

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

January 27, 2014

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. UNFINISHED BUSINESS

IX. NEW BUSINESS

A. DEPARTMENT REPORTS

- 1. ADULT SERVICES**
- 2. CHILDREN'S & PARENTS SERVICES**
- 3. TEEN SERVICES**
- 4. CIRCULATION SERVICES**
- 5. LITERACY SERVICES**
- 6. DIGITAL SERVICES**
- 7. INFORMATION TECHNOLOGY**

AGENDA

January 27, 2014

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CONTINUING EDUCATION

D. CORRESPONDENCE

E. CONTRACTS – NEW

F. FINANCIAL STATEMENTS

G. COMMUNITY FAMILY LITERACY PROJECT STEERING COMMITTEE

H. STRATEGIC PLANNING - PRESENTATION

PERIOD FOR PUBLIC EXPRESSION

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

February 24, 2014, 7:00PM

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF DECEMBER 16, 2013 BOARD MEETING

Trustee Mazzarella called the meeting to order at 7:06 pm.

PRESENT

Present were Trustees Mazzarella, Gross, Vigliotta, Assistant Director D'Amato, Business Manager Nowak and Secretary Prevete.

MINUTES

Motion by Gross, second by Vigliotta to accept the minutes of the November 4, 2013 meeting of the Board of Trustees. Carried 3-0.

Motion by Vigliotta, second by Gross to accept the minutes of the November 18, 2013 meeting of the Board of Trustees. Carried 3-0.

Motion by Gross, second by Vigliotta to accept the minutes of the November 25, 2013 meeting of the Board of Trustees. Carried 3-0.

Motion by Gross, second by Vigliotta to approve the Operating Fund schedule of claims dated 12/16/13; Prepay Payables Warrant #1 \$14,887.76; Payables Warrant #2 \$122,590.22; Payroll Warrant W.E. 11/22/2013 \$179,864.81; Payroll Benefits Warrant \$73,341.67; Payroll Warrant W.E. 12/6/2013 \$202,594.88; Payroll Benefits Warrant \$8,600.42. Carried 3-0.

**SCHEDULE
OF CLAIMS**

Motion by Vigliotta, second by Gross to approve the Operating Financial Report for November 2013. Carried 3-0.

**FINANCIAL
REPORTS**

Motion by Gross, second by Vigliotta to approve the Capital Fund Financial Report for November 2013. Carried 3-0.

Together, the Director and Ass't Director have been gathering responses from the staff individual meetings for Staff training to take place in the Spring. The safety committee did a walk through for a lock-down plan to be established. Tuesday, December 17, 2013 there will be a celebration of William Floyd's birthday on the main floor of the library. Winning essays Will be read and cake will be served. The staff was very generous in it's Adopt-A-Family efforts this year.

**ASS'T DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

The Business Manager reported that the Workman's Compensation Policy will be up for renewal next month. He'll be meeting with our carrier to explore different possibilities.

BUSINESS MNGR.'S REPORT

Motion by Gross, second by Vigliotta to approve the CS-150 with the Director's recommended personnel changes. Carried 3-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Gross, second by Vigliotta to approve attendance of the Board of Trustees, Director, Assistant Director, and/or designated staff to attend the Rotary Person of the Year event on February 8, 2014 at a cost not to exceed \$80.00 per person. Carried 3-0.

ROTARY CLUB ANNUAL FUNDRAISER

Motion by Vigliotta, second by Gross to approve the Library placing an ad in the Rotary Journal in the amount of \$100.00. Carried 3-0.

Motion by Gross, second by Vigliotta to authorize the Board of Trustees, the Director, Assistant Director, Department Heads and/or designated staff to attend the Public Library Association Conference in Indianapolis on March 11-15, 2014 at a cost not to exceed \$1,800.00 per person. Carried 3-0.

CONTINUING EDUCATION

Motion by Gross, second by Vigliotta to approve the renewal of the annual elevator maintenance contract with **Island Elevator, Inc.** at the rate of \$364.00 per month. Carried 3-0.

CONTRACT RENEWAL

RESOLVED, that the Board of Trustees of the Mastics-Moriches-Shirley Community Library hereby resolves to override the tax levy limit established in General Municipal Law 3-c:

TAX CAP RESOLUTION

Section 1, Legislative Intent

It is the intent of this resolution to override the limit on the amount of real property taxes that may be levied by the Library through the William Floyd UFSD pursuant to General Municipal Law § 3-c, and to allow the Library to adopt a budget for library purposes that requires a real property tax levy in excess of the "tax levy limit" as defined by General Municipal Law § 3-c.

DRAFT - UNAPPROVED

Section 2. Authority

This resolution is adopted pursuant to General Municipal Law § 3-c] which authorizes the Library board to override the tax levy limit by the adoption of a resolution approved by vote of sixty percent (60%) of the Library Board.

Section 3. Tax Levy Override

The Mastics-Moriches-Shirley Community Library is hereby authorized to adopt a budget for the fiscal year 2014/2015 that requires a real property tax levy in excess of the limit specified in General Municipal Law § 3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this resolution or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This resolution shall take effect immediately.

Motion by Gross, second by Vigliotta. Carried 3-0.

Motion by Gross, second by Vigliotta to adopt the 2014 Library Holiday calendar as presented by the Library Director. Carried 3-0.

**LIBRARY
HOLIDAYS 2014**

PERIOD FOR PUBLIC EXPRESSION

DRAFT - UNAPPROVED

Motion by Vigliotta, second by Gross to move into Executive Session at 7:25 PM to discuss an issue related to one specific employee.
Carried 3-0.

**EXECUTIVE
SESSION**

Motion by Gross, second by Vigliotta to leave Executive Session at 7:46 pm. Carried 3-0.

Motion by Vigliotta, second by Gross to adjourn at 7:50PM.
Carried 3-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

SCHEDULE OF CLAIMS

PRESENTED JANUARY 27, 2014

PREPAY PAYABLES WARRANT #1	\$25,407.32
PAYABLES WARRANT #2	\$210,623.19
PAYROLL WARRANT W.E. 12/20/2013	\$181,633.72
PAYROLL BENEFITS WARRANT	\$73,228.76
PAYROLL WARRANT W.E. 1/3/2014	\$166,450.34
PAYROLL BENEFITS WARRANT	\$10,659.53
PAYROLL WARRANT W.E. 1/17/2014	\$170,346.81
PAYROLL BENEFITS WARRANT	\$7,689.59
TOTAL	<u>\$846,039.26</u>

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I hereby certify that at a meeting of the board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary:

Date:

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51214	12/17/2013	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*120713	12/16/2013		6431D · TELECOMMUNICATIONS	-93.26
TOTAL					-93.26
Bill Pmt -Check	51215	12/19/2013	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121613-011514	12/18/2013		6431D · TELECOMMUNICATIONS	-694.05
				6439A · EQUIPMENT R & M (ADULT)	-4.15
				6439N · EQUIPMENT R & M (TEEN)	-4.15
TOTAL					-702.35
Bill Pmt -Check	51216	12/19/2013	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*12082013	12/18/2013		6437A · PROGRAMS (ADULT)	-743.86
				6451G · CUSTODIAL SUPPLIES	-302.20
				6430G · OFFICE AND LIBRARY SUPPLIES	-268.06
				6437C · PROGRAMS (C&P)	-156.82
				6437L · PROGRAMS (LIT)	-192.34
				6438 · DUES	-244.40
				6437N · PROGRAMS (TEEN)	-269.92
TOTAL					-2,177.60
Bill Pmt -Check	51217	12/20/2013	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL 12014	12/20/2013		6433G · POSTAGE	-3,138.59
TOTAL					-3,138.59

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51218	12/20/2013	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*12132013	12/20/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-1,128.07
				6437N · PROGRAMS (TEEN)	-947.47
				6437C · PROGRAMS (C&P)	-468.04
				6413A · PERIODICALS (ADULT)	-204.00
				6437D · PROGRAMS (DIGITAL)	-127.33
				7203A · EQUIPMENT ADULT	-103.65
				6431D · TELECOMMUNICATIONS	-25.00
				6419W · SOFTWARE (WIRES)	-591.54
				6410C · BOOKS (C&P)	-1,748.26
				6437A · PROGRAMS (ADULT)	-468.04
				6410A · BOOKS (ADULT)	-156.46
				6428D · MISCELLANEOUS	-1,400.04
TOTAL					-7,367.90
Bill Pmt -Check	51219	01/07/2014	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121013	01/06/2014		6431D · TELECOMMUNICATIONS	-42.20
TOTAL					-42.20
Bill Pmt -Check	51220	01/07/2014	P L A	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Reg 3/11-15/2014	01/06/2014		6435N · CED, CONF & TRAVEL (TEEN)	-390.00
TOTAL					-390.00
Bill Pmt -Check	51221	01/07/2014	Long Island Rail Road	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Tickets 1182014	01/07/2014		6437A · PROGRAMS (ADULT)	-277.50

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-277.50
Bill Pmt -Check	51222	01/08/2014	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121013	01/07/2014		6410A · BOOKS (ADULT)	-389.63
				6410C · BOOKS (C&P)	-650.47
				6417A · VIDEOS (ADULT)	-892.33
				6417C · VIDEOS (C&P)	-158.90
				6410N · BOOKS (TEEN)	-79.69
				6417N · VIDEOS (TEEN)	-131.41
				6429C · REALIA (C&P)	-312.38
				6412A · RECORDINGS (ADULT)	-62.36
				6437N · PROGRAMS (TEEN)	-486.34
TOTAL					-3,163.51
Bill Pmt -Check	51223	01/08/2014	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*122013	01/07/2014		6451G · CUSTODIAL SUPPLIES	-628.19
				7203W · EQUIPMENT WIRE	-112.64
TOTAL					-740.83
Bill Pmt -Check	51224	01/16/2014	P L A	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Reg JM 3/2014	01/15/2014		6435D · CED, CONF & TRAVEL (ADM)	-400.00
TOTAL					-400.00
Bill Pmt -Check	51225	01/17/2014	National Grid	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	*1222013-162014	01/16/2014		6450F · FUEL/GAS	-2,880.73
TOTAL					-2,880.73
Bill Pmt -Check	51226	01/17/2014	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*01082014	01/16/2014		6437C · PROGRAMS (C&P)	-48.02
				6437L · PROGRAMS (LIT)	-224.01
				6451G · CUSTODIAL SUPPLIES	-326.76
				6437A · PROGRAMS (ADULT)	-83.78
				6430G · OFFICE AND LIBRARY SUPPLIES	-118.23
TOTAL					-800.80
Bill Pmt -Check	51227	01/17/2014	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*010714	01/16/2014		6431D · TELECOMMUNICATIONS	-93.46
TOTAL					-93.46
Bill Pmt -Check	51228	01/21/2014	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL 2/2014	01/17/2014		6433G · POSTAGE	-3,138.59
TOTAL					-3,138.59

GRAND TOTAL: \$ 25,407.32

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
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I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51229	01/27/2014	A. I. Friedman	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1357251	01/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-74.52
Bill	1357643	01/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-837.25
TOTAL					<u>-911.77</u>
Bill Pmt -Check	51230	01/27/2014	Abramowitz, Kelly	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/6,13,20/13	01/17/2014		6437N · PROGRAMS (TEEN)	-360.00
TOTAL					<u>-360.00</u>
Bill Pmt -Check	51231	01/27/2014	ALA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Renew KR 2014	01/17/2014		6438 · DUES	-248.00
Bill	Renew JM 2014	01/17/2014		6438 · DUES	-110.00
Bill	Renew JS 2014	01/17/2014		6438 · DUES	-110.00
TOTAL					<u>-468.00</u>
Bill Pmt -Check	51232	01/27/2014	All Island Janitorial Supply, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	729592	12/20/2013		6451G · CUSTODIAL SUPPLIES	-198.75
Bill	729627	01/02/2014		6451G · CUSTODIAL SUPPLIES	-493.39
Bill	731604	01/23/2014		6451G · CUSTODIAL SUPPLIES	-323.83
TOTAL					<u>-1,015.97</u>
Bill Pmt -Check	51233	01/27/2014	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	

January 27, 2014

Bill	51234	01/27/2014	AT&T	L0225 - EMPIRE NAT'L - OPERATING	
Bill	11014	01/23/2014		6431D - TELECOMMUNICATIONS	-42.49
TOTAL					-42.49

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MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	3019181535	01/02/2014		6410C · BOOKS (C&P)	-1,450.50
Bill	3019200619	01/02/2014		6410C · BOOKS (C&P)	-88.97
Bill	3019242901	01/07/2014		6410A · BOOKS (ADULT)	-179.04
Bill	3019242852	01/07/2014		6410A · BOOKS (ADULT)	-278.04
Bill	3019241437	01/07/2014		6410A · BOOKS (ADULT)	-518.88
Bill	3019256759	01/10/2014		6410A · BOOKS (ADULT)	-651.70
Bill	3019263456	01/10/2014		6410A · BOOKS (ADULT)	-79.75
Bill	3019235867	01/10/2014		6410A · BOOKS (ADULT)	-385.35
Bill	3019242793	01/10/2014		6410A · BOOKS (ADULT)	-145.44
Bill	3019250473	01/13/2014		6410A · BOOKS (ADULT)	-372.74
Bill	3019269546	01/13/2014		6410A · BOOKS (ADULT)	-119.50
Bill	3019262443	01/13/2014		6410A · BOOKS (ADULT)	-431.27
Bill	3019269634	01/13/2014		6410A · BOOKS (ADULT)	-15.64
Bill	3019276967	01/13/2014		6410A · BOOKS (ADULT)	-128.32
Bill	3019268263	01/13/2014		6410A · BOOKS (ADULT)	-629.19
Bill	3019225927	01/13/2014		6410C · BOOKS (C&P)	-54.71
Bill	3019224031	01/13/2014		6410C · BOOKS (C&P)	-514.66
Bill	3019250621	01/13/2014		6410C · BOOKS (C&P)	-81.63
Bill	3019264996	01/13/2014		6410C · BOOKS (C&P)	-21.69
Bill	3019248246	01/13/2014		6410C · BOOKS (C&P)	-290.56
Bill	3019279964	01/21/2014		6410A · BOOKS (ADULT)	-326.74
Bill	3019284902	01/21/2014		6410A · BOOKS (ADULT)	-160.16
Bill	3019284090	01/21/2014		6410A · BOOKS (ADULT)	-733.18
Bill	3019269626	01/21/2014		6410A · BOOKS (ADULT)	-27.92
Bill	3019250807	01/21/2014		6410C · BOOKS (C&P)	-11.90
Bill	3019250805	01/21/2014		6410C · BOOKS (C&P)	-7.34
Bill	3019250806	01/21/2014		6410C · BOOKS (C&P)	-286.41
Bill	3019283215	01/21/2014		6410N · BOOKS (TEEN)	-7.88
Bill	3019257069	01/21/2014		6410N · BOOKS (TEEN)	-20.34
Bill	3019269471	01/21/2014		6410N · BOOKS (TEEN)	-10.17
Bill	3019260612	01/21/2014		6410N · BOOKS (TEEN)	-12.10
Bill	3019246266	01/21/2014		6410N · BOOKS (TEEN)	-11.37

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	3019247272	01/21/2014		6410N · BOOKS (TEEN)	-14.53
Bill	3019274708	01/21/2014		6410N · BOOKS (TEEN)	-46.57
Bill	3019279529	01/21/2014		6410N · BOOKS (TEEN)	-78.35
Bill	3019235696	01/21/2014		6410N · BOOKS (TEEN)	-1,088.55
Bill	3019193717	01/21/2014		6410N · BOOKS (TEEN)	-11.10
Bill	3019227207	01/21/2014		6410N · BOOKS (TEEN)	-130.23
TOTAL					-12,778.31

Bill Pmt -Check	51236	01/27/2014	Baker & Taylor Entertainment	L0225 · EMPIRE NAT'L - OPERATING	
Bill	K12087070	01/21/2014		6412N · RECORDINGS (TEEN)	-24.61
Bill	K10401520	01/21/2014		6412N · RECORDINGS (TEEN)	-38.20
TOTAL					-62.81

Bill Pmt -Check	51237	01/27/2014	Balmer, Sylvia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	763534	01/10/2014		6410C · BOOKS (C&P)	-16.99
TOTAL					-16.99

Bill Pmt -Check	51238	01/27/2014	Bishop, Viviana G.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/10,12,17,19/13	01/17/2014		6437L · PROGRAMS (LIT)	-405.00
TOTAL					-405.00

Bill Pmt -Check	51239	01/27/2014	Bleidner, Gloria	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1292013	12/20/2013		6437A · PROGRAMS (ADULT)	-75.00
Bill	162014	01/13/2014		6437A · PROGRAMS (ADULT)	-75.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-150.00
Bill Pmt -Check	51240	01/27/2014	BLR	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7-7172202	01/21/2014		6413G · PERIODICALS (GEN)	-474.15
TOTAL					-474.15
Bill Pmt -Check	51241	01/27/2014	Brookhaven Locksmiths, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	157631	01/02/2014		6452G · BLDG ALTERATION AND MAINT	-193.00
TOTAL					-193.00
Bill Pmt -Check	51242	01/27/2014	Bruno, Sally	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1162014	01/23/2014		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					-150.00
Bill Pmt -Check	51243	01/27/2014	Bureau of Education & Research	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Reg BT44s1 2272014	01/17/2014		6435N · CED, CONF & TRAVEL (TEEN)	-235.00
TOTAL					-235.00
Bill Pmt -Check	51244	01/27/2014	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	011614-011514	01/23/2014		6431D · TELECOMMUNICATIONS	-699.05
				6439A · EQUIPMENT R & M (ADULT)	-4.15
				6439N · EQUIPMENT R & M (TEEN)	-4.15

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-707.35
Bill Pmt -Check	51245	01/27/2014	Carco Group, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	00780351	01/17/2014		6437P16 · STAFF BACKGROUND SCREEN	-340.89
Bill	00778451	01/17/2014		6437P16 · STAFF BACKGROUND SCREEN	-340.89
TOTAL					-681.78
Bill Pmt -Check	51246	01/27/2014	Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12162013	01/02/2014		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00
Bill Pmt -Check	51247	01/27/2014	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	HN33690	01/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-411.81
Bill	HR49838	01/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-295.93
Bill	HW02850	01/13/2014		7203W · EQUIPMENT WIRE	-293.82
Bill	HQ37570	01/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-265.61
Bill	HP00867	01/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-405.80
Bill	HN40654	01/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-1,299.34
Bill	HX02904	01/13/2014		7203W · EQUIPMENT WIRE	-687.91
TOTAL					-3,660.22
Bill Pmt -Check	51248	01/27/2014	Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1138472	12/18/2013		6410A · BOOKS (ADULT)	-387.92
Bill	1144483	01/13/2014		6410A · BOOKS (ADULT)	-387.92

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-775.84
Bill Pmt -Check	51249	01/27/2014	Chargers Printable Sportswear	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4034	01/08/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-327.00
TOTAL					-327.00
Bill Pmt -Check	51250	01/27/2014	Cleanco Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	005434	01/16/2014		6451G · CUSTODIAL SUPPLIES	-140.00
TOTAL					-140.00
Bill Pmt -Check	51251	01/27/2014	Coffee Solutions	L0225 · EMPIRE NAT'L - OPERATING	
Bill	737712	01/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-49.00
Bill	740266	01/16/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-249.00
TOTAL					-298.00
Bill Pmt -Check	51252	01/27/2014	Cornell Cooperative Extension	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12142013	12/18/2013		6437C · PROGRAMS (C&P)	-120.00
Bill	12102013	01/02/2014		6437L · PROGRAMS (LIT)	-125.00
TOTAL					-245.00
Bill Pmt -Check	51253	01/27/2014	Corrigan, Jacqueline	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/12/13,1/9/2014	01/17/2014		6437L · PROGRAMS (LIT)	-120.00

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-120.00
Bill Pmt -Check	51254	01/27/2014	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	142014	01/13/2014		6437N · PROGRAMS (TEEN)	-55.00
Bill	12282013	01/13/2014		6437N · PROGRAMS (TEEN)	-45.00
TOTAL					-100.00
Bill Pmt -Check	51255	01/27/2014	Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/7,9,11,14,16,18	01/17/2014		6437L · PROGRAMS (LIT)	-500.00
TOTAL					-500.00
Bill Pmt -Check	51256	01/27/2014	Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	5144195	12/18/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-38.99
Bill	5183173	01/23/2014		6437C · PROGRAMS (C&P)	-190.41
TOTAL					-229.40
Bill Pmt -Check	51257	01/27/2014	Detail Carting Co. Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	310166	01/10/2014		6432G · CARTAGE	-250.38
TOTAL					-250.38
Bill Pmt -Check	51258	01/27/2014	Disc Go Technologies Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4427D	01/23/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-720.52

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-720.52
Bill Pmt -Check	51259	01/27/2014	Discount School Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	D18689930001	01/23/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-288.57
TOTAL					-288.57
Bill Pmt -Check	51260	01/27/2014	DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2045582	01/10/2014		6439W · EQUIPMENT R & M (WIRES)	-378.81
Bill	120118	01/10/2014		6439W · EQUIPMENT R & M (WIRES)	-850.00
TOTAL					-1,228.81
Bill Pmt -Check	51261	01/27/2014	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9164502	01/02/2014		6413A · PERIODICALS (ADULT)	-289.50
TOTAL					-289.50
Bill Pmt -Check	51262	01/27/2014	Electronic Alarm Systems	L0225 · EMPIRE NAT'L - OPERATING	
Bill	R 35028	01/17/2014		6452G · BLDG ALTERATION AND MAINT	-67.50
TOTAL					-67.50
Bill Pmt -Check	51263	01/27/2014	EnvisionWare Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	INV-US-15705	01/21/2014		6410A · BOOKS (ADULT)	-1,982.50
				6410C · BOOKS (C&P)	-1,105.00

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Type	Num	Date	Name	Account	Paid Amount
				6410N · BOOKS (TEEN)	-162.50
TOTAL					<u>-3,250.00</u>
Bill Pmt -Check	51264	01/27/2014	Esposito, Jennifer	L0225 · EMPIRE NAT'L - OPERATING	
Bill	625869	12/18/2013		6417A · VIDEOS (ADULT)	-34.99
TOTAL					<u>-34.99</u>
Bill Pmt -Check	51265	01/27/2014	First Student	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10894647	01/08/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10894702	01/08/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10901315	01/13/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10901321	01/13/2014		6437C · PROGRAMS (C&P)	-65.65
Bill	10901324	01/13/2014		6437C · PROGRAMS (C&P)	-65.65
TOTAL					<u>-328.25</u>
Bill Pmt -Check	51266	01/27/2014	Flower Barn/IGHL Greenhouses	L0225 · EMPIRE NAT'L - OPERATING	
Bill	B0001983	01/10/2014		643760 · PLANTINGS	-207.16
Bill	B0001964	01/10/2014		643760 · PLANTINGS	-207.16
TOTAL					<u>-414.32</u>
Bill Pmt -Check	51267	01/27/2014	Foerderer, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/9,16 1/6,13/14	01/17/2014		6437L · PROGRAMS (LIT)	-200.00
TOTAL					<u>-200.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51268	01/27/2014	Franzone, Denise	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/9,11,16,18/13	01/17/2014		6437L · PROGRAMS (LIT)	<u>-400.00</u>
TOTAL					-400.00
Bill Pmt -Check	51269	01/27/2014	Galvez, Viodelda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/9,11,16,18/13	01/17/2014		6437L · PROGRAMS (LIT)	<u>-450.00</u>
TOTAL					-450.00
Bill Pmt -Check	51270	01/27/2014	Garda CL Atlantic, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	196-598314	01/10/2014		6437P13 · ARMORED CAR SERVICE	<u>-182.02</u>
TOTAL					-182.02
Bill Pmt -Check	51271	01/27/2014	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/14,18 1/8,13,15	01/17/2014		6437L · PROGRAMS (LIT)	<u>-165.00</u>
TOTAL					-165.00
Bill Pmt -Check	51272	01/27/2014	George, Ivette (staff)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage Oct/Dec	01/02/2014		6435L · CED, CONF & TRAVEL (LIT)	<u>-72.42</u>
TOTAL					-72.42

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51273	01/27/2014	Gielarowski, Jason	L0225 · EMPIRE NAT'L - OPERATING	
Bill	322266	01/10/2014		6410C · BOOKS (C&P)	-17.99
TOTAL					<u>-17.99</u>
Bill Pmt -Check	51274	01/27/2014	Goodwin, Jacqueline	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/16,18/2014	01/17/2014		6437L · PROGRAMS (LIT)	-100.00
TOTAL					<u>-100.00</u>
Bill Pmt -Check	51275	01/27/2014	Guilfoyle, Jaclyn	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/6,8,13,15/2014	01/17/2014		6437L · PROGRAMS (LIT)	-200.00
TOTAL					<u>-200.00</u>
Bill Pmt -Check	51276	01/27/2014	Henn, JoAnn	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/6,9,13/2014	01/21/2014		6437A · PROGRAMS (ADULT)	-240.00
TOTAL					<u>-240.00</u>
Bill Pmt -Check	51277	01/27/2014	HGTV Magazine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2 yr. subscription	01/21/2014		6413A · PERIODICALS (ADULT)	-25.00
TOTAL					<u>-25.00</u>
Bill Pmt -Check	51278	01/27/2014	House of Carpets Inc.	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	CG303682	12/18/2013		7203N · EQUIPMENT TEEN	-374.70
TOTAL					-374.70
Bill Pmt -Check	51279	01/27/2014	Impostato, MaryAnne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1162014	01/23/2014		6437N · PROGRAMS (TEEN)	-240.00
TOTAL					-240.00
Bill Pmt -Check	51280	01/27/2014	IRC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1132014	01/21/2014		6410C · BOOKS (C&P)	-50.00
TOTAL					-50.00
Bill Pmt -Check	51281	01/27/2014	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	15152	01/10/2014		6452G · BLDG ALTERATION AND MAINT	-364.00
TOTAL					-364.00
Bill Pmt -Check	51282	01/27/2014	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12122013	12/20/2013		6437A · PROGRAMS (ADULT)	-260.00
Bill	1132014	01/21/2014		6437A · PROGRAMS (ADULT)	-210.00
TOTAL					-470.00
Bill Pmt -Check	51283	01/27/2014	Joya, Denise	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	12/7,9,10,11,12,16,	01/17/2014		6437L · PROGRAMS (LIT)	-855.00
TOTAL					-855.00

Bill Pmt -Check	51284	01/27/2014	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	133460532921	12/20/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-11.42
Bill	133451219091	12/20/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-25.98
Bill	133511331891	12/20/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-3.99
Bill	133520733541	12/20/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-12.67
Bill	133510731581	12/20/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-44.63
Bill	133441217541	12/20/2013		6437L · PROGRAMS (LIT)	-18.66
Bill	133481325451	12/20/2013		6437L · PROGRAMS (LIT)	-22.84
Bill	133440710031	12/20/2013		6437N · PROGRAMS (TEEN)	-108.78
Bill	133401312561	12/20/2013		6437C · PROGRAMS (C&P)	-14.18
Bill	133611349171	01/02/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-12.37
Bill	133521334321	01/02/2014		6437L · PROGRAMS (LIT)	-24.97
Bill	133541338141	01/02/2014		6437N · PROGRAMS (TEEN)	-45.76
Bill	133440710211	01/02/2014		6437N · PROGRAMS (TEEN)	-3.69
Bill	133501228601	01/02/2014		6437A · PROGRAMS (ADULT)	-13.82
Bill	140070614831	01/10/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-9.78
Bill	133621349801	01/10/2014		6437N · PROGRAMS (TEEN)	-45.87
Bill	140041361091	01/10/2014		6437N · PROGRAMS (TEEN)	-18.85
Bill	140041361151	01/10/2014		6437N · PROGRAMS (TEEN)	-7.08
Bill	140100620351	01/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-13.27
Bill	140150629731	01/17/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-9.78
Bill	140131374531	01/17/2014		6437L · PROGRAMS (LIT)	-39.26
Bill	140061365471	01/17/2014		6437L · PROGRAMS (LIT)	-34.30
Bill	140101266111	01/17/2014		6437N · PROGRAMS (TEEN)	-14.97
Bill	140141375331	01/17/2014		6437N · PROGRAMS (TEEN)	-4.99
Bill	140131270621	01/17/2014		6437N · PROGRAMS (TEEN)	-9.98
TOTAL					-571.89

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51285	01/27/2014	Klein, Carol	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11132013	01/17/2014		6437N · PROGRAMS (TEEN)	<u>-80.00</u>
TOTAL					-80.00
Bill Pmt -Check	51286	01/27/2014	Kyle, Stephanie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12272013	01/13/2014		6437N · PROGRAMS (TEEN)	<u>-78.34</u>
TOTAL					-78.34
Bill Pmt -Check	51287	01/27/2014	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	91122	01/17/2014		6437P4 · ATTORNEY	-1,000.00
Bill	90694	01/17/2014		6437P4 · ATTORNEY	<u>-1,035.89</u>
TOTAL					-2,035.89
Bill Pmt -Check	51288	01/27/2014	Language Line Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3293232	01/10/2014		6437P17 · TRANSLATION SERVICES	<u>-6.50</u>
TOTAL					-6.50
Bill Pmt -Check	51289	01/27/2014	Ledo, Janet	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/11,18/2013	01/02/2014		6437A · PROGRAMS (ADULT)	-200.00
Bill	1/8,15/2014	01/21/2014		6437A · PROGRAMS (ADULT)	<u>-200.00</u>
TOTAL					-400.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51290	01/27/2014	Lee, Karan	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/11,18/2013	01/02/2014		6437A · PROGRAMS (ADULT)	<u>-150.00</u>
TOTAL					-150.00
Bill Pmt -Check	51291	01/27/2014	Long Island Aquarium Service LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	16685	01/02/2014		6452G · BLDG ALTERATION AND MAINT	<u>-241.99</u>
TOTAL					-241.99
Bill Pmt -Check	51292	01/27/2014	Longwood Public Library	L0225 · EMPIRE NAT'L - OPERATING	
Bill	121313	12/18/2013		6410A · BOOKS (ADULT)	<u>-7.99</u>
TOTAL					-7.99
Bill Pmt -Check	51293	01/27/2014	Lopez, Joseph	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12122013	12/18/2013		6437C · PROGRAMS (C&P)	-40.00
Bill	192014	01/17/2014		6437C · PROGRAMS (C&P)	<u>-40.00</u>
TOTAL					-80.00
Bill Pmt -Check	51294	01/27/2014	Mackenzie Automatic Doors Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	176539	12/20/2013		6452G · BLDG ALTERATION AND MAINT	-401.50
Bill	176814	01/10/2014		6452G · BLDG ALTERATION AND MAINT	<u>-269.50</u>
TOTAL					-671.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51295	01/27/2014	Maggio, Mary	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Reimburse Nov-Jan	01/17/2014		6437N · PROGRAMS (TEEN)	<u>-379.55</u>
TOTAL					-379.55
Bill Pmt -Check	51296	01/27/2014	Mahler, Judith	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/10,12,14,17,19	01/17/2014		6437L · PROGRAMS (LIT)	<u>-637.50</u>
TOTAL					-637.50
Bill Pmt -Check	51297	01/27/2014	MailFinance	L0225 · EMPIRE NAT'L - OPERATING	
Bill	H4412616	01/10/2014		6439G · EQUIPMENT R & M (GEN)	<u>-628.80</u>
TOTAL					-628.80
Bill Pmt -Check	51298	01/27/2014	Mansoor Book Store	L0225 · EMPIRE NAT'L - OPERATING	
Bill	6002	01/21/2014		6413A · PERIODICALS (ADULT)	<u>-312.00</u>
TOTAL					-312.00
Bill Pmt -Check	51299	01/27/2014	Marvel Subscriptions	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Renewal 2014	01/02/2014		6413C · PERIODICALS (C&P)	<u>-26.99</u>
TOTAL					-26.99

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51300	01/27/2014	McDuffie, Nathina Inez	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1142014	01/17/2014		6437N · PROGRAMS (TEEN)	-200.00
TOTAL					-200.00
Bill Pmt -Check	51301	01/27/2014	McLeod, Barbara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage 122013	12/20/2013		6435C · CED, CONF & TRAVEL (C&P)	-45.76
				6437C · PROGRAMS (C&P)	-54.00
Bill	172014	01/13/2014		6437C · PROGRAMS (C&P)	-40.00
TOTAL					-139.76
Bill Pmt -Check	51302	01/27/2014	Mergent	L0225 · EMPIRE NAT'L - OPERATING	
Bill	135507	01/21/2014		6410A · BOOKS (ADULT)	-878.00
TOTAL					-878.00
Bill Pmt -Check	51303	01/27/2014	Mid-Island Electrical Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	S1723613.001	01/02/2014		6451G · CUSTODIAL SUPPLIES	-81.60
TOTAL					-81.60
Bill Pmt -Check	51304	01/27/2014	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill	91481818	12/18/2013		6417C · VIDEOS (C&P)	-97.08
Bill	91470327	12/18/2013		6417C · VIDEOS (C&P)	-10.94
Bill	91470326	12/18/2013		6417C · VIDEOS (C&P)	-37.89
Bill	91468108	12/20/2013		6412A · RECORDINGS (ADULT)	-69.98

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Type	Num	Date	Name	Account	Paid Amount
Bill	91474830	12/20/2013		6412A · RECORDINGS (ADULT)	-27.73
Bill	91483864	12/20/2013		6412A · RECORDINGS (ADULT)	-86.97
Bill	91481816	12/20/2013		6417A · VIDEOS (ADULT)	-99.24
Bill	91489303	12/20/2013		6417A · VIDEOS (ADULT)	-96.47
Bill	91489301	12/20/2013		6417A · VIDEOS (ADULT)	-416.41
Bill	91483866	12/20/2013		6412A · RECORDINGS (ADULT)	-30.87
Bill	91470323	12/20/2013		6417A · VIDEOS (ADULT)	-384.79
Bill	91470325	12/20/2013		6417A · VIDEOS (ADULT)	-70.27
Bill	91474831	12/20/2013		6417A · VIDEOS (ADULT)	-7.99
Bill	91485687	01/02/2014		6417A · VIDEOS (ADULT)	-32.79
Bill	91485685	01/02/2014		6417A · VIDEOS (ADULT)	-424.51
Bill	91486065	01/02/2014		6417A · VIDEOS (ADULT)	-16.89
Bill	91499802	01/02/2014		6417A · VIDEOS (ADULT)	-846.92
Bill	91499804	01/02/2014		6417A · VIDEOS (ADULT)	-97.47
Bill	91504013	01/02/2014		6417A · VIDEOS (ADULT)	-301.11
Bill	91504011	01/02/2014		6417A · VIDEOS (ADULT)	-477.80
Bill	91516994	01/07/2014		6412A · RECORDINGS (ADULT)	-46.16
Bill	91507219	01/07/2014		6412A · RECORDINGS (ADULT)	-115.99
Bill	91516993	01/07/2014		6412A · RECORDINGS (ADULT)	-39.99
Bill	91516991	01/07/2014		6417A · VIDEOS (ADULT)	-55.98
Bill	91516658	01/07/2014		6417A · VIDEOS (ADULT)	-21.89
Bill	91516656	01/07/2014		6417A · VIDEOS (ADULT)	-309.25
Bill	91495263	01/07/2014		6417A · VIDEOS (ADULT)	-109.92
Bill	91495264	01/07/2014		6417A · VIDEOS (ADULT)	-142.86
Bill	91528063	01/10/2014		6417A · VIDEOS (ADULT)	-1,439.27
Bill	91528065	01/10/2014		6417A · VIDEOS (ADULT)	-170.25
Bill	91518806	01/10/2014		6417A · VIDEOS (ADULT)	-212.99
Bill	91518808	01/10/2014		6417A · VIDEOS (ADULT)	-33.79
Bill	91524772	01/10/2014		6417A · VIDEOS (ADULT)	-57.67
Bill	91506741	01/13/2014		6417C · VIDEOS (C&P)	-748.20
Bill	91506743	01/13/2014		6417C · VIDEOS (C&P)	-348.90
Bill	91499805	01/13/2014		6417C · VIDEOS (C&P)	-95.73

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Type	Num	Date	Name	Account	Paid Amount
Bill	91495265	01/13/2014		6417C · VIDEOS (C&P)	-174.06
Bill	91516659	01/13/2014		6417C · VIDEOS (C&P)	-52.26
Bill	91528066	01/13/2014		6417C · VIDEOS (C&P)	-123.84
Bill	91537482	01/21/2014		6412A · RECORDINGS (ADULT)	-74.98
Bill	91537480	01/21/2014		6412A · RECORDINGS (ADULT)	-29.08
Bill	91530213	01/21/2014		6412A · RECORDINGS (ADULT)	-12.59
Bill	91530211	01/21/2014		6412A · RECORDINGS (ADULT)	-39.99
Bill	91530214	01/21/2014		6412N · RECORDINGS (TEEN)	-22.99
Bill	91507461	01/21/2014		6412N · RECORDINGS (TEEN)	-19.99
Bill	91539969	01/21/2014		6417A · VIDEOS (ADULT)	-273.62
Bill	91539967	01/21/2014		6417A · VIDEOS (ADULT)	-633.13
Bill	91542400	01/21/2014		6417A · VIDEOS (ADULT)	-67.56
Bill	91531867	01/21/2014		6417A · VIDEOS (ADULT)	-412.70
Bill	91535229	01/21/2014		6417A · VIDEOS (ADULT)	-20.39
Bill	91535227	01/21/2014		6417A · VIDEOS (ADULT)	-123.16
Bill	91536184	01/21/2014		6417A · VIDEOS (ADULT)	-194.82
Bill	91531869	01/21/2014		6417A · VIDEOS (ADULT)	-69.78
Bill	91531930	01/21/2014		6417C · VIDEOS (C&P)	-14.44
TOTAL					<u>-9,942.34</u>

Bill Pmt -Check	51305	01/27/2014	Mosio, Inc.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	MFLR-13015	01/02/2014		6419N · SOFTWARE (TEEN)	-1,199.00
TOTAL					<u>-1,199.00</u>

Bill Pmt -Check	51306	01/27/2014	Muralles, Raquel L.	L0225 · EMPIRE NAT'L - OPERATING
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Bill	12/10,17,19/13	01/17/2014		6437L · PROGRAMS (LIT)	-234.00
TOTAL					<u>-234.00</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51307	01/27/2014	National Learning Corporation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	0043014	01/07/2014		6410A · BOOKS (ADULT)	-148.82
Bill	0043024	01/13/2014		6410A · BOOKS (ADULT)	-106.86
TOTAL					<u>-255.68</u>
Bill Pmt -Check	51308	01/27/2014	Negron, Senia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/10,12,17,19/13	01/17/2014		6437L · PROGRAMS (LIT)	-195.00
TOTAL					<u>-195.00</u>
Bill Pmt -Check	51309	01/27/2014	Neopost NY/NJ Metro	L0225 · EMPIRE NAT'L - OPERATING	
Bill	NYAR181	01/02/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-49.72
TOTAL					<u>-49.72</u>
Bill Pmt -Check	51310	01/27/2014	Neopost USA Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	443571	01/21/2014		6439G · EQUIPMENT R & M (GEN)	-50.00
TOTAL					<u>-50.00</u>
Bill Pmt -Check	51311	01/27/2014	New York Post	L0225 · EMPIRE NAT'L - OPERATING	
Bill	52 weeks	01/07/2014		6413A · PERIODICALS (ADULT)	-726.96
TOTAL					<u>-726.96</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51312	01/27/2014	New York State Unemployment Insurance	L0225 · EMPIRE NAT'L - OPERATING	
Bill	010114	01/16/2014		9050 · UNEMPLOYMENT INSURANCE	<u>-305.57</u>
TOTAL					-305.57
Bill Pmt -Check	51313	01/27/2014	O'Connell, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12102013	12/20/2013		6437A · PROGRAMS (ADULT)	<u>-370.00</u>
TOTAL					-370.00
Bill Pmt -Check	51314	01/27/2014	OverDrive	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1302-104507210121213	01/02/2014		6410A · BOOKS (ADULT)	<u>-146.68</u>
TOTAL					-146.68
Bill Pmt -Check	51315	01/27/2014	Pace, Giacinta	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11/10,17/2013	01/23/2014		6437N · PROGRAMS (TEEN)	<u>-300.00</u>
TOTAL					-300.00
Bill Pmt -Check	51316	01/27/2014	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10814179	01/17/2014		6437P12 · PAYROLL SERVICES	-589.95
Bill	11035629	01/17/2014		6437P12 · PAYROLL SERVICES	<u>-592.80</u>
TOTAL					-1,182.75

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	51317	01/27/2014	Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	343796	12/20/2013		6437P12 · PAYROLL SERVICES	-434.15
Bill	345897	01/07/2014		6437P12 · PAYROLL SERVICES	-1,852.70
Bill	348195	01/21/2014		6437P12 · PAYROLL SERVICES	-425.70
TOTAL					<u>-2,712.55</u>
Bill Pmt -Check	51318	01/27/2014	Perri, Amy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1142014	01/21/2014		6437A · PROGRAMS (ADULT)	-150.00
TOTAL					<u>-150.00</u>
Bill Pmt -Check	51319	01/27/2014	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PC 12014 RASD	01/23/2014		6437A · PROGRAMS (ADULT)	-61.25
Bill	PC 12014 CPSD	01/23/2014		6435C · CED, CONF & TRAVEL (C&P)	-34.71
				6437C · PROGRAMS (C&P)	-32.93
TOTAL					<u>-128.89</u>
Bill Pmt -Check	51320	01/27/2014	Poland Spring	L0225 · EMPIRE NAT'L - OPERATING	
Bill	13L8211383149	01/17/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-125.21
TOTAL					<u>-125.21</u>
Bill Pmt -Check	51321	01/27/2014	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	Permit #1 2014	01/17/2014		6433G · POSTAGE	-200.00
TOTAL					-200.00
Bill Pmt -Check	51322	01/27/2014	PSEG	L0225 · EMPIRE NAT'L - OPERATING	
Bill	01162014	01/23/2014		6450E · ELECTRICITY	-12,002.37
TOTAL					-12,002.37
Bill Pmt -Check	51323	01/27/2014	Pulse Answering Service Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Jan, Feb, Mar 2014	01/21/2014		6452G · BLDG ALTERATION AND MAINT	-87.00
TOTAL					-87.00
Bill Pmt -Check	51324	01/27/2014	Quill	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7749864	12/18/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-179.82
Bill	7229411	12/18/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-31.56
Bill	7255910	12/18/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-15.99
Bill	8064854	01/02/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-58.62
TOTAL					-285.99
Bill Pmt -Check	51325	01/27/2014	Quizhpi, Rosa	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/9,10,12,13,14,16	01/17/2014		6437L · PROGRAMS (LIT)	-611.00
TOTAL					-611.00
Bill Pmt -Check	51326	01/27/2014	Radio Shack Corporation	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	039457	01/16/2014		7203W · EQUIPMENT WIRE	-96.98
TOTAL					-96.98
Bill Pmt -Check	51327	01/27/2014	Raimondo, Joyce	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12132013	12/20/2013		6437N · PROGRAMS (TEEN)	-200.00
Bill	1102014	01/17/2014		6437N · PROGRAMS (TEEN)	-200.00
TOTAL					-400.00
Bill Pmt -Check	51328	01/27/2014	Random House, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1088753112	12/18/2013		6412A · RECORDINGS (ADULT)	-20.00
Bill	1088825952	12/20/2013		6412A · RECORDINGS (ADULT)	-37.50
Bill	1088920579	01/07/2014		6412A · RECORDINGS (ADULT)	-37.50
TOTAL					-95.00
Bill Pmt -Check	51329	01/27/2014	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	74844565	12/20/2013		6412A · RECORDINGS (ADULT)	-40.00
Bill	74851356	01/02/2014		6412A · RECORDINGS (ADULT)	-40.00
Bill	74848502	01/02/2014		6412A · RECORDINGS (ADULT)	-13.90
Bill	74848017	01/02/2014		6417A · VIDEOS (ADULT)	-41.60
Bill	74853328	01/02/2014		6412A · RECORDINGS (ADULT)	-198.00
TOTAL					-333.50
Bill Pmt -Check	51330	01/27/2014	Red Hawk Fire & Security	L0225 · EMPIRE NAT'L - OPERATING	

January 27, 2014

Bill Pmt -Check	51333	01/27/2014 Rotary Club of Shirley & the Mastics	L0225 · EMPIRE NAT'L - OPERATING
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MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	112014-6302014	01/13/2014		6435D · CED, CONF & TRAVEL (ADM)	-390.00
				6438 · DUES	-100.00
Bill	712013-12312013	01/13/2014		6435D · CED, CONF & TRAVEL (ADM)	-390.00
				6438 · DUES	-100.00
TOTAL					-980.00
Bill Pmt -Check	51334	01/27/2014	Samperi, Elizabeth A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	875752	01/23/2014		6417C · VIDEOS (C&P)	-21.99
TOTAL					-21.99
Bill Pmt -Check	51335	01/27/2014	Schiano, Joseph, CPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2013-120	01/10/2014		6437P02 · AUDITOR	-1,000.00
TOTAL					-1,000.00
Bill Pmt -Check	51336	01/27/2014	SCLS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	53817	12/18/2013		6411C · MICRO/REF CD (C&P)	-1,932.00
Bill	54028	12/18/2013		6439R · EQUIPMENT R & M (CIRC)	-56.81
Bill	54123	01/21/2014		6411C · MICRO/REF CD (C&P)	-864.00
				6411A · MICRO/REF CD (ADULT)	-665.00
				6411N · MICRO/REF CD (TEEN)	-665.00
TOTAL					-4,182.81
Bill Pmt -Check	51337	01/27/2014	SCLS PALS	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	53929	12/18/2013		6439R · EQUIPMENT R & M (CIRC)	-11,157.64
TOTAL					-11,157.64
Bill Pmt -Check	51338	01/27/2014	Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12102013	12/20/2013		6437A · PROGRAMS (ADULT)	-425.00
Bill	1132014	01/21/2014		6437A · PROGRAMS (ADULT)	-425.00
TOTAL					-850.00
Bill Pmt -Check	51339	01/27/2014	Seaman, Kevin A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	112014-6302014	01/08/2014		6437P4 · ATTORNEY	-6,875.00
TOTAL					-6,875.00
Bill Pmt -Check	51340	01/27/2014	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	33292	01/02/2014		6434G · PRINTING (GEN)	-190.00
Bill	33293	01/10/2014		6434G · PRINTING (GEN)	-6,581.00
Bill	33366	01/23/2014		6434G · PRINTING (GEN)	-6,581.00
TOTAL					-13,352.00
Bill Pmt -Check	51341	01/27/2014	Sferrazza, Nancy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/4,11,18/2013	01/13/2014		6437N · PROGRAMS (TEEN)	-240.00
TOTAL					-240.00
Bill Pmt -Check	51342	01/27/2014	Sharper Training Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	952013	12/20/2013		6437A · PROGRAMS (ADULT)	-200.00
Bill	162014	01/17/2014		6437A · PROGRAMS (ADULT)	-200.00
Bill	172014	01/17/2014		6437A · PROGRAMS (ADULT)	-200.00
Bill	11/27/13 12/3/13	01/17/2014		6437L · PROGRAMS (LIT)	-400.00
Bill	1142014	01/21/2014		6437A · PROGRAMS (ADULT)	-200.00
Bill	1132014	01/21/2014		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					-1,400.00

Bill Pmt -Check	51343	01/27/2014	Sheppard, Kenya	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/8,9,16/2014	01/23/2014		6437N · PROGRAMS (TEEN)	-150.00
TOTAL					-150.00

Bill Pmt -Check	51344	01/27/2014	Sievers, Sandra	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1292013	12/20/2013		6437A · PROGRAMS (ADULT)	-75.00
Bill	162014	01/13/2014		6437A · PROGRAMS (ADULT)	-75.00
TOTAL					-150.00

Bill Pmt -Check	51345	01/27/2014	Soto, Esmeralda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/9,10,16,17,18/13	01/17/2014		6437L · PROGRAMS (LIT)	-500.00
TOTAL					-500.00

Bill Pmt -Check	51346	01/27/2014	Squires, Lorraine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/2013	01/02/2014		6410N · BOOKS (TEEN)	-39.40

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
				6435N · CED, CONF & TRAVEL (TEEN)	-751.60
Bill	122713-123013	01/13/2014		6437N · PROGRAMS (TEEN)	-85.55
				6430G · OFFICE AND LIBRARY SUPPLIES	-12.49
TOTAL					-889.04
Bill Pmt -Check	51347	01/27/2014	Surface Restorations, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	87030	01/21/2014		6452G · BLDG ALTERATION AND MAINT	-750.00
TOTAL					-750.00
Bill Pmt -Check	51348	01/27/2014	Tag-It Engravings & Signs	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10866	01/13/2014		6430G · OFFICE AND LIBRARY SUPPLIES	-45.00
TOTAL					-45.00
Bill Pmt -Check	51349	01/27/2014	Tantor Media	L0225 · EMPIRE NAT'L - OPERATING	
Bill	INV8594	01/02/2014		6412A · RECORDINGS (ADULT)	-35.99
TOTAL					-35.99
Bill Pmt -Check	51350	01/27/2014	Thacker, Nola (staff)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12152013	12/20/2013		6437N · PROGRAMS (TEEN)	-19.98
TOTAL					-19.98
Bill Pmt -Check	51351	01/27/2014	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	41012	01/10/2014		6452G · BLDG ALTERATION AND MAINT	-1,915.00
TOTAL					-1,915.00
Bill Pmt -Check	51352	01/27/2014	Tumbleweed Press Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	52971	12/18/2013		6411C · MICRO/REF CD (C&P)	-99.00
TOTAL					-99.00
Bill Pmt -Check	51353	01/27/2014	Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	250657	01/10/2014		6437P7 · COLLECTION AGENCY	-313.25
TOTAL					-313.25
Bill Pmt -Check	51354	01/27/2014	UPS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	000054YE33493	12/18/2013		6433G · POSTAGE	-10.51
TOTAL					-10.51
Bill Pmt -Check	51355	01/27/2014	Upstart	L0225 · EMPIRE NAT'L - OPERATING	
Bill	5172398	01/10/2014		6437C · PROGRAMS (C&P)	-850.30
Bill	5171162	01/21/2014		6410C · BOOKS (C&P)	-84.05
TOTAL					-934.35
Bill Pmt -Check	51356	01/27/2014	Utica National Insurance Group	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	011214	01/23/2014		9040 · WORKERS' COMPENSATION	-80,090.00
TOTAL					-80,090.00
Bill Pmt -Check	51357	01/27/2014	VanCleef, Ann	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12142013	12/20/2013		6437A · PROGRAMS (ADULT)	-400.00
TOTAL					-400.00
Bill Pmt -Check	51358	01/27/2014	Velasquez, Kasey A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	711496	01/16/2014		6410C · BOOKS (C&P)	-15.95
TOTAL					-15.95
Bill Pmt -Check	51359	01/27/2014	Villegas, Martha (Vendor)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/10,12,19/13	01/17/2014		6437L · PROGRAMS (LIT)	-217.75
TOTAL					-217.75
Bill Pmt -Check	51360	01/27/2014	Weitzel, Katharine S.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/12,19/2013	01/17/2014		6437L · PROGRAMS (LIT)	-120.00
TOTAL					-120.00
Bill Pmt -Check	51361	01/27/2014	Whiteside, Lucas	L0225 · EMPIRE NAT'L - OPERATING	
Bill	531103	01/10/2014		6410C · BOOKS (C&P)	-26.21

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-26.21
Bill Pmt -Check	51362	01/27/2014	Wilson, Angela	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12142013	01/17/2014		6437L · PROGRAMS (LIT)	-71.50
TOTAL					-71.50
Bill Pmt -Check	51363	01/27/2014	Winter, Samantha	L0225 · EMPIRE NAT'L - OPERATING	
Bill	172401	01/23/2014		6410C · BOOKS (C&P)	-12.28
TOTAL					-12.28
Bill Pmt -Check	51364	01/27/2014	Wischhusen, Will	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/6,13,20,27/13	01/17/2014		6437N · PROGRAMS (TEEN)	-320.00
Bill	12/3,10,17/13	01/17/2014		6437N · PROGRAMS (TEEN)	-240.00
TOTAL					-560.00
Bill Pmt -Check	51365	01/27/2014	World Book, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1477989-8527	01/21/2014		6410C · BOOKS (C&P)	-1,096.00
				6410N · BOOKS (TEEN)	-849.00
TOTAL					-1,945.00
Bill Pmt -Check	51366	01/27/2014	Xerox Corporation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	071598460	01/17/2014		6439G · EQUIPMENT R & M (GEN)	-512.53

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 27, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill	072029720	01/17/2014		6439G · EQUIPMENT R & M (GEN)	-539.48
Bill	071713233	01/17/2014		6439G · EQUIPMENT R & M (GEN)	-856.74
Bill	072029719	01/17/2014		6439G · EQUIPMENT R & M (GEN)	-363.40
Bill	072029721	01/17/2014		6439G · EQUIPMENT R & M (GEN)	-482.92
TOTAL					<u>-2,755.07</u>

GRAND TOTAL: \$ 210,623.19

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

December 20, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt - Bill	EFT 12202013	12/20/13	1106 NYS Employees' Retirement System	L0226 · EMPIRE NAT'L - PAYROLL L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0160 · RA - ERS ARREARS (VOLUNTARY) TOTAL	 \$ 3,698.41 \$ 2,048.00 \$ 221.79 <u>\$ 5,968.20</u>
Bill Pmt -Check Bill	4836 462	12/20/13	1103 State Of NY Dept. of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 <u>\$ 57,098.76</u> <u>\$ 57,098.76</u>
Bill Pmt -Check Bill	4837 12202013	12/20/13	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 <u>\$ 1,500.00</u> <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4838 695187	12/20/13	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL L0625 · AFLAC PRE-TAX L0626 · AFLAC POST-TAX TOTAL	 \$ 2,046.38 \$ 460.44 <u>\$ 2,506.82</u>
Bill Pmt -Check Bill	4839 103100	12/20/13	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 <u>\$ 1,663.63</u> <u>\$ 1,663.63</u>

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
December 20, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4840	12/20/13	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12202013			L0171 · 403B MET LIFE	\$ 2,128.00
				TOTAL	<u>\$ 2,128.00</u>
Bill Pmt -Check	4841	12/20/13	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12202013			L0500 · CSEA UNION DUES	\$ 2,363.35
				TOTAL	<u>\$ 2,363.35</u>
				GRAND TOTAL	<u><u>\$ 73,228.76</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 03, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -	EFT	01/03/14	Hartford Insurance Company	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	6601812-8			L0196 · LONG TER	\$ 276.87
				9055 · DISABILTY INSURANCE	\$ 1,615.30
				TOTAL	<u>\$ 1,892.17</u>
Bill Pmt -Check	4842	01/03/14	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01032014			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	4843	01/03/14	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01032014			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	4844	01/03/14	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01032014			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	4845	01/03/14	1099 Kathleen Irish	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01032014			9060 · MEDICAL INSURANCE	\$ 209.80
				TOTAL	<u>\$ 209.80</u>
Bill Pmt -Check	4846	01/03/14	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01032014			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>
Bill Pmt -Check	4847	01/03/14	1101 Rose Giehl	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01032014			9060 · MEDICAL INSURANCE	\$ 104.90
				TOTAL	<u>\$ 104.90</u>

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
January 03, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4848 01032014	01/03/14	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 209.80 <u>\$ 209.80</u>
Bill Pmt -Check Bill	4849 01032014	01/03/14	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4850 107981	01/03/14	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 \$ 1,663.63 <u>\$ 1,663.63</u>
Bill Pmt -Check Bill	4851 01032014	01/03/14	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE TOTAL	 \$ 2,128.00 <u>\$ 2,128.00</u>
Bill Pmt -Check Bill	4852 01032014	01/03/14	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL L0500 · CSEA UNION DUES TOTAL	 \$ 2,531.63 <u>\$ 2,531.63</u>
GRAND TOTAL					<u>\$ 10,659.53</u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 17, 2014

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4853 01172014	01/17/14	CSEA, Inc.	L0226 - EMPIRE NAT'L - PAYROLL L0500 - CSEA UNION DUES TOTAL	 \$ 2,533.48 <u>\$ 2,533.48</u>
Bill Pmt -Check Bill	4854 112601	01/17/14	1112 The NYS Deferred Compensation Plan	L0226 - EMPIRE NAT'L - PAYROLL L0173 - 457B NYS DEFERRED COMP TOTAL	 \$ 1,528.11 <u>\$ 1,528.11</u>
Bill Pmt -Check Bill	4855 01172014	01/17/14	2922 Met Life	L0226 - EMPIRE NAT'L - PAYROLL L0171 - 403B MET LIFE TOTAL	 \$ 2,128.00 <u>\$ 2,128.00</u>
Bill Pmt -Check Bill	4856 01172014	01/17/14	1109 Prudential	L0226 - EMPIRE NAT'L - PAYROLL L0172 - 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
				GRAND TOTAL	<u>\$ 7,689.59</u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

DECEMBER 2013

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2013

								TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jul - Dec 13	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense										
Income										
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,850,000.00	-8,850,000.00	0.0%
2082 · FINES AND FEES	10,125.89	6,771.04	7,396.07	6,717.44	9,155.80	6,787.44	46,953.68	105,000.00	-58,046.32	44.72%
2360 · CONTRACTS WITH OTHER LIBR.	574,087.53	0.00	6,166.36	0.00	0.00	0.00	580,253.89	295,000.00	285,253.89	196.7%
2401 · INTEREST	2,619.44	2,230.68	1,836.90	1,540.31	3,685.34	3,819.05	15,731.72	66,000.00	-50,268.28	23.84%
2650 · SALES OF EXCESS MATERIAL	87.50	63.00	68.50	-56.00	51.00	37.00	251.00			
2670 · SALES OF BOOKS	97.09	56.50	73.37	120.36	0.00	83.01	430.33			
2671 · FEDERAL & STATE GRANTS	0.00	57,385.00	2,537.00	0.00	0.00	0.00	59,922.00			
2690 · OTHER COMPENSATION	0.00	0.00	0.00	15.00	0.00	0.00	15.00			
2701 · REFUNDS	0.00	-8.95	0.00	0.00	0.00	0.00	-8.95			
2760 · SYSTEM & STATE AID	0.00	0.00	0.00	11,666.70	0.00	0.00	11,666.70	9,000.00	2,666.70	129.63%
2770 · UNCLASSIFIED REVENUE	352.60	0.00	98.60	0.00	0.00	0.00	451.20			
2771 · COPIER REVENUE - CONTRACT (R)	775.70	404.48	177.15	1,085.05	727.01	708.95	3,878.34	10,000.00	-6,121.66	38.78%
2771A · COPIER REVENUE - INHOUSE (N)	6.70	8.20	0.00	0.00	0.00	0.00	14.90			
2771C · COPIER REVENUE- COLOR	223.32	204.00	0.00	465.75	218.00	390.20	1,501.27			
2772A · ADULT-ADULT PRINTER	0.00	0.00	534.00	401.51	267.70	0.00	1,203.21			
2800 · Program Receipts										
2805 · Program Receipts - Adult	569.50	788.25	587.50	0.00	803.75	1,413.50	4,162.50			
2810 · Program Receipts - Teen	1,308.25	0.00	1,274.00	0.00	1,176.00	245.00	4,003.25			
2800 · Program Receipts - Other	0.00	0.00	0.00	0.00	27.75	0.00	27.75			
Total 2800 · Program Receipts	1,877.75	788.25	1,861.50	0.00	2,007.50	1,658.50	8,193.50			
2999 · Lost Books	0.00	0.00	144.51	0.00	0.00	14.25	158.76			
Total Income	590,253.52	67,902.20	20,893.96	21,956.12	16,112.35	13,498.40	730,616.55	9,335,000.00	-8,604,383.45	7.83%
Gross Profit	590,253.52	67,902.20	20,893.96	21,956.12	16,112.35	13,498.40	730,616.55	9,335,000.00	-8,604,383.45	7.83%
Expense										
6000 · SALARIES AND WAGES										
6141 · PROFESSIONAL SALARIES										
6141A · PROFESSIONAL (ADULT)	47,057.84	71,250.91	46,767.71	47,742.15	48,974.57	48,539.26	310,332.44	647,593.00	-337,260.56	47.92%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2013

								TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jul - Dec 13	Budget	\$ Over Budget	% of Budget
6141C · PROFESSIONAL (C&P)	46,846.81	72,689.67	46,772.45	46,919.04	46,775.86	47,586.19	307,590.02	639,390.00	-331,799.98	48.11%
6141D · PROFESSIONAL (DIGITAL)	9,418.06	14,127.09	9,717.27	9,517.80	9,517.80	9,519.44	61,817.46	144,539.00	-82,721.54	42.77%
6141N · PROFESSIONAL (TEEN)	31,297.54	46,362.77	30,067.62	27,954.57	27,236.59	27,706.01	190,625.10	433,086.00	-242,460.90	44.02%
6141S · COMM SERV LIBR (SVC)	6,802.62	10,203.93	10,425.85	13,368.82	13,368.82	13,368.82	67,538.86	115,545.00	-48,006.14	58.45%
6141T · PROFESSIONAL (TECH)	13,654.88	20,321.81	14,047.47	13,052.98	13,802.57	14,747.23	89,626.94	183,014.00	-93,387.06	48.97%
Total 6141 · PROFESSIONAL SALARIES	155,077.75	234,956.18	157,798.37	158,555.36	159,676.21	161,466.95	1,027,530.82	2,163,167.00	-1,135,636.18	47.5%
6142 · CLERICAL SALARIES										
6142A · CLERICAL (ADULT)	25,734.17	39,181.89	24,949.93	25,811.41	24,660.61	28,274.12	168,612.13	385,184.00	-216,571.87	43.77%
6142C · CLERICAL (C&P)	11,791.68	18,590.18	11,536.57	12,247.88	12,010.53	14,875.43	81,052.27	188,229.00	-107,176.73	43.06%
6142D · CLERICAL (DIGITAL)	0.00	0.00	1,513.19	3,026.38	3,026.38	3,026.38	10,592.33			
6142G · CLERICAL (GEN)	9,681.29	14,456.88	9,936.72	9,819.00	9,783.52	9,959.81	63,637.22	127,097.00	-63,459.78	50.07%
6142L · CLERICAL (LIT)	12,293.70	19,361.31	13,314.72	14,380.96	14,170.34	15,581.64	89,102.67	180,553.00	-91,450.33	49.35%
6142N · CLERICAL (TEEN)	2,713.42	4,844.94	3,444.19	4,248.81	5,002.49	5,707.03	25,960.88	54,159.00	-28,198.12	47.94%
6142R · CLERICAL (CIRC)	23,388.08	34,713.43	22,307.11	23,866.80	23,817.74	25,580.19	153,673.35	334,336.00	-180,662.65	45.96%
6142S · CLERICAL (SVC)	1,392.77	2,493.83	1,555.61	1,899.28	1,556.23	2,198.08	11,095.80			
6142T · CLERICAL (TECH)	11,719.48	17,477.54	11,649.18	11,480.07	11,742.30	13,384.83	77,453.40	157,386.00	-79,932.60	49.21%
6142X · CLERICAL (WIRES)	695.90	1,056.97	758.26	892.85	905.98	1,024.99	5,334.95	12,067.00	-6,732.05	44.21%
Total 6142 · CLERICAL SALARIES	99,410.49	152,176.97	100,965.48	107,673.44	106,676.12	119,612.50	686,515.00	1,439,011.00	-752,496.00	47.71%
6143 · PAGE SALARIES										
6143A · PAGE (ADULT)	9,939.94	16,061.49	10,228.21	11,734.30	12,655.22	13,245.17	73,864.33	137,371.00	-63,506.67	53.77%
6143C · PAGE (C&P)	9,834.84	15,690.21	9,856.55	10,189.50	10,355.54	10,874.77	66,801.41	157,736.00	-90,934.59	42.35%
6143L · PAGE (LIT)	431.08	737.82	356.47	323.31	447.66	397.92	2,694.26	11,863.00	-9,168.74	22.71%
6143N · PAGE (TEEN)	1,485.99	2,209.29	1,305.69	1,622.79	1,413.46	1,453.15	9,490.37	19,332.00	-9,841.63	49.09%
6143R · PAGE (CIRC)	2,203.08	3,260.07	2,196.87	2,348.15	2,144.01	1,591.68	13,743.86	30,316.00	-16,572.14	45.34%
6143T · PAGE (TECH)	3,089.48	4,447.57	3,146.74	3,085.16	3,112.74	2,986.54	19,868.23	44,987.00	-25,118.77	44.16%
Total 6143 · PAGE SALARIES	26,984.41	42,406.45	27,090.53	29,303.21	30,128.63	30,549.23	186,462.46	401,605.00	-215,142.54	46.43%
6144 · CUSTODIAL										
6144G · CUSTODIAL	15,994.00	23,622.40	15,673.75	17,253.51	16,907.86	19,638.74	109,090.26	240,854.00	-131,763.74	45.29%
Total 6144 · CUSTODIAL	15,994.00	23,622.40	15,673.75	17,253.51	16,907.86	19,638.74	109,090.26	240,854.00	-131,763.74	45.29%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2013

								TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jul - Dec 13	Budget	\$ Over Budget	% of Budget
6145 · SECURITY										
6145G · SECURITY	11,728.36	17,563.64	14,987.87	15,205.42	15,668.35	20,629.60	95,783.24	168,511.00	-72,727.76	56.84%
Total 6145 · SECURITY	11,728.36	17,563.64	14,987.87	15,205.42	15,668.35	20,629.60	95,783.24	168,511.00	-72,727.76	56.84%
6146 · TECHNICIAN										
6146W · TECHNICAL (WIRES)	13,464.28	20,169.18	14,045.62	13,830.36	14,295.75	14,542.65	90,347.84	182,594.00	-92,246.16	49.48%
Total 6146 · TECHNICIAN	13,464.28	20,169.18	14,045.62	13,830.36	14,295.75	14,542.65	90,347.84	182,594.00	-92,246.16	49.48%
6147 · ADMINISTRATIVE										
Total 6147 · ADMINISTRATIVE	17,925.54	26,888.31	18,377.89	18,076.32	18,076.32	18,076.32	117,420.70	237,693.00	-120,272.30	49.4%
Total 6000 · SALARIES AND WAGES	340,584.83	517,783.13	348,939.51	359,897.62	361,429.24	384,515.99	2,313,150.32	4,833,435.00	-2,520,284.68	47.86%
6200 · EMPLOYEE BENEFITS										
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	732,190.00	732,190.00	802,714.00	-70,524.00	91.21%
9030 · SOCIAL SECURITY	25,503.90	38,808.46	26,142.13	26,940.42	26,533.94	28,171.60	172,100.45	365,000.00	-192,899.55	47.15%
9040 · WORKERS' COMPENSATION	0.00	-5,441.00	-1,742.55	0.00	0.00	0.00	-7,183.55	70,000.00	-77,183.55	-10.26%
9050 · UNEMPLOYMENT INSURANCE	835.74	0.00	0.00	320.98	0.00	0.00	1,156.72	7,500.00	-6,343.28	15.42%
9055 · DISABILTY INSURANCE	0.00	3,268.42	1,710.50	1,706.51	1,706.51	0.00	8,391.94	19,750.00	-11,358.06	42.49%
9060 · MEDICAL INSURANCE	50,532.81	49,208.89	49,565.80	53,752.65	51,596.54	53,037.28	307,693.97	645,690.00	-337,996.03	47.65%
9065 · MTA TRANSIT TAX	1,133.51	1,724.81	1,161.87	1,197.36	1,201.90	1,280.05	7,699.50	16,434.00	-8,734.50	46.85%
Total 6200 · EMPLOYEE BENEFITS	78,005.96	87,569.58	76,837.75	83,917.92	81,038.89	814,678.93	1,222,049.03	1,927,088.00	-705,038.97	63.41%
6410A · BOOKS (ADULT)	17,734.68	5,040.89	10,082.49	10,062.21	15,186.42	9,917.43	68,024.12	185,000.00	-116,975.88	36.77%
6410C · BOOKS (C&P)	3,597.85	5,208.70	5,206.71	7,378.95	9,006.51	14,352.90	44,751.62	119,500.00	-74,748.38	37.45%
6410L · BOOKS (LIT)	0.00	0.00	0.00	165.56	178.27	0.00	343.83	4,250.00	-3,906.17	8.09%
6410N · BOOKS (TEEN)	939.88	1,450.64	1,067.93	1,449.51	2,009.72	1,055.86	7,973.54	30,000.00	-22,026.46	26.58%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	5,150.00	610.00	0.00	8,100.00	2,809.00	3,073.00	19,742.00	45,000.00	-25,258.00	43.87%
6411C · MICRO/REF CD (C&P)	0.00	0.00	0.00	5,400.00	0.00	3,784.00	9,184.00	18,250.00	-9,066.00	50.32%
6411N · MICRO/REF CD (TEEN)	0.00	0.00	0.00	5,400.00	0.00	1,753.00	7,153.00	20,000.00	-12,847.00	35.77%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2013

								TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jul - Dec 13	Budget	\$ Over Budget	% of Budget
6412A · RECORDINGS (ADULT)	1,126.77	2,011.57	1,395.82	1,740.29	3,675.86	3,874.51	13,824.82	47,200.00	-33,375.18	29.29%
6412C · RECORDINGS (C&P)	231.00	297.10	846.40	493.34	94.42	1,743.52	3,705.78	10,000.00	-6,294.22	37.06%
6412N · RECORDINGS (TEEN)	0.00	321.80	741.23	289.26	380.02	2,674.76	4,407.07	10,000.00	-5,592.93	44.07%
6413A · PERIODICALS (ADULT)	8.00	221.84	84.00	10,325.37	2,178.48	204.00	13,021.69	33,000.00	-19,978.31	39.46%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	1,263.38	84.93	0.00	1,348.31	6,325.00	-4,976.69	21.32%
6413D · PERIODICALS (ADM)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	1,317.64	0.00	0.00	1,317.64	3,700.00	-2,382.36	35.61%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	3,213.90	3,984.23	11,172.37	8,019.50	10,149.07	8,257.55	44,796.62	135,000.00	-90,203.38	33.18%
6417C · VIDEOS (C&P)	630.19	1,021.58	1,638.73	1,721.73	2,264.76	3,171.00	10,447.99	53,000.00	-42,552.01	19.71%
6417L · VIDEOS (LIT)	0.00	0.00	0.00	0.00	0.00	23.00	23.00	500.00	-477.00	4.6%
6417N · VIDEOS (TEEN)	0.00	0.00	716.03	21.44	958.08	0.00	1,695.55	12,000.00	-10,304.45	14.13%
6419G · SOFTWARE (GEN)	0.00	3,490.00	0.00	0.00	220.00	0.00	3,710.00	1,200.00	2,510.00	309.17%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	4,286.68	2,889.55	99.00	0.00	591.54	7,866.77	16,000.00	-8,133.23	49.17%
6428D · MISCELLANEOUS	0.00	80.00	0.00	0.00	2,804.32	1,400.04	4,284.36	2,500.00	1,784.36	171.37%
6429C · REALIA (C&P)	181.48	495.48	189.71	382.46	239.09	738.24	2,226.46	4,500.00	-2,273.54	49.48%
6430G · OFFICE AND LIBRARY SUPPLIES	1,558.50	9,840.34	5,161.36	15,095.59	10,239.70	8,109.23	50,004.72	95,000.00	-44,995.28	52.64%
6431D · TELECOMMUNICATIONS	751.76	14,568.23	23,591.47	915.89	854.51	812.31	41,494.17	50,000.00	-8,505.83	82.99%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	250.38	1,502.28	3,000.00	-1,497.72	50.08%
6433G · POSTAGE	3,148.04	4,638.59	3,169.56	4,639.61	3,157.12	4,675.81	23,428.73	50,000.00	-26,571.27	46.86%
6434A · PRINTING (ADULT)	-625.35	-821.00	0.00	-113.00	-488.00	-318.00	-2,365.35	4,275.00	-6,640.35	-55.33%
6434C · PRINTING (C&P)	300.00	0.00	0.00	0.00	1,039.00	323.00	1,662.00	7,000.00	-5,338.00	23.74%
6434G · PRINTING (GEN)	6,581.00	6,581.00	6,626.24	6,595.85	100.00	13,162.00	39,646.09	102,000.00	-62,353.91	38.87%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	190.00	190.00	500.00	-310.00	38.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	309.85	0.00	0.00	309.85	5,500.00	-5,190.15	5.63%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	12.77	371.64	110.54	148.14	343.48	98.62	1,085.19	4,000.00	-2,914.81	27.13%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2013

								TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jul - Dec 13	Budget	\$ Over Budget	% of Budget
6435C · CED, CONF & TRAVEL (C&P)	864.13	346.67	348.96	129.46	437.29	68.41	2,194.92	5,250.00	-3,055.08	41.81%
6435D · CED, CONF & TRAVEL (ADM)	66.33	437.90	2,096.15	105.78	2,012.16	547.67	5,265.99	7,500.00	-2,234.01	70.21%
6435G · CED, CONF & TRAVEL (GEN)	0.00	333.34	0.00	0.00	333.36	0.00	666.70	3,000.00	-2,333.30	22.22%
6435L · CED, CONF & TRAVEL (LIT)	381.20	376.85	85.00	690.32	1,003.98	48.32	2,585.67	3,000.00	-414.33	86.19%
6435N · CED, CONF & TRAVEL (TEEN)	224.50	480.22	147.26	744.52	366.35	77.22	2,040.07	5,000.00	-2,959.93	40.8%
6435R · CED, CONF & TRAVEL (CIRC)	211.73	341.24	0.00	270.07	569.33	15.82	1,408.19	2,500.00	-1,091.81	56.33%
6435S · CED, CONF & TRAV (COMM SRV)	0.00	0.00	85.00	0.00	282.90	0.00	367.90	3,000.00	-2,632.10	12.26%
6435T · CED, CONF & TRAVEL (TECH)	0.00	333.33	0.00	0.00	333.33	0.00	666.66	2,950.00	-2,283.34	22.6%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	333.34	0.00	0.00	333.33	0.00	666.67	4,000.00	-3,333.33	16.67%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	96,500.00	-96,500.00	0.0%
6437A · PROGRAMS (ADULT)	4,015.40	4,186.57	2,220.96	4,731.57	6,751.10	4,839.41	26,745.01	61,120.00	-34,374.99	43.76%
6437C · PROGRAMS (C&P)	4,540.52	4,929.06	3,143.03	2,700.76	3,154.45	2,210.36	20,678.18	75,000.00	-54,321.82	27.57%
6437D · PROGRAMS (DIGITAL)	0.00	423.65	0.00	196.38	32.00	127.33	779.36	7,500.00	-6,720.64	10.39%
6437L · PROGRAMS (LIT)	690.33	1,768.53	1,215.48	6,440.30	7,736.12	4,875.42	22,726.18	79,000.00	-56,273.82	28.77%
6437N · PROGRAMS (TEEN)	3,986.26	4,526.85	5,784.15	4,508.59	7,550.70	6,772.15	33,128.70	50,000.00	-16,871.30	66.26%
6437P · PROFESSIONAL FEES										
643760 · PLANTINGS	0.00	199.19	199.19	199.19	407.16	0.00	1,004.73	2,500.00	-1,495.27	40.19%
643765 · PROMOTION AND PUBLICITY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	30,000.00	-30,000.00	0.0%
643770 · CONTINGENCY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
6437P01 · ACCOUNTANT/AUDITOR	0.00	0.00	0.00	0.00	0.00	15,000.00	15,000.00	18,750.00	-3,750.00	80.0%
6437P02 · AUDITOR	1,000.00	1,500.00	500.00	500.00	500.00	0.00	4,000.00	6,000.00	-2,000.00	66.67%
6437P10 · ELECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,700.00	-4,700.00	0.0%
6437P11 · FSA ADMINISTRATION	136.00	136.00	136.00	136.00	136.00	136.00	816.00	1,600.00	-784.00	51.0%
6437P12 · PAYROLL SERVICES	1,470.00	871.81	1,447.85	1,460.05	879.79	1,892.45	8,021.95	22,000.00	-13,978.05	36.46%
6437P13 · ARMORED CAR SERVICE	175.02	175.02	175.02	182.02	182.02	182.02	1,071.12	2,050.00	-978.88	52.25%
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	134.00	0.00	0.00	192.84	326.84			
6437P16 · STAFF BACKGROUND SCREEN	0.00	1,034.37	113.63	681.78	0.00	113.63	1,943.41	7,500.00	-5,556.59	25.91%
6437P17 · TRANSLATION SERVICES	0.00	61.00	11.00	78.50	60.00	13.00	223.50	500.00	-276.50	44.7%
6437P3 · APPRAISAL SERVICES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6437P4 · ATTORNEY	0.00	8,208.01	1,000.00	2,035.89	0.00	1,006.14	12,250.04	25,000.00	-12,749.96	49.0%
6437P5 · BACKFLOW INSPECTION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	100.00	-100.00	0.0%
6437P6 · BOARD SECRETARY	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2013

								TOTAL		
	Jul 13	Aug 13	Sep 13	Oct 13	Nov 13	Dec 13	Jul - Dec 13	Budget	\$ Over Budget	% of Budget
6437P7 · COLLECTION AGENCY	259.55	170.05	214.80	232.70	295.35	116.35	1,288.80	3,350.00	-2,061.20	38.47%
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	0.00	0.00	300.00	0.00	300.00	750.00	-450.00	40.0%
6437P9 · EAP	0.00	0.00	0.00	7,110.00	0.00	0.00	7,110.00	6,950.00	160.00	102.3%
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.00	0.00	-450.00	-450.00			
Total 6437P · PROFESSIONAL FEES	3,040.57	12,355.45	3,931.49	12,616.13	2,760.32	18,202.43	52,906.39	135,250.00	-82,343.61	39.12%
6438 · DUES	0.00	40.00	75.00	760.00	100.00	944.40	1,919.40	5,000.00	-3,080.60	38.39%
6439A · EQUIPMENT R & M (ADULT)	4.15	4.15	4.15	4.15	4.15	4.15	24.90	3,500.00	-3,475.10	0.71%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
6439G · EQUIPMENT R & M (GEN)	628.80	3,027.41	2,455.81	3,890.24	3,832.70	2,032.24	15,867.20	39,015.00	-23,147.80	40.67%
6439N · EQUIPMENT R & M (TEEN)	4.15	4.15	4.15	4.15	4.15	4.15	24.90	400.00	-375.10	6.23%
6439R · EQUIPMENT R & M (CIRC)	0.00	1,791.00	11,157.64	0.00	0.00	11,214.45	24,163.09	55,000.00	-30,836.91	43.93%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	816.81	408.80	4,810.93	682.81	378.81	378.81	7,476.97	26,000.00	-18,523.03	28.76%
6450E · ELECTRICITY	0.00	33,140.42	18,214.09	13,415.03	9,249.41	6,969.47	80,988.42	125,000.00	-44,011.58	64.79%
6450F · FUEL/GAS	203.22	168.06	38.75	385.39	751.08	1,322.39	2,868.89	25,000.00	-22,131.11	11.48%
6450W · WATER	0.00	489.28	0.00	0.00	427.58	0.00	916.86	1,250.00	-333.14	73.35%
6451G · CUSTODIAL SUPPLIES	2,445.40	1,024.72	2,628.02	2,736.21	1,826.99	1,634.25	12,295.59	19,000.00	-6,704.41	64.71%
6452G · BLDG ALTERATION AND MAINT	4,492.72	1,499.00	3,230.00	6,942.87	2,450.50	3,113.49	21,728.58	362,042.00	-340,313.42	6.0%
6454 · INSURANCE	0.00	0.00	0.00	-6,176.40	0.00	0.00	-6,176.40	53,000.00	-59,176.40	-11.65%
6485G · Bank Fees	259.15	38.95	155.42	197.09	576.68	193.82	1,421.11			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases										
7203A · EQUIPMENT ADULT	156.00	0.00	0.00	2,975.80	1,032.02	103.65	4,267.47	3,500.00	767.47	121.93%
7203C · EQUIPMENT C & P	0.00	0.00	199.98	1,860.71	3,690.40	0.00	5,751.09	3,000.00	2,751.09	191.7%
7203D · EQUIPMENT ADMIN	0.00	950.50	0.00	417.99	3,106.82	845.92	5,321.23	2,500.00	2,821.23	212.85%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203L · EQUIPMENT LITERACY	0.00	0.00	0.00	0.00	59.99	0.00	59.99			
7203N · EQUIPMENT TEEN	0.00	404.88	0.00	0.00	0.00	374.70	779.58	1,500.00	-720.42	51.97%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	0.00	4,557.16	28,422.38	5,628.55	89.99	6,283.75	44,981.83	140,000.00	-95,018.17	32.13%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2013

							TOTAL		
							Budget	\$ Over Budget	% of Budget
Total 7203 - EQUIPMENT - Capital Purchases							158,000.00	-96,838.81	38.71%
Total Expense							9,335,000.00	-4,975,487.51	46.7%
Net Ordinary Income							0.00	-3,628,895.94	100.0%
Other Income/Expense									
Other Expense									
7500 - BUILDING IMPROVEMENTS							26,618.03		
7900 - TRANSFER TO/(FROM) CAPITAL FUND							600,000.00		
Total Other Expense							626,618.03		
Net Other Income							0.00	-626,618.03	100.0%
Net Income							0.00	-4,255,513.97	100.0%

MMSCL
Operating Funds Monthly Report
December 2013

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 6,718,604.27	\$ 7,712.79	\$ 1,530,841.46	\$ 3,453.85	\$ 5,198,929.45
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 345,622.17	\$ 3,589.78	\$ 213.76	\$ 206.68	\$ 349,204.87
Empire Nat'l Bank	OPERATING	\$ 262,266.86	\$ 884,672.68	\$ 951,599.47	\$ 158.52	\$ 195,498.59
Empire Nat'l Bank	PAYROLL	\$ 13,508.82	\$ 646,279.44	\$ 469,786.60	\$ -	\$ 190,001.66
						\$ 5,933,634.57

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2014	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					\$ 15,000.00
TOTAL CASH & INVESTMENTS:					<u>\$ 5,948,634.57</u>

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

DECEMBER 2013

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

														Last YTD
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Total
Patron Visits	23,203	23,008	24,562	31,867	26,394	24,698							153,732	144,585
Website Visits	56,757	51,073	47,827	37,497	44,490	42,118							279,762	308,169
Adult	7,605	7,048	6,831	5,672	6,147	5,791							39,094	54,287
Children's	2,046	1,024	845	721	1,860	1,576							8,072	8,586
Teen	1,776	1,198	1,092	1,310	1,493	1,160							8,029	4,837
Program Calendar	4,271	4,156	3,536	3,029	2,827	3,078							20,897	22,521
Library Link	446	354	299	268	266	296							1,929	1,946
CommunityLibrary.org	22,008	19,989	17,940	13,369	15,542	14,141							102,989	113,388
Facebook	26,579	18,762	18,875	16,545									80,761	49,697
Circulation	71,696	68,166	59,576	61,870	58,416	54,674	-	-	-	-	-	-	374,398	396,912
Staff assisted checkouts & renewals	34,707	29,724	28,309	37,969	29,395	26,898							187,002	187,969
Express Lane Checkouts & renewals	28,531	30,145	23,681	16,344	21,532	19,973							140,206	160,741
Renewals by patrons (web)	6,318	6,102	5,645	5,648	5,613	5,744							35,070	38,450
Overdrive Digital Checkouts	2,140	2,195	1,941	1,909	1,876	2,059							12,120	9,752
Freegal Downloads	618	589	599	550									2,356	4,565
ILLs out	3,317	3,276	3,018	2,859	3,106	2,695							18,271	17,397
ILLs in	2,447	1,153	961	1,425	1,509	1,884							9,379	14,679
Holds	6,928	7,047	6,244	6,277	5,455	5,524							37,475	38,293
Filled Holds	5,205	5,739	5,666	5,496	4,971	4,490							31,567	30,748
New Library Cards	266	209	363	350	246	214							1,648	1,719
New/Renewed Contract Patrons	17	12	9	6	4	7							55	1,567
Computer Usage	6,234	6,135	5,463	4,751	5,346	4,876	-	-	-	-	-	-	32,805	35,242
Adult	4,018	4,319	3,960	3,542	3,688	3,499							23,026	24,814
Children's	1,166	983	759	574	801	645							4,928	5,310
Teen	1,050	833	744	635	857	732							4,851	5,118
Reference Questions	2,820	2,560	2,509	2,517	2,067	1,922	-	-	-	-	-	-	14,395	15,386
Adult	1,019	1,228	1,132	985	910	1,015							6,289	5,904
Children's	1,561	1,172	1,154	1,369	1,014	803							7,073	7,225
Teen	240	160	223	163	143	104							1,033	1,733
Chat Reference													-	524
Other Questions	6,182	5,137	4,741	4,625	5,117	4,041	-	-	-	-	-	-	29,843	33,781
Adult	2,934	2,897	2,500	2,303	2,305	2,161							15,100	17,425
Children's	2,585	1,742	1,619	1,825	2,108	1,345							11,224	10,539
Teen	663	498	622	497	704	535							3,519	5,817
Programs, In-House Attendance	3,903	3,478	1,845	3,128	2,469	1,814	-	-	-	-	-	-	16,637	17,261
Programs, In-House Sessions	219	228	183	277	166	145	-	-	-	-	-	-	1,218	1,377
Adult	1,092	1,306	749	768	576	391							4,882	4,737
Adult # of Sessions	65	71	84	72	54	51							397	345
Children's	1,839	1,417	518	1,073	1,249	680							6,776	6,025
Children's # of Sessions	31	31	16	58	49	32							217	209
Teen	563	388	392	468									1,811	2,949
Teen # of Sessions	62	61	36	47									206	300
Community Services													-	-
Community Services # of Sessions													-	-
Outside Organizations	409	367	186	819	644	743							3,168	3,550
Outside Organizations # of Sessions	61	65	47	100	63	62							398	523
Programs, Offsite Attendance	557	383	2,367	336	724	216	-	-	-	-	-	-	4,583	2,504
Programs, Offsite Sessions	31	17	21	13	32	8	-	-	-	-	-	-	122	2,949
Adult	67	60	67	63	69	70							396	496
Adult # of Sessions	2	2	2	2	2	2							12	13
Children's	454	268	2,275	251	655	146							4,049	1,605
Children's # of Sessions	24	12	17	9	30	6							98	63
Teen	36	55	25	22									138	398
Teen # of Sessions	5	3	2	2									12	23
Community Services													-	5
Community Services # of Sessions													-	2,850
Outside Organizations													-	-
Outside Organizations # of Sessions													-	-
Programs, Literacy Attendance	380	333	926	2,264	1,524	1,171	-	-	-	-	-	-	6,598	7,267
Programs, Literacy Sessions	11	10	47	128	96	85	-	-	-	-	-	-	377	310
In-house Attendance	286	253	380	919	598	446							2,882	2,508
In-house Toddler Attendance	94	80	156	223	151	33							737	1,722
In-house # of Sessions	11	10	21	53	38	29							162	139
Offsite attendance			331	1,043	726	651							2,751	2,542
Offsite Toddler Attendance			59	79	49	41							228	495
Offsite # of sessions			26	75	58	56							215	171

Memo: To the Board of Trustees, January 27, 2014

From: Tara D'Amato, Assistant Director

Administration

- Updated strategic plan for Community Services including assessment of existing services and planned new initiatives. Worked with Library Director to review existing departmental Strategic plans.
- Interviewed Custodial candidates for open positions.
- Updated security Incident Reports and investigated staff complaints regarding a patron using the library for questionable meetings.
- Received Emergency Procedure Manual update and completed Lockdown walkthrough of physical office spaces with the security consultant.
- Met with librarians and staff involved in organizing programming at the library to streamline administrative procedures regarding performances and classes. We have identified an internal issue of lack of communication regarding public programs. Staff who design publicity do not have enough lead time to create material to get the word out about some programs. When programs are cancelled, custodial and desk staff are often not aware of this, creating unnecessary work and confusion. A staff committee is working on redesigning some administrative forms and processes to solve this issue.

Community Service

- Second annual **Wellness Expo** was held on January 4th in the library. 22 local businesses registered but due to a recent snowstorm, only 10 businesses were able to attend. Expo attendees have largely been sole proprietors or people starting a home based business selling a product or service in order to supplement their income from either PT work or a day job. Expo attendees report that having events on the main floor of the library is a positive way for them to connect with the community.
- ***The Chamber of Commerce of the Mastics and Shirley*** has been challenged to be able to create and maintain a website. Getting accurate information out to the business community about their activities is important. Using the model of the library's Tri Hamlet Hurricane Relief Website, I created a basic website for the Chamber and am in the process of teaching Chamber officers how to maintain it and update it.

Friends of the Arts

- Working with the Community Summit Theater Committee re. the 2013 Community Musical. The play "The Drowsy Chaperone" will be performed on March 5 & 6 at the William Floyd High School. Tickets will be available in February for the March performance and it is expected they will be sold at the library.



Left, patrons making the rounds with our health and wellness local businesses at the Wellness Expo, Jan 5th. Below, left – *Fem Fire Belly Dance* offered class schedules and free Henna tattoos to patrons. Below, right – *Karen Grace Health and Wellness*, a home based Health consultant sets up an attractive display at the expo with her husband assisting!





Adults

January 2014

Josephine Wuthenow
Department Head

A New Partnership

On December 11th, Linda Knel and Kerrilynn Hurley met with Kara Funaro, Family Self Sufficiency Coordinator at the Community Development Corporation of Long Island. She helps people from Section 8 housing increase their economic self-sufficiency. We discussed Career Counseling, Lynda.com, Learning Express, Jobline... After our discussion, we gave her a tour of the "Lifelong Learning" area. She was very impressed with the area, the career resources, and the career services we provide. She invited us to join their bimonthly meetings where they have representatives from different agencies in attendance.



Linda Knel,
RASD Librarian



Kerrilynn, Hurley,
RASD Librarian

DEPARTMENTAL SNAPSHOT

PROGRAMS

- **391** patrons attended in-house programs
- **70** patrons attended off-site programs

COPIES & FAXES

- We helped patrons **1,581** times with copies, faxes, and scanning

COMPUTERS

- Patrons used our computers **3,499** times

REFERENCE & INFORMATION

- We answered **3,176** patron questions

READERS' CORNER BLOG ADVISORY UPDATE

PAGEVIEWS: 828

- Total # of Pages viewed

UNIQUE VISITORS: 110

- # of unduplicated visitors

VISITS: 206

- # of visits to the Blog

PUBLISHED POST: 27



Lynda.com

Newsday mentioned the Mastics-Moriches-Shirley Community Library in an article on December 6th. The article was titled Online Educational Tools Help Boost Career Prospects. It reported on the increasing amount of low cost and free Web platforms that are helping people develop skills to stay relevant and employable. One of the platforms that was mentioned was Lynda.com and their skills-based video tutorials. Our library has been providing this service free of charge to our patrons since September.

Newsday Online educational tools help boost career prospects

December 6, 2013 by Patricia Kitchen

The entire article can be found @ <http://www.newsday.com/classifieds/jobs/online-educational-tools-help-boost-career-prospects-1.6556410>

"...Lynda.com

Also a site in LinkedIn's pilot, lynda.com, tracing its roots to a physical school launched in the mid-1990s, offers unlimited viewing of its skills-based videos for subscription fees starting at \$25 a month. Subject areas include software, business and design, with "Up and Running with Prezi" -- a tool for creating presentations -- among its recent additions. Excel Essential Training is listed as one of the site's most popular courses.

Some users might "come into the service" for just one needed answer, with others spending hours "teaching themselves something," co-founder Lynda Weinman said in a "welcome" video.

The former is exactly what Ellen Williams, 49, of Little Neck, did a few years back when she was a consultant for small businesses. She would check the videos for "those little things you think you know and you don't," especially relating to some esoteric Excel questions.

"Most of the training is in small pieces, so you don't have to start from the beginning," said Williams, now regional development director for Constant Contact, doing seminars on Long Island. She also offered the service to her daughter, who used it in high school to develop Photoshop skills, she said.

A spokesman said lynda.com is available at no cost at area libraries including Port Washington, Hewlett-Woodmere, **Mastic-Moriches-Shirley Community**, and Middle Country."

CIRCULATION SERVICES

Board
Report

Circulation Statistics: for December 2013 submitted January 2014

Circulation Activity: 54,674

Staff Assisted Checkouts: 26,898

Self Checkouts: 19,973

Online Renewals: 5,744

Digital Checkouts: 2,059

Physical Visitors: 24,698 and Current Card Holders: 47,968

New Library Cards Issued:

MMSCL District Patrons 214

Out of District Contract Patrons 7

Meeting Room Usage:

Number of rooms booked by district organizations including tutors — 62

Number of community residents including students in attendance — 743

SMS Alerts (text notifications):

633 patrons currently enrolled

Online Self Registration:

3 Currently requested

Department Head Note:

During the month of December Circulation Services posted a position to hire a page. Luckily we were able to hire two great candidates Aodhan Browning and Tyler Burket both will start January 27th.

Hiring two pages replenishes circulation services to a comfortable 3 person page staff.



Anne Marie Hofmann—Head of Circulation Services—Mastics-Moriches-Shirley Community Library

Nutrition Class

Cornell Cooperative Extension of Suffolk County presented a five session healthy eating nutrition class culminating in December with a special project. Literacy class participants were thrilled to learn how to construct an oatmeal cookie Mason jar complete with recipe and cooking instructions. The perfect holiday gift!



To make the holiday season brighter for our literacy students, who are often times very far away from home, Learning English a Family Affair celebrated with a visit from "Old Saint Nick". Long time literacy volunteer, Jim Davies, happily volunteered to play Santa Claus. Family gift books were given to each child courtesy of the Community Family Literacy Project, Inc.



Needle Arts with Heart, our literacy knitting group, meeting since October 2013, lovingly donated four large boxes of hand-made knit items to Colonial Youth's Adopt-a-Family program on December 16th. Many volunteer hours went into the instruction and knitting of the beautiful hats, scarves, slippers and sweaters. I'm sure they were greatly appreciated during the Arctic Blast.



Digital natives are having fun using our Early Literacy Stations during a morning family literacy class. Taking turns is one of the biggest lessons the toddlers learn as everyone wants to play on the computer.



January 2014

Compiled by: Nick Tanzi

Winter Reading Club

Final revisions are being applied to the Winter Reading Club website. While troubleshooting continues on the registration and logging side, the aesthetics are largely finished. This year's clubs benefit from Sara Roye's art direction, with three interpretations of the "Book Blizzard" theme!



Streaming Movies & Music

Implementation of Hoopla Digital (streaming and downloadable audiobooks, movies and music) continues, with an official launch being imminent.

We are currently in the midst of staff training,

with **10 drop-in sessions scheduled**. Librarian Stephen Burg has taken the lead on instruction. To date, **40 staff members from all departments have seen a product demonstration and been given draft copies of promotional materials**. We are

compiling FAQs that arise during training, with the aim of addressing all questions on the staff intranet.





The Digital Desk

The digital desk has now been staffed for 9 evenings. During that time, we answered **120 queries involving eBooks, downloadable music and magazines, online management of library accounts and more.** Considering this all took place during an 18 hour stretch, it seems indicative of a need for expanded days and hours. We'll next schedule mornings and afternoons and assess the amount of traffic encountered.

One-On-One Tech Help

In addition to the desk traffic, Digital Services has conducted 25 hour-long appointments with patrons—in 24 calendar days. These remain extremely popular with our public!



REPORT OF PERSONNEL CHANGES SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE						DATE PREPARED: 01/27/14	
JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY							PAGE 1 OF 2
NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Blevins, Jeanne		Page	\$13.88/hr		12/17/13	
LA	Quinn, Jacqueline		Lib I - Children's Services	\$22.25/hr		12/28/13 - 02/03/14	
LA/EXT	Scala, Louise		Library Clerk	\$13.66/hr		02/28/14	07/31/13-02/28/14
RL	Palazzo, Kaitlyn		Library Clerk	\$13.39./hr		12/17/13	
APT	Palazzo, Kaitlyn		Library Assistant	\$18.16/hr	Under 17.5	12/18/13	
RL	Eskenazy, Shirley		Page	\$8.29/hr		12/17/13	
APT	Eskenazy, Shirley		Library Clerk	\$13.13/hr	Under 17.5	12/18/13	
RL	Peters, Elizabeth		Page	\$8.46/hr		12/31/13	
APT	Peters, Elizabeth		Library Clerk	\$13.13/hr	Under 17.5	01/01/14	
A	Stirber, Madeline		Account Clerk	\$45,334.00		01/29/14	#13EL375
DID YOU:					The above changes are hereby certified as being in accordance with Civil Service requirements.		
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?							
2. Request and canvas an eligible list for all competitive positions?					Signature of Appointing Authority		
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application							
4. Submit a personnel change on the previous incumbent shown above?							
<input type="checkbox"/> APPROVED					<input type="checkbox"/> DISAPPROVED		
<input type="checkbox"/> APPROVED AS NOTED							

**REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

**DATE PREPARED:
01/27/14**

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

PAGE 2 OF 2

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF PT, INCL # OF HRS/WK & PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Montecalvo, Candice		Library Clerk	\$13.13/hr		11/09/13	
TDD	Kalmbach, Janet		Library Clerk	\$15.77/hr		01/07/14	
LA	Olsen, Barbara		Library Assistant	\$22.70/hr		12/28/13-04/30/14	
RL	Maldonado, Hillary		Library Clerk	\$13.13/hr		01/14/14	
APT	Maldonado, Hillary		Library Assistant	\$18.90/hr	Under 17.5	01/15/14	
APT	Gribbin-Burket, Tyler J.		Page	\$8.29/hr		01/27/14	
APT	Browning, Aodhan D.		Page	\$8.29/hr		01/27/14	

DID YOU:

1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
2. Request and canvas an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temp & non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application
4. Submit a personnel change on the previous incumbent shown above?

☐ **APPROVED**
☐ **DISAPPROVED**
☐ **APPROVED AS NOTED**

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority



627 NORTH SUNRISE SERVICE ROAD, P.O. BOX 9000, BELLPORT, NY 11713-9000
TEL: 631-286-1600 ■ FAX: 631-286-1647

MEMORANDUM

DATE: January 22, 2014
TO: Member Library Directors
FROM: Kevin Verbesey
SUBJECT: Contract Area Fee Change - Effective 7/1/2014

The Suffolk Cooperative Library System has established the **minimum fee** for **2014-15** library services contracts. **ONLY** library cards issued as a result of a contract costing a minimum of **\$132.07** per capita year are eligible for direct access and other system-wide services **effective July 1, 2014**.

The **new fee** of **\$132.07** is the average per capita support for library service in Suffolk County based on the most current library budget votes (2013) and the most recent Census (2010). This is in compliance with the SCLS Resource Sharing Code and **replaces** the **current fee** of \$129.45.66 and equals a percentage **increase** in the annual per capita rate of 2.0%.

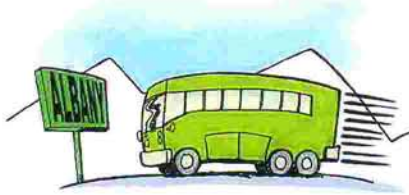
The components of the 2014-15 formula are as follows. The total library taxes (\$208,566,297) received during calendar 2012 minus Debt Service (\$10,568,688) from the latest (2012) member library annual reports is divided by the total official County population (1,499,157) from the 2010 Census. Therefore, $(\$208,566,297 - \$10,568,688) / 1,499,157 = \132.07 .

If you have any questions or concerns about this information please do not hesitate to contact me.



LIBRARY ADVOCACY DAY

THURSDAY, February 27, 2014



VISIT ONE-ON-ONE WITH YOUR LEGISLATORS TO SHARE STORIES
OF HOW LIBRARIES SERVE THEIR CONSTITUENTS

WE NEED TO:

- ADVOCATE for Library Aid.
- Foster support for libraries.
- Educate legislators of the services ALL libraries provide.

JOIN LIBRARY SUPPORTERS AND COLLEAGUES
MEET YOUR LEGISLATORS IN ALBANY
February 27, 2014

Handouts and a briefing will be provided on the ride to Albany. Bring a beverage and SCLA will supply bagels and fixings in the morning and sandwiches, snacks and beverages on the ride home.

Fill out the form below and return to Samantha Alberts at SCLS via the System bag or mail: P.O. Box 9000, Bellport, NY 11713. For additional information e-mail samantha@suffolknet.org , 286-1600x1352 or cell 516-994-7239 (keep in case of snow!)

DEADLINE FOR REGISTRATION – Thursday February 13, 2014

I will be at: ___Riverhead, Staples parking lot, 1120 Old Country Rd. (5:45 a.m.)

___SCLS (6:15 a.m.) ___LIE Exit 58 (6:30 a.m.) ___LIE Exit 49 (5:45a.m.)

Name_____ Library_____

Telephone_____ e-mail_____

Cell_____ State Senate District_____ State Assembly District_____

Sign-up for
Advocacy Day 101
Feb. 5th @ 11AM or
Feb. 6th @ 2PM
at SCLS
to register email
samantha@suffolknet.org

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2013 to December 31, 2013
Submitted by Toni Witham on January 27, 2014

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance - October 1, 2013					\$ 124,817.13
CASH RECEIPTS:					
2013 5K Run:					
Partial refund from Suffolk County Department of Parks	\$ 675.00				
Total 2013 5K Run Receipts		\$ 675.00			
Donations:					
Book Sales	\$ 2,982.00				
Reusable Bags	\$ 116.00				
Total Donations		\$ 3,098.00			
Miscellaneous:					
Book Sale	\$ 1,818.30				
Total Miscellaneous		\$ 1,818.30			
Interest:					
Interest from Checking A/C #0260	\$ 6.88				
Interest from MM A/C #0279	\$ 112.54				
Total Interest		\$ 119.42			
TOTAL CASH RECEIPTS:		\$ 5,710.72			
CASH DISBURSEMENTS:					
Expenses:					
Reach Out & Read			\$ 1,550.50		
FLP Books LEFA			\$ 747.40		
LEFA Arts & Crafts			\$ 237.70		
Total expenses				\$ 2,535.60	
2014 5K Run					
GLIRC - Race listing and ad			\$ 225.00		
Suffolk County Department of Parks - permit			\$ 225.00		
Total 2013 5K Run Expenses				\$ 450.00	
Miscellaneous:					
Rotary Club of Shirley & the Mastics - advertisement			\$ 50.00		
Floyd Harbor Florist - balloons for Book Fair			\$ 13.04		
William Floyd High School Scholarship Fund - June 2014			\$ 500.00		
Knock'em Dead Comedy - entertainment for National Family Literacy Day			\$ 600.00		
Margaret Muszynski - reimbursement for purchase of knitting needles at Michaels for Needle Arts program			\$ 24.43		
NYS Department of Law - CHAR 500			\$ 50.00		
Baldessari & Coster LLP - preparation of Federal Form 990 & NYS Form CHAR 500 for year ending June 30, 2013			\$ 500.00		
East End Screen Printing - T-shirts for 1KB4K (CPSD program)			\$ 420.00		
Lorraine Squires - Teen conference gift books			\$ 100.00		
Lindsay Davis - reimbursement for refreshments @ WFHS			\$ 20.30		
Total Miscellaneous				\$ 2,277.77	
TOTAL CASH DISBURSEMENTS:				\$ 5,263.37	
Profit/Loss for 2nd Quarter ending December 31, 2013					\$ 447.35
ENDING CASH BALANCE AS OF December 31, 2013					\$ 125,264.48

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2013 to December 31, 2013
Submitted by Toni Witham on January 27, 2014

ASSETS:	
Empire National: Checking A/C #0260	\$ 10,038.34
Empire National: MM A/C #0279	\$ 55,866.27
Capital One: CD #2713	\$ 25,345.06
Astoria Federal Savings: CD #9953	\$ 34,014.81
TOTAL ASSETS AS OF DECEMBER 31, 2013	\$ 125,264.48

Community Library Friends of the Arts, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2013 to December 31, 2013
Submitted by Toni Witham on January 27, 2014

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance, October 1, 2013					\$ 115,791.77
Ticket Sales:					
Tickets sold for Michael Jazz Trio - performance on 10/20/13	\$ 36.00				
Total Ticket Sales		\$ 36.00			
Interest:					
Empire National Bank - Operating A/C #028	\$ 10.70				
Empire National Bank - Endowment A/C #046	\$ 98.40				
Empire National Bank - CD A/C #2676 - matured on 12/17/13	\$ 156.79				
Total Interest		\$ 265.89			
Miscellaneous:					
Transfer to Operating A/C from Endowment A/C for programs	\$ 9,000.00				
Total Miscellaneous		\$ 9,000.00			
TOTAL CASH RECEIPTS:		<u>\$ 9,301.89</u>			
CASH DISBURSEMENTS:					
Performances:					
Jerome Liggons - Drum Circle			\$ 300.00		
SPN Music Entertainment Inc. - Michael Jazz Trio - performance on 10/20/13			\$ 750.00		
Edward J. Costello - Antique Roadshow - September program			\$ 375.00		
C.M. Performing Arts Center - Children's Show deposit			\$ 100.00		
Darius Kaufman - Winter Solstice - performance on 12/15/13			\$ 600.00		
Total Performances				\$ 2,125.00	
Miscellaneous:					
Transfer from Endowment A/C to Operating A/C - for programs			\$ 9,000.00		
Rotary Club of the Mastics and Shirley - breakfast fundraiser			\$ 50.00		
AC - Deluxe Checks			\$ 31.95		
Baldessari & Coster LLP - tax preparation for 2 years			\$ 1,000.00		
Total Miscellaneous				<u>\$ 10,081.95</u>	
TOTAL CASH DISBURSEMENTS:				<u>\$ 12,206.95</u>	
Profit/Loss for 2nd Quarter ending December 31, 2013					<u>\$ (2,905.06)</u>
ENDING CASH BALANCE AS OF DECEMBER 31, 2013					<u>\$ 112,886.71</u>

Community Library Friends of the Arts, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2013 to December 31, 2013
Submitted by Toni Witham on January 27, 2014

ASSETS:	
Operating A/C - Empire National Bank #028	\$ 6,367.68
CD - Empire National Bank #2676	\$ 52,349.29
<u>RESTRICTED ASSETS:</u>	
Endowment A/C - Empire National Bank #046	\$ 54,169.74
TOTAL ASSETS AS OF DECEMBER 31, 2013	<u>\$ 112,886.71</u>

To: Kerri Rosalia
From: Beth Donovan
Re: Community Family Literacy Project, Inc.
Date: January 23, 2014

Three members of the Community Family Literacy Project, Inc. have resigned, effectively immediately, due to an expected increase in committee responsibilities.

I am requesting at this time that the Mastic-Moriches-Shirley Community Library Board of Trustees reappoint the remaining current members:

Legislator Kate Browning

Diana Davies

Anne Marie Hofmann

Assemblyman Fred Thiele, Jr.

The Community Family Literacy Project, Inc. would like to appoint two community residents to the steering committee to fill the vacancies until our annual meeting in March 2014.

The Community Family Literacy Project, Inc. is requesting that the Mastics-Moriches-Shirley Community Library Board of Trustees appoint the following volunteer tutor, Michele Delmonte, and literacy student, Marvin Quintanilla to the steering committee.