

MASTICS-MORICHES-SHIRLEY COMMUNITY LIBRARY

**ANNUAL ORGANIZATIONAL MEETING
OF THE
BOARD OF TRUSTEES**

**JULY 23, 2012
6:30 PM**

AGENDA

- 1. AGENDA**
- 2. APPOINTMENTS**
 - A. TREASURER
 - B. CLAIMS AUDITOR
 - C. ATTORNEYS
 - D. ACCOUNTANT
 - E. INSURANCE AGENT
 - F. RECORDS MANAGEMENT
 - G. CUSTODIAN OF PUBLIC RECORDS (FREEDOM OF INFORMATION OFFICER)
 - H. AFFIRMATIVE ACTION OFFICER
- 3. ANNUAL OFFICIAL ACTIONS**
 - A. DEPOSITORIES
 1. BANK ACCOUNTS
 2. LIBRARY INVESTMENTS

- B. OFFICIAL NEWSPAPERS
- C. REGULAR MEETINGS
- D. ANNUAL BUDGET VOTE AND TRUSTEE ELECTION
- E. PETTY CASH FUND
- F. FRIENDS OF THE ARTS
 - 1. EXECUTIVE DIRECTOR
 - 2. STEERING COMMITTEE
- G. FAMILY LITERACY PROJECT
 - 1. EXECUTIVE DIRECTOR
 - 2. STEERING COMMITTEE
- H. UNEMPLOYMENT INSURANCE ACCOUNT
- I. VACATION AND SICK PAY ACCOUNT

QUESTION AND ANSWER PERIOD
FOR RESIDENTS

- 4. ADJOURNMENT