

MEETING OF THE BOARD OF TRUSTEES
OF THE
MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

August 27, 2012

7:00 PM

AGENDA

- I. CALL TO ORDER**
 - PLEDGE OF ALLEGIANCE**
- II. APPROVAL OF MINUTES**
- III. SCHEDULE OF CLAIMS**
 - 1. OPERATING FUND**
- IV. FINANCIAL REPORTS**
- V. DIRECTOR'S REPORT**
- VI. ASSISTANT DIRECTOR'S REPORT**
- VII. BUSINESS MANAGER'S REPORT**
- VIII. UNFINISHED BUSINESS**
 - A. COMMUNITY SURVEY PROPOSAL**
- IX. NEW BUSINESS**
 - A. DEPARTMENT REPORTS**
 - * ANNUAL REPORT PRESENTATIONS*

AGENDA

August 27, 2012

1. CIRCULATION DEPARTMENT – A. Hofmann
2. LITERACY SERVICES – B. Donovan
3. INFORMATION TECHNOLOGY – D. Belmonte
4. DIGITAL SERVICES – N. Tanzi
5. ADULT SERVICES – J. Wuthenow
6. TEEN SERVICES – L. Squires
7. CHILDREN’S AND PARENT SERVICES – R. Wyneken
8. TECHNICAL SERVICES (written report only) – J. Corso

B. PERSONNEL

1. RECOMMENDED CHANGES

C. CORRESPONDENCE

- D. HVAC PROJECT
1. BUDGET
 2. SEQRA RESOLUTION

E. CONTINUING EDUCATION

F. SUFFOLK COUNTY LEGISLATIVE BREAKFAST

G. CONTRACT RENEWAL

PERIOD FOR PUBLIC EXPRESSION

X. EXECUTIVE SESSION

XI. ADJOURNMENT

The next meeting of the Board of Trustees is scheduled for:

September 24, 2012, 7:00PM

DRAFT - UNAPPROVED

**MASTICS-MORICHES-SHIRLEY
COMMUNITY LIBRARY**

MINUTES OF JULY 23, 2012 BOARD MEETING

Trustee Maiorana called the meeting to order at 7:04pm.

Present were Trustees Simmons, Maiorana, Gross, Director Rosalia, Assistant Director D'Amato, Business Manager Nowak, Secretary Prevete, and 2 Associates of Sand Pebble Builders, Inc. .

PRESENT

Motion by Gross, second by Simmons to accept the minutes of the June 25, 2012 meeting of the Board of Trustees. Carried 3-0.

MINUTES

Motion by Simmons, second by Gross to accept the minutes of the July 10, 2012 special meeting of the Board of Trustees. 3-0.

Motion by Gross, second by Simmons to accept for audit the following Accrual Schedule of Claims dated 6/30/12: Accrual Prepay Payables Warrant #1 \$15,816.55; Accrual Payables Warrant #2 \$75,474.10; Accrual Payroll Warrant W.E. 6/22/12 \$174,562.80; Accrual Payroll Benefits Warrant \$62,213.34, AND approve the Operating Fund Schedule of Claims dated 7/23/12; Prepay Payables Warrant #1 \$1,993.00; Payables Warrant #2 \$30,809.41; Payroll Warrant W. E. 7/06/2012 \$169,481.28; Payroll Benefits Warrant \$5,608.86; Carried 3-0.

**SCHEDULE
OF CLAIMS**

Audited financial statements will be provided by our accountants once completed.

**FINANCIAL
REPORTS**

Motion by Simmons, second by Gross to accept the Director's recommended personnel changes. Carried 3-0.

**RECOMMENDED
PERSONNEL
CHANGES**

Motion Gross, second by Simmons to authorize the Director to proceed with the boiler replacement project and publish the bid notice. Carried 3-0.

HVAC PROJECT

**WM. FLOYD SCHOOL
DISTRICT ANNUAL
GOLF OUTING
FUNDRAISER**

Motion by Gross, second by Simmons to authorize the Director, Assistant Director, Board Members and/or designated staff to attend the William Floyd Scholarship event at a cost not to exceed \$85.00 per person. Participation will be on the employees own time.
Carried 3-0.

Motion by Simmons, second by Gross to authorize the Director to commit to 1 (one) Tee-sign at \$150.00 on behalf of the Board of Trustees.
Carried 3-0.

Motion by Simmons, second by Gross to move into Executive Session at 7:30 pm for the purpose of discussing collective bargaining.
Carried 3-0.

**EXECUTIVE
SESSION**

Motion by Simmons, second by Gross to leave Executive session at 8:45 pm.

Motion by Gross, second by Simmons to adjourn the meeting at 8:47 pm. Carried 3-0.

ADJOURNMENT

Respectfully submitted by,

Cecile Prevete, Secretary

ANNUAL ORGANIZATIONAL MEETING OF THE BOARD OF TRUSTEES

JULY 23, 2012

1. AGENDA

Motion by Raineri, second by Saggio, to accept the Agenda as presented. Carried 4-0.

2. APPOINTMENTS

A. TREASURER

Motion by Simmons, second by Gross, to appoint Josephine Wuthenow as Treasurer. Carried 3-0.

Motion by Gross, second by Simmons, to appoint Rachel Wyneken as Assistant Treasurer. Carried 3-0.

B. CLAIMS AUDITOR

Motion by Simmons, second by Gross, to appoint Joseph Schiano as Claims Auditor of the Mastics-Moriches-Shirley Community Library at a fee of \$6,000 per annum. Carried 3-0.

C. ATTORNEYS

Motion by Gross, second by Simmons, to appoint Kevin Seaman as the general legal counsel for the Mastics-Moriches-Shirley Community Library, at a semiannual retainer of \$6,750.00. Carried 3-0.

Motion by Simmons, second by Gross to appoint Lamb & Barnosky, LLP as the labor legal counsel for the Mastics-Moriches-Shirley Community Library, at a monthly retainer of \$1,000.00. Carried 3-0.

D. ACCOUNTANT

Motion by Gross, second by Simmons, to appoint Baldessari & Coster LLP as the accounting firm for the Mastics-Moriches-Shirley Community Library at an annual fee not to exceed \$15,000. In the course of this appointment the accounting firm shall review monthly accounting and financial reports, review internal accounting work performed, prepare the Library's annual state reports, provide accounting advice, and conduct the annual certified audit. The cost of any other extra work shall be negotiated by the Library Director and reported to the Board of Trustees. Carried 3-0.

E. INSURANCE AGENT

Motion by Simmons, second by Gross, to appoint Industrial Coverage Corp. as the Mastics-Moriches-Shirley Community Library's Insurance Agent. Carried 3-0.

F. RECORDS MANAGEMENT

Motion by Gross, second by Simmons, to appoint Chris Nowak as Records Management Officer. Carried 3-0.

G. CUSTODIAN OF PUBLIC RECORDS

Motion by Simmons, second by Gross, to appoint Kerri Rosalia as the Custodian of Public Records and Freedom of Information Officer. Carried 3-0.

H. AFFIRMATIVE ACTION OFFICER

Motion by Gross, second by Simmons, to appoint Chris Nowak as the Affirmative Action Officer. Carrie 3-0.

3. ANNUAL OFFICIAL ACTIONS

A. DEPOSITORIES

1) BANK ACCOUNTS

Motion by Simmons, second by Gross, to designate Empire National Bank and Capital One as legal depositories of monies belonging to the Mastics-Moriches-Shirley Community Library of the Township of Brookhaven, County of Suffolk, State of New York, and that monies belonging to said Library shall be deposited in accordance with Library policy and General Municipal Law. Carried 3-0.

2) LIBRARY INVESTMENTS

Motion by Gross, second by Simmons, to authorize Kerri Rosalia and Chris Nowak, Director and Business Manager of the Mastics-Moriches-Shirley Community Library respectively, to negotiate jointly the purchase of investment vehicles for Library funds. Such investments shall be executed in accordance with Library policy and General Municipal Law. The Board of Trustees hereby designates as depositories of Library investments any financial institution which meets the criteria of the Library's investment policy and General Municipal Law for such investments. Preference however shall be given to institutions housed within the boundaries of the Library District. Carried 3-0.

B. OFFICIAL NEWSPAPERS

Motion by Simmons, second by Gross, to designate the *Long Island Advance* and *The South Shore Press* as the newspapers which will carry required legal notices of the Mastics-Moriches-Shirley Community Library. Carried 3-0.

C. REGULAR MEETINGS

Motion by Gross, second by Simmons, that the regular meetings of the Mastics-Moriches-Shirley Community Library Trustees be held in the Library at 7:00 pm on the following dates:

<i>July 23, 2012</i>	<i>January 28, 2013</i>
<i>August 27, 2012</i>	<i>February 25, 2013</i>
<i>September 24, 2012</i>	<i>March 25, 2013 (Budget Hearing)</i>
<i>October 22, 2012</i>	<i>April 22, 2013</i>
<i>November 26, 2012</i>	<i>May 20, 2013</i>
<i>December 17, 2012</i>	<i>June 24, 2013</i>

Carried 3-0.

D. ANNUAL BUDGET VOTE AND TRUSTEE ELECTION

Motion by Simmons, second by Gross that the annual budget vote and Trustee election will be held on Tuesday, April 2, 2013. Carried 3-0.

E. PETTY CASH FUNDS

Motion by Gross, second by Simmons, that petty cash funds be established as follows for FY 2012 - 2013

<u>DEPARTMENT</u>	<u>CUSTODIAN</u>	<u>AMOUNT</u>
Reference and Adult	Josephine Wuthenow	\$100.00
Children & Parents'	Rachel Wyneken	\$100.00
Circulation	Anne Marie Hofmann	\$200.00

Business Office	Chris Nowak	\$150.00
Technical Services	Judy Corso	\$ 50.00
Teen	Lorraine Squires	\$ 50.00
Information Technology	David Belmonte	\$ 50.00
Literacy Department	Elizabeth Donovan	\$100.00

Carried 3 - 0.

F. FRIENDS OF THE ARTS

1. EXECUTIVE DIRECTOR

Motion by Simmons, second by Gross, to reappoint Tara D'Amato as the Executive Director of the Community Library Friends of the Arts, Inc. of the Mastics-Moriches-Shirley Community Library at no fee. Carried 3-0.

2. STEERING COMMITTEE

Motion by Gross, second by Simmons, to reappoint the following as members of the Steering Committee of the Mastics-Moriches-Shirley Community Library Friends of the Arts, Inc. for FY '12-13: Michael Cordaro, Patricia Fusco, Raymond Supino and Cynthia Sciacca. Carried 3-0.

G. FAMILY LITERACY PROJECT

1) EXECUTIVE DIRECTOR

Motion by Simmons, second by Gross, to reappoint Elizabeth Donovan as the Executive Director of the Community Family Literacy Project. Inc., at no fee. Carried 3-0.

2) STEERING COMMITTEE

Motion by Gross, second by Simmons, to appont the following as members of the Steering Committee of the Community Family Literacy Project for '12 -'13: Patricia Chieffo, Eileen Maurer, Diana

Diana Davies, Anne Marie Hofmann, Kate Devenney, Assemblyman Fred Thiele, Jr., Legislator Kate Browning. Carried 3-0.

H. UNEMPLOYMENT INSURANCE ACCOUNT

Motion by Simmons, second by Gross, to maintain a reserve fund in the amount of \$9,500.00 for the Mastics-Moriches-Shirley Community Library to pay current claims for unemployment as presented. Carried 3 - 0.

I. VACATION AND SICK PAY ACCOUNT

Motion by Simmons, second by Gross, to maintain a reserve fund in the amount of \$375,823.00 for the Mastics-Moriches-Shirley Community Library to pay vacation and sick pay to resignees/retirees, if necessary. Carried 3 - 0.

4. ADJOURNMENT

Motion by Gross, second by Simmons, to adjourn the Organization Meeting of the Board of Trustees at 7:02 pm. Carried 3-0.

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

SCHEDULE OF CLAIMS

PRESENTED AUGUST 27, 2012

PREPAY PAYABLES WARRANT #1	\$89,550.10
PAYABLES WARRANT #2	\$120,281.34
PAYABLES WARRANT #3	\$1255.00
PAYROLL WARRANT W.E. 7/20/2012	\$174,301.45
PAYROLL BENEFITS WARRANT	\$61,744.54
PAYROLL WARRANT W.E. 8/3/2012	\$ 172,955.46
PAYROLL BENEFITS WARRANT	\$7,252.33
PAYROLL WARRANT W.E. 8/17/2012	\$173,465.33
PAYROLL BENEFITS WARRANT	\$4,873.42
TOTAL	<u>\$805,678.97</u>

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I hereby certify that at a meeting of the board of Trustees, a resolution was adopted for authorized payment of this attached schedule of claims.

Secretary:

Date:

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48914	07/20/2012	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL 82012	07/19/2012		6433G · POSTAGE	3,030.31
TOTAL					3,030.31
Bill Pmt -Check	48915	07/20/2012	Long Island Railroad	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Tickets 7302012	07/20/2012		6437A · PROGRAMS (ADULT)	340.00
TOTAL					340.00
Bill Pmt -Check	48916	07/26/2012	ABOS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Reg 2012 Conference	07/25/2012		6435S · CED, CONF & TRAV (COMM SRV)	250.00
TOTAL					250.00
Bill Pmt -Check	48917	07/26/2012	American Express	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*71312	07/25/2012		7203W · EQUIPMENT WIRE	134.55
				6435D · CED, CONF & TRAVEL (ADM)	299.00
				7203A · EQUIPMENT ADULT	126.78
				6437C · PROGRAMS (C&P)	119.92
				6431D · TELECOMMUNICATIONS	25.00
				6450F · FUEL/GAS	75.00
				6430G · OFFICE AND LIBRARY SUPPLIES	457.20
				6417L · VIDEOS (LIT)	1,807.00
				6437A · PROGRAMS (ADULT)	366.66
				6437C · PROGRAMS (C&P)	659.95
				6437N · PROGRAMS (TEEN)	366.68
				7203C · EQUIPMENT C & P	761.68

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
				7203N · EQUIPMENT TEEN	111.00
				6430G · OFFICE AND LIBRARY SUPPLIES	471.65
TOTAL					<u>5,782.07</u>
Bill Pmt -Check	48918	07/26/2012	AT&T	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*71012	07/25/2012		6431D · TELECOMMUNICATIONS	36.68
TOTAL					<u>36.68</u>
Bill Pmt -Check	48919	07/26/2012	County Wide Ice Cream Distributors, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*7302012 program	07/25/2012		6437A · PROGRAMS (ADULT)	290.25
TOTAL					<u>290.25</u>
Bill Pmt -Check	48920	07/26/2012	LIPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*07132012	07/25/2012		6450E · ELECTRICITY	16,666.69
TOTAL					<u>16,666.69</u>
Bill Pmt -Check	48921	07/26/2012	New York State Unemployment Insurance	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*070512	07/25/2012		9050 · UNEMPLOYMENT INSURANCE	1,682.23
TOTAL					<u>1,682.23</u>
Bill Pmt -Check	48922	07/26/2012	Sam's Club	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*07082012	07/25/2012		6437L · PROGRAMS (LIT)	183.54

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
				6430G · OFFICE AND LIBRARY SUPPLIES	120.12
				6451G · CUSTODIAL SUPPLIES	313.30
				6437N · PROGRAMS (TEEN)	194.70
TOTAL					811.66
Bill Pmt -Check	48923	07/26/2012	Utica National Insurance Group	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*071212	07/25/2012		6454 · INSURANCE	53,121.37
TOTAL					53,121.37
Bill Pmt -Check	48924	07/26/2012	Verizon	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*070712	07/25/2012		6431D · TELECOMMUNICATIONS	87.98
TOTAL					87.98
Bill Pmt -Check	48925	08/02/2012	Amazon.com	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*071012	07/31/2012		6410A · BOOKS (ADULT)	715.63
				6417C · VIDEOS (C&P)	695.57
				6417A · VIDEOS (ADULT)	410.10
				6417N · VIDEOS (TEEN)	106.18
				6413A · PERIODICALS (ADULT)	23.48
				6410C · BOOKS (C&P)	937.16
				6429C · REALIA (C&P)	24.98
				6410N · BOOKS (TEEN)	375.40
				6412A · RECORDINGS (ADULT)	86.88
				6412C · RECORDINGS (C&P)	17.52
TOTAL					3,392.90

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Prepay Payables Warrant #1
August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48926	08/02/2012	Home Depot Credit Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*072012	07/31/2012		6451G · CUSTODIAL SUPPLIES	166.82
				6430G · OFFICE AND LIBRARY SUPPLIES	13.97
TOTAL					<u>180.79</u>
Bill Pmt -Check	48927	08/10/2012	Suffolk County Water Authority	L0225 · EMPIRE NAT'L - OPERATING	
Bill	4282012-7272012	08/09/2012		6450W · WATER	506.86
TOTAL					<u>506.86</u>
Bill Pmt -Check	48928	08/20/2012	Long Island Railroad	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*Tickets 8252012	08/17/2012		6437A · PROGRAMS (ADULT)	340.00
TOTAL					<u>340.00</u>
Bill Pmt -Check	48929	08/20/2012	Postmaster	L0225 · EMPIRE NAT'L - OPERATING	
Bill	*NL 92012	08/17/2012		6433G · POSTAGE	3,030.31
TOTAL					<u>3,030.31</u>

GRAND TOTAL: \$ 89,550.10

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Prepay Payables Warrant #1

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
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I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48930	08/27/2012	A. I. Friedman	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1270323	08/08/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-837.25
TOTAL					-837.25
Bill Pmt -Check	48931	08/27/2012	Acevedo, Jennifer	L0225 - EMPIRE NAT'L - OPERATING	
Bill	55070, 55069	07/26/2012		6410C - BOOKS (C&P)	-26.95
TOTAL					-26.95
Bill Pmt -Check	48932	08/27/2012	Adirondack Direct	L0225 - EMPIRE NAT'L - OPERATING	
Bill	53017432	08/17/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-6,166.20
TOTAL					-6,166.20
Bill Pmt -Check	48933	08/27/2012	All Island Janitorial Supply, Inc	L0225 - EMPIRE NAT'L - OPERATING	
Bill	689588	08/20/2012		6451G - CUSTODIAL SUPPLIES	-616.65
TOTAL					-616.65
Bill Pmt -Check	48934	08/27/2012	Andresen, Alana	L0225 - EMPIRE NAT'L - OPERATING	
Bill		07/30/2012		6437C - PROGRAMS (C&P)	-250.00
TOTAL					-250.00
Bill Pmt -Check	48935	08/27/2012	Animal Adventures	L0225 - EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	7252012	07/30/2012		6437C · PROGRAMS (C&P)	-275.00
TOTAL					-275.00
Bill Pmt -Check	48936	08/27/2012	Baker & Taylor	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3018015112	07/24/2012		6410C · BOOKS (C&P)	-449.02
Bill	3018040929	07/24/2012		6410C · BOOKS (C&P)	-30.30
Bill	3018042928	07/24/2012		6410C · BOOKS (C&P)	-108.87
Bill	3018011063	07/24/2012		6410C · BOOKS (C&P)	-40.77
Bill	3018025237	07/24/2012		6410C · BOOKS (C&P)	-8.91
Bill	3018019853	07/24/2012		6410C · BOOKS (C&P)	-42.49
Bill	3018023135	07/24/2012		6410C · BOOKS (C&P)	-40.29
Bill	3018042045	07/24/2012		6410N · BOOKS (TEEN)	-4.23
Bill	3018037134	07/24/2012		6410N · BOOKS (TEEN)	-31.35
Bill	3018036145	07/24/2012		6410A · BOOKS (ADULT)	-118.68
Bill	3018043921	07/24/2012		6410A · BOOKS (ADULT)	-90.09
Bill	3018038794	07/24/2012		6410A · BOOKS (ADULT)	-214.54
Bill	3018044679	07/25/2012		6410A · BOOKS (ADULT)	-318.88
Bill	3018043642	07/25/2012		6410A · BOOKS (ADULT)	-47.21
Bill	3018040957	07/25/2012		6410A · BOOKS (ADULT)	-330.41
Bill	3018058638	07/25/2012		6410A · BOOKS (ADULT)	-148.37
Bill	3018054060	07/25/2012		6410A · BOOKS (ADULT)	-221.64
Bill	3018041373	07/25/2012		6410A · BOOKS (ADULT)	-653.91
Bill	3018049484	07/25/2012		6410A · BOOKS (ADULT)	-71.06
Bill	3018052246	07/25/2012		6410A · BOOKS (ADULT)	-148.02
Bill	3018061629	07/25/2012		6410A · BOOKS (ADULT)	-176.98
Bill	3018039102	07/25/2012		6412A · RECORDINGS (ADULT)	-22.21
Bill	3018062242	07/30/2012		6410N · BOOKS (TEEN)	-6.05
Bill	3018050393	07/30/2012		6410N · BOOKS (TEEN)	-22.20
Bill	3018048441	07/30/2012		6410N · BOOKS (TEEN)	-18.02

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	3018043271	07/30/2012		6410N · BOOKS (TEEN)	-80.33
Bill	3018043215	07/30/2012		6410C · BOOKS (C&P)	-402.89
Bill	3018040987	07/30/2012		6410C · BOOKS (C&P)	-288.14
Bill	3018053027	07/30/2012		6410C · BOOKS (C&P)	-89.81
Bill	3018062766	07/30/2012		6410C · BOOKS (C&P)	-68.15
Bill	3018058879	07/30/2012		6410C · BOOKS (C&P)	-29.60
Bill	3018039100	07/30/2012		6410C · BOOKS (C&P)	-7.34
Bill	3018039101	07/30/2012		6410C · BOOKS (C&P)	-191.95
Bill	3018068268	07/30/2012		6410C · BOOKS (C&P)	-11.90
Bill	3018068267	07/30/2012		6410C · BOOKS (C&P)	-135.93
Bill	3018063084	07/30/2012		6410A · BOOKS (ADULT)	-76.72
Bill	3018062329	07/30/2012		6410A · BOOKS (ADULT)	-88.53
Bill	3018058203	07/30/2012		6410A · BOOKS (ADULT)	-416.28
Bill	3018064652	07/30/2012		6410A · BOOKS (ADULT)	-93.54
Bill	3018060294	07/30/2012		6412A · RECORDINGS (ADULT)	-38.86
Bill	3018073464	08/07/2012		6410C · BOOKS (C&P)	-31.36
Bill	3018078218	08/07/2012		6410C · BOOKS (C&P)	-18.08
Bill	3018077471	08/07/2012		6410C · BOOKS (C&P)	-23.15
Bill	3018074976	08/07/2012		6410C · BOOKS (C&P)	-195.03
Bill	3018070968	08/07/2012		6410C · BOOKS (C&P)	-481.48
Bill	3018033392	08/07/2012		6410C · BOOKS (C&P)	-176.53
Bill	3018056769	08/07/2012		6410C · BOOKS (C&P)	-677.38
Bill	3018081466	08/07/2012		6410N · BOOKS (TEEN)	-4.84
Bill	3018081471	08/07/2012		6410N · BOOKS (TEEN)	-165.54
Bill	3018084180	08/07/2012		6410N · BOOKS (TEEN)	-7.85
Bill	3018077741	08/07/2012		6410N · BOOKS (TEEN)	-11.10
Bill	3018061737	08/07/2012		6410N · BOOKS (TEEN)	-58.11
Bill	3018071740	08/07/2012		6410N · BOOKS (TEEN)	-9.68
Bill	3018066323	08/07/2012		6410N · BOOKS (TEEN)	-12.48
Bill	3018062844	08/07/2012		6410N · BOOKS (TEEN)	-70.27
Bill	3018089931	08/14/2012		6410A · BOOKS (ADULT)	-127.26
Bill	3018083184	08/14/2012		6410A · BOOKS (ADULT)	-173.09

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	3018084998	08/14/2012		6410A · BOOKS (ADULT)	-61.87
Bill	3018072968	08/14/2012		6410A · BOOKS (ADULT)	-56.27
Bill	3018070488	08/14/2012		6410A · BOOKS (ADULT)	-814.64
Bill	3018065379	08/14/2012		6410A · BOOKS (ADULT)	-144.00
Bill	3018069468	08/14/2012		6410A · BOOKS (ADULT)	-141.13
Bill	3018070860	08/14/2012		6410A · BOOKS (ADULT)	-142.89
Bill	3018072600	08/14/2012		6410A · BOOKS (ADULT)	-44.00
Bill	3018071732	08/14/2012		6410A · BOOKS (ADULT)	-53.20
Bill	3018070554	08/14/2012		6410A · BOOKS (ADULT)	-278.96
Bill	3018079331	08/14/2012		6410A · BOOKS (ADULT)	-57.48
Bill	3018082370	08/14/2012		6410A · BOOKS (ADULT)	-249.24
Bill	3018074969	08/14/2012		6410A · BOOKS (ADULT)	-202.18
Bill	3018088147	08/14/2012		6410A · BOOKS (ADULT)	-339.83
Bill	3018080711	08/14/2012		6412A · RECORDINGS (ADULT)	-12.77
Bill	3018099508	08/16/2012		6410N · BOOKS (TEEN)	-68.26
Bill	3018080175	08/16/2012		6410N · BOOKS (TEEN)	-629.40
Bill	3018096733	08/16/2012		6410N · BOOKS (TEEN)	-7.87
Bill	3018093107	08/16/2012		6410N · BOOKS (TEEN)	-12.43
Bill	3018098390	08/16/2012		6410N · BOOKS (TEEN)	-159.14
Bill	3018095878	08/20/2012		6410A · BOOKS (ADULT)	-121.82
Bill	3018105321	08/20/2012		6410A · BOOKS (ADULT)	-81.55
Bill	3018099893	08/20/2012		6410A · BOOKS (ADULT)	-210.16
Bill	3018101696	08/20/2012		6410A · BOOKS (ADULT)	-691.49
Bill	3018096784	08/20/2012		6410A · BOOKS (ADULT)	-36.03
Bill	3018097335	08/20/2012		6410A · BOOKS (ADULT)	-214.56
Bill	3018108216	08/20/2012		6410A · BOOKS (ADULT)	-356.56
Bill	3018108570	08/20/2012		6410A · BOOKS (ADULT)	-29.93
Bill	3018108712	08/20/2012		6412A · RECORDINGS (ADULT)	-19.43
Bill	3018087854	08/20/2012		6412A · RECORDINGS (ADULT)	-49.40
Bill	3018112767	08/20/2012		6410A · BOOKS (ADULT)	-114.09
Bill	3018115382	08/21/2012		6410A · BOOKS (ADULT)	-186.06
Bill	3018115765	08/21/2012		6410A · BOOKS (ADULT)	-138.53

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-13,352.87
Bill Pmt -Check	48937	08/27/2012	Baker & Taylor Entertainment	L0225 - EMPIRE NAT'L - OPERATING	
Bill	V80263160	07/24/2012		6412A · RECORDINGS (ADULT)	-11.03
Bill	V80937960	07/25/2012		6417A · VIDEOS (ADULT)	-14.29
Bill	V81307560	08/07/2012		6412C · RECORDINGS (C&P)	-97.55
Bill	V82003860	08/20/2012		6417A · VIDEOS (ADULT)	-28.59
Bill	V81930830	08/20/2012		6412N · RECORDINGS (TEEN)	-146.59
Bill	V82170280	08/21/2012		6417A · VIDEOS (ADULT)	-32.16
TOTAL					-330.21
Bill Pmt -Check	48938	08/27/2012	Baking Coach, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7192012	07/30/2012		6437C · PROGRAMS (C&P)	-350.00
TOTAL					-350.00
Bill Pmt -Check	48939	08/27/2012	Bauer, Robert J.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	858599	08/21/2012		6410C · BOOKS (C&P)	-15.95
TOTAL					-15.95
Bill Pmt -Check	48940	08/27/2012	Bibliotheca ITG	L0225 - EMPIRE NAT'L - OPERATING	
Bill	SI0000911-US	08/08/2012		7203W · EQUIPMENT WIRE	-3,330.00
Bill	SI0000983-US	08/09/2012		6419W · SOFTWARE (WIRES)	-2,424.40
TOTAL					-5,754.40

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48941	08/27/2012	Bleidner, Gloria	L0225 - EMPIRE NAT'L - OPERATING	
Bill	8132012	08/21/2012		6437A · PROGRAMS (ADULT)	-75.00
TOTAL					<u>-75.00</u>
Bill Pmt -Check	48942	08/27/2012	Blick Art Materials	L0225 - EMPIRE NAT'L - OPERATING	
Bill	857625	07/24/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-44.47
TOTAL					<u>-44.47</u>
Bill Pmt -Check	48943	08/27/2012	Bray, Ellen	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Mileage 7272012	08/14/2012		6435L · CED, CONF & TRAVEL (LIT)	-39.64
TOTAL					<u>-39.64</u>
Bill Pmt -Check	48944	08/27/2012	Brodart Co.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	259477	08/14/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-249.62
Bill	260211	08/14/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-483.00
TOTAL					<u>-732.62</u>
Bill Pmt -Check	48945	08/27/2012	BWI	L0225 - EMPIRE NAT'L - OPERATING	
Bill	145708E	07/30/2012		6410N · BOOKS (TEEN)	-25.96
TOTAL					<u>-25.96</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48946	08/27/2012	Capuano, Jean	L0225 - EMPIRE NAT'L - OPERATING	
Bill	735062	08/14/2012		6410A - BOOKS (ADULT)	-8.99
TOTAL					<u>-8.99</u>
Bill Pmt -Check	48947	08/27/2012	Carco Group, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	00761620	08/15/2012		6437P16 - STAFF BACKGROUND SCREEN	-903.04
TOTAL					<u>-903.04</u>
Bill Pmt -Check	48948	08/27/2012	Carter, Kathleen	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7252012	08/07/2012		6437A - PROGRAMS (ADULT)	-200.00
TOTAL					<u>-200.00</u>
Bill Pmt -Check	48949	08/27/2012	Casper, Thomas	L0225 - EMPIRE NAT'L - OPERATING	
Bill	72012	07/30/2012		6435N - CED, CONF & TRAVEL (TEEN)	-25.52
				6437N - PROGRAMS (TEEN)	-108.88
Bill	7/24,28/12	08/07/2012		6435N - CED, CONF & TRAVEL (TEEN)	-172.46
Bill	Mileage 82012	08/21/2012		6435N - CED, CONF & TRAVEL (TEEN)	-38.95
TOTAL					<u>-345.81</u>
Bill Pmt -Check	48950	08/27/2012	CCP Solutions, LLC.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	INV11415	08/15/2012		6439G - EQUIPMENT R & M (GEN)	-31.77

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-31.77
Bill Pmt -Check	48951	08/27/2012	CDW Government, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	M609086	08/02/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-233.82
Bill	L704957	08/02/2012		7203W · EQUIPMENT WIRE	-354.22
Bill	L696035	08/02/2012		7203W · EQUIPMENT WIRE	-411.60
Bill	L693927	08/02/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-416.60
Bill	L694781	08/08/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-558.08
Bill	L824001	08/08/2012		7203W · EQUIPMENT WIRE	-633.11
Bill	L816288	08/08/2012		6439W · EQUIPMENT R & M (WIRES)	-795.68
Bill	M043570	08/08/2012		7203W · EQUIPMENT WIRE	-873.56
Bill	M377295	08/08/2012		7203W · EQUIPMENT WIRE	-188.65
Bill	M313534	08/08/2012		7203W · EQUIPMENT WIRE	-329.38
Bill	M930784	08/09/2012		7203W · EQUIPMENT WIRE	-248.44
TOTAL					-5,043.14
Bill Pmt -Check	48952	08/27/2012	Center Point Large Print	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1033879	08/14/2012		6410A · BOOKS (ADULT)	-383.12
TOTAL					-383.12
Bill Pmt -Check	48953	08/27/2012	Chant, Laura	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7232012	07/30/2012		6437N · PROGRAMS (TEEN)	-250.00
TOTAL					-250.00
Bill Pmt -Check	48954	08/27/2012	Chargers Printable Sportswear	L0225 - EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	3828	07/31/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-344.00
TOTAL					-344.00
Bill Pmt -Check	48955	08/27/2012	Children's Technology Review	L0225 · EMPIRE NAT'L - OPERATING	
Bill	1 Yr 2012-2013	07/31/2012		6417C · VIDEOS (C&P)	-30.00
TOTAL					-30.00
Bill Pmt -Check	48956	08/27/2012	Colonial Youth & Family Services	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7252012	08/07/2012		6437A · PROGRAMS (ADULT)	-45.00
				6437C · PROGRAMS (C&P)	-45.00
TOTAL					-90.00
Bill Pmt -Check	48957	08/27/2012	Currao-McAleavey, Carmella	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7242012	07/30/2012		6437N · PROGRAMS (TEEN)	-45.00
Bill	7102012	07/30/2012		6437N · PROGRAMS (TEEN)	-45.00
Bill	7172012	07/30/2012		6437N · PROGRAMS (TEEN)	-45.00
Bill	7312012	08/08/2012		6437N · PROGRAMS (TEEN)	-45.00
TOTAL					-180.00
Bill Pmt -Check	48958	08/27/2012	D'Amato, Tara	L0225 · EMPIRE NAT'L - OPERATING	
Bill	103012	08/20/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-29.95
TOTAL					-29.95

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48959	08/27/2012	Davis, Lindsay	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/16,17,18,20,23,24,	08/14/2012		6437L - PROGRAMS (LIT)	-750.00
TOTAL					-750.00
Bill Pmt -Check	48960	08/27/2012	Demco, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	4680236	08/01/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-39.81
TOTAL					-39.81
Bill Pmt -Check	48961	08/27/2012	Detail Carting Co. Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	282329	08/15/2012		6432G - CARTAGE	-250.38
TOTAL					-250.38
Bill Pmt -Check	48962	08/27/2012	Disc Go Technologies Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	S12-4031	07/25/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-80.30
TOTAL					-80.30
Bill Pmt -Check	48963	08/27/2012	DJJ Technologies	L0225 - EMPIRE NAT'L - OPERATING	
Bill	2032974	08/02/2012		6439W - EQUIPMENT R & M (WIRES)	-378.81
Bill	114418	08/02/2012		6439W - EQUIPMENT R & M (WIRES)	-250.00
Bill	2033879	08/09/2012		6439W - EQUIPMENT R & M (WIRES)	-378.81
TOTAL					-1,007.62

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48964	08/27/2012	Dlugolonski, Katherine	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7102012	07/30/2012		6437A · PROGRAMS (ADULT)	-400.00
Bill	8162012	08/21/2012		6437A · PROGRAMS (ADULT)	-400.00
TOTAL					<u>-800.00</u>
Bill Pmt -Check	48965	08/27/2012	Dunn, Jackie	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7282012	08/08/2012		6437N · PROGRAMS (TEEN)	-200.00
TOTAL					<u>-200.00</u>
Bill Pmt -Check	48966	08/27/2012	East End Driving School, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7142012	07/30/2012		6437N · PROGRAMS (TEEN)	-1,568.00
TOTAL					<u>-1,568.00</u>
Bill Pmt -Check	48967	08/27/2012	Eastern Environmental Solutions, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12/971	08/14/2012		6452G · BLDG ALTERATION AND MAINT	-660.00
TOTAL					<u>-660.00</u>
Bill Pmt -Check	48968	08/27/2012	EBSCO A	L0225 - EMPIRE NAT'L - OPERATING	
Bill	0051838	07/24/2012		6413A · PERIODICALS (ADULT)	-9.27
TOTAL					<u>-9.27</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48969	08/27/2012	Engel, David	L0225 - EMPIRE NAT'L - OPERATING	
Bill	8/9,10,11/2012	08/17/2012		6437C · PROGRAMS (C&P)	-2,000.00
TOTAL					<u>-2,000.00</u>
Bill Pmt -Check	48970	08/27/2012	Enviroscience Consultants, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	17698	08/21/2012		6452G · BLDG ALTERATION AND MAINT	-900.00
TOTAL					<u>-900.00</u>
Bill Pmt -Check	48971	08/27/2012	Filterfresh	L0225 - EMPIRE NAT'L - OPERATING	
Bill	645952	08/14/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-249.00
TOTAL					<u>-249.00</u>
Bill Pmt -Check	48972	08/27/2012	Flower Barn/IGHL Greenhouses	L0225 - EMPIRE NAT'L - OPERATING	
Bill	B0001672	08/15/2012		643760 · PLANTINGS	-191.53
TOTAL					<u>-191.53</u>
Bill Pmt -Check	48973	08/27/2012	Garda CL Atlantic, Inc	L0225 - EMPIRE NAT'L - OPERATING	
Bill	184-039212	08/14/2012		6437P13 · ARMORED CAR SERVICE	-171.59
TOTAL					<u>-171.59</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48974	08/27/2012	Gaylord Bros., Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	2070020	07/24/2012		6430G - OFFICE AND LIBRARY SUPPLIES	<u>-233.55</u>
TOTAL					-233.55
Bill Pmt -Check	48975	08/27/2012	Hafener, Cailie	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/16,18,20,23,25,27	08/14/2012		6437L - PROGRAMS (LIT)	<u>-260.00</u>
TOTAL					-260.00
Bill Pmt -Check	48976	08/27/2012	High Hopes Productions	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7242012	07/30/2012		6437C - PROGRAMS (C&P)	<u>-165.00</u>
TOTAL					-165.00
Bill Pmt -Check	48977	08/27/2012	Hurley, Kerrilynn	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Mileage 892012	08/17/2012		6435N - CED, CONF & TRAVEL (TEEN)	<u>-15.65</u>
TOTAL					-15.65
Bill Pmt -Check	48978	08/27/2012	Island Elevator Services	L0225 - EMPIRE NAT'L - OPERATING	
Bill	13313	08/15/2012		6452G - BLDG ALTERATION AND MAINT	<u>-350.00</u>
TOTAL					-350.00
Bill Pmt -Check	48979	08/27/2012	Island School & Art Supply	L0225 - EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	416174	08/15/2012		6437N · PROGRAMS (TEEN)	-110.19
TOTAL					-110.19
Bill Pmt -Check	48980	08/27/2012	Janowitz, Laurie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7192012	07/30/2012		6437A · PROGRAMS (ADULT)	-250.00
Bill	822012	08/14/2012		6437A · PROGRAMS (ADULT)	-260.00
Bill	8132012	08/21/2012		6437A · PROGRAMS (ADULT)	-280.00
TOTAL					-790.00
Bill Pmt -Check	48981	08/27/2012	Joya, Denise	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8/8,10,13,15/2012	08/14/2012		6437L · PROGRAMS (LIT)	-123.00
TOTAL					-123.00
Bill Pmt -Check	48982	08/27/2012	Kanowsky, Richard	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7172012	07/30/2012		6437A · PROGRAMS (ADULT)	-355.00
TOTAL					-355.00
Bill Pmt -Check	48983	08/27/2012	King Kullen	L0225 · EMPIRE NAT'L - OPERATING	
Bill	122071360321	07/26/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-17.94
Bill	122051356861	07/26/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-7.98
Bill	122001350161	07/26/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-11.47
Bill	122031294431	07/26/2012		6437L · PROGRAMS (LIT)	-41.24
Bill	121991349021	07/26/2012		6437N · PROGRAMS (TEEN)	-12.76
Bill	122141370111	08/07/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-5.38

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	122161213411	08/07/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-10.76
Bill	122191377991	08/07/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-23.96
Bill	122071200061	08/07/2012		6437A · PROGRAMS (ADULT)	-23.63
Bill	121931339761	08/07/2012		6437C · PROGRAMS (C&P)	-17.67
Bill	122130249591	08/07/2012		6437N · PROGRAMS (TEEN)	-105.57
Bill	122201378931	08/09/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-7.16
Bill	122221382321	08/20/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-15.55
Bill	122291394271	08/20/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-21.33
Bill	122270662711	08/20/2012		6437C · PROGRAMS (C&P)	-28.14
Bill	122170259001	08/21/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-31.07
TOTAL					-381.61
Bill Pmt -Check	48984	08/27/2012	Krzemien, Jack	L0225 · EMPIRE NAT'L - OPERATING	
Bill	768655, 768654	07/26/2012		6410C · BOOKS (C&P)	-11.98
TOTAL					-11.98
Bill Pmt -Check	48985	08/27/2012	Kyle, Stephanie	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Mileage/Program 8/12	08/21/2012		6435N · CED, CONF & TRAVEL (TEEN)	-26.87
				6437N · PROGRAMS (TEEN)	-276.27
TOTAL					-303.14
Bill Pmt -Check	48986	08/27/2012	Lamb & Barnosky, LLP	L0225 · EMPIRE NAT'L - OPERATING	
Bill	80269	08/14/2012		6437P4 · ATTORNEY	-1,035.89
Bill	79104	08/14/2012		6437P4 · ATTORNEY	-1,029.10
TOTAL					-2,064.99

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48987	08/27/2012	Language Line Services	L0225 - EMPIRE NAT'L - OPERATING	
Bill	2992883	08/20/2012		6437P17 - TRANSLATION SERVICES	-34.30
TOTAL					-34.30
Bill Pmt -Check	48988	08/27/2012	Lebron, Crystal	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/16 8/6/12	08/17/2012		6437N - PROGRAMS (TEEN)	-160.00
TOTAL					-160.00
Bill Pmt -Check	48989	08/27/2012	Levine, Lauren	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/12,19,26/2012	07/31/2012		6437C - PROGRAMS (C&P)	-375.00
TOTAL					-375.00
Bill Pmt -Check	48990	08/27/2012	Lifetime	L0225 - EMPIRE NAT'L - OPERATING	
Bill	13660	07/25/2012		6417A - VIDEOS (ADULT)	-202.90
TOTAL					-202.90
Bill Pmt -Check	48991	08/27/2012	Long Island Advance-Legal Adv	L0225 - EMPIRE NAT'L - OPERATING	
Bill	27153	08/17/2012		6434G - PRINTING (GEN)	-24.15
TOTAL					-24.15

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	48992	08/27/2012	Long Island Aquarium Service LLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	15777	07/24/2012		6452G · BLDG ALTERATION AND MAINT	-185.00
Bill	15825	08/08/2012		6452G · BLDG ALTERATION AND MAINT	-210.00
TOTAL					-395.00
Bill Pmt -Check	48993	08/27/2012	Lovett, Chantelle	L0225 · EMPIRE NAT'L - OPERATING	
Bill	858563	08/14/2012		6410C · BOOKS (C&P)	-21.95
TOTAL					-21.95
Bill Pmt -Check	48994	08/27/2012	Lunghi-Mesropian, Nicole	L0225 · EMPIRE NAT'L - OPERATING	
Bill	8/15,17/2012	08/20/2012		6437L · PROGRAMS (LIT)	-125.00
TOTAL					-125.00
Bill Pmt -Check	48995	08/27/2012	Marino, Philip S.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	949003	08/21/2012		6417C · VIDEOS (C&P)	-31.99
TOTAL					-31.99
Bill Pmt -Check	48996	08/27/2012	Midwest Tape	L0225 · EMPIRE NAT'L - OPERATING	
Bill	90225869	07/24/2012		6412C · RECORDINGS (C&P)	-291.63
Bill	90228124	07/24/2012		6417C · VIDEOS (C&P)	-28.90
Bill	90238969	07/25/2012		6412A · RECORDINGS (ADULT)	-119.96
Bill	90239021	07/25/2012		6412A · RECORDINGS (ADULT)	-113.61
Bill	90231367	07/25/2012		6412A · RECORDINGS (ADULT)	-144.32

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	90236104	07/25/2012		6417A · VIDEOS (ADULT)	-131.45
Bill	90232497	07/25/2012		6417A · VIDEOS (ADULT)	-429.39
Bill	90248576	07/25/2012		6417A · VIDEOS (ADULT)	-102.58
Bill	90248574	07/25/2012		6417A · VIDEOS (ADULT)	-234.75
Bill	90238792	07/25/2012		6417A · VIDEOS (ADULT)	-733.68
Bill	90238794	07/25/2012		6417A · VIDEOS (ADULT)	-89.67
Bill	90236102	07/25/2012		6417A · VIDEOS (ADULT)	-160.94
Bill	90239022	07/30/2012		6412C · RECORDINGS (C&P)	-146.72
Bill	90255357	07/30/2012		6412C · RECORDINGS (C&P)	-32.97
Bill	90256269	07/30/2012		6417C · VIDEOS (C&P)	-31.70
Bill	90253116	07/30/2012		6417C · VIDEOS (C&P)	-140.48
Bill	90248578	07/30/2012		6417C · VIDEOS (C&P)	-324.22
Bill	90238795	07/30/2012		6417C · VIDEOS (C&P)	-32.74
Bill	90238796	07/30/2012		6417C · VIDEOS (C&P)	-51.70
Bill	90253114	07/31/2012		6417A · VIDEOS (ADULT)	-414.89
Bill	90255354	07/31/2012		6412A · RECORDINGS (ADULT)	-29.99
Bill	90255356	07/31/2012		6412A · RECORDINGS (ADULT)	-29.23
Bill	90274175	08/07/2012		6412C · RECORDINGS (C&P)	-43.46
Bill	90285493	08/07/2012		6417C · VIDEOS (C&P)	-180.40
Bill	90275887	08/07/2012		6417C · VIDEOS (C&P)	-53.80
Bill	90275539	08/07/2012		6417C · VIDEOS (C&P)	-343.30
Bill	90275710	08/07/2012		6417C · VIDEOS (C&P)	-62.08
Bill	90267982	08/07/2012		6417C · VIDEOS (C&P)	-204.24
Bill	90267981	08/07/2012		6417C · VIDEOS (C&P)	-53.60
Bill	90248577	08/07/2012		6417N · VIDEOS (TEEN)	-191.21
Bill	90267980	08/07/2012		6417N · VIDEOS (TEEN)	-16.89
Bill	90275536	08/14/2012		6417A · VIDEOS (ADULT)	-85.56
Bill	90274172	08/14/2012		6412A · RECORDINGS (ADULT)	-38.99
Bill	90274174	08/14/2012		6412A · RECORDINGS (ADULT)	-30.72
Bill	90267749	08/14/2012		6417A · VIDEOS (ADULT)	-117.56
Bill	90267747	08/14/2012		6417A · VIDEOS (ADULT)	-1,028.85
Bill	90256267	08/14/2012		6417A · VIDEOS (ADULT)	-65.39

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	90275538	08/14/2012		6417A · VIDEOS (ADULT)	-401.93
Bill	90275886	08/14/2012		6417A · VIDEOS (ADULT)	-20.39
Bill	90285492	08/14/2012		6417A · VIDEOS (ADULT)	-26.89
Bill	90285490	08/14/2012		6417A · VIDEOS (ADULT)	-285.40
Bill	90309496	08/20/2012		6412A · RECORDINGS (ADULT)	-34.99
Bill	90293903	08/20/2012		6412A · RECORDINGS (ADULT)	-52.16
Bill	90279446	08/20/2012		6417A · VIDEOS (ADULT)	-51.78
Bill	90299596	08/20/2012		6417A · VIDEOS (ADULT)	-26.89
Bill	90299594	08/20/2012		6417A · VIDEOS (ADULT)	-100.87
Bill	90279444	08/20/2012		6417A · VIDEOS (ADULT)	-1,288.17
Bill	90311055	08/20/2012		6417A · VIDEOS (ADULT)	-175.67
Bill	90316502	08/20/2012		6417A · VIDEOS (ADULT)	-32.68
Bill	90309498	08/20/2012		6412N · RECORDINGS (TEEN)	-22.99
TOTAL					-8,852.38

Bill Pmt -Check	48997	08/27/2012	Millan, Rosalia	L0225 · EMPIRE NAT'L - OPERATING	
Bill	782012	07/30/2012		6437N · PROGRAMS (TEEN)	-58.00
TOTAL					-58.00

Bill Pmt -Check	48998	08/27/2012	Minuteman Press	L0225 · EMPIRE NAT'L - OPERATING	
Bill	14424	08/08/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-243.75
TOTAL					-243.75

Bill Pmt -Check	48999	08/27/2012	Muralles, Raquel L.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/16,18,20,23,25,27	08/14/2012		6437L · PROGRAMS (LIT)	-343.75
TOTAL					-343.75

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49000	08/27/2012	National Learning Corporation	L0225 - EMPIRE NAT'L - OPERATING	
Bill	0039244	08/20/2012		6410A - BOOKS (ADULT)	-144.32
TOTAL					<u>-144.32</u>
Bill Pmt -Check	49001	08/27/2012	Navarro-Gao, Carmen	L0225 - EMPIRE NAT'L - OPERATING	
Bill	Registration/Mileage	08/20/2012		6435L - CED, CONF & TRAVEL (LIT)	-212.92
TOTAL					<u>-212.92</u>
Bill Pmt -Check	49002	08/27/2012	Negron, Senia	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/16,18,20,23,25,27	08/14/2012		6437L - PROGRAMS (LIT)	-357.50
TOTAL					<u>-357.50</u>
Bill Pmt -Check	49003	08/27/2012	O'Connell, Linda	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7192012	07/30/2012		6437A - PROGRAMS (ADULT)	-430.00
TOTAL					<u>-430.00</u>
Bill Pmt -Check	49004	08/27/2012	Obinata, Sonomi	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7282012	08/08/2012		6437N - PROGRAMS (TEEN)	-320.00
TOTAL					<u>-320.00</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49005	08/27/2012	OCLC	L0225 · EMPIRE NAT'L - OPERATING	
Bill	0000173605	08/15/2012		6419T · SOFTWARE (TECH)	-575.00
TOTAL					-575.00
Bill Pmt -Check	49006	08/27/2012	Patchogue-Medford Library	L0225 · EMPIRE NAT'L - OPERATING	
Bill	Zone Meet 7202012	07/25/2012		6435D · CED, CONF & TRAVEL (ADM)	-26.19
TOTAL					-26.19
Bill Pmt -Check	49007	08/27/2012	Paychex	L0225 · EMPIRE NAT'L - OPERATING	
Bill	9115366	07/25/2012		6437P12 · PAYROLL SERVICES	-570.00
TOTAL					-570.00
Bill Pmt -Check	49008	08/27/2012	Paychex, Inc	L0225 · EMPIRE NAT'L - OPERATING	
Bill	265832	07/24/2012		6437P12 · PAYROLL SERVICES	-428.64
Bill	268071	08/02/2012		6437P12 · PAYROLL SERVICES	-396.94
Bill	270339	08/17/2012		6437P12 · PAYROLL SERVICES	-392.69
TOTAL					-1,218.27
Bill Pmt -Check	49009	08/27/2012	Petty Cash	L0225 · EMPIRE NAT'L - OPERATING	
Bill	PC 82012 CPSD	08/14/2012		6437C · PROGRAMS (C&P)	-63.31
				6437C · PROGRAMS (C&P)	-22.00
TOTAL					-85.31

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49010	08/27/2012	Peymann, Tracy Anne	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/5,19,26/2012	08/20/2012		6437N · PROGRAMS (TEEN)	-240.00
TOTAL					-240.00
Bill Pmt -Check	49011	08/27/2012	Poland Spring	L0225 - EMPIRE NAT'L - OPERATING	
Bill	12G8211383149	08/15/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-200.61
TOTAL					-200.61
Bill Pmt -Check	49012	08/27/2012	Quill	L0225 - EMPIRE NAT'L - OPERATING	
Bill	4342007	07/24/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-17.94
Bill	4597078	08/01/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-85.01
TOTAL					-102.95
Bill Pmt -Check	49013	08/27/2012	Random House, Inc	L0225 - EMPIRE NAT'L - OPERATING	
Bill	1084618607	07/25/2012		6412A · RECORDINGS (ADULT)	-30.00
Bill	1184618607	07/25/2012		6412A · RECORDINGS (ADULT)	-33.75
Bill	1084806420	08/14/2012		6412A · RECORDINGS (ADULT)	-150.00
Bill	1084698421	08/14/2012		6412A · RECORDINGS (ADULT)	-108.75
Bill	1084772570	08/14/2012		6412A · RECORDINGS (ADULT)	-33.75
Bill	1084724198	08/20/2012		6412A · RECORDINGS (ADULT)	-26.25
TOTAL					-382.50

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49014	08/27/2012	Recorded Books	L0225 - EMPIRE NAT'L - OPERATING	
Bill	74568984	07/25/2012		6412A · RECORDINGS (ADULT)	-424.60
Bill	74569467	07/25/2012		6417A · VIDEOS (ADULT)	-33.00
Bill	74579046	08/07/2012		6412C · RECORDINGS (C&P)	-309.45
Bill	74576600	08/07/2012		6412C · RECORDINGS (C&P)	-131.80
Bill	74579261	08/14/2012		6412A · RECORDINGS (ADULT)	-965.40
Bill	74577439	08/14/2012		6412A · RECORDINGS (ADULT)	-39.95
Bill	74573716	08/14/2012		6412A · RECORDINGS (ADULT)	-39.99
Bill	74582091	08/16/2012		6412N · RECORDINGS (TEEN)	-60.07
Bill	74581617	08/16/2012		6412N · RECORDINGS (TEEN)	-309.45
Bill	74581223	08/20/2012		6412A · RECORDINGS (ADULT)	-34.98
Bill	74585286	08/20/2012		6412A · RECORDINGS (ADULT)	-111.37
Bill	74579365	08/20/2012		6412A · RECORDINGS (ADULT)	-29.95
Bill	74581309	08/20/2012		6412A · RECORDINGS (ADULT)	-173.20
Bill	74587179	08/20/2012		6412A · RECORDINGS (ADULT)	-64.00
Bill	74583899	08/21/2012		6417A · VIDEOS (ADULT)	-33.00
TOTAL					-2,760.21
Bill Pmt -Check	49015	08/27/2012	Red Hawk Fire & Security	L0225 - EMPIRE NAT'L - OPERATING	
Bill	2607487	08/15/2012		6452G · BLDG ALTERATION AND MAINT	-470.43
TOTAL					-470.43
Bill Pmt -Check	49016	08/27/2012	Ricciardi, Michele	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/11,18/2012	07/30/2012		6437A · PROGRAMS (ADULT)	-200.00
Bill	7252012	08/07/2012		6437A · PROGRAMS (ADULT)	-100.00
Bill	8/8,15/2012	08/21/2012		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					-500.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49017	08/27/2012	Ross Business Systems	L0225 · EMPIRE NAT'L - OPERATING	
Bill	003604	08/09/2012		6430G · OFFICE AND LIBRARY SUPPLIES	-59.25
TOTAL					<u>-59.25</u>
Bill Pmt -Check	49018	08/27/2012	Roye, Sarah	L0225 · EMPIRE NAT'L - OPERATING	
Bill	7/11,18/2012	07/30/2012		6437A · PROGRAMS (ADULT)	-200.00
Bill	7252012	08/07/2012		6437A · PROGRAMS (ADULT)	-100.00
Bill	8/8,15/2012	08/21/2012		6437A · PROGRAMS (ADULT)	-200.00
TOTAL					<u>-500.00</u>
Bill Pmt -Check	49019	08/27/2012	Salvador, Leroy	L0225 · EMPIRE NAT'L - OPERATING	
Bill	840809	07/26/2012		6410C · BOOKS (C&P)	-7.99
TOTAL					<u>-7.99</u>
Bill Pmt -Check	49020	08/27/2012	Sandpebble Builders Preconstruction Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	07/06/12-07/31/12	08/09/2012		7500 · BUILDING IMPROVEMENTS	-9,039.73
TOTAL					<u>-9,039.73</u>
Bill Pmt -Check	49021	08/27/2012	Saperstein, Lewis	L0225 · EMPIRE NAT'L - OPERATING	
Bill	26731	07/26/2012		6410A · BOOKS (ADULT)	-27.95
TOTAL					<u>-27.95</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49022	08/27/2012	Schel, Lee	L0225 · EMPIRE NAT'L - OPERATING	
Bill	065	08/15/2012		6437P17 · TRANSLATION SERVICES	-15.00
Bill	064	08/20/2012		6437P17 · TRANSLATION SERVICES	-15.00
TOTAL					<u>-30.00</u>
Bill Pmt -Check	49023	08/27/2012	Schiano, Joseph, CPA	L0225 · EMPIRE NAT'L - OPERATING	
Bill	2012-150	08/20/2012		6437P02 · AUDITOR	-500.00
Bill	2012-151	08/20/2012		6437P02 · AUDITOR	-500.00
Bill	2012-152	08/20/2012		6437P02 · AUDITOR	-500.00
TOTAL					<u>-1,500.00</u>
Bill Pmt -Check	49024	08/27/2012	SCLS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	50104	07/25/2012		6437C · PROGRAMS (C&P)	-56.00
Bill	50201	07/30/2012		6437N · PROGRAMS (TEEN)	-5.40
Bill	50157	07/31/2012		6410A · BOOKS (ADULT)	-14.00
Bill	50067	08/07/2012		6437N · PROGRAMS (TEEN)	-150.00
Bill	50335	08/20/2012		6411A · MICRO/REF CD (ADULT)	-606.00
TOTAL					<u>-831.40</u>
Bill Pmt -Check	49025	08/27/2012	SCLS PALS	L0225 · EMPIRE NAT'L - OPERATING	
Bill	50382	08/22/2012		6439R · EQUIPMENT R & M (CIRC)	-10,884.28
TOTAL					<u>-10,884.28</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49026	08/27/2012	Seaman, Kevin A.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	712012-12312012	07/30/2012		6437P4 - ATTORNEY	<u>-6,750.00</u>
TOTAL					-6,750.00
Bill Pmt -Check	49027	08/27/2012	Searles Graphics, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	31184	08/15/2012		6434G - PRINTING (GEN)	<u>-6,581.00</u>
TOTAL					-6,581.00
Bill Pmt -Check	49028	08/27/2012	Seidler, Denise	L0225 - EMPIRE NAT'L - OPERATING	
Bill	46007	07/26/2012		6410N - BOOKS (TEEN)	<u>-8.99</u>
TOTAL					-8.99
Bill Pmt -Check	49029	08/27/2012	Sferrazza, Nancy	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/11,18,25 8/1/2012	08/20/2012		6437N - PROGRAMS (TEEN)	<u>-320.00</u>
TOTAL					-320.00
Bill Pmt -Check	49030	08/27/2012	Sharper Training Solutions, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7252012	07/30/2012		6437C - PROGRAMS (C&P)	<u>-250.00</u>
TOTAL					-250.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	49031	08/27/2012	Shih Enterprises, Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	812012	08/08/2012		6437C - PROGRAMS (C&P)	-700.00
TOTAL					-700.00
Bill Pmt -Check	49032	08/27/2012	Sievers, Sandra	L0225 - EMPIRE NAT'L - OPERATING	
Bill	8132012	08/21/2012		6437A - PROGRAMS (ADULT)	-75.00
TOTAL					-75.00
Bill Pmt -Check	49033	08/27/2012	Small World Entertainment	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7182012	07/30/2012		6437C - PROGRAMS (C&P)	-399.00
Bill	7312012	08/08/2012		6437C - PROGRAMS (C&P)	-399.00
TOTAL					-798.00
Bill Pmt -Check	49034	08/27/2012	Sparling, Nicole	L0225 - EMPIRE NAT'L - OPERATING	
Bill	6182012	08/14/2012		6437C - PROGRAMS (C&P)	-225.00
TOTAL					-225.00
Bill Pmt -Check	49035	08/27/2012	Stack, Kelly	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/6,13,20/12	08/14/2012		6437N - PROGRAMS (TEEN)	-240.00
TOTAL					-240.00
Bill Pmt -Check	49036	08/27/2012	Stanek, Kirby D. III	L0225 - EMPIRE NAT'L - OPERATING	

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	903061	07/26/2012		6410C · BOOKS (C&P)	-8.99
TOTAL					<u>-8.99</u>
Bill Pmt -Check	49037	08/27/2012	State Industrial Products	L0225 · EMPIRE NAT'L - OPERATING	
Bill	95812391	08/20/2012		6451G · CUSTODIAL SUPPLIES	-609.42
TOTAL					<u>-609.42</u>
Bill Pmt -Check	49038	08/27/2012	Strunk-Albert Engineering	L0225 · EMPIRE NAT'L - OPERATING	
Bill	3711	08/09/2012		7500 · BUILDING IMPROVEMENTS	-119.80
TOTAL					<u>-119.80</u>
Bill Pmt -Check	49039	08/27/2012	Suffolk County Locksmith, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	55753	08/20/2012		6451G · CUSTODIAL SUPPLIES	-5.10
TOTAL					<u>-5.10</u>
Bill Pmt -Check	49040	08/27/2012	Thermal Solutions, Inc.	L0225 · EMPIRE NAT'L - OPERATING	
Bill	37596	08/22/2012		6452G · BLDG ALTERATION AND MAINT	-801.00
TOTAL					<u>-801.00</u>
Bill Pmt -Check	49041	08/27/2012	Tonino's Pizza	L0225 · EMPIRE NAT'L - OPERATING	
Bill	357748	07/24/2012		6437N · PROGRAMS (TEEN)	-38.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	357749	07/24/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323655	07/24/2012		6437N · PROGRAMS (TEEN)	-57.00
Bill	323656	07/24/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323596	07/24/2012		6437A · PROGRAMS (ADULT)	-47.50
Bill	323667	07/30/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323665	07/30/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323660	07/30/2012		6437N · PROGRAMS (TEEN)	-47.50
Bill	323671	07/30/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	323668	07/30/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	323670	07/30/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323669	07/30/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323661	07/31/2012		6437A · PROGRAMS (ADULT)	-47.50
Bill	323674	07/31/2012		6437A · PROGRAMS (ADULT)	-47.50
Bill	323684	08/07/2012		6437N · PROGRAMS (TEEN)	-47.50
Bill	323683	08/07/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323680	08/07/2012		6437N · PROGRAMS (TEEN)	-9.50
Bill	323682	08/07/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323681	08/07/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323673	08/07/2012		6437N · PROGRAMS (TEEN)	-47.50
Bill	323677	08/07/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323675	08/07/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323658	08/07/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323657	08/07/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323659	08/07/2012		6437N · PROGRAMS (TEEN)	-38.00
Bill	323688	08/14/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323687	08/14/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323696	08/14/2012		6437N · PROGRAMS (TEEN)	-28.50
Bill	323691	08/14/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323690	08/14/2012		6437N · PROGRAMS (TEEN)	-95.00
Bill	323692	08/14/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323689	08/14/2012		6437N · PROGRAMS (TEEN)	-19.00
Bill	323698	08/20/2012		6437L · PROGRAMS (LIT)	-21.00

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-1,066.00

Bill Pmt -Check 49042 08/27/2012 Toys R Us L0225 - EMPIRE NAT'L - OPERATING

Bill	G779553	07/30/2012		6417C · VIDEOS (C&P)	-1,244.60
				6437C · PROGRAMS (C&P)	-67.85
Bill	G779835	08/02/2012		6437N · PROGRAMS (TEEN)	-181.73

TOTAL					<u>-1,494.18</u>
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Bill Pmt -Check 49043 08/27/2012 Trent, Jeana L0225 - EMPIRE NAT'L - OPERATING

Bill	913480	07/26/2012		6410A · BOOKS (ADULT)	-15.00
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TOTAL					<u>-15.00</u>
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Bill Pmt -Check 49044 08/27/2012 True Nature Landscaping Inc. L0225 - EMPIRE NAT'L - OPERATING

Bill	10105	08/14/2012		6452G · BLDG ALTERATION AND MAINT	-400.00
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TOTAL					<u>-400.00</u>
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Bill Pmt -Check 49045 08/27/2012 Unique Management Services, Inc L0225 - EMPIRE NAT'L - OPERATING

Bill	226658	08/14/2012		6437P7 · COLLECTION AGENCY	-340.10
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TOTAL					<u>-340.10</u>
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Bill Pmt -Check 49046 08/27/2012 UPS L0225 - EMPIRE NAT'L - OPERATING

Bill	000054YE33322	08/20/2012		6433G · POSTAGE	-7.61
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MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
TOTAL					-7.61
Bill Pmt -Check	49047	08/27/2012	Verizon Business	L0225 - EMPIRE NAT'L - OPERATING	
Bill	07452271	08/15/2012		6431D - TELECOMMUNICATIONS	-2,984.69
TOTAL					-2,984.69
Bill Pmt -Check	49048	08/27/2012	W. B. Mason Co., Inc.	L0225 - EMPIRE NAT'L - OPERATING	
Bill	106390514	08/02/2012		6430G - OFFICE AND LIBRARY SUPPLIES	-71.97
TOTAL					-71.97
Bill Pmt -Check	49049	08/27/2012	Westbury Window Cleaning & Maintenance	L0225 - EMPIRE NAT'L - OPERATING	
Bill	833-12	08/22/2012		6452G - BLDG ALTERATION AND MAINT	-320.00
TOTAL					-320.00
Bill Pmt -Check	49050	08/27/2012	Wischhusen, Will	L0225 - EMPIRE NAT'L - OPERATING	
Bill	7/6,13,20,27/12	08/20/2012		6437N - PROGRAMS (TEEN)	-320.00
Bill	7/10,17,24,31/12	08/20/2012		6437N - PROGRAMS (TEEN)	-320.00
TOTAL					-640.00
Bill Pmt -Check	49051	08/27/2012	Xerox Corporation	L0225 - EMPIRE NAT'L - OPERATING	
Bill	063200343	08/15/2012		6439G - EQUIPMENT R & M (GEN)	-484.36
Bill	063200342	08/15/2012		6439G - EQUIPMENT R & M (GEN)	-482.44

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #2

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill	062892031	08/15/2012		6439G · EQUIPMENT R & M (GEN)	-365.54
Bill	062892032	08/15/2012		6439G · EQUIPMENT R & M (GEN)	-997.57
TOTAL					<u>-2,329.91</u>

GRAND TOTAL: \$ 120,281.34

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #3

August 27, 2012

	Type	Num	Date	Name	Account	Paid Amount
	Bill Pmt -Check	TBD	08/27/2012	ROB SCOTT	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	TEEN PROGRAM	07/24/2012		6437N · PROGRAMS (TEEN)	420.00
TOTAL						<u>420.00</u>
	Bill Pmt -Check	TBD	08/27/2012	JO ANN TIRRANO	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	TEEN PROGRAM	07/16/2012		6437N · PROGRAMS (TEEN)	400.00
TOTAL						<u>400.00</u>
	Bill Pmt -Check	TBD	08/27/2012	ANN SOPER	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	TEEN PROGRAM	07/19/2012		6437N · PROGRAMS (TEEN)	65.00
TOTAL						<u>65.00</u>
	Bill Pmt -Check	TBD	08/27/2012	MARY ANN ESTEVES	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	TEEN PROGRAM	08/02/2012		6437N · PROGRAMS (TEEN)	220.00
TOTAL						<u>220.00</u>
	Bill Pmt -Check	TBD	08/27/2012	2X-TREME ENTERTAINMENT PRODUCTIONS, INC.	L0225 · EMPIRE NAT'L - OPERATING	
	Bill	TEEN PROGRAM	08/10/2012		6437N · PROGRAMS (TEEN)	150.00
TOTAL						<u>150.00</u>
GRAND TOTAL						<u>\$ 1,255.00</u>

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

Payables Warrant #3

August 27, 2012

Type	Num	Date	Name	Account	Paid Amount
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I hereby certify that at a meeting of the board on August 27, 2012
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
July 20, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -EFT Bill	EFT 07202012	07/20/2012	1106 NYS Employees' Retirement System	L0226 · EMPIRE NAT'L - PAYROLL L0163 · RC ERS CONTRIBUTIONS L0161 · RL - ERS LOAN L0160 · RA - ERS ARREARS (VOLUNTARY) L0160.1 · MA - ERS ARREARS (MANDATORY) TOTAL	 \$ 3,082.08 \$ 2,018.00 \$ 577.06 \$ 56.94 <u>\$ 5,734.08</u>
Bill Pmt -Check Bill	4543 444	07/20/2012	1103 State Of NY Dept. of Civil Service	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 49,225.71 <u>\$ 49,225.71</u>
Bill Pmt -Check Bill	4544 07202012	07/20/2012	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4545 301890	07/20/2012	1110 AFLAC	L0226 · EMPIRE NAT'L - PAYROLL L0625 · AFLAC PRE-TAX L0626 · AFLAX POST-TAX TOTAL	 \$ 1,602.00 \$ 290.76 <u>\$ 1,892.76</u>
Bill Pmt -Check Bill	4546 0876109	07/20/2012	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 \$ 1,248.99 <u>\$ 1,248.99</u>

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
July 20, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check	4547	07/20/2012	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL	
Bill	07202012			L0171 · 403B MET LIFE	\$ 2,143.00
				TOTAL	<u>\$ 2,143.00</u>
				GRAND TOTAL	<u><u>\$ 61,744.54</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
August 03, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt - Bill	EFT 5981669-4	08/03/2012	Hartford Insurance Company	L0226 · EMPIRE NAT'L - PAYROLL L0196 · LONG TER 9055 · DISABILTY INSURANCE TOTAL	 \$ 279.98 \$ 1,351.35 <u>\$ 1,631.33</u>
Bill Pmt -Check Bill	4548 08032012	08/03/2012	1096 Denise Boinay	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 99.90 <u>\$ 99.90</u>
Bill Pmt -Check Bill	4549 08032012	08/03/2012	1097 Florence Stonish	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 99.90 <u>\$ 99.90</u>
Bill Pmt -Check Bill	4550 08032012	08/03/2012	1098 Mary Abruscato	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 99.90 <u>\$ 99.90</u>
Bill Pmt -Check Bill	4551 08032012	08/03/2012	1100 Madeline Sacco	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 99.90 <u>\$ 99.90</u>
Bill Pmt -Check Bill	4552 08032012	08/03/2012	1101 Rose Giehl	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 99.90 <u>\$ 99.90</u>

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
August 03, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4553 08032012	08/03/2012	1102 John R Verbesey	L0226 · EMPIRE NAT'L - PAYROLL 9060 · MEDICAL INSURANCE TOTAL	 \$ 199.80 <u>\$ 199.80</u>
Bill Pmt -Check Bill	4554 08032012	08/03/2012	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4555 0878324	08/03/2012	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 \$ 1,278.70 <u>\$ 1,278.70</u>
Bill Pmt -Check Bill	4556 08032012	08/03/2012	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE TOTAL	 \$ 2,143.00 <u>\$ 2,143.00</u>
GRAND TOTAL					<u><u>\$ 7,252.33</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

Mastics-Moriches-Shirley Community Library
Payroll Benefits Warrant
August 17, 2012

Type	Num	Date	Name	Account	Paid Amount
Bill Pmt -Check Bill	4557 08172012	08/17/2012	1109 Prudential	L0226 · EMPIRE NAT'L - PAYROLL L0172 · 403B PRUDENTIAL TOTAL	 \$ 1,500.00 <u>\$ 1,500.00</u>
Bill Pmt -Check Bill	4558 0880477	08/17/2012	1112 The NYS Deferred Compensation Plan	L0226 · EMPIRE NAT'L - PAYROLL L0173 · 457B NYS DEFERRED COMP TOTAL	 \$ 1,230.42 <u>\$ 1,230.42</u>
Bill Pmt -Check Bill	4559 08172012	08/17/2012	2922 Met Life	L0226 · EMPIRE NAT'L - PAYROLL L0171 · 403B MET LIFE TOTAL	 \$ 2,143.00 <u>\$ 2,143.00</u>
				GRAND TOTAL	<u><u>\$ 4,873.42</u></u>

I hereby certify that at a meeting of the board on _____
the above vouchers were approved and authorized.

Signed: _____
Title: Secretary

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

OPERATING FUNDS FINANCIAL REPORTS

(PROFIT & LOSS OVERVIEW AND OPERATING ACCOUNTS)

JULY 2012

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
Ordinary Income/Expense				
Income				
2000 · PROPERTY TAX REVENUES	0.00	8,690,000.00	-8,690,000.00	0.0%
2082 · FINES AND FEES	10,132.45	110,000.00	-99,867.55	9.21%
2360 · CONTRACTS WITH OTHER LIBR.	482,130.72	295,000.00	187,130.72	163.43%
2401 · INTEREST	3,669.91	65,000.00	-61,330.09	5.65%
2650 · SALES OF EXCESS MATERIAL	46.40			
2670 · SALES OF BOOKS	73.50			
2701 · REFUNDS	0.00	0.00	0.00	0.0%
2705 · GIFTS AND DONATIONS	25.00			
2760 · SYSTEM & STATE AID	0.00	9,000.00	-9,000.00	0.0%
2770 · UNCLASSIFIED REVENUE	0.00	1,000.00	-1,000.00	0.0%
2771 · COPIER REVENUE - CONTRACT (R)	499.25	5,000.00	-4,500.75	9.99%
2771C · COPIER REVENUE- COLOR	277.65			
2800 · Program Receipts				
2805 · Program Receipts - Adult	1,038.00			
2810 · Program Receipts - Teen	1,127.00			
Total 2800 · Program Receipts	2,165.00			
2999 · Lost Books	41.24			
Total Income	499,061.12	9,175,000.00	-8,675,938.88	5.44%
Gross Profit	499,061.12	9,175,000.00	-8,675,938.88	5.44%
Expense				
6000 · SALARIES AND WAGES				
6141 · PROFESSIONAL SALARIES				
6141A · PROFESSIONAL (ADULT)	46,934.42	630,056.00	-583,121.58	7.45%
6141C · PROFESSIONAL (C&P)	47,578.88	627,456.00	-579,877.12	7.58%
6141D · PROFESSIONAL (DIGITAL)	9,343.68	116,556.00	-107,212.32	8.02%
6141N · PROFESSIONAL (TEEN)	31,087.76	430,432.00	-399,344.24	7.22%
6141S · COMM SERV LIBR (SVC)	6,735.93	111,545.00	-104,809.07	6.04%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
6141T · PROFESSIONAL (TECH)	13,137.70	201,015.00	-187,877.30	6.54%
Total 6141 · PROFESSIONAL SALARIES	154,818.37	2,117,060.00	-1,962,241.63	7.31%
 6142 · CLERICAL SALARIES				
6142A · CLERICAL (ADULT)	24,125.50	315,538.00	-291,412.50	7.65%
6142C · CLERICAL (C&P)	12,379.15	181,427.00	-169,047.85	6.82%
6142G · CLERICAL (GEN)	9,652.83	132,840.00	-123,187.17	7.27%
6142L · CLERICAL (LIT)	10,490.11	168,101.00	-157,610.89	6.24%
6142N · CLERICAL (TEEN)	3,335.17	53,003.00	-49,667.83	6.29%
6142R · CLERICAL (CIRC)	25,171.57	451,350.00	-426,178.43	5.58%
6142S · CLERICAL (SVC)	1,506.72			
6142T · CLERICAL (TECH)	13,580.20	184,620.00	-171,039.80	7.36%
6142X · CLERICAL (WIRES)	830.47	11,828.00	-10,997.53	7.02%
Total 6142 · CLERICAL SALARIES	101,071.72	1,498,707.00	-1,397,635.28	6.74%
 6143 · PAGE SALARIES				
6143A · PAGE (ADULT)	8,933.23	120,326.00	-111,392.77	7.42%
6143C · PAGE (C&P)	9,402.13	167,403.00	-158,000.87	5.62%
6143L · PAGE (LIT)	0.00	7,692.00	-7,692.00	0.0%
6143N · PAGE (TEEN)	1,569.34	19,244.00	-17,674.66	8.16%
6143R · PAGE (CIRC)	2,021.52			
6143T · PAGE (TECH)	3,255.07	55,007.00	-51,751.93	5.92%
Total 6143 · PAGE SALARIES	25,181.29	369,672.00	-344,490.71	6.81%
 6144 · CUSTODIAL				
6144G · CUSTODIAL	15,643.94	225,874.00	-210,230.06	6.93%
Total 6144 · CUSTODIAL	15,643.94	225,874.00	-210,230.06	6.93%
 6145 · SECURITY				
6145G · SECURITY	11,704.27	171,294.00	-159,589.73	6.83%
Total 6145 · SECURITY	11,704.27	171,294.00	-159,589.73	6.83%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
6146 · TECHNICIAN				
6146W · TECHNICAL (WIRES)	13,351.94	181,995.00	-168,643.06	7.34%
Total 6146 · TECHNICIAN	13,351.94	181,995.00	-168,643.06	7.34%
6147 · ADMINISTRATIVE				
Total 6147 · ADMINISTRATIVE	17,851.62	231,110.00	-213,258.38	7.72%
Total 6000 · SALARIES AND WAGES	339,623.15	4,795,712.00	-4,456,088.85	7.08%
6200 · EMPLOYEE BENEFITS				
9010 · RETIREMENT	0.00	664,196.00	-664,196.00	0.0%
9030 · SOCIAL SECURITY	25,474.67	360,000.00	-334,525.33	7.08%
9040 · WORKERS' COMPENSATION	0.00	55,000.00	-55,000.00	0.0%
9050 · UNEMPLOYMENT INSURANCE	1,682.23	9,500.00	-7,817.77	17.71%
9055 · DISABILITY INSURANCE	0.00	17,000.00	-17,000.00	0.0%
9060 · MEDICAL INSURANCE	46,201.21	630,000.00	-583,798.79	7.33%
9065 · MTA TRANSIT TAX	1,132.20	16,305.00	-15,172.80	6.94%
Total 6200 · EMPLOYEE BENEFITS	74,490.31	1,752,001.00	-1,677,510.69	4.25%
6410A · BOOKS (ADULT)	7,834.16	220,000.00	-212,165.84	3.56%
6410C · BOOKS (C&P)	2,939.43	119,500.00	-116,560.57	2.46%
6410L · BOOKS (LIT)	0.00	5,000.00	-5,000.00	0.0%
6410N · BOOKS (TEEN)	1,298.83	30,000.00	-28,701.17	4.33%
6410T · BOOKS (TECH)	0.00	900.00	-900.00	0.0%
6411A · MICRO/REF CD (ADULT)	0.00	45,000.00	-45,000.00	0.0%
6411C · MICRO/REF CD (C&P)	0.00	18,250.00	-18,250.00	0.0%
6411N · MICRO/REF CD (TEEN)	0.00	20,000.00	-20,000.00	0.0%
6412A · RECORDINGS (ADULT)	1,162.17	47,200.00	-46,037.83	2.46%
6412C · RECORDINGS (C&P)	488.84	10,000.00	-9,511.16	4.89%
6412N · RECORDINGS (TEEN)	10.18	10,000.00	-9,989.82	0.1%
6413A · PERIODICALS (ADULT)	32.75	33,000.00	-32,967.25	0.1%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
6413C · PERIODICALS (C&P)	0.00	6,325.00	-6,325.00	0.0%
6413D · PERIODICALS (ADM)	0.00	1,000.00	-1,000.00	0.0%
6413G · PERIODICALS (GEN)	0.00	1,200.00	-1,200.00	0.0%
6413N · PERIODICALS (TEEN)	0.00	3,700.00	-3,700.00	0.0%
6413T · PERIODICALS (TECH)	0.00	250.00	-250.00	0.0%
6413W · PERIODICALS (WIRES)	0.00	150.00	-150.00	0.0%
6417A · VIDEOS (ADULT)	5,287.55	100,000.00	-94,712.45	5.29%
6417C · VIDEOS (C&P)	2,579.91	53,000.00	-50,420.09	4.87%
6417L · VIDEOS (LIT)	1,807.00	500.00	1,307.00	361.4%
6417N · VIDEOS (TEEN)	144.16	12,000.00	-11,855.84	1.2%
6419G · SOFTWARE (GEN)	0.00	1,200.00	-1,200.00	0.0%
6419N · SOFTWARE (TEEN)	0.00	1,500.00	-1,500.00	0.0%
6419T · SOFTWARE (TECH)	0.00	3,000.00	-3,000.00	0.0%
6419W · SOFTWARE (WIRES)	0.00	16,000.00	-16,000.00	0.0%
6428D · MISCELLANEOUS	0.00	2,500.00	-2,500.00	0.0%
6429C · REALIA (C&P)	24.98	4,500.00	-4,475.02	0.56%
6430G · OFFICE AND LIBRARY SUPPLIES	3,309.36	95,000.00	-91,690.64	3.48%
6431D · TELECOMMUNICATIONS	3,723.40	50,000.00	-46,276.60	7.45%
6432G · CARTAGE	250.38	7,500.00	-7,249.62	3.34%
6433G · POSTAGE	3,030.31	60,000.00	-56,969.69	5.05%
6434A · PRINTING (ADULT)	-475.00	4,275.00	-4,750.00	-11.11%
6434C · PRINTING (C&P)	0.00	7,000.00	-7,000.00	0.0%
6434G · PRINTING (GEN)	6,581.00	102,000.00	-95,419.00	6.45%
6434L · PRINTING (LIT)	0.00	500.00	-500.00	0.0%
6434N · PRINTING (TEEN)	0.00	6,000.00	-6,000.00	0.0%
6434R · PRINTING (CIRC)	0.00	5,500.00	-5,500.00	0.0%
6434S · PRINTING (COMM SRV)	0.00	5,000.00	-5,000.00	0.0%
6435A · CED, CONF & TRAVEL (ADULT)	0.00	4,000.00	-4,000.00	0.0%
6435C · CED, CONF & TRAVEL (C&P)	0.00	5,250.00	-5,250.00	0.0%
6435D · CED, CONF & TRAVEL (ADM)	355.19	7,500.00	-7,144.81	4.74%
6435G · CED, CONF & TRAVEL (GEN)	0.00	3,000.00	-3,000.00	0.0%
6435L · CED, CONF & TRAVEL (LIT)	0.00	2,500.00	-2,500.00	0.0%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
6435N · CED, CONF & TRAVEL (TEEN)	25.52	5,000.00	-4,974.48	0.51%
6435R · CED, CONF & TRAVEL (CIRC)	0.00	2,500.00	-2,500.00	0.0%
6435S · CED, CONF & TRAV (COMM SRV)	250.00	3,000.00	-2,750.00	8.33%
6435T · CED, CONF & TRAVEL (TECH)	0.00	2,950.00	-2,950.00	0.0%
6435W · CED, CONF & TRAVEL (WIRES)	0.00	4,000.00	-4,000.00	0.0%
6436 · CONTRACTS	0.00	95,000.00	-95,000.00	0.0%
6437A · PROGRAMS (ADULT)	3,414.41	61,120.00	-57,705.59	5.59%
6437C · PROGRAMS (C&P)	4,733.04	75,000.00	-70,266.96	6.31%
6437L · PROGRAMS (LIT)	920.24	35,000.00	-34,079.76	2.63%
6437N · PROGRAMS (TEEN)	6,328.87	50,000.00	-43,671.13	12.66%
6437P · PROFESSIONAL FEES				
6437P11 · FSA ADMINISTRATION	133.75			
6437P12 · PAYROLL SERVICES	1,405.74			
6437P13 · ARMORED CAR SERVICE	171.59			
6437P17 · TRANSLATION SERVICES	37.50			
6437P4 · ATTORNEY	6,750.00			
6437P7 · COLLECTION AGENCY	223.75			
6437P · PROFESSIONAL FEES - Other	0.00	135,250.00	-135,250.00	0.0%
Total 6437P · PROFESSIONAL FEES	8,722.33	135,250.00	-126,527.67	6.45%
6438 · DUES	0.00	5,000.00	-5,000.00	0.0%
6439A · EQUIPMENT R & M (ADULT)	4.15	3,500.00	-3,495.85	0.12%
6439C · EQUIPMENT R & M (C&P)	0.00	3,500.00	-3,500.00	0.0%
6439G · EQUIPMENT R & M (GEN)	1,162.03	39,015.00	-37,852.97	2.98%
6439N · EQUIPMENT R & M (TEEN)	4.15	400.00	-395.85	1.04%
6439R · EQUIPMENT R & M (CIRC)	0.00	55,000.00	-55,000.00	0.0%
6439T · EQUIPMENT R & M (TECH)	0.00	1,000.00	-1,000.00	0.0%
6439W · EQUIPMENT R & M (WIRES)	0.00	26,000.00	-26,000.00	0.0%
6450E · ELECTRICITY	16,666.69	145,000.00	-128,333.31	11.49%
6450F · FUEL/GAS	75.00	25,000.00	-24,925.00	0.3%
6450W · WATER	0.00	1,500.00	-1,500.00	0.0%
6451G · CUSTODIAL SUPPLIES	671.78	19,000.00	-18,328.22	3.54%

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY
Profit & Loss Budget Overview
July 2012

	Jul 12	Budget	\$ Over Budget	% of Budget
6452G · BLDG ALTERATION AND MAINT	2,988.00	435,852.00	-432,864.00	0.69%
6454 · INSURANCE	55,084.37	50,000.00	5,084.37	110.17%
6485G · Bank Fees	202.78			
6700 · TAN INTEREST	0.00	60,000.00	-60,000.00	0.0%
7203 · EQUIPMENT - Capital Purchases				
7203A · EQUIPMENT ADULT	126.78	3,500.00	-3,373.22	3.62%
7203C · EQUIPMENT C & P	761.68	3,000.00	-2,238.32	25.39%
7203D · EQUIPMENT ADMIN	0.00	2,500.00	-2,500.00	0.0%
7203G · EQUIPMENT BUS OFF	0.00	4,500.00	-4,500.00	0.0%
7203N · EQUIPMENT TEEN	111.00	1,500.00	-1,389.00	7.4%
7203R · EQUIPMENT CIRC	0.00	1,000.00	-1,000.00	0.0%
7203T · EQUIPMENT TECH	0.00	2,000.00	-2,000.00	0.0%
7203W · EQUIPMENT WIRE	134.55	140,000.00	-139,865.45	0.1%
Total 7203 · EQUIPMENT - Capital Purchases	1,134.01	158,000.00	-156,865.99	0.72%
Total Expense	556,885.43	9,175,000.00	-8,618,114.57	6.07%
Net Ordinary Income	-57,824.31	0.00	-57,824.31	100.0%
Net Income	-57,824.31	0.00	-57,824.31	100.0%

MMSCL
Operating Funds Monthly Report
July 2012

INSTITUTION	PURPOSE	BALANCE FORWARD	DEPOSITS	DISBURSEMENTS	INTEREST	ENDING BALANCE
Empire Nat'l Bank	MONEY MARKET	\$ 4,137,582.79	\$ 494,241.73	\$ 603,986.04	\$ 3,309.22	\$ 4,031,147.70
Empire Nat'l Bank	CREDIT CARD M.M.	\$ 290,793.45	\$ 3,661.85	\$ 135.42	\$ 247.82	\$ 294,567.70
Empire Nat'l Bank	OPERATING	\$ 222,632.15	\$ 192,769.87	\$ 251,726.14	\$ 112.87	\$ 163,788.75
Empire Nat'l Bank	PAYROLL	\$ 21,175.63	\$ 411,269.88	\$ 413,385.84	\$ -	\$ 19,059.67
						<u>\$ 4,508,563.82</u>

INSTITUTION	PURPOSE	MATURITY DATE	TERM	RATE	BALANCE
Capital One Bank	Denitrification System	September 28, 2012	12 Months	0.05%	\$ 15,000.00

TOTAL INVESTMENTS: \$ 15,000.00

TOTAL CASH & INVESTMENTS: \$ 4,523,563.82

**MASTICS-MORICHES-SHIRLEY COMMUNITY
LIBRARY**

CAPITAL FUND FINANCIAL REPORT

JULY 2012

PREPARED & SUBMITTED BY:

**CHRISTOPHER NOWAK
BUSINESS MANAGER**

MMSCL
CAPITAL FUND MONTHLY REPORT

Month		Account #	Balance Forward		Deposits		Withdrawals		Balance
Empire Nat'l Bank		XXXXXX082							
July-12			\$ 2,870,445.83		\$ 2,431.25		\$ -		\$ 2,872,877.08
Grand Total :									\$ 2,872,877.08

August 27, 2012

Memo: To the Board of Trustees

From: Kerri A. Rosalia

Facility

- Met with Sandpebble and Rick Wiedersum to review the scope of work and set timeline/budget for Boiler replacement project.
- Working on grant application for Boiler replacement project. Funding opportunity will be determined by timeline of NYSED approval.
- Coordinating public bid and corresponding legal notices, SEQRA determination, etc. for the Boiler Replacement Project.

Staff

- Saying goodbye to Nina Vittoria, a library clerk in the Adult Department. Nina spent 22 years as an employee of the Community Library.
- Beginning work on a staffing plan for the next three years.

General

- Attended an online Webinar on the NYS Tax Cap.
- Meeting with Director's of other Suffolk County Libraries to discuss Technical Services and processing of materials.
- Serving on a committee of Suffolk County Directors to review an RFP response to PALS on a proposed evaluation of our ILS and other ILS systems.
- Working on the PLDA Golf outing fundraiser.

Library News From Around Suffolk County...

- SCLS is soliciting for a representative from Library Boards in Brookhaven to serve on the System Board. If you are interested in learning more about this exciting opportunity please let me know.
- Patchogue-Medford Library will be contributing funding to support the Saturday delivery of Inter-Library Loans around the county beginning in 2013. This very generous re-purposing of Central Library Aid will go a long way to improving delivery time for our patrons. A big Thank you to the Patchogue Director and Board of Trustees!
- LI Link went live this month. The software enables patrons in Suffolk County who are looking for an item we don't own to search the Nassau

Library Catalogue, and borrow items from our neighboring districts. Nassau residents can borrow from us as well. The software that enables this lending was purchased by SCLS. Only items that are not owned in the county will make the trek across county lines for our patrons. We are excited for all Long Island Library patrons about this expansion of service.

- Anticipating large increase in funding request for Overdrive and Brainfuse next year due to increased usage.

Meetings/Events Attended

Rotary club meetings and membership committee meeting with Dr. Casciano.

PALS board meetings

PLDA zone meetings

LILRC Planning Library Spaces for Technology

Upcoming Meetings

- ** LILRC/SCLA Legislative Breakfast, Friday September 21st 8:30AM**
at the Smithtown Public Library. This is a great opportunity to thank
our Legislators for support of Long Island Libraries and to see the
newly renovated Smithtown Library. Please join me if you can.

*Vacation Request August 25-September 4, 2012.

		July	August	September	October	November	December	January	February	March	April	May	June	YTD Total	Last YTD Total
Patron Visits		23,403												23,403	22,696
Website Visits		58,621												58,621	54,710
	Adult	9,680												9,680	7,860
	Children's	2,112												2,112	2,851
	Teen	1,113												1,113	2,056
	Program Calendar	4,666												4,666	6,558
	Library Link	340												340	504
	CommunityLibrary.org	21,474												21,474	18,825
	Facebook	7,738												7,738	2,481
Circulation		72,789	-	-	-	-	-	-	-	-	-	-	-	72,789	70,477
	Staff assisted checkouts & renewals	33,916												33,916	39,990
	Express Lane Checkouts & renewals	29,472												29,472	23,608
	Renewals by patrons (web)	7,762												7,762	6,075
	Overdrive Digital Checkouts	1,639												1,639	804
	Freegal Downloads	704												704	778
	ILLs out	3,237												3,237	3,886
	ILLs in	2,708												2,708	2,381
	Holds	7,014												7,014	6,057
	Filled Holds	5,383												5,383	4,421
	New Library Cards	382												382	364
	New/Renewed Contract Patrons	1,417												1,417	1,039
Computer Usage		6,137	-	-	-	-	-	-	-	-	-	-	-	6,137	6,981
	Adult	4,136												4,136	4,444
	Children's	1,193												1,193	1,466
	Teen	808												808	1,071
Reference Questions		1,877	-	-	-	-	-	-	-	-	-	-	-	1,877	2,324
	Adult	-												-	487
	Children's	1,422												1,422	1,496
	Teen	360												360	139
	Chat Reference	95												95	202
Other Questions		3,128	-	-	-	-	-	-	-	-	-	-	-	3,128	7,749
	Adult	-												-	3,884
	Children's	2,278												2,278	2,959
	Teen	850												850	906
Programs, In-House Attendance		2,778	-	-	-	-	-	-	-	-	-	-	-	2,778	5,483
Programs, In-House Sessions		122	-	-	-	-	-	-	-	-	-	-	-	122	67
	Adult	-												-	1,269
	Adult # of Sessions	-												-	-
	Children's	1,594												1,594	2,874
	Children's # of Sessions	-												-	-
	Teen	760												760	890
	Teen # of Sessions	69												69	-
	Community Services	-												-	-
	Community Services # of Sessions	-												-	-
	Outside Organizations	424												424	450
	Outside Organizations # of Sessions	53												53	67
Programs, Offsite Attendance		457	-	-	-	-	-	-	-	-	-	-	-	457	654
Programs, Offsite Sessions		20	-	-	-	-	-	-	-	-	-	-	-	20	23
	Adult	-												-	137
	Adult # of Sessions	-												-	5
	Children's	376												376	491
	Children's # of Sessions	15												15	16
	Teen	81												81	26
	Teen # of Sessions	5												5	2
	Community Services	-												-	-
	Community Services # of Sessions	-												-	-
	Outside Organizations	-												-	-
	Outside Organizations # of Sessions	-												-	-
Programs, Literacy Attendance		602	-	-	-	-	-	-	-	-	-	-	-	602	260
Programs, Literacy Sessions		14	-	-	-	-	-	-	-	-	-	-	-	14	15
	In-house Attendance	308												308	260
	In-house Children's Attendance	294												294	-
	In-house # of Sessions	14												14	15
	Offsite attendance	-												-	-
	Offsite Children's Attendance	-												-	-
	Offsite # of sessions	-												-	-

THE SENATE
STATE OF NEW YORK
ALBANY 12247



SENATOR LEE M. ZELDIN
3RD DISTRICT

CHAIR
CONSUMER PROTECTION

COMMITTEE 13
ACTION

TRUTH IN EDUCATION

INVESTIGATING GOVERNMENT OPERATIONS
LEGISLATIVE

ADMINISTRATIVE

TRANSPARENCY

TRANSFORMATION AND STRATEGIC INITIATIVES

Ms. Kerri Rosalia

Director

Mastic Moriches Shirley Public Library

407 William Floyd Parkway

Shirley, NY 11967

July 23, 2012

ALBANY OFFICE
200 SENATE
EIGHT FLOOR, EAST WING
ALBANY, NEW YORK 12247
TEL: 518-455-3570
FAX: 518-455-3571

DISTRICT OFFICE
100 STATE STREET, 3RD FLOOR
ALBANY, NEW YORK 12247
TEL: 518-455-3570
FAX: 518-455-3571
E-MAIL:
ZELDIN@LEGIS.STATE.NY.GOV
WWW.LEGIS.STATE.NY.GOV

Dear Ms. Rosalia:

I am very pleased to inform you that I have obtained \$3,000 in unrestricted state education aid for the Mastic Moriches Shirley Public Library.

This year's State Budget included a small amount of unallocated education aid that Senators could access to provide additional assistance to school districts, libraries, or other education-related organizations. I wanted to provide small grants to the libraries in the 3rd Senate District as a demonstration of my appreciation for the valuable services and resources you provide our communities.

Both payments should arrive by direct deposit before the end of September. You will receive written notification from the Education Department shortly before the payments are made. No other paperwork or reporting by the Mastic Moriches Shirley Public Library is required.

This money can be used for any legitimate educational purpose, including technology and other equipment. Since this is a special allocation which I cannot guarantee will be available in the future, I strongly recommend that you use these funds for a one-time need or to cover a temporary shortfall. In these times of limited resources, I am sure you had to make difficult decisions to forego one or more small, but worthwhile, budget items. This money may be of use in restoring these initiatives. Please let me know how you plan on using this additional aid as soon as possible.

As you know, during this year's State budget negotiations, my Senate colleagues and I were also successful in securing \$1.3 million to fully reimburse libraries outside New York City for your MTA Payroll Tax liability. The Senate also passed legislation I co-sponsored to outright exempt libraries from the MTA Payroll Tax completely, but it was not acted on by the Assembly. Please be assured of my commitment to continue working until this tax is eliminated.

If you have any questions about this grant, please feel free to contact my Albany legislative office at 518-455-3570. Thank you for your attention to this matter.

Sincerely,

Lee M. Zeldin
Senator

2000年12月15日

JULY 18, 2012

MEMORANDUM

TO: SCLS BOARD OF TRUSTEES

FROM:

SUBJECT: EASTPORT/SOUTH MANOR CONTRACT FUNDS DISBURSEMENT: 2011-12

The South Manor Union Free School District and the Eastport Union Free School District contract with SCLS to supply library service to its residents within a July 1 - June fiscal year.

The area is served by the Center Moriches, Mastics-Moriches-Shirley, Riverhead, and Westhampton libraries. Registrations are tallied and payments are prorated according to each library's share of the overall total. As part of the contract, SCLS retains 7 % for administrative costs. The disbursements are as follows.

Total Contract Amt:	2,075,257.00
SCLS administ. costs:	145,268.00
Disbursable funds:	1,929,989.00
Interest Accrued:	2,825.85
Total Disbursement:	1,932,814.85

Registration Total: 6,755

Prorated distribution:

Center Moriches	4,253	*	0.629607698	=	1,216.915.11
Mastics-Mor-Shir	1,685	*	0.249444856	=	482,130.72
Riverhead	259	*	0.038341969	=	74,107.93
Westhampton	558	*	0.082605477		159,661.09
TOTALS:	6,755				1,932,814.85

This is not a budget item and the funds are entirely separate but does require Board action to authorize release of the funds to the participating libraries in the above amounts.

Newsday

<http://www.newsday.com/long-island/li-literacy-groups-seek-more-volunteer-tutors-1.3885022>

LI literacy groups seek more volunteer tutors

August 5, 2012 by LAUREN R. HARRISON / lauren.harrison@newsday.com



director.

Hundreds of names fill the waiting lists of adult literacy organizations in Nassau and Suffolk counties as high demand for skills in reading, writing and speaking English grows and the groups say they desperately need more volunteer tutors.

More than 500 adults are on the waiting list for Literacy Suffolk's free literacy tutoring program -- both basic learners who read below a sixth-grade level and those learning English as a second language. Some have been waiting since 2010, said Gini Booth, the nonprofit's executive

"We've lost some tutors who have had to return to the job market," Booth said. "So we have to recruit more, and it's very difficult when the economy is so bad."

At Literacy Nassau, about 125 adults are on the waiting list. Karen Micciche, the organization's executive director, said the number of applicants more than doubled this year as compared with two years ago.

The state of the economy, competition for jobs and immigrants' need for English-language skills for workplace success are three factors behind the greater demand for services, Micciche said.

"If you're a functionally illiterate middle-age person, it's easy to get passed by" amid skilled young adults looking for jobs, she said. As for immigrants, "People are coming here with lots and lots of education in their home country, and they can't find jobs that equal the level of education that they have attained in their home country because of the language barrier."

The numbers represent a snapshot of the total picture on Long Island, as these two groups focus on improving skills for adults who read below a sixth-grade level. But the trend holds

BMW 2012



Competition BMW of Smithtown



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Financing Available through BMW Financial Services

true for other literacy organizations here, too, said Martin Murphy, director of the Long Island Regional Adult Education Network. In addition to Literacy Suffolk and Literacy Nassau, the network assists 22 other groups funded by the state Education Department, collectively serving about 20,000 adults on Long Island.

"We're limited in our capacity and the need is continuing to grow, and that's a problem," Murphy said.

Illiteracy rates high

A new national literacy assessment of adults is under way, with results expected to become public next fall, said Peggy Carr, associate commissioner for assessment at the U.S. Department of Education's National Center for Education Statistics.

Fourteen percent of Suffolk County adults ages 16 and older lacked basic literacy skills necessary to perform everyday activities in 2003, the last time the department compiled its National Assessment of Adult Literacy. That number represents more than 160,000 people - up from 12 percent in 1992, when the previous assessment was conducted.

Ten percent of Nassau County adults, or more than 105,000 people, lacked basic literacy skills in 2003, up from 9 percent in 1992, the assessment showed.

All told, 30 million adults across the country were estimated in 2003 to have below-basic literacy skills, with New York State having the second-highest percentage -- 22 percent -- behind California.

Skills taken for granted

Children's librarian Susann Farrell, 42, of Flanders, was surprised by the large numbers on Long Island and decided to volunteer as a tutor.

"Society expects you to be able to read and write regardless of what challenges and obstacles that you've had growing up. There's that stigma that if you didn't learn it, that there's something wrong with you," she said last month after her graduation from Literacy Suffolk's 12-hour training program, where tutors learned strategies to work with students.

"The challenge is having your student overcome their fears of coming out as a beginning reader and for us . . . to let people know that there is nothing to be ashamed of," she said.

The shame can be paralyzing, especially for natives. One Long Beach man declined to be interviewed for this story, fearing what his colleagues and child's schoolmates might think.

Donald Chiappetta, 67, will never forget the surprise party he was given on his 40th birthday. Everything was great, he said, until the friends, neighbors and relatives gathered at his Dix Hills home asked him to read humorous birthday cards out loud.

"At that point my heart stopped, and I thought, 'Oh, boy, I'm in trouble.' Being a nonreader for so many years, I was able to escape having to read for someone," he said. "I would say, 'Oh gee, I'm sorry, I left my glasses at home.' . . . But being in my own home, I had nowhere to go."

Carolyn, his wife of 47 years, came to the rescue that evening -- as she had since they were high school sweethearts, when she did his homework. At that time, he got by as a popular

varsity baseball player and a teacher favorite. As an adult, he managed with his wits -- memorizing everything from the number of train stops to get to the Bay Ridge food business he co-owned to the labels of products stocked on its shelves.

"It's such a stressful, stressful day, every single day of your life when you're a nonreader," said Donald Chiappetta, who is now on Literacy Suffolk's board.

Seeking, receiving help

Willie Nunn, 61, of Roosevelt, knew the "I don't have my glasses" line all too well. The retired sewer maintenance supervisor once used it as an excuse in church, because he couldn't read Bible passages. Finally, his desire to read to his grandchildren drove him to seek tutoring from Literacy Nassau in January 2011.

For Nunn, literacy regarding health matters also is an issue. As a diabetic who underwent triple-bypass open heart surgery, Nunn typically asks his wife to explain the possible side effects of his medications. He also keeps a list in his wallet, because he wouldn't be able to write the medications names down for doctors if there was an emergency, Nunn said.

He has learned to sound out words that are difficult to pronounce. "If I'm not sure of a word, I'll ask," he said. "You have to be able to put your pride to the side to be able to learn something."

Students meet with tutors for about two hours each week at local libraries. The sessions are tailored to accomplish students' goals in small steps, whether they are hoping to earn a driver's license or to attain a better job.

Literacy tutoring for adults who speak other languages is offered at libraries in both counties, independent of Literacy Nassau and Literacy Suffolk. Many libraries say the need for those programs also is increasing.

"We're struggling to keep up with the demand," said Corinne Camarata, assistant director of the Port Washington Public Library, which increased the number of adult English for Speakers of Other Languages (ESOL) sessions to 1,252 in 2011 from 1,092 in 2009. "Even with a dedicated classroom for ESOL in the library . . . we don't have enough space to keep up."

At Mastic-Moriches-Shirley Community Library, English as a second language students are "starting to come to classes more days a week," said Beth Donovan, the library's literacy coordinator. The number of classes offered each week increased to 24 classes, with 8,352 total attendance during fiscal year 2012. Just two years ago, the group had 13 classes with 4,849 in total attendance. The numbers reflect multiple visits by participants.

Inside a small room at a Suffolk County library, "Luis," 21, sat across from his tutor, going over fill-in-the-blank sentences with vocabulary words. Three years ago, he could not read, write or speak English. Now, the former busboy at a local restaurant has parlayed his skills to become a waiter.

"Luis," who asked that his real name not be used because he is an undocumented immigrant from Mexico, represents a portion of the population that Literacy Suffolk and Literacy Nassau serves. The organizations do not require students to submit immigration documentation.

A lover of music, he writes, in English, the lyrics of romantic songs in a notebook. His tutor, Bill Baker, 62, of Greenlawn, brings him a new song each week, most recently R. Kelly's "I Believe I Can Fly."

"It's inspiration when he says 'I can fly,'" Luis said after listening to the song on an iPod in the tutoring room. "I think of my dreams. I can fly."

Diana Cleasby, 40, who is from Colombia, said she has two master's degrees and a bachelor's degree in speech pathology from colleges in her native country. But the degrees were of little help when she moved to Bayville six years ago to marry her husband, Dennis, and couldn't speak English. Cleasby said she depended on her husband for communication. "English is a beautiful language," she said, "but it's not easy to learn."

A part-time substitute teacher working in bilingual classes for the Westbury school district, she helps kindergarten students who speak mostly Spanish with their English.

"If I have a mistake in my pronunciation, many times they help me," she said of her students. "It is like feedback. They learn and I learn."

Both Literacy Nassau and Literacy Suffolk test students before tutoring sessions begin and every year they are in the program. Results are reported to the state for funding purposes. Often, tutors said, improvements come in baby steps.

"When you first meet a student in the beginning, you shake their hand and it's a very limp kind of thing," said Booth, of Literacy Suffolk. "Six months later, the handshake is very strong, because we're building confidence."

Building confidence was a journey for Jonathan Pamphile, 22, of West Hempstead. He survived the 2010 earthquake that destroyed much of his native Port-au-Prince, Haiti, and moved to Long Island to join family. Pamphile knew French and Creole, but not English.

"When you can't express yourself, you feel like a baby, like a newborn," he said. "It's very embarrassing."

After studying a dictionary every morning and evening, Pamphile eventually tested out of Literacy Nassau's program and was honored last year as Student of the Year. He is a part-time certified nurse's aide working in a nursing facility and enrolled full-time at Nassau Community College, studying physical therapy.

"He came diligently. . . . He studied so hard," said his tutor, Gaynelle Bailey, 57, of Hempstead, who volunteers around her job as a school nurse and helped Pamphile prepare for the certification.

Pamphile wants to improve further. Even with his accomplishments, he said he just felt "good, not great."

"I want to go forward," Pamphile said. "I want to speak clearly, very well, as an American."

Literacy Nassau

187 Smith St., Freeport

516-867-3580

literacynassau.org

Tutors: Call for more info. Costs are \$36 for a tutor training workshop and \$25 for a required textbook.

For other adult literacy courses, check your local library and the Long Island Regional Adult Education Network (631-293-3150).

Literacy Suffolk

627 N. Sunrise Service Rd., Bellport; 631-286-1649
literacysuffolk.org

Tutors: Call or visit the website for more information. Costs are \$35 for a training workshop; a required textbook is included.

LATEST STATISTICS ON ADULT LITERACY

The U.S. Department of Education's National Center for Education Statistics is to release new adult literacy statistics in the fall of 2013. In 2003, it found:

More than 160,000 of Suffolk County adults aged 16 and older -- 14 percent -- lacked basic literacy skills.

More than 105,000 of Nassau County adults aged 16 and older -- 10 percent -- lacked basic literacy skills in 2003.

About 3.3 million of New York State adults aged 16 and older -- 22 percent -- lacked basic literacy skills, the second-highest percentage nationwide.

[< back to article](#)

Community Services

Annual Report 2011-2012

Submitted by Tara D'Amato, Assistant Director



ADMINISTRATIVE SUPPORT

- Provided a sounding board for Department Heads on human resources, customer service issues, resource & event planning, grant writing, community outreach
- Co-wrote & awarded major Literacy Grant totaling \$63,000 for the library; wrote two other literacy grants, not awarded; worked with Teen services to write a grant to support a video creation program
- Backup for the Director as needed; ran one special Board meeting, a Board committee meeting, two DH meetings, chaired two staff committees on the *Collection Development Project*
- Work with Business Office to interview new hires, troubleshoot various administrative issues, billing/staff questions, compile information for the Board.
- Administered 2 successful budget votes & 1 contested Trustee election
- Assist with supervision & planning for Security, Custodial staff
- Wore goofy mascot costumes, like me pictured here as Spot the Puppy



Unfinished business ...

Create & maintain policy review schedule & tools for the Board and administration to routinely review our policies.

Link banned patron list with incident reports through the library's staff website for security staff to access

Have a workable digitization plan for business office records; Chris and I investigated some tech solutions. Now need to inventory, write grants for equipment/or outsourcing scanning

Work with staff to arrive at a library-wide evaluation method so we can get better feedback from public on library programs/services.



Administrative Support

Staff Training & Support Activities



- Coordinated library wide **AED/CPR** in person training in 2011; upgraded 2 AED devices to be in compliance with county regulations. Completed mandatory workplace violence training (video posted to staff intranet). Update the Resources & Education page on the staff intranet.
- Implemented **Online training modules** as a cost effective solution: *WeComply System* went live in May 2012. All staff have completed mandatory training for 2011-12, most now have active email addresses for communication. Future *WeComply* courses include: Preventing Discrimination & Harassment, Diversity in the Workplace, Bullying in the Workplace, Questionable Interview Questions, Americans with Disabilities Act, etc. We can create our own courses as well.
- Subscribed to **Language Line** – a 24/7 telephone translation service that can be used from public service desk and provides live interpreter service covering 98.6% of the world's languages.

Contract District Outreach

Increased effort to attract Manorville patrons to register at the library, using Direct Mail and outreach. While we saw a definite uptick in 2011 based on early efforts, by 2012 this advantage had slipped largely as a result of the proposed building closure plans. Outreach at local civic groups in Manorville indicated that residents there still concerned about closure.



Contract Year	# Registrations
2009-2010	1822
2010-2011	2206
2011-2012	1685

Administrative Support

Library Book Sale

- Worked with Literacy department to facilitate events. Book sale setup altered due to changing use patterns of the library's materials: we have less books to resell. Downsized into smaller room but still makes an attractive event that patrons look forward to.
- **New:** found homes for all unsold books, coordinated more donations to local agencies, proposed new discard policy through staff committee .



Administrative Support

Library Wide Event Planning – Ongoing

- **National Library Week in April – an evolving celebration.** We did one event in 2011 – Improv Theatre “Tell your Own Story”, a theatre troupe facilitated audience participation. Now moving towards department-generated program ideas that celebrate books and reading, it is more successful. RASD did “LI Reads” and had a Holocaust Survivor speak; Literacy held *Dia De Los Ninos*, a celebration of Family Literacy.
- We need to reach out to community leaders to increase involvement in celebrating National Library week and other library-wide events. Civic group presidents, sports club coaches, Fire chiefs, Chamber members

Administrative Support

Library Wide Event Planning – Ongoing

- Moving towards alternate coordinated library wide events. Upcoming: ***National Library Card Sign Up Day, October 2013; National Gaming Day November 2013.*** Departments have unique ideas and with the help of Digital Services, we are getting much better at coordinated planning and social media marketing of these events.



Administrative Support

Library Wide Event Planning – Future Direction

- Focus on a **community-wide literacy event**, similar to “Paint the Town READ” (2008) to rebrand library as a place for all forms of literacy
- **Host themed Expos** during year, Business, Local Authors, Health & Wellness, Home & Garden to streamline interaction with local entities who wish to host workshops here.
- ***Tri-Hamlet Day*** – Civic & historic community wide event, chance to expand library offerings and showcase our history collections
- **2014 will be the 40th Anniversary** of the Community Library’s date of charter by NYS Education. Event planning should begin later this year.

Community Services

Civic group relations improved

- Re-established membership in Chambers of Commerce – Mastics Shirley, Moriches and Manorville. Attended regular meetings throughout the year & presented library updates
- Invited to setup tables at most community festivals: Chamber Easter Egg Hunt, Shirley Advocates Craft Fair, Pattersquash Creek Fall Festival, MBPOA Blue Claw Crab Fest, Mastic Beach Village Halloween Parade, Kiwanis craft fair, Colonial Youth Craft Fair, Osprey Pointe Civic fall festival.
- Civic groups & organizations are actively using Library Link. Went from 146 listings to 154.

Community Events - Participation

Date	Event	Activity	Attendance
7/9/11	Manorville outreach	Mascot costume, library card signup	30-40
7/14/11	Manorville outreach	Greenwood Village - presentation	15
8/11 **	National Night Out	** missed due to Building closure plan	0
8/20/11	Blue Claw Crab Fest	Cancelled due to hurricane	0
10/23/11	Pattersquash Creek Festival	Info. Table and raffle for books	150
10/30/11	Mastic Beach Halloween Parade	Van in parade, book giveaway	75
12/5/11	Christmas Parade	Van float, staff marchers, book giveaway	2,000
12/17/11	Wm. Floyd Birthday	Host student essays, art show, cake	150
12/10/11	Stuff the Van food drive	Collect food donations for local pantry	60-80
3/11/12	St. Patrick's Day Parade	Van float – giant book, won 3 rd place	2,500
3/25/12	Rotary Pancake Breakfast	Mascot character, kids activities	125
3/31/12	Chamber Egg Hunt	Information table, van	300
4/1/12	Manorville Egg Hunt	Information table, van	100
4/20-22	Seussical HS Musical	FOA support & outreach	1800
5/19/12	Veteran's health fair	Outreach re. adult programs	150
5/19/12	Colonial Youth Craft fair	Mascot costume and crafts	30
6/9/12	Tri-Hamlet Day	Van, kids crafts, table	175
6/23/12	Perennial Plant exchange	Hosted plant giveaway for community	30

School Outreach Revitalized

- **Attended regular District Wide PTO meetings**
- **Coordinated staff presentations on topics including Live Homework Help, E-books and e-readers, library museum pass program.**
- **No news travels faster than what you tell the PTO! Provided raffle gift baskets.**
- **Manned tables at Kindergarten Orientation and Parent Teacher nights. Did library card signup.**
- **Staff present at August New Teacher Orientation.**
- **Shared committee work with schools – culminating in William Floyd Birthday Project, a school/library partnership with readings by student essay contest winners & art poster display at the library, December 2011. This will be an annual event.**

Civic Engagement Model



- **Library Outreach van** – a cargo vehicle that facilitates library programming off-site. Brings two staff members, tables, chairs, equipment and supplies. Branded with inclusive child friendly graphics. Expanded regular use this year of community sites, including: Osprey Park, Moriches Athletic Complex, Mastic Skate Park. Deliveries for “food drives” and other civic happenings. Used to pickup library supplies in bulk.

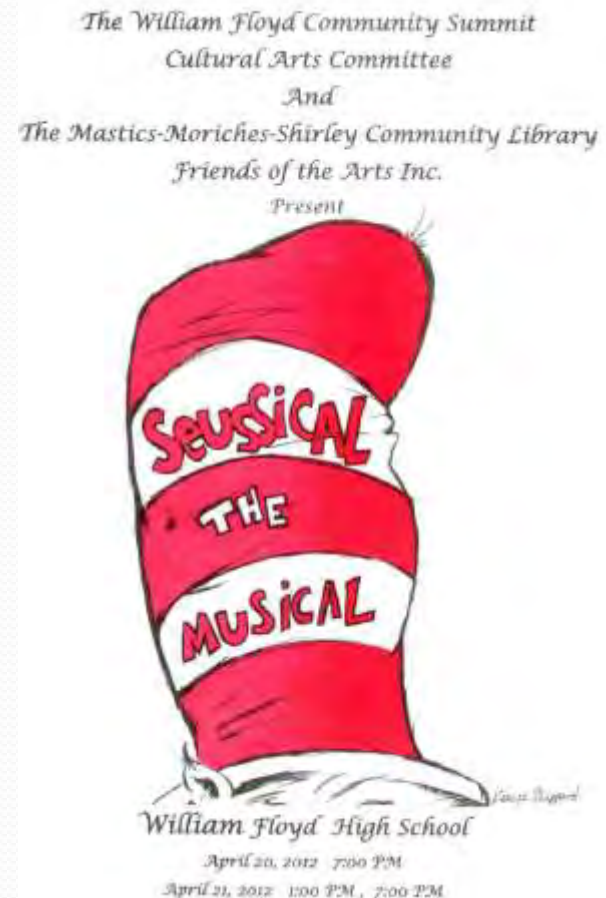
Civic Engagement Model



- **Civic Collaboration** – Library administrators are active members of local groups. Example: Tri-Hamlet working group, library participated in Tri Hamlet Day, an event celebrating local history at 4 colonial era sites, plus downtown Mastic Beach. A model for future programming & outside funding.

Civic Engagement Model

- **Capacity building** – *Friends of the Arts* partnered with Community Summit to provide seed money to purchase rights to musical so students could have a school spring musical performance, sold out 2 nights, approx. 1400 attended. New this fall, FOA cosponsoring 2nd Annual Fine Arts Show, Mastic Beach Cultural Arts Guild.
- Local groups need more administrative and technical support to help their grassroots efforts succeed. Need assistance with grants, marketing, using the Internet effectively, and communication among group members.



In Conclusion . . .

Achievements

- Community directed, not library prescribed philosophy means grassroots success
- Staff interaction & immersion in community is positive thing
- Departments can collaborate with guidance
- The Library can help build sense of community

Challenges

- Equipment failures, logistics and setup including staffing levels & restrictions
- Changing use patterns of library services not always understood by staff
- Materials and programs need to be adapted to be “Road Worthy”
- Marketing: residents still don’t know about basic services!
- Follow up & evaluation needed. How do we measure success? Quality?

Board of Trustees Meeting

August 27, 2012

- **Meetings**

- Industrial Coverage
- Insurance agent delivered our renewal policies for the new fiscal year
- Sandpebble Builders; received delivery of Bid Guides/Plans for the boiler replacement project and discussed distribution of same to parties interested in submitting a bid

- **Facilities Update**

- Ongoing dialogue with property owner to repair parking lot lighting at west side of building
- At this time, the exterior lights along the west perimeter have all been returned to working order
- Boiler replacement project Bid Guide/Plans distribution to interested parties
- North staff entrance currently out of service. Repairs are a challenge for the locksmith due to age of the system and scarcity of replacement parts

- **Continuing Education**

- New York State Office of the State Comptroller webinar on New York State Tax Cap
- This was both an update and a look back to evaluate some of the successes and failures of the first year implementation
- Based on an audit performed by the Office of the State Comptroller, they calculated an error rate of 63%

- This means that for all the entities that were selected by the State Comptroller's Office to have their tax cap calculations reviewed, only 37% were computed and filed correctly
- This points to the complexity, lack of clear guidance, and general confusion that continues to surround this important issue

- **Contract Revenue**

- Reflected in July's profit & loss

- **TAN Advances**

- Not reflected in July's numbers as the wire transfers were received in early August
- We received advances of approximately \$5.2 Million from the William Floyd School District

Circulation Services

End of the Year Report 2012

● *Circulation Statistics Fiscal Year 2011/2012:*

Total Circulation: 823,283

Checkouts and Renewals:

- *Staff Assisted* - Checkouts and Renewals: 468,411
- *Self* - Checkouts and Renewals: 265,470
- *Renewals* - by Patrons via web: 74,652
- *Digital* - Checkouts: 14,750

Public Meeting Room Space:

- 6790 members of the public utilized our meeting rooms
- 987 meetings rooms booked by outside organizations and tutors

Non-Virtual Visitors:

- 300,609

Total # of Library Card Holders

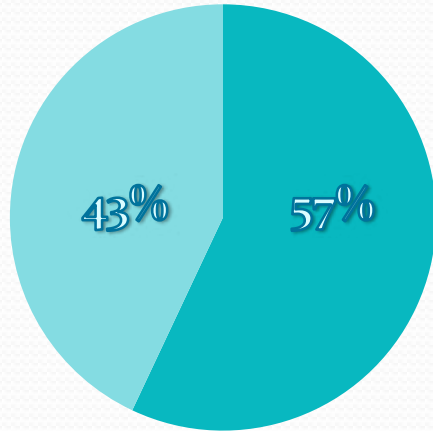
44,661 (Minimal change from last year)

Contract Patron Card Holders

1,578

Fiscal Year 11/12

Total Circulation 823,283 Up 56,834 from last year

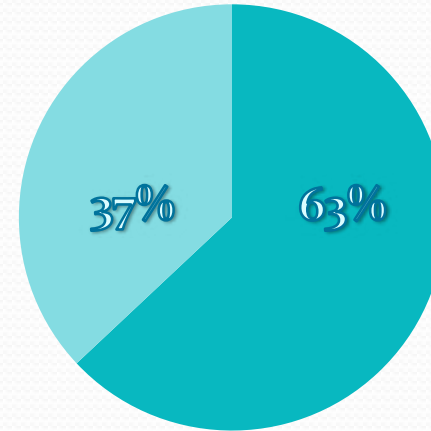


+ or - 1%

- Staff Assisted Checkouts & Renewals 57%
- Self Checkouts & Renewals, Patron Renewals Via Web & Digital Checkouts 43%

Fiscal Year 10/11

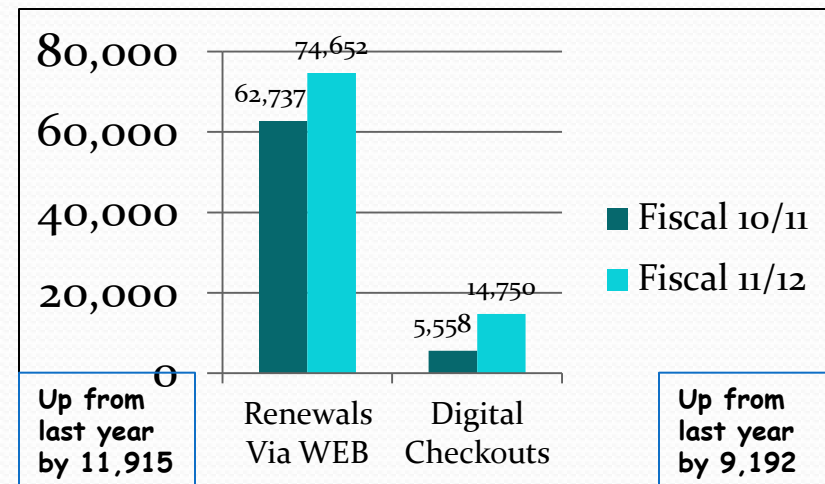
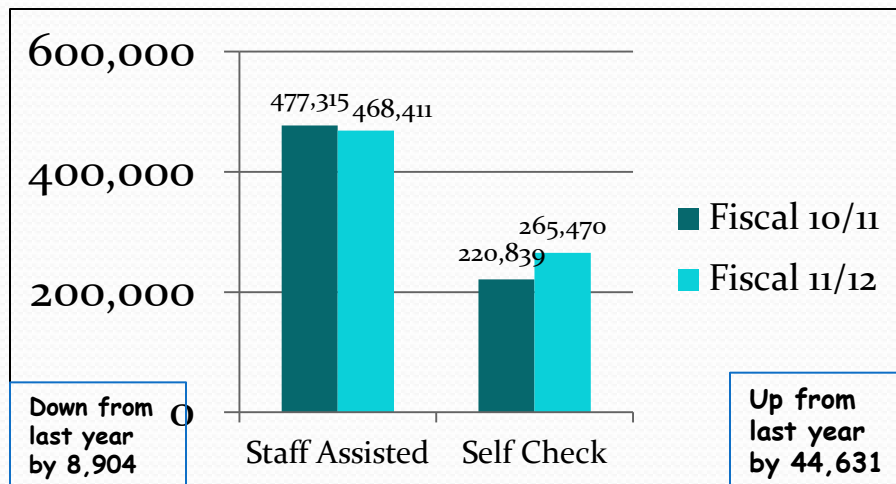
Total Circulation 766,449



+ or - 1%

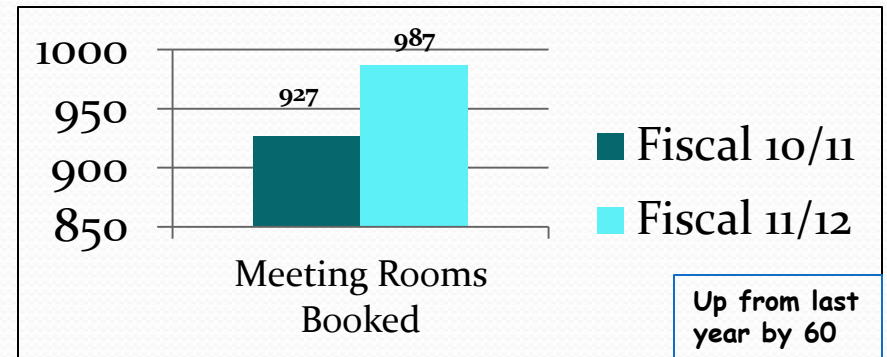
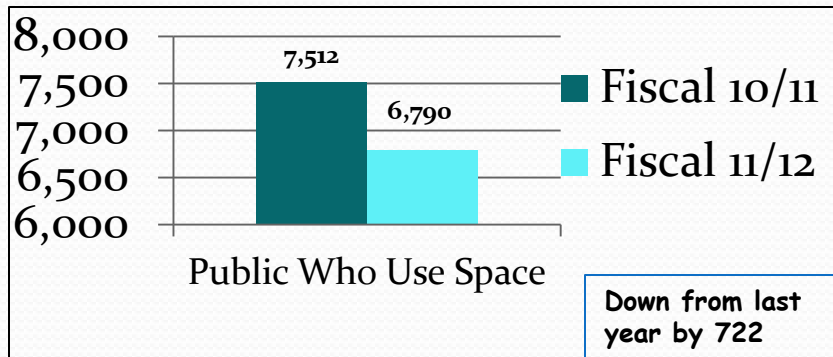
- Staff Assisted Checkouts & Renewals 63%
- Self Checkouts & Renewals, Patron Renewals Via Web & Digital Checkouts 37%

Checkout and renewal numbers for fiscal year 11/12 show significant increases in all areas with the exception of staff assisted checkouts. As self checkout numbers rose, staff assisted checkout numbers reduced. Nearly triple the amount of digital checkouts and increases in web renewals by patrons plus the self checkouts all contributed to the larger number.

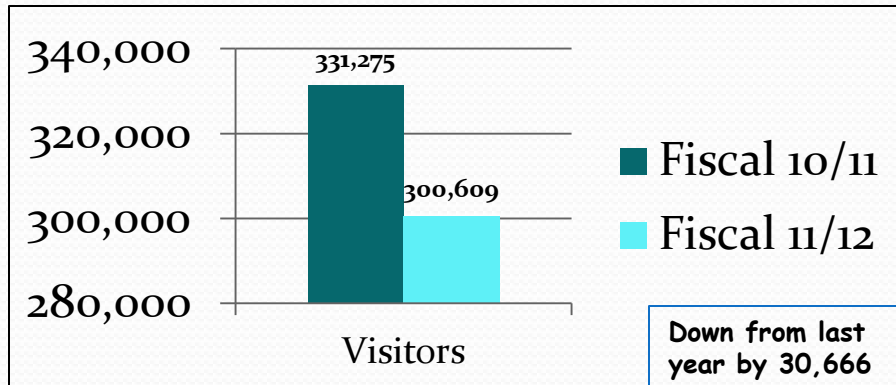


● *Card Holders* **44,661** minimal change from last year

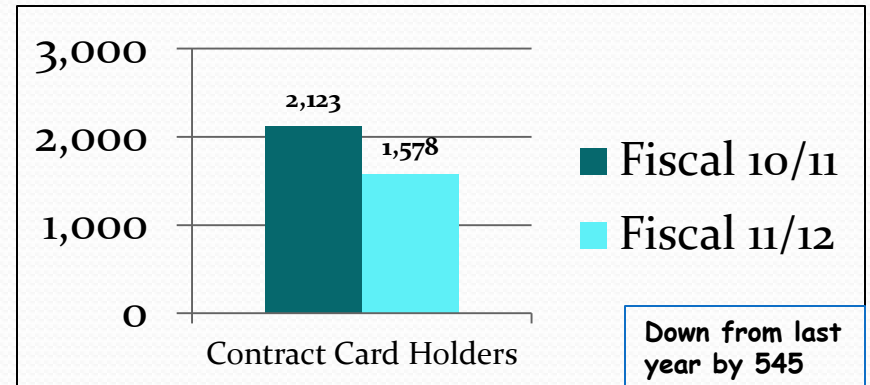
● *Public Meeting Room Space*



● *Non-Virtual Visitors to the Library*



● *Contract Card Holders*



● *Changes: just to name a few*

Open Holds went public on Thursday, April 5th 2012: Energy saver and a time saver for the staff and patrons.

Additional Self Checkout:

- ❖ Empowers patrons to better manage their library accounts by using a more convenient self checkout located in the Open Holds area.
- ❖ Bi-lingual self checkouts better serve our Spanish speaking patrons and this makes it easier for them to also manage their library accounts.
- ❖ Most fellow library staff members have pitched and are using the self checks for their own personal use which frees up the circulation staff to tend to patron needs.

E-mail and Text Alerts: e-mail and Text alerts for holds has reduced the amount of time the clerical staff spends making phone call notifications.

Front entrance:

- ❖ New Gates paired with a gate tracker program has reduced the amount of time staff spends ascertaining why the gate alarms go off.
- ❖ The greeter can educate patrons on how to use the self checks and also answer the phone, which is very valuable during busy hours. Currently we only have a morning greeter Mon thru Thurs during the summer and we borrow a staff member from TSD on Monday evenings. Patrons use the self checks more when someone is there to guide them initially and the circulation pages now help perform that task which again frees up the more skilled clerical staff to deal with patron account issues.

Addition of the desktop return bin:

- ❖ Helps to reduce front lobby congestion to some degree.
- ❖ Has fallen short of providing patrons with the coveted printed receipt of items they are returning.
- ❖ As a result the return area must be staffed in order to provide the printed receipt.

Meeting Room Manager:

- ❖ Program maintenance used to be the sole responsibility of a supervisor in the circulation department this maintenance is now delegated to all the departments who book rooms for their in house programs.
- ❖ Circulation still monitors the Meeting Room Manager program overall and in addition books outside public room requests and tutors.

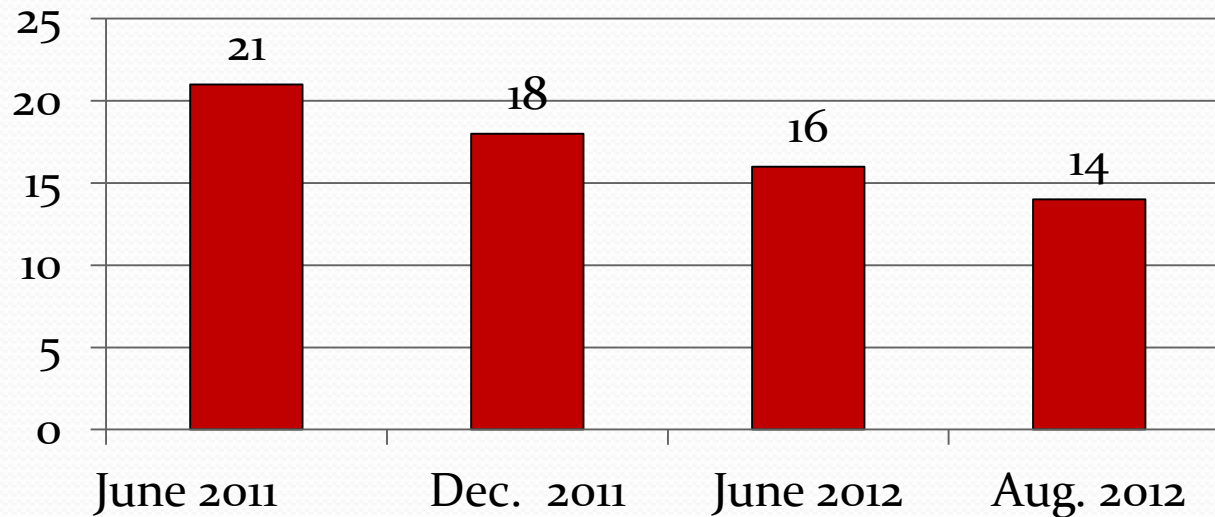
E-reader circulation and management: Has expanded and patrons are very responsive especially when the circulation staff recommends they take an e-reader instead whenever they mention they are waiting on a reserved book ☺

Rise in efficiency within the department:

- ❖ Currently no supervisors are scheduled in the evenings and on the weekends which allows me to better utilize full timers during the week.
- ❖ Instituted an array of commonly used forms which saves time and displays information in a more uniformed manner.
- ❖ The cross training all clerical staff to do all daily tasks helped to minimized the impact a reduced staff has on the remaining staff.

● Personnel:

The past year has shown a steady decrease in the amount of circulation staff at the library. Former circulation staff members have either moved on to other jobs or retirement. This represents an approximate 18% yearly decrease in the Circulation Department's staff budget.



In order for the circulation department to run effectively as it exists now I would need a minimum of 16 staff members plus 2 for next year's seasonal help.

● *The Circulation Staff* and then there was 14 . . .



Josephine Scarpantonio



Elizabeth Horbal



Janet Austin



Ernestine Kujan



Annamaria Miceli



Margie Santiago



Kaitlyn Palazzo



Donna Evans



Matthew Palmeri



Stephanie Costa



Melissa Dueffert



Joe Donohue



Kyle Nilsen



Amanda Restanio

**Do you see the one thing they all
have in common? The patrons do!**

- *Over 800 thousand items were processed this year at the circulation desk!*

This is the patron's view from the video room.



● *Objectives:*

- Keep the staff engaged and moving forward.
- Continue to provide the level of customer service our patrons are used to by providing staff with the proper training and tools to do so.
- Educate patrons by introducing new circulation technologies.

● *Goals:*

- Create a more comfortable and efficient working environment.
- Continue to Reduce front lobby congestion whenever possible.
- Redesign or relocate the circulation department to allow for uninterrupted clerical duties outside of the public view and noise.
- Consider RFID return solution to:
 - maintain a level of good customer service
 - avoid hiring additional staff to accommodate the existing desk
 - remain cost effective with future budget constraints in mind

Thank you to the Board of Trustees for your continued support.

LITERACY DEPARTMENT

Annual Report JULY 2012

The literacy department continues to assist Mastics-Moriches-Shirley Community Library patrons seeking literacy services in becoming competent individuals, family members, citizens and workers. Collaborating with the William Floyd School District and community agencies enables us to offer relevant and innovative services and programs; programs that literally change lives.

New York State Division of Library Services Grant Award

The literacy department was awarded a two year grant beginning in July 2011. The funds were awarded to allow us to offer family literacy classes on the weekends and over the summer months when no other literacy providers are available. The media assisted us in letting the community know our good news, as *Newsday*, *The South Shore Press* and *The Long Island Advance* all featured articles about our first year award of \$28,319.00. Planning began immediately to carry out the grant. Patrons responded well to our first session of weekend classes. Through NYSED grant funding 106 families became aware that weekend ESOL services are available at the Mastics-Moriches-Shirley Community Library. It's hard to believe but the first grant year has just come to a close. We were notified that the 2011-2012 final grant report was accepted by NYSED and that the remainder of our first year funding will be released. We look forward to continuing with the 2012-2013 grant award project.

Programming

The literacy office expanded the scope of services offered by adding new ESOL classes to the schedule. In September four new classes were added to address the needs of students and families who were currently underserved or not receiving services. There are a total of 36 classes a week available to community individuals and families. There are 23 adult literacy classes and 13 toddler and school age sessions. (see attachment 1).

Adult students who have been in the program for a period of time or who entered the program at a higher level, requested help with writing. A writing class was added on Thursday evenings to fulfill this need. Thursdays also began our Family Literacy night at the high school. By teaming up with the Teen and Children's Departments, staff was put into place to offer a learning environment for the entire family. By incorporating this service into our program we were able to offer ESOL to adult students who could not participate in classes due to childcare constraints. By having parents and children attend a learning situation together the message about the importance of education is heard loud and clear. Parents thanked us for family literacy night and requested an additional family literacy evening during the week. Plans are currently underway to add that additional night. Evening students requested a conversation group to enable those speaking English more fluently to have a comfortable place to practice English conversation. A Monday night conversation group class was organized in addition to our Wednesday morning conversation group. As a result of the 2011-2013 NYSED Library Services Family Literacy Grant award two classes were added on Saturdays complete with early English immersion for toddlers. These classes also provide educational and socialization

opportunities for school age children and parents or caregivers. Also, in compliance with the grant computer classes were offered in English and Spanish Saturday mornings and afternoons. In addition to the new classes and programs that were offered we continued with our family literacy classes 5 mornings a week, our homework help program on Tuesday afternoons and our usual array of adult literacy classes held four evenings a week at William Floyd High School. These classes offer opportunities for ESOL students who are beginners, intermediate or advanced as well as offering services for those who are illiterate in their first language.

Total literacy program attendance was 11,085.00. This number increased by 999 since the previous year. New applicants applying for literacy services decreased from the previous year by 63. In examining the possible reasons why these numbers went down we were told by current students in the program that immigrant families are reluctant to leave their countries due to the lack of employment in the United States. If they do immigrate they tend to be more transient following jobs from one area to another. Lack of new applicants did not reflect in our program attendance, assuring us of the need for literacy services in our community.

Once again workshops were offered through the literacy office focusing on community and health awareness. The Suffolk County Department of Health Services presented a five week certificate program, for both Saturday family literacy sessions, in April and May. The Suffolk County Police Department presented two workshops covering such topics as domestic violence, what to do if you're stopped by a police officer and a workshop requested by the families on bullying. Homeland Security provided an immigration information workshop which was well attended and open to all library patrons.

Technology

An outside firm, Shaper Training Solutions, was used to present computer classes in Spanish and English. Classes were offered monthly as opposed to weekly due to low weekly enrollment. However, I feel more computer classes are needed. Assessing what and how many classes are needed is on the agenda for fall 2012. Plans are underway to partner with our Digital Services Department to offer morning computer classes to family literacy participants beginning in October. Once again the Teen Department has graciously offered its computers during the morning hours for this program to take place.

The iPod Touches that were acquired as a result of the 2009 Brookhaven National Laboratory grant are being used at family literacy night at the high school and occasionally at morning family literacy classes.

Fund Raising

The literacy office continues with fundraising efforts to support the Community Family Literacy Project, Inc. The 2011 5K run brought in \$6,600.00, much less than the year before. We really don't know why as our strategy for conducting the race was the same as the previous year. Although there

does seem to be a huge increase in the number of 5K run fundraisers throughout Suffolk County. This year's run, takes place on September 8; Our premier sponsor is Empire National Bank, once again. Current 5K run sponsorship to date totals \$7550.00. Profits from the run continue to buy Reach Out and Read books for the community health center, family literacy children's gift books and off- set the cost of adult literacy program workbooks. The Community Family Literacy Project, Inc. also supports the William Floyd High School Scholarship Fund. Another fund raising event, our library book sale netted \$886.00, again not as much as the previous year but we didn't have quite the selection of books that we had the year before.

Staff

The Literacy Office staff underwent a few changes as the 2011-2012 year progressed. Two part-time clerks left the library due to family concerns. In the process of replacing them we were able to hire a long time student from the program. Maria Ruiz started as a student in the program in 2007. She spoke very little English when she came to the library seeking literacy assistance. Through much hard work and determination she has become a United States Citizen and the newest staff member of the literacy office. Maria volunteered with the morning literacy classes for two years before becoming a paid employee. She is a wonderful asset to our program. We also hired, Dana Mester, who speaks six languages, another valuable quality for our literacy office. In order to comply with our grant we needed to use more contract services. To effectively manage our literacy classes the office coordinates 31 staff and contract services individuals.

Literacy Suffolk, Inc.

We had one major change to the office in January 2012 when Literacy Suffolk, Inc. informed the library that they would no longer be our literacy partner. Due to guidelines placed on Literacy Suffolk by Literacy New York State their office operations needed to be centralized in Bellport, all satellite offices were abolished. Literacy Suffolk, Inc. was listed as a grant partner and they were to supply testing materials and testers to implement the grant guidelines. This presented a short-term problem. The necessary changes have been made to carry out the testing qualifications for the NYSED Grant in their absence. Staff is being sent to BEST Plus tester training workshops and testing materials are being purchased by The Community Family Literacy Project, Inc.

Community Volunteers

Our homework help program continued to use volunteers from our community and neighboring communities. We had four retired teachers who live in Bellport volunteer for us assisting with our school age children. The program made such an impact on one volunteer in particular she petitioned the South Country Library to start a homework help program there. We also had student volunteers from William Floyd High School obtain community service hours assisting at homework help. Homework help provides a resource for ESOL families who struggle with daily homework assignments. Adults and children both learn how to do school assignments. It's amazing what parents have told us they learned by attending these sessions. Homework help will continue on Tuesday afternoon's beginning in October.

A new volunteer program "Conversation Partners" was put into place at the library in January 2011. Ten volunteers from the community participated in a workshop and agreed to work with advanced ESOL students for 1.5 to 2 hours a week practicing English conversation. Upper level ESOL students usually have the skills to speak English but lack the confidence to speak English on a regular basis. A conversation partner provides a safe environment for ESOL students to practice and learn more about the English language. There are currently six conversation partners working with students once a week at the library. Another workshop is planned for September.

Special Events

Heritage Day

In October 2011 we presented our annual Heritage Day Celebration highlighting some of the 26 different nationalities that comprise the literacy attendance roster. Literacy students and their children danced, sang, and proudly wore their native dress for a spectacular grassroots presentation. Carmen Navarro-Gao is already planning this October's event. (see attachment 2)

Recognition Event

On June 3, 2012 over 100 people gathered at the library to celebrate student accomplishments and to honor the 13 students who received United States Citizenship this past year. Assemblyman Fred Thiele, Jr., Legislator Kate Browning and a representative from Senator Zeldin's office attended to offer words of encouragement and reward the new Americans with certificates. Citizenship classes are one of the fastest growing classes in our program. Classes start again Monday, September 24th at 7:00p.m. at William Floyd High School. *The Long Island Advance* did a nice article on the ceremony complete with photos and names of the New Americans.

Special Projects

In March 2012 Literacy Coordinator, Beth Donovan and the Literacy Program Assistant, Carmen Navarro-Gao presented a workshop entitled "Literacy is a Library Affair" at the National Center for Family Literacy National Conference. The library's literacy program still remains a unique program that other libraries look to as a model for programming and services. Beth Donovan will present an application to present a similar presentation at the 2013 New York Library Association Conference.


The Mastic-Moriches-Shirley Community literacy program was the subject of a worldwide Cyber Fair contest website put together by Our Lady Queen of Apostles, Center Moriches, 7th grade computer class. The contest reached 115 countries and over 2500 students worldwide. The class won the Cyber Fair Contest for their category of community service agencies. Their website is a wonderful tribute to our literacy program. <http://www.wix.com/ngeck2002/literacy-4> News of their website creation was featured in two local newspapers, *The Long Island Advance* and *The Tide*.

Future Planning

A student advisory board was something I had hoped to develop last year. Sadly, it really didn't get much attention. It is something I would eventually like to bring to fruition within the literacy program. It will go on the docket again this fall. We did however; develop a student volunteer program with adult students as literacy class assistants. Students are embracing these roles not only for themselves but for their teen children. Each summer parents ask us if their children can help with the family literacy program to develop community service skills. We were able to use four teens this summer and we have four adult class assistants. Students are also coming forward to help us institute a student centered class, complete with literacy students as "instructors". Students will work under the guidance of a certified ESOL teacher to plan lessons and use the English language to teach a class on something they excel in. These classes are in the early planning stages right now. I can't wait to tell you all about it in my next annual report.

Again, many thanks to the Mastics-Moriches-Shirley Community Library Board of Trustees and our Library Director, Kerri Rosalia and our Assistant Director, Tara D'Amato for supporting the literacy program. It is quite an honor to coordinate our outstanding literacy program, but more importantly to do something that makes such a huge difference in people's lives. Thank you once again for the privilege.

Respectfully submitted,



Elizabeth A. Donovan
Literacy Coordinator

(3 attachments included)

English as a Second Language Classes **Attachment 1**
Sept 2011June2012

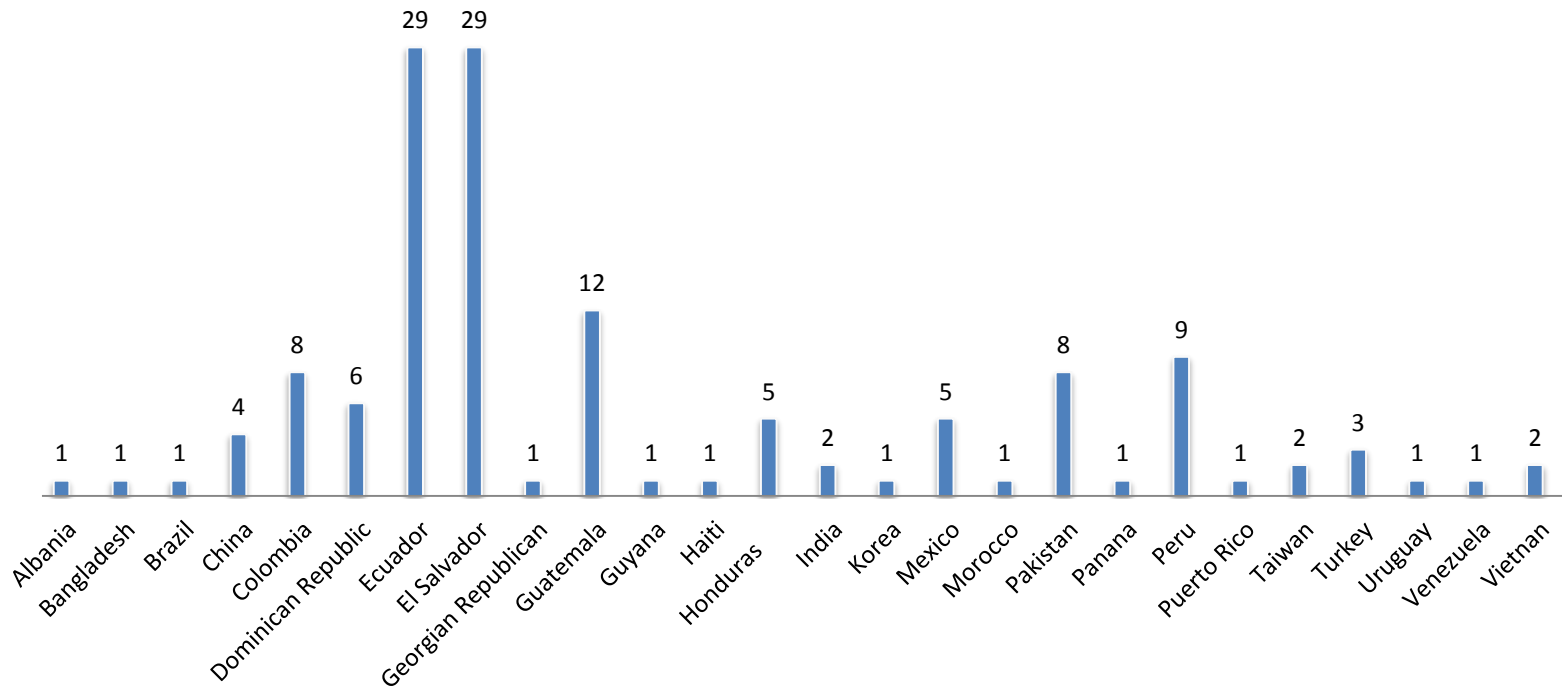
Adults			Children		
	Number of classes			Number of classes	
English Level Class	High School	LEFA		High School	LEFA
Basic Literacy	2				
Low Beginner	4	4	Toddlers	1	8
High Beginner	3				
Intermediate	2	3	School age	1	3
Mixed Level		1			
Writing	1				
Conversation	1	1			
Citizenship	1				
Total of classes	14	9	Total of classes	2	11

Statistics of Number of students by Country

Sept 2011-June 2012

Attachment 2

Total 26 nationalities





ESL class at WF High School



LEFA class at MMSCL



Toddlers , Early English Immersion , component of LEFA



Children at High School Family Night



LEFA Saturday Computer class



LEFA Friday Computer class



High School class using the iPod touch



5 K RUN



Book Sale



Homework Help Program



Conversation Partners workshop



Heritage Day



Recognition Ceremony



Presenting at Conference

Annual Board Report July 2011-July 2012

1. **Installed new firewall and web filtering system** – Upgraded our firewall to a Fortigate-100d which provides up to 8 Gbps firewall throughput with 10 x 1GbE interfaces. Consolidated network security features with our existing systems will increase our security profile while protecting the value of our investments. Also integrated into the firewall is our new Web Filtering software. The FortiGuard Web Filtering Service provides Web URL filtering for schools, libraries, government agencies. By combining these products we save \$1500 a year in subscription fees from our previous product Smart filter.
2. **Increased Bandwidth** – Increased our bandwidth with Verizon from 20mbps to 30mbps. Attached is a Google analytics report of the last year showing how often our websites get hit. Increased bandwidth will improve both internal and external experiences.
3. **New computers in the Teen and CPSD areas** – Replaced 12 computers in CPSD and 11 in the Teen area. The machines were 5 years old and out of warranty. Although most of these machines still functioned they could not handle the new browsers, software, and operating systems needed to stay current. We were able to use a majority of them in different roles throughout the library. Such as print release stations, Opacs, staff lounge, and Self checks. We have about 8 computers still left in stock to be used for repairs and parts.

4. **Added laptop carts** - Adult and CPSD were giving 10 laptops each secured in a locked cart for patron use. The Teen department already had a cart of 6 but had an additional 10 laptops added. We also added 10 laptops to the cart we use for patron programs and classes.
5. **Self Checks** – Added a new self check out station in the circulation area and to the video room for a total of 7 self check out machines in the library
6. **Digital Displays** - Dan Costa researched software to digitally display programs and upcoming event around the library. The Digital Services department had been taken advantage of this new capability. Dan is looking to expand this project to more areas of the library.
7. **Staff Page** - Dan Costa also rolled out a new and improved version of the staff.communitylibrary.org webpage. It includes new blogs, wikis, and security features that will keep the staff only information safe.
8. **Staff** – Our Tech staff has been the same for the last 3 years. For the last few months we had the pleasure of helping out a library employee with an internship. Dawn Graboski is a part time clerk in the adult department who is going for a degree in information technology. We were able to help her complete 120 hour internship for graduation.

Still problems

1. **Network Wiring** – Still in horrible shape. We are not able to segment parts our network into more secure LAN's. The switches in the closet in circulation blew out and parts of circulation and the adult area were down for almost two days. The Teen computer lab was out for a whole day due to a problem with a switch. The wiring in this building is still a serious concern and needs to be addressed.
2. **Telephone system outdated** – Our phone system has gone down multiple times in the last year. Also it is at its absolute capacity; we cannot add another extension. We have two locations in the Adult area that are not able to be wired so we had added wireless phones. Those phones are also outdated as we cannot find replacements for them. Another major problem is that it's not a VOIP system and we cannot take advantage of the cost savings of only having one line for voice and internet. We pay two separate bills one to Verizon for internet one to Cablevision for phone.
3. **Power Problems** – We have gone through multiple UPS's which I have just never seen that before in any other place I've worked. In the IT office we there are areas we can't plug in more than one computer without having the breaker trip.
4. **Security Cameras-** Old cameras are starting to fail. We can replace them but most new cameras are POE (power over Ethernet) and because of our network wiring we are not able to support those types of cameras. The older cameras need to be hard wired electrically which makes the addition of new cameras more difficult.

Annual Report: FY 2011-2012

Nick Tanzi

The second year of operations for Digital Services marked a period of growth, both in terms of personnel and in services to the public.

In April Steve Burg became the second employee of the department, bringing his expertise as a technology trainer. His addition allowed for an expansion of our technology assistance to the public, while still completing numerous “in development” projects from the previous year.



Technology Instruction:

Delivering training to patrons and staff:

- 99 patrons received individual instruction on topics of their choosing in the last year.
- 16 staff members took advantage of one-on-one instruction.
- 43 patrons attended drop in sessions on eBooks & eReaders.

Completion of Last Year’s “In-Development” Projects:





✓ **Development of a mobile application:** Since the launch, our MMSCL App has been downloaded nearly 1,000 times by iOS & Android users!

✓ **Increasing technology component in library programs, in particular with juvenile and young adult patrons:** Digital Services has established three core technology programs for the Children’s & Parents’ Services Department:

1. **iPlay:** Free play on tablets, and the exploration of a new app each month.
2. **Digital Art:** Computer based drawing, photography, etc.
3. **Digital Detectives:** Tablet-based scavenger hunt teaching web-based research skills.



Starting in September, Digital Services will be holding a weekly “**Teen Tech**” program for the TSD. The basis of this program will be individual and group projects including video game design & the production of stop-motion video.

Then & Now		
Service	Year One Results	Year Two Results
Free Music Downloads 	Growth in number of active patrons and download rate. 4,500 downloads over first 4 months of service.	599 Patrons took advantage of the service, with a total of 8,455 downloads. Cost of the service was also reduced by 25%.
Zopim Chat Reference 	680 reference questions answered over 5 months. Represents 6% & growing share in total reference provided.	1,301 reference questions answered for the year. A new platform for chat is currently being explored, which could integrate texts & email.
Facebook 	34,853 pageviews, 908 total fans (grew by 700 over last 10 months).	39,664 page views & 1,211 total fans.
Youtube 	4,200 video plays, increased patron interest.	8,361 video plays. New patron created content must be produced .

Meeting the Needs of Our Mobile Users:

Last year, the need to address the rise in mobile use of the Internet was identified as a key challenge for Digital Services. To meet that challenge, we focused on developing a robust mobile app and developing mobile solutions to core library services. **These steps have paid off in dramatic fashion:**



- Mobile traffic to our website is up 116% versus last year! 20,834 visits compared to 9,655 in FY 2010-2011. This is without including mobile app users!
- Mobile traffic now represents 8% of the library's total page views. In FY 2010-2011, it was 3.5%.
- With 1,000 users of our MMSCL app, it is likely that the true mobile consumption of library content is 15-20% of users.
- eBook integration & ISBN scanning are currently being added to our mobile app, and should be available in the Fall.

Looking Ahead

In the next year, Digital Services will be pursuing the following projects:



Gaming Day @ Your Library

We'll be overseeing the planning and implementation of an annual gaming event at the library, to next take place on 11/10/12. We'll be showcasing both board games and video games, and will have a hands-on exhibit of retro game systems. This has the potential to grow into a signature event.



Digital Conversion Service

We are currently planning conversion of home movies and old photos to digital format for our public. Depending on hardware, some services may need to be staff assisted, requiring training.



Digital Signage:

Live testing is currently underway in CPSD on both standard and HD monitors. Current upcoming programs and library services are broadcast from a Digital Services computer into the department. We will next expand into TSD & RASD and collect data on the effectiveness of the project, making necessary adjustments along the way.



High Priority Item:

Staff Training: While some staff members took advantage of classes on topics such as eReaders & individual help sessions, it remains a minority. Meanwhile, proficiency with technology become increasingly necessary in our field. In the next year, Digital Services will work to build awareness of training opportunities and consult with individual departments & administration to develop a more effective model.

High Priority Item:

Website Redesign: We had hoped to have a redesign of our website completed this past fiscal year, however upkeep on existing services and the emergence of new ones did not leave enough time. As our service model has changed, and with it, web design in general, it is important that we complete an update of our website for next year. A newer website will prioritize the services that our public most commonly seeks, be more easily navigated, and incorporate the newest elements of social media and web design.



Reference & Adult Services

End of the Year Report

FY 2011-12

Mastics-Moriches-Shirley Community Library
Reference & Adult Services
Josephine Wuthenow, Department Head
End of the Year Report, Fiscal Year 2011-12

This past fiscal year, 2011-2012, proved to be a difficult year for the administration, board, staff and the public alike. I can't even imagine how this past year impacted the administration and board. The public and many of the staff members have let us know that they feel that the library is essential and important to the whole community and that any change would cause a major disruption. Since we were in a state of turmoil for many months, some of our responsibilities were put on hold or reduced until we learned how we were to proceed. It's only now that I feel that the staff is back on target and beginning to again work together to give a high level of customer service.

Overview of Year

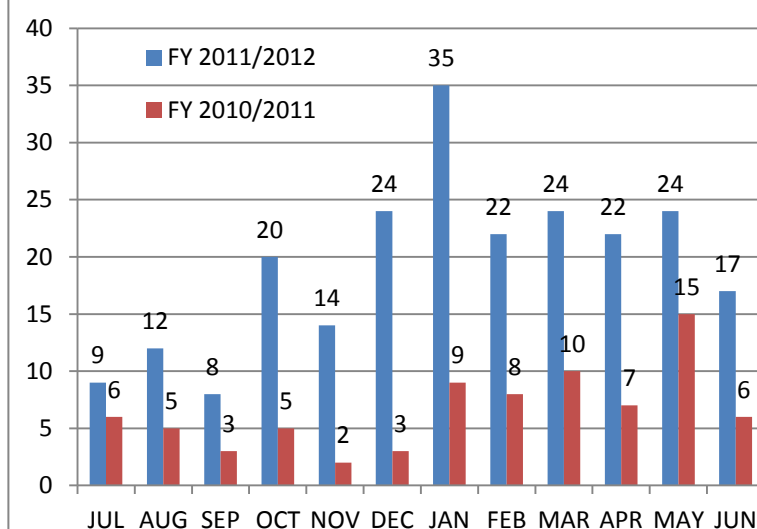
Technology

Gadget Help/Computer Services/Classes

Our technology/gadget help initiative continues to attract many interested patrons, as we successfully helped 231 patrons this past fiscal year, which represents an increase of 192% over the previous year's total of 79.



COMPUTER & GADGET HELP FY 2011/2012		COMPUTER & GADGET HELP FY 2010/2011	
MONTH	# OF APPTS	MONTH	# OF APPTS
JUL	9	JUL	6
AUG	12	AUG	5
SEP	8	SEP	3
OCT	20	OCT	5
NOV	14	NOV	2
DEC	24	DEC	3
JAN	35	JAN	9
FEB	22	FEB	8
MAR	24	MAR	10
APR	22	APR	7
MAY	24	MAY	15
JUN	17	JUN	6
TOTAL	231	TOTAL	79



Computer Classes

The library provided computer and technology classes throughout the fiscal year which included a wide variety of coursework from "how to use eBooks" to "social networking" and "digital photography", as well as "basic computing".



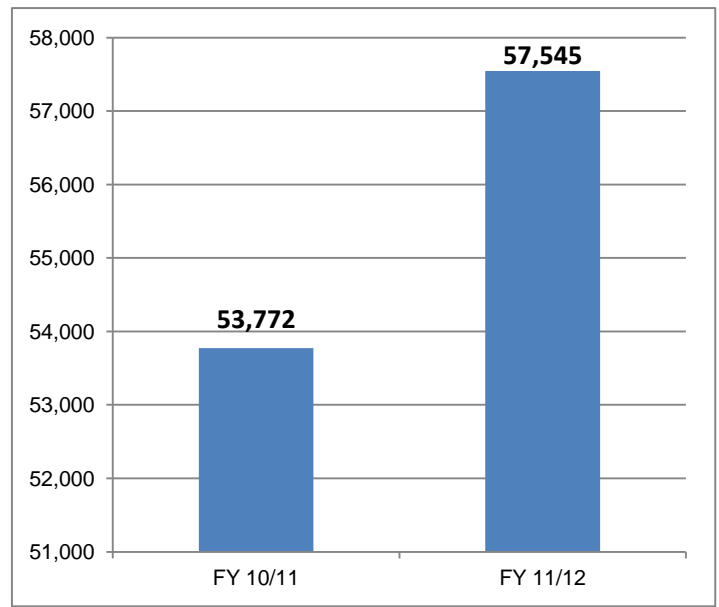
Public Access Computers

This year also brought changes to our Public Access Computer Area with the addition of a new USB scanner and upgraded personal computers and printers as well. In addition, a free scan to email and/or the public network drive was also added via our Xerox copy machines. We saw a 7% increase in computer usage as patrons turned to library computers for free Internet access and printing. They continue to use the computers to search jobs, send e-mails, and create Word and Excel documents, as well as programs for their recreational needs.

COMPUTER USAGE:
FY 10/11 & 11/12 COMPARISON

	FY 10/11	FY 11/12	% difference
July	4,304	4,444	3.3%
August	4,776	5,277	10.5%
September	4,538	4,862	7.1%
October	4,821	5,133	6.5%
November	4,370	4,811	10.1%
December	3,651	4,589	25.7%
January	4,410	5,099	15.6%
February	3,700	4,580	23.8%
March	5,191	5,049	-2.7%
April	4,711	4,521	-4.0%
May	4,501	4,729	5.1%
June	4,799	4,451	-7.3%
Total Computer Usage	53,772	57,545	7.0%

COMPUTER USE:
TOTAL USAGE COMPARISON



Copy/Fax Machine Usage FY 2011-12

	Copy Calls	Fax Calls	GRAND TOTALS
Jul-11	501	271	772
Aug-11	523	279	802
Sep-11	535	348	883
Oct-11	530	338	868
Nov-11	494	302	796
Dec-11	526	354	880
Jan-12	551	366	917
Feb-12	585	378	963
Mar-12	511	329	840
Apr-12	415	333	748
May-12	502	368	870
Jun-12			0
TOTALS:	5673	3666	9339

**RASD Pages
helped patrons
9339 times
with Copies & Faxes**

E-Readers

Patrons continue to take advantage of our pre-loaded Nooks (29 items) and Sony Readers (12 items). The Nook Readers circulated 345 times since July 2011 and the Sony Readers circulated 397 since June 2010. This affords patrons the opportunity to test-out a reader before purchasing their own or simply save an unnecessary expense. It also makes books available to our patrons in a different format, brings people into the library that may not otherwise come in, and is part of how we adapt to the changing times for libraries.



The Library benefits because it is cost effective (after we recoup the cost of the equipment) to purchase e-books and load them on the devices. Both e-reader manufacturers allow the purchase one copy of an e-book and load it on six devices (one being computer and 5 readers). We know that the e-readers are being used and we now have to decide if we want to expand the service or just continue to keep up with the latest equipment.

OverDrive -E-Books and Audiobook Downloads (All Departments)

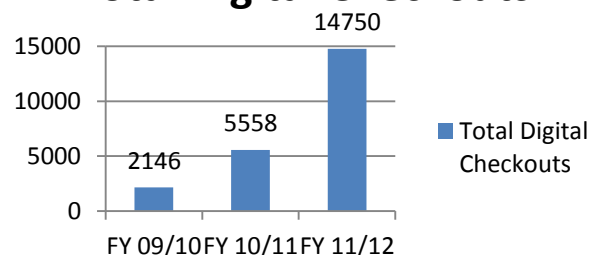
Checkouts of Overdrive material is up 165% from last fiscal year!

Library users are able to download eBooks over the air directly to their iPod®, iPhone®, iPad™, Android™, Sony® Reader, Kindle® (US libraries only), and thousands of other mobile devices, in addition to downloads for PC and Mac® computers.

	Jul 11	Aug 11	Sep 11	Oct 11	Nov 11	Dec 11	Jan 12	Feb 12	Mar 12	Apr 12	May 12	Jun 12	Totals
Adobe EPUB eBook	515	545	502	398	433	507	667	521	567	542	545	598	6340
Adobe PDF eBook	85	69	29	18	21	30	55	19	15	30	31	24	426
Adobe Reader	0	0	0	0	0	0	0	0	0	0	0	0	0
Disney Online Book	6	3	1	3	0	0	6	5	6	9	6	2	47
Kindle Book	0	0	114	277	305	489	920	680	724	727	657	687	5580
Mobipocket Reader	0	1	0	0	0	0	0	0	0	0	0	0	1
Open EPUB eBook	0	0	2	2	0	4	2	3	0	2	14	18	47
OverDrive MP3 Audiobook	56	52	55	77	63	44	67	66	95	72	62	93	802
OverDrive Music	2	1	3	2	0	0	5	3	2	0	0	4	22
OverDrive Video	1	7	6	5	10	7	6	10	10	6	7	5	80
OverDrive WMA Audiobook	139	128	112	102	100	109	151	103	134	112	116	99	1405
Totals	804	806	824	884	932	1190	1879	1410	1553	1500	1438	1530	14750

	FY 09/10	FY 10/11	FY 11/12	% change from FY 10/11 - FY11/12
Adobe EPUB eBook	311	2713	6340	134
Adobe PDF eBook	155	474	426	-10
Adobe Reader	13	0	0	N/A
Disney Online Book	0	10	47	370
Kindle Book	0	0	5580	N/A
Mobipocket Reader	10	3	1	-67
Open EPUB eBook	0	0	47	N/A
OverDrive MP3 Audiobook	255	491	802	63
OverDrive Music	66	52	22	-58
OverDrive Video	129	105	80	-24
OverDrive WMA Audiobook	1207	1710	1405	-18
TOTALS	2146	5558	14750	165

Total Digital Checkouts



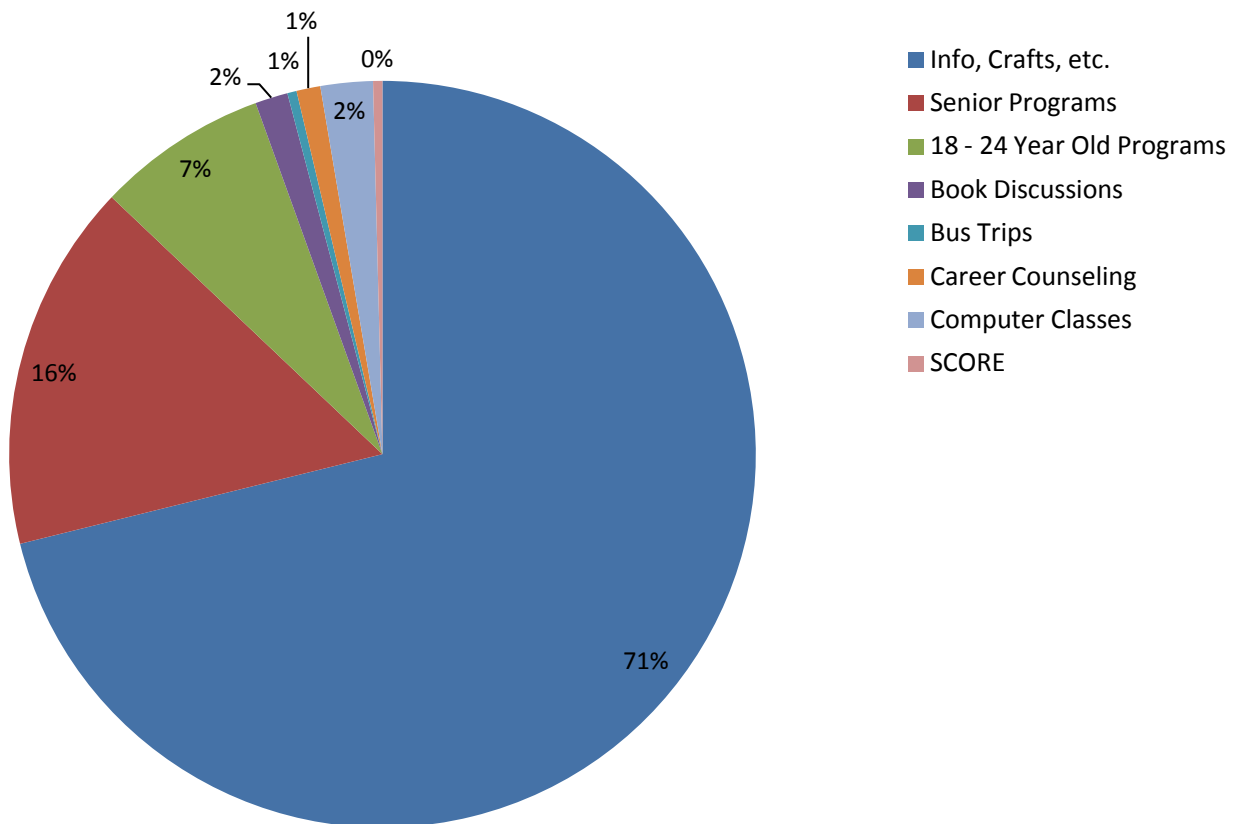
Our cost for the OverDrive service through SCLS is \$15,000 with a circulation of 14,750. The cost per use is \$1.02 per circulation.

RASD Programs, Outreach and Services

PROGRAM SESSIONS & ATTENDANCE: FY 10/11 & 11/12 COMPARISON

Program Attendance:	FY 10/11	FY 11/12	% change
Info, Crafts, etc.	10,462	7,981	-23.7%
Senior Programs	1,500	1,789	19.3%
18 - 24 Year Old Programs	639	830	29.9%
Book Discussions	129	159	23.3%
Bus Trips (<i>Trips were cancelled due to low registration</i>)	417	45	-89.2%
Career Counseling	137	116	-15.3%
Computer Classes	331	254	-23.3%
SCORE	40	45	12.5%

Program Attendance Fiscal Year 2012



	ADULTS			SENIORS			18 - 24 yr. olds		
	Total Attended	Total Sessions	Cost	Total Attended	Total Sessions	Cost	Total Attended	Total Sessions	Cost
Yoga	1444	46	\$ 4,600.00	0	0	\$			
Info./Instructional	2237	391	\$ 6,678.38	1114	55	\$ 120.00	12	2	\$ 300.00
Entertainment	3227	49	\$ 4,894.81	675	76	\$ 727.19	818	57	\$ 3,113.30
Crafts	565	54	\$ 8,140.00						
Cooking	508	21	\$ 7,818.00						
Book Discussions	159	24	\$ 2,756.08						
Bus Trips	45	1	\$						
Career Counseling	116	40	\$						
Computer Classes	254	24	\$ 4,200.00						
SCORE (Small Business Counseling)	45	19	\$						
Totals	8,600	669	\$ 39,087.27	1789	131	\$ 847.19	830	59	\$ 3,413.30
Totals for all RASD Programs	11,219	859	\$ 43,347.76						

While the number of program sessions increased from one fiscal year to the next, we experienced a dramatic drop in attendance. 2010/2011 attendance totals were 13,655. 2011/2012 attendance was 11,219. This past year we added multiple cooking sessions in an effort to accommodate long waiting lists. However, in many instances the attendance decreased at these classes. Patrons are signing up for classes, but fail to attend them. This trend is also visible with our exercise programs. We offer a variety of programs including Yoga, Zumba and Pilates. People clamor to sign up, but the attendance decreases as the series progresses.

Charging a small fee per session for exercise/cooking classes might guarantee a better attendance at these programs. We propose that we charge \$5.00 for exercise classes, and a \$3.00 tasting fee for cooking classes. We currently charge a materials fee (an extract cost of materials) for our craft programs. AARP, regular defensive driving class, bus trips and railroad tickets are charged the cost of the service. The current Community Library's policy states:

Free Access to Information

The Trustees of the Library assert that the charging of fees and levies for information services is discriminatory in publicly supported institutions providing library and information services and, therefore, they will not be charged at the Community Library. In order to guarantee attendance at programs a nominal (never to exceed \$2.00) fee may be charged. The purpose for such a fee will be to insure that those receiving tickets do in fact attend; the purpose should never be to raise funds, or to defray costs. Materials fees of up to \$15.00 may be charged for craft programs.

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Survey of Suffolk County Libraries' Exercise and Cooking Programs

LIBRARY	EXERCISE CLASS FEE	COOKING CLASS FEE
Amagansett	\$20/class	No classes scheduled
Amityville	\$30 for 8 classes	No classes scheduled
Babylon	\$20 for 5 classes	No fee
Bayport-Blue Point	\$10 for 4 classes	\$5
Bayshore-Brightwaters	\$24-\$30 (depends on # of classes)	No classes scheduled
Brentwood	No fee	No fee
Brookhaven	No classes scheduled	No classes scheduled
Center Moriches	No fee	No fee
Cold Spring Harbor	\$70 for 10 classes	No classes scheduled
Comsewogue	No fee	No fee
Connetquot	No fee	No fee
Copaigue	No fee	No fee
Cutchogue-New Suffolk	\$60/ 10 Zumba classes \$60/8 yoga classes	Cooking class sponsored by Friends
Deer Park	\$5/class	No fee
East Hampton	No classes scheduled	No classes scheduled
East Islip	\$15 for 6 classes	\$6
Elwood	\$10 for 8 classes	No fee
Emma S.Clark	No fee	
Floyd Memorial (Greenport)	\$25 for 6 classes	No classes scheduled
Half Hollow Hills	\$32 for 8 classes	\$5 - \$10
Hampton (Bridgehampton)	\$10/class	No classes scheduled
Hampton Bays	\$5/class	\$5
Harborfields	\$18 for 6 classes	\$5 - \$6
Hauppauge	No classes scheduled	\$5
Huntington	\$21 for 8 classes	\$6
Islip	No fee	No fee
John Jermain	\$20 for 6 classes	No classes scheduled
Lindenhurst	\$20 for 4 classes	No classes scheduled
Longwood	No fee	No fee
Mattituck-Laurel	\$60 for 10 classes	No classes scheduled
Middle Country	No fee	
Montauk	No classes scheduled	No classes scheduled
North Babylon	No fee	No classes scheduled
Northport-East Northport	No classes scheduled	No classes scheduled
Patchogue-Medford	No fee	No classes scheduled
Port Jefferson	\$25 for 6 classes	No fee
Quogue	Pilates & Yoga \$10/class Zumba \$5/class	\$15
Riverhead	\$20 for 4 classes	\$5
Rogers Memorial (S.Hampton)	\$40 for 8 classes	No fee
Sachem	\$20 for 5 classes	\$5
Sayville	\$20 for 8 classes	\$6
Shelter Island	No classes scheduled	No classes scheduled
Smithtown (Main) Kings Park Branch Nesconset & Commack Branches	Closed for renovations. Closed for renovations. \$24 for 4 classes	\$6 - \$7
South Country	\$40 for 8 classes	\$5 - \$7
South Huntington	\$25 for 8 classes	\$10
Southold	No classes scheduled	No classes scheduled
West Babylon	\$12 for 4 classes	\$3
West Hampton	\$30 for 6 classes	\$5
West Islip	\$15 for 8 classes	No fee

Plans for Our Cooking Programs

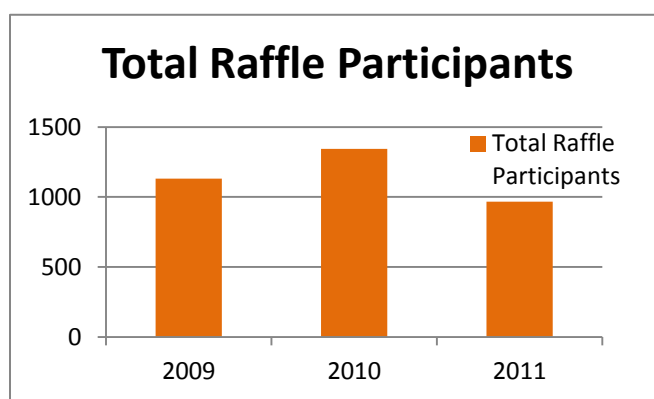
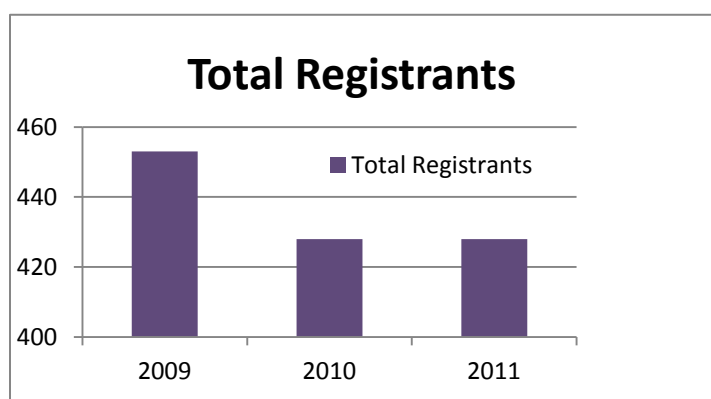
Having cooking programs demonstrated on the main floor and streaming them live on our website for patrons to view at home.

Summer Reading Club 2011

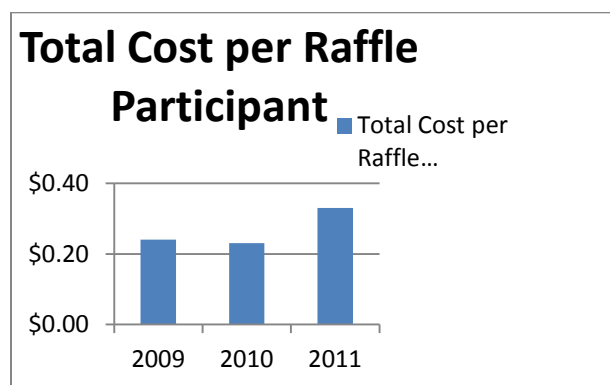
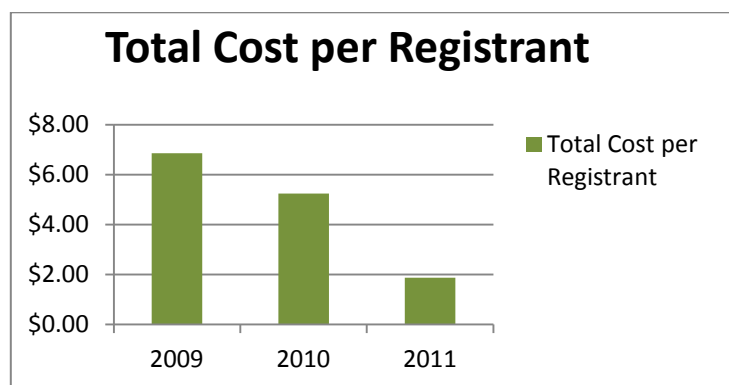
The Reading Club continues to be one of our most popular programs. The 2011 Summer Reading Club had 428 total registrants and 970 books were read and reviewed by our patrons.



	2009	2010	2011
Total Registrants	453	428	428
Total Raffle Participants	1132	1343	967



	2009	2010	2011
Total Cost per Registrant	\$6.85	\$5.24	\$1.88
Total Cost per Raffle Participant	\$0.24	\$0.23	\$0.33



SUMMER READING CLUB: REGISTRATION INFORMATION		
Total Registered	Total Books Entered	Total Reviews
428	970	963
RAFFLE INFORMATION:		
	# of participants	
Raffle - Week 1 - 7/5	203	
Raffle - Week 2 - 7/11	115	
Raffle - Week 3 - 7/18	129	
Raffle - Week 4 - 7/25	124	
Raffle - Week 5 - 8/1	110	
Raffle - Week 6 - 8/8	108	
Raffle - Week 7 - 8/15	107	
Raffle - Week 8 - 8/22	71	
TOTAL OF PATRON RAFFLE PARTICIPANTS		967
COST INFORMATION:		
2011 SUMMER READING CLUB - Incentives		
Description	Date Entered	Amount
Target - receipt dated 4/13/11 totaling \$424.14	4/14/11	\$ 108.88
4imprint: Luggage Tags (invoice #2038540, our order #20110401-3)	4/14/11	\$ 566.40
Sam's Club - rec. dated 5/26/11 - candy	6/3/11	\$ 59.88
Cedarhurst Paper - rec. dated 6/1/11 - bags	6/3/11	\$ 19.90
Cedarhurst Paper - rec. dated 6/23/11 (our share for balloons to decorate the Library for Kick-off)	6/27/11	\$ 28.33
King Kullen - candy	7/8/11	\$ 19.65
TOTAL		\$ 803.04
2011 SUMMER READING CLUB - Raffles		
Description	Date Entered	Amount
Target - receipt dated 4/13/11 totaling \$424.14	4/14/11	315.26
TOTAL		\$ 315.26
TOTAL COST:		\$1,118.30
Cost per Person (registration)		\$ 1.88
Cost per Person (raffles)		\$ 0.33

Museum Passes

Three new museums were added to our collection this year; The Guggenheim, Hecksher Museum of Art, and the Children's Museum of the East End.



MUSEUM PASSES Use and Cost per Use Comparison between FY 2010-2011 & 2011-2012

Museum	# of Uses FY 2010- 2011	# of Uses FY 2011- 2012	% difference between FY 2010-2011 & 2011- 2012	Cost per Use FY 2010- 2011	Cost per Use FY 2011- 2012
American Museum of Natural History	88	113	28.4%	\$11.36	\$8.85
Children's Museum of the East End	0	1	(added in 2011-2012)	NA	\$150.00
Cold Spring Harbor Whaling Museum	16	1	-93.8%	\$6.25	\$100.00
Cradle of Aviation	45	46	2.2%	\$16.67	\$16.30
Guggenheim Museum	0	4	(added in 2011-2012)	NA	\$62.50
Heckscher Museum of Art	0	0	(added in 2011-2012)	NA	NA
Intrepid Air & Space Museum	43	28	-34.9%	\$11.63	\$17.86
Long Island Children's Museum	75	49	-34.7%	\$10.00	\$15.31
The Long Island Museum of American Art, History, & Carriages	18	0	-100.0%	\$16.67	NA
Museum of Modern Art	47	32	-31.9%	\$63.83	\$93.75
Mystic Seaport	13	0	(not available in 2011-2012)	\$41.67	NA
Old Westbury Gardens	23	25	8.7%	\$15.22	\$14.00
TOTAL # of Uses	368	299			

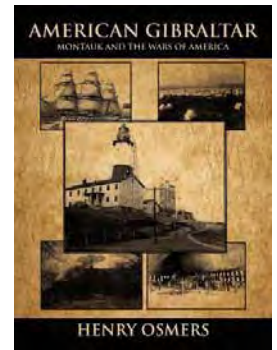
Long Island Reads

To highlight the book **The Lost Wife**, the department arranged for a program entitled **Memories of a Child Survivor of the Holocaust** with 115 in attendance.



Local History Program

Spotlight on Shirley Author - On May 8, Shirley resident, Henry Osmers conducted a talk on his latest book, **American Gibraltar: Montauk and the Wars of America**. The program was a success and patrons remained to the end asking questions and sharing stories.



Social Worker

A partnership was established between Colonial Youth Services, and Children's and Adult Services. A social worker is

available by appointment to assist patrons with everyday problems and guide them to sources for additional help. In view of this current economy, this becomes a very valuable service. We will continue to look for new ways to promote this important program to the patrons that need the service the most.

SOCIAL WORKER STATISTICS			
	FY 2010/2011	FY 2011/2012	% change
JUL	8	4	-50%
AUG	9	9	0%
SEP	0	5	500%
OCT	2	4	100%
NOV	4	6	50%
DEC	3	2	-33%
JAN	1	7	600%
FEB	0	2	200%
MAR	0	1	100%
APR	6	0	-600%
MAY	3	7	133%
JUN	0	4	400%
TOTALS	36	51	41.67%

Homebound Program Outreach

The Homebound Program currently has 35 patrons enrolled, and 28 of them are actively utilizing the services. We presently send audio books to 6 patrons who are legally blind. They are especially grateful for this service since the Talking Books Program at SCLS changed their venue to N.Y.C. They are receiving these items promptly from us rather than waiting to receive items from N.Y.C.

Chris Neis oversees the Homebound Program for the Adult Services Department and she had the opportunity to actually visit with some of our patrons this past year and bring them their materials. It was a wonderful bonding experience and added a great personal touch. We hope to expand this type of service in the new fiscal year.

Senior Nutrition Center Outreach

Debbi Gallucci and Chris Neis visit the Town of Brookhaven Senior Nutrition Center on Neighborhood Road in Mastic Beach once per month. They bring large print books and DVDs to the residents. During the 2011/2012 fiscal year, they serviced 344 patrons during the visits. We will continue to provide this service to these residents, many of whom do not have transportation and are unable to visit the library. The seniors look forward to these monthly visits.

SENIOR NUTRITION CENTER OUTREACH	
FY 2011/2012	
7/7	26
7/18	8
7/21	22
8/4	25
8/18	24
9/1	19
9/15	22
9/29	23
10/27	22
12/8	22
1/12	18
2/9	24
3/8	3
4/12	32
5/10	30
6/14	24
Total:	344

Beach Outreach

The Adult Services Department participates in the Smith's Point outreach program each summer (four times in July and August) to promote our summer reading club and hand out free paperbacks, and giveaways.

Local History Outreach

Brad Shupe is a member of the Mastic Peninsula Historical Society and the Moriches Bay Historical Society. He's providing assistance to both organizations as part of the library's new emphasis on outreach. His volunteer services include website management and maintenance, historical research and attendance at meetings and functions. Upcoming projects for the New Year include assistance with publishing a local history book covering the Mastic Peninsula communities, a local history time-line and continued efforts to secure funding for the historical Floyd/Murray house located at the Kohl's shopping center on Montauk Highway.

Genealogy

Our Genealogy Librarian, Toni Raptis, schedules one Saturday per month to assist patrons in tracing their family roots. She uses our databases, *AncestryPlus* and *HeritageQuest*, as well as other internet sources.

GENEALOGY STATISTICS			
	FY 2010/2011	FY 2011/2012	% change
TOTALS	28*	26	-7.14%
<i>*Stats weren't broken down monthly at first, only have total for the fiscal year.</i>			

Business Counseling



SCORE (Senior Corp. of Retired Executives) counseling services were provided twice a month over the year and will continue. Forty-five patrons took advantage of this free service. A starting your own business class seminar series was also provided through SCORE services during March of 2012 and will be held again for the current fiscal year.

Job/Career Counseling

Linda Knel provides one to one career counseling every Monday night from 5-9 p.m. She worked with patrons on job search techniques, including resume and cover letter preparation, networking, the job interview, educational planning, self – assessment, and career exploration. She counseled 116 clients.

Although Career Counseling has declined, every appointment slot is generally filled. Patrons are confirmed right before appointments, however, there are still many no -shows. In the 2010-2011 fiscal year, we employed a Career Counselor for an additional 6 hours per month. We did not rehire a counselor due to the uncertainty of the building status. We will again explore the possibility of adding additional counseling hours.

JOB/CAREER COUNSELING STATISTICS			
	FY 2010/2011	FY 2011/2012	% change
# of sessions	46	40	-13.04%
# attended	137	116	-15.33%

Displays, Bibliographies, and Bookmarks

Librarians created 32 monthly displays, 12 bibliographies, and numerous brochures on both recreational and informational subjects. Displays highlighted holidays, crafts, famous people, and historical events. Examples of some our brochures include **Food Pantries and Soup Kitchens**, **Volunteer Opportunities** and **Domestic Violence: A Call for Help**.

Local History

Linda Knel coordinated a display of **Our Changing Community: Then and Now** - This display portrayed various changes in our community. Photographs were assembled from the MMSH Local History collection, as well as, the Shirley Jensen Collection (a patron that has lived in our area since the late 1940s and has documented much of the history of our Community). We gathered many old photos of community enterprises and had a staff member take photos of what is currently in that location.



HealthWatch

We focus on a health issue each month with a display and a brochure. The displays and the brochures have been very popular. We are constantly updating and printing additional brochures. New subjects included **Skin Disorders**, **Infertility** and **Anxiety**.



Reader's Corner Blog

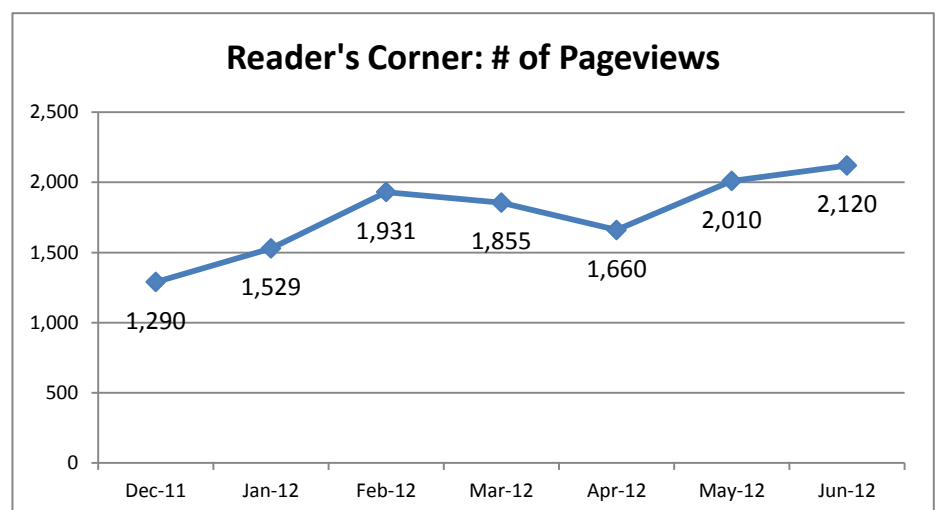
Between Dec 2011 and June 2012, the Reader's Corner blog was viewed 12,395 times, an average of 1771 times per month. The "most read" blog post this year so far is: "The best exotic Marigold Hotel book now a movie". The blog's top traffic source is the Community Library website.

As the new facilitator, Jessica Oelcher's, vision is for the Reader's Corner blog is to be an interactive online space where community members can discuss something that is fundamental to all libraries: reading. She has set the following short term goals for the Reader's Corner blog:

1. Schedule posts on a daily basis. The more quality content is published on the blog, the more visitors will come back to read.
2. Use search engine optimization techniques to improve blog's interaction with visitors and search engines.
3. Use Google Analytics to get a better understanding of our audience and a more accurate picture of how visitors use the blog, how they arrived at the blog, and how to keep them coming back.
4. Cross promote blog via the library's social media accounts to help increase traffic and build a community of visitors who are engaged in blog posts. Cross promote library services and programs via the blog.



Reader's Corner Statistics	
Month	# of Pageviews
Dec-11	1,290
Jan-12	1,529
Feb-12	1,931
Mar-12	1,855
Apr-12	1,660
May-12	2,010
Jun-12	2,120
TOTAL	12,395



Collections

RASD CIRCULATION COMPARISONS

BETWEEN FY 09/10, 10/11, & 11/12

Location	Total Circ July 2009- June 2010	Total Circ July 2010-June 2011	% Change FY July 09-June 10 & July 10- June 11	Total Circ July 2011-June 2012	% Change July 10-June 11 & July 11- June 12
DVDs	209,650	254,552	21.4%	307,039	20.6%
New Books	38,437	36,467	-5.1%	36,985	1.4%
Non-Fiction	39,463	38,617	-2.1%	34,266	-11.3%
Fiction	37,123	35,950	-3.2%	31,392	-12.7%
AV Room Music	27,433	23,331	-15.0%	19,728	-15.4%
Periodicals	12,164	12,030	-1.1%	11,873	-1.3%
Large Print	8,220	8,809	7.2%	7,463	-15.3%
New Audiobooks	7,323	7,753	5.9%	6,819	-12.0%
Non-Fiction Video	6,206	7,696	24.0%	6,782	-11.9%
Audiobooks	5,819	5,569	-4.3%	5,932	6.5%
Storage <i>includes all depts</i>	5,938	5,264	-11.4%	5,148	-2.2%
AV Room Games	2,427	3,831	57.8%	3,544	-7.5%
Mystery Fiction	3,549	3,884	9.4%	3,258	-16.1%
Test Books	2,705	2,880	6.5%	2,787	-3.2%
Career	2,492	3,213	28.9%	2,786	-13.3%
Biography	2,097	2,060	-1.8%	1,849	-10.2%
Science Fiction	2,402	2,217	-7.7%	1,791	-19.2%
Equipment	417	983	135.7%	1,379	40.3%
Foreign Language	952	776	-18.5%	664	-14.4%
CDROM	408	512	25.5%	350	-31.6%
Automotive	368	377	2.4%	345	-8.5%
Newspapers	1,854	117	-93.7%	223	90.6%
Videos/Fiction <i>most videos are no longer in the collection</i>	7,412	268	-96.4%	137	-48.9%
Reference	41	7	-82.9%	24	NA (does not usually circulate)
Local History	0	7	NA	3	NA(does not usually circulate)
Digital Checkouts <i>these figures include all depts., but I believe the majority is RASD materials</i>	2,146	5,558	159.0%	14,750	165.4%
RASD Total Books and Media Circulation	427,046	462,728		507,317	9.6%
RASD % of Total Library Circulation	59.6%	60.4%		62.5%	
Library Total Circulation	716,449	766,216		812,293	

While the total RASD circulation went up by 9.6%, most of the collections saw a drop in circulation. The drop in the majority of collections could be a result of a 9.26% decrease in patron visits, building issues, or that patrons are now using more digital material.

Notable increases in the circulation in Adult materials include:

- 165.4% increase in Digital Checkouts
- 90.6% increase in Newspapers
- 40.3 % increase in e-readers
- 20.6% increase in DVDs
- 6.5 % increase in Audiobook
- 1.4% increase in New Books



Media Room

- An inventory was completed of the Video Room earlier this year. 785 DVD titles were not on shelf and we were able to reflect that in the OPAC, providing our patrons a clearer understanding of what we actually own
- Since Librarians have been staffing the Video Room to provide better customer service, we have been able to see how busy and important this collection is to our patrons
- We examined the checkouts of five multiple titles (The Help, Hangover II, Footloose, War Horse and Moneyball) and averaged the cost of these titles; the price per checkout came to .81 cents

Title	# of copies	Total checkouts	Total Cost	Cost per circulation
The Help	28	1023	\$587.72	\$0.57
The Hangover Part 2	28	790	\$547.83	\$0.69
Footloose	25	605	\$542.25	\$0.90
War Horse	30	622	\$716.70	\$1.15
Moneyball	13	376	\$281.97	\$0.75
Average Cost of circulation for these 5 DVDs				\$0.81

Magazines

On the magazine front, we continue to see quite a bit of industry wide change with a number of magazines ceasing publication altogether while others cut back the number of issues published annually. We stopped subscriptions on our ten least checked out magazines while adding seven new subscriptions requested by our patrons. Our magazine stand by the circulation desk (which features multiple copies of fifteen popular magazines from all departments) continues to be very successful. This is easily observed by the paucity of the magazines available on those racks as they are almost always all checked out.



On the electronic magazine front, we are waiting for Zinio to provide us with a complete list of magazines that their service offers. We than would choose what magazines we would subscribe to through their service. These magazines are not checked out, but viewed online by as many patrons as interested. So for instance, conceivably this would allow all of our patrons to read **Time Magazine** online simultaneously anytime day or night.

Databases

Our online database usage continues to increase each fiscal year, this year rising from 103,536 to 145,572; an increase of 40%. We analyzed our cost and usage to arrive at a cost per use figure for the entire library for the fiscal year ending June 2012.

To arrive at a cost per usage figure for the 145,572 times our databases were accessed by both the patrons and the staff, we totaled the cost for RASD, CPSD and TSD which came to \$72,882. We then subtracted certain database charges from this budget line because the public does not have access to these and their usage isn't tracked by SCLS. These included the costs for our Overdrive contributions as well as charges for OCLC's First Search and Baker and Taylor's Titlesource. This left us with a figure of \$42,845 which was divided by the usage figure cited above for a per use cost of \$0.29 for the entire library. As an aside, our most frequently accessed databases are Heritage Quest, World Vital Records, Ref USA, Newsday, Mango, NY Times Historical, Something about the Author and the EBSCO group of databases.



Local History Collection

- 154 photographs have been added to Content DM including patron pictures of Tropical Storm Irene. A binder of these photographs was also created.
- All of the Shirley Jensen photographs, articles, and memorabilia were scanned and copied. There are 4 binders of materials.
- The library's William Floyd Yearbook collection was scanned.

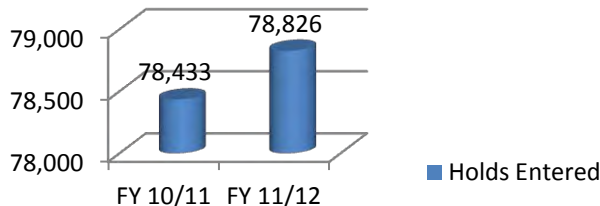
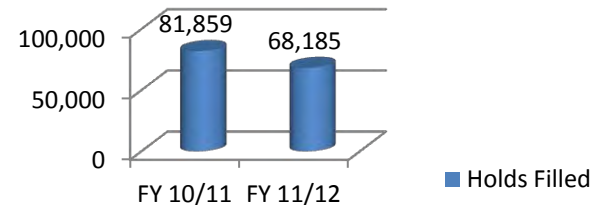
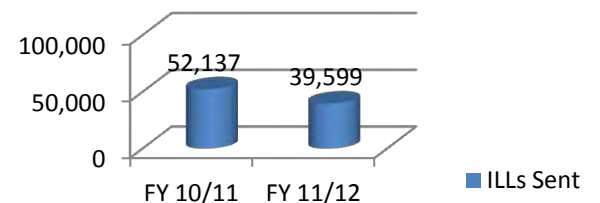
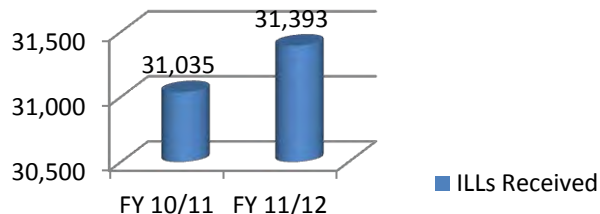
Vertical Files: At the present time, there are 375 Local History Vertical Files.

- 139 are listed on the OPAC (catalog).
- 54 Vertical files have been scanned.
- New materials are added on a continuous basis.

Our goal is to eventually digitize all of the information and make it available to the public.



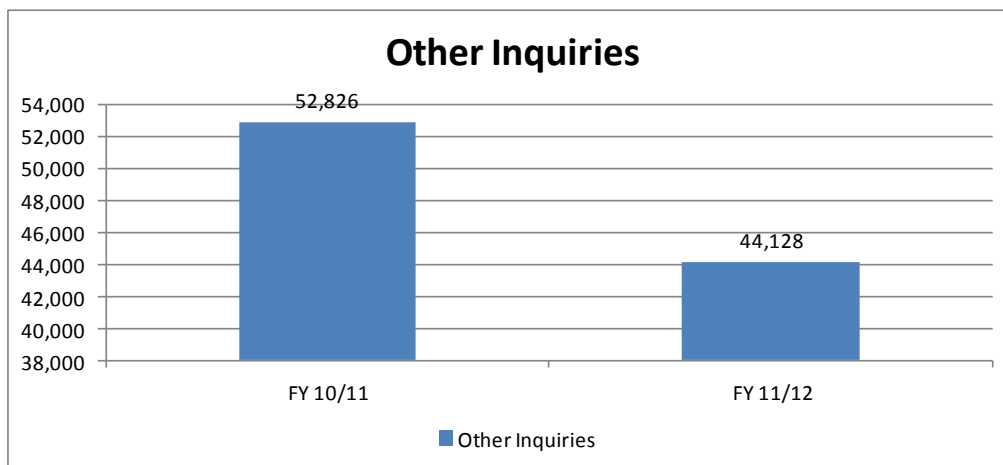
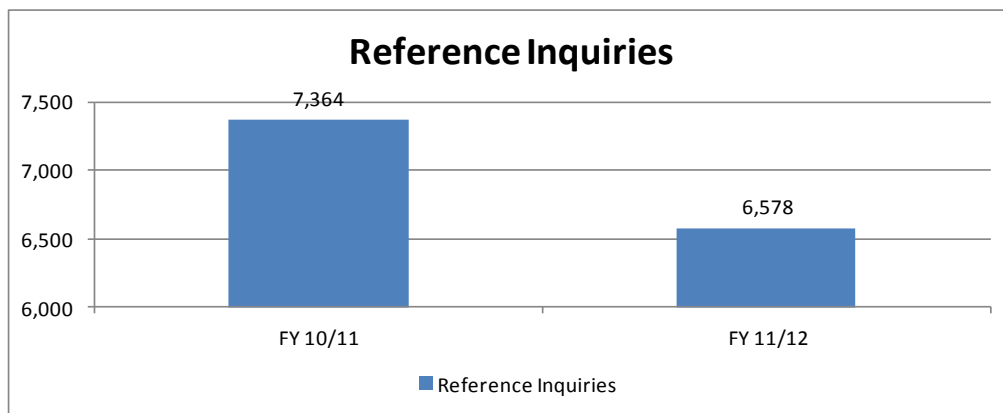
Holds & Interlibrary Loans

		FY 10/11	FY 11/12	% change						
Holds Entered		78,433	78,826	0.5%						
	<div>Holds Entered</div>  <table><thead><tr><th>Fiscal Year</th><th>Holds Entered</th></tr></thead><tbody><tr><td>FY 10/11</td><td>78,433</td></tr><tr><td>FY 11/12</td><td>78,826</td></tr></tbody></table>			Fiscal Year	Holds Entered	FY 10/11	78,433	FY 11/12	78,826	
Fiscal Year	Holds Entered									
FY 10/11	78,433									
FY 11/12	78,826									
Holds Filled		81,859	68,185	-16.7%						
	<div>Holds Filled</div>  <table><thead><tr><th>Fiscal Year</th><th>Holds Filled</th></tr></thead><tbody><tr><td>FY 10/11</td><td>81,859</td></tr><tr><td>FY 11/12</td><td>68,185</td></tr></tbody></table>			Fiscal Year	Holds Filled	FY 10/11	81,859	FY 11/12	68,185	
Fiscal Year	Holds Filled									
FY 10/11	81,859									
FY 11/12	68,185									
A possible reason for the 16.7% decrease is that patrons are able to place holds on items before their release dates.										
ILLs Sent		52,137	39,599	-24.0%						
	<div>ILLs Sent</div>  <table><thead><tr><th>Fiscal Year</th><th>ILLs Sent</th></tr></thead><tbody><tr><td>FY 10/11</td><td>52,137</td></tr><tr><td>FY 11/12</td><td>39,599</td></tr></tbody></table>			Fiscal Year	ILLs Sent	FY 10/11	52,137	FY 11/12	39,599	
Fiscal Year	ILLs Sent									
FY 10/11	52,137									
FY 11/12	39,599									
A possible reason for the 24% decrease in materials sent could be attributed to a temporary reduction in spending in our book budget and the weeding of the entire collection. See also ILLs received explanation below.										
ILLs Received		31,035	31,393	1.2%						
	<div>ILLs Received</div>  <table><thead><tr><th>Fiscal Year</th><th>ILLs Received</th></tr></thead><tbody><tr><td>FY 10/11</td><td>31,035</td></tr><tr><td>FY 11/12</td><td>31,393</td></tr></tbody></table>			Fiscal Year	ILLs Received	FY 10/11	31,035	FY 11/12	31,393	
Fiscal Year	ILLs Received									
FY 10/11	31,035									
FY 11/12	31,393									
A possible reason for the 1.2% increase in ILLs received could be that when a hold is placed, it's on a title level hold (hold copy return the soonest at any library) even though a copy of the item is on the shelf at the patron's home library.										

Reference and Information Questions

REFERENCE & OTHER INQUIRIES FY 10/11 & 11/12 COMPARISON

	FY 10/11	FY 11/12	% change
Reference Inquiries	7,364	6,578	-10.7%
Other Inquiries	52,826	44,128	-16.5%
Total Inquiries	60,190	50,706	-15.8%



Reference and Information transactions declined 15.8% from the last fiscal year. However, the fact that reference and information transactions increased for the year 09-10 to 10/11 by 3.3% leads us to believe that some of the decline might be due to a combination of the following:

- Fewer librarian hours this past fiscal year; librarians were unavailable to help patrons (see chart below)
- Staff has had to adapt to the change from paper to digital record keeping
- Decline of 9.26% of patron visits

The following is a sampling of questions that we received at the three service desks:

INFORMATION & REFERENCE INQUIRIES BY CATEGORY (from 4/1/12 - 6/30/12 - form was re-evaluated and changed effective 4/1/12)		
Category	Information Inquiries	Reference Inquiries
Circ/Card Renewal/Pin	199	14
Computer Clerk	77	0
Computer or Gadget Help (other than eBook-eReader @ Reference Desk)	93	28
Computer Signup/Time Extension/Printing (Reference Desk)	106	3
Database	13	68
Directional - Where is the program?	237	13
Do you have _____?	1873	555
eBook/eReader Help	27	16
Homework help for College or Adult Students	0	6
Internet Searching	254	107
Program Signup	1221	113
Reader's Advisory	16	80
Reference - Extended Reference Question	4	160
Reference - Ready Reference Question	10	233
Reserve/ILL item	2292	651
Video Room	16	62
Other	3095	112
TOTALS	9533	2221



Librarian Staffing

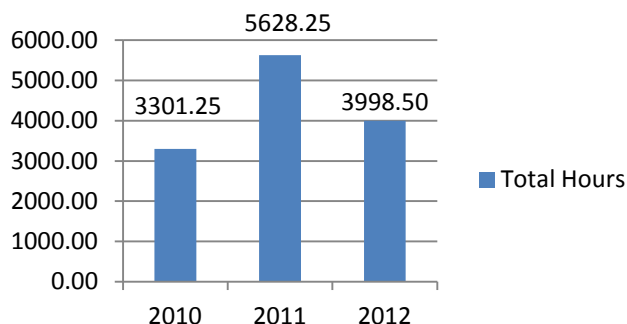
The RASD is always looking for ways to increase our capacity to deliver and improve reference services. To accomplish this, Librarians are assigned to the Media Room to help patrons with our largest circulating collection. Adult Reference Librarians are now stationed in the Media Room, at the Readers' Advisory Desk, and of course at the Reference Desk. This is another step in providing better customer service by delivering information in areas of greater use. To insure coverage at all three desks, we need 31 additional hours per week. See the chart below.

PART-TIME LIBRARIAN HOURS COMPARISON

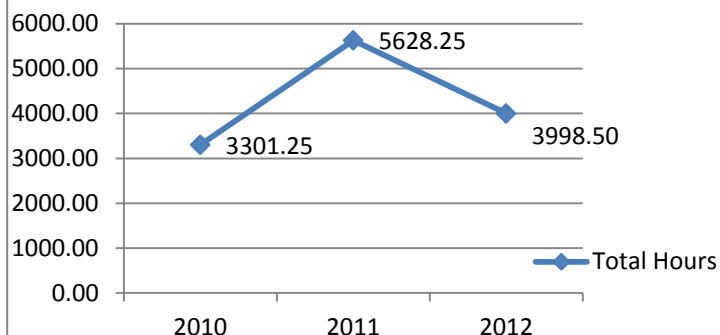
FISCAL YEARS 2010, 2011, & 2012

	2010	2011	2012
Weekday hours	3105.75	5277.00	3698.50
Sunday and Holiday hours	195.50	351.25	300.00
Total	3301.25	5628.25	3998.50

Total Librarian Hours



Total Librarian Hours



Weekly Librarian Coverage Needed for " Three Points of Service"

Hours per week to cover 3 desks -Video Room, Reference Desk and the Readers' Advisory Desk (located on the lower level). Even if we were to cover only two desks, we would still need a back-up person to be in the building. We need an average of 69 hours per week year round. 39 weeks for Sunday coverage and 13 weeks to cover summer vacations.	207
6 Full timers Core hours - 16 hours per week	96
Average # of Part-time hours that we currently have available per week	74
Teen Services is providing 6 hours per week to cover the Video Room	6
Steve Burg (digital services) is providing 5 hours	5
Currently using	176
Additional hours needed	31

Review of RASD Goals for 2011-2012

✓ To Dewey or Not to Dewey:

- The department is still in the process of exploring the pros, cons and cost factors in converting the library's non-fiction collection to be shelved by topic using a natural language instead of Dewey Decimal System.
 - This process was placed on hold and we can now continue to explore the process again.

✓ E-books

- Promote and increase our e-book collection
 - Created brochures
 - Provided one-on-one gadget help to 231 patrons
 - Conducted e-reader drop in programs and e-reader workshops
 - Circulation for our E-Readers increased by 40.3%
 - Circulation for our Digital Checkouts increased by 165.4%

RASD CIRCULATION of E-Readers and Digital Checkouts BETWEEN FY 09/10, 10/11, & 11/12

Location	Total Circ July 2009- June 2010	Total Circ July 2010-June 2011	% Change FY July 09- June 10 & July 10-June 11	Total Circ July 2011- June 2012	% Change July 10-June 11 & July 11- June 12
E-readers	417	983	135.7%	1,379	40.3%
Digital Checkouts* <i>*these figures include all depts., but the majority is RASD</i>	2,146	5,558	159.0%	14,750	165.4%

✓ Outreach

- Continue to expand outreach services to the homebound population with regular home visits to deliver library materials.
 - Chris Neis who oversees the Homebound Program for the Adult Services Department had the opportunity to visit with 5 of our patrons this past year and bring them their materials
- Conduct more programs throughout the community
 - 26 programs were conducted throughout the year, an increase of 53% from last year



✓ Local History

- Continue with our Oral History Project
 - One oral history was conducted during the year
- Continue to scan and catalog local history material
 - 154 photographs have been added to Content DM including patron pictures of Tropical Storm Irene. A binder of these photographs was also created
 - All of the Shirley Jensen photographs, articles, and memorabilia were scanned and copied.
 - Scanning of the libraries William Floyd Yearbook collection was completed.
 - 54 Vertical files have been scanned

RASD Goals for 2012-2013

The role of our library within our community is one of constant change and innovation. The way our patrons interact with the library and the services it offers is also changing. For this reason we need to rethink the role RASD plays within the Library. Our goal for the department this year is to review what we do and determine what is or is not working for the community. Some of the issues that we will be looking at:

- Evaluating the library experience in the building and digitally (this includes programs, interactions with librarians etc.)
- Look at how patrons are using new technology. Determine how the library is going to be able to evolve and meet the challenges of new media and technologies
- To examine what else we can do to preserve the heritage of our community
- Look at how we can use creative spaces that may include art, recording, video stations, just to name a few examples

Though it is difficult to predict the challenges the library will face decades from now, we can identify some of the trends that will shape our future. If we can anticipate change, we will be able to take an active role in achieving a vision rather than reacting to changes and trends as they occur. In order to meet these goals we will need to build a strong and flexible technological infrastructure that positions the library to support the changing needs of users, whatever they may be.



Reference and Informational Request Statistics

Teen Area Statistics , by category: January—June 2012 (totals)	
Readers Advisory	131
Reference & Homework Help	259
"Do you have _____?"	896
ILL/Reserve	373
Internet Searching/Computer Help	115
Program Signup & Info	966
Directions/Procedures	215
Computer Logins & Printing	3007
Retrieve videogame(s)	669
Needs office supplies/headphones/etc	310
other	117

In August 2011, the Teen Services Department instituted a new method of keeping track of our Teen Area Statistics - what librarians and clerks helped patrons with each day. Instead of marking a hashmark of "Reference" or "Information" on a clipboard, staff used an online Google Doc - saved on every staff desktop and accessible from the Teen Staff Blog - to designate what they helped patrons with and how the patron reached out to them (in person, telephone, chat, text, etc). Because we spent some time in Fall 2011 tinkering with the form, training staff, and calculating the best way to report the findings, for this report I am listing our totals from January 2012 - June 2012, half of the fiscal year.

See below for totals for the year.

According to our annual state reports, TSD's reference questions have remained almost the same, yet our informational requests have gone down. We are still assisting teens and their families with readers advisory, resource finding, and homework help, however we need to explore how we can improve our service and staffing models in order to showcase what is available to patrons, and encourage them to utilize the resources available to them in the Teen Area.

	Reference	Informational	TOTALS
2010-11	2,848	12,898	15,746
2011-12	3,040	9,585	12,625
percentage change	7%	-26%	-20%

Reference and Informational Request Statistics (continued)

Average # of Questions asked per day, January- June 2012 (Open 176 days)	
Readers Advisory	0.7
Reference & Homework Help	1.5
"Do you have _____?"	5.1
ILL/Reserve	2.1
Internet Searching/Computer Help	0.7
Program Signup & Info	5.4
Directions/Procedures	1.2
Computer Logins & Printing	17.1
Retrieve videogame(s)	3.8
Needs office supplies/headphones/etc	1.8
other	0.7
ALL REFERENCE	10.1
ALL INFORMATIONAL	30

To me, the chart and graphic on this page are the clearest indication that service model of the Library's Teen Department is in need of radical re-invention.

Reference questions are comprised of Readers Advisory, Reference (resource seeking) and Homework Help, "Do you have (a particular title/author/other item)?", Reserves and Inter-Library-Loans, and helping patrons with internet searches or computer help such as creating documents, retrieving files, formatting, etc.

Informational questions are all Program Information, Directions and Procedures to do with the Library, Computer Logins and Printing Help, retrieving videogames, and other various requests.

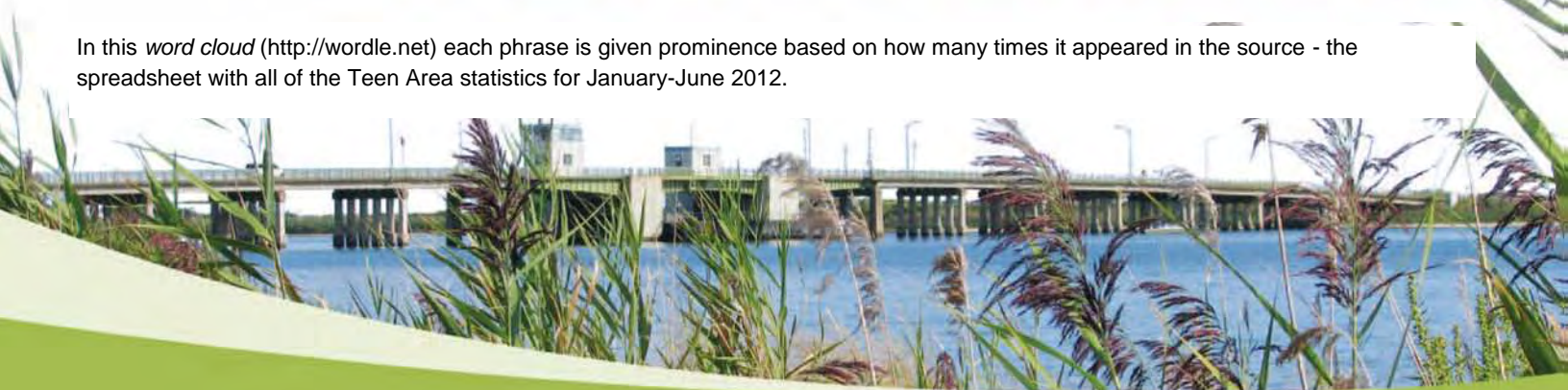
According to our statistics over the past 12 months, we are answering an average of **less than one reference question per hour most days**, and an average of 2.5 informational requests per hour on most days.

I do not believe that the teens of this district do not have more reference and informational needs than what we have reported. I believe that we **MUST** find a way to reach out and assist our community teens in seeking out information and knowledge in a way that corresponds to their abilities, desires, and needs.

Program Signup & Info
Reference & Homework Help
ILL/Reserve
"Do you have _____?"
Needs office supplies/headphones/etc
Retrieve videogame(s)
Directions/Procedures

Logins & Printing

In this *word cloud* (<http://wordle.net>) each phrase is given prominence based on how many times it appeared in the source - the spreadsheet with all of the Teen Area statistics for January-June 2012.



PROGRAMS

Teen Services programming continued to evolve, even in a time of uncertainty.

We began offering **Enrichment** programs, designed to welcome teens with special needs into the Teen Area of the Library by duplicating our usual programs in a quieter, smaller-scale way. While our programs are always open to any community teen, we found that several teens were comfortable in a more controlled setting, with familiar adults such as a Life Skills teacher from William Floyd HS, and even their parents.

Another new offering is our **Healthy Meals** program, in which teens learn recipes and techniques. The opportunity to share an experience and a meal is a great way for us to interact with our teens in a constructive way. Finally, we have begun to re-work our reading programs. Noting the popularity of Urban Fiction with teens and young adults, we started offering **Street Lit & Urban Grit** book discussions. While this has spawned some great conversations in the Teen Area with interested teens, attendance at the program itself has not been what we hoped. We will continue to explore options for book and reading programs.

Our Summer and Winter Reading Clubs have met with more success. Last year was the first year that we offered a reading-related prize - teens who complete the club can request the paperback of their choice (under \$10). We offer a limited amount of other prizes as part of the End-of-Summer Reading Party and an ending raffle, but for the most part, we reward reading with reading. Studies show that children who have a library of books that they have chosen themselves in their home are more likely to read for pleasure, and that is the primary point of our Summer Reading Clubs - to encourage teens to read for pleasure during their out-of-school time.

Total Programs by type, FY 11-12

Program Type	# of teens attended	# of programs
Drop In Programs	1306	163
On the Road (off-site programs)	652	35
Crafts and Food	615	49
Entertainment	1656	132
Reading	238	42
Arts	497	39
Enrichment	127	15
Planning Ahead	178	15
Class Visits	406	21
TOTALS:	5675	511

Teen Program Totals - Fiscal Year Comparisons

	FY09/10	FY10/11	FY11/12
# of teens attended	5352	6968	5675
# of programs	481	556	511

PROGRAMS (continued)

Our partnership with the YMCA William Floyd Project continues to prosper. We offer monthly sessions of Illustrator's Workshop and Book Discussion, with between 5 and 25 teens attending each. Because the YMCA is based out of the Mastic Recreation Center on the other side of the district, we find ourselves reaching teens that would otherwise not be able to attend library programs. We also work with the YMCA to put forward special programs, such as Yoga, Square Dancing, and our most recent project—Filmmaking. Over the summer, 25 teens and tweens had the opportunity to plan, script, perform and edit short films—both Public Service Announcements about issues that affect teens, and commercials for the Tri-Hamlet Area. All films were shown at a well-attended showcase in August at the Recreation Center.

The Teen Department continued to grow the rest of our Outreach/On the Road programs as well, participating in multiple Community Service events, working with CPSD and Literacy to provide staff for ESOL Family Nights at the High School, and visiting Smith Point Park and Mastic Skate Park on a regular basis.

Our Friday afternoon art programs—Illustrators Workshop and Camera Club—continue to draw teens into the building regularly. We built on that success this year by adding drop-in Art Club on Wednesday nights, and inviting other artists to our Friday programs to inspire the teens to try new and different means of expressing their creativity. In the Spring, we brought in a Make-Your-Own-Comic-Book program that resulted in a book to be distributed to the artists who completed works. We added it to our graphic novel collection as well!

In the upcoming year, we will be investigating our program statistics more closely, and discussing the results with staff, teens, and the community at large. We will survey teens, parents, educators and community members on how best the Teen Department can support creativity, invention, community, educational initiatives and aspirational thinking.

One of the initiatives we are ready to take on is the need for community service opportunities. We will be working with CPSD, Literacy, and the Participation in Government classes at the High School to create a Reading Partnerships program for teens to read with children during ESOL Family Nights.



Collection Checkout Statistics

Checkout numbers continued to drop, with only a few collections remaining steady. We work hard to promote our collection and reading in general among the teen population. There are some trends that work in our favor - **The Hunger Games** trilogy was unstoppable this year - but overall, we are facing a trend that seems to be in play throughout the library world.

This year, we will focus on aligning our collection with the NYS educational standards and “Common Core,” increasing our ability to deliver Readers Advisory based on both leisure reading and educational needs. Our outreach programs will continue to promote reading and library services, and we will work to measure their impact more effectively.

Checkout Totals by Teen Services Locations	FY 10-11	FY 11-12	% change
Teen Non-Fiction	2,491	2,032	-18%
Teen Biography	301	297	-1%
Teen Career/College	68	69	1%
Teen Study Guides	537	592	10%
Teen Fiction	8,820	7,797	-12%
Teen Paperbacks*	568	218	-62%
Teen Graphic Novel	7,608	5,513	-28%
Teen Magazines	460	350	-24%
Teen Audiobooks	417	338	-19%
Teen Non-Fiction DVDs	112	83	-26%
Teen Videogames	4,142	3,508	-15%
Teen Music	4,768	4,002	-16%
Teen CDROM	191	133	-30%
Teen AV Room DVDs	3,399	2,834	-17%

*(combined w/Teen Fiction Jan12)

Text-a-Librarian

TEXT-A-LIBRARIAN STATISTICS						
Fiscal Year	Total Incoming Texts	Distinct Patrons w/ a Conversation	Number of Conversation Threads	TFI Sent (Texts For Information)	First Time TFI	First Time Conversations
2010-2011	567	99	326	48	40	97
2011-2012	403	78	259	25	17	77
percentage change:	-29%	-21%	-21%	-48%	-58%	-21%

2011-2012 was our third full year of offering text-a-librarian services. The numbers were down across the board, especially in "Texts for Information" sent, which means the number of times a patron simply texts "MMSCL" to 66746, thus creating us as a contact on their phone.

On the positive side, we see some patrons becoming power-users of this service, texting us to reserve items, renew checkouts, sign up for programs, etc. I believe that our initial feeling about text-a-librarian was correct - that in today's communication climate, it is vital to offer text reference as an option. To improve our service and increase our return on investment, I recommend a renewed promotional push of the service, especially during Open School Nights, PTO meetings and other venues where we're in touch with busy parents and their children.

As Head of Teen Services, I initiated this project back in 2009, which is why I have been reporting on it each year. This summer I am officially handing over the administrative duties of the Text-a-Librarian services to Digital Services. I will remain involved as a librarian on the service, answering text questions.





Looking Back

CPSD 2011-2012

When I made CPSD goals for 2011-2012, I was working with the understanding that the library was going to be closed for much of that time period and that we would be working with a smaller staff and a smaller space.

Therefore, my goals were:

- Increase programming done by staff in off-site locations
- Weed the collection
- Convert the collection from Dewey to a subject-based classification system
- Connect to the public digitally any way possible
- Face challenges with enthusiasm
- Plan re-entry into a beautiful new building

While the last of these goals became inapplicable, the others actually retained much of their validity. In hindsight, I would have placed “face challenges with enthusiasm” as the highest priority. Considering the upheaval in the library culture over the last year, I'm pleased with the department's performance. Consider the following year-end statistics from the Director's Report:

- CPSD computer usage went up 12.84%
- CPSD reference questions increased 10.84%

- CPSD attendance at off-site programming grew 10.96%

In addition, CPSD circulation remained steady, even showing marked increases in areas that we worked on developing and organizing to be more user-friendly:

- CPSD circulation rose .6%
- Graded Reader circulation increased 34%
- J Non-fiction increased 11%

Circulation at the self-check station on the CPSD floor increased by 1%. Self-check-outs increased by nearly 20% library wide, but considering the “competition” (there are now 7 self-check stations in the building whereas CPSD still has only one), the increase – though small – is of note.

What follows is a summary of the department’s collections, programming, day-to-day floor activities, relationship with local schools, special projects and staff for the year 2011-2012.

Collection

Weed, open up, display and label

- **Parents Collection was and continues to be weeded.**
- **Non-fiction collection was developed to meet the growing demand brought on by the schools' adoption of the Common Core State Standards, which requires non-fiction reading at all grade levels. Circulation of this collection increased 11% over the previous year.**
- **Displays are everywhere you look in the department. Displayed items get checked out so fast that it is every CPSD librarian's responsibility to keep them filled.**
- **While we have not converted to a non-Dewey system, we have had success with what I might call "Improved Dewey." Our Graded Readers are a good example: we pulled out part of the fiction collection and arranged them by age/grade level. Note the 34% increase in circulation of this collection. We did similar Dewey revisions in Folklore, non-fiction on Native Americans, and Easy Readers, all to make finding items easier for the patrons.**

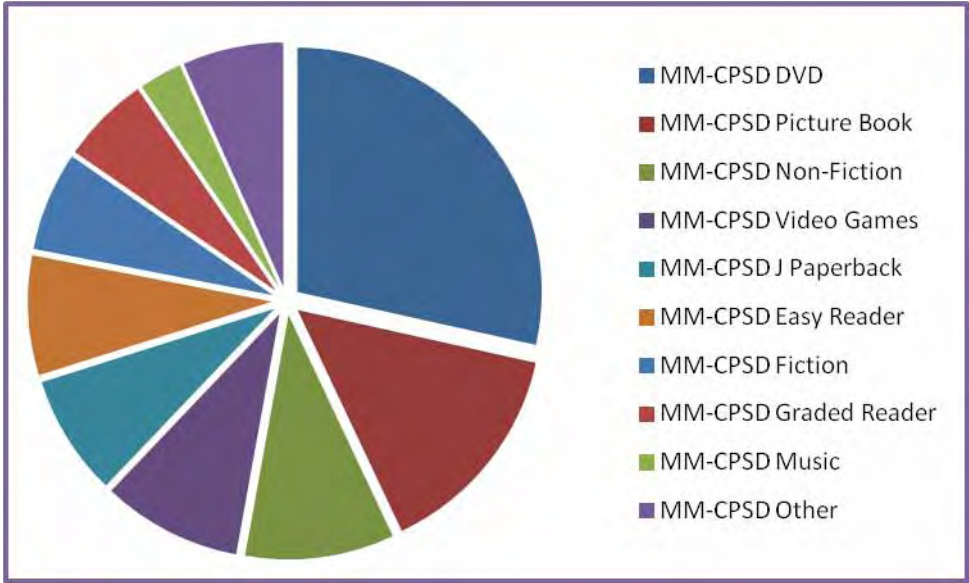
New Collections:

- **Tag readers from Leap Frog are interactive pens which when used with specially printed storybooks make words talk, pictures sing and stories live out loud, engaging children's senses to make reading a rich, fulfilling experience. Each time a pen circulates, a number of the specially printed books go out as well. So far, the pens have circulated 166 times.**
- **Because the Tag pens were popular, we more recently added Tag Juniors, designed for toddlers for use with board books with a chunky, robot-like device rather than a pen. These have circulated 28 times in the few short months they have been available.**
- **The 10 Kobos (eReaders) loaded with children's titles have been checked out 60 times, with an average of 6 circulations for each Kobo over a year's time.**

Circulation by Collection

This graph provides a good idea as to which collections are most popular. While DVDs and Video Games together comprise 38.4% of total CPSD circulation, books still carry the majority, with books for children comprising 52.7% of total CPSD circulation.

MM-CPSD DVD	28.5%
MM-CPSD Picture Book	14.5%
MM-CPSD Non-Fiction	9.9%
MM-CPSD Video Games	9.3%
MM-CPSD J Paperback	8.0%
MM-CPSD Easy Reader	7.9%
MM-CPSD Fiction	6.6%
MM-CPSD Graded Reader	5.8%
MM-CPSD Music	2.9%
MM-CPSD Other	6.7%



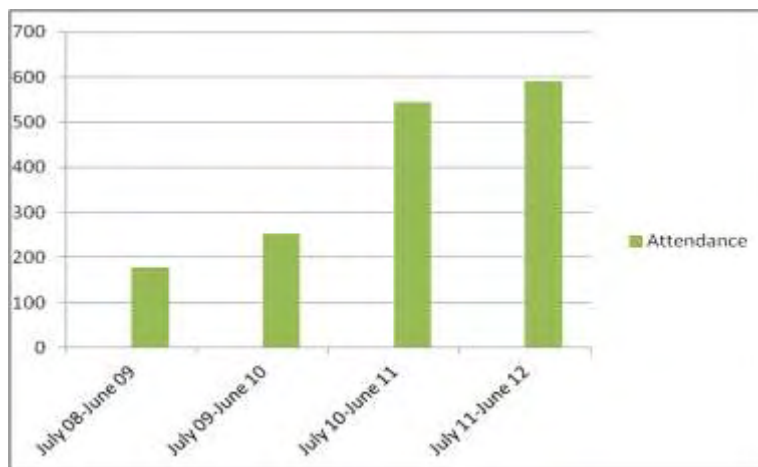
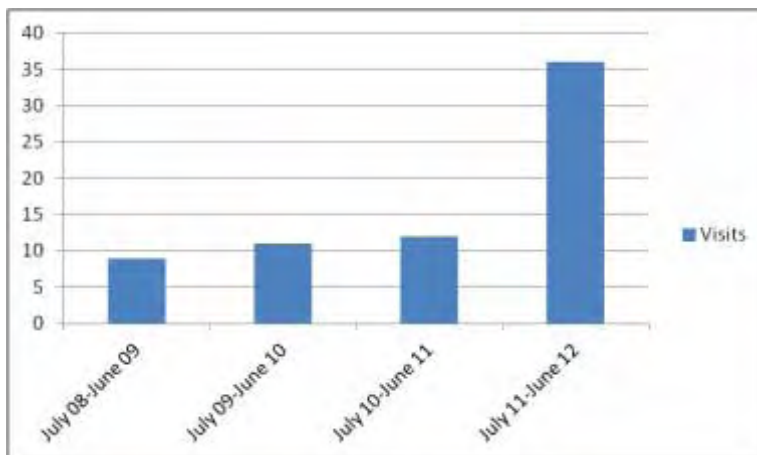
Programming

The most notable changes this past year in programming were expanding those done offsite, on the CPSD floor and also drop-in programs. We've had some great successes with simple, inexpensive programs offered by librarians. We also continued to introduce new programs introducing digital technologies.

Off-site

- We expanded our off-site visits (from 75 to 161), with attendance increasing 10.96% to 4,554.
- Program sites include the high school, the gazebo on Neighborhood Road, Tonino's Pizza, Home Depot, Osprey Park, the adaptive playground in Moriches, the beach, and Mastic Skate Park
- The chart below reveals the increase in off-site visits over the past four years

	July 08-Jn 09	July 09-Jn 10	July 10-Jn 11	July 11-Jn 12
Visits	9	11	12	36
Attendance	178	253	545	591



On the Public Floor

- **Offering programs on the floor was in direct response to the difficulty in finding meeting room space.**
- **Programs included: National Gaming Day activities; Ready, Set, Recycle Robots; Crafts; Discovery Center programs.**
- **A positive feature of the programs on the floor is that the action attracts additional attendance, beyond those registered, which we accommodate if at all possible.**

Drop-In

- **Programs included storytimes, crafts and Discovery Center programs.**
- **Attendance at drop-in programs generally is as good as or better than programs that require registration. Of our registered programs that accommodate 20-30 children, average attendance is 15, while average attendance at drop-in programs is 21.**

Inexpensive, simple, run by staff

- **Programs include all the drop-in programs mentioned above plus Library Playdate, Parachute Playtime, Lego Club, American Girl Tea Socials, Build Your Own Dream House, and Tin Can Robot.**

Digital

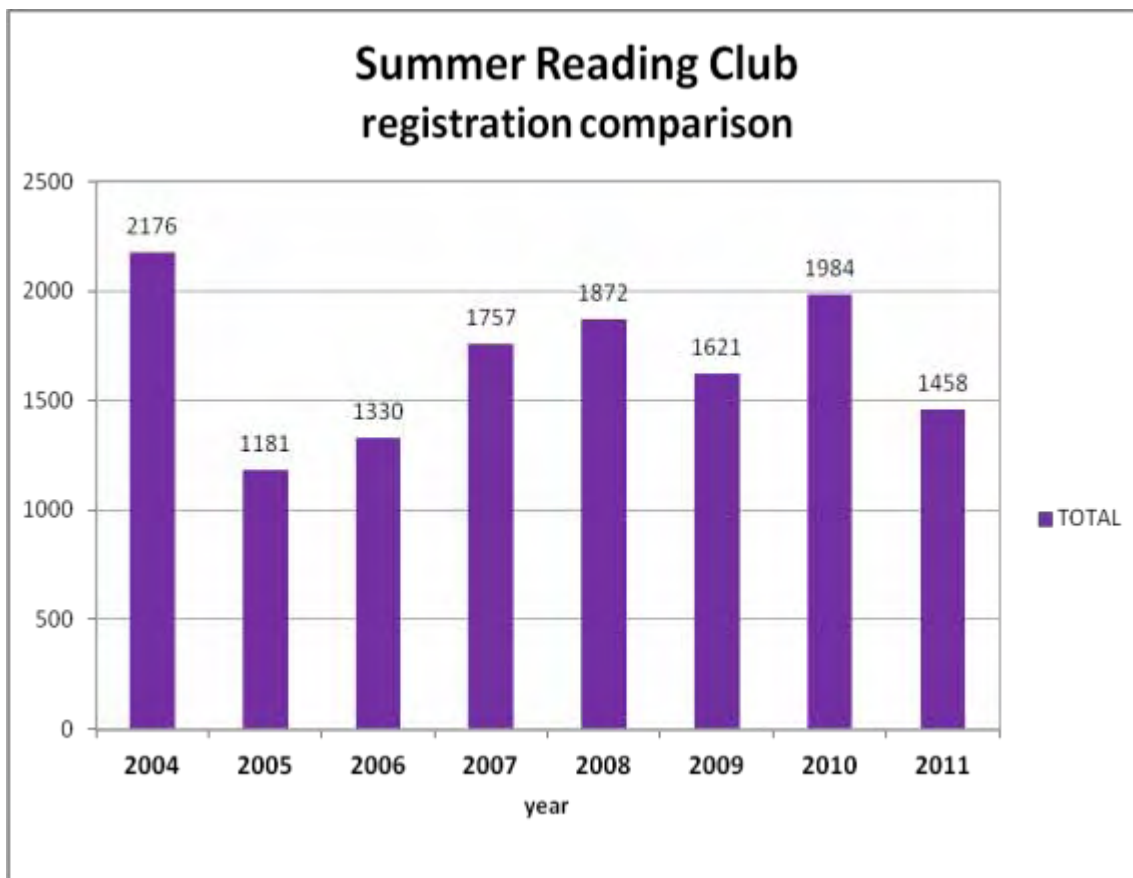
- **Digital Services has worked with us to offer such programs as What's Your Story, iPlay, iPad Scrabble, Digital Detectives, Design Your Own Videogame and all the activities involved with National Gaming Day.**

Parenting

- **We offered a support group to parents of children with special needs, but it has yet to attract more than two parents. Because the facilitator is doing this at no cost, we continue with the hopes that the numbers will grow.**
- **The annual Child Care Fair, which provided a positive, convenient setting for local preschool and child care agencies and parents searching for their services to meet with each other, featured 14 child care providers and reached 53 patrons.**

Summer Reading Club

- A long-standing tradition in children's services, below are the statistics for the past eight years. I've been a children's librarian here for nearly 25 years, and I have yet to discover any rhyme or reason to the ups and downs of summer reading club registration.



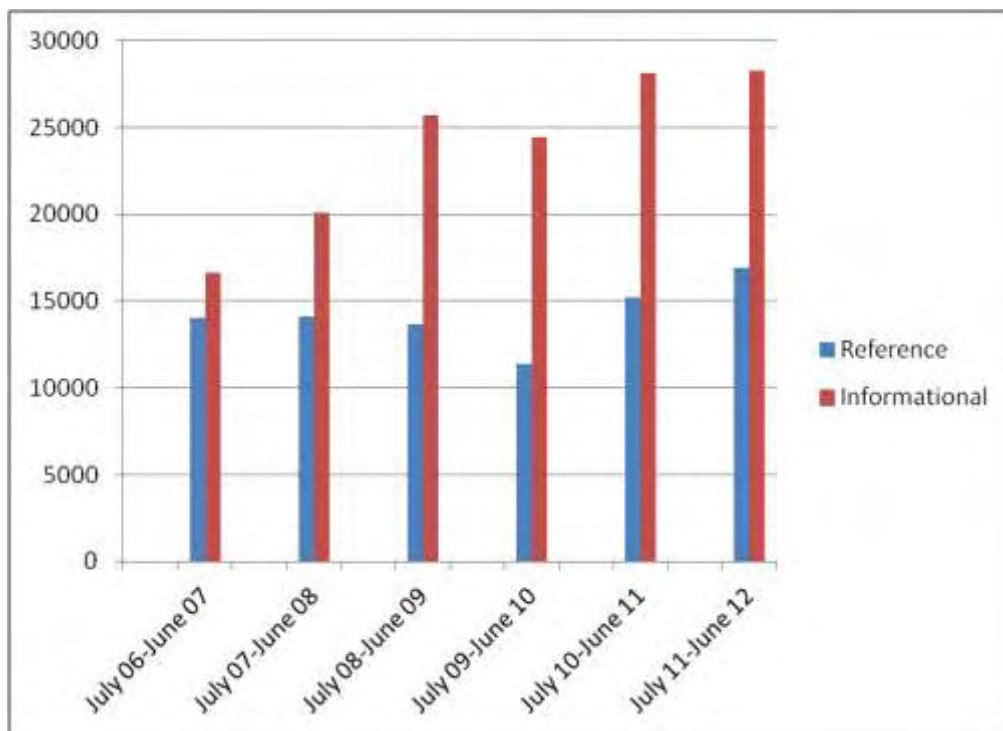
Day-to-Day Floor Activities

So much of what we do in CPSD cannot be measured by circulation or program statistics because the activity is going on every day on the floor at the reference desk, in the Playspace or Sight and Sound Center, or on our computers.

Reference Desk

As I mentioned already, CPSD reference statistics rose 10.84%, while information questions remained basically steady from last year. The chart below shows the change over the last six years, revealing an uneven but clear increase over the long run.

	Reference	Informational
July 06-June 07	14048	16645
July 07-June 08	14146	20110
July 08-June 09	13698	25715
July 09-June 10	11350	24428
July 10-June 11	15244	28133
July 11-June 12	16896	28274



Computers

- **Computer use increased 12.84% over last year**
- **In response to the need to use staff time more efficiently, public computer use is being monitored by PC Reservation software as of May 1, which allows patrons to sign themselves on with their library card and password and release their own print jobs.**
- **The print release station has ended the problem of patrons printing pages accidentally, thereby preventing wasted paper and ink. Prior to this change, as many as 300 “mistakes” a week were being printed, which could be used only as recycled paper.**

Tumblebooks

- **There are two computers on the floor that are completely dedicated to Tumblebooks, interactive eReaders**
- **Use of Tumblebooks on these dedicated computers at 1,348 decreased 18% over last year, but last year’s use was a remarkable 70% increase over 2009-2010, when they were first made available.**

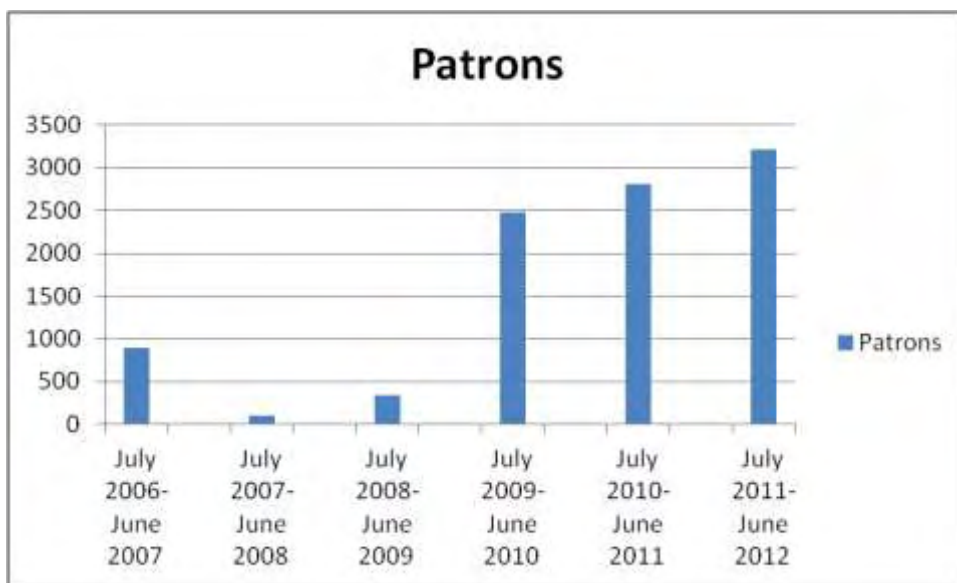
Board Games

- **CPSD has offered board games at the reference desk for patrons to use in the library since 2010**
- **The games were played 557 times in 2011-12, as compared to 395 times in 2010-11, an increase of 41%**

Discovery Center

- An addition to the Discovery Center this year was drop-in programming, the success of which I mentioned previously when discussing programs.
- The days surrounding the two chicken hatches this spring had some of the heaviest web traffic directed at the Discovery Center webpage. Over six days, 490 people visited the site!
- Discovery Center use statistics are dependent on staff at the reference desk manually keeping track, so the numbers have a large margin of error and most likely reflect a number that is much smaller than the actual use. With this disclaimer, I offer the following statistics from the past six years.

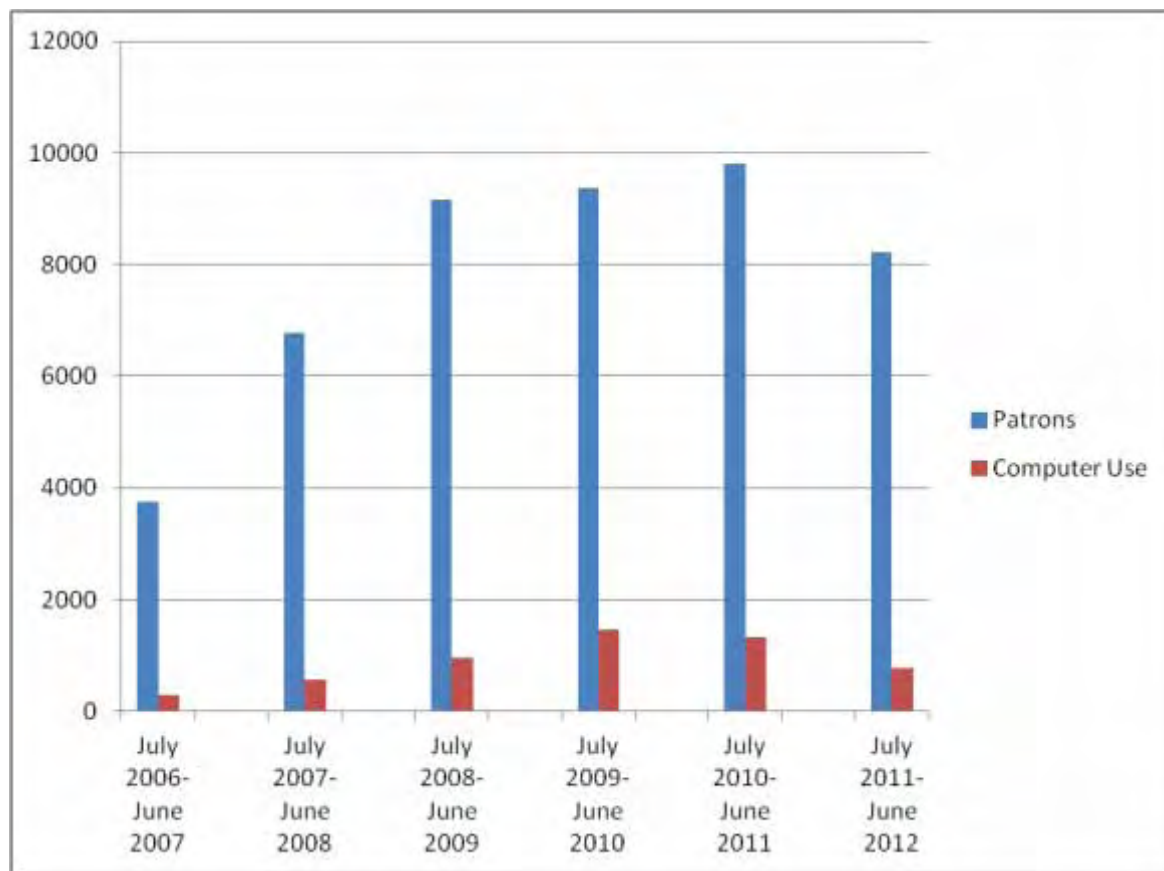
July 2006-June 2007	900
July 2007-June 2008	96
July 2008-June 2009	340
July 2009-June 2010	2481
July 2010-June 2011	2812
July 2011-June 2012	3207



Playspace

- **Playspace statistics also have a large margin of error, as they are based on headcounts made by pages at regularly scheduled intervals during the day. Therefore, these numbers are smaller than the numbers of patrons actually using this area.**
- **The decrease in use from 2010-2011 to 2011-2012 of 19% can be explained by the fact that adults with children may now use laptops anywhere on the floor. Previously, they were limited to the two computers in the Playspace. The chart below covers the past six years.**

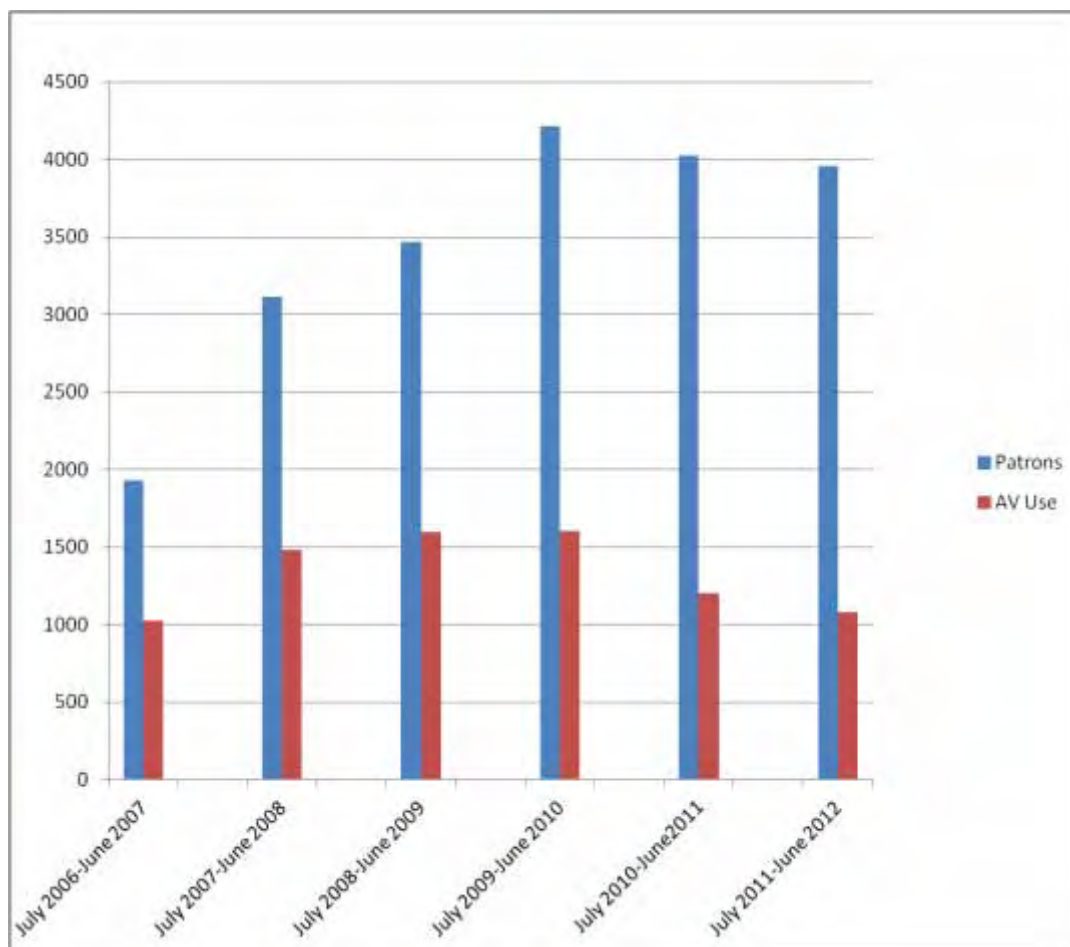
	Patrons	Computer Use
July 2006-June 2007	3762	279
July 2007-June 2008	6779	572
July 2008-June 2009	9163	945
July 2009-June 2010	9377	1449
July 2010-June 2011	9797	1328
July 2011-June 2012	8219	776



Sight and Sound Center

- **These numbers, like those in the Playspace, are gathered by headcount at regular intervals during the day and so also reflect a markedly smaller number than the actual.**
- **I postulate that the small decrease we see in the numbers over the past few years are a result of the large margin of error involved in our method of gathering data. My subjective assessment of the activity in the Sight and Sound Area, which is directly outside my office, is that it only grows busier and noisier. The fish tank alone must attract a minimum of 40 patrons every day!**

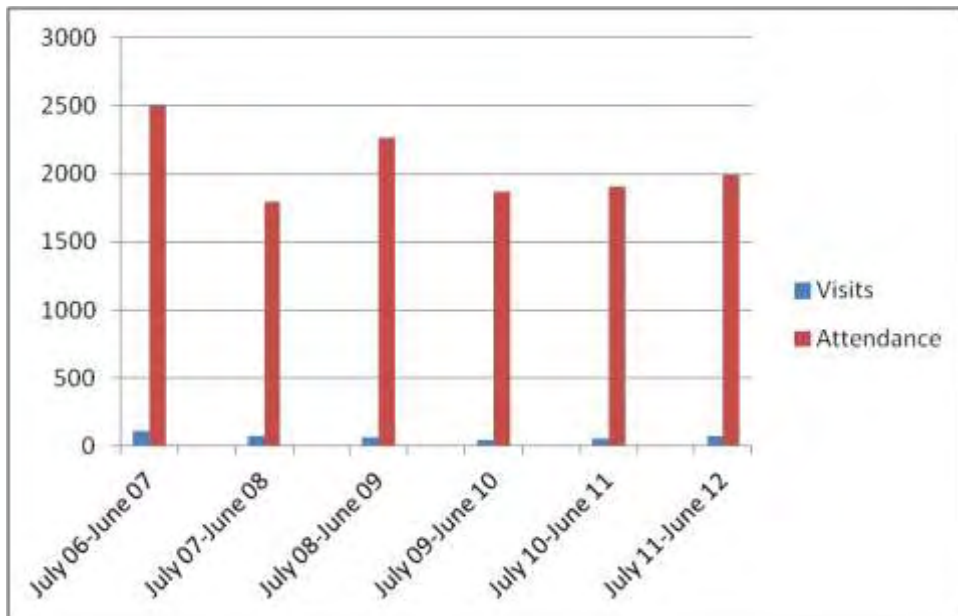
	Patrons	AV Use
July 2006-June 2007	1929	1025
July 2007-June 2008	3115	1478
July 2008-June 2009	3467	1597
July 2009-June 2010	4215	1606
July 2010-June2011	4027	1202
July 2011-June 2012	3959	1082



Child Care, Preschools and Elementary Schools

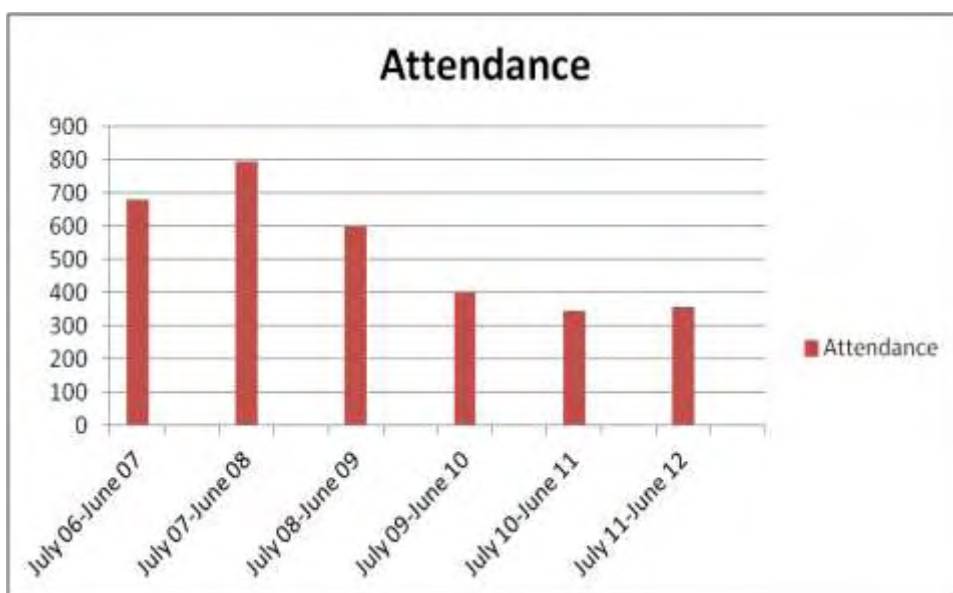
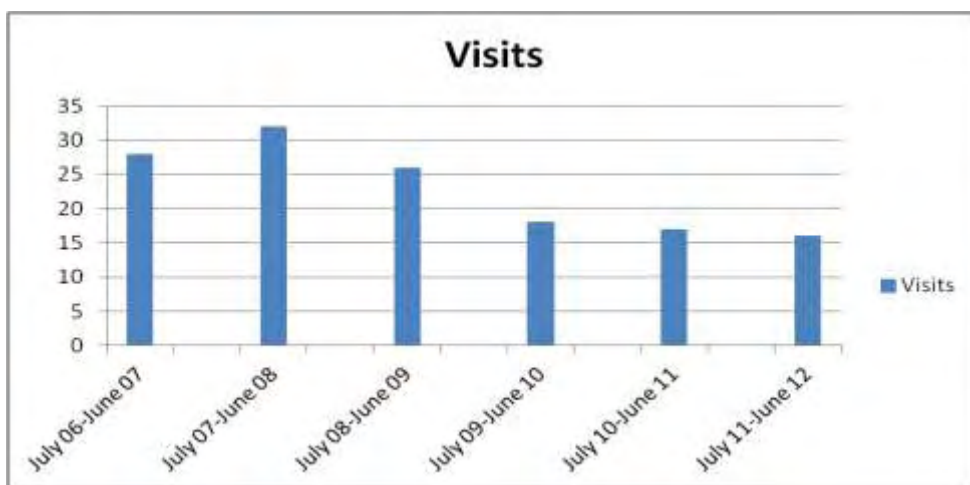
- CPSPD presence in local preschools and child care centers is consistently high. We make regular visits to seven different locations, including Head Start, Just Kids, Long Island School of the Arts, and Colonial Youth. This year we saw nearly 2000 children in total during these visits. The chart below covers the past six years.

	Visits	Attendance
July 06-June 07	111	2504
July 07-June 08	76	1796
July 08-June 09	70	2268
July 09-June 10	48	1869
July 10-June 11	59	1906
July 11-June 12	72	1996



- **The Big Red Book Bag program with Head Start began this year. Every child in the two 4 year-old classes received a book bag each week with three new age-appropriate books. A different bag went home weekly so that families could read together regularly, which is key in developing a reading routine and making reading a habit. The plan is to expand the program to the three-year-old classes in coming years by obtaining funds through a Family Literacy Library Services grant.**
- **Class visits from the elementary schools have shown a consistent decline over the past five years, which is disturbing. The school district no longer supplies free transportation for these visits. In addition, some schools have decided that having their students walk to the library is too. The discouraging results are seen below.**

	Visits	Attendance
July 06-June 07	28	680
July 07-June 08	32	795
July 08-June 09	26	598
July 09-June 10	18	401
July 10-June 11	17	345
July 11-June 12	16	358



Special Projects

Grant

- **Pat Mininni applied for and received a grant from the New York Council for the Humanities to run the program *Together – Book Talk for Kids and Parents*, which offers a forum for parents and their 9-11 year old children to come together to talk about books and ideas. Each session will be co-facilitated by a librarian and a humanities scholar from the local community. The Council will supply the books, contract directly with the scholar, and provide the library with a stipend to cover childcare and materials.**

Character visits

- **Every month, a different story book character visited the library, and other venues, in the form of a staff member (usually me) in mascot costume. Everyone – child, teen, adult, patron and staff – wanted a photo with the character.**

Food Friendly Areas

- **The entire library began limiting eating and drinking to areas designated as “Food Friendly,” primarily in response to families bringing entire meals in to the Playspace. The sights and smells of the food often detract from the library experience for other patrons in a number of ways.**

Newsletter

- **One of my favorite responsibilities continues to be coordinating the monthly newsletter. I worked with three different graphic artists at Searles Graphics over the past year, but thanks to a good word from Kerri, I am working with Nicole Jakob, as talented and cooperative a partner as I could hope for. The quality of the newsletter reflects her skills.**

Staff

The CPSD staff has been amazing. In spite of the fear and mistrust that were present in the fall, they continued to serve the public with enthusiasm. Some CPSD staff members were involved in the forming of a union; they felt it necessary that employees have a united voice. Throughout, they maintained their priorities of providing the best library service to the community.

- Pat Mininni and Sylvia Maurer served on a panel of experts on outreach to preschoolers at the spring conference of the Youth Services Section of the New York Library Association
- Debby Iberger, the department's "expert" on marketing materials through display (a skill she developed working for years at Borders), shared her expertise with colleagues in the Reference and Adult Services Department at one of their regular meetings.
- Debby Iberger supervised the clerical and page staff in the completion of a full inventory of our collections, including the removal of hundreds of previously withdrawn items from the system
- Andrea Malchiodi completed a full overhaul of the CPSD reference desk to create a more efficient environment
- Andrea Malchiodi and Sylvia Maurer worked closely with Tara D'Amato on many librarywide community outreach events
- Erika Seeger managed the change from a staff-intensive public computer sign-up to the more efficient PC Reservation software
- Eileen Curtin and Debby Iberger developed and initiated the Big Red Book Bag program at Head Start
- Eileen Curtin developed the 1KB4K initiative, which will be starting this fall
- Librarians developed new and creative in-house, literature-based programs
- Erika Seeger, with the able help of Barbara McLeod, coordinated the summer reading club
- Mary Durant single-handedly managed all the clerical program responsibilities
- Alana Andresen and Charlene Dulay decorated the room during all seasons with an artistry that defies imagination and thrills staff and patron alike

- All the full-time librarian staff, along with part-time librarian Emily Lazio, bravely starred in the video promoting the summer reading club that was shown to all the children in the school district, as well as anyone who viewed the video on the library's website
- Clerks and pages continued to take on extra work as staff was lost and not replaced

Looking Forward

CPSD 2012-2013

I'm looking forward to the current fiscal year as one of renewal. While there remain unknowns in regards to the state of the facility, CPSD staff members seem eager to plow through whatever obstacles necessary in order to further the good work the department does in serving the children and families of the community. Following are some of our goals.

Collections

- Continue to organize our collections along "Improved Dewey" lines. We have already begun by separating out the concept books (alphabet, colors, shapes, numbers) in our picture book collection, with plans to do the same for other popular topics with young children and their parents.
- Focus on signs that are large, clear and free of library jargon to help patrons find materials most easily.

Programs

- Grow our off-site programs, including expanding our outreach to the local Health Center.
- Analyze our Summer Reading Club with the goal of shaking things up a bit. While numbers remain solid, many staff members have already suggested new ideas for next summer.

- Implement and evaluate *Together – Book Talk for Kids and Parents*, the grant-funded program.
- Analyze and evaluate the past year's program attendance with the goal of offering programs that result in a higher percentage of registrants attending.

Floor Activities

- Create a technology/gadget center on the floor.
- Update the Sight and Sound Center.

Schools

- Work with Wendy Gross, our new board member and a teacher in the school district, on improving communication and cooperation with the schools to benefit the students, e.g., devising a way to have more classes visit the library.
- Continue Big Red Book Bag project with Head Start, including seeking a grant for ongoing funding of the program

Special Projects

- Develop relationships with community organizations that serve children, working closely with Tara D'Amato.
- Increase department's presence on-line, especially in the marketing of programs and services, working closely with Nick Tanzi.

- Implement 1KB4K project with a soft rollout in the hopes of expanding it to include school and community involvement. This initiative, developed by Eileen Curtin, encourages all children in the community to read 1,000 books before entering kindergarten.
- Offer the community its first Pet Expo, including a pet parade and representatives of local businesses serving pets and pet lovers, as well as pet rescue organizations.
- Explore grant funding for an outdoor space for children in the area that currently holds the statue of William Floyd.

Staff

- Encourage staff to take a positive approach to challenges by modeling the same.
- Rearrange clerical responsibilities to make the best use of each employee's skills, e.g., in order to have my board reports look as good as Josephine's.
- Continue to serve in our capacity as the Mastics-Moriches-Shirley *Fabulous* Library (How Grace Ryan, a teacher at Hobart Elementary, refers to us to her students).

Technical Services Department Annual Report 2011-2012

The main business of Technical Services is to:

- acquire library items and make them ready for patrons - 31,069 new items in the last fiscal year
- keep Mastic's 212,027 catalogue records free of errors, and the physical items in good repair
- and, support the activities of the public service departments.

Many tasks go into achieving this mission. To begin, below are the total items, additions, and approximate number of deletions for the entire collection for the past five years, and then the same categories broken down by department.

	FY2012	FY2011	FY2010	FY2009	FY2008
Total Items	212,027	222,524	242,824	260,994	261,801
Additions	31,069	32,600	32,703	30,840	30,866
Deletions	41,566	52,900	50,873	31,647	59,365
Adult Items	115,422	121,200	125,019	123,823	119,875
Additions	17,871	18,172	17,640	16,412	16,461
Deletions	23,649	21,991	16,444	13,413	40,984
Teen Items	15,175	16,952	17,317	19,496	23,745
Additions	2,331	2,289	1,831	2,210	3,379
Deletions	4,108	2,654	4,010	6,459	2,258
CPSD Items	81,430	84,372	95,516	119,179	118,072
Additions	10,859	12,139	12,279	12,046	11,025
Deletions	13,801	23,283	35,942	11,635	16,111

DVDs at Mastic:

DVDs account for about half of the Library's entire circulation. Below are some holdings and handling data about this important collection.

Adult & Teen	2012	2011	2010	2009	2008
Fiction DVD					
Totals	15,703	17,261	13,986	11,331	10,501
Additions	5,221	4,375	3,390	2,298	1,988
Deletions	6,779	1,100	735	1,468	1,045

CPSD

Fiction DVD					
Totals	6,723	6,450	5,912	5,105	4,422
Additions	1,409	1,174	1,172	1,288	1,153
Deletions	1,136	636	365	605	722

- 29,905 DVDs in total were owned by Mastic at the end of FY2012
- 6,914 were added to Mastic's total collection in FY2012
- 22% of all new items last year were DVDs
- Midwest Tape is the Library's primary supplier of DVDs
- Mastic began receiving DVDs processed by Midwest Tape in January 2012.
- At this time, Midwest Tape processing includes digital application of barcodes and several other property and spine labels to artwork and disc
- Before January 2012, our staff received all DVDs still in the manufacturer's packaging and completed all processing and labeling in-house
- 3,810 DVDs were added to the collection after Midwest began processing
- 67% of these processed by Midwest (2557 by Midwest, 1253 by Mastic)
- Midwest does not process certain items we purchase from them
- Some DVDs in our collection are acquired from other vendors
- We plan to continue to work with Midwest to modify and improve processing

RFID Tags:

On Inter-loans

Mastic began tagging inter-library loans received from other libraries in the middle of December 2011, and the number of items tagged has remained about the same each month. This tagging has allowed the Circulation Department to convert to open holds shelves.

	Inter-loans Tagged	Business Days per Month
12/2011	1,142	14
01/2012	1,971	21
02/2012	2,115	20
03/2012	2,211	22
04/2012	2,025	21
05/2012	2,074	22
06/2012	1,956	21
07/2012	1,994	21

On General Collection Items

Almost every item in the collection has an RFID tag attached to it. This year, we began using a new kind of tag for discs called a StingRay. It is less expensive than the hub and booster it replaces, and is one piece instead of two so it's easier to apply.

We have also started to use a smaller book tag (two inches square) that has the same reception and the same price as the larger credit card sized book tag we had been using. Since it takes up less space, it's better for items like music CDs, newspapers and newsletters that have little unprinted space to which to apply a tag. Plus it's easier to "hide" under a book flap!

The price of the StingRay is 85 cents, and the book tag is 19.5 cents.

New PALS Services:

- *Patron Self-Registration*: an online marketing tool that offers limited library services to new patrons on a temporary basis, which may then be converted to a permanent library card within 30 days.
- *SMS Text Alerts*: library notifications on mobile phones for patrons with compatible phone service plans
- *ENCORE Reporter*: Innovative's latest version of library statistics for holdings and circulation
- *Itype Re-Coding*: in order to provide correct statistics in an efficient manner, coding of library items needs to be regularly evaluated and modified to correct errors and streamline system operation. This is an ongoing project that will continue into the next fiscal year.
- *Amagansett Free Library Migration in January*: Amagansett became a PALS library this year.
- *In transit too long*: this is a new item status that will be used to help lower the number of inter-loan items that get lost when traveling among libraries.
- *Beyond Dewey*: in recent years there has been a trend in library classification toward using descriptive language to arrange library items on shelves instead of a number and letter code like Dewey Decimal Code. Suffolk County has been looking at options to incorporate a classification such as this for interested libraries
- *NetSupport Notification System*: PALS is always looking for a better notification system with which to communicate with member libraries. Each library has been supplied with two connections of NetSupport software
- *LILink aka INNReach*: PALS libraries are participating in an expanded inter-loan service. Patrons may now request items from the LILink catalogue (Nassau and non-PALS library items) similar to the way they use the PALS catalogue. Months of planning, testing and training for this new service are completed and it has just been initiated.

Upcoming:

- *Re-coding*: The codes assigned to item records are what enable us to pull statistics about our collection. Over time, the collection has become more complicated with the addition of multiple formats of books and movies, but our coding has remained essentially the same. With the assistance of staff at PALS, Mastic will assign new codes to item records so that we will be able to more clearly understand how the public is using the collection.
- *Procedural manuals*: At present there is not a complete manual of technical services department procedures. Staff in technical services has recently begun to log their daily tasks into a Google questionnaire. The detailed account of routine tasks, problems encountered, and interactions among departments will be used to review procedures and create a department manual, as well as a Mastic-specific PALS manual to supplement what PALS provides on its websites.
- *Staff hours* in tech services have not significantly changed this year but some other departments have experienced reductions through attrition. Already this year, tech services staff have absorbed clerical tasks from the Adult department, and one tech services clerk substitutes at the Circulation desk from time to time.

Submitted by
Judith Corso
Department Head
Technical Services

REPORT OF PERSONNEL CHANGES
SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
08/27/12

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY PAGE 1 OF 2

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF P/T, INCL # OF HRS PER WK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TM	Rozzo, Amanda		Page	\$8.29/hr		07/31/12	
TRS	Fichtner, Kyle		Library Clerk	\$13.13/hr		08/03/12	
LA	Dillon, Jeffrey		Guard	\$19.29/hr		08/01/12 - 12/31/12	
TRS	Harmon, Dillon		Library Clerk	\$13.13/hr		08/09/12	
TRS	Guinta, Amanda		Page	\$8.46/hr		08/09/12	
TRS	Ryan, James		Page	\$8.46/hr		08/10/12	
TRS	Melero, George		Page	\$8.46/hr		08/13/12	
TRS	Bova, Joseph		Library Clerk	\$13.39/hr		08/13/12	
TRS	Farmer, Jessica		Library Clerk	\$13.13/hr		08/14/12	

- DID YOU:
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvass an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application.
 4. Submit a personnel change on the previous incumbent shown above?

☐ APPROVED
 ☐ DISAPPROVED
☐ APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

 Signature of Appointing Authority

REPORT OF PERSONNEL CHANGES

SUFFOLK COUNTY DEPARTMENT OF CIVIL SERVICE

DATE PREPARED
08/27/12

JURISDICTION: MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY PAGE 2 OF 2

NATURE OF CHANGE	NAME AND ADDRESS POSITION CONTROL #	SOCIAL SECURITY NUMBER	TITLE	SALARY	IF P/T, INCL # OF HRS PER WK AND PROJECTED ANNUAL SALARY	EFFECTIVE DATE	DUTIES STATEMENT # OR NAME OF PREVIOUS INCUMBENT
TRS	Koenigsdorf, Anna		Page	\$8.46/hr		08/15/12	
TRS	Mitterando, Kacie		Page	\$8.46/hr		08/17/12	
TRS	Vittoria, Anna		Library Clerk	\$18.11/hr		08/23/12	

- DID YOU:
1. Submit a Duties Statement for all new positions or when refilling those for which DS is over five years old?
 2. Request and canvass an eligible list for all competitive positions?
 3. Submit Application for Employment (CS-205) on all provisional, temp and non-competitive appointments? Fill in jurisdiction and appointment date at bottom of application.
 4. Submit a personnel change on the previous incumbent shown above?

☐ APPROVED ☐ DISAPPROVED
☐ APPROVED AS NOTED

The above changes are hereby certified as being in accordance with Civil Service requirements.

Signature of Appointing Authority

The first thing that I saw about the Literacy Department at our community library was the calendar celebrating the program's 2011 Heritage Day, and the booklet of personal essays written by the students. I was struck by the acceptance and positivity that so obviously flourished between members of the program and the staff, and it was immediately clear that the effect on the community could not be anything but positive. I sat in on a class that winter, and was able to see how much knowledge and understanding the students gained through the positivity and warmth of the instructor, as well as the support and encouragement of the other learners.

This summer, I was given the opportunity to work as an assistant to Lindsay Davis, who did an incredible job teaching the summer classes. The integration of different levels of learners within groups made these summer sessions unique, and the support amongst students became even more visible and important. Lindsay taught topics that were useful for everyday life, such as making appointments and going to the bank, and she focused on meaningful conversation. Being able to see the unfailing commitment and ability of the students, combined with that of the staff, gave me an understanding of what the Literacy Department is about. The program does more than teach English, it fosters a sense of community based on pride and understanding amongst people who work hard and are determined. In a time like this, while individuals and communities are struggling to maintain a positive outlook, this program is invaluable. I am proud to know that my community is made up of people like the students and staff of the Literacy Department, and I am incredibly grateful for the opportunity to be involved.

-Cailie Hafener

[illegible]

JULY 18, 2012

MEMORANDUM

TO: SCLS BOARD OF TRUSTEES

FROM:

SUBJECT: EASTPORT/SOUTH MANOR CONTRACT FUNDS DISBURSEMENT: 2011-12

The South Manor Union Free School District and the Eastport Union Free School District contract with SCLS to supply library service to its residents within a July 1 - June fiscal year.

The area is served by the Center Moriches, Mastics-Moriches-Shirley, Riverhead, and Westhampton libraries. Registrations are tallied and payments are prorated according to each library's share of the overall total. As part of the contract, SCLS retains 7 % for administrative costs. The disbursements are as follows.

Total Contract Amt:	2,075,257.00
SCLS administ. costs:	145,268.00
Disbursable funds:	1,929,989.00
Interest Accrued:	2,825.85
Total Disbursement:	1,932,814.85

Registration Total: 6,755

Prorated distribution:

Center Moriches	4,253	*	0.629607698	=	1,216.915.11
Mastics-Mor-Shir	1,685	*	0.249444856	=	482,130.72
Riverhead	259	*	0.038341969	=	74,107.93
Westhampton	558	*	0.082605477		159,661.09
TOTALS:	6,755				1,932,814.85

This is not a budget item and the funds are entirely separate but does require Board action to authorize release of the funds to the participating libraries in the above amounts.



ANNUAL CONFERENCE

CONFERENCE BROCHURE

NOVEMBER 7 - 10, 2012

SARATOGA SPRINGS, NY



What's Inside

2	Introduction	7	Getting There
3	Special Guests	8	CE Workshops
3	Conference Schedule	10	Thursday Programs
4	Special Events	11	Friday Programs
6	Conference Pricing	13	Saturday Programs



NEW YORK LIBRARY ASSOCIATION
The Voice of the Library Community

Introduction

New York Library Association

6021 State Farm Road / Guilderland, NY 12084
518-432-NYLA (6952) / 800-252-NYLA (6952)
www.nyla.org / info@nyla.org

Executive Director
Jeremy Johannesen

Marketing & Communications Manager
Cara Longobardi

Director of Finance
Galina Tsvaygenbaum

Director of Membership Services
Lois Powell

Special Projects Coordinator
Mary Anne Waltz

The NYLA Annual Conference Brochure is published annually for attendee information for the New York Library Association Annual Conference.



2012 Conference Programmers

The conference programmers are representatives from all the sections, roundtables, and committees that make up NYLA. It is their hard work that results in the conference as you know it. Many thanks to each and every conference programmer.

NYLA 2012 Conference Chair – Lauren Gilbert

Section Programmers

ASLS	Academic and Special Libraries Section – Patti McCall
LAMS	Library Administration and Management Section – Claudia Depkin
PLS	Public Library Section – Kathy Naftaly
RASS	Reference and Adult Services Section – Shauntee Burns
SMART	Section on Management of Information Resources and Technology – Rachel Jaffe
SSL	School Library Media Section – Livia Sabourin
YSS	Youth Service Section – Cathy Brenner

Roundtable Programmers

BIRT	Bibliographic Instruction – David Titus
CORT	Correctional Outreach Resource Team – Merribeth Advocate
ESRT	Ethnic Services – Manny Figueroa
FILM	Finding Inspiration in Literature & Movies – Zahra Baird
GIRT	Government Information – Judith Doyle
IFRT	Intellectual Freedom – Ellen Rubin
NMES	New Members – Tinamarie Vella
RLRT	Rural Libraries – Joan Pellikka
RLSP	Library Services to Special Populations – Brigid Cahalan

Committee Programmers

CE	Continuing Education – Meg Van Patten
Exhibits	Exhibits / Trade Show – Ellen Rubin

Affiliate Programmers

LTA	Library Trustees Association of New York – George L. Stamatiades
PULISDO	New York State Public Library System Directors – Tim Burke
REFORMA	Manny Figueroa
SED/NYSL	State Education Department/NYS Library – Mary Beth Farr
SLSA	School Library System Association – Mary Ann Herbert

Future NYLA Conferences

2013	Niagara Falls, September 25 - 28
2014	Saratoga Springs, November 6 - 9

2012 NYLA Conference

**Wednesday, November 7 through
Saturday, November 10, 2012**
The Saratoga Hilton, Saratoga Springs, NY

Writing Our Next Chapter

Please join me in Saratoga Springs this fall as the New York Library community gets together for our largest annual event. The theme, "Writing Our Next Chapter" has been taken to heart by the various programmers, sections and vendors. I look forward to hearing about where my library is going to be in the coming years.

With a great trade show floor allowing access to vendors and sections of NYLA, scores of programs and our special events, it is something you do not want to miss. If you are thinking of coming, but need some financial help, please look for the various section scholarships and the Dewey Fellowship award.

I look forward to seeing you in November.

Have a question? Contact me at:
mbollerm@suffolk.lib.ny.us or @bollermn on twitter.



Matthew Bollerman, NYLA President

Special Guests

NYLA Keynote Address

Thursday, November 8th - 4:00 PM - 5:30 PM



NYLA is pleased to have David Weinberger as our Keynote Speaker at the 2012 Conference. David Weinberger, author and Internet Philosopher is perhaps best known as the co-author of the best-seller *The Cluetrain Manifesto*, which *Information Week* called the most important business book since Tom Peter's *In Search of Excellence*.

His latest book, *Too Big to Know* discusses how the Internet is transforming knowledge and expertise. In the book, Weinberger shows how business, science, education, and the government are learning to use networked knowledge to understand more than ever and to make smarter decisions than they could when they had to rely on mere books and experts.

He is a senior researcher at Harvard Law's Berkman Center for the Internet & Society, Co-Director of the Harvard Library Innovation Lab at Harvard Law School, and is a Franklin Fellow at the United States State Department (2009-2011). The Harvard Library Innovation Lab creates prototypes and tools that demonstrate possibilities for libraries in the networked age.

Weinberger has been published in a wide variety of journals, including *Wired* and *Harvard Business Review* many times, as well as in *Scientific American*, the *New York Times*, *Smithsonian*, *Foreign Policy*, *Salon*, *USA Today*, the *Boston Globe*, the *Guardian*...even *TV Guide*.

He is a well-known blogger and can be found posting frequently on his blog *Joho the Blog*. <http://www.hyperorg.com/blogger/>.

Conference Farewell Luncheon

Saturday, November 10 - 12:30 PM - 2:30 PM



NYLA 2012 Farewell Luncheon Welcomes Rebecca Stead. Rebecca Stead was lucky enough to attend the kind of elementary school where a person could sit in a windowsill, or even under a table, and read a book, and no one told that person to come out and be serious (well, eventually someone did, but not right away). It was at school that she began writing stories. Much, much later, she became a lawyer (she believed that being a writer was impractical), got married, and started working

as a public defender. But she still wrote stories (for adults) when she could find the time. One day, her three-year-old son, though fabulous, accidentally pushed her laptop off the dining-room table, and the stories were gone. Poof.

So. It was time to write something new. Something joyful (to cheer her up: she was pretty grouchy about the lost stories). She went to a bookstore and bought an armload of books that she remembered loving as a kid. She read them, went back to the store, bought more books, and read them.

And then she began to write books for children, and to love writing. She has written three novels, *When You Reach Me*, winner of the Newbery Medal and the Boston Globe-Horn Book Award for Fiction; *First Light*, a Bank Street College "Best Book for Children," a Junior Library Guild selection, and a New York Public Library "Teen Read," and the forthcoming *Liar & Spy* (Wendy Lamb Books, August 2012).

2012 NYLA Conference Schedule

Wednesday 11/7	Thursday 11/8	Friday 11/9	Saturday 11/10
Pre-Con CE Programs 10:00 - 1:00 Half Day AM 2:00 - 5:00 Half Day PM 10:00 - 5:00 Full Day	NYLA Network / Membership Meeting 8:00 - 9:00	Program Slot #3 8:00 - 9:15	Program Slot #7 8:00 - 9:15
NYLA Council Meeting 12:00 - 4:00	Program Slot #1 9:00 - 10:15	Exclusive Trade Show Time Pecha Kucha Presentations 9:30 - 11:00	Program Slot #8 9:30 - 10:45
Local Tours 3:00 - 5:00	Trade Show Grand Opening 10:30 - 12:00	Program Slot #4 11:00 - 12:15	Program Slot #9 11:00 - 12:15
Section Board Meetings 7:00 - 10:00	Center for the Book Luncheon 12:00 - 1:30	Section Luncheons 12:30 - 2:00	Conference Farewell Luncheon 12:30 - 2:00
	Program Slot #2 1:45 - 3:00	Program Slot #5 2:15 - 3:30	SSL Post-Con CE Program 2:30 - 5:30
	Exclusive Trade Show Time Trade Show Reception 3:00 - 4:00	Program Slot #6 3:45 - 5:00	
	Keynote Address 4:00 - 5:30	Inaugural Banquet 7:00 - 9:00	
	PLS Author! Author! / YSS Telling Tales 6:00 - 7:30		
	Scholarship Bash Event 8:00 - 10:00		

Special Events

Local Tours

Tour of Saratoga Springs

Wednesday, November 7 - 3:00 PM - 5:00 PM

This will be a general tour of historic Saratoga Springs. We will view the Victorian architecture of North Broadway, Historic Saratoga Racetrack, Congress Park, the Canfield Casino and the downtown Broadway business district. We will taste test a couple of mineral springs and discuss the evolution of the city from a pinewood forest to a world class resort. Saratoga was the ultimate social playground of the rich and famous in the 1800's. Founded on the healing mineral springs that are found in the city it became the destination of thousands of people who came to see and be seen in the United States.

Tickets are \$30 per person

Tour of the Tang Museum

Wednesday, November 7 - 3:00 PM - 5:00 PM

The Frances Young Tang Teaching Museum and Art Gallery at Skidmore College opened in October 2000. Designed by architect Antoine Predock, the 39,000-square-foot building is sited dramatically on Skidmore's scenic campus. The Tang Museum was conceived to:

- Promote active use of the museum by the college community
- Foster dialogue between academic disciplines
- Encourage exchange between the campus and the communities of upstate New York
- Support Skidmore's unique role in regional and national cultural scenes
- Predock's architectural design for the Tang Museum features spatial intersections, transparency, and flexibility.

Its facilities include:

- Two major exhibition galleries
- A 150-person multi-purpose event space
- Two multimedia-equipped classrooms
- Permanent storage for the Tang's collection
- A rooftop patio for public events
- A spacious, light-filled central atrium for openings and receptions
- A Tang Store with books, design objects, and cultural products
- Prep and workshop space for onsite exhibition design, staging, and construction work

For a list of exhibitions at the time of the Conference, please visit tang.skidmore.edu

Tickets are \$30 per person

Empire State Center for the Book Luncheon

Thursday, November 8 - 12:00 PM - 1:30 PM

Looking for a great place to have lunch with authors that will benefit a worthwhile project? Then come to the first annual Empire State Center for the Book Author Luncheon. The



Center is arranging for a smorgasbord of authors to come and speak to the group about their works followed by autographing after lunch. Books by these authors will be available for free or at a minimal cost plus additional titles can be purchased at the conference bookstore.

Please visit the Empire State Center for the Book's website for more information on the organization.

Tickets are \$45 per person

PLS Presents Author! Author!

Featuring authors David Liss and Eleanor Kuhns

Thursday, November 8 - 6:00 PM - 7:30 PM

New York State Military Museum, 61 Lake Ave. The PLS special event features historical fiction authors, David Liss and Eleanor Kuhns. David Liss' most recent novel is *The Devil's Company*. Eleanor Kuhns', *A Simple Murder* appeared in Spring 2012.

The event will be held at the New York State Military Museum, 61 Lake Avenue featuring catering by Panza's Restaurant. David Liss is the author of six novels, most recently *The Devil's Company*. He has five previous bestselling novels: *A Conspiracy of Paper*, winner of the 2000 Edgar Award for Best First Novel, *The Coffee Trader*, *A Spectacle of Corruption*, *The Ethical Assassin* and *The Whiskey Rebels*. In 2008, at the United Nations Convention against Corruption in Bali, Indonesia, he was named an Artist for Integrity by the UN Office on Drugs and Crime. No one is really sure why he should receive this honor or what it means, but it very possibly makes him the Bono of historical fiction. David Liss's novels have been translated into more than two dozen languages. He lives in San Antonio with his wife and children. [From Amazon.com] Eleanor Kuhns was the winner of the 2011 Minotaur Books/Mystery Writers of America First Crime Novel competition. An up-and-coming writer of historical mysteries she is the Assistant Director and Head of Adult Services of the Goshen Public Library, NY.

Tickets are \$35 per person

YSS Telling Tales

Annual storytelling event and fundraiser for the Ann Gibson Scholarship Fund

Thursday, November 8 - 6:00 PM - 7:30 PM



This year's storyteller is local environmental educator George Steele. George is an award-winning educator who provides dynamic and participatory programs on science, natural history, outdoor education, camping and outdoor recreation. For this year's event George will share a taste of his World of Nature through Stories and Songs program. Librarians will have the opportunity to be the audience and recall why storytelling events are so compelling. George has a knack for making science approachable to people of all ages, which is sure to reignite our enthusiasm for including science and nature in our work at the library.

More information about George can be found online at <http://georgesteele.webs.com/>

Tickets are \$15 per person

NYLA Inaugural Banquet and Awards Ceremony

Friday November 9 - 7:00 PM - 9:00 PM

Join us for the farewell address of the 2012 NYLA President, Matt Bolleman, the presentation of NYLA's major awards, and the induction of the 2013 NYLA President, Carol Anne Germaine.

Tickets are \$50 per person

LAMS Luncheon

Friday, November 9 - 12:30 PM - 2:00 PM

Sponsored by:



Is the high rate of technological change your greatest asset or worst nightmare as a library leader? Please join us for the annual Leadership and Management

Section (LAMS) Luncheon with national library technology consultant Carson Block [<http://www.carsonblock.com/>] and be inspired to position your library to thrive no

matter what "gifts" technology might offer in the future. Carson will show you visionary ways to spot your own opportunities in the midst of chaos, and to powerfully select technology to serve your patrons and support your staff — all in a fun manner as familiar as your old card catalog and as comfortable as your favorite pair of sneakers.

Tickets are \$34 per person



RASS Noted Author Luncheon

Friday November 9 - 12:30 PM - 2:00 PM

Hillary Jordan, author of the international bestseller and book club favorite, *Mudbound*,

is coming to talk about her best-selling novel *When She Woke*. Join us for this ticketed event to where you will get deeper insight into Hillary Jordan's novels, hear her about her future works, and learn about her writing processes.

Hillary Jordan received her BA in English and Political Science from Wellesley College and spent fifteen years working as an advertising copywriter before starting to write fiction. She has an MFA in Creative Writing from Columbia University.

Her first novel, *Mudbound*, was published in 2008 by Algonquin Books of Chapel Hill, HarperCollins Canada, and Random House UK. It won the 2006 Bellwether Prize, founded by Barbara Kingsolver and awarded biennially to an unpublished debut novel that addresses issues of social justice, and a 2009 Alex Award from the American Library Association. *Mudbound* was also the 2008 NAIBA (New Atlantic Independent Booksellers Assoc.) Fiction Book of the Year and was long-listed for the 2009 IMPAC Dublin Literary Award. *Paste Magazine* named it one of the Top Ten Debut Novels of the Decade. It has been translated into French, Italian and Serbian. Swedish, Norwegian, and Turkish editions are forthcoming in 2012.

Tickets are \$35 per person



YSS Empire State Award Luncheon

Friday, November 9 - 12:30 PM - 2:00 PM

YSS is pleased to present the 2012 Empire State Award for Excellence in Literature for Young People to Bruce Coville. He is the author of the *Magic Shop* books, the *Sixth Grade Alien* series and the *My Teacher is An Alien* series as well as many other titles. His latest book *Always October* was published in August. Bruce recently collaborated with Elizabeth Levy to write *Amber Brown is Tickled Pink*. He is also the founder of Full Cast Audio, an audiobook company dedicated to creating unabridged, full cast recordings of the best in children's and young adult literature.

Tickets are \$35 per person

Special Events



NYLA Scholarship Bash

Thursday, November 8 - 8:00 PM - 10:00 PM

Our annual scholarship fund event will be held at the Saratoga National Golf Club, which is ranked one of the nation's top public courses year after year by *Golf Digest* and *Golfweek* magazines.

Join in for hors d'oeuvres and desserts as well as 18 holes of miniature golf. Come support the NYLA Scholarship Fund and enjoy a fun-filled evening with colleagues and friends while enjoying the stunning landscape!

Tickets are \$50 per person



Speakers:
Eleanor Kuhns:
Author of *A Simple Murder*
&
David Liss:
Author of
The Twelfth Enchantment

AUTHOR! AUTHOR!

Thursday, November 8, 2012
6:00 to 7:30 p.m.
New York State Military Museum
461 Lake Avenue, Saratoga Springs
Cost: \$35.00 per person




THE MUSEUM WILL BE OPEN FOR THREE HOURS. BOOKS WILL BE AVAILABLE FOR SALE AND SIGNING. GOURMET FINGER FOODS AND CASH BAR CATERING BY PANDA'S RESTAURANT, SARATOGA SPRINGS. THERE WILL BE RETURN SHUTTLE SERVICE BETWEEN THE CITY CENTRAL, THE MUSEUM AND THE SARATOGA SPRINGS TRAIN STATION.

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NYLA Annual Conference Pricing 2012

Early Bird Deadline: August 17, 2012 Advance Deadline: October 12, 2012

ALL registrations MUST be submitted online. This will include those being paid by organizational check and purchase order.

Registration is open online at: www.nyla.org

Conference Registration Fees and Plans

Package Plan Registration – Includes: Badge, entry to all non-ticketed programs, Trade Show, Scholarship Bash, Inaugural Celebration, and Farewell Luncheon.

	Early Bird (8/17)	Advance (10/12)	Late (after 10/12)
NYLA Members	\$278	\$318	\$338
Non-Members	\$343	\$383	\$403

Full Conference Registration – Includes: Badge, entry to all non-ticketed programs and the Trade Show.

	Early Bird (8/17)	Advance (10/12)	Late (after 10/12)
NYLA Members	\$163	\$203	\$223
Non-Members	\$228	\$268	\$288

"Full Conference Registration" is available to the following NYLA member types at the discounted rate of \$50:
Unemployed / Retired / Trustee / Student / Friend

Single Day Registration – Includes: Badge, entry to all non-ticketed programs and the Trade Show (Thursday or Friday). Single day registration is for ONE DAY ONLY.

Thursday & Friday	Early Bird (8/17)	Advance (10/12)	Late (after 10/12)
NYLA Members	\$120	\$160	\$180
Non-Members	\$160	\$200	\$220

Saturday	Early Bird (8/17)	Advance (10/12)	Late (after 10/12)
NYLA Members	\$60	\$100	\$120
Non-Members	\$85	\$125	\$145

"Single Day Registration" is available to the following NYLA member types at the discounted rate of \$25:
Unemployed / Retired / Trustee / Student / Friend

Special Events

Events listed in italics are included in the Package Plan Registration. Please note that the Package Plan is not available when registering onsite.

Wednesday, November 7

NYLA Leadership & Management Academy
8:30 AM - 12:30 PM *Time Management and Organizational Skills* - \$130
1:30 PM - 5:30 PM *Conflict Resolution and Team Building* - \$130
Local Arrangements Tour: Tour - \$30

Thursday, November 8

NYLA Networking Breakfast/Membership Meeting
FREE for NYLA Members / Non-members \$14 (pre-registration required, space limited)
Empire State Center for the Book Authors Luncheon - \$45
PLS Author! Author! - \$35
YSS Telling Tales - \$15
NYLA Scholarship Bash - \$50

Friday, November 9

LAMS Luncheon - \$34
RASS Noted Author Luncheon - \$35
YSS Empire State Award Luncheon - \$35
NYLA Inaugural Celebration and Awards Banquet - \$50

Saturday, November 10

NYLA Farewell Luncheon - \$35

Pre-Conference CE Workshops – Wednesday, November 7

Half-Day Workshops*	Early Bird (8/17)	Advance (10/12)
(Morning or Afternoon)		
NYLA Members	\$65	\$80
Non-Members	\$90	\$105

Full Day Workshops	Early Bird (8/17)	Advance (10/12)
NYLA Members	\$95	\$110
Non-Members	\$125	\$140

* Two half-day workshops will be billed at the same rate as one full day workshop.

Registration Policies

Early-bird rates apply to all registrations submitted online by August 17, 2012. Payment must accompany registration form. If payment is not received within 30 days of receipt of the registration form, registrant will be charged the prevailing rate (i.e. Advance or Late). Please note that registration fees increase for forms submitted after August 17, 2012, and October 12, 2012. Registrations received after October 12, 2012, will be charged the late registration rate.

The conference rates for NYLA members are for NYLA personal members. Institutional members are permitted to send one member of their staff who is not a NYLA member to the conference at member rates (designated representative). A letter from the institution's director must accompany the staff member's registration form.

Student registrants must send a copy of their current student bill or bursar's receipt with their registration form.

Refunds

Written requests with signature for Conference or Continuing Education workshop refunds must be postmarked or faxed by October 12, 2012. An administrative processing fee of \$50 will be deducted from the amount refunded. NYLA will honor requests for refunds which are received by the stated deadline, and will retain only an administrative fee from them. After the deadline has passed, no refunds will be issued. Instead, the registration amount, less a \$50 administrative-processing fee, will be credited toward the conference or the Institutes in the next calendar year only. No credit or refund will be issued for unused funds. If the recipient fails to attend the subsequent conference or a NYLA Institute before the close of the following calendar year, no refund will be made and no further credit given. The credit is nontransferable. Refunds will be processed as promptly as possible after the close of the Conference. Refunds will not be offered for discounted registrations - Unemployed Librarian, Student, Friend, Trustee, Retiree, or any Single Day Registrations.

In fairness to all attendees, registrants who do not attend the Conference will be liable for their entire Conference fee. Full refunds will be made if a Continuing Education Workshop and/or special event is canceled or closed out.

**NYLA MEMBERS
SAVE OVER 15%
on Conference Registration!**

Getting There & Hotel Information



By Air

The Albany International Airport, approximately 30 minutes from downtown Saratoga Springs, provides convenient commercial air service between the Capital District and many major American cities. Taxi fare between the airport and Saratoga hotels is approximately \$75.
<http://www.albanyairport.com/>



By Train

For schedule and fare information, contact Amtrak at 800-USA-RAIL or www.amtrak.com. The Saratoga Springs Amtrak station (SAR) is located near downtown Saratoga. The Albany/Rensselaer Amtrak station (ALB) is approximately 40 minutes from the downtown Saratoga Springs hotels. The Schenectady Amtrak station (SDY) is approximately 35 minutes from downtown Saratoga.

Taxi fare is approximately \$12 to downtown Saratoga from the Saratoga station. Service to and from Saratoga Springs is somewhat limited, though the station is very convenient to our conference hotels. Service into Albany (best for travelers coming from points south) and Schenectady (best for travelers coming from points west) is more frequent, but the stations are much farther away and taxi fares can run as high as \$85-\$100 each way.

Amtrak is offering NYLA conference attendees a 10% discount off the best available rail fare to Saratoga Springs, NY, between November 3, 2012 - November 14, 2012. To book your reservation, call Amtrak group reservations at 1-800-872-7245 or contact your local travel agent. This offer is not available for online reservation booking. When calling in your reservation, you must refer to Convention Fare Code X74K-951. This offer is not valid on Auto Train and Acela Service. Fare is valid on Amtrak Regional for all departures seven days a week, except for holiday blackouts. Offer valid with sleepers, Business Class or First Class seats with payment of the full applicable accommodation charges.



By Bus

Greyhound and Trailways buses travel directly to the Saratoga Springs Amtrak station (26 Station Lane). For fare and schedule information contact: Greyhound at 800-231-2222 or www.greyhound.com Trailways at 800-776-7548 or www.trailwaysny.com

By Automobile

From the West

Take the NYS Thruway to Exit 27 - AMSTERDAM. After the toll both take your first RIGHT turn. Follow Route 67 EAST signs thru the city of Amsterdam. You will be heading east towards Ballston Spa (approx. 20 miles). In Ballston Spa you will come to a light. Take a LEFT onto ROUTE 50 NORTH. This road will take you right into the center of Saratoga Springs.

From the East

Take route 90 (Mass Turnpike) to the NYS Thruway Exit to 787 North. Take 787 North to the Route 7 WEST exit. Take Route 7 WEST until you get to I-87 NORTH Exit (Adirondack Northway). Follow this to the Saratoga Springs exits (13N, 14 and/or 15). You may then follow the directions FROM THE SOUTH.

From the South

Take the NYS Thruway 87 to the Adirondack Northway (I-87 North). Get off at exit 13N, 14 or 15. If you get off at 13N follow signs into the city from Route 9 NORTH. This will bring you right into Saratoga. If you get off at exit 14 - take a RIGHT at the ramp and follow ROUTE 9P (also Union Avenue) right into the city, or take a RIGHT at the ramp onto Henning Road - at the next light take a LEFT and you will be on Lake Avenue. Lake Avenue brings you to the center of Saratoga Springs. If you get off at exit 15 - take a LEFT at the light and follow ROUTE 50 SOUTH right into the city.

From the North

Take Route 87 SOUTH. From this direction it would be best to get off at Exit 15 and bear right. Follow ROUTE 50 SOUTH right into the city. If you get off at Exit 14 take a right at the ramp and then another right at the light to get to ROUTE 29. Take a LEFT (WEST) at the ROUTE 29 sign to head into the city. Otherwise, take a right at the ramp and continue on 9P (also UNION AVENUE) right into the city.



Please note that this is not an endorsement of Greyhound, Trailways, or AMTRAK, and all travel is at your own risk.

Please contact our conference hotels directly to make your room reservations for the NYLA 2012 Annual Conference.

Headquarters Hotel

The Saratoga Hilton**

534 Broadway
Saratoga Springs, NY 12866
888-866-3591
www.thesaratogahotel.com

NYLA Room Rate: \$169 single or double
\$184 triple/\$199 quad

Guest Room Reservations
Phone: 1-888-866-3596
Group Name: "NY Library Assn"
Online: www.thesaratogahotel.com
Reservation Cut-off Date: 10/6/2012

** Stays that include Thursday 11/8
require a 2-night minimum

Additional Hotels:

Courtyard by Marriott

11 Excelsior Avenue
Saratoga Springs, NY 12866
518-226-0538 or 866-210-9325
www.courtyardsaratoga.com

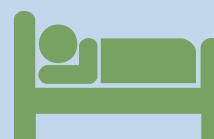
NYLA Room Rate: \$139 single or double
Guest Room Reservations
Phone: 1-866-210-9325 or 518-226-0538
Group Name: "New York Library Association"
Reservation Cut-off Date: 10/10/2012



Hampton Inn & Suites

25 Lake Avenue
Saratoga Springs, NY 12866
518-584-2100
www.saratogaspringssuites.hamptoninn.com

NYLA Room Rate: \$148 single or double
Guest Room Reservations
Phone: 518-584-2100
Online: www.saratogaspringssuites.hamptoninn.com



CE Workshops

Wednesday, November 7

LAMS

Directors, Board Leadership Begins with You!

10:00 AM - 1:00 PM / LAMS / 3 Contact Hours

Tips, tricks, and best practices for problem solving, strategic planning, and working with trustees in a positive environment. Session includes a personality test to help directors see issues from both sides of the boardroom table.

Speakers:

Rebekkah Smith Aldrich, Mid-Hudson Library System
Merribeth Advocate, Mid-Hudson Library System

Policy Handbook Boot Camp

2:00 PM - 5:00 PM / LAMS / 3 Contact Hours

Learn about the critical importance of policies in libraries and come away with a framework you can use to create the effective policies that your library needs.

Speakers:

Gerald Nichols, Long Island University Palmer School of Library & Information Science
Ellen Bach, White Osterman & Hanna, LLP
Robert Schofield, White Osterman & Hanna, LLP

SMART

RDA: What's It All About: the Foundations and Possibilities

10:00 AM - 1:00 PM / SMART / 3 Contact Hours

We have all been discussing RDA (Resource Description and Access) and FRBR (Functional Requirements for Bibliographic Records) for quite some time. But what is currently happening, and what can we hope to see in the future? Both catalogers and non-catalogers will get valuable insight and information from this half-day session which will look at what is currently in place and where RDA may be headed in the next few years. Created to replace the Anglo-American Cataloguing Rules, 2nd Edition (AACR2), RDA goes beyond previous standards, providing a new guideline for cataloging all resources, including the ever-expanding variety of digital resources. It is organized along and places a stronger emphasis on helping users find, identify, select, and obtain information resources they want, with the possibility of supporting both current interfaces as well as future ones more similar to modern-day search engines. This new standard will support the clustering of and connections between bibliographic records to better indicate the relationships between their corresponding resources.

Attendees of this workshop will come away from this session knowing:

1. What is RDA?
2. What differences will appear in the catalog as we transition from AACR2 to RDA?
3. What is the intended new functionality and usability of RDA records?
4. How will the new standard impact library catalogs, librarians, and patrons?

Speaker:

John Myers, Catalog Librarian, Shaffer Library, Union College

RDA: The Cataloging Nitty Gritty

2:00 PM - 5:00 PM / SMART / 3 Contact Hours

This half-day session looks at differences between RDA and AACR2 as well as at the specific changes catalogers can expect to see when RDA is adopted. This session has been designed for those who catalog and expect to be affected by this change. The cataloging community has been discussing RDA since the beginning of the century. After a lengthy development process and a functional test in 2011, the Library of Congress has now decided to adopt

RDA, which will impact us all in our shared cataloging environment. Now is the time to begin learning the new 21st century cataloging skills.

Catalogers will be introduced to and discuss the following:

1. RDA and AACR2 examples of differences in records.
2. RDA tools and LC support for the transition to RDA.
3. When to update records to RDA and when to leave them as they are.
4. When and how should my organization transition to RDA?
5. Information on future training and developments.

Speaker:

John Myers, Catalog Librarian, Shaffer Library, Union College

RASS

Grant Writing for Your Library

2:00 PM - 5:00 PM / RASS / 3 Contact Hours

Grant awards are critical in the professional lives of librarians and library directors and managers. Our proposal-writing workshop is team-taught by expert grant writers who understand what can make a proposal more competitive and more likely to be accepted.

This highly interactive workshop engages participants to learn how to write winning grants. The following topics will be covered:

- The essential components of a grant proposal package.
- How to customize a proposal to match a grant writer's interest.
- How to initially approach a funder.
- The differences between government and foundation proposals.
- How to report on a grant's progress and impact.
- How to develop working relationships with grant writers.
- What to do if your proposal is denied (don't give up!)
- The behind-the-scenes decisions that determine proposal acceptance and denial.

Speakers:



Denise Clark has been a grant writer and manager for more than 17 years at Queens Library. She has secured more than \$100 million in grant funds for literacy/education, health, arts, capital, youth development, workforce development, and micro-enterprise programs, domestically and internationally.



Maureen O'Connor was a program officer at the New York State Library responsible for state and federal grants and coordinated outreach services. She continues to serve as Queens Library's Senior Advisor on Educational Services and Workforce Development and is also a library consultant.

Mary Linda Todd, Library Development Specialist II, is the leader of the State Library's Technology and Resource Sharing Services Team in the Division of Library Development. Ms. Todd has written successful grant applications and has managed a variety of grant programs at both the federal and the state levels. She is currently the federal Library Services and Technology Act (LSTA) coordinator for the State Library and manages multiple grant programs involving LSTA funds. She is also serving as the project director for the State Library's recently awarded \$9.5 million federal BTOP grant project: Broadbandexpress@yourlibrary.

SSL

"Hands-on" Google Tools Workshop for Public and School Librarians

Saturday, November 10

2:30 PM - 5:30 PM / SSL / 3 Contact Hours

Google has tools for all librarians. Collaborate, write/edit online, publish docs as webpages, create online questionnaires, use special features, and assist patrons/students. Tools covered: Docs, Forms, & special features that push information to the desktop.



Docs, Forms, & special features that push information to the desktop.

Speaker:

Carol LaRow, Google Certified Teacher

NYLA-CEC

Getting to the Core: Libraries and the Common Core Standards

10:00 AM - 1:00 PM / NYLA CEC / 3 Contact Hours

What are the Common Core Standards? What do they mean for libraries? Our panel of experts will discuss the Common Core from several different perspectives. All schools across the state are adopting the Common Core State Standards (CCSS). Curriculum and lesson plans are being re-written to align with the educational shift. Teachers and librarians are collaborating on an inquiry-based learning approach, and academic and K-12 librarians are exploring best practices for working together to ensure students develop critical information literacy skills. With this shift to informational text and inquiry-based learning, libraries will naturally become critical resources for students and teachers.

Speakers:

John Brock, Associate in School Library Services, NYS Library

Jim Belair, Monroe 2 BOCES Manager-Library Group. Jim is a member of the Rochester Regional Library Council's Directors Advisory Committee and recently presented a workshop entitled "Common Core for Academic Librarians".

Mary Ratzer, formerly from the Shenendehowa Central Schools in Clifton Park. She has been designing and facilitating professional development and doing embedded coaching across New York with the Common Core and librarian/teacher collaboration. Her work is based on instructional design that melds inquiry and the Common Core.

Kathi Sigler is a long-time member of the Rochester Regional Library Council's Information Literacy Continuum Committee, a group of academic and school librarians working in collaboration to ensure that K-12+ students learn information-seeking skills.

Storytelling for All

10:00 AM - 5:00 PM / NYLA CEC / 6 Contact Hours

Join storyteller Jeannine Laverty for a day that will be fun and filled with learning. She will present techniques that will allow beginners and experienced tellers alike to enhance their skills. Whether your audiences are children, teens, or adults, you can bring storytelling alive by attending this workshop. Class size is limited to allow for maximum participation so be sure to sign up soon for a great experience. Further info will be provided upon pre-registration.



Speaker:

Jeannine Laverty has been telling folktales since 1979 when her work teaching English as a second language to immigrants in New York City showed her firsthand how the U.S. is made up of cultures from all the countries of the world. Her school residencies and museum performances for children have been awarded funding from the NYS Council on the Arts, the New York Foundation for the Arts, and the National Institute for the Humanities. Laverty has taught weekend workshops in storytelling for adults at Sagamore

CE Workshops

and other Adirondack sites since 1980. This work has led to her love of telling stories from Adirondack writers. She also performs as part of the storytelling ensemble, SweetLand Storytellers. In 1999, she received the Leadership Award for the Northeast Region from the National Storytelling Network.

Copyright Boot Camp for Librarians

2:00 PM - 5:00 PM / NYLA CEC / 3 Contact Hours

A primer session on copyright basics with an emphasis on digital media, current issues, and topics of particular relevance to librarians. You will gain a fundamental grasp of copyright principle, understand current copyright issues, appreciate the tensions between the needs/missions of libraries and the demands of copyright-based industries, and develop a realistic and pragmatic approach to copyright.

Speaker:



Paul Rapp, The Law Office of Paul C. Rapp. Paul Rapp is an intellectual property lawyer and writer who lives and works in Housatonic, MA. Rapp teaches art and entertainment law at Albany Law School and MCLA, writes the column "Rapp on This" for Metroland, and appears regularly on WAMC's "VoxPop" program as a copyright expert. Rapp is on the advisory boards of WAM Theatre and Shout Out Loud Productions and is president of the board of the Berkshire Community Radio Alliance. He's also the drummer for the band Blotto.

NYLA Leadership & Management Academy Programs

Wednesday, November 7, 2012

These courses are offered as part of the NYLA Leadership & Management Academy. There is a separate registration fee required to participate in these programs. All participants must complete the application form found at nyla.org

Time Management and Organizational Skills

8:30 AM - 12:30 PM

This course will instruct attendees on managing time effectively, developing strategies for allocating time wisely, prioritizing tasks, and creating a process for controlling time spent on tasks and responsibilities.

Speaker:

Wayne Piper, Library Management Consultant

Conflict Resolution and Team Building

1:30 PM - 5:30 PM

This course will develop skills toward understanding and managing conflict in the workplace and delve into how to motivate and create a collaborative work environment for employees.

Speaker:

Wayne Piper, library management consultant

Digital Literacy Training

Wednesday, November 7, 2012

The training is a full day workshop and consists of two sessions, one on the digital literacy curriculum and one on how to teach adult learners. It is open to both librarians and library support staff who interact with the public. **There is no fee for registering for this program.**

Digital Literacy Curriculum

10:00 AM - 1:00 PM

The strategy of the New York State Broadband Initiative is "to create more 'e-citizens' who are digitally literate and connected to affordable Internet access, so they can be full participants in the information age." In support of this initiative, a set of digital literacy standards were approved in 2010, and a supporting set of exemplary skills were

identified soon after. By early 2012, a full curriculum, based on these standards and skills, was developed and approved. The four modules comprising the curriculum are: Basic Computer Skills, Using the Internet, Communicating Online, and Introduction to MS Word. The morning session will introduce this curriculum and its accompanying resource materials, highlighting especially Basic Computer Skills and Using the Internet.

How to Teach Adults

2:00 PM - 5:00 PM

In a recent survey of public libraries in New York, 78% responded that patrons under 18 had a working or advanced knowledge of computers and technology, 86% reported that patrons between 18 and 25 had working or advanced knowledge, and 83% reported that the 25-40 age group had basic to working skills. The potential population for digital literacy classes then will be primarily adults over 40. This session will explain the difference between adult and young learners, present a summary of the principles of adult education, and highlight tips and techniques that can be used in library workshops aimed at adult learners.

Speaker:

Mary Anne Waltz is currently the project manager and instructor for the NYLA Digital Literacy project. Since acquiring her MLS at Syracuse, she has worked in libraries at Syracuse University, the University at Albany, and RPI. She has been involved in digital literacy training since serving with the group of librarians at Syracuse whose job it was to help faculty make the transition from a card to an online catalog. Her current interests, in addition to digital literacy, include the role and potential of technology in the delivery of library services.

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Thursday Programs

Program Slot #1 - 9:00 AM - 10:15 AM

Information Literacy for Distance Learners

Sponsors: ASLS / BIRT

With more and more students who never set foot on campus, let alone the library, one of our biggest challenges has become figuring out how to deliver equitable services to distance learners. This session will tackle the issue of promoting and delivering quality information literacy instruction using various methodologies including screencasts, online embedded librarians, virtual reference interactions, and live, online workshops. We will also examine experiences and best practices in online, synchronous instruction using active and team-based activities from the Empire State College Online Library.

Track: User Services

Speaker:

Dana Longley, Empire State College

Prison Libraries Supporting Education

Sponsor: CORT

From personal enrichment to GED studies to college coursework, prison libraries are called on to support education at many levels. Learn about ideas and programs that have been successful.

Track: Diverse & Special Populations

Speakers:

Steve Almasi, Coxsackie Correctional Facility

Doug Petric, Groveland Correctional Facility

Megan Callaghan, Bard College - Bard Prison Initiative

Cassandra Beam, Ulster Literacy Association

Librarians as Community Leaders

Sponsor: LAMS

Won't you be my neighbor? Hear three skilled professionals discuss their successes in extending the reach of their library outside the walls through community collaboration.



Track: Administration & Leadership

Speakers:

Rebecca Lubin, Albany Public Library

Erica Freudenberger, Red Hook Public Library

Cassie Guthrie, Pioneer Library System

Special District Libraries, Special Legal Issues

Sponsor: PLS

Get the lowdown on the unique laws, rules, and regulations that govern the formation and operation of special district libraries. This program is part of PLS' "Legal Issues" series.

Track: Administration & Leadership

Speakers:

Ellen Bach, Whiteman Osterman & Hanna

Robert Schofield, Whiteman Osterman & Hanna

Money Matters:

Financial Education for Public and Staff

Sponsor: RASS

It is more important than ever to educate the American public in financial matters, helping them to become financially literate and informed investors, and to protect themselves from fraud and other activities that may be detrimental to their financial status and ultimately, their lives. This session will demonstrate the methodology NYPL has developed to increase the financial education awareness among library users and staff.

Workshop participants will leave with a staff training curriculum that they can replicate at their libraries to increase financial education levels of their staff. They will also learn about the Money Matters financial education program developed for the library users.

Track: User Services

Speakers:

Kristin McDonough, The New York Public Library

Marzena Ermler, The New York Public Library

Digital on a Dime

Sponsor: SMART

Jim Mancuso, Head Librarian at Northeastern Baptist College, will speak on his experiences creating digital libraries for a distance-learning program. He will provide strategies, insights, and tips on how to expand your digital library with limited finances and personnel, and demonstrate how to build an adequate digital collection without breaking the budget. Partnering with your local 3Rs council is another affordable way to provide wide exposure to your unique collections. Jennifer Palmentiero, Digital Services Librarian at SENYLR, will provide information about New York Heritage, the NY3Rs collaborative digitization initiative. She will also address strategies for managing successful projects with limited staff, time, and funds.



Track: Technology & Digital Information

Speakers:

Jim Mancuso, Northeastern Baptist College

Jennifer Palmentiero, Southeastern New York

Library Resources Council

Taking the Next Step With Your Teens

Sponsor: YSS

Small space? Small budget? Small staff? Lots of teens? Learn some tips and tricks to make your library teen-friendly and help you get out into your community to serve them best!

Track: School & Youth Programs, Services, and Literacy

Speaker:

Eugenia Schatoff, Director, Watervliet Public Library

Program Slot #2 - 1:45 PM - 3:00 PM

Information Literacy as Meta Literacy: Responding to Challenges of Social Media

Sponsors: ASLS / SMART

Information literacy as metaliteracy, a comprehensive framework that incorporates elements of digital, visual, and media literacies, acknowledges the relevance of information competencies in a social media age, challenging us to raise questions about the evolution of information literacy in an era of Facebook, Youtube, and Twitter.

Track: Current Issues & Research

Speakers:

Trudi Jacobson, University at Albany

Greg Bobish, University at Albany

Tom Mackey, University at Albany

High Interest Books for Adult Readers

Sponsor: CORT

Looking for ways to engage adult readers with urban cultural experiences and low reading skills? Learn about high interest reading materials and innovative ways to attract new readers.

Track: Diverse & Special Populations

Speakers:

Rob Hoffman, Groveland Correctional Facility

Cassandra Beam, Ulster Literacy Association

Writing Reviews for Fun and Profit

Sponsor: PLS

Find out how to break into book reviewing in this discussion with Heather McCormack, Book Review Editor of *Library Journal*, along with reviewers Teresa Faust, Special Services Librarian at the Vermont Department of Libraries, and Lauren Gilbert, Head of Community Services at the Sachem Public Library. Learn the steps to becoming a reviewer, and find out about the time commitment, the writing and editing process, the ethics of reviewing, and the professional benefits.

Track: Core Knowledge & Career Development

Speakers:

Heather McCormack, Book Review Editor, *Library Journal*

Teresa Faust, Special Services Librarian/Consultant Vermont Department of Libraries

Lauren Gilbert, Sachem Public Library

A Roadmap for the Future of Libraries

Sponsor: PULISDO

Professional Futurist Garry Golden will introduce you to ways that foresight can play a practical role within libraries at the front end of innovation. Explore the dynamics of social change in our communities shaped by demographic transitions and an expanding role of personal data, behavior change, and technology. Discover opportunities and challenges for libraries in retooling local economies and becoming a hub for lifelong learning.

Track: Technology & Digital Information

Speaker:

Garry Golden, Forward Elements, Inc

Science Fiction and Fantasy Author Panel

Sponsor: RASS

Learn about the latest titles and trends from Science Fiction and Fantasy authors.

Track: Adult/Reference Services

Training on the E-book

Sponsor: SMART

Learn how to design and implement a fun and effective staff training program for the use of e-readers and emerging technologies.

Track: Technology & Digital Information

Speakers:

Lauren Comito, Queens Library

Karen Keys, Queens Library

The LD-Friendly School Library

Sponsor: SSL

ADHD? Dyslexia? Processing Disorders? This presentation will help you understand and work effectively with students who learn differently, providing guaranteed take-away value for you and your district. School & Youth Programs, Services, and Literacy



Speaker:

Kathy Fester, Adelphi University

Apps 101 for Children and Teens

Sponsor: YSS

Come learn about apps with an emphasis on what's being published in the field, discover some stunners and trends, and find out what we look for when we evaluate an app.

Track: School & Youth Programs, Services, and Literacy

Speaker:

Daryl Grabarek, Editor, "Curriculum Connections" and "Touch and Go," *School Library Journal*

Friday Programs

Program Slot #3 - 8:00 AM - 9:15 AM

Improv, Comedy, and Creativity at Work

Sponsors: ASLS / LAMS

In a survey of 1,500 global CEOs, creativity was identified as the most important quality leaders must have in order to deal with an increasingly complex future. Christian Miller will discuss how library employees can create and/or contribute to an environment that encourages creativity and innovation by using the principles of improvisational comedy. In addition to making the workplace more fun, he will demonstrate how creative thinking skills can be successfully applied to any situation or problem.

Track: Administration & Leadership

Speaker:

Christian Miller, Cornell University

No Deposit No Return Digital Age Depositories

Sponsor: GIRT

The Internet and the explosion of born-digital information has dramatically improved the public's direct access to government information and resulted in a reduction in the number of documents printed and distributed to libraries via depository programs. Rosemary LaSala, Government Collections Librarian, Rittenberg Law Library, will outline changes in the U.S. Depository Program and will summarize what is still available to libraries both in and outside the program. Jeff Sohn, Associate Librarian, Documents and Digital Collection, NYS Library, will provide an update on the NY State Document Depository Program, discuss access to e-docs, and talk about some of the challenges facing the program.

Track: Technology & Digital Information

Speakers:

Rosemary LaSala, Rittenberg Law Library, St. John's University
Jeff Sohn, Documents and Collections, NYS Library

Advocacy for Public Library District Initiatives

Sponsor: PLS

Create a stable fiscal future for your library in a 2% world! This presentation is a how-to, nitty-gritty account of implementing Library District options with a focus on political considerations and advocacy. This is a stand-alone program but also a companion to Special District Libraries, Special Legal Issues.

Track: Administration & Leadership

Speaker:

Libby Post, Communication Services

Celebrating Día de los Niños

Sponsors: REFORMA / ESRT

El día de los niños/El día de los libros (Children's Day/Book Day), is a celebration of children, families, and reading that culminates yearly on April 30. The celebration emphasizes the importance of advocating literacy for children of all linguistic and cultural backgrounds. A panel of professionals will share experiences of successful children's programs celebrating El Día de los Niños at their libraries.

Track: Diverse & Special Populations

Speakers:

Tata Cañuelas, White Plains Public Library
Elizabeth Garcia, Queens Library at Howard Beach

Envision the Future with RLSP!

Sponsor: RLSP

Join us at the RLSP Membership Meeting to share your ideas on how to empower libraries to improve service for

people with special needs, including those with disabilities and the elderly.

Track: Diverse & Special Populations

Speaker:

Brigid Cahalan, New York Public Library

SMART Membership Meeting & Flash Talks

Sponsor: SMART

Come join your fellow SMART members as they share short and fast presentations on how technology is shaping their libraries. Flash Talks will conclude with a short membership meeting.

Track: Technology & Digital Information

Speaker:

Barbara Nichols-Randall, Guilderland Public Library

The Networked Library

Sponsor: SSL

A panel will discuss the role of school libraries as critical partners in the development of 21st century learners through research aligned to the Regents Reform Agenda and Learning Technology Plan.

Track: School & Youth Programs, Services, and Literacy

Speakers:

Jonathan Shrem, New York Comprehensive Center
Anushka Paul, New York Comprehensive Center
Lawrence Paska, Dr., NYSED
Emily Zyko, New York Comprehensive Center

Program Slot #4 - 11:00 AM - 12:15 PM

Bibliometrics 101

Sponsors: ASLS / RASS

Learn about new resources that track citations and measure scholarly output such as Google Scholar, Scopus, the h-index, and alternatives to the Journal Impact Factor. Put the science into practice!

Track: Administration & Leadership

Speaker:

Elaine Lasda Bergman, University at Albany

Bilingual Storytime at Your Library— What, Why, and How?

Sponsors: ESRT / REFORMA

Bilingual storytimes feature picture books, songs, and rhymes to capture the best of both worlds, teaching children the importance of languages and cultures. Preparing and implementing these programs can be fun and rewarding. A panel of professionals will share experiences of successful bilingual storytimes at different libraries.

Track: Diverse & Special Populations

Speakers:

Tata Cañuelas, White Plains Public Library
Elizabeth Garcia, Queens Library at Howard Beach
Selina Sharmin, New Americans Program, Queens Library

Census Data for Business

Sponsors: GIRT / BIRT

The United States Census Bureau is the leading source of data for business owners about America's people and economy. In addition to the Decennial Population & Housing Census, the Census Bureau is also responsible for the Economic Census, the American Community Survey, Economic Indicators, and many other demographic and economic surveys. The American FactFinder 2 web site, the primary vehicle for distributing Census data, provides information for everything from zip code tabulation areas to

state legislative districts to Census tracts. It also allows users to retrieve reference and thematic maps. This presentation will focus on using American FactFinder 2 to access data for business and market research purposes.



Track: Current Issues & Research

Speaker:

Alexis Mokler, NYS Small Business Development Center Research Network

Leadership on the Digital Frontier

Sponsors: LAMS / PLS

Join this lively panel discussion of best strategies for expanding your digital presence, managing budget and staff in this new environment, and bringing your community along for the ride.



Track: Technology & Digital Information

Speakers:

Carson Block, Carson Block, LLC
Geoffrey Kirkpatrick, Bethlehem Public Library
Johannes Neuer, NYPL
Lauren Britton, Fayetteville Free Library

Seize the Opportunity to Network

Sponsor: New Members Engagement Subcommittee

Join this session to learn how to get more involved with local, state, and national associations. Jenica Rogers (SUNY Potsdam) will speak about her experiences and share ideas on how serving on committees will develop your leadership skills and broaden your professional network.

Track: Administration & Leadership

Speaker:

Jenica Rogers, SUNY Potsdam

New York State Commissioner of Education, Dr. John King

Sponsor: NYSED-NYSL, Division of Library Development / NYLA - Legislative Committee

A presentation and question and answer session with New York State Commissioner of Education, Dr. John King.

Track: Administration & Leadership

Speaker:

Dr. John King, New York State Commissioner of Education

Visual Storytelling for Pre-Readers

Sponsor: YSS

Participants will discover new ways to construct meaning in literature through art. From letter recognition to storytelling, you will learn to create hands-on open-ended art projects for pre-readers.

Track: School & Youth Programs, Services, and Literacy

Speaker:

Melanie Painter, Visual Arts Supervisor, Bethlehem Central School District

Library Trustees and Liability

Sponsor: Library Trustee Association

The potential liability for public and association library trustees is truly remarkable. Probably most library board members are unaware of the breadth and placement scope of their exposure. This presentation by a retired library director and current chair of a library board will be followed by a question and answer period at which attendees will be able to hear how other boards have coped with liability issues.

Track: Administration & Leadership

Speaker:

Joseph Eisner, Plainview-Old Bethpage Public Library

Friday Programs

Program Slot #5 - 2:15 PM - 3:30 PM

Emerging Trends in Libraries

(Program Slots #5 & #6 - 2:15 PM - 5:00 PM)

Sponsors: ASLS / SMART

Back by popular demand! Join four technology experts to talk about emerging technologies and trends in libraries. This year ASLS and SMART are excited to welcome four new panelists with experience in a wide variety of libraries.

Track: Current Issues & Research

Speakers:

Jeneca Rogers, SUNY Potsdam
Polly Alida-Farrington, PA Farrington Associates
Nicole Engard, ByWater Solutions
April Younglove, Rochester Regional Library Council

Using Social Media to Enhance Library Services to a Multi-Ethnic Population

Sponsors: ESRT / REFORMA

The second decade of the 21st century has been witness to an explosion of web-based resources and social media. Who hasn't heard of Facebook, Twitter, Youtube, Wikipedia, Google? These new tools can empower libraries and librarians to enhance library services to multi-ethnic populations and draw them into the library. A panel of professionals will share their experiences using online resources and social media to serve immigrant population.

Track: Diverse & Special Populations

Speakers:

Loida Garcia Febo, Queens Library
Vilma Alvarez, New York Public Library
Shauntee Burns, New York Public Library

The First in the 21st, the Discussion Continues

(Program Slots #5 & #6 - 2:15 PM - 5:00 PM)

Sponsor: IFRT

Hear our panel of experts discuss the state of the First Amendment in the 21st Century as it relates to all types of libraries, books (including graphic novels), eBooks, Internet use, etc. Two of our panelists are recent winners of NYLA's SirsiDynix Intellectual Freedom Award.

Track: Core Knowledge & Career Development

Speakers:

Joan Bertin, National Coalition Against Censorship (NCAC)
Charles Brownstein, Comic Book Legal Defense Fund (CBLDF)
Chris Finan, American Booksellers Foundation for Free Expression (ABFFE)
Acacia O'Conner, Kids Right to Read Project

I STILL Don't Want to Talk About It

(Program Slots #5 & #6 - 2:15 PM - 5:00 PM)

Sponsors: LAMS / ASLS

Our wildly popular series returns with more of *your* real-life questions about dealing with delicate situations that confound library staff everywhere. Session begins with a short LAMS Annual Meeting.

Track: Diverse & Special Populations



Speakers:

Gerald Nichols, Long Island University Palmer School of Library & Information Science
Doreen Woods, Buffalo & Erie County Public Library

Update on the 2020 Vision Plan and Implementation

Sponsors: NYSED-NYSL, Division of Library Development / LTA of NYS, NYLA Leg. Committee
Learn about recent developments in the 2020 Vision Program of the Regent's Advisory Council on Libraries.

Track: Current Issues & Research

Speakers:

Jeffrey Cannell, Deputy Commissioner, Office of Cultural Education, NYSED
Gerald Nichols, Regents Advisory Council on Libraries

"Instant Printing"

The Espresso Book Machine

Sponsor: PLS

A representative of a regional independent bookseller will explain the Espresso Book Machine (EBM) process: what needs are served, who benefits, and its impact on services.

Track: Technology & Digital Information

Speaker:

Debbi Wraga, Northshire Bookstore

60 Second Sell

Sponsor: RLRT

Learn strategies to create quick, engaging talks you can use to effectively promote anything—a library service, an upcoming program, a new project, or even yourself!

Track: Administration & Leadership

Speaker:

Martha McCormick, MS, Ed.S., EACS, Capital EAP

Kid Appeal

Sponsor: YSS

Join us for a short YSS general membership meeting followed by a presentation from Josh Lewis, author of the *Super Chicken Nugget Boy* series, who will talk about writing books with kid appeal.

Track: School & Youth Programs, Services, and Literacy

Speakers:

Josh Lewis

Program Slot #6 - 3:45 PM - 5:00 PM

In Lincoln's Own Hand Emancipation Proclamation

Sponsor: GIRT

The New York State Legislature purchased the handwritten draft of Abraham Lincoln's preliminary Emancipation Proclamation from famed abolitionist Gerrit Smith in 1865, shortly after Lincoln's funeral train passed through Albany. Smith won the document in a lottery at the Albany Relief Bazaar in the winter of 1864, one of a series of so-called "Sanitary Fairs" held throughout the northern states to raise funds for the medical care of wounded soldiers. This presentation describes how this priceless artifact came to Albany, and eventually to the New York State Library—a tale of politics and patriotism, redolent of the city's storied



history as the capital of New York State

Track: Current Issues & Research

Speaker:

Paul Mercer, New York State Library

Best Practices for Delivering Workforce Development Services in Public Libraries

Sponsor: NYSED-NYSL, Division of Library Development
Librarians involved in the Broadband Technology Opportunity Program will speak about their experiences implementing Workforce Development Programs at their libraries.

Track: User Services

Speaker:

Mary Linda Todd, NYSED-NYSL, Division of Library Development

PLS Annual Meeting, Awards and Table Talks

Sponsor: PLS

Annual meeting, awards, and "round-the-table talks" on topics such as green building, cloud computing, civil service, and meeting room policies.

Track: Administration & Leadership

Speaker:

Susan Considine, PLS President

Best of Reference 2012

Sponsor: RASS

Knowledge is power, and in hard times, finding the best information can be even more critical. These books, websites, and electronic resources are highly recommended by members of The New York Library Association's Reference and Adult Services Section.

Track: Adult/Reference Services

Rudi Weiss Memorial Lecture

Sponsor: SMART

Linked data is a topic of great interest in libraries today. What are current initiatives and why should technical services librarians care?



Track: Technology & Digital Information

Speaker:

Heather Lea Moulaison, School of Information Science & Learning Technologies, University of Missouri

How iPads Changed the Library

Sponsor: SSL

Learn how a new iPad cart changed the story for the Rondout Valley Middle School Library, and how the LMS worked collaboratively with teachers to write the next chapter for the media center.

Track: School & Youth Programs, Services, and Literacy

Speakers:

Tara Thibault-Edmonds, Rondout Valley Middle School
Diana Zuckerman, Rondout Valley CSD

Saturday Programs

Program Slot #7 - 8:00 AM - 9:15 AM

Design on a Dime

(Program Slots #7 & #8 - 8:00 AM - 10:45 AM)

Sponsors: LAMS / RASS

Join an architect and library professional as they discuss affordable ideas to refresh, renew, and reinvigorate your library. Topics will include funding, garnering community support for the project, and working with professionals outside the library world.

Track: User Services

Speakers:

Paul Mays, Butler Rowland Mays Architects, LLC
Gillian Thorpe, Julia L. Butterfield Memorial Library

Welcoming Those with Hearing Loss

Sponsors: RLSP / PLS

Experts will speak about technology to enable those with hearing loss to fully enjoy library services. Topics will include assistive listening devices, induction loops, and real-time (CART) captioning.

Track: Diverse & Special Populations

Speakers:

Donna Wayner, Hear Again, Inc.
Jim Clark, LIONS Hearing Conservation Program
Sandie Clark, Hearing Loss Assoc. of America-Albany
Renee LeGuire, Leguire Shorthand Reporters

Defining Your e-Image and Digital Footprint...Beware

Sponsor: SLSA

The Internet archives more than you know. Twitter, Facebook, and other sites are capturing data and defining who you are, whether you like it or not. Find out how to keep control of your online image.

Track: School & Youth Programs, Services, and Literacy

Speakers:

Paige Jaeger, School Library Services, WSWHE BOCES
Tom Jaeger, Packetide, Inc.

The Next Chapter of the Information Fluency Continuum

Sponsor: SSL

A world-class, standards-based curriculum model that will aid school districts and teachers in the implementation of the new P-12 New York State Standards in both English Language Arts (ELA) and Mathematics (including the Common Core) must include an Information Fluency Continuum (IFC). Learn about the key leadership role that school librarians will take in this initiative.

Track: School & Youth Programs, Services, and Literacy

Speakers:

Sue Kowalski, Pine Grove Middle School
John Brock, NYSED



Program Slot #8 - 9:30 AM - 10:45 AM

Writing Our Next Chapter/ESRT Membership Meeting

Sponsor: ESRT

Everyone's invited! Come listen, have fun, and learn how you can get involved in the Ethnic Services Roundtable. The purpose of this Round Table is to provide a forum for the exchange of information within the following objectives: to share information on ethnic services through a cooperative network, to develop and promote ethnic collections, to design services for ethnic groups, and to provide up-to-date funding information available from public and private sources in support of ethnic programs. All are welcome to join us for our membership meeting. Not a member yet? Come and meet us; you can join at this meeting.

Track: Diverse & Special Populations

Fahrenheit 451, Alive and Well in NYC?

Sponsor: IFRT

This session will be a presentation of the lawsuit brought by Norman Siegel and his law firm against NYC for the confiscation and destruction of thousands of books during an eviction of Occupy Wall Street demonstrators. Norman and an OWS librarian will discuss the lawsuit, its progress, and answer questions regarding the destruction of the collection.

Track: Core Knowledge & Career Resources

Speakers:

Norman Siegel, Siegel, Teitelbaum and Evans
TBA, OWS Librarian

What's Next eBooks Chapter and Verse

Sponsor: PLS

Jordana Vincent is Collection Development Librarian at Douglas County Libraries in Castle Rock, CO, and a major player in efforts to build a new business model that will permit libraries to own e-content outright and treat ebooks like hard copies. Her library was the first in the nation to purchase an Adobe Content Server to host a digital collection, and she has taken the unusual step of dealing directly with publishers rather than distributors, working to educate them about our mission of sharing works and protecting copyright. Gluejar is building a place for individuals and institutions to join together to liberate specific ebooks and other types of digital content by paying rights holders to relicense their works under Creative Commons licenses, ensuring free and legal access to books that are out of print, not available as ebooks, or otherwise hard to enjoy. Eric Hellman, President of Gluejar, is a technologist, entrepreneur, and writer who covers the intersection of technology, libraries and ebooks, and has written extensively on the Semantic Web and Linked Data.

Track: Technology & Digital Information

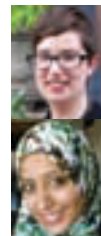
Speakers:

Jordana Vincent, Douglas County Libraries
Eric Hellman, gluejar.com

Social Media as a Reference Tool

Sponsor: RASS

It seems like there's a new social media blog post written every minute. Many of these offer valuable information, but have you ever found yourself looking for more concrete social media references? If so, come join our workshop and discover some social media tactics that you can use as reference tools.



Track: Technology & Digital Information

Speakers:

Lauren Lampasone, The New York Public Library
Kathy Saeed, The New York Public Library

Learning Disabilities in the Library

Sponsors: RLSP / PLS, SLSA, ASLS

Participants will learn common characteristics of patrons--or students--with learning disabilities, practice appropriate ways of interacting with them, and take away a list of recommended resources.

Track: Diverse & Special Populations

Speaker:

Danica Draper, New York Public Library

USNY Statewide Learning Technology Plan

Sponsor: SSL

Discover the next chapter of development and implementation of the USNY Statewide Learning Technology Plan. We will examine NYSED programs and initiatives to foster and implement learning technologies across multiple environments statewide, monitor progress, and evaluate results.

Track: School & Youth Programs, Services, and Literacy

Speakers:

Lawrence Paska, NYSED
John Brock, NYSED

Table Talks

(Program Slots #8 & #9 - 9:30 AM - 12:15 PM)

Sponsor: YSS

Roundtable discussion and hands-on activities for children's and young adult programming and services.

Track: School & Youth Programs, Services, and Literacy

Program Slot #9 - 11:00 AM - 12:15 PM

Special Libraries You Never Knew Existed

Sponsor: ASLS

From high fashion to baseball to evidence-based reasoning, three librarians talk about their unique libraries and collections.

Track: User Services

Speakers:

Tim Binga, Center for Inquiry Libraries
Tim Whiles, Baseball Hall of Fame
N. J. Wolfe, Fashion Institute of Technology

Saturday Programs

NOIR AT NYLA

DARK SHADOWS, SHADY CHARACTERS, LADIES WHO ARE TROUBLE. NO, IT'S NOT A TUESDAY AFTERNOON AT THE LIBRARY - IT'S THE NOIR AT NYLA PARTY!

**FRIDAY NIGHT 9PM
NOVEMBER 9, 2012**



**THE PARTING GLASS
40-42 LAKE AVENUE ~
SARATOGA SPRINGS, NY**

\$10 AT THE DOOR
All proceeds to go to the
NYLA Disaster Relief Fund

Sponsored by Urban Librarians Unite
www.urbanlibrarians.org

Illustration by Michael Retropolitan / design by 3 Hats Graphics



Get Published Now!

Sponsor: New Members Engagement Subcommittee
Looking to break into publishing? Come to this session to hear tips from a library professional. Beth Evans (CUNY Brooklyn College) will speak about writing for scholarly journals.

Track: Current Issues & Research

Speakers:

Beth Evans, Brooklyn College

Teaching With Historical Documents

Sponsors: NYLA-Program / GIRT

Historical documents are versatile educational resources that are found in every community. Participants will learn how to find and adapt documents for classroom use by examining a Civil War case study using personal letters,



military muster rolls, death certificates, etc. Presenters will also illustrate how applying the Common Core Standards/Skills to these resources helps students exercise and develop vital investigative and analytical skills that result in deeper understanding of historical content.



Track: School & Youth Programs, Services, and Literacy



Speakers:

Kristi Fragnoli, The College of St. Rose

Julie Daniels, NYS Archives

Jessica Maul, Shenendehowa Central School District

RASSberries and Cream

Sponsor: RASS

Join RASS leaders for a discussion on a variety of hot "table talks." Membership meeting to follow. Coffee and desserts will be served.

Track: Adult/Reference Services

Mobile Websites for Dummies

Sponsor: SMART

Patrons are relying more and more on their mobile devices as a means to access information quickly. This presentation will provide the tools you need to create a professional, functional mobile site at little to no cost that can easily be maintained by librarians and staff without advanced technical skills.



Track: Technology & Digital Information

Speakers:

Juan Denzer, Binghamton University Libraries

Karrie McLellan, East Greenbush Community Library

SSL Membership Meeting & Hot Topics Dialogue

Sponsor: SSL

Join your colleagues to review the year's accomplishments, look to the future, and welcome 2012-13 President, Sue Kowalski! Following this brief meeting and the passing of the gavel, we'll break into groups facilitated by notable members of our school library community to discuss hot topics facing school librarians throughout New York State.

Track: School & Youth Programs, Services, and Literacy

Speaker:

Pauline Herr, LaGrange Middle School

NYLA Annual Library Products and Services Trade Show

Preliminary List of Exhibitors

Don't forget to visit the exhibitors at the NYLA Trade Show. This exciting annual showcase features the latest and greatest products and services available to the library community. The Trade Show is your opportunity to give the vendors feedback on their products and let them know how to best meet your needs and the needs of your library.

Exhibitor participation makes the conference affordable for attendees, so be sure you show your thanks by visiting them.

Trade Show Hours:

Thursday, November 8, 2012

10:30 AM – 6:00 PM

Ribbon Cutting Grand Opening Ceremony

10:30 AM

Exclusive Trade Show Time:

10:30 AM – 12:00 PM

3:00 PM – 4:00 PM

Friday, November 9, 2012

9:00 AM – 12:30 PM

Exclusive Trade Show Time:

9:30 AM – 11:00 PM

Exclusive Trade Show Time has been set aside during the conference when no other programming will be taking place, to allow you time to explore and experience the Trade Show.

AWE
A.R. Kropp Co. & Sons
AudioGo
Baker & Taylor
The Barrows Group
Basch Subscriptions, Inc., A Prenax Company/
The Reference Shelf
Books on Reserve By Team One
Books on Tape/Listening Library
Bound to Stay Bound Books
Brodart Company
Butler Rowland Mays Architects, LLP
Children's Plus, Inc.
Clancy-Cullen Moving & Storage Company
Combined Book Exhibit
Creative Library Concepts
Dignity Memorial Funeral Providers
The Donohue Group
EBSCO
Educational Furnishings Co.
Evanced Solutions LLC
Fax24 Public Fax Service
Gale Cengage Learning
Grey House Publishing
Guildcraft Arts & Crafts
Hale Manufacturing
Image Integrator
Inner Space Systems Inc.
Innovative Interfaces
JanWay Company
Joseph P. Price Agency Inc.
KAPCO Book Protection
Leadership Directories
LibraryStampers Creations by Jackie Groves
LYRASIS

Magazine Subscription Service Agency
Mandarin Library Automation
Mango Languages
Marshall Cavendish & M.E. Sharpe
Media Flex
National Library Relocations, Inc.
National Network of Libraries of
Medicine Middle Atlantic Region
New York Long Term Care Brokers
North Country Books, Inc.
NYS Public Entities Safety Group 497
Nu-Tech Products
NY 3Rs Association, Inc.
Oliver & Ndu Authors and Publishers
The Penworthy Company
Playaway
Plymouth Rocket
Quality Books Inc.
Recorded Books
RTI Disc Repair
San Jose State University School of Library &
Information Science
Sandpebble
Sebco Books/eSebco.com
SirsiDynix
SUNY Press
Syracuse University School of Information Studies
Tappé Associates, Inc.
Thomas Klise/Crimson Multimedia
Triton Construction
U.W. Marx Construction Company
World Book
WT Cox Subscriptions

Companies in bold are NYLA Vendor Partners



Taste of Saratoga

Thursday, November 8 - 3:00 PM - 4:00 PM

Join NYLA and our vendors on the trade show floor for a "Taste of Saratoga." Local restaurants will be offering samples of menu items to all attendees, providing ideas on where to spend your evenings while in Saratoga!

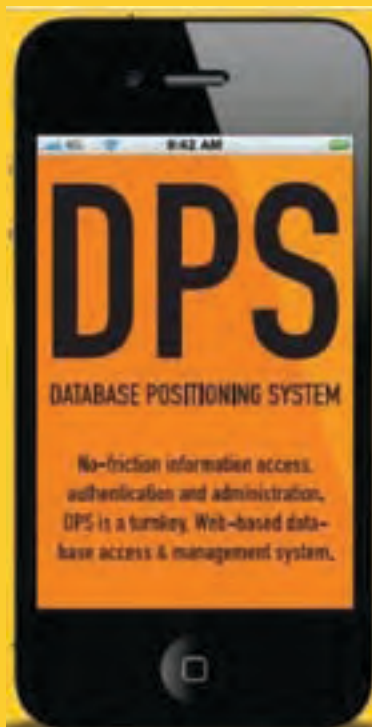


Pecha Kucha Presentations

Friday, November 9 - 10:00 AM - 11:00 AM

New this year—We are introducing Pecha Kucha Presentations (formerly Poster Sessions) which will take place on the trade show floor. Presenters have 20 slides and 20 seconds per slide to share information amongst colleagues.

The New York Library Association
6021 State Farm Road
Guilderland, NY 12084



ACCESS

- Organize all database resources on one Web-page
- Auto-generates database listings, thumbnails & descriptions
- Options to test trial access
- Links to any homepage or OPAC portal
- Multiple listing displays

AUTHENTICATION

- Consolidated remote and in-house database authentication
- Choose the authentication method that works best for your members
- Proxy services to authenticate multiple vendors

ADMINISTRATION

- Consolidated use statistics
- Track expiry dates
- Management lists for branch, district & consortia



"OPALS Subscription
Management System" APP

OPALS "SMS" Database
Access Menu

Served by
Media Flex — OPALS — info@mediaflex.net
and by numerous NY State
BOCES School Library Systems

LILRC and SCLA present



Suffolk County's 26th Legislative Breakfast

Date: Friday, September 21, 2012

Time: 8:30 am

Place: Smithtown Library, Main Building
1 North Country Road
Smithtown, NY 11787

Please come and join Library Trustees, Directors, Staff and Friends
in thanking our hometown legislators for their support of
Long Island Libraries.



Please RSVP to David at executive3737@hotmail.com
by Friday, September 14, 2012

For additional information contact
Samantha at samantha@suffolknet.org
or David

If you require special accommodations due to a disability please contact us.