33%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,700.00	-4,700.00	0.0%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	136.00	131.50	947.50	1,600.00	-652.50	59.22%
6437P12 · PAYROLL SERVICES	1,470.00	871.81	1,447.85	1,460.05	879.79	1,892.45	3,461.15	11,483.10	22,000.00	-10,516.90	52.2%
6437P13 · ARMORED CAR SERVICE	175.02	175.02	175.02	182.02	182.02	182.02	182.02	1,253.14	2,050.00	-796.86	61.13%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	134.00	0.00	0.00	192.84	0.00	326.84			
6437P16 · STAFF BACKGROUND SCREEN	0.00	1,034.37	113.63	681.78	0.00	113.63	681.78	2,625.19	7,500.00	-4,874.81	35.0%
6437P17 · TRANSLATION SERVICES	0.00	61.00	11.00	78.50	60.00	13.00	6.50	230.00	500.00	-270.00	46.0%
6437P3 · APPRAISAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6437P4 · ATTORNEY	0.00	8,208.01	1,000.00	2,035.89	0.00	1,006.14	8,910.89	21,160.93	25,000.00	-3,839.07	84.64%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%



# MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

## Profit & Loss Budget Overview

July 2013 through January 2014

	July 2013 through January 2014								TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Jul '13 - Jan 14	Budget	\$ Over Budget	% of Budget
6437P7 · COLLECTION AGENCY	259.55	170.05	214.80	232.70	295.35	116.35	313.25	1,602.05	3,350.00	-1,747.95	47.82%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	0.00	0.00	300.00	0.00	0.00	300.00	750.00	-450.00	40.0%
6437P9 · EAP	0.00	0.00	0.00	7,110.00	0.00	0.00	0.00	7,110.00	6,950.00	160.00	102.3%
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.00	0.00	-450.00	0.00	-450.00			
Total 6437P · PROFESSIONAL FEES	3,040.57	12,355.45	3,931.49	12,616.13	2,760.32	18,202.43	15,101.41	68,007.80	135,250.00	-67,242.20	50.28%
6438 · DUES	0.00	40.00	75.00	760.00	100.00	944.40	668.00	2,587.40	5,000.00	-2,412.60	51.75%
6439A · EQUIPMENT R & M (ADULT)	4.15	4.15	4.15	4.15	4.15	4.15	4.15	29.05	3,500.00	-3,470.95	0.83%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
6439G · EQUIPMENT R & M (GEN)	628.80	3,027.41	2,455.81	3,890.24	3,832.70	2,032.24	3,433.87	19,301.07	39,015.00	-19,713.93	49.47%
6439N · EQUIPMENT R & M (TEEN)	4.15	4.15	4.15	4.15	4.15	4.15	4.15	29.05	400.00	-370.95	7.26%
6439R · EQUIPMENT R & M (CIRC)	0.00	1,791.00	11,157.64	0.00	0.00	11,214.45	0.00	24,163.09	55,000.00	-30,836.91	43.93%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	816.81	408.80	4,810.93	682.81	378.81	378.81	1,228.81	8,705.78	26,000.00	-17,294.22	33.48%
6450E · ELECTRICITY	0.00	33,140.42	18,214.09	13,415.03	9,249.41	6,969.47	12,002.37	92,990.79	125,000.00	-32,009.21	74.39%
6450F · FUEL/GAS	203.22	168.06	38.75	385.39	751.08	1,322.39	2,965.43	5,834.32	25,000.00	-19,165.68	23.34%
6450W · WATER	0.00	489.28	0.00	0.00	427.58	0.00	0.00	916.86	1,250.00	-333.14	73.35%
6451G · CUSTODIAL SUPPLIES	2,445.40	1,024.72	2,628.02	2,736.21	1,826.99	1,634.25	2,183.76	14,479.35	19,000.00	-4,520.65	76.21%
6452G · BLDG ALTERATION AND MAINT	4,492.72	1,499.00	3,230.00	6,942.87	2,450.50	3,113.49	5,132.32	26,860.90	362,042.00	-335,181.10	7.42%
6454 · INSURANCE	0.00	0.00	0.00	-6,176.40	0.00	0.00	0.00	-6,176.40	53,000.00	-59,176.40	-11.65%
6485G · Bank Fees	259.15	38.95	155.42	197.09	576.68	193.82	187.40	1,608.51			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases											
7203A · EQUIPMENT ADULT	156.00	0.00	0.00	2,975.80	1,032.02	103.65	0.00	4,267.47	3,500.00	767.47	121.93%
7203C · EQUIPMENT C & P	0.00	0.00	199.98	1,860.71	3,690.40	0.00	897.66	6,648.75	3,000.00	3,648.75	221.63%
7203D · EQUIPMENT ADMIN	0.00	950.50	0.00	417.99	3,106.82	845.92	0.00	5,321.23	2,500.00	2,821.23	212.85%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	59.99	0.00	0.00	59.99			
7203N · EQUIPMENT TEEN	0.00	404.88	0.00	0.00	0.00	374.70	0.00	779.58	1,500.00	-720.42	51.97%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	0.00	4,557.16	28,422.38	5,628.55	89.99	6,283.75	1,191.35	46,173.18	140,000.00	-93,826.82	32.98%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July 2013 through January 2014

									TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jan 14	Jul '13 - Jan 14	Budget	\$ Over Budget	% of Budget
Total 7203 · EQUIPMENT - Capital Purchases	156.00	5,912.54	28,622.36	10,883.05	7,979.22	7,608.02	2,089.01	63,250.20	158,000.00	-94,749.80	40.03%
Total Expense	490,413.01	748,023.88	591,171.58	602,145.96	571,441.26	1,356,316.80	824,591.91	5,184,104.40	9,335,000.00	-4,150,895.60	55.53%
Net Ordinary Income	99,840.51	-680,121.68	-570,277.62	-580,189.84	-555,328.91	-1,342,818.40	792,009.74	-2,836,886.20	0.00	-2,836,886.20	100.0%
Other Income/Expense											
Other Expense											
7500 · BUILDING IMPROVEMENTS	8,090.57	4,359.03	4,495.20	4,904.00	2,137.83	2,631.40	0.00	26,618.03			
7900 · TRANSFER TO/(FROM) CAPITAL FUND	600,000.00	0.00	0.00	0.00	0.00	0.00	0.00	600,000.00			
Total Other Expense	608,090.57	4,359.03	4,495.20	4,904.00	2,137.83	2,631.40	0.00	626,618.03			
Net Other Income	-608,090.57	-4,359.03	-4,495.20	-4,904.00	-2,137.83	-2,631.40	0.00	-626,618.03	0.00	-626,618.03	100.0%
Net Income	-508,250.06	-684,480.71	-574,772.82	-585,093.84	-557,466.74	-1,345,449.80	792,009.74	-3,463,504.23	0.00	-3,463,504.23	100.0%

MMSCL  
Operating Funds Monthly Report  
January 2014

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 5,198,929.45	\$ 1,609,792.88	\$ 604,838.34	\$ 9,217.17	\$ 6,213,101.16
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 349,204.87	\$ 2,465.41	\$ 160.09	\$ 206.68	\$ 351,716.87
Empire Nat'l Bank	OPERATING	\$ 195,498.59	\$ 224,050.81	\$ 73,339.86	\$ 122.21	\$ 346,331.75
Empire Nat'l Bank	PAYROLL	\$ 190,001.66	\$ 380,919.61	\$ 526,021.89	\$ -	\$ 44,899.38
						<hr/> <b>\$ 6,956,049.16</b>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2014	12 Months	0.05%	\$ 15,000.00
					<hr/> TOTAL INVESTMENTS: \$ 15,000.00
					<hr/> <b>TOTAL CASH &amp; INVESTMENTS: \$ 6,971,049.16</b> <hr/>

**MASTICS-MORICHES-SHIRLEY COMMUNITY  
LIBRARY**

***CAPITAL FUND FINANCIAL REPORT***

**JANUARY 2014**

**PREPARED & SUBMITTED BY:**

**CHRISTOPHER NOWAK  
BUSINESS MANAGER**

MMSCL  
CAPITAL FUND MONTHLY REPORT

Month	Account #	Balance Forward	Deposits	Withdrawals	Balance
<u>Empire Nat'l Bank</u>	XXXXXX082				
July-13		\$ 3,895,692.46	\$ 602,327.58	\$ -	\$ 4,498,020.04
August-13		\$ 4,498,020.04	\$ 2,674.17	\$ -	\$ 4,500,694.21
September-13		\$ 4,500,694.21	\$ 2,589.44	\$ -	\$ 4,503,283.65
October-13		\$ 4,503,283.65	\$ 2,677.29	\$ -	\$ 4,505,960.94
November-13		\$ 4,505,960.94	\$ 2,592.47	\$ -	\$ 4,508,553.41
December-13		\$ 4,508,553.41	\$ 2,680.43	\$ -	\$ 4,511,233.84
January-14		\$ 4,511,233.84	\$ 2,682.02	\$ -	\$ 4,513,915.86
				Grand Total :	\$ 4,513,915.86

February 24, 2014

## Director's Report

### General:

- I attended a meeting at South Huntington Library along with Beth Donovan and Carmen Navarro Gao. We met with administrative and public service staff in order to share our experience providing Literacy services to our community. They are interested in starting a program that models ours.
- I met with Councilman Panico a number of times regarding ongoing and expanded use of the town facility on Herkimer Street. I will provide more details at the meeting regarding this concept. I have asked Nick Tanzi (Digital Services) and Dave Belmonte (IT) to manage this project.
- Meetings continued with Rick Wiedersum and Sandpebble regarding planned facility work as well as the Herkimer facility.
- I had the opportunity to teach a class at Columbia University this month regarding management in a non-profit environment and have been invited back in the spring for a follow-up session.
- We are a Capstone sponsor for the new Information and Knowledge Strategy cohort at Columbia University for the spring and fall 2014 term. We will have them working on a content management solution project for our Library. I will provide some further explanation at the meeting.
- I was elected secretary of the Public Library Director's Association of Suffolk County. Meetings are held monthly at SCLS or county public libraries.
- As incoming Rotary Club of Shirley and the Mastics President (2yr. term), I am required to take some training. One 6 hour session was held in Brentwood on 2/8/14. Another weekend session is scheduled for the spring in NJ.
- Managed all the communication required for the multiple library weather related closures and delayed openings/early closures.
- Attended our amazing Snow Ball Winter Reading Club Carnival. I have never seen more people in the library at the same time. The staff performed amazingly well under tremendous pressure.
- In an effort to delegate more direct supervision and improve day-to-day operations I have asked Stephen Burg (Digital Services) to supervise the custodial staff and facility operations. Steve was a custodian early in his career at the Library and as a result has a true understanding of the "pain points" and opportunities for improved communication and workflow between our general staff and custodial department.
- Individual and group staff meetings continue with the Adult Department employees.

**Meetings:**

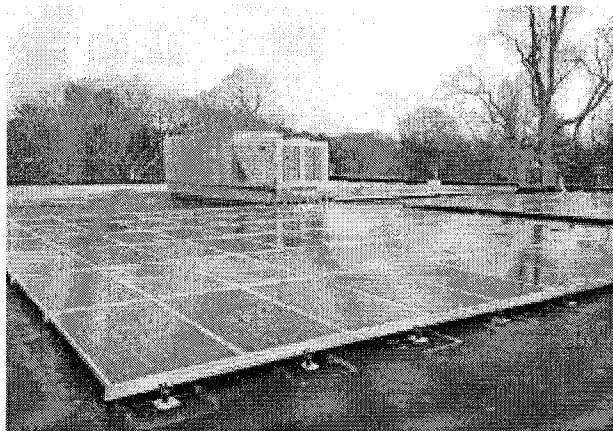
- Wiedersum Associates - (multiple dates)
- NY Rising CRZ Meetings and Public Event (multiple dates)
- PLDA Meeting 1/29/14
- Meeting With Councilman Panico 1/29/14
- Meeting with South Huntington Library Director and Staff 2/7/14
- Rotary Pre-President Elect Training 2/8/14
- Meeting With Councilman Panico - Herkimer Center 2/11/14

**Upcoming:**

- Library Legislative Trip to Albany NY 2/26-2/27/14
- PLA Conference 3/11/14 -3/15/14

# Brentwood library moves into the solar age

February 18, 2014 by SARAH ARMAGHAN / [sarah.armaghan@newsday.com](mailto:sarah.armaghan@newsday.com)



The Brentwood Public Library is staying old school with hard-copy books, but is taking its infrastructure to a whole new technological level.

The library on Second Avenue is now home to the largest solar-panel installation at a public library in New York State, according to library director Tom Tarantowicz. Construction on the 450-panel project -- which sits on the flat roof of the three-level, 70,000-square-foot building -- began in November and was completed about six weeks later.

PSEG Long Island provided the library with a \$225,000 rebate through its Solar Entrepreneur commercial renewable program, which covered half of the cost, Tarantowicz said.

It will take about seven to eight years of solar-powered energy for the library to recoup the \$225,000 that was spent from its capital reserve fund, Tarantowicz said. The library's \$7 million budget proposal for 2014-15 won't require a tax hike. Brentwood homeowners currently pay about \$300 per year in library taxes.

The library is one of thousands of commercial buildings and residences on Long Island that have benefited from solar power energy rebates that started in 2002. In 2013, about \$20 million in rebates were given to 1,625 customers, a 67 percent jump from 2012 when 975 rebates were issued, according to Michael Voltz, director of energy efficiency and renewables at PSEG LI.

Funding for the rebates -- which normally cover one-third of total project costs -- comes from the energy efficiency and renewables charge on PSEG LI customer bills as well as from the state's Regional Greenhouse Gas Initiative, Voltz said.

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Currently, the library spends about \$25,000 per month on electricity. The solar panels, which should last about three decades, are expected to help generate enough energy to offset electricity costs at the library by 12 percent each year, producing \$1.2 million of clean, renewable



energy over the 30-year period, Tarantowicz said.

Shortly after Tarantowicz began at the library in 2003, he saw a need for infrastructure and sustainability upgrades in the building that was erected in 1989.

"Over the years, we've been making the library greener for cost-effective reasons," Tarantowicz said. "And for the fact that it's a public institution, we knew we should take a leadership role and look into different alternatives to save money."

More than \$7 million in improvements have been completed since then, according to Tarantowicz. Lighting fixtures were outfitted with energy-saving bulbs and a new roof was installed in 2006. The air-conditioning and heating units have also been replaced.

A computer screen now in the library's lobby gives visitors an up-to-the-second calculation of how much solar power is being generated, a fun piece of technology that can also serve as an educational tool for children, Tarantowicz said.

"I think it's important that children get an education going forward as far as how we're all going to live on this planet and how we're going to reduce consumption on energy any way we can," he said.g Island

[< back to article](#)

	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
Patron Visits	23,203	23,008	24,562	31,867	26,394	24,698	32,566						186,298	175,662
Website Visits	56,757	51,073	47,827	37,497	44,490	42,118	50,611						330,373	363,703
Adult	7,605	7,048	6,831	5,672	6,147	5,791	5,884						44,978	63,125
Children's	2,046	1,024	845	721	1,860	1,576	1,634						9,706	10,105
Teen	1,776	1,198	1,092	1,310	1,493	1,160	1,257						9,286	5,911
Program Calendar	4,271	4,156	3,536	3,029	2,827	3,078	3,908						24,805	26,187
Library Link	446	354	299	268	266	296	470						2,399	2,316
CommunityLibrary.org	22,008	19,989	17,940	13,369	15,542	14,141	17,379						120,368	133,574
Facebook	26,579	18,762	18,875	16,545	25,032	6,486	12,552						124,831	53,811
Circulation	71,696	68,166	59,576	61,870	58,416	54,674	59,990	-	-	-	-	-	434,388	465,925
Staff assisted checkouts & renewals	34,707	29,724	28,309	37,969	29,395	26,898	29,201						216,203	221,396
Express Lane Checkouts & renewals	28,531	30,145	23,681	16,344	21,532	19,973	22,269						162,475	187,761
Renewals by patrons (web)	6,318	6,102	5,645	5,648	5,613	5,744	5,966						41,036	44,689
Overdrive Digital Checkouts	2,140	2,195	1,941	1,909	1,876	2,059	2,554						14,674	12,079
Freegal Downloads	618	589	599	550									2,356	5,223
ILLs out	3,317	3,276	3,018	2,859	3,106	2,695	2,856						21,127	20,652
ILLs in	2,447	1,153	961	1,425	1,509	1,884	1,627						11,006	17,390
Holds	6,928	7,047	6,244	6,277	5,455	5,524	6,309						43,784	44,956
Filled Holds	5,205	5,739	5,666	5,496	4,971	4,490	4,826						36,393	36,252
New Library Cards	266	209	363	350	246	214	280						1,928	2,081
New/Renewed Contract Patrons	17	12	9	6	4	7	5						60	1,588
Computer Usage	6,234	6,135	5,463	4,751	5,346	4,876	4,726	-	-	-	-	-	37,531	41,868
Adult	4,018	4,319	3,960	3,542	3,688	3,499	3,413						26,439	29,413
Children's	1,166	983	759	574	801	645	634						5,562	6,229
Teen	1,050	833	744	635	857	732	679						5,530	6,226
Reference Questions	2,820	2,560	2,509	2,517	2,067	1,922	2,258	-	-	-	-	-	16,653	18,221
Adult	1,019	1,228	1,132	985	910	1,015	1,218						7,507	7,231
Children's	1,561	1,172	1,154	1,369	1,014	803	874						7,947	8,372
Teen	240	160	223	163	143	104	166						1,199	1,978
Chat Reference													-	640
Other Questions	6,182	5,137	4,741	4,625	5,117	4,041	4,293	-	-	-	-	-	34,136	39,808
Adult	2,934	2,897	2,500	2,303	2,305	2,161	2,427						17,527	20,595
Children's	2,585	1,742	1,619	1,825	2,108	1,345	1,336						12,560	12,236
Teen	663	498	622	497	704	535	530						4,049	6,977
Programs, In-House Attendance	3,903	3,478	1,845	3,128	3,052	2,287	5,945	-	-	-	-	-	23,638	20,160
Programs, In-House Sessions	219	228	183	277	222	191	282	-	-	-	-	-	1,602	1,707
Adult	1,092	1,306	749	768	576	391	829						5,711	5,499
Adult # of Sessions	65	71	84	72	54	51	65						462	435
Children's	1,839	1,417	518	1,073	1,249	680	2,868						9,644	6,858
Children's # of Sessions	31	31	16	58	49	32	29						246	237
Teen	563	388	392	468	583	473	545						3,412	3,543
Teen # of Sessions	62	61	36	47	56	46	55						363	362
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations	409	367	186	819	644	743	1,703						4,871	4,260
Outside Organizations # of Sessions	61	65	47	100	63	62	133						531	673
Programs, Offsite Attendance	557	383	2,367	336	749	238	1,202	-	-	-	-	-	5,832	3,774
Programs, Offsite Sessions	31	17	21	13	33	9	21	-	-	-	-	-	145	2,962
Adult	67	60	67	63	69	70	51						447	544
Adult # of Sessions	2	2	2	2	2	2	2						14	15
Children's	454	268	2,275	251	655	146	1,125						5,174	2,827
Children's # of Sessions	24	12	17	9	30	6	18						116	74
Teen	36	55	25	22	25	22	26						211	398
Teen # of Sessions	5	3	2	2	1	1	1						15	23
Community Services													-	5
Community Services # of Sessions													-	2,850
Outside Organizations													-	-
Outside Organizations # of Sessions													-	-
Programs, Literacy Attendance	387	345	930	2,378	1,580	1,235	1,509	-	-	-	-	-	8,364	9,622
Programs, Literacy Sessions	11	15	47	128	96	85	112	-	-	-	-	-	494	426
In-house Attendance	293	265	400	919	598	446	608						3,529	3,253
In-house Toddler Attendance	94	80	150	223	151	33	191						922	2,056
In-house # of Sessions	11	15	21	53	38	29	42						209	189
Offsite attendance			331	1,043	726	651	624						3,375	3,611
Offsite Child Attendance			49	193	105	105	86						538	702
Offsite # of sessions			26	75	58	56	70						285	237

**Memo:** To the Board of Trustees, February 24, 2014

**From:** Tara D'Amato, Assistant Director

### **Administration**

- Planning for 2014 April budget vote has begun, including the legal notice and writing newsletter copy regarding the vote. We are using the new scanner machines this year and the voting process will be different. Absentee ballot applications will be available soon.
- Updated statistics for community service activities for the NYS annual report.
- Edited and wrote press releases for major library programs for February 2014. We had an amazing turnout for Snow Ball reading club kickoff.
- Began orientation for new FT business office account clerk.
- Interviewed 2 PT custodians and 2 PT pages.

### **Community Service**

- Attended rehearsal for the Community Summit Theater Committee's production of *The Drowsy Chaperone* and assisting in the planning of the event. The committee is beginning their fundraising process to local businesses. The play will be performed on March 21 & 22 at the William Floyd High School. Tickets will be available in March and will be sold at the library in advance.
- Created new Outreach e-newsletter which will be sent out electronically once monthly to community groups.

### **Meetings Attended**

Manorville Chamber of Commerce  
Greater Mastic Beach Village Chamber of Commerce  
7<sup>th</sup> Precinct Community Meeting



## Library Link News

*Advice, resources and inspiration for community groups in the Tri-Hamlet area*

### ADVICE

#### Get Mobile Friendly

Not every family has a home computer, but 55% of Americans own a smart phone and 44% own ipads or tablets (*Pew Internet Research Project*). Making online donations from mobile devices is increasing. Last year more than 10% of donations made through PayPal were made from a mobile device (*NonProfit Times, Feb. 2014*). Your organization is missing out on opportunities to connect with your community if you don't have a mobile presence. Being mobile friendly means your website is viewable in mobile formats which have smaller screens and limited ability to navigate through menus and complex graphics. What looks great on a full-sized computer may be unreadable on a cell phone or Kindle device. How do you fix this? If you pay a web designer to do your site, make sure the contracted work includes a mobile-friendly version of your key website information. If volunteers or organization officials are in charge of the site, be sure to do testing on multiple devices (Ipad, desktop, mobile phones) to see how your page looks when accessed by different mobile platforms. *The Community Library can help you with this! We stock several different mobile tablets which you can check out to try out to see how your site looks. Our friendly digital services staff can help you in the library with a one on one appointment to review your website information across mobile platforms. Call Digital Services to schedule a free one on one appointment.*

### OUT & ABOUT

#### **Tuesday February 25 – Special Board of Education Meeting re. Veteran's Tax Exemption**

**Click here to see the flyer:** <http://www.wfsd.k12.ny.us/news/14/boe-meeting-2-29-14.pdf> Public session at 6 p.m. at the William Floyd High School Library for the purpose of making a decision about the proposed tax exemption.

**Tuesdays, Rotary Club of the Mastics and Shirley 12 noon** – Weekly Meeting. New members always welcome. Meetings held at the Manor House, upstairs. Lunch is served (fee).

**Saturday March 1 - JAMES V. KAVANAUGH COUNCIL #5293 Annual ST. PATRICK'S NIGHT AT THE RACES.** Doors open 6:30pm. \$20.00pp. Includes Corn Beef, Potatoes, Cabbage, Dessert, Beer, Wine, Soda, Coffee & Tea. At the Knights of Columbus Hall 176 Madison St, Mastic (corner of Pawnee and

Madison. DEADLINE TO PURCHASE TICKETS: MONDAY, FEBRUARY 24, 2014 (tickets go fast purchase early) Call: Patti [\(631\) 772-8081](tel:6317728081)

**Sunday March 2 – Senior Citizen’s Dance at William Floyd High School**

**1-3 p.m.** 240 Mastic Beach Road, Mastic Beach NY 11951

**Monday March 10, Chamber of Commerce of the Mastics and Shirley monthly meeting**

Ladakins on the Mill Pond in Moriches, 7 p.m. 714 Montauk Highway, Moriches NY 11955. \$20 for dinner. New members welcome. [www.masticshirleychamber.org](http://www.masticshirleychamber.org)

**Wednesday March 12 - Meet the Candidates Night – Mastic Beach Village Elections**

7 p.m. Mastics Moriches Shirley Community Library

**Saturday March 15, 7 p.m. Cultural Arts Guild of Mastic Beach Open Mic Nite** - 3rd Saturday of every Month, local performers featured. \$10 ticket @ Cultural Arts Guild Building, 373 Neighborhood Road, Mastic Beach NY, next to Linsa Torr’s Place bar. List of performances on Facebook @ Cultural Arts Café. <http://culturalartsguildmb.blogspot.com/>

**NEWS**

**NYS Grant Reform Started January 2014**

NYS has instituted Grants Reform for all NYS nonprofits seeking grant funds from the state. Effective August 1, 2013, not-for-profit organizations must be prequalified in order to do business with New York State. In order to prequalify, not-for-profit organizations must submit an online Prequalification Application through the Grants Gateway. The Prequalification Application is comprised of five components to gauge your organizational structure and the types of services you provide. Beginning January 1, 2014, State agency funding opportunities will be posted on the Grants Gateway for online application. In the time leading up to this exciting transition, it is essential that you register with the Grants Gateway and create an account that will provide you full access to the system. Sign up and learn all about it here: <http://grantsreform.ny.gov/grantees>

**GRANTS**

*As an area organization, your agency may be eligible to partner with the Library to collaborate on grants. Grant funders are more likely to award grants to groups of community organizers. If you need a registered nonprofit partner in order to eligible to receive a grant, we may be able to help. Call Tara D’Amato, Assistant Director at (631)399-1511 ext.295 to see how we can help.*

**Grants Action News (NYS) February**

Grant information from Federal, State and private sources. Sign up to receive monthly versions of this newsletter through email. February edition is here: <http://assembly.state.ny.us/gan/20140201/>

**(NY) US Senator Gillibrand’s Grants Access Page**

[http://www.gillibrand.senate.gov/services/grants\\_central/](http://www.gillibrand.senate.gov/services/grants_central/)

**Nonprofit Times Grants Page** <http://www.thenonproffitimes.com/grants/>

This site collects nationwide info about grants opportunities and organizes them into functional areas. Easy to use but you must read the eligibility info carefully as not all listings pertain to NY area nonprofits.

## **WE'RE READING**

### **The Impossible Will Take a Little While: A Citizen's Guide to Hope in a Time of Fear**

by [Paul Rogat Loeb](#)

This reader offers a good collection of inspirational pieces, ranging from essays to poems and excerpts from memoirs on activism – you can select one piece or read it entirely. A wide range of views are presented, offering uplifting stories for every cause: environmentalists, civil rights crusaders, anti-poverty activists and dissidents. Classic themes meant to bolster hope are explored: ordinary people can make a difference, every little bit counts, in solidarity there is strength, a positive attitude is half the battle, the powers that be are unexpectedly vulnerable, and history is full of surprising victories of the weak over the strong. The articles that deal with historic achievements—**Nelson Mandela's memoir of imprisonment on Robben Island** and **Vaclav Havel's account of the dissident political culture in Communist Czechoslovakia** should be required reading for anyone trying to accomplish anything through grassroots community efforts. (*excerpted from Publisher's Weekly*).

*Published by the Mastics Moriches Shirley Community Library – Outreach Services. To submit community connections information about your group's events and meetings, please email [tara.damato@gmail.com](mailto:tara.damato@gmail.com). Please allow at least 2 weeks advance notice for us to have enough time to publish it.*



# Adults

February 2014

Josephine Wuthenow  
Department Head

## GED Prep Class

On December 15<sup>th</sup>, the library held its first ever GED Prep Class registration. Within 24 hours, the class was filled to capacity with 25 students and a wait list for those hoping to get in should someone cancel. The first class was held at William Floyd High School on Monday, January 6<sup>th</sup>. GED teacher JoAnn Henn greeted each student in the doorway of the classroom and made it a point to get to know a little something about each student. She expressed to them that this was THEIR class and she wanted the conversations to flow, laughs to be heard and progress to be made! The feedback from the students has been tremendously positive. Many have already expressed an interest in registering for the next session which begins on March 17<sup>th</sup>. Additionally, other patrons have been continuously approaching the reference desk multiple times a week inquiring about our GED program. I am already in the process of booking classes for the fall and potentially adding additional classes.

**Kerrilynn, Hurley,**  
RASD Librarian



## DEPARTMENTAL SNAPSHOT

### PROGRAMS

- **829** patrons attended in-house programs
- **51** patrons attended off-site programs

### COPIES & FAXES

- We helped patrons **1,729** times with copies, faxes, and scanning

### COMPUTERS

- Patrons used our computers **3,413** times

### REFERENCE & INFORMATION

- We answered **3,176** patron questions

## READERS' CORNER BLOG ADVISORY UPDATE

PAGEVIEWS: 760

- Total # of Pages viewed

UNIQUE VISITORS: 95

- # of unduplicated visitors

VISITS: 187

- # of visits to the Blog

PUBLISHED POST: 27



# Thank You from Our New Partner – Community Development Corporation



Community Development Corporation of Long Island  
2100 Middle Country Road, Suite 300, Centereach, NY 11720  
631.471.1215 • [www.cdcli.org](http://www.cdcli.org)



January 28, 2014

Ms. Kerrilynn Hurley  
Mastics-Moriches-Shirley Library  
407 William Floyd Parkway  
Shirley, NY 11967

Dear Ms. Hurley:

On behalf of the Family Self-Sufficiency Program Coordinating Committee, I want to thank you for the informative presentation on the job search, career counseling and GED programs offered through the Mastics-Moriches-Shirley Library at our January PCC meeting. I am sure that everyone went away with a good understanding of the services and programs available to our clients.

Many of our clients would benefit from the services offered and we will continue to refer them to your programs. I hope that you will be able to attend future PCC meetings to keep us informed about the programs and services available at the Mastics-Moriches-Shirley Library.

I also want to thank you for providing resource packets to our members.

Sincerely,

A handwritten signature in cursive script, appearing to read "Kara Funaro".

Kara Funaro  
FSS Program Coordinator





# Children & Parents

Rachel Wyneken  
Department Head

## February 2014 Board Report

The *Snow Ball* on January 31 was a rousing success. Who could have expected that at least 800 children and their parents would be coming? We were prepared for 500. But the staff handled the unexpected with their usual professionalism and friendliness. Amazingly, we had almost no complaints about the long lines that patrons had to wait in. It was obvious that people were having a great time, despite the wait. I think the members of our community deserve praise for their model behavior that evening.

There are a couple of things that excite me about the unexpected large turnout we had. First of all, it tells me that families in this community are looking for things to do together. This is a need in the community that we can fill. Best of all, it fits in neatly with CPSD's mission: *to give children and the caring adults in their lives the literacy opportunities that ensure children's success in school and life.* How do we do this? *By providing opportunities for these caring adults to talk, sing, play, read and write with children from birth on.* That's



exactly what an event like the Snow Ball is – an opportunity for parents and other caring adults to talk, play and read with their children. When we do future events, we can tailor the activities to include singing and writing as well.



Let's not forget that the Snow Ball was the kick off to the Winter Reading Club. 400 children registered that night. We have a total of 489 registered as I write this. Once again this year, the district elementary schools are vying for The Frosty, which will go to the school that has the most children who complete the reading club by reading for 8 hours.



# CIRCULATION SERVICES

Board  
Report

**Circulation Statistics: for January 2014 submitted February 2014**

**Circulation Activity: 54,674**

**Staff Assisted Checkouts: 29,201    Self Checkouts: 22,269**

**Online Renewals: 5,966    Digital Checkouts: 2,554**

**Physical Visitors: 32,566 and Current Card Holders: 48,156**

**New Library Cards Issued:**

**MMSCL District Patrons 280**

**Out of District Contract Patrons 5**

**Meeting Room Usage:**

**Number of rooms booked by district organizations including tutors — 133**

**Number of community residents including students in attendance — 1,703**

**SMS Alerts (text notifications): 656 patrons currently enrolled**

**Online Self Registration: 6 Currently requested**

*Department Head Note:*

During the month of December Circulation Services posted a position to hire a page. Luckily we were able to hire two great candidates Aodhan Browning and Tyler Burket both started January 27th. Hiring two pages replenishes circulation services to a more comfortable 3 person page staff

The year of the Horse was celebrated by staff here at the library as a gesture of thanks for all they do. A Chinese food buffet was provide which proved to be a nice opportunity to bring staff together.

Our 6th Annual "Have a Heart Food" food drive is still underway as of the time of this report and we are looking forward to another successful year.

Circulation Services will start a weekly events and services alert for the circulation staff with the hope of making Circulation Services staff more informed of new and exciting highlighted services along with up coming events which could impact circulation services by having increased patrons in the building. The alerts will also give Circulation staff the opportunity to converse about and inform patrons of events and services while conducting normal circulation activities. The alerts will be text-ed and or e-mailed to the Circulation Services Department staff starting the end of February.



Anne Marie Hofmann—Head of Circulation Services—Mastics-Moriches-Shirley Community Library

## College and Beyond

January 16, 2014

Representatives from Long Island Jobs with Justice presented an informational workshop for our community entitled "College and Beyond: Equal Education and Employment for Undocumented Students." Questions were answered regarding federal and state initiatives promoting undocumented student's rights such as Deferred Action and the DREAM Act.



## Friendly Spanish Conversa. on

Instead of teaching English as a Second Language we're providing an opportunity for library patrons to learn conversational Spanish in a relaxed comfortable setting. Classes take place on Saturday afternoons. Community residents are enjoying the class so much they've asked for a continuation; which we're happy to report will begin on March 1<sup>st</sup>.



Defensive Driving in Spanish was presented on January 25, to a class of 22 La. no residents. This is the second time we've made this class available and requests are coming in for more sessions.



## Like us on facebook.

Once on your facebook page check out the Community Family Literacy Project. You'll be amazed at all the exciting things that we post from day to day. Don't forget to Like us. If you're new to facebook you can access our page through [www.communitylibrary.org](http://www.communitylibrary.org) by clicking on the Literacy link and scrolling down to Friend us on our [Facebook page](#)





February 2014

Compiled by: Nick Tanzi

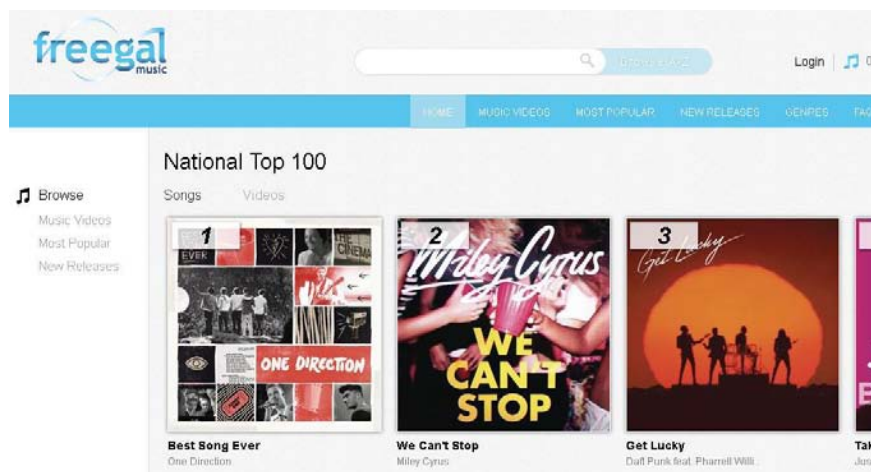
## Strong Start to Hoopla Digital

On February 3<sup>rd</sup>, we went live with Hoopla Digital, our new streaming movie, TV, music and audiobook service. As of 2/21, **we already have 185 patrons using the service items!** Compared to startups of our other digital collections, these numbers are very encouraging, and should improve markedly as we expand our advertising.



To date, we have had placement in print materials (newsletter and posters/flyers) and on the web (website, Facebook & Twitter). We'll supplement this push with an email marketing campaign and on-site demonstrations using our Digital Library Desk.

## Expanding Our Digital Music Library



In addition to the aforementioned Hoopla Digital, the library activated a streaming music component to our Freegal Music download service. Now, in addition to downloading 3 tracks weekly, **our patrons will be able to stream the entirety of Sony's music catalog 3 hours daily!** Users will be able to create an account, build multiple playlists of the artists, albums and tracks they love and access these playlists over the web on their laptop, desktop or Android/iOS device. With a music catalog of over 6 million tracks and new music available on the same day it is released, usage for this service promises to be very heavy!

## **Marketing our Digital Collection to Teens**

Twice this month, we have done on-site promotion of eBooks, music downloads, etc. using the Digital Desk in the Teen Department. We chose Friday afternoons (a peak traffic situation) and spent a total of four hours setting up accounts and doing product demonstrations. These sessions were well received—we gained 26 new borrowers of library eContent!

We'll look to offer more sessions to our teen patrons going forward, as well as plan demonstrations for the Children's & Parents' Services Department.

REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 02/24/14	
<b>JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY</b>							<b>PAGE 1 OF 2</b>
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Browning, Aodhan D.		Page	\$8.29/hr		01/27/14	
APT	Gribbin-Burket, Tyler J.		Page	\$8.29/hr		01/27/14	
TRS	Urbelis II, Richard		Custodial Worker I	\$11.88/hr		01/31/14	
TRS	Rosado, Emily E.		Page	\$8.29/hr		01/30/14	
APT	Lee, Summer M.		Library Clerk	\$13.13/hr		02/01/14	
APT	Bova, Joseph M.		Library Clerk	\$13.13/hr		02/03/14	
APT	Curaba, Michael P.		Custodial Worker I	\$11.10/hr		02/03/14	
APT	Pentzel, David S.		Custodial Worker I	\$11.10/hr		02/03/14	
RE/APT	Quinn, Jacqueline F.		Lib I - Children's Services	\$22.25/hr		02/03/14	12/28/13-02/02/14
DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old? 2. Request and canvas an eligible list for all competitive positions? 3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application 4. Submit a personnel change on the previous incumbent shown above?					The above changes are hereby certified as being in accordance with Civil Service requirements.		
<input type="checkbox"/> <b>APPROVED</b>					<input type="checkbox"/> <b>DISAPPROVED</b>		
<input type="checkbox"/> <b>APPROVED AS NOTED</b>					Signature of Appointing Authority		
<b>REPORT OF PERSONNEL CHANGES</b>					<b>DATE PREPARED:</b>		

SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						02/24/14	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 2 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Hoffmann, Jason		Custodial Worker I	\$15.44/hr		02/08/14	
RE/APT	Scala, Louise		Library Clerk	\$13.66/hr		02/13/14	07/31/13-02/12/14
DID YOU:					The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?							
2. Request and canvas an eligible list for all competitive positions?							
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application							
4. Submit a personnel change on the previous incumbent shown above?							
<input type="checkbox"/>	APPROVED				<input type="checkbox"/>	DISAPPROVED	
<input type="checkbox"/>	APPROVED AS NOTED				Signature of Appointing Authority		



# Colonial Youth and Family Services



Lynda Zach  
Executive Director

January 6<sup>th</sup>, 2014

Family # : 43

## Board of Directors:

### Officers:

President:

*Corrinne Newman*

Vice President:

*William Miller*

Secretary:

*Denise Robertson*

Treasurer:

*Ron Gross*

### Directors:

*Nancy Curren*

*Mary Ellen Fischer*

*Ken Gaul*

*Ron Gross*

*William Miller*

*Annette Monaco*

*Corrinne Newman*

*Constance Pellechia*

*Denise Robertson*

Dear Friend:

On behalf of myself, the Board of Directors, and all of the staff of Colonial Youth & Family Services, I would like to thank you for participating in our Holiday Assistance Program. Through your generosity the holiday season was made brighter for the families you assisted. It is only through the kindness of people like you that we are able to help those less fortunate in our community. Please find an attached thank you note from the family that you assisted. Once again, thank you for caring enough to help those in need.

Sincerely,

Ray Hopp

Deputy Director of Community Services

*A community  
Not-For-Profit  
Organization that  
provides services to youth  
and families of the  
William Floyd  
School District.*

12/17/13

To whom this may concern

I would like to  
say thank you for all your help for the holiday  
this is very thoughtful and thank you

Have a safe and  
happy New Year  
The [REDACTED] family

**NOTICE OF SPECIAL DISTRICT MEETING  
OF THE MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY  
TOWN OF BROOKHAVEN, SUFFOLK COUNTY, NEW YORK**

**NOTICE IS HEREBY GIVEN**, that a Special District Meeting of the qualified voters of the William Floyd Union Free School District of the Mastics-Moriches-Shirley, Town of Brookhaven, Suffolk County, New York, will be held in the Library Building of the Mastics-Moriches-Shirley Community Library, 407 William Floyd Parkway, Shirley, New York, on Tuesday, April 8, 2014 at 9:00 a.m., prevailing time, for the purpose of voting, by voting machine, upon the following items:

(1) To adopt the Annual Budget of the School District Library for the fiscal year 2014-2015 and to authorize the requisite portion thereof to be raised by taxation on the taxable property of the School District; and

(2) To elect two (2) Trustees of the Mastics-Moriches-Shirley Community Library Board; one (1) to fill a five-year term commencing July 1, 2014, and ending June 30, 2019 (incumbent Joseph Maiorana); and one (1) to fill the remaining balance of an unexpired term ending June 30, 2016 (incumbent Mario Vigliotta); the candidate receiving the highest number of votes to be appointed to the five year term ending June 30, 2019; and the candidate receiving the next highest number of votes to fill the two year unexpired term ending June 30, 2016; and

**FURTHER NOTICE IS HEREBY GIVEN**, that for the purposes of voting at such meeting on April 8, 2014 the polls will be open between the hours of 9:00 a.m. and 9:00 p.m., prevailing time, and the voting will be held in the Mastics-Moriches-Shirley Community Library, 407 William Floyd Parkway, Shirley, New York; and

**FURTHER NOTICE IS HEREBY GIVEN**, that a copy of the statement of the

amount of money which will be required for the ensuing year for the Mastics-Moriches-Shirley Community Library's purposes, exclusive of public monies, may be obtained by any resident of the School District during the fourteen (14) days immediately preceding said meeting, except Saturdays, Sundays, and holidays from the Library, located at 407 William Floyd Parkway, Shirley, New York, during regular business hours; and

**FURTHER NOTICE IS HEREBY GIVEN,** that petitions nominating candidates for the office of Trustee of the Mastics-Moriches-Shirley Community Library shall be filed at the Mastics-Moriches-Shirley Community Library, 407 William Floyd Parkway, Shirley, New York, not later than Monday, March 10, 2014, which petitions shall be filed between the hours of 9:00 a.m. and 5:00 p.m. (Monday - Saturday), prevailing time. Each petition must be directed to the Clerk of the Library, must be signed by at least twenty-five (25) qualified voters of the District and must state the residence of each signer and the name and residence of the candidate; and

**FURTHER NOTICE IS HEREBY GIVEN,** that pursuant to the provisions of the Education Law, personal registration of voters is required, and no person shall be entitled to vote at the meeting whose name does not appear on the register of the School District prepared thereof. All persons who shall have been previously registered for annual or special School District meetings or School District elections and who shall have voted at any such annual or special meeting or election held or conducted at any time within the four (4) calendar years prior to April 8, 2014 shall be entitled to vote at this Special District meeting. In addition, all those who are

registered to vote with the Board of Elections of Suffolk County pursuant to Article 5 of the Election Law shall be entitled to vote at this Special District Meeting, notwithstanding their failure to have previously registered with the School District.

**FURTHERMORE**, the Members of the Board of Registration will meet at the Mastics-Moriches-Shirley Community Library Building, 407 William Floyd Parkway, Shirley, New York on April 1, 2014 between the hours of 9:00 a.m. and 9:00 p.m., prevailing time, to prepare the register of the voters and any person shall be entitled to have his or her name placed upon such register provided that at such meeting of the Board of Registration he or she is known or proven to be then and thereafter entitled to vote at the said meeting to be held on April 8, 2014. The Register will thereafter be filed in the Office of the Clerk of the Mastics-Moriches-Shirley Community Library located at 407 William Floyd Parkway, Shirley, New York, where the Register will be open for inspection on each of the five (5) days prior to April 8, 2014 excluding Saturdays, Sundays and holidays, between the hours of 10:00 a.m. and 4:00 p.m., prevailing time; and

**FURTHER NOTICE IS HEREBY GIVEN**,that pursuant to the provisions of the Education Law, absentee ballots for the selection of Trustees of the Library and for the adoption of the annual budget may be applied for at the Library during regular business hours. Such application must be received on or before April 1, 2014, if the ballot is to be mailed to the voter, or by 5:00 p.m. on April 7, 2014, if the ballot is to be delivered personally to the voter. A list of all persons to whom absentee ballots shall have been issued will be available in the Office of the Director of the Mastics-

Moriches-Shirley Community Library on each of the five (5) days prior to April 8, 2014 except Saturday, Sunday and holidays. In order to be canvassed absentee ballots must be received by the Library not later than 5 o'clock P.M. (prevailing time) on Tuesday, April 8, 2014.

Dated: Shirley, New York  
February 7, 2014

BY ORDER OF THE BOARD OF TRUSTEES  
OF THE MASTICS-MORICHES-SHIRLEY  
COMMUNITY LIBRARY  
Chris Nowak

[illegible]

February 18, 2014

Mastics-Moriches-Shirley Community Library

Board of Trustees

Dear Trustees,

The Teen Services Department seeks to discard the 3 plexiglass shelving units formerly used for our graphic novel collection, that are currently in the basement.

Tag Numbers: 0001238; 0001239; 0001240

The inventory lists their condition as "fair," but use over the past 10 years has downgraded them to "poor." Several shelves are cracked with sharp edges, and the plexiglass has gotten scratched and cloudy in many places. We recommend discarding these units entirely.

Thank you.

Yours,

Lorraine Squires

Head, Teen Services Department



February 21, 2014

Mastics-Moriches-Shirley Community Library

Board of Trustees

Dear Trustees,

Many items that we store in the library basement are seasonal – for example, all of our holiday decorations, and the large props and scenery for our annual Project Zombie Library.

With the board's permission, we would like to rent offsite storage for seasonal items in order to alleviate the crowding in our storage areas.

A local business, The Storage Depot at 393 Smith Road in Shirley, would be close enough to be convenient for staff to access items in storage when needed.

Their rates are as follows. We believe we would be best served by a space 10' x 10' or 10 x 15'.

Storage Unit Sizes & Monthly Rates	Prices from <a href="http://www.storagedepotcorp.com/storage.html">http://www.storagedepotcorp.com/storage.html</a>
5 X 15.....	\$107.00
10 X 10.....	\$136.00
10 X 15.....	\$188.00
10 X 20.....	\$217.00
10 X 25.....	\$250.00
Check In.....	\$ 10.00
Lock.....	\$ 9.50

If this course of action is amenable to the Board, we will confirm pricing and storage size needed, and proceed as needed.

Thank you.

Yours,

Lorraine Squires and Josephine Wuthenow