

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

October 22, 2012

7:00 PM

AGENDA

- I. CALL TO ORDER**
 - PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**
 - A. COMMUNITY SURVEY PROPOSAL**
- IX. NEW BUSINESS**
 - A. DEPARTMENT REPORTS**

- 1. CIRCULATION DEPARTMENT
- 2. LITERACY SERVICES
- 3. INFORMATION TECHNOLOGY
- 4. DIGITAL SERVICES
- 5. ADULT SERVICES
- 6. TEEN SERVICES
- 7. CHILDREN'S AND PARENT SERVICES
- 8. TECHNICAL SERVICES

B. PERSONNEL

- 1. RECOMMENDED CHANGES

C. CORRESPONDENCE

D. POLICY

E. FLEXIBLE SPENDING PLAN AMMENDMENT

- F. FINANCIAL REPORTS
- 1. FRIENDS OF THE ARTS
 - 2. FAMILY LITERACY PROJECT

PERIOD FOR PUBLIC EXPRESSION

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

November 26, 2012, 7:00PM

DRAFT - UNAPPROVED
MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY

MINUTES OF SEPTEMBER 24, 2012 BOARD MEETING

President Mazzarella called the meeting to order at 7:11 pm.

Present were Trustees Gross, Mazzarella, Simmons, Maiorana, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, and Secretary Prevete.

PRESENT

Motion by Maiorana, second by Simmons to accept the minutes of the August 27, 2012 meeting of the Board of Trustees. Carried 4-0.

MINUTES

Motion by Simmons, second by Maiorana to approve the Operating Fund schedule of claims dated 09/24/12 Prepay Payables Warrant #1 \$23,833.99; Payables Warrant #2 \$103,182.17; Payroll Warrant W.E. 8/31/2012 \$171,729.23; Payroll Benefits Warrant \$66,831.17; Payroll Warrant W.E. 9/14/2012 \$161,882.59; Payroll Benefits Warrant \$5,412.30. Carried 4-0.

**SCHEDULE
OF CLAIMS**

Motion by Gross, second by Simmons to approve the Operating Fund Financial Report for August 2012. Carried 4-0.

**FINANCIAL
REPORTS**

Motion by Maiorana, second by Simmons to approve the Capital Fund Financial Report for August 2012. Carried 4-0.

The Director reported that we've received the approval for the Boiler Replacement Project from N.Y. State Education Department Office of Facilities & Planning. She added that approval to apply for a N.Y. State construction grant was approved by a local committee, further approval needed from New York State Library Development Corporation to install piping for the gas supply to the boiler.
The Literacy 5K Run was a huge success and cleared over \$11,000.00.

**DIRECTOR'S
REPORT**

DRAFT - UNAPPROVED

The Assistant Director reported on the L. I. Cares Summer Meal Program feeling that we're probably not going to be a site next year as the H. S. offered a hot meal and that's maybe the direction to go in. She also reported that the library van has been vandalized twice and that we might want to look into securing a safe site for it. Better World Books (a resource we use for our used books), is hoping to partner with some major retailers to house collection bins for book donations. We're awaiting further information.

ASS'T DIRECTOR'S REPORT

The Business Manager had nothing to add to his written report.

BUSINESS MNGR.'S REPORT

Motion by Maiorana, second by Gross to accept the Director's recommended personnel changes. Carried 4-0.

RECOMMENDED PERSONNEL CHANGES

Motion by Simmons, second by Gross to authorize the Director to submit the N. Y. State Construction Grant application for the Boiler Replacement Project. Carried 4-0.

N. Y. STATE CONSTRUCTION GRANT

Motion by Gross, second by Maiorana to accept the proposal from Unbuildit Inc. to dismantle and remove the boiler in the amount of \$18,240.00. If upon demolition asbestos is identified inside of the boiler, the board authorizes Unbuildit Inc. to proceed with all required remediation in the amount of \$11,575.00. Carried 4-0.

BOILER DEMOLITION

Motion by Simmons, second by Maiorana to award the job to run the gas supply system to the new boiler to Pipe Plumbing Corp. in the amount of \$5,580.00. Carried 4-0.

GAS SUPPLY SYSTEM

Motion by Simmons, second by Maiorana to approve the renewal of the annual interior plant maintenance contract with IGH/Flower Barn Greenhouses at the rate of \$199.19 per month. This renewal covers the period from October 1,2012 though September 30, 2012. Carried 4-0.

CONTRACT RENEWALS

Motion by Maiorana, second by Gross to approve the renewal of the annual EAP contract with Eastern Suffolk BOCES at the rate of \$6,930. per annum. This renewal cover the 2012-2013 contract year. Carried 4-0.

DRAFT - UNAPPROVED

Motion by Maiorana, second by Simmons to approve the annual platform fee contract with Zinio, LLC (online provider of magazines in digital format) at the rate of \$4,000. per annum. Carried 4-0.

NEW CONTRACT

Motion by Gross, second by Maiorana to approve the Assistant Director to attend the Association of Bookmobiles and Outreach Services Conference in Richmond, VA October 9-12, 2012 at a cost not to exceed \$1,200. in total. (\$500. of which is reimbursable through a conference attendance grant). Carried 4-0.

**CONTINUING
EDUCATION**

Motion by Gross, second by Simmons to approve a journal advertisement in the Community Summit Fundraiser in the amount of \$100.00. Carried 4-0.

**COMMUNITY
EVENTS**

Motion by Simmons, second by Maiorana to approve attendance by the Director, Assistant Director, and trustees at a cost not to exceed \$60.00 per person. Carried 4-0.

Motion by Maiorana, second by Gross to move into Executive Session at 7:40 pm to discuss collective bargaining negotiations with CSEA and a personnel issue related to one employee. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Mazzarella, second by Gross to come out of executive session at 8:23 pm. Carried 4-0.

Motion by Mazzarella, second by Simmons to grant a 12 week leave of absence to Janet Kalmbach, library clerk. Carried 4-0.

Motion by Mazzarella, second by Gross to adjourn at 8:25 pm. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

DRAFT - UNAPPROVED
MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY

MINUTES OF OCTOBER 1, 2012 BOARD MEETING

President Mazzarella called the meeting to order at 7:12 pm.

Present were Trustees Gross, Mazzarella, Simmons, Maiorana, Director Rosalia, Business Manager Nowak, and Richard Zuckermann, Atty.

PRESENT

Motion by Maiorana, second by Simmons to move into Executive Session for conferring with counsel for the purpose of discussing collective bargaining negotiations with CSEA, at 7:13 PM. Carried 4-0.

**EXECUTIVE
SESSION**

Motion by Maiorana, second by Simmons to leave executive session at 8:54 PM. Carried 4-0. Carried 4-0.

RESOLVED that, the Board of Trustees of the Mastics-Moriches-Shirley Community Library ratifies the agreement with the CSEA regarding dues deductions and agency shop fees. Carried 4-0.

Motion by Maiorana to adjourn the meeting at 8:56 PM. Carried 4-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

SCHEDULE OF CLAIMS

PRESENTED OCTOBER 22, 2012

PREPAY PAYABLES WARRANT #1	\$34,398.11
PAYABLES WARRANT #2	\$162,917.87
PAYROLL WARRANT W.E. 9/28/2012	\$171,532.38
PAYROLL BENEFITS WARRANT	\$61,362.59
PAYROLL WARRANT W.E. 10/12/2012	\$172,842.85
PAYROLL BENEFITS WARRANT	\$5,590.56
TOTAL	<u>\$608,644.36</u>

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I hereby certify that at a meeting of the board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary:

Date:

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49163	09/20/2012	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL102012	09/19/2012		6433G · POSTAGE	3,030.31
TOTAL					<u>3,030.31</u>
Bill Pmt -Check	49165	09/25/2012	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*091312	09/24/2012		6431D · TELECOMMUNICATIONS	25.00
				6437A · PROGRAMS (ADULT)	639.99
				6437C · PROGRAMS (C&P)	751.38
				6437N · PROGRAMS (TEEN)	1,372.82
				6430G · OFFICE AND LIBRARY SUPPLIES	425.51
				6435N · CED, CONF & TRAVEL (TEEN)	629.60
				6435S · CED, CONF & TRAV (COMM SRV)	274.00
				6438 · DUES	474.00
				6413D · PERIODICALS (ADM)	79.00
				6428D · MISCELLANEOUS	152.25
TOTAL					<u>4,823.55</u>
Bill Pmt -Check	49166	09/25/2012	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*91012	09/24/2012		6431D · TELECOMMUNICATIONS	36.68
TOTAL					<u>36.68</u>
Bill Pmt -Check	49167	09/25/2012	Cablevision	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*091612-101512	09/24/2012		6431D · TELECOMMUNICATIONS	589.05
				6439A · EQUIPMENT R & M (ADULT)	4.15
				6439N · EQUIPMENT R & M (TEEN)	4.15
TOTAL					<u>597.35</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49168	09/25/2012	LIPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*09122012	09/24/2012		6450E · ELECTRICITY	17,454.06
TOTAL					<u>17,454.06</u>
Bill Pmt -Check	49169	10/03/2012	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*091012	10/02/2012		6410A · BOOKS (ADULT)	1,410.18
				6411N · MICRO/REF CD (TEEN)	24.44
				6417A · VIDEOS (ADULT)	520.54
				6410N · BOOKS (TEEN)	240.93
				6417N · VIDEOS (TEEN)	682.79
				6410C · BOOKS (C&P)	237.26
				6412A · RECORDINGS (ADULT)	142.21
				6417C · VIDEOS (C&P)	236.78
				7203N · EQUIPMENT TEEN	65.17
TOTAL					<u>3,560.30</u>
Bill Pmt -Check	49170	10/03/2012	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*091912	10/02/2012		6437C · PROGRAMS (C&P)	15.75
				6451G · CUSTODIAL SUPPLIES	147.71
				6430G · OFFICE AND LIBRARY SUPPLIES	81.97
TOTAL					<u>245.43</u>
Bill Pmt -Check	49171	10/03/2012	National Grid	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*09222012	10/02/2012		6450F · FUEL/GAS	39.43
TOTAL					<u>39.43</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49172	10/03/2012	Utica National Insurance Group	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*091112	10/02/2012		6454 · INSURANCE	3,966.00
TOTAL					<u>3,966.00</u>
Bill Pmt -Check	49173	10/12/2012	NYS Dept. of Environmental Conservation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*9990000155942	10/12/2012		6437P8 · DENITE SYSTEMS ANALYSIS	300.00
TOTAL					<u>300.00</u>
Bill Pmt -Check	49174	10/15/2012	CLASC, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Reg 10192012 KH	10/15/2012		6435N · CED, CONF & TRAVEL (TEEN)	90.00
TOTAL					<u>90.00</u>
Bill Pmt -Check	49175	10/16/2012	Long Island Railroad	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Tickets 10272012	10/16/2012		6437A · PROGRAMS (ADULT)	255.00
TOTAL					<u>255.00</u>
GRAND TOTAL:					<u>\$34,398.11</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
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I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Payables Warrant #2
October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49177	10/22/2012	All Island Janitorial Supply, Inc	L0225 - EMPIRE NAT'L - OPERATING	
Bill	695147	10/09/2012		6451G - CUSTODIAL SUPPLIES	-657.21
TOTAL					<u>-657.21</u>
Bill Pmt -Check	49178	10/22/2012	All Lines Equipment Repair Co.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	8907	10/09/2012		6451G - CUSTODIAL SUPPLIES	-345.95
TOTAL					<u>-345.95</u>
Bill Pmt -Check	49179	10/22/2012	ALTA Book Center Publishers	L0225 - EMPIRE NAT'L - OPERATING	
Bill	06073	10/15/2012		6410L - BOOKS (LIT)	-32.50
TOTAL					<u>-32.50</u>
Bill Pmt -Check	49180	10/22/2012	American Library Association	L0225 - EMPIRE NAT'L - OPERATING	
Bill	26928537	09/25/2012		6410C - BOOKS (C&P)	-64.55
TOTAL					<u>-64.55</u>
Bill Pmt -Check	49181	10/22/2012	Aponte, Desiree	L0225 - EMPIRE NAT'L - OPERATING	
Bill	222425	10/16/2012		6410A - BOOKS (ADULT)	-29.00
TOTAL					<u>-29.00</u>
Bill Pmt -Check	49182	10/22/2012	Ashton, Ruth	L0225 - EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	9/22,29 10/6,13/12	10/15/2012		6437L · PROGRAMS (LIT)	-450.00
TOTAL					<u>-450.00</u>
Bill Pmt -Check	49183	10/22/2012	AudioGo	L0225 · EMPIRE NAT'L - OPERATING	
Bill	464299	10/10/2012		6412A · RECORDINGS (ADULT)	-67.36
TOTAL					<u>-67.36</u>
Bill Pmt -Check	49184	10/22/2012	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3018188682	09/25/2012		6410A · BOOKS (ADULT)	-190.46
Bill	3018184761	09/25/2012		6410A · BOOKS (ADULT)	-120.88
Bill	3018181766	09/25/2012		6410A · BOOKS (ADULT)	-57.94
Bill	3018185992	09/25/2012		6410A · BOOKS (ADULT)	-320.96
Bill	3018193850	09/25/2012		6410A · BOOKS (ADULT)	-63.15
Bill	3018149705	09/25/2012		6410C · BOOKS (C&P)	-243.33
Bill	3018157070	09/25/2012		6410C · BOOKS (C&P)	-20.20
Bill	3018158779	09/25/2012		6410C · BOOKS (C&P)	-689.44
Bill	3018161906	09/25/2012		6410C · BOOKS (C&P)	-99.67
Bill	3018164965	09/25/2012		6410C · BOOKS (C&P)	-7.34
Bill	3018164964	09/25/2012		6410C · BOOKS (C&P)	-47.08
Bill	3018161440	09/25/2012		6410C · BOOKS (C&P)	-94.91
Bill	3018168976	09/25/2012		6410C · BOOKS (C&P)	-9.07
Bill	3018186921	09/25/2012		6410C · BOOKS (C&P)	-17.35
Bill	3018188339	09/25/2012		6410C · BOOKS (C&P)	-64.66
Bill	3018185849	09/25/2012		6410C · BOOKS (C&P)	-76.79
Bill	3018184002	09/25/2012		6410C · BOOKS (C&P)	-433.63
Bill	3018181947	09/25/2012		6410C · BOOKS (C&P)	-4.23
Bill	3018181946	09/25/2012		6410C · BOOKS (C&P)	-99.88

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	3018194689	09/25/2012		6410C · BOOKS (C&P)	-25.08
Bill	3018169463	10/01/2012		6410N · BOOKS (TEEN)	-134.29
Bill	3018173731	10/01/2012		6410N · BOOKS (TEEN)	-40.12
Bill	3018165684	10/01/2012		6410N · BOOKS (TEEN)	-666.28
Bill	3018209698	10/02/2012		6410A · BOOKS (ADULT)	-313.85
Bill	3018218084	10/02/2012		6410A · BOOKS (ADULT)	-59.96
Bill	3018195332	10/02/2012		6410A · BOOKS (ADULT)	-94.84
Bill	3018218143	10/02/2012		6410A · BOOKS (ADULT)	-155.42
Bill	3018215849	10/02/2012		6410A · BOOKS (ADULT)	-15.04
Bill	3018222900	10/02/2012		6410A · BOOKS (ADULT)	-15.49
Bill	3018222186	10/02/2012		6410A · BOOKS (ADULT)	-77.92
Bill	3018219119	10/02/2012		6410A · BOOKS (ADULT)	-68.97
Bill	3018220690	10/02/2012		6410A · BOOKS (ADULT)	-117.30
Bill	3018214698	10/02/2012		6410A · BOOKS (ADULT)	-285.99
Bill	3018205967	10/02/2012		6410A · BOOKS (ADULT)	-278.98
Bill	3018210463	10/02/2012		6410A · BOOKS (ADULT)	-20.00
Bill	3018189522	10/02/2012		6410A · BOOKS (ADULT)	-75.30
Bill	3018197296	10/02/2012		6410A · BOOKS (ADULT)	-219.97
Bill	3018200111	10/02/2012		6410A · BOOKS (ADULT)	-228.17
Bill	3018198428	10/02/2012		6410A · BOOKS (ADULT)	-621.27
Bill	3018199382	10/02/2012		6410A · BOOKS (ADULT)	-124.93
Bill	3018203234	10/02/2012		6410A · BOOKS (ADULT)	-275.44
Bill	3018208268	10/02/2012		6410A · BOOKS (ADULT)	-698.59
Bill	3018219041	10/02/2012		6410A · BOOKS (ADULT)	-173.02
Bill	3018208252	10/04/2012		6410C · BOOKS (C&P)	-77.76
Bill	3018201964	10/04/2012		6410C · BOOKS (C&P)	-35.84
Bill	3018198437	10/04/2012		6410C · BOOKS (C&P)	-370.03
Bill	3018195081	10/04/2012		6410C · BOOKS (C&P)	-63.69
Bill	3018199477	10/04/2012		6410C · BOOKS (C&P)	-67.59
Bill	3018198676	10/04/2012		6410C · BOOKS (C&P)	-11.90
Bill	3018198675	10/04/2012		6410C · BOOKS (C&P)	-602.50
Bill	3018209374	10/04/2012		6410C · BOOKS (C&P)	-110.58

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	3018201675	10/04/2012		6410C · BOOKS (C&P)	-446.69
Bill	3018230796	10/10/2012		6410A · BOOKS (ADULT)	-282.26
Bill	3018212894	10/10/2012		6410A · BOOKS (ADULT)	-70.78
Bill	3018231549	10/10/2012		6410A · BOOKS (ADULT)	-261.67
Bill	3018225820	10/10/2012		6410A · BOOKS (ADULT)	-182.52
Bill	3018228313	10/10/2012		6410A · BOOKS (ADULT)	-238.97
Bill	3018224585	10/10/2012		6412A · RECORDINGS (ADULT)	-44.42
Bill	3018232046	10/10/2012		6410A · BOOKS (ADULT)	-163.47
Bill	3018234244	10/10/2012		6410A · BOOKS (ADULT)	-95.22
Bill	3018226716	10/10/2012		6410A · BOOKS (ADULT)	-174.00
Bill	3018233473	10/10/2012		6410A · BOOKS (ADULT)	-37.94
Bill	3018247325	10/15/2012		6410A · BOOKS (ADULT)	-308.00
Bill	3018216464	10/15/2012		6410C · BOOKS (C&P)	-9.51
Bill	3018216463	10/15/2012		6410C · BOOKS (C&P)	-80.54
Bill	3018223514	10/15/2012		6410C · BOOKS (C&P)	-453.14
Bill	3018220451	10/15/2012		6410C · BOOKS (C&P)	-351.29
Bill	3018241701	10/15/2012		6410C · BOOKS (C&P)	-79.07
Bill	3018232817	10/15/2012		6410C · BOOKS (C&P)	-86.43
Bill	3018239043	10/15/2012		6410C · BOOKS (C&P)	-11.90
Bill	3018232576	10/15/2012		6410C · BOOKS (C&P)	-51.97
Bill	3018239042	10/15/2012		6410C · BOOKS (C&P)	-49.72
Bill	3018232052	10/15/2012		6410C · BOOKS (C&P)	-39.73
Bill	3018236444	10/15/2012		6410N · BOOKS (TEEN)	-79.31
Bill	3018235003	10/15/2012		6410N · BOOKS (TEEN)	-200.92
Bill	3018224668	10/15/2012		6410N · BOOKS (TEEN)	-126.70
Bill	3018218520	10/15/2012		6410N · BOOKS (TEEN)	-87.94
Bill	3018192241	10/15/2012		6410N · BOOKS (TEEN)	-15.26
Bill	3018204498	10/15/2012		6410N · BOOKS (TEEN)	-9.61
Bill	3018187430	10/15/2012		6410N · BOOKS (TEEN)	-14.33
Bill	3018242435	10/16/2012		6410A · BOOKS (ADULT)	-677.38
Bill	3018246593	10/16/2012		6410A · BOOKS (ADULT)	-362.05
Bill	3018243995	10/16/2012		6410N · BOOKS (TEEN)	-9.61

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	3018235012	10/16/2012		6410A · BOOKS (ADULT)	-289.94
Bill	3018236386	10/16/2012		6410A · BOOKS (ADULT)	-31.25
TOTAL					<u>-14,210.62</u>

Bill Pmt -Check 49185 10/22/2012 Baker & Taylor Entertainment L0225 · EMPIRE NAT'L - OPERATING

Bill	V83622630	09/25/2012		6417C · VIDEOS (C&P)	-7.14
Bill	I86642040	10/01/2012		6412N · RECORDINGS (TEEN)	-23.76
Bill	V83624930	10/02/2012		6412A · RECORDINGS (ADULT)	-10.18
Bill	V84202690	10/04/2012		6417C · VIDEOS (C&P)	-171.52
Bill	V84515060	10/15/2012		6417C · VIDEOS (C&P)	-57.16
Bill	V84539170	10/15/2012		6412N · RECORDINGS (TEEN)	-151.51
Bill	V83630410	10/15/2012		6412N · RECORDINGS (TEEN)	-21.19
Bill	V83452660	10/15/2012		6417N · VIDEOS (TEEN)	-14.25
TOTAL					<u>-456.71</u>

Bill Pmt -Check 49186 10/22/2012 Bertos, Kathi L0225 · EMPIRE NAT'L - OPERATING

Bill	9252012	10/15/2012		6437L · PROGRAMS (LIT)	-50.00
TOTAL					<u>-50.00</u>

Bill Pmt -Check 49187 10/22/2012 Blick Art Materials L0225 · EMPIRE NAT'L - OPERATING

Bill	959345	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-126.20
TOTAL					<u>-126.20</u>

Bill Pmt -Check 49188 10/22/2012 Brilliance Audio, Inc L0225 · EMPIRE NAT'L - OPERATING

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Type	Num	Date	Name	Account	Paid Amount
Bill	IN0688700	10/15/2012		6412N · RECORDINGS (TEEN)	-252.01
TOTAL					<u>-252.01</u>
Bill Pmt -Check	49189	10/22/2012	Brodart Co.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	267288	10/09/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-328.44
Bill	269163	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-281.46
Bill	271363	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-1,200.96
TOTAL					<u>-1,810.86</u>
Bill Pmt -Check	49190	10/22/2012	Bug Free Exterminating Co., Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2338716	10/09/2012		6452G · BLDG ALTERATION AND MAINT	-100.00
Bill	2338985	10/15/2012		6452G · BLDG ALTERATION AND MAINT	-100.00
TOTAL					<u>-200.00</u>
Bill Pmt -Check	49191	10/22/2012	Burnett, Jessica	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/17,18,19,24,25	10/15/2012		6437L · PROGRAMS (LIT)	-787.50
TOTAL					<u>-787.50</u>
Bill Pmt -Check	49192	10/22/2012	Carco Group, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	00763584	10/11/2012		6437P16 · STAFF BACKGROUND SCREEN	-340.89
TOTAL					<u>-340.89</u>
Bill Pmt -Check	49193	10/22/2012	Carlo, Toni Ann	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	283277	10/16/2012		6417A · VIDEOS (ADULT)	-31.99
TOTAL					<u>-31.99</u>
Bill Pmt -Check	49194	10/22/2012	Carter, Kathleen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9242012	10/01/2012		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-200.00</u>
Bill Pmt -Check	49195	10/22/2012	Casper, Thomas	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage Sept-Oct	10/15/2012		6435N · CED, CONF & TRAVEL (TEEN)	-38.28
TOTAL					<u>-38.28</u>
Bill Pmt -Check	49196	10/22/2012	Cedarhurst Paper	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2822	09/25/2012		6437C · PROGRAMS (C&P)	-65.17
TOTAL					<u>-65.17</u>
Bill Pmt -Check	49197	10/22/2012	Cintas	L0225 · EMPIRE NAT'L - OPERATING	
Bill	D26A042582	10/04/2012		6437P15 · DOCUMENT MANAGEMENT/DESTF	-113.85
TOTAL					<u>-113.85</u>
Bill Pmt -Check	49198	10/22/2012	Colonial Youth & Family Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/18,25/2012	10/16/2012		6437A · PROGRAMS (ADULT)	-90.00

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Type	Num	Date	Name	Account	Paid Amount
				6437C · PROGRAMS (C&P)	-90.00
TOTAL					<u>-180.00</u>
Bill Pmt -Check	49199	10/22/2012	Cornell Cooperative Extension	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1092012	10/15/2012		6437C · PROGRAMS (C&P)	-120.00
Bill	1092012-2	10/15/2012		6437C · PROGRAMS (C&P)	-150.00
TOTAL					<u>-270.00</u>
Bill Pmt -Check	49200	10/22/2012	Corrigan, Jacqueline	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/20,27 10/4,11/12	10/15/2012		6437L · PROGRAMS (LIT)	-240.00
TOTAL					<u>-240.00</u>
Bill Pmt -Check	49201	10/22/2012	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10132012	10/15/2012		6437N · PROGRAMS (TEEN)	-45.00
TOTAL					<u>-45.00</u>
Bill Pmt -Check	49202	10/22/2012	Daddino, Joelle	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/20,27 10/4/12	10/15/2012		6437C · PROGRAMS (C&P)	-450.00
Bill	9/20,27 10/4/12-2	10/15/2012		6437C · PROGRAMS (C&P)	-450.00
TOTAL					<u>-900.00</u>
Bill Pmt -Check	49203	10/22/2012	Davis, Lindsay	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	9/19,22,24,29/12	10/15/2012		6437L · PROGRAMS (LIT)	-250.00
				6437L · PROGRAMS (LIT)	-200.00
TOTAL					<u>-450.00</u>
Bill Pmt -Check	49204	10/22/2012	Demco, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4732062	10/09/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-793.44
Bill	4731641	10/09/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-106.99
TOTAL					<u>-900.43</u>
Bill Pmt -Check	49205	10/22/2012	Detail Carting Co. Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	285510	10/11/2012		6432G · CARTAGE	-250.38
TOTAL					<u>-250.38</u>
Bill Pmt -Check	49206	10/22/2012	Discount School Supply	L0225 · EMPIRE NAT'L - OPERATING	
Bill	D16480740001	09/25/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-194.03
Bill	D16611670101	10/15/2012		6437N · PROGRAMS (TEEN)	-426.61
TOTAL					<u>-620.64</u>
Bill Pmt -Check	49207	10/22/2012	DJJ Technologies	L0225 · EMPIRE NAT'L - OPERATING	
Bill	115415	10/16/2012		6439W · EQUIPMENT R & M (WIRES)	-1,735.00
Bill	2034497	10/16/2012		6439W · EQUIPMENT R & M (WIRES)	-378.81
Bill	2035100	10/16/2012		6439W · EQUIPMENT R & M (WIRES)	-378.81
TOTAL					<u>-2,492.62</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49208	10/22/2012	Dlugolonski, Katherine	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9252012	10/01/2012		6437A · PROGRAMS (ADULT)	-400.00
TOTAL					<u>-400.00</u>
Bill Pmt -Check	49209	10/22/2012	Donovan, Elizabeth	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Mileage Sept-Oct	10/15/2012		6435L · CED, CONF & TRAVEL (LIT)	-62.40
TOTAL					<u>-62.40</u>
Bill Pmt -Check	49210	10/22/2012	Eastern Environmental Solutions, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/1226	10/16/2012		6452G · BLDG ALTERATION AND MAINT	-660.00
TOTAL					<u>-660.00</u>
Bill Pmt -Check	49211	10/22/2012	Eastern Suffolk Boces	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9617-13	09/25/2012		6437P9 · EAP	-6,930.00
TOTAL					<u>-6,930.00</u>
Bill Pmt -Check	49212	10/22/2012	EBSCO A	L0225 - EMPIRE NAT'L - OPERATING	
Bill	0080693	09/25/2012		6413A · PERIODICALS (ADULT)	-104.87
TOTAL					<u>-104.87</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49213	10/22/2012	Electronic Alarm Systems	L0225 - EMPIRE NAT'L - OPERATING	
Bill	R 33111	10/02/2012		6452G · BLDG ALTERATION AND MAINT	-63.00
TOTAL					<u>-63.00</u>
Bill Pmt -Check	49214	10/22/2012	Emerald Island	L0225 - EMPIRE NAT'L - OPERATING	
Bill	253420	10/09/2012		6451G · CUSTODIAL SUPPLIES	-393.60
TOTAL					<u>-393.60</u>
Bill Pmt -Check	49215	10/22/2012	Enviroscience Consultants, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	17912	10/04/2012		6452G · BLDG ALTERATION AND MAINT	-300.00
TOTAL					<u>-300.00</u>
Bill Pmt -Check	49216	10/22/2012	EnvisionWare Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	INV-US-11493	10/04/2012		6410A · BOOKS (ADULT)	-1,872.00
				6410C · BOOKS (C&P)	-2,045.00
				6410N · BOOKS (TEEN)	-435.00
				6412A · RECORDINGS (ADULT)	-122.00
				6412C · RECORDINGS (C&P)	-118.00
				6412N · RECORDINGS (TEEN)	-88.00
				6417A · VIDEOS (ADULT)	-1,190.00
				6417C · VIDEOS (C&P)	-663.00
				6417N · VIDEOS (TEEN)	-97.00
TOTAL					<u>-6,630.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49217	10/22/2012	Excelsior Plumbing & Heating Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	AIA #1	10/16/2012		7500 - BUILDING IMPROVEMENTS	-19,295.00
TOTAL					-19,295.00
Bill Pmt -Check	49218	10/22/2012	Filterfresh	L0225 - EMPIRE NAT'L - OPERATING	
Bill	654764	10/02/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-249.00
Bill	656107	10/10/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-49.00
TOTAL					-298.00
Bill Pmt -Check	49219	10/22/2012	Flower Barn/IGHL Greenhouses	L0225 - EMPIRE NAT'L - OPERATING	
Bill	B0001705	10/04/2012		643760 - PLANTINGS	-191.53
TOTAL					-191.53
Bill Pmt -Check	49220	10/22/2012	Galvez, Viodelda	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9/19,24 10/1,3,10/12	10/15/2012		6437L - PROGRAMS (LIT)	-250.00
TOTAL					-250.00
Bill Pmt -Check	49221	10/22/2012	Garda CL Atlantic, Inc	L0225 - EMPIRE NAT'L - OPERATING	
Bill	186-021512	10/11/2012		6437P13 - ARMORED CAR SERVICE	-175.02
TOTAL					-175.02
Bill Pmt -Check	49222	10/22/2012	George, Ivette	L0225 - EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	9/29 10/1,4,6,11,13	10/15/2012		6437L · PROGRAMS (LIT)	-117.00
				6437L · PROGRAMS (LIT)	-195.00
TOTAL					<u>-312.00</u>
Bill Pmt -Check	49223	10/22/2012	Hammond, Ron	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9162012	10/01/2012		6437A · PROGRAMS (ADULT)	-700.00
TOTAL					<u>-700.00</u>
Bill Pmt -Check	49224	10/22/2012	Hernandez, Loreta Zuniga	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/20,25,27/12	10/15/2012		6437L · PROGRAMS (LIT)	-350.00
TOTAL					<u>-350.00</u>
Bill Pmt -Check	49225	10/22/2012	Highsmith (Juv)	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4752644	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-344.25
TOTAL					<u>-344.25</u>
Bill Pmt -Check	49226	10/22/2012	Horbal, Elizabeth	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage 91412	09/25/2012		6435R · CED, CONF & TRAVEL (CIRC)	-7.77
TOTAL					<u>-7.77</u>
Bill Pmt -Check	49227	10/22/2012	Hurley, Kerrilynn	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	Mileage Sept-Oct	10/15/2012		6435N · CED, CONF & TRAVEL (TEEN)	-110.34
TOTAL					<u>-110.34</u>
Bill Pmt -Check	49228	10/22/2012	Iberger, Deborah	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage 1022012	10/09/2012		6435C · CED, CONF & TRAVEL (C&P)	-19.26
Bill	1022012	10/09/2012		6410C · BOOKS (C&P)	-102.50
TOTAL					<u>-121.76</u>
Bill Pmt -Check	49229	10/22/2012	IMS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	ARIN113077	09/25/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-115.94
TOTAL					<u>-115.94</u>
Bill Pmt -Check	49230	10/22/2012	Information Today, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1444531-B1	10/02/2012		6410A · BOOKS (ADULT)	-294.55
TOTAL					<u>-294.55</u>
Bill Pmt -Check	49231	10/22/2012	Island Elevator Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	13510	10/04/2012		6452G · BLDG ALTERATION AND MAINT	-350.00
TOTAL					<u>-350.00</u>
Bill Pmt -Check	49232	10/22/2012	Island School & Art Supply	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	421250	10/09/2012		6437N · PROGRAMS (TEEN)	-129.62
TOTAL					<u>-129.62</u>
Bill Pmt -Check	49233	10/22/2012	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/17,24/2012	10/01/2012		6437A · PROGRAMS (ADULT)	-540.00
Bill	1042012	10/16/2012		6437A · PROGRAMS (ADULT)	-250.00
TOTAL					<u>-790.00</u>
Bill Pmt -Check	49234	10/22/2012	Joya, Denise	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/19,21,22,24,28,29	10/15/2012		6437L · PROGRAMS (LIT)	-472.50
				6437L · PROGRAMS (LIT)	-135.00
TOTAL					<u>-607.50</u>
Bill Pmt -Check	49235	10/22/2012	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122641343011	09/25/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-12.46
Bill	122681349431	09/25/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-10.57
Bill	122691350861	09/25/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-9.67
Bill	122570530491	09/25/2012		6437A · PROGRAMS (ADULT)	-56.66
				6435A · CED, CONF & TRAVEL (ADULT)	-7.68
Bill	122581276501	09/25/2012		6437A · PROGRAMS (ADULT)	-32.95
Bill	122631342721	09/25/2012		6437L · PROGRAMS (LIT)	-43.80
Bill	122701352711	09/27/2012		6437C · PROGRAMS (C&P)	-6.58
Bill	122691292291	09/27/2012		6437C · PROGRAMS (C&P)	-18.69
Bill	122681349861	09/27/2012		6437A · PROGRAMS (ADULT)	-15.84
Bill	122721355681	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-2.50
Bill	122751201351	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-10.79

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Type	Num	Date	Name	Account	Paid Amount
Bill	122781363511	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-8.78
Bill	122851372901	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-9.27
Bill	122821369091	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-12.27
Bill	122611280621	10/11/2012		6437C · PROGRAMS (C&P)	-24.15
Bill	122641285331	10/11/2012		6437C · PROGRAMS (C&P)	-50.00
Bill	122731357651	10/11/2012		6437N · PROGRAMS (TEEN)	-60.94
Bill	122821369151	10/11/2012		6437N · PROGRAMS (TEEN)	-13.64
Bill	122891379481	10/15/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-21.99
Bill	122891379421	10/15/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-89.36
Bill	122821369971	10/15/2012		6437L · PROGRAMS (LIT)	-54.00
Bill	122870698661	10/15/2012		6437N · PROGRAMS (TEEN)	-35.00
Bill	122891379191	10/15/2012		6437N · PROGRAMS (TEEN)	-28.73
TOTAL					<u>-636.32</u>
Bill Pmt -Check	49236	10/22/2012	Klein, Carol	L0225 · EMPIRE NAT'L - OPERATING	
Bill	10/3,10/12	10/15/2012		6437A · PROGRAMS (ADULT)	-160.00
TOTAL					<u>-160.00</u>
Bill Pmt -Check	49237	10/22/2012	Language Line Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3027673	10/17/2012		6437P17 · TRANSLATION SERVICES	-43.35
TOTAL					<u>-43.35</u>
Bill Pmt -Check	49238	10/22/2012	Lebron, Crystal	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1052012	10/15/2012		6437N · PROGRAMS (TEEN)	-80.00
Bill	1012012	10/15/2012		6437N · PROGRAMS (TEEN)	-80.00
TOTAL					<u>-160.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49239	10/22/2012	Linthwaite, Dara	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9222012	10/01/2012		6437C · PROGRAMS (C&P)	-150.00
Bill	10132012	10/15/2012		6437C · PROGRAMS (C&P)	-150.00
TOTAL					<u>-300.00</u>
Bill Pmt -Check	49240	10/22/2012	Long Island Advance-Legal Adv	L0225 - EMPIRE NAT'L - OPERATING	
Bill	37316	10/10/2012		6434G · PRINTING (GEN)	-21.47
Bill	37317	10/10/2012		6434G · PRINTING (GEN)	-4.41
TOTAL					<u>-25.88</u>
Bill Pmt -Check	49241	10/22/2012	Long Island Aquarium Service LLC	L0225 - EMPIRE NAT'L - OPERATING	
Bill	15906	10/05/2012		6452G · BLDG ALTERATION AND MAINT	-209.99
TOTAL					<u>-209.99</u>
Bill Pmt -Check	49242	10/22/2012	Lunghi-Mesropian, Nicole	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9/19,20,24,27/12	10/15/2012		6437L · PROGRAMS (LIT)	-500.00
TOTAL					<u>-500.00</u>
Bill Pmt -Check	49243	10/22/2012	MailFinance	L0225 - EMPIRE NAT'L - OPERATING	
Bill	H3559127	10/04/2012		6439G · EQUIPMENT R & M (GEN)	-628.80
TOTAL					<u>-628.80</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49244	10/22/2012	McKenna, Karen	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9192012	10/01/2012		6437A · PROGRAMS (ADULT)	-175.00
TOTAL					<u>-175.00</u>
Bill Pmt -Check	49245	10/22/2012	Mergent	L0225 - EMPIRE NAT'L - OPERATING	
Bill	92214	09/25/2012		6410A · BOOKS (ADULT)	-805.00
TOTAL					<u>-805.00</u>
Bill Pmt -Check	49246	10/22/2012	Midwest Tape	L0225 - EMPIRE NAT'L - OPERATING	
Bill	90386591	09/25/2012		6417A · VIDEOS (ADULT)	-1,185.59
Bill	90386593	09/25/2012		6417A · VIDEOS (ADULT)	-164.34
Bill	90390899	09/25/2012		6412A · RECORDINGS (ADULT)	-32.99
Bill	90386972	09/25/2012		6417A · VIDEOS (ADULT)	-311.87
Bill	90394801	09/25/2012		6417C · VIDEOS (C&P)	-14.44
Bill	90398003	09/25/2012		6417C · VIDEOS (C&P)	-152.20
Bill	90360531	09/25/2012		6417C · VIDEOS (C&P)	-86.00
Bill	90360532	09/25/2012		6417C · VIDEOS (C&P)	-68.08
Bill	90363214	09/25/2012		6417C · VIDEOS (C&P)	-10.94
Bill	90372250	09/25/2012		6417C · VIDEOS (C&P)	-49.90
Bill	90379306	09/25/2012		6417C · VIDEOS (C&P)	-124.70
Bill	90379307	09/25/2012		6417C · VIDEOS (C&P)	-68.08
Bill	90376933	09/25/2012		6417C · VIDEOS (C&P)	-65.00
Bill	90376931	09/25/2012		6417C · VIDEOS (C&P)	-40.04
Bill	90373366	10/01/2012		6412N · RECORDINGS (TEEN)	-187.96
Bill	90390897	10/02/2012		6412A · RECORDINGS (ADULT)	-60.10

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Type	Num	Date	Name	Account	Paid Amount
Bill	90405694	10/02/2012		6412A · RECORDINGS (ADULT)	-134.96
Bill	90405696	10/02/2012		6412A · RECORDINGS (ADULT)	-85.43
Bill	90403434	10/02/2012		6417A · VIDEOS (ADULT)	-675.26
Bill	90408390	10/02/2012		6417A · VIDEOS (ADULT)	-85.59
Bill	90403435	10/02/2012		6417A · VIDEOS (ADULT)	-252.39
Bill	90402812	10/02/2012		6417A · VIDEOS (ADULT)	-215.79
Bill	90402811	10/02/2012		6417A · VIDEOS (ADULT)	-341.27
Bill	90397344	10/02/2012		6417A · VIDEOS (ADULT)	-644.40
Bill	90394800	10/02/2012		6417A · VIDEOS (ADULT)	-95.18
Bill	90386970	10/02/2012		6417A · VIDEOS (ADULT)	-126.76
Bill	90411698	10/02/2012		6417A · VIDEOS (ADULT)	-127.89
Bill	90424567	10/05/2012		6417C · VIDEOS (C&P)	-94.13
Bill	90424569	10/05/2012		6417C · VIDEOS (C&P)	-28.04
Bill	90420999	10/05/2012		6417C · VIDEOS (C&P)	-93.94
Bill	90403436	10/05/2012		6417C · VIDEOS (C&P)	-300.00
Bill	90403438	10/05/2012		6417C · VIDEOS (C&P)	-196.84
Bill	90408391	10/05/2012		6417C · VIDEOS (C&P)	-90.90
Bill	90402813	10/05/2012		6417C · VIDEOS (C&P)	-443.00
Bill	90423079	10/10/2012		6412A · RECORDINGS (ADULT)	-10.49
Bill	90423141	10/10/2012		6412A · RECORDINGS (ADULT)	-52.98
Bill	90445540	10/10/2012		6412A · RECORDINGS (ADULT)	-44.99
Bill	90431863	10/10/2012		6417A · VIDEOS (ADULT)	-98.67
Bill	90431861	10/10/2012		6417A · VIDEOS (ADULT)	-125.35
Bill	90428205	10/10/2012		6417A · VIDEOS (ADULT)	-902.60
Bill	90428204	10/10/2012		6417A · VIDEOS (ADULT)	-179.34
Bill	90424565	10/10/2012		6417A · VIDEOS (ADULT)	-32.89
Bill	90424566	10/10/2012		6417A · VIDEOS (ADULT)	-632.49
Bill	90420998	10/10/2012		6417A · VIDEOS (ADULT)	-34.89
Bill	90420996	10/10/2012		6417A · VIDEOS (ADULT)	-747.55
Bill	90444360	10/11/2012		6412A · RECORDINGS (ADULT)	-25.33
Bill	90444362	10/11/2012		6412A · RECORDINGS (ADULT)	-119.97
Bill	90443554	10/11/2012		6417A · VIDEOS (ADULT)	-32.89

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October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	90443552	10/11/2012		6417A · VIDEOS (ADULT)	-364.48
Bill	90439145	10/11/2012		6417A · VIDEOS (ADULT)	-155.45
Bill	90439143	10/11/2012		6417A · VIDEOS (ADULT)	-720.22
Bill	90390910	10/15/2012		6412N · RECORDINGS (TEEN)	-43.99
Bill	90405697	10/15/2012		6412N · RECORDINGS (TEEN)	-59.99
Bill	90405698	10/15/2012		6412N · RECORDINGS (TEEN)	-175.96
Bill	90444363	10/15/2012		6412N · RECORDINGS (TEEN)	-100.98
Bill	90444364	10/15/2012		6412N · RECORDINGS (TEEN)	-127.98
Bill	90435679	10/15/2012		6417C · VIDEOS (C&P)	-93.70
Bill	90443555	10/15/2012		6417C · VIDEOS (C&P)	-76.14
Bill	90439146	10/15/2012		6417C · VIDEOS (C&P)	-292.50
Bill	90443556	10/15/2012		6417C · VIDEOS (C&P)	-92.12
Bill	90448296	10/15/2012		6417C · VIDEOS (C&P)	-43.34
Bill	90451440	10/15/2012		6417C · VIDEOS (C&P)	-65.22
Bill	90428208	10/15/2012		6417C · VIDEOS (C&P)	-74.58
Bill	90428207	10/15/2012		6417C · VIDEOS (C&P)	-90.40
Bill	90386594	10/15/2012		6417N · VIDEOS (TEEN)	-23.89
Bill	90451379	10/16/2012		6417A · VIDEOS (ADULT)	-402.99
Bill	90448295	10/16/2012		6417A · VIDEOS (ADULT)	-32.89
Bill	90448293	10/16/2012		6417A · VIDEOS (ADULT)	-389.95
Bill	90451377	10/16/2012		6417A · VIDEOS (ADULT)	-931.27
TOTAL					<u>-14,052.47</u>

Bill Pmt -Check 49247 10/22/2012 Mininni, Patricia L0225 · EMPIRE NAT'L - OPERATING

Bill	Mileage 91812	09/25/2012		6435C · CED, CONF & TRAVEL (C&P)	-29.48
TOTAL					<u>-29.48</u>

Bill Pmt -Check 49248 10/22/2012 Minuteman Press L0225 · EMPIRE NAT'L - OPERATING

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October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	14671	10/16/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-196.48
TOTAL					<u>-196.48</u>
Bill Pmt -Check	49249	10/22/2012	Muralles, Raquel L.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/20,24,27,28/12	10/15/2012		6437L · PROGRAMS (LIT)	-286.00
TOTAL					<u>-286.00</u>
Bill Pmt -Check	49250	10/22/2012	National Learning Corporation	L0225 · EMPIRE NAT'L - OPERATING	
Bill	0039721	10/16/2012		6410A · BOOKS (ADULT)	-493.87
TOTAL					<u>-493.87</u>
Bill Pmt -Check	49251	10/22/2012	National Maritime Historial Society	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Renew 2012	09/25/2012		6413A · PERIODICALS (ADULT)	-35.00
TOTAL					<u>-35.00</u>
Bill Pmt -Check	49252	10/22/2012	Negron, Senia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/20,22,24,27,29/12	10/15/2012		6437L · PROGRAMS (LIT)	-286.00
				6437L · PROGRAMS (LIT)	-130.00
TOTAL					<u>-416.00</u>
Bill Pmt -Check	49253	10/22/2012	NY State Association of Municipal Purchas	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	Conf Reg 11/7,8/12	10/15/2012		6435G · CED, CONF & TRAVEL (GEN)	-125.00
TOTAL					<u>-125.00</u>
Bill Pmt -Check	49254	10/22/2012	NYLA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	REG-0056013	10/10/2012		6435T · CED, CONF & TRAVEL (TECH)	-423.00
Bill	REG-0056012	10/10/2012		6435C · CED, CONF & TRAVEL (C&P)	-318.00
Bill	REG-0056011	10/10/2012		6435D · CED, CONF & TRAVEL (ADM)	-318.00
Bill	REG-0056010	10/10/2012		6435W · CED, CONF & TRAVEL (WIRES)	-318.00
TOTAL					<u>-1,377.00</u>
Bill Pmt -Check	49255	10/22/2012	O'Brien, Diane	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/20,25,27/12	10/15/2012		6437L · PROGRAMS (LIT)	-350.00
TOTAL					<u>-350.00</u>
Bill Pmt -Check	49256	10/22/2012	Oelcher, Jessica	L0225 · EMPIRE NAT'L - OPERATING	
Bill	102012	10/15/2012		6437A · PROGRAMS (ADULT)	-104.00
TOTAL					<u>-104.00</u>
Bill Pmt -Check	49257	10/22/2012	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9327878	10/04/2012		6437P12 · PAYROLL SERVICES	-550.05
TOTAL					<u>-550.05</u>
Bill Pmt -Check	49258	10/22/2012	Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	277165	09/27/2012		6437P12 · PAYROLL SERVICES	-383.45
Bill	279417	10/11/2012		6437P12 · PAYROLL SERVICES	-394.31
TOTAL					<u>-777.76</u>
Bill Pmt -Check	49259	10/22/2012	Pearson Education	L0225 · EMPIRE NAT'L - OPERATING	
Bill	BK 67844264	09/27/2012		6410L · BOOKS (LIT)	-4,068.00
TOTAL					<u>-4,068.00</u>
Bill Pmt -Check	49260	10/22/2012	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PC 102012 RASD	10/15/2012		6437A · PROGRAMS (ADULT)	-17.00
Bill	PC 102012 CPSD	10/16/2012		6437C · PROGRAMS (C&P)	-43.92
				6430G · OFFICE AND LIBRARY SUPPLIES	-4.63
TOTAL					<u>-65.55</u>
Bill Pmt -Check	49261	10/22/2012	Peymann, Tracy Anne	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9/6,20,27/12	10/15/2012		6437N · PROGRAMS (TEEN)	-240.00
TOTAL					<u>-240.00</u>
Bill Pmt -Check	49262	10/22/2012	Poland Spring	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1218211383149	10/01/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-341.55
TOTAL					<u>-341.55</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49263	10/22/2012	QBI	L0225 - EMPIRE NAT'L - OPERATING	
Bill	164626	10/15/2012		6410N · BOOKS (TEEN)	-129.54
TOTAL					-129.54
Bill Pmt -Check	49264	10/22/2012	Quill	L0225 - EMPIRE NAT'L - OPERATING	
Bill	6079245	10/11/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-100.89
TOTAL					-100.89
Bill Pmt -Check	49265	10/22/2012	Quizhpi, Rosa	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9/20,22,25,26,29/12	10/15/2012		6437L · PROGRAMS (LIT)	-253.50
				6437L · PROGRAMS (LIT)	-201.50
TOTAL					-455.00
Bill Pmt -Check	49266	10/22/2012	Radio Shack Corporation	L0225 - EMPIRE NAT'L - OPERATING	
Bill	028155	10/11/2012		6437N · PROGRAMS (TEEN)	-304.98
TOTAL					-304.98
Bill Pmt -Check	49267	10/22/2012	Raimondo, Joyce	L0225 - EMPIRE NAT'L - OPERATING	
Bill	10122012	10/15/2012		6437N · PROGRAMS (TEEN)	-220.00
TOTAL					-220.00
Bill Pmt -Check	49268	10/22/2012	Rain Drop	L0225 - EMPIRE NAT'L - OPERATING	

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Type	Num	Date	Name	Account	Paid Amount
Bill	100412	10/15/2012		6452G · BLDG ALTERATION AND MAINT	-75.00
TOTAL					<u>-75.00</u>
Bill Pmt -Check	49269	10/22/2012	Random House, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1085117564	09/25/2012		6412A · RECORDINGS (ADULT)	-44.96
Bill	1085097168	09/25/2012		6412A · RECORDINGS (ADULT)	-10.00
Bill	1085137341	10/02/2012		6412A · RECORDINGS (ADULT)	-10.00
Bill	1085165230	10/02/2012		6412A · RECORDINGS (ADULT)	-33.75
Bill	1085237945	10/10/2012		6412A · RECORDINGS (ADULT)	-82.50
Bill	1085394865	10/16/2012		6412A · RECORDINGS (ADULT)	-24.00
TOTAL					<u>-205.21</u>
Bill Pmt -Check	49270	10/22/2012	Recorded Books	L0225 · EMPIRE NAT'L - OPERATING	
Bill	74598873	09/25/2012		6417A · VIDEOS (ADULT)	-33.00
Bill	74604760	10/02/2012		6412A · RECORDINGS (ADULT)	-552.40
Bill	74603160	10/02/2012		6412A · RECORDINGS (ADULT)	-25.99
Bill	74602815	10/02/2012		6412A · RECORDINGS (ADULT)	-104.94
Bill	74609753	10/15/2012		6413A · PERIODICALS (ADULT)	-2,749.12
				6413N · PERIODICALS (TEEN)	-55.91
				6413C · PERIODICALS (C&P)	-161.09
				6411A · MICRO/REF CD (ADULT)	-2,000.00
				6411C · MICRO/REF CD (C&P)	-1,000.00
				6411N · MICRO/REF CD (TEEN)	-1,000.00
Bill	74603006	10/15/2012		6412N · RECORDINGS (TEEN)	-99.75
Bill	74613813	10/16/2012		6412A · RECORDINGS (ADULT)	-7.95
Bill	74612820	10/16/2012		6412A · RECORDINGS (ADULT)	-474.00
Bill	74615614	10/16/2012		6412A · RECORDINGS (ADULT)	-19.99

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-8,284.14
Bill Pmt -Check	49271	10/22/2012	Ricciardi, Michele	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9192012	10/01/2012		6437A · PROGRAMS (ADULT)	-100.00
Bill	9/5,12/2012	10/01/2012		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					-300.00
Bill Pmt -Check	49272	10/22/2012	Roye, Sarah	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9/5,12/2012	10/01/2012		6437A · PROGRAMS (ADULT)	-200.00
Bill	9192012	10/09/2012		6437A · PROGRAMS (ADULT)	-100.00
Bill	1032012	10/15/2012		6437A · PROGRAMS (ADULT)	-100.00
TOTAL					-400.00
Bill Pmt -Check	49273	10/22/2012	Ruiz, Maria	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Mileage 9/2012	10/15/2012		6435L · CED, CONF & TRAVEL (LIT)	-86.49
TOTAL					-86.49
Bill Pmt -Check	49274	10/22/2012	Sam's Club	L0225 - EMPIRE NAT'L - OPERATING	
Bill	10082012	10/16/2012		6437C · PROGRAMS (C&P)	-73.34
				6430G · OFFICE AND LIBRARY SUPPLIES	-163.52
				7203G · EQUIPMENT BUS OFF	-44.98
				6437L · PROGRAMS (LIT)	-136.14
				6437N · PROGRAMS (TEEN)	-192.03
				6451G · CUSTODIAL SUPPLIES	-558.78

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-1,168.79
Bill Pmt -Check	49275	10/22/2012	Sandpebble Builders Preconstruction Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	100812	10/16/2012		7500 · BUILDING IMPROVEMENTS	-11,943.88
TOTAL					<u>-11,943.88</u>
Bill Pmt -Check	49276	10/22/2012	Scarpantonio, Josephine	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Mileage 9/14,19/12	09/25/2012		6435R · CED, CONF & TRAVEL (CIRC)	-15.54
TOTAL					<u>-15.54</u>
Bill Pmt -Check	49277	10/22/2012	Schel, Lee	L0225 - EMPIRE NAT'L - OPERATING	
Bill	066	10/02/2012		6437P17 · TRANSLATION SERVICES	-30.00
Bill	067	10/12/2012		6437P17 · TRANSLATION SERVICES	-37.50
TOTAL					<u>-67.50</u>
Bill Pmt -Check	49278	10/22/2012	SCLS	L0225 - EMPIRE NAT'L - OPERATING	
Bill	50772	10/16/2012		6417A · VIDEOS (ADULT)	-167.14
TOTAL					<u>-167.14</u>
Bill Pmt -Check	49279	10/22/2012	Searles Graphics, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	31439	10/12/2012		6434G · PRINTING (GEN)	-6,581.00
TOTAL					<u>-6,581.00</u>

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Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49280	10/22/2012	Seton Educational Media	L0225 - EMPIRE NAT'L - OPERATING	
Bill	JUVPM92712	10/01/2012		6410C · BOOKS (C&P)	-55.95
TOTAL					<u>-55.95</u>
Bill Pmt -Check	49281	10/22/2012	Sferrazza, Nancy	L0225 - EMPIRE NAT'L - OPERATING	
Bill	8/29 9/5,12,19,26/12	10/15/2012		6437N · PROGRAMS (TEEN)	-400.00
TOTAL					<u>-400.00</u>
Bill Pmt -Check	49282	10/22/2012	Sharper Training Solutions, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9172012	10/01/2012		6437A · PROGRAMS (ADULT)	-200.00
Bill	9122012	10/01/2012		6437A · PROGRAMS (ADULT)	-200.00
Bill	9262012	10/09/2012		6437A · PROGRAMS (ADULT)	-200.00
Bill	9272012	10/09/2012		6437N · PROGRAMS (TEEN)	-225.00
TOTAL					<u>-825.00</u>
Bill Pmt -Check	49283	10/22/2012	South Shore Press, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	L5326	10/12/2012		6434G · PRINTING (GEN)	-25.85
TOTAL					<u>-25.85</u>
Bill Pmt -Check	49284	10/22/2012	Sparling, Nicole	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9252012	10/01/2012		6437C · PROGRAMS (C&P)	-225.00

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-225.00
Bill Pmt -Check	49285	10/22/2012	SSD of SCLA	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9192012 JS	09/25/2012		6435R · CED, CONF & TRAVEL (CIRC)	-10.00
Bill	9192012 EH	09/25/2012		6435R · CED, CONF & TRAVEL (CIRC)	-10.00
TOTAL					-20.00
Bill Pmt -Check	49286	10/22/2012	Stack, Kelly	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9/7,14,21/12	10/15/2012		6437N · PROGRAMS (TEEN)	-320.00
TOTAL					-320.00
Bill Pmt -Check	49287	10/22/2012	Suffolk County Locksmith, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	56875	10/15/2012		6451G · CUSTODIAL SUPPLIES	-9.90
TOTAL					-9.90
Bill Pmt -Check	49288	10/22/2012	Tag-It Engravings & Signs	L0225 - EMPIRE NAT'L - OPERATING	
Bill	10284	09/25/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-25.00
TOTAL					-25.00
Bill Pmt -Check	49289	10/22/2012	Thermal Solutions, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	40617	10/04/2012		7500 · BUILDING IMPROVEMENTS	-7,900.00
Bill	40604	10/04/2012		6452G · BLDG ALTERATION AND MAINT	-2,165.00

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-10,065.00
Bill Pmt -Check	49290	10/22/2012	Tonino's Pizza	L0225 - EMPIRE NAT'L - OPERATING	
Bill	508534	09/27/2012		6437A · PROGRAMS (ADULT)	-38.00
Bill	508526	09/27/2012		6437A · PROGRAMS (ADULT)	-47.50
Bill	508536	10/01/2012		6437N · PROGRAMS (TEEN)	-85.50
Bill	508538	10/01/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	508540	10/01/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	508542	10/01/2012		6437N · PROGRAMS (TEEN)	-47.50
Bill	508543	10/01/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	508549	10/09/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	508545	10/09/2012		6437N · PROGRAMS (TEEN)	-47.50
Bill	508548	10/09/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	623901	10/10/2012		6437N · PROGRAMS (TEEN)	-47.50
Bill	508550	10/10/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	623905	10/10/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	623904	10/10/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	623902	10/12/2012		6437A · PROGRAMS (ADULT)	-47.50
Bill	508544	10/12/2012		6437C · PROGRAMS (C&P)	-47.50
Bill	508546	10/12/2012		6437A · PROGRAMS (ADULT)	-47.50
Bill	508541	10/12/2012		6437A · PROGRAMS (ADULT)	-47.50
Bill	323694	10/12/2012		6437N · PROGRAMS (TEEN)	-27.50
Bill	623909	10/15/2012		6437N · PROGRAMS (TEEN)	-47.50
Bill	623907	10/15/2012		6437N · PROGRAMS (TEEN)	-28.50
TOTAL					-863.50

Bill Pmt -Check	49291	10/22/2012	Toys R Us	L0225 - EMPIRE NAT'L - OPERATING	
Bill	G780771	10/02/2012		6437C · PROGRAMS (C&P)	-211.80

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Type	Num	Date	Name	Account	Paid Amount
TOTAL					-211.80
Bill Pmt -Check	49292	10/22/2012	True Nature Landscaping Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	10349	10/11/2012		6452G · BLDG ALTERATION AND MAINT	-320.00
TOTAL					<u>-320.00</u>
Bill Pmt -Check	49293	10/22/2012	Unbuildit Services LTD	L0225 - EMPIRE NAT'L - OPERATING	
Bill	AIA #1	10/16/2012		7500 · BUILDING IMPROVEMENTS	-18,240.00
TOTAL					<u>-18,240.00</u>
Bill Pmt -Check	49294	10/22/2012	Unique Management Services, Inc	L0225 - EMPIRE NAT'L - OPERATING	
Bill	229122	10/16/2012		6437P7 · COLLECTION AGENCY	-205.85
TOTAL					<u>-205.85</u>
Bill Pmt -Check	49295	10/22/2012	University of Massachusetts	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9657504	10/15/2012		6410A · BOOKS (ADULT)	-15.00
TOTAL					<u>-15.00</u>
Bill Pmt -Check	49296	10/22/2012	Verizon	L0225 - EMPIRE NAT'L - OPERATING	
Bill	100712	10/16/2012		6431D · TELECOMMUNICATIONS	-90.07
TOTAL					<u>-90.07</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Payables Warrant #2
October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49297	10/22/2012	Verizon Business	L0225 - EMPIRE NAT'L - OPERATING	
Bill	66329037	10/16/2012		6431D - TELECOMMUNICATIONS	-3,007.25
TOTAL					<u>-3,007.25</u>
Bill Pmt -Check	49298	10/22/2012	Weitzel, Katharine S.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9/24/12 10/1/12	10/15/2012		6437L - PROGRAMS (LIT)	-120.00
TOTAL					<u>-120.00</u>
Bill Pmt -Check	49299	10/22/2012	William Floyd Community Summit	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Journal AD	10/15/2012		6434G - PRINTING (GEN)	-100.00
TOTAL					<u>-100.00</u>
Bill Pmt -Check	49300	10/22/2012	Wischhusen, Will	L0225 - EMPIRE NAT'L - OPERATING	
Bill	9/7,14,21,28/12	10/15/2012		6437N - PROGRAMS (TEEN)	-320.00
Bill	9/4,11,25/12	10/15/2012		6437N - PROGRAMS (TEEN)	-240.00
TOTAL					<u>-560.00</u>
Bill Pmt -Check	49301	10/22/2012	Wyneken, Rachel	L0225 - EMPIRE NAT'L - OPERATING	
Bill	ABOS Conf 10/12	10/16/2012		6435C - CED, CONF & TRAVEL (C&P)	-105.79
TOTAL					<u>-105.79</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

October 22, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49302	10/22/2012	Xerox Corporation	L0225 - EMPIRE NAT'L - OPERATING	
Bill	063982454	10/12/2012		6439G - EQUIPMENT R & M (GEN)	-1,377.27
Bill	063982455	10/12/2012		6439G - EQUIPMENT R & M (GEN)	-487.68
Bill	063982453	10/12/2012		6439G - EQUIPMENT R & M (GEN)	-375.02
Bill	064318391	10/12/2012		6439G - EQUIPMENT R & M (GEN)	-505.42
TOTAL					<u>-2,745.39</u>
Bill Pmt -Check	49303	10/22/2012	Y A S D	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Lunch 1262012 KH	10/12/2012		6435N - CED, CONF & TRAVEL (TEEN)	-37.00
TOTAL					<u>-37.00</u>
GRAND TOTAL:					<u>\$162,917.87</u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
September 28, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt - Bill	EFT 09282012	09/28/2012	1106 NYS Employees' Retirement System	L0226 · EMPIRE NAT'L - PAYROLL L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0160 · RA - ERS ARREARS (VOLUNTARY) L0160.1 · MA - ERS ARREARS (MANDATORY) TOTAL	\$ 2,985.33 \$ 1,598.00 \$ 577.06 \$ 0.27 \$ 5,160.66
Bill Pmt - Bill	EFT 6046311-1	09/28/2012	Hartford Insurance Co.	L0226 · EMPIRE NAT'L - PAYROLL L0196 · LONG TER 9055 · DISABILTY INSURANCE TOTAL	\$ 181.32 \$ 1,641.12 \$ 1,822.44
Bill Pmt -Check Bill	4575 447	09/28/2012	1103 State Of NY Dept. of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	\$ 47,610.32 \$ 47,610.32
Bill Pmt -Check Bill	4576 09282012	09/28/2012	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	\$ 1,500.00 \$ 1,500.00
Bill Pmt -Check Bill	4577 347663	09/28/2012	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL L0625 · AFLAC PRE-TAX L0626 · AFLAX POST-TAX TOTAL	\$ 1,602.00 \$ 290.76 \$ 1,892.76

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
September 28, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4578 0887088	09/28/2012	1112 The NYS Deferred Compensation Plan	L0226 - EMPIRE NAT'L - PAYROLL L0173 - 457B NYS DEFERRED COMP TOTAL	\$ 1,273.41 <u>\$ 1,273.41</u>
Bill Pmt -Check Bill	4579 09282012	09/28/2012	2922 Met Life	L0226 - EMPIRE NAT'L - PAYROLL L0171 - 403B MET LIFE TOTAL	\$ 2,103.00 <u>\$ 2,103.00</u>
				GRAND TOTAL	<u>\$ 61,362.59</u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
October 12, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4580	10/12/2012	1096 Denise Boinay	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	10122012			9060 - MEDICAL INSURANCE	\$ 99.90
				TOTAL	<u>\$ 99.90</u>
Bill Pmt -Check	4581	10/12/2012	1097 Florence Stonish	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	10122012			9060 - MEDICAL INSURANCE	\$ 99.90
				TOTAL	<u>\$ 99.90</u>
Bill Pmt -Check	4582	10/12/2012	1098 Mary Abruscato	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	10122012			9060 - MEDICAL INSURANCE	\$ 99.90
				TOTAL	<u>\$ 99.90</u>
Bill Pmt -Check	4583	10/12/2012	1100 Madeline Sacco	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	10122012			9060 - MEDICAL INSURANCE	\$ 99.90
				TOTAL	<u>\$ 99.90</u>
Bill Pmt -Check	4584	10/12/2012	1101 Rose Giehl	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	10122012			9060 - MEDICAL INSURANCE	\$ 99.90
				TOTAL	<u>\$ 99.90</u>
Bill Pmt -Check	4585	10/12/2012	1102 John R Verbese	L0226 - EMPIRE NAT'L - PAYROLL	
Bill	10122012			9060 - MEDICAL INSURANCE	\$ 199.80
				TOTAL	<u>\$ 199.80</u>

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
October 12, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4586	10/12/2012	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10122012			L0172 · 403B PRUDENTIAL	\$ 1,500.00
				TOTAL	<u>\$ 1,500.00</u>
Bill Pmt -Check	4587	10/12/2012	1112 The NYS Deferred	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	0890185		Compensation Plan	L0173 · 457B NYS DEFERRED COMP	\$ 1,288.26
				TOTAL	<u>\$ 1,288.26</u>
Bill Pmt -Check	4588	10/12/2012	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	10122012			L0171 · 403B MET LIFE	\$ 2,103.00
				TOTAL	<u>\$ 2,103.00</u>
				GRAND TOTAL	<u><u>\$ 5,590.56</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

SEPTEMBER 2012

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through September 2012

	TOTAL						
	Jul 12	Aug 12	Sep 12	Jul - Sep 12	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense							
Income							
2000 · PROPERTY TAX REVENUES	0.00	0.00	0.00	0.00	8,690,000.00	-8,690,000.00	0.0%
2082 · FINES AND FEES	10,132.45	8,112.28	7,918.55	26,163.28	110,000.00	-83,836.72	23.79%
2360 · CONTRACTS WITH OTHER LIBR.	482,130.72	0.00	0.00	482,130.72	295,000.00	187,130.72	163.43%
2401 · INTEREST	3,669.91	6,787.52	7,257.94	17,715.37	65,000.00	-47,284.63	27.25%
2650 · SALES OF EXCESS MATERIAL	46.40	18.50	26.70	91.60			
2670 · SALES OF BOOKS	73.50	0.00	76.98	150.48			
2671 · FEDERAL & STATE GRANTS	0.00	22,831.00	2,832.00	25,663.00			
2701 · REFUNDS	0.00	0.00	0.00	0.00	0.00	0.00	0.0%
2705 · GIFTS AND DONATIONS	25.00	0.00	0.00	25.00			
2760 · SYSTEM & STATE AID	0.00	0.00	11,121.00	11,121.00	9,000.00	2,121.00	123.57%
2770 · UNCLASSIFIED REVENUE	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
2771 · COPIER REVENUE - CONTRACT (R)	499.25	524.02	487.00	1,510.27	5,000.00	-3,489.73	30.21%
2771A · COPIER REVENUE - INHOUSE (N)	0.00	1.00	0.40	1.40			
2771C · COPIER REVENUE- COLOR	277.65	389.91	238.00	905.56			
2772A · ADULT-ADULT PRINTER	0.00	405.55	0.00	405.55			
2800 · Program Receipts							
2805 · Program Receipts - Adult	1,038.00	589.00	705.00	2,332.00			
2810 · Program Receipts - Teen	1,127.00	49.00	1,225.00	2,401.00			
Total 2800 · Program Receipts	2,165.00	638.00	1,930.00	4,733.00			
2999 · Lost Books	41.24	31.99	0.00	73.23			
Total Income	499,061.12	39,739.77	31,888.57	570,689.46	9,175,000.00	-8,604,310.54	6.22%
Gross Profit	499,061.12	39,739.77	31,888.57	570,689.46	9,175,000.00	-8,604,310.54	6.22%
Expense							

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2012

	TOTAL						
	Jul 12	Aug 12	Sep 12	Jul - Sep 12	Budget	\$ Over Budget	% of Budget
6000 - SALARIES AND WAGES							
6141 - PROFESSIONAL SALARIES							
6141A - PROFESSIONAL (ADULT)	46,934.42	68,802.14	46,443.21	162,179.77	630,056.00	-467,876.23	25.74%
6141C - PROFESSIONAL (C&P)	47,578.88	72,300.98	45,464.80	165,344.66	627,456.00	-462,111.34	26.35%
6141D - PROFESSIONAL (DIGITAL)	9,343.68	14,088.84	9,392.56	32,825.08	116,556.00	-83,730.92	28.16%
6141N - PROFESSIONAL (TEEN)	31,087.76	47,149.17	30,802.15	109,039.08	430,432.00	-321,392.92	25.33%
6141S - COMM SERV LIBR (SVC)	6,735.93	10,203.93	6,802.62	23,742.48	111,545.00	-87,802.52	21.29%
6141T - PROFESSIONAL (TECH)	13,137.70	20,122.26	13,375.93	46,635.89	201,015.00	-154,379.11	23.2%
Total 6141 - PROFESSIONAL SALARIES	154,818.37	232,667.32	152,281.27	539,766.96	2,117,060.00	-1,577,293.04	25.5%
6142 - CLERICAL SALARIES							
6142A - CLERICAL (ADULT)	24,125.50	37,301.49	23,219.32	84,646.31	315,538.00	-230,891.69	26.83%
6142C - CLERICAL (C&P)	12,379.15	20,345.32	11,694.72	44,419.19	181,427.00	-137,007.81	24.48%
6142G - CLERICAL (GEN)	9,652.83	14,426.51	9,655.79	33,735.13	132,840.00	-99,104.87	25.4%
6142L - CLERICAL (LIT)	10,490.11	16,818.17	11,866.35	39,174.63	168,101.00	-128,926.37	23.3%
6142N - CLERICAL (TEEN)	3,335.17	5,565.59	3,460.37	12,361.13	53,003.00	-40,641.87	23.32%
6142R - CLERICAL (CIRC)	25,171.57	32,905.28	20,547.04	78,623.89	451,350.00	-372,726.11	17.42%
6142S - CLERICAL (SVC)	1,506.72	2,635.45	1,411.55	5,553.72			
6142T - CLERICAL (TECH)	13,580.20	19,697.91	10,326.03	43,604.14	184,620.00	-141,015.86	23.62%
6142X - CLERICAL (WIRES)	830.47	1,217.81	889.56	2,937.84	11,828.00	-8,890.16	24.84%
Total 6142 - CLERICAL SALARIES	101,071.72	150,913.53	93,070.73	345,055.98	1,498,707.00	-1,153,651.02	23.02%
6143 - PAGE SALARIES							
6143A - PAGE (ADULT)	8,933.23	13,239.51	8,737.68	30,910.42	120,326.00	-89,415.58	25.69%
6143C - PAGE (C&P)	9,402.13	15,707.99	9,045.30	34,155.42	167,403.00	-133,247.58	20.4%
6143L - PAGE (LIT)	0.00	0.00	0.00	0.00	7,692.00	-7,692.00	0.0%
6143N - PAGE (TEEN)	1,569.34	2,863.72	1,135.76	5,568.82	19,244.00	-13,675.18	28.94%
6143R - PAGE (CIRC)	2,021.52	2,883.85	1,411.38	6,316.75			

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2012

	TOTAL						
	Jul 12	Aug 12	Sep 12	Jul - Sep 12	Budget	\$ Over Budget	% of Budget
6143T · PAGE (TECH)	3,255.07	4,788.18	3,282.26	11,325.51	55,007.00	-43,681.49	20.59%
Total 6143 · PAGE SALARIES	25,181.29	39,483.25	23,612.38	88,276.92	369,672.00	-281,395.08	23.88%
6144 · CUSTODIAL							
6144G · CUSTODIAL	15,643.94	23,415.55	16,107.48	55,166.97	225,874.00	-170,707.03	24.42%
Total 6144 · CUSTODIAL	15,643.94	23,415.55	16,107.48	55,166.97	225,874.00	-170,707.03	24.42%
6145 · SECURITY							
6145G · SECURITY	11,704.27	18,488.94	12,704.65	42,897.86	171,294.00	-128,396.14	25.04%
Total 6145 · SECURITY	11,704.27	18,488.94	12,704.65	42,897.86	171,294.00	-128,396.14	25.04%
6146 · TECHNICIAN							
6146W · TECHNICAL (WIRES)	13,351.94	20,127.71	13,586.99	47,066.64	181,995.00	-134,928.36	25.86%
Total 6146 · TECHNICIAN	13,351.94	20,127.71	13,586.99	47,066.64	181,995.00	-134,928.36	25.86%
6147 · ADMINISTRATIVE							
Total 6147 · ADMINISTRATIVE	17,851.62	26,888.31	17,925.54	62,665.47	231,110.00	-168,444.53	27.12%
Total 6000 · SALARIES AND WAGES	339,623.15	511,984.61	329,289.04	1,180,896.80	4,795,712.00	-3,614,815.20	24.62%
6200 · EMPLOYEE BENEFITS							
9010 · RETIREMENT	0.00	0.00	0.00	0.00	664,196.00	-664,196.00	0.0%
9030 · SOCIAL SECURITY	25,474.67	38,407.29	24,684.57	88,566.53	360,000.00	-271,433.47	24.6%
9040 · WORKERS' COMPENSATION	0.00	0.00	0.00	0.00	55,000.00	-55,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	1,682.23	0.00	0.00	1,682.23	9,500.00	-7,817.77	17.71%
9055 · DISABILTY INSURANCE	0.00	3,089.47	1,641.12	4,730.59	17,000.00	-12,269.41	27.83%
9060 · MEDICAL INSURANCE	46,201.21	45,254.83	43,804.42	135,260.46	630,000.00	-494,739.54	21.47%
9065 · MTA TRANSIT TAX	1,132.20	1,706.99	1,097.09	3,936.28	16,305.00	-12,368.72	24.14%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through September 2012

	TOTAL						
	Jul 12	Aug 12	Sep 12	Jul - Sep 12	Budget	\$ Over Budget	% of Budget
Total 6200 · EMPLOYEE BENEFITS	74,490.31	88,458.58	71,227.20	234,176.09	1,752,001.00	-1,517,824.91	13.37%
6410A · BOOKS (ADULT)	7,834.16	9,699.68	7,406.13	24,939.97	220,000.00	-195,060.03	11.34%
6410C · BOOKS (C&P)	2,939.43	4,890.45	4,136.41	11,966.29	119,500.00	-107,533.71	10.01%
6410L · BOOKS (LIT)	0.00	0.00	4,068.00	4,068.00	5,000.00	-932.00	81.36%
6410N · BOOKS (TEEN)	1,298.83	1,851.99	491.54	3,642.36	30,000.00	-26,357.64	12.14%
6410T · BOOKS (TECH)	0.00	0.00	0.00	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	606.00	5,767.00	6,373.00	45,000.00	-38,627.00	14.16%
6411C · MICRO/REF CD (C&P)	0.00	0.00	8,095.13	8,095.13	18,250.00	-10,154.87	44.36%
6411N · MICRO/REF CD (TEEN)	0.00	30.52	5,766.00	5,796.52	20,000.00	-14,203.48	28.98%
6412A · RECORDINGS (ADULT)	1,162.17	2,313.93	617.62	4,093.72	47,200.00	-43,106.28	8.67%
6412C · RECORDINGS (C&P)	488.84	755.58	68.79	1,313.21	10,000.00	-8,686.79	13.13%
6412N · RECORDINGS (TEEN)	10.18	539.10	34.01	583.29	10,000.00	-9,416.71	5.83%
6413A · PERIODICALS (ADULT)	32.75	0.00	139.87	172.62	33,000.00	-32,827.38	0.52%
6413C · PERIODICALS (C&P)	0.00	0.00	0.00	0.00	6,325.00	-6,325.00	0.0%
6413D · PERIODICALS (ADM)	0.00	0.00	79.00	79.00	1,000.00	-921.00	7.9%
6413G · PERIODICALS (GEN)	0.00	0.00	0.00	0.00	1,200.00	-1,200.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	0.00	0.00	0.00	3,700.00	-3,700.00	0.0%
6413T · PERIODICALS (TECH)	0.00	0.00	0.00	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	0.00	0.00	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,287.55	8,450.76	6,800.49	20,538.80	100,000.00	-79,461.20	20.54%
6417C · VIDEOS (C&P)	2,549.91	2,547.97	1,299.29	6,397.17	53,000.00	-46,602.83	12.07%
6417L · VIDEOS (LIT)	1,807.00	0.00	0.00	1,807.00	500.00	1,307.00	361.4%
6417N · VIDEOS (TEEN)	144.16	348.61	22.14	514.91	12,000.00	-11,485.09	4.29%
6419G · SOFTWARE (GEN)	0.00	0.00	3,985.00	3,985.00	1,200.00	2,785.00	332.08%
6419N · SOFTWARE (TEEN)	0.00	0.00	0.00	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	575.00	0.00	575.00	3,000.00	-2,425.00	19.17%
6419W · SOFTWARE (WIRES)	0.00	2,424.40	0.00	2,424.40	16,000.00	-13,575.60	15.15%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through September 2012

	TOTAL						
	Jul 12	Aug 12	Sep 12	Jul - Sep 12	Budget	\$ Over Budget	% of Budget
6428D · MISCELLANEOUS	0.00	40.00	6,152.25	6,192.25	2,500.00	3,692.25	247.69%
6429C · REALIA (C&P)	24.98	312.48	0.00	337.46	4,500.00	-4,162.54	7.5%
6430G · OFFICE AND LIBRARY SUPPLIES	3,309.36	10,633.04	4,536.92	18,479.32	95,000.00	-76,520.68	19.45%
6431D · TELECOMMUNICATIONS	3,723.40	3,725.10	3,724.93	11,173.43	50,000.00	-38,826.57	22.35%
6432G · CARTAGE	250.38	250.38	250.38	751.14	7,500.00	-6,748.86	10.02%
6433G · POSTAGE	3,030.31	4,537.92	3,030.31	10,598.54	60,000.00	-49,401.46	17.66%
6434A · PRINTING (ADULT)	-475.00	-112.25	-631.10	-1,218.35	4,275.00	-5,493.35	-28.5%
6434C · PRINTING (C&P)	0.00	0.00	0.00	0.00	7,000.00	-7,000.00	0.0%
6434G · PRINTING (GEN)	6,581.00	6,605.15	6,706.95	19,893.10	102,000.00	-82,106.90	19.5%
6434L · PRINTING (LIT)	0.00	0.00	0.00	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	0.00	0.00	0.00	6,000.00	-6,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	0.00	0.00	0.00	5,500.00	-5,500.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	0.00	0.00	0.00	5,000.00	-5,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	0.00	0.00	7.68	7.68	4,000.00	-3,992.32	0.19%
6435C · CED, CONF & TRAVEL (C&P)	0.00	50.00	492.88	542.88	5,250.00	-4,707.12	10.34%
6435D · CED, CONF & TRAVEL (ADM)	329.00	941.19	32.51	1,302.70	7,500.00	-6,197.30	17.37%
6435G · CED, CONF & TRAVEL (GEN)	0.00	0.00	299.00	299.00	3,000.00	-2,701.00	9.97%
6435L · CED, CONF & TRAVEL (LIT)	0.00	252.56	0.00	252.56	2,500.00	-2,247.44	10.1%
6435N · CED, CONF & TRAVEL (TEEN)	25.52	253.93	700.53	979.98	5,000.00	-4,020.02	19.6%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	0.00	71.83	71.83	2,500.00	-2,428.17	2.87%
6435S · CED, CONF & TRAV (COMM SRV)	250.00	-250.00	274.00	274.00	3,000.00	-2,726.00	9.13%
6435T · CED, CONF & TRAVEL (TECH)	0.00	0.00	0.00	0.00	2,950.00	-2,950.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	0.00	0.00	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	0.00	0.00	0.00	95,000.00	-95,000.00	0.0%
6437A · PROGRAMS (ADULT)	3,414.41	2,736.79	2,713.61	8,864.81	61,120.00	-52,255.19	14.5%
6437C · PROGRAMS (C&P)	4,733.04	4,092.64	2,517.77	11,343.45	75,000.00	-63,656.55	15.13%
6437L · PROGRAMS (LIT)	920.24	2,131.27	1,328.05	4,379.56	35,000.00	-30,620.44	12.51%
6437N · PROGRAMS (TEEN)	6,328.87	5,152.53	7,575.70	19,057.10	50,000.00	-30,942.90	38.11%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Profit & Loss Budget Overview

July through September 2012

	TOTAL						
	Jul 12	Aug 12	Sep 12	Jul - Sep 12	Budget	\$ Over Budget	% of Budget
6437P · PROFESSIONAL FEES							
643760 · PLANTINGS	0.00	191.53	191.53	383.06			
6437P02 · AUDITOR	0.00	1,500.00	0.00	1,500.00			
6437P11 · FSA ADMINISTRATION	133.75	133.75	133.75	401.25			
6437P12 · PAYROLL SERVICES	1,405.74	789.63	1,698.98	3,894.35			
6437P13 · ARMORED CAR SERVICE	171.59	171.59	175.02	518.20			
6437P16 · STAFF BACKGROUND SCREEN	0.00	903.04	0.00	903.04			
6437P17 · TRANSLATION SERVICES	37.50	64.30	0.00	101.80			
6437P3 · APPRAISAL SERVICES	0.00	0.00	205.00	205.00			
6437P4 · ATTORNEY	6,750.00	2,064.99	1,097.97	9,912.96			
6437P7 · COLLECTION AGENCY	223.75	340.10	205.85	769.70			
6437P9 · EAP	0.00	0.00	6,930.00	6,930.00			
6437P · PROFESSIONAL FEES - Other	0.00	0.00	0.00	0.00	135,250.00	-135,250.00	0.0%
Total 6437P · PROFESSIONAL FEES	8,722.33	6,158.93	10,638.10	25,519.36	135,250.00	-109,730.64	18.87%
6438 · DUES	0.00	0.00	658.00	658.00	5,000.00	-4,342.00	13.16%
6439A · EQUIPMENT R & M (ADULT)	4.15	4.15	4.15	12.45	3,500.00	-3,487.55	0.36%
6439C · EQUIPMENT R & M (C&P)	0.00	0.00	0.00	0.00	3,500.00	-3,500.00	0.0%
6439G · EQUIPMENT R & M (GEN)	1,162.03	2,473.61	2,749.08	6,384.72	39,015.00	-32,630.28	16.37%
6439N · EQUIPMENT R & M (TEEN)	4.15	4.15	4.15	12.45	400.00	-387.55	3.11%
6439R · EQUIPMENT R & M (CIRC)	0.00	10,884.28	0.00	10,884.28	55,000.00	-44,115.72	19.79%
6439T · EQUIPMENT R & M (TECH)	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	1,803.30	150.00	1,953.30	26,000.00	-24,046.70	7.51%
6450E · ELECTRICITY	16,666.69	12,155.22	17,454.06	46,275.97	145,000.00	-98,724.03	31.91%
6450F · FUEL/GAS	75.00	142.01	0.00	217.01	25,000.00	-24,782.99	0.87%
6450W · WATER	0.00	506.86	0.00	506.86	1,500.00	-993.14	33.79%
6451G · CUSTODIAL SUPPLIES	671.78	1,678.25	1,661.22	4,011.25	19,000.00	-14,988.75	21.11%
6452G · BLDG ALTERATION AND MAINT	2,988.00	4,111.43	2,272.00	9,371.43	435,852.00	-426,480.57	2.15%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
 July through September 2012

	TOTAL						
	Jul 12	Aug 12	Sep 12	Jul - Sep 12	Budget	\$ Over Budget	% of Budget
6454 · INSURANCE	55,084.37	0.00	0.00	55,084.37	50,000.00	5,084.37	110.17%
6485G · Bank Fees	202.78	133.12	179.63	515.53			
66900 · Reconciliation Discrepancies	0.00	0.00	0.02	0.02			
6700 · TAN INTEREST	0.00	0.00	0.00	0.00	60,000.00	-60,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases							
7203A · EQUIPMENT ADULT	126.78	0.00	0.00	126.78	3,500.00	-3,373.22	3.62%
7203C · EQUIPMENT C & P	761.68	0.00	0.00	761.68	3,000.00	-2,238.32	25.39%
7203D · EQUIPMENT ADMIN	0.00	0.00	0.00	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	0.00	0.00	0.00	4,500.00	-4,500.00	0.0%
7203N · EQUIPMENT TEEN	111.00	0.00	0.00	111.00	1,500.00	-1,389.00	7.4%
7203R · EQUIPMENT CIRC	0.00	0.00	0.00	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	0.00	0.00	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	134.55	6,387.14	92.36	6,614.05	140,000.00	-133,385.95	4.72%
Total 7203 · EQUIPMENT - Capital Purchases	1,134.01	6,387.14	92.36	7,613.51	158,000.00	-150,386.49	4.82%
Total Expense	556,829.24	723,272.36	524,939.63	1,805,041.23	9,175,000.00	-7,369,958.77	19.67%
Net Ordinary Income	-57,768.12	-683,532.59	-493,051.06	-1,234,351.77	0.00	-1,234,351.77	100.0%
Other Income/Expense							
Other Expense							
7500 · BUILDING IMPROVEMENTS	0.00	12,159.53	13,248.85	25,408.38			
Total Other Expense	0.00	12,159.53	13,248.85	25,408.38			
Net Other Income	0.00	-12,159.53	-13,248.85	-25,408.38	0.00	-25,408.38	100.0%
Net Income	-57,768.12	-695,692.12	-506,299.91	-1,259,760.15	0.00	-1,259,760.15	100.0%

MMSCL
 Operating Funds Monthly Report
September 2012

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 8,563,632.34	\$ 20,668.87	\$ 531,793.93	\$ 6,889.28	\$ 8,059,396.56 *
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 296,928.12	\$ 3,671.56	\$ 202.29	\$ 244.87	\$ 300,642.26 *
Empire Nat'l Bank	OPERATING	\$ 207,459.09	\$ 134,206.69	\$ 135,378.43	\$ 123.79	\$ 206,411.14 *
Empire Nat'l Bank	PAYROLL	\$ 93,983.04	\$ 400,323.61	\$ 409,474.10	\$ -	\$ 84,832.55 *
						\$ 8,651,282.51

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2012	12 Months	0.05%	\$ 15,000.00
TOTAL INVESTMENTS:					\$ 15,000.00
TOTAL CASH & INVESTMENTS:					\$ 8,666,282.51

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

SEPTEMBER 2012

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

Board of Trustees Meeting

October 22, 2012

- **Workers Compensation Safety & Loss Prevention Program**
 - Received notice from the New York Compensation Insurance Rating Board (NYCIRB) that we are required to undergo a safety and loss prevention consultation audit
 - *Industrial Coverage* was immediately notified and we are awaiting their response as to how to proceed

- **Facilities Update**
 - Assisting in the administration of the boiler replacement project
 - North staff entrance lock mechanism has been repaired and door is back in service
 - Staff / Business photocopier has been restored to service. We will now explore vendor alternatives with respect to a new service contract

- **Flexible Spending Plan Amendment**
 - As a result of Federal legislation, we will be required to amend our annual election cap for unreimbursed medical expenses
 - The new annual cap will take effect with the plan year beginning on January 1, 2013.
 - A new Summary Plan Description (SPD) will be generated to reflect these required changes

- **MTA Payroll Tax – Update**
 - We have filed a “protective claim” with the New York State Department of Taxation and Finance
 - In essence, the protective claim is an amended tax return that indicates we are disputing the fact that the library was liable for this tax

- It is important to note that we must continue to pay this tax as it comes due despite the recent court decision

- **New York State Education Department – Local Library Services Aid**
 - Received 90%, or approximately \$11K of our annual aid from New York State

 - This is reflected in this month's Profit & Loss statement under the income section

- **Certificate of Deposit Renewal**
 - You will note that in this month's Operating Fund report that our collateral CD has matured

 - We have renewed the certificate for another annual term

Circulation Statistics: for September 2012 submitted October 2012

Circulation Activity: 64,084

Staff Assisted Checkouts 30,403

Self Checkouts 26,986

Online Renewals 5,090

Digital Checkouts 1,605

Physical Visitors: 25,192 and Current Card Holders: 45,270

New Library Cards issued: 357

MMSCL District Patrons 336

Out of District Contract Patrons 21

Meeting Room Usage:

Number of rooms booked by district organizations including tutors —82

Number of community residents including students in attendance—545

SMS Alerts (text notifications):

291 patrons currently enrolled

Online Self Registration:

Currently requested 15

Department Head Note:

- As the Circulation Department continues to move forward by embracing new technology I am hoping the Board of Trustees will continue to explore diligently the possibility of purchasing an RFID return system within the very near future. As stated before I do not consider an RFID return system to be a luxury but rather a necessity considering the volume of items processed by the Circulation staff.
- During the month of September I was able to attend along with the circulation supervisors the PALS In-Reach meeting and a Microsoft Publisher class. I also attended the Legislative Breakfast held at Smithtown Library in support of all libraries and local elected officials.

Submitted October 2012

Department News:

September brought with it some changes to the circulation staff:

- Newly hired circulation clerk Jean Rompf decided the Circulation Services Department was too stressful and resigned September 28th, 2012.
- On a happier note newly transferred from Teen Services and promoted to clerk in the Circulation Department, Joe Donohue is working out fine.

September was an educational month for both Circulation Supervisors, Josephine Scarpantonio and Elizabeth Horbal:

- Both supervisors attended a PALS Circulation meeting where the main topic was the new IN Reach program that bridges Nassau and Suffolk county libraries to make available items that may not be in Suffolk County library's collections but are in the Nassau County library's collections to our patrons.
- Josephine and Elizabeth also attended a Support Staff Division of SCLA sponsored class focused on Microsoft Publisher. The knowledge gained in the Publisher class will help them to create and revise valuable and time saving forms currently and heavily utilized by the Circulation Department.

If I may revisit:

- The current phone set up continues to frustrate the Circulation staff because of the amount of soon to be unmanageable calls coming through and transferred from the Circulation Department. The situation continues to burden the staff which affects patron contact at the Circulation Desk.
- Acquiring a phone answering service like one that Unique Management offers or hiring an individual to primarily answer phone inquiries would help tremendously.

October 2012

Literacy Board Report

Literacy Classes Begin

On September 19th all literacy classes began again for our “school year” semester. From now until June our LEFA (Learning English a Family Affair) program will be held six mornings a week. Two new classes were started last September, on Saturdays, thanks to our NYSED Library Literacy grant. They are continuing this year as well. Saturday classes are becoming a popular alternative for those who are not able to attend literacy classes during the week. Saturday classes also offer the entire family an opportunity to come to the library. Early English immersion classes are in place for the younger children and older school age youngsters and teens visit the other departments either with staff or on their own. Having family literacy resources in place definitely makes a difference in the number of people who attend our programs and ultimately use the library. We are very happy to be able to offer this important component to our ever expanding program.

Family Literacy Nights at William Floyd High School

In response to requests made by our literacy families, Family Literacy classes are now being offered two evenings a week at William Floyd High School. On Monday and Thursday evenings adult literacy students attend ESOL classes while their children, ages two to sixteen, interact with library staff on varying levels. Thanks to much library collaboration a successful child component is in place affording families the opportunity to learn together. Toddlers 2-4 are in one classroom with childcare workers and library staff learning English. School age children 5-8 are in another classroom exploring arts and crafts as well as engaging in technology and socialization, while the “tweens” and teens are either attending a “Making Proud Choices” workshop being offered through Stony Brook University, or exploring our iPod Touches with assistance from library staff. I must admit the entire Family Literacy Night program is a very staff intensive program involving our custodians, teen, children’s and literacy staff members, but all involved seem to feel the way that we do; and that is that providing an opportunity for families to learn together is one of the most important messages a parent can send to their children. Our adult literacy students are very grateful for this opportunity and the skyrocketing attendance at our Family Literacy night classes certainly exemplifies the need for this service.

Literacy Homework Help

On Tuesday, October 2, our ESOL Homework Help program started off with a “Bang” with 29 children K-5, attending with their parents. The program is designed to help adult literacy students learn vocabulary and the mechanics of doing homework assignments with their children. The group is divided up according to grade level as volunteers and staff assists our ESOL families in completing homework assignments. They also need help understanding what needs to be accomplished over the week. It’s proving to be a very successful addition to our literacy program schedule.

Immigration Information Workshop

On October 16, representatives from the Holtsville U.S. Citizenship and Immigration Services office presented a very informative workshop on the requirements of going through the naturalization process. The program, open to the community, was well attended. Patrons were engaged in the mock interview and asked many questions regarding U.S. Citizenship. Another workshop is being planned for the spring.



LEFA CLASS



EARLY ENGLISH IMMERSION CLASS



ESL HIGH SCHOOL CLASS



LEFA COMPUTER CLASS



IMMIGRATION WORKSHOP

October 2012

Compiled by: Nick Tanzi

Introducing Digital Magazines

On Monday, 10/15 we launched Zinio, a digital newsstand . Prior to the launch, we held training sessions which were attended by 27 staff members. Attendees were given an overview of the service, engaged in an FAQ session and were taught basic troubleshooting.

The service itself will **provide 180 popular magazine titles** to our public in a digital format, which can be downloaded to a computer or mobile device. This service is holds a number of advantages over our print magazines.



Titles are not checked out, so we are able to provide unlimited simultaneous access for our patrons. Loan periods for our print magazines are restrictive (7 or 14 days), while digital content has no expiration. The availability of new magazines to our patrons has always been limited, there is no such problem with our Zinio titles. Increasingly, magazines are trending towards becoming digital-only titles. Most recently, Newsweek Magazine announced it was switching to a digital format, ending 79 years in print. Finally, magazine circulation within the library has long been underreported, as most titles are browsed and not actually checked out. The administrative functions of Zinio will allow us to track use of specific magazines and the collection as a whole, which in addition to boosting the accuracy of circulation numbers, will also allow us to make a more informed decision on cost effectiveness of particular titles.

The service is undergoing a soft-launch, as it will be mentioned in the December newsletter. Coincidentally, it will come at a time when many people will receive Zinio supported devices over the holiday. In-house, and social media marketing is ongoing. To date, **we already have 57 users who have “checked out” 608 magazines!**

Software Donations

Previously, Digital Services secured 20 free licenses to Portal 2, a physics-based video game courtesy of Valve Corporation.

We are happy to report that we requested, and were donated a site license for Multimedia Fusion 2, with permission to install the software on 20 computers. **Valued at \$600**, MF2

has mobile app, and video game design capabilities. Once proficient with the software, we will look to develop programming around it for our teen patrons.



Digital Services Programs

Technology-based programming continues to be an area of expansion for Digital Services. Stephen Burg has begun teaching Digital Literacy courses for the Literacy Department's students. Additionally, he will start Microsoft Word classes for the Children's Department in the next week. Results are encouraging:

10/2 Computer Basics (literacy) 8 attendees

10/9 Introduction to Microsoft Word Pt 1. (Literacy) 11 attendees

10/16 Introduction to Microsoft Word Pt 2 (Literacy) 8 attendees



We continue to oversee our second library-wide **Gaming Day**, scheduled for Saturday, November 10th. Eleven traditional board game and video game programs are set to take place, including two signature events: Carnival Games Extravaganza (administered by CPSD) and our first Retro Arcade, which we will run.



The **Retro Arcade** will consist of classic gaming consoles, including Atari 2600, the original Nintendo Entertainment System, and Super Nintendo. Staff are generously lending their own personal video games for the event! The goal is to introduce a new generation to classic games, as well as offer a nostalgic experience to those of us who once played with them.

Expanded Game Collection for Adults

Digital Services has begun ordering video games for the Adult Department. Already, a small investment made in newer titles, particularly those unavailable in the Teen or Children's Department has paid dividends. As measured against last year, September **circulation is up 67%** to 230 checkouts. As the collection grows, becomes more current, and the public becomes aware of its improvement, the expectation is that the pace of checkouts will accelerate even further.





Adults

September 2012

Josephine Wuthenow
Department Head

Resumes That Say You

On September 19, the Community Library offered a program on resume preparation. Patrons learned the ins and outs of designing that winning resume. Feedback was excellent.



Linda Knel,
RASD Librarian

Museum Pass Statistics

September 1, 2012 -- September 30, 2012
(13 Museums)

Museum	# of Uses	% of Total
Children's Museum of the East End	9	20.9%
Intrepid Air & Space Museum	8	18.6%
Guggenheim Museum	6	14.0%
Cradle of Aviation	5	11.6%
Museum of Modern Art	5	11.6%
Old Westbury Gardens	4	9.3%
Long Island Children's Museum	3	7.0%
Cold Spring Harbor Whaling Museum	2	4.7%
Heckscher Museum of Art	1	2.3%
Total Uses During Period	43	100.0%

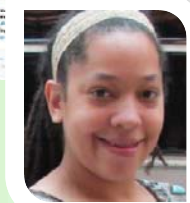
Readers' Advisory Update

30 new posts were published to the Reader's Advisory Blog in September. The blog had 412 unique visitors and 1902 page views. It is interesting to note that 42 visits (approx. 10%) were on a mobile device. The blog displays wonderfully on both the MMSCL app and on the mobile site. For the second month in a row, a book review was submitted through the blog by a patron. This review is currently up on the blog.



The top three posts that were viewed during September:

- Coming of Age in The Israeli Army: The People of Forever Are Not Afraid
- Book Group Buzz: The Forgetting Tree
- Must Read Poetry: The Collected Works of Lucille Clifton



Jessica Oelcher

DEPARTMENTAL SNAPSHOT

PROGRAMS

- 627 patrons attended our in-house programs
- 60 patrons attended our off-site programs

COPIES & FAXES

- We helped 715 patrons with copies, faxes, and scanning

COMPUTERS

- 4090 patrons used our computers

REFERENCE & INFORMATION

- We answered 4,007 patron questions



September 2012 Program Attendance



Program Category	# of programs	Total Attendance
Drop In Programs	12	61
On the Road (off site programs)	1	20
Crafts and Food	1	9
Computers and Digital Learning	4	19
Entertainment	9	149
Reading	0	0
Arts	4	41
Enrichment	1	6
Planning Ahead	2	36
Class Visits	0	0
TOTAL PROGRAM ATTENDANCE	34	341

September 2012 Teen Desk Questions Statistics	
01 Readers Advisory	42
02 Homework Help	7
03 Reference	25
04 Do you have _____? (specific book, cd, videogames etc)	163
05 ILL/Reserve Item	34
06 Internet Searching/Computer Help	20
All Reference Requests	291
07 Program Signup and Information	129
08 Directions/Procedures	27
09 Computer Signup/Time Extension/Printing/Computer Troubleshooting	665
10 Retrieve video game(s)	101
11 Needs supplies/headphones/etc	62
Other	32
Directional/Other Requests	1016
Total Requests	1307

September 2012 Teen Desk Questions by Time Slot

	Mondays		Tuesdays		Wednesdays		Thursdays		Fridays		Saturdays		Sundays		# Ref Ques TOTAL	# Other Req TOTAL	TOTAL # of ques per time slot	# of days	Avg # Ref Ques/day	Avg # Other Req/Day	Avg Total Ques/Day	
	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req								
9am - 1pm	13	8	5	11	7	28	4	1	13	2	15	54	n/a	n/a	57	104	161	24	2	4	7	9am - 1pm
1pm - 5pm*	24	78	15	52	32	115	13	64	21	130	21	102	18	57	144	598	742	27	5	22	27	1pm - 5pm*
5pm - 9pm	25	107	22	89	21	52	22	66	n/a	n/a	n/a	n/a	n/a	n/a	90	314	404	15	6	21	27	5pm - 9pm
comb.	62	193	42	152	60	195	39	131	34	132	36	156	18	57	291	1016	1307	27	11	38	48	comb.
# of days	3	3	3	3	4	4	4	4	4	4	5	5	3	3								
avg 9a-1p	4	3	2	4	2	7	1	0	3	1	3	11	n/a	n/a								
avg 1p-5p	8	26	5	17	8	29	3	16	5	33	4	20	6	19	Reference Questions: Readers Advisory, Homework Help, Reference, Do you have _____? (Specific title/author/artist), Reserve/ILL item(s), and							
avg 5p-9p	8	36	7	30	5	13	6	17	n/a	n/a	n/a	n/a	n/a	n/a	Other Requests: Program Signup and Information, Directional ("Where is the program?"), Computer Signup/Time Extension/Printing/Computer Troubleshooting, Retrieve video game(s), Needs supplies/headphones/etc, Other							
avg Q/day	21	64	14	51	15	49	10	33	9	33	7	31	n/a	n/a								
	Mondays		Tuesdays		Wednesdays		Thursdays		Fridays		Saturdays		Sundays									
	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	# Ref Ques	# Other Req	*1pm - 5pm includes 1-7:30pm Fridays and 12-4p Sundays							



From Tom Casper:

On Saturday October 13th I was very lucky to attend NY COMIC CON. The experience was more fun than I ever could of imagined. Aside from it being too overcrowded, the experience was near perfect. I found Artist Alley to be one of my favorite parts of the day followed by the Cosplay from fans. All the artists were very patient and being an illustrator myself, took the time to answer all of my questions. The fans walking throughout were what really gave the con its heartbeat. To be in a room with geeks and nerds alike sharing our passion for pop culture for the day was outstanding!



For the October 30th program for YA librarians, the topic will be "how to plan and host a Mini-Con in your local library". The program will consist of 2 parts: 1- there will be booths from various vendors, librarians, etc. who will demonstrate some of the cool things that you can do: painting anime eyes, origami, Star Wars crafts, sushi, games, etc. Part 2- will consist of a panel discussion lead by Suffolk librarians who have hosted a mini-con in their libraries, discussing some of the ins & outs: how to organize, promote, things the kids really liked, things that they have learned and will do differently in the future. Barbara Moon asked me if I would be willing to be part of the panel and of course I said yes. I will share our experiences from MASTIC CON which we held in July and from WHAMCON, the Westhampton Library's Con, in which I participated as one of the art booths back in March.

From Kerrilynn Hurley:

On Wednesday, October 3rd, I visited the Brooklyn Public Library to attend a workshop titled "Libraries and Autism: We're Connected". The Directors of the Scotch Plains Public Library and Fanwood Memorial Library presented a project they put together for their libraries that taught their staff how to better serve patrons with autism and their families. They received a grant that enabled them to produce a video with facts and statistics on autism and then how libraries can learn techniques to better serve these populations.

The video stressed better communication and customer service, programming strategies, connecting with local professionals and empowering staff. Also, the video was very candid because it featured real patrons of those libraries who have autism and the difficulties they sometimes face when coming to the library.

There were a few key components of this workshop that I benefited from and think our library could benefit from as well. One of the items that were featured to better assist patrons with special needs was a "Library Special Needs Communication Guide". This is a non-verbal communication tool that could be used to help patrons with autism, learning disabilities or even for people who can not speak English. It is a short book that is located at the circulation desk that has pictures and letters and diagrams that a patron could use when they visit the library. An example of this booklet can be found here : <http://www.librariesandautism.org/downloads/guide.pdf>

A second resource that was very valuable was the "This Is My Library" book that can be handed out to patrons to introduce them to their library. The book can be customized for each library and have pictures of staff helping patrons, pictures of all the departments and emergency exits, etc.

Attending this workshop was very informative and I plan on viewing Meg and Dan's website frequently to use their resources and learn other strategies to use here at our library.

From Stephanie Kyle:

Special Needs Class Visits:

On Wednesday, October 10th we had our first Special Needs Social visit. Since many of the high school students are new to Carmella Currao's class and have never been to the library they do not have library cards. We are working on getting them cards. Carmella Currao is hoping to have each student able to check out and return books to the circulation desk. A few of the students may be able to use the self-checkout machine. On Wednesday, October 17th we will have our first group of high school teens "working" in the library. In the past they have cleaned toys for CPSD, stamped cards for Circulation and cleaned computers and checked games for pieces in TSD. They will perform these same jobs this school year.

Workshop:

On Friday, October 12th I attended a workshop at SCLS through NYLA- How to Teach Adult Learners Digital Literacy Skills. The workshop contained a lot of valuable information and much of it can be used in teaching any age group about using computers.

From Mary Maggio:

The "Make and Eat a Healthy Meal" program is serving a wide range of teens. Our last program served 15 kids, 6 of them with special needs. All the teens work together very well. The special needs teens become absorbed into the group, and there is help readily given and received. It is a pleasure to have such a diversified group in this program and see how much fun they are having learning to cook and enjoying each others company.





October 2012 Board Report

This month I will focus on two things that I'm particularly excited about: my recent contact with school administrators and teachers in the William Floyd School District; and the Association of Bookmobiles and Outreach Services conference I serendipitously attended.

As I mentioned in last month's report, Paul Casciano arranged that I email the principals in the district each month with a letter highlighting a particular service we offer for them or their students, along with a PDF of the library's newsletter. The principals will then forward this on to the staff members in their buildings. This was done for the first time with the October newsletter, and I am preparing to send out the letter to accompany the November newsletter.

In addition, I (along with Kerri and Tara) attended a district wide PTO meeting at which I promoted our 1KB4K program, which was accepted enthusiastically. As a result, a meeting was arranged between Eileen Curtin, who is responsible for 1KB4K, and Danielle Durkin, the Universal Prekindergarten Program Coordinator for William Floyd School District. She is eager to promote the program to the teachers and parents of the students in the six UPK schools. She expressed concern over the many children who enter kindergarten in the district without any experience with books and sees this as a great antidote.

As a direct result of concern expressed by board member Wendy Gross regarding the availability of books for required Sustained Silent Reading at the middle schools, we sent multiple boxes of age-appropriate titles withdrawn from our collection to the two schools. The principals were appreciative.

I also attended a meeting of the Parent Involvement Committee at Tangier Smith, during which we discussed ways we could collaborate on Gaming Day and the winter reading club. The principal and teachers were eager to hear about the activities that we were planning that coordinated with theirs. One teacher asked to volunteer at our Gaming Day as a way to ensure that her students would attend.

In the next few weeks, I will be meeting with the elementary school principals and school librarians to brainstorm better ways to collaborate on promoting the summer reading club. I already have meetings scheduled with three of the five schools.

While I'm happy to report these steps toward improved communication and collaboration with the schools, my current over-riding passion is the thought of developing our outreach services. The conference sponsored by the Association of Bookmobiles and Outreach services inspired me. Thank you for the opportunity to attend this worthwhile event. I was surrounded by librarians from across the

country who are dedicated to reaching everyone in their communities with library service, no matter what it takes. I attended six different sessions on various topics, as well as hearing a keynote speaker and author and talking one-one-one with bookmobile vendors, but I found two presentations particularly compelling and relevant to our library.

A library in Virginia is changing its outreach service from a traditional bus-sized bookmobile that basically functioned as a traveling library of books to a smaller van with the versatility of serving as a traveling library of books, a mobile tech lab, and a transporter of on-the-road programming. It renamed its Bookmobile Service to Mobile Library Service and changed its primary mission from providing access to recreational reading materials to promoting literacy through a variety of services. This model seemed well-suited to the type of outreach we have been doing and could expand if we had a suitably-adapted vehicle.

The other workshop was led by a large library system in the state of Washington. What struck me about this presentation was the library's service strategy, which involved three delivery systems, each given equal weight in importance, staffing and funding:

- in-library
- online
- outreach

These three "branches" support the five overarching goals of the entire library system:

- Supporting early literacy
- Engaging and supporting children and teens
- Providing personalized patron assistance
- Encouraging life-long learning
- Engaging culturally diverse populations

Like the model of outreach in the library in Virginia, this model of overall library service struck me as one that could meet the needs of our own community. It would require a redistribution of staff and funds from in-library service (where our current model is focused primarily) to online and outreach services, but I believe we have the resources to support all three delivery systems equally within our current budget. I am wondering if we would better serve a larger portion of our population with an approach similar to the one offered at this library system in Washington. I hope that the administration and board would consider this. I would be happy to give a more complete report on the entire conference if this is something you are interested in.

**REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE**

**DATE PREPARED
10/22/12**

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY PAGE 1 OF 2

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF P/T, INCL # OF HRS PER WK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
RE	Billows, Darlene		Senior Library Clerk	\$39,664.65		10/08/12	08/20/12-10/08/12
TRS	Rompf, Jean M.		Library Clerk	\$13.13/hr		09/27/12	
TRS	Oelcher, Jessica E.		Librarian I	\$25.21/hr		09/26/12	
APT	Gorden, Catherine R		Librarian I	\$24.72/hr	Under 17.5	10/09/12	
TRS	Neff, Margaret		Library Clerk	\$17.31/hr		10/19/12	
RL	Pentzel, Margaret		Page	\$8.46/hr		10/23/12	
APT	Pentzel, Margaret		Library Clerk	\$13.13/hr	Under 17.5	10/24/12	
LA	Landau, Dorothy		Page	\$11.16/hr		06/13/12 to 12/14/12	
APT	Smart, Chelsea A.		Page	\$8.29/hr	Under 17.5	10/17/12	

DID YOU: 1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvass an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application.
 4. Submit a personnel change on the previous incumbent shown above?

The above changes are hereby certified as being in accordance with Civil Service requirements.

APPROVED DISAPPROVED
 APPROVED AS NOTED

 Signature of Appointing Authority

Email from

cmeinhold@aol.com

Oct 17 (2 days ago)

to me

Hi Tara,
I spoke to Mike and Jen, so contract is figured out.

Mikes wants the orchestration for the full three months.

1st performance	1205.
2nd	885
3rd	885
orchestration:	295 x 3
Deposit	200

So the total is 4060

3860 without the deposit, which is fine. We will also pay for shipping back and forth.

I can drop off a copy of the contract before monday if you would like to have one for the meeting. We are meeting with our 'team' the last week of october, and having a student interest meeting november 8 at 2. We did pretty well with the princess party, made about 700 profit. I think that might be a great fundraiser to do there at the library. we could make it a longer, drop in type thing maybe....the kids adored it.

Cathy



WILLIAM FLOYD SCHOOL DISTRICT
of the Mastics-Moriches-Shirley

October 17, 2012

Dear Community Member,

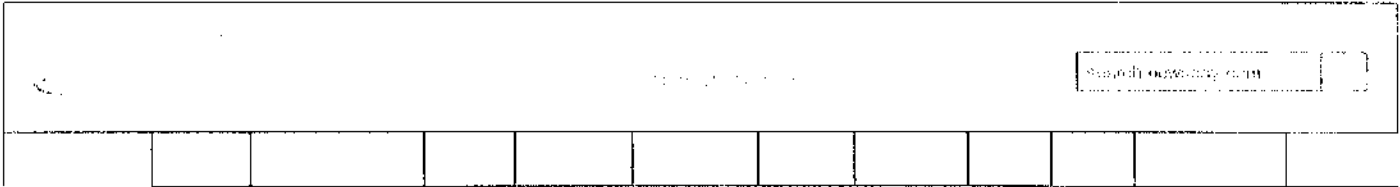
The William Floyd School District Board of Education would be honored if you would join us for the official dedication of our EXCEL Capital Project. This \$57 million undertaking consists of numerous components, including the recently constructed new high school wing, Career and Technical Education centers and new senior-and-junior cafeteria. These new and renovated instructional facilities accommodate the district's recently launched culinary arts, building trades and cosmetology course offerings.

The event will begin with a ribbon cutting and plaque ceremony, followed by a tour of the newest additions to the high school.

Please RSVP to Dedicationrsvp@wfsd.k12.ny.us no later than Tuesday, November 6th.

DATE: Tuesday, November 13, 2012
TIME: Six O'clock in the Evening
PLACE: New Wing at the High School, Second Floor





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COMPETITION SUBARU



Mastic ambulance building to be renovated

By [John B. Smith](#) and [Catherine C. O'Neil](#) 9:18 PM
 Updated: October 11, 2012 4:25 PM
 E-mail: John.B.Smith@newsday.com

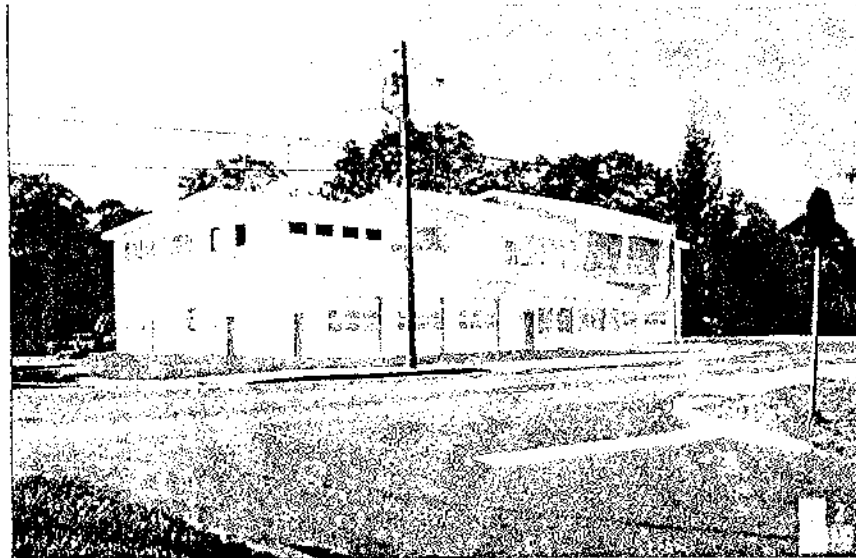


Photo credit: Humbert. With an aging facility that has difficulty housing emergency vehicles, compounded with a significant increase in emergency calls over the past 25 years, the Mastic Volunteer Ambulance building will undergo a \$6 million renovation, detailed in this article today.

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Mastic Beach photos

The Mastic Volunteer Ambulance Co. is finally getting a handle on its structural emergency.

With an aging facility that does not have enough space to house all the company's emergency vehicles, compounded by a significant increase in emergency calls in the past 25 years, the Mastic Volunteer Ambulance building is slated to undergo a \$6 million renovation.

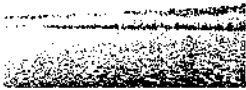
The face-lift, which will be financed by a 15-year bond will add a second floor and additional space to the structure at 1630 Montauk

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Mastic Beach Ambulance Chief Billy Dovale said the district ambulance service outgrew the 27-year-old facility years ago.

The building has three bays which house three ambulances, but two other ambulances "are rusting away outside," and there is no space for the department's van, Expedition and Tahoe truck, he said.

Ambulances, which are usually replaced every five years, cost almost \$200,000, Dovale said.

"These kinds of things have to be housed; we're a 24-hour emergency business," said Dovale, 49, who has been with the volunteer ambulance service for about 30 years.

When the structure was built, there were about 700 calls per year, but there were 2,510 calls last

"God forbid the ambulance trucks breaking down during an emergency; we'll have a lawsuit," he said.

The building has leaky ceilings, outdated air-conditioning and costly electricity problems, which should be resolved with the refurbished building, Dovale said.

Brookhaven Town Republican Councilman Dan Panico said the district's ambulance company is one of the busiest emergency response crews, covering Mastic, Mastic Beach, Shirley and Moriches.

The ambulance company, which contracts with the town to provide life-saving operations, wanted to expand by having a bigger, more energy efficient building, the councilman said.

But Dovale said the money could have come faster. "What took you so long? This was 10 years in the making."

In addition to the emergency vehicles left outside, gators -- or wheels often used for stretchers -- are "sitting outside being destroyed by nature," Dovale said.

There are more than 78 volunteer members with the emergency service, seven of whom joined the force last month, he said.

The new building will have three drive-through bays, making room for six ambulance trucks. It will also include a workout room, training room, and mechanical and storage space.

While an official groundbreaking at the site is not expected until April, an unofficial one may be conducted in December, shortly before Dovale's two-year term ends. "I started this project, and I'm going to make sure I see it through," he said.

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2012 Annual Trustee Workshop

Submitted by Sam on Mon, 10/15/2012 - 11:26am

Future Proofing Your Library - Thursday, November 15, 2012 from 6:30pm to 9:00pm

RSVP for the Annual Trustee Workshop by November 8, 2012.

Light refreshments will be served.

Directions to [SCLS](#)

Library Name: *

Please enter the name of the library you will be representing at the Annual Trustee Workshop.

Name: *

Please enter your name

Email: *

Please provide us with an email so we may contact you with reminders and any important program changes.

Trustee:

If you are registering for multiple attendees please enter name.

Trustee:

If you are registering for multiple attendees please enter name.

Trustee:

If you are registering for multiple attendees please enter name.

Trustee:

If you are registering for multiple attendees please enter name.

Trustee:

If you are registering for multiple attendees please enter name.

Trustee:

If you are registering for multiple attendees please enter name.

Please let us know if you require any special accommodations because of a disability:

Directors Only: From Trend to Task - Friday, November 16, 2012 from 10am to 1:00pm:

I am a Library Director and will also be attending the 11/16 Director's Workshop.

[Login to post comments](#)

Tara,

I want to thank you so much for all you did for the Cultural Arts Guild of Nostic Beach. It was wonderful how you advertised and screened artists, spent your whole Saturday with the sidewalk artists and secured the Antique Road show estimator. We are very grateful. Thank you again.

Sincerely,
Susan Plumb

ALA Freedom to Read Statement

The freedom to read is essential to our democracy. It is continuously under attack. Private groups and public authorities in various parts of the country are working to remove or limit access to reading materials, to censor content in schools, to label "controversial" views, to distribute lists of "objectionable" books or authors, and to purge libraries. These actions apparently rise from a view that our national tradition of free expression is no longer valid; that censorship and suppression are needed to counter threats to safety or national security, as well as to avoid the subversion of politics and the corruption of morals. We, as individuals devoted to reading and as librarians and publishers responsible for disseminating ideas, wish to assert the public interest in the preservation of the freedom to read.

Most attempts at suppression rest on a denial of the fundamental premise of democracy: that the ordinary individual, by exercising critical judgment, will select the good and reject the bad. We trust Americans to recognize propaganda and misinformation, and to make their own decisions about what they read and believe. We do not believe they are prepared to sacrifice their heritage of a free press in order to be "protected" against what others think may be bad for them. We believe they still favor free enterprise in ideas and expression.

These efforts at suppression are related to a larger pattern of pressures being brought against education, the press, art and images, films, broadcast media, and the Internet. The problem is not only one of actual censorship. The shadow of fear cast by these pressures leads, we suspect, to an even larger voluntary curtailment of expression by those who seek to avoid controversy or unwelcome scrutiny by government officials.

Such pressure toward conformity is perhaps natural to a time of accelerated change. And yet suppression is never more dangerous than in such a time of social tension. Freedom has given the United States the elasticity to endure strain. Freedom keeps open the path of novel and creative solutions, and enables change to come by choice. Every silencing of a heresy, every enforcement of an orthodoxy, diminishes the toughness and resilience of our society and leaves it the less able to deal with controversy and difference.

Now as always in our history, reading is among our greatest freedoms. The freedom to read and write is almost the only means for making generally available ideas or manners of expression that can initially command only a small audience. The written word is the natural medium for the new idea and the untried voice from which come the original contributions to social growth. It is essential to the extended discussion that serious thought requires, and to the accumulation of knowledge and ideas into organized collections.

We believe that free communication is essential to the preservation of a free society and a creative culture. We believe that these pressures toward conformity present the danger of limiting the range and variety of inquiry and expression on which our democracy and our culture depend. We believe that every American community must jealously guard the freedom to publish and to circulate, in order to preserve its own freedom to read. We believe that publishers and librarians have a profound responsibility to give validity to that freedom to read by making it possible for the readers to choose freely from a variety of offerings.

The freedom to read is guaranteed by the Constitution. Those with faith in free people will stand firm on these constitutional guarantees of essential rights and will exercise the responsibilities that accompany these rights.

We therefore affirm these propositions:

1. *It is in the public interest for publishers and librarians to make available the widest diversity of views and expressions, including those that are unorthodox, unpopular, or considered dangerous by the majority.*

Creative thought is by definition new, and what is new is different. The bearer of every new thought is a rebel until that idea is refined and tested. Totalitarian systems attempt to maintain themselves in power by the ruthless suppression of any concept that challenges the established orthodoxy. The power of a democratic system to adapt to change is vastly strengthened by the freedom of its citizens to choose widely from among conflicting opinions offered freely to them. To stifle every nonconformist idea at birth would mark the end of the democratic process. Furthermore, only through the constant activity of weighing and selecting can the democratic mind attain the strength demanded by times like these. We need to know not only what we believe but why we believe it.

2. *Publishers, librarians, and booksellers do not need to endorse every idea or presentation they make available. It would conflict with the public interest for them to establish their own political, moral, or aesthetic views as a standard for determining what should be published or circulated.*

Publishers and librarians serve the educational process by helping to make available knowledge and ideas required for the growth of the mind and the increase of learning. They do not foster education by imposing as mentors the patterns of their own thought. The people should have the freedom to read and consider a broader range of ideas than those that may be held by any single librarian or publisher or government or church. It is wrong that what one can read should be confined to what another thinks proper.

3. *It is contrary to the public interest for publishers or librarians to bar access to writings on the basis of the personal history or political affiliations of the author.*

No art or literature can flourish if it is to be measured by the political views or private lives of its creators. No society of free people can flourish that draws up lists of writers to whom it will not listen, whatever they may have to say.

4. *There is no place in our society for efforts to coerce the taste of others, to confine adults to the reading matter deemed suitable for adolescents, or to inhibit the efforts of writers to achieve artistic expression.*

To some, much of modern expression is shocking. But is not much of life itself shocking? We cut off literature at the source if we prevent writers from dealing with the stuff of life. Parents and teachers have a responsibility to prepare the young to meet the diversity of experiences in life to which they will be exposed, as they have a responsibility to help them learn to think critically for themselves. These are affirmative responsibilities, not to be discharged simply by preventing them from reading works for which they are not yet prepared. In these matters values differ, and values cannot be legislated; nor can machinery be devised that will suit the demands of one group without limiting the freedom of others.

5. *It is not in the public interest to force a reader to accept the prejudgment of a label characterizing any expression or its author as subversive or dangerous.*

The ideal of labeling presupposes the existence of individuals or groups with wisdom to determine by authority what is good or bad for others. It presupposes that individuals must be directed in making up their minds about the ideas they examine. But Americans do not need others to do their thinking for them.

6. *It is the responsibility of publishers and librarians, as guardians of the people's freedom to read, to contest encroachments upon that freedom by individuals or groups seeking to impose their own standards or tastes upon the community at large; and by the government whenever it seeks to reduce or deny public access to public information.*

It is inevitable in the give and take of the democratic process that the political, the moral, or the aesthetic concepts of an individual or group will occasionally collide with those of another individual or group. In a free society individuals are free to determine for themselves what they wish to read, and each group is free to determine what it will recommend to its freely associated members. But no group has the right to take the law into its own hands, and to impose its own concept of politics or morality upon other members of a democratic society. Freedom is no freedom if it is accorded only to the accepted and the inoffensive. Further, democratic societies are more safe, free, and creative when the free flow of public information is not restricted by governmental prerogative or self-censorship.

7. *It is the responsibility of publishers and librarians to give full meaning to the freedom to read by providing books that enrich the quality and diversity of thought and expression. By the exercise of this affirmative responsibility, they can demonstrate that the answer to a "bad" book is a good one, the answer to a "bad" idea is a good one.*

The freedom to read is of little consequence when the reader cannot obtain matter fit for that reader's purpose. What is needed is not only the absence of restraint, but the positive provision of opportunity for the people to read the best that has been thought and said. Books are the major channel by which the intellectual inheritance is handed down, and the principal means of its testing and growth. The defense of the freedom to read requires of all publishers and librarians the utmost of their faculties, and deserves of all Americans the fullest of their support.

We state these propositions neither lightly nor as easy generalizations. We here stake out a lofty claim for the value of the written word. We do so because we believe that it is possessed of enormous variety and usefulness, worthy of cherishing and keeping free. We realize that the application of these propositions may mean the dissemination of ideas and manners of expression that are repugnant to many persons. We do not state these propositions in the comfortable belief that what people read is unimportant. We believe rather that what people read is deeply important; that ideas can be dangerous; but that the suppression of ideas is fatal to a democratic society. Freedom itself is a dangerous way of life, but it is ours.

This statement was originally issued in May of 1953 by the Westchester Conference of the American Library Association and the American Book Publishers Council, which in 1970 consolidated with the American Educational Publishers Institute to become the Association of American Publishers.

Adopted June 25, 1953, by the ALA Council and the AAP Freedom to Read Committee; amended January 28, 1972; January 16, 1991; July 12, 2000; June 30, 2004.

A Joint Statement by:

[American Library Association](#)
[Association of American Publishers](#)

ALA Freedom to View Statement

The **FREEDOM TO VIEW**, along with the freedom to speak, to hear, and to read, is protected by the [First Amendment to the Constitution of the United States](#). In a free society, there is no place for censorship of any medium of expression. Therefore these principles are affirmed:

1. To provide the broadest access to film, video, and other audiovisual materials because they are a means for the communication of ideas. Liberty of circulation is essential to insure the constitutional guarantee of freedom of expression.
2. To protect the confidentiality of all individuals and institutions using film, video, and other audiovisual materials.
3. To provide film, video, and other audiovisual materials which represent a diversity of views and expression. Selection of a work does not constitute or imply agreement with or approval of the content.
4. To provide a diversity of viewpoints without the constraint of labeling or prejudging film, video, or other audiovisual materials on the basis of the moral, religious, or political beliefs of the producer or filmmaker or on the basis of controversial content.
5. To contest vigorously, by all lawful means, every encroachment upon the public's freedom to view.

This statement was originally drafted by the Freedom to View Committee of the American Film and Video Association (formerly the Educational Film Library Association) and was adopted by the AFVA Board of Directors in February 1979. This statement was updated and approved by the AFVA Board of Directors in 1989.

Endorsed January 10, 1990, by the ALA Council

Collection Development Policy

The Mastics-Moriches-Shirley Community Library serves a large group of people of differing interests and concerns. The library supports intellectual freedom and has adopted the following statements as policy: ALA Freedom to Read Statement, ALA Library Bill of Rights, and the "Freedom to View" statement of the American Film and Video Association.

Principles of Selection

The Community Library obtains, organizes and makes available print, non-print materials, and digital works that record the thought, expression, and opinion of mankind. Library resources may be made available on site or remotely through digital access. The professional staff of the library (librarians) in making selections should do so in a manner based upon principle rather than personal opinion, reason rather than prejudice, and judgment rather than censorship.

To build collections of merit and significance, selections must be measured by a number of criteria. The basic test for selection of any item is whether it is of proven or potential interest to the people served. Other considerations include the quality of the material, the attention of critics, reviewers and the public, the amount of similar materials already in the collection, and the extent to which the material may be available elsewhere in the community. In addition, the cost, physical makeup and accessibility of the material are considered. These decisions are all professional in nature.

Materials will be selected both to satisfy the prevalent tastes, need and reading abilities in the community, and to provide diversity in recognition of changing and minority interests, including physical limitations of engaging with content. In choosing materials to suit a variety of tastes, differing viewpoints on controversial issues will be included.

The library does not serve as censor of the reading of any member of the community. The library does not endorse all opinions expressed in the materials that are stocked. Indeed, since materials often hold diametrically opposite views, this would be impossible. Some materials chosen may be offensive, shocking or boring to some users but may be meaningful and significant to others. Works being considered will be viewed as a whole, not in isolated parts.

Responsibility for the reading, listening to, viewing or using items in the collection by minors rests with their parents or local guardians. Selection of adult material will not be restricted by the possibility that these materials may come into the possession of minors. The library will not act *in loco parentis*. In providing materials for student use, the library cannot provide multiple copies of individual books or textbooks for school assignments, nor can it duplicate subject materials extensively.

Responsibility for Selection

The initial responsibility for materials selection lies with the professional staff (librarians) of the library operating within the areas of service to children, young adults, and adults. All

staff members and the general public may recommend material for consideration.

The ultimate authority and responsibility for the selection of library materials is delegated by the Library Board to the Library Director. The Director may, under his or her discretion, assign responsibility for collection development oversight to senior professional staff members (Department Heads) in each service area.

Disposal/Discarding of Materials

Physical items are discarded from the collection if they are surplus to the needs of the library, their information or format has become obsolete, they are available elsewhere or in other formats, or they are so worn physically as to be unusable. Digital collection items may be discontinued or replaced with alternate sources without notice, due to factors such as price, ease of use, or contracted access terms with third party providers.

Librarians continually evaluate the relevance, use and condition of the collection and establish criteria for discarding or discontinuing access to items. Physical items may be disposed of in any legal manner, but a reasonable effort will be made to sell the used items (whether to the public through a local booksale, or by other means to recoup some of the costs of the item). Used library items that are not sold will be made available by donation to other nonprofit agencies if they can be put to educational use. Priority of donating used library material will be to offer it to local agencies in the Library's area of service first. If no local agencies can accept material, it will be offered to nearby nonprofit agencies (Suffolk County) who serve clients in the Mastics, Moriches or Shirley area.

Used materials will only be donated outside the county if they cannot be sold, or if no local agency can accept them within a reasonable time period. It is the responsibility of the Library Director, with recommendations from professional staff, to ultimately determine the disposition of used library materials, with approval from the Board of Trustees.

Gifts of Materials

Gift additions must meet the same selection criteria as purchased materials.

Reconsideration of Library Materials (Challenges)

Materials shall not be removed from collection because of partisan, doctrinal, or moral disapproval. The only materials which shall not be in the Library's collection are those judged by the appropriate court or courts to be illegal. If a patron so chooses, he/she may make a formal complaint by filling out a "Request for Reconsideration" form.

Requests for reconsideration may be made only by registered patrons, and shall be made in writing and given to the Library Director for a written response. Patrons must fully identify themselves in order to make a request for reconsideration - requests from groups will not be considered. Appeals from the Library Director's decision may be directed only to the Board of Trustees for their final decision.

Library Bill of Rights

The American Library Association affirms that all libraries are forums for information and ideas, and that the following basic policies should guide their services.

I. Books and other library resources should be provided for the interest, information, and enlightenment of all people of the community the library serves. Materials should not be excluded because of the origin, background, or views of those contributing to their creation.

II. Libraries should provide materials and information presenting all points of view on current and historical issues. Materials should not be proscribed or removed because of partisan or doctrinal disapproval.

III. Libraries should challenge censorship in the fulfillment of their responsibility to provide information and enlightenment.

IV. Libraries should cooperate with all persons and groups concerned with resisting abridgment of free expression and free access to ideas.

V. A person's right to use a library should not be denied or abridged because of origin, age, background, or views.

VI. Libraries that make exhibit spaces and meeting rooms available to the public they serve should make such facilities available on an equitable basis, regardless of the beliefs or affiliations of individuals or groups requesting their use.

Adopted June 19, 1939, by the ALA Council; amended October 14, 1944; June 18, 1948; February 2, 1961; June 27, 1967; January 23, 1980; inclusion of "age" reaffirmed January 23, 1996.

Community Family Literacy Project, Inc.
 1st Quarter Report to Board of Trustees
 July 1, 2012 to September 30, 2012
 Submitted by Toni Witham on October 22, 2012

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance - July 1, 2012					\$ 126,601.92
CASH RECEIPTS:					
2012 5K Run:					
Registrations	\$ 10,077.00				
Sponsors	\$ 1,650.00				
Total 2012 5K Run		\$ 11,727.00			
Donations:					
Book Sales	\$ 705.00				
Reusable Bags	\$ 162.00				
Calendars	\$ 20.00				
Miscellaneous	\$ 100.00				
Total Donations		\$ 987.00			
Interest:					
Interest from Checking A/C #0260	\$ 8.12				
Interest from MM A/C #0279	\$ 138.86				
Total Interest		\$ 146.98			
TOTAL CASH RECEIPTS:		\$ 12,860.98			
CASH DISBURSEMENTS:					
Expenses:					
PCHP Toys			\$ -		
PCHP Books			\$ -		
Reach Out & Read			\$ -		
FLP Books LEFA			\$ 95.00		
LEFA Book Grant			\$ -		
LEFA Arts & Crafts			\$ -		
FLP Adult Books			\$ -		
Total expenses				\$ 95.00	
2012 5K Run					
Michaels - for raffles			\$ 16.97		
Crown Trophy			\$ 182.85		
PromoSpark - T-shirts			\$ 1,917.20		
Suzanne Smith - reimbursements for raffles			\$ 126.09		
Mr. Party Pooper			\$ 400.00		
Sam's Club			\$ 454.54		
Start To Finish			\$ 2,412.45		
King Kullen - water			\$ 35.95		
Total 2012 5K Run				\$ 5,546.05	
Miscellaneous:					
Earthwise Bag Company - reusable bags			\$ 2,688.00		
Lindsay Davis - reimburse for purchase for LEFA Adult Classes			\$ 40.45		
Janet Barry - reimburse for purchase for LEFA			\$ 400.00		
Pearson Education - balance due after \$4,068.00 covered by NYS Education Grant			\$ 1,078.64		
Denise Joya - reimbursement - items purchased for program held at High School			\$ 19.00		
Total Miscellaneous				\$ 4,226.09	
TOTAL CASH DISBURSEMENTS:				\$ 9,867.14	
Profit/Loss for 1st Quarter ending September 30, 2012					\$ 2,993.84
ENDING CASH BALANCE AS OF September 30, 2012					\$ 129,595.76

Community Family Literacy Project, Inc.
1st Quarter Report to Board of Trustees
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ASSETS:	
Empire National: Checking A/C #0260	\$ 15,037.54
Empire National: MM A/C #0279	\$ 55,299.80
Capital One: CD #2713	\$ 25,243.61
Astoria Federal Savings: CD #9953	\$ 34,014.81
TOTAL ASSETS AS OF SEPTEMBER 30, 2012	<u>\$ 129,595.76</u>

Community Library Friends of the Arts, Inc.
 1st Quarter Report to Board of Trustees
 July 1, 2012 to September 30, 2012
 Submitted by Toni Witham on October 22, 2012

	Cash Receipts	Total Cash Receipts	Cash Disbursed	Total Cash Disbursed	GRAND TOTALS
Beginning Balance, July 1, 2012					\$ 127,665.64
Interest:					
Empire National Bank - Operating A/C #028	\$ 7.74				
Empire National Bank - Endowment A/C #046	<u>\$ 183.22</u>				
Total Interest		<u>\$ 190.96</u>			
TOTAL CASH RECEIPTS:		<u>\$ 190.96</u>			
CASH DISBURSEMENTS:					
TOTAL CASH DISBURSEMENTS:				<u>\$ -</u>	
Profit/Loss for 1st Quarter ending September 30, 2012					<u>\$ 190.96</u>
ENDING CASH BALANCE AS OF SEPTEMBER 30, 2012					<u>\$ 127,856.60</u>

Community Library Friends of the Arts, Inc.
1st Quarter Report to Board of Trustees
July 1, 2012 to September 30, 2012
Submitted by Toni Witham on October 22, 2012

ASSETS:	
Operating A/C - Empire National Bank #028	\$ 3,068.85
CD - Empire National Bank #2676	\$ 51,776.58
<u>RESTRICTED ASSETS:</u>	
Endowment A/C - Empire National Bank #046	<u>\$ 73,011.17</u>
TOTAL ASSETS AS OF SEPTEMBER 30, 2012	<u>\$ 127,856.60</u>