

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

January 28, 2013

7:00 PM

AGENDA

I. CALL TO ORDER

PLEDGE OF ALLEGIANCE

Period for Public Expression

II. APPROVAL OF MINUTES

III. SCHEDULE OF CLAIMS

1. OPERATING FUND

IV. FINANCIAL REPORTS

V. DIRECTOR'S REPORT

VI. ASSISTANT DIRECTOR'S REPORT

VII. BUSINESS MANAGER'S REPORT

VIII. COMMITTEE REPORTS

IX. UNFINISHED BUSINESS

X. NEW BUSINESS

- A. DEPARTMENT REPORTS
 - 1. CHILDREN'S AND PARENTS' SERVICES
 - 2. ADULT SERVICES
 - 3. TEEN SERVICES
 - 4. CIRCULATION SERVICES
 - 5. LITERACY SERVICES
 - 6. DIGITAL SERVICES
 - 7. INFORMATION TECHNOLOGY
- B. PERSONNEL
 - 1. RECOMMENDED CHANGES
- C. CORRESPONDENCE
- D. ALA MEMBERSHIP RENEWALS
- E. CONTRACTS
- F. FUNDS TRANSFER
- G. FUNDS DESIGNATION
- H. ACCEPTANCE OF DONATED GOODS
- I. FINANCIAL REPORTS - FOA & CFLP
- J. CONTINUING EDUCATION
- K. ROTARY CLUB FUNDRAISER

XI. EXECUTIVE SESSION

XII. ADJOURNMENT

The next regular meeting of the Board of Trustees is scheduled for:

FEBRUARY 25, 2013 at 7:00PM

DRAFT - UNAPPROVED

MASTICS-MORICHES-SHIRLEY

COMMUNITY LIBRARY

MINUTES OF DECEMBER 17, 2012 BOARD MEETING

President Mazzarella called the meeting to order at 7:05 pm.

Present were Trustees Mazzarella, Maiorana, Saggio, Gross, Simmons, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Prevete.

PRESENT

Motion by Saggio, second by Maiorana to accept the minutes of the November 26, 2012 meeting of the Board of Trustees. Carried 5-0.

MINUTES

Motion by Saggio, second by Simmons to approve the Operating Fund schedule of claims dated 12/17/12 Prepay Payables Warrant #1 \$18,845.74; Payables Warrant #2 \$95,347.58; Payroll Warrant W.E. 11/23/2012 \$169,528.84; Payroll Benefits Warrant \$63,949.50; Payroll Warrant W.E. 12/07/2012 \$202,241.13; Payroll Benefits Warrant \$5,552.79. Carried 5-0.

**SCHEDULE
OF CLAIMS**

Motion by Gross, second by Maiorana to approve the Operating Fund Financial Report for November 2012. Carried 5-0.

**FINANCIAL
REPORTS**

Motion by Saggio, second by Simmons to approve the Capital Fund Financial Report for November 2012. Carried 5-0.

The Director discussed some new features of cataloging and circulation Software. She added that the next SCLS meeting will be held on January 15th, at which our Literacy Department will be giving a presentation (using our library as a model) in the hopes of having other libraries become interested in developing their own literacy programs. The Director is still working with the Tri-Hamlet Leadership Council and maintaining the hurricane Sandy Website (the next meeting to be held in January).

**DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

The Assistant Director was busy preparing for the William Floyd birthday event held in the library today. Students read essays written from their own life experiences on being strong and brave. She and some other library employees took part in the Annual Chamber of Commerce Christmas Parade, handing out free book coupons. She 's also been busy helping to co-ordinate a Health & Wellness Business Expo to be held January 5th at the library (16 businesses are already signed-up). The Assistant Director met with the Community Summit Theater Committee to discuss the planning of the 2013 community musical. The library will be helping with publicity by hosting a Sign & Set-Making Workshop during the school's February break. This year's production will be, "Bye Bye Birdie".

ASS'T DIRECTOR'S REPORT

The Business Manager reported that the worker's compensation premium Renewal quote had an increase of 28% and that there will be an 8% raise in health insurance costs as well.

BUSINESS MNGR.'S REPORT

BE IT RESOLVED, that upon the recommendation of the Library Director, the Board of Trustees approves the following leave(s):

RECOMMENDED PERSONNEL

<u>Name</u>	<u>Dept./Title</u>	<u>Leave of Absence</u>	<u>Reason</u>
Swensen, Rachel	CPSD	2/11/13 - 4/8/13	CB
Dulay, Charlene	CPSD	1/29/13 - 4/2/13	CB

Motion by Maiorana, second by Saggio to approve the Director's recommended personnel actions. Carried 5-0.

Motion by Simmons, second by Maiorana to approve the proposed SCLS 2013 annual budget of which \$96,491.00 will be paid for contracted services by the Mastics-Moriches-Shirley Community Library. Carried 5-0.

SCLS BUDGET

RESOLVED, that the Board of Trustees of the Mastics-Moriches-Shirley Community Library hereby resolves to override the tax levy limit established in General Municipal Law 3-c:

TAX CAP RESOLUTION

Section 1, Legislative Intent

It is the intent of this resolution to override the limit on the amount of real property taxes that may be levied by the Library through the William Floyd UFSD pursuant to General Municipal Law § 3-c, and to allow the Library to adopt a budget for library purposes that requires a real property tax levy

DRAFT - UNAPPROVED

in excess of the “tax levy limit” as defined by General Municipal Law § 3-c.

Section 2. Authority

This resolution is adopted pursuant to General Municipal Law § 3-c] which authorizes the Library board to override the tax levy limit by the adoption of a resolution approved by vote of sixty percent (60%) of the Library Board.

Section 3. Tax Levy Override

The Mastics-Moriches-Shirley Community Library is hereby authorized to adopt a budget for the fiscal year 2013/2014 that requires a real property tax levy in excess of the limit specified in General Municipal Law § 3-c.

Section 4. Severability.

If any clause, sentence, paragraph, subdivision, or part of this resolution or the application thereof to any person, firm or corporation, or circumstance, shall be adjusted by any court of competent jurisdiction to be invalid or unconstitutional, such order or judgment shall not affect, impair or invalidate the remainder thereof, but shall be confined in its operation to the clause, sentence, paragraph, subdivision, or part of this Local Law or in its application to the person, individual, firm or corporation or circumstance, directly involved in the controversy in which such judgment or order shall be rendered.

Section 5. Effective Date

This resolution shall take effect immediately.

Motion by Gross, second by Simmons. Carried 5-0.

Motion by Saggio, second by Maiorana to approve the renewal of the periodic supply and delivery of bottled water by Nestle Waters North America Inc. at the following cost schedule: \$2.99 per unit of bottled water, \$0.99 per month per cooler rental. This renewal covers the period from present Thru September 30, 2013. carried 5-0.

**CONTRACT
RENEWAL / NEW**

Motion by Simmons, second by Maiorana to approve a contract with our fire alarm system service provider to supply and install a carbon monoxide detector in our newly completed boiler room and tie said detector into our Existing fire alarm system at a cost of \$1,392. Carried 5-0.

Motion by Saggio, second by Gross to approve the Library holiday schedule For calendar year 2013 as proposed. Carried 5-0.

PERIOD FOR PUBLIC EXPRESSION

DRAFT - UNAPPROVED

Motion by Maiorana, second by Simmons to move into Executive Session at 7:27 PM for discussion of 1 (one) employee and contractual issues. Carried 5-0.

EXECUTIVE SESSION

Motion by Saggio, second by Gross to leave executive session at 8:29 PM. Carried 5-0.

Motion by Maiorana, second by Simmons to approve the December 6, 2012 agreement between the Mastics-Moriches-Shirley Community Library and the Civil Service Employees Association, Inc. ("CSEA"), Local 1000. The purpose of this agreement is to provide for the withholding and remittance of union dues/agency shop fees by the Library to the CSEA. Carried 5-0.

Motion by Gross, second by Maiorana to adjourn at 8:30 PM. Carried 5-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

SCHEDULE OF CLAIMS

PRESENTED JANUARY 28, 2013

PREPAY PAYABLES WARRANT #1	\$29,843.53
PAYABLES WARRANT #2	\$165,959.50
PAYROLL WARRANT W.E. 12/21/2012	\$176,235.65
PAYROLL BENEFITS WARRANT	\$68,087.30
PAYROLL WARRANT W.E. 1/4/2013	\$158,111.58
PAYROLL BENEFITS WARRANT	\$5,447.30
PAYROLL WARRANT W.E. 1/18/2013	\$170,443.62
PAYROLL BENEFITS WARRANT	\$68,000.19
TOTAL	<u>\$842,128.67</u>

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I hereby certify that at a meeting of the board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary:

Date:

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49559	12/19/2012	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL 12013	12/18/2012		6433G · POSTAGE	3,030.31
TOTAL					<u>3,030.31</u>
Bill Pmt -Check	49560	12/21/2012	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121012	12/20/2012		6431D · TELECOMMUNICATIONS	37.17
TOTAL					<u>37.17</u>
Bill Pmt -Check	49561	12/21/2012	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121612-011513	12/20/2012		6431D · TELECOMMUNICATIONS	589.05
				6439A · EQUIPMENT R & M (ADULT)	4.15
				6439N · EQUIPMENT R & M (TEEN)	4.15
TOTAL					<u>597.35</u>
Bill Pmt -Check	49562	12/21/2012	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*12102012	12/20/2012		6450F · FUEL/GAS	1,914.77
TOTAL					<u>1,914.77</u>
Bill Pmt -Check	49563	12/21/2012	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*12082012	12/20/2012		6437N · PROGRAMS (TEEN)	326.88
				6437L · PROGRAMS (LIT)	145.31
				6437A · PROGRAMS (ADULT)	285.42
				6451G · CUSTODIAL SUPPLIES	372.18

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
				6437C · PROGRAMS (C&P)	205.33
				6430G · OFFICE AND LIBRARY SUPPLIES	151.17
				6451G · CUSTODIAL SUPPLIES	264.22
				6430G · OFFICE AND LIBRARY SUPPLIES	132.91
				6438 · DUES	225.01
TOTAL					2,108.43
Bill Pmt -Check	49564	12/21/2012	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*120712	12/20/2012		6431D · TELECOMMUNICATIONS	89.98
TOTAL					89.98
Bill Pmt -Check	49565	12/21/2012	Verizon Business	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*61767194	12/20/2012		6431D · TELECOMMUNICATIONS	3,007.25
TOTAL					3,007.25
Bill Pmt -Check	49566	01/03/2013	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121412	01/02/2013		6410A · BOOKS (ADULT)	82.84
				6437C · PROGRAMS (C&P)	83.93
				643765 · PROMOTION AND PUBLICITY	497.28
				6430G · OFFICE AND LIBRARY SUPPLIES	386.33
				6413D · PERIODICALS (ADM)	161.81
				6431D · TELECOMMUNICATIONS	24.66
				6451G · CUSTODIAL SUPPLIES	320.61
				6439W · EQUIPMENT R & M (WIRES)	106.13
				6437A · PROGRAMS (ADULT)	70.55
				6437L · PROGRAMS (LIT)	70.55

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
				6437N · PROGRAMS (TEEN)	70.55
				6410C · BOOKS (C&P)	797.30
				6410L · BOOKS (LIT)	232.09
				6428D · MISCELLANEOUS	645.99
TOTAL					3,550.62
Bill Pmt -Check	49567	01/04/2013	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*121012	01/03/2013		6410A · BOOKS (ADULT)	855.98
				6410C · BOOKS (C&P)	591.93
				6417A · VIDEOS (ADULT)	542.36
				6417C · VIDEOS (C&P)	157.11
				6410N · BOOKS (TEEN)	188.01
				6412N · RECORDINGS (TEEN)	15.29
				6417N · VIDEOS (TEEN)	99.95
TOTAL					2,450.63
Bill Pmt -Check	49568	01/11/2013	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*122012	01/10/2013		6451G · CUSTODIAL SUPPLIES	554.20
				6430G · OFFICE AND LIBRARY SUPPLIES	13.97
				6437C · PROGRAMS (C&P)	105.12
TOTAL					673.29
Bill Pmt -Check	49569	01/11/2013	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Permit #1	01/10/2013		6433G · POSTAGE	190.00
TOTAL					190.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49570	01/16/2013	LILRC/CE	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Reg 1312013 KR	01/15/2013		6435D · CED, CONF & TRAVEL (ADM)	40.00
TOTAL					40.00
Bill Pmt -Check	49571	01/16/2013	Long Island Railroad	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Tickets 1262013	01/15/2013		6437A · PROGRAMS (ADULT)	255.00
TOTAL					255.00
Bill Pmt -Check	49572	01/16/2013	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*01082013	01/15/2013		6450F · FUEL/GAS	2,505.01
TOTAL					2,505.01
Bill Pmt -Check	49573	01/22/2013	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL 22013	01/22/2013		6433G · POSTAGE	3,030.31
TOTAL					3,030.31
Bill Pmt -Check	49574	01/23/2013	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*11413	01/22/2013		6430G · OFFICE AND LIBRARY SUPPLIES	517.03
				6437C · PROGRAMS (C&P)	781.46
				7203A · EQUIPMENT ADULT	210.61
				6431D · TELECOMMUNICATIONS	25.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
				6437L · PROGRAMS (LIT)	125.00
TOTAL					1,659.10
Bill Pmt -Check	49575	01/23/2013	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*011613-021513	01/22/2013		6431D · TELECOMMUNICATIONS	594.05
				6439A · EQUIPMENT R & M (ADULT)	4.15
				6439N · EQUIPMENT R & M (TEEN)	4.15
TOTAL					602.35
Bill Pmt -Check	49576	01/23/2013	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*01082013	01/22/2013		6437L · PROGRAMS (LIT)	336.30
				6437N · PROGRAMS (TEEN)	13.85
				6437A · PROGRAMS (ADULT)	152.44
				6451G · CUSTODIAL SUPPLIES	408.57
				6430G · OFFICE AND LIBRARY SUPPLIES	111.30
TOTAL					1,022.46
Bill Pmt -Check	49577	01/23/2013	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*010713	01/22/2013		6431D · TELECOMMUNICATIONS	89.50
TOTAL					89.50
Bill Pmt -Check	49578	01/23/2013	Verizon Business	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*62705412	01/22/2013		6431D · TELECOMMUNICATIONS	2,990.00
TOTAL					2,990.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
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GRAND TOTAL: \$ 29,843.53

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49579	01/28/2013	ALA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Membership KR 2013	01/04/2013		6438 · DUES	-240.00
Bill	Membership JS 2013	01/04/2013		6438 · DUES	-109.00
Bill	Membership JM 2013	01/04/2013		6438 · DUES	-109.00
Bill	Membership AS 2013	01/04/2013		6438 · DUES	-109.00
TOTAL					<u>-567.00</u>
Bill Pmt -Check	49580	01/28/2013	All Island Janitorial Supply, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	701488	01/03/2013		6451G · CUSTODIAL SUPPLIES	-445.95
Bill	702423	01/15/2013		6451G · CUSTODIAL SUPPLIES	-179.50
TOTAL					<u>-625.45</u>
Bill Pmt -Check	49581	01/28/2013	All Lines Equipment Repair Co.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9061	01/03/2013		6451G · CUSTODIAL SUPPLIES	-171.79
TOTAL					<u>-171.79</u>
Bill Pmt -Check	49582	01/28/2013	American Library Association	L0225 · EMPIRE NAT'L - OPERATING	
Bill	28192293	12/19/2012		6410C · BOOKS (C&P)	-23.40
Bill	28192296	01/07/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-17.50
Bill	28803774	01/18/2013		6410C · BOOKS (C&P)	-228.30
TOTAL					<u>-269.20</u>
Bill Pmt -Check	49583	01/28/2013	Andresen, Alana	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill	1252012	12/18/2012		6437N · PROGRAMS (TEEN)	-90.00
TOTAL					<u>-90.00</u>
Bill Pmt -Check	49584	01/28/2013	Ashton, Ruth	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/6,12/2013	01/18/2013		6437L · PROGRAMS (LIT)	-247.50
TOTAL					<u>-247.50</u>
Bill Pmt -Check	49585	01/28/2013	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11013	01/22/2013		6431D · TELECOMMUNICATIONS	-36.79
TOTAL					<u>-36.79</u>
Bill Pmt -Check	49586	01/28/2013	AudioGo	L0225 · EMPIRE NAT'L - OPERATING	
Bill	471921	01/08/2013		6412A · RECORDINGS (ADULT)	-81.31
TOTAL					<u>-81.31</u>
Bill Pmt -Check	49587	01/28/2013	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3018357280	12/18/2012		6410A · BOOKS (ADULT)	-63.64
Bill	3018369245	12/18/2012		6410A · BOOKS (ADULT)	-102.32
Bill	3018369290	12/18/2012		6410A · BOOKS (ADULT)	-170.63
Bill	3018372244	12/18/2012		6410A · BOOKS (ADULT)	-41.16
Bill	3018368603	12/18/2012		6410A · BOOKS (ADULT)	-231.03
Bill	3018380402	12/18/2012		6410A · BOOKS (ADULT)	-69.37
Bill	3018380277	12/19/2012		6410A · BOOKS (ADULT)	-81.65

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill	3018388782	12/19/2012		6410C · BOOKS (C&P)	-27.59
Bill	3018362005	12/19/2012		6410C · BOOKS (C&P)	-235.58
Bill	3018381312	12/19/2012		6410C · BOOKS (C&P)	-168.71
Bill	3018365198	12/19/2012		6410C · BOOKS (C&P)	-49.44
Bill	3018359793	12/19/2012		6410C · BOOKS (C&P)	-363.12
Bill	3018387505	01/08/2013		6410C · BOOKS (C&P)	-51.04
Bill	3018404747	01/08/2013		6410C · BOOKS (C&P)	-51.57
Bill	3018387333	01/08/2013		6410C · BOOKS (C&P)	-410.27
Bill	3018392898	01/08/2013		6410C · BOOKS (C&P)	-154.45
Bill	3018414376	01/08/2013		6410C · BOOKS (C&P)	-211.79
Bill	3018417769	01/08/2013		6410C · BOOKS (C&P)	-100.03
Bill	3018415098	01/08/2013		6410C · BOOKS (C&P)	-18.03
Bill	3018420687	01/08/2013		6410C · BOOKS (C&P)	-47.06
Bill	3018384034	01/08/2013		6410C · BOOKS (C&P)	-295.54
Bill	3018390118	01/08/2013		6410C · BOOKS (C&P)	-7.66
Bill	3018387506	01/08/2013		6410C · BOOKS (C&P)	-28.57
Bill	3018396334	01/08/2013		6412C · RECORDINGS (C&P)	-38.62
Bill	3018389307	01/08/2013		6410A · BOOKS (ADULT)	-187.45
Bill	3018382867	01/08/2013		6410A · BOOKS (ADULT)	-65.65
Bill	3018381533	01/08/2013		6410A · BOOKS (ADULT)	-42.09
Bill	3018390204	01/08/2013		6410A · BOOKS (ADULT)	-44.12
Bill	3018386934	01/08/2013		6410A · BOOKS (ADULT)	-782.48
Bill	3018406151	01/08/2013		6410A · BOOKS (ADULT)	-154.55
Bill	3018404460	01/08/2013		6410A · BOOKS (ADULT)	-268.18
Bill	3018407345	01/08/2013		6410A · BOOKS (ADULT)	-90.93
Bill	3018415188	01/08/2013		6410A · BOOKS (ADULT)	-34.64
Bill	3018397757	01/08/2013		6410A · BOOKS (ADULT)	-301.32
Bill	3018394911	01/08/2013		6410A · BOOKS (ADULT)	-159.96
Bill	3018392899	01/08/2013		6410A · BOOKS (ADULT)	-96.63
Bill	3018392649	01/08/2013		6410A · BOOKS (ADULT)	-208.31
Bill	3018432548	01/08/2013		6410A · BOOKS (ADULT)	-472.85
Bill	3018420706	01/08/2013		6410A · BOOKS (ADULT)	-464.31

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill	3018410452	01/08/2013		6410A - BOOKS (ADULT)	-478.71
Bill	3018420194	01/08/2013		6410A - BOOKS (ADULT)	-12.23
Bill	3018414631	01/08/2013		6410A - BOOKS (ADULT)	-87.65
Bill	3018400486	01/08/2013		6410A - BOOKS (ADULT)	-22.12
Bill	3018402549	01/08/2013		6410A - BOOKS (ADULT)	-93.41
Bill	3018402913	01/08/2013		6410A - BOOKS (ADULT)	-276.66
Bill	3018426905	01/09/2013		6410A - BOOKS (ADULT)	-32.34
Bill	3018433072	01/09/2013		6410A - BOOKS (ADULT)	-145.21
Bill	3018440928	01/09/2013		6410A - BOOKS (ADULT)	-219.10
Bill	3018434133	01/09/2013		6410A - BOOKS (ADULT)	-127.83
Bill	3018433476	01/09/2013		6410A - BOOKS (ADULT)	-251.57
Bill	3018438373	01/09/2013		6410A - BOOKS (ADULT)	-120.46
Bill	3018422338	01/10/2013		6410A - BOOKS (ADULT)	-109.49
Bill	3018437999	01/10/2013		6412A - RECORDINGS (ADULT)	-22.21
Bill	3018404483	01/14/2013		6410C - BOOKS (C&P)	-440.81
Bill	3018431289	01/14/2013		6410C - BOOKS (C&P)	-36.31
Bill	3018442380	01/14/2013		6410C - BOOKS (C&P)	-16.15
Bill	3017963253	01/15/2013		6410N - BOOKS (TEEN)	-18.06
Bill	3018005691	01/15/2013		6410N - BOOKS (TEEN)	-71.67
Bill	3017971938	01/15/2013		6410N - BOOKS (TEEN)	-24.30
Bill	3018422730	01/15/2013		6410N - BOOKS (TEEN)	-24.35
Bill	3018426900	01/15/2013		6410N - BOOKS (TEEN)	-24.35
Bill	3018441901	01/15/2013		6410N - BOOKS (TEEN)	-44.40
Bill	3018449201	01/15/2013		6410N - BOOKS (TEEN)	-10.15
Bill	3018000666	01/15/2013		6410N - BOOKS (TEEN)	-187.30
Bill	3018449441	01/15/2013		6410A - BOOKS (ADULT)	-35.34
Bill	3018449265	01/15/2013		6410A - BOOKS (ADULT)	-209.85
Bill	3018445698	01/15/2013		6410A - BOOKS (ADULT)	-251.35
Bill	3018446750	01/15/2013		6410A - BOOKS (ADULT)	-201.59
Bill	3018441951	01/15/2013		6410A - BOOKS (ADULT)	-26.12
Bill	3018453401	01/18/2013		6410A - BOOKS (ADULT)	-145.24
Bill	3018461434	01/18/2013		6410A - BOOKS (ADULT)	-237.86

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Bill	Pmt	-Check	49588	01/28/2013	Baker & Taylor Entertainment	L0225 · EMPIRE NAT'L - OPERATING	
Bill		V87727110		12/18/2012		6412A · RECORDINGS (ADULT)	-23.66
Bill		V88541870		01/07/2013		6412N · RECORDINGS (TEEN)	-26.11
Bill		M05326410		01/07/2013		6412N · RECORDINGS (TEEN)	-14.23
Bill		V90055290		01/08/2013		6417C · VIDEOS (C&P)	-32.16
Bill		V89467580		01/08/2013		6417C · VIDEOS (C&P)	-15.17
Bill		V89723670		01/08/2013		6417C · VIDEOS (C&P)	-32.16
Bill		V89140800		01/08/2013		6417C · VIDEOS (C&P)	-24.99
Bill		V88891050		01/08/2013		6412A · RECORDINGS (ADULT)	-9.33
Bill		V88109070		01/08/2013		6412A · RECORDINGS (ADULT)	-14.98
Bill		V90132440		01/08/2013		6417A · VIDEOS (ADULT)	-21.44
Bill		V89960580		01/10/2013		6412A · RECORDINGS (ADULT)	-13.48
TOTAL							-227.71

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-15,000.00
Bill Pmt -Check	49590	01/28/2013	Beaugard, Carol	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1292012	12/18/2012		6437A - PROGRAMS (ADULT)	-216.67
TOTAL					<u>-216.67</u>
Bill Pmt -Check	49591	01/28/2013	Bibliotheca ITG	L0225 - EMPIRE NAT'L - OPERATING	
Bill	S10001647-US	12/28/2012		6439W - EQUIPMENT R & M (WIRES)	-1,450.00
TOTAL					<u>-1,450.00</u>
Bill Pmt -Check	49592	01/28/2013	Bleidner, Gloria	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12132012	12/19/2012		6437A - PROGRAMS (ADULT)	-75.00
TOTAL					<u>-75.00</u>
Bill Pmt -Check	49593	01/28/2013	BLR	L0225 - EMPIRE NAT'L - OPERATING	
Bill	8-7104348	01/18/2013		6413G - PERIODICALS (GEN)	-474.15
TOTAL					<u>-474.15</u>
Bill Pmt -Check	49594	01/28/2013	Brady, Ralph	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1252012	12/19/2012		6437A - PROGRAMS (ADULT)	-150.00
TOTAL					<u>-150.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49595	01/28/2013	Bridges Transitions Co.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	5034665	12/18/2012		6411A · MICRO/REF CD (ADULT)	-525.00
				6411N · MICRO/REF CD (TEEN)	-525.00
TOTAL					<u>-1,050.00</u>
Bill Pmt -Check	49596	01/28/2013	Brodart Co.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	281416	01/07/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-53.17
Bill	284587	01/16/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-486.75
Bill	285786	01/23/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-121.62
TOTAL					<u>-661.54</u>
Bill Pmt -Check	49597	01/28/2013	Brothers II	L0225 - EMPIRE NAT'L - OPERATING	
Bill	120409	01/18/2013		6439G · EQUIPMENT R & M (GEN)	-399.00
TOTAL					<u>-399.00</u>
Bill Pmt -Check	49598	01/28/2013	Burnett, Jessica	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/11,12,17,18,19	01/18/2013		6437L · PROGRAMS (LIT)	-765.00
TOTAL					<u>-765.00</u>
Bill Pmt -Check	49599	01/28/2013	Carco Group, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	00767205	01/09/2013		6437P16 · STAFF BACKGROUND SCREEN	-909.04

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-909.04
Bill Pmt -Check	49600	01/28/2013	Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12272012	01/11/2013		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-200.00</u>
Bill Pmt -Check	49601	01/28/2013	Castillo, Jerri A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1272012	01/11/2013		6437N · PROGRAMS (TEEN)	-40.00
TOTAL					<u>-40.00</u>
Bill Pmt -Check	49602	01/28/2013	CDW Government, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	T572749	12/28/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-413.37
Bill	T339009	12/28/2012		7203W · EQUIPMENT WIRE	-361.22
Bill	V149944	12/28/2012		6439W · EQUIPMENT R & M (WIRES)	-495.82
Bill	V462001	01/04/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-560.69
Bill	V518396	01/04/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-2,124.28
Bill	T571949	01/04/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-1,874.70
Bill	T588868	01/04/2013		7203W · EQUIPMENT WIRE	-4,377.99
Bill	V685102	01/16/2013		7203W · EQUIPMENT WIRE	-190.18
Bill	V996572	01/18/2013		7203W · EQUIPMENT WIRE	-835.83
Bill	W108370	01/18/2013		7203W · EQUIPMENT WIRE	-635.89
TOTAL					<u>-11,869.97</u>
Bill Pmt -Check	49603	01/28/2013	Center Point Large Print	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	1060066	12/19/2012		6410A · BOOKS (ADULT)	-383.12
Bill	1066251	01/09/2013		6410A · BOOKS (ADULT)	-383.12
TOTAL					<u>-766.24</u>

Bill Pmt -Check	49604	01/28/2013	Cintas	L0225 · EMPIRE NAT'L - OPERATING	
Bill	D26A054776	01/14/2013		6437P15 · DOCUMENT MANAGEMENT/DESTF	-163.84
TOTAL					<u>-163.84</u>

Bill Pmt -Check	49605	01/28/2013	Corrigan, Jacqueline	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/3,10,17/2013	01/18/2013		6437L · PROGRAMS (LIT)	-180.00
TOTAL					<u>-180.00</u>

Bill Pmt -Check	49606	01/28/2013	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1282012	12/18/2012		6437N · PROGRAMS (TEEN)	-45.00
Bill	12222012	01/18/2013		6437N · PROGRAMS (TEEN)	-45.00
TOTAL					<u>-90.00</u>

Bill Pmt -Check	49607	01/28/2013	Daily News	L0225 · EMPIRE NAT'L - OPERATING	
Bill	52 weeks 12102012	12/19/2012		6413A · PERIODICALS (ADULT)	-239.20
TOTAL					<u>-239.20</u>

Bill Pmt -Check	49608	01/28/2013	Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING	
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Type	Num	Date	Name	Account	Paid Amount
Bill	12/12 1/2,5,7,9,12	01/18/2013		6437L · PROGRAMS (LIT)	-100.00
				6437L · PROGRAMS (LIT)	-300.00
TOTAL					-400.00
Bill Pmt -Check	49609	01/28/2013	Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4822501	12/19/2012		6410C · BOOKS (C&P)	-31.99
Bill	4839737	01/14/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-178.85
Bill	4818352	01/22/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-57.94
TOTAL					-268.78
Bill Pmt -Check	49610	01/28/2013	Detail Carting Co. Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	290350	01/10/2013		6432G · CARTAGE	-250.38
TOTAL					-250.38
Bill Pmt -Check	49611	01/28/2013	Disc Go Technologies Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2809D	12/19/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-391.71
TOTAL					-391.71
Bill Pmt -Check	49612	01/28/2013	Discount School Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	D16969600001	01/22/2013		6437N · PROGRAMS (TEEN)	-73.38
TOTAL					-73.38
Bill Pmt -Check	49613	01/28/2013	DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	2037219	12/28/2012		6439W · EQUIPMENT R & M (WIRES)	-378.81
Bill	2036598	12/28/2012		6439W · EQUIPMENT R & M (WIRES)	-378.81
TOTAL					-757.62
Bill Pmt -Check	49614	01/28/2013	Dlugolonski, Katherine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1102013	01/18/2013		6437A · PROGRAMS (ADULT)	-400.00
TOTAL					-400.00
Bill Pmt -Check	49615	01/28/2013	Drevermann, Gail	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12222012	01/18/2013		6437N · PROGRAMS (TEEN)	-60.00
TOTAL					-60.00
Bill Pmt -Check	49616	01/28/2013	East End Driving School, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1122013	01/18/2013		6437N · PROGRAMS (TEEN)	-1,323.00
TOTAL					-1,323.00
Bill Pmt -Check	49617	01/28/2013	Eastern Environmental Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/1562	01/10/2013		6452G · BLDG ALTERATION AND MAINT	-660.00
Bill	13/046	01/22/2013		6452G · BLDG ALTERATION AND MAINT	-660.00
TOTAL					-1,320.00
Bill Pmt -Check	49618	01/28/2013	EBSCO A	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	0082842	12/19/2012		6413A - PERIODICALS (ADULT)	-17.85
Bill	9151834	01/08/2013		6413A - PERIODICALS (ADULT)	-59.00
TOTAL					-76.85
Bill Pmt -Check	49619	01/28/2013	Ege, Kevin	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1292012	12/18/2012		6437A - PROGRAMS (ADULT)	-216.67
TOTAL					-216.67
Bill Pmt -Check	49620	01/28/2013	Electronic Alarm Systems	L0225 - EMPIRE NAT'L - OPERATING	
Bill	R 33503	01/10/2013		6452G - BLDG ALTERATION AND MAINT	-63.00
TOTAL					-63.00
Bill Pmt -Check	49621	01/28/2013	Emerald Island	L0225 - EMPIRE NAT'L - OPERATING	
Bill	255920	01/03/2013		6451G - CUSTODIAL SUPPLIES	-837.63
TOTAL					-837.63
Bill Pmt -Check	49622	01/28/2013	EnvisionWare Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	INV-US-10598	12/28/2012		6419W - SOFTWARE (WIRES)	-1,782.20
TOTAL					-1,782.20
Bill Pmt -Check	49623	01/28/2013	Excelsior Plumbing & Heating Inc.	L0225 - EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	11/14/12	01/14/2013		7500 · BUILDING IMPROVEMENTS	-9,818.00
TOTAL					-9,818.00
Bill Pmt -Check	49624	01/28/2013	Filterfresh	L0225 · EMPIRE NAT'L - OPERATING	
Bill	669342	01/10/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-249.00
TOTAL					-249.00
Bill Pmt -Check	49625	01/28/2013	Flammer, Joseph R.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12122012	12/18/2012		6437N · PROGRAMS (TEEN)	-300.00
TOTAL					-300.00
Bill Pmt -Check	49626	01/28/2013	Flower Barn/IGHL Greenhouses	L0225 · EMPIRE NAT'L - OPERATING	
Bill	B0001739	01/10/2013		643760 · PLANTINGS	-191.53
Bill	B0001756	01/16/2013		643760 · PLANTINGS	-191.53
TOTAL					-383.06
Bill Pmt -Check	49627	01/28/2013	Foerderer, Linda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1/7,14/2013	01/18/2013		6437L · PROGRAMS (LIT)	-104.00
TOTAL					-104.00
Bill Pmt -Check	49628	01/28/2013	Franzone, Denise	L0225 · EMPIRE NAT'L - OPERATING	
Bill	192013	01/18/2013		6437L · PROGRAMS (LIT)	-50.00

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-50.00
Bill Pmt -Check	49629	01/28/2013	Fugate, Wayne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1292012	12/18/2012		6437A · PROGRAMS (ADULT)	-216.67
TOTAL					<u>-216.67</u>
Bill Pmt -Check	49630	01/28/2013	Galvez, Viodelda	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/12 1/2,7,9,14,16	01/18/2013		6437L · PROGRAMS (LIT)	-300.00
TOTAL					<u>-300.00</u>
Bill Pmt -Check	49631	01/28/2013	Garda CL Atlantic, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	154-334413	01/10/2013		6437P13 · ARMORED CAR SERVICE	-175.02
TOTAL					<u>-175.02</u>
Bill Pmt -Check	49632	01/28/2013	George, Ivette	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/13 1/5,7,10,12,14	01/18/2013		6437L · PROGRAMS (LIT)	-130.00
				6437L · PROGRAMS (LIT)	-195.00
TOTAL					<u>-325.00</u>
Bill Pmt -Check	49633	01/28/2013	Giouvalakis, Katherine	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12202012	01/11/2013		6437N · PROGRAMS (TEEN)	-451.00
TOTAL					<u>-451.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49634	01/28/2013	Hall, Diane-Staff	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/30,31/12	01/18/2013		6437C · PROGRAMS (C&P)	-39.92
TOTAL					<u>-39.92</u>
Bill Pmt -Check	49635	01/28/2013	Hernandez, Loreta Zuniga	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/11,13/12 1/8,10	01/18/2013		6437L · PROGRAMS (LIT)	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	49636	01/28/2013	History Education	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11292012	01/18/2013		6417A · VIDEOS (ADULT)	-192.00
TOTAL					<u>-192.00</u>
Bill Pmt -Check	49637	01/28/2013	Hurley, Kerrilynn	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage Dec/Jan	01/18/2013		6435N · CED, CONF & TRAVEL (TEEN)	-35.47
TOTAL					<u>-35.47</u>
Bill Pmt -Check	49638	01/28/2013	I/OTrack, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	35814	01/22/2013		7203W · EQUIPMENT WIRE	-2,953.00
TOTAL					<u>-2,953.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49639	01/28/2013	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	13816	01/10/2013		6452G · BLDG ALTERATION AND MAINT	-357.00
TOTAL					-357.00
Bill Pmt -Check	49640	01/28/2013	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	423483	01/07/2013		6437N · PROGRAMS (TEEN)	-75.92
TOTAL					-75.92
Bill Pmt -Check	49641	01/28/2013	J D Johnson Distribution	L0225 · EMPIRE NAT'L - OPERATING	
Bill	309792	01/03/2013		6451G · CUSTODIAL SUPPLIES	-212.40
TOTAL					-212.40
Bill Pmt -Check	49642	01/28/2013	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1262012	12/18/2012		6437A · PROGRAMS (ADULT)	-270.00
Bill	172013	01/18/2013		6437A · PROGRAMS (ADULT)	-270.00
TOTAL					-540.00
Bill Pmt -Check	49643	01/28/2013	Joya, Denise	L0225 · EMPIRE NAT'L - OPERATING	
Bill	11/17 12/11,12 1/2,4	01/18/2013		6437L · PROGRAMS (LIT)	-100.00
				6437L · PROGRAMS (LIT)	-650.00
TOTAL					-750.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49644	01/28/2013	Kids Edible Creations	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/3,18/12	01/04/2013		6437N · PROGRAMS (TEEN)	-475.00
TOTAL					-475.00

Bill Pmt -Check	49645	01/28/2013	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	130030561961	01/03/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-8.78
Bill	123520516931	01/03/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-26.05
Bill	123480504711	01/03/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-8.78
Bill	130020558221	01/03/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-9.67
Bill	123611386921	01/03/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-18.14
Bill	123571380401	01/03/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-7.99
Bill	123471202601	01/03/2013		6410A · BOOKS (ADULT)	-19.99
Bill	123481368361	01/03/2013		6437C · PROGRAMS (C&P)	-11.05
Bill	123481368671	01/03/2013		6437C · PROGRAMS (C&P)	-2.99
Bill	123481367791	01/03/2013		6437L · PROGRAMS (LIT)	-10.99
Bill	123481367701	01/03/2013		6437L · PROGRAMS (LIT)	-9.99
Bill	123530520671	01/03/2013		6437N · PROGRAMS (TEEN)	-98.43
Bill	123541376591	01/03/2013		6437N · PROGRAMS (TEEN)	-67.50
Bill	23560736381	01/08/2013		6437C · PROGRAMS (C&P)	-3.79
Bill	123541213271	01/08/2013		6437N · PROGRAMS (TEEN)	-26.19
Bill	123620544041	01/08/2013		6437N · PROGRAMS (TEEN)	-87.26
Bill	123561216661	01/08/2013		6437N · PROGRAMS (TEEN)	-16.96
Bill	130031397971	01/09/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-2.59
Bill	130050317801	01/09/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-94.92
Bill	130091305131	01/09/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-15.96
Bill	123621387111	01/11/2013		6437A · PROGRAMS (ADULT)	-16.07
Bill	130140587831	01/22/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-7.58
Bill	130101242321	01/22/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-17.56
Bill	130161314971	01/22/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-3.69

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Type	Num	Date	Name	Account	Paid Amount
Bill	130170595551	01/22/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-12.87
Bill	130160792381	01/22/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-11.28
Bill	130131311091	01/22/2013		6413A · PERIODICALS (ADULT)	-10.00
Bill	130141311781	01/22/2013		6413A · PERIODICALS (ADULT)	-5.00
Bill	130151248421	01/22/2013		6437C · PROGRAMS (C&P)	-17.36
Bill	130161314291	01/22/2013		6437C · PROGRAMS (C&P)	-8.97
Bill	123541376601	01/22/2013		6437N · PROGRAMS (TEEN)	-21.03
Bill	130150591231	01/22/2013		6437N · PROGRAMS (TEEN)	-80.07
Bill	130161314681	01/22/2013		6437N · PROGRAMS (TEEN)	-15.67
TOTAL					-775.17

Bill Pmt -Check	49646	01/28/2013	Korth, Christie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	192013	01/18/2013		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-100.00

Bill Pmt -Check	49647	01/28/2013	Kyle, Stephanie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12212012	01/18/2013		6437N · PROGRAMS (TEEN)	-21.94
TOTAL					-21.94

Bill Pmt -Check	49648	01/28/2013	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	83305	01/09/2013		6437P4 · ATTORNEY	-1,000.00
TOTAL					-1,000.00

Bill Pmt -Check	49649	01/28/2013	Langdon, Jean Marie	L0225 · EMPIRE NAT'L - OPERATING	
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MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill	602393	01/07/2013		6410N · BOOKS (TEEN)	-10.99
TOTAL					-10.99
Bill Pmt -Check	49650	01/28/2013	Language Line Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3080166	01/15/2013		6437P17 · TRANSLATION SERVICES	-11.00
TOTAL					-11.00
Bill Pmt -Check	49651	01/28/2013	Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12132012	12/18/2012		6437N · PROGRAMS (TEEN)	-100.00
Bill	12282012	01/11/2013		6437N · PROGRAMS (TEEN)	-200.00
TOTAL					-300.00
Bill Pmt -Check	49652	01/28/2013	Library Administrator's Digest	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1 Yr. subscript	01/08/2013		6413D · PERIODICALS (ADM)	-45.00
TOTAL					-45.00
Bill Pmt -Check	49653	01/28/2013	LILRC/CE	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Registration 3212013	01/11/2013		6435D · CED, CONF & TRAVEL (ADM)	-30.00
TOTAL					-30.00
Bill Pmt -Check	49654	01/28/2013	Lofaro, Michael	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10242012	01/18/2013		6437N · PROGRAMS (TEEN)	-240.00

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-240.00
Bill Pmt -Check	49655	01/28/2013	Long Island Advance-Legal Adv	L0225 - EMPIRE NAT'L - OPERATING	
Bill	37698	01/23/2013		6434G - PRINTING (GEN)	-22.04
TOTAL					<u>-22.04</u>
Bill Pmt -Check	49656	01/28/2013	Long Island Aquarium Service LLC	L0225 - EMPIRE NAT'L - OPERATING	
Bill	15968	12/28/2012		6452G - BLDG ALTERATION AND MAINT	-185.00
TOTAL					<u>-185.00</u>
Bill Pmt -Check	49657	01/28/2013	Longwood Public Library	L0225 - EMPIRE NAT'L - OPERATING	
Bill	142013	01/07/2013		6412A - RECORDINGS (ADULT)	-12.74
TOTAL					<u>-12.74</u>
Bill Pmt -Check	49658	01/28/2013	Luna, Angela S.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	865689	01/03/2013		6410N - BOOKS (TEEN)	-11.95
TOTAL					<u>-11.95</u>
Bill Pmt -Check	49659	01/28/2013	Lunghi-Mesropian, Nicole	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/12,13 1/2,14,16	01/18/2013		6437L - PROGRAMS (LIT)	-250.00
TOTAL					<u>-250.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49660	01/28/2013	MailFinance	L0225 - EMPIRE NAT'L - OPERATING	
Bill	H3733067	01/10/2013		6439G - EQUIPMENT R & M (GEN)	-628.80
TOTAL					-628.80
Bill Pmt -Check	49661	01/28/2013	Midwest Tape	L0225 - EMPIRE NAT'L - OPERATING	
Bill	90603706	12/18/2012		6412A - RECORDINGS (ADULT)	-55.99
Bill	90603705	12/18/2012		6412A - RECORDINGS (ADULT)	-41.07
Bill	90584122	12/18/2012		6412A - RECORDINGS (ADULT)	-12.74
Bill	90584120	12/18/2012		6412A - RECORDINGS (ADULT)	-69.98
Bill	90585735	12/18/2012		6417A - VIDEOS (ADULT)	-310.79
Bill	90594048	12/18/2012		6412A - RECORDINGS (ADULT)	-26.89
Bill	90603499	12/18/2012		6417A - VIDEOS (ADULT)	-1,155.73
Bill	90603741	12/18/2012		6417A - VIDEOS (ADULT)	-89.67
Bill	90594046	12/18/2012		6417A - VIDEOS (ADULT)	-112.97
Bill	90602367	12/19/2012		6417A - VIDEOS (ADULT)	-1,844.25
Bill	90603133	12/19/2012		6417A - VIDEOS (ADULT)	-403.46
Bill	90602368	12/19/2012		6417C - VIDEOS (C&P)	-68.08
Bill	90603707	12/19/2012		6412C - RECORDINGS (C&P)	-70.14
Bill	90602910	12/19/2012		6417C - VIDEOS (C&P)	-353.12
Bill	90612126	12/19/2012		6417C - VIDEOS (C&P)	-104.82
Bill	90618184	12/19/2012		6417C - VIDEOS (C&P)	-84.84
Bill	90603135	01/07/2013		6417N - VIDEOS (TEEN)	-24.59
Bill	90648814	01/08/2013		6412C - RECORDINGS (C&P)	-114.66
Bill	90637217	01/08/2013		6412C - RECORDINGS (C&P)	-11.24
Bill	90621997	01/08/2013		6412C - RECORDINGS (C&P)	-128.14
Bill	90629050	01/08/2013		6417C - VIDEOS (C&P)	-81.29
Bill	90644745	01/08/2013		6417C - VIDEOS (C&P)	-68.08

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January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill	90644744	01/08/2013		6417C · VIDEOS (C&P)	-164.08
Bill	90637216	01/08/2013		6412A · RECORDINGS (ADULT)	-181.53
Bill	90637215	01/08/2013		6412A · RECORDINGS (ADULT)	-154.96
Bill	90621996	01/08/2013		6412A · RECORDINGS (ADULT)	-93.39
Bill	90615946	01/08/2013		6417A · VIDEOS (ADULT)	-5.99
Bill	90618182	01/08/2013		6417A · VIDEOS (ADULT)	-1,587.77
Bill	90618181	01/08/2013		6417A · VIDEOS (ADULT)	-298.90
Bill	90628468	01/08/2013		6417A · VIDEOS (ADULT)	-532.45
Bill	90634997	01/08/2013		6417A · VIDEOS (ADULT)	-182.05
Bill	90634996	01/08/2013		6417A · VIDEOS (ADULT)	-1,439.52
Bill	90612124	01/08/2013		6417A · VIDEOS (ADULT)	-220.43
Bill	90650233	01/08/2013		6417A · VIDEOS (ADULT)	-32.89
Bill	90650171	01/08/2013		6417A · VIDEOS (ADULT)	-197.34
Bill	90650173	01/08/2013		6417A · VIDEOS (ADULT)	-358.35
Bill	90651622	01/08/2013		6417A · VIDEOS (ADULT)	-477.80
Bill	90650231	01/08/2013		6417A · VIDEOS (ADULT)	-387.90
Bill	90644743	01/08/2013		6417A · VIDEOS (ADULT)	-32.89
Bill	90644741	01/08/2013		6417A · VIDEOS (ADULT)	-170.12
Bill	90663761	01/10/2013		6412A · RECORDINGS (ADULT)	-29.99
Bill	90665586	01/10/2013		6417A · VIDEOS (ADULT)	-23.89
Bill	90661310	01/10/2013		6417A · VIDEOS (ADULT)	-73.16
Bill	90665585	01/10/2013		6417A · VIDEOS (ADULT)	-1,614.29
Bill	90660599	01/10/2013		6417A · VIDEOS (ADULT)	-34.68
Bill	90665589	01/14/2013		6417C · VIDEOS (C&P)	-36.80
Bill	90661312	01/14/2013		6417C · VIDEOS (C&P)	-28.90
Bill	90668575	01/15/2013		6417A · VIDEOS (ADULT)	-104.98
Bill	90668577	01/15/2013		6417A · VIDEOS (ADULT)	-22.89
Bill	90665588	01/15/2013		6417A · VIDEOS (ADULT)	-289.01
Bill	90681242	01/18/2013		6412A · RECORDINGS (ADULT)	-94.97
Bill	90681243	01/18/2013		6412A · RECORDINGS (ADULT)	-12.74
Bill	90681244	01/18/2013		6412C · RECORDINGS (C&P)	-12.74
Bill	90676789	01/18/2013		6417A · VIDEOS (ADULT)	-249.00

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Type	Num	Date	Name	Account	Paid Amount
Bill	90679397	01/18/2013		6417A · VIDEOS (ADULT)	-21.79
Bill	90683761	01/18/2013		6417A · VIDEOS (ADULT)	-42.39
Bill	90676961	01/18/2013		6417C · VIDEOS (C&P)	-28.90
Bill	90676960	01/18/2013		6417C · VIDEOS (C&P)	-50.78
Bill	90683763	01/18/2013		6417C · VIDEOS (C&P)	-199.76
TOTAL					-14,722.56

Bill Pmt -Check	49662	01/28/2013	Mosio, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	mmscl-13	12/28/2012		6419N · SOFTWARE (TEEN)	-1,199.00
TOTAL					-1,199.00

Bill Pmt -Check	49663	01/28/2013	Munzer, Mike	L0225 · EMPIRE NAT'L - OPERATING	
Bill	162013	01/11/2013		6437A · PROGRAMS (ADULT)	-500.00
TOTAL					-500.00

Bill Pmt -Check	49664	01/28/2013	Muralles, Raquel L.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12/13/12 1/7,10,14	01/18/2013		6437L · PROGRAMS (LIT)	-156.00
TOTAL					-156.00

Bill Pmt -Check	49665	01/28/2013	National Educational Systems, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	22101	01/03/2013		6417L · VIDEOS (LIT)	-70.00
TOTAL					-70.00

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49666	01/28/2013	National Learning Corporation	L0225 - EMPIRE NAT'L - OPERATING	
Bill	0040174	01/08/2013		6410A - BOOKS (ADULT)	-137.17
Bill	0040128	01/08/2013		6410A - BOOKS (ADULT)	-487.63
Bill	0040089	01/08/2013		6410A - BOOKS (ADULT)	-106.86
TOTAL					<u>-731.66</u>
 Bill Pmt -Check	 49667	 01/28/2013	 Negron, Senia	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/13/12 1/7,8,10	01/18/2013		6437L - PROGRAMS (LIT)	-208.00
TOTAL					<u>-208.00</u>
 Bill Pmt -Check	 49668	 01/28/2013	 New York Post	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	52 weeks 112612	12/18/2012		6413A - PERIODICALS (ADULT)	-625.22
TOTAL					<u>-625.22</u>
 Bill Pmt -Check	 49669	 01/28/2013	 New York Times	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	102112	12/18/2012		6413A - PERIODICALS (ADULT)	-1,864.70
TOTAL					<u>-1,864.70</u>
 Bill Pmt -Check	 49670	 01/28/2013	 Nowak, Christopher	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	Mileage 12202012	01/18/2013		6435G - CED, CONF & TRAVEL (GEN)	-23.53
TOTAL					<u>-23.53</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49671	01/28/2013	NY State Association of Municipal Purchas	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Membership 2013	12/19/2012		6438 - DUES	-50.00
TOTAL					<u>-50.00</u>
Bill Pmt -Check	49672	01/28/2013	NYLA	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Membership CN 2013	01/18/2013		6438 - DUES	-132.00
Bill	3524	01/18/2013		6435L - CED, CONF & TRAVEL (LIT)	-298.00
Bill	3517	01/18/2013		6435L - CED, CONF & TRAVEL (LIT)	-363.00
Bill	3528	01/18/2013		6435A - CED, CONF & TRAVEL (ADULT)	-253.00
TOTAL					<u>-1,046.00</u>
Bill Pmt -Check	49673	01/28/2013	O'Brien, Diane	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/11,13/12 1/8,10	01/18/2013		6437L - PROGRAMS (LIT)	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	49674	01/28/2013	O'Connell, Linda	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12102012	12/18/2012		6437A - PROGRAMS (ADULT)	-475.00
TOTAL					<u>-475.00</u>
Bill Pmt -Check	49675	01/28/2013	Oelcher, Jessica	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/2012	01/04/2013		6437A - PROGRAMS (ADULT)	-208.00
Bill	1/2013	01/18/2013		6437A - PROGRAMS (ADULT)	-208.00
TOTAL					<u>-416.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49676	01/28/2013	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9678521	01/14/2013		6437P12 · PAYROLL SERVICES	-547.20
TOTAL					-547.20
Bill Pmt -Check	49677	01/28/2013	Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	291017	12/28/2012		6437P12 · PAYROLL SERVICES	-399.52
Bill	293313	01/04/2013		6437P12 · PAYROLL SERVICES	-1,774.20
Bill	295711	01/18/2013		6437P12 · PAYROLL SERVICES	-424.97
TOTAL					-2,598.69
Bill Pmt -Check	49678	01/28/2013	Pearson Education	L0225 · EMPIRE NAT'L - OPERATING	
Bill	BK 68377096	01/18/2013		6410L · BOOKS (LIT)	-306.11
TOTAL					-306.11
Bill Pmt -Check	49679	01/28/2013	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PC 12013 CPSD	01/18/2013		6437C · PROGRAMS (C&P)	-36.09
Bill	PC 12013 RASD	01/22/2013		6437A · PROGRAMS (ADULT)	-8.50
				6435A · CED, CONF & TRAVEL (ADULT)	-29.65
TOTAL					-74.24
Bill Pmt -Check	49680	01/28/2013	Peymann, Tracy Anne	L0225 · EMPIRE NAT'L - OPERATING	

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Bill Pmt -Check	49684	01/28/2013 Radio Shack Corporation	L0225 - EMPIRE NAT'L - OPERATING
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Type	Num	Date	Name	Account	Paid Amount
Bill	036134	01/11/2013		7203W · EQUIPMENT WIRE	-44.99
TOTAL					-44.99
Bill Pmt -Check	49685	01/28/2013	Ragona, Tara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage 7/12-12/12	01/11/2013		6435C · CED, CONF & TRAVEL (C&P)	-27.68
TOTAL					-27.68
Bill Pmt -Check	49686	01/28/2013	Raimondo, Joyce	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1112013	01/18/2013		6437N · PROGRAMS (TEEN)	-200.00
TOTAL					-200.00
Bill Pmt -Check	49687	01/28/2013	Random House, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1086154517	01/18/2013		6412A · RECORDINGS (ADULT)	-37.50
TOTAL					-37.50
Bill Pmt -Check	49688	01/28/2013	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	74644296	12/18/2012		6412A · RECORDINGS (ADULT)	-7.95
Bill	74644109	12/18/2012		6412A · RECORDINGS (ADULT)	-29.99
Bill	74634059	12/18/2012		6417A · VIDEOS (ADULT)	-33.00
Bill	74650135	01/08/2013		6412A · RECORDINGS (ADULT)	-49.96
Bill	74653558	01/08/2013		6412A · RECORDINGS (ADULT)	-111.37
Bill	74652978	01/08/2013		6412A · RECORDINGS (ADULT)	-400.60
Bill	84651717	01/08/2013		6412A · RECORDINGS (ADULT)	-39.98
Bill	74649733	01/08/2013		6412A · RECORDINGS (ADULT)	-46.57

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Type	Num	Date	Name	Account	Paid Amount
Bill	74650305	01/08/2013		6413A · PERIODICALS (ADULT)	-4.95
Bill	74647919	01/08/2013		6417A · VIDEOS (ADULT)	-33.00
TOTAL					<u>-757.37</u>

Bill Pmt -Check 49689 01/28/2013 Romano's Pizza & Pasta Inc. L0225 · EMPIRE NAT'L - OPERATING

Bill	509165	12/18/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	509166	12/18/2012		6437N · PROGRAMS (TEEN)	-9.50
Bill	509167	12/18/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	509163	12/28/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	509178	01/07/2013		6437N · PROGRAMS (TEEN)	-38.00
Bill	509170	01/07/2013		6437N · PROGRAMS (TEEN)	-47.50
Bill	509182	01/07/2013		6437N · PROGRAMS (TEEN)	-47.50
Bill	509181	01/07/2013		6437N · PROGRAMS (TEEN)	-47.50
Bill	509188	01/10/2013		6437N · PROGRAMS (TEEN)	-28.50
Bill	509194	01/15/2013		6437N · PROGRAMS (TEEN)	-76.00
Bill	509193	01/15/2013		6437N · PROGRAMS (TEEN)	-47.50
Bill	509190	01/15/2013		6437N · PROGRAMS (TEEN)	-19.00
Bill	509192	01/15/2013		6437A · PROGRAMS (ADULT)	-38.00
Bill	509195	01/18/2013		6437N · PROGRAMS (TEEN)	-48.00
Bill	509196	01/18/2013		6437N · PROGRAMS (TEEN)	-21.00
Bill	509187	01/22/2013		6437N · PROGRAMS (TEEN)	-47.50
TOTAL					<u>-610.50</u>

Bill Pmt -Check 49690 01/28/2013 Roye, Sarah L0225 · EMPIRE NAT'L - OPERATING

Bill	12/12,19/2012	01/11/2013		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-200.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49691	01/28/2013	Sandpebble Builders Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	142013 #23	01/14/2013		7500 · BUILDING IMPROVEMENTS	-2,573.94
TOTAL					-2,573.94
Bill Pmt -Check	49692	01/28/2013	Schiano, Joseph, CPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2012-169	01/14/2013		6437P02 · AUDITOR	-1,000.00
TOTAL					-1,000.00
Bill Pmt -Check	49693	01/28/2013	SCLS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	51049	12/18/2012		6411A · MICRO/REF CD (ADULT)	-2,275.00
Bill	51054	12/18/2012		6437N · PROGRAMS (TEEN)	-115.00
Bill	51106	12/19/2012		6411C · MICRO/REF CD (C&P)	-1,932.00
Bill	51285	01/08/2013		6410A · BOOKS (ADULT)	-40.00
Bill	51255	01/09/2013		6437P01 · ACCOUNTANT/AUDITOR	-1,750.00
Bill	51196	01/10/2013		6411A · MICRO/REF CD (ADULT)	-1,721.00
				6411C · MICRO/REF CD (C&P)	-1,721.00
				6411N · MICRO/REF CD (TEEN)	-1,721.00
Bill	51346	01/10/2013		6411C · MICRO/REF CD (C&P)	-551.75
				6411A · MICRO/REF CD (ADULT)	-551.75
				6411N · MICRO/REF CD (TEEN)	-551.75
				6419T · SOFTWARE (TECH)	-551.75
Bill	51527	01/14/2013		6411A · MICRO/REF CD (ADULT)	-500.00
Bill	51591	01/15/2013		6411A · MICRO/REF CD (ADULT)	-615.00
				6411C · MICRO/REF CD (C&P)	-615.00
				6411N · MICRO/REF CD (TEEN)	-615.00
Bill	51443	01/18/2013		6437A · PROGRAMS (ADULT)	-333.34
				6437N · PROGRAMS (TEEN)	-333.33

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Type	Num	Date	Name	Account	Paid Amount
Bill	513889	01/18/2013		6437C · PROGRAMS (C&P)	-333.33
				6437A · PROGRAMS (ADULT)	-17.74
				6437N · PROGRAMS (TEEN)	-17.74
				6437C · PROGRAMS (C&P)	-17.74
TOTAL					-16,880.22
Bill Pmt -Check	49694	01/28/2013	Scope	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10821	01/08/2013		6410A · BOOKS (ADULT)	-61.75
					-61.75
TOTAL					-61.75
Bill Pmt -Check	49695	01/28/2013	Scott, Rob	L0225 · EMPIRE NAT'L - OPERATING	
Bill	12132012	12/19/2012		6437A · PROGRAMS (ADULT)	-425.00
					-425.00
TOTAL					-425.00
Bill Pmt -Check	49696	01/28/2013	Seaman, Kevin A.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	112013-6302013	01/09/2013		6437P4 · ATTORNEY	-6,750.00
					-6,750.00
TOTAL					-6,750.00
Bill Pmt -Check	49697	01/28/2013	Searles Graphics, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	31748	12/18/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-518.00
					-6,581.00
TOTAL					-7,099.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49698	01/28/2013	Sferrazza, Nancy	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/5,12,19/2012	01/22/2013		6437N - PROGRAMS (TEEN)	-240.00
TOTAL					<u>-240.00</u>
 Bill Pmt -Check	 49699	 01/28/2013	 Sharper Training Solutions, Inc.	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	952012	01/18/2013		6437A - PROGRAMS (ADULT)	-200.00
Bill	1282012	01/18/2013		6437L - PROGRAMS (LIT)	-400.00
TOTAL					<u>-600.00</u>
 Bill Pmt -Check	 49700	 01/28/2013	 Showcases	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	270094	12/28/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-949.82
TOTAL					<u>-949.82</u>
 Bill Pmt -Check	 49701	 01/28/2013	 Sievers, Sandra	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	12132012	12/19/2012		6437A - PROGRAMS (ADULT)	-75.00
TOTAL					<u>-75.00</u>
 Bill Pmt -Check	 49702	 01/28/2013	 South Shore Press, Inc.	 L0225 - EMPIRE NAT'L - OPERATING	
Bill	L5469	01/04/2013		6434G - PRINTING (GEN)	-20.35
TOTAL					<u>-20.35</u>
 Bill Pmt -Check	 49703	 01/28/2013	 Stack, Kelly	 L0225 - EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill	12/7,14,21/2012	01/22/2013		6437N · PROGRAMS (TEEN)	-360.00
TOTAL					-360.00
Bill Pmt -Check	49704	01/28/2013	Statewide Roofing, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7263-3765	01/09/2013		6452G · BLDG ALTERATION AND MAINT	-436.64
TOTAL					-436.64
Bill Pmt -Check	49705	01/28/2013	Strunk-Albert Engineering	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3762	01/09/2013		7500 · BUILDING IMPROVEMENTS	-3,250.00
Bill	3757	01/09/2013		7500 · BUILDING IMPROVEMENTS	-116.40
TOTAL					-3,366.40
Bill Pmt -Check	49706	01/28/2013	Tag-It Engravings & Signs	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10419	12/28/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-25.00
Bill	10423	01/04/2013		6430G · OFFICE AND LIBRARY SUPPLIES	-25.00
TOTAL					-50.00
Bill Pmt -Check	49707	01/28/2013	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	40685	01/09/2013		6452G · BLDG ALTERATION AND MAINT	-2,165.00
TOTAL					-2,165.00
Bill Pmt -Check	49708	01/28/2013	Toys R Us	L0225 · EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill	G782125	12/18/2012		6417C · VIDEOS (C&P)	-2,351.47
TOTAL					-2,351.47
Bill Pmt -Check	49709	01/28/2013	Tumbleweed Press Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	44311	12/19/2012		6411C · MICRO/REF CD (C&P)	-99.00
Bill	44642	01/18/2013		6411C · MICRO/REF CD (C&P)	-319.36
TOTAL					-418.36
Bill Pmt -Check	49710	01/28/2013	Unique Management Services, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	231772	12/18/2012		6437P7 · COLLECTION AGENCY	-8.95
Bill	233007	01/08/2013		6437P7 · COLLECTION AGENCY	-483.30
TOTAL					-492.25
Bill Pmt -Check	49711	01/28/2013	UPS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	000054YE33492	12/18/2012		6433G · POSTAGE	-18.22
Bill	000054YE33522	01/09/2013		6433G · POSTAGE	-13.50
Bill	000054YE33013	01/14/2013		6433G · POSTAGE	-1.09
TOTAL					-32.81
Bill Pmt -Check	49712	01/28/2013	W. B. Mason Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	I08949867	12/28/2012		7203A · EQUIPMENT ADULT	-196.19
Bill	I08831564	12/28/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-19.99
TOTAL					-216.18

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49713	01/28/2013	Weitzel, Katharine S.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1/7,14/2013	01/18/2013		6437L - PROGRAMS (LIT)	-120.00
TOTAL					<u>-120.00</u>
Bill Pmt -Check	49714	01/28/2013	Welkes, Heather	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1162013	01/18/2013		6437C - PROGRAMS (C&P)	-250.00
TOTAL					<u>-250.00</u>
Bill Pmt -Check	49715	01/28/2013	Westbury Window Cleaning & Maintenance	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1231-12	01/03/2013		6452G - BLDG ALTERATION AND MAINT	-320.00
TOTAL					<u>-320.00</u>
Bill Pmt -Check	49716	01/28/2013	Wiedersum Associates Architects, PLLC	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9242012 #1	01/14/2013		7500 - BUILDING IMPROVEMENTS	-3,623.00
Bill	12112012 #3	01/14/2013		7500 - BUILDING IMPROVEMENTS	-1,125.00
TOTAL					<u>-4,748.00</u>
Bill Pmt -Check	49717	01/28/2013	Wischhusen, Will	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/4,11,18/12	01/11/2013		6437N - PROGRAMS (TEEN)	-240.00
Bill	12/7,28/12	01/11/2013		6437N - PROGRAMS (TEEN)	-160.00
TOTAL					<u>-400.00</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

January 28, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49718	01/28/2013	World Book, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	0001457960	01/10/2013		6410C - BOOKS (C&P)	-849.00
				6410N - BOOKS (TEEN)	-849.00
TOTAL					<u>-1,698.00</u>
Bill Pmt -Check	49719	01/28/2013	Xerox Corporation	L0225 - EMPIRE NAT'L - OPERATING	
Bill	065886414	01/14/2013		6439G - EQUIPMENT R & M (GEN)	-498.53
Bill	065582119	01/14/2013		6439G - EQUIPMENT R & M (GEN)	-375.31
Bill	065582121	01/14/2013		6439G - EQUIPMENT R & M (GEN)	-493.51
Bill	065582120	01/14/2013		6439G - EQUIPMENT R & M (GEN)	-675.22
TOTAL					<u>-2,042.57</u>

GRAND TOTAL: \$165,959.50

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

December 21, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt - Bill	EFT 12212012	12/21/2012	1106 NYS Employees' Retirement System	L0226 · EMPIRE NAT'L - PAYROLL L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0160 · RA - ERS ARREARS (VOLUNTARY) TOTAL	 \$ 3,572.58 \$ 1,998.00 \$ 527.83 <u>\$ 6,098.41</u>
Bill Pmt - Bill	EFT 6160747-9	12/21/2012	Hartford Insurance Company	L0226 · EMPIRE NAT'L - PAYROLL L0196 · LONG TER 9055 · DISABILTY INSURANCE TOTAL	 \$ 185.49 \$ 1,710.69 <u>\$ 1,896.18</u>
Bill Pmt -Check Bill	4620 450	12/21/2012	1103 State Of NY Dept. of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 52,932.86 <u>\$ 52,932.86</u>
Bill Pmt -Check Bill	4621 12212012	12/21/2012	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4622 416710	12/21/2012	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL L0625 · AFLAC PRE-TAX L0626 · AFLAX POST-TAX TOTAL	 \$ 1,836.70 \$ 290.76 <u>\$ 2,127.46</u>

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

December 21, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4623	12/21/2012	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12212012		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,429.39
				TOTAL	<u>\$ 1,429.39</u>
Bill Pmt -Check	4624	12/21/2012	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	12212012			L0171 · 403B MET LIFE	\$ 2,103.00
				TOTAL	<u>\$ 2,103.00</u>
				GRAND TOTAL	<u><u>\$ 68,087.30</u></u>

I hereby certify that at a meeting of the board on _____
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Title: Secretary

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 04, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4625 01042013	01/04/2013	1096 Denise Boinay	L0226 - EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 \$ 104.90
Bill Pmt -Check Bill	4626 01042013	01/04/2013	1097 Florence Stonish	L0226 - EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 \$ 104.90
Bill Pmt -Check Bill	4627 01042013	01/04/2013	1098 Mary Abruscato	L0226 - EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 \$ 104.90
Bill Pmt -Check Bill	4628 01042013	01/04/2013	1100 Madeline Sacco	L0226 - EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 \$ 104.90
Bill Pmt -Check Bill	4629 01042013	01/04/2013	1101 Rose Giehl	L0226 - EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 104.90 \$ 104.90
Bill Pmt -Check Bill	4630 01042013	01/04/2013	1102 John R Verbesey	L0226 - EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 209.80 \$ 209.80

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 04, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4631 01042013	01/04/2013	1109 Prudential	L0226 - EMPIRE NAT'L - PAYROLL L0172 - 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4632 22818	01/04/2013	1112 The NYS Deferred Compensation Plan	L0226 - EMPIRE NAT'L - PAYROLL L0173 - 457B NYS DEFERRED COMP TOTAL	 \$ 1,110.00 <u>\$ 1,110.00</u>
Bill Pmt -Check Bill	4633 01042013	01/04/2013	2922 Met Life	L0226 - EMPIRE NAT'L - PAYROLL L0171 - 403B MET LIFE TOTAL	 \$ 2,103.00 <u>\$ 2,103.00</u>
				GRAND TOTAL	<u>\$ 5,447.30</u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 18, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt - Bill	EFT 01182013	01/18/13	1106 NYS Employees' Retirement System	L0226 · EMPIRE NAT'L - PAYROLL L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0160 · RA - ERS ARREARS (VOLUNTARY) TOTAL	 \$ 2,962.38 \$ 1,950.00 \$ 471.44 <u>\$ 5,383.82</u>
Bill Pmt -Check Bill	4634 451	01/18/13	1103 State Of NY Dept. of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 <u>\$ 53,338.33</u> \$ 53,338.33
Bill Pmt -Check Bill	4635 01182013	01/18/13	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 <u>\$ 1,500.00</u> \$ 1,500.00
Bill Pmt -Check Bill	4636 440001	01/18/13	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL L0625 · AFLAC PRE-TAX L0626 · AFLAX POST-TAX TOTAL	 \$ 1,728.40 \$ 290.76 <u>\$ 2,019.16</u>
Bill Pmt -Check Bill	4637 24422	01/18/13	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 <u>\$ 1,273.41</u> \$ 1,273.41

Mastics-Moriches-Shirley Community Library

Payroll Benefits Warrant

January 18, 2013

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4638	01/18/13	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01182013			L0171 · 403B MET LIFE	\$ 2,078.00
				TOTAL	<u>\$ 2,078.00</u>
Bill Pmt -Check	4639	01/18/13	CSEA, Inc.	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	01182013			L0500 · CSEA UNION DUES	\$ 2,407.47
				TOTAL	<u>\$ 2,407.47</u>
				GRAND TOTAL	<u><u>\$ 68,000.19</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

DECEMBER 2012

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2012

July through December 2012								TOTAL		
	Jul 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jul - Dec 12	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense										
Income										
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	0.00	0.00	0.00	8,690,000.00	-8,690,000.00	0.0%
2082 · FINES AND FEES	10,132.45	8,112.28	7,969.55	9,705.81	5,101.75	6,161.11	47,182.95	110,000.00	-62,817.05	42.89%
2360 · CONTRACTS WITH OTHER LIBR.	482,130.72	0.00	0.00	0.00	0.00	0.00	482,130.72	295,000.00	187,130.72	163.43%
2401 · INTEREST	3,669.91	6,787.52	7,257.94	4,920.48	4,408.49	3,888.84	30,933.18	65,000.00	-34,066.82	47.59%
2650 · SALES OF EXCESS MATERIAL	46.40	18.50	26.70	29.20	20.00	49.85	190.65			
2670 · SALES OF BOOKS	73.50	0.00	76.98	0.00	69.13	0.00	219.61			
2671 · FEDERAL & STATE GRANTS	0.00	22,831.00	2,832.00	0.00	3,000.00	0.00	28,663.00			
2701 · REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2705 · GIFTS AND DONATIONS	25.00	0.00	0.00	0.00	0.00	0.00	25.00			
2760 · SYSTEM & STATE AID	0.00	0.00	11,121.00	0.00	0.00	0.00	11,121.00	9,000.00	2,121.00	123.57%
2770 · UNCLASSIFIED REVENUE	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
2771 · COPIER REVENUE - CONTRACT (R)	499.25	524.02	487.00	349.65	503.05	835.29	3,198.26	5,000.00	-1,801.74	63.97%
2771A · COPIER REVENUE - INHOUSE (N)	0.00	1.00	0.40	0.00	0.00	0.00	1.40			
2771C · COPIER REVENUE- COLOR	277.65	389.91	238.00	504.20	305.50	257.20	1,972.46			
2772A · ADULT-ADULT PRINTER	0.00	405.55	0.00	0.00	0.00	689.50	1,095.05			
2800 · Program Receipts										
2805 · Program Receipts - Adult	1,038.00	589.00	705.00	897.00	611.00	699.50	4,539.50			
2810 · Program Receipts - Teen	1,127.00	49.00	1,225.00	196.00	735.00	0.00	3,332.00			
Total 2800 · Program Receipts	2,165.00	638.00	1,930.00	1,093.00	1,346.00	699.50	7,871.50			
2999 · Lost Books	41.24	31.99	0.00	0.00	0.00	13.98	87.21			
Total Income	499,061.12	39,739.77	31,939.57	16,602.34	14,753.92	12,595.27	614,691.99	9,175,000.00	-8,560,308.01	6.7%
Gross Profit	499,061.12	39,739.77	31,939.57	16,602.34	14,753.92	12,595.27	614,691.99	9,175,000.00	-8,560,308.01	6.7%
Expense										
6000 · SALARIES AND WAGES										
6141 · PROFESSIONAL SALARIES										
6141A · PROFESSIONAL (ADULT)	46,934.42	68,802.14	46,443.21	48,803.36	47,921.88	49,538.00	308,443.01	630,056.00	-321,612.99	48.96%
6141C · PROFESSIONAL (C&P)	47,578.88	72,300.98	45,464.80	45,548.27	45,567.15	49,450.27	305,910.35	627,456.00	-321,545.65	48.75%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through December 2012

								TOTAL		
	Jul 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jul - Dec 12	Budget	\$ Over Budget	% of Budget
6141D · PROFESSIONAL (DIGITAL)	9,343.68	14,088.84	9,392.56	9,392.56	9,392.56	9,418.06	61,028.26	116,556.00	-55,527.74	52.36%
6141N · PROFESSIONAL (TEEN)	31,087.76	47,149.17	30,802.15	31,993.53	32,860.04	32,881.51	206,774.16	430,432.00	-223,657.84	48.04%
6141S · COMM SERV LIBR (SVC)	6,735.93	10,203.93	6,802.62	6,802.62	6,802.62	6,802.62	44,150.34	111,545.00	-67,394.66	39.58%
6141T · PROFESSIONAL (TECH)	13,137.70	20,122.26	13,375.93	13,604.46	14,151.30	13,772.62	88,164.27	201,015.00	-112,850.73	43.86%
Total 6141 · PROFESSIONAL SALARIES	154,818.37	232,667.32	152,281.27	156,144.80	156,695.55	161,863.08	1,014,470.39	2,117,060.00	-1,102,589.61	47.92%
6142 · CLERICAL SALARIES										
6142A · CLERICAL (ADULT)	24,125.50	37,301.49	23,219.32	25,257.52	25,919.54	30,774.99	166,598.36	315,538.00	-148,939.64	52.8%
6142C · CLERICAL (C&P)	12,379.15	20,345.32	11,694.72	11,996.50	11,924.96	14,183.41	82,524.06	181,427.00	-98,902.94	45.49%
6142G · CLERICAL (GEN)	9,652.83	14,426.51	9,655.79	9,722.81	9,714.92	9,736.48	62,909.34	132,840.00	-69,930.66	47.36%
6142L · CLERICAL (LIT)	10,490.11	16,818.17	11,866.35	13,175.78	12,973.51	14,314.37	79,638.29	168,101.00	-88,462.71	47.38%
6142N · CLERICAL (TEEN)	3,335.17	5,565.59	3,460.37	3,908.41	3,925.69	4,724.00	24,919.23	53,003.00	-28,083.77	47.02%
6142R · CLERICAL (CIRC)	25,171.57	32,905.28	20,547.04	20,594.30	20,707.15	23,711.46	143,636.80	451,350.00	-307,713.20	31.82%
6142S · CLERICAL (SVC)	1,506.72	2,635.45	1,411.55	1,266.17	1,690.78	2,097.51	10,608.18			
6142T · CLERICAL (TECH)	13,580.20	19,697.91	10,326.03	11,412.35	11,728.34	13,982.26	80,727.09	184,620.00	-103,892.91	43.73%
6142X · CLERICAL (WIRES)	830.47	1,217.81	889.56	853.45	860.02	1,010.66	5,661.97	11,828.00	-6,166.03	47.87%
Total 6142 · CLERICAL SALARIES	101,071.72	150,913.53	93,070.73	98,187.29	99,444.91	114,535.14	657,223.32	1,498,707.00	-841,483.68	43.85%
6143 · PAGE SALARIES										
6143A · PAGE (ADULT)	8,933.23	13,239.51	8,737.68	9,466.82	8,783.65	11,484.48	60,645.37	120,326.00	-59,680.63	50.4%
6143C · PAGE (C&P)	9,402.13	15,707.99	9,045.30	9,286.84	8,801.38	11,117.49	63,361.13	167,403.00	-104,041.87	37.85%
6143L · PAGE (LIT)	0.00	0.00	0.00	0.00	0.00	41.45	41.45	7,692.00	-7,650.55	0.54%
6143N · PAGE (TEEN)	1,569.34	2,863.72	1,135.76	1,597.36	1,685.13	1,939.62	10,790.93	19,244.00	-8,453.07	56.07%
6143R · PAGE (CIRC)	2,021.52	2,883.85	1,411.38	1,508.78	1,279.78	1,692.21	10,797.52			
6143T · PAGE (TECH)	3,255.07	4,788.18	3,282.26	3,297.10	3,027.98	3,417.04	21,067.63	55,007.00	-33,939.37	38.3%
Total 6143 · PAGE SALARIES	25,181.29	39,483.25	23,612.38	25,156.90	23,577.92	29,692.29	166,704.03	369,672.00	-202,967.97	45.1%
6144 · CUSTODIAL										
6144G · CUSTODIAL	15,643.94	23,415.55	16,107.48	17,762.28	16,209.53	18,924.12	108,062.90	225,874.00	-117,811.10	47.84%
Total 6144 · CUSTODIAL	15,643.94	23,415.55	16,107.48	17,762.28	16,209.53	18,924.12	108,062.90	225,874.00	-117,811.10	47.84%
6145 · SECURITY										

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								TOTAL		
	Jul 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jul - Dec 12	Budget	\$ Over Budget	% of Budget
6145G · SECURITY	11,704.27	18,488.94	12,704.65	13,363.19	13,459.61	16,272.55	85,993.21	171,294.00	-85,300.79	50.2%
Total 6145 · SECURITY	11,704.27	18,488.94	12,704.65	13,363.19	13,459.61	16,272.55	85,993.21	171,294.00	-85,300.79	50.2%
6146 · TECHNICIAN										
6146W · TECHNICAL (WIRES)	13,351.94	20,127.71	13,586.99	13,273.09	13,173.00	13,987.84	87,500.57	181,995.00	-94,494.43	48.08%
Total 6146 · TECHNICIAN	13,351.94	20,127.71	13,586.99	13,273.09	13,173.00	13,987.84	87,500.57	181,995.00	-94,494.43	48.08%
6147 · ADMINISTRATIVE										
Total 6147 · ADMINISTRATIVE	17,851.62	26,888.31	17,925.54	17,925.54	17,925.54	17,925.54	116,442.09	231,110.00	-114,667.91	50.38%
Total 6000 · SALARIES AND WAGES	339,623.15	511,984.61	329,289.04	341,813.09	340,486.06	373,200.56	2,236,396.51	4,795,712.00	-2,559,315.49	46.63%
6200 · EMPLOYEE BENEFITS										
9010 · RETIREMENT	0.00	0.00	0.00	0.00	0.00	763,034.00	763,034.00	664,196.00	98,838.00	114.88%
9030 · SOCIAL SECURITY	25,474.67	38,407.29	24,684.57	25,526.20	24,894.80	27,379.19	166,366.72	360,000.00	-193,633.28	46.21%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	0.00	0.00	0.00	55,000.00	-55,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	1,682.23	0.00	0.00	0.00	0.00	0.00	1,682.23	9,500.00	-7,817.77	17.71%
9055 · DISABILTY INSURANCE	0.00	3,089.47	1,641.12	1,706.86	1,712.48	1,710.69	9,860.62	17,000.00	-7,139.38	58.0%
9060 · MEDICAL INSURANCE	46,201.21	45,254.83	43,804.42	45,944.63	46,072.92	49,449.24	276,727.25	630,000.00	-353,272.75	43.93%
9065 · MTA TRANSIT TAX	1,132.20	1,706.99	1,097.09	1,138.92	1,134.42	1,244.84	7,454.46	16,305.00	-8,850.54	45.72%
Total 6200 · EMPLOYEE BENEFITS	74,490.31	88,458.58	71,227.20	74,316.61	73,814.62	842,817.96	1,225,125.28	1,752,001.00	-526,875.72	69.93%
6410A · BOOKS (ADULT)	7,834.16	9,699.68	7,406.13	15,733.27	8,988.07	7,172.40	56,833.71	220,000.00	-163,166.29	25.83%
6410C · BOOKS (C&P)	2,939.43	4,890.45	4,136.41	7,705.27	5,351.00	1,411.30	26,433.86	119,500.00	-93,066.14	22.12%
6410L · BOOKS (LIT)	0.00	0.00	4,068.00	32.50	0.00	0.00	4,100.50	5,000.00	-899.50	82.01%
6410N · BOOKS (TEEN)	1,298.83	1,851.99	491.54	2,644.79	987.06	1,913.93	9,188.14	30,000.00	-20,811.86	30.63%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	606.00	5,767.00	2,399.00	1,453.00	4,795.00	15,020.00	45,000.00	-29,980.00	33.38%
6411C · MICRO/REF CD (C&P)	0.00	0.00	8,095.13	1,000.00	0.00	2,706.00	11,801.13	18,250.00	-6,448.87	64.66%
6411N · MICRO/REF CD (TEEN)	0.00	30.52	5,766.00	1,024.44	0.00	1,200.00	8,020.96	20,000.00	-11,979.04	40.11%
6412A · RECORDINGS (ADULT)	1,162.17	2,313.93	617.62	2,779.44	1,488.10	1,031.82	9,393.08	47,200.00	-37,806.92	19.9%
6412C · RECORDINGS (C&P)	488.84	755.58	68.79	972.47	503.50	85.13	2,874.31	10,000.00	-7,125.69	28.74%

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								TOTAL		
	Jul 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jul - Dec 12	Budget	\$ Over Budget	% of Budget
6412N · RECORDINGS (TEEN)	10.18	539.10	34.01	1,333.08	393.28	262.84	2,572.49	10,000.00	-7,427.51	25.73%
6413A · PERIODICALS (ADULT)	32.75	0.00	139.87	3,609.41	79.00	2,746.97	6,608.00	33,000.00	-26,392.00	20.02%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	161.09	0.00	70.88	231.97	6,325.00	-6,093.03	3.67%
6413D · PERIODICALS (ADM)	0.00	0.00	79.00	0.00	0.00	0.00	79.00	1,000.00	-921.00	7.9%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	55.91	0.00	0.00	55.91	3,700.00	-3,644.09	1.51%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,287.55	8,450.76	6,800.49	14,621.61	7,712.66	10,597.77	53,470.84	100,000.00	-46,529.16	53.47%
6417C · VIDEOS (C&P)	2,549.91	2,547.97	1,299.29	3,955.34	3,343.71	3,772.57	17,468.79	53,000.00	-35,531.21	32.96%
6417L · VIDEOS (LIT)	1,807.00	0.00	0.00	0.00	0.00	0.00	1,807.00	500.00	1,307.00	361.4%
6417N · VIDEOS (TEEN)	144.16	348.61	22.14	1,326.10	669.44	215.38	2,725.83	12,000.00	-9,274.17	22.72%
6419G · SOFTWARE (GEN)	0.00	0.00	3,985.00	0.00	0.00	0.00	3,985.00	1,200.00	2,785.00	332.08%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	315.00	1,199.00	1,514.00	1,500.00	14.00	100.93%
6419T · SOFTWARE (TECH)	0.00	575.00	0.00	0.00	0.00	675.00	1,250.00	3,000.00	-1,750.00	41.67%
6419W · SOFTWARE (WIRES)	0.00	2,424.40	0.00	0.00	1,292.95	1,782.20	5,499.55	16,000.00	-10,500.45	34.37%
6428D · MISCELLANEOUS	0.00	40.00	6,152.25	0.00	0.00	0.00	6,192.25	2,500.00	3,692.25	247.69%
6429C · REALIA (C&P)	24.98	312.48	0.00	39.99	343.42	0.00	720.87	4,500.00	-3,779.13	16.02%
6430G · OFFICE AND LIBRARY SUPPLIES	3,309.36	10,633.04	4,536.92	6,539.56	10,128.34	5,488.49	40,635.71	95,000.00	-54,364.29	42.77%
6431D · TELECOMMUNICATIONS	3,723.40	3,725.10	3,724.93	3,736.37	3,785.62	3,723.45	22,418.87	50,000.00	-27,581.13	44.84%
6432G · CARTAGE	250.38	250.38	250.38	250.38	250.38	250.38	1,502.28	7,500.00	-5,997.72	20.03%
6433G · POSTAGE	3,030.31	4,537.92	3,030.31	4,530.31	4,545.11	3,102.56	22,776.52	60,000.00	-37,223.48	37.96%
6434A · PRINTING (ADULT)	-475.00	-112.25	-631.10	-602.00	-647.00	0.00	-2,467.35	4,275.00	-6,742.35	-57.72%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	7,000.00	-7,000.00	0.0%
6434G · PRINTING (GEN)	6,581.00	6,605.15	6,706.95	6,732.73	6,638.48	6,581.00	39,845.31	102,000.00	-62,154.69	39.06%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	249.90	0.00	0.00	249.90	5,500.00	-5,250.10	4.54%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	0.00	0.00	7.68	0.00	828.91	0.00	836.59	4,000.00	-3,163.41	20.92%
6435C · CED, CONF & TRAVEL (C&P)	0.00	50.00	480.67	1,225.04	1,279.76	40.95	3,076.42	5,250.00	-2,173.58	58.6%
6435D · CED, CONF & TRAVEL (ADM)	329.00	941.19	32.51	318.00	725.14	0.00	2,345.84	7,500.00	-5,154.16	31.28%

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								TOTAL		
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6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	299.00	0.00	49.93	0.00	348.93	3,000.00	-2,651.07	11.63%
6435L · CED, CONF & TRAVEL (LIT)	0.00	252.56	0.00	-64.03	1,013.71	0.00	1,202.24	2,500.00	-1,297.76	48.09%
6435N · CED, CONF & TRAVEL (TEEN)	25.52	253.93	700.53	275.62	987.02	58.06	2,300.68	5,000.00	-2,699.32	46.01%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	0.00	71.83	0.00	0.00	45.00	116.83	2,500.00	-2,383.17	4.67%
6435S · CED, CONF & TRAV (COMM SRV)	250.00	-250.00	274.00	-274.00	135.00	0.00	135.00	3,000.00	-2,865.00	4.5%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	423.00	1,226.78	0.00	1,649.78	2,950.00	-1,300.22	55.93%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	318.00	0.00	0.00	318.00	4,000.00	-3,682.00	7.95%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	0.00	0.00	0.00	95,000.00	-95,000.00	0.0%
6437A · PROGRAMS (ADULT)	3,414.41	2,736.79	2,713.61	4,574.21	6,575.84	5,462.06	25,476.92	61,120.00	-35,643.08	41.68%
6437C · PROGRAMS (C&P)	4,733.04	4,092.64	2,481.68	2,665.71	2,544.62	2,363.06	18,880.75	75,000.00	-56,119.25	25.17%
6437L · PROGRAMS (LIT)	920.24	2,131.27	1,328.05	5,814.14	7,292.30	6,641.44	24,127.44	35,000.00	-10,872.56	68.94%
6437N · PROGRAMS (TEEN)	6,328.87	5,152.53	7,575.70	4,375.44	5,232.64	6,592.30	35,257.48	50,000.00	-14,742.52	70.52%
6437P · PROFESSIONAL FEES										
643760 · PLANTINGS	0.00	191.53	191.53	191.53	191.53	-525.00	241.12			
6437P02 · AUDITOR	0.00	1,500.00	0.00	0.00	1,000.00	0.00	2,500.00			
6437P11 · FSA ADMINISTRATION	133.75	133.75	133.75	133.75	133.75	133.75	802.50			
6437P12 · PAYROLL SERVICES	1,405.74	789.63	1,698.98	1,879.94	781.56	1,322.33	7,878.18			
6437P13 · ARMORED CAR SERVICE	171.59	171.59	175.02	175.02	175.02	175.02	1,043.26			
6437P15 · DOCUMENT MANAGEMENT/DESTRUCTION	0.00	0.00	0.00	113.85	0.00	0.00	113.85			
6437P16 · STAFF BACKGROUND SCREEN	0.00	903.04	0.00	340.89	325.89	113.63	1,683.45			
6437P17 · TRANSLATION SERVICES	37.50	64.30	0.00	110.85	11.00	71.00	294.65			
6437P3 · APPRAISAL SERVICES	0.00	0.00	205.00	0.00	0.00	0.00	205.00			
6437P4 · ATTORNEY	6,750.00	2,064.99	1,097.97	0.00	2,035.89	1,093.87	13,042.72			
6437P7 · COLLECTION AGENCY	223.75	340.10	205.85	205.85	313.25	8.95	1,297.75			
6437P8 · DENITE SYSTEMS ANALYSIS	0.00	0.00	0.00	300.00	0.00	0.00	300.00			
6437P9 · EAP	0.00	0.00	6,930.00	0.00	0.00	0.00	6,930.00			
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.00	0.00	150.00	150.00	135,250.00	-135,100.00	0.11%
Total 6437P · PROFESSIONAL FEES	8,722.33	6,158.93	10,638.10	3,451.68	4,967.89	2,543.55	36,482.48	135,250.00	-98,767.52	26.97%
6438 · DUES	0.00	0.00	658.00	-184.00	1,082.00	468.06	2,024.06	5,000.00	-2,975.94	40.48%
6439A · EQUIPMENT R & M (ADULT)	4.15	4.15	4.15	4.15	4.15	4.15	24.90	3,500.00	-3,475.10	0.71%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%

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								TOTAL		
	Jul 12	Aug 12	Sep 12	Oct 12	Nov 12	Dec 12	Jul - Dec 12	Budget	\$ Over Budget	% of Budget
6439G · EQUIPMENT R & M (GEN)	1,162.03	2,473.61	2,749.08	3,374.19	2,863.72	2,314.22	14,936.85	39,015.00	-24,078.15	38.29%
6439N · EQUIPMENT R & M (TEEN)	4.15	4.15	4.15	4.15	4.15	4.15	24.90	400.00	-375.10	6.23%
6439R · EQUIPMENT R & M (CIRC)	0.00	10,884.28	0.00	0.00	16,468.28	342.80	27,695.36	55,000.00	-27,304.64	50.36%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	1,803.30	150.00	2,492.62	2,488.81	2,703.44	9,638.17	26,000.00	-16,361.83	37.07%
6450E · ELECTRICITY	16,666.69	12,155.22	17,454.06	0.00	0.00	9,394.12	55,670.09	145,000.00	-89,329.91	38.39%
6450F · FUEL/GAS	75.00	142.01	0.00	114.43	660.44	1,914.77	2,906.65	25,000.00	-22,093.35	11.63%
6450W · WATER	0.00	506.86	0.00	0.00	329.56	0.00	836.42	1,500.00	-663.58	55.76%
6451G · CUSTODIAL SUPPLIES	671.78	1,678.25	1,661.22	2,120.14	798.88	1,700.46	8,630.73	19,000.00	-10,369.27	45.43%
6452G · BLDG ALTERATION AND MAINT	2,988.00	4,111.43	2,272.00	4,342.99	1,097.59	2,735.21	17,547.22	435,852.00	-418,304.78	4.03%
6454 · INSURANCE	55,084.37	0.00	0.00	100.30	346.00	0.00	55,530.67	50,000.00	5,530.67	111.06%
6485G · Bank Fees	202.78	133.12	179.63	198.38	146.38	553.86	1,414.15			
66900 · Reconciliation Discrepancies	0.00	0.00	0.02	0.00	0.00	0.00	0.02			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	0.00	0.00	0.00	60,000.00	-60,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases										
7203A · EQUIPMENT ADULT	126.78	0.00	0.00	585.56	534.99	196.19	1,443.52	3,500.00	-2,056.48	41.24%
7203C · EQUIPMENT C & P	761.68	0.00	0.00	171.43	0.00	0.00	933.11	3,000.00	-2,066.89	31.1%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	44.98	0.00	0.00	44.98	4,500.00	-4,455.02	1.0%
7203N · EQUIPMENT TEEN	111.00	0.00	0.00	172.62	0.00	0.00	283.62	1,500.00	-1,216.38	18.91%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	134.55	6,387.14	92.36	0.00	6,869.24	561.21	14,044.50	140,000.00	-125,955.50	10.03%
Total 7203 · EQUIPMENT - Capital Purchases	1,134.01	6,387.14	92.36	974.59	7,404.23	757.40	16,749.73	158,000.00	-141,250.27	10.6%
Total Expense	556,829.24	723,272.36	524,891.33	533,605.41	538,475.53	1,323,441.65	4,200,515.52	9,175,000.00	-4,974,484.48	45.78%
Net Ordinary Income	-57,768.12	-683,532.59	-492,951.76	-517,003.07	-523,721.61	-1,310,846.38	-3,585,823.53	0.00	-3,585,823.53	100.0%
Other Income/Expense										
Other Expense										
7500 · BUILDING IMPROVEMENTS	0.00	8,909.53	13,248.85	57,378.88	64,169.46	31,429.35	175,136.07			

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Total Other Expense	0.00	8,909.53	13,248.85	57,378.88	64,169.46	31,429.35	175,136.07		
Net Other Income	0.00	-8,909.53	-13,248.85	-57,378.88	-64,169.46	-31,429.35	-175,136.07	0.00	100.0%
Net Income	-57,768.12	-692,442.12	-506,200.61	-574,381.95	-587,891.07	-1,342,275.73	-3,760,959.60	0.00	100.0%

MMSCL
Operating Funds Monthly Report
December 2012

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 6,892,779.43	\$ 7,418.04	\$ 1,340,236.20	\$ 3,566.81	\$ 5,563,528.08
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 305,310.81	\$ 2,514.35	\$ 140.36	\$ 181.98	\$ 307,866.78
Empire Nat'l Bank	OPERATING	\$ 274,226.39	\$ 888,022.58	\$ 1,037,569.05	\$ 140.05	\$ 124,819.97
Empire Nat'l Bank	PAYROLL	\$ 15,309.43	\$ 452,288.62	\$ 401,854.54	\$ -	\$ 65,743.51
						<u>\$ 6,061,958.34</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2013	12 Months	0.05%	\$ 15,000.00

TOTAL INVESTMENTS: \$ 15,000.00

TOTAL CASH & INVESTMENTS: \$ 6,076,958.34

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

DECEMBER 2012

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month		Account #	Balance Forward		Deposits		Withdrawals		Balance
Empire Nat'l Bank		XXXXXX082							
July-12			\$ 2,870,445.83		\$ 2,431.25		\$ -		\$ 2,872,877.08
August-12			\$ 2,872,877.08		\$ 2,433.31		\$ -		\$ 2,875,310.39
September-12			\$ 2,875,310.39		\$ 2,356.81		\$ -		\$ 2,877,667.20
October-12			\$ 2,877,667.20		\$ 1,706.16		\$ -		\$ 2,879,373.36
November-12			\$ 2,879,373.36		\$ 1,652.10		\$ -		\$ 2,881,025.46
December-12			\$ 2,881,025.46		\$ 1,708.15		\$ -		\$ 2,882,733.61
							Grand Total :		\$ 2,882,733.61

															Last YTD
	July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Total	
Patron Visits	23,403	24,940	25,192	21,412	25,285	24,353								144,585	142,307
Website Visits	58,621	53,304	50,675	51,437	50,674	43,458								308,169	274,044
Adult	9,680	9,329	8,708	8,968	9,695	7,907								54,287	51,560
Children's	2,112	1,615	1,097	1,240	1,378	1,144								8,586	12,622
Teen	1,113	807	714	800	797	606								4,837	9,821
Program Calendar	4,666	3,797	3,713	3,851	3,441	3,053								22,521	21,385
Library Link	340	383	383	319	289	232								1,946	2,225
CommunityLibrary.org	21,474	19,799	19,115	18,831	18,097	16,072								113,388	98,723
Facebook	7,738	11,750	5,264	7,590	8,802	7,553								49,697	18,329
Circulation	72,789	69,937	64,084	68,356	65,053	56,693	-	-	-	-	-	-	396,912	412,069	
Staff assisted checkouts & renewals	33,916	32,199	30,403	33,285	32,004	26,162								187,969	245,856
Express Lane Checkouts & renewals	29,472	28,882	26,986	27,537	25,299	22,565								160,741	126,393
Renewals by patrons (web)	7,762	7,218	5,090	5,829	6,388	6,163								38,450	34,380
Overdrive Digital Checkouts	1,639	1,638	1,605	1,705	1,362	1,803								9,752	5,440
Freegal Downloads	704	986	837	701	709	628								4,565	4,513
ILLs out	3,237	3,446	2,775	2,866	2,681	2,392								17,397	21,299
ILLs in	2,708	2,949	2,430	2,374	2,198	2,020								14,679	14,793
Holds	7,014	7,231	6,464	5,913	6,038	5,633								38,293	37,366
Filled Holds	5,383	5,507	5,086	5,108	4,854	4,810								30,748	27,868
New Library Cards	382	275	357	279	270	156								1,719	1,837
New/Renewed Contract Patrons	1,417	98	21	11	7	13								1,567	1,358
Computer Usage	6,137	6,312	5,674	6,208	5,265	5,646	-	-	-	-	-	-	35,242	42,889	
Adult	4,136	4,460	4,090	4,369	3,814	3,945								24,814	29,116
Children's	1,193	1,117	744	823	603	830								5,310	7,551
Teen	808	735	840	1,016	848	871								5,118	6,222
Reference Questions	2,485	2,515	2,736	2,977	2,480	2,193	-	-	-	-	-	-	15,386	14,028	
Adult	608	1,026	1,066	1,284	1,082	838								5,904	2,693
Children's	1,422	1,146	1,285	1,254	1,028	1,090								7,225	9,329
Teen	360	264	291	314	290	214								1,733	1,268
Chat Reference	95	79	94	125	80	51								524	738
Other Questions	6,009	5,721	5,430	5,957	5,814	4,850	-	-	-	-	-	-	33,781	43,523	
Adult	2,881	3,295	2,941	2,851	2,864	2,593								17,425	23,362
Children's	2,278	1,523	1,473	1,814	1,953	1,498								10,539	15,862
Teen	850	903	1,016	1,292	997	759								5,817	4,299
Programs, In-House Attendance	4,001	3,007	1,815	2,246	3,729	1,798	-	-	-	-	-	-	16,596	20,335	
Programs, In-House Sessions	237	225	182	256	267	118	-	-	-	-	-	-	1,285	406	
Adult	1,223	1,138	627	581	687	481								4,737	5,261
Adult # of Sessions	66	60	52	49	68	50								345	-
Children's	1,594	932	303	642	1,691	863								6,025	9,018
Children's # of Sessions	49	28	15	39	58	20								209	-
Teen	760	417	340	509	469	454								2,949	3,474
Teen # of Sessions	69	50	33	51	49	48								300	-
Community Services														-	-
Community Services # of Sessions														-	-
Outside Organizations	424	520	545	514	882									2,885	2,582
Outside Organizations # of Sessions	53	87	82	117	92									431	406
Programs, Offsite Attendance	574	544	150	424	273	534	-	-	-	-	-	-	2,499	2,408	
Programs, Offsite Sessions	23	21	7	17	13	18	-	-	-	-	-	-	99	86	
Adult	117	123	60	67	30	99								496	428
Adult # of Sessions	3	3	2	2	1	2								13	16
Children's	376	204	70	325	227	403								1,605	1,728
Children's # of Sessions	15	8	4	12	11	13								63	59
Teen	81	217	20	32	16	32								398	252
Teen # of Sessions	5	10	1	3	1	3								23	11
Community Services														-	-
Community Services # of Sessions														-	-
Outside Organizations														-	-
Outside Organizations # of Sessions														-	-
Programs, Literacy Attendance	602	715	731	2,429	1,538	1,252	-	-	-	-	-	-	7,267	5,704	
Programs, Literacy Sessions	14	17	33	99	87	60	-	-	-	-	-	-	310	277	
In-house Attendance	308	330	223	782	467	398								2,508	2,695
In-house Children's Attendance	294	385	135	459	235	214								1,722	882
In-house # of Sessions	14	17	13	40	31	24								139	127
Offsite attendance	-		346	972	699	525								2,542	2,127
Offsite Children's Attendance	-		27	216	137	115								495	-
Offsite # of sessions	-		20	59	56	36								171	150

Memo: To the Board of Trustees, January 28, 2013

From: Tara D'Amato, Assistant Director

Administration

- Completed strategic plan for Community Services and Assistant Director including assessment of existing services and planned new initiatives.
- Interviewed Clerical candidate & Custodial candidate for open positions.
- Updated security Incident Reports and investigated several staff complaints regarding a patron with behavior issues in the library.
- Attended Mastic Shirley Chamber of Commerce and Moriches Chamber of Commerce meetings. Met with representative from CUNY Queens College Library School regarding the library's possible participation in a federal grant later this year.
- Investigated statistical subscription service that provides demographic data for market segmentation by zip code. This information could be helpful for strategic planning.

Community Service

- Planned and held a **Wellness Expo** on January 5th in the library. 22 local businesses attended, over 80 patrons visited the expo. 2 yoga studios, several nutritional supplement providers, health coaches, a martial arts studio, bellydance instructor, special needs parent training and more were the types of businesses. We had great interest in the concept and had to turn away some businesses because we ran out of space. Future Expos include a *Helping Hands Volunteer Expo* in April and a *Home and Garden Expo* in May or early June. The Expos serve a need in the community for local small businesses to get exposure and to network with each other. They serve the library by providing a forum for local business owners, and a fair platform for them to interact with the public. Expo attendees have largely been sole proprietors or people starting a home based business selling a product or service. We are experiencing a documented effect of the long recession, in that people who have been out of work and unable to find a position are now starting their own small businesses (or considering doing so) instead of searching for traditional jobs. We should be doing more programming aimed at the fledgling entrepreneur and home based business person.
- I am requesting Board consideration to attend a workshop series offered at St. Joseph's College that qualifies me to take the Society for Human Resource Management certification exam in May. The course provides an in-depth study of key areas in human resource management, including: HR regulations, workforce planning and employment practices including employee rights and organizational staffing requirements; human resource development, compensation and benefits, and Employee and Labor Relations.

Being HR certified would be an asset to the library as we move into a more complex environment including analyzing staffing needs and compensation, and labor relations in a Union setting. I plan on using this course as my only *Conference and Travel* event for the year, so it is within the library's budget.

Friends of the Arts

- Working with the Community Summit Theater Committee re. the 2013 Community Musical. The play "Bye Bye Birdie" will be performed on April 5 & 6 at the William Floyd High School. Tickets will be available in March for the April performance and it is expected they will be sold at the library.



Left, patrons making the rounds with our health and wellness local businesses at the Wellness Expo, Jan 5th. Below, left – *Fem Fire Belly Dance* offered class schedules and free Henna tattoos to patrons. Below, right – *Karen Grace Health and Wellness*, a home based Health consultant sets up an attractive display at the expo with her husband assisting!



Board of Trustees Meeting January 28, 2013

- **New York State & Local Retirement System – Annual Contribution**
 - December's Profit & Loss statement shows our annual Retirement expense of \$763K to the New York State & Local Retirement System
 - For Retirement System fiscal year ending March 31, 2013
- **Workers Compensation Insurance Renewal**
 - Discussions continue between our insurance broker and the insurance company in an effort to reduce this premium
 - No appreciable progress to report at this time
- **Facilities Update**
 - New photocopier service contract has been negotiated and is submitted for your approval with this month's Board package
 - We may have to revisit our original plan for the installation of a carbon monoxide detector in our new boiler room that would be wired into our existing fire alarm panel due to scheduling issues with the electrician. We are awaiting word from the fire alarm service company as to how we will proceed.
- **W-2 Wage and Tax Statements – CY 2012**
 - All W-2 statements have been processed and distributed to staff to aid in the filing of personal income tax returns

- **1099 Statements – CY 2012**

- Currently gathering information to process annual statements for the Library's contractor vendors
- On schedule to distribute at the end of the month, with information return filing with the Internal Revenue Service to follow

- **William Floyd School District Tax Receipts**

- Received wire transfers in January from the WFSD totaling \$3,198,155

- **New York State Annual Library Report**

- Reporting software has been made available
- Project will begin shortly

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

**FINANCIAL REPORT
WITH ADDITIONAL INFORMATION**

JUNE 30, 2012

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

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INDEPENDENT AUDITOR'S REPORT

The Board of Trustees
Mastics-Moriches-Shirley Community Library
407 William Floyd Parkway
Shirley, New York 11967

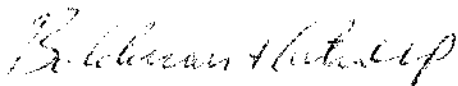
We have audited the accompanying basic financial statements of the Mastics-Moriches-Shirley Community Library as of and for the year ended June 30, 2012, as listed in the table of contents. These basic financial statements are the responsibility of the Mastics-Moriches-Shirley Community Library management. Our responsibility is to express an opinion on these basic financial statements based on our audit.

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free of material misstatement. An audit includes examining, on a test basis, evidence supporting the amounts and disclosures in the financial statements. An audit also includes assessing the accounting principles used and significant estimates made by management, as well as evaluating the overall financial statement presentation. We believe that our audit provides a reasonable basis for our opinion.

In our opinion, the basic financial statements referred to above present fairly, in all material respects, the financial position of Mastics-Moriches-Shirley Community Library, as of June 30, 2012, and the results of its operations and the cash flows for the year then ended in conformity with accounting principles generally accepted in the United States of America.

Our audit was made for the purpose of forming an opinion on the basic financial statements taken as a whole. The required supplemental information listed in the financial section of the table of contents is presented for purposes of additional analysis and is not a required part of the basic financial statements of the Mastics-Moriches-Shirley Community Library. This information has been subjected to the auditing procedures applied in the audit of the basic financial statements and, in our opinion, is fairly stated, in all material respects, in relation to the basic financial statements taken as a whole.

The management discussion and analysis included in the financial section of the table of contents is presented for the purpose of additional analysis and is not a required part of the basic financial statements of the Mastics-Moriches-Shirley Community Library. We did not examine this data and, accordingly, do not express an opinion thereon.



Certified Public Accountants

January 2, 2013

BALDESSARI & COSTER LLP

MANAGEMENT'S DISCUSSION AND ANALYSIS

Using This Annual Report

This annual report consists of three parts- *management's discussion and analysis* (this section), the *basic financial statements*, and *required supplementary information*. The basic financial statements include information that presents two different views of the Library:

- The first three columns of the financial statements include information on the Library's funds under the modified accrual method. These *Fund Financial Statements* focus on current financial resources and provide a more detailed view about the accountability of the Library's sources and uses of funds.

The adjustment column of the financial statements represents adjustments necessary to convert the fund financial statements to the government-wide financial statements under the full-accrual method.

- The *government-wide financial statement* columns provide both long-term and short-term information about the Library's overall financial status. The statement of net assets and the statement of activities provide information about the activities of the Library as a whole and present a longer-term view of the Library's finances. These statements tell how these services were financed in the short term as well as what remains for future spending.

The financial statements also include *notes* that explain some of the information in the financial statements and provide more detailed data. The statements are followed by a section of *required supplementary information* that further explains and supports the information in the financial statements.

MANAGEMENT'S DISCUSSION AND ANALYSIS
(Continued)

Condensed Financial Information:

The table below compares key financial information in a condensed format between the current year and the prior year, in thousands of dollars:

	June 30, 2012	June 30, 2011	Increase (Decrease)
Current assets	\$ 7,932	\$ 6,695	\$ 1,237
Capital assets	<u>3,705</u>	<u>3,772</u>	<u>(67)</u>
Total Assets	<u>11,637</u>	<u>10,467</u>	<u>1,170</u>
Long-term debt	1,835	1,307	528
Other liabilities	<u>426</u>	<u>365</u>	<u>61</u>
Total Liabilities	<u>2,261</u>	<u>1,672</u>	<u>589</u>
Net Assets:			
Invested in capital assets, net of debt	3,705	3,772	(67)
Unrestricted	<u>5,671</u>	<u>5,023</u>	<u>648</u>
Total Net Assets	<u>\$ 9,376</u>	<u>\$ 8,795</u>	<u>\$ 581</u>
Revenue:			
District taxes	\$ 8,540	\$ 8,165	\$ 375
Contracts with other districts	482	600	(118)
Other revenue	<u>264</u>	<u>241</u>	<u>23</u>
Total Revenue	9,286	9,006	280
Expenses - Library services	<u>8,705</u>	<u>8,627</u>	<u>78</u>
Change in net assets	581	379	202
Net Assets - Beginning of Year	<u>8,795</u>	<u>8,416</u>	<u>379</u>
Net Assets - End of Year	<u>\$ 9,376</u>	<u>\$ 8,795</u>	<u>\$ 581</u>

MANAGEMENT'S DISCUSSION AND ANALYSIS

(Continued)

The Library As A Whole

- The Library's net assets increased by \$580,989 this year. This was primarily the result of higher revenues and lower spending than anticipated. The explanations for many of the budgetary variances are explained in the "Library Funds" section below.
- The Library's primary source of revenue is from property tax related items, which represents 92 percent of total revenue. This is one percent higher than the prior year.
- As is typical of service agencies, salaries and benefits are a significant expense of the Library, representing 77 percent of the Library's total expenses (as per the Statement of Activities). This is approximately two percent higher than the prior year.

The Library Funds:

Our analyses of the Library's major funds are included in the first three columns of pages 9 and 10 on the respective statements. The fund columns provide detailed information about the most significant funds – not the Library as a whole. The Library Board has the ability to create separate funds to help manage money for specific purposes and to maintain accountability for certain activities. Currently, the Library has two major funds, the General Fund and Capital Fund.

For the year ending June 30, 2012, the fund balance of the General Fund increased by \$1,144,929. The fund balance of the Capital Fund increased during the year by \$31,758.

Budgetary Highlights:

The following are explanations for the significant variations between the Library's final budget and the actual results of the General Fund:

- In total, the Library received \$229,670 more for operating revenues than anticipated. This favorable variance was primarily due to receiving more revenue from contracts with other districts than anticipated. The Library budgets this number conservatively since revenues can fluctuate depending upon the number of residents from a neighboring un-served library district who sign up with the Mastic-Moriches-Shirley Community Library for service.

Other explanations for the favorable revenue variance include the fact that more grant revenue was received than expected due to the receipt of a NYS grant for the Literacy Department. In addition, more copier and printing revenue was recognized as a result of terminating a revenue sharing agreement with a previous equipment partner.

MANAGEMENT'S DISCUSSION AND ANALYSIS
(Continued)

Budgetary Highlights: (continued)

- In total, the Library materials and programs budget section was under spent by \$167,422. This under expenditure was due to the fact that for the first half of the fiscal year the Library was operating under the assumption that it would be closing the facility for major renovations. This resulted in the curtailment of certain expenditures.
- The budget line for telecommunications was under spent because the Library was in a billing dispute with their telephone provider. As a result, the expenditures realized were less than the anticipated amounts.
- The budget lines for printing as well as promotion and publicity were both under spent because marketing work related to the anticipated renovation project did not occur by the end of the fiscal year.
- The contracts budget line was under spent by \$15,478. This favorable variance was directly related to the fact that SCLS was able to reduce their fees to the Library because they received an increase in New York State Aid.
- The budget line for other rent, repair and maintenance costs was under spent because of the uncertain status of the building renovation project.
- The budget line for conference, education and travel was under spent by \$9,886. The Library was able to achieve a cost savings because it chose, when appropriate, to utilize webinars as an alternative to physical travel and attendance at conferences.
- The legal fee budget line was over spent by \$11,179. This unfavorable variance was due to the fact that the Library chose to retain the services of a labor attorney. This decision was a result of the formation of a collective bargaining unit by certain Library staff.
- The budget lines for electricity and fuel/gas were both under spent. This under expenditure was due to a combination of factors, such as: 1) rate increases were not as high as originally anticipated and 2) due to both the mild weather and the fact that numerous times throughout the year the boiler was offline due to equipment failure, less fuel was used.
- The budget line for building repairs and maintenance was under spent because of the uncertain status of the building renovation project.
- The capital outlay budget section was over spent by \$53,433. This was due to the fact that many of the expenditures that were charged to this budget line were expected to be part of the renovation project and paid from the Capital Fund. However, because of the savings realized in other budget lines, the Library was able to pay for these expenditures from the General Fund.

MANAGEMENT'S DISCUSSION AND ANALYSIS
(Continued)

Budgetary Highlights: (continued)

- The budget line for interest expense on the tax anticipation note was under spent simply because interest rates were lower than anticipated at the time of budget preparation.

Capital Assets and Debt Administration:

During the fiscal year the Library purchased \$211,433 of fixed assets (capital outlay). The majority of the purchases (\$137,244) was for construction in progress and was primarily related to the renovation project. The remaining expenditures were for a variety of items such as computer equipment, an electronic gate and the application of graphics to the library van. The Library also discarded broken or obsolete computer equipment that had an original cost of \$26,513.

The only long term debt that the Library has is to its employees for compensated absences and its obligation for other post-employment benefits. The liability for compensated absences at June 30, 2012 was \$409,183. This represents an increase of \$33,359 from the previous year. The obligation for other post-employment benefits at June 30, 2012 was \$1,425,698. This represents an increase of \$494,917 from the previous year.

Currently Known Conditions:

The Library budget vote for the 2012-2013 fiscal year was approved by the taxpayers. The anticipated tax revenues will be \$8,690,000. This represents a 1.76% increase over the 2011-2012 fiscal year budget.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
STATEMENT OF NET ASSETS AND
GOVERNMENTAL FUNDS BALANCE SHEET
JUNE 30, 2012

	<u>General Fund</u>	<u>Capital Fund</u>	<u>Total</u>	<u>Adjustments (Note 14)</u>	<u>Statement of Net Assets</u>
Assets:					
Cash and cash equivalents	\$ 4,546,158	\$ 2,870,446	\$ 7,416,604	\$	\$ 7,416,604
Contract services receivable	482,131		482,131		482,131
Grants receivable	2,832		2,832		2,832
Other receivables	910		910		910
Prepaid insurance	30,186		30,186		30,186
Capital assets, net of depreciation				3,704,487	3,704,487
Total Assets	<u>\$ 5,062,217</u>	<u>\$ 2,870,446</u>	<u>\$ 7,932,663</u>	<u>\$ 3,704,487</u>	<u>\$ 11,637,150</u>
Liabilities:					
Accounts payable	\$ 85,577	\$	\$ 85,577	\$	\$ 85,577
Accrued payroll	150,249		150,249		150,249
Accrued New York State Retirement	190,758		190,758		190,758
Non-current liabilities:					
Compensated absences payable				409,183	409,183
Obligation for other post-employment benefits				1,425,698	1,425,698
Total Liabilities	<u>426,584</u>	<u>0</u>	<u>426,584</u>	<u>1,834,881</u>	<u>2,261,465</u>
Fund Balances/Net Assets:					
Unassigned	3,393,848		3,393,848	(3,393,848)	
Assigned for capital projects		1,227,446	1,227,446	(1,227,446)	
Committed for specific purposes	1,211,599	1,643,000	2,854,599	(2,854,599)	
Nonspendable (prepaid expenses)	30,186		30,186	(30,186)	
Total Fund Balance	<u>4,635,633</u>	<u>2,870,446</u>	<u>7,506,079</u>	<u>(7,506,079)</u>	
Total Liabilities And Fund Balances	<u>\$ 5,062,217</u>	<u>\$ 2,870,446</u>	<u>\$ 7,932,663</u>		
Net Assets:					
Invested in capital assets, net of related debt				3,704,487	3,704,487
Unrestricted				5,671,198	5,671,198
Total Net Assets				<u>\$ 9,375,685</u>	<u>\$ 9,375,685</u>

The accompanying notes are an integral part of the financial statements.

BALDESSARI & COSTER LLP

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
STATEMENT OF ACTIVITIES AND GOVERNMENTAL
FUND REVENUES, EXPENDITURES, AND CHANGES IN FUND BALANCE
FOR THE YEAR ENDED JUNE 30, 2012

	<u>General Fund</u>	<u>Capital Fund</u>	<u>Total</u>	<u>Adjustments (Note 14)</u>	<u>Statement of Activities</u>
Revenues:					
Tax revenue	\$ 8,540,000	\$	\$ 8,540,000	\$	\$ 8,540,000
Contracts with other districts	482,131		482,131		482,131
Fines and fees	102,950		102,950		102,950
Interest	69,804	31,758	101,562		101,562
State aid and grants	39,405		39,405		39,405
Refund of prior years expense	1,516		1,516		1,516
Copier and printer revenue	16,434		16,434		16,434
Miscellaneous sales and other income	2,430		2,430		2,430
Total Revenues	<u>9,254,670</u>	<u>31,758</u>	<u>9,286,428</u>	<u>0</u>	<u>9,286,428</u>
Expenditures/Expenses For					
Library Services:					
Salaries and wages	4,649,346		4,649,346	30,988	4,680,334
Employee benefits	1,551,744		1,551,744	497,288	2,049,032
Library materials and programs	768,873		768,873		768,873
Library operations	530,860		530,860		530,860
Professional fees	86,380		86,380		86,380
Building operations	252,381		252,381		252,381
Capital outlay	211,433		211,433	(211,433)	
Depreciation				278,855	278,855
Interest - tax anticipation note	58,724		58,724		58,724
Total Expenditures/Expenses	<u>8,109,741</u>	<u>0</u>	<u>8,109,741</u>	<u>595,698</u>	<u>8,705,439</u>
Excess (Deficiency) Of Revenues Over Expenditures	<u>1,144,929</u>	<u>31,758</u>	<u>1,176,687</u>	<u>(595,698)</u>	
Other Financing Sources/Uses:					
Transfers- internal activities	<u>0</u>	<u>0</u>	<u>0</u>		
Excess (Deficiency) Of Revenues And Transfers Over Expenditures	<u>1,144,929</u>	<u>31,758</u>	<u>1,176,687</u>	<u>(1,176,687)</u>	
Change In Net Assets				<u>580,989</u>	<u>580,989</u>
Fund balance/net assets- beginning of year	<u>3,490,704</u>	<u>2,838,688</u>	<u>6,329,392</u>	<u>2,465,304</u>	<u>8,794,696</u>
Fund Balance/Net Assets- End Of The Year	<u>\$ 4,635,633</u>	<u>\$ 2,870,446</u>	<u>\$ 7,506,079</u>	<u>\$ 1,869,606</u>	<u>\$ 9,375,685</u>

The accompanying notes are an integral part of the financial statements.

BALDESSARI & COSTER LLP

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1: Summary of Significant Accounting Policies

The accounting policies of Mastics-Moriches-Shirley Community Library conform to accounting principles generally accepted in the United States of America as applicable to governmental units. Accordingly, in June 1999, the Governmental Accounting Standards Board issued Statement No. 34, *Basic Financial Statements – and Managements Discussion and analysis – for State and Local Governments*. Some of the significant changes in the statement include the following:

- A management's Discussion and Analysis section providing an analysis of the Library's overall financial position and results of operations.
- Financial statements prepared using full accrual accounting for all of the Library's activities.
- A change in the fund financial statements to focus on the major funds.

The following is a summary of the significant accounting policies:

- A. **Reporting Entity:** The Mastics-Moriches-Shirley Community Library coordinates the raising of its real estate tax revenues with the William Floyd Union Free School District. The Board of Trustees is responsible for the approval of the annual budget and oversight of the Library management's control and disbursement of funds and maintenance of assets. The Library's management is solely responsible for day-to-day operations.
- B. **Management Focus, Basis of Accounting and Financial Statement Presentation:** The Library's basic financial statements include both government-wide (reporting the Library as a whole) and fund financial statements (reporting the Library's major funds).

Government-Wide Financial Statements: The Government-wide financial statements (i.e. the Statement of Net Assets and the Statement of Activities) are reported using the economic resources measurement focus and the accrual basis of accounting. Revenue is recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenue in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1: **Summary of Significant Accounting Policies (continued)**

B. **Management Focus, Basis of Accounting and Financial Statement Presentation: (continued)**

The Statement of Net Assets includes and recognizes all long-term assets and receivables as well as long-term debt and obligations. The Library's net assets are reported in three parts- invested in capital assets, net of related debt; restricted net assets; and unrestricted net assets.

Fund Financial Statements: Governmental fund financial statements are reported using the modified accrual basis of accounting prescribed by the Governmental Accounting Standards Board and the State of New York's Department of Audit and Control, Division of Municipal Affairs. Under this method, revenues are recognized in the period in which they become both measurable and available. The Library considers all revenues reported in the governmental funds to be available if the revenues are collected within a reasonable period of time after fiscal year end, except for real property taxes, which are considered to be available if they are collected within sixty days after the end of the fiscal year. Fees and other income items other than interest income are recorded when received in cash. Expenditures are recognized in the period in which the liability is incurred. However, debt service expenditures, if applicable, are recorded only when a payment is due.

The Library reports on the following funds:

General Fund: This fund is established to account for resources devoted to the general services that the Library performs for its taxpayers. General tax revenues and other sources of revenues used to finance the fundamental operation of the Library are included in this fund.

Capital Fund: This fund is established to account for resources devoted to construction and renovation of the Library.

- C.** **Interfund Transactions:** The operations of the Library include transactions between funds. These transactions may be temporary in nature, such as with interfund borrowings. The Library typically loans resources between funds for cash flow purposes. These interfund receivables and payables are expected to be repaid within one year. Permanent transfers of funds include transfers to provide financing or other services. This includes the transfer of unrestricted General Fund revenues to finance various programs that the Library must account for in other funds in accordance with budgetary authorizations.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1: **Summary of Significant Accounting Policies (continued)**

- D. **Capital Assets:** Capital assets are defined by the Library as assets with an initial cost of \$2,000 or more and an estimated useful life of more than two years. Such assets are recorded at historical cost or estimated historical cost. Donated assets are reported at estimated fair market value at the date of donation. Additions, improvements, and other capital outlays that significantly extend the useful life of an asset are capitalized. Other costs incurred for repairs and maintenance are expensed as incurred. Library books and materials are not capitalized. Depreciation on all assets is provided on the straight-line basis over the following estimated useful lives:

Equipment	5 years
Furniture and fixtures	7 to 15 years
Building and improvements	40 years

- E. **Fund Balance Classifications:** The Governmental Accounting Standards Board (GASB) issued Statement No. 54, *Fund Balance Reporting and Governmental Fund Type Definitions* that defines the different types of fund balances that a governmental entity must use for financial reporting purposes. They are as follows:

Nonspendable: This includes amounts that cannot be spent because they are either not in spendable form (i.e. inventories, prepaid expenses, etc.) or they are legally or contractually required to be maintained intact.

Restricted: This includes amounts with constraints placed on the use of resources. These constraints can be externally imposed by creditors, grantors, contributors, or imposed by laws and regulations.

Committed: This includes amounts that can only be used for the specific purposes pursuant to constraints imposed by formal action of the Library's Board. Those committed amounts cannot be used for any other purpose unless the government removes or changes the specified use by taking the same type of action it employed to previously commit those amounts.

Assigned: This includes amounts that are constrained by the Library's intent to be used for specific purposes, but are neither restricted nor committed. The Library Board is not required to impose or remove the constraint. Assignments of fund balance cannot be made if it would result in a negative unassigned fund balance.

Unassigned: This includes the residual classification for the Library's general fund. This classification represents fund balance that has not been assigned to other funds, assigned for specific purposes, restricted, or committed.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 1: **Summary of Significant Accounting Policies (continued)**

- F. **Use of Restricted/Unrestricted Net Assets:** When an expense is incurred for purposes for which both restricted and unrestricted net assets are available, the Library's policy is to apply restricted net assets first.
- G. **Use of Estimates:** The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statement and the reported amounts of revenues and expenditures during the period. Actual results could differ from those estimates.

NOTE 2: **Cash and Cash Equivalents**

Cash in excess of current operating needs is invested in interest bearing accounts and Certificates of Deposit. As of June 30, 2012, the Library had \$15,000 invested in Certificates of Deposit. The details are as follows:

<u>Bank</u>	<u>Date of Purchase</u>	<u>Date of Maturity</u>	<u>Rate of Investment</u>	<u>Balance as of 6/30/2012</u>
General Fund:				
Capital One Bank	09/28/11	09/28/12	0.05%	\$ <u>15,000</u>

NOTE 3: **Concentration of Credit Risk**

The Library maintains its cash balances at several banks. At year end, the Library's carrying amount of deposits was \$7,415,804 (exclusive of petty cash) and the bank balance was \$7,557,703. Of the bank balance, \$286,249 was covered by federal depository insurance. The remaining balance of \$7,271,454 was covered by collateral held by the Library's agent.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 4: Capital Assets

On January 25, 2006, effective for the year ending June 30, 2005 the Library received an appraisal of its fixed assets in order to establish a more accurate record. Accordingly, the amounts reported in the financial statements for furniture, fixtures and equipment reflect the estimated original costs and accumulated depreciation as calculated by the independent appraisal.

A summary of changes in general fixed assets is as follows:

	Balance as of 7/1/2011	Additions	Deletions and Adjustments	Balance as of 6/30/2012
Assets not being depreciated:				
Construction in progress	\$ 198,769	\$ 137,244	\$ (82,775)	\$ 253,238
Other capital assets:				
Building and improvements	5,577,871		82,775	5,660,646
Furniture and fixtures	1,042,700		0	1,042,700
Computer equipment	618,993	48,917	(26,513)	641,397
Other equipment	158,611	22,672	0	181,283
Automotive	13,200	2,600	0	15,800
Total	7,610,144	211,433	(26,513)	7,795,064
Accumulated depreciation	(3,838,235)	(278,855)	26,513	(4,090,577)
Net Book Value	\$ 3,771,909	\$ (67,422)	\$ 0	\$ 3,704,487

NOTE 5: Accounts Payable

Accounts payable consisted of unpaid invoices at June 30, 2012.

NOTE 6: Compensated Absences Payable

The Library has an accumulated liability as of June 30, 2012 for unused sick and vacation pay amounting to \$409,183. This is an increase of \$33,359 from the June 30, 2011 balance of \$375,824.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 7: Tax Anticipation Note

During the fiscal year the School District borrowed funds in order to advance the Library some of their tax revenues in anticipation of their collection by the School District. The Library had requested \$5,125,000 all of which had been repaid by the end of the fiscal year. The School District charged interest to the Library at the rate of 1.25% for a total of \$58,724.

NOTE 8: Long Term Debt

The following is a summary of changes in long-term debt for the period ended June 30, 2012:

	Balance			Balance	Non-current Liabilities	
	7/1/2011	Increases	Reductions	6/30/2012	Due Within One Year	Due After One Year
Compensated absences	\$ 375,824	\$ 33,359	\$ 0	\$ 409,183	\$ 0	\$ 409,183
Other post-employment benefits payable	930,781	494,917	0	1,425,698	0	1,425,698
Tax anticipation note payable	0	5,125,000	5,125,000	0	0	0
	<u>\$ 1,306,605</u>	<u>\$ 5,653,276</u>	<u>\$ 5,125,000</u>	<u>\$ 1,834,881</u>	<u>\$ 0</u>	<u>\$ 1,834,881</u>

NOTE 9: Funds Committed For Specific Purposes

A summary of changes in committed funds for the year ending June 30, 2012 is as follows:

	Balance as of 7/1/2011	Funds Committed (Uncommitted)	Funds Expended	Balance as of 6/30/2012
Funds Committed For:				
General Fund:				
Unused sick and vacation time	\$ 311,599	\$ 0	\$ 0	\$ 311,599
Other post-employment benefits	900,000	0	0	900,000
Capital Fund:				
Capital repairs	1,000,000	643,000	0	1,643,000
Total	<u>\$ 2,211,599</u>	<u>\$ 643,000</u>	<u>\$ 0</u>	<u>\$ 2,854,599</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 10: **Retirement Plan**

- A. **General Information:** The Mastics-Moriches-Shirley Community Library contributes to the New York State and Local Employees' Retirement System (ERS). The Retirement System is a cost sharing multiple employer defined benefit pension plan. The Retirement System provides retirement benefits, as well as death and disability benefits.
- B. **Plan Description:** The ERS is established pursuant to the New York State Retirement and Social Security Law, to provide benefits for the state and local governments and their employees. The State Constitution guarantees ERS plan benefits.

The Retirement System issues a publicly available financial report that includes financial statements and required supplementary information. These reports may be obtained by writing to the New York State and Local Retirement System, Gov. Alfred E. Smith State Office Building, Albany, New York 12244.

- C. **Funding Policy:** The Retirement System is noncontributory except for: 1) employees who joined the Retirement System between July 27, 1976 and December 31, 2009, and have less than ten years of service, who contribute 3% of their salary, 2) employees who joined the Retirement System between January 1, 2010 and March 31, 2012 who contribute 3% of their salary in perpetuity and 3) employees who joined the Retirement System on or after April 1, 2012 who contribute from 3% to 6% of their salary in perpetuity dependent upon their annual wage. Under the Authority of the NYSRSSL, the Comptroller shall certify annually the rates expressed as proportions of payroll of members, which shall be used in computing the contributions required to be made by employers to the pension accumulation fund.

The Library is required to contribute annually at an actuarially determined rate. The required contribution for the current fiscal year was \$533,037, for the 2011 fiscal year it was \$421,299 and for the 2010 fiscal year it was \$258,419.

The actual contributions made to the Retirement System were equal to 100% of the contribution required for each year.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 11: Post-employment Benefits Other Than Pensions

- A. **Plan Description:** The New York State Department of Civil Service (DCS) administers the New York Health Insurance Program (NYSHIP) which provides health insurance to current and retired employees of New York State, and participating public authorities and local governmental units, such as the Mastics-Moriches-Shirley Community Library. NYSHIP offers comprehensive hospital, medical and prescription drug benefits. As administrator of NYSHIP, the DCS performs all administrative tasks and has the authority to establish and amend the benefit provisions offered. Annual benefit premiums charged to and paid by participating local governmental entities are generally the same, regardless of each individual employer's risk profile. The annual benefit premiums collected by DCS are then remitted to the health insurance carriers that comprise NYSHIP. NYSHIP is considered an agent multiple-employer defined benefit plan, it is not a separate entity or trust, and does not issue stand-alone financial statements. The Library, as a participant in the plan, recognizes these postemployment benefits on an accrual basis.
- B. **Funding Policy:** Contribution requirements are determined by the Library Board. Currently, the Library will pay 100% of the amount for an individual policy premium and 75% for a family policy (after subtracting the individual fee from the family fee).

For the year ending June 30, 2012, the Library recognized the cost of providing health insurance by recording its share of retiree insurance premiums of \$107,950 as an expenditure in the General Fund. Mastics-Moriches-Shirley Community Library also reimburses qualifying retired employees and their spouses the full cost of Medicare deducted from their Social Security benefits, which amounted to \$12,836.

The calculation of the liability was based upon the 2009 annual medical premiums of:

	<u>Individual</u>	<u>Family</u>	<u>Family With Two Medicare Participants</u>	<u>Family With One Medicare Participant</u>
Empire	\$ 7,183	\$ 15,386		
Empire Medicare	\$ 4,311		\$ 9,641	\$ 12,514

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 11: Post-employment Benefits Other Than Pensions (continued)

- C. Annual OPEB Cost and Net OPEB Obligation:** The Library's annual other postemployment benefit (OPEB) cost (expense) is calculated based on the "annual required contribution of the employer (ARC). The Library has elected to calculate the ARC and related information using the alternative measurement method permitted by GASB Statement 45 for employers in plans with fewer than 100 total plan members. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and to amortize any unfunded actuarial liabilities (or funding excess) over a period not to exceed thirty years. The following table shows the components of the Library's annual OPEB cost for the year, the amount actually contributed to the plan, and changes in the Library's net OPEB obligation to the Retiree Health Plan:

Annual required contribution & OPEB cost	\$ 591,204
Interest on net OPEB obligation	37,231
Adjustment to annual required contribution	<u>(39,917)</u>
Annual OPEB cost (expense)	588,518
Contributions made	<u>(93,601)</u>
Increase in net OPEB obligation	494,917
Net OPEB obligation - beginning of year	<u>930,781</u>
Net OPEB obligation - end of year	<u><u>\$ 1,425,698</u></u>

The Library's annual OPEB cost, the percentage of annual OPEB cost contributed to the plan, and the net OPEB obligation for the years ending June 30, 2010 through 2012 are as follows:

<u>Year Ended</u>	<u>Annual OPEB Cost</u>	<u>% of Annual OPEB Cost Contributed</u>	<u>Net OPEB Obligation</u>	<u>Covered Payroll</u>	<u>OPEB Cost % Of Pay</u>
6/30/2010	\$ 525,011	13.10%	\$ 456,240	\$ 2,850,069	18.42%
6/30/2011	\$ 556,433	14.70%	\$ 930,781	\$ 2,872,604	19.37%
6/30/2012	\$ 588,518	15.90%	\$ 1,425,698	\$ 2,863,998	20.55%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 11: Post-employment Benefits Other Than Pensions (continued)

- D. Funded Status and Funded Progress:** As of June 30, 2012, the actuarial accrued liability for benefits based upon the valuation date of July 1, 2009 was \$5,254,721, all of which was unfunded. The covered payroll (annual payroll of active employees covered by the plan) was \$2,863,998, and the ratio of the unfunded actuarial accrued liability to the covered payroll was 183.48 percent.

The projection of future benefit payments for an ongoing plan involves estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The Schedule of Funding Progress, presented as required supplementary information following the notes to the financial statements, will present multi-year trend information as time passes about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

- E. Methods and Assumptions:** Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial accrued liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations. The following simplifying assumptions were made:

Funding interest rate – An interest rate of 4% was used.

Mortality – Life expectancies were based on the RP2000 Mortality Table with sex distinct rates and with generational mortality improvements projected using the AA table projection rates.

Participation rate – It was assumed that 100% of the current active employees covered under the active plan on the day before retirement would enroll in the retiree medical plan upon retirement.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 11: Post-employment Benefits Other Than Pensions (continued)

E. Methods and Assumptions: (continued)

Retirement rates:

<u>Age</u>	<u>Rate</u>
55-59	3.0%
60-64	9.0%
65-69	12.0%
70-79	20.0%
80+	100.0%

Termination rates – The following rates from Table 1, paragraph 35 of Government Accounting Standard no. 45 were used.

<u>Age</u>	<u>Rate</u>
20	7.79%
25	6.78%
30	4.66%
35	3.19%
40	2.21%
45	1.59%
50+	0.00%

Healthcare cost trend rates – It was assumed that health care costs would increase in accordance with the trend rates in the following table:

<u>Year</u>	<u>Rates</u>
2009	9.0%
2010	8.0%
2011	7.0%
2012	6.0%
2013	5.5%
2014	5.0%

Participant salary increases – 3.50% annually.

Payroll growth rate – 2.50% annually.

BALDESSARI & COSTER LLP

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 11: **Post-employment Benefits Other Than Pensions (continued)**

E. Methods and Assumptions: (continued)

Percent married -- It was assumed that 65% of the male and 25% of the female employees who elect retiree health care coverage for themselves would also elect coverage for their spouse upon retirement. It was assumed that male spouses are three years older than their wives and female spouses are three years younger than the retiree. For current retirees, actual census information was used.

Actuarial value of assets -- N/A

Per capita claims cost -- Are based on the premium levels of the plan provisions in section B. The premiums paid by the Library are independent of the Library's experience and demographic profile, and are expected to change consistent with a community rated plan. Thus, we have applied the premiums with no additional adjustments other than future trend increases.

Administrative expenses -- Included in premiums used.

Actuarial Cost Method -- An actuarial cost method develops an orderly allocation of the actuarial present value of benefit payments over the working lifetime of the participants in the plan. The actuarial present value of benefits allocated to a particular fiscal year is called the Normal Cost. The actuarial present value of benefits allocated to all periods prior to a valuation date is called the Actuarial Accrued Liability. The Unfunded Actuarial Accrued Liability is amortized over future years in accordance with the employer's established accounting policy.

The Entry Age Normal Cost Method is used in this valuation. Under this method, the Actuarial Present value of Projected Benefits of each individual is allocated on a level basis over the earnings of the individual between hire age and assumed exit age(s). The portion of the Actuarial Present Value allocated to the valuation year is called the Normal Cost. The portion of the Actuarial Present Value not provided for as of the valuation date by the Actuarial Present Value of future Normal Costs is called the Actuarial Accrued Liability.

The amortization of the unfunded actuarial accrued liability has been determined as a level percentage of the projected payroll of active plan members. At each valuation, a new amortization base is created equal to the excess of the unfunded actuarial accrued liability over the remaining balances of prior amortization bases. The new base is amortized over 28 years. The equivalent single amortization period for all components combined may not exceed the maximum acceptable period of 30 years.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 12: **Commitments and Contingencies**

The Library leases various pieces of office equipment. For the fiscal year ending June 30, 2012 the Library made lease payments of \$22,204.

The future minimum lease commitment is detailed as follows:

<u>Year Ending</u> <u>June 30,</u>	<u>Total</u>
2013	\$ 22,047
2014	20,853
2015	16,232
2016	5,420
2017	<u>0</u>
Total	\$ <u>64,552</u>

NOTE 13: **Significant Event**

In January 2012, the Library staff successfully formed a collective bargaining unit through the Civil Service Employees Association (CSEA).

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
NOTES TO FINANCIAL STATEMENTS
JUNE 30, 2012

NOTE 14: Reconciliation of Fund Financial Statements to Government-Wide Financial Statements

Total fund balance and the net change in fund balance of the Library's governmental fund differs from net assets and changes in net assets of the governmental activities reported in the statement of net assets and statement of activities. This difference primarily results from the long-term economic focus of the statement of net assets and statement of activities versus the current financial resources focus of the governmental fund balance sheet and statement of revenue, expenditures, and change in fund balance. The following are reconciliations of fund balance to net assets and the net change in fund balance to the net change in net assets:

Total Fund Balance - Modified Accrual Basis **\$ 7,506,079**

Amounts reported in the statement of net assets are different because:

- Capital assets are not financial resources, and are not reported in the funds 3,704,487
- Compensated absences are included as a liability (409,183)
- Obligation for post-employment health insurance, to be paid in future periods is not reported in the funds (1,425,698)

Total Net Assets - Full Accrual Basis **\$ 9,375,685**

Net Change in Fund Balance - Modified Accrual Basis **\$ 1,176,687**

Amounts reported in the statement of activities are different because:

- Capital outlays are reported as expenditures in the statement of revenue, expenditures, and changes in fund balance; in the statement of activities, these costs are allocated over their estimated useful lives as depreciation:
 - Capital outlay 211,433
 - Depreciation expense (278,855)
- (Increase)/decrease in the accruals for items reported as expenditures in the statements of activities, not in the fund statements:
 - Compensated absences (33,359)
 - Post-employment health costs (494,917)

Change In Net Assets - Full Accrual Basis **\$ 580,989**

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2012**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Balances</u>	<u>Variance Favorable (Unfavorable)</u>
Revenues:				
Tax Revenue:				
William Floyd Union Free School District	\$ 8,540,000	\$ 8,540,000	\$ 8,540,000	\$ 0
Operating Revenue:				
Contracts with other districts	295,000	295,000	482,131	187,131
Fines and fees	110,000	110,000	102,950	(7,050)
Interest	65,000	65,000	69,804	4,804
State aid and grants	9,000	9,000	39,405	30,405
Refund of prior years expense	2,500	2,500	1,516	(984)
Copier and printer revenue	2,500	2,500	16,434	13,934
Miscellaneous sales and other income	1,000	1,000	2,430	1,430
Total Operating Revenue	<u>485,000</u>	<u>485,000</u>	<u>714,670</u>	<u>229,670</u>
Total Revenues	<u>\$ 9,025,000</u>	<u>\$ 9,025,000</u>	<u>\$ 9,254,670</u>	<u>\$ 229,670</u>
Expenditures:				
Salaries and Wages:				
Professional	\$ 2,153,100	\$ 2,153,100	\$ 2,049,041	\$ 104,059
Clerical	1,554,783	1,554,783	1,443,171	111,612
Pages	435,122	435,122	360,303	74,819
Custodial	224,806	224,806	207,630	17,176
Security	166,029	166,029	180,075	(14,046)
Technical	176,761	176,761	176,656	105
Administrative	226,110	226,110	232,470	(6,360)
Total Salaries and wages	<u>4,936,711</u>	<u>4,936,711</u>	<u>4,649,346</u>	<u>287,365</u>
Employee Benefits:				
Retirement	620,992	620,992	590,536	30,456
Social security	360,000	360,000	347,755	12,245
Health insurance	585,900	585,900	543,541	42,359
Disability insurance	16,800	16,800	17,312	(512)
Unemployment insurance	10,507	10,507	4,657	5,850
Workers compensation	50,000	50,000	47,943	2,057
Total Employee Benefits	<u>\$ 1,644,199</u>	<u>\$ 1,644,199</u>	<u>\$ 1,551,744</u>	<u>\$ 92,455</u>

The accompanying notes are an integral part of the financial statements.

BALDESSARI & COSTER LLP

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2012**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Balances</u>	<u>Variance Favorable (Unfavorable)</u>
Expenditures: (continued)				
Library Materials and Programs:				
Books - adult	\$ 220,000	\$ 220,000	\$ 126,200	93,800
Books - C&P	119,500	119,500	112,330	7,170
Books - lit	0	0	8,380	(8,380)
Books - teen	30,000	30,000	24,772	5,228
Books - tech	900	900	1,077	(177)
Microforms and C.D. - adult	45,000	45,000	34,412	10,588
Microforms and C.D. - C&P	18,250	18,250	21,284	(3,034)
Microforms and C.D. - teen	20,000	20,000	18,391	1,609
Recordings - adult	47,200	47,200	25,939	21,261
Recordings - C&P	10,000	10,000	6,350	3,650
Recordings - lit	0	0	110	(110)
Recordings - teen	10,000	10,000	8,206	1,794
Periodicals - adult	33,000	33,000	18,166	14,834
Periodicals - C&P	6,325	6,325	5,272	1,053
Periodicals - adm	1,000	1,000	100	900
Periodicals - gen	1,200	1,200	474	726
Periodicals - teen	3,700	3,700	1,129	2,571
Periodicals - wires	150	150	0	150
Periodicals - tech	250	250	0	250
Videos - adult	90,000	90,000	116,993	(26,993)
Videos - C&P	53,000	53,000	35,916	17,084
Videos - lit	0	0	46	(46)
Videos - teen	12,000	12,000	6,466	5,534
Software - wires	16,000	16,000	5,648	10,352
Software - gen	1,200	1,200	3,195	(1,995)
Software - teen	1,500	1,500	1,199	301
Software - tech	3,000	3,000	1,208	1,792
Other materials	2,500	2,500	150	2,350
Realia	4,500	4,500	2,375	2,125
Programs - adult (net cash receipts of \$12,410)	61,120	61,120	49,147	11,973
Programs - C&P	75,000	75,000	46,404	28,596
Programs - lit	0	0	37,996	(37,996)
Programs - teen (net cash receipts of \$4,950)	50,000	50,000	49,538	462
Total Library Materials and Programs	\$ 936,295	\$ 936,295	\$ 768,873	\$ 167,422

The accompanying notes are an integral part of the financial statements.

BALDESSARI & COSTER LLP

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2012**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Balances</u>	<u>Variance Favorable (Unfavorable)</u>
Expenditures: (continued)				
Library Operations:				
Office, library and computer supplies	\$ 95,000	\$ 95,000	\$ 76,478	\$ 18,522
Telecommunications	60,000	60,000	28,806	31,194
Printing	129,775	129,775	110,919	18,856
Promotion and publicity	30,000	30,000	12,327	17,673
Postage	60,000	60,000	52,728	7,272
Contracts	110,000	110,000	94,522	15,478
Repair and maintenance - circulation system	55,000	55,000	49,075	5,925
Other rent, repair and maintenance costs	75,915	75,915	56,778	19,137
Conference, education and travel	37,200	37,200	27,314	9,886
Dues	5,000	5,000	4,011	989
MTA commuter tax	16,785	16,785	15,040	1,745
Miscellaneous	0	0	2,862	(2,862)
Total Library Operations	<u>674,675</u>	<u>674,675</u>	<u>530,860</u>	<u>143,815</u>
Professional Fees:				
Accounting and auditing fees	22,500	22,500	19,751	2,749
Payroll services	23,720	23,720	19,631	4,089
Legal fees	13,000	13,000	24,179	(11,179)
Other professional fees	28,550	28,550	22,819	5,731
Total Professional Fees	<u>87,770</u>	<u>87,770</u>	<u>86,380</u>	<u>1,390</u>
Building Operations:				
Electricity	175,000	175,000	120,104	54,896
Fuel/gas	40,000	40,000	16,256	23,744
Water	1,600	1,600	1,156	444
Building repairs and maintenance	177,500	177,500	43,693	133,807
Insurance	68,250	68,250	44,596	23,654
Custodial supplies	17,500	17,500	20,515	(3,015)
Cartage	7,500	7,500	6,061	1,439
Total Building Operations	<u>\$ 487,350</u>	<u>\$ 487,350</u>	<u>\$ 252,381</u>	<u>\$ 234,969</u>

The accompanying notes are an integral part of the financial statements.

BALDESSARI & COSTER LLP

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
REQUIRED SUPPLEMENTARY INFORMATION
BUDGETARY COMPARISON SCHEDULE - GENERAL FUND
FOR THE YEAR ENDED JUNE 30, 2012**

	<u>Original Budget</u>	<u>Final Budget</u>	<u>Actual Balances</u>	<u>Variance Favorable (Unfavorable)</u>
Expenditures: (continued)				
Debt Service:				
Interest - tax anticipation note	\$ <u>100,000</u>	\$ <u>100,000</u>	\$ <u>58,724</u>	\$ <u>41,276</u>
Capital Outlay:				
Building improvements			137,244	
Furniture and equipment			74,189	
Total Capital Outlay	<u>158,000</u>	<u>158,000</u>	<u>211,433</u>	<u>(53,433)</u>
Total Expenditures	<u>9,025,000</u>	<u>9,025,000</u>	<u>8,109,741</u>	<u>915,259</u>
Excess Of Revenues Over Expenditures	0	0	1,144,929	1,144,929
Other Financing Sources (Uses):				
Transfer to Capital Fund	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Excess Of Revenues Over Expenditures And Other Financing Uses	0	0	1,144,929	1,144,929
Budgetary fund balance- beginning of year	<u>3,490,704</u>	<u>3,490,704</u>	<u>3,490,704</u>	<u>3,490,704</u>
Budgetary Fund Balance- End Of Year	<u>\$ 3,490,704</u>	<u>\$ 3,490,704</u>	<u>\$ 4,635,633</u>	<u>\$ 4,635,633</u>

The accompanying notes are an integral part of the financial statements.

BALDESSARI & COSTER LLP

**MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
SCHEDULE OF FUNDING PROGRESS
FOR THE RETIREE HEALTH PLAN**

Actuarial Valuation Date	Actuarial Value of Assets (a)	Actuarial Accrued Liability (AAL) (b)	Unfunded AAL (UAAL) (b - a)	Funded Ratio (a / b)	Covered Payroll (d)	UAAL as a percentage of Covered Payroll ((b -a) / d)
7/1/2009	\$ 0	\$ 5,254,721	\$ 5,254,721	0.0%	\$ 2,850,069	184.37%

The accompanying notes are an integral part of the financial statements.

BALDESSARI & COSTER LLP



Children & Parents

Rachel Wyneken
Department Head

January 2013 Board Report

As we prepare for the Winter Reading Club: *Snow Better Time to Read*, I'm excited about a more intense cooperation with Tangier Smith than we have done with any of the elementary schools in the past. While I offered similar involvement to all the elementary schools in the district, Tangier was the school that jumped in with the most enthusiasm. It is having assemblies for all the students that include a magician, who will promote reading, its Parents as Reading Partners program and our reading club. We will be sharing the cost for this performance with the Tangier PTO, and we will be billed as co-sponsors. In addition, the school is having a parent involvement night to kick off our mutual winter reading clubs (both with the same theme) on January 31, the night before our own Snow Ball. Erika Irish and Andrea Malchiodi will attend this event at the school to register families for library cards and/or the winter reading club. Both the assemblies and the parent involvement night are scheduled specifically to promote the school's Parents as Reading Partners and the Mastics-Moriches-Shirley Community Library's Winter Reading Club together.

Study Buddies is another cooperative venture, this time among CPSD, Teen and Literacy. What started out as a community service program in which teens in grades 6-12 help elementary school children in the Literacy program with their homework assignments has expanded. Beginning in February, children in grades K-5 may drop in to the children's floor to get help from a teen volunteer both on Tuesday afternoons and Wednesday evenings. This volunteer will help guide them toward understanding and completing their homework. Depending on the number of volunteers and children, buddies may be paired for 10 to 30 minutes.

In yet more interdepartmental cooperation, Darlene Billows from Technical Services will be working as a desk clerk in CPSD for 12 hours a week to help cover the hours of two of our clerks who will be on leave at the same time. When Darlene first started working for the library years ago, she worked in CPSD, so this is a homecoming of sorts for her.

We are also benefitting from cooperation within the department as each of the full-time librarians added an additional 4 hours to their core hours in order to accommodate Sylvia Maurer's leave. One thing I probably do not emphasize enough is the fact that the full-time librarians work together well as a team, whether they're planning an event (such as the Snow Ball) or covering another's responsibilities when needed. Often someone will volunteer before even having to be asked. As their direct supervisor, I recognize how lucky I am in this regard.

Debby Iberger is making progress on one of this year's departmental goals, which is to provide signs that are large, clear and free of library jargon to help patrons find materials most easily. She has recently added clear signs labeling various collections, as well a new sign over the reference desk. Next time you're in the library, stop upstairs to see if you can clearly identify where to go if you're looking for series or easy readers. She has also used plush dolls of favorite characters as an enticing visual to guide children to the books featuring these characters.

Another one of this year's goals is to increase the department's presence on-line, especially in the marketing of programs and services. To that end, Nick Tanzi attended a meeting of the full-time librarians to fill us in on what he needs from us in order to re-design the kids page of the library website. As a first step, we will be looking closely at the current page to decide what needs to stay and what can go. We hope to end up with a site that is more streamlined and includes links to our growing digital collections.

In next month's board report, I hope to include a photo of our new fish tank. Our current tank is more than 10 years old, and the glass is beginning to bend, which puts it at risk of collapsing. The stand holding it is equally as old and made of pressboard. A new tank with a new wood stand has been ordered. It never ceases to amaze me how popular our fish are, something I witness firsthand since it's directly outside my office. I would venture a guess that the fish tank is the subject of more positive, mutually beneficial conversation between children and their parents and children with each other than any other item in the library.



Adults

January 2013

Josephine Wuthenow
Department Head

DEPARTMENTAL SNAPSHOT

PROGRAMS

- 481 patrons attended in-house programs
- 99 patrons attended off-site programs

COMPUTERS

- Patrons used our computers 3,945 times

COPIES & FAXES

- We helped patrons 694 times with copies, faxes, and scanning

REFERENCE & INFORMATION

- We answered 3,431 patron questions

Readers' Advisory Update

29 new posts were published to the Reader's Advisory Blog in December. The blog had 325 unique visitors and 1616 page views. The majority of December's posts focused on end of the year lists including award winning books and outstanding books patrons may have missed throughout the year.

It is interesting to note that the blog has a good deal of international readers. Here's a breakdown of pageviews by country during December:

United States	616		Ukraine	26
Russia	514		Canada	21
France	162		United Kingdom	21
Netherlands	134		Latvia	11
Germany	101		Jordan	10

The top three posts viewed during the month of December were:

- Most Overlooked Books of 2012 Part I
- GoodReads Choice Award Winners Part II
- Big Titles This Month



Jessica Oelcher

Teen Services Department — January 2013

December 2012 Teen Desk Questions Statistics

01 Readers Advisory	18
02 Homework Help	3
03 Reference	12
04 Do you have _____? (specific book, cd, videogames etc)	95
05 ILL/Reserve Item	80
06 Internet Searching/Computer Help	6
All Reference Requests	214
07 Program Signup and Information	54
08 Directions/Procedures	23
09 Computer Signup/Time Extension/Printing/Computer Troubleshooting	535
10 Retrieve video game(s)	85
11 Needs supplies/headphones/ etc	47
Other	15
Directional/Other Requests	759
Total Requests	973

Closing out 2012 with just the stats.

Our transition period continues and I am currently working on a mission statement and set of goals for Teen Services. I hope to present these to you soon.

Yours, Lorraine Squires

December 2012 Teen Services Programs

Program Category	Total Attendance	# of programs
Drop In Programs	106	14
On the Road (off site programs)	32	3
Crafts and Food	105	8
Computers and Digital Learning	3	1
Entertainment	122	8
Reading	3	1
Arts	18	3
Enrichment	17	2
Planning Ahead	6	1
Class Visits	52	4
TOTALS	486	51

CIRCULATION SERVICES

Board
Report

Circulation Statistics: for December 2012 submitted January 2013

Circulation Activity: 56,693

Staff Assisted Checkouts: 26,162

Self Checkouts: 22,565

Online Renewals: 6,163

Digital Checkouts: 1,803

Physical Visitors: 24,353 and Current Card Holders: 45,824

New Library Cards issued: 169

MMSCL District Patrons 156

Out of District Contract Patrons 13

Meeting Room Usage:

Number of rooms booked by district organizations including tutors — 92

Number of community residents including students in attendance — 665

SMS Alerts (text notifications):

370 patrons currently enrolled

Online Self Registration:

Currently requested 15

Department Head Note:

During the month of December the Circulation Services Department welcomed two new pages Darian Furnari and Shirley Eskenazy. We also promoted an existing circulation page to clerk, Amanda Restaino and transferred page Matt Golden from RASD and promoted him to clerk. The additions and changes have given the Circulation Services Department some much needed breathing room. During this time the two circulation supervisors Josephine Scarpantonio and Elizabeth Horbal have had an opportunity to catch up. Josephine and Elizabeth have shown great initiative and are relentless in their drive to deliver the best customer service we can.

Literacy Board Report January 2013



Back to School

The New Year began with strong student attendance at all literacy classes. One of our beginning level ESOL classes at William Floyd High School in the evenings saw record breaking attendance; 43 students. We added an assistant to the class to ensure student's get the attention they need to succeed.



Friendly Spanish Conversation

We decided to offer a class that would help patrons for whom English is their first language. On Tuesday, January 8, at 7p.m., the very first Spanish Conversation group took place at MMSC Library. Ten people signed up and it appears will continue for the six week class as feedback is good. The class will be offered again beginning on March 12, 2013.

Suffolk Cooperative Library System Literacy Presentation

On January 15, 2013 Carmen Navarro-Gao and Beth Donovan were part of a Literacy Presentation sponsored by SCLS. In conjunction with Catherine Creedon from John Jermain Memorial Library in Sag Harbor and Tom Tarantowicz from Brentwood Public Library a very informative literacy services workshop took place. The goal was to inspire other libraries to offer literacy services to their patrons. To quote Mr. Tarantowicz, he opened by saying, "If you don't think you need to offer literacy services at your libraries, you have your head in the sand". We were proud to talk about all the wonderful literacy services the Mastic-Moriches-Shirley Community Library has to offer. We distributed our Literacy Video and encouraged all to come see our program or call for assistance. Two libraries called for some advice that very day so we feel confident the workshop met its goal.

January 2013

Compiled by: Nick Tanzi

New Support Site Set to Go Live!

The need for support services for patrons using library digital media has surpassed all expectations. At the start of the year, Digital Services held multiple drop-in sessions teaching the basics of downloading eBooks, audio books, music and eMagazines with the intent of alleviating the holiday surge in tech support. Despite this, there has been a significant and sustained increase in need.

Since December, 84 patrons have called to schedule one-one-one assistance with an eReader, tablet, laptop or other mobile device. In addition, there are undoubtedly a substantial number of patrons that have need of help, but may find it inconvenient to schedule an appointment.

With that in mind, Digital Services has developed a support site to be launched in the coming days.

The screenshot shows the homepage of the Community Library's support site. At the top, there is a header with the library's logo (MASTICS MORICHES SHIRLEY) and the name 'COMMUNITY LIBRARY' with the website address 'www.communitylibrary.org'. Below this, the text 'Support Site' is written in a large, elegant script font. To the right of the text is a red circular button with the word 'HELP' in white. A black navigation bar contains the links 'Support Home', 'Help Downloading eBooks', and 'Schedule One on One Help', along with a search bar. The main content area is titled 'Support Home' and includes a welcome message, instructions on how to use the site, and a link to schedule a one-on-one tech appointment. An illustration of a small white figure holding a red sign that says 'Help!' is positioned next to a computer keyboard.

MASTICS
MORICHES
SHIRLEY

COMMUNITY LIBRARY

www.communitylibrary.org

Support Site

HELP

Support Home Help Downloading eBooks Schedule One on One Help Search

Support Home

Welcome to the Community Library's support site!

Here you'll find step-by step instructions for accessing the library's digital collection. To get started, choose your topic from the menu above.

If you still need help, no worries! You can [schedule a one-on-one tech appointment](#) with one of our librarians!

MASTICS MORICHES SHIRLEY COMMUNITY LIBRARY

DIGITAL SERVICES DEPARTMENT

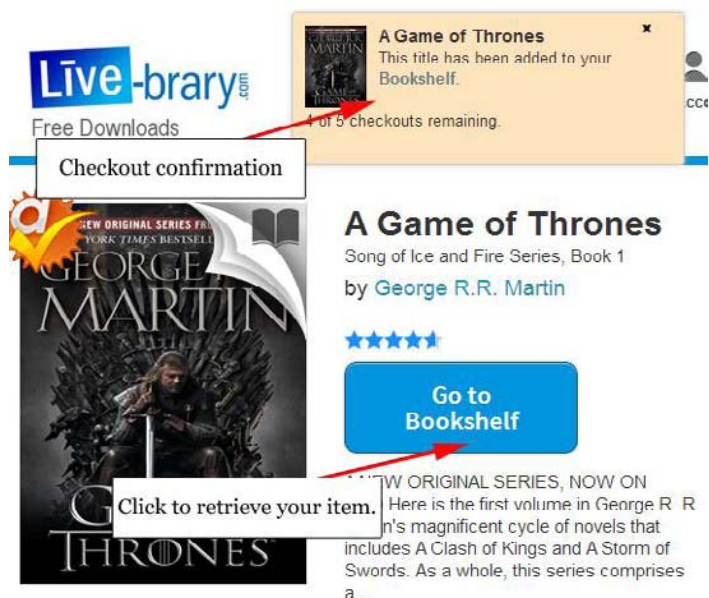
As presently constructed, the site will offer robust, step by step instructions for downloading eBooks on computers, laptops, all smart phones, Android tablets, iPad & iPad mini and Blackberry Tablets. Instructions will include all supported formats (EPUB, PDF, Overdrive Read Now, Kindle).

Currently underway are instructions for the Microsoft Surface tablets, and audio book instructions for all previously listed devices.

This site represents a significant investment in time—but a worthwhile one considering the need.

For patrons unable to schedule an appointment, this site will provide robust virtual support that is device-specific and uses screenshots from our own digital branch.

For staff, it provides a substantial resource to refer to, allowing them to provide timely and accurate information to our public.



With constantly changing devices, procedures and the Live-brary Free Downloads page undergoing a recent update, a web-based resource like this can be used to transmit current information to staff far more quickly and thoroughly than a traditional classroom setting.

Key to the success of this site will be maintenance. This will require many hours of editing, and hinges on staff effectively reporting discrepancies & inaccuracies to Digital Services. We plan on meeting with staff on the best way to achieve this. Additionally, our patrons will be able to report problems through the site.

Digitization Services

We are in the process of setting up a photo scanning station for our public. Hardware and software have arrived and we hope to complete assembly in the near future. We will then demonstrate the station's use to staff prior to placing it on the public floor. This station will allow our patrons to preserve their photos in a digital format at no cost to them. We are Hoping to use a touch screen interface, which combined with Purchased software should improve ease of use. While we anticipate heavy use of the station, it is built to scan at a rate of fifty photos per minute, which should prevent any logjams.



Expanding our Digital Collection

Following a 30 day trial by staff, we are pleased to announce the addition of TumblebookCloud Jr. to our collection! This cloud-based service will offer ebooks, read-alongs & video for our young patrons in grades 2-6. The service is timed to go live on February 1, to coincide with the start of Winter Reading Club.



REPORT OF PERSONNEL CHANGES

SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
01/28/13

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY PAGE 1 OF 3

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF P/T, INCL # OF HRS PER WK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RL	Golden, Mathew		Page	\$8.46/hr		12/18/12	
APT	Golden, Mathew		Library Clerk	\$13.13/hr		12/19/12	
RL	Restaino, Amanda		Page	\$8.29/hr		12/18/12	
APT	Restaino, Amanda		Library Clerk	\$13.13/hr		12/19/12	
RE	Ramirez, Marianne		Lib I - Children's Services	\$28.23/hr		12/27/12	10/04/12 - 12/26/12
TM	Mester, Dana		Lib. Clerk Spanish Speaking	\$13.13/hr		12/19/12	
TM	Figueroa, James		Page	\$8.46/hr		12/20/12	
APT	Eskenazy, Shirley A.		Page	\$8.29/hr	Under 17.5	12/27/12	
RE	Dillon, Jeffrey		Guard	\$19.29/hr		01/03/13	08/01/12 - 12/31/12
TDD	Matelski, Jennifer L.		Librarian I	\$57,337.85		01/03/13	

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvass an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application.
 4. Submit a personnel change on the previous incumbent shown above?

☐ APPROVED ☐ DISAPPROVED
☐ APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

 Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
01/28/13

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY PAGE 2 OF 3

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF P/T, INCL # OF HRS PER WK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
APT	Pineiro, Alexis M.		Page	\$8.29/hr	Under 17.5	01/04/13	
APT	Ratner, Mary M.		Page	\$8.29/hr	Under 17.5	01/04/13	
APT	Sylvert, Simeon		Page	\$8.29/hr	Under 17.5	01/04/13	
APT	Hintze, Victoria N.		Page	\$8.29/hr	Under 17.5	01/04/13	
LA	Maurer, Sylvia		Lib I – Children’s Services	\$52,999.78		01/04/13-03/31/13	FMLA
RE	Kalmbach, Janet		Library Clerk	\$15.77/hr		01/07/13	09/26/12 - 01/06/13
RE	Furnari, Darian		Page	\$8.29/hr	Under 17.5	01/15/13	
APT	Furnari, Darian		Library Clerk	\$13.13/hr	Under 17.5	01/16/13	
APT	Lugo, Vanessa I		Page	\$8.29/hr	Under 17.5	01/10/13	

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
2. Request and canvass an eligible list for all competitive positions?
3. Submit Application for Employment (CS-205) on all provisional, temp and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application.
4. Submit a personnel change on the previous incumbent shown above?

☐ APPROVED ☐ DISAPPROVED
☐ APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES

SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
01/28/13

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY PAGE 3 OF 3

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF P/T, INCL # OF HRS PER WK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TM	Scianno, Brittany		Library Clerk	\$13.39/hr		01/15/13	
TRS	Miceli, Annamaria		Library Clerk	\$18.11/hr		01/15/13	
NC	Charlene Dulay to Charlene GARCIA		Library Clerk	\$13.39/hr			
RL	Veit, Victoria		Page	\$8.46/hr		01/15/13	
APT	Veit, Victoria		Library Clerk	\$13.13/hr	Under 17.5	01/16/13	
TM	Stroh, Karolynn		Library Clerk	\$18.11/hr		12/16/12	Temporary increase in hours
APT	Stroh, Karolynn		Library Clerk	\$18.11/hr		12/17/12	09/26/12-12/16/12

- DID YOU:
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvass an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application.
 4. Submit a personnel change on the previous incumbent shown above?

The above changes are hereby certified as being in accordance with Civil Service requirements.

☐ APPROVED
 ☐ DISAPPROVED
 ☐ APPROVED AS NOTED

Signature of Appointing Authority



Colonial Youth and Family Services

January 4th, 2013

Lynda Zach
Executive Director

Family # : 160

Board of Directors:

Dear Friend:

Officers:

President:

Corrinne Newman

Vice President:

Mary Ellen Fischer

Secretary:

Nancy Curreri

Treasurer:

Ron Gross

Directors:

Nancy Curreri

Mary Ellen Fischer

Ken Gaul

Ron Gross

William Miller

Annette Monaco

Corrinne Newman

Constance Pellechia

Denise Robertson

On behalf of myself, the Board of Directors, and all of the staff of Colonial Youth & Family Services, I would like to thank you for participating in our Holiday Assistance Program. Through your generosity the holiday season was made brighter for the families you assisted. It is only through the kindness of people like you that we are able to help those less fortunate in our community. Please find an attached thank you note from the family that you assisted. Once again, thank you for caring enough to help those in need.

Sincerely,

Ray Hopp


Deputy Director of Community Services

A community
Not-For-Profit
Organization that
provides services to youth
and families of the
William Floyd
School District.

To the family that helped me
in my time of need, I bless you and thank
you with all my heart.

God Bless you

~~XXXXXX~~ Family



Empire National Bank
Janet T. Verneuille, Executive Vice President and CFO
1707 Veterans Highway Ste. 8
Islandia, NY 11749

January 8, 2013

Dear Ms. Verneuille:

This letter is to acknowledge the donation of 18 Flatscreen Computer Monitors valued at \$25 each from Empire National Bank to the Mastics Moriches Shirley Community Library. Your generosity is very much appreciated, and the monitors will be used throughout the library to replace equipment for the public.

The Community Library is chartered by NYS as a School District Public Library. As such, we serve the residents of William Floyd UFSD and follow the district's federal demographics reported for families. According to the most recent district data, 39% of families in the school district met Federal poverty guidelines to receive free or reduced price lunch service.

Your donation will be of great assistance in helping us to continue to provide modern technology and services to all of our patrons. Many families in our district face economic challenges and cannot afford computers in their homes; access to public computers at the library is an important service for our community.

Sincerely,

Tara D'Amato, Assistant Director for Community Services
Mastics Moriches Shirley Community Library



Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2012 to December 31, 2012
Submitted by Toni Witham on January 28, 2013

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance - October 1, 2012					\$ 129,595.76
CASH RECEIPTS:					
2012 5K Run:					
Sponsors	\$ 500.00				
Total 2012 5K Run		\$ 500.00			
Donations:					
Book Sales	\$ 2,320.00				
Reusable Bags	\$ 100.00				
Miscellaneous	\$ 1,000.00				
Total Donations		\$ 3,420.00			
Interest:					
Interest from Checking A/C #0260	\$ 9.84				
Interest from MM A/C #0279	\$ 120.33				
Interest from Capital One Bank CD #2713 (matured on 11/1/12)	\$ 101.45				
Total Interest		\$ 231.62			
TOTAL CASH RECEIPTS:		\$ 4,151.62			
CASH DISBURSEMENTS:					
Expenses:					
PCHP Toys			\$ -		
PCHP Books			\$ -		
Reach Out & Read			\$ -		
FLP Books LEFA			\$ 628.00		
LEFA Book Grant			\$ -		
LEFA Arts & Crafts			\$ -		
Adult Books			\$ 1,746.53		
Total Expenses				\$ 2,374.53	
Miscellaneous:					
Nicole Lunghi-Mesropian - reimbursement - Adult Literacy			\$ 32.96		
Rotary Club of Shirley and the Mastics - Pancake Breakfast Ad			\$ 50.00		
New York State Department of Law			\$ 50.00		
Baldessari & Coster, LLP - preparation of Federal Form 990 & NYS Form CHAR 500 for the year ending June 30, 2012			\$ 500.00		
Carmen Navarro-Gao - reimbursement			\$ 23.94		
Denise Joya - reimbursement - Adult Books			\$ 40.00		
Ballyhoo Book Works - National Family Literacy Day			\$ 300.00		
Ballyhoo Book Works - Brian Heinz - for program for Family Literacy Day			\$ 115.00		
William Floyd High School Scholarship Fund (2012/2013 Scholarship - 5K Run)			\$ 500.00		
Flowers by Floyd Harbor - Recognition 2012			\$ 110.00		
CAL Store - testing materials			\$ 245.00		
Suzanne Smith - reimbursement for ESL Heritage/Holiday Celebration			\$ 9.49		
Lindsay Davis - reimbursement for ESL Heritage/Holiday Celebration			\$ 57.31		
Total Miscellaneous				\$ 2,033.70	
TOTAL CASH DISBURSEMENTS:				\$ 4,408.23	
Profit/Loss for 1st Quarter ending December 31, 2012					\$ (256.61)
ENDING CASH BALANCE AS OF December 31, 2012					\$ 129,339.15

Community Family Literacy Project, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2012 to December 31, 2012
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ASSETS:	
Empire National: Checking A/C #0260	\$ 14,559.15
Empire National: MM A/C #0279	\$ 55,420.13
Capital One: CD #2713	\$ 25,345.06
Astoria Federal Savings: CD #9953	\$ 34,014.81
TOTAL ASSETS AS OF December 31, 2012	\$ 129,339.15

Community Library Friends of the Arts, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2012 to December 31, 2012
Submitted by Toni Witham on January 28, 2013

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance, October 1, 2012					\$ 127,856.60
Ticket Sales:					
The Homegrown String Band - performance on October 21, 2012	\$ 33.00				
Ballet Long Island: Peter and the Wolf - performance on November 11, 2012	\$ 94.00				
Total Ticket Sales		\$ 127.00			
Miscellaneous:					
Transfer from Endowment Account - for programs	\$ 9,900.00				
Total Miscellaneous		\$ 9,900.00			
Interest:					
Empire National Bank - Operating A/C #028	\$ 13.18				
Empire National Bank - Endowment A/C #046	\$ 115.47				
Empire National Bank - CD #2676 - matured on 12/17/12	\$ 415.92				
Total Interest		\$ 544.57			
TOTAL CASH RECEIPTS:		<u>\$ 10,571.57</u>			
CASH DISBURSEMENTS:					
Performances:					
The Homegrown String Band - performance on October 21, 2012			\$ 750.00		
Ballet Long Island, Inc. - performance on November 11, 2012			\$ 975.00		
Total Performances				\$ 1,725.00	
Miscellaneous:					
Eddie Costello - Antiques Road Show - Festival			\$ 350.00		
Baldessari & Coster LLP - 2012 tax preparation			\$ 500.00		
Transfer to Operating Account - for programs			\$ 9,900.00		
William Floyd UFSD - 2012 Friends of the Arts Scholarship			\$ 500.00		
William Floyd Community Summit - Theater Performance Night 2013			\$ 3,800.00		
Total Miscellaneous				\$ 15,050.00	
TOTAL CASH DISBURSEMENTS:				<u>\$ 16,775.00</u>	
Profit/Loss for 2nd Quarter ending December 31, 2012					<u>\$ (6,203.43)</u>
ENDING CASH BALANCE AS OF December 31, 2012					<u>\$ 121,653.17</u>

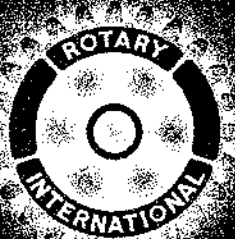
Community Library Friends of the Arts, Inc.
2nd Quarter Report to Board of Trustees
October 1, 2012 to December 31, 2012
Submitted by Toni Witham on January 28, 2013

ASSETS:	
Operating A/C - Empire National Bank #028	\$ 6,234.03
CD - Empire National Bank #2676	\$ 52,192.50
<u>RESTRICTED ASSETS:</u>	
Endowment A/C - Empire National Bank #046	\$ 63,226.64
TOTAL ASSETS AS OF December 31, 2012	\$ 121,653.17

Rotary's 2013 Person of the Year

Please join the
Rotary Club of Shirley & The Mastics
Saturday, February 9, 2013 at 7:00 pm
at
Sunset Harbor of East Patchogue
to honor their
2013 Person of the Year

Peggy Downing





Peggy Downing is a well-respected leader in our community as a volunteer and as a trusted banker. Starting with her work at Bay Manor Nursery School, she always wanted to be involved in doing volunteer work. She is currently with the Kivans Club of the Mastics where she serves as a board member and chairperson for special events, and a member of the Chamber of Commerce of Shirley and the Mastics. She was a co-chairperson for the St Jude Golf Classic, Financial Advisor with Grace Lutheran Church, and involved in other church functions. Her path as a leader is clear and varied.

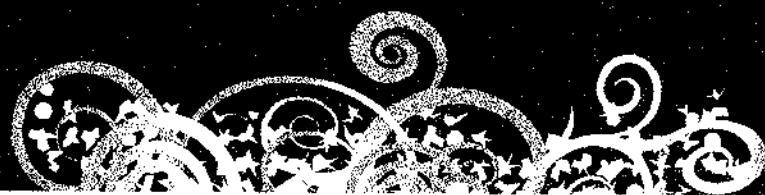
Peggy was born and raised in a small town called Laurelton in the south eastern section of Queens. She attended PS 156 and Andrew Jackson High School in Queens. Against her father's wishes (he wanted her to attend college and major in business), she was employed by Associated Food Stores in their accounts receivables and payables department. Peggy married in 1963, and her first child, George, was born in 1966. That same year, they bought their first house from her father in Mastic Beach.

When George turned four, Peggy registered him with Bay Manor Nursery School which was part of Grace Lutheran Church. It was a small local not for profit day care center, nothing more than that. Soon after that, Pastor Holsten the pastor of Grace Lutheran Church asked Peggy to run for President of the school, which she did and won. Peggy was part of a group at that time who wanted to see if the school could become certified and chartered. Doing so would enable the school to get a licensed teacher and Bay Manor would become a school instead of a day care. With the help of Superintendent Nick Poulos of the William Floyd School District, Peggy, Carol Murphy and Carol Nasta we were able to achieve this. They established a very successful Nursery School in the area. In 1970, Peggy, with three young children, and her husband starting a new business, went back to work to help out with the bills. She went to work as a cashier for the local Twin Shirley Movie Theatre, which would turn out to be a full-time management career. She was promoted to manager, then General Manager in charge of several theaters throughout Suffolk and Nassau. Her responsibilities included reviewing the upcoming movies and placing them in various theaters in the area. Her children loved it, on occasion Peggy would bring them to Manhattan to view the show with her. Peggy would then prepare the movie ads in the newspapers' movie sections.

With her fourth child on the way, Peggy decided to be a stay at home Mom again (raising four children isn't always easy as you Moms know). With her three older children being able to take care of their baby sister, Peggy decided to go back to work part time at Consumer's in the Path Mark Shopping Center, and shortly after that for Union Savings Bank. Peggy started her banking career at Union Savings Bank. It almost ended abruptly. While working in the separate drive-up building, a man came to the building and asked that Peggy let him in. "She responded "No." The man returned to the main branch building angrily and asked who Peggy was and why she would not let him in. Apparently, no one told Peggy that this man was the new branch manager. The manager wasn't too happy, and he did lose his temper like we all know how he can. The manager was Mr. G. (Bill Guiducci).

Peggy's banking career had begun. She attended night classes at the American Institute of Banking, where she earned an Associate Degree. Working at the same desk and for three different banks, Union Savings, Home Federal Savings, and North Fork, Peggy advanced to Assistant Manager. In addition she served as the licensed insurance annuity representative. Bill Guiducci selected a handful of people to come over to the new bank in town with him, including Peggy. Now under Mr. Douglas Manditch, she has once again worked for three different banks; Long Island Commercial Bank, New York Commercial Bank, and now, Empire National Bank, as Assistant Manager and Assistant Vice President where our community enjoys her outstanding service.





:: Journal Opportunities ::

Covers \$300

Full page \$100

Half page \$75

Quarter page \$50

Business card \$35

Family booster \$25

Please email artwork (size 8.5 X 11) for your ad to
info@designbyrene.com

or mail us the wording with your check and we will create an ad for you.

Please make checks payable to
Rotary Club of Shirley & the Mastics

Return no later than 1/20/13 to:

PO Box 40, Shirley, NY 11967

