

WELCOME TO YOUR

MASTICS  
MORICHES  
SHIRLEY



COMMUNITY  
LIBRARY



Mastics-Moriches-Shirley Community Library  
407 William Floyd Parkway, Shirley, NY 11967  
(631) 399-1511 . Fax (631) 281-4442

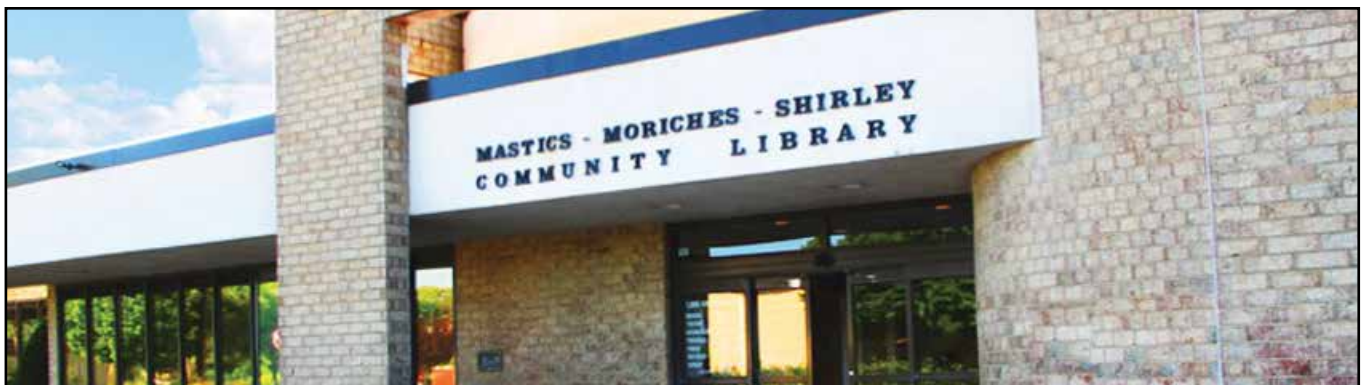
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Written by Dana Hickling and Rachel Wyneken

Designed and Illustrated by Sara Roye

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# WELCOME

## Welcome to the Mastics–Moriches–Shirley Community Library

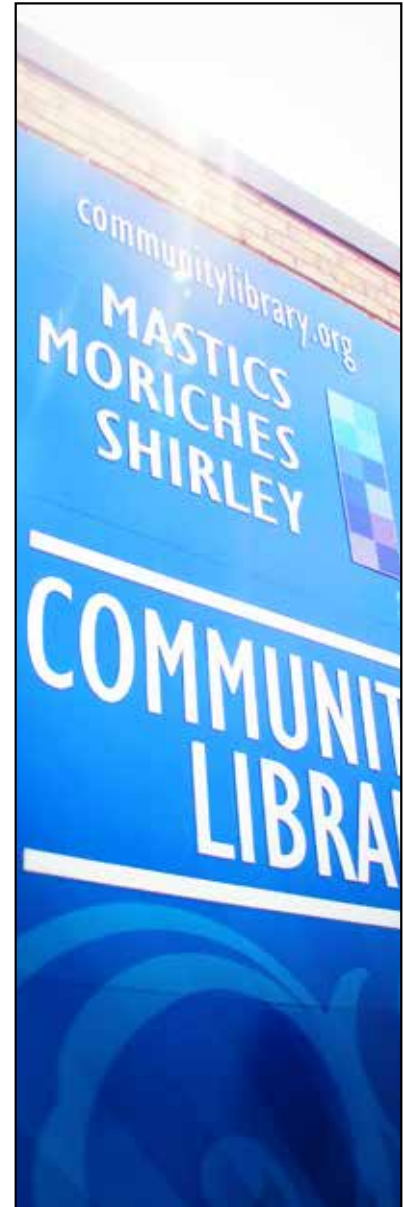
The Mastics-Moriches-Shirley Community Library is YOUR library, and you can be proud of it. The library has grown from a vision shared by a handful of residents in the early 1970s to one of the largest, busiest, and best-used libraries on Long Island. There are more than 44,000 active library card users, which is 91% of the total population of the service area. Nearly one thousand people use the library every day.

Your Community Library has been a leader in providing innovative services since its creation, including:

- The most up-to-date library technology
- Dynamic children’s and family programming
- Welcoming and extensive services for teens
- Services for senior citizens
- Cultural activities, such as concerts, plays, musicals and art exhibits
- English as a New Language and other creative literacy services
- Community outreach initiatives
- Digital services and technology support
- Career and college readiness assistance
- Lifelong learning opportunities
- Partnerships with local businesses and organizations

For a brief history of the library and our community see Appendix 1.

A digital copy of this entire document with active links is available on the library’s website, [www.communitylibrary.org](http://www.communitylibrary.org).



Library Closings		Hours	
New Years Day	Labor Day	Monday – Thursday	9:00 a.m. - 9:00 p.m.
Presidents Day	Thanksgiving Day	Friday	9:00 a.m. - 6:00 p.m.
Easter	Christmas Eve	Saturday	9:00 a.m. - 5:00 p.m.
Mother’s Day	Christmas Day	Sunday (open mid Sept.– mid June)	12:00 p.m. - 4:00 p.m.
Memorial Day	New Years Eve		
Independence Day			

# SURPRISING THINGS YOU CAN GET OR DO AT YOUR LIBRARY

## Library Mobile App

Search our catalog, manage your account, register for programs, download eBooks from our digital library, perform mobile research, text your questions to a librarian and more. Download through the Apple App Store (iOS) or the Google Play Store (Android) by searching “mmscl.”

## eBooks & Audiobooks Online

Read or listen to books on your computer, smartphone or tablet. You can put holds on popular items so that you'll be next on the list to get them. These items are automatically returned and have no overdue fines. Access thousands of titles with Libby, Overdrive, or Hoopla.

## Museum Passes

Get free entry into Long Island and New York City museums. For more information, see [Appendix 2](#).

## Citizenship Tutoring

We help you with the process of applying for United States citizenship as well as studying for the naturalization interview and test.

## Community Family Literacy Project, Inc.

This not-for-profit organization associated with the library provides services for English language learners and their families and helps adults develop literacy skills while promoting the learning success of their children. CFLP organizes an annual 5K Run and used book sale to benefit literacy services.

## TASC (GED) Prep Classes

This 8-week program helps you prepare for the high school equivalency test.

## Chromecast

Stream your favorite entertainment to your HDTV.

## GoPro Cameras

Capture and share your world in 4K video with this tiny device.

## Wi-Fi Throughout the Building

Use with your own laptop or smart device to go online.

## Wireless Printing

Print from anywhere and pick up your prints the same day at the library. Visit our webpage or download the free *PrinterOn* mobile app to submit your print job.

## Computers & Laptops

Go online or use popular computer programs, such as Microsoft Word and Excel.

## One-on-One Technical Help

If you are unfamiliar with using eReaders or downloading library materials, we can help. We provide individual assistance with using a variety of devices and common software. Call us to schedule an appointment (631) 399-1511, x240.

## Community Library Friends of the Arts, Inc.

This not-for-profit organization was established by the library to make the arts accessible, affordable, and fun.

## eMagazines

*Flipster* offers fully interactive digital magazines. Browse our collection of popular titles on your computer, smartphone or tablet. All titles are available all the time, and there is no limit on the number of magazines you can download.



## Mobile Hotspots

Access the internet anywhere there's a phone signal.

## Online Homework & Study Help

Chat in real time with live tutors, available free for grades K through 12 and adult learners every day from 2:00 p.m. – 11:00 p.m.

## Local History

From its beginning, the library has been collecting the story of the tri-hamlet area. Recent efforts have included videotaping the oral histories of longtime residents and digitizing the local history files that were previously available only by coming to the library.

## Free Children's Books

We give away children's books at special programs and local events because research shows that having a library of books in the home strongly correlates to a child's academic success. In fact, children who have books at home are 19% more likely to graduate from college!

## Homebound Program

Anyone who is unable to visit the library due to illness, disability or age may receive books, audiobooks, DVDs and other materials delivered to them free of charge.

## Digital Music, Movies & More

*Freegal* offers all of Sony Music's catalog to be downloaded or streamed for free. Music videos are also available. Download and keep up to five songs each week and listen to three hours of streaming music every day. *Hoopla* provides free popular movies, documentaries and instructional videos, TV shows, music, eBooks, comic books and audiobooks. Everything in this collection is available 24/7.

# YOUR LIBRARY BOARD, DIRECTOR and management staff

## Board of Trustees



Wendy Gross



Joseph Maiorana



Joseph Furnari



Joseph Simmons



Michael DuBois

Five elected, uncompensated trustees govern your library. A trustee is elected each year for a five-year term. The responsibilities of trustees are few in number but broad in scope. They are to:

- Create and develop the mission of the library
- Select, hire and regularly evaluate a qualified library director
- Secure adequate funding for the library's service program
- Exercise fiduciary responsibility for the use of public and private funds
- Adopt policies and rules regarding library governance and use
- Regularly plan and evaluate the library's service program
- Maintain a facility that meets the library's and community's needs
- Promote the library in the local community and in society in general
- Conduct the business of the library in an open and ethical manner in compliance with all applicable laws and regulations and with respect for the institution, staff and public

## Library Director



Kerri Rosalia was appointed library director in 2007, after serving as director in multiple other libraries, including Westhampton Free Library and John Jermain Library in Sag Harbor. Ms. Rosalia is a graduate of Dowling College and received her Master's in Library Science at St. John's University. In addition,

she earned her Master's in Information and Knowledge Strategy from Columbia University. Ms. Rosalia does strategic consultant work on knowledge leadership, change management, innovation, social media integration and optimization, and event planning. She has served as co-chair of the New York State Rising Community Reconstruction Zone Committee as well as president of the Rotary Club of Shirley/Mastics.

## Assistant Director



A graduate of William Floyd High School and a children's page in the community library as a teenager, Tara D'Amato was appointed assistant director in 2010, after serving as director at Quogue Library, East Hampton Library and Port Jefferson Free Library. Ms. D'Amato also serves as the executive director of the

Community Library Friends of the Arts, Inc., which benefits from her experience as the marketing director of the East End Arts Council. Ms. D'Amato is a graduate of Long Island University and received both a Master's in English Literature and a Master's in Library and Information Science from Dalhousie University in Nova Scotia. She was recognized as a Distinguished Alumna of William Floyd High School in 2014.

# Department Heads

## Head of Reference and Adult Services



Josephine Wuthenow has worked in the library since 1977, first as a librarian in the Reference and Adult Services Department and then beginning in 1983 as a children's librarian. She became the head of the Reference and Adult Services Department in 2001. Ms. Wuthenow is a graduate of Fordham University and received her Master's in Library Science and an Advanced Certificate in Public Library Administration from Long Island University.

## Head of Digital Services



A graduate of William Floyd High School, Stephen Burg first worked at the library as a page in 2000, then as a custodian. Later he worked as a librarian trainee in the Teen Services Department and as a librarian in Reference and Adult Services at Hampton Bays Public Library. Mr. Burg became the head of Digital Services in 2017. A graduate of Stony Brook University, Mr. Burg received his Master's in Library Science from C.W. Post.

## Head of Children's and Parents' Services



Rachel Wyneken has worked at the library as a children's librarian since 1989 and became the head of the Children's Department in 2002. Ms. Wyneken is a graduate of Bethany College in Kansas and received her Master's in Library and Information Science from Queens College and an Advanced Certificate in Public Library Administration from Long Island University.

## Head of Literacy Services



Lindsay Davis has been an instructor in the library's Literacy program for eight years, in addition to being an elementary school teacher. Ms. Davis started as the Head of Literacy Services in 2017, and she also serves as executive director of the Community Family Literacy Project, Inc. She is a graduate of St. Joseph's College and received her Master's in Education from Stony Brook University.

## Head of Teen Services



A graduate of William Floyd High School, Kerrilynn Jorgensen has worked at the library since 2000. After receiving her Master's in Library Science from Queens College, she worked as a librarian in Teen Services and in Adult Services, and worked for six years at the Hampton Bays Public Library. Ms. Jorgensen became head of the Teen Department in 2017.

## Head of Technical Services



Lorraine Squires joined the library in 2008 as head of the Teen Services Department, then moved to the position of Technical Services department head in 2018. Before that, she worked at the Middle Country Public Library for 10 years. She's a graduate of Carleton College in Minnesota and received her Master's in Library Science from Long Island University.

## Head of Circulation Services



Anne Marie Hofmann has worked at the library since 1989. Ms. Hofmann started as a page in the Adult Department, served as a part-time clerk in the Circulation Department, a full-time clerk in the Teen Services Department and came back to the Circulation Services to head the department in 2011. Additional library experience includes time at both Suffolk County Community College and William Paca Middle School. Ms. Hofmann graduated from Suffolk County Community College in 1997.

## Head of Information Technology



A graduate of William Floyd High School, David Belmonte has worked at the library since 2007 as network administrator and head of Information Technology. Prior to that, he was a network and systems specialist at the William Floyd School District for seven years. He received his degree in Information Systems from the Katherine Gibbs School.

# YOUR LIBRARY'S DEPARTMENTS

## Children's and Parents' Services

631-399-1511 ext. 260

On the upper level of the library (with elevator access for strollers), this department provides materials and services to children from birth through age 12 and their parents and other caregivers. It exists to give children and the caring adults in their lives the literacy opportunities that ensure children's success in school and life. The staff members do this by providing opportunities for adults to talk, read, sing, play and write with children from birth on, and by promoting and supporting parents in their role as their children's first teachers.



This is where you will find children's books, movies, music and magazines, as well as books and magazines for parents, teachers and other adults working with children to help them in their roles involving children. Since young children learn best through play, there is an area with age-appropriate toys for children to engage in play with their caring adults. There are chapter books, picture books, books organized by reading level (Fountas and Pinnell Leveled Readers, which are used by the William Floyd School District) and audiobooks.

The Children's Department offers many programs for children, parents and families. Of primary importance is **1KB4K** or **1,000 Books Before Kindergarten**. Children's success in school and beyond is directly related to how many words they hear from birth on. This program, through free books, support, celebrations and other incentives, encourages all parents to read to their children starting at birth. Reading 1,000 books before entering kindergarten makes sure your child hears enough words in these formative years to build the vocabulary needed to ensure school success.

### A Sampling of Children's and Parents' Services Programs

#### Young Children with Parents

Play, books, singing, and movement — the best ways for babies, toddlers and preschoolers to learn

#### Schoolage Kids

Arts and crafts, books, cooking, LEGOS, gaming, coding and all things kids can't resist

#### BeTweens

More of the same but specifically for "almost teens"

#### Parenting

Classes and support groups for the most important job in the world

#### Families

Arts and crafts, books, cooking and gaming designed for the whole family to have quality time together

#### On the Road

Visit the many treasures in the local community, including parks, theaters, museums and more

#### Drop-in Activities

Any time the library is open, we have tables full of engaging activities for the whole family

#### Summer With Us

Reading and learning with us throughout the summer ensures that kids retain what they've already learned, making sure they're ready to go back to school in the fall



## Circulation Services

631-399-1511 ext. 282

The first faces you see upon walking into your library are those of the staff members in Circulation Services, which provides membership support and customer service to facilitate your library experience. This is where you apply for a library card, pick up books and other items that are being held for you, and return and check out library materials. Most of the library's self-checkout stations are in this area, too, and staff members are right there to help you use them.





## Teen Services

631-399-1511 ext. 365



On the library's lower level, this department provides materials and services for teens in the 7th to 12th grades. The mission of the Teen Services Department is to inspire, encourage, and mentor community teens on their path to becoming literate and well-rounded adults.

The department's collections include age-appropriate fiction and nonfiction, Regents and AP exam study guides, music CDs, audiobooks, video games, graphic novels and Manga.

A vital role Teen Services plays for the community's teens is providing **volunteer opportunities**. Students need to earn community service hours and can through programs the department offers. Teens may read with elementary school students while their parents attend classes for English Speakers of Other Languages, or make no-sew blankets to be donated to local shelters and food pantries, or make toys for shelter animals.

### A Sampling of Teen Services Programs

#### Code Club

Learn to create computer programs and apps

#### Illustrators Workshop

Draw, paint, and show your work in our art show

#### Enrichment

Enjoy programs adapted for peoples ages 11 to 21 with special needs

#### Guidance Appointments

Work readiness and college preparation

#### Craft programs

Create something unique with your hands

#### Game On

Video games, board games, friends and pizza

#### 3D Printing

Create and print 3D models using Tinkercad

## Literacy Services

631-399-1511 ext. 215



With offices on the lower level of the library, this department provides a supportive environment in which residents learn to read, write and speak English, laying the foundation for strong families and engaged citizens. Literacy offers programs and workshops that are both recreational and educational. Of utmost importance is the department's **Family Literacy Program**, designed to help adults develop literacy skills while promoting the learning success of their children. It provides:

- Literacy activities for parent and child together
- Support for parents as primary teachers
- Direction toward economic self-sufficiency
- Age-appropriate activities for children

Contact us for help with filling out the Literacy Department application in [English](#) or [Spanish](#), applying for a library card, or setting up the interview required to receive services.

### A Sampling of Literacy Services Programs

#### English as a New Language (ENL) Classes

Focused on listening, speaking, reading, writing and basic life skills

#### Spanish Computer Classes

Familiarize Spanish-speaking patrons with the computer, the internet, online library services and various computer programs

#### Conversation Groups

Weekly meetings that provide a comfortable environment to practice speaking English

#### Citizenship Tutoring

Assistance for those in the process of applying for United States citizenship

## Reference and Adult Services

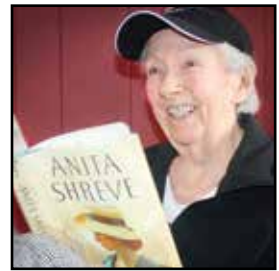
631-399-1511 ext. 240

Located on the main floor, this department provides materials and services to everyone older than 18. Department staff members promote discovery and enrichment for adults by providing resources, technologies and experiences for lifelong learning.

One exciting tool the department uses to fulfill its mission is [Lynda.com](http://Lynda.com), an online video-tutorial library featuring thousands of instructional and professional development tutorials, including software and web application tutorials. The department also offers free career counseling, small business mentoring, computer classes and technology instruction.

The department has audiobooks on CD, DVDs (including documentaries, how-to videos and foreign language films), large print books, automotive repair books, an entire section with career and business books and magazines, Civil Service and other standardized test study guides, and a local history collection.

Reference and Adult Services offers programs for senior citizens, including tax counseling, game club, AARP defensive driving and appointments with a senior advocate who assists with applications for SSI, food stamps, Medicare/Medicaid, senior ID cards, HEAP benefits, IT214 and other vital senior concerns.



### A Sampling of Reference and Adult Services Programs

#### Defensive Driving

For all adult drivers

#### Yoga

Stretch, strengthen and relax

#### Scrapbooking

Sketch, collage and journal your memories

#### Career Counseling

Help with resumes, interviewing strategies, job searches via the internet, post-secondary education, career goals and other career-related concerns

#### Everyday Problems

A trained case manager will listen to you, help you deal with everyday problems, and guide you to resources for further help

#### Computer Classes

For beginners to more advanced users

#### Book Discussions

Enjoy some goodies and coffee or tea while discussing books chosen by the group

## Digital Services

631-399-1511 ext. 372

This department improves access to the library, its services and collections by promoting digital literacy in our community. It does this by providing free **one-on-one tech appointments** for those looking to get acquainted with or master technologies such as eReaders, tablets, smartphones, as well as offering programs about new technologies, such as 3D printing. The staff members also oversee all the digital offerings through our website, such as *Overdrive* and *Libby* for free eBook and audiobook downloads, *Hoopla* for digital music and videos, *Freegal* for free music streaming and music downloads and *Flipster* for free digital magazines.

Digital Services also promotes library programs and services through social media, our website, and eNewsletters. Digital Services staff members work with staff members from other departments in offering programs for all ages that involve digital technology, such as video game design, 3D printing, and virtual reality.



Learn how to use  
our digital collection  
with easy-to-follow  
**VIDEO TUTORIALS**



# YOUR LIBRARY BEYOND THE BUILDING



## On our website

The library's website [www.communitylibrary.org](http://www.communitylibrary.org) is filled with information and services.

- Get answers to any question by using the [chat or text](#) options to contact one of our librarians during [business hours](#).
- Sign up for a [temporary library card](#) online 24/7 to get immediate access to all of the online and electronic services available at our website, including research databases, eBooks, movies and music.
- A digital copy of the library's current [newsletter](#) as well as an archive of previous issues.
- An interactive [calendar](#) which shows all the events and programs being offered at the library on each day. Read details about any program and register instantly.
- View notices about inclement weather, emergency closings or delayed openings for the library.



For details on the many things you can get and do on the library's website, see [Appendix 3](#).

## In the schools

The library has a mutually beneficial close relationship with the William Floyd School District that in turn benefits the entire community. Below are just some of the school events at which public library staff are present and involved:

- Meet the Teacher nights
- Parent Teacher Organization meetings and events
- Parent Center educational workshops
- Summer reading and learning initiatives
- Initiatives to increase parent involvement
- New Teacher Institute
- Library card sign-up
- Parent Teacher conferences
- Storytimes at Universal Pre-K schools



## On the road

The library offers programs outside of the library at a variety of sites, including:

- The Mastic Recreation Center
- Tend Coffee
- Southaven Park
- The Moriches Athletic Complex
- Wertheim National Wildlife Refuge
- Smith Point Park
- Osprey Park
- Shirley Beach
- Glover Farms
- Island Cinemas



## Wherever our community is

If you're going to be there, we're going to be there. The library — in partnership with community agencies — participates, gives out information, offers raffles, gives away children's books, takes library card applications and brings along live storybook characters to many community events and meetings.

# TECHNOLOGY - CENTER - @ MASTIC RECREATION

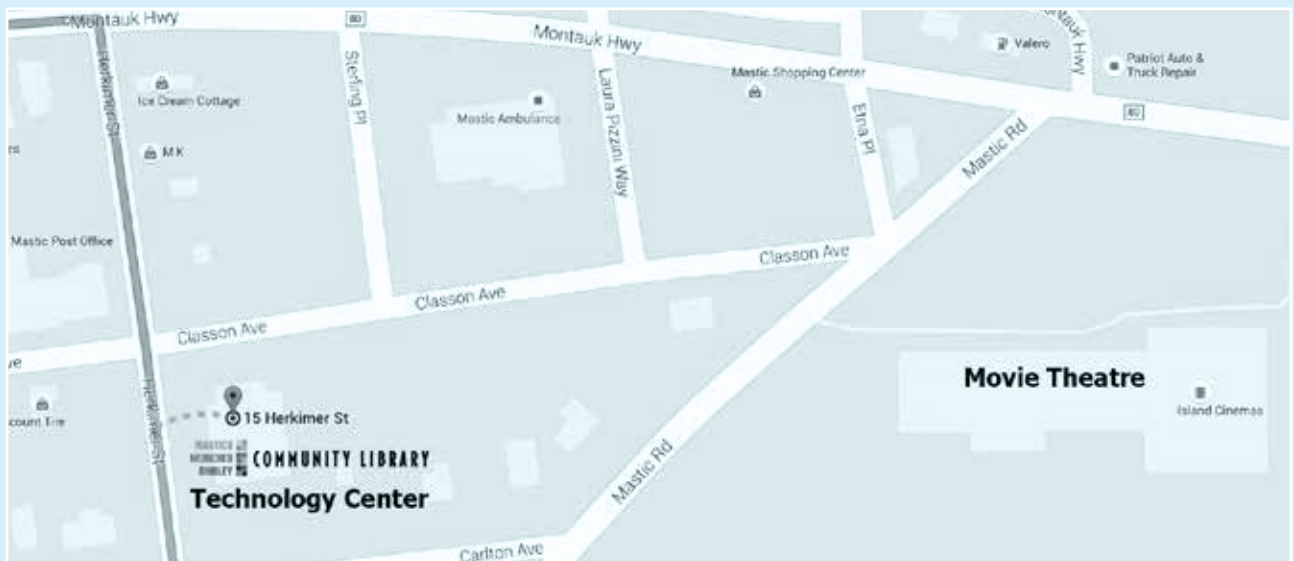
In late 2015 the Community Library, in partnership with Brookhaven Town, opened a technology center in the Mastic Recreation Center. It features 25 desktop computers, high-speed internet access and printing capability. The center is also the primary location for the library's computer classes.

Residents visiting the center may also learn about the full slate of library services and return materials at a book drop conveniently located on-site.

The computer lab is open for adults and teens:  
**Mondays, Wednesdays and Fridays, 9 a.m. – 4 p.m.**  
During these hours, a library staff member can be reached at 631-657-3743.



*Mastic Recreation Center, 15 Herkimer Street, Mastic*



**brainfuse**  
**HelpNow™**

- Live online homework help and more from tutors
- Powerful learning tools, practice tests, and flashcards
- Online study groups
- For students of all ages, including adult learners

# YOUR LIBRARY ACCOUNT

Your library account is a useful tool for you to keep on top of information linked to your library card. You can access your account at any of the self-checkout stations or computers in the library and at home through our website or app.

## Your account gives you information:

- When your library card expires (everyone's card must be renewed in person at the library every two years)
- The items you have checked out and when they are due back to the library
- Any items you have on hold or are requesting from another library and their current status
- A list of everything you have ever checked out (if you choose to activate your Reading History)
- Overdue fines you may have accumulated (which are payable online through credit or debit card)

## Your account provides services:

- Change the login to your account from your library card number to a more easily remembered username
- Change your contact information to include a new username, primary phone number, and email address - home address must be changed in person at the library with proper ID
- Set up text message reminders for when items on hold have arrived or to remind you when materials are due
- See your upcoming due dates - most materials now auto-renew up to 6 times before they are due back at the library, unless another patron is waiting for the item you have checked out.

## Viewing Your Library Account

- Go to the library's homepage: [www.communitylibrary.org](http://www.communitylibrary.org)
- Click on **My Account** located underneath our logo at the top of the page
- Enter the barcode from the back of your library card in the first box
- Type your password in the second box
- Click on **LOGIN**

## Setting a Password

- When applying for a library card, you will be asked to create a password at the circulation desk.
- Passwords must be between 8-20 characters, using letters and numbers, not special characters.
- You must have a valid email address attached to your library record in order to create or reset a password online. When you click **Forgot your password?** on your account page, you will be prompted to enter your library barcode or username, after which an email with a reset link will be sent to the email address you have attached to your library record.
- If you need to change a password, username, or email address, and cannot access your account online, you will be asked to come in to the library with valid picture ID. This is to protect the privacy of your information.



# appendix 1:

## History of your library and the tri-hamlet community

### Important dates in the library's history

<b>Summer 1974</b>	Voters of the William Floyd School District established the Community Library
<b>June 14, 1975</b>	Library first opened to the public in two portable classrooms on William Floyd School District property near the high school
<b>June 1, 1977</b>	Library relocated to a storefront near where The Home Depot currently stands
<b>December 12, 1979</b>	School district voters approved a bond issue to build a permanent library building at its current location on land donated by Nathan Serota
<b>March 1982</b>	Building at its current site opened to the public
<b>October 19, 1992</b>	School district voters approved a bond issue to build a 24,000 sq. ft. addition
<b>December 1995</b>	Current 44,000 square foot library building was dedicated

### Tri-hamlet History

The library's stunning growth over the first 36 years of its existence matches the enormous growth of the communities of the tri-hamlet area. The history of this area reflects the history of Long Island. The Mastics were settled by English families in the late 1600s. William Floyd, whose family estate is one of two nationally recognized colonial historic sites located within the community, was the only signer of the Declaration of Independence from Long Island. The Manor of St. George, originally owned by William "Tangier" Smith, was the scene of an early morning raid in 1780 by colonial soldiers to recapture it from the British army during the American Revolution.

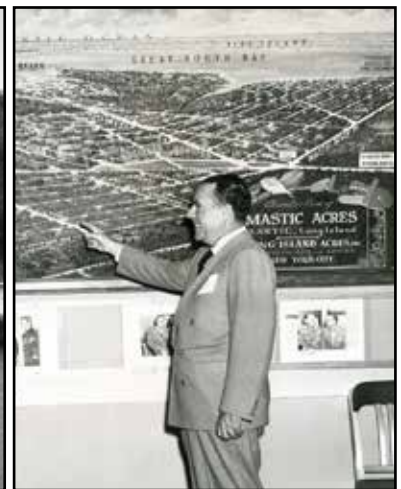
Shirley, on the other hand, was a product of the booming post World War II development of suburban Long Island. Walter T. Shirley, a former entertainer turned real estate entrepreneur, turned his \$8,000 dollar purchase of land from William K. Vanderbilt II during World War II into a multi-million-dollar company. Originally envisioned as a place for affordable summer houses and retirement homes for working class people, it quickly evolved into a year-round community, which has been growing ever since. The three hamlets that form the William Floyd School District now have a combined population of 55,368 residents. Census data shows only 8,962 residents at the time of the 1960 federal census.



The Manor of St. George




The William Floyd Estate



Walter T. Shirley

# appendix 2:

## Museum Pass Program

The library offers a limited number of passes of entry to area museums. Reservations may be made in person, through the library webpage or by calling us at 631-399-1511. Museums with this icon  offer passes that can be printed at home. Museums (subject to change) in the [museum pass program](#) include:



**American Airpower  
Museum**  
Farmingdale, NY 



**Brooklyn  
Botanic Garden**  
Brooklyn NY



**Children's Museum  
of the East End**  
Bridgehampton, NY 



**Cradle of Aviation**  
Garden City, NY



**Empire Pass**  
New York State Parks



**Fire Island Lighthouse**  
Captree Island, NY 




**Frick Collection**  
New York, NY 



**Guggenheim Museum**  
New York, NY



**Intrepid Air & Space  
Museum**  
New York, NY 



**Long Island  
Children's Museum**  
Garden City, NY




**Long Island Explorium**  
Port Jefferson, NY 



**Long Island Museum**  
Stony Brook, NY 



**Long Island  
Science Center**  
Riverhead, NY 



**Museum of Modern Art**  
New York, NY



**Museum of the  
City of New York**  
New York, NY



**Parrish Art Museum**  
Water Mill, NY 



**South Fork  
Natural History Museum**  
Bridgehampton, NY 




**Suffolk County  
Vanderbilt Museum**  
Centerport, NY 



**Old Bethpage Village  
Restoration**  
Old Bethpage, NY 



**Harbes Farm**  
Mattituck, NY 

# APPENDIX 3:

## Additional resources available on the library's website: [www.communitylibrary.org](http://www.communitylibrary.org)

In order to use many of the services on the website, you need a valid library card and password. [See page 11](#) to learn how to sign up for a temporary library card online. [See page 13](#) for instructions on Setting a Password.

### Answers to common questions

- How to [reserve a meeting room](#)
- Find out about [jobs at the library](#)
- [Request the library purchase an item](#)

[Homework and Study Help](#) is free and available online for grades K-12 and adult learners every day 2 p.m. – 11 p.m.

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See lists of the library's newest books and movies in our collections for adults, teens and children.

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The library subscribes to two services that offer free downloads and/or free music streaming to your computer, smartphone or tablet. [Freegal](#) offers all of Sony Music's catalog to be downloaded or streamed for free. It also offers free downloads of music videos. You may download up to five songs each week and listen to three hours of streaming music every day. [Hoopla](#) offers free popular movies, documentaries and instructional videos, TV shows, music, eBooks, comic books, and audiobooks. Everything in this collection is available all the time. You can checkout 25 titles per month.



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## Databases

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### A Sampling of Our Databases

#### Lynda.com

An online video-tutorial library featuring thousands of instructional and professional development tutorials. Learn software, creative, and business skills.

#### Consumer Reports

Provides complete access to the Consumer Reports website, including up-to-date car-buying guide.

#### Choices Planner

Plan the next step in your career. Connect your abilities to potential careers.

#### ALLDATA Repair, AutoMate and Small Engine Repair Reference Center

Diagrams, diagnostics and step-by-step repair procedures for all kinds of vehicles.

#### Rosetta Stone and Pronunciator

Learn one of 30 languages with Rosetta Stone. Pronunciator offers 80 different languages and ENL classes for 59 non-English languages.

#### Learning Express

Prepare for academic, civil service, military, and career tests by practicing online. Learn how to use the internet, Mac or Windows computer operating systems, and popular software like Microsoft Word, Excel, and Powerpoint.

#### Ancestry.com and World Vital Records

Discover your family tree.

#### NoveList Plus

What to read next? Find books you'll love.

#### Newsday

Access local news from 1940 to today.

#### Law Depot

Free ready-to-use legal forms.

#### Library Link

A directory of not-for-profit community services and resources in the Mastic, Mastic Beach, Moriches and Shirley community.

#### Mergent Intellect

Research companies and industries, develop mailing lists, and perform market research.

#### Small Business Resource Center

Learn about all aspects of starting and operating a business, including planning, financing, managing, marketing, franchising, accounting, and taxes.

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# APPENDIX 4:

## Behavior in the library

### The following are prohibited in the Community Library:

- Disrespect toward library staff
- Weapons
- Food (16 oz. non-alcoholic beverages or smaller are allowed in bottles or covered cups)
- Alcohol or drugs
- Smoking
- Damaging or altering library property
- Disruptive behavior
  - › Excessive noise
  - › Foul language
  - › Rough housing
- Unattended children\*
- Adults or teens in children's areas without a child
- Bikes, shopping carts, skateboards, etc., inside the building

Proper attire is required at all times. This includes shirts, pants or shorts and shoes or sandals.

#### \*Unattended Children

The Mastics-Moriches -Shirley-Community Library welcomes children and youth of all ages to use its facilities and services. The safety and wellbeing of patrons of all ages and the maintenance of an atmosphere conducive to library use are major concerns. Though staff will always respond with care and concern, they cannot assume responsibility for the safety and comfort of minors when they are unattended. Young children must be attended and adequately supervised at all times. Older youth may use the library unattended provided they are able to maintain proper library behavior. Responsibility for the welfare and the behavior of all minors using the library rests with the parent/guardian.

Parents, not the library staff, are responsible for the behavior of minors using the library. Parents will be notified if their minors are left unattended and require supervision. If parents are unavailable, the proper authorities will be contacted.





# KNOWING WHERE YOU ARE IN THE LIBRARY

